Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Friday, August 18, 2017 12:12 PM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

Importance: High

HI—just to reconfirm name sof attendees for briefing with M ?—(now on Aug 25)-

Thanks

From: Lapthorne, Carmen MCF:EX
Sent: Friday, August 18, 2017 10:27 AM
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Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – just an update on this briefing, it has been changing to Aug 25 as per MO request.
For SP briefing attendees I assume back to the original folks as CK is away? Allison, Andy, Donna Hanson and Martin W? Let me know.
Thanks!
Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:33 AM
To: Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Whew! Ok—sounds good- glad it wasn't forgotten!

Thanks

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:29 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – I believe the DM will still be briefed on Aug 22 when she returns, but I will confirm with Jen when she is back tomorrow and let you know.

The Aug 28th is confirmed with the MO and I will be sending out invites shortly.

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Can you please look into this?

Then we needed a briefing with the M—which now could be a conf call – I guess- on Aug 28 – on the revised SP—participants will be CK, Allison B, and Martin Wright—

Can you please book these and let me know?
Many thanks

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Hi – the SP briefing will be on August 28th via conference call. This call will also include two other topics that the Minister's will be briefed on. I will be sending out invites to staff today for this briefing. Carolyn will be back for Aug 28 so can you please confirm who is needed on the SP briefing call?
Thanks!

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Hi loveee—were you able to book the below meetings??
Just need to confirm-

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For Aug 23 please invite Allison, Andy, Donna Hanson and Martin W—(CK on s.22)

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See if this plan works for your staff… back to back days. Not sure if DM will have edits but once DM reviews we'd have to send it over to MO that afternoon… let me know if the turnaround is too short.

DM briefing – Aug 22nd in person

Minister briefing – Aug 23rd in person

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Can we book one please? Invitees are Andy D and Donna Hanson on revised service plan—

Geesh!!`

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Thanks,
Jen

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Subject: Meeting with Minister please re: revised Service Plan

HI there—we need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30. Participants will be Allison, Carolyn and Martin Wright. One hour.

Could you please set this up, and let me know?
Thanking you in advance-
HN

Executive Administrative Assistant to ADM Carolyn Kamper
Provincial Office of Domestic Violence and Strategic Priorities
5th floor- 765 Broughton St
Victoria, BC V8W 9S5

Tel: 778 698-8820 (new)

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 04, 2017 3:44 PM
To: Newbury, Heather A MCF:EX; Grenier, Caroline MCF:EX
Subject: FW: PECSF

FYI – I agreed to PECSF exec sponsor.

From: Perren, Michelle MCF:EX
Sent: Friday, August 4, 2017 2:59 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: PECSF

And thanks for agreeing to be our Exec Sponsor – I'll get Wanda to connect with you ☺

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 4, 2017 2:14 PM
To: Perren, Michelle MCF:EX
Subject: RE: PECSF

I'm in – I am happy to be the exec sponsor.

From: Perren, Michelle MCF:EX
Sent: Friday, August 4, 2017 1:57 PM
To: Kamper, Carolyn J MCF:EX
Subject: PECSF

Hi Carolyn,

I was speaking with Wanda Smith regarding the Ministry Executive Sponsor for PECSF this year, and she was wondering if you would be interested.

Your involvement would include:

- Video to encourage and promote the campaign (we would provide speaking notes)
- Being at the Provincial Office launch (Sept 27/28)
- Mid-way communication
- Wrap up – thanks communication
- Recognition – attendance at the thank you event for ministry volunteers
- Grizzlies (final game) possibly? Executive won once, and Grizzlies won once…so this would be the rubber match

If you can let me know asap Wanda can organize time with you to discuss. However, no obligation – I recognize in your new role you have a lot going on…..so if you would prefer to pass this year, let me know ☺

Michelle Perren
Director, Strategic Human Resources
Strategic Human Resources Branch
Finance & Corporate Services Division
Ministry of Children and Family Development
Phone: 250-387-2466 Cell: 250-818-1677

Email: Michelle.Perren@gov.bc.ca

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 02, 2017 3:19 PM
To: Newbury, Heather A MCF:EX; Benn, Jennifer MCF:EX
Cc: Fassina, Mark MCF:EX
Subject: Cxl meeting tomorrow morning

Follow Up Flag: Follow up
Flag Status: Flagged

Hi,

Can you cancel the 30 minute mtg tomorrow at 10:30 am with Allison? We need a bit more time to develop – if we could reschedule this time sometime in the last week of august that would be great.

Thx
ck

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 08, 2017 12:43 PM
To: Grenier, Caroline MCF:EX; Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: FOLLOW UP: Expanded Leadership Meeting - Teleworking discussion

Another key source document to inform our discussion this afternoon is MCFD's telework policy. It can be found on iConnect at https://intranet.gov.bc.ca/assets/download/6D01F4C979204934B85E101FA1E947CA&filename=mcfd_telework_policy_principles_and_guidelines.pdf

Thx
ck

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 9:25 AM
To: Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Kamper, Carolyn J MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: Expanded Leadership Meeting - Teleworking discussion

Good morning,

Please review the draft SOP which is to be discussed and reviewed at the next expanded leadership meeting on August 8th R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Telework Arrangements.docx. I have also attached the MCFD Telework Policy Principles and Guidelines (which is referred in the SOP).

I have also drafted a SOP on Modified Work Schedule Arrangements (to establish a standard for work hours and flex time) for your consideration. This is also a draft and has not been approved R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Modified Work Schedule Arrangements.docx

Thank you,

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Tel | Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Wednesday, August 16, 2017 10:33 AM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Briefing - s.13

Hi there- do we still need a briefing re the below ? Krista has questions..please let me know?

Thanks

From: Cain, Krista A MCF:EX
Sent: Wednesday, August 16, 2017 9:40 AM
To: Newbury, Heather A MCF:EX
Subject: Briefing - s.13

Hi Heather

Just organizing follow up briefings. Is this one still a go for the week of September 11? Attendees to be you, Cory and Reg (or acting ADM) and Allison (or no Allison). Do you think one hour is enough time or do they need more? And finally, do we need to request materials for this and what would that look like (one IBN or more?)

Thanks
Krista

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 3:55 PM
To: Cain, Krista A MCF:EX
Subject: FW: To do list from Minister's briefings

Hi Krista,

See below update from Carolyn on the todo list. ETA for the briefing is the week of September 11.

Let me know if you have further questions. Thanks!

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Telephone (778) 698-8829
Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca



From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:50 PM

To: Grenier, Caroline MCF:EX
Subject: FW: To do list from Minister's briefings

Here is follow up to that meeting request.

From: Benn, Jennifer MCF:EX
Sent: Wednesday, August 2, 2017 3:35 PM
To: Kamper, Carolyn J MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX; Cain, Krista A MCF:EX
Subject: RE: To do list from Minister's briefings

Ok, thanks Carolyn.

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:31 PM
To: Benn, Jennifer MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX
Subject: RE: To do list from Minister's briefings

Hi Jenn,

s.13,s.22

Thanks,
Ck

From: Bond, Allison MCF:EX
Sent: Thursday, July 27, 2017 2:33 PM
To: MCF Executive Committee
Subject: To do list from Minister's briefings

Please let me know if you have different action items than these ones that I recorded. Also – I have listed according to whom I think should action the item, however you may have a better sense of who that should be, so feel free to re-arrange among yourselves. Just let Jenn and I know who is doing what. Also – some of these require more time than others, so please give me/Jenn an ETA of when you may be complete. Jenn will keep the list of action items up to date. Many of those requiring Ministerial briefings will be up to us to decide when… so feel free to give Jenn an ETA and we can manage from there. Thanks all.

Carolyn

Page 013

Withheld pursuant to/removed as

s.13;s.17

Allison Bond
Deputy Minister
Ministry of Children and Family Development

(t) 778-698-8849
(c) 778-677-1448

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Thursday, August 10, 2017 11:14 AM
To: Newbury, Heather A MCF:EX
Subject: FW: Briefing with Allison

Don't need to follow up with Paula at this point.

There is more info to add – I will do that email later.

From: Hanson, Donna MCF:EX
Sent: Thursday, August 10, 2017 10:58 AM
To: Newbury, Heather A MCF:EX
Cc: Doraty, Kelton MCF:EX; Davidson, Andy MCF:EX; Kamper, Carolyn J MCF:EX; Woons, Marc MCF:EX
Subject: Briefing with Allison

Hi Heather,
Can you request a meeting with Allison Bond to brief her on the revised service plan. Participants are Carolyn Kamper, Andy Davidson and myself for August 22nd or 23rd.

Also, we will need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30. Participants will be Reg Bawa, Allison, Carolyn and Martin Wright.

Can you ask Jen Benn to follow up with Paula Gunn, Ministerial Assistant to Hon. Katrine Conroy about whether she would also like Energy, Mines and Petroleum Resources to provide her with a brief on the service plans for Columbia Power Corporation and Columbia Basin Trust? If she would like a briefing, I will follow up with Daymon Trachsel, my colleague in EMPR about who participants will be in that briefing.

Donna Hanson
Planning Manager | Strategic Planning and Reporting Branch
Ministry of Children and Family Development
3rd Floor, 777 Broughton, Victoria, BC
Cell: 250-213-3896

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Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 30, 2017 5:13 PM
To: Newbury, Heather A MCF:EX; Grenier, Caroline MCF:EX
Subject: FW: FNLG update

Importance: High

Hi,

Change in plans – I am now going to Vancouver next week for the FNLG meeting. Sorry heather you just cancelled me out of everything.

Now I need all those travel and hotel plans back…

Sorry

ck

From: Benn, Jennifer MCF:EX
Sent: Wednesday, August 30, 2017 4:08 PM
To: Kamper, Carolyn J MCF:EX
Subject: FW: FNLG update

Hi Carolyn,

Was just speaking with Allison again – she said that she does want you to attend because of GCEJ stuff. (I think she spoke with you yesterday about it).

Allison will be taking a meeting (15min) on behalf of the Minister and needs a scribe at the table so has asked if you can take on that role. Krista has the details if you want to connect with her or feel free to give me a call.

Thanks,
Jenn

Jennifer Benn
Senior Executive Assistant, Deputy Minister's Office
Ministry of Children and Family Development
Phone: 778-698-7038
Email: Jennifer.Benn@gov.bc.ca

From: Benn, Jennifer MCF:EX
Sent: Monday, August 28, 2017 3:29 PM

To: Kamper, Carolyn J MCF:EX; Scheiber, Alex MCF:EX
Cc: Newbury, Heather A MCF:EX; Farook, Safriya MCF:EX; Spencer, Elizabeth MCF:EX; Devenny, Denise MCF:EX
Subject: FNLG update

Hi Carolyn & Alex,

I believe you both were scheduled to attend the FNLG event in Vancouver next week but Allison has advised that only Ministers, Paula, herself, Denise and Raven are required to attend.

Let me know if you have any questions.

Thanks
Jen

Jennifer Benn
Senior Executive Assistant, Deputy Minister's Office
Ministry of Children and Family Development
Phone: 778-698-7038
Email: Jennifer.Benn@gov.bc.ca

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 09, 2017 8:49 AM
To: Newbury, Heather A MCF:EX; Newman, Debbie MCF:EX
Subject: FW: FOLLOW UP: Meeting Thursday

Hi,

I was going to update the mtg invite with the phone number but don't see the mtg scheduled yet. When you do schedule a mtg with myself and Teresa tomorrow please make it a phone call and Teresa can call me as per below.

Thx
ck

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 9, 2017 8:47 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: FOLLOW UP: Meeting Thursday

My skills setting up lync are very poor so let's chat by phone. Do you want to call me?

My number is 778-698-8835.

ck

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 9, 2017 8:44 AM
To: Kamper, Carolyn J MCF:EX
Subject: RE: FOLLOW UP: Meeting Thursday

Hi Carolyn,
I have been unable to fly out of Kamloops due to the heavy smoke and lack of visibility for the planes.

I would still like to meet if that works for you. I am happy to do video conference using Lync or just the phone.
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

Newbury, Heather A MCF:EX

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Sent: Friday, August 18, 2017 12:12 PM
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Thanks!
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Subject: RE: Meeting with Minister please re: revised Service Plan

Whew! Ok—sounds good- glad it wasn't forgotten!

Thanks

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DM briefing – Aug 22nd in person

Minister briefing – Aug 23rd in person

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Sent: Thursday, August 10, 2017 12:47 PM
To: Benn, Jennifer MCF:EX; Cain, Krista A MCF:EX
Subject: Meeting with Minister please re: revised Service Plan

HI there—we need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30. Participants will be Allison, Carolyn and Martin Wright. One hour.

Could you please set this up, and let me know?
Thanking you in advance-
HN

Executive Administrative Assistant to ADM Carolyn Kamper
Provincial Office of Domestic Violence and Strategic Priorities
5th floor- 765 Broughton St
Victoria, BC V8W 9S5

Tel: 778 698-8820 (new)

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 04, 2017 3:44 PM
To: Newbury, Heather A MCF:EX; Grenier, Caroline MCF:EX
Subject: FW: PECSF

FYI – I agreed to PECSF exec sponsor.

From: Perren, Michelle MCF:EX
Sent: Friday, August 4, 2017 2:59 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: PECSF

And thanks for agreeing to be our Exec Sponsor – I'll get Wanda to connect with you ☺

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 4, 2017 2:14 PM
To: Perren, Michelle MCF:EX
Subject: RE: PECSF

I'm in – I am happy to be the exec sponsor.

From: Perren, Michelle MCF:EX
Sent: Friday, August 4, 2017 1:57 PM
To: Kamper, Carolyn J MCF:EX
Subject: PECSF

Hi Carolyn,

I was speaking with Wanda Smith regarding the Ministry Executive Sponsor for PECSF this year, and she was wondering if you would be interested.

Your involvement would include:

- Video to encourage and promote the campaign (we would provide speaking notes)
- Being at the Provincial Office launch (Sept 27/28)
- Mid-way communication
- Wrap up – thanks communication
- Recognition – attendance at the thank you event for ministry volunteers
- Grizzlies (final game) possibly? Executive won once, and Grizzlies won once…so this would be the rubber match

If you can let me know asap Wanda can organize time with you to discuss. However, no obligation – I recognize in your new role you have a lot going on…..so if you would prefer to pass this year, let me know ☺

Michelle Perren
Director, Strategic Human Resources
Strategic Human Resources Branch
Finance & Corporate Services Division
Ministry of Children and Family Development
Phone: 250-387-2466 Cell: 250-818-1677

Email: Michelle.Perren@gov.bc.ca

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 02, 2017 3:19 PM
To: Newbury, Heather A MCF:EX; Benn, Jennifer MCF:EX
Cc: Fassina, Mark MCF:EX
Subject: Cxl meeting tomorrow morning

Follow Up Flag: Follow up
Flag Status: Flagged

Hi,

Can you cancel the 30 minute mtg tomorrow at 10:30 am with Allison? We need a bit more time to develop – if we could reschedule this time sometime in the last week of august that would be great.

Thx
ck

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 08, 2017 12:43 PM
To: Grenier, Caroline MCF:EX; Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: FOLLOW UP: Expanded Leadership Meeting - Teleworking discussion

Another key source document to inform our discussion this afternoon is MCFD's telework policy. It can be found on iConnect at https://intranet.gov.bc.ca/assets/download/6D01F4C979204934B85E101FA1E947CA&filename=mcfd_telework_policy_principles_and_guidelines.pdf

Thx
ck

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 9:25 AM
To: Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Kamper, Carolyn J MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: Expanded Leadership Meeting - Teleworking discussion

Good morning,

Please review the draft SOP which is to be discussed and reviewed at the next expanded leadership meeting on August 8th R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Telework Arrangements.docx. I have also attached the MCFD Telework Policy Principles and Guidelines (which is referred in the SOP).

I have also drafted a SOP on Modified Work Schedule Arrangements (to establish a standard for work hours and flex time) for your consideration. This is also a draft and has not been approved R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Modified Work Schedule Arrangements.docx

Thank you,

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Tel | Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Wednesday, August 16, 2017 10:33 AM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Briefing - s.13

Hi there- do we still need a briefing re the below ? Krista has questions..please let me know?

Thanks

From: Cain, Krista A MCF:EX
Sent: Wednesday, August 16, 2017 9:40 AM
To: Newbury, Heather A MCF:EX
Subject: Briefing - s.13

Hi Heather

Just organizing follow up briefings. Is this one still a go for the week of September 11? Attendees to be you, Cory and Reg (or acting ADM) and Allison (or no Allison). Do you think one hour is enough time or do they need more? And finally, do we need to request materials for this and what would that look like (one IBN or more?)

Thanks
Krista

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 3:55 PM
To: Cain, Krista A MCF:EX
Subject: FW: To do list from Minister's briefings

Hi Krista,

See below update from Carolyn on the todo list. ETA for the briefing is the week of September 11.

Let me know if you have further questions. Thanks!

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Telephone (778) 698-8829
Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca



From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:50 PM

To: Grenier, Caroline MCF:EX
Subject: FW: To do list from Minister's briefings

Here is follow up to that meeting request.

From: Benn, Jennifer MCF:EX
Sent: Wednesday, August 2, 2017 3:35 PM
To: Kamper, Carolyn J MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX; Cain, Krista A MCF:EX
Subject: RE: To do list from Minister's briefings

Ok, thanks Carolyn.

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:31 PM
To: Benn, Jennifer MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX
Subject: RE: To do list from Minister's briefings

Hi Jenn,

s.13,s.22

Thanks,
Ck

From: Bond, Allison MCF:EX
Sent: Thursday, July 27, 2017 2:33 PM
To: MCF Executive Committee
Subject: To do list from Minister's briefings

Please let me know if you have different action items than these ones that I recorded. Also – I have listed according to whom I think should action the item, however you may have a better sense of who that should be, so feel free to re-arrange among yourselves. Just let Jenn and I know who is doing what. Also – some of these require more time than others, so please give me/Jenn an ETA of when you may be complete. Jenn will keep the list of action items up to date. Many of those requiring Ministerial briefings will be up to us to decide when… so feel free to give Jenn an ETA and we can manage from there. Thanks all.

Carolyn

Page 032

Withheld pursuant to/removed as

s.13;s.17

Allison Bond
Deputy Minister
Ministry of Children and Family Development

(t) 778-698-8849
(c) 778-677-1448

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 04, 2017 3:44 PM
To: Newbury, Heather A MCF:EX; Grenier, Caroline MCF:EX
Subject: FW: PECSF

FYI – I agreed to PECSF exec sponsor.

From: Perren, Michelle MCF:EX
Sent: Friday, August 4, 2017 2:59 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: PECSF

And thanks for agreeing to be our Exec Sponsor – I'll get Wanda to connect with you ☺

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 4, 2017 2:14 PM
To: Perren, Michelle MCF:EX
Subject: RE: PECSF

I'm in – I am happy to be the exec sponsor.

From: Perren, Michelle MCF:EX
Sent: Friday, August 4, 2017 1:57 PM
To: Kamper, Carolyn J MCF:EX
Subject: PECSF

Hi Carolyn,

I was speaking with Wanda Smith regarding the Ministry Executive Sponsor for PECSF this year, and she was wondering if you would be interested.

Your involvement would include:

- Video to encourage and promote the campaign (we would provide speaking notes)
- Being at the Provincial Office launch (Sept 27/28)
- Mid-way communication
- Wrap up – thanks communication
- Recognition – attendance at the thank you event for ministry volunteers
- Grizzlies (final game) possibly? Executive won once, and Grizzlies won once…so this would be the rubber match

If you can let me know asap Wanda can organize time with you to discuss. However, no obligation – I recognize in your new role you have a lot going on…..so if you would prefer to pass this year, let me know ☺

Michelle Perren
Director, Strategic Human Resources
Strategic Human Resources Branch
Finance & Corporate Services Division
Ministry of Children and Family Development
Phone: 250-387-2466 Cell: 250-818-1677

Email: Michelle.Perren@gov.bc.ca

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Monday, August 14, 2017 10:00 AM
To: Kamper, Carolyn J MCF:EX
Subject: FW: reply from Deborah H re Monday's meeting

Sorry boss- !

From: Newbury, Heather A MCF:EX
Sent: Friday, August 11, 2017 8:44 PM
To: Kamper, Carolyn J MCF:EX
Subject: Re: reply from Deborah H re Monday's meeting

Sure ! 🌹

Sent from my iPhone

On Aug 11, 2017, at 5:10 PM, Kamper, Carolyn J MCF:EX <Carolyn.Kamper@gov.bc.ca> wrote:

> Yes, is it possible to book later in the afternoon?
>
> _____
> **From:** Newbury, Heather A MCF:EX **On Behalf Of** Kamper, Carolyn J MCF:EX
> **Sent:** Friday, August 11, 2017 3:54 PM
> **To:** Kamper, Carolyn J MCF:EX
> **Subject:** reply from Deborah H re Monday's meeting
> (I can move the meeting to the pm, if you'd like..)
> H
> -----Original Appointment-----
> **From:** Headley, Deborah MCF:EX
> **Sent:** Friday, August 11, 2017 3:48 PM
> **To:** Newbury, Heather A MCF:EX; Lockhart, Trudy MCF:EX; Grenier, Caroline MCF:EX
> **Subject:** Declined: short meeting/call re admin backup - HN to call in to 250 952-9304 ID 2612349
> **When:** Monday, August 14, 2017 9:30 AM-10:00 AM (UTC-08:00) Pacific Time (US & Canada).
> **Where:** small boardroom- Vancouver
> Hi Carolyn,
> Sorry but I won't be able to make this time, would have to be after 11 for me. Some info for you if needing to proceed without me - Neela is unfortunately unable to provide support at this time. We had offered limited support (essentially to support Minister's visits) for the month of August s.22
> s.22
>
> s.22 For now, I am completely without support myself, by September even if things settle for Neela I can't imagine she can do backup as things will be ramping up here especially with estimates coming. Huge apologies for that, what I might be able to offer is if you will be backfilling and need support to find someone – I could see if Manjit's team to help out with the recruitment piece of work. Please let me know.
> Thanks Carolyn.
> Deborah

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 28, 2017 8:31 AM
To: Newbury, Heather A MCF:EX
Subject: FW: RUSH: s.13 - meeting today

Importance: High

RUSH meeting – can you please set up this meeting for today at 3pm in Allison's office?

From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 28, 2017 8:28 AM
To: Scheiber, Alex MCF:EX; Minnings, Anne C MCF:EX; Bradford, Linda MCF:EX; Headley, Deborah MCF:EX
Cc: Chu, Holden MCF:EX; Talbott, Catherine MCF:EX; Huey, Christina MCF:EX
Subject: RUSH: s.13 - meeting today
Importance: High

Hi,

I just met with Allison and she would like a meeting today to s.13
s.13

Let's all meet with Allison later today and we can discuss what we have done and are planning to do.

I will try to book this meeting today between 3-4:30 pm, and will also try to find the latest draft IBN.

Thanks,
ck

From: Minnings, Anne C MCF:EX
Sent: Wednesday, August 16, 2017 2:32 PM
To: Scheiber, Alex MCF:EX; Kamper, Carolyn J MCF:EX
Cc: Wright, Martin P MCF:EX; Dobmeier, Teresa MCF:EX; Talbott, Catherine MCF:EX
Subject: RE: Briefing - s.13

Thanks, I agree with doing a single BN as well. Just fyi, Katherine Jess has provided me with a draft which I'll try to review this week and then share.

Anne Minnings

CFO and A/ADM Corporate Services
Ministry of Children and Family Development
(Office) 778-698-7373
(Cell) 250-514-9623

From: Scheiber, Alex MCF:EX
Sent: Wednesday, August 16, 2017 2:00 PM
To: Kamper, Carolyn J MCF:EX
Cc: Minnings, Anne C MCF:EX; Wright, Martin P MCF:EX; Dobmeier, Teresa MCF:EX; Talbott, Catherine MCF:EX
Subject: Re: Briefing - s.13

s.13

Alex Scheiber, Deputy Director of Child Welfare

On Aug 16, 2017, at 11:19 AM, Kamper, Carolyn J MCF:EX <Carolyn.Kamper@gov.bc.ca> wrote:

Hi,

s.13

What are your thoughts?

Thanks,
ck

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:31 PM
To: Benn, Jennifer MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX
Subject: RE: To do list from Minister's briefings

Hi Jenn,

s.13,s.22

Thanks,
Ck

From: Bond, Allison MCF:EX
Sent: Thursday, July 27, 2017 2:33 PM
To: MCF Executive Committee
Subject: To do list from Minister's briefings

Please let me know if you have different action items than these ones that I recorded. Also – I have listed according to whom I think should action the item, however you may have a better sense of who that should be, so feel free to re-arrange among yourselves. Just let Jenn and I know who is doing what. Also – some of these require more time than others, so please give me/Jenn an ETA of when you may be complete. Jenn will keep the list of action items up to date. Many of those requiring Ministerial briefings will be up to us to decide when… so feel free to give Jenn an ETA and we can manage from there. Thanks all.

Carolyn
s.13,s.17

Allison Bond
Deputy Minister
Ministry of Children and Family Development

(t) 778-698-8849
(c) 778-677-1448

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 4:17 PM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Teresa late to tomorrow's 9:00 Ab Engmnt Mtg

FYI—Teresa will be late for tomorrow's AER Project Board meeting at 9:00 am-- tx

---

From: Newman, Debbie MCF:EX
Sent: Tuesday, August 15, 2017 4:12 PM
To: Newbury, Heather A MCF:EX
Subject: Teresa late to tomorrow's 9:00 Ab Engmnt Mtg

Would you mind letting Carolyn know that Teresa will be late to tomorrow's 9:00 mtg? She has a wildfire mtg from 9 – 9:30 but it may not go the entire 30 min.
Thank you!!

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 1:58 PM
To: Newbury, Heather A MCF:EX
Cc: Czeck, Julie MCF:EX
Subject: FW: RUSH AYA reg changes and policy

And Julie too please

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 1:58 PM
To: Newbury, Heather A MCF:EX
Cc: Talbott, Catherine MCF:EX; Bailey, Leah M MCF:EX; Finley, Melanie MCF:EX
Subject: RUSH AYA reg changes and policy

Hi heather,

Pls set up a conf call for right now with myself, Melanie, Leah Bailey, Catherine, Lisah

Thanks,
ck

From: Finley, Melanie MCF:EX
Sent: Tuesday, August 15, 2017 1:57 PM
To: Kamper, Carolyn J MCF:EX
Cc: Talbott, Catherine MCF:EX; Bailey, Leah M MCF:EX
Subject: Re: AYA reg changes and policy

Yes please

Sent from my iPhone

On Aug 15, 2017, at 1:56 PM, Kamper, Carolyn J MCF:EX <Carolyn.Kamper@gov.bc.ca> wrote:

> Leah,
>
> Would it be useful to talk right now with Melanie and myself and maybe Catherine depending on her availability?
>
> Mel – do you want to invite Lisah too?
>
> If so, I can get heather to set up a call asap.
>
> ck
>
> ---
>
> **From:** Bailey, Leah M MCF:EX
> **Sent:** Tuesday, August 15, 2017 1:54 PM
> **To:** Kamper, Carolyn J MCF:EX; Currie, Tami MCF:EX
> **Cc:** Talbott, Catherine MCF:EX; Turanski, Michael SDSI:EX
> **Subject:** RE: AYA reg changes and policy

Sorry, no. I'm tied up from 2:30 – 4:30 with something I just can't change s.22
s.22

Can I catch up with someone later?

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 1:44 PM
To: Bailey, Leah M MCF:EX; Currie, Tami MCF:EX
Cc: Talbott, Catherine MCF:EX
Subject: RE: AYA reg changes and policy

I talked to Catherine and Catherine and Tami have a one hour bi-weekly booked 3-4pm today, and Catherine suggested to use that time. She will invite you to 3pm – can you make that time?

Thx
ck

From: Bailey, Leah M MCF:EX
Sent: Tuesday, August 15, 2017 1:19 PM
To: Kamper, Carolyn J MCF:EX; Currie, Tami MCF:EX
Cc: Talbott, Catherine MCF:EX
Subject: RE: AYA reg changes and policy

I'm available at 1:30 ?

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 12:56 PM
To: Bailey, Leah M MCF:EX; Currie, Tami MCF:EX
Cc: Talbott, Catherine MCF:EX
Subject: AYA reg changes and policy
Importance: High

Hi,

This issue is still alive – expanding eligibility to all care types. We may have the funding found. I talked to Rob about ICM changes and there are opportunities for this fall.

Can we talk this afternoon? 1pm?

Thanks,
ck

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 11, 2017 8:18 AM
To: Newbury, Heather A MCF:EX
Subject: FW: Updated Draft implementation plan

Let's see if you can schedule for 1pm.

From: Avison, Claire AVED:EX
Sent: Friday, August 11, 2017 7:56 AM
To: Porter, Rodney GCPE:EX
Cc: Kamper, Carolyn J MCF:EX; Talbott, Catherine MCF:EX; Loughran, Tony D AVED:EX; Balicki, Greg AVED:EX; Cotie, Kate L AVED:EX; Larabee, Shawn G GCPE:EX
Subject: Re: Updated Draft implementation plan

Looks like we now have an exec meeting at 11 here. Let's look for a time that works

Sent from my iPhone

On Aug 11, 2017, at 6:07 AM, Porter, Rodney GCPE:EX <Rodney.Porter@gov.bc.ca> wrote:

> Hi all. FYI: Unfortunately I won't be available between 1115am and 1245pm today.
>
> Rodney Porter
> B.C. Ministry of Advanced Education, Skills and Training
> Mobile 250 889-7494
>
> On Aug 10, 2017, at 10:33 PM, Avison, Claire AVED:EX <Claire.Avison@gov.bc.ca> wrote:
>
> > Agree a call would be good - thanks for setting up. Chat then.
> >
> > Sent from my iPhone
> >
> > On Aug 10, 2017, at 10:29 PM, Kamper, Carolyn J MCF:EX <Carolyn.Kamper@gov.bc.ca> wrote:
> >
> > > Thanks Claire,
> > >
> > > Yes that is a good idea to have a quick group call. s.13
> > > s.13

Our deputies are talking tomorrow morning so I will follow up with Christine to get an update.

I can ask my assistant to set us up a call? Is 11:15 am good?

Thanks
Carolyn

On Aug 10, 2017, at 8:03 PM, Avison, Claire AVED:EX <Claire.Avison@gov.bc.ca> wrote:

> Just circling back…. s.13
> s.13

s.13 Please let me know if you have any questions or concerns or if you think another call would be helpful. thanks

Claire Avison | Assistant Deputy Minister, Governance, Legislation and Strategic Policy | Ministry of Advanced Education Skills and Training| Cell: 250-217-9059 | claire.avison@gov.bc.ca

---

From: Avison, Claire AVED:EX
Sent: Thursday, August 10, 2017 12:24 PM
To: Kamper, Carolyn J MCF:EX; Talbott, Catherine MCF:EX; Loughran, Tony D AVED:EX; Balicki, Greg AVED:EX; Cotie, Kate L AVED:EX; Porter, Rodney GCPE:EX
Subject: Updated Draft implementation plan

s.13

Thanks again.

Best

Claire Avison | Assistant Deputy Minister, Governance, Legislation and Strategic Policy | Ministry of Advanced Education Skills and Training| Cell: 250-217-9059 | claire.avison@gov.bc.ca

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 11:04 AM
To: Newbury, Heather A MCF:EX
Subject: FW: URGENT: can you join a meeting on MOC right now?

Importance: High

Can you see if you can find marc

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 10:56 AM
To: Woons, Marc MCF:EX
Subject: FW: URGENT: can you join a meeting on MOC right now?
Importance: High

Marc can you join asap?

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 10:54 AM
To: Medeiros, Lori MCF:EX
Subject: URGENT: can you join a meeting on MOC right now?
Importance: High

Can you join – down in allison's old office – we are initiating the MOC but focusing on internal comm's right now. Just started and I suggested/ would like you to join.

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835



Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 2:42 PM
To: Newbury, Heather A MCF:EX
Subject: FW: URGENT: s.12,s.13

Can you pls invite donna mathiasen to the 3pm call today as well.

From: Mathiasen, Donna L MCF:EX
Sent: Tuesday, August 15, 2017 2:02 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: URGENT: s.12,s.13

Sure – I'm available at 3 … thanks

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 2:01 PM
To: Mathiasen, Donna L MCF:EX
Subject: URGENT: s.12,s.13

Hi Donna,

s.12,s.13

Thx
ck

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835



Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 02, 2017 3:19 PM
To: Newbury, Heather A MCF:EX; Benn, Jennifer MCF:EX
Cc: Fassina, Mark MCF:EX
Subject: Cxl meeting tomorrow morning

Follow Up Flag: Follow up
Flag Status: Flagged

Hi,

Can you cancel the 30 minute mtg tomorrow at 10:30 am with Allison? We need a bit more time to develop – if we could reschedule this time sometime in the last week of august that would be great.

Thx
ck

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 08, 2017 12:43 PM
To: Grenier, Caroline MCF:EX; Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: FOLLOW UP: Expanded Leadership Meeting - Teleworking discussion

Another key source document to inform our discussion this afternoon is MCFD's telework policy. It can be found on iConnect at https://intranet.gov.bc.ca/assets/download/6D01F4C979204934B85E101FA1E947CA&filename=mcfd_telework_policy_principles_and_guidelines.pdf

Thx
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Sent: Wednesday, August 2, 2017 9:25 AM
To: Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Kamper, Carolyn J MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: Expanded Leadership Meeting - Teleworking discussion

Good morning,

Please review the draft SOP which is to be discussed and reviewed at the next expanded leadership meeting on August 8th R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Telework Arrangements.docx. I have also attached the MCFD Telework Policy Principles and Guidelines (which is referred in the SOP).

I have also drafted a SOP on Modified Work Schedule Arrangements (to establish a standard for work hours and flex time) for your consideration. This is also a draft and has not been approved R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Modified Work Schedule Arrangements.docx

Thank you,

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Tel | Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Wednesday, August 16, 2017 10:33 AM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Briefing - s.13

Hi there- do we still need a briefing re the below ? Krista has questions..please let me know?

Thanks

From: Cain, Krista A MCF:EX
Sent: Wednesday, August 16, 2017 9:40 AM
To: Newbury, Heather A MCF:EX
Subject: Briefing - s.13

Hi Heather

Just organizing follow up briefings. Is this one still a go for the week of September 11? Attendees to be you, Cory and Reg (or acting ADM) and Allison (or no Allison). Do you think one hour is enough time or do they need more? And finally, do we need to request materials for this and what would that look like (one IBN or more?)

Thanks
Krista

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 3:55 PM
To: Cain, Krista A MCF:EX
Subject: FW: To do list from Minister's briefings

Hi Krista,

See below update from Carolyn on the todo list. ETA for the briefing is the week of September 11.

Let me know if you have further questions. Thanks!

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Telephone (778) 698-8829
Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca



From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:50 PM

To: Grenier, Caroline MCF:EX
Subject: FW: To do list from Minister's briefings

Here is follow up to that meeting request.

From: Benn, Jennifer MCF:EX
Sent: Wednesday, August 2, 2017 3:35 PM
To: Kamper, Carolyn J MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX; Cain, Krista A MCF:EX
Subject: RE: To do list from Minister's briefings

Ok, thanks Carolyn.

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:31 PM
To: Benn, Jennifer MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX
Subject: RE: To do list from Minister's briefings

Hi Jenn,
s.13,s.22

Thanks,
Ck

From: Bond, Allison MCF:EX
Sent: Thursday, July 27, 2017 2:33 PM
To: MCF Executive Committee
Subject: To do list from Minister's briefings

Please let me know if you have different action items than these ones that I recorded. Also – I have listed according to whom I think should action the item, however you may have a better sense of who that should be, so feel free to re-arrange among yourselves. Just let Jenn and I know who is doing what. Also – some of these require more time than others, so please give me/Jenn an ETA of when you may be complete. Jenn will keep the list of action items up to date. Many of those requiring Ministerial briefings will be up to us to decide when… so feel free to give Jenn an ETA and we can manage from there. Thanks all.

Carolyn

Page 054

Withheld pursuant to/removed as

s.13;s.17

Allison Bond
Deputy Minister
Ministry of Children and Family Development

(t) 778-698-8849
(c) 778-677-1448

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Thursday, August 10, 2017 11:14 AM
To: Newbury, Heather A MCF:EX
Subject: FW: Briefing with Allison

Don't need to follow up with Paula at this point.

There is more info to add – I will do that email later.

From: Hanson, Donna MCF:EX
Sent: Thursday, August 10, 2017 10:58 AM
To: Newbury, Heather A MCF:EX
Cc: Doraty, Kelton MCF:EX; Davidson, Andy MCF:EX; Kamper, Carolyn J MCF:EX; Woons, Marc MCF:EX
Subject: Briefing with Allison

Hi Heather,
Can you request a meeting with Allison Bond to brief her on the revised service plan. Participants are Carolyn Kamper, Andy Davidson and myself for August 22nd or 23rd.

Also, we will need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30. Participants will be Reg Bawa, Allison, Carolyn and Martin Wright.

Can you ask Jen Benn to follow up with Paula Gunn, Ministerial Assistant to Hon. Katrine Conroy about whether she would also like Energy, Mines and Petroleum Resources to provide her with a brief on the service plans for Columbia Power Corporation and Columbia Basin Trust? If she would like a briefing, I will follow up with Daymon Trachsel, my colleague in EMPR about who participants will be in that briefing.

Donna Hanson
Planning Manager | Strategic Planning and Reporting Branch
Ministry of Children and Family Development
3rd Floor, 777 Broughton, Victoria, BC
Cell: 250-213-3896

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 30, 2017 5:13 PM
To: Newbury, Heather A MCF:EX; Grenier, Caroline MCF:EX
Subject: FW: FNLG update

Importance: High

Hi,

Change in plans – I am now going to Vancouver next week for the FNLG meeting. Sorry heather you just cancelled me out of everything.

Now I need all those travel and hotel plans back…

Sorry

ck

From: Benn, Jennifer MCF:EX
Sent: Wednesday, August 30, 2017 4:08 PM
To: Kamper, Carolyn J MCF:EX
Subject: FW: FNLG update

Hi Carolyn,

Was just speaking with Allison again – she said that she does want you to attend because of GCEJ stuff. (I think she spoke with you yesterday about it).

Allison will be taking a meeting (15min) on behalf of the Minister and needs a scribe at the table so has asked if you can take on that role. Krista has the details if you want to connect with her or feel free to give me a call.

Thanks,
Jenn

Jennifer Benn
Senior Executive Assistant, Deputy Minister's Office
Ministry of Children and Family Development
Phone: 778-698-7038
Email: Jennifer.Benn@gov.bc.ca

From: Benn, Jennifer MCF:EX
Sent: Monday, August 28, 2017 3:29 PM

To: Kamper, Carolyn J MCF:EX; Scheiber, Alex MCF:EX
Cc: Newbury, Heather A MCF:EX; Farook, Safriya MCF:EX; Spencer, Elizabeth MCF:EX; Devenny, Denise MCF:EX
Subject: FNLG update

Hi Carolyn & Alex,

I believe you both were scheduled to attend the FNLG event in Vancouver next week but Allison has advised that only Ministers, Paula, herself, Denise and Raven are required to attend.

Let me know if you have any questions.

Thanks
Jen

Jennifer Benn
Senior Executive Assistant, Deputy Minister's Office
Ministry of Children and Family Development
Phone: 778-698-7038
Email: Jennifer.Benn@gov.bc.ca

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 09, 2017 8:49 AM
To: Newbury, Heather A MCF:EX; Newman, Debbie MCF:EX
Subject: FW: FOLLOW UP: Meeting Thursday

Hi,

I was going to update the mtg invite with the phone number but don't see the mtg scheduled yet. When you do schedule a mtg with myself and Teresa tomorrow please make it a phone call and Teresa can call me as per below.

Thx
ck

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 9, 2017 8:47 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: FOLLOW UP: Meeting Thursday

My skills setting up lync are very poor so let's chat by phone. Do you want to call me?

My number is 778-698-8835.

ck

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 9, 2017 8:44 AM
To: Kamper, Carolyn J MCF:EX
Subject: RE: FOLLOW UP: Meeting Thursday

Hi Carolyn,
I have been unable to fly out of Kamloops due to the heavy smoke and lack of visibility for the planes.

I would still like to meet if that works for you. I am happy to do video conference using Lync or just the phone.
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Friday, August 18, 2017 12:12 PM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

Importance: High

HI—just to reconfirm name sof attendees for briefing with M ?—(now on Aug 25)-

Thanks

From: Lapthorne, Carmen MCF:EX
Sent: Friday, August 18, 2017 10:27 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – just an update on this briefing, it has been changing to Aug 25 as per MO request.
For SP briefing attendees I assume back to the original folks as CK is away? Allison, Andy, Donna Hanson and Martin W? Let me know.
Thanks!
Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:33 AM
To: Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Whew! Ok—sounds good- glad it wasn't forgotten!

Thanks

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:29 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – I believe the DM will still be briefed on Aug 22 when she returns, but I will confirm with Jen when she is back tomorrow and let you know.

The Aug 28th is confirmed with the MO and I will be sending out invites shortly.

Thanks!
Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:24 AM
To: Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Hi—we needed a briefing with the DM first- on the revised Service Plan—we were told Aug 22 would work- participants will be Andy D and Donna H – this should go ahead without CK s.22
Can you please look into this?

Then we needed a briefing with the M—which now could be a conf call – I guess- on Aug 28 – on the revised SP—participants will be CK, Allison B, and Martin Wright—

Can you please book these and let me know?
Many thanks

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:19 AM
To: Newbury, Heather A MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – I was away last week but looks like something changed with the MO and this is now the time we are going with? Jen might have more details on why it was changed but she's away today.
Please confirm attendees for Aug 28.
Thanks!

Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:17 AM
To: Lapthorne, Carmen MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Oh, that is not what we agreed on on Aug 11—this changes everything-

---

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:09 AM
To: Newbury, Heather A MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – the SP briefing will be on August 28th via conference call. This call will also include two other topics that the Minister's will be briefed on. I will be sending out invites to staff today for this briefing. Carolyn will be back for Aug 28 so can you please confirm who is needed on the SP briefing call?
Thanks!

Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 9:59 AM
To: Benn, Jennifer MCF:EX; Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Hi loveee—were you able to book the below meetings??
Just need to confirm-

Thanks

From: Benn, Jennifer MCF:EX
Sent: Friday, August 11, 2017 9:08 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Thanks. Will do. Invites to follow.

From: Newbury, Heather A MCF:EX
Sent: Friday, August 11, 2017 9:00 AM
To: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Good Morning—yes, please book the below two meetings—

For Aug 23 please invite Allison, Andy, Donna Hanson and Martin W—(CK on s.22)

For Aug 22 please invite Andy D and Donna H.. may be more but have to confirm that first—

Many thanks!

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 2:49 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

See if this plan works for your staff… back to back days. Not sure if DM will have edits but once DM reviews we'd have to send it over to MO that afternoon… let me know if the turnaround is too short.

DM briefing – Aug 22nd in person

Minister briefing – Aug 23rd in person

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:45 PM
To: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Oh brother—ok- I've backtracked—found a request to meet with Allison B on Aug 23 or 22 please- (will it be CM instead)?
Can we book one please? Invitees are Andy D and Donna Hanson on revised service plan—

Geesh!!`

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 2:42 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

No I didn't ask. Wasn't asked to ask that haha. But I did request a joint minister briefing with both ministers.

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:39 PM
To: Benn, Jennifer MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

??

From: Hanson, Donna MCF:EX
Sent: Thursday, August 10, 2017 2:35 PM
To: Newbury, Heather A MCF:EX; Doraty, Kelton MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Did Jen ask whether the Minister wants a briefing on the service plans for the 2 Crowns she is responsible for?

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:31 PM
To: Hanson, Donna MCF:EX; Doraty, Kelton MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

FYI--

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 1:59 PM
To: Newbury, Heather A MCF:EX; Cain, Krista A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi Heather,

Yes, I'll put this forward to MO. The meeting will most likely take place the afternoon of the 29th. Invite to follow once confirmed.

Thanks,
Jen

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 12:47 PM
To: Benn, Jennifer MCF:EX; Cain, Krista A MCF:EX
Subject: Meeting with Minister please re: revised Service Plan

HI there—we need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30. Participants will be Allison, Carolyn and Martin Wright. One hour.

Could you please set this up, and let me know?
Thanking you in advance-
HN

Executive Administrative Assistant to ADM Carolyn Kamper
Provincial Office of Domestic Violence and Strategic Priorities
5th floor- 765 Broughton St
Victoria, BC V8W 9S5

Tel: 778 698-8820 (new)

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 04, 2017 3:44 PM
To: Newbury, Heather A MCF:EX; Grenier, Caroline MCF:EX
Subject: FW: PECSF

FYI – I agreed to PECSF exec sponsor.

From: Perren, Michelle MCF:EX
Sent: Friday, August 4, 2017 2:59 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: PECSF

And thanks for agreeing to be our Exec Sponsor – I'll get Wanda to connect with you ☺

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 4, 2017 2:14 PM
To: Perren, Michelle MCF:EX
Subject: RE: PECSF

I'm in – I am happy to be the exec sponsor.

From: Perren, Michelle MCF:EX
Sent: Friday, August 4, 2017 1:57 PM
To: Kamper, Carolyn J MCF:EX
Subject: PECSF

Hi Carolyn,

I was speaking with Wanda Smith regarding the Ministry Executive Sponsor for PECSF this year, and she was wondering if you would be interested.

Your involvement would include:

- Video to encourage and promote the campaign (we would provide speaking notes)
- Being at the Provincial Office launch (Sept 27/28)
- Mid-way communication
- Wrap up – thanks communication
- Recognition – attendance at the thank you event for ministry volunteers
- Grizzlies (final game) possibly? Executive won once, and Grizzlies won once…so this would be the rubber match

If you can let me know asap Wanda can organize time with you to discuss. However, no obligation – I recognize in your new role you have a lot going on…..so if you would prefer to pass this year, let me know ☺

Michelle Perren
Director, Strategic Human Resources
Strategic Human Resources Branch
Finance & Corporate Services Division
Ministry of Children and Family Development
Phone: 250-387-2466 Cell: 250-818-1677

Email: Michelle.Perren@gov.bc.ca

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Monday, August 14, 2017 10:00 AM
To: Kamper, Carolyn J MCF:EX
Subject: FW: reply from Deborah H re Monday's meeting

Sorry boss- !

From: Newbury, Heather A MCF:EX
Sent: Friday, August 11, 2017 8:44 PM
To: Kamper, Carolyn J MCF:EX
Subject: Re: reply from Deborah H re Monday's meeting

Sure ! 🌹

Sent from my iPhone

On Aug 11, 2017, at 5:10 PM, Kamper, Carolyn J MCF:EX <Carolyn.Kamper@gov.bc.ca> wrote:

> Yes, is it possible to book later in the afternoon?
>
> _____
> **From:** Newbury, Heather A MCF:EX **On Behalf Of** Kamper, Carolyn J MCF:EX
> **Sent:** Friday, August 11, 2017 3:54 PM
> **To:** Kamper, Carolyn J MCF:EX
> **Subject:** reply from Deborah H re Monday's meeting
> (I can move the meeting to the pm, if you'd like..)
> H
> -----Original Appointment-----
> **From:** Headley, Deborah MCF:EX
> **Sent:** Friday, August 11, 2017 3:48 PM
> **To:** Newbury, Heather A MCF:EX; Lockhart, Trudy MCF:EX; Grenier, Caroline MCF:EX
> **Subject:** Declined: short meeting/call re admin backup - HN to call in to 250 952-9304 ID 2612349
> **When:** Monday, August 14, 2017 9:30 AM-10:00 AM (UTC-08:00) Pacific Time (US & Canada).
> **Where:** small boardroom- Vancouver
> Hi Carolyn,
> Sorry but I won't be able to make this time, would have to be after 11 for me. Some info for you if needing to proceed without me - Neela is unfortunately unable to provide support at this time. We had offered limited support (essentially to support Minister's visits) for the month of August s.22
> s.22 s.22
> s.22
> For now, I am completely without support myself, by September even if things settle for Neela I can't imagine she can do backup as things will be ramping up here especially with estimates coming. Huge apologies for that, what I might be able to offer is if you will be backfilling and need support to find someone – I could see if Manjit's team to help out with the recruitment piece of work. Please let me know.
> Thanks Carolyn.
> Deborah

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 28, 2017 8:31 AM
To: Newbury, Heather A MCF:EX
Subject: FW: RUSH: s.13 - meeting today

Importance: High

RUSH meeting – can you please set up this meeting for today at 3pm in Allison's office?

From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 28, 2017 8:28 AM
To: Scheiber, Alex MCF:EX; Minnings, Anne C MCF:EX; Bradford, Linda MCF:EX; Headley, Deborah MCF:EX
Cc: Chu, Holden MCF:EX: Talbott. Catherine MCF:EX; Huey, Christina MCF:EX
Subject: RUSH: s.13 - meeting today
Importance: High

Hi,

I just met with Allison and she would like a meeting today to s.13
s.13

Let's all meet with Allison later today and we can discuss what we have done and are planning to do.

I will try to book this meeting today between 3-4:30 pm, and will also try to find the latest draft IBN.

Thanks,
ck

From: Minnings, Anne C MCF:EX
Sent: Wednesday, August 16, 2017 2:32 PM
To: Scheiber, Alex MCF:EX; Kamper, Carolyn J MCF:EX
Cc: Wright, Martin P MCF:EX; Dobmeier, Teresa MCF:EX; Talbott, Catherine MCF:EX
Subject: RE: Briefing - s.13

Thanks, I agree with doing a single BN as well. Just fyi, Katherine Jess has provided me with a draft which I'll try to review this week and then share.

Anne Minnings

CFO and A/ADM Corporate Services
Ministry of Children and Family Development
(Office) 778-698-7373
(Cell) 250-514-9623

From: Scheiber, Alex MCF:EX
Sent: Wednesday, August 16, 2017 2:00 PM
To: Kamper, Carolyn J MCF:EX
Cc: Minnings, Anne C MCF:EX; Wright, Martin P MCF:EX; Dobmeier, Teresa MCF:EX; Talbott, Catherine MCF:EX
Subject: Re: Briefing - s.13

s.13

Alex Scheiber, Deputy Director of Child Welfare

On Aug 16, 2017, at 11:19 AM, Kamper, Carolyn J MCF:EX <Carolyn.Kamper@gov.bc.ca> wrote:

Hi,

s.13

What are your thoughts?

Thanks,
ck

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:31 PM
To: Benn, Jennifer MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX
Subject: RE: To do list from Minister's briefings

Hi Jenn,

s.13,s.22

Thanks,
Ck

From: Bond, Allison MCF:EX
Sent: Thursday, July 27, 2017 2:33 PM
To: MCF Executive Committee
Subject: To do list from Minister's briefings

Please let me know if you have different action items than these ones that I recorded. Also – I have listed according to whom I think should action the item, however you may have a better sense of who that should be, so feel free to re-arrange among yourselves. Just let Jenn and I know who is doing what. Also – some of these require more time than others, so please give me/Jenn an ETA of when you may be complete. Jenn will keep the list of action items up to date. Many of those requiring Ministerial briefings will be up to us to decide when… so feel free to give Jenn an ETA and we can manage from there. Thanks all.

Carolyn
s.13

Allison Bond
Deputy Minister
Ministry of Children and Family Development

(t) 778-698-8849
(c) 778-677-1448

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 1:58 PM
To: Newbury, Heather A MCF:EX
Cc: Czeck, Julie MCF:EX
Subject: FW: RUSH s.12,s.13

And Julie too please

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 1:58 PM
To: Newbury, Heather A MCF:EX
Cc: Talbott, Catherine MCF:EX; Bailey, Leah M MCF:EX; Finley, Melanie MCF:EX
Subject: RUSH s.12,s.13

Hi heather,

Pls set up a conf call for right now with myself, Melanie, Leah Bailey, Catherine, Lisah

Thanks,
ck

From: Finley, Melanie MCF:EX
Sent: Tuesday, August 15, 2017 1:57 PM
To: Kamper, Carolyn J MCF:EX
Cc: Talbott, Catherine MCF:EX; Bailey, Leah M MCF:EX
Subject: Re: s.12,s.13

Yes please

Sent from my iPhone

On Aug 15, 2017, at 1:56 PM, Kamper, Carolyn J MCF:EX <Carolyn.Kamper@gov.bc.ca> wrote:

> Leah,
>
> Would it be useful to talk right now with Melanie and myself and maybe Catherine depending on her availability?
>
> Mel – do you want to invite Lisah too?
>
> If so, I can get heather to set up a call asap.
>
> ck
>
> ---
>
> **From:** Bailey, Leah M MCF:EX
> **Sent:** Tuesday, August 15, 2017 1:54 PM
> **To:** Kamper, Carolyn J MCF:EX; Currie, Tami MCF:EX
> **Cc:** Talbott, Catherine MCF:EX; Turanski, Michael SDSI:EX
> **Subject:** RE: s.12,s.13

Sorry, no. I'm tied up from 2:30 – 4:30 with something I just can't change s.22
s.22

Can I catch up with someone later?

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 1:44 PM
To: Bailey, Leah M MCF:EX; Currie, Tami MCF:EX
Cc: Talbott, Catherine MCF:EX
Subject: RE: s.12,s.13

I talked to Catherine and Catherine and Tami have a one hour bi-weekly booked 3-4pm today, and Catherine suggested to use that time. She will invite you to 3pm – can you make that time?

Thx
ck

From: Bailey, Leah M MCF:EX
Sent: Tuesday, August 15, 2017 1:19 PM
To: Kamper, Carolyn J MCF:EX; Currie, Tami MCF:EX
Cc: Talbott, Catherine MCF:EX
Subject: RE: s.12,s.13

I'm available at 1:30 ?

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 12:56 PM
To: Bailey, Leah M MCF:EX; Currie, Tami MCF:EX
Cc: Talbott, Catherine MCF:EX
Subject: s.12,s.13
Importance: High

Hi,

s.12,s.13

Can we talk this afternoon? 1pm?

Thanks,
ck

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 4:17 PM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Teresa late to tomorrow's 9:00 Ab Engmnt Mtg

FYI—Teresa will be late for tomorrow's AER Project Board meeting at 9:00 am-- tx

---

From: Newman, Debbie MCF:EX
Sent: Tuesday, August 15, 2017 4:12 PM
To: Newbury, Heather A MCF:EX
Subject: Teresa late to tomorrow's 9:00 Ab Engmnt Mtg

Would you mind letting Carolyn know that Teresa will be late to tomorrow's 9:00 mtg? She has a wildfire mtg from 9 – 9:30 but it may not go the entire 30 min.
Thank you!!

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 11, 2017 8:18 AM
To: Newbury, Heather A MCF:EX
Subject: FW: Updated Draft implementation plan

Let's see if you can schedule for 1pm.

From: Avison, Claire AVED:EX
Sent: Friday, August 11, 2017 7:56 AM
To: Porter, Rodney GCPE:EX
Cc: Kamper, Carolyn J MCF:EX; Talbott, Catherine MCF:EX; Loughran, Tony D AVED:EX; Balicki, Greg AVED:EX; Cotie, Kate L AVED:EX; Larabee, Shawn G GCPE:EX
Subject: Re: Updated Draft implementation plan

Looks like we now have an exec meeting at 11 here. Let's look for a time that works

Sent from my iPhone

On Aug 11, 2017, at 6:07 AM, Porter, Rodney GCPE:EX <Rodney.Porter@gov.bc.ca> wrote:

> Hi all. FYI: Unfortunately I won't be available between 1115am and 1245pm today.
>
> Rodney Porter
> B.C. Ministry of Advanced Education, Skills and Training
> Mobile 250 889-7494
>
> On Aug 10, 2017, at 10:33 PM, Avison, Claire AVED:EX <Claire.Avison@gov.bc.ca> wrote:
>
> > Agree a call would be good - thanks for setting up. Chat then.
> >
> > Sent from my iPhone
> >
> > On Aug 10, 2017, at 10:29 PM, Kamper, Carolyn J MCF:EX <Carolyn.Kamper@gov.bc.ca> wrote:
> >
> > > Thanks Claire,
> > >
> > > Yes that is a good idea to have a quick group call. I would like Mcfd's' GCPE staff to join the call, particularly to discuss what each minister is announcing. We can give you lots of narrative on supporting youth transitioning out of care and tuition waivers. We might want to go broad first with youth transitioning to adulthood successfully and then announce how tuition waivers is one key component of this. I also have some questions on using an organization like AFA when there are other youth org's that might be better suited to do this work. Also be good to discuss where the costing and budget discussion landed. If Anne Minnings has provided input on what mcfd can help with.

Our deputies are talking tomorrow morning so I will follow up with Christine to get an update.

I can ask my assistant to set us up a call? Is 11:15 am good?

Thanks
Carolyn

On Aug 10, 2017, at 8:03 PM, Avison, Claire AVED:EX <Claire.Avison@gov.bc.ca> wrote:

> Just circling back….Shannon would like some changes to the draft I sent earlier today. She would like a narrative added describing what's being proposed, the rationale, how it will be implemented and timelines – and appending the other information. We also need to add cost details and consider identifying a provincial organization like the BC Adoptive Families Association to help both students trouble shoot. We will make these changes and send you an updated version by noon tomorrow. Please let me know if you have any questions or concerns or if you think another call would be helpful. thanks
>
> **Claire Avison** | Assistant Deputy Minister, Governance, Legislation and Strategic Policy | Ministry of Advanced Education Skills and Training| Cell: 250-217-9059 | claire.avison@gov.bc.ca
>
> ---
>
> **From:** Avison, Claire AVED:EX
> **Sent:** Thursday, August 10, 2017 12:24 PM
> **To:** Kamper, Carolyn J MCF:EX; Talbott, Catherine MCF:EX; Loughran, Tony D AVED:EX; Balicki, Greg AVED:EX; Cotie, Kate L AVED:EX; Porter, Rodney GCPE:EX
> **Subject:** Updated Draft implementation plan
>
> Hi All - attached is the updated draft Implementation and Engagement Plan (one with changes highlighted and the other a clean version) based on our meeting this morning. Please let us know if you have further edits or if we haven't captured anything accurately.
>
> Next Steps:
>
> 1. Share draft plan with MCFD and AEST DMs – Claire and Carolyn

2. Will circulate updated version based on direction provided by AEST DM - Claire
3. DMs call on Friday
4. AEST walking through proposed plan with Minister on Friday – AEST DM
5. Rodney will follow up with Kirsten re: communications

Also, as an immediate priority, I will ask staff to begin work on establishing the cross-government working group, which as we discussed, should include staff from AEST, EDUC and MCFD. I would welcome any suggestions you put forward for participants. Thanks again.

Best

Claire Avison | Assistant Deputy Minister, Governance, Legislation and Strategic Policy | Ministry of Advanced Education Skills and Training| Cell: 250-217-9059 | claire.avison@gov.bc.ca

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 11:04 AM
To: Newbury, Heather A MCF:EX
Subject: FW: URGENT: can you join a meeting on MOC right now?

Importance: High

Can you see if you can find marc

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 10:56 AM
To: Woons, Marc MCF:EX
Subject: FW: URGENT: can you join a meeting on MOC right now?
Importance: High

Marc can you join asap?

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 10:54 AM
To: Medeiros, Lori MCF:EX
Subject: URGENT: can you join a meeting on MOC right now?
Importance: High

Can you join – down in allison's old office – we are initiating the MOC but focusing on internal comm's right now. Just started and I suggested/ would like you to join.

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835



Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 2:42 PM
To: Newbury, Heather A MCF:EX
Subject: FW: URGENT: Potential changes to AYA payments

Can you pls invite donna mathiasen to the 3pm call today as well.

From: Mathiasen, Donna L MCF:EX
Sent: Tuesday, August 15, 2017 2:02 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: URGENT: Potential changes to AYA payments

Sure – I'm available at 3 … thanks

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 2:01 PM
To: Mathiasen, Donna L MCF:EX
Subject: URGENT: Potential changes to AYA payments

Hi Donna,

Lots has been happening on AYA – we have an urgent request potentially to make major changes in 2 weeks. This impacts the system on who we pay, how much and how long for AYA payments. Can we talk today?

Or there is a call with policy at 3pm if you can make that?

Thx
ck

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835

Strategic Priorities Division

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 18, 2017 5:47 PM
To: Talbott, Catherine MCF:EX
Cc: Newbury, Heather A MCF:EX
Subject: FW: Vacation Coverage

Hi CT,

Just a reminder when you have a mo next week, to let Trudy know I will need her to help while Heather is helping Ministers. Caroline is back too so that will help.

Thx
ck

From: Cain, Krista A MCF:EX
Sent: Friday, August 18, 2017 4:47 PM
To: Newbury, Heather A MCF:EX
Cc: Kamper, Carolyn J MCF:EX
Subject: FW: Vacation Coverage

Hi

Here is the information for the coverage. I will ask Emily at the MO to contact you to arrange for the training.

Thanks so much Heather!

Krista

From the AC at the MO:
We require coverage from **September 6th to September 18th** inclusive. During this time, Client Relations Branch will monitor the MCF inbox and correspondence therein.

The person covering will be in my seat handling mostly AC related tasks, with some AA tasks. These will include:

- Providing support to both Ministers while the house is sitting
- Booking travel as required (flights/hotels)
- Liaising with the MA on urgent tasks related to the house sitting
- Immediate/urgent scheduling
- Answering the phone and directing public callers
- Printing material as required
- Opening incoming mail/CLIFF'ing

I can sit down and train this person next week on Thursday/Friday, and will provide a cheat sheet with info to know. Please let them know that travel expenses and general scheduling (that is not urgent) can be left for me to do when I return.

Make sure to let whoever will be helping out know that we SUPER appreciate their help, and that it really is good experience and a fun opportunity to try something new! We won't expect them to be perfect, just to do their best. Paula will be here during that time to provide guidance as necessary.

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 02, 2017 3:19 PM
To: Newbury, Heather A MCF:EX; Benn, Jennifer MCF:EX
Cc: Fassina, Mark MCF:EX
Subject: Cxl meeting tomorrow morning

Follow Up Flag: Follow up
Flag Status: Flagged

Hi,

Can you cancel the 30 minute mtg tomorrow at 10:30 am with Allison? We need a bit more time to develop – if we could reschedule this time sometime in the last week of august that would be great.

Thx
ck

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 08, 2017 12:43 PM
To: Grenier, Caroline MCF:EX; Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: FOLLOW UP: Expanded Leadership Meeting - Teleworking discussion

Another key source document to inform our discussion this afternoon is MCFD's telework policy. It can be found on iConnect at https://intranet.gov.bc.ca/assets/download/6D01F4C979204934B85E101FA1E947CA&filename=mcfd_telework_policy_principles_and_guidelines.pdf

Thx
ck

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 9:25 AM
To: Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Kamper, Carolyn J MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: Expanded Leadership Meeting - Teleworking discussion

Good morning,

Please review the draft SOP which is to be discussed and reviewed at the next expanded leadership meeting on August 8th R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Telework Arrangements.docx. I have also attached the MCFD Telework Policy Principles and Guidelines (which is referred in the SOP).

I have also drafted a SOP on Modified Work Schedule Arrangements (to establish a standard for work hours and flex time) for your consideration. This is also a draft and has not been approved R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Modified Work Schedule Arrangements.docx

Thank you,

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Tel | Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Wednesday, August 16, 2017 10:33 AM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Briefing - s.13

Hi there- do we still need a briefing re the below ? Krista has questions..please let me know?

Thanks

From: Cain, Krista A MCF:EX
Sent: Wednesday, August 16, 2017 9:40 AM
To: Newbury, Heather A MCF:EX
Subject: Briefing - s.13

Hi Heather

Just organizing follow up briefings. Is this one still a go for the week of September 11? Attendees to be you, Cory and Reg (or acting ADM) and Allison (or no Allison). Do you think one hour is enough time or do they need more? And finally, do we need to request materials for this and what would that look like (one IBN or more?)

Thanks
Krista

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 3:55 PM
To: Cain, Krista A MCF:EX
Subject: FW: To do list from Minister's briefings

Hi Krista,

See below update from Carolyn on the todo list. ETA for the briefing is the week of September 11.

Let me know if you have further questions. Thanks!

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Telephone (778) 698-8829
Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca

Strategic Priorities Division

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:50 PM

To: Grenier, Caroline MCF:EX
Subject: FW: To do list from Minister's briefings

Here is follow up to that meeting request.

From: Benn, Jennifer MCF:EX
Sent: Wednesday, August 2, 2017 3:35 PM
To: Kamper, Carolyn J MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX; Cain, Krista A MCF:EX
Subject: RE: To do list from Minister's briefings

Ok, thanks Carolyn.

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:31 PM
To: Benn, Jennifer MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX
Subject: RE: To do list from Minister's briefings

Hi Jenn,

s.13,s.22

Thanks,
Ck

From: Bond, Allison MCF:EX
Sent: Thursday, July 27, 2017 2:33 PM
To: MCF Executive Committee
Subject: To do list from Minister's briefings

Please let me know if you have different action items than these ones that I recorded. Also – I have listed according to whom I think should action the item, however you may have a better sense of who that should be, so feel free to re-arrange among yourselves. Just let Jenn and I know who is doing what. Also – some of these require more time than others, so please give me/Jenn an ETA of when you may be complete. Jenn will keep the list of action items up to date. Many of those requiring Ministerial briefings will be up to us to decide when… so feel free to give Jenn an ETA and we can manage from there. Thanks all.

Carolyn

Page 087

Withheld pursuant to/removed as

s.13;s.17

Allison Bond
Deputy Minister
Ministry of Children and Family Development

(t) 778-698-8849
(c) 778-677-1448

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Thursday, August 10, 2017 11:14 AM
To: Newbury, Heather A MCF:EX
Subject: FW: Briefing with Allison

Don't need to follow up with Paula at this point.

There is more info to add – I will do that email later.

From: Hanson, Donna MCF:EX
Sent: Thursday, August 10, 2017 10:58 AM
To: Newbury, Heather A MCF:EX
Cc: Doraty, Kelton MCF:EX; Davidson, Andy MCF:EX; Kamper, Carolyn J MCF:EX; Woons, Marc MCF:EX
Subject: Briefing with Allison

Hi Heather,
Can you request a meeting with Allison Bond to brief her on the revised service plan. Participants are Carolyn Kamper, Andy Davidson and myself for August 22nd or 23rd.

Also, we will need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30. Participants will be Reg Bawa, Allison, Carolyn and Martin Wright.

