

From: [Hahn, Andra EDUC:EX](#)
To: "[Brad Beattie](#)"
Subject: B. BEATTIE + 1 - CONFIRMED - RE: October 3 - invitation from Minister Fleming
Date: Monday, September 24, 2018 12:24:06 PM

No apology needed, Brad. That is wonderful that you are available to attend, and yes, 1 ARC board member would be welcome, just send along their name once confirmed.

I will contact you closer to the date with more details.

Thank you, Brad.

Andra

From: Brad Beattie [<mailto:brad@POPpeopleagency.com>]
Sent: Monday, September 24, 2018 12:16 PM
To: Hahn, Andra EDUC:EX
Cc: Hahn, Andra EDUC:EX
Subject: Re: October 3 - invitation from Minister Fleming
Apologies for slow response Andra.
Thank you for the invitation. I will be happy to attend
Is it possible for me to bring an ARC Board Member as well? Understand if not
All the best
Brad
Brad Beattie
Executive Director – ARC Foundation
CEO – POP. The People Agency.
www.POPpeopleagency.com
brad@POPpeopleagency.com
604.306.9401

From: Hahn, Andra EDUC:EX
Sent: Friday, September 21, 2018 4:00:38 PM
To: Brad Beattie
Cc: Hahn, Andra EDUC:EX
Subject: October 3 - invitation from Minister Fleming

Good afternoon Brad,

We are hoping you are available on October 3 to join a small group of invited guests for conversation and a light lunch at the Legislature with Minister Fleming. Lunch would take place from 12:00 to 1:00 pm and the guests will then attend Question period from 1:30 to 2:30pm where a 2 minute statement will be read in support of SOGI.

Please let me know at your earliest convenience if this time and date is suitable.

Andra Hahn

Administrative Co-ordinator
Office of the Hon. Rob Fleming
Minister of Education
Room 124, Parliament Buildings
Victoria, B.C. / 250-387-8838

In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.

Andra Hahn

Office of the Hon. Rob Fleming
Minister of Education
Room 124, Parliament Buildings
Victoria, B.C.
250-387-8838

From: [Gordon Swan](#)
To: [Hahn, Andra EDUC:EX](#)
Cc: [Hahn, Andra EDUC:EX](#)
Subject: G. SWAN - CONFIRMED - Re: October 3 - Invitation to a meeting and Question Period with Minister Fleming
Date: Friday, September 21, 2018 5:25:18 PM

Confirming my attendance.

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From: Hahn, Andra EDUC:EX
Sent: Friday, September 21, 3:57 PM
Subject: October 3 - Invitation to a meeting and Question Period with Minister Fleming
To: Gordon Swan
Cc: Hahn, Andra EDUC:EX

Good afternoon Mr. Swan,

We are hoping you are available on October 3 to join a small group of invited guests for conversation and a light lunch at the Legislature with Minister Fleming. Lunch would take place from 12:00 to 1:00 pm and the guests will then attend Question period from 1:30 to 2:30pm where a 2 minutes statement will be read in support of SOGI.

Please let me know at your earliest convenience if this time and date is suitable.

Andra Hahn
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From: [Hahn, Andra EDUC:EX](#)
To: ["Justin Schmid"](#)
Subject: SCHMID AND FAORO - CONFIRMED - RE: October 3 - Invitation from Minister Fleming
Date: Monday, September 24, 2018 12:26:18 PM

Thank you, Justin, glad you and Paul can attend. I will send more details closer to the date.

Andra

Andra Hahn

Office of the Hon. Rob Fleming

Minister of Education

Room 124, Parliament Buildings

Victoria, B.C.

250-387-8838

From: Justin Schmid [<mailto:jschmid@cupe.ca>]
Sent: Monday, September 24, 2018 9:52 AM
To: Hahn, Andra EDUC:EX
Subject: RE: October 3 - Invitation from Minister Fleming

Hi Andra,

Thank you for the invitation. Paul Faoro and I can attend this event.

Sincerely,

Justin

Justin Schmid
Legislative Coordinator
CUPE – BC Region

From: Hahn, Andra EDUC:EX
Sent: September 21, 2018 4:01 PM
To: Justin Schmid
Cc: Hahn, Andra EDUC:EX
Subject: October 3 - Invitation from Minister Fleming

Good afternoon Justin,

We are hoping you are available on October 3 to join a small group of invited guests for conversation and a light lunch at the Legislature with Minister Fleming. Lunch would take place from 12:00 to 1:00 pm and the guests will then attend Question period from 1:30 to 2:30pm where a 2 minute statement will be read in support of SOGI.

Please let me know at your earliest convenience if this time and date is suitable.

Andra Hahn

Administrative Co-ordinator

Office of the Hon. Rob Fleming

Minister of Education

Room 124, Parliament Buildings

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Andra Hahn

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<https://www.lobbyistsregistrar.bc.ca/>

Lee, Ally EDUC:EX

From: Hahn, Andra EDUC:EX
Sent: Thursday, September 27, 2018 1:10 PM
To: 'tlongridge@sd79.bc.ca'
Cc: Harrison, Veronica EDUC:EX; Sampson, Laura EDUC:EX; Hahn, Andra EDUC:EX
Subject: Invitation from Minister Fleming for October 3 - SOGI lunch and statement at the Legislature - please reply

Good morning, Mr. Longridge,

On behalf of Minister Fleming I would like to invite you to a SOGI lunch with education partners on October 3 followed by attendance at Question period.

