

November 19th, 2018

Bulkley Valley Child Development Centre
PO Box 995/3350 Poplar Road
Smithers, BC V0J 2N0]
Attention: Kerri Bassett

Dear Kerri Bassett:

RE: Service Agreement QT091180E1

This letter is to notify you that the above noted Agreement will terminate as of March 31, 2019 pursuant to the *Terms and Conditions of the Service Agreement* clauses 47 (b). Please note you will receive a Modification Agreement highlighting the contract term change.

Our Ministry appreciates the work that you and your colleagues have done over the past years to improve coordination and share community-based information with families. We recognize it takes an array of partners and levels of government to support young children and their families.

Over the past 12 months, the Ministry of Children and Family Development has worked to examine how we support early years services. Our main goal is to improve consistency and access to direct early years services across our province. As a result, the Ministry has created an *Early Years Service Framework* outlining the services supported by the Ministry in the early years. To support implementation of the Framework, a decision has been made to realign Ministry investments to reinvest these funds to direct early years services effective April 1, 2019. Given the scope and mandate of Early Years Centres, it has been decided that this initiative will conclude March 31, 2019 and funds will be reallocated to direct services via a Request for Proposal (RFP) process.

A Notice to Vendors is currently posted on BC Bid (bcbid.gov.bc.ca Notice to Vendors: Early Years Service Framework) outlining our Ministry's commitment to implement the *Early Years Service Framework* through a RFP process which will see newly established early years Service Agreements in place for April 2019.

The Ministry believes that having additional services such as parent/child drop-in programs, parenting supports and early childhood development programs will increase support to parents, build stronger peer to peer relationships, and promote families' sense of belonging. Agencies are invited to submit a proposal to the RFP planned for direct early years services in November 2018.

Thank you once again for your commitment to the children and families in your community. Please feel free to contact me if you have any questions or concerns.

Thank you,



Emily Horton
Executive Director
Early Years and Inclusion
Emily.Horton@gov.bc.ca

MODIFICATION AGREEMENT No. 5

BETWEEN

HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA,
represented by the Minister of Children and Family Development (the "Province", "we", "us", or
"our", as applicable)

AND

THE BULKLEY VALLEY CHILD DEVELOPMENT CENTRE SOCIETY (the "Contractor" "you" or
"your" as applicable)

BACKGROUND

A. The parties entered into an agreement dated **December 1st, 2018**, identified as Ministry
Contract No.: **QT091180E1** (the "Agreement").

B. The parties have agreed to modify the Agreement.

AGREEMENT

The parties agree as follows:

Schedule A

Agreement QT091180E1 will be terminated in accordance with the Terms and Conditions of the
Service Agreement clauses 47 (b) and the new end date of the agreement is March 31st, 2019.

Schedule B

Total contract aggregate is now \$229,217.26 and payments will follow the below schedule:

December 2018	\$4,607.93
January 2019	\$4,607.93
February 2019	\$4,642.74
March 2019	\$4,642.74

Schedule I

In accordance with the reporting schedule in 4.1 you will provide us with the following:

- I. Year-end report relating to your Strategic Work Plan by April 30th, 2019

Reports should be sent to EarlyYearsOffice@gov.bc.ca and MCFKcontract@gov.bc.ca.



(7) In all other respects, the Agreement is confirmed.

SIGNED AND DELIVERED on the ____ day of _____, 2018 on behalf of the Province
by its duly authorized representative:

(Authorized Representative)

Emily Horton

SIGNED AND DELIVERED on the ____ day of _____, 2018 on behalf of the Contractor
(or by an authorized signatory of the Contractor
if a corporation):

(Contractor or Authorized Signatory)

Kerri Bassett