



**Ministry of Children & Family Development
Minister's Advisory Council (MAC) on Children and Youth with Support Needs (CYSN)**

MAC Minutes – May 2021

The first meeting spanned two (2) three (3)-hour sessions on Zoom on May 5th and 6th.

The first day (May 5th) opened with an inspiring blessing from Elder May Sam of Tsartlip Nation. She commented that we were “building our foundation” and indeed much of the day was spent learning about each other, our backgrounds, and acknowledging what each member brings to this Minister's Advisory Council.

In these foundational meetings, some core guiding documents and principles were reviewed so that all members of the Minister's Advisory Council (MAC) were clear on their membership role, how they could have an impact based on their lived and professional experiences, and the vision for this meeting and future sessions.

Important questions were asked about the Terms of Reference which both Minister Mitzi Dean, along with Ministry of Children and Family Development team, committed to reviewing and clarifying for the future.

Each council member was given an opportunity to reflect on the introduction before the first day closed out.

At the beginning of second day (May 6th), the council was again warmly welcomed by Elder May Sam.

Quickly thereafter, Ministry staff spent most of the meeting addressing a variety of policy matters. Members were placed into breakout sessions where they were encouraged to respond and add feedback, which was tracked for Ministry staff to review.

After the breakout sessions were concluded, a moment was allotted for any lingering questions or concerns before moving into the conclusion, once again with the gratitude of Elder May Sam.

The Minister's Advisory Council delved into some key policy items as well as acknowledged the vast and various experience that forms the council. The next sessions are currently being planned to dive deeper into the key policy issues.

CYSN MAC

Minutes

May 5 & 6, 2021 | MS Teams | 1:00pm – 4:00pm

Facilitator: Sheila Beauchemin
Regrets: Lori Gauthier (Day 2 due to technical issues; present Day 1); PS Coulter was briefly offline on Day 1 because of a power outage at his office.
Minutes by: Matthew Wigmore

Attendees:

The Hon. Mitzi Dean Minister of Children and Family Development Chair	Dan Coulter Parliamentary Secretary for Accessibility Vice-Chair	May Sam Elder from the Tsartlip First Nation
Izabelle Stevens Youth Representative Vancouver Coastal		
Members (Parents)		
Laranna Androsoff Interior	Dreena Davies Vancouver Coastal	Katherine Foo Fraser
Aida Gordon Vancouver Island	Lori Gauthier North	
Members (Umbrella Organizations)		
Devinder Chattha Director of Language Studies, Settlement and Social programs at the Progressive Intercultural Community Services Society (PICS)	Jacqueline Watts Provincial Advisor for the Provincial Office for Aboriginal Supported Child Development Programs of BC	Diana Elliott Provincial Advisor for the Provincial Office for Aboriginal Infant Development Programs of BC
Angela Clancy Executive Director of the Family Institute of BC	Brenda Lenahan Founder of BC Parents of Complex Kids	Lisa Meneian Executive Director of Deaf Children's of BC
Jason Gordon BC Association of Child Development and Intervention	Joshua Myers Executive Director for the BC Centre for Ability	Deborah Pugh Executive Director Autism Community Training
Facilitator & Ministry Representatives		
Sheila Beauchemin Facilitator	Carolyn Kamper ADM, Strategic Integration, Policy, and Legislation Division	Bryan Sparks Strategic Services
Paula Gunn Senior Ministerial Advisor	Ashley McKay Ministerial Advisor	Brady Yano Ministerial Advisor

Karin Keats Council Secretariat Strategic Services		Danielle Smith Executive Director, Early Years, Indigenous Early Years and Inclusion Policy		Matthew Wigmore Project Coordinator Strategic Services	
Sandra Steilo Strategic Services		Christine Therriault-Finke Early Years, Indigenous Early Years and Inclusion Policy			

1. Introduction and Circle Agreement – Day 1: 1:00pm

A short blessing was offered by Elder May Sam. Afterwards SB led the circle exercise where all attendees shared what they were bringing to the circle and what they were leaving behind.

The following points were identified as important in the Circle Agreement:

- Want to come together in a non judgemental way – *Multiple Members*
- We will work together respectfully – *Multiple Members*
- Acknowledge individual experience even if different from our own - *Multiple Members*
- We will be open-minded - *Multiple Members*
- Mindful of people around us – speak a common language – *Devinder Chattha*
- Culturally sensitive towards each other as well - *Multiple Members*
- Assumption of good will – *Joshua Myers*
- Focussed and practical and use our time effectively – *Deborah Pugh*
- Keeping children at the core of the discussion and direction of the discussion – *Brenda Lanahan*
- Making sure the conversation is trauma-informed – *Angela Clancy*
- Acknowledgement of privilege – *Izabelle Stevens*

Minister Mitzi Dean and Parliamentary Secretary Dan Coulter present their introductions.