If you are available to attend, please arrive to Security at the front of the Legislature at 11:50a.m. and wait in the Rotunda just past the security doors. Lindsay and I, from Minister Fleming's office, will meet you at 12:00p.m. in the Rotunda and we will walk as a group up to the Ned de Beck Lounge on the 3rd floor of the Legislature to enjoy a light lunch and conversation from 12:00 to 1pm with fellow education partners, invited MLAs and Minister Office staff. Please note that there is not an elevator in this particular wing of the Legislature, so please notify me if two flights of stairs is restricting and I will be happy to make other room booking arrangements.

Minister Fleming will depart at approximately 12:45 p.m. for a meeting and Question Period begins at 1:30. Lindsay and I will walk the group to the House for Question Period where you will pick up your tickets and be seated in the House. You will each be introduced in the House and a two minute statement will be read in the house regarding SOGI.

Please do not hesitate to contact me with any questions and ***please reply*** to confirm that you have received this email and notify me of any dietary restrictions.

Thank you,

Andra Hahn

Administrative Co-ordinator
Office of the Hon. Rob Fleming
Minister of Education
Room 124, Parliament Buildings
Victoria, B.C. / 250-387-8838

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Lee, Ally EDUC:EX

From: Gordon Swan <GSwan@bcsta.org>
Sent: Thursday, September 27, 2018 1:38 PM
To: Hahn, Andra EDUC:EX
Cc: Filion, Corinna GCPE:EX; Sorochan, Craig GCPE:EX
Subject: Re: October 3 event details - SOGI lunch and statement at the Legislature - please reply

Will be staying right through to Friday and the teacher awards at the LGs

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On Thu, Sep 27, 2018 at 1:34 PM -0700, "Hahn, Andra EDUC:EX" <Andra.Hahn@gov.bc.ca> wrote:

Good afternoon Gordon,
To confirm, you are available to stay until 2:30pm for the Introductions and SOGI statement during Question Period, correct?
Thank you, again,
Andra

From: Gordon Swan [<mailto:GSwan@bcsta.org>]
Sent: Thursday, September 27, 2018 11:25 AM
To: Hahn, Andra EDUC:EX
Subject: Re: October 3 event details - SOGI lunch and statement at the Legislature - please reply
Have received the email. Thanks Andra.

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On Thu, Sep 27, 2018 at 10:41 AM -0700, "Hahn, Andra EDUC:EX" <Andra.Hahn@gov.bc.ca> wrote:

Good morning,
I would like to provide some more details for the SOGI lunch event with education partners on October 3.
Please arrive to Security at the front of the Legislature at 11:50a.m. and wait in the Rotunda just past the security doors. Lindsay and I, from Minister Fleming's office, will meet you at 12:00p.m. in the Rotunda and we will walk as a group up to the Ned de Beck Lounge on the 3rd floor of the Legislature to enjoy a light lunch and conversation from 12:00 to 1pm with fellow education partners, invited MLAs and Minister Office staff. Please note that there is not an elevator in this particular wing of the Legislature, so please notify me if two flights of stairs is restricting and I will be happy to make other room booking arrangements.
Minister Fleming will depart at approximately 12:45 p.m. for a meeting and Question Period begins at 1:30. Lindsay and I will walk the group to the House for Question Period where you will pick up your tickets and be seated in the House. You will each be introduced in the House and a two minute statement will be read in the house regarding SOGI. Please do not hesitate to contact me with any questions and **please reply** to confirm that you have received this email. Thank you and I look forward to meeting everyone.
Andra Hahn
Office of the Hon. Rob Fleming

Minister of Education
Room 124, Parliament Buildings
Victoria, B.C.
250-387-8838

Lee, Ally EDUC:EX

From: Julia Leiterman <JLeiterman@wvschools.ca>
Sent: Friday, September 28, 2018 10:02 AM
To: Hahn, Andra EDUC:EX
Subject: RE: October 3 event details - SOGI lunch and statement at the Legislature - please reply

Yes, I'll stay for the full event, thank you.

Julia Leiterman
Secretary- Treasurer & C.F.O.
T 604 981 1033



From: Hahn, Andra EDUC:EX [mailto:Andra.Hahn@gov.bc.ca]
Sent: Friday, September 28, 2018 9:59 AM
To: Julia Leiterman
Cc: 'dundas_p@surreyschools.ca'
Subject: RE: October 3 event details - SOGI lunch and statement at the Legislature - please reply

Hi Julia
That's wonderful that you can attend. Question Period runs from 1:30 to **2:30**. Please confirm if you will be staying until then as Minister will be doing introductions in the House.
Andra.

From: Julia Leiterman [mailto:JLeiterman@wvschools.ca]
Sent: Friday, September 28, 2018 9:54 AM
To: Hahn, Andra EDUC:EX
Subject: FW: October 3 event details - SOGI lunch and statement at the Legislature - please reply

Hello Andra,

Can you please tell me approximately what time you expect the event to conclude, so that I can make appropriate travel plans?