Can you ask Jen Benn to follow up with Paula Gunn, Ministerial Assistant to Hon. Katrine Conroy about whether she would also like Energy, Mines and Petroleum Resources to provide her with a brief on the service plans for Columbia Power Corporation and Columbia Basin Trust? If she would like a briefing, I will follow up with Daymon Trachsel, my colleague in EMPR about who participants will be in that briefing.

Donna Hanson
Planning Manager | Strategic Planning and Reporting Branch
Ministry of Children and Family Development
3rd Floor, 777 Broughton, Victoria, BC
Cell: 250-213-3896

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 30, 2017 5:13 PM
To: Newbury, Heather A MCF:EX; Grenier, Caroline MCF:EX
Subject: FW: FNLG update

Importance: High

Hi,

Change in plans – I am now going to Vancouver next week for the FNLG meeting. Sorry heather you just cancelled me out of everything.

Now I need all those travel and hotel plans back…

Sorry

ck

From: Benn, Jennifer MCF:EX
Sent: Wednesday, August 30, 2017 4:08 PM
To: Kamper, Carolyn J MCF:EX
Subject: FW: FNLG update

Hi Carolyn,

Was just speaking with Allison again – she said that she does want you to attend because of GCEJ stuff. (I think she spoke with you yesterday about it).

Allison will be taking a meeting (15min) on behalf of the Minister and needs a scribe at the table so has asked if you can take on that role. Krista has the details if you want to connect with her or feel free to give me a call.

Thanks,
Jenn

Jennifer Benn
Senior Executive Assistant, Deputy Minister's Office
Ministry of Children and Family Development
Phone: 778-698-7038
Email: Jennifer.Benn@gov.bc.ca

From: Benn, Jennifer MCF:EX
Sent: Monday, August 28, 2017 3:29 PM

To: Kamper, Carolyn J MCF:EX; Scheiber, Alex MCF:EX
Cc: Newbury, Heather A MCF:EX; Farook, Safriya MCF:EX; Spencer, Elizabeth MCF:EX; Devenny, Denise MCF:EX
Subject: FNLG update

Hi Carolyn & Alex,

I believe you both were scheduled to attend the FNLG event in Vancouver next week but Allison has advised that only Ministers, Paula, herself, Denise and Raven are required to attend.

Let me know if you have any questions.

Thanks
Jen

Jennifer Benn
Senior Executive Assistant, Deputy Minister's Office
Ministry of Children and Family Development
Phone: 778-698-7038
Email: Jennifer.Benn@gov.bc.ca

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 09, 2017 8:49 AM
To: Newbury, Heather A MCF:EX; Newman, Debbie MCF:EX
Subject: FW: FOLLOW UP: Meeting Thursday

Hi,

I was going to update the mtg invite with the phone number but don't see the mtg scheduled yet. When you do schedule a mtg with myself and Teresa tomorrow please make it a phone call and Teresa can call me as per below.

Thx
ck

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 9, 2017 8:47 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: FOLLOW UP: Meeting Thursday

My skills setting up lync are very poor so let's chat by phone. Do you want to call me?

My number is 778-698-8835.

ck

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 9, 2017 8:44 AM
To: Kamper, Carolyn J MCF:EX
Subject: RE: FOLLOW UP: Meeting Thursday

Hi Carolyn,
I have been unable to fly out of Kamloops due to the heavy smoke and lack of visibility for the planes.

I would still like to meet if that works for you. I am happy to do video conference using Lync or just the phone.
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Friday, August 18, 2017 12:12 PM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

Importance: High

HI—just to reconfirm name sof attendees for briefing with M ?—(now on Aug 25)-

Thanks

From: Lapthorne, Carmen MCF:EX
Sent: Friday, August 18, 2017 10:27 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – just an update on this briefing, it has been changing to Aug 25 as per MO request.
For SP briefing attendees I assume back to the original folks as CK is away? Allison, Andy, Donna Hanson and Martin W? Let me know.
Thanks!
Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:33 AM
To: Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Whew! Ok—sounds good- glad it wasn't forgotten!

Thanks

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:29 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – I believe the DM will still be briefed on Aug 22 when she returns, but I will confirm with Jen when she is back tomorrow and let you know.

The Aug 28th is confirmed with the MO and I will be sending out invites shortly.

Thanks!
Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:24 AM
To: Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Hi—we needed a briefing with the DM first- on the revised Service Plan—we were told Aug 22 would work- participants will be Andy D and Donna H – this should go ahead without CK s.22
Can you please look into this?

Then we needed a briefing with the M—which now could be a conf call – I guess- on Aug 28 – on the revised SP—participants will be CK, Allison B, and Martin Wright—

Can you please book these and let me know?
Many thanks

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:19 AM
To: Newbury, Heather A MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – I was away last week but looks like something changed with the MO and this is now the time we are going with? Jen might have more details on why it was changed but she's away today.
Please confirm attendees for Aug 28.
Thanks!

Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:17 AM
To: Lapthorne, Carmen MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Oh, that is not what we agreed on on Aug 11—this changes everything-

---

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:09 AM
To: Newbury, Heather A MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – the SP briefing will be on August 28th via conference call. This call will also include two other topics that the Minister's will be briefed on. I will be sending out invites to staff today for this briefing. Carolyn will be back for Aug 28 so can you please confirm who is needed on the SP briefing call?
Thanks!

Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 9:59 AM
To: Benn, Jennifer MCF:EX; Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Hi loveee—were you able to book the below meetings??
Just need to confirm-

Thanks

From: Benn, Jennifer MCF:EX
Sent: Friday, August 11, 2017 9:08 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Thanks. Will do. Invites to follow.

From: Newbury, Heather A MCF:EX
Sent: Friday, August 11, 2017 9:00 AM
To: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Good Morning—yes, please book the below two meetings—

For Aug 23 please invite Allison, Andy, Donna Hanson and Martin W—(CK on s.22)

For Aug 22 please invite Andy D and Donna H.. may be more but have to confirm that first—

Many thanks!

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 2:49 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

See if this plan works for your staff… back to back days. Not sure if DM will have edits but once DM reviews we'd have to send it over to MO that afternoon… let me know if the turnaround is too short.

DM briefing – Aug 22nd in person

Minister briefing – Aug 23rd in person

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:45 PM
To: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Oh brother—ok- I've backtracked—found a request to meet with Allison B on Aug 23 or 22 please- (will it be CM instead)?
Can we book one please? Invitees are Andy D and Donna Hanson on revised service plan—

Geesh!!`

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 2:42 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

No I didn't ask. Wasn't asked to ask that haha. But I did request a joint minister briefing with both ministers.

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:39 PM
To: Benn, Jennifer MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

??

From: Hanson, Donna MCF:EX
Sent: Thursday, August 10, 2017 2:35 PM
To: Newbury, Heather A MCF:EX; Doraty, Kelton MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Did Jen ask whether the Minister wants a briefing on the service plans for the 2 Crowns she is responsible for?

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:31 PM
To: Hanson, Donna MCF:EX; Doraty, Kelton MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

FYI--

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 1:59 PM
To: Newbury, Heather A MCF:EX; Cain, Krista A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi Heather,

Yes, I'll put this forward to MO. The meeting will most likely take place the afternoon of the 29th. Invite to follow once confirmed.

Thanks,
Jen

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 12:47 PM
To: Benn, Jennifer MCF:EX; Cain, Krista A MCF:EX
Subject: Meeting with Minister please re: revised Service Plan

HI there—we need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30. Participants will be Allison, Carolyn and Martin Wright. One hour.

Could you please set this up, and let me know?
Thanking you in advance-
HN

Executive Administrative Assistant to ADM Carolyn Kamper
Provincial Office of Domestic Violence and Strategic Priorities
5th floor- 765 Broughton St
Victoria, BC V8W 9S5

Tel: 778 698-8820 (new)

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 04, 2017 3:44 PM
To: Newbury, Heather A MCF:EX; Grenier, Caroline MCF:EX
Subject: FW: PECSF

FYI – I agreed to PECSF exec sponsor.

From: Perren, Michelle MCF:EX
Sent: Friday, August 4, 2017 2:59 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: PECSF

And thanks for agreeing to be our Exec Sponsor – I'll get Wanda to connect with you ☺

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 4, 2017 2:14 PM
To: Perren, Michelle MCF:EX
Subject: RE: PECSF

I'm in – I am happy to be the exec sponsor.

From: Perren, Michelle MCF:EX
Sent: Friday, August 4, 2017 1:57 PM
To: Kamper, Carolyn J MCF:EX
Subject: PECSF

Hi Carolyn,

I was speaking with Wanda Smith regarding the Ministry Executive Sponsor for PECSF this year, and she was wondering if you would be interested.

Your involvement would include:

- Video to encourage and promote the campaign (we would provide speaking notes)
- Being at the Provincial Office launch (Sept 27/28)
- Mid-way communication
- Wrap up – thanks communication
- Recognition – attendance at the thank you event for ministry volunteers
- Grizzlies (final game) possibly? Executive won once, and Grizzlies won once…so this would be the rubber match

If you can let me know asap Wanda can organize time with you to discuss. However, no obligation – I recognize in your new role you have a lot going on…..so if you would prefer to pass this year, let me know ☺

Michelle Perren
Director, Strategic Human Resources
Strategic Human Resources Branch
Finance & Corporate Services Division
Ministry of Children and Family Development
Phone: 250-387-2466 Cell: 250-818-1677

Email: Michelle.Perren@gov.bc.ca

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Monday, August 14, 2017 10:00 AM
To: Kamper, Carolyn J MCF:EX
Subject: FW: reply from Deborah H re Monday's meeting

Sorry boss- !

From: Newbury, Heather A MCF:EX
Sent: Friday, August 11, 2017 8:44 PM
To: Kamper, Carolyn J MCF:EX
Subject: Re: reply from Deborah H re Monday's meeting

Sure ! 🌹

Sent from my iPhone

On Aug 11, 2017, at 5:10 PM, Kamper, Carolyn J MCF:EX <Carolyn.Kamper@gov.bc.ca> wrote:

> Yes, is it possible to book later in the afternoon?
>
> _____
> **From:** Newbury, Heather A MCF:EX **On Behalf Of** Kamper, Carolyn J MCF:EX
> **Sent:** Friday, August 11, 2017 3:54 PM
> **To:** Kamper, Carolyn J MCF:EX
> **Subject:** reply from Deborah H re Monday's meeting
> (I can move the meeting to the pm, if you'd like..)
> H
> -----Original Appointment-----
> **From:** Headley, Deborah MCF:EX
> **Sent:** Friday, August 11, 2017 3:48 PM
> **To:** Newbury, Heather A MCF:EX; Lockhart, Trudy MCF:EX; Grenier, Caroline MCF:EX
> **Subject:** Declined: short meeting/call re admin backup - HN to call in to 250 952-9304 ID 2612349
> **When:** Monday, August 14, 2017 9:30 AM-10:00 AM (UTC-08:00) Pacific Time (US & Canada).
> **Where:** small boardroom- Vancouver
> Hi Carolyn,
> Sorry but I won't be able to make this time, would have to be after 11 for me. Some info for you if needing to proceed without me - Neela is unfortunately unable to provide support at this time. We had offered limited support (essentially to support Minister's visits) for the month of August s.22
> s.22 s.22
> s.22
>
> For now, I am completely without support myself, by September even if things settle for Neela I can't imagine she can do backup as things will be ramping up here especially with estimates coming. Huge apologies for that, what I might be able to offer is if you will be backfilling and need support to find someone – I could see if Manjit's team to help out with the recruitment piece of work. Please let me know.
> Thanks Carolyn.
> Deborah

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 28, 2017 8:31 AM
To: Newbury, Heather A MCF:EX
Subject: FW: RUSH: s.13 - meeting today

Importance: High

RUSH meeting – can you please set up this meeting for today at 3pm in Allison's office?

From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 28, 2017 8:28 AM
To: Scheiber, Alex MCF:EX; Minnings, Anne C MCF:EX; Bradford, Linda MCF:EX; Headley, Deborah MCF:EX
Cc: Chu, Holden MCF:EX; Talbott, Catherine MCF:EX; Huey, Christina MCF:EX
Subject: RUSH: s.13 · meeting today
Importance: High

Hi,

I just met with Allison and she would like a meeting today tos.13
s.13

Let's all meet with Allison later today and we can discuss what we have done and are planning to do.

I will try to book this meeting today between 3-4:30 pm, and will also try to find the latest draft IBN.

Thanks,
ck

From: Minnings, Anne C MCF:EX
Sent: Wednesday, August 16, 2017 2:32 PM
To: Scheiber, Alex MCF:EX; Kamper, Carolyn J MCF:EX
Cc: Wright, Martin P MCF:EX; Dobmeier, Teresa MCF:EX; Talbott, Catherine MCF:EX
Subject: RE: Briefing - s.13

Thanks, I agree with doing a single BN as well. Just fyi, Katherine Jess has provided me with a draft which I'll try to review this week and then share.

Anne Minnings

CFO and A/ADM Corporate Services
Ministry of Children and Family Development
(Office) 778-698-7373
(Cell) 250-514-9623

From: Scheiber, Alex MCF:EX
Sent: Wednesday, August 16, 2017 2:00 PM
To: Kamper, Carolyn J MCF:EX
Cc: Minnings, Anne C MCF:EX; Wright, Martin P MCF:EX; Dobmeier, Teresa MCF:EX; Talbott, Catherine MCF:EX
Subject: Re: Briefing - s.13

s.13

Alex Scheiber, Deputy Director of Child Welfare

On Aug 16, 2017, at 11:19 AM, Kamper, Carolyn J MCF:EX <Carolyn.Kamper@gov.bc.ca> wrote:

Hi,

s.13

What are your thoughts?

Thanks,
ck

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:31 PM
To: Benn, Jennifer MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX
Subject: RE: To do list from Minister's briefings

Hi Jenn,

s.13,s.22

Thanks,
Ck

From: Bond, Allison MCF:EX
Sent: Thursday, July 27, 2017 2:33 PM
To: MCF Executive Committee
Subject: To do list from Minister's briefings

Please let me know if you have different action items than these ones that I recorded. Also – I have listed according to whom I think should action the item, however you may have a better sense of who that should be, so feel free to re-arrange among yourselves. Just let Jenn and I know who is doing what. Also – some of these require more time than others, so please give me/Jenn an ETA of when you may be complete. Jenn will keep the list of action items up to date. Many of those requiring Ministerial briefings will be up to us to decide when… so feel free to give Jenn an ETA and we can manage from there. Thanks all.

Carolyn
s.13

Allison Bond
Deputy Minister
Ministry of Children and Family Development

(t) 778-698-8849
(c) 778-677-1448

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 1:58 PM
To: Newbury, Heather A MCF:EX
Cc: Czeck, Julie MCF:EX
Subject: FW: RUSH AYA reg changes and policy

And Julie too please

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 1:58 PM
To: Newbury, Heather A MCF:EX
Cc: Talbott, Catherine MCF:EX; Bailey, Leah M MCF:EX; Finley, Melanie MCF:EX
Subject: RUSH AYA reg changes and policy

Hi heather,

Pls set up a conf call for right now with myself, Melanie, Leah Bailey, Catherine, Lisah

Thanks,
ck

From: Finley, Melanie MCF:EX
Sent: Tuesday, August 15, 2017 1:57 PM
To: Kamper, Carolyn J MCF:EX
Cc: Talbott, Catherine MCF:EX; Bailey, Leah M MCF:EX
Subject: Re: AYA reg changes and policy

Yes please

Sent from my iPhone

On Aug 15, 2017, at 1:56 PM, Kamper, Carolyn J MCF:EX <Carolyn.Kamper@gov.bc.ca> wrote:

> Leah,
>
> Would it be useful to talk right now with Melanie and myself and maybe Catherine depending on her availability?
>
> Mel – do you want to invite Lisah too?
>
> If so, I can get heather to set up a call asap.
>
> ck
>
> ---
>
> **From:** Bailey, Leah M MCF:EX
> **Sent:** Tuesday, August 15, 2017 1:54 PM
> **To:** Kamper, Carolyn J MCF:EX; Currie, Tami MCF:EX
> **Cc:** Talbott, Catherine MCF:EX; Turanski, Michael SDSI:EX
> **Subject:** RE: AYA reg changes and policy

Sorry, no. I'm tied up from 2:30 – 4:30 with something I just can't change (a personal appointment outside the office).

Can I catch up with someone later?

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 1:44 PM
To: Bailey, Leah M MCF:EX; Currie, Tami MCF:EX
Cc: Talbott, Catherine MCF:EX
Subject: RE: AYA reg changes and policy

I talked to Catherine and Catherine and Tami have a one hour bi-weekly booked 3-4pm today, and Catherine suggested to use that time. She will invite you to 3pm – can you make that time?

Thx
ck

From: Bailey, Leah M MCF:EX
Sent: Tuesday, August 15, 2017 1:19 PM
To: Kamper, Carolyn J MCF:EX; Currie, Tami MCF:EX
Cc: Talbott, Catherine MCF:EX
Subject: RE: AYA reg changes and policy

I'm available at 1:30 ?

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 12:56 PM
To: Bailey, Leah M MCF:EX; Currie, Tami MCF:EX
Cc: Talbott, Catherine MCF:EX
Subject: AYA reg changes and policy
Importance: High

Hi,

This issue is still alive – expanding eligibility to all care types. We may have the funding found. I talked to Rob about ICM changes and there are opportunities for this fall.

Can we talk this afternoon? 1pm?

Thanks,
ck

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 4:17 PM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Teresa late to tomorrow's 9:00 Ab Engmnt Mtg

FYI—Teresa will be late for tomorrow's AER Project Board meeting at 9:00 am-- tx

---

From: Newman, Debbie MCF:EX
Sent: Tuesday, August 15, 2017 4:12 PM
To: Newbury, Heather A MCF:EX
Subject: Teresa late to tomorrow's 9:00 Ab Engmnt Mtg

Would you mind letting Carolyn know that Teresa will be late to tomorrow's 9:00 mtg? She has a wildfire mtg from 9 – 9:30 but it may not go the entire 30 min.
Thank you!!

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 11, 2017 8:18 AM
To: Newbury, Heather A MCF:EX
Subject: FW: Updated Draft implementation plan

Let's see if you can schedule for 1pm.

From: Avison, Claire AVED:EX
Sent: Friday, August 11, 2017 7:56 AM
To: Porter, Rodney GCPE:EX
Cc: Kamper, Carolyn J MCF:EX; Talbott, Catherine MCF:EX; Loughran, Tony D AVED:EX; Balicki, Greg AVED:EX; Cotie, Kate L AVED:EX; Larabee, Shawn G GCPE:EX
Subject: Re: Updated Draft implementation plan

Looks like we now have an exec meeting at 11 here. Let's look for a time that works

Sent from my iPhone

On Aug 11, 2017, at 6:07 AM, Porter, Rodney GCPE:EX <Rodney.Porter@gov.bc.ca> wrote:

> Hi all. FYI: Unfortunately I won't be available between 1115am and 1245pm today.
>
> Rodney Porter
> B.C. Ministry of Advanced Education, Skills and Training
> Mobile 250 889-7494
>
> On Aug 10, 2017, at 10:33 PM, Avison, Claire AVED:EX <Claire.Avison@gov.bc.ca> wrote:
>
> > Agree a call would be good - thanks for setting up. Chat then.
> >
> > Sent from my iPhone
> >
> > On Aug 10, 2017, at 10:29 PM, Kamper, Carolyn J MCF:EX <Carolyn.Kamper@gov.bc.ca> wrote:
> >
> > > Thanks Claire,
> > >
> > > Yes that is a good idea to have a quick group call. I would like Mcfd's' GCPE staff to join the call, particularly to discuss what each minister is announcing. We can give you lots of narrative on supporting youth transitioning out of care and tuition waivers. We might want to go broad first with youth transitioning to adulthood successfully and then announce how tuition waivers is one key component of this. I also have some questions on using an organization like AFA when there are other youth org's that might be better suited to do this work. Also be good to discuss where the costing and budget discussion landed. If Anne Minnings has provided input on what mcfd can help with.

Our deputies are talking tomorrow morning so I will follow up with Christine to get an update.

I can ask my assistant to set us up a call? Is 11:15 am good?

Thanks
Carolyn

On Aug 10, 2017, at 8:03 PM, Avison, Claire AVED:EX <Claire.Avison@gov.bc.ca> wrote:

> Just circling back….Shannon would like some changes to the draft I sent earlier today. She would like a narrative added describing what's being proposed, the rationale, how it will be implemented and timelines – and appending the other information. We also need to add cost details and consider identifying a provincial organization like the BC Adoptive Families Association to help both students trouble shoot. We will make these changes and send you an updated version by noon tomorrow. Please let me know if you have any questions or concerns or if you think another call would be helpful. thanks
>
> **Claire Avison** | Assistant Deputy Minister, Governance, Legislation and Strategic Policy | Ministry of Advanced Education Skills and Training| Cell: 250-217-9059 | claire.avison@gov.bc.ca
>
> ---
>
> **From:** Avison, Claire AVED:EX
> **Sent:** Thursday, August 10, 2017 12:24 PM
> **To:** Kamper, Carolyn J MCF:EX; Talbott, Catherine MCF:EX; Loughran, Tony D AVED:EX; Balicki, Greg AVED:EX; Cotie, Kate L AVED:EX; Porter, Rodney GCPE:EX
> **Subject:** Updated Draft implementation plan
>
> Hi All - attached is the updated draft Implementation and Engagement Plan (one with changes highlighted and the other a clean version) based on our meeting this morning. Please let us know if you have further edits or if we haven't captured anything accurately.
>
> Next Steps:
>
> 1. Share draft plan with MCFD and AEST DMs – Claire and Carolyn

2. Will circulate updated version based on direction provided by AEST DM - Claire
3. DMs call on Friday
4. AEST walking through proposed plan with Minister on Friday – AEST DM
5. Rodney will follow up with Kirsten re: communications

Also, as an immediate priority, I will ask staff to begin work on establishing the cross-government working group, which as we discussed, should include staff from AEST, EDUC and MCFD. I would welcome any suggestions you put forward for participants. Thanks again.

Best

Claire Avison | Assistant Deputy Minister, Governance, Legislation and Strategic Policy | Ministry of Advanced Education Skills and Training| Cell: 250-217-9059 | claire.avison@gov.bc.ca

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 11:04 AM
To: Newbury, Heather A MCF:EX
Subject: FW: URGENT: can you join a meeting on MOC right now?

Importance: High

Can you see if you can find marc

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 10:56 AM
To: Woons, Marc MCF:EX
Subject: FW: URGENT: can you join a meeting on MOC right now?
Importance: High

Marc can you join asap?

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 10:54 AM
To: Medeiros, Lori MCF:EX
Subject: URGENT: can you join a meeting on MOC right now?
Importance: High

Can you join – down in allison's old office – we are initiating the MOC but focusing on internal comm's right now. Just started and I suggested/ would like you to join.

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835



Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 2:42 PM
To: Newbury, Heather A MCF:EX
Subject: FW: URGENT: Potential changes to AYA payments

Can you pls invite donna mathiasen to the 3pm call today as well.

From: Mathiasen, Donna L MCF:EX
Sent: Tuesday, August 15, 2017 2:02 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: URGENT: Potential changes to AYA payments

Sure – I'm available at 3 … thanks

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 2:01 PM
To: Mathiasen, Donna L MCF:EX
Subject: URGENT: Potential changes to AYA payments

Hi Donna,

Lots has been happening on AYA – we have an urgent request potentially to make major changes in 2 weeks. This impacts the system on who we pay, how much and how long for AYA payments. Can we talk today?

Or there is a call with policy at 3pm if you can make that?

Thx
ck

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835

Strategic Priorities Division

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 18, 2017 5:47 PM
To: Talbott, Catherine MCF:EX
Cc: Newbury, Heather A MCF:EX
Subject: FW: Vacation Coverage

Hi CT,

Just a reminder when you have a mo next week, to let Trudy know I will need her to help while Heather is helping Ministers. Caroline is back too so that will help.

Thx
ck

From: Cain, Krista A MCF:EX
Sent: Friday, August 18, 2017 4:47 PM
To: Newbury, Heather A MCF:EX
Cc: Kamper, Carolyn J MCF:EX
Subject: FW: Vacation Coverage

Hi

Here is the information for the coverage. I will ask Emily at the MO to contact you to arrange for the training.

Thanks so much Heather!

Krista

From the AC at the MO:
We require coverage from **September 6th to September 18th** inclusive. During this time, Client Relations Branch will monitor the MCF inbox and correspondence therein.

The person covering will be in my seat handling mostly AC related tasks, with some AA tasks. These will include:

- Providing support to both Ministers while the house is sitting
- Booking travel as required (flights/hotels)
- Liaising with the MA on urgent tasks related to the house sitting
- Immediate/urgent scheduling
- Answering the phone and directing public callers
- Printing material as required
- Opening incoming mail/CLIFF'ing

I can sit down and train this person next week on Thursday/Friday, and will provide a cheat sheet with info to know. Please let them know that travel expenses and general scheduling (that is not urgent) can be left for me to do when I return.

Make sure to let whoever will be helping out know that we SUPER appreciate their help, and that it really is good experience and a fun opportunity to try something new! We won't expect them to be perfect, just to do their best. Paula will be here during that time to provide guidance as necessary.

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 02, 2017 3:19 PM
To: Newbury, Heather A MCF:EX; Benn, Jennifer MCF:EX
Cc: Fassina, Mark MCF:EX
Subject: Cxl meeting tomorrow morning

Follow Up Flag: Follow up
Flag Status: Flagged

Hi,

Can you cancel the 30 minute mtg tomorrow at 10:30 am with Allison? We need a bit more time to develop – if we could reschedule this time sometime in the last week of august that would be great.

Thx
ck

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 08, 2017 12:43 PM
To: Grenier, Caroline MCF:EX; Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: FOLLOW UP: Expanded Leadership Meeting - Teleworking discussion

Another key source document to inform our discussion this afternoon is MCFD's telework policy. It can be found on iConnect at https://intranet.gov.bc.ca/assets/download/6D01F4C979204934B85E101FA1E947CA&filename=mcfd_telework_policy_principles_and_guidelines.pdf

Thx
ck

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 9:25 AM
To: Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Kamper, Carolyn J MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: Expanded Leadership Meeting - Teleworking discussion

Good morning,

Please review the draft SOP which is to be discussed and reviewed at the next expanded leadership meeting on August 8th R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Telework Arrangements.docx. I have also attached the MCFD Telework Policy Principles and Guidelines (which is referred in the SOP).

I have also drafted a SOP on Modified Work Schedule Arrangements (to establish a standard for work hours and flex time) for your consideration. This is also a draft and has not been approved R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Modified Work Schedule Arrangements.docx

Thank you,

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Tel | Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Wednesday, August 16, 2017 10:33 AM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Briefing - s.13

Hi there- do we still need a briefing re the below ? Krista has questions..please let me know?

Thanks

From: Cain, Krista A MCF:EX
Sent: Wednesday, August 16, 2017 9:40 AM
To: Newbury, Heather A MCF:EX
Subject: Briefing - s.13

Hi Heather

Just organizing follow up briefings. Is this one still a go for the week of September 11? Attendees to be you, Cory and Reg (or acting ADM) and Allison (or no Allison). Do you think one hour is enough time or do they need more? And finally, do we need to request materials for this and what would that look like (one IBN or more?)

Thanks
Krista

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 3:55 PM
To: Cain, Krista A MCF:EX
Subject: FW: To do list from Minister's briefings

Hi Krista,

See below update from Carolyn on the todo list. ETA for the briefing is the week of September 11.

Let me know if you have further questions. Thanks!

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Telephone (778) 698-8829
Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca



From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:50 PM

To: Grenier, Caroline MCF:EX
Subject: FW: To do list from Minister's briefings

Here is follow up to that meeting request.

From: Benn, Jennifer MCF:EX
Sent: Wednesday, August 2, 2017 3:35 PM
To: Kamper, Carolyn J MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX; Cain, Krista A MCF:EX
Subject: RE: To do list from Minister's briefings

Ok, thanks Carolyn.

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:31 PM
To: Benn, Jennifer MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX
Subject: RE: To do list from Minister's briefings

Hi Jenn,

s.13,s.22

Thanks,
Ck

From: Bond, Allison MCF:EX
Sent: Thursday, July 27, 2017 2:33 PM
To: MCF Executive Committee
Subject: To do list from Minister's briefings

Please let me know if you have different action items than these ones that I recorded. Also – I have listed according to whom I think should action the item, however you may have a better sense of who that should be, so feel free to re-arrange among yourselves. Just let Jenn and I know who is doing what. Also – some of these require more time than others, so please give me/Jenn an ETA of when you may be complete. Jenn will keep the list of action items up to date. Many of those requiring Ministerial briefings will be up to us to decide when… so feel free to give Jenn an ETA and we can manage from there. Thanks all.

Carolyn

Page 120

Withheld pursuant to/removed as

s.13;s.17

Allison Bond
Deputy Minister
Ministry of Children and Family Development

(t) 778-698-8849
(c) 778-677-1448

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Thursday, August 10, 2017 11:14 AM
To: Newbury, Heather A MCF:EX
Subject: FW: Briefing with Allison

Don't need to follow up with Paula at this point.

There is more info to add – I will do that email later.

From: Hanson, Donna MCF:EX
Sent: Thursday, August 10, 2017 10:58 AM
To: Newbury, Heather A MCF:EX
Cc: Doraty, Kelton MCF:EX; Davidson, Andy MCF:EX; Kamper, Carolyn J MCF:EX; Woons, Marc MCF:EX
Subject: Briefing with Allison

Hi Heather,
Can you request a meeting with Allison Bond to brief her on the revised service plan. Participants are Carolyn Kamper, Andy Davidson and myself for August 22nd or 23rd.

Also, we will need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30. Participants will be Reg Bawa, Allison, Carolyn and Martin Wright.

Can you ask Jen Benn to follow up with Paula Gunn, Ministerial Assistant to Hon. Katrine Conroy about whether she would also like Energy, Mines and Petroleum Resources to provide her with a brief on the service plans for Columbia Power Corporation and Columbia Basin Trust? If she would like a briefing, I will follow up with Daymon Trachsel, my colleague in EMPR about who participants will be in that briefing.

Donna Hanson
Planning Manager | Strategic Planning and Reporting Branch
Ministry of Children and Family Development
3rd Floor, 777 Broughton, Victoria, BC
Cell: 250-213-3896

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 30, 2017 5:13 PM
To: Newbury, Heather A MCF:EX; Grenier, Caroline MCF:EX
Subject: FW: FNLG update

Importance: High

Hi,

Change in plans – I am now going to Vancouver next week for the FNLG meeting. Sorry heather you just cancelled me out of everything.

Now I need all those travel and hotel plans back…

Sorry

ck

From: Benn, Jennifer MCF:EX
Sent: Wednesday, August 30, 2017 4:08 PM
To: Kamper, Carolyn J MCF:EX
Subject: FW: FNLG update

Hi Carolyn,

Was just speaking with Allison again – she said that she does want you to attend because of GCEJ stuff. (I think she spoke with you yesterday about it).

Allison will be taking a meeting (15min) on behalf of the Minister and needs a scribe at the table so has asked if you can take on that role. Krista has the details if you want to connect with her or feel free to give me a call.

Thanks,
Jenn

Jennifer Benn
Senior Executive Assistant, Deputy Minister's Office
Ministry of Children and Family Development
Phone: 778-698-7038
Email: Jennifer.Benn@gov.bc.ca

From: Benn, Jennifer MCF:EX
Sent: Monday, August 28, 2017 3:29 PM

To: Kamper, Carolyn J MCF:EX; Scheiber, Alex MCF:EX
Cc: Newbury, Heather A MCF:EX; Farook, Safriya MCF:EX; Spencer, Elizabeth MCF:EX; Devenny, Denise MCF:EX
Subject: FNLG update

Hi Carolyn & Alex,

I believe you both were scheduled to attend the FNLG event in Vancouver next week but Allison has advised that only Ministers, Paula, herself, Denise and Raven are required to attend.

Let me know if you have any questions.

Thanks
Jen

Jennifer Benn
Senior Executive Assistant, Deputy Minister's Office
Ministry of Children and Family Development
Phone: 778-698-7038
Email: Jennifer.Benn@gov.bc.ca

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 09, 2017 8:49 AM
To: Newbury, Heather A MCF:EX; Newman, Debbie MCF:EX
Subject: FW: FOLLOW UP: Meeting Thursday

Hi,

I was going to update the mtg invite with the phone number but don't see the mtg scheduled yet. When you do schedule a mtg with myself and Teresa tomorrow please make it a phone call and Teresa can call me as per below.

Thx
ck

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 9, 2017 8:47 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: FOLLOW UP: Meeting Thursday

My skills setting up lync are very poor so let's chat by phone. Do you want to call me?

My number is 778-698-8835.

ck

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 9, 2017 8:44 AM
To: Kamper, Carolyn J MCF:EX
Subject: RE: FOLLOW UP: Meeting Thursday

Hi Carolyn,
I have been unable to fly out of Kamloops due to the heavy smoke and lack of visibility for the planes.

I would still like to meet if that works for you. I am happy to do video conference using Lync or just the phone.
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Friday, August 18, 2017 12:12 PM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

Importance: High

HI—just to reconfirm name sof attendees for briefing with M ?—(now on Aug 25)-

Thanks

From: Lapthorne, Carmen MCF:EX
Sent: Friday, August 18, 2017 10:27 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – just an update on this briefing, it has been changing to Aug 25 as per MO request.
For SP briefing attendees I assume back to the original folks as CK is away? Allison, Andy, Donna Hanson and Martin W? Let me know.
Thanks!
Carmen

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Sent: Tuesday, August 15, 2017 10:33 AM
To: Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Whew! Ok—sounds good- glad it wasn't forgotten!

Thanks

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Sent: Tuesday, August 15, 2017 10:29 AM
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Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – I believe the DM will still be briefed on Aug 22 when she returns, but I will confirm with Jen when she is back tomorrow and let you know.

The Aug 28th is confirmed with the MO and I will be sending out invites shortly.

Thanks!
Carmen

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Can you please look into this?

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Can you please book these and let me know?
Many thanks

From: Lapthorne, Carmen MCF:EX
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Cc: Benn, Jennifer MCF:EX
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Please confirm attendees for Aug 28.
Thanks!

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Cc: Benn, Jennifer MCF:EX
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Hi – the SP briefing will be on August 28th via conference call. This call will also include two other topics that the Minister's will be briefed on. I will be sending out invites to staff today for this briefing. Carolyn will be back for Aug 28 so can you please confirm who is needed on the SP briefing call?
Thanks!

Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 9:59 AM
To: Benn, Jennifer MCF:EX; Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Hi loveee—were you able to book the below meetings??
Just need to confirm-

Thanks

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Sent: Friday, August 11, 2017 9:08 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Thanks. Will do. Invites to follow.

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Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Good Morning—yes, please book the below two meetings—

For Aug 23 please invite Allison, Andy, Donna Hanson and Martin W—(CK s.22

For Aug 22 please invite Andy D and Donna H.. may be more but have to confirm that first—

Many thanks!

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Subject: RE: Meeting with Minister please re: revised Service Plan

See if this plan works for your staff… back to back days. Not sure if DM will have edits but once DM reviews we'd have to send it over to MO that afternoon… let me know if the turnaround is too short.

DM briefing – Aug 22nd in person

Minister briefing – Aug 23rd in person

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Importance: High

Oh brother—ok- I've backtracked—found a request to meet with Allison B on Aug 23 or 22 please- (will it be CM instead)?
Can we book one please? Invitees are Andy D and Donna Hanson on revised service plan—

Geesh!!`

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Sent: Thursday, August 10, 2017 2:42 PM
To: Newbury, Heather A MCF:EX
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No I didn't ask. Wasn't asked to ask that haha. But I did request a joint minister briefing with both ministers.

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:39 PM
To: Benn, Jennifer MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

??

From: Hanson, Donna MCF:EX
Sent: Thursday, August 10, 2017 2:35 PM
To: Newbury, Heather A MCF:EX; Doraty, Kelton MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Did Jen ask whether the Minister wants a briefing on the service plans for the 2 Crowns she is responsible for?

From: Newbury, Heather A MCF:EX
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To: Hanson, Donna MCF:EX; Doraty, Kelton MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

FYI--

From: Benn, Jennifer MCF:EX
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To: Newbury, Heather A MCF:EX; Cain, Krista A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi Heather,

Yes, I'll put this forward to MO. The meeting will most likely take place the afternoon of the 29th. Invite to follow once confirmed.

Thanks,
Jen

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 12:47 PM
To: Benn, Jennifer MCF:EX; Cain, Krista A MCF:EX
Subject: Meeting with Minister please re: revised Service Plan

HI there—we need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30. Participants will be Allison, Carolyn and Martin Wright. One hour.

Could you please set this up, and let me know?
Thanking you in advance-
HN

Executive Administrative Assistant to ADM Carolyn Kamper
Provincial Office of Domestic Violence and Strategic Priorities
5th floor- 765 Broughton St
Victoria, BC V8W 9S5

Tel: 778 698-8820 (new)

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 30, 2017 5:13 PM
To: Newbury, Heather A MCF:EX; Grenier, Caroline MCF:EX
Subject: FW: FNLG update

Importance: High

Hi,

Change in plans – I am now going to Vancouver next week for the FNLG meeting. Sorry heather you just cancelled me out of everything.

Now I need all those travel and hotel plans back…

Sorry

ck

From: Benn, Jennifer MCF:EX
Sent: Wednesday, August 30, 2017 4:08 PM
To: Kamper, Carolyn J MCF:EX
Subject: FW: FNLG update

Hi Carolyn,

Was just speaking with Allison again – she said that she does want you to attend because of GCEJ stuff. (I think she spoke with you yesterday about it).

Allison will be taking a meeting (15min) on behalf of the Minister and needs a scribe at the table so has asked if you can take on that role. Krista has the details if you want to connect with her or feel free to give me a call.

Thanks,
Jenn

Jennifer Benn
Senior Executive Assistant, Deputy Minister's Office
Ministry of Children and Family Development
Phone: 778-698-7038
Email: Jennifer.Benn@gov.bc.ca

From: Benn, Jennifer MCF:EX
Sent: Monday, August 28, 2017 3:29 PM

To: Kamper, Carolyn J MCF:EX; Scheiber, Alex MCF:EX
Cc: Newbury, Heather A MCF:EX; Farook, Safriya MCF:EX; Spencer, Elizabeth MCF:EX; Devenny, Denise MCF:EX
Subject: FNLG update

Hi Carolyn & Alex,

I believe you both were scheduled to attend the FNLG event in Vancouver next week but Allison has advised that only Ministers, Paula, herself, Denise and Raven are required to attend.

Let me know if you have any questions.

Thanks
Jen

Jennifer Benn
Senior Executive Assistant, Deputy Minister's Office
Ministry of Children and Family Development
Phone: 778-698-7038
Email: Jennifer.Benn@gov.bc.ca

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 09, 2017 8:49 AM
To: Newbury, Heather A MCF:EX; Newman, Debbie MCF:EX
Subject: FW: FOLLOW UP: Meeting Thursday

Hi,

I was going to update the mtg invite with the phone number but don't see the mtg scheduled yet. When you do schedule a mtg with myself and Teresa tomorrow please make it a phone call and Teresa can call me as per below.

Thx
ck

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 9, 2017 8:47 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: FOLLOW UP: Meeting Thursday

My skills setting up lync are very poor so let's chat by phone. Do you want to call me?

My number is 778-698-8835.

ck

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 9, 2017 8:44 AM
To: Kamper, Carolyn J MCF:EX
Subject: RE: FOLLOW UP: Meeting Thursday

Hi Carolyn,
I have been unable to fly out of Kamloops due to the heavy smoke and lack of visibility for the planes.

I would still like to meet if that works for you. I am happy to do video conference using Lync or just the phone.
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

Newbury, Heather A MCF:EX

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Sent: Friday, August 18, 2017 12:12 PM
To: Kamper, Carolyn J MCF:EX
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Executive Administrative Assistant to ADM Carolyn Kamper
Provincial Office of Domestic Violence and Strategic Priorities
5th floor- 765 Broughton St
Victoria, BC V8W 9S5

Tel: 778 698-8820 (new)

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 04, 2017 3:44 PM
To: Newbury, Heather A MCF:EX; Grenier, Caroline MCF:EX
Subject: FW: PECSF

FYI – I agreed to PECSF exec sponsor.

From: Perren, Michelle MCF:EX
Sent: Friday, August 4, 2017 2:59 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: PECSF

And thanks for agreeing to be our Exec Sponsor – I'll get Wanda to connect with you ☺

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 4, 2017 2:14 PM
To: Perren, Michelle MCF:EX
Subject: RE: PECSF

I'm in – I am happy to be the exec sponsor.

From: Perren, Michelle MCF:EX
Sent: Friday, August 4, 2017 1:57 PM
To: Kamper, Carolyn J MCF:EX
Subject: PECSF

Hi Carolyn,

I was speaking with Wanda Smith regarding the Ministry Executive Sponsor for PECSF this year, and she was wondering if you would be interested.

Your involvement would include:

- Video to encourage and promote the campaign (we would provide speaking notes)
- Being at the Provincial Office launch (Sept 27/28)
- Mid-way communication
- Wrap up – thanks communication
- Recognition – attendance at the thank you event for ministry volunteers
- Grizzlies (final game) possibly? Executive won once, and Grizzlies won once…so this would be the rubber match

If you can let me know asap Wanda can organize time with you to discuss. However, no obligation – I recognize in your new role you have a lot going on…..so if you would prefer to pass this year, let me know ☺

Michelle Perren
Director, Strategic Human Resources
Strategic Human Resources Branch
Finance & Corporate Services Division
Ministry of Children and Family Development
Phone: 250-387-2466 Cell: 250-818-1677

Email: Michelle.Perren@gov.bc.ca

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Monday, August 14, 2017 10:00 AM
To: Kamper, Carolyn J MCF:EX
Subject: FW: reply from Deborah H re Monday's meeting

Sorry boss- !

From: Newbury, Heather A MCF:EX
Sent: Friday, August 11, 2017 8:44 PM
To: Kamper, Carolyn J MCF:EX
Subject: Re: reply from Deborah H re Monday's meeting

Sure ! 🌹

Sent from my iPhone

On Aug 11, 2017, at 5:10 PM, Kamper, Carolyn J MCF:EX <Carolyn.Kamper@gov.bc.ca> wrote:

> Yes, is it possible to book later in the afternoon?
>
> _____
> **From:** Newbury, Heather A MCF:EX **On Behalf Of** Kamper, Carolyn J MCF:EX
> **Sent:** Friday, August 11, 2017 3:54 PM
> **To:** Kamper, Carolyn J MCF:EX
> **Subject:** reply from Deborah H re Monday's meeting
> (I can move the meeting to the pm, if you'd like..)
> H
> -----Original Appointment-----
> **From:** Headley, Deborah MCF:EX
> **Sent:** Friday, August 11, 2017 3:48 PM
> **To:** Newbury, Heather A MCF:EX; Lockhart, Trudy MCF:EX; Grenier, Caroline MCF:EX
> **Subject:** Declined: short meeting/call re admin backup - HN to call in to 250 952-9304 ID 2612349
> **When:** Monday, August 14, 2017 9:30 AM-10:00 AM (UTC-08:00) Pacific Time (US & Canada).
> **Where:** small boardroom- Vancouver
> Hi Carolyn,
> Sorry but I won't be able to make this time, would have to be after 11 for me. Some info for you if needing to proceed without me - Neela is unfortunately unable to provide support at this time. We had offered limited support (essentially to support Minister's visits) for the month of Augusts.22
> s.22 s.22
> s.22
> For now, I am completely without support myself, by September even if things settle for Neela I can't imagine she can do backup as things will be ramping up here especially with estimates coming. Huge apologies for that, what I might be able to offer is if you will be backfilling and need support to find someone – I could see if Manjit's team to help out with the recruitment piece of work. Please let me know.
> Thanks Carolyn.
> Deborah

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 28, 2017 8:31 AM
To: Newbury, Heather A MCF:EX
Subject: FW: RUSH: s.13 meeting today

Importance: High

RUSH meeting – can you please set up this meeting for today at 3pm in Allison's office?

From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 28, 2017 8:28 AM
To: Scheiber, Alex MCF:EX; Minnings, Anne C MCF:EX; Bradford, Linda MCF:EX; Headley, Deborah MCF:EX
Cc: Chu, Holden MCF:EX; Talbott, Catherine MCF:EX; Huey, Christina MCF:EX
Subject: RUSH: s.13 meeting today
Importance: High

Hi,

I just met with Allison and she would like a meeting today to s.13
s.13

Let's all meet with Allison later today and we can discuss what we have done and are planning to do.

I will try to book this meeting today between 3-4:30 pm, and will also try to find the latest draft IBN.

Thanks,
ck

From: Minnings, Anne C MCF:EX
Sent: Wednesday, August 16, 2017 2:32 PM
To: Scheiber, Alex MCF:EX; Kamper, Carolyn J MCF:EX
Cc: Wright, Martin P MCF:EX; Dobmeier, Teresa MCF:EX; Talbott, Catherine MCF:EX
Subject: RE: Briefing - s.13

Thanks, I agree with doing a single BN as well. Just fyi, Katherine Jess has provided me with a draft which I'll try to review this week and then share.

Anne Minnings

CFO and A/ADM Corporate Services
Ministry of Children and Family Development
(Office) 778-698-7373
(Cell) 250-514-9623

From: Scheiber, Alex MCF:EX
Sent: Wednesday, August 16, 2017 2:00 PM
To: Kamper, Carolyn J MCF:EX
Cc: Minnings, Anne C MCF:EX; Wright, Martin P MCF:EX; Dobmeier, Teresa MCF:EX; Talbott, Catherine MCF:EX
Subject: Re: Briefing .s.13

s.13

Alex Scheiber, Deputy Director of Child Welfare

On Aug 16, 2017, at 11:19 AM, Kamper, Carolyn J MCF:EX <Carolyn.Kamper@gov.bc.ca> wrote:

Hi,

s.13

What are your thoughts?

Thanks,
ck

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:31 PM
To: Benn, Jennifer MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX
Subject: RE: To do list from Minister's briefings

Hi Jenn,

s.13,s.22

Thanks,
Ck

From: Bond, Allison MCF:EX
Sent: Thursday, July 27, 2017 2:33 PM
To: MCF Executive Committee
Subject: To do list from Minister's briefings

Please let me know if you have different action items than these ones that I recorded. Also – I have listed according to whom I think should action the item, however you may have a better sense of who that should be, so feel free to re-arrange among yourselves. Just let Jenn and I know who is doing what. Also – some of these require more time than others, so please give me/Jenn an ETA of when you may be complete. Jenn will keep the list of action items up to date. Many of those requiring Ministerial briefings will be up to us to decide when… so feel free to give Jenn an ETA and we can manage from there. Thanks all.

Carolyn

- s.13

Allison Bond
Deputy Minister
Ministry of Children and Family Development

(t) 778-698-8849
(c) 778-677-1448

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 1:58 PM
To: Newbury, Heather A MCF:EX
Cc: Czeck, Julie MCF:EX
Subject: FW: RUSH AYA reg changes and policy

And Julie too please

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 1:58 PM
To: Newbury, Heather A MCF:EX
Cc: Talbott, Catherine MCF:EX; Bailey, Leah M MCF:EX; Finley, Melanie MCF:EX
Subject: RUSH AYA reg changes and policy

Hi heather,

Pls set up a conf call for right now with myself, Melanie, Leah Bailey, Catherine, Lisah

Thanks,
ck

From: Finley, Melanie MCF:EX
Sent: Tuesday, August 15, 2017 1:57 PM
To: Kamper, Carolyn J MCF:EX
Cc: Talbott, Catherine MCF:EX; Bailey, Leah M MCF:EX
Subject: Re: AYA reg changes and policy

Yes please

Sent from my iPhone

On Aug 15, 2017, at 1:56 PM, Kamper, Carolyn J MCF:EX <Carolyn.Kamper@gov.bc.ca> wrote:

> Leah,
>
> Would it be useful to talk right now with Melanie and myself and maybe Catherine depending on her availability?
>
> Mel – do you want to invite Lisah too?
>
> If so, I can get heather to set up a call asap.
>
> ck
>
> ---
>
> **From:** Bailey, Leah M MCF:EX
> **Sent:** Tuesday, August 15, 2017 1:54 PM
> **To:** Kamper, Carolyn J MCF:EX; Currie, Tami MCF:EX
> **Cc:** Talbott, Catherine MCF:EX; Turanski, Michael SDSI:EX
> **Subject:** RE: AYA reg changes and policy

Sorry, no. I'm tied up from 2:30 – 4:30 with something I just can't change (a personal appointment outside the office).

Can I catch up with someone later?

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 1:44 PM
To: Bailey, Leah M MCF:EX; Currie, Tami MCF:EX
Cc: Talbott, Catherine MCF:EX
Subject: RE: AYA reg changes and policy

I talked to Catherine and Catherine and Tami have a one hour bi-weekly booked 3-4pm today, and Catherine suggested to use that time. She will invite you to 3pm – can you make that time?

Thx
ck

From: Bailey, Leah M MCF:EX
Sent: Tuesday, August 15, 2017 1:19 PM
To: Kamper, Carolyn J MCF:EX; Currie, Tami MCF:EX
Cc: Talbott, Catherine MCF:EX
Subject: RE: AYA reg changes and policy

I'm available at 1:30 ?

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 12:56 PM
To: Bailey, Leah M MCF:EX; Currie, Tami MCF:EX
Cc: Talbott, Catherine MCF:EX
Subject: AYA reg changes and policy
Importance: High

Hi,

This issue is still alive – expanding eligibility to all care types. We may have the funding found. I talked to Rob about ICM changes and there are opportunities for this fall.

Can we talk this afternoon? 1pm?

Thanks,
ck

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 4:17 PM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Teresa late to tomorrow's 9:00 Ab Engmnt Mtg

FYI—Teresa will be late for tomorrow's AER Project Board meeting at 9:00 am-- tx

---

From: Newman, Debbie MCF:EX
Sent: Tuesday, August 15, 2017 4:12 PM
To: Newbury, Heather A MCF:EX
Subject: Teresa late to tomorrow's 9:00 Ab Engmnt Mtg

Would you mind letting Carolyn know that Teresa will be late to tomorrow's 9:00 mtg? She has a wildfire mtg from 9 – 9:30 but it may not go the entire 30 min.
Thank you!!

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 11, 2017 8:18 AM
To: Newbury, Heather A MCF:EX
Subject: FW: Updated Draft implementation plan

Let's see if you can schedule for 1pm.

From: Avison, Claire AVED:EX
Sent: Friday, August 11, 2017 7:56 AM
To: Porter, Rodney GCPE:EX
Cc: Kamper, Carolyn J MCF:EX; Talbott, Catherine MCF:EX; Loughran, Tony D AVED:EX; Balicki, Greg AVED:EX; Cotie, Kate L AVED:EX; Larabee, Shawn G GCPE:EX
Subject: Re: Updated Draft implementation plan

Looks like we now have an exec meeting at 11 here. Let's look for a time that works

Sent from my iPhone

On Aug 11, 2017, at 6:07 AM, Porter, Rodney GCPE:EX <Rodney.Porter@gov.bc.ca> wrote:

> Hi all. FYI: Unfortunately I won't be available between 1115am and 1245pm today.
>
> Rodney Porter
> B.C. Ministry of Advanced Education, Skills and Training
> Mobile 250 889-7494
>
> On Aug 10, 2017, at 10:33 PM, Avison, Claire AVED:EX <Claire.Avison@gov.bc.ca> wrote:
>
> > Agree a call would be good - thanks for setting up. Chat then.
> >
> > Sent from my iPhone
> >
> > On Aug 10, 2017, at 10:29 PM, Kamper, Carolyn J MCF:EX <Carolyn.Kamper@gov.bc.ca> wrote:
> >
> > > Thanks Claire,
> > >
> > > Yes that is a good idea to have a quick group call. I would like Mcfd's' GCPE staff to join the call, particularly to discuss what each minister is announcing. We can give you lots of narrative on supporting youth transitioning out of care and tuition waivers. We might want to go broad first with youth transitioning to adulthood successfully and then announce how tuition waivers is one key component of this. I also have some questions on using an organization like AFA when there are other youth org's that might be better suited to do this work. Also be good to discuss where the costing and budget discussion landed. If Anne Minnings has provided input on what mcfd can help with.

Our deputies are talking tomorrow morning so I will follow up with Christine to get an update.

I can ask my assistant to set us up a call? Is 11:15 am good?

Thanks
Carolyn

On Aug 10, 2017, at 8:03 PM, Avison, Claire AVED:EX <Claire.Avison@gov.bc.ca> wrote:

> Just circling back….Shannon would like some changes to the draft I sent earlier today. She would like a narrative added describing what's being proposed, the rationale, how it will be implemented and timelines – and appending the other information. We also need to add cost details and consider identifying a provincial organization like the BC Adoptive Families Association to help both students trouble shoot. We will make these changes and send you an updated version by noon tomorrow. Please let me know if you have any questions or concerns or if you think another call would be helpful. thanks
>
> **Claire Avison** | Assistant Deputy Minister, Governance, Legislation and Strategic Policy | Ministry of Advanced Education Skills and Training| Cell: 250-217-9059 | claire.avison@gov.bc.ca
>
> ---
>
> **From:** Avison, Claire AVED:EX
> **Sent:** Thursday, August 10, 2017 12:24 PM
> **To:** Kamper, Carolyn J MCF:EX; Talbott, Catherine MCF:EX; Loughran, Tony D AVED:EX; Balicki, Greg AVED:EX; Cotie, Kate L AVED:EX; Porter, Rodney GCPE:EX
> **Subject:** Updated Draft implementation plan
>
> Hi All - attached is the updated draft Implementation and Engagement Plan (one with changes highlighted and the other a clean version) based on our meeting this morning. Please let us know if you have further edits or if we haven't captured anything accurately.
>
> Next Steps:
>
> 1. Share draft plan with MCFD and AEST DMs – Claire and Carolyn

2. Will circulate updated version based on direction provided by AEST DM - Claire
3. DMs call on Friday
4. AEST walking through proposed plan with Minister on Friday – AEST DM
5. Rodney will follow up with Kirsten re: communications

Also, as an immediate priority, I will ask staff to begin work on establishing the cross-government working group, which as we discussed, should include staff from AEST, EDUC and MCFD. I would welcome any suggestions you put forward for participants. Thanks again.

Best

Claire Avison | Assistant Deputy Minister, Governance, Legislation and Strategic Policy | Ministry of Advanced Education Skills and Training| Cell: 250-217-9059 | claire.avison@gov.bc.ca

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 11:04 AM
To: Newbury, Heather A MCF:EX
Subject: FW: URGENT: can you join a meeting on MOC right now?

Importance: High

Can you see if you can find marc

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 10:56 AM
To: Woons, Marc MCF:EX
Subject: FW: URGENT: can you join a meeting on MOC right now?
Importance: High

Marc can you join asap?

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 10:54 AM
To: Medeiros, Lori MCF:EX
Subject: URGENT: can you join a meeting on MOC right now?
Importance: High

Can you join – down in allison's old office – we are initiating the MOC but focusing on internal comm's right now. Just started and I suggested/ would like you to join.

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835

Strategic Priorities Division

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 2:42 PM
To: Newbury, Heather A MCF:EX
Subject: FW: URGENT: Potential changes to AYA payments

Can you pls invite donna mathiasen to the 3pm call today as well.

From: Mathiasen, Donna L MCF:EX
Sent: Tuesday, August 15, 2017 2:02 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: URGENT: Potential changes to AYA payments

Sure – I'm available at 3 … thanks

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 2:01 PM
To: Mathiasen, Donna L MCF:EX
Subject: URGENT: Potential changes to AYA payments

Hi Donna,

Lots has been happening on AYA – we have an urgent request potentially to make major changes in 2 weeks. This impacts the system on who we pay, how much and how long for AYA payments. Can we talk today?

Or there is a call with policy at 3pm if you can make that?

Thx
ck

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835



Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 18, 2017 5:47 PM
To: Talbott, Catherine MCF:EX
Cc: Newbury, Heather A MCF:EX
Subject: FW: Vacation Coverage

Hi CT,

Just a reminder when you have a mo next week, to let Trudy know I will need her to help while Heather is helping Ministers. Caroline is back too so that will help.

Thx
ck

From: Cain, Krista A MCF:EX
Sent: Friday, August 18, 2017 4:47 PM
To: Newbury, Heather A MCF:EX
Cc: Kamper, Carolyn J MCF:EX
Subject: FW: Vacation Coverage

Hi

Here is the information for the coverage. I will ask Emily at the MO to contact you to arrange for the training.

Thanks so much Heather!

Krista

From the AC at the MO:
We require coverage from **September 6th to September 18th** inclusive. During this time, Client Relations Branch will monitor the MCF inbox and correspondence therein.

The person covering will be in my seat handling mostly AC related tasks, with some AA tasks. These will include:

- Providing support to both Ministers while the house is sitting
- Booking travel as required (flights/hotels)
- Liaising with the MA on urgent tasks related to the house sitting
- Immediate/urgent scheduling
- Answering the phone and directing public callers
- Printing material as required
- Opening incoming mail/CLIFF'ing

I can sit down and train this person next week on Thursday/Friday, and will provide a cheat sheet with info to know. Please let them know that travel expenses and general scheduling (that is not urgent) can be left for me to do when I return.

Make sure to let whoever will be helping out know that we SUPER appreciate their help, and that it really is good experience and a fun opportunity to try something new! We won't expect them to be perfect, just to do their best. Paula will be here during that time to provide guidance as necessary.

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 02, 2017 3:19 PM
To: Newbury, Heather A MCF:EX; Benn, Jennifer MCF:EX
Cc: Fassina, Mark MCF:EX
Subject: Cxl meeting tomorrow morning

Follow Up Flag: Follow up
Flag Status: Flagged

Hi,

Can you cancel the 30 minute mtg tomorrow at 10:30 am with Allison? We need a bit more time to develop – if we could reschedule this time sometime in the last week of august that would be great.

Thx
ck

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 08, 2017 12:43 PM
To: Grenier, Caroline MCF:EX; Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: FOLLOW UP: Expanded Leadership Meeting - Teleworking discussion

Another key source document to inform our discussion this afternoon is MCFD's telework policy. It can be found on iConnect at https://intranet.gov.bc.ca/assets/download/6D01F4C979204934B85E101FA1E947CA&filename=mcfd_telework_policy_principles_and_guidelines.pdf

Thx
ck

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 9:25 AM
To: Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Kamper, Carolyn J MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: Expanded Leadership Meeting - Teleworking discussion

Good morning,

Please review the draft SOP which is to be discussed and reviewed at the next expanded leadership meeting on August 8th R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Telework Arrangements.docx. I have also attached the MCFD Telework Policy Principles and Guidelines (which is referred in the SOP).

I have also drafted a SOP on Modified Work Schedule Arrangements (to establish a standard for work hours and flex time) for your consideration. This is also a draft and has not been approved R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Modified Work Schedule Arrangements.docx

Thank you,

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Tel | Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Wednesday, August 16, 2017 10:33 AM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Briefing - s.13

Hi there- do we still need a briefing re the below ? Krista has questions..please let me know?

Thanks

From: Cain, Krista A MCF:EX
Sent: Wednesday, August 16, 2017 9:40 AM
To: Newbury, Heather A MCF:EX
Subject: Briefing - s.13

Hi Heather

Just organizing follow up briefings. Is this one still a go for the week of September 11? Attendees to be you, Cory and Reg (or acting ADM) and Allison (or no Allison). Do you think one hour is enough time or do they need more? And finally, do we need to request materials for this and what would that look like (one IBN or more?)

Thanks
Krista

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 3:55 PM
To: Cain, Krista A MCF:EX
Subject: FW: To do list from Minister's briefings

Hi Krista,

See below update from Carolyn on the todo list. ETA for the briefing is the week of September 11.

Let me know if you have further questions. Thanks!

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Telephone (778) 698-8829
Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca



From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:50 PM

To: Grenier, Caroline MCF:EX
Subject: FW: To do list from Minister's briefings

Here is follow up to that meeting request.

From: Benn, Jennifer MCF:EX
Sent: Wednesday, August 2, 2017 3:35 PM
To: Kamper, Carolyn J MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX; Cain, Krista A MCF:EX
Subject: RE: To do list from Minister's briefings

Ok, thanks Carolyn.

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:31 PM
To: Benn, Jennifer MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX
Subject: RE: To do list from Minister's briefings

Hi Jenn,

s.13,s.22

Thanks,
Ck

From: Bond, Allison MCF:EX
Sent: Thursday, July 27, 2017 2:33 PM
To: MCF Executive Committee
Subject: To do list from Minister's briefings

Please let me know if you have different action items than these ones that I recorded. Also – I have listed according to whom I think should action the item, however you may have a better sense of who that should be, so feel free to re-arrange among yourselves. Just let Jenn and I know who is doing what. Also – some of these require more time than others, so please give me/Jenn an ETA of when you may be complete. Jenn will keep the list of action items up to date. Many of those requiring Ministerial briefings will be up to us to decide when… so feel free to give Jenn an ETA and we can manage from there. Thanks all.

Carolyn

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Withheld pursuant to/removed as

s.13;s.17

Allison Bond
Deputy Minister
Ministry of Children and Family Development

(t) 778-698-8849
(c) 778-677-1448

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Thursday, August 10, 2017 11:14 AM
To: Newbury, Heather A MCF:EX
Subject: FW: Briefing with Allison

Don't need to follow up with Paula at this point.

There is more info to add – I will do that email later.

From: Hanson, Donna MCF:EX
Sent: Thursday, August 10, 2017 10:58 AM
To: Newbury, Heather A MCF:EX
Cc: Doraty, Kelton MCF:EX; Davidson, Andy MCF:EX; Kamper, Carolyn J MCF:EX; Woons, Marc MCF:EX
Subject: Briefing with Allison

Hi Heather,
Can you request a meeting with Allison Bond to brief her on the revised service plan. Participants are Carolyn Kamper, Andy Davidson and myself for August 22nd or 23rd.

Also, we will need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30. Participants will be Reg Bawa, Allison, Carolyn and Martin Wright.

Can you ask Jen Benn to follow up with Paula Gunn, Ministerial Assistant to Hon. Katrine Conroy about whether she would also like Energy, Mines and Petroleum Resources to provide her with a brief on the service plans for Columbia Power Corporation and Columbia Basin Trust? If she would like a briefing, I will follow up with Daymon Trachsel, my colleague in EMPR about who participants will be in that briefing.

Donna Hanson
Planning Manager | Strategic Planning and Reporting Branch
Ministry of Children and Family Development
3rd Floor, 777 Broughton, Victoria, BC
Cell: 250-213-3896

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 09, 2017 8:49 AM
To: Newbury, Heather A MCF:EX; Newman, Debbie MCF:EX
Subject: FW: FOLLOW UP: Meeting Thursday

Hi,

I was going to update the mtg invite with the phone number but don't see the mtg scheduled yet. When you do schedule a mtg with myself and Teresa tomorrow please make it a phone call and Teresa can call me as per below.

Thx
ck

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 9, 2017 8:47 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: FOLLOW UP: Meeting Thursday

My skills setting up lync are very poor so let's chat by phone. Do you want to call me?

My number is 778-698-8835.

ck

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 9, 2017 8:44 AM
To: Kamper, Carolyn J MCF:EX
Subject: RE: FOLLOW UP: Meeting Thursday

Hi Carolyn,
I have been unable to fly out of Kamloops due to the heavy smoke and lack of visibility for the planes.

I would still like to meet if that works for you. I am happy to do video conference using Lync or just the phone.
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Friday, August 18, 2017 12:12 PM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

Importance: High

HI—just to reconfirm name sof attendees for briefing with M ?—(now on Aug 25)-

Thanks

From: Lapthorne, Carmen MCF:EX
Sent: Friday, August 18, 2017 10:27 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – just an update on this briefing, it has been changing to Aug 25 as per MO request.
For SP briefing attendees I assume back to the original folks as CK is away? Allison, Andy, Donna Hanson and Martin W? Let me know.
Thanks!
Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:33 AM
To: Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Whew! Ok—sounds good- glad it wasn't forgotten!

Thanks

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:29 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – I believe the DM will still be briefed on Aug 22 when she returns, but I will confirm with Jen when she is back tomorrow and let you know.

The Aug 28th is confirmed with the MO and I will be sending out invites shortly.

Thanks!
Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:24 AM
To: Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Hi—we needed a briefing with the DM first- on the revised Service Plan—we were told Aug 22 would work- participants will be Andy D and Donna H – this should go ahead without CK s.22
Can you please look into this?

Then we needed a briefing with the M—which now could be a conf call – I guess- on Aug 28 – on the revised SP—participants will be CK, Allison B, and Martin Wright—

Can you please book these and let me know?
Many thanks

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:19 AM
To: Newbury, Heather A MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – I was away last week but looks like something changed with the MO and this is now the time we are going with? Jen might have more details on why it was changed but she's away today.
Please confirm attendees for Aug 28.
Thanks!

Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:17 AM
To: Lapthorne, Carmen MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Oh, that is not what we agreed on on Aug 11—this changes everything-

---

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:09 AM
To: Newbury, Heather A MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – the SP briefing will be on August 28th via conference call. This call will also include two other topics that the Minister's will be briefed on. I will be sending out invites to staff today for this briefing. Carolyn will be back for Aug 28 so can you please confirm who is needed on the SP briefing call?
Thanks!

Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 9:59 AM
To: Benn, Jennifer MCF:EX; Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Hi loveee—were you able to book the below meetings??
Just need to confirm-

Thanks

From: Benn, Jennifer MCF:EX
Sent: Friday, August 11, 2017 9:08 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Thanks. Will do. Invites to follow.

From: Newbury, Heather A MCF:EX
Sent: Friday, August 11, 2017 9:00 AM
To: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Good Morning—yes, please book the below two meetings—

For Aug 23 please invite Allison, Andy, Donna Hanson and Martin W—(CK s.22

For Aug 22 please invite Andy D and Donna H.. may be more but have to confirm that first—

Many thanks!

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 2:49 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

See if this plan works for your staff… back to back days. Not sure if DM will have edits but once DM reviews we'd have to send it over to MO that afternoon… let me know if the turnaround is too short.

DM briefing – Aug 22nd in person

Minister briefing – Aug 23rd in person

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:45 PM
To: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Oh brother—ok- I've backtracked—found a request to meet with Allison B on Aug 23 or 22 please- (will it be CM instead)?
Can we book one please? Invitees are Andy D and Donna Hanson on revised service plan—

Geesh!!`

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 2:42 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

No I didn't ask. Wasn't asked to ask that haha. But I did request a joint minister briefing with both ministers.

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:39 PM
To: Benn, Jennifer MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

??

