

Page 01 of 85 to/à Page 03 of 85

Withheld pursuant to/removed as

s.12 ; s.13

Biggs, Jackie CITZ:EX

From: Smith, Krystal CITZ:EX
Sent: December 11, 2020 2:34 PM
To: Fleurant, Kathleen CITZ:EX
Subject: RE: MIN Decision Note

Hello Kathleen,

Yes, Option 1.

Krystal Smith
Senior Ministerial Advisor
Ministry of Citizens' Services
Krystal.Smith@gov.bc.ca | 250-361-7096

Biggs, Jackie CITZ:EX

From: Fleurant, Kathleen CITZ:EX
Sent: December 11, 2020 3:55 PM
To: Cook, Jeannette CITZ:EX
Cc: Thacker, Rebecca CITZ:EX; Molyneux, Jennifer CITZ:EX
Subject: RE: MIN Decision Note
Attachments: s.12; s.13

Follow Up Flag: Follow up
Flag Status: Flagged

Here you go 😊

From: Cook, Jeannette CITZ:EX <Jeannette.Cook@gov.bc.ca>
Sent: December 11, 2020 1:21 PM
To: Fleurant, Kathleen CITZ:EX <Kathleen.Fleurant@gov.bc.ca>
Cc: Thacker, Rebecca CITZ:EX <Rebecca.Thacker@gov.bc.ca>; Molyneux, Jennifer CITZ:EX <Jennifer.Molyneux@gov.bc.ca>
Subject: MIN Decision Note

Hi Kathleen,

The attached decision note was provided for the Dec 3/20 briefing. Just a little reminder that we're looking for sign-off on this one.

Many thanks.
JC

Jeannette Cook | Director, Executive Operations
Deputy Minister's Office | Ministry of Citizens' Services
Ph: 250 387-8817 | **e:** jeannette.cook@gov.bc.ca

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Withheld pursuant to/removed as

s.12 ; s.13

Biggs, Jackie CITZ:EX

From: Smith, Krystal CITZ:EX
Sent: December 11, 2020 2:34 PM
To: Fleurant, Kathleen CITZ:EX
Subject: RE: MIN Decision Note

Hello Kathleen,

Yes, Option 1.

Krystal Smith
Senior Ministerial Advisor
Ministry of Citizens' Services
Krystal.Smith@gov.bc.ca | 250-361-7096

Page 10 of 85 to/à Page 11 of 85

Withheld pursuant to/removed as

s.13 ; s.15

Biggs, Jackie CITZ:EX

From: Fleurant, Kathleen CITZ:EX
Sent: December 9, 2020 2:54 PM
To: Thacker, Rebecca CITZ:EX
Cc: Cook, Jeannette CITZ:EX
Subject: RE: 3 pm - Minister Speaking Notes

Hi Rebecca,

I've been advised that this is simply too late, MLB has her speaking notes from this morning.

Thanks,
Kathleen

From: Thacker, Rebecca CITZ:EX <Rebecca.Thacker@gov.bc.ca>
Sent: December 9, 2020 2:41 PM
To: Fleurant, Kathleen CITZ:EX <Kathleen.Fleurant@gov.bc.ca>
Cc: Cook, Jeannette CITZ:EX <Jeannette.Cook@gov.bc.ca>
Subject: 3 pm - Minister Speaking Notes
Importance: High

Hi Kathleen,

Apologies on the delay for this material. Please find the attached speaking notes for Minister's 3:00 pm meeting today.

Thank you,

Rebecca Thacker
Administrative Coordinator
Deputy Minister's Office | Ministry of Citizens' Services
Ph: 250 387-8842 | e: Rebecca.Thacker@gov.bc.ca



Ministry of
Citizens' Services

SPEAKING NOTES for MINISTER LISA BEARE

BRIEFING FOR MINISTER FARNWORTH
Office of the Chief Information Officer's (OCIO)
IT Assistance to BC Legislature

December 9, 2020

I have been briefed by my staff at the Office of the Chief Information Officer and would be happy to provide our assessment of the current situation at the Legislative Assembly.

s.13; s.15

s.13; s.15

I can provide you with a bit more information of the current status at the Legislature.

s.13; s.15

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Withheld pursuant to/removed as

s.13 ; s.15



Ministry of
Citizens' Services

SPEAKING NOTES for MINISTER LISA BEARE

BRIEFING FOR LEGISLATIVE ASSEMBLY
MANAGEMENT COMMITTEE

*Office of the Chief Information Officer's (OCIO)
IT Assistance to BC Legislature*

December 15, 2020

Runtime: 9 minutes

I have been briefed by my staff at the Office of the Chief Information Officer.

I am happy to provide our assessment of the current situation at the Legislative Assembly.

s.13; s.15

s.13; s.15

I can provide you with a bit more information of the current status at the Legislature.

s.13; s.15

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Withheld pursuant to/removed as

s.13 ; s.15

Biggs, Jackie CITZ:EX

From: Molyneux, Jennifer CITZ:EX
Sent: December 14, 2020 12:19 PM
To: Fleurant, Kathleen CITZ:EX
Cc: Thacker, Rebecca CITZ:EX; Cook, Jeannette CITZ:EX
Subject: RE: Information Note

Hi Kathleen,

Please find attached the information note as requested. Courtney Stewart at GCPE has reviewed the speaking notes. DM Shauna Brouwer has approved.



114264 - MIN 114264 - MIN SN
IN - OCIO Assis. - BC Legislati...

Thanks.

From: Cook, Jeannette CITZ:EX <Jeannette.Cook@gov.bc.ca>
Sent: December 11, 2020 10:38 AM
To: Fleurant, Kathleen CITZ:EX <Kathleen.Fleurant@gov.bc.ca>
Cc: Molyneux, Jennifer CITZ:EX <Jennifer.Molyneux@gov.bc.ca>; Thacker, Rebecca CITZ:EX <Rebecca.Thacker@gov.bc.ca>
Subject: RE: Information Note

Okay, appreciate the timeline. Thanks.

