

From: [Fleming, Rob EDUC:EX](#)
To: [Farrance, Melissa EDUC:EX](#)
Subject: FW: VSB Meeting Material
Date: Tuesday, February 13, 2018 2:20:56 PM
Attachments: [VSB CEF Bullets.docx](#)
[ATT00001.htm](#)
[VSB Seismic Bullets.docx](#)
[ATT00002.htm](#)
[VSB RR.docx](#)
[ATT00003.htm](#)

From: Maartman, William EDUC:EX
Sent: Monday, January 29, 2018 8:46 AM
To: Fleming, Rob EDUC:EX
Subject: Fwd: VSB Meeting Material

See attached.

Sent from my iPhone

Begin forwarded message:

From: "Hahn, Andra EDUC:EX" <Andra.Hahn@gov.bc.ca>
Date: January 29, 2018 at 8:40:46 AM PST
To: "Maartman, William EDUC:EX" <William.Maartman@gov.bc.ca>
Subject: FW: VSB Meeting Material

From: Bertrand, Julie EDUC:EX
Sent: Monday, January 29, 2018 8:33 AM
To: Harrison, Veronica EDUC:EX
Cc: Maartman, William EDUC:EX; Hahn, Andra EDUC:EX; Schell, Kaitlin EDUC:EX; Teng, Zita EDUC:EX; Sampson, Laura EDUC:EX
Subject: VSB Meeting Material

Hi Veronica,

Please see the attached material for the VSB meeting this morning,

Thanks—

Julie Bertrand | Documents Coordinator
Deputy Minister's Office | Ministry of Education
Phone: (250) 356-1234
Email: Julie.Bertrand@gov.bc.ca

**MINISTRY OF EDUCATION
INFORMATION BULLETS**

DATE: January 29, 2018

PREPARED FOR: Minister Rob Fleming

SUBJECT: Classroom Enhancement Fund

BULLETS:

- SD 39's (Vancouver) initial notional allocation by the Ministry was \$54.2M for BCTF staffing.
- s.13,s.17
-
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-
- As of September 30, 2017, SD39 reported having hired 250.5 BCTF FTE at a cost of \$22.4M, with 92 unfilled positions. They also reported 82.9 non-teacher FTEs being hired through overhead at a cost of \$7.2M, and a total overhead cost of \$9.2M, the highest in the province.
- The district also reported 173 remedies for the month of October, equating to an estimated annual total of \$3.5M of remedy costs (again the highest in the province).
- s.13,s.17
-
-

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Withheld pursuant to/removed as

s.13;s.17

**MINISTRY OF EDUCATION
INFORMATION BULLETS**

DATE: January 29, 2018

PREPARED FOR: Minister Rob Fleming

SUBJECT: Information on Seismic Projects in Vancouver SD

BULLETS:

- The province is fully committed to providing funding for the seismic mitigation program in Vancouver until there are enough safe seats for every student.
- Access to capital funding is not an impediment to accelerating projects in Vancouver however before project funding can be approved, the school district, the Vancouver Project Office, the Ministry and other partners must all work together to manage swing space requirements and develop defensible business cases so the Ministry can access provincial capital funding from the Ministry of Finance.
- It is also important for all of us to demonstrate success, which is why government is focused on finding ways to accelerate the planning and delivery of seismic projects and we are looking to the Vancouver Project Office and school district to identify ways we can work together to ensure this is achieved.
- At this time, the VPO is finding it challenging to meet deadlines, and the length of the project schedules are long in comparison to other school districts. For example, David Lloyd George Elementary in Vancouver is a \$24.2 million seismic replacement and Handsworth Secondary in North Vancouver is also a \$62.3 million seismic replacement. Both were announced on the same day and will be completed at the same time, even though Handsworth Secondary has a significantly larger scope of work.
- According to the Vancouver Project Office Memorandum of Understanding (MOU), which was recently renewed on August 7, 2017, the Vancouver Board of Education has committed to update their long range facilities plan annually; however, this has not been done since May 2016.
- Government and the Vancouver Board of Education need to work collaboratively to ensure the seismic mitigation program in Vancouver is completed efficiently and cost effectively because ultimately safety is the top priority for the Ministry.

