

Russell, Shannon CITZ:EX

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**From:** Fleurant, Kathleen CITZ:EX  
**Sent:** Wednesday, September 13, 2017 9:19 AM  
**To:** Russell, Shannon MH:EX  
**Subject:** RE: Business Cards  
  
**Categories:** FOI, Keep

Certainly, I will get Trent on that.

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**From:** Russell, Shannon MH:EX  
**Sent:** Tuesday, September 12, 2017 6:57 PM  
**To:** Fleurant, Kathleen CITZ:EX  
**Subject:** Business Cards  
**Importance:** High

Hi – I know you're swamped but could you (or Trent) please fit in an order for business cards tomorrow. I'll need them for UBCM which is coming up very fast!

Here are the details:

Shannon Russell  
Senior Ministerial Assistant  
Please use the main line as my phone number  
Email: [Shannon.russell@gov.bc.ca](mailto:Shannon.russell@gov.bc.ca)

Thanks,  
Shannon

Shannon Russell  
*Ministerial Assistant to Jinny Sims*  
*Minister of Citizens' Services*  
[Shannon.Russell@gov.bc.ca](mailto:Shannon.Russell@gov.bc.ca) / 250-387-9699

Russell, Shannon CITZ:EX

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**From:** Fleurant, Kathleen CITZ:EX  
**Sent:** Thursday, September 14, 2017 10:01 AM  
**To:** Russell, Shannon MH:EX  
**Subject:** RE s.22  
  
**Categories:** FOI, Keep

Sure, can we do that tomorrow around 11:30am

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**From:** Russell, Shannon MH:EX  
**Sent:** Wednesday, September 13, 2017 7:08 PM  
**To:** Fleurant, Kathleen CITZ:EX  
**Subject:** s.22

Hi – can we make time to go over some plans for <sup>s.22</sup> for next week please.

Thanks,  
Shannon

**Shannon Russell**  
*Ministerial Assistant to Jinny Sims*  
*Minister of Citizens' Services*  
[Shannon.Russell@gov.bc.ca](mailto:Shannon.Russell@gov.bc.ca) / 250-387-9699

Russell, Shannon CITZ:EX

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**From:** Fleurant, Kathleen CITZ:EX  
**Sent:** Thursday, September 14, 2017 10:30 AM  
**To:** Russell, Shannon MH:EX  
**Subject:** RE: Can u find email pls  
  
**Categories:** FOI, Keep

Sure thing. I'll get right back to you

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**From:** Russell, Shannon MH:EX  
**Sent:** Thursday, September 14, 2017 10:29 AM  
**To:** Fleurant, Kathleen CITZ:EX  
**Subject:** Can u find email pls

Yesterday there was an email that apparently came in about concerns to the societies act. Can you send me that email and make two copies pls.

Thanks  
Shannon

**From:** Rorison, Trish GCPE:EX  
**Sent:** Thursday, September 21, 2017 6:35 PM  
**To:** Russell, Shannon MH:EX  
**Cc:** Sanders, Trent CITZ:EX; Riley, Karl CITZ:EX; Whittier, Joanne GCPE:EX  
**Subject:** Re: Media Request - Roundhouse Radio

**Categories:** FOI, Keep

Will do.

On Sep 21, 2017, at 6:24 PM, Russell, Shannon MH:EX <[Shannon.Russell@gov.bc.ca](mailto:Shannon.Russell@gov.bc.ca)> wrote:

Okay thanks Trish. Let me know if they're interested in connecting with her tomorrow.

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**From:** Rorison, Trish GCPE:EX  
**Sent:** Thursday, September 21, 2017 4:59 PM  
**To:** Sanders, Trent CITZ:EX  
**Cc:** Russell, Shannon MH:EX; Riley, Karl CITZ:EX; Whittier, Joanne GCPE:EX  
**Subject:** Re: Media Request - Roundhouse Radio

I've called a couple of times and left a message. It goes to voicemail as it's a small station.

