

Stojkovic, Josipa MCF:EX

From: Barry, Jonathan MCF:EX
Sent: June 11, 2018 4:00 PM
To: Davidson, Andy MCF:EX; Butler, Teresa MCF:EX; Cotie, Kate L MCF:EX
Cc: Wetherill, Anne MCF:EX
Subject: FW: Universal Child Care Prototype Sites - Expression of Interest

Here come all the various unique scenarios....see two questions below.

s.13

From: Sandra Menzer [mailto:smenzer1@gmail.com]
Sent: Monday, June 11, 2018 9:48 AM
To: Barry, Jonathan MCF:EX
Subject: Re: Universal Child Care Prototype Sites - Expression of Interest

Hi Jon! hope you had a good weekend!

thanks for sending this along! I do have two questions please: one general, one wearing my consulting for the YWCA hat...and I apologize if you are not the person responsible for this piece—I got overwhelmed by titles at PCCC hahahah.

s.13

Is it possible to arrange a quick conference call with Shannon Newman Bennet from the YWCA and myself to figure this out?

We both have time today or Wednesday afternoon.

Thanks, so much.
cheers. Sandra

On Jun 8, 2018, at 5:03 PM, Barry, Jonathan MCF:EX <Jonathan.Barry@gov.bc.ca> wrote:

Dear Child Care Stakeholder,

As of this morning, the Province is inviting **Expressions of Interest (EOI)** from existing licensed child care providers that will result in close to 1,800 child care spaces being supported under a Universal Child Care Prototype Site initiative.

This initiative will test the funding models and operational supports that will be required to model \$10-a-day child care over the next 18 months, and will help the Province move towards universality over the next 10 years. Parents with children in the prototype sites will pay \$10 or less a day for full-time child care.

Child care providers interested in this opportunity can learn more by participating in **informational webinars** held at 5:30 p.m. on Wednesday, June 20, Wednesday, June 27, and Wednesday, July 4. To join any one of the webinars go the link at: <http://video.web.gov.bc.ca/mcfd/live>

See the Information Bulletin for more information: <https://news.gov.bc.ca/17362> or visit gov.bc.ca/childcareprototypesites

Please feel free to distribute this email with your contacts.

If you have any questions please feel free to contact me.

Yours sincerely,

Jonathan Barry

Executive Director | Child Care Capital, Community, and ECE Registry Services
Early Years and Inclusion Division
Office: 778-698-5313

Stojkovic, Josipa MCF:EX

From: Davidson, Leah MCF:EX
Sent: June 13, 2018 1:22 PM
To: Davidson, Andy MCF:EX
Cc: Hold - 190625 - Bailey, Kiera MCF:EX; Barry, Jonathan MCF:EX; Butler, Teresa MCF:EX; Van Egmond, Sheena C MCF:EX
Subject: RE: ELCC & CCOF Requirements

I think if the organisation has the history, that covers the intent of the requirement.

From: Davidson, Andy MCF:EX
Sent: Wednesday, June 13, 2018 12:45 PM
To: Davidson, Leah MCF:EX
Cc: Bailey, Kiera MCF:EX; Barry, Jonathan MCF:EX; Butler, Teresa MCF:EX; Van Egmond, Sheena C MCF:EX
Subject: FW: ELCC & CCOF Requirements

Thoughts? The Y has some newer facilities that they may be interested in applying for – and while they don't at that location have two years, clearly they are an established provider overall?

Where should we look to draw the line here?

From: Van Egmond, Sheena C MCF:EX
Sent: Wednesday, June 13, 2018 12:43 PM
To: Davidson, Andy MCF:EX
Subject: FW: ELCC & CCOF Requirements

Hi Andy, for discussion with Jon and Theresa.

2 year CCOF requirement question.

s.13

Sheena

Stojkovic, Josipa MCF:EX

From: Hold - 190625 - Bailey, Kiera MCF:EX
Sent: June 15, 2018 2:53 PM
To: Davidson, Andy MCF:EX
Cc: Davidson, Leah MCF:EX; Brown, Jasmin MCF:EX; Van Egmond, Sheena C MCF:EX
Subject: RE: Prototypes site scoring meeting

Hi Andy, (Leah and Jasmin for your comments too!)

Just wanted to check in about a few items to keep things moving.

s.13

Thanks! Kiera

From: Barry, Jonathan MCF:EX
Sent: Tuesday, June 12, 2018 9:29 AM
To: Bailey, Kiera MCF:EX; Davidson, Andy MCF:EX; Davidson, Leah MCF:EX
Subject: FW: Prototypes site scoring meeting

Some comments in the attached – hopefully they don't repeat what you heard before I joined the meeting yesterday.

Also, in terms of adjudication and preparation advise:

s.13

From: Bailey, Kiera MCF:EX
Sent: Monday, June 11, 2018 10:13 AM
To: Barry, Jonathan MCF:EX
Subject: RE: Prototypes site scoring meeting

Latest scoring guide

From: Barry, Jonathan MCF:EX
Sent: Monday, June 11, 2018 9:43 AM
To: Bailey, Kiera MCF:EX; Butler, Teresa MCF:EX
Subject: RE: Prototypes site scoring meeting

Trying. Having computer and UC problems. Will try again shortly.

From: Bailey, Kiera MCF:EX
Sent: Monday, June 11, 2018 9:34 AM
To: Barry, Jonathan MCF:EX; Butler, Teresa MCF:EX
Subject: Prototypes site scoring meeting

Hi Jon and Teresa,

Will you be attending the scoring criteria meeting for the Prototype sites this morning? We are on the call now. The call is from 9:30-10:30.

Thanks! Kiera

Kiera Bailey, MPH
Project Manager, Early Years & Inclusion
Ministry of Children and Family Development
Kiera.Bailey@gov.bc.ca
604.314.4974

Stojkovic, Josipa MCF:EX

From: Davidson, Leah MCF:EX
Sent: June 19, 2018 9:09 AM
To: Davidson, Andy MCF:EX; Van Egmond, Sheena C MCF:EX
Subject: RE: ELCC question

They have to be licensed but also providing IT care.

From: Davidson, Andy MCF:EX
Sent: Tuesday, June 19, 2018 9:02 AM
To: Van Egmond, Sheena C MCF:EX; Davidson, Leah MCF:EX
Subject: RE: ELCC question

Ok then – I think we have the line that if their licence allows for IT care – they are eligible.