From: Hanson, Donna MCF:EX
Sent: Thursday, August 10, 2017 2:35 PM
To: Newbury, Heather A MCF:EX; Doraty, Kelton MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Did Jen ask whether the Minister wants a briefing on the service plans for the 2 Crowns she is responsible for?

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:31 PM
To: Hanson, Donna MCF:EX; Doraty, Kelton MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

FYI--

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 1:59 PM
To: Newbury, Heather A MCF:EX; Cain, Krista A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi Heather,

Yes, I'll put this forward to MO. The meeting will most likely take place the afternoon of the 29th. Invite to follow once confirmed.

Thanks,
Jen

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 12:47 PM
To: Benn, Jennifer MCF:EX; Cain, Krista A MCF:EX
Subject: Meeting with Minister please re: revised Service Plan

HI there—we need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30. Participants will be Allison, Carolyn and Martin Wright. One hour.

Could you please set this up, and let me know?
Thanking you in advance-
HN

Executive Administrative Assistant to ADM Carolyn Kamper
Provincial Office of Domestic Violence and Strategic Priorities
5th floor- 765 Broughton St
Victoria, BC V8W 9S5

Tel: 778 698-8820 (new)

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 04, 2017 3:44 PM
To: Newbury, Heather A MCF:EX; Grenier, Caroline MCF:EX
Subject: FW: PECSF

FYI – I agreed to PECSF exec sponsor.

From: Perren, Michelle MCF:EX
Sent: Friday, August 4, 2017 2:59 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: PECSF

And thanks for agreeing to be our Exec Sponsor – I'll get Wanda to connect with you ☺

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 4, 2017 2:14 PM
To: Perren, Michelle MCF:EX
Subject: RE: PECSF

I'm in – I am happy to be the exec sponsor.

From: Perren, Michelle MCF:EX
Sent: Friday, August 4, 2017 1:57 PM
To: Kamper, Carolyn J MCF:EX
Subject: PECSF

Hi Carolyn,

I was speaking with Wanda Smith regarding the Ministry Executive Sponsor for PECSF this year, and she was wondering if you would be interested.

Your involvement would include:

- Video to encourage and promote the campaign (we would provide speaking notes)
- Being at the Provincial Office launch (Sept 27/28)
- Mid-way communication
- Wrap up – thanks communication
- Recognition – attendance at the thank you event for ministry volunteers
- Grizzlies (final game) possibly? Executive won once, and Grizzlies won once…so this would be the rubber match

If you can let me know asap Wanda can organize time with you to discuss. However, no obligation – I recognize in your new role you have a lot going on…..so if you would prefer to pass this year, let me know ☺

Michelle Perren
Director, Strategic Human Resources
Strategic Human Resources Branch
Finance & Corporate Services Division
Ministry of Children and Family Development
Phone: 250-387-2466 Cell: 250-818-1677

Email: Michelle.Perren@gov.bc.ca

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Monday, August 14, 2017 10:00 AM
To: Kamper, Carolyn J MCF:EX
Subject: FW: reply from Deborah H re Monday's meeting

Sorry boss- !

From: Newbury, Heather A MCF:EX
Sent: Friday, August 11, 2017 8:44 PM
To: Kamper, Carolyn J MCF:EX
Subject: Re: reply from Deborah H re Monday's meeting
Sure ! 🌹

Sent from my iPhone

On Aug 11, 2017, at 5:10 PM, Kamper, Carolyn J MCF:EX <Carolyn.Kamper@gov.bc.ca> wrote:

> Yes, is it possible to book later in the afternoon?
>
> _____
> **From:** Newbury, Heather A MCF:EX **On Behalf Of** Kamper, Carolyn J MCF:EX
> **Sent:** Friday, August 11, 2017 3:54 PM
> **To:** Kamper, Carolyn J MCF:EX
> **Subject:** reply from Deborah H re Monday's meeting
> (I can move the meeting to the pm, if you'd like..)
> H
> -----Original Appointment-----
> **From:** Headley, Deborah MCF:EX
> **Sent:** Friday, August 11, 2017 3:48 PM
> **To:** Newbury, Heather A MCF:EX; Lockhart, Trudy MCF:EX; Grenier, Caroline MCF:EX
> **Subject:** Declined: short meeting/call re admin backup - HN to call in to 250 952-9304 ID 2612349
> **When:** Monday, August 14, 2017 9:30 AM-10:00 AM (UTC-08:00) Pacific Time (US & Canada).
> **Where:** small boardroom- Vancouver
> Hi Carolyn,
> Sorry but I won't be able to make this time, would have to be after 11 for me. Some info for you if needing to proceed without me - Neela is unfortunately unable to provide support at this time. We had offered limited support (essentially to support Minister's visits) for the month of August s.22
> s.22 s.22
> s.22
> For now, I am completely without support myself, by September even if things settle for Neela I can't imagine she can do backup as things will be ramping up here especially with estimates coming. Huge apologies for that, what I might be able to offer is if you will be backfilling and need support to find someone – I could see if Manjit's team to help out with the recruitment piece of work. Please let me know.
> Thanks Carolyn.
> Deborah

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 28, 2017 8:31 AM
To: Newbury, Heather A MCF:EX
Subject: FW: RUSH: s.13 - meeting today

Importance: High

RUSH meeting – can you please set up this meeting for today at 3pm in Allison's office?

From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 28, 2017 8:28 AM
To: Scheiber, Alex MCF:EX; Minnings, Anne C MCF:EX; Bradford, Linda MCF:EX; Headley, Deborah MCF:EX
Cc: Chu, Holden MCF:EX; Talbott, Catherine MCF:EX; Huey, Christina MCF:EX
Subject: RUSH: s.13 meeting today
Importance: High

Hi,

I just met with Allison and she would like a meeting today s.13
s.13

Let's all meet with Allison later today and we can discuss what we have done and are planning to do.

I will try to book this meeting today between 3-4:30 pm, and will also try to find the latest draft IBN.

Thanks,
ck

From: Minnings, Anne C MCF:EX
Sent: Wednesday, August 16, 2017 2:32 PM
To: Scheiber, Alex MCF:EX; Kamper, Carolyn J MCF:EX
Cc: Wright, Martin P MCF:EX; Dobmeier, Teresa MCF:EX; Talbott, Catherine MCF:EX
Subject: RE: Briefing s.13

Thanks, I agree with doing a single BN as well. Just fyi, Katherine Jess has provided me with a draft which I'll try to review this week and then share.

Anne Minnings

CFO and A/ADM Corporate Services
Ministry of Children and Family Development
(Office) 778-698-7373
(Cell) 250-514-9623

From: Scheiber, Alex MCF:EX
Sent: Wednesday, August 16, 2017 2:00 PM
To: Kamper, Carolyn J MCF:EX
Cc: Minnings, Anne C MCF:EX; Wright, Martin P MCF:EX; Dobmeier, Teresa MCF:EX; Talbott, Catherine MCF:EX
Subject: Re: Briefing - s.13

s.13

Alex Scheiber, Deputy Director of Child Welfare

On Aug 16, 2017, at 11:19 AM, Kamper, Carolyn J MCF:EX <Carolyn.Kamper@gov.bc.ca> wrote:

Hi,

s.13

What are your thoughts?

Thanks,
ck

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:31 PM
To: Benn, Jennifer MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX
Subject: RE: To do list from Minister's briefings

Hi Jenn,

s.13,s.22

Thanks,
Ck

From: Bond, Allison MCF:EX
Sent: Thursday, July 27, 2017 2:33 PM
To: MCF Executive Committee
Subject: To do list from Minister's briefings

Please let me know if you have different action items than these ones that I recorded. Also – I have listed according to whom I think should action the item, however you may have a better sense of who that should be, so feel free to re-arrange among yourselves. Just let Jenn and I know who is doing what. Also – some of these require more time than others, so please give me/Jenn an ETA of when you may be complete. Jenn will keep the list of action items up to date. Many of those requiring Ministerial briefings will be up to us to decide when… so feel free to give Jenn an ETA and we can manage from there. Thanks all.

Carolyn s.13

Allison Bond
Deputy Minister
Ministry of Children and Family Development

(t) 778-698-8849
(c) 778-677-1448

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 1:58 PM
To: Newbury, Heather A MCF:EX
Cc: Czeck, Julie MCF:EX
Subject: FW: RUSH AYA reg changes and policy

And Julie too please

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 1:58 PM
To: Newbury, Heather A MCF:EX
Cc: Talbott, Catherine MCF:EX; Bailey, Leah M MCF:EX; Finley, Melanie MCF:EX
Subject: RUSH AYA reg changes and policy

Hi heather,

Pls set up a conf call for right now with myself, Melanie, Leah Bailey, Catherine, Lisah

Thanks,
ck

From: Finley, Melanie MCF:EX
Sent: Tuesday, August 15, 2017 1:57 PM
To: Kamper, Carolyn J MCF:EX
Cc: Talbott, Catherine MCF:EX; Bailey, Leah M MCF:EX
Subject: Re: AYA reg changes and policy

Yes please

Sent from my iPhone

On Aug 15, 2017, at 1:56 PM, Kamper, Carolyn J MCF:EX <Carolyn.Kamper@gov.bc.ca> wrote:

> Leah,
>
> Would it be useful to talk right now with Melanie and myself and maybe Catherine depending on her availability?
>
> Mel – do you want to invite Lisah too?
>
> If so, I can get heather to set up a call asap.
>
> ck
>
> ---
>
> **From:** Bailey, Leah M MCF:EX
> **Sent:** Tuesday, August 15, 2017 1:54 PM
> **To:** Kamper, Carolyn J MCF:EX; Currie, Tami MCF:EX
> **Cc:** Talbott, Catherine MCF:EX; Turanski, Michael SDSI:EX
> **Subject:** RE: AYA reg changes and policy

Sorry, no. I'm tied up from 2:30 – 4:30 with something I just can't change (a personal appointment outside the office).

Can I catch up with someone later?

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 1:44 PM
To: Bailey, Leah M MCF:EX; Currie, Tami MCF:EX
Cc: Talbott, Catherine MCF:EX
Subject: RE: AYA reg changes and policy

I talked to Catherine and Catherine and Tami have a one hour bi-weekly booked 3-4pm today, and Catherine suggested to use that time. She will invite you to 3pm – can you make that time?

Thx
ck

From: Bailey, Leah M MCF:EX
Sent: Tuesday, August 15, 2017 1:19 PM
To: Kamper, Carolyn J MCF:EX; Currie, Tami MCF:EX
Cc: Talbott, Catherine MCF:EX
Subject: RE: AYA reg changes and policy

I'm available at 1:30 ?

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 12:56 PM
To: Bailey, Leah M MCF:EX; Currie, Tami MCF:EX
Cc: Talbott, Catherine MCF:EX
Subject: AYA reg changes and policy
Importance: High

Hi,

This issue is still alive – expanding eligibility to all care types. We may have the funding found. I talked to Rob about ICM changes and there are opportunities for this fall.

Can we talk this afternoon? 1pm?

Thanks,
ck

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 4:17 PM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Teresa late to tomorrow's 9:00 Ab Engmnt Mtg

FYI—Teresa will be late for tomorrow's AER Project Board meeting at 9:00 am-- tx

---

From: Newman, Debbie MCF:EX
Sent: Tuesday, August 15, 2017 4:12 PM
To: Newbury, Heather A MCF:EX
Subject: Teresa late to tomorrow's 9:00 Ab Engmnt Mtg

Would you mind letting Carolyn know that Teresa will be late to tomorrow's 9:00 mtg? She has a wildfire mtg from 9 – 9:30 but it may not go the entire 30 min.
Thank you!!

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 11, 2017 8:18 AM
To: Newbury, Heather A MCF:EX
Subject: FW: Updated Draft implementation plan

Let's see if you can schedule for 1pm.

From: Avison, Claire AVED:EX
Sent: Friday, August 11, 2017 7:56 AM
To: Porter, Rodney GCPE:EX
Cc: Kamper, Carolyn J MCF:EX; Talbott, Catherine MCF:EX; Loughran, Tony D AVED:EX; Balicki, Greg AVED:EX; Cotie, Kate L AVED:EX; Larabee, Shawn G GCPE:EX
Subject: Re: Updated Draft implementation plan

Looks like we now have an exec meeting at 11 here. Let's look for a time that works

Sent from my iPhone

On Aug 11, 2017, at 6:07 AM, Porter, Rodney GCPE:EX <Rodney.Porter@gov.bc.ca> wrote:

> Hi all. FYI: Unfortunately I won't be available between 1115am and 1245pm today.
>
> Rodney Porter
> B.C. Ministry of Advanced Education, Skills and Training
> Mobile 250 889-7494
>
> On Aug 10, 2017, at 10:33 PM, Avison, Claire AVED:EX <Claire.Avison@gov.bc.ca> wrote:
>
> > Agree a call would be good - thanks for setting up. Chat then.
> >
> > Sent from my iPhone
> >
> > On Aug 10, 2017, at 10:29 PM, Kamper, Carolyn J MCF:EX <Carolyn.Kamper@gov.bc.ca> wrote:
> >
> > > Thanks Claire,
> > >
> > > Yes that is a good idea to have a quick group call. I would like Mcfd's' GCPE staff to join the call, particularly to discuss what each minister is announcing. We can give you lots of narrative on supporting youth transitioning out of care and tuition waivers. We might want to go broad first with youth transitioning to adulthood successfully and then announce how tuition waivers is one key component of this. I also have some questions on using an organization like AFA when there are other youth org's that might be better suited to do this work. Also be good to discuss where the costing and budget discussion landed. If Anne Minnings has provided input on what mcfd can help with.

Our deputies are talking tomorrow morning so I will follow up with Christine to get an update.

I can ask my assistant to set us up a call? Is 11:15 am good?

Thanks
Carolyn

On Aug 10, 2017, at 8:03 PM, Avison, Claire AVED:EX <Claire.Avison@gov.bc.ca> wrote:

> Just circling back….Shannon would like some changes to the draft I sent earlier today. She would like a narrative added describing what's being proposed, the rationale, how it will be implemented and timelines – and appending the other information. We also need to add cost details and consider identifying a provincial organization like the BC Adoptive Families Association to help both students trouble shoot. We will make these changes and send you an updated version by noon tomorrow. Please let me know if you have any questions or concerns or if you think another call would be helpful. thanks
>
> **Claire Avison** | Assistant Deputy Minister, Governance, Legislation and Strategic Policy | Ministry of Advanced Education Skills and Training| Cell: 250-217-9059 | claire.avison@gov.bc.ca
>
> ---
>
> **From:** Avison, Claire AVED:EX
> **Sent:** Thursday, August 10, 2017 12:24 PM
> **To:** Kamper, Carolyn J MCF:EX; Talbott, Catherine MCF:EX; Loughran, Tony D AVED:EX; Balicki, Greg AVED:EX; Cotie, Kate L AVED:EX; Porter, Rodney GCPE:EX
> **Subject:** Updated Draft implementation plan
>
> Hi All - attached is the updated draft Implementation and Engagement Plan (one with changes highlighted and the other a clean version) based on our meeting this morning. Please let us know if you have further edits or if we haven't captured anything accurately.
>
> Next Steps:
>
> 1. Share draft plan with MCFD and AEST DMs – Claire and Carolyn

2. Will circulate updated version based on direction provided by AEST DM - Claire
3. DMs call on Friday
4. AEST walking through proposed plan with Minister on Friday – AEST DM
5. Rodney will follow up with Kirsten re: communications

Also, as an immediate priority, I will ask staff to begin work on establishing the cross-government working group, which as we discussed, should include staff from AEST, EDUC and MCFD. I would welcome any suggestions you put forward for participants. Thanks again.

Best

Claire Avison | Assistant Deputy Minister, Governance, Legislation and Strategic Policy | Ministry of Advanced Education Skills and Training| Cell: 250-217-9059 | claire.avison@gov.bc.ca

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 11:04 AM
To: Newbury, Heather A MCF:EX
Subject: FW: URGENT: can you join a meeting on MOC right now?

Importance: High

Can you see if you can find marc

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 10:56 AM
To: Woons, Marc MCF:EX
Subject: FW: URGENT: can you join a meeting on MOC right now?
Importance: High

Marc can you join asap?

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 10:54 AM
To: Medeiros, Lori MCF:EX
Subject: URGENT: can you join a meeting on MOC right now?
Importance: High

Can you join – down in allison's old office – we are initiating the MOC but focusing on internal comm's right now. Just started and I suggested/ would like you to join.

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835



Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 2:42 PM
To: Newbury, Heather A MCF:EX
Subject: FW: URGENT: Potential changes to AYA payments

Can you pls invite donna mathiasen to the 3pm call today as well.

From: Mathiasen, Donna L MCF:EX
Sent: Tuesday, August 15, 2017 2:02 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: URGENT: Potential changes to AYA payments

Sure – I'm available at 3 … thanks

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 2:01 PM
To: Mathiasen, Donna L MCF:EX
Subject: URGENT: Potential changes to AYA payments

Hi Donna,

Lots has been happening on AYA – we have an urgent request potentially to make major changes in 2 weeks. This impacts the system on who we pay, how much and how long for AYA payments. Can we talk today?

Or there is a call with policy at 3pm if you can make that?

Thx
ck

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835

Strategic Priorities Division

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 18, 2017 5:47 PM
To: Talbott, Catherine MCF:EX
Cc: Newbury, Heather A MCF:EX
Subject: FW: Vacation Coverage

Hi CT,

Just a reminder when you have a mo next week, to let Trudy know I will need her to help while Heather is helping Ministers. Caroline is back too so that will help.

Thx
ck

From: Cain, Krista A MCF:EX
Sent: Friday, August 18, 2017 4:47 PM
To: Newbury, Heather A MCF:EX
Cc: Kamper, Carolyn J MCF:EX
Subject: FW: Vacation Coverage

Hi

Here is the information for the coverage. I will ask Emily at the MO to contact you to arrange for the training.

Thanks so much Heather!

Krista

From the AC at the MO:
We require coverage from **September 6th to September 18th** inclusive. During this time, Client Relations Branch will monitor the MCF inbox and correspondence therein.

The person covering will be in my seat handling mostly AC related tasks, with some AA tasks. These will include:

- Providing support to both Ministers while the house is sitting
- Booking travel as required (flights/hotels)
- Liaising with the MA on urgent tasks related to the house sitting
- Immediate/urgent scheduling
- Answering the phone and directing public callers
- Printing material as required
- Opening incoming mail/CLIFF'ing

I can sit down and train this person next week on Thursday/Friday, and will provide a cheat sheet with info to know. Please let them know that travel expenses and general scheduling (that is not urgent) can be left for me to do when I return.

Make sure to let whoever will be helping out know that we SUPER appreciate their help, and that it really is good experience and a fun opportunity to try something new! We won't expect them to be perfect, just to do their best. Paula will be here during that time to provide guidance as necessary.

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 02, 2017 3:19 PM
To: Newbury, Heather A MCF:EX; Benn, Jennifer MCF:EX
Cc: Fassina, Mark MCF:EX
Subject: Cxl meeting tomorrow morning

Follow Up Flag: Follow up
Flag Status: Flagged

Hi,

Can you cancel the 30 minute mtg tomorrow at 10:30 am with Allison? We need a bit more time to develop – if we could reschedule this time sometime in the last week of august that would be great.

Thx
ck

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 08, 2017 12:43 PM
To: Grenier, Caroline MCF:EX; Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: FOLLOW UP: Expanded Leadership Meeting - Teleworking discussion

Another key source document to inform our discussion this afternoon is MCFD's telework policy. It can be found on iConnect at https://intranet.gov.bc.ca/assets/download/6D01F4C979204934B85E101FA1E947CA&filename=mcfd_telework_policy_principles_and_guidelines.pdf

Thx
ck

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 9:25 AM
To: Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Kamper, Carolyn J MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: Expanded Leadership Meeting - Teleworking discussion

Good morning,

Please review the draft SOP which is to be discussed and reviewed at the next expanded leadership meeting on August 8th R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Telework Arrangements.docx. I have also attached the MCFD Telework Policy Principles and Guidelines (which is referred in the SOP).

I have also drafted a SOP on Modified Work Schedule Arrangements (to establish a standard for work hours and flex time) for your consideration. This is also a draft and has not been approved R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Modified Work Schedule Arrangements.docx

Thank you,

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Tel | Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Wednesday, August 16, 2017 10:33 AM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Briefing - s.13

Hi there- do we still need a briefing re the below ? Krista has questions..please let me know?

Thanks

From: Cain, Krista A MCF:EX
Sent: Wednesday, August 16, 2017 9:40 AM
To: Newbury, Heather A MCF:EX
Subject: Briefing - s.13

Hi Heather

Just organizing follow up briefings. Is this one still a go for the week of September 11? Attendees to be you, Cory and Reg (or acting ADM) and Allison (or no Allison). Do you think one hour is enough time or do they need more? And finally, do we need to request materials for this and what would that look like (one IBN or more?)

Thanks
Krista

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 3:55 PM
To: Cain, Krista A MCF:EX
Subject: FW: To do list from Minister's briefings

Hi Krista,

See below update from Carolyn on the todo list. ETA for the briefing is the week of September 11.

Let me know if you have further questions. Thanks!

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Telephone (778) 698-8829
Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca



From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:50 PM

To: Grenier, Caroline MCF:EX
Subject: FW: To do list from Minister's briefings

Here is follow up to that meeting request.

From: Benn, Jennifer MCF:EX
Sent: Wednesday, August 2, 2017 3:35 PM
To: Kamper, Carolyn J MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX; Cain, Krista A MCF:EX
Subject: RE: To do list from Minister's briefings

Ok, thanks Carolyn.

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:31 PM
To: Benn, Jennifer MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX
Subject: RE: To do list from Minister's briefings

Hi Jenn,

s.13,s.22

Thanks,
Ck

From: Bond, Allison MCF:EX
Sent: Thursday, July 27, 2017 2:33 PM
To: MCF Executive Committee
Subject: To do list from Minister's briefings

Please let me know if you have different action items than these ones that I recorded. Also – I have listed according to whom I think should action the item, however you may have a better sense of who that should be, so feel free to re-arrange among yourselves. Just let Jenn and I know who is doing what. Also – some of these require more time than others, so please give me/Jenn an ETA of when you may be complete. Jenn will keep the list of action items up to date. Many of those requiring Ministerial briefings will be up to us to decide when… so feel free to give Jenn an ETA and we can manage from there. Thanks all.

Carolyn

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Withheld pursuant to/removed as

s.13;s.17

Allison Bond
Deputy Minister
Ministry of Children and Family Development

(t) 778-698-8849
(c) 778-677-1448

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Thursday, August 10, 2017 11:14 AM
To: Newbury, Heather A MCF:EX
Subject: FW: Briefing with Allison

Don't need to follow up with Paula at this point.

There is more info to add – I will do that email later.

From: Hanson, Donna MCF:EX
Sent: Thursday, August 10, 2017 10:58 AM
To: Newbury, Heather A MCF:EX
Cc: Doraty, Kelton MCF:EX; Davidson, Andy MCF:EX; Kamper, Carolyn J MCF:EX; Woons, Marc MCF:EX
Subject: Briefing with Allison

Hi Heather,
Can you request a meeting with Allison Bond to brief her on the revised service plan. Participants are Carolyn Kamper, Andy Davidson and myself for August 22nd or 23rd.

Also, we will need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30. Participants will be Reg Bawa, Allison, Carolyn and Martin Wright.

Can you ask Jen Benn to follow up with Paula Gunn, Ministerial Assistant to Hon. Katrine Conroy about whether she would also like Energy, Mines and Petroleum Resources to provide her with a brief on the service plans for Columbia Power Corporation and Columbia Basin Trust? If she would like a briefing, I will follow up with Daymon Trachsel, my colleague in EMPR about who participants will be in that briefing.

Donna Hanson
Planning Manager | Strategic Planning and Reporting Branch
Ministry of Children and Family Development
3rd Floor, 777 Broughton, Victoria, BC
Cell: 250-213-3896

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 30, 2017 5:13 PM
To: Newbury, Heather A MCF:EX; Grenier, Caroline MCF:EX
Subject: FW: FNLG update

Importance: High

Hi,

Change in plans – I am now going to Vancouver next week for the FNLG meeting. Sorry heather you just cancelled me out of everything.

Now I need all those travel and hotel plans back…

Sorry

ck

From: Benn, Jennifer MCF:EX
Sent: Wednesday, August 30, 2017 4:08 PM
To: Kamper, Carolyn J MCF:EX
Subject: FW: FNLG update

Hi Carolyn,

Was just speaking with Allison again – she said that she does want you to attend because of GCEJ stuff. (I think she spoke with you yesterday about it).

Allison will be taking a meeting (15min) on behalf of the Minister and needs a scribe at the table so has asked if you can take on that role. Krista has the details if you want to connect with her or feel free to give me a call.

Thanks,
Jenn

Jennifer Benn
Senior Executive Assistant, Deputy Minister's Office
Ministry of Children and Family Development
Phone: 778-698-7038
Email: Jennifer.Benn@gov.bc.ca

From: Benn, Jennifer MCF:EX
Sent: Monday, August 28, 2017 3:29 PM

To: Kamper, Carolyn J MCF:EX; Scheiber, Alex MCF:EX
Cc: Newbury, Heather A MCF:EX; Farook, Safriya MCF:EX; Spencer, Elizabeth MCF:EX; Devenny, Denise MCF:EX
Subject: FNLG update

Hi Carolyn & Alex,

I believe you both were scheduled to attend the FNLG event in Vancouver next week but Allison has advised that only Ministers, Paula, herself, Denise and Raven are required to attend.

Let me know if you have any questions.

Thanks
Jen

Jennifer Benn
Senior Executive Assistant, Deputy Minister's Office
Ministry of Children and Family Development
Phone: 778-698-7038
Email: Jennifer.Benn@gov.bc.ca

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Friday, August 18, 2017 12:12 PM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

Importance: High

HI—just to reconfirm name sof attendees for briefing with M ?—(now on Aug 25)-

Thanks

From: Lapthorne, Carmen MCF:EX
Sent: Friday, August 18, 2017 10:27 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – just an update on this briefing, it has been changing to Aug 25 as per MO request.
For SP briefing attendees I assume back to the original folks as CK is away? Allison, Andy, Donna Hanson and Martin W? Let me know.
Thanks!
Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:33 AM
To: Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Whew! Ok—sounds good- glad it wasn't forgotten!

Thanks

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:29 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – I believe the DM will still be briefed on Aug 22 when she returns, but I will confirm with Jen when she is back tomorrow and let you know.

The Aug 28th is confirmed with the MO and I will be sending out invites shortly.

Thanks!
Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:24 AM
To: Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Hi—we needed a briefing with the DM first- on the revised Service Plan—we were told Aug 22 would work- participants will be Andy D and Donna H – this should go ahead without CK s.22
Can you please look into this?

Then we needed a briefing with the M—which now could be a conf call – I guess- on Aug 28 – on the revised SP—participants will be CK, Allison B, and Martin Wright—

Can you please book these and let me know?
Many thanks

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:19 AM
To: Newbury, Heather A MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – I was away last week but looks like something changed with the MO and this is now the time we are going with? Jen might have more details on why it was changed but she's away today.
Please confirm attendees for Aug 28.
Thanks!

Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:17 AM
To: Lapthorne, Carmen MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Oh, that is not what we agreed on on Aug 11—this changes everything-

---

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:09 AM
To: Newbury, Heather A MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – the SP briefing will be on August 28th via conference call. This call will also include two other topics that the Minister's will be briefed on. I will be sending out invites to staff today for this briefing. Carolyn will be back for Aug 28 so can you please confirm who is needed on the SP briefing call?
Thanks!

Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 9:59 AM
To: Benn, Jennifer MCF:EX; Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Hi loveee—were you able to book the below meetings??
Just need to confirm-

Thanks

From: Benn, Jennifer MCF:EX
Sent: Friday, August 11, 2017 9:08 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Thanks. Will do. Invites to follow.

From: Newbury, Heather A MCF:EX
Sent: Friday, August 11, 2017 9:00 AM
To: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Good Morning—yes, please book the below two meetings—

For Aug 23 please invite Allison, Andy, Donna Hanson and Martin W—(CK s.22

For Aug 22 please invite Andy D and Donna H.. may be more but have to confirm that first—

Many thanks!

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 2:49 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

See if this plan works for your staff… back to back days. Not sure if DM will have edits but once DM reviews we'd have to send it over to MO that afternoon… let me know if the turnaround is too short.

DM briefing – Aug 22nd in person

Minister briefing – Aug 23rd in person

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:45 PM
To: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Oh brother—ok- I've backtracked—found a request to meet with Allison B on Aug 23 or 22 please- (will it be CM instead)?
Can we book one please? Invitees are Andy D and Donna Hanson on revised service plan—

Geesh!!`

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 2:42 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

No I didn't ask. Wasn't asked to ask that haha. But I did request a joint minister briefing with both ministers.

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:39 PM
To: Benn, Jennifer MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

??

From: Hanson, Donna MCF:EX
Sent: Thursday, August 10, 2017 2:35 PM
To: Newbury, Heather A MCF:EX; Doraty, Kelton MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Did Jen ask whether the Minister wants a briefing on the service plans for the 2 Crowns she is responsible for?

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:31 PM
To: Hanson, Donna MCF:EX; Doraty, Kelton MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

FYI--

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 1:59 PM
To: Newbury, Heather A MCF:EX; Cain, Krista A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi Heather,

Yes, I'll put this forward to MO. The meeting will most likely take place the afternoon of the 29th. Invite to follow once confirmed.

Thanks,
Jen

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 12:47 PM
To: Benn, Jennifer MCF:EX; Cain, Krista A MCF:EX
Subject: Meeting with Minister please re: revised Service Plan

HI there—we need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30. Participants will be Allison, Carolyn and Martin Wright. One hour.

Could you please set this up, and let me know?
Thanking you in advance-
HN

Executive Administrative Assistant to ADM Carolyn Kamper
Provincial Office of Domestic Violence and Strategic Priorities
5th floor- 765 Broughton St
Victoria, BC V8W 9S5

Tel: 778 698-8820 (new)

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 11:04 AM
To: Newbury, Heather A MCF:EX
Subject: FW: URGENT: can you join a meeting on MOC right now?

Importance: High

Can you see if you can find marc

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 10:56 AM
To: Woons, Marc MCF:EX
Subject: FW: URGENT: can you join a meeting on MOC right now?
Importance: High

Marc can you join asap?

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 10:54 AM
To: Medeiros, Lori MCF:EX
Subject: URGENT: can you join a meeting on MOC right now?
Importance: High

Can you join – down in allison's old office – we are initiating the MOC but focusing on internal comm's right now. Just started and I suggested/ would like you to join.

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835

Strategic Priorities Division

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 2:06 PM
To: Kamper, Carolyn J MCF:EX
Subject: new urgent meeting/call at 3 pm-- from Tami's calendar re AYA --

Importance: High

It's not a monthly check in- nor is it happening in Tami's office- Trudy forwarded it.. but didn't change the info--
It's actually in your office – and I'm guessing that you can call the polycom at 778 698-8815

tx

Executive Administrative Assistant to ADM Carolyn Kamper
Provincial Office of Domestic Violence and Strategic Priorities
5th floor- 765 Broughton St
Victoria, BC V8W 9S5
Tel: 778 698-8820 (new)

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 08, 2017 3:15 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: Meeting Thursday

Yup !!

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 08, 2017 3:04 PM
To: Newbury, Heather A MCF:EX
Subject: FW: Meeting Thursday

FYI – Debbie will follow up with you for a mtg with Teresa on Thursday.

From: Dobmeier, Teresa MCF:EX
Sent: Tuesday, August 8, 2017 2:53 PM
To: Kamper, Carolyn J MCF:EX; Newman, Debbie MCF:EX
Subject: Meeting Thursday

Hi Carolyn,
I was away s.22 last week and am now back for two weeks s.22 It would be great to get an hour with you this week when I am in Victoria.

Debbie, can you try to find us a time?
Thanks

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 28, 2017 2:05 PM
To: Newbury, Heather A MCF:EX; Benn, Jennifer MCF:EX
Subject: RE: Meeting today at3:30

I checked with Allison – it will only be Allison attending the VIU event on Friday.

From: Newbury, Heather A MCF:EX
Sent: Monday, August 28, 2017 2:04 PM
To: Benn, Jennifer MCF:EX; Kamper, Carolyn J MCF:EX
Subject: RE: Meeting today at3:30

Super- many thanks

From: Benn, Jennifer MCF:EX
Sent: Monday, August 28, 2017 1:33 PM
To: Kamper, Carolyn J MCF:EX
Cc: Newbury, Heather A MCF:EX
Subject: RE: Meeting today at3:30

I went ahead and moved it to Tuesday because you both will be up island attending the event on Friday anyway!

From: Benn, Jennifer MCF:EX
Sent: Monday, August 28, 2017 1:13 PM
To: Kamper, Carolyn J MCF:EX
Cc: Newbury, Heather A MCF:EX
Subject: RE: Meeting today at3:30

Hi,

Yes, Heather had emailed. I'll extend the 3:30pm to 1 hour.

You have a biweekly with her on Friday but I can move it to tomorrow morning 10-11am if you want it sooner?

From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 28, 2017 12:49 PM
To: Benn, Jennifer MCF:EX
Cc: Newbury, Heather A MCF:EX
Subject: Meeting today at3:30

Hi,

Heather might have already followed up with you but just in case – Allison said that 30 mins wouldn't be enough for the discussion at 3:30 pm today. Can you move it to one hour?

I was trying to sneak in a bi-weekly with Allison this week and had found 30 mins today, but ideally I have one hour and there is another time slot available this week for a bi-weekly with her?

Thx
ck

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835



Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 28, 2017 2:59 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting today at3:30

correct

From: Newbury, Heather A MCF:EX
Sent: Monday, August 28, 2017 2:07 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: Meeting today at3:30

Ok—just to confirm- you are not going to the VIU event on Friday after all?

Tx

From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 28, 2017 2:05 PM
To: Newbury, Heather A MCF:EX; Benn, Jennifer MCF:EX
Subject: RE: Meeting today at3:30

I checked with Allison – it will only be Allison attending the VIU event on Friday.

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Hi,

Yes, Heather had emailed. I'll extend the 3:30pm to 1 hour.

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Thx
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Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835



Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 18, 2017 12:30 PM
To: Newbury, Heather A MCF:EX
Subject: Re: Meeting with Minister please re: revised Service Plan

Follow Up Flag: Follow up
Flag Status: Completed

Carmen is correct. Allison, Andy, Donna, Martin.

The issue is there is also a briefing from energy and mines in a service plan for Columbia basin trust. Donna has the names who will need to attend.

On Aug 18, 2017, at 12:11 PM, Newbury, Heather A MCF:EX <Heather.Newbury@gov.bc.ca> wrote:

> HI—just to reconfirm name sof attendees for briefing with M ?—(now on Aug 25)-
> Thanks
>
> **From:** Lapthorne, Carmen MCF:EX
> **Sent:** Friday, August 18, 2017 10:27 AM
> **To:** Newbury, Heather A MCF:EX
> **Subject:** RE: Meeting with Minister please re: revised Service Plan
> Hi – just an update on this briefing, it has been changing to Aug 25 as per MO request.
> For SP briefing attendees I assume back to the original folks as CK is away? Allison, Andy, Donna Hanson and Martin W?
> Let me know.
> Thanks!
> Carmen
>
> **From:** Newbury, Heather A MCF:EX
> **Sent:** Tuesday, August 15, 2017 10:33 AM
> **To:** Lapthorne, Carmen MCF:EX
> **Subject:** RE: Meeting with Minister please re: revised Service Plan
> Whew! Ok—sounds good- glad it wasn't forgotten!
> Thanks
>
> **From:** Lapthorne, Carmen MCF:EX
> **Sent:** Tuesday, August 15, 2017 10:29 AM
> **To:** Newbury, Heather A MCF:EX
> **Subject:** RE: Meeting with Minister please re: revised Service Plan
> Hi – I believe the DM will still be briefed on Aug 22 when she returns, but I will confirm with Jen when she is back tomorrow and let you know.
> The Aug 28th is confirmed with the MO and I will be sending out invites shortly.
> Thanks!
> Carmen
>
> **From:** Newbury, Heather A MCF:EX
> **Sent:** Tuesday, August 15, 2017 10:24 AM
> **To:** Lapthorne, Carmen MCF:EX
> **Subject:** RE: Meeting with Minister please re: revised Service Plan
> **Importance:** High

Hi—we needed a briefing with the DM first- on the revised Service Plan—we were told Aug 22 would work- participants will be Andy D and Donna H – this should go ahead without CK s.22
s.22
Can you please look into this?
Then we needed a briefing with the M—which now could be a conf call – I guess- on Aug 28 – on the revised SP—participants will be CK, Allison B, and Martin Wright—
Can you please book these and let me know?
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DM briefing – Aug 22nd in person
Minister briefing – Aug 23rd in person

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Subject: FW: Meeting with Minister please re: revised Service Plan
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HI there—we need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30.
Participants will be Allison, Carolyn and Martin Wright. One hour.
Could you please set this up, and let me know?
Thanking you in advance-
HN
Executive Administrative Assistant to ADM Carolyn Kamper
Provincial Office of Domestic Violence and Strategic Priorities
5th floor- 765 Broughton St
Victoria, BC V8W 9S5
Tel: 778 698-8820 (new)

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 02, 2017 3:19 PM
To: Newbury, Heather A MCF:EX; Benn, Jennifer MCF:EX
Cc: Fassina, Mark MCF:EX
Subject: Cxl meeting tomorrow morning

Follow Up Flag: Follow up
Flag Status: Flagged

Hi,

Can you cancel the 30 minute mtg tomorrow at 10:30 am with Allison? We need a bit more time to develop – if we could reschedule this time sometime in the last week of august that would be great.

Thx
ck

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 08, 2017 12:43 PM
To: Grenier, Caroline MCF:EX; Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: FOLLOW UP: Expanded Leadership Meeting - Teleworking discussion

Another key source document to inform our discussion this afternoon is MCFD's telework policy. It can be found on iConnect at https://intranet.gov.bc.ca/assets/download/6D01F4C979204934B85E101FA1E947CA&filename=mcfd_telework_policy_principles_and_guidelines.pdf

Thx
ck

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 9:25 AM
To: Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Kamper, Carolyn J MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: Expanded Leadership Meeting - Teleworking discussion

Good morning,

Please review the draft SOP which is to be discussed and reviewed at the next expanded leadership meeting on August 8th R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Telework Arrangements.docx. I have also attached the MCFD Telework Policy Principles and Guidelines (which is referred in the SOP).

I have also drafted a SOP on Modified Work Schedule Arrangements (to establish a standard for work hours and flex time) for your consideration. This is also a draft and has not been approved R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Modified Work Schedule Arrangements.docx

Thank you,

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Tel | Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Wednesday, August 16, 2017 10:33 AM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Briefing - s.13

Hi there- do we still need a briefing re the below ? Krista has questions..please let me know?

Thanks

From: Cain, Krista A MCF:EX
Sent: Wednesday, August 16, 2017 9:40 AM
To: Newbury, Heather A MCF:EX
Subject: Briefing - s.13

Hi Heather

Just organizing follow up briefings. Is this one still a go for the week of September 11? Attendees to be you, Cory and Reg (or acting ADM) and Allison (or no Allison). Do you think one hour is enough time or do they need more? And finally, do we need to request materials for this and what would that look like (one IBN or more?)

Thanks
Krista

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 3:55 PM
To: Cain, Krista A MCF:EX
Subject: FW: To do list from Minister's briefings

Hi Krista,

See below update from Carolyn on the todo list. ETA for the briefing is the week of September 11.

Let me know if you have further questions. Thanks!

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Telephone (778) 698-8829
Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca



From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:50 PM

To: Grenier, Caroline MCF:EX
Subject: FW: To do list from Minister's briefings

Here is follow up to that meeting request.

From: Benn, Jennifer MCF:EX
Sent: Wednesday, August 2, 2017 3:35 PM
To: Kamper, Carolyn J MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX; Cain, Krista A MCF:EX
Subject: RE: To do list from Minister's briefings

Ok, thanks Carolyn.

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:31 PM
To: Benn, Jennifer MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX
Subject: RE: To do list from Minister's briefings

Hi Jenn,

s.13,s.22

Thanks,
Ck

From: Bond, Allison MCF:EX
Sent: Thursday, July 27, 2017 2:33 PM
To: MCF Executive Committee
Subject: To do list from Minister's briefings

Please let me know if you have different action items than these ones that I recorded. Also – I have listed according to whom I think should action the item, however you may have a better sense of who that should be, so feel free to re-arrange among yourselves. Just let Jenn and I know who is doing what. Also – some of these require more time than others, so please give me/Jenn an ETA of when you may be complete. Jenn will keep the list of action items up to date. Many of those requiring Ministerial briefings will be up to us to decide when… so feel free to give Jenn an ETA and we can manage from there. Thanks all.

Carolyn

Page 218

Withheld pursuant to/removed as

s.13;s.17

Allison Bond
Deputy Minister
Ministry of Children and Family Development

(t) 778-698-8849
(c) 778-677-1448

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Thursday, August 10, 2017 11:14 AM
To: Newbury, Heather A MCF:EX
Subject: FW: Briefing with Allison

Don't need to follow up with Paula at this point.

There is more info to add – I will do that email later.

From: Hanson, Donna MCF:EX
Sent: Thursday, August 10, 2017 10:58 AM
To: Newbury, Heather A MCF:EX
Cc: Doraty, Kelton MCF:EX; Davidson, Andy MCF:EX; Kamper, Carolyn J MCF:EX; Woons, Marc MCF:EX
Subject: Briefing with Allison

Hi Heather,
Can you request a meeting with Allison Bond to brief her on the revised service plan. Participants are Carolyn Kamper, Andy Davidson and myself for August 22nd or 23rd.

Also, we will need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30. Participants will be Reg Bawa, Allison, Carolyn and Martin Wright.

Can you ask Jen Benn to follow up with Paula Gunn, Ministerial Assistant to Hon. Katrine Conroy about whether she would also like Energy, Mines and Petroleum Resources to provide her with a brief on the service plans for Columbia Power Corporation and Columbia Basin Trust? If she would like a briefing, I will follow up with Daymon Trachsel, my colleague in EMPR about who participants will be in that briefing.

Donna Hanson
Planning Manager | Strategic Planning and Reporting Branch
Ministry of Children and Family Development
3rd Floor, 777 Broughton, Victoria, BC
Cell: 250-213-3896

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 30, 2017 5:13 PM
To: Newbury, Heather A MCF:EX; Grenier, Caroline MCF:EX
Subject: FW: FNLG update

Importance: High

Hi,

Change in plans – I am now going to Vancouver next week for the FNLG meeting. Sorry heather you just cancelled me out of everything.

Now I need all those travel and hotel plans back…

Sorry

ck

From: Benn, Jennifer MCF:EX
Sent: Wednesday, August 30, 2017 4:08 PM
To: Kamper, Carolyn J MCF:EX
Subject: FW: FNLG update

Hi Carolyn,

Was just speaking with Allison again – she said that she does want you to attend because of GCEJ stuff. (I think she spoke with you yesterday about it).

Allison will be taking a meeting (15min) on behalf of the Minister and needs a scribe at the table so has asked if you can take on that role. Krista has the details if you want to connect with her or feel free to give me a call.

Thanks,
Jenn

Jennifer Benn
Senior Executive Assistant, Deputy Minister's Office
Ministry of Children and Family Development
Phone: 778-698-7038
Email: Jennifer.Benn@gov.bc.ca

From: Benn, Jennifer MCF:EX
Sent: Monday, August 28, 2017 3:29 PM

To: Kamper, Carolyn J MCF:EX; Scheiber, Alex MCF:EX
Cc: Newbury, Heather A MCF:EX; Farook, Safriya MCF:EX; Spencer, Elizabeth MCF:EX; Devenny, Denise MCF:EX
Subject: FNLG update

Hi Carolyn & Alex,

I believe you both were scheduled to attend the FNLG event in Vancouver next week but Allison has advised that only Ministers, Paula, herself, Denise and Raven are required to attend.

Let me know if you have any questions.

Thanks
Jen

Jennifer Benn
Senior Executive Assistant, Deputy Minister's Office
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Phone: 778-698-7038
Email: Jennifer.Benn@gov.bc.ca

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 09, 2017 8:49 AM
To: Newbury, Heather A MCF:EX; Newman, Debbie MCF:EX
Subject: FW: FOLLOW UP: Meeting Thursday

Hi,

I was going to update the mtg invite with the phone number but don't see the mtg scheduled yet. When you do schedule a mtg with myself and Teresa tomorrow please make it a phone call and Teresa can call me as per below.

Thx
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From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 9, 2017 8:47 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: FOLLOW UP: Meeting Thursday

My skills setting up lync are very poor so let's chat by phone. Do you want to call me?

My number is 778-698-8835.

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From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 9, 2017 8:44 AM
To: Kamper, Carolyn J MCF:EX
Subject: RE: FOLLOW UP: Meeting Thursday

Hi Carolyn,
I have been unable to fly out of Kamloops due to the heavy smoke and lack of visibility for the planes.

I would still like to meet if that works for you. I am happy to do video conference using Lync or just the phone.
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

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Mobile: 250-819-4999

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Friday, August 18, 2017 12:12 PM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

Importance: High

HI—just to reconfirm name sof attendees for briefing with M ?—(now on Aug 25)-

Thanks

From: Lapthorne, Carmen MCF:EX
Sent: Friday, August 18, 2017 10:27 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – just an update on this briefing, it has been changing to Aug 25 as per MO request.
For SP briefing attendees I assume back to the original folks as CK is away? Allison, Andy, Donna Hanson and Martin W? Let me know.
Thanks!
Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:33 AM
To: Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Whew! Ok—sounds good- glad it wasn't forgotten!

Thanks

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To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – I believe the DM will still be briefed on Aug 22 when she returns, but I will confirm with Jen when she is back tomorrow and let you know.

The Aug 28th is confirmed with the MO and I will be sending out invites shortly.

Thanks!
Carmen

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Importance: High

Hi—we needed a briefing with the DM first- on the revised Service Plan—we were told Aug 22 would work- participants will be Andy D and Donna H – this should go ahead without CK s.22
Can you please look into this?

Then we needed a briefing with the M—which now could be a conf call – I guess- on Aug 28 – on the revised SP—participants will be CK, Allison B, and Martin Wright—

Can you please book these and let me know?
Many thanks

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Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – I was away last week but looks like something changed with the MO and this is now the time we are going with? Jen might have more details on why it was changed but she's away today.
Please confirm attendees for Aug 28.
Thanks!

Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:17 AM
To: Lapthorne, Carmen MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Oh, that is not what we agreed on on Aug 11—this changes everything-

---

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To: Newbury, Heather A MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – the SP briefing will be on August 28th via conference call. This call will also include two other topics that the Minister's will be briefed on. I will be sending out invites to staff today for this briefing. Carolyn will be back for Aug 28 so can you please confirm who is needed on the SP briefing call?
Thanks!

Carmen

From: Newbury, Heather A MCF:EX
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To: Benn, Jennifer MCF:EX; Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Hi loveee—were you able to book the below meetings??
Just need to confirm-

Thanks

From: Benn, Jennifer MCF:EX
Sent: Friday, August 11, 2017 9:08 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Thanks. Will do. Invites to follow.

From: Newbury, Heather A MCF:EX
Sent: Friday, August 11, 2017 9:00 AM
To: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Good Morning—yes, please book the below two meetings—

For Aug 23 please invite Allison, Andy, Donna Hanson and Martin W—(CK s.22

For Aug 22 please invite Andy D and Donna H.. may be more but have to confirm that first—

Many thanks!

From: Benn, Jennifer MCF:EX
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Subject: RE: Meeting with Minister please re: revised Service Plan

See if this plan works for your staff… back to back days. Not sure if DM will have edits but once DM reviews we'd have to send it over to MO that afternoon… let me know if the turnaround is too short.

DM briefing – Aug 22nd in person

Minister briefing – Aug 23rd in person

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:45 PM
To: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Oh brother—ok- I've backtracked—found a request to meet with Allison B on Aug 23 or 22 please- (will it be CM instead)?
Can we book one please? Invitees are Andy D and Donna Hanson on revised service plan—

Geesh!!`

From: Benn, Jennifer MCF:EX
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No I didn't ask. Wasn't asked to ask that haha. But I did request a joint minister briefing with both ministers.

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To: Benn, Jennifer MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

??

From: Hanson, Donna MCF:EX
Sent: Thursday, August 10, 2017 2:35 PM
To: Newbury, Heather A MCF:EX; Doraty, Kelton MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Did Jen ask whether the Minister wants a briefing on the service plans for the 2 Crowns she is responsible for?

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:31 PM
To: Hanson, Donna MCF:EX; Doraty, Kelton MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

FYI--

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 1:59 PM
To: Newbury, Heather A MCF:EX; Cain, Krista A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi Heather,

Yes, I'll put this forward to MO. The meeting will most likely take place the afternoon of the 29th. Invite to follow once confirmed.

Thanks,
Jen

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 12:47 PM
To: Benn, Jennifer MCF:EX; Cain, Krista A MCF:EX
Subject: Meeting with Minister please re: revised Service Plan

HI there—we need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30. Participants will be Allison, Carolyn and Martin Wright. One hour.

Could you please set this up, and let me know?
Thanking you in advance-
HN

Executive Administrative Assistant to ADM Carolyn Kamper
Provincial Office of Domestic Violence and Strategic Priorities
5th floor- 765 Broughton St
Victoria, BC V8W 9S5

Tel: 778 698-8820 (new)

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 11:04 AM
To: Newbury, Heather A MCF:EX
Subject: FW: URGENT: can you join a meeting on MOC right now?

Importance: High

Can you see if you can find marc

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 10:56 AM
To: Woons, Marc MCF:EX
Subject: FW: URGENT: can you join a meeting on MOC right now?
Importance: High

Marc can you join asap?

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 10:54 AM
To: Medeiros, Lori MCF:EX
Subject: URGENT: can you join a meeting on MOC right now?
Importance: High

Can you join – down in allison's old office – we are initiating the MOC but focusing on internal comm's right now. Just started and I suggested/ would like you to join.

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835

Strategic Priorities Division

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 2:06 PM
To: Kamper, Carolyn J MCF:EX
Subject: new urgent meeting/call at 3 pm-- from Tami's calendar re AYA --

Importance: High

It's not a monthly check in- nor is it happening in Tami's office- Trudy forwarded it.. but didn't change the info--
It's actually in your office – and I'm guessing that you can call the polycom at 778 698-8815

tx

Executive Administrative Assistant to ADM Carolyn Kamper
Provincial Office of Domestic Violence and Strategic Priorities
5th floor- 765 Broughton St
Victoria, BC V8W 9S5
Tel: 778 698-8820 (new)

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 08, 2017 3:15 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: Meeting Thursday

Yup !!

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 08, 2017 3:04 PM
To: Newbury, Heather A MCF:EX
Subject: FW: Meeting Thursday

FYI – Debbie will follow up with you for a mtg with Teresa on Thursday.

From: Dobmeier, Teresa MCF:EX
Sent: Tuesday, August 8, 2017 2:53 PM
To: Kamper, Carolyn J MCF:EX; Newman, Debbie MCF:EX
Subject: Meeting Thursday

Hi Carolyn,
I was away s.22 last week and am now back for two weeks s.22 It would be great to get an hour with you this week when I am in Victoria.

Debbie, can you try to find us a time?
Thanks

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 28, 2017 2:05 PM
To: Newbury, Heather A MCF:EX; Benn, Jennifer MCF:EX
Subject: RE: Meeting today at3:30

I checked with Allison – it will only be Allison attending the VIU event on Friday.

From: Newbury, Heather A MCF:EX
Sent: Monday, August 28, 2017 2:04 PM
To: Benn, Jennifer MCF:EX; Kamper, Carolyn J MCF:EX
Subject: RE: Meeting today at3:30

Super- many thanks

From: Benn, Jennifer MCF:EX
Sent: Monday, August 28, 2017 1:33 PM
To: Kamper, Carolyn J MCF:EX
Cc: Newbury, Heather A MCF:EX
Subject: RE: Meeting today at3:30

I went ahead and moved it to Tuesday because you both will be up island attending the event on Friday anyway!

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Cc: Newbury, Heather A MCF:EX
Subject: RE: Meeting today at3:30

Hi,

Yes, Heather had emailed. I'll extend the 3:30pm to 1 hour.

You have a biweekly with her on Friday but I can move it to tomorrow morning 10-11am if you want it sooner?

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I was trying to sneak in a bi-weekly with Allison this week and had found 30 mins today, but ideally I have one hour and there is another time slot available this week for a bi-weekly with her?

Thx
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Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835



Newbury, Heather A MCF:EX

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correct

From: Newbury, Heather A MCF:EX
Sent: Monday, August 28, 2017 2:07 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: Meeting today at3:30

Ok—just to confirm- you are not going to the VIU event on Friday after all?

Tx

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Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 18, 2017 12:30 PM
To: Newbury, Heather A MCF:EX
Subject: Re: Meeting with Minister please re: revised Service Plan

Follow Up Flag: Follow up
Flag Status: Completed

Carmen is correct. Allison, Andy, Donna, Martin.

The issue is there is also a briefing from energy and mines in a service plan for Columbia basin trust. Donna has the names who will need to attend.

On Aug 18, 2017, at 12:11 PM, Newbury, Heather A MCF:EX <Heather.Newbury@gov.bc.ca> wrote:

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> Thanks
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Minister briefing – Aug 23rd in person

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Executive Administrative Assistant to ADM Carolyn Kamper
Provincial Office of Domestic Violence and Strategic Priorities
5th floor- 765 Broughton St
Victoria, BC V8W 9S5
Tel: 778 698-8820 (new)

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 02, 2017 3:19 PM
To: Newbury, Heather A MCF:EX; Benn, Jennifer MCF:EX
Cc: Fassina, Mark MCF:EX
Subject: Cxl meeting tomorrow morning

Follow Up Flag: Follow up
Flag Status: Flagged

Hi,

Can you cancel the 30 minute mtg tomorrow at 10:30 am with Allison? We need a bit more time to develop – if we could reschedule this time sometime in the last week of august that would be great.

Thx
ck

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 08, 2017 12:43 PM
To: Grenier, Caroline MCF:EX; Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: FOLLOW UP: Expanded Leadership Meeting - Teleworking discussion

Another key source document to inform our discussion this afternoon is MCFD's telework policy. It can be found on iConnect at https://intranet.gov.bc.ca/assets/download/6D01F4C979204934B85E101FA1E947CA&filename=mcfd_telework_policy_principles_and_guidelines.pdf

Thx
ck

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 9:25 AM
To: Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Kamper, Carolyn J MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: Expanded Leadership Meeting - Teleworking discussion

Good morning,

Please review the draft SOP which is to be discussed and reviewed at the next expanded leadership meeting on August 8th R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Telework Arrangements.docx. I have also attached the MCFD Telework Policy Principles and Guidelines (which is referred in the SOP).

I have also drafted a SOP on Modified Work Schedule Arrangements (to establish a standard for work hours and flex time) for your consideration. This is also a draft and has not been approved R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Modified Work Schedule Arrangements.docx

Thank you,

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Tel | Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Wednesday, August 16, 2017 10:33 AM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Briefing - s.13

Hi there- do we still need a briefing re the below ? Krista has questions..please let me know?

Thanks

From: Cain, Krista A MCF:EX
Sent: Wednesday, August 16, 2017 9:40 AM
To: Newbury, Heather A MCF:EX
Subject: Briefing - s.13

Hi Heather

Just organizing follow up briefings. Is this one still a go for the week of September 11? Attendees to be you, Cory and Reg (or acting ADM) and Allison (or no Allison). Do you think one hour is enough time or do they need more? And finally, do we need to request materials for this and what would that look like (one IBN or more?)

Thanks
Krista

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 3:55 PM
To: Cain, Krista A MCF:EX
Subject: FW: To do list from Minister's briefings

Hi Krista,

See below update from Carolyn on the todo list. ETA for the briefing is the week of September 11.

Let me know if you have further questions. Thanks!

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Telephone (778) 698-8829
Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca

Strategic Priorities Division

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:50 PM

To: Grenier, Caroline MCF:EX
Subject: FW: To do list from Minister's briefings

Here is follow up to that meeting request.

From: Benn, Jennifer MCF:EX
Sent: Wednesday, August 2, 2017 3:35 PM
To: Kamper, Carolyn J MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX; Cain, Krista A MCF:EX
Subject: RE: To do list from Minister's briefings

Ok, thanks Carolyn.

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:31 PM
To: Benn, Jennifer MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX
Subject: RE: To do list from Minister's briefings

Hi Jenn,

s.13,s.22

Thanks,
Ck

From: Bond, Allison MCF:EX
Sent: Thursday, July 27, 2017 2:33 PM
To: MCF Executive Committee
Subject: To do list from Minister's briefings

Please let me know if you have different action items than these ones that I recorded. Also – I have listed according to whom I think should action the item, however you may have a better sense of who that should be, so feel free to re-arrange among yourselves. Just let Jenn and I know who is doing what. Also – some of these require more time than others, so please give me/Jenn an ETA of when you may be complete. Jenn will keep the list of action items up to date. Many of those requiring Ministerial briefings will be up to us to decide when… so feel free to give Jenn an ETA and we can manage from there. Thanks all.

Carolyn

Page 248

Withheld pursuant to/removed as

s.13;s.17

Allison Bond
Deputy Minister
Ministry of Children and Family Development

(t) 778-698-8849
(c) 778-677-1448

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Thursday, August 10, 2017 11:14 AM
To: Newbury, Heather A MCF:EX
Subject: FW: Briefing with Allison

Don't need to follow up with Paula at this point.

There is more info to add – I will do that email later.

From: Hanson, Donna MCF:EX
Sent: Thursday, August 10, 2017 10:58 AM
To: Newbury, Heather A MCF:EX
Cc: Doraty, Kelton MCF:EX; Davidson, Andy MCF:EX; Kamper, Carolyn J MCF:EX; Woons, Marc MCF:EX
Subject: Briefing with Allison

Hi Heather,
Can you request a meeting with Allison Bond to brief her on the revised service plan. Participants are Carolyn Kamper, Andy Davidson and myself for August 22nd or 23rd.

Also, we will need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30. Participants will be Reg Bawa, Allison, Carolyn and Martin Wright.

Can you ask Jen Benn to follow up with Paula Gunn, Ministerial Assistant to Hon. Katrine Conroy about whether she would also like Energy, Mines and Petroleum Resources to provide her with a brief on the service plans for Columbia Power Corporation and Columbia Basin Trust? If she would like a briefing, I will follow up with Daymon Trachsel, my colleague in EMPR about who participants will be in that briefing.

Donna Hanson
Planning Manager | Strategic Planning and Reporting Branch
Ministry of Children and Family Development
3rd Floor, 777 Broughton, Victoria, BC
Cell: 250-213-3896

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Friday, August 18, 2017 12:12 PM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

Importance: High

HI—just to reconfirm name sof attendees for briefing with M ?—(now on Aug 25)-

Thanks

From: Lapthorne, Carmen MCF:EX
Sent: Friday, August 18, 2017 10:27 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – just an update on this briefing, it has been changing to Aug 25 as per MO request.
For SP briefing attendees I assume back to the original folks as CK is away? Allison, Andy, Donna Hanson and Martin W? Let me know.
Thanks!
Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:33 AM
To: Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Whew! Ok—sounds good- glad it wasn't forgotten!

Thanks

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:29 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – I believe the DM will still be briefed on Aug 22 when she returns, but I will confirm with Jen when she is back tomorrow and let you know.

The Aug 28th is confirmed with the MO and I will be sending out invites shortly.

Thanks!
Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:24 AM
To: Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Hi—we needed a briefing with the DM first- on the revised Service Plan—we were told Aug 22 would work- participants will be Andy D and Donna H – this should go ahead without CK s.22
Can you please look into this?

Then we needed a briefing with the M—which now could be a conf call – I guess- on Aug 28 – on the revised SP—participants will be CK, Allison B, and Martin Wright—

Can you please book these and let me know?
Many thanks

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:19 AM
To: Newbury, Heather A MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – I was away last week but looks like something changed with the MO and this is now the time we are going with? Jen might have more details on why it was changed but she's away today.
Please confirm attendees for Aug 28.
Thanks!

Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:17 AM
To: Lapthorne, Carmen MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Oh, that is not what we agreed on on Aug 11—this changes everything-

---

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:09 AM
To: Newbury, Heather A MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – the SP briefing will be on August 28th via conference call. This call will also include two other topics that the Minister's will be briefed on. I will be sending out invites to staff today for this briefing. Carolyn will be back for Aug 28 so can you please confirm who is needed on the SP briefing call?
Thanks!

Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 9:59 AM
To: Benn, Jennifer MCF:EX; Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Hi loveee—were you able to book the below meetings??
Just need to confirm-

Thanks

From: Benn, Jennifer MCF:EX
Sent: Friday, August 11, 2017 9:08 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Thanks. Will do. Invites to follow.

From: Newbury, Heather A MCF:EX
Sent: Friday, August 11, 2017 9:00 AM
To: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Good Morning—yes, please book the below two meetings—

For Aug 23 please invite Allison, Andy, Donna Hanson and Martin W—(CK s.22

For Aug 22 please invite Andy D and Donna H.. may be more but have to confirm that first—

Many thanks!

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 2:49 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

See if this plan works for your staff… back to back days. Not sure if DM will have edits but once DM reviews we'd have to send it over to MO that afternoon… let me know if the turnaround is too short.

DM briefing – Aug 22nd in person

Minister briefing – Aug 23rd in person

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:45 PM
To: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Oh brother—ok- I've backtracked—found a request to meet with Allison B on Aug 23 or 22 please- (will it be CM instead)?
Can we book one please? Invitees are Andy D and Donna Hanson on revised service plan—

Geesh!!`

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 2:42 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

No I didn't ask. Wasn't asked to ask that haha. But I did request a joint minister briefing with both ministers.

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:39 PM
To: Benn, Jennifer MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

??

From: Hanson, Donna MCF:EX
Sent: Thursday, August 10, 2017 2:35 PM
To: Newbury, Heather A MCF:EX; Doraty, Kelton MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Did Jen ask whether the Minister wants a briefing on the service plans for the 2 Crowns she is responsible for?

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:31 PM
To: Hanson, Donna MCF:EX; Doraty, Kelton MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

FYI--

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 1:59 PM
To: Newbury, Heather A MCF:EX; Cain, Krista A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi Heather,

Yes, I'll put this forward to MO. The meeting will most likely take place the afternoon of the 29th. Invite to follow once confirmed.

Thanks,
Jen

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 12:47 PM
To: Benn, Jennifer MCF:EX; Cain, Krista A MCF:EX
Subject: Meeting with Minister please re: revised Service Plan

HI there—we need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30. Participants will be Allison, Carolyn and Martin Wright. One hour.

Could you please set this up, and let me know?
Thanking you in advance-
HN

Executive Administrative Assistant to ADM Carolyn Kamper
Provincial Office of Domestic Violence and Strategic Priorities
5th floor- 765 Broughton St
Victoria, BC V8W 9S5

Tel: 778 698-8820 (new)

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 11:04 AM
To: Newbury, Heather A MCF:EX
Subject: FW: URGENT: can you join a meeting on MOC right now?

Importance: High

Can you see if you can find marc

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 10:56 AM
To: Woons, Marc MCF:EX
Subject: FW: URGENT: can you join a meeting on MOC right now?
Importance: High

Marc can you join asap?

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 10:54 AM
To: Medeiros, Lori MCF:EX
Subject: URGENT: can you join a meeting on MOC right now?
Importance: High

Can you join – down in allison's old office – we are initiating the MOC but focusing on internal comm's right now. Just started and I suggested/ would like you to join.

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835

Strategic Priorities Division

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 2:06 PM
To: Kamper, Carolyn J MCF:EX
Subject: new urgent meeting/call at 3 pm-- from Tami's calendar re AYA --

Importance: High

It's not a monthly check in- nor is it happening in Tami's office- Trudy forwarded it.. but didn't change the info--
It's actually in your office – and I'm guessing that you can call the polycom at 778 698-8815

tx

Executive Administrative Assistant to ADM Carolyn Kamper
Provincial Office of Domestic Violence and Strategic Priorities
5th floor- 765 Broughton St
Victoria, BC V8W 9S5
Tel: 778 698-8820 (new)

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 08, 2017 3:15 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: Meeting Thursday

Yup !!

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 08, 2017 3:04 PM
To: Newbury, Heather A MCF:EX
Subject: FW: Meeting Thursday

FYI – Debbie will follow up with you for a mtg with Teresa on Thursday.

From: Dobmeier, Teresa MCF:EX
Sent: Tuesday, August 8, 2017 2:53 PM
To: Kamper, Carolyn J MCF:EX; Newman, Debbie MCF:EX
Subject: Meeting Thursday

Hi Carolyn,
I was away s.22 last week and am now back for two weeks s.22 It would be great to get an hour with you this week when I am in Victoria.

Debbie, can you try to find us a time?
Thanks

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 28, 2017 2:05 PM
To: Newbury, Heather A MCF:EX; Benn, Jennifer MCF:EX
Subject: RE: Meeting today at3:30

I checked with Allison – it will only be Allison attending the VIU event on Friday.

From: Newbury, Heather A MCF:EX
Sent: Monday, August 28, 2017 2:04 PM
To: Benn, Jennifer MCF:EX; Kamper, Carolyn J MCF:EX
Subject: RE: Meeting today at3:30

Super- many thanks

From: Benn, Jennifer MCF:EX
Sent: Monday, August 28, 2017 1:33 PM
To: Kamper, Carolyn J MCF:EX
Cc: Newbury, Heather A MCF:EX
Subject: RE: Meeting today at3:30

I went ahead and moved it to Tuesday because you both will be up island attending the event on Friday anyway!

From: Benn, Jennifer MCF:EX
Sent: Monday, August 28, 2017 1:13 PM
To: Kamper, Carolyn J MCF:EX
Cc: Newbury, Heather A MCF:EX
Subject: RE: Meeting today at3:30

Hi,

Yes, Heather had emailed. I'll extend the 3:30pm to 1 hour.

You have a biweekly with her on Friday but I can move it to tomorrow morning 10-11am if you want it sooner?

From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 28, 2017 12:49 PM
To: Benn, Jennifer MCF:EX
Cc: Newbury, Heather A MCF:EX
Subject: Meeting today at3:30

Hi,

Heather might have already followed up with you but just in case – Allison said that 30 mins wouldn't be enough for the discussion at 3:30 pm today. Can you move it to one hour?

I was trying to sneak in a bi-weekly with Allison this week and had found 30 mins today, but ideally I have one hour and there is another time slot available this week for a bi-weekly with her?

