

**PROVINCIAL CHILD CARE COUNCIL MEETING**

Thursday, May 2, 2019

Waterfront Centre

Suite 260 - 200 Burrard Street, Vancouver BC

8:30am-5:30pm

**Attendees:**

Council: Sandra Menzer (Chair), Kim Adamson, Christopher Beaton, Diane Bellesen, Melissa Burke, Kevin Campbell, Darcy Dennis, Andrea Duncan, Jason Gordon, Charlene Gray, Laura Lee Kent, Rena Laberge, Angie Maitland, Margaret Warcup

MCFD and Other Ministries: Teresa Butler, Kate Cotie, Melanie Foster, Susan Karim, Tiffany Nelson, Aleksandra Stevanovic, Carly Watt, Sue Bedford (MoH), Dawn Williams (MoH)

Regrets: Jonathan Barry (MCFD), Deb Bryant, Rita Leah Chudnovsky, Anne Cooper, Andy Davidson (MCFD), Nancy Gale, Daljit Gill-Badesha, Michelle Gilmour (MCFD), Roxanne Harris, Christine Massey (MCFD), Joanne Murrell (MCFD), Kira Reynolds (EDUC), Darryl Soper (AEST), Anne Wetherill (MCFD), Jan White (MCFD) Tim Winkelmanns (EDUC)

**Minutes**

The meeting was called to order at 8:45 am.

**WELCOME & INTRODUCTIONS**

Welcoming remarks, territorial acknowledgment, and introductions. A special welcome was also extended to our three new Council members.

Approval of the Agenda:

Change to the Agenda: "Universal Child Care: Child Care and ECE workforce legislation" at 2:00pm moved to Ministry updates at 9:15am.

Motion to approve the agenda moved by Andrea Duncan, seconded by Margaret Warcup.

**Carried.**

Approval of the January 2019 PCCC Minutes:

Motion to approve the minutes moved by Margaret Warcup, seconded by Charlene Gray.

**Carried.**

**MINISTRY UPDATES AND DISCUSSION**

MCFD presented an update on initiatives under the Accessibility, Quality, and Affordability pillars, and updates from the Inclusion Branch. Updates from the Ministry of Health, Ministry of Advanced Education, Skills and Training, and Ministry of Education were also presented.

MCFD

Affordability: Updates on CCOF/CCFRI, ACCB, and PT Sites:

- CCOF/CCFRI: Contract Renewal underway; temporary CCFRI approvals granted for some approved facilities

s.13

- s.13

- Prototype (PT) Sites: Council expressed interest in a future report-out on evaluation results and other learnings so far.

- **Action: For November meeting- report out on PT sites and the evaluation results so far**

*Accessibility:* Updates on the New Spaces Fund, UBCM Initiatives (Community Child Care Space Creation Program and Community Child Care Planning Program), Start-up Grants, and Maintenance Fund:

- New Spaces Fund: stats on applications; shortage of ECEs constrains space creation  
s.13

*Quality:* Updates on the ECE-WE, ECE Standards of Practice and Occupational Competencies, Expanded ECE Bursary Program, Community Facilitators Program Expansion, CCRR Revisioning, and ELCC Pro-D Funding.

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*Inclusion:* Updates on the Inclusive Child Care Reference Group, Engagement Planning (3 groups), Inclusion Pilot Project, Inclusion Coordinator Model, and the Inclusion Support Funding Model:

- s.13

#### AEST

Updates on the ECE Program Expansion, Work Integrated Learning Pilot Project, Sector Labour Market Partnerships Program, and the Sector-Led Evaluation of the Early Care and Learning Recruitment and Retention Strategy.

#### EDUC

Updates on the Revised B.C. Early Learning Framework, StrongStart BC to Full Day Care Pilots, Development of Early Childhood Educator Capacity in Districts, Strengthening Early Years to Kindergarten Transition, and exploring the Partnership Model.

