

From: McConnell, Jenni EDUC:EX
Sent: Wednesday, April 26, 2017 3:08 PM
To: Jonker, Brian EDUC:EX
Subject: 3 documents as requested
Attachments: CBIS Chronology.docx; Video Conference key messages.docx; Key messages - ownership group call.docx

Chronology of Events - CBIS Probationary Status

| Date | Event |
|-------------------------------|---|
| August 9, 2016 | <ul style="list-style-type: none"> Dr. Rick Erickson informs the Ministry that CBIS has not renewed his contract and he is no longer the school's Offshore School Representative (OSR) |
| August 16, 2016 | <ul style="list-style-type: none"> CBIS hires Claudio Bae as Academic Advisor |
| September 1, 2016 | <ul style="list-style-type: none"> 2016/17 school year begins and CBIS does not have a principal in place CBIS is actively interviewing principal candidates |
| September 15, 2016 | <ul style="list-style-type: none"> Ministry sends a letter to CBIS owner that requests an update on principal recruitment and confirmation of a new OSR |
| September 25, 2016 | <ul style="list-style-type: none"> Mr. Bae respond that CBIS is in the process of hiring Lowell Jackie as principal |
| September 26, 2016 | <ul style="list-style-type: none"> Ministry emails CBIS owner to express concern over lack of principal and to confirm CBIS representative at October 6 Annual Meeting |
| October 5, 2016 | <ul style="list-style-type: none"> Mr. Bae attends an in-person meeting in Richmond with Ministry Ministry notifies Mr. Bae of requirement to appoint an interim principal, and discusses the concerns about the lack of leadership at the school; Ministry follows up with an email confirming the requirement for interim principal |
| October 6, 2016 | <ul style="list-style-type: none"> Mr. Bae does not attend the required Annual Meeting |
| October 12, 2016 | <ul style="list-style-type: none"> Faustus Salvador is appointed as Interim Principal of CBIS |
| October 31 – November 1, 2016 | <ul style="list-style-type: none"> Inspection of CBIS completed by Henry Contant and Des McKay Local government approval confirmed with 2012 hagwon license Re-certification is conditionally recommended, if a number of requirements are met by January 31, 2017 The inspection report highlighted the following: <ul style="list-style-type: none"> Leadership vacancies, namely the Principal and Offshore School Representative Strong educational programming, with commendations for instructional practices and planning material, a high level of English proficiency, and dedicated and knowledgeable teachers Exceptional support and diligent work of the Interim Principal, and three key lead teachers in implementing the redesigned B.C. curriculum A well-resourced and maintained school facility that enables the staff to provide appropriate and effective learning opportunities for their students. |
| January 9, 2017 | <ul style="list-style-type: none"> Principal Lowell Jackie arrives at CBIS |
| January 23, 2017 | <ul style="list-style-type: none"> Anonymous complaint received by email alleging that CBIS does not have a current local license |
| February 1, 2017 | <ul style="list-style-type: none"> Ministry follows-up by phone with the Principal, who confirms that the 2012 certificate is no longer valid and that there is a new 2014 certificate |
| February 2, 2017 | <ul style="list-style-type: none"> Principal provides updated 2014 hagwon certificates by email |
| February 10, 2017 | <ul style="list-style-type: none"> Ministry follows-up on certification requirements, notes good progress |

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| | and approves an extension to a small number of requirements |
| March 9, 2017 | <ul style="list-style-type: none"> Principal informs the Ministry that^{s.22} |
| March 15, 2017 | <ul style="list-style-type: none"> Complaint received from^{s.22} Decision made to conduct an unannounced inspection at CBIS |
| March 21, 2017 | <ul style="list-style-type: none"> Ministry receives phone call from^{s.22} Ministry phones Principal, and principal confirms that the school is operating under the appropriate license GCPE notified by ADM |
| March 23, 2017 | <ul style="list-style-type: none"> CBIS owners submit a letter to Ministry confirming that “we have received no word of complaint, action or concern regarding our operation under our Business License issued by the Government of South Korea |
| April 1, 2017 | <ul style="list-style-type: none"> CBIS owners are notified that an unannounced inspection will take place April 4 – 5, 2017 |
| April 3, 2017 | <ul style="list-style-type: none"> Inspector Doug Lauson arrived in Seoul Mr. Lauson meets with Trade Commissioner at Canadian Embassy and the Education Marketing Manager and Managing Director at B.C. Trade and Investment Office Mr. Lauson inspects CBIS April 4 – 6 Mr. Lauson visits BC Collegiate April 7 |
| April 10, 2017 | <ul style="list-style-type: none"> CBIS principal and teachers are questioned by Korean immigration department, teacher E2 visas are cancelled, and teachers are required to sign a document that states they will leave the country within 30 days |
| April 11, 2017 | <ul style="list-style-type: none"> Ministry meets in teleconference with Korean representatives for all certified schools in Korea |
| April 12, 2017 | <ul style="list-style-type: none"> Principal and a representative from CBIS owner confirm that CBIS cancelled their hagwon license in summer 2016, and have been operating with no written approval from the local government Ministry phones Managing Director of TIR office in Seoul, and asks him to meet with the ownership group |
| April 13, 2017 | <ul style="list-style-type: none"> Mr. Lauson submits a draft Inspection Report that recommends CBIS be placed on probationary status until appropriate local license is in place The inspection report highlighted the following: <ul style="list-style-type: none"> Students are benefitting from an excellent education program at CBIS that is preparing them for success in secondary school and at Western universities. The school offers a program of studies that implements the B.C. redesigned curriculum in creative and innovative ways, including the extensive use of technology. Strong English Language Learner instruction that supports the students in their acquisition of the English language. Dedicated staff who strive to meet the needs of each student |

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| | <p>through strong collaboration in planning as a professional learning community.</p> <ul style="list-style-type: none"> • CBIS owner notified that the school is on probationary status; Ministry website is updated to reflect change in status; CBIS must notify all students and staff of change of status • Ministry skype call with 17 B.C.-certified teachers to discuss their situation and share information |
| April 15, 2017 | <ul style="list-style-type: none"> • CBIS ownership group organizes meeting with teachers to discuss proposal for immediate resolution of visa issue; s.17, s.22 • • |
| April 16, 2017 | <ul style="list-style-type: none"> • CBIS teachers inform ownership group that s.22 |
| April 18, 2017 | <ul style="list-style-type: none"> • Ministry teleconference with all Korean school representatives to provide an update; 3 schools indicate they are proceeding cautiously with no concerns, 1 school notes that it anticipates new challenges with visa processing and teacher recruitment for next school year |
| April 19, 2017 | <ul style="list-style-type: none"> • Mr. Jackie reports that CBIS has received a new local license through a partnership s.22 • CBIS ownership is actively working with the immigration department to revoke deportation order • Mr. Jackie provides verification that CBIS complied with requirement to inform students and parents of probationary status |
| April 21, 2017 | <ul style="list-style-type: none"> • Mr. Jackie reports that the immigration department will not revoke the deportation order, and that the school cannot re-open this school year • However, further emails received indicate that the teachers are still communicating with s.22 and a resolution may be possible, although unlikely |
| April 24, 2017 | <ul style="list-style-type: none"> • Phone call with Mr. Jackie to discuss options for students to receive credit for completed coursework • Mr. Jackie feels s.22 |
| April 25, 2017 | <ul style="list-style-type: none"> • Phone call with representatives from all Korean schools; no new concerns |
| April 26, 2017 | <ul style="list-style-type: none"> • Phone call scheduled with CBIS ownership group |

Key messages – Call with CBIS Ownership Group

- Ministry remains committed to supporting the staff, the students, and the parents of CBIS
- Ministry is deeply concerned about the series of events that have unfolded at the school over the last year and a half
- Serious consequences of the actions of the CBIS ownership group extend well beyond the CBIS community
- We appreciate the work that Lowell Jackie has done for the CBIS ownership group as the Offshore School Representative, but the Ministry also expects regular contact with the CBIS ownership group.
- Ministry needs to be assured that CBIS is doing everything possible to support the B.C.-certified teachers who were employed at the school, and planning for all possible support for CBIS students

Questions

- Please explain why CBIS cancelled their local license in the summer of 2016.
- The cancelled license was provided to inspectors in October, provided directly to the Ministry in early February, and then confirmed again in a letter from the Owner in March. Please explain why there was no mention of the licensing issue.
- What steps are you taking to resolve the visa issue for teachers?
- What support are you providing to the B.C.-certified teachers who have lost their work visas?
- Have the teachers been paid on April 25th?
- Will you be providing flights out of Korea for these teachers if the visa situation is not resolved prior to May 11th?

- Please tell us how you are communicating to CBIS parents during this situation.
- What support are you providing to CBIS students?
- What are the next steps for the CBIS ownership group, as we approach the May 11 deadline?

Video Conference

4:30pm April 13, 2017

Introduction

- Thank you for reaching out to the Ministry during a stressful and difficult situation for everyone involved
- We remain committed to supporting the staff, the students, and the parents of CBIS during this time
- Purpose of meeting: share any information we have, and to hear your updates, and respond to your questions as best as we can

Ministry update

- Based on the information we have been able to collect, the Ministry informed the Ownership group this afternoon that the school has been placed on Probationary Status.
- The Ministry has taken this step after having received new information about the status of the school's license to operate. We now believe that the license was cancelled in the summer of 2016.
- Probationary Status means the that Owner is out of compliance with his agreement with the Ministry, and that the Owner must inform all students and parents of this new status
- Probationary Status does not impact the operation of the school, **if** the school is able to resume operations. The issue with the immigration department will need to be resolve before the school can consider re-opening
- Probationary Status does not impact your ability to continue employment with CBIS if the situation with immigration is resolved, **if** you choose to do so
- We are actively working with Mr. Lowell Jackie and with the ownership group to ensure that the concerns of CBIS teachers are discussed, supported and addressed to the best extent possible

- Based on the information we have received, we understand that the ownership group is working to resolve the situation with staff visas and the Immigration Department. I am hopeful that this leads to a quick resolution. The Ministry has very limited ability to support this process.
- Ultimately, we would like to see the school re-open as soon as possible, so that students and staff can complete the school year.
- Thank you for sending us a list of a few specific questions. I would like to address those questions first, and then I would like to hear any updates you can provide to us.

Specific questions:

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| <p>If Lowell is unable to fulfill his role as Offshore Rep, what would happen?</p> <p>Is there anything binding him to help us?</p> <p>Is he acting in an official capacity? Is he currently employed to act on behalf of the MoE?</p> | <ul style="list-style-type: none"> • Ministry is committed to provide as much information as possible • If Lowell is not able to fulfil this role, we encourage any of you to reach out to us directly • As you know, he is not legally able to work in Korea right now due to the visa situation • The Ministry continues to communicate with him as the Offshore School Representative, but this is not a position he holds through any contract with the employer |
| <p>How will the MoE help us in this situation?</p> <p>What kind of support can the MoE guarantee?</p> | <ul style="list-style-type: none"> • Ministry has reached out to our contacts at the Embassy and at the Trade and Investment office • This is outside of our jurisdiction and we are limited in our ability to support the immigration issue • We are committed to sharing information, responding to your |

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| | <p>questions, and working with our colleagues and contacts in Korea to try to resolve the issue as soon as possible</p> <ul style="list-style-type: none"> • We will also continue to work with the ownership to resolve the immigration issue |
| How can the MoE help us with our work visa problems (departure order and passport issues)? | <ul style="list-style-type: none"> • This is outside of our jurisdiction and we are limited in our ability to support the immigration issue |
| Will this situation affect our standing as BC teachers? | <ul style="list-style-type: none"> • There is absolutely no impact to your B.C.-certification. • We have no indication that any B.C.-certified teachers at CBIS is responsible in any way, or has acted in any manner, that would suggest they were aware of the owner's false information |
| Besides Lowell, has anyone from the CBIS admin team/owners contacted the MoE? | <ul style="list-style-type: none"> • Most of our communication with the ownership group has been through Lowell, as Offshore School Representative • We are trying to meet in-person with the ownership group (via Trade Commissioner), and to set up regular communication by phone • Doug Lauson met with Mr. Kim |
| What is the responsibility of the employer (CBIS) at this point in terms of our contracts? How can the MoE support this, or make sure this happens? | <ul style="list-style-type: none"> • The Ministry expects the Owner to honour the terms of all contractual agreements • I would encourage you to reach out to us if you feel that the contract will not be honoured |

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| <p>How did CBIS remain in good standing during the Offshore inspection October 2016 and April 2017?</p> | <ul style="list-style-type: none"> • During both inspections, the school provided a copy of a hagwon license that we now believe to be cancelled • There was no indication that the school was operating without a valid license • Complaint received about the license in January, and the school confirmed • Second complaint in March, the school once again confirmed that it was operating with a valid license • In March, the Ministry began planning an immediate unannounced inspection to gain more information about the licensing concern • School was on Spring Break, so the inspection took place as soon as school opened • Inspector also met with officials at the Canadian Embassy, Trade and Investment office. • The inspector's report recommended that the school be placed on probationary status |
| <p>What information is the MoE communicating to the other BC Offshore schools about their continued operations?</p> | <ul style="list-style-type: none"> • We are holding teleconferences with representatives from each of the 5 schools in Korea • We have provided the information to the representatives, and at this point we feel that the immediate issue is only impacting CBIS |
| <p>What information is the MoE communicating to the other BC Offshore schools about CBIS?</p> | <ul style="list-style-type: none"> • Representatives for the Korean schools are aware of the immigration issue, and we will provide a further update next week |

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| <p>Has the MoE communicated with the other Canadian (Manitoba and Alberta) offshore schools in Korea?</p> | <ul style="list-style-type: none"> • We are in regular contact with our colleague in other Canadian provinces. • We have been focussed on getting accurate and complete information at this point, and have not shared any information to date to avoid sharing anything that is not correct • We will be reaching out to our network next week |
| <p>What happens if Lowell has difficulty obtaining our Verification of Employment from CBIS? Can this record be completed by the MoE if the school is unwilling to co-operate?</p> <p>Will our teaching time at CBIS still be honoured, given the uncertain status of the school?</p> | <ul style="list-style-type: none"> • At this point, I am expecting that the ownership group will provide this verification • If that does not happen, I think that the Ministry could provide this type of verification. • However, I would like to see this come from the employer. |
| <p>Two teachers from CBIS were detained at Immigration when they returned to Korea from Spring Break. Has this happened to any other teachers at other BC Offshore schools in Korea? If so, which school?</p> | <ul style="list-style-type: none"> • We have heard a few second-hand reports that this happened to one or two teachers at a second B.C.-offshore school • I don't want to confirm anything that I can't personally verify at this point |
| <p>s.17</p> | <ul style="list-style-type: none"> • |

Further questions?

| Concern | Message |
|--|--|
| <ul style="list-style-type: none"> School closing | <ul style="list-style-type: none"> Currently on Probationary Status, and our focus right now is on completing the current school year |
| <ul style="list-style-type: none"> Immigration and visas | <ul style="list-style-type: none"> Ministry has reached out to our contacts at the Embassy and at the Trade and Investment office This is outside of our jurisdiction and we are limited in our ability to support this process We are actively working the ownership group to ensure that the owners are making every effort to resolve the issue with immigration well before the May 11 date |
| <ul style="list-style-type: none"> Legal advice | <ul style="list-style-type: none"> Legal advice is always a good option, to ensure that you have local expertise to support you and gain an understanding of your options |
| <ul style="list-style-type: none"> Salary and accommodation | <ul style="list-style-type: none"> I understand that Mr. Jackie is discussing these issues with the ownership group, and this is something we will continue to monitor |
| <ul style="list-style-type: none"> Flights home | <ul style="list-style-type: none"> Mr. Jackie is working with the ownership group to address any contractual issues |
| <ul style="list-style-type: none"> Job opportunities for next school | <ul style="list-style-type: none"> The situation has absolutely no impact on your B.C. teacher certification |
| <ul style="list-style-type: none"> Ensure that this does not happen again | <ul style="list-style-type: none"> Ministry is reviewing our inspection process to strengthen our ability to confirm Owner/Operator compliance at every inspection |

From: McConnell, Jenni EDUC:EX
Sent: Tuesday, April 11, 2017 1:35 PM
To: Jonker, Brian EDUC:EX
Subject: Agenda - 4:00pm call with reps
Attachments: OSR phone call agenda - annotated.docx

Teleconference with Korean Representatives

4:00pm to 5:00pm

Offshore School Representatives

Lowell Jackie: CBIS Canada

Kelly Card: WCA

Trevor Goodwin: BIC Canada

Collette Ellis-Toddington: SIS Canada

Calling in at 4:30: Adrian Conradi, BC Collegiate Canada

Agenda:

- Introductions
- Ministry Updates – Brian Jonker
 - Teachers at CBIS have been informed by Korean immigration officials that their Korean E2 visas are not sufficient for employment at the school and that they must leave the country by May 11, 2017
 - An unannounced inspection at the school on took place on April 4-6, 2017. The inspector also met with the Trade Commissioner, the Education Marketing Manager and the Managing Director in Seoul

s.16

- On April 10 - 11, 2017, the Principal and all teachers at CBIS were interviewed by Korean immigration officials and required to confirm that they will leave Korea in 30 days
- s.16
- School by School updates – Representatives
 - Kelly, Trevor, Collette, Lowell – Adrian will be joining later
 - Have your schools experienced any recent communication from immigration officials, or concerns about hagwon licensing?
 - Do you anticipate that the situation at CBIS will impact your school?
 - What options may be considered for students if schools are potentially closed prior to June?
- Closing remarks (**3:55pm – 4:00pm, 5 minutes**) – Brian Jonker

From: Joseph Choi <josephchoi@cbis.or.kr>
Sent: Wednesday, May 3, 2017 10:22 AM
To: EDUC International Education EDUC:EX; Jonker, Brian EDUC:EX; McConnell, Jenni EDUC:EX s.22 karchty@naver.com
Subject: CBIS - Bank Transaction for the May, June, and Flight Ticket
Attachments: 17.05.03 (Bank Transaction for Mar June Flight ticket).jpg; Bank Transaction for the May June Flight ticket.docx

Dear Brian Jonker,

We are sorry for the late response.

On April 28, we sent out the email to BC certified teachers to sign their resignation report so that we are able to report their final tax and the National Pension Service in Korea.

We were waiting their sign on their resignation report until May 2nd, but no one stopped by the school and no one signed their resignation report.

It causes many tax issues if we don't report the teacher's resignation to the Tax Service Center and the National Pension Service before they leave.

That is the reason we couldn't send out their salary and flight ticket on May 2nd before we calculate their tax and the national pension in a right way.

Thus, our account manager contacted the tax officer, Bank officer, and the National Pension Service officer to make it a right calculation even teachers didn't turn in their resignation report. Our account manager met and explained them our situation and received their approval to send out their May, June, and flight ticket after tax and their national pension on May 2nd late afternoon. Thus, we were not able to send out the teacher's total amount of May, June, and flight ticket because the transaction closed at 4:00 pm. Further, since May 3rd is a national holiday in Korea, we were not able to make any official transaction.

Mr. Kim again contacted and met the Bank officer on May 3rd individually and explained him about our situation. And he approved to make it available on May 3rd.

We apologize our latest work and please excuse us for not having answered your letter sooner.

Please see the attached file and let us know if you have any further inquiries.

Sincerely,

Joseph



Joseph Choi - Assistant Principal

CBIS (Canada British Columbia International Studies)

t. 02-4372-2645 (ext. 221) | e. josephchoi@cbis.or.kr

w. <http://www.cbis.or.kr> | s. Gangdong-gu Olympic-ro 836 (Amsa-Dong), Seoul, Korea 05238

출력일시 : 2017-05-03 20:43

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| 조회기간 | 2017-05-03 ~ 2017-05-03 | 출력페이지 | (1 / 1) |
| 출력구분 | 전체출력 | 처리상태 | 처리완료 |

| 번호 | 은행수신일시 | 지출금액 | 송금수수료 | 예금주명 | 입금계좌 | 지출계좌 |
|----|--------|------------|-------|------|------|------|
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송금확인증은 고객 편의를 위하여 제공되는 것으로 법적 효력이 없습니다.



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From: Rick Erickson <wrickerickson@gmail.com>
Sent: Tuesday, May 2, 2017 7:52 PM
To: McConnell, Jenni EDUC:EX
Subject: CBIS contacts

Jenni,

Best that I could do:

Mr Han jhhan@sangji.co.kr

Ji Hyuk Ahn hyuk808@sangji.co.kr

Mr Kim karchty@naver.com ??

Hope this helps.

Rick

Page 020

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From: McConnell, Jenni EDUC:EX
Sent: Wednesday, April 12, 2017 2:01 PM
To: Jonker, Brian EDUC:EX
Subject: CBIS hagwon license
Attachments: Establishment of Hagwon (Learning Institution)· Operating Registration.docx;
Establishment of Hagwon · Operating Registration.pdf

NO.6345

Establishment of Hagwon (Learning Institution)- Operating Registration

- | | |
|---------------------------|---|
| 1. Objective | : Foreign Language |
| 2. Name | : CBIS Foreign Language Institute |
| 3. Establisher | : CBIS INC. (110111-47*****) |
| 4. Location | : 1F, 2F 836 Olympic-ro, Gangdong- gu (Amsa-dong) |
| 5. Specialized Program | : School Curriculum/ Foreign Language |
| 6. Maximum Student Number | : 350 students |

As mentioned above, it is registered as Institution (Hagwon) according to No.6 Hagwon Establishment- Operating law.

September 1, 2014

(The first registration date: May 29, 2012)

Seoul Gangdong Songpa Regional Education Office

1. It is emphasized that the institution operates according to the law.
2. If this registration becomes invalid, this needs to be return to the education office.
3. If any establishment doesn't report closing of its institution immediately, they will be charged with penalty fine.

제6345호

학원설립·운영등록증

1. 목 적 : **외국어교육**
2. 명 칭 : **씨비아이에스(CBIS)어학학원**
3. 설 립 자 : **씨비아이에스주식회사(110111-47*****)**
4. 위 치 : **강동구 올림픽로 836, 1층,2층(암사동)**
5. 학원의종류및교습과정 : **학교교과교습학원/어학**
6. 일시수용능력인원 : **350명**

학원의 설립·운영에 관한 법률 제6조의 규정에
의하여 위와 같이 학원으로 등록하였습니다.

2014년 9월 1일

(최초등록일 : 2012. 5. 29.)

서울특별시강동송파교육지원청교육장



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유의하시기 바랍니다.

Page 024

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s.16;s.22;s.17

Page 025 to/à Page 031

Withheld pursuant to/removed as

s.22

From: Rick Erickson <wrickerickson@gmail.com>
Sent: Friday, April 28, 2017 1:07 PM
To: Jonker, Brian EDUC:EX; McConnell, Jenni EDUC:EX
Subject: CBIS project - from beginning to Dec 31, 2012

Brian, Jenni,

If the MoE needs any background information regarding the development of the CBIS project as a BC Offshore School, and in particular the background of discussions about the Hagwan Certification, then s.22
s.22 is available to speak to the MoE.

s.22

s.22 as I am, available to the MoE. if needed.

Enjoy the weekend ahead !

Rick

From: Chiu, Leslie EDUC:EX
Sent: Thursday, April 13, 2017 2:58 PM
To: McConnell, Jenni EDUC:EX
Subject: CBIS report - DRAFT
Attachments: 10396879_CBIS Canada_2016-17SPR INSP REORT - DRAFT.docx

Saved on LAN:
s.15

Leslie Chiu, B.Com

Offshore Inspections Co-ordinator

International Education Branch

Ministry of Education

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Certification Inspection Report

BRITISH COLUMBIA PROGRAM

at

CBIS CANADA
SEOUL,
REPUBLIC OF KOREA
APRIL 3-6, 2017

INTRODUCTION

On April 3-5, 2017, a Certification Inspection was completed on Canada B.C. International Studies (CBIS) in Seoul, Gangdon-gu, Republic of Korea, termed the School in this report. The purpose of this inspection was to determine whether the requirements for the British Columbia (B.C.) education program have been met, according to the *B.C. Global Education Program – Offshore Schools Certification Agreement*. The inspector, appointed by the Executive Director of International Education (the Director), British Columbia Ministry of Education (MoE) in accordance with the *B.C. Global Education Program – Offshore Schools Certification Agreement* (the Agreement), was Mr. Doug Lauson.

Comment [CLE1]: Specify that it was an unannounced visit?

Comment [CLE2]: And “Independent Schools”??

The School’s B.C. Program has an enrolment of 154 students, in Grades 1 to 10.

During his visit to the School, the Inspector reviewed all standards required in the *B.C. Global Education Program – Offshore Schools Certification Agreement* and *Operating Manual* and met with the School’s Owner/Operator Representative, B.C. Principal, who also acts as the Offshore School Representative, B.C. Teachers and support staff.

The Owner/Operator, Mr. Jong Hee Han, is responsible for the B.C. Program. CBIS also operates a Korean Kindergarten program on the second floor of the CBIS building. This program has an English language component that prepares students for entry into Grade 1 of the B.C. program.

The B.C. Program’s philosophy, objectives and special features include a Mission statement that is “to provide an English-speaking learning environment that strives for excellence, so that all students acquire the skills, the knowledge, and the work ethic to become responsible and successful future leaders of our global society”. The School lives this mission statement through its day-to-day activities that does include an English-speaking environment, not only in the classroom but also before, during recess and lunch, and after school. The classroom instruction of the teaching staff is creative, innovative and collaborative to help all students develop their individual skill set, knowledge and work ethic.



The Inspector would like to thank CBIS Principal and staff for their hospitality, cooperation and assistance in the inspection visit.

The School has satisfactorily addressed requirements contained in the previous inspection report.

☐ Requirement Met ☒ Requirement Not Met ☐ Not Applicable

Comment:

Due to delays in travelling to Korea and other factors, the new Principal arrived at the School on January 9, 2017, midway through the school year. Since then, he has been working to address the four concerns in the last inspection of October 2016. Two of the concerns address developing a graduation plan for the next two years, when grades 11 and 12 are added, including a school policy for Equivalency and Challenge of graduation courses. These requirements have been partially addressed; the Inspector reviewed the developed materials and is satisfied that the is being worked on and is nearing completion. The third concern of the previous inspection report concerns the B.C. teacher certification of the new Principal and that is also being currently addressed. The last concern required the review of the job description of the Principal to include the responsibilities usually performed by the Offshore School Representative (OSR). The current Principal's job description is a one-page document with four main topic headings. This requirement has not been addressed.

Commendations:

Given the short timeframe since his arrival, the Principal has almost completed the development of the graduation program implementation plan. The partially completed work is comprehensive and is presented in a three-ring binder, containing seven chapters:

1. The CBIS Implementation Plan for Secondary Studies
2. Graduation Plan – Course Selection Handbook (Draft)
3. Action Plans
4. Proposed Timetable
5. CBIS – Growth Pathways PowerPoint (General)
6. CBIS – the New Gross for a Redesign (2015 – 18) PowerPoint (for Staff)
7. Research Studies: Canadian Offshore Schools in China and Supporting Teachers to Increase Retention and B.C. Offshore Schools

The Principal is commended on the thoroughness of this plan.

Requirements:

- The Owner/Operator must hire an experienced and approved Offshore School Representative (OSR) to act as the primary liaison with the Ministry of Education and perform the defined duties of the OSR in the Agreement.
- The Principal must keep a log of the steps he takes to provide the missing documentation to the Teacher Regulation Branch (TRB) for the processing of his



Certificate of Qualification (COQ). If he requests an extension of his exemption, this log must be submitted to the Ministry of Education with the request.

- The School is required to complete the development of the Equivalency and Challenge policies.
- The Graduation Plan for grades 10-12 must be completed.

BUSINESS PLAN

The Owner/Operator has submitted a Business Plan to the B.C. Ministry of Education, confirming the sustainability of the Program.

☒ Requirement Met ☐ Requirement Not Met

Comment:

The Business Plan examined by the Inspector was the same as the one that was included in the Annual Report submitted to the Ministry of Education in October 2016. However, the number of students has decreased from 162 (October 2016) to 154 (April 2017). One of the items in the plan was to update and renew contracts early and this was completed in January 2017. Most teachers have indicated that they will be returning to the School for the 2017-18 school year. This will provide the needed consistency in the teaching staff.

OWNERSHIP AND AGREEMENTS / BUILDING AND SAFETY COMPLIANCE 2.0

2.1 The Owner/Operator meets all requirements as set forth in the B.C. Global Education Program Offshore Schools Certification Agreement (The Agreement).

☐ Requirement Met ☒ Requirement Not Met

Comment:

The Inspector asked to see the current licence that certifies that the B.C. School is operating with the permission of the local Office of Education. The Principal informed the Inspector that he, the Principal, had been told by the previous Director of Academic Affairs that the Hagwon licences do not have expiry dates. Accepting this statement, the Inspector examined the same licence that was given to the previous inspection team in October 2016. These included the Business Registration/License of the CBIS Corporation by the Gang Dong District Tax Office (updated October 31, 2016) and the operating registration document (No. 6345) issued by the Seoul Gangdong Songpa Regional Education Office (September 1, 2014) to the CBIS Foreign Language Institute to open a Hagwon (Learning Institution) to offer specialized programs described as "School Curriculum/Foreign Language" in accordance with the No. 6 Hagwon Establishment Operating law. The first registration of this operating license document was May



29, 2012.

Upon closer scrutiny, the operating licence presented specifically states that the location of the authorized foreign language program is on the 1st and 2nd floors of the CBIS building. The B.C. Program is taught on the 3rd, 4th, 5th and 6th floors of the building. The 1st and 2nd floors are a CBIS local Korean Pre-school and Kindergarten program that is not part of the B.C. offshore program.

After the onsite inspection was completed, it has been revealed that the School terminated the B.C. Offshore Hagwon licence and is the process of applying for an International School license for the B.C. program. This means that the B.C. Offshore School program is currently not licensed to operate.

Requirement:

The Owner/Operator must submit the appropriate licence to operate the B.C. Offshore program to the Ministry of Education as soon as possible.

2.2 The School meets local building, safety and cafeteria codes and regulations. The facilities are deemed to be suitable to support the B.C. Program.

☒ Requirement Met ☐ Requirement Not Met

Comment:

The School operates in a 7th floor building with classrooms on the 3rd, 4th and 5th floors. The small gymnasium is located on the 6th floor with a dance studio. The cafeteria is located in the 1st basement with the 2nd basement containing a Auditorium, mini gym and music room. The 1st floor main lobby leads up to the 2nd floor that contains the administration offices, Principal's office, and the non-B.C. program kindergarten.

The Inspector examined several reports including:

- Electrical/facility Inspection Report by EM Electrical Safety, September 26, 2016,
- Fire Facility Inspection Report by SMENG, May 2016,
- Elevator Inspection Report by Otis, September 29, 2016,
- Cafeteria Certification for the catering firm, Green Meal, by the Korea Dietitian Association, June 14, 2016.

The School passed all these inspections of the facility and its services.

Commendation:

The School facility is well-maintained and clean, including the boys' and girls' washrooms and cafeteria.



ADMINISTRATION 3.0

3.2 Offshore School Representative (OSR) - The Owner/Operator may appoint an individual to act as Offshore School Representative. This individual must be confirmed by the Province and must meet all of the requirements set out in Section 14 of the Agreement.

☐ Requirement Met ☒ Requirement Not Met

Comment:

The Owner/Operator has not appointed an individual to act as the Offshore School Representative, but has conferred these duties on the School Principal, as outlined in the Certification Agreement, Schedule B, Part II 4. The new Principal arrived at the School in January 2017, halfway through the school year. His contract makes no mention of being appointed the Offshore School Representative and he is still in the steep learning curve of understanding all the nuances of the operations of the School as well as the required role and responsibilities of the OSR. In the Annual Report (September 29, 2016), the Director of Academic Studies stated that the Principal is appointed to be the primary liaison and legal representative of CBIS. However, the Director does not respond to the question that asks if the Principal actually carries out the duties as required in Part II(9-10) of Schedule B of the Agreement. In the interview with s.22

s.22

s.22

The Director of Academic Studies was also required to act as the OSR and attend the information and professional development sessions held by the Ministry of Education in July 2016. as is required in Part II (9-10) of Schedule B of the Agreement. s.22

s.22

Commendation:

For the first half of the school year, one of the teachers was appointed Interim Principal. He, together with the three Head Teachers (Primary, Middle and High School) have done an admirable job of running the School in the absence of the new Principal.

Suggestion:

Over the last two years, the School personnel have undergone very significant changes in the School's leadership and administration resulting s.17

s.17



s.17

Requirement:
s.22

s.22

Therefore, the Owner/Operator must appoint an Offshore School Representative from the list of persons approved by the Ministry of Education. Hiring an experienced OSR will contribute greatly to operation of the School and restoring stability and good decision-making.

Comment [CLE3]: Must be from the list??

3.3 The Principal meets the requirements as outlined in Section 3.3 of the Inspection Catalogue for Offshore Schools.

☐ Requirement Met ☒ Requirement Not Met

Comment:

The Principal is not certified by the B.C. Teacher Regulation Branch (TRB). As his application is still in progress. He was granted an exemption by the International Branch on March 31, 2017 that expires on April 25, 2017. The Principal may apply for an extension by submitting a letter of request supported by a log of the actions he has undertaken to expedite the provision of missing materials to the TRB. With strong supporting evidence, the exemption may be extended.

s.22

s.22

The Owner/Operator has chosen not to replace that position in the school's administration hierarchy, and instead has created the new position of Assistant Principal/Business Services. The employee hired to fill this position will not supervise the Principal, but will instead work with and support the Principal.

Requirement:

The person who holds the office of Principal is required to hold a valid Certificate of Qualification (COQ) from the Teacher Regulation Branch (B.C. Global Education Program – Operating Manual, Administrator and Teacher Certification (p. 24).



3.4 The School meets the Administrative Support requirements as outlined in Section 3.4 of the Inspection Catalogue for Offshore Schools.

☒ Requirement Met ☐ Requirement Not Met

Comment:

CBIS has several administrative personnel involved in the operation of the School. These include the Director of the Business Office, Assistant Principal/Business Office, Admissions and Registrar, Supply Purchase and After-Class-Activities (ACA) Coordinator.

Over the last two years, the School has had 3 Directors of Academic Affairs. ^{s.22}

s.22

Suggestion:

The role and responsibilities of the new position of Assistant Principal/Business Office should be clearly stated and communicated to the staff and parents to ^{s.22}

s.22

3.5 The School meets the Student Record requirements as outlined in Section 3.5 of the Inspection Catalogue for Offshore Schools.

☒ Requirement Met ☐ Requirement Not Met

Comment:

The Inspector examined the student records that are neatly filed and stored in the Administration Office under lock and key. Each student record consists of sections, each containing groups of similar materials. For example, separate plastic sleeves contain demographic data, permanent record cards, previous report cards, etc.

Commendation:

The school administration support staff is commended for the orderly maintenance of student records and teacher files.



3.6 The School meets the Teacher Certification requirements as outlined in Section 3.6 of the Inspection Catalogue for Offshore Schools.

☐ Requirement Met ☒ Requirement Not Met

Comment:

Examination of the Teacher Regulation Branch Verification File dated October 31, 2016 indicates that all teachers employed in the B.C. program (except the Principal, as noted 3.3 above and the local national Chinese language teacher) are in possession of valid and current certification under the TRB. Except for the Principal, the staff has not changed since the time of the printout of the TRB Verification File. As mentioned previously, the Principal's certification is in process and he has an exemption issued by the International Education Branch that allows him to teach while his application is processed. The exemption expires April 25, 2017.

The local national Chinese language teacher holds a Chinese teaching certificate from the Minister of Education and Human Resources Development, Kook Min University, dated February 22, 2004. The School records also show a criminal record check and a letter from the B.C. Director International Education (June 30, 2015) permitting the School to teach 4 credits of Mandarin, to a maximum of 12 credits, as well as 4 credits of local History courses and 4 credits of local culture courses.

The Inspector examined teacher personnel files and confirms that they contain pertinent documents including the employee's individual contracts. The Principal's file contains his Principal contract, complete with his salary and terms of employment. His contract does not mention any role as the primary liaison with the Ministry nor being the legal representative of the School. After the onsite inspection was completed, in a subsequent telephone conversation, the Principal informed me that he had become aware of another contract that supposes to be his employment contract. This "other" contract appeared to be more similar to a teacher's contract rather than a Principal's contract.

Requirements:

The Principal must obtain his TRB Certificate of Qualification (COQ) prior to April 25, 2017, or at a minimum must apply for an extension of his exemption, which may or may not be granted.

The Owner/Operator must clarify the two Principal's contract, verifying the correct contract and destroying the other.



EDUCATIONAL PROGRAM 4.0

4.1 The School meets the requirements for curriculum implementation as outlined in Section 4.1 of the Inspection Catalogue for Offshore Schools.

☒ Requirement Met ☐ Requirement Not Met

Comment:

The Inspector visited classrooms, talked with teachers and students and had one-on-one interviews with the Head Teachers of the Primary, Intermediate and High School units and ELL Coordinator. The Inspector also met with the teacher who was the interim Principal for the first half of the school year. Throughout the three-day visit, the Inspector also observed student interactions and behaviour in and outside classrooms. The walls and hallways display excellent student work that is relevant to the curriculum taught in the classrooms. Evidence of the implementation of the redesigned curriculum methodologies and strategies is also evident in the classrooms. Blended learning, Inquiry learning and Project-based learning examples are visible in the displayed student work.

Commendation:

Teachers are working well together as a professional learning community, sharing and implementing ideas and concepts. Students are benefitting from an excellent education program at CBIS that is preparing them for success in secondary school and at Western universities. The skills being taught and learned will support the students' success in their future education.

Suggestion:

The greatest resource of innovative ideas and tools for teaching are the teachers themselves. The Inspector noted several simple tools used by individuals that should be shared with the whole staff for school-wide implementation. The Inspector suggests that a period of time at each staff meeting be dedicated to sharing successful strategies, i.e., bring and brag strategy as sometimes used with elementary students.

4.2 The School meets the requirements for English Language Assessment and Acquisition as outlined in Section 4.2 of the Inspection Catalogue for Offshore Schools.

☒ Requirement Met ☐ Requirement Not Met

Comment:

The Inspector interviewed the new English Language Learner (ELL) teacher who developed the English Language Assessment instrument. This position is a new part-time position dedicated to focus on helping the students master the English language. The assessment is grade levelled and is administered by the homeroom teacher. There are detailed instructions for the administration and marking of the assessment. The results are forwarded to the Principal who



makes the final decision of admittance and placement.

In addition, the ELL teacher supports students by servicing their individual learning needs as assessed by the classroom teacher.

Commendation:

The School Owner/Operator is commended for providing the financial resources to hire a part-time ELL teacher to support those students who require additional help in acquiring the English language.

4.3 The School meets the Course Credit requirements (equivalency, challenge, exemptions and BAA courses) as outlined in Section 4.3 of the Inspection Catalogue for Offshore Schools.

☐ Requirement Met ☒ Requirement Not Met

Comment:

The School has not completed the development of Equivalency and Challenge policies noted in the previous two inspections. This delay is partially attributed to the significant changes in the positions of Principal and Director of Academic Affairs of the School. The new Principal has been made aware of this issue and is incorporating the policy into the comprehensive plan for the implementation of graduation program. The Inspector has examined the draft copy of the implementation plan and is satisfied that the Equivalency and Challenge policies will be finalized as part of the new implementation plan.

The School currently has a small class of Grade 10 students who have progressed through the middle school, so there are no current equivalency or challenge issues.

Requirement:

The School is required to complete the development of the Equivalency and Challenge policies.

4.4 The School meets the course overview / course planning requirements as outlined in Schedule B Part I (d) of the Agreement; namely, that all B.C. Program courses offered in the School meet or exceed the Ministry learning outcomes / learning standards identified in the Educational Program Guides for each course.

☒ Requirement Met ☐ Requirement Not Met

Comment:

The School has now completed the full implementation of the *Atlas Rubicon* software. This is a tool used by teachers to develop and track the implementation of the course overviews of the redesigned curriculum. It is an open platform that holds teachers accountable for their teaching by allowing other teachers and parents to follow the implementation of the



curriculum in individual grades. Integration among subjects and courses are also identified and tracked by the software.

Technology is widely used by the teachers to collaborate teaching and learning. The *Google suite* is extensively used by staff and students, as is *ClassDojo*, a communications app for students, parents and teachers. The middle school students use *CANVA*, a web-design software package that enhances project-based learning.

School-wide activities such as the Career Fair and Science Fair challenge students to develop their skills of research, writing and speaking.

Blended, Inquiry and Project-based learning strategies are used throughout the School, especially in the high school grades where the displayed student work illustrates the contemporary learning and teaching strategies used. The three Head teachers work with teams of teachers within their Primary, Intermediate and High School units to develop ideas and implement the redesigned curriculum. The implementation of the redesigned curriculum is progressing very well.

Commendation:

The addition of *Atlas Rubicon* has contributed greatly to the smooth planning and implementation of the redesigned curriculum. The School is to be commended for the initiation and completion of this valuable project. Further, the teachers are to be commended for their willingness and acceptance of the new program, and its smooth integration into the School's daily work flow.

4.5 The School meets the Instructional Time Allotments requirements as outlined in Section 4.5 of the Inspection Catalogue for Offshore Schools, including the requirements set out in sections 1.1 to 6, with the exception of s. 4(5)(b), of Ministerial Order 41/91, the Educational Standards Order, enacted under the Independent School Act.

☒ Requirement Met ☐ Requirement Not Met

Comment:

The school timetable consists of seven 45 minute periods with an ACA (After Class Activities) as the last block of each day. On the average, there are 5.25 hours instruction per school day, totaling 939.75 instructional hours per year, for Grade 1 to 10. This is above the minimum required 850 hours of instruction.

Within each class, teachers are cognizant of their role to help students acquire the English language. Teachers plan a variety of in-class activities to assist students in their listening, writing, reading and speaking skills. Throughout the school students converse in English during class and in recreational times. The ELL teacher assists classroom teachers identifying students



who require extra help and she supports them through small group interactions or on a one-to-one basis.

The ACA program provides the students with afterschool activities and a multitude of areas including leadership club, music, fitness, basketball, volleyball, badminton, debating, board games, book club, and various forms of dance.

Commendation:

The teachers are to be commended for coordinating and supervising the extra- and co-curricular activities of the ACA program.

4.6 The School meets the Assessment Methods requirements as outlined in Section 4.6 of the Inspection Catalogue for Offshore Schools.

☒ Requirement Met ☐ Requirement Not Met

Comment:

The School is very cognizant of using the British Columbia rubrics and performance standards to assess student achievement. With this deliberation, the students are able to proceed to another B.C. school with the confidence that the grading practises and assessments will be similar. The School participated in the Foundation Skills and Assessments (FSA), but have not participated in Provincial examinations. The results of the FSA assessments are analyzed and used to improve instruction and teaching/learning strategies.

Classroom assessments are diverse to collect data of students' achievements through the term (formative) and for the purposes of reporting to parents (summative). The report cards are issued at the end of each term and they are a combination of letter grades, achievement indicators and anecdotal comments for each subject. Parents are well informed of their children's progress through the reporting process.

Commendation:

Assessment strategies are diversified to provide a well-rounded perspective of the child's achievements.

4.7 The School meets the Learning Resources requirements as outlined in Section 4.7 of the Inspection Catalogue for Offshore Schools.

☒ Requirement Met ☐ Requirement Not Met

Comment:

The School has satisfactory learning resources for each student and for the programs it provides. In addition to the textbooks, the School uses online resources to provide students



with additional information and to develop the technology skills of research and filtering online data. The library has PC desktop computers placed around the periphery of the room and there is also a battery of Chromebook laptops for individual use.

This year, the School acquired a grade-levelled *Scholastic Reading program* which has enhanced the reading capacity of students. In speaking to individual teachers, the positive effect of the reading program has been noticeable.

In addition, the School uses technology to collaborate well in both the educational and administrative areas. The *Google suite* of programs is well used by each teacher on staff to collaborate as well as the extensive use of *Slack*, a communications application.

Commendation:

The staff has adopted technology tools well into the day-to-day operation of the School, resulting in a strong professional community that works as a single unit.

4.8 The School meets the Student Progress Report requirements as outlined in Section 4.8 of the Inspection Catalogue for Offshore Schools.

☒ Requirement Met ☐ Requirement Not Met

Comment:

Formal report cards are sent home to parents at the end of each of the three terms. Parent-Teacher conferences are held after the first two reporting periods (December and March). The procedure of parent-teacher conference is the student-led model, where the student hosts the meeting, informing his/her parents of his/her progress using the portfolio collection of his/her work as evidence of learning. The multi-page report cards are extensive, providing parents with comprehensive information of their child's progress, including letter grades, work habit rubrics and anecdotal comments.

Commendation:

Teachers are commended for communicating well with parents about their child's learning, using a variety of communication modes.



POLICY DEVELOPMENT 5.0**5.1 The School meets the Parent / Student Handbook requirements as outlined in Section 5.1 of the Inspection Catalogue for Offshore Schools.**

☒ Requirement Met ☐ Requirement Not Met

Comment:

The Inspector examined the 2016-17 Student and Parent handbook and confirms that it meets the requirements of the Inspection Catalogue. It is a 16-page document that covers a multitude of items that are important to parents and students. This includes detailed information about grading procedures, extra-curricular activities, attendance, student support services, discipline policies and consequences, communications, uniforms, etc. There is also an important section on dispute resolution.

CBIS strives to educate the whole student in academics, personal well-being, and physical activity and the academic program is “dedicated to achieving academic success and beginning the preparation of students for post-secondary education at a university or college in Canada or others English speaking countries”. Personal well-being is achieved through “mandatory physical education and mandatory health and career education (HACE) that provides students with the knowledge, skills and attitudes necessary to be informed decision makers and to make healthy and safe choices”.

Commendation:

The student and parent handbook is well organized, clear and easy to follow.

Suggestion:

In the future, the School may wish to include a Korean language version of the Student and Parent handbook for the parents who are unable to read English.

5.2 The School meets the Teacher Handbook requirements as outlined in Section 5.2 of the Inspection Catalogue for Offshore Schools.

☒ Requirement Met ☐ Requirement Not Met

Comment:

The Teacher Handbook and Policy handbook are one document. The Policy Handbook is extensive, providing details of the School’s 31 policies including policies on refunds of tuition, student/parent appeals and complaint resolution. The Policy handbook gives direction to teachers and staff on important issues such as incident reporting, student assessment, research studies, etc. It is available on the School’s website at <http://www.cbis.or.kr/>



Commendation:

The policies are well written and easy to follow for both parents, teachers and support staff.

Suggestion:

The policies often refer to “the CBIS Head” or “the Head”, conferring authority to this person. It is unclear as to whether this is the Principal or the Head Teacher(s). To prevent confusion, the policy should be reviewed for consistency of language.

DISTRIBUTED LEARNING 6.0
6.1 The School meets the Distributed Learning requirements as outlined in Section 18 of The Agreement and Section 6 of the Inspection Catalogue for Offshore Schools.

☐ Requirement Met ☐ Requirement Not Met ☒ Not Applicable

Comment:

CBIS does not offer any Distributed Learning courses.



CONCLUSION

Commendations

The Inspection Inspector wishes to recognize the Owner/Operator, Principal and staff of CBIS Education for:

- Offering a program of studies that implements the B.C. redesigned curriculum in creative and innovative ways, including the extensive use of technology.
- Strong English Language Learner instruction that supports the students in their acquisition of the English language.
- Dedicated staff who strive to meet the needs of each child placed in their care through strong collaboration in planning as a professional learning community.

Requirements

In order to meet the requirements of the *B.C. Global Education Program – Offshore Schools Certification Agreement*, the Inspector requires that by **June 30, 2017**, the Owner/Operator provide the Executive Director of International Education, responsible for B.C. Global Education Program - Offshore Schools, with a plan and timeline for proposed implementation of the following items:

1. The Owner/Operator must submit the appropriate licence to operate the B.C. Offshore program to the Ministry of Education as soon as possible.
2. The Owner/Operator must hire an experienced and approved Offshore School Representative (OSR) to act as the primary liaison with the Ministry of Education and perform the defined duties of the OSR in the Agreement.
3. The Principal must obtain his TRB Certificate of Qualification (COQ) prior to April 25, 2017, or at a minimum must apply for an extension of his exemption, which may or may not be granted.
4. The Owner/Operator must clarify the two Principal's contract, verifying the correct contract and destroying the other.
5. The School is required to complete the development of the Equivalency and Challenge policies.
6. The Graduation Plan for grades 10-12 must be completed.

Suggestions

The Inspection Inspector encourages the Owner/Operator and School to consider:

- Developing a program of implementation to specifically teach and assess the Core Competencies of Communication, Thinking and Personal/Social Well Being.
- Organizing inter-grade meetings to discuss the skill sets and knowledge that students require to complete in the preceding grade before progressing to the next grade.



- The Inspector suggests that a period of time at each staff meeting be dedicated to sharing successful strategies, i.e., bring and brag strategy as sometimes used with elementary students.

SUMMATIVE RECOMMENDATION

The Offshore Inspector recommends to the Executive Director of International Education that, contingent on acquiring of the appropriate operating licence from the Korean Office of Education and responding to the above requirements to the satisfaction of the Director of International Education, the British Columbia Program offered at CBIS continue to be recognized as a British Columbia Certified Program, on Probationary status.



From: Doug Lauson^{s.22}
Sent: Thursday, April 13, 2017 1:56 PM
To: McConnell, Jenni EDUC:EX
Subject: CBIS Report attached
Attachments: CBIS_Offshore School Program Report_Lauson April 13 2017.docx

Follow Up Flag: Follow up
Flag Status: Completed

Hi Jenni

Please find attached my CBIS report.

Doug

This e-mail is intended for the recipient listed. If you have received this e-mail in error, please destroy. Thank you.

Certification Inspection Report

BRITISH COLUMBIA PROGRAM

at

CBIS

SEOUL,

REPUBLIC OF KOREA

APRIL 3-6, 2017

INTRODUCTION

On April 3-5, 2017, a Certification Inspection was completed on Canada B.C. International Studies (CBIS) in Seoul, Gangdon-gu, Republic of Korea, termed the School in this report. The purpose of this inspection was to determine whether the requirements for the British Columbia (B.C.) education program have been met, according to the *B.C. Global Education Program – Offshore Schools Certification Agreement*. The inspector, appointed by the Director of International Education (the Director), British Columbia Ministry of Education (MoE) in accordance with the *B.C. Global Education Program – Offshore Schools Certification Agreement (the Agreement)*, was Mr. Doug Lauson.

The School's B.C. Program has an enrolment of 154 students, in Grades 1 to 10.

During his visit to the School, the Inspector reviewed all standards required in the *B.C. Global Education Program – Offshore Schools Certification Agreement* and *Operating Manual* and met with the School's Owner/Operator Representative, B.C. Principal, who also acts as the Ministry Liaison, B.C. Teachers and support staff.

The Owner/Operator, Mr. Jong Hee Han, is responsible for the B.C. Program. CBIS also operates a Korean Kindergarten program on the second floor of the CBIS building. This program has an English language component that prepares students for entry into Grade 1 of the B.C. program.

The B.C. Program's philosophy, objectives and special features include a Mission statement that is "*to provide an English-speaking learning environment that strives for excellence, so that all students acquire the skills, the knowledge, and the work ethic to become responsible and successful future leaders of our global society*". The school lives this mission statement through its day-to-day activities that does include an English-speaking environment, not only in the classroom but also before, during recess and lunch, and after school. The classroom instruction



of the teaching staff is creative, innovative and collaborative to help all students develop their individual skill set, knowledge and work ethic.

The Inspector would like to thank CBIS principal and staff for their hospitality, cooperation and assistance in the inspection visit.

The School has satisfactorily addressed requirements contained in the previous inspection report.

☐ Requirement Met ☒ Requirement Not Met ☐ Not Applicable

Comment:

Due to delays in travelling to Korea and other factors, the new principal arrived at the school on January 9, 2017, midway through the school year. Since then, he has been working to address the four concerns in the last inspection of October 2016. Two of the concerns address developing a graduation plan for the next two years, when grades 11 and 12 are added, including a school policy for Equivalency and Challenge of graduation courses. These requirements have been partially addressed; the Inspector reviewed the developed materials and is satisfied that the is being worked on and is nearing completion. The third concern of the previous inspection report concerns the B.C. teacher certification of the new Principal and that is also being currently addressed. The last concern required the review of the job description of the principal to include the responsibilities usually performed by the Offshore School Representative (OSR). The current principal's job description is a one-page document with four main topic headings. This requirement has not been addressed.

Commendations:

Given the short timeframe since his arrival, the principal has almost completed the development of the graduation program implementation plan. The partially completed work is comprehensive and is presented in a three-ring binder, containing seven chapters:

1. The CBIS Implementation Plan for Secondary Studies
2. Graduation Plan – Course Selection Handbook (Draft)
3. Action Plans
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6. CBIS – the New Gross for a Redesign (2015 – 18) PowerPoint (for Staff)
7. Research Studies: Canadian Offshore Schools in China and Supporting Teachers to Increase Retention and B.C. Offshore Schools

The Principal is commended on the thoroughness of this plan.

Requirements:

- The Owner/Operator must hire an experienced and approved Offshore School Representative (OSR) to act as the primary liaison with the Ministry of Education and perform the defined duties of the OSR in the Agreement.



- The principal must keep a log of the steps he takes to provide the missing documentation to the Teacher Regulation Branch (TRB) for the processing of his Certificate of Qualification (COQ). If he requests an extension of his Letter of Permission, this log must be submitted to the Ministry of Education with the request.
- The school is required to complete the development of the Equivalency and Challenge policies.
- The Graduation Plan for grades 10-12 must be completed.

BUSINESS PLAN

The Owner/Operator has submitted a Business Plan to the B.C. Ministry of Education, confirming the sustainability of the Program.

☒ Requirement Met ☐ Requirement Not Met

Comment:

The Business Plan examined by the Inspector was the same as the one that was included in the Annual Report submitted to the Ministry of Education in October 2016. However, the number of students has decreased from 162 (October 2016) to 154 (April 2017). One of the items in the plan was to update and renew contracts early and this was completed in January 2017. Most teachers have indicated that they will be returning to the school for the 2017-18 school year. This will provide the needed consistency in the teaching staff.

OWNERSHIP AND AGREEMENTS / BUILDING AND SAFETY COMPLIANCE 2.0

2.1 The Owner/Operator meets all requirements as set forth in the B.C. Global Education Program Offshore Schools Certification Agreement (The Agreement).

☐ Requirement Met ☒ Requirement Not Met

Comment:

The Inspector asked to see the current licence that certifies that the BC school is operating with the permission of the local Office of Education. The Principal informed the Inspector that he, the Principal, had been told by the previous Director of Academic Affairs that the Hagwon licences do not have expiry dates. Accepting this statement, the Inspector examined the same licence that was given to the previous inspection team in October 2016. These included the Business Registration/License of the CBIS Corporation by the Gang Dong District Tax Office (updated October 31, 2016) and the operating registration document (No. 6345) issued by the Seoul Gangdong Songpa Regional Education Office (September 1, 2014) to the CBIS Foreign Language Institute to open a Hagwon (Learning Institution) to offer specialized programs



described as “School Curriculum/Foreign Language” in accordance with the No. 6 Hagwon Establishment Operating law. The first registration of this operating license document was May 29, 2012.

Upon closer scrutiny, the operating licence presented specifically states that the location of the authorized foreign language program is on the 1st and 2nd floors of the CBIS building. The BC Program is taught on the 3rd, 4th, 5th and 6th floors of the building. The 1st and 2nd floors are a CBIS local Korean Pre-school and Kindergarten program that is not part of the BC offshore program.

After the onsite inspection was completed, it has been revealed that the school terminated the BC Offshore Hagwon licence and is the process of applying for an International School license for the BC program. This means that the BC Offshore school program is currently not licensed to operate.

Requirements:

The Owner/Operator must submit the appropriate licence to operate the BC Offshore program to the Ministry of Education as soon as possible.

2.2 The School meets local building, safety and cafeteria codes and regulations. The facilities are deemed to be suitable to support the B.C. Program.

☒ Requirement Met ☐ Requirement Not Met

Comment:

The School operates in a 7th floor building with classrooms on the 3rd 4th and 5th floors. The small gymnasium is located on the 6th floor with a dance studio. The cafeteria is located in the 1st basement with the 2nd basement containing a Auditorium, mini gym and music room. The 1st floor main lobby leads up to the 2nd floor that contains the administration offices, principal's office, and the non-B.C. program kindergarten.

The Inspector examined several reports including:

- Electrical/facility Inspection Report by EM Electrical Safety, September 26, 2016,
- Fire Facility Inspection Report by SMENG, May 2016,
- Elevator Inspection Report by Otis, September 29, 2016,
- Cafeteria Certification for the catering firm, Green Meal, by the Korea Dietitian Association, June 14, 2016.

The school passed all these inspections of the facility and its services.

Commendations:



The school facility is well-maintained and clean, including the boys' and girls' washrooms and cafeteria.

ADMINISTRATION 3.0

3.2 Offshore School Representative (OSR) - The Owner/Operator may appoint an individual to act as Offshore School Representative. This individual must be confirmed by the Province and must meet all of the requirements set out in Section 14 of the Agreement.

☐ Requirement Met ☒ Requirement Not Met

Comment:

The Owner/Operator has not appointed an individual to act as the Offshore School Representative, but has conferred these duties on the School Principal, as outlined in the *Certification Agreement, Schedule B, Part II 4*. The new Principal arrived at the school in January 2017, halfway through the school year. His contract makes no mention of being appointed the Offshore School Representative and he is still in the steep learning curve of understanding all the nuances of the operations of the school as well as the required role and responsibilities of the OSR. In the Annual Report (September 29, 2016), the Director of Academic Studies stated that the Principal is appointed to be the primary liaison and legal representative of CBIS. However, the Director does not respond to the question that asks if the principal actually carries out the duties as required in Part II(9-10) of Schedule B of the Agreement. In the interview s.22

s.22

The Director of Academic Studies was also required to act as the OSR and attend the information and professional development sessions held by the Ministry of Education in July 2016, as is required in Part II (9-10) of Schedule B of the Agreement. s.22

s.22

Commendations:

For the first half of the school year, one of the teachers was appointed Interim Principal. He, together with the three Head Teachers (Primary, Middle and High School) have done an admirable job of running the school in the absence of the new Principal.

Suggestions:

Over the last two years, the school personnel have undergone very significant changes in the school's leadership and administration s.17

s.17



s.17

Requirements:

s.22

s.22

Therefore, the Owner/Operator must appoint an Offshore School Representative from the list of persons approved by the Ministry of Education. Hiring an experienced OSR will contribute greatly to operation of the school and restoring stability and good decision-making.

3.3 The Principal meets the requirements as outlined in Section 3.3 of the Inspection Catalogue for Offshore Schools.

☐ Requirement Met ☒ Requirement Not Met

Comment:

The principal is not certified by the B.C. Teacher Regulation Branch (TRB). As his application is still in progress. He was granted a Letter of Permission by the International Branch on March 31, 2017 that expires on April 25, 2017. The principal may apply for an extension by submitting a letter of request supported by a log of the actions he has undertaken to expedite the provision of missing materials to the TRB. With strong supporting evidence, the Letter of Permission may be extended.

s.22

s.22

The Owner/Operator has chosen not to replace that position in the school's administration hierarchy, and instead has created the new position of Assistant Principal/Business Services. The employee hired to fill this position will not supervise the Principal, but will instead work with and support the Principal.

Requirements:

The person who holds the office of Principal is required to hold a valid Certificate of Qualification (COQ) from the Teacher Regulation Branch (B.C. Global Education Program –



Operating Manual, Administrator and Teacher Certification (p. 24).

3.4 The School meets the Administrative Support requirements as outlined in Section 3.4 of the Inspection Catalogue for Offshore Schools.

☒ Requirement Met ☐ Requirement Not Met

Comment:

CBIS has several administrative personnel involved in the operation of the school. These include the Director of the Business Office, Assistant Principal/Business Office, Admissions and Registrar, Supply Purchase and After-Class-Activities (ACA) Coordinator.

Over the last two years, the school has had 3 Directors of Academic Affairs. ^{s.22}
s.22

Suggestions:

The role and responsibilities of the new position of Assistant Principal/Business Office should be clearly stated and communicated to the staff and parents to ^{s.22}
s.22

3.5 The School meets the Student Record requirements as outlined in Section 3.5 of the Inspection Catalogue for Offshore Schools.

☒ Requirement Met ☐ Requirement Not Met

Comment:

The Inspector examined the student records that are neatly filed and stored in the Administration Office under lock and key. Each student record consists of sections, each containing groups of similar materials. For example, separate plastic sleeves contain demographic data, permanent record cards, previous report cards, etc.

Commendations:

The school administration support staff is commended for the orderly maintenance of student records and teacher files.



3.6 The School meets the Teacher Certification requirements as outlined in Section 3.6 of the Inspection Catalogue for Offshore Schools.

☐ Requirement Met ☒ Requirement Not Met

Comment:

Examination of the Teacher Regulation Branch Verification File dated October 31, 2016 indicates that all teachers employed in the B.C. program (except the principal, as noted 3.3 above and the local national Chinese language teacher) are in possession of valid and current certification under the TRB. Except for the Principal, the staff has not changed since the time of the printout of the TRB Verification File. As mentioned previously, the Principal's certification is in process and he has a Letter of Permission issued by the International Branch that allows him to teach while his application is processed. The Letter of Permission expires April 25, 2017.

The local national Chinese language teacher holds a Chinese teaching certificate from the Minister of Education and Human Resources Development, Kook Min University, dated February 22, 2004. The school records also show a criminal record check and a letter from the B.C. Director International Education (June 30, 2015) permitting the school to teach 4 credits of Mandarin, to a maximum of 12 credits, as well as 4 credits of local History courses and 4 credits of local culture courses.

The Inspector examined teacher personnel files and confirms that they contain pertinent documents including the employee's individual contracts. The Principal's file contains his principal contract, complete with his salary and terms of employment. His contract does not mention any role as the primary liaison with the Ministry nor being the legal representative of the school. After the onsite inspection was completed, in a subsequent telephone conversation, the Principal informed me that he had become aware of another contract that supposes to be his employment contract. This "other" contract appeared to be more similar to a teacher's contract rather than a Principal's contract.

Requirements:

The Principal must obtain his TRB Certificate of Qualification (COQ) prior to April 25, 2017, or at a minimum must apply for an extension of his Letter of Permission, which may or may not be granted.

The Owner/Operator must clarify the two Principal's contract, verifying the correct contract and destroying the other.

EDUCATIONAL PROGRAM 4.0



4.1 The School meets the requirements for curriculum implementation as outlined in Section 4.1 of the Inspection Catalogue for Offshore Schools.
☒ Requirement Met ☐ Requirement Not Met

Comment:

The Inspector visited classrooms, talked with teachers and students and had one-on-one interviews with the Head Teachers of the Primary, Intermediate and High School units and ELL Coordinator. The Inspector also met with the teacher who was the interim principal for the first half of the school year. Throughout the three-day visit, the Inspector also observed student interactions and behaviour in and outside classrooms. The walls and hallways display excellent student work that is relevant to the curriculum taught in the classrooms. Evidence of the implementation of the redesigned curriculum methodologies and strategies is also evident in the classrooms. Blended learning, Inquiry learning and Project-based learning examples are visible in the displayed student work.

Commendations:

Teachers are working well together as a professional learning community, sharing and implementing ideas and concepts. Students are benefitting from an excellent education program at CBIS that is preparing them for success in secondary school and at Western universities. The skills being taught and learned will support the students' success in their future education.

Suggestions:

The greatest resource of innovative ideas and tools for teaching are the teachers themselves. The Inspector noted several simple tools used by individuals that should be shared with the whole staff for school-wide implementation. The Inspector suggests that a period of time at each staff meeting be dedicated to sharing successful strategies, i.e., bring and brag strategy as sometimes used with elementary students.

4.2 The School meets the requirements for English Language Assessment and Acquisition as outlined in Section 4.2 of the Inspection Catalogue for Offshore Schools.
☒ Requirement Met ☐ Requirement Not Met

Comment:

The Inspector interviewed the new English Language Learner (ELL) teacher who developed the English Language Assessment instrument. This position is a new part-time position dedicated to focus on helping the students master the English language. The assessment is grade levelled and is administered by the homeroom teacher. There are detailed instructions for the administration and marking of the assessment. The results are forwarded to the principal who makes the final decision of admittance and placement.



In addition, the ELL teacher supports students by servicing their individual learning needs as assessed by the classroom teacher.

Commendations:

The school Owner/Operator is commended for providing the financial resources to hire a part-time ELL teacher to support those students who require additional help in acquiring the English language.

4.3 The School meets the Course Credit requirements (equivalency, challenge, exemptions and BAA courses) as outlined in Section 4.3 of the Inspection Catalogue for Offshore Schools.

☐ Requirement Met ☒ Requirement Not Met

Comment:

The school has not completed the development of Equivalency and Challenge policies noted in the previous two inspections. This delay is partially attributed to the significant changes in the positions of principal and Director of Academic Affairs of the school. The new principal has been made aware of this issue and is incorporating the policy into the comprehensive plan for the implementation of graduation program. The Inspector has examined the draft copy of the implementation plan and is satisfied that the Equivalency and Challenge policies will be finalized as part of the new implementation plan.

The school currently has a small class of grade 10 students who have progressed through the middle school, so there are no current equivalency or challenge issues.

Requirements:

The school is required to complete the development of the Equivalency and Challenge policies.

4.4 The School meets the course overview / course planning requirements as outlined in Schedule B Part I (d) of the Agreement; namely, that all B.C. Program courses offered in the School meet or exceed the Ministry learning outcomes / learning standards identified in the Educational Program Guides for each course.

