

**From:** Der, Connie J PSA:EX  
**To:** Cavanagh, Judy PREM:EX; Oreck, Mira PREM:EX; Tello, Romeo PREM:EX; Loubert, Danny PREM:EX; Hagglund, Jarrett GCPE:EX; Behrens, Marlene GCPE:EX; Banfield, Elena GCPE:EX; LP Executive Assistants; Fogg, Bruce PREM:EX  
**Cc:** Parte, Maura PSA:EX  
**Subject:** Flexible Benefits Overview and Open Enrolment  
**Attachments:** Premier's Office Flex and OpenEnrolmentPresentation\_PY2018.pptx

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Hi,

This is an invitation to attend a session on the flexible benefit plan and open enrolment.

I have attached the PowerPoint Presentation but will share my screen for the presentation and answer any questions you might have. Thank you.

Connie

s.15,s.17

.....

**From:** Sanders, Trent CITZ:EX  
**To:** [Grewal, Param CITZ:EX](#)  
**Subject:** RE: Reporting lost laptop  
**Date:** Tuesday, October 31, 2017 2:36:33 PM

---

The value for the laptop is \$140 when filling in the GILR form.

---

**From:** Grewal, Param CITZ:EX  
**Sent:** Tuesday, October 31, 2017 2:07 PM  
**To:** Sanders, Trent CITZ:EX  
**Subject:** Re: Reporting lost laptop

Thank you Trent.

Sent from my iPhone

On Oct 31, 2017, at 2:06 PM, Sanders, Trent CITZ:EX <[Trent.Sanders@gov.bc.ca](mailto:Trent.Sanders@gov.bc.ca)> wrote:

Hi Param,

I called IT, you will have to report the computer lost/stolen using this form as soon as possible. The ticket number request at the bottom of the page is IM414002. I am trying to get in touch with IT to provide me an estimate of the cost of the laptop.

<http://gilr.gov.bc.ca/gilr.aspx>

I have put in a call to the Information Officer to report a potential information incident. Their investigators will be getting in touch with you directly to ask some questions about it.

Thank you,

**Trent Sanders**  
**Administrative Assistant – Minister's Office**  
Ministry of Citizens' Services  
**Phone:** 1-250-387-9699  
**Email:** [Trent.Sanders@gov.bc.ca](mailto:Trent.Sanders@gov.bc.ca)

**From:** Security Investigations, MTIC  
**To:** Grewal, Param CITZ:EX  
**Cc:** Security Investigations, MTIC; MTIC, Security and Privacy MTIC:EX  
**Subject:** 2017-1797: Missing laptop (IM414002)  
**Date:** Tuesday, October 31, 2017 2:27:49 PM

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Good afternoon Param,

Thank you for reporting the incident of your missing laptop. Can you please provide us with the following information to assist us in review:

- When did you first notice the laptop was missing?
- Where was the last time you saw the laptop?
- Would the laptop have been locked or powered off at the time?
- Were IDIR credentials/password stored on or near the device?
- What was the computer number?
- Has the matter been reported to the Police. If not, please do so and provide us the police file #.
- As discussed, please ensure that a General Incident or Loss Report (GILR) is submitted. This can be done online at <http://gilr.gov.bc.ca>

Please be advised that I have notified, by copy on this email, your Ministry Chief Information Officer and representatives, who may be in touch regarding ministry-specific requirements.

Thank you,

**Sheryl Kellow**

Security Analyst

Investigations & Forensics Unit | Information Security Branch

Office of the Chief Information Officer

**Phone:** 250.387.2061



**From:** Fleurant, Kathleen CITZ:EX  
**To:** Grewal, Param CITZ:EX  
**Cc:** Sangha, Preet LASS:EX; Lar-Son, Jessica LASS:EX  
**Subject:** EA's Expenses  
**Date:** Tuesday, October 31, 2017 2:14:29 PM

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Hi Param,

I apologize if you have already received this information. I just wanted to give you a heads up as this was just discussed in a meeting with the Minister.

Please be sure to keep all EA expenses separate from MLA/Constituency expenses. They are to be processed through Ministerial credit cards, Ministerial travel expense forms, Ministerial business expense forms, etc.

Any small, generic office supplies in the CA office are okay to use, but if you require bigger items, such as a hub or other electronics they are to be ordered through the service request forms link.  
[http://gwww.fin.gov.bc.ca/camss/service\\_request/](http://gwww.fin.gov.bc.ca/camss/service_request/)

All Ministerial events that need to be paid for must be paid only by Ministerial credit card.

Please let me know if you have any questions.

Thank you,

**Kathleen Fleurant** | Administrative Coordinator  
Honourable Jinny Sims' Office | Minister of Citizens' Services  
Room 236 | Parliament Buildings  
Ph: 250-387-7920 | Cell: 250-893-7963  
e: Kathleen.Fleurant@gov.bc.ca

**From:** Sanders, Trent CITZ:EX  
**To:** [Grewal, Param CITZ:EX](#)  
**Subject:** Reporting lost laptop  
**Date:** Tuesday, October 31, 2017 2:06:30 PM  
**Importance:** High

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Hi Param,

I called IT, you will have to report the computer lost/stolen using this form as soon as possible. The ticket number request at the bottom of the page is IM414002. I am trying to get in touch with IT to provide me an estimate of the cost of the laptop.

<http://gilr.gov.bc.ca/gilr.aspx>

I have put in a call to the Information Officer to report a potential information incident. Their investigators will be getting in touch with you directly to ask some questions about it.