#### MoH

- Updates were provided on Operating Without a Licence: Child Care (Government web page) and outdoor school/child care.
- s.13

- **Action: The Quality Working Group will add this to their workplan.**

- MCFD is planning to work with MoH regarding the pain points identified over the last year; opportunity for Council to raise items to be included in those discussions:
  - s.13
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## **UNIVERSAL CHILD CARE**

### Child Care Legislation

- MCFD is looking at an overarching approach and possible s.12
- MCFD will share the concepts with Council
- **Action: Add to November's meeting agenda**

### ECE Workforce Legislation:

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## **UPDATE ON THE SERVICE DELIVERY MODEL**

s.13

## **COUNCIL'S PRIOR RECOMMENDATIONS TO GOVERNMENT**

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## OTHER TOPICS

### Prototype Sites Update

- Future federal funding is uncertain due to the federal election in the fall of 2019
- Government to explore options in the fall to mitigate risk of potential loss of federal funding
- Federal commitment (current government) was a 10-year commitment- it is unclear whether a new government would change this commitment
- s.13

### Quality Initiatives & How They Work Together:

Diagram handed out showing Quality and Workforce Development: Linkages and Dependencies

- There are a lot of different pieces and they are all connected to each other in one way or another. No piece is by itself in isolation
- This work is also integrated with work with the Ministries of Education and Advanced Education, Skills and Training (examples: ELF, seat creation)

### Stakeholder Engagement Plan (topics, timeline)

#### *Review of Documents:*

Trifold document; ACCB leaflet; CCOF leaflet; ECE handout; New spaces fund handout; Prototype Site handout; Wage Enhancement document.

#### *Engagement Proposal:*

- Looking to do in depth interviews for providers who have reached out during the CCOF period
  - Look back at the contract renewal; ask how things went and for areas of improvement
  - Looking at the application process, funding agreement, billing process, etc.
- Looking to launch a more structured engagement process
- Going to send out a new invitation to register for ongoing engagements (going to take a random poll of CCOF providers)
- **Action:** Bring results forward to November's meeting

## KEY ITEMS & THEMES TO SHARE WITH THE MINISTER

Council spent time confirming recommendations and key areas of consensus from the discussions for sharing with Minister Chen in Friday's session.

Page 05 of 22

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s.13

Sandra Menzer agreed to finalize the items, have them written up for distribution to all attendees. Sandra, Margaret, Kim, and Angie will lead the discussions with the Minister.

Meeting Adjourned at 4:53 pm.

DRAFT & CONFIDENTIAL

Friday, May 3, 2019  
**PWC (PricewaterhouseCoopers) Place**  
**Mezzanine Level - 250 Howe Street, Vancouver BC**  
**8:45am-3:30pm**

**Attendance**

Council: Sandra Menzer (Chair), Kim Adamson, Christopher Beaton, Melissa Burke, Kevin Campbell, Darcy Dennis, Andrea Leslie Duncan, Jason Gordon, Charlene Gray, Laura Lee Kent, Rena Laberge, Angie Maitland, Margaret Warcup

MCFD and Other Ministries: Honourable Katrina Chen (Minister of State for Child Care), Honourable Katrine Conroy (Minister of Children and Family Development), Jasleen Arora, Paula Gunn, Michelle Gilmour, Susan Karim, Christine Massey, Joanne Murrell, Tiffany Nelson, Aleksandra Stevanovic, Carly Watt, Sue Bedford (MoH), Dawn Williams (MoH)

Regrets: Deb Bryant, Jonathan Barry (MCFD), Diane Bellesen, Teresa Butler (MCFD), Rita Leah Chudnovsky, Anne Cooper, Kate Cotie (MCFD), Andy Davidson (MCFD), Melanie Foster (MCFD), Nancy Gale, Daljit Gill-Badesha, Roxanne Harris, Kira Reynolds (EDUC), Darryl Soper (AEST), Anne Wetherill (MCFD), Jan White (MCFD), Tim Winkelmanns (EDUC)

**Minutes**

The meeting was called to order at 8:57 am.

**WELCOME/OPENING REMARKS:**

Welcome and Opening Remarks by the Chair, Minister Conroy, and Minister Chen.