JC

From: Fleurant, Kathleen CITZ:EX <Kathleen.Fleurant@gov.bc.ca>
Sent: December 11, 2020 10:32 AM
To: Cook, Jeannette CITZ:EX <Jeannette.Cook@gov.bc.ca>
Cc: Molyneux, Jennifer CITZ:EX <Jennifer.Molyneux@gov.bc.ca>; Thacker, Rebecca CITZ:EX <Rebecca.Thacker@gov.bc.ca>
Subject: Information Note

Hi Jeannette,

Further to our conversation this morning regarding the Info Note from Alex MacLennan on IT options; Krystal advised that she requires the IN by 3 pm on Monday, Dec 14th. Her text states they are trying to schedule for Tuesday/Wednesday/Thursday.

Hopefully this clears things up. If you need more specifics, please let me know and I'll pass it on to Krystal.

Thanks,

Kathleen Fleurant | Administrative Coordinator
Honourable Lisa Beare's Office | Minister of Citizens' Services
Parliament Buildings
Ph: 778-974-5943
e: Kathleen.Fleurant@gov.bc.ca

*As of May 4, 2020 amendments to the Lobbyists Transparency Act has come into force. **You must ensure that you are in compliance with the registration requirements under the Act.** The Office of the Registrar of Lobbyists can assist you to determine if you are in compliance, please contact the Office of the Registrar of Lobbyists at <https://www.lobbyistsregistrar.bc.ca/>*

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s.13 ; s.15



Ministry of
Citizens' Services

SPEAKING NOTES for MINISTER LISA BEARE

BRIEFING FOR LEGISLATIVE ASSEMBLY
MANAGEMENT COMMITTEE

*Office of the Chief Information Officer's (OCIO)
IT Assistance to BC Legislature*

December 15, 2020

Runtime: 9 minutes

I have been briefed by my staff at the Office of the Chief Information Officer.

s.13; s.15

s.13; s.15

I can provide you with a bit more information of the current status at the Legislature.

s.13; s.15

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Withheld pursuant to/removed as

s.13 ; s.15



Ministry of
Citizens' Services

SPEAKING NOTES for MINISTER LISA BEARE

BRIEFING FOR LEGISLATIVE ASSEMBLY
MANAGEMENT COMMITTEE

*Office of the Chief Information Officer's (OCIO)
IT Assistance to BC Legislature*

December TBC, 2020

Runtime: 9 minutes

Background:

I have been briefed by my staff at the Office of the Chief Information Officer.

I am happy to provide our assessment of the current situation at the Legislative Assembly.

s.13; s.15

s.13; s.15

I can provide you with a bit more information on the current status at the Legislature.

s.13; s.15

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Withheld pursuant to/removed as

s.13 ; s.15

Biggs, Jackie CITZ:EX

From: Molyneux, Jennifer CITZ:EX
Sent: December 22, 2020 4:46 PM
To: Smith, Krystal CITZ:EX
Cc: Brouwer, Shauna CITZ:EX; Cook, Jeannette CITZ:EX; MacLennan, Alex CITZ:EX
Subject: RE: Information Note and Speaking Notes

Sorry Krystal,

Two copies of the speaking notes attached below instead of the IBN. Here's the correct version:



From: Molyneux, Jennifer CITZ:EX
Sent: December 22, 2020 4:41 PM
To: Smith, Krystal CITZ:EX <Krystal.Smith@gov.bc.ca>
Cc: Brouwer, Shauna CITZ:EX <Shauna.Brouwer@gov.bc.ca>; Cook, Jeannette CITZ:EX <Jeannette.Cook@gov.bc.ca>; MacLennan, Alex CITZ:EX <Alex.MacLennan@gov.bc.ca>
Subject: Information Note and Speaking Notes

Hi Krystal,

Please find attached the MIN IBN and SN as per your request. GCPE has reviewed the speaking notes. Thank you.

<< File: 114348 - MIN SN - BC Legislature IT 20201222 FINAL.docx >> << File: 114348 - MIN SN - BC Legislature IT 20201222.docx >>

Jennifer Molyneux
Sr. Executive Administrative Assistant
Deputy Minister's Office
Ministry of Citizens' Services
Ph: 250 387-0401
e: Jennifer.molyneux@gov.bc.ca

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Withheld pursuant to/removed as

s.13 ; s.15



Ministry of
Citizens' Services

SPEAKING NOTES for MINISTER LISA BEARE

BRIEFING FOR LEGISLATIVE ASSEMBLY
MANAGEMENT COMMITTEE

*Office of the Chief Information Officer's (OCIO)
IT Assistance to BC Legislature*

December TBC, 2020

Runtime: 9 minutes

Background:

I have been briefed by my staff at the Office of the Chief Information Officer.

I am happy to provide our assessment of the current situation at the Legislative Assembly.

s.13; s.15

s.13; s.15

I can provide you with a bit more information on the current status at the Legislature.

s.13; s.15

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Withheld pursuant to/removed as

s.13 ; s.15

Biggs, Jackie CITZ:EX

From: Pridmore, Kerry CITZ:EX
Sent: December 15, 2020 5:03 PM
To: Brouwer, Shauna CITZ:EX
Cc: Ritchie, CJ CITZ:EX; Molyneux, Jennifer CITZ:EX
Subject: Breach incident summary s.13

Hi Shauna:

I was asked to send some high level points on a recent breach incident, followed by some speaking notes for the Minister. Please let me know if you need additional information.

