

Craib, Patrick MTIC:EX

From: Robbins, Lia EDUC:EX
Sent: Thursday, June 11, 2015 2:02 PM
To: Shaw, Courtney EDUC:EX; Patterson, Catherine M EDUC:EX
Cc: Phillips, Julia P EDUC:EX
Subject: Mario Miniaci-Trade Mission Travel
Attachments: 20150611134856.pdf

Hi Courtney & Catherine,

Attached is the completed travel for Mario during the Trade Mission.

In order:

- Summary
- Signed Travel Authorization Form
- Confirmation of Exchange Rates used for China & Japan
- Travel Vouchers for Canada, China & Japan
- Receipts for reimbursement

Unfortunately ours have to be completed by hand and I know you are submitted yours through I-Expense, so please let me know if you have any questions right off the bat. These forms leave little to no room for detail put in by hand.

I'll be here tomorrow, otherwise I'm leaving the final copies with Julia and she will wait to get the green light from you to submit them to Finance.

Thank you!

Lia Robbins | Administrative Coordinator
Minister's Office of Education
Room 310 – Parliament Buildings
Tel: 250 387-1977
Website: www.bced.gov.bc.ca

From: Lia.Robbins@gov.bc.ca [<mailto:Lia.Robbins@gov.bc.ca>]
Sent: Thursday, June 11, 2015 1:49 PM
To: Robbins, Lia EDUC:EX
Subject:

Mario Miniaci

Meals:

May 29 – Breakfast/Incidentals

May 30 – Incidentals

May 31 – Incidentals

June 1 – Incidentals

June 2- Incidentals

June 3 – Lunch/ Incidentals

June 4 – Breakfast/Lunch/ Incidentals

Mileage:

Legislature – Victoria Airport (30KM)

Victoria Airport – Legislature (30KM)



TRAVEL AUTHORIZATION

This form must be used for all out-of-province travel requests. It may, at the discretion of ministries, be used for in-province travel requests.

The Best Place on Earth

☐ Out-of-Province ☒ Out-of-Canada ☐ In-Province

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR)

Ministry of Education

EMPLOYEE NAME

Mario Miniaci

POSITION

Chief of Staff

BRANCH / LOCATION / REGION

Victoria

DATE DEPARTING

YYYY / MM / DD

2015/05/29

DATE RETURNING

YYYY / MM / DD

2015/06/04

NO. OF WORKDAY'S AWAY

5

ESTIMATED OVERTIME CLAIM

HOURS

IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS

☐ N/A, OR

DESTINATIONS

Japan & China

METHOD OF TRAVEL

Air

PURPOSE OF TRAVEL

Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc.

Between May 29th and June 4th 2015, the Minister of Education will conduct a 7 day Trade Mission, in support of International Education, in China and Japan.

SIGNATURES

Refer to OPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities. PLEASE SIGN ONE BOX ONLY

DIRECTOR

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

ASSISTANT DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

EMPLOYEE'S SIGNATURE

DATE SIGNED
YYYY / MM / DD

2015/05/04

MINISTER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

FIN 99/WEB Rev. 2008/10/08

Originator completes and forwards a copy to immediate supervisor for approval(s). If travel is approved, the supervisor retains a copy and returns the original to the originator. The originator attaches the original and a copy to their travel voucher.

Reset Form

ENGLISH



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Currency I Have: Currencies I Want:

Chinese Yuan Renminbi CNY

CAD CAD

RANGE: Custom May 30, 2015 Jun 2, 2015

INTERBANK: +/- 2%

PRICE: Bid VALUES: Rate

FREQUENCY: Daily

Page 1 / 1

Graph Table

Daily Bid rates @ +/- 2% (Typical ATN, mo)

Period Average

Period High

Period Low

Jun 2, 2015

Jun 1, 2015

May 31, 2015

May 30, 2015

CNY / CAD

0.1993

0.1997

0.1990

0.1997

0.1991

0.1991

0.1990

CNY / CAD

0.1993

0.1997

0.1990

0.1997

0.1991

0.1991

0.1990

Page 1 / 1

Historical Currency Rates Comparison

Compare historical foreign exchange rates for up to five currencies against a base currency, as either a currency graph or currency table. OANDA Rates™ are available from January, 1990 for most major currencies.

Compare currencies as a currency chart or currency rate table

- Type currency names, 3-letter ISO currency symbols, or country names to select your currencies. Convert world currencies, precious metals, or obsolete currencies, which are marked with an asterisk (*).
- Click Graph for a currency conversion chart; Table for a currency conversion table.
- Daily rates are for the 24-hour period ending 22:00 UTC on the day prior to posting. Average exchange rates are available daily, weekly, monthly, quarterly, or yearly.
- Choose from either Bid, Midpoint, or Ask exchange rates—table or graph entries will be updated. (Find out more about bid and ask.)
- Choose a percentage from the Interbank list to better approximate the rates actually charged by your financial institution. (Find out more about interbank rates.)
- Compare rates with the base currency using either the Actual rates, or the Percentage change from the start date.



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Platforms

[fxTrade Desktop MetaTrader 4](#) [Mobile Forex Trading API](#)

Academy

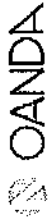
[Webinars](#) [How-to Videos](#) [Forex Trading Basics](#) [Technical Trading Events](#)

FX/CFD trading is high risk and not suitable for everyone. Trading may not be appropriate for your experience, objectives, financial resources & risk tolerance. Losses can exceed investment. [See full risk warning](#)

<http://www.oanda.com/currency/historical-rates/>

2015-06-11

ENGLISH



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Currency Converter

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Mobile

Historical Exchange Rates

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Historical Exchange Rates

Analytics

Like 4.9k

Currency I Have:

Japanese Yen

Currencies I Want:

JPY

CAD

CAD

RANGE: Custom

Jun 2, 2015

Jun 4, 2015

INTERBANK: +/- 2%

PRICE: Bid

VALUES: Rate

FREQUENCY: Daily

Graph Table

Page 1 / 1

Daily 91D rates @ +/- 2% (typical ATM rate)

Period Average

Period High

Period Low

Jun 4, 2015

Jun 3, 2015

Jun 2, 2015

JPY / CAD

0.0098

0.0098

0.0098

0.0098

0.0098

0.0098

Page 1 / 1

Historical Currency Rates Comparison

Compare historical foreign exchange rates for up to five currencies against a base currency, as either a currency graph or currency table. OANDA Rates™ are available from January, 1990 for most major currencies.

Compare currencies as a currency chart or currency rate table

- Type currency names, 3-letter ISO currency symbols, or country names to select your currencies. Convert world currencies, precious metals, or obsolete currencies, which are marked with an asterisk (*).
- Click Graph for a currency conversion chart. Table for a currency conversion table.
- Daily rates are for the 24-hour period ending 22:00 UTC on the day prior to posting. Average exchange rates are available daily, weekly, monthly, quarterly, or yearly.
- Choose from either Bid, Midpoint, or Ask exchange rates—table or graph entries will be updated. [Find out more about bid and ask](#)
- Choose a percentage from the interbank list to better approximate the rates actually charged by your financial institution. [Find out more about interbank rates](#)
- Compare rates with the base currency using either the Actual rates, or the Percentage change from the start date.



Platforms

XTrade Desktop Meta Trader 4 Mobile Forex Trading API

Academy

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News & Analysis

FX/CFD trading is high-risk and not suitable for everyone. Trading may not be appropriate for your experience, objectives, financial resources & risk tolerance. Losses can exceed deposits.

OANDA Technical Analysis Order Books Forex Lab Tools [FXCFD News](#)

<http://www.oanda.com/currency/historical-rates/>

2015-06-11



CAD

PAGE OF

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

W

3. CLIENT	4. MIN. ABBREV.	5. DATE COMPLETED YYYY MM DD	6. FISCAL YEAR	7. SPECIAL CHEQUE ISSUE 0,4	8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE-SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
-----------	-----------------	---------------------------------	----------------	--------------------------------	---

062 EDUC 2015106 11 2015

9.EMPLOYEE I.D.	10.EMPLOYEE SUPPLIER NO.	11.EMPLOYEE SURNAME
s.22	2381586	MINACI

INITIALS **MM**

12. EMPLOYEE GROUP NO.
(✓ one only)

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1	2	3	4

13. MAILING ADDRESS FOR CHEQUE

PO BOX 9045, STN PROV GOVT, VICTORIA BC (ROOM 310)

14. POSTAL CODE

V 8 W 9 E 2

15. REASON FOR TRAVEL

TRADE MISSION

16. EMPLOYEE OCCUPATION

CHIEF OF STAFF

17. DATE OF TRAVEL		18. PLACES TRAVELLED	19. PERSONAL VEHICLE USE	20. BUS/TAXI/AIR/FERRY/ COSTS	21. <input checked="" type="checkbox"/> L <input checked="" type="checkbox"/> D <input checked="" type="checkbox"/>	22. MEALS: ALLOWANCE/ PER DIEM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY / BMT)	24. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.)		25. TOTAL DAILY COSTS
TO	FROM	Depart <u>14-11</u>	DISTANCE X KM	RATE				COST	DESCRIPTION	
			0.52							

26.	BROUGHT FORWARD FROM PREVIOUS PAGE	→	KM	\$	\$	\$	\$	\$	27.	\$
-----	---------------------------------------	---	----	----	----	----	----	----	-----	----

[illegible]

05/29	Vic-Van Depart AC 8:00am Arrive AC 8:25am	30	15.60	Gas	29.
					30.

[illegible][illegible][illegible][illegible][illegible]

TOTALS OF COLUMNS	39.	39.	40.	41.	42.	THIS TOTAL MUST EQUAL TOTAL IN BOX Y	X CASH TOTALS
							364.55 CAD

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	➔	45. TOTAL DISTANCE TO DATE
-------------------------------------	---	---	----------------------------------

46. EMPLOYEE'S SIGNATURE CERTIFYING THIS TRAVEL EXPENSE CLAIM IS A TRUE STATEMENT OF EXPENSES INCURRED AND ALLOWANCES TO WHICH I AM ENTITLED AS A RESULT OF TRAVEL ON GOVERNMENT BUSINESS AS DETAILED ABOVE AND FOR WHICH I HAVE RECEIVED AND WILL FORTH- COME WITH NECESSARY DOCUMENTATION.	HEADQUARTERS (CITY NAME)	WORK PHONE NO.
---	---------------------------------	-----------------------

NOTES	47. SUPPLIER CODE	48. CLIENT	49. RESP. CENTRE	50. SERVICE LINE	51. STOB	52. PROJECT	AMOUNT
		0622200		0600053062200000			

					\$364.55 CAD
--	--	--	--	--	--------------

										THIS TOTAL MUST EQUAL TOTAL IN BOX X	Y	TOTAL
--	--	--	--	--	--	--	--	--	--	---	---	-------

[illegible]

ADVANCE																			
IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.										AMOUNT DUE TO EMPLOYEE <div style="float: right; text-align: right;"> 54. 364.55 CAD </div>									

55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES.	PRINT NAME	DATE SIGNED YYYY	MM	DD
--	------------	---------------------	----	----

ADMINISTRATIVE ACT AND RELATED FORMS	
56. PROCESSING CLERK INITIAL	
CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT	

FIN 10 Rev. 2007/2/28 OPC 7530951008 (100/pk)

ORIGINAL: MINISTRY

COPY: EMPLOYEE



TRAVEL VOUCHER

PAGE ____ OF ____

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

W

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim.

4. MIN. ABBREV.	5. DATE COMPLETED YYYY MM DD	6. FISCAL YEAR	7. SPECIAL CHEQUE ISSUE	8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE-SPACED LINES. 33 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
0625DUC	2015 06 11	2015	04	

9. EMPLOYEE I.D. s.22	10. EMPLOYEE SUPPLIER NO. 23.81586	11. EMPLOYEE SURNAME MINIACI	INITIALS M	12. EMPLOYEE GROUP NO. (✓ utro or ly) 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/>
--------------------------	---------------------------------------	---------------------------------	---------------	--

13. MAILING ADDRESS FOR CHEQUE
PO BOX 9045 STN PROV GOVT, VICTORIA BC (ROOM 310)

14. POSTAL CODE
V8W1G2

15. REASON FOR TRAVEL TRADE MISSION	16. EMPLOYEE OCCUPATION CHIEF OF STAFF
--	---

[illegible][illegible]

5	30	Beijing 14:10pm	X	207.60	2001.66	Meals Inr. only	28. 2208.44
---	----	-----------------	---	--------	---------	--------------------	----------------

	x	207.00	2001.66	meals Inc. only	29. 2208.44
--	---	--------	---------	--------------------	----------------

			X	207.00	200.66		meals inc. only	2208.44
--	--	--	---	--------	--------	--	--------------------	---------

[illegible][illegible][illegible]

CNY Exchange at: 0.1993	CNY	828.00	6005.00	6832.00
----------------------------	-----	--------	---------	---------

[illegible][illegible]

38	39	40	41	42	THIS TOTAL	X	CLAIM TOTALS
----	----	----	----	----	------------	---	--------------

TOTALS OF COLUMNS		38.	39.	40.	41.	42.	MUST EQUAL TOTAL IN BOX Y	1361.82	CA
43. PORTAL	44. TOTAL	45. TOTAL							

43. PORTAL TO PORTAL DISTANCE	DISTANCE FROM PREVIOUS VOUCHER	➔	53. DISTANCE TO DATE	
46. EMPLOYEE SIGNATURE		HEADQUARTERS (CITY NAME)		WORK PHONE NO.

46. EMPLOYEE SIGNATURE _____
 CERTIFY THAT THE INFORMATION CONTAINED HEREIN IS TRUE
 AND CORRECT TO THE BEST OF YOUR KNOWLEDGE AND BELIEF.
 ALL INFORMATION CONTAINED HEREIN IS THE PROPERTY OF THE
 UNITED STATES GOVERNMENT AND IS LOANED TO YOU. IT AND ITS
 CONTENTS ARE NOT TO BE DISTRIBUTED OUTSIDE YOUR AGENCY.
 IF YOU ARE NOT AN EMPLOYEE OF THE UNITED STATES GOVERNMENT,
 YOU WILL BE RESPONSIBLE FOR RETURNING THIS DOCUMENT TO THE
 OFFICE OF PERSONNEL MANAGEMENT, 1400 M STREET, N.W.,
 WASHINGTON, D.C. 20004.

REBURSED BY ANY OTHER PARTY.							AMOUNT
NOTES	47. SUPPLIER CODE	48. CLIENT	49. RESP. CENTRE	50. SERVICE LINE	51. STOB	52. PROJECT	AMOUNT

[illegible]

										1361.81	CR
THIS TOTAL MUST										Y	TOTAL

						EQUAL TOTAL IN BOX X	
LESS	53.					LESS, ADVANCE AMOUNT	Z

[illegible]

ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.		AMOUNT DUE TO EMPLOYEE		361.84	
55. EXPENSE AUTHORITY SIGNATURE - OFFICIAL EMPLOYER		PRINT NAME		DATE SIGNED YYYY MM DD	

56. PROCESSING CLERK INITIAL C/F to PAGE 3

CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT

FILE NO. Rev 2007/2/28 OPC7530951008 (100/0K)

ORIGINAL: MINISTRY COPY: EMPLOYEE

FILE NO: BPR-2007-2728 OF C:\3339\BPR\1006.jpg



PAGE 3

JPY

PAGE _____ OF _____

(Note: FIN 10 uses are restricted per CPPM C.1.5.)

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

W

3. CLIENT	4. MIN. ABBREV.	5. DATE COMPLETED	6. FISCAL YEAR	7. SPECIAL CHEQUE ISSUE	8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE-SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
-----------	-----------------	-------------------	----------------	-------------------------	---

3. CLIENT	4. MIN. ABBREV.	5. DATE COMPLETED YYY MM DD	6. FISCAL YEAR
062 EDUC		20150611	2015

9. EMPLOYEE ID. s.22	10. EMPLOYEE SUPPLIER NO. 2381586	11. EMPLOYEE SURNAME MINIACI
-------------------------	--------------------------------------	---------------------------------

INITIALS	12. EMPLOYEE GROUP NO.
M	(✓ one only)
	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4

13. MAILING ADDRESS FOR CHEQUE
PO BOX 9045 STN PROV GOVT, VICTORIA BC (ROOM 310)

14. POSTAL CODE
V8W9E2

15. REASON FOR TRAVEL

16. EMPLOYEE OCCUPATION

TRADE MISSION

CHIEF OF STAFF

17. DATE OF TRAVEL TO / FROM	18. PLACES TRAVELLED	19. PERSONAL VEHICLE USE DISTANCE X KM RATE	20. BUS/TAXI/ AIR/FERRY/ COSTS	21. B/L/D ✓/✓/✓	22. MEALS: ALLOWANCE/ PER DIEM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY LIMIT)	24. COST	25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION	26. TOTAL DAILY COSTS
26. BROUGHT FORWARD FROM PREVIOUS PAGE →		KM \$	\$		\$	\$	\$		27. \$
M D	TOYKO Arrival 21:10pm Japan Airlines			X	4588.50	CAD 225.14		meals Inc. only	JPY CAD 4588.50 225.14
6 02									28.
									29.
6 03	Tokyo						CAD 52.81	currency exchange fee	30. 52.81
6 03	Tokyo			X X	9283.50	CAD 262.32			31. 9283.50 262.32
6 04	Toyko-Van Ac Depart 16:00pm Ac Arrive 12:45pm			XX X	12,473.50				32. 12,473.50
									33.
			JPY		26,345.50	16.732			34.
	JPY Exchange at 0.0098		CAD		258.19	487.55	52.81		35.
									36.
									37.
TOTALS OF COLUMNS		38.	39.		40.	41.	42.	THIS TOTAL MUST EQUAL	X CLAIM TOTALS 790.55 CAD

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	➔	45. TOTAL DISTANCE TO DATE	
46. EMPLOYEE SIGNATURE CERTIFYING TRAVEL EXPENSE CLAIMS ARE TRUE AND CORRECT AND THAT ALL ALLOWANCES TO WHICH HE IS ENTITLED AS A RESULT OF TRAVEL ON COMPANY BUSINESS HAVE BEEN REQUESTED AND FORWARDED TO HIM BY THE COMPANY. HE WILL NOT BE RESPONSIBLE FOR ANY OVERSIGHTS.				HEADQUARTERS (CITY NAME) WORK PHONE NO.

NOTES	47. SUPPLIER CODE	48. CLIENT	49. RESP. CENTRE	50. SERVICE LINE	51. SYOB	52. PROJECT	AMOUNT
		06222001		06000	5706	2200000	
							798.55 CAD
						THIS TOTAL MUST EQUAL TOTAL IN BOX X	Y TOTAL
LESS TRAVEL ADVANCE	53.					LESS ADVANCE AMOUNT	Z CR

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE.
ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

AMOUNT DUE TO EMPLOYEE

64.	798.55	CAD
-----	--------	-----

55. EXPENSE AUTHORITY SIGNATURE -
CERTIFIED CORRECT PURSUANT TO
SECTION 32 & 33 OF THE FINANCIAL
ADMINISTRATION ACT AND RELATED POLICIES

PRINT NAME

DATE SIGNED	YYYY
-------------	------

546 50

56. PROCESSING CLERK INITIAL
CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT

CF to PAGE 1

FIN 10 Rev. 2007/2/28 OPC 7530951008 (100/pk)

ORIGINAL: MINISTRY

COPY: EMPLOYEE

ICE CURRENCY SERVICES CANADA
3880 GRANT MCCONACHIE WAY
RICHMOND BC V7B 1W2
TEL: (604) 656 1704
GST #14343 6194

Position No. 9
No:12009005065028

05/29/2015 08:52

CNY/CHINA 1500.00
Sell Rate/Taux Vente 0.227513
Commission..... 5.95
CAD RECVD/RECUS 347.20
Payment/Paiement: CASH/ARGENT
Total Cash/Argent: 347.20

Jeffrey

No:12009005065029

05/29/2015 08:53

JPY/JAPAN 27000.00
Sell Rate/Taux Vente 0.011080
Commission..... 0.00
Promotion:MT MULTIPLE TRN
MARIO
MINIACI
CAD RECVD/RECUS 299.15
Payment/Paiement: CASH/ARGENT
Total Cash/Argent: 299.15

No:12009005065031

05/29/2015 08:53

DEBIT CRD/Carte 246.35
Buy/Achat
Commission: 0.00
CAD PAID/PAYE: 246.35

CAD RECVD: DOLLAR 400.00

ICE CURRENCY YVR
DTB LINK
3880 GRANT
MCCONACHIE WAY
RICHMOND BC V7B1W2
6046561706

DEBIT SALE

MID: 16397960733
TID: 002 REF#: 00000006
Batch #: 769 RRN: 00000006
05/29/15 08:56:37
APPR CODE: 002141
Trace: 00004586

S.17

AMOUNT \$246.35

APPROVED

INTERAC
AID: A0000002771010
TVR: 80 00 00 80 00
TSL: 78 00

THANK YOU
PLEASE COME AGAIN

CUSTOMER COPY

— Details of transaction —

No. 007479
2015/06/03 Wed 17:00:21
Hotel S.15

Inserted Currency
CNY : 800
rate : ¥17.31
Equivalent : ¥13,848

Withdrawal Amount
JPY : ¥13,848

Shortage Amount : ¥0

Please bring the receipt
to the staff

JTB

→ Currency Exchange

May 29

June 3rd

Mr. Mario Robert Miniaci

34424 Rockridge Pl

Mission BC V2V 7N3 CA

Room No. : 2519

Arrival : 05/30/15

Departure : 06/02/15

Page No. : 1 of 1

Folio No. :

User : FOVINCENTC

INFORMATION INVOICE

Member Number :

A/R Number :

Group Code : 1505BRITIS

Company Name : British Columbia Trade and Investment

06/02/15

Date	Detail	Reference	Charges CNY	Payment CNY
05/30/15	Package Room Charge	[NA Pkg. Trx]	2,000.00	
05/31/15	Paid Out		5.00	
05/31/15	Package Room Charge	[NA Pkg. Trx]	2,000.00	
06/01/15	Package Room Charge	[NA Pkg. Trx]	2,000.00	
06/02/15	CC - Master Card			6,005.00
Total			6,005.00	6,005.00
Balance			0.00 CNY	

I, the undersigned, hereby acknowledge the acceptance of all the goods and services as listed herein and agree to the amounts billed. In the event of any failure of or delay in the payment of this bill is NOT waived and therefore shall be held personally liable. If this bill is charged to any applicable credit cards, my signature below is deemed to have been made on the applicable credit card voucher.

Guest Signature _____

s.15

宾客姓名 (Guest Name): (EN) Mr. Miniaci, Mario Robert

房 间 号 (Room Number): 2519

s.15

收单银行 (Acquirer): 中国银行 Bank of China

商户名称 (Merchant): s.15

商户编号 (Merchant ID): 104110070113295

终端编号 (Terminal ID): 11990656

操 作 员 (User ID): CommUser

卡 类 别 (Card Type): 万事达卡

卡 号 (Card Number): s.17 / M

有 效 期 (Exp. Date): **/**

批 次 号 (Batch NO.): 090602

流 水 号 (Trace NO.): 003890

查 询 号 (Invoice NO.): 000676

日期时间 (Date Time): 2015-06-02 06:48:53

参 考 号 (Ref. NO.): 515268059795

授 权 码 (Auth. Code): 051940

交易类型 (Tran. Type): 授权完成 (AUTH COMPLETION)

金 额 (Amount/RMB): 6005.00

备注信息 (Note):

本人确认以上交易 同意将其记入本卡帐户。

I ACKNOWLEDGE SATISFACTORY RECEIPT OF RELATIVE GOODS/SERVICES.

持卡人签字 (CARDHOLDER SIGNATURE): _____

お勘定書

STATEMENT

s.15

お名前
Name

MR. MARIO MINIACI

お部屋番号
Room No

S 1152

s.15

ご到着
Arrival

2015/06/02

ご出発

Departure 2015/06/04

月日 DATE	摘 要 EXPLANATION	部屋番号 ROOM NO	料 金		備 考 REMARKS
			CHARGE	CREDIT	
06/02	ROOM CHARGE	S 1152	18,000		
	SERVICE CHARGE		1,800		
	CONSUMPTION TAX		1,584		
	ACCOMMODATION TAX		200		*
06/03	PACKAGE		21,000		
	SERVICE CHARGE		2,100		
	CONSUMPTION TAX		1,848		
	ACCOMMODATION TAX		200		*

RECEIVED
クレジットカードでお取り扱いいたしました
PAID BY CREDIT CARD
()

ご請求金額
BALANCE DUE

46,732

(LOCAL TAX: 400)

○料金のほかに10%のサービス料と消費税および東京都条例に定められた宿泊税が加算されております。

○領収印のある明細書は領収証を兼ねております。

A 10% SERVICE CHARGE, CONSUMPTION TAX AND LOCAL TAX* ARE ADDED TO YOUR BILL.

This is your stamped hotel account bill combined with receipts.

印紙税申告納
付につき芝
税務署承認済

SIGNATURE

s.15

NO. 060485894117 I 1 81 85 * ALAL
15/06/04 08:39 13952

s.15



03-3582-0111
端末番号 TERM No 49336-560-32609
ご利用日 DATE 15/06/04 08:41:09
伝票番号 SLIP No 12202
会員No s.17
承認番号 APP CODE 194112
取引内容 | 支払区分 | 取扱区分
売上 | 一括 | 110
カード会社 | 有効期限

S.17

Mark up | Currency |
3.50 | CAD |
金額 AMOUNT ¥46,732
売上金額 LOCAL CURRENCY
JPY 46,732

通貨レート EXCHANGE RATE
CAD1=JPY95.6680

*Including 3.50% mark up.

外貨金額 TRANSACTION CURRENCY
CAD 487.46

I have chosen not to use the
MasterCard currency conversion
process and agree that I will
have no recourse against
MasterCard concerning the
currency conversion or its
disclosure. Currency Conversion
for this transaction is
performed by Global Blue and
is based on the Global Blue
reference rate of today
(www.global-blue.com).

MINI ACT MARIO. S.17

S.17

売場: 係員:
SALES COUNTER CLERK
お客様控え
CUSTOMERS COPY

Tokyo Hotel ↑


ROBBINS PARKING
VICTORIA AIRPORT

Terminal#:12 Cashier#:1
05/29/2015 6:59 AM
06/04/2015 2:47 PM - 6 07:49
214138987 / #110537
Rate 3 : \$ 90.00
SUBTOTAL : \$ 85.71
GST : \$ 4.29
TOTAL : \$ 90.00
C-CARDS : \$ 90.00

s.17

Purchase 15/06/04 14:48:34
Seq# 001703 007
Auth# 04893S
APPROVED

Parking @ Victoria Airport ↑



NOVA TRAVEL CLINIC
 206-1964 Fort St
 Victoria, B.C. V8R 6R3
 250-370-2366
www.novatravelclinic.com
 Travel Medicine and Immunizations

Number 4186
 Date 4/10/2015

Bill To
MARIO MINIACI

Description	Quantity	Price	Amount
Consult 1		\$40.00	\$40.00
Typhim VI DIN#02130955		\$40.00	\$40.00
Dukoral 2 doses DIN# 02247208		\$85.00	\$85.00

Amount Due	\$0.00
Amount Paid	\$165.00
Total	\$165.00

A SAFE TRAVELLER IS A HAPPY TRAVELLER!

Craib, Patrick MTIC:EX

From: Robbins, Lia EDUC:EX
Sent: Thursday, June 11, 2015 2:02 PM
To: Shaw, Courtney EDUC:EX; Patterson, Catherine M EDUC:EX
Cc: Phillips, Julia P EDUC:EX
Subject: Minister Fassbender-Trade Mission Travel
Attachments: 20150611134932.pdf

Hi Courtney & Catherine,

Attached is the completed travel for MPF during the Trade Mission.

In order:

- Summary
- Signed Travel Authorization Form
- Confirmation of Exchange Rates used for China & Japan
- Travel Vouchers for Canada, China & Japan
- Receipts for reimbursement

Again, let me know if you see anything you have questions about, otherwise Julia will wait to hear from you before she sends these through to Finance.

Thank you!

Lia Robbins | Administrative Coordinator
Minister's Office of Education
Room 310 – Parliament Buildings
Tel: 250 387-1977
Website: www.bced.gov.bc.ca

From: Lia.Robbins@gov.bc.ca [mailto:Lia.Robbins@gov.bc.ca]
Sent: Thursday, June 11, 2015 1:50 PM
To: Robbins, Lia EDUC:EX
Subject:

Minister Fassbender

Meals:

May 29 – Breakfast/Incidentals

May 30 – Incidentals

May 31 – Incidentals

June 1 – Incidentals

June 2- Incidentals

June 3 – Lunch/ Incidentals

June 4 – Breakfast/Lunch/ Incidentals

Mileage:

Langley - Vancouver Airport (65KM)

Vancouver Airport – Langley (65KM)



BRITISH
COLUMBIA

The Bear (Place on Earth)

TRAVEL AUTHORIZATION

This form must be used for all out-of-province travel requests. It may, at the discretion of ministries, be used for in-province travel requests.

☐ Out-of-Province ☒ Out-of-Canada ☐ In-Province

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR)

Ministry of Education

EMPLOYEE NAME

Peter Fassbender

POSITION

Minister

BRANCH / LOCATION / REGION

Victoria

DATE DEPARTING
YYYY/MM/DD

2015/05/29

DATE RETURNING
YYYY/MM/DD

2015/06/04

NO. OF WORKDAYS AWAY

5

ESTIMATED OVERTIME CLAIM

HOURS

IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS

☐ N/A, OR:

DESTINATIONS

Japan & China

METHOD OF TRAVEL

Air

PURPOSE OF TRAVEL

Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc.

Between May 29th and June 4th 2015, the Minister of Education will conduct a 7 day Trade Mission, in support of International Education, in China and Japan.

SIGNATURES

Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities.

PLEASE SIGN ONE BOX ONLY

DIRECTOR

APPROVED

NOT APPROVED

DATE SIGNED
YYYY/MM/DD

ASSISTANT DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY/MM/DD

DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY/MM/DD

EMPLOYEE'S SIGNATURE

DATE SIGNED
YYYY/MM/DD

2015/05/03

MANAGER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY/MM/DD

FIN 93/WEB Rev. 2008/10/08

Originator completes and forwards a copy to immediate supervisor for approval(s). If travel is approved, the supervisor retains a copy and returns the original to the originator. The originator attaches the original and a copy to their travel voucher.

Reset Form

ENGLISH



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Submit Query

Forex Trading Currency Converter Exchange Rates for Business



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NEXT IS NOW
Galaxy S3-edge



Bell

Currency Converter

Currency Tools

Mobile

Historical Exchange Rates

Currency Converter

Historical Exchange Rates

Live Exchange Rates

Currency I Have:

Chinese Yuan Renminbi

CNY

Currencies I Want:

CAD

CAD

CAD

RANGE: Custom May 30, 2015 Jun 2, 2015

INTERBANK: +/- 2%

PRICE: Bid VALUES: Rate

FREQUENCY: Daily

Graph Table

Page 1 / 1

Daily 800 rates @ +/- 2% (Typical ATM rate)

	CNY / CAD	CNY / CAD
Period Average	0.1993	0.1993
Period High	0.1997	0.1997
Period Low	0.1990	0.1990
Jun 2, 2015	0.1997	0.1997
Jun 1, 2015	0.1991	0.1991
May 31, 2015	0.1991	0.1991
May 30, 2015	0.1990	0.1990

Page 1 / 1

Historical Currency Rates Comparison

Compare historical foreign exchange rates for up to five currencies against a base currency, as either a currency graph or currency table. OANDA RatesSM are available from January, 1990 for most major currencies.

Compare currencies as a currency chart or currency rate table

- Type currency names, 3-letter ISO currency symbols, or country names to select your currencies. Convert world currencies, precious metals, or obsolete currencies, which are marked with an asterisk (*).
- Click Graph for a currency conversion chart; Table for a currency conversion table.
- Daily rates are for the 24-hour period ending 22:00 UTC on the day prior to posting. Average exchange rates are available daily, weekly, monthly, quarterly, or yearly.
- Choose from either Bid, Midpoint, or Ask exchange rates—table or graph entries will be updated. Find out more about bid and ask.
- Choose a percentage from the Interbank list to better approximate the rates actually charged by your financial institution. Find out more about Interbank rates.
- Compare rates with the base currency using either the Actual rates, or the Percentage change from the start date.



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Platforms

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Academy

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FX/CFD trading is high risk and not suitable for everyone. Trading may not be appropriate for your experience, objectives, financial resources & risk tolerance. Losses can exceed investment. See full risk warning

<http://www.oanda.com/currency/historical-rates/>

2015-06-11

ENGLISH



Open an account

Try a free demo

Sign in

Submit Query

Forex Trading Currency Converter Exchange Rates for Business



Currency Converter

Currency Tools

Mobile

Historical Exchange Rates

Currency Converter

Historical Exchange Rates

Live Exchange Rates

Like 4.9k

Download

Print

Currency I Have: Japanese Yen

Currency I Want: JPY

CAD CAD

TRY ALSO...

Exchange Rate Feeds

Mobile Currency Apps

Add Tools to Your Site

RANGE: Custom Jun 2, 2015 Jun 4, 2015 INTERBANK: +/- 2%

PRICE: Bid VALUES: Rate FREQUENCY: Daily

Graph Table

Page 1 / 1

Daily bid rates @ +/- 2% (typical ATM rate)

	JPY / CAD	JPY / CAD
Period Average	0.0098	0.0098
Period High	0.0098	0.0098
Period Low	0.0098	0.0098
Jun 4, 2015	0.0098	0.0098
Jun 3, 2015	0.0098	0.0098
Jun 2, 2015	0.0098	0.0098

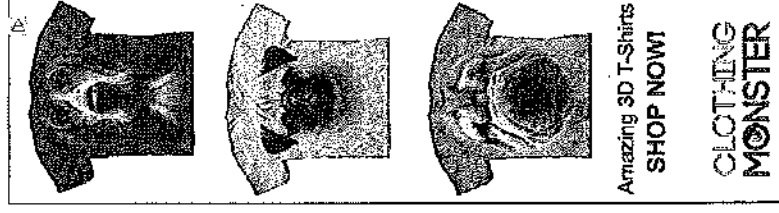
Page 1 / 1

Historical Currency Rates Comparison

Compare historical foreign exchange rates for up to five currencies against a base currency, as either a currency graph or currency table. OANDA Rates™ are available from January, 1990 for most major currencies.

Compare currencies as a currency chart or currency rate table

- Type currency names, 3-letter ISO currency symbols, or country names to select your currencies. Convert world currencies, precious metals, or obsolete currencies, which are marked with an asterisk (*).
- Click Graph for a currency conversion chart; Table for a currency conversion table.
- Daily rates are for the 24-hour period ending 22:00 UTC on the day prior to posting. Average exchange rates are available daily, weekly, monthly, quarterly, or yearly.
- Choose from either Bid, Midpoint, or Ask exchange rates—table or graph entries will be updated. (Find out more about bid and ask.)
- Choose a percentage from the interbank list to better approximate the rates actually charged by your financial institution. (Find out more about interbank rates.)
- Compare rates with the base currency using either the Actual rates, or the Percentage change from the start date.



