

Fleurant, Kathleen CITZ:EX

From: Andersen, Kris CSCD:EX
Sent: Thursday, August 24, 2017 3:24 PM
To: Spraggett, Randy LASS:EX
Cc: Fleurant, Kathleen MTIC:EX
Subject: RE: Art installations

Done – thanks!

From: Spraggett, Randy [<mailto:Randy.Spraggett@leg.bc.ca>]
Sent: Thursday, August 24, 2017 3:00 PM
To: Andersen, Kris CSCD:EX
Cc: Fleurant, Kathleen MTIC:EX
Subject: FW: Art installations

Hello Kris

As per our conversation today, I have copied Kathleen Fleurant on this email and provided you her contact info below. Kathleen is interested in securing some Art work for the Ministry office. Would you please contact Kathleen on your earliest opportunity to discuss. The Ministry room number is 236.

Thank you

Kathleen Fleurant | Administrative Assistant
Minister's Office | Ministry of Citizens' Services
Legislature, Victoria, BC
PH: 250-387-9699 | e: Kathleen.Fleurant@gov.bc.ca

Randy Spraggett
Facility Manager



Legislative Assembly of British Columbia
Legislative Facility Services
Mailing Address
Rm 002- 431 Menzies St.
Victoria, BC V8V-1X4
tel: 250-952-8137
fax: 250-952-8138
www.leg.bc.ca

Fleurant, Kathleen CITZ:EX

From: Fleurant, Kathleen MTIC:EX
Sent: Thursday, August 24, 2017 3:52 PM
To: Taylor, Diane Ruth MTIC:EX
Subject: RE: Heads up re incoming call

Hi Diane,

I just got off the phone with Diane. The Minister is pretty booked up next week, I've arranged for 4:00 pm on Monday. I have Kris Anderson coming in 3:30 for measurements to start the process for ordering the art for the walls.

From: Taylor, Diane Ruth MTIC:EX
Sent: Thursday, August 24, 2017 3:48 PM
To: Fleurant, Kathleen MTIC:EX
Subject: Heads up re incoming call

Hi, Sarf advises that he spoke to the Minister this morning about the Minister meeting with Gary Lenz. Minister was agreeable; Angela from Gary's office will be giving you a call/email to set up. Just wanted to give you a heads up that it's good to go. Can you pls advise when the meeting is set? Thanks, d

Diane R. Taylor
Assistant to:

Jill Kot, Deputy Minister
Ministry of Citizens' Services
and
Sarf Ahmed, Associate Deputy Minister
Ministry of Citizens' Services

Fleurant, Kathleen CITZ:EX

From: Andersen, Kris CSCD:EX
Sent: Friday, August 25, 2017 11:45 AM
To: Fleurant, Kathleen MTIC:EX
Subject: Automatic reply: Measuring for Art

I am working out of the office today and will not have email access. I would be happy to follow up on Monday, August 28. For immediate assistance, either call me^{s.22} or email Avril Nagel at Avril.Nagel@gov.bc.ca.

Thank you

Kris Andersen
Senior Policy Analyst
Arts and Cultural Development Branch

Fleurant, Kathleen CITZ:EX

From: Andersen, Kris CSCD:EX
Sent: Wednesday, September 13, 2017 8:37 AM
To: Fleurant, Kathleen CITZ:EX
Cc: Russell, Shannon MH:EX
Subject: RE: Art for the office

Good Morning Kathleen,

Yes, it is possible for the Minister to select art this afternoon. The art selection is done at our secure art storage facility located at s.15,s.17 The commute is about 20 minutes. The art selection process takes between 45 and 60 minutes.

If you can advise of her arrival time, I can meet her there and arrange access.

Sincerely,

Kris Andersen

From: Fleurant, Kathleen CITZ:EX
Sent: Wednesday, September 13, 2017 8:31 AM
To: Andersen, Kris CSCD:EX
Cc: Russell, Shannon MH:EX
Subject: RE: Art for the office

Good Morning Kris,

Would it be possible to schedule time for the Minister to select art this afternoon? She currently has available time today from 3:00 – 4:30 pm.

Can you tell me if the initial process of selecting art is from a book, or does she have to go to the art bank location?

Please advise.

