

From: [Jardine, Kevin EAO:EX](#)  
To: ["Gunning, Terry A"](#)  
Cc: [Neilson, Kirsten EAO:EX](#); [Loiacono, Sabrina EAO:EX](#)  
Subject: RE: congratulations  
Date: Friday, July 28, 2017 4:44:00 PM

---

Love to catch up sometime, Terry. Just drop Sabrina, cc'd here, a line and she'll find a time for us.

K.

-----Original Message-----

From: Gunning, Terry A [<mailto:terry.gunning@cgi.com>]  
Sent: Friday, July 28, 2017 4:00 PM  
To: Jardine, Kevin EAO:EX  
Subject: RE: congratulations

In your role at EAO, you often remind me of Mark Sieben, where they wouldn't let him out of Children and Families because of the value of the progress being made.

Anyway, I do hope you also get to try out some other portfolios along the way that need transformation.

s.22

Terry  
250-418-5648

-----Original Message-----

From: Jardine, Kevin EAO:EX [<mailto:Kevin.Jardine@gov.bc.ca>]  
Sent: Thursday, July 27, 2017 1:47 PM  
To: Gunning, Terry A  
Subject: Re: congratulations

Thx very much for your kind note, Terry. I'm certainly pleased to be continuing at the EAO and look forward to connecting again soon.

All the best,

K.  
250-361-6753

**\*\*Please note: This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.\*\***

On Jul 27, 2017, at 1:30 PM, Gunning, Terry A <[terry.gunning@cgi.com](mailto:terry.gunning@cgi.com)<<mailto:terry.gunning@cgi.com>>> wrote:

Hi Kevin,

It was good to bump into you the other day. Just wanted to send a quick note to say I was very happy to hear that you're still in the Executive. Public servants and public service is very lucky to have you!

Good luck on the next phase!

Terry  
250-418-5648

From: [Jardine, Kevin EAO:EX](#)  
To: [Taylor, Diane Ruth MTIC:EX](#)  
Cc: [Loiacono, Sabrina EAO:EX](#)  
Subject: RE: Coffee - Jill and Kevin  
Date: Thursday, July 27, 2017 11:21:00 AM

---

3:00-4:00 works great. Thanks, Diane.

---

From: Taylor, Diane Ruth MTIC:EX  
Sent: Thursday, July 27, 2017 11:19 AM  
To: Jardine, Kevin EAO:EX  
Subject: RE: Coffee - Jill and Kevin

How about 2:30 or 3:00?

---

From: Jardine, Kevin EAO:EX  
Sent: Thursday, July 27, 2017 11:18 AM  
To: Taylor, Diane Ruth MTIC:EX  
Subject: RE: Coffee - Jill and Kevin

How about Discovery Coffee on the corner of Michigan and Menzies? What time works best for Jill?

---

From: Taylor, Diane Ruth MTIC:EX  
Sent: Thursday, July 27, 2017 11:16 AM  
To: Jardine, Kevin EAO:EX  
Subject: RE: Coffee - Jill and Kevin

Perfect – you can pick your time at this point. We’re at 563 Superior so somewhere that’s ½ way btwn offices would be great. Thx, d

---

From: Neilson, Kirsten EAO:EX On Behalf Of Jardine, Kevin EAO:EX  
Sent: Thursday, July 27, 2017 9:55 AM  
To: Taylor, Diane Ruth MTIC:EX  
Subject: RE: Coffee - Jill and Kevin

Hi,

The 3<sup>rd</sup> is great, he is available anytime but 10-11.

Thank you,

**Kirsten Neilson** | Executive Administrative Assistant

Associate Deputy Minister’s Office

Environmental Assessment Office

Phone: 250-356-7479

Email: [kirsten.neilson@gov.bc.ca](mailto:kirsten.neilson@gov.bc.ca)

<< OLE Object: Picture (Device Independent Bitmap) >>

This e-mail is intended only for the person to whom it is addressed (the "addressee") and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use that a person other than the addressee makes of this communication is prohibited and any reliance or decisions made based on it, are the responsibility of such person. We accept no responsibility for any loss or damages suffered by any person other than the addressee as a result of decisions made or actions taken based on this communication or otherwise. If you received this in error, please contact the sender and destroy all copies of this e-mail.

-----Original Appointment-----

**From:** Taylor, Diane Ruth MTIC:EX On Behalf Of Kot, Jill MTIC:EX

**Sent:** Thursday, July 27, 2017 9:22 AM

**To:** Dakin, Ashley EAO:EX; Neilson, Kirsten EAO:EX; Loiacono, Sabrina EAO:EX

**Subject:** Declined: Coffee - Jill and Kevin

**When:** Wednesday, August 2, 2017 10:00 AM-11:00 AM (UTC-08:00) Pacific Time (US & Canada).

**Where:** Habit Coffee; 836 Yates St.

August 02 isn't a good day on Jill's schedule; how about the 3<sup>rd</sup>?

Page 04 to/à Page 11

Withheld pursuant to/removed as

s.14



From: [Jardine, Kevin EAO:EX](#)  
To: [Neilson, Kirsten EAO:EX](#)  
Cc: [Loiacono, Sabrina EAO:EX](#)  
Subject: RE: Coffee  
Date: Thursday, July 27, 2017 8:40:00 AM

---

Oh, and I'm happy to go wherever is most convenient for her...

---

**From:** Jardine, Kevin EAO:EX  
**Sent:** Thursday, July 27, 2017 8:40 AM  
**To:** Neilson, Kirsten EAO:EX  
**Cc:** Loiacono, Sabrina EAO:EX  
**Subject:** FW: Coffee

Can you please set something up, Kirsten? I'll need an hour with Jill.

Thx,

K.

---

**From:** Kot, Jill MTIC:EX  
**Sent:** Wednesday, July 26, 2017 7:37 PM  
**To:** Jardine, Kevin EAO:EX  
**Cc:** Taylor, Diane Ruth MTIC:EX  
**Subject:** Re: Coffee  
Would love that, thanks Kevin.

Sent from my iPhone

On Jul 26, 2017, at 4:36 PM, Jardine, Kevin EAO:EX <[Kevin.Jardine@gov.bc.ca](mailto:Kevin.Jardine@gov.bc.ca)> wrote:

Congratulations once again on your appointment, Jill. If you're experience is everything like mine, you're rather reoccupied at the moment with briefing your minister.

As things clear over the next couple of weeks, would you be amenable to meeting for a coffee sometime? If so, I'll have my Assistant work with your office to find us a suitable time.

Best rgds,

K.

*Kevin Jardine*

*Associate Deputy Minister  
Environmental Assessment Office  
Ministry of Environment  
Government of British Columbia*

**TEL: 250-356-7478**

**MOB & TXT: 250-361-6753**

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From: [Jardine, Kevin EAO:EX](#)  
To: [Neilson, Kirsten EAO:EX](#)  
Cc: [Loiacono, Sabrina EAO:EX](#)  
Subject: FW: Coffee  
Date: Thursday, July 27, 2017 8:40:00 AM

---

Can you please set something up, Kirsten? I'll need an hour with Jill.

Thx,  
K.

---

From: Kot, Jill MTIC:EX  
Sent: Wednesday, July 26, 2017 7:37 PM  
To: Jardine, Kevin EAO:EX  
Cc: Taylor, Diane Ruth MTIC:EX  
Subject: Re: Coffee  
Would love that, thanks Kevin.

Sent from my iPhone

On Jul 26, 2017, at 4:36 PM, Jardine, Kevin EAO:EX <[Kevin.Jardine@gov.bc.ca](mailto:Kevin.Jardine@gov.bc.ca)> wrote:

Congratulations once again on your appointment, Jill. If you're experience is everything like mine, you're rather reoccupied at the moment with briefing your minister.

As things clear over the next couple of weeks, would you be amenable to meeting for a coffee sometime? If so, I'll have my Assistant work with your office to find us a suitable time.

Best rgds,

K.

*Kevin Jardine*  
Associate Deputy Minister  
Environmental Assessment Office  
Ministry of Environment  
Government of British Columbia  
**TEL: 250-356-7478**  
**MOB & TXT: 250-361-6753**

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**From:** [Jardine, Kevin EAO:EX](#)  
**To:** [Neilson, Kirsten EAO:EX](#)  
**Subject:** RE: Request - Call - Ron Hallman / Mark Zacharias  
**Date:** Wednesday, July 26, 2017 4:15:00 PM

---

Yes, pls, Kirsten.

---

**From:** Neilson, Kirsten EAO:EX  
**Sent:** Wednesday, July 26, 2017 4:15 PM  
**To:** Jardine, Kevin EAO:EX  
**Subject:** FW: Request - Call - Ron Hallman / Mark Zacharias  
Kevin,

Would you like to join in on this call? You also have your call with Ron booked for 11:30 am that day.

Kirsten

---

**From:** Gooderham, Coleen E ENV:EX  
**Sent:** Wednesday, July 26, 2017 4:12 PM  
**To:** Neilson, Kirsten EAO:EX  
**Cc:** Gooderham, Coleen E ENV:EX  
**Subject:** Request - Call - Ron Hallman / Mark Zacharias  
Hi

I chatted with Mark and he thought it best to invite Kevin to join this call.. can you please chat with Kevin and let me know if he wants to be on the call.

If so I will change the call in numbers.

Thank you Coleen

---

**From:** Gooderham, Coleen E ENV:EX  
**Sent:** Tuesday, July 25, 2017 9:30 AM  
**To:** Lascelle, Gabrielle [CEAA/ACEE]  
**Cc:** Gooderham, Coleen E ENV:EX  
**Subject:** Confirmed: Call - Ron Hallman / Mark Zacharias  
Mark will call Ron at 8:30 pst, 11:30 est at the below number.  
Thank you Coleen

---

**From:** Lascelle, Gabrielle [CEAA/ACEE] [<mailto:Gabrielle.lascelle@ceaa-acee.gc.ca>]  
**Sent:** Tuesday, July 25, 2017 9:05 AM  
**To:** Gooderham, Coleen E ENV:EX  
**Subject:** RE: Call - Ron Hallman / Mark Zacharias  
Alright, confirming Tuesday August 1st at 11:30am Ottawa time (8:30am PST)  
Please call in at: s.16

Note: I will not be sending an e-invite so please block the time in Mark's calendar.

Thank you,  
Gabrielle Lascelle

Administrative Officier / President Office  
Canadian Environmental Assessment Agency / Government of Canada  
[gabrielle.lascelle@ceaa-acee.gc.ca](mailto:gabrielle.lascelle@ceaa-acee.gc.ca) / Tel: 613-957-0039

Agente administrative / Bureau du Président  
Agence canadienne d'évaluation environnementale / Gouvernement du Canada  
[gabrielle.lascelle@ceaa-acee.gc.ca](mailto:gabrielle.lascelle@ceaa-acee.gc.ca) / Tél. : 613-957-0039

---

**From:** Gooderham, Coleen E ENV:EX [<mailto:Coleen.Gooderham@gov.bc.ca>]  
**Sent:** July 25, 2017 11:54 AM  
**To:** Lascelle, Gabrielle [CEAA/ACEE]  
**Cc:** Gooderham, Coleen E ENV:EX

**Subject:** RE: Call - Ron Hallman / Mark Zacharias

Yes 8:30 works for Mark.

Thank you Coleen

---

**From:** Lascelle, Gabrielle [CEAA/ACEE] [<mailto:Gabrielle.lascelle@ceaa-acee.gc.ca>]

**Sent:** Tuesday, July 25, 2017 8:44 AM

**To:** Gooderham, Coleen E ENV:EX

**Subject:** RE: Call - Ron Hallman / Mark Zacharias

Unfortunately, Tuesday Ron has a meeting with the DM Lucas from 1-3pm EST.

Would 11:30am EST – 8:30am PST be an option Tuesday?

Gabrielle Lascelle

Administrative Officer / President Office  
Canadian Environmental Assessment Agency / Government of Canada  
[gabrielle.lascelle@ceaa-acee.gc.ca](mailto:gabrielle.lascelle@ceaa-acee.gc.ca) / Tel: 613-957-0039

Agente administrative / Bureau du Président  
Agence canadienne d'évaluation environnementale / Gouvernement du Canada  
[gabrielle.lascelle@ceaa-acee.gc.ca](mailto:gabrielle.lascelle@ceaa-acee.gc.ca) / Tél. : 613-957-0039

---

**From:** Gooderham, Coleen E ENV:EX [<mailto:Coleen.Gooderham@gov.bc.ca>]

**Sent:** July 25, 2017 11:36 AM

**To:** Lascelle, Gabrielle [CEAA/ACEE]

**Cc:** Gooderham, Coleen E ENV:EX

**Subject:** RE: Call - Ron Hallman / Mark Zacharias

Hi how about 10:00 PST would be 1:00 EST..

Thank you Coleen

---

**From:** Lascelle, Gabrielle [CEAA/ACEE] [<mailto:Gabrielle.lascelle@ceaa-acee.gc.ca>]

**Sent:** Tuesday, July 25, 2017 7:02 AM

**To:** Gooderham, Coleen E ENV:EX

**Subject:** RE: Call - Ron Hallman / Mark Zacharias

Hi Coleen!

9:30 am BC would mean 12:30pm Ottawa time – right during lunch! Is there any other availabilities for Mark next week?

Thank you,

Gabrielle Lascelle

Administrative Officer / President Office  
Canadian Environmental Assessment Agency / Government of Canada  
[gabrielle.lascelle@ceaa-acee.gc.ca](mailto:gabrielle.lascelle@ceaa-acee.gc.ca) / Tel: 613-957-0039

Agente administrative / Bureau du Président  
Agence canadienne d'évaluation environnementale / Gouvernement du Canada  
[gabrielle.lascelle@ceaa-acee.gc.ca](mailto:gabrielle.lascelle@ceaa-acee.gc.ca) / Tél. : 613-957-0039

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**From:** Gooderham, Coleen E ENV:EX [<mailto:Coleen.Gooderham@gov.bc.ca>]

**Sent:** July 24, 2017 5:38 PM

**To:** Lascelle, Gabrielle [CEAA/ACEE]

**Cc:** Gooderham, Coleen E ENV:EX

**Subject:** FW: Call - Ron Hallman / Wes Shoemaker

Hi Gabrielle

I am acting as Mark Zacharias's assistant. Mark was appointed Deputy Minister last week. ☺

In Mark's capacity as our new DM he will take this call with Ron.

Mark is available on Tuesday August 1 at 9 or 9:30.

Please advise what works for Ron.

Thank you Coleen

**From:** Lascelle, Gabrielle [CEAA/ACEE] [<mailto:Gabrielle.lascelle@ceaa-acee.gc.ca>]

**Sent:** Monday, July 24, 2017 12:15 PM

**To:** Gooderham, Coleen E ENV:EX

**Subject:** Call - Ron Hallman / Wes Shoemaker

Hi Coleen,

I believe you are acting as Wes` admin – if not please let me know.

Ron Hallman would like to discuss Wes` thoughts on the discussion paper and next steps moving forward in a call next week.

Please let me know Wes` availabilities so that we can set-up a 30mins call.

Thank you,

Gabrielle Lascelle

Administrative Officer / President Office

Canadian Environmental Assessment Agency / Government of Canada

[gabrielle.lascelle@ceaa-acee.gc.ca](mailto:gabrielle.lascelle@ceaa-acee.gc.ca) / Tel: 613-957-0039

Agente administrative / Bureau du Président

Agence canadienne d'évaluation environnementale / Gouvernement du Canada

[gabrielle.lascelle@ceaa-acee.gc.ca](mailto:gabrielle.lascelle@ceaa-acee.gc.ca) / Tél. : 613-957-0039

From: [Jardine, Kevin EAO:EX](#)  
To: [Neilson, Kirsten EAO:EX](#)  
Cc: [Loiacono, Sabrina EAO:EX](#)  
Subject: Fwd: Required: Wednesday June 26 - CRC  
Date: Wednesday, July 26, 2017 11:12:57 AM  
Attachments: [ATT00001.htm](#)  
[Consent for Disclosure of Criminal Record Information 2015.pdf](#)  
[ATT00002.htm](#)

---

Can you please prep this for my signature, Kirsten, by filling out the required sections? My employee number is <sup>s.22</sup> btw.

Rgds,

K.

250-361-6753

\*\*Please note: This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.\*\*

Begin forwarded message:

**From:** "Valley, Nancy PSA:EX" <[Nancy.Valley@gov.bc.ca](mailto:Nancy.Valley@gov.bc.ca)>  
**Date:** July 25, 2017 at 9:36:53 AM PDT  
**Subject: Required: Wednesday June 26 - CRC**

Good morning,

As you are aware, you are required to complete a criminal record check.

To initiate this, please complete the attached consent form and send a scanned copy including a scan of the required 2 pieces of ID to my email address no later than Wednesday at noon.

Acceptable pieces of ID can be found on page 2.