☒ Requirement Met ☐ Requirement Not Met

Comment:

The school has now completed the full implementation of the *Atlas Rubicon* software. This is a tool used by teachers to develop and track the implementation of the course overviews of the redesigned curriculum. It is an open platform that holds teachers accountable for their teaching by allowing other teachers and parents to follow the implementation of the curriculum in individual grades. Integration among subjects and courses are also identified and



tracked by the software.

Technology is widely used by the teachers to collaborate teaching and learning. The *Google suite* is extensively used by staff and students, as is *ClassDojo*, a communications app for students, parents and teachers. The middle school students use CANVA, a web-design software package that enhances project-based learning.

School-wide activities such as the Career Fair and Science Fair challenge students to develop their skills of research, writing and speaking.

Blended, Inquiry and Project-based learning strategies are used throughout the school, especially in the high school grades where the displayed student work illustrates the contemporary learning and teaching strategies used. The three Head teachers work with teams of teachers within their Primary, Intermediate and High School units to develop ideas and implement the redesigned curriculum. The implementation of the redesigned curriculum is progressing very well.

Commendations:

The addition of *Atlas Rubicon* has contributed greatly to the smooth planning and implementation of the redesigned curriculum. The school is to be commended for the initiation and completion of this valuable project. Further, the teachers are to be commended for their willingness and acceptance of the new program, and its smooth integration into the school's daily work flow.

4.5 The School meets the Instructional Time Allotments requirements as outlined in Section 4.5 of the Inspection Catalogue for Offshore Schools, including the requirements set out in sections 1.1 to 6, with the exception of s. 4(5)(b), of Ministerial Order 41/91, the Educational Standards Order, enacted under the Independent School Act.

☒ Requirement Met ☐ Requirement Not Met

Comment:

The school timetable consists of seven 45 minute periods with an ACA (After Class Activities) as the last block of each day. On the average, there are 5.25 hours instruction per school day, totaling 939.75 instructional hours per year, for Grade 1 to 10. This is above the minimum required 850 hours of instruction.

Within each class, teachers are cognizant of their role to help students acquire the English language. Teachers plan a variety of in-class activities to assist students in their listening, writing, reading and speaking skills. Throughout the school students converse in English during class and in recreational times. The ELL teacher assists classroom teachers identifying students who require extra help and she supports them through small group interactions or on a one-to-



one basis.

The ACA program provides the students with afterschool activities and a multitude of areas including leadership club, music, fitness, basketball, volleyball, badminton, debating, board games, book club, and various forms of dance.

Commendations:

The teachers are to be commended for coordinating and supervising the extra- and co-curricular activities of the ACA program.

4.6 The School meets the Assessment Methods requirements as outlined in Section 4.6 of the Inspection Catalogue for Offshore Schools.

☒ Requirement Met ☐ Requirement Not Met

Comment:

The school is very cognizant of using the British Columbia rubrics and performance standards to assess student achievement. With this deliberation, the students are able to proceed to another B.C. school with the confidence that the grading practises and assessments will be similar. The school participated in the Foundation Skills and Assessments (FSA), but have not participated in Provincial examinations. The results of the FSA assessments are analyzed and used to improve instruction and teaching/learning strategies.

Classroom assessments are diverse to collect data of students' achievements through the term (formative) and for the purposes of reporting to parents (summative). The report cards are issued at the end of each term and they are a combination of letter grades, achievement indicators and anecdotal comments for each subject. Parents are well informed of their children's progress through the reporting process.

Commendations:

Assessment strategies are diversified to provide a well-rounded perspective of the child's achievements.

4.7 The School meets the Learning Resources requirements as outlined in Section 4.7 of the Inspection Catalogue for Offshore Schools.

☒ Requirement Met ☐ Requirement Not Met

Comment:

The school has satisfactory learning resources for each student and for the programs it provides. In addition to the textbooks, the school uses online resources to provide students



with additional information and to develop the technology skills of research and filtering online data. The library has PC desktop computers placed around the periphery of the room and there is also a battery of Chromebook laptops for individual use.

This year, the school acquired a grade-levelled *Scholastic Reading program* which has enhanced the reading capacity of students. In speaking to individual teachers, the positive effect of the reading program has been noticeable.

In addition, the school uses technology to collaborate well in both the educational and administrative areas. The *Google suite* of programs is well used by each teacher on staff to collaborate as well as the extensive use of *Slack*, a communications application.

Commendations:

The staff has adopted technology tools well into the day-to-day operation of the school, resulting in a strong professional community that works as a single unit.

4.8 The School meets the Student Progress Report requirements as outlined in Section 4.8 of the Inspection Catalogue for Offshore Schools.

☒ Requirement Met ☐ Requirement Not Met

Comment:

Formal report cards are sent home to parents at the end of each of the three terms. Parent-Teacher conferences are held after the first two reporting periods (December and March). The procedure of parent-teacher conference is the student-led model, where the student hosts the meeting, informing his/her parents of his/her progress using the portfolio collection of his/her work as evidence of learning. The multi-page report cards are extensive, providing parents with comprehensive information of their child's progress, including letter grades, work habit rubrics and anecdotal comments.

Commendations:

Teachers are commended for communicating well with parents about their child's learning, using a variety of communication modes.

POLICY DEVELOPMENT 5.0

5.1 The School meets the Parent / Student Handbook requirements as outlined in Section 5.1 of the Inspection Catalogue for Offshore Schools.

☒ Requirement Met ☐ Requirement Not Met

Comment:



The Inspector examined the 2016-17 Student and Parent handbook and confirms that it meets the requirements of the Inspection Catalogue. It is a 16-page document that covers a multitude of items that are important to parents and students. This includes detailed information about grading procedures, extra-curricular activities, attendance, student support services, discipline policies and consequences, communications, uniforms, etc. There is also an important section on dispute resolution.

CBIS strives to educate the whole student in academics, personal well-being, and physical activity and the academic program is “dedicated to achieving academic success and beginning the preparation of students for post secondary education at a university or college in Canada or others English speaking countries”. Personal well-being is achieved through “mandatory physical education and mandatory health and career education (HACE) that provides students with the knowledge, skills and attitudes necessary to be informed decision makers and to make healthy and safe choices”.

Commendations:

The student and parent handbook is well organized, clear and easy to follow.

Suggestions:

In the future, the school may wish to include a Korean language version of the Student and Parent handbook for the parents who are unable to read English.

5.2 The School meets the Teacher Handbook requirements as outlined in Section 5.2 of the Inspection Catalogue for Offshore Schools.

☒ Requirement Met ☐ Requirement Not Met

Comment:

The Teacher Handbook and Policy handbook are one document. The Policy Handbook is extensive, providing details of the school’s 31 policies including policies on refunds of tuition, student/parent appeals and complaint resolution. The Policy handbook gives direction to teachers and staff on important issues such as incident reporting, student assessment, research studies, etc. It is available on the school’s website at <http://www.cbis.or.kr/>

Commendations:

The policies are well written and easy to follow for both parents, teachers and support staff.

Suggestions:

The policies often refer to “the CBIS Head” or “the Head”, conferring authority to this person. It is unclear as to whether this is the Principal or the Head Teacher(s). To prevent confusion, the policy should be reviewed for consistency of language.



DISTRIBUTED LEARNING 6.0

6.1 The School meets the Distributed Learning requirements as outlined in Section 18 of The Agreement and Section 6 of the Inspection Catalogue for Offshore Schools.

☐ Requirement Met ☐ Requirement Not Met ☒ Not Applicable

Comment:
CBIS does not offer any Distributed Learning courses.

CONCLUSION

Commendations

The Inspection Inspector wishes to recognize the Owner/Operator, Principal and staff of CBIS Education for:

- Offering a program of studies that implements the B.C. redesigned curriculum in creative and innovative ways, including the extensive use of technology.
- Strong English Language Learner instruction that supports the students in their acquisition of the English language.
- Dedicated staff who strive to meet the needs of each child placed in their care through strong collaboration in planning as a professional learning community.

Requirements

In order to meet the requirements of the *B.C. Global Education Program – Offshore Schools Certification Agreement*, the Inspector requires that by June 30, 2017, the Owner/Operator provide the Director of International Education, responsible for B.C. Global Education Program - Offshore Schools, with a plan and timeline for proposed implementation of the following items:

1. The Owner/Operator must submit the appropriate licence to operate the BC Offshore program to the Ministry of Education as soon as possible.
2. The Owner/Operator must hire an experienced and approved Offshore School Representative (OSR) to act as the primary liaison with the Ministry of Education and perform the defined duties of the OSR in the Agreement.
3. The Principal must obtain his TRB Certificate of Qualification (COQ) prior to April 25, 2017, or at a minimum must apply for an extension of his Letter of Permission, which may or may not be granted.
4. The Owner/Operator must clarify the two Principal's contract, verifying the correct contract and destroying the other.



5. The school is required to complete the development of the Equivalency and Challenge policies.
6. The Graduation Plan for grades 10-12 must be completed.

Suggestions

The Inspection Inspector encourages the Owner/Operator and School to consider:

- Developing a program of implementation to specifically teach and assess the Core Competencies of Communication, Thinking and Personal/Social Well Being.
- Organizing inter-grade meetings to discuss the skill sets and knowledge that students require to complete in the preceding grade before progressing to the next grade.
- The Inspector suggests that a period of time at each staff meeting be dedicated to sharing successful strategies, i.e., bring and brag strategy as sometimes used with elementary students.

SUMMATIVE RECOMMENDATION

The Offshore Inspector recommends to the Director of International Education that, contingent on acquiring of the appropriate operating licence from the Korean Office of Education and responding to the above requirements to the satisfaction of the Director of International Education, the British Columbia Program offered at CBIS continue to be recognized as a British Columbia Certified Program, on Probationary status.





Ministry of Education

INTERNATIONAL
EDUCATION BRANCH

TELEPHONE: 250-387-3711

Offshore School Program

Inspection Report

REPORT COVER SHEET

2016/2017

A. School Information

| | |
|---|--|
| NAME OF SCHOOL CBIS Canada | |
| ADDRESS OF SCHOOL Olympic -RO 836 (Amsa Dong), Gangdong Gu | SCHOOL MINISTRY CODE (if applicable) 10396879 |
| CITY Seoul, Republic of Korea | POSTAL CODE 134-855 |
| NAME OF OWNER/OPERATOR Mr. Jong Hee Han | |

B. All Inspection Inspector members agree to the contents of this report:

(The Inspection Inspector has been appointed by the Director of International Education to prepare this report in accordance with Schedule A of the Agreement.)

Name(s)

Signature(s)

Doug Lauson

Date of Inspection Visit:

April 4 – 6, 2017

From: Rick Erickson <wrickerickson@gmail.com>
Sent: Friday, April 28, 2017 1:02 AM
To: Jonker, Brian EDUC:EX
Cc: McConnell, Jenni EDUC:EX
Subject: CBIS

Hello Brian,

I saw the CBC Film Report regarding recent CBIS problems.

s.22

Please do not hesitate to contact me if I can be of any assistance.

Rick Erickson
LOCSS
BC Offshore Program Consultant

From: Jonker, Brian EDUC:EX
Sent: Tuesday, April 25, 2017 4:22 PM
To: McConnell, Jenni EDUC:EX
Subject: CBIS_Exemption for hrs of instruction_2016 2017.docx
Attachments: CBIS_Exemption for hrs of instruction_2016 2017.docx



VIA EMAIL

April 25, 2017

Ref: 631

Han Jong Hee, Owner/Operator
CBIS Canada
email: hyuk808@sangji.co.kr

Dear Han Jong Hee:

Thank you for providing the supporting documentation to verify that the students have received 845 hours of instruction at CBIS Canada in the 2016/17 school year. The Ministry has completed a full review of the information provided.

CBIS Canada is exempted from the requirement of providing 850 hours of instruction as per Schedule "B", Part 1, 1(c) of the British Columbia Global Education Program – Offshore Schools Certification Agreement signed between yourself and the Province of British Columbia.

The Ministry of Education approves providing report cards to students and their parents in order to validate the students' educational program completion for the 2016/17 school year.

Please provide confirmation that the report cards have been distributed and that the TRAX submission for the two grade 10 students has been completed by April 28, 2017, by emailing: international.education@gov.bc.ca.

Sincerely,

Brian Jonker
Executive Director

pc: Lowell Jackie, Offshore School Representative, ljackie@cbisit.net

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Withheld pursuant to/removed as

s.22

From: McConnell, Jenni EDUC:EX
Sent: Wednesday, May 3, 2017 11:14 AM
To: Jonker, Brian EDUC:EX
Subject: Documents from Collette
Attachments: BC schools in South Korea.docx; 28042017231311 (3).pdf; 학원원칙.pdf

Hi Brian,

s.22

Document 1 is: "Academy establishment registration certificate"

Document 2 is: "Institute (Plan)" which includes the following:

- It states that the purpose of the school is to provide education for foreign language
- The first chart shows the "number of temporary capacity and capacity for teaching course of this institute"
- The second chart shows the schedule for courses offered
- Document also includes info on school holidays and tuition fees

Thanks,
Jenni

From: Collette Ellis-Toddington [<mailto:cellist@siscanada.org>]
Sent: Sunday, April 30, 2017 8:29 AM
To: McConnell, Jenni EDUC:EX; Jonker, Brian EDUC:EX
Subject: For your information - important

I have attached a letter/information document about how institutes/Hagwons function in South Korea. This has been prepared by Mrs. Kim and SIS Canada principal, Marc Daneault. It speaks to the documents you have requested and I wanted to send it before tomorrow's Skype. I have attached the two Korean documents referenced and am in the process of having them translated.

s.22

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"Play is the highest form of research." — **Albert Einstein**

Collette Ellis-Toddington
BC Ministry of Education
Offshore School Representative
SIS Canada
Sokcho, Gangwondo,
South Korea 24863
www.siscanada.org

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s.22

Page 078 to/à Page 080

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s.13

From: McConnell, Jenni EDUC:EX
Sent: Wednesday, March 22, 2017 1:00 PM
To: Soares, Ramona EDUC:EX
Subject: Follow up: unannounced inspection

Hello Ramona,

I am confirming that Doug Lauson is scheduled to complete an unannounced inspection at CBIS during the week of April 3rd, 2017.

Peter has arranged a meeting for you to discuss your priorities with Doug on Wednesday March 29th at the TRB office.

Doug is scheduled to spend 5 business days in Seoul to accommodate the following plans:

- 2 day unannounced inspection at CBIS, including a meeting with the Owner/Operator
- 1 day follow-up visit to BC Collegiate (certified school in Seoul) to check in with the school after a principal transition in January
- 2 days to allow for meetings, research and follow-up as required. I will check in with Grant and Brian for direction on scheduling these meetings with TIR and Trade Commissioner staff

Total cost to the Ministry will be just under \$10,000 out of the 2017/18 fiscal. Unannounced inspections are an anticipated annual expense and budgeting for out of our existing inspection budget.

Please let me know if you need any further information.

Thank you,

Jenni

From: McConnell, Jenni EDUC:EX on behalf of EDUC International Education EDUC:EX
Sent: Wednesday, April 26, 2017 5:52 PM
To: 'josephchoi@cbis.or.kr'
Cc: 'Lowell Jackie'
Subject: Follow-up from phone call with Ministry of Education

Hello Mr. Joseph,

Thank you once again for talking with us. We appreciated the opportunity to talk directly with yourself and with Mr. Kim.

I am confirming the items that we discussed during our call. CBIS ownership group will provide a letter that confirms the following:

1. BC-certified teachers employed by CBIS will be paid their April salary immediately. Proof of this transaction will be provided through a bank record or similar document.
2. BC-certified teachers employed by CBIS will be paid their May and June salaries as soon as possible, and prior to their departure from Korea on or before May 11, 2017. Please provide an anticipated date for this payment.
3. CBIS will provide flights / transportation out of the country for all B.C.-certified teachers no later than May 11, 2017
4. Report cards will be provided to CBIS students by April 28, 2017.

Sincerely,

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

From: Jonker, Brian EDUC:EX
Sent: Saturday, April 15, 2017 12:15 PM
To: 'ljackie@cbisit.net'
Cc: McConnell, Jenni EDUC:EX
Subject: Follow-up

Hi Lowell,

We have received information which indicates that there is a mis-interpretation of what Probationary status for the school means. I would like to take this opportunity to be very clear about the situation and for you to share this with the teachers.

The BC Ministry of Education has placed CBIS school on probation, this means that if all other issues were resolved the school would be able to continue to operate. Clearly, the VISA issues have not been resolved and the teachers have had their Visa's cancelled and been asked to leave the country within the 30 day timeframe. Our move to place the school on probation DOES NOT override the Visa cancellation issue and give permission for the school to operate in contravention of the directives of Korean national or local authorities, or without valid local licensing.

Only if the teacher Visa and local licensing issues are resolved would we expect the school to resume classes.

Brian Jonker
Executive Director
Independent Schools and International Education
International Education, Independent Schools & Partner Relations Division
250 217-3991

From: Penner, Emily GCPE:EX
Sent: Thursday, April 13, 2017 2:49 PM
To: Jonker, Brian EDUC:EX
Cc: McConnell, Jenni EDUC:EX; Sheppard, Grant EDUC:EX; Lowther, Brett GCPE:EX
Subject: FOR REVIEW - HN CBIS school
Attachments: HN CBIS Offshore School South Korea.docx

Hey Brian,

Here is a draft note on the CBIS school. Please review and let us know if you have any concerns. Once you are happy with this, I will send to Ramona for final approval.

Thanks,
Emily

CBIS (Canada B.C. Int'l School) – South Korea

KEY MESSAGES

s.13

CBIS (Canada B.C. Int'l School) – South Korea

s.13

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Withheld pursuant to/removed as

s.13

Page 090 to/à Page 098

Withheld pursuant to/removed as

s.22

From: EDUC International Education EDUC:EX
Sent: Friday, April 28, 2017 1:18 PM
To: McConnell, Jenni EDUC:EX
Subject: FW: BC Teachers in South Korea
Attachments: 2017 0427 Letter to Minister of Education Mike Bernier to on BC Teachers....pdf

From: [Glen@bctf.ca](mailto:glen@bctf.ca) [<mailto:glen@bctf.ca>]
Sent: Friday, April 28, 2017 1:10 PM
To: EDUC International Education EDUC:EX
Subject: BC Teachers in South Korea

Hello,

Please see attached letter.


Thank you.

Glen Hansman
President
British Columbia Teachers' Federation
100-550 West 6th Avenue
Vancouver, BC V5Z 4P2
Phone: 1-800-663-9163, 604-871-2153
Fax: 604-871-2290
Email: glen@bctf.ca
@glenhansman





BCTF100
Celebrating a century

British Columbia Teachers' Federation A Union of Professionals
100-550 West 6th Avenue, Vancouver, BC V5Z 1P2 bctf.ca
604-871-2283 1-800-663-9163 TTY 604-871-2185 (deaf and hard of hearing) 
Executive Office fax: 604-871-2290

April 28, 2017

Honourable Mike Bernier
Minister of Education
PO Box 9045, Stn Prov Govt
Victoria, BC V8W 9E2

Dear Mr. Bernier:

Subject: BC Certified Teachers in South Korea

The BC Teachers' Federation was distressed to hear the plight of BC certified teachers teaching at a BC offshore school who have faced immigration detention and orders to leave South Korea. They are teachers at the CBIS school and their problem may well be faced by BC certified teachers in other offshore schools in Korea.

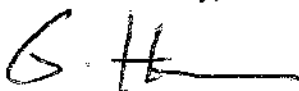
The teachers received visas through applications by the employer. They were given E2 visas, which were not valid for teaching the BC curriculum, only for teaching in cram schools, but the teachers were not aware of this.

The teachers indicate that they were told by the Canadian Embassy in Seoul that since 2013 it had discouraged provinces from opening offshore schools because there is no basis for offering curriculum from Canada. The Ministry of Education has an obligation to ensure that offshore schools that it certifies operate in ways that are legal in the countries in which they operate.

I would like to acknowledge Deputy Minister David Byng for responding to the situation by ensuring the teachers' salary continues until the end of the school year, and that accommodation and return flights are paid for. This is to be commended. The Ministry of Education is encouraged to also assist these teachers with any immigration problems that may arise in the short or long term, and with any barriers this situation may create for future employment. Unfortunately, many of these teachers will now be forced away from loved ones and where they have established their lives.

We note that the web page about the CBIS school has been removed from the Make A Future site, but the pages referring to other BC-certified schools in South Korea continue to have job postings listed. The province should not continue to encourage BC teachers to take up employment in South Korea if their legal status is totally precarious and their jobs may be taken from them at a moment's notice.

Yours sincerely,



Glen Hansman
President

GH/pl:teu

pc: Dave Byng, Deputy Minister, Ministry of Education
Brian Jonker, Executive Director of International Education
Jenni McConnell, Manager, Offshore School Program, International Education

From: EDUC International Education EDUC:EX
Sent: Tuesday, April 11, 2017 8:23 AM
To: McConnell, Jenni EDUC:EX
Subject: FW: CBIS

From: Jung Yun Ju -SEOUL [<mailto:yjjung@britishcolumbia.ca>]
Sent: Monday, April 10, 2017 11:52 PM
To: EDUC International Education EDUC:EX
Cc: XT:Shim, Luke MIT:IN
Subject: CBIS

Dear Mr. Lauson,

Hope you had a safe trip home last week.

I have just received a call from the Principal at CBIS. They had unexpected check from the Korean Immigration – I believe he already talked with you regarding his situation. I believe the problem is related to the ^{s.22}
s.22 .

Their teachers and he were told from the immigration that they do not have proper visas (E2 visa is for English language teachers) to teach a particular subject. They were asked to sign a paper says that they need to leave the country within 30 days.

I already talked to the Embassy on the situation. They might visit the school tomorrow.

If there are things I need to do/ support them, please let me know.

Warm regards
YJ

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. Any unauthorized copying, disclosure or distribution of the e-mail or the information it contains, is strictly forbidden.

From: McConnell, Jenni EDUC:EX
Sent: Thursday, March 23, 2017 11:23 AM
To: Sheppard, Grant EDUC:EX; Jonker, Brian EDUC:EX
Subject: FW: CBIS in Seoul, South Korea

FYI - this is a new email from ^{s.22}
our phone call on Tuesday night.

I have not yet received a response from the Owner/Operator, as requested in

s.22

Page 103

Withheld pursuant to/removed as

s.22

s.22

On Thu, Mar 16, 2017 at 11:09 AM, EDUC International Education EDUC:EX
<International.Education@gov.bc.ca> wrote:

Hello s.22

All correspondence with the Ministry is kept strictly confidential.

Thank you once again,

Jenni

s.22

On Wed, Mar 15, 2017 at 5:50 PM, EDUC International Education EDUC:EX
<International.Education@gov.bc.ca> wrote:

Hello s.22

Thank you for contacting the Ministry of Education. I consider the issues you have raised to be a serious and immediate concern.

I will be following up with the school directly to address the issues. The Ministry of Education will continue to ensure that the school is operating in compliance with local laws and legislation, and in compliance with the B.C. Offshore School Certification Agreement.

Please do not hesitate to contact me if you would like to discuss your concerns further.

Sincerely,

Jenni McConnell

Manager – Offshore School Program, International Education

Ministry of Education

Victoria BC 250-213-8395



From:s.22

Sent: Wednesday, March 15, 2017 12:38 AM

To: FOI Requests FIN:EX

Subject: CBIS in Seoul, South Korea

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Withheld pursuant to/removed as

s.22

From: McConnell, Jenni EDUC:EX on behalf of EDUC International Education EDUC:EX
Sent: Wednesday, April 26, 2017 5:09 PM
To: McConnell, Jenni EDUC:EX
Subject: FW: CBIS in Seoul, South Korea

s.22

On Tue, Apr 25, 2017 at 12:26 PM, EDUC International Education EDUC:EX
<International.Education@gov.bc.ca> wrote:

Hello s.22

The Ministry of Education placed the school on probationary status on April 13, 2017. The Ministry will continue to work with the ownership group to prepare for the end of the school year, and expects that the ownership group will communicate any updates to parents and students in a timely manner.

Sincerely,

Brian Jonker

Executive Director

Independent Schools and International Education

International Education, Independent Schools & Partner Relations Division

250 217-3991

s.22

On Thu, Mar 16, 2017 at 7:50 AM, EDUC International Education EDUC:EX
<International.Education@gov.bc.ca> wrote:

Hello s.22

Thank you for contacting the Ministry of Education. I consider the issues you have raised to be a serious and immediate concern.

I will be following up with the school directly to address the issues. The Ministry of Education will continue to ensure that the school is operating in compliance with local laws and legislation, and in compliance with the B.C. Offshore School Certification Agreement.

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Withheld pursuant to/removed as

s.22

Subject: RE: CBIS Korea
Local Time: April 10, 2017 10:37 PM
UTC Time: April 10, 2017 3:37 PM
From: International.Education@gov.bc.ca
To: s.22

To whom it may concern,

I appreciate the information you have provided, and can confirm that the Ministry has taken action to follow-up. If you would like to discuss the situation, I encourage you to connect with use by phone to determine what further action may be required.

Thank you once again,

Jenni

Jenni McConnell

Manager – Offshore School Program, International Education

Ministry of Education

Victoria BC 250-213-8395



s.22

----- Original Message -----

Subject: RE: CBIS Korea

Local Time: April 7, 2017 12:57 AM

UTC Time: April 6, 2017 5:57 PM

From: International.Education@gov.bc.ca

To: s.22

To whom it may concern,

I am confirming receipt of the email sent on April 4, 2017. The Ministry of Education is actively reviewing the information provided, and will follow-up with the school directly.

As I confirmed in a previous email, your correspondence will remain confidential.

Sincerely,

Jenni McConnell

Jenni McConnell

Manager – Offshore School Program, International Education

Ministry of Education

Victoria BC 250-213-8395



s.22

Page 113

Withheld pursuant to/removed as

s.22

----- Original Message -----

Subject: Re: CBIS Korea

Local Time: January 26, 2017 12:39 AM

UTC Time: January 25, 2017 5:39 PM

From: International.Education@gov.bc.ca

To: s.22
s.22

To whom it may concern,

I am confirming receipt of both emails sent on January 23, 2017. The International Education Branch will review the information you have provided and will investigate.

Please do not hesitate to contact me if you have any questions as we complete the review. If requested, information provided to the International Education Branch will remain strictly confidential.

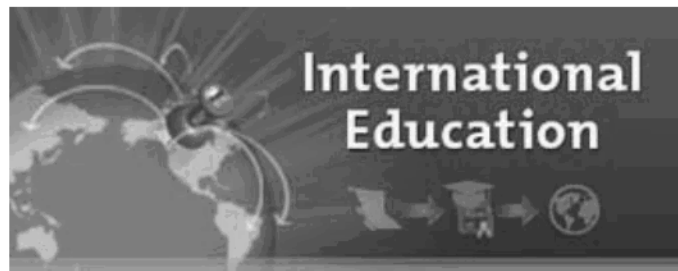
Sincerely,

Jenni McConnell

Manager – Offshore School Program, International
Education

Ministry of Education

Victoria BC 250-213-8395



s.22

Page 116 to/à Page 118

Withheld pursuant to/removed as

s.22



Brian Jonker
Executive Director
B.C Ministry of Education

Dear Brian,

CBIS would like to write the confirmation statement as below which we have discussed today, April 27th, 2017.

- CBIS will make the April payment to their bank account for all BC-certified teachers by today, April 27, 2017. Proof of this transaction will be provided through a bank statement.
- CBIS will make the May and June payment for all BC-certified teachers before May 2nd, 2017.
- CBIS will provide the flight / transportation fee for all BC-certified teachers before May 2nd, 2017.
- CBIS insures that all BC-certified teachers' housing will be provided until they leave Korea on or before May 11th, 2017.
- The final confirmation will be provided by the B.C Ministry of Education for CBIS to release Final Report Cards for students on April 28th, 2017. (Seoul Time)
- Joseph and Yuna will help Mr. Lowell Jackie to complete the process of issuing the final report card to all CBIS students.

Sincerely,

Tae Yoon Kim
Chief Director of CBIS



CBIS
134-855 서울시 강동구 암사동 440-1
134-855, 440-1 Amsa-dong, Gangdong-gu, Seoul, Korea
Tel. +82.2.6925.5430 Fax. +82.2.6925.2048
www.cbis.or.kr

From: EDUC International Education EDUC:EX
Sent: Tuesday, April 11, 2017 3:01 PM
To: McConnell, Jenni EDUC:EX
Subject: FW: CBIS staff update

s.22

On Wed, Apr 12, 2017 at 4:03 AM, EDUC International Education EDUC:EX
<International.Education@gov.bc.ca> wrote:

Dear CBIS staff,

Thank you for your emails last night and this morning. I am very concerned to hear of the developments in Korea regarding teacher visas and school licensing. Please be assured that given the current information we have received, the visa issues in Korea will not be reflected on your BC Teaching Certificate in any way.

Please know that we are in frequent contact with the inspector who was at your school last week, as well as with Principal Lowell Jackie, and that Mr. Jackie will be our main point of contact as the representative for CBIS.

Sincerely,

Brian Jonker

Executive Director

International Education and Independent Schools

Ministry of Education

250 217-3991

s.22

From: Jonker, Brian EDUC:EX
Sent: Friday, May 5, 2017 8:40 AM
To: McConnell, Jenni EDUC:EX
Subject: FW: CBIS teachers- deposits and new liaison?

From: Jung Yun Ju -SEOUL [mailto:yjjung@britishcolumbia.ca]
Sent: Friday, May 5, 2017 2:12 AM
To: Jonker, Brian EDUC:EX
Cc: XT:Shim, Luke MIT:IN
Subject: RE: CBIS teachers- deposits and new liaison?

Hi Brian,

I called Mr. Kim again and asked him to send a confirmation on Monday after CBIS sends the pay stubs to the teachers.

s.22

Regards
YJ

-----Original Message-----

From: Jonker, Brian EDUC:EX [mailto:Brian.Jonker@gov.bc.ca]
Sent: Friday, May 05, 2017 12:25 PM
To: Jung Yun Ju -SEOUL
Subject: RE: CBIS teachers- deposits and new liaison?

Hi YJ,

For follow-up please, I would like confirmation in writing once the pay stubs have been provided to teachers on Monday.

-----Original Message-----

From: Jung Yun Ju -SEOUL [mailto:yjjung@britishcolumbia.ca]
Sent: Thursday, May 4, 2017 7:42 PM
To: Jonker, Brian EDUC:EX
Cc: XT:Shim, Luke MIT:IN
Subject: RE: CBIS teachers- deposits and new liaison?

Hi Brian,

I will ask him to give us Joseph's number and get back to you.

Regards

YJ

From: Jonker, Brian EDUC:EX [Brian.Jonker@gov.bc.ca]
Sent: May 5, 2017 11:35 AM
To: Jung Yun Ju -SEOUL
Cc: Shim Luke -SEOUL -MD
Subject: Re: CBIS teachers- deposits and new liaison?

Hi yj,

I'd also like a phone number for Joseph please. Thanks

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

On May 4, 2017, at 7:23 PM, Jung Yun Ju -SEOUL
<yjjung@britishcolumbia.ca<mailto:yjjung@britishcolumbia.ca>> wrote:

Hi Brian

As per our telecon, here are things Mr. Kim agreed to do during the telephone conversation with me.

1. CBIS will send paystub to teachers on Monday May 8th 2017.
2. CBIS sent the report to the parents by email. Those who have not received the report by email, they can ask Yuna Huh or come to the school for hard copies from Monday May 8th.
3. Yuna Huh is the right contact for receiving report for parents.
4. Joseph Choi is still the right person for teachers to ask questions including their payment.

I asked him to send his email address. Once I hear from him, I will send the above info to him in Korean to confirm.

Regards
YJ

From: Jonker, Brian EDUC:EX [mailto:Brian.Jonker@gov.bc.ca]
Sent: Friday, May 05, 2017 10:35 AM
To: Jung Yun Ju -SEOUL
Subject: RE: CBIS teachers- deposits and new liaison?

Thanks YJ. I'm available so please call after you speak with him, don't worry about what time it is here in BC as this is a top priority for me.

Thanks again for your assistance.

Brian Jonker
Executive Director
Independent Schools and International Education
International Education, Independent Schools & Partner Relations Division
250 217-3991

From: Jung Yun Ju -SEOUL
[mailto:yjjung@britishcolumbia.ca]<mailto:[mailto:yjjung@britishcolumbia.ca]>
Sent: Thursday, May 4, 2017 6:32 PM
To: Jonker, Brian EDUC:EX
Subject: FW: CBIS teachers- deposits and new liaison?

Hi Brian,
I called Mr. Kim but he was not answering his phone. I left a text to call me back.

YJ

From: Jung Yun Ju -SEOUL
Sent: Friday, May 05, 2017 9:12 AM
To: 'Jonker, Brian EDUC:EX'
Subject: RE: CBIS teachers- deposits and new liaison?

Hi Brian,

Can you please call Luke on this?

Regards
YJ

From: Jonker, Brian EDUC:EX
[mailto:Brian.Jonker@gov.bc.ca]<mailto:[mailto:Brian.Jonker@gov.bc.ca]>
Sent: Thursday, May 04, 2017 9:23 PM
To: Jung Yun Ju -SEOUL
Subject: Fwd: CBIS teachers- deposits and new liaison?

Hi Yun Ju,

Are you able to help resolve the teachers questions included below with mr kim. We need a contact who speaks English that teachers and the ministry can connect with. Also they need to be able to explain the final payment to teachers. This is urgent from my perspective. I'm available by phone as needed, don't hesitate to call.

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

Begin forwarded message:

s.22

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Withheld pursuant to/removed as

s.22

From: Jonker, Brian EDUC:EX
Sent: Thursday, May 4, 2017 5:01 PM
To: McConnell, Jenni EDUC:EX
Subject: FW: CBIS Update re: Ownership Commitments to the Teachers

From: Jonker, Brian EDUC:EX
Sent: Wednesday, May 3, 2017 9:42 PM
To: 'Faustus Salvador'
Subject: RE: CBIS Update re: Ownership Commitments to the Teachers

Hi Faustus,

Thank-you for the email update.

Prior to the offshore school representative leaving Korea we asked that we be provided a contact at the school who would be able to act as a liaison for us. We have been given the following contact information:

Yuna Hur, Academic Affairs Office
(CBIS) Canada British Columbia International Studies
e-mail: ynhur@cbis.or.kr
Telephone: 02-6925-5431

We are aware that Mr. Jackie has left sooner than he expected for s.22 and we have been in contact with him as recently as this morning. Mr. Jackie continues to provide the Ministry assistance in our efforts to support teachers.

The Ministry has now received confirmation that the final payments to teachers for May/June salaries and flight allowance have been set in motion, with evidence of the initiation of the bank transfer. I understand that there are national holidays in Korea this week which could potentially slow down processing.

With regard the report cards, we have written confirmation that the report cards were completed and verbal confirmation that they were sent by email to parents. We will continue to monitor this situation to ensure that parents have received the final report cards.

With regard to the immigration and the deportation order and the one year ban, the Ministry will continue to work on this issue in the coming days and weeks and we are committed to connecting with you regarding any developments.

The Ministry appreciates your careful consideration and reflection regarding possible improvements to the offshore school program and will take these points in consideration moving forward. As part of continuous improvement to strengthen the program I will reach out to you to discuss the ideas you have raised over the coming weeks.

At this time, I would request that you provide me the first and last names of all the teachers impacted by the deportation order and one year ban, and would also request that you provide the Ministry an alternate contact email address in case the email account you are currently using is deactivated. It may also be beneficial for me to have an email address for each teacher to ensure the Ministry is able to communicate as needed.

Sincerely,

Brian Jonker
Executive Director
Independent Schools and International Education
International Education, Independent Schools & Partner Relations Division
250 217-3991

From: Faustus Salvador [<mailto:salvador@cbisit.net>]
Sent: Tuesday, May 2, 2017 10:44 AM
To: Jonker, Brian EDUC:EX
Cc: McConnell, Jenni EDUC:EX
Subject: CBIS Update re: Ownership Commitments to the Teachers

Dear Mr. Jonker,

Here is an update to what the Ministry of Education has posted on the "BC Certified Offshore Schools" website:

- In the meantime, over recent days, to help support teachers and students who are impacted, the ministry has acted in a facilitator and supportive role.

The Offshore School Representative, Lowell Jackie,^{s.22}
no liaison between the Ministry and the ownership of CBIS.

We now have

- The ministry has now confirmed with the school that teachers will be paid by the school for April, May, and June as per their contracts.

As of May 3rd, teachers have received their monthly salary for April in their bank accounts without the usual pay stub via email. Monthly salaries for May and June have not been distributed.

- The school will also pay for transportation/flight costs for teachers to leave the country as directed by the immigration deportation order.

As of May 3rd, teachers have not received any transportation/flight costs.

- The school will continue to provide accommodation to teachers until they depart.

So far, teachers can stay in their accommodations and have not been given any notice to leave.

- The school will support the principal in issuing final report cards to students/families by April 28.

Some students have received their final report cards from the CBIS administrative office, but many are still waiting.

s.22

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s.22

On Apr 30, 2017, at 3:23 AM, Jonker, Brian EDUC:EX
<Brian.Jonker@gov.bc.ca> wrote:

Hi Faustus,

The Ministry, in a supportive role, worked with the Offshore School Representative and the ownership group to establish commitments to support teachers. These commitments were formalized by way of letter to the Ministry on April 27, 2017. Our understanding is that the attached letter was also shared with all teachers on April 27, 2017 through the Offshore School Representative.

The purpose of initiating this meeting was for the ownership group to discuss the commitments made to the Ministry regarding support for teachers, directly with teachers. Our understanding is that this has been done through a meeting between teachers and Mr. Kim this past week and that all teachers received a copy of the attached letter. As such, a meeting or call is not required at this time.

Please let me know if there are any further questions.

Brian Jonker
Executive Director
Independent Schools and International Education
International Education, Independent Schools & Partner Relations Division
250 217-3991

From: Faustus Salvador [<mailto:salvador@cbisit.net>]
Sent: Saturday, April 29, 2017 3:29 AM
To: EDUC International Education EDUC:EX
Subject: CBIS Re: Request for a follow-up phone call

Dear Jenni,

Thank-you in advance for the update. As you know, our Offshore Rep / Principal
s.22, so we now lack any liaison with the Ministry.

Unfortunately, we were unable to speak with you today because of a farewell picnic we attended with our former students and their parents. We can, however, speak with you at the second time you offered:

Saturday April 29th at 5:00pm Pacific Standard time (Sunday April 30th at 9:00am in Seoul)

We look forward to this call. Again (like last time) because our meeting room is the basement of a cafe, we request that we use Skype (audio is fine).

Best regards,
Faustus Salvador and the former teachers of CBIS

On Apr 28, 2017, at 3:16 AM, EDUC International Education EDUC:EX
<International.Education@gov.bc.ca> wrote:

Hello Faustus,

The Ministry has been in communication with the CBIS ownership group, and would like to provide an update to CBIS teachers.

I am reaching out to you to ask for your help in arranging a phone call with CBIS teachers. Would it be possible to arrange a call for either of the following dates:

- Friday April 28th at 10:00pm Pacific Standard time (I believe this will be Saturday April 29th at 2:00pm in Seoul)
- Saturday April 29th at 5:00pm Pacific Standard time (I believe this will be Sunday April 30th at 9:00am in Seoul)

Please let me know if either of these times would be convenient, or propose an alternate time.

Thank you in advance,

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395

From: McConnell, Jenni EDUC:EX
Sent: Tuesday, April 4, 2017 10:56 AM
To: Krysa, Karen EDUC:EX
Subject: FW: Complaint received - CBIS offshore school in Seoul, South Korea
Attachments: Establishment of Hagwon (Learning Institution)· Operating Registration.docx;
Establishment of Hagwon · Operating Registration.pdf

Hi Karen – for the mini Briefing Note.

I received a phone call at 3:30pm today (March 21) and spoke to s.22 t with a complaint about CBIS, a B.C.-certified schools in South Korea. Here is the information:

Complaint:
s.22

Response:

- To ensure utmost due diligence, the Ministry will send an unannounced inspector to address the complaint s.22
- IEB immediately followed up with the principal (6:00pm March 21) and the principal confirmed the following:
s.22
 - IEB requested an immediate response from Owner/Operator to outline the Owner/Operators response to s.22 complaint

School Profile:

- CBIS was certified in 2013 as a B.C. Offshore School. There are currently 5 certified offshore schools in Korea.
- The school currently enrolls 161 students in Grades 1 – 10, and employs 17 B.C.-certified teachers
- The school was inspected in October 2016, and meets the requirements for annual certification. There were a small number of requirements that the school is following up on.
- Local government approval is required for all new schools, and is verified annually by school inspectors. The school has demonstrated compliance by submitting the attached local government approval.

Please let me know if you need any further information.

Thank you,
Jenni

From: Soares, Ramona EDUC:EX
Sent: Wednesday, March 22, 2017 7:55 AM
To: McConnell, Jenni EDUC:EX; Sheppard, Grant EDUC:EX
Subject: FW: Complaint received - CBIS offshore school in Seoul, South Korea
Attachments: Establishment of Hagwon (Learning Institution)· Operating Registration.docx;
Establishment of Hagwon · Operating Registration.pdf

FYI.. I have updated the note.

Next steps:

Jenni, can you please call me later this morning about the role of the inspector when he attends the school as I have specific requirements that I want him to address.

Additionally I would like to do a follow up on a few of the items we discussed yesterday on our call.

Thanks to both of you on your quick work on this.

Ramona Soares

Assistant Deputy Minister

Ministry of Education

International Education | Independent Schools | Partner Relations

C: 604-396-6132

From: Soares, Ramona EDUC:EX
Sent: Wednesday, March 22, 2017 7:53 AM
To: Lowther, Brett GCPE:EX
Subject: Complaint received - CBIS offshore school in Seoul, South Korea

Brett,

Following our discussion last evening, here is an update on the offshore school.

Our staff spoke to s.22 with a complaint about CBIS, a B.C.-certified schools in South Korea yesterday afternoon.

Complaint:

s.22

Response:

- To ensure utmost due diligence, the Ministry will conducting an unannounced inspection in the first week of April, to address the complaint against the principal's conduct as well as to personally assess other related concerns and be assured of compliance. (the school is currently on spring break)
- Staff also immediately followed up with the principal (6:00pm March 21) and the principal confirmed the following:

s.22

- In addition to the response received from the Principal, we have also requested an immediate response from Owner/Operator to outline the Owner/Operators response to s.22 complaint.

School Profile:

- CBIS was certified in 2013 as a B.C. Offshore School. There are currently 5 certified offshore schools in Korea.
- The school currently enrolls 161 students in Grades 1 – 10, and employs 17 B.C.-certified teachers
- The school was inspected in October 2016, and meets the requirements for annual certification. There were a small number of requirements that the school is following up on.
- Local government approval is required for all new schools, and is verified annually by school inspectors. The school has demonstrated compliance by submitting the attached local government approval.

Ramona Soares

Assistant Deputy Minister

Ministry of Education

International Education | Independent Schools | Partner Relations

C: 604-396-6132

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s.13

Attached please find the detailed chronology of events for CBIS school in Korea. Summary also provided below:

1. The initial complaints received in January were from an anonymous source. General practice is to establish the validity of an anonymous complaint before taking significant action. The chronology shows immediate engagement with the school principal to establish the validity of the schools local license.
2. After receiving an updated local license in March, the Ministry continued to receive emails from both the original anonymous writer as well as another s.22 expressing concerns about licensing and potential issues with teacher Visa's and possible action by Korean immigration.
3. At the requirement of the Ministry, in late March the ownership group confirmed in writing to the Ministry that the school had the appropriate local license.
4. The Ministry launched coordination of an unannounced inspection at CBIS to validate the concerns regarding local licensing. This inspection occurred during the first week of April and included meeting with the Trade Commissioner at the Canadian Embassy and the British Columbia Education Marketing Manager and Trade and Investment Representative to gain intelligence on the local licensing.
5. The unannounced inspection confirmed the school did not have the appropriate local license and the school was placed on probationary status immediately.

Ministry staff remain engaged with the EMM, the principal and the ownership group through the EMM and owners representative.

Brian Jonker
Executive Director
Independent Schools and International Education
International Education, Independent Schools & Partner Relations Division
250 217-3991

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Withheld pursuant to/removed as

s.22

On Fri, Feb 10, 2017 at 2:48 AM, EDUC International Education EDUC:EX
<International.Education@gov.bc.ca> wrote:

Hello Lowell,

I would like to follow-up regarding the response to the requirements listed in the Conclusion section of the inspection report. The requirement response was due on January 31, 2016. Please submit the required documentation no later than February 17, 2017. If you have any questions, please feel free to contact our office. For your convenience, I have attached the cover letter and inspection report for the Fall 2016 Offshore School inspection of CBIS Canada which were sent to the Owner/Operator and the interim principal prior to your arrival at CBIS.

Thank you,

Leslie Chiu, B.Com
Offshore Inspections Co-ordinator
International Education Branch
Ministry of Education
PO Box 9153 STN PROV GOVT
Victoria BC V8W 9H1
Tel: (778) 679-4176 Fax: (250) 953-4908

Website: www.gov.bc.ca/education/international-education



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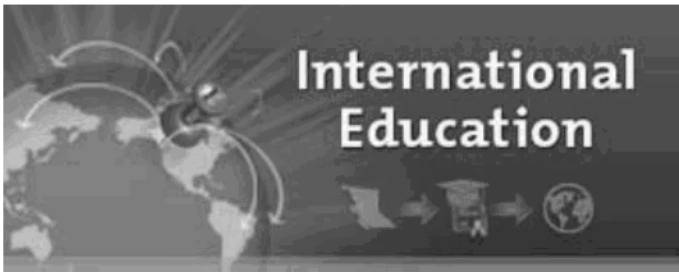
From: Chiu, Leslie EDUC:EX On Behalf Of EDUC International Education EDUC:EX
Sent: Thursday, December 15, 2016 2:44 PM
To: 'hyuk808@sangji.co.kr'; 'salvador@cbisit.net'
Cc: EDUC International Education EDUC:EX
Subject: Fall 2016 Offshore School inspection reports - CBIS

Dear Han Jong Hee and Faustus Salvador:

Please find attached the cover letter and inspection report for the Fall 2016 Offshore School Inspection of CBIS Canada.

Sincerely,

Leslie Chiu, B.Com
Offshore Inspections Co-ordinator
International Education Branch
Ministry of Education
PO Box 9153 STN PROV GOVT
Victoria BC V8W 9H1
Tel: (778) 679-4176 Fax: (250) 953-4908



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From: EDUC International Education EDUC:EX
Sent: Monday, February 6, 2017 9:23 AM
To: McConnell, Jenni EDUC:EX
Subject: FW: Request for phone call

From: Lowell Jackie [<mailto:ljackie@cbisit.net>]
Sent: Sunday, February 5, 2017 3:26 PM
To: EDUC International Education EDUC:EX
Subject: Re: Request for phone call

No problem Jenni.

It's good to hear that the complaint has been closed. I will inform the CBIS ownership group. They were very concerned about this and will be pleased that the complaint has been successfully addressed to the Ministry's satisfaction.

Lowell =:)

On Sat, Feb 4, 2017 at 3:57 AM, EDUC International Education EDUC:EX
<International.Education@gov.bc.ca> wrote:

Thank you Lowell – received!

We'll close the complaint and update the Inspection Report to show the current license date.

Much appreciated,

Jenni

From: Lowell Jackie [<mailto:ljackie@cbisit.net>]
Sent: Thursday, February 2, 2017 9:28 PM

To: EDUC International Education EDUC:EX
Subject: Re: Request for phone call

Hi Jenni,

Attached are the document and translated doc as requested.

Have a nice weekend.

Lowell

On Thu, Feb 2, 2017 at 9:54 AM, EDUC International Education EDUC:EX
<International.Education@gov.bc.ca> wrote:

Hi Lowell,

We will call you at 82-10-5511-7380.

Thanks,

Jenni

From: Lowell Jackie [<mailto:ljackie@cbisit.net>]

Sent: Wednesday, February 1, 2017 2:57 PM

To: EDUC International Education EDUC:EX

Subject: Re: Request for phone call

Hi Jenni,

I will look into this today but, from what I see how things are run here, nothing operates here without the necessary and various government approval (permits, licences, etc.). The Koreans are a very organized, structured society with strick regulations and an active enforcement agency that intervenes quickly in shutting down businesses, deportations, collections of fines, etc.

I would prefer a call from your end. My number is 82-10-5511-7380.

Lowell

On Thu, Feb 2, 2017 at 3:12 AM, EDUC International Education EDUC:EX
<International.Education@gov.bc.ca> wrote:

Hi Lowell,

Great – we are confirmed for February 2 at 3:00pm (Victoria time), which will be 8:00am on February 3 in Seoul.

The complaint suggests that the schools is not operating with valid local government approval. Brian and I would like to discuss the issue and gain a better understanding of the 2012 certificate that was verified by the inspectors. We understand that there are unique challenges with operating an international school in Korea.

If you are able to call internationally, please connect with us via our teleconference line:

Phone number: s.15,s.17

Participant Conference ID: s.15,s.17

If you are not able to call internationally, please provide a number where we can reach you.

I look forward to talking with you,

Jenni

From: Lowell Jackie [<mailto:ljackie@cbisit.net>]

Sent: Tuesday, January 31, 2017 10:27 PM

To: EDUC International Education EDUC:EX

Subject: Re: Request for phone call

Hi Jenni,

How are you?

Option 1 Please.

Given that I was not here for the inspection, can you tell me the nature of the complaint so that I can be prepared to speak to it?

s.22

Lowell

On Wed, Feb 1, 2017 at 9:13 AM, EDUC International Education EDUC:EX
<International.Education@gov.bc.ca> wrote:

Hi Lowell,

I am hoping that you will be available to connect by phone to discuss an anonymous complaint the Ministry has recently received about the CBIS school inspection report.

If possible, I would like to arrange a phone call with our Executive Director, Brian Jonker. Please let me know if the following times and dates would be convenient:

- Option 1: February 2 at 3:00pm Pacific Standard Time. This would be 8:00am on February 3 in Seoul.

- Option 2: February 3 at 3:00pm Pacific Standard Time. This would be 8:00am on February 4 in Seoul.

If neither date is convenient, I will try to reschedule for the following week.

Please also provide a phone number where we can reach you.

Thank you Lowell and I look forward to talking with you,

Jenni

Jenni McConnell

Manager – Offshore School Program, International Education

Ministry of Education

Victoria BC 250-213-8395



From: Jonker, Brian EDUC:EX
Sent: Thursday, May 4, 2017 5:00 PM
To: McConnell, Jenni EDUC:EX
Subject: FW: Summary of Discussion

From: Jonker, Brian EDUC:EX
Sent: Wednesday, May 3, 2017 9:51 PM
To: XT:Jung, Yun Ju MIT:IN
Subject: Re: Summary of Discussion

Yes we have, thank you!

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

On May 3, 2017, at 9:11 PM, Jung Yun Ju -SEOUL <yjjung@britishcolumbia.ca> wrote:

Hi Brian,
I have just talked to Mr. Kim. CBIS paid the teachers and sent the bank proofs to you. Have you received them?

Regards
Yun Ju

From: Jung Yun Ju -SEOUL
Sent: Wednesday, May 03, 2017 2:57 PM
To: Jonker, Brian EDUC:EX (Brian.Jonker@gov.bc.ca)
Subject: FW: Summary of Discussion

Hi Brian,

I talked to Mr. Kim again to ask about flight ticket. He confirmed that CBIS will pay two month salary (May and June) and flight ticket by May 4th 2017 and send the proof to the BC Ministry of Education after the payments.

Regards
Yun Ju

From: Jung Yun Ju -SEOUL
Sent: Wednesday, May 03, 2017 2:36 PM
To: 'Jonker, Brian EDUC:EX'
Subject: RE: Summary of Discussion

Hi Brian,

Mr. Kim has agreed to pay teachers' salary for May and June 2017 by May 4th and will send the bank statements to the BC Ministry of Education.

I will contact him again tomorrow to do follow up and share with you.

Kind Regards
Yun Ju

From: Jonker, Brian EDUC:EX [<mailto:Brian.Jonker@gov.bc.ca>]
Sent: Wednesday, May 03, 2017 2:29 PM
To: Jung Yun Ju -SEOUL
Subject: Summary of Discussion

Hi Yun Ju,

Thanks for all your assistance tonight. I would appreciate you being able to summarize the conversations you've had with Mr. Kim tonight via email. Thanks again!

Brian Jonker
Executive Director
Independent Schools and International Education
International Education, Independent Schools & Partner Relations Division
250 217-3991

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s.14

From: McConnell, Jenni EDUC:EX on behalf of EDUC International Education EDUC:EX
Sent: Tuesday, May 2, 2017 6:44 PM
To: s.22
Subject: FW: Urgent: phone call with Ministry required

From: McConnell, Jenni EDUC:EX On Behalf Of EDUC International Education EDUC:EX
Sent: Tuesday, May 2, 2017 6:09 PM
To: 'hyuk808@sangji.co.kr'
Cc: 'ynhur@cbis.or.kr'; 'josephchoi@cbis.or.kr'; Jonker, Brian EDUC:EX
Subject: Urgent: phone call with Ministry required

Dear Han Jong Hee,

An urgent phone call with the Ministry of Education is required. Please respond immediately with a phone number that we can call.

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395



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Withheld pursuant to/removed as

s.16;s.22;s.17

From: Jonker, Brian EDUC:EX
Sent: Monday, April 10, 2017 7:59 PM
To: McConnell, Jenni EDUC:EX
Subject: Fwd: CBIS BC Offshore School now under investigation by Korean Immigration Office

I also arranged a debrief with Doug for 1230pm on Wednesday. I'll meet him at Vancouver office and we will call you.

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

Begin forwarded message:

s.16,s.17,s.22

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Withheld pursuant to/removed as

s.16;s.22;s.17

From: Collette Ellis-Toddington s.22
Sent: Tuesday, April 11, 2017 10:38 PM
To: McConnell, Jenni EDUC:EX
Subject: Fwd: CBIS is closing.

This is the information Mrs. Kim has received and I hope to Skype with her sometime today to get more information

----- Forwarded message -----

From: **SIS Canada** <siscanada@siscanada.org>
Date: Wed, Apr 12, 2017 at 6:01 AM
Subject: Fwd: CBIS is closing.
To: Collette Ellis-Toddington s.22

----- Forwarded message -----

From: **SIS Canada** <siscanada@siscanada.org>
Date: Wed, Apr 12, 2017 at 12:54 PM
Subject: CBIS is closing.
To: Collette Ellis-Toddington s.22

Hi Collette

Here's some urgent issue to be solved quickly.

CBIS had no HagWon license in Korea.
They were not registered as an academy and somebody reported it to the immigration office.

All G1~12 teachers at CBIS have to leave within 30 days or they will be arrested.

However Mrs.Kim is saying that it can affect all the other BC Offshore Schools in Korea unless BC Ministry cancel their certificate and delete CBIS on their homepage as soon as possible.

s.22

That's why I'm sending the message from Mrs.Kim.

Whenever you are available, Mrs.Kim would like to talk with you on skype.

Soonhwa

SIS Canada

BC Offshore Education
18 Cheongdaer 351 Beongil 24863
82-33-637-8817
fax: 82-33-637-8815
www.siscanada.org

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SIS Canada

BC Offshore Education
18 Cheongdaer 351 Beongil 24863
82-33-637-8817
fax: 82-33-637-8815
www.siscanada.org

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"Take only your imagination seriously." -- Thomas Berger

Collette Ellis-Toddington

BC Education

Offshore School Representative

SIS Canada www.siscanada.org

Republic of South Korea

Superintendent BCCIS

Cairo, Egypt www.bccis.ca

From: Jonker, Brian EDUC:EX
Sent: Thursday, April 13, 2017 11:17 AM
To: McConnell, Jenni EDUC:EX
Subject: Fwd: KoreaOffshoreSchoolUpdate-V3.docx

See further GCPE questions to address.

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

From: Lowther, Brett GCPE:EX
Sent: Thursday, April 13, 2017 11:11 AM
To: Jonker, Brian EDUC:EX; Penner, Emily GCPE:EX
Cc: Kerr, Grant GCPE:EX
Subject: RE: KoreaOffshoreSchoolUpdate-V3.docx

Thanks – Emily will follow up. We need more info about what the specific complaints were from s.22
s.22 . What exactly were they concerned about?

Other questions that media would ask:

s.13

Thanks

Brett

From: Jonker, Brian EDUC:EX
Sent: Thursday, April 13, 2017 10:49 AM
To: Penner, Emily GCPE:EX
Cc: Lowther, Brett GCPE:EX
Subject: KoreaOffshoreSchoolUpdate-V3.docx

For your IN....happy to answer any further questions.

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s.22;s.17



April 13, 2017

Ref: 10396879

Han Jong Hee
Email: hyuk808@sangji.co.kr

Dear Han Jong Hee:

This letter is to inform you that the Province, after consideration of the records and information available to it, has concluded that the owner/operator is out of compliance with the requirements of s. 6.01(c)(v) of the British Columbia Global Education Program – Offshore Schools certification agreement (the Agreement), and is therefore placing the school on probationary status in accordance with s. 26.03 of the Agreement.

The Province will publish the school's probationary status on the Ministry of Education website pursuant to s. 26.04 of the Agreement.

You are obligated under s. 26.05 of the Agreement to immediately inform all students and students' parents of this status and update the school's website to clearly indicate that the school is on probationary status.

You must submit written confirmation that you have fulfilled your obligations under s. 26.05 of the Agreement by April 19, 2017 to International.Education@gov.bc.ca.

Sincerely,

Brian Jonker
Executive Director

pc Lowell Jackie, Offshore School Representative, ljackie@cbisit.net

From: McConnell, Jenni EDUC:EX on behalf of EDUC International Education EDUC:EX
Sent: Thursday, April 13, 2017 4:29 PM
To: 'hyuk808@sangji.co.kr'
Cc: 'Lowell Jackie'
Subject: Important: letter from Ministry of Education
Attachments: CBIS probation_2017.pdf

Importance: High

Dear Han Jong Hee,

Please see the attached letter from Mr. Brian Jonker, Executive Director.

Sincerely,

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395



From: Lowell Jackie <ljackie@cbisit.net>
Sent: Saturday, April 15, 2017 10:03 PM
To: s.22

Cc: Jonker, Brian EDUC:EX; McConnell, Jenni EDUC:EX
Subject: Important message from the Ministry

Hi Lowell,

We have received information which indicates that there is a mis-interpretation of what Probationary status for the school means. I would like to take this opportunity to be very clear about the situation and for you to share this with the teachers.

The BC Ministry of Education has placed CBIS school on probation, this means that if all other issues were resolved the school would be able to continue to operate. Clearly, the VISA issues have not been resolved and the teachers have had their Visa's cancelled and been asked to leave the country within the 30 day timeframe. Our move to place the school on probation DOES NOT override the Visa cancellation issue and give permission for the school to operate in contravention of the directives of Korean national or local authorities, or without valid local licensing.

Only if the teacher Visa and local licensing issues are resolved would we expect the school to resume classes.

Brian Jonker

Executive Director

Independent Schools and International Education

International Education, Independent Schools & Partner Relations Division

250 217-3991

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s.16;s.22;s.17

From: McConnell, Jenni EDUC:EX on behalf of EDUC International Education EDUC:EX
Sent: Thursday, April 27, 2017 5:06 PM
To: 'kcard@wcacanada.com'; 'Trevor Goodwin'; 'adrian@inted-consulting.com';
'cellist@siscanada.org'
Subject: Information posted on our website

Dear Offshore School Representatives and Ministry Liaisons supporting schools in Korea,

An update on the status of CBIS Canada has been posted to our website:

<http://www2.gov.bc.ca/gov/content/education-training/administration/kindergarten-to-grade-12/international-education/offshore-schools/certified-offshore-schools>

Please select the tab for the South Korea schools to see the information.

If you have any questions about this information, please let me know.

Thank you,

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395



From: McConnell, Jenni EDUC:EX on behalf of EDUC International Education EDUC:EX
Sent: Monday, April 24, 2017 4:32 PM
To: 'hyuk808@sangji.co.kr'
Cc: 'Lowell Jackie'
Subject: Letter from B.C. Ministry of Education
Attachments: Letter re completion of school year.pdf

Importance: High

Dear Han Jong Hee,

Please see the attached letter from Mr. Brian Jonker, Executive Director.

Sincerely,

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395





April 24, 2017

Ref: 10396879

Han Jong Hee, Owner/Operator
CBIS Canada
email: hyuk808@sangji.co.kr

Dear Han Jong Hee:

Thank you for the proposal to ensure the completion of the academic year for CBIS students. In your proposal, you state that students have received 845 hours of instruction which is short by five hours of the number of hours of instruction set out in the Educational Standards Order that states in s. 3 (2) that the school authority must provide no fewer than 850 hours of instruction to students in grades 1 – 12.

In order to verify the 845 hours, I ask that you forward the school's timetable, school calendar and any other supporting documentation to the ministry. If the documentation substantiates the 845 hours of instruction, the ministry is prepared to provide an exemption for the remaining five hours. Please provide the documentation to support an exemption as soon as possible.

You also propose providing report cards to all students using the current digital Grade Book recorded assessments for each student prepared by the Offshore School Representative. The ministry supports all efforts to provide each student and their parent(s) with report cards. The ministry also supports Lowell Jackie, Offshore School Representative, to make TRAX submissions for the two grade 10 students.

The ministry cannot support the other aspects of the proposal i.e., ELL instruction, a new location under a new agreement, a science and math fair or a humanities fair and Distributed Learning through the approved DL provider. These proposals fall outside of the Certification Agreement.

Sincerely,

Brian Jonker
Executive Director

pc: Lowell Jackie, Offshore School Representative, ljackie@cbisit.net

**Ministry of
Education**

International Education

Mailing Address:
PO Box 9153 Stn Prov Govt
Victoria BC V8W 9H1

Location:
5th Floor, 620 Superior St
Victoria BC V8W 9H1
Email: international.education@gov.bc.ca
Website: www.bced.gov.bc.ca/offshore_schools/

From: McConnell, Jenni EDUC:EX
Sent: Thursday, March 23, 2017 7:42 PM
To: Soares, Ramona EDUC:EX
Cc: Sheppard, Grant EDUC:EX; Jonker, Brian EDUC:EX
Subject: Letter from CBIS Owners
Attachments: Ltr to MoE from Owners.23.pdf

Hello Ramona,
Attached please find a letter from the Owner/Operator of CBIS, as requested during our phone call on Tuesday evening with the Principal.
Thank you,
Jenni



Jenni McConnell
Manager - Offshore School Program
International Education
Ministry of Education
Victoria, BC

Dear Jenni,

Re Complaint

Thank you for informing us of the allegation that our school is being closed, or will be, closed in the near future. This allegation is very upsetting to all of us at CBIS. Please be informed that it is patently untrue and that there is absolutely no substance to it.

We have received no word of any complaint, action or concern regarding our operation under our Business License issued the Government of South Korea.

CBIS is currently open and operating normally with a full complement of BC Certified Teachers and Administration. We will complete the full term of this school year and our students will complete the BC Curriculum requirements at every grade level as required.

Currently we are planning and staffing for the 2017-18 School year and have made much progress in designing the BC Graduation Program Implementation Plan well in advance of the BC Ministry of Education deadline of June 30, 2017. We will be sending you a draft of this plan for your consideration very soon and, upon receiving your response, will revise, complete and send the final edition of the plan shortly thereafter.

Thank you for your consideration in this very important and disturbing matter.

Sincerely,

Mr. Han Jong Hee
Owners Group
CBIS, Seoul

Mr. Kim Tae Yoon
Chief Signing Officer
CBIS, Seoul

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s.22;s.17

From: McConnell, Jenni EDUC:EX on behalf of EDUC International Education EDUC:EX
Sent: Tuesday, May 2, 2017 2:37 PM
To: 'ynhur@cbis.or.kr'
Subject: Phone call required: follow up with Ministry
Attachments: Letter re confirmation of payment.pdf

Importance: High

Hello Yuna,

Following up on this email, we would like to connect with you by phone at 5:00pm May 2nd Pacific Standard time (I believe this will be 9:00am May 3rd in Seoul).

Can you please confirm that you will be available for this phone call? We will call you at 011-822-02-6925-5431.

Thank you,
Jenni

From: McConnell, Jenni EDUC:EX On Behalf Of EDUC International Education EDUC:EX
Sent: Monday, May 1, 2017 11:39 AM
To: 'hyuk808@sangji.co.kr'
Cc: 'josephchoi@cbis.or.kr'; 'ynhur@cbis.or.kr'
Subject: Letter from B.C. Ministry of Education
Importance: High

Dear Han Jong Hee,

Please see the attached letter from Mr. Brian Jonker, Executive Director.

Sincerely,

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395



From: McConnell, Jenni EDUC:EX
Sent: Tuesday, May 2, 2017 5:23 PM
To: Jonker, Brian EDUC:EX
Subject: Phone numbers for CBIS

Yuna: 011-822-6925-5431

Joseph: 011-822-4372-2645

From: Joseph Choi <josephchoi@cbis.or.kr>
Sent: Thursday, April 27, 2017 1:14 AM
To: Jonker, Brian EDUC:EX; McConnell, Jenni EDUC:EX
Subject: Proof of Bank Transaction for the April payment to BC-certified teachers
Attachments: 교장제외.JPG

Dear Brian,

Please see the attached file...