Thank you,

**Trent Sanders**

**Administrative Assistant – Minister's Office**

Ministry of Citizens' Services

**Phone:** 1-250-387-9699

**Email:** [Trent.Sanders@gov.bc.ca](mailto:Trent.Sanders@gov.bc.ca)

**From:** Parte, Maura PSA:EX  
**To:** LP Senior Ministerial Assistants; LP Ministerial Assistants; LP Executive Assistants; LP Administrative Coordinators  
**Subject:** Oath Administration  
**Date:** Monday, October 30, 2017 11:32:44 AM

---

Hello,

If you or anyone in your office has not been able to take the Oath yet can you please let me know?

Please reply only if you have not taken the Oath yet.

-

Administrative Coordinators: Can you please let me know if there are support staff in your office still needing to take this?

Thank you,  
Maura Parte

**From:** Aminul Islam  
**To:** Grewal, Param CITZ:EX; Minister, CITZ CITZ:EX  
**Subject:** A Provincial Proposal Act (BC) to Declare both the "Family Day" & "IMLD" together on 21st of February  
**Date:** Friday, October 27, 2017 12:50:45 AM  
**Attachments:** An Act to celebrate both Family day & IMLD together-MLLWS.pdf  
Surrey Schools (Elementary Level) - Final phase of BC Model.pptx

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Dear Param ji,

Apropos to our previous discussion, I am forwarding a draft of proposal act to declare both "Family Day " and "International Mother Language day" (IMLD) together on 21st of February and also forwarded a presentation for your better understanding about the IMLD.

It will be highly appreciated, if you please get an appointment with Hon. Jinny Sims that would be wonderful. Looking forward to hear from you as soon as possible. Thanks for your kind support and cooperation.

Sincerely,



**Mohammad Aminul Islam | President**  
**MOTHER LANGUAGE LOVERS OF THE WORLD SOCIETY**  
16302 88 Ave, Surrey, BC V4N 1B6.  
Tel: 778-895-4084

**[www.motherlanguage lovers.com](http://www.motherlanguage lovers.com) | *My language is my identity.***

**Connect with us Twitter and Facebook.**

This email and any files transmitted with it is intended for the individual to whom it is addressed. Unauthorized use, reproduction or dissemination of this email is strictly prohibited. If you have received this email in error, please contact me immediately.

**From:** [van Baarsen, Amanda HLTH:EX](#)  
**To:** [Grewal, Param CITZ:EX](#)  
**Cc:** [Yeung, Lucinda HLTH:EX](#); [Dycke, Kassandra HLTH:EX](#); [Singh, Jasmyn HLTH:EX](#)  
**Subject:** RE:  
**Date:** Thursday, October 26, 2017 6:50:40 PM

---

Hey Param!

I sent this one over to Kassandra for follow up. She's taking the Abbotsfords. I believe Lucinda will be sending around a who's-who in health email this week.

Cheers,

**Amanda van Baarsen**

Ministerial Assistant to  
Hon. Adrian Dix, Minister of Health  
Room 337 | Parliament Buildings, Victoria, BC | V8W 9V1  
(P) 250-387-6983 (C) 778-678-3454

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**From:** Singh, Jasmyn HLTH:EX  
**Sent:** Thursday, October 26, 2017 6:22 PM  
**To:** van Baarsen, Amanda HLTH:EX  
**Subject:** FW:

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**From:** Grewal, Param CITZ:EX  
**Sent:** Thursday, October 26, 2017 6:12 PM  
**To:** Singh, Jasmyn HLTH:EX  
**Subject:** Fwd:

Hello Jasmyn,  
s.22

Regards,  
Param Grewal

Sent from my iPhone

Begin forwarded message:

**From:** Param Grewal s.22  
**Date:** October 26, 2017 at 3:52:03 PM PDT  
**To:** "Grewal, Param Citz:Ex" <[param.grewal@gov.bc.ca](mailto:param.grewal@gov.bc.ca)>



**From:** info@businessinsurrey.com  
**To:** [Grewal, Param CITZ:EX](#)  
**Subject:** Reminder for upcoming event: October 24, 2017 - 5th Manufacturing Industry Reception  
**Date:** Monday, October 23, 2017 6:03:04 PM

---

## **October 24, 2017 - 5th Manufacturing Industry Reception**

- **Date:**  
October 24, 2017 6:00 PM - 8:00 PM  
[Add to Calendar](#)
- **Location:**  
Sheraton Vancouver Guildford Hotel  
15269 104 Ave, Surrey
- **Date/Time:**  
Tuesday, October 24, 2017  
6:00 pm – 8:00 pm
- **Admission:**  
FREE!

If you are interested in having an Exhibitor Table, speak to Melissa at 604.634.0347 or [melissa@businessinsurrey.com](mailto:melissa@businessinsurrey.com).

Surrey has the most number of manufacturer's in BC. In celebration of Manufacturing Month, the Surrey Board of Trade invites you to network with local manufacturers, government officials, education and business representatives. Experience the innovation in manufacturing with a special focus on 'Women in Trades'. PLUS, look forward to an exciting announcement!

Did you know that:

- Manufacturing has the biggest economic footprint in the province, with over 13,000 B.C. firms, supporting more than 400,000 jobs.
- Manufacturing represents \$11 billion in wages, at levels 15.5% higher than the overall average wage for all industries.
- Manufacturing economic spinoffs generate \$3.01 in new economic activity for every \$1 in manufacturing.
- Manufacturers account for a whopping 42.1% of all private sector R&D, helping to cement their status as B.C.'s "greenest" firms.
- Manufacturers invested \$1.38 billion in new technologies and production facilities.
- B.C. manufacturers dominate exports, producing and shipping goods valued at \$26.4 billion, some 66% of all exports and 75% of merchandise trade.



