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ITEM HISTORY

Enter one of the Item Numbers for the history you want to view and then hit Enter on your keyboard.

ID Number

Cliff Number

Other Number

Selected Item

Date Completed	ID	Cliff Number	Other Number	Subject
	1507	225729		FOI Approval: Copy of briefing note as referenced by Cliff number 222784.

Approvals

Date Approved	User	Title
12/10/2015 3:55 PM	Sieben, Mark MCF:EX	Item Approved.
12/7/2015 11:37 AM	Massey, Christine MCF:EX	Item Approved.
12/4/2015 4:37 PM	Bailey, Leah M MCF:EX	Item Approved.

Comments

Comment Date	User	Title
12/10/2015 4:43 PM	Teng, Zita MCF:EX	I sent to IAG. Please close and file.
12/7/2015 9:05 PM	Teng, Zita MCF:EX	For your review and approval. Christine and Diana Moffat have approved.
12/4/2015 4:37 PM	Bailey, Leah M MCF:EX	I consulted with Diana Moffat, who worked with IAG and legal counsel on the recommendations wrt the application of FOIPPA provisions to the BN. We approve the FOI response - Approval Form application to the BN and recommend approval.
12/4/2015 4:20 PM	Tran, Kim C (Victoria) MCF:EX	225729 - Leah - For review and approval. This overdue, based on the legislative due date, please RUSH. Then to Christine Massey then to ex ops before Mon Dec 7th afternoon. Thank you. KCTran.
12/4/2015 4:05 PM	Boon, Emily MCF:EX	For review and approval. This overdue, based on the legislative due date, please RUSH. Please have back to ex ops Monday afternoon. Thanks.

Path

Path Date	User	Title
12/10/2015 4:43 PM	Teng, Zita MCF:EX	Item sent to Boon, Emily.
12/10/2015 3:55 PM	Sieben, Mark MCF:EX	Item sent to Teng, Zita.
12/7/2015 9:05 PM	Teng, Zita MCF:EX	Item sent to Sieben, Mark.
12/7/2015 11:37 AM	Massey, Christine MCF:EX	Item sent to Teng, Zita.
12/4/2015 4:37 PM	Bailey, Leah M MCF:EX	Item sent to Massey, Christine.
12/4/2015 4:20 PM	Tran, Kim C (Victoria) MCF:EX	Item sent to Bailey, Leah.
12/4/2015 4:05 PM	Boon, Emily MCF:EX	Item sent to Tran, Kim.
12/4/2015 4:01 PM	Boon, Emily MCF:EX	Item Created.

DocumentPath

Upload Date	User	Title
12/4/2015 4:02 PM	Boon, Emily MCF:EX	Document [225729 Redline CFD-2015-53152] Uploaded
12/4/2015 4:02 PM	Boon, Emily MCF:EX	Document [225729 - Response Letter - DRAFT CFD-2015-53152] Uploaded.
12/4/2015 4:02 PM	Boon, Emily MCF:EX	Document [225729 FOI- CFD-2015-53152 - 2 pages] Uploaded.



For support, email Collaborate@gov.bc.ca.

Boon, Emily MCF:EX

From: Boon, Emily MCF:EX
Sent: Friday, October 2, 2015 9:30 AM
To: Teng, Zita MCF:EX
Subject: RE: Call for Records CFD-2015-53152 Due October 15, 2015

Should I let GCPE know?

From: Teng, Zita MCF:EX
Sent: Friday, October 2, 2015 9:30 AM
To: Boon, Emily MCF:EX
Subject: RE: Call for Records CFD-2015-53152 Due October 15, 2015

Send the IBN in... it'll be on the LAN.... Thanks!
Zita

From: Boon, Emily MCF:EX
Sent: Friday, October 2, 2015 9:26 AM
To: Teng, Zita MCF:EX
Subject: FW: Call for Records CFD-2015-53152 Due October 15, 2015

What shall I do with this one?

From: Fisher, Sandra [<mailto:justice.social.foi@gov.bc.ca>]
Sent: Friday, October 2, 2015 9:06 AM
To: Boon, Emily MCF:EX
Cc: Teng, Zita MCF:EX; Justice Social FOI MTIC:EX; Hall, Matthew W MTIC:EX
Subject: Call for Records CFD-2015-53152 Due October 15, 2015

Hello,

Please find attached a Call for Records form that is electronic, fillable and saveable. The form has active links and pull-down menus. Please send your records **in one PDF document**, to the Justice/Social mailbox at justice.social.foi@gov.bc.ca. Thank-you.

Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). The request is for:
Copy of briefing note as referenced by Cliff number 222784.

Please contact the analyst assigned to this request if you have any questions – **Matthew W. Hall (250) 952-7945**.