Thanks so much,

Julia

Julia Leiterman
Secretary- Treasurer & C.F.O.
T 604 981 1033



From: Patti Dundas [mailto:dundas_p@surreyschools.ca]
Sent: Friday, September 28, 2018 9:31 AM
To: Hahn, Andra EDUC:EX <Andra.Hahn@gov.bc.ca>
Cc: Fillion, Corinna GCPE:EX <Corinna.Fillion@gov.bc.ca>; Sampson, Laura EDUC:EX <Laura.Sampson@gov.bc.ca>; Harrison, Veronica EDUC:EX <Veronica.Harrison@gov.bc.ca>; Maartman, William EDUC:EX <William.Maartman@gov.bc.ca>; McCrea, Jennifer EDUC:EX <Jennifer.McCrea@gov.bc.ca>; Banh, Lindsay EDUC:EX <Lindsay.Banh@gov.bc.ca>; Julia Leiterman <JLeiterman@wvschools.ca>; Allan Reed <executivedirector@bcasbo.ca>
Subject: RE: October 3 event details - SOGI lunch and statement at the Legislature - please reply

Hello Andra –

Unfortunately, neither Allan Reed nor I are able to attend this event. However, we do want BCASBO to be represented at this important event. As such, Julia Leiterman will attend. Julia is the Secretary Treasurer for West Vancouver and the BCASBO Zone Director for the Metro, Fraser Valley and South Coast region.

Regards,

Patti

Patti Dundas, CPA CMA | President
BC Association of School Business Officials
T: 604.595.6302
M: 778-772-2125
www.bcasbo.ca
"Education is our Business"

From: Hahn, Andra EDUC:EX <Andra.Hahn@gov.bc.ca>
Sent: September 27, 2018 10:41 AM
To: Hahn, Andra EDUC:EX <Andra.Hahn@gov.bc.ca>
Cc: Fillion, Corinna GCPE:EX <Corinna.Fillion@gov.bc.ca>; Sampson, Laura EDUC:EX <Laura.Sampson@gov.bc.ca>; Harrison, Veronica EDUC:EX <Veronica.Harrison@gov.bc.ca>; Maartman, William EDUC:EX <William.Maartman@gov.bc.ca>; McCrea, Jennifer EDUC:EX <Jennifer.McCrea@gov.bc.ca>; Banh, Lindsay EDUC:EX <Lindsay.Banh@gov.bc.ca>
Subject: October 3 event details - SOGI lunch and statement at the Legislature - please reply

Good morning,

I would like to provide some more details for the SOGI lunch event with education partners on October 3.

Please arrive to Security at the front of the Legislature at 11:50a.m. and wait in the Rotunda just past the security doors. Lindsay and I, from Minister Fleming's office, will meet you at 12:00p.m. in the Rotunda and we will walk as a group up to the Ned de Beck Lounge on the 3rd floor of the Legislature to enjoy a light lunch and conversation from 12:00 to 1pm with fellow education partners, invited MLAs and Minister Office staff. Please note that there is not an elevator in this

particular wing of the Legislature, so please notify me if two flights of stairs is restricting and I will be happy to make other room booking arrangements.

Minister Fleming will depart at approximately 12:45 p.m. for a meeting and Question Period begins at 1:30. Lindsay and I will walk the group to the House for Question Period where you will pick up your tickets and be seated in the House. You will each be introduced in the House and a two minute statement will be read in the house regarding SOGI.

Please do not hesitate to contact me with any questions and ***please reply*** to confirm that you have received this email. Thank you and I look forward to meeting everyone.

Andra Hahn
Office of the Hon. Rob Fleming
Minister of Education
Room 124, Parliament Buildings
Victoria, B.C.
250-387-8838

Lee, Ally EDUC:EX

From: Mitchell, Noah LASS:EX
Sent: Friday, September 28, 2018 10:50 AM
To: Hahn, Andra EDUC:EX
Subject: RE: Oct. 3 @ 12pm - Invitation from Minister Fleming

Hi Andra,

MLA Simons would be happy to attend! I will put it in his calendar now.

Best,

Noah Mitchell | Legislative Assistant | New Democrat BC Government Caucus
T: 250-387-0334 | noah.mitchell@leg.bc.ca | www.bcndpcaucus.ca

From: Hahn, Andra EDUC:EX [<mailto:Andra.Hahn@gov.bc.ca>]
Sent: Thursday, September 27, 2018 3:44 PM
To: Mitchell, Noah
Cc: Hahn, Andra EDUC:EX
Subject: Oct. 3 @ 12pm - Invitation from Minister Fleming

Hi Noah,

Minister Fleming would like to invite MLA Simons to a SOGI lunch with education partners and invited MLAs on October 3 from 12-1pm in the Ned De Beck Lounge, on the third floor of the Library Wing.

Please reply to notify me of MLA Simon's attendance and notify me of any dietary restrictions if he is attending.

Thank you,
Andra

Andra Hahn
Office of the Hon. Rob Fleming
Minister of Education
Room 124, Parliament Buildings
Victoria, B.C.
250-387-8838

Andra Hahn
Office of the Hon. Rob Fleming
Minister of Education
Room 124, Parliament Buildings
Victoria, B.C.
250-387-8838

Lee, Ally EDUC:EX

From: Jo Chrona <jchrona@fnesc.ca>
Sent: Friday, September 28, 2018 2:44 PM
To: Hahn, Andra EDUC:EX
Cc: Debbie Jeffrey; Thane Bonar; Sorochan, Craig GCPE:EX; Fillion, Corinna GCPE:EX
Subject: RE: October 3 - Invitation from Minister Fleming

Hello Andra,

Thank-you for the email and detailed information. I look forward to meeting you at 12:00 in the Rotunda, and I will be staying through to 2:30. I look forward to the afternoon.

