

From: [Wilson, Cherie MCF:EX](#)
To: [Gunn, Paula MCF:EX](#)
Cc: [Sharma, Niki MCF:EX](#); [Arora, Jasleen MCF:EX](#)
Subject: Re: Ministers calendars for tomorrow/Tuesday the 3rd
Date: July 2, 2018 5:22:59 PM

The only briefing I am aware of for 8am meeting was Friday regarding ACCB.

For meeting with MCJ every month we will need Ministry staff to brief Ministers with latest material so they can relay it properly to MCJ. Emily and myself are working with MCJ office to coordinate those meetings then give the schedule to ministry staff to coordinate briefing meetings.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.

Room 027 | Parliament Buildings | Victoria

|British Columbia | V8W 9E2

Phone: 250-356-5781| Fax: 250-356-0201| Email:Cherie.Wilson@gov.bc.ca

On Jul 2, 2018, at 2:04 PM, Gunn, Paula MCF:EX <Paula.Gunn@gov.bc.ca> wrote:

Thanks for getting back to me on the holiday Cherie, and thank you, that does clear up the issue of the briefing happening at 10. On the MCJ meeting though, Allison indicated that staff was planning to brief the Ministers with updated materials before their meeting with MCJ, and somehow that wasn't understood I guess when we were scheduling the call.

Given it's at 8 tomorrow, I don't see how that can happen now! So we'll go ahead with schedule as it is and I will sort out the crossed wires we had with DMO on this tomorrow. Paula

Sent from my iPhone

On Jul 2, 2018, at 12:42 PM, Wilson, Cherie MCF:EX
<Cherie.Wilson@gov.bc.ca> wrote:

Hi Paula,

I can see in MSKC calendar that it says 8 am for meeting with MCJ.

10am meeting with Jon is regarding ECE registry wait lists not for prep for MCJ meeting. In the body it says ECE Waitlists. :)

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781| Fax: 250-356-0201|

Email:Cherie.Wilson@gov.bc.ca

On Jul 2, 2018, at 11:28 AM, Gunn, Paula MCF:EX

<Paula.Gunn@gov.bc.ca> wrote:

Hi everyone, please see Allison's note below - their calendar shows a briefing for MSKC at 10 tomorrow morning to prepare for the meeting with MCJ, but I am not seeing that in either minister's calendar. Meanwhile MKC's calendar has the meeting with MCJ at 8 tomorrow morning but that isn't in MSKC's calendar - so Niki, Jasleen or Cherie, did the MCJ meeting time get changed? Is it now (ideally!) after the briefing DMO has scheduled for 10?

Sent from my iPhone

Begin forwarded message:

From: "Gunn, Paula MCF:EX"

<Paula.Gunn@gov.bc.ca<<mailto:Paula.Gunn@gov.bc.ca>>>

To: "Sharma, Niki MCF:EX"

<Niki.Sharma@gov.bc.ca<<mailto:Niki.Sharma@gov.bc.ca>>>,

"Bond, Allison MCF:EX"

<Allison.Bond@gov.bc.ca<<mailto:Allison.Bond@gov.bc.ca>>>

Subject: Fwd: ECE Compensation: final submission and follow up from CCWG

MKC's calendar has a call with MCJ at 8 a.m. on Tuesday and no briefing at all and don't see either the call (think it used to be there) or a briefing in MSKC calendar so I think we need to straighten that out first of all! Niki do you know?

Sent from my iPhone

Begin forwarded message:

From: "Bond, Allison MCF:EX"
<Allison.Bond@gov.bc.ca<<mailto:Allison.Bond@gov.bc.ca>>>
To: "Conroy, Katrine MCF:EX"
<Katrine.Conroy@gov.bc.ca<<mailto:Katrine.Conroy@gov.bc.ca>>>,
"Chen, Katrina MCF:EX"
<Katrina.Chen@gov.bc.ca<<mailto:Katrina.Chen@gov.bc.ca>>>
Cc: "Sharma, Niki MCF:EX"
<Niki.Sharma@gov.bc.ca<<mailto:Niki.Sharma@gov.bc.ca>>>,
"Gunn, Paula MCF:EX"
<Paula.Gunn@gov.bc.ca<<mailto:Paula.Gunn@gov.bc.ca>>>,
"Massey, Christine MCF:EX"
<Christine.Massey@gov.bc.ca<<mailto:Christine.Massey@gov.bc.ca>>>,
"Twyford, Philip MCF:EX"
<Philip.Twyford@gov.bc.ca<<mailto:Philip.Twyford@gov.bc.ca>>>,
"Barry, Jonathan MCF:EX"
<Jonathan.Barry@gov.bc.ca<<mailto:Jonathan.Barry@gov.bc.ca>>>,
"Cain, Krista A MCF:EX"
<Krista.Cain@gov.bc.ca<<mailto:Krista.Cain@gov.bc.ca>>>
Subject:s.12;s.13
s.12;s.13

s.12;s.13

Currently we only have Ministers attending the meeting with MCJ. We understand that MoF staff may accompany MCJ. If you want MCFD staff with you, please let us know.

Krista will be loading these materials formally on Tuesday, but given how complex the issues are I am sending now in case you want to spend some of your long weekend reading. We have a briefing with MSKC on Tuesday at 10.

If you are comfortable with the materials, your office

should forward to MCJ's office.
s.12;s.13

Enjoy celebrating Canada this weekend.

Allison

From: [Wilson, Cherie MCF:EX](#) on behalf of [MINCAL, CC MCF:EX](#)
To: [Sharma, Niki MCF:EX](#); [Arora, Jasleen MCF:EX](#)
Subject: MEETING w/ Jon Barry
Start: July 3, 2018 10:00:00 AM
End: July 3, 2018 10:30:00 AM
Location: MO office Conference: Dial 1-877-353-9184; Moderators **S.17** ; Participants **S.17**

ECE Registry waiting list.

Waiting for IBN

From: Wilson, Cherie MCF:EX
To: White, Emily MCF:EX; Lapthorne, Carmen MCF:EX
Subject: RE: Date change: Minister(s) briefing: Demo of the My Family Services Portal
Date: July 3, 2018 9:28:17 AM

Minister Chen can do July 16th

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: White, Emily MCF:EX

Sent: Tuesday, July 3, 2018 9:24 AM

To: Wilson, Cherie MCF:EX; Lapthorne, Carmen MCF:EX

Subject: RE: Date change: Minister(s) briefing: Demo of the My Family Services Portal

MKC is not in Vancouver after July 12th.

She could do this on the 16th or 17th but from Castlegar.

Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4

Phone: 250-387-2054 | Cell: 250-480-8176 | Email: emily.white@gov.bc.ca

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From: Wilson, Cherie MCF:EX

Sent: Friday, June 29, 2018 10:30 AM

To: White, Emily MCF:EX; Lapthorne, Carmen MCF:EX

Subject: RE: Date change: Minister(s) briefing: Demo of the My Family Services Portal

Minister Chen will be in Victoria Tuesday for meetings but other than that she most likely won't be back till September. Will Minister Conroy be in Vancouver July 18th where they can take the meeting together at VCO?

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: White, Emily MCF:EX

Sent: Monday, June 25, 2018 12:14 PM

To: Laphorne, Carmen MCF:EX; Wilson, Cherie MCF:EX

Subject: RE: Date change: Minister(s) briefing: Demo of the My Family Services Portal

MKC will not be back in Victoria after July 11th. Might possibly be available the 17th/18th but don't know which city she'll be in. I can confirm today. After that she is not available again until mid August.

Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4

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From: Laphorne, Carmen MCF:EX

Sent: Monday, June 25, 2018 12:11 PM

To: Wilson, Cherie MCF:EX; White, Emily MCF:EX

Subject: Date change: Minister(s) briefing: Demo of the My Family Services Portal

Hi –

So we have been asked to push this briefing back until sometime after July 16...

Are there any dates that either Minister will be in Victoria? Once we have a date I will connect you two w/ staff in the program area to figure out how to best present this portal live if Minister's are in town..

Let me know – sounds like not super urgent?

Thanks,

Carmen

From: Wilson, Cherie MCF:EX

Sent: Friday, June 15, 2018 12:28 PM

To: Laphorne, Carmen MCF:EX; White, Emily MCF:EX

Subject: RE: NEW: Minister(s) briefing: Demo of the My Family Services Portal

Niki will most likely be with MSKC.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Lapthorne, Carmen MCF:EX

Sent: Friday, June 15, 2018 12:27 PM

To: Wilson, Cherie MCF:EX; White, Emily MCF:EX

Subject: RE: NEW: Minister(s) briefing: Demo of the My Family Services Portal

Yes that time appears to work. We'll have staff w/ MKC in her office... then they will do a share screen w/ MSKC over live meeting. Cherie – who will be w/ MSKC to do the live meeting/share screen?

Thanks,

Carmen

From: Wilson, Cherie MCF:EX

Sent: Friday, June 15, 2018 10:26 AM

To: White, Emily MCF:EX; Lapthorne, Carmen MCF:EX

Subject: RE: NEW: Minister(s) briefing: Demo of the My Family Services Portal

That would work for MSKC

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: White, Emily MCF:EX

Sent: Friday, June 15, 2018 10:24 AM

To: Lapthorne, Carmen MCF:EX; Wilson, Cherie MCF:EX

Subject: RE: NEW: Minister(s) briefing: Demo of the My Family Services Portal

We could do this on July 5th, 3pm – 4pm. MKC will be in Victoria, so she could be on this end w/ MCFD staff.

Let me know if this works!

Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4

Phone: 250-387-2054 | Cell: 250-480-8176 | Email: emily.white@gov.bc.ca

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From: Lapthorne, Carmen MCF:EX

Sent: Friday, June 15, 2018 10:20 AM

To: Wilson, Cherie MCF:EX; White, Emily MCF:EX

Subject: RE: NEW: Minister(s) briefing: Demo of the My Family Services Portal

If we did this as a live meeting and MCFD staff shared their screen w/ both MKC and MSKC is there a time that works for both?

One hour... any time after June 18?

If so, I will have MCFD staff send the calendar invite to whoever will be w/ MKC/MSKC so initiate the live meeting..

Let me know.

Carmen

From: Wilson, Cherie MCF:EX

Sent: Wednesday, May 30, 2018 2:59 PM

To: White, Emily MCF:EX; Laphorne, Carmen MCF:EX

Subject: RE: NEW: Minister(s) briefing: Demo of the My Family Services Portal

MSKC last day in Victoria is the June 6th. She mostly likely won't be coming back to Victoria till next session.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: White, Emily MCF:EX

Sent: Wednesday, May 30, 2018 2:49 PM

To: Laphorne, Carmen MCF:EX; Wilson, Cherie MCF:EX

Subject: RE: NEW: Minister(s) briefing: Demo of the My Family Services Portal

I'm not sure the next time MKC will be in Victoria after the week of the 9th.

Cherie – do you have a day where MSKC will be in Vic? I can try and work around that.

Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

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From: Laphorne, Carmen MCF:EX

Sent: Wednesday, May 30, 2018 1:45 PM

To: White, Emily MCF:EX; Wilson, Cherie MCF:EX

Subject: NEW: Minister(s) briefing: Demo of the My Family Services Portal

Hello – me again ☺

Another MKC/MSKC briefing to set up regarding a demo of the My Family Services Portal – probably best if this can be done in person...

Attendees: Jon Barry, Carol McAlary, Kelly Douglas, Rebecca Storey, and Christine (can be done w/out Christine if need be as she is off June 11-29)

Time: 1 hour

Materials: Do not think so – just going through the portal

They have a soft launch of the portal the week of June 18 so it is recommended to do the briefing w/ MKC/MSKC after this so they can include family feedback in presentation but are flexible for Ministers schedules.

Let me know.

Thanks!

Carmen Lapthorne

Information and Privacy Coordinator

Deputy Minister's Office

Ministry of Children and Family Development

250-893-0231

From: [Wilson, Cherie MCF:EX](#)
To: [White, Emily MCF:EX](#); [Lapthorne, Carmen MCF:EX](#)
Cc: [Arora, Jasleen MCF:EX](#)
Subject: RE: Meeting Request for Minister Dix FW: MSKC briefing re: Child Care Licensing
Date: July 3, 2018 9:53:04 AM

We can schedule it for the 11th but MKSC will have to do it over the phone

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: White, Emily MCF:EX

Sent: Tuesday, July 3, 2018 9:25 AM

To: Wilson, Cherie MCF:EX; Lapthorne, Carmen MCF:EX

Subject: RE: Meeting Request for Minister Dix FW: MSKC briefing re: Child Care Licensing

Could we do this from 2:15pm – 2:45pm on the 11th?

Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

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From: Wilson, Cherie MCF:EX

Sent: Friday, June 29, 2018 10:24 AM

To: Lapthorne, Carmen MCF:EX

Cc: White, Emily MCF:EX

Subject: RE: Meeting Request for Minister Dix FW: MSKC briefing re: Child Care Licensing

Hey,

Minister Chen is available 11th after 1:30 pm. As for 16-18 Minister Chen is available both 16 and 18th for a call or in person meeting at **s.15** ?

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: White, Emily MCF:EX

Sent: Tuesday, June 26, 2018 9:03 AM

To: Laphorne, Carmen MCF:EX

Cc: Wilson, Cherie MCF:EX

Subject: RE: Meeting Request for Minister Dix FW: MSKC briefing re: Child Care Licensing

Okay, so spoke w/ MKC yesterday regarding her July calendar.

She will not be taking meetings that week of July as she will be in her constit. The only day's she could do are July 12th in the late afternoon (after 3:30) or July 11th.

If it is to be the week of the 16th – 18th I could see about having her call in.

Let me know!

Best,

Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

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Phone: 250-387-2054 | Cell: 250-480-8176 | Email: emily.white@gov.bc.ca

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From: Laphorne, Carmen MCF:EX

Sent: Monday, June 25, 2018 2:45 PM

To: White, Emily MCF:EX

Subject: FW: Meeting Request for Minister Dix FW: MSKC briefing re: Child Care Licensing

Great, thanks!

From: White, Emily MCF:EX

Sent: Monday, June 25, 2018 1:28 PM

To: Laphorne, Carmen MCF:EX; Wilson, Cherie MCF:EX

Subject: RE: Meeting Request for Minister Dix FW: MSKC briefing re: Child Care Licensing

Meant July!

Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

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From: White, Emily MCF:EX

Sent: Monday, June 25, 2018 1:28 PM

To: Laphorne, Carmen MCF:EX; Wilson, Cherie MCF:EX

Subject: RE: Meeting Request for Minister Dix FW: MSKC briefing re: Child Care Licensing

June 20th definitely doesn't work. Could see about doing the 17th or 18th, but will likely want to get this in asap. I'll bring it up w/ MKC at our calendar meeting today.

Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

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From: Laphorne, Carmen MCF:EX

Sent: Monday, June 25, 2018 12:38 PM

To: Wilson, Cherie MCF:EX; White, Emily MCF:EX

Subject: RE: Meeting Request for Minister Dix FW: MSKC briefing re: Child Care Licensing

Hi – so after the meeting that MCFD staff had w/ MOH staff last week they have decided to go continue w/ the briefing in July. They wanted to stick w/ July 20th but I assume that does not work for MKC? Her last available dates for briefings are July 17/18? We are running out of time!
Carmen

From: Wilson, Cherie MCF:EX

Sent: Thursday, June 14, 2018 4:34 PM

To: Laphorne, Carmen MCF:EX; White, Emily MCF:EX

Cc: Sharma, Niki MCF:EX; Arora, Jasleen MCF:EX; Gunn, Paula MCF:EX; Cain, Krista A MCF:EX

Subject: RE: Meeting Request for Minister Dix FW: MSKC briefing re: Child Care Licensing

Hi Ladies,

Had a conversation with both Carmen and Jasleen. Agreed that table the briefing until July and when Christine is back. Hopefully by then us and MOH will be able to have a good view of is needed from each Ministry.

We will keep you posted. ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Laphorne, Carmen MCF:EX

Sent: Thursday, June 14, 2018 4:27 PM

To: Wilson, Cherie MCF:EX; White, Emily MCF:EX

Subject: RE: Meeting Request for Minister Dix FW: MSKC briefing re: Child Care Licensing

Emily – Cherie and I spoke on the phone about this and assuming Jasleen/Niki agree we are going to wait until July for this briefing.

Thanks,

Carmen

From: Wilson, Cherie MCF:EX

Sent: Thursday, June 14, 2018 1:45 PM

To: Lapthorne, Carmen MCF:EX; White, Emily MCF:EX

Cc: Cain, Krista A MCF:EX

Subject: RE: Meeting Request for Minister Dix FW: MSKC briefing re: Child Care Licensing

Hi Ladies,

We are going to go ahead with June 20th for this meeting as MOH only wants to send staff.

MOH are requesting material for this meeting to ensure they are appropriately prepared for this briefing regarding Childcare licensing. Also this material will be good as well for both MKC and MSKC.

Emily and I are hoping we can get the material to MOH and to the ministers couple days prior.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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From: Lapthorne, Carmen MCF:EX

Sent: Thursday, June 14, 2018 9:38 AM

To: Wilson, Cherie MCF:EX; White, Emily MCF:EX

Cc: Cain, Krista A MCF:EX

Subject: RE: Meeting Request for Minister Dix FW: MSKC briefing re: Child Care Licensing

Hi – so much confusion around this one!

MOH staff are meeting w/ MCFD staff on June 18 so let's wait until after that meeting to find a date for the Minister briefing. As Krista says below, we can wait until after MSKC's CC tours end in July..

let's cancel the June 20th date for now and next week we can find a date in July that works for all.

Thanks!

Carmen

From: Cain, Krista A MCF:EX

Sent: Thursday, June 14, 2018 9:21 AM

To: Wilson, Cherie MCF:EX

Cc: Lapthorne, Carmen MCF:EX

Subject: RE: Meeting Request for Minister Dix FW: MSKC briefing re: Child Care Licensing

Hi Cherie

I believe Carmen will be in touch this morning to sort out the dates. Jon Barry had suggested we wait til after the CC tours end (july 10 is last one)...so that MSKC could provide feedback and info from that....

Krista

From: Wilson, Cherie MCF:EX

Sent: Wednesday, June 13, 2018 8:00 PM

To: Cain, Krista A MCF:EX

Subject: Fwd: Meeting Request for Minister Dix FW: MSKC briefing re: Child Care Licensing

Hi Krista,

Do we have any materials that we can give health staff to prepare for June 20th Childcare licensing?

Sincerely,
Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

Begin forwarded message:

From: "Dycke, Cassandra HLTH:EX" <Kassandra.Dycke@gov.bc.ca>

Date: June 13, 2018 at 5:27:25 PM PDT

To: "Wilson, Cherie MCF:EX" <Cherie.Wilson@gov.bc.ca>

Cc: "Hansen, Lucy HLTH:EX" <Lucy.Hansen@gov.bc.ca>, "Singh, Jasmyn HLTH:EX" <Jasmyn.Singh@gov.bc.ca>

Subject: RE: Meeting Request for Minister Dix FW: MSKC briefing re: Child Care Licensing

Hi Cherie,

Our MoH staff would like to ensure they prepare appropriately for the briefing on child care licensing being planned. Can you offer me some insight into the purpose of the briefing and what focus Minister Chen wishes to have?

Many thanks,

Kassandra

Kassandra Dycke

Ministerial Assistant to

Hon. Adrian Dix, Minister of Health

Room 337 | Parliament Buildings, Victoria, BC | V8W 9V1

Office 250-953-3584 | Cell 778-678-3776

kassandra.dycke@gov.bc.ca

From: Wilson, Cherie MCF:EX

Sent: Tuesday, June 5, 2018 2:58 PM

To: van Baarsen, Amanda HLTH:EX; Dycke, Cassandra HLTH:EX; Fullaway, Elijah HLTH:EX

Cc: Arora, Jasleen MCF:EX

Subject: Meeting Request for Minister Dix FW: MSKC briefing re: Child Care Licensing

Good Afternoon,

I am emailing on behalf of Minister Katrina Chens Office. We were hoping Minister Dix was available to attend a briefing on child care licensing via call.

I have included two dates that would work for both Minister Chen and Minister Conroy.

June 13th 12:00pm - 2:00pm

June 20th – 12:00pm - 12:45pm

Please let us know if this works for Minister Dix.

Thank you in advance.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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<https://www.lobbyistsregistrar.bc.ca/>.

Room 027 | Parliament Buildings | Victoria | British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Laphorne, Carmen MCF:EX

Sent: Tuesday, June 5, 2018 12:03 PM

To: White, Emily MCF:EX; Wilson, Cherie MCF:EX

Subject: RE: MSKC briefing re: Child Care Licensing

Hi ladies,

Thanks for letting me know. Either of those times should work, however, I've just been advised that Minister Dix should also attend. Can you please reach out to his staff and perhaps let them know the following staff will be attending the call?

MOH – Ted Patterson (ADM), Sharon Stewart (ED), Sue Bedford (Director)

Also, okay if we look at dates in July as well.

Thanks!

Carmen

From: White, Emily MCF:EX

Sent: Tuesday, June 5, 2018 10:21 AM

To: Wilson, Cherie MCF:EX; Laphorne, Carmen MCF:EX

Subject: RE: MSKC briefing re: Child Care Licensing

I've highlighted which time work form MKC.

Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4

Phone: 250-387-2054 | Cell: 250-480-8176 | Email: emily.white@gov.bc.ca

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*<https://www.lobbyistsregistrar.bc.ca/>. ***

From: Wilson, Cherie MCF:EX

Sent: Monday, June 4, 2018 3:45 PM

To: Laphorne, Carmen MCF:EX; White, Emily MCF:EX

Subject: RE: MSKC briefing re: Child Care Licensing

HELLO!

MSKC is available:

June 13th 12:00pm - 2:00pm

June 18th anytime – we could maybe have back to back calls with the NEW: Minister(s) briefing: Demo of the My Family Services Portal?

June 20th – 12:00pm - 12:45pm

Let me know if any of these times work ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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<https://www.lobbyistsregistrar.bc.ca/>.

Room 027 | Parliament Buildings | Victoria | British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Laphorne, Carmen MCF:EX

Sent: Monday, June 4, 2018 3:19 PM

To: Wilson, Cherie MCF:EX; White, Emily MCF:EX

Subject: RE: MSKC briefing re: Child Care Licensing

Hi – following up on this meeting too. ☺

Carmen

From: Wilson, Cherie MCF:EX

Sent: Tuesday, May 29, 2018 2:15 PM

To: White, Emily MCF:EX; Laphorne, Carmen MCF:EX

Subject: RE: MSKC briefing re: Child Care Licensing

Will let you know. ☺

Stay tuned!

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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<https://www.lobbyistsregistrar.bc.ca/>.

Room 027 | Parliament Buildings | Victoria | British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: White, Emily MCF:EX

Sent: Tuesday, May 29, 2018 2:05 PM

To: Laphorne, Carmen MCF:EX; Wilson, Cherie MCF:EX

Subject: RE: MSKC briefing re: Child Care Licensing

Hi Cherie/Carmen –

MKC would like to attend this briefing.

Cherie let me know what days you are providing to Carmen.

Can't make it work for MKC this week...or next. Can this wait until the following week?

Best,

Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4

Phone: 250-387-2054 | Cell: 250-480-8176 | Email: emily.white@gov.bc.ca

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From: Laphorne, Carmen MCF:EX

Sent: Tuesday, May 29, 2018 1:19 PM

To: Wilson, Cherie MCF:EX

Cc: White, Emily MCF:EX

Subject: NEW: MSKC briefing re: Child Care Licensing

Hi Cherie,

Looking to set up the meeting w/ MSKC and MOH staff regarding child care licensing.

Looks like MOH will be providing the briefing with MCFD supporting MSKC and MKC if she would like (optional).

Can you provide a few dates that would work for MSKC in the next little while – no rush? I will then go to Ted Patterson's office and see what works.

Emily – cc'ing you to see if MKC wants to attend. Could get tricky finding a time for both... conference call?

Thanks,

Carmen

From: Massey, Christine MCF:EX

Sent: Tuesday, May 29, 2018 10:28 AM

To: Cain, Krista A MCF:EX

Cc: Butler, Teresa MCF:EX

Subject: FW: licensing

Krista – can you help to facilitate a briefing for MSKC on child care licensing from MOH.

No rush. Attendees should be:

MCFD – MSKC (and ask MKC's office if she wants to be included), me, Teresa

MOH – Ted Patterson (ADM), Sharon Stewart (ED), Sue Bedford (Director)

Thanks.

cm

From: Stewart, Sharon A HLTH:EX

Sent: Tuesday, May 29, 2018 9:38 AM

To: Massey, Christine MCF:EX; Patterson, Ted HLTH:EX

Cc: Butler, Teresa MCF:EX; Bedford, Sue HLTH:EX

Subject: Re: licensing

Thanks, Christine!

From: Massey, Christine MCF:EX

Sent: Tuesday, May 29, 2018 9:35 AM

To: Patterson, Ted HLTH:EX; Stewart, Sharon A HLTH:EX

Cc: Butler, Teresa MCF:EX; Bedford, Sue HLTH:EX

Subject: licensing

Ted/Sharon –s.13

From: [Wilson, Cherie MCF:EX](#)
To: [Brown, Dawn A PREM:EX](#)
Subject: RE: Attendance confirmation for Cabinet meeting July 11, 2018
Date: July 3, 2018 10:08:24 AM

Minister Chen will be in ^{s.15} ☺

Thank you.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Room 027 | Parliament Buildings | Victoria | British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Brown, Dawn A PREM:EX

Sent: Tuesday, July 3, 2018 10:08 AM

To: Aaron, Sage PREM:EX; Banh, Lindsay EDUC:EX; Brown, Dawn A PREM:EX; Campbell, Sue LBR:EX; Canitz, Shelley L PREM:EX; Chandler, Alex FIN:EX; Chapotelle, Jacqueline TRAN:EX; Christensen, Suzanne PREM:EX; Clark, Layne PREM:EX; Cooling, Karen LBR:EX; Demelo, Paula IRR:EX; Drew, Ashley ENV:EX; Duncan, Kate EMPR:EX; Richards, Erin PREM:EX; Farmer, Leila PREM:EX; Faust, Marnie L GCPE:EX; Flesh, Cindy AEST:EX; Fleurant, Kathleen CITZ:EX; Frampton, Caelie ENV:EX; Fullaway, Elijah HLTH:EX; Giuliano, Angela LASS:EX; Gotto, Sarah F MMHA:EX; Gunn, Paula MCF:EX; Hahn, Andra EDUC:EX; Hansen, Lucy HLTH:EX; Harder, Derrick AG:EX; Harrison, Veronica EDUC:EX; Hay, Lorna JTT:EX; Hembree, Sara PSSG:EX; Higgins, Keira PREM:EX; Holding, Marina TAC:EX; Jackson, Lindsey B PREM:EX; Johnson, Lisa E AGRI:EX; Kennedy, Christine PREM:EX; Kinnear, Lindsay PREM:EX; Larson, Lori MMHA:EX; Loubert, Danny PREM:EX; Massy, Michelle E PREM:EX; McGregor-Schenk, Paige X FIN:EX; McKnight, Valerie SDPR:EX; Michell, Jennifer FIN:EX; Moran, Roseanne LASS:EX; Morton, Kaitlin MCF:EX; Mulloy, Eleanor PREM:EX; Nanninga, Tanera AG:EX; Nash, Amber PREM:EX; Neilson, Kirsten ENV:EX; Neves, Gilbert FIN:EX; O'Connor, Lara FIN:EX; Olson, Lianna FIN:EX; Papadopoulos, James TRAN:EX; Pommelet, Lisa EMPR:EX; Purdy, Sandra FLNR:EX; Reid, Heidi FIN:EX; Ringma, Shalegh FIN:EX; Robb, Amanda JTT:EX; Roberts, Connie A IRR:EX; Robinson, Jon PREM:EX; Russell, Shannon CITZ:EX; Scambler, Teresa LASS:EX; Scott, Samantha AG:EX; Shaw, Brea BRDO:EX; Silverio, Lisa FLNR:EX; Talbot, Sarena AEST:EX; Wade, Debbie PREM:EX; Walker, Leah MCF:EX; Wensink, Alison PREM:EX; White, Christine MAH:EX; White, Emily MCF:EX; Wilson, Cherie MCF:EX

Cc: Brown, Dawn A PREM:EX; Colins, Tracey L PREM:EX; Gervais, Monica PREM:EX; Hanna, Jean L PREM:EX; Kinnear, Lindsay PREM:EX; Klus, Arianna PREM:EX; Kovacs, Teresa PREM:EX; Lennox, Brenda PREM:EX; Massy, Michelle E PREM:EX; McCartney, Angela PREM:EX; Powell, Charlotte PREM:EX; Prisiak, Lisa PREM:EX

Subject: Attendance confirmation for Cabinet meeting July 11, 2018

Importance: High

Good morning,

Please confirm the attendance of your Minister/Official by responding to this email **ASAP**.

Please also confirm where your Minister/Official will be attending ^{s.15}

If requesting leave, please contact Layne Clark, and CC: Michelle Massy, and myself for the attendance survey.

CABINET

Wednesday, July 11, 2018

9:00 a.m. – 11:30 a.m.

^{s.15}

Thank you,

Dawn A. Brown
Cabinet Operations|Office of the Premier
Room 033| 617 Government Street, Victoria, B.C. | V8W 9V1
Ph: 250.387.5553 / Cell: 778.584.0197

From: [Wilson, Cherie MCF:EX](#)
To: ["ccexternalroomrentals"](#)
Subject: RE: Request: room rental July 9
Date: July 3, 2018 10:42:47 AM

Hi Allison,
You are on my list this morning to email. ☺
I will fill out the paper work and email it to you.
Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Room 027 | Parliament Buildings | Victoria | British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: ccexternalroomrentals [mailto:ccexternalroomrentals@viu.ca]

Sent: Tuesday, July 3, 2018 10:42 AM

To: Wilson, Cherie MCF:EX

Subject: RE: Request: room rental July 9

Good Morning Cherie,

I am working on finalizing your room booking, and I just wanted to confirm that it is still a go, as I haven't heard back since sending the cover letter and service agreement last week.

Please be aware, we also require liability insurance with VIU included of a minimum of 2,000,000 liability – as shown in the service agreement. All paperwork must be signed and completed, before I am able to go forward with the booking. Thank you for your understanding.

I look forward to hearing from you.

I am in the office Monday-Friday 9-4:30.

Thank you,

Allison L

From: Wilson, Cherie MCF:EX [mailto:Cherie.Wilson@gov.bc.ca]

Sent: June-22-18 12:18 PM

To: ccexternalroomrentals

Subject: RE: Request: room rental July 9

Good Afternoon Allison,

We don't expect to have any more than 24 people to be at this meeting ^{s.13}

s.13

s.13 If you could provide me with the director and any other key people within the program would be gratefully appreciated.

We will not need any technology for this meeting just enough chairs and tables for everyone.

Thank you in advance.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Room 027 | Parliament Buildings | Victoria | British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: ccexternalroomrentals [<mailto:ccexternalroomrentals@viu.ca>]

Sent: Friday, June 22, 2018 10:53 AM

To: Wilson, Cherie MCF:EX

Subject: RE: Request: room rental July 9

Good Morning Cherie,

I am working on booking the room for this event, and just needing to firm up a couple things.

In order to book the room I will need to know the number of people you are expecting to attend.

Generally our classrooms only hold up to 24 people max. With staff and invitees, to your knowledge, will there be more than 24 people?

Are you requiring access to any technology? I.e. Projectors, computers, conferencing equipment, Wi-Fi?

s.13

If it works with the event, and the instructors, we would be able to rent you a larger space so that our students and faculty could attend the round table. I understand it all depends on what kind of meeting this is and who it is open to. Please let me know if this is possible.

Thank you so much for your time,

Allison

From: Wilson, Cherie MCF:EX [<mailto:Cherie.Wilson@gov.bc.ca>]

Sent: June-21-18 11:42 AM

To: ccexternalroomrentals <ccexternalroomrentals@viu.ca>

Subject: Request: room rental July 9

Good Morning Alison,

I am email as requested by yourself via phone call.

We are hoping to rent a room from 9-10 am for a Childcare Roundtable that would be hosted by Minister Katrina Chen and staff with up to 20 invited attendees from in and around your community.

Please let me know if this is possible.

Thank you in advance.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Room 027 | Parliament Buildings | Victoria | British Columbia | V8W 9E2
Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
To: Sharma, Niki MCF:EX
Subject: PHONE CALL: ECE

From: Wilson, Cherie MCF:EX
To: Arora, Jasleen MCF:EX
Subject: Helijet - Bookings.15

From: [Wilson, Cherie MCF:EX](#)
To: [Arora, Jasleen MCF:EX](#)
Subject: Re: Major capital funding announcement --
Date: July 3, 2018 7:30:39 PM

Hi Karen,

I have already booked prep time with you for 4pm.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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|British Columbia | V8W 9E2

Phone: 250-356-5781| Fax: 250-356-0201| Email:Cherie.Wilson@gov.bc.ca

On Jul 3, 2018, at 4:43 PM, Arora, Jasleen MCF:EX <Jasleen.Arora@gov.bc.ca> wrote:

-----Original Message-----

From: Johnston, Karen GCPE:EX

Sent: July 3, 2018 4:43 PM

To: Arora, Jasleen MCF:EX <Jasleen.Arora@gov.bc.ca>; Wilson, Cherie MCF:EX <Cherie.Wilson@gov.bc.ca>

Subject: FW: Major capital funding announcement --

Okay - interview with Liza on major capital - -Thursday 430pm. Minister to phone her at : 250 385 8622. If you can get it into her calendar and let me know if you want me to do some prep at 4pm -- that would be great - kj

-----Original Message-----

From: Liza Yuzda [<mailto:liza@cknw.com>]

Sent: Tuesday, July 3, 2018 4:41 PM

To: Johnston, Karen GCPE:EX

Subject: Re: Major capital funding announcement --

250 385 8622

Sent from my iPhone

On Jul 3, 2018, at 4:32 PM, Johnston, Karen GCPE:EX
<Karen.V.Johnston@gov.bc.ca> wrote:

She will call you at 4:30 on Thurs - it's the earliest her schedule allows for. What is the best number for her to call and we'll get it into her calendar right away - kj

-----Original Message-----

From: Liza Yuzda [<mailto:liza@cknw.com>]

Sent: Tuesday, July 3, 2018 3:18 PM

To: Johnston, Karen GCPE:EX

Subject: Re: Major capital funding announcement --

Sure. ^{s.22}
could do it earlier I would sure appreciate it.

If the minister

Liza Yuzda | Reporter, Victoria Bureau at the BC Legislature |
CKNW News Talk 980

T. 250-385-8622 | C. 250-920-8944 | Email. liza@cknw.com |
Twitter. lizaCKNW980

From: Johnston, Karen GCPE:EX <Karen.V.Johnston@gov.bc.ca>

Sent: Tuesday, July 3, 2018 2:03 PM

To: Liza Yuzda

Subject: RE: Major capital funding announcement --

The only other option ive been given is 4:30 pm on Thurs. Sorry - kj

-----Original Message-----

From: Liza Yuzda [<mailto:liza@cknw.com>]

Sent: Tuesday, July 3, 2018 1:36 PM

To: Johnston, Karen GCPE:EX

Subject: Re: Major capital funding announcement --

Thanks. If it works - great. If not - the world will not end.

Liza Yuzda | Reporter, Victoria Bureau at the BC Legislature |
CKNW News Talk 980

T. 250-385-8622 | C. 250-920-8944 | Email. liza@cknw.com |
Twitter. lizaCKNW980

From: Johnston, Karen GCPE:EX <Karen.V.Johnston@gov.bc.ca>

Sent: Tuesday, July 3, 2018 1:13 PM

To: Liza Yuzda

Subject: RE: Major capital funding announcement --

Let me check for you - kj

-----Original Message-----

From: Liza Yuzda [<mailto:liza@cknw.com>]

Sent: Tuesday, July 3, 2018 1:12 PM

To: Johnston, Karen GCPE:EX

Subject: Re: Major capital funding announcement --

5 is not an option for me.^{s.22}

Could she do during the day?

Liza Yuzda | Reporter, Victoria Bureau at the BC Legislature |
CKNW News Talk 980

T. 250-385-8622 | C. 250-920-8944 | Email. liza@cknw.com |
Twitter. lizaCKNW980

From: Johnston, Karen GCPE:EX <Karen.V.Johnston@gov.bc.ca>

Sent: Tuesday, July 3, 2018 1:05 PM

To: Liza Yuzda

Subject: RE: Major capital funding announcement --

Im sorry - -I wasn't at all clear -- 5pm on Thursday.

-----Original Message-----

From: Liza Yuzda [<mailto:liza@cknw.com>]

Sent: Tuesday, July 3, 2018 1:04 PM

To: Johnston, Karen GCPE:EX

Subject: Re: Major capital funding announcement --

I can't do five. At least not today.

Is there an option tomorrow or Thursday? Before 4 is best.

Liza Yuzda | Reporter, Victoria Bureau at the BC Legislature |
CKNW News Talk 980

T. 250-385-8622 | C. 250-920-8944 | Email. liza@cknw.com |
Twitter. lizaCKNW980

From: Johnston, Karen GCPE:EX <Karen.V.Johnston@gov.bc.ca>

Sent: Tuesday, July 3, 2018 1:02 PM

To: Liza Yuzda

Subject: RE: Major capital funding announcement --

Does a call at 5pm on the capital announcement - embargoed to the
release time (still nailing that down) on Friday July 6th work for you?
If yes -- what number should MSKC call and I'll get it into her
calendar. kj

-----Original Message-----

From: Liza Yuzda [<mailto:liza@cknw.com>]

Sent: Tuesday, July 3, 2018 11:37 AM

To: Johnston, Karen GCPE:EX

Subject: Re: Major capital funding announcement --

Thanks Karen.