What Do You Need to Do?

Please complete the attached Call for Records form.

• If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete only Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the Justice/Social FOI Mailbox at justice.social.foi@gov.bc.ca by October 8,

2015. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, you will be contacted to continue the call for records process. You will also be advised you if the request is abandoned and/or closed.

• If no fees apply then proceed with the call for records process. Please complete the attached Call for Records Form and return it to the Justice/Social FOI Mailbox at justice.social.foi@gov.bc.ca by October 15, 2015. Send records via email in PDF format. One PDF document is preferable. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Questions and Concerns

Please do not hesitate to contact your analyst noted on the attached Call for Records form to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees;
- and/or any other questions or concerns relating to this request.

Thank you for your assistance.

Boon, Emily MCF:EX

From: Hall, Matthew W MTIC:EX
Sent: Friday, October 2, 2015 9:49 AM
To: Teng, Zita MCF:EX
Subject: RE: RECORDS ATTACHED: Call for Records CFD-2015-53152

Okay, this certainly helps. Thanks Zita

M.

From: Teng, Zita MCF:EX
Sent: Friday, October 2, 2015 9:48 AM
To: Hall, Matthew W MTIC:EX; Boon, Emily MCF:EX
Subject: RE: RECORDS ATTACHED: Call for Records CFD-2015-53152

Hi,

Diana isn't our lawyer, she is MCFD staff, however she wrote the IBN informed by the legal advice from our solicitor in JAG. JAG reviewed the note prior to moving up to the DM.

Zita

From: Hall, Matthew W MTIC:EX
Sent: Friday, October 2, 2015 9:45 AM
To: Boon, Emily MCF:EX
Cc: Teng, Zita MCF:EX
Subject: RE: RECORDS ATTACHED: Call for Records CFD-2015-53152

Hello Emily and Zita,

Thanks for the record.

I have just quickly scanned it and have a question that may sound a little naïve: is Diana Moffat, director of litigation, acting as a lawyer? I just need to confirm to know if this was written as legal advice between a solicitor (Diana Moffat) and client (the ministry).

Thanks,

Matthew
952-7945

Please note: Effective September 18th, 5 digit dialling will no longer work for my number. Please use all ten digits if you are trying to call me: 250-952-7945

From: Boon, Emily MCF:EX
Sent: Friday, October 2, 2015 9:31 AM

To: Justice Social FOI MTIC:EX
Cc: Teng, Zita MCF:EX; Justice Social FOI MTIC:EX; Hall, Matthew W MTIC:EX
Subject: RECORDS ATTACHED: Call for Records CFD-2015-53152

Hi Sandra

Please find attached record you requested.

Thank you,
Emily

Emily Boon
Document and FOI Coordinator
Executive Operations, Deputy Minister's Office
Ministry of Children and Family Development
Phone (250) 356-9541

From: Fisher, Sandra [<mailto:justice.social.foi@gov.bc.ca>]
Sent: Friday, October 2, 2015 9:06 AM
To: Boon, Emily MCF:EX
Cc: Teng, Zita MCF:EX; Justice Social FOI MTIC:EX; Hall, Matthew W MTIC:EX
Subject: Call for Records CFD-2015-53152 Due October 15, 2015

Hello,

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- ways in which an applicant may want to narrow/focus their request to reduce potential fees;
- and/or any other questions or concerns relating to this request.

Thank you for your assistance.

Boon, Emily MCF:EX

From: Hall, Matthew W MTIC:EX
Sent: Tuesday, November 24, 2015 4:44 PM
To: Boon, Emily MCF:EX
Cc: Teng, Zita MCF:EX
Subject: RE: Ministry Sign Off? CFD-2015-53152

Hi Emily,

Thank you for the follow up. I was actually just looking at it and it should be going through Ministry sign off tomorrow, if, however, I can make contact with Diana Moffat. I am hoping to get some clarification so as to apply FOIPPA, specifically legal advice (s.14), correctly.

I was not able to get a hold of Diana today, but I will try tomorrow. Please let me know if you have any disagreements with this approach.

Thanks,

Matthew

From: Boon, Emily MCF:EX
Sent: Tuesday, November 24, 2015 2:10 PM
To: Hall, Matthew W MTIC:EX
Cc: Teng, Zita MCF:EX
Subject: Ministry Sign Off? CFD-2015-53152

Hi Matthew

Just wondering when we can expect this FOI to come through Ministry sign-off?

Thanks very much,
Emily

From: Boon, Emily MCF:EX
Sent: Friday, October 2, 2015 9:31 AM
To: Justice Social FOI MTIC:EX
Cc: Teng, Zita MCF:EX; Justice Social FOI MTIC:EX; Hall, Matthew W MTIC:EX
Subject: RECORDS ATTACHED: Call for Records CFD-2015-53152

Hi Sandra

Please find attached record you requested.