Thx
ck

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835



Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 28, 2017 2:59 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting today at3:30

correct

From: Newbury, Heather A MCF:EX
Sent: Monday, August 28, 2017 2:07 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: Meeting today at3:30

Ok—just to confirm- you are not going to the VIU event on Friday after all?

Tx

From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 28, 2017 2:05 PM
To: Newbury, Heather A MCF:EX; Benn, Jennifer MCF:EX
Subject: RE: Meeting today at3:30

I checked with Allison – it will only be Allison attending the VIU event on Friday.

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Super- many thanks

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Thx
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Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835



Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 18, 2017 12:30 PM
To: Newbury, Heather A MCF:EX
Subject: Re: Meeting with Minister please re: revised Service Plan

Follow Up Flag: Follow up
Flag Status: Completed

Carmen is correct. Allison, Andy, Donna, Martin.

The issue is there is also a briefing from energy and mines in a service plan for Columbia basin trust. Donna has the names who will need to attend.

On Aug 18, 2017, at 12:11 PM, Newbury, Heather A MCF:EX <Heather.Newbury@gov.bc.ca> wrote:

> HI—just to reconfirm name sof attendees for briefing with M ?—(now on Aug 25)-
> Thanks
>
> **From:** Lapthorne, Carmen MCF:EX
> **Sent:** Friday, August 18, 2017 10:27 AM
> **To:** Newbury, Heather A MCF:EX
> **Subject:** RE: Meeting with Minister please re: revised Service Plan
> Hi – just an update on this briefing, it has been changing to Aug 25 as per MO request.
> For SP briefing attendees I assume back to the original folks as CK is away? Allison, Andy, Donna Hanson and Martin W?
> Let me know.
> Thanks!
> Carmen
>
> **From:** Newbury, Heather A MCF:EX
> **Sent:** Tuesday, August 15, 2017 10:33 AM
> **To:** Lapthorne, Carmen MCF:EX
> **Subject:** RE: Meeting with Minister please re: revised Service Plan
> Whew! Ok—sounds good- glad it wasn't forgotten!
> Thanks
>
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> **Sent:** Tuesday, August 15, 2017 10:29 AM
> **To:** Newbury, Heather A MCF:EX
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> Hi – I believe the DM will still be briefed on Aug 22 when she returns, but I will confirm with Jen when she is back tomorrow and let you know.
> The Aug 28th is confirmed with the MO and I will be sending out invites shortly.
> Thanks!
> Carmen
>
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> **Sent:** Tuesday, August 15, 2017 10:24 AM
> **To:** Lapthorne, Carmen MCF:EX
> **Subject:** RE: Meeting with Minister please re: revised Service Plan
> **Importance:** High

Hi—we needed a briefing with the DM first- on the revised Service Plan—we were told Aug 22 would work- participants will be Andy D and Donna H – this should go ahead without CK s.22
s.22
Can you please look into this?
Then we needed a briefing with the M—which now could be a conf call – I guess- on Aug 28 – on the revised SP—participants will be CK, Allison B, and Martin Wright—
Can you please book these and let me know?
Many thanks

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Please confirm attendees for Aug 28.
Thanks!
Carmen

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Sent: Tuesday, August 15, 2017 10:17 AM
To: Lapthorne, Carmen MCF:EX
Cc: Benn, Jennifer MCF:EX
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Oh, that is not what we agreed on on Aug 11—this changes everything-

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From: Newbury, Heather A MCF:EX
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Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High
Hi loveee—were you able to book the below meetings??
Just need to confirm-
Thanks

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To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Thanks. Will do. Invites to follow.

From: Newbury, Heather A MCF:EX
Sent: Friday, August 11, 2017 9:00 AM
To: Benn, Jennifer MCF:EX

Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High
Good Morning—yes, please book the below two meetings—
For Aug 23 please invite Allison, Andy, Donna Hanson and Martin W—(CK s.22
For Aug 22 please invite Andy D and Donna H.. may be more but have to confirm that first—
Many thanks!

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To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
See if this plan works for your staff… back to back days. Not sure if DM will have edits but once DM reviews we'd have to send it over to MO that afternoon… let me know if the turnaround is too short.
DM briefing – Aug 22nd in person
Minister briefing – Aug 23rd in person

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:45 PM
To: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High
Oh brother—ok- I've backtracked—found a request to meet with Allison B on Aug 23 or 22 please- (will it be CM instead)?
Can we book one please? Invitees are Andy D and Donna Hanson on revised service plan—
Geesh!!`

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 2:42 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
No I didn't ask. Wasn't asked to ask that haha. But I did request a joint minister briefing with both ministers.

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:39 PM
To: Benn, Jennifer MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan
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Sent: Thursday, August 10, 2017 2:35 PM
To: Newbury, Heather A MCF:EX; Doraty, Kelton MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Did Jen ask whether the Minister wants a briefing on the service plans for the 2 Crowns she is responsible for?

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Sent: Thursday, August 10, 2017 2:31 PM
To: Hanson, Donna MCF:EX; Doraty, Kelton MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan
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Sent: Thursday, August 10, 2017 1:59 PM
To: Newbury, Heather A MCF:EX; Cain, Krista A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Hi Heather,

Yes, I'll put this forward to MO. The meeting will most likely take place the afternoon of the 29th. Invite to follow once confirmed.
Thanks,
Jen

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Sent: Thursday, August 10, 2017 12:47 PM
To: Benn, Jennifer MCF:EX; Cain, Krista A MCF:EX
Subject: Meeting with Minister please re: revised Service Plan

HI there—we need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30.
Participants will be Allison, Carolyn and Martin Wright. One hour.
Could you please set this up, and let me know?
Thanking you in advance-
HN
Executive Administrative Assistant to ADM Carolyn Kamper
Provincial Office of Domestic Violence and Strategic Priorities
5th floor- 765 Broughton St
Victoria, BC V8W 9S5
Tel: 778 698-8820 (new)

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Friday, August 18, 2017 1:45 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Righteo- thank you-

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 18, 2017 12:30 PM
To: Newbury, Heather A MCF:EX
Subject: Re: Meeting with Minister please re: revised Service Plan

Carmen is correct. Allison, Andy, Donna, Martin.

The issue is there is also a briefing from energy and mines in a service plan for Columbia basin trust. Donna has the names who will need to attend.

On Aug 18, 2017, at 12:11 PM, Newbury, Heather A MCF:EX <Heather.Newbury@gov.bc.ca> wrote:

> HI—just to reconfirm name sof attendees for briefing with M ?—(now on Aug 25)-
>
> Thanks
>
> ---
>
> **From:** Lapthorne, Carmen MCF:EX
> **Sent:** Friday, August 18, 2017 10:27 AM
> **To:** Newbury, Heather A MCF:EX
> **Subject:** RE: Meeting with Minister please re: revised Service Plan
>
> Hi – just an update on this briefing, it has been changing to Aug 25 as per MO request.
> For SP briefing attendees I assume back to the original folks as CK is away? Allison, Andy, Donna Hanson and Martin W?
> Let me know.
> Thanks!
> Carmen
>
> ---
>
> **From:** Newbury, Heather A MCF:EX
> **Sent:** Tuesday, August 15, 2017 10:33 AM
> **To:** Lapthorne, Carmen MCF:EX
> **Subject:** RE: Meeting with Minister please re: revised Service Plan
>
> Whew! Ok—sounds good- glad it wasn't forgotten!
>
> Thanks
>
> ---
>
> **From:** Lapthorne, Carmen MCF:EX
> **Sent:** Tuesday, August 15, 2017 10:29 AM
> **To:** Newbury, Heather A MCF:EX
> **Subject:** RE: Meeting with Minister please re: revised Service Plan

Hi – I believe the DM will still be briefed on Aug 22 when she returns, but I will confirm with Jen when she is back tomorrow and let you know.

The Aug 28th is confirmed with the MO and I will be sending out invites shortly.

Thanks!
Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:24 AM
To: Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Hi—we needed a briefing with the DM first- on the revised Service Plan—we were told Aug 22 would work- participants will be Andy D and Donna H – this should go ahead without CK s.22
s.22
Can you please look into this?

Then we needed a briefing with the M—which now could be a conf call – I guess- on Aug 28 – on the revised SP—participants will be CK, Allison B, and Martin Wright—

Can you please book these and let me know?
Many thanks

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:19 AM
To: Newbury, Heather A MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – I was away last week but looks like something changed with the MO and this is now the time we are going with? Jen might have more details on why it was changed but she's away today.
Please confirm attendees for Aug 28.
Thanks!

Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:17 AM
To: Lapthorne, Carmen MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Oh, that is not what we agreed on on Aug 11—this changes everything-

---

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:09 AM
To: Newbury, Heather A MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – the SP briefing will be on August 28th via conference call. This call will also include two other topics that the Minister's will be briefed on. I will be sending out invites to staff today for this briefing. Carolyn will be back for Aug 28 so can you please confirm who is needed on the SP briefing call?
Thanks!

Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 9:59 AM
To: Benn, Jennifer MCF:EX; Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Hi loveee—were you able to book the below meetings??
Just need to confirm-

Thanks

From: Benn, Jennifer MCF:EX
Sent: Friday, August 11, 2017 9:08 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Thanks. Will do. Invites to follow.

From: Newbury, Heather A MCF:EX
Sent: Friday, August 11, 2017 9:00 AM
To: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Good Morning—yes, please book the below two meetings—

For Aug 23 please invite Allison, Andy, Donna Hanson and Martin W—(CK s.22

For Aug 22 please invite Andy D and Donna H.. may be more but have to confirm that first—

Many thanks!

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 2:49 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

See if this plan works for your staff… back to back days. Not sure if DM will have edits but once DM reviews we'd have to send it over to MO that afternoon… let me know if the turnaround is too short.

DM briefing – Aug 22nd in person

Minister briefing – Aug 23rd in person

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:45 PM

To: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Oh brother—ok- I've backtracked—found a request to meet with Allison B on Aug 23 or 22 please- (will it be CM instead)?
Can we book one please? Invitees are Andy D and Donna Hanson on revised service plan—

Geesh!!`

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 2:42 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

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Executive Administrative Assistant to ADM Carolyn Kamper
Provincial Office of Domestic Violence and Strategic Priorities
5th floor- 765 Broughton St
Victoria, BC V8W 9S5
Tel: 778 698-8820 (new)

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Wednesday, August 09, 2017 9:55 AM
To: Kamper, Carolyn J MCF:EX
Cc: Talbott, Catherine MCF:EX
Subject: RE: meeting

NP—the call is scheduled for 9:30 tomorrow- invites have been accepted-CT will be available too- tx

---

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 9, 2017 8:12 AM
To: Newbury, Heather A MCF:EX
Cc: Talbott, Catherine MCF:EX
Subject: meeting

Hi Heather,

I need a meeting with Claire Avison, ADM at AVED, preferably tomorrow morning at either 8:30 am or 9:00 am. Purpose is to discuss joint announcement on tuition waivers. I don't know Claire's assistant's name, but if you could search in the directory and reach out to the assistant to schedule something that would be great. I will reschedule anything if need be – or step out of other meetings to have this one. Just need 30 mins and it is a conf call.

Catherine to join if available as well.

Thx
ck

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835



Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 02, 2017 3:19 PM
To: Newbury, Heather A MCF:EX; Benn, Jennifer MCF:EX
Cc: Fassina, Mark MCF:EX
Subject: Cxl meeting tomorrow morning

Follow Up Flag: Follow up
Flag Status: Flagged

Hi,

Can you cancel the 30 minute mtg tomorrow at 10:30 am with Allison? We need a bit more time to develop – if we could reschedule this time sometime in the last week of august that would be great.

Thx
ck

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Wednesday, August 16, 2017 10:33 AM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Briefing - s.13

Hi there- do we still need a briefing re the below ? Krista has questions..please let me know?

Thanks

From: Cain, Krista A MCF:EX
Sent: Wednesday, August 16, 2017 9:40 AM
To: Newbury, Heather A MCF:EX
Subject: Briefing - s.13

Hi Heather

Just organizing follow up briefings. Is this one still a go for the week of September 11? Attendees to be you, Cory and Reg (or acting ADM) and Allison (or no Allison). Do you think one hour is enough time or do they need more? And finally, do we need to request materials for this and what would that look like (one IBN or more?)

Thanks
Krista

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 3:55 PM
To: Cain, Krista A MCF:EX
Subject: FW: To do list from Minister's briefings

Hi Krista,

See below update from Carolyn on the todo list. ETA for the briefing is the week of September 11.

Let me know if you have further questions. Thanks!

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Telephone (778) 698-8829
Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca



From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:50 PM

To: Grenier, Caroline MCF:EX
Subject: FW: To do list from Minister's briefings

Here is follow up to that meeting request.

From: Benn, Jennifer MCF:EX
Sent: Wednesday, August 2, 2017 3:35 PM
To: Kamper, Carolyn J MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX; Cain, Krista A MCF:EX
Subject: RE: To do list from Minister's briefings

Ok, thanks Carolyn.

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:31 PM
To: Benn, Jennifer MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX
Subject: RE: To do list from Minister's briefings

Hi Jenn,
s.13,s.22

Thanks,
Ck

From: Bond, Allison MCF:EX
Sent: Thursday, July 27, 2017 2:33 PM
To: MCF Executive Committee
Subject: To do list from Minister's briefings

Please let me know if you have different action items than these ones that I recorded. Also – I have listed according to whom I think should action the item, however you may have a better sense of who that should be, so feel free to re-arrange among yourselves. Just let Jenn and I know who is doing what. Also – some of these require more time than others, so please give me/Jenn an ETA of when you may be complete. Jenn will keep the list of action items up to date. Many of those requiring Ministerial briefings will be up to us to decide when… so feel free to give Jenn an ETA and we can manage from there. Thanks all.

Carolyn

Page 276

Withheld pursuant to/removed as

s.13;s.17

Allison Bond
Deputy Minister
Ministry of Children and Family Development

(t) 778-698-8849
(c) 778-677-1448

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Thursday, August 10, 2017 11:14 AM
To: Newbury, Heather A MCF:EX
Subject: FW: Briefing with Allison

Don't need to follow up with Paula at this point.

There is more info to add – I will do that email later.

From: Hanson, Donna MCF:EX
Sent: Thursday, August 10, 2017 10:58 AM
To: Newbury, Heather A MCF:EX
Cc: Doraty, Kelton MCF:EX; Davidson, Andy MCF:EX; Kamper, Carolyn J MCF:EX; Woons, Marc MCF:EX
Subject: Briefing with Allison

Hi Heather,
Can you request a meeting with Allison Bond to brief her on the revised service plan. Participants are Carolyn Kamper, Andy Davidson and myself for August 22nd or 23rd.

Also, we will need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30. Participants will be Reg Bawa, Allison, Carolyn and Martin Wright.

Can you ask Jen Benn to follow up with Paula Gunn, Ministerial Assistant to Hon. Katrine Conroy about whether she would also like Energy, Mines and Petroleum Resources to provide her with a brief on the service plans for Columbia Power Corporation and Columbia Basin Trust? If she would like a briefing, I will follow up with Daymon Trachsel, my colleague in EMPR about who participants will be in that briefing.

Donna Hanson
Planning Manager | Strategic Planning and Reporting Branch
Ministry of Children and Family Development
3rd Floor, 777 Broughton, Victoria, BC
Cell: 250-213-3896

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 30, 2017 5:13 PM
To: Newbury, Heather A MCF:EX; Grenier, Caroline MCF:EX
Subject: FW: FNLG update

Importance: High

Hi,

Change in plans – I am now going to Vancouver next week for the FNLG meeting. Sorry heather you just cancelled me out of everything.

Now I need all those travel and hotel plans back…

Sorry

ck

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Subject: FW: FNLG update

Hi Carolyn,

Was just speaking with Allison again – she said that she does want you to attend because of GCEJ stuff. (I think she spoke with you yesterday about it).

Allison will be taking a meeting (15min) on behalf of the Minister and needs a scribe at the table so has asked if you can take on that role. Krista has the details if you want to connect with her or feel free to give me a call.

Thanks,
Jenn

Jennifer Benn
Senior Executive Assistant, Deputy Minister's Office
Ministry of Children and Family Development
Phone: 778-698-7038
Email: Jennifer.Benn@gov.bc.ca

From: Benn, Jennifer MCF:EX
Sent: Monday, August 28, 2017 3:29 PM

To: Kamper, Carolyn J MCF:EX; Scheiber, Alex MCF:EX
Cc: Newbury, Heather A MCF:EX; Farook, Safriya MCF:EX; Spencer, Elizabeth MCF:EX; Devenny, Denise MCF:EX
Subject: FNLG update

Hi Carolyn & Alex,

I believe you both were scheduled to attend the FNLG event in Vancouver next week but Allison has advised that only Ministers, Paula, herself, Denise and Raven are required to attend.

Let me know if you have any questions.

Thanks
Jen

Jennifer Benn
Senior Executive Assistant, Deputy Minister's Office
Ministry of Children and Family Development
Phone: 778-698-7038
Email: Jennifer.Benn@gov.bc.ca

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 09, 2017 8:49 AM
To: Newbury, Heather A MCF:EX; Newman, Debbie MCF:EX
Subject: FW: FOLLOW UP: Meeting Thursday

Hi,

I was going to update the mtg invite with the phone number but don't see the mtg scheduled yet. When you do schedule a mtg with myself and Teresa tomorrow please make it a phone call and Teresa can call me as per below.

Thx
ck

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Sent: Wednesday, August 9, 2017 8:47 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: FOLLOW UP: Meeting Thursday

My skills setting up lync are very poor so let's chat by phone. Do you want to call me?

My number is 778-698-8835.

ck

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 9, 2017 8:44 AM
To: Kamper, Carolyn J MCF:EX
Subject: RE: FOLLOW UP: Meeting Thursday

Hi Carolyn,
I have been unable to fly out of Kamloops due to the heavy smoke and lack of visibility for the planes.

I would still like to meet if that works for you. I am happy to do video conference using Lync or just the phone.
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

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#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 08, 2017 12:43 PM
To: Grenier, Caroline MCF:EX; Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: FOLLOW UP: Expanded Leadership Meeting - Teleworking discussion

Another key source document to inform our discussion this afternoon is MCFD's telework policy. It can be found on iConnect at https://intranet.gov.bc.ca/assets/download/6D01F4C979204934B85E101FA1E947CA&filename=mcfd_telework_policy_principles_and_guidelines.pdf

Thx
ck

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 9:25 AM
To: Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Kamper, Carolyn J MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: Expanded Leadership Meeting - Teleworking discussion

Good morning,

Please review the draft SOP which is to be discussed and reviewed at the next expanded leadership meeting on August 8th R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Telework Arrangements.docx. I have also attached the MCFD Telework Policy Principles and Guidelines (which is referred in the SOP).

I have also drafted a SOP on Modified Work Schedule Arrangements (to establish a standard for work hours and flex time) for your consideration. This is also a draft and has not been approved R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Modified Work Schedule Arrangements.docx

Thank you,

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Tel | Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca

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Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Friday, August 18, 2017 12:12 PM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

Importance: High

HI—just to reconfirm name sof attendees for briefing with M ?—(now on Aug 25)-

Thanks

From: Lapthorne, Carmen MCF:EX
Sent: Friday, August 18, 2017 10:27 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – just an update on this briefing, it has been changing to Aug 25 as per MO request.
For SP briefing attendees I assume back to the original folks as CK is away? Allison, Andy, Donna Hanson and Martin W? Let me know.
Thanks!
Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:33 AM
To: Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Whew! Ok—sounds good- glad it wasn't forgotten!

Thanks

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:29 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – I believe the DM will still be briefed on Aug 22 when she returns, but I will confirm with Jen when she is back tomorrow and let you know.

The Aug 28th is confirmed with the MO and I will be sending out invites shortly.

Thanks!
Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:24 AM
To: Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Hi—we needed a briefing with the DM first- on the revised Service Plan—we were told Aug 22 would work- participants will be Andy D and Donna H – this should go ahead without CK s.22
Can you please look into this?

Then we needed a briefing with the M—which now could be a conf call – I guess- on Aug 28 – on the revised SP—participants will be CK, Allison B, and Martin Wright—

Can you please book these and let me know?
Many thanks

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:19 AM
To: Newbury, Heather A MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – I was away last week but looks like something changed with the MO and this is now the time we are going with? Jen might have more details on why it was changed but she's away today.
Please confirm attendees for Aug 28.
Thanks!

Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:17 AM
To: Lapthorne, Carmen MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Oh, that is not what we agreed on on Aug 11—this changes everything-

---

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:09 AM
To: Newbury, Heather A MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – the SP briefing will be on August 28th via conference call. This call will also include two other topics that the Minister's will be briefed on. I will be sending out invites to staff today for this briefing. Carolyn will be back for Aug 28 so can you please confirm who is needed on the SP briefing call?
Thanks!

Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 9:59 AM
To: Benn, Jennifer MCF:EX; Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Hi loveee—were you able to book the below meetings??
Just need to confirm-

Thanks

From: Benn, Jennifer MCF:EX
Sent: Friday, August 11, 2017 9:08 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Thanks. Will do. Invites to follow.

From: Newbury, Heather A MCF:EX
Sent: Friday, August 11, 2017 9:00 AM
To: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Good Morning—yes, please book the below two meetings—

For Aug 23 please invite Allison, Andy, Donna Hanson and Martin W—(CK s.22

For Aug 22 please invite Andy D and Donna H.. may be more but have to confirm that first—

Many thanks!

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 2:49 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

See if this plan works for your staff… back to back days. Not sure if DM will have edits but once DM reviews we'd have to send it over to MO that afternoon… let me know if the turnaround is too short.

DM briefing – Aug 22nd in person

Minister briefing – Aug 23rd in person

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:45 PM
To: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Oh brother—ok- I've backtracked—found a request to meet with Allison B on Aug 23 or 22 please- (will it be CM instead)?
Can we book one please? Invitees are Andy D and Donna Hanson on revised service plan—

Geesh!!`

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 2:42 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

No I didn't ask. Wasn't asked to ask that haha. But I did request a joint minister briefing with both ministers.

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:39 PM
To: Benn, Jennifer MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

??

From: Hanson, Donna MCF:EX
Sent: Thursday, August 10, 2017 2:35 PM
To: Newbury, Heather A MCF:EX; Doraty, Kelton MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Did Jen ask whether the Minister wants a briefing on the service plans for the 2 Crowns she is responsible for?

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:31 PM
To: Hanson, Donna MCF:EX; Doraty, Kelton MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan

FYI--

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 1:59 PM
To: Newbury, Heather A MCF:EX; Cain, Krista A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi Heather,

Yes, I'll put this forward to MO. The meeting will most likely take place the afternoon of the 29th. Invite to follow once confirmed.

Thanks,
Jen

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 12:47 PM
To: Benn, Jennifer MCF:EX; Cain, Krista A MCF:EX
Subject: Meeting with Minister please re: revised Service Plan

HI there—we need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30. Participants will be Allison, Carolyn and Martin Wright. One hour.

Could you please set this up, and let me know?
Thanking you in advance-
HN

Executive Administrative Assistant to ADM Carolyn Kamper
Provincial Office of Domestic Violence and Strategic Priorities
5th floor- 765 Broughton St
Victoria, BC V8W 9S5

Tel: 778 698-8820 (new)

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 11:04 AM
To: Newbury, Heather A MCF:EX
Subject: FW: URGENT: can you join a meeting on MOC right now?

Importance: High

Can you see if you can find marc

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 10:56 AM
To: Woons, Marc MCF:EX
Subject: FW: URGENT: can you join a meeting on MOC right now?
Importance: High

Marc can you join asap?

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 10:54 AM
To: Medeiros, Lori MCF:EX
Subject: URGENT: can you join a meeting on MOC right now?
Importance: High

Can you join – down in allison's old office – we are initiating the MOC but focusing on internal comm's right now. Just started and I suggested/ would like you to join.

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835



Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 2:06 PM
To: Kamper, Carolyn J MCF:EX
Subject: new urgent meeting/call at 3 pm-- from Tami's calendar re AYA --

Importance: High

It's not a monthly check in- nor is it happening in Tami's office- Trudy forwarded it.. but didn't change the info--
It's actually in your office – and I'm guessing that you can call the polycom at 778 698-8815

tx

Executive Administrative Assistant to ADM Carolyn Kamper
Provincial Office of Domestic Violence and Strategic Priorities
5th floor- 765 Broughton St
Victoria, BC V8W 9S5
Tel: 778 698-8820 (new)

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 08, 2017 3:15 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: Meeting Thursday

Yup !!

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 08, 2017 3:04 PM
To: Newbury, Heather A MCF:EX
Subject: FW: Meeting Thursday

FYI – Debbie will follow up with you for a mtg with Teresa on Thursday.

From: Dobmeier, Teresa MCF:EX
Sent: Tuesday, August 8, 2017 2:53 PM
To: Kamper, Carolyn J MCF:EX; Newman, Debbie MCF:EX
Subject: Meeting Thursday

Hi Carolyn,
I was away s.22 last week and am now back for two weeks s.22 It would be great to get an hour with you this week when I am in Victoria.

Debbie, can you try to find us a time?
Thanks

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 02, 2017 3:19 PM
To: Newbury, Heather A MCF:EX; Benn, Jennifer MCF:EX
Cc: Fassina, Mark MCF:EX
Subject: Cxl meeting tomorrow morning

Follow Up Flag: Follow up
Flag Status: Flagged

Hi,

Can you cancel the 30 minute mtg tomorrow at 10:30 am with Allison? We need a bit more time to develop – if we could reschedule this time sometime in the last week of august that would be great.

Thx
ck

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 08, 2017 12:43 PM
To: Grenier, Caroline MCF:EX; Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: FOLLOW UP: Expanded Leadership Meeting - Teleworking discussion

Another key source document to inform our discussion this afternoon is MCFD's telework policy. It can be found on iConnect at https://intranet.gov.bc.ca/assets/download/6D01F4C979204934B85E101FA1E947CA&filename=mcfd_telework_policy_principles_and_guidelines.pdf

Thx
ck

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 9:25 AM
To: Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Kamper, Carolyn J MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: Expanded Leadership Meeting - Teleworking discussion

Good morning,

Please review the draft SOP which is to be discussed and reviewed at the next expanded leadership meeting on August 8th R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Telework Arrangements.docx. I have also attached the MCFD Telework Policy Principles and Guidelines (which is referred in the SOP).

I have also drafted a SOP on Modified Work Schedule Arrangements (to establish a standard for work hours and flex time) for your consideration. This is also a draft and has not been approved R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Modified Work Schedule Arrangements.docx

Thank you,

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Tel | Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Wednesday, August 16, 2017 10:33 AM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Briefing - s.13

Hi there- do we still need a briefing re the below ? Krista has questions..please let me know?

Thanks

From: Cain, Krista A MCF:EX
Sent: Wednesday, August 16, 2017 9:40 AM
To: Newbury, Heather A MCF:EX
Subject: Briefing - s.13

Hi Heather

Just organizing follow up briefings. Is this one still a go for the week of September 11? Attendees to be you, Cory and Reg (or acting ADM) and Allison (or no Allison). Do you think one hour is enough time or do they need more? And finally, do we need to request materials for this and what would that look like (one IBN or more?)

Thanks
Krista

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 3:55 PM
To: Cain, Krista A MCF:EX
Subject: FW: To do list from Minister's briefings

Hi Krista,

See below update from Carolyn on the todo list. ETA for the briefing is the week of September 11.

Let me know if you have further questions. Thanks!

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Telephone (778) 698-8829
Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca



From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:50 PM

To: Grenier, Caroline MCF:EX
Subject: FW: To do list from Minister's briefings

Here is follow up to that meeting request.

From: Benn, Jennifer MCF:EX
Sent: Wednesday, August 2, 2017 3:35 PM
To: Kamper, Carolyn J MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX; Cain, Krista A MCF:EX
Subject: RE: To do list from Minister's briefings

Ok, thanks Carolyn.

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:31 PM
To: Benn, Jennifer MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX
Subject: RE: To do list from Minister's briefings

Hi Jenn,

s.13,s.22

Thanks,
Ck

From: Bond, Allison MCF:EX
Sent: Thursday, July 27, 2017 2:33 PM
To: MCF Executive Committee
Subject: To do list from Minister's briefings

Please let me know if you have different action items than these ones that I recorded. Also – I have listed according to whom I think should action the item, however you may have a better sense of who that should be, so feel free to re-arrange among yourselves. Just let Jenn and I know who is doing what. Also – some of these require more time than others, so please give me/Jenn an ETA of when you may be complete. Jenn will keep the list of action items up to date. Many of those requiring Ministerial briefings will be up to us to decide when… so feel free to give Jenn an ETA and we can manage from there. Thanks all.

Carolyn

Page 302

Withheld pursuant to/removed as

s.13;s.17

Allison Bond
Deputy Minister
Ministry of Children and Family Development

(t) 778-698-8849
(c) 778-677-1448

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Thursday, August 10, 2017 11:14 AM
To: Newbury, Heather A MCF:EX
Subject: FW: Briefing with Allison

Don't need to follow up with Paula at this point.

There is more info to add – I will do that email later.

From: Hanson, Donna MCF:EX
Sent: Thursday, August 10, 2017 10:58 AM
To: Newbury, Heather A MCF:EX
Cc: Doraty, Kelton MCF:EX; Davidson, Andy MCF:EX; Kamper, Carolyn J MCF:EX; Woons, Marc MCF:EX
Subject: Briefing with Allison

Hi Heather,
Can you request a meeting with Allison Bond to brief her on the revised service plan. Participants are Carolyn Kamper, Andy Davidson and myself for August 22nd or 23rd.

Also, we will need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30. Participants will be Reg Bawa, Allison, Carolyn and Martin Wright.

Can you ask Jen Benn to follow up with Paula Gunn, Ministerial Assistant to Hon. Katrine Conroy about whether she would also like Energy, Mines and Petroleum Resources to provide her with a brief on the service plans for Columbia Power Corporation and Columbia Basin Trust? If she would like a briefing, I will follow up with Daymon Trachsel, my colleague in EMPR about who participants will be in that briefing.

Donna Hanson
Planning Manager | Strategic Planning and Reporting Branch
Ministry of Children and Family Development
3rd Floor, 777 Broughton, Victoria, BC
Cell: 250-213-3896

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Wednesday, August 09, 2017 9:55 AM
To: Kamper, Carolyn J MCF:EX
Cc: Talbott, Catherine MCF:EX
Subject: RE: meeting

NP—the call is scheduled for 9:30 tomorrow- invites have been accepted-CT will be available too- tx

---

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 9, 2017 8:12 AM
To: Newbury, Heather A MCF:EX
Cc: Talbott, Catherine MCF:EX
Subject: meeting

Hi Heather,

I need a meeting with Claire Avison, ADM at AVED, preferably tomorrow morning at either 8:30 am or 9:00 am. Purpose is to discuss joint announcement on tuition waivers. I don't know Claire's assistant's name, but if you could search in the directory and reach out to the assistant to schedule something that would be great. I will reschedule anything if need be – or step out of other meetings to have this one. Just need 30 mins and it is a conf call.

Catherine to join if available as well.

Thx
ck

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835



Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 30, 2017 2:33 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Minister meeting

Afternoon of oct 2?

From: Newbury, Heather A MCF:EX
Sent: Wednesday, August 30, 2017 2:12 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: Minister meeting
Importance: High

HI there--on the 26th the Minister is at UBCM so Carmen is hesitant to set up the briefing for that week... if possible, could you brief a week earlier, or later?

Thanks-

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 30, 2017 11:31 AM
To: Lapthorne, Carmen MCF:EX
Cc: Cain, Krista A MCF:EX; Newbury, Heather A MCF:EX
Subject: Minister meeting

Hi,

Can you please schedule a Minister briefing on caregiver rates, expanding AYA and future state of system of care? Preferably sept 26? For one hour?

DM, me, mark and michelle W

Thx
ck

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835



Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 30, 2017 3:43 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Minister meeting

Yes – will be lots – will send them closer to the mtg date

From: Newbury, Heather A MCF:EX
Sent: Wednesday, August 30, 2017 3:02 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: Minister meeting

Sure—will there be any materials ? they always ask…
tx

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 30, 2017 2:33 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Minister meeting

Afternoon of oct 2?

From: Newbury, Heather A MCF:EX
Sent: Wednesday, August 30, 2017 2:12 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: Minister meeting
Importance: High

HI there--on the 26th the Minister is at UBCM so Carmen is hesitant to set up the briefing for that week… if possible, could you brief a week earlier, or later?

Thanks-

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 30, 2017 11:31 AM
To: Lapthorne, Carmen MCF:EX
Cc: Cain, Krista A MCF:EX; Newbury, Heather A MCF:EX
Subject: Minister meeting

Hi,

Can you please schedule a Minister briefing on caregiver rates, expanding AYA and future state of system of care? Preferably sept 26? For one hour?

DM, me, mark and michelle W

Thx
ck

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835



Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 2:38 PM
To: Campbell, Roe MCF:EX
Cc: Newbury, Heather A MCF:EX
Subject: RE: Pre- meeting/prep with Roe Campbell - Aug 16 at 8:15

We don't need to meet beforehand.

I don't recall why I would be on another EDS call. For the structured call we do need to think about the process. I am not here next week so it would be good if andy can join you – but for us all to think about the approach this week.

From: Campbell, Roe MCF:EX
Sent: Tuesday, August 15, 2017 1:32 PM
To: Kamper, Carolyn J MCF:EX
Cc: Newbury, Heather A MCF:EX
Subject: RE: Pre- meeting/prep with Roe Campbell - Aug 16 at 8:15

Hi Carolyn

I checked in with Debbie Newman today about a 'call with EDS this Friday'….and I understand from Debbie that you are scheduled to be on the EDS call for another 15 minute slot this Friday…but she did not have it in her Action Items from last week's call to book a one hour 'facilitated conversation' about the Social Work project this Friday

Her suggestion was to put it on the agenda for the EDS project steering cttee call August 22 (which goes from 11:15 to noon) every second Friday

Based on this information, I wanted to check about our meeting Wednesday from 8:15 to 8:45…..the timing to do this before Friday is no longer as time sensitive item as I conveyed to Heather

I will come for the meeting tomorrow….but just in case you want to re-schedule….just wanted to share this information today

Roe

-----Original Appointment-----
From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 14, 2017 11:40 AM
To: Kamper, Carolyn J MCF:EX; Campbell, Roe MCF:EX
Subject: Pre- meeting/prep with Roe Campbell (must happen before EDS meeting on Friday
When: Wednesday, August 16, 2017 8:15 AM-8:45 AM (UTC-08:00) Pacific Time (US & Canada).
Where: Cks office see below

wanted to see if I could meet with Carolyn ….as we are expecting to have a one-hour discussion with EDS on Friday about the social work structure project

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 14, 2017 1:01 PM
To: Newbury, Heather A MCF:EX
Subject: Re: reply from Deborah H re Monday's meeting

Oh dear. s.22

On Aug 14, 2017, at 10:49 AM, Newbury, Heather A MCF:EX <Heather.Newbury@gov.bc.ca> wrote:

> Thanks again— s.22
> s.22

Onwards!!
Hope you had a good and restful weekend!
☺

From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 14, 2017 10:24 AM
To: Newbury, Heather A MCF:EX
Subject: RE: reply from Deborah H re Monday's meeting
No problem – hope you had a good weekenc s.22

From: Newbury, Heather A MCF:EX
Sent: Monday, August 14, 2017 10:00 AM
To: Kamper, Carolyn J MCF:EX
Subject: FW: reply from Deborah H re Monday's meeting
Sorry boss- !

From: Newbury, Heather A MCF:EX
Sent: Friday, August 11, 2017 8:44 PM
To: Kamper, Carolyn J MCF:EX
Subject: Re: reply from Deborah H re Monday's meeting
Sure ! ❦

Sent from my iPhone

On Aug 11, 2017, at 5:10 PM, Kamper, Carolyn J MCF:EX <Carolyn.Kamper@gov.bc.ca> wrote:

> Yes, is it possible to book later in the afternoon?
>
> ---
>
> **From:** Newbury, Heather A MCF:EX **On Behalf Of** Kamper, Carolyn J MCF:EX
> **Sent:** Friday, August 11, 2017 3:54 PM

To: Kamper, Carolyn J MCF:EX
Subject: reply from Deborah H re Monday's meeting
(I can move the meeting to the pm, if you'd like..)
H
-----Original Appointment-----
From: Headley, Deborah MCF:EX
Sent: Friday, August 11, 2017 3:48 PM
To: Newbury, Heather A MCF:EX; Lockhart, Trudy MCF:EX; Grenier, Caroline MCF:EX
Subject: Declined: short meeting/call re admin backup - HN to call in to 250 952-9304 ID 2612349
When: Monday, August 14, 2017 9:30 AM-10:00 AM (UTC-08:00) Pacific Time (US & Canada).
Where: small boardroom- Vancouver
Hi Carolyn,
Sorry but I won't be able to make this time, would have to be after 11 for me. Some info for you if needing to proceed without me - Neela is unfortunately unable to provide support at this time. We had offered limited support (essentially to support Minister's visits) for the month of August s.22
s.22 s.22
s.22

For now, I am completely without support myself, by September even if things settle for Neela I can't imagine she can do backup as things will be ramping up here especially with estimates coming. Huge apologies for that, what I might be able to offer is if you will be backfilling and need support to find someone – I could see if Manjit's team to help out with the recruitment piece of work. Please let me know.
Thanks Carolyn.
Deborah

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 02, 2017 3:19 PM
To: Newbury, Heather A MCF:EX; Benn, Jennifer MCF:EX
Cc: Fassina, Mark MCF:EX
Subject: Cxl meeting tomorrow morning

Follow Up Flag: Follow up
Flag Status: Flagged

Hi,

Can you cancel the 30 minute mtg tomorrow at 10:30 am with Allison? We need a bit more time to develop – if we could reschedule this time sometime in the last week of august that would be great.

Thx
ck

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 08, 2017 12:43 PM
To: Grenier, Caroline MCF:EX; Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: FOLLOW UP: Expanded Leadership Meeting - Teleworking discussion

Another key source document to inform our discussion this afternoon is MCFD's telework policy. It can be found on iConnect at https://intranet.gov.bc.ca/assets/download/6D01F4C979204934B85E101FA1E947CA&filename=mcfd_telework_policy_principles_and_guidelines.pdf

Thx
ck

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 9:25 AM
To: Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Kamper, Carolyn J MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: Expanded Leadership Meeting - Teleworking discussion

Good morning,

Please review the draft SOP which is to be discussed and reviewed at the next expanded leadership meeting on August 8th R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Telework Arrangements.docx. I have also attached the MCFD Telework Policy Principles and Guidelines (which is referred in the SOP).

I have also drafted a SOP on Modified Work Schedule Arrangements (to establish a standard for work hours and flex time) for your consideration. This is also a draft and has not been approved R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Modified Work Schedule Arrangements.docx

Thank you,

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Tel | Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Wednesday, August 16, 2017 10:33 AM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Briefing - s.13

Hi there- do we still need a briefing re the below ? Krista has questions..please let me know?

Thanks

From: Cain, Krista A MCF:EX
Sent: Wednesday, August 16, 2017 9:40 AM
To: Newbury, Heather A MCF:EX
Subject: Briefing - s.13

Hi Heather

Just organizing follow up briefings. Is this one still a go for the week of September 11? Attendees to be you, Cory and Reg (or acting ADM) and Allison (or no Allison). Do you think one hour is enough time or do they need more? And finally, do we need to request materials for this and what would that look like (one IBN or more?)

Thanks
Krista

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 3:55 PM
To: Cain, Krista A MCF:EX
Subject: FW: To do list from Minister's briefings

Hi Krista,

See below update from Carolyn on the todo list. ETA for the briefing is the week of September 11.

Let me know if you have further questions. Thanks!

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Telephone (778) 698-8829
Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca



From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:50 PM

To: Grenier, Caroline MCF:EX
Subject: FW: To do list from Minister's briefings

Here is follow up to that meeting request.

From: Benn, Jennifer MCF:EX
Sent: Wednesday, August 2, 2017 3:35 PM
To: Kamper, Carolyn J MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX; Cain, Krista A MCF:EX
Subject: RE: To do list from Minister's briefings

Ok, thanks Carolyn.

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:31 PM
To: Benn, Jennifer MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX
Subject: RE: To do list from Minister's briefings

Hi Jenn,

s.13,s.22

Thanks,
Ck

From: Bond, Allison MCF:EX
Sent: Thursday, July 27, 2017 2:33 PM
To: MCF Executive Committee
Subject: To do list from Minister's briefings

Please let me know if you have different action items than these ones that I recorded. Also – I have listed according to whom I think should action the item, however you may have a better sense of who that should be, so feel free to re-arrange among yourselves. Just let Jenn and I know who is doing what. Also – some of these require more time than others, so please give me/Jenn an ETA of when you may be complete. Jenn will keep the list of action items up to date. Many of those requiring Ministerial briefings will be up to us to decide when… so feel free to give Jenn an ETA and we can manage from there. Thanks all.

Carolyn

Page 317

Withheld pursuant to/removed as

s.13;s.17

Allison Bond
Deputy Minister
Ministry of Children and Family Development

(t) 778-698-8849
(c) 778-677-1448

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Thursday, August 10, 2017 11:14 AM
To: Newbury, Heather A MCF:EX
Subject: FW: Briefing with Allison

Don't need to follow up with Paula at this point.

There is more info to add – I will do that email later.

From: Hanson, Donna MCF:EX
Sent: Thursday, August 10, 2017 10:58 AM
To: Newbury, Heather A MCF:EX
Cc: Doraty, Kelton MCF:EX; Davidson, Andy MCF:EX; Kamper, Carolyn J MCF:EX; Woons, Marc MCF:EX
Subject: Briefing with Allison

Hi Heather,
Can you request a meeting with Allison Bond to brief her on the revised service plan. Participants are Carolyn Kamper, Andy Davidson and myself for August 22nd or 23rd.

Also, we will need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30. Participants will be Reg Bawa, Allison, Carolyn and Martin Wright.

Can you ask Jen Benn to follow up with Paula Gunn, Ministerial Assistant to Hon. Katrine Conroy about whether she would also like Energy, Mines and Petroleum Resources to provide her with a brief on the service plans for Columbia Power Corporation and Columbia Basin Trust? If she would like a briefing, I will follow up with Daymon Trachsel, my colleague in EMPR about who participants will be in that briefing.

Donna Hanson
Planning Manager | Strategic Planning and Reporting Branch
Ministry of Children and Family Development
3rd Floor, 777 Broughton, Victoria, BC
Cell: 250-213-3896

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 18, 2017 12:30 PM
To: Newbury, Heather A MCF:EX
Subject: Re: Meeting with Minister please re: revised Service Plan

Follow Up Flag: Follow up
Flag Status: Completed

Carmen is correct. Allison, Andy, Donna, Martin.

The issue is there is also a briefing from energy and mines in a service plan for Columbia basin trust. Donna has the names who will need to attend.

On Aug 18, 2017, at 12:11 PM, Newbury, Heather A MCF:EX <Heather.Newbury@gov.bc.ca> wrote:

> HI—just to reconfirm name sof attendees for briefing with M ?—(now on Aug 25)-
> Thanks
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> **Sent:** Friday, August 18, 2017 10:27 AM
> **To:** Newbury, Heather A MCF:EX
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> For SP briefing attendees I assume back to the original folks as CK is away? Allison, Andy, Donna Hanson and Martin W?
> Let me know.
> Thanks!
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> **Sent:** Tuesday, August 15, 2017 10:33 AM
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> Thanks
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> The Aug 28th is confirmed with the MO and I will be sending out invites shortly.
> Thanks!
> Carmen
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> **From:** Newbury, Heather A MCF:EX
> **Sent:** Tuesday, August 15, 2017 10:24 AM
> **To:** Lapthorne, Carmen MCF:EX
> **Subject:** RE: Meeting with Minister please re: revised Service Plan
> **Importance:** High

Hi—we needed a briefing with the DM first- on the revised Service Plan—we were told Aug 22 would work- participants will be Andy D and Donna H – this should go ahead without CK s.22
s.22
Can you please look into this?
Then we needed a briefing with the M—which now could be a conf call – I guess- on Aug 28 – on the revised SP—participants will be CK, Allison B, and Martin Wright—
Can you please book these and let me know?
Many thanks

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:19 AM
To: Newbury, Heather A MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Hi – I was away last week but looks like something changed with the MO and this is now the time we are going with? Jen might have more details on why it was changed but she's away today.
Please confirm attendees for Aug 28.
Thanks!
Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:17 AM
To: Lapthorne, Carmen MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Oh, that is not what we agreed on on Aug 11—this changes everything-

---

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:09 AM
To: Newbury, Heather A MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Hi – the SP briefing will be on August 28th via conference call. This call will also include two other topics that the Minister's will be briefed on. I will be sending out invites to staff today for this briefing. Carolyn will be back for Aug 28 so can you please confirm who is needed on the SP briefing call?
Thanks!
Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 9:59 AM
To: Benn, Jennifer MCF:EX; Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High
Hi loveee—were you able to book the below meetings??
Just need to confirm-
Thanks

From: Benn, Jennifer MCF:EX
Sent: Friday, August 11, 2017 9:08 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Thanks. Will do. Invites to follow.

From: Newbury, Heather A MCF:EX
Sent: Friday, August 11, 2017 9:00 AM
To: Benn, Jennifer MCF:EX

Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High
Good Morning—yes, please book the below two meetings—
For Aug 23 please invite Allison, Andy, Donna Hanson and Martin W—(CK s.22
For Aug 22 please invite Andy D and Donna H.. may be more but have to confirm that first—
Many thanks!

From: Benn, Jennifer MCF:EX
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Subject: RE: Meeting with Minister please re: revised Service Plan
See if this plan works for your staff… back to back days. Not sure if DM will have edits but once DM reviews we'd have to send it over to MO that afternoon… let me know if the turnaround is too short.
DM briefing – Aug 22nd in person
Minister briefing – Aug 23rd in person

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:45 PM
To: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High
Oh brother—ok- I've backtracked—found a request to meet with Allison B on Aug 23 or 22 please- (will it be CM instead)?
Can we book one please? Invitees are Andy D and Donna Hanson on revised service plan—
Geesh!!`

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 2:42 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
No I didn't ask. Wasn't asked to ask that haha. But I did request a joint minister briefing with both ministers.

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:39 PM
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Subject: FW: Meeting with Minister please re: revised Service Plan
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Hi Heather,

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Thanks,
Jen

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HI there—we need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30.
Participants will be Allison, Carolyn and Martin Wright. One hour.
Could you please set this up, and let me know?
Thanking you in advance-
HN
Executive Administrative Assistant to ADM Carolyn Kamper
Provincial Office of Domestic Violence and Strategic Priorities
5th floor- 765 Broughton St
Victoria, BC V8W 9S5
Tel: 778 698-8820 (new)

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Friday, August 18, 2017 1:45 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Righteo- thank you-

From: Kamper, Carolyn J MCF:EX
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Subject: Re: Meeting with Minister please re: revised Service Plan

Carmen is correct. Allison, Andy, Donna, Martin.

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HN

Executive Administrative Assistant to ADM Carolyn Kamper
Provincial Office of Domestic Violence and Strategic Priorities
5th floor- 765 Broughton St
Victoria, BC V8W 9S5
Tel: 778 698-8820 (new)

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Wednesday, August 09, 2017 9:55 AM
To: Kamper, Carolyn J MCF:EX
Cc: Talbott, Catherine MCF:EX
Subject: RE: meeting

NP—the call is scheduled for 9:30 tomorrow- invites have been accepted-CT will be available too- tx

---

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 9, 2017 8:12 AM
To: Newbury, Heather A MCF:EX
Cc: Talbott, Catherine MCF:EX
Subject: meeting

Hi Heather,

I need a meeting with Claire Avison, ADM at AVED, preferably tomorrow morning at either 8:30 am or 9:00 am. Purpose is to discuss joint announcement on tuition waivers. I don't know Claire's assistant's name, but if you could search in the directory and reach out to the assistant to schedule something that would be great. I will reschedule anything if need be – or step out of other meetings to have this one. Just need 30 mins and it is a conf call.

Catherine to join if available as well.

Thx
ck

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835



Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 30, 2017 2:33 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Minister meeting

Afternoon of oct 2?

From: Newbury, Heather A MCF:EX
Sent: Wednesday, August 30, 2017 2:12 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: Minister meeting
Importance: High

HI there--on the 26th the Minister is at UBCM so Carmen is hesitant to set up the briefing for that week... if possible, could you brief a week earlier, or later?

Thanks-

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 30, 2017 11:31 AM
To: Lapthorne, Carmen MCF:EX
Cc: Cain, Krista A MCF:EX; Newbury, Heather A MCF:EX
Subject: Minister meeting

Hi,

Can you please schedule a Minister briefing on caregiver rates, expanding AYA and future state of system of care? Preferably sept 26? For one hour?

DM, me, mark and michelle W

Thx
ck

Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835



Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 30, 2017 3:43 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Minister meeting

Yes – will be lots – will send them closer to the mtg date

From: Newbury, Heather A MCF:EX
Sent: Wednesday, August 30, 2017 3:02 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: Minister meeting

Sure—will there be any materials ? they always ask…
tx

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 30, 2017 2:33 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Minister meeting

Afternoon of oct 2?

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Cc: Cain, Krista A MCF:EX; Newbury, Heather A MCF:EX
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DM, me, mark and michelle W

Thx
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Carolyn Kamper | Assistant Deputy Minister
Strategic Priorities Division | Ministry of Children & Family Development
Office 778-698-8835



Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 15, 2017 2:38 PM
To: Campbell, Roe MCF:EX
Cc: Newbury, Heather A MCF:EX
Subject: RE: Pre- meeting/prep with Roe Campbell - Aug 16 at 8:15

We don't need to meet beforehand.

I don't recall why I would be on another EDS call. For the structured call we do need to think about the process. I am not here next week so it would be good if andy can join you – but for us all to think about the approach this week.

From: Campbell, Roe MCF:EX
Sent: Tuesday, August 15, 2017 1:32 PM
To: Kamper, Carolyn J MCF:EX
Cc: Newbury, Heather A MCF:EX
Subject: RE: Pre- meeting/prep with Roe Campbell - Aug 16 at 8:15

Hi Carolyn

I checked in with Debbie Newman today about a 'call with EDS this Friday'….and I understand from Debbie that you are scheduled to be on the EDS call for another 15 minute slot this Friday…but she did not have it in her Action Items from last week's call to book a one hour 'facilitated conversation' about the Social Work project this Friday

Her suggestion was to put it on the agenda for the EDS project steering cttee call August 22 (which goes from 11:15 to noon) every second Friday

Based on this information, I wanted to check about our meeting Wednesday from 8:15 to 8:45…..the timing to do this before Friday is no longer as time sensitive item as I conveyed to Heather

I will come for the meeting tomorrow….but just in case you want to re-schedule….just wanted to share this information today

Roe

-----Original Appointment-----
From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 14, 2017 11:40 AM
To: Kamper, Carolyn J MCF:EX; Campbell, Roe MCF:EX
Subject: Pre- meeting/prep with Roe Campbell (must happen before EDS meeting on Friday
When: Wednesday, August 16, 2017 8:15 AM-8:45 AM (UTC-08:00) Pacific Time (US & Canada).
Where: Cks office see below

wanted to see if I could meet with Carolyn ….as we are expecting to have a one-hour discussion with EDS on Friday about the social work structure project

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Monday, August 14, 2017 1:01 PM
To: Newbury, Heather A MCF:EX
Subject: Re: reply from Deborah H re Monday's meeting

Oh dear. s.22

On Aug 14, 2017, at 10:49 AM, Newbury, Heather A MCF:EX <Heather.Newbury@gov.bc.ca> wrote:

> Thanks again— s.22
> s.22

> Onwards!!
> Hope you had a good and restful weekend!
> ☺
>
> **From:** Kamper, Carolyn J MCF:EX
> **Sent:** Monday, August 14, 2017 10:24 AM
> **To:** Newbury, Heather A MCF:EX
> **Subject:** RE: reply from Deborah H re Monday's meeting
> No problem – hope you had a good weekend s.22
>
> **From:** Newbury, Heather A MCF:EX
> **Sent:** Monday, August 14, 2017 10:00 AM
> **To:** Kamper, Carolyn J MCF:EX
> **Subject:** FW: reply from Deborah H re Monday's meeting
> Sorry boss- !
>
> **From:** Newbury, Heather A MCF:EX
> **Sent:** Friday, August 11, 2017 8:44 PM
> **To:** Kamper, Carolyn J MCF:EX
> **Subject:** Re: reply from Deborah H re Monday's meeting
> Sure ! 🌹
>
> Sent from my iPhone
>
> On Aug 11, 2017, at 5:10 PM, Kamper, Carolyn J MCF:EX <Carolyn.Kamper@gov.bc.ca> wrote:
>
> > Yes, is it possible to book later in the afternoon?
> >
> > _____
> > **From:** Newbury, Heather A MCF:EX **On Behalf Of** Kamper, Carolyn J MCF:EX
> > **Sent:** Friday, August 11, 2017 3:54 PM

To: Kamper, Carolyn J MCF:EX
Subject: reply from Deborah H re Monday's meeting
(I can move the meeting to the pm, if you'd like..)
H
-----Original Appointment-----
From: Headley, Deborah MCF:EX
Sent: Friday, August 11, 2017 3:48 PM
To: Newbury, Heather A MCF:EX; Lockhart, Trudy MCF:EX; Grenier, Caroline MCF:EX
Subject: Declined: short meeting/call re admin backup - HN to call in to 250 952-9304 ID 2612349
When: Monday, August 14, 2017 9:30 AM-10:00 AM (UTC-08:00) Pacific Time (US & Canada).
Where: small boardroom- Vancouver
Hi Carolyn,
Sorry but I won't be able to make this time, would have to be after 11 for me.
Some info for you if needing to proceed without me - Neela is unfortunately unable to provide support at this time. We had offered limited support (essentially to support Minister's visits) for the month of August s.22

s.22 s.22
s.22

For now, I am completely without support myself, by September even if things settle for Neela I can't imagine she can do backup as things will be ramping up here especially with estimates coming. Huge apologies for that, what I might be able to offer is if you will be backfilling and need support to find someone – I could see if Manjit's team to help out with the recruitment piece of work. Please let me know.
Thanks Carolyn.
Deborah

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Tuesday, August 08, 2017 12:43 PM
To: Grenier, Caroline MCF:EX; Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: FOLLOW UP: Expanded Leadership Meeting - Teleworking discussion

Another key source document to inform our discussion this afternoon is MCFD's telework policy. It can be found on iConnect at https://intranet.gov.bc.ca/assets/download/6D01F4C979204934B85E101FA1E947CA&filename=mcfd_telework_policy_principles_and_guidelines.pdf

Thx
ck

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 9:25 AM
To: Boyle, Pat R MCF:EX; Cain, Krista A MCF:EX; Campbell, Roe MCF:EX; Czeck, Julie MCF:EX; Deol, Rupinder MCF:EX; Berggren-Clive, Kathy MCF:EX; Davidson, Andy MCF:EX; Doraty, Kelton MCF:EX; Fassina, Mark MCF:EX; Kamper, Carolyn J MCF:EX; Medeiros, Lori MCF:EX; Newbury, Heather A MCF:EX; Russell, Clark MCF:EX; Silveira, Virge MCF:EX; Talbott, Catherine MCF:EX; Wywrot, Michelle MCF:EX; Finley, Melanie MCF:EX; Greencorn, Randy MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Huey, Christina MCF:EX; Kuharic, Rhea MCF:EX; Maisonneuve, Cheri MCF:EX; Mannix, Stephanie L MCF:EX; Peterson, Michelle A MCF:EX; Viala, Breanna MCF:EX; Woons, Marc MCF:EX
Subject: Expanded Leadership Meeting - Teleworking discussion

Good morning,

Please review the draft SOP which is to be discussed and reviewed at the next expanded leadership meeting on August 8th R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Telework Arrangements.docx. I have also attached the MCFD Telework Policy Principles and Guidelines (which is referred in the SOP).

I have also drafted a SOP on Modified Work Schedule Arrangements (to establish a standard for work hours and flex time) for your consideration. This is also a draft and has not been approved R:\HQ-PODV and SP\Administration_Standard Operating Procedures\SOP- Modified Work Schedule Arrangements.docx

Thank you,

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Tel | Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Wednesday, August 16, 2017 10:33 AM
To: Kamper, Carolyn J MCF:EX
Subject: FW: Briefing - s.13

Hi there- do we still need a briefing re the below ? Krista has questions..please let me know?

Thanks

From: Cain, Krista A MCF:EX
Sent: Wednesday, August 16, 2017 9:40 AM
To: Newbury, Heather A MCF:EX
Subject: Briefing - s.13

Hi Heather

Just organizing follow up briefings. Is this one still a go for the week of September 11? Attendees to be you, Cory and Reg (or acting ADM) and Allison (or no Allison). Do you think one hour is enough time or do they need more? And finally, do we need to request materials for this and what would that look like (one IBN or more?)

Thanks
Krista

From: Grenier, Caroline MCF:EX
Sent: Wednesday, August 2, 2017 3:55 PM
To: Cain, Krista A MCF:EX
Subject: FW: To do list from Minister's briefings

Hi Krista,

See below update from Carolyn on the todo list. ETA for the briefing is the week of September 11.

Let me know if you have further questions. Thanks!

Caroline Grenier
Manager, Divisional Operations – ADM Office
Strategic Priorities Division
Ministry of Children & Family Development
Telephone (778) 698-8829
Mobile (250) 893-2886
E-mail: caroline.grenier@gov.bc.ca



From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:50 PM

To: Grenier, Caroline MCF:EX
Subject: FW: To do list from Minister's briefings

Here is follow up to that meeting request.

From: Benn, Jennifer MCF:EX
Sent: Wednesday, August 2, 2017 3:35 PM
To: Kamper, Carolyn J MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX; Cain, Krista A MCF:EX
Subject: RE: To do list from Minister's briefings

Ok, thanks Carolyn.

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 2, 2017 3:31 PM
To: Benn, Jennifer MCF:EX
Cc: Bawa, Reg R MCF:EX; Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX
Subject: RE: To do list from Minister's briefings

Hi Jenn,

s.13,s.22

Thanks,
Ck

From: Bond, Allison MCF:EX
Sent: Thursday, July 27, 2017 2:33 PM
To: MCF Executive Committee
Subject: To do list from Minister's briefings

Please let me know if you have different action items than these ones that I recorded. Also – I have listed according to whom I think should action the item, however you may have a better sense of who that should be, so feel free to re-arrange among yourselves. Just let Jenn and I know who is doing what. Also – some of these require more time than others, so please give me/Jenn an ETA of when you may be complete. Jenn will keep the list of action items up to date. Many of those requiring Ministerial briefings will be up to us to decide when… so feel free to give Jenn an ETA and we can manage from there. Thanks all.

Carolyn

Page 340

Withheld pursuant to/removed as

s.13;s.17

Allison Bond
Deputy Minister
Ministry of Children and Family Development

(t) 778-698-8849
(c) 778-677-1448

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Thursday, August 10, 2017 11:14 AM
To: Newbury, Heather A MCF:EX
Subject: FW: Briefing with Allison

Don't need to follow up with Paula at this point.

There is more info to add – I will do that email later.

From: Hanson, Donna MCF:EX
Sent: Thursday, August 10, 2017 10:58 AM
To: Newbury, Heather A MCF:EX
Cc: Doraty, Kelton MCF:EX; Davidson, Andy MCF:EX; Kamper, Carolyn J MCF:EX; Woons, Marc MCF:EX
Subject: Briefing with Allison

Hi Heather,
Can you request a meeting with Allison Bond to brief her on the revised service plan. Participants are Carolyn Kamper, Andy Davidson and myself for August 22nd or 23rd.

Also, we will need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30. Participants will be Reg Bawa, Allison, Carolyn and Martin Wright.

Can you ask Jen Benn to follow up with Paula Gunn, Ministerial Assistant to Hon. Katrine Conroy about whether she would also like Energy, Mines and Petroleum Resources to provide her with a brief on the service plans for Columbia Power Corporation and Columbia Basin Trust? If she would like a briefing, I will follow up with Daymon Trachsel, my colleague in EMPR about who participants will be in that briefing.

Donna Hanson
Planning Manager | Strategic Planning and Reporting Branch
Ministry of Children and Family Development
3rd Floor, 777 Broughton, Victoria, BC
Cell: 250-213-3896

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Friday, August 18, 2017 12:30 PM
To: Newbury, Heather A MCF:EX
Subject: Re: Meeting with Minister please re: revised Service Plan

Follow Up Flag: Follow up
Flag Status: Completed

Carmen is correct. Allison, Andy, Donna, Martin.

The issue is there is also a briefing from energy and mines in a service plan for Columbia basin trust. Donna has the names who will need to attend.

On Aug 18, 2017, at 12:11 PM, Newbury, Heather A MCF:EX <Heather.Newbury@gov.bc.ca> wrote:

> HI—just to reconfirm name sof attendees for briefing with M ?—(now on Aug 25)-
> Thanks
>
> **From:** Lapthorne, Carmen MCF:EX
> **Sent:** Friday, August 18, 2017 10:27 AM
> **To:** Newbury, Heather A MCF:EX
> **Subject:** RE: Meeting with Minister please re: revised Service Plan
> Hi – just an update on this briefing, it has been changing to Aug 25 as per MO request.
> For SP briefing attendees I assume back to the original folks as CK is away? Allison, Andy, Donna Hanson and Martin W?
> Let me know.
> Thanks!
> Carmen
>
> **From:** Newbury, Heather A MCF:EX
> **Sent:** Tuesday, August 15, 2017 10:33 AM
> **To:** Lapthorne, Carmen MCF:EX
> **Subject:** RE: Meeting with Minister please re: revised Service Plan
> Whew! Ok—sounds good- glad it wasn't forgotten!
> Thanks
>
> **From:** Lapthorne, Carmen MCF:EX
> **Sent:** Tuesday, August 15, 2017 10:29 AM
> **To:** Newbury, Heather A MCF:EX
> **Subject:** RE: Meeting with Minister please re: revised Service Plan
> Hi – I believe the DM will still be briefed on Aug 22 when she returns, but I will confirm with Jen when she is back tomorrow and let you know.
> The Aug 28th is confirmed with the MO and I will be sending out invites shortly.
> Thanks!
> Carmen
>
> **From:** Newbury, Heather A MCF:EX
> **Sent:** Tuesday, August 15, 2017 10:24 AM
> **To:** Lapthorne, Carmen MCF:EX
> **Subject:** RE: Meeting with Minister please re: revised Service Plan
> **Importance:** High

Hi—we needed a briefing with the DM first- on the revised Service Plan—we were told Aug 22 would work- participants will be Andy D and Donna H – this should go ahead without CK s.22

s.22

Can you please look into this?

Then we needed a briefing with the M—which now could be a conf call – I guess- on Aug 28 – on the revised SP—participants will be CK, Allison B, and Martin Wright—

Can you please book these and let me know?

Many thanks

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:19 AM
To: Newbury, Heather A MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – I was away last week but looks like something changed with the MO and this is now the time we are going with? Jen might have more details on why it was changed but she's away today.

Please confirm attendees for Aug 28.

Thanks!

Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 10:17 AM
To: Lapthorne, Carmen MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Oh, that is not what we agreed on on Aug 11—this changes everything-

---

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, August 15, 2017 10:09 AM
To: Newbury, Heather A MCF:EX
Cc: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Hi – the SP briefing will be on August 28th via conference call. This call will also include two other topics that the Minister's will be briefed on. I will be sending out invites to staff today for this briefing. Carolyn will be back for Aug 28 so can you please confirm who is needed on the SP briefing call?

Thanks!

Carmen

From: Newbury, Heather A MCF:EX
Sent: Tuesday, August 15, 2017 9:59 AM
To: Benn, Jennifer MCF:EX; Lapthorne, Carmen MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High

Hi loveee—were you able to book the below meetings??

Just need to confirm-

Thanks

From: Benn, Jennifer MCF:EX
Sent: Friday, August 11, 2017 9:08 AM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Thanks. Will do. Invites to follow.

From: Newbury, Heather A MCF:EX
Sent: Friday, August 11, 2017 9:00 AM
To: Benn, Jennifer MCF:EX

Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High
Good Morning—yes, please book the below two meetings—
For Aug 23 please invite Allison, Andy, Donna Hanson and Martin W—(CK s.22
For Aug 22 please invite Andy D and Donna H.. may be more but have to confirm that first—
Many thanks!

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 2:49 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
See if this plan works for your staff… back to back days. Not sure if DM will have edits but once DM reviews we'd have to send it over to MO that afternoon… let me know if the turnaround is too short.
DM briefing – Aug 22nd in person
Minister briefing – Aug 23rd in person

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:45 PM
To: Benn, Jennifer MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Importance: High
Oh brother—ok- I've backtracked—found a request to meet with Allison B on Aug 23 or 22 please- (will it be CM instead)?
Can we book one please? Invitees are Andy D and Donna Hanson on revised service plan—
Geesh!!`

From: Benn, Jennifer MCF:EX
Sent: Thursday, August 10, 2017 2:42 PM
To: Newbury, Heather A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
No I didn't ask. Wasn't asked to ask that haha. But I did request a joint minister briefing with both ministers.

From: Newbury, Heather A MCF:EX
Sent: Thursday, August 10, 2017 2:39 PM
To: Benn, Jennifer MCF:EX
Subject: FW: Meeting with Minister please re: revised Service Plan
??

From: Hanson, Donna MCF:EX
Sent: Thursday, August 10, 2017 2:35 PM
To: Newbury, Heather A MCF:EX; Doraty, Kelton MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Did Jen ask whether the Minister wants a briefing on the service plans for the 2 Crowns she is responsible for?

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To: Newbury, Heather A MCF:EX; Cain, Krista A MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan
Hi Heather,

Yes, I'll put this forward to MO. The meeting will most likely take place the afternoon of the 29th. Invite to follow once confirmed.
Thanks,
Jen

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To: Benn, Jennifer MCF:EX; Cain, Krista A MCF:EX
Subject: Meeting with Minister please re: revised Service Plan

HI there—we need a briefing with Minister Conroy and Minister Chen sometime between August 29 – 30.
Participants will be Allison, Carolyn and Martin Wright. One hour.
Could you please set this up, and let me know?
Thanking you in advance-
HN
Executive Administrative Assistant to ADM Carolyn Kamper
Provincial Office of Domestic Violence and Strategic Priorities
5th floor- 765 Broughton St
Victoria, BC V8W 9S5
Tel: 778 698-8820 (new)

Newbury, Heather A MCF:EX

From: Newbury, Heather A MCF:EX
Sent: Friday, August 18, 2017 1:45 PM
To: Kamper, Carolyn J MCF:EX
Subject: RE: Meeting with Minister please re: revised Service Plan

Righteo- thank you-

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Carmen is correct. Allison, Andy, Donna, Martin.

