



CONFIDENTIALITY UNDERTAKING

The Province of British Columbia, as represented by the Ministry of Children and Family Development (the "Ministry"), has invited you to participate in the Minister's Advisory Council for Children and Youth with Support Needs (CYSN MAC). As a participant of the CYSN MAC, you will receive information and engage in discussions that are confidential. As such, the Ministry requires this undertaking.

1. For the purposes of this undertaking, "Confidential Information" means any information disclosed by the Ministry, in writing, verbally or in any other form or media, to you as a member of the CYSN MAC.
2. You hereby undertake and agree as follows:
 - a. to hold Confidential Information in confidence;
 - b. to not, at any time, including after your participation in the CYSN MAC has ended, use, publish, release or disclose, or permit to be used, published, released or disclosed Confidential Information, except insofar as is necessary to enable you to fulfill your obligations as a member of the CYSN MAC.
 - c. to use Confidential Information solely to participate in the CYSN MAC and to not, either directly or indirectly, use Confidential Information for any other purpose or in any other manner except with the prior written consent of the Ministry;
 - d. to not make copies of Confidential Information;
 - e. to store Confidential Information securely so that no other person has access to it;
 - f. to return to the Ministry all Confidential Information in your possession in accordance with the Ministry's direction once your participation in the Working Group has ended or upon written request by the Ministry.
3. Nothing in this undertaking shall apply to any Confidential Information:
 - a. which, at the time of its disclosure to you, is in the public domain; or
 - b. which you are required to disclose by law.

4. You hereby acknowledge that:

- a. In your capacity as a member of the CYSN MAC, you can discuss Confidential Information with Ministry staff, legal counsel retained by the government or employed by the Legal Services Branch in the Ministry of Justice, or another person whom the Ministry identifies as having given a confidentiality undertaking in relation to Confidential Information;
- b. Confidential Information may be protected by Cabinet confidentiality, the parliamentary convention on confidentiality of proposed bills, and solicitor-client privilege; and in providing Confidential Information to you as a member of the Working Group, it is not the intention of the Ministry or the Province of British Columbia to waive solicitor-client privilege or to waive, defeat or negate any privilege or confidence, or any other protection provided by law, that applies to Confidential Information.

Print Name: _____

Signature: _____

Date: _____



**Ministry of Children & Family Development
Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)
Meeting Agenda**

**Wednesday May 5, 2021
&
Thursday May 6, 2021
1:00 pm – 4:00 pm**

Members			
The Hon. Mitzi Dean Minister of Children and Family Development Chair		Dan Coulter Parliamentary Secretary for Accessibility Co-Chair	May Sam Elder from the Tsartlip First Nation
Izabelle Stevens Youth Representative Vancouver Coastal			
Members (Parents)			
Laranna Androsoff Interior		Dreena Davies Vancouver Coastal	Katherine Foo Fraser
Aida Gordon Vancouver Island		Lori Gauthier North	
Members (Umbrella Organizations)			
Devinder Chattha Director of Language Studies, Settlement and Social programs at the Progressive Intercultural Community Services Society (PICS)		Jacqueline Watts Provincial Advisor for the Provincial Office for Aboriginal Supported Child Development Programs of BC	Diana Elliott Provincial Advisor for the Provincial Office for Aboriginal Infant Development Programs of BC
Angela Clancy Executive Director of the Family Institute of BC		Brenda Lenahan Founder of BC Parents of Complex Kids	Lisa Meneian Executive Director of Deaf Children's of BC
Jason Gordon BC Association of Child Development and Intervention		Joshua Myers Executive Director for the BC Centre for Ability	Deborah Pugh Executive Director Autism Community Training



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Facilitator & Ministry Representatives				
Sheila Beauchemin Facilitator		Carolyn Kamper ADM, Strategic Integration, Policy, and Legislation Division	Bryan Sparks Strategic Services	
Paula Gunn Senior Ministerial Advisor		Ashley McKay Ministerial Advisor	Penny Lloyd (Guest Day 1) Strategic Integration, Policy and Legislation	
Karin Keats Council Secretariat Strategic Services		Danielle Smith Executive Director, Early Years, Indigenous Early Years and Inclusion Policy	Matthew Wigmore Project Coordinator Strategic Services	
Sandra Steilo Strategic Services		Christine Therriault-Finke Early Years, Indigenous Early Years and Inclusion Policy		



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Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)
Meeting Agenda**

May 5 Agenda

Teleconference details:

s.17

Time	Item	Lead
12:50 pm	Gather in Zoom Meeting	
1:00 pm	Opening by Elder May Sam	May Sam
	Opening Remarks, Group Introductions and Circle Agreement	Sheila Beauchemin/All
	Minister Remarks	Minister Mitzi Dean
	PS Coulter Remarks	PS Dan Coulter
2:20 pm	Comfort Break	
2:30 pm	Discuss Non-Disclosure Agreement (NDA)	Danielle Smith w/ guest Penny Lloyd
	Review of Draft Terms of Reference (TOR)	Sheila Beauchemin
3:30 pm	Overview of the agenda for May 6 th Meeting Reflection & Closing Remarks	Sheila Beauchemin
	Closing by Elder May Sam	May Sam
4:00 pm	End meeting	



Ministry of Children & Family Development
Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)
Meeting Agenda
May 6 Agenda

Teleconference details:

s.17

Time	Item	Lead
12:50	Gather in Zoom Meeting	
1:00 pm	Opening by Elder May Sam	May Sam
	Morning Reflections and Overview of the Day	Sheila Beauchemin
1:15 pm	CYSN Service Framework*	MCFD Staff
1:45 pm	s.13	Sheila Beauchemin
2:30 pm	Comfort Break	
2:40 pm	s.13	Sheila Beauchemin
3:15 pm	Round Table Discussion: Where are there gaps in our knowledge or expertise as a Council? How can we address those gaps?	Sheila Beauchemin
3:30 pm	Meeting Reflection and Closing Remarks	Sheila Beauchemin
	Closing by Elder, May Sam	May Sam
4:00 pm	End meeting	

**Confidential material and/or discussion*



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Your Health and Wellness is Important to Us

If for any reason you feel that you want to talk to someone during or after the meetings, confidential and free trauma informed counselling is available to you May 5th and 6th from 1-5:30 pm. Counselor Janet Black will be available by phone at **1-855-529-9463**.

