CTZ-2023-30153 - *A copy of the data schema(s) detailing the full list of data fields or variables collected regarding freedom of information requests processed by Information Access Operations. (Date Range for Record Search: From 11/1/2022 To 12/1/2022)*

Interpretation Note: CIRMO has interpreted "schema" to mean fields, as defined by that word's use in the context of a relational database. Further, we have interpreted "collected" as "routinely gathered" as part of IAO's regularly scheduled reporting. Select definitions have been provided below.

Fields:
- Request #
- Team
  - Team at IAO responsible for processing.
- Manager
- Ministry
- ProcOrg
  - Refers to the three-letter code at the beginning of an FOI request. One Ministry may have multiple "ProcOrg" associated with it – such as how GCP (Government Communication and Public Engagement) is a separate processing organization from Finance, though have the same Minister.
- Category
  - Either "formal" or "consultation" – consultations are logged in the system as a type of request (but are not reported on as requests)
- Type
  - Personal, General, Consultation, Review, etc
- Applicant Type
  - Please refer to disclosure CTZ-2023-30148 for a full list of definitions.
- Applicant Name
- Subject
  - Secondary subject code for categorizing requests.
- Start Date
- End Date
- Due Date
- Total Process Days
  - Only tabulated once a file is closed – otherwise blank.
- Current Activity
  - The specific stage a file is at
- Current Activity Date
  - Last date the current activity is set to.
- Analyst
- Cross Gov No
  - A sub-code which groups together files when the same request from the same applicant has been sent to 4 or more public bodies.

- Description
  - A request's description, i.e., what is being requested. Personal information is removed.
- Status
  - The general stage a file is at.
- "Count On Time"
  - Either 1 or 0, with 1 being if the file is on time.
- "Count Overdue"
  - Either 1 or 0, with 1 being if the file is overdue
- On Hold Days
- Days Overdue
- Not Closed
  - Either "Closed" or "Not Closed"
- Fees Est
  - Fees estimated.
- Fees Waived
- Fees Paid
- Disposition
  - Please refer to disclosure CTZ-2023-30148 for a full list of definitions.
- Publication
  - Publish or Do Not Publish
- Publication Reason
  - If 'Do Not Publish', the rationale why. See Open Information Directive 02-2018 for a full list of exemption criteria.
- Extension
  - Y/N – we do not centrally report on the extension type.
- Exec Cmts
  - Automatically generated, typically similar to the status of the file.
- No Pages Delivered
  - Pages received by the applicant
- No Pages in Request
  - Pages reviewed by the analyst –inclusive of information outside the scope of the request, pages in a series which are withheld in full, or pages removed per agreement with the applicant.
- Start Fyr
  - Fyr = Fiscal year, April 1 – March 31
- End FYr
- Start FQtr
  - Fiscal quarter, the three-month segment in a fiscal year.
- End FQtr