

## **Fleurant, Kathleen CITZ:EX**

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**From:** Hubley, Holly CITZ:EX  
**Sent:** June 1, 2020 9:36 AM  
**To:** Hubley, Holly CITZ:EX; Lawal, Cassandra CITZ:EX  
**Subject:** Conversation with Hubley, Holly CITZ:EX

s.22

Lawal, Cassandra CITZ:EX 9:34 AM:

where am i looking?

Hubley, Holly CITZ:EX 9:34 AM:

nevermind

Hubley, Holly CITZ:EX 9:34 AM:

nothing

Hubley, Holly CITZ:EX 9:34 AM:

ingore me

Hubley, Holly CITZ:EX 9:35 AM:

not enough coffee

Lawal, Cassandra CITZ:EX 9:35 AM:

(y)

Hubley, Holly CITZ:EX 9:35 AM:

sorry

## **Fleurant, Kathleen CITZ:EX**

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**From:** Hubley, Holly CITZ:EX  
**Sent:** June 4, 2020 2:59 PM  
**To:** Hubley, Holly CITZ:EX; Lawal, Cassandra CITZ:EX  
**Subject:** Conversation with Hubley, Holly CITZ:EX

**Hubley, Holly CITZ:EX 9:47 AM:**

hey kass i have the proactive disclosures ready for you to review. please advice how you'd like me to send them to you.

**Lawal, Cassandra CITZ:EX 9:47 AM:**

email is fine

**Hubley, Holly CITZ:EX 9:47 AM:**

okay

**Hubley, Holly CITZ:EX 9:49 AM:**

sent :)

**Hubley, Holly CITZ:EX 10:26 AM:**

Hey Kass the next time you're in the office can you sign a piece of paper and scan it so i can have your e-sig.

**Hubley, Holly CITZ:EX 4:43 PM:**

hey so i added those foi's back to your folder and i'm having issues removing the one 00697, i'll try again tomorrow

**Lawal, Cassandra CITZ:EX 4:44 PM:**

Ok thanks -- tomorrow will be just fine.

**Hubley, Holly CITZ:EX 9:32 AM:**

hey kass are you edits in that letter the ones in red

**Lawal, Cassandra CITZ:EX 9:33 AM:**

The tracked change -- just the word personally being moved.

**Hubley, Holly CITZ:EX 9:34 AM:**

awesome

**Hubley, Holly CITZ:EX 9:34 AM:**

i'll save that and update it and send it to krystal

**Lawal, Cassandra CITZ:EX 9:34 AM:**

thanks

**Hubley, Holly CITZ:EX 9:34 AM:**

i'm assuming this may need to wait to go out until i'm back in the office on the 17th

Lawal, Cassandra CITZ:EX 9:35 AM:

It should go out asap since the meeting is imminent.

Hubley, Holly CITZ:EX 9:36 AM:

oh

Lawal, Cassandra CITZ:EX 9:37 AM:

Why does it need a hard copy -- the incoming was email.

Hubley, Holly CITZ:EX 9:37 AM:

hmm i'll ask

Lawal, Cassandra CITZ:EX 9:55 AM:

Can you send me our most up-to-date MO/CO staff contact list? I just want to put it on my desktop.

Hubley, Holly CITZ:EX 9:55 AM:

for sure

Lawal, Cassandra CITZ:EX 9:55 AM:

thx

Hubley, Holly CITZ:EX 9:58 AM:

its also on the j-drive too if you ever need it :)

Lawal, Cassandra CITZ:EX 9:58 AM:

ah -- thanks

s.22

Hubley, Holly CITZ:EX 1:30 PM:

hey Kass, did you and Krystal go over the telework home agreement for the safety protocol?

Lawal, Cassandra CITZ:EX 1:31 PM:

No -- i have no idea what that is.