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Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)
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&
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May 5 Agenda

Teleconference details:

s.17

Time	Item	Lead
12:50 pm	Gather in Zoom Meeting	
1:00	<i>Participants admitted and brief welcome. Hand over to our Elder May Sam to open the meeting</i>	<i>Sheila Beauchemin Slide 1</i>
1:00 pm	Opening by Elder May Sam	May Sam
<i>Process Notes Approx. 5 min</i>	<ul style="list-style-type: none"> • <i>May Sam will provide an opening prayer and blessing that includes a song, a blessing in Hulquminum and then translated to English.</i> • <i>This will take the time it needs to take – though likely will be around 5 min or so.</i> 	
1:05 pm	Opening Remarks, Group Introductions and Circle Agreement	Sheila Beauchemin/All
<i>Process Notes 5 min</i>	<ul style="list-style-type: none"> • <i>Very brief introduction of Sheila as facilitator and role during meetings</i> • <i>The work of the Council will support the Minister's work to improve the system for children and youth with support needs – keeping families at the centre of those changes.</i> • <i>Overview of purpose of 1st two meetings – establish how we will engage with each other when we come together and set the foundations for our work as a Council in the coming years.</i> • <i>Overview of agenda for today – timing is a guide – we may be +/- 5 minutes either way. Will commit that we start and end on time.</i> <ul style="list-style-type: none"> ○ <i>remind about self care – take the breaks you need when you need them</i> • <i>Some Zoom basics.</i> 	<i>Slide 2-3</i>



Ministry of Children & Family Development
Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)
Annotated Meeting Agenda

Time	Item	Lead
Process Notes Approx. 30 min	<ul style="list-style-type: none"> Working around the circle starting with May Sam, Minister, PS Coulter - each participant to introduce themselves, their connection with CYSN, something they are bringing with them at the start of this journey together and something they will leave behind. Note: When we spoke with May Sam – she indicated that it is important that all participants also acknowledge the territory they are on especially since they are calling in from around the province. 	Sheila Beauchemin Slide 4
15 min	<ul style="list-style-type: none"> Develop Circle Agreement 	Sheila Beauchemin Slide 5
2:00 pm Approx 10 min	Minister Remarks	Minister Mitzi Dean
2:10 pm Approx. 10 min	PS Coulter Remarks	PS Dan Coulter
2:20 pm	Comfort Break	Slide 6
Notes	<p><i>There may be some slack in the agenda here . This flexibility is useful as there may be questions or other items that delay our opening segments.</i></p> <p><i>If we break early we will still retain the break time of 10 minutes and reconvene earlier than stated on the agenda.</i></p>	
2:30 pm	<p><i>Announcement about Wellness Supports</i></p> <p><i>Admit counsellor, Janet Black, into meeting to do very short introduction.</i></p> <p><i>Note: if timing changes – Karin to send note to ensure counsellor joins at the time.</i></p>	Danielle Smith
2:35 pm	Discuss Non-Disclosure Agreement (NDA)	Danielle Smith w/ guest Penny Lloyd
5 min	<ul style="list-style-type: none"> Provide some contextual background on the formation of the Council and how it follows from broad consultation and engagement process already conducted. 	Danielle Smith Slide 7



**Ministry of Children & Family Development
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Time	Item	Lead
	<ul style="list-style-type: none"> Share how this information then gets transformed into system change, the cabinet deliberation and approval process and the confidentiality associated with this process and why. Describe Minister's Councils in general and how they support policy development. Clarify that as a Member of Minister's Council – they are bringing their expertise but are not there representing their constituent groups – their work is in support of the Council. Clarify as a Member – cabinet confidentiality requirements apply. 	
	<ul style="list-style-type: none"> 	
15 min	<ul style="list-style-type: none"> Introduce NDA and ground need in the significance of the issues the Council will be exploring as it works to improve the system. Walk through some examples of what it looks like to operate under the terms of an NDA. FAQ about NDA 	Danielle Smith/ Penny Lloyd Slide 8
10 min	<p>What additional questions do you have?</p> <ul style="list-style-type: none"> A short, focused discussion. 	Sheila Beauchemin Slide 9
3:15 pm	Review of Draft Terms of Reference (TOR)	Sheila Beauchemin
	<ul style="list-style-type: none"> We may need to have members supply their comments/amendments after the meeting if the NDA discussion takes the amount of time allocated. Focus of the Review of TOR will be to capture broad input – not wordsmithing – from Council member's. Emphasize that we will gather all comments and suggestions. Intent will not be to debate the validity of the suggestions. Slide of TOR sections – overview Slide Animation #1- areas where there were questions. Invite members with questions in these areas to raise them. Ask generally what other questions people have. Slide Animation #2 - comments or suggested changes. Invite people to submit their comments. Group discussion of comments/suggested changes 	Slide 10 Slide 11



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Time	Item	Lead
	<p><i>If it comes up:</i></p> <ul style="list-style-type: none"> • <i>Raise the discussion about the role of Council Members under Governance Principles, Key Roles and Responsibilities</i> • <i>How well does this section capture your understanding of the roles and responsibilities of Council Members?</i> <ul style="list-style-type: none"> ○ <i>What amendments would help clarify your role and responsibilities?</i> <p><i>Ministry will communicate back about what was adopted and why.</i></p>	
3:30 pm	<p>Overview of the agenda for May 6th</p> <p>Meeting Reflection & Closing Remarks</p>	Sheila Beauchemin
<i>Process Notes</i>	<ul style="list-style-type: none"> • <i>Circle will end with PS Coulter, Minister Dean and Elder May Sam</i> 	Slide 12
	Closing by Elder May Sam	<p>May Sam</p> <p>Slide 13</p>
4:00 pm	End meeting	



**Ministry of Children & Family Development
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Annotated Meeting Agenda**

May 6 Agenda

Teleconference details:

s.17

Time	Item	Lead
12:50	Gather in Zoom Meeting	
1:00	<i>Participants admitted and brief welcome. Hand over to our Elder May Sam to open the meeting</i>	Sheila Beauchemin Slide 14
1:00 pm	Opening by Elder May Sam	May Sam
	Morning Reflections and Overview of the Day	Sheila Beauchemin
Process Notes	<i>Welcome to the day – Group Opening Circle for Reflections about yesterday – thoughts they had overnight.</i>	Slide 15 Slide 16
1:15 pm	CYSN Service Framework*	MCFD Staff
Process Notes Approx 30 min	<ul style="list-style-type: none"> Sheila to introduce – overview to be provided followed by breakout sessions to gather deeper thoughts and insights from the group. Time for Questions of clarification before we move to groups. Overview of what the Ministry has learned about current system of services, consultations to date. Overview of draft service framework – outcomes of services, service values, core services, s.13 Move to small break-out groups to comment rather than in large forum to ensure all voices heard and that engagement is high. 	Slide 17
1:45 pm	s.13	Sheila Beauchemin
Process Notes	<ul style="list-style-type: none"> Members will move into Virtual Break Out Rooms. Each room will be assigned one of the 4 discussion topic areas. 	Slide 18