Platforms

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News & Analysis

FX/CFD trading is high risk, and not suitable for everyone. Trading may not be appropriate for your experience, objectives, financial resources & risk tolerance. Losses OANDA Technical Analysis Order Books Forex Lab Tools [Forex Fundamentals](#) [Investment](#). See full risk warning.

<http://www.oanda.com/currency/historical-rates/>

2015-06-11

TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

CAB

PAGE ____ OF ____

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

W

3. CLIENT	4. MIN. ABBREV.	5. DATE COMPLETED YYYY MM DD	6. FISCAL YEAR	7. SPECIAL CHEQUE ISSUE	8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE-SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
062 EDUC		2015106110	2015	014	

9. EMPLOYEE I.D.	10. EMPLOYEE SUPPLIER NO.	11. EMPLOYEE SURNAME	INITIALS	12. EMPLOYEE GROUP NO. (✓ one only)
s.22	2472706	FASSBENDER	HP	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4

13. MAILING ADDRESS FOR CHEQUE
PO BOX 9045 STN PROV GOVT, VICTORIA BC (ROOM 310)

14. POSTAL CODE
V8W 9E2

15. REASON FOR TRAVEL	16. EMPLOYEE OCCUPATION
TRADE MISSION	MINISTER OF EDUCATION

17. DATE OF TRAVEL	18. PLACES TRAVELLED TO / FROM	19. PERSONAL VEHICLE USE DISTANCE RATE <u>0.52</u> KM	20. BUS/TAXI/ AIR/FERRY COSTS	21. B/L/D	22. MEALS: ALLOWANCE/ PER DIEM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY LIMIT)	24. COST	25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION	26. TOTAL DAILY COSTS
26. BROUGHT FORWARD FROM PREVIOUS PAGE →		KM \$	\$		\$	\$	\$		27. \$ CAD
25 29 Van-Beijing AC Depart 12:10pm AC Arrive 14:10pm	65		XX	27.00		33.80	Gas	60.80	
26 04 Van-Langley	65					33.80	Gas	33.80	
24 15						13.43	Passport photos	13.43	
24 30						85.00	Travel vaccinations	85.00	
26 04 Vancouver Per Diem for International date line			XXXX	61.00			meals - full day	61.00	
			CAD	88.00		166.03			

TOTALS OF COLUMNS	38.	39.	40.	41.	42.	THIS TOTAL MUST EQUAL TOTAL IN BOX Y	X CLAIM TOTALS 254.93	CAI
-------------------	-----	-----	-----	-----	-----	--	--------------------------	-----

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE PREVIOUS VOUCHER FROM	→	45. TOTAL DISTANCE TO DATE	TOTAL IN BOX	291. -	Ch
-------------------------------	--	---	----------------------------	--------------	--------	----

46. EMPLOYEE SIGNATURE CERTIFIED TRAVEL EXPENSE CLAIMANT IS THE STANDARD OF DISBURSEMENTS MADE AND/OR ALLOWANCES TO WHICH HE IS ENTITLED AS A RESULT OF TRAVEL ON COMPANY BUSINESS AS DETAILED ABOVE AND FOR WHICH HE HAS NOT BEEN AND WILL NOT BE REIMBURSED BY ANY OTHER PARTY.	HEADQUARTERS (CITY NAME)	WORK PHONE NO. (778) 871-7194
---	--------------------------	-------------------------------------

NOTES	47. SUPPLIER CODE	48. CLIENT	49. RESP. CENTRE	50. SERVICE LINE	51. S*08	52. PROJECT	AMOUNT
		06222001		060005106		2200000	
							254.03 CAD
	THIS TOTAL MUST EQUAL TOTAL IN BOX X						Y TOTAL
LESS TRAVEL ADVANCE	53.					LESS ADVANCE AMOUNT	Z CR

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE.
ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES.	PRINT NAME	DATE SIGNED YYYY MM DD
--	------------	-------------------------------------

56. PROCESSING CLERK INITIAL									
CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT									

TRAVEL VOUCHER

PAGE ____ OF ____

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.	2. CONTROL NO. W
---------------------------	----------------------------

TUB INFORMATION -- MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED.

3. CLIENT		4. MIN. ABBREV.		5. DATE COMPLETED YYYY MM DD		6. FISCAL YEAR		7. SPECIAL CHEQUE ISSUE		8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE-SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED	
062 EDUC				20150611		2015		04			

9. EMPLOYEE I.D. s.22	10. EMPLOYEE SUPPLIER NO. 2472706	11. EMPLOYEE SURNAME FASSBENDER	INITIALS HP	12. EMPLOYEE GROUP NO. (<input checked="" type="checkbox"/> one only) <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4
--------------------------	--------------------------------------	------------------------------------	----------------	---

13. MAILING ADDRESS FOR CHEQUE
PO BOX 9045 STN PROV GOVT, VICTORIA BC, (ROOM 310)
14. POSTAL CODE
V8W 9E2

15. REASON FOR TRAVE: TRADE MISSION

16. EMPLOYEE OCCUPATION MINISTER OF EDUCATION

17. DATE OF TRAVEL	18. PLACES TRAVELLED TO / FROM	19. PERSONAL VEHICLE USE DISTANCE <input checked="" type="checkbox"/> KM RATE _____	20. BUS/TAXI/AIR/FERRY/COSTS	21. B/L/D ✓/✓/✓	22. MEALS: ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TD POLICY LIMIT)	24. COST		25. DESCRIPTION		TOTAL DAILY COSTS
--------------------	-----------------------------------	---	------------------------------	--------------------	--	---	----------	--	-----------------	--	-------------------

						COSTS															
26. BROUGHT FORWARD FROM PREVIOUS PAGE →						KM	\$		\$			\$		\$		\$		27.	\$		

M D	Tokyo		X	4588.50	CAD		meals inc. only	Jpy	CA
06 02	Arrival 21:10pm Japan Airlines				225.19			28.	225

0603	TOKYO	X X	283.50	CAD 262.37	30. 283.50
------	-------	-----	--------	---------------	---------------

[illegible][illegible]

JPY Exchange at 0.0098	CAD	253.18 CAD	407.55 CAD	34.
				35.

[illegible][illegible]

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	→	45. TOTAL DISTANCE TO DATE	TOTAL IN BOX Y	145.13	CAD
-------------------------------	--	---	----------------------------	----------------	--------	-----

46. EMPLOYEE SIGNATURE CERTIFY THAT TRAVEL EXPENSE CLAIM IS A TRUE STATEMENT OF TOURSELEMENTS MADE AND/OR ALLOWANCE TO WHICH AMOUNT NOTED AS PART OF TRAVEL OR GOVERNMENT BUSINESS AS DETAILED ABOVE AND FOR WHICH I HAVE NO OTHER CLAIM AND WILL NOT	HEADQUARTERS (CITY NAME)	WORK PHONE NO.
--	--------------------------	----------------

NOTES	47. SUPPLIER CODE	48. CLIENT	49. RESP. CENTRE	50. SERVICE LINE	51. STOB	52. PROJECT	AMOUNT	
		062	220	0106	000	57062200000	745.13	CAD

[illegible]

LESS TRAVEL ADVANCE	53.					EQUAL TOTAL IN BOX X		
						LESS ADVANCE AMOUNT	Z	CR

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE.
ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES.	PRINT NAME	DATE SIGNED	MM	DD
		YYYY		

56. PROCESSING CLERK INITIAL: CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT C/F to Page 1

C/F to Page 1

Mr. Heinz Peter Fassbender

DE

INFORMATION INVOICE

Member Number :
 A/R Number :
 Group Code : 1505BRITIS
 Company Name : British Columbia Trade and Investment

Room No. : 2522
 Arrival : 05/30/15
 Departure : 06/02/15
 Page No. : 1 of 1
 Folio No. :
 User : FOCHRISY

06/02/15

Date	Detail	Reference	Charges CNY	Payment CNY
05/30/15	Package Room Charge	[NA Pkg. Trx]	2,000.00	
05/31/15	Package Room Charge	[NA Pkg. Trx]	2,000.00	
06/01/15	Package Room Charge	[NA Pkg. Trx]	2,000.00	
06/02/15	CC - Master Card			6,000.00
Total			6,000.00	6,000.00
Balance			0.00 CNY	

I, the undersigned, hereby acknowledge the acceptance of all the goods and services as listed herein and agree to the amounts billed. In the event of any failure of or delay in the payment of this bill is NOT waived and therefore shall be held personally liable. If this bill is charged to any applicable credit cards, my signature below is deemed to have been made on the applicable credit card voucher.

Guest Signature _____



持卡人存根 / CARDHOLDER COPY 请妥善保管

商户名称 / MERCHANT NAME:
s.15

商户编号 / MERCHANT NO.: 11147
终端编号 / TERMINAL NO.: 11147016
卡类型 / CARD TYPE: s.17
有效期 / EXP DATE: s.15
收单行号 / ACQUIRER: 03011000
批次号 / BATCH NO.: 000045
参考号 / REFER NO.: 515390398850
交易日期 / TXN DATE: 2015-06-02 05:36:56
卡号 / CARD NO.:
s.17

交易类型 / TRANS TYPE:

离线 / OFFLINE

凭证号 / VOUCHER NO.: 001621
授权号 / AUTH NO.: 052259
交易金额 / AMOUNT: RMB 6000.00
小费金额 / TIPS:
总计金额 / TOTAL: RMB 6000.00

CAD 1240.71

汇率 / FX Rate: RMB / CAD

0.2067346

本人确认以上交易,同意将其计入本卡账户
I declare that I have been offered a
choice of payment currencies and my choice
is final.

VF-VX590-GPRS-V4.50

Hotel in Beijing ↑

お勘定書

STATEMENT

s.15

お名前
Name

MR. HEINZ PETER FASSBENDER

s.15

お部屋番号
Room No

S 1156

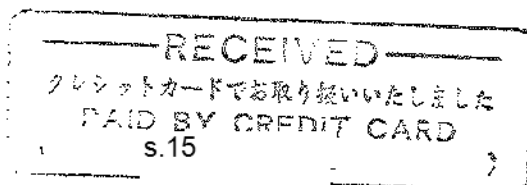
ご到着
Arrival

2015/06/02

ご出発
Departure

2015/06/04

月日 DATE	摘 要 EXPLANATION	部屋番号 ROOM NO	料 金		備 考 REMARKS
			CHARGE	CREDIT	
06/02	ROOM CHARGE	S 1156	18,000		
	SERVICE CHARGE		1,800		
	CONSUMPTION TAX		1,584		
	ACCOMMODATION TAX		200		*
06/03	PACKAGE		21,000		
	SERVICE CHARGE		2,100		
	CONSUMPTION TAX		1,848		
	ACCOMMODATION TAX		200		*



ご請求金額 BALANCE DUE	46,732
----------------------	--------

(LOCAL TAX: 400)

○料金のほかに10%のサービス料と消費税および東京都条例に定められた宿泊税が加算されております。
○領収印のある明細書は領収証を兼ねております。
A 10% SERVICE CHARGE, CONSUMPTION TAX AND LOCAL TAX* ARE ADDED TO YOUR BILL.
This is your stamped hotel account bill combined with receipts.

印紙税申告納
付につき
税務署承認済

SIGNATURE

s.15

NO. 060486841396 I 1 81 86 T ALAL *
15/06/04 12:11 13276

s.15



03-3582-0111
 端末番号 TERM No 49336-560-32608
 ご利用日 DATE 15/06/04 12:13:14
 伝票番号 SLIP No 13047
 会員No S.17
 承認番号 APP CODE 231316
 取引内容 支払区分 取扱区分
 売上 一括 110
 カト会社 有効期限
 CARD CO EXPIRATION DATE
 17/12/20 S.17
 Mark UP* Currency
 3.50 CAD

金額 AMOUNT ¥46,732
 売上金額 LOCAL CURRENCY

JPY 46,732

通貨レート EXCHANGE RATE
 CAD1=JPY95.8496

*Including 3.50% mark up.

外貨金額 TRANSACTION CURRENCY
 CAD 487.55

I have chosen not to use the
 MasterCard currency conversion
 process and agree that I will
 have no recourse against
 MasterCard concerning the
 currency conversion or its
 disclosure. Currency Conversion
 for this transaction is
 performed by Global Blue and
 is based on the Global Blue
 reference rate of today
 (www.global-blue.com).

FASSBENDER PETER. 000000000041010

S922605 C00 A00057 S.17

売場: 係員:
 SALES COUNTER CLERK

お客様控え
 CUSTOMERS COPY

Hotel in Tokyo ↑




LD YATES 250 360 0880
CALLING FOR WORK? www.londondrugs.com

LD BIOMETRIC PHOTO 11.99 B
**** TAX 1.44 BAL 13.43
Cash 50.00
Penny Rounding .02
CHANGE 36.56
(POST) .84
(GST) .60
4/15/15 20:22 0029 77 0096 46493
(B)OTH = G.S.T. + P.S.T.
LONDON DRUGS LIMITED GST #R1C3378972

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Sign up in-store or online at:

www.LDExtras.com

Passport photos ↑



NOVA TRAVEL CLINIC
 206-1964 Fort St
 Victoria, B.C. V8R 6R3
 250-370-2366
www.novatravelclinic.com
 Travel Medicine and Immunizations

Invoice
 Number 4283
 Date 4/30/2015

Bill To H. PETER FASSBENDER

Description	Quantity	Price	Amount
Consult 1		\$40.00	\$40.00
Tetanus/Diphtheria DIN# 00615358 -N/C		\$0.00	\$0.00
Dukoral booster 1 dose DIN# 02247208		\$45.00	\$45.00

Amount Due	\$0.00
Amount Paid	\$85.00
Total	\$85.00

A SAFE TRAVELLER IS A HAPPY TRAVELLER!

EDUCATION DELEGATION PARTICIPANTS

Organization	Name	Title
Official Delegation		
Ministry of Education	Peter Fassbender	Minister of Education
Ministry of Education	Dave Byng	Deputy Minister of Education
Ministry of Education	Mario Miniaci	Chief of Staff, Office of the Minister of Education
Support Delegation		
Ministry of Education	Ian Rongve	Assistant Deputy Minister
Ministry of Education	Pavan Nirwan	Manager
BC Council for International Education	Colin Doerr	Director
BC Government Delegate		
Government of British Columbia	Ben Stewart	B.C.'s Special Representative in Asia
In-Country Business Delegates China		
Ministry Of International Trade	Kevin Tsui	Managing Director
Ministry Of International Trade	Vicky Song	Education Marketing Manager
In-Country Business Delegates Japan		
Ministry Of International Trade	Avrom Salsberg	Managing Director
Ministry Of International Trade	Michiko Aoshima	Education Marketing Manager

MINISTRY OF EDUCATION - INTERNATIONAL EDUCATION BRANCH - MISSION EXPENDITURES

DATE	SUPPLIER NAME	ITEMS PURCHASED	EMPLOYEE'S FULL NAME (REQUIRED FOR STOB 57 TRANSACTIONS)	PRE-TAX AMOUNT	GST AMOUNT	PST AMOUNT	TOTAL AMOUNT
	Min of Finance	IT Support	<i>Estimated - No charges at this time</i>	2000.00			2,000.00
	Min of International Trade	Salary & Misc Expenses		28153.00			28,153.00
	BCCIE	Mission Support		18017.00			18,017.00
	Telus	Overseas Plan	Ian Rongve & Pavan Nirwan	1100.00			1,100.00
	iExpense - I.Rongve			2331.01			2,331.01
	iExpense - P.Nirwan *			8529.09			8,529.09
	<i>* Includes Chinese Visas, Transportation in China, Admin/Business Centre Costs</i>						
April 15 2015	Queens Printer	Business Cards	Dave Byng	267.08		17.83	284.91
April 15 2015	Queens Printer	Business Cards	Ian Rongve	267.08		17.83	284.91
April 15 2015	Queens Printer	Business Cards	Mario Miniaci	267.08		17.83	284.91
April 15 2015	Queens Printer	Business Cards	Pavan Nirwan	267.08		17.83	284.91
April 25 2015	Travel Medicine and Vaccination Centre	Travel Vaccination	Ian Rongve	110.00			110.00
May 1 2015	Air Canada	Airfare	Ian Rongve	3,025.91	387.11		3,413.02
May 1 2015	Air Canada	Airfare	Peter Fassbender	3,025.91	397.61		3,423.52
May 1 2015	Air Canada	Airfare	Dave Byng	3,025.91	387.11		3,413.02
May 1 2015	Air Canada	Airfare	Mario Miniaci	3,025.91	387.11		3,413.02
May 1 2015	Air Canada	Airfare	Pavan Nirwan	3,025.91	372.61		3,398.52
May 5 2015	Japan Airlines	Airfare	Ian Rongve	500.00	43.76		543.76
May 5 2015	Japan Airlines	Airfare	Peter Fassbender	500.00	43.76		543.76
May 5 2015	Japan Airlines	Airfare	Dave Byng	500.00	43.76		543.76
May 5 2015	Japan Airlines	Airfare	Mario Miniaci	500.00	43.76		543.76
May 5 2015	Japan Airlines	Airfare	Pavan Nirwan	500.00	43.76		543.76
May 5 2015	Japan Airlines	Service Fee	Ian Rongve	30.00	1.50		31.50
May 5 2015	Japan Airlines	Service Fee	Peter Fassbender	30.00	1.50		31.50
May 5 2015	Japan Airlines	Service Fee	Dave Byng	30.00	1.50		31.50
May 5 2015	Japan Airlines	Service Fee	Mario Miniaci	30.00	1.50		31.50
May 5 2015	Japan Airlines	Service Fee	Pavan Nirwan	30.00	1.50		31.50
May 14 2015	Mosaic	Translation Services		1,894.00			1,894.00
May 14 2015	Mosaic	Translation Services		842.28			842.28
May 14 2015	Mosaic	Translation Services		936.25			936.25
May 14 2015	DCV Online	Protocol Gifts		638.75	31.94	44.71	715.40
May 19 2015	Staples	Office Supplies		392.62	19.63	27.48	439.73
May 20 2015	Charles Elliott	Protocol Gift		175.00			175.00
May 20 2015	Showcase Awards	Engraving		18.00	0.90	1.26	20.16
May 21 2015	Colour Time	Tent Cards		66.45	4.65	3.32	74.42
May 21 2015	Mosaic	Translation Services		200.00			200.00
May 21 2015	Art World	Picture Framing		68.10	3.41	4.77	76.28
May 21 2015	Staples	Office Supplies		24.80	1.24	1.74	27.78
May 21 2015	Dollarama	Protocol Gifts - Wrap		36.25	1.81	2.54	40.60
May 25 2015	Queens Printer	MOU Folders (2)		83.78		5.88	89.66
May 26 2015	Queens Printer	Pens - MOU Signing (2)		48.90		3.08	51.98
May 28 2015	Simul International Inc s.15	Translation Services	271,080 JPY	2,729.31	<i>approximate cost</i>		2,729.31
June 2 2015		Room Rental & Catering		1,846.75			1,846.75
June 3 2015	Department of Foreign Affairs, Trade & Development	Catering		1,729.73			1,729.73
June 8 2015	Rex Chen	Translation Services		2,420.00			2,420.00
June 10 2015	SS Center Co. Ltd	Transportation in Japan	449,818 JPY	4,647.69	<i>approximate cost</i>		4,647.69
				97,886.63	2,221.43	166.10	100,274.16



BMA # 01-16

BUSINESS MISSION AGREEMENT

BETWEEN

The Ministry of Education
(Hereinafter referred to as the "EDUC")

AND

The Ministry of International Trade
(Hereinafter referred to as the "Organizer")

Mission Profile:

The Honourable Peter Fassbender, Minister of Education, will lead a trade mission to advance international education objectives into the priority sector markets of China and Japan.

Minister Fassbender's mission will enhance awareness of British Columbia's (BC) world-class education system through the promotion and support of BC Offshore School programs in partnership with an accompanying BCCIE Education delegation.

This mission builds on the Minister of Advanced Education's recent mission to Asia to target international education collaborations and partnerships in the rapid growth 2nd tier cities of China. As well, lays the foundation on which to build future relations to expand BC's Offshore School programs and international education objectives in Japan.

The Team BC delegation will include a delegation of representatives from the Ministry of Education and BCCIE.

Ministry of Education

Official Delegation:

Honourable Peter Fassbender, Minister of Education
Dave Byng, Deputy Minister, Ministry of Education
Mario Miniaci, Chief of Staff, Office of the Minister of Education

Support Delegation:

Ian Rongve, Assistant Deputy Minister, Ministry of Education
Pavan Nirwan, Manager, International Education Branch,
Ministry of Education



BCCIE Delegation (TBC):

Colin Doerr, Director, BCCIE
Jim Beeke, Superintendent, Maple Leaf Education Systems
Quan Ouyang, CEO, Sino Bright BC Offshore School
Yufang Sun, Director and Superintendent, Sino Bright BC Offshore School
Sunao Onuma, Chairman, Bunka Sugunami Canadian International School
Margaret Compo, Offshore Program Consultant, Bunk Sugunami Canadian International School.

MIT Lead Support In-Market: Kevin Tsui, Managing Director, BC Trade and Investment China
Avrom Salsberg, Managing Director, BC Trade and Investment Japan

MIT Mission Organizers:

Barinder Bhullar, Senior Director, International Missions and Corporate Events
Ministry of International Trade
Telephone: 1-604-775-2196
E-mail: Barinder.Bhullar@gov.bc.ca

Paul Irwin, Executive Director, East Asia
Ministry of International Trade
Telephone: 1-604-660-5906
E-mail: Paul.Irwin@gov.bc.ca

Maureen Yelovatz, Director, International Missions and Corporate Events
Ministry of International Trade
Telephone: 250-952-6024
E-mail: Maureen.Yelovatz@gov.bc.ca

MIT In-Market Leads Dedicated to EDUC– By City:

China

City: Beijing

Kevin Tsui, Managing Director, China
Ministry of International Trade
Telephone: +86 (10) 8535-7788 (Office)
+86 (135) 0106-0324 (Mobile)
E-mail: ktsui@britishcolumbia.ca



City: Beijing

TIR: Vicky Song, Education Marketing Manager

BC Trade and Investment China

Ministry of International Trade

Telephone: +86 136 8302 7611

E-mail: vsong@british.columbia.ca

Japan

City: Tokyo

Avrom Salsberg, Managing Director, Japan

BC Trade and Investment Japan

Ministry of International Trade

Telephone: +81 3 3216 7180

E-mail: asalsberg@britishcolumbia.ca

City: Tokyo

TIR: Michiko Aoshima, Education Marketing Manager

BC Trade and Investment Japan

Telephone: **+81 (3) 3216-7180**

E-mail: maoshima@britishcolumbia.ca

MIT Logistical Support:

Kelly Gossen, Events Officer

Ministry of International Trade

Phone: 1-604-660-6815

E-mail: Kelly.Gossen@gov.bc.ca

Annette Jordan, Events Officer

Ministry of International Trade

Phone: 1-604-660-6816

E-mail: Annette.Jordan@gov.bc.ca



Official delegation - Mission Details:

(Refer to Appendix 1 for Detailed "Draft" Agenda (dated May 21, 2015) provided by the Ministry of Education)

Friday, May 29, 2015 – Travel Day

Saturday, May 30, 2015 – Beijing

Sunday, May 31, 2015 – Beijing

Monday, June 1, 2015 – Beijing

Tuesday, June 2, 2015 – Beijing – Tokyo

Wednesday, June 3, 2015 – Tokyo

Thursday, June 4, 2015 – Tokyo - Vancouver

1. ROLES AND RESPONSIBILITIES

ROLES OF THE PARTICIPANTS (MIT and EDUC)

- A)** In order to facilitate the achievement of the Mission Objectives, EDUC understands that it will flow funds to the Organizer in accordance with the financial terms and budget set out herein, and the Organizer understands that it will conduct the Mission-related activities specified under **Schedule "A"** to this Business Mission Agreement (BMA).
- B)** The Organizer and EDUC are accountable and responsible for the management of Mission funds and for the overall implementation of the Mission.

2. RESPONSIBILITIES OF EDUC:

- A)** EDUC will pay the costs itemized in the attached **Schedule "B"** budget of "eligible mission costs" in the amount of **\$28,153.90**. Amount which may include a small contingency to accommodate possible exchange rate fluctuations and other impacts that may arise. This contingency will not be recovered from EDUC if it is not required. Rather the actual costs incurred will be journal vouchered.
- B)** EDUC will ensure that adequate funding for mission costs as itemised is committed as appropriate to ensure that the transactions are reconciled within the appropriate fiscal year.

Payment of these eligible costs will be recovered by journal voucher (from EDUC) prior to July 15, 2015 for the 2015/16 mission costs as outlined in **Schedule "B"**.

- C)** EDUC will pay for any additional costs requested following a request for payment from the Organizer, but only after authorization of such expenditures are approved in writing (via email)



by the MIT Mission Lead. EDUC understands that it will also pay for any additional costs related to exchange rate adjustments.

3. RESPONSIBILITIES OF THE ORGANIZER (MIT)

- A) The Ministry of International Trade will implement a tiered approach of mission support through the collaborative development of planned Business Mission Agreements with lead ministries.
- B) The Ministry of International Trade (MIT) will provide basic support such as general advice or referrals. Optional support will also be provided as follows: Logistics; MIT mission program lead, participation and accompaniment on missions; MIT in-market TIR support and reporting.

The optional support services were determined in consultation and through negotiations with the lead ministry. **Schedule "A"** provides a detailed breakdown of the required logistical support or assigned responsibilities.

- C) MIT will also negotiate preferred rates for mission travel and other logistics on behalf of EDUC. The financial responsibility for the travel and other mission costs will be assumed by EDUC (directly or through journal voucher cost recovery) and determined per **Schedule "B"** which provides an overall budget estimate of eligible mission costs and a detailed breakdown of said eligible costs by STOB.
- D) The Organizer will use the payment provided by EDUC and broken down in **Schedule "B"** in order to provide the services described in **Schedule "A"** of this BMA.
- E) The Organizer will inform EDUC as soon as is reasonably possible of any changes to the services and costs outlined in **Schedule "B"**.
- F) The Organizer will keep proper accounts and records of expenditures in accordance with the accounting and record keeping standards of Province of BC and make these available to EDUC on request at the conclusion of the Mission, by July 15, 2015.
- G) If required, the Organizer will refund any surplus amount received from EDUC after the entirety of the duties of the Organizer have been completed under this BMA.

4. CANCELLATION OF MISSION

EDUC will inform the Organizer immediately in the event that the mission or an event is cancelled. EDUC will compensate the Organizer for any expenses incurred if payment has not yet been made.

If the mission or an event is cancelled after any transfer of funds has been made to the Organizer, the Organizer should return the balance of the funds within **Schedule "B"** to EDUC after deducting



any expenses already incurred, including penalties incurred because of cancellation.

5. TRANSFER OF FUNDS

In accordance with the payment instructions referred to above, a "Journal Voucher" for the amount of **\$28,153.90** as indicated in **Schedule "B"** will be processed and forwarded to EDUC prior to July 15, 2015 and after that for any remaining 2015/16 mission costs as outlined.

6. SUB-CONTRACTORS

EDUC understands that the Organizer may appoint sub-contractors (i.e. translation services), including service providers from within Asia to perform any and all duties of the Organizer under the BMA including the performance of the Mission activities under Schedule "A". All subcontractors hired by Organizer will be hired on behalf of EDUC. If required event management may be provided by a third party service provider under the direction of the Mission lead.

SIGNED AND DELIVERED by an authorized representative of the Ministry of International Trade.

Shannon Baskerville
Deputy Minister
Ministry of International Trade

May 28, 2015

(Date)

SIGNED AND DELIVERED by an authorized representative of the Ministry of Education.

Dave Byng
Deputy Minister
Ministry of Education

(Date)



SCHEDULE A

Optional Mission Support Services:

1. MIT Mission Program Lead In-Market Support:
 - a. Beijing: Kevin Tsui, Managing Director, China
 - b. Tokyo: Avrom Salsberg, Managing Director, Japan

2. MIT – Additional In-Market TIR Support:
 - a. Beijing: Vicky Song, Education Marketing Manager
 - b. Tokyo: Michiko Aoshima, Education Marketing Manager

3. Logistics: -- Domestic:
 - a. Kelly Gossen
 - b. Annette Jordan

Pre-Departure:

Date	City	Service(s) Requested	MIT Lead
April 2015	Vancouver	Chinese Visa's (5 Delegates)	Kelly Gossen
April 2015		<u>International Flights</u> for Delegation Only <ul style="list-style-type: none"> • Victoria to Vancouver – May 29th • Vancouver to Beijing – May 29th • Tokyo to Calgary – June 4th • Calgary to Vancouver – June 4th • Calgary to Victoria – June 4th 	Kelly Gossen/ Annette Jordan
April 2015	Beijing Tokyo	<u>Domestic Flights and/or Trains</u> for Official & Support Delegation <ul style="list-style-type: none"> • Beijing to Tokyo – June 2nd 	Kelly Gossen/ Annette Jordan
April 2015	Beijing Tokyo	<u>Hotel rooms</u> for Official and Support Delegation <ul style="list-style-type: none"> • Beijing s.15 – May 30 – June 2 • Tokyo s.15 – June 2 to June 4 	Kelly Gossen/ Annette Jordan



In Market:

Date	City	Service(s) Requested	MIT Lead
May 30, 2015	Beijing	Car(s)/Driver Pick up from airport & available for evening use Translator/Interpreter Food/beverage No protocol gifts required	Kelly Gossen/ Annette Jordan
May 31, 2015	Beijing	Car(s)/Driver Translator/Interpreter Audio Visual Equip Rental Meeting Room Food/beverage No protocol gifts required	Kelly Gossen/ Annette Jordan
June 1, 2015	Beijing	Car(s)/Driver Translator/Interpreter Protocol Gifts – 3 required Food/beverage	Kelly Gossen/ Annette Jordan
June 2, 2015	Beijing & Tokyo	Car(s)/Driver Translator/Interpreter Protocol Gifts – 2 required Food/beverage	Kelly Gossen/ Annette Jordan
June 3, 2015	Tokyo	Car(s)/Driver Translator/Interpreter Protocol Gifts – 3 required Meeting Room Food/beverage	Kelly Gossen/ Annette Jordan
June 4, 2015	Tokyo	Car(s)/Driver Translator/Interpreter No protocol gifts required	Kelly Gossen/ Annette Jordan



SCHEDULE B
EDUC MISSION BUDGET ESTIMATE AND ELIGIBLE COSTS

EDUC Mission Budget Estimate:

<u>MIT Salary Chargebacks</u>	<u>Amount</u>	<u>Notes</u>	<u>Estimated Total</u>
Total MIT Staff Salaries	\$3,668.40		
Total TIR Salaries	\$21,485.50		
Total MIT Salaries	\$25,153.90		\$25,153.90
<u>EDUC Mission Expenses</u>	<u>Amount</u>	<u>Notes</u>	<u>Estimated Total</u>
IT Support – VIP 24hr	\$2,100.00	(Provided by Min of Finance)	
Misc. Expenses	\$3,000.00	printing, flags, promo material, protocol gifts	
Total Misc.	\$5,100.00		\$5,100.00
<u>Travel Costs: (5 travellers)</u>			
Visas (Chinese)	\$710.00		
Airfare	\$20,000.00		
Per diems	\$6,828.85		
Hotels	\$13,000.00		
Miscellaneous (taxis)	\$2,500.00		
Total Travel:	\$43,038.85		\$43,038.85
<u>Beijing, China</u>			
Transportation	\$4,000.00		
Translation – Interpreter	\$8,000.00	Includes travel & expenses	
Administration/Business Centre	\$1,000.00	Printing/Photocopying in-market	
Meeting Room Space	\$5,000.00		
Stakeholder Dinner	\$0.00	Hosted by Ambassador	
MOU/Lunch – Heilongjiang	\$1,500.00		
Audio/Visual Equipment	\$1,500.00		
Maple Leaf Education Dinner	N/A	Sponsored by BCCIE	
Breakfast Mtg with Ambassador	N/A	Costs included in meeting room space budget	
Total Beijing, China	\$21,000.00		\$21,000.00
<u>Tokyo, Japan</u>			
Transportation	\$4,000.00		
Translation – Interpreter	\$2,000.00	Includes travel & expenses	
Administration/Business Centre	\$1,500.00	Printing/copying materials in market	
Meeting Room Space	\$5,000.00		
Stakeholder Dinner	\$1,800.00		
MOU/Lunch	\$2,000.00		
Total Tokyo, Japan	\$16,300.00		\$16,300.00
TOTAL ESTIMATE MISSION COSTS:			\$110,592.75



ELIGIBLE COSTS

Subject to the following conditions, the costs set out below are eligible costs ("Eligible Costs") for the purposes of this BMA subject to change only with the MIT and EDUC written approval.

Costs are eligible only if they are, in the opinion of MIT and EDUC.

- Directly related to the support of the program; and,
- Reasonable.

Definitions of Eligible Costs are as follows:

Eligible Cost Categories	STOB Breakdown	Subtotal of Costs	Total Costs to be paid to MIT
STOB 50-52: MIT Staff Salaries	Direct Logistical Support	\$3,668.40	\$25,153.90
STOB 6001: TIR Support	Trade Investment Rep(s)	\$21,485.50	
STOB 57: Travel Expenses (MIT)	N/A	\$00.00	\$00.00
STOB 65: Office & Business Expenses	Protocol Gifts / Flags / Promo Items	\$3,000.00	\$3,000.00
TOTAL ELIGIBLE COSTS			\$28,153.90



Appendix 1:
Ministry of Education
MPF China, Japan, Korea Mission 2015
Version: May 26, 2015

May 29, 2015
Friday

TRAVEL

8:00am-8:24am Travel from Victoria to Vancouver (DM, ADM, COS)
AC8056 – AIR CANADA EXPRESS-JAZZ
DEPARTURE: VICTORIA (YYJ) /08:00
ARRIVAL: VANCOUVER (YVR)/08:24
DURATION: 00:24

12:10pm **Travel to Beijing (MPF, DM, ADM, COS)**
DEPARTURE: VANCOUVER (YVR)/12:10
ARRIVAL: BEIJING (PEK)/14:10 MAY30

May 30, 2015
Saturday

BEIJING

2:10pm **Arrive Beijing**

2:10pm-3:30pm Travel to hotel

3:30pm-5:00pm Private time

5:15pm-5:30pm Debrief with DM

Location: Executive floor meeting room

Attendance: Deputy Minister Dave Byng, ADM Ian Rongve, Mr. Colin Doerr, Director, BCCIE, Pavan Nirwan, Manager, IEB, Kevin Tsui, Managing Director, TIR, Vicky Song, Education Marketing Manager, TIR

5:30pm-5:45pm **DM briefing with Minister**

Location: Executive floor meeting room

Attendance: Minister Peter Fassbender, Mr. Ben Stewart, BC Special Representative in Asia, Deputy Minister Dave Byng, Mario Miniaci, COS, Mr. Colin Doerr, Director, BCCIE, Kevin Tsui, Managing Director, TIR

5:45pm-6:00pm **Travel to restaurant**



6:00pm-8:00pm

Dinner meeting with Sherman Jen, President and Jim Beeke, Superintendent (Maple Leaf Educational Systems) (confirmed)

Location: Xi He Ya Yuan (confirmed)

Lead: MIT- TIR office

Meeting purpose:

- To present a 20th anniversary acknowledgement of the MLES provincial partnership.
- Demonstrates a commitment to strong relationships with established offshore school partner (currently 9 schools in China with 2 to open in fall 2015)

Attendance: Minister Peter Fassbender, Mr. Ben Stewart, BC Special Representative in Asia, Deputy Minister Dave Byng, Mario Miniaci, COS, ADM Ian Rongve, Mr. Colin Doerr, Director, BCCIE, Pavan Nirwan, Manager, IEB, Kevin Tsui, Managing Director, TIR, Vicky Song, Education Marketing Manager, TIR

May 31, 2015

BEIJING

Sunday

7:30am-7:45am

Daily DM Briefing

BCCIE and Kevin Tsui, Managing Director, TIR, to provide an overview of daily activities.