**CHAIR UPDATE TO THE MINISTERS**

Summary of the day 1 discussion and recommendations were presented to the Hon. Katrina Chen and Hon. Katrine Conroy.

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Page 08 of 22

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were presented to the Hon. Katrina Chen and Hon. Katrine Conroy.

s.13

#### **WORKING GROUP REPORT & RECOMMENDATIONS**

Working Groups had their meetings and reported their work, recommendations, and changes back to Council.

#### *Accessibility:*

- s.13

Page 10 of 22

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s.13

The Chair thanked all the Ministry staff for their work and their support of Council.  
Ministry staff left the meeting at 1:50 pm.

**PCCC GOVERNANCE (IN CAMERA)**

Council members had an in-camera meeting which adjourned at 2:50 pm.

**Next Meeting:** November 14 & 15, 2019 (location TBD).

Items Council wants to discuss at the next meeting include: PT sites; Child Care Legislation; Service delivery model; Engagement Proposal results

# PROVINCIAL CHILD CARE COUNCIL

THURSDAY MAY 2 & FRIDAY MAY 3, 2019

Thursday May 2, 2019

Waterfront Centre

Suite 260 - 200 Burrard Street, Vancouver BC, V6C 3L6

Waterfront Centre Meeting Room

## Attendees:

**Council:** Sandra Menzer (Chair), Kim Adamson, Christopher Beaton, Diane Bellesen, Melissa Burke, Kevin Campbell, Darcy Dennis, Andrea Leslie Duncan, Jason Gordon, Charlene Gray, Roxanne Harris, Laura Lee Kent, Rena Laberge, Angie Maitland, Margaret Warcup

**MCFD:** Jonathan Barry, Teresa Butler, Kate Cotie, Melanie Foster, Susan Karim, Tiffany Nelson, Aleksandra Stevanovic, Carly Watt, Anne Wetherill

**MoH:** Sue Bedford, Dawn Williams

**AEST:** Darryl Soper

**EDUC:** Kira Reynolds

**Regrets:** Deb Bryant, Rita Leah Chudnovsky, Anne Cooper, Andy Davidson, Nancy Gale, Daljit Gill-Badesha, Michelle Gilmour, Christine Massey, Joanne Murrell, Jan White, Tim Winkelmanns

## Thursday, May 2, Agenda

Waterfront Centre (Waterfront Centre Meeting Room)

Suite 260 - 200 Burrard Street, Vancouver BC

Time	Discussion Item	Lead
	<b>Breakfast (provided)</b>	
8:30 – 9:15 AM	<b>Welcome &amp; Introductions</b> <ul style="list-style-type: none"><li>Approval of Agenda and Minutes from January 17 and 18, 2019</li><li>Welcome to our new Members</li></ul>	<b>Chair</b>
9:15 – 10:30 AM	<b>Ministry Updates: Key Initiatives in Each Area</b> (Updates since January 2019 & Council Discussion/Feedback) <ul style="list-style-type: none"><li>MCFD (Child Care Policy/Operations/Inclusion)</li><li>Ministry of Advanced Education, Skills and Training</li><li>Ministry of Education</li><li>Ministry of Health</li></ul>	<b>Ministry Staff/All</b>
10:30 – 10:45 AM	<b>Break</b>	
10:45 – 12:30 PM	<b>Ministry Updates and Council Discussion continued</b>	<b>Ministry Staff/All</b>
12:30 – 1:00 PM	<b>Lunch (provided)</b>	
1:00 – 2:00 PM	<b>Council Recommendations to Government</b> <ul style="list-style-type: none"><li>What has been actioned/implemented?</li><li>What is being considered?</li></ul>	<b>Ministry Staff/All</b>
2:00 – 3:00 PM	<b>Universal Child Care</b>	<b>Ministry</b>

# PROVINCIAL CHILD CARE COUNCIL

Thursday May 2, 2019  
 Waterfront Centre  
 Suite 260 - 200 Burrard Street, Vancouver BC, V6C 3L6  
 Waterfront Centre Meeting Room