Thank you,

Kathleen Fleurant | Administrative Coordinator
Minister's Office | Ministry of Citizens' Services
Legislature, Victoria, BC
PH: 250-387-9699 | e: Kathleen.Fleurant@gov.bc.ca

From: Andersen, Kris CSCD:EX
Sent: Monday, September 11, 2017 3:20 PM
To: Fleurant, Kathleen CITZ:EX
Subject: Art for the office

Hi Kathleen,

I was just checking in to see if there is an interest in scheduling time to select art for the office in advance of planning for the art installation.

Sincerely,

Kris Andersen

(Ms.) Kris Andersen, MMSt.

Senior Policy Analyst, Arts & Cultural Development Branch

Ministry of Tourism, Arts and Culture

778.698.3520 2nd Floor 800 Johnson Street, PO Box 9819 Stn Prov Govt, Victoria BC V8W 9W3

Fleurant, Kathleen CITZ:EX

From: Fleurant, Kathleen CITZ:EX
Sent: Thursday, September 21, 2017 4:06 PM
To: Andersen, Kris TAC:EX
Cc: Russell, Shannon MH:EX
Subject: RE: Art for the Office

Hi Kris,

We are getting part of the office painted next week. We still need furniture to be moved; I haven't been able to nail down a date on that yet as they are so busy. I'll send another request it to see if I can get some dates.

Our senior MA with signing authority is Shannon Russell.

Thank you,

Kathleen

From: Andersen, Kris CSCD:EX
Sent: Thursday, September 21, 2017 12:19 PM
To: Fleurant, Kathleen CITZ:EX
Subject: Art for the Office

Hi Kathleen,

Now that art has been picked for the office, I have a couple of questions. I recall you were awaiting furniture moves and painting but I cannot remember when thought that would be happening. Would you be ready for an install on Tuesday, September 26 or is that too soon?

Also, can you advise the name of your M.A. as they are the signing authority for the loan document.

Thanks,

Cheers,

Kris Andersen

Senior Policy Analyst, Arts & Cultural Development Branch (778) 698-3520

Fleurant, Kathleen CITZ:EX

From: Andersen, Kris TAC:EX
Sent: Thursday, September 21, 2017 4:12 PM
To: Fleurant, Kathleen CITZ:EX
Subject: RE: Art for the Office

Hi Kathleen,

Thank you for the update and I will await an email when you have finalized the furniture to set up an install date.

Cheers, Kris

From: Fleurant, Kathleen CITZ:EX
Sent: Thursday, September 21, 2017 4:06 PM
To: Andersen, Kris TAC:EX
Cc: Russell, Shannon MH:EX
Subject: RE: Art for the Office

Hi Kris,

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Kathleen

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Sent: Thursday, September 21, 2017 12:19 PM
To: Fleurant, Kathleen CITZ:EX
Subject: Art for the Office

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Also, can you advise the name of your M.A. as they are the signing authority for the loan document.

Thanks,

Cheers,

Kris Andersen

Senior Policy Analyst, Arts & Cultural Development Branch (778) 698-3520

Fleurant, Kathleen CITZ:EX

From: Fleurant, Kathleen CITZ:EX
Sent: Monday, October 2, 2017 9:57 AM
To: Sanders, Trent CITZ:EX
Subject: Set up Art Delivery

Hi Trent,

Can you please call Kris Anderson and arrange to have the art delivered and hung please. Her number is 778-698-3520.

Thanks,

Kathleen Fleurant | Administrative Coordinator
Minister's Office | Ministry of Citizens' Services
Legislature, Victoria, BC
PH: 250-387-7920 | e: Kathleen.Fleurant@gov.bc.ca

Fleurant, Kathleen CITZ:EX

From: Sanders, Trent CITZ:EX
Sent: Wednesday, October 11, 2017 12:56 PM
To: Andersen, Kris TAC:EX
Cc: Fleurant, Kathleen CITZ:EX
Subject: RE: Art Installation for the office

Hi Kris,

Thank you for making this happen tomorrow, we are looking forward to having our walls covered!

Thank you,
Trent

From: Andersen, Kris TAC:EX
Sent: Tuesday, October 10, 2017 10:51 AM
To: Sanders, Trent CITZ:EX
Subject: Art Installation for the office

Hi Trent,

Kris Andersen from the BC Art Collection regarding the installation of art in the Minister's Office. We are planning to arrive on Thursday, October 12 arriving at approximately 3:30 pm. The installation is expected to take up to one hour to complete.