Sincerely,

Joseph



Joseph Choi - Assistant Principal

CBIS (Canada British Columbia International Studies)

t. 02-4372-2645 (ext. 221) | e. josephchoi@cbis.or.kr

w. <http://www.cbis.or.kr> | s. Gangdong-gu Olympic-ro 836 (Amsa-Dong), Seoul, Korea 05238

수시입출예금 총입출금내역(출금)

■ 계좌선택 : 전체 / 전체

■ 조회기간 : 2017-04-27 부터 2017-04-27 까지

■ 적 요 :

√표시가 된 내역은 수기등록된 내역임 (단위 : 원)

| 거래일자 | 은행 | 계좌번호 | 계좌별칭 | 적요1 | 비고 | 출금 | 현재잔액 | 연동계좌 | 취급점 |
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From: Lowell Jackie s.22
Sent: Thursday, May 4, 2017 8:21 AM
To: 허유나(Yuna Hur); Joseph Sung. Choi; Jonker, Brian EDUC:EX; McConnell, Jenni EDUC:EX
Subject: Re: [RE]LJ Gmail Account - IMPORTANT

Hi Joseph,

Do you know why the school has two email addresses, cbis.or.kr for the Academic Affairs (office staff) and cbisit.net for the teaching staff including me? s.22

s.22

Lowell Jackie

On Thu, May 4, 2017 at 12:12 AM, 허유나(Yuna Hur) <ynhur@cbis.or.kr> wrote:

Hi! Academic affairs staffs doesn't have any authority for cbisit account. As I know, only s.22 has administration authority.

Yuna Hur

Academic Affairs Office
(CBIS) Canada British Columbia International Studies
e-mail: ynhur@cbis.or.kr
Telephone: 02-6925-5431

s.22

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s.22

From: McConnell, Jenni EDUC:EX on behalf of EDUC International Education EDUC:EX
Sent: Thursday, April 13, 2017 1:01 PM
To: 'Faustus Salvador'
Subject: RE: [Update] CBIS Skype Video Call with Teachers

Hello Faustus,

Thank you! This is so helpful to have the questions in advance, to ensure that everyone is getting the information they need.

Please connect with us on Skype whenever you are set up and ready.

We will provide Ministry updates, answer the specific questions, and then ask for updates from the teachers and any follow-up questions they have.

I hope that our connection will be ok, and that this will give us a good opportunity to provide and share information.

Sincerely,
Jenni

From: Faustus Salvador [<mailto:salvador@cbisit.net>]
Sent: Thursday, April 13, 2017 11:39 AM
To: EDUC International Education EDUC:EX
Subject: Re: [Update] CBIS Skype Video Call with Teachers

Dear Jenni,

Thank-you for agreeing to using Skype. We were informed yesterday that the BC teachers should not enter the school this week as there is still a lot of commotion related to class cancellations. **Because of this, we have booked a private room in a neighbourhood cafe to accommodate all of us for the upcoming video call with you. Unfortunately, the cafe only opens at 8:30 am (the time of our call), so please allow us 10–15 minutes to set up our computer. We should be ready to contact you around 4:40–4:45 pm (Pacific Standard Time).**

My skype ID is s.22

So far, we have come up with the following questions for you. I am sure we will have more questions by the time of the call, but these are the most popular:

- If Lowell is unable to fulfill his role as Offshore Rep, what would happen?
- Is there anything binding him to help us?
- Is he acting in an official capacity? Is he currently employed to act on behalf of the MoE?
- How will the MoE help us in this situation?
- What kind of support can the MoE guarantee?
- How can the MoE help us with our work visa problems (departure order and passport issues)?
- Will this situation affect our standing as BC teachers?
- Besides Lowell, has anyone from the CBIS admin team/owners contacted the MoE?

- What is the responsibility of the employer (CBIS) at this point in terms of our contracts? How can the MoE support this, or make sure this happens?
 - How did CBIS remain in good standing during the Offshore inspection October 2016 and April 2017?
 - What information is the MoE communicating to the other BC Offshore schools about their continued operations?
 - What information is the MoE communicating to the other BC Offshore schools about CBIS?
 - Has the MoE communicated with the other Canadian (Manitoba and Alberta) offshore schools in Korea?
 - What happens if Lowell has difficulty obtaining our Verification of Employment from CBIS? Can this record be completed by the MoE if the school is unwilling to co-operate?
 - Will our teaching time at CBIS still be honoured, given the uncertain status of the school?
 - Two teachers from CBIS were detained at Immigration when they returned to Korea from Spring Break. Has this happened to any other teachers at other BC Offshore schools in Korea? If so, which school?
- s.17

Thank-you again for this opportunity. We look forward to speaking with you and Brian soon.

Best regards,
Faustus



Faustus Salvador • High School Language Arts Teacher
Canada British Columbia International Studies • CBIS
t. 02-6925-5430 (ext. 501) | e. salvador@cbisit.net
w. <http://www.cbis.or.kr> | s. Gangdong-gu Olympic-ro 836 (Amsa-Dong), Seoul, Korea 05238

On Apr 13, 2017, at 3:59 AM, EDUC International Education EDUC:EX
<International.Education@gov.bc.ca> wrote:

Thank you Faustus,

We'll be happy to try for Skype, and if our connection is poor, use the phone for back-up. As you confirm details, please let me know.

s.15,s.17

Our Skype address is

Sincerely,
Jenni

From: Faustus Salvador [<mailto:salvador@cbisit.net>]
Sent: Wednesday, April 12, 2017 11:44 AM
To: EDUC International Education EDUC:EX
Subject: Re: [Update] CBIS Skype Video Call with Teachers

Dear Jenni,

Thank-you for the quick reply and the opportunity to speak with you and Brian directly. Yes, we can schedule a conference call for tomorrow.

I will update you with a phone number later today, although I will say that Skype or FaceTime is easier for us in our classrooms at school. (The phones in our classrooms are set up for internal use only.)

s.22

Best regards,
Faustus

On Apr 13, 2017, at 3:20 AM, EDUC International Education EDUC:EX
<International.Education@gov.bc.ca> wrote:

Hello Faustus,

Thank you for all of the information provided. Could we please arrange a phone call on Thursday April 13 at 4:30pm (Pacific Standard time)? This will be Friday April 14th at 8:30am in Seoul.

Please provide a phone number, and Brian and I will be pleased to call you and speak to the group. Perhaps if you could provide any questions in advance, we will be able to ensure we have all possible information for you.

Sincerely,
Jenni

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395

From: Jonker, Brian EDUC:EX
Sent: Monday, April 10, 2017 9:27 PM
To: 'Faustus Salvador'
Cc: McConnell, Jenni EDUC:EX
Subject: RE: [Update] CBIS Visa Issues now critical

Hi Faustus,

Thank you for your notes tonight. I'm very disappointed to hear of this news, we will be doing what we can to reach out to our contacts in the coming days. Please keep us apprised of any further information you may receive.

-----Original Message-----

From: Faustus Salvador [<mailto:salvador@cbisit.net>]
Sent: Monday, April 10, 2017 9:17 PM
To: Jonker, Brian EDUC:EX
Subject: [Update] CBIS Visa Issues now critical

Dear Mr. Jonkers,

We have just been updated by the principal that we must now go to the Immigration Office and sign a document (in Korean) that we as BC program teachers at BCIS agree to leave Korea within 30 days.

s.22 . At this point, the near future of CBiS is very much in question.

If you have any advice or suggestions, please let us know.

(I am writing to you as the former Interim Principal; the current principal is presently speaking with the owners of our school and looking at options.)

Thank-you for your time.

Best regards,
Faustus Salvador

From: McConnell, Jenni EDUC:EX
Sent: Thursday, March 23, 2017 1:52 PM
To: Keenan, Kaori EDUC:EX
Subject: RE: CBIS in Seoul, South Korea

Thanks Kaori – good work!

From: Keenan, Kaori EDUC:EX
Sent: Thursday, March 23, 2017 1:37 PM
To: McConnell, Jenni EDUC:EX
Subject: FW: CBIS in Seoul, South Korea

Hi Jenni,

I was just reviewing the annual report of CBIS for analysis and checked -- the teacher^{s.22}
s.22

Thank you

Kaori

s.22

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Withheld pursuant to/removed as

s.22

On Thu, Mar 16, 2017 at 11:09 AM, EDUC International Education EDUC:EX
<International.Education@gov.bc.ca> wrote:

Hello s.22

All correspondence with the Ministry is kept strictly confidential.

Thank you once again,

Jenni

From: s.22
Sent: Thursday, March 16, 2017 5:53 AM
To: EDUC International Education EDUC:EX
Subject: Re: CBIS in Seoul, South Korea

Jenni McConnell

On Wed, Mar 15, 2017 at 5:50 PM, EDUC International Education EDUC:EX
<International.Education@gov.bc.ca> wrote:

Hello s.22

Thank you for contacting the Ministry of Education. I consider the issues you have raised to be a serious and immediate concern.

I will be following up with the school directly to address the issues. The Ministry of Education will continue to ensure that the school is operating in compliance with local laws and legislation, and in compliance with the B.C. Offshore School Certification Agreement.

Please do not hesitate to contact me if you would like to discuss your concerns further.

Sincerely,

Jenni McConnell

Manager – Offshore School Program, International Education

Ministry of Education

Victoria BC 250-213-8395

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Withheld pursuant to/removed as

s.22

From: Jonker, Brian EDUC:EX
Sent: Wednesday, March 15, 2017 9:06 AM
To: McConnell, Jenni EDUC:EX
Subject: RE: CBIS in Seoul, South Korea

In person

From: McConnell, Jenni EDUC:EX
Sent: Wednesday, March 15, 2017 9:04 AM
To: Jonker, Brian EDUC:EX
Subject: FW: CBIS in Seoul, South Korea

For us to discuss – at this point, I am recommending a “virtual re-inspection”. But I would not be opposed to sending an inspector in-person.

s.22

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Withheld pursuant to/removed as

s.22

From: McConnell, Jenni EDUC:EX on behalf of EDUC International Education EDUC:EX
Sent: Tuesday, April 25, 2017 11:27 AM
To: s.22
Cc: Jonker, Brian EDUC:EX
Subject: RE: CBIS TEACHERS - Urgent Response Needed

Hello^{s.22} and CBIS teachers,

Thank-you for your email. As communicated during our Skype call the Ministry is in almost daily contact with the Offshore School Representative (OSR). I'm relieved to read that you have been able to connect with lawyers in regard to the immigration related issues, they are best positioned to provide you advice on this matter.

It is the expectation of the Ministry that the CBIS ownership group fulfil their contractual obligations to the teachers. We understand that the OSR was to meet with the ownership group representative yesterday to discuss the topic of salary, along with a number of other items. Our expectation is that the OSR will communicate the outcome of that conversation to you as soon as possible. We will also be connecting with the OSR later today.

As I mentioned in our call with CBIS staff, CBIS will not be given approval to resume offering the B.C. program while in contravention of the directives of Korean authorities, or without valid local licensing. The Ministry expects that information is being communicated to CBIS teachers through the OSR.

Sincerely,

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

Begin forwarded message:

s.22

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Withheld pursuant to/removed as

s.22

From: Jonker, Brian EDUC:EX
Sent: Thursday, May 4, 2017 9:52 PM
To: s.22 choi.joseph@cbisit.net
Cc: Faustus Salvador (salvador@cbisit.net)
Subject: RE: CBIS teachers- deposits and new liaison?

Hi s.22

Thanks for your note. I was able to communicate to the ownership group this evening and they have confirmed the following:

- Mr. Joseph Choi will remain the contact for teachers.
- Yuna Hur will remain the contact for parents with regard to report cards. For parents who may not have received electronic copies of report cards, Yuna will be able to resend the report cards electronically or alternatively she will have hardcopies available for pick-up at the school beginning Monday. Parents should be directed to contact Yuna for information.
- Pay stubs for the recent payment for May/June will be provided to teachers on Monday. As per your comments regarding consistency in the amount of the deposits for May/June, those will need to be addressed by Mr. Joseph Choi as the contractual relationship is between the ownership group and individual teachers.

Sincerely,

Brian Jonker
Executive Director
Independent Schools and International Education
International Education, Independent Schools & Partner Relations Division
250 217-3991

s.22

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Withheld pursuant to/removed as

s.22

From: Lowell Jackie <ljackie@cbisit.net>
Sent: Thursday, April 27, 2017 11:19 PM
To: Jonker, Brian EDUC:EX
Cc: McConnell, Jenni EDUC:EX; 허유나(Yuna Hur); Joseph S. Choi
Subject: Re: Confirmation letter by CBIS

Brian Jonker
Executive Director
Independent Schools and International Education
International Education, Independent Schools & Partner Relations Division

Dear Brian,

This is to confirm that CBIS has issued final report cards for all students and parents and the final marks for Grade 10 students have been submitted to the Ministry via the TRAX data transfer process.

As discussed, we are unable to hold the meeting with teachers as s.22 . Given the time difference and the fact that CBIS will be closed Tuesday, May 9th for the National Election, he will be unavailable until May 10th. Also, regarding the teachers, I am hearing that a least a few of them are planning to leave within the next few days.

In s.22 , Secretary Yuna Hur will be the school's contact person. Due to the holiday next week, the school will be open only on Monday and Tuesday.

If there is any way that I can assist you in the future please do not hesitate to contact me. Jenni has my s.22 contact information.

s.22

Sincerely,

Lowell Jackie
BC Offshore School Representative for CBIS - Seoul

On Fri, Apr 28, 2017 at 1:03 AM, Jonker, Brian EDUC:EX <Brian.Jonker@gov.bc.ca> wrote:

Hi Joseph,

Thank-you for the confirmation letter summarizing commitments from our phone call yesterday, please find attached the letter confirming our support for the issuing of final report cards to parents/students. Please also ensure that for the Grade 10 students, their final marks are submitted to the Ministry using the establish TRAX data transfer process.

At this time I would request that you arrange an in person meeting with yourself and Mr. Kim and all the teachers to review this letter and the ownership group commitments with the teachers. I would like this meeting to occur as soon as possible and preferably within the next business day. I would like to participate in this meeting by conference call, my participation will be to witness the meeting and ensure teachers are aware that we have been working together to ensure support. Mr. Jackie should also be included in this meeting.

Please confirm the time and dial-in information for the meeting as soon as possible.

Brian Jonker

Executive Director

Independent Schools and International Education

International Education, Independent Schools & Partner Relations Division

250 217-3991

From: Joseph Choi [mailto:josephchoi@cbis.or.kr]

Sent: Wednesday, April 26, 2017 7:15 PM

To: Jonker, Brian EDUC:EX; McConnell, Jenni EDUC:EX;^{s.22}

Subject: Confirmation letter by CBIS

Dear Brian,

Please see the attachment file.

Thank you,

Joseph



Joseph Choi - Assistant Principal

CBIS (Canada British Columbia International Studies)

t. 02-4372-2645 (ext. 221) | e. josephchoi@cbis.or.kr

w. <http://www.cbis.or.kr> | s. Gangdong-gu Olympic-ro 836 (Amsa-Dong), Seoul, Korea 05238





VIA EMAIL

April 26, 2017

Ref: 631

Han Jong Hee, Owner/Operator
CBIS Canada
email: hyuk808@sangji.co.kr

Dear Han Jong Hee:

Thank you for providing the supporting documentation to verify that the students have received the required number of hours of instruction at CBIS Canada in the 2016/17 school year. The Ministry has completed a full review of the information provided.

The Ministry of Education approves providing report cards to students and their parents in order to validate the students' educational program completion for the 2016/17 school year.

Please provide confirmation that the report cards have been distributed and that the TRAX submission for the two grade 10 students has been completed by April 28, 2017, by emailing: international.education@gov.bc.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian Jonker".

Brian Jonker
Executive Director

pc:
Lowell Jackie, Offshore School Representative, ljackie@cbisit.net
Joseph Choi, Assistant Principal, josephchoi@cbis.or.kr

Ministry of
Education

Independent Schools and
International Education Branch

Mailing Address:
PO Box 9153 Stn Prov Govt
Victoria BC V8W 9H1

Location:
5th Floor, 620 Superior St
Victoria BC V8W 9H1

From: McConnell, Jenni EDUC:EX
Sent: Monday, April 3, 2017 2:10 PM
To: 'Doug Lauson'
Subject: RE: Contact info for CBIS

Great – thanks Doug! We'll confirm for 8:30am tomorrow.

Is it ok for us to call your cell #?

Glad to hear yesterday's meetings went well. s.22

Jenni

From: Doug Lauson s.22
Sent: Monday, April 3, 2017 2:08 PM
To: McConnell, Jenni EDUC:EX
Subject: Re: Contact info for CBIS

Hi Jenni

Our emails just crossed in cyberspace. 8:30am my time will be fine - I will just either go earlier, or later. I'll talk to Lowell about what time I can arrive at school.

Talk soon.

Doug

Doug Lauson
Lauson & Associates Inc.
2664 Brewster Drive
Coquitlam, BC V3B 7A4
Canada
Tel: +(604) 341-9331
Fax: +(604) 464-8421

From: "Jenni EDUC McConnell" <Jenni.McConnell@gov.bc.ca>
To: "DOUGLAS LAUSON"s.22
Sent: Monday, April 3, 2017 1:58:28 PM
Subject: Contact info for CBIS

Hello Doug,

I hope you have arrived safely in Seoul. I wanted to add one more contact number for CBIS: 82-10-5511-7380. This is the direct phone number of the Principal Lowell Jackie.

I hope that you were able to connect with the school yesterday, and that all goes well today.

Could we plan to connect on Tuesday April 4 at 4:30pm Pacific Standard Time (Wednesday April 5th at 8:30am in Seoul)? You might be in transit at that time, but unfortunately I can't schedule an earlier time due to the Educational Leaders Meeting.

If we can't connect tomorrow, perhaps just an email update?

Thank you once again Doug,
Jenni

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395



From: Jonker, Brian EDUC:EX
Sent: Tuesday, May 2, 2017 7:34 PM
To: McConnell, Jenni EDUC:EX
Subject: Re: Contact info for owner group

Called and no answer

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

On May 2, 2017, at 7:23 PM, McConnell, Jenni EDUC:EX <Jenni.McConnell@gov.bc.ca> wrote:

Re: Canada B C International School (C B I S)-- Seoul, South Korea
The owner, Sangji Construction Company has requested me as their B C Agent to request a name change for the Authority.
Specifically from "Sangji Construction Co. Ltd" to "C B I S Co. Ltd."
Address: 440-1, Amsa-dong, Gangdong-gu, Seoul, South Korea
Phone: 82 2 3218 1113

From: Lowell Jackie <ljackie@cbisit.net>
Sent: Wednesday, April 12, 2017 3:08 PM
To: McConnell, Jenni EDUC:EX
Subject: Re: Contact information for Mr. Kim

Ok re the 8:30 call and I'll try to confirm Mr. Kim at nine.

On Thu, Apr 13, 2017 at 3:09 AM, McConnell, Jenni EDUC:EX <Jenni.McConnell@gov.bc.ca> wrote:

Hello Lowell,

Thank you for all of the information provided. I would like to confirm a phone call with you at 8:30am April 13th, and a call with Mr. Kim to follow at 9:00am.

Please call our teleconference line at:

Phone number: s.15,s.17

Participant ID s.15,s.17

Brian and I look forward to talking with you at this time.

Thanks once again,

Jenni

From: Lowell Jackie [<mailto:ljackie@cbisit.net>]
Sent: Tuesday, April 11, 2017 11:56 PM

To: McConnell, Jenni EDUC:EX
Subject: Re: Contact information for Mr. Kim

s.16,s.17,s.22

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Withheld pursuant to/removed as

s.16;s.22;s.17

From: McConnell, Jenni EDUC:EX
Sent: Tuesday, May 2, 2017 6:40 PM
To: Jonker, Brian EDUC:EX
Subject: RE: Contact Information

You try s.22 and I'll call the rest?

From: Jonker, Brian EDUC:EX
Sent: Tuesday, May 2, 2017 6:38 PM
To: McConnell, Jenni EDUC:EX
Subject: Re: Contact Information

Are you going to try these numbers?

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

On May 2, 2017, at 6:36 PM, McConnell, Jenni EDUC:EX <Jenni.McConnell@gov.bc.ca> wrote:

From: Lowell Jackie s.22
Sent: Tuesday, May 2, 2017 6:35 PM
To: McConnell, Jenni EDUC:EX
Subject: Contact Information

Dear Jenni,

s.22

Joseph Choi - Assistant Principal

s.22

CBIS (Canada British Columbia International Studies)

t. 02-4372-2645 (ext. 221) | e. josephchoi@cbis.or.kr

w. <http://www.cbis.or.kr> s. Gangdong-gu Olympic-ro 836 (Amsa-Dong), Seoul, Korea 05238

Yuna Hur

Academic Affairs Office

(CBIS) Canada British Columbia International Studies

e-mail: ynhur@cbis.or.kr

Telephone: 02-6925-5431

Emma Han

s.22

emmahan@cbis.or.kr

Additional CBIS number for Administration: 82.2.6925.54300 (ext. 200)

s.22

I will look through all my texts and documents to see if there are any other additional emails.

Lowell

From: Jonker, Brian EDUC:EX
Sent: Monday, May 1, 2017 11:35 AM
To: McConnell, Jenni EDUC:EX
Subject: RE: Draft letter to CBIS owner

Looks good, thanks

From: McConnell, Jenni EDUC:EX
Sent: Monday, May 1, 2017 11:23 AM
To: Jonker, Brian EDUC:EX
Subject: Draft letter to CBIS owner

From: Soares, Ramona EDUC:EX
Sent: Wednesday, April 26, 2017 3:43 PM
To: McConnell, Jenni EDUC:EX
Cc: Jonker, Brian EDUC:EX
Subject: RE: Enrollment for CBIS

Thanks for quick response.

Ramona Soares

Assistant Deputy Minister
Ministry of Education
International Education | Independent Schools | Partner Relations
C: 604-396-6132

From: McConnell, Jenni EDUC:EX
Sent: Wednesday, April 26, 2017 3:42 PM
To: Soares, Ramona EDUC:EX
Cc: Jonker, Brian EDUC:EX
Subject: Enrollment for CBIS

Hello Ramona,

In September, enrollment for CBIS totalled 161 students. This included 159 students in Grades 1 – 9, and 2 students in Grade 10. Based on our conversations with the Offshore School Representative, we believe that there are now approximately 80 students still enrolled at the school.

Based on the information we have received, the students in Grades 1 – 9 have completed the required hours of instruction and met the required learning outcomes to be given full credit for their 2016/17 school year.

The two students in Grade 10 have completed the necessary hours of instruction and met the required learning outcomes, for all Grade 10 courses for the 2016/17 school year.

Thank you,
Jenni

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s.16;s.22;s.17

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s.16;s.22;s.13;s.17

On Tue, Apr 11, 2017 at 12:28 PM, McConnell, Jenni EDUC:EX <Jenni.McConnell@gov.bc.ca> wrote:
Dear Offshore Representatives and Ministry Liaisons supporting schools in Korea,

The Ministry is requesting your participation in an important teleconference meeting. Please confirm your participation by responding to this email.

Teleconference details:

Date / time: 4:00pm April 11 Pacific Standard time (8:00am April 12 in Seoul)

Phone number: s.15,s.17

Participant ID:

We look forward to talking with you.

Sincerely,

Jenni McConnell

--

“Play is the highest form of research.” — **Albert Einstein**

Collette Ellis-Toddington

BC Ministry of Education

Offshore School Representative

SIS Canada

Sokcho, Gangwondo,

South Korea 24863

www.siscanada.org

--

Adrian Conradi

President & Principal Consultant

IntEd Consulting

www.inted-consulting.com

<https://www.facebook.com/Intedconsulting>

<https://www.linkedin.com/company/inted-consulting>

<https://www.youtube.com/channel/UC9V9I9OFzhxv63vnLcdJDiw>

Author of *Dragons, donkeys, and dust: Memoirs from a decade in China*

--

Westminster Canadian Academy

Principal and BC Offshore Ministry Liaison

BC Ministry of Education Standards: Fostering emotional, esthetic, intellectual, physical, social and vocational development of students.

From: McConnell, Jenni EDUC:EX on behalf of EDUC International Education EDUC:EX
Sent: Tuesday, March 21, 2017 1:58 PM
To: s.22
Subject: RE: In-class examinations - Clarifications

Hello s.22

Thanks for connecting with the Ministry of Education. I am so pleased that you enjoyed last summer's Professional Development session, and perhaps I will see you at our next session held in July.

Here is the link to the current website resources on classroom assessment:

https://www.bced.gov.bc.ca/classroom_assessment/

There will likely be some new resources available shortly, as we continue to support the implementation of the redesigned curriculum. I will send you those new updates as soon as I receive them.

The Ministry does not require a final in-class examination. Our requirement is that schools provide an assessment and evaluation program that accurately demonstrates student progress in the B.C. curriculum. The principal is ultimately responsible for the assessment program, and that is confirmed through our school inspection process.

Our inspection process asks that the principal to describe how the school establishes and implements effective policies to ensure that school grades accurately reflect student achievement in the B.C. curriculum, that the school uses student achievement results to set targets for student learning, and that the school encourages teachers to utilize both formative and summative assessment practices.

With these guidelines in mind – stay tuned for more updated information!

Thanks,
Jenni

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395



s.22

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s.22

From: Lowell Jackie <ljackie@cbsit.net>
Sent: Friday, March 24, 2017 3:23 PM
To: McConnell, Jenni EDUC:EX
Subject: Re: Letter re Complaint

s.22

On Sat, Mar 25, 2017 at 6:50 AM, Lowell Jackie <ljackie@cbsit.net> wrote:
s.22

I'll be checking my school email from time to time so let me know if something pops up.

=:)

On Sat, Mar 25, 2017 at 2:39 AM, McConnell, Jenni EDUC:EX <Jenni.McConnell@gov.bc.ca> wrote:

Hello Lowell,

Thank you very much for getting this to us quickly.

I hope you enjoy a restful Spring Break and a safe trip back to Canada.

Sincerely,

Jenni

From: Lowell Jackie [mailto:ljackie@cbsit.net]
Sent: Thursday, March 23, 2017 6:52 PM
To: McConnell, Jenni EDUC:EX
Cc: Sheppard, Grant EDUC:EX
Subject: Re: Letter re Complaint

Hi Jenni,

I'm sorry for the delay. Please know that the Owners realised the urgency of getting this letter to you and got it to you asap.

The letter is attached.

Kind Regards,

Lowell

On Fri, Mar 24, 2017 at 8:18 AM, McConnell, Jenni EDUC:EX <Jenni.McConnell@gov.bc.ca> wrote:

Hello Lowell,

I am following up on the letter requested from the Owner that confirms the school is operating with a legal license, and that outlines a response to^{s.22} complaint.

Can you please ensure that this letter is received by the Ministry by end of day March 24 (Korean time)..

Thank you,
Jenni

> On Mar 22, 2017, at 1:20 AM, Lowell Jackie <ljackie@cbisit.net> wrote:

>

> Hi Jenni,

>

> I will be sending this letter later this afternoon.

>

> Cheers

>

> Lowell

From: Collette Ellis-Toddington <cellist@siscanada.org>
Sent: Tuesday, April 18, 2017 4:24 PM
To: McConnell, Jenni EDUC:EX
Subject: Re: Participant id

Everything is quiet in Sokcho, no visits from anyone up to and including this morning. Mrs Kim checks in daily with the education department in Sokcho and will let me know immediately if anything changes. She and WCA owner are communicating regularly as well

On Wed, Apr 19, 2017 at 1:20 AM, McConnell, Jenni EDUC:EX <Jenni.McConnell@gov.bc.ca> wrote:

Hi Collette,

The teleconference ended. We provided an update that confirmed the Ministry placed CBIS on probationary status as of April 13th. The school is not currently in session.

s.22 provided an update for BC Collegiate and said that there was more concern now than there was last week.

s.22 said that they were hearing only rumours at this point, and were not too concerned – just cautious.

Do you have any further information from SIS?

Thanks,

Jenni

From: Collette Ellis-Toddington [mailto:cellist@siscanada.org]
Sent: Tuesday, April 18, 2017 4:05 PM
To: McConnell, Jenni EDUC:EX
Subject: Participant id

Hi Jenni, I am trying to call in but the participant # is not working you sent^{s.15,s.17}

--

“Play is the highest form of research.” — [Albert Einstein](#)

Collette Ellis-Toddington

BC Ministry of Education

Offshore School Representative

SIS Canada

Sokcho, Gangwondo,

South Korea 24863

www.siscanada.org

--

"Play is the highest form of research." – **Albert Einstein**

Collette Ellis-Toddington

BC Ministry of Education

Offshore School Representative

SIS Canada

Sokcho, Gangwondo,

South Korea 24863

www.siscanada.org

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s.22;s.17

Page 232 to/à Page 236

Withheld pursuant to/removed as

s.14

From: McConnell, Jenni EDUC:EX
Sent: Tuesday, April 18, 2017 4:39 PM
To: s.22
Subject: RE: Recent Update and Principal Report

Hi Lowell,

Thanks once again for talking with us today. We look forward to our next call on Thursday April 20th at 4:00pm (Pacific Standard time). I believe this will be Friday April 21st at 8:00am in Seoul.

Sincerely,
Jenni

s.13,s.17,s.22

From: McConnell, Jenni EDUC:EX on behalf of EDUC International Education EDUC:EX
Sent: Wednesday, February 1, 2017 4:55 PM
To: 'ljackie@cbisit.net'
Subject: RE: Request for phone call

Hi Lowell,

We will call you at 82-10-5511-7380.

Thanks,
Jenni

From: Lowell Jackie [mailto:ljackie@cbisit.net]
Sent: Wednesday, February 1, 2017 2:57 PM
To: EDUC International Education EDUC:EX
Subject: Re: Request for phone call

Hi Jenni,

I will look into this today but, from what I see how things are run here, nothing operates here without the necessary and various government approval (permits, licences, etc.). The Koreans are a very organized, structured society with strict regulations and an active enforcement agency that intervenes quickly in shutting down businesses, deportations, collections of fines, etc.

I would prefer a call from your end. My number is 82-10-5511-7380.

Lowell

On Thu, Feb 2, 2017 at 3:12 AM, EDUC International Education EDUC:EX
<International.Education@gov.bc.ca> wrote:

Hi Lowell,

Great – we are confirmed for February 2 at 3:00pm (Victoria time), which will be 8:00am on February 3 in Seoul.

The complaint suggests that the school is not operating with valid local government approval. Brian and I would like to discuss the issue and gain a better understanding of the 2012 certificate that was verified by the inspectors. We understand that there are unique challenges with operating an international school in Korea.

If you are able to call internationally, please connect with us via our teleconference line:

Phone number: s.15,s.17

If you are not able to call internationally, please provide a number where we can reach you.

I look forward to talking with you,

Jenni

From: Lowell Jackie [<mailto:ljackie@cbisit.net>]
Sent: Tuesday, January 31, 2017 10:27 PM
To: EDUC International Education EDUC:EX
Subject: Re: Request for phone call

Hi Jenni,

How are you?

Option 1 Please.

Given that I was not here for the inspection, can you tell me the nature of the complaint so that I can be prepared to speak to it?

s.22

Lowell

On Wed, Feb 1, 2017 at 9:13 AM, EDUC International Education EDUC:EX
<International.Education@gov.bc.ca> wrote:

Hi Lowell,

I am hoping that you will be available to connect by phone to discuss an anonymous complaint the Ministry has recently received about the CBIS school inspection report.

If possible, I would like to arrange a phone call with our Executive Director, Brian Jonker. Please let me know if the following times and dates would be convenient:

- Option 1: February 2 at 3:00pm Pacific Standard Time. This would be 8:00am on February 3 in Seoul.
- Option 2: February 3 at 3:00pm Pacific Standard Time. This would be 8:00am on February 4 in Seoul.

If neither date is convenient, I will try to reschedule for the following week.

Please also provide a phone number where we can reach you.

Thank you Lowell and I look forward to talking with you,

Jenni

Jenni McConnell

Manager – Offshore School Program, International Education

Ministry of Education

Victoria BC 250-213-8395



From: McConnell, Jenni EDUC:EX
Sent: Wednesday, April 12, 2017 5:44 PM
To: XT:Shim, Luke MIT:IN
Subject: RE: Request for phone call with Ministry of Education

Hello Luke,

Here is the name of the Owner/Operator of CBIS: Han Jong Hee, CBIS Corporation Ltd.

Thank you,
Jenni

From: Shim Luke -SEOUL -MD [<mailto:lshim@britishcolumbia.ca>]
Sent: Wednesday, April 12, 2017 5:10 PM
To: McConnell, Jenni EDUC:EX
Cc: Jonker, Brian EDUC:EX
Subject: RE: Request for phone call with Ministry of Education

Hi Jenni,

I can make myself available at that time – in 20 min.

Regards,

Luke Shim
Managing Director
International Trade and Investment Office, Korea
GOVERNMENT OF BRITISH COLUMBIA, CANADA

26F Gangnam Finance Center
152, Teheran-ro, Gangnam-gu, Seoul, Korea 06236
T: +82 (0)2 3451 4951
F: +82 (0) 2 3451- 4955



www.britishcolumbia.ca | [@BCTradeInvest](#) | [LinkedIn](#) | [YouTube](#)

From: McConnell, Jenni EDUC:EX [<mailto:Jenni.McConnell@gov.bc.ca>]
Sent: Thursday, April 13, 2017 3:34 AM
To: Shim Luke -SEOUL -MD
Cc: Jonker, Brian EDUC:EX
Subject: Request for phone call with Ministry of Education

Hello Luke,

My Executive Director, Brian Jonker, is hoping to arrange a phone call with you at 5:30pm April 12th (Pacific Standard time). I believe that this will be 9:30am April 13th in Seoul.

Can you please let me know if you will be available for this call, and please provide a phone number for us to reach you.

Thank you Luke and we will look forward to talking with you.

Sincerely,

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395



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From: Lowell Jackie ^{s.22}
Sent: Wednesday, April 26, 2017 6:52 AM
To: Jonker, Brian EDUC:EX
Cc: McConnell, Jenni EDUC:EX
Subject: Re: Request for supporting documentation

Follow Up Flag: Follow up
Flag Status: Completed

The location will be at the school. This was not decided until the end of the day because ^{s.22}
^{s.22}

So I we can be all in one room and put your call on speaker phone so it doesn't have to be a conference call from this end at least. Let me know how you want to do this.

I'll check for messages from either of you as soon as I get up tomorrow.

Lowell

On Wed, Apr 26, 2017 at 1:34 PM, Lowell Jackie <^{s.22}> wrote:
I will work on this Brian.

Lowell

On Wed, Apr 26, 2017 at 9:32 AM, Jonker, Brian EDUC:EX <Brian.Jonker@gov.bc.ca> wrote:
Hi Lowell,

Will you all be at the same location? I'd like to try to get Luke there and as such would appreciate an location where you can all be present. We will send along conference call information in the morning. Thanks.

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

On Apr 25, 2017, at 5:16 PM, Lowell Jackie ^{s.22} > wrote:

Re the meeting with Mr. Kim and Mr. Joseph - they have confirmed this for 8:30 am Seoul time tomorrow.

Will this be a conference call and if so would you be sending a message info as usual to all participants. If so, Joseph's contact info is josephchoi@cbis.or.kr<<mailto:josephchoi@cbis.or.kr>>

Let me know if you need anything else.

Lowell

On Tue, Apr 25, 2017 at 11:56 PM, Lowell Jackie [s.22](#)
Good Morning Brian,

>> wrote:

Please find 3 attachments concerning your request for additional information re calculation of student hours of instruction through April 11, CBIS students last day of instruction (April 11th).

Mr. Joseph again stressed to me the importance of getting final documentation for CBIS students and their parents confirming the Ministry's permission that would indicate that students have completed the required hours of instruction. CBIS would like to stress the importance of the timely completion of this process as parents have been waiting for two weeks to obtain final report cards.

Sincerely,

Lowell Jackie
Offshore School Representative for CBIS

From: McConnell, Jenni EDUC:EX on behalf of EDUC International Education EDUC:EX
Sent: Thursday, March 9, 2017 5:28 PM
To: 'ljackie@cbisit.net'
Subject: RE: Request from the CBIS - Seoul Ownership Group

Hello Lowell,

Thank you for providing this information to the Ministry. Any correspondence received from s.22 on behalf of CBIS will be immediately redirected to you.

As always, please do not hesitate to contact me if you have any questions.

Sincerely,
Jenni

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395



From: Lowell Jackie [<mailto:ljackie@cbisit.net>]
Sent: Thursday, March 9, 2017 1:28 PM
To: EDUC International Education EDUC:EX
Subject: Request from the CBIS - Seoul Ownership Group

To Jenni McConnell

Manager – Offshore School Program, International Education

Ministry of Education

Victoria BC 250-213-8395

Dear Jenni,

I have been directed to inform you that s.22

We request that any correspondence or attempt to contact your office by ~~s.~~²² made in behalf of CBIS be redirected to me.

The CBIS-Seoul Owners appreciate your attention to and cooperation in this matter.

Sincerely,

Lowell Jackie

Principal

CBIS - Seoul

From: McConnell, Jenni EDUC:EX
Sent: Thursday, February 23, 2017 9:12 AM
To: 'Lowell Jackie'
Subject: RE: Request

Hello Lowell,

I am confirming that CBIS did not have a representative at the Annual Offshore School Representative Meeting on October 6, 2016. All B.C.-certified offshore schools are required to have a representative attend this annual meeting. CBIS was the only school that did not have representation at this meeting.

As you know, Owner/Operators may choose to hire an Offshore School Representative (OSR), who is usually based in B.C., to act as the primary liaison between the Ministry of Education and the Owner/Operator. The OSR is responsible for the following duties:

- acting as the primary contact to liaise and communicate with the Ministry in a timely manner
- effectively managing and resolving complaints to the satisfaction of the Ministry
- participating in and supporting the inspection team in conducting school inspections or audits
- actively working with the Owner/Operator to ensure compliance with all agreement requirements, including working with the Principal and teachers to ensure that the Owner/Operator's accountabilities and timelines are clearly understood and fulfilled
- ensuring all annual reporting and data reporting requirements are met
- ensuring the Owner/Operator recruits and hires only qualified and competent personnel
- attending information sessions organized by the Ministry, and
- working with the Owner/Operator, Principal and teachers to address the Ministry's recommendations and requirements pertaining to the school

Since the start of the 2016/17 school year, CBIS has chosen to confer the OSR duties on the acting principal and now you as principal. Of the 46 certified schools in operation, there are only 4 schools that have chosen to confer the OSR duties on the Principal.

I hope that this information is useful and please let me know if you need any further clarification.

Sincerely,
Jenni

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395

Page 249

Withheld pursuant to/removed as

s.16;s.17

Page 250 to/à Page 251

Withheld pursuant to/removed as

s.22;s.17



TRAVEL AUTHORIZATION

This form must be used for all out-of-province travel requests.
It may, at the discretion of ministries, be used for in-province travel requests.

☐ Out-of-Province
 ☒ Out-of-Canada
 ☐ In-Province

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR)

Ministry of Education

VOTE

EMPLOYEE NAME

Brian Jonker

EMPLOYEE ID.

s.22

POSITION

Executive Director

BARGAINING UNIT / GROUP NO.

BRANCH / LOCATION / REGION

International Education and Independent Schools Branch

DATE DEPARTING

YYYY / MM / DD

2017/05/01

DATE RETURNING

YYYY / MM / DD

2017/05/06

NO. OF WORKDAYS AWAY

5

ESTIMATED OVERTIME CLAIM

0

HOURS

IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS



N/A, OR:

Costs recovered from annual Offshore School Program fees

DESTINATIONS

Seoul, People's Republic of Korea

METHOD OF TRAVEL

Air

PURPOSE OF TRAVEL

Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc.

CBIS school in Seoul, Korea recently confirmed to the ministry that they did not have appropriate local licensing and as a result, the ministry has now put the school on probation. As well, as a result of the school's failure to comply with local licensing regulations, the Korean government is revoking the visas of 17 teachers at the school - the teachers have been told to leave the country by May 11. Immediate travel is required.

EMPLOYEE'S SIGNATURE

 DATE SIGNED
YYYY / MM / DD

SIGNATURES

Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities.

PLEASE SIGN ONE BOX ONLY

DIRECTOR

APPROVED

NOT APPROVED

 DATE SIGNED
YYYY / MM / DD

ASSISTANT DEPUTY MINISTER

APPROVED

NOT APPROVED

 DATE SIGNED
YYYY / MM / DD

DEPUTY MINISTER

APPROVED

NOT APPROVED

 DATE SIGNED
YYYY / MM / DD

MINISTER

APPROVED

NOT APPROVED

 DATE SIGNED
YYYY / MM / DD

ESTIMATED COSTS (IN CAN. \$)

 Transportation 6,000

 Meals 300

 Lodging 800

 Overtime _____

 Fees _____

 Other _____

 SUB TOTAL 7,100

 Less Costs
paid by others _____

 TOTAL COSTS 7,100

Reset Form

Instructions for the *Travel Authorization Form (FIN 099)*

Every employee requesting approval for out-of-province and out-of-Canada travel will complete form TB/FIN 99 in full.

Purpose of Travel – include a clear statement of the reason for the proposed travel.

Estimated Costs (in Can. \$) – provide an approximate calculation of the total costs to be incurred.

Approval Authorities – required by CPPM 10.3.4 policy 1 (per TB Directive 4/04):

- approvals for staff are made by their respective director;
- approvals for directors and executive directors are made by the assistant deputy minister of the program area;
- approvals for assistant deputy ministers are made by the executive financial officer for the ministry;
- for approval requirements for ministers, parliamentary secretaries, deputy ministers and ministers' office staff, refer to CPPM 10.4.4.

Where approval is obtained, the immediate program area retains copy 3 (pink) and copies 1 (white) and 2 (canary) are returned to the originator.

Request for Expense Reimbursement

The employee requesting reimbursement for out-of-province or out-of-Canada travel will attach copies 1 and 2 of the approved TB/FIN 99 to their travel claim.

From: McConnell, Jenni EDUC:EX
Sent: Friday, April 28, 2017 8:51 AM
To: Jonker, Brian EDUC:EX
Subject: RE: Travel approval - Korea
Attachments: OutofProvince - Korea Jonker.pdf

Looking at flight options.

From: Jonker, Brian EDUC:EX
Sent: Friday, April 28, 2017 8:14 AM
To: McConnell, Jenni EDUC:EX
Subject: FW: Travel approval - Korea

Please adjust this for leaving Monday/Tuesday and send back to me. Also start looking into flight options and if I would need a Visa for Korea...

From: Jonker, Brian EDUC:EX
Sent: Friday, April 21, 2017 8:02 AM
To: Soares, Ramona EDUC:EX
Subject: FW: Travel approval - Korea

s.17



TABULATION OF HOURS OF INSTRUCTION AT CBIS 2016/2017
LJ JACKIE (OFFSHORE SCHOOL REPRESENTATIVE)

TABLE A - Grades 1 through 7

| Month | Days | Hrs / Day | Hrs / Week | Core % | Electives % |
|--------------|----------|-----------|---|--------|-------------|
| September | 17 | 6.5 | 110.5 | 60 | 40 |
| October | 20 | 6.5 | 130 | 60 | 40 |
| November | 22 | 6.5 | 143 | 60 | 40 |
| December | 17 | 6.5 | 110.5 | 60 | 40 |
| January | 15 | 6.5 | 97.5 | 60 | 40 |
| February | 20 | 6.5 | 130 | 60 | 40 |
| March | 17 | 6.5 | 110.5 | 60 | 40 |
| April | 2 | 6.5 | 13 | 60 | 40 |
| May | TBA | 6.5 | TBA | 60 | 40 |
| June | TBA | 6.5 | TBA | 60 | 40 |
| | | | | | |
| TOTAL | | | 845 | | |
| Comparison | | | 845/878 = 96.3% Completion for Grades 1 through 7 | | |
| Balance | 5.1 days | | 33 hrs | | |

Teachers have confirmed coverage of all major learning outcomes, the focus on the content, the competencies, and the big ideas. Administration would suggest a possible challenge summative assessment, or alternatively, an acceptance of the courses completed as indicated by the hours registered in the BC Offshore School under the direction of BC Certified Educators.

TABLE B - Grades 8 and 9

| Month | Days | Hrs / Day | Hrs / Week | Core % | Electives % |
|------------|-----------|-----------|--|--------|-------------|
| September | 17 | 6.5 | 110.5 | 60 | 40 |
| October | 20 | 6.5 | 130 | 60 | 40 |
| November | 22 | 6.5 | 143 | 60 | 40 |
| December | 17 | 6.5 | 110.5 | 60 | 40 |
| January | 15 | 6.5 | 97.5 | 60 | 40 |
| February | 20 | 6.5 | 130 | 60 | 40 |
| March | 17 | 6.5 | 110.5 | 60 | 40 |
| April | 2 | 6.5 | 13 | 60 | 40 |
| May | TBA | 6.5 | TBA | 60 | 40 |
| June | TBA | 6.5 | TBA | 60 | 40 |
| | | | | | |
| TOTAL | 130 | | 845 | | |
| Comparison | | | 845/952 = 88.8% Completion for Grades 8 and 9 | | |
| Balance | 16.5 days | | 107 hrs | | |

Teachers have confirmed coverage of all major learning outcomes, the focus on the content, the competencies, and the big ideas. Administration would suggest a possible challenge summative assessment, or alternatively, an acceptance of the courses completed as indicated by the hours registered in the BC Offshore School under the direction of BC Certified Educators.

Table C - Grade 10

| Month | Days | Hrs / Day | Hrs / Week | Core % | Electives % |
|------------|------------------------------------|-----------|---|--------|-------------|
| September | 17 | 6.5 | 110.5 | 60 | 40 |
| October | 20 | 6.5 | 130 | 60 | 40 |
| November | 22 | 6.5 | 143 | 60 | 40 |
| December | 17 | 6.5 | 110.5 | 60 | 40 |
| January | 15 | 6.5 | 97.5 | 60 | 40 |
| February | 20 | 6.5 | 130 | 60 | 40 |
| March | 17 | 6.5 | 110.5 | 60 | 40 |
| April | 2 | 6.5 | 13 | 60 | 40 |
| May | TBA | 6.5 | TBA | 60 | 40 |
| June | TBA | 6.5 | TBA | 60 | 40 |
| | | | | | |
| TOTAL | 130 | | 845 | | |
| Comparison | | | ** See notes below 845/952 = 88.8% Completion for Grades 8 through 9 | | |
| Balance | NA (Credit Hours calculated below) | | NA (Credit Hours calculated below) | | |

Grade 10 Schedule

These students were enrolled in their courses in full year scheduling. The hours per Core and Elective Courses is thus listed below:

English 10 - 90 minutes every other day = $130 / 2 \times 90 \text{ min} / 60 = 97.5 \text{ hours as of 05/04/17}$
(minimum required is 100)

Social 10 - 90 minutes every other day = $130 / 2 \times 90 \text{ min} / 60 = 97.5 \text{ hours as of 05/04/17}$
(minimum required is 100)

Science 10 - 90 minutes every other day = $130 / 2 \times 90 \text{ min} / 60 = 97.5 \text{ hours as of 05/04/17}$
(minimum required is 100)

Math 10 - 90 minutes every other day = $130 / 2 \times 90 \text{ min} / 60 = 97.5 \text{ hours as of 05/04/17}$
(minimum required is 100)

Credits Earned by Grade 10 Class (HOURS COMPLETED)

Language Arts 10 - 4 credits

Social Studies 10 - 4 credits

Science 10 - 4 credits

Mathematics 10 - 4 credits

P.E. 10 - 4 credits

Career Planning 10 - 4 credits

Leadership 10 - 4 credits

TOTAL CREDITS: $7 \times 4 = 28$ credits earned towards DOGWOOD DIPLOMA

($7 \times 97.5 \text{ hours} = 682.5 \text{ hours}$ where balance was used for blended learning in combination with study hall time where credits not formally assigned)

Teachers have confirmed coverage of all major learning outcomes with the focus on the content, the competencies, and the big ideas. Administration would suggest a possible challenge summative assessment as administered, supervised, and graded by a BC certified teacher. Or alternatively, an acceptance of the credits and grades earned as indicated by the marks/scores recorded as of April 5th, 2017 in the CBIS digital Gradebook.

NOTES:

1. CBIS TIMETABLE BASED ON 8 PERIODS OF 45 MINUTES
2. LUNCH BLOCK AND BREAKS NOT USED IN CALCULATIONS
3. PD DAYS AND HOLIDAYS WERE NOT USED IN CALCULATIONS
4. BLOCK 8 ACTIVITIES USED AS ELL FOCUS ACTIVITY CLASSES



MEMO

April 14th, 2017

RE: TABULATION OF HOURS OF INSTRUCTION AT CBIS 2016/2017

FROM: LJ JACKIE (OFFSHORE SCHOOL REPRESENTATIVE)

ATTN: BC OFFSHORE OFFICES

Following meetings today (April 14th, 2017) with the Assistant Principal for Business Affairs, Mr. Joseph Choi, it was indicated that the CBIS Board and Board Chair (Mr. Han as represented by Mr. Kim) would very much like to ensure the completion of the academic year for the CBIS students.

In a detailed review of the Hours of Instruction completed by the CBIS students as of April 5th, 2017, I have attached a series of tables for Grades 1-7, Grade 8 and 9, and Grade 10.

Upon review of the data, and upon examination of the current BC Calendar Regulations, I would like to make the following suggestions for your consideration should CBIS not re-open:

A. Regarding the Grade 1 through Grade 7 groups of students (87.5% of the student population):

These learners have completed 96.3% of the hours of instruction, with the ELL learning activities included in the tabulations. (See attached Table A)

- I would then propose that the students be given a **FINAL REPORT CARD** by the Acting Principal using the current digital Grade Book recorded assessments for each student.
- CBIS would then use the next 4 - 6 weeks as a Spring Academic Extension Program for ELL Activities offered by VISA F4 Korean/American (Fluent in English with University Degree and Teaching Experience) at a new location with a new interim license/agreement. I would suggest a Science and Math Fair given that their scheduled event was for late May. We could couple this with a Humanities Fair (on Heritage, Literature and Culture) - for the upper, Middle School Grade Levels.

The rationale for this is based on the fact that there is insufficient time to put BC Certified Teachers in place to finish the CBIS calendar year. Also, parents could be provided with

ongoing ELL instruction for the interim. Lastly, the year completion would be granted to this student population. Please note, that the parents have tried to enrol at the other BC Offshore Schools in Seoul to complete the year and have been refused entrance.

B. Regarding the Grade 8 and Grade 9 groups of students (11.25 % of the student population):

These learners have completed 88.8% of the hours of instruction, with the ELL learning activities included in the tabulations. (See attached Table B)

- I would then propose that the students be given a **FINAL REPORT CARD** by the Acting Principal using the current digital Grade Book recorded assessments for each student.
- If deemed necessary a final summative assessment could be issued by the Global Offshore School Representative, graded by a BC Certified Teacher, and included in the Final Report Card.
- CBIS would then use the next 4-6 weeks as a Spring Academic Extension Program for ELL Activities offered by VISA F4 Korean/American (Fluent in English with University Degree and Teaching Experience) at a new location. I would suggest a Science and Math Fair given that their scheduled event was for late May. We could couple this with a Humanities Fair (on Heritage, Literature and Culture).

The rationale for this is based on the fact that there is insufficient time to put BC Certified Teachers in place to finish the CBIS calendar year. Also, parents could be provided with ongoing ELL instruction for the interim. Lastly, the year completion would be granted to this student population. Please note, that the parents have tried to enrol at the other BC Offshore Schools in Seoul to complete the year and have been refused entrance.

C. Regarding the two Grade 10 (see Table C) students at CBIS (1.25% of the student population):

These learners have essentially completed the required hours for seven courses:

Language Arts 10 - 90 minutes every other day = $130 / 2 \times 90 \text{ min} / 60 = 97.5 \text{ hours as of } 05/04/17$

Social Studies 10 - 90 minutes every other day = $130 / 2 \times 90 \text{ min} / 60 = 97.5 \text{ hours as of } 05/04/17$

Science 10 - 90 minutes every other day = $130 / 2 \times 90 \text{ min} / 60 = 97.5 \text{ hours as of } 05/04/17$

Mathematics 10 - 90 minutes every other day = $130 / 2 \times 90 \text{ min} / 60 = 97.5 \text{ hours as of } 05/04/17$

Credits Earned by Grade 10 Class

Language Arts 10 - 4 credits

Social Studies 10 - 4 credits

Science 10 - 4 credits

Mathematics 10 - 4 credits

P.E. 10 - 4 credits

Career Planning 10 - 4 credits

Leadership 10 - 4 credits

TOTAL CREDITS: $7 \times 4 = 28$ credits earned towards DOGWOOD DIPLOMA

(7×97.5 hours = 682.5 hours where balance was used for blended learning in combination with study hall time where credits not formally assigned)

- I would then propose that the students be given a **FINAL TRANSCRIPT GRADES** by the Global Offshore School Representative using the current digital Grade Book recorded assessments for each student (given that 97.5% of the required hours for each course has been finished).
- Alternatively, a final summative assessment (project or exam) could be issued by the Global Offshore School Representative and then supervised / graded by a BC Certified Teacher (Ms. Lee), and included in the Final Report Card evaluation of each student.
- CBIS would then use the next 8 - 10 weeks as an opportunity for a Spring Academic Extension Program for DISTANCE LEARNING COURSES as made available by the CBIS sister campus from Kamloops (or an alternative BC site - e.g. <http://bc.onlineschool.ca/summer-school.php>). These could be supervised by the one remaining Korean National Teacher who is BC Certified at CBIS and is currently their senior high Mathematics Instructor (i.e. Ms. Grace Lee).

The rationale for this is based on the fact that there is insufficient time to put specialized BC Certified Teachers in place to finish the CBIS calendar year. The timetable was developed in September with excess hours per secondary course. And finally, the parents have tried to enrol at the other BC Offshore Schools in Seoul to complete the year and have been refused entry.

What comments, considerations, and suggestions would your offices have for CBIS at this time?

From: Lowell Jackie <ljackie@cbisit.net>
Sent: Friday, April 14, 2017 10:28 AM
To: McConnell, Jenni EDUC:EX
Subject: Re: Update
Attachments: Student Completion Proposal CBIS (1).pdf; HrsInstrCBIS2016-2017.pdf

Hi Jenni,

I'm up late tonight working on a proposal for students to complete the BC requires for completion of a full year of instruction and/or hours of instruction for credit courses.

Attached please find two documents in regards to this.

s.16,s.17,s.22

Page 263 to/à Page 265

Withheld pursuant to/removed as

s.16;s.22;s.17

Page 266

Withheld pursuant to/removed as

s.13

Page 267 to/à Page 270

Withheld pursuant to/removed as

s.14

From: McConnell, Jenni EDUC:EX on behalf of EDUC International Education EDUC:EX
Sent: Tuesday, March 21, 2017 9:59 AM
To: 'ljackie@cbisit.net'
Subject: Re: Vice Principal

Hello Lowell,

This position is outside of the B.C. program, so there is no requirement to have a B.C. certified teacher in the role. The person in this position is not able to plan, evaluate or provide instruction to students in the B.C. program courses, or to provide student progress reports to students, parents or legal guardians.

I agree that an alternate title may be less confusing, but I am not concerned about the title as long as the role is clearly defined.

Thanks for checking,
Jenni

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395



s.22

Page 272 to/à Page 274

Withheld pursuant to/removed as

s.22

On Sat, Mar 18, 2017 at 6:06 AM, EDUC International Education EDUC:EX
<International.Education@gov.bc.ca> wrote:

Dear Offshore School Representatives and Liaisons:

I am pleased to attach an invitation for the upcoming British Columbia Offshore Schools Professional Development Workshop.

The Ministry of Education is pleased to host this event in support of the changes to the British Columbia curriculum and provincial assessment programs. This is an important opportunity to share updates on B.C.'s educational transformation.

We strongly encourage every B.C. offshore school to register at least one participant for this event. As Offshore School Representatives and liaisons, you are also welcome to register.

Once again, this will be an exciting opportunity for offshore educators to connect and gain valuable knowledge and expertise. I will also be asking for your help in suggesting offshore educators who may be willing to volunteer as workshop session facilitators. More information about volunteer facilitators will be sent next week.

If you have any questions, please do not hesitate to contact me.

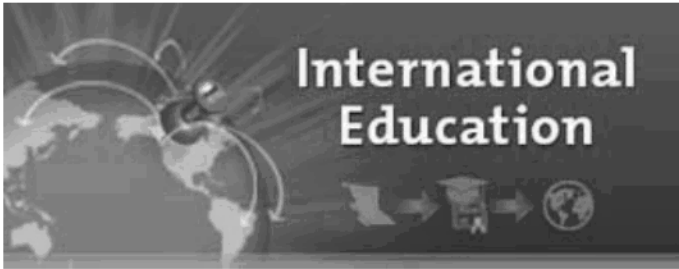
Sincerely,

Jenni McConnell

Manager – Offshore School Program, International Education

Ministry of Education

Victoria BC [250-213-8395](tel:250-213-8395)



From: 허유나(Yuna Hur) <ynhur@cbis.or.kr>
Sent: Friday, April 28, 2017 1:35 AM
To: Lowell Jackie; Jonker, Brian EDUC:EX
Cc: McConnell, Jenni EDUC:EX; Joseph S. Choi
Subject: [RE]Re: Confirmation letter by CBIS
Attachments: Transcripts-G10 Kai, G10 Katie.pdf; TRAX Report.pdf

Hello, I'm Yuna from CBIS.

I sent G10 students' TRAX data to Ministry of Education.

For your reference, I'm attaching G10 students' transcripts and TRAX report.

Thanks,

Yuna Hur
Academic Affairs Office
(CBIS) Canada British Columbia International Studies
e-mail: ynhur@cbis.or.kr
Telephone: 02-6925-5431

----- Original Message -----

From : Lowell Jackie
To : "Jonker, Brian EDUC:EX"
Cc : "McConnell, Jenni EDUC:EX" , "허유나(Yuna Hur)" , "Joseph S. Choi"
Sent : 2017-04-28 15:19:11
Subject : Re: Confirmation letter by CBIS

Brian Jonker
Executive Director
Independent Schools and International Education
International Education, Independent Schools & Partner Relations Division

Dear Brian,

This is to confirm that CBIS has issued final report cards for all students and parents and the final marks for Grade 10 students have been submitted to the Ministry via the TRAX data transfer process.

As discussed, we are unable to hold the meeting with teachers as^{s.22}. Given the time difference and the fact that CBIS will be closed Tuesday, May 9th for the National Election, he will be unavailable until May 10th. Also, regarding the teachers, I am hearing that a least a few of them are planning to leave within the next few days.

s.22 Secretary Yuna Hur will be the school's contact person. Due to the holiday next week, the school will be open only on Monday and Tuesday.

If there is any way that I can assist you in the future please do not hesitate to contact me. Jenni has my^{s.22} contact information.

s.22

Sincerely,

Lowell Jackie
BC Offshore School Representative for CBIS - Seoul

On Fri, Apr 28, 2017 at 1:03 AM, Jonker, Brian EDUC:EX <Brian.Jonker@gov.bc.ca> wrote:

Hi Joseph,

Thank-you for the confirmation letter summarizing commitments from our phone call yesterday, please find attached the letter confirming our support for the issuing of final report cards to parents/students. Please also ensure that for the Grade 10 students, their final marks are submitted to the Ministry using the establish TRAX data transfer process.

At this time I would request that you arrange an in person meeting with yourself and Mr. Kim and all the teachers to review this letter and the ownership group commitments with the teachers. I would like this meeting to occur as soon as possible and preferably within the next business day. I would like to participate in this meeting by conference call, my participation will be to witness the meeting and ensure teachers are aware that we have been working together to ensure support. Mr. Jackie should also be included in this meeting.

Please confirm the time and dial-in information for the meeting as soon as possible.

Brian Jonker

Executive Director

Independent Schools and International Education

International Education, Independent Schools & Partner Relations Division

250 217-3991

From: Joseph Choi [mailto:josephchoi@cbis.or.kr]
Sent: Wednesday, April 26, 2017 7:15 PM
To: Jonker, Brian EDUC:EX; McConnell, Jenni EDUC:EX^{s.22}
Subject: Confirmation letter by CBIS

Dear Brian,

Please see the attachment file.

Thank you,

Joseph



Joseph Choi - Assistant Principal

CBIS (Canada British Columbia International Studies)

t. 02-4372-2645 (ext. 221) | e. josephchoi@cbis.or.kr

w. <http://www.cbis.or.kr> | s. Gangdong-gu Olympic-ro 836 (Amsa-Dong), Seoul, Korea 05238



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s.22

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s.22;s.13;s.17

From: Lowell Jackie <ljackie@cbisit.net>
Sent: Tuesday, April 18, 2017 11:03 AM
To: Jonker, Brian EDUC:EX; McConnell, Jenni EDUC:EX
Subject: Recent Update and Principal Report
Attachments: CBIS - Principal Report, 2017 (1).pdf

Hello Brian and Jenni,

Please see attached Principal Report for CBIS 2017. Within this is the most recent update given below:

s.13,s.17,s.22

Regards,

Lowell

From: McConnell, Jenni EDUC:EX on behalf of EDUC International Education EDUC:EX
Sent: Tuesday, January 31, 2017 4:14 PM
To: 'ljackie@cbisit.net'
Subject: Request for phone call

Hi Lowell,

I am hoping that you will be available to connect by phone to discuss an anonymous complaint the Ministry has recently received about the CBIS school inspection report.

If possible, I would like to arrange a phone call with our Executive Director, Brian Jonker. Please let me know if the following times and dates would be convenient:

- Option 1: February 2 at 3:00pm Pacific Standard Time. This would be 8:00am on February 3 in Seoul.
- Option 2: February 3 at 3:00pm Pacific Standard Time. This would be 8:00am on February 4 in Seoul.

If neither date is convenient, I will try to reschedule for the following week.

Please also provide a phone number where we can reach you.

Thank you Lowell and I look forward to talking with you,
Jenni

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395



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s.16;s.22;s.17

TRAVEL ITINERARY AND FLIGHT INFORMATION

Doug Lauson (Chair)

CBIS Canada – Gangdong-gu, Seoul – 2 days
BC Collegiate Canada – Seocho-Dong, Seoul – 1 day

Saturday, April 1 – Saturday, April 8, 2017

**Last updated March 27, 2017

| | | |
|--------------------|---|--|
| Saturday, April 1 | <u>Depart Vancouver for Seoul</u> Air Canada AC63 Depart Vancouver 11:00am | |
| Sunday, April 2 | Arrive Seoul 1:45pm Taxi to hotel | s.15 |
| Monday, April 3 | Meetings – To Be Determined | |
| Tuesday, April 4 | Inspect CBIS Canada Taxi to/from school **hotel might have suggestions on different method of transportation to/from school | CBIS Canada Gangdong-Gu Olympic - RO 836 (Amsa-Dong) Seoul South Korea 134-855 Tel: 02-6925-5430~1 |
| Wednesday, April 5 | Inspect CBIS Canada Taxi to/from school | |
| Thursday, April 6 | Meetings – as required, research, follow-up | |
| Friday, April 7 | Visit BC Collegiate Canada Taxi to/from school | BC Collegiate Canada 1449-9 Seocho-gu Seocho-Dong, Seoul South Korea 137-070 서울 서초구 반포대로 4 길 58 (서초동 1449-9) |

TRAVEL ITINERARY AND FLIGHT INFORMATION

| | | |
|-------------------|---|---|
| | | <p>Tel: 02-2135-2000</p> <p>**</p> <p>By Subway(지하철 이용 시) Line #3(Orange Line) Get off at Nambu Terminal Station (Gate 5) 지하철 3 호선 남부터미널 역 5 번 출구 이용, 도보로 7 분 가량 소요</p> <p>By Car or Taxi (자가용 이용 시) 남부순환로(도곡/양재 -> 서초/사당 방면) 선상. 예술의 전당 전 아쿠아 육교에서 하차. (인피니트 자동차 옆 건물)</p> |
| Saturday, April 8 | <p><u>Depart Seoul for Vancouver</u></p> <p>Air Canada AC64</p> <p>Depart Seoul 3:20pm</p> <p>Arrive Vancouver 9:10am</p> | Taxi to airport |

CBIS Canada

Gangdong-gu, Seoul, South Korea
Principal: Lowell Jackie
Principal's email: ljackie@cbisit.net

BC Collegiate Canada

Seocho-Dong, Seoul, South Korea
Principal: Gavin Stephenson
Principal's email: gstephenson@bcacanada.org
Offshore School Representative: Adrian Conradi
OSR's email: s.22

From: McConnell, Jenni EDUC:EX
Sent: Monday, March 27, 2017 4:19 PM
To: Jonker, Brian EDUC:EX
Subject: Tentative itinerary for Doug Lauson
Attachments: ITIN - Lauson_South Korea.docx

To be updated after our discussion tomorrow.

From: McConnell, Jenni EDUC:EX
Sent: Wednesday, March 15, 2017 10:01 AM
To: Jonker, Brian EDUC:EX
Subject: Unannounced inspection - CBIS Canada in Korea

Hi Brian,

We have received a second complaint about CBIS Canada (see below). I recommend an unannounced inspection take place as soon as possible.

s.17,s.22

Thanks,
Jenni

s.22

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s.22

From: McConnell, Jenni EDUC:EX on behalf of EDUC International Education EDUC:EX
Sent: Saturday, April 1, 2017 7:42 PM
To: 'ljackie@cbisit.net'; 'hyuk808@sangji.co.kr'
Cc: 'Doug Lauson'; EDUC International Education EDUC:EX
Subject: Unannounced inspection notice - CBIS Canada

Importance: High

Dear Mr. Han Jong Hee and Mr. Lowell Jackie,

The Ministry of Education will be conducting an unannounced inspection of CBIS Canada on **April 4 and 5, 2017**. In accordance with Section 22.01 of the British Columbia Global Education Program – Offshore Schools Certification Agreement, the Ministry may conduct inspections with or without notice during the Agreement term. Costs associated with unannounced inspections are absorbed by the Ministry and there are no additional costs to the Owner/Operator.