Time	Discussion Item	Lead
s.13		Staff/All
	<ul style="list-style-type: none"> <li>Small Group Discussion &amp; Report Out</li> </ul>	Chair
3:00 – 3:15 PM	Break	
3:15 – 4:45 PM	<b>Other Topics for Discussion</b> <ul style="list-style-type: none"> <li>Prototype Sites Update</li> <li>Quality Initiatives &amp; How They Work Together</li> <li>Stakeholder Engagement Plan (topics, timeline)</li> </ul>	Ministry Staff/All
4:45 – 5:30 PM	Key Items & Themes to Share with the Minister	Chair/All
6:00 PM	s.15	

# PROVINCIAL CHILD CARE COUNCIL

Friday May 3, 2019

PWC (PricewaterhouseCoopers) Place

Mezzanine Level - 250 Howe Street, Vancouver BC, V6C 3S7

PWC Meeting Room

## Attendees:

- Council:** Sandra Menzer (Chair), Kim Adamson, Christopher Beaton, Diane Bellesen, Melissa Burke, Kevin Campbell, Darcy Dennis, Andrea Leslie Duncan, Jason Gordon, Charlene Gray, Roxanne Harris, Laura Lee Kent, Rena Laberge, Angie Maitland, Margaret Warcup
- MCFD:** Jonathan Barry, Michelle Gilmour, Susan Karim, Christine Massey, Joanne Murrell, Tiffany Nelson, Aleksandra Stevanovic, Carly Watt, Anne Wetherill
- MoH:** Sue Bedford, Dawn Williams
- AEST:** Darryl Soper
- Regrets:** Deb Bryant, Teresa Butler, Rita Leah Chudnovsky, Anne Cooper, Kate Cotie, Andy Davidson, Melanie Foster, Nancy Gale, Daljit Gill-Badesha, Kira Reynolds, Jan White, Tim Winkelmans

## Friday, May 3, Agenda

PWC (PricewaterhouseCoopers) Place, PWC Meeting Room

Mezzanine Level - 250 Howe Street, Vancouver BC

Time	Discussion Item	Lead
<b>Breakfast (provided)</b>		
Minister Chen will attend from 9:00 AM to 12:00 PM		
8:45 – 9:00 AM	<ul style="list-style-type: none"><li>• <b>Welcome / Opening Remarks</b></li></ul>	<b>Chair</b>
9:00 – 10:30 AM	<ul style="list-style-type: none"><li>• <b>Remarks from the Minister</b></li><li>• <b>Chair Update to the Minister</b><ul style="list-style-type: none"><li>◦ Consensus &amp; key messages from Thursday Session</li></ul></li><li>• <b>Discussion / Q&amp;A (All)</b></li></ul>	<b>Honourable Katrina Chen, Minister of State for Child Care</b>
10:30 – 10:45 AM	<b>Break</b>	
10:45 – 12:30 PM	<b>Working Group (WG) Sessions</b> <ul style="list-style-type: none"><li>• Affordability</li><li>• Accessibility</li><li>• Quality</li></ul>	<b>Working Group Leads</b>
12:30 – 1:00 PM	<b>Lunch (provided)</b>	
1:00 – 2:30 PM	<b>Working Group Report &amp; Recommendations</b>	<b>Working Group Leads</b>
2:30 – 3:00 PM	<b>PCCC Governance (In Camera)</b> <b>Next Steps &amp; Wrap-up</b>	<b>Chair / All</b>

# PROVINCIAL CHILD CARE COUNCIL

Thursday, January 17, 2019  
Pacific Autism Family Network  
3688 Cessna Drive, Richmond BC  
8:30am-5:30pm  
604-207-1980

## Attendees:

**Council:** Sandra Menzer (Chair), Kim Adamson, Natacha Beim, Diane Bellesen, Deb Bryant, Melissa Burke, Rita Leah Chudnovsky, Anne Cooper, Kevin Campbell, Andrea Leslie Duncan, Nancy Gale, Daljit Gill-Badesha, Charlene Gray, Roxanne Harris, Laura Lee Kent, Rena Laberge, Maitland Angie, Margaret Warcup