If you have questions, please feel free to contact me.

Have a great day!

**Nancy Valley, Program Assistant**

Executive Development and Diversity - Talent Management  
Division

BC Public Service Agency

4th Floor, 810 Blanshard Street, Victoria, BC, V8W 2H2

Ph: 250-812-9268

[www.gov.bc.ca/myhr/contact](http://www.gov.bc.ca/myhr/contact) 250.952.6000 Toll Free  
1.877.277.0772

# Consent for Disclosure of Criminal Record Information



## Where ideas work

### PART 1 (To be completed by applicant/employee)

Surname		Given Name (1)		Given Name (2)	
Sex <input type="checkbox"/> F <input type="checkbox"/> M	Date of Birth (yyyy/mm/dd)	Gov't Employee ID (if current employee)	Driver's Licence No. (even if expired)	Phone Number (incl. area code)	Email Address
Address (no., street, apt.)		City	Province	Postal Code	Country
Place of Birth	Usual First Name or Alias		Maiden Name/Other Surnames		

Failure to accurately disclose the above information is grounds for disqualification from employment or dismissal in the event that the information is discovered after employment.

#### PERMISSION, WAIVER and RELEASE:

Pursuant to Section 8(1) of the Privacy Act of Canada, and Sections 32(b) and 33.1(1)(b) of the British Columbia Freedom of Information and Protection of Privacy Act (FOIPPA), by my signature below I hereby consent to a check for records of criminal convictions, outstanding charges, and/or arrests. Other documents or information in the custody of the police, the court, corrections, or crown counsel may be accessed in order to assess any information found as a result of the criminal record check.

I authorize the release of this information to the Personnel Security Screening Office of the Ministry of Justice for the purposes of determining my suitability for a position in the BC Public Service. I understand that my consent will be retained on file. Subsequent to this record check, I agree to report any incident to the Personnel Security Screening Office if I am arrested, charged or convicted of any criminal offence or any other federal or provincial statutory offence, including any suspension of driving privileges but excluding any ticket-only driving infractions or municipal by-law contraventions. This information is collected by the British Columbia Public Service under s.26(c) of FOIPPA. Any questions about the collection and use of this information can be directed to an HR Service Representative at the BC Public Service Agency by submitting a request at [AskMyHR](#), phoning: 1-877-277-0772 or writing to: Manager, Contact Centre Operations, BC Public Service Agency 810 Blanshard St. Victoria, B.C. V8W 2H2

I hereby release and forever discharge (i) Her Majesty the Queen in Right of Canada, the Royal Canadian Mounted Police, their members, employees, agents and assigns, and (ii) Her Majesty the Queen in Right of the Province of British Columbia and all employees and agents of the Province of British Columbia from any and all actions, causes of actions, claims, complaints and demands for any form of relief, damages, loss or injury which may hereafter be sustained by myself, howsoever arising from the above authorized disclosure of information and waive all rights thereto.

\_\_\_\_\_  
Applicant/Employee Signature

\_\_\_\_\_  
Date (Year, Month, Day)

### PART 2 (To be completed by hiring manager)

Hiring Manager Surname		Hiring Manager Given name	
Ministry/Organization	Hiring Manager Phone Number	Hiring Manager Email Address (government email only)	

1. Initiate the criminal record check on this applicant by entering the information on this form into the Personnel Security Screening Office (PSSO) on-line service at this address: <https://justice.gov.bc.ca/pssso/>.

2. Record entry into PSSO on-line service.

<input type="checkbox"/> Check here to confirm criminal record check request entered into PSSO online service	Reference Number (from PSSO online service after submission)
---	--

3. Scan the first page of this form and send it to the BCPSA using an [AskMyHR service request](#). Enter "Consent for Security Screening" in the subject line. Select "Jobs & Hiring" then "Criminal Record Check Consent Form" in the service list. Attach the scanned document. Securely destroy the original.

# Consent for Disclosure of Criminal Record Information



## Where ideas work

### NOTE:

- 1) Identity confirmation requirements. Originals (**NOT PHOTOCOPIES**) of your identification will be required by your hiring manager for verification.
- 2) In the event that you know that records will be discovered in the course of a search, please note directions below (under **Records**) for providing a submission for adjudication of a record.
- 3) Material collected under this consent may include other relevant law enforcement records as well as court records normally accessible to the public.

### Identity Confirmation Requirements

A minimum of one primary and one secondary identification must be provided to the hiring manager for verification.

Primary ID	Secondary ID
<b>Issued by ICBC:</b> <ul style="list-style-type: none"><li>• B.C. driver's licence or learner's licence (must have your photo)</li><li>• B.C. Identification (BCID) card</li></ul> <b>Issued by provincial or territorial government:</b> <ul style="list-style-type: none"><li>• Canadian birth certificate</li></ul> <b>Issued by Government of Canada:</b> <ul style="list-style-type: none"><li>• Passport</li><li>• Canadian Citizenship Card</li><li>• Permanent Resident Card</li><li>• Canadian Record of Landing/Canadian Immigration Identification Record</li></ul>	<ul style="list-style-type: none"><li>• School ID card (student card)</li><li>• Bank card (only if applicant's name is on card)</li><li>• Credit card (only if applicant's name is on card)</li><li>• Foreign birth certificate (a baptismal certificate is not acceptable)</li><li>• Canadian or U.S. driver's licence</li><li>• Naturalization certificate</li><li>• Canadian Forces identification</li><li>• Police identification</li><li>• Foreign Affairs Canada or consular identification</li><li>• Vehicle registration (only if applicant's signature is shown)</li><li>• Picture employee ID card</li><li>• Firearms Acquisition Certificate</li><li>• Social Insurance Card (new style without signature strip not acceptable)</li><li>• B.C. CareCard</li><li>• Native Status Card</li><li>• Parole Certificate ID</li><li>• Correctional Service Conditional Release Card</li></ul>

### Records

A criminal records check will only occur as the last stage before an offer is made. If you are aware that records will be discovered, consider preparing the following information for the purposes of adjudicating the record and have it ready to submit when it is requested by the Personnel Security Screening Office of the Ministry of Justice.

- 1) A description of the records including, date and nature of occurrence and subsequent charges, convictions or administrative penalties.
- 2) A rationale as to why these records should not be considered relevant for this position.
- 3) A description of changes that have occurred in your life that makes these records of less relevance.
- 4) The names and contact information of additional personal references.



From: [Jardine, Kevin EAO:EX](#)  
To: [Neilson, Kirsten EAO:EX](#)  
Cc: [Loiacono, Sabrina EAO:EX](#)  
Subject: Re: Minister Briefing Tomorrow  
Date: Wednesday, July 26, 2017 9:09:56 AM

---

Thanks, Kirsten. Let's find another 2hr slot (or as much as we can) next week as well.

Please get in touch with the DMO also and make sure I'm invited to the Caribou briefing being set up for tomorrow as well, please.

Rgds,  
K.

250-361-6753

**\*\*Please note: This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.\*\***

On Jul 26, 2017, at 9:06 AM, Neilson, Kirsten EAO:EX <[Kirsten.Neilson@gov.bc.ca](mailto:Kirsten.Neilson@gov.bc.ca)> wrote:

Hi Kevin,

The MO has booked you in to brief the Minister from 2:30 pm to 4pm tomorrow. Do you think you will need additional time with him? There are also a few additional options for Friday and next week.

Thank you,

**Kirsten Neilson** | Executive Administrative Assistant

Associate Deputy Minister's Office

Environmental Assessment Office

Phone: 250-356-7479

Email: [kirsten.neilson@gov.bc.ca](mailto:kirsten.neilson@gov.bc.ca)

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From: [Jardine, Kevin EAO:EX](#)  
To: [Neilson, Kirsten EAO:EX](#)  
Cc: [Loiacono, Sabrina EAO:EX](#)  
Subject: Re: Executive Agenda July 26  
Date: Wednesday, July 26, 2017 8:30:57 AM

---

Thx, Kirsten.

Rgds,  
K.

250-361-6753

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On Jul 26, 2017, at 8:29 AM, Neilson, Kirsten EAO:EX <[Kirsten.Neilson@gov.bc.ca](mailto:Kirsten.Neilson@gov.bc.ca)> wrote:

Hi Kevin,  
These materials are now on your SharePoint.  
Kirsten

---

**From:** Gooderham, Coleen E ENV:EX  
**Sent:** Wednesday, July 26, 2017 8:19 AM  
**To:** Bailey, Scott EAO:EX; Boyd, Wes CSNR:EX; Crebo, David GCPE:EX; Jardine, Kevin EAO:EX; Laaksonen-Craig, Susanna ENV:EX; Lewis, Kaaren ENV:EX; McGuire, Jennifer ENV:EX; Plecas, Bobbi ENV:EX; Smith, Curtis ENV:EX; Standen, Jim ENV:EX; Cameron, Tara D ENV:EX; Christie, Karen L EAO:EX  
**Cc:** Gooderham, Coleen E ENV:EX; Andrews, Sarah ENV:EX; Dakin, Ashley EAO:EX; Hansen, Erin ENV:EX; Higgins, Catherina M CSNR:EX; Ireland, Shannon L ENV:EX; Llewellyn-Thomas, Marnie ENV:EX; Loiacono, Sabrina EAO:EX; Neilson, Kirsten EAO:EX  
**Subject:** Executive Agenda July 26

Good morning

Please find attached Executive agenda for today's meeting, scheduled 3-4:00.

Thank you

**Coleen Gooderham**, a/Senior Executive Assistant

Mark Zacharias, Deputy Minister of Environment

Fax: 250-387-6003/ Phone: 778-698-4908

Please consider the environment before printing this email.

From: [Jardine, Kevin EAO:EX](#)  
To: [Neilson, Kirsten EAO:EX](#)  
Cc: [Loiacono, Sabrina EAO:EX](#)  
Subject: Fwd: Telecom  
Date: Wednesday, July 26, 2017 6:04:08 AM

---

s.22

So you likely won't see me until closer to 10, when I meet with Autumn.

Rgds,  
K.

250-361-6753

\*\*Please note: This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.\*\*

Begin forwarded message:

**From:** Don Fast s.22  
**Date:** July 25, 2017 at 7:36:15 PM PDT  
**To:** "Jardine, Kevin EAO:EX" <[Kevin.Jardine@gov.bc.ca](mailto:Kevin.Jardine@gov.bc.ca)>  
**Subject:** Re: Telecom

Perfect. I will call tomorrow.

Don

On Jul 25, 2017, at 6:15 PM, Jardine, Kevin EAO:EX  
<[Kevin.Jardine@gov.bc.ca](mailto:Kevin.Jardine@gov.bc.ca)> wrote:

Certainly, Don. I should be available anytime between 9 & 10 tomorrow AM, if that works for you.

Rgds,

K.

250-361-6753

**\*\*Please note: This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.\*\***

On Jul 25, 2017, at 4:34 PM, Don Fast  
s.22 wrote:

Hi Kevin. Do you have time for a short telecom?

Don

From: [Jardine, Kevin EAO:EX](#)  
To: [Neilson, Kirsten EAO:EX](#)  
Subject: Re: FNEMC and EAO's Joint Recommendations for Enhancements to the Environmental Assessment Process  
Date: Tuesday, July 25, 2017 10:57:11 AM

---

Thx, Kirsten. Let's do Aug 9th while we have everyone.

Rgds,  
K.

250-361-6753

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On Jul 25, 2017, at 10:25 AM, Neilson, Kirsten EAO:EX <[Kirsten.Neilson@gov.bc.ca](mailto:Kirsten.Neilson@gov.bc.ca)> wrote:

Hi Kevin,

The responses to the meeting invite have come back and everyone is on board for August 9<sup>th</sup>. There are some other options later in the month if you would like for me to push it back.

K

---

**From:** Jardine, Kevin EAO:EX

**Sent:** Tuesday, July 25, 2017 9:02 AM

**To:** Neilson, Kirsten EAO:EX

**Subject:** RE: FNEMC and EAO's Joint Recommendations for Enhancements to the Environmental Assessment Process

OK. Thx, Kirsten. If not then, how about later in August?

---

**From:** Neilson, Kirsten EAO:EX

**Sent:** Tuesday, July 25, 2017 9:01 AM

**To:** Jardine, Kevin EAO:EX

**Subject:** RE: FNEMC and EAO's Joint Recommendations for Enhancements to the Environmental Assessment Process

Kevin,

August 9<sup>th</sup> at 11 am appears to be open for all. I have sent out the meeting invite for that time.

Kirsten

---

**From:** Jardine, Kevin EAO:EX

**Sent:** Tuesday, July 25, 2017 8:56 AM

**To:** Nikolejsin, Dave MNGD:EX; Zacharias, Mark ENV:EX; Caul, Doug D ABR:EX

**Cc:** Neilson, Kirsten EAO:EX

**Subject:** FW: FNEMC and EAO's Joint Recommendations for Enhancements to the Environmental Assessment Process

FYI...This is subsequent to a call MGH and I had with Dave Porter and wraps up much of EAO's work with FNEMC over the last 18 months or more.

I don't anticipate the requested meeting being practically possible until early-mid

September (perhaps the All Chiefs). So I'll arrange a meeting for us to discuss the work sometime over the next few weeks.

Don't hesitate to contact me should you have any questions or wish to chat earlier.

Rgds,

K.

---

**From:** Neilson, Kirsten EAO:EX **On Behalf Of** Jardine, Kevin EAO:EX

**Sent:** Tuesday, July 25, 2017 8:51 AM

**To:** 'maureen.chapman@acfcc.bc.ca'; XT:Hance, Ray Union of BC Indian Chiefs EAO:IN;

'info@fns.bc.ca'; Minister, ABR ABR:EX; Minister, ENV ENV:EX; Minister, MEM MEM:EX

**Cc:** 'dave.porter@fnemc.ca'; Nikolejsin, Dave MNGD:EX; Caul, Doug D ABR:EX; Zacharias, Mark ENV:EX; Waters, Cory EAO:EX; Haines, Mark R EAO:EX; Jardine, Kevin EAO:EX

**Subject:** FNEMC and EAO's Joint Recommendations for Enhancements to the Environmental Assessment Process

Good Morning,

Please find attached correspondence from Associate Deputy Minister Kevin Jardine regarding the FNEMC and EAO's Joint Recommendations for Enhancements to the Environmental Assessment Process.

Best Regards,

**Kirsten Neilson** | Executive Administrative Assistant

Associate Deputy Minister's Office

Environmental Assessment Office

Phone: 250-356-7479

Email: [kirsten.neilson@gov.bc.ca](mailto:kirsten.neilson@gov.bc.ca)

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**From:** [Jardine, Kevin EAO:EX](#)  
**To:** ["Lascelle, Gabrielle \[CEAA/ACEE\]"](#)  
**Cc:** [Neilson, Kirsten EAO:EX](#)  
**Subject:** RE: Call - Ron Hallman / Kevin Jardine  
**Date:** Tuesday, July 25, 2017 8:35:00 AM

---

Thanks, Gabrielle. I'll ask here that Kirsten please work with you to find a suitable time.

Best rgds,

K.

*Kevin Jardine*

*Associate Deputy Minister  
Environmental Assessment Office  
Ministry of Environment  
Government of British Columbia  
TEL: 250-356-7478  
MOB & TXT: 250-361-6753*



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---

**From:** Lascelle, Gabrielle [CEAA/ACEE] [<mailto:Gabrielle.lascelle@ceaa-acee.gc.ca>]

**Sent:** Tuesday, July 25, 2017 8:33 AM

**To:** Jardine, Kevin EAO:EX

**Subject:** Call - Ron Hallman / Kevin Jardine

Hi,

Ron Hallman would like to discuss your thoughts on the discussion paper and next steps moving forward in a call next week.

Please let me know your availabilities so that we can set-up a 30mins call.

Thank you,  
Gabrielle Lascelle

Administrative Officer / President Office  
Canadian Environmental Assessment Agency / Government of Canada  
[gabrielle.lascelle@ceaa-acee.gc.ca](mailto:gabrielle.lascelle@ceaa-acee.gc.ca) / Tel: 613-957-0039

Agente administrative / Bureau du Président  
Agence canadienne d'évaluation environnementale / Gouvernement du Canada  
[gabrielle.lascelle@ceaa-acee.gc.ca](mailto:gabrielle.lascelle@ceaa-acee.gc.ca) / Tél. : 613-957-0039

From: [Jardine, Kevin EAO:EX](#)  
To: [Neilson, Kirsten EAO:EX](#)  
Subject: Fwd: Official Complaint re: BCEAO EA of Aurora LNG  
Date: Monday, July 24, 2017 1:47:02 PM  
Attachments: BCEAO\_complaint.docx  
ATT00001.htm

---

Any success in setting this up, Kirsten?

Rgds,  
K.

