

From: [White, Emily MCF:EX](#)
To: [Gunn, Paula MCF:EX](#)
Subject: RE: Notes for this CCWG
Date: Monday, November 6, 2017 10:13:18 AM
Attachments: CCWG_ECL Service Delivery_Nov 1 MCFD_PPT_Speaking Notes.pdf
ELCC Ppt Speaking Notes.pdf
CCWG_ Indigenous Engagement2.pptx - with notes (3).pdf

Was just sent this morning

Emily White
Administrative Coordinator
The Hon. Katrine Conroy
Minister of Children and Family Development
The Hon. Katrina Chen
Minister of State for Child Care

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4
Phone: 250-387-2054 | Cell: 250-480-8176 | Email: emily.white@gov.bc.ca

-----Original Message-----

From: Gunn, Paula MCF:EX
Sent: Monday, November 6, 2017 10:13 AM
To: White, Emily MCF:EX
Subject: Notes for this CCWG

Not in my book and not attached to calendar - can you please send if you have?

Sent from my iPhone

From: [Maguire, Maeve LASS:EX](#)
To: [Gunn, Paula MCF:EX](#); [Newman, Debbie MCF:EX](#)
Cc: [Dobmeier, Teresa MCF:EX](#); [Erikson, Lise M MCF:EX](#)
Subject: Re: follow up MCFD meetings
Date: Monday, November 6, 2017 3:15:15 PM

Wonderful! Thank you.

From: "Gunn, Paula MCF:EX"
Date: Monday, November 6, 2017 at 3:14 PM
To: "Newman, Debbie MCF:EX" , "Maguire, Maeve"
Cc: "Dobmeier, Teresa MCF:EX" , "Erikson, Lise M MCF:EX"
Subject: RE: follow up MCFD meetings

I am very pleased to hear that this meeting will go ahead, and is able to happen in Duncan – thanks all. Paula

From: Newman, Debbie MCF:EX
Sent: Monday, November 6, 2017 3:12 PM
To: Gunn, Paula MCF:EX; Maguire, Maeve LASS:EX
Cc: Dobmeier, Teresa MCF:EX; Erikson, Lise M MCF:EX
Subject: RE: follow up MCFD meetings

Thanks Paula. Teresa and Lise will make the drive up actually. We'd like to acknowledge the importance of meeting in a timely manner.

Thanks

From: Gunn, Paula MCF:EX
Sent: Monday, November 06, 2017 3:08 PM
To: Maguire, Maeve LASS:EX; Newman, Debbie MCF:EX
Subject: RE: follow up MCFD meetings

Apologies for my role in the confusion on this, I thought we were talking about a meeting here in Victoria. As the ADM is flying out of Victoria on the 17th, meeting in Duncan will not be possible I don't think but will let Debbie confirm that.

From: Maguire, Maeve [<mailto:Maeve.Maguire@leg.bc.ca>]
Sent: Monday, November 6, 2017 2:24 PM
To: Newman, Debbie MCF:EX
Cc: Gunn, Paula MCF:EX
Subject: Re: follow up MCFD meetings

Hi Debbie,

In my original exchange with Paula, she mentioned that the 14th in Duncan was not possible. I asked if the 17th would work, assuming we were still talking about Duncan. My apologies for the misinterpretation.

The house is not sitting that week so we will all be in our Duncan office. Please let me know if this location works for your attendees.

Thank you,

Maeve

From: "Newman, Debbie MCF:EX" <Debbie.Newman@gov.bc.ca>
Date: Monday, November 6, 2017 at 12:58 PM
To: "Maguire, Maeve" <Maeve.Maguire@leg.bc.ca>
Subject: RE: follow up MCFD meetings
Actually sorry, I believe this meeting was to be in Victoria at the Parliament Buildings?

