

Deputy Ministers' Committee  
on  
Transformation and Technology

## MEETING AGENDA

**Date** January 20, 2015  
**Time** 1:00 pm – 3:00 pm

**Conference Dial-in #** s.17

**Participant #**

**Moderator** CJ Ritchie

**Location** s.15

### Attendees

John Jacobson, Chair, *Technology, Innovation and Citizens' Services*  
Kim Henderson, *Office of the Premier*  
Shannon Baskerville, *International Trade*  
Grant Main, *Transportation and Infrastructure*  
Mark Sieben, *Children and Family Development*  
Lori Wanamaker, *Justice*

John Paul Fraser, *Government Communications and Public Engagement*  
John Dyble, *Office of the Premier*  
Peter Milburn, *Finance*  
Derek Sturko, *Agriculture*  
Sabine Feulgen, *Health*

### Regrets

Bette-Jo Hughes, *Technology, Innovation and Citizens' Services*, Dave Nikolejsin, *Energy and Mines*

### Secretariat

CJ Ritchie, Susan Stanford and Danielle Burton, *Technology, Innovation and Citizens' Services*

### Guests

Ian Bailey and Wilf Bangert, *Technology, Innovation and Citizens' Services*

Time	Item	Lead(s)
1:00 pm	Introduction and welcome	John Jacobson
1:05	Transformation Planning	Lori Wanamaker
1:20	Enterprise Business Architecture	Ian Bailey
2:00	Security Strategy	Ian Bailey
2:20	Strategic Investment Fund – Potential Opportunities	Wilf Bangert
3:00 pm	Adjourn	

Deputy Ministers' Committee  
on  
Transformation and Technology

**Actions & Decisions**

**Date** January 20, 2015  
**Time** 1:00 pm to 3:00 pm

**Conference Dial-in #** s.17

**Participant #**

**Moderator** CJ Ritchie

**Location** s.15

**In Attendance:**

**Members:** John Jacobson (Chair), Lori Wanamaker, John Dyble, John Paul Fraser, Grant Main,  
Kim Henderson, Sabine Feulgen Shannon Baskerville, Mark Sieben

**Secretariat:** CJ Ritchie, Susan Stanford, Danielle Burton

**Guests:** Ian Bailey (for Bette-Jo Hughes), Wilf Bangert

**Regrets:** Peter Milburn, Derek Sturko, Dave Nikolejsin Bette-Jo Hughes

**Summary of Actions and Decisions**

Agenda Item	Actions and Decisions
Transformation Planning	<p><b>Actions</b></p> <ul style="list-style-type: none"> <li>• Send definition of transformation to committee members.</li> <li>• Send terms of reference for the Lean initiative on corporate planning processes to committee members.</li> </ul> <p><b>Decisions</b></p> <ul style="list-style-type: none"> <li>• The scope for transformation planning was clarified. Policy is in scope where technology could be an enabler for the change to be undertaken.</li> <li>• DMCTT endorses the Lean initiative being initiated to review corporate planning processes.</li> <li>• DMCTT endorses the renewed approach to Transformation Planning and instructs the Secretariat to draft a memo to Deputy Ministers based on the materials presented at the meeting.</li> </ul>
Enterprise Architecture	<p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• DMCTT endorses the approach to Enterprise Architecture.</li> </ul> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>• OCIO to return to DMCTT at a later date to provide an update on progress.</li> </ul>
Security Update	None.
Strategic Investment Fund Update	None.

Deputy Ministers' Committee  
on  
Transformation and Technology

# MEETING AGENDA

**Date** February 24, 2015

**Time** 1:00 pm – 3:00 pm

**Conference Dial-in #** s.17

**Participant #**

**Moderator** Bette-Jo Hughes

**Location** s.15

## Attendees

John Jacobson, Chair, *Technology, Innovation and Citizens' Services*  
Kim Henderson, *Office of the Premier*  
Shannon Baskerville, *International Trade*  
Grant Main, *Transportation and Infrastructure*  
Mark Sieben, *Children and Family Development*

John Paul Fraser, *Government Communications and Public Engagement*  
Lori Wanamaker, *Justice*  
Peter Milburn, *Finance*  
Derek Sturko, *Agriculture*  
Bette-Jo Hughes, *Technology, Innovation and Citizens' Services*