**MCFD:** Christine Massey, Aleksandra Stevanovic, Andy Davidson, Teresa Butler, Kate Cotie, Anne Wetherill, Jonathan Barry, Tiffany Nelson, Joanne Murrell, Susan Karim, Melanie Foster, Valerie Darkke

**MoH:** Dawn Williams

**EDUC:** Tim Winkelmanns

**Regrets:** Jan White (MCFD), Darryl Soper (AEST), Emily Horton (MCFD)

## Thursday, January 17, Agenda

Time	Discussion Item	Lead
	<b>Breakfast (provided)</b>	
8:30 – 9:00am	<b>Welcome &amp; Introductions</b> <ul style="list-style-type: none"> <li>Approval of agenda and minutes from October 11 and 12, 2018</li> </ul>	<b>Chair</b>
9:00 – 10:30am	<b>Ministry Updates: key initiatives in each area (Year 1 outcomes, Plans for Year 2 + Council Feedback)</b> <ul style="list-style-type: none"> <li>MCFD (Child Care Policy / Operations)</li> <li>MCFD (Inclusion)</li> <li>Ministry of Advanced Education, Skills and Training</li> <li>Ministry of Education</li> <li>Ministry of Health</li> </ul>	<b>Ministry Staff/All</b>
10:30 – 10:45am	<b>Break</b>	
10:45 – 12:30pm	<b>Ministry Updates cont'd</b>	<b>Ministry Staff/All</b>
12:30 – 1:00pm	<b>Lunch (provided)</b>	
1:00 – 1:30 pm	<b>Universal Child Care – Service Delivery Model Draft &amp; Engagement</b> <ul style="list-style-type: none"> <li>Overview of the proposed service delivery model &amp; engagement plan (Report Attached)</li> <li>Q &amp; A and discussion</li> </ul>	<b>Ministry Staff/All</b>
1:30 – 3:15pm	<b>Universal Child Care - Small group discussions</b> <ul style="list-style-type: none"> <li><b>Session 1:</b> Model discussion/initial thoughts/reactions; Report out</li> </ul>	<b>All</b>
3:15 – 3:30pm	<b>Break</b>	

Time	Discussion Item	Lead
3:30 – 5:00	<ul style="list-style-type: none"> <li>○ <b>Session 2:</b> Pros/Cons from stakeholder perspective; Report out</li> </ul>	<b>All</b>
5:00 – 5:30	<ul style="list-style-type: none"> <li>• <b>Key items/themes to share with the Minister</b> (from Year 2 discussions of initiatives and/or from the discussion of the model)</li> </ul>	<b>All</b>
6:30pm	s.15	



# PROVINCIAL CHILD CARE COUNCIL

Friday, January 18, 2018  
Pacific Autism Family Network  
3688 Cessna Drive, Richmond BC  
8:30am-3:00pm

## Attendees:

**Council:** Sandra Menzer (Chair), Kim Adamson, Natacha Beim, Diane Bellesen, Deb Bryant, Melissa Burke, Rita Leah Chudnovsky, Anne Cooper, Kevin Campbell, Andrea Leslie Duncan, Nancy Gale, Daljit Gill-Badesha, Charlene Gray, Roxanne Harris, Laura Lee Kent, Rena Laberge, Maitland Angie, Margaret Warcup

**MCFD:** Christine Massey, Aleksandra Stevanovic, Andy Davidson, Teresa Butler, Kate Cotie, Anne Wetherill, Jonathan Barry, Tiffany Nelson, Susan Karim, Valerie Darkke