Location: Executive floor meeting room

Attendance: Deputy Minister Dave Byng, ADM Ian Rongve, Mr. Colin Doerr, Director, BCCIE, Pavan Nirwan, Manager, IEB, Kevin Tsui, Managing Director, TIR, Vicky Song, Education Marketing Manager, TIR

7:45am-8:00am

DM Briefing with Minister

Location: Executive floor meeting room

Attendance: Minister Peter Fassbender, Mr. Ben Stewart, BC Special Representative in Asia, Deputy Minister Dave Byng, Mario Miniaci, COS, Kevin Tsui, Managing Director, TIR

8:00am-4:00pm

Private Program

4:00pm-5:30pm

Meeting with Grok Education Services, Mr. James Aldridge, China Executive Director, Grok Education Services, Mr. Benjamin Barth, Associate Director, Grok Education Services (confirmed)



Location: s.15

Lead to set up meeting: BCCIE

BCCIE and the BC's education sector have worked for several years with Grok to deliver China market intelligence to BC stakeholders. Last year, Grok delivered a workshop to BC attendees in Beijing at BC's Trade and Investment Office. Ben Stewart, BC's Special Representative in Asia was in attendance. Grok has also delivered numerous sessions in BC during the annual BCCIE Summer Seminar. Most recently, Grok delivered an intelligence session for Minister Andrew Wilkinson's delegation to China.

Meeting Purpose:

- To deliver a market briefing on education trends and developments, and share insights from recent market research projects
- Discuss China's recent policy changes shaping future IE engagement

Attendance: Minister Peter Fassbender, Mr. Ben Stewart, BC Special Representative in Asia, Deputy Minister Dave Byng, Mario Miniaci, COS ADM Ian Rongve, Mr. Colin Doerr, Director, BCCIE, Pavan Nirwan, Manager, IEB, Kevin Tsui, Managing Director, TIR, Vicky Song, Education Marketing Manager, TIR

7:00pm-7:30pm Debrief with DM for next day

Attendance: Deputy Minister Dave Byng, ADM Ian Rongve, Mr. Colin Doerr, Director, BCCIE, Pavan Nirwan, Manager, IEB, Kevin Tsui, Managing Director, TIR, Vicky Song, Education Marketing Manager, TIR

June 1, 2015

BEIJING

Monday

Note: International Children's Day

7:00am-7:15am

Daily DM Briefing

BCCIE and Kevin Tsui, Managing Director, TIR, to provide an overview of daily activities.

Location: Executive floor meeting room

Attendance: Deputy Minister Dave Byng, ADM Ian Rongve, Mr. Colin Doerr, Director, BCCIE, Pavan Nirwan, Manager, IEB, Kevin Tsui, Managing Director, TIR, Vicky Song, Education Marketing Manager, TIR



7:15am-7:30am

DM Briefing with Minister

Location: Executive floor meeting room

Attendance: Minister Peter Fassbender, Mr. Ben Stewart, BC Special Representative in Asia, Deputy Minister Dave Byng, Mario Miniaci, COS

7:30am-8:30am

Country Overview with Canadian Ambassador to China - Guy Saint- Jacques (confirmed)

Location: Breakfast meeting S.15

Lead to set up meeting: MIT

Attendance: Mr. Guy Saint-Jacques, Canadian Ambassador to China, Minister Peter Fassbender, Mr. Ben Stewart, BC Special Representative in Asia, Deputy Minister Dave Byng, Mario Miniaci, COS, ADM Ian Rongve, Mr. Colin Doerr, Director, BCCIE, Pavan Nirwan, Manager, IEB, Kevin Tsui, Managing Director, TIR, Vicky Song, Education Marketing Manager, TIR

8:30am-9:30am

Travel time

9:30am-10:00am

Meeting with Beijing Municipal Commission of Education (BMCE), (participants TBD)

Location: BMCE

Lead to set up meeting: MIT

Meeting purpose:

- Follows-up on Minister Wilkinson's visit in March where he announced BC's intention to sign an MOU between AVED, EDUC and BMCE
- To build and strengthen government to government relationships
- To discuss education collaboration opportunities
- To renew an education sector MOU (AVED and EDUC) that:
 - Enables information exchange
 - Facilitates connections between the two jurisdictions' education sectors
 - Priority areas for collaboration including scholarships, student and teacher exchanges
 - Deepen institutional partnerships and collaboration with China

Note: past MOU with EDUC March 2004

Attendance: Minister Peter Fassbender, Deputy Minister Dave Byng, Mario Miniaci, COS, Mr. Ben Stewart, BC Special Representative in Asia, ADM Ian



Rongve, Mr. Colin Doerr, Director, BCCIE, Pavan Nirwan, Manager, IEB, Kevin Tsui, Managing Director, TIR, Vicky Song, Education Marketing Manager, TIR

10:00am-10:15am

MOU signing with Beijing Municipal Commission of Education (participants TBD)

Location: BMCE

Attendance: Minister Peter Fassbender, Deputy Minister Dave Byng, Mr. Ben Stewart, BC Special Representative in Asia

10:15am-11:00am

Travel time

11:00am-12:00pm

Meeting with National Ministry of Education (MOU signing), Limin Liu, Vice Minister of Education, Fang Jun, Deputy Director General of Department of International Cooperation and Exchanges (MOU Signatory), Ping Hao, Vice Minister of Education (TBC)

Location: National Ministry of Education

Lead to set up meeting: MIT

Meeting purpose:

- To build and strengthen government to government relationships
- To discuss education collaboration opportunities
- To sign an education sector MOU (AVED and EDUC) that:
 - Enables information exchange
 - Facilitates connections between the two jurisdictions' education sectors
 - Priority areas for collaboration including scholarships, student and teacher exchanges
 - Deepen institutional partnerships and collaboration with China
 - Recognition of and support for the BC Offshore School Program
 - Potential scholarship in partnership with the Chinese government for China – BC Award for Excellence

Note: past MOU with EDUC March 2003

Attendance: Minister Peter Fassbender, Deputy Minister Dave Byng, Mario Miniaci, COS, Mr. Guy Saint-Jacques, Canadian Ambassador to China, Mr. Ben Stewart, BC Special Representative in Asia, ADM Ian Rongve, Kevin Tsui, Managing Director, TIR

12:15pm-1:15pm

Travel time

Updated On: June 5, 2015



1:30pm-2:30pm

**Lunch Meeting with Quan Ouyang, CEO; Yufang Sun, Director & Superintendent, BC Offshore School Sino Bright (confirmed)
SBS Headquarters visit TBC**

Location: s.15

Lead: MIT

Meeting purpose:

- Demonstrates a commitment to strong relationships with established offshore school partners
- Meet with and tour the school of an established Offshore School partner
- Meet with students, BC administrators and teachers

Attendance: Minister Peter Fassbender, Deputy Minister Dave Byng, Mario Miniaci, COS, Mr. Guy Saint-Jacques, Canadian Ambassador to China, Mr. Ben Stewart, BC Special Representative in Asia, ADM Ian Rongve, Mr. Colin Doerr, Director, BCCIE, Pavan Nirwan, Manager, IEB, Kevin Tsui, Managing Director, TIR, Vicky Song, Education Marketing Manager, TIR

2:30pm-3:30pm

**BC Offshore School Tour with Quan Ouyang, CEO; Yufang Sun, Director & Superintendent (Sino Bright School)
Possible media opportunity (TBC)**

Location: Sino Bright No.8 High School Yihai Campus

Attendance: Minister Peter Fassbender, Deputy Minister Dave Byng, Mario Miniaci, COS Mr. Guy Saint-Jacques, Canadian Ambassador to China, Mr. Ben Stewart, BC Special Representative in Asia, ADM Ian Rongve, Mr. Colin Doerr, Director, BCCIE, Pavan Nirwan, Manager, IEB, Kevin Tsui, Managing Director, TIR, Vicky Song, Education Marketing Manager, TIR

3:30pm-4:30pm **Travel time to hotel**

4:30pm-5:30pm **Private Time**

5:30pm-6:00pm **Travel to Ambassador's residence**

6:00pm-8:00pm

Stakeholder Dinner Meeting

Location: Ambassador's Residence (confirmed)

Lead: MIT



8:30pm-9:00pm Debrief with DM for next day

Location: Executive floor meeting room

Attendance: Deputy Minister Dave Byng, ADM Ian Rongve, Mr. Colin Doerr, Director, BCCIE, Pavan Nirwan, Manager, IEB, Kevin Tsui, Managing Director, TIR, Vicky Song, Education Marketing Manager, TIR

June 2, 2015

BEIJING → TOKYO

Tuesday

7:15am-7:30am

Daily DM Briefing

BCCIE and Kevin Tsui, Managing Director, TIR to provide an overview of daily activities.

Location: Executive floor meeting room

Attendance: Deputy Minister Dave Byng, ADM Ian Rongve, Mr. Colin Doerr, Director, BCCIE, Pavan Nirwan, Manager, IEB, Kevin Tsui, Managing Director, TIR, Vicky Song, Education Marketing Manager, TIR

7:30am-7:45am DM Briefing with Minister

Location: Executive floor meeting room

Attendance: Minister Peter Fassbender, Mr. Ben Stewart, BC Special Representative in Asia, Deputy Minister Dave Byng, Mario Miniaci, COS

8:00am-9:00am Travel time

9:00am-10:00am

Meeting with Chinese Education Association for International Exchange (CEAIE), (confirmed) Wa Zong, Deputy Secretary-General; Yougen Yu, Director, Department of International Cooperation; Qian Zhang, Deputy Program Director, Department of International Cooperation (attendees TBC)

Location: CEAIE

Lead to set up meeting: BCCIE

CEAIE has an existing MOU with BCCIE and this relationship has proved beneficial on multiple fronts for advancing cooperation between BC stakeholders and those in China at all levels. CEAIE holds one of China's largest multi-city recruitment fairs where BC's K-12 representatives consistently participate. CEAIE



launched an academic forum on "International Early years Education Development" in 2013. CEAIE has also participated in BCCIE's annual Summer Seminar.

Meeting Purpose:

- To discuss how and to what extent expertise can be shared and developed with our partners in China and CEAIE's role

Attendance: Minister Peter Fassbender, Deputy Minister Dave Byng, Mario Miniaci, COS, Mr. Ben Stewart, BC Special Representative in Asia, ADM Ian Rongve, Mr. Colin Doerr, Director, BCCIE, Pavan Nirwan, Manager, IEB, Kevin Tsui, Managing Director, TIR, Vicky Song, Education Marketing Manager, TIR

10:00am-11:00am

Travel time

11:00am-12:00pm

Heilongjiang Provincial Department of Education (MOU), Mei XU, Director General (MOU Signatory), Dazhu ZHANG, Director (confirmed)

Location: TIR Regional Office

Lead to set up meeting: MIT

Harbin is a key second tier city in the province of Heilongjiang in northern China. This is MOU presents an opportunity for partnership-building, market familiarization, student recruitment, student and teacher exchanges and language and cultural learning.

- To build and strengthen government to government relationships
- To discuss education collaboration opportunities
- To sign an education sector MOU (AVED and EDUC) that:
 - Enables information exchange
 - Facilitates connections between the two jurisdictions' education sectors
 - Priority areas for collaboration including scholarships, student and teacher exchanges
 - Deepen institutional partnerships and collaboration with China
 - Recognition of and support for the BC Offshore School Program

Attendance: Minister Peter Fassbender, Deputy Minister Dave Byng, Mario Miniaci, COS, Mr. Ben Stewart, BC Special Representative in Asia, ADM Ian Rongve, Mr. Colin Doerr, Director, BCCIE, Pavan Nirwan, Manager, IEB, Kevin Tsui, Managing Director, TIR, Vicky Song, Education Marketing Manager, TIR

12:00pm-1:30pm

Lunch with Heilongjiang Provincial Department of Education



Lunch Host: Education

Location: Horizon Restaurant

1:30pm-3:00pm Travel to airport

3:00pm-4:40pm Check in at airport

4:40pm-9:10pm Travel to Tokyo

JL 022 - JAPAN AIRLINES

DEPARTURE: BEIJING (PEK)/16:40

ARRIVAL: TOKYO (HND)/21:10

9:10pm-10:00pm Travel s.15

10:00pm-10:30pm Debrief with DM for next day

Location: Hotel Lobby

Attendance: Deputy Minister Dave Byng, ADM Ian Rongve, Mr. Colin Doerr, Director, BCCIE, Pavan Nirwan, Manager, IEB, Avrom Salsberg, Managing Director, TIR, Michiko Aoshima, Education Marketing Manager, TIR

June 3, 2015

Wednesday

TOKYO

7:15am-7:45am Daily DM Briefing

Location: Hotel Lobby

BCCIE and Avrom Salsberg, Managing Director, TIR to provide an overview of daily activities

Attendance: Deputy Minister Dave Byng, ADM Ian Rongve, Mr. Colin Doerr, Director, BCCIE, Pavan Nirwan, Manager, IEB, Avrom Salsberg, Managing Director, BC TIR, Michiko Aoshima, Education Marketing Manager, TIR

7:45am-8:00am DM Briefing with Minister

Location: Minister's hotel room

Attendance: Minister Peter Fassbender, Mr. Ben Stewart, BC Special Representative in Asia, Deputy Minister Dave Byng, Mario Miniaci, COS,



8:00am-8:15am Travel time (10 minutes by car)

8:15am-9:00am Breakfast Meeting with Canadian Ambassador to Japan – Mackenzie Clugston

Location: Ambassador's Residence

Lead to set up meeting: MIT

Attendance: Minister Peter Fassbender, Mr. Ben Stewart, BC Special Representative in Asia, Deputy Minister Dave Byng, Mario Miniaci, COS, ADM Ian Rongve, Mr. Colin Doerr, Director, BCCIE, Pavan Nirwan, Manager, IEB, Avrom Salsberg, Managing Director, BC TIR, Michiko Aoshima, Education Marketing Manager, TIR

9:05am-10:00am Travel time

10:00am-10:20am Arrive Bunka Suginami Canadian International – welcoming reception and Official Opening Ceremony/Presentation of gift
Sunao Onuma, Chairman; Makiyo Aizawa, Board of Directors; Shigeru Matsutani, Principal of Bunka Gakuen Suginami Junior & Senior High School; Shizuo Aoi, Vice-Principal of Bunka Gakuen Suginami Junior & Senior High School; Dan Miles, Principal of Bunka Suginami Canadian International School; Margaret Compo, Offshore Program Consultant (confirmed); Embassy representative: Martial Pagè, Deputy Head of Mission or Laurie Peters, Head of Public Affairs (TBC)

Location: Bunka Suginami Canadian International School

Lead to set up meeting: MIT

Meeting purpose:

- Grand opening of the first BC Offshore School in Japan
- Demonstrates a commitment to strong relationships with offshore school partners
- Meet with and tour the school
- Meet with students, BC administrators and teachers

Attendance: Minister Peter Fassbender, Mr. Ben Stewart, BC Special Representative in Asia, Mr. Mackenzie Clugston, Canadian Ambassador to Japan, Deputy Minister Dave Byng, Mario Miniaci, COS, ADM Ian Rongve, Mr. Colin Doerr, Director, BCCIE, Pavan Nirwan, Manager, IEB, Avrom Salsberg, Managing Director, BC TIR, Michiko Aoshima, Education Marketing Manager, TIR



10:20am-10:40am **School Tour - BSCIS**

10:40am-11:15am **Travel to** ^{s.15}

11:30am-12:10pm **Ceremony/Short Speeches, Presentation of certificate**

12:10pm-12:30pm **Media scrum and interview**

12:30pm-1:15pm **Toast by Mr. Susumu Yoshida (Head of Japan Private School Association) followed by Main Hall Buffet Lunch and Short Remarks.**

Note: 12:35pm – 12:55pm Minister plus two to eat in a private room, while guests eat in the main dining room; other delegation members eat in main dining room with guests

Attendees: approximately 50 Japanese attendees including Japanese cram school senior officials, university executive and Board of Directors, Tokyo Metropolitan Government

1:20 pm-1:30pm **Transit to the car and depart for MEXT**

1:30pm-2:00pm **Travel time**

2:00pm-4:30pm **Meeting with Ministry of Education, Culture, Sports, Science and Technology Japan (MOU), Hakubun Shimomura, Minister (MOU signatory); Motoyuki Fujii, Senior Vice Minister; Hideki Niwa, Senior Vice Minister (Time TBC)**

Location: Ministry of Education, Culture, Sports, Science and Technology

Lead to set up meeting: MIT

Meeting purpose:

- To build and strengthen government to government relationships
- To discuss education collaboration opportunities
- To enter into discussions regarding education sector MOU (AVED and EDUC) that:
 - Enables information exchange
 - Facilitates connections between the two jurisdictions' education sectors
 - Priority areas for collaboration including scholarships, student and teacher exchanges
 - Recognition of and support for the BC Offshore School Program



Attendance: Minister Peter Fassbender, Mr. Ben Stewart, BC Special Representative in Asia, Mr. Mackenzie Clugston, Canadian Ambassador to Japan, Deputy Minister Dave Byng, Mario Miniaci, COS, Avrom Salsberg, Managing Director, BC TIR (to take notes)

5:15pm-5:30pm **Travel time**

5:30pm-6:30pm

Meeting with Hiroshima Prefectural Board of Education, Ryukichi Sato, Deputy Superintendent, Kenichi Kato, Prefectural Education Center Teacher's consultant, Fumi Hayashi, Learning Innovation Promotion Division Teacher's consultant

Location: Embassy Executive Dining Room

Lead to set up meeting: MIT

Meeting Purpose:

- Follow-up on BCCIE's visit and MOU signed in November, 2014 with Hiroshima Prefectural Board of Education
- strengthen the existing government-level relationship;
- discuss BC's work with Japanese partners to promote international education, for example:
 - collaborative activity with the Japanese Consulate General in Vancouver to promote Shugaku Ryoko study-tours in British Columbia; and
 - the opening of *Bunka Sugunami Canadian International School* – BC's first Offshore School in Japan – and the school's innovative double Japan – BC diploma program.
- discuss the possibility of:
 - entering into discussions to develop a collaborative Memorandum of Understanding to promote and establish details for further international education collaboration.
 - BC's Minister of Education is working with BC's Minister for Advanced Education on this initiative as BC sees opportunities for collaboration for all ages of British Columbian and Japanese students.

Attendance: Minister Peter Fassbender, Mr. Ben Stewart, BC Special Representative in Asia, Deputy Minister Dave Byng, Mario Miniaci, COS, ADM



Ian Rongve, Mr. Colin Doerr, Director, BCCIE, Pavan Nirwan, Manager, IEB, Avrom Salsberg, Managing Director, BC TIR, Michiko Aoshima, Education Marketing Manager, TIR

6:30pm-8:30pm Stakeholder Dinner Meeting

Location: Ambassador's residence

8:30pm-9:00pm Debrief with DM for next day

Attendance: Deputy Minister Dave Byng, ADM Ian Rongve, Mr. Colin Doerr, Director, BCCIE, Pavan Nirwan, Manager, IEB, Avrom Salsberg, Managing Director, BC TIR, Michiko Aoshima, Education Marketing Manager, TIR

June 4, 2015

TOKYO

Thursday

7:30am-7:45am Daily DM Briefing

BCCIE and Avrom Salsberg, Managing Director, TIR to provide an overview of daily activities

Location: Hotel Lobby

Attendance: Deputy Minister Dave Byng, ADM Ian Rongve, Mr. Colin Doerr, Director, BCCIE, Pavan Nirwan, Manager, IEB, Avrom Salsberg, Managing Director, BC TIR, Michiko Aoshima, Education Marketing Manager, TIR

7:45am-8:00am DM Briefing with Minister

Location: Minister's hotel room

Attendance: Minister Peter Fassbender, Mr. Ben Stewart, BC Special Representative in Asia, Deputy Minister Dave Byng, Mario Miniaci, COS

8:00am-9:00am Breakfast (TBC)

9:00am-9:30am TBD

9:30am-10:30am Travel time

10:30am-11:30am Tokyo Metropolitan Government Board of Education, Keizo Nakai, Director General (confirmed) and others



Location: Board of Education Office

Lead to set up meeting: MIT

Meeting purpose:

- To build and strengthen government to government relationships
- To discuss education collaboration opportunities
- To enter into discussions regarding education sector MOU (AVED and EDUC) that:
 - Enables information exchange
 - Facilitates connections between the two jurisdictions' education sectors
 - Priority areas for collaboration including scholarships, student and teacher exchanges
 - Recognition of and support for the BC Offshore School Program

Attendance: Minister Peter Fassbender, Mr. Ben Stewart, BC Special Representative in Asia, Deputy Minister Dave Byng, Mario Miniaci, COS, ADM Ian Rongve, Mr. Colin Doerr, Director, BCCIE, Pavan Nirwan, Manager, IEB, Avrom Salsberg, Managing Director, BC TIR, Michiko Aoshima, Education Marketing Manager, TIR

11:30am-12:30pm **Private time/Check out**

12:30pm-1:30pm **Private time**

1:30pm-2:30pm **Travel to Narita airport**

4:00pm **Return flight to Calgary**
AC10 – AIR CANADA
DEPARTURE: TOKYO (NRT)/16:00
ARRIVAL: CALGARY (YYC)/10:45

10:45am **Arrival in Calgary**

12:15pm **Flight from Calgary to Vancouver (MPF)**
AC213 – AIR CANADA
DEPARTURE: CALGARY (YYC)/12:15
ARRIVAL: VANCOUVER (YVR)/12:45



12:45pm **Arrival in Vancouver (MPF)**

2:15pm **Flight from Calgary to Victoria (DM, ADM, COS)**
 AC8555 – AIR CANADA EXPRESS-JAZZ
 DEPARTURE: CALGARY (YYC)/14:15
 ARRIVAL: VICTORIA (YYJ)/14:55

2:55pm **Arrival in Victoria (DM, ADM, COS)**

BC Council for International Education
Suite 603 - 409 Granville Street
Vancouver, British Columbia
V6C 1T2 CANADA



INVOICE: BC MINISTRY OF EDUCATION

6.30.2015

BILL TO: EDUC

SHIP TO: BCCIE

INSTRUCTIONS

[illegible]

Patterson, Catherine M EDUC:EX

From: Chow, John S EDUC:EX
Sent: Monday, June 29, 2015 2:05 PM
To: Carnegie, Lynn EDUC:EX; Patterson, Catherine M EDUC:EX
Cc: Muriuki, Nelson EDUC:EX; Parkinson, Margaret EDUC:EX
Subject: Costs incurred during Asia Trip

Sensitivity: Confidential

Name	Device	Phone number	Plan purchased with overage charges	Overage Cell	Overage Data	Total Cost
Ian Rongve	iPhone 5	250-516-3411 – Telus	Zone 2 East Asia Passport Essentials150 : \$150 Overage : Voice : \$1.25 / min, Data \$5 / MB, \$0.40 / SMS	0	0	150.00
Ian Rongve	iPad Air II	778-677-2934 – Telus	Business Passport Elite International Zone 2 Data 400 \$400 overage \$5 / MB	0	0	400.00
Pavan Nirwan	iPhone 5	778-873-9158 – Telus	Zone 2 East Asia Passport 150: \$150 Overage : Voice : \$1.25 / min, Data \$5 / MB, \$0.40 / SMS	0	0	150.00
Pavan Nirwan	iPad Air II	778-679-1470 – Telus	Business Passport Elite International Zone 2 Data 400 \$400 overage \$5 / MB	0	0	400.00

Grand Total \$1100.00

Please provide appropriate coding so we can reconcile the billing with our budget.

Nelson once the budget numbers are provided, please JV the funds back to the mobility budget Project number of 2240466.

Thanks

John

The contents of this message may be confidential and entitled to legal protection.

If you receive this message in error, please reply to alert me and then delete this - many thanks

John Chow | Director of Technology Services

Services & Technology Division

Ministry of Education | 250 216-7338

620 Superior 3rd Flr | PO Box 9592 Stn Prov Govt | V8W 9K4

Please think before you print

 Confirmation

Expense report number ER2740559 was previously submitted for approval.

Expense Report ER2740559

 **TIP** Hint: Print in landscape format to include all displayed information. Use your browser Back button to exit the printable page view.

Submission Instructions

The following are instructions on what to do with expense report envelopes and receipts:

* the expense report envelope must include your receipts and other supporting documents. On the outside of the envelope print your name, employee number, date, and expense report number. The expense report envelope and its contents must be filed at the location designated by your senior financial officer.

* your Expense Authority will be notified requesting approval for this expense report. After your Expense Authority approves this expense report, you will be notified. This expense report will be paid within 3 working days after it is approved by your Expense Authority.

* the expense report envelope and its contents are subject to post payment audit. These must be forwarded upon request to the Corporate Compliance and Controls Monitoring Branch for verification. Your Expense Authority may be contacted for clarification or verification purposes regarding your expense report envelope.



* at your option, print this page from your browser and insert into the expense report envelope.

General Information

Name	RONGVE, IAN W	Report Submit Date	18-JUN-2015
Expense Dates	29-MAY-2015 - 04-JUN-2015	Attachments	View Add...
Cost Center	22450	Is a SMARTTEC confirmation report (PDF) required for this claim?	Yes
Purpose	International Education Trade Mission - China and Japan	Report Total	2,331.01 CAD
Approver	FAYAD, DEBORAH A	Reimbursement Amount	2,331.01 CAD
Original Receipts Status	Required		

Expense Lines **Expense Allocations** **Weekly Summary** **Approval Notes [2]**

Cash Expenses

Date	Receipt Amount	Expense Type	Justification	Original Receipt Required	Receipt Missing	Reimbursable Amount (CAD)	Details
29-May-2015	55.00 CAD	Public Transp.	Taxi - Home to Airport	✓		55.00	
29-May-2015	27.00 CAD	Foreign Travel	Per Diem - Breakfast & Incidental	✓	✓	27.00	
30-May-2015	41.25 CAD	Foreign Travel	Incidentals Only. 207 CYN = 41.25 CDN	✓	✓	41.25	
31-May-2015	41.25 CAD	Foreign Travel	Incidentals Only. 207 CYN = 41.25 CDN	✓	✓	41.25	
01-Jun-2015	41.25 CAD	Foreign	Incidentals Only. 207 CYN =	✓	✓	41.25	

		Travel	41.25 CDN				
02-Jun-2015	44.97 CAD	Foreign Travel	Incidentals Only. 4588.50 JPN = 44.97 CDN	✓	✓	44.97	
03-Jun-2015	90.98 CAD	Foreign Travel	Incidentals and Lunch. 9283.50 JPN = 90.98 CDN	✓	✓	90.98	
04-Jun-2015	122.24 CAD	Foreign Travel	Incidentals, Breakfast and Lunch. 12473.50 JPN = 122.24 CDN	✓	✓	122.24	
04-Jun-2015	61.00 CAD	Foreign Travel	International Dateline - Per Diem	✓	✓	61.00	
04-Jun-2015	55.00 CAD	Public Transp.	Taxi - Airport to Home	✓		55.00	
02-Jun-2015	1,243.29 CAD	Foreign Travel	Accommodation (3 nights) - S.15 Beijing Hotel6000 CYN = 1243.29 CDN	✓		1,243.29	
04-Jun-2015	487.46 CAD	Foreign Travel	Accommodation (2 nights) - S.15 Tokyo 46732 JPY = 487.46 CDN	✓		487.46	
29-May-2015	20.32 CAD	Miscellaneous	Travel Underwriters - Out of Country Medical Insurance	✓		20.32	
Total						2,331.01	

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Dr. Ian Willard Rongve
 620 Superior St
 Victoria BC V8W 9H1 CA

Room No. : 2520
 Arrival : 05/30/15
 Departure : 06/02/15
 Page No. : 1 of 2
 Folio No. :
 User : FOCHRISY

INFORMATION INVOICE

Member Number :
 A/R Number :
 Group Code : 1505BRITIS
 Company Name : British Columbia Trade and Investment

06/02/15

Date	Detail	Reference	Charges CNY	Payment CNY
05/30/15	Package Room Charge	[NA Pkg. Trx]	2,000.00	
05/31/15	Package Room Charge	[NA Pkg. Trx]	2,000.00	
06/01/15	Package Room Charge	[NA Pkg. Trx]	2,000.00	
06/02/15	PGS - Master Card			6,000.00
Total			6,000.00	6,000.00
Balance			0.00 CNY	

I, the undersigned, hereby acknowledge the acceptance of all the goods and services as listed herein and agree to the amounts billed. In the event of any failure of or delay in the payment of this bill is NOT waived and therefore shall be held personally liable. If this bill is charged to any applicable credit cards, my signature below is deemed to have been made on the applicable credit card voucher.

Guest Signature _____

Dr. Ian Willard Rongve

620 Superior St

Victoria BC V8W 9H1 CA

Room No. : 2520

Arrival : 05/30/15

Departure : 06/02/15

Page No. : 2 of 2

Folio No. :

User : FOCHRISY

INFORMATION INVOICE

Member Number :

A/R Number :

Group Code : 1505BRITIS

Company Name : British Columbia Trade and Investment

06/02/15

Date	Detail	Reference	Charges CNY	Payment CNY
------	--------	-----------	----------------	----------------

Signature: _____

Merchant ID: 104110070113295

Transaction ID: 168004

Approval Code: 044721

Approval Amount : 6000.00

Credit Card #:

Credit Card Expiry :

Capture Method : Manual

Transaction Amount : 6000.00

s.17

s.15

宾客姓名 (Guest Name): (EN) Dr. Rongve, Ian Willard

房 间 号 (Room Number): 2520

酒店地址: 中国北京市朝阳区亮马桥路48号 邮编: 100125
(Hotel Addr.) s.15

收单银行 (Acquirer): 中国银行 Bank of China

商户名称 (Merchant): s.15

商户编号 (Merchant ID): 104110070113295

终端编号 (Terminal ID): 11990651

操 作 员 (User ID): CommUser

卡 类 别 (Card Type): s.17

卡 号 (Card Number):

有 效 期 (Exp. Date): **/**

批 次 号 (Batch NO.): 090602

流 水 号 (Trace NO.): 008607

查 询 号 (Invoice NO.): 003594

日期时间 (Date Time): 2015-06-02 06:48:06

参 考 号 (Ref. NO.): 515228565193

授 权 码 (Auth. Code): 044721

交易类型 (Tran. Type): 授权完成 (AUTH COMPLETION)

金 额 (Amount/RMB): 6000.00

备注信息 (Note):

本人确认以上交易 同意将其记入本卡帐户。

I ACKNOWLEDGE SATISFACTORY RECEIPT OF RELATIVE GOODS/SERVICES.

持卡人签字 (CARDHOLDER SIGNATURE): _____

お勘定書 STATEMENT

s.15

お客様
Name

MR. IAN RONGVE

部屋番号
Room No

S 1146

ご利用
Arrival

2015/06/02

ご出発
Departure

2015/06/04

s.15

月日 DATE	摘要 EXPLANATION	部屋番号 ROOM NO	料金 CHARGE	クレジット CREDIT	備考 REMARKS
06/02	ROOM CHARGE SERVICE CHARGE CONSUMPTION TAX ACCOMMODATION TAX	S 1146	18,000 1,800 1,584 200		
06/03	PACKAGE SERVICE CHARGE CONSUMPTION TAX ACCOMMODATION TAX		21,000 2,100 1,848 200		
					*
					*

INFOX

s.15

03 3582 0111

端末番号 TERM No 49336-560-32609

ご利用日 DATE 15/06/04 08:54:46

伝票番号 SLIP No 12204

会員No s.17

承認番号 APP CODE 195450

取引内容 支払区分 取扱区分

売上 一括 110

売上会社 有効期限

s.17 s.17

Mark up* CURRENCY

3.50 CAD

金額 AMOUNT JPY 46,732

売上金額 LOCAL CURRENCY

JPY 46,732

通貨レート EXCHANGE RATE

CAD1 JPY95.8680

*Including 3.50% mark up.

外貨金額 TRANSACTION CURRENCY

CAD 487.46

INFOX

I have chosen not to use the MasterCard currency conversion process and agree that I will have no recourse against MasterCard concerning the currency conversion or its disclosure. Currency conversion for this transaction is performed by Global Blue and is based on the Global Blue reference rate of today (www.global-blue.com).

RONGVE IAN.

s.17

売場: 係員:

SALES COUNTER CLERK

お客様控え

CUSTOMERS COPY

ご請求金額
BALANCE DUE

46,732

(LOCAL TAX: 400)

○料金のほかに10%のサービス料と消費税および東京都条例に定められた宿泊税が加算されております。
○領収印のある明細書は領収証を兼ねております。
A 10% SERVICE CHARGE, CONSUMPTION TAX AND LOCAL TAX* ARE ADDED TO YOUR BILL.
This is your stamped hotel account bill combined with receipts.

税務署承認
印付つき申告納

s.22

Dear Ian Willard Rongve,

Thank you for choosing to insure with Travel Underwriters Freedom Travel Insurance.

Before your trip, please review your policy declaration below and the enclosed policy wording carefully; your coverage and premium are based on the information you provided.

Please contact our customer service at 1-800-663-5389 if any of the information is incorrect, or if you have any questions.

If you should have a claim, please call toll free from within North America: 1-800-663-0399; within Mexico: 001-800-514-9976; or collect: 604-278-4108.