If we could do embargoed, that would be fantastic.

Liza Yuzda | Reporter, Victoria Bureau at the BC Legislature |
CKNW News Talk 980

T. 250-385-8622 | C. 250-920-8944 | Email. liza@cknw.com |
Twitter. lizaCKNW980

From: Johnston, Karen GCPE:EX <Karen.V.Johnston@gov.bc.ca>

Sent: Tuesday, July 3, 2018 11:35 AM

To: Liza Yuzda

Subject: RE: Major capital funding announcement --

Okay. I didn't think they were unpleasant but if you feel they are then I'll try to make it better. Given your work schedule - if you want me to see if we can get you time with the minister of state for an embargoed interview on Thursday -- I can. Or maybe you just want to hand it off to a colleague as an event is being planned. Just let me know - kj

-----Original Message-----

From: Liza Yuzda [<mailto:liza@cknw.com>]

Sent: Tuesday, July 3, 2018 11:29 AM

To: Johnston, Karen GCPE:EX

Subject: Re: Major capital funding announcement --

I get all that.

Just thought I'd see if there was something we could do together to make our interactions more pleasant.

But if this is the way it is. It's the way it is.

Liza Yuzda | Reporter, Victoria Bureau at the BC Legislature |
CKNW News Talk 980

T. 250-385-8622 | C. 250-920-8944 | Email. liza@cknw.com |
Twitter. lizaCKNW980

From: Johnston, Karen GCPE:EX <Karen.V.Johnston@gov.bc.ca>

Sent: Tuesday, July 3, 2018 11:26 AM

To: Liza Yuzda

Subject: RE: Major capital funding announcement --

I regret that you feel responses to your questions are in anyway imbued with language that could be construed as an "attack". That is not the intention at all. The responses are as direct as your requests and in fact we work with you more, and provide more specialized information to you than any other reporter on any other issues. In that context - I whole heartedly agree with you that we are both doing our jobs - and doing them well. Please know however that I have heard from our child care program executive directors that many of your requests are 'special pulls' for them and often take time. The information is gathered by the same people who are running the operational side of the program. So I look forward to continued flexibility on both our ends so that you get what you need and program feels that they can continue to provide information while attending to their operational priorities. As well, I know we've discussed this a number of times, but we can't speak to specific

situations regarding individual childcare centres and their contracts or where they are in the adjudication process. Please note - all your requests of this nature are brought to the attention of the appropriate executive director who then follows up operationally as he or she deems fit. kj

-----Original Message-----

From: Liza Yuzda [<mailto:liza@cknw.com>]

Sent: Tuesday, July 3, 2018 11:08 AM

To: Johnston, Karen GCPE:EX

Subject: Re: Major capital funding announcement --

Do you think there is anything we can do to make this process less adversarial?

We are both doing our jobs.

I am perplexed why responses to me asking for information often come as an attack.

Liza Yuzda | Reporter, Victoria Bureau at the BC Legislature |
CKNW News Talk 980

T. 250-385-8622 | C. 250-920-8944 | Email. liza@cknw.com |
Twitter. lizaCKNW980

From: Johnston, Karen GCPE:EX <Karen.V.Johnston@gov.bc.ca>

Sent: Tuesday, July 3, 2018 10:53 AM

To: Liza Yuzda

Cc: Arora, Jasleen MCF:EX; Wright, Brendan GCPE:EX

Subject: RE: Major capital funding announcement --

Information is scheduled to come out Friday at this point Liza and we are planning an event in Coquitlam area. Again -- nothing is a lock until the media advisory goes out but as I know you don't work Fridays or Mondays thought you should know what is in the works.
kj

-----Original Message-----

From: Liza Yuzda [<mailto:liza@cknw.com>]

Sent: Tuesday, July 3, 2018 10:51 AM

To: Johnston, Karen GCPE:EX

Cc: Arora, Jasleen MCF:EX

Subject: Re: Major capital funding announcement --

I am asking to speak with the minster when the information comes out.

It is summer so I know timing can be a challenge as MLAs are generally in their home constituencies not in Victoria.

Liza Yuzda | Reporter, Victoria Bureau at the BC Legislature |
CKNW News Talk 980

T. 250-385-8622 | C. 250-920-8944 | Email. liza@cknw.com |
Twitter. lizaCKNW980

From: Johnston, Karen GCPE:EX <Karen.V.Johnston@gov.bc.ca>

Sent: Tuesday, July 3, 2018 10:49 AM

To: Liza Yuzda

Cc: Arora, Jasleen MCF:EX

Subject: Re: Major capital funding announcement --

So you are looking to get and publish this announcement before anyone else?

Sent from my iPhone

On Jul 3, 2018, at 9:40 AM, Liza Yuzda
<liza@cknw.com<<mailto:liza@cknw.com>>> wrote:

The Minster mentioned that it was likely coming this week. So, hoping we can arrange ahead of time that I can speak with her about the details.

Thanks -- Liza

[cid:image002.png@01D1D1FD.30C9FD10]

[cid:image004.png@01D1D1FD.30C9FD10]

Liza Yuzda | Reporter, Victoria Bureau at the BC Legislature |
CKNW News Talk 980

T. 250-385-8622 | C. 250-920-8944 | Email.
liza@cknw.com<<mailto:liza@cknw.com>> | Twitter. lizaCKNW980

From: Wilson, Cherie MCF:EX
To: Gunn, Paula MCF:EX
Subject: MSKC June Calendar review
Date: July 4, 2018 10:42:24 AM
Attachments: Minister Chen June 2018 Calendar Unmarked.pdf

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
To: CITZ OPEN INFOGROUP CITZ:EX
Subject: Minister Chen - June 2018 Calendar for review
Date: July 4, 2018 11:22:33 AM
Attachments: Minister Chen June 2018 Calendar Unmarked.pdf

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Gunn, Paula MCF:EX](#)
Subject: RE: MSKC June Calendar review
Date: July 4, 2018 11:35:33 AM
Attachments: Minister Chen June 2018 Calendar Unmarked.pdf



Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Gunn, Paula MCF:EX
Sent: Wednesday, July 4, 2018 11:35 AM
To: Wilson, Cherie MCF:EX
Subject: RE: MSKC June Calendar review
Cherie, can you send me the revised pdf? Then I can do the official approval.

From: Wilson, Cherie MCF:EX
Sent: Wednesday, July 4, 2018 10:42 AM
To: Gunn, Paula MCF:EX
Subject: MSKC June Calendar review

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
To: "Peterc@westwoodmontessori.com"
Subject: Invite to Announcement Friday July 6
Date: July 4, 2018 2:25:09 PM

Good Afternoon Peter,

I am emailing on behalf of Minister Chen. Minister Chen would like to invite you to an announcement regarding spaces.

It will be held at:

Step by Step

960 Lillian Street, Coquitlam BC

9:00 am to 9:30 am.

Please let me know if you are able to make it.

Thank you.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
To: "Sandra Menzer"
Subject: RE: PCCC July meeting
Date: July 4, 2018 2:38:21 PM

Hi Sandra,

s.15

You just need to go into the front door and there

will be staff there to help you.

The address is :

s.15

Sincerely,

Cherie Wilson
Administrative Assistant to
The Hon. Katrina Chen
Minister of State for Child Care

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<https://www.lobbyistsregistrar.bc.ca/>.

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

-----Original Message-----

From: Sandra Menzer s.22
Sent: Wednesday, July 4, 2018 6:17 AM
To: Wilson, Cherie MCF:EX
Subject: Re: PCCC July meeting

thanks Cherie! can you please confirm the address - it as at canada place correct, but which floor? thank you,
Cheers, Sandra

> On Jul 3, 2018, at 7:28 PM, Wilson, Cherie MCF:EX <Cherie.Wilson@gov.bc.ca> wrote:

>

> Good evening Sandra.

>

> I have set up a room at s.15 July 12th at 9:00am.

>

> When arriving there you will present your ID to front desk and let them know your there for a meeting with Minister Katrina Chen and Minister Katrine Conroy. Your name is already on the list. If you have any issues feel free to call me. 250-356-5781

>

> Thank you.

>

> Sincerely,

>

> Cherie Wilson

> Administrative Assistant to

> The Hon. Katrina Chen

> Minister of State for Child Care

>

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<https://www.lobbyistsregistrar.bc.ca/>.

>

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> |British Columbia | V8W 9E2

> Phone: 250-356-5781| Fax: 250-356-0201| Email:Cherie.Wilson@gov.bc.ca<<mailto:Cherie.Wilson@gov.bc.ca>>

>

>

> On Jul 3, 2018, at 7:14 PM, Sandra MenzerS.22 >> wrote:

>

> Hi Cherie: checking in to see if you have a location confirmed for this meeting please. ...I am trying to book a couple of other things that day so trying to figure out where I am going to be ..hahah. thanks, Sandra

>

> On Jun 26, 2018, at 3:42 PM, Sandra MenzeS.22 > wrote:

>

> Hi Cherie: thanks for the note...yes, the 12th in the morning works for me - 9 am - 10 am. I am happy to meet wherever it is most convenient for the ministers. Cheers, Sandra

>

> On Jun 26, 2018, at 12:46 PM, Wilson, Cherie MCF:EX
 <Cherie.Wilson@gov.bc.ca<<mailto:Cherie.Wilson@gov.bc.ca>>> wrote:

>

> Good Afternoon Sandra.

>

> I am emailing on behalf of Minister Katrina Chen office. I would like to connect with you regarding July 12th meeting time and place.

>

> Both Minister Chen and Minister Conroy will be in Vancouver on this date and available in the morning.

>

> Could you confirm 9:00 am – 10:00 am would work for your schedule?

>

> Thank you in Advance.

>

>

> Sincerely,

>

> Cherie Wilson

> Administrative Assistant to

> The Hon. Katrina Chen

> Minister of State for Child Care

>

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>

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> Phone: 250-356-5781| Fax: 250-356-0201| Email: Cherie.Wilson@gov.bc.ca<<mailto:Cherie.Wilson@gov.bc.ca>>

>

>

From: [Wilson, Cherie MCF:EX](#)
To: [Arora, Jasleen MCF:EX](#)
Subject: Harbour Air Flight -Bookings.15

From: [Wilson, Cherie MCF:EX](#)
To: [Arora, Jasleen MCF:EX](#)
Subject: Harbour Air Flight - Booking S.15

From: [Wilson, Cherie MCF:EX](#)
To: [Aaron, Sage PREM:EX](#); [Oreck, Mira PREM:EX](#)
Subject: RE: Meeting request - ECE
Date: July 4, 2018 3:15:16 PM

Hi Ladies,
Here are the call in details for tomorrows call with Minister Chen at 9:00 am.
Conference: Dial 1-877-353-9184; Participant **s.17**
Thank you.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Aaron, Sage PREM:EX
Sent: Wednesday, July 4, 2018 11:10 AM
To: Oreck, Mira PREM:EX
Cc: Wilson, Cherie MCF:EX
Subject: Re: Meeting request - ECE
Yes me too

Sage
778-678-0832
Sent from my mobile device

On Jul 4, 2018, at 10:59 AM, Oreck, Mira PREM:EX <Mira.Oreck@gov.bc.ca> wrote:

That works for me.
Thank you,
M

Mira Oreck
604 839 1967

On Jul 4, 2018, at 10:54 AM, Wilson, Cherie MCF:EX <Cherie.Wilson@gov.bc.ca> wrote:

Hi Ladies,
Following up on a meeting request for tomorrow morning with Minister Chen regarding ECE's. It would be from 9-9:30am Minister Chen.
Please let know If this works for both your calendars or not tomorrow.
Thank you in advance.
Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email:

Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX

Sent: Tuesday, July 3, 2018 4:11 PM

To: Oreck, Mira PREM:EX; Aaron, Sage PREM:EX

Subject: Meeting request - ECE

Good Afternoon Ladies,

Hoping we could find a time Thursday for a Briefing on ECE. Minister

Katrina Chen was hoping that 9:00 am Thursday July 5th would work?

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email:

Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Arora, Jasleen MCF:EX](#)
Subject: Helijet -Bookings.15

From: Wilson, Cherie MCF:EX
To: Hahn, Andra EDUC:EX
Subject: Joint meeting with Tricities
Date: July 4, 2018 4:21:19 PM
Attachments: Scan_20180704.pdf

Hey,

Attached is the invite for Tricities. We are hoping to schedule that for August 29th with both Ministers.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: CHEWILSO [mailto:Cherie.Wilson@gov.bc.ca]

Sent: Wednesday, July 4, 2018 4:17 PM

To: Wilson, Cherie MCF:EX

Subject: Scan From

From: [Wilson, Cherie MCF:EX](#)
To: [Arora, Jasleen MCF:EX](#)
Subject: Harbour Air -s.15

From: [Wilson, Cherie MCF:EX](#)
To: [Arora, Jasleen MCF:EX](#)
Subject: Fwd: RSVP for Friday, July 6th announcement
Date: July 4, 2018 4:51:29 PM

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781| Fax: 250-356-0201| Email:Cherie.Wilson@gov.bc.ca

Begin forwarded message:

From: Kristen Fibich <kristen.fibich@gv.ymca.ca>
Date: July 4, 2018 at 4:50:07 PM PDT
To: "cherie.wilson@gov.bc.ca" <cherie.wilson@gov.bc.ca>
Subject: RSVP for Friday, July 6th announcement

Hi Cherie,

Thanks for your message earlier today inviting me to the announcement this Friday. I would be happy to attend. I have noted that it will occur between 9 and 9:30 at Step By Step in Coquitlam.

Please let me know if there is any other information that I need.

Thank you and all the best,

Kristen

Kristen Fibich

Program Manager

YMCA Child Care Resource & Referral (CCRR)

Tri-Cities, Burnaby, New West, Anmore and Belcarra

YMCA of Greater Vancouver

T: (604) 937-1232

F: (604) 931-3440

E: kristen.fibich@gv.ymca.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Arora, Jasleen MCF:EX](#)
Cc: [Cain, Krista A MCF:EX](#)
Subject: Re: Duncan and Nanaimo
Date: July 5, 2018 12:01:23 PM

Hi Krista,

So the 2:30-3:00pm Nanaimo appt won't be happening.

We can use that time for media calls. Can you put in a coffee shop location near by instead.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

On Jul 5, 2018, at 11:12 AM, Arora, Jasleen MCF:EX <Jasleen.Arora@gov.bc.ca> wrote:

Amazing! Thanks Krista, you are wonderful!!!

From: Cain, Krista A MCF:EX
Sent: July 5, 2018 11:10 AM
To: Arora, Jasleen MCF:EX <Jasleen.Arora@gov.bc.ca>
Cc: Wilson, Cherie MCF:EX <Cherie.Wilson@gov.bc.ca>
Subject: RE: Duncan and Nanaimo

Hi

Called the Tillicum Lelum centre again in Nanaimo...they are open and had rec'd the invite, but because the manager is away til next Monday the invite went nowhere.

They are looking into it and have promised me a call back. This would be a good one. Indigenous focus but open to all. Fingers crossed.

From: Arora, Jasleen MCF:EX
Sent: Thursday, July 5, 2018 9:57 AM
To: Cain, Krista A MCF:EX
Cc: Wilson, Cherie MCF:EX
Subject: RE: Duncan and Nanaimo
Thank you so much!

From: Cain, Krista A MCF:EX
Sent: July 5, 2018 8:32 AM
To: Arora, Jasleen MCF:EX <Jasleen.Arora@gov.bc.ca>
Subject: RE: Duncan and Nanaimo

Here you are. As you can see we have a Parksville visit, but nothing yet confirmed for Duncan or Nanaimo....Hopefully it will happen today or tomorrow!

Krista

Time (including travel time)	Venue/Location	Address
8:30 am to 8:55 am	CCRR Duncan	5856 Clements St Duncan
Walking Time 4 minutes		
9:00 am to 10:00 am	Round Table	VIU Cowichan Room 210 2011 University Way Duncan
Driving Time		
10:15 am to 11:00 am	VISIT TBC	
Driving time 45 minutes	Drive to Nanaimo	
11:45 to 12:45	LUNCH in Nanaimo Longwood Brew Pub	
12:50 pm to 1:20 pm	CCRR Nanaimo	101-3156 Barons Rd Nanaimo
Driving Time 8 minutes		
1:30 pm to 2:30 pm	Round Table	Nanaimo CDC 1135 Nelson St Nanaimo
2:30 to 3:00 pm	DO NOT BOOK	
Driving Time		
3:15 pm to 3:45 pm	VISIT TBC	
Driving Time 40 minutes	Drive to Parksville	
4:30 pm to 5:15 pm	Kids Park Child Care	140 Renz Rd Parksville (located at rear of building, please park and walk to back of building)

-----Original Message-----

From: Arora, Jasleen MCF:EX

Sent: Thursday, July 5, 2018 8:11 AM

To: Cain, Krista A MCF:EX

Subject: Duncan and Nanaimo

Hey Krista!

If you can give me the basic itinerary for Duncan and Nanaimo, including those items that are TBC I can pass it along to the relevant MLAs today! Just so they can start to lock things in as well.

Thanks,

Jasleen

Sent from my iPhone

From: Wilson, Cherie MCF:EX
To: Sharma, Niki MCF:EX
Subject: RE: Call for Records CFD-2018-84220
Date: July 5, 2018 12:10:15 PM
Attachments: FW Minister Conroy and Minister of State Katrina Chen Requested for Voice of BC.msg
FW Targets reoprts.msg

Minister Chen only has 2 emails that are sent emails. And no text messages.

These are the two emails. I have pulled

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Sharma, Niki MCF:EX
Sent: Thursday, July 5, 2018 11:38 AM
To: Wilson, Cherie MCF:EX
Subject: Fwd: Call for Records CFD-2018-84220

Hello Cherie,

Please remind me the status of our response on this?

Thanks

Sent from my iPad

Begin forwarded message:

From: "Gunn, Paula MCF:EX" <Paula.Gunn@gov.bc.ca>
To: "White, Emily MCF:EX" <Emily.White@gov.bc.ca>, "Wilson, Cherie MCF:EX" <Cherie.Wilson@gov.bc.ca>, "Sharma, Niki MCF:EX" <Niki.Sharma@gov.bc.ca>
Subject: FW: Call for Records CFD-2018-84220

Please see request below for MKC and MSKC SENT emails texts etc. for month of March (excluding attachments).

Given the new method Carmen sent us and fact she is asking for a harms assessment at the time of sending the emails, **Emily please capture MKC's records and send to me, and Cherie send MSKC's to Niki** as we need to do the harms assessment.

To get them into Carmen in time, please send the records to Niki and me by mid-day tomorrow (let me know if this is not doable, not sure how long it will take you but think it should be fairly quick.)

If more than 200 pages, then Carmen will look at a fee estimate - we will need to flag that by July 5th. Thanks all, Paula

From: Lapthorne, Carmen MCF:EX

Sent: Tuesday, June 26, 2018 12:28 PM
To: Gunn, Paula MCF:EX
Subject: NEW: Call for Records CFD-2018-84220

Hi Paula,

We have received the following FOI request:

Records of any and all emails, text messages, BBMs, slack messages, and WhatsApp messages – excluding attachments - sent from the Minister and Minister of State (Date Range for Record Search: From 03/01/2018 To 03/31/2018)

Please note: this is a x-gov request.

If responsive records are held, please have them to me by **July 6, 2018** along with a harms assessment for the records.

If search and retrieval time is expected to exceed 3 hours or 200 total pages please let me know by **July 5** as we may be in a position to issue a fee estimate.

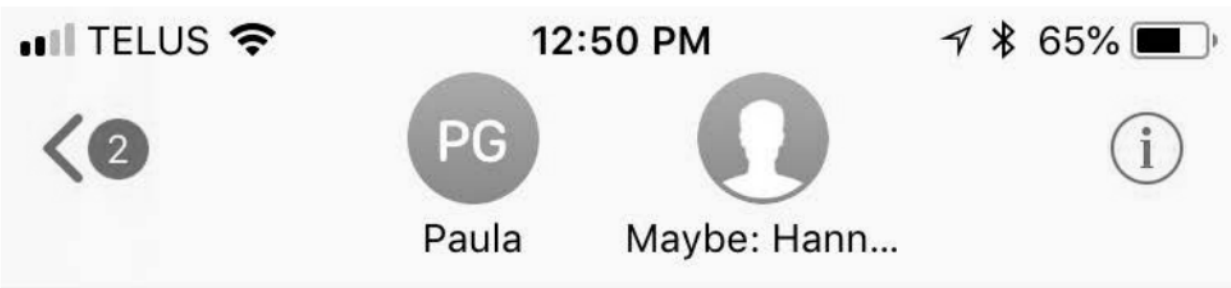
Any questions feel free to contact me at any time.

As per our conversation, please send to me in email form (not one PDF).

Thank you,
Carmen

From: [Wilson, Cherie MCF:EX](#)
To: [Arora, Jasleen MCF:EX](#)
Subject: Harbour Air Flight - Bookings.15

From: [Wilson, Cherie MCF:EX](#)
To: [Wilson, Cherie MCF:EX](#)
Subject: IMG_0871.jpeg
Date: July 5, 2018 2:19:16 PM



iMessage
Mon, May 28, 7:50 AM

Maybe: Hannah, Matt Gcpe:Ex

Hey, ^{s.22} so I
can cover for her - let me know
if there's anything new on your
radar this morning. (just
resending this cause I sent it to
wrong number for Paula)

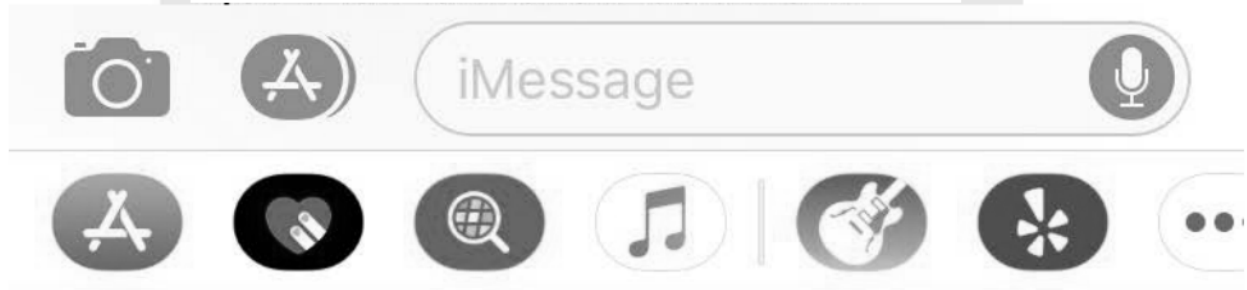
Nothing new on cc front

Tragic Child care death last
week in the media

Paula Gunn

s.13

There is mission to health. New
s.13



Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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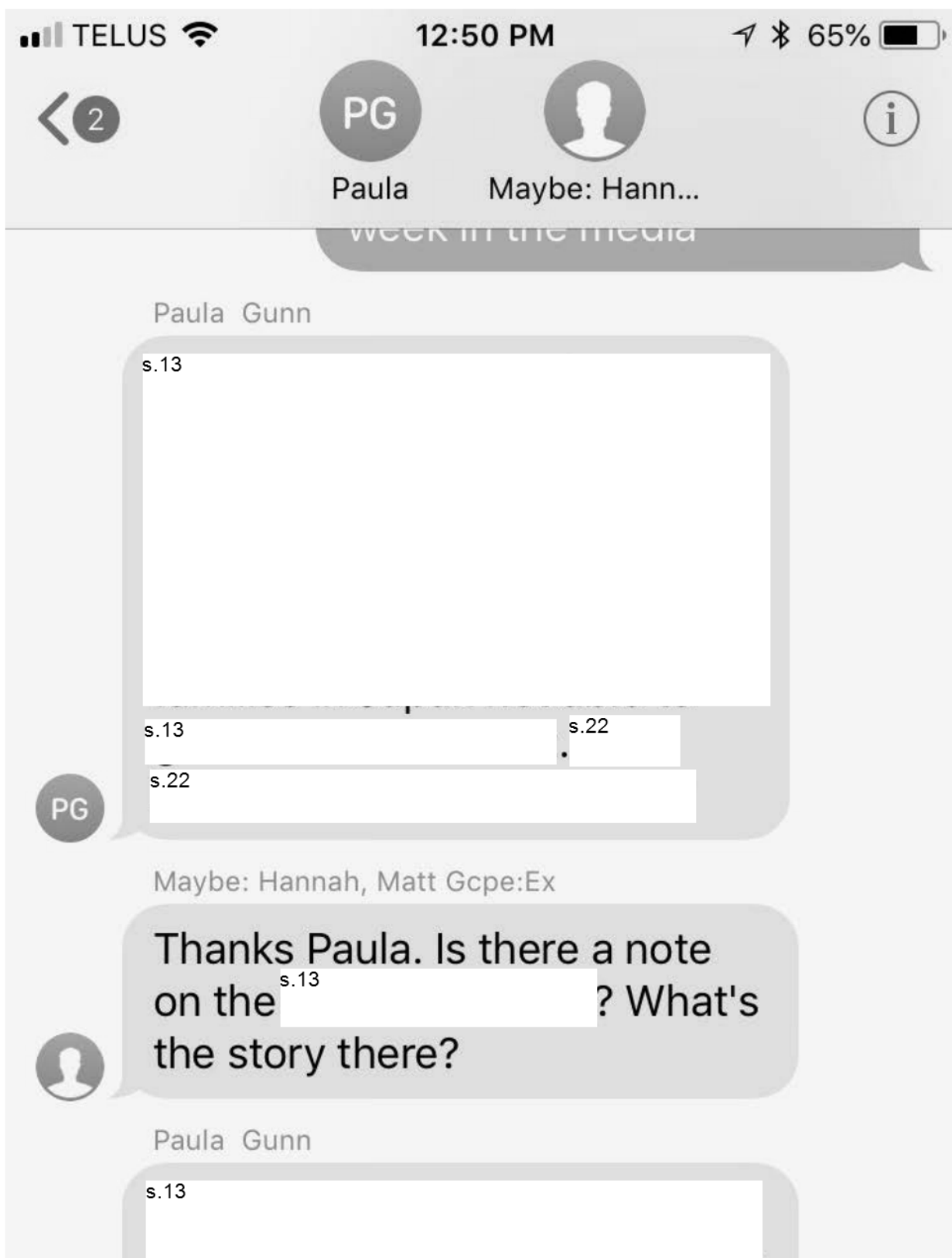
<https://www.lobbyistsregistrar.bc.ca/>.

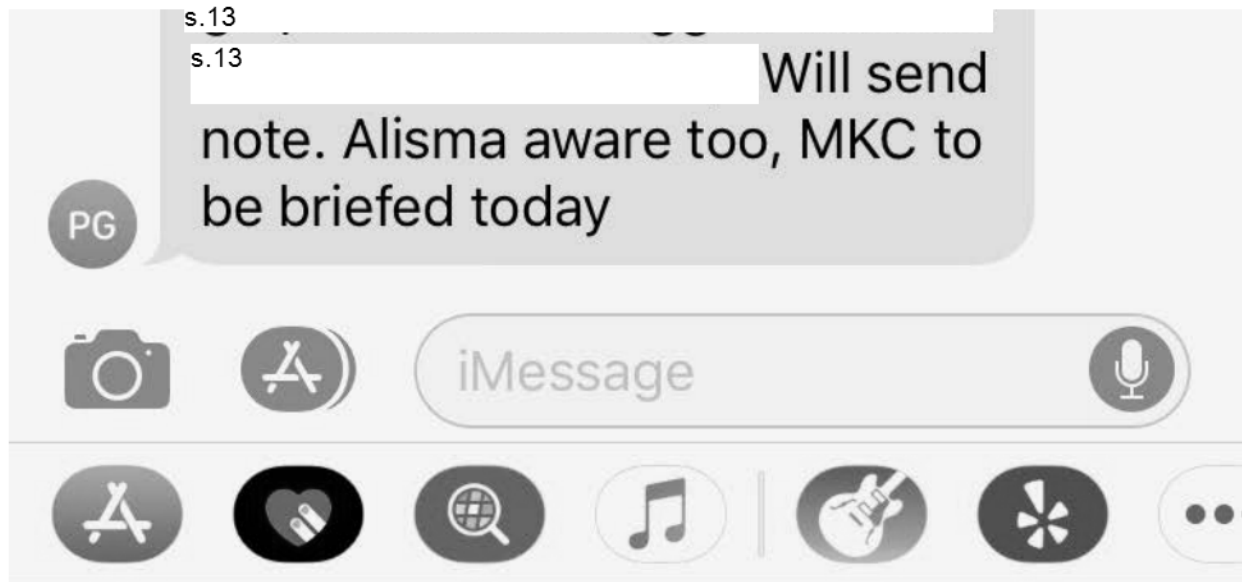
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| British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Wilson, Cherie MCF:EX](#)
Subject: IMG_0872.jpeg
Date: July 5, 2018 2:19:33 PM





Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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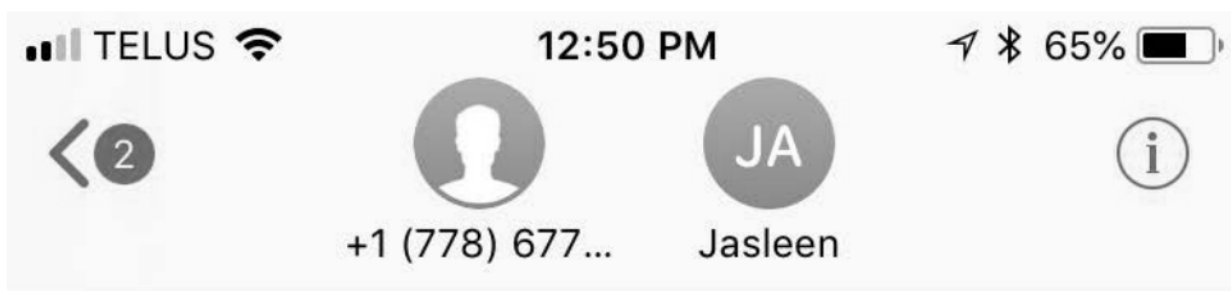
<https://www.lobbyistsregistrar.bc.ca/>.

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Wilson, Cherie MCF:EX](#)
Subject: IMG_0870.jpeg
Date: July 5, 2018 2:19:55 PM






iMessage
Mon, May 28, 8:25 AM


Jasleen Arora

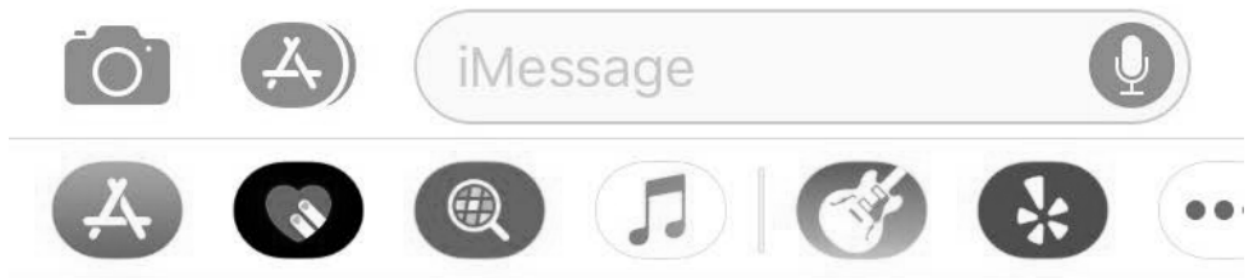
JA Hey! A little slow moving today,
so I'll likely see you both after
the morning meeting.

+1 (778) 677-4408

 Mondays!  

Jasleen Arora

JA The worst. And this ^{s.22} 



Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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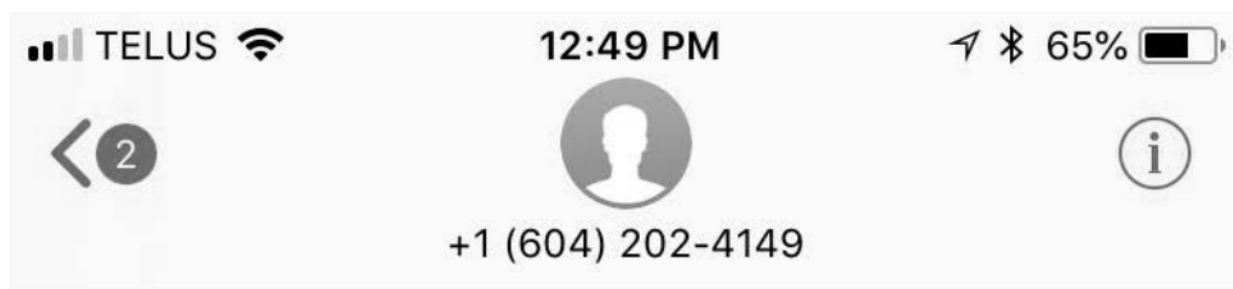
<https://www.lobbyistsregistrar.bc.ca/>.

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| British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

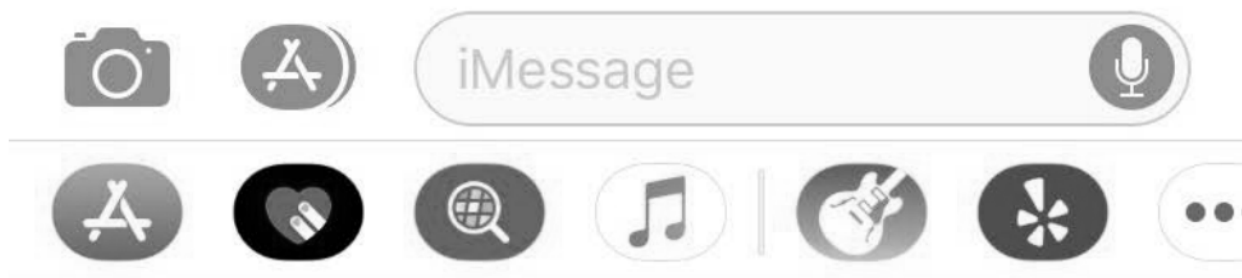
From: [Wilson, Cherie MCF:EX](#)
To: [Wilson, Cherie MCF:EX](#)
Subject: IMG_0869.jpeg
Date: July 5, 2018 2:20:09 PM



iMessage
Tue, May 8, 5:39 PM

Hi Nikki, you can reach Ram at Wall at 604-299-0378. That's her office number. I'll let her know to expect your call.
Thanks, David Black

The sender is not in your contact list.
[Report Junk](#)



Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at:

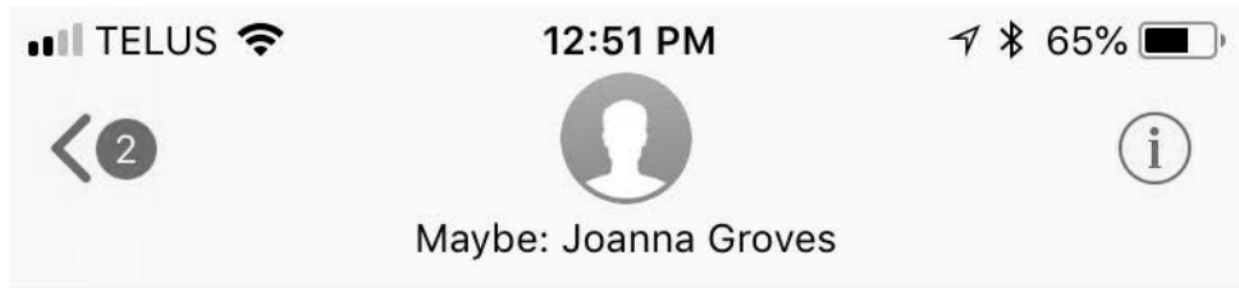
<https://www.lobbyistsregistrar.bc.ca/>.

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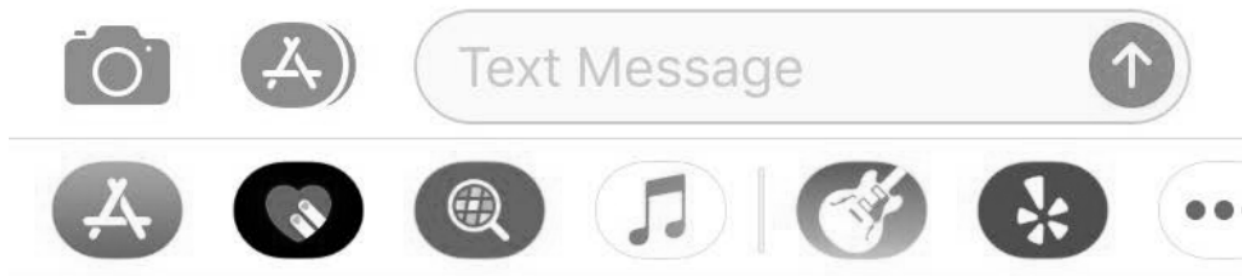
Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Wilson, Cherie MCF:EX](#)
Subject: IMG_0878.jpeg
Date: July 5, 2018 2:44:39 PM



Text Message
Thu, May 31, 11:41 AM

Sorry, I can't talk right now.



Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at:

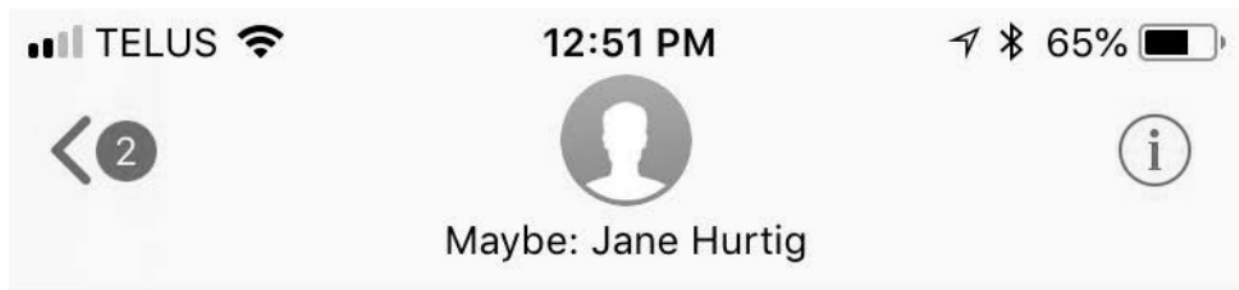
<https://www.lobbyistsregistrar.bc.ca/>.

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Wilson, Cherie MCF:EX](#)
Subject: IMG_0877.jpeg
Date: July 5, 2018 2:44:50 PM



iMessage
Wed, May 30, 6:49 PM

Ok

Front door?

Hey Jane, will text you when we are there so you can let us in

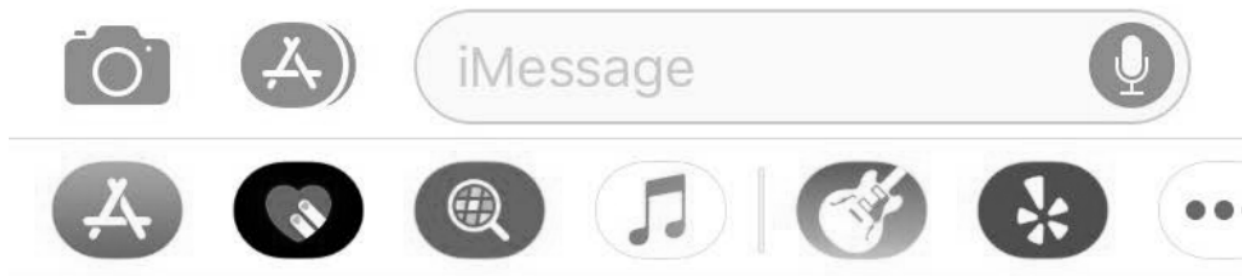
It's Niki

Yes

Just checking if you have a printed copy of the script for tonight

Here

Delivered



Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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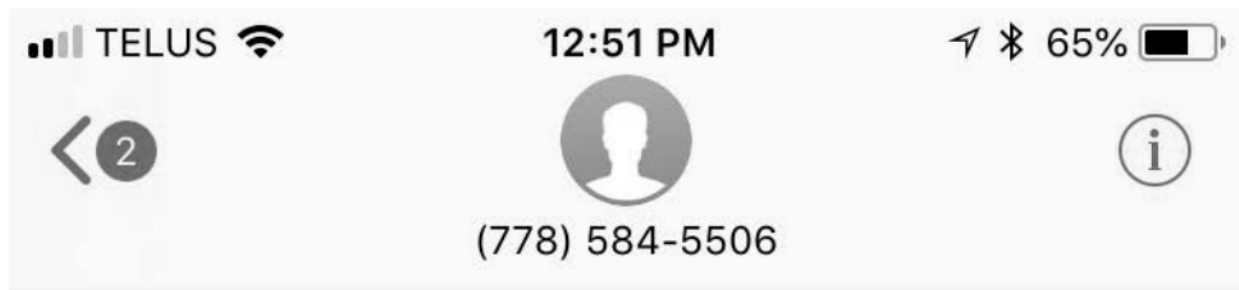
<https://www.lobbyistsregistrar.bc.ca/>.

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Wilson, Cherie MCF:EX](#)
Subject: IMG_0876.jpeg
Date: July 5, 2018 2:45:07 PM



iMessage
Tue, May 29, 4:16 PM

Hello Anne-Marie!

It's Niki

Do you have a minute to chat?

I am in a meeting till 5:30

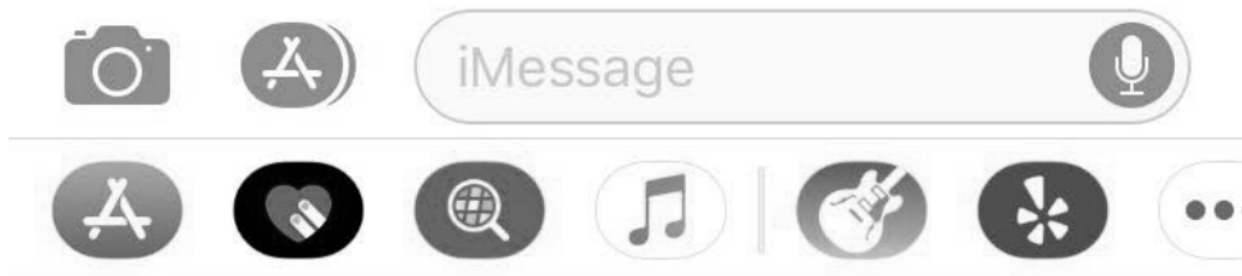
Okay - how about 6:15?

Too late? Or tomorrow morning

Delivered

Tue, May 29, 5:40 PM

Tomorrow morning ?



Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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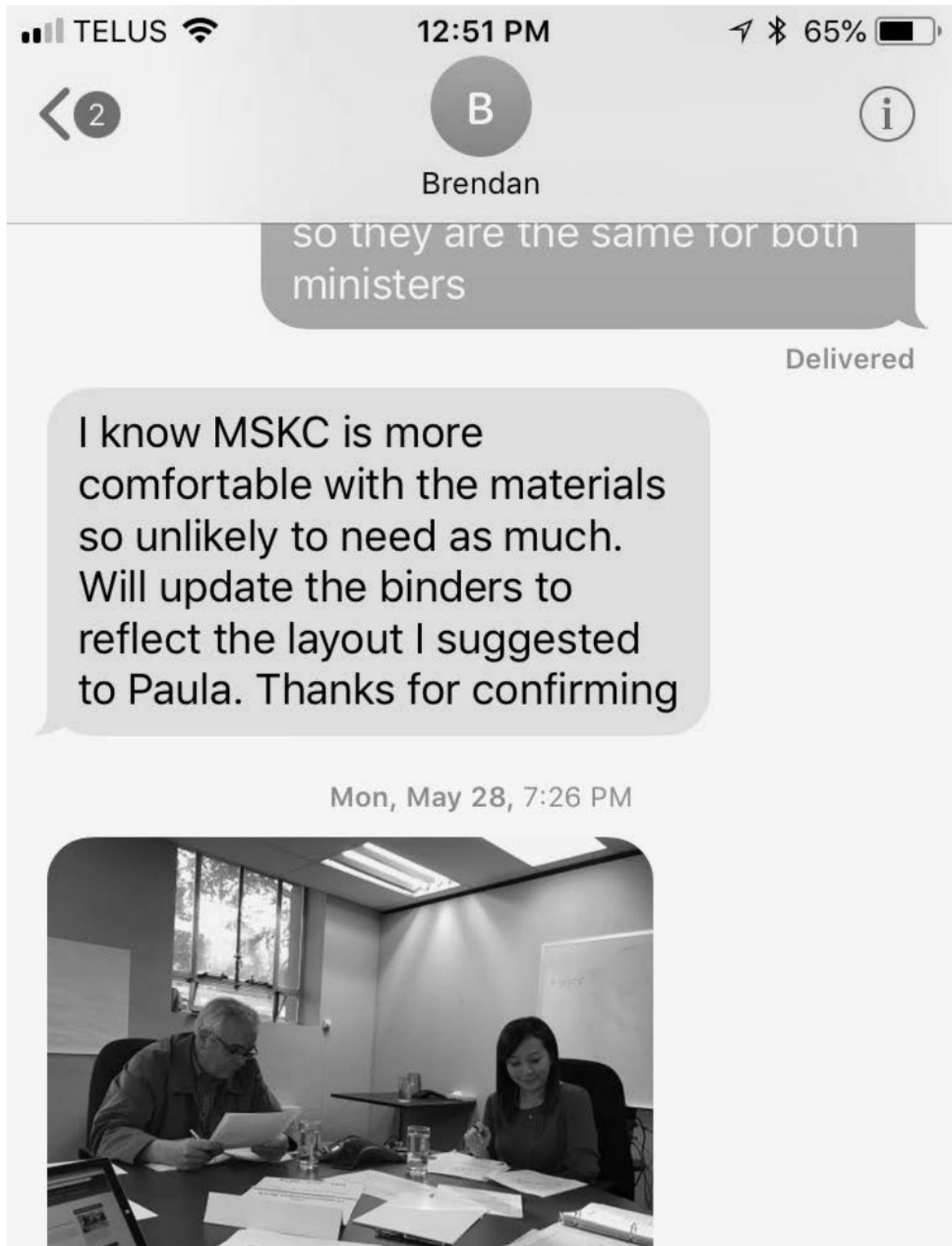
<https://www.lobbyistsregistrar.bc.ca/>.

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Wilson, Cherie MCF:EX](#)
Subject: IMG_0875.jpeg
Date: July 5, 2018 2:45:22 PM





Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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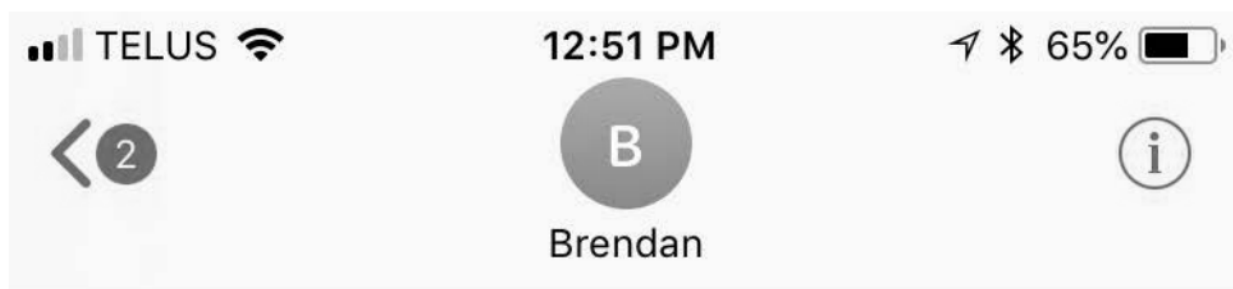
<https://www.lobbyistsregistrar.bc.ca/>.

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Wilson, Cherie MCF:EX](#)
Subject: IMG_0874.jpeg
Date: July 5, 2018 2:45:39 PM



iMessage
Mon, May 28, 11:18 AM

Hi Niki, please could you let me know if you want any changes for the binders? Paula has suggested a few things so I've sent updated layout but not sure if it's needed for MSKC

The current one or suggested layout for Paula?

Layout looks good

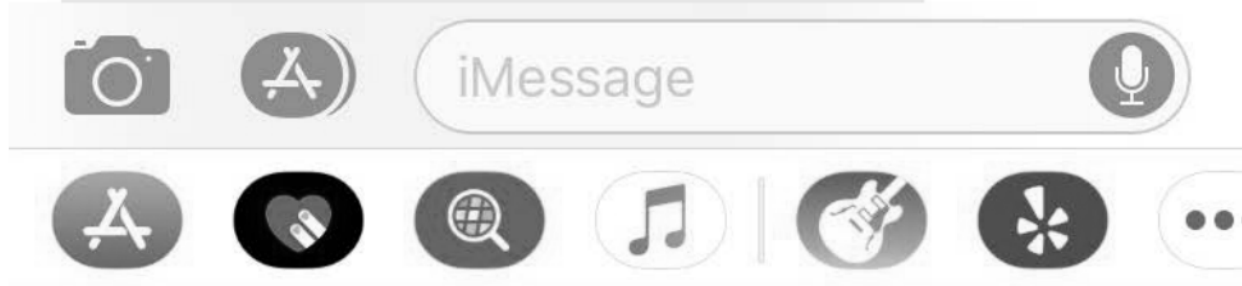
MSKC had been doing so many of these

Stick with Paula's suggestions so they are the same for both

ministers

Delivered

I know MSKC is more



Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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<https://www.lobbyistsregistrar.bc.ca/>

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Wilson, Cherie MCF:EX](#)
Subject: IMG_0873.jpeg
Date: July 5, 2018 2:45:55 PM



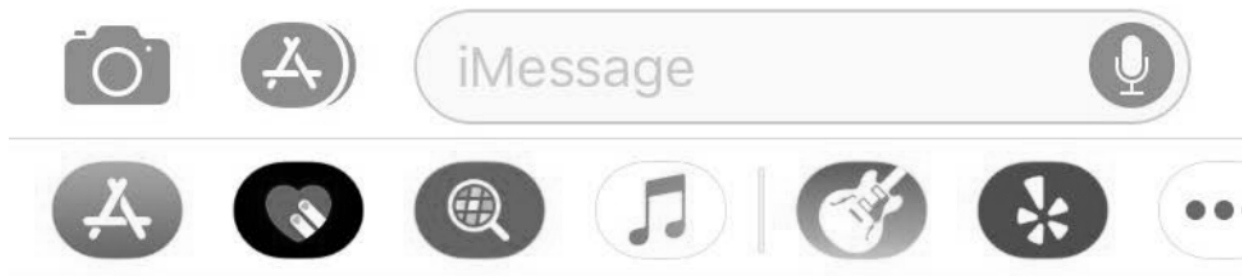
iMessage
Mon, May 28, 12:49 PM

s.13

Possible but haven't heard
anything yet

Conroy will take those
questions

Delivered



Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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<https://www.lobbyistsregistrar.bc.ca/>.

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| British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Gunn, Paula MCF:EX](#)
Cc: [White, Emily MCF:EX](#)
Subject: RE: Provincial Child Care Council
Date: July 5, 2018 3:34:29 PM

Hi Paula,

I do have the moderator number in MSKC calendar as Niki is Moderating the call. :)

Sincerely,

Cherie Wilson
Administrative Assistant to
The Hon. Katrina Chen
Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

-----Original Message-----

From: Gunn, Paula MCF:EX
Sent: Thursday, July 5, 2018 3:16 PM
To: Wilson, Cherie MCF:EX
Cc: White, Emily MCF:EX
Subject: RE: Provincial Child Care Council

Cherie no indication in the calendar entry who is the moderator or what the moderator # is - please (as per the discussion on Monday) always include the moderator number in staff calendar entries.

-----Original Message-----

From: Wilson, Cherie MCF:EX
Sent: Thursday, July 5, 2018 3:08 PM
To: 'Sandra Menzer'; Gunn, Paula MCF:EX
Cc: Sharma, Niki MCF:EX; White, Emily MCF:EX
Subject: RE: Provincial Child Care Council

Hi Sandra,

I'm sorry.

Below is the conference number for you.

Conference:
Dial 1-877-353-9184;
Participant s.17

:)

Sincerely,

Cherie Wilson
Administrative Assistant to
The Hon. Katrina Chen
Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

-----Original Message-----

From: Sandra Menzer [<mailto:smenzer1@gmail.com>]

Sent: Thursday, July 5, 2018 3:05 PM

To: Gunn, Paula MCF:EX

Cc: Sharma, Niki MCF:EX; White, Emily MCF:EX; Wilson, Cherie MCF:EX

Subject: Re: Provincial Child Care Council

Hello everyone: I am looking forward to what I know will be a brief :) call at 11:30 tomorrow to touch base on pccc logistics. However I realize that I don't have any call in info in my calendar for this - can someone please send that to me. Thanks, Cheers, Sandra

From: [Wilson, Cherie MCF:EX](#)
To: [Arora, Jasleen MCF:EX](#)
Subject: Harbour Air Flight -Booking s.15

From: [Wilson, Cherie MCF:EX](#)
To: [CITZ OPEN INFOGROUP CITZ:EX](#)
Subject: Re: MCF - Harms Questions - June Calendar - Chen
Date: July 5, 2018 6:56:36 PM

Hi Ryan,

June 5th minister Chen went on a trip for a day but also made a stop in Tofino child care on the reservation.

The BBY is Burnaby time (Constituent)

Hope this helps

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

On Jul 5, 2018, at 2:55 PM, CITZ OPEN INFOGROUP CITZ:EX

<Open.InfoGroup@gov.bc.ca> wrote:

Hi Cherie,

Please see my questions below.

June 5 @ all day – Away

<!--[if !supportLists]-->P<!--[endif]-->Away for business or personal reasons?

June 11 @ 6pm – BBY

June 13 @ 6pm – BBY

June 14 @ 5:30pm – BBY

June 15 @ 1pm – BBY

June 25 @ 9am – BBY

June 27 @ 4:30pm - BBY

<!--[if !supportLists]-->P<!--[endif]-->Are these personal entries?

Thank you,

Ryan Schumm, B.A., CIAPP-C | Jr. FOI Analyst | Information Access Operations | **p:** (778) 698-3285 |

e: ryan.schumm@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8V 1S2

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message.

From: [Wilson, Cherie MCF:EX](#)
To: [Cain, Krista A MCF:EX](#)
Cc: [Arora, Jasleen MCF:EX](#)
Subject: FW: Room rental agreement
Date: July 6, 2018 8:55:26 AM

Hey, did we have a chance to invite the ECEC faculty, Practicum Coordinator Cheryl Cameron at VIU?

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: ccexternalroomrentals [<mailto:ccexternalroomrentals@viu.ca>]

Sent: Thursday, July 5, 2018 12:44 PM

To: Wilson, Cherie MCF:EX

Subject: RE: Room rental agreement

Thank you so much Cherie!

I am not sure if you have had a chance to contact our ECEC faculty, but our Practicum Coordinator is interested in attending if possible. I will include her contact information below.

Cheryl Cameron – Cheryl.Cameron@viu.ca

Thank you

Allison

From: Wilson, Cherie MCF:EX [<mailto:Cherie.Wilson@gov.bc.ca>]

Sent: July-03-18 10:54 AM

To: ccexternalroomrentals

Subject: Room rental agreement

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: CHEWILSO [<mailto:Cherie.Wilson@gov.bc.ca>]

Sent: Tuesday, July 3, 2018 10:51 AM

To: Wilson, Cherie MCF:EX

Subject: Scan From

From: Wilson, Cherie MCF:EX
To: Beresford, Charley FIN:EX
Subject: Meeting request w/ Minister Chen
Date: July 6, 2018 9:07:43 AM

Hi Charley,

Minister Chen would like to schedule a meeting with you regarding Diversity in government appointments.

Is it possible to setup July 11th in Victoria. Minister Chen is here for Cabinet that day.

Does 2:00 pm -2:45pm work on July 11th?

Thank you in advance.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Niki Sharma return flights
Date: July 6, 2018 10:21:05 AM
Attachments: Scan_20180706.pdf

Hi Cindy,
I clearly forgot to send you those.
E128826
E128825
E128824

Sorry Cindy

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: CHEWILSO [mailto:Cherie.Wilson@gov.bc.ca]

Sent: Friday, July 6, 2018 10:16 AM

To: Wilson, Cherie MCF:EX

Subject: Scan From

From: [Wilson, Cherie MCF:EX](#)
To: [FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX](#)
Subject: RE: E128671 Niki Sharma
Date: July 6, 2018 12:24:18 PM

Yes please.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX

Sent: Friday, July 6, 2018 12:07 PM

To: Wilson, Cherie MCF:EX

Subject: RE: E128671 Niki Sharma

Ok thank you – so I am returning E128671 through eforms for you to delete? We have already paid E128206.

Please advise.

Thanks,

Cindy

From: Wilson, Cherie MCF:EX

Sent: Friday, July 6, 2018 10:52 AM

To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX

Subject: RE: E128671 Niki Sharma

Hi Cindy,

Please disregard this E128206 as I just called the Westin Hotel to get Clarification.

Sorry.

Thank you.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX

Sent: Friday, July 6, 2018 8:59 AM

To: Wilson, Cherie MCF:EX
Subject: FW: E128671 Niki Sharma
Hi Cherie,

Sorry I am helping^{s.22} and I am confused Is this an additional reimbursement for Niki? She was already reimbursed \$219.00 on travel voucher E128206? Please advise.

Thanks,
Cindy

From: Wilson, Cherie MCF:EX
Sent: Wednesday, June 27, 2018 10:40 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX <FINFSAMINOFF@gov.bc.ca>
Subject: E128671 Niki Sharma

Hello,
Please see attached travel voucher form for Feb 13 for Niki Sharma.
Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Sharma, Niki MCF:EX](#)
Subject: RE: E-forms: Action Required re: E128671 for Niki Sharma
Date: July 6, 2018 1:36:48 PM

It's a Westin Hotel bill that was sent by accident. They just canceled it. We had already been paid out for Sept hotel

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Sharma, Niki MCF:EX

Sent: Friday, July 6, 2018 1:34 PM

To: Wilson, Cherie MCF:EX

Subject: Fwd: E-forms: Action Required re: E128671 for Niki Sharma

Hey Cherie,

Can't seem to open this

Sent from my iPhone

Begin forwarded message:

From: <EFIMailer@gov.bc.ca>

Date: July 6, 2018 at 12:44:19 PM PDT

To: <Niki.Sharma@gov.bc.ca>

Subject: E-forms: Action Required re: E128671 for Niki Sharma

Reply-To: <Cindy.McKinstry@gov.bc.ca>

Your Travel Voucher (Restricted Use) Control No. E128671 was "Not Approved" by Cindy D. McKinstry on behalf of FIN FSA MIN OFF and has been returned to you for your action. To view the above form and your allowable actions, proceed to the E-Forms site: <http://gwww.eforms.gov.bc.ca>

1. Select the FORMS tab. 2. Select the E-Form referenced above. 3. Open the form. The following note by Cindy D. McKinstry on behalf of FIN FSA MIN OFF is associated with this form. Already claimed on travel voucher E128206 - returned as per Cherie

From: [Wilson, Cherie MCF:EX](#)
To: [Arora, Jasleen MCF:EX](#)
Subject: Overnight @ Quality Resort Bayside Conf#S.15

From: [Wilson, Cherie MCF:EX](#)
To: [Chen, Katrina MCF:EX](#)
Cc: [Arora, Jasleen MCF:EX](#)
Subject: Re: Buddings
Date: July 7, 2018 1:06:37 PM

Sounds good.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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|British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

On Jul 7, 2018, at 12:25 PM, Chen, Katrina MCF:EX <Katrina.Chen@gov.bc.ca> wrote:

Hi Jas and Cherie,

I've confirmed with Buddings child care that we will meet on Thursday at 11am - which Talia said 11:10-15am may be better as parents will come and go at 11am. I apologized for the rescheduling and Talia is very understanding and nice.

Cherie - Can you please email them a reminder maybe the day or two before just to confirm it again?

Many thanks!

Katrina

Sent from my iPhone

From: Wilson, Cherie MCF:EX on behalf of MINCAL, CC MCF:EX
To: Arora, Jasleen MCF:EX; Sharma, Niki MCF:EX
Subject: MEETING: PCCC w/ MKC, Sandra Menzer
Start: July 12, 2018 9:00:00 AM
End: July 12, 2018 10:00:00 AM
Location: S.1 call in: 1-877-353-9184; Moderator ID:S.17

From: Wilson, Cherie MCF:EX on behalf of MINCAL, CC MCF:EX
To: Arora, Jasleen MCF:EX; Sharma, Niki MCF:EX; Gunn, Paula MCF:EX
Subject: MEETING: PCCC w/ MKC, Sandra Menzer
Start: July 12, 2018 9:00:00 AM
End: July 12, 2018 10:00:00 AM
Location: S.1 call in: 1-877-353-9184; Moderator IDS.17

From: [Wilson, Cherie MCF:EX](#)
To: [Cain, Krista A MCF:EX](#)
Subject: RE: PCCC July 12
Date: July 9, 2018 10:01:01 AM

Hi Krista,
Here is the number for Christine Massey.
Call in: 1-877-353-9184; Moderator ID: **s.17**
Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Cain, Krista A MCF:EX
Sent: Monday, July 9, 2018 8:39 AM
To: Wilson, Cherie MCF:EX; White, Emily MCF:EX
Subject: PCCC July 12

Hi

Christine Massey can call into this PCCC meeting on Thursday and they are preparing a short IBN for Ministers. Do you have a call in number for **s.15** ?

Thanks

Krista

Krista Cain

Director, Executive Operations | Client Relations

Deputy Minister's Office

Ministry of Children and Family Development

778.698.5089

From: Wilson, Cherie MCF:EX
To: s.15
Subject: RE: Room Avail- July 12 from 9-10am
Date: July 9, 2018 10:02:46 AM

Good morning Danny,

We rented a room at 9:00 am on July 11th for Minister Chen and company. I wanted to take out Paula Gunn on the attendees list but add Alisma Perry. ☺

Thank you.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: s.15

Sent: Thursday, June 28, 2018 11:11 AM

To: Wilson, Cherie MCF:EX

Subject: RE: Room Avail- July 12 from 9-10am

Good morning Cherie,

I have booked a room for the Ministers to take their meeting.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

From: Wilson, Cherie MCF:EX

Sent: Thursday, June 28, 2018 10:56 AM

To: s.15

Subject: Room Avail- July 12 from 9-10am

Hi,

Minister Chen is requesting if you have any rooms available July 12/2018 at 9:00 am- 10:00 am.

The meeting will have 5 attendees.

Minister Katrina Chen,

Minister Katrine Conroy,

Sandra Menzer

Paula Gunn

Jasleen Arora

Please let me know if there is anything available.

Thank you in advance.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Morton, Kaitlin MCF:EX
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: RE: PAULA GUNN-E128922
Date: July 9, 2018 10:22:49 AM

Thanks Cindy ☺

From: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Sent: Friday, July 6, 2018 8:46 AM
To: Morton, Kaitlin MCF:EX; White, Emily MCF:EX
Subject: RE: PAULA GUNN-E128922

Hi Kaitlin and Emily,
FYI – there is a slight adjustment to Paula’s travel claim. See attached.
Thanks,
Cindy

From: Morton, Kaitlin MCF:EX
Sent: Wednesday, June 13, 2018 1:11 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: PAULA GUNN-E128922

Please find Paula Gunn’s Travel Claim June 3-7 **E128922** For processing
(Sent to Paula to initiate today- MKC will approve today)
Ps. FYI I have reminded our MA’s again to refrain from highlighting receipts
Thankyou!

Kaitlin Morton
Administrative Assistant
Minister’s Office- Children and Family Development
Parliament Buildings, Victoria BC
250 387-1977

From: [Morton, Kaitlin MCF:EX](#)
To: [Alexander, Jack K CITZ:EX](#)
Subject: RE: Birthday
Date: July 9, 2018 10:49:53 AM

s.22

From: Alexander, Jack K CITZ:EX
Sent: Thursday, June 28, 2018 9:57 AM
To: Morton, Kaitlin MCF:EX
Subject: Birthday
s.22

From: [Morton, Kaitlin MCF:EX](#)
To: [Hold - 181004 - Kurk, Janee MCF:EX](#)
Subject: RE: Msg
Date: July 9, 2018 10:58:36 AM

Thanks love!

From: Kurk, Janee MCF:EX
Sent: Monday, July 9, 2018 10:58 AM
To: Kuharic, Rhea MCF:EX
Cc: Costello, Taylore MCF:EX; Morton, Kaitlin MCF:EX
Subject: RE: Msg

No problem

Janee

From: Kuharic, Rhea MCF:EX
Sent: Monday, July 9, 2018 10:55 AM
To: Kurk, Janee MCF:EX
Cc: Costello, Taylore MCF:EX; Morton, Kaitlin MCF:EX
Subject: FW: Msg

Hi Janee,

Are you able to phone this person back?

From: Morton, Kaitlin MCF:EX
Sent: Monday, July 9, 2018 10:20 AM
To: Kuharic, Rhea MCF:EX
Subject: Msg

Hi Beautiful! ☺

s.22

s.22

Thank you!!

Kaitlin Morton

Administrative Assistant

Minister's Office- Children and Family Development

Parliament Buildings, Victoria BC

250 387-1977

From: [Wilson, Cherie MCF:EX](#)
To: [Kuharic, Rhea MCF:EX](#); [Arora, Jasleen MCF:EX](#)
Subject: RE: *No contact info* FW: Scan From <Device Name>
Date: July 9, 2018 11:09:52 AM

Hi Rhea,
We don't have the envelope as MSKC handed it to me.

Sincerely,
Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Kuharic, Rhea MCF:EX
Sent: Monday, July 9, 2018 11:08 AM
To: Wilson, Cherie MCF:EX; Arora, Jasleen MCF:EX
Subject: FW: *No contact info* FW: Scan From

Hi ladies,

Just following up on this one....

From: Kuharic, Rhea MCF:EX
Sent: Friday, July 6, 2018 12:26 PM
To: Arora, Jasleen MCF:EX; Wilson, Cherie MCF:EX
Cc: Brown, Kendra MCF:EX
Subject: FW: *No contact info* FW: Scan From

Hi Jasleen and Cherie,

Do you have the original envelope?

From: Brown, Kendra MCF:EX
Sent: Friday, July 6, 2018 12:24 PM
To: Kuharic, Rhea MCF:EX
Subject: *No contact info* FW: Scan From

Hi Rhea,

This incoming appears not to have any contact info re: mailing address or e-mail address to reply to. Could you double-check and see if an envelope came in with it as well? Or should I just look the info up online?

Thanks!

Kendra

From: Kuharic, Rhea MCF:EX
Sent: Wednesday, July 4, 2018 3:12 PM
To: Brown, Kendra MCF:EX
Cc: Newburg, Pam A MCF:EX; Rioux, Evelyn L MCF:EX
Subject: FW: Scan From

Hi Kendra,

Reply Direct please!

Thanks

Rhea

From: Kuharic, Rhea MCF:EX
Sent: Wednesday, July 4, 2018 3:11 PM
To: CC Minister MCF:EX
Subject: RE: Scan From

Hi Jasleen,

Thinking this should be a reply direct.

Thanks,

Rhea

From: CC Minister MCF:EX
Sent: Wednesday, July 4, 2018 2:01 PM
To: Kuharic, Rhea MCF:EX
Subject: FW: Scan From

Hi Rhea,

If we can provide our thanks and share what is upcoming in regards to ACCB and capital opportunities.

Would a MoS or a reply direct be helpful in this case?

Best,

Jasleen

From: CHEWILSO [mailto:Cherie.Wilson@gov.bc.ca]
Sent: July 3, 2018 11:30 AM
To: Wilson, Cherie MCF:EX
Subject: Scan From

From: [Wilson, Cherie MCF:EX](#)
To: [PREM Refresh PREM:EX](#)
Subject: RE: PREM UC/Workstation Integrated Refresh: Inventory Dates
Date: July 9, 2018 11:11:12 AM

Hi Charlynnne,
Yes, next week works any day. ☺
Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: PREM Refresh PREM:EX

Sent: Monday, July 9, 2018 9:29 AM

To: Wilson, Cherie MCF:EX

Subject: RE: PREM UC/Workstation Integrated Refresh: Inventory Dates

Hi Cherie,

We're trying to consolidate some of the dates we've received from Minister Office staff.

Would your office be available for us to do inventory next week?

Thank you,

Charlynnne Gustafson

PREM UC/Workstation Refresh Team

PREM.Refresh@gov.bc.ca

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From: Wilson, Cherie MCF:EX

Sent: June 26, 2018 4:20 PM

To: PREM Refresh PREM:EX

Subject: RE: PREM UC/Workstation Integrated Refresh: Inventory Dates

Hi Minister Chen office would be available July 3- 6 / July 9-13.

Thank you

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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From: PREM Refresh PREM:EX

Sent: Tuesday, June 26, 2018 3:43 PM

To: LP Administrative Coordinators

Cc: Gustafson, Charlynnne FIN:EX

Subject: PREM UC/Workstation Integrated Refresh: Inventory Dates

Hello,

My name is Charlynnne and I'm the Communications Lead on the PREM UC/Workstation Integrated Refresh project.

From my understanding you've received an email communication from Kate similar to the one below.

Would each of you be able to confirm a timeframe for the Workstation and Phone Lines Inventory?

1. Is there a week in Mid-July or August that would work best for the tech teams to conduct a phone line and workstation inventory?

Once I receive your answers I'll consolidate them and work with everyone to pick a week that works for everyone.

Please let me know if you have any questions.

Thank you,

Charlynnne Gustafson

PREM UC/Workstation Refresh Team

PREM.Refresh@gov.bc.ca

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Hello,

The PREM Integrated UC/Workstation Refresh project is in the process of refreshing your workstations and replacing your phone lines with UC. In order to accomplish this we will need to be on site to conduct an inventory.

Below is what you can expect from our on-site visit, with some communication back and forth for clarification throughout the process.

We will need:

- A window of time to conduct the inventory (preferably over the span of a week)
- As many workstations on site as possible
- Help from our contact to identify active phone lines, people and positions

NOTE: We will not need staff to be at their desk while we conduct the inventory

The inventory will take an average of 30 minutes per office and consist of a team on site verifying the following:

- PCs (W#)
- Printers (both network and personal)
- Peripheral devices (model types)
- Monitors (size and model)
- Active phone lines
- People and positions associated with the active phone lines

Please let me know if you have any questions.

Thank you,

Charlynnne Gustafson

PREM UC/Workstation Refresh Team

PREM.Refresh@gov.bc.ca

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From: Van Meer-Mass, Kate PREM:EX

Sent: Wednesday, June 20, 2018 12:19 PM

To: PREM Refresh PREM:EX

Cc: Smith, Jason FIN:EX; Henry, David A FIN:EX; McLean, Gordon FIN:EX

Subject: RE: PREM UC/Workstation Integrated Refresh: Communications Contacts

Hi Charlynn,

I am happy to make first contact with the MO's offices and then hand it over to you. If you have a short write up of what they are to expect and when I will send that out to the AA's and then hand that list for further communication for you to follow up on.

From: PREM Refresh PREM:EX

Sent: Wednesday, June 20, 2018 11:42 AM

To: Van Meer-Mass, Kate PREM:EX

Cc: Smith, Jason FIN:EX; Henry, David A FIN:EX; McLean, Gordon FIN:EX

Subject: PREM UC/Workstation Integrated Refresh: Communications Contacts

Hello Kate,

Jackie let us know that you would be the person to reach out to in regards to organizing communications and contacts for the Ministers Offices.

1. Is there a contact we could reach out to at each MO to assist with UC and Workstation inventory?
2. We will have a number of communications templates to be sent out to staff.
 - a. Would you prefer we send them to you, then you distribute them?
 - b. Or would it be better to send them to the MO contacts directly?

Please let me know if you have any questions or would prefer to meet to discuss.

Thank you,

Charlynn Gustafson

PREM UC/Workstation Refresh Team

PREM.Refresh@gov.bc.ca

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From: [Morton, Kaitlin MCF:EX](#)
To: [Kuharic, Rhea MCF:EX](#)
Subject: RE: Msg
Date: July 9, 2018 11:24:49 AM

Thank you sweets!!

From: Kuharic, Rhea MCF:EX
Sent: Monday, July 9, 2018 10:55 AM
To: Morton, Kaitlin MCF:EX
Subject: RE: Msg

Hey beautiful! No problemo

Hope you had an awesome vacay!

From: Morton, Kaitlin MCF:EX
Sent: Monday, July 9, 2018 10:20 AM
To: Kuharic, Rhea MCF:EX
Subject: Msg

Hi Beautiful! ☺

s.22

s.22

Thank you!!

Kaitlin Morton

Administrative Assistant

Minister's Office- Children and Family Development

Parliament Buildings, Victoria BC

250 387-1977

From: [Wilson, Cherie MCF:EX](#)
To: [Cain, Krista A MCF:EX](#); [Arora, Jasleen MCF:EX](#)
Subject: RE: Courtenay visit
Date: July 9, 2018 11:34:52 AM

Thanks Krista!

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Cain, Krista A MCF:EX

Sent: Monday, July 9, 2018 8:35 AM

To: Arora, Jasleen MCF:EX

Cc: Wilson, Cherie MCF:EX

Subject: Courtenay visit

Hi

So the Courtenay 2:45 pm visit is a go, already in the schedule:

2:45 pm to 3:30 pm	Little Friends Early Learning Centre TBC	B 4830 Headquarters Rd, Courtenay	Natalie Robinson 250-338-8445
---------------------------	---	--	---

Natalie responded:

We are hoping to build a new facility and would love for her to be aware of our programs. We are an umbrella organization called the Today 'N' Tomorrow Learning Society where we have 3 programs. We exist because of our Young Parent program (25 years running)

We also operate Teddies'N'Toddlers Childcare centre as well as Little Friends on the same site.

Krista

Krista Cain

Director, Executive Operations | Client Relations

Deputy Minister's Office

Ministry of Children and Family Development

778.698.5089

From: [Morton, Kaitlin MCF:EX](#)
To: [Gunn, Paula MCF:EX](#)
Cc: [Kuharic, Rhea MCF:EX](#)
Subject: Phone msg
Date: July 9, 2018 12:21:08 PM

Hi Paula,
s.22

Cc: Rhea -FYI

Thank you!

Kaitlin Morton

Administrative Assistant

Minister's Office- Children and Family Development

Parliament Buildings, Victoria BC

250 387-1977

From: [Wilson, Cherie MCF:EX](#)
To: [Chen, Katrina MCF:EX](#)
Subject: Fwd: Invitation to meet with UBCM's Health and Social Development Committee
Date: July 9, 2018 12:46:54 PM

Is it ok if Christine Massey joins
The meeting in person with you? She will be calling in if not.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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|British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

Begin forwarded message:

From: "Cain, Krista A MCF:EX" <Krista.Cain@gov.bc.ca>
Date: July 9, 2018 at 12:35:11 PM PDT
To: "Wilson, Cherie MCF:EX" <Cherie.Wilson@gov.bc.ca>
Subject: RE: Invitation to meet with UBCM's Health and Social Development Committee

Hi Cherie

Christine was going to call in to this meeting on Thursday, but will be in Vancouver for another meeting that afternoon. Would MSKC prefer she come to the UBCM meeting in person?