**From:** Sims.MLA, Jinny  
**To:** [Grewal, Param CITZ:EX](#); [Param Grewal](#)  
**Subject:** FW: November 4th Guru Nanak's birthday  
**Date:** Monday, October 23, 2017 5:48:33 PM

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Hi Param,

As per Sam's note below, Minister needs to be doing Guru Nanak outreach on Nov 4<sup>th</sup>. Pls advise on what outreach you propose to send her to. Thanks.

Preet

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**From:** Scott, Samantha  
**Sent:** Monday, October 23, 2017 5:19 PM  
**To:** Brar.MLA, Jagrup <[Jagrup.Brar.MLA@leg.bc.ca](mailto:Jagrup.Brar.MLA@leg.bc.ca)>; Begg.MLA, Garry <[Garry.Begg.MLA@leg.bc.ca](mailto:Garry.Begg.MLA@leg.bc.ca)>; Singh.MLA, Rachna <[Rachna.Singh.MLA@leg.bc.ca](mailto:Rachna.Singh.MLA@leg.bc.ca)>; Kahlon.MLA, Ravi <[Ravi.Kahlon.MLA@leg.bc.ca](mailto:Ravi.Kahlon.MLA@leg.bc.ca)>; Bains.MLA, Harry <[Harry.Bains.MLA@leg.bc.ca](mailto:Harry.Bains.MLA@leg.bc.ca)>; Ralston.MLA, Bruce <[Bruce.Ralston.MLA@leg.bc.ca](mailto:Bruce.Ralston.MLA@leg.bc.ca)>; Sims.MLA, Jinny <[Jinny.Sims.MLA@leg.bc.ca](mailto:Jinny.Sims.MLA@leg.bc.ca)>  
**Subject:** November 4th Guru Nanak's birthday

Hi folks,

Can you please see if your MLA's are doing anything on November 4<sup>th</sup> for Guru Nanak's birthday? I need to know if they are attending any events and if so what events are they are attending. This is a very important holiday and the Premier's office is hoping that Surrey MLA's will be attending events in their community.

Thanks,

**Samantha Scott** | Whip & Deputy Whip's Assistant | New Democrat BC Government Caucus  
**T:** 250-387-1083 | **F:** 250-387-4680  
[samantha.scott@leg.bc.ca](mailto:samantha.scott@leg.bc.ca) | [www.bcndpcaucus.ca](http://www.bcndpcaucus.ca)

From: MyHR News PSA:EX  
Subject: Open Enrolment: October 23 - November 8  
Date: Monday, October 23, 2017 4:00:55 PM  
Attachments: image009.png  
image003.wmz  
image004.png

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### What's happening?

Open Enrolment has started. You can make changes to your health, dental and life insurance benefits options until **7 p.m. on November 8**. Any changes you make will take effect on January 1, 2018.

Open Enrolment, which takes place every fall, is the **only** opportunity to update your coverage options (unless you request changes after an eligible life event, such as marriage). It is also the only opportunity to elect a Health Spending Account and to allocate flex credits to that account.

### How does this affect you?

Benefits are a significant part of your total compensation. By reviewing and updating your plan choices, you will ensure that you have the best coverage possible – one that reflects your personal needs.

If you don't make any changes during Open Enrolment this fall for plan year 2018, your coverage will remain the same. (Exception: If you wish to have a Health Spending Account, you will need to allocate funds every year).

If you are in a locked-in option under the current plan, you will be locked-in until the next Open Enrolment period.

### What do you need to do?

- Explore your options in the in-depth 2018 Flexible Benefits Guide or Your choices at a Glance document. Check out the travel medical insurance provided under all options (except no coverage) when travelling out of province on business or pleasure.
- Review your current coverage on Employee Self Service by clicking on *Benefits Summary*. You can:
  1. Access Employee Self Service from work.
  2. Access Employee Self Service from home.
- You will need to use the following instructions: Windows 7 & 10 or Windows Vista to clear your cache prior to launching Employee Self Service.
- Consider which options are best for you and your family. You may find it helpful to review your claims history through GroupNet for plan members.
- Update your coverage on Employee Self Service by selecting *Main Menu > Self Service > Benefits Summary > Benefits Enrolment*, and click *Submit* to record your changes.
- If you are a supervisor with employees who are covered under the Flexible Benefit Plan but those employees are currently away under the Short Term Illness and Injury Plan, please forward them a copy of this email, as they may want to make changes to their choices for 2018.

### Need more information?

Review the Questions and Answers on MyHR. If you have any further questions, please contact MyHR.



Where ideas work

**From:** Melissa Peel  
**To:** [Grewal, Param CITZ:EX](#)  
**Subject:** Confirmation: October 24, 2017 - 5th Manufacturing Industry Reception  
**Date:** Thursday, October 19, 2017 1:27:27 PM

---

## Registration Confirmation

**Your registration for October 24, 2017 - 5th Manufacturing Industry Reception has been received.**

Confirmation Number: **S.22**  
Primary Contact: Param Grewal  
Billing Status: No Charge

[Add to Calendar](#)

[Edit Registration](#)

Summary			
Item	Description	Quantity	Total Amt
Attendee	Param Grewal	1	\$0.00
Total:			\$0.00 PAID

## October 24, 2017 - 5th Manufacturing Industry Reception

Surrey has the most number of manufacturer's in BC. In celebration of Manufacturing Month, the Surrey Board of Trade invites you to network with local manufacturers, government officials, education and business representatives. Experience the innovation in manufacturing with a special focus on 'Women in Trades'. PLUS, look forward to an exciting announcement!