POLICY DETAILS

Partner Name:	INTERNATIONAL CURRENCY EXCHANGE	Policy Premium:	\$20.32
Policy Number:	s.22	Admin Fee:	\$0.00
Application Date:	2015/05/29 12:00 AM	Tax:	\$0.00
Effective Date:	2015/05/29		
Expiry Date:	2015/06/05		
Total Paid to Date:			\$20.32

Coverage Description

Ian Willard Rongve s.22	Sum Insured	Deductible	Extn Start	Extn End	Trip Length
Single Trip Emergency Medical Worldwide	n/a	\$250	n/a	n/a	8 days

This insurance is administered by North American Air Travel Insurance Agents Ltd. d.b.a. Travel Underwriters, a licensed insurance broker in British Columbia, Alberta, Saskatchewan, Manitoba, and Ontario, represented by licensed insurance agents Kathleen S. Starko and Bradley G. Dance in New Brunswick, Nova Scotia and P.E.I. 11th Floor - 6081 No. 3 Road, Richmond, BC Canada V6Y 2B2. Insurance is written as more fully detailed in the Policy wording booklet by Industrial Alliance Insurance and Financial Services Inc., Industrial Alliance Pacific General Insurance Corporation and certain Lloyd's Underwriters under Binding Authority reference number RC789115 severally and not jointly.

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240015

**** PURCHASE ****

05-29-2015 06:33:01
Acct # *****s.17
Exp Date **/**
Name: IAN RONGVE
A0000000041010

Trace # 1538 Operator 15
Inv. # 15
Auth # 093301 RRN 001303001

Total \$55.00

(00) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

Yellow Cab 250-381-2222 250-381-2242
Download Yellowcab taxi APP from App Store

Date: 04/06/15 Amount: \$ 55/

Driver: 1073 Car #: 35


From: To:



 Confirmation

Expense report number ER2741099 was previously submitted for approval.

Expense Report ER2741099

 **TIP** Hint: Print in landscape format to include all displayed information. Use your browser Back button to exit the printable page view.

Submission Instructions

The following are instructions on what to do with expense report envelopes and receipts:

- * the expense report envelope must include your receipts and other supporting documents. On the outside of the envelope print your name, employee number, date, and expense report number. The expense report envelope and its contents must be filed at the location designated by your senior financial officer.
- * your Expense Authority will be notified requesting approval for this expense report. After your Expense Authority approves this expense report, you will be notified. This expense report will be paid within 3 working days after it is approved by your Expense Authority.
- * the expense report envelope and its contents are subject to post payment audit. These must be forwarded upon request to the Corporate Compliance and Controls Monitoring Branch for verification. Your Expense Authority may be contacted for clarification or verification purposes regarding your expense report envelope.
- * at your option, print this page from your browser and insert into the expense report envelope.





General Information











Name	NIRWAN, PAVAN s.22	Report Submit Date	26-JUN-2015
Expense Dates	24-APR-2015 - 05-JUN-2015	Attachments	View Add...
Cost Center	22441	Is a SMARTTEC confirmation report (PDF) required for this claim?	Yes Yes
Purpose	International Education Trade Mission	Report Total	8,525.09 CAD
Approver	NEUFELD, BRENDA	Reimbursement Amount	8,525.09 CAD
Original Receipts Status	Required		

Expense Lines **Expense Allocations** **Weekly Summary** **Approval Notes [4]**

business expenses

Cash Expenses

Date	Receipt Amount	Expense Type	Justification	Original Receipt Required	Receipt Missing	Reimbursable Amount (CAD)	Details
27-May-2015	63.78 CAD	Foreign Travel	Dinner rate as per federal foreign rate = 320CYN = \$63.78	✓		63.78	
28-May-2015	105.63 CAD	Foreign Travel	Lunch and Dinner Rate as per federal rates = 530CYN = \$105.63 CDN	✓		105.63	
29-May-2015	105.63 CAD	Foreign Travel	Lunch and Dinner as per federal foreign rate = 530CYN = \$105.63CDN	✓		105.63	
30-May-2015	41.85 CAD	Foreign Travel	Lunch federal foreign rate = 210YN or \$41.85	✓		41.85	

31-May-2015	41.25 CAD	Foreign Travel	Incidentals only 220.80CYN= 41.25	✓		41.25	
01-Jun-2015	41.25 CAD	Foreign Travel	Incidentals only 220.80CYN= 41.25	✓		41.25	
02-Jun-2015	41.25 CAD	Foreign Travel	Incidentals only 220.80CYN= 41.25	✓		41.25	
03-Jun-2015	41.25 CAD	Foreign Travel	Incidentals only 220.80CYN= 41.25	✓		41.25	
04-Jun-2015	118.63 CAD	Foreign Travel	Lunch and Dinner 12,105JPN = 118.63CDN	✓		118.63	
05-Jun-2015	77.27 CAD	Foreign Travel	Breakfast and Lunch foreign rates 7885JPN= \$77.27CDN	✓		77.27	
27-May-2015	2,736.12 CAD	Accommodation	Accommodation (6 nights) s.15 s.15 Hotel=13,232.00. BMO Visa receipt = 2,736.12	✓		2,736.12	
02-Jun-2015	1,144.14 CAD	Accommodation	Accommodation (3nights) s.15 s.15 106,230 JPN. BMO Visa charges \$1,144.14	✓		1,144.14	
28-May-2015	3.79 CAD	Public Transp.	Taxi from hotel to TIR office 19CYN *0.1993 = 3.79	✓		3.79	
28-May-2015	2.60 CAD	Public Transp.	Taxi from TIR office to hotel CYN 13 * 0.1993 = 2.60	✓		2.60	
04-Jun-2015	11.56 CAD	Public Transp.	Taxi to event from Embassy 1180JPN * 0.0098 = 11.56	✓		11.56	
05-Jun-2015	39.00 CAD	Public Transp.	Taxi from airport to home	✓		39.00	
05-Jun-2015	31.00 CAD	Public Transp.	Airport bus from hotel to Tokyo airport	✓		31.00	
30-Apr-2015	625.05 CAD	Miscellaneous	Entry Visa for China for all delegates. Advance was given to cover these costs.	✓		625.05	
24-Apr-2015	16.00 CAD	Foreign Travel	Picture for China Visa	✓		16.00	
24-Apr-2015	85.00 CAD	Foreign Travel	Medical costs associated to travel to Asia. Consultation and vaccine	✓		85.00	
02-Jun-2015	66.89 CAD	Foreign Travel	SIM Card for foreign use CYN 324 * 0.20644= 66.89	✓		66.89	
02-Jun-2015	281.80 CAD	Foreign Travel	Printer equipment use for materials for 5 days in China CNY 1365 *0.206450 = 281.80	✓		281.80	
02-Jun-2015	311.59 CAD	Foreign Travel	Media event printing of materials CNY 1500 *0.207728= 311.59	✓		311.59	
02-Jun-2015	2,492.76 CAD	Foreign Travel	Ground Transportation for foreign travel CYN 12,200 = 2492.76	✓		2,492.76	
Total						8,525.09	

Ms. Pavan Pamela Nirwan

CA

Room No. : 2501
 Arrival : 05/27/15
 Departure : 06/02/15
 Page No. : 1 of 2
 Folio No. :
 User : FOVINCENTC

INFORMATION INVOICE

Member Number :
 A/R Number :
 Group Code : 1505BRITIS
 Company Name : British Columbia Trade and Investment

06/02/15

Date	Detail	Reference	Charges CNY	Payment CNY
05/27/15	In Room Internet		120.00	
05/27/15	Package Room Charge	[NA Pkg. Trx] Nirwan Pavan Pamela #2501=>British Columbia Trade and Investment #9076 British Columbia Trade and Investment #9076=>Nirwan Pavan Pamela #2501	2,000.00	
05/28/15	In Room Internet		120.00	
05/28/15	Package Room Charge	[NA Pkg. Trx] Nirwan Pavan Pamela #2501=>British Columbia Trade and Investment #9076 British Columbia Trade and Investment #9076=>Nirwan Pavan Pamela #2501	2,000.00	
05/29/15	In Room Internet		120.00	
05/29/15	Package Room Charge	[NA Pkg. Trx] Nirwan Pavan Pamela #2501=>British Columbia Trade and Investment #9076 British Columbia Trade and Investment #9076=>Nirwan Pavan Pamela #2501	2,000.00	
05/30/15	Laundry	Room# 2501 : CHECK# 0224680 [8002]	512.00	
05/30/15	In Room Internet		120.00	
05/30/15	Package Room Charge	[NA Pkg. Trx] Routed From Nirwan Pavan Pamela Of Room #2501 British Columbia Trade and Investment #9076=>Nirwan Pavan Pamela #2501	2,000.00	
05/31/15	In Room Internet		120.00	

s.15

Ms. Pavan Pamela Nirwan

CA

Room No. : 2501
 Arrival : 05/27/15
 Departure : 06/02/15
 Page No. : 2 of 2
 Folio No. :
 User : FOVINCENTC

INFORMATION INVOICE

Member Number :
 A/R Number :
 Group Code : 1505BRITIS
 Company Name : British Columbia Trade and Investment

06/02/15

Date	Detail	Reference	Charges CNY	Payment CNY
05/31/15	Package Room Charge	[NA Pkg. Trx] Routed From Nirwan Pavan Pamela Of Room #2501 British Columbia Trade and Investment #9076=>Nirwan Pavan Pamela #2501	2,000.00	
06/01/15	In Room Internet		120.00	
06/01/15	Package Room Charge	[NA Pkg. Trx] Routed From Nirwan Pavan Pamela Of Room #2501 British Columbia Trade and Investment #9076=>Nirwan Pavan Pamela #2501	2,000.00	

Total

13,232.00

0.00

Balance

13,232.00 CNY



持卡人存根/CARDHOLDER COPY 请妥善保管

商户名称/MERCHANT NAME:

Four seasons s.15

商户编号/MERCHANT NO.: 11147

终端编号/Terminal NO.: 11147016

卡类别/CARD TYPE: s.1

有效期/EXP DATE: s.17

收单行号/ACQUITER: 030110000

批次号/BATCH NO.: 000045

参考号/REFER NO.: 515390399182

交易日期/TKX DATE: 2015-06-02 07:07:15

卡序列号/CARD SN: 00

卡号/CARD NO.: s.17

交易类型/TRANS TYPE:

消费/SALE

s.15

查询号/VOUCHER NO.: 001623

授权号/AUTH NO.: 190715

交易金额/AMOUNT: RMB 13232.00

小费金额/TIPS:

总计金额/TOTAL: RMB 13232.00

CAD 2736.17

汇率/FX Rate: RMB/CAD 0.2067846

TC: 709C55A00C053471 TSI: E800

ATC: 0000

App1 s.17

本人确认以上交易, 同意并承认本卡账户
 I declare that I have been offered a
 choice of payment currencies and my choice
 is final.

NIRWAN/PAVAN P.
 VF-VX688-GPRS-V4.58

Guest Signature

the acceptance of all the goods and services as listed herein and agree to the amounts billed. In
 a payment of this bill is NOT waived and therefore shall be held personally liable. If this bill is
 my signature below is deemed to have been made on the applicable credit card voucher.

お勘定書

STATEMENT

s.15

お名前
Name

MS. PAVAN NIRWAN

お部屋番号
Room No

S 1144

s.15

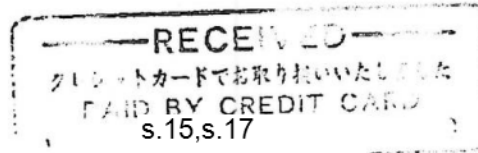
ご到着
Arrival

2015/06/02

ご出発
Departure

2015/06/05

月日 DATE	摘要 EXPLANATION	部屋番号 ROOM NO	料金 CHARGE	備考 REMARKS
06/02	ROOM CHARGE	S 1144	18,000	
	SERVICE CHARGE		1,800	
	CONSUMPTION TAX		1,584	
	ACCOMMODATION TAX		200	
06/03	PACKAGE		21,000	*
	SERVICE CHARGE		2,100	
	CONSUMPTION TAX		1,848	
	ACCOMMODATION TAX		200	
06/04	PACKAGE		21,000	*
	SERVICE CHARGE		2,100	
	CONSUMPTION TAX		1,848	
	ACCOMMODATION TAX		200	
06/05	AIRPORT BUS		3,100	*
	LAUNDRY		6,300	* 215521
	LAUNDRY		28,050	* 215522



ご請求金額 BALANCE DUE	109,330
----------------------	---------

(LOCAL TAX: 600)

○料金のほかに10%のサービス料と消費税および東京都条例に定められた宿泊税が加算されております。
○領収印のある明細書は領収証を兼ねております。
A 10% SERVICE CHARGE, CONSUMPTION TAX AND LOCAL TAX* ARE ADDED TO YOUR BILL.
This is your stamped hotel account bill combined with receipts.

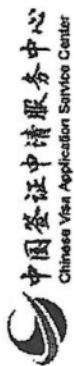
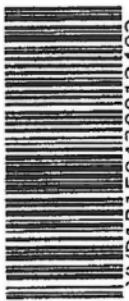
印紙税申告納
付につき芝
税務署承認済

SIGNATURE

s.15

NO. 060586841444 I 1 81 86 * ALAL *
15/06/05 10:53 11904

109,330
3100 Airport Bus.
106230



温哥华 VANCOUVER

发票/Invoice

Apr 30, 2015 11:18:54 AM NO:20150430000041

收款人/Cashier YVR10027
取证单/Pickup Form 15YVR1G0107274
数量/Quantity 1

签证费/Visa Fee*	CAD \$100.00
签证急件费/Visa Rush Fee*	CAD \$35.00
服务费/Service Fee	CAD \$40.00
服务加急费/Service Rush Fee	CAD \$21.00
邮递服务费/Post Service Fee	CAD \$0.00
邮资费/Postage Fee	CAD \$0.00
销售税/GST 5.00%	CAD \$3.05
应收款/Amount Due	CAD \$199.05
实收/Amount Received	CAD \$199.05
找零/Change	CAD \$0.00
付款方式/Tender	CCARD: CAD \$199.05

注: *为代总领馆收费项目/Items marked with a star * are visa fee collected on behalf of Chinese Consulate-General.

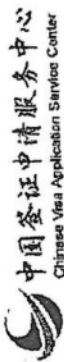
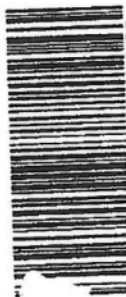
CITS V Service(CANADA) LTD.

Address: 250-999 West Broadway, Vancouver, BC, Canada

GST#: 809830110RT0001

426.00
199.05
625.05

total



温哥华 VANCOUVER

发票/Invoice

May 7, 2015 10:04:55 AM NO:20150507000020

收款人/Cashier YVR10031
取证单/Pickup Form 15YVR1G0107831
数量/Quantity 3

签证费/Visa Fee*	CAD \$300.00
签证急件费/Visa Rush Fee*	CAD \$0.00
服务费/Service Fee	CAD \$120.00
服务加急费/Service Rush Fee	CAD \$0.00
邮递服务费/Post Service Fee	CAD \$0.00
邮资费/Postage Fee	CAD \$0.00
销售税/GST 5.00%	CAD \$6.00
应收款/Amount Due	CAD \$426.00
实收/Amount Received	CAD \$426.00
找零/Change	CAD \$0.00
付款方式/Tender	CCARD: CAD \$426.00

注: *为代总领馆收费项目/Items marked with a star * are visa fee collected on behalf of Chinese Consulate-General.

CITS V Service(CANADA) LTD.

Address: 250-999 West Broadway, Vancouver, BC, Canada

GST#: 809830110RT0001

426.00
199.05
625.05

total

✓
VANCOUVER PASSPORT PHOTO
757 HASTING W UNIT 143
VANCOUVER BC

CARD *S.17
CARD TYPE
DATE 2015/04/24
TIME 5410 10:23:27
RECEIPT NUMBER
H84115418-001-093-008-0

PURCHASE
TOTAL

\$16.00

S.17

A0000000031010
B498C4A1F537CEF6
0000000000-

APPROVED

AUTH# 098751 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS



中国联合网络通信有限公司北京市分公司通信业务收据

客户名称:
流水号码:

编号: 55874048

业务号码:

SIM card	
¥324.00 total	
金额(大写):	付款方式:

打印人:

单位(盖章有效):

收款日期:

www.10010.com 10010



2015 年 6 月 2 日

字 No.

0120756

今收到 Printer

交 来 复印机维修费

人 民 币 (大写) 壹仟叁佰陆拾伍元正

¥1365.

收款单位章
公 司
第二联 客 户



收款人	金 强
-----	-----

交款人	
-----	--

Cash

cash

Empire Printing (Beijing) Co., Ltd.
12th Floor, Raise Building,
No.126 Jian Guo Road, Chaoyang District, Beijing 100022

Attention to: Government of British Columbia, Ministry of Education


Payment Request

Printing and Translation fee for Education Mission Media Event on June 2nd, 2015 in Beijing, is RMB 1,500 (or equivalent to CAD 306)

Bank Information:

Name Of Account:
s.21

Name: Luo Xin

Signature: 

Empire Printing (Beijing) Co., Ltd.



PAYMENT REQUISITION

Order No.001

A).Company: Empire Printing (Beijing) Co.,Ltd.

B). Adress: 12th Floor, Raise Building, No.126 Jian Guo Road, Chaoyang District, Beijing 100022

C).Statement Date:2015.05.30

D). the Services for which fees are claimed have been completed

E). Fees details:

Education Mission Media Event related Printing & Translation Fee:

RMB 1,500.00 (Equals to CAD 306)

Exchange rate: CAD 1 = RMB 4. 90

D). Payment Method

By Cash.

E). Account Information

Name Of Account:

s.21

Ground Trans

北京恒瑞行商务汽车租赁有限公司
Beijing HRH Limousine Service Co., Ltd.
北京市朝阳区亮马桥路光明大厦14层
14th Floor, Guangming Mansion, Liangmaqiao Road,
Chaoyang District, Beijing 100125, P.R.C.
Tel: (86-10)64621356 Fax: (86-10)64628741
www.hrh.net.cn

Invoice for BC Ministry of Education To Beijing

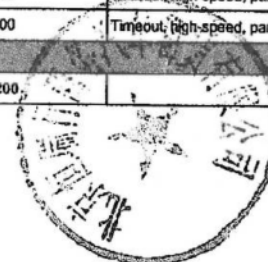
Event date: May.30-31, 2015 - Jun.1-2,2015

Event venue: Beijing

Item	Description	Times	QTY	Unit Price	Subtotal(RMB)	Remark
Transportation						
Beijing						
Full-day (Coaster)	30-May	1	1	1800	1850	high-speed, parking
Full-day(GL8)	31-May	1	1	900	1975	Timeout, over kilometer, high-speed, parking
Full-day(GL8)	31-May	1	1	900	1975	Timeout, over kilometer, high-speed, parking
Full-day(GL8)	1-Jun	1	1	900	1700	Timeout, over kilometer, high-speed, parking
Full-day(GL8)	1-Jun	1	1	900	1700	Timeout, over kilometer, high-speed, parking
Full-day(GL8)	2-Jun	1	1	900	1000	Timeout, over kilometer, high-speed, parking
Full-day(GL8)	2-Jun	1	1	900	1000	Timeout, high-speed, parking
Full-day(GL8)	2-Jun	1	1	900	1000	Timeout, high-speed, parking
Total					12200	

Payment Company Details:

s.21



Travel Medicine &
Vaccination Centre
314-1030 West Georgia Street
Vancouver, BC
V6E 2Y3
604-681-5656

2015/04/24

Bill To:

PAVAN NIRWAN
S.22

Service Date	Invoice #
2015/04/24	894046

Payment Method
s.17

PAID

Product	Patient	Qty	Amount	Total
DUKORAL BOOSTER DOSE- CHOLERA/DIARRHEA DIN 02247208	PAVAN NIRWAN	1	\$45.00	\$45.00
COUNSELLING FEE NEW TRIP	PAVAN NIRWAN	1	\$40.00	\$40.00
Rx WRITTEN FOR CIPROFLOXACIN	PAVAN NIRWAN	6	\$0.00	\$0.00
			Retail:	\$85.00
			Taxes:	\$0.00
			Total:	\$85.00

GST 89319 1080

Travel Accessories are Non-Refundable

Payment(s)	\$85.00
Balance Due	\$0.00





Tech, Innovation & Citizens' Svcs
Queen's Printer
QP-Print Services-Copy Centre
(250)387-3309
Email: qpinvoices@gov.bc.ca

Bill To: 190023

FINANCIAL SERVICES
MANAGEMENT SERVICES DIVISION
EDUCATION
620 SUPERIOR ST 5TH FLOOR
PO BOX 9178 STN PROV GOVT
VICTORIA BC V8W 9H8

Ship To: 242397

INTERNATION EDUCATION BRANCH
620 SUPERIOR ST 2ND FLR
PO BOX 9153 STN PROV GOVT
VICTORIA BC V8V 1V2

Inter-Ministry Chargeback Advice

Document Number Date
93457535 **15-Apr-2015**

Sales Order/PO No.
927361-D MB

Customer Ref./PO Date
15-Apr-2015

Order Number Date
32783926 **15-Apr-2015**

Customer Number/2nd Reference No.
S.22 /

Page 1 of 1

Fiscal Year **2016** Ministry **062** Responsibility **22441** Account **06500** STOB **6509** Project **2200000**

Product #	Description	Quantity	Price/Unit	Amount	Tax
7530121422	Sun Logo Business Cards 500 D/S JAP DAVE BYNG	1 EA	127.36 /EA	127.36	P
7530121422	Sun Logo Business Cards 500 D/S SCHI DAVE BYNG	1 EA	127.36 /EA	127.36	P
	Freight			12.36	

Total Freight				12.36
Subtotal				267.08
PST	7.000 %	254.72		17.83
Total (CAD)				284.91



Tech, Innovation & Citizens' Svcs
Queen's Printer
QP-Print Services-Copy Centre
(250)387-3309
Email: qpinvoices@gov.bc.ca

Bill To: 190023

FINANCIAL SERVICES
MANAGEMENT SERVICES DIVISION
EDUCATION
620 SUPERIOR ST 5TH FLOOR
PO BOX 9178 STN PROV GOVT
VICTORIA BC V8W 9H8

Ship To: 242397

INTERNATION EDUCATION BRANCH
620 SUPERIOR ST 2ND FLR
PO BOX 9153 STN PROV GOVT
VICTORIA BC V8V 1V2

Inter-Ministry Chargeback Advice

Document Number Date
93457536 **15-Apr-2015**

Sales Order/PO No.
927361-I MB

Customer Ref./PO Date
15-Apr-2015

Order Number Date
32783927 **15-Apr-2015**

Customer Number/2nd Reference No.
S.22 /

Page 1 of 1

Fiscal Year **2016** Ministry **062** Responsibility **22441** Account **06500** STOB **6509** Project **2200000**

Product #	Description	Quantity	Price/Unit	Amount	Tax
7530121422	Sun Logo Business Cards 500 D/S JAP IAN RONGVE	1 EA	127.36 /EA	127.36	P
7530121422	Sun Logo Business Cards 500 D/S SCHI IAN RONGVE	1 EA	127.36 /EA	127.36	P
	Freight			12.36	

Total Freight				12.36
Subtotal				267.08
PST	7.000 %	254.72		17.83
Total (CAD)				284.91



Tech, Innovation & Citizens' Svcs
Queen's Printer
QP-Print Services-Copy Centre
(250)387-3309
Email: qpinvoices@gov.bc.ca

Bill To: 190023

FINANCIAL SERVICES
MANAGEMENT SERVICES DIVISION
EDUCATION
620 SUPERIOR ST 5TH FLOOR
PO BOX 9178 STN PROV GOVT
VICTORIA BC V8W 9H8

Ship To: 242397

INTERNATION EDUCATION BRANCH
620 SUPERIOR ST 2ND FLR
PO BOX 9153 STN PROV GOVT
VICTORIA BC V8V 1V2

Inter-Ministry Chargeback Advice

Document Number Date
93457539 **15-Apr-2015**

Sales Order/PO No.
927361-M MB

Customer Ref./PO Date
15-Apr-2015

Order Number Date
32783947 **15-Apr-2015**

Customer Number/2nd Reference No.
S.22 /

Page 1 of 1

Fiscal Year **2016** Ministry **062** Responsibility **22441** Account **06500** STOB **6509** Project **2200000**

Product #	Description	Quantity	Price/Unit	Amount	Tax
7530121422	Sun Logo Business Cards 500 D/S JAP MARIO MINIACI	1 EA	127.36 /EA	127.36	P
7530121422	Sun Logo Business Cards 500 D/S SCHI MARIO MINIACI	1 EA	127.36 /EA	127.36	P
	Freight			12.36	
Total Freight				12.36	
Subtotal				267.08	
PST				17.83	
Total (CAD)				284.91	



Tech, Innovation & Citizens' Svcs
Queen's Printer
QP-Print Services-Copy Centre
(250)387-3309
Email: qpinvoices@gov.bc.ca

Bill To: 190023

FINANCIAL SERVICES
MANAGEMENT SERVICES DIVISION
EDUCATION
620 SUPERIOR ST 5TH FLOOR
PO BOX 9178 STN PROV GOVT
VICTORIA BC V8W 9H8

Ship To: 242397

INTERNATION EDUCATION BRANCH
620 SUPERIOR ST 2ND FLR
PO BOX 9153 STN PROV GOVT
VICTORIA BC V8V 1V2

Inter-Ministry Chargeback Advice

Document Number Date
93457537 **15-Apr-2015**

Sales Order/PO No.
927361-P MB

Customer Ref./PO Date
15-Apr-2015

Order Number Date
32783935 **15-Apr-2015**

Customer Number/2nd Reference No.
S.22

Page 1 of 1

Fiscal Year **2016** Ministry **062** Responsibility **22441** Account **06500** STOB **6509** Project **2200000**

Product #	Description	Quantity	Price/Unit	Amount	Tax
7530121422	Sun Logo Business Cards 500 D/S JAP PAVAN NIRWAN	1 EA	127.36 /EA	127.36	P
7530121422	Sun Logo Business Cards 500 D/S SCHI PAVAN NIRWAN	1 EA	127.36 /EA	127.36	P
	Freight			12.36	

Total Freight				12.36	
Subtotal				267.08	
PST	7.000 %	254.72		17.83	
Total (CAD)				284.91	

Travel Medicine &
Vaccination Centre
206-771 Vernon Avenue
Victoria, BC
V8X 5A7
250-592-3357

2015/04/25

Bill To:

IAN RONGVE
s.22

TRAVEL MEDICINE & VACC
771 VERNON AVE V8X5A7
VICTORIA BC
21062315

04-25-2015 12:56:15
Acct # ... S.17 C
Exp Date ... Card Type S.1
Name: IAN RONGVE
A00000000410:0
Trace # 1000:6
FS2106231501
Inv. # 23165
Auth # 15561 RRN 001100016

Service Date	Invoice #
2015/04/25	894303

Payment Method
s.17

PAID

Product
TETANUS DIPHTHERIA DIN 0051446:
MEASLES, MUMPS, RUBELLA DIN 022
AVAXIM (HEP A) ADULT DOSE 1 OF 2 02237792
COUNSELLING FEE
Rx WRITTEN FOR AZITHROMYCIN

Total \$110.00
(00) APPROVED-THANK YOU

Retain this copy for your records
Customer copy

IAN RONGVE

Qty	Amount	Total
1	\$0.00	\$0.00
1	\$0.00	\$0.00
1	\$65.00	\$65.00
1	\$45.00	\$45.00
6	\$0.00	\$0.00

	Retail: \$110.00
	Taxes: \$0.00
	Total: \$110.00

GST 89319 1080

Travel Accessories are Non-Refundable

Payment(s)	\$110.00
Balance Due	\$0.00

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: MVA6CM

Name: Mr Ianwillard Rongve
E-mail ANNETTE.JORDAN@GOV.BC.CA
Form of payment: s.17

Customer Care
Air Canada Reservations
1-888-247-2262
Air Canada Flight Information
1-888-422-7533

[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8060	Victoria (YYJ)	Vancouver (YVR)	DH3	Economy (Y)	Confirmed
<i>Operated by:</i>	Fri 29-May 2015	Fri 29-May 2015			
<i>Air Canada Express-Jazz</i>	10:00	10:24 - TERMINAL M -MAIN			
Seat number(s) requested:	8D				
AC29	Vancouver (YVR)	Beijing (PEK)	77W	Business (P)	Confirmed
	Fri 29-May 2015	Sat 30-May 2015			
	12:10 - TERMINAL M -MAIN	14:10 - TERMINAL 3			
Seat number(s) requested:	6K				
AC10	Tokyo Narita (NRT)	Calgary (YYC)	763	Business (P)	Confirmed
	Thu 04-Jun 2015	Thu 04-Jun 2015			
	16:00 - TERMINAL 1	10:45			
Seat number(s) requested:	7K				

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8555	Calgary (YYC)	Victoria (YYJ)	DH4	Economy (Y)	Confirmed
<i>Operated by:</i> Thu 04-Jun 2015 Thu 04-Jun 2015					
<i>Air Canada Express-Jazz</i> 14:15 14:55					
Seat number(s) requested: 9D					

Passenger Information

Passenger 1
 Name: **Mr Ianwillard Rongve** Ticket number: **014 2147 996741-742**

Purchase Summary

Passenger: 1 Ticket number 014 2147 996741-742

Date of issue	01-May 2015
Fare Amount in Canadian dollars:	3,000.00
<i>(including navigational & other charges)</i>	
Taxes, Fees & Charges	
Canada Security Charge (CA)	25.91
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	0.50
Combined Taxes *see fare calculation below (XT)	386.61
Total Fare in Canadian dollars:	3,413.02

Ticket particularities:
 REFUNDABLE/CXL FEE/CHG FEE-BG:A
 C

***Fare calculation:**
 29MAY15YYJ AC X/YVR AC BJS Q15.00M1485.00/-TYO AC X/YYC AC
 YYJ R1500.00CAD3000.00 END ROE1.00 XT10.00SQ350.00YQ21.31SW
 5.300I

Canadian tax registration numbers:
 XG Canada Goods and Service Tax (GST) #10009-2287
 RC Canada Harmonized Sales Tax (HST) #10009-2287
 XQ Quebec Sales Tax (QST) #1000-043-172

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

Baggage Information for: Mr Ianwillard Rongve	
Air Canada baggage rules apply. For flight(s): AC8060,AC29	1st bag: Complimentary 2nd bag: Complimentary
Air Canada baggage rules apply. For flight(s): AC10,AC8555	1st bag: Complimentary 2nd bag: Complimentary
Max. weight per bag: 32 KG (70 lb)	Max. linear dimensions: 158 CM (62 in)

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to bag fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to bag fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to bag fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Customers may be reassessed checked baggage fees when itineraries include an enroute stopover in excess of 24 hours.

Baggage Policy

Baggage Allowance for Altitude and Star Alliance Members

Baggage check-in must occur with Air Canada, Air Canada Express (flights operated by Jazz, Sky Regional, Air Georgian, Exploits Valley Air) or Air Canada rouge. Air Canada Altitude status level must be valid at time of check-in to qualify for waiver of charges related to baggage.

Frequent Flyer Status	Economy Class	Premium Economy	Business Class
Air Canada Altitude Super Elite 100k, Elite 75k, Elite 50k & Elite 35k	3 complimentary bags 32 kg (70 lb)	3 complimentary bags 32 kg (70 lb)	3 complimentary bags 32 kg (70 lb)
Air Canada Altitude Prestige 25k	2 complimentary bags 23 kg (50 lb)	2 complimentary bags 23 kg (50 lb)	2 complimentary bags 32 kg (70 lb)
Star Alliance Gold	3 complimentary bags 32 kg (70 lb)	3 complimentary bags 32 kg (70 lb)	3 complimentary bags 32 kg (70 lb)
Star Alliance Silver	1 complimentary bag 23 kg (50 lb)	2 complimentary bags 23 kg (50 lb)	2 complimentary bags 32 kg (70 lb)

Excess Baggage

If your baggage exceeds the free allowance (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section. For specific terms and conditions of Air Canada codeshare and interline partners oversized and excess rules, visit the carrier's website.

View the [additional checked baggage policy of Air Canada's codeshare and interline partners](#).

View [Air Canada's additional checked baggage policy](#).

Embargos: Certain restrictions apply for travel to Mexico City (Mexico) as well as Kingston and Montego Bay (Jamaica). For details, please visit [Air Canada's additional checked baggage policy](#).

Currency of Fees

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

Carry-On Baggage Allowance

Oversized carry-on bags are not permitted on our aircraft and may cause flight delays for all passengers. Please ensure your carry-on bags are within the maximum allowed size as indicated below; **they are required to fit in the double-size verification device** at check-in and boarding gates.

You may carry onboard items which fall within the two (2) piece carry-on allowance: one (1) carry-on bag or suitcase (wheels and handles included in the size) and one (1) personal article such as a briefcase, laptop computer, diaper bag, camera case, cartons or other similar item. Learn more about Air Canada's Carry-on Baggage restrictions.

	Maximum Size	Maximum Weight
1 standard article	23cm x 40cm x 55cm 9" x 15.5" x 21.5"	10 kg 22 lb
1 personal article	16cm x 33cm x 43cm 6" x 13" x 17"	10 kg 22 lb

It is recommended that documents and medication be packed in your carry-on baggage. All prescription medications must be properly labelled with the names of the patient, the medication and the issuing medical office or pharmacy.

For safety reasons, dangerous goods must not be packed in checked or carry-on baggage, except as specifically permitted. Dangerous goods * include, but are not limited to compressed gases (e.g. oxygen bottles or tear gas), corrosives, explosives (e.g. fireworks), flammable liquids and solids (e.g. paints and lighter fluid), radioactive materials (e.g. radio-pharmaceuticals), oxidizing materials, poisons, infectious substances and briefcases with installed alarm devices. For security reasons, other restrictions may apply. Please refer to the [Security Requirements and Dangerous Goods](#) page for more information.

There are special exceptions for small quantities (up to 70 ounces total) of medication and toiletry articles carried in your luggage and certain smoking materials carried on your person. United States federal law forbids the carriage of hazardous materials aboard the aircraft in your baggage or on your person. A violation can result in five years' imprisonment and penalties of \$250,000 or more.

*also referred as hazardous materials

Codeshare Flights and Other Airlines

Passengers with itineraries that include flights operated by other airlines or codeshare flights may be subject to the carry-on rules and fees of the other airline, which may be different from Air Canada's baggage policy.

For specific terms and conditions of Air Canada [codeshare and interline partners](#) carry-on rules, visit the carrier's website.

Important Information & Conditions

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the [Travel documentation](#) and US Secure Flight Program for important information on documents and identification required for travel.

Travel Insurance

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance Company via www.aircanada.com/insurance or by calling 1-866-530-6021. To make sure you get the best possible protection, purchase insurance prior to your departure.

U.S. Residents - CSA Travel Protection offers American travellers an easy way to purchase travel insurance. Whether you're

traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of the United States can purchase travel insurance from CSA Travel Protection via www.aircanada.com/us/en/insurance or by calling 1-866-473-3315. To make sure you get the best possible protection, purchase insurance prior to your departure.