Warm regards,

Jo

Jo-Anne (Jo) L. Chrona
Curriculum Coordinator
First Nations Education Steering Committee
113-100 Park Royal South
West Vancouver, BC V7T 1A2
Tel: 604-925-6087
Toll-free: 1 877-422-3672
www.fnesc.ca

From: Hahn, Andra EDUC:EX [<mailto:Andra.Hahn@gov.bc.ca>]
Sent: September 28, 2018 2:30 PM
To: Jo Chrona
Cc: Debbie Jeffrey ; Thane Bonar ; Sorochan, Craig GCPE:EX ; Fillion, Corinna GCPE:EX
Subject: RE: October 3 - Invitation from Minister Fleming

Hello Jo-Anne,
I'm glad you can attend the SOGI lunch on Wednesday.

I would like to provide some more details for the SOGI lunch event with education partners on October 3.

Please arrive to Security at the front of the Legislature at 11:50a.m. and wait in the Rotunda just past the security doors. Lindsay and I, from Minister Fleming's office, will meet you at 12:00p.m. in the Rotunda and we will walk as a group up to the Ned de Beck Lounge on the 3rd floor of the Legislature to enjoy a light lunch and conversation from 12:00 to 1pm with fellow education partners, invited MLAs and Minister Office staff. Please note that there is not an elevator in this particular wing of the Legislature, so please notify me if two flights of stairs is restricting and I will be happy to make other room booking arrangements.

Minister Fleming will depart at approximately 12:45 p.m. for a meeting and Question Period begins at 1:30, ending at 2:30. Lindsay and I will walk the group to the House for Question Period where you will pick up your tickets and be seated in the House. You will each be introduced in the House and a two minute statement will be read in the house regarding SOGI.

Please do not hesitate to contact me with any questions and ***please reply*** to confirm that you have received this email and to confirm if you can stay through to 2:30. Thank you and I look forward to meeting you.

Andra

Andra Hahn
Administrative Co-ordinator
Office of the Hon. Rob Fleming
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Victoria, B.C. / 250-387-8838

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From: Thane Bonar [<mailto:thaneb@fnesc.ca>]
Sent: Friday, September 28, 2018 12:54 PM
To: Hahn, Andra EDUC:EX
Cc: Debbie Jeffrey; Jo Chrona
Subject: Re: October 3 - Invitation from Minister Fleming

Hi Andra,

Thank you for reaching out to us with this invitation. Debbie asked me to respond on her behalf and to let you know that while she and our President are unfortunately not available due to prior commitments, Jo-Anne Chrona will be representing FNEC on October 3rd.

I have copied Jo-Anne on this email and ask that you please pass along the details to her.

Thank you,
Thane

From: Debbie Jeffrey <djeffrey@fnesc.ca>
Sent: Wednesday, September 26, 2018 5:07 PM
To: Thane Bonar
Subject: Fwd: October 3 - Invitation from Minister Fleming

FYI.

Sent from my iPhone

Begin forwarded message:

From: "Hahn, Andra EDUC:EX" <Andra.Hahn@gov.bc.ca>
Date: September 26, 2018 at 7:30:56 PM GMT-4
To: "Hahn, Andra EDUC:EX" <Andra.Hahn@gov.bc.ca>
Subject: October 3 - Invitation from Minister Fleming

Hello,

Minister Fleming would like to invite you to the Legislature on October 3 to join a group of education partners for conversation and a light lunch. Lunch would take place from 12:00 to 1:00 pm and the guests will then attend Question period from 1:30 to 2:30pm where you will be introduced and a 2 minute statement will be read in support of SOGI.

Please reply to at your earliest convenience if you are able to join us and whether you have any dietary or accessibility restrictions.

Thank you,

Andra Hahn
Administrative Co-ordinator
Office of the Hon. Rob Fleming
Minister of Education
Room 124, Parliament Buildings
Victoria, B.C. / 250-387-8838

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Lee, Ally EDUC:EX

From: Ed Noot <ed.noot@scsbc.ca>
Sent: Friday, September 28, 2018 4:05 PM
To: Hahn, Andra EDUC:EX
Subject: RE: October 3 - Invitation from Minister Fleming

Hello Andria,

Thank you very much for this warm invite. I'll be honoured to attend.

Best Regards,

ed



Ed Noot

Executive Director

cell: 778-245-2388 scsbc: 604.888.6366 website: www.scsbc.ca

Strengthening Christian schools through service, community, advocacy and vision

From: Hahn, Andra EDUC:EX
Sent: Wednesday, September 26, 2018 4:31 PM
To: Hahn, Andra EDUC:EX
Subject: October 3 - Invitation from Minister Fleming

Hello,

Minister Fleming would like to invite you to the Legislature on October 3 to join a group of education partners for conversation and a light lunch. Lunch would take place from 12:00 to 1:00 pm and the guests will then attend Question period from 1:30 to 2:30pm where you will be introduced and a 2 minute statement will be read in support of SOGI.

Please reply to at your earliest convenience if you are able to join us and whether you have any dietary or accessibility restrictions.