Any chance they left an email address?

On Sep 21, 2017, at 4:15 PM, Sanders, Trent CITZ:EX <[Trent.Sanders@gov.bc.ca](mailto:Trent.Sanders@gov.bc.ca)> wrote:

Good afternoon Trish,

I received a phone message today from Dennis at Roundhouse Radio who wishes to speak to the Minister tomorrow from 12:45-12:47pm regarding "shadow flipping". His number is s.22

Thanks,

**Trent Sanders**  
**Administrative Assistant – Minister's Office**  
Ministry of Citizens' Services  
**Phone:** 1-250-387-9699  
**Email:** [Trent.Sanders@gov.bc.ca](mailto:Trent.Sanders@gov.bc.ca)

**From:** Riley, Karl CITZ:EX  
**Sent:** Sunday, September 24, 2017 4:16 PM  
**To:** Russell, Shannon MH:EX  
**Subject:** Re: For Consideration- National Cyber Security Awareness Month - October  
  
**Categories:** FOI, Keep

Thanks Shannon. Will do.

Best,

Karl

Sent from my iPhone

On Sep 24, 2017, at 3:28 PM, Russell, Shannon MH:EX <[Shannon.Russell@gov.bc.ca](mailto:Shannon.Russell@gov.bc.ca)> wrote:

Hi – could you please work with Trish to make the comms for this as robust as possible.

Please check with Samantha Scott to see if MJS can do a **Ministerial Statement on Oct 2<sup>nd</sup>**. I did ask for time to do a Two Minute Statement, but forgot that cabinet ministers only do Ministerial Statements. Trish is working on the wording but we should pull in some kind of education piece if we can so that it can connect with kids being back to school.

Thanks,  
Shannon

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**From:** Rorison, Trish GCPE:EX  
**Sent:** Friday, September 15, 2017 5:00 PM  
**To:** Russell, Shannon MH:EX  
**Subject:** Re: For Consideration- National Cyber Security Awareness Month - October

Absolutely.

On Sep 15, 2017, at 4:58 PM, Russell, Shannon MH:EX <[Shannon.Russell@gov.bc.ca](mailto:Shannon.Russell@gov.bc.ca)> wrote:

Great – I'll ask for a two minute statement for October 2<sup>nd</sup> and will confirm with you that it's on for that day. Could you please draft some speaking notes and provide them to me by Sept 25<sup>th</sup>.

Thanks Trish and have a good weekend!  
Shannon

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**From:** Rorison, Trish GCPE:EX  
**Sent:** Friday, September 15, 2017 4:29 PM  
**To:** Russell, Shannon MH:EX  
**Cc:** Whittier, Joanne GCPE:EX  
**Subject:** Re: For Consideration- National Cyber Security Awareness Month - October

Would like to kick it off first session day in Oct - which is Monday Oct 2 with statement from minister and News Release. Would do Sept 28 as alternative but believe that's UBCM week.

On Sep 15, 2017, at 4:18 PM, Russell, Shannon MH:EX <[Shannon.Russell@gov.bc.ca](mailto:Shannon.Russell@gov.bc.ca)> wrote:

Thanks Trish. When are you anticipating the roll out of the plan? I will ask for a two-minute statement slot on the appropriate day.

Thanks,  
Shannon

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**From:** Rorison, Trish GCPE:EX  
**Sent:** Friday, September 15, 2017 1:42 PM  
**To:** Russell, Shannon MH:EX  
**Cc:** Whittier, Joanne GCPE:EX  
**Subject:** For Consideration- National Cyber Security Awareness Month - October

Shannon – next month is National Cyber Security Awareness Month. A good opportunity for MJS to highlight this in the House and perhaps issue a News Release. Information is below. We can discuss this one next week but wanted to put it on your radar for consideration.

