


 **Confirmation**

Expense report number ER3260042 for 646.91 has been submitted to MCEWAN, COLIN for approval.

Expense Report ER3260042

 **TIP** Hint: Print in landscape format to include all displayed information. Use your browser Back button to exit the printable page view.

Submission Instructions

The following are instructions on what to do with expense report envelopes and receipts:

* the expense report envelope must include your receipts and other supporting documents. On the outside of the envelope print your name, employee number, date, and expense report number. The expense report envelope and its contents must be filed at the location designated by your senior financial officer.

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* the expense report envelope and its contents are subject to post payment audit. These must be forwarded upon request to the Corporate Compliance and Controls Monitoring Branch for verification. Your Expense Authority may be contacted for clarification or verification purposes regarding your expense report envelope.







* at your option, print this page from your browser and insert into the expense report envelope.

General Information

Name	JACOBSON, JOHN S.22	Report Submit Date	09-NOV-2015
Expense Dates	02-NOV-2015 - 06-NOV-2015	Attachments	View Add...
Cost Center	32806	Is a SMARTTEC confirmation report (PDF) required for this claim?	Yes
Purpose	Working in Victoria	Report Total	646.91 CAD
Approver	MCEWAN, COLIN	Reimbursement Amount	646.91 CAD
Original Receipts Status	Required		

Expense Lines **Expense Allocations** **Weekly Summary** **Approval Notes [0]**

Business Expenses**Cash Expenses**

Date	Receipt Amount	Expense Type	Justification	Original Receipt Required	Receipt Missing	Reimbursable Amount (CAD)	Details
02-Nov-2015	418.16 CAD	Accommodation	4 nights	✓		418.16	
02-Nov-2015	41.00 CAD	Meal/Per Diem	L, D			41.00	
03-Nov-2015	51.50 CAD	Meal/Per Diem	Full			51.50	
04-Nov-2015	51.50 CAD	Meal/Per Diem	Full			51.50	
05-Nov-2015	51.50 CAD	Meal/Per Diem	Full			51.50	
06-Nov-2015	33.25 CAD	Meal/Per Diem	B,L			33.25	
Total						646.91	

John Jacobson
s.15

Room No. s.22
Arrival : 11-02-15
Departure : 11-06-15
Folio No. : s.22
Conf. No. : 85949
AR No. :
Reference No. :
Custom Ref. :

Company Name: Ministry of Technology & Innovation

Group Name:

Date	Description	Charges	Credits
11-02-15	Room Charge	90.00	
11-02-15	DMF 1%	0.90	
11-02-15	Hotel Room Tax 10%	9.09	
11-02-15	GST 5%	4.55	
11-03-15	Room Charge	90.00	
11-03-15	DMF 1%	0.90	
11-03-15	Hotel Room Tax 10%	9.09	
11-03-15	GST 5%	4.55	
11-04-15	Room Charge	90.00	
11-04-15	DMF 1%	0.90	
11-04-15	Hotel Room Tax 10%	9.09	
11-04-15	GST 5%	4.55	
11-05-15	Room Charge	90.00	
11-05-15	DMF 1%	0.90	
11-05-15	Hotel Room Tax 10%	9.09	
11-05-15	GST 5%	4.55	
11-06-15	Mastercard s.17,s.22		418.16
Total Charges		418.16	
Total Credits			418.16
Balance			0.00

Guest Signature: _____

s.15

CARD s.17.s.22
CARD TYPE MASTERCARD
DATE 2015/11/06
TIME 9042 07:02:10
RECEIPT NUMBER
C84100703-001-013-173-0

PRE-AUTH COMPLETION
TOTAL

\$418.16

s.22

APPROVED

AUTH# 00543Z 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Confirmation

Expense report number ER3242111 for 126.00 has been submitted to MCEWAN, COLIN for approval.

Expense Report ER3242111

✓ **TIP** Hint: Print in landscape format to include all displayed information. Use your browser Back button to exit the printable page view.

Submission Instructions

The following are instructions on what to do with expense report envelopes and receipts:



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General Information

Name	JACOBSON, JOHN	Report Submit Date	06-NOV-2015
Expense Dates	s.22 29-OCT-2015 - 30-OCT-2015	Attachments	None Add...
Cost Center	32806	Is a SMARTTEC confirmation report (PDF) required for this claim?	No-Not on travel status
Purpose	Meetings in Vancouver	Report Total	126.00 CAD
Approver	MCEWAN, COLIN	Reimbursement Amount	126.00 CAD
Original Receipts Status	Required		

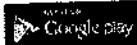
Expense Lines | Expense Allocations | Weekly Summary | Approval Notes [0]