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- Manufacturing represents \$8.6 billion in wages, at levels 15% higher than the overall average wage for all industries.
- Manufacturing economic spinoffs generate \$3.01 in new economic activity for every \$1 in manufacturing.
- Manufacturers account for a whopping 42.1% of all private sector R&D, helping to cement their status as B.C.'s "greenest" firms.
- Manufacturers invested \$1.38 billion in new technologies and production facilities.
- B.C. manufacturers dominate exports, producing and shipping goods valued at \$21.9 billion, some 68% of all exports and 75% of merchandise trade.



**Date:** October 24, 2017  
**Time:** 06:00 PM - 08:00 PM PDT  
**Location:** Sheraton Vancouver Guildford Hotel  
15269 104 Ave, Surrey  
**Date/Time Details:** Tuesday, October 24, 2017  
6:00 pm – 8:00 pm  
**Fees/Admission:** FREE!

If you are interested in having an Exhibitor Table, speak to Melissa at 604.634.0347 or  
melissa@businessinsurrey.com.

[Click Here for More Information](#)

[Add to Calendar](#)

**Thank you!**

Surrey Board of Trade

**From:** [Phillips, Dawn-Lynn PSA:EX](#)  
**To:** [Fleurant, Kathleen CITZ:EX](#)  
**Cc:** [Grewal, Param CITZ:EX](#)  
**Subject:** RE: Payroll Documents for Param Grewal - Emp s.22  
**Date:** Thursday, October 19, 2017 9:03:02 AM  
**Attachments:** 9. Benefits Guide - Excluded.pdf  
10. Flexible Benefits Calculator Tool.xlsm  
11. MSP Group Enrolment.pdf  
12. Flexible Benefit Enrollment-Change.pdf  
13. Group Life - Beneficiary Designation.pdf  
14. Evidence of Insurability.pdf  
15. Pension - Nomination of Beneficiary.PDF  
3. IM-IT Agreement.pdf  
8. Benefits At a Glance-Excluded.pdf

---

Hi Kathleen – Thank you for submitting the forms for Param. I have attached the other forms that we require ASAP –

ICT Agreement  
Flexible Benefits Enrolment  
MSP Application for Group Coverage  
Group Life Beneficiary Designation (please see note below)  
Evidence of Insurability (please see note below)  
Nomination of Beneficiary

I have also attached an Excel spreadsheet which you can use as a calculator tool to see what your benefits will cost you.

I included the Benefits at a Glance and the Benefits Guide too, which you may find helpful.

Please note that MSP requires proof of citizenship/immigration along with your application for yourself and dependants. The ID MSP accepts are as follows –

**Canadian Citizen** – Canadian Birth Certificate, Canadian Citizenship Card or Passport  
**Holder of Permanent Resident Status** – Record of Landing, Permanent Resident Card (front & back) or Confirmation of Permanent Residence  
**Other** – Work or Study Permit

Just a reminder, please send your ORIGINAL Group Life Beneficiary Designation form directly to the Benefit Service Centre, their address is at the top of the form. Also, you only need to complete the Evidence of Insurability if on your initial enrolment you are requesting 3x your annual salary for Basic Life Insurance AND asking for more than \$50,000 in Optional Life Insurance or requesting more than \$50,000 in Spousal Life Insurance. If you are, then complete the Evidence of Insurability and send directly to Great-West Life in Winnipeg, their address is at the top of the form.

All other forms/paperwork, please scan to PDF and email back to me ASAP. Please let me know if you have any questions.

Thank you.....dl



Dawn-Lynn Phillips, HR Executive Support Services Advisor  
Executive Recruitment and Executive Support Services | Talent Management | BC Public Service Agency  
Suite 500, 1011 – 4<sup>th</sup> Avenue | Prince George BC | V2L 3H9 | Phone: 250.888.4570



Where ideas work

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**From:** Fleurant, Kathleen CITZ:EX  
**Sent:** Thursday, October 19, 2017 7:53 AM  
**To:** Phillips, Dawn-Lynn PSA:EX  
**Cc:** Grewal, Param CITZ:EX  
**Subject:** Payroll Documents for Param Grewal - Emp<sup>s</sup>.22

Hi Dawn-Lynn,

Please find attached payroll documents sent on behalf of Param Grewal.

Thank you,

**Kathleen Fleurant** | Administrative Coordinator  
Honourable Jinny Sims' Office | Minister of Citizens' Services  
Room 236 | Parliament Buildings  
*Ph:* 250-387-7920 | *Cell:* 250-893-7963  
*e:* [Kathleen.Fleurant@gov.bc.ca](mailto:Kathleen.Fleurant@gov.bc.ca)

**From:** Sanders, Trent CITZ:EX  
**To:** Grewal, Param CITZ:EX  
**Subject:** E-Forms  
**Date:** Thursday, October 19, 2017 8:12:43 AM

---

<http://gww.eforms.gov.bc.ca/>

**Trent Sanders**

**Administrative Assistant – Minister's Office**

Ministry of Citizens' Services

**Phone:** 1-250-387-9699

**Email:** [Trent.Sanders@gov.bc.ca](mailto:Trent.Sanders@gov.bc.ca)

**From:** Fleurant, Kathleen CITZ:EX  
**To:** Phillips, Dawn-Lynn PSA:EX  
**Cc:** Grewal, Param CITZ:EX  
**Subject:** Payroll Documents for Param Grewal - Emp : **S.22**  
**Date:** Thursday, October 19, 2017 7:52:56 AM  
**Attachments:** Param Grewal - Emp **S.22** .pdf

---

Hi Dawn-Lynn,

Please find attached payroll documents sent on behalf of Param Grewal.

