

Benn, Jennifer MCF:EX

From: Bond, Allison MCF:EX
Sent: Tuesday, July 25, 2017 12:35 PM
To: Benn, Jennifer MCF:EX
Subject: Re: Info from SHR

Probably not. Maybe 1?

Sent from my iPhone

On Jul 25, 2017, at 12:27 PM, Benn, Jennifer MCF:EX <Jennifer.Benn@gov.bc.ca> wrote:

Hi,

I spoke with Anita Misri who said you were looking for info re: a complaint. She said it would be easier to have a quick chat if that works for you? Could you do a quick call at 1:30pm?

Thanks,

Jen

Benn, Jennifer MCF:EX

From: Bond, Allison MCF:EX
Sent: Friday, July 21, 2017 4:17 PM
To: Benn, Jennifer MCF:EX
Subject: RE: REVISED - Executive Committee Agenda

Looks good

Can you re-send the link to the DM sharepoint folder?

From: Benn, Jennifer MCF:EX
Sent: Friday, July 21, 2017 3:59 PM
To: Bond, Allison MCF:EX
Subject: REVISED - Executive Committee Agenda

Revised agenda attached.

FYI – Karen is unable to attend until after 10am so I've moved her item to 10am.

Thanks,
Jen

From: Bond, Allison MCF:EX
Sent: Friday, July 21, 2017 2:33 PM
To: Benn, Jennifer MCF:EX
Subject: RE: Executive Committee Agenda

Let's focus the agenda on the 6/12/18 month plan work and do a bit of workshop around that... the child care piece can be wrapped into that.

Can you send a revised version with the changes noted below

From: Benn, Jennifer MCF:EX
Sent: Friday, July 21, 2017 1:25 PM
To: Bond, Allison MCF:EX
Subject: Executive Committee Agenda

Hi Allison,

Please see the attached for your review and approval. As discussed a few updates to the agenda below.

- Capital Park standing item removed and rolled into Divisional Priorities roundtable
- Succession Planning standing item removed and to be reported out on a quarterly basis

s.12 will come to next executive (not Monday as they're preparing information)

- You mentioned adding child care – how much time do you want?

Thanks,
Jen

Benn, Jennifer MCF:EX

From: Bond, Allison MCF:EX
Sent: Wednesday, July 19, 2017 10:14 AM
To: Benn, Jennifer MCF:EX
Subject: stakeholder meetings

We should probably canvas the ADMs for stakeholders I should talk to sooner rather than later

Allison Bond
Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development

(t) 250-387-3810
(c)^{s.17}

Benn, Jennifer MCF:EX

From: Bond, Allison MCF:EX
Sent: Wednesday, July 19, 2017 2:01 PM
To: Benn, Jennifer MCF:EX
Subject: Time with Cory

Can u find us time before I brief minister next week

Sent from my iPhone

Benn, Jennifer MCF:EX

From: Bond, Allison MCF:EX
Sent: Wednesday, July 19, 2017 7:04 AM
To: Benn, Jennifer MCF:EX
Subject: When you get in

Can you bring me all the briefing binders and stuff that Lori had for the new Minister.

The Minister is going to be busy with caucus and Cabinet work this week, so can you get in touch with whoever may be in the Minister's office (we're not sure yet) and set up the briefings – you will want to coordinate with ADM schedules of course

Thanks so much... s.22

Allison Bond
Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development

(t) 250-387-3810
(c) s.17

Benn, Jennifer MCF:EX

From: Bond, Allison MCF:EX
Sent: Wednesday, July 19, 2017 7:05 AM
To: Benn, Jennifer MCF:EX
Subject: and ...

I just saw a note sent this morning that Ministers may have time Thursday afternoon, so let's see what time there is available and determine what we can brief on accordingly

Something else! I would love to meet with the DMO key folks.. s.22

Allison Bond
Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development

(t) 250-387-3810
(c) s.17

Benn, Jennifer MCF:EX

From: Bond, Allison MCF:EX
Sent: Friday, July 28, 2017 9:09 AM
To: Benn, Jennifer MCF:EX
Subject: can you arrange a short exec comm on Monday morning please

1 hour to update on DMC given s.22

Allison Bond
Deputy Minister
Ministry of Children and Family Development

(t) 778-698-8849
(c) s.17

Benn, Jennifer MCF:EX

From: Bond, Allison MCF:EX
Sent: Monday, July 24, 2017 4:19 PM
To: Benn, Jennifer MCF:EX
Subject: FW: Bio
Attachments: 2.1 Bond Bio.docx

revised

From: Benn, Jennifer MCF:EX
Sent: Monday, July 24, 2017 4:16 PM
To: Bond, Allison MCF:EX
Subject: Bio

Your current bio attached.