Hubley, Holly CITZ:EX 1:32 PM:

<https://www2.gov.bc.ca/gov/content/careers-myhr/all-employees/work-arrangements>

Hubley, Holly CITZ:EX 1:32 PM:

i;m just filling out the safety protocols for the office where im the safety manager/officer

Hubley, Holly CITZ:EX 1:33 PM:

i think thats something you'd need to fill out and send to krystal, its at the bottom of the page

Lawal, Kassandra CITZ:EX 1:33 PM:

ok -- I'll have a look.

Lawal, Kassandra CITZ:EX 1:38 PM:

It looks like I will have to fill in some, Krystal will have to fill in some, then we sign. I'll have to check with her on her plan to fill this out -- then I'll aim to finish my part, sign and leave it at the office.

Lawal, Kassandra CITZ:EX 1:39 PM:

When do you need it by?

Hubley, Holly CITZ:EX 1:39 PM:

i would just talk to Krystal about that one. I'm not sure when that one is due by.

Hubley, Holly CITZ:EX 1:40 PM:

i'll advise her that you're aware of it and you'll reach out to her about it.

Lawal, Kassandra CITZ:EX 2:39 PM:

Just working on my feedback on the workplace safety plan. Sorry for the lateness. Will have to you shortly.

Hubley, Holly CITZ:EX 2:40 PM:

i already sent it off. i added about the concerns about your desk and office space. i can always just update if there is something i missed and tell krystal

Lawal, Kassandra CITZ:EX 2:40 PM:

oh ok -- thats really my only concern., Thanks. I was just trying to get the form fille dout.

Hubley, Holly CITZ:EX 2:40 PM:

no worries

Lawal, Kassandra CITZ:EX 2:41 PM:

thx

Hubley, Holly CITZ:EX 2:41 PM:

i can send you over what i sent krystal

Hubley, Holly CITZ:EX 2:41 PM:

just so you have something to review where you werent in the office when we had the meeting

Lawal, Kassandra CITZ:EX 2:41 PM:

That'd be helpful - thx

Hubley, Holly CITZ:EX 2:44 PM:

i sent it to you :)

Lawal, Cassandra CITZ:EX 2:45 PM:

got it - thanks

Lawal, Cassandra CITZ:EX 2:46 PM:

This is in the doc --- When a partition enters the office they will need to sanitize their hands and insure proper physical distancing

Lawal, Cassandra CITZ:EX 2:46 PM:

I presume we mean visitor - not partition

Hubley, Holly CITZ:EX 2:47 PM:

yes

Hubley, Holly CITZ:EX 2:47 PM:

thats what i meant

## **Fleurant, Kathleen CITZ:EX**

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**From:** Lawal, Cassandra CITZ:EX  
**Sent:** June 12, 2020 3:23 PM  
**To:** Cook, Jeannette CITZ:EX; Peddle, Jennifer CITZ:EX; Lawal, Cassandra CITZ:EX  
**Subject:** Conversation with Cook, Jeannette CITZ:EX, Peddle, Jennifer CITZ:EX

**Peddle, Jennifer CITZ:EX 3:17 PM:**

<https://www2.gov.bc.ca/gov/content/governments/services-for-government/policies-procedures/foippa-manual>

## **Fleurant, Kathleen CITZ:EX**

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**From:** Hubley, Holly CITZ:EX  
**Sent:** June 15, 2020 10:23 AM  
**To:** Hubley, Holly CITZ:EX; Lawal, Cassandra CITZ:EX  
**Subject:** Conversation with Hubley, Holly CITZ:EX

**Hubley, Holly CITZ:EX 10:07 AM:**

Hey Kass I reached out to the DMO about cliff log 113289, and was told

**Hubley, Holly CITZ:EX 10:07 AM:**

[2020-06-15 10:03 AM] Thacker, Rebecca CITZ:EX:

Hi Holly,

my understanding is that there isn't any incoming Minister is responding to but rather the change to FOIPPA extension she signed recently

[2020-06-15 10:05 AM] Thacker, Rebecca CITZ:EX:

I believe it is a letter to her colleagues advising them of the extension of Ministerial Order 180

**Lawal, Cassandra CITZ:EX 10:08 AM:**

Ah, yes. I didn't realize that this was part of that suite of letters. I presume there will be more to come? Do we have an eta on those so that i can get MAK to sign all at once?