**Ministry of Children & Family Development
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Time	Item	Lead
	<ul style="list-style-type: none"> Members will cycle through each topic to hear what others said and add their voices. They can also provide an indication of where they disagree with comments from previous group – with proviso that they must provide why and how they would amend or change. <ul style="list-style-type: none"> Round 1 – 30 minutes Round 2 – 15 minutes 	Slide 19
2:30 pm	Comfort Break	Slide 20
2:40 pm	s.13	Sheila Beauchemin
	<ul style="list-style-type: none"> Round 3 – 15 min Round 4 – 15 min <p>Since all members have cycled through and heard and commented on all discussions, we don't need to do a debrief on the breakouts.</p>	Slide 21
3:15 pm	Round Table Discussion: Where are there gaps in our knowledge or expertise as a Council? How can we address those gaps?	Sheila Beauchemin
Process Notes Approx. 20 min	Transition to Zoom White Board to do a roundtable brainstorm.	Slide 22
3:30 pm	Meeting Reflection and Closing Remarks	Sheila Beauchemin
Process Notes Approx. 20 min	<ul style="list-style-type: none"> Before our Elder May Sam closes our meeting today - come back to our circle to close the meeting with your reflections on the day. You are invited, only if you would like to, to share a brief closing reflection with the group about our work today. We will work around the circle ending with: PS Coulter, Minister Dean, Elder May Sam 	Slide 23
	Closing by Elder, May Sam	May Sam Slide 24
4:00 pm	End meeting	

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CYSN MAC

Minutes

May 5 & 6, 2021 | MS Teams | 1:00pm – 4:00pm

Facilitator: Sheila Beauchemin
Regrets: Lori Gauthier (Day 2^{s.22}) present Day 1); PS Coulter was briefly
 offline on Day 1^{s.22}
Minutes by: Matthew Wigmore

Attendees:

The Hon. Mitzi Dean Minister of Children and Family Development Chair	Dan Coulter Parliamentary Secretary for Accessibility Vice-Chair	May Sam Elder from the Tsartlip First Nation	
Izabelle Stevens Youth Representative Vancouver Coastal			
Members (Parents)			
Laranna Androsoff Interior	Dreena Davies Vancouver Coastal	Katherine Foo Fraser	
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Members (Umbrella Organizations)			
Devinder Chattha Director of Language Studies, Settlement and Social programs at the Progressive Intercultural Community Services Society (PICS)	Jacqueline Watts Provincial Advisor for the Provincial Office for Aboriginal Supported Child Development Programs of BC	Diana Elliott Provincial Advisor for the Provincial Office for Aboriginal Infant Development Programs of BC	
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Facilitator & Ministry Representatives			
Sheila Beauchemin Facilitator	Carolyn Kamper ADM, Strategic Integration, Policy, and Legislation Division	Bryan Sparks Strategic Services	
Paula Gunn Senior Ministerial Advisor	Ashley McKay Ministerial Advisor	Brady Yano Ministerial Advisor	

Karin Keats Council Secretariat Strategic Services		Danielle Smith Executive Director, Early Years, Indigenous Early Years and Inclusion Policy		Matthew Wigmore Project Coordinator Strategic Services	
Sandra Steilo Strategic Services		Christine Therriault-Finke Early Years, Indigenous Early Years and Inclusion Policy			

1. Introduction and Circle Agreement – Day 1: 1:00pm

A short blessing was offered by Elder May Sam. Afterwards SB led the circle exercise where all attendees shared what they were bringing to the circle and what they were leaving behind.

The following points were identified as important in the Circle Agreement:

- Want to come together in a non judgemental way – *Multiple Members*
- We will work together respectfully – *Multiple Members*
- Acknowledge individual experience even if different from our own - *Multiple Members*
- We will be open-minded - *Multiple Members*
- Mindful of people around us – speak a common language – *Devinder Chattha*
- Culturally sensitive towards each other as well - *Multiple Members*
- Assumption of good will – *Joshua Myers*
- Focused and practical and use our time effectively – *Deborah Pugh*
- Keeping children at the core of the discussion and direction of the discussion – *Brenda Lanahan*
- Making sure the conversation is trauma-informed – *Angela Clancy*
- Acknowledgement of privilege – *Izabelle Stevens*

Minister Mitzi Dean and Parliamentary Secretary Dan Coulter present their introductions.

2. Non Disclosure Agreement – Day 1

Penny Lloyd from MCFD Litigation presented on Non Disclosure Agreements. Highlights of Lloyd's presentation include:

- What are NDAs?
- Why are NDAs important?
- How do NDAs relate to Cabinet confidentiality?
- Why do we need NDAs for Council work?
- Can I speak to my organization or others?
- When and how to engage outside of the group – one member needs to speak to their organization, they can seek the clarity here.
 - Key concern – respect the confidence of all members
 - Prevents early sharing of policies or documents
- If you're unsure, you can raise it with this group.
- What might happen if there's a break in confidence – an intentional breach could impact how the process continues and the safety of a "safe space"

DISCUSSION/QUESTIONS/COMMENTS:

s.13; s.22

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Withheld pursuant to/removed as

s.13 ; s.22

s.13; s.22

3. TERMS OF REFERENCE (previous conversation continued) – Day 1

s.13; s.22

4. Closing Day 1

Closing comments are made by each council member mostly stating their gratitude for the day. Elder May Sam provides a closing blessing. Members exit.

Adjourned: 4:00pm

5. Intro – Day 2

Sheila Beauchemin begins the circle.s.22

s.22 After the members present their opening reflections, Elder May Sam gives a blessing for the day.

6. CYSN Future State Presentation – Day 2

Christine Therriault-Finke presents on slides 1 – 9 of s.13

s.13

Before Danielle Smith continues the conversation, she clarifies everything she shares from slides 10 onwards are cabinet confidential.

DISCUSSION/QUESTIONS/COMMENTS:

Before questions are welcomed by Sheila, Sheila clarifies the opportunity to share feedback in the SOAR exercise.

s.13; s.22

The following questions were captured in the chat transcript after the s.13 presentation. Some of them were covered in responses, others were missed as they were sent when other members were verbally asking questions

s.13; s.22

s.13; s.22

7. SOAR Exercise – Day 2

s.13

8. Closing – Day 2

Sheila leads the group into the closing circle out of the breakout rooms. Deborah Pugh (*asks in chat*) asks whether, except for Elder May Sam's blessing, intros can be shorter in the future.