250-361-6753

**\*\*Please note:** This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.\*\*

Begin forwarded message:

**From:** "Jardine, Kevin EAO:EX" <[Kevin.Jardine@gov.bc.ca](mailto:Kevin.Jardine@gov.bc.ca)>  
**Date:** July 19, 2017 at 8:06:22 PM PDT  
**To:** "Braun, Nathan EAO:EX" <[Nathan.Braun@gov.bc.ca](mailto:Nathan.Braun@gov.bc.ca)>  
**Cc:** "Bailey, Scott EAO:EX" <[Scott.Bailey@gov.bc.ca](mailto:Scott.Bailey@gov.bc.ca)>, "Christie, Karen L EAO:EX" <[Karen.L.Christie@gov.bc.ca](mailto:Karen.L.Christie@gov.bc.ca)>, "Neilson, Kirsten EAO:EX" <[Kirsten.Neilson@gov.bc.ca](mailto:Kirsten.Neilson@gov.bc.ca)>  
**Subject:** Fwd: Official Complaint re: BCEAO EA of Aurora LNG

FYI...Please review, Nathan, and have the team draft a response for my consideration.

In light of your earlier email, I'll ask here that Kirsten please schedule a briefing; most likely early next week.

Rgds,  
K.

250-361-6753

**\*\*Please note:** This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.\*\*

Begin forwarded message:

**From**<sup>s.22</sup>  
**Date:** July 19, 2017 at 7:49:33 PM PDT



To: "Kevin.Jardine@gov.bc.ca" <Kevin.Jardine@gov.bc.ca>,  
"Rice.MLA, Jennifer" <jennifer.rice.mla@leg.bc.ca>,  
"nathan.cullen.a1@parl.gc.ca" <nathan.cullen.a1@parl.gc.ca>,  
"Catherine.McKenna@parl.gc.ca"  
<Catherine.McKenna@parl.gc.ca>, "john.horgan.mla@leg.bc.ca"  
<john.horgan.mla@leg.bc.ca>, "andrew.weaver.mla@leg.bc.ca"  
<andrew.weaver.mla@leg.bc.ca>, "elizabeth.may@parl.gc.ca"  
<elizabeth.may@parl.gc.ca>, "george.heyman.mla@leg.bc.ca"  
<george.heyman.mla@leg.bc.ca>, "adrian.dix.mla@leg.bc.ca"  
<adrian.dix.mla@leg.bc.ca>, wendy brooks  
<s.22

<  
**Subject: Official Complaint re: BCEAO EA of Aurora LNG**

s.22

July 19<sup>th</sup>, 2017

Kevin Jardine, ADM, Environmental Assessment Office, Victoria, BC

sent by e-mail to [Kevin.Jardine@gov.bc.ca](mailto:Kevin.Jardine@gov.bc.ca)

Dear Mr. Jardine:

This is an official complaint about the way the EAO is failing the public in the assessment of the Aurora LNG plant proposal on Digby Island. I contend that EAO is not meeting its commitment to the public outlined in the Substitution Agreement.

#### THE SUBSTITUTION AGREEMENT

Under Requirements for a Substituted Environmental Assessment Section 4b)ii one reads BC has committed to “**give the public an opportunity to participate in the environmental assessment process** and provide access to records in relation to the assessment, to enable the meaningful participation of **the public**”.

As a long-term resident of Dodge Cove, with concerns over the human health impacts that the Aurora LNG project would bring to Dodge Cove and Prince Rupert due to proximity, I would say that I have studied more information, accessed the BCEAO website, and read the posted documents much more than the average individual.

Even as well-informed as I have attempted to be, there have been

and are still many deterring factors that I have noticed during this EA review. The website has been extremely difficult to navigate and to access information from, even not working many times. Information on the website has often not been able to be shared with anyone else, denying a pathway for the public to share the documents and review them easily.

The public has not been kept informed of timeline changes, was poorly notified of the suspension of the review, and of the lifting of the suspension. Also, it is unacceptable that the affected communities and other interested public parties are denied timeline extensions to review the information being put forward and are kept on strict dates (in which there is no possible way all the relevant material could be reviewed) yet CNOOC-Nexen can have extensions whenever they wish to.

The commenting public is ignored. As someone who has put forth comments, I have been dismayed at the lack of response from CNOOC-Nexen. It has taken much time to research both the project and the possible human health impacts, and then to have insipid responses from the proponent such as:

“Aurora LNG appreciates and acknowledges your concerns. Aurora LNG is undergoing a thorough, independent environmental assessment process, led by the BC Environmental Assessment Office (EAO) and involving both provincial and federal regulators, to examine all potentially adverse effects of the project and determine ways to avoid or lessen potential effects.”

How can a response such as this even be accepted by the BCEAO as a resolution to a valid concern? This response has been used widely by CNOOC-Nexen, and it shows clearly the lack of respect that both the EA review process and CNOOC-Nexen have for the commenting public.

And, finally the “Working Group” review process was secret and being hidden from the public, until June 13. The Working Group Round 1 comments and responses posted with other additional information were published online only AFTER a formal complaint was publicly made by Josette Weir regarding the EA review and substitution process.

Now when I look to see if ROUND 2 is available yet for the public to see, it is NOT! Yet the Round 2 Working Group submissions were finalized by June 30. It seems to be a large time lag between most information and when it is posted on the BCEAO website. This time

lag is unacceptable. How is the public to stay informed if the release of information has lengthy delays? How is the public to know if CNOOC-Nexen responded on the date they were supposed to?

**As CNOOC-NEXEN has missed providing information at crucial dates at many different times, I am unclear as to why the EA review is still going forward.**

This runaround has been part of the entire process - and it is beyond frustrating that the information is not being made available in a timely manner, in an easily accessible manner, and it is ludicrous that these games are being played by the proponent, and allowed and accepted by the BCEAO.

A fair evaluation of the Aurora LNG project has not happened, and will not happen with the EA review being biased and skewed to helping CNOOC-Nexen “fly under the radar”. The public has been denied access to information and adequate response time as part of the Substitution Agreement.

Many of the areas highlighted by Josette Weir, and requests to enhance transparency, have not been met. I would like to see those requests met.

Why should members of the public have to monitor and ensure that the BCEAO is following up on the commitments made in the substitution process?

I would like to see the Round 2 Working Group comments posted online, and I would like to see CNOOC-Nexen’s responses to those comments (of which they were to reply by July 17).

I look forward to your reply to my letter and to the concerns I have set forth here.

The EA review for the CNOOC-Nexen Aurora LNG project should not be going forward.

Concerned Canadian Citizen and Resident of Dodge Cove

s.22

July 19<sup>th</sup>, 2017

Kevin Jardine, ADM, Environmental Assessment Office, Victoria, BC

sent by e-mail to Kevin.Jardine@gov.bc.ca

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I would like to see the Round 2 Working Group comments posted online, and I would like to see CNOOC-Nexen’s responses to those comments (of which they were to reply by July 17).

I look forward to your reply to my letter and to the concerns I have set forth here.

The EA review for the CNOOC-Nexen Aurora LNG project should not be going forward.

Concerned Canadian Citizen and Resident of Dodge Cove

s.22

From: Paul Blom  
To: [Neilson, Kirsten EAO:EX](#)  
Cc: [Yvonne Prince; Jardine, Kevin EAO:EX](#)  
Subject: FNEMC logo and e-signature for joint letter with BCEAO  
Date: Monday, July 24, 2017 11:16:17 AM  
Attachments: [letterhead template.docx](#)  
[letterhead template with signature.docx](#)

---

Hi Kirsten,

Kevin Jardine provided me with your email address to coordinate the joint signatures and logos for the Chiefs and Ministers titled, **Recommendations for Enhancements to the Environmental Assessment Process**.

Attached is Dave Porter's e-signature and the FNEMC logo to add along with Kevin's.

Please send me a copy once finalized.

Thank you,

Paul

----- Forwarded Message -----

**From:** Yvonne Prince  
**To:** "Blom, Paul"  
**Sent:** Monday, July 24, 2017 10:14 AM  
**Subject:** FNEMC >letter template and signature

As your request for the EA Letter.

Yvonne

Name  
Title  
Address  
City, Province  
Postal Code



Date

Dear XXX

Regards,

Dave Porter  
CEO  
First Nations Energy and Mining Council



Name  
Title  
Address  
City, Province  
Postal Code



Date

Dear XXX

Regards,

A handwritten signature in black ink, appearing to be "Dave Porter". The signature is stylized with a large, sweeping loop at the beginning and a horizontal line extending to the right.

Dave Porter  
CEO  
First Nations Energy and Mining Council

From: [Jardine, Kevin EAO:EX](#)  
To: [Neilson, Kirsten EAO:EX](#)  
Cc: [Loiacono, Sabrina EAO:EX](#)  
Subject: MGH Briefing  
Date: Monday, July 24, 2017 6:09:40 AM

---

Could you please get in touch with Colleen in Mark Zacharias' office first thing this morning, Kirsten, and get the details of tomorrow's briefing with MGH?

I've been in touch with both the Minister & Mark over the weekend and they would like me to join the briefing if at all possible.

Also, please hold 2:30 onwards in my calendar for an EAO specific briefing with MGH on Thursday afternoon. Details to follow, but again, MGH and I agreed to this over the weekend and Caelie is also in the loop (but doesn't yet have access to the Minister's calendar). Please follow up with the MO to lock this in, if we can.

Thx,  
K.  
250-361-6753

From: [Jardine, Kevin EAO:EX](#)  
To: [Frampton, Caelie PREM:EX](#)  
Cc: [Neilson, Kirsten EAO:EX](#); [Zacharias, Mark ENV:EX](#)  
Subject: EAO Briefing  
Date: Saturday, July 22, 2017 6:49:11 AM

---

Good morning, Caelie. MGH and I were in touch yesterday regarding an EAO briefing next week. He suggested that I contact you to set up some time next week?

I'm in Vancouver for a proponent meeting in the afternoon on Monday from 2-3, if either before or after works. I will of course make myself available any other time that's convenient. Perhaps before or after the briefing set up with Mark/Bobbi on Tues??

Thx and have a great weekend.

Rgds,

K.

250-361-6753

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From: [Jardine, Kevin EAO:EX](#)  
To: [Neilson, Kirsten EAO:EX](#)  
Cc: [Loiacono, Sabrina EAO:EX](#)  
Subject: Re: SMT Agenda - Tuesday July 25th  
Date: Friday, July 21, 2017 5:00:13 PM

---

Nothing at the moment, Kirsten. We'll just have to play it by ear.

---

**From:** Neilson, Kirsten EAO:EX  
**Sent:** Friday, July 21, 2017 3:53 PM  
**To:** Jardine, Kevin EAO:EX  
**Cc:** Loiacono, Sabrina EAO:EX  
**Subject:** SMT Agenda - Tuesday July 25th

Hi Kevin,

Currently we only have one agenda item for next week's SMT, which is the PECSF campaign.

Do you have other items you would like to add?

Thank you,

**Kirsten Neilson** | Executive Administrative Assistant

Associate Deputy Minister's Office

Environmental Assessment Office

Phone: 250-356-7479

Email: [kirsten.neilson@gov.bc.ca](mailto:kirsten.neilson@gov.bc.ca)



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**From:** [Jardine, Kevin EAO:EX](#)  
**To:** [Neilson, Kirsten EAO:EX](#)  
**Subject:** Re: NR Board Agenda  
**Date:** Friday, July 21, 2017 3:03:48 PM

---

Thx, Kirsten.

---

**From:** Neilson, Kirsten EAO:EX  
**Sent:** Friday, July 21, 2017 2:56 PM  
**To:** Jardine, Kevin EAO:EX  
**Subject:** RE: NR Board Agenda

Hi Kevin,

I have informed Tim's office. The materials are now on your SharePoint.

Kirsten

---

**From:** Jardine, Kevin EAO:EX  
**Sent:** Friday, July 21, 2017 2:51 PM  
**To:** Neilson, Kirsten EAO:EX  
**Subject:** Re: NR Board Agenda

Thx, Kirsten. Please let them know that the EAO doesn't have any representatives available Monday. In the meantime, please send me the meeting materials.

K.

---

**From:** Neilson, Kirsten EAO:EX  
**Sent:** Friday, July 21, 2017 11:36 AM  
**To:** Jardine, Kevin EAO:EX  
**Subject:** NR Board Agenda

Hi Kevin,

Here is the NR Board agenda for Monday. Would you like for Paul to attend?

**Date:** July24, 2017

**Time:** 2:00 pm -3:45 pm

**Location:** 4th floor Boardroom, 780 Blanshard St./ Call in <sup>s.15</sup>

---

#### Agenda, Minutes and Updates

- |    |                               |             |      |
|----|-------------------------------|-------------|------|
| 1. | Approve: Agenda and Minutes*  | Tim Sheldan | 2:00 |
| 2. | ELUC Check-In/ House Keeping* | Tim Sheldan | 2:05 |

#### Discussion and Decision

- |    |  |           |      |
|----|--|-----------|------|
| 3. | Transition Discussion <i>in camera</i> *** | All       | 2:10 |
| 4. | Agenda Strategic Meeting Aug 7**           | All       | 2:55 |
| 5. | NRS ADMs Update***                         | K. Kriese | 3:10 |
| 6. | Dugouts update *                           | K. Kriese | 3:30 |

\*Material attached \*\*Walk-In \*\*\*Verbal

Thank you,

**Kirsten Neilson** | Executive Administrative Assistant

Associate Deputy Minister's Office  
Environmental Assessment Office  
Phone: 250-356-7479  
Email: [kirsten.neilson@gov.bc.ca](mailto:kirsten.neilson@gov.bc.ca)



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**From:** Jardine, Kevin EAO:EX  
**To:** Braun, Nathan EAO:EX  
**Cc:** Neilson, Kirsten EAO:EX; Christie, Karen L EAO:EX  
**Subject:** Re: Ajax draft referral material  
**Date:** Friday, July 21, 2017 2:40:15 PM

Sounds great, thx, Nathan.

---

**From:** Braun, Nathan EAO:EX  
**Sent:** Friday, July 21, 2017 2:39 PM  
**To:** Jardine, Kevin EAO:EX  
**Cc:** Neilson, Kirsten EAO:EX; Christie, Karen L EAO:EX  
**Subject:** RE: Ajax draft referral material

Thanks Kevin. I would like to bring a couple of the key PAOs with me to the meeting.  
If there are any key issues you'd like us to think about in advance, feel free to let me know.  
Nathan

---

**From:** Jardine, Kevin EAO:EX  
**Sent:** Friday, July 21, 2017 2:31 PM  
**To:** Braun, Nathan EAO:EX  
**Cc:** Neilson, Kirsten EAO:EX; Christie, Karen L EAO:EX  
**Subject:** Re: Ajax draft referral material

I'm largely through the bulk of the materials, Nathan. I have to say, you and team have really done some excellent work. Nonetheless, I have several comments and questions which I think are best canvassed in person.

Can I ask that you please connect with Kirsten and arrange for a meeting next week?

Have a great weekend in the meantime,  
K.

---

**From:** Jardine, Kevin EAO:EX  
**Sent:** Friday, July 21, 2017 6:05 AM  
**To:** Braun, Nathan EAO:EX  
**Cc:** Neilson, Kirsten EAO:EX; Christie, Karen L EAO:EX  
**Subject:** Re: Ajax draft referral material  
Thx very much, Nathan. I look forward to reviewing.

Rgds,  
K.

250-361-6753

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On Jul 20, 2017, at 10:36 PM, Braun, Nathan EAO:EX <[Nathan.Braun@gov.bc.ca](mailto:Nathan.Braun@gov.bc.ca)> wrote:

Quick update: the executive summary and conclusions of the joint assessment report are now within the report, so please ignore the two separate documents.  
Nathan

---

**From:** Braun, Nathan EAO:EX  
**Sent:** Thursday, July 20, 2017 10:08 PM  
**To:** Jardine, Kevin EAO:EX  
**Cc:** Neilson, Kirsten EAO:EX; Christie, Karen L EAO:EX  
**Subject:** Ajax draft referral material

Hello Kevin,

Here is a set of draft referral material for Ajax. Apologies for the delays. If it would be at all helpful, I'd be happy to set up some time to brief you on the findings, approach, next steps, etc. However, I know you've also had several briefings and there have been ongoing updates from Scott (and at SMT check-ins).

A couple of quick timeline reminders:

- Joint assessment report – technically this is with me, Lisa W and Heather S for last snr reviews right now. (Scott reviewed a previous draft.) A clean version is scheduled to go to you and Ron on the 25<sup>th</sup>. It needs to be completely finalized and sent to the federal Minister of ECCC on July 31. (Note that the executive summary and conclusions are separate documents.)
- Summary assessment report – Scott reviewed an earlier draft. We would like to provide this draft to KAM and Aboriginal groups (and a few others) late next week for a one week review. It has not yet had interagency reviews, but we would like to start those early next week (ADMs are teed up).
- Table of conditions – Scott has reviewed an earlier draft. We are refining between now and early next week, meeting with KAM late next week, and will get final draft wrapped up after that. I believe most interagency issues are resolved.
- CPD – Scott reviewed an earlier draft. This has had less interest from groups. KAM is still producing a couple of revised maps, particularly for aspects of the mine site and the Jacko Lake area.