**Summary:**

National awareness month to help Canadians (and those across North America) better understand potential cyber threats online and steps that can be taken to minimize those risks. Specifically, how to watch for warning signs and consider how actions online could impact safety and how to effectively enjoy the Internet with greater confidence.

**Communications Opportunities:**

- NR
- statement in the house
- social media outreach

**Additional opportunities:**

- The OCIO's Information Security Branch develops a quiz each year, which GCPE could use to help promote awareness through social media. As well, the Government of Canada's Get Cyber Safe website has a multitude of resources including infographs, stats, etc., which can also be used for social media outreach
- Potential opportunity to also promote tech and exciting careers in cyber security

**More info:**

Office of the Chief Information Officer (B.C. gov):

<http://www2.gov.bc.ca/gov/content/governments/services-for-government/information-management-technology/information-security/information-security-awareness/cyber-security-awareness-month>

Government of Canada's sites:

- Get Prepared  
<https://www.getprepared.gc.ca/cnt/rsrscs/sfttps/tp201010-en.aspx> and Get Cyber Safe  
<https://www.getcybersafe.gc.ca/cnt/rsrscs/csam-tlkt-en.aspx>
- Get Cyber Safe  
<https://www.getcybersafe.gc.ca/cnt/rsrscs/csam-tlkt-en.aspx>

National Cyber Security Alliance (U.S. based):

<https://staysafeonline.org/ncsam>

**Trish Rorison** | Communications Director  
Government Communications & Public Engagement  
B.C. Ministry of Citizens' Services

**Mobile:** 250.580.6723 | **email:** [trish.rorison@gov.bc.ca](mailto:trish.rorison@gov.bc.ca)

Russell, Shannon CITZ:EX

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**From:** Rorison, Trish GCPE:EX  
**Sent:** Wednesday, September 27, 2017 3:30 PM  
**To:** Russell, Shannon MH:EX  
**Cc:** Riley, Karl CITZ:EX; Whittier, Joanne GCPE:EX  
**Subject:** RE: For Approval CITZ Media Request - Times Colonist - BC Services Card - Deadline 4 p.m. today  
**Categories:** FOI, Keep

We have consensus! This is also good with Ian. We'll send as per below.

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**From:** Russell, Shannon MH:EX  
**Sent:** Wednesday, September 27, 2017 3:11 PM  
**To:** Rorison, Trish GCPE:EX  
**Cc:** Riley, Karl CITZ:EX; Whittier, Joanne GCPE:EX  
**Subject:** Re: For Approval CITZ Media Request - Times Colonist - BC Services Card - Deadline 4 p.m. today

This is good to go (Sarf Okd as well). Thanks for the change Trish.

Sent from my iPhone

On Sep 27, 2017, at 3:04 PM, Rorison, Trish GCPE:EX <[Trish.Rorison@gov.bc.ca](mailto:Trish.Rorison@gov.bc.ca)> wrote:

Hi Shannon – Agree. It is a requirement to replace the Care Card with the Services Card so suggest we change from “requested” to required. There are no consequences. Just updated the response based on discussion with Ian, if this works.

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**From:** Russell, Shannon MH:EX  
**Sent:** Wednesday, September 27, 2017 2:48 PM  
**To:** Rorison, Trish GCPE:EX  
**Cc:** Riley, Karl CITZ:EX; Whittier, Joanne GCPE:EX  
**Subject:** Re: For Approval CITZ Media Request - Times Colonist - BC Services Card - Deadline 4 p.m. today

Just showed MJS. This is not really answering his question. Are they required or not to get a card by 2018?

Sent from my iPhone

On Sep 27, 2017, at 1:45 PM, Rorison, Trish GCPE:EX <[Trish.Rorison@gov.bc.ca](mailto:Trish.Rorison@gov.bc.ca)> wrote:

I can send Shannon a text as well...