Both Minister Dean and PS Coulter offer closing remarks. Elder May Sam finishes with a closing blessing.

Next Meeting: May 3, 2021

Meeting Adjourned: 4:00pm.



**Ministry of Children & Family Development
Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)**

MAC Minutes – May 2021

The first meeting spanned two (2) three (3)-hour sessions on Zoom on May 5th and 6th.

The first day (May 5th) opened with an inspiring blessing from Elder May Sam of Tsartlip Nation. She commented that we were “building our foundation” and indeed much of the day was spent learning about each other, our backgrounds, and acknowledging what each member brings to this Minister's Advisory Council.

In these foundational meetings, some core guiding documents and principles were reviewed so that all members of the Minister's Advisory Council (MAC) were clear on their membership role, how they could have an impact based on their lived and professional experiences, and the vision for this meeting and future sessions.

Important questions were asked about the Terms of Reference which both Minister Mitzi Dean, along with Ministry of Children and Family Development team, committed to reviewing and clarifying for the future.

Each council member was given an opportunity to reflect on the introduction before the first day closed out.

At the beginning of second day (May 6th), the council was again warmly welcomed by Elder May Sam.

Quickly thereafter, Ministry staff spent most of the meeting addressing a variety of policy matters. Members were placed into breakout sessions where they were encouraged to respond and add feedback, which was tracked for Ministry staff to review.

After the breakout sessions were concluded, a moment was allotted for any lingering questions or concerns before moving into the conclusion, once again with the gratitude of Elder May Sam.

The Minister's Advisory Council delved into some key policy items as well as acknowledged the vast and various experience that forms the council. The next sessions are currently being planned to dive deeper into the key policy issues.

Minister's Advisory Council

For Children and Youth with Support Needs (CYSN)

- June 11, 2021 -



Ministry of
Children and Family
Development

AGENDA

1:30 p.m.	Collect & Welcome
1:50 p.m.	Addressing Gaps in MAC Membership
2:10 p.m.	Bringing the CYSN Service Framework to Life - Overview of Service Framework
2:25 p.m.	Break-out Group Session #1: s.13
2:50 p.m.	Group Discussion: Key messages from break-out groups
3:10 p.m.	Comfort Break
3:20 p.m.	s.13 Break-out Group Session #2:
4:00 p.m.	Group Discussion: Key messages from break-out groups
4:15 p.m.	Meeting Reflections and Closing Remarks
4:25 p.m.	Closing Circle and Prayer
4:30 p.m.	Adjourn

Discussion 1 Questions:

s.13

Discussion 2 – Questions:

s.13

Questions? Contact MCF.Engagement@gov.bc.ca



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1:30-4:30pm**

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Meeting Agenda
June 11th Agenda

1:30-4:30pm

Teleconference details:

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Time	Item	Lead
1:20 (10 min)	Gather in Zoom Meeting	
1:30 pm (5 min)	Collect and Welcome Opening Elder, May Sam	Sheila Beauchemin May Sam
	<i>Bring meeting together – immediately turn over to May Sam to do opening.</i>	
1:35 pm (5 min)	Announcements and Business Carried Forward	Sheila Beauchemin
	<ul style="list-style-type: none"> <i>Welcome to the second meeting of the MAC</i> <i>Change to openings and closings – start and end in circle for opening and closing prayer from our Elder, and, to share general announcements, and information etc.</i> <i>Opening comments/introductions/reflections from the Council members will alternate between openings and closings</i> <i>Reminder Wellness Supports available (info sent June 7th) – Bryan will post the information and link in the chat.</i> <i>Mention - Terms of Reference – (updated and posted on SharePoint)</i> <i>Reminder about use of the Chat – encourage sharing of thoughts with the whole group. Bryan will be monitoring the chat and will share what is posted there.</i> 	Sheila Beauchemin
	<ul style="list-style-type: none"> <i>Turn over to MMD to provide opening remarks</i> 	Sheila Beauchemin
1:40 (10 min)	Opening Remarks Minister Dean and PS Coulter	



**Ministry of Children & Family Development
Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)
Meeting Agenda**

Time	Item	Lead
	<ul style="list-style-type: none"> Minister Dean shares what she's heard 	
1:50 (20 min)	Addressing Gaps in MAC Membership (Survey Sent May 26th)	Danielle Smith Sheila Beauchemin
Process notes	<ul style="list-style-type: none"> Sheila – introduces topic Danielle - Provides short summary of the responses received through the survey. Provide context for how many of these missing voices will be captured through various engagement activities. Note that the Ministry will be engaging with other partners, some of whom also exist on the council. Filling those remaining gaps - the ministry thought of some ideas for addressing missing voices – walk through ideas on slide. Move to a quick Zoom Poll to capture group response to ideas: <ul style="list-style-type: none"> Which of these ideas best addresses the gaps in MAC membership? <ul style="list-style-type: none"> Idea 1: fill gaps when vacancy arises/prioritize missing voices in ministry engagement activities. Idea 2: request that ministry engage with missing voices when item comes up in discussions that can't be addressed. Idea 3: At end of first year – revisit membership on council to determine if additional seats needed to ensure adequate representation. None of these ideas adequately addresses the gaps. We need 60% or better for an idea in order for it to be selected as the way forward. If none of the ideas get a clear 60% majority – we will need to have a future discussion about this issue. 	
Process notes	<ul style="list-style-type: none"> Introduction to process for exploring the CYSN Framework and working through breakout groups <ul style="list-style-type: none"> s.13 	Sheila Beauchemin



**Ministry of Children & Family Development
Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)
Meeting Agenda**

Time	Item	Lead
	<ul style="list-style-type: none"> ○ Move into breakout discussion groups for roughly 35 minutes to explore and discuss focusing on the questions posed. ○ Gather your groups key messages to share with the group of the whole. ○ Come back together as a group of the whole. • We will do this process twice today. 	
2:10pm (15 min)	<ul style="list-style-type: none"> • Bringing the CYSN Service Framework to Life - Overview of Service Framework <ul style="list-style-type: none"> ○ Members to hold questions until break out groups 	Danielle Smith
Process notes	<ul style="list-style-type: none"> • Review/reminder of Circle Agreement – reminder of our agreements to each other: child and family focused, openness, non-judgement (all views and perspectives need to be heard and respected – we are not here to dispute the broad perspectives represented), curiosity, future focused – past informed. 	Sheila Beauchemin
Process notes	<ul style="list-style-type: none"> • Move in to 3 ZOOM break out groups – During last approx. 10 minutes – facilitators will guide group to summarize their discussion into key messages (process will be provided) 	Sheila Beauchemin
2:25 pm (35 min)	<p>Bringing the CYSN Service Framework to Life – Exploring s.13 (materials sent June 4th)</p> <p>Following an overview of the Service Framework, we will break into groups to s.13 s.13</p> <p>(Questions provided council members in advance, materials sent June 4th)</p> <p>s.13</p>	MCFD Staff