## Regrets

John Dyble, *Office of the Premier*, Sabine Feulgen, *Health*, Dave Nikolejsin, *Energy and Mines*

## Secretariat

CJ Ritchie, Susan Stanford and Danielle Burton, *Technology, Innovation and Citizens' Services*

## Guests

Pat Quealey and Bobbi Sadler, *Justice*, Wilf Bangert, Ian Bailey, *Technology, Innovation and Citizens' Services*, Allison Bond, *Children and Family Development*

Time	Item	Lead(s)
1:00 pm	Introduction and welcome	John Jacobson
1:05 pm	Workstation Services Contract Re-Procurement	Ian Bailey
1:25 pm	Strategic Investment Fund – Advanced Public Alerting System	Pat Quealey
1:55 pm	Decision on 2015/16 IM/IT Capital Plan	Bette-Jo Hughes
2:30 pm	Addressing Workload in MCFD	Allison Bond
3:00 pm	Adjourn	

<b>Deputy Ministers' Committee on Transformation and Technology</b>  <b>Actions &amp; Decisions</b>	<b>Date</b> February 24, 2015
	<b>Time</b> 1:00 pm to 3:00 pm
	<b>Conference Dial-in #</b> s.17
	<b>Participant #</b>
	<b>Moderator</b> Bette-Jo Hughes
	<b>Location</b> s.15

**In Attendance:**

**Members:** John Jacobson (Chair), Lori Wanamaker, John Paul Fraser, Grant Main, Kim Henderson  
Shannon Baskerville, Mark Sieben, Peter Milburn, Derek Sturko, Bette-Jo Hughes

**Secretariat:** CJ Ritchie, Danielle Burton

**Guests:** Ian Bailey, Pat Quealey, Bobbi Sadler, Wilf Bangert, Allison Bond

**Regrets:** John Dyble, Dave Nikolejsin, Sabine Feulgen

### Summary of Actions and Decisions

Agenda Item	Actions and Decisions
Workstation Services Contract Re- Procurement	<b>Action</b> <ul style="list-style-type: none"> <li>s.13</li> <li>OCIO to return to DMCTT to report on status of "Bring Your Own Device" approach for government.</li> </ul>
s.13,s.17 Advanced Public Alerting System	<b>Decision</b> <ul style="list-style-type: none"> <li>DMCTT endorses the Emergency Public Alerting Proposal</li> </ul> <p>s.13,s.17</p>
Decision on 2015/16 IM/IT Capital Plan	<b>Decision</b> <ul style="list-style-type: none"> <li>DMCTT confirms the list of 14 priority projects as tabled.</li> <li>DMCTT agrees to risk manage a small percentage (9%) of the portfolio in order to maximize the use of IM/IT capital funding.</li> </ul>
Addressing Workload in MCFD	none
Other	<b>Action</b> <ul style="list-style-type: none"> <li>Secretariat to add item for discussion at March DMCTT meeting: <i>Scope and nature of items to be included on DMCTT workplan.</i></li> </ul>

# MEETING AGENDA

**Date** May 21, 2015  
**Time** 9:00 am – 11:00 am

**Conference Dial-in #** s.17

**Participant #**

**Moderator** Bette-Jo Hughes

**Location** s.15

## Attendees

John Jacobson, Chair, *Technology, Innovation and Citizens' Services*  
 Kim Henderson, *Office of the Premier*  
 Shannon Baskerville, *International Trade*  
 Grant Main, *Transportation and Infrastructure*  
 Bette-Jo Hughes, *Technology, Innovation and Citizens' Services*

John Paul Fraser, *Government Communications and Public Engagement*  
 John Dyble, *Office of the Premier*  
 Peter Milburn, *Finance*  
 Derek Sturko, *Agriculture*  
 Mark Sieben, *Children and Family Development*

## Regrets

Lori Wanamaker, *Justice*; Sabine Feulgen, *Health*; Dave Nikolejsin, *Energy and Mines*

## Secretariat

Susan Stanford and Danielle Burton, *Technology, Innovation and Citizens' Services*

## Guests

Lynette DuJohn, Chief Information Officer, Business Technology, *British Columbia Lottery Corporation*  
 Dave Marecek, Vice President of Corporate Services, *BC Pension Corporation*