Thank you,
Emily

Emily Boon
Document and FOI Coordinator
Executive Operations, Deputy Minister's Office

From: Fisher, Sandra [<mailto:justice.social.foi@gov.bc.ca>]
Sent: Friday, October 2, 2015 9:06 AM
To: Boon, Emily MCF:EX
Cc: Teng, Zita MCF:EX; Justice Social FOI MTIC:EX; Hall, Matthew W MTIC:EX
Subject: Call for Records CFD-2015-53152 Due October 15, 2015

Hello,

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Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). The request is for:

Copy of briefing note as referenced by Cliff number 222784.

Please contact the analyst assigned to this request if you have any questions -- **Matthew W. Hall (250) 952-7945**.

What Do You Need to Do?

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- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees;
- and/or any other questions or concerns relating to this request.

Boon, Emily MCF:EX

From: Teng, Zita MCF:EX
Sent: Friday, December 4, 2015 3:58 PM
To: Boon, Emily MCF:EX
Subject: RE: CFD-2015-53152 - 2 pages

Christine Massey's divisions, and DM. Thanks.

From: Boon, Emily MCF:EX
Sent: Friday, December 4, 2015 10:00 AM
To: Teng, Zita MCF:EX
Subject: FW: CFD-2015-53152 - 2 pages

Do you want me to send this through any division, or just DM sign off?

From: Hall, Matthew [<mailto:Matthew.W.Hall@gov.bc.ca>]
Sent: Thursday, December 3, 2015 4:33 PM
To: Boon, Emily MCF:EX
Cc: Teng, Zita MCF:EX
Subject: FOI: CFD-2015-53152 - 2 pages

Hello Emily and Zita,

Just a heads up that the applicant for this request has talked to the OIPC and a file has been opened up, but I do not think that a formal complaint has been issued. Could you please provide me with a expected sign off date? The OIPC is inquiring about this. Sorry for the delay on this - these 2 pages were quite deceptive (not as easy as I thought they would be).

Please complete the sign-form as soon as you are able.

Best,

Matthew Hall

Boon, Emily MCF:EX

From: Hall, Matthew W MTIC:EX
Sent: Monday, December 7, 2015 11:00 AM
To: Boon, Emily MCF:EX
Cc: Teng, Zita MCF:EX
Subject: RE: FOi: CFD-2015-53152 - Deemed Refusal - Follow Up

This is excellent – thank you so much for your efforts of this!

From: Boon, Emily MCF:EX
Sent: Monday, December 7, 2015 10:55 AM
To: Hall, Matthew W MTIC:EX
Cc: Teng, Zita MCF:EX
Subject: RE: FOi: CFD-2015-53152 - Deemed Refusal - Follow Up

Hi Matthew

We put a RUSH on this request. It's making it's the way to the DM this afternoon.
I will push for it and hopefully have it back to you at end of day.

Thanks,
Emily

From: Hall, Matthew W MTIC:EX
Sent: Monday, December 7, 2015 10:51 AM
To: Boon, Emily MCF:EX
Cc: Teng, Zita MCF:EX
Subject: FOi: CFD-2015-53152 - Deemed Refusal - Follow Up

Hi Emily,

I realize that I sent this on Thursday, but since the applicant has opened up a deemed refusal complaint with the OIPC we need to provide an estimated delivery date. Please provide an estimate for the sign off of this request.

Cheers,

Matthew Hall | FOI Analyst | Information Access Operations | Shared Services BC
Ph: 250-952-7945 | **e:** matthew.w.hall@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K7



INFORMATION
ACCESS OPERATIONS
A BRANCH OF SHARED SERVICES BC

Boon, Emily MCF:EX

From: Boon, Emily MCF:EX
Sent: Monday, December 7, 2015 11:41 AM
To: Tran, Kim C (Victoria) MCF:EX
Subject: RE: Cliff # 225729

Thanks so much!

From: Tran, Kim C (Victoria) MCF:EX
Sent: Monday, December 7, 2015 11:38 AM
To: Boon, Emily MCF:EX
Subject: RE: Cliff # 225729

Done ☺

Kim C. Tran

From: Boon, Emily MCF:EX
Sent: Monday, December 7, 2015 10:57 AM
To: Tran, Kim C (Victoria) MCF:EX
Subject: Cliff # 225729

Hi Kim

This eApp for FOI CFD-2015-53152 is currently with Christine. I said back to ex ops by this afternoon, so if you could push it along that would be great!