**MoH:** Dawn Williams

**EDUC:** Tim Winkelmanns

**Regrets:** Emily Horton (MCFD), Jan White (MCFD), Darryl Soper (AEST)

## Friday, January 18, Agenda

Time	Discussion Item	Lead
	<b>Breakfast (provided)</b>	
Minister Conroy will attend for a part of this meeting		
8:30 – 10:30am	<ul style="list-style-type: none"> <li>• <b>Welcome / Opening Remarks</b></li> <li>• <b>Remarks from the Minister</b></li> <li>• <b>Chair Update to the Minister</b> (consensus and key messages from Thursday's session)</li> <li>• <b>Overview, approval of TOR, work plans (WG Chairs)</b></li> <li>• <b>Discussion / Q&amp;A (All)</b></li> </ul>	<b>Honourable Katrine Conroy, Minister of Children and Family Development</b>
10:30 – 10:45am	<b>Break</b>	
10:45 – 12:30pm	<b>Working Group (WG) Sessions</b> <ul style="list-style-type: none"> <li>• Affordability</li> <li>• Accessibility</li> <li>• Quality</li> </ul>	<b>Working Group Leads</b>  <b>Chair</b>
12:30 – 1:00 pm	<b>Lunch (provided)</b>	
1:00 – 2:30pm	<b>Working Group Report &amp; Recommendations</b>	<b>Working Group Leads</b>
2:30 – 3:00pm	<b>PCCC Governance (In Camera)</b> <ul style="list-style-type: none"> <li>• s.13; s.17</li> <li>•</li> </ul> <b>Next Steps and Wrap-up</b>	<b>Chair / All</b>

## PROVINCIAL CHILD CARE COUNCIL MEETING

Thursday, January 17, 2019  
Pacific Autism Family Network  
3688 Cessna Drive, Richmond BC  
8:30am-5:30pm

### Attendees:

Council: Sandra Menzer, Rena Laberge, Kim Adamson, Deb Bryant, Rita Chudnovsky, Andrea Duncan, Diane Bellesen, Charlene Gray, Kevin Campbell, Daljit Gill-Badesha, Nancy Gale, Anne Cooper, Angie Maitland, Margaret Warcup, Laura Lee Kent,

MCFD and other ministries: Sue Bedford (MOH), Dawn Williams (MOH), Jon Barry (MCFD), Christine Massey(MCFD), Teresa Butler(MCFD), Tim Winkelmans (MCFD), Aleksandra Stevanovic (MCFD), Tiffany Nelson(MCFD), Melanie Foster (MCFD), Joanne Murrell (MCFD), Valerie Darkke (MCFD), Susan Karim (MCFD)

Regrets: Melissa Burke (Council), Natasha Beim (Council), Roxanne Harris (Council) Jan White (MCFD), Darryl Soper (AEST), Emily Horton (MCFD)

### Minutes

The meeting was called to order at 8:35 am

- Welcoming remarks and territorial acknowledgment
- Introductions

**Approval of the agenda:** Motion to approve the agenda as presented moved by Daljit Gill-Badesha, seconded by Rita Chudnovsky.

**Carried**

Approval of the October 2018 PCCC minutes: Motion to approve the minutes moved by Charlene Gray, seconded by Margaret Warcup

**Carried**

### MINISTRY UPDATES AND DISCUSSION

MCFD presented an update on initiatives under the Accessibility, Quality, and Affordability pillars, as well as updates from the Inclusion Branch. Updates from the Ministry of Advanced Education, Ministry of Health, and Ministry of Education was also presented. Presentations from each area and group discussions took place in the following format:

- Year 1 accomplishments with group discussion including feedback from Council on what they are hearing in community about the initiatives
- Goals for year 2 and beyond with group discussion.

### *Summary of Year 1 Updates and Milestones*

#### **MCFD**

- Affordability: update on the CCFRI, ACCB, and PT Sites
- Access: update on the new spaces fund, CCOF lift for ECEs, UBCM Initiatives (Community CC Space Creation Fund and Community CC Planning Program), Maintenance Fund and Start-up Grants
- Quality: ECE WE, ECE Standards of Practice, expanded ECE bursary program, community facilitator program, CCRR mandate review, ELCC Pro-D funding