Time	Item	Lead(s)
9:00	Introduction and round table	John Jacobson
9:10	Cloud: Topic and guest speaker introduction	Bette-Jo Hughes
9:20	British Columbia Lottery Corporation perspective	Lynette DuJohn
9:40	BC Pension Corporation perspective	Dave Marecek
10:00	Update: Cloud Marketplace	Bette-Jo Hughes
10:10	Discussion	All
11:00	Adjourn	

Deputy Ministers' Committee  
on  
Transformation and Technology

## MEETING AGENDA

Date August 10, 2015  
Time 10:00 am – 12:00 pm

Conference Dial-in # s.17

Participant #

Moderator Bette-Jo Hughes

Location s.15

### Attendees

John Jacobson, Chair, *Technology, Innovation and Citizens' Services*  
Mark Sieben, *Children and Family Development*  
Derek Sturko, *Agriculture*  
Sabine Feulgen, *Health*  
Bette-Jo Hughes, *Technology, Innovation and Citizens' Services*

John Paul Fraser, *Government Communications and Public Engagement*  
Lori Wanamaker, *Justice*  
Peter Milburn, *Finance*  
John Dyble, *Office of the Premier*

### Regrets

Grant Main, *Transportation and Infrastructure*, Dave Nikolejsin, *Energy and Mines*, Shannon Baskerville, *International Trade*; Kim Henderson, *Office of the Premier*

### Secretariat

Susan Stanford and Danielle Burton, *Technology, Innovation and Citizens' Services*

### Guests

Lindsay Kislock, *Health*; Christine Little, *International Trade*

Time	Item	Lead(s)
10:00	Introduction and welcome	John Jacobson
10:05	Update: Lean Strategic Business Planning Review	Lori Wanamaker
10:20	Overview of SIF	Bette-Jo Hughes
10:40	Northern Connectivity Initiative	John Jacobson
11:00	Home Health Monitoring and Enabling Services	Sabine Feulgen Lindsay Kislock
	Next meeting: September 18	
12:00	Adjourn	

Deputy Ministers' Committee  
on  
Transformation and Technology

**Actions & Decisions**

**Date** August 10, 2015  
**Time** 10:00 am to 11:00 am

**Conference Dial-in #** s.17

**Participant #**

**Moderator** Bette-Jo Hughes

**Location** s.15

**In Attendance:**

**Members:** John Jacobson (Chair), John Dyble, Lori Wanamaker, John Paul Fraser, Mark Sieben, Peter Milburn, Derek Sturko, Bette-Jo Hughes, Sabine Feulgen

**Secretariat:** Susan Stanford, Danielle Burton

**Guests:** Christine Little, Lindsay Kislock, Denise Champion

**Regrets:** Dave Nikolejsin, Grant Main, Kim Henderson, Shannon Baskerville

**Summary of Actions and Decisions**

Agenda Item	Actions and Decisions
Introduction and welcome	<b>Action</b> <ul style="list-style-type: none"> <li>John Jacobson, in his role as Chair, will schedule one-on-one meetings with each member of DMCTT to discuss and seek input on the DMCTT workplan. A group discussion will follow at the September 18<sup>th</sup> meeting.</li> </ul>
Update: Lean Strategic Business Planning Review	<b>None</b>
Overview of SIF	<b>None</b>
Northern Connectivity Initiative	<b>Decision</b> <ul style="list-style-type: none"> <li>The Committee supports the development of a more detailed plan for the Northern Connectivity Initiative, to be tabled at a future DMCTT meeting for consideration as a potential SIF opportunity.</li> </ul>
Home Health Monitoring and Enabling Services	<b>Decision</b> <ul style="list-style-type: none"> <li>The Committee approves the Ministry of Health's request to reduce the scope of the <i>Home Health Monitoring and Enabling Services</i> project to focus solely on home health monitoring and exclude enabling services. Approved funding remains \$52M. The Ministry of Health may proceed from the Letter of Intent and enter into a contract with TELUS to reflect this change.</li> </ul>

Deputy Ministers' Committee  
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# MEETING AGENDA

**Date** September 18, 2015

**Time** 1:00 pm – 3:00 pm

**Conference Dial-in #** s.17

**Participant #**

**Moderator** Bette-Jo Hughes

**Location** s.15

## Attendees

John Jacobson, Chair, *Technology, Innovation and Citizens' Services*  
Mark Sieben, *Children and Family Development*  
Derek Sturko, *Agriculture*  
Sabine Feulgen, *Health*  
Shannon Baskerville, *International Trade*  
Bette-Jo Hughes, *Technology, Innovation and Citizens' Services*