Inspector Doug Lauson will be connecting with you to coordinate his arrival time for the inspection. Mr. Lauson can be reached by email at^{s.22}

I appreciate the school's response to the recent complaints received by the Ministry, and I am hopeful that this unannounced inspection will demonstrate CBIS's continued compliance with the Certification Agreement. I hope that as Owner/Operator of CBIS Canada, Mr. Han Jong Hee will also be available during the two days to meet with the Ministry Inspector.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Brian Jonker

Executive Director

Independent Schools and International Education

Ministry of Education

250-217-3991



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s.22

Page 301 to/à Page 302

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s.16;s.22;s.17

From: McConnell, Jenni EDUC:EX
Sent: Monday, April 24, 2017 1:26 PM
To: 'tgoodwin@biscanada.net'; 'kcard@wcacanada.com'; 'cellist@siscanada.org';
'adrian@inted-consulting.com'; 'Lowell Jackie'
Subject: Update: Ministry follow-up teleconference

Dear Offshore Representatives and Ministry Liaisons supporting schools in Korea,

As discussed in our previous call, we are hoping you can join us for a follow-up call this week.

Teleconference details:

Date / time: 4:00pm April 25 Pacific Standard time (8:00am April 26 in Seoul)

Phone number: s.15,s.17

Participant ID: s.15,s.17

Sincerely,

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395



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s.16;s.22;s.17

From: Doug Lauson^{s.22}
Sent: Monday, April 3, 2017 2:03 PM
To: Jonker, Brian EDUC:EX; McConnell, Jenni EDUC:EX
Subject: Update from Seoul

Hi Jenni and Brian,

I arrived safely on Sunday and managed to get hold of Ms. Yun Ju Jung (EMM) and we met yesterday (today is Tuesday over here) at 10:30am for about 90 minutes and then I met with the Managing Director, Luke Shim for another 30 minutes. I also met with Ms. Hyon-Ju Yi, the Canadian Trade Commissioner for Education. The meetings were all very informative and they are all aware of the situations. We discussed at length why, and how we may possibly resolve the issues. I will fill you in when we speak and when I give you my report, but there doesn't seem to be an easy fix - as usual, things are "complicated" and there are many aspects to be aware of. In essence, they all recommended that^{s.13}

^{s.13}

When would you like the telephone call? We had mentioned Tuesday, which I resume is your Tuesday, after the Leadership meeting. Seoul is 16 hours ahead, so 5:00pm your time on Tuesday will be 8:00am Wednesday morning over here and I will be on my way to CBIS for the second day of the inspection. We could do it earlier than that, if you are free because I am up at 4:30am anyway. So, I will leave it up to you two to decide.

^{s.22}

^{s.22}

Doug


Doug Lauson

Lauson & Associates Inc.
2664 Brewster Drive
Coquitlam, BC V3B 7A4
Canada
Tel: +(604) 341-9331
Fax: +(604) 464-8421

From: Lowell Jackie <ljackie@cbisit.net>
Sent: Wednesday, April 19, 2017 6:12 PM
To: Jonker, Brian EDUC:EX; McConnell, Jenni EDUC:EX
Subject: Update re CBIS Licensing and Visas

 Probation notice by CBIS.pdf

 Probation letter.pdf

 webstie capture 1.JPG

 webstie capture 2.JPG

Good Afternoon,

Re the Ministry requirement of CBIS informing parents of the change in status, the two pdf documents were sent to all the Gr 1 to 10 parents last Friday.

Re the requirement to put this change in status on CBIS website, this was completed late yesterday and both documents now appear on the Home Page of the website (see documents "website capture").

Lowell

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OFFSHORE SCHOOLS UPDATE: SOUTH KOREA

ISSUE:

- All teachers at one B.C.-certified offshore school in Korea have been informed by Korean immigration officials that their Korean E2 visas are not sufficient for employment at the school and that they must leave the country by May 11, 2017
- B.C. offshore schools operate under a “hagwon” license, defined as Foreign Language Academies that do not meet Korean requirements for international schools. It is estimated that hundreds of similar schools operate as “hagwons”

B.C. Contacts in Korea

Ms. Yun Ju Jung

Education Marketing Mgr

yjjung@britishcolumbia.ca

011-822-3451-4948

Mr. Luke Shim

Managing Director

lshim@britishcolumbia.ca

011-822-3451-4947

OVERVIEW:

- An unannounced inspection at the school took place April 4-6, 2017. The inspector also met with the Trade Commissioner, Education Marketing Manager and Managing Director. The

s.16

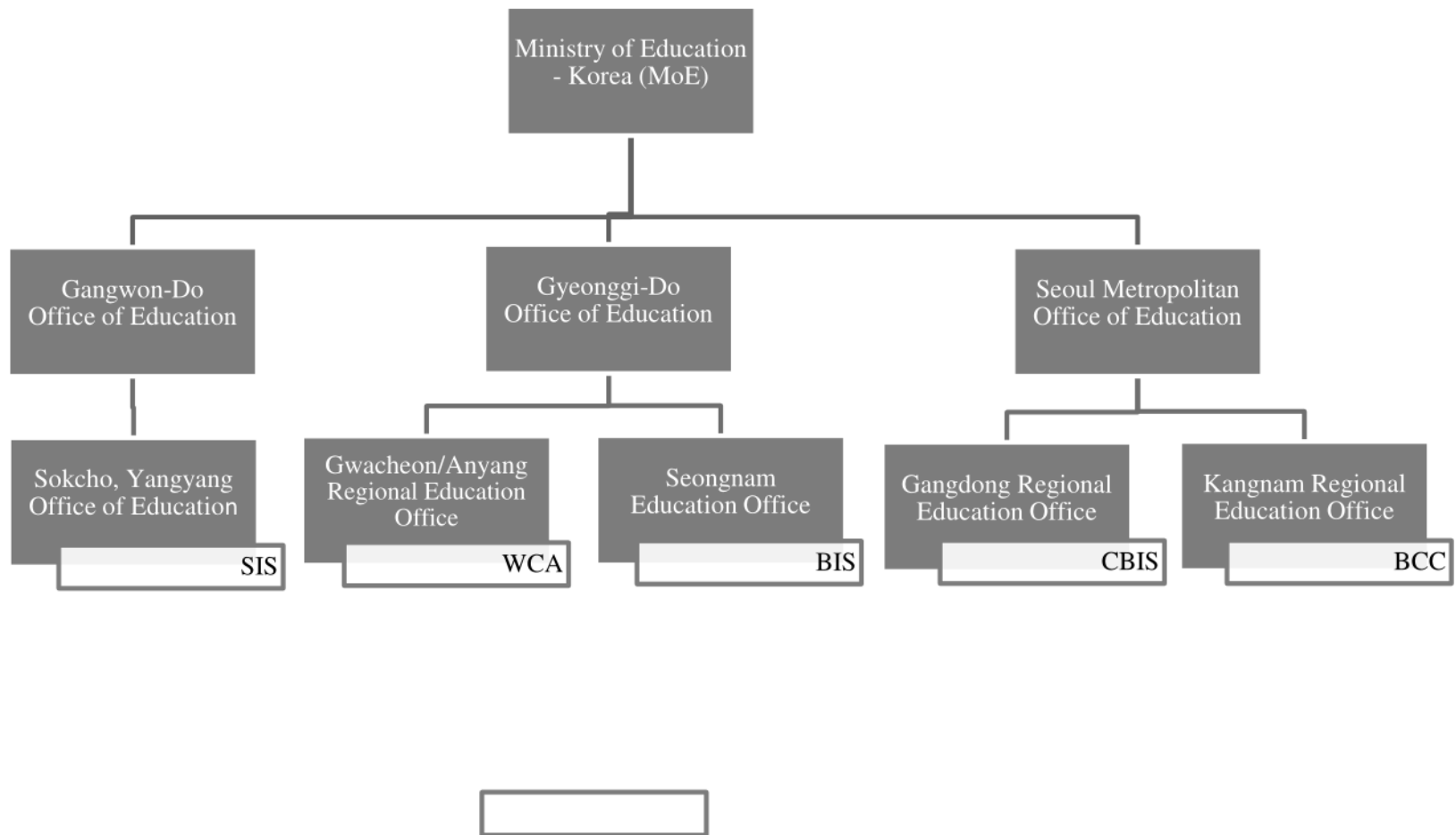
BACKGROUND:

- The Ministry of Education certifies five British Columbia offshore schools in the Republic of Korea, which enrol 750 students and employ 80 British Columbia teachers

| School Name | Location | Enrolment | Grade 12 |
|----------------------|------------|------------|-----------|
| BIS Canada | Seoul | 238 | 19 |
| BC Collegiate Canada | Seoul | 228 | 3 |
| CBIS Canada | Seoul | 161 | 0 |
| SIS Canada | Gangwon-Do | 71 | 13 |
| WCA | Kyunggi-Do | 53 | 5 |
| Total | | 751 | 40 |

s.16

From: McConnell, Jenni EDUC:EX
Sent: Wednesday, April 12, 2017 9:46 AM
To: Jonker, Brian EDUC:EX
Cc: Sheppard, Grant EDUC:EX
Subject: Updated 1-pager
Attachments: KoreaOffshoreSchoolUpdate-V2.docx



From: McConnell, Jenni EDUC:EX
Sent: Wednesday, May 3, 2017 9:41 AM
To: Jonker, Brian EDUC:EX
Subject: Updates to governance model
Attachments: Governance model Korea.docx

BIS: confirmed
SIS: updated and confirmed
WCA: confirmed
CBIS: based on our records
BCC (Adrian): not able to confirm until next week

From: McConnell, Jenni EDUC:EX on behalf of EDUC International Education EDUC:EX
Sent: Tuesday, May 2, 2017 6:09 PM
To: 'hyuk808@sangji.co.kr'
Cc: 'ynhur@cbis.or.kr'; 'josephchoi@cbis.or.kr'; Jonker, Brian EDUC:EX
Subject: Urgent: phone call with Ministry required

Dear Han Jong Hee,

An urgent phone call with the Ministry of Education is required. Please respond immediately with a phone number that we can call.

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395



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Page 315 to/à Page 316

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s.22

From: McConnell, Jenni EDUC:EX
Sent: Tuesday, May 2, 2017 11:22 AM
To: Jonker, Brian EDUC:EX
Subject: Yuna's contact information

Yuna Hur
Academic Affairs Office
(CBIS) Canada British Columbia International Studies
e-mail: ynhur@cbis.or.kr
Telephone: 02-6925-5431

I think this would be: 011-822—02-6925-5431
Might be: 011-822-6925-5431.

From: Gajdics, Peter EDUC:EX
Sent: Wednesday, April 19, 2017 12:46 PM
To: Jonker, Brian EDUC:EX
Cc: Soares, Ramona EDUC:EX
Subject: your 30-60-90
Attachments: IS-IE 30-60-90.docx

Hi, Brian.

Following your morning call with Ramona, I believe you're updating the attached, to provide a higher level list. Please send before end of the day (to her, cc me).

Thanks.

Peter Gajdics
Executive Administrative Assistant
Assistant Deputy Minister's Office
International Education | Independent Schools
& Partner Relations
Ministry of Education
T: 604 775-4043
peter.gajdics@gov.bc.ca

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30-60-90 Issues – International Education and Independent Schools

Independent Schools – 30/60/90 Issues

| Issue | Details/Path to Resolution | Briefing Required | DM/Minister/Both | Timing |
|--------------------------------|---|-------------------|------------------|---------|
| SOGI | <p>Decision required as to whether to accept policies from schools which do not include the specific references as indicated in the Order</p> <p>Linkages: Learning Division</p> <p>Legal Opinion(s)</p> <ul style="list-style-type: none"> • s.14 | Yes | Both | 30 days |
| Mormon Hills Secondary Schools | <p>s.22</p> <p>Mormon Hills Secondary enrolls 143 students and receives grants from the Ministry of education for approximately \$700K.</p> | Yes | Both | 30 days |

International Education – 30/60/90 Issues

| Issue | Details/Path to Resolution | Briefing Required | DM/Minister/Both | Timing |
|-------|---|-------------------|------------------|---------|
| MSP | <p>In January 2017, the Ministry of Health amended the MSP regulation to include free MSP for all minors in the Province, including international students attending BC K-12 public and independent schools</p> <p>Stakeholders in the Education sector have voiced their concerns regarding:</p> <ul style="list-style-type: none"> • the additional administrative burden on schools • the optics of providing MSP coverage for non-residents at taxpayer expense • the coverage provided by MSP being inferior to the | Yes | Both | 60 days |

30-60-90 Issue – International Education and Independent Schools

| | | | | |
|--------------------------|--|----|--|---------|
| | <p>current third party insurance products available.</p> <p>Resolution:</p> <ul style="list-style-type: none"> • Implement guideline establishing continued procurement of third party insurance for all international students • Continued engagement with MoH | | | |
| Offshore Schools – Korea | <ul style="list-style-type: none"> • On April 10-11, 2017, all 17 teachers at CBIS Korea were informed by Korean immigration officials that their Korean E2 visas are not sufficient for employment at the school and that they must leave the country by May 11, 2017. • On April 12, 2017 the Ministry of Education was informed verbally by a representative of the owner that the school had cancelled its local license to operate in 2016 in order to pursue a different license. This information is contrary to the written confirmation of appropriate local licensing that the Owner provided to the Ministry on March 23, 2017. • Based on the false information provided, the Ministry of Education has placed the school on Probationary Status in accordance with Section 26.03 of the Certification Agreement. | No | | 60 days |

30-60-90 Issue – International Education and Independent Schools

Independent Schools – 30/60/90 Opportunities

| Topic | Details | Source (platform/ mandate) | Financial Implications | Decision required (Cabinet/TB/Minister) |
|--|--|-------------------------------|---------------------------|--|
| Enhanced Requirements for Financial Accountability 30 days | <p>Implement CPABC standards for financial accountability documents. SOPSOC will require CAS 805 and ES Audit will require standard HB5815 (and replaced when effective, CSAE 3530)</p> <p>Outcome:</p> <ul style="list-style-type: none"> Ensures consisted approach by practitioners when completing engagements. Provides additional assurance through standards based approach. Requires practitioners to have an audit license form CPABC <p>Stakeholder: FISA has been engaged and involved in work to date and fully endorses the changes</p> <p>Legislation/OIC: Not required</p> | No | No | No |

s.13,s.17

30-60-90 Issue – International Education and Independent Schools

s.12,s.13,s.14,s.17

30-60-90 Opportunities – International Education and Independent Schools

International Education – 30/60/90 Opportunities

| Topic | Details | Source (platform/mandate) | Financial Implications | Decision required (Cabinet/TB/Minister) |
|--|--|---------------------------|------------------------|---|
| Expand International Education Scholarships 30 days | Announcement of the expansion of International Education Scholarships for Colombia, Vietnam, Thailand, Spain and Brazil. <ul style="list-style-type: none"> BC Student and Teacher Exchange and Mobility Scholarships International Student Ambassador Scholarship Expand language scholarship to include Korean and Japanese | No | Yes | No |
| Marketing Video Launch 90 days | The Ministry of Education has developed videos marketing BC as a destination for international students to study and promoting BC Offshore schools. These videos will be ready to launch and promote in August | No | No | No |
| 5 New Offshore Schools 60 -90 days | <ul style="list-style-type: none"> 5 new offshore schools are slated to open in September 2017. Government may consider announcement timing to align with release of the International Strategy refresh. See below. UAE: BCCS Dubai (new country) China: Maple Leaf Xi'an China: Maple Leaf Hainan (new province - Hainan) China: Majestic BC (new province – Guangdong) China: Harbin Zhongshi (new province - Heilongjiang) | No | No | No |
| International Education Strategy Refresh | Launch the International Education Strategy Refresh Linkages: AVED is the lead | No | Yes | Yes |

30-60-90 Engagement – International Education and Independent Schools

| Stakeholder | Details | Branch | Recommended |
|--|--|-------------------------|-----------------|
| <p>Federation of Independent Schools Associations (FISA)</p> <p>30 -120 days</p> | <p>Attend FSA Board Meeting: FISA board is comprised of the primary stakeholders and five associations in the independent school system which are operating or supporting the operation of independent schools.</p> <p>Upcoming meeting dates:</p> <ul style="list-style-type: none"> May 24, 2017 September 20, 2017 | Independent Schools | DM and Minister |
| <p>British Colombia Consul on International Education (BCCIE)</p> <p>30-days</p> | <p>BCCIE Summer Conference</p> <p>Dates: June 18-21, 2017</p> <p>This conference provides an opportunity for new Minister/DM to meet and develop relationships within the international education sector at Canada's second largest international education forum and professional development opportunity for the promotion on international education. Over 400 attendee's from around the world. Post-Secondary, K-12 and international stakeholders.</p> | International Education | DM and Minister |
| <p>International Mission</p> <p>(Fall 2017)</p> | <p>Participate in international Mission to China and Japan.</p> <p>China:</p> <ul style="list-style-type: none"> Participate in the 4th high Level consultation between Canada and PRC on Education Renew MOU's currently expired or about to expire. Visit 1-3 BC Offshore Schools in China <p>Japan:</p> <ul style="list-style-type: none"> Renew MOU's currently expired or about to expire. Visit BC Offshore school in Japan and participate in activities to expand the number of offshore schools in Japan. | International Education | DM and Minister |
| <p>Independent School Tour</p> <p>(Fall 2017)</p> | <p>Visit key independent schools in the Province to understand the diversity and quality within the sector and network with key leaders within communities in BC.</p> <p>Engagement plan to be developed based on interest.</p> | Independent Schools | DM and Minister |

30-60-90 Opportunities – International Education and Independent Schools

Page 009

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Page 010

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s.22

Hi s.2 ,

Thanks for your note. I was able to communicate to the ownership group this evening and they have confirmed the following:

- Mr. Joseph Choi will remain the contact for teachers.
- Yuna Hur will remain the contact for parents with regard to report cards. For parents who may not have received electronic copies of report cards, Yuna will be able to resend the report cards electronically or alternatively she will have hardcopies available for pick-up at the school beginning Monday. Parents should be directed to contact Yuna for information.
- Pay stubs for the recent payment for May/June will be provided to teachers on Monday. As per your comments regarding consistency in the amount of the deposits for May/June, those will need to be addressed by Mr. Joseph Choi as the contractual relationship is between the ownership group and individual teachers.

Sincerely,

Brian Jonker

Executive Director

Independent Schools and International Education

International Education, Independent Schools & Partner Relations Division

250 217-3991

s.22

On May 4, 2017, at 1:41 PM, Jonker, Brian EDUC:EX <Brian.Jonker@gov.bc.ca> wrote:

Hi Faustus,

Thank-you for the email update.

Prior to the offshore school representative leaving Korea we asked that we be provided a contact at the school who would be able to act as a liaison for us. We have been given the following contact information:

Yuna Hur, Academic Affairs Office
(CBIS) Canada British Columbia International Studies
e-mail: ynhur@cbis.or.kr
Telephone: 02-6925-5431

We are aware that Mr. Jackie has left sooner than he expected for^{s.22} and we have been in contact with him as recently as this morning. Mr. Jackie continues to provide the Ministry assistance in our efforts to support teachers.

The Ministry has now received confirmation that the final payments to teachers for May/June salaries and flight allowance have been set in motion, with evidence of the initiation of the bank transfer. I understand that there are national holidays in Korea this week which could potentially slow down processing.

With regard to the report cards, we have written confirmation that the report cards were completed and verbal confirmation that they were sent by email to parents. We will continue to monitor this situation to ensure that parents have received the final report cards.

With regard to the immigration and the deportation order and the one year ban, the Ministry will continue to work on this issue in the coming days and weeks and we are committed to connecting with you regarding any developments.

The Ministry appreciates your careful consideration and reflection regarding possible improvements to the offshore school program and will take these points in consideration

moving forward. As part of continuous improvement to strengthen the program I will reach out to you to discuss the ideas you have raised over the coming weeks.

At this time, I would request that you provide me the first and last names of all the teachers impacted by the deportation order and one year ban, and would also request that you provide the Ministry an alternate contact email address in case the email account you are currently using is deactivated. It may also be beneficial for me to have an email address for each teacher to ensure the Ministry is able to communicate as needed.

Sincerely,

Brian Jonker

Executive Director

Independent Schools and International Education

International Education, Independent Schools & Partner Relations Division

250 217-3991

From: Faustus Salvador [<mailto:salvador@cbisit.net>]

Sent: Tuesday, May 2, 2017 10:44 AM

To: Jonker, Brian EDUC:EX

Cc: McConnell, Jenni EDUC:EX

Subject: CBIS Update re: Ownership Commitments to the Teachers

Dear Mr. Jonker,

Here is an update to what the Ministry of Education has posted on the "BC Certified Offshore Schools" website:

- In the meantime, over recent days, to help support teachers and students who are impacted, the ministry has acted in a facilitator and supportive role.

The Offshore School Representative, Lowell Jackie, ^{s.22}

We now have no liaison between the Ministry and the ownership of CBIS.

- The ministry has now confirmed with the school that teachers will be paid by the school for April, May, and June as per their contracts.

As of May 3rd, teachers have received their monthly salary for April in their bank accounts without the usual pay stub via email. Monthly salaries for May and June have not been distributed.

- The school will also pay for transportation/flight costs for teachers to leave the country as directed by the immigration deportation order.

As of May 3rd, teachers have not received any transportation/flight costs.

- The school will continue to provide accommodation to teachers until they depart.

So far, teachers can stay in their accommodations and have not been given any notice to leave.

- The school will support the principal in issuing final report cards to students/families by April 28.

Some students have received their final report cards from the CBIS administrative office, but many are still waiting.

^{s.22}

Page 014 to/à Page 015

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s.22

On Apr 30, 2017, at 3:23 AM, Jonker, Brian EDUC:EX
<Brian.Jonker@gov.bc.ca> wrote:

Hi Faustus,

The Ministry, in a supportive role, worked with the Offshore School Representative and the ownership group to establish commitments to support teachers. These commitments were formalized by way of letter to the Ministry on April 27, 2017. Our understanding is that the attached letter was also shared with all teachers on April 27, 2017 through the Offshore School Representative.

The purpose of initiating this meeting was for the ownership group to discuss the commitments made to the Ministry regarding support for teachers, directly with teachers. Our understanding is that this has been done through a meeting between teachers and Mr. Kim this past week and that all teachers received a copy of the attached letter. As such, a meeting or call is not required at this time.

Please let me know if there are any further questions.

Brian Jonker

Executive Director

Independent Schools and International Education

International Education, Independent Schools & Partner Relations
Division
250 217-3991

From: Faustus Salvador [<mailto:salvador@cbisit.net>]
Sent: Saturday, April 29, 2017 3:29 AM
To: EDUC International Education EDUC:EX
Subject: CBIS Re: Request for a follow-up phone call

Dear Jenni,

Thank-you in advance for the update. As you know, our Offshore Rep /
Principals.22 so we now lack any
liaison with the Ministry.

Unfortunately, we were unable to speak with you today because of a
farewell picnic we attended with our former students and their parents.
We can, however, speak with you at the second time you offered:
Saturday April 29th at 5:00pm Pacific Standard time (Sunday April 30th at
9:00am in Seoul)

We look forward to this call. Again (like last time) because our meeting
room is the basement of a cafe, we request that we use Skype (audio is
fine).

Best regards,

Faustus Salvador and the former teachers of CBIS

On Apr 28, 2017, at 3:16 AM, EDUC International Education EDUC:EX
<International.Education@gov.bc.ca> wrote:

Hello Faustus,

The Ministry has been in communication with the CBIS
ownership group, and would like to provide an update
to CBIS teachers.

I am reaching out to you to ask for your help in
arranging a phone call with CBIS teachers. Would it be
possible to arrange a call for either of the following
dates:

- Friday April 28th at 10:00pm Pacific Standard time
(I believe this will be Saturday April 29th at
2:00pm in Seoul)
- Saturday April 29th at 5:00pm Pacific Standard
time (I believe this will be Sunday April 30th at
9:00am in Seoul)

Please let me know if either of these times would be
convenient, or propose an alternate time.

Thank you in advance,

Jenni McConnell

Manager – Offshore School Program, International
Education

Ministry of Education

Victoria BC 250-213-8395

From: Sheppard, Grant EDUC:EX
Sent: Tuesday, April 11, 2017 3:34 PM
To: Jonker, Brian EDUC:EX
Cc: McConnell, Jenni EDUC:EX
Subject: BC Offshore Schools in Korea.pptx
Attachments: BC Offshore Schools in Korea.pptx

Hi Brian,

Jenni, Leslie and I pulled this together.

Let me know asap if changes required.

Thanks,
Grant.

BC Offshore Schools in Korea

April 12, 2017



Ministry of Education

Slides

- 1 B.C. Offshore Schools Program Map
- 2 B.C. Offshore School Program Overview
- 3 Map – BC Offshore Schools in Korea
- 4 School Profiles
- 5 Student Achievement

CBIS Canada



SIS Canada



BIS Canada



WCA



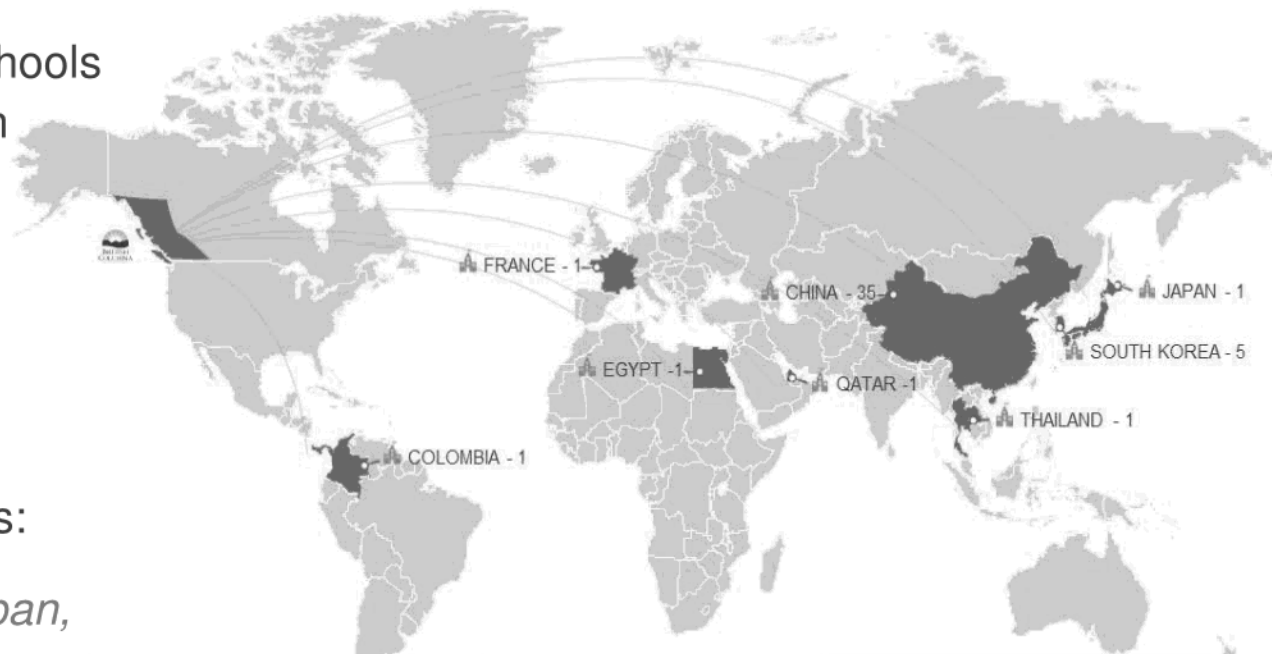
BC Collegiate



B.C. Global Education – Offshore School Program 2016/17

- ✓ BC Certified offshore schools offer the B.C. graduation program in schools outside Canada
- ✓ 20 years of success
- ✓ 12,500 students
- ✓ 46 schools in 8 countries:

China, South Korea, Japan, Colombia, Egypt, France, Qatar and Thailand



2016/17 Summary

- 8 Countries
- 46 Schools in total
- 12,500 Students
- 775 B.C. Certified Teachers/Administrators



SCHOOLS

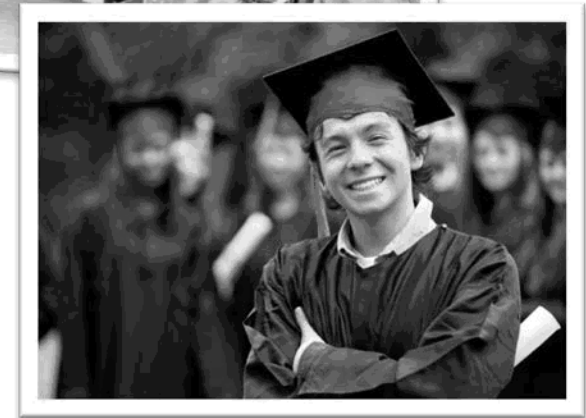


British Columbia
Offshore Schools
(2016/17)

Offshore School Program

– *Quality Assurance*

- ✓ Annual certification based on successful in-person inspections
- ✓ Annual reporting requirements
- ✓ Experienced B.C. principal; B.C. - certified teachers
- ✓ Rigorous and well-defined new school application process





BC Offshore Schools in Korea & Location of Free Economic Zones



- 3 schools are located in Seoul
- 1 school is located in Gangwon-Do
- 1 school is located in Kyunggi-Do
- Orange dots denote location of free economic zones

Overview – BC Offshore Schools in Korea

| School Name | Location | Grades | # Students | Year Certified | Last Inspection |
|---|----------------|--------|---------------|-------------------|--------------------|
| BC Collegiate Canada | Seoul | K-12 | 228 | 2012 | November 2016 |
| BIS Canada | Seoul | 1-12 | 238 | 2010 | October 2015 |
| CBIS Canada | Seoul | 1-10 | 161 | 2013 | April 2017 |
| SIS Canada | Gangwon- Do | 1-12 | 71 | 2012 | November 2016 |
| Westminster Canadian Academy | Kyunggi- Do | 1-12 | 53 | 2013 | November 2016 |



Student Achievement – BC Offshore Schools in Korea

| School Name | 2015/16 Grad Rate | 2015/16 English 12 exam mark | 2015/16 Math 10 exam mark | Annual fees |
|------------------------------------|-----------------------|------------------------------------|---------------------------------|-------------|
| BC Collegiate Canada | N/A | N/A | 94% | \$94,800 |
| BIS Canada | 100% (13 students) | 64% | 84% | \$98,300 |
| CBIS Canada | N/A | N/A | 95% | \$71,350 |
| SIS Canada | 100% (7 students) | 57% | 86% | \$39,850 |
| Westminster Canadian Academy | N/A | N/A | 80% | \$33,550 |

From: Sheppard, Grant EDUC:EX
Sent: Wednesday, April 12, 2017 10:37 AM
To: Jonker, Brian EDUC:EX
Cc: McConnell, Jenni EDUC:EX
Subject: BC Offshore Schools in Korea_April 12.pptx
Attachments: BC Offshore Schools in Korea_April 12.pptx

Importance: High

Speaking notes included in the attached.

BC Offshore Schools in Korea

April 12, 2017



Ministry of Education



BRITISH
COLUMBIA

Ministry of
Education



Slides

- 1 B.C. Offshore Schools Program Map
- 2 B.C. Offshore School Program Overview
- 3 Map – BC Offshore Schools in Korea
- 4 Quality Assurance
- 5 Map – BC Offshore Schools in Korea
- 6 Overview of Offshore Schools in Korea
- 7 Student Achievement
- 8 Current Situation

CBIS Canada



SIS Canada



BIS Canada



WCA





BC Collegiate

- As per slide

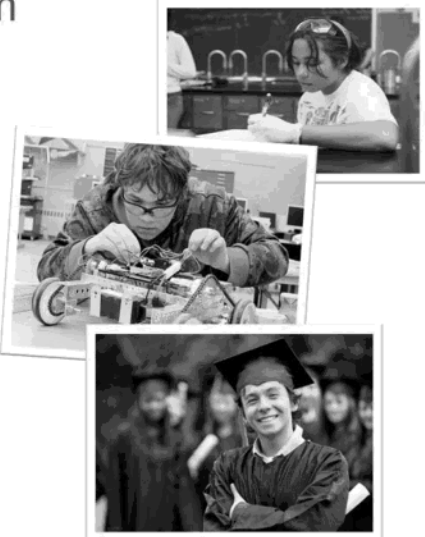


- The B.C. Offshore School Program started in 1996 in China (Dalian) with the Maple Leaf Education Group.
- Since that time, thousands of international students have benefitted from B.C.'s renowned high-school education program.
- B.C. Offshore School graduates attend universities around the world and are well prepared for entering post-secondary studies in British Columbia and Canada.

 **BRITISH COLUMBIA** | Ministry of Education | 


Offshore School Program – *Quality Assurance*

- ✓ Annual certification based on successful in-person inspections
- ✓ Annual reporting requirements
- ✓ Experienced B.C. principal; B.C. - certified teachers



4

- B.C.'s Offshore School Program has a rigorous quality assurance program in place, including:
 - Announced and unannounced inspections
 - Annual reports
- Schools benefit from B.C. Certified Teachers and Principals, who must meet or exceed B.C.'s rigorous standards for teacher certification.
- The Ministry supports offshore schools to be leaders in education, for example through professional development in support of B.C.'s Education Modernization project
- Many Offshore School Owner/Operators tell the Ministry that B.C.'s excellent quality assurance program is the reason that they have chosen B.C.'s program over other jurisdictions' programs.


BRITISH COLUMBIA
Ministry of Education

CANADA
STARTS
HERE

BC Offshore Schools in Korea & Location of Free Economic Zones





- 3 schools are located in Seoul
- 1 school is located in Gangwon-Do
- 1 school is located in Kyunggi-Do
- Orange dots denote location of free economic zones

5


- There are five B.C. Offshore schools in Korea.
- Three are located in Seoul and two are located in the Provinces.
- All five schools operate on “Hagwan” license, private, for-profit cram schools.
- There are multiple Free Economic Zones in Korea which support schools with international curricula – none of B.C.’s offshore schools are located in these zones.


|  BRITISH COLUMBIA Ministry of Education  | | | | | |
|---|------------|--------|------------|----------------|-----------------|
| Overview – BC Offshore Schools in Korea | | | | | |
| School Name | Location | Grades | # Students | Year Certified | Last Inspection |
| BC Collegiate Canada | Seoul | K-12 | 228 | 2012 | November 2016 |
| BIS Canada | Seoul | 1-12 | 238 | 2010 | October 2015 |
| CBIS Canada | Seoul | 1-10 | 161 | 2013 | April 2017 |
| SIS Canada | Gangwon-Do | 1-12 | 71 | 2012 | November 2016 |
| Westminster Canadian Academy | Kyunggi-Do | 1-12 | 53 | 2013 | November 2016 |

- Of the five BC Offshore Schools in Korea
 - The three schools in Seoul are medium sized schools (160 – 250 students)
 - The two schools located in the provinces are small schools (less than 75)
- All schools have been inspected this school year and all schools inspections reports showed evidence of strong education programs
- The one concern identified in the fall inspections was with regard to the the ownership / governance of CBIS (the school in question) which did not seem aligned or effective. The education program at the school however was strong.
- Due to the Ministry’s concerns re: CBIS a follow-up unannounced inspection was conducted in April 2017.
- The follow-up inspection at CBIS confirmed some issues with the school’s governance and will lead to requirements that the school must implement in order to maintain certification.

|  BRITISH COLUMBIA Ministry of Education  | | | | |
|--|-----------------------|---|---|-------------|
| OSP Korea Schools Student Achievement | | | | |
| School Name | 2015/16 Grad Rate | 2015/16 English 12 exam mark | 2015/16 Math 10 exam mark | Annual fees |
| BC Collegiate Canada | N/A | N/A | 94% (71%) (92%) | \$94,800 |
| BIS Canada | 100% (13 students) | 64% (67%) (49%) | 84% (71%) (79%) | \$98,300 |
| CBIS Canada | N/A | N/A | 95% (71%) (75%) | \$71,350 |
| SIS Canada | 100% (7 students) | 57% (67%) (44%) | 86% (71%) (79%) | \$39,850 |
| Westminster Canadian Academy | N/A | N/A | 80% (71%) (79%) | \$33,550 |
| | | (Average exam score of all BC students (i.e. in B.C.) | (Average exam score of all BC Offshore School students) | 7 |

- The Korea schools have strong academic programs.
- In the provincial exam columns, the blue parenthesis shows the provincial average and the red parenthesis shows the average of all other BC offshore schools.
- For Math 10, it is clear that the Korean schools were much higher than the provincial average and also consistently higher than the average of all other offshore schools.
- For English 12 – this exam is a very high benchmark for international students to attain
 - The Korean schools were not at the level of students in B.C. (to be expected when comparing resident BC students to international ELL students)
 - The Korean schools scored higher than the average exam results of other BC offshore schools.

**BRITISH COLUMBIA** Ministry of Education

**CANADA** STARTS HERE

8

As per slide

From: Clarke, Wilma EDUC:EX
Sent: Monday, May 1, 2017 9:24 AM
To: Jonker, Brian EDUC:EX
Subject: CBIS teachers

Hi Brian,

I hope you're holding up okay and took a well-deserved break over weekend. I'm forwarding a note below from Kat and Andrew in Certification. They just wanted to ensure that the teachers at CBIS are aware of fee payment deadline (May 31st). If you haven't sent them anything in writing yet. It would be great if you could include a reminder. Thanks.

*Wilma Clarke,
Executive Director ,
Teacher Regulation Branch, Ministry of Education
400 - 2025 West Broadway, Vancouver, BC V6J 1Z6
Phone: 604.775-4817 Wilma.Clarke@gov.bc.ca
www.bcteacherregulation.ca*

From: Hodak, Katarina EDUC:EX
Sent: Monday, May 1, 2017 8:18 AM
To: Clarke, Wilma EDUC:EX
Cc: Crawford, Andrew EDUC:EX
Subject: RE: CBIS teachers

Hi again,

I checked some (not all) of the teachers and a few show their 2017/18 fees as paid by credit card. The other names I could find indicate that a credit card was used to pay prior years.

The places certification comes up are here:

46:36 – no evidence of responsibility or knowledge by teachers so no impact on certification/good standing
49:19 – generic letter to be sent to them

<http://www.cbc.ca/news/canada/british-columbia/offshore-international-school-south-korean-cbis-1.4087304>

If we've communicated with them in writing, I hope we've been clear that the annual fees are a separate certification issue. May 31 is coming up fast and their financial circumstances seem to be uncertain.

Thanks,
Kat

From: Hodak, Katarina EDUC:EX
Sent: Saturday, April 29, 2017 4:50 PM
To: Clarke, Wilma EDUC:EX

Cc: Crawford, Andrew EDUC:EX

Subject: CBIS teachers

Hi Wilma,

I'm listening to the skype meeting with Brian J on youtube, and he's made assurances that the teachers' certification won't be impacted. Given that we're in fee renewal season, was this considered and is being looked at?

Thanks,

Kat

Sent from my BlackBerry 10 smartphone on the TELUS network.

Page 037

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s.13

| Surname(Provided) | Certificate # | Date of Birth(Provided) | Certificate Holder Status | Certificate Type* | Valid From | Valid To | Restriction |
|-------------------|---------------|-------------------------|---------------------------|-------------------|------------|----------|-------------|
| s.22 | | | | | | | |

*COQ: Certificate of Qualification, valid for employment in the public and independent school system
ISC: Independent School Certificate, valid for employment in the independent school system only

From: McConnell, Jenni EDUC:EX
Sent: Thursday, April 27, 2017 11:16 AM
To: Jonker, Brian EDUC:EX
Subject: Emailing: 3.6.1 TRB certificate verification file.pdf
Attachments: 3.6.1 TRB certificate verification file.pdf

List of BC-certified teachers at CBIS as of October 2016.



VIA EMAIL

April 26, 2017

Ref: 631

Han Jong Hee, Owner/Operator
CBIS Canada
email: hyuk808@sangji.co.kr

Dear Han Jong Hee:

Thank you for providing the supporting documentation to verify that the students have received ~~845 hours~~ the required number of hours of instruction at CBIS Canada in the 2016/17 school year. The Ministry has completed a full review of the information provided.

~~CBIS Canada is exempted from the requirement of providing 850 hours of instruction as per Schedule "B", Part 1, 1(e) of the British Columbia Global Education Program—Offshore Schools Certification Agreement signed between yourself and the Province of British Columbia.~~

The Ministry of Education approves providing report cards to students and their parents in order to validate the students' educational program completion for the 2016/17 school year.

Please provide confirmation that the report cards have been distributed and that the TRAX submission for the two grade 10 students has been completed by April 28, 2017, by emailing: international.education@gov.bc.ca.

Sincerely,

Brian Jonker
Executive Director

pc: Lowell Jackie, Offshore School Representative, ljackie@cbisit.net

From: McConnell, Jenni EDUC:EX
Sent: Wednesday, April 26, 2017 7:44 PM
To: Jonker, Brian EDUC:EX
Subject: Emailing: CBIS_Exemption for hrs of instruction_2016 2017.docx
Attachments: CBIS_Exemption for hrs of instruction_2016 2017.docx

Approval to send to owner/operator, Mr Joseph and Lowell?

Please see my edits in Track Changes.

I think that if this is sent to parents, we want to be very clear that we are approving the distribution of final report cards.

OFFSHORE SCHOOLS UPDATE: SOUTH KOREA

CHRONOLOGY OF HAGWON ISSUE:

BIS Canada

- May 2008 – MOU between BC MoE and Gyeonggi Provincial Office of Education; “further support to operate a school with a British Columbia curriculum was granted by the city and by the Education Bureau” [2011 Inspection Report]
- “A two-page, detailed letter from the BC Inspector of Independent Schools outlining the nature and requirements of the BC Offshore School Certified Program was sent to the Mayor of Seongnam City and Chief of Gyeonggido Deongnam Office of Education on December 29, 2008. A reply letter was sent in January 2009 from the Mayor of Seongnam City to the BC Minister of Education that states: “We are aware that the Ministry of Education, British Columbia, Canada, is reviewing the BIS Canada language institute, in the jurisdiction of our city...the educational program certified by the British Columbian Government. We think that this will be a very beneficial opportunity to the students in our city”. [source: Inspector’s report, October 2012]
- Candidate Status review: February 2009 (I believe this was an in-person inspection by Indy Inspector)
- Certification Inspection: February 2010 – certification granted
- January 2012: school moves to new facility, new license issues by Gyeonggi-do Sunnam Office of Education

SIS Canada

- June 2011: Application received from SIS Canada – application includes letter of approval from Sokcho Office of Education with specific reference to B.C. offshore school program; application approved for Candidate Status
- February 2012: Certification Inspection at SIS Canada – certification granted

BC Collegiate Canada

- April 2011: Application approved
- October 2011: Candidate status inspection – candidate status granted
- October 2012: Certification inspection – certification granted

WCA Canada

- April 2012: Application received; application placed on hold until completion of OSP program review
- July 2012: exemption granted to review application
- August 2012 supporting documents including July 2012 license for “Certificate of Education Institute” from Kyunggi-Province
- September 2012: Application approved

OFFSHORE SCHOOLS UPDATE: SOUTH KOREA

CBIS Canada

- Application received: October 2011; approved November, 2011
- Candidate inspection: October 2012; “While the School’s Certificate of Institute Establishment and Operation states that the School’s objectives are Foreign Language, Music and Art Program, the local government issued this license after visiting CBIS and understanding that it is teaching the full BC Program in English to Korean students”. The Gang-Dong Regional Education Department visited and inspected the School on May 28, 2012 with a follow-up visit in June 2012. It therefore appears that the local government has decided to license the school as a “Hagwon” or “special, private or language school”, but that the local government and education authorities are aware of the nature of the requirements of the BC Offshore School Program being delivered at the School.”

s.16

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- A “hagwon” is defined as a private, for profit, cram school or academy which assists students in doing better in their local school. BC Schools do not meet Korean requirements for international school status.

From: McConnell, Jenni EDUC:EX
Sent: Sunday, April 30, 2017 10:53 AM
To: Jonker, Brian EDUC:EX
Subject: Emailing: CHRONOLOGY OF HAGWON ISSUE.docx
Attachments: CHRONOLOGY OF HAGWON ISSUE.docx

Your message is ready to be sent with the following file or link attachments:

CHRONOLOGY OF HAGWON ISSUE.docx

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

From: McConnell, Jenni EDUC:EX
Sent: Sunday, April 30, 2017 2:27 PM
To: Jonker, Brian EDUC:EX
Subject: Emailing: Governance overview.docx
Attachments: Governance overview.docx

Your message is ready to be sent with the following file or link attachments:

Governance overview.docx

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

OFFSHORE SCHOOLS UPDATE: SOUTH KOREA

BC OFFSHORE SCHOOLS IN SOUTH KOREA:

- The Ministry of Education certifies five British Columbia offshore schools in South Korea, which enrol 750 students and employ 80 British Columbia teachers.

| School Name | Local Office of Education | Province / Location | Date certified | Owner | Enrolment |
|-------------------------|--|---------------------|------------------|-------------------|------------|
| BIS Canada | Gyeonggido Deongnam Office of Education | Gyeonggi-Do | February 2010 | Seo Dong Young | 238 |
| SIS Canada | Sokcho Yangyang Department of Education | Gangwon-Do | February 2012 | Kim Young Sin | 71 |
| BC Collegiate Canada | Kangnam Education | Seoul | October 2012 | Yong Soo Jeon | 228 |
| CBIS Canada | Gangdong Regional Education Office | Seoul | April 2013 | Han Jong Hee | 161 |
| WCA | Kyun | Kyunggi-Do | May 2013 | Jung Ku Woo | 53 |
| Total | | | | | 751 |

GOVERNANCE MODEL IN KOREA:

- The Korean Ministry of Education (KMoE) is the central government body in charge of education, and oversees 16 elected metropolitan and Provincial Offices of Education
- These 16 Provincial Offices oversee 180 Regional Office of Education
- The KMoE provides general policy direction but leave the majority of budget planning and administrative decisions to the municipal and provincial education offices.
- Both private and public schools receive government funding and are subject to the same laws and restrictions on curriculum, schooling hours, etc.

- s.16

OFFSHORE SCHOOLS UPDATE: SOUTH KOREA

- Popular university programs that follow a 1+3 model, where students did a year at a Korean institution to learn English followed by three years abroad studying their major, were declared illegal.

s.16

- High school education is not compulsory and students attending both public and private general high schools must pay for their own tuition. The average tuition for general high school ranges between KRW 1.5 million to 2 million (approx. CAD 1,600 – 2,200, 1 CAD = KRW 900).
- Korean students pay over KRW 10 million (approx. CAD 11,000) to attend autonomous and foreign language high schools which reserve the right to select students and prepare them intensively to enter Korea's elite universities.
- Korean society places great emphasis on the value of education and parents often send their children to after-hours cram schools called "hagwons" where they learn the same subjects taught in schools.
- Many parents invest heavily to send their children to hagwons believing that public school education is not enough for their children to be accepted by the best institutions. English language education accounts for about 33% of this after-school private education market.
- Upon graduation, 80% of Korean high school students continue on to advanced education regardless of which type of high school they attended. Korean university entrance is highly competitive through a national exam and there is a strong preference to send children to elite universities. This preference for the university's high ranking or brand also applies to sending students to study overseas.
- Korea has traditionally had a small number of foreign, international schools established to educate the children of expats. Many Korean parents have wanted to enroll their children in these schools as they provide education in English and are believed to provide better access to Ivy League schools in the US. Recently the Korean government has encouraged the creation of more foreign schools to create a domestic alternative to overseas K-12 education at a more economical cost (30-50% of the cost of studying abroad). Other factors have been to capture demand for international education from neighboring countries, especially China, and to reduce social problems associated with broken families where the mother and children live abroad and the father stays to work in Korea.
- In 2009, two new laws were introduced to create "International Schools" which were licensed to operate in Free Economic Zones (FEZ) and Jeju Island. Two schools in FEZ are allowed to enroll Korean students up to 30% of the student body while three international schools in Jeju allowed Koreans to enroll 100% of the student body.
- There are no formal restrictions on the promotion of overseas education. However, under Korean law, Korean passport holders are not permitted to leave the Korean K-12 education system for long term

OFFSHORE SCHOOLS UPDATE: SOUTH KOREA

education. Nevertheless, there is no checking of whether Koreans attend school or not, until they try to enter or re-enter the school exam system at which time their record must be produced.

Page 049

Withheld pursuant to/removed as

s.22

Certificate Verification Response File

CBIS CORPORATION (CBIS CO. LTD.), Thursday, October 20, 2016

s.22

*COQ: Certificate of Qualification, valid for employment in the public and independent school system

ISC: Independent School Certificate, valid for employment in the independent school system only

Page 051

Withheld pursuant to/removed as

s.22

From: Clarke, Wilma EDUC:EX
Sent: Thursday, April 27, 2017 12:11 PM
To: Jonker, Brian EDUC:EX
Subject: FW: Emailing: 3.6.1 TRB certificate verification file.pdf
Attachments: BC Offshore School - Korea.xlsx

Hi Brian,

Attached is the information you requested.

*Wilma Clarke,
Executive Director ,
Teacher Regulation Branch, Ministry of Education
400 - 2025 West Broadway, Vancouver, BC V6J 1Z6
Phone: 604.775-4817 Wilma.Clarke@gov.bc.ca
www.bcteacherregulation.ca*

From: Brookstone, Peta EDUC:EX
Sent: Thursday, April 27, 2017 12:06 PM
To: Clarke, Wilma EDUC:EX
Subject: RE: Emailing: 3.6.1 TRB certificate verification file.pdf

Please see attached document with initial TEP Jurisdiction information.

Peta Brookstone, Evaluator
Teacher Regulation Branch
Ministry of Education
400-2025 West Broadway
Vancouver, BC, V6J 1Z6
Telephone: (604) 660-6060
Fax: (604) 775-4858
Website: www.bcteacherregulation.ca

The BC Government strongly recommends that customers should not send confidential information, including credit card data, in emails due to security concerns

This email may contain confidential information which may be privileged and is intended for the exclusive use of the addressee. Any other person is strictly prohibited from disclosing, distributing or reproducing it. If the addressee cannot be reached or is unknown to you, please inform us immediately by telephone or email.

From: Clarke, Wilma EDUC:EX
Sent: Thursday, April 27, 2017 11:25 AM
To: Brookstone, Peta EDUC:EX
Subject: Fwd: Emailing: 3.6.1 TRB certificate verification file.pdf

Wilma Clarke
Executive Director
Teacher Regulation Branch

Begin forwarded message:

From: "Jonker, Brian EDUC:EX" <Brian.Jonker@gov.bc.ca>
Date: April 27, 2017 at 11:17:50 AM PDT
To: "Clarke, Wilma EDUC:EX" <Wilma.Clarke@gov.bc.ca>
Subject: Fwd: Emailing: 3.6.1 TRB certificate verification file.pdf

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

Begin forwarded message:

From: "McConnell, Jenni EDUC:EX" <Jenni.McConnell@gov.bc.ca>
Date: April 27, 2017 at 11:15:31 AM PDT
To: "Jonker, Brian EDUC:EX" <Brian.Jonker@gov.bc.ca>
Subject: Emailing: 3.6.1 TRB certificate verification file.pdf

List of BC-certified teachers at CBIS as of October 2016.

From: Sheppard, Grant EDUC:EX
Sent: Tuesday, April 18, 2017 4:54 PM
To: Jonker, Brian EDUC:EX; Periwal, Sukumar IGRS:EX
Subject: FW: Korea school issue

Hi Brian,

This email is to introduce you to Sukumar Periwal, Executive Director at IGRS.

Sukumar and I connected by phone today for an update on the Korean school situation.

Update:

- issue is contained to a single school, CBIS
- As we worked through the issue:
 - we **did not** reach out to any level of the Korean Government or consular corps;
 - we did reach out to lower level Canadian embassy officials (Trade Commissioner) in Seoul for intelligence.

Sukumar requests that whenever we're dealing with high level Canadian embassy officials that we loop IGRS in as well.

Thanks,

Grant Sheppard

Director, Independent Schools and International Education

Ministry of Education

Tel. 250-896-4235

grant.sheppard@gov.bc.ca

www.gov.bc.ca/education/international-education

From: Periwal, Sukumar IGRS:EX
Sent: Tuesday, April 18, 2017 4:21 PM
To: Sheppard, Grant EDUC:EX
Subject: Korea school issue

Good afternoon Grant

Just checking in with you regarding the issue you called me about some days ago regarding the Korean immigration ministry's order. Do you have any news/update from your discussions with the Canadian Embassy, as we had talked about over the phone?

Also wondering if the Korean ministry's actions were targeted specifically at any school – and if so, which one?

Many thanks

Sukumar

Sukumar PERIWAL

Executive Director, Strategic Policy and Planning/ Directeur général, stratégie politique et planification
Intergovernmental Relations Secretariat/ Secrétariat aux Affaires intergouvernementales
tel: 250-387-0761

gov.bc.ca/intergovernmentalpolicy www.gov.bc.ca/politiquesintergouvernementales
gov.bc.ca/intergovernmentalrelations www.gov.bc.ca/politiquesintergouvernementales

From: Teng, Zita EDUC:EX
Sent: Thursday, April 27, 2017 3:19 PM
To: Jonker, Brian EDUC:EX; Soares, Ramona EDUC:EX
Subject: FW: Korean school messaging

Hi Ramona and Brian,

Update for you – we are looking at having GCPE send the below out in response directly to the three reporters. Can you provide more specifics on the non-compliance? Dave wanted to provide this information to JP. Just a couple of bullets will do.

Thanks,
Zita

From: Lowther, Brett GCPE:EX
Sent: Thursday, April 27, 2017 2:14 PM
To: Gordon, Matt GCPE:EX; Byng, Dave A EDUC:EX; Teng, Zita EDUC:EX; Fraser, John Paul GCPE:EX
Cc: SoroChan, Craig GCPE:EX
Subject: RE: Korean school messaging

Please approve this version. Added a new first bullet.

Notice: Update on CBIS school in Seoul, Korean – licence issue.

- The CBIS school in Seoul, Korea was operating in non-compliance with local licensing regulations, and that has impacted the teachers who worked there.
- In a facilitator and supportive role, the Ministry of Education has worked with both teachers and the operator of the CBIS school in Seoul, Korea.
- The Ministry has now confirmed with the school that teachers will be paid by the school for April, May and June as per their contracts.
- The school will also pay for transportation/flight costs for teachers to leave the country as directed by the immigration deportation order.
- The school will continue to provide accommodation to teachers until they depart.
- The school will support the principal in issuing final report cards to students/families by April 28.

From: Lowther, Brett GCPE:EX
Sent: Thursday, April 27, 2017 2:09 PM
To: Gordon, Matt GCPE:EX; Byng, Dave A EDUC:EX; Teng, Zita EDUC:EX; Fraser, John Paul GCPE:EX
Cc: SoroChan, Craig GCPE:EX
Subject: Korean school messaging
Importance: High

As discussed, direction is to now post a notice on the ministry website to refer reporters to. We could make calls to reporters who have made inquiries, Patti Bacchus, CBC online, and the Tyee – and refer them to the update on the website.

Notice: Update on CBIS school in Seoul, Korean – licence issue.

- In a facilitator and supportive role, the Ministry of Education has worked with both teachers and the operator of the CBIS school in Seoul, Korea.
- The Ministry has now confirmed with the school that teachers will be paid by the school for April, May and June as per their contracts.
- The school will also pay for transportation/flight costs for teachers to leave the country as directed by the immigration deportation order.
- The school will continue to provide accommodation to teachers until they depart.
- The school will support the principal in issuing final report cards to students/families by April 28.

From: Lowther, Brett GCPE:EX
Sent: Wednesday, April 26, 2017 2:15 PM
To: Soares, Ramona EDUC:EX
Cc: Jonker, Brian EDUC:EX; Sorochan, Craig GCPE:EX; Penner, Emily GCPE:EX; Sheppard, Grant EDUC:EX
Subject: FW: offshore HN
Attachments: HN CBIS Offshore School South Korea.docx

As discussed. Here is the latest version of the issues note. Next step is to find out if the teachers actually got paid today.

brett

CBIS (Canada B.C. Int'l School) – South Korea

KEY MESSAGES

s.13

CBIS (Canada B.C. Int'l School) – South Korea

s.13

From: Jung Yun Ju -SEOUL <yjjung@britishcolumbia.ca>
Sent: Tuesday, May 2, 2017 10:58 PM
To: Jonker, Brian EDUC:EX
Subject: FW: Summary of Discussion

Hi Brian,

I talked to Mr. Kim again to ask about flight ticket. He confirmed that CBIS will pay two month salary (May and June) and flight ticket by May 4th 2017 and send the proof to the BC Ministry of Education after the payments.

Regards
Yun Ju

From: Jung Yun Ju -SEOUL
Sent: Wednesday, May 03, 2017 2:36 PM
To: 'Jonker, Brian EDUC:EX'
Subject: RE: Summary of Discussion

Hi Brian,

Mr. Kim has agreed to pay teachers' salary for May and June 2017 by May 4th and will send the bank statements to the BC Ministry of Education.

I will contact him again tomorrow to do follow up and share with you.

Kind Regards
Yun Ju

From: Jonker, Brian EDUC:EX [<mailto:Brian.Jonker@gov.bc.ca>]
Sent: Wednesday, May 03, 2017 2:29 PM
To: Jung Yun Ju -SEOUL
Subject: Summary of Discussion

Hi Yun Ju,

Thanks for all your assistance tonight. I would appreciate you being able to summarize the conversations you've had with Mr. Kim tonight via email. Thanks again!

Brian Jonker
Executive Director
Independent Schools and International Education
International Education, Independent Schools & Partner Relations Division
250 217-3991

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From: Jung Yun Ju -SEOUL <yjjung@britishcolumbia.ca>
Sent: Wednesday, May 3, 2017 9:11 PM
To: Jonker, Brian EDUC:EX
Subject: FW: Summary of Discussion

Hi Brian,
I have just talked to Mr. Kim. CBIS paid the teachers and sent the bank proofs to you. Have you received them?

Regards
Yun Ju

From: Jung Yun Ju -SEOUL
Sent: Wednesday, May 03, 2017 2:57 PM
To: Jonker, Brian EDUC:EX (Brian.Jonker@gov.bc.ca)
Subject: FW: Summary of Discussion

Hi Brian,

I talked to Mr. Kim again to ask about flight ticket. He confirmed that CBIS will pay two month salary (May and June) and flight ticket by May 4th 2017 and send the proof to the BC Ministry of Education after the payments.

Regards
Yun Ju

From: Jung Yun Ju -SEOUL
Sent: Wednesday, May 03, 2017 2:36 PM
To: 'Jonker, Brian EDUC:EX'
Subject: RE: Summary of Discussion

Hi Brian,

Mr. Kim has agreed to pay teachers' salary for May and June 2017 by May 4th and will send the bank statements to the BC Ministry of Education.

I will contact him again tomorrow to do follow up and share with you.

Kind Regards
Yun Ju

From: Jonker, Brian EDUC:EX [<mailto:Brian.Jonker@gov.bc.ca>]
Sent: Wednesday, May 03, 2017 2:29 PM
To: Jung Yun Ju -SEOUL
Subject: Summary of Discussion

Hi Yun Ju,

Thanks for all your assistance tonight. I would appreciate you being able to summarize the conversations you've had with Mr. Kim tonight via email. Thanks again!

Brian Jonker
Executive Director
Independent Schools and International Education
International Education, Independent Schools & Partner Relations Division
250 217-3991

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From: McConnell, Jenni EDUC:EX
Sent: Thursday, April 13, 2017 3:24 PM
To: Lum, Shaun EDUC:EX
Cc: Jonker, Brian EDUC:EX
Subject: FW: update on website

Hi Shaun,

As discussed, we have GCPE approval to post this update. Please make this live at 4:00pm today.

Thanks,
Jenni

From: Henneberry, Leah EDUC:EX
Sent: Thursday, April 13, 2017 1:47 PM
To: Chiu, Leslie EDUC:EX; McConnell, Jenni EDUC:EX
Subject: RE: update on TEST website

Hey you two,

Just a reminder this cannot be published until May without approval from GCPE ☺

<https://www2.qa.gov.bc.ca/gov/content/education-training/administration/kindergarten-to-grade-12/international-education/offshore-schools/certified-offshore-schools>

-Leah

From: Chiu, Leslie EDUC:EX
Sent: Thursday, April 13, 2017 10:46 AM
To: Henneberry, Leah EDUC:EX
Subject: update on TEST website

Hi Leah,

Per our conversation...

Please update on the TEST site for CBIS Canada (in South Korea):

- Remove the report
- Put "Probationary Status" in its place

Please send link to TEST site to Jenni and I for review when ready.

Thanks!!

Leslie

Leslie Chiu, B.Com

Offshore Inspections Co-ordinator

International Education Branch

Ministry of Education

PO Box 9153 STN PROV GOVT

Victoria BC V8W 9H1

Tel: (778) 679-4176 Fax: (250) 953-4908

Website: www.gov.bc.ca/education/international-education



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If the reader of this message is not the intended recipient or an employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately.

From: McConnell, Jenni EDUC:EX
Sent: Thursday, April 27, 2017 11:47 AM
To: Jonker, Brian EDUC:EX
Subject: FW: URLs

This is all we found – no videos.

Both urls link to the same comment, which was since deleted: “Apr 12, 2017 - Does anyone have any information or know anyone at **CBIS**, and the exact reasons? Is there a back ... Is this going to affect other **BC** offshore schools in **Korea**?”

From: Korican, Michael EDUC:EX
Sent: Thursday, April 27, 2017 11:46 AM
To: McConnell, Jenni EDUC:EX
Subject: URLs

Hi Jenni,

https://www.reddit.com/r/korea/comments/64v47h/cbis_a_bc_offshore_school_shutdown_for_violating/

https://www.google.ca/search?tbm=vid&hl=en&as_q=hagwon+teaching&as_epq=&as_oq=&as_eq=&lr=&dur=&as_qdr=m&as_sitesearch=&safe=images&tbs=#hl=en&tbs=qdr:m&tbm=vid&q=korea+bc+visa+cbis

Michael Korican, BFA
Program Coordinator

Independent Schools and International Education Branch
International Education, Independent Schools and Partner Relations Division
Ministry of Education

(778) 679-5293

From: McConnell, Jenni EDUC:EX
Sent: Thursday, April 13, 2017 7:14 PM
To: Jonker, Brian EDUC:EX
Subject: Fwd: [CBIS] Email to parents

Sent from my iPhone

Begin forwarded message:

From: Lowell Jackie <ljackie@cbisit.net>
Date: April 13, 2017 at 4:45:05 PM PDT
To: "McConnell, Jenni EDUC:EX" <Jenni.McConnell@gov.bc.ca>
Subject: Fwd: [CBIS] Email to parents

Hi Jenni,

This message came at the end of the day as I was leaving to get to the school to hopefully meet Mr. Joseph which I did much later. I thought I had forwarded it to you but things were moving pretty fast at the time. Now I'm reviewing the events of the day yesterday to determine my course of action today which is important because we have only one day left before the weekend.

Brian and I talked briefly a few minutes ago but I didn't realize he or you did not have this. Please forward to it Brian asap (as if I had to tell you that).

Lowell

Good Afternoon,

This morning, Mr. Kim had a meeting with the head of Seoul Immigration Office. I would like to share what they have discussed.

First of all, Mr. Kim was informed that the action taken by the Seoul Immigration Office was initially requested by the headquarter(Korea Immigration Service).

The head of the Seoul Immigration Office does not have any authority to take this action back; it is only the headquarter that the school should contact to make changes.

Therefore, CBIS will submit the petition and consistently file a complaint. With the lawyer, CBIS is making a rough draft for the petition with a main focus on how students outside of school need to be protected and educated.

CBIS will deliver the draft to the parent class representatives then to the headquarter.

As there are 11 other schools that are being investigated along with CBIS, it would be the most effective to have all the schools submit the petition and file complaints.

However, CBIS is the first to be investigated as of now; CBIS needs parents' support.

We know that you are waiting for the solution of this issue. We apologize that we couldn't give you the more positive news.

CBIS will try to do our best for students to come back to school.

안녕하세요, CBIS입니다.

오전에 이사님이 서울출입국사무소 소장님을 만나서 미팅을 마치셨고, 해당 내용을 공유드립니다.

우선 출입국관리사무소 소장은 해당 조치가 출입국사무소 본부 지휘 통제 아래 내려온 지시이며,

11 개 학교가 묶여 있는 큰 건이기 때문에 소장의 재량아래에서 반복하기 어렵기 때문에 출입국사무소 본부를 통해서 해결해야 한다고 합니다.

이에 CBIS 는 출입국사무소 본부장에게 탄원서를 제출하고 출입국사무소 본부와 서울출입국사무소에 지속적으로 민원을 넣고자 합니다.

현재 학교밖 청소년 보호법률에 따라 학생들이 적절한 교육을 받지 못하는 부분에 대해 초점을 맞춰 담당 변호사님과 탄원서 초안을 작성 중에 있으며,

최대한 빨리 해당 내용 학부모 대표님들께 전달하여 출입국사무소 본부에 전달할 예정입니다.

현재 11 개 학교가 조사대상에 있으므로 모든 학교가 힘을 합쳐서 한번에 탄원 및 민원을 넣는 것이 가장 효과적이겠으나,

현재로서는 저희 학교가 가장 먼저 조사가 이루어진만큼 학부모님들께서 힘을 모아서 지속적인 민원을 넣어주셔서 힘을 보태주시면 감사하겠습니다.

많은 학부모님들께서 해당 내용의 빠른 해결과 학교 정상화 일정을 기다리고 계신 것을 알고 있습니다.

보다 긍정적인 소식을 들려드리지 못해 송구스러운 말씀을 드리며, 학교에서도 학교 정상화에 있어서 최선의 노력을 다하도록 하겠습니다.



Administrator • Academic Affairs Office
Canada British Columbia International Studies • CBIS
t. 02-6925-5431 | e. admin@cbis.or.kr
w. <http://www.cbis.or.kr> | s. Gangdong-gu Olympic-ro 836 (Amsa-Dong), Seoul, Korea 05238





Brian Jonker
Executive Director
B.C Ministry of Education

Dear Brian,

CBIS would like to write the confirmation statement as below which we have discussed today, April 27th, 2017.