Thank you,

**Kathleen Fleurant** | Administrative Coordinator  
Honourable Jinny Sims' Office | Minister of Citizens' Services  
Room 236 | Parliament Buildings  
*Ph:* 250-387-7920 | *Cell:* 250-893-7963  
*e:* Kathleen.Fleurant@gov.bc.ca

**From:** Tegart.MLA, Jackie  
**To:** [Grewal, Param CITZ:EX](#)  
**Subject:** FW: Cell Service - Hwy 3 through Sunshine Valley  
**Date:** Wednesday, October 18, 2017 12:26:41 PM

---

Hi Param,

I just wanted to let you know that we received a letter from the Minister yesterday in this regard. Trent Sanders sent it to us.

Cheers,  
Lori

---

**From:** Tegart.MLA, Jackie  
**Sent:** Monday, October 16, 2017 9:03 PM  
**To:** 'Grewal, Param CITZ:EX' <[Param.Grewal@gov.bc.ca](mailto:Param.Grewal@gov.bc.ca)>  
**Subject:** RE: Cell Service - Hwy 3 through Sunshine Valley

That would be great. Thanks Param!

---

**From:** Grewal, Param CITZ:EX [<mailto:Param.Grewal@gov.bc.ca>]  
**Sent:** Monday, October 16, 2017 7:42 PM  
**To:** Tegart.MLA, Jackie <[Jackie.Tegart.MLA@leg.bc.ca](mailto:Jackie.Tegart.MLA@leg.bc.ca)>  
**Subject:** Re: Cell Service - Hwy 3 through Sunshine Valley

Hello Lori,  
I will be in Victoria tomorrow and will follow up on this issue. Hopefully I will have information for you in a couple of days. Thanks.  
Regards,  
Param

Sent from my iPhone

On Oct 14, 2017, at 1:19 PM, Tegart.MLA, Jackie <[Jackie.Tegart.MLA@leg.bc.ca](mailto:Jackie.Tegart.MLA@leg.bc.ca)> wrote:

Hello Param,

I have just learned that you are the new EA for Citizens' Services. Welcome aboard, I look forward to working with you!

I am forwarding an email regarding the provision of cell service along Highway 3 through Sunshine Valley that was sent earlier to Kathleen Fleurant. I understand that everyone is getting settled, but to date we have not had a response.

Could you please look into this and provide a response at your very earliest convenience.

Thanks so much.

Regards,  
Lori

<image001.png>

**Lori Pilon**

Constituency Assistant  
to MLA Jackie Tegart  
Fraser Nicola  
405 Railway Avenue, PO Box 279  
Ashcroft, British Columbia V0K 1A0  
Office: (250) 453-9726  
Toll Free : 1 (877) 378-4802

---

**From:** Tegart.MLA, Jackie  
**Sent:** Tuesday, September 26, 2017 1:39 PM  
**To:** Fleurant, Kathleen CITZ:EX <[Kathleen.Fleurant@gov.bc.ca](mailto:Kathleen.Fleurant@gov.bc.ca)>  
**Subject:** Cell Service - Hwy 3 through Sunshine Valley

Hello Kathleen,

MLA Tegart has been contacted by representatives from Sunshine Valley who would like to have cell service provided along Hwy 3 through Sunshine Valley. There are a number of turnoffs from Hwy 3 in this area, including the Hope Slide view point which attracts many tourists, which has resulted in a high incidents of crashes along this stretch. Reliable cell service would enable faster responses to these crashes and may help save lives.

Could you please advise when the provision of cell service is planned for this stretch of Hwy 3.  
Thank you so much.

Cheers,  
Lori

<image001.png>

**Lori Pilon**

Constituency Assistant  
to MLA Jackie Tegart  
Fraser Nicola  
405 Railway Avenue, PO Box 279  
Ashcroft, British Columbia V0K 1A0  
Office: (250) 453-9726  
Toll Free : 1 (877) 378-4802

From: Sanders, Trent CITZ:EX  
To: [Grewal, Param CITZ:EX](#)  
Subject: FW: e-BP YVR-YYJ s.22  
Date: Monday, October 16, 2017 10:01:38 AM

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From: [boardingpass@eBP.westjet.com](mailto:boardingpass@eBP.westjet.com) [mailto:[boardingpass@eBP.westjet.com](mailto:boardingpass@eBP.westjet.com)]  
Sent: Monday, October 16, 2017 9:42 AM  
To: Sanders, Trent CITZ:EX  
Subject: e-BP YVR-YYJ s.22

PARAM GREWAL

**This is an automated message. Please do not respond.**

Attached is your electronic boarding pass. Please do not print.

**Ceci est un message automatisé. Veuillez ne pas y répondre.**

Votre carte d'embarquement électronique est en pièce jointe. Veuillez ne pas l'imprimer.