The issue is there is also a briefing from energy and mines in a service plan for Columbia basin trust. Donna has the names who will need to attend.

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HN

Executive Administrative Assistant to ADM Carolyn Kamper
Provincial Office of Domestic Violence and Strategic Priorities
5th floor- 765 Broughton St
Victoria, BC V8W 9S5
Tel: 778 698-8820 (new)

Newbury, Heather A MCF:EX

From: Kamper, Carolyn J MCF:EX
Sent: Wednesday, August 30, 2017 5:13 PM
To: Newbury, Heather A MCF:EX; Grenier, Caroline MCF:EX
Subject: FW: FNLG update

Importance: High

Hi,

Change in plans – I am now going to Vancouver next week for the FNLG meeting. Sorry heather you just cancelled me out of everything.

Now I need all those travel and hotel plans back…

Sorry

ck

From: Benn, Jennifer MCF:EX
Sent: Wednesday, August 30, 2017 4:08 PM
To: Kamper, Carolyn J MCF:EX
Subject: FW: FNLG update

Hi Carolyn,

Was just speaking with Allison again – she said that she does want you to attend because of GCEJ stuff. (I think she spoke with you yesterday about it).

Allison will be taking a meeting (15min) on behalf of the Minister and needs a scribe at the table so has asked if you can take on that role. Krista has the details if you want to connect with her or feel free to give me a call.

Thanks,
Jenn

Jennifer Benn
Senior Executive Assistant, Deputy Minister's Office
Ministry of Children and Family Development
Phone: 778-698-7038
Email: Jennifer.Benn@gov.bc.ca

From: Benn, Jennifer MCF:EX
Sent: Monday, August 28, 2017 3:29 PM

To: Kamper, Carolyn J MCF:EX; Scheiber, Alex MCF:EX
Cc: Newbury, Heather A MCF:EX; Farook, Safriya MCF:EX; Spencer, Elizabeth MCF:EX; Devenny, Denise MCF:EX
Subject: FNLG update

Hi Carolyn & Alex,

I believe you both were scheduled to attend the FNLG event in Vancouver next week but Allison has advised that only Ministers, Paula, herself, Denise and Raven are required to attend.

Let me know if you have any questions.

Thanks
Jen

Jennifer Benn
Senior Executive Assistant, Deputy Minister's Office
Ministry of Children and Family Development
Phone: 778-698-7038
Email: Jennifer.Benn@gov.bc.ca

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Wednesday, August 2, 2017 3:28 PM
To: MCF Executive Committee
Cc: Minnings, Anne C MCF:EX; Osborne, Tim MCF:EX; Wright, Martin P MCF:EX; Mathiasen, Donna L MCF:EX; Bradford, Linda MCF:EX; Merry, Kathleen MCF:EX
Subject: s.22

Hi folks – just a reminder that I am off s.22 and will return August 28th. For all you finance and corporate services' needs, Anne Minnings will be A/ADM from tomorrow until August 18th and Martin Wright will be A/ADM from August 21 to 25.

Thanks and see you then

Reg

Reg Bawa CPA CGA | Assistant Deputy Minister | Finance & Corporate Services
Executive Financial Officer | Ministry of Children & Family Development
Phone: 778.698.3786

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Friday, August 11, 2017 11:22 AM
To: Merry, Kathleen MCF:EX
Subject: Oic is posted. Can we have call soon.

Reg Bawa

Merry, Kathleen MCF:EX

From: Merry, Kathleen MCF:EX
Sent: Friday, August 11, 2017 11:23 AM
To: Bawa, Reg R MCF:EX
Subject: RE: Oic is posted. Can we have call soon.

Will send out the invite for 11:30

-----Original Message-----
From: Bawa, Reg R MCF:EX
Sent: Friday, August 11, 2017 11:22 AM
To: Merry, Kathleen MCF:EX
Subject: Oic is posted. Can we have call soon.

Reg Bawa

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Friday, August 11, 2017 4:40 PM
To: Merry, Kathleen MCF:EX
Subject: Re: RQ113087 - Transferring in Reg Bawa from MCFD effective September 05, 2017

Thanks Kathleen. Couple of things. Please get my h drive and in box transferred as well.
Also I have some things to do for EDUC s.22 (put me working today). Thanks!

Reg Bawa

On Aug 11, 2017, at 3:53 PM, Merry, Kathleen MCF:EX <Kathleen.Merry@gov.bc.ca> wrote:

> Yep, will do next week...
>
> ---
>
> **From:** Minnings, Anne C MCF:EX
> **Sent:** Friday, August 11, 2017 3:48 PM
> **To:** Merry, Kathleen MCF:EX
> **Cc:** Bawa, Reg R MCF:EX
> **Subject:** FW: RQ113087 - Transferring in Reg Bawa from MCFD effective September 05, 2017
> Hi Kathleen, I assume you'll take care of this?
> *Anne Minnings*
> CFO and A/ADM Corporate Services
> Ministry of Children and Family Development
> (Office) 778-698-7373
> (Cell) 250-514-9623
>
> ---
>
> **From:** Piraquive, Ricardo SDSI:EX **On Behalf Of** MCF Security ID Admin MCF:EX
> **Sent:** Friday, August 11, 2017 3:44 PM
> **To:** Minnings, Anne C MCF:EX
> **Cc:** Bawa, Reg R MCF:EX
> **Subject:** RQ113087 - Transferring in Reg Bawa from MCFD effective September 05, 2017
> Hello Reg,
> I was wondering if you could please submit a Sec Form in order to transfer Reg's IDIR ID to Ministry of Education.
> Should you have any questions or concerns, please do not hesitate to let us know.
> Thanks,
> Ricardo Piraquive | MCFD Security ID Admin
> Information Services Division (ISD) | Social Sector
> Partnering with the Ministries of Social Development and Poverty Reduction
> and the Ministry of Children and Family Development
> Email: MCF.SecurityIDAdmin@gov.bc.ca
> Phone: 604 218-5639
> < Lf.regx>
> **ISD Security Tip of the Month**
> " Weekly Security Awareness information can be found here: Security News Digest including an option to sign up for the weekly email."
>
> ---
>
> **From:** Social Sector Service Desk SDSI:EX
> **Sent:** Friday, August 11, 2017 3:17 PM

To: MCF Security ID Admin MCF:EX
Subject: RQ113087 - Transferring in Reg Bawa from MCFD effective September 05, 2017
Hello
Please see note below about a transfer
Thank you.
Sherry Lloyd-Jones
FAA Level 2
604-660-1636 SDPR Help line option 2
Information Services Division (ISD)
Partnering with the Ministries of Social Development and Poverty Reduction
and the Ministry of Children and Family Development

"This message is confidential and may not be disclosed to anyone without the express written consent of the sender."

From: Chow, John S EDUC:EX
Sent: Friday, August 11, 2017 2:29 PM
To: SDSI Support SDSI:EX
Subject: Transferring in Reg Bawa from MCFD effective September 05, 2017
Hello Service Desk, looking for someone to work with and coordinate the transfer out of ADM Reg Bawa from MCFD to Education.
Thanks in advance,
John Chow
The contents of this message may be confidential and entitled to legal protection.
If you receive this message in error, please reply to alert me and then delete this - many thanks

John Chow | Director of Technology Services
Services & Technology Division
Ministry of Education | M: 250 216-7338
620 Superior 3rd Flr | PO Box 9592 Stn Prov Govt | V8W 9K4
<< OLE Object: Picture (Device Independent Bitmap) >>

Merry, Kathleen MCF:EX

From: Merry, Kathleen MCF:EX
Sent: Monday, August 14, 2017 8:44 AM
To: Bawa, Reg R MCF:EX
Subject: SEC Del 2017/09/05 Bawa

Let me know if there's anything else to add; if not, I'll send on for approval and processing.

K

Security Access Request

Supervisor's Approval **(User's Supervisor: Copy and paste the approval statement below into the top of the email before replying)**

As Supervisor of the user requesting this access, I approve the access and confirm that it is appropriate for the position. I have verified the accuracy of the user information in the attached Security Access Request form.

The final request with the applicable statement(s) and approvals attached should be sent to MCF Security ID Admin or alias MCFDSEC.

* Reminder :

All requests must first be approved by the user's supervisor; certain applications and restricted folders must first be approved by designated approvers. Please refer to the *Systems Access Approval Matrix* and *Restricted LAN Folder Approvers* to confirm the approver required for your request at:
http://icw.mcf.gov.bc.ca/rasp/sysops/guidelines.shtm

Approvers, please copy CFFINPOL if there is an Expense Authority Change

---

Request Type: **Delete or Transfer User's ID**
Reason for Delete:
Transfer Location: **Ministry of Education**
Effective Date: **2017/Sep/05**
Expiry Date:

Add any Additional Comments here:

H: drive and email to be transferred as well.

User's Information:

User's Name:	**Bawa, Reg**
Position:	**Other**
Office Code:	**XCA**
Empl. Number:	s.22
Asset Tag:	**n/a**
MVS ID:	**n/a**
IDIR ID:	**rrbawa**
Position Number:	**n/a**
Supervisor's Name:	**Bond, Allison**
Region:	**Provincial Office**

Employment Status:

Employee

BCeID User – Additional Information:

Phone Number:	(___) ___-____
Job Title:	
BCeID:	
Email Address:	
Agency Name	

Requester's Information:

Merry, Kathleen / ADMIN, EXECUTIVE ASSISTANT / XCA
250 356-0988

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Monday, August 14, 2017 10:39 AM
To: Mason, Shanna EDUC:EX
Cc: Merry, Kathleen MCF:EX
Subject: Re: Weekly Update | August 11, 2017

Hi Shanna - thank you. I have the transition notes and presentation already so in good shape. Depending on when your last day is, if we can get some time prior to your move and when I return s.22 that would be helpful. I've copied Kathleen to see if she can find us some time.

Reg Bawa

On Aug 11, 2017, at 1:35 PM, Mason, Shanna EDUC:EX <Shanna.Mason@gov.bc.ca> wrote:

> Congratulations Reg! I am very happy for you.
> The capital team is amazing. We have spent the last 24 months building it and you are inheriting smart, hardworking and dedicated professionals. Leaving them was the hardest part of my decision.
> As the departing ADM for the Capital Division, I would be happy to provide any assistance or insight to support your transition. Timing is good as we have a Transition Binder prepped for the new Minister that would be an awesome read for you. I'll have a copy made for you and can have it dropped off if you want.
> Just let me know how I came help in anyway.
>
> **From:** EDUC DM EDUC:EX
> **Sent:** Friday, August 11, 2017 12:40 PM
> **To:** EDUC DL Ministry All
> **Subject:** Weekly Update | August 11, 2017
> Over the past week Executive and I have continued to brief the Minister and meet with a variety of stakeholders. The meetings have gone well and it has been great to reconnect with those in the education sector. I am looking forward to next week's BCSSA Summer Academy after which I'll report back to you on key themes of the event and what I hear from superintendents.
> I am happy to provide you an update on staffing. Effective September 5, 2017, I am pleased to announce the appointment of Reg Bawa, Assistant Deputy Minister and Executive Financial Officer. Reg will join the ministry to lead both the Capital and Resource Management & Corporate Services divisions; re-profiled as the Resource Management and Executive Financial Office division.
> Reg is a highly regarded public servant who brings exceptional experience and expertise to the role. Reg is coming to us from the Ministry of Children and Family Development where he was ADM & EFO of Finance & Corporate Services. Reg has been in the public service for 25 years; starting in 1992 with the Ministry of Finance, Superannuation Commission and progressing to Executive Director, Banking & Cash Management Branch with the Provincial Treasury prior to the Ministry of Children and Family Development. Reg's other career stops have included the Office of the Comptroller General, Provincial Treasury, Service BC, Provincial Revenue and most interesting – in the Ministry of Education as Director of Funding and Compliance. His experience also includes building effective relationships and leading and implementing corporate projects. Please join me in welcoming Reg back to the ministry!
> Keith Godin and Shanna Mason will continue to lead the respective divisions until September 5, 2017.
> Have a great weekend,
> Scott

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Monday, August 14, 2017 10:54 AM
To: Mason, Shanna EDUC:EX
Cc: Merry, Kathleen MCF:EX; Walker, Brenda MK EDUC:EX; Williams, Eve EDUC:EX
Subject: Re: Reg/Shanna - Transition Discussion

Maybe just get kathleen a copy of the binder. I'll take a look and we can go from there.

Reg Bawa

On Aug 14, 2017, at 10:48 AM, Mason, Shanna EDUC:EX <Shanna.Mason@gov.bc.ca> wrote:

> Sorry s.22 I won't be in town on the 29th. That said, I can likely find time over the phone on either the 30th or 31st s.22
>
> Shanna Mason
> Assistant Deputy Minister
> Planning & Major Projects Division
> Ministry of Education
>
> ---
>
> **From:** Merry, Kathleen MCF:EX on behalf of Bawa, Reg R MCF:EX
> **Sent:** Monday, August 14, 2017 10:45 AM
> **To:** Mason, Shanna EDUC:EX
> **Subject:** Reg/Shanna - Transition Discussion
> **When:** Tuesday, August 29, 2017 9:00 AM-10:00 AM.
> **Where:** Shanna's office

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Monday, August 14, 2017 3:06 PM
To: Williams, Eve EDUC:EX
Cc: Merry, Kathleen MCF:EX; Walker, Brenda MK EDUC:EX; Sampson, Laura EDUC:EX
Subject: Re: BCSSA 17 - 18 Aug 2017

Hi Eve, unfortunately I will not be able to make it to Kelowna. I have some other commitments s.22
Thanks for checking in.

Reg Bawa

On Aug 14, 2017, at 11:33 AM, Williams, Eve EDUC:EX <Eve.Williams@gov.bc.ca> wrote:

> Good Morning Reg,
> I thought I should touch base with you to see if your intention was to attend the BCSSA Summer Leadership Academy at the end of this week?
> Kathleen did mention s.22 I just thought I would double-check to make sure...
> Thanks!
> Kind Regards,
> Eve Williams
> Executive Coordinator
> Capital Division
> Ministry of Education
> Cell: 250-812-5743

Merry, Kathleen MCF:EX

From: Merry, Kathleen MCF:EX
Sent: Tuesday, August 15, 2017 2:14 PM
To: Bawa, Reg R MCF:EX
Subject: FW: Onboarding: Reg Bawa - new ADM for RMD

Reg,

See below questions from Education to onboard you and let me know the answers.

Also, am wondering if you are taking your cell phone with you? Shawn McCleave says it wouldn't be a problem if you did as you just received.

Thanks!

K

From: Alonzo, Sheila EDUC:EX
Sent: Tuesday, August 15, 2017 2:09 PM
To: Merry, Kathleen MCF:EX
Cc: Williams, Eve EDUC:EX; Command, Chris EDUC:EX; de Castro, Jeffrey EDUC:EX
Subject: RE: Onboarding: Reg Bawa - new ADM for RMD

Hi Kathleen:

- Do you know if Reg Bawa will bring his computer? If not, what type of computer would he prefer?
- Is there any special software that he requires?
- Does he still require DTS access—Digital Terminal Services (gives him the ability to work from home)
- Will he need a bike locker and parking spot?

Sheila Alonzo
250-893-4614

From: Merry, Kathleen MCF:EX
Sent: Monday, August 14, 2017 2:47 PM
To: Alonzo, Sheila EDUC:EX
Cc: Williams, Eve EDUC:EX
Subject: RE: Onboarding: Reg Bawa - new ADM for RMD

Employee # is s.22 and start date is September 5th. Reg is requesting to take his H: Drive and email with him, just FYI. Have sent Reg the transfer request to review and will send in once he's good with it.

K

From: Alonzo, Sheila EDUC:EX
Sent: Monday, August 14, 2017 2:43 PM
To: Merry, Kathleen MCF:EX
Cc: Williams, Eve EDUC:EX
Subject: Onboarding: Reg Bawa - new ADM for RMD

Hi Kathleen:

Our IS Coordinator is on paternity leave and I'm filling in for him until Sept 11. I'd like to get started with onboarding the new division ADM Reg Bawa and will need the following information from you for starters:

- Employee number
- Confirm Start Date (Tuesday, Sept 5th?)

Thank you,

Sheila R. Alonzo
Branch Administrator, Sector Resourcing & Service Delivery
Ministry of Education, 5th floor Superior St, Victoria BC V8V 1V2
c: 250 893-4614 e: sheila.alonzo@gov.bc.ca

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Tuesday, August 15, 2017 4:23 PM
To: Merry, Kathleen MCF:EX
Subject: Re: SEC Del 2017/09/05 Bawa

Looks good thanks.

Reg Bawa

On Aug 14, 2017, at 8:43 AM, Merry, Kathleen MCF:EX <Kathleen.Merry@gov.bc.ca> wrote:

> Let me know if there's anything else to add; if not, I'll send on for approval and processing.
> K
>
> **Security Access Request**
>
> **Supervisor's Approval** **(User's Supervisor: Copy and paste the approval statement below into the top of the email before replying)**
>
> **As Supervisor of the user requesting this access, I approve the access and confirm that it is appropriate for the position. I have verified the accuracy of the user information in the attached Security Access Request form.**
> **The final request with the applicable statement(s) and approvals attached should be sent to MCF Security ID Admin or alias MCFDSEC.**
>
> * Reminder: **All requests must first be approved** by the user's supervisor; certain applications and restricted folders must first be approved by designated approvers. Please refer to the *Systems Access Approval Matrix* and *Restricted LAN Folder Approvers* to confirm the approver required for your request at: http://icw.mcf.gov.bc.ca/rasp/sysops/guidelines.shtm
>
> **Approvers, please copy CFFINPOL if there is an Expense Authority Change**
>
> Request Type: **Delete or Transfer User's ID**
> Reason for Delete:
> Transfer Location: **Ministry of Education**
> Effective Date: **2017/Sep/05**
> Expiry Date:
> ***Add any Additional Comments here:***
> H: drive and email to be transferred as well.
> **User's Information:**
>
> | | |
> |---|---|
> | User's Name: | **Bawa, Reg** |
> | Position: | **Other** |
> | Office Code: | **XCA** |
> | Empl. Number: | s.22 |
> | Asset Tag: | **n/a** |
> | MVS ID: | **n/a** |
> | IDIR ID: | **rrbawa** |
> | Position Number: | **n/a** |
> | Supervisor's Name: | **Bond, Allison** |
> | Region: | **Provincial Office** |
>
> **Employment Status:**
> **Employee**
> **BCeID User – Additional Information:**
>
> Phone Number: (___) ___-____
> Job Title:
> BCeID:
> Email Address:
> Agency Name

Requester's Information:

Merry, Kathleen / ADMIN, EXECUTIVE ASSISTANT / XCA
250 356-0988

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Tuesday, August 15, 2017 4:30 PM
To: Merry, Kathleen MCF:EX
Subject: Re: Onboarding: Reg Bawa - new ADM for RMD

Hey Kathleen. I would prefer to take my cell phone since I just set it up. I don't need to take my computer but I want the same one. The X1 Carbon.

No special software. I can log in through VPN.

s.22 Need to know more.

Thanks!

Reg Bawa

On Aug 15, 2017, at 2:13 PM, Merry, Kathleen MCF:EX <Kathleen.Merry@gov.bc.ca> wrote:

> Reg,
> See below questions from Education to onboard you and let me know the answers.
> Also, am wondering if you are taking your cell phone with you? Shawn McCleave says it wouldn't be a problem if you did as you just received.
> Thanks!
> K
>
> **From:** Alonzo, Sheila EDUC:EX
> **Sent:** Tuesday, August 15, 2017 2:09 PM
> **To:** Merry, Kathleen MCF:EX
> **Cc:** Williams, Eve EDUC:EX; Command, Chris EDUC:EX; de Castro, Jeffrey EDUC:EX
> **Subject:** RE: Onboarding: Reg Bawa - new ADM for RMD
> Hi Kathleen:
>
> - Do you know if Reg Bawa will bring his computer? If not, what type of computer would he prefer?
> - Is there any special software that he requires?
> - Does he still require DTS access—Digital Terminal Services (gives him the ability to work from home)
> - Will he need a bike locker and parking spot?
>
> Sheila Alonzo
> 250-893-4614
>
> **From:** Merry, Kathleen MCF:EX
> **Sent:** Monday, August 14, 2017 2:47 PM
> **To:** Alonzo, Sheila EDUC:EX
> **Cc:** Williams, Eve EDUC:EX
> **Subject:** RE: Onboarding: Reg Bawa - new ADM for RMD
> Employee # is s.22 and start date is September 5th. Reg is requesting to take his H: Drive and email with him, just FYI. Have sent Reg the transfer request to review and will send in once he's good with it.
> K

From: Alonzo, Sheila EDUC:EX
Sent: Monday, August 14, 2017 2:43 PM
To: Merry, Kathleen MCF:EX
Cc: Williams, Eve EDUC:EX
Subject: Onboarding: Reg Bawa - new ADM for RMD

Hi Kathleen:

Our IS Coordinator is on paternity leave and I'm filling in for him until Sept 11. I'd like to get started with onboarding the new division ADM Reg Bawa and will need the following information from you for starters:

- Employee number
- Confirm Start Date (Tuesday, Sept 5th?)

Thank you,

Sheila R. Alonzo
Branch Administrator, Sector Resourcing & Service Delivery
Ministry of Education, 5th floor Superior St, Victoria BC V8V 1V2
c: 250 893-4614 e: sheila.alonzo@gov.bc.ca

Merry, Kathleen MCF:EX

From: Merry, Kathleen MCF:EX
Sent: Wednesday, August 16, 2017 9:22 AM
To: Bawa, Reg R MCF:EX
Subject: FW: Onboarding: Reg Bawa - new ADM for RMD - Parking & Bike Locker info

fyi; Let me know if you want to look at the current waiting list and I'll get it; wasn't attached to email sent to me.

From: Alonzo, Sheila EDUC:EX
Sent: Wednesday, August 16, 2017 9:18 AM
To: Merry, Kathleen MCF:EX
Subject: Onboarding: Reg Bawa - new ADM for RMD - Parking & Bike Locker info

Please see below.

Sent from my iPhone

Begin forwarded message:

> **From:** "Edmonds, Bruce EDUC:EX" <Bruce.Edmonds@gov.bc.ca>
> **Date:** August 16, 2017 at 9:03:26 AM PDT
> **To:** "Alonzo, Sheila EDUC:EX" <Sheila.Alonzo@gov.bc.ca>
> **Subject: RE: Onboarding: Reg Bawa - new ADM for RMD**
>
> s.22 will be for the ADM of Capital, Resource Management & Corporate Services. Currently it is with the ADM of Capital, Shanna Mason until August 31st. I've provided a new parking pass to Brenda for Reg and she will place it in his start up binder. The parking pass is required to be displayed or else Robbins will ticket – failure to display.
>
> Unfortunately the Ministry of Education doesn't have any unassigned bicycle lockers. I could put the ADMs name on our waiting list if he would like. The Ministry of Education purchased and had installed 16 bicycle lockers at 620 Superior Street which we manage with input from our ministry bicycle committee. Our current waiting list is attached for reference.
>
> Sincerely
>
> **Bruce Edmonds** | **Facilities Officer**
> **Ministry of Education** | Mobile: 250 812-3871 | Facsimile: 250 953-4985 | PO Box 9156 STN PROV GOVT VICTORIA BC V8W 9H2 |
> bruce.edmonds@gov.bc.ca
>
> ---
>
> **From:** Alonzo, Sheila EDUC:EX
> **Sent:** Wednesday, August 16, 2017 8:55 AM
> **To:** Edmonds, Bruce EDUC:EX
> **Subject:** Onboarding: Reg Bawa - new ADM for RMD
>
> FYI:
>
> - Will he need a bike locker and parking spot? s.22
>
> s.22

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Wednesday, August 16, 2017 10:17 AM
To: Merry, Kathleen MCF:EX
Subject: Re: Onboarding: Reg Bawa - new ADM for RMD - Parking & Bike Locker info

Thanks Kathleen - s.22

Reg Bawa

On Aug 16, 2017, at 9:22 AM, Merry, Kathleen MCF:EX <Kathleen.Merry@gov.bc.ca> wrote:

> fyi; Let me know if you want to look at the current waiting list and I'll get it; wasn't attached to email sent to me.
>
> **From:** Alonzo, Sheila EDUC:EX
> **Sent:** Wednesday, August 16, 2017 9:18 AM
> **To:** Merry, Kathleen MCF:EX
> **Subject:** Onboarding: Reg Bawa - new ADM for RMD - Parking & Bike Locker info
> Please see below.
>
> Sent from my iPhone
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>
> > **From:** "Edmonds, Bruce EDUC:EX" <Bruce.Edmonds@gov.bc.ca>
> > **Date:** August 16, 2017 at 9:03:26 AM PDT
> > **To:** "Alonzo, Sheila EDUC:EX" <Sheila.Alonzo@gov.bc.ca>
> > **Subject: RE: Onboarding: Reg Bawa - new ADM for RMD**
> >
> > s.22 will be for the ADM of Capital, Resource Management & Corporate Services. Currently it is with the ADM of Capital, Shanna Mason until August 31st. I've provided a new parking pass to Brenda for Reg and she will place it in his start up binder. The parking pass is required to be displayed or else Robbins will ticket – failure to display.
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> > **Bruce Edmonds | Facilities Officer**
> > **Ministry of Education** | Mobile: 250 812-3871 | Facsimile: 250 953-4985 | PO Box 9156 STN PROV GOVT VICTORIA BC V8W 9H2 | bruce.edmonds@gov.bc.ca
> >
> > **From:** Alonzo, Sheila EDUC:EX
> > **Sent:** Wednesday, August 16, 2017 8:55 AM
> > **To:** Edmonds, Bruce EDUC:EX
> > **Subject:** Onboarding: Reg Bawa - new ADM for RMD
> > FYI:

- Will he need a bike locker and parking spot? s.22

s.22

Page 380

Withheld pursuant to/removed as

s.22

Page 382

Withheld pursuant to/removed as

s.22

Merry, Kathleen MCF:EX

From: Merry, Kathleen MCF:EX
Sent: Wednesday, August 16, 2017 11:47 AM
To: Bawa, Reg R MCF:EX
Subject: FW: Onboarding: Reg Bawa - new ADM for RMD

From: Command, Chris EDUC:EX
Sent: Wednesday, August 16, 2017 11:46 AM
To: Merry, Kathleen MCF:EX; Alonzo, Sheila EDUC:EX
Cc: Williams, Eve EDUC:EX; de Castro, Jeffrey EDUC:EX; Chow, John S EDUC:EX
Subject: RE: Onboarding: Reg Bawa - new ADM for RMD

Thanks Kathleen. We have submitted an iStore order for an X1 Carbon for Reg but we don't know when we will receive it from SSBC. If we don't receive it before his start date here at Education, would Reg be able to bring his current laptop with him to use until his new one arrives?

Chris

From: Merry, Kathleen MCF:EX
Sent: Wednesday, August 16, 2017 8:14 AM
To: Alonzo, Sheila EDUC:EX
Cc: Williams, Eve EDUC:EX; Command, Chris EDUC:EX; de Castro, Jeffrey EDUC:EX
Subject: RE: Onboarding: Reg Bawa - new ADM for RMD

- Do you know if Reg Bawa will bring his computer? **Won't be taking his computer.** If not, what type of computer would he prefer? **Would like to have X1 Carbon Laptop**
- Is there any special software that he requires? **No special software**
- Does he still require DTS access—Digital Terminal Services (gives him the ability to work from home) **Doesn't require DTS as he can long in through VPN**
- Will he need a bike locker and parking spot? **Possible on the bike locker; would like more info and need a parking spot. Car info as follows:** s.22
- **Will be bringing his cell phone:** s.17

Let me know if you require any more information!

K

From: Alonzo, Sheila EDUC:EX
Sent: Tuesday, August 15, 2017 2:09 PM
To: Merry, Kathleen MCF:EX
Cc: Williams, Eve EDUC:EX; Command, Chris EDUC:EX; de Castro, Jeffrey EDUC:EX
Subject: RE: Onboarding: Reg Bawa - new ADM for RMD

Hi Kathleen:

- Do you know if Reg Bawa will bring his computer? If not, what type of computer would he prefer?
- Is there any special software that he requires?

- Does he still require DTS access—Digital Terminal Services (gives him the ability to work from home)
- Will he need a bike locker and parking spot?

Sheila Alonzo
250-893-4614

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Sent: Monday, August 14, 2017 2:47 PM
To: Alonzo, Sheila EDUC:EX
Cc: Williams, Eve EDUC:EX
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K

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Sent: Monday, August 14, 2017 2:43 PM
To: Merry, Kathleen MCF:EX
Cc: Williams, Eve EDUC:EX
Subject: Onboarding: Reg Bawa - new ADM for RMD

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- Employee number
- Confirm Start Date (Tuesday, Sept 5th?)

Thank you,

Sheila R. Alonzo
Branch Administrator, Sector Resourcing & Service Delivery
Ministry of Education, 5th floor Superior St, Victoria BC V8V 1V2
c: 250 893-4614 e: sheila.alonzo@gov.bc.ca

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Wednesday, August 16, 2017 2:26 PM
To: Johnson, Alysia PSA:EX
Cc: Wright, Martin P MCF:EX; Robinson, Sheila A MCF:EX; Merry, Kathleen MCF:EX
Subject: Re: Confirmation of Interviewee Information - Premier's Awards Video

Alysia - I will be changing positions/ministries Sept 5th and s.22 I will ask Kathleen to update with my new info and also ask that she provide her info for contact. Thanks.

Reg Bawa

On Aug 16, 2017, at 2:14 PM, Johnson, Alysia PSA:EX <Alysia.Johnson@gov.bc.ca> wrote:

> Hello, with all of the changes that have occurred over the last few weeks, we are wanting to make sure that we have the correct titles for everyone that we have interviewed. Can you please have a look at the information below, and identify new interviewee titles or any corrections that need to be made. If you could please make your corrections in red in the table below that would be appreciated. If you have external interviews, please confirm with them that their titles are correct.

Title of Nomination	Video Production Contact	Nominated by:	Original Ministry Title	New Ministry Title	Original Interview and Titles
Leadership - Martin Wright	Brent Weberg 250-213-3972 Brent.weberg@gov.bc.ca	Reg Bawa Assistant Deputy Minister, Finance and Corporate Services	Children and Family Development	Same	Martin Wright Executive Director Modeling, Analysis and Information Management Ministry of Children and Family Development
					Sheila Robinson Executive Director Ministry of Children and Family Development
					Reg Bawa Assistant Deputy Minister – Finance Corporate Service Ministry of Children and Family Development

Many thanks,
Alysia

Alysia Johnson, Engagement and Event Specialist
Public Service Engagement and Corporate Initiatives I BC Public Service Agency
976 Meares st.| Victoria BC | V8V 3J4
Phone: 250-216-7248
AskMyHR: www.gov.bc.ca/myhr

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Friday, August 18, 2017 10:32 AM
To: Merry, Kathleen MCF:EX
Subject: Re: Onboarding: Reg Bawa - new ADM for RMD

Can you also let EDUC know I will need a stand up desk. Thx.

Reg Bawa

On Aug 16, 2017, at 11:47 AM, Merry, Kathleen MCF:EX <Kathleen.Merry@gov.bc.ca> wrote:

> **From:** Command, Chris EDUC:EX
> **Sent:** Wednesday, August 16, 2017 11:46 AM
> **To:** Merry, Kathleen MCF:EX; Alonzo, Sheila EDUC:EX
> **Cc:** Williams, Eve EDUC:EX; de Castro, Jeffrey EDUC:EX; Chow, John S EDUC:EX
> **Subject:** RE: Onboarding: Reg Bawa - new ADM for RMD
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> - **Will be bringing his cell phone:** s.17
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> Let me know if you require any more information!
> K
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> **Sent:** Tuesday, August 15, 2017 2:09 PM
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Sheila Alonzo
250-893-4614

From: Merry, Kathleen MCF:EX
Sent: Monday, August 14, 2017 2:47 PM
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Cc: Williams, Eve EDUC:EX
Subject: RE: Onboarding: Reg Bawa - new ADM for RMD

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- Employee number
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Thank you,

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c: 250 893-4614 e: sheila.alonzo@gov.bc.ca

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Merry, Kathleen MCF:EX

From: Merry, Kathleen MCF:EX
Sent: Friday, August 18, 2017 10:42 AM
To: Bawa, Reg R MCF:EX
Subject: RE: Onboarding: Reg Bawa - new ADM for RMD

Will do... I did book a lunch for you with the leadership team on the 28th though – s.22

From: Bawa, Reg R MCF:EX
Sent: Friday, August 18, 2017 10:40 AM
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From: Merry, Kathleen MCF:EX
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They'll be bringing the transition binder at that time so if you want to pick that up before your return s.22 it'll be in your office Tuesday on.

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From: Alonzo, Sheila EDUC:EX
Sent: Monday, August 14, 2017 2:43 PM
To: Merry, Kathleen MCF:EX
Cc: Williams, Eve EDUC:EX
Subject: Onboarding: Reg Bawa - new ADM for RMD

Hi Kathleen:
Our IS Coordinator is on s.22 and I'm filling in for him until Sept 11. I'd like to get started with onboarding the new division ADM Reg Bawa and will need the following information from you for starters:

- Employee number
- Confirm Start Date (Tuesday, Sept 5th?)

Thank you,

Sheila R. Alonzo
Branch Administrator, Sector Resourcing & Service Delivery
Ministry of Education, 5th floor Superior St, Victoria BC V8V 1V2
c: 250 893-4614 e: sheila.alonzo@gov.bc.ca

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Friday, August 18, 2017 8:43 PM
To: WSSD ID-IAM ISMC:EX
Cc: Keats, Barb SDSI:EX; Merry, Kathleen MCF:EX; Teo, HB EDUC:EX; Byers, Rob A SDSI:EX
Subject: Re: iStore 811015 / SR2325847 - Transfer Expiry notice for Bawa, Reg R MCF:EX (RRBAWA)

Can you tell me who at EDUC did not approve the data transfer?
HB can you please resolve. I need this data post transfer.

The transfer can take place end of day September 1st.

Reg Bawa

> On Aug 18, 2017, at 1:56 PM, "WSSDIDIAM@gov.bc.ca" <WSSDIDIAM@gov.bc.ca> wrote:
>
> Hello Reg,
>
> Transfer OUT iStore 811015
> Transfer IN iStore 811313
>
> Your account has been set to expire at the end of 2017-09-05 so that your transfer can begin on the following business day. If you would like the transfer completed sooner than this, please reply with a time when you will be logged off. ** Please ensure you obtain your Supervisor's approval prior to requesting a change to the original transfer date. **
>
> - Data Transfer was not approved by EDUC, so your email, contacts, calendar and H drive will not be available to you once the transfer is complete. We will not transfer data unless this ministry submits an iStore Update Service Request via 77000 prior to the transfer starting.
>
> NOTE - Transfers are completed during business hours Monday to Friday, 8am to 5pm. The Transfer IN iStore Preparer will be notified when your transfer is complete.
>
> During the transfer process you cannot be logged in to the government network, as your account will be disabled during the time it takes to complete the transfer.
>
> Questions? Contact the 7-7000 Service Desk online, by e-mail at 77000@gov.bc.ca or call 250 387-7000 (toll-free 1 866 660-0811).
>
> The purpose of this communication is to convey and/or gather information relating to an approved iStore service request to transfer a user or IDIR/mailbox between Ministries/Organizations. We are unable to accept updates or changes to the related iStore order(s) via this communication. If you require changes to the iStore order(s) (change Start/End date of Transfer, approve data transfer, etc.) please contact 7-7000 Service Desk online, by e-mail at 77000@gov.bc.ca or call 250 387-7000 (toll-free 1 866 660-0811) to open a Service Request to update the applicable iStore order. Changes to an iStore order are not permitted if the work is already in progress. Please note: Only the iStore preparer or your Service Manager can request updates for an approved iStore order.
>
> Thank you,
> ev Hunter

> Identity and Access Management
> OCIO
> Service Desk Email: 77000@gov.bc.ca
> Service Desk Tel: 250 387-7000 (toll-free 1 866 660-0811)
> Online: 7-7000 Service Desk
> WO1470994

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Friday, August 18, 2017 8:47 PM
To: Chow, John S EDUC:EX
Cc: Merry, Kathleen MCF:EX
Subject: Fwd: iStore 811015 / SR2325847 - Transfer Expiry notice for Bawa, Reg R MCF:EX (RRBAWA)

Hi John - With HB away can you resolve my transfer of h drive etc. Kathleen made the request on my behalf but ocio indicating EDUC did not approve? Thanks
R

Reg Bawa

Begin forwarded message:

> **From:** "Bawa, Reg R MCF:EX" <Reg.Bawa@gov.bc.ca>
> **Date:** August 18, 2017 at 8:42:57 PM PDT
> **To:** "WSSD ID-IAM ISMC:EX" <WSSDIDIAM@gov.bc.ca>
> **Cc:** "Keats, Barb SDSI:EX" <Barb.Keats@gov.bc.ca>, "Merry, Kathleen MCF:EX" <Kathleen.Merry@gov.bc.ca>, "Teo, HB EDUC:EX" <HB.Teo@gov.bc.ca>, "Byers, Rob A SDSI:EX" <Rob.Byers@gov.bc.ca>
> **Subject: Re: iStore 811015 / SR2325847 - Transfer Expiry notice for Bawa, Reg R MCF:EX (RRBAWA)**
>
> Can you tell me who at EDUC did not approve the data transfer?
> HB can you please resolve. I need this data post transfer.
>
> The transfer can take place end of day September 1st.
>
> Reg Bawa
>
> On Aug 18, 2017, at 1:56 PM, "WSSDIDIAM@gov.bc.ca" <WSSDIDIAM@gov.bc.ca> wrote:
>
> > Hello Reg,
> >
> > Transfer OUT iStore 811015
> > Transfer IN iStore 811313
> >
> > Your account has been set to expire at the end of 2017-09-05 so that your transfer can begin on the following business day. If you would like the transfer completed sooner than this, please reply with a time when you will be logged off. ** Please ensure you obtain your Supervisor's approval prior to requesting a change to the original transfer date. **

- Data Transfer was not approved by EDUC, so your email, contacts, calendar and H drive will not be available to you once the transfer is complete. We will not transfer data unless this ministry submits an iStore Update Service Request via 77000 prior to the transfer starting.

NOTE - Transfers are completed during business hours Monday to Friday, 8am to 5pm. The Transfer IN iStore Preparer will be notified when your transfer is complete.

During the transfer process you cannot be logged in to the government network, as your account will be disabled during the time it takes to complete the transfer.

Questions? Contact the 7-7000 Service Desk online, by e-mail at 77000@gov.bc.ca or call 250 387-7000 (toll-free 1 866 660-0811).

The purpose of this communication is to convey and/or gather information relating to an approved iStore service request to transfer a user or IDIR/mailbox between Ministries/Organizations. We are unable to accept updates or changes to the related iStore order(s) via this communication. If you require changes to the iStore order(s) (change Start/End date of Transfer, approve data transfer, etc.) please contact 7-7000 Service Desk online, by e-mail at 77000@gov.bc.ca or call 250 387-7000 (toll-free 1 866 660-0811) to open a Service Request to update the applicable iStore order. Changes to an iStore order are not permitted if the work is already in progress. Please note: Only the iStore preparer or your Service Manager can request updates for an approved iStore order.

Thank you,

ev Hunter

Identity and Access Management

OCIO

Service Desk Email: 77000@gov.bc.ca

Service Desk Tel: 250 387-7000 (toll-free 1 866 660-0811)

Online: 7-7000 Service Desk

WO1470994

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Monday, August 28, 2017 8:59 AM
To: Merry, Kathleen MCF:EX
Subject: FW: Organizational Charts - Aug 3, 2017
Attachments: AUG 3, 2017.pdf

Can you please print for me - thanks

From: MacDonald, Scott D EDUC:EX
Sent: Friday, August 4, 2017 6:37 AM
To: Bawa, Reg R MCF:EX
Subject: FW: Organizational Charts - Aug 3, 2017

The whole list... s.22

From: Beaton, Heather A EDUC:EX
Sent: Thursday, August 3, 2017 3:51 PM
To: MacDonald, Scott D EDUC:EX
Cc: Teng, Zita EDUC:EX; Bennett, Emma EDUC:EX
Subject: Organizational Charts - Aug 3, 2017

Scott –

As requested, updated organization chart as of August 3, 2017.

Thank you Emma for updating this today.
Greatly appreciated!

Data related to year over year employee numbers to come.
We are having PSA provide data for us.

Thanks!

H

From: Bennett, Emma EDUC:EX
Sent: Thursday, August 3, 2017 3:08 PM
To: Beaton, Heather A EDUC:EX
Subject: Organizational Charts - Aug 3, 2017

Heather,

Please find attached an updated organizational chart as at August 3, 2017. Please note I have added Eleanor as Acting ADM – please let me know if you would like me to alter this.

Thanks, Emma

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Monday, August 28, 2017 9:03 AM
To: Godin, Keith EDUC:EX
Cc: Merry, Kathleen MCF:EX
Subject: RE: Next week

Thanks Keith – do you have some time Friday morning to grab a coffee. Would be great to get your perspective on a few things. If that does not work lets plan for early next week when I get there.

R

From: Godin, Keith EDUC:EX
Sent: Monday, August 28, 2017 8:48 AM
To: Bawa, Reg R MCF:EX
Subject: Next week

Hi Reg – welcome back to the Ministry... looking forward to working with you. If there's anything you need from me re transition this week please let me know.

Keith

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Monday, August 28, 2017 9:07 AM
To: 'Rick FitzZaland'
Cc: Merry, Kathleen MCF:EX
Subject: RE: Touch Base

Hi Rick - the times below are not going to work for me. How about when you return s.22 we will get together, just drop me a note when you are back.

Reg

-----Original Message-----
From: Rick FitzZaland [mailto:Rick@fcssbc.ca]
Sent: Sunday, August 27, 2017 8:17 PM
To: Bawa, Reg R MCF:EX
Subject: RE: Touch Base

Hi Reg,
Yes, I did hear. Can't say I am happy about this, I will miss working with you, but hopefully it's a good move for you.
Tomorrow, I could do coffee in the morning, or lunch. Tuesday I could do coffee at 3pm. s.22
s.22 Hopefully one of those times works for you.
Regards,
Rick

-----Original Message-----
From: Bawa, Reg R MCF:EX [mailto:Reg.Bawa@gov.bc.ca]
Sent: Sunday, August 27, 2017 4:50 PM
To: Rick FitzZaland
Subject: Re: Touch Base

Hi Rick, I am just returning to work tomorrow s.22 Not sure if you heard but I am moving over to Education Sept 5th. Next week is a lot about transition but if you are available we could grab a coffee or lunch.

Reg Bawa

On Aug 22, 2017, at 8:15 PM, Rick FitzZaland <Rick@fcssbc.ca<mailto:Rick@fcssbc.ca>> wrote:

Hi Reg,
How about coffee or lunch sometime soon, just to touch base and catch up?
Regards,

Rick FitzZaland, Executive Director
Direct Line (Mobile): 250.480.8910
<image001.jpg>
Altogether better.

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Monday, August 28, 2017 1:37 PM
To: Merry, Kathleen MCF:EX
Subject: FW: Supporting issues management while the House is sitting

fyi

From: Bond, Allison MCF:EX
Sent: Monday, August 28, 2017 1:26 PM
To: MCF Executive Committee
Cc: Larabee, Shawn G GCPE:EX
Subject: Supporting issues management while the House is sitting

To support issues management while the House is sitting, here is what we would like to do (tentatively):

- There is a GCPE call at 7 am – I will be on it with the MO
- At 8 am we will convene a call with the issues managers (and probably Alex or someone from that shop) for each division, Krista, GCPE and myself. We can then organize getting materials to GCPE and ensure that the right people are involved. We should expect to have everything collated by 9 each morning, 930 at the latest, in order to address issues.
- At the end of each day, we will ask issues managers to forward any new issues to Krista.

At this point we won't need an issues tracking document, but that may change depending on how it goes

This is a different process from before, but will ensure that we are getting the right people involved, tracking issues successfully, and ensuring that we have the best response (in addition to taking any necessary action).

This is tentative as we are assuming that GCPE will manage things in a similar way as before. The timing therefore may change depending on that.

Thanks all

Allison Bond
Deputy Minister
Ministry of Children and Family Development

(t) 778-698-8849
(c) 778-677-1448

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Monday, August 28, 2017 4:37 PM
To: Beaton, Heather A EDUC:EX
Cc: Merry, Kathleen MCF:EX
Subject: RE: HR Questions

How about 9

From: Beaton, Heather A EDUC:EX
Sent: Monday, August 28, 2017 4:37 PM
To: Bawa, Reg R MCF:EX
Subject: Re: HR Questions

Ok. Im in at 7:30.

Heather Beaton
Sent from my iPhone

On Aug 28, 2017, at 4:34 PM, Bawa, Reg R MCF:EX <Reg.Bawa@gov.bc.ca> wrote:

> Will do tomorrow morning
>
> ---
>
> **From:** Beaton, Heather A EDUC:EX
> **Sent:** Monday, August 28, 2017 4:34 PM
> **To:** Bawa, Reg R MCF:EX
> **Subject:** Re: HR Questions
>
> Hi Reg. Sorry was in a meeting.
> s.22 just heading to my car.
>
> You can call me on my personal line at s.22 Then I can speak hands free.
>
> Give me five minutes.
>
> Heather Beaton
> Sent from my iPhone
>
> On Aug 28, 2017, at 3:27 PM, Bawa, Reg R MCF:EX <Reg.Bawa@gov.bc.ca> wrote:
>
> > 4:30?
> >
> > ---
> >
> > **From:** Beaton, Heather A EDUC:EX
> > **Sent:** Monday, August 28, 2017 2:56 PM
> > **To:** Bawa, Reg R MCF:EX
> > **Subject:** Re: HR Questions
> >
> > Could u chat now or just wait till your here.
> >
> > Heather Beaton

Sent from my iPhone

On Aug 28, 2017, at 2:29 PM, Bawa, Reg R MCF:EX <Reg.Bawa@gov.bc.ca> wrote:

We should chat.

From: Beaton, Heather A EDUC:EX
Sent: Monday, August 28, 2017 12:33 PM
To: Bawa, Reg R MCF:EX
Subject: HR Questions

High Reg –

Just a follow-up regarding the likelihood of you bringing over your EEA.

I am looking to find homes for some other admin folks impacted by all the recent changes here.
We currently have an EAA in Capital (which is now amalgamated with your division), and EAA in Resource Management, and another EAA that was moved by a former ADM but she actually had a base (in Resource Management). Don't ask!!

Just wondering if it is likely you will bring your EAA across (which if fine) I just have to plan for some movement if that is still your intent.

Secondly – do you currently have an Executive Coordinator working for your ADMO?
Is this role something you will need over here in your view?
Again, just trying to get ahead of things with respect to your needs.

Thanks.

Heather Beaton
Executive Director SHR, Ministry of Education
Cell: (250) 216-4244
Email: Heather.Beaton@gov.bc.ca

PO Box 9151 Stn Prov Govt Victoria BC V8W9H1

- ***Certified Professional Coach***
International Coaching Federation – ACC

- ***Certified Conflict Resolution (JIBC)***

COURAGE|TEAMWORK|PASSION|SERVICE|CURIOSITY|ACCOUNTABILITY

Collaboration can only occur when everyone that has a stake in an issue is at the table!

PWI FACT SHEETS

Contact MyHR
MyHR directly at: 250-952-6000 | Toll Free: 1-877-277-0772

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Monday, August 28, 2017 10:48 PM
To: Merry, Kathleen MCF:EX
Subject: FW: Funding REview -- background doc
Attachments: Rozanski Report 2002.pdf; Funding School Education.pdf

Could you print these two reports for me - thanks

From: MacDonald, Scott D EDUC:EX
Sent: Monday, August 28, 2017 6:36 AM
To: Godin, Keith EDUC:EX
Cc: Bawa, Reg R MCF:EX
Subject: Funding REview -- background doc

These are helpful, in case you haven't seen them yet.
scott

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Tuesday, August 29, 2017 8:50 AM
To: Merry, Kathleen MCF:EX
Subject: FW: BCTF priorities
Attachments: Priorities for Public Education Brief to the Ministry of Education.pdf

This one too....

From: Godin, Keith EDUC:EX
Sent: Tuesday, August 29, 2017 8:24 AM
To: Horn, Kim EDUC:EX; Ma, Tiffany J EDUC:EX
Cc: Bawa, Reg R MCF:EX
Subject: FW: BCTF priorities

FYI – see funding section...

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Tuesday, August 29, 2017 9:37 AM
To: Merry, Kathleen MCF:EX
Subject: FW: Reg/Shanna - Transition Discussion

-----Original Message-----
From: Mason, Shanna EDUC:EX
Sent: Tuesday, August 29, 2017 9:35 AM
To: Bawa, Reg R MCF:EX
Cc: Williams, Eve EDUC:EX; Walker, Brenda MK EDUC:EX
Subject: Re: Reg/Shanna - Transition Discussion

Can we switch this to later in the day on the 31st? I'll be coming by the office then to drop off phones etc.

Sent from my iPhone

> On Aug 29, 2017, at 9:08 AM, Bawa, Reg R MCF:EX <Reg.Bawa@gov.bc.ca> wrote:
>
>
>
> <meeting.ics>

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Tuesday, August 29, 2017 3:54 PM
To: Merry, Kathleen MCF:EX
Subject: FW: Deck
Attachments: FM Review Discussion Deck - MRF 2017-08-29.pptx; ATT00001.txt

Can you print this one...

-----Original Message-----
From: Horn, Kim EDUC:EX
Sent: Tuesday, August 29, 2017 2:53 PM
To: Bawa, Reg R MCF:EX
Subject: Deck

Drafted as per Scott's direction.

Merry, Kathleen MCF:EX

From: Merry, Kathleen MCF:EX
Sent: Wednesday, August 30, 2017 8:44 AM
To: Bawa, Reg R MCF:EX
Subject: FW: Reporting Request: Minister's Mandate Letter due August 29
Attachments: 4. Mandate letter_MYAP alignment_V11.docx; Mandate Template Guided Tour.pdf; M 1.3 - Mandate Report Template Aug23.docx

For your review and approval; not due back to Kelton and Donna until September 5th (due to exec comm being moved to Thursday).

From: Jess, Katherine A MCF:EX
Sent: Tuesday, August 29, 2017 1:27 PM
To: Merry, Kathleen MCF:EX
Subject: FW: Reporting Request: Minister's Mandate Letter due August 29

Hi Kathleen, Danielle Smith sent in the one related to CYSN earlier today (M 1.3). I have no additional information on the MYAP one so I guess Reg could have a look at it and pass it along.

Katherine Jess, CPA, CMA
Director, Accounting Operations, Financial Practice and Controls
and Ministry Security Officer
778-698-5682

From: Merry, Kathleen MCF:EX
Sent: Monday, August 28, 2017 3:43 PM
To: Jess, Katherine A MCF:EX
Subject: FW: Reporting Request: Minister's Mandate Letter due August 29

Katherine,

Do you know if Anne sent this request in?

Thanks!

From: MCF Strategic Planning and Reporting MCF:EX
Sent: Thursday, August 24, 2017 12:08 PM
To: Minnings, Anne C MCF:EX
Cc: Merry, Kathleen MCF:EX
Subject: Reporting Request: Minister's Mandate Letter due August 29

Hi Anne,

Executive has requested that we begin monthly reporting on progress towards the optional enhancements in support of the Minister's mandate letter (see attached) beginning with the September 5th executive meeting.

There is one reporting template attached for each of the enhancements that you are responsible for; please complete the template(s) and coordinate with Kathleen to ensure any necessary approvals are completed prior to returning the template(s) by **end of day Tuesday, August 29th.** Detailed instructions for completing the templates can be found in the

attached 'Guided Tour' document. *Please note that templates for enhancements with two leads have been sent to both leads.*

Apologies for the short notice, please get in touch if you have any questions or need assistance – thank you.

Strategic Planning & Reporting Team
Kelton.Doraty@gov.bc.ca
Donna.Hanson@gov.bc.ca

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Wednesday, August 30, 2017 9:18 AM
To: 'Joan Axford'
Cc: Merry, Kathleen MCF:EX
Subject: RE: Congratulations

Hi Joan – how about lunch on September 6th – say 12:00?

From: Joan Axford s.22
Sent: Tuesday, August 29, 2017 6:04 PM
To: Bawa, Reg R MCF:EX
Subject: RE: Congratulations

Hello Reg:
Here are my available dates:
Available anytime on September 1 and 5
September 6 after 11:00 am
September 7 morning til 1:00 pm
September 12 and 13 anytime
September 18 and 19- anytime

Hopefully one of those will work,
Joan

From: Bawa, Reg R MCF:EX [mailto:Reg.Bawa@gov.bc.ca]
Sent: Tuesday, August 29, 2017 4:03 PM
To: 'Joan Axford' <s.22
Subject: RE: Congratulations

Hi Joan – what does your schedule look like over the next few weeks? Would like to get some time with you soon – lunch if that works.

From: Joan Axford s.22
Sent: Tuesday, August 15, 2017 9:25 AM
To: Bawa, Reg R MCF:EX
Subject: Congratulations

Hello Reg:

I hear you are coming back to Education which is great news!!

I look forward to working with you again in my role as Executive Director of BCASBO.

We should get together for lunch once you are back in the portfolio,
Joan

Joan Axford, CPA, FCPA, FCMA

Executive Director
BC Association of School Business Officials
Tel: Victoria Office: 1-778-433-9195
Cell Phone: 1-250-415-2540
Fax: 1-604-687-8118
Email: executivedirector@bcasbo.ca
Web Site: www.bcasbo.ca
"Education is our Business"

Merry, Kathleen MCF:EX

From: Merry, Kathleen MCF:EX
Sent: Wednesday, August 30, 2017 9:40 AM
To: Bawa, Reg R MCF:EX
Subject: FW: Minister's Mandate M1.3 RE: Respite- CYSN
Attachments: M 1.3 - Enhance Respite Mandate Report Aug28-17.docx

---

From: Jess, Katherine A MCF:EX
Sent: Tuesday, August 29, 2017 12:06 PM
To: Merry, Kathleen MCF:EX
Cc: Harvey, Danielle MCF:EX; Minnings, Anne C MCF:EX
Subject: FW: Minister's Mandate M1.3 RE: Respite- CYSN

Fyi, this one has been submitted.

Katherine Jess, CPA, CMA
Director, Accounting Operations, Financial Practice and Controls
and Ministry Security Officer
778-698-5682

From: Smith, Danielle MCF:EX
Sent: Tuesday, August 29, 2017 12:00 PM
To: Doraty, Kelton MCF:EX
Cc: Jess, Katherine A MCF:EX; Stevanovic, Aleksandra MCF:EX
Subject: FW: Minister's Mandate M1.3 RE: Respite- CYSN

Good afternoon Kelton,

I am following up on Ministers Mandate reporting. Please find attached M1.3.

Thanks,
Danielle Smith| Director, CYSN Policy
Ministry of Children and Family Development

Acknowledging the Lekwungen People, traditional keepers of this land
2-777 Broughton Street | Victoria | BC
Phone: 778-698-7368| Cell: 778-679-7995

From: Jess, Katherine A MCF:EX
Sent: Tuesday, August 29, 2017 9:47 AM
To: Smith, Danielle MCF:EX
Subject: RE: Minister's Mandate M1.3 RE: Respite- CYSN

Hi Danielle
This is fine ... I've corrected the grammar so you should double check the final. Are you going to be sending this to Kelton?

Katherine Jess, CPA, CMA
Director, Accounting Operations, Financial Practice and Controls
and Ministry Security Officer
778-698-5682

From: Smith, Danielle MCF:EX
Sent: Monday, August 28, 2017 4:13 PM
To: Minnings, Anne C MCF:EX; Jones, Kathy G MCF:EX; Jess, Katherine A MCF:EX
Cc: Stevanovic, Aleksandra MCF:EX; Gray, Raechel MCF:EX
Subject: Minister's Mandate M1.3 RE: Respite- CYSN

Good afternoon folks,

I see that Anne is now away, and I did respond to her comments in the attached document. Let me know if the wording provided is sufficient.

Thanks,
Danielle Smith| Director, CYSN Policy
Ministry of Children and Family Development

Acknowledging the Lekwungen People, traditional keepers of this land
2-777 Broughton Street | Victoria | BC
Phone: 778-698-7368| Cell: 778-679-7995

From: Minnings, Anne C MCF:EX
Sent: Monday, August 28, 2017 1:51 PM
To: Smith, Danielle MCF:EX; Jones, Kathy G MCF:EX
Cc: Stevanovic, Aleksandra MCF:EX; Gray, Raechel MCF:EX
Subject: FW: Respite- CYSN

Danielle, the report needs a bit more info. Please see my comment in the text.

Kathy, fyi, we'll need to review and help move this forward as a budget request.

Anne Minnings
Executive Director and CFO
Children and Family Development
Phone: 778-698-7373
Mobile: 250-514-9623

From: Smith, Danielle MCF:EX
Sent: Monday, August 28, 2017 11:46 AM
To: Minnings, Anne C MCF:EX
Cc: Stevanovic, Aleksandra MCF:EX
Subject: Respite- CYSN

Hi Anne,

As discussed, please find attached the costing assumptions/proposal that was submitted on Respite enhancements. Please let me know if you have any further questions or require any further information.

Many thanks,
Danielle Smith| Director, CYSN Policy
Ministry of Children and Family Development

Acknowledging the Lekwungen People, traditional keepers of this land
2-777 Broughton Street | Victoria | BC
Phone: 778-698-7368| Cell: 778-679-7995

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Wednesday, August 30, 2017 9:42 AM
To: Jones, Kathy G MCF:EX
Cc: Merry, Kathleen MCF:EX
Subject: FW: Minister's Mandate M1.3 RE: Respite- CYSN
Attachments: M 1.3 - Enhance Respite Mandate Report Aug28-17.docx

Kathy - Just a heads up that the attached outlines the desire/hope of the ministry receiving additional funding for respite as part of the Budget 2018 process

R

From: Merry, Kathleen MCF:EX
Sent: Wednesday, August 30, 2017 9:40 AM
To: Bawa, Reg R MCF:EX
Subject: FW: Minister's Mandate M1.3 RE: Respite- CYSN

From: Jess, Katherine A MCF:EX
Sent: Tuesday, August 29, 2017 12:06 PM
To: Merry, Kathleen MCF:EX
Cc: Harvey, Danielle MCF:EX; Minnings, Anne C MCF:EX
Subject: FW: Minister's Mandate M1.3 RE: Respite- CYSN

Fyi, this one has been submitted.

Katherine Jess, CPA, CMA
Director, Accounting Operations, Financial Practice and Controls
and Ministry Security Officer
778-698-5682

From: Smith, Danielle MCF:EX
Sent: Tuesday, August 29, 2017 12:00 PM
To: Doraty, Kelton MCF:EX
Cc: Jess, Katherine A MCF:EX; Stevanovic, Aleksandra MCF:EX
Subject: FW: Minister's Mandate M1.3 RE: Respite- CYSN

Good afternoon Kelton,

I am following up on Ministers Mandate reporting. Please find attached M1.3.

Thanks,
Danielle Smith| Director, CYSN Policy
Ministry of Children and Family Development

Acknowledging the Lekwungen People, traditional keepers of this land
2-777 Broughton Street | Victoria | BC
Phone: 778-698-7368| Cell: 778-679-7995

From: Jess, Katherine A MCF:EX
Sent: Tuesday, August 29, 2017 9:47 AM
To: Smith, Danielle MCF:EX
Subject: RE: Minister's Mandate M1.3 RE: Respite- CYSN

Hi Danielle
This is fine ... I've corrected the grammar so you should double check the final. Are you going to be sending this to Kelton?

Katherine Jess, CPA, CMA
Director, Accounting Operations, Financial Practice and Controls
and Ministry Security Officer
778-698-5682

From: Smith, Danielle MCF:EX
Sent: Monday, August 28, 2017 4:13 PM
To: Minnings, Anne C MCF:EX; Jones, Kathy G MCF:EX; Jess, Katherine A MCF:EX
Cc: Stevanovic, Aleksandra MCF:EX; Gray, Raechel MCF:EX
Subject: Minister's Mandate M1.3 RE: Respite- CYSN

Good afternoon folks,

I see that Anne is now away, and I did respond to her comments in the attached document. Let me know if the wording provided is sufficient.

Thanks,
Danielle Smith| Director, CYSN Policy
Ministry of Children and Family Development

Acknowledging the Lekwungen People, traditional keepers of this land
2-777 Broughton Street | Victoria | BC
Phone: 778-698-7368| Cell: 778-679-7995

From: Minnings, Anne C MCF:EX
Sent: Monday, August 28, 2017 1:51 PM
To: Smith, Danielle MCF:EX; Jones, Kathy G MCF:EX
Cc: Stevanovic, Aleksandra MCF:EX; Gray, Raechel MCF:EX
Subject: FW: Respite- CYSN

Danielle, the report needs a bit more info. Please see my comment in the text.

Kathy, fyi, we'll need to review and help move this forward as a budget request.

Anne Minnings
Executive Director and CFO
Children and Family Development
Phone: 778-698-7373
Mobile: 250-514-9623

From: Smith, Danielle MCF:EX
Sent: Monday, August 28, 2017 11:46 AM
To: Minnings, Anne C MCF:EX
Cc: Stevanovic, Aleksandra MCF:EX
Subject: Respite- CYSN

Hi Anne,

As discussed, please find attached the costing assumptions/proposal that was submitted on Respite enhancements. Please let me know if you have any further questions or require any further information.

Many thanks,
Danielle Smith| Director, CYSN Policy
Ministry of Children and Family Development

Acknowledging the Lekwungen People, traditional keepers of this land
2-777 Broughton Street | Victoria | BC
Phone: 778-698-7368| Cell: 778-679-7995

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Wednesday, August 30, 2017 11:38 AM
To: Merry, Kathleen MCF:EX
Subject: can you put in my calendar

http://bcasbo.ca/bcasbo-2017-fall-conference/

Reg Bawa CPA CGA | Assistant Deputy Minister | Finance & Corporate Services
Executive Financial Officer | Ministry of Children & Family Development
Phone: 778.698.3786

Merry, Kathleen MCF:EX

From: Merry, Kathleen MCF:EX
Sent: Wednesday, August 30, 2017 1:07 PM
To: Bawa, Reg R MCF:EX
Subject: Acceptance Letter
Attachments: Bawa Acceptance Letter20170830.pdf

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Wednesday, August 30, 2017 4:51 PM
To: 'Nicole MacIsaac'
Cc: Merry, Kathleen MCF:EX
Subject: RE: Coffee with Gentil?

Hi Nicole – I am actually moving over to Ministry of Education starting Tuesday. It might be better for Gentil to plan to meet with my replacement during that period. I have copied Kathleen so that she can assist.

Thanks
Reg

From: Nicole MacIsaac [mailto:nmacisaac@cssea.bc.ca]
Sent: Wednesday, August 30, 2017 1:26 PM
To: Bawa, Reg R MCF:EX
Subject: Coffee with Gentil?

Hi Reg,

Gentil would like to connect with you. He will be in Victoria on Oct. 10-13. Might you have time for a coffee with him?

Thank you, Nicole

Nicole MacIsaac | Executive Assistant to the CEO and Board Liaison

Community Social Services Employers' Association | 800 – 555 Burrard Street, Box 232 | Vancouver, BC | V7X 1M8
Direct Line: 604.601.3131 | Toll-free: 1.800.377.3340 Ext. 131 | Fax: 604.687.7266 | nmacisaac@cssea.bc.ca



SAVE THE DATE!

CSSEA's 2017 AGM and Conference will be taking place in Kelowna from **October 24-26, 2017**. Register now!



Warning:
This message is intended only for the addressee. Any disclosing, copying, distributing, or taking any action in reliance on the contents is prohibited. If you have received this message in error, please notify the sender immediately by return email or by collect telephone at 604.687.7220 (Canada) and electronically delete this message without making a copy. Thank you.

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Wednesday, August 30, 2017 5:47 PM
To: Jess, Katherine A MCF:EX
Cc: Singh, Rani K MCF:EX; Jones, Kathy G MCF:EX; Merry, Kathleen MCF:EX
Subject: Fwd: URGENT: BC-Canada Funding Agreements and Related Recoveries

Katherine - can you please complete this by 11:00 tomorrow for my review. Thanks.

Reg Bawa

Begin forwarded message:

> **From:** "Yuma Morisho, Okenge PREM:EX" <Okenge.YumaMorisho@gov.bc.ca>
> **Date:** August 30, 2017 at 5:34:28 PM PDT
> **To:** FIN OCG FRAS CFO <OCGFRCFO@Victoria1.gov.bc.ca>
> **Cc:** ADMCS Committee <ADMCSSADMS@Victoria1.gov.bc.ca>, "Maranda, Pierrette IGRS:EX" <Pierrette.Maranda@gov.bc.ca>, "Brubacher, Kelly IGRS:EX" <Kelly.Brubacher@gov.bc.ca>
> **Subject: URGENT: BC-Canada Funding Agreements and Related Recoveries**
>
> Dear colleagues:
> Apologies for the short notice. We are preparing an urgent briefing for the Premier on all funding agreements between B.C. and the Federal Government.
> What we need is the complete lists of BC-Canada funding agreements stating:
> - Title of the agreement (feel free to add a description paragraph)
> - Amount of federal funding
> - Start and End Dates (if applicable)
> - Matching % or funding required from B.C. (if applicable)
>
> Please separate **Capital $$** from operational $$ (to extent possible).
> Again, apologies but we need this information **no later than 2:00 pm tomorrow**, Thursday August 31.
> Many thanks in advance,
> oym
> Okenge Yuma Morisho
> Deputy Minister
> Intergovernmental Relations Secretariat
> Office of the Premier

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Wednesday, August 30, 2017 7:49 PM
To: Jess, Katherine A MCF:EX
Cc: Merry, Kathleen MCF:EX
Subject: RE: For Approval: Revised Excessive Demand Position

I am ok with the changes

Reg

From: Jess, Katherine A MCF:EX
Sent: Wednesday, August 30, 2017 12:38 PM
To: Bawa, Reg R MCF:EX
Cc: Merry, Kathleen MCF:EX
Subject: FW: For Approval: Revised Excessive Demand Position

Hi Reg,
Please will you review the changes (they are indicated in red) and provide your approval or other comments. Thanks.