- Inclusion: moving towards inclusive child care – capacity building and Inclusion Pilot Project
- AEST**
- ECE Program Expansion, Work Integrated Learning pilot project – six pilots selected, Sector Labour Market Partnerships program is complete
- EDUC**
- Pilot of up to 8 StrongStart BC sites to full-day child care, update Early Learning Framework, Development of ECE capacity in districts, pilot Kindergarten transitions
- MoH**
- Bill 5 – online posting of illegal child care

s.13

*Summary of Year 2 and beyond plans*

**MCFD**  
s.12

**AEST**

**EDUC**

Council provided a range of feedback and confirmed a number of recommendations for consideration in Year 2 and beyond, including:

- s.13
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## **DRAFT SERVICE DELIVERY MODEL**

MCFD presented a draft Service Delivery Model (with two options) for Council's feedback, followed by large group and breakout group discussions:

s.13

## **KEY THEMES /ITEMS TO SHARE WITH THE MINISTER**

- Council spent time confirming recommendations and key areas of consensus from the discussions for sharing with Minister Conroy. Sandra, Kim, Anne, and Margaret agreed to finalize the items, have them written up for distribution to all attendees and lead the discussions with the Minister.

Meeting Adjourned at 5:30 pm.

Friday, January 18, 2019  
Pacific Autism Family Network  
3688 Cessna Drive, Richmond BC  
8:30am-3:30pm

**Attendance**

Council: Sandra Menzer, Rena Laberge, Kim Adamson, Deb Bryant, Rita Chudnovsky, Andrea Duncan, Diane Bellesen, Charlene Gray, Kevin Campbell, Daljit Gill-Badesha, Nancy Gallon, Anne Cooper, Angie Maitland, Margaret Warcup, Laura Lee Kent, Roxanne Harris

MCFD and other ministries: Minister Katrine Conroy, Nikki Sharma, Paula Gunn, Dawn Williams (MOH), Jon Barry (MCFD), Christine Massey (MCFD), Tim Winkelmanns (MCFD), Aleksandra Stevanovic (MCFD), Tiffany Nelson (MCFD), Valerie Darkke (MCFD), Susan Karim (MCFD)

Regrets: Melissa Burke (Council), Natasha Beim (Council), Teresa Butler (MCFD), Jan White (MCFD), Darryl Soper (AEST), Emily Horton (MCFD)

**Minutes**

Welcome and Opening Remarks by the Chair and Minister Conroy.

**SUMMARY OF DAY 1 DISCUSSION**

Summary of the day 1 discussion and Council's recommendations were presented to the Hon. Katrine Conroy

s.13

**WORKING GROUP WORK PLANS PRESENTED**

- Working Group Work Plans were presented to the Hon. Minister Conroy by each of the Chairs
- Quality, Accessibility, and Affordability Working Group Work Plans and Terms of Reference (TOR) were approved

Quality:

- ToR - Moved for approval by Deb Bryant, seconded by Angie Maitland. Carried
- Work plan - Moved for approval by Charlene Grey, seconded by Andrea Duncan. Carried

Affordability:

- ToR - Moved for approval by Dianne Bellesen, seconded by Rita Chudnovsky. Carried
- Work plan - moved forward by Kim Adamson, seconded by Andrea Duncan. Carried

Accessibility:

- ToR - Moved for approval by Anne Cooper, seconded by Kim Adamson. Carried
- Work plan - Moved for approval by Nancy Gale, seconded by Kevin Campbell. Carried

**WORKING GROUP SESSIONS**

- Working Groups had their meetings and reported their work, recommendations and changes back to Council.

- Updates to the Working Group Work Plans (changes detailed in individual WG minutes)

Quality:

- Work plan changes -Moved for approval by Laura Lee Kent, seconded by Margaret Warcup. Carried.

Affordability:

- Work plan changes -Moved for approval by Charlene Grey, seconded by Dianne Bellesen. Carried

Accessibility:

- Work plan changes –Moved for approval by Andrea Duncan, seconded by Angie Maintland. Carried

The Chair thanked all of the Ministry staff for their work and support of PCCC. Ministry staff left the meeting.

**PCCC GOVERNANCE (in camera)**

s.13; s.17

Meeting adjourned at 2:45 pm.

**Next Meeting:**

May 2<sup>nd</sup> and 3<sup>rd</sup>, 2019