From: Maguire, Maeve [<mailto:Maeve.Maguire@leg.bc.ca>]
Sent: Monday, November 06, 2017 12:38 PM
To: Newman, Debbie MCF:EX
Subject: Re: follow up MCFD meetings
Hi Debbie,

I will attempt a calendar invitation, but in case it doesn't work, please find the information below:

When: November 17

Time: 12:30-1:30 p.m.

Where: 164 Station Street, Duncan, BC

Attendees: MLA Furstenau, CA Maguire, CA Cross, ADM Dobmeier, ED Erikson

Contact me at s.22 if there are any changes.

Thank you!

Maeve

From: "Newman, Debbie MCF:EX" <Debbie.Newman@gov.bc.ca>

Date: Monday, November 6, 2017 at 9:48 AM

To: "Maguire, Maeve" <Maeve.Maguire@leg.bc.ca>

Subject: FW: follow up MCFD meetings

Good morning Maeve,

Are you able to send a calendar invitation for this meeting please with your room number? MCFD attendees are ADM Teresa Dobmeier and Executive Director Lise Erikson.

Thanks very much

From: Gunn, Paula MCF:EX

Sent: Saturday, November 04, 2017 12:39 PM

To: Newman, Debbie MCF:EX

Subject: Fwd: follow up MCFD meetings

Hi Debbie, so 12:30 to 1:30 works on the 17th - as discussed, I will leave it to you to connect with Maeve, MLA Furstenau's assistant, about the meeting room. Thanks! Paula

Sent from my iPhone

Begin forwarded message:

From: "Maguire, Maeve LASS:EX" <Maeve.Maguire@leg.bc.ca>

Date: November 4, 2017 at 11:39:21 AM PDT

To: "Gunn, Paula MCF:EX" <Paula.Gunn@gov.bc.ca>

Subject: Re: follow up MCFD meetings

12:30-1:30 works best.

Thank you,

Maeve

From: "Gunn, Paula MCF:EX" <Paula.Gunn@gov.bc.ca>

Date: Friday, November 3, 2017 at 2:47 PM

To: "Maguire, Maeve" <Maeve.Maguire@leg.bc.ca>

Subject: RE: follow up MCFD meetings

Hi again Maeve, my apologies for the delay. ADM Teresa Dobmeier can meet on

Friday the 17th from 12 to 1 or 12:30 to 1:30 - would that work for MLA Furstenau and staff? Paula

From: Maguire, Maeve [<mailto:Maeve.Maguire@leg.bc.ca>]

Sent: Thursday, November 2, 2017 1:28 PM

To: Gunn, Paula MCF:EX

Subject: Re: follow up MCFD meetings

Hi Paula,

Can you please try Friday 17th any time after 12:00?

Thank you,

Maeve

From: "Gunn, Paula MCF:EX" <Paula.Gunn@gov.bc.ca>

Date: Thursday, November 2, 2017 at 12:37 PM

To: "Maguire, Maeve" <Maeve.Maguire@leg.bc.ca>

Subject: RE: follow up MCFD meetings

Hello again Maeve, I have checked with the ADM's office and I am afraid that is not possible due to meetings in the morning here in Victoria and a commitment at Government House in the afternoon. So would you like to try the following week here in Victoria when the House is back in session?

From: Maguire, Maeve [<mailto:Maeve.Maguire@leg.bc.ca>]

Sent: Thursday, November 2, 2017 11:26 AM

To: Gunn, Paula MCF:EX

Subject: Re: follow up MCFD meetings

Hi Paula,

We are all available on the 14th but we will be in the constituency office (164 Station Street, Duncan, BC). Can Teresa please meet with us there?

Thank you,

Maeve

From: "Gunn, Paula MCF:EX" <Paula.Gunn@gov.bc.ca>

Date: Wednesday, November 1, 2017 at 11:44 AM

To: "Furstenau, Sonia" <S.Furstenau@leg.bc.ca>

Cc: "Maguire, Maeve" <Maeve.Maguire@leg.bc.ca>, "Cross, Luke" <Luke.Cross@leg.bc.ca>

Subject: RE: follow up MCFD meetings

Hello Sonia, I have heard back from the ADM's office and Teresa is away in Kamloops the week of the 6th, back in Victoria on the 14th. Is there any day that week that would work for you and your staff?