**Hubley, Holly CITZ:EX 10:09 AM:**

i'll ask

**Lawal, Cassandra CITZ:EX 10:10 AM:**

Or is it the same letter for all?

**Lawal, Cassandra CITZ:EX 10:13 AM:**

I think there was to be a letter out to organizations dependent on the MO, as well as to colleagues.

**Hubley, Holly CITZ:EX 10:15 AM:**

huh

**Hubley, Holly CITZ:EX 10:15 AM:**

That document covers all ministers (same letter for each). I'm not aware of any further letters of this sort - thats what rebecca said

**Lawal, Cassandra CITZ:EX 10:15 AM:**

This letter is directed to ministers. Is there also one for organizations? That was the direction in the briefing.

s.22

## **Fleurant, Kathleen CITZ:EX**

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**From:** Stewart, Courtney GCPE:EX  
**Sent:** June 15, 2020 1:01 PM  
**To:** Stewart, Courtney GCPE:EX; Lawal, Cassandra CITZ:EX  
**Subject:** Conversation with Stewart, Courtney GCPE:EX

Stewart, Courtney GCPE:EX 12:20 PM:

DMO will loop me in on KM going forward

Lawal, Cassandra CITZ:EX 12:20 PM:

Great!

Stewart, Courtney GCPE:EX 12:20 PM:

thanks for the heads up :)

Lawal, Cassandra CITZ:EX 12:20 PM:

Were you invited to the meeting this afternoon with PJH?

Stewart, Courtney GCPE:EX 12:21 PM:

it's not in my calendar...not sure how exclusive it is. I know Jill is attending.

Lawal, Cassandra CITZ:EX 12:21 PM:

I will be, as well. i just want to be sure that it's not overlooked. perhaps check in with the DMO. It's just odd that you were left out of the loop - would check to be sure.

Stewart, Courtney GCPE:EX 12:24 PM:

ok, I'll ask Jeannette

Stewart, Courtney GCPE:EX 12:31 PM:

apparently PO was very specific that it's ministers/MAs and DMs only. I'll be sitting this one out but if there's anything I should know, please pass it along!

Lawal, Cassandra CITZ:EX 12:31 PM:

Thanks -- I will!

Lawal, Cassandra CITZ:EX 12:34 PM:

Can you prompt DMO to get the KMs approved really asap? MAK is prepping right now. We may need to reiterate the urgency.

Stewart, Courtney GCPE:EX 12:37 PM:

will do

Lawal, Cassandra CITZ:EX 12:37 PM:

thx

Stewart, Courtney GCPE:EX 12:39 PM:

just got them back but they haven't addressed the "worth it" comment



Lawal, Kassandra CITZ:EX 12:39 PM:

good grief!

Lawal, Kassandra CITZ:EX 12:40 PM:

back to them...on fire

Stewart, Courtney GCPE:EX 12:43 PM:

you bet

Stewart, Courtney GCPE:EX 12:43 PM:

just asked again about that line

Stewart, Courtney GCPE:EX 12:48 PM:

sent to you

Lawal, Kassandra CITZ:EX 12:48 PM:

just looking -- thx

Stewart, Courtney GCPE:EX 12:48 PM:

they confirmed what makes it worth it is the fiscal and resources requirement

Stewart, Courtney GCPE:EX 12:48 PM:

required\*

## **Fleurant, Kathleen CITZ:EX**

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**From:** Hubley, Holly CITZ:EX  
**Sent:** June 16, 2020 3:45 PM  
**To:** Hubley, Holly CITZ:EX; Lawal, Cassandra CITZ:EX  
**Subject:** Conversation with Hubley, Holly CITZ:EX

s.22

**Lawal, Cassandra CITZ:EX 3:16 PM:**

Hold off on sending the Harrington letter for edits that i just sent you -- i have a couple of questions!!

**Hubley, Holly CITZ:EX 3:16 PM:**

ok

**Lawal, Cassandra CITZ:EX 3:17 PM:**

I am just recognizing that this is a JEDC draft. How are we working the review of these drafts? Does it lie entirely with us?