Katherine Jess, CPA, CMA
Director, Accounting Operations, Financial Practice and Controls
and Ministry Security Officer
778-698-5682

From: Helander, Carling JTST:EX
Sent: Wednesday, August 30, 2017 11:11 AM
To: Kosteriva, Donna O MCF:EX
Cc: Minnings, Anne C MCF:EX; Jones, Kathy G MCF:EX
Subject: For Approval: Revised Excessive Demand Position

Hi Donna,
As discussed, despite the DM of Finance's original approval of the Excessive Demand position statement, the ADM at Finance (Doug Foster) has now become aware of position and has intervened to request changes. The attached track changed version reflects edits that Finance wishes to make to the position (their DM has agreed to support the changes).
Could you please confirm whether your ministry is ok with this edited version?
Regards,
Carling

Carling Helander, MPA
Director, Immigration Policy
BC Ministry of Jobs, Trade, and Technology
(250) 886-5632

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Thursday, August 31, 2017 8:28 AM
To: Merry, Kathleen MCF:EX
Subject: FW: RMCSD_OverviewDeck FINAL July18
Attachments: RMCSD_OverviewDeck FINAL July18.pdf; ATT00001.txt

Can you print this for me - thanks!

-----Original Message-----
From: Reg Bawa s.22
Sent: Wednesday, August 30, 2017 11:50 PM
To: Bawa, Reg R MCF:EX
Subject: RMCSD_OverviewDeck FINAL July18

Print this for meeting

Marked up using iAnnotate PDF on my iPad

Merry, Kathleen MCF:EX

From: Merry, Kathleen MCF:EX
Sent: Thursday, August 31, 2017 9:48 AM
To: Bawa, Reg R MCF:EX
Subject: RE: can you put in my calendar

November 9th has you also going to bcIMC Investment Literacy. Let me know if you want me to delete that meeting.

K

From: Bawa, Reg R MCF:EX
Sent: Wednesday, August 30, 2017 11:38 AM
To: Merry, Kathleen MCF:EX
Subject: can you put in my calendar

http://bcasbo.ca/bcasbo-2017-fall-conference/

Reg Bawa CPA CGA | Assistant Deputy Minister | Finance & Corporate Services
Executive Financial Officer | Ministry of Children & Family Development
Phone: 778.698.3786

Merry, Kathleen MCF:EX

From: Merry, Kathleen MCF:EX
Sent: Thursday, August 31, 2017 10:09 AM
To: Bawa, Reg R MCF:EX
Subject: FW: Capital Park - email message from Reg to send out

Capital Park message for you to review and approve. Return to me to send.

Thanks!

From: Brown, Aaron MCF:EX
Sent: Thursday, August 31, 2017 10:08 AM
To: Merry, Kathleen MCF:EX
Cc: Faddis, Jody MCF:EX
Subject: Capital Park - email message from Reg to send out

Hi Kathleen,
Reg asked this morning that we draft an email comm to send out asap regarding update to capital [park move schedule.
This is to be sent out (I think by you?) on his behalf to capital park email distribution list.
Draft is below created by MTICS, me, and Jody.
Any questions please contact us. ENV just sent their version out so important we send this out in next 30 mins.
Thanks
Aaron

Title:

Capital Park: Important Move-in Update – A Message from Executive Champion, Reg Bawa

Email message:

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The Capital Park project team will provide regular updates via email as new information is received and the Capital Park page on iConnect will also be updated regularly.

Thank you for your ongoing patience and understanding.

Reg Bawa,
Executive Champion, Capital Park

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Thursday, August 31, 2017 10:18 AM
To: Merry, Kathleen MCF:EX
Subject: RE: Capital Park - email message from Reg to send out

Ok by me – please copy Rob Byers as well

R

From: Merry, Kathleen MCF:EX
Sent: Thursday, August 31, 2017 10:09 AM
To: Bawa, Reg R MCF:EX
Subject: FW: Capital Park - email message from Reg to send out

Capital Park message for you to review and approve. Return to me to send.

Thanks!

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To: Merry, Kathleen MCF:EX
Cc: Faddis, Jody MCF:EX
Subject: Capital Park - email message from Reg to send out

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Reg Bawa,
Executive Champion, Capital Park

Merry, Kathleen MCF:EX

From: Merry, Kathleen MCF:EX on behalf of Bawa, Reg R MCF:EX
Sent: Thursday, August 31, 2017 10:21 AM
To: Aaftink, Erica MCF:EX; Akbar, Sajjad MCF:EX; Ames, Nicole MCF:EX; Andrei, Monica MCF:EX; Angel, Lenora MCF:EX; Angelius, Kelly M MCF:EX; Ardiel, Thea MCF:EX; Atkinson, Shelley MCF:EX; Bacy, Renaa B MCF:EX; Bailey, Jennifer K MCF:EX; Bawa, Reg R MCF:EX; Behrens, Jackie MCF:EX; Benn, Jennifer MCF:EX; Berggren-Clive, Kathy MCF:EX; Blazey, Lara MCF:EX; Bomphray, Alexandra MCF:EX; Bond, Allison MCF:EX; Bonsdorf, Diane A MCF:EX; Bookhout, Jennifer MCF:EX; Boon, Emily MCF:EX; Bopp, Karen MCF:EX; Bos, Iris MCF:EX; Bosomworth, Eowynn MCF:EX; Boyd, Jennifer MCF:EX; Boyd, Tracy D MCF:EX; Bradford, Linda MCF:EX; Brandt, Keely GCPE:EX; Bronson, Ray H MCF:EX; Broswick, Judy MCF:EX; Brown, Aaron MCF:EX; Bull, Debbie MCF:EX; Byers, Rob A SDSI:EX; Cain, Krista A MCF:EX; Callahan, Sarah R MCF:EX; Campbell, Roe MCF:EX; Carter-Sullivan, Danielle S MCF:EX; Case, Alison MCF:EX; Charlie, Tanya MCF:EX; Chatwin, Ann MCF:EX; Cheney, Gary M MCF:EX; Chow, Janice MCF:EX; Coade, Laurie MCF:EX; Cook, Jesse MCF:EX; Cornthwaite, Amber MCF:EX; Costello, Taylore MCFD:EX; Crosby, Gail MCF:EX; Currie, Tami MCF:EX; Czeck, Julie MCF:EX; Daniel, Shannon P MCF:EX; Davidson, Andy MCF:EX; De Jarisco, Dea MCF:EX; Deeth, Mike MCF:EX; Deol, Rupinder MCF:EX; Detlor, Barbara MCF:EX; Devenny, Denise MCF:EX; Doraty, Kelton MCF:EX; Douglas, Kelly A MCF:EX; Ducharme, Rhonda MCF:EX; Duff, Zoe MCF:EX; Epp, Connie MCF:EX; Evans, Kathaleen MCF:EX; Faddis, Jody MCF:EX; Farook, Safriya MCF:EX; Fassina, Mark MCF:EX; Feduniw, April MCF:EX; Fernandes, Dulcie MCF:EX; Filgate, Shauna MCF:EX; Finley, Melanie MCF:EX; Fisher, Ann MCF:EX; Foote, Sonya A MCF:EX; Freer, Leslie MCF:EX; Friebe, Danielle MCF:EX; Fuller, Anne MCF:EX; GCPE Communications - Children and Family Development; Gill, Joe MCF:EX; Gilmour, Michelle MCF:EX; Goulet, Alain MCF:EX; Graham, Esther MCF:EX; Greencorn, Randy MCF:EX; Greir, Brittany MCF:EX; Grenier, Caroline MCF:EX; Griffore, Andrea MCF:EX; Gudjonson, Tara MCF:EX; Hallman, Eric MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Hart, Inka MCF:EX; Harvey, Danielle MCF:EX; Haymes, Anjit MCF:EX; Heavener, Cory R MCF:EX; Helander, Birch MCF:EX; Holderness, Nerina E M MCF:EX; Honkanen, Katie MCF:EX; Horton, Emily MCF:EX; Hubbard, Jocelyn MCF:EX; Hudson, Melanie R MCF:EX; Huey, Christina MCF:EX; Hulten, Tracey MCF:EX; Inget, Jill MCF:EX; Jacobs, Deanna MCF:EX; Jara, Juanita MCF:EX; Jelen, Michaela MCF:EX; Johal, Kerisna MCF:EX; Jones, Kathy G MCF:EX; Kamper, Carolyn J MCF:EX; Kelly, Jillian D MCF:EX; Kennedy, Michael W MCF:EX; Keshava, Sreeni R MCF:EX; Kettle, Andrea MCF:EX; Khtaria, Parveen MCF:EX; Kober, Brianne MCF:EX; Kosteriva, Donna O MCF:EX; Kuharic, Rhea MCF:EX; Lampard, Robert MCF:EX; Lauder, Kevin MCF:EX; Lee, Jackie MCF:EX; LeLievre, Lise MCF:EX; Leonard-Vail, Tamara MCF:EX; Leveque, Jeremy MCF:EX; Lewis, Brenda MCF:EX; Little, Alix MCF:EX; Liversedge, David MCF:EX; Lockhart, Trudy MCF:EX; Lucyshyn, Lloyd MCF:EX; Macatee, Heather MCF:EX; MacGregor, Deby MCF:EX; MacKinnon, Kelly A MCF:EX; MacPherson, Colleen MR MCF:EX; MacPherson, Jeannie MCF:EX; Madison, Karen MCF:EX; Mannix, Stephanie L MCF:EX; Marshman, Lisa J MCF:EX; Martin, Lisa D MCF:EX; Massey, Christine MCF:EX; Mathews, Penny MCF:EX; Mathiasen, Donna L MCF:EX; Matthews, Sara MCF:EX; Mayfield, Madi MCF:EX; McCallum, Raven MCF:EX; McDonald, David S MCF:EX; MCF CW QA & Aboriginal Policy; MCF CYMH Policy Team; MCF EY CYSN Policy Team; MCF FinServ Accounting Operations; MCF FinServ Financial & Corporate Support Provincial Office (PO); MCF FinServ Financial Planning & Reporting; MCF FinServ Verification & Audit; MCF MAIM Information Management; MCF MAIM Information Policy; MCF MAIM Modelling & Analysis; McGregor, Jessica MCF:EX; McKellar, Gini MCF:EX; McKeracher, Liam MCF:EX; McKinnon, Dayle MCF:EX; Medeiros, Lori MCF:EX; Merry, Kathleen MCF:EX; Middleton,

To: Rebecca MCF:EX; Miller, Lisa M MCF:EX; Minnings, Anne C MCF:EX; Misri, Anita P MCF:EX; Moffat, Diana MCF:EX; Morais, Jaime MCF:EX; Muldoe, Julia R MCF:EX; Myers, Trisha MCF:EX; Neimers, Inara MCF:EX; Newburg, Pam A MCF:EX; Newbury, Heather A MCF:EX; Newman, Debbie MCF:EX; Ning, Shi MCF:EX; Osborne, Tim MCF:EX; Paisley, Brenda MCF:EX; Partington, Charmaine MCF:EX; Pawar, Deborah MCF:EX; Payne, Spencer T MCF:EX; Peachey, Phil MCF:EX; Peck, Kelly MCF:EX; Perren, Michelle MCF:EX; Peterson, Michelle A MCF:EX; Pittman, James MCF:EX; Postle, Krystle A MCF:EX; Rasmussen, Hilary MCF:EX; Rayaprolu, Ram R MCF:EX; Rich, Neil F MCF:EX; Rioux, Evelyn L MCF:EX; Robinson, Jeff D MCF:EX; Russell, Clark MCF:EX; Sagmeister, Corine MCF:EX; Sam, Karen MCF:EX; Samson, Delmer MCF:EX; Scheiber, Alex MCF:EX; Scrivener, Andrea M MCF:EX; Seale, Torri MCF:EX; Seddon-Howell, Leanne MCF:EX; Sexton, Shane MCF:EX; Shaw, Madeleine R MCF:EX; Shelford, Kim J MCF:EX; Sheridan, Monica M MCF:EX; Shields, Trish MCF:EX; Shpak, Marilyn MCF:EX; Smith, Danielle MCF:EX; Smith, Peter J MCF:EX; Smith, Wanda F MCFD:EX; Sowinski, Craig MCF:EX; Spencer, Elizabeth MCF:EX; Stancil, Alison MCF:EX; Staniforth, Kathleen MCF:EX; Stevanovic, Aleksandra MCF:EX; Stogan, Kymberlee MCF:EX; Strickland, William MCF:EX; Suarez, Francisco MCF:EX; Surry, April MCF:EX; Talbott, Catherine MCF:EX; Thoen, Darlene MCF:EX; Thomson, Lea MCF:EX; Todd, Janice MCF:EX; Tran, Kim C (Victoria) MCF:EX; Tresidder, Richard MCF:EX; Turpin, Chelsea MCF:EX; Viegas, Glen MCF:EX; Wale, James MCF:EX; Wallace, Shelagh MCF:EX; Watson, Chuck MCF:EX; Weber, Betty MCF:EX; Weberg, Brent MCF:EX; Welch, Chris MCF:EX; White, Jan MCF:EX; White, Katrina MCF:EX; Woons, Marc MCF:EX; Wywrot, Michelle MCF:EX; Zazuliak, Sue D MCF:EX; Zhu, Jamie MCF:EX

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Reg Bawa CPA CGA | Assistant Deputy Minister | Finance & Corporate Services
Executive Financial Officer | Ministry of Children & Family Development
Phone: 778.698.3786

Merry, Kathleen MCF:EX

From: Merry, Kathleen MCF:EX on behalf of Bawa, Reg R MCF:EX
Sent: Thursday, August 31, 2017 10:21 AM
To: Aaftink, Erica MCF:EX; Akbar, Sajjad MCF:EX; Ames, Nicole MCF:EX; Andrei, Monica MCF:EX; Angel, Lenora MCF:EX; Angelius, Kelly M MCF:EX; Ardiel, Thea MCF:EX; Atkinson, Shelley MCF:EX; Bacy, Renaa B MCF:EX; Bailey, Jennifer K MCF:EX; Bawa, Reg R MCF:EX; Behrens, Jackie MCF:EX; Benn, Jennifer MCF:EX; Berggren-Clive, Kathy MCF:EX; Blazey, Lara MCF:EX; Bomphray, Alexandra MCF:EX; Bond, Allison MCF:EX; Bonsdorf, Diane A MCF:EX; Bookhout, Jennifer MCF:EX; Boon, Emily MCF:EX; Bopp, Karen MCF:EX; Bos, Iris MCF:EX; Bosomworth, Eowynn MCF:EX; Boyd, Jennifer MCF:EX; Boyd, Tracy D MCF:EX; Bradford, Linda MCF:EX; Brandt, Keely GCPE:EX; Bronson, Ray H MCF:EX; Broswick, Judy MCF:EX; Brown, Aaron MCF:EX; Bull, Debbie MCF:EX; Byers, Rob A SDSI:EX; Cain, Krista A MCF:EX; Callahan, Sarah R MCF:EX; Campbell, Roe MCF:EX; Carter-Sullivan, Danielle S MCF:EX; Case, Alison MCF:EX; Charlie, Tanya MCF:EX; Chatwin, Ann MCF:EX; Cheney, Gary M MCF:EX; Chow, Janice MCF:EX; Coade, Laurie MCF:EX; Cook, Jesse MCF:EX; Cornthwaite, Amber MCF:EX; Costello, Taylore MCFD:EX; Crosby, Gail MCF:EX; Currie, Tami MCF:EX; Czeck, Julie MCF:EX; Daniel, Shannon P MCF:EX; Davidson, Andy MCF:EX; De Jarisco, Dea MCF:EX; Deeth, Mike MCF:EX; Deol, Rupinder MCF:EX; Detlor, Barbara MCF:EX; Devenny, Denise MCF:EX; Doraty, Kelton MCF:EX; Douglas, Kelly A MCF:EX; Ducharme, Rhonda MCF:EX; Duff, Zoe MCF:EX; Epp, Connie MCF:EX; Evans, Kathaleen MCF:EX; Faddis, Jody MCF:EX; Farook, Safriya MCF:EX; Fassina, Mark MCF:EX; Feduniw, April MCF:EX; Fernandes, Dulcie MCF:EX; Filgate, Shauna MCF:EX; Finley, Melanie MCF:EX; Fisher, Ann MCF:EX; Foote, Sonya A MCF:EX; Freer, Leslie MCF:EX; Friebe, Danielle MCF:EX; Fuller, Anne MCF:EX; GCPE Communications - Children and Family Development; Gill, Joe MCF:EX; Gilmour, Michelle MCF:EX; Goulet, Alain MCF:EX; Graham, Esther MCF:EX; Greencorn, Randy MCF:EX; Greir, Brittany MCF:EX; Grenier, Caroline MCF:EX; Griffore, Andrea MCF:EX; Gudjonson, Tara MCF:EX; Hallman, Eric MCF:EX; Hanson, Donna MCF:EX; Harding, Annette MCF:EX; Hart, Inka MCF:EX; Harvey, Danielle MCF:EX; Haymes, Anjit MCF:EX; Heavener, Cory R MCF:EX; Helander, Birch MCF:EX; Holderness, Nerina E M MCF:EX; Honkanen, Katie MCF:EX; Horton, Emily MCF:EX; Hubbard, Jocelyn MCF:EX; Hudson, Melanie R MCF:EX; Huey, Christina MCF:EX; Hulten, Tracey MCF:EX; Inget, Jill MCF:EX; Jacobs, Deanna MCF:EX; Jara, Juanita MCF:EX; Jelen, Michaela MCF:EX; Johal, Kerisna MCF:EX; Jones, Kathy G MCF:EX; Kamper, Carolyn J MCF:EX; Kelly, Jillian D MCF:EX; Kennedy, Michael W MCF:EX; Keshava, Sreeni R MCF:EX; Kettle, Andrea MCF:EX; Khtaria, Parveen MCF:EX; Kober, Brianne MCF:EX; Kosteriva, Donna O MCF:EX; Kuharic, Rhea MCF:EX; Lampard, Robert MCF:EX; Lauder, Kevin MCF:EX; Lee, Jackie MCF:EX; LeLievre, Lise MCF:EX; Leonard-Vail, Tamara MCF:EX; Leveque, Jeremy MCF:EX; Lewis, Brenda MCF:EX; Little, Alix MCF:EX; Liversedge, David MCF:EX; Lockhart, Trudy MCF:EX; Lucyshyn, Lloyd MCF:EX; Macatee, Heather MCF:EX; MacGregor, Deby MCF:EX; MacKinnon, Kelly A MCF:EX; MacPherson, Colleen MR MCF:EX; MacPherson, Jeannie MCF:EX; Madison, Karen MCF:EX; Mannix, Stephanie L MCF:EX; Marshman, Lisa J MCF:EX; Martin, Lisa D MCF:EX; Massey, Christine MCF:EX; Mathews, Penny MCF:EX; Mathiasen, Donna L MCF:EX; Matthews, Sara MCF:EX; Mayfield, Madi MCF:EX; McCallum, Raven MCF:EX; McDonald, David S MCF:EX; MCF CW QA & Aboriginal Policy; MCF CYMH Policy Team; MCF EY CYSN Policy Team; MCF FinServ Accounting Operations; MCF FinServ Financial & Corporate Support Provincial Office (PO); MCF FinServ Financial Planning & Reporting; MCF FinServ Verification & Audit; MCF MAIM Information Management; MCF MAIM Information Policy; MCF MAIM Modelling & Analysis; McGregor, Jessica MCF:EX; McKellar, Gini MCF:EX; McKeracher, Liam MCF:EX; McKinnon, Dayle MCF:EX; Medeiros, Lori MCF:EX; Merry, Kathleen MCF:EX; Middleton,

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Reg Bawa CPA CGA | Assistant Deputy Minister | Finance & Corporate Services
Executive Financial Officer | Ministry of Children & Family Development
Phone: 778.698.3786

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Thursday, August 31, 2017 2:49 PM
To: Larabee, Shawn G GCPE:EX
Cc: Merry, Kathleen MCF:EX
Subject: RE: Budget

Why don't you join Kathy and I at 10:30 for a briefing on the budget.

From: Larabee, Shawn G GCPE:EX
Sent: Thursday, August 31, 2017 2:45 PM
To: Bawa, Reg R MCF:EX
Subject: Budget

Do you have some time tomorrow to meet with me and chat upcoming budget?

(Specifically, whether any MCFD items will be different than what was presented in Feb)

Shawn Larabee
Government Communications and Public Engagement
Ministry of Children and Family Development
250 356-1639
Shawn.G.Larabee@gov.bc.ca

Merry, Kathleen MCF:EX

From: Bawa, Reg R MCF:EX
Sent: Thursday, August 31, 2017 3:04 PM
To: Larabee, Shawn G GCPE:EX
Cc: Merry, Kathleen MCF:EX
Subject: RE: Budget

Yes

From: Larabee, Shawn G GCPE:EX
Sent: Thursday, August 31, 2017 2:52 PM
To: Bawa, Reg R MCF:EX
Cc: Merry, Kathleen MCF:EX
Subject: RE: Budget

Sounds good
Your office?

From: Bawa, Reg R MCF:EX
Sent: Thursday, August 31, 2017 2:49 PM
To: Larabee, Shawn G GCPE:EX
Cc: Merry, Kathleen MCF:EX
Subject: RE: Budget

Why don't you join Kathy and I at 10:30 for a briefing on the budget.

From: Larabee, Shawn G GCPE:EX
Sent: Thursday, August 31, 2017 2:45 PM
To: Bawa, Reg R MCF:EX
Subject: Budget

Do you have some time tomorrow to meet with me and chat upcoming budget?

(Specifically, whether any MCFD items will be different than what was presented in Feb)

Shawn Larabee
Government Communications and Public Engagement
Ministry of Children and Family Development
250 356-1639
Shawn.G.Larabee@gov.bc.ca

Merry, Kathleen MCF:EX

From: Merry, Kathleen MCF:EX
Sent: Thursday, August 31, 2017 4:39 PM
To: Bawa, Reg R MCF:EX
Subject: Org Chart
Attachments: EDUC Org Chart.pdf

Tran, Kim C (Victoria) MCF:EX

From: Massey, Christine MCF:EX
Sent: Wednesday, August 16, 2017 2:15 PM
To: Keshava, Sreeni R MCF:EX
Cc: Tran, Kim C (Victoria) MCF:EX
Subject: RE: Aboriginal Intern, URGENT

Whoever manages the hiring board process in your Division should also have a copy of the approved plan. However, given my surplus in staff salaries, I don't see this as an issue.

From: Keshava, Sreeni R MCF:EX
Sent: Wednesday, August 16, 2017 2:08 PM
To: Massey, Christine MCF:EX
Cc: Tran, Kim C (Victoria) MCF:EX
Subject: RE: Aboriginal Intern, URGENT

Unfortunately I don't have a copy of the plan and Kim Shelford is away. I have put in a call to Lise to speak with her as it appears from the e mail from her (I will send you separately) the person has already been selected and offer letter is done as per PSA. It is quite possible that Lise and Kerisna have met and forecasted this but Kerisna is also away.

Sreeni Keshava
Director, Executive Divisions
Finance & Corporate Services
MCFD, Cell: 250 818 8918

From: Massey, Christine MCF:EX
Sent: Wednesday, August 16, 2017 2:02 PM
To: Keshava, Sreeni R MCF:EX
Cc: Tran, Kim C (Victoria) MCF:EX
Subject: RE: Aboriginal Intern, URGENT

I don't recall exactly, but it doesn't mean that I didn't approve it. Is it not in our hiring plan?

From: Keshava, Sreeni R MCF:EX
Sent: Wednesday, August 16, 2017 1:59 PM
To: Massey, Christine MCF:EX
Subject: Aboriginal Intern, URGENT

Hi Christine, A quick question. Are you aware of or had you approved hiring an aboriginal intern in the Aboriginal Policy Branch? (cost about 44K this fiscal and 32K next fiscal OTO, to be managed within staffing budget)

Sreeni Keshava
Director, Executive Divisions
Finance & Corporate Services
MCFD, Cell: 250 818 8918

Tran, Kim C (Victoria) MCF:EX

From: Tran, Kim C (Victoria) MCF:EX
Sent: Tuesday, August 15, 2017 4:31 PM
To: Massey, Christine MCF:EX
Subject: FW: Re: BC Friends Agreement
Attachments: REVISED_FINAL_Print Distribution addendum_Aug 15 2017.pdf

Importance: High

fyi

From: Tran, Kim C (Victoria) MCF:EX
Sent: Tuesday, August 15, 2017 4:13 PM
To: 'Casey Dick'
Cc: management@friendsresilience.org; director@friendsresilience.org; LeReverend, Katherine R. JAG:EX; Angelius, Kelly M MCF:EX; Tran, Kim C (Victoria) MCF:EX
Subject: RE: Re: BC Friends Agreement
Importance: High

Dear Ms. Dick,

Thank you for your response. We have reviewed your email and accompanying addendum. We expected to receive a straight-forward extension of the BC's existing agreement and cannot commit to any additional terms. We can increase the License fee to $25,000 AUD (from current $5000 annual) and require you accept BC's 'revised' print/distribution addendum (see attached).

The Province remains willing to enter into the 1-year extension to allow additional time to review and discuss outstanding issues that made it impossible to enter into your proposed new business and training model. At this time the Province is not making a commitment beyond this 1-year extension. This is our final proposal and we are not able to negotiate any alternatives to the proposal. We require a response within 24 hours including the License Agreement document (and accompanying addendum) for signature.

Sincerely,

Christine Massey
Assistant Deputy Minister
Ministry of Children and Family Development
Policy and Provincial Services

From: Casey Dick [mailto:licensing@friendsresilience.org]
Sent: Monday, August 14, 2017 10:50 PM
To: Tran, Kim C (Victoria) MCF:EX
Cc: management@friendsresilience.org; director@friendsresilience.org; LeReverend, Katherine R. JAG:EX; Angelius, Kelly M MCF:EX
Subject: Re: BC Friends Agreement

Dear Christine

Thank you for the opportunity to continue our beneficial and long-standing relationship.

Attached is the draft extension agreement incorporating your proposed print run addendum. Thank you very much for taking the time to put the addendum together.

Please find below further explanation in relation to the agreement extension:

- The extension until 30th June 2018 coincides with the end of the BC school year and the end of our Australian financial year. It is our intention that in offering this extension, it will allow you to proceed with your current Friends Programs activities for the entire 2017-2018 school year, with minimal disruption.
- The reasonable request for BC to trial the Portal and eBooks by 31st January 2018 will allow sufficient time for Friends Resilience to make any necessary modifications based on the feedback received. Such modifications would be made prior to your next school year, to ensure a smooth transition to our new delivery model. Please be aware that population level delivery of eBooks, could reduce the cost of royalties charged per child and per teacher. Royalties are commonly charged on a sliding scale according to numbers, the larger the number of people using the Programs the lesser the royalties.
- Some advantages of using our eBooks, via our Portal, would include:
    - Teachers are automatically provided with a certificate of completion once trained.
    - Child and youth are also automatically provided with a certificate of program completion.
    - Every participant/child gets emailed a link to their own activity book, which can be kept long-term as a personal resource for coping during challenging times in their life.
    - Access to the links at home would allow families to be more involved and learn more about the social and emotional resilience skills taught in the Friends Programs.
    - The use of our eBooks accessed via our Portal by BC in the future could potentially significantly reduce your storage, printing and administration costs.
- The reasonable uniform royalty of AUD $5 per book would facilitate in the transition to our new model which is currently operational in other countries. This model involves calculating royalties by number of children and teachers using the Programs, as opposed to per book printed.
- We understand that in the past, training may have been provided by Realizing Resilience previously known as Austin Resilience. However, they can no longer do training with our Friends Resilience Programs.
- The AUD $50,000 License fee incorporates the expenses incurred by Friends Resilience in producing the Canadianized 6th Edition full colour eBook resources. The Canadian 6th edition versions of the Friends Programs eBooks are currently available in our Portal and these eBooks can be trialled by BC prior to the 2018-19 school year.

We trust that the transitional phase to eBooks, online training and to the overall future delivery model of the Friends Programs will bring benefits to both parties.

We are open to any feedback on this proposal and look forward to your reply.

Kind regards

Casey Dick

On Tue, Aug 15, 2017 at 8:08 AM, Tran, Kim C (Victoria) MCF:EX <Kim.C.Tran@gov.bc.ca> wrote:

Sent on behalf of Christine Massey, ADM.

Dear Ms. Dick,

Thank you for your re-consideration and offer of a one-year extension of BC's agreement.

Please provide us with a draft extension agreement by August 16th 8:00am (PST) for our review. As you are aware and as MCFD previously requested, BC requires a small print run to complete the upcoming school year. Please see attached a proposed addendum to be included in the extension agreement.

Following our review we will make a decision and inform you within 24 hours.

Sincerely,

Christine Massey

Assistant Deputy Minister,

Ministry of Children and Family Development

Policy and Provincial Services

From: Casey Dick [mailto:licensing@friendsresilience.org]
Sent: Thursday, August 10, 2017 3:56 PM
To: Tran, Kim C (Victoria) MCF:EX
Cc: management@friendsresilience.org; director@friendsresilience.org; LeReverend, Katherine R. JAG:EX; Angelius, Kelly M MCF:EX
Subject: Re: BC Friends Agreement

Dear Christine

After giving the matter further consideration, we are prepared to enter into a one-year extension with BC.

We are doing so in good faith that this represents a transitional arrangement into signing a new License in the future.

We are aware that your website http://www2.gov.bc.ca/gov/content/health/managing-your-health/mental-health-substance-use/child-teen-mental-health/friends-program shows an upcoming training schedule for the Friends Programs. It is in the benefit of both parties to move forward and see the continued use of the Programs in BC.

We will draft a 12-month extension addendum and send it to you pending your interest in moving forward.

We sincerely hope that we can reach a positive outcome for all parties involved.

Kind regards



Casey Dick

Licensing & Business Development

LLB (Hons) & BHSc (Nut)

Licensing Coordinator
Friends Resilience
www.friendsresilience.org

licensing@friendsresilience.org

_____

On Fri, Aug 11, 2017 at 1:50 AM, Tran, Kim C (Victoria) MCF:EX <Kim.C.Tran@gov.bc.ca> wrote:

Sent on behalf of Christine Massey.

VIA E-MAIL

Ref: 233386

Casey Dick

E-mail: licensing@friendsresilience.org

Dear Ms. Dick,

I am writing with respect to the FR License and Training agreement between the province of BC (the Province) and FR which expired March 31, 2017. This agreement was extended over a period of four months while the parties held lengthy negotiations concerning the new License Agreement proposed by FR.

Regretfully, FR declined multiple requests from the Province to enter into a 1-year Agreement. The proposed interim agreement was proposed as a way for the Province and FR to potentially resolve the many legal and operational impediments preventing the Province from executing a new 3-year agreement. The 1-year agreement would also have allowed the Province the time to develop and execute a transition plan to your new proposed model.

I can therefore advise that the Province will not be entering into a new License Agreement with FR and will no longer operate the FRIENDS program within BC. The Ministry will work with our partners and stakeholders to ensure that they are aware that all program operations need to cease by August 26th, as per clause 11.05 of the expired Agreement.

Our Ministry appreciates the long and productive partnership with FR and we wish you and your organization the best in your future endeavours.

Sincerely,

Christine Massey

Assistant Deputy Minister,

Ministry of Children and Family Development

Policy and Provincial Services

pc: management@friendsresilience.org

director@friendsresilience.org

Katherine.LeReverend@gov.bc.ca

Kelly.angelius@gov.bc.ca

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--



Casey Dick
Licensing & Business Development
LLB (Hons) & BHSc (Nut)
Licensing Coordinator
Friends Resilience
www.friendsresilience.org
licensing@friendsresilience.org

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Tran, Kim C (Victoria) MCF:EX

From: Massey, Christine MCF:EX
Sent: Monday, August 14, 2017 2:49 PM
To: Angelius, Kelly M MCF:EX
Cc: Lampard, Robert MCF:EX; Tran, Kim C (Victoria) MCF:EX; LeReverend, Katherine R. JAG:EX
Subject: RE: BC Friends Agreement - 233386 OUTGOING 2 APPROVED BY CMassey

Yes, please proceed. Kim can send out on my behalf. Good work everyone.

From: Angelius, Kelly M MCF:EX
Sent: Monday, August 14, 2017 1:52 PM
To: Massey, Christine MCF:EX
Cc: Lampard, Robert MCF:EX; Tran, Kim C (Victoria) MCF:EX; LeReverend, Katherine R. JAG:EX
Subject: RE: BC Friends Agreement
Importance: High

Hi Christine,
Update: Rob and I consulted with Katherine and her feedback has been incorporated in our draft response below and attached.

Please review the response below and once you have approved, could Kim please execute it on your behalf? (Kim, please include the same people and cc's as the previous email sent to Ms. Dick).

Given the time sensitivity of this, time zones, and our request for their response by Wednesday morning, could this please be executed before end of today?

The meeting scheduled for 3pm today can be cancelled.

Much thanks,
Kelly

s.13,s.17

From: Angelius, Kelly M MCF:EX
Sent: Friday, August 11, 2017 12:47 PM
To: Massey, Christine MCF:EX

Cc: Lampard, Robert MCF:EX; Tran, Kim C (Victoria) MCF:EX
Subject: RE: BC Friends Agreement

Hi Christine,
Further to my email below, a quick update following my meeting with Rob.

s.13,s.17

I'll send our draft response to her today, and I've left her a voice message as a heads-up. Following receipt of her feedback Monday morning, I'll send it to you for your review/input and execution.

Thanks Christine, have a great weekend -

Kelly

From: Angelius, Kelly M MCF:EX
Sent: Thursday, August 10, 2017 4:20 PM
To: Massey, Christine MCF:EX
Cc: Lampard, Robert MCF:EX; Tran, Kim C (Victoria) MCF:EX
Subject: FW: BC Friends Agreement
Importance: High

Hi Christine,
See below for FR's response.

I just spoke with Rob. We will digest this and then first thing tomorrow morning we'll draft a response on your behalf and send it to you for your review and execution.

Thanks,

Kelly

From: Casey Dick [mailto:licensing@friendsresilience.org]
Sent: Thursday, August 10, 2017 3:56 PM
To: Tran, Kim C (Victoria) MCF:EX
Cc: management@friendsresilience.org; director@friendsresilience.org; LeReverend, Katherine R. JAG:EX; Angelius, Kelly M MCF:EX
Subject: Re: BC Friends Agreement

Dear Christine

After giving the matter further consideration, we are prepared to enter into a one-year extension with BC.

We are doing so in good faith that this represents a transitional arrangement into signing a new License in the future.

We are aware that your website http://www2.gov.bc.ca/gov/content/health/managing-your-health/mental-health-substance-use/child-teen-mental-health/friends-program shows an upcoming training schedule for the Friends Programs. It is in the benefit of both parties to move forward and see the continued use of the Programs in BC.

We will draft a 12-month extension addendum and send it to you pending your interest in moving forward.

We sincerely hope that we can reach a positive outcome for all parties involved.

Kind regards



Casey Dick
Licensing & Business Development
LLB (Hons) & BHSc (Nut)
Licensing Coordinator
Friends Resilience
www.friendsresilience.org
licensing@friendsresilience.org

On Fri, Aug 11, 2017 at 1:50 AM, Tran, Kim C (Victoria) MCF:EX <Kim.C.Tran@gov.bc.ca> wrote:

Sent on behalf of Christine Massey.

VIA E-MAIL

Ref: 233386

Casey Dick

E-mail: licensing@friendsresilience.org

Dear Ms. Dick,

I am writing with respect to the FR License and Training agreement between the province of BC (the Province) and FR which expired March 31, 2017. This agreement was extended over a period of four months while the parties held lengthy negotiations concerning the new License Agreement proposed by FR.

s.13,s.17

Sincerely,

Christine Massey

Assistant Deputy Minister,

Ministry of Children and Family Development

Policy and Provincial Services

pc: management@friendsresilience.org

director@friendsresilience.org

Katherine.LeReverend@gov.bc.ca

Kelly.angelius@gov.bc.ca

--



Casey Dick
Licensing & Business Development
LLB (Hons) & BHSc (Nut)
Licensing Coordinator
Friends Resilience
www.friendsresilience.org
licensing@friendsresilience.org

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Tran, Kim C (Victoria) MCF:EX

From: Massey, Christine MCF:EX
Sent: Wednesday, August 16, 2017 1:27 PM
To: Angelius, Kelly M MCF:EX
Cc: Tran, Kim C (Victoria) MCF:EX; Lampard, Robert MCF:EX; LeReverend, Katherine R. JAG:EX
Subject: RE: Re: BC Friends Agreement - 233386 OUTGOING 4

Approved for Kim to send out on my behalf.

From: Angelius, Kelly M MCF:EX
Sent: Wednesday, August 16, 2017 1:27 PM
To: Massey, Christine MCF:EX
Cc: Tran, Kim C (Victoria) MCF:EX; Lampard, Robert MCF:EX; LeReverend, Katherine R. JAG:EX
Subject: RE: Re: BC Friends Agreement
Importance: High

Hi Christine, here is a draft response for your review. If all looks good, Kim could you please kindly execute this today on behalf of Christine (to all the same folks), along with the attachment?
Many thanks,
Kelly

s.13,s.17

From: Casey Dick [mailto:licensing@friendsresilience.org]
Sent: Tuesday, August 15, 2017 11:29 PM
To: Tran, Kim C (Victoria) MCF:EX
Cc: management@friendsresilience.org; director@friendsresilience.org; LeReverend, Katherine R. JAG:EX; Angelius, Kelly M MCF:EX
Subject: Re: Re: BC Friends Agreement

Dear Christine

Thank you for your correspondence.

s.13,s.17

We look forward to your reply.

Kind regards

Casey

On Wed, Aug 16, 2017 at 9:13 AM, Tran, Kim C (Victoria) MCF:EX <Kim.C.Tran@gov.bc.ca> wrote:

Dear Ms. Dick,

Thank you for your response. We have reviewed your email and accompanying addendum. We expected to receive a straight-forward extension of the BC's existing agreement and cannot commit to any additional terms. We can increase the License fee to $25,000 AUD (from current $5000 annual) and require you accept BC's 'revised' print/distribution addendum (see attached).

The Province remains willing to enter into the 1-year extension to allow additional time to review and discuss outstanding issues that made it impossible to enter into your proposed new business and training model. At this time the Province is not making a commitment beyond this 1-year extension. This is our final proposal and we are not able to negotiate any alternatives to the proposal. We require a response within 24 hours including the License Agreement document (and accompanying addendum) for signature.

Sincerely,

Christine Massey

Assistant Deputy Minister

Ministry of Children and Family Development

Policy and Provincial Services

From: Casey Dick [mailto:licensing@friendsresilience.org]
Sent: Monday, August 14, 2017 10:50 PM

To: Tran, Kim C (Victoria) MCF:EX
Cc: management@friendsresilience.org; director@friendsresilience.org; LeReverend, Katherine R. JAG:EX; Angelius, Kelly M MCF:EX
Subject: Re: BC Friends Agreement

Dear Christine

Thank you for the opportunity to continue our beneficial and long-standing relationship.

Attached is the draft extension agreement incorporating your proposed print run addendum. Thank you very much for taking the time to put the addendum together.

Please find below further explanation in relation to the agreement extension:

s.13,s.17

We are open to any feedback on this proposal and look forward to your reply.

Kind regards

Casey Dick

On Tue, Aug 15, 2017 at 8:08 AM, Tran, Kim C (Victoria) MCF:EX <Kim.C.Tran@gov.bc.ca> wrote:

Sent on behalf of Christine Massey, ADM.

Dear Ms. Dick,

Thank you for your re-consideration and offer of a one-year extension of BC's agreement.

Please provide us with a draft extension agreement by August 16th 8:00am (PST) for our review. As you are aware and as MCFD previously requested, BC requires a small print run to complete the upcoming school year. Please see attached a proposed addendum to be included in the extension agreement.

Following our review we will make a decision and inform you within 24 hours.

Sincerely,

Christine Massey

Assistant Deputy Minister,

Ministry of Children and Family Development

Policy and Provincial Services

From: Casey Dick [mailto:licensing@friendsresilience.org]
Sent: Thursday, August 10, 2017 3:56 PM
To: Tran, Kim C (Victoria) MCF:EX
Cc: management@friendsresilience.org; director@friendsresilience.org; LeReverend, Katherine R. JAG:EX; Angelius, Kelly M MCF:EX
Subject: Re: BC Friends Agreement

Dear Christine

After giving the matter further consideration, we are prepared to enter into a one-year extension with BC.

We are doing so in good faith that this represents a transitional arrangement into signing a new License in the future.

We are aware that your website http://www2.gov.bc.ca/gov/content/health/managing-your-health/mental-health-substance-use/child-teen-mental-health/friends-program shows an upcoming training schedule for the Friends Programs. It is in the benefit of both parties to move forward and see the continued use of the Programs in BC.

We will draft a 12-month extension addendum and send it to you pending your interest in moving forward.

We sincerely hope that we can reach a positive outcome for all parties involved.

Kind regards



Casey Dick

Licensing & Business Development

LLB (Hons) & BHSc (Nut)

Licensing Coordinator
Friends Resilience
www.friendsresilience.org

licensing@friendsresilience.org

On Fri, Aug 11, 2017 at 1:50 AM, Tran, Kim C (Victoria) MCF:EX <Kim.C.Tran@gov.bc.ca> wrote:

Sent on behalf of Christine Massey.

VIA E-MAIL

Ref: 233386

Casey Dick

E-mail: licensing@friendsresilience.org

Dear Ms. Dick,

I am writing with respect to the FR License and Training agreement between the province of BC (the Province) and FR which expired March 31, 2017. This agreement was extended over a period of four months while the parties held lengthy negotiations concerning the new License Agreement proposed by FR.

s.13,s.17

Sincerely,

Christine Massey

Assistant Deputy Minister,

Ministry of Children and Family Development

Policy and Provincial Services

pc: management@friendsresilience.org

director@friendsresilience.org

Katherine.LeReverend@gov.bc.ca

Kelly.angelius@gov.bc.ca

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--



Casey Dick

Licensing & Business Development

LLB (Hons) & BHSc (Nut)

Licensing Coordinator
Friends Resilience
www.friendsresilience.org

licensing@friendsresilience.org

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Casey Dick
Licensing & Business Development
LLB (Hons) & BHSc (Nut)
Licensing Coordinator
Friends Resilience
www.friendsresilience.org
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Tran, Kim C (Victoria) MCF:EX

From: Tran, Kim C (Victoria) MCF:EX
Sent: Wednesday, August 2, 2017 3:18 PM
To: Massey, Christine MCF:EX
Subject: RE: DM meeting with Doug Kelly tomorrow

You are in a Conference call from 2:15pm to 2:45pm with Karen and Paula from MO

From: Massey, Christine MCF:EX
Sent: Wednesday, August 2, 2017 3:10 PM
To: Tran, Kim C (Victoria) MCF:EX
Subject: Fwd: DM meeting with Doug Kelly tomorrow

Am I available?

cm

Begin forwarded message:

> **From:** "Benn, Jennifer MCF:EX" <Jennifer.Benn@gov.bc.ca>
> **Date:** August 2, 2017 at 2:17:06 PM PDT
> **To:** "Massey, Christine MCF:EX" <Christine.Massey@gov.bc.ca>, "Devenny, Denise MCF:EX" <Denise.Devenny@gov.bc.ca>
> **Subject: DM meeting with Doug Kelly tomorrow**
>
> Hi,
>
> Doug Kelly is meeting Allison tomorrow 2-3pm in Allison's office. If one or both of you are available, Allison said you can join her (if you want to but not necessary).
>
> Thanks,
> Jen

Jennifer Benn
Senior Executive Assistant, Deputy Minister's Office
Ministry of Children and Family Development
Phone: 778-698-7038
Email: Jennifer.Benn@gov.bc.ca

Tran, Kim C (Victoria) MCF:EX

From: Massey, Christine MCF:EX
Sent: Tuesday, August 15, 2017 10:55 AM
To: Behrens, Francesca MCF:EX
Cc: Tran, Kim C (Victoria) MCF:EX
Subject: RE: Jonathan Barry Flight Approval

Approved

From: Behrens, Francesca MCF:EX
Sent: Tuesday, August 15, 2017 10:54 AM
To: Massey, Christine MCF:EX
Cc: Tran, Kim C (Victoria) MCF:EX
Subject: RE: Jonathan Barry Flight Approval

Oh, sorry! They were for the PCCC meeting.

Francesca Behrens

From: Massey, Christine MCF:EX
Sent: Tuesday, August 15, 2017 10:51 AM
To: Behrens, Francesca MCF:EX
Cc: Tran, Kim C (Victoria) MCF:EX
Subject: RE: Jonathan Barry Flight Approval

Hi Francesca – what were the flights for?

From: Behrens, Francesca MCF:EX
Sent: Tuesday, August 15, 2017 8:39 AM
To: Massey, Christine MCF:EX
Cc: Tran, Kim C (Victoria) MCF:EX
Subject: Jonathan Barry Flight Approval

Good morning Christine,

As Jonathan Barry is not able to approve his own flights, can you please review/approve his flights on my purchase card statement for July?

Thank you,

Francesca Behrens
A/Team Lead – Specialized Provincial Services
Ministry of Children and Family Development

Providing Services For:

Web Link:	Email:	Toll Free Number:	Fax Number:
Autism Funding	MCF.AutismFundingUnit@gov.bc.ca	1-877-777-3530	1-250-356-8578
Medical Benefits	MCF.MedicalBenefitsProgram@gov.bc.ca	1-888- 613-3232	1-250-356-2159
Child Care Subsidy - Payments		1-888-338-6622	1-877-544-0699

Child Care Operating Funding - Payments MCF.CCOF@gov.bc.ca 1-888-338-6622 1-250-953-3327

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TEAMWORK.CURIOSITY.PASSION.SERVICE.COURAGE.ACCOUNTABILITY

Tran, Kim C (Victoria) MCF:EX

From: Tran, Kim C (Victoria) MCF:EX
Sent: Friday, August 11, 2017 11:53 AM
To: Massey, Christine MCF:EX
Subject: FW: Letter of Support - Required by Monday, August 14th
Attachments: Letter of Support_MCFD_final.docx

Importance: High

From: Newman, Debbie MCF:EX
Sent: Friday, August 11, 2017 11:42 AM
To: Tran, Kim C (Victoria) MCF:EX
Subject: FW: Letter of Support - Required by Monday, August 14th
Importance: High

Hi Kim – would Christine be aware of any ministry policy around providing support to external agencies such as BC Children's hospital as in the attached?
Thank you!

From: Dobmeier, Teresa MCF:EX
Sent: Friday, August 11, 2017 9:30 AM
To: Newman, Debbie MCF:EX
Subject: FW: Letter of Support - Required by Monday, August 14th
Importance: High

Hi there,
Do you know if there is any policy etc. regarding signing support letters?
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Headley, Deborah MCF:EX
Sent: Friday, August 11, 2017 9:23 AM
To: Dobmeier, Teresa MCF:EX
Subject: FW: Letter of Support - Required by Monday, August 14th
Importance: High

Hi Teresa,
I received the request below (letter attached) from BC Children's – s.22 looking for my support in my new role. I would like to offer my support as is a great initiative that will benefit our children and youth as well but uncomfortable signing on behalf of ministry as I'm not sure what sort of rules MCFD has in terms of signing letters like this, could you let me know please?
Thank you,
Deborah

Deborah Headley, MSW RCSW
Executive Director, Provincial Operations
Ministry for Children and Family Development

Mailing address:
Suite 601-700 West Georgia Street
Vancouver, BC V7Y 1B6
Phone: 604 660 5687
Cell: 604 315 2076
Fax: 604 660 1090

Ministry of Children and Family Development

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From: Davidson, Jana [mailto:jxdavidson@cw.bc.ca]
Sent: Thursday, August 10, 2017 3:41 PM
To: Headley, Deborah MCF:EX
Subject: Letter of Support - Required by Monday, August 14th
Importance: High

Hi Deb,

Hope you are enjoying the summer and doing well. We are applying for funds from the Mental Health Commission of Canada to support evaluation and curation of mental health online tools and APPS for youth through eFoundry. I am hoping that MCFD could provide a letter of support for this application. We have provided a draft (attached) but would be very happy if you were to personalize it. Let me know if you are able to do this – sorry for the very tight timeline. The application is due August 18th.

Cheers,

Jana

Jana Davidson, MD, FRCP(C)
Clinical Professor, Psychiatry, UBC
Psychiatrist-in-Chief, BCCH
Head, Division of Child & Adolescent Psychiatry, UBC
T: 604-875-2802
F: 604-875-2541
Executive Assistant: Maureen Wong
mwong13@cw.bc.ca
604-875-2720

BC Children's Hospital
An agency of the Provincial Health Services Authority

PREMIER'S AWARD PARTNERSHIP 2016 REGIONAL RECIPIENT

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 09, 2017 3:18 PM
To: Shelford, Kim J MCF:EX; Massey, Christine MCF:EX
Cc: De Jarisco, Dea MCF:EX; Rasmussen, Hilary MCF:EX; Newman, Debbie MCF:EX
Subject: RE: P&P Secretariat Support

Hi Kim,
Thank you for the detailed note, I appreciate the information. Please go ahead and move the invites as indicated below.

s.22 Holden Chu will be acting for me s.22
s.22 (August 21-September 5).

I am looking forward to being involved in the committee.

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Shelford, Kim J MCF:EX
Sent: Wednesday, August 9, 2017 1:13 PM
To: Dobmeier, Teresa MCF:EX; Massey, Christine MCF:EX
Cc: De Jarisco, Dea MCF:EX; Rasmussen, Hilary MCF:EX
Subject: P&P Secretariat Support

Hi Teresa,

My branch manages the secretariat support for the Practice and Policy (P&P) Committee. Our next P&P meeting is Tuesday September 5, 2017 and a draft agenda will be sent out to committee members this week.

Key contacts for P&P secretariat support are:

- Dea De Jarisco sends out the call for agenda items, distributes the agenda and meeting materials and facilitates the online meeting;
- Hillary Rasmussen takes minutes at the meeting and tracks committee decisions, actions and follow up items; and
- Lara Blazey backs up Hilary and myself when needed.

To streamline scheduling, we would like to move calendar invites to Christine's calendar. I also note for the chairs that the P&P Terms of Reference is up for review. We recommend that review of the P&P TOR occur at the October meeting to follow Andy Davidson's presentation in September on the ministry's updated governance structure.

Teresa, I look forward to working with you. Please let me know if you have any P&P questions or require any additional support.

Regards, Kim

Kim Shelford

Director of Strategic Policy, Research and Engagement
Policy and Provincial Services Division | Ministry of Children and Family Development
Ph: (250) 896 - 1761 | Kim.Shelford@gov.bc.ca

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Thursday, August 10, 2017 12:26 PM
To: Newman, Debbie MCF:EX; Angel, Lenora MCF:EX
Subject: RE: approval status?

HI there,
It is 232657

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newman, Debbie MCF:EX
Sent: Thursday, August 10, 2017 12:03 PM
To: Angel, Lenora MCF:EX
Cc: Dobmeier, Teresa MCF:EX
Subject: RE: approval status?

You can access eApp through your phone, but it's fine to wait till 1:30 too. Here is the link:
https://cfdeapprovals.gov.bc.ca/prod/SitePages/fullHistory.aspx

---

From: Angel, Lenora MCF:EX
Sent: Thursday, August 10, 2017 12:02 PM
To: Newman, Debbie MCF:EX
Cc: Dobmeier, Teresa MCF:EX
Subject: Re: approval status?

I can get access after 1330 thru super user I think and then can find a number - in burnaby and can't get access until I get a machine ...: I don't think I can access from iPhone or can I ? Hmmmm will try

Sent from my iPhone

On Aug 10, 2017, at 11:59 AM, Newman, Debbie MCF:EX <Debbie.Newman@gov.bc.ca> wrote:

> Do either of you have a Cliff number so I can access this?
>
> ---
>
> **From:** Angel, Lenora MCF:EX
> **Sent:** Thursday, August 10, 2017 11:16 AM
> **To:** Dobmeier, Teresa MCF:EX
> **Cc:** Newman, Debbie MCF:EX
> **Subject:** Re: approval status?
>
> Which says to me that tanya didn't do it ...
> Thank you Deb and Teresa
>
> Sent from my iPhone

On Aug 10, 2017, at 11:13 AM, Dobmeier, Teresa MCF:EX <Teresa.Dobmeier@gov.bc.ca> wrote:

> Great, the document has some track changes in it that need to be cleaned up. I will ask Debbie to clean it up and send it to Christine for final approval.
> Thanks
>
> *Teresa Dobmeier*
> **Acting Assistant Deputy Minister**
> **Service Delivery Division**
> **Ministry of Children and Family Development**
> **#210 – 1165 Battle Street, Kamloops V2C 2N4**
> **Mobile: 250-819-4999**
>
> ---
>
> **From:** Angel, Lenora MCF:EX
> **Sent:** Thursday, August 10, 2017 11:11 AM
> **To:** Dobmeier, Teresa MCF:EX
> **Subject:** Re: approval status?
>
> Yes she gave me verbal
>
> Sent from my iPhone
>
> On Aug 10, 2017, at 10:09 AM, Dobmeier, Teresa MCF:EX <Teresa.Dobmeier@gov.bc.ca> wrote:
>
> > I have it now. Allison was in support?
> >
> > *Teresa Dobmeier*
> > **Acting Assistant Deputy Minister**
> > **Service Delivery Division**
> > **Ministry of Children and Family Development**
> > **#210 – 1165 Battle Street, Kamloops V2C 2N4**
> > **Mobile: 250-819-4999**
> >
> > ---
> >
> > **From:** Angel, Lenora MCF:EX
> > **Sent:** Thursday, August 10, 2017 9:38 AM
> > **To:** Dobmeier, Teresa MCF:EX
> > **Subject:** Re: approval status?
> >
> > Oh oh - glad I checked - It should have come thru eapproval could Shirley check for u?
> >
> > Sent from my iPhone
> >
> > On Aug 10, 2017, at 9:18 AM, Dobmeier, Teresa MCF:EX <Teresa.Dobmeier@gov.bc.ca> wrote:
> >
> > > Hi Lenora,
> > > I am concerned that I missed something. I am not clear what approval is outstanding.

I am still in Kamloops. The planes are grounded and I couldn't lose the amount of worktime to drive. I will be in Victoria next week, as long as the smoke lifts.

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Angel, Lenora MCF:EX
Sent: Thursday, August 10, 2017 9:15 AM
To: Dobmeier, Teresa MCF:EX
Subject: approval status?
Importance: High

Hi – we are on a bit of a clock – has Christine signed off on the travel cost forgiveness – so I can give the PSA final
Please and thank u
What city are u in ?

Lenora E. Angel, BScN, MPA
Provincial Director Youth Justice
Executive Director Specialized Intervention & Youth Justice Branch
Ministry of Children and Family Development
PO box 9717 Stn Prov Govt
Victoria BC V8W 9S1
Cell phone – 250-889-4970

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Thursday, August 10, 2017 3:13 PM
To: Cain, Krista A MCF:EX
Cc: Newman, Debbie MCF:EX
Subject: RE: Estimates

Hi Krista,
Thanks for following up. Debbie is supporting me with the information so I am prepared.

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Cain, Krista A MCF:EX
Sent: Wednesday, August 9, 2017 1:02 PM
To: Dobmeier, Teresa MCF:EX
Cc: Newman, Debbie MCF:EX
Subject: Estimates

Hi Teresa

Following the email I just sent, did you get what you needed from Carmen? Did she send you SDDs notes for review and updating??

Do you still require some assistance? If so, please let me know. Debbie is also a great resource for Estimates!

Krista

Krista Cain
Director, Executive Operations | Client Relations
Deputy Minister's Office
Ministry of Children & Family Development
Phone: 778.698.5089

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Thursday, August 10, 2017 3:24 PM
To: Robinson, Sheila A MCF:EX
Cc: Newman, Debbie MCF:EX
Subject: RE: MOSAIC

Hi Sheila,
Can you provide advice on the question below?
Thanks

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Cain, Krista A MCF:EX
Sent: Thursday, August 10, 2017 3:12 PM
To: Dobmeier, Teresa MCF:EX
Cc: Newman, Debbie MCF:EX
Subject: MOSAIC

Good afternoon,

The MO has sent regrets to the attached Grand Opening at MOSAIC, however would like advice on whether this is an organization that Minister Conroy should meet with at a later date.

Please let me know by tomorrow.

Thanks,
Krista

Krista Cain
Director, Executive Operations | Client Relations
Deputy Minister's Office
Ministry of Children & Family Development
Phone: 778.698.5089

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Thursday, August 10, 2017 3:31 PM
To: Newman, Debbie MCF:EX
Subject: RE: Youth Aging Out of Care. Appropriate Adult.

I have given Helen the heads up

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newman, Debbie MCF:EX
Sent: Thursday, August 10, 2017 3:25 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: Youth Aging Out of Care. Appropriate Adult.

So you know, extensions of any kind of a thing of the past. What they do now is "grant" one, but then include it on the overdue correspondence report anyway.

From: Dobmeier, Teresa MCF:EX
Sent: Thursday, August 10, 2017 3:24 PM
To: Newman, Debbie MCF:EX
Subject: RE: Youth Aging Out of Care. Appropriate Adult.

Thanks, will do

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newman, Debbie MCF:EX
Sent: Thursday, August 10, 2017 3:24 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: Youth Aging Out of Care. Appropriate Adult.

We won't be able to get an extension so if we could try to get Helen on it that would be best

---

From: Dobmeier, Teresa MCF:EX
Sent: Thursday, August 10, 2017 3:23 PM
To: Newman, Debbie MCF:EX
Subject: RE: Youth Aging Out of Care. Appropriate Adult.

Great, I will send an acknowledgment note. I don't know if we have any flexibility re:time frame. The two people who have worked with this ED on his requests as he brings them to the SDA are s.22 until August 28 (Tami Lund and

Laurie Chapman). Any chance we can push it out to the end of the first week in September? If not I can support Helen to move it forward. Please let me know what the timeline will be
Thanks

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newman, Debbie MCF:EX
Sent: Thursday, August 10, 2017 3:18 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: Youth Aging Out of Care. Appropriate Adult.

How it works is I send the package down to correspondence who then creates the eApp and Cliff logs and assigns it to the EDS of TCS. You are welcome to acknowledge his email in the meantime. Sound ok?

From: Dobmeier, Teresa MCF:EX
Sent: Thursday, August 10, 2017 3:11 PM
To: Newman, Debbie MCF:EX
Subject: FW: Youth Aging Out of Care. Appropriate Adult.

Hi Debbie,
Just checking protocol/process. I would like this to be an SDA direct reply. To do this would I send Steve an acknowledgment email that I have received his email and staff from the SDA would be following up. Then does it get uploaded in eapprovals for direct reply?
Thanks

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Steve Knudson [mailto:executivedirector@whitebuffalosociety.net]
Sent: Thursday, August 10, 2017 10:37 AM
To: Devenny, Denise MCF:EX; Heavener, Cory R MCF:EX; Bond, Allison MCF:EX; Dobmeier, Teresa MCF:EX
Cc: Chapman, Laurie MCF:EX
Subject: Youth Aging Out of Care. Appropriate Adult.

Please excuse my unsolicited request but I believe that this issue is very important and need to be addressed. I have attached current article from the Globe and Mail, a news release by CBC radio and a copy of the report "When Youth Age Out of Care-Where to From There" commissioned by MCFD and the federal government. The common issues identified is that youth leaving care are ill prepared and not supported. They too frequently become homeless and involved in crime. Our agency has put together a proposal to provide support for these youth beginning before they leave care and continuing until age 24. The program would serve24-30 young people and provide them with one to one support that would be available to them 24/7. It would ensure that these young adults always has someone to turn to and in some way provide a substitute parent in times of crisis. The young person

worker would be assigned 8-10 young people and would work with them to ensure housing, healthcare, education, training and employment were all addressed. They would also be accessible to the youth on a 24/7 rotation as typically crises don't occur during office hours. I believe we can provide this service for slightly less than $300,000.00 per year.
I would welcome the opportunity to speak to the appropriate office to discuss a contract for this service.
Respectfully
Steve Knudson

Steve Knudson
Executive Director
White Buffalo Aboriginal and Metis Health Society
517A Tranquille Road
Kamloops, B.C.
V2B 3H3.
Office (250) 554-1176
Cell (250) 819-6425

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Friday, August 11, 2017 9:30 AM
To: Newman, Debbie MCF:EX
Subject: FW: Letter of Support - Required by Monday, August 14th
Attachments: Letter of Support_MCFD_final.docx

Importance: High

Hi there,
Do you know if there is any policy etc. regarding signing support letters?
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Headley, Deborah MCF:EX
Sent: Friday, August 11, 2017 9:23 AM
To: Dobmeier, Teresa MCF:EX
Subject: FW: Letter of Support - Required by Monday, August 14th
Importance: High

Hi Teresa,
I received the request below (letter attached) from BC Children's – essentially who I used to work with and looking for my support in my new role. I would like to offer my support as is a great initiative that will benefit our children and youth as well but uncomfortable signing on behalf of ministry as I'm not sure what sort of rules MCFD has in terms of signing letters like this, could you let me know please?
Thank you,
Deborah

Deborah Headley, MSW RCSW
Executive Director, Provincial Operations
Ministry for Children and Family Development

Mailing address:
Suite 601-700 West Georgia Street
Vancouver, BC V7Y 1B6
Phone: 604 660 5687
Cell: 604 315 2076
Fax: 604 660 1090




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From: Davidson, Jana [mailto:jxdavidson@cw.bc.ca]
Sent: Thursday, August 10, 2017 3:41 PM
To: Headley, Deborah MCF:EX
Subject: Letter of Support - Required by Monday, August 14th
Importance: High

Hi Deb,
Hope you are enjoying the summer and doing well. We are applying for funds from the Mental Health Commission of Canada to support evaluation and curation of mental health online tools and APPS for youth through eFoundry. I am hoping that MCFD could provide a letter of support for this application. We have provided a draft (attached) but would be very happy if you were to personalize it. Let me know if you are able to do this – sorry for the very tight timeline. The application is due August 18th.
Cheers,

Jana

Jana Davidson, MD, FRCP(C)
Clinical Professor, Psychiatry, UBC
Psychiatrist-in-Chief, BCCH
Head, Division of Child & Adolescent Psychiatry, UBC
T: 604-875-2802
F: 604-875-2541
Executive Assistant: Maureen Wong
mwong13@cw.bc.ca
604-875-2720





Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Friday, August 11, 2017 8:33 AM
To: Newman, Debbie MCF:EX
Cc: Scheiber, Alex MCF:EX
Subject: FW: MCFD Virtel Decision
Attachments: MCFD 3270 Emulation Software Decision Briefing Note v0.3.docx; ATT00001.htm

Importance: High

Hi Debbie,
Can you find some time for Alex and I to discuss? Perhaps when I am there next week.
Thanks

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Sahota, Amarjit MCF:EX
Sent: Thursday, August 10, 2017 3:59 PM
To: Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX
Subject: FW: MCFD Virtel Decision
Importance: High

Alex/Teresa – Please see the attached Briefing Note from the Information Services Division.

As I understand it, there is currently a software called PComm that is installed on MCFD workstations. This is said to run in the background (is invisible to users) and enable access to programs such as MIS/RAP. License support for this is coming to an end and the options are to either upgrade or replace it with software called Virtel. I understand that Virtel comes at no cost with minimal impact on users.

Could you please review the BN and advise how we should move forward. Thanks.

Amarjit.

From: Jassar, Daisy SDSI:EX
Sent: Thursday, August 10, 2017 1:24 PM
To: Sahota, Amarjit MCF:EX
Subject: MCFD Virtel Decision
Importance: High

Hello Amarjit, the ISD team has been working on a project to upgrade PCOMM v6 to PCOMM v12. Recently, we deployed a product called Virtel on the SDPR for 3270 emulation. As Virtel is being provided by OCIO as a voted service and it meets all the security and functional needs of PCOMM, we would like to roll out Virtel for MCFD as well. Could you please let me know if you have any concerns with this approach?

The attached draft BN provides some additional information on the project. Please let me know if you have any questions. Thank you!

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Friday, August 11, 2017 8:13 AM
To: Newman, Debbie MCF:EX; Blackman, Karen L MCF:EX
Subject: RE: Approval pls: Administrative Forum Room Rental Approval

HI Karen,
This is approved,

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newman, Debbie MCF:EX
Sent: Thursday, August 10, 2017 8:17 PM
To: Blackman, Karen L MCF:EX; Dobmeier, Teresa MCF:EX
Subject: Approval pls: Administrative Forum Room Rental Approval

For your approval pls Teresa for South Fraser to use paid meeting space under $500 on Sep 19th for their admin forum.
Thanks

From: Blackman, Karen L MCF:EX
Sent: Thursday, August 10, 2017 5:38 PM
To: Newman, Debbie MCF:EX
Subject: FW: Administrative Forum Room Rental Approval

I am seeking approval for a room rental for under 500 dollars for an administrative forum for September 19

From: Westcott, Sammantha A M MCF:EX
Sent: Friday, August 4, 2017 3:35 PM
To: Blackman, Karen L MCF:EX
Subject: RE: Administrative Forum Room Rental Approval

The cost of the room alone would come to 498.75 including taxes.

Sammantha Westcott
Office Manager/Assistant to DOO– GDB, GLN, GLO, GLG, GDA
(604) – 951-5909
Ministry of Children and Family Development
#201 - 13680 105A Street
Surrey BC, V3S 2B3

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Thursday, August 10, 2017 3:34 PM
To: Cain, Krista A MCF:EX
Cc: Newman, Debbie MCF:EX
Subject: RE: MOSAIC

Hi Krista,
The EDS in the SDA (Shelia Robinson) has responded with a very positive recommendation that Minister Conroy meet with the agency at a later date.

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Cain, Krista A MCF:EX
Sent: Thursday, August 10, 2017 3:12 PM
To: Dobmeier, Teresa MCF:EX
Cc: Newman, Debbie MCF:EX
Subject: MOSAIC

Good afternoon,

The MO has sent regrets to the attached Grand Opening at MOSAIC, however would like advice on whether this is an organization that Minister Conroy should meet with at a later date.

Please let me know by tomorrow.