From: Furstenau, Sonia [<mailto:S.Furstenau@leg.bc.ca>]

Sent: Tuesday, October 31, 2017 4:50 PM

To: Gunn, Paula MCF:EX

Cc: Maguire, Maeve LASS:EX; Cross, Luke LASS:EX

Subject: RE: follow up MCFD meetings

Hi Paula,

Ideally, a meeting with ADM Dobmeier would also include my CAs. Could Monday, November 6th at 10:30 work?

Thanks,

Sonia

From: Gunn, Paula MCF:EX [<mailto:Paula.Gunn@gov.bc.ca>]

Sent: Tuesday, October 31, 2017 2:59 PM

To: Furstenau, Sonia <S.Furstenau@leg.bc.ca>

Subject: follow up MCFD meetings

Hello again Sonia, further to our conversations on this and following up the discussion you had with Deputy Minister Allison Bond this morning, I am wondering if either tomorrow morning or Thursday before 10 works for you for a meeting with ADM Teresa Dobmeier? Please also let me know if you would like to schedule a meeting with Minister Conroy and myself. Best, Paula

From: [Gunn, Paula MCF:EX](#)
To: [Gunn, Paula MCF:EX](#)
Subject: Oct 24 Rally for change photos
Date: Tuesday, November 7, 2017 1:49:00 PM
Attachments: YIC Rally.jpg
YIC Rally 2.jpg

From: Brandt, Keely GCPE:EX
Sent: Tuesday, November 7, 2017 1:08 PM
To: Gunn, Paula MCF:EX; Johnston, Karen GCPE:EX
Subject: RE: ministry website
I've cropped out some legs, see both attachments and let me know if you want more cropped or if one of the attached is good.

From: Gunn, Paula MCF:EX
Sent: Tuesday, November 7, 2017 12:54 PM
To: Brandt, Keely GCPE:EX; Johnston, Karen GCPE:EX
Subject: RE: ministry website
0039 is the clearer photo, can it be cropped?

From: Brandt, Keely GCPE:EX
Sent: Tuesday, November 7, 2017 11:13 AM
To: Johnston, Karen GCPE:EX; Gunn, Paula MCF:EX
Subject: RE: ministry website
Hello,
Unfortunately I cannot find any on flickr or anywhere else for that matter, the attached were taken by Pamela and could work (?).
Keely

From: Johnston, Karen GCPE:EX
Sent: Tuesday, November 7, 2017 10:22 AM
To: Gunn, Paula MCF:EX
Cc: Brandt, Keely GCPE:EX
Subject: RE: ministry website
Yes – will select a photo and send to you for approval - kj

From: Gunn, Paula MCF:EX
Sent: Tuesday, November 7, 2017 10:21 AM
To: Johnston, Karen GCPE:EX
Subject: ministry website
Karen, can we get a photo of MKC at the foster rally or something similar to top the website instead of one shot by AEST? <https://news.gov.bc.ca/ministries/children-and-family-development>

Paula Gunn

Senior Ministerial Assistant to Hon. Katrine Conroy and Hon. Katrina Chen
Minister of Children and Family Development and Minister of State for Child Care
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250-387-1977

From: [Gunn, Paula MCF:EX](#)
To: [Talbot, Sarena GCPE:EX](#); [Sharma, Niki MCF:EX](#); [Brown, Edena MCF:EX](#); [White, Emily MCF:EX](#); [Morton, Kaitlin MCF:EX](#); [Wilson, Cherie MCF:EX](#)
Subject: Time and leave process in the office
Date: Wednesday, November 8, 2017 10:25:00 AM

Hi all, following our meeting with Cindy this morning, here is the process for requests for vacation, other leave and recording of these leaves as well as sick leave*:

AAs:

Kaitlin and Cherie will make vacation leave requests to Emily who will approve those via the Time-Leave Approval system. Emily will balance those leaves with her own to ensure best office coverage.