Benn, Jennifer MCF:EX

From: Benn, Jennifer MCF:EX
Sent: Thursday, July 27, 2017 3:50 PM
To: Bond, Allison MCF:EX
Subject: Incoming correspondence - Nanaimo Unique Kids Organization
Attachments: MOE issue (MCFD #232394); 232394 DM Bond direction to Christine Massey.pdf

Hi Allison,

You requested advice from Christine on the attached incoming from Teresa Nielsen, Executive Director, Nanaimo Unique Kids Organization. Christine advised it be redirected to Ministry of Education, which has been done. See below advice.

For Cliff 232394, this is a private school that is associated with the Nanaimo School District and so I recommend that it be redirected to the Ministry of Education. I consulted with Reg and we don't have the authority to fund what they are asking for (to purchase a new building).

Thanks,
Jen

Benn, Jennifer MCF:EX

From: Bond, Allison MCF:EX
Sent: Wednesday, July 19, 2017 10:23 AM
To: Benn, Jennifer MCF:EX
Subject: RE: Calendar access

done

From: Benn, Jennifer MCF:EX
Sent: Wednesday, July 19, 2017 10:20 AM
To: Bond, Allison MCF:EX
Subject: Calendar access

Could you please add me as a delegate ☺

Thanks!

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Withheld pursuant to/removed as

s.22

Benn, Jennifer MCF:EX

From: Bond, Allison MCF:EX
Sent: Thursday, July 27, 2017 7:49 AM
To: Benn, Jennifer MCF:EX
Subject: RE: Data package for travel

Yay!

From: Benn, Jennifer MCF:EX
Sent: Wednesday, July 26, 2017 1:43 PM
To: Bond, Allison MCF:EX
Subject: Data package for travel

A package has been added to your phone starting Aug 3rd.

Thanks,
Jen

From: Bond, Allison MCF:EX
Sent: Saturday, July 22, 2017 9:20 PM
To: Benn, Jennifer MCF:EX
Subject: for next week

s.22

Allison Bond
Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development

(t) 250-387-3810
(c) s.17

Benn, Jennifer MCF:EX

From: Bond, Allison MCF:EX
Sent: Thursday, July 20, 2017 10:13 AM
To: Benn, Jennifer MCF:EX
Subject: RE: do you want to change my contact info in the GAL?

Meant to add – people that we want to have direct contact with me will have my cell – which number you and I will control

From: Benn, Jennifer MCF:EX
Sent: Thursday, July 20, 2017 10:13 AM
To: Bond, Allison MCF:EX
Subject: RE: do you want to change my contact info in the GAL?

Yes, done!

Title/phone number updated (still need to update department & office). I listed your new UC number but I can change to mine if you don't want yours public.

From: Bond, Allison MCF:EX
Sent: Thursday, July 20, 2017 10:10 AM
To: Benn, Jennifer MCF:EX
Subject: do you want to change my contact info in the GAL?

Allison Bond
Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development

(t) 250-387-3810
(c) s.17

Benn, Jennifer MCF:EX

From: Bond, Allison MCF:EX
Sent: Monday, July 24, 2017 1:49 PM
To: Benn, Jennifer MCF:EX
Subject: RE: GCEJ contact information

Can we get a meeting briefing note to the MO before the meeting please. Carolyn Kamper can do it

From: Benn, Jennifer MCF:EX
Sent: Monday, July 24, 2017 9:52 AM
To: Bond, Allison MCF:EX
Subject: RE: GCEJ contact information

FYI – Paula Gunn was in touch with Ed’s office (Colin Breaker) today about setting up a meeting between Minister and GCEJ the week of July 31st.