Business Expenses**Cash Expenses**

Date	Receipt Expense Amount Type	Justification	Original Receipt Required	Receipt Missing	Reimbursable Amount (CAD)	Details
30-Oct-2015	14.00 CAD Miscellaneous	Cab from s.15 s.15	✓		14.00	
29-Oct-2015	112.00 CAD Miscellaneous	Parking at YVR	✓		112.00	
Total					126.00	

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FIND OUR
APP ON:



VANCOUVER-TAXI

AIRPORT • TOUR • DELIVERY

CAB No. 46

DATE: 04-30-15

AMOUNT \$ 161

GST # 105485080

DRIVER'S

NAME (Print) Romy

VANCOUVER INTERNATIONAL AIRPORT

218 PO- 18

GST: s.15

WWW.YVR.CA

604-273-7739

PARKING@YVR.CA

Rept# 57648

10/29/15 18:37 L#18 A# 1 Txn#123048

10/29/15 18:46 In 10/29/15 18:37 Out

TRC# 048434

Parkade \$ 88.16

Parking Tax \$ 18.51

GST \$ 5.33

Total Fee \$ 112.00

AMEX \$ 112.00-

s.17,s.22

Approval No.: 511290

Reference No.: s.22

Change Due \$ 0.00

THANK YOU

PST (PARKING SALES TAX) 21%

GST 5%

Confirmation

Expense report number ER3194755 for 605.16 has been submitted to MCEWAN, COLIN for approval.

Expense Report ER3194755

TIP Hint: Print in landscape format to include all displayed information. Use your browser Back button to exit the printable page view.

Submission Instructions

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* at your option, print this page from your browser and insert into the expense report envelope.

General Information

Name	JACOBSON, JOHN S.22	Report Submit Date	30-OCT-2015
Expense Dates	25-OCT-2015 - 29-OCT-2015	Attachments	View Add...
Cost Center	32806	Is a SMARTTEC confirmation report (PDF) required for this claim?	Yes
Purpose	Working in Victoria	Report Total	605.16 CAD
Approver	MCEWAN, COLIN	Reimbursement Amount	605.16 CAD
Original Receipts Status	Required		

Expense Lines | Expense Allocations | Weekly Summary | Approval Notes [0]

Business Expenses**Cash Expenses**

Date	Receipt Amount	Expense Type	Justification	Original Receipt Required	Receipt Missing	Reimbursable Amount (CAD)	Details
25-Oct-2015	25.00 CAD	Miscellaneous	Airport shuttle - Victoria airport to downtown Victoria	✓		25.00	
25-Oct-2015	418.16 CAD	Accommodation	4 nights	✓		418.16	
26-Oct-2015	51.50 CAD	Meal/Per Diem	Full			51.50	
27-Oct-2015	33.25 CAD	Meal/Per Diem	B,L			33.25	
28-Oct-2015	51.50 CAD	Meal/Per Diem	Full			51.50	
29-Oct-2015	25.75 CAD	Meal/Per Diem	1/2			25.75	
Total						605.16	

John Jacobson
s.15

Room No. s.22
Arrival : 10-25-15
Departure : 10-29-15
Folio No. :
Conf. No. : 84985
AR No. :
Reference No. :
Custom Ref. :

Company Name: Ministry of Technology & Innovation
Group Name:

Date	Description	Charges	Credits
10-25-15	Room Charge	90.00	
10-25-15	DMF 1%	0.90	
10-25-15	Hotel Room Tax 10%	9.09	
10-25-15	GST 5%	4.55	
10-26-15	Room Charge	90.00	
10-26-15	DMF 1%	0.90	
10-26-15	Hotel Room Tax 10%	9.09	
10-26-15	GST 5%	4.55	
10-27-15	Room Charge	90.00	
10-27-15	DMF 1%	0.90	
10-27-15	Hotel Room Tax 10%	9.09	
10-27-15	GST 5%	4.55	
10-28-15	Room Charge	90.00	
10-28-15	DMF 1%	0.90	
10-28-15	Hotel Room Tax 10%	9.09	
10-28-15	GST 5%	4.55	
10-29-15	Mastercard s.17,s.22		418.16
Total Charges		418.16	
Total Credits			418.16
Balance			0.00

Guest Signature: _____

s.15

CARD s.17,s.22

CARD TYPE MASTERCARD
DATE 2015/10/29
TIME 7249 07:26:29
RECEIPT NUMBER
M84025226-001-002-006-0

PRE-AUTH COMPLETION
TOTAL

\$418.16

APPROVED

AUTH# 0379P 01-027
THANK YOU

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A11ME38B00RQ

YYJ Airport Shuttle
1640 Electra Blvd
Sidney, BC V8L 5V4
www.yyjairportshuttle.com

**Adult
valid 1 Trip**



B11ME38B00TO



**YYJ Airport
Shuttle**

10/26/2015 04:35 04:35

1640 Electra Blvd
Sidney, BC V8L 5V4

www.yyjairportshuttle.com

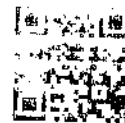
1x YYJ Main 25.00
Adult
1 Trip

GS1: 01-0001
TX 1.19 CAD

Total: 25.00 CAD

Credit Card: 25.00

ENJOY YOUR STAY!