Ministry of Children & Family Development
Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)
Meeting Agenda

Time	Item	Lead
	s.13	
	<ul style="list-style-type: none"> What else do you want us to consider? 	
2:50 pm (20 min)	<ul style="list-style-type: none"> Whole Group Discussion: <ul style="list-style-type: none"> One group asked to share key messages for first discussion topic – very short 1 – 2 minutes. <ul style="list-style-type: none"> Call on specific members in other groups to comment on key messages – how similar were their finding what would they add? Report process with other two discussion areas – e.g. next group asked to share their key messages and then call on other groups to comment. 	Sheila Beauchemin
3:10 pm (10 min)	Comfort Break	
3:20 pm (5 min)	<div>Overview of s.13</div> <div>s.13</div>	Christine Therriault-Finke
3:25 pm (35 min)	<div>s.13</div> <div>Questions for break out group discussions</div> <div>s.13</div>	
	<div>Move to same Break out groups as Round 1</div> <div>Format for discussion as before – summarize and collect key messages</div>	
4:00 pm	Whole group discussion – format as before	Sheila Beauchemin



**Ministry of Children & Family Development
Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)
Meeting Agenda**

Time	Item	Lead
(15 min)		
4:15 pm (10 min)	Meeting Reflections and Closing Remarks from Minister Dean and PS Coulter	Sheila Beauchemin
<i>Process Notes</i>	<p><i>We accomplished a lot today.</i></p> <p><i>We began a deeper dive into s.13</i></p> <p><i>s.13 We will continue this work at our next meeting June 24th.</i></p> <p><i>We are closing this session but not the discussion so we will hold off on round circle comments until next time.</i></p> <p><i>The door is always open to provide feedback on today's session via the ministry's engagement inbox – Bryan will post the address in the chat.</i></p> <p><i>We will move now to comments from the PS and Minister Dean before we ask our elder to close with a prayer.</i></p>	
4:25 pm (5 min)	Closing by Elder, May Sam	May Sam
4:30 pm	End meeting	

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**Ministry of Children & Family Development
Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)
Meeting Agenda**

phone at **1-855-529-9463**. Members can also seek counselling supports and can be reimbursed up to a maximum of \$150, using the reimbursement letter sent to you.

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**Ministry of Children & Family Development
Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)
Meeting Agenda**

**June 24, 2021
1:30-4:30pm**

Members				
The Hon. Mitzi Dean Minister of Children and Family Development Chair		Dan Coulter Parliamentary Secretary for Accessibility Vice-Chair		May Sam Elder from the Tsartlip First Nation
Izabelle Stevens Youth Representative Vancouver Coastal				
Members (Parents)				
Laranna Androsoff Interior		Dreena Davies Vancouver Coastal		Katherine Foo Fraser
Amilamia Gordon Vancouver Island		Lori Gauthier North		
Members (Umbrella Organizations)				
Devinder Chattha Director of Language Studies, Settlement and Social programs at the Progressive Intercultural Community Services Society (PICS)		Jacqueline Watts Provincial Advisor for the Provincial Office for Aboriginal Supported Child Development Programs of BC		Diana Elliott Provincial Advisor for the Provincial Office for Aboriginal Infant Development Programs of BC
Angela Clancy Executive Director of the Family Institute of BC		Brenda Lenahan Founder of BC Parents of Complex Kids		Lisa Meneian Executive Director of Deaf Children's of BC
Jason Gordon BC Association of Child Development and Intervention		Joshua Myers Executive Director for the BC Centre for Ability		Deborah Pugh Executive Director Autism Community Training



**Ministry of Children & Family Development
Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)
Meeting Agenda**

Facilitator & Ministry Representatives			
Sheila Beauchemin Facilitator		Carolyn Kamper Ministry of Children and Family Development	Bryan Sparks Ministry of Children and Family Development
Paula Gunn Senior Ministerial Advisor		Ashley McKay Ministerial Advisor	Nina Karimi Ministerial Advisor to PS Coulter
Sandra Steilo Ministry of Children and Family Development		Danielle Smith Ministry of Children and Family Development	Matthew Wigmore Ministry of Children and Family Development
Lisa Jones Ministry of Children and Family Development		Christine Therriault-Finke Ministry of Children and Family Development	Debbie Parhar Ministry of Children and Family Development



Ministry of Children & Family Development
Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)
Meeting Agenda
June 24th Agenda

1:30-4:30pm

Teleconference details:

s.17

Time	Item	Lead
1:20	Gather in Zoom Meeting	
1:30 pm	Collect and Welcome Opening Prayer	Sheila Beauchemin May Sam
1:35 pm	Opening and Announcements	Sheila Beauchemin
1:40 pm	Opening Remarks Minister Dean and PS Coulter	
1:50 pm	Bringing the CYSN Service Framework to Life - s.13 s.13	Danielle Smith
2:05	Break Out Groups: s.13	MCFD Staff
3:00 pm	Comfort Break	
3:15 pm	Whole Group Discussion: Break out Group Highlights and Insights	
3:50	Expanding the Dialogue – Further Discussions	Danielle Smith
4:00	Closing Circle – Group Reflections	
4:15	Closing Remarks Minister Dean and PS Coulter	
4:25 pm	Closing Prayer	May Sam
4:30 pm	End meeting	



**Ministry of Children & Family Development
Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)
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**Ministry of Children & Family Development
Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)
Meeting Agenda**

**June 24, 2021
1:30-4:30pm**

Members				
The Hon. Mitzi Dean Minister of Children and Family Development Chair		Dan Coulter Parliamentary Secretary for Accessibility Vice-Chair		May Sam Elder from the Tsartlip First Nation
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Ministry of Children & Family Development
Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)
Meeting Agenda

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Paula Gunn Senior Ministerial Advisor		Ashley McKay Ministerial Advisor	
Sandra Steilo Ministry of Children and Family Development		Danielle Smith Ministry of Children and Family Development	
Lisa Jones Ministry of Children and Family Development		Christine Therriault-Finke Ministry of Children and Family Development	
		Bryan Sparks Ministry of Children and Family Development	
		Nina Karimi Ministerial Advisor to PS Coulter	
		Matthew Wigmore Ministry of Children and Family Development	
		Debbie Parhar Ministry of Children and Family Development	