Thanks,
Krista

Krista Cain
Director, Executive Operations | Client Relations
Deputy Minister's Office
Ministry of Children & Family Development
Phone: 778.698.5089

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Tuesday, August 15, 2017 4:04 PM
To: Newman, Debbie MCF:EX
Subject: FW: in engagement report
Attachments: Engagement Plan 2016 Final_October.docx

Please print

From: Bond, Allison MCF:EX
Sent: Thursday, July 20, 2017 2:14 PM
To: Dobmeier, Teresa MCF:EX
Subject: in engagement report

Don't forget to mention data plans as something we did to address tools for staff

I will send more as I remember stuff

Attached is that report on progress I talked about

Allison Bond
Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development

(t) 250-387-3810
(c) 778-677-1448

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Friday, August 11, 2017 3:52 PM
To: Newman, Debbie MCF:EX
Subject: FW: MEETING REQUEST: Touchbase re Housing priorities

Hi Debbie,
A Calendar heads up

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Massey, Christine MCF:EX
Sent: Friday, August 11, 2017 3:50 PM
To: Benn, Jennifer MCF:EX
Cc: Cain, Krista A MCF:EX; Dobmeier, Teresa MCF:EX; Tran, Kim C (Victoria) MCF:EX
Subject: RE: MEETING REQUEST: Touchbase re Housing priorities

Hi Jen – I could attend on Allison's behalf. If it doesn't work out for my calendar, Teresa could attend. She would be the ADM for MCFD to join the proposed ADM group noted below.

cm

From: Benn, Jennifer MCF:EX
Sent: Friday, August 11, 2017 10:24 AM
To: Massey, Christine MCF:EX
Subject: FW: MEETING REQUEST: Touchbase re Housing priorities

Hi Christine,

Received the below meeting request from CSCD for Allison, is this something you want to attend on her behalf?

Thanks,
Jen

From: Thompson, Laurel CSCD:EX
Sent: Friday, August 11, 2017 9:06 AM
To: Quigley, Shanna SDSI:EX; Bracewell, Barb HLTH:EX; Whitford, Kelly M AVED:EX; Benn, Jennifer MCF:EX; Duncan, Nikki PSSG:EX; Salling, Tammy L FIN:EX
Subject: MEETING REQUEST: Touchbase re Housing priorities

Hello all,

DM Dawes is hoping to have a meeting with your Deputy's regarding Housing priorities as we have a Housing item going to Cabinet August 23rd. Please advise if your Deputy can be available for a 1 hour meeting at any of the following times:

Wednesday, August 16th anytime
Thursday, August 17th 4:00-5pm
Monday, August 21st anytime

Draft Agenda:

1) Update on Housing commitments
    a. Presentation to Cabinet (ppt)
    b. Summary of MAH mandate commitments
2) Cabinet Working Group on Housing
    a. Creation of an ADM working group
3) Roundtable
    a. Summary of cross government housing related mandate commitments

Attendees:
DM Lori Wanamaker
DM Sheila Taylor
DM Doug Hughes
DM Shannon Baskerville
DM Allison Bond (Optional)
DM Mark Sieben (Optional)

Deputy's may invite relevant ADM's as they see appropriate.

Thank you,

Laurel Thompson
Senior Executive Assistant, Deputy Minister's Office
Ministry of Municipal Affairs and Housing
6th Floor, 800 Johnson St, Victoria BC V8W 9N7
Phone: 250.387.9108 | Cell: 250.812.0883 | Laurel.Thompson@gov.bc.ca

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Tuesday, August 08, 2017 1:55 PM
To: Bartel, Martin MCF:EX; Newman, Debbie MCF:EX
Cc: Dickerson, Shirley J MCF:EX
Subject: FW: September 20/21 CYMH Forum place holder

Hi Martin,
I am forwarding this to Debbie as she is back and Shirley has moved into her new role.
Thanks

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Bartel, Martin MCF:EX
Sent: Tuesday, August 8, 2017 1:49 PM
To: Benn, Jennifer MCF:EX; Dickerson, Shirley J MCF:EX
Cc: Dobmeier, Teresa MCF:EX; Bond, Allison MCF:EX; Pawar, Deborah MCF:EX; Woons, Marc MCF:EX
Subject: September 20/21 CYMH Forum place holder

Jennifer/Shirley
We are just in the beginning stages of our planning for the CYMH Forum September 20/21 at the Radisson in Richmond. We are wondering if there could be a place holder for Allison and Teresa to join us for our opening in the morning of the 20th. We will shortly have more specifics but wanted to seek a placeholder.
Thx kindly,
M

Martin Bartel
Provincial Director of CYMHS
Provincial Operations
Ministry of Children and Family Development
Mail Address:
Box 783, 7278 Pioneer Ave.
Agassiz, BC VOM 1A0
(p) 604-796-1044
(c) 604-799-5589
(f) 604-796-5539
Martin.Bartel@gov.bc.ca

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Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Tuesday, August 08, 2017 3:02 PM
To: Newman, Debbie MCF:EX
Subject: FW: PO log s.22
Attachments: FW: MCFD deserting ministry employee

Hi Debbie,
Is drafting a letter as requested below something you usually do? If not can you point me in a direction?
Thanks
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newburg, Pam A MCF:EX
Sent: Thursday, August 3, 2017 10:02 AM
To: Dobmeier, Teresa MCF:EX
Cc: Cain, Krista A MCF:EX; Kuharic, Rhea MCF:EX
Subject: FW: PO log s.22

Good morning Teresa. My apologies for the delay in responding.

Further to your questions below, I have followed up and we suggest a general acknowledgment letter – thank you , we will look into, etc. Re: confidentiality, you don't want to say too much s.22
s.22
s.22 Regarding time frame, it sounds like a delay is beyond your control with staff on vacay, etc.

Hope that helps.

Thanks,
Pam

_____

From: Newburg, Pam A MCF:EX
Sent: Friday, July 28, 2017 3:00 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: PO log s.22

Hi Teresa. Thanks for getting back to me. Very good questions! I will follow up and get back to you. I may not be able to get back to you until Tuesday. Hope that is ok?

Thanks,
Pam

_____

From: Dobmeier, Teresa MCF:EX
Sent: Friday, July 28, 2017 2:47 PM
To: Newburg, Pam A MCF:EX
Cc: Kuharic, Rhea MCF:EX; Cain, Krista A MCF:EX
Subject: RE: PO log s.22

Hi Pam,
Yes you can forward this one to me. I want to check regarding process. As an EDS I have received letters like this. I would usually receive them from Debbie Newman with a request to investigate/follow up on the allegations. There was no formal eapproval process. s.22
Given we know who has sent this do we follow up with the individual? The other question is in regards to time frames. s.22 . Is a couple week delay a concern?
Thanks for assisting to navigate the process.
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister,
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newburg, Pam A MCF:EX
Sent: Tuesday, July 25, 2017 4:00 PM
To: Dobmeier, Teresa MCF:EX
Cc: Kuharic, Rhea MCF:EX; Cain, Krista A MCF:EX
Subject: FW: PO log s.22

Hi Teresa,

Please see attached referral from the Premier's office. May we forward this one to you for your handling please as it involves a ministry employee currently working in the MCFD s.22 office? Due to the confidential nature of the incoming it has not been logged into CLIFF.

Thanks,
Pam Newburg
Correspondence Management
Client Relations Branch

From: Rochon, Jake PREM:EX
Sent: Tuesday, July 25, 2017 1:21 PM
To: Newburg, Pam A MCF:EX
Subject: PO log s.22

Hi Pam! I have a specific MCFD employee case here… Is this something you would be able to handle? Thank you!

Jake Rochon
Correspondence Officer
Office of the Premier
(250) 356-1906

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Tuesday, August 08, 2017 3:57 PM
To: Newman, Debbie MCF:EX
Subject: FW: September 20/21 CYMH Forum place holder

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Benn, Jennifer MCF:EX
Sent: Tuesday, August 8, 2017 3:56 PM
To: Bartel, Martin MCF:EX; Dickerson, Shirley J MCF:EX
Cc: Dobmeier, Teresa MCF:EX; Bond, Allison MCF:EX; Pawar, Deborah MCF:EX; Woons, Marc MCF:EX
Subject: RE: September 20/21 CYMH Forum place holder

Hi Martin,

Yes, I've put a hold in Allison's calendar.

Thanks,

Jen

From: Bartel, Martin MCF:EX
Sent: Tuesday, August 8, 2017 1:49 PM
To: Benn, Jennifer MCF:EX; Dickerson, Shirley J MCF:EX
Cc: Dobmeier, Teresa MCF:EX; Bond, Allison MCF:EX; Pawar, Deborah MCF:EX; Woons, Marc MCF:EX
Subject: September 20/21 CYMH Forum place holder

Jennifer/Shirley

We are just in the beginning stages of our planning for the CYMH Forum September 20/21 at the Radisson in Richmond. We are wondering if there could be a place holder for Allison and Teresa to join us for our opening in the morning of the 20th. We will shortly have more specifics but wanted to seek a placeholder.

Thx kindly,

M

Martin Bartel
Provincial Director of CYMHS
Provincial Operations
Ministry of Children and Family Development
Mail Address:
Box 783, 7278 Pioneer Ave.
Agassiz, BC VOM 1A0
(p) 604-796-1044
(c) 604-799-5589
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Martin.Bartel@gov.bc.ca

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Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Tuesday, August 15, 2017 4:32 PM
To: Newman, Debbie MCF:EX
Subject: Blog_2
Attachments: Blog_2.docx



Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 16, 2017 10:06 AM
To: Newman, Debbie MCF:EX; Headley, Deborah MCF:EX
Subject: item for EDS call

Hi there,
Can you add 10 minutes to the EDS call for a discussion regarding Informing honorarium analysis?

Thanks
Teresa

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 16, 2017 10:26 AM
To: Howis, Christy PSA:EX
Cc: Newman, Debbie MCF:EX; Norman, Sherri L PSA:EX
Subject: RE: LR matter

Thanks Christy,
I believe I have worked through the issue that was in the forefront yesterday.
Thank you,
Teresa

From: Howis, Christy PSA:EX
Sent: Wednesday, August 16, 2017 9:42 AM
To: Dobmeier, Teresa MCF:EX
Cc: Newman, Debbie MCF:EX; Norman, Sherri L PSA:EX
Subject: RE: LR matter

Hi Teresa,

Thank you for your email. I'm unfortunately caught up in hearing matters, but if this is an urgent LR matter could you please contact Sherri Norman? Sherri is the Employee Relations Specialist and I'm sure she would be able to assist.

Thank you,
Christy

Christy Howis, Senior Labour Relations Specialist
Labour Relations Branch | Employee Relations and Workplace Health Division | BC Public Service Agency
1st Floor, 810 Blanshard Street| Victoria, BC | V8W 9V1 | 250-387-0496
Ask MyHR: www.gov.bc.ca/myhr/contact | 250.952.6000 | Toll Free 1.877.277.0772



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---

From: Dobmeier, Teresa MCF:EX
Sent: Tuesday, August 15, 2017 3:26 PM
To: Howis, Christy PSA:EX
Cc: Newman, Debbie MCF:EX
Subject: LR matter

Hi Christy,
I need to connect regarding an LR matter that has come to my attention. Can you let Debbie Newman know when you are available. I think we only need 15 minutes. Thank you

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Thursday, August 17, 2017 8:17 AM
To: Newman, Debbie MCF:EX
Subject: FW: ACEs Summit BC and Beyond: November 14/15th

Hi Debbie,
If we have to do a decision brief can you include Christine's request below. If we don't, can you let Kim know?
Thanks

From: Massey, Christine MCF:EX
Sent: Wednesday, August 16, 2017 3:18 PM
To: Dobmeier, Teresa MCF:EX
Subject: FW: ACEs Summit BC and Beyond: November 14/15th

Teresa – I'd like to send 3 staff to this event (one each from the Early Years Office, CYMH Policy and Child Welfare Policy). I will prepare a DBN for the DM's approval. Have you made any decisions on attendance from your Division?

From: Bond, Allison MCF:EX
Sent: Tuesday, August 1, 2017 9:50 AM
To: Dobmeier, Teresa MCF:EX; Massey, Christine MCF:EX
Subject: FW: ACEs Summit BC and Beyond: November 14/15th

Can you canvas your teams and see who should attend.

From: vtregillus@doctorsofbc.ca [mailto:vtregillus@doctorsofbc.ca]
Sent: Tuesday, August 1, 2017 9:49 AM
To: 'Florizone, Dan SktnHR'; Miller, Greg SS; Neudorf, Cory SktnHR; Bassingthwaite, Karen SktnHR; Verna Yiu; 'darlene.bouwsema@gov.ab.ca'; 'scot.MacDonald@gov.bc.ca'; Brown, Stephen R HLTH:EX; Caul, Doug D ABR:EX; Taylor, Sheila A SDSI:EX; Hughes, Doug J HLTH:EX; Kendall, Perry HLTH:EX; XT:Adams, Evan HLTH:IN; Fyfe, Richard J JAG:EX; 'Patty PERENS'; 'tom.longridge@sd72.bc.ca'; 'dalla@neskonlithband.com'; Bond, Allison MCF:EX; 'Claire Guy'; 'Michelle Gagnon'; 'tnicholas@bcchf.ca'; 'Kates, Nick'; XT:Seckel, Allan 2 HLTH:IN
Cc: XT:Hoag, Gordon HLTH:IN; Copes, Marilyn HLTH:EX; Hill, Katie; Soares, Nikita; 'Christina Southey'; Despins, Lisa
Subject: ACEs Summit BC and Beyond: November 14/15th

Good morning:

We are in the final process of contracting with Dr. Vincent Felitti, Founder of the Department of Preventive Medicine for Kaiser Permanente and Director of the California Institutes of Preventive Medicine, to be our key note speaker at the Shared Care Committee's (Ministry of Health and Doctors of BC) sponsored Adverse Childhood Experiences (ACEs) Summit dinner on November 14th in Vancouver, attracting over 400 participants. This is a major legacy of the Child and Youth Mental Health and Substance Use Collaborative www.collaborativetoolbox.ca Within the contract we are asking Dr. Felitti to spend time with provincial and Indigenous leaders to:

- explore the benefit of embedding ACEs into practice and policy across several sectors, especially: health, education, local government and justice/policing
- understand the compelling arguments for addressing ACEs as an important tool to make progress on existing priorities

- discuss whether it makes sense to ensure ACEs are the top priority for the provincial marijuana revenues starting in 2018 – to achieve the best population health and social outcomes possible
- consider the advantages of a federal/national approach on ACEs knowing that Minister Jane Philpott is supportive of a pan-Canadian approach/Summit

This session for the leaders with our keynote speaker will be held at 3-4.30pm on November 14 followed by the dinner. A Save the Date for the ACEs Summit was sent to you this week. In addition, a calendar invite will be sent to you for this leaders meeting with Dr. Vincent Felitti.

This session is to serve you and your portfolios in your respective provinces. We are so glad to adapt the focus of the meeting to meet your needs. Please let me know if you want any changes to the session as suggested above – thank you.

Valerie Tregillus
Project Director,
Child and Youth Mental Health and Substance Use (CYMHSU) Collaborative

T 250 385 3603 C 604 634 3603
sharedcarebc.ca

SharedCare
Partners for Patients

A Partnership of Doctors of BC and the Ministry of Health

115 – 1665 W Broadway
Vancouver BC V6J 5A4

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Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 16, 2017 3:03 PM
To: Newman, Debbie MCF:EX
Cc: Woons, Marc MCF:EX
Subject: FW: Tomorrow's MOC Meeting

HI Debbie,
Can you add Pat to the meeting?

From: Woons, Marc MCF:EX
Sent: Wednesday, August 16, 2017 3:01 PM
To: Dobmeier, Teresa MCF:EX
Subject: Tomorrow's MOC Meeting

Hi Teresa,

Can you invite Pat Boyle? Maybe setup a conference number? We can figure it out on the fly too.
Marc

Marc Woons | Senior Project Manager | Project & Support Services
Ministry of Children & Family Development
3-777 Broughton St, Coast Salish Territory, Victoria BC, V8W 1E2 | ☎ 250-882-0717





Want more info? Click on the logo!

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Thursday, August 17, 2017 4:32 PM
To: Cain, Krista A MCF:EX
Cc: Newman, Debbie MCF:EX
Subject: Re: Looking for answers on why my MCFD file has not been closed already

Yes I have. And yes it is. Thanks for making sure it didn't fall through the cracks.

Teresa Dobmeier
EDS Thompson/Cariboo/Shuswap
Ministry of Children and Family Development
(t) 250-371-3661

On Aug 17, 2017, at 4:25 PM, Cain, Krista A MCF:EX <Krista.Cain@gov.bc.ca> wrote:

> Hello Teresa
> I am just checking in that you have rec'd this and it is being followed up on?
> Thank you
> Krista

s.22

Page 522 to/à Page 525

Withheld pursuant to/removed as

s.22

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 16, 2017 12:27 PM
To: Newman, Debbie MCF:EX
Subject: RE: meeting

Just in the case you aren't aware….you rock!

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 16, 2017 12:16 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: meeting

sure

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 16, 2017 12:15 PM
To: Newman, Debbie MCF:EX
Subject: meeting

Hi Can you set up another meeting for 30 minutes tomorrow morning for the same group I am meeting with now.

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Thursday, August 17, 2017 1:26 PM
To: Huey, Christina MCF:EX
Cc: Newman, Debbie MCF:EX
Subject: RE: Terms of Reference

Hi Christina,
Thanks for your note. I look forward to a chance to connect. I will be hitting security right about the time of our call. If I don't pick up I will connect asap.

I think clear ToR are very important and need to be reviewed annually. At the same time I would not want to go down this road until the ADM position for SDD is settled. I would not want to start a process that may or may not align with the new ADM's vision and practice of leading a table like the EDS. I would like you to wait until the position is filled to move this forward. From my experience conversations to develop a ToR can be foundational for a group and I think having the new ADM be a part of or lead this conversation would be essential.

I am still open to connecting today if that would be helpful.
Teresa

From: Huey, Christina MCF:EX
Sent: Thursday, August 17, 2017 12:33 PM
To: Dobmeier, Teresa MCF:EX
Cc: Newman, Debbie MCF:EX
Subject: Terms of Reference

Hello Teresa,

I popped by this afternoon to see if you had any time in your calendar to discuss the possibility of developing a ToR (Terms of Reference) for the EDS table. Debbie indicated you might have some time while you were at the airport for a quick call and suggested I send you some background information.

I've attached a ToR template as well as the ToR's for P&P and the Implementation Table. The idea of a ToR for the EDS's was originally raised as part of the governance and reporting around MYAP. We've been using the ToR template successfully for project boards and steering committees to help clarify purpose, scope and authority of these groups.

Before I take the idea of a ToR for the EDS any further and raise the idea with Deborah Headley I wanted to ensure you were aware of the concept and open to the discussion. I can provide a bit more clarity and answer any questions you may have this afternoon.

Regards,
Christina Huey | Manager
Implementation Coordination| Project & Support Services
Ministry of Children & Family Development
3rd Floor-777 Broughton St, Victoria BC, V8W 1E2
E-mail: christina.huey@gov.bc.ca
Cell: (250) 361-5086
Office: (778) 698-7045



Want more info? Click on the logo!

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Friday, August 18, 2017 2:55 PM
To: Erikson, Lise M MCF:EX
Cc: Newman, Debbie MCF:EX
Subject: Complaint to MO

Hi Lise,
I am writing a second email to keep these complaint separate.
s.22

Again I don't have a lot of information and this should be coming through eapproavls.

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Friday, August 18, 2017 2:52 PM
To: Erikson, Lise M MCF:EX
Cc: Newman, Debbie MCF:EX
Subject: complaint to the MO

Hi Lise,
I don't have very much information at this time and have been watching for this to come through eapprovals
A complaint has come to the MO's office (not sure from who) regarding staff that have moved from the West Short to Broad mead. The complainant said that Allison had told them this would not happen.

That is all the information I have at this time. Just a heads up that this may come up next week.
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Friday, August 18, 2017 2:58 PM
To: Boyle, Pat R MCF:EX; Brown, Aaron MCF:EX; Newman, Debbie MCF:EX
Cc: Davidson, Andy MCF:EX
Subject: RE: Contact Information Library on the Actioning Emergency Preparedness SharePoint site

Thanks Pat,
Debbie hasn't been involved and isn't to date. I don't think we need administrative support just clarity of who is going to be responsible for keeping the org chart up to date. If we need administrative support we will need to find it somewhere. We may be able to borrow Gaven who has been involved from now but not sure. Debbie is currently managing two roles and we can't stretch her any further. Deborah Headley may also be able to problem solve this if it becomes an issue.

I hope things go well.
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Boyle, Pat R MCF:EX
Sent: Friday, August 18, 2017 2:55 PM
To: Dobmeier, Teresa MCF:EX; Brown, Aaron MCF:EX; Newman, Debbie MCF:EX
Cc: Davidson, Andy MCF:EX
Subject: RE: Contact Information Library on the Actioning Emergency Preparedness SharePoint site

Afternoon Teresa –

Andy had put forward a request though Aaron to get a cell phone – that would be dedicated to this and future MOC needs – so the number could be common and used in the future. We would post that number - and then – forward to my and other phones as necessary. Should that not be doable in the short turn around - my cell is 250-919-4897.

In the meantime Christa and I have sort of got a game plan for this weekend with a more complete transfer / hand off next week. Many of the contacts that Christa have developed have been informal and have been developed over the last months and we do not want to loss those information and support s sources with a quick transition.

No there has not been admin support services identified and I was going to talk with Deb next week when I had more of a sense of both need and time. I also believe that that the EDS group was sending their SDA contacts into Deb – but Sheila's note is the only one that I was copied in on.

From: Dobmeier, Teresa MCF:EX
Sent: Friday, August 18, 2017 3:33 PM

To: Boyle, Pat R MCF:EX; Brown, Aaron MCF:EX; Newman, Debbie MCF:EX
Subject: FW: Contact Information Library on the Actioning Emergency Preparedness SharePoint site

Hi Pat,
Can you update the org chart as we move forward.
Thanks

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Medeiros, Lori MCF:EX
Sent: Friday, August 18, 2017 2:28 PM
To: Dobmeier, Teresa MCF:EX
Cc: Newman, Debbie MCF:EX; Brown, Aaron MCF:EX
Subject: Re: Contact Information Library on the Actioning Emergency Preparedness SharePoint site

Aaron & Deb - re Teresa's note below, I'll leave with you to let me know if/when you need support from me and/or Internal Comms as I'm not linked into ongoing planning/work with Pat and team. Gini and I will also keep an eye out for email or requests from Pat, Mark and Christina. (Gini, please add Christina Huey to site admin/restricted area and send her link.)

On Aug 18, 2017, at 2:18 PM, Dobmeier, Teresa MCF:EX <Teresa.Dobmeier@gov.bc.ca> wrote:

> Hi there,
> The Coordination (Pat's number) number should go on the org chart in the sharepoint site.
> This should be updated by whoever is managing the site and org chart updates. I assumed that would be Pat as we haven't identified Administrative support for his role this is something that you will have to keep an eye on over the next while. Is his workload re: managing this expanding enough that he needs that support.
> Thanks
>
> *Teresa Dobmeier*
> **Acting Assistant Deputy Minister**
> **Service Delivery Division**
> **Ministry of Children and Family Development**
> **#210 – 1165 Battle Street, Kamloops V2C 2N4**
> **Mobile: 250-819-4999**
>
> ---
>
> **From:** Medeiros, Lori MCF:EX
> **Sent:** Friday, August 18, 2017 2:08 PM
> **To:** Newman, Debbie MCF:EX; Brown, Aaron MCF:EX; Dobmeier, Teresa MCF:EX
> **Cc:** Dobmeier, Teresa MCF:EX
> **Subject:** Fwd: Contact Information Library on the Actioning Emergency Preparedness SharePoint site
>
> Restricted access section on Sharepoint site is now live (for confidential information such as staff contact lists, as other parts of the site are viewable to all staff). See list of owners and administrators below who have access. These individuals can also granted access to others, but don't hesitate to contact me or Gini if you need any assistance. I'm thinking it would be good for all EDSs to be able to access, and that as Debbie is aware of who is acting that it would make sense for her to manage that?

Deb - Once you have a single contact number for Pat and team, would probably be a good idea to post that under the heading on the share point site homepage, so that it's really clear.

Begin forwarded message:

> **From:** "McKellar, Gini MCF:EX" <Gini.McKellar@gov.bc.ca>
> **Date:** August 18, 2017 at 1:16:02 PM PDT
> **To:** "Medeiros, Lori MCF:EX" <Lori.Medeiros@gov.bc.ca>
> **Subject: Contact Information Library on the Actioning Emergency Preparedness SharePoint site**
>
> Hi Lori,
>
> I have set up a Contact Information Library on the Actioning Emergency Preparedness SharePoint site. This document library is restricted to the following groups:
>
> AEP Owners:
> - Lori Medeiros
> - Jeff Robinson
> - Marc Woons
>
> AEP Administrator:
> 1. Pat Boyle
> 2. Aaron Brown
> 3. Holden Chu
> 4. Andy Davidson
> 5. Teresa Dobmeier
> 6. Lori Medeiros
> 7. Debbie Newman
> 8. Jeff Robinson
> 9. Marc Woons
>
> Please let me know if you have any questions or changes you would like me to make to this list.
> Cheers,
>
> Gini
>
> _____
> *Gini McKellar* | Manager of Web Services
>
> *Want to make a web request? Get quicker result through our Web Request form (link located on iConnect under Quick Links)*
> Internal Communications Branch
> Ministry of Children and Family Development (MCFD)
> tel: 778.698.5129

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Monday, August 21, 2017 7:10 AM
To: Perren, Michelle MCF:EX
Cc: Newman, Debbie MCF:EX
Subject: RE: LDR

Hi Michelle,
Let's sit down with Debbie when I am back and start to map this out in my calendar and see where we get to with competing pressures.
Thanks for breaking it down for me.
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Perren, Michelle MCF:EX
Sent: Friday, August 18, 2017 3:25 PM
To: Dobmeier, Teresa MCF:EX
Cc: Newman, Debbie MCF:EX
Subject: Re: LDR

The time is about 36 hours for EDS (plus travel time)
- 1hr per DoO to debrief on the 180 survey and complete the LDR panel summary (up to 5hrs)
- 3 days for panels (21 hrs)
- up to 1 hr per LDR final report review and confirmation (up to 5 hrs)
- 1 hr per DoO to debrief the final LDR panel (up to 5hrs)

For the ADM time is about about 56 hours (plus travel time)
- 6 days of panels (42 hrs)
- up to 14 hrs reviewing & signing off each of the LDR final reports

Sent from my iPhone

On Aug 18, 2017, at 3:06 PM, Newman, Debbie MCF:EX <Debbie.Newman@gov.bc.ca> wrote:

> Thanks Teresa. Attached is the approved briefing note based on the provision of a reduced timeframe.
>
> ---
>
> **From:** Dobmeier, Teresa MCF:EX
> **Sent:** Friday, August 18, 2017 2:33 PM
> **To:** Osborne, Tim MCF:EX; Perren, Michelle MCF:EX
> **Cc:** Newman, Debbie MCF:EX
> **Subject:** LDR
>
> Hi Michelle,

I have approved the LDR. It looks exciting.
I am going to require you to further break down the time commitment for the ADM and EDS's. 80 hours just isn't going to happen over a 4 month period. I need to know what a modified request looks like.
Thanks

Teresa Dobmeier

Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Monday, August 21, 2017 7:23 AM
To: Newman, Debbie MCF:EX
Subject: FW: Meeting

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

-----Original Message-----
From: Bond, Allison MCF:EX
Sent: Thursday, August 17, 2017 2:38 AM
To: Steve Mathias
Cc: Dobmeier, Teresa MCF:EX; Massey, Christine MCF:EX; Benn, Jennifer MCF:EX
Subject: Re: Meeting

I would be happy to meet Steve. Teresa will probably want to join me. Jenn can set it up.

Sent from my iPhone

> On Aug 17, 2017, at 2:58 AM, Steve Mathias <smathias@foundrybc.ca> wrote:
>
> Hi Allison.
> I hope this finds you well and enjoying your new position- congratulations and much deserved!
> I was hoping I could follow up with you to discuss your vision/perspective for Foundry moving forward (eg Governing Council, partnership and integration) as well as to discuss upcoming sites, particularly the North.
> I appreciate that you must be terribly busy but I hope you might make some time. I can fly over to Victoria or meet you here if it's convenient.
> Thanks Allison and congratulations once again.
>
> Steve
>
> Steve Mathias,
> MD FRCPC
> Executive Director
> Foundry www.foundrybc.ca
> 201-1190 Hornby St.
> Vancouver, BC V6Z 2K5
> Tel: 778-883-5583

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Thursday, August 10, 2017 12:16 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: eapproaval # 5931

Yes it's meant for the EDS. I'll have them forward the log to Helen Kormendy

---

From: Dobmeier, Teresa MCF:EX
Sent: Thursday, August 10, 2017 11:45 AM
To: Newman, Debbie MCF:EX
Subject: eapproaval # 5931

Hi there,
I have a new eapproval # 5931. I don't think it should have come to me. Can you take a look. I think it is meant for the TCS EDS but wanted to make sure.
Thanks

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Friday, August 11, 2017 1:25 PM
To: Newman, Debbie MCF:EX
Cc: Scheiber, Alex MCF:EX
Subject: RE: MCFD Virtel Decision

Hi there,
I have meet with Rob and he is going to do some more work on this before it needs to be reviewed for decision.

Alex, do you still want to meet? To discuss other items. If we have nothing at the time we can cancel?

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newman, Debbie MCF:EX
Sent: Friday, August 11, 2017 8:39 AM
To: Dobmeier, Teresa MCF:EX
Cc: Scheiber, Alex MCF:EX
Subject: RE: MCFD Virtel Decision

Sure, I'll work with his assistant. Is 30 min enough?

From: Dobmeier, Teresa MCF:EX
Sent: Friday, August 11, 2017 8:33 AM
To: Newman, Debbie MCF:EX
Cc: Scheiber, Alex MCF:EX
Subject: FW: MCFD Virtel Decision
Importance: High

Hi Debbie,
Can you find some time for Alex and I to discuss? Perhaps when I am there next week.
Thanks

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Sahota, Amarjit MCF:EX
Sent: Thursday, August 10, 2017 3:59 PM
To: Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX
Subject: FW: MCFD Virtel Decision
Importance: High

Alex/Teresa – Please see the attached Briefing Note from the Information Services Division.

As I understand it, there is currently a software called PComm that is installed on MCFD workstations. This is said to run in the background (is invisible to users) and enable access to programs such as MIS/RAP. License support for this is coming to an end and the options are to either upgrade or replace it with software called Virtel. I understand that Virtel comes at no cost with minimal impact on users.

Could you please review the BN and advise how we should move forward. Thanks.

Amarjit.

From: Jassar, Daisy SDSI:EX
Sent: Thursday, August 10, 2017 1:24 PM
To: Sahota, Amarjit MCF:EX
Subject: MCFD Virtel Decision
Importance: High

Hello Amarjit, the ISD team has been working on a project to upgrade PCOMM v6 to PCOMM v12. Recently, we deployed a product called Virtel on the SDPR for 3270 emulation. As Virtel is being provided by OCIO as a voted service and it meets all the security and functional needs of PCOMM, we would like to roll out Virtel for MCFD as well. Could you please let me know if you have any concerns with this approach?

The attached draft BN provides some additional information on the project. Please let me know if you have any questions. Thank you!

Newman, Debbie MCF:EX

From: Dobmeier, Teresa MCF:EX
Sent: Tuesday, August 15, 2017 3:45 PM
To: Newman, Debbie MCF:EX
Subject: SDD call

Hi there,
Is there any chance you have the speaking notes for the call? I likely need some process time if you have them.
Thanks
TEresa

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 3:50 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: can you pls call Sheila's cell before end of day? 604-908-1401

Great - thanks

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 09, 2017 3:49 PM
To: Newman, Debbie MCF:EX
Subject: RE: can you pls call Sheila's cell before end of day? 604-908-1401

yes

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 9, 2017 3:46 PM
To: Dobmeier, Teresa MCF:EX
Subject: can you pls call Sheila's cell before end of day? 604-908-1401

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Thursday, August 10, 2017 12:04 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: DBN 233355 - Worthen Settlement

No, you're fine. I keep a signed copy and also forward to the author/program area.

From: Dobmeier, Teresa MCF:EX
Sent: Thursday, August 10, 2017 11:31 AM
To: Newman, Debbie MCF:EX
Subject: FW: DBN 233355 - Worthen Settlement

Do I need to do anything with this? Sorry for all the training you are having to do…..

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Cain, Krista A MCF:EX
Sent: Thursday, August 10, 2017 9:45 AM
To: Dobmeier, Teresa MCF:EX
Cc: Benn, Jennifer MCF:EX; Lapthorne, Carmen MCF:EX; Newman, Debbie MCF:EX
Subject: DBN 233355 - Worthen Settlement

Good morning

Please see attached DBN 233355 Worthen Settlement.

The A/DM has approved option 1 as recommended.

Thank you.

Krista Cain
Director, Executive Operations | Client Relations
Deputy Minister's Office
Ministry of Children & Family Development
Phone: 778.698.5089

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 4:22 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: Flowers

Aren't they lovely? I love the colours. Lenora is sweet.

-----Original Message-----
From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 09, 2017 4:15 PM
To: Newman, Debbie MCF:EX
Subject: RE: Flowers

HI Debbie,
These are beautiful
Thanks for the picture

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

-----Original Message-----
From: Newman, Debbie MCF:EX
Sent: Wednesday, August 9, 2017 4:11 PM
To: Dobmeier, Teresa MCF:EX
Subject: Flowers

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Thursday, August 10, 2017 8:44 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: FYI for mtg on Sep 14

Awesome!

From: Dobmeier, Teresa MCF:EX
Sent: Thursday, August 10, 2017 8:28 AM
To: Newman, Debbie MCF:EX
Subject: RE: FYI for mtg on Sep 14

Hi Debbie,
I sent this back to the SDA for follow up. It is a local issue to Salmon Arm.
Thanks for catching it. You are great with details!

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 9, 2017 1:37 PM
To: Dobmeier, Teresa MCF:EX
Subject: FYI for mtg on Sep 14

I wasn't sure if you saw this note attached to a meeting request for Sep 14th. Russ would like you to call his cell when you have a chance. Let me know if you'd like me to find time for that.

Hi Teresa,
Hope all is going well.
I am just following up on the phone message I left last week with Dr. Smith requesting your attendance at this meeting.
Please call on my cell at your earliest convenience and I can provide some background.
Thanks,

Russ Ballance, RN, BScN
Mental Health and Substance Use Manager ~ North Okanagan-Community
Mental Health and Substance Use (MHSU)
Interior Health Authority
1440 – 14 Ave, Vernon, BC V1B 2T1
DIRECT: 250.549.6335 Cell: 250.540-4314 Email: Russ.Ballance@interiorhealth.ca
www.interiorhealth.ca

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 2:22 PM
To: Dobmeier, Teresa MCF:EX
Subject: Accepted: EDS Teleconference 1-877-353-9184 ID# s.17 (Deborah)

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 2:22 PM
To: Dobmeier, Teresa MCF:EX
Subject: Accepted: EDS Teleconference 1-877-353-9184 ID# s.17 (Deborah)

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 12:36 PM
To: Dobmeier, Teresa MCF:EX
Subject: Accepted: EDS Teleconference 1-877-353-9184 ID# s.17 (Deborah)

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 1:37 PM
To: Dobmeier, Teresa MCF:EX
Subject: FYI for mtg on Sep 14

I wasn't sure if you saw this note attached to a meeting request for Sep 14th. Russ would like you to call his cell when you have a chance. Let me know if you'd like me to find time for that.

Hi Teresa,
Hope all is going well.
I am just following up on the phone message I left last week with Dr. Smith requesting your attendance at this meeting. Please call on my cell at your earliest convenience and I can provide some background.
Thanks,

Russ Ballance, RN, BScN
Mental Health and Substance Use Manager ~ North Okanagan-Community
Mental Health and Substance Use (MHSU)
Interior Health Authority
1440 – 14 Ave, Vernon, BC V1B 2T1
DIRECT: 250.549.6335 Cell: 250.540-4314 Email: Russ.Ballance@interiorhealth.ca
www.interiorhealth.ca

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 1:41 PM
To: Dobmeier, Teresa MCF:EX
Subject: FYI re your expense authority

You are set up with Allison's former expense authority until Oct 31st. Deborah and Donna M. are alternates so when you're away Deborah can approve things for you.

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 12:17 PM
To: Dobmeier, Teresa MCF:EX
Subject: FW: Claiming Incidental Expenses via iexpenses

From Anne Minnings – incidental expenses are to be claimed when there are no meals to claim

---

From: Minnings, Anne C MCF:EX
Sent: Wednesday, August 09, 2017 12:15 PM
To: Newman, Debbie MCF:EX
Subject: RE: Claiming Incidental Expenses via iexpenses

Hi Debbie,

Meal allowances are intended to cover meals and other travel out-of-pocket expenses. You would claim the "incidental only" amount if there were no meal expenses at all. If you have a specific example I'd be happy to discuss it.

Anne Minnings
CFO and A/ADM Corporate Services
Ministry of Children and Family Development
(Office) 778-698-7373
(Cell) 250-514-9623

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 9, 2017 12:09 PM
To: Minnings, Anne C MCF:EX
Subject: Claiming Incidental Expenses via iexpenses

Hi Anne,
Can you help clarify for us please when excluded staff can claim incidental expenses via iexpenses when on travel status? I believe there is a set amount that populates but we're not sure when to use it.
Thanks very much

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 8:59 AM
To: Dobmeier, Teresa MCF:EX
Subject: Modified: Enterprise Rent-A-Car Reservation s.17,s.22
s.17,s.22

Here is your revised car rental for next week – pick up on 15th is at 9:30 a.m. to be returned on the 17th at 2:00 p.m.

From: Enterprise Reservations [mailto:No-Reply@enterprise.com]
Sent: Wednesday, August 09, 2017 8:49 AM
To: Newman, Debbie MCF:EX
Subject: Modified: Enterprise Rent-A-Car Reservation s.17,s.22



YOUR RESERVATION HAS BEEN MODIFIED

Thank you for your reservation
Your confirmation number is 1827662414

Pick-Up Details

Location	s.17,s.22	
Date & Time		
Address		
Phone		
Hours		

Return Details

Location		
Date & Time		
Address		
Phone		
Hours		

Renter Details

Name	THERESA DOBBMEIER
Email	debbie.newman@gov.bc.ca
Phone	(250) 387-3006

Save Time At the Counter

Provide additional information now and save time when you arrive.

Contract Information

Account Name	BC GOVERNMENT MONTHLY

Pricing Details

Vehicle Class	**Intermediate** Hyundai Elantra or Similar

Rates

Vehicle

TIME & DISTANCE	3 DAILY @ 24.17 CAD	72.51 CAD

Taxes and Fees

CONCESSION FEE RECOVERY 11.73 PCT (11.73%)	Included
PROV VEHICLE RENTAL TAX $1.50/DAY	4.50 CAD
VLF REC .90/DAY	Included
PROVINCIAL SALES TAX (7.0%)	5.08 CAD
GOODS AND SERVICES TAX (5.0%)	3.85 CAD

Estimated Total	**85.94 CAD**

VIEW / MODIFY / CANCEL

Follow these directions to get to the counter

For Shuttle, dial 250-655-7368.

Please proceed through the arrival doors and cross the road.

The shuttle will pick you up at the Enterprise sign.

Please proceed to the Enterprise counter to obtain your rental agreement and keys.

Renter Requirements

All renters and additional drivers must be 21 or older, have a valid driver’s license and a major credit card in their name. Driver's licenses are accepted from any USA state or territory, from a Canadian province or from an international country. Licenses from outside the USA or Canada also may require an international driver's permit. International driver's permits are valid only if presented with the original local license. Individuals with learner’s permits are not eligible to rent. U.S. government

employees ages 18 or older will not incur a young driver surcharge when renting for authorized government travel. This is only a summary. For additional details, please reference the Driver's License Information Policy.

AGE –

The underage surcharge for drivers between the ages of 21 and 24 is $20 per day. Renters between the ages of 21 and 24 may rent the following vehicle classes: Economy through Full Size cars, Intermediate SUVs, Standards SUVs, Minivans and Standard Pickup Trucks.

NON CREDIT CARD DEPOSITS –

Debit cards are accepted at the time of rental with a round trip travel ticket, e-ticket, or travel itinerary that shows the renter's name and discloses the return date and port of entry. Renters using a debit card as a deposit may rent the following vehicle classes: Economy through Full Size cars.

DEPOSIT AMOUNT –

A deposit including an additional $200 more than the cost of the rental will be taken at the time of rental, and the funds will not be available for use until after the vehicle has been returned. Cash, prepaid cards and money orders are not acceptable forms of rental deposit. This location is not responsible for any overdraft fees incurred.

Forms of Payment

WHEN RENTING IN CANADA A CREDIT CARD IN THE NAME OF THE RENTER MUST BE PRESENTED AT THE TIME OF RENTAL. DEBIT/CHECK CARDS ARE CONSIDERED TO BE ANY NON-CREDIT CARD BEARING THE VISA, MASTERCARD OR DISCOVER CARD LOGO. ANY NON-CREDIT CARD WITHOUT THE VISA, MASTERCARD OR DISCOVER CARD LOGO IS NOT ACCEPTED. US BANK ISSUED DEBIT/CHECK CARDS ARE ACCEPTED AS A FORM OF PAYMENT AT RETURN PROVIDED THEY DO NOT REQUIRE A PERSONNEL IDENTIFICATION NUMBER (PIN). CANADIAN BANK ISSUED DEBIT/CHECK CARDS THAT REQUIRE THE USE OF A PIN ARE NOT ACCEPTED AS A FORM OF PAYMENT.

Additional Driver

Additional drivers must meet same rental qualifications as the renter, except spouse or domestic partner. Additional drivers must appear at the rental counter with the primary renter. There will be an additional charge of $10 per day for each additional authorized driver other than a spouse or domestic partner, unless other contractual conditions apply. Additional drivers must be 21 or older.

Damage Waiver

Damage waiver (DW) for this branch is $29.99 per day. - DW is offered at the time of rental for an additional daily charge. If the renter accepts DW, enterprise waives or reduces the renter's responsibility for loss of, or damage to, the rental vehicle (including but not limited to towing, storage, loss of use, administrative fees and/or diminishment of value) subject to the terms and conditions of the rental agreement and applicable laws. DW is not insurance. The purchase of DW is optional and not required to rent a car. The protection provided by DW may duplicate the renter's existing coverage. Enterprise is not qualified to evaluate the adequacy of the renter's existing coverage; therefore the renter should examine his or her credit card protections, automobile insurance policies or other sources of coverage that may duplicate the protection provided by DW.

Personal Accident Insurance

Personal Accident Insurance - Personal Effects Coverage - PAI-PEC - is offered at the time of rental for an additional daily charge. If accepted the PAI contained in the policy provides renter and renters passengers with accidental death, accident medical expenses and ambulance expense benefits. The PEC contained in the policy insures the personal effects of the renter, additional drivers, or any member of the renters immediate family who permanently resides in the renters household and who is traveling with the renter against risks of loss or damage. Benefits are payable in addition to any other insurance coverage the renter or passengers may have. This is a summary only. PAI-PEC is subject to the provisions, limitations and exclusions of the PAI-PEC policy underwritten by Chubb Insurance Company of Canada. The purchase of PAI-PEC is optional and not required to rent a car. The coverage provided by PAI-PEC may duplicate the renters existing coverage. Enterprise is not qualified to evaluate the adequacy of the renters existing coverage, therefore the renter should examine his or her personal insurance policies or other sources of coverage that may duplicate the coverage provided by PAI-PEC. The PAI-PEC for this branch is 6.99 CAD per day.

Roadside Protection

Renter may purchase Roadside Assistance Protection (RAP) from Owner for an additional fee. If Renter purchases RAP, Owner agrees, subject to the actions that invalidate Damage Waiver, to contractually waive Renter's responsibility for the cost to provide 24/7 roadside assistance (where available) which includes replacement of lost keys (including remote entry devices), flat tire service (if no inflated spare is available, the vehicle will be towed. Cost of a replacement tire is not covered by RAP), lockout service (if the keys are locked inside the vehicle), jumpstarts, and fuel delivery service for up to 3 gallons (or equivalent liters) of fuel if Vehicle is out of fuel. Roadside Assistance Protection services are only available in the United States and Canada. If Renter does not purchase RAP, or RAP is invalidated as set forth above, roadside assistance will be available, but standard charges will apply. RAP does not apply in Mexico. For roadside assistance call 1-800-307-6666.

Following mileage rule applies:
There are 300(MI) total free miles with a 0.10 charge for each additional mile

Contact Us | Terms and Conditions | Privacy Policy
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Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Thursday, August 10, 2017 9:29 AM
To: Dobmeier, Teresa MCF:EX
Subject: Accepted: EDS Teleconference / Project Steering Committee

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 12:20 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: Claiming Incidental Expenses via iexpenses

Me too ☺

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 09, 2017 12:20 PM
To: Newman, Debbie MCF:EX
Subject: RE: Claiming Incidental Expenses via iexpenses

Interesting
Thanks for checking it out.
I need a rule book.....

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 9, 2017 12:17 PM
To: Dobmeier, Teresa MCF:EX
Subject: FW: Claiming Incidental Expenses via iexpenses

From Anne Minnings – incidental expenses are to be claimed when there are no meals to claim

---

From: Minnings, Anne C MCF:EX
Sent: Wednesday, August 09, 2017 12:15 PM
To: Newman, Debbie MCF:EX
Subject: RE: Claiming Incidental Expenses via iexpenses

Hi Debbie,

Meal allowances are intended to cover meals and other travel out-of-pocket expenses. You would claim the "incidental only" amount if there were no meal expenses at all. If you have a specific example I'd be happy to discuss it.

Anne Minnings
CFO and A/ADM Corporate Services
Ministry of Children and Family Development
(Office) 778-698-7373
(Cell) 250-514-9623

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 9, 2017 12:09 PM

To: Minnings, Anne C MCF:EX
Subject: Claiming Incidental Expenses via iexpenses

Hi Anne,
Can you help clarify for us please when excluded staff can claim incidental expenses via iexpenses when on travel status? I believe there is a set amount that populates but we're not sure when to use it.
Thanks very much

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 9:54 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: re: ADM Submission for out of province travel and accommodation for CIC and SW

Yes, when staff are traveling with CICs we no longer need DM approval via briefing note, and you can approve as A/ADM. I track these for the DM though as Lori wanted a quarterly reporting of the travel. Not sure if Allison will want the same thing but will find out.

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 09, 2017 9:31 AM
To: Newman, Debbie MCF:EX
Subject: FW: re: ADM Submission for out of province travel and accommodation for CIC and SW

Can you remind me, this only needs to be an email approval now?
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Turgeon, Philippe MCF:EX
Sent: Tuesday, August 8, 2017 2:37 PM
To: Dobmeier, Teresa MCF:EX
Subject: FW: re: ADM Submission for out of province travel and accommodation for CIC and SW

Hi Teresa

As per the briefing note for out of province travel I'm to let you know about an upcoming trip that our staff must make to bring a youth in front of a judge. We have tried to have the youth appear by phone or video but they will not accept that. Please let me know if you have any questions. Thanks

---

From: Long, Dayna R MCF:EX
Sent: Tuesday, August 8, 2017 2:25 PM
To: Turgeon, Philippe MCF:EX
Subject: re: ADM Submission for out of province travel and accomodation for CIC and SW

Please forward as appropriate.

We have s.22 CIC, s.22 that requires transport s.22 to attend court s.22 s.22 for August 16th.

Arrangements have been made for SW s.22 to accompany this youth, travelling s.22 s.22 on August 15, one overnight stay and return to s.22 on the 16th. No other reasonable travel arrangements/accompaniment were feasible with this case.

Costs will be as follows:
Travel: Fleet vehicle
Accommodation: $234.00 plus applicable taxes (Family suite with 2 bedrooms)
Meals: $106.00
Overtime: Up to 10 hours - $555.00

Please let me know if you require any additional information.

Thanks
Dayna

Dayna Long
Director of Operations – Prince George
Ministry of Children and Family Development
1441-7th Avenue, Prince George V2L 3P3
Ph: 250-645-4083 Cell: 778-349-2352

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 8:48 AM
To: Dobmeier, Teresa MCF:EX
Subject: Air Canada

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 09, 2017 8:15 AM
To: Newman, Debbie MCF:EX
Subject: FW: Check in online now

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Dickerson, Shirley J MCF:EX
Sent: Tuesday, August 8, 2017 9:25 AM
To: Dobmeier, Teresa MCF:EX
Subject: FW: Check in online now

From: Air Canada [mailto:communications@emails.aircanada.com]
Sent: Tuesday, August 8, 2017 9:03 AM
To: Dickerson, Shirley J MCF:EX
Subject: Check in online now

Save time at the airport

Can't see this email? **Please view it online**

IMPORTANT NOTICE

The Government of Canada has introduced a **new entry requirement** for those travelling to or through Canada who are not Canadian or American citizens, or permanent residents of Canada. You may require an Electronic Travel Authorization (eTA). For more information, consult http://canada.ca/eta to determine if this requirement applies to you.

GET YOUR BOARDING PASS IN ADVANCE.

You can now check in for your flight and you will receive a boarding pass allowing you to avoid line-ups and save time at the airport.

Please note: If you have made changes or cancelled your booking in the last 24 hours, the flight details below may not be up to date.

Booking Reference:	s.22
Departure:	**Wednesday, August 9, 2017**

s.22	**Departing at:** 07:25	**Arriving at:** 08:20
s.22	**Departing at:** 08:55	**Arriving at:** 09:26

CHECK IN NOW

PASSENGERS ON THIS BOOKING

TERESA DOBMEIER

YOU MAY ALSO WISH TO

Sign up for flight notifications on your mobile device or by e-mail

View the latest baggage allowance and security requirements

Avoid checked baggage fees and ensure a smooth boarding experience; make sure the items you bring on board meet **carry-on weight and size limits.**

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Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 8:46 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: Confirmed: Enterprise Rent-A-Car Reservation s.17,s.22 s.17,s.22

I emphasized this was connected to the fire situation and they were great about it ☺

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 09, 2017 8:46 AM
To: Newman, Debbie MCF:EX
Subject: RE: Confirmed: Enterprise Rent-A-Car Reservation s.17,s.22

That is great! I appreciate that they didn't charge us
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 9, 2017 8:44 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: Confirmed: Enterprise Rent-A-Car Reservation s.17,s.22

Cancelled and re-booked for the 15th to 17th. I'll forward the confirmation once it's received. Also, I've cancelled the s.17,s. and they were kind enough not to charge us.

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 09, 2017 8:16 AM
To: Newman, Debbie MCF:EX
Subject: FW: Confirmed: Enterprise Rent-A-Car Reservation s.17,s.22

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Enterprise Rent-A-Car [mailto:No-Reply@enterprise.com]
Sent: Tuesday, August 8, 2017 8:28 PM
To: Dobmeier, Teresa MCF:EX
Subject: Confirmed: Enterprise Rent-A-Car Reservation s.17,s.22

YOUR RESERVATION IS CONFIRMED

Thank you for your reservation.
Your confirmation number is s.17,s.22

Pick-Up Details

Location	s.17,s.22
Date & Time	**Wednesday, August 09, 2017 @ 9:30 AM**
Address	s.17,s.22
Phone	
Hours	Wednesday: 7:00 AM - 11:00 PM

Return Details

Location	s.17,s.22
Date & Time	**Friday, August 11, 2017 @ 3:30 PM**
Address	s.17,s.22
Phone	
Hours	Friday: 7:00 AM - 11:00 PM

Renter Details

Name	THERESA DOBBMEIER
E-mail Address	teresa.dobmeier@gov.bc.ca
Phone	s.17

Save Time At the Counter

Provide additional information now and save time when you arrive.

Corporate Account Details

Contract Name	BC GOVERNMENT MONTHLY

Pricing Details

Vehicle Class	
	Hyundai Elantra or Similar
Transmission Type	Automatic

Rates

Vehicle

TIME & DISTANCE	3 DAILY @ CAD 24.17	CAD 72.51

Extras

Vehicle Mileage	Over 300KM CAD0.12/KM	Included

Taxes & Fees

CONCESSION FEE RECOVERY 11.73 PCT	Included
PROV VEHICLE RENTAL TAX $1.50/DAY	CAD 4.50
VLF REC .90/DAY	Included
PROVINCIAL SALES TAX (7.0%)	CAD 5.08
GOODS AND SERVICES TAX (5.0%)	CAD 3.85

Estimated Total **CAD 85.94**

VIEW / MODIFY / CANCEL

Follow these directions to get to the counter

For shuttle, dial 250-655-7368.
Please proceed through the arrival doors and cross the road.
The shuttle will pick you up at the Enterprise sign.
Please proceed to the Enterprise counter to obtain your rental agreement and keys.

Toll Pass Available at Pick-Up

Toll Pass product that will allow you to get through tolls faster. Be sure to ask your agent about it when you arrive.

Learn more about Toll Pass

After Hours Service

Please park the vehicle on the lot, lock the car, and place the keys in the drop box. Customers are responsible for the condition of the vehicle until it is checked-in by an Enterprise employee on the next business day.

Terms and Conditions | Privacy Policy

© Enterprise Rent A Car 600 Corporate Park Drive St. Louis MO 63105

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 8:52 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: My Messages

I know. Usually they put us on hold for an hour or so, but this time they have "exceeded their capacity to place callers on hold". Wow!

-----Original Message-----
From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 09, 2017 8:51 AM
To: Newman, Debbie MCF:EX
Subject: RE: My Messages

Hmmm interesting customer service strategy.

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

-----Original Message-----
From: Newman, Debbie MCF:EX
Sent: Wednesday, August 9, 2017 8:50 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: My Messages

Thanks. Air Canada isn't accepting calls which is interesting so I'll try to cancel on line with what I have (I have your text info from them)

-----Original Message-----
From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 09, 2017 8:49 AM
To: Newman, Debbie MCF:EX
Subject: My Messages

https://mymessages.aircanada.com/en/rWrNcz5z84unOxLvd9pb8Q

Teresa Dobmeier
EDS Thompson/Cariboo/Shuswap
Ministry of Children and Family Development
(t) 250-371-3661

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 8:50 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: My Messages

Thanks. Air Canada isn't accepting calls which is interesting so I'll try to cancel on line with what I have (I have your text info from them)

-----Original Message-----
From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 09, 2017 8:49 AM
To: Newman, Debbie MCF:EX
Subject: My Messages

https://mymessages.aircanada.com/en/rWrNcz5z84unOxLvd9pb8Q

Teresa Dobmeier
EDS Thompson/Cariboo/Shuswap
Ministry of Children and Family Development
(t) 250-371-3661

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 8:39 AM
To: Dobmeier, Teresa MCF:EX
Subject: Accepted: getting organized and orientated

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 8:26 AM
To: Dobmeier, Teresa MCF:EX
Subject: Accepted: getting organized and orientated

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 8:44 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: Confirmed: Enterprise Rent-A-Car Reservation s.17,s.22
s.17,s.22

Cancelled and re-booked for the 15th to 17th. I'll forward the confirmation once it's received. Also, I've cancelled the s.22 and they were kind enough not to charge us.

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 09, 2017 8:16 AM
To: Newman, Debbie MCF:EX
Subject: FW: Confirmed: Enterprise Rent-A-Car Reservation s.17,s.22

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Enterprise Rent-A-Car [mailto:No-Reply@enterprise.com]
Sent: Tuesday, August 8, 2017 8:28 PM
To: Dobmeier, Teresa MCF:EX
Subject: Confirmed: Enterprise Rent-A-Car Reservation s.17,s.22

Visit enterprise.com

YOUR RESERVATION IS CONFIRMED

Thank you for your reservation.
Your confirmation number is s.17,s.22

Pick-Up Details

Location	s.17,s.22
Date & Time	**Wednesday, August 09, 2017 @ 9:30 AM**
Address	s.17,s.22
Phone	
Hours	Wednesday: 7:00 AM - 11:00 PM

Return Details

Location	s.17,s.22
Date & Time	**Friday, August 11, 2017 @ 3:30 PM**
Address	s.17,s.22

Phone	s.17.s.22
Hours	Friday: 7:00 AM - 11:00 PM

Renter Details

Name	THERESA DOBBMEIER
E-mail Address	teresa.dobmeier@gov.bc.ca
Phone	s.17

Save Time At the Counter

Provide additional information now and save time when you arrive.

Corporate Account Details

Contract Name	BC GOVERNMENT MONTHLY

Pricing Details

Vehicle Class	
	Hyundai Elantra or Similar
Transmission Type	Automatic

Rates

Vehicle

TIME & DISTANCE	3 DAILY @ CAD 24.17	CAD 72.51

Extras

Vehicle Mileage	Over 300KM CAD0.12/KM	Included

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CONCESSION FEE RECOVERY 11.73 PCT	Included
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VLF REC .90/DAY	Included
PROVINCIAL SALES TAX (7.0%)	CAD 5.08
GOODS AND SERVICES TAX (5.0%)	CAD 3.85

Estimated Total **CAD 85.94**

VIEW / MODIFY / CANCEL

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The shuttle will pick you up at the Enterprise sign.
Please proceed to the Enterprise counter to obtain your rental agreement and keys.

Toll Pass Available at Pick-Up

Toll Pass product that will allow you to get through tolls faster. Be sure to ask your agent about it when you arrive.

Learn more about Toll Pass

After Hours Service

Please park the vehicle on the lot, lock the car, and place the keys in the drop box. Customers are responsible for the condition of the vehicle until it is checked-in by an Enterprise employee on the next business day.

Terms and Conditions | Privacy Policy

© Enterprise Rent A Car 600 Corporate Park Drive St. Louis MO 63105

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Tuesday, August 08, 2017 4:13 PM
To: Dobmeier, Teresa MCF:EX
Subject: will you be using Allison's parking spot tomorrow?

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Tuesday, August 08, 2017 4:12 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: eapprovals

Yup – we can have a chat about the eApp rules from the ADMO perspective when you're here sometime ☺

From: Dobmeier, Teresa MCF:EX
Sent: Tuesday, August 08, 2017 3:43 PM
To: Newman, Debbie MCF:EX
Subject: RE: eapprovals

Oh boy, so much to learn. I didn't know that EDS's were final approval for direct replies.
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newman, Debbie MCF:EX
Sent: Tuesday, August 8, 2017 3:28 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: eapprovals

If Helen prepared it, it will be for your approval as A/ADM. You'll need to ensure it makes sense and then approve it and send the log back to her. She may not know that direct replies don't require ADM approval, but is likely used to sending to you for approval as EDS. Direct replies only require EDS approval and then can be forwarded to the admin to close.

From: Dobmeier, Teresa MCF:EX
Sent: Tuesday, August 08, 2017 3:07 PM
To: Newman, Debbie MCF:EX
Subject: eapprovals

Hi there,
I have a direct reply from Helen in my eapprovals. I am not sure who I need to send the approval to. Leah did this part for me. What do I do with it?
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Tuesday, August 08, 2017 3:28 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: eapprovals

If Helen prepared it, it will be for your approval as A/ADM. You'll need to ensure it makes sense and then approve it and send the log back to her. She may not know that direct replies don't require ADM approval, but is likely used to sending to you for approval as EDS. Direct replies only require EDS approval and then can be forwarded to the admin to close.

From: Dobmeier, Teresa MCF:EX
Sent: Tuesday, August 08, 2017 3:07 PM
To: Newman, Debbie MCF:EX
Subject: eapprovals

Hi there,
I have a direct reply from Helen in my eapprovals. I am not sure who I need to send the approval to. Leah did this part for me. What do I do with it?
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Tuesday, August 08, 2017 4:13 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: PO log s.22

Ok perfect – that gives me lots of time.

From: Dobmeier, Teresa MCF:EX
Sent: Tuesday, August 08, 2017 3:42 PM
To: Newman, Debbie MCF:EX
Subject: RE: PO log s.22

That would be great. I won't forward the complaint until Barry is back August 20. Kemp is acting for Barry s.22
s.22
Thanks

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newman, Debbie MCF:EX
Sent: Tuesday, August 8, 2017 3:31 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: PO log s.22

Yes normally I do. I'm drowning right now but happy to pull something together in the next couple of days if that works?

From: Dobmeier, Teresa MCF:EX
Sent: Tuesday, August 08, 2017 3:02 PM
To: Newman, Debbie MCF:EX
Subject: FW: PO log s.22

Hi Debbie,
Is drafting a letter as requested below something you usually do? If not can you point me in a direction?
Thanks
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newburg, Pam A MCF:EX
Sent: Thursday, August 3, 2017 10:02 AM
To: Dobmeier, Teresa MCF:EX

Cc: Cain, Krista A MCF:EX; Kuharic, Rhea MCF:EX
Subject: FW: PO log s.22

Good morning Teresa. My apologies for the delay in responding.

Further to your questions below, I have followed up and we suggest a general acknowledgment letter – thank you , we will look into, etc. s.22
s.22
s.22 Regarding time frame, it sounds like a delay is beyond your control with staff on vacay, etc.

Hope that helps.

Thanks,
Pam

From: Newburg, Pam A MCF:EX
Sent: Friday, July 28, 2017 3:00 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: PO log s.22

Hi Teresa. Thanks for getting back to me. Very good questions! I will follow up and get back to you. I may not be able to get back to you until Tuesday. Hope that is ok?

Thanks,
Pam

From: Dobmeier, Teresa MCF:EX
Sent: Friday, July 28, 2017 2:47 PM
To: Newburg, Pam A MCF:EX
Cc: Kuharic, Rhea MCF:EX; Cain, Krista A MCF:EX
Subject: RE: PO log s.22

Hi Pam,
Yes you can forward this one to me. I want to check regarding process. As an EDS I have received letters like this. I would usually receive them from Debbie Newman with a request to investigate/follow up on the allegations. There was no formal eapproval process. s.22
s.22 The other question is in regards to time frames.
s.22 Is a couple week delay a concern?
Thanks for assisting to navigate the process.
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister,
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newburg, Pam A MCF:EX
Sent: Tuesday, July 25, 2017 4:00 PM
To: Dobmeier, Teresa MCF:EX

Cc: Kuharic, Rhea MCF:EX; Cain, Krista A MCF:EX
Subject: FW: PO log s.22

Hi Teresa,

Please see attached referral from the Premier's office. May we forward this one to you for your handling please as it involves a ministry employee currently working in the MCFD s.22 office? Due to the confidential nature of the incoming it has not been logged into CLIFF.

Thanks,
Pam Newburg
Correspondence Management
Client Relations Branch

From: Rochon, Jake PREM:EX
Sent: Tuesday, July 25, 2017 1:21 PM
To: Newburg, Pam A MCF:EX
Subject: PO log s.22

Hi Pam! I have a specific MCFD employee case here… Is this something you would be able to handle? Thank you!

Jake Rochon
Correspondence Officer
Office of the Premier
(250) 356-1906

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Tuesday, August 08, 2017 3:31 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: PO log s.22

Yes normally I do. I'm drowning right now but happy to pull something together in the next couple of days if that works?

From: Dobmeier, Teresa MCF:EX
Sent: Tuesday, August 08, 2017 3:02 PM
To: Newman, Debbie MCF:EX
Subject: FW: PO log s.22

Hi Debbie,
Is drafting a letter as requested below something you usually do? If not can you point me in a direction?
Thanks
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newburg, Pam A MCF:EX
Sent: Thursday, August 3, 2017 10:02 AM
To: Dobmeier, Teresa MCF:EX
Cc: Cain, Krista A MCF:EX; Kuharic, Rhea MCF:EX
Subject: FW: PO log s.22

Good morning Teresa. My apologies for the delay in responding.

Further to your questions below, I have followed up and we suggest a general acknowledgment letter – thank you , we will look into, etc. s.22
Stephen Hidasi. T
s.22 Regarding time frame, it sounds like a delay is beyond your control with staff on vacay, etc.

Hope that helps.

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Pam

From: Newburg, Pam A MCF:EX
Sent: Friday, July 28, 2017 3:00 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: PO log s.22

Hi Teresa. Thanks for getting back to me. Very good questions! I will follow up and get back to you. I may not be able to get back to you until Tuesday. Hope that is ok?

Thanks,
Pam

_____
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Sent: Friday, July 28, 2017 2:47 PM
To: Newburg, Pam A MCF:EX
Cc: Kuharic, Rhea MCF:EX; Cain, Krista A MCF:EX
Subject: RE: PO log s.22

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Yes you can forward this one to me. I want to check regarding process. As an EDS I have received letters like this. I would usually receive them from Debbie Newman with a request to investigate/follow up on the allegations. There was no formal eapproval process. s.22
s.22 The other question is in regards to time frames. The EDS in this area is on vacation and the AEDS is the Director for the office involved. Is a couple week delay a concern? Thanks for assisting to navigate the process.
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister,
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newburg, Pam A MCF:EX
Sent: Tuesday, July 25, 2017 4:00 PM
To: Dobmeier, Teresa MCF:EX
Cc: Kuharic, Rhea MCF:EX; Cain, Krista A MCF:EX
Subject: FW: PO log s.22

Hi Teresa,

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Thanks,
Pam Newburg
Correspondence Management
Client Relations Branch

From: Rochon, Jake PREM:EX
Sent: Tuesday, July 25, 2017 1:21 PM
To: Newburg, Pam A MCF:EX
Subject: PO log s.22

Hi Pam! I have a specific MCFD employee case here… Is this something you would be able to handle? Thank you!