Flight/Vol **WS 3185**  
Date/Date **16OCT17**  
Depart/Départ **10:00PM**  
Ticket #/Numéro de billet: **8382130353259/1**

Give yourself plenty of time to make your flight. Guests who do not meet our minimum cut-off times for check-in or baggage drop will be denied travel and/or baggage acceptance.

Donnez-vous suffisamment de temps pour arriver à l'heure pour votre vol. Les invités qui ne respectent pas les délais limites pour l'enregistrement ou le dépôt des bagages se verront refuser l'embarquement et/ou l'enregistrement des bagages.

**From:** Sanders, Trent CITZ:EX  
**To:** [Grewal, Param CITZ:EX](#)  
**Subject:** Westjet Check-In  
**Date:** Monday, October 16, 2017 8:07:44 AM

---

Good morning Param,

Will you be travelling with checked luggage, or just carry on? I will need to know to check you in to your flight.

Thanks,

**Trent Sanders**

**Administrative Assistant – Minister's Office**

Ministry of Citizens' Services

**Phone:** 1-250-387-9699

**Email:** [Trent.Sanders@gov.bc.ca](mailto:Trent.Sanders@gov.bc.ca)

**From:** Sanders, Trent CITZ:EX  
**To:** s.17 ; Sims, Jinny CITZ:EX; Riley, Karl CITZ:EX; Russell, Shannon CITZ:EX; Fleurant, Kathleen CITZ:EX; Grewal, Param CITZ:EX; Dalglish, Cindy LASS:EX; s.22  
**Subject:** Contact Cards for Minister Sims" Office  
**Date:** Wednesday, October 4, 2017 8:33:05 AM  
**Attachments:** Kathleen Fleurant.msg  
Param Grewal.msg  
Karl Riley.msg  
Jinny Sims.msg  
Trent Sanders.msg  
Shannon Russell.msg

---

Good morning everyone,

Attached is the contact information for everyone in Minister Sims' office.

**Trent Sanders**

**Administrative Assistant – Minister's Office**

Ministry of Citizens' Services

**Phone:** 1-250-387-9699

**Email:** [Trent.Sanders@gov.bc.ca](mailto:Trent.Sanders@gov.bc.ca)



**From:** Grewal, Param CITZ:EX  
**To:** Sanders, Trent CITZ:EX  
**Subject:** Re: Reporting lost laptop  
**Date:** Tuesday, October 31, 2017 2:07:16 PM

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Thank you Trent.

Sent from my iPhone

On Oct 31, 2017, at 2:06 PM, Sanders, Trent CITZ:EX <[Trent.Sanders@gov.bc.ca](mailto:Trent.Sanders@gov.bc.ca)> wrote:

Hi Param,

I called IT, you will have to report the computer lost/stolen using this form as soon as possible. The ticket number request at the bottom of the page is IM414002. I am trying to get in touch with IT to provide me an estimate of the cost of the laptop.

<http://gilr.gov.bc.ca/gilr.aspx>

I have put in a call to the Information Officer to report a potential information incident. Their investigators will be getting in touch with you directly to ask some questions about it.

Thank you,

**Trent Sanders**  
**Administrative Assistant – Minister's Office**  
Ministry of Citizens' Services  
**Phone:** 1-250-387-9699  
**Email:** [Trent.Sanders@gov.bc.ca](mailto:Trent.Sanders@gov.bc.ca)

**From:** Grewal, Param CITZ:EX  
**To:** [Sanders, Trent CITZ:EX](#)  
**Subject:** Fwd: On-Boarding Documents  
**Date:** Wednesday, October 18, 2017 9:09:57 AM  
**Attachments:** image001.png  
ATT00001.htm  
1. Contact Information.pdf  
ATT00002.htm  
2. Standards of Conduct - Political Ack..pdf  
ATT00003.htm  
3. IM-IT Agreement.pdf  
ATT00004.htm  
4. Oath - Political.pdf  
ATT00005.htm  
5. Direct Deposit Authorization.pdf  
ATT00006.htm  
6. Tax - Federal 2017.pdf  
ATT00007.htm  
7. Tax - BC 2017.pdf  
ATT00008.htm  
8. Benefits At a Glance-Excluded.pdf  
ATT00009.htm  
9. Benefits Guide - Excluded.pdf  
ATT00010.htm  
10. Flexible Benefits Calculator Tool.xlsm  
ATT00011.htm  
11. MSP Group Enrolment.pdf  
ATT00012.htm  
12. Flexible Benefit Enrollment-Change.pdf  
ATT00013.htm  
13. Group Life - Beneficiary Designation.pdf  
ATT00014.htm  
14. Evidence of Insurability.pdf  
ATT00015.htm  
15. Pension - Nomination of Beneficiary.PDF  
ATT00016.htm  
16. Optional - Waiver of Pension Coverage.pdf  
ATT00017.htm  
Onboarding Documents Checklist for New Hires.pdf  
ATT00018.htm  
Welcome.pdf  
ATT00019.htm

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Sent from my iPhone

Begin forwarded message:

**From:** "Birmingham, Lauren PSA:EX" <[Lauren.Birmingham@gov.bc.ca](mailto:Lauren.Birmingham@gov.bc.ca)>  
**To:** "Grewal, Param CITZ:EX" <[Param.Grewal@gov.bc.ca](mailto:Param.Grewal@gov.bc.ca)>  
**Subject:** On-Boarding Documents

Good Afternoon Param,

I hope you are getting settled in your new position. I have attached a package of on-boarding documents including 16 forms to be filled out as well as a Welcome Note and Document Checklist with some instruction. Please ensure that **ALL** forms are filled out then scan and email to Dawn-Lynn Phillips at [Dawn-Lynn.Phillips@gov.c.ca](mailto:Dawn-Lynn.Phillips@gov.c.ca) with the exception of the Group Life Beneficiary Designation and Evidence of Insurability forms

which have additional directions included.