Thanks

Krista

From: Wilson, Cherie MCF:EX
Sent: Wednesday, July 4, 2018 3:07 PM
To: Cain, Krista A MCF:EX
Subject: RE: Invitation to meet with UBCM's Health and Social Development Committee

Hi Krista,

They can be short as the meeting is only 30 mins.

Casual will work.

I think a bit of both for CCP and moving forward.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Cain, Krista A MCF:EX

Sent: Wednesday, July 4, 2018 3:02 PM

To: Wilson, Cherie MCF:EX

Subject: RE: Invitation to meet with UBCM's Health and Social Development Committee

Hi Cherie

EYI Staff want some direction on the SNs....

How long should they be?

Does she need formal notes or is it more casual?

Are the notes just on the Child Care Plan and how Gov't is moving forward with it?

Thanks

From: Wilson, Cherie MCF:EX

Sent: Tuesday, July 3, 2018 12:03 PM

To: Cain, Krista A MCF:EX

Subject: FW: Invitation to meet with UBCM's Health and Social Development Committee

Hey,

Could I get speaking notes and materials for MSKC for this Event. We have scheduled it for July 12th at 2:15 to 2:55.

Below is the attendees list and Agenda.

In attendance from UBCM:

Mayor Maja Tait, Chair, District of Sooke

Councillor Kerry Jang, Vice Chair, City of Vancouver

Mayor Deb Kozak, City of Nelson

Councillor Paul Albrecht, City of Langley

Councillor Gord Klassen, City of Fort St John

Marylyn Chiang, Senior Policy Analyst

Agenda:

1. Welcome and introductions
2. Overview of UBCM policy position
3. Minister Comments
4. Discussion
5. Wrap up and thank you

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Marylyn Chiang [<mailto:mchiang@ubcm.ca>]

Sent: Thursday, June 7, 2018 12:58 PM

To: Minister, MCF MCF:EX; CC Minister MCF:EX

Subject: Invitation to meet with UBCM's Health and Social Development Committee

Hello Ministers,

UBCM's Health and Social Development Committee invites you and/or your staff to meet

with us to discuss the implementation of the Universal Child Care Plan. We would like to share with you our work on identifying child care needs in rural and remote communities, and hear how your government is moving forward with your child care plan.

Our next meeting will be held on Thursday, July 12th from 2:15- 4pm. We could accommodate you during that meeting time for 30-45 minutes.

Please let me know if you and/or your staff would be available for this meeting.

Thank you for your consideration,

Marylyn

Marylyn Chiang

Senior Policy Analyst

Union of British Columbia Municipalities

Phone: 604-270-8226 ext. 110

From: [Morton, Kaitlin MCF:EX](#)
To: [Gunn, Paula MCF:EX](#)
Subject: RE: Suggested Meetings at PNWER
Date: July 9, 2018 12:50:21 PM

Done😊

From: Gunn, Paula MCF:EX
Sent: Monday, July 9, 2018 9:03 AM
To: Morton, Kaitlin MCF:EX
Subject: FW: Suggested Meetings at PNWER

Can you please print email and attachment for MKC folder for when she gets here?

From: Wensink, Alison PREM:EX **On Behalf Of** Yuma Morisho, Okenge PREM:EX
Sent: Monday, July 9, 2018 8:53 AM
To: Conroy, Katrine MCF:EX
Cc: Gunn, Paula MCF:EX; Perry, Alisma, MCF:EX; Brown, Edena MCF:EX; White, Emily MCF:EX; Glumac, Rick JTST:EX; Sparling, Anika IGRS:EX; Vinette, Nicole IGRS:EX
Subject: Suggested Meetings at PNWER

Dear Minister Conroy,

Following-up on my email to you on July 3rd, IGRS has identified a number of American elected officials for you to consider meeting with while at the PNWER Summit. The main purpose of the meetings is to ensure influential Americans understand B.C.'s position on critical cross border issues such as the Columbia River Treaty and trade.

IGRS reviewed each American elected official that is registered and identified those with the most value in terms of influence, involvement in issues of importance to B.C., and/or economic connections with Canada. We then matched them with elected members from the B.C. delegation considering portfolio and looking for a reasonable balance of meetings for each official, while giving Ministers and the Parliamentary Secretary priority.

The list of suggested meeting is attached. IGRS, working with your Ministry, will provide you with briefing material.

To ensure coordination across the B.C. delegation and to assist with the meeting room, we are asking your scheduling staff to please connect with Nicole Vinette (Nicole.Vinette@gov.bc.ca) and Anika Sparling (Anika.Sparling@gov.bc.ca) from IGRS and cc them on correspondence with the U.S. officials.

In addition to the meetings above, IGRS will be working with your office to arrange for a meeting between all B.C. elected officials and the three representatives from Alaska that are attending the summit.

More details on PNWER will be provided at our meeting on July 16. In the meantime, please do not hesitate to contact me directly or have staff reach out to Nicole Vinette or Anika Sparling.

Sincerely,
Okenge Yuma Morisho

From: [Wilson, Cherie MCF:EX](#)
To: [Brandt, Keely GCPE:EX](#); [Cain, Krista A MCF:EX](#); [Arora, Jasleen MCF:EX](#)
Subject: RE: Media Scan - Courtenay/Comox
Date: July 9, 2018 12:55:13 PM

Thank you Keely.

Jasleen- I have put the new media scan for tomorrow in the calendar with the other attachment!

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Brandt, Keely GCPE:EX

Sent: Monday, July 9, 2018 12:41 PM

To: Cain, Krista A MCF:EX; Wilson, Cherie MCF:EX; Arora, Jasleen MCF:EX

Subject: Media Scan - Courtenay/Comox

Hello,

Attached is a media scan for Courtenay/Comox. Thank you.

Keely Brandt

Communications Coordinator

Government Communications and Public Engagement

Ministry of Children and Family Development

Phone: (250) 356-0233

Email: Keely.Brandt@gov.bc.ca

From: Morton, Kaitlin MCF:EX
To: Brown, Edena MCF:EX
Subject: RE: IBN 237897: FNLC MOU
Date: July 9, 2018 1:38:20 PM

Done AND Done ☺
Thanks lovely!! s.22

From: Brown, Edena MCF:EX
Sent: Monday, July 9, 2018 9:44 AM
To: Morton, Kaitlin MCF:EX
Subject: FW: IBN 237897: FNLC MOU
Good morning Kaitlin and welcome back! ☺

s.22 I heard... can you print this for MKC and have it for her review tomorrow? I don't think we will see her today.... I have forwarded to her to maybe print at home.

s.22

Cheers,
Edena

From: White, Emily MCF:EX
Sent: Friday, July 6, 2018 2:55 PM
To: Brown, Edena MCF:EX
Subject: FW: IBN 237897: FNLC MOU
Hi Edena –

Would you be able to print this off for MKC to review when shes in the office on Monday?

Thank you ☺

Best,

Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4

Phone: 250-387-2054 | Cell: 250-480-8176 | Email: emily.white@gov.bc.ca

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From: Laphorne, Carmen MCF:EX
Sent: Friday, July 6, 2018 10:14 AM
To: White, Emily MCF:EX; Wilson, Cherie MCF:EX
Cc: Gunn, Paula MCF:EX; Perry, Alisma, MCF:EX; Arora, Jasleen MCF:EX; Sharma, Niki MCF:EX; Massey, Christine MCF:EX; Tran, Kim C (Victoria) MCF:EX; Cain, Krista A MCF:EX; Walker, Leah MCF:EX; Johnston, Karen GCPE:EX; Lauvaas, Kirsten GCPE:EX; Larabee, Shawn G GCPE:EX
Subject: IBN 237897: FNLC MOU

Good morning,

Please see attached IBN 237897 prepared for MKC and MSKC regarding the request from FNLC to enter into MOU with BC Aboriginal Child Care Society. The IBN is for information only at this time (and has been reviewed by Paula already).

The IBN was approved by DM Bond.

Thank you,
Carmen Laphorne

Information and Privacy Coordinator
Deputy Minister's Office
Ministry of Children and Family Development
250-893-0231

From: CC Minister MCF:EX
To: Tours LASS:EX; CC Minister MCF:EX; Chen.MLA, Katrina LASS:EX
Subject: RE: MLA meeting request - August 9, 2018
Date: July 9, 2018 2:24:45 PM

Hi Sally,

Minister Chen will s.22

but I can greet them on behalf of Minister Chen.

Thank you.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Room 027 | Parliament Buildings | Victoria | British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Tours Email Address [<mailto:tours@leg.bc.ca>]

Sent: Monday, July 9, 2018 1:54 PM

To: CC Minister MCF:EX; Chen.MLA, Katrina LASS:EX

Subject: MLA meeting request - August 9, 2018

Hi,

Mr. Tom Torng from Buddhist Compassion Relief Tzu Chi Foundation has booked a tour of the Parliament Buildings for his group on August 9, 2018 at 1:00 pm. His booking information is as follows.

Mr. Torng would like to know if Minister Chen would be available to meet up with the group at the Parliament Buildings on the day of their visit. Please kindly let us know the Minister's availability when the information is available.

If there are any questions, please do not hesitate to let us know.

Best regards,



Sally Lee, School Liaison
Parliamentary Education Office
Legislative Assembly of British Columbia
www.leg.bc.ca/tours 250-387-9243
facebook@LegislativeAssemblyBC
[twitter@BCLegislature](https://twitter.com/BCLegislature)

From: Tours@leg.bc.ca [<mailto:Tours@leg.bc.ca>]

Sent: Thursday, July 5, 2018 12:29 PM

To: pr@tzuchi.ca

Subject: Tour Request Approved

July 05, 2018

Buddhist Compassion Relief Tzu Chi Foundation, Can

Dear Mr. Tom Torng Torng:

Re: Tour of the Parliament Buildings

I am writing to confirm your upcoming tour of the Parliament Buildings scheduled for Thursday, August 09, 2018, at 1:00 pm for 50 visitors. The tour will be conducted in Mandarin. If you have booked multiple tours a separate email will be sent to confirm each tour.

Please notify us if anything changes with respect to your booking. We look forward to your visit.

Yours truly,

Parliamentary Tour Office
(250) 387-3046

Please note:

Our times, routes and schedules are subject to change without notice. Tours or Public Gallery bookings may be cancelled at any time due to Legislative Assembly or Provincial Government events.

We are not always able to reschedule tours for groups who arrive late. Please notify our office at 250-387-6668 as soon as possible if your group is running late.

From: CC Minister MCF:EX
To: Chen.MLA, Katrina LASS:EX
Subject: FW: Seminar in Memory of David Chuen-Yan Lai, C.M., Ph.D. 5 August, 2018.
Date: July 9, 2018 2:27:38 PM
Attachments: Seminar in Memory of Professor David Lai ver. 3.docx

Hey,

Could you run this by MSKC this event is in Victoria and s.22

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Yeung Ming [mailto:s.22]

Sent: Monday, July 9, 2018 1:51 PM

To: CC Minister MCF:EX

Subject: Seminar in Memory of David Chuen-Yan Lai, C.M., Ph.D. 5 August, 2018.

To: Hon. Katrina Chen, Minister of State for Child Care, MLA.

From: The Seminar Organizing Committee

Ming Fat (Philip) Yeung

Memorial Event

Co-chair and Coordinator

INVITATION

Dear Ms. Chen,

How are you!

You are cordially invited to attend the Seminar with full details depicted in the Attachment.

R.S.V.P. 27 July, 2018.

Wishing you every success ahead!

Best regards.

Ming Fat (Philip) Yeung Bobbie Jia

Co-chair Co-chair

发送自 [Outlook](#)

From: [Wilson, Cherie MCF:EX](#)
To: [Chen.MLA, Katrina LASS:EX](#)
Subject: Call
Date: July 9, 2018 2:38:49 PM

Hi Gurveen,

Can you call me when you have a chance ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Morton, Kaitlin MCF:EX](#)
To: [Wilson, Simon MCF:EX](#)
Subject: RE: Inquiry re. "ECE shortage"
Date: July 9, 2018 3:14:30 PM

Hi Simon,

Thank you for the heads up. So this would be a question for Minister of State for Childcare, Katrina Chen's office

Her office number is: **(250)356-5781** Email for Minister Chen is: CC.Minister@gov.bc.ca

Also another resource would be our Client Relations Branch in Victoria : **(250)387-7027**

Thank you! ☺

Kaitlin Morton

Administrative Assistant

Minister's Office- Children and Family Development

Parliament Buildings, Victoria BC

250 387-1977

From: Wilson, Simon MCF:EX
Sent: Monday, July 9, 2018 3:05 PM
To: Morton, Kaitlin MCF:EX
Subject: Inquiry re. 'ECE shortage'

Hi Kaitlin,

We've had an inquiry from a member of the public, a day care provider, who is concerned about the shortage of licensed ECEs in British Columbia, particularly in light of the recent announcement concerning day care places. They want to know what the government is doing about it. It seems to me this is a question for the Minister, but I wanted to reach out to someone there before providing the caller with the contact information (MCF.Minister@gov.bc.ca). Can you advise?

Thanks,

SW

Simon Wilson | Program Support Team Lead | **Phone:** 778-698-3836

Early Childhood Educator Registry

Ministry of Children and Family Development

From: CC Minister MCF:EX
To: Chen, Katrina MCF:EX
Subject: FW: Letter for the Honourable Katrine Conroy, Minister of Children and Family Development and the Honourable Katrina Chen, Minister of State for Child Care
Date: July 9, 2018 3:15:56 PM
Attachments: image001.png
Letter from Allison Bond.pdf

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: MCF Info MCF:EX

Sent: Monday, July 9, 2018 3:03 PM

To: Minister, MCF MCF:EX; CC Minister MCF:EX

Cc: Twyford, Philip MCF:EX; Keshava, Sreeni R MCF:EX; Gunn, Paula MCF:EX; Sharma, Niki MCF:EX

Subject: Letter for the Honourable Katrine Conroy, Minister of Children and Family Development and the Honourable Katrina Chen, Minister of State for Child Care

Dear Honourable Katrine Conroy and Honourable Katrina Chen:

Please see the attached letter from Allison Bond, Deputy Minister for Children and Family Development.

Thank you.

Sent on behalf of the Deputy Minister by:



Client Relations Branch

Executive Operations

Ministry of Children and Family Development

From: [Morton, Kaitlin MCF:EX](#)
To: [Conroy, Katrine MCF:EX](#)
Subject: RE: IBN 237897: FNLC MOU
Date: July 9, 2018 3:40:57 PM

Urgh I hope so too!!!! ☺

From: Conroy, Katrine MCF:EX
Sent: Monday, July 9, 2018 3:37 PM
To: Morton, Kaitlin MCF:EX
Subject: Re: IBN 237897: FNLC MOU
Thanks!!!! Hopefully flight isn't too late.

Sent from my iPhone

On Jul 9, 2018, at 3:00 PM, Morton, Kaitlin MCF:EX <Kaitlin.Morton@gov.bc.ca> wrote:

Hi Minister,
Of course! Already printed and put in a blue folder
I'll leave it on the large table in your office along with the paper!
☺☺
Kaitlin

From: Conroy, Katrine MCF:EX
Sent: Monday, July 9, 2018 2:05 PM
To: Morton, Kaitlin MCF:EX
Subject: Fwd: IBN 237897: FNLC MOU
Hi Kaitlin, could you please print this off and I will come in and get it when I land...along with my paper. :) thanks

Sent from my iPad

Begin forwarded message:

From: "Brown, Edena MCF:EX" <Edena.Brown@gov.bc.ca>
Date: July 9, 2018 at 9:41:43 AM PDT
To: "Conroy, Katrine MCF:EX" <Katrine.Conroy@gov.bc.ca>
Subject: FW: IBN 237897: FNLC MOU

Good morning Kat,
I think Emily thought you would be in today. ☺ Perhaps you can print off at home?
For you to review.
Cheers,
Edena

From: White, Emily MCF:EX
Sent: Friday, July 6, 2018 2:55 PM
To: Brown, Edena MCF:EX
Subject: FW: IBN 237897: FNLC MOU
Hi Edena –

Would you be able to print this off for MKC to review when shes in the

office on Monday?

Thank you ☺

Best,

Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4

Phone: 250-387-2054 | Cell: 250-480-8176 | Email:

emily.white@gov.bc.ca

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From: Laphorne, Carmen MCF:EX

Sent: Friday, July 6, 2018 10:14 AM

To: White, Emily MCF:EX; Wilson, Cherie MCF:EX

Cc: Gunn, Paula MCF:EX; Perry, Alisma, MCF:EX; Arora, Jasleen MCF:EX; Sharma, Niki MCF:EX; Massey, Christine MCF:EX; Tran, Kim C (Victoria) MCF:EX; Cain, Krista A MCF:EX; Walker, Leah MCF:EX; Johnston, Karen GCPE:EX; Lauvaas, Kirsten GCPE:EX; Larabee, Shawn G GCPE:EX

Subject: IBN 237897: FNLC MOU

Good morning,

Please see attached IBN 237897 prepared for MKC and MSKC regarding the request from FNLC to enter into MOU with BC Aboriginal Child Care Society. The IBN is for information only at this time (and has been reviewed by Paula already).

The IBN was approved by DM Bond.

Thank you,

Carmen Laphorne

Information and Privacy Coordinator

Deputy Minister's Office

Ministry of Children and Family Development

250-893-0231

From: [Wilson, Cherie MCF:EX](#)
To: [Lapthorne, Carmen MCF:EX](#)
Subject: Re: NEW: MSKC meeting w/ SFU
Date: July 9, 2018 5:14:46 PM

Sounds good.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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| British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

On Jul 9, 2018, at 4:47 PM, Lapthorne, Carmen MCF:EX <Carmen.Lapthorne@gov.bc.ca> wrote:

Hi Cherie,

Jasleen has requested we set up a meeting with Sobhana Madhaven (Associate VP, SFU) with Christine Massey and Martin Wright. We are inquiring about topic of meeting and whether or not materials will be required.

Evidently Jasleen and MSKC went to an event at FYI on Friday and Sobhana asked if a meeting could be arranged. Maybe you can touchbase w/ Jasleen for more information then reach out for Sobhana for times?

Let me know.

Thanks!

Carmen Lapthorne

Information and Privacy Coordinator

Deputy Minister's Office

Ministry of Children and Family Development

250-893-0231

From: [Wilson, Cherie MCF:EX](#)
To: [Gunn, Paula MCF:EX](#)
Subject: FW: MCF - Approval needed by July 9 - April Calendar - Chen
Date: July 10, 2018 9:37:46 AM
Attachments: [Chen, Katrina.pdf](#)
[Calendar Proactive Approval Form - May.docx](#)

Hi Paula,

Here is Minister Chen May calendar that has been sent back from IOA. Let me know if you approve the redline and I will send it on its merry way. ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: CITZ OPEN INFOGROUP CITZ:EX

Sent: Tuesday, July 3, 2018 2:56 PM

To: Wilson, Cherie MCF:EX

Cc: CITZ OPEN INFOGROUP CITZ:EX

Subject: MCF - Approval needed by July 9 - April Calendar - Chen

Thank you for sending your calendar(s) to Open Information for the month of May 2018. Your calendar(s) has been reviewed by an Open Information analyst and any information that required redaction has been removed.

Please review and approve the attached redline version of your calendar(s).

Please reply to this email to CITZ OPEN INFOGROUP (Open.InfoGroup@gov.bc.ca) by July 9, 2018 indicating your approval for publication. If you identify any redaction revisions, please indicate this in your email.

For your convenience, the attached approval form is available to you. Alternatively, you may indicate your approval by replying directly to this email.

If you have any questions or concerns, please contact any member of the Open Information team directly or through reply to this email address.

Many thanks,

IAO Open Information Team

Ryan Schumm

Neil Frelick

Matthew Prodan, A/Manager

From: [Wilson, Cherie MCF:EX](#)
To: [Cain, Krista A MCF:EX](#); [Arora, Jasleen MCF:EX](#)
Subject: RE: Directions to 2:45 site visit
Date: July 10, 2018 10:31:49 AM

Thanks Krista.

Jasleen- I have added this to the calendar event.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Cain, Krista A MCF:EX

Sent: Tuesday, July 10, 2018 10:27 AM

To: Arora, Jasleen MCF:EX

Cc: Wilson, Cherie MCF:EX

Subject: Directions to 2:45 site visit

From Natalie at Little Friends:

Our location can be a bit challenging to find at the moment as we are tucked beside G. P. Vanier High School and behind the construction portables for the renovations...and the names of the roads nearby have changed last year

As you turn up Schellinick Drive, stay to the right when the road forks. Go past the construction portables and our childcare centres which will be on the right. Turn right into the staff parking lot. Our main entrance to our original building is on the far right.

Krista Cain

Director, Executive Operations | Client Relations

Deputy Minister's Office

Ministry of Children and Family Development

778.698.5089

From: Wilson, Cherie MCF:EX
To: White, Emily MCF:EX
Subject: RE: Request for the Min of Children & Family Development - Long Service Awards 2018
Date: July 10, 2018 10:44:23 AM

This award ceremony would just be for Minister Conroy.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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<https://www.lobbyistsregistrar.bc.ca/>.

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: White, Emily MCF:EX

Sent: Tuesday, July 10, 2018 10:43 AM

To: Gorman, Frances A IGRS:EX

Cc: Wilson, Cherie MCF:EX

Subject: RE: Request for the Min of Children & Family Development - Long Service Awards 2018

Hi Frances –

I will confirm w/ Paula but I can say Minister Conroy will not be available October 9th as it's during break week. I see in her calendar that she could be available October 16th. I will put a hold for now.

Best,

Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4

Phone: 250-387-2054 | Cell: 250-480-8176 | Email: emily.white@gov.bc.ca

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From: Gorman, Frances A IGRS:EX

Sent: Monday, July 9, 2018 11:38 AM

To: White, Emily MCF:EX

Cc: Wilson, Cherie MCF:EX

Subject: Request for the Min of Children & Family Development - Long Service Awards 2018

Good morning Emily,

We have scheduled the Long Service Awards Ceremonies for the Fall and your organization is confirmed for **October 9 and October 16**. (MCFD has 148 recipients this year.) The ceremonies are held at Government House in Victoria. There are 11 nights scheduled this year. Her Honour is not yet confirmed to attend the evenings and we are awaiting confirmation if the Premier will attend or not.

REQUEST: Can you please let me know if the Minister is able to attend one or both of these nights to congratulate the recipients and present the awards? **Timing:** Routine arrival at 5:45-6pm for the start of the ceremony at 6:15pm. If unable to attend the dinner due to other obligations, the Minister could still participate in the presentation of awards at approximately 7:30pm to 8:30pm.

Please let me know if I can provide any more detail.

NOTE: I'm also approaching the other Ministers to attend on this night too. See below.

Tuesday, October 9	Intergovernmental Relations Secretariat
	Islands Trust

	Ministry of Advanced Education, Skills and Training
	Ministry of Children and Family Development (25, 30, 35, 40, 45 years)
	Ministry of Municipal Affairs and Housing
	Office of the Premier

Thanks in advance,

Frances

SUMMARY:

Ceremonies: BC Public Service - Long Service Awards

Location: 1401 Rockland Avenue, Victoria BC.

Time: 7:15-9:00p.m. (speech and award presentations to employees who have 25, 30, 35, 40, 45, 50 years of service. (1426 employees this year)

Ceremony Dates:

September 25	October 3	October 9	October 16
September 26	October 4	October 10	October 17
September 27		October 11	October 18

Overall Itinerary:

- 5:45 p.m. - Registration, Reception and Welcome
- 6:15 p.m. - Dinner Buffet
- 7:20 p.m. – Speeches begin - **The Lieutenant Governor (LG) would also address the audience if in attendance.**
- 7:40 p.m. -8:45 p.m. Awards Presentation – **Presentations and photo with LG if Her Honour is in attendance. Presentations are in the Drawing Room. Not on stage.)**
- 8:15 p.m. - Dessert Buffet
- 9:00 p.m. - Dancing
- 10:00 p.m. - Evening Concludes

Attached is some background information on the program.

More details on the program: <https://gwww.gov.bc.ca/career/long-service-awards>

From: [Wilson, Cherie MCF:EX](#)
To: [CITZ OPEN INFOGROUP CITZ:EX](#)
Subject: MCF - Approval needed by July 9 - April Calendar - Chen
Date: July 10, 2018 10:55:29 AM

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Gunn, Paula MCF:EX
Sent: Tuesday, July 10, 2018 10:47 AM
To: Wilson, Cherie MCF:EX
Subject: RE: MCF - Approval needed by July 9 - April Calendar - Chen
Approved

From: Wilson, Cherie MCF:EX
Sent: Tuesday, July 10, 2018 9:38 AM
To: Gunn, Paula MCF:EX
Subject: FW: MCF - Approval needed by July 9 - April Calendar - Chen
Hi Paula,

Here is Minister Chen May calendar that has been sent back from IOA. Let me know if you approve the redline and I will send it on its merry way. ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: CITZ OPEN INFOGROUP CITZ:EX
Sent: Tuesday, July 3, 2018 2:56 PM
To: Wilson, Cherie MCF:EX
Cc: CITZ OPEN INFOGROUP CITZ:EX
Subject: MCF - Approval needed by July 9 - April Calendar - Chen

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For your convenience, the attached approval form is available to you. Alternatively, you may indicate your approval by replying directly to this email.

If you have any questions or concerns, please contact any member of the Open Information team directly or through reply to this email address.

Many thanks,

IAO Open Information Team

Ryan Schumm

Neil Frelick

Matthew Prodan, A/Manager

From: [Wilson, Cherie MCF:EX](#)
To: [Cain, Krista A MCF:EX](#)
Cc: [Lapthorne, Carmen MCF:EX](#)
Subject: Cumberland
Date: July 10, 2018 11:51:07 AM

Hey,

We are waiting on if we can fit in Cumberland this afternoon after Courtney. I was wondering if we can pull anything around Cumberland childcare and maybe Media scan?

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Chen, Katrina MCF:EX](#)
Cc: [Arora, Jasleen MCF:EX](#)
Subject: FW: June 26 CCWG minutes for approval due by return if possible.
Date: July 10, 2018 12:03:01 PM
Attachments: [min_ccwg_20180626r_v2.docx](#)
Importance: High

Hey,

These minutes can't wait for your approval tomorrow. They need to be approved by today as it is on the Cabinet agenda tomorrow morning.

Sorry.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Room 027 | Parliament Buildings | Victoria | British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Lennox, Brenda PREM:EX
Sent: Monday, July 9, 2018 12:27 PM
To: Wilson, Cherie MCF:EX
Cc: Sharma, Niki MCF:EX
Subject: June 26 CCWG minutes for approval due by return if possible.
Importance: High

Hi Cherie
s.12,s.13

For the Chair's review and approval; appreciate a response soonest.

Many thanks

Brenda

Brenda Lennox | Director

Cabinet Operations | Work (250) 387-7380 | Cell (250) 882-5356 | Brenda.Lennox@gov.bc.ca

617 Government Street | Victoria BC | CANADA

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From: [Wilson, Cherie MCF:EX](#)
To: [Lapthorne, Carmen MCF:EX](#)
Subject: RE: Meeting request w/ Christine Massey
Date: July 10, 2018 12:18:21 PM

Hi Carmen- 2:30 will be great. So 2:30 – 3:15pm tomorrow. She can come MSKC office .

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, July 10, 2018 10:22 AM
To: Wilson, Cherie MCF:EX
Subject: RE: Meeting request w/ Christine Massey

Hi – Christine is scheduled to attend a CC Town Hall from 1-2 tomorrow. Is MSKC available after 2:30 prior to the ECE presentation?

From: Wilson, Cherie MCF:EX
Sent: Tuesday, July 10, 2018 9:46 AM
To: Lapthorne, Carmen MCF:EX
Cc: Cain, Krista A MCF:EX
Subject: Meeting request w/ Christine Massey

Hey,

MSKC would like to set up a time tomorrow to go over a few items from the tour on the island.

12:45 to 1:30 work for Christine?

Topics:

CCRR Staff

Closures

ECEBC update

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Arora, Jasleen MCF:EX](#)
Subject: Canceled: Helijet - Booking s.15
Importance: High

From: Morton, Kaitlin MCF:EX
To: Gunn, Paula MCF:EX
Subject: RE: Call for Records CFD-2018-84328
Date: July 10, 2018 12:44:15 PM
Attachments: FOI cfd-2018 84328 April AA emails.pdf

Hi Paula,

Please find attached My records from April re: FOI Request—**CFD-2018 84328**

Thank you!

Kaitlin

From: Gunn, Paula MCF:EX
Sent: Thursday, June 28, 2018 10:23 AM
To: Morton, Kaitlin MCF:EX; Wilson, Cherie MCF:EX
Subject: FW: Call for Records CFD-2018-84328

Hi Kaitlin and Cherie, this is a new request for your SENT emails texts etc. (excluding attachments) for the month of April.

Please send to Carmen and cc me, and Carmen asks for your harms assessment when you send the records in.

She needs the records by July 6th, if you think it will exceed 200 pages, then we need to let her know that by July 5th. s.22

s.22

Thanks both of you. Paula

From: Laphorne, Carmen MCF:EX
Sent: Tuesday, June 26, 2018 12:34 PM
To: Gunn, Paula MCF:EX
Subject: NEW: Call for Records CFD-2018-84328

Hi Paula,

We have received the following FOI request:

Records of any and all emails, text messages, BBMs, slack messages, and WhatsApp messages - excluding attachments - sent from the Administrative Assistant(s) in the Minister's and Minister of State's offices - where such a position exists and was staffed (Date Range: 04/01/2018 - 04/30/2018)

Please note: this is a x-gov request.

If responsive records are held, please have them to me by **July 6, 2018** along with a harms assessment for the records.

If search and retrieval time is expected to exceed 3 hours or 200 total pages please let me know by **July 5** as we may be in a position to issue a fee estimate.

Any questions feel free to contact me at any time.

As per our conversation, please send to me in email form (not one PDF).

Thank you,
Carmen

From: Wilson, Cherie MCF:EX
To: "Geoff Ascent GR"
Subject: RE: Meeting Request: Jewish Community Centre of Greater Vancouver
Date: July 10, 2018 12:58:40 PM

Hi Geoff,

We definitely can set up a meeting after August 13th with Niki.

Niki is available August 14th at 10:00am - 10:30 am at the Jewish Community centre.

Please let me know if this works on your side.

Thank you in advance.

Sincerely,

Cherie Wilson
Administrative Assistant to
The Hon. Katrina Chen
Minister of State for Child Care

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<https://www.lobbyistsregistrar.bc.ca/>.

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

-----Original Message-----

From: Geoff Ascent GR [<mailto:geoff@ascentgr.com>]
Sent: Thursday, July 5, 2018 1:43 PM
To: Wilson, Cherie MCF:EX
Subject: FW: Meeting Request: Jewish Community Centre of Greater Vancouver

Hi Cherie,

No rush on this as I think it will have to be August ^{s.22}
^{s.22} . He's available any day in Vancouver after August 13th. If Niki would prefer to meet in Victoria I'll have to request dates.

Geoff Ingram
250-920-5900

On 2018-07-05, 1:39 PM, "Sharma, Niki MCF:EX" <Niki.Sharma@gov.bc.ca> wrote:

Thank you Geoff,

^{s.22} . Cherie will help arrange.

Niki

Sent from my iPhone

On Jul 5, 2018, at 11:52 AM, Geoff Ascent GR <geoff@ascentgr.com<<mailto:geoff@ascentgr.com>>> wrote:

Hi Niki,

I just wanted to follow up to see if you have time this summer in Vancouver for Eldad to provide you with a project update.

Congratulations on the new OIC by the way.

Geoff Ingram
250-920-5900

From: Geoff Ascent GR <geoff@ascentgr.com<<mailto:geoff@ascentgr.com>>>
Date: Friday, May 11, 2018 at 11:33 AM
To: <niki.sharma@gov.bc.ca<<mailto:niki.sharma@gov.bc.ca>>>
Cc: <cc.minister@gov.bc.ca<<mailto:cc.minister@gov.bc.ca>>>
Subject: Meeting Request: Jewish Community Centre of Greater Vancouver

Hello Niki,

I am emailing you today to request a meeting on behalf of Eldad Goldfarb, Executive Director of the Jewish Community Centre of Greater Vancouver (JCC). The JCC has a proposal that will provide funding for the redevelopment of Jewish Community Centre of Greater Vancouver to include affordable housing, additional seniors care and a doubling of child care spaces.

Eldad would like to sit down with you to provide you with an update on the project and thank you for the work the province has done already. Eldad can be in Victoria on Monday May 28th or the morning of Tuesday May 29th.

I will follow up with a phone call early next week.

Thank you for your time,

Geoff Ingram
On behalf of Jewish Community Centre of Greater Vancouver
250-920-5900<tel:2509205900>

From: [Morton, Kaitlin MCF:EX](#)
To: [Morton, Kaitlin MCF:EX](#)
Subject: Alisma EXPENSES
Date: July 10, 2018 12:58:49 PM
Attachments: Scan_20180618.pdf

From: KAMORTON [mailto:Kaitlin.Morton@gov.bc.ca]
Sent: Monday, June 18, 2018 10:45 AM
To: Morton, Kaitlin MCF:EX
Subject: Scan From

From: [Wilson, Cherie MCF:EX](#)
To: [Sharma, Niki MCF:EX](#)
Subject: HOLD-MEETING w/ Eldad Goldfarb

Update on proposal that will provide funding for the redevelopment of Jewish Community Centre of Greater Vancouver to include affordable housing, additional seniors care and a doubling of child care spaces.

From: [Morton, Kaitlin MCF:EX](#)
To: [Perry, Alisma, MCF:EX](#)
Subject: FW: \http://gwww.eforms.gov.bc.ca/
Date: July 10, 2018 1:03:20 PM

From: Morton, Kaitlin MCF:EX
Sent: Wednesday, October 4, 2017 11:37 AM
To: Morton, Kaitlin MCF:EX
Subject: \http://gwww.eforms.gov.bc.ca/
[Link for travel claims](#)

Kaitlin Morton
Administrative Assistant
Minister's Office- Children and Family Development
Parliament Buildings, Victoria BC
250 387-1977

From: [Wilson, Cherie MCF:EX](#)
To: [White, Emily MCF:EX](#)
Subject: Tri-city meeting
Date: July 10, 2018 1:08:28 PM

Hi,

We have scheduled a joint meeting at **s.1** for 10:00 am August 29th with MRF with Tri-city mayors and Kerri Palmer and trustees. It is regarding child care resources and opportunities within their communities.

Please let me know if MKC would like to attend.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Morton, Kaitlin MCF:EX
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: FW: Alisma EXPENSES
Date: July 10, 2018 1:15:24 PM
Attachments: Scan_20180618.pdf
E128956 Alisma Travel claim.pdf

Hello!

Please find attached Alisma Perry's Travel Claim re: **E128956**

I wanted to make sure this in fact was being processed, or if it got held up somewhere

Please advise!

Thank you,

Kaitlin Morton

Administrative Assistant

Minister's Office- Children and Family Development

Parliament Buildings, Victoria BC

250 387-1977

From: [Morton, Kaitlin MCF:EX](#)
To: [Minister, MCF MCF:EX](#)
Subject: RE: Visit on Friday
Date: July 10, 2018 1:18:32 PM

No problem:)

-----Original Message-----

From: Minister, MCF MCF:EX
Sent: Tuesday, July 10, 2018 1:09 PM
To: Kuharic, Rhea MCF:EX
Cc: Morton, Kaitlin MCF:EX
Subject: FW: Visit on Friday

Hi Rhea,

Please cliff and file.

Kaitlin...can you please print for MKC and put in her folder?

Cheers,
Edena

-----Original Message-----

From: director@step-by-step.ca [<mailto:director@step-by-step.ca>]
Sent: Monday, July 9, 2018 4:11 PM
To: Minister, MCF MCF:EX
Subject: Visit on Friday

Minister Conroy,

Thank-you so much for choosing Step-by-Step as the location for last Friday's exciting announcement! It was a pleasure for all of us to meet with you and share the profession that we love. The children told me that you were fun and could come and play any time!

Again sincere thanks for allowing us to host the announcement, and for all of your work advocating for child care in BC.

Warm regards,

Amy

From: [Morton, Kaitlin MCF:EX](#)
To: [White, Emily MCF:EX](#)
Subject: FW: Interview- Media
Date: July 10, 2018 1:22:01 PM

FYI

From: Minister, MCF MCF:EX
Sent: Tuesday, July 10, 2018 12:19 PM
To: Wilson, Cherie MCF:EX
Cc: Gunn, Paula MCF:EX
Subject: FW: Interview- Media

Hi Cherie!

Please see below interview request for Minister Conroy re: Childcare (Requesting today)

Are you able follow up with Susan following direction from Nikki ?

Please let me know😊

Kaitlin

From: Susan Hollis [<mailto:shollis@pageonepublishing.ca>]
Sent: Monday, July 9, 2018 2:05 PM
To: Conroy.MLA, Katrine LASS:EX
Cc: Minister, MCF MCF:EX
Subject: Interview?

Hello Katrine,

I'm researching a story for Douglas Magazine on how a lack of affordable childcare affects the local economy here in Victoria. Are you free for a quick interview tomorrow?

If you're willing, and can send me a time and a number, I can give you a call at your convenience.