Thanks so much,

Emily Boon
Document and FOI Coordinator
Executive Operations, Deputy Minister's Office
Ministry of Children and Family Development
Phone (250) 356-9541

Boon, Emily MCF:EX

From: Boon, Emily MCF:EX
Sent: Monday, December 7, 2015 11:43 AM
To: Teng, Zita MCF:EX
Subject: FW: FOi: CFD-2015-53152 - Deemed Refusal - Follow Up

I pushed this through Christine's office. It's now with you ☺


From: Hall, Matthew W MTIC:EX
Sent: Monday, December 7, 2015 10:51 AM
To: Boon, Emily MCF:EX
Cc: Teng, Zita MCF:EX
Subject: FOi: CFD-2015-53152 - Deemed Refusal - Follow Up

Hi Emily,

I realize that I sent this on Thursday, but since the applicant has opened up a deemed refusal complaint with the OIPC we need to provide an estimated delivery date. Please provide an estimate for the sign off of this request.

Cheers,

Matthew Hall | FOI Analyst | Information Access Operations | Shared Services BC
Ph: 250-952-7945 | **e:** matthew.w.hall@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K7

 **INFORMATION
ACCESS OPERATIONS**
A BRANCH OF SHARED SERVICES BC

Boon, Emily MCF:EX

From: Boon, Emily MCF:EX
Sent: Wednesday, December 9, 2015 11:36 AM
To: Teng, Zita MCF:EX
Subject: FW: FOI: CFD-2015-53152 - Deemed Refusal - Follow Up

This is with the DM, do you think Wednesday afternoon is doable?

From: Hall, Matthew W MTIC:EX
Sent: Wednesday, December 9, 2015 11:35 AM
To: Boon, Emily MCF:EX
Cc: Teng, Zita MCF:EX
Subject: RE: FOI: CFD-2015-53152 - Deemed Refusal - Follow Up

Hi Emily,

The OIPC is looking for an update on this file. I told them that I could have the file to them by Wednesday afternoon.

Do you have an idea when the file will be signed off by the DM?

My inbox was full Monday afternoon, so perhaps it did not make it through. Please advise.

Best,

Matthew

From: Boon, Emily MCF:EX
Sent: Monday, December 7, 2015 10:55 AM
To: Hall, Matthew W MTIC:EX
Cc: Teng, Zita MCF:EX
Subject: RE: FOI: CFD-2015-53152 - Deemed Refusal - Follow Up

Hi Matthew

We put a RUSH on this request. It's making it's the way to the DM this afternoon.
I will push for it and hopefully have it back to you at end of day.

Thanks,
Emily

From: Hall, Matthew W MTIC:EX
Sent: Monday, December 7, 2015 10:51 AM
To: Boon, Emily MCF:EX
Cc: Teng, Zita MCF:EX
Subject: FOI: CFD-2015-53152 - Deemed Refusal - Follow Up

Hi Emily,

I realize that I sent this on Thursday, but since the applicant has opened up a deemed refusal complaint with the OIPC we need to provide an estimated delivery date. Please provide an estimate for the sign off of this request.

Cheers,

Matthew Hall | FOI Analyst | Information Access Operations | Shared Services BC

Ph: 250-952-7945 | **e:** matthew.w.hall@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K7



INFORMATION
ACCESS OPERATIONS
A BRANCH OF SHARED SERVICES BC

Boon, Emily MCF:EX

From: Hall, Matthew W MTIC:EX
Sent: Thursday, December 10, 2015 4:35 PM
To: Teng, Zita MCF:EX; Boon, Emily MCF:EX
Subject: RE: APPROVED: CFD-2015-53152 - 2 pages

Awesome! Thank you Zita and Emily – I appreciate the urgency you put on this!

From: Teng, Zita MCF:EX
Sent: Thursday, December 10, 2015 4:32 PM
To: Hall, Matthew W MTIC:EX
Cc: Boon, Emily MCF:EX
Subject: APPROVED: CFD-2015-53152 - 2 pages

Hi Matthew,

DM Mark Sieben has approved FOI 53152.

Thanks, Zita

From: Hall, Matthew [<mailto:Matthew.W.Hall@gov.bc.ca>]
Sent: Thursday, December 3, 2015 4:33 PM
To: Boon, Emily MCF:EX
Cc: Teng, Zita MCF:EX
Subject: FOI: CFD-2015-53152 - 2 pages

Hello Emily and Zita,

Just a heads up that the applicant for this request has talked to the OIPC and a file has been opened up, but I do not think that a formal complaint has been issued. Could you please provide me with a expected sign off date? The OIPC is inquiring about this. Sorry for the delay on this - these 2 pages were quite deceptive (not as easy as I thought they would be).

Please complete the sign-form as soon as you are able.

Best,

Matthew Hall