From: Benn, Jennifer MCF:EX
Sent: Monday, July 24, 2017 8:40 AM
To: Bond, Allison MCF:EX
Subject: RE: GCEJ contact information

Yes, email below. I will add his full contact details to your contacts.

edjohn@fns.bc.ca

From: Bond, Allison MCF:EX
Sent: Saturday, July 22, 2017 10:09 AM
To: Benn, Jennifer MCF:EX
Subject: GCEJ contact information

On Monday can you send me Ed John’s contact information – so I can send an introductory note

Allison Bond
Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development

(t) 250-387-3810
(c) s.17

Benn, Jennifer MCF:EX

From: Bond, Allison MCF:EX
Sent: Thursday, July 27, 2017 5:03 PM
To: Benn, Jennifer MCF:EX
Subject: Re: Incoming correspondence - Nanaimo Unique Kids Organization

Thanks

Sent from my iPhone

> On Jul 27, 2017, at 3:49 PM, Benn, Jennifer MCF:EX <Jennifer.Benn@gov.bc.ca> wrote:

>

> Hi Allison,

>

> You requested advice from Christine on the attached incoming from Teresa Nielsen, Executive Director, Nanaimo Unique Kids Organization. Christine advised it be redirected to Ministry of Education, which has been done. See below advice.

>

> For Cliff 232394, this is a private school that is associated with the Nanaimo School District and so I recommend that it be redirected to the Ministry of Education. I consulted with Reg and we don't have the authority to fund what they are asking for (to purchase a new building).

>

> Thanks,

> Jen

>

> <MOE issue (MCFD #232394).eml>

> <232394 DM Bond direction to Christine Massey.pdf>

Allison Bond, Assistant Deputy Minister, Service Delivery



Allison is an accomplished leader with over twenty-five years' experience in the B.C. public service, including 19 years at the ADM level. Her experience and achievements include: ADM with the Ministry of Aboriginal Affairs, Regional Services ADM with the Ministry of Employment and Income Assistance, ADM responsible for the province-wide Conversation on Health, responsibility for the award winning Homelessness Intervention Project, and recipient of the IPAC Lieutenant Governor's Silver Medal for excellence in Public Administration. Most recently, Allison served as ADM of the Employment and Labour Market Services Division at the Ministry of

Social Development and Social Innovation, where she had primary responsibility for regional operations, a large scale public tender and business transformation, and the Services to Adults with Developmental Disabilities initiative to improve services to people with developmental disabilities and their families.

Allison joined MCFD in 2013 as the ADM of the Service Delivery Division and lead transformation of services through increasing the staff complement, changing business process, and improving engagement.

Allison is currently leading jurisdictional work with Aboriginal communities by collaborating with Aboriginal, provincial and federal government partners to address the over-representation of Aboriginal children, youth and families involved in the child welfare system. These issues include those of a systemic nature such as funding and jurisdiction, as well as at the operational level, to ensure equitable and culturally safe child and family services for Aboriginal children, youth and families.

Allison was appointed DM of MCFD in July 2017.

Rioux, Evelyn L MCF:EX

232394

From: Minister, SDSI SDSI:EX
Sent: Tuesday, April 18, 2017 9:43 AM
To: Minister, MCF MCF:EX
Subject: FW: Request of support
Attachments: --NAN-CA-HYV01-Shared-COLLIERS-BROCHURES-Brochures+2017-60
+Needham+March+2017.pdf; Nuko parent Letter.pdf; 20170415150645799.pdf

Hi there,

This would fall under your Ministry. Thank you!

Christine

*Teresa -
to send to Tom FYI
Christie - your
adv. a?*

From: NUKO Teresa [<mailto:uniquekidsoffice@shaw.ca>]
Sent: Saturday, April 15, 2017 3:18 PM
To: Minister, SDSI SDSI:EX
Cc: Minister, HLTH HLTH:EX
Subject: Request of support


To Honourable Michelle Stilwell

Nanaimo Unique Kids Organization is a registered charitable organization providing essential educational services and social support to kids with neuro-developmental disabilities.

Please find attached to this email a request for financial support, a letter of support from one of our parents, and the realtor brochure describing the property we are wanting to purchase.

Sincerely,

Teresa Nielsen
Executive Director
Nanaimo Unique Kids Organization

Office  250-585-6856
Cell 250-741-6055

www.nuko.ca

[Call](#)
[Send SMS](#)
[Add to Skype](#)
You'll need Skype CreditFree via Skype



To: Honourable Michelle Stilwell,

Nanaimo Unique Kids Organization is pleased to present this proposal for consideration. Nanaimo Unique Kids has over 23 students who face neurological disabilities academically, recreationally, socially and who are behaviorally at risk. Our Enhanced Programs provide them with Social Skills Training, Behavioral intervention, and Behavior Consultation. These Programs provide our students with positive behavior support and valuable social skills to assist in their development. We look forward to any support you are able to provide to assist in the purchase of our new location.