Thanks kindly,
Susan

Susan Hollis | Staff Writer
YAM magazine | DOUGLAS magazine
Page One Publishing Inc
580 Ardersier Road, Victoria, BC V8Z 1C7
T 250-595-7243 | F 250-595-1626 | www.pageonepublishing.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Banh, Lindsay EDUC:EX](#)
Subject: RE: Aug. 29 - Van - FW: Advice - FW: Joint meeting with Tricities
Date: July 10, 2018 3:03:51 PM

10-11am

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Banh, Lindsay EDUC:EX

Sent: Tuesday, July 10, 2018 2:58 PM

To: Wilson, Cherie MCF:EX

Subject: RE: Aug. 29 - Van - FW: Advice - FW: Joint meeting with Tricities

Hi Cherie,

What is the duration of this meeting?

Lindsay Banh

Administrative Assistant

The Office of the Hon. Rob Fleming

Minister of Education

Legislative Assembly of British Columbia

P: 250-356-8247 | E: lindsay.banh@gov.bc.ca

From: Wilson, Cherie MCF:EX

Sent: Tuesday, July 10, 2018 2:56 PM

To: Banh, Lindsay EDUC:EX

Cc: Maartman, William EDUC:EX; Hahn, Andra EDUC:EX

Subject: RE: Aug. 29 - Van - FW: Advice - FW: Joint meeting with Tricities

Thank you Lindsay.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Banh, Lindsay EDUC:EX

Sent: Tuesday, July 10, 2018 2:56 PM

To: Wilson, Cherie MCF:EX

Cc: Maartman, William EDUC:EX; Hahn, Andra EDUC:EX
Subject: RE: Aug. 29 - Van - FW: Advice - FW: Joint meeting with Tricities
Hi Cherie,

The Tri-City meeting is confirmed for 10am, August 29, 2018 at s.15

Minister Fleming will be accompanied by Ministerial Assistant, Will Maartman.

Thank you,
Lindsay Banh

Administrative Assistant
The Office of the Hon. Rob Fleming
Minister of Education
Legislative Assembly of British Columbia
P: 250-356-8247 | E: lindsay.banh@gov.bc.ca

From: Wilson, Cherie MCF:EX
Sent: Tuesday, July 10, 2018 1:13 PM
To: Hahn, Andra EDUC:EX
Cc: Banh, Lindsay EDUC:EX
Subject: RE: Aug. 29 - Van - FW: Advice - FW: Joint meeting with Tricities
Good afternoon,

Wanted to confirm that Tri-city meeting has been scheduled for 10am August 29th at s.15
Could you please let me know who will be attending alongside Minister Fleming so I can notify
Danny at s.15

Thank you in advance.

Sincerely,
Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Hahn, Andra EDUC:EX
Sent: Friday, July 6, 2018 3:19 PM
To: Wilson, Cherie MCF:EX
Cc: Banh, Lindsay EDUC:EX; Hahn, Andra EDUC:EX
Subject: Aug. 29 - Van - FW: Advice - FW: Joint meeting with Tricities
Hi Cherie,

Minister Fleming is available on August 29th to meet the Tri-city mayors and Kerri Palmer. Minister Fleming will be flying over for this meeting and s.15 would certainly be a preferable location for this meeting any time after 10am.

Thank you,
Andra

From: Wilson, Cherie MCF:EX
Sent: Wednesday, July 4, 2018 4:21 PM
To: Hahn, Andra EDUC:EX
Subject: Joint meeting with Tricities
Hey,

Attached is the invite for Tricities. We are hoping to schedule that for August 29th with both Ministers.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: CHEWILSO [mailto:Cherie.Wilson@gov.bc.ca]

Sent: Wednesday, July 4, 2018 4:17 PM

To: Wilson, Cherie MCF:EX

Subject: Scan From

From: [Wilson, Cherie MCF:EX](#)
To: [Sharma, Niki MCF:EX](#); [Chen, Katrina MCF:EX](#); [Arora, Jasleen MCF:EX](#)
Subject: FW:S.12;
Date: July 10, 2018 3:42:50 PM
Attachments: s.12;s.13

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Cain, Krista A MCF:EX
Sent: Tuesday, July 10, 2018 3:38 PM
To: White, Emily MCF:EX; Wilson, Cherie MCF:EX
Subject: S.12;s.
Krista Cain

Director, Executive Operations | Client Relations

Deputy Minister's Office

Ministry of Children and Family Development

778.698.5089

From: [Wilson, Cherie MCF:EX](#)
To: [Wright, Brendan GCPE:EX](#)
Subject: RE: CFD Media Request: Interview request for Douglas Magazine
Date: July 10, 2018 3:57:22 PM

Haha Ok sounds good 😊

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wright, Brendan GCPE:EX
Sent: Tuesday, July 10, 2018 3:57 PM
To: Wilson, Cherie MCF:EX
Subject: RE: CFD Media Request: Interview request for Douglas Magazine
Yes, sorry! My Britishisms confusing people again...

From: Wilson, Cherie MCF:EX
Sent: Tuesday, July 10, 2018 3:56 PM
To: Wright, Brendan GCPE:EX
Subject: RE: CFD Media Request: Interview request for Douglas Magazine
By diary are you meaning Calendar?
Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wright, Brendan GCPE:EX
Sent: Tuesday, July 10, 2018 3:53 PM
To: Wilson, Cherie MCF:EX
Subject: RE: CFD Media Request: Interview request for Douglas Magazine
Thanks Cherie, if you could please confirm it in the diary, I'll pass on to the reporter. I think the reporter finishes work at 3.30 so I may not have confirmation that it works for her until tomorrow, but I'll let you know as soon as I can.
Brendan

From: Wilson, Cherie MCF:EX

Sent: Tuesday, July 10, 2018 3:46 PM

To: Wright, Brendan GCPE:EX <Brendan.Wright@gov.bc.ca>

Subject: RE: CFD Media Request: Interview request for Douglas Magazine

Hi Brandan,

She is available at 1:00 pm on thursday

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wright, Brendan GCPE:EX

Sent: Tuesday, July 10, 2018 3:36 PM

To: Wilson, Cherie MCF:EX

Subject: RE: CFD Media Request: Interview request for Douglas Magazine

Hi Cherie, Karen has asked if we could push this back to later in the week, maybe Thursday afternoon. She thinks that the minister will want to do a run through and is worried about the timing.

Is there anything we could offer Thursday afternoon?

Thank you,

Brendan

From: Wilson, Cherie MCF:EX

Sent: Tuesday, July 10, 2018 2:27 PM

To: Wright, Brendan GCPE:EX <Brendan.Wright@gov.bc.ca>

Subject: RE: CFD Media Request: Interview request for Douglas Magazine

Ah ok. I thought this was for today. 12:45-1 works for tomorrow too. ☺ I will put it in the Calendar.

Thank you

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wright, Brendan GCPE:EX

Sent: Tuesday, July 10, 2018 2:24 PM

To: Wilson, Cherie MCF:EX

Subject: RE: CFD Media Request: Interview request for Douglas Magazine

Sorry Cherie, I've just got out of a meeting.

Susan would like to take 12.45 – 1pm. Her office number is 250-595-7243 – the Minister may have to ask for her as I think it's a general number rather than specific desk number.

Thanks,

Brendan

From: Wilson, Cherie MCF:EX

Sent: Tuesday, July 10, 2018 2:05 PM

To: Wright, Brendan GCPE:EX <Brendan.Wright@gov.bc.ca>

Subject: Re: CFD Media Request: Interview request for Douglas Magazine

Hey, any luck?

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

On Jul 10, 2018, at 12:45 PM, Wright, Brendan GCPE:EX <Brendan.Wright@gov.bc.ca> wrote:

Thanks Cherie, I'll check in with the reporter.

Brendan

From: Wilson, Cherie MCF:EX

Sent: Tuesday, July 10, 2018 12:22 PM

To: Wright, Brendan GCPE:EX <Brendan.Wright@gov.bc.ca>

Subject: RE: CFD Media Request: Interview request for Douglas Magazine

Hey,

Sorry for the delay MSKC has gap at 12:45 – 1:00pm or 2:30pm – 2:45pm

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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<https://www.lobbyistsregistrar.bc.ca/>

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wright, Brendan GCPE:EX

Sent: Tuesday, July 10, 2018 9:39 AM

To: Arora, Jasleen MCF:EX; Wilson, Cherie MCF:EX

Subject: RE: CFD Media Request: Interview request for Douglas Magazine

Thanks Jasleen.

Cherie – if you could please suggest a time, I'll pass on to the reporter. Susan said she's generally available between 8 and 3.30, but could also do later if that works best for the Minister.

Thanks,

Brendan

From: Arora, Jasleen MCF:EX

Sent: Monday, July 9, 2018 6:07 PM

To: Wright, Brendan GCPE:EX <Brendan.Wright@gov.bc.ca>; Wilson, Cherie MCF:EX <Cherie.Wilson@gov.bc.ca>

Subject: Fwd: CFD Media Request: Interview request for Douglas Magazine

Hi Brendan, Cherie,

Can we set this up for Wednesday, wherever there is a gap?

Best,

Jasleen

Sent from my iPhone

Begin forwarded message:

From: "Wright, Brendan GCPE:EX" <Brendan.Wright@gov.bc.ca>

Date: July 9, 2018 at 3:16:45 PM PDT

To: "Arora, Jasleen MCF:EX" <Jasleen.Arora@gov.bc.ca>, "Gunn, Paula MCF:EX" <Paula.Gunn@gov.bc.ca>

Cc: "Lauvaas, Kirsten GCPE:EX" <Kirsten.Lauvaas@gov.bc.ca>

Subject: CFD Media Request: Interview request for Douglas Magazine

Hi both,

We've had an interview request from Douglas magazine for Minister Chen to speak to the effect that the child care plan has had on the economy, the public perception of the plan and what has been learnt from other jurisdictions.

The reporter is hoping to speak to the minister for 5/10 minutes tomorrow, but could do Wednesday or Thursday if that's preferable. Her deadline is Friday.

If it isn't possible to do an interview, she would also accept a statement.

Please let me know how you'd like to approach this. I'm checking with Finance for their bullets on the benefit to the economy, and we can pull a response together from similar requests we've had.

Thank you,
Brendan

From: Brendan Wright [<mailto:Brendan.Wright@gov.bc.ca>]

Sent: Monday, July 9, 2018 3:09 PM

To: Wright, Brendan GCPE:EX <Brendan.Wright@gov.bc.ca>

Subject: CFD Media Request: Interview request for Douglas Magazine

Reporter

Susan Hollis, Other
Douglas Magazine
shollis@pageonepublishing.ca
250-595-7243

Deadline Wednesday, July 11, 2018 4:00 PM

Request

Reporter is requesting 5/10 minute interview with Minister Chen to talk about:

- The effect that the child care crisis has on the workforce, poverty, family well-being and the economy?
- Public reception to allocating tax money to child care?
- What we have learnt from other jurisdictions/governments that has shaped the current child care plan?

Background

Recommendation

From: Wilson, Cherie MCF:EX on behalf of MINCAL, CC MCF:EX
To: Sharma, Niki MCF:EX; Arora, Jasleen MCF:EX
Subject: MEETING w/ ECEBC
Start: July 23, 2018 11:00:00 AM
End: July 23, 2018 11:45:00 AM
Location: CO

Emily Mlieczko - Executive Director

There roll with helping ECE wage work force strategy

From: [Morton, Kaitlin MCF:EX](#)
To: [Conroy, Katrine MCF:EX](#)
Cc: [White, Emily MCF:EX](#)
Subject: Paula Travel Claim for Approval Please
Date: July 10, 2018 4:25:10 PM
Attachments: [E129112 - PAULA GUNN.pdf](#)

Hi Minister,

Please review Paula's expense and **reply all w/ approval** then Emily will approve eforms on your behalf

Thank you!

Kaitlin Morton

Administrative Assistant

Minister's Office- Children and Family Development

Parliament Buildings, Victoria BC

250 387-1977

From: [Morton, Kaitlin MCF:EX](#)
To: [FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX](#)
Subject: Paula Gunn E129112
Date: July 10, 2018 4:28:08 PM
Attachments: E129112 - PAULA GUNN.pdf

Please find attached Paula Gunn's Travel Claim for June 20th, June 26th-27th and July 6th
Paula has notified the Minister for approval which will be completed tomorrow
Thank you!

Kaitlin Morton
Administrative Assistant
Minister's Office- Children and Family Development
Parliament Buildings, Victoria BC
250 387-1977

From: [Wilson, Cherie MCF:EX](#)
To: [Gunn, Paula MCF:EX](#)
Cc: [White, Emily MCF:EX](#)
Subject: Re: MKC-MSKC childcare check-in tomorrow
Date: July 11, 2018 7:16:30 AM

Morning Paula,

Yes, Emily and I arrange for MSKC to meet MKC at her office today :)

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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| British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

On Jul 10, 2018, at 5:00 PM, Gunn, Paula MCF:EX <Paula.Gunn@gov.bc.ca> wrote:

Hi you two, MKC asked if MSKC wants to come to her office for the their check-in tomorrow, since both in town – did this get arranged?

Paula Gunn

Senior Ministerial Assistant to Hon. Katrine Conroy

Minister of Children and Family Development

British Columbia Parliament Buildings | 501 Belleville St, Victoria, BC V8V 2L8

250-387-1977

From: [Wilson, Cherie MCF:EX](#)
To: [Wright, Brendan GCPE:EX](#)
Subject: RE: CFD Media Request: Interview request for Douglas Magazine
Date: July 11, 2018 9:02:37 AM

Great thank you. ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wright, Brendan GCPE:EX

Sent: Wednesday, July 11, 2018 8:50 AM

To: Wilson, Cherie MCF:EX

Cc: Lauvaas, Kirsten GCPE:EX

Subject: Re: CFD Media Request: Interview request for Douglas Magazine

Morning Cherie, I've now heard back from Susan & the time does work for her so all good for tomorrow :)

Sent from my iPhone

On Jul 10, 2018, at 3:52 PM, Wright, Brendan GCPE:EX <Brendan.Wright@gov.bc.ca> wrote:

Thanks Cherie, if you could please confirm it in the diary, I'll pass on to the reporter. I think the reporter finishes work at 3.30 so I may not have confirmation that it works for her until tomorrow, but I'll let you know as soon as I can.

Brendan

From: Wilson, Cherie MCF:EX

Sent: Tuesday, July 10, 2018 3:46 PM

To: Wright, Brendan GCPE:EX <Brendan.Wright@gov.bc.ca>

Subject: RE: CFD Media Request: Interview request for Douglas Magazine

Hi Brandan,

She is available at 1:00 pm on thursday

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wright, Brendan GCPE:EX

Sent: Tuesday, July 10, 2018 3:36 PM

To: Wilson, Cherie MCF:EX

Subject: RE: CFD Media Request: Interview request for Douglas Magazine

Hi Cherie, Karen has asked if we could push this back to later in the week, maybe Thursday afternoon. She thinks that the minister will want to do a run through and is worried about the timing.

Is there anything we could offer Thursday afternoon?

Thank you,

Brendan

From: Wilson, Cherie MCF:EX

Sent: Tuesday, July 10, 2018 2:27 PM

To: Wright, Brendan GCPE:EX <Brendan.Wright@gov.bc.ca>

Subject: RE: CFD Media Request: Interview request for Douglas Magazine

Ah ok. I thought this was for today. 12:45-1 works for tomorrow too. ☺ I will put it in the Calendar.

Thank you

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wright, Brendan GCPE:EX

Sent: Tuesday, July 10, 2018 2:24 PM

To: Wilson, Cherie MCF:EX

Subject: RE: CFD Media Request: Interview request for Douglas Magazine

Sorry Cherie, I've just got out of a meeting.

Susan would like to take 12.45 – 1pm. Her office number is 250-595-7243 – the

Minister may have to ask for her as I think it's a general number rather than specific desk number.

Thanks,

Brendan

From: Wilson, Cherie MCF:EX

Sent: Tuesday, July 10, 2018 2:05 PM

To: Wright, Brendan GCPE:EX <Brendan.Wright@gov.bc.ca>

Subject: Re: CFD Media Request: Interview request for Douglas Magazine

Hey, any luck?

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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| British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

On Jul 10, 2018, at 12:45 PM, Wright, Brendan GCPE:EX <Brendan.Wright@gov.bc.ca> wrote:

Thanks Cherie, I'll check in with the reporter.

Brendan

From: Wilson, Cherie MCF:EX

Sent: Tuesday, July 10, 2018 12:22 PM

To: Wright, Brendan GCPE:EX <Brendan.Wright@gov.bc.ca>

Subject: RE: CFD Media Request: Interview request for Douglas Magazine

Hey,

Sorry for the delay MSKC has gap at 12:45 – 1:00pm or 2:30pm – 2:45pm

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email:

Cherie.Wilson@gov.bc.ca

From: Wright, Brendan GCPE:EX

Sent: Tuesday, July 10, 2018 9:39 AM

To: Arora, Jasleen MCF:EX; Wilson, Cherie MCF:EX

Subject: RE: CFD Media Request: Interview request for Douglas Magazine

Thanks Jasleen.

Cherie – if you could please suggest a time, I'll pass on to the reporter.
Susan said she's generally available between 8 and 3.30, but could also do later if that works best for the Minister.

Thanks,
Brendan

From: Arora, Jasleen MCF:EX

Sent: Monday, July 9, 2018 6:07 PM

To: Wright, Brendan GCPE:EX <Brendan.Wright@gov.bc.ca>; Wilson, Cherie MCF:EX <Cherie.Wilson@gov.bc.ca>

Subject: Fwd: CFD Media Request: Interview request for Douglas Magazine

Hi Brendan, Cherie,

Can we set this up for Wednesday, wherever there is a gap?

Best,
Jasleen

Sent from my iPhone

Begin forwarded message:

From: "Wright, Brendan GCPE:EX"

<Brendan.Wright@gov.bc.ca>

Date: July 9, 2018 at 3:16:45 PM PDT

To: "Arora, Jasleen MCF:EX" <Jasleen.Arora@gov.bc.ca>, "Gunn, Paula MCF:EX" <Paula.Gunn@gov.bc.ca>

Cc: "Lauvaas, Kirsten GCPE:EX" <Kirsten.Lauvaas@gov.bc.ca>

Subject: CFD Media Request: Interview request for Douglas Magazine

Hi both,

We've had an interview request from Douglas magazine for Minister Chen to speak to the effect that the child care plan has had on the economy, the public perception of the plan and what has been learnt from other jurisdictions.

The reporter is hoping to speak to the minister for 5/10 minutes tomorrow, but could do Wednesday or Thursday if that's preferable. Her deadline is Friday.

If it isn't possible to do an interview, she would also accept a statement.

Please let me know how you'd like to approach this. I'm checking with Finance for their bullets on the benefit to the economy, and we can pull a response together from similar requests we've had.

Thank you,
Brendan

From: Brendan Wright [<mailto:Brendan.Wright@gov.bc.ca>]
Sent: Monday, July 9, 2018 3:09 PM
To: Wright, Brendan GCPE:EX <Brendan.Wright@gov.bc.ca>
Subject: CFD Media Request: Interview request for Douglas Magazine

Reporter

Susan Hollis, Other
Douglas Magazine
shollis@pageonepublishing.ca
250-595-7243

Deadline Wednesday, July 11, 2018 4:00 PM

Request

Reporter is requesting 5/10 minute interview with Minister Chen to talk about:

- The effect that the child care crisis has on the workforce, poverty, family well-being and the economy?
- Public reception to allocating tax money to child care?
- What we have learnt from other jurisdictions/governments that has shaped the current child care plan?

Background

Recommendation

From: [Wilson, Cherie MCF:EX](#)
To: [Hahn, Andra EDUC:EX](#)
Subject: RE: Aug. 29 - Van - FW: Advice - FW: Joint meeting with Tricities
Date: July 11, 2018 10:15:26 AM

Hi Andra,

I have requested an Agenda from the School District. They will get back to us soon with one. Also I originally told Lindsay that the meeting is slotted for 10 to 11 am but I am going to add additional 30 mins just in case things go over. I won't notify the School district of the change only for the Ministers.

Adding the additional 30 mins would bring the meeting from 10-11:30am. Is that ok on your end?

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Hahn, Andra EDUC:EX

Sent: Wednesday, July 11, 2018 10:00 AM

To: Wilson, Cherie MCF:EX

Subject: RE: Aug. 29 - Van - FW: Advice - FW: Joint meeting with Tricities

Hi Cherie,

Just wondering, have you requested an agenda from Tri-Cities for this meeting?

Thanks

Andra

From: Wilson, Cherie MCF:EX

Sent: Tuesday, July 10, 2018 2:56 PM

To: Banh, Lindsay EDUC:EX

Cc: Maartman, William EDUC:EX; Hahn, Andra EDUC:EX

Subject: RE: Aug. 29 - Van - FW: Advice - FW: Joint meeting with Tricities

Thank you Lindsay.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Banh, Lindsay EDUC:EX

Sent: Tuesday, July 10, 2018 2:56 PM
To: Wilson, Cherie MCF:EX
Cc: Maartman, William EDUC:EX; Hahn, Andra EDUC:EX
Subject: RE: Aug. 29 - Van - FW: Advice - FW: Joint meeting with Tricities
Hi Cherie,

The Tri-City meeting is confirmed for 10am, August 29, 2018 at s.15.
Minister Fleming will be accompanied by Ministerial Assistant, Will Maartman.
Thank you,
Lindsay Banh

Administrative Assistant
The Office of the Hon. Rob Fleming
Minister of Education
Legislative Assembly of British Columbia
P: 250-356-8247 | E: lindsay.banh@gov.bc.ca

From: Wilson, Cherie MCF:EX
Sent: Tuesday, July 10, 2018 1:13 PM
To: Hahn, Andra EDUC:EX
Cc: Banh, Lindsay EDUC:EX
Subject: RE: Aug. 29 - Van - FW: Advice - FW: Joint meeting with Tricities
Good afternoon,

Wanted to confirm that Tri-city meeting has been scheduled for 10am August 29th at s.15.
Could you please let me know who will be attending alongside Minister Fleming so I can notify Danny at s.15
Thank you in advance.

Sincerely,
Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Hahn, Andra EDUC:EX
Sent: Friday, July 6, 2018 3:19 PM
To: Wilson, Cherie MCF:EX
Cc: Banh, Lindsay EDUC:EX; Hahn, Andra EDUC:EX
Subject: Aug. 29 - Van - FW: Advice - FW: Joint meeting with Tricities
Hi Cherie,

Minister Fleming is available on August 29th to meet the Tri-city mayors and Kerri Palmer. Minister Fleming will be flying over for this meeting and s.15 would certainly be a preferable location for this meeting any time after 10am.

Thank you,
Andra

From: Wilson, Cherie MCF:EX
Sent: Wednesday, July 4, 2018 4:21 PM
To: Hahn, Andra EDUC:EX

Subject: Joint meeting with Tricities

Hey,

Attached is the invite for Tricities. We are hoping to schedule that for August 29th with both Ministers.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: CHEWILSO [mailto:Cherie.Wilson@gov.bc.ca]

Sent: Wednesday, July 4, 2018 4:17 PM

To: Wilson, Cherie MCF:EX

Subject: Scan From

From: [Wilson, Cherie MCF:EX](#)
To: [Minister, MCF MCF:EX](#)
Cc: [Brown, Edena MCF:EX](#)
Subject: RE: Complaints about ECE license process
Date: July 11, 2018 10:17:56 AM

Hi,

Yes, Jasleen has sent this correspondence for reply direct.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Minister, MCF MCF:EX
Sent: Wednesday, July 11, 2018 10:11 AM
To: Wilson, Cherie MCF:EX
Cc: Brown, Edena MCF:EX
Subject: FW: Complaints about ECE license process

Hi ladies,

I'm just double checking if this one was actioned?

Thanks!

Kaitlin

From: s.22

Sent: Friday, June 29, 2018 10:58 PM

To: Minister, MCF MCF:EX

Cc: Farnworth.MLA, Mike LASS:EX; CC Minister MCF:EX

Subject: Complaints about ECE license process

Dear Honourable Katrine Conroy,

s.22

From: [Wilson, Cherie MCF:EX](#)
To: s.15
Subject: RE: Room Avail - August 29 10 am- 11:00 am
Date: July 11, 2018 10:26:35 AM

Great thank you so much

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: s.15

Sent: Wednesday, July 11, 2018 10:24 AM

To: Wilson, Cherie MCF:EX

Subject: RE: Room Avail - August 29 10 am- 11:00 am

Good Morning Cherie,

No problem we have adjusted the time.

Warmest Reagrds,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

From: Wilson, Cherie MCF:EX

Sent: Wednesday, July 11, 2018 10:22 AM

To: s.15

Subject: RE: Room Avail - August 29 10 am- 11:00 am

Good morning Danny,

I was hoping to add additional 30mins to my original request. We want to allow the meeting going over a bit. Meeting will be now 10 – 11:30am

Please let me know this is ok.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: s.15

Sent: Tuesday, July 10, 2018 8:53 AM

To: Wilson, Cherie MCF:EX; VCO Boardrooms, PREM PREM:EX

Subject: RE: Room Avail - August 29 10 am- 11:00 am

Good Morning Cherie,

We have booked our largest room please let me know if the size exceeds 30.

Warmest Regards

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

From: Wilson, Cherie MCF:EX

Sent: Monday, July 9, 2018 4:20 PM

To: s.15

Subject: Room Avail - August 29 10 am- 11:00 am

Hi,

Minister Chen is requesting if you have any rooms available Aug 29/2018 at 10:00 am- 11:00 am.

The meeting will have 25-30 people at this meeting. I don't have all names yet but I have added the attendees I am aware of right now.

Minister Katrina Chen,

Minister Rob Fleming

Niki Sharma

Minister Fleming MA

Jasleen Arora

Mayors:

Mayor Richard Stewart

Mayor Greg Moore

Mayor Ralph Drew

Mayor Mike Clay

Mayor John McEwen

School Board 43 :

Kerri Palmer Isaak

Michael Thomas

Carol Cahoon

Chuck Denison

Barb Hobson

Lisa Park

Judy Shirra

Diane Sowden

Keith Watkins

Please let me know if there is anything available.

Thank you in advance.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Morton, Kaitlin MCF:EX
To: Poldrugovac, Saija FIN:EX
Subject: RE: Thank you for choosing to take off with Helijet!
Date: July 11, 2018 2:51:29 PM

Oh shoot. Emily must have sent me the wrong one, I requested the return yesterday.
Ill send to you asap

From: Poldrugovac, Saija FIN:EX
Sent: Wednesday, July 11, 2018 2:47 PM
To: Morton, Kaitlin MCF:EX
Subject: RE: Thank you for choosing to take off with Helijet!
That's Vic – Van. I need the return one...

From: Morton, Kaitlin MCF:EX
Sent: Wednesday, July 11, 2018 2:46 PM
To: Poldrugovac, Saija FIN:EX
Subject: FW: Thank you for choosing to take off with Helijet!
Sorry Saija,

Here's the Helijet from the 20th! Van-Vic re: Paula's travel claim E129112
Thank you,
Kaitlin

From: White, Emily MCF:EX
Sent: Tuesday, July 10, 2018 11:42 AM
To: Morton, Kaitlin MCF:EX
Subject: FW: Thank you for choosing to take off with Helijet!
Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4

Phone: 250-387-2054 | Cell: 250-480-8176 | Email: emily.white@gov.bc.ca

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From: passengerservices@helijet.com [<mailto:passengerservices@helijet.com>]
Sent: Wednesday, June 20, 2018 9:15 AM
To: White, Emily MCF:EX
Subject: Thank you for choosing to take off with Helijet!

Helijet



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.15
Name	Paula Gunn
Company	Ministry Of Children & Family Development

Wednesday, June 20, 2018
710
09:35 Victoria Harbour
10:10 Vancouver Harbour
35 minutes
Confirmed
1 Passengers - Off-Peak
Paula Gunn, Female
Add to Calendar
Invoice #298746

FARE-YWH-Full_Summer - 2018 \$219.05

+ GST \$10.95

Billing \$219.05

Taxes \$10.95

Grand Total \$230.00

Mastercard \$230.00

Date / Time June 20, 2018 @ 9:13:49 AM

Summary #**** * 8729

Expiration 01 / 2022

 Authorization **s.15**

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#: R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

Baggage Allowance:

Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total.

Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed.

Please visit <http://www.catsa-acsta.gc.ca/> for information on how to "Pack Smart" and avoid delays

Baggage Liability:

The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed \$250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:

Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:

To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:

If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:

If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:

Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

[Login to your account at helijet.com](#)

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

From: Morton, Kaitlin MCF:EX
To: Poldrugovac, Saija FIN:EX
Subject: FW: Thank you for choosing to take off with Helijet!
Date: July 11, 2018 2:55:29 PM

This should be it! Both of them on this one ☺

Thanks Saija

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.15
Name	Paula Gunn
Company	Ministry Of Children & Family Development

Bookings s.15

Wednesday, June 20, 2018

710

09:35 Victoria Harbour

10:10 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Off-Peak

• Paula Gunn, Female

[Add to Calendar](#)

Invoice #298746

FARE-YWH-Full_Summer - 2018	\$219.05
-----------------------------	----------

+ GST	\$10.95
-------	---------

Billing	\$219.05
---------	----------

Taxes	\$10.95
-------	---------

Grand Total	\$230.00
--------------------	-----------------

Mastercard	\$230.00
------------	----------

Date / Time	June 20, 2018 @ 9:13:49 AM
-------------	----------------------------

Summary	#**** * 8729
---------	--------------

Expiration	01 / 2022
------------	-----------

Authorization	s.15
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Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

Booking s.15

Wednesday, June 20, 2018

731

18:45 Vancouver Harbour

19:20 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Off-Peak

Paula Gunn, Female

Add to Calendar

Invoice #298747

FARE-YWH-Full_Summer - 2018 \$219.05

+ GST \$10.95

Billing \$219.05

Taxes \$10.95

Grand Total \$230.00

Mastercard \$230.00

Date / Time June 20, 2018 @ 6:16:34 PM

Summary #**** * 8729

Expiration 01 / 2022

Authorization **s.15**

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

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The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed \$250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:

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Accessibility:

To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:

If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:

If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact

passengers as early as possible via phone numbers and/or email addresses provided.

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Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

[Login to your account at helijet.com](#)

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

From: Wilson, Cherie MCF:EX
To: Dhaliwal, Gurveen LASS:EX
Subject: Call Cherie
Date: July 11, 2018 3:50:07 PM

Hi Can you call me



Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.

Room 027 | Parliament Buildings | Victoria | British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
To: Perry, Alisma, MCF:EX
Subject: PCCC - Material
Date: July 11, 2018 4:13:32 PM
Attachments: 238654 IBN - Minister(s) Meeting PCCC.DOCX

Hi Alisma,

I know you were sent the material in the big email but I wanted to double check you got it. I have given a copy to MKC and I have put it in the calendar. ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Chen, Katrina MCF:EX](#)
Cc: [Arora, Jasleen MCF:EX](#)
Subject: FW: Materials for tomorrow for MKC and MSKC
Date: July 11, 2018 4:32:52 PM
Attachments: [238576 IBN - MSKC Meeting with UBCM.dotx](#)
[238654 IBN - Minister\(s\) Meeting PCCC.docx](#)

Material for tomorrow. I have made a copy for Jasleen and put it on her desk and I have put both in the Calendar

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Lapthorne, Carmen MCF:EX

Sent: Wednesday, July 11, 2018 4:05 PM

To: White, Emily MCF:EX; Wilson, Cherie MCF:EX

Cc: Gunn, Paula MCF:EX; Perry, Alisma, MCF:EX; Arora, Jasleen MCF:EX; Cain, Krista A MCF:EX; Walker, Leah MCF:EX; Massey, Christine MCF:EX; Tran, Kim C (Victoria) MCF:EX; Johnston, Karen GCPE:EX; Larabee, Shawn G GCPE:EX; Lauvaas, Kirsten GCPE:EX; Brandt, Keely GCPE:EX

Subject: Materials for tomorrow for MKC and MSKC

Good afternoon,

Please see attached materials:

IBN 238576: Prepared for MSKC for her meeting with UBCM to discuss CC Plan. Christine Massey will be attending in person. This IBN has not yet been approved by DM Bond.

IBN 238654: Prepared for MSKC and MKC for their meeting with Sandra Menzer, PCCC Chair. Teresa Butler will be calling in for staff support. The IBN has been approved by DM Bond.

Thank you,

Carmen Lapthorne

Information and Privacy Coordinator

Deputy Minister's Office

Ministry of Children and Family Development

250-893-0231

From: Wilson, Cherie MCF:EX
To: Arora, Jasleen MCF:EX
Subject: Buddings
Date: July 12, 2018 9:39:57 AM
Attachments: 238169 MSKC - Buddings Daycare.dotx

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
To: "Chen, Katrina"
Subject: RE: Accommodations for UBCM at Whistler Sun/Sep 9 – check- in Fri/Sep 14 – check-out
Date: July 12, 2018 10:03:45 AM

Hey,

Yes you are booked for UBCM accommodations for Sunday through Friday. You are booked at the s.15 with Minister Conroy and company for Sept 9th for one night before you move Sept 10th to s.15 hotel for the rest of your stay. I got the reservations from Emily this morning from the s.15 as she booked these hotel rooms months ago. I have also called both hotels and confirmed that we have all of you at the right hotels on the right nights. ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Chen, Katrina [mailto:K.Chen@leg.bc.ca]

Sent: Thursday, July 12, 2018 7:39 AM

To: Wilson, Cherie MCF:EX

Subject: Re: Accommodations for UBCM at Whistler Sun/Sep 9 – check- in Fri/Sep 14 – check-out

Sorry to be a bug, Cherie!

Just want to make sure we are booked there from the Sunday to Friday. My calendar shows that I'm booked for the s.15 on Monday. Want to confirm that it's all covered as I heard from colleagues that things are very booked that week.

You may have heard that we had a last minute issue with our accommodation when we were at Kamloops... it worked out at the end, but just want to make sure it's smooth this time. :)

Thank you!

By the way, can you process some more expenses this week? I saw the ones I approved last week were done this week so hopefully I'll get the reimbursements for everything before the end of April soon, but May is the month I had more expenses so it would be great if we can at least try to catch up a bit. You can send them to me directly for review. Thanks a lot!

Katrina

On Jul 9, 2018, at 10:06 PM, Chen, Katrina <K.Chen@leg.bc.ca> wrote:

FYI - just want to make sure we are in the loop! :)

Begin forwarded message:

From: "Begg, Garry" <G.Begg@leg.bc.ca>

Date: July 9, 2018 at 4:55:36 PM PDT

To: NDP MLAs - PRIVATE & Exec Director <NDPMLAs-PRIVATE-ExecDirector@leg.bc.ca>

**Subject: Accommodations for UBCM at Whistler Sun/Sep 9 – check- in
Fri/Sep 14 – check-out**

Good Day All

As discussed earlier, due to the large number of delegates at the UBCM Convention in Whistler, and the subsequent/consequent shortage of suitable accommodations, all MLA's have been booked into the s.15

s.15, in shared (but private bath and bedroom) suites.

Your LA's have been provided with all of the information with regard to the amenities of the suite and the venue, which is also the site for the convention.

Any questions or concerns, please contact the Whip's office, thanks...

Garry

Sun/Sep 9 – check-in

Fri/Sep 14 – check-out

s.15

From: [Wilson, Cherie MCF:EX](#)
To: [Lapthorne, Carmen MCF:EX](#)
Subject: RE: Aug 1 meetings
Date: July 12, 2018 10:23:13 AM

Hi Carmen,
Looks good. I will start adding to the calendar.
Do you think materials are needed for any?
Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Lapthorne, Carmen MCF:EX
Sent: Thursday, July 12, 2018 10:21 AM
To: Wilson, Cherie MCF:EX
Subject: Aug 1 meetings

Hi Cherie,

Confirming August 1 meetings:

9:00-10:00 – Family Service Portal Demo

10:00-11:00 – Implementation meeting update

11:00-11:30 – Christine can discuss messaging/wording with MSKC for correspondence. It is her team that provides the messaging (what you asked about yesterday).

Let me know if the 11am meeting works. I don't think there will be material for any of these meetings.

Thanks,

Carmen

Carmen Lapthorne

Information and Privacy Coordinator

Deputy Minister's Office

Ministry of Children and Family Development

250-893-0231

From: Wilson, Cherie MCF:EX on behalf of MINCAL, CC MCF:EX
To: Sharma, Niki MCF:EX
Subject: MEETING: Family Service Portal Demo w/ Christine Massey
Start: August 1, 2018 9:00:00 AM
End: August 1, 2018 10:00:00 AM
Location: MCFD office

From: Wilson, Cherie MCF:EX on behalf of MINCAL, CC MCF:EX
To: Sharma, Niki MCF:EX
Subject: MEETING: Family Service Portal Demo w/ Christine Massey
Start: August 1, 2018 9:00:00 AM
End: August 1, 2018 10:00:00 AM
Location: MCFD office

From: Wilson, Cherie MCF:EX on behalf of MINCAL, CC MCF:EX
To: Sharma, Niki MCF:EX
Subject: MEETING : – Implementation Update
Start: August 1, 2018 10:00:00 AM
End: August 1, 2018 11:00:00 AM
Location: MO

From: Wilson, Cherie MCF:EX on behalf of MINCAL, CC MCF:EX
To: Sharma, Niki MCF:EX
Subject: MEETING: Correspondence
Start: August 1, 2018 11:00:00 AM
End: August 1, 2018 11:30:00 AM
Location: MO

Christine Massey

From: Wilson, Cherie MCF:EX on behalf of MINCAL, CC MCF:EX
To: Sharma, Niki MCF:EX
Subject: MEETING : – Implementation Update
Start: August 1, 2018 10:00:00 AM
End: August 1, 2018 11:00:00 AM
Location: MO

Christine Massey

Page 189 of 340

Withheld pursuant to/removed as

s.15

From: [Wilson, Cherie MCF:EX](#)
To: [White, Emily MCF:EX](#); [Gunn, Paula MCF:EX](#)
Cc: [Arora, Jasleen MCF:EX](#)
Subject: RE: MyFamilyServices portal demo
Date: July 12, 2018 11:43:09 AM

Minister Chen is Scheduled to do the Family Services portal demo August 1st ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: White, Emily MCF:EX

Sent: Thursday, July 12, 2018 11:39 AM

To: Gunn, Paula MCF:EX; Wilson, Cherie MCF:EX

Cc: Arora, Jasleen MCF:EX

Subject: RE: MyFamilyServices portal demo

Cherie and I have been working w/ Carmen for a little while to schedule these.