Summary:

- A bill (Bill 2) was posted in error to leg.bc.ca before it was authorized for public release.
- The information was available for approximately 20 minutes before the error was noted. During this time it received 4 hits that were from external to government sources.
- It has since been removed/contained.
- The bill included information on Covid-19 response and contained financial information within it.
- Although the posting of this document was premature, other material (a supplementary estimates document) had been posted on the site that would contain the similar information as was within Bill 2. As such, there was little/no information in Bill 2 that was not already publicly available.
- The cause of this incident was human error - preventative measures currently being reviewed with the program area include reviewing current practices respecting uploading documentation to the leg.bc.ca webpage.

Speaking Notes:

- This government takes information privacy and security very seriously.
- All reported incidents of a suspected or known loss or unauthorized disclosure of information are investigated.
- On Wednesday, December 9, my ministry received a report of a bill that was posted to the web prior to its introduction.
- I'd like to assure you that my ministry has worked to contain this incident and manage any potential harms.
- The risk here was assessed to be low, and my ministry will be working with those responsible to help ensure this doesn't happen again in the future.
- I'd like to highlight the team effort that was required to manage this and emphasize the importance of reporting incidents right away.

Kerry Pridmore | Assistant Deputy Minister |
Corporate Information and Records Management Office |
Ministry of Citizen Services |
Cell: 250-507-1485 |

Biggs, Jackie CITZ:EX

From: Cook, Jeannette CITZ:EX
Sent: January 19, 2021 8:11 AM
To: Brouwer, Shauna CITZ:EX
Subject: FW: Follow up on leg breach

Good morning,

An update provided below about the new process. Thx.

JC

From: Schmidt, Tracee CITZ:EX <Tracee.Schmidt@gov.bc.ca>
Sent: January 18, 2021 10:08 PM
To: Cook, Jeannette CITZ:EX <Jeannette.Cook@gov.bc.ca>
Subject: FW: Follow up on leg breach

Hi Jeannette,

Here is a status update for Shauna... It is work in progress but we are getting closer.

Tracee

From: Brenner, Dawson CITZ:EX <Dawson.Brenner@gov.bc.ca>
Sent: January 18, 2021 8:45 AM
To: Schmidt, Tracee CITZ:EX <Tracee.Schmidt@gov.bc.ca>
Subject: FW: Follow up on leg breach

Tracee,

Below is the current status on the actions to create a new process that adds clarity and transparency to the creation all the way through to the publishing of Acts and Regs.

Let me know if you need more.

Dawson

From: Hinton, Ellen CITZ:EX <Ellen.Hinton@gov.bc.ca>
Sent: January 18, 2021 8:23 AM
To: Brenner, Dawson CITZ:EX <Dawson.Brenner@gov.bc.ca>
Subject: RE: Follow up on leg breach

Good morning Dawson,

Further conversation with our partners to happen this afternoon and this is a quick view of what the current plan is.

- QP identified the changes that need to be done in the current tracking system

- QP currently has a tracking system that is used for other document processes between partners which allows all users to see the progress of documents at any given time (i.e. with the initiator/drafter, with QP for editing or print preparation or with the printer, etc.)
- QP is meeting with the Clerk's office this (Monday) afternoon to propose this solution and ensure they are comfortable with the approach
- Development will begin next week, once we have "buy-in", and any additional requirements from stakeholders are captured
- Development and testing, to be completed February 5
- The first Bills of the next session are expected to start the week of Feb 22

I will connect with you after our meeting this afternoon.

Kindly,

Ellen Hinton, Director Queen's Printer
Ph: 250-356-5392 | C: 250-888-6792

Cyber Security / Privacy

Highlights:

- The Opposition has use the Lifelabs breach and others to point out that the government is not taking cybersecurity seriously and have stated they “raise serious questions about how private companies and this government handle our personal information.” (News Release, Dec. 18, 2019)
- They have called on government to ensure that peoples private data is secure in both private and public systems.

Main Message:

- British Columbians must have the utmost confidence that their information is secure and protected.
- Our government is committed to continuously strengthening privacy protection.
- Any privacy breach – small or large – is investigated thoroughly, following strict protocols, to quickly address the breach and minimize any impact.
- When it comes to cyber attacks - Cyber criminals are becoming increasingly sophisticated and that requires ongoing vigilance and up-to-date technology to continue to fend off these attacks.
- In British Columbia, the Office of the Chief Information Officer provides government with strategy and leadership in IT security.

- Our staff of experts have systems to protect our networks that operate 24 hours a day, 7 days a week, including:
 - Firewalls, Intrusion Prevention systems, anti-virus software, and a vulnerability scanning program
- We're committed to continuously strengthening protections and taking quick action to protect British Columbians' information.

Should there be mandatory privacy breach notification as recommended by the OIPC?

- Government notifies the OIPC on a monthly basis of all suspected or actual privacy breaches that may have occurred in ministries.
- In the rare event that a serious privacy breach is suspected, the OIPC is proactively notified as soon as possible.
- We're going to continue to work with the OIPC and all our partners to protect British Columbians' information.

- B.C. Government service agreements follow procurement rules that include both privacy protection and security schedules.
- These clearly set out the requirements that contractors must abide by.
- Service providers who manage personal information are also required to take privacy & security training.
- If government receives any evidence that a service provider is non-compliant with any terms of their agreement, the service provider must investigate or cooperate with government's investigation, depending on the circumstances.

Background:

- Any privacy breach – small or large – is investigated thoroughly, following strict protocols, to quickly address the breach and minimize any impact.
- The protocols include:
 - Immediately reporting the breach to a centralized government reporting line that is monitored 24 hours a day, 365 days a year.
 - Consulting privacy investigators to develop incident response and investigation plans.
 - Notifying affected individuals of the breach, where appropriate.
 - Learning from the breach to reduce the possibility of a similar incident.
- Serious breaches reported to the OIPC decrease by 60% between 2015/16 and 2018/19, reflecting staff's commitment to working proactively to avoid privacy incidents.
- The number of files the OIPC has opened to review core government breaches decreased by 13% over the same period.
- Government notifies the OIPC on a monthly basis of all suspected or actual privacy breaches that may have occurred in ministries.
- In the rare event that a serious privacy breach is suspected, the OIPC is notified as soon as possible.
- Should a privacy incident occur, our priority is to contain the breach and ensure those affected are notified, where appropriate.
- The Ministry of Citizens' Services does not have a role in investigating privacy breaches in non-ministry public bodies or Crowns.
- Our privacy investigation staff are available to offer helpful, expert guidance in these situations.