- CBIS will make the April payment to their bank account for all BC-certified teachers by today, April 27, 2017. Proof of this transaction will be provided through a bank statement.
- CBIS will make the May and June payment for all BC-certified teachers before May 2nd, 2017.
- CBIS will provide the flight / transportation fee for all BC-certified teachers before May 2nd, 2017.
- CBIS insures that all BC-certified teachers' housing will be provided until they leave Korea on or before May 11th, 2017.
- The final confirmation will be provided by the B.C Ministry of Education for CBIS to release Final Report Cards for students on April 28th, 2017. (Seoul Time)
- Joseph and Yuna will help Mr. Lowell Jackie to complete the process of issuing the final report card to all CBIS students.

Sincerely,

Tae Yoon Kim
Chief Director of CBIS



CBIS

CBIS
134-855 서울시 강동구 암사동 440-1
134-855, 440-1 Amsa-dong, Gangdong-gu, Seoul, Korea
Tel. +82.2.6925.5430 Fax. +82.2.6925.2048
www.cbis.or.kr

From: Soares, Ramona EDUC:EX
Sent: Saturday, April 29, 2017 10:23 AM
To: Lowther, Brett GCPE:EX
Cc: Jonker, Brian EDUC:EX
Subject: Fwd: CBIS Re: Request for a follow-up phone call
Attachments: Confirmation Letter by CBIS.PDF; ATT00001.htm

Hi Brett

See draft response below to one of the teachers. This is in response to his email stating a skype call tomorrow would work. However since letters have been received by teachers and the point of the call was to provide communication about the commitments from the ownership group, the suggested response will be sent by Brian with the door open to respond to any questions.

Any suggested edits?

Ramona Soares
Assistant Deputy Minister
Ministry of Education
604 396 6132

Begin forwarded message:

From: "Jonker, Brian EDUC:EX" <Brian.Jonker@gov.bc.ca>
To: "Soares, Ramona EDUC:EX" <Ramona.Soares@gov.bc.ca>
Subject: RE: CBIS Re: Request for a follow-up phone call

Hi Faustus,

The Ministry, in a supportive role, worked with the Offshore School Representative and the ownership group to establish commitments to support teachers. These commitment were formalized by way of letter to the Ministry on April 27, 2017. Our understanding is that the attached letter was also shared with all teachers on April 27, 2017 through the Offshore School Representative.

The purpose of initiating this meeting was for the ownership group to discuss the commitments made to the Ministry regarding support for teachers, directly with teachers. Our understanding is that this has done through a meeting between teachers and Mr. Kim this past week and that all teachers received a copy of the attached letter. As such, a meeting is not required at this time.

Please let me know if there are any further questions.

From: Faustus Salvador [<mailto:salvador@cbisit.net>]

Sent: Saturday, April 29, 2017 3:29 AM

To: EDUC International Education EDUC:EX

Subject: CBIS Re: Request for a follow-up phone call

Dear Jenni,

Thank-you in advance for the update. As you know, our Offshore Rep / Principal^{s.22}
s.22 so we now lack any liaison with the Ministry.

Unfortunately, we were unable to speak with you today because of a farewell picnic we attended with our former students and their parents. We can, however, speak with you at the second time you offered:

Saturday April 29th at 5:00pm Pacific Standard time (Sunday April 30th at 9:00am in Seoul)

We look forward to this call. Again (like last time) because our meeting room is the basement of a cafe, we request that we use Skype (audio is fine).

Best regards,

Faustus Salvador and the former teachers of CBiS

On Apr 28, 2017, at 3:16 AM, EDUC International Education EDUC:EX
<International.Education@gov.bc.ca> wrote:

Hello Faustus,

The Ministry has been in communication with the CBIS ownership group, and would like to provide an update to CBIS teachers.

I am reaching out to you to ask for your help in arranging a phone call with CBIS teachers. Would it be possible to arrange a call for either of the following dates:

- ? Friday April 28th at 10:00pm Pacific Standard time (I believe this will be Saturday April 29th at 2:00pm in Seoul)
- ? Saturday April 29th at 5:00pm Pacific Standard time (I believe this will be Sunday April 30th at 9:00am in Seoul)

Please let me know if either of these times would be convenient, or propose an alternate time.

Thank you in advance,

Jenni McConnell

Manager – Offshore School Program, International Education

Ministry of Education

Victoria BC 250-213-8395



From: Jonker, Brian EDUC:EX
Sent: Friday, April 28, 2017 1:30 PM
To: McConnell, Jenni EDUC:EX
Subject: Fwd: Tyee Korea story

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

Begin forwarded message:

From: "Lowther, Brett GCPE:EX" <Brett.Lowther@gov.bc.ca>
Date: April 28, 2017 at 11:58:09 AM PDT
To: "Byng, Dave A EDUC:EX" <Dave.Byng@gov.bc.ca>, "Teng, Zita EDUC:EX" <Zita.Teng@gov.bc.ca>, "Soares, Ramona EDUC:EX" <Ramona.Soares@gov.bc.ca>, "Jonker, Brian EDUC:EX" <Brian.Jonker@gov.bc.ca>
Cc: "Sampson, Laura EDUC:EX" <Laura.Sampson@gov.bc.ca>
Subject: Tyee Korea story

Tyee has just posted their story.
brett

From: Hudson, Kimberley GCPE:EX
Sent: Friday, April 28, 2017 11:57 AM
To: Lowther, Brett GCPE:EX
Cc: Sorochan, Craig GCPE:EX; Penner, Emily GCPE:EX
Subject: Tyee Korea story
https://thetyee.ca/News/2017/04/28/BC-School-Teachers-Expulsion-South-Korea/?utm_source=daily&utm_medium=email&utm_campaign=280417
Teachers Hired By BC Certified School Face Expulsion from South Korea Overseas school passed two BC education ministry inspections, despite licence irregularities.
By Katie Hyslop Today | TheTyee.ca
Copyright

Page 075 to/à Page 078

Withheld pursuant to/removed as

Copyright

From: McConnell, Jenni EDUC:EX
Sent: Monday, April 10, 2017 8:28 PM
To: tgoodwin@biscanada.net; adrian@inted-consulting.com; ljackie@cbisit.net;
cellist@siscanada.org; kcard@wcacanada.com
Cc: Jonker, Brian EDUC:EX
Subject: IMPORTANT: Ministry teleconference required

Dear Offshore Representatives and Ministry Liaisons supporting schools in Korea,

The Ministry is requesting your participation in an important teleconference meeting. Please confirm your participation by responding to this email.

Teleconference details:

Date / time: 4:00pm April 11 Pacific Standard time (8:00am April 12 in Seoul)

Phone number: ^{s.15,s.17}

Participant ID: ^{s.15,s.17}

We look forward to talking with you.

Sincerely,
Jenni McConnell

From: McConnell, Jenni EDUC:EX
Sent: Tuesday, April 11, 2017 2:15 PM
To: Jonker, Brian EDUC:EX
Subject: Korea package
Attachments: KoreaOffshoreSchoolUpdate-V2.docx; School profile - CBIS.docx; School profile - BCCC.docx; School profile - BIS.docx; School profile - SIS.docx; School profile-WCA.docx

1. 1-pager updated
2. School profile – CBIS Canada
3. School profile – BC Collegiate
4. School profile – BIS Canada
5. School profile – SIS Canada
6. School profile – Westminster Canadian Academy

OFFSHORE SCHOOLS UPDATE: SOUTH KOREA

ISSUE:

- All teachers at one B.C.-certified offshore school in Korea have been informed by Korean immigration officials that their Korean E2 visas are not sufficient for employment at the school and that they must leave the country by May 11, 2017
- B.C. offshore schools operate under a “hagwon” license, defined as Foreign Language Academies that do not meet Korean requirements for international schools. It is estimated that hundreds of similar schools operate as “hagwons”

B.C. Contacts in Korea

Ms. Yun Ju Jung
Education Marketing Mgr
yjjung@britishcolumbia.ca
011-822-3451-4948

Mr. Luke Shim
Managing Director
lshim@britishcolumbia.ca
011-822-3451-4947

OVERVIEW:

- An unannounced inspection at the school took place April 4-6, 2017. The inspector also met with the Trade Commissioner, Education Marketing Manager and Managing Director

• s.16

- On April 10 - 11, 2017, the Principal and all teachers at the B.C. school were interviewed by Korean immigration officials and required to confirm that they will leave Korea in 30 days

• s.16

BACKGROUND:

- The Ministry of Education certifies five British Columbia offshore schools in the Republic of Korea, which enrol 750 students and employ 80 British Columbia teachers

| School Name | Location | Enrolment | Grade 12 |
|----------------------|------------|------------|-----------|
| BIS Canada | Seoul | 238 | 19 |
| BC Collegiate Canada | Seoul | 228 | 3 |
| CBIS Canada | Seoul | 161 | 0 |
| SIS Canada | Gangwon-Do | 71 | 13 |
| WCA | Kyunggi-Do | 53 | 5 |
| Total | | 751 | 40 |

s.16

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B.C. OFFSHORE SCHOOL PROFILE

BC COLLEGIATE CANADA

BC Collegiate Canada was certified in 2012. It is located in Seoul, South Korea. The school currently enrolls 228 students in K – 12 and employs 25 B.C.-certified teachers. The last two years, the school has been focusing on building enrolment in the lower grades and is now at 95% capacity. The school recently moved into a new building and will focus on building enrolment in the upper grades.

BC Collegiate Canada - Snapshot

Certified since: 2012
Location: Seoul
Annual fees: \$94,800

Total enrollment: 228
K – 9 enrollment: 211
10 – 12 enrollment: 17

School Overview:

- Recent inspection: November 2016
- The inspection report highlighted the following:
 - High level of English language proficiency among students K-12
 - Collaborative teamwork of the B.C. educators
 - Effective communication with students and parents



School Performance and Enrollment Data

| | 2016/17 | 2015/16 | 2014/15 | 2013/14 |
|--|---------------|---------------|---------------|--------------|
| Student enrollment | 228 (K-12) | 213 (K-11) | 269 (K-10) | 267 (K-9) |
| Graduation rate | - | N/A | N/A | N/A |
| English 12 exam mark (compared to provincial average) | - | N/A | N/A | N/A |
| Math 10 exam mark (compared to provincial average) | - | 94% (71%) | 85% (71%) | N / A |

B.C. OFFSHORE SCHOOL PROFILE

BIS CANADA

BIS Canada was certified as the first B.C. Offshore School in South Korea in 2010. Located in the province of Gyeonggi-do, the school currently enrolls 238 students in Grades 1 – 12 and employs 23 B.C.-certified teachers. The school has a twinning partnership with Langley Christian School and is working on developing a student exchange program.

BIS Canada - Snapshot

Certified since: 2010
Location: Seoul
Annual fees: \$98,300

Total enrollment: 238
K – 9 enrollment: 163
10 – 12 enrollment: 75

School Overview:

- Recent inspection: October 2015
- The inspection report highlighted the following:
 - Developing an environment that provides the students with an excellent education in a loving and caring atmosphere that reflects a typical B.C. school
 - Data driving decision-making using a variety of sources to support moving the school forward in its program growth
 - The commitment of the staff to the school, the academic and extra-curricular programs that provide students with authentic B.C. experience



School Performance and Enrollment Data

| | 2016/17 | 2015/16 | 2014/15 | 2013/14 |
|--|---------------|---------------------|---------------------|---------------|
| Student enrollment | 238 (1-12) | 225 (1-12) | 258 (1-12) | 300 (1-11) |
| Graduation rate | - | 100% 13 students | 100% 19 students | N/A |
| English 12 exam mark (compared to provincial average) | - | 64% (67%) | 48% (67%) | 55% (67%) |
| Math 10 exam mark (compared to provincial average) | - | 84% (71%) | 89% (71%) | 90% (72%) |

B.C. OFFSHORE SCHOOL PROFILE

CBIS CANADA

CBIS Canada was certified in 2013. Located in Seoul, South Korea, the school currently enrolls 161 students in Grades 1 – 12 and employs 17 B.C.-certified teachers.

The school has a strong educational program as a result of collaborative planning as a professional learning community, strong English language learning support for students and extensive use of technology.

CBIS Canada Snapshot

Certified since: 2013
Location: Seoul
Annual fees: \$71,350

Total enrollment: 161
K – 9 enrollment: 159
10 – 12 enrollment: 2

School Overview:

- Recent inspection: April 2017
- The inspection report highlighted the following:
 - Collaborative teamwork of teachers
 - High level of English language proficiency
 - Well-resourced and maintained school facility that enables effective learning opportunities



School Performance and Enrollment Data

| | 2016/17 | 2015/16 | 2014/15 | 2013/14 |
|--|---------------|---------------|--------------|--------------|
| Student enrollment | 161 (1-10) | 182 (1-10) | 142 (1-9) | 112 (1-8) |
| Graduation rate | - | N/A | N/A | N/A |
| English 12 exam mark (compared to provincial average) | - | N / A | N / A | N / A |
| Math 10 exam mark (compared to provincial average) | - | 95% (71%) | N / A | N / A |

B.C. OFFSHORE SCHOOL PROFILE

SIS CANADA

SIS Canada was certified in 2012. Located in a Sokcho in the northeast of Gangwon-do province, the school currently enrolls 71 students in Grades 1 – 12 and employs 11 teachers.

SIS Canada first graduating class were all accepted into Canadian and American post-secondary institutions.

SIS Canada - Snapshot

Certified since: 2012
Location: Sokcho
Annual fees: \$39,850

Total enrollment: 71
K – 9 enrollment: 42
10 – 12 enrollment: 29

School Overview:

- Recent inspection: November 2016
- The inspection report highlighted the following:
 - A dedicated administration, teaching and support staff
 - A collaborative and collegial relationship between the Owner/Operator, B.C. Principal, teaching staff and the Korean support staff who work together to ensure the success of the B.C. Program
 - Strong ELL programming to support student success



School Performance and Enrollment Data

| | 2016/17 | 2015/16 | 2014/15 | 2013/14 |
|--|--------------|--------------------|--------------|--------------|
| Student enrollment | 71 (1-12) | 72 (1-12) | 63 (1-11) | 69 (1-10) |
| Graduation rate | - | 100% 7 students | N/A | N/A |
| English 12 exam mark (compared to provincial average) | - | 57% (67%) | 45% (67%) | N / A |
| Math 10 exam mark (compared to provincial average) | - | 86% (71%) | 85% (71%) | N / A |

B.C. OFFSHORE SCHOOL PROFILE WESTMINSTER CANADIAN ACADEMY

Westminster Canadian Academy was certified in 2013. It is located in Kyunggi-Do, the most populous province in South Korea. The school currently enrolls 53 students in Grades 1 – 12 and employs 6 B.C.-certified teachers.

For the last two school years, the school sent their grade 10 cohort to British Columbia to visit post-secondary institutions.

Westminster Canadian Academy - Snapshot

Certified since: 2013
Location: Kyunggi-Do
Annual fees: \$33,550

Total enrollment: 53
K – 9 enrollment: 36
10 – 12 enrollment: 17

School Overview:

- Recent inspection: November 2016
- The recent inspection report highlighted the following:
 - Exceeding the 2015-16 average provincial exam results in English 10, Foundations of Math 10 and Science 10
 - Notable level of English language proficiency amongst students at all grade levels



School Performance and Enrollment Data

| | 2016/17 | 2015/16 | 2014/15 | 2013/14 |
|--|--------------|--------------|--------------|-------------|
| Student enrollment | 53 (1-12) | 38 (1-11) | 57 (1-10) | 44 (1-9) |
| Graduation rate | - | N/A | N/A | N/A |
| English 12 exam mark (compared to provincial average) | - | N/A | N/A | N / A |
| Math 10 exam mark (compared to provincial average) | - | 80% (71%) | 84% (71%) | N / A |

From: Lowther, Brett GCPE:EX
Sent: Thursday, April 27, 2017 2:55 PM
To: Soares, Ramona EDUC:EX; Jonker, Brian EDUC:EX
Subject: Korean school messaging

Have met with the DM and we talked to GCPE HQ. Decision has been made to post the following notice on the link below:

We would then let the few interested reporters know that there is an update on the International Education part of the website.

<http://www2.gov.bc.ca/gov/content/education-training/administration/kindergarten-to-grade-12/international-education/offshore-schools/certified-offshore-schools>

Notice: Update on CBIS school in Seoul, Korean – licence issue.

- The CBIS school in Seoul, Korea was operating in non-compliance with local licensing regulations, and that has impacted the teachers who worked there.
- In a facilitator and supportive role, the Ministry of Education has worked with both teachers and the operator of the CBIS school in Seoul, Korea.
- The Ministry has now confirmed with the school that teachers will be paid by the school for April, May and June as per their contracts.
- The school will also pay for transportation/flight costs for teachers to leave the country as directed by the immigration deportation order.
- The school will continue to provide accommodation to teachers until they depart.
- The school will support the principal in issuing final report cards to students/families by April 28.

From: Lowther, Brett GCPE:EX
Sent: Thursday, April 27, 2017 2:09 PM
To: Gordon, Matt GCPE:EX; Byng, Dave A EDUC:EX; Teng, Zita EDUC:EX; Fraser, John Paul GCPE:EX
Cc: SoroChan, Craig GCPE:EX
Subject: Korean school messaging
Importance: High

As discussed, direction is to now post a notice on the ministry website to refer reporters to. We could make calls to reporters who have made inquiries, Patti Bacchus, CBC online, and the Tyee – and refer them to the update on the website.

Notice: Update on CBIS school in Seoul, Korean – licence issue.

- In a facilitator and supportive role, the Ministry of Education has worked with both teachers and the operator of the CBIS school in Seoul, Korea.
- The Ministry has now confirmed with the school that teachers will be paid by the school for April, May and June as per their contracts.

- The school will also pay for transportation/flight costs for teachers to leave the country as directed by the immigration deportation order.
- The school will continue to provide accommodation to teachers until they depart.
- The school will support the principal in issuing final report cards to students/families by April 28.



VIA EMAIL

April 25, 2017

Ref: 631

Han Jong Hee, Owner/Operator
CBIS Canada
email: hyuk808@sangji.co.kr

Dear Han Jong Hee:

Thank you for providing the supporting documentation to verify that the students have received 845 hours of instruction at CBIS Canada in the 2016/17 school year. The Ministry has completed a full review of the information provided.

CBIS Canada is exempted from the requirement of providing 850 hours of instruction as per Schedule "B", Part 1, 1(c) of the British Columbia Global Education Program – Offshore Schools Certification Agreement signed between yourself and the Province of British Columbia.

The Ministry of Education approves providing report cards to students and their parents in order to validate the students' school work for the 2016/17 school year.

Please provide confirmation that the report cards have been distributed and that the TRAX submission for the two grade 10 students has been completed by emailing:
international.education@gov.bc.ca.

Sincerely,

Brian Jonker
Executive Director

pc: Lowell Jackie, Offshore School Representative, ljackie@cbisit.net

Page 090 to/à Page 091

Withheld pursuant to/removed as

s.13

From: McConnell, Jenni EDUC:EX
Sent: Friday, April 21, 2017 10:43 AM
To: Jonker, Brian EDUC:EX
Subject: Letter to CBIS re: completion of school year
Attachments: Letter re completion of school year.docx



May 1, 2017

Ref: 10396879

Han Jong Hee, Owner/Operator
CBIS Canada
email: hyuk808@sangji.co.kr

Dear Han Jong Hee:

I am following up on the letter received on April 27, 2017 from Tae Yoon Kim, Chief Director of CBIS. Thank you for providing confirmation that CBIS teachers received payment for their April salaries on April 27, 2017.

As confirmed in the letter from Mr. Kim, please provide proof of the banking transaction to CBIS teachers for their May and June salaries on May 2, 2017. Please also provide confirmation that the flight / transportation fee for all CBIS teachers has been paid.

Please ensure that this confirmation is provided to the Ministry no later than May 3, 2017.

Sincerely,

Brian Jonker
Executive Director

pc: Joseph Choi, Assistant Principal, josephchoi@cbis.or.kr
Yuna Hur, Academic Affairs Office, ynhur@cbis.or.kr

From: EDUC International Education EDUC:EX
Sent: Tuesday, May 2, 2017 2:37 PM
To: 'ynhur@cbis.or.kr'
Subject: Phone call required: follow up with Ministry
Attachments: Letter re confirmation of payment.pdf

Importance: High

Hello Yuna,

Following up on this email, we would like to connect with you by phone at 5:00pm May 2nd Pacific Standard time (I believe this will be 9:00am May 3rd in Seoul).

Can you please confirm that you will be available for this phone call? We will call you at 011-822-02-6925-5431.

Thank you,
Jenni

From: McConnell, Jenni EDUC:EX **On Behalf Of** EDUC International Education EDUC:EX
Sent: Monday, May 1, 2017 11:39 AM
To: 'hyuk808@sangji.co.kr'
Cc: 'josephchoi@cbis.or.kr'; 'ynhur@cbis.or.kr'
Subject: Letter from B.C. Ministry of Education
Importance: High

Dear Han Jong Hee,

Please see the attached letter from Mr. Brian Jonker, Executive Director.

Sincerely,

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395



From: McConnell, Jenni EDUC:EX
Sent: Tuesday, May 2, 2017 5:23 PM
To: Jonker, Brian EDUC:EX
Subject: Phone numbers for CBIS

Yuna: 011-822-6925-5431

Joseph: 011-822-4372-2645

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Withheld pursuant to/removed as

s.22;s.13

Page 097

Withheld pursuant to/removed as

s.22

From: EDUC International Education EDUC:EX
Sent: Tuesday, April 25, 2017 9:27 AM
To: s.22
Subject: RE: CBIS in Seoul, South Korea

Hello s.22

The Ministry of Education placed the school on probationary status on April 13, 2017. The Ministry will continue to work with the ownership group to prepare for the end of the school year, and expects that the ownership group will communicate any updates to parents and students in a timely manner.

Sincerely,

Brian Jonker
Executive Director
Independent Schools and International Education
International Education, Independent Schools & Partner Relations Division
250 217-3991

s.22

On Thu, Mar 16, 2017 at 7:50 AM, EDUC International Education EDUC:EX
<International.Education@gov.bc.ca> wrote:

Hello s.22

Thank you for contacting the Ministry of Education. I consider the issues you have raised to be a serious and immediate concern.

I will be following up with the school directly to address the issues. The Ministry of Education will continue to ensure that the school is operating in compliance with local laws and legislation, and in compliance with the B.C. Offshore School Certification Agreement.

Please do not hesitate to contact me if you would like to discuss your concerns further.

Sincerely,

Jenni McConnell

Manager – Offshore School Program, International Education

Ministry of Education

Victoria BC 250-213-8395



s.22

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Withheld pursuant to/removed as

s.22

From: McConnell, Jenni EDUC:EX
Sent: Friday, April 7, 2017 11:48 AM
To: Jonker, Brian EDUC:EX
Subject: RE: CBIS Korea

OK – will do.

From: Jonker, Brian EDUC:EX
Sent: Friday, April 7, 2017 11:47 AM
To: McConnell, Jenni EDUC:EX
Subject: RE: CBIS Korea

s.13

From: McConnell, Jenni EDUC:EX
Sent: Friday, April 7, 2017 11:34 AM
To: Jonker, Brian EDUC:EX
Subject: FW: CBIS Korea

This is our “anonymous” complainer – s.22
The previous director referred to is likely s.22

s.22

----- Original Message -----

Subject: RE: CBIS Korea

Local Time: April 7, 2017 12:57 AM

UTC Time: April 6, 2017 5:57 PM

From: International.Education@gov.bc.ca

To: s.22

To whom it may concern,

I am confirming receipt of the email sent on April 4, 2017. The Ministry of Education is actively reviewing the information provided, and will follow-up with the school directly.

As I confirmed in a previous email, your correspondence will remain confidential.

Sincerely,

Jenni McConnell

Jenni McConnell

Manager – Offshore School Program, International Education

Ministry of Education

Victoria BC 250-213-8395



s.22

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Withheld pursuant to/removed as

s.22

----- Original Message -----

Subject: Re: CBIS Korea

Local Time: January 26, 2017 12:39 AM

UTC Time: January 25, 2017 5:39 PM

From: International.Education@gov.bc.ca

To: s.22

To whom it may concern,

I am confirming receipt of both emails sent on January 23, 2017. The International Education Branch will review the information you have provided and will investigate.

Please do not hesitate to contact me if you have any questions as we complete the review. If requested, information provided to the International Education Branch will remain strictly confidential.

Sincerely,

Jenni McConnell

Manager – Offshore School Program, International Education

Ministry of Education

Victoria BC 250-213-8395



s.22

Page 106 to/à Page 107

Withheld pursuant to/removed as

s.22



Brian Jonker
Executive Director
B.C Ministry of Education

Dear Brian,

CBIS would like to write the confirmation statement as below which we have discussed today, April 27th, 2017.

- CBIS will make the April payment to their bank account for all BC-certified teachers by today, April 27, 2017. Proof of this transaction will be provided through a bank statement.
- CBIS will make the May and June payment for all BC-certified teachers before May 2nd, 2017.
- CBIS will provide the flight / transportation fee for all BC-certified teachers before May 2nd, 2017.
- CBIS insures that all BC-certified teachers' housing will be provided until they leave Korea on or before May 11th, 2017.
- The final confirmation will be provided by the B.C Ministry of Education for CBIS to release Final Report Cards for students on April 28th, 2017. (Seoul Time)
- Joseph and Yuna will help Mr. Lowell Jackie to complete the process of issuing the final report card to all CBIS students.

Sincerely,

Tae Yoon Kim
Chief Director of CBIS



CBIS

CBIS
134-855 서울시 강동구 암사동 440-1
134-855, 440-1 Amsa-dong, Gangdong-gu, Seoul, Korea
Tel. +82.2.6925.5430 Fax. +82.2.6925.2048
www.cbis.or.kr

From: Jonker, Brian EDUC:EX
Sent: Saturday, April 29, 2017 10:16 AM
To: Soares, Ramona EDUC:EX
Subject: RE: CBIS Re: Request for a follow-up phone call
Attachments: Confirmation Letter by CBIS.PDF

Hi Faustus,

The Ministry, in a supportive role, worked with the Offshore School Representative and the ownership group to establish commitments to support teachers. These commitment were formalized by way of letter to the Ministry on April 27, 2017. Our understanding is that the attached letter was also shared with all teachers on April 27, 2017 through the Offshore School Representative.

The purpose of initiating this meeting was for the ownership group to discuss the commitments made to the Ministry regarding support for teachers, directly with teachers. Our understanding is that this has done through a meeting between teachers and Mr. Kim this past week and that all teachers received a copy of the attached letter. As such, a meeting is not required at this time.

Please let me know if there are any further questions.

From: Faustus Salvador [<mailto:salvador@cbisit.net>]
Sent: Saturday, April 29, 2017 3:29 AM
To: EDUC International Education EDUC:EX
Subject: CBIS Re: Request for a follow-up phone call

Dear Jenni,

Thank-you in advance for the update. As you know, our Offshore Rep / Principal s.22 so we now lack any liaison with the Ministry.

Unfortunately, we were unable to speak with you today because of a farewell picnic we attended with our former students and their parents. We can, however, speak with you at the second time you offered:

Saturday April 29th at 5:00pm Pacific Standard time (Sunday April 30th at 9:00am in Seoul)

We look forward to this call. Again (like last time) because our meeting room is the basement of a cafe, we request that we use Skype (audio is fine).

Best regards,
Faustus Salvador and the former teachers of CBiS

On Apr 28, 2017, at 3:16 AM, EDUC International Education EDUC:EX <International.Education@gov.bc.ca> wrote:

Hello Faustus,

The Ministry has been in communication with the CBIS ownership group, and would like to provide an update to CBIS teachers.

I am reaching out to you to ask for your help in arranging a phone call with CBIS teachers. Would it be possible to arrange a call for either of the following dates:

- Friday April 28th at 10:00pm Pacific Standard time (I believe this will be Saturday April 29th at 2:00pm in Seoul)
- Saturday April 29th at 5:00pm Pacific Standard time (I believe this will be Sunday April 30th at 9:00am in Seoul)

Please let me know if either of these times would be convenient, or propose an alternate time.

Thank you in advance,

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395



From: Jonker, Brian EDUC:EX
Sent: Saturday, April 29, 2017 11:24 AM
To: Soares, Ramona EDUC:EX
Subject: RE: CBIS Re: Request for a follow-up phone call

done

From: Soares, Ramona EDUC:EX
Sent: Saturday, April 29, 2017 11:07 AM
To: Jonker, Brian EDUC:EX
Subject: Re: CBIS Re: Request for a follow-up phone call

Ok. Pls cc Lowell in response as well.

Ramona Soares
Assistant Deputy Minister
Ministry of Education
604 396 6132

On Apr 29, 2017, at 11:04 AM, Jonker, Brian EDUC:EX <Brian.Jonker@gov.bc.ca> wrote:

Same one, Lowell said he forwarded it

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

On Apr 29, 2017, at 11:03 AM, Soares, Ramona EDUC:EX <Ramona.Soares@gov.bc.ca> wrote:

Do you have a copy of the letter they received or is it the same as this one?

Ramona Soares
Assistant Deputy Minister
Ministry of Education
604 396 6132

On Apr 29, 2017, at 10:57 AM, Jonker, Brian EDUC:EX <Brian.Jonker@gov.bc.ca> wrote:

Hi Faustus,

The Ministry, in a supportive role, worked with the Offshore School Representative and the ownership group to establish commitments to support teachers. These commitment were formalized by way of letter to the Ministry on April 27, 2017. Our understanding is that the attached letter was also shared with all teachers on April 27, 2017 through the Offshore School Representative.

The purpose of initiating this meeting was for the ownership group to discuss the commitments made to the Ministry regarding support for teachers, directly with teachers. Our understanding is that this has done through a meeting between teachers and Mr. Kim this past week and that all teachers received a copy of the attached letter. As such, a meeting or call is not required at this time.

Please let me know if there are any further questions.

From: Faustus Salvador [<mailto:salvador@cbisit.net>]
Sent: Saturday, April 29, 2017 3:29 AM
To: EDUC International Education EDUC:EX
Subject: CBIS Re: Request for a follow-up phone call

Dear Jenni,

Thank-you in advance for the update. As you know, our Offshore Rep / Principal ^{s.22} so we now lack any liaison with the Ministry.

Unfortunately, we were unable to speak with you today because of a farewell picnic we attended with our former students and their parents. We can, however, speak with you at the second time you offered:

Saturday April 29th at 5:00pm Pacific Standard time (Sunday April 30th at 9:00am in Seoul)

We look forward to this call. Again (like last time) because our meeting room is the basement of a cafe, we request that we use Skype (audio is fine).

Best regards,
Faustus Salvador and the former teachers of CBIS

On Apr 28, 2017, at 3:16 AM, EDUC International Education EDUC:EX <International.Education@gov.bc.ca> wrote:

Hello Faustus,

The Ministry has been in communication with the CBIS ownership group, and would like to provide an update to CBIS teachers.

I am reaching out to you to ask for your help in arranging a phone call with CBIS teachers. Would it be possible to arrange a call for either of the following dates:

- ? Friday April 28th at 10:00pm Pacific Standard time (I believe this will be Saturday April 29th at 2:00pm in Seoul)

? Saturday April 29th at 5:00pm Pacific Standard time (I believe this will be Sunday April 30th at 9:00am in Seoul)

Please let me know if either of these times would be convenient, or propose an alternate time.

Thank you in advance,

Jenni McConnell
Manager – Offshore School Program, International
Education
Ministry of Education
Victoria BC 250-213-8395



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Withheld pursuant to/removed as

s.22;s.13

Page 115

Withheld pursuant to/removed as

s.22

From: Jung Yun Ju -SEOUL <yjjung@britishcolumbia.ca>
Sent: Thursday, May 4, 2017 5:13 PM
To: Jonker, Brian EDUC:EX
Subject: RE: CBIS teachers- deposits and new liaison?

Hi Brian,

Can you please call Luke on this?

Regards
YJ

From: Jonker, Brian EDUC:EX [<mailto:Brian.Jonker@gov.bc.ca>]
Sent: Thursday, May 04, 2017 9:23 PM
To: Jung Yun Ju -SEOUL
Subject: Fwd: CBIS teachers- deposits and new liaison?

Hi Yun Ju,

Are you able to help resolve the teachers questions included below with mr kim. We need a contact who speaks English that teachers and the ministry can connect with. Also they need to be able to explain the final payment to teachers. This is urgent from my perspective. I'm available by phone as needed, don't hesitate to call.

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

Begin forwarded message:
s.22

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s.22

Certificate Verification Response File

CBIS CORPORATION (CBIS CO. LTD.), Thursday, October 20, 2016

s.22

*COQ: Certificate of Qualification, valid for employment in the public and independent school system

ISC: Independent School Certificate, valid for employment in the independent school system only

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Withheld pursuant to/removed as

s.22

From: McConnell, Jenni EDUC:EX
Sent: Thursday, April 27, 2017 1:08 PM
To: Jonker, Brian EDUC:EX
Subject: RE: Emailing: 3.6.1 TRB certificate verification file.pdf
Attachments: BC Offshore School - Korea.xlsx

s.22

I have 17 names, so I removed 1 name I am certain of, but the rest would be just assumptions.

From: Jonker, Brian EDUC:EX
Sent: Thursday, April 27, 2017 12:12 PM
To: McConnell, Jenni EDUC:EX
Subject: FW: Emailing: 3.6.1 TRB certificate verification file.pdf

Please add s.22 and any chance we may know who is no longer there this year...seems like the list has more than 17 folks.

From: Clarke, Wilma EDUC:EX
Sent: Thursday, April 27, 2017 12:11 PM
To: Jonker, Brian EDUC:EX
Subject: FW: Emailing: 3.6.1 TRB certificate verification file.pdf

Hi Brian,

Attached is the information you requested.

*Wilma Clarke,
Executive Director ,
Teacher Regulation Branch, Ministry of Education
400 - 2025 West Broadway, Vancouver, BC V6J 1Z6
Phone: 604.775-4817 Wilma.Clarke@gov.bc.ca
www.bcteacherregulation.ca*

From: Brookstone, Peta EDUC:EX
Sent: Thursday, April 27, 2017 12:06 PM
To: Clarke, Wilma EDUC:EX
Subject: RE: Emailing: 3.6.1 TRB certificate verification file.pdf

Please see attached document with initial TEP Jurisdiction information.

Peta Brookstone, Evaluator
Teacher Regulation Branch
Ministry of Education
400-2025 West Broadway
Vancouver, BC, V6J 1Z6
Telephone: (604) 660-6060

Fax: (604) 775-4858

Website: www.bcteacherregulation.ca

The BC Government strongly recommends that customers should not send confidential information, including credit card data, in emails due to security concerns

This email may contain confidential information which may be privileged and is intended for the exclusive use of the addressee. Any other person is strictly prohibited from disclosing, distributing or reproducing it. If the addressee cannot be reached or is unknown to you, please inform us immediately by telephone or email.

From: Clarke, Wilma EDUC:EX
Sent: Thursday, April 27, 2017 11:25 AM
To: Brookstone, Peta EDUC:EX
Subject: Fwd: Emailing: 3.6.1 TRB certificate verification file.pdf

Wilma Clarke
Executive Director
Teacher Regulation Branch

Begin forwarded message:

From: "Jonker, Brian EDUC:EX" <Brian.Jonker@gov.bc.ca>
Date: April 27, 2017 at 11:17:50 AM PDT
To: "Clarke, Wilma EDUC:EX" <Wilma.Clarke@gov.bc.ca>
Subject: Fwd: Emailing: 3.6.1 TRB certificate verification file.pdf

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

Begin forwarded message:

From: "McConnell, Jenni EDUC:EX" <Jenni.McConnell@gov.bc.ca>
Date: April 27, 2017 at 11:15:31 AM PDT
To: "Jonker, Brian EDUC:EX" <Brian.Jonker@gov.bc.ca>
Subject: Emailing: 3.6.1 TRB certificate verification file.pdf

List of BC-certified teachers at CBIS as of October 2016.

From: Soares, Ramona EDUC:EX
Sent: Wednesday, April 26, 2017 3:43 PM
To: McConnell, Jenni EDUC:EX
Cc: Jonker, Brian EDUC:EX
Subject: RE: Enrollment for CBIS

Thanks for quick response.

Ramona Soares

Assistant Deputy Minister
Ministry of Education
International Education | Independent Schools | Partner Relations
C: 604-396-6132

From: McConnell, Jenni EDUC:EX
Sent: Wednesday, April 26, 2017 3:42 PM
To: Soares, Ramona EDUC:EX
Cc: Jonker, Brian EDUC:EX
Subject: Enrollment for CBIS

Hello Ramona,

In September, enrollment for CBIS totalled 161 students. This included 159 students in Grades 1 – 9, and 2 students in Grade 10. Based on our conversations with the Offshore School Representative, we believe that there are now approximately 80 students still enrolled at the school.

Based on the information we have received, the students in Grades 1 – 9 have completed the required hours of instruction and met the required learning outcomes to be given full credit for their 2016/17 school year.

The two students in Grade 10 have completed the necessary hours of instruction and met the required learning outcomes, for all Grade 10 courses for the 2016/17 school year.

Thank you,
Jenni

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s.16;s.22;s.13;s.17

The Ministry is requesting your participation in an important teleconference meeting. Please confirm your participation by responding to this email.

Teleconference details:

Date / time: 4:00pm April 11 Pacific Standard time (8:00am April 12 in Seoul)

Phone number: s.15,s.17

Participant ID: s.15,s.17

We look forward to talking with you.

Sincerely,

Jenni McConnell

--

"Play is the highest form of research." – **Albert Einstein**

Collette Ellis-Toddington

BC Ministry of Education

Offshore School Representative

SIS Canada

Sokcho, Gangwondo,

South Korea 24863

www.siscanada.org

From: Collette Ellis-Toddington <cellist@siscanada.org>
Sent: Monday, April 10, 2017 9:01 PM
To: Kelly Card; McConnell, Jenni EDUC:EX
Cc: Jonker, Brian EDUC:EX; adrian@inted-consulting.com; ljackie@cbisit.net; tgoodwin@biscanada.net
Subject: Re: IMPORTANT: Ministry teleconference required

It will be 1 am my time but I will be there

On Tue, Apr 11, 2017 at 5:36 AM Kelly Card <kcard@wcacanada.com> wrote:

Hi everyone,

Yes, I will be there.

Kelly

On Tue, Apr 11, 2017 at 12:28 PM, McConnell, Jenni EDUC:EX <Jenni.McConnell@gov.bc.ca> wrote:
Dear Offshore Representatives and Ministry Liaisons supporting schools in Korea,

The Ministry is requesting your participation in an important teleconference meeting. Please confirm your participation by responding to this email.

Teleconference details:

Date / time: 4:00pm April 11 Pacific Standard time (8:00am April 12 in Seoul)

Phone number: s.15,s.17

Participant ID: s.15,s.17

We look forward to talking with you.

Sincerely,

Jenni McConnell

--

Westminster Canadian Academy
Principal and BC Offshore Ministry Liaison

BC Ministry of Education Standards: Fostering emotional, esthetic, intellectual, physical, social and vocational development of students.

--

"Play is the highest form of research." – **Albert Einstein**

Collette Ellis-Toddington

BC Ministry of Education

Offshore School Representative

SIS Canada

Sokcho, Gangwondo,

South Korea 24863

www.siscanada.org

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Withheld pursuant to/removed as

s.16;s.22;s.13;s.17

On Tue, Apr 11, 2017 at 12:28 PM, McConnell, Jenni EDUC:EX <Jenni.McConnell@gov.bc.ca> wrote:
Dear Offshore Representatives and Ministry Liaisons supporting schools in Korea,

The Ministry is requesting your participation in an important teleconference meeting. Please confirm your participation by responding to this email.

Teleconference details:

Date / time: 4:00pm April 11 Pacific Standard time (8:00am April 12 in Seoul)

Phone number: s.15,s.17

Participant ID:

We look forward to talking with you.

Sincerely,

Jenni McConnell

--

"Play is the highest form of research." – **Albert Einstein**

Collette Ellis-Toddington

BC Ministry of Education

Offshore School Representative

SIS Canada

Sokcho, Gangwondo,

South Korea 24863
www.siscanada.org

--

Adrian Conradi
President & Principal Consultant
IntEd Consulting
www.inted-consulting.com
<https://www.facebook.com/Intedconsulting>
<https://www.linkedin.com/company/inted-consulting>
<https://www.youtube.com/channel/UC9V9I9OFzhxv63vnLcdJDiw>
Author of *Dragons, donkeys, and dust: Memoirs from a decade in China*

From: Periwal, Sukumar IGRS:EX
Sent: Wednesday, April 19, 2017 9:01 AM
To: Jonker, Brian EDUC:EX
Cc: Henneberry, Leah EDUC:EX; Dawes, Sandra IGRS:EX
Subject: RE: Korea school issue

Wonderful, thank you. I am copying my colleague Sandra Dawes who coordinates our calendars here.

Look forward to meeting you.

Regards

Sukumar

From: Jonker, Brian EDUC:EX
Sent: Wednesday, April 19, 2017 8:55 AM
To: Periwal, Sukumar IGRS:EX
Cc: Henneberry, Leah EDUC:EX
Subject: RE: Korea school issue

Would love the opportunity. I've cc'd Leah who will coordinate with you or your support staff. Hopefully we can do this in person!

From: Periwal, Sukumar IGRS:EX
Sent: Wednesday, April 19, 2017 8:54 AM
To: Jonker, Brian EDUC:EX
Subject: RE: Korea school issue

Good morning Brian

Thanks very much for your message. I've just taken over some of my colleague Don Haney's international files after ^{s.22} so I would be very glad to have the chance to get an update on your ministry's international activities/engagements, and to discuss how IGRS can best support you. If you have some time in coming weeks, perhaps we could set aside some time to meet?

Thanks

Sukumar

Sukumar PERIWAL

Executive Director, Strategic Policy and Planning/ Directeur général, stratégie politique et planification
Intergovernmental Relations Secretariat/ Secrétariat aux Affaires intergouvernementales

tel: 250-387-0761

gov.bc.ca/intergovernmentalpolicy www.gov.bc.ca/politiquesintergouvernementales

gov.bc.ca/intergovernmentalrelations www.gov.bc.ca/politiquesintergouvernementales

From: Jonker, Brian EDUC:EX
Sent: Tuesday, April 18, 2017 4:59 PM
To: Periwal, Sukumar IGRS:EX
Subject: RE: Korea school issue

Hi Sukumar,

If you have additional questions about Korea or any K-12 international education activities/engagements going forward, please feel free to contact me directly. Happy to chat.

Brian Jonker

Executive Director

Independent Schools and International Education

International Education, Independent Schools & Partner Relations Division

250 217-3991

From: Sheppard, Grant EDUC:EX
Sent: Tuesday, April 18, 2017 4:54 PM
To: Jonker, Brian EDUC:EX; Periwal, Sukumar IGRS:EX
Subject: FW: Korea school issue

Hi Brian,

This email is to introduce you to Sukumar Periwal, Executive Director at IGRS.

Sukumar and I connected by phone today for an update on the Korean school situation.

Update:

- issue is contained to a single school, CBIS
- As we worked through the issue:
 - we **did not** reach out to any level of the Korean Government or consular corps;
 - we did reach out to lower level Canadian embassy officials (Trade Commissioner) in Seoul for intelligence.

Sukumar requests that whenever we're dealing with high level Canadian embassy officials that we loop IGRS in as well.

Thanks,

Grant Sheppard

Director, Independent Schools and International Education

Ministry of Education

Tel. 250-896-4235

grant.sheppard@gov.bc.ca

www.gov.bc.ca/education/international-education

From: Periwal, Sukumar IGRS:EX
Sent: Tuesday, April 18, 2017 4:21 PM
To: Sheppard, Grant EDUC:EX
Subject: Korea school issue

Good afternoon Grant

Just checking in with you regarding the issue you called me about some days ago regarding the Korean immigration ministry's order. Do you have any news/update from your discussions with the Canadian Embassy, as we had talked about over the phone?

Also wondering if the Korean ministry's actions were targeted specifically at any school – and if so, which one?

Many thanks

Sukumar

Sukumar PERIWAL

Executive Director, Strategic Policy and Planning/ Directeur général, stratégie politique et planification

Intergovernmental Relations Secretariat/ Secrétariat aux Affaires intergouvernementales

tel: 250-387-0761

gov.bc.ca/intergovernmentalpolicy www.gov.bc.ca/politiquesintergouvernementales

gov.bc.ca/intergovernmentalrelations www.gov.bc.ca/politiquesintergouvernementales

From: Jonker, Brian EDUC:EX
Sent: Thursday, April 27, 2017 4:29 PM
To: Soares, Ramona EDUC:EX
Subject: RE: Korean school messaging

<http://www2.gov.bc.ca/gov/content/education-training/administration/kindergarten-to-grade-12/international-education/offshore-schools/certified-offshore-schools>

click on Korea

From: Soares, Ramona EDUC:EX
Sent: Thursday, April 27, 2017 4:29 PM
To: Jonker, Brian EDUC:EX
Subject: RE: Korean school messaging

Can you send me the link please.

Ramona Soares

Assistant Deputy Minister
Ministry of Education
International Education | Independent Schools | Partner Relations
C: 604-396-6132

From: Jonker, Brian EDUC:EX
Sent: Thursday, April 27, 2017 4:28 PM
To: Soares, Ramona EDUC:EX
Subject: RE: Korean school messaging

This is live

From: Soares, Ramona EDUC:EX
Sent: Thursday, April 27, 2017 4:26 PM
To: Lowther, Brett GCPE:EX; Jonker, Brian EDUC:EX
Subject: RE: Korean school messaging

Thanks Brett – very good approach. Once posted can you please let me know as I would like to let Renzo know as well.

Ramona Soares

Assistant Deputy Minister
Ministry of Education
International Education | Independent Schools | Partner Relations
C: 604-396-6132

From: Lowther, Brett GCPE:EX
Sent: Thursday, April 27, 2017 2:59 PM
To: Jonker, Brian EDUC:EX
Cc: Soares, Ramona EDUC:EX
Subject: RE: Korean school messaging

Craig is already working with David Cusack. Still awaiting approval on wording.

From: Jonker, Brian EDUC:EX
Sent: Thursday, April 27, 2017 2:58 PM
To: Lowther, Brett GCPE:EX
Cc: Soares, Ramona EDUC:EX
Subject: Re: Korean school messaging

Thanks Brett. Will get this in test for approval for posting asap.

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

On Apr 27, 2017, at 2:54 PM, Lowther, Brett GCPE:EX <Brett.Lowther@gov.bc.ca> wrote:

Have met with the DM and we talked to GCPE HQ. Decision has been made to post the following notice on the link below:

We would then let the few interested reporters know that there is an update on the International Education part of the website.

<http://www2.gov.bc.ca/gov/content/education-training/administration/kindergarten-to-grade-12/international-education/offshore-schools/certified-offshore-schools>

Notice: Update on CBIS school in Seoul, Korean – licence issue.

- The CBIS school in Seoul, Korea was operating in non-compliance with local licensing regulations, and that has impacted the teachers who worked there.
- In a facilitator and supportive role, the Ministry of Education has worked with both teachers and the operator of the CBIS school in Seoul, Korea.
- The Ministry has now confirmed with the school that teachers will be paid by the school for April, May and June as per their contracts.
- The school will also pay for transportation/flight costs for teachers to leave the country as directed by the immigration deportation order.
- The school will continue to provide accommodation to teachers until they depart.
- The school will support the principal in issuing final report cards to students/families by April 28.

From: Lowther, Brett GCPE:EX
Sent: Thursday, April 27, 2017 2:09 PM
To: Gordon, Matt GCPE:EX; Byng, Dave A EDUC:EX; Teng, Zita EDUC:EX; Fraser, John Paul GCPE:EX
Cc: SoroChan, Craig GCPE:EX
Subject: Korean school messaging
Importance: High

As discussed, direction is to now post a notice on the ministry website to refer reporters to. We could make calls to reporters who have made inquiries, Patti Bacchus, CBC online, and the Tyee – and refer them to the update on the website.

Notice: Update on CBIS school in Seoul, Korean – licence issue.

- In a facilitator and supportive role, the Ministry of Education has worked with both teachers and the operator of the CBIS school in Seoul, Korea.
- The Ministry has now confirmed with the school that teachers will be paid by the school for April, May and June as per their contracts.
- The school will also pay for transportation/flight costs for teachers to leave the country as directed by the immigration deportation order.
- The school will continue to provide accommodation to teachers until they depart.
- The school will support the principal in issuing final report cards to students/families by April 28.

From: Penner, Emily GCPE:EX
Sent: Thursday, April 13, 2017 12:58 PM
To: Jonker, Brian EDUC:EX
Cc: Lowther, Brett GCPE:EX
Subject: RE: KoreaOffshoreSchoolUpdate-V3.docx

Thanks Brian! Will have something over to you and Grant this afternoon.

From: Jonker, Brian EDUC:EX
Sent: Thursday, April 13, 2017 12:02 PM
To: Penner, Emily GCPE:EX
Cc: Lowther, Brett GCPE:EX
Subject: Fwd: KoreaOffshoreSchoolUpdate-V3.docx

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

Begin forwarded message:

From: "McConnell, Jenni EDUC:EX" <Jenni.McConnell@gov.bc.ca>
Date: April 13, 2017 at 11:41:28 AM PDT
To: "Jonker, Brian EDUC:EX" <Brian.Jonker@gov.bc.ca>
Subject: RE: KoreaOffshoreSchoolUpdate-V3.docx

s.13

From: Jonker, Brian EDUC:EX
Sent: Thursday, April 13, 2017 11:17 AM
To: McConnell, Jenni EDUC:EX
Subject: Fwd: KoreaOffshoreSchoolUpdate-V3.docx

See further GCPE questions to address.

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

From: Lowther, Brett GCPE:EX
Sent: Thursday, April 13, 2017 11:11 AM
To: Jonker, Brian EDUC:EX; Penner, Emily GCPE:EX
Cc: Kerr, Grant GCPE:EX
Subject: RE: KoreaOffshoreSchoolUpdate-V3.docx

Thanks – Emily will follow up. We need more info about what the specific complaints were from s.22
s.22 What exactly were they concerned about?

Other questions that media would ask:

s.13

Thanks

Brett

From: Jonker, Brian EDUC:EX
Sent: Thursday, April 13, 2017 10:49 AM
To: Penner, Emily GCPE:EX
Cc: Lowther, Brett GCPE:EX
Subject: KoreaOffshoreSchoolUpdate-V3.docx

For your IN....happy to answer any further questions.



TABULATION OF HOURS OF INSTRUCTION AT CBIS 2016/2017
LJ JACKIE (OFFSHORE SCHOOL REPRESENTATIVE)

TABLE A - Grades 1 through 7

| Month | Days | Hrs / Day | Hrs / Week | Core % | Electives % |
|--------------|----------|-----------|---|--------|-------------|
| September | 17 | 6.5 | 110.5 | 60 | 40 |
| October | 20 | 6.5 | 130 | 60 | 40 |
| November | 22 | 6.5 | 143 | 60 | 40 |
| December | 17 | 6.5 | 110.5 | 60 | 40 |
| January | 15 | 6.5 | 97.5 | 60 | 40 |
| February | 20 | 6.5 | 130 | 60 | 40 |
| March | 17 | 6.5 | 110.5 | 60 | 40 |
| April | 2 | 6.5 | 13 | 60 | 40 |
| May | TBA | 6.5 | TBA | 60 | 40 |
| June | TBA | 6.5 | TBA | 60 | 40 |
| | | | | | |
| TOTAL | | | 845 | | |
| Comparison | | | 845/878 = 96.3% Completion for Grades 1 through 7 | | |
| Balance | 5.1 days | | 33 hrs | | |

Teachers have confirmed coverage of all major learning outcomes, the focus on the content, the competencies, and the big ideas. Administration would suggest a possible challenge summative assessment, or alternatively, an acceptance of the courses completed as indicated by the hours registered in the BC Offshore School under the direction of BC Certified Educators.

TABLE B - Grades 8 and 9

| Month | Days | Hrs / Day | Hrs / Week | Core % | Electives % |
|------------|-----------|-----------|--|--------|-------------|
| September | 17 | 6.5 | 110.5 | 60 | 40 |
| October | 20 | 6.5 | 130 | 60 | 40 |
| November | 22 | 6.5 | 143 | 60 | 40 |
| December | 17 | 6.5 | 110.5 | 60 | 40 |
| January | 15 | 6.5 | 97.5 | 60 | 40 |
| February | 20 | 6.5 | 130 | 60 | 40 |
| March | 17 | 6.5 | 110.5 | 60 | 40 |
| April | 2 | 6.5 | 13 | 60 | 40 |
| May | TBA | 6.5 | TBA | 60 | 40 |
| June | TBA | 6.5 | TBA | 60 | 40 |
| | | | | | |
| TOTAL | 130 | | 845 | | |
| Comparison | | | 845/952 = 88.8% Completion for Grades 8 and 9 | | |
| Balance | 16.5 days | | 107 hrs | | |

Teachers have confirmed coverage of all major learning outcomes, the focus on the content, the competencies, and the big ideas. Administration would suggest a possible challenge summative assessment, or alternatively, an acceptance of the courses completed as indicated by the hours registered in the BC Offshore School under the direction of BC Certified Educators.

Table C - Grade 10

| Month | Days | Hrs / Day | Hrs / Week | Core % | Electives % |
|------------|------------------------------------|-----------|---|--------|-------------|
| September | 17 | 6.5 | 110.5 | 60 | 40 |
| October | 20 | 6.5 | 130 | 60 | 40 |
| November | 22 | 6.5 | 143 | 60 | 40 |
| December | 17 | 6.5 | 110.5 | 60 | 40 |
| January | 15 | 6.5 | 97.5 | 60 | 40 |
| February | 20 | 6.5 | 130 | 60 | 40 |
| March | 17 | 6.5 | 110.5 | 60 | 40 |
| April | 2 | 6.5 | 13 | 60 | 40 |
| May | TBA | 6.5 | TBA | 60 | 40 |
| June | TBA | 6.5 | TBA | 60 | 40 |
| | | | | | |
| TOTAL | 130 | | 845 | | |
| Comparison | | | ** See notes below 845/952 = 88.8% Completion for Grades 8 through 9 | | |
| Balance | NA (Credit Hours calculated below) | | NA (Credit Hours calculated below) | | |

Grade 10 Schedule

These students were enrolled in their courses in full year scheduling. The hours per Core and Elective Courses is thus listed below:

English 10 - 90 minutes every other day = $130 / 2 \times 90 \text{ min} / 60 = 97.5 \text{ hours as of 05/04/17}$
(minimum required is 100)

Social 10 - 90 minutes every other day = $130 / 2 \times 90 \text{ min} / 60 = 97.5 \text{ hours}$ as of 05/04/17
(minimum required is 100)

Science 10 - 90 minutes every other day = $130 / 2 \times 90 \text{ min} / 60 = 97.5 \text{ hours}$ as of 05/04/17
(minimum required is 100)

Math 10 - 90 minutes every other day = $130 / 2 \times 90 \text{ min} / 60 = 97.5 \text{ hours}$ as of 05/04/17
(minimum required is 100)

Credits Earned by Grade 10 Class (HOURS COMPLETED)

Language Arts 10 - 4 credits

Social Studies 10 - 4 credits

Science 10 - 4 credits

Mathematics 10 - 4 credits

P.E. 10 - 4 credits

Career Planning 10 - 4 credits

Leadership 10 - 4 credits

TOTAL CREDITS: $7 \times 4 = 28$ credits earned towards DOGWOOD DIPLOMA

($7 \times 97.5 \text{ hours} = 682.5 \text{ hours}$ where balance was used for blended learning in combination with study hall time where credits not formally assigned)

Teachers have confirmed coverage of all major learning outcomes with the focus on the content, the competencies, and the big ideas. Administration would suggest a possible challenge summative assessment as administered, supervised, and graded by a BC certified teacher. Or alternatively, an acceptance of the credits and grades earned as indicated by the marks/scores recorded as of April 5th, 2017 in the CBIS digital Gradebook.

NOTES:

1. CBIS TIMETABLE BASED ON 8 PERIODS OF 45 MINUTES
2. LUNCH BLOCK AND BREAKS NOT USED IN CALCULATIONS
3. PD DAYS AND HOLIDAYS WERE NOT USED IN CALCULATIONS
4. BLOCK 8 ACTIVITIES USED AS ELL FOCUS ACTIVITY CLASSES

From: Lum, Shaun EDUC:EX
Sent: Thursday, April 13, 2017 4:15 PM
To: Jonker, Brian EDUC:EX
Subject: RE: update on website

This is live,

Sent the wrong link

<http://www2.gov.bc.ca/gov/content/education-training/administration/kindergarten-to-grade-12/international-education/offshore-schools/certified-offshore-schools>

Shaun Lum

User Experience Design: Technical Analyst
Partner Relations, Ministry of Education
Phone: 250-882-5296

From: Jonker, Brian EDUC:EX
Sent: Thursday, April 13, 2017 4:12 PM
To: Lum, Shaun EDUC:EX
Subject: RE: update on website

Is this live or in QA?

From: Lum, Shaun EDUC:EX
Sent: Thursday, April 13, 2017 4:03 PM
To: McConnell, Jenni EDUC:EX
Cc: Jonker, Brian EDUC:EX; Squires, Paul E EDUC:EX; Cusack, David EDUC:EX
Subject: RE: update on website

This has been updated.

<https://www2.qa.gov.bc.ca/gov/content/education-training/administration/kindergarten-to-grade-12/international-education/offshore-schools/certified-offshore-schools>

Shaun Lum

User Experience Design: Technical Analyst
Partner Relations, Ministry of Education
Phone: 250-882-5296

From: McConnell, Jenni EDUC:EX
Sent: Thursday, April 13, 2017 3:24 PM
To: Lum, Shaun EDUC:EX
Cc: Jonker, Brian EDUC:EX
Subject: FW: update on website

Hi Shaun,

As discussed, we have GCPE approval to post this update. Please make this live at 4:00pm today.

Thanks,
Jenni

From: Henneberry, Leah EDUC:EX
Sent: Thursday, April 13, 2017 1:47 PM
To: Chiu, Leslie EDUC:EX; McConnell, Jenni EDUC:EX
Subject: RE: update on TEST website

Hey you two,

Just a reminder this cannot be published until May without approval from GCPE ☺

<https://www2.qa.gov.bc.ca/gov/content/education-training/administration/kindergarten-to-grade-12/international-education/offshore-schools/certified-offshore-schools>

-Leah

From: Chiu, Leslie EDUC:EX
Sent: Thursday, April 13, 2017 10:46 AM
To: Henneberry, Leah EDUC:EX
Subject: update on TEST website

Hi Leah,

Per our conversation...

Please update on the TEST site for CBIS Canada (in South Korea):

- Remove the report
- Put "Probationary Status" in its place

Please send link to TEST site to Jenni and I for review when ready.

Thanks!!

Leslie

Leslie Chiu, B.Com
Offshore Inspections Co-ordinator
International Education Branch
Ministry of Education
PO Box 9153 STN PROV GOVT
Victoria BC V8W 9H1
Tel: (778) 679-4176 Fax: (250) 953-4908
Website: www.gov.bc.ca/education/international-education



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From: Jung Yun Ju -SEOUL <yjjung@britishcolumbia.ca>
Sent: Friday, May 5, 2017 2:44 AM
To: tykim@cbis.or.kr
Cc: Jonker, Brian EDUC:EX
Subject: telecon with BC

s.22

정윤주 드림
Yun Ju Jung
Senior Manager
International Trade and Investment Office, Korea
Government of British Columbia, Canada

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From: Lowther, Brett GCPE:EX
Sent: Friday, April 28, 2017 11:58 AM
To: Byng, Dave A EDUC:EX; Teng, Zita EDUC:EX; Soares, Ramona EDUC:EX; Jonker, Brian EDUC:EX
Cc: Sampson, Laura EDUC:EX
Subject: Tyee Korea story

Tyee has just posted their story.
brett

From: Hudson, Kimberley GCPE:EX
Sent: Friday, April 28, 2017 11:57 AM
To: Lowther, Brett GCPE:EX
Cc: Sorochan, Craig GCPE:EX; Penner, Emily GCPE:EX
Subject: Tyee Korea story
https://thetyee.ca/News/2017/04/28/BC-School-Teachers-Expulsion-South-Korea/?utm_source=daily&utm_medium=email&utm_campaign=280417

Teachers Hired By BC Certified School Face Expulsion from South Korea Overseas school passed two BC education ministry inspections, despite licence irregularities.

By Katie Hyslop Today | TheTyee.ca
Copyright

Page 147 to/à Page 149

Withheld pursuant to/removed as

Copyright

From: EDUC International Education EDUC:EX
Sent: Thursday, April 13, 2017 11:14 AM
To: 'Lowell Jackie'; 'cellist@siscanada.org'; 'Adrian Conradi'; 'kcard@wcacanada.com';
'tgoodwin@biscanada.net'
Subject: Update: Ministry follow-up teleconference

Dear Offshore Representatives and Ministry Liaisons supporting schools in Korea,

Thank you for all of the information you have provided. As discussed in our previous call, we are hoping you can join us for a follow-up call next week.

Teleconference details:

Date / time: 4:00pm April 18 Pacific Standard time (8:00am April 19 in Seoul)

Phone number: s.15,s.17

Participant ID: s.15,s.17

We look forward to talking with you.

Sincerely,

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395



From: McConnell, Jenni EDUC:EX
Sent: Tuesday, May 2, 2017 9:02 PM
To: Jonker, Brian EDUC:EX
Subject: Fwd: Ownership Contact Info

Sent from my iPhone

Begin forwarded message:

From: Lowell Jackie s.22
Date: May 2, 2017 at 8:51:04 PM PDT
To: "McConnell, Jenni EDUC:EX" <Jenni.McConnell@gov.bc.ca>
Subject: Ownership Contact Info

Hi Jenni,

The following is the contact info for the school officials. Mr. Tae Yun Kim is the person the I called the Ownership Rep and whom I worked with the assistance of an interpreter.

Mr. Yong-Seop Kim
CEO
telephone: 82+2+6925-5430
Cellphone: 82+10-5397-6633
e-mail: yskim2010@hanmail.net

Mr. Tae Yun Kim
Director
Cellphone: 82+10-8883-2500
karchty@naver.com

Jong Hee Han
CEO
82-2-517-5174
No Cellphone number is available
email: jhhan@sangji.co.kr

Daeho Lee
Director
cellphone: 82+10-8736-5389
email: lavender0701@sangji.co.kr

Lowell





From: Jonker, Brian EDUC:EX
Sent: Tuesday, May 2, 2017 8:39 PM
To: 'jhhan@sangji.co.kr'; 'karchty@naver.com'
Subject: Urgent: phone call with BC Ministry of Education required







An urgent phone call with the Ministry of Education is required regarding CBIS. Please respond immediately with a phone number that we can call.


