

OCIO RECOMMENDED ACTIVITIES / SUPPORT
Restoration of Services

Response Organisation: Legislative Assembly, IT Department
Response Leads: Kate Ryan-Lloyd, David Derby

Engaged Support Services: Microsoft / OCIO Security Investigations
OCIO Leads: Gary Perkins, Chief Information Security Officer, OCIO

Date: November 18, 2020 (incident start November 12th 6th, 2020).

s.15

Page 02 of 56

Withheld pursuant to/removed as

s.15

Page 03 of 56 to/à Page 04 of 56

Withheld pursuant to/removed as

s.13 ; s.15

Legislative Assembly IT Recovery Priority Planning and Activities

From: Kate Ryan-Lloyd <Kate.Ryan-Lloyd@labc.ca>
To: Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>, Branch, Natalie J
CITZ:EX <Natalie.J.Branch@gov.bc.ca>, Artour Sogomonian
<Artour.Sogomonian@labc.ca>, Fedoruk, Christine
<Christine.Fedoruk@leg.bc.ca>, MacLennan, Alex CITZ:EX
<Alex.MacLennan@gov.bc.ca>, Derby, David <David.Derby@leg.bc.ca>,
Fedoruk, Christine LASS:EX, Derby, David LASS:EX
Cc: Cai Dong <Cai.Dong@labc.ca>, Scott Clare <Scott.Clare@labc.ca>
Sent: November 19, 2020 6:53:04 PM PST
Attachments: Recovery Actions - OCIO Recommendations Nov 18 2020.docx

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

With apologies to Natalie - I have corrected and resent this email with her name corrected below) - K.

Hello everyone -

Many thanks to Natalie Branch for preparing this attached outline of priority activities to support our restoration of Assembly network services. The past week has presented significant challenges to the Assembly, and we are very appreciative of the assistance from Gary, and support from colleagues such as Alex and Natalie as our IT team continues to respond to these challenging circumstances.

As our schedules permit, I would like to meet with the recipients of this email tomorrow to determine how to the Assembly will accomplish the priorities identified, which resources will be utilized, and confirm timelines for completion of all priority tasks.

Although many resumption activities are already underway, I would like to emphasize the urgent need to identify timelines for completion of the tasks noted in Natalie's document.

s.15

As such, our effective, strategic deployment of Assembly IT staffing resources is critical in the days ahead, and I believe we will require additional assistance from OCIO to ensure we are well positioned to meet all pressing commitments. I will ask my colleague, Cai Dong, copied here to follow up with a proposed time for us to meet tomorrow. I imagine that after our initial discussion, more detailed planning meetings can continue with those who are able to further contribute to specific projects and priority areas.

With many thanks,

Kate

Kate Ryan-Lloyd

Clerk of the Legislative Assembly

Legislative Assembly of British Columbia

From: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>

Sent: Thursday, November 19, 2020 9:34:07 AM

To: Kate Ryan-Lloyd <Kate.Ryan-Lloyd@labc.ca>; MacLennan, Alex CITZ:EX <Alex.MacLennan@gov.bc.ca>

Cc: Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>

Subject: FW: OCIO Recommended Activities Support - Decision Document

Hi Kate.

Alex and the team met earlier yesterday with regards to the Security Incident response occurring presently. With that in mind we have reviewed with Gary, the activities underway and documented the current picture for your review. We have also identified critical decisions needed from LASS regarding the response, that potentially could restore both email and web presence quickly.

In parallel, we also extend our support and offer our teams and vendor resources to work with ITD to wrap up some of the other tasks required. If decided this would be of assistance, we will also invoke our internal Major Incident team to help with the multi-team co-ordination, tracking and communication (as appropriate)

Being very mindful that you have support already in place with ITD, we reach out to offer what service delivery unit help we can – in order to restore services as soon as possible for LASS.

If you would like to chat on this document further or would like for me to set up call for us on this thread to chat - please do not hesitate to contact me.

Many thanks
Natalie

Natalie Branch
A/Executive Director
Service Management Branch
Office of the Chief Information Officer – Enterprise Services
W209E 4000 Seymour Place, Victoria
Mobile: 250 818 5763

RE: Legislative Assembly IT Recovery Priority Planning and Activities

To: Cai Dong, Fedoruk, Christine LASS:EX, Derby, David LASS:EX, MacLennan, Alex
CITZ:EX, Perkins, Gary CITZ:EX, Artour Sogomonian, Scott Clare
Cc: Kate Ryan-Lloyd

From: Cai Dong <Cai.Dong@labc.ca>

Sent: November 20, 2020 2:23 PM

To: Fedoruk, Christine LASS:EX <Christine.Fedoruk@leg.bc.ca>; Derby, David LASS:EX <David.Derby@leg.bc.ca>;
Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; MacLennan, Alex CITZ:EX <Alex.MacLennan@gov.bc.ca>;
Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>; Artour Sogomonian <Artour.Sogomonian@labc.ca>; Scott Clare
<Scott.Clare@labc.ca>

Cc: Kate Ryan-Lloyd <Kate.Ryan-Lloyd@labc.ca>

Subject: Re: Legislative Assembly IT Recovery Priority Planning and Activities

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi everyone,

I have sent out an invite with Zoom connectivity info for the meeting at 3:00pm this afternoon, and for your convenience, I am also including the info here.

Please let me know if there are any questions.

Thanks!

Join Zoom Meeting

Phone one-tap: s.15; s.17

Meeting URL:

Meeting ID:

Passcode:

Cai Dong

Executive Assistant

Office of the Clerk

Legislative Assembly of British Columbia

Room 221, Parliament Buildings | Victoria, B.C. V8V 1X4

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From: Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>

Sent: November 20, 2020 7:22 AM

To: Derby, David <David.Derby@leg.bc.ca>; Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; MacLennan, Alex CITZ:EX <Alex.MacLennan@gov.bc.ca>

Cc: Cai Dong <Cai.Dong@labc.ca>; Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>; Artour Sogomonian <Artour.Sogomonian@labc.ca>; Scott Clare <Scott.Clare@labc.ca>; Kate Ryan-Lloyd <Kate.Ryan-Lloyd@labc.ca>

Subject: Re: Legislative Assembly IT Recovery Priority Planning and Activities

I am available. Thanks, Cai.

Sincerely,
Christine

From: Derby, David <David.Derby@leg.bc.ca>

Sent: Thursday, November 19, 2020 11:31 PM

To: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; MacLennan, Alex CITZ:EX <Alex.MacLennan@gov.bc.ca>

Cc: Cai Dong <Cai.Dong@labc.ca>; Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>; Artour Sogomonian <Artour.Sogomonian@labc.ca>; Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>; Scott Clare <Scott.Clare@labc.ca>; Kate Ryan-Lloyd <Kate.Ryan-Lloyd@labc.ca>

Subject: Re: Legislative Assembly IT Recovery Priority Planning and Activities

I'm good.

Sent from my iPhone

From: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>

Sent: Thursday, November 19, 2020 10:46:48 PM

To: MacLennan, Alex CITZ:EX <Alex.MacLennan@gov.bc.ca>

Cc: Cai Dong <Cai.Dong@labc.ca>; Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>; Artour Sogomonian <Artour.Sogomonian@labc.ca>; Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>; Derby, David <David.Derby@leg.bc.ca>; Scott Clare <Scott.Clare@labc.ca>; Kate Ryan-Lloyd <Kate.Ryan-Lloyd@labc.ca>

Subject: Re: Legislative Assembly IT Recovery Priority Planning and Activities

Me too. Thank you

Sent from my iPhone

On Nov 19, 2020, at 7:57 PM, MacLennan, Alex CITZ:EX <Alex.MacLennan@gov.bc.ca> wrote:

That works for me.