If possible, it would be ideal if you could review the documents on our SharePoint site, that way others can continue to work in them too. You have access to the site. They are here:

- Joint assessment report – <https://spc-eao.gov.bc.ca/projects/362/EAQAgency/joint%20EAQ-Agency%20drafting/INTERNAL%20MASTER%20REPORT/WORKING%20MASTER%20JOINT%20REPORT%20June%202022%20for%20French%20-%20Use%20this%20version.docx>
  - Exec summary – <https://spc-eao.gov.bc.ca/projects/362/EAQAgency/joint%20EAQ-Agency%20drafting/INTERNAL%20MASTER%20REPORT/2017.07.13%20Ajax%20Draft%20Executive%20Summary%202017.06.28.docx>
  - Conclusions – <https://spc-eao.gov.bc.ca/projects/362/EAQAgency/joint%20EAQ-Agency%20drafting/INTERNAL%20MASTER%20REPORT/2017.07.13%20DRAFT%20Joint%20Conclusions%20of%20the%20Agency%20and%20EAQ.docx>
- Summary assessment report – [https://spc-eao.gov.bc.ca/projects/362/EAQAgency/EAQ%20Documents/2017.07.10%20Ajax\\_Summary%20Assessment%20Report\\_DRAFT.docx](https://spc-eao.gov.bc.ca/projects/362/EAQAgency/EAQ%20Documents/2017.07.10%20Ajax_Summary%20Assessment%20Report_DRAFT.docx)
- Table of conditions – [https://spc-eao.gov.bc.ca/projects/362/EAQAgency/EAQ%20DRAFT%20conditions%20-%20working%20version%20-%20do%20not%20delete%20or%20share/EAQ\\_DRAFT%20AJAX%20TOC\\_July%2020.docx](https://spc-eao.gov.bc.ca/projects/362/EAQAgency/EAQ%20DRAFT%20conditions%20-%20working%20version%20-%20do%20not%20delete%20or%20share/EAQ_DRAFT%20AJAX%20TOC_July%2020.docx)
- CPD – <https://spc-eao.gov.bc.ca/projects/362/EAQAgency/Forms/AllItems.aspx?RootFolder=%2Fprojects%2F362%2F%20EAQAgency%20DRAFT%20conditions%20-%20working%20version%20-%20do%20not%20delete%20or%20share%2FDRAFT%20CPD>

Nathan Braun  
Executive Project Director  
Environmental Assessment Office  
Office: (250) 356-1124 | Cell: (250) 882-2050  
Email: [nathan.braun@gov.bc.ca](mailto:nathan.braun@gov.bc.ca)

**From:** [Jardine, Kevin EAO:EX](#)  
**To:** [Neilson, Kirsten EAO:EX](#)  
**Subject:** Re: Info\_BN\_Glencore\_Meeting\_Karens cmnts pg 3 4.docx  
**Date:** Friday, July 21, 2017 2:31:33 PM

---

Thanks, Kirsten.

---

**From:** Neilson, Kirsten EAO:EX  
**Sent:** Friday, July 21, 2017 2:27 PM  
**To:** Jardine, Kevin EAO:EX  
**Subject:** FW: Info\_BN\_Glencore\_Meeting\_Karens cmnts pg 3 4.docx

Kevin,

Please find attached the BN for the Glencore Meeting.

K

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**From:** Cotten, Michael EAO:EX  
**Sent:** Friday, July 21, 2017 2:27 PM  
**To:** Grace, David H EAO:EX; Conder, Geoffrey EAO:EX  
**Cc:** Christie, Karen L EAO:EX; Neilson, Kirsten EAO:EX  
**Subject:** RE: Info\_BN\_Glencore\_Meeting\_Karens cmnts pg 3 4.docx  
Completed and attached!

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**From:** Grace, David H EAO:EX  
**Sent:** Friday, July 21, 2017 2:02 PM  
**To:** Cotten, Michael EAO:EX; Conder, Geoffrey EAO:EX  
**Cc:** Christie, Karen L EAO:EX; Neilson, Kirsten EAO:EX  
**Subject:** Info\_BN\_Glencore\_Meeting\_Karens cmnts pg 3 4.docx  
**Importance:** High

Hi there,

Karen has provided comments on the note. Please package and send to Kirsten.

Much appreciated.

David



From: [Jardine, Kevin EAO:EX](#)  
To: [Neilson, Kirsten EAO:EX](#)  
Cc: [Grace, David H EAO:EX](#)  
Subject: Re: 101321 IBN Glencore Active Water Treatment Submission  
Date: Friday, July 21, 2017 1:31:54 PM

---

Thx, Kirsten.

Just call me at the number below directly, David.

Rgds,

K.

250-361-6753

**\*\*Please note:** This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.\*\*

On Jul 21, 2017, at 1:30 PM, Neilson, Kirsten EAO:EX <[Kirsten.Neilson@gov.bc.ca](mailto:Kirsten.Neilson@gov.bc.ca)> wrote:

I have set this up for 2:30 this afternoon.

K

---

**From:** Jardine, Kevin EAO:EX

**Sent:** Friday, July 21, 2017 12:08 PM

**To:** Grace, David H EAO:EX

**Cc:** Neilson, Kirsten EAO:EX

**Subject:** Re: 101321 IBN Glencore Active Water Treatment Submission

Thanks, David. I can chat anytime between about 1:30 & 4. Just let me know what works for you.

Rgds,

K.

250-361-6753

**\*\*Please note:** This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.\*\*

On Jul 21, 2017, at 11:36 AM, Grace, David H EAO:EX <[David.Grace@gov.bc.ca](mailto:David.Grace@gov.bc.ca)> wrote:

Hi Kevin,

I see from the below email chain that EMPR shared their note with you. I assisted in the drafting of that note. You will be receiving a similar EAO

note with some additional caribou update info and EA status.  
It may be beneficial to have a chat if you have a spare moment please  
feel free to call me.

David

**David Grace**

Project Assessment Manager  
BC Environmental Assessment Office  
Tel: 250-387-1417  
Cell: 250-818-7485  
[David.Grace@gov.bc.ca](mailto:David.Grace@gov.bc.ca)

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**From:** Jardine, Kevin EAO:EX

**Sent:** Friday, July 21, 2017 9:42 AM

**To:** Neilson, Kirsten EAO:EX

**Cc:** Grace, David H EAO:EX; Christie, Karen L EAO:EX

**Subject:** Re: 101321 IBN Glencore Active Water Treatment Submission

Thanks, Kirsten. Please put up to my SharePoint site for Monday's meeting.

I am still anticipating something from David updating any progress on Caribou and setting out the likely path forward and associated timing (in addition to any other outstanding information or issues). Please upload this also to my SharePoint once you've received it, Kirsten.

K.

---

**From:** Neilson, Kirsten EAO:EX

**Sent:** Friday, July 21, 2017 9:15 AM

**To:** Jardine, Kevin EAO:EX

**Subject:** FW: 101321 IBN Glencore Active Water Treatment Submission

Hi Kevin,

Attached is the BN for the Glencore meeting on Monday.

Kirsten

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**From:** Hunt, Melanie MEM:EX

**Sent:** Friday, July 21, 2017 9:03 AM

**To:** Neilson, Kirsten EAO:EX

**Subject:** 101321 IBN Glencore Active Water Treatment Submission

Good Morning Kirsten,

The attached Information Briefing Note is for the Glencore meeting on Monday. Could you please get it to Kevin for review? It has been approved by Peter Robb and I just want to make sure that Kevin is okay with it too.

Thank you,

**Melanie Hunt**

Executive Assistant to

Peter Robb, Assistant Deputy Minister

Mines and Mineral Resources Division

Ministry of Energy, Mines and Petroleum Resources

Phone: (250)952-0470

From: Paul Blom  
To: [Jardine, Kevin EAO:EX](#)  
Cc: [Neilson, Kirsten EAO:EX](#); [Haines, Mark R EAO:EX](#); [Dave Porter](#)  
Subject: Re: Joint letter to FNLC and Ministers  
Date: Friday, July 21, 2017 12:31:46 PM

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Thanks Kevin. You too.

Sent from my iPhone

> On Jul 21, 2017, at 12:15 PM, Jardine, Kevin EAO:EX <[Kevin.Jardine@gov.bc.ca](mailto:Kevin.Jardine@gov.bc.ca)> wrote:  
>  
> 9 would work great, thx, Paul. I'll ask here that Kirsten please schedule a conference call at that time with everyone on this email.  
>  
> Have a good weekend in the meantime.  
>  
>  
> Rgds,  
> K.  
> 250-361-6753  
> \*\*Please note: This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.\*\*

>  
>  
> On Jul 21, 2017, at 12:08 PM, Paul Blom <[s.22](mailto:s.22)> wrote:

> Hi Kevin,  
>  
> Dave suggests 9 am or after 3:30 pm.  
>  
> Paul

> \_\_\_\_\_  
> From: "Jardine, Kevin EAO:EX" <[Kevin.Jardine@gov.bc.ca](mailto:Kevin.Jardine@gov.bc.ca)<<mailto:Kevin.Jardine@gov.bc.ca>>>  
> To: Paul Blom <[s.22](mailto:s.22)>  
> Cc: "Neilson, Kirsten EAO:EX" <[Kirsten.Neilson@gov.bc.ca](mailto:Kirsten.Neilson@gov.bc.ca)<<mailto:Kirsten.Neilson@gov.bc.ca>>>  
> Sent: Friday, July 21, 2017 12:06 PM  
> Subject: Re: Joint letter to FNLC and Ministers

>  
> Thx, Paul. Morning would work best on my end.  
>  
> Rgds,  
> K.  
> 250-361-6753  
> \*\*Please note: This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.\*\*

>  
>  
> On Jul 21, 2017, at 11:37 AM, Paul Blom <[s.22](mailto:s.22)>  
> s.22

>  
> Hi Keviin,  
>

> Let me check with Dave about a time for Monday.

>

> Paul

>

>

>

> From: "Jardine, Kevin EAO:EX" <Kevin.Jardine@gov.bc.ca<mailto:Kevin.Jardine@gov.bc.ca>>>  
<mailto:Kevin.Jardine@gov.bc.ca>>>

> To: Paul Blom · s.22

> Cc: Dave Porter <dave.porter@fnemc.ca<mailto:dave.porter@fnemc.ca>>>> <mailto:dave.porter@fnemc.ca>>>>;

Yvonne Prince <yvonne.prince@fnemc.ca<mailto:yvonne.prince@fnemc.ca>>>> <mailto:yvonne.prince@fnemc.ca>>>>;

"Waters, Cory EAO:EX"

<Cory.Waters@gov.bc.ca<mailto:Cory.Waters@gov.bc.ca>>>> <mailto:Cory.Waters@gov.bc.ca>>>>; "Haines, Mark R

EAO:EX" <Mark.Haines@gov.bc.ca<mailto:Mark.Haines@gov.bc.ca>>>> <mailto:Mark.Haines@gov.bc.ca>>>>; Tony

Fogarassy · s.22

Neilson, Kirsten

EAO:EX" <Kirsten.Neilson@gov.bc.ca<mailto:Kirsten.Neilson@gov.bc.ca>>>> <mailto:Kirsten.Neilson@gov.bc.ca>>>>

> Sent: Friday, July 21, 2017 10:41 AM

> Subject: Re: Joint letter to FNLC and Ministers

>

> Thx, Paul. Could we arrange a quick call on Monday to discuss this briefly?

>

> Ministers have been very busy this week in Cabinet and Caucus meetings. As a consequence, and with very few exceptions, I and my deputy colleagues have had only the briefest opportunities to meet our ministers.

>

> As it happens, I anticipate having a bit more time with Minister Heyman over the weekend. I intend to discuss this with him at that time and ensure he both has the broader context and is in agreement with our suggested approach. We can then close the loop on Monday.

>

> Sound OK? If so, I'll ask my Assistant, Kirsten, to set up the call.

>

>

>

> Rgds,

> K.

> 250-361-6753

> \*\*Please note: This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.\*\*

>

>

> On Jul 21, 2017, at 10:28 AM, Paul Blom · s.22

<mailto:s.22

> wrote:

>

>

> Hello Kevin and Dave,

>

> Now that a BC Cabinet is in place I have updated the joint FNEMC/BCEAO letter that we discussed a few months ago. I changed the date and took out the reference to the All Chiefs meeting in the last paragraph. Everything else remains the same.

>

> If there is agreement to send this out I suggest that we try and do it before the end of Monday. s.22

s.22

>

> Kevin, I have asked Yvonne to add our logo and get Dave to sign this letter today. If agreeable please add your logo and signature. If you want a quick call today let me know and I can set it up.

>

> Thank you,

≥

≥ Paul

≥ s.22

≥

≥ <Ltr FNEMC EAO Jun 14, 2017 V2.0.doc>

≥

≥

≥

**From:** Paul Blom  
**To:** [Haines, Mark R EAO:EX](#)  
**Cc:** ["Yvonne Prince"; Dave Porter \(dave.porter@fnemc.ca\); Jardine, Kevin EAO:EX; Neilson, Kirsten EAO:EX; Loiacono, Sabrina EAO:EX; Waters, Cory EAO:EX](#)  
**Subject:** Re: FNEMC MARR dialogue new contract or contract amendment  
**Date:** Friday, July 21, 2017 10:35:52 AM  
**Attachments:** [BCEAO add'l Apr 1-June 15, 2017.xls](#)  
[TP18NRO001 - FNEMC - \\$30k.pdf](#)

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Hello Mark,

As per Cory's request here is the <sup>s.17</sup> of EA work. Can you let us know when we can receive these funds as they have already been spent?

Thank you,

Paul

---

**From:** "Waters, Cory EAO:EX"  
**To:** 'Paul Blom'  
**Cc:** 'Yvonne Prince' ; "Dave Porter (dave.porter@fnemc.ca)" ; "Haines, Mark R EAO:EX" ; "Jardine, Kevin EAO:EX" ; "Neilson, Kirsten EAO:EX" ; "Loiacono, Sabrina EAO:EX"  
**Sent:** Friday, July 14, 2017 1:42 PM  
**Subject:** RE: FNEMC MARR dialogue new contract or contract amendment

Greetings Paul, hope all is well.

I received the attached and approved funding agreement today from MARR, for your consideration and for signing by Dave. If agreeable, please print, and have Dave sign the attached, and return a scanned copy which we will forward to MARR for their signature. I will be on vacation for the next two weeks starting Monday, returning July 31. During that time, please work with Mark Haines or directly with Kevin's office to execute the transition agreement.

Sincerely,

Cory Waters

Executive Director, First Nations Relations

Environmental Assessment Office

p: 250-387-0236 c: 250-812-4751



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**From:** Paul Blom [mailto:<sup>s.22</sup>]  
**Sent:** Friday, July 7, 2017 9:32 AM  
**To:** Waters, Cory EAO:EX  
**Subject:** FNEMC MARR dialogue new contract or contract amendment

Hi Cory,

I am checking to see if you have an update on the status of the new contract or contract amendment for the additional work that we have completed since April 1 of this year. We received an additional invoice from Ratcliffe (Aaron Bruce) for \$2347 this week and the total is now \$33 000. I know that we agreed to \$30 000 but if the

new contract is not yet drafted maybe you could consider this additional cost.  
Thank you,  
Paul Blom



Natural Resource Sector

**GOVERNMENT TRANSFER –  
SHARED COST ARRANGEMENT**

**Agreement #:** TP18NRO001

**Project Title:** Transition from Mount Polley Mining Dialogue Funding 2016-17

THIS AGREEMENT dated for reference the 14th day of July, 2017.

**BETWEEN**

HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA, represented by the Minister of ABORIGINAL RELATIONS AND RECONCILIATION

(the "Province")

**AND**

First Nations Energy & Mining Society

(the "Recipient")

The parties to this Agreement (the "Parties") agree as follows:

**SECTION 1 - DEFINITIONS**

1. Where used in this Agreement

- (a) "Business Day" means a day, other than a Saturday or Sunday, on which Provincial government offices are open for normal business in British Columbia;
- (b) "Financial Contribution" means the total aggregate value stipulated in Schedule B;
- (c) "Material" means all findings, data, reports, documents, records and material, (both printed and electronic, including but not limited to, hard disk or diskettes), whether complete or otherwise, that have been produced, received, compiled or acquired by, or provided by or on behalf of the Province to, the Recipient as a direct result of this Agreement, but does not include:
  - i. Client case files or Personal Information as defined in the Freedom of Information and Protection of Privacy Act; or



- ii. Property owned by the Recipient.
- (d) "Project" means the project described in Schedule A;
- (e) "Refund" means any refund or remission of federal or provincial tax or duty available with respect to any items that the Province has paid for or agreed to pay for under this Agreement.
- (f) "Services" means the services described in Schedule A;
- (g) "Term" means the duration of the Agreement stipulated in Schedule A.