Brian Jonker
Executive Director
Independent Schools and International Education
International Education, Independent Schools & Partner Relations Division
250 217-3991






International Education Tracker









| Initiative | Comments/Details | Key Dates/Milestones | Status |
|--------------------------------------|---|-----------------------|--------------------|
| Japan CG Working Meeting |  DM Meeting w Japan CG - April 21st.docx | April 18 | Complete |
| 30-60-90 |  30_60_90.docx | April 18 | Ongoing |
| Open Contracts/Anticipated Contracts |  IE - Open and Anticipated Contracts | | |
| Korea CG - Materials | | Draft materials | |
| Colombia CG – Materials | Awaiting debrief | May 9 | |
| Colombia Follow-up | Thank-you letters In DMO for signature | May 9 | 90% |
| MSP | Status update – Guidelines | | On track |
| |  MSP for International Students - ADM Summ | | |
| | <i>Next Steps:</i> | June 2017 | |
| | <ul style="list-style-type: none"> • Articulate expectation for supplemental insurance on BC for High School website • Meeting with IPSEA and MoH staff • Guideline directive to schools | May 2017 June 2017 | |
| Netherlands Visit | Proposal and Agenda / Travel | | Decision Requested |

| Initiative | Comments/Details | Key Dates/Milestones | Status |
|---------------------------------------|---|----------------------|----------|
| |  BJ March 30.pdf  Hoffman March 7.pdf  GS March 7.pdf <i>Next Steps:</i> <ul style="list-style-type: none"> Travel Approval Forms submitted Work with Netherlands to confirm agenda | | |
| International Education Video Project | First cuts have been submitted | March 23 | |
| | First draft of videos and ADM feedback | March 31 | |
| | Second Filming | April 20-24 | |
| | Second draft of videos | April 21, 28, 2017 | |
| | Approval and Launch | June 26, 2017 | |
| Homestay Guidelines | Completion dependent on survey and engagement with field | June 30, 2017 | On track |
| | Planning documents developed | | |
| |  05. Homestay GuidelinesGANTT_Jar  01. Homestay BN_Jan2017.docx  06. HomestaySurveyOffk | | |
| | <i>Next Steps</i> | | |
| | • Approval of planning documents | April, 2017 | |
| | • Development of homestay working group | May, 2017 | |
| | • Administration of Survey | June, 2017 | |
| | • Revision of Homestay Guidelines | June – July, 2017 | |
| | • Translation of Homestay Guidelines | August 2017 | |
| | • Posting new Guidelines to website | September 2017 | |

| Initiative | Comments/Details | Key Dates/Milestones | Status |
|----------------------|--|--|--------------------|
| Market Share Project | All six comparator jurisdictions and six source countries complete | June 30, 2017 | On track |
| |  Market Share Analysis - Summary.c | | |
| BC for High School | <ul style="list-style-type: none"> • Web site launched | December 2016 | Ongoing |
| | <ul style="list-style-type: none"> • Initial translation complete (4 languages: Mandarin, Japanese, Korean, Spanish) | March 31, 2017 | |
| | <ul style="list-style-type: none"> • Letters to CG's in eapprovals for RS signature | March 31, 2017 | |
| | <ul style="list-style-type: none"> • Phase 2 translations complete (4 languages: Italian, Portuguese, Thai, Vietnamese) | March 31, 2017 | |
| | <i>Next Steps:</i> <ul style="list-style-type: none"> • Integration of third party insurance recommendation language. | April, 2017 | |
| | <ul style="list-style-type: none"> • Phase 2 languages posted to website | June 2017 | |
| | <ul style="list-style-type: none"> • SEO and online search and advertising campaign | October 2017 | |
| BCCIE Summer Seminar | http://bccie.bc.ca/events/summer-conference/ <ul style="list-style-type: none"> • We will host MOU break-out session as part of summer seminar • We have invited AVED to Co-host • Purpose – to promote school-to-school partnerships under the MOU Recommendation: Ramona/Brian/Grant/Alan attend Alan working on EMM roundtable meeting - | June 18-21, 2017 MOU Workshop Scheduled for June 18 th for 1 hour. | Decision requested |

| Initiative | Comments/Details | Key Dates/Milestones | Status |
|---------------------------------|---|---|----------|
| Zhejiang Delegation | <p>AVED has just advised that:</p> <ul style="list-style-type: none"> • High-level (Minister/ DM level) delegation from Zhejiang province, China to Vancouver. • Zhejiang is an MOU partner – but AVED leads the MOU implementation • IGRS's Chief of Protocol advises ADM-level meeting for operational (not new) business during this period would be appropriate. | <p>Ramona to attend Annotated Agenda: May 10 Meeting: May 19</p> <p>8:30am SFU Harbour or Siegel Building, BCCIE organizing</p> | Ongoing |
| MOU's | <p>Work plan Updates</p>  <p>193082 Appendix 2 - EDUC MOU Status Up</p> | Ongoing | |
| Follow-up on Colombia | <p>Dario – Colombia MOU opportunities</p>   <p>FW Inquiry to the British Columbia MiniResponse from Brian FW 193843 -</p> | | Complete |
| China Education Consuls Meeting | <p>Agenda in development – items due April 7</p> <p>Confirmed Items:</p> <ul style="list-style-type: none"> • Mitacs – PSI programs promoting two-way student mobility • BCCAT - Rob Flemming – new standing item • Curriculum and Assessment update <p>Potential Items:</p> <ul style="list-style-type: none"> • Early childhood education (4HLC) – Maureen Dockendorf (TBC) • Fee payment for offshore school programs. <p>Next Steps:</p> <ul style="list-style-type: none"> • BEA • Agenda item confirmation • Annotated agenda | April 28, 1:00 -5:00 PM | |

| Initiative | Comments/Details | Key Dates/Milestones | Status |
|--|---|---|----------|
| Offshore School Program | | | |
| School Profile and Health Reports | | | |
| New Offshore Schools | <ul style="list-style-type: none"> 5 schools set to open September 2017 <ul style="list-style-type: none"> UAE: BCCS Dubai (new country) China: Maple Leaf Xi'an China: Maple Leaf Hainan (new province - Hainan) China: Majestic BC (new province – Guangdong) China: Harbin Zhongshi (new province - Heilongjiang) 1 school in the application stage <ul style="list-style-type: none"> China: Silk Road Urumqi (new province – Xinjiang) | BCCS Dubai Official Opening Ceremony: November 23rd, 2017 | On Track |
| Offshore Schools Professional Development Workshop | <ul style="list-style-type: none"> BEA approved Venue confirmed Participant registration underway Agenda in development; request to Outreach Team to confirm presenters | Workshop date: July 18 – 19, 2017 | On track |
| OSPAC Meeting | <ul style="list-style-type: none"> OSPAC Meeting May/June 2017 (date to be confirmed) Materials May 5 <ul style="list-style-type: none"> Agenda/Annotated in development OSPAC's 2-year term expires June 2017 Renewed Terms of Reference in development DM Attending | June 2, 2017 | On track |

| Initiative | Comments/Details | Key Dates/Milestones | Status |
|-----------------------------------|--|-------------------------------|----------|
| CBIS Korea | School on Probation  HN CBIS Offshore School South Korea.d  CBIS Chronology.docx | Ongoing | Ongoing |
| BCCIE | Annotated agenda for board meeting  BCCIE Board Meeting Appendix 1 - BCCIE  ANNOTATED Agenda Board Meeting April 5  Proposed EDUC Updates April 5.docx | BCCIE Board Meeting = April 5 | Complete |
| Global Advancement | | | |
| Onboarding | Onboarding activities | March 31 | Complete |
| Priorities and Milestone Planning | 30-60-90 draft for ADM review Project plan – draft for ADM review | April 21 | Ongoing |
| |  2017-18 Global Advancement Project  2017-18 Global Advancement Strateg  Alan-30-60-90-planni ng-v20170413.docx | April 21 | |



VIA EMAIL

April 26, 2017

Ref: 631

Han Jong Hee, Owner/Operator
CBIS Canada
email: hyuk808@sangji.co.kr

Dear Han Jong Hee:

Thank you for providing the supporting documentation to verify that the students have received the required number of hours of instruction at CBIS Canada in the 2016/17 school year. The Ministry has completed a full review of the information provided.

The Ministry of Education approves providing report cards to students and their parents in order to validate the students' educational program completion for the 2016/17 school year.

Please provide confirmation that the report cards have been distributed and that the TRAX submission for the two grade 10 students has been completed by April 28, 2017, by emailing: international.education@gov.bc.ca.

Sincerely,

Brian Jonker
Executive Director

pc:

Lowell Jackie, Offshore School Representative, ljackie@cbisit.net
Joseph Choi, Assistant Principal, josephchoi@cbis.or.kr





From: Jonker, Brian EDUC:EX
Sent: Monday, April 24, 2017 9:58 AM
To: Sheppard, Grant EDUC:EX
Subject: Emailing: IS - Dashboard (v.April 19).docx, IE - Dashboard (v.April 19).docx
Attachments: IS - Dashboard (v.April 19).docx; IE - Dashboard (v.April 19).docx







Your message is ready to be sent with the following file or link attachments:


IS - Dashboard (v.April 19).docx
IE - Dashboard (v.April 19).docx




Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.





International Education Tracker







| Initiative | Comments/Details | Key Dates/Milestones | Status |
|--------------------------------------|---|------------------------------|----------|
| Japan CG Working Meeting |  DM Meeting w Japan CG - April 21st.docx | April 18 | |
| 30-60-90 |  30_60_90.docx | April 18 | Ongoing |
| Open Contracts/Anticipated Contracts |  IE - Open and Anticipated Contracts | | |
| Korea CG - Materials | Meeting May 19 – material in development | April 28 to Brian for review | |
| Colombia CG – Materials | Awaiting debrief | April 19 | |
| Staffing | RO Competition – verbal offer Anticipated May 1 start | | 90% |
| Colombia Follow-up | Thank-you letters In DMO for signature | April 18 | 90% |
| MSP | Status update – Guidelines | | On track |
| |  MSP for International Students - ADM Summ | | |
| | <i>Next Steps:</i> | June 2017 | |
| | <ul style="list-style-type: none"> Articulate expectation for supplemental insurance on BC for High School website Meeting with IPSEA and MoH staff Guideline directive to schools | May 2017 June 2017 | |

| Initiative | Comments/Details | Key Dates/Milestones | Status |
|---------------------------------------|--|--|--------------------|
| Netherlands Visit | <p>Proposal and Agenda / Travel</p> <div>  BJ March 30.pdf  Hoffman March 7.pdf  GS March 7.pdf </div> <p><i>Next Steps:</i></p> <ul style="list-style-type: none"> Travel Approval Forms submitted Work with Netherlands to confirm agenda | | Decision Requested |
| International Education Video Project | First cuts have been submitted | March 23 | |
| | First draft of videos and ADM feedback | March 31 | |
| | Second Filming | April 20-24 | |
| | Second draft of videos | April 21, 28, 2017 | |
| | Approval and Launch | June 26, 2017 | |
| Homestay Guidelines | <p>Completion dependent on survey and engagement with field</p> <p>Planning documents developed</p> <div>  05. Homestay GuidelinesGANTT_Jar  01. Homestay BN_Jan2017.docx  06. HomestaySurveyOffi </div> <p><i>Next Steps</i></p> <ul style="list-style-type: none"> Approval of planning documents Development of homestay working group Administration of Survey Revision of Homestay Guidelines Translation of Homestay Guidelines Posting new Guidelines to website | <p>June 30, 2017</p> <p>April, 2017</p> <p>May, 2017</p> <p>June, 2017</p> <p>June – July, 2017</p> <p>August 2017</p> <p>September 2017</p> | On track |
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| Initiative | Comments/Details | Key Dates/Milestones | Status |
|----------------------|--|--|--------------------|
| Market Share Project | All six comparator jurisdictions and six source countries complete | June 30, 2017 | On track |
| |  Market Share Analysis - Summary.c | | |
| BC for High School | <ul style="list-style-type: none"> Web site launched | December 2016 | Ongoing |
| | <ul style="list-style-type: none"> Initial translation complete (4 languages: Mandarin, Japanese, Korean, Spanish) | March 31, 2017 | |
| | <ul style="list-style-type: none"> Letters to CG's in eapprovals for RS signature | March 31, 2017 | |
| | <ul style="list-style-type: none"> Phase 2 translations complete (4 languages: Italian, Portuguese, Thai, Vietnamese) | March 31, 2017 | |
| | <i>Next Steps:</i> <ul style="list-style-type: none"> Integration of third party insurance recommendation language. | April, 2017 | |
| | <ul style="list-style-type: none"> Phase 2 languages posted to website | June 2017 | |
| | <ul style="list-style-type: none"> SEO and online search and advertising campaign | October 2017 | |
| BCCIE Summer Seminar | http://bccie.bc.ca/events/summer-conference/ <ul style="list-style-type: none"> We will host MOU break-out session as part of summer seminar We have invited AVED to Co-host Purpose – to promote school-to-school partnerships under the MOU Recommendation: Ramona/Brian/Grant/Alan attend Alan working on EMM roundtable meeting - | June 18-21, 2017 MOU Workshop Scheduled for June 18 th for 1 hour. | Decision requested |




| Initiative | Comments/Details | Key Dates/Milestones | Status |
|---------------------------------|---|---|----------|
| Zhejiang Delegation | <p>AVED has just advised that:</p> <ul style="list-style-type: none"> • High-level (Minister/ DM level) delegation from Zhejiang province, China to Vancouver. • Zhejiang is an MOU partner – but AVED leads the MOU implementation • IGRS's Chief of Protocol advises ADM-level meeting for operational (not new) business during this period would be appropriate. | <p>Ramona to attend Annotated Agenda: May 10 Meeting: May 19</p> <p>8:30am SFU Harbour or Siegel Building, BCCIE organizing</p> | Ongoing |
| MOU's | <p>Work plan Updates</p>  <p>193082 Appendix 2 - EDUC MOU Status Up</p> | Ongoing | |
| Follow-up on Colombia | <p>Dario – Colombia MOU opportunities</p>   <p>FW Inquiry to the British Columbia MiniResponse from Brian FW 193843 -</p> | | Complete |
| China Education Consuls Meeting | <p>Agenda in development – items due April 7</p> <p>Confirmed Items:</p> <ul style="list-style-type: none"> • Mitacs – PSI programs promoting two-way student mobility • BCCAT - Rob Flemming – new standing item • Curriculum and Assessment update <p>Potential Items:</p> <ul style="list-style-type: none"> • Early childhood education (4HLC) – Maureen Dockendorf (TBC) • Fee payment for offshore school programs. <p>Next Steps:</p> <ul style="list-style-type: none"> • BEA • Agenda item confirmation • Annotated agenda | April 28, 1:00 -5:00 PM | |






| Initiative | Comments/Details | Key Dates/Milestones | Status |
|--|---|---|----------|
| Offshore School Program | | | |
| New Offshore Schools | <ul style="list-style-type: none"> 5 schools set to open September 2017 <ul style="list-style-type: none"> UAE: BCCS Dubai (new country) China: Maple Leaf Xi'an China: Maple Leaf Hainan (new province - Hainan) China: Majestic BC (new province – Guangdong) China: Harbin Zhongshi (new province - Heilongjiang) 1 school in the application stage <ul style="list-style-type: none"> China: Silk Road Urumqi (new province – Xinjiang) | BCCS Dubai Official Opening Ceremony: November 23rd, 2017 | On Track |
| Offshore Schools Professional Development Workshop | <ul style="list-style-type: none"> BEA approved Venue confirmed Participant registration underway Agenda in development; request to Outreach Team to confirm presenters | Workshop date: July 18 – 19, 2017 | On track |
| OSPAC Meeting | <ul style="list-style-type: none"> OSPAC Meeting May/June 2017 (date to be confirmed) Agenda in development – April 26 from Jenni OSPAC's 2-year term expires June 2017 Renewed Terms of Reference in development DM Event Request Sent April 3 to PG | June 2, 2017 | On track |
| CBIS Korea | <p>School on Probation</p> <div>  CBIS probation_2017.docx  KoreaOffshoreSchool Update-V3.docx  HN CBIS Offshore School South Korea.d </div> <div>  CBIS Chronology.docx </div> | Ongoing | Ongoing |







| Initiative | Comments/Details | Key Dates/Milestones | Status |
|-----------------------------------|--|----------------------------------|----------|
| BCCIE | Annotated agenda for board meeting    BCCIE Board Meeting Appendix 1 - BCCIE Proposed EDUC ANNOTATED Agenda Board Meeting April 5 Updates April 5.docx | BCCIE Board Meeting = April 5 | Complete |
| Global Advancement | | | |
| Onboarding | Onboarding activities | March 31 | Complete |
| Priorities and Milestone Planning | 30-60-90 draft for ADM review Project plan – draft for ADM review    2017-18 Global Advancement Project 2017-18 Global Advancement Strategy 30-60-90-planning-v20170413.docx | April 21 April 21 | Ongoing |

Independent School Tracker

| Initiative | Comments | Key Dates/Milestone |
|--------------------------------------|---|--------------------------|
| Independent School Funding |  FISA Transfers.xls  EnrolmentFundingIn  2016-17 SY Grant dependentSchools 20Funding - MASTER.px | Item added at RS request |
| eBoard/Newsletter | Current operational approach  eboard.docx | Item added at RS request |
| 30-60-90 |  30_60_90.docx | Ongoing |
| Teacher Credentials | Summary of changes document  Amendments to Teacher Certification | Draft – needs TRB review |
| MoA – Interim Agreement Allocation | Draft Allocation tables - RMD Engagement ongoing  DRAFT 16-17 Priority Measures IS.pdf | In Progress |
| Open Contracts/Anticipated Contracts |  IS - Open and Anticipated Contracts | In Progress |
| Independent School Funding |  2016-17 SY Grant  EnrolmentFundingIn  Independent School Funding - MASTER.pxdependentSchools 20Funding - backgroun | In Progress |

| Initiative | Comments | Key Dates/Milestone |
|--------------------------|---|---------------------|
| Inspection Reports | <div data-bbox="814 142 877 199"></div> <div data-bbox="1014 142 1077 199"></div> <div data-bbox="1213 142 1276 199"></div> <p data-bbox="747 204 1335 253">Monitoring Status Report - 2017-04-13, EEC Visit Status Report - 2017-04-13, InspectionStatusReport-170413.pdf</p> <p data-bbox="747 297 1178 326">Offshore School inspections update</p> <ul data-bbox="795 334 1467 435" style="list-style-type: none"> • All offshore school inspections are complete and all inspection reports have been posted on the Ministry website <p data-bbox="747 479 1228 508">Independent School inspections update</p> <ul data-bbox="795 516 1459 976" style="list-style-type: none"> • All independent school monitoring and EEC inspections are scheduled to be complete by April 30, 2017 (tracking documents attached for reference) • All inspection reports received to date have been approved and processed, and distributed to schools for action where required • Independent school inspection reports are not posted publically • Office staff has followed up with all overdue compliance concerns and is working with the Inspector to approve extensions or determine further action, as required | |
| Engagement Opportunities | <ol data-bbox="747 987 1449 1369" style="list-style-type: none"> 1. Meet with Canada's Ambassadors to Mexico, Chile and Peru, and Canada's Senior Trade Commissioner to Colombia: The Pacific Alliance – April 24 (BCCIE sponsored event) 2. Symposium on International Ed – May 11 3. Prince George – Catholic Educators Conference – May 18/19 4. FISA Board Meeting – May 24 5. ISABC Deputy Heads Meeting - May 31 – Shawinigan Lake School 6. Do proposed DM visits with ADM? | Decision required |

| Initiative | Comments | Key Dates/Milestone |
|-----------------------------------|---|---------------------|
| Homeschooling | Follow-up with MCFD | Complete |
| | Creation of new data tables and refresh data/ppt | April 20, 2017 |
| | ADM Briefing – week of April 24 DM Briefing – week of May 1 – request Peter to schedule | |
| Inspection Modernization Project | Updated deck | April 24 |
| | Updated project documents | |
| | Criteria for inspection leadership team | |
| Drinking water policy (status) | Requirements launched week of January 16, 2017 Policy developed in consultation with MoH, PHO Status Report – December 31 | December 31, 2017 |
| SOGI | Compliance - Analysis of open-ended responses – April 21, 2017 <div style="display: flex; justify-content: space-around; align-items: center;">    </div> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">2016 08 26 - IO - harassment and bully</div> <div style="text-align: center;">2016 08 26 - MO - harassment and bully</div> <div style="text-align: center;">Re Legal Opinion Requested Harrassn</div> </div> | June 30, 2017 |
| Standards for Financial Reporting | ADM Briefing | April 19, 2017 |
| | Updated ppt and roll-out plan  financial accountability - CPAB | |
| FISA Board Meeting | May 24 meeting will be joint Ministry and FISA agenda <ul style="list-style-type: none"> George can't attend. Ramona not able to attend? Keith will attend Request form for DM – Sent to PG April 3, f/u to PG April 15 | May 15, 2017 |
| SES | Accountability and reporting April 24, 2017 | May 15, 2017 |
| | Review of funding outcomes June 1, 2017 | |
| Legislative Priorities |  Potential Legislative Projects for 2017 - IS | Ongoing |

| Initiative | Comments | Key Dates/Milestone |
|--------------------------------|--|---------------------|
| Mormon Hills Secondary | http://vancouver.sun.com/news/crime/daphne-bramham-canadian-polygamy-law-on-trial-for-the-first-time-in-127-years  Mormon Hill Grade Transitions.xlsx  Summary Note - MHESS.docx  Mormon Hills School Profile.docx  Mormon Hill Graduates.xlsx | Ongoing |
| Preliminary Grant Announcement | Tables reviewed and GCPE approved, posted on eboard – April 5 | Complete |
| First Nations Funding | Met with FISA funding sub-committee March 2016 | Complete |
| Student Learning Grant | Allocation tables - February | Complete |
| | Eboard posting of announcement, letter from RS – Feb 19 | Complete |
| | Eboard posting of allocation tables – March 17  2016 SLG Allocations.pdf  Indy SLG Allocation.docx | Complete |
| | Grant transfers – \$1.98M – March 28 | Complete |

From: Jonker, Brian EDUC:EX
Sent: Saturday, April 15, 2017 12:15 PM
To: 'ljackie@cbisit.net'
Cc: McConnell, Jenni EDUC:EX
Subject: Follow-up

Hi Lowell,

We have received information which indicates that there is a mis-interpretation of what Probationary status for the school means. I would like to take this opportunity to be very clear about the situation and for you to share this with the teachers.

The BC Ministry of Education has placed CBIS school on probation, this means that if all other issues were resolved the school would be able to continue to operate. Clearly, the VISA issues have not been resolved and the teachers have had their Visa's cancelled and been asked to leave the country within the 30 day timeframe. Our move to place the school on probation DOES NOT override the Visa cancellation issue and give permission for the school to operate in contravention of the directives of Korean national or local authorities, or without valid local licensing.

Only if the teacher Visa and local licensing issues are resolved would we expect the school to resume classes.

Brian Jonker
Executive Director
Independent Schools and International Education
International Education, Independent Schools & Partner Relations Division
250 217-3991

Certificate Verification Response File

CBIS CORPORATION (CBIS CO. LTD.), Thursday, October 20, 2016

s.22

*COQ: Certificate of Qualification, valid for employment in the public and independent school system

ISC: Independent School Certificate, valid for employment in the independent school system only

Page 173

Withheld pursuant to/removed as

s.22

From: Jonker, Brian EDUC:EX
Sent: Thursday, April 27, 2017 12:12 PM
To: McConnell, Jenni EDUC:EX
Subject: FW: Emailing: 3.6.1 TRB certificate verification file.pdf
Attachments: BC Offshore School - Korea.xlsx

Please add s.22 I and any chance we may know who is no longer there this year...seems like the list has more than 17 folks.

From: Clarke, Wilma EDUC:EX
Sent: Thursday, April 27, 2017 12:11 PM
To: Jonker, Brian EDUC:EX
Subject: FW: Emailing: 3.6.1 TRB certificate verification file.pdf

Hi Brian,

Attached is the information you requested.

*Wilma Clarke,
Executive Director ,
Teacher Regulation Branch, Ministry of Education
400 - 2025 West Broadway, Vancouver, BC V6J 1Z6
Phone: 604.775-4817 Wilma.Clarke@gov.bc.ca
www.bcteacherregulation.ca*

From: Brookstone, Peta EDUC:EX
Sent: Thursday, April 27, 2017 12:06 PM
To: Clarke, Wilma EDUC:EX
Subject: RE: Emailing: 3.6.1 TRB certificate verification file.pdf

Please see attached document with initial TEP Jurisdiction information.

Peta Brookstone, Evaluator
Teacher Regulation Branch
Ministry of Education
400-2025 West Broadway
Vancouver, BC, V6J 1Z6
Telephone: (604) 660-6060
Fax: (604) 775-4858
Website: www.bcteacherregulation.ca

The BC Government strongly recommends that customers should not send confidential information, including credit card data, in emails due to security concerns

This email may contain confidential information which may be privileged and is intended for the exclusive use of the addressee. Any other person is strictly prohibited from disclosing, distributing or reproducing it. If the addressee cannot be reached or is unknown to you, please inform us immediately by telephone or email.

From: Clarke, Wilma EDUC:EX
Sent: Thursday, April 27, 2017 11:25 AM
To: Brookstone, Peta EDUC:EX
Subject: Fwd: Emailing: 3.6.1 TRB certificate verification file.pdf

Wilma Clarke
Executive Director
Teacher Regulation Branch

Begin forwarded message:

From: "Jonker, Brian EDUC:EX" <Brian.Jonker@gov.bc.ca>
Date: April 27, 2017 at 11:17:50 AM PDT
To: "Clarke, Wilma EDUC:EX" <Wilma.Clarke@gov.bc.ca>
Subject: Fwd: Emailing: 3.6.1 TRB certificate verification file.pdf

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

Begin forwarded message:

From: "McConnell, Jenni EDUC:EX" <Jenni.McConnell@gov.bc.ca>
Date: April 27, 2017 at 11:15:31 AM PDT
To: "Jonker, Brian EDUC:EX" <Brian.Jonker@gov.bc.ca>
Subject: Emailing: 3.6.1 TRB certificate verification file.pdf

List of BC-certified teachers at CBIS as of October 2016.

From: Jonker, Brian EDUC:EX
Sent: Wednesday, April 26, 2017 4:38 PM
To: Lowther, Brett GCPE:EX
Subject: FW: Enquiry regarding CBIS school in South Korea

FYI...given this is a media response we will not be responding. Should we let her know that we have forwarded to you.

From: EDUC Independent Schools Office EDUC:EX
Sent: Wednesday, April 26, 2017 3:06 PM
To: Jonker, Brian EDUC:EX
Subject: FW: Enquiry regarding CBIS school in South Korea

For your response.

-Leah

From: Patti Bacchus [<mailto:patti@thevancouverobserver.com>]
Sent: Wednesday, April 26, 2017 2:48 PM
To: EDUC Independent Schools Office EDUC:EX
Subject: Enquiry regarding CBIS school in South Korea

Hello Mr Jonker - I am writing an article about the plight of the teachers in South Korea who were teaching at a B.C. Ministry of Education Certified School. As you know their work VISAs have been cancelled and they have been ordered to leave the country.

I watched their Skype conversation with you and heard their pleas for help.

Can you tell me if there are in new developments and what the Ministry of Education is doing to support these teachers?

What responsibility does the Ministry have regarding it's BC-certified school?

I understand Doug Lauson recently inspected the school - how did he miss the fact the teachers did not have the appropriate VISAs? What assurance is there that this situation will no occur at other BC certified offshore schools?

Why haven't you or someone from the Ministry gone to Korea to assist these teachers who are in a desperate situation?

Thank you in advance for any information you can provide.

PATTI BACCHUS
Contributing Education Editor
The Vancouver Observer
Mobile: (604) 250-1130
Twitter: @pattibacchus

From: Jonker, Brian EDUC:EX
Sent: Wednesday, April 26, 2017 7:57 AM
To: McConnell, Jenni EDUC:EX
Subject: FW: Request for supporting documentation

Lets try to get Luke there..I suspect he may not be able to.

From: Lowell Jackie ^{s.22}
Sent: Wednesday, April 26, 2017 6:52 AM
To: Jonker, Brian EDUC:EX
Cc: McConnell, Jenni EDUC:EX
Subject: Re: Request for supporting documentation

The location will be at the school. This was not decided until the end of the day because I had^{s.22}
s.22

So I we can be all in one room and put your call on speaker phone so it doesn't have to be a conference call from this end at least. Let me know how you want to do this.

I'll check for messages from either of you as soon as I get up tomorrow.

Lowell

On Wed, Apr 26, 2017 at 1:34 PM, Lowell Jackie^{s.22} wrote:
I will work on this Brian.

Lowell

On Wed, Apr 26, 2017 at 9:32 AM, Jonker, Brian EDUC:EX <Brian.Jonker@gov.bc.ca> wrote:
Hi Lowell,

Will you all be at the same location? I'd like to try to get Luke there and as such would appreciate an location where you can all be present. We will send along conference call information in the morning. Thanks.

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

On Apr 25, 2017, at 5:16 PM, Lowell Jackie^{s.22} wrote:

Re the meeting with Mr. Kim and Mr. Joseph - they have confirmed this for 8:30 am Seoul time tomorrow.

Will this be a conference call and if so would you be sending a message info as usual to all participants. If so,

Joseph's contact info is josephchoi@cbis.or.kr<mailto:josephchoi@cbis.or.kr>

Let me know if you need anything else.

Lowell

On Tue, Apr 25, 2017 at 11:56 PM, Lowell Jackie^{s.22}

wrote:

Good Morning Brian,

Please find 3 attachments concerning your request for additional information re calculation of student hours of instruction through April 11, CBIS students last day of instruction (April 11th).

Mr. Joseph again stressed to me the importance of getting final documentation for CBIS students and their parents confirming the Ministry's permission that would indicate that students have completed the required hours of instruction. CBIS would like to stress the importance of the timely completion of this process as parents have been waiting for two weeks to obtain final report cards.

Sincerely,

Lowell Jackie

Offshore School Representative for CBIS

From: Jonker, Brian EDUC:EX
Sent: Thursday, April 27, 2017 2:57 PM
To: Squires, Paul E EDUC:EX
Cc: McConnell, Jenni EDUC:EX
Subject: Fwd: Korean school messaging

Please have your team move this into test for my review asap. Thanks

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

Begin forwarded message:

From: "Lowther, Brett GCPE:EX" <Brett.Lowther@gov.bc.ca>
Date: April 27, 2017 at 2:54:39 PM PDT
To: "Soares, Ramona EDUC:EX" <Ramona.Soares@gov.bc.ca>, "Jonker, Brian EDUC:EX" <Brian.Jonker@gov.bc.ca>
Subject: Korean school messaging

Have met with the DM and we talked to GCPE HQ. Decision has been made to post the following notice on the link below:

We would then let the few interested reporters know that there is an update on the International Education part of the website.

<http://www2.gov.bc.ca/gov/content/education-training/administration/kindergarten-to-grade-12/international-education/offshore-schools/certified-offshore-schools>

Notice: Update on CBIS school in Seoul, Korean – licence issue.

- The CBIS school in Seoul, Korea was operating in non-compliance with local licensing regulations, and that has impacted the teachers who worked there.
- In a facilitator and supportive role, the Ministry of Education has worked with both teachers and the operator of the CBIS school in Seoul, Korea.
- The Ministry has now confirmed with the school that teachers will be paid by the school for April, May and June as per their contracts.
- The school will also pay for transportation/flight costs for teachers to leave the country as directed by the immigration deportation order.
- The school will continue to provide accommodation to teachers until they depart.
- The school will support the principal in issuing final report cards to students/families by April 28.

From: Lowther, Brett GCPE:EX
Sent: Thursday, April 27, 2017 2:09 PM
To: Gordon, Matt GCPE:EX; Byng, Dave A EDUC:EX; Teng, Zita EDUC:EX; Fraser, John Paul GCPE:EX
Cc: Sorochan, Craig GCPE:EX
Subject: Korean school messaging
Importance: High

As discussed, direction is to now post a notice on the ministry website to refer reporters to. We could make calls to reporters who have made inquiries, Patti Bacchus, CBC online, and the Tyee – and refer them to the update on the website.

Notice: Update on CBIS school in Seoul, Korean – licence issue.

- In a facilitator and supportive role, the Ministry of Education has worked with both teachers and the operator of the CBIS school in Seoul, Korea.
- The Ministry has now confirmed with the school that teachers will be paid by the school for April, May and June as per their contracts.
- The school will also pay for transportation/flight costs for teachers to leave the country as directed by the immigration deportation order.
- The school will continue to provide accommodation to teachers until they depart.
- The school will support the principal in issuing final report cards to students/families by April 28.

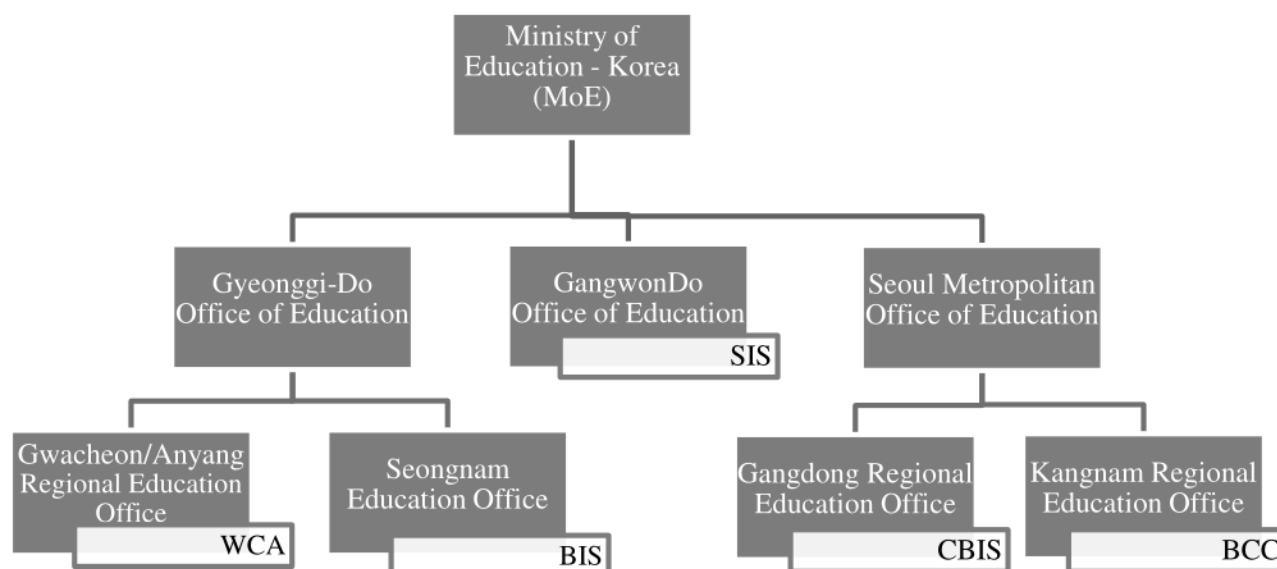
From: Jonker, Brian EDUC:EX
Sent: Tuesday, May 2, 2017 9:07 AM
To: McConnell, Jenni EDUC:EX
Subject: Governance overview.docx
Attachments: Governance overview.docx

OFFSHORE SCHOOLS UPDATE: SOUTH KOREA

The Ministry of Education certifies five British Columbia offshore schools in South Korea, which enrol 750 students and employ 80 British Columbia teachers.

| School Name | Local Office of Education | Province / Location | Date certified | Owner | For Profit | Previous Affiliation |
|---------------------------------------|---|---------------------|----------------|----------------|------------|----------------------|
| 1. BC Collegiate Canada (BCC) | Kangnam Regional | Seoul | October 2012 | Yong Soo Jeon | Y | |
| 2. CBIS Canada | Gangdong Regional | Seoul | April 2013 | Han Jong Hee | Y | SD28 |
| 3. SIS Canada | Gangwon-Do Office of Education | Gangwon-Do | February 2012 | Kim Young Sin | Y | |
| 4. BIS Canada | Gyeonggido Deongnam Office of Education | Gyeonggi-Do | February 2010 | Seo Dong Young | Y | SD34 |
| 5. Westminster Canadian Academy (WCA) | Kyunggi Regional | Gyeonggi-Do | May 2013 | Jung Ku Woo | Y | SD40 |

GOVERNANCE MODEL IN KOREA: (Currently be verified by OSR's)

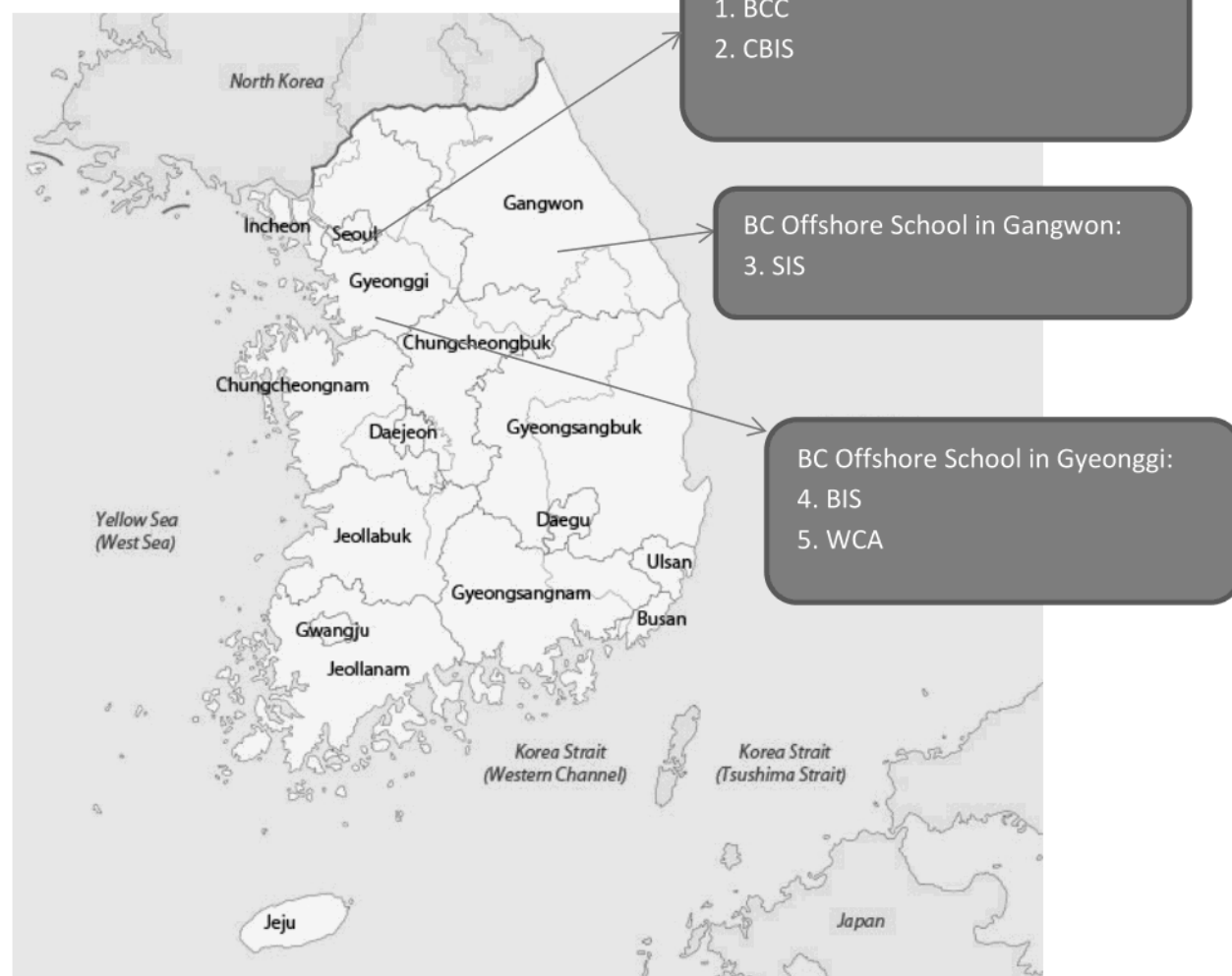


National Ministry of Education: Responsible for legislation and policy and delegate administration and most decision making to the 16 elected regional Offices of Education. Education is compulsory and free for grades 1-9. For grades 10-12 all schools charge tuition and attendance is not compulsory.

Provincial/Municipal Boards: There are 16 elected offices of education responsible for 180 regional education offices. Local licenses are provided by regional or provincial education offices.

OFFSHORE SCHOOLS UPDATE: SOUTH KOREA

South Korea Provinces



Local License Review Status

| School name | Date of Verification | Inspector | Next Inspection |
|-------------------------------------|----------------------|---------------|-----------------|
| BCC | November 8, 2016 | Henry Contant | Fall 2017 |
| CBIS Canada | October, 2017 | | Fall 2017 |
| SIS Canada | November 7, 2016 | Henry Contant | Fall 2017 |
| BIS Canada (biennial inspection) | October 21, 2015 | Doug Lauson | Fall 2017 |
| WCA | November 2, 2016 | Henry Contant | Fall 2017 |

From: Jonker, Brian EDUC:EX
Sent: Thursday, April 13, 2017 10:49 AM
To: Penner, Emily GCPE:EX
Cc: Lowther, Brett GCPE:EX
Subject: KoreaOffshoreSchoolUpdate-V3.docx
Attachments: KoreaOffshoreSchoolUpdate-V3.docx

For your IN....happy to answer any further questions.

OFFSHORE SCHOOLS UPDATE: SOUTH KOREA

ISSUE:

- s.22 communicating with Korean government officials regarding CBIS school operations, reporting that the school is operating without appropriate licensing. This has resulted in action by the Immigration Department.
- As a result of information received, the Ministry of Education conducted an unannounced inspection at CBIS on April 4-6, 2017. The inspector also met with the Trade Commissioner, Education Marketing Manager and Managing Director in order to get more information on the visa and local licensing issues reported to be incorrect/invalid.
- On April 10-11, 2017, all 17 teachers at CBIS were informed by Korean immigration officials that their Korean E2 visas are not sufficient for employment at the school and that they must leave the country by May 11, 2017.
- s.16

BC OFFSHORE SCHOOLS IN SOUTH KOREA:

- The Ministry of Education certifies five British Columbia offshore schools in South Korea, which enrol 750 students and employ 80 British Columbia teachers. Other schools are not impacted at this time.

| School Name | Location | Enrolment | Grade 12 |
|----------------------|------------|------------|-----------|
| BIS Canada | Seoul | 238 | 19 |
| BC Collegiate Canada | Seoul | 228 | 3 |
| CBIS Canada | Seoul | 161 | 0 |
| SIS Canada | Gangwon-Do | 71 | 13 |
| WCA | Kyunggi-Do | 53 | 5 |
| Total | | 751 | 40 |

BACKGROUND:

- s.16

OFFSHORE SCHOOLS UPDATE: SOUTH KOREA

ISSUE:

- s.22
communicating with local government officials regarding CBIS school operations reporting that the school is operating without appropriate licensing. This has resulted in action by the Immigration Department.
- All teachers at CBIS have been informed by Korean immigration officials that their Korean E2 visas are not sufficient for employment at the school and that they must leave the country by May 11, 2017
- s.16

B.C. Contacts in Korea

Ms. Yun Ju Jung
Education Marketing Mgr
yjjung@britishcolumbia.ca
011-822-3451-4948

Mr. Luke Shim
Managing Director
lshim@britishcolumbia.ca
011-822-3451-4947

OVERVIEW:

- An unannounced inspection at the school took place April 4-6, 2017. The inspector also met with the Trade Commissioner, Education Marketing Manager and Managing Director.
- s.16
- The Ministry of Education certifies five British Columbia offshore schools in the Republic of Korea, which enrol 750 students and employ 80 British Columbia teachers

| School Name | Location | Enrolment | Grade 12 |
|----------------------|------------|------------|-----------|
| BIS Canada | Seoul | 238 | 19 |
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| CBIS Canada | Seoul | 161 | 0 |
| SIS Canada | Gangwon-Do | 71 | 13 |
| WCA | Kyunggi-Do | 53 | 5 |
| Total | | 751 | 40 |

BACKGROUND:

s.16

From: Jonker, Brian EDUC:EX
Sent: Monday, May 1, 2017 7:40 AM
To: McConnell, Jenni EDUC:EX
Subject: Morning Items

Hi Jenni,

Please make these a priority:

1. Can you send me the number of teachers by school to add to the document
2. Can you get the CBIS enrolment data by grade as well as at Sept 30
3. Can you look at a couple inspection reports from other countries during the same time period to see if there is alignment across the local licensing language.

Thanks

Brian Jonker
Executive Director
Independent Schools and International Education
International Education, Independent Schools & Partner Relations Division
250 217-3991

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Withheld pursuant to/removed as

s.13

From: Jonker, Brian EDUC:EX
Sent: Thursday, May 4, 2017 1:28 PM
To: McConnell, Jenni EDUC:EX
Subject: RE: Emailing: CBIS Chronology.docx

Please update with activity since last entry....thanks.

From: McConnell, Jenni EDUC:EX
Sent: Thursday, May 4, 2017 1:21 PM
To: Jonker, Brian EDUC:EX
Subject: Emailing: CBIS Chronology.docx

From: Jonker, Brian EDUC:EX
Sent: Wednesday, April 19, 2017 8:55 AM
To: Periwal, Sukumar IGRS:EX
Cc: Henneberry, Leah EDUC:EX
Subject: RE: Korea school issue

Would love the opportunity. I've cc'd Leah who will coordinate with you or your support staff. Hopefully we can do this in person!

From: Periwal, Sukumar IGRS:EX
Sent: Wednesday, April 19, 2017 8:54 AM
To: Jonker, Brian EDUC:EX
Subject: RE: Korea school issue

Good morning Brian

Thanks very much for your message. I've just taken over some of my colleague Don Haney's international files after s.22 so I would be very glad to have the chance to get an update on your ministry's international activities/engagements, and to discuss how IGRS can best support you. If you have some time in coming weeks, perhaps we could set aside some time to meet?

Thanks

Sukumar

Sukumar PERIWAL

Executive Director, Strategic Policy and Planning/ Directeur général, stratégie politique et planification
Intergovernmental Relations Secretariat/ Secrétariat aux Affaires intergouvernementales
tel: 250-387-0761

gov.bc.ca/intergovernmentalpolicy www.gov.bc.ca/politiquesintergouvernementales

gov.bc.ca/intergovernmentalrelations www.gov.bc.ca/politiquesintergouvernementales

From: Jonker, Brian EDUC:EX
Sent: Tuesday, April 18, 2017 4:59 PM
To: Periwal, Sukumar IGRS:EX
Subject: RE: Korea school issue

Hi Sukumar,

If you have additional questions about Korea or any K-12 international education activities/engagements going forward, please feel free to contact me directly. Happy to chat.

Brian Jonker

Executive Director

Independent Schools and International Education

International Education, Independent Schools & Partner Relations Division

250 217-3991

From: Sheppard, Grant EDUC:EX
Sent: Tuesday, April 18, 2017 4:54 PM
To: Jonker, Brian EDUC:EX; Periwal, Sukumar IGRS:EX
Subject: FW: Korea school issue

Hi Brian,

This email is to introduce you to Sukumar Periwal, Executive Director at IGRS.

Sukumar and I connected by phone today for an update on the Korean school situation.

Update:

- issue is contained to a single school, CBIS
- As we worked through the issue:
 - we **did not** reach out to any level of the Korean Government or consular corps;

- we did reach out to lower level Canadian embassy officials (Trade Commissioner) in Seoul for intelligence.

Sukumar requests that whenever we're dealing with high level Canadian embassy officials that we loop IGRS in as well.

Thanks,

Grant Sheppard

Director, Independent Schools and International Education

Ministry of Education

Tel. 250-896-4235

grant.sheppard@gov.bc.ca

www.gov.bc.ca/education/international-education

From: Periwai, Sukumar IGRS:EX

Sent: Tuesday, April 18, 2017 4:21 PM

To: Sheppard, Grant EDUC:EX

Subject: Korea school issue

Good afternoon Grant

Just checking in with you regarding the issue you called me about some days ago regarding the Korean immigration ministry's order. Do you have any news/update from your discussions with the Canadian Embassy, as we had talked about over the phone?

Also wondering if the Korean ministry's actions were targeted specifically at any school – and if so, which one?

Many thanks

Sukumar

Sukumar PERIWAL

Executive Director, Strategic Policy and Planning/ Directeur général, stratégie politique et planification

Intergovernmental Relations Secretariat/ Secrétariat aux Affaires intergouvernementales

tel: 250-387-0761

gov.bc.ca/intergovernmentalpolicy www.gov.bc.ca/politiquesintergouvernementales

gov.bc.ca/intergovernmentalrelations www.gov.bc.ca/politiquesintergouvernementales

From: Jonker, Brian EDUC:EX
Sent: Monday, April 24, 2017 3:30 PM
To: McConnell, Jenni EDUC:EX
Subject: RE: Letter to CBIS re: completion of school year

This is good to go....suggest we send during the phone call.

From: McConnell, Jenni EDUC:EX
Sent: Friday, April 21, 2017 10:43 AM
To: Jonker, Brian EDUC:EX
Subject: Letter to CBIS re: completion of school year

From: Jonker, Brian EDUC:EX
Sent: Wednesday, April 19, 2017 7:33 AM
To: McConnell, Jenni EDUC:EX
Subject: RE: Update

Hi Jenni,

Thanks for this. Suggest we start drafting the letter as you indicate so we have it ready when needed.

From: McConnell, Jenni EDUC:EX
Sent: Tuesday, April 18, 2017 3:36 PM
To: Jonker, Brian EDUC:EX
Subject: RE: Update

Hi Brian,

We received the attached proposal on April 14th. I recommend s.13
s.13

For further discussion as we learn more about the situation.
Thanks,
Jenni

From: Jonker, Brian EDUC:EX
Sent: Saturday, April 15, 2017 3:08 PM

To: McConnell, Jenni EDUC:EX
Subject: RE: Update

Please review and provide your recommendations. Assume we will require TRAX submission for 10-12 students.

From: McConnell, Jenni EDUC:EX
Sent: Friday, April 14, 2017 10:44 AM
To: Jonker, Brian EDUC:EX
Subject: Fwd: Update

Sent from my iPhone

Begin forwarded message:

From: Lowell Jackie <ljackie@cbisit.net>
Date: April 14, 2017 at 10:27:42 AM PDT
To: "McConnell, Jenni EDUC:EX" <Jenni.McConnell@gov.bc.ca>
Subject: Re: Update

Hi Jenni,

I'm up late tonight working on a proposal for students to complete the BC requires for completion of a full year of instruction and/or hours of instruction for credit courses.

Attached please find two documents in regards to this.

s.16,s.17,s.22

Page 195 to/à Page 200

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s.16;s.22;s.17

Page 201 to/à Page 204

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s.14

Chronology of Events - CBIS Probationary Status

| Date | CBIS Action | Ministry Action |
|-------------------------------|---|--|
| October 12, 2016 | <ul style="list-style-type: none"> • Faustus Salvador writes to confirm he has been appointed as Interim Principal of CBIS | |
| October 31 – November 1, 2016 | | <ul style="list-style-type: none"> • Annual Inspection of CBIS completed by Henry Contant and Des McKay • Local government approval confirmed with 2012 local license • The inspection report highlighted the following: <ul style="list-style-type: none"> ○ Leadership vacancies, namely the Principal and Offshore School Representative ○ Strong educational programming, with commendations for instructional practices and planning material, a high level of English proficiency, and dedicated and knowledgeable teachers ○ Exceptional support and diligent work of the Interim Principal, and three key lead teachers in implementing the redesigned B.C. curriculum A well-resourced and maintained school facility that enables the staff to provide appropriate and effective learning opportunities for their students. • Re-certification is conditionally recommended, if a number of requirements are met by January 31, 2017 including leadership vacancies and appointment of an offshore school representative, implementation of 2 policy requirements. |
| January 23, 2017 | | <ul style="list-style-type: none"> • Ministry receives an anonymous complaint by email alleging that CBIS does not have a current local |

| | | |
|------------------|---|--|
| | | license. |
| February 1, 2017 | | <ul style="list-style-type: none"> Ministry follows-up by phone with the Principal, who confirms that the 2012 certificate is no longer valid and that there is a new 2014 certificate. |
| February 2, 2017 | <ul style="list-style-type: none"> Principal provides updated 2014 local license by email | |
| February 3, 2017 | | <ul style="list-style-type: none"> Ministry sends Principal email confirming receipt of documentation. |
| March 9, 2017 | <ul style="list-style-type: none"> Principal informs the Ministry that s.22 s.22 | |
| March 15, 2017 | <ul style="list-style-type: none"> A new complaint received from s.22 s.22 about school licensing and potential teacher Via issues | <ul style="list-style-type: none"> Decision made to conduct an unannounced inspection at CBIS based on the fact that s.22 email. Internal planning recommended inspection take place March 26th - April 1st, during planning the Ministry determined that this was spring break for the school and would therefore it would not work. Ministry reworks unannounced inspection plan to begin April 4, the schools second day back after spring break. |
| March 21, 2017 | | <ul style="list-style-type: none"> Ministry phones Principal, and principal confirms that the school is operating under the appropriate license. Ministry requires ownership to provide confirmation of local licensing. GCPE notified |
| | | <ul style="list-style-type: none"> Ministry receives phone call from s.22 s.22 that alleges |

| | | |
|---------------------|--|--|
| March 23, 2017 | <ul style="list-style-type: none"> • CBIS owners submit a letter to Ministry confirming that “we have received no word of complaint, action or concern regarding our operation under our Business License issued by the Government of South Korea | |
| April 1, 2017 | | <ul style="list-style-type: none"> • Ministry informs CBIS owners that an unannounced inspection will take place April 4 – 5, 2017 |
| April 3, 2017 | | <ul style="list-style-type: none"> • Inspector Doug Lauson arrived in Seoul • Mr. Lauson meets with Trade Commissioner at Canadian Embassy and the Education Marketing Manager and Managing Director at B.C. Trade and Investment Office • Mr. Lauson inspects CBIS April 4 – 6 |
| April 4 and 5, 2017 | | <ul style="list-style-type: none"> • Phone call with Mr. Lauson who highlights the following: <ul style="list-style-type: none"> ○ Students are benefitting from an excellent education program at CBIS that is preparing them for success in secondary school and at Western universities. ○ The school offers a program of studies that implements the B.C. redesigned curriculum in creative and innovative ways, including the extensive use of technology. ○ Strong English Language Learner instruction that supports the students in their acquisition of the English language. ○ Dedicated staff who strive to meet the needs of each student through strong collaboration in planning as a professional learning community. ○ Receives a copy of the current local license for review and input into his report to the Ministry. |

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| | | <ul style="list-style-type: none"> Mr. Lauson relays to Ministry staff via phone call that Trade Commissioner and EMM provide advice that indicates keeping a low profile and carrying forward is the best option at this time. They also confirm that regional education offices have no concerns with our program. |
| April 10, 2017 | <ul style="list-style-type: none"> CBIS principal and teachers are questioned by Korean immigration department, teacher E2 visas are cancelled, and teachers are required to sign a document that states they will leave the country within 30 days. | |
| April 11, 2017 | | <ul style="list-style-type: none"> Ministry meets in teleconference with Korean offshore schools representatives for all certified schools in Korea. Ministry asks for proactive planning regarding potential further action and asks for OSR's to begin looking at options for final report cards. |
| April 12, 2017 | <ul style="list-style-type: none"> Principal and a representative from CBIS owner confirm that CBIS cancelled their local license in summer 2016, and have been operating with no written approval from the local government | <ul style="list-style-type: none"> Ministry phones Managing Director of TIR office in Seoul, and asks him to meet with the ownership group. |
| April 13, 2017 | <ul style="list-style-type: none"> CBIS owner notified that the school is on probationary status; Ministry website is updated to reflect change in status; CBIS must notify all students and staff of change of status | <ul style="list-style-type: none"> Mr. Lauson submits a Inspection Report that recommends CBIS be placed on probationary status until appropriate local license is in place Ministry skype call with 17 B.C.-certified teachers to discuss their situation and share information Ministry informs Make a Future that the school is on probationary status, and the CBIS account with Make a Future is placed on immediate hold, all job postings are removed. |

| | | |
|----------------|--|--|
| April 14, 2017 | <ul style="list-style-type: none"> The principal emails a proposal for recognizing credit for CBIS students in the event the school cannot re-open as requested by the Ministry | |
| April 17, 2017 | | <ul style="list-style-type: none"> Ministry informed of potential solution and that the CBIS ownership group organized meeting with teachers on April 15 to discuss proposal for immediate resolution of visa issue; proposal is s.22 s.22 Ministry told that CBIS teachers inform ownership group that s.22 s.22 |
| April 18, 2017 | | <ul style="list-style-type: none"> Ministry teleconference with all Korean offshore schools representatives to provide an update; 3 schools indicate they are proceeding cautiously with no concerns, 1 school notes that it anticipates new challenges with visa processing and teacher recruitment for next school year. Ministry completes review of final report card proposal from school and accepts plan subject to additional documentation from school. |
| April 19, 2017 | <ul style="list-style-type: none"> The principal provides verification that CBIS complied with requirement to inform students and parents of probationary status of school. | <ul style="list-style-type: none"> Ministry informed by Principal that significant progress has been made toward obtaining a new license to operate the school, and that they had the license in place Email confirms that with this license, the Visa issues will be resolved by the end of the business day. |
| April 21, 2017 | <ul style="list-style-type: none"> The principal reports that the immigration department will not revoke the deportation order, and that the school cannot re-open this school year | <ul style="list-style-type: none"> The Principal informs Ministry in writing that the Ministry of Justice (assumed immigration) can't revoke the deportation order, could take 6 months, |

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| | | <p>and that the school will not re-open.</p> <ul style="list-style-type: none"> • Further emails received indicate that the teachers are still communicating with s.22 and a resolution may be possible, although unlikely |
| April 24, 2017 | | <ul style="list-style-type: none"> • Ministry writes school for requests additional documentation to review prior to permission to issue final report cards. |
| April 25, 2017 | <ul style="list-style-type: none"> • Principal provides documentation requested by Ministry prior to approving production of final report cards. | <ul style="list-style-type: none"> • Phone call with offshore schools representatives from all Korean schools; no new concerns |
| April 26, 2017 | | <ul style="list-style-type: none"> • Ministry initiates call with Mr. Kim, Mr. Choi and the principal. Translation provided by Mr. Choi • Mr. Kim confirms that the school has informed the teachers that there is no expected resolution for the visa issue, and the deportation order is still in place • ED negotiates with Mr. Kim who confirms the following agreement verbally over the phone, and in a subsequent letter to the Ministry: <ul style="list-style-type: none"> ○ CBIS teachers will be paid their April salary immediately ○ CBIS teachers will be paid their salaries for May and June by May 2 ○ CBIS will pay the flight / transportation fee for all CBIS teachers by May 2, as per their contracts • Report cards for all students will be distributed by April 28 |
| April 27, 2017 | <ul style="list-style-type: none"> • School provides proof of April payment to the Ministry as per commitments in writing | <ul style="list-style-type: none"> • Ministry sends a letter to CBIS that approves the completion and distribution of final report cards. This letter will also be distributed to parents by the principal. |

| | | |
|----------------|--|---|
| April 28, 2017 | <ul style="list-style-type: none"> The principal confirms that report cards have been distributed | <ul style="list-style-type: none"> Ministry of Education requests phone call with teachers to update on commitments made in writing by the ownership group. Ministry receives confirmation that final report cards have been issued. |
| April 29, 2017 | | <ul style="list-style-type: none"> Ministry writes to Faustus that the meeting is no longer required as the ownership group has communicated the commitments to teachers. |
| May 1, 2017 | <ul style="list-style-type: none"> Ministry receives email from Faustus that ownership group may not meet timelines as per commitments in writing | <ul style="list-style-type: none"> Ministry writes owner to request proof of payment for May/June salaries and flight allowances |
| May 2, 2017 | <ul style="list-style-type: none"> Faustus emails Ministry the May 2 payment deadline has passed without payment | <ul style="list-style-type: none"> Ministry arranges phone call with representative from school for start of business day in Korea and received no response. Knowing it is national holiday in Korea Ministry reaches out to every available contact to get in touch with ownership group. ED connects with EMM who then connects with Mr. Kim to get an update on payment. ED confirms Ministry requirement for immediate payment of teachers. |
| May 3, 2017 | <ul style="list-style-type: none"> School provides proof of payment to teachers for May/June salaries and flight allowance | <ul style="list-style-type: none"> Ministry responds to Faustus confirming that the Ministry has proof of payment for May/June salaries and flight allowances and provides contact information for liaison at the school. |
| May 4, 2017 | <ul style="list-style-type: none"> Ministry receives email from a teacher confirming payment received but no pay stub and questions the amount. In addition, indicates the contact for the liaison provided is not the contact. | <ul style="list-style-type: none"> Ministry speaks with EMM and TIR to initiate communication with Mr. Kim regarding pay stubs, report cards and contact for a liaison for the Ministry, parents and teachers at 6:30pm PST. ED speaks to EMM and confirms commitments by Mr. Kim. |

| | | |
|--|---|--|
| | <ul style="list-style-type: none"> • Mr. Kim confirms that pay stubs will be provided on Monday, May 8, 2017 • Mr. Kim will provide new contact information for Mr. Joseph who will be the teacher's point of contact. • Mr. Kim confirms that Yuna Huh is the contact for parents regarding report cards and that parents who have not received report cards can connect on beginning Monday to get a print copy as required. | |
|--|---|--|

From: Jonker, Brian EDUC:EX
Sent: Friday, May 5, 2017 2:48 PM
To: Soares, Ramona EDUC:EX
Subject: Update
Attachments: CBIS Chronology.docx

Hi Ramona,

The BC Offshore School Inspection framework ensures that qualified and experienced inspectors verify all requirements in the Annual Certification Agreement including, but not limited to, ensuring that the school has: satisfactorily addressed requirements contained in the previous inspection report, that ownership has local licensing and agreements in place and that the building has appropriate local safety compliance and approvals, that appropriate administration is in place, that the BC curriculum is being delivered and that the school has a policy framework in place to support operations including ensuring that expectations are clear for students, parents and staff.

Attached please find the detailed chronology of events for CBIS school in Korea. Summary also provided below:

1. The initial complaints received in January were from an anonymous source. General practice is to establish the validity of an anonymous complaint before taking significant action. The chronology shows immediate engagement with the school principal to establish the validity of the schools local license.
2. After receiving an updated local license in March, the Ministry continued to receive emails from both the original anonymous writer as well as another^{s.22} expressing concerns about licensing and potential issues with teacher Visa's and possible action by Korean immigration.
3. At the requirement of the Ministry, the ownership group confirmed in writing to the Ministry that the school had the appropriate local license in late March.
4. The Ministry launched coordination of an unannounced inspection at CBIS to validate the concerns regarding local licensing. This inspection occurred during the first week of April and included meeting with the Trade Commissioner at the Canadian Embassy and the British Columbia Education Marketing Manager and Trade and Investment Representative to gain intelligence on the local licensing.
5. The unannounced inspection confirmed the school did not have the appropriate local license and the school was placed on probationary status immediately.

Ministry staff remain engaged with the EMM, the principal and the ownership group through the EMM and owners representative.

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s.17



April 26, 2017

VIA EMAIL

Ref: 631

Han Jong Hee, Owner/Operator
CBIS Canada
email: hyuk808@sangji.co.kr

Dear Han Jong Hee:

Thank you for providing the supporting documentation to verify that the students have received the required number of hours of instruction at CBIS Canada in the 2016/17 school year. The Ministry has completed a full review of the information provided.

The Ministry of Education approves providing report cards to students and their parents in order to validate the students' educational program completion for the 2016/17 school year.

Please provide confirmation that the report cards have been distributed and that the TRAX submission for the two grade 10 students has been completed by April 28, 2017, by emailing: international.education@gov.bc.ca.

Sincerely,

Brian Jonker
Executive Director

cc:

Lowell Jackie, Offshore School Representative, ljackie@cbisit.net
Joseph Choi, Assistant Principal, josephchoi@cbis.or.kr

Ministry of
Education

Independent Schools and
International Education Branch

Mailing Address:
PO Box 9153 Stn Prov Govt
Victoria BC V8W 9H1

Location:
5th Floor, 620 Superior St
Victoria BC V8W 9H1

From: Jonker, Brian EDUC:EX
Sent: Thursday, April 27, 2017 9:03 AM
To: 'Joseph Choi'
Cc: McConnell, Jenni EDUC:EX; s.22 'ljackie@cbisit.net'
Subject: RE: Confirmation letter by CBIS
Attachments: CBIS_reportcards_2017 (3).pdf

Importance: High

Hi Joseph,

Thank-you for the confirmation letter summarizing commitments from our phone call yesterday, please find attached the letter confirming our support for the issuing of final report cards to parents/students. Please also ensure that for the Grade 10 students, their final marks are submitted to the Ministry using the establish TRAX data transfer process.

At this time I would request that you arrange an in person meeting with yourself and Mr. Kim and all the teachers to review this letter and the ownership group commitments with the teachers. I would like this meeting to occur as soon as possible and preferably within the next business day. I would like to participate in this meeting by conference call, my participation will be to witness the meeting and ensure teachers are aware that we have been working together to ensure support. Mr. Jackie should also be included in this meeting.

Please confirm the time and dial-in information for the meeting as soon as possible.

Brian Jonker
Executive Director
Independent Schools and International Education
International Education, Independent Schools & Partner Relations Division
250 217-3991

From: Joseph Choi [<mailto:josephchoi@cbis.or.kr>]
Sent: Wednesday, April 26, 2017 7:15 PM
To: Jonker, Brian EDUC:EX; McConnell, Jenni EDUC:EX; lj2525@gmail.com
Subject: Confirmation letter by CBIS

Dear Brian,

Please see the attachment file.

Thank you,



Joseph Choi - Assistant Principal

CBIS (Canada British Columbia International Studies)

t. 02-4372-2645 (ext. 221) | e. josephchoi@cbis.or.kr

w. <http://www.cbis.or.kr> | s. Gangdong-gu Olympic-ro 836 (Amsa-Dong), Seoul, Korea 05238



Page 001 to/à Page 003

Withheld pursuant to/removed as

s.22

From: [Chiu, Leslie EDUC:EX](#)
To: [McConnell, Jenni EDUC:EX](#)
Subject: FW: Upcoming Ministry of Education Offshore School inspection of CBIS- Oct. 30- Nov. 1, 2016
Date: Wednesday, October 19, 2016 9:58:55 AM

FYI

From: Lowell Jackie [mailto:^{s.22}]
Sent: Wednesday, October 19, 2016 9:31 AM
To: Henry Contant
Cc: Salvador@cbisit.net; Chiu, Leslie EDUC:EX; desmckay
Subject: Re: Upcoming Ministry of Education Offshore School inspection of CBIS- Oct. 30- Nov. 1, 2016

Good Morning Henry,

Thank you for contacting me.

I am disappointed that I will not be at the school in time meet and work with you and Mr. McKay during the school inspection. My goal was to get through the ^{s.22} ; and be at the school by October 23rd. That would have given me time to learn the finer points of the organization of the school and become familiar with the strengths and needs of the staff.

I am looking forward to getting to Seoul asap which will likely be mid-November. I also look forward to your report re the school inspection.

In the meantime please feel free to contact me anytime.

Lowell

On Tue, Oct 18, 2016 at 10:11 PM, Henry Contant <Contant@twu.ca> wrote:
Canada British Columbia International School (CBIS)
Gangdong, Seoul, South Korea
Mr. Lowell Jackie, Principal Designate
Mr. Faustus Salvador, Interim Principal

Good Evening Mr. Jackie and Mr. Salvador,

I have just been informed by the Ministry of Education that ^{s.22} will mean you will not be in place as principal at CBIS at the time of the Ministry of Education inspection, scheduled for Oct. 31 & Nov. 1, 2016. I understand the interim principal Mr. Faustus Salvador will be the primary contact person for the upcoming school inspection.

At the request of the Ministry of Education I am resending you the introductory email I originally sent to CBIS on September 13, 2016. Could both of you please confirm receipt of this email as soon as possible.

Good Morning Principal,

I trust that **Canada British Columbia International School (CBIS)** is off to a good start in this 2016-17 academic school year.

Please receive this as an introductory email in regards to our upcoming inspection of your school. As you have been previously informed, the BC Ministry of Education- Global Education Program has assigned me (Henry Contant, Chair) the task of inspecting CBIS on **Monday, October 31st and Tuesday, Nov. 1, 2016.**

I look forward to returning to South Korea and visiting your school again. Most previous experiences inspecting offshore schools have been very positive and I anticipate this one will be as well. We trust you will be able to say the same thing after the visit!