Will be two separate meetings in August.

Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4

Phone: 250-387-2054 | Cell: 250-480-8176 | Email: emily.white@gov.bc.ca

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From: Gunn, Paula MCF:EX

Sent: Thursday, July 12, 2018 11:38 AM

To: White, Emily MCF:EX; Wilson, Cherie MCF:EX

Cc: Arora, Jasleen MCF:EX

Subject: MyFamilyServices portal demo

Karen suggests we get a demo for the two ministers – can one of you go through Krista to set this up please?

Paula Gunn

Senior Ministerial Assistant to Hon. Katrine Conroy

Minister of Children and Family Development

British Columbia Parliament Buildings | 501 Belleville St, Victoria, BC V8V 2L8

250-387-1977

From: [Wilson, Cherie MCF:EX](#)
To: [Sharma, Niki MCF:EX](#)
Subject: Overnight at s.15

From: [Wilson, Cherie MCF:EX](#)
To: [Lapthorne, Carmen MCF:EX](#); [White, Emily MCF:EX](#)
Subject: RE: 22
Date: July 12, 2018 3:57:28 PM

Thanks have a good weekend.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Lapthorne, Carmen MCF:EX

Sent: Thursday, July 12, 2018 3:54 PM

To: White, Emily MCF:EX; Wilson, Cherie MCF:EX

Subject: s.22

Hi ladies –

Just a heads ups.22

Leah is here and can be contacted for urgent requests.. if it can wait till Monday then please just email us and we will respond on Monday.

Thanks!

Carmen Lapthorne

Information and Privacy Coordinator

Deputy Minister's Office

Ministry of Children and Family Development

250-893-0231

From: [Wilson, Cherie MCF:EX](#)
To: [Parte, Maura PSA:EX](#)
Subject: Cherie Wilson - Records Manangement form for June 28
Date: July 12, 2018 4:12:30 PM
Attachments: Scan_20180712.pdf

Hi Maura,
Please see attachment.
Have a good weekend. ☺
Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: CHEWILSO [mailto:Cherie.Wilson@gov.bc.ca]

Sent: Thursday, July 12, 2018 4:11 PM

To: Wilson, Cherie MCF:EX

Subject: Scan From

From: [Wilson, Cherie MCF:EX](#)
To: [James, Craig H LASS:EX](#)
Subject: Minsiter Chen - Declaration
Date: July 16, 2018 9:46:21 AM
Attachments: Scan_20180716.pdf

Hi craig,
Sorry this is late. Please see attachment.
Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: CHEWILSO [mailto:Cherie.Wilson@gov.bc.ca]

Sent: Monday, July 16, 2018 9:41 AM

To: Wilson, Cherie MCF:EX

Subject: Scan From

From: Wilson, Cherie MCF:EX
To: s.22
Subject: Minister Chen- Meeting
Date: July 16, 2018 10:01:39 AM

Hi Jennifer,

I am emailing on behalf of Minister Katrina Chen. We have received your email that was Sent July 4th, 2018 and thank you for emailing in.

We would like to set up a 15 min phone call with you. Please let me know if you are available this afternoon or Wednesday July 18,2018.

Thank you in advance.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Chen, Katrina MCF:EX](#)
Subject: Expenses-1
Date: July 16, 2018 11:44:06 AM
Attachments: Scan_20180716.pdf

Hey I am sending you these so take a look and you can send me a approval by email and I will go change it for you.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Room 027 | Parliament Buildings | Victoria | British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: CHEWILSO [<mailto:Cherie.Wilson@gov.bc.ca>]

Sent: Monday, July 16, 2018 11:34 AM

To: Wilson, Cherie MCF:EX

Subject: Scan From

From: [Wilson, Cherie MCF:EX](#)
To: [Chen, Katrina MCF:EX](#)
Subject: Expenses-2
Date: July 16, 2018 11:44:28 AM
Attachments: Scan_20180716.pdf

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Room 027 | Parliament Buildings | Victoria | British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: CHEWILSO [mailto:Cherie.Wilson@gov.bc.ca]

Sent: Monday, July 16, 2018 11:35 AM

To: Wilson, Cherie MCF:EX

Subject: Scan From

From: Wilson, Cherie MCF:EX
To: "executive.director@ecebc.ca"
Subject: Meeting Confirmation with Minister Chen
Date: July 16, 2018 1:18:34 PM

Hi Emily,

I'm not sure why my original email did not reach you. Sorry about that.

Your meeting with Minister Chen is July 23 at 11:00 – 11:45. It will be at the CO office.

The constituent office address is:

3-8699 10th Avenue Burnaby

Thank you.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Chen, Katrina MCF:EX](#)
Subject: RE: Expenses-1
Date: July 16, 2018 3:15:39 PM

Got it and yes I have delta on another expense with Mileage.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Chen, Katrina MCF:EX

Sent: Monday, July 16, 2018 2:46 PM

To: Wilson, Cherie MCF:EX

Subject: Re: Expenses-1

Thanks so much Cherie!

Everything looks great. Only two items to double-check:

- May 10th - E129148 - The mileage from Victoria to Vancouver is missed?
- May 18th - I believe the mileage for the trips to North Vancouver and Delta are missed?
Or maybe you will do them later?

Thank you so much for now catching up to May 25th expenses! :)

Katrina

From: Wilson, Cherie MCF:EX

Sent: Monday, July 16, 2018 11:44 AM

To: Chen, Katrina MCF:EX

Subject: Expenses-1

Hey I am sending you these so take a look and you can send me a approval by email and I will go change it for you.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: CHEWILSO [mailto:Cherie.Wilson@gov.bc.ca]

Sent: Monday, July 16, 2018 11:34 AM

To: Wilson, Cherie MCF:EX

Subject: Scan From

From: [Wilson, Cherie MCF:EX](#)
To: [Chen, Katrina MCF:EX](#)
Subject: Expense 6
Date: July 16, 2018 4:16:26 PM
Attachments: Scan_20180716.pdf

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: CHEWILSO [mailto:Cherie.Wilson@gov.bc.ca]

Sent: Monday, July 16, 2018 4:09 PM

To: Wilson, Cherie MCF:EX

Subject: Scan From

From: [Wilson, Cherie MCF:EX](#)
To: [Chen, Katrina MCF:EX](#)
Subject: Expense 7
Date: July 16, 2018 4:16:51 PM
Attachments: Scan_20180716.pdf

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: CHEWILSO [mailto:Cherie.Wilson@gov.bc.ca]

Sent: Monday, July 16, 2018 4:10 PM

To: Wilson, Cherie MCF:EX

Subject: Scan From

From: Wilson, Cherie MCF:EX
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: E129145 Katrina Chen
Date: July 17, 2018 8:00:04 AM
Attachments: E129145 Katrina Chen.pdf

Hello,

Please see attached travel voucher form for April 30 to May 4 for Katrina Chen. ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: E129148 Katrina Chen
Date: July 17, 2018 8:01:39 AM
Attachments: E129148 Katrina Chen.pdf

Hello,

Please see attached travel voucher form for May 6 to May 10 for Katrina Chen.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: E129149 Katrina Chen
Date: July 17, 2018 8:03:34 AM
Attachments: E129149 Katrina Chen.pdf

Hello,

Please see attached travel voucher form for May 11 to May 17 for Katrina Chen.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: E129161 Katrina Chen
Date: July 17, 2018 8:05:15 AM
Attachments: E129161 Katrina Chen.pdf

Hello,

Please see attached travel voucher form for May 18 to May 31 for Katrina Chen.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: E129150 Katrina Chen
Date: July 17, 2018 8:06:16 AM
Attachments: E129150 Katrina Chen.pdf

Hello,

Please see attached travel voucher form for May 22 to May 24 for Katrina Chen.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: E129155 Katrina Chen
Date: July 17, 2018 8:08:43 AM
Attachments: E129155 Katrina Chen.pdf

Hello,

Please see attached travel voucher form for May 25 for Katrina Chen.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: E129165 Katrina Chen
Date: July 17, 2018 8:09:48 AM
Attachments: E129165 Katrina Chen.pdf

Hello,

Please see attached travel voucher form for June 02 to June 08for Katrina Chen.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Hahn, Andra EDUC:EX](#)
Subject: Meeting Agenda for Aug 29/2018 - MSKC
Date: July 17, 2018 9:29:28 AM

Hi Andra,

I have received the agenda of what the school board would like to discuss for the August 29th Joint meeting. Minister Conroy will also be joining this meeting.

“As for the agenda, the School Board and Mayors would like to discuss child care resources and facilities in the Tri-Cities area. This is an opportunity for us to share how we have resourced our school facilities in support of childcare over the years (we will share our report on this) and how the increasing student population and growing school space pressures which is curtailing our ability to keep the status quo on space availability in a growing community. It is also an opportunity for us to share the relationship we have with the Tri-Cities Early Childhood Development group. A chance for a conversation to further this understanding.”

Thank you.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
To: Cain, Krista A MCF:EX
Subject: Meeting material - ECEBC July 23
Date: July 17, 2018 9:48:33 AM

Hey,

Can we have materials made up for this meeting. It would be good to get a good idea of where MSKC and ECEBC left off. ECEBC had written into us recently. Also ECEBC are wanting a update on how they will help roll out s.13

Please and thank you😊

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Lapthorne, Carmen MCF:EX](#)
Subject: FW: Meeting request re: Child Care Licensing
Date: July 17, 2018 9:52:13 AM

Ok, this the last update we have on Dix meeting. ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Dycke, Cassandra HLTH:EX
Sent: Monday, July 16, 2018 10:14 AM
To: Arora, Jasleen MCF:EX; Wilson, Cherie MCF:EX
Cc: White, Emily MCF:EX
Subject: RE: Meeting request re: Child Care Licensing

Thanks, Jasleen. I will forward this advice on tour Ministry staff and let you know when they are feeling prepared to meet so that we can schedule the briefing.

Cheers,

kass

Kassandra Dycke

Office 250-953-3584 | Cell 778-678-3776

kassandra.dycke@gov.bc.ca

From: Arora, Jasleen MCF:EX
Sent: Monday, July 16, 2018 9:27 AM
To: Dycke, Cassandra HLTH:EX; Wilson, Cherie MCF:EX
Cc: White, Emily MCF:EX
Subject: RE: Meeting request re: Child Care Licensing

Hi Kassandra,

Hope you're well.

We're hoping to set up a meeting regarding licensing regarding the following pieces:

1. High level understanding
2. Share feedback we've received regarding licensing from our site visits, tours, discussions - Learning more about occasional licensing and how F/T or P/T is defined and Licensing officers discretion around exemptions
3. Jurisdiction regarding licensing and where that my land down the road

Let me know if you need anything else from me.

Best,

Jasleen

From: Arora, Jasleen MCF:EX
Sent: July 3, 2018 11:51 AM
To: Dycke, Cassandra HLTH:EX ; Wilson, Cherie MCF:EX

Cc: White, Emily MCF:EX

Subject: RE: Meeting request re: Child Care Licensing

Hi all,

Cherie, let's chat as I was waiting on some information from ministry staff before getting back to Kassandra!

Thanks for following up everyone.

Best,

Jasleen

From: Dycke, Kassandra HLTH:EX

Sent: July 3, 2018 11:48 AM

To: Wilson, Cherie MCF:EX

Cc: White, Emily MCF:EX ; Arora, Jasleen MCF:EX

Subject: RE: Meeting request re: Child Care Licensing

Hi Cherie,

I am happy to reach out and coordinate a meeting. However, I still require direction regarding the focus of the meeting – a list of topics to be covered. Jasleen and I had spoken about this in some detail, and she followed up with additional verbal direction. We had finished with an agreement that she would provide a written list of topics that the Ministers wish to have addressed. This was requested by our staff to assist them in preparing a briefing that will be appropriate.

s.13

s.13 . In order to accommodate absences of key staff and have adequate time to prepare, I would suggest we look at the week of 7 August. Jasleen had stressed that the briefing was not urgent – hopefully this timing will be satisfactory. Please let me know how you'd like to proceed.

Cheers,

Kassandra

Kassandra Dycke

Office 250-953-3584 | Cell 778-678-3776

kassandra.dycke@gov.bc.ca

From: Wilson, Cherie MCF:EX

Sent: Tuesday, July 3, 2018 10:42 AM

To: Dycke, Kassandra HLTH:EX

Cc: White, Emily MCF:EX

Subject: Meeting request re: Child Care Licensing

Hi Kassandra,

Following up with your office on scheduling a meeting regarding Child Care Licensing. Minister Conroy and Minister Chen's offices are hoping we could schedule this meeting via call July 11th from 2:15pm 2:45pm? We are aware that MOH staff and MCFD staff had a meeting about material. Please let us know if this works on your end. ☺

Thank you in advance.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Expense Authority form - Jasleen Arora
Date: July 17, 2018 10:23:32 AM
Attachments: Expense authority.pdf

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX on behalf of MINCAL, CC MCF:EX
To: Sharma, Niki MCF:EX
Subject: Monthly Update w/ TB Chair: MCJ/MSKC/MKC
Start: August 22, 2018 10:30:00 AM
End: August 22, 2018 11:30:00 AM
Location: Dial: 1-877-353-9184; Mod IDS.17

From: [Wilson, Cherie MCF:EX](#)
To: [Cain, Krista A MCF:EX](#)
Subject: RE: Powell River tour Date
Date: July 17, 2018 10:49:35 AM

Disregard. Lol they are changing things boo

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Cain, Krista A MCF:EX

Sent: Tuesday, July 17, 2018 10:46 AM

To: Wilson, Cherie MCF:EX

Subject: RE: Powell River tour Date

Fantastic! I will be sure to get this started early. I imagine the same as all the others:

▪ CCRR

▪ Round Table

▪ Visits

What is the timing? Is she staying over the night before? Once I have parameters, I will begin the organizing.

Thanks.

From: Wilson, Cherie MCF:EX

Sent: Tuesday, July 17, 2018 10:43 AM

To: Cain, Krista A MCF:EX

Subject: Powell River tour Date

Hey,

Powell river Tour date will be Sept 17th.

😊

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: ["Reservations"](#)
Subject: RE: Request for Aug 3
Date: July 17, 2018 2:02:55 PM

Thanks Angela. Minister has changed the plan ☺

Thank you for your fast response ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Reservations [<mailto:reservations@leg.bc.ca>]

Sent: Tuesday, July 17, 2018 1:55 PM

To: Wilson, Cherie MCF:EX

Subject: RE: Request for Aug 3

Hi Cherie,

The Oak room has seating for 14 around the table and 24 overall. Would that work for you?

Angela

Angela Hemming BA MA

Executive Assistant, Office of the Sergeant-at-Arms

[Legislative Assembly of British Columbia](#) | Room 218, Parliament Buildings | Victoria BC V8V 1X4 | Tel : 250-387-0953

From: Wilson, Cherie MCF:EX [<mailto:Cherie.Wilson@gov.bc.ca>]

Sent: Tuesday, July 17, 2018 1:53 PM

To: Reservations

Subject: Request for Aug 3

Hi Danny,

Minister Chen would like to book a room on August 3 from 10-12 pm. She has a group of 20 students for Taiwan.

Let me know if this is avail

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Room 027 | Parliament Buildings | Victoria | British Columbia | V8W 9E2
Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Arora, Jasleen MCF:EX](#); [Wright, Brendan GCPE:EX](#); [Gunn, Paula MCF:EX](#)
Cc: [Johnston, Karen GCPE:EX](#); [Lauvaas, Kirsten GCPE:EX](#)
Subject: RE: CFD Media Request: Interview Request: Minister response to Liberal statement on childcare
Date: July 17, 2018 3:20:34 PM

Hi Brendan,
Minister Chen is avail 8:50 am for this interview. ☺
Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Arora, Jasleen MCF:EX

Sent: Tuesday, July 17, 2018 3:13 PM

To: Wright, Brendan GCPE:EX; Gunn, Paula MCF:EX; Wilson, Cherie MCF:EX

Cc: Johnston, Karen GCPE:EX; Lauvaas, Kirsten GCPE:EX

Subject: RE: CFD Media Request: Interview Request: Minister response to Liberal statement on childcare

Hi Brendan,

Katrina would like to aim closer to 9 am if possible. Cherie can assist with a gap that may work best.

Best,

Jasleen

From: Wright, Brendan GCPE:EX

Sent: July 17, 2018 3:07 PM

To: Gunn, Paula MCF:EX ; Arora, Jasleen MCF:EX ; Wilson, Cherie MCF:EX

Cc: Johnston, Karen GCPE:EX ; Lauvaas, Kirsten GCPE:EX

Subject: CFD Media Request: Interview Request: Minister response to Liberal statement on childcare

Hi all,

We've had a request for a pre-recorded interview with the Minister to respond to the Liberal statement on child care. Looking for around 5 mins, tomorrow morning (around 8 – 9, if possible).

This is a general response to the statement, the reporter didn't have any specific questions.

Please could you let me know if the Minister has any availability for this interview?

Thank you,

Brendan

From: Brendan Wright [<mailto:Brendan.Wright@gov.bc.ca>]

Sent: Tuesday, July 17, 2018 3:05 PM

To: Wright, Brendan GCPE:EX <Brendan.Wright@gov.bc.ca>

Subject: CFD Media Request: Interview Request: Minister response to Liberal statement on childcare

Reporter

Martin McMahon, Reporter
News 1130
martin.macmahon@rci.rogers.com
604-877-4400 c: 604-877-4400

Deadline ASAP

Request

Reporter would like to do pre-recorded interview with Minister on government's response to the Liberal statement on child care - approx 5 minutes.

Hoping to get interview for AM July 18 (preferably around 8 - 9)

Background

Recommendation

From: [Wilson, Cherie MCF:EX](#)
To: [Chen, Katrina MCF:EX](#)
Subject: FW: Request for Aug 3
Date: July 17, 2018 3:26:52 PM

I have booked a room at **s.15** Aug 3rd for the 20 students from Taiwan. ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Room 027 | Parliament Buildings | Victoria | British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: VCO Boardrooms, PREM PREM:EX

Sent: Tuesday, July 17, 2018 3:11 PM

To: Wilson, Cherie MCF:EX; **s.15**

Subject: RE: Request for Aug 3

Hi Cherie,

We have booked a large room for this meetings,

Warmest Reagrds,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

From: Wilson, Cherie MCF:EX

Sent: Tuesday, July 17, 2018 2:01 PM

To: **s.15**

Subject: Request for Aug 3

Hi Danny,

Minister Chen would like to book a room on August 3 from 10-12 pm. She has a group of 20 students for Taiwan.

Let me know if this is avail

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Truong, Lele GCPE:EX](#); [Wright, Brendan GCPE:EX](#)
Cc: [Arora, Jasleen MCF:EX](#)
Subject: RE: OMNI TV Chinese - Interview confirmed
Date: July 17, 2018 3:59:18 PM

Thanks Lele. I will put it in the Calendar

Brendan, Can you send some Q/A :)

Sincerely,

Cherie Wilson
Administrative Assistant to
The Hon. Katrina Chen
Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

-----Original Message-----

From: Truong, Lele GCPE:EX
Sent: Tuesday, July 17, 2018 3:53 PM
To: Wilson, Cherie MCF:EX; Wright, Brendan GCPE:EX
Subject: OMNI TV Chinese - Interview confirmed

Hi Cherie, Brendan

The interview is confirmed for 2:30 pm tomorrow (July 18th) in Minister Chen's constituency office.

The producer Charlene Ling has agreed to send the questions by this evening. I will forward the questions to you as soon as I receive them.

Let me know if you have any questions.

Thanks
Lele
778-676-5555

Sent from my iPhone

From: Wilson, Cherie MCF:EX on behalf of MINCAL, CC MCF:EX
To: Sharma, Niki MCF:EX
Subject: HOLD MEETING: Family Service Portal Demo
Start: August 1, 2018 9:00:00 AM
End: August 1, 2018 10:00:00 AM
Location: MCFD office

From: [Wilson, Cherie MCF:EX](#)
To: [Lapthorne, Carmen MCF:EX](#)
Subject: RE: Minister(s) briefing: Demo of the My Family Services Portal
Date: July 17, 2018 4:04:14 PM

Done!

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, July 17, 2018 4:00 PM
To: Wilson, Cherie MCF:EX
Subject: RE: Minister(s) briefing: Demo of the My Family Services Portal

Hi – sounds like staff would really prefer July 26th. I'll have someone from the division connect with you about setting up the telepresence but please hold 1-2pm in MSKC's calendar.

Thanks,

Carmen

From: Wilson, Cherie MCF:EX
Sent: Tuesday, July 17, 2018 2:50 PM
To: Lapthorne, Carmen MCF:EX
Subject: RE: Minister(s) briefing: Demo of the My Family Services Portal

Hey,

Just talked to MSKC and she would prefer August 1 but if it needs to be earlier she could do July 26th at 1:00 pm

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, July 17, 2018 9:47 AM
To: Wilson, Cherie MCF:EX
Subject: RE: Minister(s) briefing: Demo of the My Family Services Portal

I know but the portal is going live on Aug 1 so staff (not specifically Christine) need to be available to

help troubleshoot potential problems/issues. The other two meetings can stay as is but Christine is hoping to move the demo of this to July 26/27. Does that work?

Carmen

From: Wilson, Cherie MCF:EX
Sent: Tuesday, July 17, 2018 9:42 AM
To: Laphorne, Carmen MCF:EX
Subject: RE: Minister(s) briefing: Demo of the My Family Services Portal

Hey,

I see what Christine is saying but she Christine is has two other meetings with Minister Chen that morning anyways.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Laphorne, Carmen MCF:EX
Sent: Monday, July 16, 2018 1:05 PM
To: Wilson, Cherie MCF:EX
Subject: RE: Minister(s) briefing: Demo of the My Family Services Portal

Hi –

Christine has informed me that the portal goes live on August 1 so they are hesitant to do the demo for MSKC on that day because they are anticipating high amounts of traffic on the portal and all hands on deck for support (ie) the folks that would be providing the demo for MSKC...

She is wondering if they could do this meeting via telepresence on July 26 or 27? I understand that MSKC had intended to come to Victoria for this on Aug 1 but maybe she doesn't have to anymore?

Let me know what you think would work for her...

Thanks!

Carmen

From: Wilson, Cherie MCF:EX
Sent: Wednesday, July 11, 2018 9:19 AM
To: Laphorne, Carmen MCF:EX; White, Emily MCF:EX
Subject: RE: Minister(s) briefing: Demo of the My Family Services Portal

I will run it by MSKC and get back to you. ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Lapthorne, Carmen MCF:EX

Sent: Tuesday, July 10, 2018 4:37 PM

To: Wilson, Cherie MCF:EX; White, Emily MCF:EX

Subject: RE: Minister(s) briefing: Demo of the My Family Services Portal

August 1st should work. All our staff will be in Victoria – but, I can see if Christine would like to come to Vancouver? The intention was that this could happen over conference call/screen sharing so MSKC could be in Vancouver and MCFD staff in Victoria. Let me know if that is okay with her.

Thanks,

Carmen

From: Wilson, Cherie MCF:EX

Sent: Monday, July 9, 2018 11:21 AM

To: Lapthorne, Carmen MCF:EX; White, Emily MCF:EX

Subject: RE: Minister(s) briefing: Demo of the My Family Services Portal

Hi Carmen,

s.22 If we would schedule it for August 1st. Can this meeting happen in Vancouver or preferred in Victoria?

If Victoria is preferred. I will need to run it by MSKC to see if that day works to be in Vic. ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Room 027 | Parliament Buildings | Victoria | British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Lapthorne, Carmen MCF:EX

Sent: Monday, July 9, 2018 10:11 AM

To: Wilson, Cherie MCF:EX; White, Emily MCF:EX

Subject: Minister(s) briefing: Demo of the My Family Services Portal

Hello again,

So, sounds like staff would like to schedule these briefings as early in August as they can as the portal goes live August 1. Knowing both MKC and MSKC have holidays in August I'm proposing separate briefings:

MSKC: Week of July 30-August 3^{s.22}

MKC: Week of August 13^{s.22}

As this is a portal there will need to be screen sharing going on so once we pick dates I will have Christine's assistant connect w/ both of you individually to figure out the details of the meeting as they will need to come from someone who is attending.

Let me know dates and times that work for your Minister in their respective weeks.

Thanks!

Carmen

From: Lapthorne, Carmen MCF:EX

Sent: Wednesday, May 30, 2018 1:45 PM

To: White, Emily MCF:EX; Wilson, Cherie MCF:EX

Subject: NEW: Minister(s) briefing: Demo of the My Family Services Portal

Hello – me again ☺

Another MKC/MSKC briefing to set up regarding a demo of the My Family Services Portal – probably best if this can be done in person...

Attendees: Jon Barry, Carol McAlary, Kelly Douglas, Rebecca Storey, and Christine (can be done w/out Christine if need be as she is off June 11-29)

Time: 1 hour

Materials: Do not think so – just going through the portal

They have a soft launch of the portal the week of June 18 so it is recommended to do the briefing w/ MKC/MSKC after this so they can include family feedback in presentation but are flexible for Ministers schedules.

Let me know.

Thanks!

Carmen Lapthorne

Information and Privacy Coordinator

Deputy Minister's Office

Ministry of Children and Family Development

250-893-0231

From: [Wilson, Cherie MCF:EX](#)
To: [Chen, Katrina MCF:EX](#)
Subject: Fwd:s.12;s.13
Date: July 17, 2018 4:37:07 PM
Attachments: s.12;s.13

Hey, did you get sent this Document?

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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| British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

Begin forwarded message:

From: "Cain, Krista A MCF:EX" <Krista.Cain@gov.bc.ca>
Date: July 17, 2018 at 4:35:42 PM PDT
To: "Wilson, Cherie MCF:EX" <Cherie.Wilson@gov.bc.ca>
Subject: s.12;s.13

Here is the latest ROD.

Krista Cain

Director, Executive Operations | Client Relations

Deputy Minister's Office

Ministry of Children and Family Development

778.698.5089

From: Wilson, Cherie MCF:EX
To: s.22
Subject: RE: Minister Chen- Meeting
Date: July 18, 2018 8:07:15 AM

Great. I will add your number to the calendar.

s.22

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Room 027 | Parliament Buildings | Victoria | British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: s.22

Sent: Tuesday, July 17, 2018 5:36 PM

To: Wilson, Cherie MCF:EX

Subject: Re: Minister Chen- Meeting

Yes, that should work.s.22

Thank you,

s.22

On Jul 17, 2018, at 9:56 AM, Wilson, Cherie MCF:EX <Cherie.Wilson@gov.bc.ca> wrote:

HS.22

No worries. Are you available for Monday July 23 at 12:30 pm ?

Thank you in advance.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: s.22

Sent: Monday, July 16, 2018 5:19 PM

To: Wilson, Cherie MCF:EX

Subject: Re: Minister Chen- Meeting

Hi Cherie,
s.22

I look forward to your reply.
Regards,
s.22

Sent from my iPhone

On Jul 16, 2018, at 10:01 AM, Wilson, Cherie MCF:EX <Cherie.Wilson@gov.bc.ca> wrote:

Hi s.22

I am emailing on behalf of Minister Katrina Chen. We have received your email that was Sent July 4th, 2018 and thank you for emailing in. We would like to set up a 15 min phone call with you. Please let me know if you are available this afternoon or Wednesday July 18, 2018. Thank you in advance.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email:
Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Brown, Dawn A PREM:EX](#)
Subject: RE: Cabinet - Sept 19
Date: July 18, 2018 8:59:00 AM

Ok great. Thank you. ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Brown, Dawn A PREM:EX
Sent: Wednesday, July 18, 2018 8:59 AM
To: Wilson, Cherie MCF:EX
Subject: RE: Cabinet - Sept 19

Hi Cherie,

At this time we are asking that Ministers/Officials try to attend at s.15
s.13

Dawn A. Brown

Cabinet Operations|Office of the Premier

Room 033| 617 Government Street, Victoria, B.C. | V8W 9V1

Ph: 250.387.5553 / Cell: 778.584.0197

From: Wilson, Cherie MCF:EX
Sent: Wednesday, July 18, 2018 8:57 AM
To: Brown, Dawn A PREM:EX
Subject: Cabinet - Sept 19

Hi Dawn,

I wanted to clarify if Cabinet will be in s.15

?

Thank you in advance.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
To: Cain, Krista A MCF:EX
Subject: RES.12;s.13
Date: July 18, 2018 9:33:00 AM

It was sent to her by Jasleen and then a second time by me. So she did receive it.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Cain, Krista A MCF:EX
Sent: Wednesday, July 18, 2018 9:31 AM
To: Wilson, Cherie MCF:EX
Subject: RES.12;s.13

Good morning

s.12;s.13

Krista

From: Cain, Krista A MCF:EX
Sent: Tuesday, July 17, 2018 4:36 PM
To: Wilson, Cherie MCF:EX
Subject: s.12;s.13

Here is the latest ¹ s.12;s.

Krista Cain

Director, Executive Operations | Client Relations

Deputy Minister's Office

Ministry of Children and Family Development

778.698.5089

From: [Wilson, Cherie MCF:EX](#)
To: [Cain, Krista A MCF:EX](#)
Subject: RE: Meetings w/ MKC, MSKC & MCJ
Date: July 18, 2018 10:15:24 AM

Yes as of yesterday.

August 22nd – 10:30am- 11:30am

September 18th – 11am – noon

October 18th – 9am – 10am

We will connect again in Sept when we see how everyone's calendars are going to look like for Fall.

☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Cain, Krista A MCF:EX
Sent: Wednesday, July 18, 2018 10:12 AM
To: Wilson, Cherie MCF:EX
Subject: RE: Meetings w/ MKC, MSKC & MCJ
Hi Cherie

Do you know if the August meeting was set yet for MCJ, MKC and MSKC?

Thx

From: White, Emily MCF:EX
Sent: Wednesday, June 27, 2018 2:46 PM
To: Cain, Krista A MCF:EX
Cc: Wilson, Cherie MCF:EX
Subject: RE: Meetings w/ MKC, MSKC & MCJ

Waiting to hear from MCJ's office on when we can confirm one for August. Will let you know once this is. Likely not until after August 20th.

Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4

Phone: 250-387-2054 | Cell: 250-480-8176 | Email: emily.white@gov.bc.ca

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From: Cain, Krista A MCF:EX
Sent: Wednesday, June 27, 2018 2:45 PM
To: White, Emily MCF:EX
Cc: Wilson, Cherie MCF:EX

Subject: RE: Meetings w/ MKC, MSKC & MCJ

Okay thanks. Do you have the schedule for these so I can ask staff for materials? I see the first one is July 3....

From: White, Emily MCF:EX

Sent: Wednesday, June 27, 2018 2:40 PM

To: Cain, Krista A MCF:EX

Cc: Wilson, Cherie MCF:EX

Subject: FW: Meetings w/ MKC, MSKC & MCJ

Hi Krista please see below

Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4

Phone: 250-387-2054 | Cell: 250-480-8176 | Email: emily.white@gov.bc.ca

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From: Gunn, Paula MCF:EX

Sent: Wednesday, June 27, 2018 2:38 PM

To: White, Emily MCF:EX

Cc: Wilson, Cherie MCF:EX

Subject: Re: Meetings w/ MKC, MSKC & MCJ

The purpose is to update MCJ on the childcare plan, so materials will reflect decisions made and developments for that month.

Sent from my iPhone

On Jun 27, 2018, at 1:28 PM, White, Emily MCF:EX <Emily.White@gov.bc.ca> wrote:

Hi Paula –

Do you know the material expectations for these meetings?

Thank you,

Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4

Phone: 250-387-2054 | Cell: 250-480-8176 | Email: emily.white@gov.bc.ca

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From: Cain, Krista A MCF:EX

Sent: Wednesday, June 27, 2018 1:25 PM

To: White, Emily MCF:EX

Cc: Wilson, Cherie MCF:EX

Subject: RE: Meetings w/ MKC, MSKC & MCJ

Hi

For these meetings what do the Ministers need materials wise?

Krista

From: White, Emily MCF:EX
Sent: Tuesday, June 19, 2018 3:36 PM
To: Cain, Krista A MCF:EX
Cc: Wilson, Cherie MCF:EX
Subject: RE: Meetings w/ MKC, MSKC & MCJ
Okay, thank you Krista. I will reach out to Finance to set these up.

Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4

Phone: 250-387-2054 | Cell: 250-480-8176 | Email: emily.white@gov.bc.ca

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*<https://www.lobbyistsregistrar.bc.ca/> ***

From: Cain, Krista A MCF:EX
Sent: Tuesday, June 19, 2018 3:24 PM
To: White, Emily MCF:EX
Cc: Wilson, Cherie MCF:EX
Subject: RE: Meetings w/ MKC, MSKC & MCJ
Hi

s.12;s.13

From: White, Emily MCF:EX
Sent: Tuesday, June 19, 2018 1:54 PM
To: Cain, Krista A MCF:EX
Cc: Wilson, Cherie MCF:EX
Subject: RE: Meetings w/ MKC, MSKC & MCJ
Importance: High

Hi Krista –

Following up on this, hoping you can get back to me today! ☺

Thank you,

Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4

Phone: 250-387-2054 | Cell: 250-480-8176 | Email: emily.white@gov.bc.ca

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*<https://www.lobbyistsregistrar.bc.ca/> ***

From: White, Emily MCF:EX
Sent: Tuesday, June 19, 2018 10:56 AM
To: Cain, Krista A MCF:EX
Cc: Wilson, Cherie MCF:EX

Subject: Meetings w/ MKC, MSKC & MCJ

Hi Krista –

Paula suggested I reach out to you to find out some info on the meetings I am to set up w/ MKC, MSKC & MCJ. s.12,s.13

s.12,s.13

s.12,s.13

Once I hear back, I

will reach out to MCJ's office to confirm dates.

Thank you,

Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4

Phone: 250-387-2054 | Cell: 250-480-8176 | Email: emily.white@gov.bc.ca

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*<https://www.lobbyistsregistrar.bc.ca/>. ***

From: [Wilson, Cherie MCF:EX](#)
To: [Chen, Katrina MCF:EX](#)
Subject: CCWG - Sept 20
Date: July 18, 2018 10:21:43 AM

Hey,

s.13

Let me know if that would work?

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.

Room 027 | Parliament Buildings | Victoria | British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Colins, Tracey L PREM:EX](#)
Cc: [Lennox, Brenda PREM:EX](#)
Subject: RE: CCWG - Sept 20
Date: July 18, 2018 10:22:31 AM

Thanks Tracey.

I have emailed MSKC with the options and will get back to you. ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Colins, Tracey L PREM:EX
Sent: Wednesday, July 18, 2018 9:52 AM
To: Wilson, Cherie MCF:EX
Cc: Lennox, Brenda PREM:EX
Subject: RE: CCWG - Sept 20

Hi Cherie

s.13

Thanks

Tracey

From: Wilson, Cherie MCF:EX
Sent: Wednesday, July 18, 2018 8:28 AM
To: Colins, Tracey L PREM:EX
Subject: CCWG - Sept 20

Hi Tracey,

s.13

September 20th Minister Chen has a ground breaking in Vancouver that we must attend.

Please let me know if this is possible.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
To: Colins, Tracey L PREM:EX
Cc: Lennox, Brenda PREM:EX
Subject: RE: CCWG - Sept 20
Date: July 18, 2018 11:01:21 AM

Hi Tracey,
MSKC said either July 24 or 25 works for the change.
Whatever day works better for everyone. I know MKC calendar has nothing in it for both days.
Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Colins, Tracey L PREM:EX
Sent: Wednesday, July 18, 2018 9:52 AM
To: Wilson, Cherie MCF:EX
Cc: Lennox, Brenda PREM:EX
Subject: RE: CCWG - Sept 20
Hi Cherie
s.13

Thanks
Tracey

From: Wilson, Cherie MCF:EX
Sent: Wednesday, July 18, 2018 8:28 AM
To: Colins, Tracey L PREM:EX
Subject: CCWG - Sept 20
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Please let me know if this is possible.
Sincerely,

Cherie Wilson

Administrative Assistant to

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Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX on behalf of MINCAL, CC MCF:EX
To: Sharma, Niki MCF:EX
Subject: MEETING: Family Service Portal Demo
Start: August 1, 2018 9:00:00 AM
End: August 1, 2018 10:00:00 AM
Location: MCFD office

From: [Wilson, Cherie MCF:EX](#)
To: [Chen, Katrina MCF:EX](#)
Subject: RE: Minister(s) briefing: Demo of the My Family Services Portal
Date: July 18, 2018 11:46:23 AM

Hey,

So Demo has been moved back to August 1st but it will be better if you went to the MCFD office to demo it as it has a better setup.

With that said you have 2 other meetings with Christine right after. Did you want to have your remaining meetings at the MCFD office or come back to our offices ?

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Chen, Katrina MCF:EX

Sent: Tuesday, July 17, 2018 1:20 PM

To: Wilson, Cherie MCF:EX

Subject: Re: Minister(s) briefing: Demo of the My Family Services Portal

I prefer August 1st, but can do 26th at 1pm if she believes it's better to get it done sooner than later. Thanks!