Your employee number is **s.22**

Best wishes,

Lauren Birmingham, Hiring Services Clerk  
Hiring and Service Operations | BC Public Service Agency  
Suite 100-940 Blanshard Street | Victoria, BC | V8W 2H2  
Ask MyHR: [www.gov.bc.ca/myhr/contact](http://www.gov.bc.ca/myhr/contact) | Toll Free 1.877.277.0772

**From:** Grewal, Param CITZ:EX  
**To:** Sanders, Trent CITZ:EX  
**Subject:** Fwd: Your Employee Number / Validating your IDIR  
**Date:** Wednesday, October 18, 2017 9:09:11 AM

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Sent from my iPhone

Begin forwarded message:

**From:** "Phillips, Dawn-Lynn PSA:EX" <Dawn-Lynn.Phillips@gov.bc.ca>  
**Date:** September 22, 2017 at 7:26:18 PM PDT  
**To:** "Grewal, Param CITZ:EX" <Param.Grewal@gov.bc.ca>  
**Subject:** **Your Employee Number / Validating your IDIR**

Hi Paramjit – your employee number is s.22

Here is a link to the information on MyHR -  
<http://www2.gov.bc.ca/gov/content/careers-myhr/all-employees/new-employees/first-week>

This is the information closer to the bottom of that web page –

## Your Government IDIR ID

### What is an IDIR?

Your IDIR is the unique identifier you use to log on to your workstation and to access many government applications, including Employee Self Service, where your leave and pay information is located, and AskMyHR, where you can get answers for a variety of questions related to your employment.

Your branch administrator or supervisor will let you know your IDIR ID and your temporary password on or near your first day of work. You will have to change this password when you log on to your workstation for the first time.

It is recommended that you restart your computer after logging on for the first time. After you've successfully rebooted and logged back on to your workstation, you will have to validate your IDIR.

### Validating Your IDIR

**You won't be able to validate your IDIR on your first day of work if you are new to the BC Public Service.**

Follow these steps:

- Start at the [Time & Pay Portal](#)

Click on the Self Service (PeopleSoft) tab and launch the application by clicking the icon in the middle of the window

- Click on Click here to begin ESS Validation
- Enter your six digit employee number and use the drop-down calendar to enter your date of birth
- Click Submit. You should get a response that says, "You have successfully validated your IDIR"
- Wait 30 minutes
- Go back to Employee Self Service. When you launch the application this time you will be taken to the icons to view your pay, and other features
- If you don't see the icons, go to the [Time & Pay Portal](#), click on the Self Service (PeopleSoft) tab and follow the instructions in the yellow box to clear your cache

You will now have access to most government websites, but there are a few such as the Learning Centre and the Hiring Centre that will take an overnight refresh before you will be able to access them.

You will need your employee number and date of birth to validate.

Thank you.....dl

Dawn-Lynn Phillips, HR Executive Support Services Advisor  
Executive Recruitment and Executive Support Services | Talent Management | BC Public Service Agency  
Suite 500, 1011 – 4<sup>th</sup> Avenue | Prince George BC | V2L 3H9 | Phone: 250.888.4570



Where ideas work

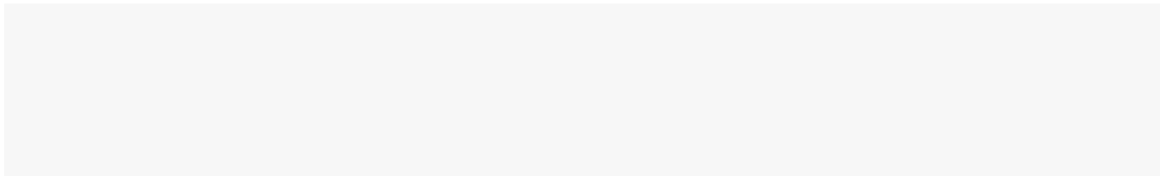
**From:** Grewal, Param CITZ:EX  
**To:** [Sanders, Trent CITZ:EX](#)  
**Subject:** Fwd: MDMS Apple Device Enrollment  
**Date:** Wednesday, October 18, 2017 9:08:46 AM

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Sent from my iPhone

Begin forwarded message:

**From:** "MDAS@gov.bc.ca" <[mdas@gov.bc.ca](mailto:mdas@gov.bc.ca)>  
**Date:** September 21, 2017 at 12:14:55 PM PDT  
**To:** s.22  
**Subject:** MDMS Apple Device Enrollment



MDMS Enrollment for Apple devices - 9/21/2017

Dear Param Grewal,

This email provides you with the information you need to enroll your government-owned mobile device in the new, Mobile Device Management Service (MDMS). Installing MDMS on your device protects the government data stored on or accessed by your device and provides you with access to email, calendar and business apps published to a corporate app catalogue.

At this time personally-owned devices are not permitted for use on MDMS and must not be enrolled.