Comments, Compliments and Complaints

Would you like to comment on a past travel experience? Your comments, compliments and complaints will help us improve the services we offer. Send us an e-mail (aircanada.com/customerrelations) or write to us at: Air Canada - Customer Relations, PO Box 64239, RPO Thorncliffe, Calgary, AB, Canada T2K 6J7.

Schedules and Timetables

Time and aircraft type shown in timetables or elsewhere are approximate and not guaranteed, and form no part of the contract. Schedules are subject to change without notice and carrier assumes no responsibility for passenger making connections not included as part of the itinerary set out in the ticket. Carrier is not responsible for changes, errors or omissions either in timetables or other representations of schedules.

Check-in and Boarding Times

You can check in for your flight at any time within 24 hours of departure when you use our convenient Web check-in or Mobile check-in options, or within 12 hours at one of our self-service check-in kiosks located in most of the airports Air Canada serves.

You must obtain your boarding pass and check in any baggage by the check-in deadline shown below.

Additionally, you must be available for boarding at the boarding gate by the boarding gate deadline shown below. Failure to respect check-in and boarding gate deadlines may result in the reassignment of any pre-reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.

Travel	Recommended Check-in Time	Check-in Deadline	Boarding Gate Deadline
Within Canada	90 min.	45 min.	20 min.
To/From the US	120 min.	60 min.	20 min.
International (incl. Mexico & Caribbean)	120 min.	60 min.	30 min.
From Toronto City Airport, Ontario Canada	60 min.	20 min.	20 min.
From Caracas, Venezuela	180 min.	90 min.	60 min.
From Tel Aviv, Israel	180 min.	75 min.	60 min.

NOTICE - SOLD SUBJECT TO TARIFF REGULATIONS

CONDITIONS OF CONTRACT AND OTHER IMPORTANT NOTICES

PASSENGERS ON A JOURNEY INVOLVING AN ULTIMATE DESTINATION OR A STOP IN A COUNTRY OTHER THAN THE COUNTRY OF DEPARTURE ARE ADVISED THAT INTERNATIONAL TREATIES KNOWN AS THE MONTREAL CONVENTION, OR ITS PREDECESSOR, THE WARSAW CONVENTION, INCLUDING ITS AMENDMENTS (THE WARSAW CONVENTION SYSTEM), MAY APPLY TO THE ENTIRE JOURNEY, INCLUDING ANY PORTION THEREOF WITHIN A COUNTRY. FOR SUCH PASSENGERS, THE APPLICABLE TREATY, INCLUDING SPECIAL CONTRACTS OF CARRIAGE EMBODIED IN ANY APPLICABLE TARIFFS, GOVERNS AND MAY LIMIT THE LIABILITY OF THE CARRIER.

NOTICE of Liability Limitations

The Montreal Convention or the Warsaw Convention system may be applicable to your journey and these Conventions govern and may limit the liability of air carriers for death or bodily injury, for loss of or damage to baggage, and for delay.

Where the Montreal Convention applies, the limits of liability are as follows:

1. There are no financial limits in respect of death or bodily injury.

2. **In respect of destruction, loss of, or damage or delay to baggage, 1,131 Special Drawing Rights (approximately EUR 1,357; US \$1,663) per passenger in most cases.**
3. **For damage occasioned by delay to your journey, 4,694 Special Drawing Rights (approximately EUR 5,655; US \$6,786) per passenger in most cases.**

Where the Warsaw Convention system applies, the following limits of liability may apply:

1. 16,600 Special Drawing Rights (approximately EUR 20,000; US \$20,000) in respect of death or bodily injury if the Hague Protocol to the Convention applies, or 8,300 Special Drawing Rights (approximately EUR 10,000; US \$10,000) if only the Warsaw Convention applies. Many carriers have voluntarily waived these limits in their entirety, and US regulations require that, for journeys to, from or with an agreed stopping place in the US, the limit may not be less than US \$75,000.
2. 17 Special Drawing Rights (approximately EUR 20; US \$20) per kg for loss of or damage or delay to checked baggage, and 332 Special Drawing Rights (approximately EUR 400; US \$400) for unchecked baggage.
3. The carrier may also be liable for damage occasioned by delay.

Where neither the Montreal Convention nor the Warsaw Convention system applies: For travel wholly between points in Canada, the liability limit is \$1,500 CAD per passenger.

Further information may be obtained from the carrier as to the limits applicable to your journey. If your journey involves carriage by different carriers, you should contact each carrier for information on the applicable limits of liability.

Regardless of which Convention applies to your journey, you may benefit from a higher limit of liability for loss of, damage or delay to baggage by making at check-in a special declaration of the value of your baggage and paying any supplementary fee that may apply. Alternatively, if the value of your baggage exceeds the applicable limit of liability, you should fully insure it before you travel.

Time limit for action: Any action in court to claim damages must be brought within two years from the date of arrival of the aircraft, or from the date on which the aircraft ought to have arrived. Baggage claims: Written notice to the carrier must be made within 7 days of the receipt of checked baggage in the case of damage, and, in the case of delay, within 21 days from the date on which it was placed at the disposal of the passenger.

Notice of Contract Terms Incorporated by Reference

1. Your contract of carriage with the carrier that provides you with carriage by air, whether international, domestic or a domestic portion of an international journey is subject to this notice; to any notice or receipt of the carrier; and to the carrier's individual terms and conditions (Conditions), related rules, regulations and policies (Regulations) and any applicable tariffs.
2. If your carriage is by more than one carrier, different Conditions, Regulations and any applicable tariffs may apply for each carrier.
3. The Conditions, Regulations and any applicable tariffs of each carrier are, by this notice, incorporated by reference into and made part of your contract of carriage.
4. The Conditions may include, but are not restricted to:
 - o Conditions and limits on the carrier's liability for the bodily injury or death of passengers.
 - o Conditions and limits on the carrier's liability for the loss of, damage to or delay of goods and baggage, including fragile or perishable goods.
 - o Rules for declaring a higher value for baggage and for paying any supplementary fee that may apply.
 - o Application of the carrier's Conditions and limits of liability to the acts of the carrier's agents, servants and representatives, including any person providing either equipment or services to the carrier.
 - o Claims restrictions, including time limits by which passengers must file claims or bring actions against the carrier.
 - o Rules about reconfirmations or reservations; check in times; the use, duration and validity of air transportation services; and the carrier's right to refuse carriage.
 - o Rights of the carrier and limits on the carrier's liability for delay or failure to perform a service, including schedule changes, substitution of alternative carriers or aircraft and re-routing, and, when required by applicable law, the obligation of the carrier to notify passengers of the identity of the operating carrier or substituted aircraft.
 - o Rights of the carrier to refuse carriage to passengers who fail to comply with applicable laws or who fail to present all necessary travel documents.
5. You can obtain more information about your contract of carriage, and find out how to request a copy, at places where transportation on the carrier is sold. Many carriers also have this information on their websites. When required by applicable

law, you have the right to inspect the full text of your contract of carriage at the carrier's airport and sales offices request, to receive a copy by mail or other delivery service from each carrier free of charge.

6. If a carrier sells air transportation services or checks baggage specifying carriage with another carrier, it does so only as agent for the other carrier.

GOVERNMENTS MAY REQUIRE YOUR CARRIER TO PROVIDE INFORMATION ON OR PERMIT ACCESS TO PASSENGER DATA.

OVERBOOKING NOTICE

Airline flights may be overbooked, and there is a slight chance that a seat will not be available on a flight for which a person has a confirmed reservation. If the flight is overbooked, no one will be denied a seat until airline personnel first ask for volunteers willing to give up their reservation in exchange for a payment of the airline's choosing. If there are not enough volunteers, the airline will deny boarding to other persons in accordance with its particular boarding priority. With few exceptions, persons denied boarding involuntarily are entitled to compensation. The complete rules for the payment of compensation and boarding priorities are available at airport ticket counters and boarding locations.

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: MTXT5A

Name: Mr Heinzpeter Fassbender
E-mail ANNETTE.JORDAN@GOV.BC.CA
Form of payment: s.17

Customer Care
Air Canada Reservations
1-888-247-2262
Air Canada Flight Information
1-888-422-7533

[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC29	Vancouver (YVR)	Beijing (PEK)	77W	Business (P)	Confirmed
	Fri 29-May 2015 12:10 - TERMINAL M -MAIN	Sat 30-May 2015 14:10 - TERMINAL 3			
Seat number(s) requested: 6A					
AC10	Tokyo Narita (NRT)	Calgary (YYC)	763	Business (P)	Confirmed
	Thu 04-Jun 2015 16:00 - TERMINAL 1	Thu 04-Jun 2015 10:45			
Seat number(s) requested: 3A					
AC213	Calgary (YYC)	Vancouver (YVR)	E90	Business (P)	Confirmed
	Thu 04-Jun 2015 12:15	Thu 04-Jun 2015 12:45 - TERMINAL M -MAIN			
Seat number(s) requested: 2A					

Passenger Information

Passenger 1
 Name: **Mr Heinzpeter Fassbender** Ticket number: **014 2147 996850**

Purchase Summary

Passenger: 1 Ticket number 014 2147 996850

Date of issue	01-May 2015
Fare Amount in Canadian dollars:	3,000.00
<i>(including <u>navigational & other charges</u>)</i>	
Taxes, Fees & Charges	
Canada Security Charge (CA)	25.91
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	1.00
Combined Taxes *see fare calculation below (XT)	396.61
Total Fare in Canadian dollars:	3,423.52

Ticket particularities:
 REFUNDABLE/CXL FEE/CHG FEE-BG:A
 C

**Fare calculation:*
 29MAY15YVR AC BJS Q15.00R1485.00/-TYO AC X/YYC AC YVR
 M1500.00CAD3000.00 END ROE1.00 XT20.00SQ350.00YQ21.31SW5.30OI
Canadian tax registration numbers:
 XG Canada Goods and Service Tax (GST) #10009-2287
 RC Canada Harmonized Sales Tax (HST) #10009-2287
 XQ Quebec Sales Tax (QST) #1000-043-172

Fare Rules Summary

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- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

Baggage Information for: Mr Heinzpeter Fassbender	
Air Canada baggage rules apply. For flight(s): AC29	1st bag: Complimentary 2nd bag: Complimentary
Air Canada baggage rules apply. For flight(s): AC10,AC213	1st bag: Complimentary 2nd bag: Complimentary
Max. weight per bag: 32 KG (70 lb)	Max. linear dimensions: 158 CM (62 in)

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to bag fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to bag fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to bag fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

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Baggage check-in must occur with Air Canada, Air Canada Express (flights operated by Jazz, Sky Regional, Air Georgian, Exploits Valley Air) or Air Canada rouge. Air Canada Altitude status level must be valid at time of check-in to qualify for waiver of charges related to baggage.

Frequent Flyer Status	Economy Class	Premium Economy	Business Class
Air Canada Altitude Super Elite 100k, Elite 75k, Elite 50k & Elite 35k	3 complimentary bags 32 kg (70 lb)	3 complimentary bags 32 kg (70 lb)	3 complimentary bags 32 kg (70 lb)
Air Canada Altitude Prestige 25k	2 complimentary bags 23 kg (50 lb)	2 complimentary bags 23 kg (50 lb)	2 complimentary bags 32 kg (70 lb)
Star Alliance Gold	3 complimentary bags 32 kg (70 lb)	3 complimentary bags 32 kg (70 lb)	3 complimentary bags 32 kg (70 lb)
Star Alliance Silver	1 complimentary bag 23 kg (50 lb)	2 complimentary bags 23 kg (50 lb)	2 complimentary bags 32 kg (70 lb)

Excess Baggage

If your baggage exceeds the free allowance (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section. For specific terms and conditions of Air Canada codeshare and interline partners oversized and excess rules, visit the carrier's website.

View the [additional checked baggage policy of Air Canada's codeshare and interline partners](#).

View [Air Canada's additional checked baggage policy](#).

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Currency of Fees

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

Carry-On Baggage Allowance

Oversized carry-on bags are not permitted on our aircraft and may cause flight delays for all passengers. Please ensure your carry-on bags are within the maximum allowed size as indicated below; **they are required to fit in the double-size verification device** at check-in and boarding gates.

You may carry onboard items which fall within the two (2) piece carry-on allowance: one (1) carry-on bag or suitcase (wheels and handles included in the size) and one (1) personal article such as a briefcase, laptop computer, diaper bag, camera case, cartons or other similar item. Learn more about Air Canada's Carry-on Baggage restrictions.

	Maximum Size	Maximum Weight
1 standard article	23cm x 40cm x 55cm 9" x 15.5" x 21.5"	10 kg 22 lb
1 personal article	16cm x 33cm x 43cm 6" x 13" x 17"	10 kg 22 lb

It is recommended that documents and medication be packed in your carry-on baggage. All prescription medications must be properly labelled with the names of the patient, the medication and the issuing medical office or pharmacy.

For safety reasons, dangerous goods must not be packed in checked or carry-on baggage, except as specifically permitted. Dangerous goods * include, but are not limited to compressed gases (e.g. oxygen bottles or tear gas), corrosives, explosives (e.g. fireworks), flammable liquids and solids (e.g. paints and lighter fluid), radioactive materials (e.g. radio-pharmaceuticals), oxidizing materials, poisons, infectious substances and briefcases with installed alarm devices. For security reasons, other restrictions may apply. Please refer to the [Security Requirements and Dangerous Goods](#) page for more information.

There are special exceptions for small quantities (up to 70 ounces total) of medication and toiletry articles carried in your luggage and certain smoking materials carried on your person. United States federal law forbids the carriage of hazardous materials aboard the aircraft in your baggage or on your person. A violation can result in five years' imprisonment and penalties of \$250,000 or more.

*also referred as hazardous materials

Codeshare Flights and Other Airlines

Passengers with itineraries that include flights operated by other airlines or codeshare flights may be subject to the carry-on rules and fees of the other airline, which may be different from Air Canada's baggage policy.

For specific terms and conditions of Air Canada [codeshare and interline partners](#) carry-on rules, visit the carrier's website.

Important Information & Conditions

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the [Travel documentation](#) and US Secure Flight Program for important information on documents and identification required for travel.

Travel Insurance

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance Company via www.aircanada.com/insurance or by calling 1-866-530-6021. To make sure you get the best possible protection, purchase insurance prior to your departure.

U.S. Residents - CSA Travel Protection offers American travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of the United States can purchase travel insurance from CSA Travel Protection via www.aircanada.com/us/en/insurance or by calling 1-866-473-3315. To make sure you get the best possible protection, purchase insurance prior to your departure.

Comments, Compliments and Complaints

Would you like to comment on a past travel experience? Your comments, compliments and complaints will help us improve the

services we offer. Send us an e-mail (aircanada.com/customerrelations) or write to us at: Air Canada - Customer Relations, PO Box 64239, RPO Thorncliffe, Calgary, AB, Canada T2K 6J7.

Schedules and Timetables

Time and aircraft type shown in timetables or elsewhere are approximate and not guaranteed, and form no part of the contract. Schedules are subject to change without notice and carrier assumes no responsibility for passenger making connections not included as part of the itinerary set out in the ticket. Carrier is not responsible for changes, errors or omissions either in timetables or other representations of schedules.

Check-in and Boarding Times

You can check in for your flight at any time within 24 hours of departure when you use our convenient Web check-in or Mobile check-in options, or within 12 hours at one of our self-service check-in kiosks located in most of the airports Air Canada serves.

You must obtain your boarding pass and check in any baggage by the check-in deadline shown below.

Additionally, you must be available for boarding at the boarding gate by the boarding gate deadline shown below. Failure to respect check-in and boarding gate deadlines may result in the reassignment of any pre-reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.

Travel	Recommended Check-in Time	Check-in Deadline	Boarding Gate Deadline
Within Canada	90 min.	45 min.	20 min.
To/From the US	120 min.	60 min.	20 min.
International (incl. Mexico & Caribbean)	120 min.	60 min.	30 min.
From Toronto City Airport, Ontario Canada	60 min.	20 min.	20 min.
From Caracas, Venezuela	180 min.	90 min.	60 min.
From Tel Aviv, Israel	180 min.	75 min.	60 min.

NOTICE - SOLD SUBJECT TO TARIFF REGULATIONS

CONDITIONS OF CONTRACT AND OTHER IMPORTANT NOTICES

PASSENGERS ON A JOURNEY INVOLVING AN ULTIMATE DESTINATION OR A STOP IN A COUNTRY OTHER THAN THE COUNTRY OF DEPARTURE ARE ADVISED THAT INTERNATIONAL TREATIES KNOWN AS THE MONTREAL CONVENTION, OR ITS PREDECESSOR, THE WARSAW CONVENTION, INCLUDING ITS AMENDMENTS (THE WARSAW CONVENTION SYSTEM), MAY APPLY TO THE ENTIRE JOURNEY, INCLUDING ANY PORTION THEREOF WITHIN A COUNTRY. FOR SUCH PASSENGERS, THE APPLICABLE TREATY, INCLUDING SPECIAL CONTRACTS OF CARRIAGE EMBODIED IN ANY APPLICABLE TARIFFS, GOVERNS AND MAY LIMIT THE LIABILITY OF THE CARRIER.

NOTICE of Liability Limitations

The Montreal Convention or the Warsaw Convention system may be applicable to your journey and these Conventions govern and may limit the liability of air carriers for death or bodily injury, for loss of or damage to baggage, and for delay.

Where the Montreal Convention applies, the limits of liability are as follows:

1. There are no financial limits in respect of death or bodily injury.
2. In respect of destruction, loss of, or damage or delay to baggage, 1,131 Special Drawing Rights (approximately EUR 1,357; US \$1,663) per passenger in most cases.
3. For damage occasioned by delay to your journey, 4,694 Special Drawing Rights (approximately EUR 5,655; US \$6,786) per passenger in most cases.

Where the Warsaw Convention system applies, the following limits of liability may apply:

1. 16,600 Special Drawing Rights (approximately EUR 20,000; US \$20,000) in respect of death or bodily injury if the Hague Protocol to the Convention applies, or 8,300 Special Drawing Rights (approximately EUR 10,000; US \$10,000) if only the Warsaw Convention applies. Many carriers have voluntarily waived these limits in their entirety, and US regulations require that, for journeys to, from or with an agreed stopping place in the US, the limit may not be less than US \$75,000.
2. 17 Special Drawing Rights (approximately EUR 20; US \$20) per kg for loss of or damage or delay to checked baggage, and 332 Special Drawing Rights (approximately EUR 400; US \$400) for unchecked baggage.
3. The carrier may also be liable for damage occasioned by delay.

Where neither the Montreal Convention nor the Warsaw Convention system applies: For travel wholly between points in Canada, the liability limit is \$1,500 CAD per passenger.

Further information may be obtained from the carrier as to the limits applicable to your journey. If your journey involves carriage by different carriers, you should contact each carrier for information on the applicable limits of liability.

Regardless of which Convention applies to your journey, you may benefit from a higher limit of liability for loss of, damage or delay to baggage by making at check-in a special declaration of the value of your baggage and paying any supplementary fee that may apply. Alternatively, if the value of your baggage exceeds the applicable limit of liability, you should fully insure it before you travel.

Time limit for action: Any action in court to claim damages must be brought within two years from the date of arrival of the aircraft, or from the date on which the aircraft ought to have arrived. Baggage claims: Written notice to the carrier must be made within 7 days of the receipt of checked baggage in the case of damage, and, in the case of delay, within 21 days from the date on which it was placed at the disposal of the passenger.

Notice of Contract Terms Incorporated by Reference

1. Your contract of carriage with the carrier that provides you with carriage by air, whether international, domestic or a domestic portion of an international journey is subject to this notice; to any notice or receipt of the carrier; and to the carrier's individual terms and conditions (Conditions), related rules, regulations and policies (Regulations) and any applicable tariffs.
2. If your carriage is by more than one carrier, different Conditions, Regulations and any applicable tariffs may apply for each carrier.
3. The Conditions, Regulations and any applicable tariffs of each carrier are, by this notice, incorporated by reference into and made part of your contract of carriage.
4. The Conditions may include, but are not restricted to:
 - o Conditions and limits on the carrier's liability for the bodily injury or death of passengers.
 - o Conditions and limits on the carrier's liability for the loss of, damage to or delay of goods and baggage, including fragile or perishable goods.
 - o Rules for declaring a higher value for baggage and for paying any supplementary fee that may apply.
 - o Application of the carrier's Conditions and limits of liability to the acts of the carrier's agents, servants and representatives, including any person providing either equipment or services to the carrier.
 - o Claims restrictions, including time limits by which passengers must file claims or bring actions against the carrier.
 - o Rules about reconfirmations or reservations; check in times; the use, duration and validity of air transportation services; and the carrier's right to refuse carriage.
 - o Rights of the carrier and limits on the carrier's liability for delay or failure to perform a service, including schedule changes, substitution of alternative carriers or aircraft and re-routing, and, when required by applicable law, the obligation of the carrier to notify passengers of the identity of the operating carrier or substituted aircraft.
 - o Rights of the carrier to refuse carriage to passengers who fail to comply with applicable laws or who fail to present all necessary travel documents.
5. You can obtain more information about your contract of carriage, and find out how to request a copy, at places where transportation on the carrier is sold. Many carriers also have this information on their websites. When required by applicable law, you have the right to inspect the full text of your contract of carriage at the carrier's airport and sales offices, and upon request, to receive a copy by mail or other delivery service from each carrier free of charge.
6. If a carrier sells air transportation services or checks baggage specifying carriage with another carrier, it does so only as agent for the other carrier.

GOVERNMENTS MAY REQUIRE YOUR CARRIER TO PROVIDE INFORMATION ON OR PERMIT ACCESS TO PASSENGER DATA.

OVERBOOKING NOTICE

Airline flights may be overbooked, and there is a slight chance that a seat will not be available on a flight for which a person has a confirmed reservation. If the flight is overbooked, no one will be denied a seat until airline personnel first ask for volunteers willing to give up their reservation in exchange for a payment of the airline's choosing. If there are not enough volunteers, the airline will deny boarding to other persons in accordance with its particular boarding priority. With few exceptions, persons denied boarding involuntarily are entitled to compensation. The complete rules for the payment of compensation and boarding priorities are available at airport ticket counters and boarding locations.

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: MUZH25

Name: Mr Davidalan Byng
E-mail: ANNETTE.JORDAN@GOV.BC.CA
Form of payment: s.17

Customer Care
Air Canada Reservations
1-888-247-2262
Air Canada Flight Information
1-888-422-7533

[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8060	Victoria (YYJ)	Vancouver (YVR)	DH3	Economy (Y)	Confirmed
<i>Operated by:</i>	Fri 29-May 2015	Fri 29-May 2015			
<i>Air Canada Express-Jazz</i>	10:00	10:24 - TERMINAL M -MAIN			
Seat number(s) requested:	8A 8C				
AC29	Vancouver (YVR)	Beijing (PEK)	77W	Business (P)	Confirmed
	Fri 29-May 2015	Sat 30-May 2015			
	12:10 - TERMINAL M -MAIN	14:10 - TERMINAL 3			
Seat number(s) requested:	6D 6G				
AC10	Tokyo Narita (NRT)	Calgary (YYC)	763	Business (P)	Confirmed
	Thu 04-Jun 2015	Thu 04-Jun 2015			
	16:00 - TERMINAL 1	10:45			
Seat number(s) requested:	7A 7F				

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8555	Calgary (YYC)	Victoria (YYJ)	DH4	Economy (Y)	Confirmed
<i>Operated by:</i> Thu 04-Jun 2015 Thu 04-Jun 2015					
<i>Air Canada Express- Jazz</i> 14:15 14:55					
Seat number(s) requested: 9A 9C					

Passenger Information

Passenger 1	
Name: Mr Davidalan Byng	Ticket number: 014 2147 996903-904
Passenger 2	
Name: Mr Mariorobert Miniaci	Ticket number: 014 2147 996905-906

Purchase Summary

Passenger: 1 Ticket number 014 2147 996903-904

Date of issue	01-May 2015
Fare Amount in Canadian dollars:	3,000.00
<i>(including <u>navigational & other charges</u>)</i>	
Taxes, Fees & Charges	
Canada Security Charge (CA)	25.91
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	0.50
Combined Taxes *see fare calculation below (XT)	386.61
Total Fare in Canadian dollars:	3,413.02

Ticket particularities:
NONREF/CHGFEE -BG:AC

Passenger: 2 Ticket number 014 2147 996905-906

Date of issue	01-May 2015
Fare Amount in Canadian dollars:	3,000.00
<i>(including <u>navigational & other charges</u>)</i>	
Taxes, Fees & Charges	
Canada Security Charge (CA)	25.91
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	0.50
Combined Taxes *see fare calculation below (XT)	386.61
Total Fare in Canadian dollars:	3,413.02

*Fare calculation:

29MAY15YYJ AC X/YVR AC BJS Q15.00M1485.00/-TYO AC X/YYC AC
YYJ R1500.00CAD3000.00 END ROE1.00 XT350.00YQ10.00SQ21.31SW
5.300I

Canadian tax registration numbers:

XG Canada Goods and Service Tax (GST) #10009-2287

RC Canada Harmonized Sales Tax (HST) #10009-2287

XQ Quebec Sales Tax (QST) #1000-043-172

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

Baggage Information for: Mr Davidalan Byng	
Air Canada baggage rules apply. For flight(s): AC8060,AC29	1st bag: Complimentary 2nd bag: Complimentary
Air Canada baggage rules apply. For flight(s): AC10,AC8555	1st bag: Complimentary 2nd bag: Complimentary
Max. weight per bag: 32 KG (70 lb)	Max. linear dimensions: 158 CM (62 in)

Baggage Information for: Mr Mariorobert Miniaci	
Air Canada baggage rules apply. For flight(s): AC8060,AC29	1st bag: Complimentary 2nd bag: Complimentary
Air Canada baggage rules apply. For flight(s): AC10,AC8555	1st bag: Complimentary 2nd bag: Complimentary
Max. weight per bag: 32 KG (70 lb)	Max. linear dimensions: 158 CM (62 in)

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to bag fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to bag fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to bag fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Customers may be reassessed checked baggage fees when itineraries include an enroute stopover in excess of 24 hours.

Baggage Policy

Baggage Allowance for Altitude and Star Alliance Members

Baggage check-in must occur with Air Canada, Air Canada Express (flights operated by Jazz, Sky Regional, Air Georgian, Exploits Valley Air) or Air Canada rouge. Air Canada Altitude status level must be valid at time of check-in to qualify for waiver of charges related to baggage.

Frequent Flyer Status	Economy Class	Premium Economy	Business Class
Air Canada Altitude Super Elite 100k, Elite 75k, Elite 50k & Elite 35k	3 complimentary bags 32 kg (70 lb)	3 complimentary bags 32 kg (70 lb)	3 complimentary bags 32 kg (70 lb)
Air Canada Altitude Prestige 25k	2 complimentary bags 23 kg (50 lb)	2 complimentary bags 23 kg (50 lb)	2 complimentary bags 32 kg (70 lb)
Star Alliance Gold	3 complimentary bags 32 kg (70 lb)	3 complimentary bags 32 kg (70 lb)	3 complimentary bags 32 kg (70 lb)
Star Alliance Silver	1 complimentary bag 23 kg (50 lb)	2 complimentary bags 23 kg (50 lb)	2 complimentary bags 32 kg (70 lb)

Excess Baggage

If your baggage exceeds the free allowance (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section. For specific terms and conditions of Air Canada codeshare and interline partners oversized and excess rules, visit the carrier's website.

View the [additional checked baggage policy of Air Canada's codeshare and interline partners](#).

View [Air Canada's additional checked baggage policy](#).

Embargos: Certain restrictions apply for travel to Mexico City (Mexico) as well as Kingston and Montego Bay (Jamaica). For details, please visit [Air Canada's additional checked baggage policy](#).

Currency of Fees

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

Carry-On Baggage Allowance

Oversized carry-on bags are not permitted on our aircraft and may cause flight delays for all passengers. Please ensure your carry-on bags are within the maximum allowed size as indicated below; **they are required to fit in the double-size verification device** at check-in and boarding gates.

You may carry onboard items which fall within the two (2) piece carry-on allowance: one (1) carry-on bag or suitcase (wheels and handles included in the size) and one (1) personal article such as a briefcase, laptop computer, diaper bag, camera case, cartons or other similar item. Learn more about Air Canada's Carry-on Baggage restrictions.

	Maximum Size	Maximum Weight
1 standard article	23cm x 40cm x 55cm 9" x 15.5" x 21.5"	10 kg 22 lb
1 personal article	16cm x 33cm x 43cm 6" x 13" x 17"	10 kg 22 lb

It is recommended that documents and medication be packed in your carry-on baggage. All prescription medications must be properly labelled with the names of the patient, the medication and the issuing medical office or pharmacy.

For safety reasons, dangerous goods must not be packed in checked or carry-on baggage, except as specifically permitted. Dangerous goods * include, but are not limited to compressed gases (e.g. oxygen bottles or tear gas), corrosives, explosives (e.g. fireworks), flammable liquids and solids (e.g. paints and lighter fluid), radioactive materials (e.g. radio-pharmaceuticals), oxidizing

materials, poisons, infectious substances and briefcases with installed alarm devices. For security reasons, other restrictions may apply. Please refer to the [Security Requirements and Dangerous Goods](#) page for more information.

There are special exceptions for small quantities (up to 70 ounces total) of medication and toiletry articles carried in your luggage and certain smoking materials carried on your person. United States federal law forbids the carriage of hazardous materials aboard the aircraft in your baggage or on your person. A violation can result in five years' imprisonment and penalties of \$250,000 or more.

*also referred as hazardous materials

Codeshare Flights and Other Airlines

Passengers with itineraries that include flights operated by other airlines or codeshare flights may be subject to the carry-on rules and fees of the other airline, which may be different from Air Canada's baggage policy.

For specific terms and conditions of Air Canada [codeshare and interline partners](#) carry-on rules, visit the carrier's website.

Important Information & Conditions

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the [Travel documentation](#) and US Secure Flight Program for important information on documents and identification required for travel.

Travel Insurance

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance Company via www.aircanada.com/insurance or by calling 1-866-530-6021. To make sure you get the best possible protection, purchase insurance prior to your departure.

U.S. Residents - CSA Travel Protection offers American travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of the United States can purchase travel insurance from CSA Travel Protection via www.aircanada.com/us/en/insurance or by calling 1-866-473-3315. To make sure you get the best possible protection, purchase insurance prior to your departure.

Comments, Compliments and Complaints

Would you like to comment on a past travel experience? Your comments, compliments and complaints will help us improve the services we offer. Send us an e-mail (aircanada.com/customerrelations) or write to us at: Air Canada - Customer Relations, PO Box 64239, RPO Thorncliffe, Calgary, AB, Canada T2K 6J7.

Schedules and Timetables

Time and aircraft type shown in timetables or elsewhere are approximate and not guaranteed, and form no part of the contract. Schedules are subject to change without notice and carrier assumes no responsibility for passenger making connections not included as part of the itinerary set out in the ticket. Carrier is not responsible for changes, errors or omissions either in timetables or other representations of schedules.

Check-in and Boarding Times

You can check in for your flight at any time within 24 hours of departure when you use our convenient Web check-in or Mobile check-in options, or within 12 hours at one of our self-service check-in kiosks located in most of the airports Air Canada serves.

You must obtain your boarding pass and check in any baggage by the check-in deadline shown below.

Additionally, you must be available for boarding at the boarding gate by the boarding gate deadline shown below. Failure to respect check-in and boarding gate deadlines may result in the reassignment of any pre-reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.

NOTICE - SOLD SUBJECT TO TARIFF REGULATIONS

CONDITIONS OF CONTRACT AND OTHER IMPORTANT NOTICES

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Where the Montreal Convention applies, the limits of liability are as follows:

1. There are no financial limits in respect of death or bodily injury.
2. In respect of destruction, loss of, or damage or delay to baggage, 1,131 Special Drawing Rights (approximately EUR 1,357; US \$1,663) per passenger in most cases.
3. For damage occasioned by delay to your journey, 4,694 Special Drawing Rights (approximately EUR 5,655; US \$6,786) per passenger in most cases.

Where the Warsaw Convention system applies, the following limits of liability may apply:

1. 16,600 Special Drawing Rights (approximately EUR 20,000; US \$20,000) in respect of death or bodily injury if the Hague Protocol to the Convention applies, or 8,300 Special Drawing Rights (approximately EUR 10,000; US \$10,000) if only the Warsaw Convention applies. Many carriers have voluntarily waived these limits in their entirety, and US regulations require that, for journeys to, from or with an agreed stopping place in the US, the limit may not be less than US \$75,000.
2. 17 Special Drawing Rights (approximately EUR 20; US \$20) per kg for loss of or damage or delay to checked baggage, and 332 Special Drawing Rights (approximately EUR 400; US \$400) for unchecked baggage.
3. The carrier may also be liable for damage occasioned by delay.

Where neither the Montreal Convention nor the Warsaw Convention system applies: For travel wholly between points in Canada, the liability limit is \$1,500 CAD per passenger.

Further information may be obtained from the carrier as to the limits applicable to your journey. If your journey involves carriage by different carriers, you should contact each carrier for information on the applicable limits of liability.

Regardless of which Convention applies to your journey, you may benefit from a higher limit of liability for loss of, damage or delay to baggage by making at check-in a special declaration of the value of your baggage and paying any supplementary fee that may apply. Alternatively, if the value of your baggage exceeds the applicable limit of liability, you should fully insure it before you travel.

Time limit for action: Any action in court to claim damages must be brought within two years from the date of arrival of the aircraft, or from the date on which the aircraft ought to have arrived. **Baggage claims:** Written notice to the carrier must be made within 7 days of the receipt of checked baggage in the case of damage, and, in the case of delay, within 21 days from the date on which it was placed at the disposal of the passenger.

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1. Your contract of carriage with the carrier that provides you with carriage by air, whether international, domestic or a domestic portion of an international journey is subject to this notice; to any notice or receipt of the carrier; and to the carrier's individual terms and conditions (Conditions), related rules, regulations and policies (Regulations) and any applicable tariffs.
2. If your carriage is by more than one carrier, different Conditions, Regulations and any applicable tariffs may apply for each carrier.