Thanks
Alex

Sent from my Galaxy

----- Original message -----

From: Cai Dong <Cai.Dong@labc.ca>
Date: 2020-11-19 7:35 p.m. (GMT-08:00)
To: "Perkins, Gary CITZ:EX" <Gary.Perkins@gov.bc.ca>, "Branch, Natalie J CITZ:EX" <Natalie.J.Branch@gov.bc.ca>, Artour Sogomonian <Artour.Sogomonian@labc.ca>, "Fedoruk, Christine LASS:EX" <Christine.Fedoruk@leg.bc.ca>, "MacLennan, Alex CITZ:EX" <Alex.MacLennan@gov.bc.ca>, "Derby, David LASS:EX" <David.Derby@leg.bc.ca>
Cc: Scott Clare <Scott.Clare@labc.ca>, Kate Ryan-Lloyd <Kate.Ryan-Lloyd@labc.ca>
Subject: Re: Legislative Assembly IT Recovery Priority Planning and Activities

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Good evening everyone,

As per Kate's following email, may I propose a Zoom meeting tomorrow (Friday, November 20) at 3:00pm please? After hearing from you all, I will send out Zoom connectivity info.

Thanks!

Cai Dong

Executive Assistant

Office of the Clerk

Legislative Assembly of British Columbia

Room 221, Parliament Buildings | Victoria, B.C. V8V 1X4

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From: Kate Ryan-Lloyd <Kate.Ryan-Lloyd@labc.ca>
Sent: November 19, 2020 6:53 PM
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Kate

Kate Ryan-Lloyd
Clerk of the Legislative Assembly
Legislative Assembly of British Columbia

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Sent: Thursday, November 19, 2020 9:34:07 AM
To: Kate Ryan-Lloyd <Kate.Ryan-Lloyd@labc.ca>; MacLennan, Alex CITZ:EX <Alex.MacLennan@gov.bc.ca>
Cc: Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>
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If you would like to chat on this document further or would like for me to set up call for us on this thread to chat - please do not hesitate to contact me.

Many thanks
Natalie

Natalie Branch
A/Executive Director
Service Management Branch
Office of the Chief Information Officer – Enterprise Services
W209E 4000 Seymour Place, Victoria
Mobile: 250 818 5763

RE: Weekend Scrum

To Derby, David, Steele, Ryan LASS:EX, Johansen, Ken LASS:EX, Strong, Mica LASS:EX,
:
Hood, Ian LASS:EX, Kare, Rick LASS:EX, Ramsay, Maureen LASS:EX, Caverhill,
Graham LASS:EX, Mendel, Yvonne, Parfitt, Darren LASS:EX, Allsopp, Michael
LASS:EX, Aurucci, Kristian LASS:EX, Derby, David LASS:EX, Enam, Mahfuj LASS:EX,
Cabrera, Jay LASS:EX, Patella, Annibale LASS:EX, Perkins, Gary CITZ:EX, Ryan-
Lloyd, Kate LASS:EX, Sogomonian, Artour LASS:EX, Fedoruk, Christine LASS:EX,
Clare, Scott LASS:EX

Hi folks

Apologies, we do not use Zoom as our collaborative tool in OCIO (instead Teams). I can therefore send out a Teams invite (based on the

I know that Legislature staff are predominantly using Zoom -

From: Derby, David <David.Derby@leg.bc.ca>

Sent: November 20, 2020 4:05 PM

To: Steele, Ryan LASS:EX <Ryan.Steele@leg.bc.ca>; Johansen, Ken LASS:EX <Ken.Johansen@leg.bc.ca>; Strong, Mica LASS:EX <Mica.Strong@leg.bc.ca>; Hood, Ian LASS:EX <Ian.Hood@leg.bc.ca>; Kare, Rick LASS:EX <Rick.Kare@leg.bc.ca>; Ramsay, Maureen LASS:EX <Maureen.Ramsay@leg.bc.ca>; Caverhill, Graham LASS:EX <Graham.Caverhill@leg.bc.ca>; Mendel, Yvonne <Yvonne.Mendel@leg.bc.ca>; Parfitt, Darren LASS:EX <Darren.Parfitt@leg.bc.ca>; Allsopp, Michael LASS:EX <Michael.Allsopp@leg.bc.ca>; Aurucci, Kristian LASS:EX <Kristian.Aurucci@leg.bc.ca>; Derby, David LASS:EX <David.Derby@leg.bc.ca>; Enam, Mahfuj LASS:EX <Mahfuj.Enam@leg.bc.ca>; Cabrera, Jay LASS:EX <Jay.Cabrera@leg.bc.ca>; Patella, Annibale LASS:EX <Annibale.Patella@leg.bc.ca>; Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>; Ryan-Lloyd, Kate LASS:EX <Kate.Ryan-Lloyd@leg.bc.ca>; Sogomonian, Artour LASS:EX <Artour.Sogomonian@leg.bc.ca>; Fedoruk, Christine LASS:EX <Christine.Fedoruk@leg.bc.ca>; Clare, Scott LASS:EX <Scott.Clare@leg.bc.ca>

Subject: Weekend Scrum

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi All,

Natalie will be sending the Zoom invite to connect ITD, OCIO and the LABC Resumption team during the weekend. We will be shooting for 10:00am

Regards,
David

Weekend Daily Scrum IT Recovery.msg

From: Branch, Natalie J CITZ:EX </o=BCGOVT/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1aec575d92904bb789bc5ab5f0e7dd56-Branch, Natalie J>
To: Steele, Ryan LASS:EX, Johansen, Ken LASS:EX, Strong, Mica LASS:EX, Hood, Ian LASS:EX, Kare, Rick LASS:EX, Ramsay, Maureen LASS:EX, Caverhill, Graham LASS:EX, 'Yvonne.Mendel@leg.bc.ca', Parfitt, Darren LASS:EX, 'Michael.Allsop@leg.bc.ca', Aurucci, Kristian LASS:EX, Derby, David LASS:EX, Enam, Mahfuj LASS:EX, Cabrera, Jay LASS:EX, Patella, Annibale LASS:EX, Perkins, Gary CITZ:EX, 'kate.ryan-lloyd@labc.ca', Ryan-Lloyd, Kate LASS:EX, Sogomonian, Artour LASS:EX, Fedoruk, Christine LASS:EX, Clare, Scott LASS:EX
Cc: MacLennan, Alex CITZ:EX
Sent: November 20, 2020 4:47:07 PM PST
Priority: Normal (5)
Calendar Item Type: REQUEST

Hi folks.

Daily Scrum, set for 10am Saturday and Sunday.

Please note that OCIO do not have a Zoom tenant - so do not have an account that has 'credentials' to set up meetings.

I have therefore copy and pasted the link from todays call - for these calls.

If this is not acceptable - please let me know and I will reset with provided credentials OR swap the call to Teams (which I do have)

Thanks

Natalie

s.15; s.17

Accepted Weekend Daily Scrum IT Recovery.msg

From: Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>
To: Branch, Natalie J CITZ:EX
Sent: November 20, 2020 5:42:45 PM PST

Priority: Normal (5)
Calendar Item Type: REPLY

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Re: Weekend Scrum

From: Cai Dong <Cai.Dong@labc.ca>
To: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>
Cc: Derby, David <David.Derby@leg.bc.ca>, Derby, David LASS:EX
Sent: November 20, 2020 5:51:59 PM PST

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Thank you, Natalie. Yes, I think that should work on the weekend. Sorry I was working on something else and hadn't got a chance to send out invites yet.