**What do you need to do?**

- This email represents a unique enrollment certificate for registering your specific corporate device; you must enroll to maintain email service on your mobile device.
- Follow the link below to learn how to enroll your device. You will find an MDMS Enrollment Guide that explains what to do with the information included in this email.  
<!--[if !supportLists]--> <!--[endif]-->[Enrollment Guide and Information](#)  
<!--[if !supportLists]--> <!--[endif]-->Please follow the prerequisites in the guide or your enrollment may fail.
- To learn more about MDMS, and what it means to you, please read the published [MDMS Service Description](#).
- If you need additional enrollment support, call the Service Desk at 250 387-7000 (toll-free 1 866 660-0811), option 4 or [77000@gov.bc.ca](mailto:77000@gov.bc.ca).

**Important Note:**

Enrollment is required, not optional. Once enrolled, there is administrative visibility into what

applications are installed on the device. However, no application content is visible to administrators.

**Information you will need to enroll your device** (refer to your MDMS Enrollment Guide at link above)

QR Code for Enrollment:



Your unique credentials for enrollment:

s.22

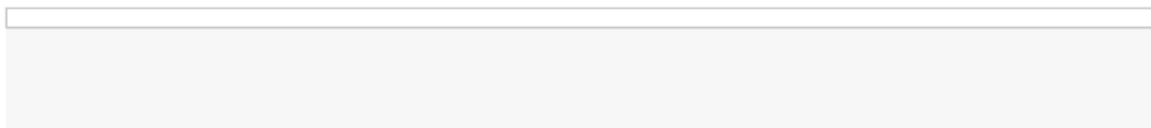
**\* Server URL: [mobiledevice.gov.bc.ca](https://mobiledevice.gov.bc.ca) AND Group ID: BCGOV if required**

As you enroll in this new service, we would like to remind you of your responsibilities regarding the downloading and use of mobile apps. Please review the information regarding your responsibilities for mobile use and downloading of any apps outside the corporate app catalogue provided at this [link](#).

Regards,

AirWatch

Sent on behalf of the Office of the Chief Information Officer's MDMS Team



From: Grewal, Param CITZ:EX  
To: [Riley, Karl CITZ:EX](#)  
Subject: Fwd: Cell Service - Hwy 3 through Sunshine Valley  
Date: Tuesday, October 17, 2017 8:53:10 AM

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Hello Karl,  
This got sent to me, pl let me know if you can follow up on this or am I to do so.  
Thanks  
Param

Sent from my iPhone

Begin forwarded message:

**From:** "Tegart.MLA, Jackie LASS:EX" <[Jackie.Tegart.MLA@leg.bc.ca](mailto:Jackie.Tegart.MLA@leg.bc.ca)>  
**Date:** October 16, 2017 at 9:03:07 PM PDT  
**To:** "Grewal, Param CITZ:EX" <[Param.Grewal@gov.bc.ca](mailto:Param.Grewal@gov.bc.ca)>  
**Subject:** RE: Cell Service - Hwy 3 through Sunshine Valley

That would be great. Thanks Param!

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**From:** Grewal, Param CITZ:EX [<mailto:Param.Grewal@gov.bc.ca>]  
**Sent:** Monday, October 16, 2017 7:42 PM  
**To:** Tegart.MLA, Jackie <[Jackie.Tegart.MLA@leg.bc.ca](mailto:Jackie.Tegart.MLA@leg.bc.ca)>  
**Subject:** Re: Cell Service - Hwy 3 through Sunshine Valley

Hello Lori,  
I will be in Victoria tomorrow and will follow up on this issue. Hopefully I will have information for you in a couple of days. Thanks.  
Regards,  
Param

Sent from my iPhone

On Oct 14, 2017, at 1:19 PM, Tegart.MLA, Jackie <[Jackie.Tegart.MLA@leg.bc.ca](mailto:Jackie.Tegart.MLA@leg.bc.ca)> wrote:

Hello Param,

I have just learned that you are the new EA for Citizens' Services. Welcome aboard, I look forward to working with you!

I am forwarding an email regarding the provision of cell service along Highway 3 through Sunshine Valley that was sent earlier to Kathleen Fleurant. I understand that everyone is getting settled, but to date we have not had a response.

Could you please look into this and provide a response at your very earliest



convenience.

Thanks so much.

Regards,  
Lori

<image001.png>

**Lori Pilon**

Constituency Assistant  
to MLA Jackie Tegart  
Fraser Nicola  
405 Railway Avenue, PO Box 279  
Ashcroft, British Columbia V0K 1A0  
Office: (250) 453-9726  
Toll Free : 1 (877) 378-4802

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**From:** Tegart.MLA, Jackie

**Sent:** Tuesday, September 26, 2017 1:39 PM

**To:** Fleurant, Kathleen CITZ:EX <[Kathleen.Fleurant@gov.bc.ca](mailto:Kathleen.Fleurant@gov.bc.ca)>

**Subject:** Cell Service - Hwy 3 through Sunshine Valley

Hello Kathleen,

MLA Tegart has been contacted by representatives from Sunshine Valley who would like to have cell service provided along Hwy 3 through Sunshine Valley. There are a number of turnoffs from Hwy 3 in this area, including the Hope Slide view point which attracts many tourists, which has resulted in a high incidents of crashes along this stretch. Reliable cell service would enable faster responses to these crashes and may help save lives.

Could you please advise when the provision of cell service is planned for this stretch of Hwy 3. Thank you so much.

Cheers,  
Lori

<image001.png>

**Lori Pilon**

Constituency Assistant  
to MLA Jackie Tegart  
Fraser Nicola  
405 Railway Avenue, PO Box 279  
Ashcroft, British Columbia V0K 1A0  
Office: (250) 453-9726  
Toll Free : 1 (877) 378-4802