Thank you,

Andra Hahn
Administrative Co-ordinator
Office of the Hon. Rob Fleming
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Lee, Ally EDUC:EX

From: Giuliano, Angela LASS:EX
Sent: Thursday, September 27, 2018 3:54 PM
To: Hahn, Andra EDUC:EX
Cc: Scambler, Teresa LASS:EX
Subject: RE: Oct. 3 - 12pm - Invitation from Minister Fleming

Hi Andra,

Janet would be happy to attend this luncheon s.22

Thank you,
Angela

From: Hahn, Andra EDUC:EX [<mailto:Andra.Hahn@gov.bc.ca>]
Sent: Thursday, September 27, 2018 3:42 PM
To: Giuliano, Angela
Cc: Hahn, Andra EDUC:EX
Subject: Oct. 3 - 12pm - Invitation from Minister Fleming

Hi Angela,

Minister Fleming would like to invite MLA Routledge to a SOGI lunch with education partners and invited MLAs on October 3 from 12-1pm in the Ned De Beck Lounge, on the third floor of the Library Wing.

Please reply to notify me of MLA Routledge's attendance and notify me of any dietary restrictions if she is attending.

Thank you,
Andra

Andra Hahn
Office of the Hon. Rob Fleming
Minister of Education
Room 124, Parliament Buildings
Victoria, B.C.
250-387-8838

Lee, Ally EDUC:EX

From: Rendek, Judy LASS:EX
Sent: Thursday, September 27, 2018 3:57 PM
To: Hahn, Andra EDUC:EX
Subject: RE: Oct. 3 @ 12pm - Invitation from Minister Fleming

Hello Andra,
Thank you for the invitation.
Sonia will be involved with a committee at that time but I will let her know. If there is any change I'll keep in touch.
Regards,

Judy Rendek | **Office Manager**
BC Green Caucus
Room 028 Parliament Buildings
Victoria, BC V8V 1X4
Phone: (250)-387-8347

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From: Hahn, Andra EDUC:EX [<mailto:Andra.Hahn@gov.bc.ca>]
Sent: Thursday, September 27, 2018 3:46 PM
To: Rendek, Judy
Cc: Hahn, Andra EDUC:EX
Subject: Oct. 3 @ 12pm - Invitation from Minister Fleming

Hi Judy,

Minister Fleming would like to invite MLA Furstenau to a SOGI lunch with education partners and invited MLAs on October 3 from 12-1pm in the Ned De Beck Lounge, on the third floor of the Library Wing.

Please reply to notify me of MLA Furstenau's attendance and notify me of any dietary restrictions if he is attending.

Thank you,
Andra

Andra Hahn
Office of the Hon. Rob Fleming
Minister of Education
Room 124, Parliament Buildings
Victoria, B.C.
250-387-8838

Lee, Ally EDUC:EX

From: Brad Beattie <brad@POPpeopleagency.com>
Sent: Thursday, September 27, 2018 4:23 PM
To: Hahn, Andra EDUC:EX
Cc: Fillion, Corinna GCPE:EX; Sorochan, Craig GCPE:EX
Subject: Re: October 3 event details - SOGI lunch and statement at the Legislature - please reply

I confirm that I will attend.

I will not be bringing an ARC board member with me. This is something I asked if I could do in previous emails.

Thank you,
Brad

Brad Beattie | CEO, POP
Executive Director, ARC Foundation
brad@poppeopleagency.com
604-306-9401
www.poppeopleagency.com

POP



SOGIeducation.org

From: Andra Hahn
Date: Thursday, September 27, 2018 at 3:47 PM
To: Brad Beattie
Cc: "Fillion, Corinna GCPE:EX" , "Sorochan, Craig GCPE:EX"
Subject: RE: October 3 event details - SOGI lunch and statement at the Legislature - please reply

One more question, Brad. Please confirm if you are able to attend the Question Period portion of the event, therefore not departing prior to 2:30.

Thanks
Again

From: Brad Beattie [<mailto:brad@POPpeopleagency.com>]
Sent: Thursday, September 27, 2018 3:44 PM
To: Hahn, Andra EDUC:EX
Cc: Fillion, Corinna GCPE:EX; Sampson, Laura EDUC:EX; Harrison, Veronica EDUC:EX; Maartman, William EDUC:EX;

McCrea, Jennifer EDUC:EX; Banh, Lindsay EDUC:EX

Subject: Re: October 3 event details - SOGI lunch and statement at the Legislature - please reply

Thank you Andra,

I appreciate the Minister's continued leadership and look forward to participating alongside so many SOGI 1 2 3 Champions.

All the best,
Brad

Brad Beattie | CEO, POP
Executive Director, ARC Foundation
brad@poppeopleagency.com
604-306-9401
www.poppeopleagency.com

POP



SOGIeducation.org

From: Andra Hahn

Date: Thursday, September 27, 2018 at 10:41 AM

To: Andra Hahn

Cc: "Filion, Corinna GCPE:EX" , "Sampson, Laura EDUC:EX" , Veronica Harrison , "Maartman, William EDUC:EX" , Jennifer McCrea , "Banh, Lindsay EDUC:EX"

Subject: October 3 event details - SOGI lunch and statement at the Legislature - please reply

Good morning,

I would like to provide some more details for the SOGI lunch event with education partners on October 3.