Thanks!

From: Wilson, Cherie MCF:EX

Sent: Tuesday, July 17, 2018 9:50 AM

To: Chen, Katrina MCF:EX

Subject: FW: Minister(s) briefing: Demo of the My Family Services Portal

Hey,

Christine would like to do the Demo of the family Services Portal earlier than August 1st. She was thinking July 26 or July 27 via Tele.

Would you like to switch the day or keep it.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Lapthorne, Carmen MCF:EX

Sent: Tuesday, July 17, 2018 9:47 AM

To: Wilson, Cherie MCF:EX

Subject: RE: Minister(s) briefing: Demo of the My Family Services Portal

I know but the portal is going live on Aug 1 so staff (not specifically Christine) need to be available to help troubleshoot potential problems/issues. The other two meetings can stay as is but Christine is hoping to move the demo of this to July 26/27. Does that work?

Carmen

From: Wilson, Cherie MCF:EX

Sent: Tuesday, July 17, 2018 9:42 AM

To: Lapthorne, Carmen MCF:EX

Subject: RE: Minister(s) briefing: Demo of the My Family Services Portal

Hey,

I see what Christine is saying but she Christine is has two other meetings with Minister Chen that morning anyways.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Lapthorne, Carmen MCF:EX

Sent: Monday, July 16, 2018 1:05 PM

To: Wilson, Cherie MCF:EX

Subject: RE: Minister(s) briefing: Demo of the My Family Services Portal

Hi –

Christine has informed me that the portal goes live on August 1 so they are hesitant to do the demo for MSKC on that day because they are anticipating high amounts of traffic on the portal and all hands on deck for support (ie) the folks that would be providing the demo for MSKC...

She is wondering if they could do this meeting via telepresence on July 26 or 27? I understand that MSKC had intended to come to Victoria for this on Aug 1 but maybe she doesn't have to anymore?

Let me know what you think would work for her...

Thanks!

Carmen

From: Wilson, Cherie MCF:EX

Sent: Wednesday, July 11, 2018 9:19 AM

To: Lapthorne, Carmen MCF:EX; White, Emily MCF:EX

Subject: RE: Minister(s) briefing: Demo of the My Family Services Portal

I will run it by MSKC and get back to you. ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Laphorne, Carmen MCF:EX

Sent: Tuesday, July 10, 2018 4:37 PM

To: Wilson, Cherie MCF:EX; White, Emily MCF:EX

Subject: RE: Minister(s) briefing: Demo of the My Family Services Portal

August 1st should work. All our staff will be in Victoria – but, I can see if Christine would like to come to Vancouver? The intention was that this could happen over conference call/screen sharing so MSKC could be in Vancouver and MCFD staff in Victoria. Let me know if that is okay with her.

Thanks,

Carmen

From: Wilson, Cherie MCF:EX

Sent: Monday, July 9, 2018 11:21 AM

To: Laphorne, Carmen MCF:EX; White, Emily MCF:EX

Subject: RE: Minister(s) briefing: Demo of the My Family Services Portal

Hi Carmen,

s.22 . If we would schedule it for August 1st. Can this meeting happen in Vancouver or preferred in Victoria?

If Victoria is preferred. I will need to run it by MSKC to see if that day works to be in Vic. ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Laphorne, Carmen MCF:EX

Sent: Monday, July 9, 2018 10:11 AM

To: Wilson, Cherie MCF:EX; White, Emily MCF:EX

Subject: Minister(s) briefing: Demo of the My Family Services Portal

Hello again,

So, sounds like staff would like to schedule these briefings as early in August as they can as the portal goes live August 1. Knowing s.22 I'm proposing separate

briefings:

MSKC: Week of July 30-August 3 s.22

MKC: Week of August 13 s.22

As this is a portal there will need to be screen sharing going on so once we pick dates I will have Christine's assistant connect w/ both of you individually to figure out the details of the meeting as they will need to come from someone who is attending.

Let me know dates and times that work for your Minister in their respective weeks.

Thanks!

Carmen

From: Lapthorne, Carmen MCF:EX

Sent: Wednesday, May 30, 2018 1:45 PM

To: White, Emily MCF:EX; Wilson, Cherie MCF:EX

Subject: NEW: Minister(s) briefing: Demo of the My Family Services Portal

Hello – me again ☺

Another MKC/MSKC briefing to set up regarding a demo of the My Family Services Portal – probably best if this can be done in person...

Attendees: Jon Barry, Carol McAlary, Kelly Douglas, Rebecca Storey, and Christine (can be done w/out Christine if need be as she is off June 11-29)

Time: 1 hour

Materials: Do not think so – just going through the portal

They have a soft launch of the portal the week of June 18 so it is recommended to do the briefing w/ MKC/MSKC after this so they can include family feedback in presentation but are flexible for Ministers schedules.

Let me know.

Thanks!

Carmen Lapthorne

Information and Privacy Coordinator

Deputy Minister's Office

Ministry of Children and Family Development

250-893-0231

From: [Wilson, Cherie MCF:EX](#)
To: [Chen, Katrina MCF:EX](#)
Subject: FW: Letter re Prototype Funding
Date: July 18, 2018 11:50:57 AM

Hey,

A response may take a bit did you want to schedule the call with Nicky Byres before or after it is sent out?

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Arora, Jasleen MCF:EX
Sent: Wednesday, July 18, 2018 11:37 AM
To: Wilson, Cherie MCF:EX
Subject: Fwd: Letter re Prototype Funding
See below! A call please

Sent from my iPhone

Begin forwarded message:

From: "Chen, Katrina MCF:EX" <Katrina.Chen@gov.bc.ca>
Date: July 18, 2018 at 11:24:29 AM PDT
To: "CC Minister MCF:EX" <CC.Minister@gov.bc.ca>
Cc: "Arora, Jasleen MCF:EX" <Jasleen.Arora@gov.bc.ca>
Subject: Re: Letter re Prototype Funding

Please thank him for the letter, send it to the Ministry for a formal response - and also set up a call for me to connect with them.

Thanks,

Katrina

From: CC Minister MCF:EX
Sent: Monday, July 16, 2018 10:10 AM
To: Chen, Katrina MCF:EX
Subject: FW: Letter re Prototype Funding
FYI

From: Chen.MLA, Katrina [<mailto:Katrina.Chen.MLA@leg.bc.ca>]

Sent: July 9, 2018 9:34 AM

To: CC Minister MCF:EX <CC.Minister@gov.bc.ca>

Subject: FW: Letter re Prototype Funding

From: Nicky Byres <nbyres@richmondchildcare.org>

Date: Monday, July 9, 2018 at 9:22 AM

To: "Chen.MLA, Katrina" <Katrina.Chen.MLA@leg.bc.ca>

Subject: Letter re Prototype Funding

Attached please find a letter from the Society of Richmond Children's Centres Board of Directors. Please acknowledge receipt.

Yours

Nicky Byres

--

Nicky Byres

Executive Director

Society of Richmond Children's Centres

www.richmondchildcare.org

"Changing the World by Honouring Childhood"

From: [Wilson, Cherie MCF:EX](#)
To: [Gunn, Paula MCF:EX](#); [Lapthorne, Carmen MCF:EX](#)
Cc: [White, Emily MCF:EX](#); [Perry, Alisma, MCF:EX](#); [Arora, Jasleen MCF:EX](#)
Subject: RE: Call for Records CFD-2018-84544 Due July 20, 2018
Date: July 18, 2018 1:01:54 PM

MSKC does have any note books for November 2017.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Gunn, Paula MCF:EX
Sent: Wednesday, July 18, 2018 12:02 PM
To: Lapthorne, Carmen MCF:EX
Cc: White, Emily MCF:EX; Wilson, Cherie MCF:EX; Morton, Kaitlin MCF:EX; Perry, Alisma, MCF:EX
Subject: RE: Call for Records CFD-2018-84544 Due July 20, 2018
I believe this will be NR but cc'g Emily and Cherie so they can confirm. (Kaitlin, can you flag this for Emily on her return please?)

From: Lapthorne, Carmen MCF:EX
Sent: Wednesday, July 18, 2018 11:55 AM
To: Gunn, Paula MCF:EX
Subject: RE: Call for Records CFD-2018-84544 Due July 20, 2018

Hi Paula,

This one isn't due for a few days – but it will be the only outstanding FOI request prior to your s.22

Thanks!

Carmen

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, July 10, 2018 12:23 PM
To: Gunn, Paula MCF:EX
Subject: NEW: Call for Records CFD-2018-84544 Due July 20, 2018

Hi Paula,

We have received the following FOI request:

Scanned images of all pages in all notebooks used by the Minister/Minister of State. (Date range for records search: From: 11/01/2017 To: 11/30/2017) Date Format: MM/DD/YYYY Please note:

this is a x-gov request.

If responsive records are held, please have them to me by **July 20, 2018** along with a harms assessment for the records.

If search and retrieval time is expected to exceed 3 hours or 200 total pages please let me know by **July 12** as we may be in a position to issue a fee estimate.

Any questions feel free to contact me at any time.

Thank you,
Carmen

From: [Wilson, Cherie MCF:EX](#)
To: [Poldrugovac, Saija FIN:EX](#)
Date: July 18, 2018 2:42:04 PM
Attachments: [Scan_20180718.pdf](#)

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: CHEWILSO [<mailto:Cherie.Wilson@gov.bc.ca>]

Sent: Wednesday, July 18, 2018 2:41 PM

To: Wilson, Cherie MCF:EX

Subject: Scan From

From: [Wilson, Cherie MCF:EX](#)
To: [Chen, Katrina MCF:EX](#)
Subject: FW: Scan From <Device Name>
Date: July 18, 2018 3:37:49 PM
Attachments: Scan_20180718.pdf

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: CHEWILSO [mailto:Cherie.Wilson@gov.bc.ca]

Sent: Wednesday, July 18, 2018 3:37 PM

To: Wilson, Cherie MCF:EX

Subject: Scan From

From: Wilson, Cherie MCF:EX
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: E129165 Katrina Chen
Date: July 19, 2018 8:45:44 AM
Attachments: Scan_20180719.pdf

Sorry Saija,

s.22

:S

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: CHEWILSO [mailto:Cherie.Wilson@gov.bc.ca]

Sent: Thursday, July 19, 2018 8:42 AM

To: Wilson, Cherie MCF:EX

Subject: Scan From

From: Wilson, Cherie MCF:EX on behalf of MINCAL, CC MCF:EX
To: Arora, Jasleen MCF:EX; Sharma, Niki MCF:EX
Subject: PHONE CALL : Pre-brief for Tricities on the 29th w/ MKC and MRF
Start: August 22, 2018 12:30:00 PM
End: August 22, 2018 1:30:00 PM
Location: Room 139 Dial: 1-877-353-9184; Participant Conference ID: **S.17**

Materials (Yes)

From: [Wilson, Cherie MCF:EX](#)
To: [Cain, Krista A MCF:EX](#)
Subject: Meeting material - ECEBC July 23
Date: July 19, 2018 9:42:19 AM

Hey,

I wanted to touch base on material for Minister Chen's ECEBC meeting Monday 23rd?

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
Sent: Tuesday, July 17, 2018 9:49 AM
To: Cain, Krista A MCF:EX
Subject: Meeting material - ECEBC July 23

Hey,

Can we have materials made up for this meeting. It would be good to get a good idea of where MSKC and ECEBC left off. ECEBC had written into us recently. s.13

s.13

Please and thank you😊

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX on behalf of MINCAL, CC MCF:EX
To: Sharma, Niki MCF:EX; Arora, Jasleen MCF:EX
Subject: MEETING w/ ECEBC
Start: July 23, 2018 11:00:00 AM
End: July 23, 2018 11:45:00 AM
Location: CO

Emily Mlieczko - Executive Director

s.13

Material Yes – Being sent at July 20th

From: Wilson, Cherie MCF:EX
To: "Jenilee Woods"
Subject: Meeting setup w/ Minsiter Chen
Date: July 19, 2018 10:48:28 AM

Hi Jenilee,

I tried calling a few times but you must be busy.

I wanted to touch base on the Roundtable meeting we were looking to set up September. I know we had discussed Sept 18 or 20th but we are hoping maybe 17th of September would be an option as we had that day open up that week.

Thank you in advance.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
To: "jtoderas@sd43.bc.ca"
Subject: Meeting August 29th
Date: July 19, 2018 10:54:17 AM

Hi Jennifer,

I wanted to give you more detail to where everyone in our camp to go when arriving at s.15 .
s.15
s.15

There will be a

buzzer that they will push.

Let me know if you have any questions. ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
To: Duguay, Ilene JTT:EX
Subject: Business cards
Date: July 19, 2018 1:12:02 PM
Attachments: QP Printing Requisition - Niki Sharma Business Cards.doc

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Lapthorne, Carmen MCF:EX](#)
Cc: [Morton, Kaitlin MCF:EX](#)
Subject: RE: NEW: MKC/MSKC briefing: s.13
Date: July 19, 2018 1:58:49 PM

9:00 am will work for MSKC.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Lapthorne, Carmen MCF:EX
Sent: Thursday, July 19, 2018 1:56 PM
To: Wilson, Cherie MCF:EX; Morton, Kaitlin MCF:EX
Subject: NEW: MKC/MSKC briefing: s.13

Hi ladies,

I've just been sent a request to set up a briefing w/ MKC and MSKC in the next 3 working days regarding and update on the s.13

Paula has said that if MKC is not available than just MSKC is fine. I'm wondering about Monday AM at 8:30 or 9:00? Conference call of course.. Kaitlin perhaps you can run it by Paula? MSKC looks more available than MKC.

Let me know. ☺

Thanks!

Carmen Lapthorne

Information and Privacy Coordinator

Deputy Minister's Office

Ministry of Children and Family Development

250-893-0231

From: Wilson, Cherie MCF:EX
To: Chen, Katrina MCF:EX
Subject: Jasleen expenses
Date: July 19, 2018 2:00:32 PM
Attachments: Scan_20180719.pdf

Hey,

Since Niki isn't here are you able to verbally approve Jasleen expenses after reviewing them. Then I will change it in the E-form? I have 4 attachments

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.

Room 027 | Parliament Buildings | Victoria | British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: CHEWILSO [mailto:Cherie.Wilson@gov.bc.ca]

Sent: Thursday, July 19, 2018 1:53 PM

To: Wilson, Cherie MCF:EX

Subject: Scan From

From: [Wilson, Cherie MCF:EX](#)
To: [Chen, Katrina MCF:EX](#)
Subject: JAsleen 2
Date: July 19, 2018 2:00:47 PM
Attachments: Scan_20180719.pdf

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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From: CHEWILSO [mailto:Cherie.Wilson@gov.bc.ca]

Sent: Thursday, July 19, 2018 1:54 PM

To: Wilson, Cherie MCF:EX

Subject: Scan From

From: [Wilson, Cherie MCF:EX](#)
To: [Chen, Katrina MCF:EX](#)
Subject: JAsleen 3
Date: July 19, 2018 2:01:07 PM
Attachments: Scan_20180719.pdf

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: CHEWILSO [mailto:Cherie.Wilson@gov.bc.ca]

Sent: Thursday, July 19, 2018 1:55 PM

To: Wilson, Cherie MCF:EX

Subject: Scan From

From: [Wilson, Cherie MCF:EX](#)
To: [Chen, Katrina MCF:EX](#)
Subject: JAsleen 4
Date: July 19, 2018 2:01:18 PM
Attachments: Scan_20180719.pdf

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: CHEWILSO [mailto:Cherie.Wilson@gov.bc.ca]

Sent: Thursday, July 19, 2018 1:55 PM

To: Wilson, Cherie MCF:EX

Subject: Scan From

From: Wilson, Cherie MCF:EX
To: Morton, Kaitlin MCF:EX; Lapthorne, Carmen MCF:EX
Subject: RE: NEW: MKC/MSKC briefing **S.13**
Date: July 19, 2018 2:33:50 PM

Alright 8:30 am it is!

Carmen- Did you want to use your call details?

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Room 027 | Parliament Buildings | Victoria | British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Morton, Kaitlin MCF:EX

Sent: Thursday, July 19, 2018 2:33 PM

To: Wilson, Cherie MCF:EX; Lapthorne, Carmen MCF:EX

Subject: RE: NEW: MKC/MSKC briefing: **s.13**

Our Minister has to be at Cambie by 10:00, so Paula advises 8:30 am

From: Wilson, Cherie MCF:EX

Sent: Thursday, July 19, 2018 2:32 PM

To: Morton, Kaitlin MCF:EX; Lapthorne, Carmen MCF:EX

Subject: RE: NEW: MKC/MSKC briefing: **S.13**

What time Kaitlin

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Morton, Kaitlin MCF:EX

Sent: Thursday, July 19, 2018 2:30 PM

To: Lapthorne, Carmen MCF:EX; Wilson, Cherie MCF:EX

Subject: RE: NEW: MKC/MSKC briefing: **s.13**

Paula says MKC could phone in from her hotel ☺

Please send call details and I'll let her know/add to her calendar

Thanks!

Kaitlin

From: Lapthorne, Carmen MCF:EX

Sent: Thursday, July 19, 2018 1:56 PM
To: Wilson, Cherie MCF:EX; Morton, Kaitlin MCF:EX
Subject: NEW: MKC/MSKC briefing: s.13

Hi ladies,

I've just been sent a request to set up a briefing w/ MKC and MSKC in the next 3 working days regarding and update on the **s.13**

Paula has said that if MKC is not available than just MSKC is fine. I'm wondering about Monday AM at 8:30 or 9:00? Conference call of course.. Kaitlin perhaps you can run it by Paula? MSKC looks more available than MKC.

Let me know. ☺

Thanks!

Carmen Lapthorne
Information and Privacy Coordinator
Deputy Minister's Office
Ministry of Children and Family Development
250-893-0231

From: Wilson, Cherie MCF:EX
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: E129192 Jasleen Arora
Date: July 19, 2018 2:52:09 PM
Attachments: E129192 Jasleen Arora.pdf

Hello,

Please see attached travel voucher form for May 18 to May27 for Jasleen Arora

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: E129195 Jasleen Arora
Date: July 19, 2018 2:53:56 PM
Attachments: E129195 jasleen Arora.pdf

Hello,

Please see attached travel voucher form for June 05 to June 17 for Jasleen Arora

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: E129201 Jasleen Arora
Date: July 19, 2018 2:54:59 PM
Attachments: E129201_Jasleen_Arora.pdf

Hello,

Please see attached travel voucher form for June 21 to July 2 for Jasleen Arora

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: E129213 Jasleen Arora
Date: July 19, 2018 3:14:56 PM
Attachments: E129213 Jasleen Arora.pdf

Hello,

Please see attached travel voucher form for July 7 to July13 for Jasleen Arora

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#) on behalf of [MINCAL, CC MCF:EX](#)
To: [Sharma, Niki MCF:EX](#); [Arora, Jasleen MCF:EX](#)
Subject: MEETING w/ ECEBC
Start: July 23, 2018 11:00:00 AM
End: July 23, 2018 11:45:00 AM
Location: CO
Attachments: [238778 IBN - ECEBC.DOCX](#)

Emily Mlieczko - Executive Director

S.13

Material Yes – Being sent at July 20th

From: [Morton, Kaitlin MCF:EX](#)
To: [Lapthorne, Carmen MCF:EX](#); [Wilson, Cherie MCF:EX](#)
Cc: [Lauvaas, Kirsten GCPE:EX](#)
Subject: RE: Materials: s.13
Date: July 20, 2018 10:44:41 AM

Ok Ill add to calendar TY!

From: Lapthorne, Carmen MCF:EX
Sent: Friday, July 20, 2018 10:43 AM
To: Morton, Kaitlin MCF:EX; Wilson, Cherie MCF:EX
Cc: Lauvaas, Kirsten GCPE:EX
Subject: Materials: s.13

Hi ladies –

I just wanted to make sure that you have both seen the attached material that will be discussed on Monday, July 23 at 8:30AM for the joint MKC/MSKC call. As Christine states below, we are expecting on more document later this afternoon.

Thanks,
Carmen

From: Massey, Christine MCF:EX
Sent: Thursday, July 19, 2018 10:44 AM
To: Gunn, Paula MCF:EX; Arora, Jasleen MCF:EX
Cc: Johnston, Karen GCPE:EX; Mayhew, Marnie MCF:EX; Cain, Krista A MCF:EX
Subject: Update:s.13

Paula and Jasleen – s.22

,s.13

s.13

s.13 The attached describes the approach and timelines. By end of day Friday, I hope to have a list of names of individuals who will be invited to participate. We'll be looking for a quick approval to proceed so that we can initiate the process next week. Please let me know if you need more information or need a briefing for MSCK or both ministers.

Thanks.
cm

From: [Wilson, Cherie MCF:EX](#)
To: [Sharma, Niki MCF:EX](#)
Cc: [Arora, Jasleen MCF:EX](#)
Subject: FW: Materials: s.13
Date: July 20, 2018 10:47:11 AM
Attachments: s.13

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Laphorne, Carmen MCF:EX
Sent: Friday, July 20, 2018 10:43 AM
To: Morton, Kaitlin MCF:EX; Wilson, Cherie MCF:EX
Cc: Lauvaas, Kirsten GCPE:EX
Subject: Materials: s.13

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Sent: Thursday, July 19, 2018 10:44 AM
To: Gunn, Paula MCF:EX; Arora, Jasleen MCF:EX
Cc: Johnston, Karen GCPE:EX; Mayhew, Marnie MCF:EX; Cain, Krista A MCF:EX
Subject: Update: s.13

Paula and Jasleen – s.22

s.13

s.13

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Thanks.

cm

From: [Wilson, Cherie MCF:EX](#)
To: [Chen,MLA, Katrina LASS:EX](#)
Subject: FW: Materials: **s.13**
Date: July 20, 2018 10:48:54 AM
Attachments: **s.13**

Hi Ladies,

Can you please print these documents out for MSKC for her briefing Monday morning at 8:30

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Lapthorne, Carmen MCF:EX
Sent: Friday, July 20, 2018 10:43 AM
To: Morton, Kaitlin MCF:EX; Wilson, Cherie MCF:EX
Cc: Lauvaas, Kirsten GCPE:EX
Subject: Materials: **s.13**

Hi ladies –

I just wanted to make sure that you have both seen the attached material that will be discussed on Monday, July 23 at 8:30AM for the joint MKC/MSKC call. As Christine states below, we are expecting on more document later this afternoon.

Thanks,

Carmen

From: Massey, Christine MCF:EX
Sent: Thursday, July 19, 2018 10:44 AM
To: Gunn, Paula MCF:EX; Arora, Jasleen MCF:EX
Cc: Johnston, Karen GCPE:EX; Mayhew, Marnie MCF:EX; Cain, Krista A MCF:EX
Subject: Update: **s.13**

Paula and Jasleen – **s.22**

s.13

s.13

s.13 The attached describes the approach and timelines. By end of day Friday, I hope to have a list of names of individuals who will be invited to participate. We'll be looking for a quick approval to proceed so that we can initiate the process next week. Please let me know if you need more information or need a briefing for MSCK or both ministers.

Thanks.

cm

From: [Wilson, Cherie MCF:EX](#)
To: [Duguay, Ilene JTT:EX](#)
Subject: FW: Updated MO Staff List and Distribution lists.
Date: July 20, 2018 11:17:17 AM
Attachments: MO Staff List - April 17 2018.docx
Importance: High

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Friday, July 20, 2018 10:50 AM
To: LP Administrative Coordinators
Subject: Updated MO Staff List and Distribution lists.
Importance: High

Good Morning my fellow Admin Coordinators,

With ^{s.22} I have assumed the duty of updating the distribution and staff lists for the Minister's offices. To ensure we continue to have accurate lists, please send any staffing changes to me and I will ensure the list is updated.

Please find attached a copy of the most recently distributed list and if there are changes please have them back to me by no later than Tuesday July 26th.

Thank you everyone and have a wonderful weekend.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

From: [Morton, Kaitlin MCF:EX](#)
To: [Brown, Edena MCF:EX](#)
Subject: RE: Dinner Invitation, PNWER Canadian Delegation----please advise
Date: July 20, 2018 12:00:24 PM
Attachments: image001.png

Okay great. Ty!~

From: Brown, Edena MCF:EX
Sent: Friday, July 20, 2018 12:00 PM
To: Morton, Kaitlin MCF:EX
Subject: RE: Dinner Invitation, PNWER Canadian Delegation----please advise
Let's let Intergovernmental affairs people respond. I will reach out to them shortly.

From: Morton, Kaitlin MCF:EX
Sent: Friday, July 20, 2018 11:59 AM
To: Brown, Edena MCF:EX
Subject: FW: Dinner Invitation, PNWER Canadian Delegation----please advise
NVM!! Sorry she will be travelling—I'll send regrets

From: Morton, Kaitlin MCF:EX
Sent: Friday, July 20, 2018 11:58 AM
To: Brown, Edena MCF:EX
Subject: FW: Dinner Invitation, PNWER Canadian Delegation----please advise
Hi Edena
Can you please advise on this invitation?
Then I'll send regrets if necessary
Kaitlin

From: Susan.Simpson@gov.yk.ca [<mailto:Susan.Simpson@gov.yk.ca>]
Sent: Friday, July 20, 2018 9:25 AM
To: Morton, Kaitlin MCF:EX
Subject: Dinner Invitation, PNWER Canadian Delegation
Good afternoon colleagues,

I will be attending PNWER with you next week on behalf of Yukon Minister of Economic Development Ranj Pillai. I wanted to reach out and suggest an informal dinner for the Canadian officials delegation on Monday, July 23 at 6:00 p.m. A shuttle has been arranged to take us to Clinkerdaggers Steakhouse at 6 p.m.

Please advise if you are interested. It is an opportunity for us to informally discuss our Canadian interests while at PNWER.

I look forward to meeting all of you.

Regards,

Paolo Gallina

MLA, Porter Creek Centre

Whitehorse, Yukon



Susan Simpson for Paolo Gallina
Executive Assistant, Caucus & Constituency

Cabinet Office, Yukon Government
Main Administration Building
Box 2703
Whitehorse, YT
Y1A 2C6
office: (867) 393-7470
cell: (867) 335-8395

From: Wilson, Cherie MCF:EX
To: s.22
Subject: RE: Minister Chen- Meeting
Date: July 20, 2018 12:21:45 PM

Hi s.22

Let's schedule for Tuesday at 10:00 am.

Minister Chen will call you with the phone number you have provided.

Thank you.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: s.22

Sent: Friday, July 20, 2018 12:19 PM

To: Wilson, Cherie MCF:EX

Subject: Re: Minister Chen- Meeting

Hi Cherie,

That would work. The original Monday afternoon works as well.

Regards,

s.22

Sent from my iPhone

On Jul 20, 2018, at 12:05 PM, Wilson, Cherie MCF:EX <Cherie.Wilson@gov.bc.ca> wrote:

Hi s.22 ,

I wanted to check in and see if Tuesday July 24th at 10:00 am worked on your end?

Thank you in advance.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
Sent: Thursday, July 19, 2018 9:56 AM
To: s.22

Subject: RE: Minister Chen- Meeting

If Monday doesn't work we can always move it to Tuesday as well in the morning?

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: s.22

Sent: Thursday, July 19, 2018 9:53 AM

To: Wilson, Cherie MCF:EX

Subject: Re: Minister Chen- Meeting

Hi Cherie,

It should be fine but I may have a meeting conflict at that time. My schedule is clear but I am expecting an important meeting to be booked on Monday. I'll let you know if that time doesn't work.

Thanks,

s.22

On 19 July 2018 at 09:40, Wilson, Cherie MCF:EX <Cherie.Wilson@gov.bc.ca> wrote:

Hi s.22

I hope you are enjoying the s.22

I am emailing hoping we can move your meeting with Minister Katrina Chen Monday after 2pm If that works?

Please let me know at your earliest convenience.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From s.22

Sent: Tuesday, July 17, 2018 5:36 PM

To: Wilson, Cherie MCF:EX

Subject: Re: Minister Chen- Meeting
Yes, that should work s.22
Thank you,
s.22

On Jul 17, 2018, at 9:56 AM, Wilson, Cherie MCF:EX
<Cherie.Wilson@gov.bc.ca> wrote:

Hi s.22 ;
No worries. Are you available for Monday July 23 at 12:30 pm ?
Thank you in advance.
Sincerely,
Cherie Wilson
Administrative Assistant to
The Hon. Katrina Chen
Minister of State for Child Care
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Room 027 | Parliament Buildings | Victoria | British Columbia | V8W 9E2
Phone: 250-356-5781 | Fax: 250-356-0201 | Email:
Cherie.Wilson@gov.bc.ca

From s.22
Sent: Monday, July 16, 2018 5:19 PM
To: Wilson, Cherie MCF:EX
Subject: Re: Minister Chen- Meeting
Hi Cherie,

s.22
s.22 . I'm
unavailable Wednesday but back on Friday and available to set up a
time for Friday onwards.
I look forward to your reply.
Regards,
s.22

Sent from my iPhone

On Jul 16, 2018, at 10:01 AM, Wilson, Cherie MCF:EX
<Cherie.Wilson@gov.bc.ca> wrote:

Hi s.22
I am emailing on behalf of Minister Katrina Chen. We
have received your email that was Sent July 4th, 2018
and thank you for emailing in.
We would like to set up a 15 min phone call with you.
Please let me know if you are available this afternoon or

Wednesday July 18,2018.

Thank you in advance.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781| Fax: 250-356-0201| Email:

Cherie.Wilson@gov.bc.ca

From: [Morton, Kaitlin MCF:EX](#)
To: [Brown, Edena MCF:EX](#)
Subject: RE: Dinner Invitation, PNWER Canadian Delegation----please advise
Date: July 20, 2018 12:44:56 PM
Attachments: [image001.png](#)

Sure ill do that after im back from lunch! ☺

Running to an appointment

From: Brown, Edena MCF:EX
Sent: Friday, July 20, 2018 12:42 PM
To: Morton, Kaitlin MCF:EX
Subject: RE: Dinner Invitation, PNWER Canadian Delegation----please advise
Ok... Got word that we can send regrets ourselves. ☺ Can you do that? Just letting them know that MKC is getting to PNWER slightly later due to an event in Vancouver.
Thanks Kaitlin,

From: Morton, Kaitlin MCF:EX
Sent: Friday, July 20, 2018 11:59 AM
To: Brown, Edena MCF:EX
Subject: FW: Dinner Invitation, PNWER Canadian Delegation----please advise
NVM!! Sorry she will be travelling—Ill send regrets

From: Morton, Kaitlin MCF:EX
Sent: Friday, July 20, 2018 11:58 AM
To: Brown, Edena MCF:EX
Subject: FW: Dinner Invitation, PNWER Canadian Delegation----please advise
Hi Edena
Can you please advise on this invitation?
Then Ill send regrets if necessary
Kaitlin

From: Susan.Simpson@gov.yk.ca [<mailto:Susan.Simpson@gov.yk.ca>]
Sent: Friday, July 20, 2018 9:25 AM
To: Morton, Kaitlin MCF:EX
Subject: Dinner Invitation, PNWER Canadian Delegation

Good afternoon colleagues,

I will be attending PNWER with you next week on behalf of Yukon Minister of Economic Development Ranj Pillai. I wanted to reach out and suggest an informal dinner for the Canadian officials delegation on Monday, July 23 at 6:00 p.m. A shuttle has been arranged to take us to Clinkerdaggers Steakhouse at 6 p.m.

Please advise if you are interested. It is an opportunity for us to informally discuss our Canadian interests while at PNWER.

I look forward to meeting all of you.

Regards,

Paolo Gallina

MLA, Porter Creek Centre

Whitehorse, Yukon



Susan Simpson for Paolo Gallina

Executive Assistant, Caucus & Constituency

Cabinet Office, Yukon Government

Main Administration Building

Box 2703

Whitehorse, YT

Y1A 2C6

office: (867) 393-7470

cell: (867) 335-8395

From: [Morton, Kaitlin MCF:EX](#)
To: [Kuharic, Rhea MCF:EX](#)
Subject: RE: CORR next week
Date: July 20, 2018 1:25:18 PM

Ill be leaving at s.22

From: Kuharic, Rhea MCF:EX
Sent: Friday, July 20, 2018 12:49 PM
To: Morton, Kaitlin MCF:EX
Subject: RE: CORR next week

Hey beautiful!

Sounds good! I will be in a meeting at 2ish and can call you this afternoon.

When are you leaving work for the day?

From: Morton, Kaitlin MCF:EX
Sent: Friday, July 20, 2018 12:37 PM
To: Kuharic, Rhea MCF:EX
Subject: CORR next week

Hi lovey!

Paula said to touch base w/ you regarding correspondence s.22

And s.22

Ill be back s.22



Kaitlin Morton
Administrative Assistant
Minister's Office- Children and Family Development
Parliament Buildings, Victoria BC
250 387-1977

From: Wilson, Cherie MCF:EX
To: McKinstry, Cindy D FIN:EX
Subject: MA Lodging
Date: July 20, 2018 2:32:49 PM

Hi Cindy,

s.22 . I was wondering if you could tell me if a MA travels to Vancouver and stays with family instead of getting a hotel. Do you know if they get compensation for that? I heard \$30 was what the MA can claim for lodging while staying with family for work purposes?

Is this correct?

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Room 027 | Parliament Buildings | Victoria | British Columbia | V8W 9E2

Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Morton, Kaitlin MCF:EX](#)
To: [Gunn, Paula MCF:EX](#); [White, Emily MCF:EX](#)
Subject: RE: my emergency contact #
Date: July 20, 2018 3:02:47 PM

Thank you! ☺ <3

From: Gunn, Paula MCF:EX
Sent: Friday, July 20, 2018 2:13 PM
To: Morton, Kaitlin MCF:EX; White, Emily MCF:EX
Subject: my emergency contact #
Hi you two, s.22
s.22

Paula Gunn

Senior Ministerial Assistant to Hon. Katrine Conroy

Minister of Children and Family Development

British Columbia Parliament Buildings | 501 Belleville St, Victoria, BC V8V 2L8
250-387-1977

From: [Wilson, Cherie MCF:EX](#)
To: [Grant, Lisa MAH:EX](#)
Subject: RE: Briefing on Childcare and Housing
Date: July 20, 2018 3:53:11 PM

Great, thanks lisa.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Grant, Lisa MAH:EX
Sent: Friday, July 20, 2018 11:32 AM
To: Wilson, Cherie MCF:EX; White, Christine MAH:EX
Subject: RE: Briefing on Childcare and Housing
I will follow up with our DMO and get back to you.

Cheers,

Lisa Grant

Administrative Assistant to the

Honourable Selina Robinson

Minister of Municipal Affairs and Housing

Room 310, Parliament Buildings

Office: 250-387-2283

From: Wilson, Cherie MCF:EX
Sent: Friday, July 20, 2018 11:00 AM
To: White, Christine MAH:EX
Cc: Grant, Lisa MAH:EX
Subject: Briefing on Childcare and Housing
Hi Christine and Lisa,

My DMO is still yet to hear from your DMO regarding our briefing we have for July 26th, could you give me an update?

Thank you in advance.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Room 027 | Parliament Buildings | Victoria | British Columbia | V8W 9E2
Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [White, Christine MAH:EX](#); [Grant, Lisa MAH:EX](#)
Subject: RE: Briefing on Childcare and Housing
Date: July 23, 2018 9:29:12 AM

Hi Christine,

Just talked to DMO and Leah hasn't heard from anyone on your side.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: White, Christine MAH:EX

Sent: Monday, July 23, 2018 9:21 AM

To: Wilson, Cherie MCF:EX; Grant, Lisa MAH:EX

Subject: RE: Briefing on Childcare and Housing

Hi Cherie,

Our SR. EA at the DMO Morgan has emailed and been in touch with Leah Walker from your DMO. She may have more information for you. We are getting our BN done and should be ready early this week. I can send over to you once we get it.

Thanks,

Christine White

Administrative Coordinator to the

Honourable Selina Robinson

Minister of Municipal Affairs and Housing

Room 310, Parliament Buildings

Cell: 250.812.8894 | Office: 250.387-6478



Please consider the environment before printing this email.

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From: Wilson, Cherie MCF:EX

Sent: Monday, July 23, 2018 8:48 AM

To: Grant, Lisa MAH:EX; White, Christine MAH:EX

Subject: RE: Briefing on Childcare and Housing

Good Morning Lisa,

Following up on my email I sent last week regarding briefing we have for July 26th, could you give me an update?

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Grant, Lisa MAH:EX

Sent: Friday, July 20, 2018 11:32 AM

To: Wilson, Cherie MCF:EX; White, Christine MAH:EX

Subject: RE: Briefing on Childcare and Housing

I will follow up with our DMO and get back to you.

Cheers,

Lisa Grant

Administrative Assistant to the

Honourable Selina Robinson

Minister of Municipal Affairs and Housing

Room 310, Parliament Buildings

Office: 250-387-2283

From: Wilson, Cherie MCF:EX

Sent: Friday, July 20, 2018 11:00 AM

To: White, Christine MAH:EX

Cc: Grant, Lisa MAH:EX

Subject: Briefing on Childcare and Housing

Hi Christine and Lisa,

My DMO is still yet to hear from your DMO regarding our briefing we have for July 26th, could you give me an update?

Thank you in advance.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Kuharic, Rhea MCF:EX](#)
Subject: Call/Msg **s.22**
Date: July 23, 2018 10:51:35 AM

Hi,
s.22

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX
To: Dhanota, Surjit LASS:EX
Subject: Heater Rm 027
Date: July 23, 2018 11:23:34 AM

Hi

I was wondering if you guys had any portable heaters available?