## **SECTION 2 - APPOINTMENT**

The Recipient must carry out and complete the Project described in Schedule A and may use the Province's funding only for the purpose (specified in Schedule A) of defraying Eligible Costs incurred by the Recipient in carrying out and completing the Project.

## **SECTION 3 – PAYMENT OF FINANCIAL CONTRIBUTION**

Subject to the provisions of this Agreement, the Province will pay the Recipient in the amount, and at the times set out in Schedule B.

The Province has no obligation to make the Financial Contribution unless the Recipient has complied with the criteria set out in Schedule A.

Notwithstanding any other provision of this Agreement the payment of the Financial Contribution by the Province to the Recipient pursuant to this Agreement is subject to:

- (a) there being sufficient monies available in an appropriation, as defined in the *Financial Administration Act* ("FAA"), to enable the Province, in any fiscal year when any payment of money by the Province to the Recipient falls due pursuant to this Agreement, to make that payment; and
- (b) Treasury Board, as defined in the FAA, not having controlled or limited, pursuant to the FAA, expenditure under any appropriation referred to in subparagraph (a) of this paragraph.

The Recipient must:

- (a) apply for, and use reasonable efforts to obtain, any available Refund, credit, rebate or remission of federal, provincial or other tax or duty imposed on the Recipient as a result of this Agreement that the Province has paid or reimbursed to the Recipient or agreed to pay or reimburse to the Recipient under this Agreement; and
- (b) immediately on receiving, or being credited with, any amount applied for under paragraph (a), remit that amount to the Province, or deduct that amount from the next request for payment under this Agreement.

The previous paragraph continues in force indefinitely, even after this Agreement expires or is terminated.

The Recipient is responsible for any Provincial Sales Tax (PST) and Goods and Services Tax (GST) and any other charges for which the Province has not expressly agreed to accept responsibility under the terms of this Agreement.

The Recipient must declare any amounts owing to the government under legislation or an agreement. Amounts due to the Recipient under this Agreement may be set-off against amounts owing to the government.

## **SECTION 4 - REPRESENTATIONS AND WARRANTIES**

The Recipient represents and warrants to the Province, with the intent that the Province rely on it in entering into this Agreement, that

- (a) all information, statements, documents and reports furnished or submitted by the Recipient to the Province in connection with this Agreement are true and correct;
- (b) the Recipient has no knowledge of any fact that materially adversely affects, or so far as it can foresee, might materially adversely affect, the Recipient's properties, assets, condition (financial or otherwise), business or operations or its ability to fulfill its obligations under this Agreement; and
- (c) the Recipient is not in breach of, or in default under, any law of Canada or of the Province of British Columbia applicable to or binding on it.

All statements contained in any certificate, application, proposal or other document delivered by or on behalf of the Recipient to the Province under this Agreement or in connection with any of the transactions contemplated by it are deemed to be representations and warranties by the Recipient under this Agreement.

All representations, warranties, covenants and agreements made in this Agreement and all certificates, applications or other documents delivered by or on behalf of the Recipient are material, have been relied on by the Province, and continue in effect during the continuation of this Agreement.

## **SECTION 5 - INDEPENDENT RELATIONSHIP**

No partnership, joint venture, agency or other legal entity will be created by or will be deemed to be created by this Agreement or by any actions of the Parties pursuant to this Agreement.

The Recipient will be an independent and neither the Recipient nor its servants, agents or employees will be the servant, employee, or agent of the Province.

The Recipient will not, in any manner whatsoever, commit or purport to commit the Province to the payment of money to any person, firm, or corporation.

The Province may, from time to time, give instructions to the Recipient in relation to the carrying out of the Services, and the Recipient will comply with those instructions but will not be subject to the control of the Province regarding the manner in which those instructions are carried out except as specified in this Agreement.

## SECTION 6 – RECIPIENT’S OBLIGATIONS

The Recipient will:

- (a) carry out the Services in accordance with the terms of this Agreement during the Term stated in Schedule A;
- (b) comply with the payment requirements set out in Schedule B, including all requirements concerning the use, application and expenditure of the payments provided under this Agreement;
- (c) comply with all applicable laws;
- (d) hire and retain only qualified staff;
- (e) without limiting the provisions of subparagraph (c) of this Section carry out criminal record checks as required by the Criminal Records Review Act, in accordance with Schedule C;
- (f) unless agreed otherwise, supply, at its own cost, all labour, materials and approvals necessary to carry out the Services;
- (g) unless agreed otherwise, retain ownership to all assets acquired or intangible property created in the process of carrying out this Agreement;
- (h) co-operate with the Province in making public announcements regarding the Services and the details of this Agreement that the Province requests; and
- (i) acknowledge the financial contribution made by the Province to the Recipient for the Services in any Materials, by printing on each of the Materials the following statement:

*"We gratefully acknowledge the financial support of the Province of British Columbia through the Ministry of Aboriginal Relations and Reconciliation."*

## SECTION 7 - RECORDS

The Recipient will:

- (a) establish and maintain accounting and administrative records in form and content satisfactory of the Province, to be used as the basis for the calculation of amounts owing;
- (b) establish and maintain books of account, invoices, receipts and vouchers for all expenses incurred in form and content satisfactory to the Province;
- (c) permit the Province, for monitoring and audit purposes, at all reasonable times, upon reasonable notice, to enter any premises used by the Recipient to deliver the Services or keep any documents or records pertaining to the Services, in order for the Province to inspect, audit, examine, review and copy any findings, data, specifications, drawings, working papers, reports, surveys, spread sheets, evaluations, documents, databases and material, (both printed and electronic, including, but not limited to, hard disk or

USBs'), whether complete or not, that are produced, received or otherwise acquired by the Recipient as a result of this Agreement.

- (d) if applicable, obtain the consent of clients to allow provincial employees or designates access to client case files for the purposes of service monitoring and evaluation and research purposes, as outlined in Schedule E.

The Parties agree that the Province does not have control, for the purpose of the *Freedom of Information and Protection of Privacy Act*, of the records held by the Recipient.

## **SECTION 8 - NON EXPENDED FINANCIAL CONTRIBUTION**

At the sole option of the Province, any portion of the Financial Contribution provided to the Recipient under this Agreement and not expended at the end of the Term shall be:

- (a) returned by the Recipient to the Minister of Finance; or
- (b) retained by the Recipient as supplemental funding provided for under an amendment to this Agreement; or
- (c) deducted by the Province from any future funding requests submitted by the Recipient and approved by the Province.

## **SECTION 9 - CONFLICT OF INTEREST**

The Recipient will not, during the Term, perform a service for or provide advice to any person, or entity where the performance of such service or the provision of the advice may, in the reasonable opinion of the Province, give rise to a conflict of interest between the obligations of the Recipient to the Province under this Agreement and the obligations of the Recipient to such other person or entity.

## **SECTION 10 - CONFIDENTIALITY**

The Recipient will treat as confidential all information and material supplied to or obtained by the Recipient, or any third party, as a result of this Agreement and will not, without the prior written consent of the Province, except as required by applicable law, permit its disclosure except to the extent that such disclosure is necessary to enable the Recipient to fulfill its obligations under this Agreement.

## **SECTION 11 - DEFAULT**

Any of the following events will constitute an Event of Default,:

- (a) the Recipient fails to comply with any provision of this Agreement;
- (b) any representation or warranty made by the Recipient in accepting this Agreement is untrue or incorrect;
- (c) any information, statement, certificate, report or other document furnished or submitted by or on behalf of the Recipient pursuant to or as a result of this Agreement is untrue or incorrect;

- (d) the Recipient ceases, in the opinion of the Province, to operate;
- (e) a change occurs with respect to any one or more, including all, of the properties, assets, condition (financial or otherwise), business or operations of the Recipient which, in the opinion of the Province, materially adversely affects the ability of the Recipient to fulfill its obligations under this Agreement;
- (f) an order is made or a resolution is passed or a petition is filed for the liquidation or winding up of the Recipient;
- (g) the Recipient becomes insolvent or commits an act of bankruptcy or makes an assignment for the benefit of its creditors or otherwise acknowledges its insolvency;
- (h) a bankruptcy petition is filed or presented against, or a proposal under *the Bankruptcy and Insolvency Act* (Canada) is made by, the Recipient;
- (i) a receiver or receiver-manager of any property of the Recipient is appointed; or
- (j) the Recipient permits any sum which is not disputed to be due by it to remain unpaid after legal proceedings have been commenced to enforce payment thereof.

## **SECTION 12 – RESULTS OF AN EVENT OF DEFAULT**

Upon the occurrence of any Event of Default and at any time thereafter that the Province may, despite any other provision of this Agreement, at its option, elect to do any one or more of the following:

- (a) terminate this Agreement, in which case the payment of the amount required under the last paragraph of Section 12 of this Agreement will discharge the Province of all liability to the Recipient under this Agreement;
- (b) require the Event of Default be remedied within a time period specified by the Province;
- (c) suspend any installment of the Financial Contribution or any amount that is due to the Recipient while the Event of Default continues;
- (d) waive the Event of Default;
- (e) require repayment of any portion of the Financial Contribution not spent in accordance with this Agreement;
- (f) pursue any other remedy available at law or in equity.

The Province may also, at its option, either:

- (a) terminate this Agreement on 30 days written notice, without cause; or
- (b) terminate this Agreement immediately if the Province determines that the Recipient's failure to comply places the health or safety of any person at immediate risk;

and in either case, the payment of the amount required under the last paragraph of Section 12 of this Agreement will discharge the Province of all liability to the Recipient under this Agreement.

Where this Agreement is terminated before 100% completion of the Project, the Province will pay to the Recipient that portion of the Financial Contribution which is equal to the portion of the Project completed to the satisfaction of the Province prior to termination.

## **SECTION 13 – DISPUTE RESOLUTION**

Dispute resolution process:

In the event of any dispute between the Parties arising out of or in connection with this Agreement, the following dispute resolution process will apply unless the Parties otherwise agree in writing:

- (a) the Parties must initially attempt to resolve the dispute through collaborative negotiation;
- (b) if the dispute is not resolved through collaborative negotiation within 15 Business Days of the dispute arising, the Parties must then attempt to resolve the dispute through mediation under the rules of the British Columbia Mediator Roster Society; and
- (c) if the dispute is not resolved through mediation within 30 Business Days of the commencement of mediation, the dispute must be referred to and finally resolved by arbitration under the *Commercial Arbitration Act*.

Location of arbitration or mediation:

Unless the Parties otherwise agree in writing, an arbitration or mediation under the aforementioned dispute resolution process will be held in Victoria, British Columbia.

Unless the Parties otherwise agree in writing or, in the case of an arbitration, the arbitrator otherwise orders, the Parties must share equally the costs of a mediation or arbitration under the aforementioned dispute resolution process other than those costs relating to the production of expert evidence or representation by counsel.

## **SECTION 14 – INSURANCE AND INDEMNITY**

Insurance

During the Term of this Agreement, the Recipient will provide, maintain and pay for insurance as specified in Schedule D, which may be amended from time to time at the sole discretion of the Province.

Without limiting the provisions of subparagraph (c) of Section 6, the Recipient will comply with the Workers' Compensation Legislation for the Province of British Columbia.

The Recipient must indemnify and save harmless the Province, its employees and agents, from and against any and all losses, claims, damages, actions, causes of action, cost and expenses that the Province may sustain, incur, suffer or be put to at any time either before or after the expiration or termination of this Agreement, where the same or any of them are based upon, arise out of or occur, directly or indirectly, by reason of any act or omission of the Recipient, or of any agent, employee, officer, director or sub-contractor of the Recipient pursuant to this Agreement, excepting always liability arising out of the independent negligent acts of the Province.

## **SECTION 15 – ASSIGNMENT AND SUB-CONTRACTING**

The Recipient will not, without the prior, written consent of the Province:

- (a) assign, either directly or indirectly, this Agreement or any right of the Recipient under this Agreement; or
- (b) sub-contract any obligation of the Recipient under this Agreement.

No sub-contract entered into by the Recipient will relieve the Recipient from any of its obligations, including Section 6, under this Agreement or impose upon the Province any obligation or liability arising from any such sub-contract.

This Agreement will be binding upon the Province and its assigns and the Recipient, the Recipient's successors and permitted assigns.

## **SECTION 16 - REPAYMENT OR REDUCTIONS**

An amount paid by the Province to the Recipient or which is treated as such pursuant to the terms of this Agreement, and to which the Recipient is not entitled according to the terms of this Agreement is repayable to the Province and until repaid constitutes a debt due to the Province.

## **SECTION 17 – OTHER FUNDING**

If the Recipient receives funding for or in respect of the Services from any person, firm, corporation or other government or governmental body, then the Recipient will immediately provide the Province with full and complete details thereof.

## **SECTION 18 - NOTICES**

Where in this Agreement any notice or other communication is required to be given by any of the Parties, it will be made in writing. It will be effectively given:

- (a) by delivery, to the address of the Party set out below, on the date of delivery;
- (b) by pre-paid registered mail, to the address of the Party set out below, on the fifth business day after mailing;
- (c) by facsimile, to the facsimile number of the Party mentioned in this Agreement, on the date the facsimile is sent; or

(d) by e-mail, to the e-mail address of the Party mentioned in this Agreement, on the date the e-mail is sent.

The contact details of the Parties are

**Province:**

Doug Scott, Assistant Deputy Minister  
Ministry of Aboriginal Relations and Reconciliation  
5th Floor, 2957 Jutland Road  
Victoria BC, V8T 5J9  
[Douglas.S.Scott@gov.bc.ca](mailto:Douglas.S.Scott@gov.bc.ca)  
Phone: 250 356-1942  
Fax: 250 387-6073

**Recipient:**

Dave Porter, Chief Executive Officer  
First Nations Energy & Mining Society  
1764-1959 Marine Drive  
Vancouver BC, V7P 3G1  
[Dave.Porter@fnemc.ca](mailto:Dave.Porter@fnemc.ca)  
Phone: 604-924-3844  
Fax: 604-924-3867

The address, phone number, facsimile number, or email set out above may be changed by notice in the manner set out in this provision.

## **SECTION 19 - NON-WAIVER**

No term or condition of this Agreement and no breach by the Recipient of any term or condition will be deemed to have been waived unless such waiver is in writing signed by the Province and the Recipient.

The written waiver by the Province of any breach by the Recipient of any term or condition of this Agreement will not be deemed to be a waiver of any other provision of any subsequent breach of the same or any other provision of this Agreement.

## **SECTION 20 – ENTIRE AGREEMENT**

The Schedules to this Agreement (including any appendices or other documents attached to, or incorporated by reference into, those Schedules) are part of this Agreement.

## **SECTION 21 - MISCELLANEOUS**

All of the provisions of this Agreement in favour of the Province and all of the rights and remedies of the Province, either at law or in equity, will survive any expiration or sooner termination of this Agreement.

Nothing in this Agreement operates as a consent, permit, approval or authorization by the Province thereof to or for anything related to the Project that by law, the Recipient is



required to obtain unless it is expressly stated herein to be such a consent, permit, approval or authorization.

## **SECTION 22 – EXECUTION AND DELIVERY OF AGREEMENT**

This Agreement may be entered into by a separate copy of this Agreement being executed by, or on behalf of, each Party and that executed copy being delivered to the other Party by a method provided for in Section 18 or any other method agreed to by the Parties.

The Parties have executed this Agreement as follows:

### **SIGNED AND DELIVERED on behalf of the Recipient**

---

Signature of Recipient's Signing Authority

---

**Date**

---

Dave Porter, Chief Executive Officer

### **SIGNED AND DELIVERED on behalf of the Province,**

---

Signature of Province's Signing Authority

---

**Date**

---

Doug Scott, Assistant Deputy Minister

## **SCHEDULE A – SERVICES**

### **The Project**

#### **TERM**

Notwithstanding the date of execution of this Agreement, the Term of this Agreement starts on April 1<sup>st</sup>, 2017 and ends on September 30<sup>th</sup>, 2017.

#### **PROJECT**

The Recipient will work jointly with the Province to advance further discussion on the Environmental Assessment Enhancement Recommendations and potential regulatory and legislative reform.

#### **PURPOSE & EXPECTED RESULTS**

The purpose of this Agreement is to engage First Nations, as represented by the First Nations Energy & Mining Society, also known as the First Nation's Energy and Mining Council or FNEMC (the "Recipient"), in co-leading a collaborative approach with First Nations, the Province and industry in a dialogue about existing environmental assessment laws, regulations and policies in British Columbia. The Agreement builds upon work completed under the 2016/17 Shared Cost Arrangement between the British Columbia Ministry of Energy and Mines and the Recipient, that delivered a set of jointly developed Environmental Assessment Enhancement Recommendations for improved and effective engagement that benefits First Nations and the Province.