Please arrive to Security at the front of the Legislature at 11:50a.m. and wait in the Rotunda just past the security doors. Lindsay and I, from Minister Fleming's office, will meet you at 12:00p.m. in the Rotunda and we will walk as a group up to the Ned de Beck Lounge on the 3rd floor of the Legislature to enjoy a light lunch and conversation from 12:00 to 1pm with fellow education partners, invited MLAs and Minister Office staff. Please note that there is not an elevator in this particular wing of the Legislature, so please notify me if two flights of stairs is restricting and I will be happy to make other room booking arrangements.

Minister Fleming will depart at approximately 12:45 p.m. for a meeting and Question Period begins at 1:30. Lindsay and I will walk the group to the House for Question Period where you will pick up your tickets and be seated in the House. You will each be introduced in the House and a two minute statement will be read in the house regarding SOGI.

Please do not hesitate to contact me with any questions and ***please reply*** to confirm that you have received this email.
Thank you and I look forward to meeting everyone.

Andra Hahn
Office of the Hon. Rob Fleming
Minister of Education
Room 124, Parliament Buildings
Victoria, B.C.
250-387-8838

Lee, Ally EDUC:EX

From: Hahn, Andra EDUC:EX
Sent: Monday, October 1, 2018 5:09 PM
To: 'Reservations'
Cc: Sorochan, Craig GCPE:EX; Fillion, Corinna GCPE:EX; Hahn, Andra EDUC:EX
Subject: RE: October 3 - QP tickets for Minister Fleming

Hi Dorothy,

I will pop by and pick up the tickets tomorrow. The confirmed list of attendees for Wed., Oct. 3 question period are:

1	Jennifer McCrea		ADM
2	Gordon Swan	BCSTA	President
3	Glen Hansman	BCTF	President
4	Andrea Sinclair	BCCPAC	President
5	Brad Beattie	ARC	CEO Executive Dir.
6	Justin Schmid	CUPE	Legislative Coordinator
7	Paul Faoro	CUPE	President, CUPE BC
8	David DeRosa	BCPVPA	President
9	Colleen Austin	FNSA	President
10	Julia Leiterman	BSASBO	Secretary Treasurer for W. Van & BCASBO Zone Dir. for Metro, Fraser Valley and South Coast region
11	Jo-Ann Chrona	FNESC	Curriculum Co-Ordinator
12	Ed Noot	FISA	President
13	Shawn Chisholm	FISA	Executive Director
14	Tom Longridge	BCSSA	President

Thanks,
Andra

Andra Hahn
Office of the Hon. Rob Fleming
Minister of Education
Room 124, Parliament Buildings
Victoria, B.C.
250-387-8838

From: Reservations [<mailto:reservations@leg.bc.ca>]
Sent: Monday, September 24, 2018 8:12 AM
To: Hahn, Andra EDUC:EX
Subject: RE: October 3 - QP tickets for Minister Fleming

Hi Andra,

The 15 seats have been reserved. I await the names.

Thanks
Dorothy

From: Hahn, Andra EDUC:EX [<mailto:Andra.Hahn@gov.bc.ca>]
Sent: Friday, September 21, 2018 3:43 PM
To: Reservations
Cc: Hahn, Andra EDUC:EX
Subject: October 3 - QP tickets for Minister Fleming

May I reserve 15 QP tickets for guests of Minister Fleming. If yes, I will send the names to you once confirmed.
Thank you,

Andra Hahn
Office of the Hon. Rob Fleming
Minister of Education
Room 124, Parliament Buildings
Victoria, B.C.
250-387-8838

Lee, Ally EDUC:EX

From: Hahn, Andra EDUC:EX
Sent: Monday, October 1, 2018 5:18 PM
To: Sampson, Laura EDUC:EX
Subject: confirmed list of attendees for sozi lunch - Oct. 3

Hi Laura

Just fyi – and the info is in the calendar, but Jennifer may ask and I will have a ticket to QP for her if she so chooses. The list of confirmed attendees and itinerary for the SOGI lunch are:

Itinerary:

- 11:55 pm: Lindsay and Andra will meet group and bring them from Rotunda to Ned de Beck and hand out QP tix
- 12:10 – photographer from GCPE will arrive for a group photo per SL
- 12:10 – light lunch and coffee
- 12:45- 12:55 MRF will depart for Caucus Meeting and guests can either stay in Ned de beck or leave
- 1-1:10- Andra and Lindsay will walk reminding attendees to house for QP

Confirmed:

	NAME	ORGANIZATION	TITLE	CONTACT	STAYING 2:30
1	Jennifer McCrea		ADM		YES
2	Gordon Swan	BCSTA	President	gswan@bcsta.org	YES
3	Glen Hansman	BCTF s.22	President	vwarner@bctf.ca	YES
4	Andrea Sinclair	BCCPAC	President	andreasinclair@bccpac.bc.ca	YES
5	Brad Beattie	ARC	CEO Executive Dir.	brad@POPpeopleagency.com	YES
6	Justin Schmid	CUPE- s.22	Leigislative coorindator	jschmid@cupe.bc.ca	YES
7	Paul Faoro	CUPE	President CUPE BC	pfaoro@cupe.bc.ca	YES
8	David DeRosa	BCPVPA	President	dderosa@bcpvpa.bc.ca	
9	Colleen Austin	FNSA	President	Fnsapresident2017@gmail.com	YES
10	Julia Leiterman	BSASBO	Secretary Treasurer for W. Van & BCASBO Zone Dir. for Metro, Fraser Valley and South Coast region	JLeiterman@wvschools.ca	YES
11	Jo-Ann Chrona	FNESC	Curriculum Co- Ordinator	jchrona@fnesc.ca	YES
12	Ed Noot	FISA	President	ed.noot@scsbc.ca	YES
13	Shawn Chisholm	FISA	Executive Director		YES
14	Tom Longridge	BCSSA	President	tlongridge@sd79.bc.ca	YES
15	Minister Farnworth			Charlotte Hung	n/a
16	MLA Rice			Rajmeet Virk	n/a
17	MLA Elmore			Goneet Gill	n/a
18	Minister Fleming				N/A
19	Scott MacDonald		DM		NO
20	Veronica Harrison		Sr. MA		NO
21	Will Maartman		MA		NO

22	MLA Davies			Jaspinder @ 3-5144	n/a
23	MLA Chandra Herbert – veg.			Rajmeet Virk	n/a
24	MLA Routledge			Angela Giuliano	n/a
25	MLA Thornthwaite			Steven.Lee@leg.bc.ca	n/a
26	MLA Simons		Noah Mitchell		YES

REGRETS:

- FNEC – Tyrone McNeil, President tyrone@fnesc.ca
- FNEC - Deb Jeffrey, Executive Director djeffrey@fnesc.ca
- Sonia Furstenau – Green MLA –regrets due to committee meeting, she may drop in
- Metis Nation BC – Clara Morin-Dal Col, President - cmorin-dalcol@mnbc.ca - reminder email sent on Oct. 1

TBC:

- Mike Bernier – Liberal MLA – awaiting reply from Hailey @ 72754

Lee, Ally EDUC:EX

From: Hahn, Andra EDUC:EX
Sent: Monday, October 1, 2018 11:43 AM
To: 'David DeRosa President'
Cc: Hahn, Andra EDUC:EX
Subject: Please reply - RE: October 3 - Invitation from Minister Fleming

Hello David,

I'm glad you can attend the SOGI lunch on Wednesday.

I would like to provide some more details for the SOGI lunch event with education partners on October 3.

Please arrive to Security at the front of the Legislature at 11:50a.m. and wait in the Rotunda just past the security doors. Lindsay and I, from Minister Fleming's office, will meet you at 12:00p.m. in the Rotunda and we will walk as a group up to the Ned de Beck Lounge on the 3rd floor of the Legislature to enjoy a light lunch and conversation from 12:00 to 1pm with fellow education partners, invited MLAs and Minister Office staff. Please note that there is not an elevator in this particular wing of the Legislature, so please notify me if two flights of stairs is restricting and I will be happy to make other room booking arrangements.

Minister Fleming will depart at approximately 12:45 p.m. for a meeting and Question Period begins at 1:30, ending at 2:30. Lindsay and I will walk the group to the House for Question Period where you will pick up your tickets and be seated in the House. You will each be introduced in the House and a two minute statement will be read in the house regarding SOGI.

Please do not hesitate to contact me with any questions and ***please reply to confirm that you have received this email and to confirm if you can stay through to 2:30.*** Thank you and I look forward to meeting you.

Andra

Andra Hahn

Administrative Co-ordinator
Office of the Hon. Rob Fleming
Minister of Education
Room 124, Parliament Buildings
Victoria, B.C. / 250-387-8838

In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.

From: Hahn, Andra EDUC:EX
Sent: Thursday, September 27, 2018 9:15 AM
To: 'David DeRosa President'
Subject: RE: October 3 - Invitation from Minister Fleming

Wonderful, I will email you closer to the date with details for entering the building.

Andra

Andra Hahn
Office of the Hon. Rob Fleming
Minister of Education
Room 124, Parliament Buildings
Victoria, B.C.
250-387-8838

From: David DeRosa President [<mailto:dderosa@bcpvpa.bc.ca>]
Sent: Thursday, September 27, 2018 8:49 AM
To: Hahn, Andra EDUC:EX
Cc: Sharon North; Kevin Reimer Executive Director
Subject: Re: October 3 - Invitation from Minister Fleming

Good Morning Andra

It is with pleasure that I accept the Minister's invitation.

Sincere thanks,

David

David DeRosa
President



BC Principals' & Vice Principals' Association
#200 - 525 West 10th Avenue,
Vancouver, BC V5Z 1K9
o: 604-689-3399
t: 1-800-663-0432

This email and any attachment(s) are confidential and may be privileged.
If you are not the intended recipient please notify me immediately by return email, delete this email and do not copy, use or disclose it.

On Sep 26, 2018, at 4:30 PM, Hahn, Andra EDUC:EX <Andra.Hahn@gov.bc.ca> wrote:

Hello,

Minister Fleming would like to invite you to the Legislature on October 3 to join a group of education partners for conversation and a light lunch. Lunch would take place from 12:00 to 1:00 pm and the guests will then attend Question period from 1:30 to 2:30pm where you will be introduced and a 2 minute statement will be read in support of SOGI.

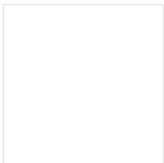
Please reply to at your earliest convenience if you are able to join us and whether you have any dietary or accessibility restrictions.