From: Van Egmond, Sheena C MCF:EX
Sent: Tuesday, June 19, 2018 8:57 AM
To: Davidson, Andy MCF:EX; Davidson, Leah MCF:EX
Subject: RE: ELCC question

They can have up to 2 I/T as they are 30 months to school age.

From: Davidson, Andy MCF:EX
Sent: Tuesday, June 19, 2018 8:54 AM
To: Van Egmond, Sheena C MCF:EX; Davidson, Leah MCF:EX
Subject: RE: ELCC question

By my eye - No – have to have infant/toddler.

From: Van Egmond, Sheena C MCF:EX
Sent: Tuesday, June 19, 2018 8:50 AM
To: Davidson, Leah MCF:EX; Davidson, Andy MCF:EX
Subject: ELCC question

Hi Leah or Andy,

s.13

Stojkovic, Josipa MCF:EX

From: Barry, Jonathan MCF:EX
Sent: July 3, 2018 9:57 PM
To: Davidson, Andy MCF:EX; Cotie, Kate L MCF:EX
Cc: Butler, Teresa MCF:EX
Subject: PT site critertia
Attachments: UCC_application-v6.pdf

Hi folks,

Just looking over the PT site criteria again. Have we fully defined this requirement? How much “on-going” non-compliance will make them ineligible? Did we consult with Health on how we might define/apply this criteria?

I’m asking because I think there will be a number of DTES sites that will check many of the eligibility boxes, but may struggle in this area depending on how we define “on-going”.

Thoughts?

- no history of ongoing non-compliance (as it relates to community care licensing).

Jonathan Barry

Executive Director – Child Care Capital, Community, and ECE Registry Services
Ministry of Children and Family Development

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s.13

Application Information			
Organization/Individual Name:	Community:	Contact Name	Number
Business Type: Non-Profit <input type="checkbox"/> Corp/Limited Co. <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Public Institution <input type="checkbox"/> Local Gov't/Munic <input type="checkbox"/> Band/Tribal Council <input type="checkbox"/> FN Gov't <input type="checkbox"/>		Licence Type(s): Group Under 36 mo: <input type="checkbox"/> IHMA: <input type="checkbox"/> Group 30 mo to School Age: <input type="checkbox"/> FCC: <input type="checkbox"/> Group School Age: <input type="checkbox"/> Group Multi-Age: <input type="checkbox"/> Preschool: <input type="checkbox"/>	

Phase One – Adjudication

Section 1 – Eligibility

☐ Pass ☐ Fail

☐ Applicant has checked and met all of the criteria in this section.

Comments: _____

Section 2 – Facility Information

Not Scored

☐ Applicant completed all the required information in this section.

☐ Applicant has not completed all the required information in this section.

Comments: _____

Section 3 – Facility Profile

Total Points (25): ____

Question	Points	Comments
1. Copy of policies and procedures included [1 point]	/1	
2. The facility is located on, connected to and supported by a First Nation? [1 point]	/1	
Does your facility provide:		
3. Child care for children or families who self-identify as Indigenous? [1 point]	/2	
4. Any child care programming specifically on Indigenous cultures? [1 point]		
5. Child care for families new to Canada (non-resident in the last 12 months)? Additional languages? [1 point]	/2	
6. Child care programs specifically for families new to Canada? Additional languages? [1 point]		
7. Child care offered in French or specifically for francophone families? [1 point]	/1	
8. Services to young families (parents under 25)?	/1	
9. Do you offer drop in services or occasional child care?	/1	
10. Inclusive environment for children with extra support needs? a. How do you provide an inclusive environment for children with extra support needs? o Identifies positive approaches to supporting behaviour [1 point] o Identifies staff capacity for supporting children with extra support needs (e.g. staff with post basic special needs certification, staff with experience supporting children with extra support needs, enhanced staff ratio) [1 point] o Environment and curriculum balance diverse needs (e.g. quiet space to support emotional regulation, active physical play space) [1 point] b. Currently have children receiving supports through SCD/ASCD? [info only/not scored] c. What do these services look like and how many children? [info only/not scored]	/3	

Question	Points	Comments
<p>11. Do you implement components (or all) of the Early Learning Framework in your program? Yes [1 point]</p>	/1	
<p>12. Do you currently use any quality or environmental assessment tools (e.g. ECERS, ITERS)? Please list.</p> <ul style="list-style-type: none"> ○ Assessment tool listed (not including the Early Learning Framework) [1 point] <p><i>Environmental Assessment Tools may include:</i></p> <ul style="list-style-type: none"> • Early Childhood Environment Rating Scale (ECERS) • Infant Toddler Environment Rating Scale (ITERS) • Family Child Care Environment Rating Scale (FCCERS) • Early Childhood Environmental Education Rating Scale (ECEERS) • Site-developed Environment Rating Scale, so long as there is a structure and regularity to the tool 	/1	
<p>13. What informs your program’s early learning practice (may include Reggio Emilia inspired, High Scope, Montessori, Waldorf, other)?</p> <ul style="list-style-type: none"> ○ One learning practise (not including the Early Learning Framework) [1 point] <u>or</u> ○ More than one learning practice (not including the Early Learning Framework) [2 points] <p><i>Must be a recognised Early Learning Practise, such as:</i></p> <ul style="list-style-type: none"> • Reggio Emilia • HighScope Curriculum • Montessori Method • Waldorf • Aboriginal and Indigenous cultural practice in early learning • An additional recognised early learning practise that is research/evidenced-based and has a legitimate web presence. 	/2	
<p>14. What, if any, training does the site (facility) fund for staff?</p> <ul style="list-style-type: none"> ○ Once annually or annual training allowance [1 point] <u>or</u> ○ More than once annually [2 points] 	/2	