Ministry of Children & Family Development
Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)
Meeting Agenda
June 24th Agenda

1:30-4:30pm

Teleconference details:

s.17

Time	Item	Lead
1:20 (10 min)	Gather in Zoom Meeting	
1:30 pm (5 min)	Collect and Welcome Opening Prayer	Sheila Beauchemin May Sam
	<i>Bring meeting together – turn over to May Sam to do opening.</i>	
1:35 pm	Opening and Announcements	Sheila Beauchemin
(5 min)	<ul style="list-style-type: none"> <i>Welcome to the continuation of our deep dive into the CYSN Framework.</i> <i>Territorial Acknowledgement</i> <i>Zoom reminders/use of Chat</i> <i>Reminder Wellness Supports available (info sent June 7th) – Bryan will post the information and link in the chat.</i> 	Sheila Beauchemin
	<ul style="list-style-type: none"> <i>Turn over to MMD/PSC to provide opening remarks</i> 	
1:40 pm (10 min)	Opening Remarks Minister Dean and PS Coulter	
1:50 pm (<5 min)	s.13	Danielle Smith



**Ministry of Children & Family Development
Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)
Meeting Agenda**

Time	Item	Lead
	s.13	Sheila Beauchemin
1:55 pm (10 – 15 min)	Bringing the CYSN Service Framework to Life - Overview of s.13	Danielle Smith
<i>Process notes</i>	s.13 <i>Process – short overview presentation followed by a longer break out group discussion session.</i> <i>Members hold questions until break out groups.</i> <i>Reminder about material that is confidential and what is not</i>	Sheila Beauchemin
2:05	Break Out Groups: s.13	MCFD Staff
<i>Process notes</i> (55 min)	s.13 <ul style="list-style-type: none">Facilitators will guide conversation using the scenarios and suggested discussion questions.Provide circle agreement to each facilitator – they should use to remind people if needed.	Sheila Beauchemin
	<ul style="list-style-type: none">Breakout group composition changed from last time.Confirm that moving Minister and PS move every 20 min. MMD confirmed – check with group during pre-briefing Jun 22.	Sheila Beauchemin
3:00 pm (15 min)	Comfort Break	



**Ministry of Children & Family Development
Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)
Meeting Agenda**

Time	Item	Lead
3:15 pm (35 min)	<p><i>Whole Group Discussion: Breakout Group Highlights and Insights</i></p> <p><i>Utilize following questions to draw out highlights of the breakout group conversation. These are another way to express the questions raised in the breakouts.</i></p> <p>s.13</p> <ul style="list-style-type: none"> • <i>Call on specific members across in groups to share specific thoughts on questions posed related to scenarios and what their groups discussed.</i> • <i>Move across groups to ask – how similar were their finding/what would they add?</i> <ul style="list-style-type: none"> ▪ <i>Speaker list continued from June 11 so new voices are called on this meeting.</i> • <i>Also, ask group of the whole:</i> <p>s.13</p>	Sheila Beauchemin
3:50	Expanding the Dialogue – Further Discussions	Carolyn Kamper
10 min.	s.13	
4:00	Closing Circle - Group Reflections	
Process Notes (15 min)	s.13	



**Ministry of Children & Family Development
Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)
Meeting Agenda**

Time	Item	Lead
	s.13	
4:15 (10 min)	Closing Remarks Minister Dean and PS Coulter	
4:25 pm (5 min)	Closing Prayer	May Sam
4:30 pm	End meeting	

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CYSN MAC

Minutes

June 11, 2021 | MS Teams | 1:30pm – 4:30pm

Facilitator: Sheila Beauchemin
Regrets: Katherine Foo (briefly) due to scheduling conflicts.
Minutes by: Matthew Wigmore

Attendees:

The Hon. Mitzi Dean Minister of Children and Family Development Chair	Dan Coulter Parliamentary Secretary for Accessibility Vice-Chair	May Sam Elder from the Tsartlip First Nation
Izabelle Stevens Youth Representative Vancouver Coastal		
Members (Parents)		
Laranna Androsoff Interior	Dreena Davies Vancouver Coastal	Katherine Foo Fraser
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Members (Umbrella Organizations)		
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Jason Gordon BC Association of Child Development and Intervention	Joshua Myers Executive Director for the BC Centre for Ability	Deborah Pugh Executive Director Autism Community Training
Facilitator & Ministry Representatives		
Sheila Beauchemin Facilitator	Carolyn Kamper ADM, Strategic Integration, Policy, and Legislation Division	Bryan Sparks Strategic Services
Paula Gunn Senior Ministerial Advisor	Ashley McKay Ministerial Advisor	Nina Karimi Ministerial Advisor

Debbie Parhar Council Secretariat Strategic Services	Danielle Smith Executive Director, Early Years, Indigenous Early Years and Inclusion Policy	Matthew Wigmore Project Coordinator Strategic Services	
Sandra Steilo Strategic Services	Christine Therriault-Finke Early Years, Indigenous Early Years and Inclusion Policy	Lisa Jones Director, Planning and Engagement	

1. 1:30 pm Introduction and Circle Agreement

A short blessing was offered by Elder May Sam. Afterwards Sheila B led the circle exercise where all MAC members, excluding Ministry staff who were observing/supporting, shared one thought they had about the day to come.

2. 2:00pm Addressing Gaps in MAC Membership

s.13

3. 2:10pm Overview of the Service Framework

s.13

Following on from the presentation, there were break out group discussions at 2:50pm and 3:20pm.^{s.13}
s.13

There was a group discussion at 4:00pm, which identified key messages from the breakout groups. Key Messages can be found by contacting the Change Management Team (i.e. Bryan Sparks, Sandra Steilo, Minji Kim & Matthew Wigmore).^{s.13}
s.13

4. 4:15pm - Closing

A closing one word was shared by each member.^{s.13}
s.13

Elder May Sam provided a closing prayer and blessing. Attendees will return on June 24.