3. The Conditions, Regulations and any applicable tariffs of each carrier are, by this notice, incorporated by reference into and made part of your contract of carriage.
4. The Conditions may include, but are not restricted to:
 - Conditions and limits on the carrier's liability for the bodily injury or death of passengers.
 - Conditions and limits on the carrier's liability for the loss of, damage to or delay of goods and baggage, including fragile or perishable goods.
 - Rules for declaring a higher value for baggage and for paying any supplementary fee that may apply.
 - Application of the carrier's Conditions and limits of liability to the acts of the carrier's agents, servants and representatives, including any person providing either equipment or services to the carrier.
 - Claims restrictions, including time limits by which passengers must file claims or bring actions against the carrier.
 - Rules about reconfirmations or reservations; check in times; the use, duration and validity of air transportation services; and the carrier's right to refuse carriage.
 - Rights of the carrier and limits on the carrier's liability for delay or failure to perform a service, including schedule changes, substitution of alternative carriers or aircraft and re-routing, and, when required by applicable law, the obligation of the carrier to notify passengers of the identity of the operating carrier or substituted aircraft.
 - Rights of the carrier to refuse carriage to passengers who fail to comply with applicable laws or who fail to present all necessary travel documents.
5. You can obtain more information about your contract of carriage, and find out how to request a copy, at places where transportation on the carrier is sold. Many carriers also have this information on their websites. When required by applicable law, you have the right to inspect the full text of your contract of carriage at the carrier's airport and sales offices, and upon request, to receive a copy by mail or other delivery service from each carrier free of charge.
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Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: MVR8CE

Name: Ms Pavanpamela Nirwan
E-mail: ANNETTE.JORDAN@GOV.BC.CA
Form of payment: s.17

Customer Care
Air Canada Reservations
1-888-247-2262
Air Canada Flight Information
1-888-422-7533

[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC29	Vancouver (YVR)	Beijing (PEK)	77W	Business (P)	Confirmed
	Tue 26-May 2015 12:10 - TERMINAL M -MAIN	Wed 27-May 2015 14:10 - TERMINAL 3			
Seat number(s) requested: 6A					
AC10	Tokyo Narita (NRT)	Calgary (YYC)	763	Business (Z)	Confirmed
	Fri 05-Jun 2015 16:00 - TERMINAL 1	Fri 05-Jun 2015 10:45			
Seat number(s) requested: 6A					
AC213	Calgary (YYC)	Vancouver (YVR)	E90	Business (Z)	Confirmed
	Fri 05-Jun 2015 12:15	Fri 05-Jun 2015 12:45 - TERMINAL M -MAIN			
Seat number(s) requested: 1A					

Passenger Information

Name: **Ms Pavanpamela Nirwan** Passenger **1** Ticket number: **014 2147 996799**

Purchase Summary

Passenger: 1 Ticket number 014 2147 996799

Date of issue	01-May 2015
Fare Amount in Canadian dollars:	3,000.00
<i>(including navigational & other charges)</i>	
Taxes, Fees & Charges	
Canada Security Charge (CA)	25.91
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	1.00
Combined Taxes *see fare calculation below (XT)	371.61
Total Fare in Canadian dollars:	3,398.52

Ticket particularities:
REFUNDABLE -BG:AC

*Fare calculation:

26MAY15YVR AC BJS Q15.00R1485.00/-TYO AC X/YYC AC YVR
M1500.00CAD3000.00 END ROE1.00 XT20.00SQ21.31SW325.00YQ5.30OI

Canadian tax registration numbers:

XG Canada Goods and Service Tax (GST) #10009-2287
RC Canada Harmonized Sales Tax (HST) #10009-2287
XQ Quebec Sales Tax (QST) #1000-043-172

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

Baggage Information for: Ms Pavanpamela Nirwan	
Air Canada baggage rules apply. For flight(s): AC29	1st bag: Complimentary 2nd bag: Complimentary
Air Canada baggage rules apply. For flight(s): AC10,AC213	1st bag: Complimentary 2nd bag: Complimentary
Max. weight per bag: 32 KG (70 lb)	Max. linear dimensions: 158 CM (62 in)

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to bag fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to bag fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to bag fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Customers may be reassessed checked baggage fees when itineraries include an enroute stopover in excess of 24 hours.

Baggage Policy

Baggage Allowance for Altitude and Star Alliance Members

Baggage check-in must occur with Air Canada, Air Canada Express (flights operated by Jazz, Sky Regional, Air Georgian, Exploits Valley Air) or Air Canada rouge. Air Canada Altitude status level must be valid at time of check-in to qualify for waiver of charges related to baggage.

Frequent Flyer Status	Economy Class	Premium Economy	Business Class
Air Canada Altitude Super Elite 100k, Elite 75k, Elite 50k & Elite 35k	3 complimentary bags 32 kg (70 lb)	3 complimentary bags 32 kg (70 lb)	3 complimentary bags 32 kg (70 lb)
Air Canada Altitude Prestige 25k	2 complimentary bags 23 kg (50 lb)	2 complimentary bags 23 kg (50 lb)	2 complimentary bags 32 kg (70 lb)
Star Alliance Gold	3 complimentary bags 32 kg (70 lb)	3 complimentary bags 32 kg (70 lb)	3 complimentary bags 32 kg (70 lb)
Star Alliance Silver	1 complimentary bag 23 kg (50 lb)	2 complimentary bags 23 kg (50 lb)	2 complimentary bags 32 kg (70 lb)

Excess Baggage

If your baggage exceeds the free allowance (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section. For specific terms and conditions of Air Canada codeshare and interline partners oversized and excess rules, visit the carrier's website.

View the [additional checked baggage policy of Air Canada's codeshare and interline partners](#).

View [Air Canada's additional checked baggage policy](#).

Embargos: Certain restrictions apply for travel to Mexico City (Mexico) as well as Kingston and Montego Bay (Jamaica). For details, please visit [Air Canada's additional checked baggage policy](#).

Currency of Fees

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

Carry-On Baggage Allowance

Oversized carry-on bags are not permitted on our aircraft and may cause flight delays for all passengers. Please ensure your carry-on bags are within the maximum allowed size as indicated below; **they are required to fit in the double-size verification device** at check-in and boarding gates.

You may carry onboard items which fall within the two (2) piece carry-on allowance: one (1) carry-on bag or suitcase (wheels and handles included in the size) and one (1) personal article such as a briefcase, laptop computer, diaper bag, camera case, cartons or other similar item. Learn more about Air Canada's Carry-on Baggage restrictions.

	Maximum Size	Maximum Weight
1 standard article	23cm x 40cm x 55cm 9" x 15.5" x 21.5"	10 kg 22 lb
1 personal article	16cm x 33cm x 43cm 6" x 13" x 17"	10 kg 22 lb

It is recommended that documents and medication be packed in your carry-on baggage. All prescription medications must be properly labelled with the names of the patient, the medication and the issuing medical office or pharmacy.

For safety reasons, dangerous goods must not be packed in checked or carry-on baggage, except as specifically permitted. Dangerous goods * include, but are not limited to compressed gases (e.g. oxygen bottles or tear gas), corrosives, explosives (e.g. fireworks), flammable liquids and solids (e.g. paints and lighter fluid), radioactive materials (e.g. radio-pharmaceuticals), oxidizing materials, poisons, infectious substances and briefcases with installed alarm devices. For security reasons, other restrictions may apply. Please refer to the [Security Requirements and Dangerous Goods](#) page for more information.

There are special exceptions for small quantities (up to 70 ounces total) of medication and toiletry articles carried in your luggage and certain smoking materials carried on your person. United States federal law forbids the carriage of hazardous materials aboard the aircraft in your baggage or on your person. A violation can result in five years' imprisonment and penalties of \$250,000 or more.

*also referred as hazardous materials

Codeshare Flights and Other Airlines

Passengers with itineraries that include flights operated by other airlines or codeshare flights may be subject to the carry-on rules and fees of the other airline, which may be different from Air Canada's baggage policy.

For specific terms and conditions of Air Canada [codeshare and interline partners](#) carry-on rules, visit the carrier's website.

Important Information & Conditions

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the [Travel documentation](#) and US Secure Flight Program for important information on documents and identification required for travel.

Travel Insurance

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance Company via www.aircanada.com/insurance or by calling 1-866-530-6021. To make sure you get the best possible protection, purchase insurance prior to your departure.

U.S. Residents - CSA Travel Protection offers American travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of the United States can purchase travel insurance from CSA Travel Protection via www.aircanada.com/us/en/insurance or by calling 1-866-473-3315. To make sure you get the best possible protection, purchase insurance prior to your departure.

Comments, Compliments and Complaints

Would you like to comment on a past travel experience? Your comments, compliments and complaints will help us improve the

services we offer. Send us an e-mail (aircanada.com/customerrelations) or write to us at: Air Canada - Customer Relations, PO Box 64239, RPO Thorncliffe, Calgary, AB, Canada T2K 6J7.

Schedules and Timetables

Time and aircraft type shown in timetables or elsewhere are approximate and not guaranteed, and form no part of the contract. Schedules are subject to change without notice and carrier assumes no responsibility for passenger making connections not included as part of the itinerary set out in the ticket. Carrier is not responsible for changes, errors or omissions either in timetables or other representations of schedules.

Check-in and Boarding Times

You can check in for your flight at any time within 24 hours of departure when you use our convenient Web check-in or Mobile check-in options, or within 12 hours at one of our self-service check-in kiosks located in most of the airports Air Canada serves.

You must obtain your boarding pass and check in any baggage by the check-in deadline shown below.

Additionally, you must be available for boarding at the boarding gate by the boarding gate deadline shown below. Failure to respect check-in and boarding gate deadlines may result in the reassignment of any pre-reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.

Travel	Recommended Check-in Time	Check-in Deadline	Boarding Gate Deadline
Within Canada	90 min.	45 min.	20 min.
To/From the US	120 min.	60 min.	20 min.
International (incl. Mexico & Caribbean)	120 min.	60 min.	30 min.
From Toronto City Airport, Ontario Canada	60 min.	20 min.	20 min.
From Caracas, Venezuela	180 min.	90 min.	60 min.
From Tel Aviv, Israel	180 min.	75 min.	60 min.

NOTICE - SOLD SUBJECT TO TARIFF REGULATIONS

CONDITIONS OF CONTRACT AND OTHER IMPORTANT NOTICES

PASSENGERS ON A JOURNEY INVOLVING AN ULTIMATE DESTINATION OR A STOP IN A COUNTRY OTHER THAN THE COUNTRY OF DEPARTURE ARE ADVISED THAT INTERNATIONAL TREATIES KNOWN AS THE MONTREAL CONVENTION, OR ITS PREDECESSOR, THE WARSAW CONVENTION, INCLUDING ITS AMENDMENTS (THE WARSAW CONVENTION SYSTEM), MAY APPLY TO THE ENTIRE JOURNEY, INCLUDING ANY PORTION THEREOF WITHIN A COUNTRY. FOR SUCH PASSENGERS, THE APPLICABLE TREATY, INCLUDING SPECIAL CONTRACTS OF CARRIAGE EMBODIED IN ANY APPLICABLE TARIFFS, GOVERNS AND MAY LIMIT THE LIABILITY OF THE CARRIER.

NOTICE of Liability Limitations

The Montreal Convention or the Warsaw Convention system may be applicable to your journey and these Conventions govern and may limit the liability of air carriers for death or bodily injury, for loss of or damage to baggage, and for delay.

Where the Montreal Convention applies, the limits of liability are as follows:

1. There are no financial limits in respect of death or bodily injury.
2. In respect of destruction, loss of, or damage or delay to baggage, 1,131 Special Drawing Rights (approximately EUR 1,357; US \$1,663) per passenger in most cases.
3. For damage occasioned by delay to your journey, 4,694 Special Drawing Rights (approximately EUR 5,655; US \$6,786) per passenger in most cases.

Where the Warsaw Convention system applies, the following limits of liability may apply:

1. 16,600 Special Drawing Rights (approximately EUR 20,000; US \$20,000) in respect of death or bodily injury if the Hague Protocol to the Convention applies, or 8,300 Special Drawing Rights (approximately EUR 10,000; US \$10,000) if only the Warsaw Convention applies. Many carriers have voluntarily waived these limits in their entirety, and US regulations require that, for journeys to, from or with an agreed stopping place in the US, the limit may not be less than US \$75,000.
2. 17 Special Drawing Rights (approximately EUR 20; US \$20) per kg for loss of or damage or delay to checked baggage, and 332 Special Drawing Rights (approximately EUR 400; US \$400) for unchecked baggage.
3. The carrier may also be liable for damage occasioned by delay.

Where neither the Montreal Convention nor the Warsaw Convention system applies: For travel wholly between points in Canada, the liability limit is \$1,500 CAD per passenger.

Further information may be obtained from the carrier as to the limits applicable to your journey. If your journey involves carriage by different carriers, you should contact each carrier for information on the applicable limits of liability.

Regardless of which Convention applies to your journey, you may benefit from a higher limit of liability for loss of, damage or delay to baggage by making at check-in a special declaration of the value of your baggage and paying any supplementary fee that may apply. Alternatively, if the value of your baggage exceeds the applicable limit of liability, you should fully insure it before you travel.

Time limit for action: Any action in court to claim damages must be brought within two years from the date of arrival of the aircraft, or from the date on which the aircraft ought to have arrived. Baggage claims: Written notice to the carrier must be made within 7 days of the receipt of checked baggage in the case of damage, and, in the case of delay, within 21 days from the date on which it was placed at the disposal of the passenger.

Notice of Contract Terms Incorporated by Reference

1. Your contract of carriage with the carrier that provides you with carriage by air, whether international, domestic or a domestic portion of an international journey is subject to this notice; to any notice or receipt of the carrier; and to the carrier's individual terms and conditions (Conditions), related rules, regulations and policies (Regulations) and any applicable tariffs.
2. If your carriage is by more than one carrier, different Conditions, Regulations and any applicable tariffs may apply for each carrier.
3. The Conditions, Regulations and any applicable tariffs of each carrier are, by this notice, incorporated by reference into and made part of your contract of carriage.
4. The Conditions may include, but are not restricted to:
 - Conditions and limits on the carrier's liability for the bodily injury or death of passengers.
 - Conditions and limits on the carrier's liability for the loss of, damage to or delay of goods and baggage, including fragile or perishable goods.
 - Rules for declaring a higher value for baggage and for paying any supplementary fee that may apply.
 - Application of the carrier's Conditions and limits of liability to the acts of the carrier's agents, servants and representatives, including any person providing either equipment or services to the carrier.
 - Claims restrictions, including time limits by which passengers must file claims or bring actions against the carrier.
 - Rules about reconfirmations or reservations; check in times; the use, duration and validity of air transportation services; and the carrier's right to refuse carriage.
 - Rights of the carrier and limits on the carrier's liability for delay or failure to perform a service, including schedule changes, substitution of alternative carriers or aircraft and re-routing, and, when required by applicable law, the obligation of the carrier to notify passengers of the identity of the operating carrier or substituted aircraft.
 - Rights of the carrier to refuse carriage to passengers who fail to comply with applicable laws or who fail to present all necessary travel documents.
5. You can obtain more information about your contract of carriage, and find out how to request a copy, at places where transportation on the carrier is sold. Many carriers also have this information on their websites. When required by applicable law, you have the right to inspect the full text of your contract of carriage at the carrier's airport and sales offices, and upon request, to receive a copy by mail or other delivery service from each carrier free of charge.
6. If a carrier sells air transportation services or checks baggage specifying carriage with another carrier, it does so only as agent for the other carrier.

GOVERNMENTS MAY REQUIRE YOUR CARRIER TO PROVIDE INFORMATION ON OR PERMIT ACCESS TO PASSENGER DATA.

OVERBOOKING NOTICE

Airline flights may be overbooked, and there is a slight chance that a seat will not be available on a flight for which a person has a confirmed reservation. If the flight is overbooked, no one will be denied a seat until airline personnel first ask for volunteers willing to give up their reservation in exchange for a payment of the airline's choosing. If there are not enough volunteers, the airline will deny boarding to other persons in accordance with its particular boarding priority. With few exceptions, persons denied boarding involuntarily are entitled to compensation. The complete rules for the payment of compensation and boarding priorities are available at airport ticket counters and boarding locations.



AGENT NR/NR BOOKING REF 5DDYXT
285101
RONGVE/IAN WILLARD MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 288 - 800 HORNBY STREET
VANCOUVER BC V6Z 2C5

DATE: MAY 05 2015

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
JAPAN AIRLINES	02JUN	BEIJING	TOKYO	1640	2110
JL 22	TUESDAY	CAPITAL INTL	TOKYO INTL HAN		
L ECONOMY		TERMINAL 3	TERMINAL INTL		
NON SMOKING		MEAL		NON STOP	
		RESERVATION CONFIRMED		3:30 DURATION	
AIRCRAFT OWNER:	JL	JAPAN AIRLINES			
COCKPIT CREW:	JL	JAPAN AIRLINES			
CABIN CREW:	JL	JAPAN AIRLINES			
AIRCRAFT:	BOEING 787-8	DREAMLINER			
	SEAT 28C	NO SMOKING CONFIRMED			

	AIR FARE:CAD	500.00
TAXES AND AIRLINE IMPOSED FEES:		43.76
SERVICE FEE: 30.00	TOTAL CAD	31.50
TAX DETAILS:	GST/HST: 1.50	
SERVICE FEE DETAILS:		
SERVICE FEE / PAID BY MASTER CARD/THANKS CAD		-31.50
PAID BY MASTER CARD/THANKS CAD		-543.76
INVOICE TOTAL CAD		0.00

TICKET PAYMENT: s.17
SVCFEE PAYMENT:

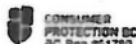
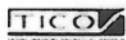
RESERVATION NUMBER(S) JL/XMNABQ

ETKT:JL 131 8941901021
SVC: 954 0069772566

PLEASE NOTE YOUR TICKET IS REFUNDABLE PRIOR TO DEPARTURE
FOR A FEE OF CNY1000. NONREFUNDABLE ONCE TRAVEL HAS COMMENCED.
CHANGES TO ITINERARY ARE NOT PERMITTED.
- CHANGES SUBJECT TO AVAILABILITY.
PLEASE CHECK IN AT LEAST 3 HOURS PRIOR TO
DEPARTURE. PASSPORT VALIDITY MUST BE AT LEAST
6 MONTHS AFTER YOUR SCHEDULED RETURN DATE.
ENSURE YOU HAVE PROPER ENTRY VISA REQUIREMENT

DURING BUSINESS HOURS CALL US ON 1800 6639787
INVOICE NUMBER 0000285101

1/ 2



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info.ca@ctms-travel.com www.ctms-travel.com





AGENT NR/NR BOOKING REF 5DDYXT
285101
RONGVE/IAN WILLARD MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 288 - 800 HORNBY STREET
VANCOUVER BC V6Z 2C5

DATE: MAY 05 2015

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
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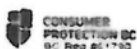
AFTER HOURS CALL HUME TRAVEL EMERGENCY SERVICE
PLEASE QUOTE MEMBERSHIP CODE YVRC42121
PLEASE NOTE ADDITIONAL CHARGES MAY APPLY

MOST CARRIERS' E-TICKETS HAVE EXPIRATION DATES AND CONDITIONS OF USE.
CHECK THE CARRIER'S FARE RULES FOR MORE INFORMATION.

BAGGAGE POLICY - FOR TRAVEL TO/FROM, WITHIN THE US/CA, PLEASE VISIT:
[HTTPS://BAGS.AMADEUS.COM?R=5DDYXT&N=RONGVE](https://bags.amadeus.com?R=5DDYXT&N=RONGVE)

INVOICE NUMBER 0000285101

2/ 2



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AGENT NR/NR BOOKING REF 5DDYXT
285098
FASSBENDER/HEINZ PETER MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 288 - 800 HORNBY STREET
VANCOUVER BC V6Z 2C5

DATE: MAY 05 2015

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
JAPAN AIRLINES	02JUN	BEIJING	TOKYO	1640	2110
JL 22	TUESDAY	CAPITAL INTL	TOKYO INTL HAN		
L ECONOMY		TERMINAL 3	TERMINAL INTL		
NON SMOKING		MEAL		NON STOP	
		RESERVATION CONFIRMED		3:30 DURATION	
AIRCRAFT OWNER:	JL	JAPAN AIRLINES			
COCKPIT CREW:	JL	JAPAN AIRLINES			
CABIN CREW:	JL	JAPAN AIRLINES			
AIRCRAFT:	BOEING 787-8	DREAMLINER			
	SEAT 27A	NO SMOKING CONFIRMED			

	AIR FARE:CAD	500.00
	TAXES AND AIRLINE IMPOSED FEES:	43.76
SERVICE FEE: 30.00	TOTAL CAD	31.50
TAX DETAILS:	GST/HST: 1.50	
SERVICE FEE DETAILS:		
SERVICE FEE /	PAID BY MASTER CARD/THANKS CAD	-31.50
	PAID BY MASTER CARD/THANKS CAD	-543.76
	INVOICE TOTAL CAD	0.00

TICKET PAYMENT: s.17
SVC FEE PAYMENT:

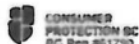
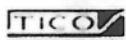
RESERVATION NUMBER(S) JL/XMNABQ

ETKT: JL 131 8941901018
SVC: 954 0069772563

PLEASE NOTE YOUR TICKET IS REFUNDABLE PRIOR TO DEPARTURE
FOR A FEE OF CNY1000. NONREFUNDABLE ONCE TRAVEL HAS COMMENCED.
CHANGES TO ITINERARY ARE NOT PERMITTED.
- CHANGES SUBJECT TO AVAILABILITY.
PLEASE CHECK IN AT LEAST 3 HOURS PRIOR TO
DEPARTURE. PASSPORT VALIDITY MUST BE AT LEAST
6 MONTHS AFTER YOUR SCHEDULED RETURN DATE.
ENSURE YOU HAVE PROPER ENTRY VISA REQUIREMENT

DURING BUSINESS HOURS CALL US ON 1800 6639787
INVOICE NUMBER 0000285098

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AGENT NR/NR BOOKING REF 5DDYXT
285098
FASSBENDER/HEINZ PETER MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 288 - 800 HORNBY STREET
VANCOUVER BC V6Z 2C5

DATE: MAY 05 2015

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
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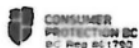
AFTER HOURS CALL HUME TRAVEL EMERGENCY SERVICE
PLEASE QUOTE MEMBERSHIP CODE YVRC42121
PLEASE NOTE ADDITIONAL CHARGES MAY APPLY

MOST CARRIERS' E-TICKETS HAVE EXPIRATION DATES AND CONDITIONS OF USE.
CHECK THE CARRIER'S FARE RULES FOR MORE INFORMATION.

BAGGAGE POLICY - FOR TRAVEL TO/FROM, WITHIN THE US/CA, PLEASE VISIT:
[HTTPS://BAGS.AMADEUS.COM?R=5DDYXT&N=FASSBENDER](https://bags.amadeus.com?R=5DDYXT&N=FASSBENDER)

INVOICE NUMBER 0000285098

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info.ca@ctmstravel.com www.ctmstravel.com





AGENT NR/NR BOOKING REF 5DDYXT
285096
BYNG/DAVID ALAN MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 288 - 800 HORNBY STREET
VANCOUVER BC V6Z 2C5

DATE: MAY 05 2015

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
JAPAN AIRLINES	02JUN	BEIJING	TOKYO	1640	2110
JL 22	TUESDAY	CAPITAL INTL	TOKYO INTL HAN		
L ECONOMY		TERMINAL 3	TERMINAL INTL		
NON SMOKING		MEAL		NON STOP	
		RESERVATION CONFIRMED		3:30 DURATION	
AIRCRAFT OWNER:	JL	JAPAN AIRLINES			
COCKPIT CREW:	JL	JAPAN AIRLINES			
CABIN CREW:	JL	JAPAN AIRLINES			
AIRCRAFT:	BOEING 787-8	DREAMLINER			
	SEAT 26A	NO SMOKING CONFIRMED			

	AIR FARE:CAD	500.00
	TAXES AND AIRLINE IMPOSED FEES:	43.76
SERVICE FEE: 30.00	TOTAL CAD	31.50
TAX DETAILS:	GST/HST: 1.50	
SERVICE FEE DETAILS:		
SERVICE FEE /	PAID BY MASTER CARD/THANKS CAD	-31.50
	PAID BY MASTER CARD/THANKS CAD	-543.76
	INVOICE TOTAL CAD	0.00

TICKET PAYMENT: s.17
SVCFEE PAYMENT:

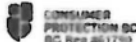
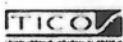
RESERVATION NUMBER(S) JL/XMNABQ

ETKT:JL 131 8941901016
SVC: 954 0069772561

PLEASE NOTE YOUR TICKET IS REFUNDABLE PRIOR TO DEPARTURE
FOR A FEE OF CNY1000. NONREFUNDABLE ONCE TRAVEL HAS COMMENCED.
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6 MONTHS AFTER YOUR SCHEDULED RETURN DATE.
ENSURE YOU HAVE PROPER ENTRY VISA REQUIREMENT

DURING BUSINESS HOURS CALL US ON 1800 6639787
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AGENT NR/NR BOOKING REF 5DDYXT
285096

BYNG/DAVID ALAN MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 288 - 800 HORNBY STREET
VANCOUVER BC V6Z 2C5

DATE: MAY 05 2015

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
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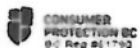
AFTER HOURS CALL HUME TRAVEL EMERGENCY SERVICE
PLEASE QUOTE MEMBERSHIP CODE YVRC42121
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INVOICE NUMBER 0000285096

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info.ca@ctmstravel.com www.ctmstravel.com





AGENT NR/NR BOOKING REF 5DDYXT
285099
MINIACI/MARIO ROBERT MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 288 - 800 HORNBY STREET
VANCOUVER BC V6Z 2C5

DATE: MAY 05 2015

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
JAPAN AIRLINES	02JUN	BEIJING	TOKYO	1640	2110
JL 22	TUESDAY	CAPITAL INTL	TOKYO INTL HAN		
L ECONOMY		TERMINAL 3	TERMINAL INTL		
NON SMOKING		MEAL		NON STOP	
		RESERVATION CONFIRMED		3:30 DURATION	
AIRCRAFT OWNER:	JL	JAPAN AIRLINES			
COCKPIT CREW:	JL	JAPAN AIRLINES			
CABIN CREW:	JL	JAPAN AIRLINES			
AIRCRAFT:	BOEING 787-8	DREAMLINER			
	SEAT 27C	NO SMOKING CONFIRMED			

	AIR FARE:CAD	500.00
TAXES AND AIRLINE IMPOSED FEES:		43.76
SERVICE FEE: 30.00	TOTAL CAD	31.50
TAX DETAILS:	GST/HST: 1.50	
SERVICE FEE DETAILS:		
SERVICE FEE / PAID BY MASTER CARD/THANKS CAD		-31.50
PAID BY MASTER CARD/THANKS CAD		-543.76
INVOICE TOTAL CAD		0.00

TICKET PAYMENT: s.17
SVC FEE PAYMENT:

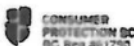
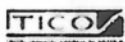
RESERVATION NUMBER(S) JL/XMNABQ

ETKT: JL 131 8941901019
SVC: 954 0069772564

PLEASE NOTE YOUR TICKET IS REFUNDABLE PRIOR TO DEPARTURE
FOR A FEE OF CNY1000. NONREFUNDABLE ONCE TRAVEL HAS COMMENCED.
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6 MONTHS AFTER YOUR SCHEDULED RETURN DATE.
ENSURE YOU HAVE PROPER ENTRY VISA REQUIREMENT

DURING BUSINESS HOURS CALL US ON 1800 6639787
INVOICE NUMBER 0000285099

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Toronto (Concord), Ontario L4K 4M2
P 416 665 CTMS (2857) F 905 738 0867
info@ctms-travel.com www.ctms-travel.com





AGENT NR/NR BOOKING REF 5DDYXT
285099
MINIACI/MARIO ROBERT MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 288 - 800 HORNBY STREET
VANCOUVER BC V6Z 2C5

DATE: MAY 05 2015

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
---------	------	------	----	--------	--------

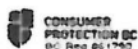
AFTER HOURS CALL HUME TRAVEL EMERGENCY SERVICE
PLEASE QUOTE MEMBERSHIP CODE YVRC42121
PLEASE NOTE ADDITIONAL CHARGES MAY APPLY

MOST CARRIERS' E-TICKETS HAVE EXPIRATION DATES AND CONDITIONS OF USE.
CHECK THE CARRIER'S FARE RULES FOR MORE INFORMATION.

BAGGAGE POLICY - FOR TRAVEL TO/FROM, WITHIN THE US/CA, PLEASE VISIT:
[HTTPS://BAGS.AMADEUS.COM?R=5DDYXT&N=MINIACI](https://bags.amadeus.com?R=5DDYXT&N=MINIACI)

INVOICE NUMBER 0000285099

2/ 2



ctms - Corporate Travel Management Solutions
1600 Steeles Avenue West, Suite 312
Toronto (Concord), Ontario L4K 4M2
P 416 665 CTMS (2867) F 905 738 0067
info.ctms-travel.com www.ctms-travel.com





AGENT NR/NR BOOKING REF 5DDYXT
285100
NIRWAN/PAVAN PAMELA MS

MINISTRY OF INTERNATIONAL TRADE
SUITE 288 - 800 HORNBY STREET
VANCOUVER BC V6Z 2C5

DATE: MAY 05 2015

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
JAPAN AIRLINES	02JUN	BEIJING	TOKYO	1640	2110
JL 22	TUESDAY	CAPITAL INTL	TOKYO INTL HAN		
L ECONOMY		TERMINAL 3	TERMINAL INTL		
NON SMOKING		MEAL		NON STOP	
		RESERVATION CONFIRMED		3:30 DURATION	
AIRCRAFT OWNER:	JL	JAPAN AIRLINES			
COCKPIT CREW:	JL	JAPAN AIRLINES			
CABIN CREW:	JL	JAPAN AIRLINES			
AIRCRAFT:	BOEING	787-8 DREAMLINER			
		SEAT 28A NO SMOKING CONFIRMED			

	AIR FARE:CAD	500.00
	TAXES AND AIRLINE IMPOSED FEES:	43.76
SERVICE FEE: 30.00	TOTAL CAD	31.50
TAX DETAILS:	GST/HST: 1.50	
SERVICE FEE DETAILS:		
SERVICE FEE /	PAID BY MASTER CARD/THANKS CAD	-31.50
	PAID BY MASTER CARD/THANKS CAD	-543.76
	INVOICE TOTAL CAD	0.00

TICKET PAYMENT: s.17
SVCFEE PAYMENT:

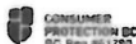
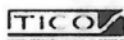
RESERVATION NUMBER(S) JL/XMNABQ

ETKT:JL 131 8941901020
SVC: 954 0069772565

PLEASE NOTE YOUR TICKET IS REFUNDABLE PRIOR TO DEPARTURE
FOR A FEE OF CNY1000. NONREFUNDABLE ONCE TRAVEL HAS COMMENCED.
CHANGES TO ITINERARY ARE NOT PERMITTED.
- CHANGES SUBJECT TO AVAILABILITY.
PLEASE CHECK IN AT LEAST 3 HOURS PRIOR TO
DEPARTURE. PASSPORT VALIDITY MUST BE AT LEAST
6 MONTHS AFTER YOUR SCHEDULED RETURN DATE.
ENSURE YOU HAVE PROPER ENTRY VISA REQUIREMENT

DURING BUSINESS HOURS CALL US ON 1800 6639787
INVOICE NUMBER 0000285100

1/ 2



ctms - Corporate Travel Management Solutions
1500 Steeles Avenue West, Suite 312
Toronto (Concord), Ontario L4K 4M2
P 416 665 CTMS (2867) F 905 738 0067
info@ctms-travel.com www.ctms-travel.com





AGENT NR/NR BOOKING REF 5DDYXT
285100

. NIRWAN/PAVAN PAMELA MS

MINISTRY OF INTERNATIONAL TRADE
SUITE 288 - 800 HORNBY STREET
VANCOUVER BC V6Z 2C5

DATE: MAY 05 2015

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
---------	------	------	----	--------	--------

AFTER HOURS CALL HUME TRAVEL EMERGENCY SERVICE
PLEASE QUOTE MEMBERSHIP CODE YVRC42121
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[HTTPS://BAGS.AMADEUS.COM?R=5DDYXT&N=NIRWAN](https://bags.amadeus.com?R=5DDYXT&N=NIRWAN)

INVOICE NUMBER 0000285100

2/ 2



ctms - Corporate Travel Management Solutions
1600 Steeles Avenue West, Suite 312
Toronto (Concord), Ontario L4K 4M2
P 416 665 CTMS (2867) F 905 730 0867
info.ca@ctms-travel.com www.ctms-travel.com



MOSAIC

email

1522 Commercial Drive
Vancouver, BC, V5L 3Y2
Tel: (604) 254-0244 Fax: (604) 254-3932

Date May 14/15

Number of pages including cover sheet 1

To: MINED5

Attn: Catherine Patterson

From:

Sashi Dutt

Email: Catherine.patterson@gov.bc.ca

Email sdutt@mosaicbc.com

Invoice: T16810 - \$ 936.25

T16816 - \$ 842.28

T16820 - \$1894.00

Phone No. 604-254-0244 Ext. 235

Fax No. 604-254-3932

(3 separate receipts)

Total: \$936.25+\$842.28+\$1894 = \$3672.53

REMARK

MOSAIC
1522 COMMERCIAL DRIVE
VANCOUVER, BC

Term ID: 28544443

Purchase

s.17

Total: \$ 936.25

2015/05/14 12:12:55

Seq #: 001-288010-0

Appr Code: 151256

Resp Code: 01/027

APPROVED

Thank You

Catherine Patterson

Customer Copy

- IMPORTANT -
retain this copy for your records

Inw # T16810

MOSAIC
1522 COMMERCIAL DRIVE
VANCOUVER, BC

Term ID: 28544443

Purchase

Total: \$ 842.28

2015/05/14 12:14:16

Seq #: 001-288011-0

Appr Code: 151417

Resp Code: 01/027

APPROVED

Thank You

Catherine Patterson

Customer Copy

- IMPORTANT -
retain this copy for your records

Inw # T16816

MOSAIC
1522 COMMERCIAL DRIVE
VANCOUVER, BC

Term ID: 28544443

Purchase

Total: \$ 1,894.00

2015/05/14 12:15:15

Seq #: 001-288012-0

Appr Code: 151516

Resp Code: 01/027

APPROVED

Thank You

Catherine Patterson

Customer Copy

- IMPORTANT -
retain this copy for your records

Inw # T16820

pd MC
May 14/15
C

MOSAIC

TRANSLATION SERVICES

1522 COMMERCIAL DR., VANCOUVER, B.C. CANADA V5L 3Y2

TEL: 604-254-0469 • TOLL FREE: 1-877-475-6777 • FAX: 604-254-2321 • WWW.MOSAICBC.COM

Ministry of Education
Government Communication & Public Engagement
5th Floor, 620 Superior
PO Box 9159 Stn Prov Govt
Victoria, BC, Canada
V8W 9H3

Invoice No: T16820
Invoice Date: May 11 2015
Intake No: T46839A

Attn: Jessica P. Li, Public Affairs Officer

INVOICE

Re: Two MOUs - Ministry of Education of Japan and Tokyo Metropolitan Government Board of Education

Output: Word files and PDF files for reference

Document

Language: Japanese

	Qty:	Units:	Rate:	Amount:
Translation from English Hot	1992	Word(s)	\$0.500	\$996.00
Proofreading Hot	1992	Word(s)	\$0.250	\$498.00
Typesetting	10	Fixed Price	\$40.000	\$400.00

Japanese SubTotal: \$1,894.00

Document SubTotal: \$1,894.00

Grand Total: \$1,894.00

Please make cheque payable to MOSAIC and quote invoice number on cheque.