Cheers!

Cai Dong

Executive Assistant

Office of the Clerk

Legislative Assembly of British Columbia

Room 221, Parliament Buildings | Victoria, B.C. V8V 1X4

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From: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>

Sent: November 20, 2020 4:47 PM

To: Cai Dong <Cai.Dong@labc.ca>

Cc: Derby, David <David.Derby@leg.bc.ca>

Subject: RE: Weekend Scrum

I think I may have gotten around it? I copy and pasted today's credentials into the meeting invite and have just sent. Let me know if this won't work and I'll happily cancel

Thank you 😊

Natalie

From: Cai Dong <Cai.Dong@labc.ca>

Sent: November 20, 2020 4:42 PM

To: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>

Cc: Derby, David LASS:EX <David.Derby@leg.bc.ca>

Subject: Re: Weekend Scrum

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Natalie,

I would be happy to send out meeting invites for Saturday and Sunday.

Thanks!

Cai Dong

Executive Assistant

Office of the Clerk

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Room 221, Parliament Buildings | Victoria, B.C. V8V 1X4

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From: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>
Sent: November 20, 2020 4:16 PM
To: Cai Dong <Cai.Dong@labc.ca>; Derby, David <David.Derby@leg.bc.ca>
Subject: FW: Weekend Scrum

Hi David.

Unfortunately, OCIO do not use Zoom as their collaboration tool, we use an OCIO tenant of Teams. As the majority of attendees are from the Legislature and used to Zoom, perhaps I may be as bold as to ask Cai to reschedule today's 3pm, for Saturday at 10 and Sunday at 10?

Cai, please let me know if this is not feasible and I will send a Teams invite accordingly.

Many thanks
Natalie

From: Derby, David <David.Derby@leg.bc.ca>
Sent: November 20, 2020 4:07 PM
To: Stone, Chris <Chris.Stone@leg.bc.ca>; Brimacombe, Gerry <Gerry.Brimacombe@leg.bc.ca>
Cc: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>
Subject: Fw: Weekend Scrum

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Natalie,
Can you add our two consultants.

David

From: Derby, David
Sent: November 20, 2020 4:04 PM
To: Ryan Steele <Ryan.Steele@leg.bc.ca>; Johansen, Ken <Ken.Johansen@leg.bc.ca>; Strong, Mica <Mica.Strong@leg.bc.ca>; Hood, Ian <Ian.Hood@leg.bc.ca>; Kare, Rick <Rick.Kare@leg.bc.ca>; Maureen Ramsay <Maureen.Ramsay@leg.bc.ca>; Caverhill, Graham <Graham.Caverhill@leg.bc.ca>; Mendel, Yvonne <Yvonne.Mendel@leg.bc.ca>; Parfitt, Darren <Darren.Parfitt@leg.bc.ca>; Allsopp, Michael <Michael.Allsopp@leg.bc.ca>; Aurucci, Kristian <Kristian.Aurucci@leg.bc.ca>; Derby, David <David.Derby@leg.bc.ca>; Enam, Mahfuj <Mahfuj.Enam@leg.bc.ca>; Cabrera, Jay <Jay.Cabrera@leg.bc.ca>; Patella, Annibale <Annibale.Patella@leg.bc.ca>; Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>; Ryan-Lloyd, Kate <Kate.Ryan-Lloyd@leg.bc.ca>; Sogomonian, Artour <Artour.Sogomonian@leg.bc.ca>; Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>; Clare, Scott <Scott.Clare@leg.bc.ca>
Subject: Weekend Scrum

Hi All,
Natalie will be sending the Zoom invite to connect ITD, OCIO and the LABC Resumption team during the weekend. We will be shooting for 10:00am

Regards,
David

RE: LABC weekend scrum meetings

From: Branch, Natalie J CITZ:EX </o=BCGOVT/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1aec575d92904bb789bc5ab5f0e7dd56-Branch, Natalie J>
To: Allsopp, Michael
Cc: Derby, David LASS:EX
Sent: November 20, 2020 6:11:21 PM PST

Hi Michael

I updated it to include the two consultants and Cai seemed to think it would work

To err on the side of caution however – sure please feel free to send an invite the recurs for the two instances.

Thank you
natalie

From: Allsopp, Michael <Michael.Allsopp@leg.bc.ca>
Sent: November 20, 2020 5:51 PM
To: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>
Cc: Derby, David LASS:EX <David.Derby@leg.bc.ca>
Subject: LABC weekend scrum meetings

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Natalie,

I'm not sure if the Zoom link from today's 3 PM meeting is re-usable, and the meeting invites I received from you did not include everyone on David's earlier email. I am going to create a new Zoom meeting we can use for this, and make David and myself hosts so that either of us can start the meeting. Do you want me to communicate the updated link to everyone, or provide you with this info to distribute out?

Regards,
Mike

Michael Allsopp

Service Desk Team Lead, Information Technology Department

Legislative Assembly of British Columbia | 431 Menzies Street | Victoria, BC V8V 1X4

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This message and any attached documents, is only for the use of the intended recipient(s), may contain confidential information. Any unauthorized review, use, retransmission, or other disclosure is strictly prohibited. If you have received this message in error, please notify the sender immediately, and then delete the original message. Thank you.

Ryan Steele <Ryan.Steele@leg.bc.ca>; Johansen, Ken <Ken.Johansen@leg.bc.ca>; Strong, Mica <Mica.Strong@leg.bc.ca>; Hood, Ian <Ian.Hood@leg.bc.ca>; Kare, Rick <Rick.Kare@leg.bc.ca>; Maureen Ramsay <Maureen.Ramsay@leg.bc.ca>; Caverhill, Graham <Graham.Caverhill@leg.bc.ca>; Mendel, Yvonne <Yvonne.Mendel@leg.bc.ca>; Parfitt, Darren <Darren.Parfitt@leg.bc.ca>; Allsopp, Michael <Michael.Allsopp@leg.bc.ca>; Aurucci, Kristian <Kristian.Aurucci@leg.bc.ca>; Derby, David <David.Derby@leg.bc.ca>; Enam, Mahfuj <Mahfuj.Enam@leg.bc.ca>; Cabrera, Jay <Jay.Cabrera@leg.bc.ca>; Patella, Annibale <Annibale.Patella@leg.bc.ca>; Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>; Ryan-Lloyd, Kate <Kate.Ryan-Lloyd@leg.bc.ca>; Sogomonian, Artour <Artour.Sogomonian@leg.bc.ca>; Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>; Clare, Scott <Scott.Clare@leg.bc.ca>

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Thanks

Natalie

Join Zoom Meeting

Phone one-tap: s.15; s.17

Meeting URL:

Meeting ID:

Passcode:

RE: LABC weekend scrum meetings

From: Branch, Natalie J CITZ:EX </o=BCGOVT/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1aec575d92904bb789bc5ab5f0e7dd56-Branch, Natalie J>
To: Allsopp, Michael
Cc: Derby, David LASS:EX
Sent: November 20, 2020 6:19:12 PM PST