**Hubley, Holly CITZ:EX 3:18 PM:**

So i'm also confused and haven't been told anything. I was talking to Rebecca and she said that Jeannette told her that the letters are to be done through JEDC but Minister Kang is still the face for ICT

**Hubley, Holly CITZ:EX 3:18 PM:**

its super confusing

**Lawal, Cassandra CITZ:EX 3:20 PM:**

The letter -- if you look -- needs significant revision. I don't want to step on anyone's toes in JEDC, but I am not prepared to put this in front of MAK for her signature in its present state. When these letters are coming in, we are sending them over to JEDC for direction. If MAK is signing them, we should be directing them. No? Can you call and get clarity on this. The other letter (Comox valley)I need to review is also re connectivity

**Hubley, Holly CITZ:EX 3:21 PM:**

i'll call jeanette right now

**Lawal, Cassandra CITZ:EX 3:21 PM:**

thx

**Lawal, Cassandra CITZ:EX 3:21 PM:**

In the meantime, just hang on to that letter.

Hubley, Holly CITZ:EX 3:21 PM:

ok

Hubley, Holly CITZ:EX 3:32 PM:

can i call you

Lawal, Kassandra CITZ:EX 3:32 PM:

I have a couple things going on right now -- will call you in about 5 minutes

Hubley, Holly CITZ:EX 3:32 PM:

ok

## **Fleurant, Kathleen CITZ:EX**

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**From:** Smith, Krystal CITZ:EX  
**Sent:** June 17, 2020 3:32 PM  
**To:** Smith, Krystal CITZ:EX; Lawal, Kassandra CITZ:EX  
**Subject:** Conversation with Smith, Krystal CITZ:EX

**Smith, Krystal CITZ:EX 3:27 PM:**

<https://www.seaspan.com/major-contract-joint-support-ships-awarded-montreal-based-company>

**Lawal, Kassandra CITZ:EX 3:28 PM:**

thx

**Smith, Krystal CITZ:EX 3:29 PM:**

<https://www.canada.ca/en/public-services-procurement/news/2020/02/government-of-canada-consults-industry-on-polar-icebreaker.html>

**Smith, Krystal CITZ:EX 3:29 PM:**

original release of the RFI for the polar ice breaker

**Fleurant, Kathleen CITZ:EX**

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**From:** Stewart, Courtney GCPE:EX  
**Sent:** June 18, 2020 1:24 PM  
**To:** Stewart, Courtney GCPE:EX; Lawal, Cassandra CITZ:EX  
**Subject:** Conversation with Stewart, Courtney GCPE:EX

s.22

Lawal, Cassandra CITZ:EX 1:18 PM:

I'm recycling language -- Jill used it. MAK loves it. I think it's been around since before any of us here now. Do use!! ;)

## **Fleurant, Kathleen CITZ:EX**

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**From:** Hubley, Holly CITZ:EX  
**Sent:** June 19, 2020 4:00 PM  
**To:** Hubley, Holly CITZ:EX; Lawal, Cassandra CITZ:EX  
**Subject:** Conversation with Hubley, Holly CITZ:EX

Hubley, Holly CITZ:EX 9:15 AM:

hey kass sorry if i get behind on the inbox, i'm busy sending out all those letters

Lawal, Cassandra CITZ:EX 9:15 AM:

no worries

Hubley, Holly CITZ:EX 9:15 AM:

also quick question, is it this link that its referring to [http://www.bclaws.ca/civix/document/id/mo/mo/2020\\_m180](http://www.bclaws.ca/civix/document/id/mo/mo/2020_m180)

Hubley, Holly CITZ:EX 9:16 AM:

the letters i mean

Lawal, Cassandra CITZ:EX 9:18 AM:

yes

Hubley, Holly CITZ:EX 9:18 AM:

just because i have to go into each letter once scanned, add that link so they can click on it in the pdf and in the e-mailing i'm sending out it looks like this.