Specific Project Information:

Ten seismic projects are currently underway in the Vancouver School District, worth over \$200 million:

- **David Lloyd George Elementary** - \$24.2 million seismic replacement - **design**
- **Sir Mathew Begbie Elementary** - \$22.4 million seismic replacement - **design**
- **Bayview Elementary** - \$24.5 million seismic replacement - **design**
- **Kitsilano Secondary** – \$62.2 million seismic upgrade and replacement - **construction**
- **Sir Sandford Fleming Elementary** – \$19.6 million seismic replacement – **tender award/construction**
- **Lord Tennyson Elementary** – \$24.5 million replacement - **design**
- **Lord Nelson Elementary** – \$24.4 million seismic replacement - **construction**
- **Dr. Annie B. Jamieson Elementary** – \$13.1 million seismic upgrade - **construction**
- **Sir Charles Kingsford-Smith Elementary** – \$11.6 million seismic upgrade - **construction**
- **Maple Grove Elementary** – \$24.4 million seismic replacement - **design**

Four seismic projects have been recently completed in Vancouver, worth over \$77 million:

- **Lord Strathcona Elementary** – \$25.6 million seismic upgrade
- **General Gordon Elementary** - \$16.5 million seismic replacement
- **L'Ecole Bilingue Elementary** – \$15.2 million seismic replacement
- **Queen Mary Elementary** – \$20.3 million seismic upgrade and partial replacement

- The 65 schools on the east side of Vancouver are currently operating at a 75% capacity utilization with 8,656 surplus seats.
 - 17 schools have been complete or are underway with an average operating capacity of 91% and 758 surplus seats.
 - 11 schools are rated low to medium risk with an average operating capacity of 77% and 717 surplus seats.
 - 37 schools are rated high risk with an average operating capacity of 69% and 7,181 surplus seats.

Type	Amount	Average % capacity utilization	Range of Capacity Utilization	# of surplus seats
Complete or Underway	17	91%	67-120%	758
Low or Medium Risk	11	77%	31-175%	717
High Risk	37	69%	18-113%	7,181
Total	65	75%	18-175%	8,656

**MINISTRY OF EDUCATION
INFORMATION BULLETS**

DATE: January 29, 2018

PREPARED FOR: Minister Rob Fleming

SUBJECT: Recruitment & Retention Task Force

BULLETS:

- The Minister's Task Force on Recruitment and Retention presented its findings in December.
- The Task Force concluded the vast majority of hiring related to the Memorandum of Agreement had been completed. However, the consequences of this hiring were:
 - Difficulties filling vacancies in certain specialty teaching positions were exacerbated;
 - Smaller, and in some cases, significant reductions in the number and availability of Teachers Teaching on Call (TTOC), and an impact on non-enrolling teachers reassigned to fill enrolling vacancies; and
 - Worsening pre-existing shortages of teachers in rural and remote districts across the province.
- The Task Force also identified as future challenges:
 - Remedies for exceeding MOA class size and composition requirements may put a further strain on non-enrolling teachers and TTOC lists; and
 - Potential increases in attrition and a rise in turnover rates of teachers.
- The Task Force acknowledged the autonomy of school districts to managing staffing in their districts.
- The Ministry is looking options to implement the recommendations, including supports to increase HR capacity at the district level.
- To address systemic and long term challenges, through the Ministry of Advanced Education and Skills Training, BCPSEA received funding to establish a Labour Market Partnership. The steering committee for this partnership includes representation from the BCSTA as well as the BCSSA. A final report is expected by summer 2018.

Other:

- SD 39 (Vancouver) received \$35.2M in CEF (\$22.4M for staffing, \$9.3M for overhead, \$3.5M for remedies). The \$22.4M in staffing costs are for 250.5 FTE teaching positions.
- Between Oct. 15, 2016 and Oct. 15, 2017, SD 39 added 148.4 FTE teaching positions. The number of EA positions did not change. During this same period, SD 39 saw a 0.8% (375 students) decrease in student enrolment and the student to teacher ratio dropped from 17.3 to 16.3.

- Also during this period, SD 39 saw 67 teacher move into the district from other districts and 80 teachers move to other district, for a net loss of 13 teachers to other districts.

From: [Hahn, Andra EDUC:EX](#)
To: [Schell, Kaitlin EDUC:EX](#); [Harrison, Veronica EDUC:EX](#)
Subject: Fwd: AGENDA: Jan. 29 @ 10am - RE: Meeting with Minister Rob Fleming
Date: Friday, January 26, 2018 1:39:45 PM
Attachments: [18Jan29_Meeting with MOE_Agenda.pdf](#)
[ATT00001.htm](#)

The Office of the Hon. Rob Fleming
Minister of Education
Room 124 – Parliament Buildings
Main line: [250-387-0896](#)

Begin forwarded message:

From: "Maria Chona T. Caparas" <mcaparas@vsb.bc.ca>
Date: January 26, 2018 at 9:37:02 AM PST
To: "Sampson, Laura EDUC:EX" <Laura.Sampson@gov.bc.ca>
Cc: "Hahn, Andra EDUC:EX" <Andra.Hahn@gov.bc.ca>, Maartman.Will@gov.bc.ca <Maartman.Will@gov.bc.ca>, Marlene Phillips <msphillips@vsb.bc.ca>
Subject: RE: AGENDA: Jan. 29 @ 10am - RE: Meeting with Minister Rob Fleming

Hello Laura,

Attached is the revised agenda with suggested times for each item.