<p>15. What early childhood committees, organizations or associations does your site participate in or belong to?</p> <ul style="list-style-type: none"> ○ One committee/organization etc. [1 point] <u>or</u> ○ More than one committee/organization etc. [2 points] <p><i>Examples include:</i></p> <ul style="list-style-type: none"> • ECEBC • BC Aboriginal Child Care Society • BC Family Child Care Association • Canadian Child Care Federation • Canadian Association for the Education of Young Children • National Association for the Education of Young Children • Community Early Years Planning Committees • Post-Secondary ECE Program Advisory Councils 	/2	
<p>16. What programs or facilities in your community do you access on a regular basis (e.g. library, community centre, etc)? Please list.</p> <ul style="list-style-type: none"> ○ One community facility [1 point] <u>or</u> ○ More than one community facility [2 points] 	/2	
<p>17. What programing does your child care facility offer that is unique or that may set it apart from other programs?</p> <ul style="list-style-type: none"> ○ If the program involves one of the following and is not already used for scoring elsewhere on the application: artistic development, physical development, environmental or community involvement [1 point] <u>or</u> ○ If the program (s) involves two or more of the following and is not already used for scoring elsewhere on the application: artistic development, physical development, environmental or community involvement [2 points] 	/2	
<p>18. What else should we know about your facility?</p> <ul style="list-style-type: none"> ○ Assess any unique quality in the program, staffing, direct or indirect services to families, and direct or indirect benefits to the community the facility is located in that has not already been scored in other sections of the application. [1 point] 	/1	

Comments: _____

Section 4 – Financial Information

Total Points (15): _____

Category	Points	Comments
Completeness of Financial Information Provided <ul style="list-style-type: none"> ○ Is the financial information provided as per the application guide instructions ○ Is the financial information provided complete (i.e., including Revenue and Expense detail) 	/4	
Supporting Documentation <ul style="list-style-type: none"> ○ Does the verified supporting financial documentation provided by the applicant confirm the information listed by the applicant in Section 4 of the Universal Child Care Prototype Site Application, which may include any or all of the following: <ul style="list-style-type: none"> ▪ Audited financial statements; ▪ Financial statements signed by your authorized representative; and/or ○ Financial statements reviewed by a CPA. ○ Does the information correlate, noting timeframe and presentation of information (i.e., cost rollups) differences? 	/5	
Financial Sustainability <ul style="list-style-type: none"> ○ Does the applicant demonstrate key performance indicators of financial sustainability? ○ A number of ratio analyses, and a financial statement assessment will be performed by a Financial Officer on the financial information provided by the applicant, to assess business viability 	/6	

Comments: _____

DATE: _____

COMPLETED BY: _____

Total Points (Phase 1): _____/40

Phase Two – Executive Review

Executive Considerations for Evaluation	Points	Comments
Application Review Applicant meets one or more of the following: <ul style="list-style-type: none"> • A demographic need within the program objectives such as <ul style="list-style-type: none"> ○ Cultural representation ○ Socio-economic representation ○ Low income representation • A child care model representation within the objectives of the program to ensure diverse representation of (Not-for-Profit, Corporate/Limited Partnership/Public Institution, First Nations Government, Band/Tribal Council, Local Government/Municipality, Sole Proprietor and Partnership) while maintaining the preference for Not-for-Profit facilities • Regional representation and a diversity of urban and rural locations • A unique child care business model or program that will inform the Province’s understanding of Universal Child Care. 	/10	

DATE: _____

COMPLETED BY: _____

Total Points: /10

TOTAL SCORE: /50

Project Title: Universal Child Care Prototype Sites

Project Champion - Christine Massey | Project Sponsors - Jonathan Barry & Aleksandra Stevanovic | Project Leads - Andy Davidson & Teresa Butler | Project

#	TOPIC AREA	DECIPTION OF DECISION	DECISION DATE	DECISION MAKER	REMARKS / COMMENTS	COMMUNICATIONS (if necessary)
2	Eligibility of newer facilities who have not been in receipt of CCOF for 2 consecutive years	If the organization meets the CCOF requirement, new facilities will be eligible to apply.	13-Jun-18	Jonathan Barry		
3	Inclusion of sites that do not charge fees (and thus not eligible for CCFRI)	In discussion with Teresa today I support the argument that this particular type of child care operator doesn't fit within the objectives of this initiative and will not be delivering any immediate financial relief to parents. It would remain status quo for its families. Also we have space targets to hit and that come with expectations from the federal government. On this basis I will contact the organization who raised the question and notify them of the decision.	19-Jun-18	Jonathan Barry & Teresa Butler		Jon to follow up with stakeholder who asked the question
4	Inclusion of sites who are not a Prototype site in the evaluation process	In the ELCC Agreement, the commitment was to use funding to provide 1786 low cost/no cost child care spaces (with a focus on infant and toddler care) and we will be reporting on that commitment to the federal government. The decision is evaluate that model first, and as a result we are not including sites that do not offer a) infant toddler care; b) sites that don't offer child care; and c) sites that are already funded in such a way that they don't require parent fees.	19-Jun-18	Teresa Butler		
5	Inclusion of occassional care in Prototype Site funding	Occassional care spaces are not eligible for CCFRI and therefore do not meet the eligibility criteria for the Prototype sites.	04-Jul-18	Christine Massey		

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Withheld pursuant to/removed as

s.13

From: [Davidson, Leah MCF:EX](#)
To: [Barry, Jonathan MCF:EX](#); [Butler, Teresa MCF:EX](#)
Cc: [Hold - 190625 - Bailey, Kiera MCF:EX](#); [Davidson, Andy MCF:EX](#); [Van Egmond, Sheena C MCF:EX](#)
Subject: FOR REVIEW - Universal Child Care Prototype Sites - Scoring Guide 5
Date: June 21, 2018 11:11:57 AM
Attachments: Universal Child Care Prototype Sites - Scoring Guide 5.docx
Importance: High

FOR Review – PT Sites Applicant Scoring Guide, including FINs contribution to score section 4.

Please review/approve.

Thanks!

Leah

From: [Davidson, Leah MCF:EX](#)
To: [Cotie, Kate L MCF:EX](#)
Subject: FW: FOR REVIEW - Universal Child Care Prototype Sites - Scoring Guide 5
Date: June 25, 2018 9:29:36 AM
Attachments: Universal Child Care Prototype Sites - Scoring Guide 5.docx
Importance: High

And here is the scoring guide.