The lease on our current location will expire soon. Until now we have benefited from a sub-lease at very generous terms. Unfortunately, those terms will not be renewed and we are facing a drastic increase in our building expenses.

Our current location has many shortfalls. In many ways, it is not suitable as an education facility for children with neurological disabilities. We need to relocate to a location more appropriate to a special needs school.

We have identified an ideal new location. A building located at 60 Needham Street. We anticipate our total expenses in moving into this location for 2018 will be between \$231,855.96 and \$262,460.88. We are asking for financial support for the down payment to help us move forward with this project.

We appreciate you taking an interest in helping our students develop their behavioral skills through our program. Please give me a call at (250) 585-6856 if you require any further information or have any questions concerning this proposal.

Thank you,

Teresa Nielsen
Executive Director

Nanaimo Unique Kids Organization | 5801 Turner Rd Road Nanaimo, B.C.V9T 6L8

Telephone: 250-585-6856 | Website: www.nuko.ca

NUKO Learning Center Purchase of 60 Needham Street

Project Abstract

Nanaimo Unique Kids Organization (NUKO) is a non-profit society. We operate a learning center to provide support to children and youth with neuro-developmental differences so that they may be successful academically, recreationally, socially and behaviourally. NUKO offers three levels of support ranging from pre-school age to primary and school age. We meet the specific needs of our students by setting up programs that work with each child as an individual using a holistic approach. Our scholastic programs support their academic advancement using distance learning providers. Learners are supported by our programs with recreational activities and behavioural interventions all in a safe environment with low student to staff ratios.

Nanaimo Unique Kids Organization is seeking assistance to subsidize our down payment on a building which we hope will be the new home of NUKO.

Statement of Need

Lease

NUKO is currently located at Longwood Station, off of the underground parkade underneath the Thrifty Foods. The location was formerly an ICBC claims center. ICBC occupied this location under a long-term lease which expires on February 28, 2018. When ICBC relocated to their current location on Applecross Road, they sublet the location to NUKO at very generous terms. While the current rate for retail space in this location is approximately \$13.48 per sq ft, (\$5,330.22 per month for our location), ICBC has sublet our location to NUKO for \$3,500.00 per month (\$8.50 per sq ft).

Unfortunately, the lease, and consequently our sub-lease, will expire on February 28, 2018. While the Vancouver-based company which owns the property is prepared to extend the terms of our current lease to the end of the school year, they have informed us that we will then have to re-negotiate lease terms at the current market value.

Shortcomings of Current Location

There are also several shortcomings with our current location. We have almost no outdoor green space where the children can play and no playground. We also have no indoor athletics facility. We rent space from the Oliver Woods community center once a week and transport the children there in vans for their exercise. This lack of physical education facilities would be a hardship in any school, but in a school for children with neurological disabilities, it is especially difficult. Many of our children have high energy issues. Physical activities are a part of these children's

daily care plan as prescribed by their Behavioral Consultant. NUKO has limited abilities to deliver this program at our current location.

Our current location is 4,745 square feet. This is barely adequate room for our organization which offers pre-school and full K-12 education. In addition to the need to provide separate space for the primary, intermediate, and secondary students, our children often have special needs for individual space as well. Similarly, NUKO offers a high rate of staff to students to ensure that each of our children receive the care and oversight they require. This results in a high number of staff relative to our students aggravating our space problems.

This location also has almost no natural light. The entire facility is semi-underground. The lighting is provided by florescent lights alone. Florescent lights produce a mild flicker which is not normally perceived, but which can be a serious distraction for children on the Autism Spectrum.

Currently our entrance is in the parkade underneath Longwood Station Thrifty Foods. There is considerable echo in this area and the noise level, too, can be very disturbing to some children on the autism spectrum. This is aggravated by sound from vehicles and the air ventilation units there.

Proposed Location

60 Needham Street, Nanaimo BC

Attached as *Appendix 1* is the realtor's brochure for the property at 60 Needham Street. The property's previous owner has intended to operate it as an ESL (English as a second language) school. The facility is already configured to operate as a school and would require only minimal renovations. This property has significant advantages over our current location.

The space is larger than our current space. This will allow our children to learn and our staff to operate in properly allocated areas. There are windows in almost every room. This will allow us to take advantage of the natural light. We will also be able to install appropriate lighting where necessary. The open-air entrance minimizes the sound issues for our children as well.

The property has an adjacent green space where we can place a small playground. There is also sufficient open space inside the building to provide indoor physical activities.