Specifically, this Agreement provides for the transition from the Mount Polley Letter of Understanding forums, to a joint Provincial – First Nations Leadership Council (FNLC) forum mandated to implement legislative and regulatory change related to environmental assessments. For example, a new forum could be the Joint Core Working Group (JCWG), established under the Commitment Document presented by British Columbia and the FNLC in 2015, to deliver actions, goals and outcomes identified jointly by the Province and the FNLC.

#### **OUTCOMES**

Through the delivery of the Services the Province wishes to realize the following outcomes and, without limiting the obligation of the Recipient to comply with other provisions of this Schedule A, the Recipient must use commercially reasonable efforts to achieve them:

- Engagement with First Nations on Environmental Assessments will be improved and more effective.

The Parties acknowledge that the Recipient does not warrant that these outcomes will be achieved.

## **DELIVERABLES**

The Recipient will develop, jointly with the Environmental Assessment Office (EAO), the following Environmental Assessment Enhancement Recommendation related documents:

1. A final formatted version of the Environmental Assessment Enhancement Recommendations final report for presentation to the JCWG
2. A power point presentation, jointly developed with the EAO
3. A letter of conveyance to respective leadership, jointly developed with the EAO
4. A Terms of Reference to guide the transition of the Environmental Assessment Enhancement Recommendations discussions, jointly developed with the EAO

The Recipient will attend and co-present the deliverables above to a joint Provincial – FNLC forum mandated to implement legislative and regulatory change related to environmental assessments.

## **REPORTING REQUIREMENTS:**

Financial Reporting:

*Certification / Attestation*

The written invoice required in Schedule B submitted by the Recipient must be certified by a senior officer of the Recipient's organization (such as a Chief Executive Officer or Chief Financial Officer) attesting to the correctness and completeness of the financial information provided.

Ongoing Communication

The Recipient must make all reasonable efforts to respond to ad-hoc requests by the Province for information on Project progress. The Recipient must also advise the Province immediately of any substantial events that could impact the Project timeline.

## SCHEDULE B - FINANCIAL CONTRIBUTION

### PAYMENTS

1. The Province will pay the Recipient up to the total aggregate of \$30,000 for the Term of this Agreement based on the payment schedule below. Payment is conditional upon satisfactory receipt of the documents required to ensure that the deliverables, as set out in Schedule A are met.
2. Payments will be made as follows:
  - (a) upon receipt and acceptance by the Province of the Project deliverables and an invoice of eligible costs, a payment not to exceed \$30,000. Eligible costs include the following:

Eligible Expense	Cost	Scope of Work / Associated Deliverables
<b><u>Administrative Costs</u></b> <ul style="list-style-type: none"> <li>Accounting</li> <li>Project Coordinator</li> </ul>	Administrative Staff Rate x Hours (not to exceed \$4,500)	
<b><u>Preparation of final documents for a joint Provincial – FNLC forum (e.g. JCWG)</u></b> <ul style="list-style-type: none"> <li>Joint meetings between BC EAO and the Recipient to discuss required materials and formatting</li> <li>Document finalization and material development and assembly</li> </ul> <b><u>Presentation at the a joint Provincial – FNLC forum (e.g. JCWG)</u></b> <ul style="list-style-type: none"> <li>Attendance, presentation of deliverables, and leading discussions</li> </ul>	Consultant Rate x Hours	<p>In conjunction with BC EAO, the Recipient will prepare final documents and presentation materials with the goal of advancing further discussion on the Environmental Assessment Enhancement Recommendations and potential regulatory and legislative reform to a joint Provincial – FNLC forum (e.g. at a Joint Core Working Group meeting).</p> <p>The Recipient will attend, and jointly present the final recommendations and supporting deliverables described in Schedule A at a joint Provincial – FNLC forum (e.g. the Joint Core Working Group) meeting and participate in discussions on the transition of the Environmental Enhancement work at the meeting.</p>
<b><u>Travel</u></b> <ul style="list-style-type: none"> <li>Travel expenses, to remain within rates identified per Appendix I denoted at the</li> </ul>	(not to exceed \$6,000)	Specific travel expenses include: <ul style="list-style-type: none"> <li>Flights</li> <li>Accommodation</li> <li>Incidentals</li> </ul>

following government travel expense for contractors: <a href="http://gwww.fin.gov.bc.ca/gws/ca/mss/FSA/Branch/Forms/031_Appendix_1_Group_1_Rates_Travel_Expenses_for_Contractors.pdf">http://gwww.fin.gov.bc.ca/gws/ca/mss/FSA/Branch/Forms/031_Appendix_1_Group_1_Rates_Travel_Expenses_for_Contractors.pdf</a>		<ul style="list-style-type: none"> <li>○ Cab fare</li> <li>○ Mileage</li> <li>○ Vehicle rental</li> <li>○ Per diem</li> </ul>
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The Recipient must submit to the Province upon completion of the Project deliverables a written invoice showing

- (a) the name of the ministry;
  - (b) the Recipient's legal name and address, and Business Number (if registered);
  - (c) the date of the invoice and an invoice number for identification;
  - (d) the Agreement Number;
  - (e) the calculation eligible costs being claimed, with reasonable detail of the completed Project;
  - (f) the sales tax charged (if registered);
  - (g) the total amount charged; and
  - (h) any other billing information reasonably requested by the Province.
3. Any future contributions by the Province under this Project are conditional upon the Recipient having complied with the terms and conditions of this Agreement.

## SCHEDULE C - CRIMINAL RECORDS CHECKS

The purpose of the *B.C. Criminal Records Review Act* (the “Act”) is to help protect children from physical and sexual abuse. The legislation applies to all organizations that work with children and are operated, licensed or receive operating funds from the provincial government of British Columbia.

The Act makes a criminal record check mandatory for anyone who works with children. In the Act, “works with children” means:

*Working with children directly or having or potentially having unsupervised access to children in the ordinary course of employment or in the practice of an occupation.*

The Act defines “child” as an individual under 19 years of age.

In consideration of the above, the Recipient will;

1. comply with all requirements and regulations of the Act;
2. ensure all new and existing employees, volunteers, and sub-contractors comply with the Act including those who have previously completed a criminal records review check; and
3. maintain and make available to the Province, upon request, documentation showing that the criminal record check requirement, as set out in this Schedule, has been met.

## **Schedule D - Insurance**

1. The Recipient shall, without limiting its obligations or liabilities herein and at its own expense, provide and maintain the following insurances with insurers licensed in British Columbia and in forms and amounts acceptable to the Province.
  - (a) Automobile Liability on all vehicles owned, operated or licensed in the name of the Recipient, and if used for government business, in an amount not less than \$1,000,000.
  - (b) Comprehensive/Commercial General Liability in an amount not less than \$2,000,000 inclusive per occurrence, insuring against bodily injury, personal injury and property damage. The Province is to be an additional insured under this policy. Such insurance shall include, but not be limited to
    - Products and completed Operations Liability;
    - Owner's and Contractor's Protective Liability;
    - Blanket Written Contractor Liability;
    - Contingent Employer's Liability;
    - Personal Injury Liability;
    - Non-Owned Automobile Liability;
    - Cross Liability;
    - Employees as Additional Insured;
    - Broad Form Property Damage; and
    - If applicable, Tenant's Legal Liability in an amount adequate to cover a loss to premises of the Province occupied by the Recipient.
2. The foregoing insurance shall be primary and not require the sharing of any loss by any insurer of the Province.
3. The Recipient shall provide the Province with evidence of all required insurance prior to the commencement of the work or services. Such evidence shall be in the form of a completed Province of British Columbia Certificate of Insurance, duly signed by the Insurance Broker and the Insured. When requested by the Province, the Recipient shall provide certified copies of required policies.
4. All required insurance shall be endorsed to provide the Province with 30 days advance written notice of cancellation or material change.
5. The Recipient hereby waives all rights of recourse against the Province with regard to damage to the Recipient's property.
6. The Recipient will comply with the *Workers' Compensation Act* legislation for the Province of British Columbia.

## SCHEDULE E - PRIVACY PROTECTION

### Definitions

1. In this Schedule,
  - (a) “**Access**” means disclosure by the provision of access;
  - (b) “**Act**” means the *Freedom of Information and Protection of Privacy Act*;
  - (c) “**Contact Information**” means information to enable an individual at a place of business to be contacted and includes the name, position name or title, business telephone number, business address, business email or business fax number of the individual;
  - (d) “**Personal Information**” means recorded information about an identifiable individual, other than Contact Information, collected or created by the Recipient as a result of the Agreement or any previous agreement between the Province and the Recipient dealing with the same subject matter as the Agreement but excluding any such information that, if this Schedule did not apply to it, would not be under the “control of a public body” within the meaning of the Act; and
  - (e) “**Privacy Course**” means the Province’s online privacy and information sharing training course.

### Purpose

2. The purpose of this Schedule is to:
  - (a) enable the Province to comply with the Province’s statutory obligations under the Act with respect to Personal Information; and
  - (b) ensure that, as a service provider, the Recipient is aware of and complies with the Recipient’s statutory obligations under the Act with respect to Personal Information.

### Collection of Personal Information

3. Unless the Agreement otherwise specifies or the Province otherwise directs in writing, the Recipient may only collect or create Personal Information that is necessary for the performance of the Recipient’s obligations, or the exercise of the Recipient’s rights, under the Agreement.
4. Unless the Agreement otherwise specifies or the Province otherwise directs in writing, the Recipient must collect Personal Information directly from the individual the information is about.
5. Unless the Agreement otherwise specifies or the Province otherwise directs in writing, the Recipient must tell an individual from whom the Recipient collects Personal Information:
  - (a) the purpose for collecting it;
  - (b) the legal authority for collecting it; and



- (c) the title, business address and business telephone number of the person designated by the Province to answer questions about the Recipient's collection of Personal Information.

### **Privacy Training**

- 6. The Recipient must ensure that each person who will provide Services under the Agreement that involve the collection or creation of Personal Information that is or will be owned by the Province, will complete, at the Recipient's expense, the Privacy Course prior to that person providing those Services.
- 7. The requirement in 6 above will only apply to persons who have not previously completed the Privacy Course.

### **Accuracy of Personal Information**

- 8. The Recipient must make every reasonable effort to ensure the accuracy and completeness of any Personal Information to be used by the Recipient or the Province to make a decision that directly affects the individual the information is about.

### **Requests for Access to Personal Information**

- 9. If the Recipient receives a request for Access to Personal Information from a person other than the Province, the Recipient must promptly advise the person to make the request to the Province unless the Agreement expressly requires the Recipient to provide such Access and, if the Province has advised the Recipient of the name or title and Contact Information of an official of the Province to whom such requests are to be made, the Recipient must also promptly provide that official's name or title and Contact Information to the person making the request.

### **Correction of Personal Information**

- 10. Within 5 Business Days of receiving a written direction from the Province to correct or annotate any Personal Information, the Recipient must annotate or correct the information in accordance with the direction.
- 11. When issuing a written direction under Section 10, the Province must advise the Recipient of the date the correction request to which the direction relates was received by the Province in order that the Recipient may comply with Section 12.
- 12. Within 5 Business Days of correcting or annotating any Personal Information under Section 10, the Recipient must provide the corrected or annotated information to any party to whom, within one year prior to the date the correction request was made to the Province, the Recipient disclosed the information being corrected or annotated.
- 13. If the Recipient receives a request for correction of Personal Information from a person other than the Province, the Recipient must promptly advise the person to make the request to the Province and, if the Province has advised the Recipient of the name or title and Contact Information of an official of the Province to whom

such requests are to be made, the Recipient must also promptly provide that official's name or title and Contact Information to the person making the request.

### **Protection of Personal Information**

14. The Recipient must protect Personal Information by making reasonable security arrangements against such risks as unauthorized Access, collection, use, disclosure or disposal, including any expressly set out in the Agreement.

### **Storage and Access to Personal Information**

15. Unless the Province otherwise directs in writing, the Recipient must not store Personal Information outside Canada or permit Access to Personal Information from outside Canada.

### **Retention of Personal Information**

16. Unless the Agreement otherwise specifies, the Recipient must retain Personal Information until directed by the Province in writing to dispose of it or deliver it as specified in the direction.

### **Use of Personal Information**

17. Unless the Province otherwise directs in writing, the Recipient may only use Personal Information if that use is for the performance of the Recipient's obligations, or the exercise of the Recipient's rights, under the Agreement.

### **Disclosure of Personal Information**

18. Unless the Province otherwise directs in writing, the Recipient may only disclose Personal Information inside Canada to any person other than the Province if the disclosure is for the performance of the Recipient's obligations, or the exercise of the Recipient's rights, under the Agreement.
19. Unless the Agreement otherwise specifies or the Province otherwise directs in writing, the Recipient must not disclose Personal Information outside Canada.

### **Notice of foreign demands for disclosure**

20. In addition to any obligation the Recipient may have to provide the notification contemplated by section 30.2 of the Act, if in relation to Personal Information in the custody or under the control of the Recipient, the Recipient:
  - (a) receives a foreign demand for disclosure;
  - (b) receives a request to disclose, produce or provide Access that the Recipient knows or has reason to suspect is for the purpose of responding to a foreign demand for disclosure; or
  - (c) has reason to suspect that an unauthorized disclosure of Personal Information has occurred in response to a foreign demand for disclosure

the Recipient must immediately notify the Province and, in so doing, provide the information described in section 30.2(3) of the Act. In this section, the phrases

“foreign demand for disclosure” and “unauthorized disclosure of Personal Information” will bear the same meanings as in section 30.2 of the Act.

### **Notice of unauthorized disclosure**

21. In addition to any obligation the Recipient may have to provide the notification contemplated by section 30.5 of the Act, if the Recipient knows that there has been an unauthorized disclosure of Personal Information in the custody or under the control of the Recipient, the Recipient must immediately notify the Province. In this section, the phrase “unauthorized disclosure of Personal Information” will bear the same meaning as in section 30.5 of the Act.

### **Inspection of Personal Information**

22. In addition to any other rights of inspection the Province may have under the Agreement or under statute, the Province may, at any reasonable time and on reasonable notice to the Recipient, enter on the Recipient's premises to inspect any Personal Information in the possession of the Recipient or any of the Recipient's information management policies or practices relevant to the Recipient's management of Personal Information or the Recipient's compliance with this Schedule and the Recipient must permit, and provide reasonable assistance to, any such inspection.

### **Compliance with the Act and directions**

23. The Recipient must in relation to Personal Information comply with:
  - (a) the requirements of the Act applicable to the Recipient as a service provider, including any applicable order of the commissioner under the Act; and
  - (b) any direction given by the Province under this Schedule.
24. The Recipient acknowledges that it is familiar with the requirements of the Act governing Personal Information that are applicable to it as a service provider.

### **Notice of non-compliance**

25. If for any reason the Recipient does not comply, or anticipates that it will be unable to comply, with a provision in this Schedule in any respect, the Recipient must promptly notify the Province of the particulars of the non-compliance or anticipated non-compliance and what steps it proposes to take to address, or prevent recurrence of, the non-compliance or anticipated non-compliance.

### **Termination of Agreement**

26. In addition to any other rights of termination which the Province may have under the Agreement or otherwise at law, the Province may, subject to any provisions in the Agreement establishing mandatory cure periods for defaults by the Recipient, terminate the Agreement by giving written notice of such termination to the Recipient, upon any failure of the Recipient to comply with this Schedule in a material respect.

### **Interpretation**

27. In this Schedule, references to Sections by number are to Sections of this Schedule unless otherwise specified in this Schedule.
28. Any reference to the "Recipient" in this Schedule includes any subcontractor or agent retained by the Recipient to perform obligations under the Agreement and the Recipient must ensure that any such subcontractors and agents comply with this Schedule.
29. The obligations of the Recipient in this Schedule will survive the termination of the Agreement.
30. If a provision of the Agreement (including any direction given by the Province under this Schedule) conflicts with a requirement of the Act or an applicable order of the commissioner under the Act, the conflicting provision of the Agreement (or direction) will be inoperative to the extent of the conflict.
31. The Recipient must comply with the provisions of this Schedule despite any conflicting provision of this Agreement or, subject to 32 below, the law of any jurisdiction outside Canada.
32. Nothing in this Schedule requires the Recipient to contravene the law of any jurisdiction outside Canada unless such contravention is required to comply with the Act.