From: Davidson, Leah MCF:EX
Sent: Thursday, June 21, 2018 11:12 AM
To: Barry, Jonathan MCF:EX; Butler, Teresa MCF:EX
Cc: Bailey, Kiera MCF:EX; Davidson, Andy MCF:EX; Van Egmond, Sheena C MCF:EX
Subject: FOR REVIEW - Universal Child Care Prototype Sites - Scoring Guide 5
Importance: High

FOR Review – PT Sites Applicant Scoring Guide, including FINs contribution to score section 4.

Please review/approve.

Thanks!

Leah

From: [Davidson, Leah MCF:EX](#)
To: [Butler, Teresa MCF:EX](#)
Subject: FW: Occasional child care
Date: July 3, 2018 10:06:26 AM

From: Cotie, Kate L MCF:EX
Sent: Friday, June 29, 2018 1:37 PM
To: Barry, Jonathan MCF:EX
Cc: Butler, Teresa MCF:EX; Davidson, Andy MCF:EX; Nelson, Tiffany MCF:EX; Van Egmond, Sheena C MCF:EX; Davidson, Leah MCF:EX; Bailey, Kiera MCF:EX; Murrell, Joanne MCF:EX
Subject: RE: Occasional child care

Answers below in green

From: Barry, Jonathan MCF:EX
Sent: Friday, June 29, 2018 12:54 PM
To: Cotie, Kate L MCF:EX
Cc: Butler, Teresa MCF:EX; Davidson, Andy MCF:EX; Nelson, Tiffany MCF:EX; Van Egmond, Sheena C MCF:EX; Davidson, Leah MCF:EX; Bailey, Kiera MCF:EX
Subject: RE: Occasional child care

Thanks Kate and Co. See my comments and question below.

From: Cotie, Kate L MCF:EX
Sent: Friday, June 29, 2018 11:25 AM
To: Barry, Jonathan MCF:EX
Cc: Butler, Teresa MCF:EX; Davidson, Andy MCF:EX; Nelson, Tiffany MCF:EX; Van Egmond, Sheena C MCF:EX; Davidson, Leah MCF:EX; Bailey, Kiera MCF:EX
Subject: RE: Occasional child care
Importance: High

Jon,

We caucused this morning and have come up with the following response. Note possible implications at the end that we would likely need to go back to TB on this. Sending in case you have time for quick review and if you want to send the response directly or if you'd like us to take care of that (not sure who your contact is?)

Kate

s.13

Page 04

Withheld pursuant to/removed as

s.13

From: Barry, Jonathan MCF:EX
Sent: Thursday, June 28, 2018 6:06 PM
To: Cotie, Kate L MCF:EX; Davidson, Leah MCF:EX
Cc: Butler, Teresa MCF:EX; Davidson, Andy MCF:EX; Nelson, Tiffany MCF:EX; Van Egmond, Sheena C MCF:EX
Subject: FW: Occasional child care
Importance: High

Hello,

We have a question from Minister Chen about prototype eligibility for licensed occasional child care:

1. Under the terms of the ELCC agreement can we include licensed occasional child care?
2. if a licensed occasional child care program is located with a licensed 0-36 month program, is there a reason we couldn't fund the licensed occasional spaces as a part of a prototype site?

If the answer is yes and no, what do we need to do to update the EOI materials to allow these organizations, like Buddings Daycare, to apply?

We need to provide a response by mid-day tomorrow.

Thank you.

From: Butler, Teresa MCF:EX
Sent: Thursday, June 28, 2018 3:23 PM
To: Barry, Jonathan MCF:EX
Cc: Wetherill, Anne MCF:EX
Subject: Occasional child care

As discussed.

Teresa Butler, B.Ed, MPA

A/Executive Director, Child Care Policy
Child Care Policy Team
Early Years and Inclusion Division
Ministry of Children & Family Development
Tel: (778) 698-9796

Acknowledging the Lekwungen People, traditional keepers of this land

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Please consider the environment before printing this email.

[1] This criterion is intended to limit the pool of potential applicants to organizations with an established history of delivering child care.

[2] This criterion is intended to limit the pool of potential applicants to organizations that have indicated a desire to support parent affordability through reduced monthly fees, and a willingness to partner with government in the delivery of child care.

[3] This criterion is intended to ensure the applicant already has children occupying spaces from families with incomes below the \$45K income threshold.

From: [Davidson, Leah MCF:EX](#)
To: [Hold - 190625 - Bailey, Kiera MCF:EX](#)
Cc: [Davidson, Andy MCF:EX](#)
Subject: FW: Request for legal advice - PT site eligibility for sites that do not charge fees.
Date: June 18, 2018 10:47:55 AM

From: Davidson, Leah MCF:EX
Sent: Wednesday, June 13, 2018 11:19 AM
To: Barry, Jonathan MCF:EX; Butler, Teresa MCF:EX
Cc: Davidson, Andy MCF:EX; Cotie, Kate L MCF:EX; Van Egmond, Sheena C MCF:EX; Brown, Jasmin MCF:EX
Subject: FW: Request for legal advice - PT site eligibility for sites that do not charge fees.
Hi all,
s.13

From: Davidson, Andy MCF:EX
Sent: Tuesday, June 12, 2018 3:05 PM
To: Wright, June R AG:EX
Cc: Barry, Jonathan MCF:EX; Davidson, Leah MCF:EX; Bailey, Kiera MCF:EX
Subject: RE: Request for legal advice - PT site eligibility for sites that do not charge fees.
Hello June, Leah will connect you tomorrow at 1030 – thanks!

From: Wright, June R AG:EX
Sent: Tuesday, June 12, 2018 2:59 PM
To: Davidson, Andy MCF:EX
Cc: Barry, Jonathan MCF:EX; Davidson, Leah MCF:EX; Bailey, Kiera MCF:EX

Subject: RE: Request for legal advice - PT site eligibility for sites that do not charge fees.

Hi Andy –

I was not able to accept the calendar invite for the call earlier. I will review the issues flagged in this e-mail thread this evening. Are you available for a call at either 10:30 am or 2pm tomorrow? These are currently the only times that are available in my calendar tomorrow.

Thanks,

June

June R. Wright | Legal Counsel | Health & Social Services Group | Legal Services Branch | Ministry of Attorney General

Suite 400, 1001 Douglas St. PO Box 9280 Stn Prov Gov't | Victoria, BC V8W 9J7

P: 250.356.8505 (office) | 250.208.9876 (mobile) | june.wright@gov.bc.ca

UPCOMING OUT OF OFFICE: JUNE 28 & 29

This communication (both the message and any attachments) is confidential and is protected by solicitor-client privilege. It is intended only for the use of the person or persons to whom it is addressed. Any distribution, copying, or other use by anyone else is strictly prohibited. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email. Thank you.