Regards,

Chona

Chona Caparas
Administrative Coordinator
Secretary Treasurer's Office
Board of Education of School District No. 39 (Vancouver)
1580 West Broadway
Vancouver, BC V6J 5K8
Phone: 604-713-5080

From: Maria Chona T. Caparas
Sent: Friday, January 26, 2018 9:12 AM

To: 'Sampson, Laura EDUC:EX' <Laura.Sampson@gov.bc.ca>
Cc: 'Hahn, Andra EDUC:EX' <Andra.Hahn@gov.bc.ca>; 'Maartman.Will@gov.bc.ca' <Maartman.Will@gov.bc.ca>; Marlene Phillips <msphillips@vsb.bc.ca>
Subject: FW: AGENDA: Jan. 29 @ 10am - RE: Meeting with Minister Rob Fleming

Hi Laura,

David Green requested me to further advise that another agenda will be sent with suggested times.

Will be over to you today sometime.

Regards,

Chona

Chona Caparas
Administrative Coordinator
Secretary Treasurer's Office
Board of Education of School District No. 39 (Vancouver)
1580 West Broadway
Vancouver, BC V6J 5K8
Phone: 604-713-5080

From: Maria Chona T. Caparas
Sent: Friday, January 26, 2018 8:53 AM
To: 'Sampson, Laura EDUC:EX' <Laura.Sampson@gov.bc.ca>
Cc: 'Hahn, Andra EDUC:EX' <Andra.Hahn@gov.bc.ca>; 'Maartman.Will@gov.bc.ca' <Maartman.Will@gov.bc.ca>; Marlene Phillips <msphillips@vsb.bc.ca>
Subject: AGENDA: Jan. 29 @ 10am - RE: Meeting with Minister Rob Fleming

Hi Laura,

Attached is the agenda for Monday's meeting. Copying Will as well per David Green's request.

Regards,

Chona Caparas
Administrative Coordinator
Secretary Treasurer's Office

Board of Education of School District No. 39 (Vancouver)
1580 West Broadway
Vancouver, BC V6J 5K8
Phone: 604-713-5080

Meeting with the Minister of Education
Monday, January 29, 2018 at 10:00 am
Vancouver Cabinet Office, World Trade Centre Building
Suite 740 - 999 Canada Place

AGENDA

- | | |
|--|---------------------------------|
| 1. Introductions (5 minutes) | Chair Fraser / Minister Fleming |
| 2. Brief VSB Update (15 minutes) | Chair Fraser |
| a. Topics to include: | |
| i. District Update | |
| ii. Governance and Board Update | |
| iii. Special Advisor | |
| iv. Senior Management Team | |
| v. Recruitment and Retention | |
| vi. Facilities Update | |
| vii. Student Outcomes | |
| 3. Discussion and Questions (35 minutes) | Minister and Trustees |
| 4. VSB / Province Moving Forward and
Closing Comments (5 minutes) | Chair Fraser / Minister Fleming |

From: [Hahn, Andra EDUC:EX](#)
To: [Harrison, Veronica EDUC:EX](#); [Maartman, William EDUC:EX](#)
Subject: FW: Meeting with Minister Rob Fleming
Date: Thursday, January 11, 2018 8:52:21 AM

Hi Veronica & Will

Please advise prior to me replying to Chona:

- How long will this meeting be?
- Without asking Chona, I am assuming the list of attendees is: Janet Fraser, Joy Alexander, Fraser Ballantyne, Carrie Bercic, Ken Clement, Lisa Dominato, Estrellita Gonzalez, Allan Wong, Judy Zaichkowsky and Eugene Jeoung?
- 555 West Hastings is booked (our Ministry office in Van), shall I go ahead and book VCO @ 999 Canada Place?

THanks,
Andra

From: Maria Chona T. Caparas [<mailto:mcaparas@vsb.bc.ca>]
Sent: Wednesday, January 10, 2018 9:39 AM
To: Hahn, Andra EDUC:EX
Subject: Meeting with Minister Rob Fleming

Good morning Andra,

Thank you for calling me back to suggest a date / time for our Board to meet Minister Fleming.
January 29th at 10 am will work for our Board.