THIS INVOICE IS EXEMPT FROM GST

Time:
May 14/15
c.

MOSAIC

TRANSLATION SERVICES

1522 COMMERCIAL DR., VANCOUVER, B.C. CANADA V5L 3Y2

TEL: 604-254-0469 • TOLL FREE: 1-877-475-6777 • FAX: 604-254-2321 • WWW.MOSAICBC.COM

Ministry of Education
Government Communication & Public Engagement
5th Floor, 620 Superior
PO Box 9159 Stn Prov Govt
Victoria, BC, Canada
V8W 9H3

Invoice No: T16816
Invoice Date: May 08 2015
Intake No: T46710A

Attn: Jessica P. Li, Public Affairs Officer

INVOICE

Re: Bios: Peter Fassbender, David A. Byng and Ian Rongve

Output: PDF files for web and for print

Document

Language: Chinese Simplified

	Qty:	Units:	Rate:	Amount:
Translation from English	717	Word(s)	\$0.280	\$200.76
Proofreading	717	Word(s)	\$0.140	\$100.38
Typesetting	3	Fixed Price	\$40.000	\$120.00
Chinese Simplified SubTotal:				\$421.14

Language: Japanese

	Qty:	Units:	Rate:	Amount:
Translation from English	717	Word(s)	\$0.280	\$200.76
Proofreading	717	Word(s)	\$0.140	\$100.38
Typesetting	3	Fixed Price	\$40.000	\$120.00

Japanese SubTotal: \$421.14

Document SubTotal: \$842.28

Grand Total: \$842.28

Please make cheque payable to MOSAIC and quote invoice number on cheque.

THIS INVOICE IS EXEMPT FROM GST

Re me
May 14/15.
JC

MOSAIC

TRANSLATION SERVICES

1522 COMMERCIAL DR., VANCOUVER, B.C. CANADA V5L 3Y2

TEL: 604-254-0469 • TOLL FREE: 1-877-475-6777 • FAX: 604-254-2321 • WWW.MOSAICBC.COM

Ministry of Education
Government Communication & Public Engagement
5th Floor, 620 Superior
PO Box 9159 Stn Prov Govt
Victoria, BC, Canada
V8W 9H3

Invoice No: T16810
Invoice Date: May 07 2015
Intake No: T46809A

Attn: Jessica P. Li, Public Affairs Officer

INVOICE

Re: MOU - Ministry of Education of the Heilongjiang Province

Output: Word file and PDF file for reference

Document

Language: Chinese Simplified

	Qty:	Units:	Rate:	Amount:
Translation from English Hot	1035	Word(s)	\$0.500	\$517.50
Proofreading Hot	1035	Word(s)	\$0.250	\$258.75
Typesetting	4	Fixed Price	\$40.000	\$160.00
Chinese Simplified SubTotal:				\$936.25
Document SubTotal:				\$936.25
Grand Total:				\$936.25

Please make cheque payable to MOSAIC and quote invoice number on cheque.

THIS INVOICE IS EXEMPT FROM GST

Sold To:
Megan Shea
Ministry of Education
620 Superior St
Victoria BC V8W 9H1

Ship To:
Megan Shea
Ministry of Education
620 Superior St
Victoria BC V8W 9H1

Standard Order - Paid by Credit Card

Document Number 32799193	Order Date 2015/05/14
Customer Ref./PO No. 2015514123340506	
Customer Ref./PO Date 2015/05/14	
Cust. No./2nd Reference No. s.22 / 1551482418	

Page 1 of 2

Terms of Delivery: FOB DESTINATION

Item	Material # Description	Quantity	Price/Unit	Value
0010	9999847301 Silk Tie, Thunderbird by Allan Weir, Haida, TIE62 Proposed delivery schedule for this material as follows: Date Quantity 2015/05/15 5	5 EA	32.95 /EA	164.75
0020	9999847191 SILK TIE CHIEF OF THE SEAS by Donnie Edenshaw of the Haida tie7 SILK TIE CHIEF OF THE SEAS BY DONNIE EDENSHAW/HAIDA Proposed delivery schedule for this material as follows: Date Quantity 2015/05/15 5	5 EA	28.95 /EA	144.75
0030	9999847298 Viscose Scarf, Eagles by Joe Wilson-Sxwaset, Coast Salish Proposed delivery schedule for this material as follows: Date Quantity 2015/05/15 5	5 EA	21.95 /EA	109.75
0040	9999847300 Bamboo scarf, Strength in Unity, Ernest Swanson, Haida	5 EA	21.95 /EA	109.75

Item	Material # Description	Quantity	Price/Unit	Value
Proposed delivery schedule for this material as follows:				
	Date	Quantity		
	2015/05/15	5		
0050	9999847258	5 EA	21.95 /EA	109.75
	COTTON SCARF, EAGLEGUARD NAHANEE 27 1/2" X 70" Cotton scarf, CSCARF12			
Proposed delivery schedule for this material as follows:				
	Date	Quantity		
	2015/05/15	5		
Sub Total				638.75
GST/HST # R107864738		5.000	%	31.94
PST		7.000	%	44.71
Total				715.40



Log On



Items: 0

GO

Payment Received

Thank you, your payment has been successfully processed.

Your order information is below:

Date: 5/14/2015 12:37:15 PM Transaction Type: Purchase
 Card Type: S.17 Amount: \$715.40
 Card Number: Invoice Number: 50002320
 Payment Reference: 2015514123340506
 Approval Code: 153713 Response Message: Approved
 Host Date/Time: 5/14/2015 12:37:15 PM Sequence Number: 0000000000000
 ISO Response Code: 062 Term Number:
 Response Code: A Sales Order Number: 0032799193

FEATURED PRODUCTS

Protocol and
RecognitionComputer and
Laptop Accessories

Records Storage

BC Provincial Logo
Calendars/Folders

Filing Products

QUICK LINKS

Forms

Preprinted Stock

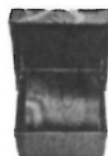
MIN Publication

OTHER LINKS

Corporate Supply
Arrangements

Product

Qty Unit Price Total



Silk Tie, Thunderbird Design
3" X 61", 7.62 X 154.94 CM

5 \$32.95 \$164.75

Product: #9999847301



Silk Tie, Chief of the Seas
3 3/4" X 59", 9.525 X 23.22 CM

5 \$28.95 \$144.75

Product: #9999847191



Scarf, Viscose, Eagle Design
27 1/2" X 70", 70 X 178 CM

5 \$21.95 \$109.75

Product: #9999847298



Scarf, Bamboo, "Strength in Unity" Design
27 1/2" X 70", 70 X 178 CM

5 \$21.95 \$109.75

Product: #9999847300



Scarf, Cotton, Eagle Guardian Design
27 1/2" X 70", 70 X 178 CM

5 \$21.95 \$109.75

Product: #9999847258

Subtotal:	638.75
Shipping:	0.00
GST/HST:	31.94
PST:	44.71
Total amount for this order:	\$715.40

DCV Confirm Order

<input type="checkbox"/>	Product	Qty	Unit Price	Total	Notes
<input type="checkbox"/>	Silk Tie, Thunderbird Design 3" X 61", 7.62 X 154.94 CM Product: #9999847301	5	32.95	164.75	
<input type="checkbox"/>	Silk Tie, Chief of the Seas 3 3/4" X 59", 9.525 X 23.22 CM Product: #9999847191	5	28.95	144.75	
<input type="checkbox"/>	Scarf, Viscose, Eagle Design 27 1/2" X 70", 70 X 178 CM Product: #9999847298	5	21.95	109.75	
<input type="checkbox"/>	Scarf, Bamboo, "Strength in Unity" Design 27 1/2" X 70", 70 X 178 CM Product: #9999847300	5	21.95	109.75	
<input type="checkbox"/>	Scarf, Cotton, Eagle Guardian Design 27 1/2" X 70", 70 X 178 CM Product: #9999847258	5	21.95	109.75	
Subtotal:				638.75	
Shipping:				0.00	
GST/HST:				31.94	
PST:				44.71	
Total amount for this order:				\$715.40	

Customer Identification:	
Name:	Megan Shea
Telephone:	778-676-3046
Email:	megan.shea@gov.bc.ca
Reference Number:	2015514123340506
Ship To:	
Name:	
Address:	620 Superior St
City:	Victoria
Province:	BC
Postal Code:	V8W 9H1

Note: ~~439.72~~ 439.72 associated
with mission expenses.

Patterson, Catherine M EDUC:EX

From: Staples Advantage Canada <netmail93@cexp.ca>
Sent: Tuesday, May 19, 2015 3:24 PM
To: Patterson, Catherine M EDUC:EX
Subject: Staples Advantage Canada: eway.ca EW67611631

This is an automated message. If this email is displayed in the incorrect language, login to your eway account to change your preferred language settings.

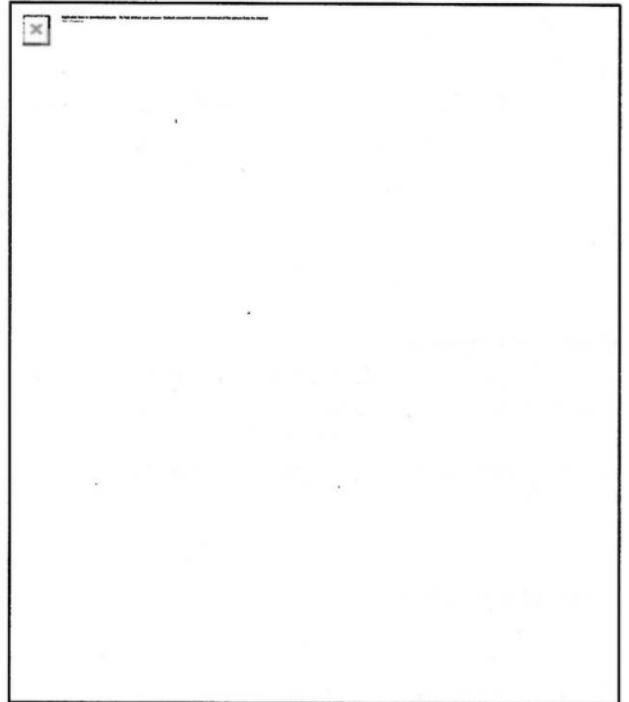


eway Order EW67611631

Thank you for ordering from Staples Advantage Canada. Your eway order EW67611631 has been received and is being processed.

Please feel free to contact us at 1-877-272-2121 or simply reply to this email if you have any questions regarding your order.

Sincerely,
Staples Advantage Canada
www.eway.ca



Product	Description	UnitQty	Your Price	Total
STP17960	Staples® D-Ring View Binder, White, 3-Ring, 480 Sheet Capacity, 2"	EA 10	\$8.11	\$81.10
Line Note :				
Availability: In Stock				
Delivery: Product usually ships next business day				
STP17958	Staples® D-Ring View Binder, White, 3-Ring, 350 Sheet Capacity, 1 1/2"	EA 10	\$6.92	\$69.20
Line Note :				
Availability: In Stock				
Delivery: Product usually ships next business day				

STP17956 Staples® D-Ring View Binder, White, 3-Ring, 220 Sheet Capacity, 1"	EA	20	\$0.59	\$11.80
---	----	----	--------	---------

Line Note :

Availability: In Stock

Delivery: Product usually ships next business day

STP19099 Staples® Preprinted A-Z Indexes, White, Letter Size, 26 Tabs/Set	ST	70	\$4.54	\$317.80
---	----	----	--------	----------

Line Note :

Availability: In Stock

Delivery: Product usually ships next business day

AVE11188 Avery Ready Index® Numbered (1-10) Divider Tabs Multipack, Multi Colour, Letter Size, 10 Tabs/Set, 6 Sets/Pack	PK	4	\$22.76	\$91.04
---	----	---	---------	---------

Line Note :

Availability: In Stock

Delivery: Product usually ships next business day

DPP81352 Domtar EarthChoice® Hots® Coloured Bond Paper, 24 lb., Orange, 8 1/2" x 11", 500/Pack	PK	2	\$15.98	\$31.96
--	----	---	---------	---------

Line Note :

Availability: In Stock

Delivery: Product usually ships next business day

Product Total:	\$602.90
GST:	\$30.15
PST/HST:	\$42.20
Total:	\$675.25

Order Information

Ordered by: Catherine Patterson
Cost Center : 40884
Account #: 313687
Delivery Instruction: Rush Delivery Please

Internal comments

Delivery Address

Account# : 313687
EDUCATION
KNOWLEDGE MGMT & ACCT DIV
620 SUPERIOR ST 2ND FLR
PO BOX 9146 STN PROV GOVT
VICTORIA BC
V8V1V2

Payment Information

Order billed on a Credit Card
Type: s.17
Number

Staples Advantage Canada Customer Care: 1-877-272-2121
or [click here](#).

[Privacy policy](#)

[eway.ca](#)

Staples
Advantage

Customer
service

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Received
MAY 20 2015

Charles Elliott
Coast Salish Master Carver/Artist
PO Box 31, Brentwood Bay, BC, V8M 1R3
Ph# (250)652-4529 cell#(250)216-4695 Studio# (250)652-9564

COPY

Invoice # 01-19052015

To: Brenda Neufeld
Director, International Education
Ministry of Education
2nd Floor, 630 Superior Street, Victoria,
BC V8W 9H3

Date: May 19, 2015

From: Charles Elliott

Description

"Protection" 81/150 Limited Edition Silkscreened Print, \$175.00.
Please make cheque payable to Charles Elliott.

Thank-you

Charles W. Elliott

C. W. Elliott

MINISTRY OF EDUCATION									
Goods/Services Received by: <i>C. Neufeld</i>									
Supplier #					Client #				
					062				
Vote									
P.O./Contract #									
Resp.			Service			Stob			
2244			106500			6501			
Project Code						Amount			
2200000						175.00			
Certified correct pursuant to Sections 32 and 33 of the Financial Administration Act and related policies.									
<i>[Signature]</i>								Date: May 20/15	
Ministry Spending/Certification Authority Signature									
<i>Brenda Neufeld</i>									
Print Name of Spending/Certification Authority									

FACTURE
INVOICE

SHOWCASE AWARDS & RECOGNITION
#6 770 Bay Street
Victoria BC V8T 5E4 Canada
T 250-381-8851 F 250-381-8852

724801

DATE	MAY 20/2015
N° DE TAXE TAX REG. NO.	

VENDU A SOLD TO	EXPÉDIER A SHIP TO
ADRESSE ADDRESS	ADRESSE ADDRESS
Gov't of BC Office of Protocol	

COMMANDE DU CLIENT CUSTOMER'S ORDER	VENDU PAR SOLD BY	CONDITIONS TERMS	FAB FOB	VIA
--	----------------------	---------------------	------------	-----

QUANTITÉ QUANTITY	DESCRIPTION	PRIX PRICE	UNITÉ UNIT	MONTANT AMOUNT
	Set up			5-
	2x 5.5 BLACK m. BRASS			7-
	4.00 x 1.50			6-
				18-
			TPS/GST	90
			TVH/HST	
			TVP/PST	120
			TOTAL	20 10

SHOWCASE AWARDS VICTORIA
SUITE 6 770 BAY ST
VICTORIA BC V8T 5E4
TEL: 250-381-8851

Term Id: 78011945
Invoice #: 0000569

s.17

APPROVED 000
THANK YOU

AMOUNT \$20.16

I agree to pay the above total, as per
cardholder or merchant agreement.
Retain this copy for your records.

Seq. #: 1000665 K
Auth. #: 160219
TS: 20150520130218
Date: 2015/05/20 Time: 13:02:14

UPPER COPY

hello

THIS IS YOUR INVOICE

COLOUR TIME

150 - 1066 West Hastings Street Vancouver BC V6E 3X1
T 604.682.8307 F 604.684.7825 Toll Free 1.866.372.6567
www.colourtime.com

Invoice

Adriana Carrillo
Ministry of International Trade
International Market Development
730 - 999 Canada Place
Vancouver BC V6C 3E1

NO. **166062**
DATE 5/15/15
P. O. # IM26AH

PHONE 604.660.2020

FAX

QUANTITY	DESCRIPTION	AMOUNT
50	MIT: World Class rackcards (Mandarin) • PO# IM26AH / Project# 2200000, 9 x 4 White Topkote Dull Cover 111lb, Digitally Printed on 2 sides, 4 Up	\$ 66.45

COLOURTIME PRINTING &
IMAGING LTD. V6E3X1
VANCOUVER BC
22682271
++++ PURCHASE ++++
05-21-2015 11:49:59
S.17

Trace # 730884
F92288227101
Inv. # 7838 CVD Resp
Auth # 144859 RRH 001767004

Total \$74.42

Retain this copy for your
records
Customer copy

Sales Rep: LARRY
Taken by: Larry
Account Type: Charge

Wanted: Tue 5/19/15 12:00 PM
Ship Via: CSR will arrange
MIT: - World Class rackcard (CH

SUBTOTAL	\$ 66.45
PST	\$ 4.65
GST	\$ 3.32
SHIPPING	\$ 0.00
TOTAL	\$ 74.42

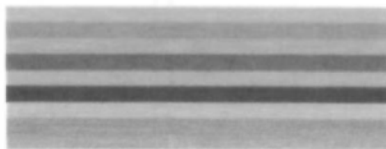
BC PST #1012-6065
GST #101148187

Thank you for choosing Colour Time.
Please pay from this invoice and indicate invoice number on remittance.

E. & O.E.



Pa May 21/15



COLOUR TIME

150 - 1066 West Hastings Street Vancouver BC V6E 3X1
T 604.682.8307 F 604.684.7825 Toll Free 1.866.372.6567
www.colourtime.com

Invoice

166062

5/15/15

IM26AH

Adriana Carrillo
Ministry of International Trade
International Market Development
730 - 999 Canada Place
Vancouver BC V6C 3E1

604.660.2020

E-Mail Adriana.Carrillo@gov.bc.ca

50	MIT: World Class rackcards (Mandarin) • PO# IM26AH / Project# 2200000, 9 x 4 White Topkote Dull Cover 111lb, Digitally Printed on 2 sides, 4 Up	\$ 66.45
----	--	----------

Sales Rep: LARRY
Taken by: Larry
Account Type: Charge

Wanted: Tue 5/19/15 12:00 PM

Ship Via: CSR will arrange
MIT: - World Class rackcard (CH

SUBTOTAL	\$ 66.45
PST	\$ 4.65
GST	\$ 3.32
SHIPPING	\$ 0.00
TOTAL	\$ 74.42

BC PST #1012-6065
GST# 101148187

MOSAIC

email

1522 Commercial Drive
Vancouver, BC, V5L 3Y2
Tel: (604) 254-0244 Fax: (604) 254-3932

Date ²¹ May 19/15

Number of pages including cover sheet 1

To: MINED5

Attn: Catherine Patterson

Phone: 250-356-6760

Email: Catherine.patterson@gov.bc.ca

Invoice: T16844 - \$ 200.00

From:

Sashi Dutt

Email sdutt@mosaicbc.com

Phone No. 604-254-0244 Ext. 235

Fax No. 604-254-3932

Total: \$ 200.00

REMARKS:

☐ Urgent ☒ For your review ☐ Reply ASAP

As per your request, your payment has been processed.
Thank you.

MOSAIC
1522 COMMERCIAL DRIVE
VANCOUVER, BC

Term ID: 28544443

Purchase

s.17

Entry Method: M

Total: \$ 200.00

2015/05/21

11:51:55

Seq #: 001-292005-0

Appr Code: 145156

Resp Code: 01/027

APPROVED

Thank You

Catherine Patterson

Customer Copy

- IMPORTANT -
retain this copy for your records

Inv # T16844

Paia Hays 21/15

MOSAIC

TRANSLATION SERVICES

1522 COMMERCIAL DR., VANCOUVER, B.C. CANADA V5L 3Y2

TEL: 604-254-0469 • TOLL FREE: 1-877-475-6777 • FAX: 604-254-2321 • WWW.MOSAICBC.COM

Ministry of Education
Government Communication & Public Engagement
5th Floor, 620 Superior
PO Box 9159 Stn Prov Govt
Victoria, BC, Canada
V8W 9H3

Invoice No: T16844
Invoice Date: May 14 2015
Intake No: T46937A

Attn: Lise Murray, Advisor

INVOICE

Re: Revisions to MOUs

Output: Word files and PDF for comparison

Document

Language: Chinese Simplified

Translation from English Hot

Qty:	Units:	Rate:	Amount:
1	Min. Charge	\$100.000	\$100.00

Chinese Simplified SubTotal: \$100.00

Language: Japanese

Translation from English Hot

Qty:	Units:	Rate:	Amount:
1	Min. Charge	\$100.000	\$100.00

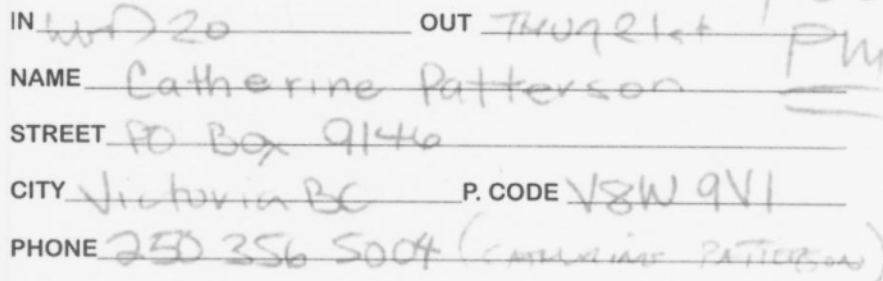
Japanese SubTotal: \$100.00

Document SubTotal: \$200.00

Grand Total: \$200.00

Please make cheque payable to MOSAIC and quote invoice number on cheque.

THIS INVOICE IS EXEMPT FROM GST




• Store Hours -- Tuesday thru Saturday 9:30 - 5:30 •

**CUSTOMER
COPY**

Pick-Ups After 4 pm

182

BOX 2		
DESCRIPTION _____		PRICE _____
FRAME SIZE _____ # _____		\$ _____
LINER SIZE & #. _____		\$ _____
GLASS _____ REG. _____ NON-GL. _____		\$ _____
OUTERMAT # _____ T _____ S _____ B _____		\$ _____
INNER MAT # _____	1/8 3/16 1/4	\$ _____
V-GROOVE _____ SIZE _____		\$ _____
BACKING _____		\$ _____
FITTING & ASSEMBLY _____		\$ _____
DRYMOUNT/BLOCKMOUNT _____		\$ _____
PLASTIC CLEAR SLEEVE _____		\$ _____
VERT. _____	U.I. 	SUBTOTAL \$ _____
HORIZ. _____		QUANTITY \$ _____
		TOTAL \$ _____

BOX 4		PRICE
FRAMES		\$
		\$
		\$
GLASS		\$
	PACK	\$ 10
		\$
MATS		\$
		\$
		\$
BACKING		\$
	PAID	\$
		\$
SUBTOTAL		\$
QUANTITY		\$
TOTAL		\$

BOX 1	58 ¹⁰
BOX 2	
BOX 3	
BOX 4	10
TOTAL	68 ¹⁰
DEPOSIT	76.28
BALANCE	

Store # 64
Building 3 780 Tolmie Avenue
Victoria, BC V8X3W3
250-383-8178

Sale 00090 7 001 06973
0064 05/21/15 06:02

1693784

5 FLEXI-VIEW BINDER
067933157669 4.56 24.80

Subtotal 24.80

PST 7.00% 1.74

GST 5.00% 1.24

Total \$27.78

s.17 27.78

C Purchase

Authorization Number 210215

0010015990 6978 66164455

90 05/21/15 18:02:15

01/027 APPROVED - THANK YOU

s.17 A0000000041010

0000008000 E800

Thank you for shopping at STAPLES!

We will not be undersold!

visit Staples.ca

IMPORTANT

Retain This Copy for Your Records

GST No. 126152586



DOLLARAMA

3082 Blanshard Street
Victoria BC V8T 5E6
GST 863624433

KRAFT BAG	5.00 FP
4 @ 1.25	
GIFT BAGS	6.25 FP
5 @ 1.25	
GIFTE BAG	1.00 FP
BLACK WINE BAG	10.00 FP
8 @ 1.25	
TISSUE WRAPPING	10.00 FP
10 @ 1.00	
TISSUE WRAPPING	4.00 FP
4 @ 1.00	
SUBTOTAL	\$36.25
GST 5%	\$1.81
PST 7%	\$2.54
TOTAL	\$40.60
DEBIT	\$40.60

TYPE: PURCHASE

ACCT: CHEQUING \$ 40.60

Card Type: Interac

CARD NUMBER: s.17
DATE/TIME: 15/05/21 12:47:05
REFERENCE #: 66228651 0010013980 C
AUTHOR. #: 154705

Interac
A0000002771010
8000008000 7800

00/001 APPROVED - THANK YOU

-- IMPORTANT --
Retain This Copy For Your Records

*** CUSTOMER COPY ***

=====

NO EXCHANGE
NO RETURN
THANK YOU FOR SHOPPING AT DOLLARAMA

CUSTOMER COPY

2015-05-21 12:47:12
000856 04 0204

4046

WWW.DOLLARAMA.COM



Tech, Innovation & Citizens' Svcs
Queen's Printer
QP Printing Customer Service
(250)387-3309
Email: qpinvoices@gov.bc.ca

Bill To: 190023

FINANCIAL SERVICES
MANAGEMENT SERVICES DIVISION
EDUCATION
620 SUPERIOR ST 5TH FLOOR
PO BOX 9178 STN PROV GOVT
VICTORIA BC V8W 9H8

Ship To: 242397

INTERNATION EDUCATION BRANCH
620 SUPERIOR ST 2ND FLR
PO BOX 9153 STN PROV GOVT
VICTORIA BC V8V 1V2

Inter-Ministry Chargeback Advice

Document Number Date
93456805 **25-May-2015**

Sales Order/PO No.
777776 JGC

Customer Ref./PO Date
07-May-2015

Order Number Date
541205 **07-May-2015**

Customer Number/2nd Reference No.
S.22 /

Page 1 of 1

Fiscal Year **2016** Ministry **062** Responsibility **22441** Account **06500** STOB **6509** Project **2200000**

Product #	Description	Quantity	Price/Unit	Amount
7530986003	11x17 DOUBLE SIGNING FOLDERS	25 EA	N/A	1,047.25

Subtotal				1,047.25
PST	7.000 %	1,047.25		73.31
Total (CAD)				1,120.56

Note: \$89.66 associated with
mission costs.



Tech, Innovation & Citizens' Svcs
Queen's Printer
Storefront Services
(250)387-3309
Email: qpinvoices@gov.bc.ca

Bill To: 190023

FINANCIAL SERVICES
MANAGEMENT SERVICES DIVISION
EDUCATION
620 SUPERIOR ST 5TH FLOOR
PO BOX 9178 STN PROV GOVT
VICTORIA BC V8W 9H8

Ship To: 116613

ATT: CATHERINE PATTERSON
RUSH ORDER
620 SUPERIOR ST 2ND FL
VICTORIA BC V8W 9H1

Inter-Ministry Chargeback Advice

Document Number Date
93457610 **26-May-2015**

Sales Order/PO No.
CATHERINE RUSH ORDER

Customer Ref./PO Date
26-May-2015

Delivery Number Date
82868192 **29-May-2015**

Order Number Date
32803951 **26-May-2015**

Customer Number/2nd Reference No.
S.22 /

Page 1 of 1

Fiscal Year **2016** Ministry **062** Responsibility **22441** Account **06500** STOB **6508** Project **2200000**

Product #	Description	Quantity	Price/Unit	Amount	Tax
9999847400	PEN, WOOD IN WOODEN BOX	4 EA	21.95 /EA	87.80	P

Subtotal				87.80
Total Shipping & Handling				10.00
PST	7.000	%	87.80	6.15
Total (CAD)				103.95

Note: \$51.98 associated with mission costs.

CDN



Accounting Division	Section Manager	Coordinator

Application for Payment by Credit Card

Please complete the seven asterisked items and fax to the person in charge of your project at Simul International at +81-3-3524-3105.

To: Ami YAMAMOTO, Simul International, Inc.
(Person in charge of your project)

Order Number	Invoice Number	Name of Client
COC15101109		British Columbia
Date(s) of Project		Total Charge (incl. consumption tax)
3—4 June, 2015		¥271,080
* Credit Card Number		* Card Type
s.17		Please check the appropriate box.
		s.17
* Cardholder's Address		
PO Box 9146 Stn Prov Govt Victoria BC V8W 9H1 Canada		
* Name of Cardholder		* Card Expiration Date
Catherine Patterson		s.17

Notes:

Orders are not processed until an approval number has been received from the credit card company.

* Date of application submission: May 28, 2015

* Signature: C. Patterson

Please sign after confirming the total charge above.

For Internal Use Only

Approval Number	Date	Operator	Seal of Approval	Notes

Rex Chen

陈瑞元

Invoice

Due 4 Jul

4 June 2015
No.: 150601

**Ministry of Education
British Columbia**

Description	Details	Amount
Interpreting Service	Visit by Hon. Peter Fassbender, 1-2 June	12,000
Total		RMB 12,000
Please Pay		CAD 2,420

Bank Account Details:

s.21

Rex Chen
+86 1391 0191 592
rex@rexchen.com
www.rexchen.com

A1-27C, 91 Jianguo Road
Chaoyang District
Beijing 100022
China

INVOICE

御中

Date : 2015/06/09 (Tue)

Transportation in Tokyo on June 2-3-4, 2015

GRAND TOTAL	¥449,818	
TOTAL	TAX	EXPENSES
¥384,750	¥30,780	¥30,288
	BANK FEE	
	¥4,000	

SS CENTER Co.,Ltd.
〒150-0044
26-6MARUYAMA-CHO, SHIBUYA-KU,
TOKYO JAPAN

TEL : 03-5459-0030
FAX : 03-5459-0044

info@sscenter.co.jp

BANKING INFORMATION

s.21

ITEM	COUNT	UNIT	@	EXPENSES	
2 / Jun / 15 (Fri)					
•BC-1 VELLFIRE 2123					
•TIME 19:00~22:45					
•OVER TIME START 19:00~20:00	1.0	SET	12,000		12,000
•OVER TIME 1 20:00~22:00	2.0	H	3,200		6,400
•OVER TIME 2 22:00~23:00	1.0	H	4,500		4,500
•CAR FEE MINI VAN	1.0	SET	19,000		19,000
•EXPENSES TOLLWAY CHARGE				1,440	
•BC-2 VELLFIRE 2124					
•TIME 19:00~22:30					
•OVER TIME START 19:00~20:00	1.0	SET	12,000		12,000
•OVER TIME 1 20:00~22:00	2.0	H	3,200		6,400
•OVER TIME 2 22:00~22:30	0.5	H	4,500		2,250
•CAR FEE MINI VAN	1.0	SET	19,000		19,000
•EXPENSES TOLLWAY CHARGE				720	
•BC-3 HIACE 3444					
•TIME 19:00~22:00					
•HND LUGGAGE VAN	1.0	SET	20,000		20,000
•EXPENSES TOLLWAY CHARGE				720	
FUEL FEE				1,100	
				3,980	101,550

INVOICE

ITEM	COUNT	UNIT	@	EXPENSES	
3 / Jun / 15 (Fri)					
•BC-1 VELLFIRE 2123 / GRAND CABIN 2491					
•TIME 07:00~22:00					
•BASIC TIME 09:00~18:00	1.0	SET	22,000		22,000
•OVER TIME 1 07:00~09:00	2.0	H	3,200		6,400
•OVER TIME 2 18:00~22:00	4.0	H	3,200		12,800
•CAR FEE MINI VAN	1.0	SET	19,000		19,000
•CAR FEE GRAND CABIN	1.0	SET	28,000		28,000
•EXPENSES FUEL FEE				4,116	
BEVERAGE (WATER)				1,306	
*CAR FORWARDING GRAND CABIN	1.0	SET	10,000		10,000
•BC-2 VELLFIRE 2124					
•TIME 07:00~21:30					
•BASIC TIME 09:00~18:00	1.0	SET	22,000		22,000
•OVER TIME 1 07:00~09:00	2.0	H	3,200		6,400
•OVER TIME 2 18:00~21:30	3.5	H	3,200		11,200
•CAR FEE MINI VAN	1.0	SET	25,000		25,000
4 / Jun / 15 (Fri)					
•BC-1 GRAND CABIN 2491					
•TIME 08:00~16:30					
•BASIC TIME 09:00~16:30	1	SET	22,000		22,000
•OVER TIME 1 08:00~09:00	1.0	H	3,200		3,200
•CAR FEE GRAND CABIN	1	SET	28,000		28,000
•EXPENSES TOLLWAY CHARGE				6,140	
FUEL FEE				9,053	
•BC-2 VELLFIRE 2124					
•TIME 08:00~14:30					
•BASIC TIME 09:00~14:30	1	SET	19,000		19,000
•OVER TIME 1 08:00~09:00	1.0	H	3,200		3,200
•CAR FEE MINIVAN	1	SET	25,000		25,000
•EXPENSES FUEL FEE				5,693	
•BC-3 HIACE 3444					
*CANCELLATION FEE	1.0	SET	20,000		20,000
				¥26,308	¥283,200

DAILY REPORT

day of the week		Jun. 2nd. 2015		Driver	Fukuda
CUSTOMER				GUEST(S)	
British Columbia 州政府事務所 青島様 + 5名様 B01					
Start Time	1830	End Time	2245	Work Hours	
Odometer Start	Odometer End	Total Distance	Car	Registration Number	
75300km	75380km	80 km	751V717	相模 21-23 300 円	
DESTINATIONS				TIME	
SS Center ~ B.C. 州政府事務所				1830-1900	
B.C. 州政府事務所 ~ s.15				1930-2005	
751V717 A D ~ s.15				2105-2120	
s.15 ~ 魚奥				2200-2215	
魚奥 ~ SS Center				2245-2245	
TOLLWAY CHARGE		FUEL		CAR WASH	
1440 yen		lts		yen	
PARKING	TAXI	OTHER EXTRA FEE		ADVANCE IN TOTAL	
yen	yen	yen		1440 yen	

No.3385

利用明細書

2015年 6月 2日 20:02

入口料金所 飯倉

出口料金所番号 012009

車種 普通車

通行料金 ¥720円

合計 ¥720円

No.3386

利用明細書

2015年 6月 2日 21:19

入口料金所番号 012007

出口料金所番号 012121

車種 普通車

通行料金 ¥720円

合計 ¥720円

DAILY REPORT

day of the week		tue June 2 2015		Driver		toshi	
CUSTOMER				GUEST(S)			
Canada BC				BC2			
Start Time		17:30		End Time		22:30	
				Work Hours			
Odometer Start		Odometer End		Total Distance		Car	
60729 km		60784 km		55 km		Vollefire	
Registration Number						21-24	
DESTINATIONS						TIME	
SSC a HND lot 1 a H7L s.15						a Dinner (Rappanji) 17:30	
						a SSC 22:30	
TOLLWAY CHARGE			FUEL			CAR WASH	
720 yen			ltrs			yen	
						yen	
PARKING		TAXI		OTHER EXTRA FEE		ADVANCE IN TOTAL	
yen		yen		yen		720 yen	

No. 3394
利用明細書

2015年 6月 2日 21:23
 入口料金所番号 012007
 出口料金所番号 012121
 車種 普通車
 通行料金 ¥720円
 合計 ¥720円

DAILY REPORT

day of the week		Jun 2 2015		Driver		Shimada	
CUSTOMER				GUEST(S)			
The Government of British Columbia				BC 3			
Start Time		1730		End Time		2200	
Odometer Start		Odometer End		Total Distance		Car	
35,116 km		35,167 km		51 km		HIACE	
						Registration Number	
						34-44	
DESTINATIONS						TIME	
Parking ~ Haneda						1730 ~	
Haneda ~ Hotel							
Hotel ~ Parking						~ 2210	
TOLLWAY CHARGE				FUEL		CAR WASH	
720 yen				ltrs		1100 yen	
						yen	
PARKING		TAXI		OTHER EXTRA FEE		ADVANCE IN TOTAL	
yen		yen		yen		1820 yen	

No.3373
利川明細書

2015年 6月 2日 21:19

入口料金所番号 012007

出口料金所番号 012089

車種 普通車

通行料金 ¥720円

合計 ¥720円

Express
トールコーヒ-

※内品書(領収書)

カメイ(株)
久地SS
神奈川県川崎市高津区久地770
TEL:044-833-0200
2015/06/04(木)12:03

Speedpass

ラクテンK(S.17
XXXXXXXXXX) 04206 様
売上 楽天KC
シナジーレギュラー
000260 ¥1100
8.21L @134.0 L-3 N-7

小計 ¥1,100

(内消費税等 ¥81)

合計 ¥1,100

承認No. 4718953

支払方法 一括

事前決済 OK

端末処理番号 18953

※本書保管上のご注意!!