Key Messages – Protection of privacy and privacy breaches

Feb. 18, 2021

Privacy protection is fundamental to many services government provides to British Columbians. People expect that their information is secure when accessing services and doing many tasks, such as renewing driver's licences, filing claims, etc. Personal information, when in the custody or under the control of government, is protected under the *Freedom of Information and Protection of Privacy Act*.

Since 2015, government has proactively reported any serious privacy breach to the Office of the Information and Privacy Commissioner (OIPC) on an urgent basis, although there is currently no legislative obligation to do so. The Information and Privacy Commissioner has stated there should be a mandatory requirement to notify the OIPC of any serious privacy breach.

In the 2019-2020 fiscal year, 2,234 actual or suspected privacy incidents were reported to the Investigations Unit (IU) of the Privacy, Compliance and Training Branch (PCT), of which 1,891 were investigated and 1,743 resulted in confirmed privacy violations. Government experienced approximately 1,606 confirmed privacy incidents in 2018-19 and 1,530 privacy incidents in 2017-18. Of these, over 90% of incidents in each fiscal year were classified as administrative incidents, such as misdirected emails or data entry errors, and the majority of these resulted in little to no risk of harm to impacted individuals.

In 2017-18, less than 0.1% of confirmed incidents represented a serious risk of harm. The numbers were 0.3 % in 2018-2019 and 0.1% in 2019-2020 respectively, according to the tracking system maintained by the ministry's Corporate Information & Records Management Office.

Key Messages:

- The privacy of British Columbians is extremely important to the Ministry of Citizens' Services.
- British Columbians must have the utmost confidence that their information is secure and protected whenever they access services or provide information to government.
- Government is committed to improving privacy protection while ensuring the Province is transparent and accountable to the people of B.C.

- The Province has strong rules and guidelines designed to protect people's privacy. These include:
 - Mandatory information-management training for government employees.
 - Requirements respecting where personal information in government's custody or control is stored – e.g., in Canada and subject to our laws.
 - Using data-hosting facilities that are protected from outside access.
 - A strong commitment to prevention and learning from past breaches to prevent similar incidents from reoccurring.

Privacy Breaches

- Protecting the privacy of British Columbians is – and must be – a critical priority.
- That is why we take any breach of privacy very seriously and are committed to resolving any breach as fast as possible.
- Quick action reduces the impact on those who may be affected and helps prevent similar incidents in the future.
- The majority of government privacy breaches involve little or no risk of harm to an affected individual.
- Any privacy breach – small or large – is investigated thoroughly, following strict protocols that are outlined in policy, to quickly address the breach and minimize any impact.
- The protocols include:
 - Immediately reporting the breach to a centralized government reporting line that is monitored 24 hours a day, 365 days a year.
 - Consulting privacy investigators to develop incident response and investigation plans.

- Notifying affected individuals of the breach, where appropriate.
- Learning from the breach to reduce the possibility of a similar incident.

Breaches in the broader public sector:

- The Ministry of Citizens' Services does not have a role in investigating privacy breaches in non-ministry public bodies or Crowns.
- Our privacy investigation staff are available to offer helpful, expert guidance in these situations.

If asked about Office of the Information and Privacy Commissioner:

- In the rare event that a serious privacy breach is suspected, the OIPC is notified as soon as possible.
- Should a privacy incident occur, our priority is to contain the breach and ensure those affected are notified, where appropriate.

Biggs, Jackie CITZ:EX

From: Minister, CITZ CITZ:EX
Sent: March 9, 2021 1:43 PM
To: Hubley, Holly CITZ:EX
Subject: FW: Refer to Citz- Breach of privacy and safety concern at restaurants from contact tracing forms

Hi Holly,

Can you please action for DM/ADM response.

Thanks,

Alison Copeland
Executive Assistant
Office of the Minister of Citizens' Services
C: 250-889-4031
E: alison.copeland@gov.bc.ca

From: Minister, PSSG PSSG:EX <PSSG.Minister@gov.bc.ca>
Sent: March 9, 2021 11:52 AM
To: Minister, CITZ CITZ:EX <CITZ.Minister@gov.bc.ca>
Subject: FW: Refer to Citz- Breach of privacy and safety concern at restaurants from contact tracing forms

From: s.22
Sent: March 4, 2021 10:54 AM
To: Minister, PSSG PSSG:EX <PSSG.Minister@gov.bc.ca>
Subject: Refer to Citz- Breach of privacy and safety concern at restaurants from contact tracing forms

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hello,

Back in July 2020 I reached out to my local MLA, Minister George Heyman, and WorkSafeBC regarding a breach of privacy I experienced at a restaurant as a result of a COVID-19 contact tracing form.

When at a restaurant in Port Moody, I filled out my full name and phone number on the COVID-19 contact tracing form as requested. Later that night, I received a creepy phone call from an unknown man who had gotten my information from the restaurant. This was terrifying.

My boyfriend called the restaurant the next day to inform them of the privacy breach. We were told by the restaurant that they were doing what WorkSafe BC told them to do. The contact tracing form had been left at our table for us to fill out, and then left on a table near the entrance unattended - leaving many opportunities for anyone to take other people's personal information.