John Paul Fraser, *Government Communications and Public Engagement*  
Lori Wanamaker, *Justice*  
Kim Henderson, *Finance*  
John Dyble, *Office of the Premier*  
Dave Nikolejsin, *Natural Gas Development*  
Grant Main, *Transportation and Infrastructure*

## Regrets

none

## Secretariat

CJ Ritchie, Susan Stanford and Danielle Burton, *Technology, Innovation and Citizens' Services*

## Guests

Colleen Sparks, *Public Service Agency*; Philip Twyford, *Technology, Innovation and Citizens' Services*

Time	Item	Lead(s)
1:00	Introduction and welcome	John Jacobson
1:05	Report back on DMCTT discussions	John Jacobson
1:15	For decision: Report back to Treasury Board re: IM/IT Capital	Bette-Jo Hughes Philip Twyford
2:15	For decision: Lean Strategic Business Planning Review	Lori Wanamaker Colleen Sparks
2:35	For decision: Transformation Planning and C@C Themes	CJ Ritchie Susan Stanford
2:55	Next meeting: October 2, 2015 <ul style="list-style-type: none"> <li>• Presentations: C@C horizontal initiatives</li> <li>• Budget update: IM/IT Capital</li> </ul>	
3:00	Adjourn	



Deputy Ministers' Committee  
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**Actions & Decisions**

**Date** September 18, 2015

**Time** 1:00 pm to 3:00 pm

**Conference Dial-in #** s.17

**Participant #**

**Moderator** Bette-Jo Hughes

**Location** s.15

**In Attendance:**

**Members:** John Jacobson (Chair, first half), Dave Nikolejsin (Chair, second half), Lori Wanamaker, Mark Sieben, Bette-Jo Hughes, Sabine Feulgen, Grant Main, Kim Henderson, Shannon Baskerville

**Secretariat:** CJ Ritchie, Susan Stanford, Danielle Burton

**Guests:** Colleen Sparks, Philip Twyford

**Regrets:** John Dyble, John Paul Fraser, Derek Sturko

**Summary of Actions and Decisions**

Agenda Item	Actions and Decisions
Feedback on DMCTT workplan	<p><b>Decision:</b> DMCTT workplan will focus on three themes:</p> <ol style="list-style-type: none"> <li>1. Sub-committee of TB for IMIT capital and monitoring transformation projects (with an IMIT component)</li> <li>2. Ongoing planning role that supports the transformation priorities of government</li> <li>3. Setting a future vision for a better government including the renewed C@C/technology enablers vision</li> </ol> <p><b>Action:</b> MTICS to return to a future DMCTT meeting to present the proposed process to oversee the large-scale (i.e. &gt; \$20M) projects under the purview of DMCTT.</p>
Report back to TB on IM/IT Capital	<p><b>Action:</b> John Jacobson to circulate TB submission to DMCTT members for their feedback.</p>
Lean Strategic Business Planning Review	<p><b>Action:</b> C@C and Lean Strategic Business Planning teams to ensure alignment in instructions.</p>
Citizens @ the Centre theme	<p><b>Decision:</b> DMCTT approved the recommendations made by ADMTP (C@C themes, technology enablers, and horizontal initiatives).</p> <p><b>Action:</b> Present C@C material to ADMCST.</p>

Deputy Ministers' Committee  
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# MEETING AGENDA

**Date** November 6, 2015

**Time** 2:00 pm – 4:00 pm

**Conference Dial-in #** s.17

**Participant #**

**Moderator** Bette-Jo Hughes

**Location** s.15

## Attendees

John Jacobson, Chair, <i>Technology, Innovation and Citizens' Services</i>	John Paul Fraser, <i>Government Communications and Public Engagement</i>
Mark Sieben, <i>Children and Family Development</i>	Bobbi Plecas, <i>Office of the Premier</i>
Derek Sturko, <i>Agriculture</i>	Kim Henderson, <i>Finance</i>
Sabine Feulgen, <i>Health</i>	John Dyble, <i>Office of the Premier</i>
Grant Main, <i>Transportation and Infrastructure</i>	Dave Nikolejsin, <i>Natural Gas Development</i>
Bette-Jo Hughes, <i>Technology, Innovation and Citizens' Services</i>	Tim McEwan, <i>Small Business and Red Tape Reduction</i>