From: Davidson, Andy MCF:EX

Sent: Tuesday, June 12, 2018 2:18 PM

To: Wright, June R AG:EX

Cc: Barry, Jonathan MCF:EX; Davidson, Leah MCF:EX; Bailey, Kiera MCF:EX

Subject: Request for legal advice - PT site eligibility for sites that do not charge fees.

Hello June,

We tried to connect via phone this afternoon – but that didn't pan out, so we will do email!

s.13

What options would you see to address this, while retaining admin fairness given we have now published the program criteria.

Thanks in advance June.

From: Barry, Jonathan MCF:EX

Sent: Tuesday, June 12, 2018 8:47 AM

To: Davidson, Andy MCF:EX

Subject: RE: Universal Child Care Prototype Sites - Expression of Interest

Sorry our lawyers. I think it was June who was advising on the PT sites? Perhaps Leah can consult with her.

From: Davidson, Andy MCF:EX

Sent: Tuesday, June 12, 2018 8:46 AM

To: Barry, Jonathan MCF:EX

Subject: RE: Universal Child Care Prototype Sites - Expression of Interest

June and Jillian?

From: Barry, Jonathan MCF:EX

Sent: Tuesday, June 12, 2018 8:18 AM

To: Davidson, Andy MCF:EX

Cc: Cotie, Kate L MCF:EX; Horton, Emily MCF:EX; Butler, Teresa MCF:EX; Wetherill, Anne MCF:EX

Subject: Re: Universal Child Care Prototype Sites - Expression of Interest

s.13

s.13

On Jun 11, 2018, at 8:28 PM, Davidson, Andy MCF:EX <Andy.Davidson@gov.bc.ca> wrote:

s.13

Will be a lot to learn here if we can include - fairly.

Sent from my iPhone

On Jun 11, 2018, at 7:08 PM, Cotie, Kate L MCF:EX <Kate.Cotie@gov.bc.ca> wrote:

s.13

From: Horton, Emily MCF:EX
Sent: Monday, June 11, 2018 6:26 PM
To: Butler, Teresa MCF:EX
Cc: Davidson, Andy MCF:EX; Barry, Jonathan MCF:EX; Cotie, Kate L MCF:EX; Wetherill, Anne MCF:EX
Subject: Re: Universal Child Care Prototype Sites - Expression of Interest
Hi - I agree with you Teresa and you Andy. I would include them.
This is my two cents
s.13

Sent from my iPhone

On Jun 11, 2018, at 5:48 PM, Butler, Teresa MCF:EX <Teresa.Butler@gov.bc.ca> wrote:

s.13

Emily – thoughts in terms of AHS?

Teresa

From: Davidson, Andy MCF:EX
Sent: Monday, June 11, 2018 4:07 PM
To: Barry, Jonathan MCF:EX; Butler, Teresa MCF:EX; Cotie, Kate L MCF:EX
Cc: Wetherill, Anne MCF:EX
Subject: RE: Universal Child Care Prototype Sites - Expression of Interest
s.13

From: Barry, Jonathan MCF:EX
Sent: Monday, June 11, 2018 4:00 PM
To: Davidson, Andy MCF:EX; Butler, Teresa MCF:EX; Cotie, Kate L MCF:EX
Cc: Wetherill, Anne MCF:EX
Subject: FW: Universal Child Care Prototype Sites - Expression of Interest
Here come all the various unique scenarios....see two questions below.
s.13

From: Sandra Menzer [<mailto:smenzer1@gmail.com>]
Sent: Monday, June 11, 2018 9:48 AM
To: Barry, Jonathan MCF:EX
Subject: Re: Universal Child Care Prototype Sites - Expression of Interest
Hi Jon! hope you had a good weekend!
thanks for sending this along! I do have two questions please: one general, one wearing my consulting for the YWCA hat...and I apologize if you are not the person responsible for this piece —I got overwhelmed by titles

at PCCC hahahah.
s.13

Is it possible to arrange a quick conference call with Shannon Newman Bennet from the YWCA and myself to figure this out?
We both have time today or Wednesday afternoon.
Thanks, so much.
cheers. Sandra

On Jun 8, 2018, at 5:03 PM, Barry, Jonathan MCF:EX
<Jonathan.Barry@gov.bc.ca> wrote:

Dear Child Care Stakeholder,

As of this morning, the Province is inviting **Expressions of Interest (EOI)** from existing licensed child care providers that will result in close to 1,800 child care spaces being supported under a Universal Child Care Prototype Site initiative.

This initiative will test the funding models and operational supports that will be required to model \$10-a-day child care over the next 18 months, and will help the Province move towards universality over the next 10 years. Parents with children in the prototype sites will pay \$10 or less a day for full-time child care.

Child care providers interested in this opportunity can learn more by participating in **informational webinars** held at 5:30 p.m. on Wednesday, June 20, Wednesday, June 27, and Wednesday, July 4. To join any one of the webinars go the link at: <http://video.web.gov.bc.ca/mcfd/live>

See the Information Bulletin for more information:

<https://news.gov.bc.ca/17362> or visit
gov.bc.ca/childcareprototypesites

Please feel free to distribute this email with your contacts.

If you have any questions please feel free to contact me.

Yours sincerely,

Jonathan Barry

Executive Director | Child Care Capital, Community, and ECE Registry

Services
Early Years and Inclusion Division
Office: 778-698-5313

From: [Davidson, Leah MCF:EX](#)
To: [Van Egmond, Sheena C MCF:EX](#); [Davidson, Andy MCF:EX](#)
Cc: [Karim, Susan MCF:EX](#)
Subject: RE: 2 Policy questions for ELCC
Date: July 19, 2018 12:54:39 PM

From: Van Egmond, Sheena C MCF:EX
Sent: Thursday, July 19, 2018 12:45 PM
To: Davidson, Leah MCF:EX; Davidson, Andy MCF:EX
Cc: Karim, Susan MCF:EX
Subject: RE: 2 Policy questions for ELCC

Some additional questions

From: Davidson, Leah MCF:EX
Sent: Thursday, July 19, 2018 11:00 AM
To: Van Egmond, Sheena C MCF:EX; Davidson, Andy MCF:EX
Cc: Karim, Susan MCF:EX
Subject: RE: 2 Policy questions for ELCC

Hi Sheena,

Q1

Have Liability Insurance coverage for \$2,000,000.00 (or proof of application or eligibility for)

So in the cases where the proof of insurance is not provided, or the amount is not provided/ less than \$2M, let them know that if selected they would be required to submit proof of \$2M insurance before the contract can be put in place.

s.13

Yes sounds fair.