When I contacted WorkSafeBC, they informed me that they only share COVID-19 guidelines and protocols as laid out by the Ministry of Health and the Public Health Officer. Minister Heyman's office forwarded my email to the Ministry of Health, which went unanswered.

Since then, I've been to other restaurants using this contact tracing method and have told them to change their process. Even after following up with them, they do nothing because they don't care, because there have been no rules set out prohibiting this practice.

Today I saw this [article](#) in *Business in Vancouver* on diners' private information being compromised at restaurants. B.C.'s privacy commissioner said there have been many complaints about this issue.

I know the government is extremely busy dealing with the pandemic, but I'm reaching out to you today to ask you to take action on this. It's not the most important COVID-19 related issue, but it is **still important**. Especially since the pandemic is not leaving us any time soon, there really needs to be something done about this to protect British Columbians's privacy and women from predatory men.

Thank you,

s.22

Biggs, Jackie CITZ:EX

From: Lawal, Cassandra CITZ:EX
Sent: March 2, 2021 5:01 PM
To: Beare, Lisa CITZ:EX
Subject: FYI -- FW: Privacy Breach KPU

FYI only.

Kassandra Lawal

Office 778-974-6009 | Cell 778-678-3776
kassandra.lawal@gov.bc.ca

From: Alan Davis <alan.davis@kpu.ca>
Sent: March 2, 2021 10:14 AM
To: Baskerville, Shannon AEST:EX <Shannon.Baskerville@gov.bc.ca>
Subject: Privacy Breach

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Deputy Minister,

Just to keep you apprised of an emerging situation at KPU.

Last week some 300 T4 slips were mailed to former employees which showed the SIN along with the name and address in the envelope window. We are notifying those affected and offering support to protect identities etc. We will also inform the OIPC regarding the breach.

We are checking to see if another 1800 T4A slips to contractors encountered the same error.

The source of the error is being investigated and could involve new T4/T4A formats, a glitch in the folding/envelope machine, new processes at KPU, staff turnover. etc. Obviously we need to fix this asap.

Alan



Alan Davis PhD
President and Vice Chancellor
Kwantlen Polytechnic University
t 604.599.2078 f 604.599.2235 e alan.davis@kpu.ca
www.kpu.ca

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ID: 9734, Title: Minister Meeting - CIRMO Key Items / FOI Issues**Approval Route:**

Assigned To: Minister's Office **Rush:** No **Category:** Meeting Materials - Meeting Note/Materials

Signature:
Minister

Branch: CIO-CIRMO-ADMO **Other Number:** 114120 **Link:**

Due Date: 2020-11-27 **Date Completed:** N/A **Date Initiated:** 2020-11-27

Title	Comments	Date
Thacker, Rebecca deleted a document: 114120 - MIN DBN - FOIPPA PIPA.pdf		2020-12-15 12:35:08 PM
Thacker, Rebecca added a document: 114120 - MIN DBN - FOIPPA PIPA - MLB Signed.pdf		2020-12-15 12:33:39 PM
Cook, Jeannette CITZ:EX added a document: 114120 - MIN DBN - FOIPPA PIPA.pdf		2020-12-11 4:57:37 PM
Cook, Jeannette CITZ:EX [Assignee] forwarded an eApprovals item to Minister's Office for action		2020-12-02 4:31:00 PM
Cook, Jeannette CITZ:EX [Assignee] added a comment	Material provided to MO Dec 2/20 for Dec 3/20 briefing.	2020-12-02 4:30:53 PM
Brouwer, Shauna [Assignee] approved the item and forwarded it to Cook, Jeannette CITZ:EX for action	No Comment	2020-11-30 6:33:36 PM
Cook, Jeannette CITZ:EX [Assignee] forwarded an eApprovals item to Brouwer, Shauna for action	Minister decision note for approval. Would be included in the CIRMO Key Items briefing yet to be scheduled this week along with Proactive Disclosures BN already approved. thx.	2020-11-30 4:57:44 PM
Thacker, Rebecca [Colleague of Deputy Minister's Office, CITZ] forwarded an eApprovals item to Cook, Jeannette CITZ:EX for action	For DM review/approval then to MO.	2020-11-30 10:35:41 AM
Thacker, Rebecca made some changes to this item's details		2020-11-30 10:29:40 AM
Cook, Jeannette CITZ:EX deleted a document: 114105 - MIN DBN - New Proactive Disclosure Directives.pdf	This document is in eApp 8233 and already DM approved.	2020-11-30 9:24:00 AM
Houchin, Justine S [Assignee] forwarded an eApprovals item to Deputy Minister's Office, CITZ for action	GCIO approved, on to DMO for review. For tomorrow's Minister briefing. Thx!	2020-11-30 8:56:37 AM
Ritchie, CJ CITZ:EX [Assignee] approved the item and forwarded it to Houchin, Justine S for action	No Comment	2020-11-27 3:56:46 PM
Houchin, Justine S [Assignee] forwarded an eApprovals item to Ritchie, CJ CITZ:EX for action	For GCIO review/approval	2020-11-27 3:42:09 PM
Garneau, Tanya CITZ:EX [Assignee] forwarded an eApprovals item to Houchin, Justine S for action	*RUSH* Materials for MIN briefing on Monday (re: CIRMO Key Items/FOI Issues)	2020-11-27 2:59:09 PM
Garneau, Tanya CITZ:EX added a document: DN MIN - FOIPPA PIPA.docx		2020-11-27 2:58:31 PM
Garneau, Tanya CITZ:EX deleted a document: DN - MIN - FOIPPA PIPPA.docx		2020-11-27 2:58:07 PM
Garneau, Tanya CITZ:EX added a document: 114105 - MIN DBN - New Proactive Disclosure Directives.pdf		2020-11-27 1:09:23 PM
		2020-11-27 1:07:20 PM