Adjourned: 4:30pm

CYSN MAC

Minutes

June 24, 2021 | MS Teams | 1:30pm – 4:30pm

Facilitator: Sheila Beauchemin
Regrets: Katherine Foo (briefly) due to scheduling conflicts. Jason Gordon^{s.22}
Minutes by: Matthew Wigmore

Attendees:

The Hon. Mitzi Dean Minister of Children and Family Development Chair	Dan Coulter Parliamentary Secretary for Accessibility Vice-Chair	May Sam Elder from the Tsartlip First Nation	
Izabelle Stevens Youth Representative Vancouver Coastal			
Members (Parents)			
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Facilitator & Ministry Representatives			
Sheila Beauchemin Facilitator	Carolyn Kamper ADM, Strategic Integration, Policy, and Legislation Division	Bryan Sparks Strategic Services	
Paula Gunn Senior Ministerial Advisor	Ashley McKay Ministerial Advisor	Nina Karimi Ministerial Advisor	

Debbie Parhar MCFD Staff	Danielle Smith Executive Director, Early Years, Indigenous Early Years and Inclusion Policy	Matthew Wigmore & Minji Klm Project Coordinator Strategic Services	
Sandra Steilo Strategic Services	Christine Therriault-Finke Early Years, Indigenous Early Years and Inclusion Policy	Lisa Jones Director, Planning and Engagement	

1. 1:30 pm Introduction and Circle Agreement

A short blessing was offered by Elder May Sam. We quickly moved into the next item, with a full closing at the end instead.

2. 1:50pm – Addressing Gaps in MAC Membership

Ministry staff (Danielle Smith and Christine Therriault-Finke) continued the presentation from the June 11th meeting s.13
s.13

3. 2:05 – Breakout Session

s.13

Notes from the breakout session can be found by the contacting the Change Management Team (i.e. Bryan Sparks, Sandra Steilo, Minji Kim & Matthew Wigmore).

4. 3:15 – Group Discussion: Key messages from break-out groups

Sheila B led the group in a discussion which re-capped many of the thoughts share in the group. Again, for notes from the breakout sessions please see the note above.

s.13

5. 3:50 – Advancing the Dialogue – Further Discussions

s.13

6. 4:15pm - Closing

A closing one word was shared by each member. Many members shared their gratitude for the group. Many acknowledged that despite moments of pointed feedback, they were feeling positive about the Minister's Advisory Council and its movement forward.

Elder May Sam provided a closing prayer and blessing. Members will be liaised with via email about future meetings.

Adjourned: 4:30pm



Ministry of Children & Family Development
 Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)

Meeting Agenda for July 15, 2021 at 1pm - 4pm

MEMBERS			
The Hon. Mitzi Dean Minister of Children and Family Development Chair	Dan Coulter Parliamentary Secretary for Accessibility Vice-Chair	May Sam Elder from the Tsartlip First Nation	
Izabelle Stevens Youth Representative Vancouver Coastal			
MEMBERS (PARENTS)			
Laranna Androsoff Interior	Dreena Davies Vancouver Coastal	Katherine Foo Fraser	
Amilamia Gordon Vancouver Island	Lori Gauthier North		
MEMBERS (UMBRELLA ORGANIZATIONS)			
Devinder Chattha Director of Language Studies, Settlement and Social programs at the Progressive Intercultural Community Services Society (PICS)	Jacqueline Watts Provincial Advisor for the Provincial Office for Aboriginal Supported Child Development Programs of BC	Diana Elliott Provincial Advisor for the Provincial Office for Aboriginal Infant Development Programs of BC	
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Jason Gordon BC Association of Child Development and Intervention	Joshua Myers Executive Director for the BC Centre for Ability	Deborah Pugh Executive Director Autism Community Training	
FACILITATOR & MINISTRY REPRESENTATIVES			
Sheila Beauchemin Facilitator	Carolyn Kamper Ministry of Children and Family Development	Bryan Sparks Ministry of Children and Family Development	
Paula Gunn Senior Ministerial Advisor	Ashley McKay Ministerial Advisor	Nina Karimi Ministerial Advisor to PS Coulter	
Sandra Steilo Ministry of Children and Family Development	Danielle Smith Ministry of Children and Family Development	Minji Kim Ministry of Children and Family Development	
Lisa Jones Ministry of Children and Family Development	Jan White Ministry of Children and Family Development	Debbie Parhar Ministry of Children and Family Development	
Emily Horton Ministry of Children and Family Development			



Ministry of Children & Family Development
Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)

Meeting Agenda for July 15, 2021 at 1pm - 4pm

July 15, 2021

1:00-4:00pm

Teleconference details:

s.17

Time	Item	Lead
12:50	Gather in Zoom Meeting	
1:00 pm	Collect and Welcome Opening Prayer Opening and Announcements	Sheila Beauchemin May Sam
<i>Process Notes</i>	<i>Following Opening prayer – overview of meetings to date and upcoming (include signal that next meeting will include language discussion)</i> <i>Overview the agenda for the day.</i>	<i>Danielle Smith</i> <i>Sheila Beauchemin</i>
1:10 pm	Opening Remarks Minister Dean and PS Coulter	
1:15 pm	Questions and Answers on backgrounders	
(30 min)	<ul style="list-style-type: none"> <i>This space is an opportunity to answer other questions about the proposed model that members may have.</i> <i>Introductory comments including acknowledgement of questions about funding and timeline that can not yet be answered.</i> <i>Time is limited today – there will be other opportunities for questions over the coming meetings.</i> <i>Open for questions</i> <i>Participants add questions to chat, ministry staff transfer to white board, MAC members add check marks to questions they want answered. Danielle answer questions with most check marks.</i> <i>Danielle to call on others to support if needed.</i> 	Danielle Smith Sheila Beauchemin
1:45 pm	Continuing our Conversation on s.13	
<i>Process Notes</i> (10 min)	s.13	Danielle Smith



Meeting Agenda for July 15, 2021 at 1pm - 4pm

Time	Item	Lead
	s.13	Sheila
1:55 pm	Break out group discussion - s.13 s.13	MCFD Staff
Process Notes (40 min)	<ul style="list-style-type: none"> Break out groups follow similar process to previous meetings. MMD and PSDC + advisors to shift every approx. 12-15 min Participants will be advised that they will be called on to share some highlights for their discussion when we come together as a whole group. 	
2:35 pm	Full Circle - s.13 Discussion Highlights	Sheila
Process Notes	<ul style="list-style-type: none"> Process as in previous meetings – work around the group to call on members to share highlights for their discussions around each of the questions posed. 	
2:50 pm	Comfort Break	
3:00 pm	s.13	Emily Horton
Process Notes 10 min		
25-30 minutes	<p>Open Large Group Discussion to explore:</p> <p>s.13</p> <p>Use Zoom White Board to simulate flip charting.</p>	Sheila