Kaitlin and Cherie will also log their own sick days and Emily as AC will approve those.

MAs/EA

For vacation requests, Sarena, Niki and Edena will send me an email indicating the time you'd like to take off and cc Emily. I will balance all our leaves to best ensure office/minister coverage.

I will send an email back with the approval and Emily will input. I will keep an email record of all requests.

(Note Niki you will want of course to ask MSKC about the time you want off, and generally it's best if we all chat about dates before doing the formal email, so we can avoid where possible all requesting the same time, want to keep MO covered as much as possible)

For sick days, Emily will input that on Time-Leave system for Sarena, Niki and Edena.

Senior MA

I ask the minister for approval of my vacation and then send a note to Emily for that to be inputted. Emily will also record my sick days in Time-Leave system.

AC

Emily will send me an email asking for approval of vacation requests and cc Sarena. Sarena and/or I will be the official approver on the Time-Leave system for Emily's requests.

For Emily's sick days she will record them on the Time-Leave system and Sarena and I will approve them.

**Note that the PSA considers "Time" to be things like leave without pay, and only I as Senior MA apparently can approve that, the AC can approve leave but not "time". Confusing terminology!*

Niki and Edena, you weren't in on this session so feel free to give me a call, Paula

Paula Gunn

Senior Ministerial Assistant to Hon. Katrine Conroy and Hon. Katrina Chen

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250-387-1977

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From: [Gunn, Paula MCF:EX](#)
To: [White, Emily MCF:EX](#)
Cc: [Talbot, Sarena GCPE:EX](#)
Subject: RE: Vacation Days - November and December
Date: Wednesday, November 8, 2017 11:29:00 AM

And as just discussed, I spoke to Cindy about having both Sarena and me as your approver.

From: White, Emily MCF:EX
Sent: Wednesday, November 8, 2017 11:28 AM
To: Gunn, Paula MCF:EX
Cc: Talbot, Sarena MCF:EX
Subject: RE: Vacation Days - November and December

I record my own vacation time through employee self service, you only need to approve. I've emailed Cindy about switching my approver over to you, Paula, as Sarena was incorrectly listed as my approver. I haven't submitted my December vacation days yet, but will do after I hear back from Cindy!

Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

The Hon. Katrina Chen

Minister of State for Child Care

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4

Phone: 250-387-2054 | Cell: 250-480-8176 | Email: emily.white@gov.bc.ca

From: Gunn, Paula MCF:EX
Sent: Wednesday, November 8, 2017 11:26 AM
To: White, Emily MCF:EX
Cc: Talbot, Sarena MCF:EX
Subject: RE: Vacation Days - November and December
Approved – Sarena can you record this for Emily please?

s.22

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From: [Gunn, Paula MCF:EX](#)
To: [Talbot, Sarena GCPE:EX](#); [Sharma, Niki MCF:EX](#)
Cc: [Brown, Edena MCF:EX](#)
Subject: advice from DMO on funding requests
Date: Thursday, November 9, 2017 12:31:00 PM

I followed up with Allison about the discussion we just had, and she said this would be a good process for requests we think should be considered:

- 1) Send to correspondence as usual but indicate we would like “consideration for OTO funding”, and cc DM
- 2) If the request is turned down and we have heard the Ministry’s reasons why and still think it deserves a second look, send it back to Correspondence with the note “the MO would like reconsideration of this request”. s.13
s.13