Q2

If the facility has been in receipt since 2003, I'd say that meets the intent of the requirement. And vice versa can be true for the s.22 Thanks

***New Q3

An ELCC facility that has received a new license and new spaces (19 new spaces) since applying, and they are expanding again in September. How are we proceeding with facilities that are increasing/decreasing spaces? Should this be something we just capture at contract time when we have to confirm spaces anyway?

Yes I would think so but note for adjudicators to consider if a facility in expansion is prepared to also become a prototype site and all the obligations that entails.

From: Van Egmond, Sheena C MCF:EX
Sent: Thursday, July 19, 2018 10:40 AM
To: Davidson, Andy MCF:EX; Davidson, Leah MCF:EX
Subject: 2 Policy questions for ELCC

Hi there, staff have come across two areas needing clarification. Leah can you please provide answers to these questions?

Q1.

The ELCC application has a check box for insurance of minimum \$2,000,000.00. Some applicants have been sending them and some have not. We do not have "proof of insurance" as a requirement to attach to the application like the policies and financial documents.

My questions are... In the case that they do not send proof in, are we then required to contact them and give them an opportunity to submit them?

In the case that they submit proof of insurance, but there amount isn't included or it is under \$2,000,000.00 are we giving them the opportunity to increase their insurance or are they ineligible?

Q2.

The facility in question ^{s.22} has been operation in CCOF since 2003. The current Organization operating the facility ^{s.22} only took over operation of the facility in late 2016, and have only been enrolled in CCOF since October of 2016.

My question is since it is the Organization that is applying for the program, should it be their CCOF enrollment we should be looking at rather than the Facility? On the flip side, we would take ^{s.22} CCOF years of enrollment when looking at a facility that has not been in receipt of funding for 2 years but the organization has.

Thanks
Sheena

From: [Lapthorne, Carmen MCF:EX](#)
To: [FOI Social Tech Team CITZ:EX](#)
Subject: RE: Call for Records CFD-2019-94594 Due August 23, 2019
Date: August 28, 2019 11:18:15 AM

Hi Jason,

Staff have produced all records they are able to at this time – there is one team member who is on holiday right now who is believe to hold responsive records. I have asked for a follow up with her on Tuesday when she is back in the office. I will let you know if further records have been added to the LAN.

Thanks,
Carmen

From: Bertucci, Jason [mailto:FOI.SocialTechTeam@gov.bc.ca]
Sent: Friday, August 9, 2019 1:13 PM
To: Lapthorne, Carmen MCF:EX
Subject: Call for Records CFD-2019-94594 Due August 23, 2019

Your public body has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). The request is for:

All records regarding the decision making criteria used to determine the prototype sites for the Universal Day Care pilot program announced in November 2018. (Date Range for Record Search: From 06/01/2018 To 07/31/2018) Date Format: MM/DD/YYYY

Please complete the attached Call for Records form and return to FOI.SocialTechTeam@gov.bc.ca by **August 23, 2019**.

Legislated due date September 18, 2019.

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** sections 1 and 2 of the form as we may be in a position to issue a fee estimate.

- Return the form to IAO by August 15, 2019
- Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed.
- Once fees have been paid or waived, IAO will contact you to continue the call for records process.

If no fees apply, complete the attached form and return it to IAO by **August 23, 2019**.

Load responsive records to the Share Drive or send via email. Contact FOI.SocialTechTeam@gov.bc.ca for access to the Shared Drive.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that your public body must defend the adequacy of its search to the Information and Privacy Commissioner (OIPC) at inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact me to discuss:

whether the records may be routinely releasable;

- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees;
- and/or any other questions or concerns relating to this request.

Thank you for your assistance,

*Jason Bertucci, FOI Analyst
Social / Tech Team
Information Access Operations*

From: [Davidson, Leah MCF:EX](#)
To: [Hold - 190625 - Bailey, Kiera MCF:EX](#); [Barry, Jonathan MCF:EX](#); [Butler, Teresa MCF:EX](#)
Cc: [Davidson, Andy MCF:EX](#); [Cotie, Kate L MCF:EX](#); [Van Egmond, Sheena C MCF:EX](#); [Brown, Jasmin MCF:EX](#)
Subject: RE: Decision required - inclusion of PT sites that do not charge fees
Date: June 18, 2018 11:05:26 AM

Also note that legal raised other questions/issues, like if a no fee site was successful it would require a separate contract and we would need to be clear about what funding sources we are replacing and what funding sources we aren't and why.

From: Bailey, Kiera MCF:EX
Sent: Monday, June 18, 2018 10:57 AM
To: Barry, Jonathan MCF:EX; Butler, Teresa MCF:EX
Cc: Davidson, Leah MCF:EX; Davidson, Andy MCF:EX; Cotie, Kate L MCF:EX; Van Egmond, Sheena C MCF:EX; Brown, Jasmin MCF:EX
Subject: RE: Decision required - inclusion of PT sites that do not charge fees

Hi Jon and Teresa,

I hope you've both had a nice weekend!

We are hoping we can hear a decision from you both about whether to include applicants in the Prototype Sites who are not part of CCFRI because they do not charge fees (see Leah's email below for additional information).

There are a few steps involved in making this change if we decide they can be included which we would need to move on right away (e.g. amending the application).

We are hoping you can provide us with a decision by end of day **Wednesday June 20th**. Wednesday is the first Prototype Site webinar and it would be good to have a clear decision before then.

It's important to note that this question was raised by a stakeholder not a site or applicant.

Please let me know if you need more information or would like me to set up a quick call to discuss.