Title	Comments	Date
Garneau, Tanya CITZ:EX added a document: DN - MIN - FOIPPA PIPPA.docx		
Garneau, Tanya CITZ:EX added a document: CIRMO December 2020 Division Overview - Final.pptx		2020-11-27 11:32:14 AM
Thacker, Rebecca [Assignee] forwarded an eApprovals item to Garneau, Tanya CITZ:EX for action	Please prepare and provide material for this upcoming minister's meeting.	2020-11-27 11:30:25 AM
Thacker, Rebecca created this item		2020-11-27 11:28:56 AM

ID: 9980, Title: Dec 9 - PO meeting Leg

Approval Route: Natalie Branch > Hilary Street > ADM Alex MacLennan > Justine Houchin > GCIO CJ Ritchie > DMO > DM Shauna Brouwer > MO> Minister Beare

Assigned To: Deputy Minister's Office, CITZ **Rush:** Yes **Category:** Briefing Note - Information Note

Signature: Minister

Branch: CIO-ES-ADMO **Other Number:** 114202 **Link:**

Due Date: 2020-12-08 **Date Completed:** N/A **Date Initiated:** 2020-12-08

Title	Comments	Date
Cook, Jeannette CITZ:EX [Assignee] forwarded an eApprovals item to Deputy Minister's Office, CITZ for action		2020-12-09 5:22:17 PM
Brouwer, Shauna [Assignee] approved the item and forwarded it to Cook, Jeannette CITZ:EX for action	No Comment	2020-12-09 2:10:20 PM
Cook, Jeannette CITZ:EX [Assignee] forwarded an eApprovals item to Brouwer, Shauna for action	RUSH - updated speaking notes for Minister. Due ASAP to MO for this afternoon's mtg.	2020-12-09 1:47:08 PM
Thacker, Rebecca [Colleague of Deputy Minister's Office, CITZ] forwarded an eApprovals item to Cook, Jeannette CITZ:EX for action	Updated Speaking notes provided to DM review/approval.	2020-12-09 1:37:34 PM
Houchin, Justine S [Assignee] forwarded an eApprovals item to Deputy Minister's Office, CITZ for action	Rush - back to you for 3pm meeting. GCIO approved.	2020-12-09 12:36:38 PM
Street, Hilary CITZ:EX [Assignee] forwarded an eApprovals item to Houchin, Justine S for action	*RUSH* Speaking notes have been updated. For GCIO review and approval in advance of 3pm meeting	2020-12-09 12:09:59 PM
MacLennan, Alex [Assignee] approved the item and forwarded it to Street, Hilary CITZ:EX for action	Approved	2020-12-09 12:08:54 PM
Street, Hilary CITZ:EX deleted a document: Minister Beare Speaking Notes 20201209.docx		2020-12-09 11:50:27 AM
Street, Hilary CITZ:EX added a document: Minister Beare Speaking Notes 20201209 V2.docx		2020-12-09 11:50:21 AM
Street, Hilary CITZ:EX [Assignee] forwarded an eApprovals item to MacLennan, Alex for action	Over to you for edits to speaking notes.	2020-12-09 9:26:03 AM
Houchin, Justine S [Assignee] forwarded an eApprovals item to Street, Hilary CITZ:EX for action	For updates to speaking notes, per direction to Alex from the 8:30am meeting. Due back to GCIO ASAP. Thx!	2020-12-09 9:08:34 AM
Cook, Jeannette CITZ:EX [Assignee] forwarded an eApprovals item to Houchin, Justine S for action	Material provided to MO Dec 9/20 for morning call. Returning for updates to the speaking notes from that call. Due back as soon as possible for MIN mtg this afternoon.	2020-12-09 8:51:29 AM
Brouwer, Shauna [Assignee] approved the item and forwarded it to Cook, Jeannette CITZ:EX for action	No Comment	2020-12-09 6:26:12 AM
Cook, Jeannette CITZ:EX made some changes to this item's details		2020-12-09 6:25:33 AM
Cook, Jeannette CITZ:EX [Colleague of Deputy Minister's Office, CITZ] forwarded an eApprovals item to Brouwer, Shauna for action	RUSH - material for morning call with MO	2020-12-09 6:15:25 AM
Ritchie, CJ CITZ:EX [Assignee] approved the item and forwarded it to Deputy Minister's Office, CITZ for action	Approved	2020-12-08 8:56:06 PM
	RUSH for GCIO Review and Approval	2020-12-08 8:50:57 PM