Hubley, Holly CITZ:EX 9:19 AM:

Good morning ,

Please find attached a letter from Minister Anne Kang in regard to Ministerial order 180.

Minister's Office| Ministry of Citizens' Services

Parliament Buildings

*Ph:* 250-387-9699

Lawal, Cassandra CITZ:EX 9:20 AM:

...an extension of Ministerial Order 180...

Hubley, Holly CITZ:EX 9:21 AM:

okay, i only sent two letters out so far so i'll make sure that change is on the following ones

Lawal, Cassandra CITZ:EX 9:21 AM:

(y)

Hubley, Holly CITZ:EX 3:46 PM:

so i reviewed that correspondence that came back cliff 113198 and it still has errors all over it so i called rebecca to get more clarity on it

Hubley, Holly CITZ:EX 3:46 PM:

give me a call if you have a minute

Lawal, Cassandra CITZ:EX 3:47 PM:

Will call shortly

Hubley, Holly CITZ:EX 3:47 PM:

kk

## **Fleurant, Kathleen CITZ:EX**

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**From:** Hubley, Holly CITZ:EX  
**Sent:** June 22, 2020 11:22 AM  
**To:** Hubley, Holly CITZ:EX; Lawal, Cassandra CITZ:EX  
**Subject:** Conversation with Hubley, Holly CITZ:EX

Hubley, Holly CITZ:EX 10:11 AM:

I see you were busy! That letter i will send it out first thing Wednesday morning when I'm in the office<sup>s.22</sup>  
s.22

Lawal, Cassandra CITZ:EX 10:13 AM:

Could Kathleen perhaps scan it in for you? Krystal was eager it should go out asap.

Hubley, Holly CITZ:EX 10:15 AM:

i can call her and ask. i'd just have to send it to her and she's just have to print and send it back and i could send out the hard copy on wednesday

Hubley, Holly CITZ:EX 10:16 AM:

if for some reason she can't i can hurry my but down to the leg today and get it sent out or tomorrow

Lawal, Cassandra CITZ:EX 10:17 AM:

The hard copy can go out Wednesday. but, yes, if you and she can work out a way to ensure these letters that are urgent can move in a timely way will be appreciated.

Hubley, Holly CITZ:EX 10:18 AM:

is there more of those coming in?

Lawal, Cassandra CITZ:EX 10:18 AM:

That's the only one urgent right now.

Hubley, Holly CITZ:EX 10:18 AM:

because if so i'll just have to go into the office, kathleen has enough on her plate

Lawal, Cassandra CITZ:EX 10:18 AM:

Others will be fine for Wednesday -- they are still with MAK for review.

Hubley, Holly CITZ:EX 10:18 AM:

ok

Hubley, Holly CITZ:EX 11:08 AM:

letter to Max Blouw sent out

Lawal, Cassandra CITZ:EX 11:08 AM:

You're awesome. Thanks for that special effort -- appreciated!

Hubley, Holly CITZ:EX 11:09 AM:

<3<3



**Hubley, Holly CITZ:EX 11:10 AM:**

also i noticed on one of those FOIS there wasn't an SMA sign off so I reached out to Jen Peddle and I'll get that sent off when i get the proper sign off form

**Lawal, Kassandra CITZ:EX 11:10 AM:**

thanks

## **Fleurant, Kathleen CITZ:EX**

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**From:** Fleurant, Kathleen CITZ:EX  
**Sent:** June 22, 2020 11:56 AM  
**To:** Fleurant, Kathleen CITZ:EX; Lawal, Cassandra CITZ:EX  
**Subject:** Conversation with Fleurant, Kathleen CITZ:EX

**Fleurant, Kathleen CITZ:EX 11:39 AM:**

Hi Kass, are you hooked up to skype chat?

**Lawal, Cassandra CITZ:EX 11:40 AM:**

yes, i think so

**Fleurant, Kathleen CITZ:EX 11:40 AM:**

lol. Just wanted to be sure before I typed a long message (not that its really long).