Do let me know if you have any questions or concerns.

Cheers,
Kris Andersen
Senior Policy Analyst, Arts & Cultural Development Branch (778) 698-3520

Fleurant, Kathleen CITZ:EX

From: Andersen, Kris TAC:EX
Sent: Friday, October 13, 2017 4:14 PM
To: Fleurant, Kathleen CITZ:EX
Subject: BC Art Collection Loan Agreement for signature
Attachments: Loan 5857 Min CITZ 2017 10 12.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Hi Kathleen,

Please find attached the loan agreement for the art installed into the Minister's office on Thursday, October 12, 2017. Please arrange to have your signing authority sign the document and return at your earliest convenience.

Cheers,
Kris Andersen
Senior Policy Analyst, Arts & Cultural Development Branch (778) 698-3520

BRITISH COLUMBIA ART COLLECTION: LOAN AGREEMENT

Loan # 5857

Legislature
Minister's Office - Citizens' Services

Room 236, Parliament Buildings
Victoria British Columbia

Agreement acknowledging the loan of the following artworks from the
BRITISH COLUMBIA ART COLLECTION
Arts and Culture Branch
Ministry of Tourism, Arts and Culture

ARTIST	TITLE	ACCESSION #	INSTALL LOCATION	VALUE	ID
Pat Martin Bates	Hermes Black Door in the Silent Glass Wall	74-431	Senior Ministerial Assistant's Office	s.17	446
David Botha	The Ovaltine Cafe	80-004.003	Reception		703
John Dobereiner	Intruding Form	74-015	Senior Ministerial Assistant's Office		16
Lucien Duhamel	Erbra Ertenef (Arbre Fenetre)	74-451	Reception		466
Robert Evermon	Untitled	80-004.008	Minister's Office		710
Donald Harvey	Tree Dancer	74-061	Minister's Office		71
Joseph Hoh	On The 4th Day	93-001.009	Minister's Office		996
Joseph Hoh	Untitled (Tree)	93-001.011	Minister's Office		998
Joseph Hoh	Picasso's Eye	93-001.010	Minister's Office		997
Helen Piddington	Swindle Island - Evening	74-300	Reception		314
Helen Piddington	Dies Irae, Dies Illa	75-158	Reception		618
Helen Piddington	Hills	74-292	Reception		305
Robert Ploss	Children with Fish	75-110	Senior Ministerial Assistant's Office		574
Benita Sanders	Forest 1	74-318	Reception		332
Andrejs Sinats	Small Wheatfield	75-121	Reception		579
Katherine Surridge	Notes #1	82-001.024	Reception		783
Viviane Wong	Water Fall	74-221	Minister's Office		233

TOTAL 17

BRITISH COLUMBIA ART COLLECTION: LOAN AGREEMENT

Loan #: 5857
Borrower: Legislature
Minister's Office - Citizens' Services
Room 236, Parliament Buildings
Victoria British Columbia

CONDITIONS GOVERNING LOAN OF 17 ARTWORKS

1. One person per office (Office Contact) should be appointed to have responsibility for the artworks on loan. The Office Contact will receive regular communication from the Collection Coordinator.
2. The Office Contact should maintain, through regular spot checks, the inventory list of artworks, and notify the Collection Coordinator of any discrepancies.
3. Artworks are not to be relocated or repaired without the prior authorization of the Collection Coordinator. Artworks are vulnerable to damage from excessive light, heat, equipment and other hazards, and are installed in locations that avoid these conditions.
4. The Office Contact will notify the Collection Coordinator of office moves or renovations which may affect the artworks, a minimum of two weeks prior to the projected date of action, so that works may be removed for safety.
5. Should loss or damage to artworks occur, the Office Contact must advise the Collection Coordinator immediately, followed by written notice within one week. Details regarding the incident should include date of discovery, name of person who discovered the loss or damage, as well as a description and explanation of the damage.
6. Offices will cover the cost of transportation, installation, and removal of artworks by a fine art handler, as arranged through the Collection Coordinator.
7. In the event of loss or damage to a work, the client shall be liable for the damage and, therefore, is responsible for the payment of repair and conservation costs or, in the case of theft or irreparable damage, for the replacement value of the work.

K. Andersen

October 12, 2017

BC Art Collection Coordinator

Date

Shannon Russell
Senior Ministerial Assistant

Date

Date printed: October 13, 2017