Stone, Chris <Chris.Stone@leg.bc.ca>; Brimacombe, Gerry <Gerry.Brimacombe@leg.bc.ca>
I think these folks are missing from the new invite you sent out

From: Allsopp, Michael <Michael.Allsopp@leg.bc.ca>
Sent: November 20, 2020 5:51 PM
To: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>
Cc: Derby, David LASS:EX <David.Derby@leg.bc.ca>
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Legislative Assembly of British Columbia | 431 Menzies Street | Victoria, BC V8V 1X4
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Ryan Steele <Ryan.Steele@leg.bc.ca>; Johansen, Ken <Ken.Johansen@leg.bc.ca>; Strong, Mica <Mica.Strong@leg.bc.ca>; Hood, Ian <Ian.Hood@leg.bc.ca>; Kare, Rick <Rick.Kare@leg.bc.ca>; Maureen Ramsay <Maureen.Ramsay@leg.bc.ca>; Caverhill, Graham <Graham.Caverhill@leg.bc.ca>; Mendel, Yvonne <Yvonne.Mendel@leg.bc.ca>; Parfitt, Darren <Darren.Parfitt@leg.bc.ca>; Allsopp, Michael <Michael.Allsopp@leg.bc.ca>; Aurucci, Kristian <Kristian.Aurucci@leg.bc.ca>; Derby, David <David.Derby@leg.bc.ca>; Enam, Mahfuj <Mahfuj.Enam@leg.bc.ca>; Cabrera, Jay <Jay.Cabrera@leg.bc.ca>; Patella, Annibale <Annibale.Patella@leg.bc.ca>; Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>; Ryan-Lloyd, Kate <Kate.Ryan-Lloyd@leg.bc.ca>; Sogomonian, Artour <Artour.Sogomonian@leg.bc.ca>; Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>; Clare, Scott <Scott.Clare@leg.bc.ca>

Hi folks.

Daily Scrum, set for 10am Saturday and Sunday.

Please note that OCIO do not have a Zoom tenant - so do not have an account that has 'credentials' to set up meetings.

I have therefore **copy and pasted the link from todays call** – for these calls.

If this is not acceptable – please let me know and I will reset with provided credentials OR swap the call to Teams (which I do have)

Thanks
Natalie

Join Zoom Meeting

Phone one-tap: s.15; s.17

Meeting URL:

Meeting ID:
Passcode:

Accepted Weekend Daily Scrum IT Recovery2 - Copy.msg

From: Derby, David <David.Derby@leg.bc.ca>
To: Branch, Natalie J CITZ:EX
Sent: November 20, 2020 6:55:04 PM PST

Priority: Normal (5)
Calendar Item Type: REPLY

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

New Machines - MLA's - Delivery Nov 30 to Dec 7

From: Branch, Natalie J CITZ:EX </o=BCGOVT/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1aec575d92904bb789bc5ab5f0e7dd56-Branch, Natalie J>
To: McCaig, Kirsten CITZ:EX, Henry, David A FIN:EX
Cc: Derby, David LASS:EX
Sent: November 21, 2020 10:57:53 AM PST

Hi David H

Hope things are going well 😊 – we (Security and I) have been working with David Derby and the LASS team this weekend.

There are multiple priorities – but come next week as you know, the emphasis will turn to onboarding MLA's.

David has a large number of devices on order, to be delivered between November 30th and Dec 7th (they are chasing these orders).

David H– will you require other VIP / Deskside Techs to assist in imaging the machines?

If so we can connect with IBM on Monday to ensure that this is the case and with the timing of the machines being delivered.

Kirsten – FYI. These are not our machines – but the VIP techs have worked with the Leg images with PremTech previously. So may be able to help with the mountain of prep.

Thanks
Natalie

Natalie Branch
A/Executive Director
Service Management Branch
Office of the Chief Information Officer – Enterprise Services
W209E 4000 Seymour Place, Victoria
Mobile: 250 818 5763

Approval required in Teams Chat: SharePoint Restore (DNS) Thanks

From Branch, Natalie J CITZ:EX </o=BCGOVT/ou=Exchange Administrative Group
:(FYDIBOHF23SPDLT)/cn=Recipients/cn=1aec575d92904bb789bc5ab5f0e7dd56-
Branch, Natalie J>
To: Derby, David LASS:EX
Sent: November 21, 2020 1:16:39 PM PST

Natalie Branch
A/Executive Director
Service Management Branch
Office of the Chief Information Officer – Enterprise Services
W209E 4000 Seymour Place, Victoria
Mobile: 250 818 5763

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Withheld pursuant to/removed as

s.15

Restoration Activities: Confirmation of response tasks outstanding

From: Branch, Natalie J CITZ:EX </o=BCGOVT/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1aec575d92904bb789bc5ab5f0e7dd56-Branch, Natalie J>
To: Derby, David LASS:EX, Cabrera, Jay LASS:EX, Patella, Annibale LASS:EX, Parfitt, Darren LASS:EX
Cc: Fedoruk, Christine LASS:EX, 'kate.ryan-lloyd@labc.ca', MacLennan, Alex CITZ:EX
Sent: November 22, 2020 9:46:28 AM PST
Attachments: Restoration Activities LASS Nov 22 2020 V2.xlsx
Hi folks.

We moved the activities to a spreadsheet and identified the priority response, post response and future project activities (giving each their own tab).

The post incident tab will be populated largely from the lessons learned that Gary / Alex Loffler will assist with when restored. The future projects, those items identified that are on the agenda to be reviewed by LASS.

The main tab (red) is the restoration activities – could I please ask you to review these and perhaps we can update on this morning's call?

Any other activities can then be added with clear priority (restoration / post incident / future project) set.

Many thanks
Natalie

Natalie Branch
A/Executive Director
Service Management Branch
Office of the Chief Information Officer – Enterprise Services
W209E 4000 Seymour Place, Victoria
Mobile: 250 818 5763

RE: Restoration Activities: Confirmation of response tasks outstanding

From: Branch, Natalie J CITZ:EX </o=BCGOVT/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1aec575d92904bb789bc5ab5f0e7dd56-Branch, Natalie J>
To: Cabrera, Jay
Sent: November 22, 2020 11:19:41 AM PST

Great thank you Jay!
Good luck today

From: Cabrera, Jay <Jay.Cabrera@leg.bc.ca>
Sent: November 22, 2020 10:32 AM
To: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>
Subject: RE: Restoration Activities: Confirmation of response tasks outstanding

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

This is awesome list. I'll tag you for every task that we completed.

Cheers... Jay

From: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>
Sent: November 22, 2020 9:46 AM
To: Derby, David <David.Derby@leg.bc.ca>; Cabrera, Jay <Jay.Cabrera@leg.bc.ca>; Patella, Annibale <Annibale.Patella@leg.bc.ca>; Parfitt, Darren <Darren.Parfitt@leg.bc.ca>
Cc: Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>; Kate Ryan-Lloyd <Kate.Ryan-Lloyd@labc.ca>; MacLennan, Alex CITZ:EX <Alex.MacLennan@gov.bc.ca>
Subject: Restoration Activities: Confirmation of response tasks outstanding

Hi folks.

We moved the activities to a spreadsheet and identified the priority response, post response and future project activities (giving each their own tab).