Meeting Agenda for July 15, 2021 at 1pm - 4pm

Time	Item	Lead
	<i>Present Questions – provide participants with a moment to gather their thoughts.</i> <i>Zoom whiteboard created for each question.</i> <i>Call on specific members as they are ready to share responses and capture on white board in real time.</i>	
3:40 pm	Upcoming meetings & next steps	Carolyn
Process Notes	<i>Short overview of coming meeting s.13</i> s.13	
3:50 pm	Closing Remarks Minister Dean and PS Coulter	
3:55 pm	Closing Prayer	May Sam
4:00 pm	End meeting	Sheila

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r's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)

Meeting Agenda for July 15, 2021 at 1pm - 4pm



Ministry of Children & Family Development
Minister's Advisory Council (MAC) on Children and Youth with Support Needs
(CYSN)

Meeting Agenda for July 15, 2021 at 1pm - 4pm

MEMBERS			
The Hon. Mitzi Dean Minister of Children and Family Development Chair	Dan Coulter Parliamentary Secretary for Accessibility Vice-Chair	May Sam Elder from the Tsartlip First Nation	
Izabelle Stevens Youth Representative Vancouver Coastal			
MEMBERS (PARENTS)			
Laranna Androsoff Interior	Dreena Davies Vancouver Coastal	Katherine Foo Fraser	
Amilamia Gordon Vancouver Island	Lori Gauthier North		
MEMBERS (UMBRELLA ORGANIZATIONS)			
Devinder Chattha Director of Language Studies, Settlement and Social programs at the Progressive Intercultural Community Services Society (PICS)	Jacqueline Watts Provincial Advisor for the Provincial Office for Aboriginal Supported Child Development Programs of BC	Diana Elliott Provincial Advisor for the Provincial Office for Aboriginal Infant Development Programs of BC	
Angela Clancy Executive Director of the Family Institute of BC	Brenda Lenahan Founder of BC Parents of Complex Kids	Lisa Meneian Executive Director of Deaf Children's of BC	
Jason Gordon BC Association of Child Development and Intervention	Joshua Myers Executive Director for the BC Centre for Ability	Deborah Pugh Executive Director Autism Community Training	
FACILITATOR & MINISTRY REPRESENTATIVES			
Sheila Beauchemin Facilitator	Carolyn Kamper Ministry of Children and Family Development	Bryan Sparks Ministry of Children and Family Development	
Paula Gunn Senior Ministerial Advisor	Ashley McKay Ministerial Advisor	Nina Karimi Ministerial Advisor to PS Coulter	
Sandra Steilo Ministry of Children and Family Development	Danielle Smith Ministry of Children and Family Development	Minji Kim Ministry of Children and Family Development	
Lisa Jones Ministry of Children and Family Development	Jan White Ministry of Children and Family Development	Debbie Parhar Ministry of Children and Family Development	
Emily Horton Ministry of Children and Family Development			



Ministry of Children & Family Development
Minister's Advisory Council (MAC) on Children and Youth with Support Needs
(CYSN)

Meeting Agenda for July 15, 2021 at 1pm - 4pm

July 15, 2021

1:00-4:00pm

Teleconference details:

s.17

Time	Item
1:00	Gather in Zoom Meeting
1:15 pm	Full circle discussion, questions and answers on backgrounders
1:45 pm	Continuing our Conversation on ^{s.13}
	Break out group discussion ^{s.13} s.13
2:35 pm	Full circle discussion of highlights from groups - ^{s.13}
2:50 pm	Comfort Break
3:00pm	s.13
4:00 pm	End meeting



Ministry of Children & Family Development
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Access Meeting Materials:

Agenda's, Minutes, and other documentation for all meeting sessions can be found here:
<https://mcf.sp.gov.bc.ca/sites/CFDPrograms/MAC/SitePages/Home.aspx>

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CYSN MAC

Minutes

July 15, 2021 | MS Teams | 1pm – 4pm

Facilitator: Sheila Beauchemin
Regrets: May Sam was briefly offline due to technical issues
Minutes by: Minji Kim

Attendees:

The Hon. Mitzi Dean Minister of Children and Family Development Chair	Dan Coulter Parliamentary Secretary for Accessibility Vice-Chair	May Sam Elder from the Tsartlip First Nation
Izabelle Stevens Youth Representative Vancouver Coastal		
Members (Parents)		
Laranna Androsoff Interior	Dreena Davies Vancouver Coastal	Katherine Foo Fraser
Aida Gordon Vancouver Island	Lori Gauthier North	
Members (Umbrella Organizations)		
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Facilitator & Ministry Representatives		
Sheila Beauchemin Facilitator	Carolyn Kamper ADM, Ministry of Children and Family Development	Bryan Sparks Director, Strategic Services
Paula Gunn Senior Ministerial Advisor	Ashley McKay Ministerial Advisor	Nina Karimi Ministerial Advisor to PS Coulter

Sandra Steilo <i>Strategic Services</i>		Danielle Smith <i>Executive Director, Early Years, Indigenous Early Years and Inclusion Policy</i>		Minji Klm <i>Project Coordinator, Strategic Services</i>	
Lisa Jones <i>Director, Planning and Engagement</i>		Jj Jones <i>Director, Government Communications & Public Engagement</i>		Debbie Parhar <i>MCFD Staff</i>	
Emily Horton <i>Executive Director, Strategic Integration, CYMH Policy and In- Care Network</i>		Christine Therriault-Finke <i>Director, Early Years, Indigenous Early Years and Inclusion Policy</i>		Stacey, McGaghey <i>Senior manager, Strategic Services</i>	
Alanna Schlatter <i>Manager, Inclusion Supports and Services Policy</i>					

1. 1pm Introduction and Circle Agreement

A short blessing was offered by Elder May Sam. Facilitator Sheila shared the information about confidential documents including Q&A session and announced the upcoming language discussion at the next meeting.

2. 1:15pm – Questions and Answers on Backgrounders

Prior to the meeting, the participants received backgrounder documents which provided a summarized overview of previous topics that were already discussed and two new topics ^{s.13}

^{s.13} . Ministry staff (Danielle Smith) used Pigeonhole to address questions from the participants regarding ^{s.13}

^{s.13} . At the end of session, ADM Carolyn Kamper and Minister Mitzi Dean ensured that all unanswered questions are captured, and they will come back to address them in near future.

3. 1:45pm – Continuing our Conversation on ^{s.13}

^{s.13}

4. 2:35pm – Full Circle: ^{s.13} Discussion Highlights

Facilitator Sheila led the participants to share key points from the breakout group discussion.

^{s.13}

5. ^{s.13}

^{s.13}

6. 3:40pm - Closing

^{s.13}

^{s.13}

Elder May Sam

provided a closing prayer and blessing. Attendees will return in late August/early September for the next meeting.

Adjourned: 4pm