## Regrets

Shannon Baskerville, *International Trade*; Lori Wanamaker, *Justice*

## Secretariat

Susan Stanford and Danielle Burton, *Technology, Innovation and Citizens' Services*

## Guests

Jamie Hammond, *International Trade*; Philip Twyford, *Technology, Innovation and Citizens' Services*

Time	Item	Lead(s)
2:00	Introduction and welcome	John Jacobson
	Decision: Approve DMCTT Terms of Reference	John Jacobson
	Decision: 10-yr capital plan and concept cases	Bette-Jo Hughes and Philip Twyford
3:55	Next meeting: December 4, 2015 <ul style="list-style-type: none"> <li>Horizontal Initiatives</li> <li>Citizens' @ the Centre draft</li> <li>Strategic Vendor Framework</li> <li>Northern Connectivity Initiative</li> </ul>	
4:00	Adjourn	

Deputy Ministers' Committee  
on  
Transformation and Technology

**Actions & Decisions**

**Date** November 6, 2015  
**Time** 2:00 pm to 4:00 pm

**Conference Dial-in #** s.17

**Participant #**

**Moderator** Bette-Jo Hughes

**Location** s.15

**In Attendance:**

**Members:** John Jacobson (Chair), Bette-Jo Hughes, Dave Nikolejsin, Bobbi Plecas, Sabine Feulgen, Grant Main, Kim Henderson, Tim McEwan, Derek Sturko, John Paul Fraser

**Secretariat:** Susan Stanford, Danielle Burton

**Guests:** Philip Twyford, Richard Poutney, Denise Champion, James Hammond

**Regrets:** John Dyble, Shannon Baskerville, Lori Wanamaker, Mark Sieben

**Summary of Actions and Decisions**

Agenda Item	Actions and Decisions
Terms of Reference	<b>Decision:</b> <ul style="list-style-type: none"> <li>Terms of Reference have been approved providing role #2 is revised to include the role of DMCC in the governance structure for IM/IT Capital</li> </ul>
10-year IMIT Capital plan	<b>Decision:</b> <ul style="list-style-type: none"> <li>The 10-year IM/IT Capital plan for 2016/17 was approved. s.13</li> </ul>
IMIT Concept Cases	<b>Decision:</b> <ul style="list-style-type: none"> <li>IMIT concept cases are to return to a future meeting of DMCTT per the action items.</li> </ul> <b>Actions:</b> <ul style="list-style-type: none"> <li>s.12,s.13</li> <li></li> <li>s.13,s.16</li> <li></li> <li></li> </ul>

**Deputy Ministers' Committee  
on  
Transformation and Technology**

# MEETING AGENDA

**Date** December 14, 2015

**Time** 1:00 pm – 3:00 pm

**Conference Dial-in #** s.17

**Participant #**

**Moderator** Bette-Jo Hughes

**Location** s.15

## Attendees

John Jacobson, Chair, *Technology, Innovation and Citizens' Services*

Mark Sieben, *Children and Family Development*

Derek Sturko, *Agriculture*

Sabine Feulgen, *Health*

Shannon Baskerville, *International Trade*

Bette-Jo Hughes, *Technology, Innovation and Citizens' Services*

Grant Main, *Transportation and Infrastructure*

John Paul Fraser, *Government Communications and Public Engagement*

Lori Wanamaker, *Justice*

Kim Henderson, *Finance*

John Dyble, *Office of the Premier*

Dave Nikolejsin, *Natural Gas Development*

Tim McEwan, *Small Business and Red Tape Reduction*

Bobbi Plecas, *Office of the Premier*

## Regrets

## Secretariat

Susan Stanford, and Jitu Panesar *Technology, Innovation and Citizens' Services*

## Guests

Sarf Ahmed, Wes Boyd, and Philip Twyford *Technology, Innovation and Citizens' Services*

Time	Item	Lead(s)
1:00	Introduction and welcome	John Jacobson
1:05	Horizontal Initiative – ADM-PT on Procurement Transformation	Sarf Ahmed Wes Boyd
1:35	IMIT Capital – Concept Case Review	Bette-Jo Hughes Philip Twyford
2:55	January meeting topics <ul style="list-style-type: none"> <li>• Citizens @ the Centre</li> <li>• Update on BC Service Card</li> <li>• Horizontal Initiative – Service Delivery Board on Personalized Service Concept Case</li> </ul>	
3:00	Adjourn	