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Many thanks
Natalie

Natalie Branch
A/Executive Director
Service Management Branch
Office of the Chief Information Officer – Enterprise Services
W209E 4000 Seymour Place, Victoria
Mobile: 250 818 5763

Nov 23 - Nov 27 : Scrum vs Technical

From: Branch, Natalie J CITZ:EX </o=BCGOVT/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1aec575d92904bb789bc5ab5f0e7dd56-Branch, Natalie J>
To: 'kate.ryan-lloyd@labc.ca', Fedoruk, Christine LASS:EX, Derby, David LASS:EX
Cc: MacLennan, Alex CITZ:EX, Perkins, Gary CITZ:EX
Sent: November 22, 2020 11:50:08 AM PST
Attachments: Restoration Activities LASS Nov 22 2020 V3.xlsx

Hello

I wanted to reach out post call to confirm the path for next week. Today's meeting was productive, but I wanted to confirm how we wish to proceed for the week ahead.

May we propose the following occur daily for the teams

1. Daily Technical Team Update Call

- a. Go through the list of items (share on the teams channel for updates to be made directly)
- b. Add new items occurring
- c. Prioritize day's events / confirm if OCIO can assist

2. Daily Management Update Call

- a. Update on completed items
- b. Advise on priority items
- c. Review requests or updates from LASS/Constituency offices
- d. Confirm communications required / pending

We are cognizant that from Monday it will be extremely busy day to day for most – so the above is set to ensure that when on the call Kate, you are getting a succinct update on status. If you would still like to be on the call as one team, that can continue, but I request your preference.

David, I am happy to help lead / schedule these calls or have you lead and I assist with the tracking, until such point as the incident is over/lessons learned completed and you are into normal business/future project planning (when OCIO will be hands off). Please let me know your preference.

Attached is the updated list from our call, I will upload this into the general tab of the Teams room and confirm with a post that it is uploaded for team updates.

Great to work with you all. The LASS/ITD teams have a lot to be proud of this weekend

Many thanks

Natalie

Natalie Branch

A/Executive Director

Service Management Branch

Office of the Chief Information Officer – Enterprise Services

W209E 4000 Seymour Place, Victoria

Mobile: 250 818 5763

Page 33 of 56 to/à Page 36 of 56

Withheld pursuant to/removed as

s.15

Re: Nov 23 - Nov 27 : Scrum vs Technical

From: Derby, David <David.Derby@leg.bc.ca>
To: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>, Kate Ryan-Lloyd <Kate.Ryan-Lloyd@labc.ca>, Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>, Fedoruk, Christine LASS:EX
Cc: MacLennan, Alex CITZ:EX <Alex.MacLennan@gov.bc.ca>, Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>, Cai Dong <Cai.Dong@labc.ca>, Dong, Cai <Cai.Dong@leg.bc.ca>, Dong, Cai LASS:EX
Sent: November 22, 2020 5:50:24 PM PST

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Great! Thanks Natalie. I will take any and all support you can provide on this.

David

Sent from my iPhone

From: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>

Sent: Sunday, November 22, 2020 1:14:19 PM

To: Kate Ryan-Lloyd <Kate.Ryan-Lloyd@labc.ca>; Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>; Derby, David <David.Derby@leg.bc.ca>

Cc: MacLennan, Alex CITZ:EX <Alex.MacLennan@gov.bc.ca>; Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>; Cai Dong <Cai.Dong@labc.ca>; Dong, Cai <Cai.Dong@leg.bc.ca>

Subject: RE: Nov 23 - Nov 27 : Scrum vs Technical

Thank you, absolutely.

David, Cai and I will ensure these are scheduled accordingly.

Natalie

From: Kate Ryan-Lloyd <Kate.Ryan-Lloyd@labc.ca>

Sent: November 22, 2020 12:45 PM

To: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; Fedoruk, Christine LASS:EX <Christine.Fedoruk@leg.bc.ca>; Derby, David LASS:EX <David.Derby@leg.bc.ca>

Cc: MacLennan, Alex CITZ:EX <Alex.MacLennan@gov.bc.ca>; Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>; Cai Dong <Cai.Dong@labc.ca>; Dong, Cai LASS:EX <Cai.Dong@leg.bc.ca>

Subject: Re: Nov 23 - Nov 27 : Scrum vs Technical

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Thank you very much, Natalie. I appreciate your follow up and I would like to participate in a daily management call. I will copy my colleague, Cai on this note, as he coordinates my schedule. I don't think I can contribute much to the tech meetings, but I would still like to ensure I am updated frequently and can bring forward key priority requests from Members and caucuses.

We didn't discuss the status of the new MLA equipment configuration and rollout, or the decommissioning of old IT equipment, today, but I want to ensure that we prioritize these urgent needs as well as the resumption activities as a key component of the management meetings. Meeting attendees from LASS will include Christine, David, Artour and Scott. Many thanks, Natalie. Please let us know if you have any questions or suggestions.

With appreciation,

Kate

Kate Ryan-Lloyd
Clerk of the Legislative Assembly | Legislative Assembly of British Columbia | Room 221, Parliament Buildings |
Victoria, BC V8V 1X4 |

From: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>

Sent: Sunday, November 22, 2020 11:50:09 AM

To: Kate Ryan-Lloyd <Kate.Ryan-Lloyd@labc.ca>; Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>; Derby, David <David.Derby@leg.bc.ca>

Cc: MacLennan, Alex CITZ:EX <Alex.MacLennan@gov.bc.ca>; Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>

Subject: Nov 23 - Nov 27 : Scrum vs Technical

Hello

I wanted to reach out post call to confirm the path for next week. Today's meeting was productive, but I wanted to confirm how we wish to proceed for the week ahead.

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- c. Review requests or updates from LASS/Constituency offices
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David, I am happy to help lead / schedule these calls or have you lead and I assist with the tracking, until such point as the incident is over/lessons learned completed and you are into normal business/future project planning (when OCIO will be hands off). Please let me know your preference.

Attached is the updated list from our call, I will upload this into the general tab of the Teams room and confirm with a post that it is uploaded for team updates.

Great to work with you all. The LASS/ITD teams have a lot to be proud of this weekend

Many thanks
Natalie

Natalie Branch
A/Executive Director
Service Management Branch
Office of the Chief Information Officer – Enterprise Services
W209E 4000 Seymour Place, Victoria
Mobile: 250 818 5763

RE: Timing - Tech & Management update

From: Branch, Natalie J CITZ:EX </o=BCGOVT/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1aec575d92904bb789bc5ab5f0e7dd56-Branch, Natalie J>
To: Derby, David
Sent: November 22, 2020 6:04:19 PM PST

Thank you David.

From: Derby, David <David.Derby@leg.bc.ca>
Sent: November 22, 2020 6:03 PM
To: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; Cai Dong <Cai.Dong@labc.ca>
Cc: Fedoruk, Christine LASS:EX <Christine.Fedoruk@leg.bc.ca>
Subject: Re: Timing - Tech & Management update

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Confirmed!

Sent from my iPhone

From: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>
Sent: Sunday, November 22, 2020 6:00:38 PM
To: Derby, David <David.Derby@leg.bc.ca>; Cai Dong <Cai.Dong@labc.ca>
Cc: Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>
Subject: RE: Timing - Tech & Management update

For Cai (I think I have interpreted the notes from David correctly)

New list and times. Thank you Cai.
Natalie

Attendees for Management Meeting: 2pm Daily M-F

- Kate
- Alex MacLennan (OCIO)
- Christine
- Artour
- Scott
- David
- Jay
- Natalie Branch (OCIO)
- Gary Perkins (OCIO)

Attendees for Technical Meeting: 10am Daily M-F

- David
- Natalie Branch (OCIO)
- Gary Perkins (OCIO)
- Alex Loffler (OCIO)
- Jay
- Annabale
- Darren
- Michael
- Ryan

- Christine

From: Derby, David <David.Derby@leg.bc.ca>
Sent: November 22, 2020 5:45 PM
To: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; Cai Dong <Cai.Dong@labc.ca>
Cc: Fedoruk, Christine LASS:EX <Christine.Fedoruk@leg.bc.ca>
Subject: Re: Timing - Tech & Management update

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Providing Other management is ok with Jay. If not i will need to spend an hour with him to get him up to speed on priorities. He is assisting me with the IT Ops manager role.