Title	Comments	Date
Brown, Taylor J CITZ:EX [Assignee] forwarded an eApprovals item to Ritchie, CJ CITZ:EX for action		
Street, Hilary CITZ:EX [Assignee] forwarded an eApprovals item to Brown, Taylor J CITZ:EX for action	*RUSH* for GCIO review and approval	2020-12-08 8:16:39 PM
MacLennan, Alex [Assignee] approved the item and forwarded it to Street, Hilary CITZ:EX for action	Approved	2020-12-08 8:15:52 PM
Street, Hilary CITZ:EX [Assignee] forwarded an eApprovals item to MacLennan, Alex for action	For your final review and approval	2020-12-08 7:52:38 PM
Street, Hilary CITZ:EX added a document: Minister Beare Speaking Notes 20201208.docx		2020-12-08 7:52:09 PM
Street, Hilary CITZ:EX deleted a document: Minister Beare Speaking Notes.docx		2020-12-08 7:51:48 PM
Street, Hilary CITZ:EX added a document: Minister Beare IN - OCIO Assistance to BC Legislature 20201208.docx		2020-12-08 7:45:42 PM
Street, Hilary CITZ:EX deleted a document: Minister Beare IN - OCIO Assistance to BC Legislature.docx		2020-12-08 7:45:24 PM
Street, Hilary CITZ:EX [Site Admin] forwarded an eApprovals item to Street, Hilary CITZ:EX for action		2020-12-08 7:08:46 PM
Street, Hilary CITZ:EX [Site Admin] has shared an eApprovals item with MacLennan, Alex.		2020-12-08 5:17:31 PM
Branch, Natalie J CITZ:EX added a document: Minister Beare IN - OCIO Assistance to BC Legislature.docx		2020-12-08 5:12:56 PM
Branch, Natalie J CITZ:EX deleted a document: Minister Beare IN - OCIO Assistance to BC Legislature.docx		2020-12-08 5:12:42 PM
Branch, Natalie J CITZ:EX added a document: Minister Beare IN - OCIO Assistance to BC Legislature.docx		2020-12-08 5:10:42 PM
Branch, Natalie J CITZ:EX deleted a document: Minister Beare IN - OCIO Assistance to BC Legislature.docx	Removing upload failed so need to replace	2020-12-08 5:10:24 PM
Branch, Natalie J CITZ:EX added a document: Minister Beare IN - OCIO Assistance to BC Legislature.docx		2020-12-08 5:10:09 PM
Street, Hilary CITZ:EX [Assignee] forwarded an eApprovals item to Branch, Natalie J CITZ:EX for action	*RUSH* IN and Speaking Notes for development. Templates uploaded. Due back ASAP	2020-12-08 12:32:09 PM
Street, Hilary CITZ:EX added a document: Minister Beare IN - OCIO Assistance to BC Legislature.docx		2020-12-08 12:30:19 PM
Street, Hilary CITZ:EX added a document: Minister Beare Speaking Notes.docx		2020-12-08 12:30:16 PM
Houchin, Justine S [Assignee] forwarded an eApprovals item to Street, Hilary CITZ:EX for action	Please prapre materials for 8am briefing tomorrow morning that Minister can then take to PO in the afternoon. Due back to GCIO ASAP. Thx!	2020-12-08 12:28:03 PM
Houchin, Justine S added a document: RE_ MO called re_ PO meeting Leg .msg		2020-12-08 12:27:10 PM

Title	Comments	Date
Houchin, Justine S made some changes to this item's details		2020-12-08 12:26:53 PM
Thacker, Rebecca made some changes to this item's details		2020-12-08 12:22:22 PM
Thacker, Rebecca [Assignee] forwarded an eApprovals item to Houchin, Justine S for action	Please prepare material for this upcoming meeting. Thank you.	2020-12-08 12:22:01 PM
Thacker, Rebecca created this item		2020-12-08 12:20:44 PM

ID: 10074, Title: MIN BN - Suggested solutions for the Legislature

Approval Route: EC Hilary Street > ADM Alex MacLennan > EC Justine Houchin > GCIO CJ Richie > DMO > DM Brouwer > MO > Minister Beare

Assigned To: Deputy Minister's Office, CITZ **Rush:** Yes **Category:** Briefing Note - Information **Signature:** Minister

Branch: CIO-ES-ADMO **Other Number:** 114264 **Link:**

Due Date: 2020-12-11 **Date Completed:** N/A **Date Initiated:** 2020-12-11

Title	Comments	Date
Molyneux, Jennifer CITZ:EX [Assignee] forwarded an eApprovals item to Deputy Minister's Office, CITZ for action	Sent to MO, December 14, 2020. Saved to LAN. Please save eApp history.	2020-12-14 12:19:34 PM
Brouwer, Shauna [Assignee] approved the item and forwarded it to Molyneux, Jennifer CITZ:EX for action	No Comment	2020-12-14 12:06:15 PM
Molyneux, Jennifer CITZ:EX [Assignee] forwarded an eApprovals item to Brouwer, Shauna for action	For your review/approval. This is due to MO today by 3 pm.	2020-12-14 11:30:39 AM
Thacker, Rebecca [Colleague of Deputy Minister's Office, CITZ] forwarded an eApprovals item to Molyneux, Jennifer CITZ:EX for action	For DM review/approval. Due to MO today by 3pm.	2020-12-14 11:24:52 AM
Houchin, Justine S [Assignee] forwarded an eApprovals item to Deputy Minister's Office, CITZ for action	Edit flagged for GCIO. Back to DMO for review	2020-12-14 10:55:02 AM
Street, Hilary CITZ:EX [Assignee] forwarded an eApprovals item to Houchin, Justine S for action	*RUSH* GCPE's comment on SN has been addressed and updated. For GCIO review and approval.	2020-12-14 10:44:14 AM
MacLennan, Alex [Assignee] approved the item and forwarded it to Street, Hilary CITZ:EX for action	Approved	2020-12-14 10:42:29 AM
Street, Hilary CITZ:EX [Assignee] forwarded an eApprovals item to MacLennan, Alex for action	*RUSH* GCPE requested one update to speaking notes on page 2 which as been updated and confirmed with Natalie. For your review and approval ASAP.	2020-12-14 10:32:01 AM
Lee, Nicola CITZ:EX [Colleague of Houchin, Justine S] forwarded an eApprovals item to Street, Hilary CITZ:EX for action	RUSH edits flagged in SN's comments - for update and return ASAP	2020-12-14 10:20:13 AM
Thacker, Rebecca [Colleague of Deputy Minister's Office, CITZ] forwarded an eApprovals item to Houchin, Justine S for action	Please see comment in speaking notes. Could this statement be clarified? Thank you!	2020-12-14 10:18:19 AM
Molyneux, Jennifer CITZ:EX [Assignee] forwarded an eApprovals item to Deputy Minister's Office, CITZ for action	For processing.	2020-12-14 10:10:04 AM
Stewart, Courtney [Assignee] approved the item and forwarded it to Molyneux, Jennifer CITZ:EX for action	I made some edits throughout the SN so they'd be easier to read aloud. Approved. Courtney	2020-12-14 10:05:37 AM
Thacker, Rebecca [Colleague of Deputy Minister's Office, CITZ] forwarded an eApprovals item to Stewart, Courtney for action	Please review the attached speaking notes for Minister Beare. Return to DMO for DM review/approval. Thank you.	2020-12-14 9:28:43 AM
Thacker, Rebecca made some changes to this item's details		2020-12-14 9:15:46 AM
	GCIO approved via email. For DM review and approval, thx!	2020-12-14 8:08:38 AM