Deputy Ministers' Committee  
on  
Transformation and Technology

**Actions & Decisions**

**Date** December 14<sup>th</sup>, 2015

**Time** 2:00 pm to 4:00 pm

**Conference Dial-in #** s.17

**Participant #**

**Moderator** Bette-Jo Hughes

**Location** s.15

**Attendance:**

**Members:** John Jacobson (Chair), Bette-Jo Hughes, Bobbi Plecas, Sabine Feulgen, Kim Henderson, Derek Sturko, Shannon Baskerville,

**Regrets:** Dave Nikolejsin, Grant Main, Tim McEwan, John Paul Fraser, John Dyble, Lori Wanamaker, Mark Sieben

**Secretariat:** Susan Stanford, Jitu Panesar

**Guests:** Sarf Ahmed, Denise Champion, Jackie Hunter, Philip Twyford

**Summary of Actions and Decisions**

Agenda Item	Actions and Decisions
Procurement Transformation	<b>Decision:</b> <ul style="list-style-type: none"> <li>Deferred to January 8<sup>th</sup>, 2016 meeting</li> </ul>
IMIT Capital Concept Case Review	<b>Decision:</b> <ul style="list-style-type: none"> <li>DMCTT approved next phase of IMIT capital concept case portfolio</li> </ul> <b>Actions:</b> s.12,s.13  <b>Notes:</b> <ul style="list-style-type: none"> <li>Project start dates will be managed through the business case process</li> </ul> s.13

Deputy Ministers' Committee  
on  
Transformation and Technology

# MEETING AGENDA

**Date** January 8, 2016  
**Time** 2:00 pm – 4:00 pm

**Conference Dial-in #** s.17

**Participant #**

**Moderator** Bette-Jo Hughes

**Location** s.15

## Attendees

John Jacobson, Chair, *Technology, Innovation and Citizens' Services*  
Bobbi Plecas, *Office of the Premier*  
Grant Main, *Transportation and Infrastructure*  
Bette-Jo Hughes, *Technology, Innovation and Citizens' Services*

John Paul Fraser, *Government Communications and Public Engagement*  
Kim Henderson, *Finance*  
Dave Nikolejsin, *Natural Gas Development*

## Regrets

Mark Sieben, *Children and Family Development*, Sabine Feulgen, *Health*, John Dyble, *Office of the Premier*, Shannon Baskerville, *International Trade*, Derek Sturko, *Agriculture*, Tim McEwan, *Small Business and Red Tape Reduction*, Lori Wanamaker, *Justice*

## Secretariat

Susan Stanford (TICS), Jitu Panesar (TICS)

## Guests

Sarf Ahmed (TICS), Wes Boyd (TICS), Brooke Hayes (TICS), Ian Bailey (TICS), Sophia Howse (TICS), Trish Dohan (FLNR), Reg Bawa (CFD), Deborah Shera (HLTH), Jamie Hammond (MIT), Arif Lalani (AGRI), Christine Little (SBRT)

Time	Item	Lead(s)
2:00	Introduction and welcome	John Jacobson
2:05	Horizontal Initiative – ADM-PT on Procurement Transformation	Sarf Ahmed, Wes Boyd, Brooke Hayes
2:30	Update on BC Services Card	Ian Bailey, Sophia Howse
3:00	Citizens @ the Centre review	Susan Stanford, Bette-Jo Hughes
3:30	Horizontal Initiative – ADMCST on Transforming Treasury Services Concept Case	Trish Dohan, Reg Bawa
	Upcoming meeting topics <ul style="list-style-type: none"> <li>Northern Connectivity</li> <li>Horizontal Initiative – Service Delivery Board on Personalized Service Concept Case</li> <li>Horizontal Initiative – ADMCST on Data Analytics of financial/non-financial systems Concept Case</li> <li>Horizontal Initiative – MCIOs on Worker Mobility and Productivity Concept Case</li> <li>Enterprise Business Architecture (EBA)</li> </ul>	
4:00	Adjourn	