A11ME38B00RQ

Confirmation

Expense report number ER3194926 for 628.66 has been submitted to MCEWAN, COLIN for approval.

Expense Report ER3194926

TIP Hint: Print in landscape format to include all displayed information. Use your browser Back button to exit the printable page view.

Submission Instructions

The following are instructions on what to do with expense report envelopes and receipts:







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General Information

Name	JACOBSON, JOHN S.22	Report Submit Date	30-OCT-2015
Expense Dates	19-OCT-2015 - 23-OCT-2015	Attachments	View Add...
Cost Center	32806	Is a SMARTTEC confirmation report (PDF) required for this claim?	Yes
Purpose	Working in Victoria	Report Total	628.66 CAD
Approver	MCEWAN, COLIN	Reimbursement Amount	628.66 CAD
Original Receipts Status	Required		

Expense Lines: Expense Allocations: Weekly Summary: Approval Notes [0]

Business Expenses**Cash Expenses**

Date	Receipt Amount	Expense Type	Justification	Original Receipt Required	Receipt Missing	Reimbursable Amount (CAD)	Details
19-Oct-2015	418.16 CAD	Accommodation	Four nights	✓		418.16	
19-Oct-2015	41.00 CAD	Meal/Per Diem	L,D			41.00	
20-Oct-2015	33.25 CAD	Meal/Per Diem	B,L			33.25	
21-Oct-2015	51.50 CAD	Meal/Per Diem	Full			51.50	
22-Oct-2015	51.50 CAD	Meal/Per Diem	Full			51.50	
23-Oct-2015	33.25 CAD	Meal/Per Diem	B,L			33.25	
Total						628.66	

John Jacobson
s.15

Room No. s.22
Arrival : 10-19-15
Departure : 10-23-15
Folio No. s.22
Conf. No. : 84977
AR No. :
Reference No. :
Custom Ref. :

Company Name: Ministry of Technology & Innovation
Group Name:

Date	Description	Charges	Credits
10-19-15	Room Charge	90.00	
10-19-15	DMF 1%	0.90	
10-19-15	Hotel Room Tax 10%	9.09	
10-19-15	GST 5%	4.55	
10-20-15	Room Charge	90.00	
10-20-15	DMF 1%	0.90	
10-20-15	Hotel Room Tax 10%	9.09	
10-20-15	GST 5%	4.55	
10-21-15	Room Charge	90.00	
10-21-15	DMF 1%	0.90	
10-21-15	Hotel Room Tax 10%	9.09	
10-21-15	GST 5%	4.55	
10-22-15	Room Charge	90.00	
10-22-15	DMF 1%	0.90	
10-22-15	Hotel Room Tax 10%	9.09	
10-22-15	GST 5%	4.55	
10-23-15	Mastercard s.17,s.22		418.16
Total Charges		418.16	
Total Credits			418.16
Balance			0.00

Guest Signature: _____

s.15

CARD s.17,s.22
CARD TYPE MASTERCARD
DATE 2015/10/23
TIME 3932 06:50:19
RECEIPT NUMBER
084029582-001-399-006-0

PRE-AUTH COMPLETION
TOTAL

\$418.16

s.22

APPROVED

AUTH# 075732 01-027
THANK YOU


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 **Confirmation**

Expense report number ER3166045 for 152.79 has been submitted to MCEWAN, COLIN for approval.

Expense Report ER3166045

 **TIP** Hint: Print in landscape format to include all displayed information. Use your browser Back button to exit the printable page view.

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General Information

Name	JACOBSON, JOHN s.22	Report Submit Date	21-OCT-2015
Expense Dates	15-OCT-2015 - 16-OCT-2015	Attachments	View Add...
Cost Center	32806	Is a SMARTTEC confirmation report (PDF) required for this claim?	Yes
Purpose	Working in Victoria	Report Total	152.79 CAD
Approver	MCEWAN, COLIN	Reimbursement Amount	152.79 CAD
Original Receipts Status	Required		

Expense Lines	Expense Allocations	Weekly Summary	Approval Notes [0]
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Business Expenses**Cash Expenses**