As you have been informed by the Ministry of Education, my travel plans have me arriving in Seoul (Incheon Intl. Airport) on **Sunday, Oct. 30th at 11:30 am** on **Asiana Airlines - #OZ107** from Tokyo. My team member Des McKay will be arriving in Seoul directly from Vancouver on **Sunday, October 30th at 3:20 pm** on **Air Canada #AC63**. I will wait for Des McKay's flight so that you can make arrangements to pick both of us up at the same time, namely 3:20 pm on Sunday afternoon.

Considering driving time (late afternoon Sunday), approximately how far is the hotel from the airport? from the school? I understand that the school will be sending us our hotel reservations shortly. We will expect to start the school inspection first thing on Monday morning. Here is a summary of our schedule.

Henry Contant (Chair)
Des McKay (Team Member)

CBIS – Gangdong, Seoul, South Korea

Sunday, October 30 - Tuesday, Nov. 2, 2016

| | | |
|-----------------------|--|--|
| Sunday, October 30 | <u>Depart Tokyo for Seoul</u> – Henry Contant only Asiana Airlines OZ107 Depart Tokyo (Narita) 9:00am Arrive Seoul 11:30am <u>Depart Vancouver for Seoul- Des McKay only</u> Air Canada AC63 Arrive Seoul 3:20 pm | Pick up Henry and Des from airport at 3:20 pm and transport to hotel Overnight Seoul (arranged by CBIS) |
| Monday, October 31 | Inspect CBIS Canada | Pick up from hotel and transport to/from school |

| | | |
|--------------------------|---|--|
| | | Overnight Seoul (arranged by CBIS) |
| Tuesday, November 1 | Inspect CBIS Canada | Pick up from hotel and transport to/from school Overnight Seoul (arranged by CBIS) |
| Wednesday, November 2 | Inspect Westminster Canadian Academy | Pick up from hotel and transport to/from school Overnight Seoul (arranged by WCA) |

Last updated September

2, 2016

What I would like to do is establish a schedule and plan as to how best to conduct the school inspection given the time allotted.

A few thoughts...

1. Since it is still before the September 30th deadline, I have not yet received access to your school's ***BC Offshore School Program Annual Report*** and **related documents** from the Ministry of Education SharePoint site. Upon review of the Annual Report, I expect it will answer many questions I have of the school. Should it precipitate any significant questions/issues, I will try to contact you prior to the on-site inspection. Since the date on the catalogue is September 30, 2016, I expect that if any major changes have occurred since, I will be apprised of those changes prior to our arrival. I encourage you to have an updated employee list from the TRB (Teacher Regulation Branch) dated sometime after October 17, 2016. This will verify currency of each teacher's BC Certification and catch any staffing changes that may have occurred since the beginning of the 2016-17 school year. My goal is to ensure that the entire inspection process goes well for both the School and the inspection team. Therefore, if it is prudent to deal with some items prior to our arrival let's agree to do so. **I have now received CBIS's 2016-17 Annual Report.**
2. I would anticipate that our visit to your school would begin with a 10-15 minute staff meeting on Monday morning before school. What time would you advise we be at the

school on Monday in order to make that happen? The inspection visit will end with a close-out meeting with you as principal and Offshore Program Consultant on Tuesday early afternoon, followed by a short close-out meeting with the staff right after school.

Should you have any questions, please don't hesitate to contact me. Given my own work/travel schedule the next several weeks, it's probably best to contact me by email contant@twu.ca My cell is 778-808-7776 (preferred number) and my home phone number is s.22 (alternate number)

Here is a brief biography of Des McKay and myself:

Des McKay, s.22
s.22

Henry Contant- I've been an independent school teacher, principal, director and Executive Director/Superintendent in BC for the past 39 years. I've recently retired as the Executive Director of a group of 40 Independent Schools in British Columbia (Society of Christian Schools in BC). For the past 30 years I have been seconded annually by the BC Ministry of Education to conduct school inspections. To date I have inspected over 110 schools in British Columbia and Offshore. My first offshore inspection was in China in 2000, and I have enjoyed many return visits to our BC Offshore schools in China, South Korea, Qatar, and Thailand since then.

I also serve as an adjunct instructor in Trinity Western University's M. Ed. program, teaching a course on School Leadership and Supervision and as a faculty member in the Educator Leadership Development Institute. Thus my email address remains contant@twu.ca . I have served on the FISA-BC (Federation of Independent School Associations- BC) Board, having held the position of vice-president for the past 12 years.

I look forward hearing from you at your earliest convenience and meeting you in person next month.

Best wishes as you continue to provide leadership at Canada British Columbia International School in Gangdong, Seoul, South Korea.

Henry

Henry W. Contant, M. Ed.
Offshore School Inspector
Global Education Program
Ministry of Education

contant@twu.ca

[778-808-7776](tel:778-808-7776)



From: Chiu, Leslie EDUC:EX [mailto:Leslie.Chiu@gov.bc.ca]

Sent: Friday, October 14, 2016 2:17 PM

To: Henry Contant

Subject: Additional information regarding CBIS principal

Hi Henry,

Jenni connected with Lowell Jackie today and unfortunately he will not be onsite for the inspection due to s.22

Jenni asked me to forward to you her message out to Mr. Jackie. Please connect with him directly to provide your introductory email.

Thank you,
Leslie

From: McConnell, Jenni EDUC:EX On Behalf Of EDUC International Education EDUC:EX

Sent: Friday, October 14, 2016 1:37 PM

To: s.22

Subject: Ministry of Education contact information

Hello Mr. Jackie,

Thank you once again for connecting with me this afternoon. Please do not hesitate to contact me at any time to ask questions or for support.

Mr. Henry Contant and Mr. Desmond McKay will be visiting CBIS on October 31 and November 1 to complete the Certification Inspection. I am sorry to hear that s.22 mean that you will not yet be on site at the school at this time. The inspection team will work with Interim Principal Mr. Faustus Salvador during the inspection.

I will ask Mr. Contant to correspond with you directly, and to send copies of his "Introductory Email" to you for reference.

I am happy to provide a few website references for your information:

- [Operating Manual for BC Offshore Schools](#)

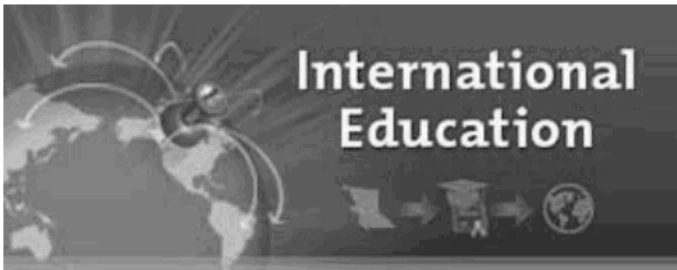
[Offshore school website](#), with additional information under the "Important

- Links” section, including a sample certification agreement
- 2016/17 [Handbook of Procedures](#)
- BC [Curriculum and Education Modernization](#) website

Thank you Lowell and I look forward to supporting you in this role as Principal of CBIS Canada.

Sincerely,

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC [250-213-8395](#)



September 13, 2016

Canada British Columbia International School
CBIS – Gangdong, Seoul, South Korea
Mr. Rick Erickson, Offshore School Representative

Good Morning Rick,

I trust that Canada British Columbia International School (CBIS) is off to a good start in this 2016-17 academic school year. Since the Ministry of Education did not provide me with the name of the current school principal, I'm wondering if you are serving as both principal and Offshore School Representative, or has CBIS appointed a new principal?

Please receive this as an introductory email in regards to our upcoming inspection of your school. As you have been previously informed, the BC Ministry of Education- Global Education Program has assigned me (Henry Contant, Chair) the task of inspecting CBIS on **Monday, October 31st** and **Tuesday, Nov. 1, 2016**.

I look forward to returning to South Korea and visiting your school again. Most previous experiences inspecting offshore schools have been very positive and I anticipate this one will be as well. We trust you will be able to say the same thing after the visit!

As you have been informed by the Ministry of Education, my travel plans have me arriving in Seoul (Incheon Intl. Airport) on **Sunday, Oct. 30th at 11:30 am** on **Asiana Airlines - #OZ107** from Tokyo. My team member Des McKay will be arriving in Seoul directly from Vancouver on **Sunday, October 30th at 3:20 pm** on **Air Canada #AC63**. I will wait for Des McKay's flight so that you can make arrangements to pick both of us up at the same time, namely 3:20 pm on Sunday afternoon.

Considering driving time (late afternoon Sunday), approximately how far is the hotel from the airport? from the school? I understand that the school will be sending us our hotel reservations shortly. We will expect to start the school inspection first thing on Monday morning. Here is a summary of our schedule.

Henry Contant (Chair)
Des McKay (Team Member)

CBIS – Gangdong, Seoul, South Korea
Sunday, October 30 - Tuesday, Nov. 2, 2016

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| Wednesday, November 2 | Inspect Westminster Canadian Academy | Pick up from hotel and transport to/from school Overnight Seoul (arranged by WCA) |

Last updated September 2, 2016

What I would like to do is establish a schedule and plan as to how best to conduct the school inspection given the time allotted.

A few thoughts...

Since it is still before the September 30th deadline, I have not yet received access to your school's **BC Offshore School Program Annual Report** and **related documents** from the Ministry of Education SharePoint site. Upon review of the Annual Report, I expect it will answer many questions I have of the school. Should it precipitate any significant questions/issues, I will try to contact you prior to the on-site inspection. Since the date on the catalogue is September 30, 2016, I expect that if any major changes have occurred since, I will be apprised of those changes prior to our arrival. I encourage you to have an updated employee list from the TRB (Teacher Regulation Branch) dated sometime after October 17, 2016. This will verify currency of each teacher's BC Certification and catch any staffing changes that may have occurred since the beginning of the 2016-17 school year. My goal is to ensure that the entire inspection process goes well for both the School and the inspection team. Therefore, if it is prudent to deal with some items prior to our arrival let's agree to do so.

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Should you have any questions, please don't hesitate to contact me. Given my own work/travel schedule the next several weeks, it's probably best to contact me by email contant@twu.ca My cell is 778-808-7776 (preferred number) and my home phone number is s.22 . (alternate number)

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I look forward hearing from you at your earliest convenience and meeting you in person next month.

Best wishes as you continue to provide leadership at Canada British Columbia International School in Gangdong, Seoul, South Korea.

Henry

Henry W. Contant, M. Ed.
Offshore School Inspector
Global Education Program
Ministry of Education

contant@twu.ca
778-808-7776



From: [Chiu, Leslie EDUC:EX](#)
To: [McConnell, Jenni EDUC:EX](#)
Subject: FW: Upcoming Ministry of Education Offshore School inspection of CBIS- Oct. 30- Nov. 1, 2016
Date: Wednesday, October 19, 2016 9:06:14 AM
Attachments: CBIS- Introductory Letter - Sept. 13, 2016.docx

Just an FYI since it's CBIS ☺

From: Henry Contant [mailto:Contant@twu.ca]
Sent: Tuesday, October 18, 2016 9:11 PM
To: s.22 ; Salvador@cbisit.net
Cc: Chiu, Leslie EDUC:EX; desmckay
Subject: Upcoming Ministry of Education Offshore School inspection of CBIS- Oct. 30- Nov. 1, 2016

Canada British Columbia International School (CBIS)
Gangdong, Seoul, South Korea
Mr. Lowell Jackie, Principal Designate
Mr. Faustus Salvador, Interim Principal

Good Evening Mr. Jackie and Mr. Salvador,

I have just been informed by the Ministry of Education that^{s.22} will mean you will not be in place as principal at CBIS at the time of the Ministry of Education inspection, scheduled for Oct. 31 & Nov. 1, 2016. I understand the interim principal Mr. Faustus Salvador will be the primary contact person for the upcoming school inspection.

At the request of the Ministry of Education I am resending you the introductory email I originally sent to CBIS on September 13, 2016. Could both of you please confirm receipt of this email as soon as possible.

Good Morning Principal,

I trust that **Canada British Columbia International School (CBIS)** is off to a good start in this 2016-17 academic school year.

Please receive this as an introductory email in regards to our upcoming inspection of your school. As you have been previously informed, the BC Ministry of Education- Global Education Program has assigned me (Henry Contant, Chair) the task of inspecting CBIS on **Monday, October 31st** and **Tuesday, Nov. 1, 2016.**

I look forward to returning to South Korea and visiting your school again. Most previous experiences inspecting offshore schools have been very positive and I anticipate this one will be as well. We trust you will be able to say the same thing after the visit!

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Henry Contant (Chair)
Des McKay (Team Member)

CBIS – Gangdong, Seoul, South Korea

Sunday, October 30 - Tuesday, Nov. 2, 2016

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Last updated September 2, 2016

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A few thoughts...

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Should you have any questions, please don't hesitate to contact me. Given my own work/travel schedule the next several weeks, it's probably best to contact me by email contant@twu.ca My cell is 778-808-7776 (preferred number) and my home phone number is s.22 (alternate number)

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I look forward hearing from you at your earliest convenience and meeting you in person next month.

Best wishes as you continue to provide leadership at Canada British Columbia International School in Gangdong, Seoul, South Korea.

Henry

Henry W. Contant, M. Ed.
Offshore School Inspector
Global Education Program
Ministry of Education

contant@twu.ca

778-808-7776



From: Chiu, Leslie EDUC:EX [<mailto:Leslie.Chiu@gov.bc.ca>]

Sent: Friday, October 14, 2016 2:17 PM

To: Henry Contant

Subject: Additional information regarding CBIS principal

Hi Henry,

Jenni connected with Lowell Jackie today and unfortunately he will not be onsite for the inspection due to s.22

Jenni asked me to forward to you her message out to Mr. Jackie. Please connect with him directly to provide your introductory email.

Thank you,
Leslie

From: McConnell, Jenni EDUC:EX On Behalf Of EDUC International Education EDUC:EX

Sent: Friday, October 14, 2016 1:37 PM

To: s.22

Subject: Ministry of Education contact information

Hello Mr. Jackie,

Thank you once again for connecting with me this afternoon. Please do not hesitate to contact me at any time to ask questions or for support.

Mr. Henry Contant and Mr. Desmond McKay will be visiting CBIS on October 31 and November 1 to complete the Certification Inspection. I am sorry to hear that s.22 mean that you will not yet be on site at the school at this time. The inspection team will work with Interim Principal Mr. Faustus Salvador during the inspection.

I will ask Mr. Contant to correspond with you directly, and to send copies of his "Introductory Email" to you for reference.

I am happy to provide a few website references for your information:

- [Operating Manual for BC Offshore Schools](#)
- [Offshore school website](#), with additional information under the "Important Links" section, including a sample certification agreement
- 2016/17 [Handbook of Procedures](#)
- BC [Curriculum and Education Modernization](#) website

Thank you Lowell and I look forward to supporting you in this role as Principal of CBIS Canada.

Sincerely,

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education



From: Faustus Salvador
To: [McConnell, Jenni EDUC:EX](#); [Jonker, Brian EDUC:EX](#)
Subject: Introducing the Interim Acting Principal for CBIS
Date: Wednesday, October 12, 2016 6:46:20 AM
Attachments: [CBIS Logo.png](#)

Good morning, Ms. McConnell and Mr. Jonker.

My name is Faustus Salvador and I am the newly appointed Interim Principal at CBIS in Seoul, Korea. Although I have been the High School Language Arts teacher here for a mere two months, I do have several years of experience as teacher and department leader at BC offshore schools in China (Maple Leaf Educational Systems) and Colombia (Colegio Canadiense).

We here at CBIS are diligently preparing to meet the Inspection Team on October 31st. Prior to that, if I do have questions regarding the inspection process — and I am sure I will — would it be acceptable to send them your way?

Thank-you for your time. I look forward to hearing from you in the future.

With warm regards,
Faustus Salvador



Faustus Salvador • Acting Principal and HS Language Arts Teacher
Canada British Columbia International Studies • CBIS
t. 02-6925-5430 (ext. 501) | e. salvador@cbisit.net
w. <http://www.cbis.or.kr> | s. Gangdong-gu Olympic-ro 836 (Amsa-Dong), Seoul, Korea 05238

From: Jonker, Brian EDUC:EX
To: McConnell, Jenni EDUC:EX
Subject: FW: [RE]RE: Draft email to Claudio
Date: Friday, October 7, 2016 8:08:47 AM

For your records.

From: claudiobae@cbis.or.kr [mailto:claudiobae@cbis.or.kr]
Sent: Thursday, October 6, 2016 10:48 PM
To: Jonker, Brian EDUC:EX
Subject: [RE]RE: Draft email to Claudio

Hi Brian. s.22
s.22 , I will appoint acting interim principal before Oct 13 and do my best to comply with ministry guideline. Thank you Claudio

----- Original Message -----

From : Jonker, Brian EDUC:EX <brian.jonker@gov.bc.ca>
To : "claudiobae@cbis.or.kr" <claudiobae@cbis.or.kr>
Sent : 2016-10-07 07:10:40
Subject : RE: Draft email to Claudio

Hello Claudio,

Thank you for meeting with us on Thursday October 5th. I would like to confirm our requirement to provide the name and email address of an Acting Principal by October 13th to international.education@gov.bc.ca

I was disappointed that you were not able to attend the Offshore Reps meeting today given the critical information shared to ensure the success of B.C.-certified offshore schools.

Sincerely,

Brian Jonker

Executive Director
Independent Schools and International Education
International Education | Independent Schools | & Partner Relations Division
Ministry of Education
250 217-3991

[

From: [EDUC International Education EDUC:EX](#)
To: [Sheppard, Grant EDUC:EX](#); [McConnell, Jenni EDUC:EX](#)
Subject: FW: the principal
Date: Monday, September 26, 2016 8:42:32 AM

From: Claudio Bae [<mailto:claudiobae@cbis.or.kr>]
Sent: Sunday, September 25, 2016 10:46 PM
To: EDUC International Education EDUC:EX
Subject: the principal

Dear Mr.Grant Sheppard.

This letter is to notify that CBIS is in the process of hiring Mr.Lowell Jackie as the principal for the school year 2016–17.

He will hopefully be in position by OCT 15 depending on the how quickly we can process his work permit.

Mr.Lowell was recruited by the effort of s.22 and CBIS deeply appreciated for his contribution.

If you have any questions,please let us know.

Thank you

Claudio



From: [Sheppard, Grant EDUC:EX](#)
To: ["hyuk808@sangji.co.kr"](mailto:hyuk808@sangji.co.kr)
Cc: [McConnell, Jenni EDUC:EX](#)
Subject: Additional Request - Ministry of Education
Date: Monday, September 26, 2016 3:25:24 PM
Attachments: [FW the principal.msg](#)

Dear Han Jong Hee,

I am pleased to hear that CBIS is in the process of hiring a new principal. I remain concerned that this principal will not be in place until October 15, 2016. The school has important requirements that must still be met:

- Submission of the Annual Report and supporting documents by September 30, 2016
- Submission of 1601 and 1701 Data Collection reports by October 7, 2016
- Preparation for the Certification Inspection on October 31 and November 1, 2016

The Offshore School Representative provides support to schools to meet these critical reporting and inspection requirements. Offshore School Representatives are also required to attend an Annual Representative Meeting on October 6, 2016 in Richmond, B.C. **Please confirm who will be attending this meeting on October 6 as the representative for CBIS.**

Sincerely,

Grant Sheppard

A/ Director, Independent Schools and International Education

Ministry of Education

Tel. 250-896-4235

grant.sheppard@gov.bc.ca

www.gov.bc.ca/education/international-education

Grant Sheppard

A/ Director, Independent Schools and International Education

Ministry of Education

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grant.sheppard@gov.bc.ca

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He will hopefully be in position by OCt 15 depending on the how quickly we can process his work permit.

Mr.Lowell was recruited by the effort of ^{s.22} and CBIS deeply appreciated for his contribution.

If you have any questions,please let us know.

Thank you

Claudio



From: [Lowther, Brett GCPE:EX](#)
To: [McConnell, Jenni EDUC:EX](#)
Cc: [Sheppard, Grant EDUC:EX](#); [Sorochan, Craig GCPE:EX](#)
Subject: RE: Offshore school in South Korea operating with no principal
Date: Thursday, September 22, 2016 8:55:09 AM

Thanks – please keep us posted.

Is there any requirement for the school to tell parents right now that the school is operating without a principal? Or are most parents likely unaware.

Brett

From: McConnell, Jenni EDUC:EX
Sent: Thursday, September 22, 2016 8:53 AM
To: Lowther, Brett GCPE:EX
Cc: Sheppard, Grant EDUC:EX
Subject: Offshore school in South Korea operating with no principal

Hello Brett,

I've been asked to provide a heads up to GCPE.

An offshore school in South Korea has been operating without a B.C.-certified Principal since the start of September.

As per the Certification Agreement, we have provided written notice to the Owner/Operator outlining the violation of the Cert. Agreement, and the time line within which compliance is expected (September 30).

If the school continues to operate in violation of the Certification Agreement, and does not meet specific reporting requirements as outlined by the Agreement, there may be a possibility that the school will be placed on Probationary Status. If a school is placed on Probationary Status, the Owner/Operator must notify all parents and students of this status, and must publish this information on the school website. The information would also be published on the [Ministry website](#).

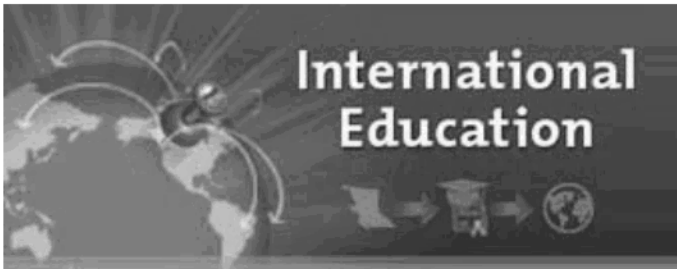
School Information

- CBIS Canada
- Location: Seoul, South Korea
- Certified in 2013
- Enrollment of 182 students in Grades 1 – 10
- Next inspection date: October 31 – November 1, 2016

Please let me know if you need any additional information.

Thanks,

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395





September 15, 2016

Han Jong Hee, CEO
Owner/Operator
CBIS Canada
Email: hyuk808@sangji.co.kr

Dear Han Jong Hee:

On May 19, 2016, the Ministry approved your request for an exemption from the British Columbia Global Education Program – Offshore Schools Certification Agreement requirement to employ a Principal from May 19, 2016 to June 30, 2016. This exemption will not be renewed.

In accordance with Section 15.01 of the Certification Agreement, the Owner/Operator must employ a Principal for the School during the Agreement Term in accordance with the requirements set out in Part III of Schedule “B”.

Please provide the following information by September 21, 2016:

- Status update on your efforts to hire a B.C.-certified Principal who meets all the requirements under the Certification Agreement
- Confirmation that Dr. Rick Erickson will continue as Offshore School Representative for CBIS Canada for the 2016/17 school year

If the Ministry does not receive a response **by September 21, 2016**, the school may be placed on probationary status as per Section 26.03 of the Agreement.

Should you have any questions, please do not hesitate to contact me at International.Education@gov.bc.ca.

Sincerely,

Grant Sheppard
A/Director, International Education

From: [EDUC International Education EDUC:EX](#)
To: hyuk808@sangji.co.kr
Subject: BC Ministry letter for your attention and response re Principal employment
Date: Thursday, September 15, 2016 1:04:01 PM
Attachments: [CBIS Principal Exemption Update.pdf](#)

Please see attached letter from Grant Sheppard, A/Director of International Education

Thank you.

From: Rick Erickson
To: [Henry Contant](#)
Cc: [desmckay](#); [Sheppard, Grant EDUC:EX](#); [McConnell, Jenni EDUC:EX](#); [Chiu, Leslie EDUC:EX](#)
Subject: Re: Introductory Email from Henry Contant- RE: Fall 2016 OS inspection - CBIS
Date: Wednesday, September 14, 2016 10:37:55 AM

Hello CBIS Inspectors Henry and Des; and BC Offshore Schools (Grant, Jenni and Leslie).

Great to hear from you.

Regarding CBIS, there are some current challenges.

I have been the CBIS BC Offshore Rep since January, 2013. In that time, I also served as Principal for two years (Sept, 2013 to June, 2015), my contract ended on July 31, 2016. I have continued to assist CBIS since then, however with a new Director of Academic Affairs at CBIS in August (the second in 6 months), communication has 'stalled'.

Grant Sheppard, Director of International Education, will be contacting CBIS, seeking clarification ... Do they have a Principal ? There are other questions needing clarification.

I have stopped working on the CBIS Annual Report, pending Grant's contact with the CBIS Owner/Operator, and resulting information regarding the appointment of a Principal and other information.

That's where we are right now. Hopefully, we'll have some clarity to this situation within a few days.

In the meantime, I'm in^{s.22} and if everything is a "go" with CBIS, then we should meet so I can fill you in on the "challenging" 2015-2016 school year at CBIS.

Enjoy the day !!

Rick Erickson

My phone number is ^{s.22}

On Tue, Sep 13, 2016 at 9:30 PM, Henry Contant <Contant@twu.ca> wrote:

Canada British Columbia International School

CBIS – Gangdong, Seoul, South Korea

Mr. Rick Erickson, Offshore School Representative

Good Morning Rick,

I trust that **Canada British Columbia International School (CBIS)** is off to a good start in this 2016-17 academic school year. Since the Ministry of Education did not provide me with the name of the current school principal, I'm wondering if you serving as both principal and Offshore School Representative, or has CBIS appointed a new principal?

Please receive this as an introductory email in regards to our upcoming inspection of your school. As you have been previously informed, the BC Ministry of Education- Global Education Program has assigned me (Henry Contant, Chair) the task of inspecting CBIS on **Monday, October 31st and Tuesday, Nov. 1, 2016.**

I look forward to returning to South Korea and visiting your school again. Most previous experiences inspecting offshore schools have been very positive and I anticipate this one will be as well. We trust you will be able to say the same thing after the visit!

As you have been informed by the Ministry of Education, my travel plans have me arriving in Seoul (Incheon Intl. Airport) on **Sunday, Oct. 30th at 11:30 am** on **Asiana Airlines - #OZ107** from Tokyo. My team member Des McKay will be arriving in Seoul directly from Vancouver on **Sunday, October 30th at 3:20 pm** on **Air Canada #AC63**. I will wait for Des McKay's flight so that you can make arrangements to pick both of us up at the same time, namely 3:20 pm on Sunday afternoon.

Considering driving time (late afternoon Sunday), approximately how far is the hotel from the airport? from the school? I understand that the school will be sending us our hotel reservations shortly. We will expect to start the school inspection first thing on Monday morning. Here is a summary of our schedule.

Henry Contant (Chair)

Des McKay (Team Member)

CBIS – Gangdong, Seoul, South Korea

Sunday, October 30 - Tuesday, Nov. 2, 2016

| | | |
|------------------------|---|--|
| Sunday, October 30 | <u>Depart Tokyo for Seoul – Henry Contant only</u> Asiana Airlines OZ107 Depart Tokyo (Narita) 9:00am Arrive Seoul 11:30am <u>Depart Vancouver for Seoul- Des McKay only</u> Air Canada AC63 Arrive Seoul 3:20 pm | Pick up Henry and Des from airport at 3:20 pm and transport to hotel Overnight Seoul (arranged by CBIS) |
| Monday, October 31 | Inspect CBIS Canada | Pick up from hotel and transport to/from school Overnight Seoul (arranged by CBIS) |
| Tuesday, November 1 | Inspect CBIS Canada | Pick up from hotel and transport to/from school Overnight Seoul (arranged by CBIS) |
| Wednesday, | Inspect Westminster | Pick up from |

| | | |
|------------|------------------|---|
| November 2 | Canadian Academy | hotel and transport to/from school Overnight Seoul (arranged by WCA) |
|------------|------------------|---|

Last updated

September 2, 2016

What I would like to do is establish a schedule and plan as to how best to conduct the school inspection given the time allotted.

A few thoughts...

1. Since it is still before the September 30th deadline, I have not yet received access to your school's **BC Offshore School Program Annual Report** and **related documents** from the Ministry of Education SharePoint site. Upon review of the Annual Report, I expect it will answer many questions I have of the school. Should it precipitate any significant questions/issues, I will try to contact you prior to the on-site inspection. Since the date on the catalogue is September 30, 2016, I expect that if any major changes have occurred since, I will be apprised of those changes prior to our arrival. I encourage you to have an updated employee list from the TRB (Teacher Regulation Branch) dated sometime after October 17, 2016. This will verify currency of each teacher's BC Certification and catch any staffing changes that may have occurred since the beginning of the 2016-17 school year. My goal is to ensure that the entire inspection process goes well for both the School and the inspection team. Therefore, if it is prudent to deal with some items prior to our arrival let's agree to do so.
2. I would anticipate that our visit to your school would begin with a 10-15 minute staff meeting on Monday morning before school. What time would you advice we be at the school on Monday in order to make that happen? The inspection visit will end with a close-out meeting with you as principal and Offshore Program Consultant on Tuesday early afternoon, followed by a short close-out meeting with the staff right after school.

Should you have any questions, please don't hesitate to contact me. Given my own work/travel schedule the next several weeks, it's probably best to contact me by email contant@twu.ca My cell is 778-808-7776 (preferred number) and my home phone number is s.22 . (alternate number)

Here is a brief biography of Des McKay and myself:

Des McKay- s.22
s.22

Henry Contant- I've been an independent school teacher, principal, director and Executive Director/Superintendent in BC for the past 39 years. I've recently retired as the Executive Director of a group of 40 Independent Schools in British Columbia (Society of Christian Schools in BC). For the past 30 years I have been seconded annually by the BC Ministry of Education to conduct school inspections. To date I have inspected over 110 schools in British Columbia and Offshore. My first offshore inspection was in China in 2000, and I have enjoyed many return visits to our BC Offshore schools in China, South Korea, Qatar, and Thailand since then.

I also serve as an adjunct instructor in Trinity Western University's M. Ed. program, teaching a course on School Leadership and Supervision and as a faculty member in the Educator Leadership Development Institute. Thus my email address remains contant@twu.ca . I have served on the FISA-BC (Federation of Independent School Associations- BC) Board, having held the position of vice-president for the past 12 years.

I look forward hearing from you at your earliest convenience and meeting you in person next month.

Best wishes as you continue to provide leadership at Canada British Columbia International School in Gangdong, Seoul, South Korea.

Henry

Henry W. Contant, M. Ed.

Offshore School Inspector

Global Education Program

Ministry of Education

contant@twu.ca

[778-808-7776](tel:778-808-7776)



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May 19, 2016

Ref 10396879

Han Jong Hee, CEO
Owner/Operator
CBIS Canada
email: hyuk808@sangji.co.kr

Dear Han Jong Hee:

In accordance with *Section 15.01* of the British Columbia Global Education Program – Offshore Schools Certification Agreement (the Agreement), the Owner/Operator must employ a Principal for the School during the Agreement Term in accordance with the requirements set out in Part III of Schedule “B”.

Approval is granted to exempt CBIS Canada from *Section 15.01* of the Agreement between the Province of British Columbia and the Owner/Operator of CBIS Canada. This exemption is valid from May 19, 2016 to June 30, 2016.

For this period, Dr. Rick Erickson, CBIS Canada’s Offshore Program Consultant will act as the Mentor/Supervisor to the CBIS Vice-Principal.

The Ministry requires that you provide a status update of your efforts to hire a new Principal, who meets all the requirements under the Certification Agreement, by August 1, 2016.

MINISTRY OF EDUCATION APPROVAL:

Brenda Neufeld
Director of International Education

pc: Dr. Rick Erickson, Offshore Program Consultant
wrickerickson@gmail.com



May 19, 2016

Ref 10396879

Han Jong Hee, CEO
Owner/Operator
CBIS Canada
email: hyuk808@sangji.co.kr

Dear Han Jong Hee:

In accordance with *Section 8.12(a)* of the British Columbia Global Education Program – Offshore Schools Certification Agreement (the Agreement), the Owner/Operator must, on the commencement of the Agreement Term, establish and implement policies and procedures in accordance with the Program Requirements for the evaluation of Authorized Persons.

Approval is granted to exempt CBIS Canada from *Section 8.12(a)* of the Agreement between the Province of British Columbia and the Owner/Operator of CBIS Canada.

This exemption is valid for the 2015/2016 school year only.

MINISTRY OF EDUCATION APPROVAL:

Brenda Neufeld
Director of International Education

pc: Dr. Rick Erickson, Offshore Program Consultant
wrickerickson@gmail.com

From: [McConnell, Jenni EDUC:EX](#)
To: ["hyuk808@sangji.co.kr"](mailto:hyuk808@sangji.co.kr)
Cc: ["Rick Erickson"](#)
Bcc: [EDUC International Education EDUC:EX](#)
Subject: Letters of Exemption - CBIS Canada
Date: Thursday, May 19, 2016 2:39:00 PM
Attachments: [Principal Exemption CBIS.pdf](#)
[Teacher Evaluation Exemption CBIS.pdf](#)

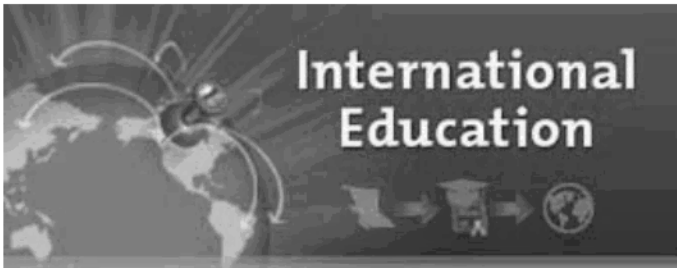
Dear Han Jong Hee,

As per correspondence with Dr. Rick Erickson, attached please find two letter from Ms. Brenda Neufeld, Director of International Education.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395



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From: [Neufeld, Brenda EDUC:EX](#)
To: ["Rick Erickson"](#)
Cc: [McConnell, Jenni EDUC:EX](#)
Subject: FW: CBIS Update
Date: Wednesday, April 20, 2016 2:50:09 PM
Attachments: [CBIS - \(2016.04.20\) Parents notice final.doc](#)

Hi Rick – thanks very much for the letter. It's very helpful. I fully support your mentorship of s.22
s.22

Thank you for the good chat yesterday.

Best wishes,
Brenda

From: Rick Erickson [mailto:wrickerickson@gmail.com]
Sent: Wednesday, April 20, 2016 2:36 PM
To: Neufeld, Brenda EDUC:EX
Subject: CBIS Update

Brenda,

Attached is the English translation of a letter sent by CBIS management to Parents, today.
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Thank you for your assistance.

Rick

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5. Current teacher & Staff profile

We will upload current teacher & Staff profile to the CBIS websites.

6. College Admission Seminar.

We had an art seminar on April 16. To send our students to good college, we will provide the necessary support for them. If parents need admission advice, please make an appointment and visit us.

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From: [Neufeld, Brenda EDUC:EX](#)
To: [McConnell, Jenni EDUC:EX](#)
Subject: FW: CBIS - some challenges
Date: Tuesday, April 19, 2016 9:15:15 AM
Attachments: Brenda.docx

FYI – I am going to set up a phone call with Rick.

From: Rick Erickson [mailto:wrickerickson@gmail.com]
Sent: Monday, April 18, 2016 8:33 PM
To: Neufeld, Brenda EDUC:EX
Subject: CBIS - some challenges

Brenda,

Please review my attached notes.

Perhaps we should have a telephone conference call ??

Otherwise, hope all is well !

Rick Erickson
CBIS BC Offshore Program Consultant

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| MIN CODE | COUNTRY | SCHOOL | MINISTRY LIAISON | MINISTRY LIAISON EMAIL |
|----------|---------|----------------------------------|----------------------|--------------------------|
| 10396778 | EGYPT | BC Canadian International School | Margaret Compo (OPC) | mdcompo@yahoo.ca |
| 10396854 | KOREA | BC Collegiate | Adrian Conradi (OPC) | adrianconradi@gmail.com |
| 10396879 | KOREA | CBIS | Dr. Rick Erickson | wrick Erickson@gmail.com |
| | | | | |

| MINISTRY LIAISON PHONE | PRINCIPAL | PRINCIPAL EMAIL | PRINCIPAL PHONE |
|------------------------------|-----------------|---------------------------|-----------------|
| 604-538-6406 or 604-726-3055 | Shawn Merke | s.merke@bccis.ca | N/A |
| (604) 760-7564 | Nicholas Graves | graves.nicholas@gmail.com | 82-2-2135-2000 |
| N/A | John Tyler | mrjohndtyler@gmail.com | N/A |
| | | | |

From: [Keenan, Kaori EDUC:EX](#)
To: [McConnell, Jenni EDUC:EX](#)
Subject: RE: 2016FSA Offshore update
Date: Tuesday, February 23, 2016 10:09:46 AM
Attachments: FSA participants.xlsx

Hello Jenni,

Please find the attached list.

Thank you

Kaori

From: McConnell, Jenni EDUC:EX
Sent: Tuesday, February 23, 2016 9:59 AM
To: Keenan, Kaori EDUC:EX
Subject: RE: 2016FSA Offshore update

Hi Kaori – just for my information, do you have the list of the three schools that participated in FSA?

Thanks,
Jenni

From: Neufeld, Brenda EDUC:EX
Sent: Monday, February 15, 2016 4:24 PM
To: Philadelphia, Denise EDUC:EX; Keenan, Kaori EDUC:EX
Cc: McConnell, Jenni EDUC:EX
Subject: RE: 2016FSA Offshore update

Hi Denise,

That's awesome! ☺ Thanks for the update.
Brenda

From: Philadelphia, Denise EDUC:EX
Sent: Monday, February 15, 2016 4:23 PM
To: Neufeld, Brenda EDUC:EX; Keenan, Kaori EDUC:EX
Subject: 2016FSA Offshore update

Good afternoon Brenda and Kaori,

This is just a quick update to let you know that the 3 offshore schools have completed 2016FSA and they are now moving onto the marking stage of the tests. I have provided them with all the necessary materials to facilitate the marking process.

Please let me know if you have any questions.

Regards,

Denise

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From: [McConnell, Jenni EDUC:EX](#)
To: [Keenan, Kaori EDUC:EX](#)
Subject: RE: Payment and COQ update
Date: Friday, January 13, 2017 8:46:00 AM

Hi Kaori,

That is great news about BCCIS! Could you please let Karim know that the payment has now been received and processed.

I will email Lowell Jackie. He has now arrived at CBIS.

Let's email Fred when the Hayat exemptions expire on the 16th.

Thank you for keeping on top of all of these issues – I appreciate all of the updates.

Thanks,
Jenni

From: Keenan, Kaori EDUC:EX
Sent: Thursday, January 12, 2017 5:34 PM
To: McConnell, Jenni EDUC:EX
Subject: Payment and COQ update

Hello Jenni,

I am glad to let you know that the payment from BCCIS is finally confirmed. I processed the payment.

Payments from these schools are outstanding:

CBS-P

Colegio (due on 18th)

NFLS

Sino Canada

SIPFLS

BIS (payment confirmed but no proof of payment)

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Please let me know if you have any questions.

Thank you.

Kaori

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Current Requirements for Offshore School Certification

- All new school applications must include this written confirmation from the appropriate government entity.
- Written confirmation must be submitted in the local language and with an English translation
- School owners must comply with all applicable laws, bylaws, orders, directions, rules and regulations of any city, state, provincial and national government body in the country in which the school operates.

Certification Agreement Requirement - Section 4.02

The Owner/Operator must provide the Province at the Province's request with:

(a) written confirmation from the appropriate government entity with paramount responsibility for education in the jurisdiction in which the school is located that the Owner/Operator has obtained:

(i) written approval; or

(ii) a letter of no objection;

to obtain Certification for the school and operate the school under this Certification Agreement.

Korean Documentation – Analysis

| School | Business registration | Local license/registry | Written confirmation | |
|--------|-----------------------|------------------------|-------------------------------------|-------------------|
| | | | Local Education Office | National Ministry |
| *SIS | Yes (March 2017) | Yes (April 2017) | Yes (April 2017) | No |
| *BIS | Yes (Aug 2010) | Yes (Oct 2016) | No – approval from Mayor (Jan 2009) | No |
| *WCA | Yes (July 2012) | Yes (April 2017) | No | No |
| *BCC | Yes (March 2012) | Yes (May 2017) | No | No |
| CBIS | Yes (Sept 2014) | No | No | No |

*All four schools have supplied notarized licenses issued within this school year from their local education office under the Korean “Private Teaching Institutes and Extracurricular Lessons Act”.

Note: SIS has an additional notarized document from the local Office of Education specifically referencing teaching the BC Offshore Curriculum. Ministry staff are working to verify this document.

Workplan

Objectives:

1. Ensure BC Offshore Schools in Korea are operating with appropriate licensing and approvals
2. Support teachers through provision of information.
3. Support students in obtaining final report cards
4. Support owner/operators in obtaining letters of approval/no objection in compliance with Korean local and national government requirements

Red – Decision required/Critical Path

| Timing | Objective Alignment | Work package | Approvals |
|-------------------|---------------------|---|-------------------------|
| May 15 | 1, 2 | <ol style="list-style-type: none"> 1. Draft an update for the Ministry website indicating that the Ministry is currently conducting a review of BC Offshore school operations in Korea. 2. s.14 3. Work with Trade Commissioner and MIT - Education Marketing Manager (EMM) to assess validity of documents and appropriate next steps. | GCPE JAG DMO |
| May 16 | 1, 2, 3 | <ol style="list-style-type: none"> 1. Post web-update and send letters to owner/operators 2. Work with Make a Future to post the same update as #1 above on any job postings for Korea 3. Conference call with offshore school representatives to discuss next steps regarding licensing requirements 4. Work with owners to ensure final report cards are in process. 5. Obtain in-market travel approval for May 21 – 25 to : <ol style="list-style-type: none"> a. validate licensing requirements (local/national) b. complete decertification process for CBIS | GCPE DMO Int'l Ed |
| May 19 | 1,2,3,4 | <ul style="list-style-type: none"> • DM meeting with CG of Korea –share updates on Ministry actions regarding offshore schools in Korea and receive any additional advice/actions from CG. | ADMO DMO |
| May 29- June 2 | 1,2,3,4 | In market meetings with; <ul style="list-style-type: none"> • Trade Commissioner • EMM/TIR • Owner/Operators | Int'l Ed |
| June 6 | 1,2,3,4 | <ul style="list-style-type: none"> • In-market report out on activities/accomplishments and next steps <ul style="list-style-type: none"> ○ May include placing remaining schools on probationary status ○ Confirmation of final report card delivery to all students | ADMO DMO |
| June 1-29 | 1,2,3,4 | <ul style="list-style-type: none"> • Continued engagement with offshore school representatives and owners regarding progress on obtaining letters of approval/no objection to ensure schools are in compliance with national and local requirements • Continued engagement as appropriate with Consul General of Korea and staff. | Int'l Ed |
| June 30 | 1,2,3,4 | <ul style="list-style-type: none"> • School recertification or decertification | ADMO DMO |

In-Market Meeting Objectives

1. Meet with offshore school owners to ensure all owners understand the requirements and to answer any questions related to the current situations.
Determine level of further support and action required for BC Offshore Schools
2. Meet with CBIS ownership representatives and ensure wind-down of school is complete and required documentation provided to Ministry.
 - Deliver de-certification letter, ensure Ministry receives all appropriate wind-up information from school including permanent record card and support any final follow up related to documentation and/or questions.

| Trade Commissioner | MIT (EMM/TIR) | Offshore School Owners |
|---|--|--|
| <ul style="list-style-type: none">• Update on embassy action with regard to support teachers in working with Korean immigration.• Discuss BC offshore school program in Korea and outcomes.• In market support for meetings held with Korean immigration related to the teachers. | <ul style="list-style-type: none">• Completion of in-market due diligence• Discuss the BC Offshore school program and ongoing supports• Reviewing and validating the education governance structure• Providing in market logistical support and translation services. | <ul style="list-style-type: none">• Develop a shared understanding of the current situation.• Discuss requirements for documentation moving forward.• Acknowledge their efforts over the last few weeks. |

Summary notes and additional Information

- Engagement with Consul General of Korea has provided information which indicates that BC Offshores schools may not have appropriate approvals from the National Ministry of Education in place
s.16
- As required by the Ministry on May 12, 2017, all four schools have supplied notarized local licenses issued within this school year from their local education office under the Korean “Private Teaching Institutes and Extracurricular Lessons Act”.
- Ministry of Education legal counsel has verbally indicated that:
s.14

- Ministry staff will continue to engage with the Consul General of Korea's staff, the Trade commissioner, the Education Marketing Manager and Trader and Investment Representative as appropriate to assist in validating existing licensing and obtaining written approvals.

CBIS Update

- Korean immigration action at CBIS was the result of the school not having a local license in place and continued non-compliance with directives of the Korean Government. The remaining four schools have all provided a local license and are therefore in a different situation.
- Teachers received compensation for April, May and June.
 - The Ministry has received confirmation of payment and teachers have received pay stubs
 - Teachers have also been provided airfare/transportation funds to support exit from South Korea
- Students received final report cards on April 28, 2017 based on completion of the required hours of instruction
- May 11 was the required date of exit for teachers at CBIS.
 - Ministry staff have not received communication from impacted teachers since confirmation that pay stubs had been provided by the school on May 9
- Next Step: School will receive de-certification letter in person the week of May 22-25. Ministry will retrieve permanent student records at this time for safe transport back to the Ministry.

From: [Jonker, Brian EDUC:EX](#)
To: [McConnell, Jenni EDUC:EX](#)
Subject: work plan Korea
Date: Wednesday, June 14, 2017 11:29:09 AM
Attachments: [work plan Korea.docx](#)

From: [Jonker, Brian EDUC:EX](#)
To: [McConnell, Jenni EDUC:EX](#)
Subject: FW: new_30_BC Offshore Schools In Korea.docx
Date: Wednesday, June 14, 2017 11:26:07 AM
Attachments: new_30_BC Offshore Schools In Korea.docx

From: Jonker, Brian EDUC:EX
Sent: Tuesday, June 13, 2017 9:24 AM
To: Soares, Ramona EDUC:EX
Cc: Gajdics, Peter EDUC:EX
Subject: new_30_BC Offshore Schools In Korea.docx

BC OFFSHORE SCHOOLS IN KOREA

ISSUE

Beginning in April 2017, the Korean Immigration Department has been reviewing E2 Visa's to ensure that E2 Visa holders are working within scope of the permissions the E2 Visa grants.

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Historically, BC certified teachers have been working at BC Offshore schools in South Korea on a variety of Visa's (E2, F4 and F7) based on the schools local "Hagwon" license granted by the local education office in South Korea without issue.

- A "Hagwon" license permits offering Korean nationals additional English language support or test preparation (TOELF, SAT etc) instruction.
- Local education offices in South Korea have continued to renew/reissue "Hagwon" licenses to BC Offshore Schools.

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BACKGROUND

- The Ministry of Education certifies 45 offshore schools in 8 countries which deliver the BC education program to 12,324 international students.
- BC Offshore schools are inspected annually or biennially to ensure that the school complies with the certification agreement with the Province of BC, including administrative, policy, operational and educational standards.
- The Ministry also conducts unannounced inspections to ensure compliance with the certification agreement.
- BC has certified five offshore schools in South Korea starting in 2009, with two schools certified as recently as 2013.
- Korean government officials have indicated that in order for BC teachers to be employed to deliver the type of program offered at BC Offshore Schools they would be required to hold an E7 or F-type Visa:
 - E7 Visa's are only issued to teachers employed at a school licensed as an international school.
 - International schools are only authorized for establishment in specific Free Economic Zones (FEZ) in South Korea, these schools have additional requirements for operation.
 - Owners of BC Offshore Schools in South Korea are not interested in establishing an international school in the FEZ because of the additional investment and operational requirements/regulations.

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- At the start of the 2016/17 school year, there were 5 BC Offshore Schools in Korea.

| School name | Status (as of June (12,) 2017) | Number of BC-certified teachers | BC-certified teachers on E2 work visas | Total Enrolment | K-9 | Grade 10 | Grade 11 | Grade 12 |
|------------------------------------|--------------------------------|---------------------------------|--|-----------------|-----|----------|----------|----------|
| BC Collegiate (BCC) | Probation | 23 | 15 | 228 | 211 | 6 | 8 | 3 |
| Westminster Canadian Academy (WCA) | Probation | 12 | 8 | 54 | 36 | 7 | 6 | 5 |
| SIS Canada | Probation | 12 | 9 | 71 | 42 | 8 | 8 | 13 |
| BIS Canada | Probation | 25 | 15 | 238 | 163 | 34 | 22 | 19 |
| CBIS | De-certified | 17 | 14 | 161 | 159 | 2 | - | - |
| Total | | 89 | 61 | 752 | | | | |

- All BC Offshore Schools in Korea were inspected during the 2016/17 school year and all of the schools' educational programs were found to be sound and achieving or exceeding expectations.
- For all BC Offshore Schools, it is the responsibility of the local owner-operator to make sure the school's local license is consistent with local regulations and requirements.
- The first BC school to be affected by the Korean Department of Immigration review was CBIS School in Seoul.
 - CBIS failed to comply with local licensing regulations, and as a result, the Korean government revoked the visas of 14 teachers at the school and required them to leave Korea by May 11, 2017.
 - CBIS stopped operation as a BC offshore school on April 12, 2017 as they no longer had BC certified teachers to deliver the educational program or a local license to operate.
 - A CBC online journalist reported on the CBIS school situation on April 27, 2017. The article included skype clips from impacted teachers and claimed that teachers were caught in a 'bureaucratic nightmare'. Similar articles appeared in the Vancouver Observer (April 27) and the Tyee (April 28).
 - CBIS students received their final report cards by May 8, 2017; the ministry understands that these students have now transferred to other schools and educational programs.
 - The Ministry of Education decertified CBIS as a BC Offshore School on June 1, 2017.
 - As per CBIS school-teacher contracts, the employer:
 - paid CBIS teachers their full salaries until June 30, 2017
 - provided compensation for teacher flights or transportation out of the country
 - continued to provide accommodation for impacted teachers for the 30 day departure order period, until May 11, 2017.

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- Recommended on its website that interested teachers not accept employment at BC offshore schools in South Korea while the review is underway.
- Removed all job postings for BC offshore schools in Korea on the Make-a-Future BC teacher recruitment website.

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- Media continue to be interested in developments in South Korea, specifically how the current situation is impacting teachers who have received 30 day departure orders.

FINANCIAL IMPLICATIONS

The Ministry of Education collected \$337,850 in fees from BC offshore schools in Korea during the 2016/17 school year.

DECISION REQUIRED

- This is a 30-day media issue.
- No decision is required at this time, s.13,s.17
s.13,s.17

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From: [Keenan, Kaori EDUC:EX](#)
To: [McConnell, Jenni EDUC:EX](#)
Subject: 2nd FSA 2017
Date: Thursday, May 11, 2017 11:12:29 AM

Hello Jenni,

Here are the details of FSA:

Latest participants(January-February 2017):

BIS (Grade 4 – 17students, Grade 7 – 27 students)

BCCIS (G4 – 52, G7 – 47)

CBIS (G4 – 22, G7 – 8)

**Second FSA in the new format will be administered between early October –Mid November 2017.
We need to collect the list of participating students by June 30, 2017.**

Eligible schools (currently have Grade 3 and Grade 6):

China

MLFNS-Dalian (G3 – 19 students, G6 – 16 students)

MLFNS-Wuhan (G3 – 2, G6 – 6)

MLFNS-Yiwu (G3 – 3, G6 – 4)

Egypt

BCCIS (G3 – 55, G6 – 63)

France

CBS-Paris (G3 – 5, G6 – 5)

Korea

BC Collegiate (G3 – 45, G6 – 15)

BIS (G3 – 21, G6 – 12)

CBIS (G3 – 22, G6 – 7)

SIS (G3 – 6, G6 – 2)

WCA (G3 – 6, G6 – 2)

Qatar

Hayat (G3 – 130, G6 – 101)

I hope this helps – please let me know if you have any questions.

Thank you

Kaori

Page 099 to/à Page 101

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From: [Sheppard, Grant EDUC:EX](#)
To: [McConnell, Jenni EDUC:EX](#)
Subject: FW: OSPAC membership decisions
Date: Wednesday, January 4, 2017 11:24:26 AM

Approved as per below.

From: Jonker, Brian EDUC:EX
Sent: Wednesday, January 4, 2017 11:24 AM
To: Sheppard, Grant EDUC:EX
Subject: Re: OSPAC membership decisions

Ok

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

On Jan 4, 2017, at 11:19 AM, Sheppard, Grant EDUC:EX <Grant.Sheppard@gov.bc.ca> wrote:

Hi Brian,

Request your approval.

Re: OSPAC – Jenni making two recommendations re: membership.
s.13,s.22

Grant.

From: McConnell, Jenni EDUC:EX
Sent: Wednesday, January 4, 2017 10:43 AM
To: Sheppard, Grant EDUC:EX
Subject: OSPAC membership decisions

Hi Grant,

As we discussed, there are two decisions required as we move forward into the second year of the OSPAC (Offshore School Program Advisory Committee). I have attached the current OSPAC membership list for reference.

Background from the Committee Terms of Reference

- the mandate of the OSPAC is to provide strategic advice related to accomplishing the Ministry's goals and objectives for the Offshore School Program in relation to the broader International Education Strategy
- membership may comprise either the Owner/Operator of an offshore school or may be delegated to the B.C. Representative of the Owner/Operator's organization
- membership may change by mutual agreement of the committee
- OSPAC will function from September, 2015 to June, 2017. Membership terms will be staggered.
- meetings are held quarterly; a minimum of one in-person meeting occurs in Vancouver annually

Decision #1

s.13,s.22

Decision #2

- OSPAC does not currently have a representative from South Korea.
s.13,s.22

- SIS Canada is a Grade 1 – 12 school with 71 students. The school is located 4 hours outside of Seoul, and attracts boarding students who are looking to attend PSIs outside of Korea.
- SIS Canada will qualify for biennial inspection in 2017/18, as the school has successfully passed all inspections since opening in 2012.

Thanks,
Jenni

<OSPACmembers.docx>

Chronology of Events - CBIS Probationary Status

| Date | CBIS Action | Ministry Action |
|-------------------------------|-------------|---|
| October 31 – November 1, 2016 | | <ul style="list-style-type: none"> • Annual Inspection of CBIS completed by Henry Contant and Des McKay • Local government approval confirmed with 2012 local license • The inspection report highlighted the following: <ul style="list-style-type: none"> ○ Leadership vacancies, namely the Principal and Offshore School Representative ○ Strong educational programming, with commendations for instructional practices and planning material, a high level of English proficiency, and dedicated and knowledgeable teachers ○ Exceptional support and diligent work of the Interim Principal, and three key lead teachers in implementing the redesigned B.C. curriculum • A well-resourced and maintained school facility that enables the staff to provide appropriate and effective learning opportunities for their students. • Re-certification is conditionally recommended, if a number of requirements are met by January 31, 2017 including leadership vacancies and appointment of an offshore school representative, implementation of 2 policy requirements. |
| January 23, 2017 | | <ul style="list-style-type: none"> • Ministry receives an anonymous complaint by email alleging that CBIS does not have a current local license and acknowledges receipt. |
| January 25, 2017 | | <ul style="list-style-type: none"> • Ministry replies to anonymous email to confirm |

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| | | receipt and seek provision of further information including confirmation that matter will be investigated. |
| February 1, 2017 | | <ul style="list-style-type: none"> Ministry follows-up by phone with the Principal, who confirms that the 2012 certificate is no longer valid and that there is a new 2014 certificate. |
| February 2, 2017 | <ul style="list-style-type: none"> Principal provides updated 2014 local license by email | |
| February 3, 2017 | | <ul style="list-style-type: none"> Ministry sends Principal email confirming receipt of documentation. |
| February 21, 2017 | <ul style="list-style-type: none"> CBIS requests extension to meet January 31 follow-up items | |
| February 23, 2017 | | <ul style="list-style-type: none"> Ministry approves extension and sets compliance dates for 2017 due dates for March 14, 31 and June 30 policy items. |
| March 14, 2017 | <ul style="list-style-type: none"> | <ul style="list-style-type: none"> Ministry does not receive confirmation that inspection follow-up items with an extended due date of March 14 have been complete. |
| March 15, 2017 | <ul style="list-style-type: none"> A new complaint received from^{s.22} about school licensing and potential teacher Visa issues. | <ul style="list-style-type: none"> Decision made to conduct an unannounced inspection at CBIS based on^{s.22} email. Internal planning recommended inspection take place March 26th- April 1st, during planning the Ministry determined that this was spring break for the school and would therefore it would not work. Ministry reworks unannounced inspection plan to begin April 4, the schools second day back after spring break. |
| March 21, 2017 | | <ul style="list-style-type: none"> Ministry phones Principal, and principal confirms that the school is operating under the appropriate license. Ministry requires ownership to provide confirmation of local licensing. |

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| | | <ul style="list-style-type: none"> • GCPE notified • Ministry receives phone call from^{s.22} that alleges^{s.22} |
| March 23, 2017 | <ul style="list-style-type: none"> • CBIS owners submit a letter to Ministry confirming that “we have received no word of complaint, action or concern regarding our operation under our Business License issued by the Government of South Korea | |
| March 31, 2017 | | <ul style="list-style-type: none"> • Ministry does not receive confirmation that inspection follow-up items with extensions due March 31 are complete. |
| April 1, 2017 | | <ul style="list-style-type: none"> • Ministry informs CBIS owners that an unannounced inspection will take place April 4 – 5, 2017 |
| April 3, 2017 | | <ul style="list-style-type: none"> • Inspector Doug Lauson arrived in Seoul • Mr. Lauson meets with Trade Commissioner at Canadian Embassy and the Education Marketing Manager and Managing Director at B.C. Trade and Investment Office • Mr. Lauson inspects CBIS April 4 – 6 |
| April 4 and 5, 2017 | | <ul style="list-style-type: none"> • Phone call with Mr. Lauson who highlights the following: <ul style="list-style-type: none"> ○ Students are benefitting from an excellent education program at CBIS that is preparing them for success in secondary school and at Western universities. ○ The school offers a program of studies that implements the B.C. redesigned curriculum in creative and innovative ways, including the extensive use of technology. ○ Strong English Language Learner instruction that |

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| | | <p>supports the students in their acquisition of the English language.</p> <ul style="list-style-type: none"> ○ Dedicated staff who strive to meet the needs of each student through strong collaboration in planning as a professional learning community. ○ Receives a copy of the current local license for review and input into his report to the Ministry. ○ The policy items outstanding and due June 3, 2017 are well underway to being complete. ○ That leadership issues remain a concern at the schools ● Mr. Lauson relays to Ministry staff via phone call that Trade Commissioner and EMM provide advice that carrying forward with BC Program is the best option at this time. They also confirm that regional education offices have no concerns with our program. |
| April 10, 2017 | <ul style="list-style-type: none"> ● CBIS principal and teachers are questioned by Korean immigration department, teacher E2 visas are cancelled, and teachers are required to sign a document that states they will leave the country within 30 days. | |
| April 11, 2017 | | <ul style="list-style-type: none"> ● Ministry meets in teleconference with Korean offshore schools representatives for all certified schools in Korea. ● Ministry asks for proactive planning regarding potential further action and asks for OSR's to begin looking at options for final report cards. ● Ministry |
| April 12, 2017 | <ul style="list-style-type: none"> ● Principal and a representative from CBIS owner confirm that CBIS cancelled their local license in | <ul style="list-style-type: none"> ● Ministry phones Managing Director of TIR office in Seoul, and asks him to meet with the ownership |

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| | summer 2016, and have been operating with no written approval from the local government | group. |
| April 13, 2017 | <ul style="list-style-type: none"> | <ul style="list-style-type: none"> Mr. Lauson submits a Inspection Report that recommends CBIS be placed on probationary status until appropriate local license is in place. CBIS owner notified that the school is on probationary status; Ministry website is updated to reflect change in status; CBIS must notify all students and staff of change of status Ministry skype call with 17 B.C.-certified teachers to discuss their situation and share information Ministry informs Make a Future that the school is on probationary status, and the CBIS account with Make a Future is placed on immediate hold, all job postings are removed. |
| April 14, 2017 | <ul style="list-style-type: none"> As requested by the Ministry, the principal emails a proposal for recognizing credit for CBIS students in the event the school cannot re-open. Principal confirms that required hours of instruction have been met and report cards can be issued when needed. | |
| April 17, 2017 | <ul style="list-style-type: none"> Ministry informed of potential solution and that the CBIS ownership group organized meeting with teachers on April 15 to discuss proposal for immediate resolution of visa issue; proposal is s.22 s.22 Ministry told that CBIS teachers inform ownership group that s.22 s.22 | |

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| April 18, 2017 | | <ul style="list-style-type: none"> Ministry teleconference with all Korean offshore schools representatives to provide an update; 3 schools indicate they are proceeding cautiously with no concerns, 1 school notes that it anticipates new challenges with visa processing and teacher recruitment for next school year. Ministry completes review of final report card proposal from school and accepts plan subject to additional documentation from school. |
| April 19, 2017 | <ul style="list-style-type: none"> The principal provides verification that CBIS complied with requirement to inform students and parents of probationary status of school. | <ul style="list-style-type: none"> 6:10pm - Ministry informed by Principal in email that: <ul style="list-style-type: none"> Significant progress has been made toward obtaining a new license to operate the school as an international school. That teachers Visa issues would be resolved within the next day. The confirmation was imminent, and that they had the license in place 6:41 pm – Ministry informed by principal that: <ul style="list-style-type: none"> the school has the license and they are ¼ way to reopening. Licence will be transferred from CBIS to BCII. Indicates Ministry approval to re-open would be required |
| April 21, 2017 | <ul style="list-style-type: none"> The principal reports that the immigration department will not revoke the deportation order, and that the school cannot re-open this school year | <ul style="list-style-type: none"> The Principal informs Ministry in writing that <ul style="list-style-type: none"> the Ministry of Justice (assumed immigration) can't revoke the deportation order, could take 6 months, and that the school will not re-open. That the plan articulated on April 19 was unlikely viable That the school can't re-open this year as a |

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| | | <p>result.</p> <ul style="list-style-type: none"> • Further emails received indicate that the teachers are still communicating with s.22 and a resolution may be possible, although unlikely |
| April 24, 2017 | | <ul style="list-style-type: none"> • Ministry writes school requesting additional documentation to review prior to permission to issue final reports cards. |
| April 25, 2017 | <ul style="list-style-type: none"> • Principal provides documentation requested by Ministry prior to approving production of final report cards. | <ul style="list-style-type: none"> • Phone call with offshore schools representatives from all Korean schools; no new concerns |
| April 26, 2017 | | <ul style="list-style-type: none"> • Ministry initiates call with Mr. Kim, Mr. Choi and the principal. Translation provided by Mr. Choi • Mr. Kim confirms that the school has informed the teachers that there is no expected resolution for the visa issue, and the deportation order is still in place • ED negotiates with Mr. Kim who confirms the following agreement verbally over the phone, and in a subsequent letter to the Ministry: <ul style="list-style-type: none"> ○ CBIS teachers will be paid their April salary immediately ○ CBIS teachers will be paid their salaries for May and June by May 2 ○ CBIS will pay the flight / transportation fee for all CBIS teachers by May 2, as per their contracts • Report cards for all students will be distributed by April 28 |
| April 27, 2017 | <ul style="list-style-type: none"> • School provides proof of April payment to the Ministry as per commitments in writing | <ul style="list-style-type: none"> • Ministry sends a letter to CBIS that approves the completion and distribution of final report cards. This letter will also be distributed to parents by the principal. |

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| April 28, 2017 | <ul style="list-style-type: none"> The principal confirms that report cards have been distributed | <ul style="list-style-type: none"> Ministry of Education requests phone call with teachers to update on commitments made in writing by the ownership group. Ministry receives confirmation that final report cards have been issued. |
| April 29, 2017 | | <ul style="list-style-type: none"> Ministry writes to Faustus that the meeting is no longer required as the ownership group has communicated the commitments to teachers. |
| May 1, 2017 | <ul style="list-style-type: none"> Ministry receives email from Faustus that ownership group may not meet timelines as per commitments in writing | <ul style="list-style-type: none"> Ministry writes owner to request proof of payment for May/June salaries and flight allowances |
| May 2, 2017 | <ul style="list-style-type: none"> Faustus emails Ministry the May 2 payment deadline has passed without payment | <ul style="list-style-type: none"> Ministry works through EMM to connect with Mr. Kim to get an update on payment and requiring proof of payment. (note: Korean National Holidays in progress during this period). |
| May 3, 2017 | <ul style="list-style-type: none"> School provides proof of payment to teachers for May/June salaries and flight allowance. Attached – pay confirmation May 3. | <ul style="list-style-type: none"> Ministry responds to Faustus confirming that the Ministry has proof of payment for May/June salaries and flight allowances and provides contact information for liaison at the school. |
| May 4, 2017 | <ul style="list-style-type: none"> Ministry receives email from a teacher confirming payment received but no pay stub and questions the amount. In addition, indicates the contact for the liaison provided is not the contact. | <ul style="list-style-type: none"> Ministry speaks with EMM and TIR to initiate communication with Mr. Kim regarding pay stubs, report cards and contact for a liaison for the Ministry, parents and teachers at 6:30pm PST. |
| | <ul style="list-style-type: none"> Mr. Kim confirms that pay stubs will be provided on Monday, May 8, 2017 (delay to National Holidays) Mr. Kim will provide new contact information for Mr. Joseph who will be the teacher's point of contact Mr. Kim confirms that Yuna Huh is the contact for parents regarding report cards and that parents who have not received report cards can connect on | <ul style="list-style-type: none"> Ministry communicates to Mr. Kim through EMM to ensure expectations regarding information dissemination are clear from the Ministry of Education's perspective and to ensure Mr. Kim commits to communicating actions. |

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| | beginning Monday to get a print copy as required. | |
| May 5, 2017 | <ul style="list-style-type: none"> • Faustus emails the Ministry to thank Executive Director for the updates, and confirms that teacher have received payment from the school and are awaiting pay stubs. | <ul style="list-style-type: none"> • |
| May 7, 2017 | | <ul style="list-style-type: none"> • Ministry initiates contact with Mr. Joseph Choi at the school in Korea to ensure commitments made by Mr. Kim are met. • Mr. Joseph Choi sends email at 12:52am confirming that: <ul style="list-style-type: none"> ○ Teachers have been issued pay stubs by email ○ That report cards are available at the school for parents who have not received them by email ○ Information regarding pension contribution refund. |
| May 8, 2017 | <ul style="list-style-type: none"> • CBIS confirms final payment has been made and pay stubs sent to teachers with instruction. Attached as pay confirmation May 8 | <ul style="list-style-type: none"> • Ministry meets in teleconference with Korean offshore schools representatives for all certified schools in Korea. • Ministry informs principal by phone |
| May 16, 2017 | | <ul style="list-style-type: none"> • Ministry meets in teleconference with Korean offshore schools representatives for all certified schools in Korea. • Representatives are made aware that Ministry is planning to review operations in Korea. |
| May 18, 2017 | | <ul style="list-style-type: none"> • Ministry notifies all Korean schools that as a result of recent events in South Korea affecting the operation of one British Columbia offshore school the Ministry of Education is undertaking a quality and regulatory review of B.C. offshore school program operations in South Korea to ensure all |

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| | | schools are in full compliance |
| May 30, 2017 | | <ul style="list-style-type: none"> Executive Director arrives in South Korea to meet with all Korean school owners, Canadian embassy staff, and representatives from the BC Trade and Investment Office |
| June 1, 2017 | | <ul style="list-style-type: none"> Executive Director meets with CBIS representative to deliver de-certification letter and retrieve permanent student records for safe transport back to the ministry |
| June 2, 2017 | | <ul style="list-style-type: none"> Ministry removes CBIS from website listing of all certified schools as it is now decertified. Executive Director meets with Canadian Embassy First Secretary (Commercial) and Trade Commissioner (Education) in Seoul |
| June 7, 2017 | | <ul style="list-style-type: none"> Executive Director meets with Korean Consul to provide a status update. |

Ministry of Education staff have also:

- met with the Consulate General of Vancouver and his staff numerous times throughout April and May and continue to engage in order to support students, teachers and schools.
- been engaged with the Canadian Embassy in Seoul in an effort to support teachers, including the Ambassador, First Secretary and Trade Commissioner.