Deputy Ministers' Committee  
on  
Transformation and Technology

**Actions & Decisions**

**Date** January 8<sup>th</sup>, 2016  
**Time** 2:00 pm to 4:00 pm

**Conference Dial-in #** s.17

**Participant #**

**Moderator** *Bette-Jo Hughes*

**Location** s.15

**Summary of Actions and Decisions**

Agenda Item	Actions and Decisions
Procurement Transformation	<p><b>Decision:</b></p> <ul style="list-style-type: none"> <li>• Develop an RFQ for DMCTT review and approval</li> </ul> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>
s.12,s.13	
Citizens @ the Centre	<p><b>Decision:</b></p> <ul style="list-style-type: none"> <li>• Issue draft document to DMCTT</li> </ul> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• The Committee recommend: <ul style="list-style-type: none"> <li>○ Using plain language</li> <li>○ Making it relatable and consumable by public servants</li> <li>○ Alignment with Service Delivery Board's strategy document</li> </ul> </li> </ul>
s.13	

Deputy Ministers' Committee  
on  
Transformation and Technology

# MEETING AGENDA

**Date** March 4, 2016  
**Time** 2:00 pm – 4:00 pm

**Conference Dial-in #** s.17

**Participant #**

**Moderator** Bette-Jo Hughes

**Location** s.15

## Attendees

John Jacobson, Chair, *Technology, Innovation and Citizens' Services*

Dave Nikolejsin, *Natural Gas Development*

Derek Sturko, *Agriculture*

Mark Sieben, *Children and Family Development*

Bette-Jo Hughes, *Technology, Innovation and Citizens' Services*

Tim McEwan, *Small Business and Red Tape Reduction*

Bobbi Plecas, *Office of the Premier*

Shannon Baskerville, *International Trade*

Grant Main, *Transportation and Infrastructure*

John Paul Fraser, *Government Communications and Public Engagement*

## Regrets

Kim Henderson, *Finance*, Sabine Feulgen, *Health*, Lori Wanamaker, *Justice*, John Dyble, *Office of the Premier*

## Secretariat

Susan Stanford (MTICS), Jitu Panesar (MTICS)

## Guests

Wilf Bangert (NRS), Marcin Zaranski (NRS), Philip Twyford (MTICS), Trish Dohan (FLNRO), Colin McEwan (MTICS)

Time	Item	Lead(s)
2:00	Introduction and welcome	John Jacobson
2:05	Natural Resources Permitting Project (NRPP) report back	Wilf Bangert, Marcin Zaranski
2:40	Citizens @ the Centre discussion	Bette-Jo Hughes, Susan Stanford
3:00	Horizontal Initiative – ADMCST on Data Analytics Concept Case	Colin McEwan, Trish Dohan
	Information item 1. Update of Enterprise Business Architecture (EBA)	N/A



Time	Item	Lead(s)
	Upcoming meeting topics <ul style="list-style-type: none"> <li>• Northern Connectivity - April</li> <li>• Horizontal Initiative – Procurement Transformation (RFQ draft) – April/May</li> <li>• IM/IT capital (budget proposal) – June</li> <li>• Horizontal Initiative – Service Delivery Board on Personalized Service Concept Case</li> </ul>	
4:00	Adjourn	

Deputy Ministers' Committee  
on  
Transformation and Technology

**Actions & Decisions**

**Date** March 4<sup>th</sup>, 2016  
**Time** 2:00 pm to 4:00 pm

**Conference Dial-in #** s.17

**Participant #**

**Moderator** Bette-Jo Hughes

**Location** s.15

**Summary of Actions and Decisions**

Agenda Item	Actions and Decisions
s.12 Status Update	<p><b>Decision:</b></p> <ul style="list-style-type: none"> <li>s.12,s.13</li> </ul> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>The Committee approved, subject to review by the Project Board</li> </ul>
Citizens @ the Centre discussion	<p><b>Decision:</b></p> <p>s.13</p> <p><b>Action:</b></p> <p>s.13</p>
Horizontal Initiative – ADMCST on Data Analytics	<p><b>Decision:</b></p> <ul style="list-style-type: none"> <li>The Committee endorsed the pilot</li> </ul> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>Report back to the Committee</li> </ul>
Info Item – Enterprise Business Architecture	<p><b>Decision:</b></p> <ul style="list-style-type: none"> <li>No questions or comments</li> </ul> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>N/A</li> </ul>