**Lawal, Cassandra CITZ:EX 11:40 AM:**

Oh -- i thought you saw some problem :)

**Fleurant, Kathleen CITZ:EX 11:42 AM:**

New phone - Black, red or white? Do you want it delivered to your home? I think it should be delivered here and then we need to work out a way to have Brett do all the updates (with you available on another phone). And then have it ready for you to grab in the evening. You will likely have to be without a phone maybe half a day tops. Thoughts?

**Lawal, Cassandra CITZ:EX 11:44 AM:**

Black, please. Deliver there -- maybe Brett and I can meet in a place in the legislature where we can distance properly. I am totally fine with coming in right now. It will need a bit of back and forth with my sign ins to activate the phone.

**Fleurant, Kathleen CITZ:EX 11:46 AM:**

Okay great. I reach out when phone is here and then we can work on the logistics and schedule for the set up. Thanks Kass.

**Lawal, Cassandra CITZ:EX 11:46 AM:**

Sounds great -- thanks

## **Fleurant, Kathleen CITZ:EX**

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**From:** Hubley, Holly CITZ:EX  
**Sent:** June 24, 2020 3:04 PM  
**To:** Hubley, Holly CITZ:EX; Lawal, Cassandra CITZ:EX  
**Subject:** Conversation with Hubley, Holly CITZ:EX

**Hubley, Holly CITZ:EX 2:51 PM:**

Hey Kass your phone arrived!

**Lawal, Cassandra CITZ:EX 2:52 PM:**

That was fast! :) Can you contact Brett and arrange a time when i could meet with him in an available space in the legislature to set it up. I am quite sur ehe will need me there for password entry etc.

**Hubley, Holly CITZ:EX 2:53 PM:**

ya, Kathleen is working from home tomorrow if you want to do it out of the office

**Lawal, Cassandra CITZ:EX 2:53 PM:**

Perfect.

**Lawal, Cassandra CITZ:EX 2:53 PM:**

Looks like later afternoon would be best for me

**Hubley, Holly CITZ:EX 2:53 PM:**

i'll give brett a call and see when he can be here. i'll be here so i can see you

**Hubley, Holly CITZ:EX 2:54 PM:**

okay good to know

**Hubley, Holly CITZ:EX 2:56 PM:**

hes not in tomorrow but Dean or Robin is in tomorrow

**Hubley, Holly CITZ:EX 2:56 PM:**

brett is in on friday

**Lawal, Cassandra CITZ:EX 2:57 PM:**

Dean or Robin would be fine. I've worked with Dean a lot.

## **Fleurant, Kathleen CITZ:EX**

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**From:** Andruz, Dean FIN:EX  
**Sent:** June 24, 2020 3:51 PM  
**To:** Andruz, Dean FIN:EX; Lawal, Kassandra CITZ:EX  
**Subject:** Phone set up

Andruz, Dean FIN:EX 3:47 PM:

Hello

Andruz, Dean FIN:EX 3:47 PM:

try that again...Hello

## **Fleurant, Kathleen CITZ:EX**

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**From:** Hubley, Holly CITZ:EX  
**Sent:** June 25, 2020 12:07 PM  
**To:** Hubley, Holly CITZ:EX; Lawal, Cassandra CITZ:EX  
**Subject:** Conversation with Hubley, Holly CITZ:EX

s.22

**Hubley, Holly CITZ:EX 11:51 AM:**

did you want eugene to be part of the whole correspondence e-apps or only when its for casework that he is working on

**Lawal, Cassandra CITZ:EX 12:03 PM:**

That will be evolving -- for now, correspondence comes to me. He can be a watcher.

**Hubley, Holly CITZ:EX 12:04 PM:**

okay well i looped in him on the e-mail about e-apps and we can discuss futher with the dmo of how we'd like it set up for us

**Lawal, Cassandra CITZ:EX 12:05 PM:**

perfect -- thanks.