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**From:** Riley, Karl CITZ:EX  
**Sent:** Wednesday, September 27, 2017 1:33 PM  
**To:** Rorison, Trish GCPE:EX; Russell, Shannon MH:EX  
**Cc:** Whittier, Joanne GCPE:EX  
**Subject:** RE: For Approval CITZ Media Request - Times Colonist - BC Services Card - Deadline 4 p.m. today

I'm good with this response.



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**From:** Rorison, Trish GCPE:EX  
**Sent:** Wednesday, September 27, 2017 12:55 PM  
**To:** Riley, Karl CITZ:EX; Russell, Shannon MH:EX  
**Cc:** Whittier, Joanne GCPE:EX  
**Subject:** For Approval CITZ Media Request - Times Colonist - BC Services Card -  
Deadline 4 p.m. today

Hi Karl/ Shannon – below is our suggested response to a request by Jack Knox. He did an article in April 2016 and the challenges of using non-BC documentation for our Driver's License/ Services Card. He's now come back to ask one question and we have our response below approved up through Ian Bailey.

Response points to be provided on background:

- ? **The first 5 year BC Services Card enrollment cycle will be complete by February 2018. That means, all British Columbians will have had an opportunity to get a BC Services Card.**
- ? **BC residents enrolled in MSP are required to get a new BC Services Card in 2018 and there will be plenty of opportunity for BC residents to get their new BC Services Card. No services will be denied for those who are still in the process of moving to the new services card . BC Driver's License holders have the option to get a combined driver's license/services card if they wish, however many driver's license holders are choosing to have a separate driver's license and services card.**

**Reporter**

Jack Knox, Reporter  
Times Colonist  
[jknox@timescolonist.com](mailto:jknox@timescolonist.com)

**Deadline** Wednesday, September 27, 2017 4:00 PM

**Request**

Following up on the story he did on this in April 2016  
<http://www.timescolonist.com/news/local/jack-knox-what-s-in-a-name-don-t-ask-hazel-short-braithwaite-1.2227963>

Would like to know if everyone still is going to require a BC Services Card by 2018.

**From:** Parte, Maura PSA:EX  
**Sent:** Tuesday, September 12, 2017 2:48 PM  
**To:** Russell, Shannon MH:EX  
**Subject:** Fwd: Shannon Russell

**Categories:** FOI, Keep

Pls see below

Sent from my iPhone

Begin forwarded message:

**From:** "Valley, Nancy PSA:EX" <[Nancy.Valley@gov.bc.ca](mailto:Nancy.Valley@gov.bc.ca)>  
**Date:** September 12, 2017 at 2:39:22 PM PDT  
**To:** "Parte, Maura PSA:EX" <[Maura.Parte@gov.bc.ca](mailto:Maura.Parte@gov.bc.ca)>  
**Subject:** RE: Shannon Russell

Hello,

Yes. Her name went through on the September 1st OIC under MHA and then again on the Sept 11 OIC under CITZ.

That is what is reflected in the orders.

Nancy Valley, Project Assistant

Exec. Recruitment and Exec. Support Services - Talent Management Division  
BC Public Service Agency  
4th Floor, 810 Blanshard Street, Victoria, BC, V8W 2H2  
Ph: 250-812-9268  
[www.gov.bc.ca/myhr/contact](http://www.gov.bc.ca/myhr/contact) 250.952.6000 Toll Free 1.877.277.0772

-----Original Message-----

**From:** Parte, Maura PSA:EX  
**Sent:** Tuesday, September 12, 2017 2:18 PM  
**To:** Valley, Nancy PSA:EX  
**Subject:** Shannon Russell

Hi Nancy,

Sorry I don't have the paper in front of me but I'm concerned that there may be some confusion about her position.

On September 1 she was re-appointed to Senior MA in Mental Health and Addictions.

On September 11 she started as the Senior MA in Citizen Services. Can you please confirm that's what the OIC reflected?

Thank you,  
Maura