David

Sent from my iPhone

From: Derby, David <David.Derby@leg.bc.ca>
Sent: Sunday, November 22, 2020 5:39:31 PM
To: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; Cai Dong <Cai.Dong@labc.ca>
Cc: Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>
Subject: Re: Timing - Tech & Management update

Would like to add Jay to Management.

Sent from my iPhone

From: Derby, David <David.Derby@leg.bc.ca>
Sent: Sunday, November 22, 2020 5:36:52 PM
To: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; Cai Dong <Cai.Dong@labc.ca>
Cc: Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>
Subject: Re: Timing - Tech & Management update

If Darren is there we don't need Yvonne.

Sent from my iPhone

From: Derby, David <David.Derby@leg.bc.ca>
Sent: Sunday, November 22, 2020 5:35:08 PM
To: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; Cai Dong <Cai.Dong@labc.ca>
Cc: Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>
Subject: Re: Timing - Tech & Management update

Add Ryan to the technical. I would suggest 10 Technical and 2pm Management.

David

Sent from my iPhone

From: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>
Sent: Sunday, November 22, 2020 1:23:35 PM
To: Cai Dong <Cai.Dong@labc.ca>; Derby, David <David.Derby@leg.bc.ca>
Cc: Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>
Subject: Timing - Tech & Management update

Hi David.

What is you/your teams preference on timing for the touchpoint calls?

Morning to set priorities for the Tech Team?

Afternoon to provide latest information for the Management? (Noting that if we complete a significant milestone you can communicate that as you see fit locally before the call)

Please also confirm the attendees for both groups below to assist Cai on scheduling (thank you Cai)

Many thanks
Natalie

Attendees for Management Meeting:

- Kate
- Alex MacLennan (OCIO)
- Christine
- Artour
- Scott
- David
- Natalie Branch (OCIO)
- Gary Perkins (OCIO)

Attendees for Technical Meeting:

- David
- Natalie Branch (OCIO)
- Gary Perkins (OCIO)
- Alex Loffler (OCIO)
- Jay
- Annabale
- Darren
- Michael
- Yvonne
- Christine

Natalie Branch
A/Executive Director
Service Management Branch
Office of the Chief Information Officer – Enterprise Services
W209E 4000 Seymour Place, Victoria
Mobile: 250 818 5763

RE: Confirmation Required: Live Webcasts this week

From: Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>
To: Derby, David <David.Derby@leg.bc.ca>, Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>, Allsopp, Michael <Michael.Allsopp@leg.bc.ca>, Cabrera, Jay <Jay.Cabrera@leg.bc.ca>, Derby, David LASS:EX, Allsopp, Michael LASS:EX, Cabrera, Jay LASS:EX
Cc: Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>
Sent: November 22, 2020 9:13:29 PM PST

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Thanks, everyone. I am checking with Kate's office on this.

Christine

From: Derby, David <David.Derby@leg.bc.ca>
Sent: November 22, 2020 9:07 PM
To: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>; Allsopp, Michael <Michael.Allsopp@leg.bc.ca>; Cabrera, Jay <Jay.Cabrera@leg.bc.ca>
Cc: Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>
Subject: Re: Confirmation Required: Live Webcasts this week

There are no live webcasts that i am aware of next week but will leave that to Christine to confirm. The week of 29 Dec will be for dry runs of processes prior to Dec 7 resumption. s.15

David

Sent from my iPhone

From: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>
Sent: Sunday, November 22, 2020 6:41:35 PM
To: Derby, David <David.Derby@leg.bc.ca>; Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>
Cc: Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>
Subject: Confirmation Required: Live Webcasts this week

Hi Christine/David.

We need to confirm if there are live webcasts occurring this week and if so when, so that we can prioritize any server work (or rebuilds) that may be necessary to provide this service.

At this time the team are trying to restore the servers that will provide the web presence, but if there are separate servers that hold the live webcasts – we need to identify them.

s.15 Jay had initially started to pull resources off to do this ask – but I mentioned if it was the priority at this time (aka questions above). (Noting that the web presence needs to be completed for the webcasts to be played).
So secondary to restore – the webcast servers can be restored.

Can we please identify the ask and the servers in question so we can determine the priority at 10am tomorrow?

Thank you folks.
Natalie

Natalie Branch
A/Executive Director
Service Management Branch
Office of the Chief Information Officer – Enterprise Services
W209E 4000 Seymour Place, Victoria
Mobile: 250 818 5763

RE: Confirmation Required: Live Webcasts this week

From: Branch, Natalie J CITZ:EX </o=BCGOVT/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1aec575d92904bb789bc5ab5f0e7dd56-Branch, Natalie J>
To: Fedoruk, Christine
Cc: Cabrera, Jay LASS:EX, Derby, David LASS:EX, 'Michael.Allsop@leg.bc.ca', Perkins, Gary CITZ:EX
Sent: November 23, 2020 9:46:53 AM PST

Thank you for the update – this gives a little breathing room.

David/Jay – I will leave you folks to advise what information is required on which servers etc feed the normal Video feed for such events.

Natalie

From: Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>
Sent: November 23, 2020 9:40 AM
To: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; Derby, David LASS:EX <David.Derby@leg.bc.ca>
Cc: Allsopp, Michael LASS:EX <Michael.Allsopp@leg.bc.ca>; Cabrera, Jay LASS:EX <Jay.Cabrera@leg.bc.ca>; Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>
Subject: Re: Confirmation Required: Live Webcasts this week

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Andrew confirms that this is being accomplished by workarounds. He adds the following:

I should also note that both the NDP and Liberal Oath Ceremonies will be held virtually using our Zoom Hybrid system.

I am in contact with him this morning, please please advise if I can confirm any specifics that may be required.

From: Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>
Sent: Monday, November 23, 2020 9:03 AM
To: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; Derby, David <David.Derby@leg.bc.ca>
Cc: Allsopp, Michael <Michael.Allsopp@leg.bc.ca>; Cabrera, Jay <Jay.Cabrera@leg.bc.ca>; Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>
Subject: Re: Confirmation Required: Live Webcasts this week

Andrew Henry, Hansard Broadcasting Services Manager, confirmed this information this morning.

Yes, we had 2 days of "technical tests" with the NDP Caucus last week, and are going through a rehearsal with NDP Organizers as I write this. The BC Greens Oath Ceremony is this afternoon, starting at 1pm. The NDP Oaths Ceremony starts tomorrow at 1pm. The Liberal Oaths Ceremony will be on Friday at 10:30am. Broadcasts will be occurring on social media platforms as indicated by the various parties, as well as a feed to the press gallery and in-house cable if they wish. Nothing will be broadcast on our conventional broadcast channels.