Date	Receipt Amount	Expense Type	Justification	Original Receipt Required	Receipt Missing	Reimbursable Amount (CAD)	Details
16-Oct-2015	33.25 CAD	Meal/Per Diem	B,L			33.25	
15-Oct-2015	15.00 CAD	Miscellaneous	Taxi	✓		15.00	
15-Oct-2015	104.54 CAD	Accommodation	Overnight	✓		104.54	
Total						152.79	

s.15

Mr John Jacobson
s.22

Room : s.22
Arrival Date : 10/15/15
Invoice No. : s.22
Folio No. : s.22
Conf. No. : 4160603
Cashier No. : 11
Billing Date : 10/16/15
A/R Number

Min of Technology, Innovation


Date	Description	Debit	Credit
10/15/15	Room Charge	90.00	
10/15/15	Destination Marketing Fee	0.90	
10/15/15	Provincial Room Tax	9.09	
10/15/15	Room GST	4.55	
10/16/15	Mastercard s.17,s.22 s.22		104.54
Room H/GST Total - 4.55		Total	104.54
Other H/GST Total - 0.00			104.54
s.15		Balance	0.00

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

s.15



250-381-2222 250-381-2242

Download Yellowcab taxi APP from App Store 

Date: 15-10-15 Amount: \$ 15.00

Driver: R Car #: 34

From: HOLLYWOOD To: _____




s.15

 **Confirmation**

Expense report number ER3113177 for 925.92 has been submitted to MCEWAN, COLIN for approval.

Expense Report ER3113177

 **TIP** Hint: Print in landscape format to include all displayed information. Use your browser Back button to exit the printable page view.

Submission Instructions

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
General Information

Name	JACOBSON, JOHN	Report Submit Date	02-OCT-2015
Expense Dates	s.22 28-SEP-2015 - 30-SEP-2015	Attachments	View Add...
Cost Center	32806	Is a SMARTTEC confirmation report (PDF) required for this claim?	Yes
Purpose	Staff Minister at San Francisco Trade Mission	Report Total	925.92 CAD
Approver	MCEWAN, COLIN	Reimbursement Amount	925.92 CAD
Original Receipts Status	Required		

Expense Lines **Expense Allocations** **Weekly Summary** **Approval Notes [0]**

business expenses

Cash Expenses

Date	Receipt Amount	Expense Type	Justification	Original Receipt Required	Receipt Missing	Reimbursable Amount (CAD)	Details
28-Sep-2015	51.50 CAD	Meal/Per Diem	Full			51.50	
29-Sep-2015	51.50 CAD	Meal/Per Diem	Full			51.50	
30-Sep-2015	25.75 CAD	Meal/Per Diem	1/2			25.75	
30-Sep-2015	9.00 CAD	Public Transp.	Translink from S.15 to airport	✓		9.00	
29-Sep-2015	13.27 CAD	Miscellaneous	Taxi in San Francisco (10.00 USD)	✓		13.27	

28-Sep-2015	774.90 CAD	Accommodation 2 nights San Francisco (583.58 USD)	✓	774.90	
Total				925.92	

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Room: S.22
 JACOBSON 3 OF 3, JOHN
 GOVERNMENT RATE

00
 00000

Payment: MASTER CARD
 1A, OK, 0B Guest
 GV
 September 28, 2015
 September 30, 2015
 150K7P

<u>Date</u>	<u>Trans</u>	<u>Room</u>	<u>Comment</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
Sep28'15	ROOM	S.22		251.00		251.00
Sep28'15	TAX			35.14		286.14
Sep28'15	TDA FEE			5.65		291.79
Sep29'15	ROOM			251.00		542.79
Sep29'15	TAX			35.14		577.93
Sep29'15	TDA FEE			5.65		583.58
Sep30'15	MASTER CARD				583.58 CR	0.00
	S.17,S.22	/Inv.S.22	'Auth:09113Z NO NAME ON CARD			
Balance due at checkout						\$ 0.00

Guest Signature

X

TAXI TO M4 SF

YELLOW
CAB COOPERATIVE



FARE 10.00

FROM _____

TO _____

DATE 1/3 u

CAB# 113 u

415.333.3333

DRIVER [Signature]

IVM RECEIPT
NOT VALID FOR TRAVEL

TransLink
YVR - Airport
IVM73001
Wed 30 Sep 15 09:00AM

Fare Type: 2 ZONE
Purchase:
1 Adult \$ 9.00

Purchased Amount: \$ 9.00

TRANSACTION RECORD

Account: MASTER CARD
Card Number: s 22
Card Entry: SWIPED
Trans Type: PURCHASE
Amount: \$ 9.00
Auth #: 01312Z
Sequence #: 189113
Terminal #: 00731
Ref #: s 22

TRANSACTION APPROVED

Transaction #: 0000427913