Would you kindly email me a final confirmation along with the meeting location for this day?

Thanks and best regards,

Chona Caparas
Administrative Coordinator
Secretary Treasurer's Office
Board of Education of School District No. 39 (Vancouver)
1580 West Broadway
Vancouver, BC V6J 5K8
Phone: 604-713-5080

From: [Harrison, Veronica EDUC:EX](#)
To: [Hahn, Andra EDUC:EX](#)
Cc: [Maartman, William EDUC:EX](#)
Subject: Re: MRF meeting with VSB on Monday
Date: Thursday, January 25, 2018 2:52:32 PM

Apparently Scott has spoken to the chair and has agenda items. So hopefully the team has those now. Scott will likely call in.

Sent from my iPhone

On Jan 25, 2018, at 2:51 PM, Hahn, Andra EDUC:EX <Andra.Hahn@gov.bc.ca> wrote:

Hi will
Can't remember, was this clarified in the meeting?
andra

From: Sampson, Laura EDUC:EX
Sent: Thursday, January 25, 2018 8:28 AM
To: Hahn, Andra EDUC:EX
Cc: Bertrand, Julie EDUC:EX; Charlton, Julie EDUC:EX
Subject: MRF meeting with VSB on Monday

Hi Andra,

We've heard that Minister is meeting with VSB on Monday. Can you please confirm if materials are needed, and if Scott can dial into the meeting as well? We can also have Reg attend in person as he will already be in Vancouver.

Thanks,

Laura Sampson | Senior Executive Assistant
Deputy Minister's Office | Ministry of Education
Ph: 250-387-2026 E: laura.sampson@gov.bc.ca

From: [Hahn, Andra EDUC:EX](#)
To: [Sampson, Laura EDUC:EX](#)
Cc: [Harrison, Veronica EDUC:EX](#); [Schell, Kaitlin EDUC:EX](#)
Subject: Re: List of topics
Date: Friday, January 26, 2018 8:21:15 AM

Thanks!
Andra

The Office of the Hon. Rob Fleming
Minister of Education
Room 124 – Parliament Buildings
Main line: [250-387-0896](tel:250-387-0896)

On Jan 26, 2018, at 8:20 AM, Sampson, Laura EDUC:EX <Laura.Sampson@gov.bc.ca> wrote:

FYI – Scott received an agenda from VSB directly. We can format it so it looks nice and send a final version to you.

From: MacDonald, Scott D EDUC:EX
Sent: Friday, January 26, 2018 7:38 AM
To: Bertrand, Julie EDUC:EX; Charlton, Julie EDUC:EX; Sampson, Laura EDUC:EX; Teng, Zita EDUC:EX
Subject: FW: List of topics

Here is the outline of topics for the VSB meeting on Monday.
It would be good if we had an existing BN or Fact Sheet for each topic area.
Can we organize this for Monday?

From: David Green [<mailto:dgreen@vsb.bc.ca>]
Sent: Thursday, January 25, 2018 11:49 AM
To: Suzanne Hoffman (Superintendent); MacDonald, Scott D EDUC:EX
Subject: RE: List of topics

The meeting with the MLA's is scheduled for Feb 2nd at 4:00 at the VSB offices.

David

J. David Green CPA,CA
Secretary Treasurer
Vancouver School Board
1580 West Broadway
Vancouver, BC
V6J 5K8

Direct Line: 604-713-5080

From: Suzanne Hoffman (Superintendent)
Sent: Thursday, January 25, 2018 11:47 AM
To: 'MacDonald, Scott D EDUC:EX' <D.Scott.MacDonald@gov.bc.ca>
Cc: David Green <dgreen@vsb.bc.ca>
Subject: List of topics

Hi Scott –

I'll send an agenda to you for the Minister and staff later today – here's the overview:

Short presentation on where the VSB is at by our Chair (with an information package for the Minister to provide him with evidence of how well things are going)
An opportunity for the trustees to engage with the Minister – to ask questions of him – topics to include (again will formalize in an agenda for you):

- The role of the special advisor
- Recruitment and retention
- Child care / day care
- Seismic
- Capital/Facilities
- Playground funding
- Truth and reconciliation
- Outcomes for indigenous students
- Mental Health
- SOGI
- Children in Care
- Relationships going forward

As a heads up – they do have a subsequent meeting scheduled with Vancouver's MLA's.

Hope this helps,
Suz

Suzanne Hoffman

Superintendent of Schools
School District #39 (Vancouver)

604-713-5100

Administrative Assistant: Donna Wong (ddwong@vsb.bc.ca)