Budget

Our anticipated building expenses for 2018 are between \$231,855.96 and \$262,460.88. We are asking for your help with the down payment.

Projected Purchase Price		
	Asking Price	Initial offer
Purchase Price	\$789,000.00	\$750,000.00
Down Payment (25%)	\$197,250.00	\$187,500.00
Mortgage amount	\$591,750.00	\$562,500.00

20 Year amortization period at 5%	\$4,184.24	\$3,696.33
Mortgage Payments for 2018	\$50,210.88	\$44,355.96
Total Housing Expenses for 2018	\$247,460.88	\$231,855.96
Budget		
	2017	2018
Parent fees	\$84,000.00	\$84,000.00
Early intervention	\$16,800.00	\$16,800.00
Tutoring	\$50,000.00	\$50,000.00
Primary Program	\$36,000.00	\$36,000.00
Donations/Funding	\$7,500.00	\$126,000.00
Gaming/United Way	\$8,700.00	\$10,000.00
North Island Distance Education School	\$174,000.00	\$174,000.00
<i>Nanaimo Foundation</i>		\$131,230.44
Total Income	\$377,000.00	\$627,925.00
Rent/Housing	\$36,750.00	\$262,460.88
All other expenses	\$365,508.00	\$365,508.00
Total Expenses	\$402,258.00	\$627,968.88
Total Difference	-\$25,258.00	\$61.56

Acknowledgment

In recognition of your generous gift, NUKO will place prominent acknowledgments:

- A commemorative plaque or marker acknowledging the contribution of the placed prominently near the main entrance
- On our website as a "Gold Donor"
- On our brochures and pamphlets
- On Nanaimo Unique Kids displays at any function or fundraisers

Staff and Organizational Information

STAFF

Teresa Nielsen Executive Director

s.22

Barbara Robinson Supervisor

s.22

Keri Chapdelaine MSc Behavior Consultant

s.22

Rebecca Masson Learning Centre Team

s.22

Kyle Stevenson Learning Centre Team

s.22

Ian Jacklin Learning Centre Team

s.22

Nicholas Heather Learning Centre Team

s.22

Erin Woods Learning Centre Team

s.22

Thomas Darling Learning Centre Team
s.22

Karina Carvalho Learning Centre Team
s.22

Shelley Gardiner Primary Program Team
s.22

Tess Spackman Primary Program Team
s.22

Brittanie Bates Early Intervention Team
s.22

BOARD OF DIRECTORS

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Vice Chair Robert Handlen

Treasurer Debbie Northrup

Secretary Marilyn St.Clair

Directors Lisa Sandri-Rye
 Brad Bailey
 Richard Finnegan

Benn, Jennifer MCF:EX

From: Minister, SDSI SDSI:EX
Sent: Tuesday, April 18, 2017 9:43 AM
To: Minister, MCF MCF:EX
Subject: MOE issue (MCFD #232394)
Attachments: --NAN-CA-HYV01-Shared-COLLIER-BROCHURES-Brochures+2017-60
+Needham+March+2017.pdf; Nuko parent Letter.pdf; 20170415150645799.pdf

Hi there,

This would fall under your Ministry. Thank you!

Christine

From: NUKO Teresa [<mailto:uniquekidsoffice@shaw.ca>]
Sent: Saturday, April 15, 2017 3:18 PM
To: Minister, SDSI SDSI:EX
Cc: Minister, HLTH HLTH:EX
Subject: Request of support

To Honourable Michelle Stilwell

Nanaimo Unique Kids Organization is a registered charitable organization providing essential educational services and social support to kids with neuro-developmental disabilities.

Please find attached to this email a request for financial support, a letter of support from one of our parents, and the realtor brochure describing the property we are wanting to purchase.

Sincerely,

Teresa Nielsen
Executive Director
Nanaimo Unique Kids Organization

Office  250-585-6856
Cell 250-741-6055

www.nuko.ca

[Call](#)
[Send SMS](#)
[Add to Skype](#)
You'll need Skype CreditFree via Skype

Contact Us

BRAD BAILEY

250 740 1060 Ext. 1

brad.bailey@colliers.com

JASON WINTON

250 740 1060 Ext. 2

jason.winton@colliers.com

BRAD ARCHIBALD

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Contact Us

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jason.winton@colliers.com**BRAD ARCHIBALD**

250 740 1060 Ext. 3

brad.archibald@colliers.com**COLLIERS INTERNATIONAL**

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