Many thanks, Kiera

From: Davidson, Leah MCF:EX
Sent: Wednesday, June 13, 2018 11:19 AM
To: Barry, Jonathan MCF:EX; Butler, Teresa MCF:EX
Cc: Davidson, Andy MCF:EX; Cotie, Kate L MCF:EX; Van Egmond, Sheena C MCF:EX; Brown, Jasmin MCF:EX
Subject: FW: Request for legal advice - PT site eligibility for sites that do not charge fees.

Hi all,

s.13

From: Davidson, Andy MCF:EX
Sent: Tuesday, June 12, 2018 3:05 PM
To: Wright, June R AG:EX
Cc: Barry, Jonathan MCF:EX; Davidson, Leah MCF:EX; Bailey, Kiera MCF:EX
Subject: RE: Request for legal advice - PT site eligibility for sites that do not charge fees.
Hello June, Leah will connect you tomorrow at 1030 – thanks!

From: Wright, June R AG:EX
Sent: Tuesday, June 12, 2018 2:59 PM
To: Davidson, Andy MCF:EX
Cc: Barry, Jonathan MCF:EX; Davidson, Leah MCF:EX; Bailey, Kiera MCF:EX
Subject: RE: Request for legal advice - PT site eligibility for sites that do not charge fees.
Hi Andy –

I was not able to accept the calendar invite for the call earlier. I will review the issues flagged in this e-mail thread this evening. Are you available for a call at either 10:30 am or 2pm tomorrow? These are currently the only times that are available in my calendar tomorrow.

Thanks,

June

June R. Wright | Legal Counsel | Health & Social Services Group | Legal Services Branch | Ministry of Attorney General
Suite 400, 1001 Douglas St. PO Box 9280 Stn Prov Gov't | Victoria, BC V8W 9J7
P: 250.356.8505 (office) | 250.208.9876 (mobile) | june.wright@gov.bc.ca

UPCOMING OUT OF OFFICE: JUNE 28 & 29

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From: Davidson, Andy MCF:EX
Sent: Tuesday, June 12, 2018 2:18 PM
To: Wright, June R AG:EX
Cc: Barry, Jonathan MCF:EX; Davidson, Leah MCF:EX; Bailey, Kiera MCF:EX
Subject: Request for legal advice - PT site eligibility for sites that do not charge fees.
Hello June,

We tried to connect via phone this afternoon – but that didn't pan out, so we will do email!

s.13

What options would you see to address this, while retaining admin fairness given we have now published the program criteria.

Thanks in advance June.

From: Barry, Jonathan MCF:EX

Sent: Tuesday, June 12, 2018 8:47 AM

To: Davidson, Andy MCF:EX

Subject: RE: Universal Child Care Prototype Sites - Expression of Interest

Sorry our lawyers. I think it was June who was advising on the PT sites? Perhaps Leah can consult with her.

From: Davidson, Andy MCF:EX

Sent: Tuesday, June 12, 2018 8:46 AM

To: Barry, Jonathan MCF:EX

Subject: RE: Universal Child Care Prototype Sites - Expression of Interest

June and Jillian?

From: Barry, Jonathan MCF:EX

Sent: Tuesday, June 12, 2018 8:18 AM

To: Davidson, Andy MCF:EX

Cc: Cotie, Kate L MCF:EX; Horton, Emily MCF:EX; Butler, Teresa MCF:EX; Wetherill, Anne MCF:EX

Subject: Re: Universal Child Care Prototype Sites - Expression of Interest

s.13

Andy, can you consult with June or Jillian?

On Jun 11, 2018, at 8:28 PM, Davidson, Andy MCF:EX <Andy.Davidson@gov.bc.ca> wrote:

s.13

Sent from my iPhone

On Jun 11, 2018, at 7:08 PM, Cotie, Kate L MCF:EX <Kate.Cotie@gov.bc.ca> wrote:

s.13

s.13

From: Horton, Emily MCF:EX
Sent: Monday, June 11, 2018 6:26 PM
To: Butler, Teresa MCF:EX
Cc: Davidson, Andy MCF:EX; Barry, Jonathan MCF:EX; Cotie, Kate L MCF:EX; Wetherill, Anne MCF:EX
Subject: Re: Universal Child Care Prototype Sites - Expression of Interest
Hi - I agree with you Teresa and you Andy. I would include them.
This is my two cents
s.22 is an amazing facility from where I'm sitting (eg. Serving some of most vulnerable families on DTES). Some incredible wrap around supports and accommodate transient population:

Sent from my iPhone

On Jun 11, 2018, at 5:48 PM, Butler, Teresa MCF:EX
<Teresa.Butler@gov.bc.ca> wrote:

s.13

Emily – thoughts in terms of AHS?

Teresa

From: Davidson, Andy MCF:EX
Sent: Monday, June 11, 2018 4:07 PM
To: Barry, Jonathan MCF:EX; Butler, Teresa MCF:EX; Cotie, Kate L MCF:EX
Cc: Wetherill, Anne MCF:EX
Subject: RE: Universal Child Care Prototype Sites - Expression of Interest
s.13

From: Barry, Jonathan MCF:EX

Sent: Monday, June 11, 2018 4:00 PM
To: Davidson, Andy MCF:EX; Butler, Teresa MCF:EX; Cotie, Kate L MCF:EX
Cc: Wetherill, Anne MCF:EX
Subject: FW: Universal Child Care Prototype Sites - Expression of Interest

Here come all the various unique scenarios....see two questions below.

s.13

Anne – is this facility on your radar?

From: Sandra Menzer [<mailto:smenzer1@gmail.com>]
Sent: Monday, June 11, 2018 9:48 AM
To: Barry, Jonathan MCF:EX
Subject: Re: Universal Child Care Prototype Sites - Expression of Interest

Hi Jon! hope you had a good weekend!
thanks for sending this along! I do have two questions please: one general, one wearing my consulting for the s.22 hat...and I apologize if you are not the person responsible for this piece —I got overwhelmed by titles at PCCC hahahah.

s.13

And The prototype sites require CCFRI approval....
Is it possible to arrange a quick conference call with s.22 and myself to figure this out?
We both have time today or Wednesday afternoon.
Thanks, so much.
cheers. Sandra

On Jun 8, 2018, at 5:03 PM, Barry, Jonathan MCF:EX <Jonathan.Barry@gov.bc.ca> wrote:
Dear Child Care Stakeholder,
As of this morning, the Province is inviting **Expressions of Interest (EOI)** from existing licensed child care providers that will result in close to 1,800 child care spaces being supported

under a Universal Child Care Prototype Site initiative. This initiative will test the funding models and operational supports that will be required to model \$10-a-day child care over the next 18 months, and will help the Province move towards universality over the next 10 years. Parents with children in the prototype sites will pay \$10 or less a day for full-time child care.