Let me know if you want more info on this, Paula

Paula Gunn

Senior Ministerial Assistant to Hon. Katrine Conroy and Hon. Katrina Chen

Minister of Children and Family Development and Minister of State for Child Care

British Columbia Parliament Buildings | 501 Belleville St, Victoria, BC V8V 2L8

250-387-1977

From: [Gunn, Paula MCF:EX](#)
To: [Talbot, Sarena GCPE:EX](#)
Subject: FW: SN_MKC_BMTB Awards_16 Nov 2017
Date: Tuesday, November 14, 2017 5:12:00 PM
Attachments: SN_MKC_BMTB Awards_16 Nov 2017_DRAFT 7- st-pg.docx

This is much better, thanks to your input Sarena. If you want to take a look, that's great – if not, no worries at all, I will finalize.

From: Larabee, Shawn G GCPE:EX
Sent: Tuesday, November 14, 2017 4:44 PM
To: Gunn, Paula MCF:EX
Cc: Johnston, Karen GCPE:EX; Lauvaas, Kirsten GCPE:EX
Subject: FW: SN_MKC_BMTB Awards_16 Nov 2017

Hi Paula,

Attached are the revised notes for the Bystander event ^{s.13}

s.13

Where we could, we've tried to address yours and Sarena's comments. I think the attached version should hit the tone you were looking for.

From: Watson, Jason GCPE:EX
Sent: Tuesday, November 14, 2017 4:15 PM
To: Larabee, Shawn G GCPE:EX; Johnston, Karen GCPE:EX
Subject: FW: SN_MKC_BMTB Awards_16 Nov 2017

Sorry for the delay, good speaking with you Shawn. I did have a quick check in with our MO about the "Be More Than a Bystander Awards" SN's

s.13

Thanks,
Jason

From: Johnston, Karen GCPE:EX
Sent: Tuesday, November 14, 2017 2:07 PM
To: Watson, Jason GCPE:EX; Larabee, Shawn G GCPE:EX
Subject: FW: SN_MKC_BMTB Awards_16 Nov 2017_DRAFT 6- st
Jason – calling you - kj

From: Gunn, Paula MCF:EX
Sent: Tuesday, November 14, 2017 2:04 PM
To: Johnston, Karen GCPE:EX
Subject: RE: SN_MKC_BMTB Awards_16 Nov 2017_DRAFT 6- st
Karen, who is working on this speech? My counterpart in PSSG also thought it needed editing along the lines Sarena suggested, so I can talk to the assigned writer. Is it Pamela?

From: Johnston, Karen GCPE:EX

Sent: Tuesday, November 14, 2017 1:56 PM

To: Gunn, Paula MCF:EX

Subject: SN_MKC_BMTB Awards_16 Nov 2017_DRAFT 6- st

This adds in background about MKC as we discussed this am. You will note however – as I suspected and mentioned on our call - -Sarena did want some further edits. Im not sure they are needed. I have to leave here at 330pm to drop my car off at home and get to the airport via cab. So if you want more done on this speech maybe you could bring the final one sided copies with you. kj

From: [Massey, Christine MCF:EX](#)
To: [Gunn, Paula MCF:EX](#)
Subject: for MKC
Date: Wednesday, November 15, 2017 4:10:19 PM
Attachments: UCC Plan Survey - Initial Results Presentation for Nov 15.pptx

She asked for Kyle's deck

Christine Massey, Assistant Deputy Minister
Policy & Provincial Services, Ministry of Children & Family Development
Desk: 778-698-7121 Mobile: 250-415-0590

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From: Gunn, Paula MCF:EX
To: Brown, Edena MCF:EX; Talbot, Sarena GCPE:EX; Sharma, Niki MCF:EX; White, Emily MCF:EX; Morton, Kaitlin MCF:EX; Wilson, Cherie MCF:EX
Subject: info from Carmen
Date: Tuesday, November 21, 2017 11:27:00 AM

s.13

Paula Gunn

Senior Ministerial Assistant to Hon. Katrine Conroy and Hon. Katrina Chen

Minister of Children and Family Development and Minister of State for Child Care

British Columbia Parliament Buildings | 501 Belleville St, Victoria, BC V8V 2L8

250-387-1977

From: Gunn, Paula MCF:EX
To: Talbot, Sarena GCPE:EX; Sharma, Niki MCF:EX; Brown, Edena MCF:EX; White, Emily MCF:EX; Morton, Kaitlin MCF:EX; Wilson, Cherie MCF:EX
Subject: FW: FOI - harms
Date: Tuesday, November 28, 2017 3:15:00 PM
Attachments: FOI Consultation Harms Assessment.docx