### **Obtaining Consent**

33. Where necessary, the Recipient will obtain the informed consent of all clients served under this Agreement to allow provincial employees or designates access to Personal Information in the Recipient's client case files and all records printed or electronic related to this Agreement for the purposes of monitoring, program evaluation and research purposes. The Recipient will include the following declaration on their client forms to ensure consent:

"The personal information provided will be accessible to the service provider (First Nations Energy & Mining Society) and service funder (the Province) for the purposes of service delivery, service monitoring, evaluation and research only. Any personal information supplied to either the service provider or service funder is considered confidential and will not be released to any third party without your written consent and will only be reported in aggregated data. Completion and submission of this application form implies consent to this access for such purposes."
34. Consent will be obtained at the time of application.

From: **First Nations Energy & Mining Council**  
 1764-1959 Marine Drive  
 North Vancouver, B. C. V7P 3G1

To: **Ministry of Aboriginal Relations and Reconciliation**  
 PO Box 9100  
 Victoria, B. C. V8W 9B1  
 Attn: Erika Driedger

**Period: April 1 - June 15, 2017**  
 Re: Mining Dialogue  
 Agreement # TP17NR0006 - additional

**Environmental Enhancement Process**

**Administrative**

May 31, 2017	Townsend, Barbara	932	4.42 hrs @ \$75/hr	331.44	
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**Professional Fees**

Mar 31, 2017	Ratcliff & Company	1701137	1.8 hrs @ 300/hr	540.00	
<i>recommendations paper</i>					
Apr 13, 2017	Dena Cho Consulting	Apr 1-13/17	16 hrs @ \$150/hr	2,400.00	
<i>recommendations paper</i>					
Apr 15, 2017	Northern Pacific Forestry Inc.	Apr 1-15/17	4 hrs @ \$150/hr	600.00	
<i>recommendations paper</i>					
Apr 30, 2017	Dunbar Law Corp	Apr 1-30/17	49.5 hrs @ \$150/hr	7,425.00	
<i>recommendations paper</i>					
May 10, 2017	Dena Cho Consulting	Apr 22-May 10/17	30 hrs @ \$150/hr	4,500.00	
<i>recommendations paper, meetings, presentation to FNLC</i>					
May 15, 2017	Northern Pacific Forestry Inc.	May 1-15/17	24 hrs @ \$150/hr	3,600.00	
<i>recommendations paper, meetings, presentation to FNLC</i>					
May 15, 2017	Dunbar Law Corp	May 1-15/17	18 hrs @ \$150/hr	2,700.00	
<i>recommendations paper</i>					
May 31, 2017	Northern Pacific Forestry Inc.	May 16-31/17	8 hrs @ \$150/hr	1,200.00	
<i>recommendations paper</i>					
Jun 15, 2017	Northern Pacific Forestry Inc.	June 1-15/17	22 hrs @ \$150/hr	3,300.00	
<i>recommendations paper, meetings, presentation to FNS</i>					
Jun 15, 2017	Dunbar Law Corp	June 1-15/17	6 hrs @ \$150/hr	900.00	
<i>recommendations paper</i>					
Jun 15, 2017	Dena Cho Consulting	May 27-June 15/17	5 hrs @ \$150/hr	<u>750.00</u>	28,246.44
<i>recommendations paper</i>					

**Travel Expenses**

May 03, 2017	Blom, Paul	May 3/17 travel	<i>net of \$30.71 gst</i>	614.00	
<i>Room rental/catering \$300.46</i>					
<i>Taxi's/mileage \$106.25</i>					
<i>Airfare Nanaimo-Vanc rtn \$238.00</i>					
May 06, 2017	Blom, Paul	May 4-6/17 travel	<i>net of \$50.24 gst</i>	1,139.56	<u>1,753.56</u>
<i>Meal per diems (2B,2L,1S,2I) \$148.65</i>					
<i>Accommodation 2 nights Fairmont, Vanc \$655.65</i>					
<i>Taxi's/mileage \$203.75</i>					
<i>Ferry fare \$72.75</i>					
<i>Airfare Nanaimo-Vanc \$109.00</i>					

**TOTAL AMOUNT THIS INVOICE Apr 1 - June 15, 2017**

**30,000.00**

From: [Jardine, Kevin EAO:EX](#)  
To: [Neilson, Kirsten EAO:EX](#)  
Subject: Re: EAO briefing  
Date: Friday, July 21, 2017 8:50:37 AM

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Thx, Kirsten. Yes, MGH texted me his number and indicated that he'll call me over their lunch break, just before 5 or over the weekend.

Rgds,  
K.

250-361-6753

**\*\*Please note:** This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.\*\*

On Jul 21, 2017, at 8:47 AM, Neilson, Kirsten EAO:EX <[Kirsten.Neilson@gov.bc.ca](mailto:Kirsten.Neilson@gov.bc.ca)> wrote:

Hi Kevin

Here is the latest from the MO

K

Begin forwarded message:

**From:** "Brosz, Corinne M ENV:EX" <[Corinne.Brosz@gov.bc.ca](mailto:Corinne.Brosz@gov.bc.ca)>  
**Date:** July 21, 2017 at 8:46:16 AM PDT  
**To:** "Neilson, Kirsten EAO:EX" <[Kirsten.Neilson@gov.bc.ca](mailto:Kirsten.Neilson@gov.bc.ca)>  
**Subject: RE: EAO briefing**

MGH is in meetings all day, so no briefing can be scheduled. However, it is my understanding that Kevin and MGH have swapped phone numbers and are in contact, likely to have a call late today or tomorrow. I will confirm.

Cheers,

Corinne Brosz  
Administrative Assistant to the Honourable George Heyman  
Minister of Environment and Climate Change Strategy

-----Original Message-----

From: Neilson, Kirsten EAO:EX

Sent: Friday, July 21, 2017 8:44 AM  
To: Brosz, Corinne M ENV:EX  
Subject: EAO briefing

Hi Corinne,

Any word on today's briefing?

Kirsten

Sent from my iPhone

From: [Jardine, Kevin EAO:EX](#)  
To: [Neilson, Kirsten EAO:EX](#)  
Subject: Re: Tomorrow's meeting  
Date: Friday, July 21, 2017 7:37:24 AM

---

I suspect that the briefing may be deferred as I believe MGH is in Vancouver today.

Please, however, please inquire as to whether we can't schedule a face to face meeting with the Minister next week.

Rgds,

K.

250-361-6753

\*\*Please note: This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.\*\*

> On Jul 21, 2017, at 5:58 AM, Jardine, Kevin EAO:EX <Kevin.Jardine@gov.bc.ca> wrote:

>

> Thx, Kirsten. I'll stand-by.

>

>

> Rgds,

> K.

> 250-361-6753

> \*\*Please note: This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.\*\*

>

>

>> On Jul 20, 2017, at 10:02 PM, Neilson, Kirsten EAO:EX <Kirsten.Neilson@gov.bc.ca> wrote:

>>

>> Hi Kevin

>>

>> No word from Corinne yet. I will text her first thing in the morning.

>>

>>

>> Kirsten

>> Sent from my iPhone



Page 76

Withheld pursuant to/removed as

s.14

**From:** [Jardine, Kevin EAO:EX](#)  
**To:** [Neilson, Kirsten EAO:EX](#)  
**Subject:** TMP  
**Date:** Thursday, July 20, 2017 7:53:56 AM

---

Can you please inquire, Kirsten, into whether this afternoon's TMP meeting is proceeding?

Rgds,

K.

250-361-6753

**\*\*Please note:** This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.\*\*

From: [Jardine, Kevin EAO:EX](#)  
To: [Braun, Nathan EAO:EX](#)  
Cc: [Neilson, Kirsten EAO:EX](#)  
Subject: Re: Ajax material update  
Date: Thursday, July 20, 2017 7:06:55 AM

---

Thx, Nathan.

Rgds,  
K.  
250-361-6753

**\*\*Please note: This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.\*\***

On Jul 20, 2017, at 7:03 AM, Braun, Nathan EAO:EX <[Nathan.Braun@gov.bc.ca](mailto:Nathan.Braun@gov.bc.ca)> wrote:

I'll get you the full package today.

s.13,s.16

Nathan

Sent from my iPhone

On Jul 20, 2017, at 05:41, Jardine, Kevin EAO:EX <[Kevin.Jardine@gov.bc.ca](mailto:Kevin.Jardine@gov.bc.ca)> wrote:

Thx, Nathan. I would like to see the materials as soon as possible. So I'm happy to have them all as drafts late today.

s.13,s.16

Rgds,  
K.  
250-361-6753

**\*\*Please note: This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.\*\***

On Jul 19, 2017, at 11:18 PM, Braun, Nathan EAO:EX

<[Nathan.Braun@gov.bc.ca](mailto:Nathan.Braun@gov.bc.ca)> wrote:

Hello Kevin,  
s.13,s.16

Nathan Braun  
Executive Project Director  
Environmental Assessment Office  
Office: (250) 356-1124 | Cell: (250) 882-2050  
Email: [nathan.braun@gov.bc.ca](mailto:nathan.braun@gov.bc.ca)

From: [Jardine, Kevin EAO:EX](#)  
To: [Braun, Nathan EAO:EX](#)  
Cc: [Bailey, Scott EAO:EX](#); [Dakin, Ashley EAO:EX](#); [Neilson, Kirsten EAO:EX](#)  
Subject: Re: Aurora: Lax-Met-EAO leadership mtg on Aug 1  
Date: Wednesday, July 19, 2017 5:54:09 PM

---

No concerns whatsoever; especially for the reasons you suggest, Nathan.

I look forward to hearing about the progress and next steps on Aurora that you foreshadow.

Rgds,

K.

250-361-6753

**\*\*Please note: This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.\*\***

On Jul 19, 2017, at 5:36 PM, Braun, Nathan EAO:EX <[Nathan.Braun@gov.bc.ca](mailto:Nathan.Braun@gov.bc.ca)> wrote:

Hello Kevin,

As you know, we had tentatively scheduled a Lax-Met-EAO leadership meeting for August 1. I believe Scott has updated you on the timelines and process for Aurora, given the outstanding issues on the project. We have communicated this to Lax and Met, and we (EAO, Lax and Met staff) are of the view that the leadership meeting should likely not occur at this time. Collaboration is going well at a staff level, and we would anticipate aiming to schedule the leadership meeting for around when we would be sending the draft referral package to the working group (possibly slightly before).

Any concerns with cancelling the August 1 meeting?

For your information, I will send you a separate email updating you on the anticipated next steps on Aurora, including the general issues on our radar that require resolution.

Nathan Braun

Executive Project Director

Environmental Assessment Office

Office: (250) 356-1124 | Cell: (250) 882-2050

Email: [nathan.braun@gov.bc.ca](mailto:nathan.braun@gov.bc.ca)

**From:** [Jardine, Kevin EAO:EX](#)  
**To:** [Neilson, Kirsten EAO:EX](#)  
**Subject:** RE: Consult - EAO re. TRA-2017-71261,  
**Date:** Wednesday, July 19, 2017 11:58:00 AM  
**Attachments:** image003.png

---

Thanks very much, Kirsten. Although I think I perceive the logic, I don't believe the noted section below constitutes a harm under s13 and should therefore not be redacted.

Otherwise approved for release.

Thx,  
K.

---

**From:** Neilson, Kirsten EAO:EX  
**Sent:** Wednesday, July 19, 2017 11:15 AM  
**To:** Jardine, Kevin EAO:EX  
**Subject:** FW: Consult - EAO re. TRA-2017-71261,  
Hi Kevin,

Please find the FOI Consultation attached.

Karen has noted one further redaction:

"There is a sentence on page "365 of 379" (below) that may be a HARM under s13 (policy advice). The sentence is:

***MOT. EAO should be willing to accept the 2015 report as the final compliance report as we have given them a means to audit conformance of the 216<sup>th</sup> IC project in lieu of relying on proponent's reporting (i.e., EAO can audit conformance to our 216<sup>th</sup> specific TOCA).***

Thank you,  
Kirsten

---

**From:** Simpson, Vickie L EAO:EX  
**Sent:** Wednesday, July 19, 2017 11:04 AM  
**To:** Neilson, Kirsten EAO:EX  
**Cc:** Stirling, Debbie EAO:EX; Dakin, Ashley EAO:EX  
**Subject:** FW: Consult - EAO re. TRA-2017-71261,  
Hi Kirsten,

Karen has reviewed the above FOI Consultation. The only addition to the redlined document is what she notes below. The attached updated redlined version attached For Kevin's review and approval please. Thanks Vickie

---

**From:** Christie, Karen L EAO:EX  
**Sent:** Wednesday, July 19, 2017 9:25 AM  
**To:** Simpson, Vickie L EAO:EX  
**Cc:** Stirling, Debbie EAO:EX  
**Subject:** RE: Consult - EAO re. TRA-2017-71261,  
Hi Vickie,

There is a sentence on page "365 of 379" (below) that may be a HARM under s13 (policy advice). The sentence is:

***MOT. EAO should be willing to accept the 2015 report as the final compliance report as we have given them a means to audit conformance of the 216<sup>th</sup> IC project in lieu of relying on proponent's reporting (i.e., EAO can audit conformance to our 216<sup>th</sup> specific TOCA).***

Karen

Karen Christie

Executive Project Director



1-836 Yates St., Victoria, B.C., V8W 1L8  
Phone: (250) 387-9675 | Fax : 250-356-6448  
[Karen.L.Christie@gov.bc.ca](mailto:Karen.L.Christie@gov.bc.ca) | [www.eao.gov.bc.ca](http://www.eao.gov.bc.ca)

---

**From:** Simpson, Vickie L EAO:EX  
**Sent:** July 18, 2017 6:59 AM  
**To:** Christie, Karen L EAO:EX  
**Cc:** Stirling, Debbie EAO:EX  
**Subject:** FW: Consult - EAO re. TRA-2017-71261,  
Hi Karen,

Can you please review this 4 page consult and advise if you have any recommendations for HARMS? There is a bit of a rush with this one so if you could get back to me as soon as possible today, it would be greatly

appreciated. FYI I would have sent to Monica as well but s.22  
Vickie

Thanks.

---

**From:** Harms, Kelly FIN:EX  
**Sent:** Monday, July 17, 2017 11:11 AM  
**To:** Simpson, Vickie L EAO:EX  
**Cc:** Stirling, Debbie EAO:EX  
**Subject:** FW: Consult - EAO re. TRA-2017-71261,  
Good morning Vickie,

Please find below a copy of the EAO consult I sent to Debbie last Friday at the end of day. Would it be possible to have a quick turn around on this 4 page consult for TRA-2017-71261? My LDD is this coming Friday, July 21, 2017. Sorry for the rush.  
Warm regards,  
Kelly

**Kelly Harms**

Senior FOI Analyst | Information Access Operations | Ministry of Finance  
Ph: 778-698-2327 | e: [kelly.harms@gov.bc.ca](mailto:kelly.harms@gov.bc.ca)  
m: PO Box 9569, STN PROV GOVT Victoria BC V8W 9K1



INFORMATION  
ACCESS OPERATIONS

---

**From:** Harms, Kelly FIN:EX  
**Sent:** Friday, July 14, 2017 4:42 PM  
**To:** Stirling, Debbie EAO:EX  
**Cc:** Colliness, Shari D FIN:EX  
**Subject:** Consult - EAO re. TRA-2017-71261,  
Hello Vickie,

I'm not sure if you are the FOI contact for EAO, but please find attached Pages 363-366 related to a request TRA-2017-71261. The LDD for this request is Next Friday July 21, 2017, so if I could get a response by the end of day Tuesday, July 18, 2017 that would be appreciated.

If you aren't the FOI contact, if you could forward this email that would be much appreciated.

Thanks so much,

Kelly

**Kelly Harms**

Senior FOI Analyst | Information Access Operations | Ministry of Finance  
Ph: 778-698-2327 | e: [kelly.harms@gov.bc.ca](mailto:kelly.harms@gov.bc.ca)  
m: PO Box 9569, STN PROV GOVT Victoria BC V8W 9K1



INFORMATION  
ACCESS OPERATIONS

#### **Ministry Program Harms Assessment:**

*Please indicate which applies:*

1. There are harms in portions of the records. See page 365 of 379 attached - S13

*MOT. EAO should be willing to accept the 2015 report as the final compliance report as we have given them a means to audit conformance of the 216<sup>th</sup> IC project in lieu of relying on proponent's reporting (i.e., EAO can audit conformance to our 216<sup>th</sup> - specific TOCA).*

Program Area Approval Authority:  
Karen Christie, Executive Project Director

---

#### **2. IAO's review of harms assessment and recommendations on release**

Comments/Recommendations:

*IAO will assess the program area's harms and recommend full release, withhold in its entirety or partial release.*

---

#### **3. Ministry Executive approval for release**

**Comments/Recommendations:**

*Please indicate which applies:*

- 1. Approved for release with no changes.*
- 2. Approved for release with the following changes... (insert changes).*
- 3. Not approved for release and why.*

**Ministry Executive (Delegated Signoff):**

*Name, Title*

---

Note that all general FOI request records that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the [Open Information and Open Data Policy](#). Consultations from outside provincial public bodies are not published on the Open Information website.