Title	Comments	Date
Houchin, Justine S [Assignee] forwarded an eApprovals item to Deputy Minister's Office, CITZ for action		
Street, Hilary CITZ:EX [Assignee] forwarded an eApprovals item to Houchin, Justine S for action	IN and speaking notes have been update to for Minister meeting with LAMC. For GCIO review and approval. Due to DMO by 11am Monday.	2020-12-11 4:59:34 PM
MacLennan, Alex [Assignee] approved the item and forwarded it to Street, Hilary CITZ:EX for action	Approved	2020-12-11 4:55:56 PM
Street, Hilary CITZ:EX [Assignee] forwarded an eApprovals item to MacLennan, Alex for action	For your review and approval. Appendix added	2020-12-11 4:36:47 PM
Street, Hilary CITZ:EX added a document: Minister Beare Speaking Notes 20201211.docx		2020-12-11 2:21:12 PM
MacLennan, Alex [Assignee] forwarded an eApprovals item to Street, Hilary CITZ:EX for action	I am good with this. Should be packaged with speaking notes. Also s.13 s.13 Finally, Natalie has a list of activities we engaged in as a backgrounder or appendix for the minister	2020-12-11 1:32:20 PM
Street, Hilary CITZ:EX [Assignee] forwarded an eApprovals item to MacLennan, Alex for action	For you review and approval.	2020-12-11 12:01:21 PM
Street, Hilary CITZ:EX added a document: Minister Beare IN - OCIO Assistance to BC Legislature 20201211.docx		2020-12-11 11:58:58 AM
Houchin, Justine S [Assignee] forwarded an eApprovals item to Street, Hilary CITZ:EX for action	For RUSH updates please, due back ASAP. Thx!	2020-12-11 9:49:52 AM
Thacker, Rebecca [Assignee] forwarded an eApprovals item to Houchin, Justine S for action	Please prepare the material for Minister. Due to DMO as soon as possible. Meeting expected Monday/Tuesday.	2020-12-11 9:27:58 AM
Thacker, Rebecca [Assignee] has re-opened this item		2020-12-11 9:24:18 AM
Thacker, Rebecca [Assignee] has closed this item for the following reason: Cancelled.		2020-12-11 9:22:42 AM
Thacker, Rebecca made some changes to this item's details		2020-12-11 9:20:39 AM
Thacker, Rebecca created this item		2020-12-11 9:20:31 AM

ID: 10364, Title: Suggested Solutions for the Legislature IT**Approval Route:** ADM Alex MacLennan > Nicola Lee > GCIO CJ Ritchie > DMO > GCPE > DM > MO**Assigned To:** Deputy Minister's Office, CITZ **Rush:** Yes **Category:** Briefing Note - Information **Signature:** Minister**Branch:** CIO-ES-ADMO **Other Number:** 114348 **Link:****Due Date:** 2020-12-22 **Date Completed:** N/A **Date Initiated:** 2020-12-22

Title	Comments	Date
Molyneux, Jennifer CITZ:EX [Assignee] forwarded an eApprovals item to Deputy Minister's Office, CITZ for action	Confirmed with Shauna to forward to Krystal once CJ and GCPE reviewed/approved. Sent to Krystal, Dec 22, 2020. Saved to LAN. Still needs to be added to Cliff. eApp history needs to be saved to LAN and Cliff as well.	2020-12-22 4:40:48 PM
Stewart, Courtney [Assignee] approved the item and forwarded it to Molyneux, Jennifer CITZ:EX for action	Made some edits in tracked changes in the SN. Approved from my end. Thanks!	2020-12-22 4:24:30 PM
Lee, Nicola CITZ:EX [Assignee] forwarded an eApprovals item to Stewart, Courtney for action	GCIO Ritchie approved. For GCPE review then pls send to DMO for approval	2020-12-22 4:13:32 PM
Thacker, Rebecca made some changes to this item's details		2020-12-22 4:06:11 PM
Thacker, Rebecca made some changes to this item's details		2020-12-22 4:06:07 PM
Street, Hilary CITZ:EX [Assignee] forwarded an eApprovals item to Lee, Nicola CITZ:EX for action	For GCIO review and approval today. Suggesting that GCPE should review as well.	2020-12-22 3:50:44 PM
MacLennan, Alex [Assignee] approved the item and forwarded it to Street, Hilary CITZ:EX for action	Approved	2020-12-22 3:49:09 PM
Street, Hilary CITZ:EX [Assignee] forwarded an eApprovals item to MacLennan, Alex for action	For your review and approval.	2020-12-22 3:37:50 PM
Street, Hilary CITZ:EX added a document: MIN IN - OCIO Assistance to BC Legislature 20201222.docx		2020-12-22 3:36:41 PM
Street, Hilary CITZ:EX added a document: MIN SN - BC Legislature IT 20201222.docx		2020-12-22 3:36:41 PM
Lee, Nicola CITZ:EX [Assignee] forwarded an eApprovals item to Street, Hilary CITZ:EX for action	For inclusion of updated SN & IN and return	2020-12-22 3:07:52 PM
Thacker, Rebecca [Assignee] forwarded an eApprovals item to Lee, Nicola CITZ:EX for action	Please prepare an updated note as requested. Thank you.	2020-12-22 3:05:55 PM
Thacker, Rebecca made some changes to this item's details		2020-12-22 3:05:29 PM
Thacker, Rebecca created this item		2020-12-22 3:04:10 PM