2. Non Disclosure Agreement – Day 1

Penny Lloyd from MCFD Litigation presented on Non Disclosure Agreements. Highlights of Lloyd's presentation include:

- What are NDAs?
- Why are NDAs important?
- How do NDAs relate to Cabinet confidentiality?
- Why do we need NDAs for Council work?
- Can I speak to my organization or others?
- When and how to engage outside of the group – one member needs to speak to their organization, they can seek the clarity here.
 - Key concern – respect the confidence of all members
 - Prevents early sharing of policies or documents
- If you're unsure, you can raise it with this group.
- What might happen if there's a break in confidence – an intentional breach could impact how the process continues and the safety of a "safe space"

DISCUSSION/QUESTIONS/COMMENTS:

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4. Closing Day 1

Closing comments are made by each council member mostly stating their gratitude for the day. Elder May Sam provides a closing blessing. Members exit.

Adjourned: 4:00pm

5. Intro – Day 2

Sheila Beauchemin begins the circle. Lori Gauthier struggles to join and remains absent throughout the day. After the members present their opening reflections, Elder May Sam gives a blessing for the day.

6. CYSN Future State Presentation – Day 2

Christine Therriault-Finke presents on slides 1 – 9 of the CYSN Future State which covers the context, research, and engagement for future changes. Before Danielle Smith continues the conversation, she clarifies everything she shares from slides 10 onwards are cabinet confidential.

DISCUSSION/QUESTIONS/COMMENTS:

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8. Closing – Day 2

Sheila leads the group into the closing circle out of the breakout rooms. Deborah Pugh (*asks in chat*) asks whether, except for Elder May Sam's blessing, intros can be shorter in the future.

Both Minister Dean and PS Coulter offer closing remarks. Elder May Sam finishes with a closing blessing.

Next Meeting: May 3, 2021

Meeting Adjourned: 4:00pm.

CYSN MAC

Minutes

June 11, 2021 | MS Teams | 1:30pm – 4:30pm

Facilitator: Sheila Beauchemin
Regrets: Katherine Foo (briefly) due to scheduling conflicts.
Minutes by: Matthew Wigmore

Attendees:

The Hon. Mitzi Dean Minister of Children and Family Development Chair	Dan Coulter Parliamentary Secretary for Accessibility Vice-Chair	May Sam Elder from the Tsartlip First Nation
Izabelle Stevens Youth Representative Vancouver Coastal		
Members (Parents)		
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Aida Gordon Vancouver Island	Lori Gauthier North	
Members (Umbrella Organizations)		
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Facilitator & Ministry Representatives		
Sheila Beauchemin Facilitator	Carolyn Kamper ADM, Strategic Integration, Policy, and Legislation Division	Bryan Sparks Strategic Services
Paula Gunn Senior Ministerial Advisor	Ashley McKay Ministerial Advisor	Nina Karimi Ministerial Advisor

Debbie Parhar Council Secretariat Strategic Services	Danielle Smith Executive Director, Early Years, Indigenous Early Years and Inclusion Policy	Matthew Wigmore Project Coordinator Strategic Services	
Sandra Steilo Strategic Services	Christine Therriault-Finke Early Years, Indigenous Early Years and Inclusion Policy	Lisa Jones Director, Planning and Engagement	

1. 1:30 pm Introduction and Circle Agreement

A short blessing was offered by Elder May Sam. Afterwards Sheila B led the circle exercise where all MAC members, excluding Ministry staff who were observing/supporting, shared one thought they had about the day to come.

2. 2:00pm Addressing Gaps in MAC Membership

Ministry staff presented three options to address some of the gaps in MAC Membership, particularly for those critical experiences that didn't necessarily have a voice at the table. Sheila B conducted the poll which found the majority of members were in favour of a combination of all three options that the ministry presented.

3. 2:10pm Overview of the Service Framework

Ministry staff (Danielle Smith and Christine Therriault-Finke) presented on the proposed new CYSN Service Framework. In this meeting, the ministry presented on Developmental and Goal-focussed services, leaving the Disability Services and Provincial Services for the following meeting.

Following on from the presentation, there were break out group discussions at 2:50pm and 3:20pm where members commented on the Development and Goal-Focussed Services respectively.

There was a group discussion at 4:00pm, which identified key messages from the breakout groups. Key Messages can be found by contacting the Change Management Team (i.e. Bryan Sparks, Sandra Steilo, Minji Kim & Matthew Wigmore). ^{s.13}

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4. 4:15pm - Closing

A closing one word was shared by each member. This was done in accordance with feedback that some too much time was spent on the circle in the last meetings. Elder May Sam provided a closing prayer and blessing. Attendees will return on June 24.