**Exercise of Discretion:**

The *Freedom of Information and Protection of Privacy Act* (FOIPPA) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

**Factors relevant to the exercise of discretion include:**

- the general purposes of the legislation: public bodies should make information available to the public; individuals should have access to personal information about themselves;
- the wording of the discretionary exception and the interests which the section attempts to balance;
- whether the individual's request could be satisfied by severing the record and by providing the applicant
- with as much information as is reasonably practicable;
- the historical practice of the public body with respect to the release of similar types of documents;
- the nature of the record and the extent to which the document is significant and/or sensitive to the public body;
- whether the disclosure of the information will increase public confidence in the operation of the public body;
- the age of the record;
- whether there is a sympathetic or compelling need to release materials;
- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.



**From:** [Jardine, Kevin EAO:EX](#)  
**To:** [Neilson, Kirsten EAO:EX](#)  
**Subject:** RE: Tuesday afternoon  
**Date:** Tuesday, July 18, 2017 3:08:00 PM

---

Thanks, Kirsten. Hope everything is OK.

---

**From:** Neilson, Kirsten EAO:EX  
**Sent:** Tuesday, July 18, 2017 2:57 PM  
**To:** Jardine, Kevin EAO:EX  
**Subject:** Tuesday afternoon  
Hi Kevin,  
s.22

Ashley is on standby for you as well.

Thank you,

**Kirsten Neilson** | Executive Administrative Assistant

Associate Deputy Minister's Office

Environmental Assessment Office

Phone: 250-356-7479

Email: [kirsten.neilson@gov.bc.ca](mailto:kirsten.neilson@gov.bc.ca)



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**From:** [Jardine, Kevin EAO:EX](#)  
**To:** [Bailey, Scott EAO:EX](#)  
**Cc:** [Neilson, Kirsten EAO:EX](#)  
**Subject:** RE: Aug 1 Lax/Met Leadership meeting  
**Date:** Tuesday, July 18, 2017 10:57:00 AM

---

OK...let's plan for the three of us, then. Can you have Ashley work with Kirsten on details?

---

**From:** Bailey, Scott EAO:EX  
**Sent:** Tuesday, July 18, 2017 10:57 AM  
**To:** Jardine, Kevin EAO:EX  
**Subject:** RE: Aug 1 Lax/Met Leadership meeting

I am actually back the night before, so would be able to attend. We can certainly bring Cory – though I am not sure it is especially needed. He had not indicated a particular preference to attend – I think largely because the relationship/process is going well (notwithstanding project issues).

---

**From:** Jardine, Kevin EAO:EX  
**Sent:** Tuesday, July 18, 2017 10:52 AM  
**To:** Bailey, Scott EAO:EX  
**Subject:** RE: Aug 1 Lax/Met Leadership meeting

Thanks, Scott. Yes, I'd like to attend.

Ricardo, Michelle and I attended the initial meeting. What are your thoughts around Cory joining us? s.22

---

**From:** Bailey, Scott EAO:EX  
**Sent:** Tuesday, July 18, 2017 10:41 AM  
**To:** Jardine, Kevin EAO:EX  
**Subject:** Aug 1 Lax/Met Leadership meeting

Kevin,

A meeting with Mayor, Chief and I suspect senior staff is scheduled as a project/collaboration check-in on the Collaboration Plan. It is Aug 1 in Prince Rupert. Agenda being developed, but it is a meeting based on the collaboration schedule signed off last year.

I suggest you, Nathan and I go. We could bring Lindsay who is leading the FN consultation staff, but I would like to see more on the agenda and who is participating from the two FNs before sending four of us up – should know in the next few days.

Nathan will keep you informed as the meeting shapes up while I am away. Right now looking for your thoughts on attendance since you are the key participant from EAO.

Thanks,

Scott

**Scott Bailey**

Assistant Deputy Minister  
BC Environmental Assessment Office  
Phone: 250/387.2307

Cell: 250/886.0853

Email: [scott.bailey@gov.bc.ca](mailto:scott.bailey@gov.bc.ca)

<http://www.eao.gov.bc.ca/>

**From:** Christie, Karen L EAO:EX  
**To:** Jardine, Kevin EAO:EX  
**Cc:** Morris, Tricia EAO:EX; Neilson, Kirsten EAO:EX  
**Subject:** RE: Harper Ck Call: Matco Capital  
**Date:** Monday, July 17, 2017 2:29:50 PM

---

Tricia and I are meeting at 11:30 to go over things.

I will work with Kirsten to find a time after that.

Karen

**Karen Christie**

Executive Project Director



1-836 Yates St., Victoria, B.C., V8W 1L8

Phone: (250) 387-9675 | Fax : 250-356-6448

[Karen.L.Christie@gov.bc.ca](mailto:Karen.L.Christie@gov.bc.ca) | [www.eao.gov.bc.ca](http://www.eao.gov.bc.ca)

---

**From:** Jardine, Kevin EAO:EX  
**Sent:** July 17, 2017 2:17 PM  
**To:** Christie, Karen L EAO:EX  
**Cc:** Morris, Tricia EAO:EX; Neilson, Kirsten EAO:EX  
**Subject:** RE: Harper Ck Call: Matco Capital

Excellent intel, thx, Karen. Perhaps we can arrange to touch base for 30min tomorrow sometime in preparation for Wednesday's call?

Thx,

K.

---

**From:** Christie, Karen L EAO:EX  
**Sent:** Monday, July 17, 2017 2:07 PM  
**To:** Jardine, Kevin EAO:EX  
**Cc:** Morris, Tricia EAO:EX  
**Subject:** Harper Ck Call: Matco Capital

Ryan Jennings, Ronald Mathison and Catherine Smith-Muir are from Matco Capital:

<http://www.matcogroup.ca/matco-capital/>

On Sedar (a voluntary filing program), [dmcgoey@matcocap.com](mailto:dmcgoey@matcocap.com) is now listed as Yellowhead Mining's email address.

---

## MATCO CAPITAL

**Ryan Jennings**, Managing Director

T: 403.294.6496

E: [rjennings@matcocap.com](mailto:rjennings@matcocap.com)

## COMPANIES / MATCO CAPITAL

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**Karen Christie**

Executive Project Director



1-836 Yates St., Victoria, B.C., V8W 1L8

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[Karen.L.Christie@gov.bc.ca](mailto:Karen.L.Christie@gov.bc.ca) | [www.eao.gov.bc.ca](http://www.eao.gov.bc.ca)

From: [DeLarge, Lorne MTIC:EX](#)  
To: [Jardine, Kevin EAO:EX](#)  
Cc: [Boyd, Wes CSNR:EX](#); [Neilson, Kirsten EAO:EX](#)  
Subject: Re: 836 Yates St.  
Date: Thursday, July 13, 2017 7:34:28 AM

---

Thanks Kevin. I will have a market scan with locations and cost estimates available by then.

Lorne DeLarge  
A/Assistant Deputy Minister  
Real Property Division  
(250) 508-8709

On Jul 12, 2017, at 12:52 PM, Jardine, Kevin EAO:EX <[Kevin.Jardine@gov.bc.ca](mailto:Kevin.Jardine@gov.bc.ca)> wrote:

Further to our conversation earlier this afternoon, Lorne, I appreciate your continued support as we explore options to mitigate or, ideally, avoid the extreme disruption associated with the construction activities now underway immediately adjacent to our building.

As we discussed, at least one option would see us relocate from this building on a more permanent basis. This would of course incur additional costs for which you are not funded.

By way of CC here, I'd like to engage Wes in our deliberations and will ask my assistant, Kirsten, to arrange a call or meeting as soon as possible to canvass this further.

With best rgds,

K.

**Kevin Jardine**

*Associate Deputy Minister  
Environmental Assessment Office  
Ministry of Environment  
Government of British Columbia  
TEL: 250-356-7478  
MOB & TXT: 250-361-6753*



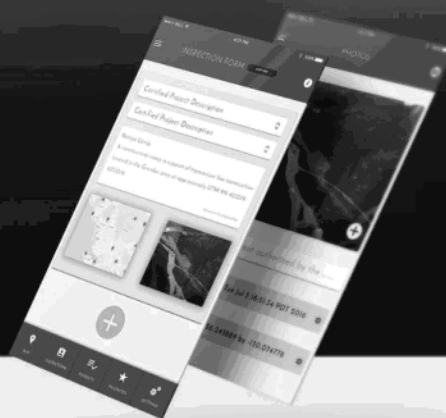
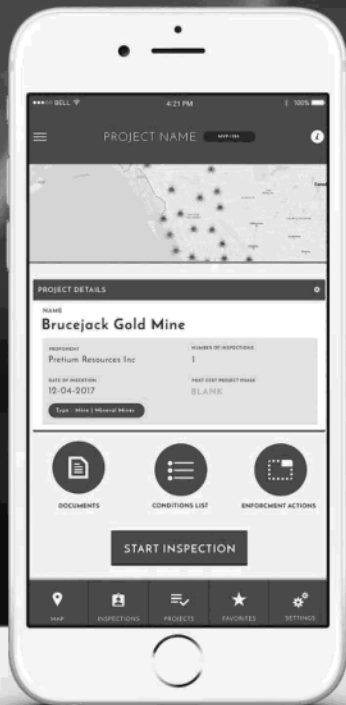
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**EAO**Environmental Assessment Office  
Project Information & Collaboration

# WELCOME TO EAO Inspections

This mobile application provides Compliance and Enforcement Officers of the British Columbia Environmental Assessment Office (BCEAO) with the ability to more effectively inspect projects approved and regulated by the BCEAO.



## AWESOME FEATURES



### OFFLINE MODE

The app allows users to complete and save work while offline, storing data locally on their mobile device



### GPS TAGGED & SYNCED

All observation elements are GPS tagged and automatically synchronize with the EPIC servers



### NEW INTERFACE

The brand new interface is compatible with the latest iOS version to make the UX of the app intuitive and user-friendly



### FILE ATTACHMENT

Images, audio files and videos can be attached as multiple observation elements to an inspection



### INFORMATIVE PHOTOS

The photos are GPS tagged and timestamped for accuracy and completeness of an inspection report



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**FreshWorks Studio**

250-891-4127

@ sam@freshworks.io

www.freshworks.io

DOWNLOAD FREE EAO APP

From Apple App Store

<https://itunes.apple.com/ca/app/eao/id1232353372?mt=8>Chris,  
Sam

On Jul 18, 2017, at 11:49 AM, Justin, Kevin EAO-EX <Justin.Jordan@gov.bc.ca> wrote:  
Thanks very much, Sam. Can I ask that you perhaps consider editing the description as follows:

"This mobile application provides Compliance and Enforcement Officers of the British Columbia Environmental Assessment Office (BCEAO) with the ability to more effectively inspect projects approved and regulated by the BCEAO"

**From:** Samarth Mod [mailto:sam@freshworks.io]

**Sent:** Tuesday, July 18, 2017 10:14 AM

**To:** Jardine, Kevin EAO:EX

**Cc:** Carter, Rumon EAO:EX; Rohit Boolchandani (rb@freshworks.io)

**Subject:** Re: Meeting request - EAO app

Thank you for your kind words Kevin. As we mentioned during our meeting, it is heartening to see your support to a small company like ours and we would continue to contribute to your vision of transparency and public confidence.

Regarding the one pager, my apologies as I didn't make it clear while sending it your way.

Murray Rankin asked me to send him a one pager about the EAO Inspections as he wanted to share this with environment Ministers and stakeholders. I just wanted to send this your way so that you have the context if ever it comes up in your meetings.

Based on Rumon's comments, I checked with my team on spelling and grammar and here's a revised version of it.

Cheers,

Sam

On Jul 18, 2017, at 8:30 AM, Jardine, Kevin EAO:EX <Kevin.Jardine@gov.bc.ca> wrote:

And thanks to both you and Rohit also, Sam, for making the time to both walk me through the App and understand the broader context related to transparency and public confidence into which it fits.

I also like the one-pager, but have the same questions as Rumon regarding how we might use it.

Although, as we discuss it further, I'm sure appropriate opportunities will emerge.

In any event, I look forward to experiencing more progress towards our goals as you and Rumon continue our work together.

Best rgds,

K.

*Kevin Jardine*

*Associate Deputy Minister*

*Environmental Assessment Office*

*Ministry of Environment*

*Government of British Columbia*

**TEL: 250-356-7478**

**MOB & TXT: 250-361-6753**

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communication or otherwise. If you received this in error, please contact the sender and destroy all copies of this e-mail.

**From:** Carter, Rumon EAO:EX  
**Sent:** Tuesday, July 18, 2017 6:18 AM  
**To:** 'Samarth Mod'  
**Cc:** Rohit Boolchandani (rb@freshworks.io); Jardine, Kevin EAO:EX  
**Subject:** RE: Meeting request - EAO app

Sam:

Cheers for the copies on these notes while I was away. It was a pleasure bumping into you briefly yesterday and I look forward to doing so properly – along with Rohit – hopefully later this week. Based on further content of my email inbox it looks like we have much to discuss. I'm uncertain the purpose to which the one pager you attached is to be put, but visually it looks great. When we meet perhaps I can make some suggestions re: tweaking content/grammar/spelling before it hits primetime, if that's the intent.

My best,

r.

**From:** Samarth Mod [mailto:sam@freshworks.io]  
**Sent:** Monday, July 17, 2017 6:35 PM  
**To:** Jardine, Kevin EAO:EX  
**Cc:** Carter, Rumon EAO:EX; Rohit Boolchandani (rb@freshworks.io); Loiacono, Sabrina EAO:EX; Neilson, Kirsten EAO:EX  
**Subject:** Re: Meeting request - EAO app

Hi Kevin,

It was wonderful to see you in the office and talk about EAO vision. I really appreciate your time.

I have put together a one pager for EAO inspections app and I'm attaching it in this email. Hope you like it and I look forward to see if you hear about this in your meetings this week.

Have a great week.

Cheers,

Sam

On Jul 11, 2017, at 10:00 AM, Jardine, Kevin EAO:EX <Kevin.Jardine@gov.bc.ca> wrote:  
That should work just fine, thx, Sam.

Rgds,

K.

250-361-6753

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On Jul 11, 2017, at 9:59 AM, Samarth Mod <sam@freshworks.io<mailto:sam@freshworks.io>> wrote:

Hi Kevin,

Thanks for your quick reply and hope your vacation was fun.

I would like to meet you on Friday at 10am. I will send you an invite soon if this works with you.

Cheers,

Sam

On Jul 11, 2017, at 8:18 AM, Jardine, Kevin EAO:EX

<Kevin.Jardine@gov.bc.ca<mailto:Kevin.Jardine@gov.bc.ca>> wrote:

I'd be happy to meet, Sam. Thursday or Friday this week are quite open for me. Just let me know what time might work best for you and I'll meet you at your office.

K.

Kevin Jardine

Associate Deputy Minister

Environmental Assessment Office

Ministry of Environment

Government of British Columbia

TEL: 250-356-7478

MOB & TXT: 250-361-6753

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From: Samarth Mod [mailto:sam@freshworks.io]

Sent: Monday, July 10, 2017 11:06 AM

To: Jardine, Kevin EAO:EX

Cc: Carter, Rumon EAO:EX; Rohit Boolchandani (rb@freshworks.io<mailto:rb@freshworks.io>)

Subject: Meeting request - EAO app

Hi Kevin,

Hope you are doing well.

I would like to request a meeting time with you in the next few days/weeks depending on your schedule. I have been chatting about the EAO app with a lot of people and it has been generating tons of interest. Murray Rankin<<http://murrayrankin.ndp.ca/>> visited our startup office couple of weeks ago and since he has background in Environmental laws, he was stoked to see such an app. I mentioned that Kevin (you) and Rumon were really supportive and pioneered this.

Murray also asked us to provide a one pager on the EAO app so that he can talk to the new environment minister about the app. I thought I will update you on this so that you are aware of the progress in the background. In a meeting, perhaps you can also guide me if I need to change my EAO app's pitch or messaging as you see fit.

I'm copying Rumon and Rohit in this email as well so that everyone is in the loop and updated with the latest information. I know Rumon has a busy schedule so I will let you decide the best time/place for our meeting. Have a great rest of your week.

Cheers,

Sam

Cheers,

Samarth Mod

Founder & CEO

FreshWorks Studio

P: (250) 891-4127 | E: sam@freshworks.io<mailto:sam@airsenze.com>

L: ca.linkedin.com/in/samarthmod<http://ca.linkedin.com/in/samarthmod>

W: www.freshworks.io<http://www.freshworks.io/>

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http://goo.gl/lpSXbc

Cheers,

Samarth Mod

Founder & CEO

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Cheers,

Samarth Mod

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Cheers,

Samarth Mod

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Cheers,

Samarth Mod

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