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Lapthorne, Carmen MCF:EX](#); [White, Emily MCF:EX](#)
Subject: RE: CFD-2018-84328
Date: July 23, 2018 1:13:59 PM

Looked at the Properties and say there is no security on my end. Maybe on Emily's computer? Don't think this is the issue

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Lapthorne, Carmen MCF:EX
Sent: Monday, July 23, 2018 12:17 PM
To: Wilson, Cherie MCF:EX; White, Emily MCF:EX
Subject: RE: CFD-2018-84328

Hi –

It's something to do when they try to convert to the program these use to redline the document – it won't allow because it says it's password protected..

From: Wilson, Cherie MCF:EX
Sent: Monday, July 23, 2018 11:39 AM
To: Lapthorne, Carmen MCF:EX; White, Emily MCF:EX
Subject: RE: CFD-2018-84328

Hi Carmen,

I don't see any password on the document. When I open the attachment it opens up.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Lapthorne, Carmen MCF:EX
Sent: Monday, July 23, 2018 11:31 AM
To: White, Emily MCF:EX
Cc: Wilson, Cherie MCF:EX
Subject: FW: CFD-2018-84328

Hi Emily,

IAO is processing the attached records for the FOI request CFD-2018-84328 and claim the attached records are password protected? I doubt this is something that either you (or Cherie in the gathering process) have done but I just want to double check.. might be due to the new uploading process I am doing but we have no idea so just thought I'd check w/ you both.

Thanks!

Carmen

From: Bertucci, Jason CITZ:EX
Sent: Friday, July 20, 2018 2:51 PM
To: Laphorne, Carmen MCF:EX
Subject: CFD-2018-84328

Hi Carmen

Apparently this is one of the emails that is password protected???? So it won't convert for us.

Is it possible someone is password protecting? If they know the password I could finish the process....

Jason Bertucci | Junior Program Analyst | Information Access Operations |

d: 250.356-7770 | **e:** jason.bertucci@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

From: Wilson, Cherie MCF:EX
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Cherie Wilson - July 2018 Purchase card Reconciliation
Date: July 23, 2018 3:08:12 PM
Attachments: CWILSON 9578 03JULY18 Receipts.pdf
WILSONC 9578 03JUL18.xlsx

Hi,

Just waiting on approval from Niki.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Sharma, Niki MCF:EX](#)
Subject: RE: Call for Records CFD-2018-84723 Due August 3, 2018
Date: July 23, 2018 3:45:12 PM

Thank you.

I will get on it. ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Sharma, Niki MCF:EX

Sent: Monday, July 23, 2018 3:43 PM

To: Wilson, Cherie MCF:EX

Subject: Fwd: Call for Records CFD-2018-84723 Due August 3, 2018

Sent from my iPhone

Begin forwarded message:

From: "Lapthorne, Carmen MCF:EX" <Carmen.Lapthorne@gov.bc.ca>

Date: July 23, 2018 at 11:06:58 AM PDT

To: "Sharma, Niki MCF:EX" <Niki.Sharma@gov.bc.ca>

Cc: "Arora, Jasleen MCF:EX" <Jasleen.Arora@gov.bc.ca>, "Gunn, Paula MCF:EX" <Paula.Gunn@gov.bc.ca>

Subject: FW: Call for Records CFD-2018-84723 Due August 3, 2018

Hi,

We have received the following FOI request:

Records of any and all emails, text messages, BBMs, slack messages, and WhatsApp messages – excluding attachments - sent from the Minister/Minister of State. (Date Range for Record Search: From 04/01/2018 To: 04/30/2018)

Please note: this is a x-gov request

If responsive records are held, please have them to me by **August 3, 2018** along with a harms assessment for the records.

If search and retrieval time is expected to exceed 3 hours or 200 total pages please let me know by **July 26** as we may be in a position to issue a fee estimate.

Any questions feel free to contact me at any time.

Thank you,

Carmen

From: [Wilson, Cherie MCF:EX](#)
To: [Lapthorne, Carmen MCF:EX](#)
Cc: [Cain, Krista A MCF:EX](#)
Subject: Material Request :Roundtable meeting with Minister Katrina Chen
Date: July 23, 2018 4:29:36 PM

Hi Carmen,

We have confirmed a round table with the City of New Westminster, and School Board. Below I have provided them with a Informal addenda that Jasleen had gave me. We will need to have correspondence check and any issues that may come up.

Christine is welcome to join the meeting. Let me know and I can set it up on our end.

Attendees:

School Board of New West:

Mark Gifford, Board Chair

Karim Hachlaf, Superintendent

Kim Morris, Secretary-Treasurer

Dave Crowe, Director Capital Projects (TBC)

City of New West:

Jonathan Cote, Mayor

Mary Trentadue, Councillor

John Stark, Senior City Planner

Ruby Campbell, Intergovernmental and Community Partnerships Manager

Thank you.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX

Sent: Monday, July 23, 2018 4:23 PM

To: 'Ruby Campbell'

Subject: RE: Roundtable meeting with Minister Katrina Chen

Hi Ruby,

I was able to connect with Mark Gifford and he has confirmed August 27th at 9:00 am – 10:00 am at City Hall.

Below I have provided you with a attendee list from the School Board and Minister Chen's. Also I have given you an informal agenda to help you prepare.

Informal Agenda:

- Share what MCFD has done so far
- Feed Back from you on what is working and what isn't regarding Child Care
- Best ways to support you/opportunities within your community

Minister Katrina Chen
Niki Sharma – Senior Ministerial Assistant
Christine Massey – ADM (TBC)
School Board of New West:
Mark Gifford, Board Chair
Karim Hachlaf, Superintendent
Kim Morris, Secretary-Treasurer
Dave Crowe, Director Capital Projects (TBC)
Thank you.
Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Ruby Campbell [<mailto:rcampbell@newwestcity.ca>]

Sent: Monday, July 23, 2018 11:40 AM

To: Wilson, Cherie MCF:EX

Subject: Roundtable meeting with Minister Katrina Chen

Hello Cherie,

Looks like Monday, August 27th 9am at New Westminster City Hall works for Mayor Jonathan Cote, Councillor Mary Trentadue, John Stark and I.

Appreciate if you can send me a list of the other meeting attendees and the agenda if you have one.

Thank you,

Ruby

Ruby Campbell | Intergovernmental and Community Partnerships Manager

T 604.515.3821 | **C** 778.773.2956 | **E** rcampbell@newwestcity.ca

🏛️ City of New Westminster | Office of the Chief Administrative Officer

511 Royal Avenue, New Westminster, BC V3L 1H9

www.newwestcity.ca

From: [Wilson, Cherie MCF:EX](#)
To: [White, Emily MCF:EX](#)
Subject: Fwd: Call for Records CFD-2018-84723 Due August 3, 2018
Date: July 24, 2018 9:07:44 AM
Attachments: Integrated Call for Records Form.pdf
ATT00001.htm

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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|British Columbia | V8W 9E2

Phone: 250-356-5781| Fax: 250-356-0201| Email:Cherie.Wilson@gov.bc.ca

Begin forwarded message:

From: "Sharma, Niki MCF:EX" <Niki.Sharma@gov.bc.ca>
Date: July 23, 2018 at 3:42:44 PM PDT
To: "Wilson, Cherie MCF:EX" <Cherie.Wilson@gov.bc.ca>
Subject: Fwd: Call for Records CFD-2018-84723 Due August 3, 2018

Sent from my iPhone

Begin forwarded message:

From: "Lapthorne, Carmen MCF:EX"
<Carmen.Lapthorne@gov.bc.ca>
Date: July 23, 2018 at 11:06:58 AM PDT
To: "Sharma, Niki MCF:EX" <Niki.Sharma@gov.bc.ca>
Cc: "Arora, Jasleen MCF:EX" <Jasleen.Arora@gov.bc.ca>, "Gunn, Paula MCF:EX" <Paula.Gunn@gov.bc.ca>
Subject: FW: Call for Records CFD-2018-84723 Due August 3, 2018

Hi,

We have received the following FOI request:

Records of any and all emails, text messages, BBMs, slack messages, and WhatsApp messages – excluding attachments - sent from the

Minister/Minister of State. (Date Range for Record Search: From 04/01/2018 To: 04/30/2018)

Please note: this is a x-gov request

If responsive records are held, please have them to me by **August 3, 2018** along with a harms assessment for the records.

If search and retrieval time is expected to exceed 3 hours or 200 total pages please let me know by **July 26** as we may be in a position to issue a fee estimate.

Any questions feel free to contact me at any time.

Thank you,

Carmen

From: [Wilson, Cherie MCF:EX](#)
To: [Lapthorne, Carmen MCF:EX](#)
Subject: RE: Confirming Minister Attendance at Child Care Awards - September 22
Date: July 24, 2018 10:04:51 AM

Hey Carmen,

Is this something Minister Chen would go to as well or just Minister Conroy?

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Lapthorne, Carmen MCF:EX

Sent: Tuesday, July 24, 2018 10:04 AM

To: White, Emily MCF:EX; Wilson, Cherie MCF:EX

Subject: FYI: Confirming Minister Attendance at Child Care Awards - September 22

Importance: Low

Hi – just a heads up that this date is confirmed and you will be receiving an IBN within a month or so regarding the evening/awards. If anything changes for the Minister's availability on this Saturday please let me know.

Thanks,

Carmen

From: Gilmour, Michelle MCF:EX

Sent: Monday, July 23, 2018 10:18 PM

To: Cain, Krista A MCF:EX; Kuharic, Rhea MCF:EX

Subject: Confirming Minister Attendance at Child Care Awards

Hi Krista—and in her absence, Rhea.

Teresa Butler asked me to reach out to confirm that September 22, 2018 is in the Ministers' calendars for the Child Care Awards of Excellence dinner and presentation in Richmond. We did select the date based on Ministers' availability, but just wanting to double-check it's still a go. Please let me know if there is any other information you need at this time; an Information Note will be done by our shop once the award selection is complete in mid- to late August.

Thank you,

Michelle

Michelle Gilmour ECE, BA (CYC)

Manager, Child Care Policy

Child Care Policy Branch

Ministry of Children and Family Development

Email: Michelle.Gilmour@gov.bc.ca

Phone: 778-698-7367 / Mobile: 778-587-4648

Offering acknowledgment in honour of the traditional keepers of this land, the Lekwungen people, known today as the Esquimalt and Songhees Nations...

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and or privileged information. Any distribution, copying or other use by anyone else is strictly prohibited. If you have received this e-mail in error, please delete this e-mail and any attachments that are with it.

From: [Wilson, Cherie MCF:EX](#)
To: [Lapthorne, Carmen MCF:EX](#); [White, Emily MCF:EX](#)
Subject: RE: Confirming Minister Attendance at Child Care Awards - September 22
Date: July 24, 2018 10:07:44 AM

Everything looks good on Minister Chens side.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Lapthorne, Carmen MCF:EX
Sent: Tuesday, July 24, 2018 10:04 AM
To: White, Emily MCF:EX; Wilson, Cherie MCF:EX
Subject: FYI: Confirming Minister Attendance at Child Care Awards - September 22
Importance: Low

Hi – just a heads up that this date is confirmed and you will be receiving an IBN within a month or so regarding the evening/awards. If anything changes for the Minister's availability on this Saturday please let me know.

Thanks,

Carmen

From: Gilmour, Michelle MCF:EX
Sent: Monday, July 23, 2018 10:18 PM
To: Cain, Krista A MCF:EX; Kuharic, Rhea MCF:EX
Subject: Confirming Minister Attendance at Child Care Awards
Hi Krista—and in her absence, Rhea.

Teresa Butler asked me to reach out to confirm that September 22, 2018 is in the Ministers' calendars for the Child Care Awards of Excellence dinner and presentation in Richmond. We did select the date based on Ministers' availability, but just wanting to double-check it's still a go. Please let me know if there is any other information you need at this time; an Information Note will be done by our shop once the award selection is complete in mid- to late August.

Thank you,

Michelle

Michelle Gilmour ECE, BA (CYC)
Manager, Child Care Policy
Child Care Policy Branch
Ministry of Children and Family Development
Email: Michelle.Gilmour@gov.bc.ca
Phone: 778-698-7367 / Mobile: 778-587-4648

Offering acknowledgment in honour of the traditional keepers of this land, the Lekwungen people, known today as the Esquimalt and Songhees Nations...

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have received this e-mail in error, please delete this e-mail and any attachments that are with it.

222

BLACKTOP & CHECKER
CABS#74
777 PACIFIC ST
VANCOUVER BC

CARD TYPE
DATE 2018/06/02
TIME 1553 07:16:41
CLERK ID 1
RECEIPT NUMBER
C85025523-001-807-001-0

s.17

PURCHASE
AMOUNT \$28.50
TIP \$1.50
TOTAL

\$30.00

MasterCard
A0000000041010
0C773C3DDBABA163
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3A38BEA8CB03398C

APPROVED

AUTH# 101641 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

2121 HARTLEY AVENUE
COQUITLAM BC V3K 6Z3
6045241111

SALE

Server #: 000001
Batch #: 415
06/02/18
APPR CODE: 164301
REF#: 00000005
SEQ: 415001001005
13:43:01

s.17

AMOUNT	\$26.70
TIP	\$2.67
TOTAL	\$29.37

00 - APPROVED - 001

s.17

Thank You
Please Come Again
BEL AIR TAXI #057
COQUITLAM BC
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BLACKTOP & CHECKER

CABS#112

777 PACIFIC ST

VANCOUVER BC

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CARD TYPE MASTERCARD
DATE 2018/06/05
TIME 17:31:14
CLERK ID 7871
RECEIPT NUMBER C85018924-001-835-003-0

PURCHASE
AMOUNT \$15.00
TIP \$1.50
TOTAL \$16.50

s.17

APPROVED

AUTH# 203114

THANK YOU

01-027

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DUPLICATE

BLACKTOP & CHECKER
CABS#371
777 PACIFIC ST
VANCOUVER BC

DUPLICATE

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CARD TYPE
DATE 2018/06/21
TIME 1373 07:34:41
CLERK ID 1
RECEIPT NUMBER
C85040483-001 048-001-0

PURCHASE
AMOUNT \$34.60
TIP \$1.50
TOTAL \$36.10

s.17

APPROVED
AUTH# 103441 01-027
THANK YOU

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Blacktop & Checker
777 Pacific St
Vancouver BC
Canada V6C 1A6
Tel: 604-681-1111
Fax: 604-681-1112
www.blacktopchecker.com

[illegible]

SURDELL TAXI 090
12975 84TH AVE V3W1B3
SURREY BC

SURREY BC

20359406

PURCHASE

06-21-2018

23:32:42 s.17

Trace # 040042 Operator 199
F82035940601

Inv. # 3539

Auth # 023242

RRN 001210012

Purchase

\$28.00

tip

\$3.36

Total

531.36

(00) APPROVE - THANK YOU

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Customer copy

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DATE 2018/06/21

TIME 0652 13:02:29

RECEIPT NUMBER

C82023627-001-048-004-0

PURCHASE

AMOUNT	\$26.25
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TIP \$3.94

TOTAL

\$30.19

s.17

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AUTH# 160230 01-027

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University
Chris Wilson
Administrative Assistant
Barbara Karpman (Chair)
Member of the 1st Vice Chair
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Phone: (503) 746-3600
Fax: (503) 746-3600
Email: info@oregonvotes.gov
Web: www.oregonvotes.gov

*** PURCHASE ***
06-21-2018 19:49:05
Acct # *****1794 C

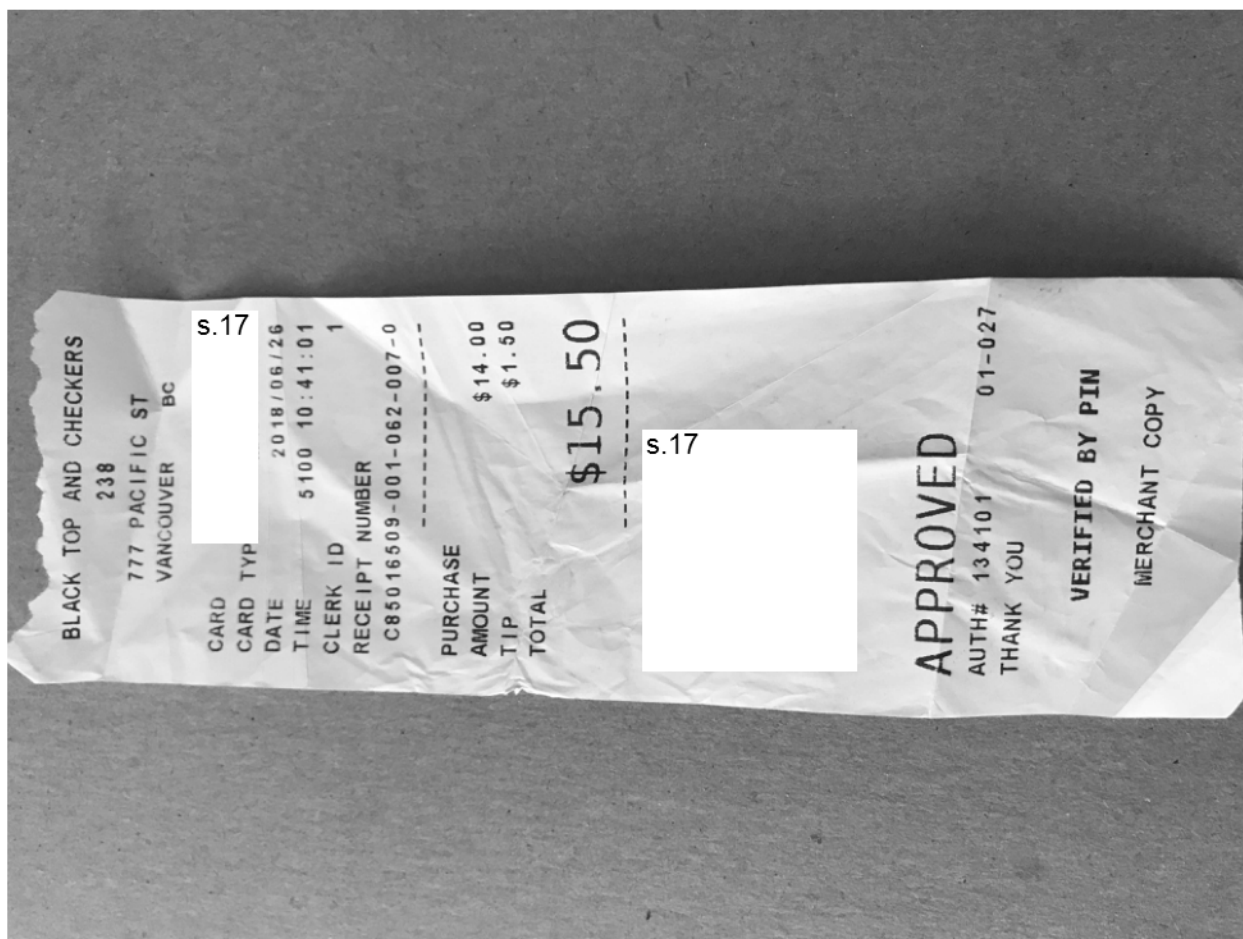
Trace # 6384
Inv. # 7280
RRN 001178004

Purchase	\$26.90
Tip	\$1.50
Total	\$28.40

(001) APPROVED-THANK YOU

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s.17

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CARD TYPE
DATE 2018/06/29
TIME 0253 09:43:21
CLERK ID 1
RECEIPT NUMBER
C85054236-001-034-004-0

PURCHASE
AMOUNT \$24.30
TIP \$1.50
TOTAL

\$25.80

s.17

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AUTH# 124321 01-027
THANK YOU

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From: Wilson, Cherie MCF:EX
To: White, Christine MAH:EX
Subject: Briefing on Childcare and Housing
Date: July 24, 2018 10:50:37 AM

Hi Christine,
Attendees that will be on the call Thursday.
Minister Chen
Niki Sharma, Senior Ministerial Assistant
Christine Massey, ADM
Andy Davidson, Director
Allison Bond, DM – for Minister Conroy
Could you provide who will be on the call on your side?
Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [Sharma, Niki MCF:EX](#)
Subject: FW: MCF - Approval needed by July 31 - June Calendar - Chen
Date: July 24, 2018 11:08:28 AM
Attachments: [Chen, Katrina.pdf](#)
[Calendar Proactive Approval Form - June.docx](#)

Hey,

Minister Chen's Calendar for June has come back from CITZ OPEN INFOGROUP CITZ for you to review it. If you approve send me a email with it saying "Approved" and I will send it back. ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: CITZ OPEN INFOGROUP CITZ:EX

Sent: Tuesday, July 24, 2018 10:28 AM

To: Wilson, Cherie MCF:EX

Cc: CITZ OPEN INFOGROUP CITZ:EX

Subject: MCF - Approval needed by July 31 - June Calendar - Chen

Thank you for sending your calendar(s) to Open Information for the month of June 2018. Your calendar(s) has been reviewed by an Open Information analyst and any information that required redaction has been removed.

Please review and approve the attached redline version of your calendar(s).

Please reply to this email to CITZ OPEN INFOGROUP (Open.InfoGroup@gov.bc.ca) by July 31, 2018 indicating your approval for publication. If you identify any redaction revisions, please indicate this in your email.

For your convenience, the attached approval form is available to you. Alternatively, you may indicate your approval by replying directly to this email.

If you have any questions or concerns, please contact any member of the Open Information team directly or through reply to this email address.

Many thanks,

IAO Open Information Team

Ryan Schumm

Neil Frelick

Matthew Prodan, A/Manager

From: [Wilson, Cherie MCF:EX](#)
To: [Chen.MLA, Katrina LASS:EX](#)
Subject: FW: Premier in Burnaby Sunday from 10:30 to Noon
Date: July 24, 2018 1:57:45 PM

FYI – I know s.22 let her know anyways

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Scambler, Teresa [<mailto:Teresa.Scambler@leg.bc.ca>]

Sent: Tuesday, July 24, 2018 1:57 PM

To: Keane, Amber LASS:EX; Kang, Gurbrinder LASS:EX; Wilson, Cherie MCF:EX; Jones, Cate LASS:EX

Subject: FW: Premier in Burnaby Sunday from 10:30 to Noon

Hi,

The Premier will be in Burnaby on Sunday for the Chinese Culture Festival at Swangard Stadium. He will be there from 10:30 to Noon.

The Premier will watch the parade, say a few words and watch some of the performances before he has to depart.

FYI Minister Chen and MLA Janet Routledge will not be attendance.

Thanks

Teresa

From: Behrens, Marlene GCPE:EX [<mailto:Marlene.Behrens@gov.bc.ca>]

Sent: Tuesday, July 24, 2018 1:45 PM

To: Scambler, Teresa ; Vasilev, Susan

Subject: Premier in Burnaby

Hi Teresa and Susan,

I'm hoping you can help me get the word out to the Burnaby MLAs- Joleen suggested you would be the people I should speak with.

The Premier will be attending the Chinese Culture Festival at Swangard Stadium in Burnaby this weekend. He will be there from about 10:30-12:00; the plan is for him to watch the parade, say a few words as part of the speeches, and watch part of the performance before he leaves.

Can you let me know what the best way is to reach out to the MLAs and ensure they all know he will be there?

Thanks,

Marlene Behrens | Event Coordinator

Government Communications and Public Engagement

778-584-1253 | Marlene.Behrens@gov.bc.ca

From: [Wilson, Cherie MCF:EX](#)
To: [White, Emily MCF:EX](#)
Subject: RE: August 29 meeting
Date: July 24, 2018 2:26:54 PM

s.13

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: White, Emily MCF:EX

Sent: Tuesday, July 24, 2018 2:18 PM

To: Wilson, Cherie MCF:EX

Subject: RE: August 29 meeting

Hey I notice in this email you say 10am – 11am, but in the calendars it's 10 – 11:30. Keeping it for that full hour and a half, or good to change it to 10am – 11am?

Best,

Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4

Phone: 250-387-2054 | Cell: 250-480-8176 | Email: emily.white@gov.bc.ca

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From: Wilson, Cherie MCF:EX

Sent: Thursday, July 19, 2018 8:39 AM

To: Cain, Krista A MCF:EX; Lapthorne, Carmen MCF:EX

Cc: White, Emily MCF:EX

Subject: RE: August 29 meeting

Adding Emily to the email for Conroy. ☺

The ministers will have Niki and most likely Paula at this meeting. Staff could call in if needed maybe that can be determined at the pre-brief on how everything goes. There will be too many people in the room to have them physically there.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Cain, Krista A MCF:EX

Sent: Thursday, July 19, 2018 8:29 AM

To: Wilson, Cherie MCF:EX; Lapthorne, Carmen MCF:EX

Subject: RE: August 29 meeting

Good morning Cherie

I will query Christine for attendees for this pre-brief. Do the ministers also want staff at the tri-cities meeting on Aug 29?

Thx

From: Wilson, Cherie MCF:EX

Sent: Thursday, July 19, 2018 8:25 AM

To: Cain, Krista A MCF:EX; Lapthorne, Carmen MCF:EX

Subject: August 29 meeting

Hi Ladies,

We have scheduled a pre-brief August 22/2018 with Minister Fleming and his staff before we have our meeting with Tricities August 29th.

Minister Flemings office has given me a list of attendees for this pre-brief that I have provided below. Minister Conroy will also be joining us. If Christine Massey avail and whoever you think would be appropriate for this meeting for both Minister Chen and Conroy. We will need materials for this meeting.

Pre-brief meeting will be held at 12:30-1:30 in the Rattenbury room 139

Minister Flemings attendees

- Veronica Harrison, Sr. Ministerial Assistant
- Scott MacDonald, Deputy Minister
- Reg Bawa, Assistant Deputy Minister
- Jennifer McCrea, Assistant Deputy Minister

Thanks ladies.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wilson, Cherie MCF:EX

Sent: Tuesday, July 17, 2018 11:06 AM

To: Cain, Krista A MCF:EX

Subject: FW: August 29 meeting

Hey,

Can you create materials for this meeting with Trinities. They have given us a agenda which is below email. Also if you could run the names of the attendees that is listed below was well. ☺

This meeting will take place August 29th hoping to have materials by Friday 24th of August for the minister to prepare. ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Toderas, Jennifer [<mailto:jtoderas@sd43.bc.ca>]

Sent: Wednesday, July 11, 2018 1:01 PM

To: Wilson, Cherie MCF:EX

Subject: RE: August 29 meeting

Cherie –

Please also add to the list of attendees:

Chris Nicolls, Secretary-Treasurer/CFO

Patricia Gartland, Superintendent/CEO

I will confirm with you closer to the date which of the Mayor's accept the invitation and how many Trustees will be attending.

As for the agenda, the School Board and Mayors would like to discuss child care resources and facilities in the Tri-Cities area. This is an opportunity for us to share how we have resourced our school facilities in support of childcare over the years (we will share our report on this) and how the increasing student population and growing school space pressures which is curtailing our ability to keep the status quo on space availability in a growing community. It is also an opportunity for us to share the relationship we have with the Tri-Cities Early Childhood Development group. A chance for a conversation to further this understanding.

Do you have a specific floor or meeting room we can provide to direct attendees to the specific location of the meeting?

Thank you!

-Jennifer

Jennifer Toderas

Executive Assistant to the Secretary-Treasurer/CFO

SCHOOL DISTRICT 43 (COQUITLAM)

550 Poirier Street, Coquitlam, BC V3J 6A7

P: 604-939-9201 **F:** 604-939-7828

E: jtoderas@sd43.bc.ca | www.sd43.bc.ca

Learning For a Lifetime

From: Wilson, Cherie MCF:EX

Sent: July 11, 2018 10:12 AM

To: Toderas, Jennifer

Subject: RE: August 29 meeting

Good Morning Jennifer,

I want to confirm VCO location and time with you.

Time:

August 29th at 10:00 to 11:00am

The address is :

999 Canada Place

Vancouver, B.C. Canada V6C 3T4

Everyone that is attending the meeting will be on the VCO list. It is vital to let me know of any names I am missing from your side. I have provided the following names below that I have so far from you in yellow.

Also, If you could provide me with a little agenda of what you are wanting to discuss so we have a good idea for all Ministers to prepare.

Minister Katrina Chen

Niki Sharma

Jasleen Arora

Minister Rob Fleming

Will Maartman

Minister Conroy TBC

Paula Gunn TBC

Mayors:

Mayor Richard Stewart

Mayor Greg Moore

Mayor Ralph Drew

Mayor Mike Clay

Mayor John McEwen

Executive TBD

Executive TBD

School Board 43 :

Kerri Palmer Isaak

Michael Thomas

Carol Cahoon

Chuck Denison

Barb Hobson

Lisa Park

Judy Shirra

Diane Sowden

Keith Watkins

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Toderas, Jennifer [<mailto:jtoderas@sd43.bc.ca>]

Sent: Monday, July 9, 2018 1:21 PM

To: Wilson, Cherie MCF:EX

Subject: August 29 meeting

Cherie – I tried calling, but you seem to be on the other line. 10:00am on August 29 would be great for us. To confirm, you already have space at the convention centre for this meeting?

Feel free to give a call so we can chat!

-Jennifer

Jennifer Toderas

Executive Assistant to the Secretary-Treasurer/CFO

SCHOOL DISTRICT 43 (COQUITLAM)

550 Poirier Street, Coquitlam, BC V3J 6A7

P: 604-939-9201 **F:** 604-939-7828

E: jtoderas@sd43.bc.ca | www.sd43.bc.ca

Learning For a Lifetime

From: CC Minister MCF:EX
To: s.22
Subject: RE: Expecting Response..
Date: July 24, 2018 4:29:23 PM

Good Afternoon s.22

I am emailing on behalf of Minister Chen. We unfortunately cannot find your earlier email you had sent this week.

Could you please send it to us again.

We are sorry for the inconvenience.

Sincerely,

Cherie Wilson
Administrative Assistant to
The Hon. Katrina Chen
Minister of State for Child Care

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Phone: 250-356-5781| Fax: 250-356-0201| Email: Cherie.Wilson@gov.bc.ca

-----Original Message-----

From s.22
Sent: Tuesday, July 24, 2018 3:28 PM
To: CC Minister MCF:EX
Subject: Expecting Response..

Hello my dear.

I have been expecting your response based on the email I sent you few days ago. Please, study my mail and respond back to me as the matter is becoming late. Expecting your urgent response.

Yours Sincerely,

s.22

From: [Wilson, Cherie MCF:EX](#)
To: [Chen, MLA, Katrina LASS:EX](#)
Subject: FW: Save the Date - PICS Annual Fundraiser, Oct. 6, 2018
Date: July 24, 2018 4:31:18 PM
Attachments: image004.png

Hey, Could you ask if MSKC would like to attend this event? Primer Horgan will be a key speaker.
Please and thank you. ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Judy Pavlovic [<mailto:Judy.Pavlovic@pics.bc.ca>]

Sent: Tuesday, July 24, 2018 2:53 PM

To: Judy Pavlovic

Subject: Re: Save the Date - PICS Annual Fundraiser, Oct. 6, 2018

Mark Your Calendar! You're invited to...

Join us for a night of elegance at PICS annual fundraiser on October 6, 2018.

The fundraiser for PICS Diversity Village, a revolutionary senior care community will provide urgently needed long-term care for seniors from all walks of life.



Date: Saturday, October 6, 2018

Time: 6:00 pm – 10:00 pm

Place: Mirage Banquet Hall, 17767 64 Avenue, Surrey BC

Keynote Speaker: Premier John Horgan

All proceeds benefit PICS Diversity Village:

Live Where The World Lives

Help us make a difference in the lives of those we love.

Please confirm your attendance by August 14th, 2018.

We hope to see you there!

Regards,

Judy Pavlovic

Executive Administrative Assistant

Progressive Intercultural Community Services (PICS) Society

Unit #205, 12725 - 80th Avenue, Surrey, BC V3W 3A6

Tel: 604.596.7722, ext: 105 **Fax:** 604.596.7721

www.pics.bc.ca



**PICS MEGA JOB FAIR
VANCOUVER 2018**

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From: CC Minister MCF:EX
To: s.22
Subject: RE: Expecting Response..
Date: July 25, 2018 9:40:39 AM

Dear s.22

We didn't receive your pervious email that you state below. If you could resend your first email to up with your concern or question we would be more than happy to respond.

Thank you in advance.

Sincerely,

Cherie Wilson
Administrative Assistant to
The Hon. Katrina Chen
Minister of State for Child Care

In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at:
<https://www.lobbyistsregistrar.bc.ca/>.

Room 027 | Parliament Buildings | Victoria |British Columbia | V8W 9E2
Phone: 250-356-5781| Fax: 250-356-0201| Email: Cherie.Wilson@gov.bc.ca

-----Original Message-----

From: s.22
Sent: Tuesday, July 24, 2018 1:53 PM
To: CC Minister MCF:EX
Subject: Expecting Response..

Hello my dear.

I have been expecting your response based on the email I sent you few days ago. Please, study my mail and respond back to me as the matter is becoming late. Expecting your urgent response.

Yours Sincerely,

s.22

From: Wilson, Cherie MCF:EX
To: 77000 Shared Services BC Service Desk CITZ:EX
Subject: Jasleen Arora IDIR
Date: July 26, 2018 9:37:21 AM

Hi Kyle,

Jasleen Arora is having trouble getting into her acct. Her IDIR is 's.15 and she can be reached at 778-584-0267

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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From: [Wilson, Cherie MCF:EX](#)
To: [Chen, Katrina MCF:EX](#)
Cc: [Sharma, Niki MCF:EX](#)
Subject: RE: Meeting about Child Care
Date: July 26, 2018 10:54:10 AM

I will give her a call today. Would 30 mins be enough time?

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Chen, Katrina MCF:EX
Sent: Thursday, July 26, 2018 10:49 AM
To: Wilson, Cherie MCF:EX
Cc: Sharma, Niki MCF:EX
Subject: Fw: Meeting about Child Care

Hi Cherie,

Can you please arrange an appointment for me to meet with Cheryl Song (please see email below) perhaps during the last two weeks of August at my community office on a Monday or Wednesday (CC days)?

Cheryl is an ECE instructor. We met briefly at an event and she gave some pretty good feedback and suggestions. She said she may also bring colleagues from the same field for a chat so please check with her if she can bring others.

Thanks!

Katrina

From: Cheryl Song
Sent: Tuesday, July 24, 2018 11:41 PM
To: k.chen@leg.bc.ca; Chen, Katrina MCF:EX
Subject: Meeting about Child Care

Hon. Katrina Chen,

It was great meeting and to get a chance to speak with you about child care issues, on Saturday, July 21, 2018, at the Bagel Coffee House, Kensington Square.

Thank you for all your hard work in the child care field. It is wonderful to see and hear the many positive changes in the child care field.

Working with children and families is my passion and true calling. To me, working with children and their families has been most amazing and rewarding job! In addition to that, I also teach and mentor new early childhood educators in the field, and it has been great

learning experience.

As discussed, it'd be great if we can have a meeting to discuss about some child care issues. I can meet at a time that is convenient for you. I can be reached via my email at

s.22

Thank you very much.

Sincerely,
Cheryl Song

From: [Wilson, Cherie MCF:EX](#)
To: [Arora, Jasleen MCF:EX](#)
Subject: FW: MLA/Ministry Title in the Greeting Letter
Date: July 26, 2018 10:56:36 AM
Attachments: 20180726104130.pdf

Any suggestions on where to ask

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

From: Wei, Jessica [<mailto:Jessica.Wei@leg.bc.ca>]

Sent: Thursday, July 26, 2018 10:54 AM

To: Wilson, Cherie MCF:EX

Subject: MLA/Ministry Title in the Greeting Letter

Hi Cherie,

Attached hereto please find a page from **Taiwan Chamber of Commerce in Canada's** program booklet.

Katrina found that Minister George Chow's greeting letter has both MLA and Ministry titles on it and she would like to know under what circumstances she can have both MLA and Minister titles on the letter.

Some organizations introduce her as a MLA because they only see her title as a MLA in the greeting letter.

Thank you and it's not a priority :)

Best Regards,

Jessica Wei

Constituency Assistant to

Katrina Chen, MLA Burnaby-Lougheed

P: 604-660-5058 | F: 604-660-5074

From: Wilson, Cherie MCF:EX
To: Chen, Katrina MCF:EX; Sharma, Niki MCF:EX; Arora, Jasleen MCF:EX
Subject: FYI - Langley Round table
Date: July 27, 2018 9:00:18 AM

I have Confirmed Langley Roundtable at CCRR September 17th at 6:30pm

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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Phone: 250-356-5781 | Fax: 250-356-0201 | Email: Cherie.Wilson@gov.bc.ca

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From: [Wilson, Cherie MCF:EX](#)
To: [Sharma, Niki MCF:EX](#)
Subject: Helijet - s.15

From: [Wilson, Cherie MCF:EX](#)
To: [Sharma, Niki MCF:EX](#)
Subject: Helijet - s.15

From: [Wilson, Cherie MCF:EX](#)
To: [Chen, Katrina MCF:EX](#)
Subject: RE: Review: Niki Expenses
Date: July 27, 2018 3:20:42 PM

Yes they were sent to her as well ☺

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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From: Chen, Katrina MCF:EX
Sent: Friday, July 27, 2018 3:20 PM
To: Wilson, Cherie MCF:EX
Subject: Re: Review: Niki Expenses

Looks good to me - please make sure Niki also reviews them. Thanks!

From: Wilson, Cherie MCF:EX
Sent: Friday, July 27, 2018 2:36 PM
To: Chen, Katrina MCF:EX
Subject: Review: Niki Expenses

Hey,

Let me know when approved. ☺ I will be sending yours to Niki to review as well.

Sincerely,

Cherie Wilson

Administrative Assistant to

The Hon. Katrina Chen

Minister of State for Child Care

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