Adjourned: 4:30pm

Minister's Advisory Council on Children and Youth with Support Needs

June 11, 2021, Breakout Session

What We Heard

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Ministry of
Children and Family
Development

CYSN MAC Minutes

June 24, 2021 | MS Teams | 1:30pm – 4:30pm

Facilitator: Sheila Beauchemin
Regrets: Katherine Foo (briefly) due to scheduling conflicts. Jason Gordon (at the end)^{s.22}
Minutes by: Matthew Wigmore

Attendees:

The Hon. Mitzi Dean Minister of Children and Family Development Chair	Dan Coulter Parliamentary Secretary for Accessibility Vice-Chair	May Sam Elder from the Tsartlip First Nation	
Izabelle Stevens Youth Representative Vancouver Coastal			
Members (Parents)			
Laranna Androsoff Interior	Dreena Davies Vancouver Coastal	Katherine Foo Fraser	
Aida Gordon Vancouver Island	Lori Gauthier North		
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Facilitator & Ministry Representatives			
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Paula Gunn Senior Ministerial Advisor	Ashley McKay Ministerial Advisor	Nina Karimi Ministerial Advisor	

Debbie Parhar MCFD Staff	Danielle Smith Executive Director, Early Years, Indigenous Early Years and Inclusion Policy	Matthew Wigmore & Minji Kim Project Coordinator Strategic Services	
Sandra Steilo Strategic Services	Christine Therriault-Finke Early Years, Indigenous Early Years and Inclusion Policy	Lisa Jones Director, Planning and Engagement	

1. 1:30 pm Introduction and Circle Agreement

A short blessing was offered by Elder May Sam. We quickly moved into the next item, with a full closing at the end instead.

2. 1:50pm – Addressing Gaps in MAC Membership

Ministry staff (Danielle Smith and Christine Therriault-Finke) continued the presentation from the June 11th meeting on the proposed changes to the CYSN Service Framework. Whereas the previous presentation focussed on Goal-focussed and Developmental Services, this presentation laid out the Disability and Prevention Services.

Commented [MSM1]: Pls check the title of the presentation. This topic was raised during the June 11 mtg. And the description doesn't align with headline.

3. 2:05 – Breakout Session

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5. 3:50 – Advancing the Dialogue – Further Discussions

ADM Carolyn Kamper shared on the continued planned engagements and future direction with the MAC.

6. 4:15pm - Closing

A closing one word was shared by each member. Many members shared their gratitude for the group. Many acknowledged that despite moments of pointed feedback, they were feeling positive about the Minister's Advisory Council and its movement forward.

Elder May Sam provided a closing prayer and blessing. Members will be liaised with via email about future meetings.

Adjourned: 4:30pm

Minister's Advisory Council on Children and Youth with Support Needs

June 24, 2021

Disability and Provincial Services

Summary of Break Out Group Discussions

Exploring the key changes and Benefits

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Minister's Advisory Council on Children and Youth with Support Needs

June 24, 2021

**Disability and Provincial Services
Summary of Large Group Discussion**

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CYSN MAC

Minutes

July 15, 2021 | MS Teams | 1pm – 4pm

Facilitator: Sheila Beauchemin
Regrets: May Sam was briefly offline due to technical issues
Minutes by: Minji Kim

Attendees:

The Hon. Mitzi Dean Minister of Children and Family Development Chair	Dan Coulter Parliamentary Secretary for Accessibility Vice-Chair	May Sam Elder from the Tsartlip First Nation
Izabelle Stevens Youth Representative Vancouver Coastal		
Members (Parents)		
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Facilitator & Ministry Representatives		
Sheila Beauchemin Facilitator	Carolyn Kamper ADM, Ministry of Children and Family Development	Bryan Sparks Director, Strategic Services
Paula Gunn Senior Ministerial Advisor	Ashley McKay Ministerial Advisor	Nina Karimi Ministerial Advisor to PS Coulter

Sandra Steilo Strategic Services		Danielle Smith Executive Director, Early Years, Indigenous Early Years and Inclusion Policy		Minji Klm Project Coordinator, Strategic Services	
Lisa Jones Director, Planning and Engagement		Jj Jones Director, Government Communications & Public Engagement		Debbie Parhar MCFD Staff	
Emily Horton Executive Director, Strategic Integration, CYMH Policy and In- Care Network		Christine Therriault-Finke Director, Early Years, Indigenous Early Years and Inclusion Policy		Stacey, McGaghey Senior manager, Strategic Services	
Alanna Schlatter Manager, Inclusion Supports and Services Policy					

1. 1pm Introduction and Circle Agreement

A short blessing was offered by Elder May Sam. Facilitator Sheila shared the information about confidential documents including Q&A session and announced the upcoming language discussion at the next meeting.