From: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>
Sent: Sunday, November 22, 2020 9:13 PM
To: Derby, David <David.Derby@leg.bc.ca>
Cc: Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>; Allsopp, Michael <Michael.Allsopp@leg.bc.ca>; Cabrera, Jay

<Jay.Cabrera@leg.bc.ca>; Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>

Subject: Re: Confirmation Required: Live Webcasts this week

Thanks David

Sent from my iPhone

On Nov 22, 2020, at 9:07 PM, Derby, David <David.Derby@leg.bc.ca> wrote:

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

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Sent from my iPhone

From: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>

Sent: Sunday, November 22, 2020 6:41:35 PM

To: Derby, David <David.Derby@leg.bc.ca>; Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>

Cc: Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>

Subject: Confirmation Required: Live Webcasts this week

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We need to confirm if there are live webcasts occurring this week and if so when, so that we can prioritize any server work (or rebuilds) that may be necessary to provide this service.

At this time the team are trying to restore the servers that will provide the web presence, but if there are separate servers that hold the live webcasts – we need to identify them.

s.15 Jay had initially started to pull resources off to do this ask – but I mentioned if it was the priority at this time (aka questions above). (Noting that the web presence needs to be completed for the webcasts to be played). So secondary to restore – the webcast servers can be restored.

Can we please identify the ask and the servers in question so we can determine the priority at 10am tomorrow?

Thank you folks.

Natalie

Natalie Branch

A/Executive Director

Service Management Branch

Office of the Chief Information Officer – Enterprise Services

W209E 4000 Seymour Place, Victoria

Mobile: 250 818 5763

RE: Timing - Tech & Management update

From: Branch, Natalie J CITZ:EX </o=BCGOVT/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1aec575d92904bb789bc5ab5f0e7dd56-Branch, Natalie J>
To: Allsopp, Michael, Cai Dong, Derby, David LASS:EX
Cc: Fedoruk, Christine LASS:EX
Sent: November 23, 2020 1:17:46 PM PST

Found them ☺ Thank you

From: Branch, Natalie J CITZ:EX
Sent: November 23, 2020 1:15 PM
To: 'Allsopp, Michael' <Michael.Allsopp@leg.bc.ca>; Cai Dong <Cai.Dong@labc.ca>; Derby, David LASS:EX <David.Derby@leg.bc.ca>
Cc: Fedoruk, Christine LASS:EX <Christine.Fedoruk@leg.bc.ca>
Subject: RE: Timing - Tech & Management update

Thanks Michael – I do not have any invites from you as yet?
Invitees are:

Attendees for Management Meeting: 2pm Daily M-F

- Kate
- Alex MacLennan (OCIO)
- Christine
- Artour
- Scott
- David
- Jay
- Natalie Branch (OCIO)
- Gary Perkins (OCIO)

Attendees for Technical Meeting: 10am Daily M-F

- David
- Natalie Branch (OCIO)
- Gary Perkins (OCIO)
- Alex Loffler (OCIO)
- Jay
- Annabale
- Darren
- Michael
- Ryan
- Christine

From: Allsopp, Michael <Michael.Allsopp@leg.bc.ca>
Sent: November 23, 2020 9:04 AM
To: Cai Dong <Cai.Dong@labc.ca>; Derby, David LASS:EX <David.Derby@leg.bc.ca>; Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>
Cc: Fedoruk, Christine LASS:EX <Christine.Fedoruk@leg.bc.ca>
Subject: RE: Timing - Tech & Management update

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I will proceed with scheduling a recurring Zoom meeting for the Technical Team shortly, and one meeting for Management for today at 2 PM and wait for confirmation regarding 12 PM for the Management meetings for the remainder of the week.

Mike

From: Cai Dong <Cai.Dong@labc.ca>

Sent: November 23, 2020 8:43 AM

To: Derby, David <David.Derby@leg.bc.ca>; Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; Allsopp, Michael <Michael.Allsopp@leg.bc.ca>

Cc: Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>

Subject: Re: Timing - Tech & Management update

Thanks everyone.

Just to confirm - noon on Tuesday, Nov 24, Wednesday, Nov 25 and Thursday, Nov 26 will work for daily management meetings?

Cai Dong

Executive Assistant

Office of the Clerk

Legislative Assembly of British Columbia

Room 221, Parliament Buildings | Victoria, B.C. V8V 1X4

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From: Derby, David <David.Derby@leg.bc.ca>

Sent: November 23, 2020 8:27 AM

To: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; Cai Dong <Cai.Dong@labc.ca>; Allsopp, Michael <Michael.Allsopp@leg.bc.ca>

Cc: Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>

Subject: Re: Timing - Tech & Management update

Michael can setup the Zoom call.

David

Sent from my iPhone

From: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>

Sent: Monday, November 23, 2020 8:23:13 AM

To: Cai Dong <Cai.Dong@labc.ca>; Derby, David <David.Derby@leg.bc.ca>

Cc: Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>

Subject: RE: Timing - Tech & Management update

I will have to ask David to do that Cai.

I do not have a Zoom account with credentials.

David do you mind please?

Thanks

From: Cai Dong <Cai.Dong@labc.ca>

Sent: November 23, 2020 8:18 AM

To: Derby, David LASS:EX <David.Derby@leg.bc.ca>; Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>

Cc: Fedoruk, Christine LASS:EX <Christine.Fedoruk@leg.bc.ca>

Subject: Re: Timing - Tech & Management update

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Good morning, Natalie and David, and thank you very much for all the details below.

As Kate will not be attending the 10:00am daily technical meetings, Natalie, may I ask you to send out a link directly to the team please?

Also, for the 2:00pm daily management meetings, may I suggest noon on Tuesday, Nov 24, Wednesday, Nov 25 and Thursday, Nov 26 please? Kate will be administering oaths for MLAs those afternoons, so she will not be available to meet at 2:00pm.

Please let me know.

Thanks!

Cai Dong

Executive Assistant

Office of the Clerk

Legislative Assembly of British Columbia

Room 221, Parliament Buildings | Victoria, B.C. V8V 1X4

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From: Derby, David <David.Derby@leg.bc.ca>

Sent: November 22, 2020 6:03 PM

To: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; Cai Dong <Cai.Dong@labc.ca>

Cc: Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>

Subject: Re: Timing - Tech & Management update

Confirmed!

Sent from my iPhone

From: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>
Sent: Sunday, November 22, 2020 6:00:38 PM
To: Derby, David <David.Derby@leg.bc.ca>; Cai Dong <Cai.Dong@labc.ca>
Cc: Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>
Subject: RE: Timing - Tech & Management update

For Cai (I think I have interpreted the notes from David correctly)

New list and times. Thank you Cai.
Natalie

Attendees for Management Meeting: 2pm Daily M-F

- Kate
- Alex MacLennan (OCIO)
- Christine
- Artour
- Scott
- David
- Jay
- Natalie Branch (OCIO)
- Gary Perkins (OCIO)

Attendees for Technical Meeting: 10am Daily M-F

- David
- Natalie Branch (OCIO)
- Gary Perkins (OCIO)
- Alex Loffler (OCIO)
- Jay
- Annabale
- Darren
- Michael
- Ryan
- Christine

From: Derby, David <David.Derby@leg.bc.ca>
Sent: November 22, 2020 5:45 PM
To: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; Cai Dong <Cai.Dong@labc.ca>
Cc: Fedoruk, Christine LASS:EX <Christine.Fedoruk@leg.bc.ca>
Subject: Re: Timing - Tech & Management update

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Providing Other management is ok with Jay. If not i will need to spend an hour with him to get him up to speed on priorities. He is assisting me with the IT Ops manager role.