Child care providers interested in this opportunity can learn more by participating in **informational webinars** held at 5:30 p.m. on Wednesday, June 20, Wednesday, June 27, and Wednesday, July 4. To join any one of the webinars go the link at: <http://video.web.gov.bc.ca/mcfd/live>

See the Information Bulletin for more information:

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gov.bc.ca/childcareprototypesites

Please feel free to distribute this email with your contacts.

If you have any questions please feel free to contact me.

Yours sincerely,

Jonathan Barry

Executive Director | Child Care Capital, Community, and ECE Registry
Services

Early Years and Inclusion Division

Office: 778-698-5313

From: [Davidson, Leah MCF:EX](#)
To: [Davidson, Andy MCF:EX](#); [Van Egmond, Sheena C MCF:EX](#)
Subject: RE: ELCC question
Date: June 19, 2018 9:08:50 AM

They have to be licensed but also providing IT care.

From: Davidson, Andy MCF:EX
Sent: Tuesday, June 19, 2018 9:02 AM
To: Van Egmond, Sheena C MCF:EX; Davidson, Leah MCF:EX
Subject: RE: ELCC question

Ok then – I think we have the line that if their licence allows for IT care – they are eligible.

From: Van Egmond, Sheena C MCF:EX
Sent: Tuesday, June 19, 2018 8:57 AM
To: Davidson, Andy MCF:EX; Davidson, Leah MCF:EX
Subject: RE: ELCC question

They can have up to 2 I/T as they are 30 months to school age.

From: Davidson, Andy MCF:EX
Sent: Tuesday, June 19, 2018 8:54 AM
To: Van Egmond, Sheena C MCF:EX; Davidson, Leah MCF:EX
Subject: RE: ELCC question

By my eye - No – have to have infant/toddler.

From: Van Egmond, Sheena C MCF:EX
Sent: Tuesday, June 19, 2018 8:50 AM
To: Davidson, Leah MCF:EX; Davidson, Andy MCF:EX
Subject: ELCC question

Hi Leah or Andy,

s.13

From: [Davidson, Leah MCF:EX](#)
To: [Butler, Teresa MCF:EX](#); [Wright, Brendan GCPE:EX](#); [Barry, Jonathan MCF:EX](#); [Davidson, Andy MCF:EX](#)
Cc: [Lauvaas, Kirsten GCPE:EX](#); [Mayhew, Marnie MCF:EX](#); [Nelson, Tiffany AG:EX](#); [Cotie, Kate L MCF:EX](#)
Subject: RE: Prototype Sites Update
Date: June 27, 2018 2:23:40 PM

Here are my suggestions - Leah

s.13

From: Butler, Teresa MCF:EX
Sent: Wednesday, June 27, 2018 1:57 PM
To: Wright, Brendan GCPE:EX; Barry, Jonathan MCF:EX; Davidson, Andy MCF:EX
Cc: Lauvaas, Kirsten GCPE:EX; Mayhew, Marnie MCF:EX; Nelson, Tiffany MCF:EX; Cotie, Kate L MCF:EX; Davidson, Leah MCF:EX
Subject: RE: Prototype Sites Update
Importance: High

Hi everyone – copying Kate and Leah on this, as they should be able to provide some bullets to inform an update. Andy – can your team please provide the stats?

Teresa

From: Wright, Brendan GCPE:EX
Sent: Wednesday, June 27, 2018 1:42 PM
To: Butler, Teresa MCF:EX; Barry, Jonathan MCF:EX; Davidson, Andy MCF:EX
Cc: Lauvaas, Kirsten GCPE:EX; Mayhew, Marnie MCF:EX; Nelson, Tiffany MCF:EX
Subject: Prototype Sites Update

Hi All,

We've had an interview request for Minister Chen to speak generally about the prototype sites. It would be useful to have an update on applications/interest so far, if possible. Do you have any numbers for applications received, participants on webinars etc that we could pass on the minister's office?

The interview is tentatively scheduled for 6pm today, so anything you can get back to me this afternoon would be appreciated.

Thank you,

Brendan

--

Brendan Wright
Public Affairs Officer
Government Communications and Public Engagement
Ministry of Children and Family Development
E: brendan.wright@gov.bc.ca
T: (250) 356-2028

From: [Davidson, Leah MCF:EX](#)
To: [Cotie, Kate L MCF:EX](#); [Davidson, Andy MCF:EX](#)
Subject: RE: question re: FAQ's from prototype webinar Q and A's
Date: June 27, 2018 2:32:24 PM

I think this is referring to the 'facility profile' questions on number of families served who identify as indigenous, francophone, young families, etc. We'll evaluation based on the composition at the time of application, which may be totally different by the fall.

They will likely be required to report monthly on the composition of children and families served if selected through the Monthly Prototype Site Report but will not be asked to update throughout the application process.

Andy correct me if I'm wrong.

From: Cotie, Kate L MCF:EX
Sent: Wednesday, June 27, 2018 2:25 PM
To: Davidson, Andy MCF:EX; Davidson, Leah MCF:EX
Subject: question re: FAQ's from prototype webinar Q and A's

Hi both – I'm reviewing the Q and A's and I'm struggling with this one. So are we saying that, if selected, sites will be funded for whatever composition of kids they had at one point in time for the full duration of their contract?

- 1. Questions on the application are specific to the families currently enrolled (June/July) but understanding that particularly under three-year-old programs experience a high turnover of their enrollment by September, how is the selection committee adjusting for possibly changes in the profiles of the enrolled families? Will the approved site have the opportunity or requirement to update the information on family profiles?**

s.13

Kate Cotie, A/Director Child Care Policy
Ministry of Children and Family Development
Desk Phone: 778.698.9797
Cell: 250.217.1062
Email: Kate.Cotie@gov.bc.ca