2. 1:15pm – Questions and Answers on Backrounders

Prior to the meeting, the participants received backrounder documents which provided a summarized overview of previous topics that were already discussed and two new topics ^{s.13}

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At the end of session, ADM Carolyn Kamper and Minister Mitzi Dean ensured that all unanswered questions are captured, and they will come to address them in near future.

3. 1:45pm – Continuing our Conversation on Disability Services: Basic Respite

Ministry staff (Danielle Smith) presented the new approach to the Basic Respite service and shared on guiding principles to improve access for families with complex care needs. Led by Ministry facilitators, the breakout session went through questions regarding categories in the Basic Respite, service planning, and important factors for considerations.

4. 2:35pm – Full Circle: Basic Respite Discussion Highlights

Facilitator Sheila led the participants to share key points from the breakout group discussion.

Overall key points in the group discussion include:

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5. 3pm – Expanding the continuum of supports: Children and Youth with Support Needs & Specialized Homes and Support Services (SHSS)

Ministry staff (Emily Horton) presented an overview of the Specialized Home and Support Services (SHSS) that is designed to operate within a broader and integrated network of care for children and youth with support needs services. At the end of the presentation, the participants asked questions regarding the differences with the existing system and how the process will be changed.

6. 3:40pm - Closing

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Elder May Sam provided a closing prayer and blessing. Attendees will return in late August/early September for the next

meeting.

Adjourned: 4pm

**Minister's Advisory Council on Children and Youth with Support Needs
July 15, 2021
Disability Services: Basic Respite
Summary of Break Out Group Discussions**

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**Minister's Advisory Council on Children and Youth with Support Needs
September 1, 2021
The Journey of Care and Support at Family Service Centre
Summary of Focus Group Discussions for Parents, Youth and Elder**

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**Minister's Advisory Council on Children and Youth with Support Needs
September 1, 2021
The Journey of Care and Support at Family Service Centre
Summary of Focus Group Discussions for Organizations**

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CYSN MAC

Minutes

September 1, 2021 | MS Teams | 1pm -2:30 pm & 3pm - 4:30pm

Facilitator: Sheila Beauchemin
Regrets: Lori Gauthier, Devinder Chattha, Diana Elliott
Minutes by: Minji Kim

Attendees:

The Hon. Mitzi Dean Minister of Children and Family Development Chair	Dan Coulter Parliamentary Secretary for Accessibility Vice-Chair	May Sam Elder from the Tsartlip First Nation
Members (Parents)		
Laranna Androsoff Interior	Dreena Davies Vancouver Coastal	Katherine Foo Fraser
Amilamia Gordon Vancouver Island	Izabelle Stevens Youth Representative Vancouver Coastal	
Members (Umbrella Organizations)		
Angela Clancy Executive Director of the Family Institute of BC	Brenda Lenahan Founder of BC Parents of Complex Kids	Lisa Meneian Executive Director of Deaf Children's of BC
Jason Gordon BC Association of Child Development and Intervention	Joshua Myers Executive Director for the BC Centre for Ability	Jacqueline Watts Provincial Advisor for the Provincial Office for Aboriginal Supported Child Development Programs of BC
Facilitator & Ministry Representatives		
Sheila Beauchemin Facilitator	Carolyn Kamper ADM, Ministry of Children and Family Development	Danielle Smith Executive Director, Early Years, Indigenous Early Years and Inclusion Policy
Paula Gunn Senior Ministerial Advisor	Nimmi Takkar Executive Director, Strategic Services	Anne Fuller MCFD Staff
Debbie Parhar MCFD Staff	Stacey, McGaghey Senior manager, Strategic Services	Minji Kim Project Coordinator, Strategic Services
Tiffany Hannan Strategic Services		

1. Welcome and Introduction

A short blessing was offered by Elder May Sam. Facilitator Sheila announced member resignation and discussion on replacement at the next meeting. Minister Dean briefly shared what was heard during 1:1s with the council members.

2. The Journey of Care and Support: Detailed overview and group discussion

Minister Dean presented a high-level overview of new service delivery model: developmental services, goal-focused services, disability services. Four different scenarios representing a range of supports needs were introduced for observation and discussion.

3. Reflections – Final Observations

Minister Dean and Ministry staff (Danielle Smith) answered questions from the members regarding the scenarios and provided details of the service model.

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4. Closing

Elder May Sam provided a closing prayer and blessing. Attendees will return in late September for the next meeting.

Adjourned: 4:30pm

**Minister's Advisory Council on Children and Youth with Support Needs
October 7, 2021
Summary of Discussions**

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