## **Fleurant, Kathleen CITZ:EX**

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**From:** Lawal, Kassandra CITZ:EX  
**Sent:** June 25, 2020 2:42 PM  
**To:** Hubley, Holly CITZ:EX; Lawal, Kassandra CITZ:EX  
**Subject:** Conversation with Hubley, Holly CITZ:EX

Lawal, Kassandra CITZ:EX 2:36 PM:

Are you able to print out a QP binder for me -- or is that entirely with Kathleen?

Hubley, Holly CITZ:EX 2:39 PM:

i can do that

Hubley, Holly CITZ:EX 2:39 PM:

kathleen gave that task to me

Hubley, Holly CITZ:EX 2:40 PM:

krystal was supposed to send me all the tabs for it

Hubley, Holly CITZ:EX 2:40 PM:

and never did

Lawal, Kassandra CITZ:EX 2:41 PM:

If you could just print me out the notes and table of contents -- i don't need an actual binder. And any updates, as they come, if you could leave on my chair, i will pick up. It's just become too hard to move fast enough with them on my screen.

Lawal, Kassandra CITZ:EX 2:41 PM:

Heading your way -- will see you around 3ish.

## **Fleurant, Kathleen CITZ:EX**

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**From:** Lawal, Kassandra CITZ:EX  
**Sent:** June 29, 2020 1:12 PM  
**To:** Hubley, Holly CITZ:EX; Lawal, Kassandra CITZ:EX  
**Subject:** Conversation with Hubley, Holly CITZ:EX

Lawal, Kassandra CITZ:EX 1:05 PM:

Holly -- can you advise where we are at setting up a system and briefing with the DMO re using eapps for correspondence?

Hubley, Holly CITZ:EX 1:05 PM:

we are

Hubley, Holly CITZ:EX 1:05 PM:

i talked to rebecca about it this morning

Hubley, Holly CITZ:EX 1:05 PM:

Jeannete wanted to be part of the meeting and shes not back until thursday

Hubley, Holly CITZ:EX 1:06 PM:

so i'll be setting up an MS teams meeting for friday

Lawal, Kassandra CITZ:EX 1:06 PM:

Ah - that makes sense. Perfect -- thanks.

## **Fleurant, Kathleen CITZ:EX**

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**From:** Stewart, Courtney GCPE:EX  
**Sent:** June 29, 2020 3:37 PM  
**To:** Stewart, Courtney GCPE:EX; Lawal, Cassandra CITZ:EX  
**Subject:** Conversation with Stewart, Courtney GCPE:EX

**Stewart, Courtney GCPE:EX 2:47 PM:**

FYI - corp cal has approved event moving to 1:30. FIN had a townhall scheduled for 12pm so we would have had to move it to 1:30 anyway. Still waiting to hear from AEST re: whether we go through their comms shop or MO to MO as we organize the event

**Stewart, Courtney GCPE:EX 2:48 PM:**

correction - 2pm, not 1:30

**Lawal, Cassandra CITZ:EX 2:48 PM:**

Thanks -- I will wait for your direction, but happy to follow up with the MLA if needed.

**Stewart, Courtney GCPE:EX 3:22 PM:**

AEST would prefer if we go MO to MLA office for verify by video

**Lawal, Cassandra CITZ:EX 3:22 PM:**

ok -- will reach out shortly to confirm.

**Stewart, Courtney GCPE:EX 3:25 PM:**

And perfect timing - Just heard from the events coordinator that the PO has confirmed 2pm on July 7

**Lawal, Cassandra CITZ:EX 3:25 PM:**

Excellent!



## **Fleurant, Kathleen CITZ:EX**

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**From:** Hubley, Holly CITZ:EX  
**Sent:** June 30, 2020 2:33 PM  
**To:** Hubley, Holly CITZ:EX; Lawal, Cassandra CITZ:EX  
**Subject:** Conversation with Hubley, Holly CITZ:EX

Lawal, Cassandra CITZ:EX 9:14 AM:

Can you give me a ring when you are free?

Hubley, Holly CITZ:EX 9:14 AM:

i'm free now

Hubley, Holly CITZ:EX 2:27 PM:

All fixed! I'll get those folders swapped over

Lawal, Cassandra CITZ:EX 2:27 PM:

Thanks