David

Sent from my iPhone

From: Derby, David <David.Derby@leg.bc.ca>
Sent: Sunday, November 22, 2020 5:39:31 PM
To: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; Cai Dong <Cai.Dong@labc.ca>

Cc: Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>

Subject: Re: Timing - Tech & Management update

Would like to add Jay to Management.

Sent from my iPhone

From: Derby, David <David.Derby@leg.bc.ca>

Sent: Sunday, November 22, 2020 5:36:52 PM

To: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; Cai Dong <Cai.Dong@labc.ca>

Cc: Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>

Subject: Re: Timing - Tech & Management update

If Darren is there we don't need Yvonne.

Sent from my iPhone

From: Derby, David <David.Derby@leg.bc.ca>

Sent: Sunday, November 22, 2020 5:35:08 PM

To: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; Cai Dong <Cai.Dong@labc.ca>

Cc: Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>

Subject: Re: Timing - Tech & Management update

Add Ryan to the technical. I would suggest 10 Technical and 2pm Management.

David

Sent from my iPhone

From: Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>

Sent: Sunday, November 22, 2020 1:23:35 PM

To: Cai Dong <Cai.Dong@labc.ca>; Derby, David <David.Derby@leg.bc.ca>

Cc: Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>

Subject: Timing - Tech & Management update

Hi David.

What is you/your teams preference on timing for the touchpoint calls?

Morning to set priorities for the Tech Team?

Afternoon to provide latest information for the Management? (Noting that if we complete a significant milestone you can communicate that as you see fit locally before the call)

Please also confirm the attendees for both groups below to assist Cai on scheduling (thank you Cai)

Many thanks

Natalie

Attendees for Management Meeting:

- Kate
- Alex MacLennan (OCIO)
- Christine
- Artour
- Scott

- David
- Natalie Branch (OCIO)
- Gary Perkins (OCIO)

Attendees for Technical Meeting:

- David
- Natalie Branch (OCIO)
- Gary Perkins (OCIO)
- Alex Loffler (OCIO)
- Jay
- Annabale
- Darren
- Michael
- Yvonne
- Christine

Natalie Branch

A/Executive Director

Service Management Branch

Office of the Chief Information Officer – Enterprise Services

W209E 4000 Seymour Place, Victoria

Mobile: 250 818 5763

Christine mentioned LABC IT Security

From: Fedoruk, Christine in Teams <noreply@email.teams.microsoft.com>
To: natalie.j.branch@gov.bc.ca, Branch, Natalie J CITZ:EX
Sent: November 24, 2020 4:51:20 PM PST
Attachments: ATT00004.png, ATT00006.png, ATT00007.png, ATT00008.png,
ATT00005.png, ATT00002.png, ATT00003.png, ATT00001.jpg

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Hi,

Your teammates are trying to reach you in **Microsoft Teams**.



Christine mentioned LABC IT Security in LABC IT Security > General

LABC IT Security I've published a list of departmental priorities in Files, under General, which were...

Reply in Teams

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now



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Jay mentioned Firewall

From: Cabrera, Jay in Teams <noreply@email.teams.microsoft.com>
To: natalie.j.branch@gov.bc.ca, Branch, Natalie J CITZ:EX
Sent: November 25, 2020 9:37:08 AM PST
Attachments: ATT00004.png, ATT00006.png, ATT00007.png, ATT00008.png, ATT00005.png, ATT00002.png, ATT00003.png, ATT00001.jpg

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Hi,

Your teammates are trying to reach you in **Microsoft Teams**.

JC

Jay mentioned Firewall in LABC IT Security > Firewall

Firewall [Image]

Reply in Teams

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Re: IT Recovery - Technical Team

From: Derby, David <David.Derby@leg.bc.ca>
To: Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>, Allsopp, Michael <Michael.Allsopp@leg.bc.ca>, Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>, Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>, Loffler, Alex CITZ:EX <Alex.Loffler@gov.bc.ca>, Cabrera, Jay <Jay.Cabrera@leg.bc.ca>, Patella, Annibale <Annibale.Patella@leg.bc.ca>, Parfitt, Darren <Darren.Parfitt@leg.bc.ca>, Ryan Steele <Ryan.Steele@leg.bc.ca>, Fedoruk, Christine LASS:EX, Allsopp, Michael LASS:EX, Cabrera, Jay LASS:EX, Patella, Annibale LASS:EX, Parfitt, Darren LASS:EX, Steele, Ryan LASS:EX
Sent: November 25, 2020 8:05:18 PM PST

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Sure, that works for me.

Sent from my iPhone

From: Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>

Sent: Wednesday, November 25, 2020 4:34:25 PM

To: Allsopp, Michael <Michael.Allsopp@leg.bc.ca>; Derby, David <David.Derby@leg.bc.ca>; Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>; Loffler, Alex CITZ:EX <Alex.Loffler@gov.bc.ca>; Cabrera, Jay <Jay.Cabrera@leg.bc.ca>; Patella, Annibale <Annibale.Patella@leg.bc.ca>; Parfitt, Darren <Darren.Parfitt@leg.bc.ca>; Ryan Steele <Ryan.Steele@leg.bc.ca>

Subject: Re: IT Recovery - Technical Team

Hi everyone,

Is there a chance we could move tomorrow morning's meeting back by a half hour, to 10:30? David and I are both in a strategic planning session that will interfere.

Christine

From: Allsopp, Michael

Sent: Monday, November 23, 2020 9:32 AM

To: Allsopp, Michael <Michael.Allsopp@leg.bc.ca>; Derby, David <David.Derby@leg.bc.ca>; Branch, Natalie J CITZ:EX <Natalie.J.Branch@gov.bc.ca>; Perkins, Gary CITZ:EX <Gary.Perkins@gov.bc.ca>; Loffler, Alex CITZ:EX <Alex.Loffler@gov.bc.ca>; Cabrera, Jay <Jay.Cabrera@leg.bc.ca>; Patella, Annibale <Annibale.Patella@leg.bc.ca>; Parfitt, Darren <Darren.Parfitt@leg.bc.ca>; Ryan Steele <Ryan.Steele@leg.bc.ca>; Fedoruk, Christine <Christine.Fedoruk@leg.bc.ca>

Subject: IT Recovery - Technical Team

When: Thursday, November 26, 2020 10:00 AM-11:00 AM.

Where: s.15; s.17

Hi there,

Michael Allsopp is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

Phone one-tap: s.15; s.17

Meeting URL:

Meeting ID:

Passcode:

Join by Telephone

For higher quality, dial a number based on your current location.

Dial:

s.15; s.17

Meeting ID:

Passcode:

International numbers

Join from an H.323/SIP room system

H.323: s.15; s.17

Meeting ID:

Passcode:

SIP:

Passcode:

Christine mentioned LABC IT Security

From: Fedoruk, Christine in Teams <noreply@email.teams.microsoft.com>
To: natalie.j.branch@gov.bc.ca, Branch, Natalie J CITZ:EX
Sent: November 26, 2020 3:48:20 PM PST
Attachments: ATT00004.png, ATT00006.png, ATT00007.png, ATT00008.png, ATT00005.png, ATT00002.png, ATT00003.png, ATT00001.jpg

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Hi,

Your teammates are trying to reach you in **Microsoft Teams**.



Christine mentioned LABC IT Security in LABC IT Security > General

LABC IT Security - General. If this conversation is taking too much time for you to answer, please let...

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now



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