Jake Rochon
Correspondence Officer
Office of the Premier
(250) 356-1906

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 2:22 PM
To: Dobmeier, Teresa MCF:EX
Subject: Accepted: EDS Teleconference 1-877-353-9184 ID# s.17 (Deborah)

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 12:36 PM
To: Dobmeier, Teresa MCF:EX
Subject: Accepted: EDS Teleconference 1-877-353-9184 ID# s.17 (Deborah)

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Thursday, August 10, 2017 9:29 AM
To: Dobmeier, Teresa MCF:EX
Subject: Accepted: EDS Teleconference / Project Steering Committee

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 8:39 AM
To: Dobmeier, Teresa MCF:EX
Subject: Accepted: getting organized and orientated

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 8:26 AM
To: Dobmeier, Teresa MCF:EX
Subject: Accepted: getting organized and orientated

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Tuesday, August 15, 2017 2:06 PM
To: Dobmeier, Teresa MCF:EX
Subject: Accepted: SDD Joint EDS/DoO/DAA Meeting (Day 1 of 2)

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Tuesday, August 15, 2017 2:09 PM
To: Dobmeier, Teresa MCF:EX
Subject: Accepted: SDD Joint EDS/DoO/DAA Meeting (Day 2 of 2)

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Tuesday, August 15, 2017 2:09 PM
To: Dobmeier, Teresa MCF:EX
Subject: Accepted: SDD Joint EDS/DoO/DAA Meeting (Day 2 of 2)

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Monday, August 14, 2017 2:43 PM
To: Dobmeier, Teresa MCF:EX
Subject: Accepted: SDD Leadership Meeting (Day 1 of 2)

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Monday, August 14, 2017 2:43 PM
To: Dobmeier, Teresa MCF:EX
Subject: Accepted: SDD Leadership Meeting (Day 1 of 2)

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Friday, August 18, 2017 11:46 AM
To: Dobmeier, Teresa MCF:EX
Subject: Accepted: Teresa/Debbie re touch base

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 8:48 AM
To: Dobmeier, Teresa MCF:EX
Subject: Air Canada

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 09, 2017 8:15 AM
To: Newman, Debbie MCF:EX
Subject: FW: Check in online now

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Dickerson, Shirley J MCF:EX
Sent: Tuesday, August 8, 2017 9:25 AM
To: Dobmeier, Teresa MCF:EX
Subject: FW: Check in online now

From: Air Canada [mailto:communications@emails.aircanada.com]
Sent: Tuesday, August 8, 2017 9:03 AM
To: Dickerson, Shirley J MCF:EX
Subject: Check in online now

Save time at the airport

Can't see this email? **Please view it online**

IMPORTANT NOTICE

The Government of Canada has introduced a **new entry requirement** for those travelling to or through Canada who are not Canadian or American citizens, or permanent residents of Canada. You may require an Electronic Travel Authorization (eTA). For more information, consult http://canada.ca/eta to determine if this requirement applies to you.

GET YOUR BOARDING PASS IN ADVANCE.

You can now check in for your flight and you will receive a boarding pass allowing you to avoid line-ups and save time at the airport.

Please note: If you have made changes or cancelled your booking in the last 24 hours, the flight details below may not be up to date.

Booking Reference:	s.17,s.
Departure:	**Wednesday, August 9, 2017**

s.17,s.22	**Departing at:** **07:25**	**Arriving at:** **08:20**
s.17,s.22	**Departing at:** **08:55**	**Arriving at:** **09:26**

CHECK IN NOW

PASSENGERS ON THIS BOOKING

TERESA DOBMEIER

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Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Friday, August 18, 2017 12:48 PM
To: Dobmeier, Teresa MCF:EX
Subject: For immediate approval re MLA Bullets

Hi Teresa – these are the urgent MLA bullets with you in eapprovals under 233532 for approval pls.
Thanks

From: MCFD eApprovals [mailto:DoNotReply@SP2010.gov.bc.ca]
Sent: Friday, August 18, 2017 12:46 PM
To: Newman, Debbie MCF:EX
Subject: WATCHER: Incoming Assignment – eApprovals item 6009

An eApprovals Item has been sent to Dobmeier, Teresa.

Cliff Number: 233532
Other Number:
TRIM Number:
Topic: MLA is writing on behalf of constituent Amber Armstrong who is concerned about a financial change in her son's care agreement with MCFD.
Date Final Due: 8/18/2017 12:00:00 AM
Last Action: Item Sent To

Comments:
For your immediate approval pls, then to Rhea Kuharic.

eApprovals Link:
https://cfdeapprovals.gov.bc.ca/prod/SitePages/watchedItems.aspx

Super User Link:
https://cfdeapprovals.gov.bc.ca/prod/SitePages/superUser.aspx

Cliff Link:

https://cfd.cliff.gov.bc.ca/log/upd/tl/534944/link

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 12:17 PM
To: Dobmeier, Teresa MCF:EX
Subject: FW: Claiming Incidental Expenses via iexpenses

From Anne Minnings – incidental expenses are to be claimed when there are no meals to claim

---

From: Minnings, Anne C MCF:EX
Sent: Wednesday, August 09, 2017 12:15 PM
To: Newman, Debbie MCF:EX
Subject: RE: Claiming Incidental Expenses via iexpenses

Hi Debbie,

Meal allowances are intended to cover meals and other travel out-of-pocket expenses. You would claim the "incidental only" amount if there were no meal expenses at all. If you have a specific example I'd be happy to discuss it.

Anne Minnings
CFO and A/ADM Corporate Services
Ministry of Children and Family Development
(Office) 778-698-7373
(Cell) 250-514-9623

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 9, 2017 12:09 PM
To: Minnings, Anne C MCF:EX
Subject: Claiming Incidental Expenses via iexpenses

Hi Anne,
Can you help clarify for us please when excluded staff can claim incidental expenses via iexpenses when on travel status? I believe there is a set amount that populates but we're not sure when to use it.
Thanks very much

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 16, 2017 9:52 AM
To: Dobmeier, Teresa MCF:EX
Subject: FW: LR matter

Christy is suggesting you meet instead with Sherri Norman, and Sherri is asking for some details i.e. name of employee, nature of concern, geographic region.
Thanks

From: Norman, Sherri L PSA:EX
Sent: Wednesday, August 16, 2017 9:51 AM
Cc: Newman, Debbie MCF:EX
Subject: RE: LR matter
Importance: High

Hi Debbie, are you able to advise who the employee is where the concern is and what geographic area and I will either be able to assist or provide you with the right name on who can assist Teresa.

From: Howis, Christy PSA:EX
Sent: Wednesday, August 16, 2017 9:42 AM
To: Dobmeier, Teresa MCF:EX
Cc: Newman, Debbie MCF:EX; Norman, Sherri L PSA:EX
Subject: RE: LR matter

Hi Teresa,

Thank you for your email. I'm unfortunately caught up in hearing matters, but if this is an urgent LR matter could you please contact Sherri Norman? Sherri is the Employee Relations Specialist and I'm sure she would be able to assist.

Thank you,
Christy

Christy Howis, Senior Labour Relations Specialist
Labour Relations Branch | Employee Relations and Workplace Health Division | BC Public Service Agency
1st Floor, 810 Blanshard Street| Victoria, BC | V8W 9V1 | 250-387-0496
Ask MyHR: www.gov.bc.ca/myhr/contact | 250.952.6000 | Toll Free 1.877.277.0772



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---

From: Dobmeier, Teresa MCF:EX
Sent: Tuesday, August 15, 2017 3:26 PM
To: Howis, Christy PSA:EX

Cc: Newman, Debbie MCF:EX
Subject: LR matter

Hi Christy,
I need to connect regarding an LR matter that has come to my attention. Can you let Debbie Newman know when you are available. I think we only need 15 minutes. Thank you

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Monday, August 14, 2017 2:15 PM
To: Dobmeier, Teresa MCF:EX
Subject: FW: MOC Prep/Planning

Are you able to provide a bit more context for Carolyn about tomorrow's MOC prep mtg?

From: Newbury, Heather A MCF:EX
Sent: Monday, August 14, 2017 2:09 PM
To: Newman, Debbie MCF:EX
Subject: RE: MOC Prep/Planning

HI there—CK would like more details.. and she's asked if there are any other invitees besides herself, Aaron, Teresa, and Christa..

??
tx
-----Original Appointment-----
From: Dobmeier, Teresa MCF:EX
Sent: Monday, August 14, 2017 11:09 AM
To: Dobmeier, Teresa MCF:EX; Kamper, Carolyn J MCF:EX; Smith, Christa G MCF:EX; Brown, Aaron MCF:EX
Subject: MOC Prep/Planning
When: Tuesday, August 15, 2017 10:30 AM-12:00 PM (UTC-08:00) Pacific Time (US & Canada).
Where: Teresa's Victoria Office /Christa to phone: 250-387-3228
Importance: High

This is a priority – sorry everyone

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Friday, August 11, 2017 5:51 PM
To: Dobmeier, Teresa MCF:EX
Subject: FW: Save-the-Date! ACEs Summit: BC & Beyond

FYI - I've asked Nikita to advise once she knows if there will be any type of fee associated with the summit, as that changes our approval process. There is no limit on the number of staff who can attend, although seats are "first come first served". If there is a small fee I'll need to do a DBN for the Deputy's approval.

From: Soares, Nikita [mailto:nsoares@doctorsofbc.ca]
Sent: Friday, August 11, 2017 5:27 PM
To: Newman, Debbie MCF:EX
Subject: RE: Save-the-Date! ACEs Summit: BC & Beyond

Hi Debbie,

There's certainly no limit to the number of MCFD staff that can attend. We anticipate there will be about 400-450 attendees at the Summit, and registration will open mid-September and it will be first come, first serve. We are still finalizing the details, but we do know Dr Felitti will be our keynote speaker at dinner so there will be a small cost ($25) to attend that, and if there is a cost for the Summit itself it will be nominal (approx. $50).

If you have any other questions at this time please let me know. Have a great weekend!

Nikita

Nikita Soares MPH
T 604 638 5271 TF 1 800 665 2262

SharedCare
Partners for Patients

From: Newman, Debbie MCF:EX [mailto:Debbie.Newman@gov.bc.ca]
Sent: August 11, 2017 12:40 PM
To: Shared Care
Subject: FW: Save-the-Date! ACEs Summit: BC & Beyond

Hello – can you let me know please if there is a fee to attend this summit? And also if there is a limit to the number of MCFD staff we can send?
Thanks very much

From: Dobmeier, Teresa MCF:EX
Sent: Tuesday, August 1, 2017 5:07 PM
To: Newman, Debbie MCF:EX; Headley, Deborah MCF:EX
Subject: FW: Save-the-Date! ACEs Summit: BC & Beyond

Hi there,
For the August 11 EDS call. Probably 15 minutes.
Thanks

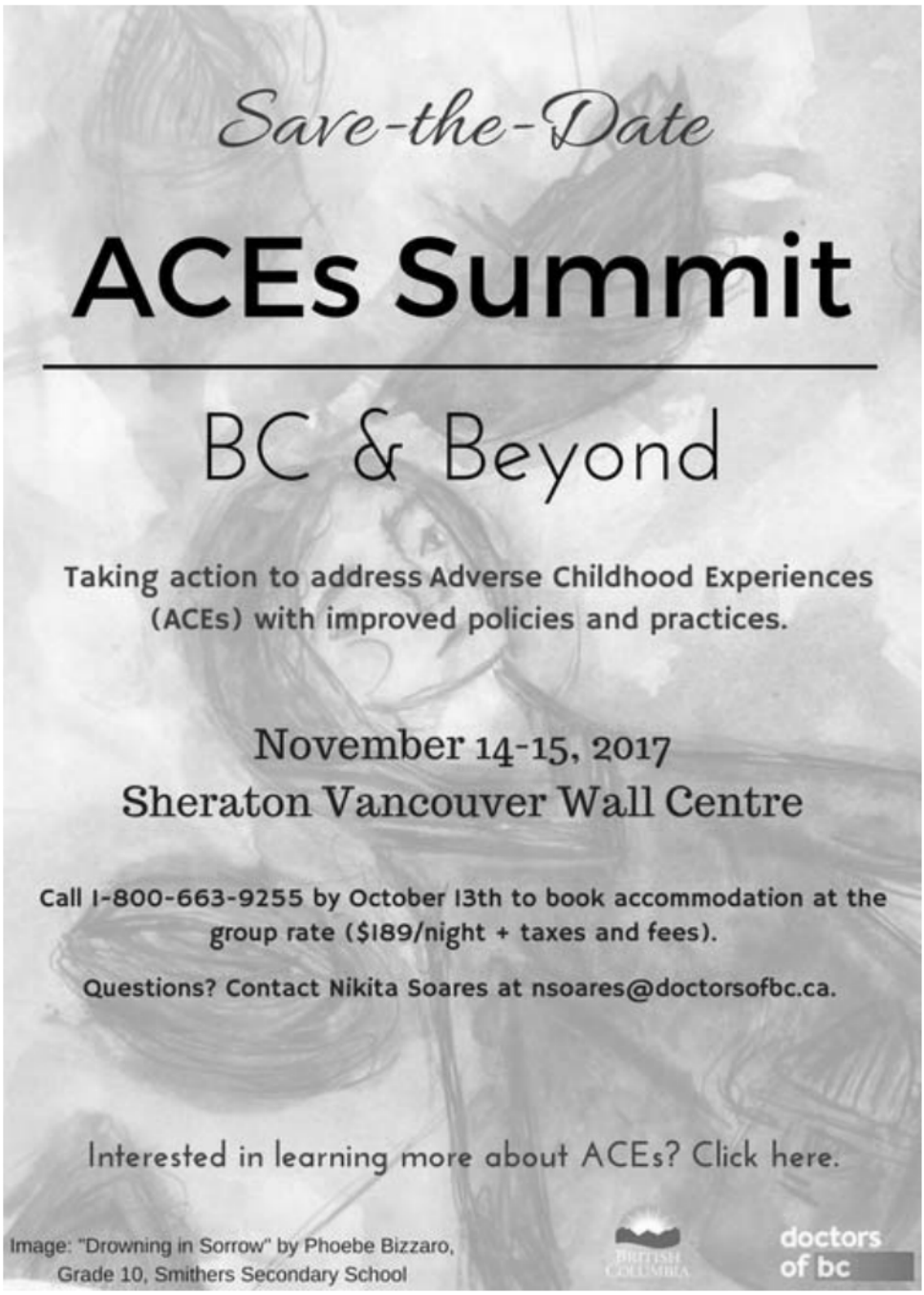
Teresa Dobmeier
Acting Assistant Deputy Minister,
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Shared Care [mailto:shared_care@doctorsofbc.ca]
Sent: Wednesday, July 26, 2017 3:12 PM
Subject: Save-the-Date! ACEs Summit: BC & Beyond

We're excited to announce…

Adverse Childhood Experiences Summit: BC & Beyond **on November 14 & 15, 2017 at the Sheraton Vancouver Wall Centre**

Take a look at the **Save-the-Date**, add it to your calendar and share it with your colleagues! Online registration will open mid-September.



SharedCare
Partners for Patients

sharedcarebc.ca
A Partnership of Doctors of BC and the Ministry of Health

115 – 1665 W Broadway
Vancouver BC V6J 5A4

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Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 2:22 PM
To: Dobmeier, Teresa MCF:EX
Subject: Accepted: EDS Teleconference 1-877-353-9184 ID# s.17 (Deborah)

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Tuesday, August 15, 2017 3:23 PM
To: Dobmeier, Teresa MCF:EX
Subject: FW: when you come to see Teresa @ 4 could you pls bring a "dongle"???

Randy doesn't have one so I'll buy you one…he also says he isn't coming till tomorrow morning

---

From: Seitz, Randy W ISMC:EX
Sent: Tuesday, August 15, 2017 3:23 PM
To: Newman, Debbie MCF:EX
Subject: RE: when you come to see Teresa @ 4 could you pls bring a "dongle"???

Sorry I don't have one of those. You purchased that one from London Drugs I believe

---

From: Newman, Debbie MCF:EX
Sent: Tuesday, August 15, 2017 3:22 PM
To: Seitz, Randy W ISMC:EX
Subject: RE: when you come to see Teresa @ 4 could you pls bring a "dongle"???

It's for more USB ports for Teresa's surface.

From: Seitz, Randy W ISMC:EX
Sent: Tuesday, August 15, 2017 3:21 PM
To: Newman, Debbie MCF:EX
Subject: RE: when you come to see Teresa @ 4 could you pls bring a "dongle"???

I'm not coming until tomorrow morning .. what kind of dongle are you referring to? Is that for network on a surface?

From: Newman, Debbie MCF:EX
Sent: Tuesday, August 15, 2017 3:12 PM
To: Seitz, Randy W ISMC:EX
Subject: when you come to see Teresa @ 4 could you pls bring a "dongle"???

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Friday, August 11, 2017 4:22 PM
To: Dobmeier, Teresa MCF:EX
Subject: Fwd: DECISION - LDR DOO Writers

Can you ask her to put this through eapprovals pls

Sent from my iPhone

Begin forwarded message:

From: "Perren, Michelle MCF:EX" <Michelle.Perren@gov.bc.ca>
Date: August 11, 2017 at 3:56:19 PM PDT
To: "Dobmeier, Teresa MCF:EX" <Teresa.Dobmeier@gov.bc.ca>
Cc: "Newman, Debbie MCF:EX" <Debbie.Newman@gov.bc.ca>, "Osborne, Tim MCF:EX" <Tim.Osborne@gov.bc.ca>, "Mitchell, Kate E MCF:EX" <Kate.Mitchell@gov.bc.ca>
Subject: DECISION - LDR DOO Writers

Good afternoon,
Thank you for having me on the EDS call last Friday to discuss the LDR program for our DOO's. As indicated, I will be sending out materials with the dates, panel guides, powerpoint etc. If necessary, I can come back and talk with the group as we go along (just in time communications….I'll provide you and Debbie Newman with those dates.
Also, we had informed Allison that while we participated as the panel writers and scribes last time, that we do not have the capacity in SHR to fully support this time around. Therefore, we looked at two different options. At the time, Allison had thought contractors were the way to go, but our financial information and access to qualified writers was not accurate. The plan was that Service Delivery Division would cover the cost of the contractors or staff to assist with the panels. Therefore, we have reconfirmed this information and are presenting it below for your consideration and endorsement.

1) **OPTION 1: Contract writers.** Hiring a contractor will take time (and we do have tight-timelines). Anticipated cost for 2 writers is $75/hr over 14 weeks at an approximate total cost of $73,500. Additional cost for travel/per diems during panels. SHR will provide overarching support for Panel Days and vet/view writers work before submitting to Executive for approvals.
    a. **PROS:**
        i. Contract designed to ensure quality product for payment
    b. **CONS:**
        i. Time to post RFP/ITQ, vet and screen qualified contractors
        ii. Develop contract for service
        iii. Travel costs/per diems more than government employees
        iv. Does not build internal capacity (i.e. will lose subject matter expertise within ministry/public service)
2) **OPTION 2: Temporary Opportunity**. Hiring two temporary staff (temp or auxiliary at Band 1 excluded position) at an approximate cost of $75,384. Additional cost for travel/per diems during panels. SHR will provide overarching support for Panel Days and vet/view writers work before submitting to Executive for approvals.
    a. **PROS:**
        i. Process to hire TA's already well established (iConnect & BCPSA)

ii. Aligns with Where Ideas Work
    1. Build internal capacity
    2. Talent mobility
    3. Job knowledge transfer
iii. Employees are subject to Oath of Employment and Standards of Conduct

b. **CONS**

i. Risk of staff not being released for short term temporary assignments.

In reviewing the above options, **SHR recommends <u>OPTION 2</u>:** (*14 week TA opportunity for two writers*). SHR will train and support the writers, coordinate the panels and oversee the process to ensure quality of support.

Please advise ASAP, so we can proceed to securing writers for the upcoming panels in November.

Respectfully,

Michelle Perren
Director, Strategic HR & Organizational Development
Talent Management Branch
Finance & Corporate Services Division
Ministry of Children and Family Development
Phone: 778-698-5075 Cell: 250-818-1677
Email: Michelle.Perren@gov.bc.ca

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 1:37 PM
To: Dobmeier, Teresa MCF:EX
Subject: FYI for mtg on Sep 14

I wasn't sure if you saw this note attached to a meeting request for Sep 14th. Russ would like you to call his cell when you have a chance. Let me know if you'd like me to find time for that.

Hi Teresa,
Hope all is going well.
I am just following up on the phone message I left last week with Dr. Smith requesting your attendance at this meeting. Please call on my cell at your earliest convenience and I can provide some background.
Thanks,

Russ Ballance, RN, BScN
Mental Health and Substance Use Manager ~ North Okanagan-Community
Mental Health and Substance Use (MHSU)
Interior Health Authority
1440 – 14 Ave, Vernon, BC V1B 2T1
DIRECT: 250.549.6335 Cell: 250.540-4314 Email: Russ.Ballance@interiorhealth.ca
www.interiorhealth.ca

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 1:41 PM
To: Dobmeier, Teresa MCF:EX
Subject: FYI re your expense authority

You are set up with Allison's former expense authority until Oct 31st. Deborah and Donna M. are alternates so when you're away Deborah can approve things for you.

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Friday, August 18, 2017 9:47 AM
To: Dobmeier, Teresa MCF:EX
Cc: Blackman, Karen L MCF:EX
Subject: headsup - urgent bullets for ADM approval today

Correspondence has alerted me to some urgent bullets Karen is working on that will need ADM approval today. I'm assuming this will be coming via eapprovals, but Karen, if you are preparing by email please send to me prior to Teresa. Thanks

Debbie Newman
Executive Coordinator to ADM Allison Bond
Service Delivery Division
4th Floor, 765 Broughton St
Victoria, BC V8W 1E2
Ph: 250 387-3006

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Friday, August 18, 2017 10:42 AM
To: Dobmeier, Teresa MCF:EX
Subject: Holden is phoning you in 5 min (10:45)

I've deferred my meeting with you to 3 p.m

Debbie Newman
Executive Coordinator to ADM Allison Bond
Service Delivery Division
4th Floor, 765 Broughton St
Victoria, BC V8W 1E2
Ph: 250 387-3006

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 30, 2017 7:47 AM
To: Dobmeier, Teresa MCF:EX
Subject: Ingrid Bergmann Sep 11th - is this confirmed?

From: Helen Tait [mailto:admin@ingridbergmann.ca]
Sent: Wednesday, August 30, 2017 7:45 AM
To: Newman, Debbie MCF:EX
Subject: RE: Appointment

Hi, Debbie:
I have a "Hold" appointment for Teresa on Monday, September 11th from 3:00 – 4:30 pm.
Can you confirm that Teresa can meet at that time? Thanks! Helen

---

From: Newman, Debbie MCF:EX [mailto:Debbie.Newman@gov.bc.ca]
Sent: August 22, 2017 9:26 AM
To: Helen Tait <admin@ingridbergmann.ca>
Subject: RE: Appointment

Hi Helen – actually I don't think this will work. We are moving offices on Sep 8th so likely Teresa will decide to fly back home Thurs. evening. Please call me to set something else up.
My direct line is: 250-387-3006
Thanks

From: Helen Tait [mailto:admin@ingridbergmann.ca]
Sent: Monday, August 21, 2017 4:31 PM
To: Newman, Debbie MCF:EX
Subject: Appointment

Hi, Debbie:
Is Teresa available the following week?
If not, Ingrid has agreed to do 4:45 on September 7th.
Let me know what works. Thanks! Helen

FIND MEANING. ADVANCE.
Helen Tait
Manager, Client Services
Ingrid Bergmann and Associates Inc.
T: 250.888.6486
C: 250.893-4725
www.ingridbergmann.ca

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 8:59 AM
To: Dobmeier, Teresa MCF:EX
Subject: Modified: Enterprise Rent-A-Car Reservation s.17,s.22
s.17,s.22

Here is your revised car rental for next week – pick up on 15th is at 9:30 a.m. to be returned on the 17th at 2:00 p.m.

From: Enterprise Reservations [mailto:No-Reply@enterprise.com]
Sent: Wednesday, August 09, 2017 8:49 AM
To: Newman, Debbie MCF:EX
Subject: Modified: Enterprise Rent-A-Car Reservation s.17,s.22



YOUR RESERVATION HAS BEEN MODIFIED

Thank you for your reservation
Your confirmation number is s.17,s.22

Pick-Up Details

Location	s.17,s.22
Date & Time	**Tuesday, August 15, 2017 @ 9:30 AM**
Address	s.17,s.22
Phone	
Hours	Tue 7:00 AM-11:00 PM

Return Details

Location	s.17,s.22
Date & Time	**Thursday, August 17, 2017 @ 2:00 PM**
Address	s.17,s.22
Phone	
Hours	Thu 7:00 AM-11:00 PM

Renter Details

Name	THERESA DOBBMEIER
Email	debbie.newman@gov.bc.ca
Phone	s.17

Save Time At the Counter

Provide additional information now and save time when you arrive.

Contract Information

Account Name	BC GOVERNMENT MONTHLY

Pricing Details

Vehicle Class	**Intermediate** Hyundai Elantra or Similar	
Rates		
Vehicle		
TIME & DISTANCE	3 DAILY @ 24.17 CAD	72.51 CAD
Taxes and Fees		
CONCESSION FEE RECOVERY 11.73 PCT (11.73%)		Included
PROV VEHICLE RENTAL TAX $1.50/DAY		4.50 CAD
VLF REC .90/DAY		Included
PROVINCIAL SALES TAX (7.0%)		5.08 CAD
GOODS AND SERVICES TAX (5.0%)		3.85 CAD

Estimated Total **85.94 CAD**

VIEW / MODIFY / CANCEL

Follow these directions to get to the counter

For Shuttle, dial 250-655-7368.

Please proceed through the arrival doors and cross the road.

The shuttle will pick you up at the Enterprise sign.

Please proceed to the Enterprise counter to obtain your rental agreement and keys.

Renter Requirements

All renters and additional drivers must be 21 or older, have a valid driver’s license and a major credit card in their name. Driver's licenses are accepted from any USA state or territory, from a Canadian province or from an international country. Licenses from outside the USA or Canada also may require an international driver's permit. International driver's permits are valid only if presented with the original local license. Individuals with learner’s permits are not eligible to rent. U.S. government

employees ages 18 or older will not incur a young driver surcharge when renting for authorized government travel. This is only a summary. For additional details, please reference the Driver's License Information Policy.

AGE –

The underage surcharge for drivers between the ages of 21 and 24 is $20 per day. Renters between the ages of 21 and 24 may rent the following vehicle classes: Economy through Full Size cars, Intermediate SUVs, Standards SUVs, Minivans and Standard Pickup Trucks.

NON CREDIT CARD DEPOSITS –

Debit cards are accepted at the time of rental with a round trip travel ticket, e-ticket, or travel itinerary that shows the renter's name and discloses the return date and port of entry. Renters using a debit card as a deposit may rent the following vehicle classes: Economy through Full Size cars.

DEPOSIT AMOUNT –

A deposit including an additional $200 more than the cost of the rental will be taken at the time of rental, and the funds will not be available for use until after the vehicle has been returned. Cash, prepaid cards and money orders are not acceptable forms of rental deposit. This location is not responsible for any overdraft fees incurred.

Forms of Payment

WHEN RENTING IN CANADA A CREDIT CARD IN THE NAME OF THE RENTER MUST BE PRESENTED AT THE TIME OF RENTAL. DEBIT/CHECK CARDS ARE CONSIDERED TO BE ANY NON-CREDIT CARD BEARING THE VISA, MASTERCARD OR DISCOVER CARD LOGO. ANY NON-CREDIT CARD WITHOUT THE VISA, MASTERCARD OR DISCOVER CARD LOGO IS NOT ACCEPTED. US BANK ISSUED DEBIT/CHECK CARDS ARE ACCEPTED AS A FORM OF PAYMENT AT RETURN PROVIDED THEY DO NOT REQUIRE A PERSONNEL IDENTIFICATION NUMBER (PIN). CANADIAN BANK ISSUED DEBIT/CHECK CARDS THAT REQUIRE THE USE OF A PIN ARE NOT ACCEPTED AS A FORM OF PAYMENT.

Additional Driver

Additional drivers must meet same rental qualifications as the renter, except spouse or domestic partner. Additional drivers must appear at the rental counter with the primary renter. There will be an additional charge of $10 per day for each additional authorized driver other than a spouse or domestic partner, unless other contractual conditions apply. Additional drivers must be 21 or older.

Damage Waiver

Damage waiver (DW) for this branch is $29.99 per day. - DW is offered at the time of rental for an additional daily charge. If the renter accepts DW, enterprise waives or reduces the renter's responsibility for loss of, or damage to, the rental vehicle (including but not limited to towing, storage, loss of use, administrative fees and/or diminishment of value) subject to the terms and conditions of the rental agreement and applicable laws. DW is not insurance. The purchase of DW is optional and not required to rent a car. The protection provided by DW may duplicate the renter's existing coverage. Enterprise is not qualified to evaluate the adequacy of the renter's existing coverage; therefore the renter should examine his or her credit card protections, automobile insurance policies or other sources of coverage that may duplicate the protection provided by DW.

Personal Accident Insurance

Personal Accident Insurance - Personal Effects Coverage - PAI-PEC - is offered at the time of rental for an additional daily charge. If accepted the PAI contained in the policy provides renter and renters passengers with accidental death, accident medical expenses and ambulance expense benefits. The PEC contained in the policy insures the personal effects of the renter, additional drivers, or any member of the renters immediate family who permanently resides in the renters household and who is traveling with the renter against risks of loss or damage. Benefits are payable in addition to any other insurance coverage the renter or passengers may have. This is a summary only. PAI-PEC is subject to the provisions, limitations and exclusions of the PAI-PEC policy underwritten by Chubb Insurance Company of Canada. The purchase of PAI-PEC is optional and not required to rent a car. The coverage provided by PAI-PEC may duplicate the renters existing coverage. Enterprise is not qualified to evaluate the adequacy of the renters existing coverage, therefore the renter should examine his or her personal insurance policies or other sources of coverage that may duplicate the coverage provided by PAI-PEC. The PAI-PEC for this branch is 6.99 CAD per day.

Roadside Protection

Renter may purchase Roadside Assistance Protection (RAP) from Owner for an additional fee. If Renter purchases RAP, Owner agrees, subject to the actions that invalidate Damage Waiver, to contractually waive Renter's responsibility for the cost to provide 24/7 roadside assistance (where available) which includes replacement of lost keys (including remote entry devices), flat tire service (if no inflated spare is available, the vehicle will be towed. Cost of a replacement tire is not covered by RAP), lockout service (if the keys are locked inside the vehicle), jumpstarts, and fuel delivery service for up to 3 gallons (or equivalent liters) of fuel if Vehicle is out of fuel. Roadside Assistance Protection services are only available in the United States and Canada. If Renter does not purchase RAP, or RAP is invalidated as set forth above, roadside assistance will be available, but standard charges will apply. RAP does not apply in Mexico. For roadside assistance call 1-800-307-6666.

Following mileage rule applies:
There are 300(MI) total free miles with a 0.10 charge for each additional mile

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© 2017 Enterprise Rent A Car 600 Corporate Park Drive St. Louis MO 63105

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 3:50 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: can you pls call Sheila's cell before end of day? 604-908-1401

Great - thanks

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 09, 2017 3:49 PM
To: Newman, Debbie MCF:EX
Subject: RE: can you pls call Sheila's cell before end of day? 604-908-1401

yes

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 9, 2017 3:46 PM
To: Dobmeier, Teresa MCF:EX
Subject: can you pls call Sheila's cell before end of day? 604-908-1401

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 12:20 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: Claiming Incidental Expenses via iexpenses

Me too ☺

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 09, 2017 12:20 PM
To: Newman, Debbie MCF:EX
Subject: RE: Claiming Incidental Expenses via iexpenses

Interesting
Thanks for checking it out.
I need a rule book.....

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 9, 2017 12:17 PM
To: Dobmeier, Teresa MCF:EX
Subject: FW: Claiming Incidental Expenses via iexpenses

From Anne Minnings – incidental expenses are to be claimed when there are no meals to claim

---

From: Minnings, Anne C MCF:EX
Sent: Wednesday, August 09, 2017 12:15 PM
To: Newman, Debbie MCF:EX
Subject: RE: Claiming Incidental Expenses via iexpenses

Hi Debbie,

Meal allowances are intended to cover meals and other travel out-of-pocket expenses. You would claim the "incidental only" amount if there were no meal expenses at all. If you have a specific example I'd be happy to discuss it.

Anne Minnings
CFO and A/ADM Corporate Services
Ministry of Children and Family Development
(Office) 778-698-7373
(Cell) 250-514-9623

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 9, 2017 12:09 PM

To: Minnings, Anne C MCF:EX
Subject: Claiming Incidental Expenses via iexpenses

Hi Anne,
Can you help clarify for us please when excluded staff can claim incidental expenses via iexpenses when on travel status? I believe there is a set amount that populates but we're not sure when to use it.
Thanks very much

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 8:46 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: Confirmed: Enterprise Rent-A-Car Reservation s.17,s.22 s.17,s.22

I emphasized this was connected to the fire situation and they were great about it ☺

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 09, 2017 8:46 AM
To: Newman, Debbie MCF:EX
Subject: RE: Confirmed: Enterprise Rent-A-Car Reservation s.17,s.22

That is great! I appreciate that they didn't charge us
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 9, 2017 8:44 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: Confirmed: Enterprise Rent-A-Car Reservation s.17,s.22

Cancelled and re-booked for the 15th to 17th. I'll forward the confirmation once it's received. Also, I've cancelled the s.17,s. and they were kind enough not to charge us.

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 09, 2017 8:16 AM
To: Newman, Debbie MCF:EX
Subject: FW: Confirmed: Enterprise Rent-A-Car Reservation s.17,s.22

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Enterprise Rent-A-Car [mailto:No-Reply@enterprise.com]
Sent: Tuesday, August 8, 2017 8:28 PM
To: Dobmeier, Teresa MCF:EX
Subject: Confirmed: Enterprise Rent-A-Car Reservation s.17,s.22

YOUR RESERVATION IS CONFIRMED

Thank you for your reservation.
Your confirmation number is s.17,s.22

Pick-Up Details

Location	s.17,s.22
Date & Time	**Wednesday, August 09, 2017 @ 9:30 AM**
Address	s.17,s.22
Phone	
Hours	Wednesday: 7:00 AM - 11:00 PM

Return Details

Location	s.17,s.22
Date & Time	**Friday, August 11, 2017 @ 3:30 PM**
Address	s.17,s.22
Phone	
Hours	Friday: 7:00 AM - 11:00 PM

Renter Details

Name	THERESA DOBBMEIER
E-mail Address	teresa.dobmeier@gov.bc.ca
Phone	s.17

Save Time At the Counter

Provide additional information now and save time when you arrive.

Corporate Account Details

Contract Name	BC GOVERNMENT MONTHLY

Pricing Details

Vehicle Class	
	Hyundai Elantra or Similar
Transmission Type	Automatic

Rates

Vehicle

TIME & DISTANCE	3 DAILY @ CAD 24.17	CAD 72.51

Extras

Vehicle Mileage	Over 300KM CAD0.12/KM	Included

Taxes & Fees

CONCESSION FEE RECOVERY 11.73 PCT	Included
PROV VEHICLE RENTAL TAX $1.50/DAY	CAD 4.50
VLF REC .90/DAY	Included
PROVINCIAL SALES TAX (7.0%)	CAD 5.08
GOODS AND SERVICES TAX (5.0%)	CAD 3.85

Estimated Total **CAD 85.94**

VIEW / MODIFY / CANCEL

Follow these directions to get to the counter

For shuttle, dial 250-655-7368.
Please proceed through the arrival doors and cross the road.
The shuttle will pick you up at the Enterprise sign.
Please proceed to the Enterprise counter to obtain your rental agreement and keys.

Toll Pass Available at Pick-Up

Toll Pass product that will allow you to get through tolls faster. Be sure to ask your agent about it when you arrive.

Learn more about Toll Pass

After Hours Service

Please park the vehicle on the lot, lock the car, and place the keys in the drop box. Customers are responsible for the condition of the vehicle until it is checked-in by an Enterprise employee on the next business day.

Terms and Conditions | Privacy Policy

© Enterprise Rent A Car 600 Corporate Park Drive St. Louis MO 63105

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 8:44 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: Confirmed: Enterprise Rent-A-Car Reservation s.17,s.22 s.17,s.22

Cancelled and re-booked for the 15th to 17th. I'll forward the confirmation once it's received. Also, I've cancelled the s.17,s. and they were kind enough not to charge us.

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 09, 2017 8:16 AM
To: Newman, Debbie MCF:EX
Subject: FW: Confirmed: Enterprise Rent-A-Car Reservation s.17,s.22

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Enterprise Rent-A-Car [mailto:No-Reply@enterprise.com]
Sent: Tuesday, August 8, 2017 8:28 PM
To: Dobmeier, Teresa MCF:EX
Subject: Confirmed: Enterprise Rent-A-Car Reservation s.17,s.22



YOUR RESERVATION IS CONFIRMED

Thank you for your reservation.
Your confirmation number is s.17,s.22

Pick-Up Details

Location	s.17,s.22
Date & Time	**Wednesday, August 09, 2017 @ 9:30 AM**
Address	s.17,s.22
Phone	
Hours	Wednesday: 7:00 AM - 11:00 PM

Return Details

Location	s.17,s.22
Date & Time	**Friday, August 11, 2017 @ 3:30 PM**
Address	s.17,s.22

Phone	s.17,s.22
Hours	Friday: 7:00 AM - 11:00 PM

Renter Details

Name	THERESA DOBBMEIER
E-mail Address	teresa.dobmeier@gov.bc.ca
Phone	s.17

Save Time At the Counter

Provide additional information now and save time when you arrive.

Corporate Account Details

Contract Name	BC GOVERNMENT MONTHLY

Pricing Details

Vehicle Class	
	Hyundai Elantra or Similar
Transmission Type	Automatic

Rates

Vehicle

TIME & DISTANCE	3 DAILY @ CAD 24.17	CAD 72.51

Extras

Vehicle Mileage	Over 300KM CAD0.12/KM	Included

Taxes & Fees

CONCESSION FEE RECOVERY 11.73 PCT	Included
PROV VEHICLE RENTAL TAX $1.50/DAY	CAD 4.50
VLF REC .90/DAY	Included
PROVINCIAL SALES TAX (7.0%)	CAD 5.08
GOODS AND SERVICES TAX (5.0%)	CAD 3.85

Estimated Total **CAD 85.94**

VIEW / MODIFY / CANCEL

Follow these directions to get to the counter

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Terms and Conditions | Privacy Policy

© Enterprise Rent A Car 600 Corporate Park Drive St. Louis MO 63105

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Friday, August 11, 2017 11:38 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: DBN 233021 - Paid Meeting Space for Semi-Annual Joint EDS/DOO meeting in Richmond

Lol! We might have been but they didn't have room. I think the Westin will be great and the food will be a huge improvement. I'm looking forward to it too!

From: Dobmeier, Teresa MCF:EX
Sent: Friday, August 11, 2017 11:36 AM
To: Newman, Debbie MCF:EX
Subject: FW: DBN 233021 - Paid Meeting Space for Semi-Annual Joint EDS/DOO meeting in Richmond

Hi there,
I just wanted to say how happy I am we are not at the Radisson!

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Lapthorne, Carmen MCF:EX
Sent: Thursday, August 3, 2017 4:44 PM
To: Dobmeier, Teresa MCF:EX; Dickerson, Shirley J MCF:EX; Newman, Debbie MCF:EX
Cc: Cain, Krista A MCF:EX; Benn, Jennifer MCF:EX
Subject: DBN 233021 - Paid Meeting Space for Semi-Annual Joint EDS/DOO meeting in Richmond

Hi,

Please see DBN 233021 Paid Meeting Space for Semi-Annual Joint EDS/DOO meeting in Richmond in November.

This Deputy has approved option 1 as recommended.

Thank you.

Carmen Lapthorne
Information and Privacy Coordinator
Deputy Minister's Office
Ministry of Children and Family Development
250-893-0231

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Thursday, August 10, 2017 12:04 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: DBN 233355 - Worthen Settlement

No, you're fine. I keep a signed copy and also forward to the author/program area.

From: Dobmeier, Teresa MCF:EX
Sent: Thursday, August 10, 2017 11:31 AM
To: Newman, Debbie MCF:EX
Subject: FW: DBN 233355 - Worthen Settlement

Do I need to do anything with this? Sorry for all the training you are having to do…..

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Cain, Krista A MCF:EX
Sent: Thursday, August 10, 2017 9:45 AM
To: Dobmeier, Teresa MCF:EX
Cc: Benn, Jennifer MCF:EX; Lapthorne, Carmen MCF:EX; Newman, Debbie MCF:EX
Subject: DBN 233355 - Worthen Settlement

Good morning

Please see attached DBN 233355 Worthen Settlement.

The A/DM has approved option 1 as recommended.

Thank you.

Krista Cain
Director, Executive Operations | Client Relations
Deputy Minister's Office
Ministry of Children & Family Development
Phone: 778.698.5089

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Friday, August 18, 2017 1:01 PM
To: Dobmeier, Teresa MCF:EX
Subject: FW: WATCHER: Outgoing Assignment - eApprovals item 6009

These don't actually go to Exec Ops. I'll move it to Rhea in Correspondence

---

From: MCFD eApprovals [mailto:DoNotReply@SP2010.gov.bc.ca]
Sent: Friday, August 18, 2017 12:57 PM
To: Newman, Debbie MCF:EX
Subject: WATCHER: Outgoing Assignment - eApprovals item 6009

Dobmeier, Teresa MCF:EX has sent this eApprovals Item to Executive Operations.

Cliff Number: 233532
Other Number:
TRIM Number:
Topic: MLA is writing on behalf of constituent s.22 who is concerned about a financial change in her son's care agreement with MCFD.
Date Final Due: 8/18/2017 12:00:00 AM
Last Action: Item Approved

s.22

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Friday, August 11, 2017 9:40 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: Letter of Support - Required by Monday, August 14th

I'm remembering back to when you did a support letter to Thompson Rivers University – I don't recall there was any policy around that. Will find out.

From: Dobmeier, Teresa MCF:EX
Sent: Friday, August 11, 2017 9:30 AM
To: Newman, Debbie MCF:EX
Subject: FW: Letter of Support - Required by Monday, August 14th
Importance: High

Hi there,
Do you know if there is any policy etc. regarding signing support letters?
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Headley, Deborah MCF:EX
Sent: Friday, August 11, 2017 9:23 AM
To: Dobmeier, Teresa MCF:EX
Subject: FW: Letter of Support - Required by Monday, August 14th
Importance: High

Hi Teresa,

I received the request below (letter attached) from BC Children's – essentially who I used to work with and looking for my support in my new role. I would like to offer my support as is a great initiative that will benefit our children and youth as well but uncomfortable signing on behalf of ministry as I'm not sure what sort of rules MCFD has in terms of signing letters like this, could you let me know please?

Thank you,
Deborah

Deborah Headley, MSW RCSW
Executive Director, Provincial Operations
Ministry for Children and Family Development

Mailing address:
Suite 601-700 West Georgia Street
Vancouver, BC V7Y 1B6
Phone: 604 660 5687
Cell: 604 315 2076
Fax: 604 660 1090

Ministry of Children and Family Development

Please consider the environment before printing.

This e-mail message may contain privileged or confidential information. You may not disclose, use, distribute, or copy this message or attachment in any way without permission from the sender. If you received this e-mail message in error, please delete the e-mail and any attachments.

From: Davidson, Jana [mailto:jxdavidson@cw.bc.ca]
Sent: Thursday, August 10, 2017 3:41 PM
To: Headley, Deborah MCF:EX
Subject: Letter of Support - Required by Monday, August 14th
Importance: High

Hi Deb,
Hope you are enjoying the summer and doing well. We are applying for funds from the Mental Health Commission of Canada to support evaluation and curation of mental health online tools and APPS for youth through eFoundry. I am hoping that MCFD could provide a letter of support for this application. We have provided a draft (attached) but would be very happy if you were to personalize it. Let me know if you are able to do this – sorry for the very tight timeline. The application is due August 18th.
Cheers,

Jana

Jana Davidson, MD, FRCP(C)
Clinical Professor, Psychiatry, UBC
Psychiatrist-in-Chief, BCCH
Head, Division of Child & Adolescent Psychiatry, UBC
T: 604-875-2802
F: 604-875-2541
Executive Assistant: Maureen Wong
mwong13@cw.bc.ca
604-875-2720

BC Children's Hospital
An agency of the Provincial Health Services Authority

PREMIER'S AWARD PARTNERSHIP 2016 REGIONAL RECIPIENT

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Friday, August 11, 2017 8:53 AM
To: Dobmeier, Teresa MCF:EX
Cc: Scheiber, Alex MCF:EX
Subject: RE: MCFD Virtel Decision

Confirmed for Aug 15th at 3:30 in your Victoria office (Allison's former office)

From: Dobmeier, Teresa MCF:EX
Sent: Friday, August 11, 2017 8:33 AM
To: Newman, Debbie MCF:EX
Cc: Scheiber, Alex MCF:EX
Subject: FW: MCFD Virtel Decision
Importance: High

Hi Debbie,
Can you find some time for Alex and I to discuss? Perhaps when I am there next week.
Thanks

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Sahota, Amarjit MCF:EX
Sent: Thursday, August 10, 2017 3:59 PM
To: Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX
Subject: FW: MCFD Virtel Decision
Importance: High

Alex/Teresa – Please see the attached Briefing Note from the Information Services Division.

As I understand it, there is currently a software called PComm that is installed on MCFD workstations. This is said to run in the background (is invisible to users) and enable access to programs such as MIS/RAP. License support for this is coming to an end and the options are to either upgrade or replace it with software called Virtel. I understand that Virtel comes at no cost with minimal impact on users.

Could you please review the BN and advise how we should move forward. Thanks.

Amarjit.

From: Jassar, Daisy SDSI:EX
Sent: Thursday, August 10, 2017 1:24 PM
To: Sahota, Amarjit MCF:EX
Subject: MCFD Virtel Decision
Importance: High

Hello Amarjit, the ISD team has been working on a project to upgrade PCOMM v6 to PCOMM v12. Recently, we deployed a product called Virtel on the SDPR for 3270 emulation. As Virtel is being provided by OCIO as a voted service and it meets all the security and functional needs of PCOMM, we would like to roll out Virtel for MCFD as well. Could you please let me know if you have any concerns with this approach?

The attached draft BN provides some additional information on the project. Please let me know if you have any questions. Thank you!

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Friday, August 11, 2017 8:39 AM
To: Dobmeier, Teresa MCF:EX
Cc: Scheiber, Alex MCF:EX
Subject: RE: MCFD Virtel Decision

Sure, I'll work with his assistant. Is 30 min enough?

From: Dobmeier, Teresa MCF:EX
Sent: Friday, August 11, 2017 8:33 AM
To: Newman, Debbie MCF:EX
Cc: Scheiber, Alex MCF:EX
Subject: FW: MCFD Virtel Decision
Importance: High

Hi Debbie,
Can you find some time for Alex and I to discuss? Perhaps when I am there next week.
Thanks

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Sahota, Amarjit MCF:EX
Sent: Thursday, August 10, 2017 3:59 PM
To: Scheiber, Alex MCF:EX; Dobmeier, Teresa MCF:EX
Subject: FW: MCFD Virtel Decision
Importance: High

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Amarjit.

From: Jassar, Daisy SDSI:EX
Sent: Thursday, August 10, 2017 1:24 PM
To: Sahota, Amarjit MCF:EX
Subject: MCFD Virtel Decision
Importance: High

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The attached draft BN provides some additional information on the project. Please let me know if you have any questions. Thank you!

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Monday, August 14, 2017 11:11 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: Meeting request

Doesn't look like Carolyn is free for the 1:30 mtg, but will be there for the morning session. Do you want to include anyone else?

From: Dobmeier, Teresa MCF:EX
Sent: Monday, August 14, 2017 10:37 AM
To: Newman, Debbie MCF:EX
Subject: Meeting request
Importance: High

Hi there,
I need two meeting request to go out for tomorrow. One from 10:30 – 12:00 for Aaron Brown, Carolyn Kamper, Christa Smith and myself. We will need a small meeting room and my teleconference number for Christa.
2nd meeting same people 1:30 – 3:00. The title of them both will be MOC preparation planning.

Thank you

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Monday, August 14, 2017 1:02 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: Meeting request

Yes will do

From: Dobmeier, Teresa MCF:EX
Sent: Monday, August 14, 2017 12:57 PM
To: Newman, Debbie MCF:EX
Subject: RE: Meeting request

Can you let her know we may not need the afternoon but I wanted to place hold it in the event we didn't get everything done in the morning. I realize it is a big time ask!

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newman, Debbie MCF:EX
Sent: Monday, August 14, 2017 12:55 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: Meeting request

Ok – Carolyn will try – she's just waiting to see if Christine Massey can move something that they had together in the p.m.

From: Dobmeier, Teresa MCF:EX
Sent: Monday, August 14, 2017 12:55 PM
To: Newman, Debbie MCF:EX
Subject: RE: Meeting request

Not at this time.
Thank you

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newman, Debbie MCF:EX
Sent: Monday, August 14, 2017 11:11 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: Meeting request

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From: Dobmeier, Teresa MCF:EX
Sent: Monday, August 14, 2017 10:37 AM
To: Newman, Debbie MCF:EX
Subject: Meeting request
Importance: High

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2nd meeting same people 1:30 – 3:00. The title of them both will be MOC preparation planning.

Thank you

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Friday, August 11, 2017 3:56 PM
To: Dobmeier, Teresa MCF:EX
Subject: Re: MEETING REQUEST: Touchbase re Housing priorities

Thanks

Sent from my iPhone

> On Aug 11, 2017, at 3:51 PM, Dobmeier, Teresa MCF:EX <Teresa.Dobmeier@gov.bc.ca> wrote:
>
>

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Monday, August 14, 2017 11:07 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: Meeting request

Can you use Allison's old office? It's big enough for the 3 of you and Christa can phone the polycom.

From: Dobmeier, Teresa MCF:EX
Sent: Monday, August 14, 2017 10:37 AM
To: Newman, Debbie MCF:EX
Subject: Meeting request
Importance: High

Hi there,
I need two meeting request to go out for tomorrow. One from 10:30 – 12:00 for Aaron Brown, Carolyn Kamper, Christa Smith and myself. We will need a small meeting room and my teleconference number for Christa.
2nd meeting same people 1:30 – 3:00. The title of them both will be MOC preparation planning.

Thank you

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Monday, August 14, 2017 2:16 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: MOC Prep/Planning

I'll find out - thanks

From: Dobmeier, Teresa MCF:EX
Sent: Monday, August 14, 2017 2:16 PM
To: Newman, Debbie MCF:EX
Subject: RE: MOC Prep/Planning

Yes, we need to start planning to enact the MOC. Does she have time for a short call, I know she has some pressures today. She may want someone else to attend

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newman, Debbie MCF:EX
Sent: Monday, August 14, 2017 2:15 PM
To: Dobmeier, Teresa MCF:EX
Subject: FW: MOC Prep/Planning

Are you able to provide a bit more context for Carolyn about tomorrow's MOC prep mtg?

From: Newbury, Heather A MCF:EX
Sent: Monday, August 14, 2017 2:09 PM
To: Newman, Debbie MCF:EX
Subject: RE: MOC Prep/Planning

HI there—CK would like more details.. and she's asked if there are any other invitees besides herself, Aaron, Teresa, and Christa..

??
tx
-----Original Appointment-----
From: Dobmeier, Teresa MCF:EX
Sent: Monday, August 14, 2017 11:09 AM
To: Dobmeier, Teresa MCF:EX; Kamper, Carolyn J MCF:EX; Smith, Christa G MCF:EX; Brown, Aaron MCF:EX

Subject: MOC Prep/Planning
When: Tuesday, August 15, 2017 10:30 AM-12:00 PM (UTC-08:00) Pacific Time (US & Canada).
Where: Teresa's Victoria Office /Christa to phone: 250-387-3228
Importance: High

This is a priority – sorry everyone

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 8:52 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: My Messages

I know. Usually they put us on hold for an hour or so, but this time they have "exceeded their capacity to place callers on hold". Wow!

-----Original Message-----
From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 09, 2017 8:51 AM
To: Newman, Debbie MCF:EX
Subject: RE: My Messages

Hmmm interesting customer service strategy.

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

-----Original Message-----
From: Newman, Debbie MCF:EX
Sent: Wednesday, August 9, 2017 8:50 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: My Messages

Thanks. Air Canada isn't accepting calls which is interesting so I'll try to cancel on line with what I have (I have your text info from them)

-----Original Message-----
From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 09, 2017 8:49 AM
To: Newman, Debbie MCF:EX
Subject: My Messages

https://mymessages.aircanada.com/en/rWrNcz5z84unOxLvd9pb8Q

Teresa Dobmeier
EDS Thompson/Cariboo/Shuswap
Ministry of Children and Family Development
(t) 250-371-3661

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 8:50 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: My Messages

Thanks. Air Canada isn't accepting calls which is interesting so I'll try to cancel on line with what I have (I have your text info from them)

-----Original Message-----
From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 09, 2017 8:49 AM
To: Newman, Debbie MCF:EX
Subject: My Messages

https://mymessages.aircanada.com/en/rWrNcz5z84unOxLvd9pb8Q

Teresa Dobmeier
EDS Thompson/Cariboo/Shuswap
Ministry of Children and Family Development
(t) 250-371-3661

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Friday, August 18, 2017 11:08 AM
To: Dobmeier, Teresa MCF:EX
Cc: Broswick, Judy MCF:EX
Subject: RE: news letter

Ok – we'll publish what we have then. Thanks

From: Dobmeier, Teresa MCF:EX
Sent: Friday, August 18, 2017 10:59 AM
To: Newman, Debbie MCF:EX
Cc: Broswick, Judy MCF:EX
Subject: RE: news letter

I don't need to change it

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newman, Debbie MCF:EX
Sent: Friday, August 18, 2017 10:56 AM
To: Broswick, Judy MCF:EX; Dobmeier, Teresa MCF:EX
Subject: RE: news letter

Teresa will forward her changes to you and we can use that version. Thanks Judy

---

From: Broswick, Judy MCF:EX
Sent: Friday, August 18, 2017 10:52 AM
To: Newman, Debbie MCF:EX; Dobmeier, Teresa MCF:EX
Subject: RE: news letter

Of course I don't mind at all… ☺ Is this an updated version??? I had no reason to edit the original – it was great from what I could tell. Just let me know what you want posted and I'll edit/plug into the newsletter.

Judy Broswick, BID| Project Analyst
Ph: 250-213-8316

From: Newman, Debbie MCF:EX
Sent: Friday, August 18, 2017 8:50 AM
To: Dobmeier, Teresa MCF:EX; Broswick, Judy MCF:EX
Subject: RE: news letter

Attached is your blog Teresa. Judy if you have an edited version could you please pass along to Teresa (I took this from the O drive)? Thanks

From: Dobmeier, Teresa MCF:EX
Sent: Friday, August 18, 2017 8:46 AM
To: Broswick, Judy MCF:EX; Newman, Debbie MCF:EX
Subject: news letter

Hi there,
I need to update my blog….if it isnt' too late.

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Tuesday, August 08, 2017 4:13 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: PO log 689139 Hidasi

Ok perfect – that gives me lots of time.

From: Dobmeier, Teresa MCF:EX
Sent: Tuesday, August 08, 2017 3:42 PM
To: Newman, Debbie MCF:EX
Subject: RE: PO log 689139 Hidasi

That would be great. I won't forward the complaint until Barry is back August 20. Kemp is acting for Barry and it is referencing his office.
Thanks

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newman, Debbie MCF:EX
Sent: Tuesday, August 8, 2017 3:31 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: PO log 689139 Hidasi

Yes normally I do. I'm drowning right now but happy to pull something together in the next couple of days if that works?

From: Dobmeier, Teresa MCF:EX
Sent: Tuesday, August 08, 2017 3:02 PM
To: Newman, Debbie MCF:EX
Subject: FW: PO log 689139 Hidasi

Hi Debbie,
Is drafting a letter as requested below something you usually do? If not can you point me in a direction?
Thanks
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newburg, Pam A MCF:EX
Sent: Thursday, August 3, 2017 10:02 AM
To: Dobmeier, Teresa MCF:EX

Cc: Cain, Krista A MCF:EX; Kuharic, Rhea MCF:EX
Subject: FW: PO log 689139 Hidasi

Good morning Teresa. My apologies for the delay in responding.

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Correspondence Officer
Office of the Premier
(250) 356-1906

Newman, Debbie MCF:EX

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Sorry! I misunderstood – I didn't realize you didn't want it to be sent to Kemp

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From: Newman, Debbie MCF:EX
Sent: Monday, August 14, 2017 1:56 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: PO log 689139 Hidasi

He is

From: Dobmeier, Teresa MCF:EX
Sent: Monday, August 14, 2017 1:55 PM
To: Newman, Debbie MCF:EX
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No worries, I wasn't clear and he is professional which I really appreciate

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Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Friday, August 11, 2017 9:39 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: Letter of Support - Required by Monday, August 14th

I'm not aware of any rules or policy around this but can look into it and let you know

---

From: Dobmeier, Teresa MCF:EX
Sent: Friday, August 11, 2017 9:30 AM
To: Newman, Debbie MCF:EX
Subject: FW: Letter of Support - Required by Monday, August 14th
Importance: High

Hi there,
Do you know if there is any policy etc. regarding signing support letters?
Teresa

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Headley, Deborah MCF:EX
Sent: Friday, August 11, 2017 9:23 AM
To: Dobmeier, Teresa MCF:EX
Subject: FW: Letter of Support - Required by Monday, August 14th
Importance: High

Hi Teresa,

I received the request below (letter attached) from BC Children's – essentially who I used to work with and looking for my support in my new role. I would like to offer my support as is a great initiative that will benefit our children and youth as well but uncomfortable signing on behalf of ministry as I'm not sure what sort of rules MCFD has in terms of signing letters like this, could you let me know please?

Thank you,
Deborah

Deborah Headley, MSW RCSW
Executive Director, Provincial Operations
Ministry for Children and Family Development

Mailing address:
Suite 601-700 West Georgia Street
Vancouver, BC V7Y 1B6
Phone: 604 660 5687
Cell: 604 315 2076
Fax: 604 660 1090

Ministry of Children and Family Development

Please consider the environment before printing.

This e-mail message may contain privileged or confidential information. You may not disclose, use, distribute, or copy this message or attachment in any way without permission from the sender. If you received this e-mail message in error, please delete the e-mail and any attachments.

From: Davidson, Jana [mailto:jxdavidson@cw.bc.ca]
Sent: Thursday, August 10, 2017 3:41 PM
To: Headley, Deborah MCF:EX
Subject: Letter of Support - Required by Monday, August 14th
Importance: High

Hi Deb,
Hope you are enjoying the summer and doing well. We are applying for funds from the Mental Health Commission of Canada to support evaluation and curation of mental health online tools and APPS for youth through eFoundry. I am hoping that MCFD could provide a letter of support for this application. We have provided a draft (attached) but would be very happy if you were to personalize it. Let me know if you are able to do this – sorry for the very tight timeline. The application is due August 18th.
Cheers,

Jana

Jana Davidson, MD, FRCP(C)
Clinical Professor, Psychiatry, UBC
Psychiatrist-in-Chief, BCCH
Head, Division of Child & Adolescent Psychiatry, UBC
T: 604-875-2802
F: 604-875-2541
Executive Assistant: Maureen Wong
mwong13@cw.bc.ca
604-875-2720

BC Children's Hospital
An agency of the Provincial Health Services Authority

PREMIER'S AWARD PARTNERSHIP 2016 REGIONAL RECIPIENT

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Wednesday, August 09, 2017 9:54 AM
To: Dobmeier, Teresa MCF:EX
Subject: RE: re: ADM Submission for out of province travel and accommodation for CIC and SW

Yes, when staff are traveling with CICs we no longer need DM approval via briefing note, and you can approve as A/ADM. I track these for the DM though as Lori wanted a quarterly reporting of the travel. Not sure if Allison will want the same thing but will find out.

From: Dobmeier, Teresa MCF:EX
Sent: Wednesday, August 09, 2017 9:31 AM
To: Newman, Debbie MCF:EX
Subject: FW: re: ADM Submission for out of province travel and accommodation for CIC and SW

Can you remind me, this only needs to be an email approval now?
Teresa

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From: Turgeon, Philippe MCF:EX
Sent: Tuesday, August 8, 2017 2:37 PM
To: Dobmeier, Teresa MCF:EX
Subject: FW: re: ADM Submission for out of province travel and accommodation for CIC and SW

Hi Teresa

As per the briefing note for out of province travel I'm to let you know about an upcoming trip that our staff must make to bring a youth in front of a judge. We have tried to have the youth appear by phone or video but they will not accept that. Please let me know if you have any questions. Thanks

---

From: Long, Dayna R MCF:EX
Sent: Tuesday, August 8, 2017 2:25 PM
To: Turgeon, Philippe MCF:EX
Subject: re: ADM Submission for out of province travel and accomodation for CIC and SW

Please forward as appropriate.

We have s.22 CIC, s.22 that requires transport s.22 to attend court in relation to a Youth Justice matter scheduled for August 16th.

Arrangements have been made for SW Shya Cook to accompany this youth, travelling from s.22 s.22 on August 15, one overnight stay and return to s.22 after court on the 16th. No other reasonable travel arrangements/accompaniment were feasible with this case.

Costs will be as follows:
Travel: Fleet vehicle
Accommodation: $234.00 plus applicable taxes (Family suite with 2 bedrooms)
Meals: $106.00
Overtime: Up to 10 hours - $555.00

Please let me know if you require any additional information.

Thanks
Dayna

Dayna Long
Director of Operations – Prince George
Ministry of Children and Family Development
1441-7th Avenue, Prince George V2L 3P3
Ph: 250-645-4083 Cell: 778-349-2352

Page 669 to/à Page 670

Withheld pursuant to/removed as

s.22

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Tuesday, August 15, 2017 3:54 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: SDD call

Judy was working on some bullets s.22 I believe we were just going to suggest you touch on the fire, and the new ADM role, and keep it brief. Then we can open it up for questions. You could also mention the EDS/DoO (with one day of DAA staff) meeting confirmed for Nov 22 and 23. I sent calendar invitations out today. I'll try to think of some other updates if you like.

From: Dobmeier, Teresa MCF:EX
Sent: Tuesday, August 15, 2017 3:45 PM
To: Newman, Debbie MCF:EX
Subject: SDD call

Hi there,
Is there any chance you have the speaking notes for the call? I likely need some process time if you have them.
Thanks
TEresa

Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Friday, August 18, 2017 1:04 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: WATCHER: Outgoing Assignment - eApprovals item 6009

No worries. Easiest to send to me for now.

From: Dobmeier, Teresa MCF:EX
Sent: Friday, August 18, 2017 1:03 PM
To: Newman, Debbie MCF:EX
Subject: RE: WATCHER: Outgoing Assignment - eApprovals item 6009

It may be less work for you in the long run…..
WE will figure it out

Teresa Dobmeier
Acting Assistant Deputy Minister
Service Delivery Division
Ministry of Children and Family Development
#210 – 1165 Battle Street, Kamloops V2C 2N4
Mobile: 250-819-4999

From: Newman, Debbie MCF:EX
Sent: Friday, August 18, 2017 1:02 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: WATCHER: Outgoing Assignment - eApprovals item 6009

You can just send them back to me and I'll move them along

From: Dobmeier, Teresa MCF:EX
Sent: Friday, August 18, 2017 1:02 PM
To: Newman, Debbie MCF:EX
Subject: RE: WATCHER: Outgoing Assignment - eApprovals item 6009

Okay. I need to make a list of which ones go where. I can't keep the changes straight from the EDS chair to this chair….
Teresa

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From: Newman, Debbie MCF:EX
Sent: Friday, August 18, 2017 1:01 PM
To: Dobmeier, Teresa MCF:EX
Subject: FW: WATCHER: Outgoing Assignment - eApprovals item 6009

These don't actually go to Exec Ops. I'll move it to Rhea in Correspondence

From: MCFD eApprovals [mailto:DoNotReply@SP2010.gov.bc.ca]
Sent: Friday, August 18, 2017 12:57 PM
To: Newman, Debbie MCF:EX
Subject: WATCHER: Outgoing Assignment - eApprovals item 6009

Dobmeier, Teresa MCF:EX has sent this eApprovals Item to Executive Operations.

Cliff Number: 233532
Other Number:
TRIM Number:
Topic: MLA is writing on behalf of constituent s.22 who is concerned about a financial change in her son's care agreement with MCFD.
Date Final Due: 8/18/2017 12:00:00 AM
Last Action: Item Approved

Comments:

eApprovals Link:
https://cfdeapprovals.gov.bc.ca/prod/SitePages/watchedItems.aspx

Super User Link:
https://cfdeapprovals.gov.bc.ca/prod/SitePages/superUser.aspx

Cliff Link:

https://cfd.cliff.gov.bc.ca/log/upd/tl/534944/link

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Subject: RE: Youth Aging Out of Care. Appropriate Adult.

We won't be able to get an extension so if we could try to get Helen on it that would be best

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Great, I will send an acknowledgment note. I don't know if we have any flexibility re:time frame. The two people who have worked with this ED on his requests as he brings them to the SDA are on vacation until August 28 (Tami Lund and Laurie Chapman). Any chance we can push it out to the end of the first week in September? If not I can support Helen to move it forward. Please let me know what the timeline will be
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From: Steve Knudson [mailto:executivedirector@whitebuffalosociety.net]
Sent: Thursday, August 10, 2017 10:37 AM
To: Devenny, Denise MCF:EX; Heavener, Cory R MCF:EX; Bond, Allison MCF:EX; Dobmeier, Teresa MCF:EX
Cc: Chapman, Laurie MCF:EX
Subject: Youth Aging Out of Care. Appropriate Adult.

Please excuse my unsolicited request but I believe that this issue is very important and need to be addressed. I have attached current article from the Globe and Mail, a news release by CBC radio and a copy of the report "When Youth Age Out of Care-Where to From There" commissioned by MCFD and the federal government. The common issues identified is that youth leaving care are ill prepared and not supported. They too frequently become homeless and involved in crime. Our agency has put together a proposal to provide support for these youth beginning before they leave care and continuing until age 24. The program would serve24-30 young people and provide them with one to one support that would be available to them 24/7. It would ensure that these young adults always has someone to turn to and in some way provide a substitute parent in times of crisis. The young person worker would be assigned 8-10 young people and would work with them to ensure housing, healthcare, education, training and employment were all addressed. They would also be accessible to the youth on a 24/7 rotation as typically crises don't occur during office hours. I believe we can provide this service for slightly less than $300,000.00 per year.
I would welcome the opportunity to speak to the appropriate office to discuss a contract for this service.
Respectfully
Steve Knudson

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Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Thursday, August 10, 2017 3:46 PM
To: Dobmeier, Teresa MCF:EX
Subject: RE: Youth Aging Out of Care. Appropriate Adult.

Awesome – thanks. I'll forward the package to correspondence

From: Dobmeier, Teresa MCF:EX
Sent: Thursday, August 10, 2017 3:31 PM
To: Newman, Debbie MCF:EX
Subject: RE: Youth Aging Out of Care. Appropriate Adult.

I have given Helen the heads up

Teresa Dobmeier
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Newman, Debbie MCF:EX

From: Newman, Debbie MCF:EX
Sent: Tuesday, August 08, 2017 4:13 PM
To: Dobmeier, Teresa MCF:EX
Subject: will you be using Allison's parking spot tomorrow?