財布・手帳等にはさんで保管頂く
場合は、印刷面を内側に折り保管
をお願い致します。

No.5078 担当:0001 佐々 信明

POS番号01

2015/06/04

DAILY REPORT

day of the week		Jun. 3rd, 2015		Driver	Fukuda
CUSTOMER				GUEST(S)	
British Columbia 州政府事務所				Bc1 9名様	
Start Time	0700	End Time	2200	Work Hours	
Odometer Start	Odometer End	Total Distance	Car	Registration Number	
75380 km	75416 km	36 km	ワイルド	相模 300 本 21-23	
DESTINATION					TIME
SS Center					0700-0730
Embassy					0740-0955
文化学園 杉並					1045-1353
文化学園 杉並 ~ 京王 ~ 中野 ~ 京王 ~ 八芳園					1453-1730
八芳園 ~ 相模					2110-2123
Embassy					2125-2200
SS Center					
TOLLWAY CHARGE		FUEL		CAR WASH	
yen		lts		yen	
PARKING	TAXI	OTHER EXTRA FEE		ADVANCE IN TOTAL	
yen	yen	水ボトル 1,307 yen		yen	

☆ 途中 Grand Cabin に乗換え.

Odometer Start	Odometer End	Total Distance	Car	Registration Number
7554 km	7629 km	75 km	Grand Cabin	相模 300 本 24-91

ENEOS

まいばすけっと

新富町駅前店
TEL03-5540-8561 FAX03-5540-8562

納品書(領収書)

お買い上げ有り難う御座います。
2015年06月03日 11:02

売上
上 様 M
6-300602-49996-000
現金フリー
車両番号 実車番
0026-00
レギュラー(ガソリン) P-01
25.73L(個) *
@160 ¥4,116
合計 ¥4,116
(内消費税等(8.00%) ¥305)
現金でお買い上げの場合は領収書に、
かえさせていただきます。

株式会社 亀岡商会
Dr. Drive 松涛
東京都 渋谷区
松涛2丁目8-13

領収証

営業時間: あさ7時~よる11時
年中無休

SSC 様

¥1,307
(内消費税等 ¥96)

但し お水代として

・現金等 水ボトル×12本
ト記金額正に領収いたし、ました。

DAILY REPORT

day of the week		Jun 3, 2015		Driver	KAWASHIMA
CUSTOMER				GUEST(S)	
British Columbia 州政府事務所				Forwarding Bc1	
Start Time	0630	End Time	1100	Work Hours	
Odometer Start	Odometer End	Total Distance	Car	Registration Number	
17539 km	7554 km	km	Grand Cabin	2491	
DESTINATIONS				TIME	
car park ~ Nakano				0630 - 1100	
TOLLWAY CHARGE		FUEL		CAR WASH	
yen		ltrs	yen	yen	
PARKING	TAXI	OTHER EXTRA FEE		ADVANCE IN TOTAL	
yen	yen	yen		yen	

DAILY REPORT

day of the week		Wed June 3 2015		Driver	toski	
CUSTOMER				GUEST(S)		
Canada BC				BC 2		
Start Time	7:00	End Time	21:30	Work Hours		
Odometer Start	Odometer End	Total Distance	Car	Registration Number		
60784 km	60852 km	68 km	Vollefire	21-24		
DESTINATIONS				TIME		
s.15						
Canadian Embassy in Banke				7:30		
Gakusa (Suginami) s.15						
Happo (Shirokane) BC office (Mamouchi)						
Embassy s.15				21:30		
TOLLWAY CHARGE		FUEL		CAR WASH		
yen		ltrs	yen	yen		
PARKING	TAXI	OTHER EXTRA FEE		ADVANCE IN TOTAL		
yen	yen	yen		yen		

DAILY REPORT

day of the week		Jun. 4th. 2015		Driver	Fukuda
CUSTOMER				GUEST(S)	
British Columbia 州政府事務所				5名様 BC1	
Start Time	0800	End Time	1630	Work Hours	
Odometer Start	6729 km	Odometer End	6949 km	Total Distance	220 km
Car		Grand Cabin			
Registration Number		相模 300 24-91			
DESTINATIONS					TIME
s.15 SS Center ~					0800 - 0830
s.15 ~ MEXT ~ Tokyo M. G. Office					0900 - 1025
Tokyo M. G. Office ~					1125 - 1140
s.15 ~ Narita A.P. ~ 相模 B.C. Office					1216 - 1440
B.C. Office ~ Sumitomo Co. ~					1520 - 1555
Sumitomo Co. ~ SS Center					1555 - 1630
TOLLWAY CHARGE		FUEL		CAR WASH	
6140 yen		24.61 Ltrs / 35.56 Ltrs		¥3,470 / ¥5,583 yen	
PARKING	TAXI	OTHER EXTRA FEE		ADVANCE IN TOTAL	
yen	yen	yen		15193 yen	

利用明細書

No. 3387

2015年 6月 4日 10:04
 入口料金所 霞が関 (外)
 出口料金所番号 012229
 車種 普通車
 通行料金 ¥610円
合計 ¥610円

2015年 6月 4日 11:36
 入口料金所 新宿
 出口料金所番号 012145
 車種 普通車
 通行料金 ¥610円
合計 ¥610円

2015年 6月 4日 12:33
 入口料金所 飯倉
 出口料金所番号 012421
 車種 普通車
 通行料金 ¥720円
合計 ¥720円

2015年 6月 4日 13:00
 入口料金所 習志野本線下り
 出口料金所 新空橋
 車種 普通車
 通行料金 ¥1720円
合計 ¥1720円

No. 3391

利用明細書

2015年 6月 4日 13:51
 入口料金所 新空橋
 出口料金所 湾岸千葉
 車種 普通車
 通行料金 ¥1350円
合計 ¥1350円

2015年 6月 4日 14:11
 入口料金所 湾岸習志野
 出口料金所 湾岸習志野
 車種 普通車
 通行料金 ¥410円
合計 ¥410円

2015年 6月 4日 14:35
 入口料金所 市川本線
 出口料金所番号 012209
 車種 普通車
 通行料金 ¥720円
合計 ¥720円

ヤマヒロ (株)
 セルフ赤坂
 東京都港区
 元赤坂1-1-8
 TEL: 03-6434-0862 SS: 30495-13989

クレジットカード売上票

2015年06月04日 06:45 伝票No. 7286
 取引通番 3767

昭和興油 (株)
 富ヶ谷
 東京都渋谷区
 富ヶ谷2-20-3
 TEL: 03-3467-5466

YOSHIO FUKUDA 様
 s.17 EP 30495

クレジットカー 0120-00 2741
 レギュラー P01 ¥3470
 数量 24.61 L
 単価 0141

2015年06月04日 16:54

合計 ¥3,470
 内税分消費税 ¥257
 税額No. 0009313683
 車番 0141

0120-00 8428
 レギュラー ガソリン P08 ¥5583
 数量 35.56 L
 単価 0157

合計 ¥5,583
 (内税分消費税 ¥414)

DAILY REPORT

mm/dd/yy/day of the week		6 / 4 / 2015		Driver	TAKEDA
CUSTOMER			GUEST(S)		
Province of British Columbia			BC2		
Start Time	8:00	End Time	14:30	Work Hours	6 h 30 m
Odometer Start	Odometer End	Total Distance	Car	Registration Number	
60852 km	60900 km	48 km	VELFIRE	SAGAM 300 WA 212K	
DESTINATIONS					TIME
s.15 M.E.X.T ~ M.E.X.T					8:45 ~ 9:00
s.15 M.E.X.T ~					9:15 ~ 9:15
s.15 M.E.X.T ~ M.E.X.T					9:30 ~ 9:45
M.E.X.T ~ Tokyo Metropolitan Gov.					10:00 ~ 10:30
Tokyo Metropolitan Gov. ~ office					11:30 ~ 12:00
office ~					12:45 ~ 13:00
TOLLWAY CHARGE		FUEL		CAR WASH	
— yen		42.17 ltrs	5.693 yen	— yen	
PARKING	TAXI	OTHER EXTRA FEE		ADVANCE IN TOTAL	
— yen	— yen	— yen		5.693 yen	

office ~

SSC

13:30 ~ 14:30

SS検索=><http://usani-map.com>
宇佐美HP=><http://usani-net.com>



領収書

印紙税申告
印紙の金額
印紙の枚数

246号溝の口
TEL 044-812-7776 292445
(株)東日本宇佐美
本社 東京都江東区辰巳1-7-17
TEL

売上 2015年 6月 4日
上 14:18
現金フリー 00-292445-90001-0001-9

レギュラーガソリン P-14(内)
42.17L 1135.0 5693円
(税込 1125.0)
01200. 00

合計 5,693円
(内、消費税等(8.00%)) 422円

釣銭 1万円: 4,307円
6千円: 307円

Canadian Embassy

Ambassador's Residence
7-3-38 Akasaka, Minato-ku
Tokyo 107-8503
Tel:(03) 5412 6211

Invoice

For:
Stakeholder Dinner meeting
Minister Peter Fassbender
June 3, 2015
Mr. Avron Salsberg

Invoice number: 392F

Invoice date: June 4, 2015

Prepared by: Imre Hegedus

Official Residence Manager

QTY	Description	Price	Amount
26	Dinner	¥4,362	¥113,412
1	Beverages	¥27,320	¥27,320
1	Flowers	¥14,040	¥14,040
1	Hired labour	¥13,000	¥13,000
			¥0
Total			¥167,772

Please note that payments are in Yen,
with all bank charges to be borne by payor.

C\$

1,729.73

Payment should be forwarded to the following account:

Name of bank: Citi Bank Japan Ltd.
Name of account: Canadian Embassy
Account number: 5004385
Branch: Head Office (Honten)
Type of account: Futsu (Saving)

**CREDIT CARD PAYMENT AUTHORISATION /
AUTHORISATION DE PAIEMENT PAR CARTE DE CRÉDIT**

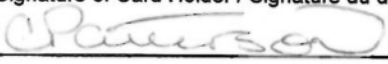
Company name / Nom de la société Ministry of Education	Address / Adresse PO Box 9146 Stn Prov Govt Victoria BC V8W 9H1
Telephone No. / No. téléphone 250 356-6760	Fax No. / No. télécopieur 250 953-3225
E-mail address / Adresse courriel Catherine.Patterson@gov.bc.ca	
Purpose and Destination of Funds / Raison de l'envoi et destinataire des fonds Payment for June 3 Dinner with Minister Fassbender at the OR	

Yes, I authorize the Department of Foreign Affairs, Trade and Development (DFATD) to use the credit card mentioned below.
Oui, j'autorise les bureaux d'Affaires étrangères, Commerce et Développement (MAECD) à utiliser la carte de crédit ci-bas.

Amount / Montant: \$1400.00

Credit card information will be destroyed once the transaction is completed. Thank you /
L'information sur la carte de crédit sera détruite une fois que la transaction sera effectuée. Merci.

Payment Method / Mode de paiement

s.17	
Credit Card Number / Numéro de carte de crédit s.17	Expiration Date/ Date d'expiration s.17 Month / Mois – Year / Année
Name of Card Holder / Nom du détenteur de la carte Catherine Patterson	Signature of Card Holder / Signature du détenteur 

Please fax this form to /
Veuillez envoyer ce formulaire par télécopieur au

(613) 944-7031

Attention to / À l'attention de :

Jean Lefebvre

Foreign Affairs, Trade and Development / Affaires Étrangères, Commerce et Développement
Finance Division / Division des finances SMFR
200, boul Sacre-Coeur, piece 418
Gatineau (Québec)
K1A 0H3
Telephone: 343-203-8064

**CREDIT CARD PAYMENT AUTHORISATION /
AUTHORISATION DE PAIEMENT PAR CARTE DE CRÉDIT**

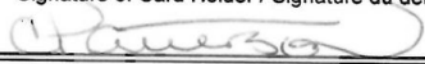
Company name / Nom de la société Ministry of Education	Address / Adresse PO Box 9146 Stn Prov Govt Victoria BC V9W 9H1
Telephone No. / No. téléphone (250) 356-6760	Fax No. / No. télécopieur (250) 953-3225
E-mail address / Adresse courriel <u>Catherine.Patterson@gov.bc.ca</u>	
Purpose and Destination of Funds / Raison de l'envoi et destinataire des fonds Payment of outstanding balance for June 3 Stakeholder Dinner (Tokyo, Japan)	

Yes, I authorize the Department of Foreign Affairs, Trade and Development (DFATD) to use the credit card mentioned below.
Oui, j'autorise les bureaux d'Affaires étrangères, Commerce et Développement (MAECD) à utiliser la carte de crédit ci-bas.

Amount / Montant: \$329.73

Credit card information will be destroyed once the transaction is completed. Thank you /
L'information sur la carte de crédit sera détruite une fois que la transaction sera effectuée. Merci.

Payment Method / Mode de paiement

s.17	
Credit Card Number / Numéro de carte de crédit s.17	Expiration Date/ Date d'expiration s.17 Month / Mois – Year / Année
Name of Card Holder / Nom du détenteur de la carte Catherine Patterson	Signature of Card Holder / Signature du détenteur 

Please fax this form to /
Veuillez envoyer ce formulaire par télécopieur au

(613) 944-7031

Attention to / À l'attention de :

Jean Lefebvre

Foreign Affairs, Trade and Development / Affaires Étrangères, Commerce et Développement
Finance Division / Division des finances SMFR
200, boul Sacre-Coeur, piece 418
Gatineau (Québec)
K1A 0H3
Telephone: 343-203-8064

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Currency I Have:

Chinese Yuan Renminbi CNY

Currencies I Want:

CAD CAD

RANGE: Custom

May 30, 2015

Jun 2, 2015

INTERBANK: +/- 2%

PRICE: Bid

VALUES: Rate

FREQUENCY: Daily

Graph Table

Page 1 / 1

Daily BID rates @ +/- 2% (Typical ATM rate)

	CNY / CAD	CNY / CAD
Period Average	0.1993	0.1993
Period High	0.1997	0.1997
Period Low	0.1990	0.1990
Jun 2, 2015	0.1997	0.1997
Jun 1, 2015	0.1991	0.1991
May 31, 2015	0.1991	0.1991
May 30, 2015	0.1990	0.1990

Page 1 / 1

Historical Currency Rates Comparison

Compare historical foreign exchange rates for up to five currencies against a base currency, as either a currency graph or currency table. OANDA Rates™ are available from January, 1990 for most major currencies.

Compare currencies as a currency chart or currency rate table

- Type currency names, 3-letter ISO currency symbols, or country names to select your currencies. Convert world currencies, precious metals, or obsolete currencies, which are marked with an asterisk (*).
- Click **Graph** for a currency conversion chart; **Table** for a currency conversion table.
- Daily rates are for the 24-hour period ending 22:00 UTC on the day prior to posting. Average exchange rates are available daily, weekly, monthly, quarterly, or yearly.
- Choose from either **Bid**, **Midpoint**, or **Ask** exchange rates—table or graph entries will be updated. ([Find out more about bid and ask](#).)
- Choose a percentage from the Interbank list to better approximate the rates actually charged by your financial institution. ([Find out more about interbank rates](#).)
- Compare rates with the base currency using either the Actual rates, or the Percentage change from the start date.

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2015-06-11



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Mobile

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Historical Exchange Rates

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Currency I Have:

Japanese Yen

JPY

Currencies I Want:

CAD

CAD

RANGE: Custom

Jun 2, 2015

Jun 4, 2015

INTERBANK: +/- 2%

PRICE: Bid

VALUES: Rate

FREQUENCY: Daily

Graph Table

Page 1 / 1

Daily BID rates @ +/- 2% (Typical ATM rate)

	JPY / CAD	JPY / CAD
Period Average	0.0098	0.0098
Period High	0.0098	0.0098
Period Low	0.0098	0.0098
Jun 4, 2015	0.0098	0.0098
Jun 3, 2015	0.0098	0.0098
Jun 2, 2015	0.0098	0.0098

Page 1 / 1

Historical Currency Rates Comparison

Compare historical foreign exchange rates for up to five currencies against a base currency, as either a currency graph or currency table. OANDA Rates™ are available from January, 1990 for most major currencies.

Compare currencies as a currency chart or currency rate table

- Type currency names, 3-letter ISO currency symbols, or country names to select your currencies. Convert world currencies, precious metals, or obsolete currencies, which are marked with an asterisk (*).
- Click Graph for a currency conversion chart; Table for a currency conversion table.
- Daily rates are for the 24-hour period ending 22:00 UTC on the day prior to posting. Average exchange rates are available daily, weekly, monthly, quarterly, or yearly.
- Choose from either Bid, Midpoint, or Ask exchange rates—table or graph entries will be updated. ([Find out more about bid and ask.](#))
- Choose a percentage from the interbank list to better approximate the rates actually charged by your financial institution. ([Find out more about interbank rates.](#))
- Compare rates with the base currency using either the Actual rates, or the Percentage change from the start date.



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2015-06-11



Expense Reports



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Expenses

Expenses Home | **Expense Reports** | Access Authorizations

General Information

Cash and Other Expenses

Expense Allocations

Review

Update Expense Report: Review

Review the completed expense report below. Click **Submit** to submit the expense report for approval, or click **Back** to make changes. You will not be able to make any changes to the expense report once it has been submitted.

Save**Cancel****Back**

Step 4 of 4

Submit

By submitting this expense report I certify that: I am accountable for this Expense Report and confirm that the information contained in it is correct, complete and complies with government policy and procedures.

I understand and agree that my expense reports are subject to post payment audit verification and that:

1. instances of fraud or abuse in their completion will be subject to disciplinary action;
2. any expense report claim amounts paid to me, and which I am not entitled to, are immediately repayable to the Province; and
3. the Comptroller General may recover any such amount from me by set-off under section 38 of the Financial Administration Act against any money due and payable to me by the Province (which may include, without limitation, money payable under future expense reports, as well as wages, salaries and other payments).

General Information

Name	BYNG, DAVID	Attachments	View Add...
Expense Dates	s.22 29-MAY- 2015 - 04- JUN-2015	Is a SMARTTEC confirmation report (PDF) required for this claim?	Yes Yes
Cost Center	22100	Report Total	2,426.27 CAD
Purpose	International Education Trade Mission - Cin	Reimbursement Amount	2,426.27 CAD
Approver	FAYAD, DEBORAH A		















Original Receipts Status **Required**

✓ **TIP** Have you attached your SMARTTEC PDF? All expense reports while on travel status require a finalized SMARTTEC confirmation PDF attached to track and report greenhouse gas emissions (policy CPPM 4.3.2, 10.2, & 10.3.18). Please do not change the SMARTTEC confirmation PDF filename as the name is used for reporting purposes. The link below will open a new browser session where you can complete your SMARTTEC entry.

["Link to SMARTTEC"](#)**Expense Lines** | **Expense Allocations** | **Weekly Summary** | **Approval Notes [0]**

Business Expenses

Cash Expenses

Date	Receipt Amount	Expense Type	Justification	Original Receipt Required	Receipt Missing	Reimbursable Amount (CAD)	Details
29-May-2015	27.00 CAD	Foreign Travel	Per Diem - Breakfast & Incidental	✓		27.00	
30-May-2015	41.25 CAD	Foreign Travel	Incidentals Only. 207 CYN = 41.25 CDN	✓		41.25	
31-May-2015	41.25 CAD	Foreign Travel	Incidentals Only. 207 CYN = 41.25 CDN	✓		41.25	
01-Jun-2015	41.25 CAD	Foreign Travel	Incidentals Only. 207 CYN = 41.25 CDN	✓		41.25	
02-Jun-2015	44.97 CAD	Foreign Travel	Incidentals Only. 4588 JPN = 44.97 CDN	✓		44.97	
03-Jun-2015	90.98 CAD	Foreign Travel	Incidentals and Lunch. 9283.50 JPN = 90.98 CDN	✓		90.98	
04-Jun-2015	122.24 CAD	Foreign Travel	Incidentals, Breakfast and Lunch. 12473.50 JPN = 122.24 CDN	✓		122.24	
04-Jun-2015	61.00 CAD	Foreign Travel	International dateline - Per Diem	✓		61.00	
02-Jun-2015	1,243.29 CAD	Foreign Travel	Accommodations (3 Nights) S.1 s.15 6000 CYN = 1243.29 CDN	✓		1,243.29	
04-Jun-2015	487.46 CAD	Foreign Travel	Accommodations (2nights) s.15 46732 JPY = 487.46 CDN	✓		487.46	
03-Jun-2015	51.68 CAD	Foreign Travel	Laundry Service - 5200 JPN = 51.68 CDN	✓		51.68	
04-Jun-2015	90.00 CAD	Miscellaneous	Parking at Victoria Airport from Friday, May 29th to June 4th 2015	✓		90.00	
02-Jun-2015	11.40 CAD	Foreign Travel	Taxi to meeting 1,090 YEN = CDN 11.40	✓		11.40	
01-Jun-2015	72.50 CAD	Miscellaneous	Purchased Travel insurance for trip/whole family totally \$290.00 CDN only claiming 25% for portion \$72.50	✓		72.50	
Total						2,426.27	

Save

Cancel

Back

Step 4 of 4

Submit

Expenses Global Policy Home Logout Preferences

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Deputy Minister Dave Byng

Meals:

May 29 – Breakfast and Incidentals

May 30 – Incidentals

May 31 – Incidentals

June 1 – Incidentals

June 2 – Incidentals

June 3 – Lunch/Incidentals

June 4 – Breakfast/Lunch/Incidentals

宾客姓名 (Guest Name): (EN) Mr. Byng, David Alan

房 间 号 (Room Number): 2521

s.15

收单银行 (Acquirer): 中国银行 Bank of China

商户名称 (Merchant): s.15

商户编号 (Merchant ID): 104110070113295

终端编号 (Terminal ID): 11990651

操 作 员 (User ID): CommUser

卡 类 别 (Card Type): VISA卡

卡 号 (Card Number): s.17 / M

有 效 期 (Exp. Date): **/**

批 次 号 (Batch NO.): 090602

流 水 号 (Trace NO.): 008605

查 询 号 (Invoice NO.): 003593

日期时间 (Date Time): 2015-06-02 06:45:05

参 考 号 (Ref. NO.): 515222660934

授 权 码 (Auth. Code): 092606

交易类型 (Tran. Type): 授权完成 (AUTH COMPLETION)

金 额 (Amount/RMB): 6000.00

备注信息 (Note):

本人确认以上交易 同意将其记入本卡帐户。

I ACKNOWLEDGE SATISFACTORY RECEIPT OF RELATIVE GOODS/SERVICES.

持卡人签字 (CARDHOLDER SIGNATURE) : _____

Mr. David Alan Byng

940 Blanshard StRm 5B

Victoria BC V8W 9T5 CA

Room No. : 2521

Arrival : 05/30/15

Departure : 06/02/15

Page No. : 1 of 2

Folio No. :

User : FOCHRISY

INFORMATION INVOICE

Member Number :

A/R Number :

Group Code : 1505BRITIS

Company Name : British Columbia Trade and Investment

06/02/15

Date	Detail	Reference	Charges CNY	Payment CNY
05/30/15	Package Room Charge	[NA Pkg. Trx]	2,000.00	
05/31/15	Package Room Charge	[NA Pkg. Trx]	2,000.00	
06/01/15	Package Room Charge	[NA Pkg. Trx]	2,000.00	
06/02/15	PGS - Visa Card			6,000.00
Total			6,000.00	6,000.00
Balance			0.00 CNY	

I, the undersigned, hereby acknowledge the acceptance of all the goods and services as listed herein and agree to the amounts billed. In the event of any failure of or delay in the payment of this bill is NOT waived and therefore shall be held personally liable. If this bill is charged to any applicable credit cards, my signature below is deemed to have been made on the applicable credit card voucher.

Guest Signature _____

Mr. David Alan Byng
 940 Blanshard StRm 5B
 Victoria BC V8W 9T5 CA

Room No. : 2521
 Arrival : 05/30/15
 Departure : 06/02/15
 Page No. : 2 of 2
 Folio No. :
 User : FOCHRISY

INFORMATION INVOICE

Member Number :
 A/R Number :
 Group Code : 1505BRITIS
 Company Name : British Columbia Trade and Investment

06/02/15

Date	Detail	Reference	Charges CNY	Payment CNY
------	--------	-----------	----------------	----------------

Signature: _____

Merchant ID: 104110070113295
 Transaction ID: 168002
 Approval Code: 092606
 Approval Amount : 6000.00

Credit Card #: s.17
 Credit Card Expiry : XX/XX
 Capture Method : Manual
 Transaction Amount : 6000.00

お勘定書

STATEMENT

s.15

お名前
Name

MR. DAVE BYNG

お部屋番号
Room No

S 1150

s.15

ご到着
Arrival

2015/06/02

ご出発
Departure

2015/06/04

月日 DATE	摘 要 EXPLANATION	部屋番号 ROOM NO	料 金		備 考 REMARKS
			CHARGE	CREDIT	
06/02	ROOM CHARGE	S 1150	18,000		
	SERVICE CHARGE		1,800		
	CONSUMPTION TAX		1,584		
	ACCOMMODATION TAX		200		
06/03	PACKAGE		21,000		*
	SERVICE CHARGE		2,100		
	CONSUMPTION TAX		1,848		
	ACCOMMODATION TAX		200		*
	LAUNDRY		2,800		* 215474
	LAUNDRY		2,400		* 215479
ご請求金額 BALANCE DUE			51,932		

(LOCAL TAX: 400)

○料金のほかに10%のサービス料と消費税および東京都条例に定められた宿泊税が加算されております。
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付につき
税務署承認済

s.17

SIGNATURE

100% $\frac{1}{2}$ $\frac{1}{4}$ $\frac{1}{8}$ $\frac{1}{16}$ $\frac{1}{32}$ $\frac{1}{64}$ $\frac{1}{128}$ $\frac{1}{256}$ $\frac{1}{512}$ $\frac{1}{1024}$ $\frac{1}{2048}$ $\frac{1}{4096}$ $\frac{1}{8192}$ $\frac{1}{16384}$ $\frac{1}{32768}$ $\frac{1}{65536}$ $\frac{1}{131072}$ $\frac{1}{262144}$ $\frac{1}{524288}$ $\frac{1}{1048576}$ $\frac{1}{2097152}$ $\frac{1}{4194304}$ $\frac{1}{8388608}$ $\frac{1}{16777216}$ $\frac{1}{33554432}$ $\frac{1}{67108864}$ $\frac{1}{134217728}$ $\frac{1}{268435456}$ $\frac{1}{536870912}$ $\frac{1}{1073741824}$ $\frac{1}{2147483648}$ $\frac{1}{4294967296}$ $\frac{1}{8589934592}$ $\frac{1}{17179869184}$ $\frac{1}{34359738368}$ $\frac{1}{68719476736}$ $\frac{1}{137438953472}$ $\frac{1}{274877906944}$ $\frac{1}{549755813888}$ $\frac{1}{1099511627776}$ $\frac{1}{2199023255552}$ $\frac{1}{4398046511104}$ $\frac{1}{8796093022208}$ $\frac{1}{17592186044416}$ $\frac{1}{35184372088832}$ $\frac{1}{70368744177664}$ $\frac{1}{140737488355328}$ $\frac{1}{281474976710656}$ $\frac{1}{562949953421312}$ $\frac{1}{1125899906842624}$ $\frac{1}{2251799813685248}$ $\frac{1}{4503599627370496}$ $\frac{1}{9007199254740992}$ $\frac{1}{18014398509481984}$ $\frac{1}{36028797018963968}$ $\frac{1}{72057594037927936}$ $\frac{1}{144115188075855872}$ $\frac{1}{288230376151711744}$ $\frac{1}{576460752303423488}$ $\frac{1}{1152921504606846976}$ $\frac{1}{2305843009213693952}$ $\frac{1}{4611686018427387904}$ $\frac{1}{9223372036854775808}$ $\frac{1}{18446744073709551616}$ $\frac{1}{36893488147419103232}$ $\frac{1}{73786976294838206464}$ $\frac{1}{147573952589676412928}$ $\frac{1}{295147905179352825856}$ $\frac{1}{590295810358705651712}$ $\frac{1}{1180591620717411303424}$ $\frac{1}{2361183241434822606848}$ $\frac{1}{4722366482869645213696}$ $\frac{1}{9444732965739290427392}$ $\frac{1}{18889465931478580854784}$ $\frac{1}{37778931862957161709568}$ $\frac{1}{75557863725914323419136}$ $\frac{1}{151115727451828646838272}$ $\frac{1}{302231454903657293676544}$ $\frac{1}{604462909807314587353088}$ $\frac{1}{1208925819614629174706176}$ $\frac{1}{2417851639229258349412352}$ $\frac{1}{4835703278458516698824704}$ $\frac{1}{9671406556917033397649408}$ $\frac{1}{19342813113834066795298816}$ $\frac{1}{38685626227668133590597632}$ $\frac{1}{77371252455336267181195264}$ $\frac{1}{154742504910672534362390528}$ $\frac{1}{309485009821345068724781056}$ $\frac{1}{618970019642690137449562112}$ $\frac{1}{1237940039285380274899124224}$ $\frac{1}{2475880078570760549798248448}$ $\frac{1}{4951760157141521099596496896}$ $\frac{1}{9903520314283042199192993792}$ $\frac{1}{19807040628566084398385987584}$ $\frac{1}{39614081257132168796771975168}$ $\frac{1}{79228162514264337593543950336}$ $\frac{1}{158456325028528675187087900672}$ $\frac{1}{316912650057057350374175801344}$ $\frac{1}{633825300114114700748351602688}$ $\frac{1}{1267650600228229401496703205376}$ $\frac{1}{2535301200456458802993406410752}$ $\frac{1}{5070602400912917605986812821504}$ $\frac{1}{10141204801825835211973625643008}$ $\frac{1}{20282409603651670423947251286016}$ $\frac{1}{40564819207303340847894502572032}$ $\frac{1}{81129638414606681695789005144064}$ $\frac{1}{162259276829213363391578010288128}$ $\frac{1}{324518553658426726783156020576256}$ $\frac{1}{649037107316853453566312041152512}$ $\frac{1}{1298074214633706907132624082305024}$ $\frac{1}{2596148429267413814265248164610048}$ $\frac{1}{5192296858534827628530496329220096}$ $\frac{1}{10384593717069655257060992658440192}$ $\frac{1}{20769187434139310514121985316880384}$ $\frac{1}{41538374868278621028243970633760768}$ $\frac{1}{83076749736557242056487941267521536}$ $\frac{1}{166153499473114484112975882535043072}$ $\frac{1}{332306998946228968225951765070086144}$ $\frac{1}{664613997892457936451903530140172288}$ $\frac{1}{1329227995784915872903807060280344576}$ $\frac{1}{2658455991569831745807614120560689152}$ $\frac{1}{5316911983139663491615228241121378304}$ $\frac{1}{10633823966279326983230456482242756608}$ $\frac{1}{21267647932558653966460912964485513216}$ $\frac{1}{42535295865117307932921825928971026432}$ $\frac{1}{85070591730234615865843651857942052864}$ $\frac{1}{170141183460469231731687303715884105728}$ $\frac{1}{340282366920938463463374607431768211456}$ $\frac{1}{680564733841876926926749214863536422912}$ $\frac{1}{1361129467683753853853498429727072845824}$ $\frac{1}{2722258935367507707706996859454145691648}$ $\frac{1}{5444517870735015415413993718908291383296}$ $\frac{1}{10889035741470030830827987437816582766592}$ $\frac{1}{217$

Views: 120

Jul 10, 2015

Make a payment: Pay current balance

Posted Date	Transaction Description	Debit	Credit	Balance
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90.60

s.15

541.70

s.15

1244.7

290.00

290

TAXI 187.40
CDU

領収書 現.チ.ク

2015 年 06 月 02 日 -003

メーター運賃 ¥1,090 円

合計 ¥1,090 円

現金支払 ¥1,090 円

通行料金、他 円

合計料金 円

毎度ご乗車ありがとうございます。

財満タクシー

ドア番号 1

お忘れ物は下記所属団体へ

足立支部

平日9時から17時

03-3883-8246

時間外は日個連東京都営業協同組合

03-5976-9166

お問い合わせは

(一社)東京都個人タクシー協会

03-3947-1461

ご要望は

(公財)東京タクシーセンター

03-3648-0300

VICTORIA
INTERNATIONAL AIRPORT
LANE: Long Term Exit 2-11

Paid On: 2815/06/04 15:44
Ticket#: 281248305
Paid:\$ 90.00
GST:\$ 4.29

CC: 0150:4520-1275
THANK YOU
Transaction: Approved
ext# 10256-727681001
S.17

Purchase 15/06/04 15:44:50
Seq# 000299 005
Auth# 033510
APPROVED