Page 114 to/à Page 115

Withheld pursuant to/removed as

s.22

Outgoing Email from Ministry of Education - January 25, 2017

From: McConnell, Jenni EDUC:EX on behalf of EDUC International Education EDUC:EX
Sent: Wednesday, January 25, 2017 9:40 AM
To: s.22
Subject: Re: CBIS Korea

To whom it may concern,

I am confirming receipt of both emails sent on January 23, 2017. The International Education Branch will review the information you have provided and will investigate.

Please do not hesitate to contact me if you have any questions as we complete the review. If requested, information provided to the International Education Branch will remain strictly confidential.

Sincerely,

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395



s.22

Jonker, Brian EDUC:EX

To: McConnell, Jenni EDUC:EX
Subject: RE: CBIS Update re: Ownership Commitments to the Teachers

From: Jonker, Brian EDUC:EX
Sent: Wednesday, May 3, 2017 9:42 PM
To: 'Faustus Salvador'
Subject: RE: CBIS Update re: Ownership Commitments to the Teachers

Hi Faustus,

Thank-you for the email update.

Prior to the offshore school representative leaving Korea we asked that we be provided a contact at the school who would be able to act as a liaison for us. We have been given the following contact information:

Yuna Hur, Academic Affairs Office
(CBIS) Canada British Columbia International Studies
e-mail: ynhur@cbis.or.kr
Telephone: 02-6925-5431

We are aware that Mr. Jackie has left sooner than he expected for^{s.22} and we have been in contact with him as recently as this morning. Mr. Jackie continues to provide the Ministry assistance in our efforts to support teachers.

The Ministry has now received confirmation that the final payments to teachers for May/June salaries and flight allowance have been set in motion, with evidence of the initiation of the bank transfer. I understand that there are national holidays in Korea this week which could potentially slow down processing.

With regard the report cards, we have written confirmation that the report cards were completed and verbal confirmation that they were sent by email to parents. We will continue to monitor this situation to ensure that parents have received the final report cards.

With regard to the immigration and the deportation order and the one year ban, the Ministry will continue to work on this issue in the coming days and weeks and we are committed to connecting with you regarding any developments.

The Ministry appreciates your careful consideration and reflection regarding possible improvements to the offshore school program and will take these points in consideration moving forward. As part of continuous improvement to strengthen the program I will reach out to you to discuss the ideas you have raised over the coming weeks.

At this time, I would request that you provide me the first and last names of all the teachers impacted by the deportation order and one year ban, and would also request that you provide the Ministry an alternate contact email address in case the email account you are currently using is deactivated. It may also be

beneficial for me to have an email address for each teacher to ensure the Ministry is able to communicate as needed.

Sincerely,

Brian Jonker
Executive Director
Independent Schools and International Education
International Education, Independent Schools & Partner Relations Division
250 217-3991

Jonker, Brian EDUC:EX

From: McConnell, Jenni EDUC:EX
Sent: Wednesday, June 21, 2017 1:00 PM
To: Jonker, Brian EDUC:EX
Subject: FW: CBIS - Bank Transaction for the May, June, and Flight Ticket
Attachments: 17.05.03 (Bank Transaction for Mar June Flight ticket).jpg; Bank Transaction for the May June Flight ticket.docx

From: Joseph Choi [<mailto:josephchoi@cbis.or.kr>]
Sent: Wednesday, May 3, 2017 10:22 AM
To: EDUC International Education EDUC:EX; Jonker, Brian EDUC:EX; McConnell, Jenni EDUC:EX^{s.22}
karchty@naver.com
Subject: CBIS - Bank Transaction for the May, June, and Flight Ticket

Dear Brian Jonker,

We are sorry for the late response.

On April 28, we sent out the email to BC certified teachers to sign their resignation report so that we are able to report their final tax and the National Pension Service in Korea.

We were waiting their sign on their resignation report until May 2nd, but no one stopped by the school and no one signed their resignation report.

It causes many tax issues if we don't report the teacher's resignation to the Tax Service Center and the National Pension Service before they leave.

That is the reason we couldn't send out their salary and flight ticket on May 2nd before we calculate their tax and the national pension in a right way.

Thus, our account manager contacted the tax officer, Bank officer, and the National Pension Service officer to make it a right calculation even teachers didn't turn in their resignation report. Our account manager met and explained them our situation and received their approval to send out their May, June, and flight ticket after tax and their national pension on May 2nd late afternoon. Thus, we were not able to send out the teacher's total amount of May, June, and flight ticket because the transaction closed at 4:00 pm. Further, since May 3rd is a national holiday in Korea, we were not able to make any official transaction.

Mr. Kim again contacted and met the Bank officer on May 3rd individually and explained him about our situation. And he approved to make it available on May 3rd.

We apologize our latest work and please excuse us for not having answered your letter sooner.

Please see the attached file and let us know if you have any further inquiries.

Sincerely,

Joseph



Joseph Choi - Assistant Principal

CBIS (Canada British Columbia International Studies)

t. 02-4372-2645 (ext. 221) | e. josephchoi@cbis.or.kr

w. <http://www.cbis.or.kr> | s. Gangdong-gu Olympic-ro 836 (Amsa-Dong), Seoul, Korea 05238



Page 121

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s.22

Hi s.22

Thanks for your note. I was able to communicate to the ownership group this evening and they have confirmed the following:

- Mr. Joseph Choi will remain the contact for teachers.
- Yuna Hur will remain the contact for parents with regard to report cards. For parents who may not have received electronic copies of report cards, Yuna will be able to resend the report cards electronically or alternatively she will have hardcopies available for pick-up at the school beginning Monday. Parents should be directed to contact Yuna for information.
- Pay stubs for the recent payment for May/June will be provided to teachers on Monday. As per your comments regarding consistency in the amount of the deposits for May/June, those will need to be addressed by Mr. Joseph Choi as the contractual relationship is between the ownership group and individual teachers.

Sincerely,

Brian Jonker

Executive Director

Independent Schools and International Education

International Education, Independent Schools & Partner Relations Division

250 217-3991

s.22

Jonker, Brian EDUC:EX

From: McConnell, Jenni EDUC:EX
Sent: Wednesday, June 21, 2017 12:59 PM
To: Jonker, Brian EDUC:EX
Subject: FW: Confirmation email
Attachments: Teacher's Pay Stub confirmed email.jpg; 국 민 연 금 환 급 -Request an application for National Pension Refund.docx; National Pension (email).pdf; 17.05.08_Teachers National Pension Refund_Alex (Sample email).pdf; Pick up the Final Report.pdf

From: Joseph Choi [<mailto:josephchoi@cbis.or.kr>]
Sent: Monday, May 8, 2017 12:51 AM
To: EDUC International Education EDUC:EX; Jonker, Brian EDUC:EX; McConnell, Jenni EDUC:EX;^{s.22}
karchty@naver.com
Subject: Confirmation email

Dear Brian Jonker,

Upon your request, we have done all your requests by this time.

1. We have sent out the teacher's pay stub to all teacher's email. (Please see the attached screen shot that we have sent out to all teachers)
2. We have sent out the total amount of the National Pension Refund to all teacher's email and provided the guideline how to get the refund of the National Pension. (Please see the attached screen shot that we have sent out to all teachers)
3. We have sent out the official notice to all parents that Student's final report card is ready to pick up from the Business Office. (Please see the attached file)

If you have any further questions, please feel free to contact me...

Best wishes,

Joseph



Joseph Choi - Assistant Principal

CBIS (Canada British Columbia International Studies)

t. 02-4372-2645 (ext. 221) | e. josephchoi@cbis.or.kr

w. <http://www.cbis.or.kr> | s. Gangdong-gu Olympic-ro 836 (Amsa-Dong), Seoul, Korea 05238



From: [Jonker, Brian EDUC:EX](#)
To: [Sheppard, Grant EDUC:EX](#); [McConnell, Jenni EDUC:EX](#)
Subject: FW: Update docs
Date: Thursday, June 22, 2017 5:41:14 AM
Attachments: [january Emails received from BC Educator.pdf](#)
[pay_confirmationMay3.pdf](#)
[pay_confirmationMay5_note_from_teachers.pdf](#)
[pay_confirmationMay8.pdf](#)
[pay_confirmation_note_to_teachers_May_3.pdf](#)
[CBIS Chronology - June 21.docx](#)

In case your asked to edit, here is the chronology and docs sent to DMO.

From: Soares, Ramona EDUC:EX
Sent: Wednesday, June 21, 2017 5:14 PM
To: Jonker, Brian EDUC:EX
Subject: FW: Update docs

Updated with a few minor edits.

Ramona Soares

Assistant Deputy Minister

Ministry of Education

International Education | Independent Schools | Partner Relations

C: 604-396-6132

From: Jonker, Brian EDUC:EX
Sent: Wednesday, June 21, 2017 3:56 PM
To: Soares, Ramona EDUC:EX
Subject: Update docs

Added May 5 email and notes at the end regarding ongoing engagement with CG and Embassy.

Brian Jonker

Executive Director

Independent Schools and International Education

International Education, Independent Schools & Partner Relations Division

250 217-3991

From: [McConnell, Jenni EDUC:EX](#)
Bcc: [Jonker, Brian EDUC:EX;s.22](#)
s.22

Subject: Confirmation of remuneration
Date: Wednesday, June 21, 2017 4:10:00 PM

Dear CBIS teachers,

Between May 3, 2017 and May 8, 2017 the Ministry of Education received confirmation from the former CBIS school that it had fulfilled its contractual obligations and written confirmation to the Ministry of Education by providing remuneration to impacted teachers up to and including June 2017 salary, as well as any supplements toward the cost of return travel within the contract. The Ministry of Education also received confirmation that this information was shared with teachers by the former school principal during the same time period.

We are following-up to reconfirm with you that you have received both the final payment of your salary for the school year, as well as the contribution toward your travel out of the country.

Sincerely,

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

Page 127 to/à Page 131

Withheld pursuant to/removed as

s.22

From: [Jonker, Brian EDUC:EX](#)
To: [McConnell, Jenni EDUC:EX](#)
Subject: Emailing: CBIS Chronology.docx
Date: Wednesday, May 10, 2017 10:53:23 AM
Attachments: CBIS Chronology.docx

Your message is ready to be sent with the following file or link attachments:

CBIS Chronology.docx

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Chronology of Events - CBIS Probationary Status

| Date | CBIS Action | Ministry Action |
|-------------------------------|-------------|---|
| October 31 – November 1, 2016 | | <ul style="list-style-type: none"> • Annual Inspection of CBIS completed by Henry Contant and Des McKay • Local government approval confirmed with 2012 local license • The inspection report highlighted the following: <ul style="list-style-type: none"> ○ Leadership vacancies, namely the Principal and Offshore School Representative ○ Strong educational programming, with commendations for instructional practices and planning material, a high level of English proficiency, and dedicated and knowledgeable teachers ○ Exceptional support and diligent work of the Interim Principal, and three key lead teachers in implementing the redesigned B.C. curriculum A well-resourced and maintained school facility that enables the staff to provide appropriate and effective learning opportunities for their students. • Re-certification is conditionally recommended, if a number of requirements are met by January 31, 2017 including leadership vacancies and appointment of an offshore school representative, implementation of 2 policy requirements. |
| January 23, 2017 | | <ul style="list-style-type: none"> • Ministry receives an anonymous complaint by email alleging that CBIS does not have a current local license. |
| February 1, 2017 | | <ul style="list-style-type: none"> • Ministry follows-up by phone with the Principal, who |

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| | | confirms that the 2012 certificate is no longer valid and that there is a new 2014 certificate. |
| February 2, 2017 | <ul style="list-style-type: none"> Principal provides updated 2014 local license by email | |
| February 3, 2017 | | <ul style="list-style-type: none"> Ministry sends Principal email confirming receipt of documentation. |
| February 21, 2017 | <ul style="list-style-type: none"> CBIS requests extension to meet January 31 follow-up items | |
| February 23, 2017 | | <ul style="list-style-type: none"> Ministry approves extension and sets compliance dates for 2017 due dates for March 14, 31 and June 30 policy items. |
| March 14, 2017 | <ul style="list-style-type: none"> | <ul style="list-style-type: none"> Ministry does not receive confirmation that inspection follow-up items with an extended due date of March 14 have been complete. |
| March 15, 2017 | <ul style="list-style-type: none"> A new complaint received from s.22 about school licensing and potential teacher Visa issues. | <ul style="list-style-type: none"> Decision made to conduct an unannounced inspection at CBIS based on s.22 email. Internal planning recommended inspection take place March 26th- April 1st, during planning the Ministry determined that this was spring break for the school and would therefore it would not work. Ministry reworks unannounced inspection plan to begin April 4, the schools second day back after spring break. |
| March 21, 2017 | | <ul style="list-style-type: none"> Ministry phones Principal, and principal confirms that the school is operating under the appropriate license. Ministry requires ownership to provide confirmation of local licensing. GCPE notified |
| | | <ul style="list-style-type: none"> Ministry receives phone call from s.22 that alleges s.22 |

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| March 23, 2017 | <ul style="list-style-type: none"> • CBIS owners submit a letter to Ministry confirming that “we have received no word of complaint, action or concern regarding our operation under our Business License issued by the Government of South Korea | |
| March 31, 2017 | | <ul style="list-style-type: none"> • Ministry does not receive confirmation that inspection follow-up items with extensions due March 31 are complete. |
| April 1, 2017 | | <ul style="list-style-type: none"> • Ministry informs CBIS owners that an unannounced inspection will take place April 4 – 5, 2017 |
| April 3, 2017 | | <ul style="list-style-type: none"> • Inspector Doug Lauson arrived in Seoul • Mr. Lauson meets with Trade Commissioner at Canadian Embassy and the Education Marketing Manager and Managing Director at B.C. Trade and Investment Office • Mr. Lauson inspects CBIS April 4 – 6 |
| April 4 and 5, 2017 | | <ul style="list-style-type: none"> • Phone call with Mr. Lauson who highlights the following: <ul style="list-style-type: none"> ○ Students are benefitting from an excellent education program at CBIS that is preparing them for success in secondary school and at Western universities. ○ The school offers a program of studies that implements the B.C. redesigned curriculum in creative and innovative ways, including the extensive use of technology. ○ Strong English Language Learner instruction that supports the students in their acquisition of the English language. ○ Dedicated staff who strive to meet the needs of each student through strong collaboration in |

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| | | <p>planning as a professional learning community.</p> <ul style="list-style-type: none"> ○ Receives a copy of the current local license for review and input into his report to the Ministry. ○ The policy items outstanding and due June 3, 2017 are well underway to being complete. ○ That leadership issues remain a concern at the schools ● Mr. Lauson relays to Ministry staff via phone call that Trade Commissioner and EMM provide advice that carrying forward with BC Program is the best option at this time. They also confirm that regional education offices have no concerns with our program. |
| April 10, 2017 | <ul style="list-style-type: none"> ● CBIS principal and teachers are questioned by Korean immigration department, teacher E2 visas are cancelled, and teachers are required to sign a document that states they will leave the country within 30 days. | |
| April 11, 2017 | | <ul style="list-style-type: none"> ● Ministry meets in teleconference with Korean offshore schools representatives for all certified schools in Korea. ● Ministry asks for proactive planning regarding potential further action and asks for OSR's to begin looking at options for final report cards. |
| April 12, 2017 | <ul style="list-style-type: none"> ● Principal and a representative from CBIS owner confirm that CBIS cancelled their local license in summer 2016, and have been operating with no written approval from the local government | <ul style="list-style-type: none"> ● Ministry phones Managing Director of TIR office in Seoul, and asks him to meet with the ownership group. |
| April 13, 2017 | <ul style="list-style-type: none"> ● | <ul style="list-style-type: none"> ● Mr. Lauson submits a Inspection Report that recommends CBIS be placed on probationary status until appropriate local license is in place. |

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| | | <ul style="list-style-type: none"> • CBIS owner notified that the school is on probationary status; Ministry website is updated to reflect change in status; CBIS must notify all students and staff of change of status • Ministry skype call with 17 B.C.-certified teachers to discuss their situation and share information • Ministry informs Make a Future that the school is on probationary status, and the CBIS account with Make a Future is placed on immediate hold, all job postings are removed. |
| April 14, 2017 | <ul style="list-style-type: none"> • As requested by the Ministry, the principal emails a proposal for recognizing credit for CBIS students in the event the school cannot re-open | |
| April 17, 2017 | <ul style="list-style-type: none"> • Ministry informed of potential solution and that the CBIS ownership group organized meeting with teachers on April 15 to discuss proposal for immediate resolution of visa issue; proposal is s.22 s.22 • Ministry told that CBIS teachers inform ownership group that s.22 s.22 | |
| April 18, 2017 | | <ul style="list-style-type: none"> • Ministry teleconference with all Korean offshore schools representatives to provide an update; 3 schools indicate they are proceeding cautiously with no concerns, 1 school notes that it anticipates new challenges with visa processing and teacher recruitment for next school year. • Ministry completes review of final report card proposal from school and accepts plan subject to |

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| | | additional documentation from school. |
| April 19, 2017 | <ul style="list-style-type: none"> The principal provides verification that CBIS complied with requirement to inform students and parents of probationary status of school. | <ul style="list-style-type: none"> 6:10pm - Ministry informed by Principal in email that: <ul style="list-style-type: none"> Significant progress has been made toward obtaining a new license to operate the school as an international school. That teachers Visa issues would be resolved within the next day. The confirmation was imminent, and that they had the license in place 6:41 pm – Ministry informed by principal that: <ul style="list-style-type: none"> the school has the license and they are ¼ way to reopening. Licence will be transferred from CBIS to BCII. Indicates Ministry approval to re-open would be required |
| April 21, 2017 | <ul style="list-style-type: none"> The principal reports that the immigration department will not revoke the deportation order, and that the school cannot re-open this school year | <ul style="list-style-type: none"> The Principal informs Ministry in writing that <ul style="list-style-type: none"> the Ministry of Justice (assumed immigration) can't revoke the deportation order, could take 6 months, and that the school will not re-open. That the plan articulated on April 19 was unlikely viable That the school can't re-open this year as a result. Further emails received indicate that the teachers are still communicating with s.22 and a resolution may be possible, although unlikely |
| April 24, 2017 | | <ul style="list-style-type: none"> Ministry writes school requesting additional documentation to review prior to permission to issue final reports cards. |
| April 25, 2017 | <ul style="list-style-type: none"> Principal provides documentation requested by | <ul style="list-style-type: none"> Phone call with offshore schools representatives |

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| | Ministry prior to approving production of final report cards. | from all Korean schools; no new concerns |
| April 26, 2017 | | <ul style="list-style-type: none"> Ministry initiates call with Mr. Kim, Mr. Choi and the principal. Translation provided by Mr. Choi Mr. Kim confirms that the school has informed the teachers that there is no expected resolution for the visa issue, and the deportation order is still in place ED negotiates with Mr. Kim who confirms the following agreement verbally over the phone, and in a subsequent letter to the Ministry: <ul style="list-style-type: none"> CBIS teachers will be paid their April salary immediately CBIS teachers will be paid their salaries for May and June by May 2 CBIS will pay the flight / transportation fee for all CBIS teachers by May 2, as per their contracts Report cards for all students will be distributed by April 28 |
| April 27, 2017 | <ul style="list-style-type: none"> School provides proof of April payment to the Ministry as per commitments in writing | <ul style="list-style-type: none"> Ministry sends a letter to CBIS that approves the completion and distribution of final report cards. This letter will also be distributed to parents by the principal. |
| April 28, 2017 | <ul style="list-style-type: none"> The principal confirms that report cards have been distributed | <ul style="list-style-type: none"> Ministry of Education requests phone call with teachers to update on commitments made in writing by the ownership group. Ministry receives confirmation that final report cards have been issued. |
| April 29, 2017 | | <ul style="list-style-type: none"> Ministry writes to Faustus that the meeting is no longer required as the ownership group has communicated the commitments to teachers. |

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| May 1, 2017 | <ul style="list-style-type: none"> Ministry receives email from Faustus that ownership group may not meet timelines as per commitments in writing | <ul style="list-style-type: none"> Ministry writes owner to request proof of payment for May/June salaries and flight allowances |
| May 2, 2017 | <ul style="list-style-type: none"> Faustus emails Ministry the May 2 payment deadline has passed without payment | <ul style="list-style-type: none"> Ministry works through EMM to connect with Mr. Kim to get an update on payment and requiring proof of payment. (note: Korean National Holidays in progress during this period). |
| May 3, 2017 | <ul style="list-style-type: none"> School provides proof of payment to teachers for May/June salaries and flight allowance | <ul style="list-style-type: none"> Ministry responds to Faustus confirming that the Ministry has proof of payment for May/June salaries and flight allowances and provides contact information for liaison at the school. |
| May 4, 2017 | <ul style="list-style-type: none"> Ministry receives email from a teacher confirming payment received but no pay stub and questions the amount. In addition, indicates the contact for the liaison provided is not the contact. | <ul style="list-style-type: none"> Ministry speaks with EMM and TIR to initiate communication with Mr. Kim regarding pay stubs, report cards and contact for a liaison for the Ministry, parents and teachers at 6:30pm PST. |
| | <ul style="list-style-type: none"> Mr. Kim confirms that pay stubs will be provided on Monday, May 8, 2017 (delay to National Holidays) Mr. Kim will provide new contact information for Mr. Joseph who will be the teacher's point of contact. Mr. Kim confirms that Yuna Huh is the contact for parents regarding report cards and that parents who have not received report cards can connect on beginning Monday to get a print copy as required. | <ul style="list-style-type: none"> Ministry communicates to Mr. Kim through EMM to ensure expectations regarding information dissemination are clear from the Ministry of Education's perspective and to ensure Mr. Kim commits to communicating actions. |
| May 7, 2017 | | <ul style="list-style-type: none"> Ministry initiates contact with Mr. Joseph Choi at the school in Korea to ensure commitments made by Mr. Kim are met. Mr. Joseph Choi sends email at 12:52am confirming that: <ul style="list-style-type: none"> Teachers have been issued pay stubs by email That report cards are available at the school for |

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| | | parents who have not received them by email ○ Information regarding pension contribution refund. |
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Withheld pursuant to/removed as

s.14

From: Patti Bacchus
To: [EDUC International Education EDUC:EX](#)
Subject: CBIS questions
Date: Monday, May 8, 2017 1:42:23 PM

Hello Ms McConnell -

s.22

s.22 but I consider it my duty to give you one more opportunity to address my questions. I do not believe they are political or election related and that it is entirely appropriate for you to respond. I'd really prefer to get some accurate information from you on this important issue.

Here are my questions:





























Re CBIS school

1. Were you warned several months ago that the Seoul Immigration office was having a dispute with "Mr Han" (the school owner) about the school?
2. Were you aware they were going to go after the teachers' visas?
3. If so, why didn't you warn the teachers or take action to assist, support and protect them?
4. I have copies of emails sent to you from s.22 to which you appear to have responded on January 25, 2017, April 6, 2017 and April 14, 2017. In the emails s.22 says the school's registration for integrated curriculum was canceled in 2011 by a member of the investor group - and that they only have license to operate a kindergarten. Korean administrators quit - scared BC administrators will find out. Is this correct?]
5. s.22 says "I can no longer ignore what is happening at CBIC and THE MINISTRY'S CONTINUAL REFUSAL TO INVESTIGATE OR HOLD ANYONE TO TASK (caps mine). Did you investigate or hold anyone accountable, or did you actually refuse.
6. s.22 says seven administrators left the school in the past year? Is that correct? Do you know why? Did this alarm or concern you? Did you take any action because of it?
7. s.22 says the inspection report was not accurate, is that true?
8. Is it correct that every BC-certified teacher working at BC certified offshore schools in SK is on "hawgwan" kindergarten teacher visa and technically working illegally in the country?
9. A spokesperson for the BC-certified CBIS teachers says that everything s.22 warned you about began to happen to them. Your emails say you have taken action. What action did you take? The teachers say they had zero communication with the Ministry from Jan 23 - April 11, except for the Doug Lauson inspection in April. They say they feel they've been left to be held accountable for the actions and negligence of the BC Ministry of Education and the school's owners. What is your response to that?

I look forward to your response. These teachers clearly deserve some explanations, if not much more for what they've been put through.

Sincerely,

PATTI BACCHUS
Contributing Education Editor
The Vancouver Observer
Mobile: (604) 250-1130
Twitter: @pattibacchus

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|---|---|----------------|----------------|---|
| Monthly Pay Stub (Apr-Jun.2017)  |  | 17.05.08 10:23 | 17.05.08 10:36 | - |
| Monthly Pay Stub (Apr-Jun.2017)  |  | 17.05.08 10:23 | 17.05.08 10:23 | - |
| Monthly Pay Stub (Apr-Jun.2017)  |  | 17.05.08 10:23 | 17.05.08 10:36 | - |
| Monthly Pay Stub (Apr-Jun.2017)  |  | 17.05.08 10:22 | 읽지않음 | - |
| Monthly Pay Stub (Apr-Jun.2017)  |  | 17.05.08 10:22 | 읽지않음 | - |
| Monthly Pay Stub (Apr-Jun.2017)  |  | 17.05.08 10:22 | 17.05.08 10:40 | - |
| Monthly Pay Stub (Apr-Jun.2017)  |  | 17.05.08 10:21 | 17.05.08 10:40 | - |
| Monthly Pay Stub (Apr-Jun.2017)  |  | 17.05.08 10:21 | 17.05.08 10:39 | - |
| Monthly Pay Stub (Apr-Jun.2017)  |  | 17.05.08 10:21 | 읽지않음 | - |
| Monthly Pay Stub (Apr-Jun.2017)  |  | 17.05.08 10:21 | 17.05.08 10:47 | - |
| Monthly Pay Stub (Apr-Jun.2017)  |  | 17.05.08 10:20 | 17.05.08 10:21 | - |
| Monthly Pay Stub (Apr-Jun.2017)  |  | 17.05.08 10:20 | 17.05.08 10:38 | - |
| Monthly Pay Stub (Apr-Jun.2017)  |  | 17.05.08 10:20 | 17.05.08 10:40 | - |
| Monthly Pay Stub (Apr-Jun.2017)  |  | 17.05.08 10:20 | 17.05.08 10:26 | - |

■ Please request an application for National Pension Refund before leaving South Korea.

Section 1, Section 2, Section 3, Section 4, Section 5 are as follows.

Section 1 (National Pension Refund)

You personally must get to 'National Pension Service' (National Agency) and request an application for National Pension Refund. Your refund will take a week after you leave South Korea. (※ You will get no refund if you are still in South Korea)

Section 2 (On the location) – National Pension Service (NPS)

Direction: You take the subway (Purple Line - Line Number 5) and then you get out at the Gwangnaru Station. If you take the subway (Pink Line – Line Number 8) at the Amsa Station, you've got transfer to the subway (Purple Line – Line Number 5) at the Cheonho Station. At Gwangnaru Station (Purple Line – Line Number 5), get out of exit number 4.

Out of exit number 4, 'go about 75m straight down the road' and then on the right look at the building. You will find the building. You can look at the Café Pascucci building (just next to the Police Box). National Pension Service (NPS) is on the third floor of the Café Pascucci building.

※ Look at two pictures below.

Copyright

Copyright

Section 3 (Document needed)

Documents needed for requesting an application for National Pension Refund:

1. Flight Ticket (for departure)
2. Passport
3. Alien Registration Card.

Section 4 (Bank Statement)

Once you requested an application for National Pension Refund, National Pension Service (NPS) might ask you to send 'bank statement' (a kind of document which the bank you have own your account abroad send to National Pension Service) to National Pension Service (NPS) and you will be given fax number to send 'bank statement' to National Pension Service (NPS).

Afterward, you personally, get on the phone to the bank you have your own account abroad, you need to ask the bank you have your own account abroad to send 'bank statement' to National Pension Service in South Korea by fax number given from the National Pension Service (NPS).

Section 5 (Public Utility Taxes)

※ Notice

When you will get paid finally, 'public utility taxes' (electricity, water, natural gas, internet service) whose bill is not yet sent to you will automatically deducted from your last monthly salary according to your latest amount of the bill.

📎 일반 첨부파일 총 2건 (308.18KB) [전체 다운로드](#)

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|---|
| 📎 17.05.08_Teachers National Pension Refund s.22 10.79KB 🔍 미리보기 |
| 📎 국민연금환급-Request an application for National Pension Refund.pdf 297.39KB 🔍 미리보기 |

Dear Teachers,

We would like to inform you that you are now able to get your National Pension refund before you leave.
Below is the documents that you have to bring it when you would like to get your National Pension refund from the National Pension Service.

1. Copy of Passbook (Transaction Statement)
2. Passport or ARC Card (Copy of ACR Card would be fine)
3. Flight ticket

Please see the attached file...

Best wishes,

Hello, Teachers,

Please swing by the school and sign the resignation report form in order to receive the national pension you paid.

Please come to the 2nd floor office as soon as possible and sign the resignation report so that we are able to report to the National Pension Service as soon as possible.



Administrator • Academic Affairs Office

Canada British Columbia International Studies • CBIS

t. 02-6925-5431 | e. admin@cbis.or.kr

w. <http://www.cbis.or.kr> | s. Gangdong-gu Olympic-ro 836 (Amsa-Dong), Seoul, Korea 05238



★ [CBIS] Final Report 안내

17.04.28 16:45:21 [GMT +09:00 (서울, 도쿄)]

보낸사람 : admin@cbis.or.kr

📎 일반 첨부파일 총 2건 (140.06KB) [전체 다운로드](#)

| | |
|------------------------|----------------------|
| 📎 BC Letter.pdf 28.6KB | 미리보기 |
| 📎 강서희.pdf 111.47KB | 미리보기 |

Dear Parents,
학부모님께

In a package you will find:

BC주 교육청에서 학생들의 final report 발급에 대한 최종 승인을 받아서 전달드릴 수 있게 되었습니다.
인쇄본으로 된 '원본 패키지'에는 다음의 내용들이 포함되어 있습니다.

1. A letter stating that your child has successfully completed the BC program for their current grade level and are assigned to the next grade level for the 2017-2018 School Year;
학생이 현재 레벨의 BC 프로그램을 성공적으로 마쳐서, 2017-2018 학기 다음 학년으로 진급 가능하다는 레터
2. A letter from the BC Ministry of Education validating the students' educational program completion for the 2016/17 School Year;
2016/2017학기 학생의 교육 프로그램의 완료가 BC주 교육청에서 유효하게 승인되었다는 레터
3. Your Child's report card.
학생의 리포트 카드

In closing I would like to say that all of us at CBIS greatly appreciated your patience and understanding given the events of the past weeks.

We send best wishes and good fortune to you and your family.

마지막으로 지난 몇주간 이 내용의 진행을 이해해주시고 기다려주신 모든분들께 감사하다는 말씀 전달드립니다.
항상 학부모님의 가정에 행운이 깃드시길 바랍니다.

Sincerely,

Lowell Jackie

Global Offshore School Representative for CBIS

P.S. 본 이메일에 학생의 final report card와 BC주 레터만 첨부파일로 미리 전달드립니다.

교장선생님의 사인이 들어간 '원본 패키지'는 다음주 월요일부터 교무처에서 직접 찾아가실 수 있습니다.
감사합니다.



Administrator • Academic Affairs Office

Canada British Columbia International Studies • CBIS

t. 02-6925-5431 | e. admin@cbis.or.kr

w. <http://www.cbis.or.kr> Gangdong-gu Olympic-ro 836 (Amsa-Dong), Seoul, Korea 05238

From: Joseph Choi
To: EDUC International Education EDUC:EX; Jonker, Brian EDUC:EX; McConnell, Jenni EDUC:EX s.22
karchty@naver.com
Subject: Confirmation email
Date: Monday, May 8, 2017 12:51:37 AM
Attachments: 0467431001482996217
국민연금환급-Request an application for National Pension Refund.docx
National Pension (email).pdf
17.05.08 Teachers National Pension Refund s.2 (Sample email).pdf
Pick up the Final Report.pdf

Dear Brian Jonker,

Upon your request, we have done all your requests by this time.

1. We have sent out the teacher's pay stub to all teacher's email. (Please see the attached screen shot that we have sent out to all teachers)
2. We have sent out the total amount of the National Pension Refund to all teacher's email and provided the guideline how to get the refund of the National Pension. (Please see the attached screen shot that we have sent out to all teachers)
3. We have sent out the official notice to all parents that Student's final report card is ready to pick up from the Business Office. (Please see the attached file)

If you have any further questions, please feel free to contact me...

Best wishes,

Joseph



Joseph Choi - Assistant Principal

CBIS (Canada British Columbia International Studies)

t. 02-4372-2645 (ext. 221) | e. josephchoi@cbis.or.kr

w. <http://www.cbis.or.kr> | s. Gangdong-gu Olympic-ro 836 (Amsa-Dong), Seoul, Korea 05238



From: [Jonker, Brian EDUC:EX](#)
To: [McConnell, Jenni EDUC:EX](#)
Subject: FW: CBIS teachers- deposits and new liaison?
Date: Friday, May 5, 2017 8:40:25 AM

From: Jung Yun Ju -SEOUL [<mailto:yjjung@britishcolumbia.ca>]
Sent: Friday, May 5, 2017 2:12 AM
To: Jonker, Brian EDUC:EX
Cc: XT:Shim, Luke MIT:IN
Subject: RE: CBIS teachers- deposits and new liaison?

Hi Brian,

I called Mr. Kim again and asked him to send a confirmation on Monday after CBIS sends the pay stubs to the teachers.

s.22

Regards
YJ

-----Original Message-----
From: Jonker, Brian EDUC:EX [<mailto:Brian.Jonker@gov.bc.ca>]
Sent: Friday, May 05, 2017 12:25 PM
To: Jung Yun Ju -SEOUL
Subject: RE: CBIS teachers- deposits and new liaison?

Hi YJ,

For follow-up please, I would like confirmation in writing once the pay stubs have been provided to teachers on Monday.

-----Original Message-----
From: Jung Yun Ju -SEOUL [<mailto:yjjung@britishcolumbia.ca>]
Sent: Thursday, May 4, 2017 7:42 PM
To: Jonker, Brian EDUC:EX
Cc: XT:Shim, Luke MIT:IN
Subject: RE: CBIS teachers- deposits and new liaison?

Hi Brian,

I will ask him to give us Joseph's number and get back to you.

Regards
YJ

From: Jonker, Brian EDUC:EX [Brian.Jonker@gov.bc.ca]
Sent: May 5, 2017 11:35 AM
To: Jung Yun Ju -SEOUL
Cc: Shim Luke -SEOUL -MD
Subject: Re: CBIS teachers- deposits and new liaison?

Hi yj,

I'd also like a phone number for Joseph please. Thanks

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

On May 4, 2017, at 7:23 PM, Jung Yun Ju -SEOUL
<yjjung@britishcolumbia.ca<<mailto:yjjung@britishcolumbia.ca>>> wrote:

Hi Brian

As per our telecon, here are things Mr. Kim agreed to do during the telephone conversation with me.

1. CBIS will send paystub to teachers on Monday May 8th 2017.
2. CBIS sent the report to the parents by email. Those who have not received the report by email, they can ask Yuna Huh or come to the school for hard copies from Monday May 8th.
3. Yuna Huh is the right contact for receiving report for parents.
4. Joseph Choi is still the right person for teachers to ask questions including their payment.

I asked him to send his email address. Once I hear from him, I will send the above info to him in Korean to confirm.

Regards
YJ

From: Jonker, Brian EDUC:EX [\[mailto:Brian.Jonker@gov.bc.ca\]](mailto:Brian.Jonker@gov.bc.ca)
Sent: Friday, May 05, 2017 10:35 AM
To: Jung Yun Ju -SEOUL
Subject: RE: CBIS teachers- deposits and new liaison?

Thanks YJ. I'm available so please call after you speak with him, don't worry about what time it is here in BC as this is a top priority for me.

Thanks again for your assistance.

Brian Jonker
Executive Director
Independent Schools and International Education
International Education, Independent Schools & Partner Relations Division
250 217-3991

From: Jung Yun Ju -SEOUL [\[mailto:yjjung@britishcolumbia.ca\]](mailto:yjjung@britishcolumbia.ca)<<mailto:yjjung@britishcolumbia.ca>>
Sent: Thursday, May 4, 2017 6:32 PM
To: Jonker, Brian EDUC:EX
Subject: FW: CBIS teachers- deposits and new liaison?

Hi Brian,
I called Mr. Kim but he was not answering his phone. I left a text to call me back.

YJ

From: Jung Yun Ju -SEOUL
Sent: Friday, May 05, 2017 9:12 AM
To: 'Jonker, Brian EDUC:EX'
Subject: RE: CBIS teachers- deposits and new liaison?

Hi Brian,

Can you please call Luke on this?

Regards

YJ

From: Jonker, Brian EDUC:EX [\[mailto:Brian.Jonker@gov.bc.ca\]](mailto:Brian.Jonker@gov.bc.ca) <<mailto:Brian.Jonker@gov.bc.ca>>
Sent: Thursday, May 04, 2017 9:23 PM
To: Jung Yun Ju -SEOUL
Subject: Fwd: CBIS teachers- deposits and new liaison?

Hi Yun Ju,

Are you able to help resolve the teachers questions included below with mr kim. We need a contact who speaks English that teachers and the ministry can connect with. Also they need to be able to explain the final payment to teachers. This is urgent from my perspective. I'm available by phone as needed, don't hesitate to call.

Brian Jonker
Executive Director
International Education and Independent Schools
Ministry of Education
250 217-3991

Begin forwarded message:

s.22

Page 156 to/à Page 159

Withheld pursuant to/removed as

s.22

On Sat, Jan 14, 2017 at 1:34 AM, McConnell, Jenni EDUC:EX
<Jenni.McConnell@gov.bc.ca> wrote:

Good morning Lowell and Faustus,

I am pleased to hear that Lowell has arrived safely. We will update our contact list and our website with the correct email address.

Lowell, we will now include you in all communication intended for the principal and for the offshore school representative. Thank you once again Faustus for your support as interim principal.

As always, please do not hesitate to contact us if you have any questions.

Sincerely,

Jenni

From: Faustus Salvador [mailto:salvador@cbisit.net]
Sent: Thursday, January 12, 2017 3:38 PM
To: McConnell, Jenni EDUC:EX
Cc: Lowell Jackie; Lowell Jackie
Subject: Re: Follow-up: principal position

Dear Jenni,

Thank-you for inquiring. Yes, Mr. Lowell Jackie has indeed arrived safely and started his role as Principal on January 9th, 2017 here at CBIS.

Here is his CBIS email address for your records:

ljackie@cbisit.net

In regards to transitioning MoE communications to the Principal, what would be the correct procedure to switch them from me to Lowell?

Thank-you in advance for your help. It has been much appreciated.

With warm regards,

Faustus



Faustus Salvador • Interim Principal and High School Language Arts Teacher
Canada British Columbia International Studies • CBIS
t. 02-6925-5430 (ext. 501) | e. salvador@cbisit.net
w. <http://www.cbis.or.kr> | s. Gangdong-gu Olympic-ro 836 (Amsa-Dong), Seoul, Korea 05238

On Jan 13, 2017, at 2:57 AM, McConnell, Jenni EDUC:EX
<Jenni.McConnell@gov.bc.ca> wrote:

Hello Faustus,

I am hoping for an update on the arrival date for Mr. Lowell Jackie. Has he arrived at CBIS, or do you have an anticipated arrival date?

I hope that things are going well, and please let me know if there is any support I can provide.

Thank you,

Jenni

Jenni McConnell

Manager – Offshore School Program, International Education

Ministry of Education

Victoria BC 250-213-8395

<image001.jpg>



Email: June 18, 2014

Update on Vulnerable Sector Fingerprinting for BC Offshore School Teachers

Dear Offshore School Program Owner/Operators,
Offshore School Program Consultants and Liaison

I am writing today to update you on the Vulnerable Sector Fingerprinting process. This update provides some information for teachers who are outside of Canada.

We spoke to staff at the Teacher Regulation Branch about teachers in BC Offshore Schools who may be asked to fulfil the Vulnerable Sector fingerprinting requirement. While they are still not able to complete the fingerprinting outside of Canada, the Criminal Record Review Program provides the following option for them:

Option for Certificate Holders currently residing offshore:

Vulnerable Sector fingerprinting is only available in Canada. As such, certificate holders who are flagged to undergo Vulnerable Sector fingerprinting and are outside of Canada have no mechanism to fulfil the fingerprinting requirement unless they travel to Canada. The Criminal Record Review Program has indicated that it will obtain written consent from those who are unable to travel to Canada to complete the process when they do enter Canada. The Criminal Record Review Program will also request from certificate holders confirmation of the timeframe for when they will be returning to the country and be able to be fingerprinted. The Criminal Record Review Program will monitor these times to ensure compliance. The Criminal Record Review Program will keep the Teacher Regulation Branch apprised of this process so that these certificate holders do not have their certificates suspended/cancelled.

Based on the information collected, the Director of the Criminal Record Review Program will make a decision on whether to tentatively clear the certificate holder prior to the fingerprints being submitted. Should a certificate holder return to Canada, submit fingerprints and be found to have a pardoned sex offence, under section 17.9 (2) of the *Criminal Record Review Act*, the Teacher Regulation Branch Director of Certification must require the person to provide an authorization for a further Criminal Record Check. This would also result in a different adjudication by the Criminal Record Review Program. The Teacher Regulation Branch Director of Certification would be notified in writing at the conclusion of the Criminal Record Review Program process.

If you have any questions, contact Karen Krysa through International.Education@gov.bc.ca

Sincerely,

Brenda Neufeld
Director
International Education Branch

Ministry of Education
Knowledge Management and
Accountability Division

International Education Branch
PO Box 9153 Stn Prov Govt
Victoria BC V8W 9H1

Telephone: (250) 387-3711
Facsimile: (250) 953-3225
Email: International.Education@gov.bc.ca
http://www.bced.gov.bc.ca/offshore_schools/

- 2 -

cc: Offshore School Principals
(Principals may receive this message twice if they act as Ministry Liaisons)



January 16, 2017

Via Email

Han Jong Hee
CBIS Canada
email: hyuk808@sangji.co.kr

Dear Han Jong Hee:

Thank you for requesting a temporary exemption for the following teacher whose Certificate of Qualification application is in progress:

| Teacher Regulation Branch File Number | Given Name | Family Name |
|--|------------|-------------|
| s.22 | Lowell | Jackie |

The first exemption expires on January 17th , 2017. This is to advise that the Ministry has approved an additional exemption, which will expire on March 14th, 2017. If the teacher certification is still not in place after March 14th, 2017, then please contact us to discuss.

MINISTRY OF EDUCATION APPROVAL:

Grant Sheppard
Director

pc: Lowell Jackie, ljackie@cbisit.net

Page 167 to/à Page 168

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s.22

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<Jenni.McConnell@gov.bc.ca> wrote:
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Lowell, we will now include you in all communication intended for the principal and for the offshore school representative. Thank you once again Faustus for your support as interim principal.

As always, please do not hesitate to contact us if you have any questions.

Sincerely,
Jenni

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To: McConnell, Jenni EDUC:EX
Cc: Lowell Jackie; Lowell Jackie
Subject: Re: Follow-up: principal position

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ljackie@cbisit.net

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Thank-you in advance for your help. It has been much appreciated.

With warm regards,

Faustus



Faustus Salvador • Interim Principal and High School Language Arts Teacher
Canada British Columbia International Studies • CBIS
t. 02-6925-5430 (ext. 501) | e. salvador@cbisit.net
w. <http://www.cbis.or.kr> | s. Gangdong-gu Olympic-ro 836 (Amsa-Dong), Seoul, Korea 05238

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I hope that things are going well, and please let me know if there is any support I can provide.

Thank you,
Jenni

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395

<image001.jpg>

From: [McConnell, Jenni EDUC:EX](#)
To: s.22 ["Henry Contant"](#)
Subject: CBIS Inspection debrief opportunity
Date: Thursday, November 24, 2016 1:04:00 PM

Hello Lowell and Henry,

By way of this email, I am pleased to connect you both.

Lowell will be arriving in South Korea shortly and will start a contract as Principal of CBIS. Henry has recently returned from the school inspection at CBIS, and is an experienced offshore school inspector and B.C. educator.

Henry has offered to talk with you Lowell and provide a debrief from the recent school inspection. I know that the inspection team was very pleased the quality of educational programming provided by the teachers at CBIS, and would like to share their observations with you.

Lowell, if you would like to connect with Henry, please do so by contacting him at: contant@twu.ca

Thank you both and I look forward to supporting your work Lowell as you arrive in South Korea.

Sincerely,

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395



Page 172 to/à Page 174

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September 21, 2016

Han Jong Hee, CEO
Owner/Operator
CBIS Canada
email: hyuk808@sangji.co.kr

Dear Han Jong Hee:

Thank you for the information provided by the Director of Academic Affairs for CBIS in an email dated September 19, 2016.

I am greatly concerned that CBIS is operating without a B.C.-certified Principal. The school has been without the leadership of a B.C.-certified Principal since May 2016.

It is also concerning to learn that you are no longer working with Dr. Rick Erickson, an experienced and approved Offshore School Representative. In addition to serving as your primary liaison with the Ministry, one of the duties of the Offshore School Representative is to participate in and support the Certification Inspection, which will take place at CBIS on October 31 and November 1, 2016.

Please provide the following information by the dates specified:

- **By September 26, 2016:** a detailed status update on your efforts to hire a B.C.-certified Principal who meets all the requirements under the Certification Agreement. Please include a timeline for when this Principal will be in place at the school.
- **By September 30, 2016:** confirmation that CBIS is employing an Offshore School Representative or that CBIS plans to confer the Ministry liaison duties on the Principal.
- **By September 30, 2016:** completed Annual Report and supporting documentation, as per Section 13.07 of the Certification Agreement, submitted to the Offshore School SharePoint (<https://educindependent.gov.bc.ca/osp/SitePages/Home.aspx>).

As per Section 26.03 of the Certification Agreement, the school may be placed on Probationary Status if the Ministry does not receive the information by the dates specified.

.../2

If a school is placed on Probationary Status, this information will be published on the Ministry of Education website. The school website must also be updated to clearly indicate that the school is on Probationary Status. The school must also immediately inform all students and students' parents of this status.

Should you have any questions, please do not hesitate to contact me at International.Education@gov.bc.ca.

Sincerely,

A handwritten signature in cursive script that reads "Grant Sheppard".

Grant Sheppard
A/Director, Independent Schools and International Education

From: [EDUC International Education EDUC:EX](#)
To: hyuk808@sangji.co.kr
Subject: CBIS_Principal Update
Date: Wednesday, September 21, 2016 1:44:02 PM
Attachments: CBIS_Principal Update.pdf
Importance: High

Dear Han Jong Hee,

Please see attached letter from Grant Sheppard with request for further information for your immediate action.



July 5, 2017

Han Jong Hee, CEO
Owner/Operator
CBIS Canada
email: hyuk808@sangji.co.kr

Dear Han Jong Hee:

Thank you for the information provided by the Director of Academic Affairs for CBIS in an email dated September 19, 2016.

I am greatly concerned that CBIS is operating without a B.C.-certified Principal. The school has been without the leadership of a B.C.-certified Principal since May 2016.

It is also concerning to learn that you are no longer working with Dr. Rick Erickson, an experienced and approved Offshore School Representative. In addition to serving as your primary liaison with the Ministry, one of the duties of the Offshore School Representative is to participate in and support the Certification Inspection, which will take place at CBIS on October 31 and November 1, 2016.

Comment [JM1]: Grant – not sure if this is appropriate.

Please provide the following information by the dates specified:

- By September 26, 2016: a detailed status update on your efforts to hire a B.C.-certified Principal who meets all the requirements under the Certification Agreement. Please include a timeline for when this Principal will be in place at the school.
- By September 30, 2016: confirmation that CBIS is employing an Offshore School Representative or that CBIS plans to confer the Ministry liaison duties on the Principal. Please note that the school's Offshore School Representative or Ministry liaison is required to participate in the Annual Meeting on October 6, 2016 in Richmond, B.C.
- By September 30, 2016: completed Annual Report and supporting documentation, as per Section 13.07 of the Certification Agreement, submitted to the Offshore School SharePoint (<https://educindependent.gov.bc.ca/osp/SitePages/Home.aspx>).

Ministry of Education

International Education Branch
PO Box 9153 Stn Prov Govt
Victoria BC V8W 9H1

Telephone: (250) 387-8037
Facsimile: (250) 953-4908
Email: International.Education@gov.bc.ca
http://www.bced.gov.bc.ca/offshore_schools/

- 2 -

If the Ministry does not receive the information by the dates specified, the school may be placed on Probationary Status as per Section 26.03 of the Certification Agreement.

If a school is placed on Probationary Status, this information will be published on the Ministry of Education website. The school website must also be updated to clearly indicate that the school is on Probationary Status. The school must also immediately inform all students and students' parents of this status.

Should you have any questions, please do not hesitate to contact me at International.Education@gov.bc.ca.

Sincerely,

Grant Sheppard
A/Director of Independent Schools and International Education

From: McConnell, Jenni EDUC:EX
To: Sheppard, Grant EDUC:EX
Subject: For your review: Letter to CBIS
Date: Tuesday, September 20, 2016 1:30:00 PM
Attachments: CBIS Principal Update.docx

Thanks Grant.

Page 181 to/à Page 188

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July 5, 2017

Ref XXXX

Han Jong Hee, CEO
Owner/Operator
CBIS Canada
email: hyuk808@sangji.co.kr

Dear Han Jong Hee:

On May 19, 2016, the Ministry approved your request for an exemption from the British Columbia Global Education Program – Offshore Schools Certification Agreement requirement to employ a Principal from May 19, 2016 to June 30, 2016. This exemption will not be renewed.

In accordance with *Section 15.01* of the Certification Agreement, the Owner/Operator must employ a Principal for the School during the Agreement Term in accordance with the requirements set out in Part III of Schedule “B”.

Please provide the following information by September 21, 2016:

- Status update on your efforts to hire a B.C.-certified Principal who meets all the requirements under the Certification Agreement
- Confirmation that Dr. Rick Erickson will continue as Offshore School Representative for CBIS Canada for the 2016/17 school year

If the Ministry does not receive a response by September 21, 2016, the school may be placed on probationary status as per *Section 26.03* of the Agreement.

Should you have any questions, please do not hesitate to contact me at International.Education@gov.bc.ca.

Sincerely,

Grant Sheppard
A/Director of Independent Schools and International Education

From: [McConnell, Jenni EDUC:EX](#)
To: [Sheppard, Grant EDUC:EX](#)
Subject: RE: Draft for review: Letter to CBIS
Date: Thursday, September 15, 2016 9:08:00 AM
Attachments: CBIS_Principal Update.docx

Great! Revised as per request.
Once approved, I can add signature, cliff, .pdf and send.

Confirming that you will then follow-up with Henry Contant?

Thanks,
Jenni

From: Sheppard, Grant EDUC:EX
Sent: Thursday, September 15, 2016 8:58 AM
To: McConnell, Jenni EDUC:EX
Subject: FW: Draft for review: Letter to CBIS

Brian's got edits for the Principal letter. Please edit and resend to me. I'll approve without putting back up to Brian.

G.

From: Jonker, Brian EDUC:EX
Sent: Thursday, September 15, 2016 8:47 AM
To: Sheppard, Grant EDUC:EX
Subject: FW: Draft for review: Letter to CBIS

s.13

From: Sheppard, Grant EDUC:EX
Sent: Tuesday, September 13, 2016 10:18 AM
To: Jonker, Brian EDUC:EX
Cc: McConnell, Jenni EDUC:EX
Subject: Fwd: Draft for review: Letter to CBIS

Hi Brian,

You indicated you wanted to review our letter to the BC offshore Korean School that appears not to get have a principal in place.

Please see attached from Jenni.

Sent from my iPhone

Begin forwarded message:

From: "McConnell, Jenni EDUC:EX" <Jenni.McConnell@gov.bc.ca>

Date: September 13, 2016 at 10:05:02 AM PDT

To: "Sheppard, Grant EDUC:EX" <Grant.Sheppard@gov.bc.ca>

Subject: Draft for review: Letter to CBIS

Hi Grant,

Drafted for your review is a letter to the Owner/Operator of CBIS Canada in South Korea.

Once approved, I will get a cliff #, include your signature, and send as .pdf to the Owner.

The school has been without a principal since May 2016. Based on our communication with the School Representative, it is important for the Ministry to re-inforce this requirement with the Owner/Operator as soon as possible.

School Profile:

-located in Seoul, South Korea

-certified in 2013

-enrolls 182 students in Grades 1 – 10

-successful inspection in October 2015, and next inspection scheduled for October 2016

Thanks,
Jenni

From: Rick Erickson
To: [EDUC International Education EDUC:EX](#); [Krysa, Karen EDUC:EX](#)
Cc: [Sheppard, Grant EDUC:EX](#); [McConnell, Jenni EDUC:EX](#); [Claudio Bae](#); [Jin You](#)
Subject: Re: Principals" contact information
Date: Monday, September 5, 2016 12:13:03 PM

Karen Krysa,
BC Offshore Schools Program Advisor
BC Ministry of Education.

Karen,

On Wednesday, Aug 10, 2016 you requested that the name of new Principals be forwarded to you at the BC Ministry of Education by August 17, 2016.

Update - As of today, Monday, September 5, 2016, CBIS in Seoul, has not hired a Principal. I am not aware that they have hired a Vice Principal, either. s.22
s.22

s.22

I hope to report to you later this week that CBIS has a new Principal.

Rick Erickson

cc: GrantS, JenniM
CBIS (ClaudioB - Director of Academic Affairs,
JinY - Manager of Academic Affairs).

On Wed, Aug 10, 2016 at 1:20 PM, EDUC International Education EDUC:EX
<International.Education@gov.bc.ca> wrote:

Dear Offshore School Representatives, Offshore Program Consultants and Ministry Liaisons,

I am writing today to request updates on Principals' contact information. Would you please send your updates to the International.Education@gov.bc.ca mailbox by August 17, 2016 if possible.

If you have not yet appointed a Principal for the 2016-2017 school year, would you please send the International Education Branch an update as soon as you have done so.

Thank you so much for your attention to this matter.

Karen

Karen Krysa

Offshore School Program Advisor

International Education Branch, Ministry of Education

2nd floor, 620 Superior Street

Victoria, BC V8W 9H1

[250-896-0372](tel:250-896-0372)



Stewart, Terry J EDUC:EX

From: McConnell, Jenni EDUC:EX
Sent: Wednesday, June 21, 2017 1:00 PM
To: Jonker, Brian EDUC:EX
Subject: FW: CBIS - Bank Transaction for the May, June, and Flight Ticket
Attachments: 17.05.03 (Bank Transaction for Mar June Flight ticket).jpg; Bank Transaction for the May June Flight ticket.docx

From: Joseph Choi [<mailto:josephchoi@cbis.or.kr>]
Sent: Wednesday, May 3, 2017 10:22 AM
To: EDUC International Education EDUC:EX; Jonker, Brian EDUC:EX; McConnell, Jenni EDUC:EX;
karchty@naver.com^{s.22}
Subject: CBIS - Bank Transaction for the May, June, and Flight Ticket

Dear Brian Jonker,

We are sorry for the late response.

On April 28, we sent out the email to BC certified teachers to sign their resignation report so that we are able to report their final tax and the National Pension Service in Korea.

We were waiting their sign on their resignation report until May 2nd, but no one stopped by the school and no one signed their resignation report.

It causes many tax issues if we don't report the teacher's resignation to the Tax Service Center and the National Pension Service before they leave.

That is the reason we couldn't send out their salary and flight ticket on May 2nd before we calculate their tax and the national pension in a right way.

Thus, our account manager contacted the tax officer, Bank officer, and the National Pension Service officer to make it a right calculation even teachers didn't turn in their resignation report. Our account manager met and explained them our situation and received their approval to send out their May, June, and flight ticket after tax and their national pension on May 2nd late afternoon. Thus, we were not able to send out the teacher's total amount of May, June, and flight ticket because the transaction closed at 4:00 pm. Further, since May 3rd is a national holiday in Korea, we were not able to make any official transaction.

Mr. Kim again contacted and met the Bank officer on May 3rd individually and explained him about our situation. And he approved to make it available on May 3rd.

We apologize our latest work and please excuse us for not having answered your letter sooner.

Please see the attached file and let us know if you have any further inquiries.

Sincerely,

Joseph

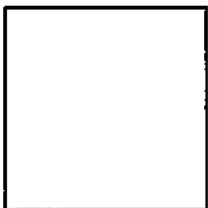


Joseph Choi - Assistant Principal

CBIS (Canada British Columbia International Studies)

t. 02-4372-2645 (ext. 221) | e. josephchoi@cbis.or.kr

w. <http://www.cbis.or.kr> | s. Gangdong-gu Olympic-ro 836 (Amsa-Dong), Seoul, Korea 05238



출력일시 : 2017-05-03 20:43

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| 번호 | 은행수신일시 | 지출금액 | 송금수수료 | 예금주명 | 입금계좌 | 지출계좌 |
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송금확인증은 고객 편의를 위하여 제공되는 것으로 법적 효력이 없습니다.



송금확인증

출력일시 : 2017-05-03 20:43

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| 조회기간 | 2017-05-03 ~ 2017-05-03 | 출력페이지 | (1 / 1) |
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| 번호 | 은행수신일시 | 지출금액 | 송금수수료 | 예금주명 | 입금계좌 | 지출계좌 |
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Stewart, Terry J EDUC:EX

From: McConnell, Jenni EDUC:EX
Sent: Wednesday, June 21, 2017 1:25 PM
To: Jonker, Brian EDUC:EX
Subject: FW: CBIS Update re: Ownership Commitments to the Teachers

From: Jonker, Brian EDUC:EX
Sent: Wednesday, May 3, 2017 9:42 PM
To: 'Faustus Salvador'
Subject: RE: CBIS Update re: Ownership Commitments to the Teachers

Hi Faustus,

Thank-you for the email update.

Prior to the offshore school representative leaving Korea we asked that we be provided a contact at the school who would be able to act as a liaison for us. We have been given the following contact information:

Yuna Hur, Academic Affairs Office
(CBIS) Canada British Columbia International Studies
e-mail: ynhur@cbis.or.kr
Telephone: 02-6925-5431

We are aware that Mr. Jackie has left sooner than he expected for^{s.22} and we have been in contact with him as recently as this morning. Mr. Jackie continues to provide the Ministry assistance in our efforts to support teachers.

The Ministry has now received confirmation that the final payments to teachers for May/June salaries and flight allowance have been set in motion, with evidence of the initiation of the bank transfer. I understand that there are national holidays in Korea this week which could potentially slow down processing.

With regard the report cards, we have written confirmation that the report cards were completed and verbal confirmation that they were sent by email to parents. We will continue to monitor this situation to ensure that parents have received the final report cards.

With regard to the immigration and the deportation order and the one year ban, the Ministry will continue to work on this issue in the coming days and weeks and we are committed to connecting with you regarding any developments.

The Ministry appreciates your careful consideration and reflection regarding possible improvements to the offshore school program and will take these points in consideration moving forward. As part of continuous improvement to strengthen the program I will reach out to you to discuss the ideas you have raised over the coming weeks.

At this time, I would request that you provide me the first and last names of all the teachers impacted by the deportation order and one year ban, and would also request that you provide the Ministry an alternate contact email address in case the email account you are currently using is deactivated. It may also be beneficial for me to have an email address for each teacher to ensure the Ministry is able to communicate as needed.

Sincerely,

Brian Jonker
Executive Director
Independent Schools and International Education
International Education, Independent Schools & Partner Relations Division
250 217-3991

From: Faustus Salvador [<mailto:salvador@cbisit.net>]
Sent: Tuesday, May 2, 2017 10:44 AM
To: Jonker, Brian EDUC:EX
Cc: McConnell, Jenni EDUC:EX
Subject: CBIS Update re: Ownership Commitments to the Teachers

Dear Mr. Jonker,

Here is an update to what the Ministry of Education has posted on the "BC Certified Offshore Schools" website:

- In the meantime, over recent days, to help support teachers and students who are impacted, the ministry has acted in a facilitator and supportive role.

**The Offshore School Representative, Lowell Jackie^{s.22}
no liaison between the Ministry and the ownership of CBIS.**

We now have

- The ministry has now confirmed with the school that teachers will be paid by the school for April, May, and June as per their contracts.

As of May 3rd, teachers have received their monthly salary for April in their bank accounts without the usual pay stub via email. Monthly salaries for May and June have not been distributed.

- The school will also pay for transportation/flight costs for teachers to leave the country as directed by the immigration deportation order.

As of May 3rd, teachers have not received any transportation/flight costs.

- The school will continue to provide accommodation to teachers until they depart.

So far, teachers can stay in their accommodations and have not been given any notice to leave.

- The school will support the principal in issuing final report cards to students/families by April 28.

Some students have received their final report cards from the CBIS administrative office, but many are still waiting.

s.22

Page 201 to/à Page 202

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s.22

On Apr 30, 2017, at 3:23 AM, Jonker, Brian EDUC:EX
<Brian.Jonker@gov.bc.ca> wrote:

Hi Faustus,

The Ministry, in a supportive role, worked with the Offshore School Representative and the ownership group to establish commitments to support teachers. These commitments were formalized by way of letter to the Ministry on April 27, 2017. Our understanding is that the attached letter was also shared with all teachers on April 27, 2017 through the Offshore School Representative.

The purpose of initiating this meeting was for the ownership group to discuss the commitments made to the Ministry regarding support for teachers, directly with teachers. Our understanding is that this has been done through a meeting between teachers and Mr. Kim this past week and that all teachers received a copy of the attached letter. As such, a meeting or call is not required at this time.

Please let me know if there are any further questions.

Brian Jonker
Executive Director
Independent Schools and International Education
International Education, Independent Schools & Partner Relations Division
250 217-3991

From: Faustus Salvador [<mailto:salvador@cbisit.net>]
Sent: Saturday, April 29, 2017 3:29 AM
To: EDUC International Education EDUC:EX
Subject: CBIS Re: Request for a follow-up phone call

Dear Jenni,

Thank-you in advance for the update. As you know, our Offshore Rep / Principal
s.22, so we now lack any liaison with the Ministry.

Unfortunately, we were unable to speak with you today because of a farewell picnic we attended with our former students and their parents. We can, however, speak with you at the second time you offered:

Saturday April 29th at 5:00pm Pacific Standard time (Sunday April 30th at 9:00am in Seoul)

We look forward to this call. Again (like last time) because our meeting room is the basement of a cafe, we request that we use Skype (audio is fine).

Best regards,
Faustus Salvador and the former teachers of CBIS

On Apr 28, 2017, at 3:16 AM, EDUC International Education EDUC:EX
<International.Education@gov.bc.ca> wrote:

Hello Faustus,

The Ministry has been in communication with the CBIS ownership group, and would like to provide an update to CBIS teachers.

I am reaching out to you to ask for your help in arranging a phone call with CBIS teachers. Would it be possible to arrange a call for either of the following dates:

- Friday April 28th at 10:00pm Pacific Standard time (I believe this will be Saturday April 29th at 2:00pm in Seoul)
- Saturday April 29th at 5:00pm Pacific Standard time (I believe this will be Sunday April 30th at 9:00am in Seoul)

Please let me know if either of these times would be convenient, or propose an alternate time.

Thank you in advance,

Jenni McConnell
Manager – Offshore School Program, International Education
Ministry of Education
Victoria BC 250-213-8395