Hi all, further to my FOI meeting today with DMO staff, Carmen provided this list of the harms that they want us to identify.

Note that Carmen will send the redlined version to me for approval, and we are to identify them at that point in the process. Paula

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, November 28, 2017 3:11 PM
To: Gunn, Paula MCF:EX
Subject: FOI - harms

Hi Paula,

This document might provide a bit of background information about things you should be flagging for IAO.

Along with the verbal list they provided in today's call:

- Premature disclosure
- Cabinet confidence
- Financial implications
- Legal advice
- Personal information
- Relations between governments

Also, you will always see the MO responses once they have been redlined, for review and approval, before they are released to the applicant. As soon as I receive the severed document I sent to you, GCPE, then finally the DM reviews and approves.

Let me know if you have any other questions.

Thanks!

Carmen Lapthorne

Information and Privacy Coordinator

Deputy Minister's Office

Ministry of Children and Family Development

250-893-0231

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s.22

From: [Gunn, Paula MCF:EX](#)
To: [Cain, Krista A MCF:EX](#); [Morton, Kaitlin MCF:EX](#)
Cc: [Sharma, Niki MCF:EX](#)
Subject: FW: Letter to Ministers Conroy and Chen about Child Care in B.C.
Date: Wednesday, November 29, 2017 2:45:00 PM
Attachments: Letter dated November 28, 2017 to Minister Conroy & Minister Chen.pdf
Assessibility Working Group Workplan November 17, 2017.pdf
November 2017 - PCCC Quality Working Group Recommendations.pdf
November 2017 - PCCC Affordability Working Group Recommendations.pdf

I imagine this needs to be CLIFF'd but we can also print up the letters to show the ministers if that is ok to do?

From: Wayne Robertson QC [mailto:wrobertson@lawfoundationbc.org]
Sent: Wednesday, November 29, 2017 2:20 PM
To: Gunn, Paula MCF:EX; Sharma, Niki MCF:EX
Cc: Massey, Christine MCF:EX; Stevanovic, Aleksandra MCF:EX; Anne Cooper; Daljit Gill-Badesha; Sandra Menzer; Kevin Campbell; Charles Schneider; Melissa Burke; Margaret Warcup; Gale, Nancy L.; Amanda Smedley; Kent, Laura Lee; Angela Maitland ; Rena Laberge; Beim, Natacha; Kim Adamson; Bellesen, Diane; Gail Brown; Deb Bryant; Admin CVDCS; roxanneh@snuneymuxw.ca; Sue Sterling-Bur
Subject: Letter to Ministers Conroy and Chen about Child Care in B.C.

Dear Paula and Niki

Attached please find the following:

- 1) Letter to Ministers Conroy and Chen from the Provincial Child Care Council,
- 2) Accessibility Working Group Workplan,
- 3) Quality Working Group Recommendations, and
- 4) Affordability Working Group Recommendations.

If you could bring this correspondence to the Ministers' immediate attention, that would be appreciated.

We sincerely hope that this information is useful as work continues to enhance child care in our province and look forward to discussing our ideas further with Ministers Conroy and Chen and Ministry staff...

Thank you, and please let me know if we can provide you with any further information.

Wayne

Wayne Robertson, Q.C.

Chair, Provincial Child Care Council

tel: (604) 688-7360 (O), 778-838-7360 (C), fax: (604) 688-4586

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