Thank you,

Andra Hahn

Administrative Co-ordinator
Office of the Hon. Rob Fleming
Minister of Education
Room 124, Parliament Buildings
Victoria, B.C. / 250-387-8838

In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.



Lee, Ally EDUC:EX

From: Banh, Lindsay EDUC:EX
Sent: Monday, November 5, 2018 9:28 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Cc: Harrison, Veronica EDUC:EX
Subject: November 2018 Statment Transaction Register and Reciepts
Attachments: Copy of BANHL s.1 03NOV18 (3).xlsx; OCT 2018 Receipts.pdf
7 ~

Hello,

Please see attached for my November Statement Transaction Register with receipts from October.

Veronica: please review and reply all.

Thank you,

Lindsay Banh

Administrative Assistant

The Office of the Hon. Rob Fleming
Minister of Education
Legislative Assembly of British Columbia
P: 250-356-8247 | E: lindsay.banh@gov.bc.ca



BRITISH
COLUMBIA

PURCHASING CARD / BTA TRANSACTION REGISTER

SC ADI

CARDHOLDER NAME:	BANH, LINDSAY	STATEMENT DATE (DD-MMM-YYYY):	03-Nov-18		CLIENT	RESP	SERVICE LINE	STOB	PROJ	TOTAL STATEMENT AMOUNT
CARDHOLDER EMAIL:	lindsay.banh@gov.bc.ca	LAST FOUR DIGITS OF CARD #:	s.17,s.22	CLEARING ACCOUNT:	062	22001	06000	8530	2200000	\$793.71
BRANCH/REPORTING UNIT:	30006 EDUCATION	SUPPLIER # (BMO)	s.17	GENERAL CODING:	062	22001	06000		2200000	TO REDUCE REPETITIVE ENTRY, ENTER GENERAL CODING HERE.
MINISTRY:	EDUCATION	INVOICE #:	s.17,s.22	THE ACCOUNT CODING FIELDS BELOW WILL THEN AUTO-POPULATE. THEN MANUALLY CHANGE / ENTER CODING FIELDS BELOW AS NEEDED.						

CARDHOLDER (QUALIFIED RECEIVER) EMAIL CERTIFICATION:	EXPENSE AUTHORITY EMAIL CERTIFICATION: (POLICY SUPPORTS ELECTRONIC CERTIFICATION)
I certify the goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e. goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).	Certified that the amount to be paid is correct, is a proper charge against an appropriation which I have been delegated authority, is in accordance with appropriate statute or other authority for payment and/or contract, the payment complies with all relevant statutes, regulations, Treasury Board directives, other executive orders and central agency and ministry policy, there are sufficient funds in the budget, and where applicable, that the work has been performed, goods supplied, the service rendered and/or conditions met.

WMB ONLY - CREW MEMBER NAMES (enter here):														PST %	GST %
TRANS #	DATE	PURCHASED FROM (Supplier Name)	DESCRIPTION OF SERVICE/GOODS PURCHASED	CLIENT	RESP CENTRE	SERVICE LINE	STOB	PROJECT #	PRE TAX AMOUNT \$764.51	7% PST AMOUNT \$3.97	5% GST AMOUNT \$25.22	RECEIPT TOTAL \$793.71	FULL NAME OF TRAVELLING EMPLOYEE (Required for STOB 57 except 5715)		
1	03-Oct-18	Legislative Dining Roo	Lunchon with Education Partners, MLAs and MO Staff	062	22001	06000	6531	2200000	281.16		14.34	295.50		5.10	
2	06-Oct-18	Corporate Express	Meeting Coffee Supplies	062	22001	06000	6531	2200000	73.96			73.96			
3	19-Oct-18	Times Colonist	Office Subscriptions	062	22001	06000	6515	2200000	23.00		1.15	24.15		5.00	
4	20-Oct-18	Corporate Express	Meeting Coffee Supplies	062	22001	06000	6531	2200000	30.58			30.58			
5	22-Oct-18	Vansun/Prov - Circ Van	Office Subscriptions	062	22001	06000	6515	2200000	138.00		6.90	144.90		5.00	
6	23-Oct-18	Corporate Express	Meeting Coffee Supplies	062	22001	06000	6531	2200000	29.18			29.18			
6	23-Oct-18	Corporate Express	Office Stationary Supplies	062	22001	06000	6508	2200000	4.45	0.31	0.22	4.99		7.01	5.01
7	30-Oct-18	Corporate Express	Meeting Coffee Supplies	062	22001	06000	6531	2200000	18.99			18.99			
8	30-Oct-18	Corporate Express	Meeting Coffee Supplies	062	22001	06000	6531	2200000	53.97			53.97			

9	31-Oct-18	Corporate Express	Office Stationary Supplies	062	22001	06000	6508	2200000	52.29	3.66	2.61	58.56		7.00 4.99
10	01-Nov-18	H2Ozone Water Store	Office Water Cooler	062	22001	06000	6531	2200000	58.93			58.93		

**BUSINESS EXPENSE APPROVAL**
for Business Meetings/Protocol Events

BUSINESS EXPENSE APPROVAL NO.

Attach original invoices/receipts that have been coded and approved
by an expense authority. Please see page 2 for further instructions.

SECTION 1 – ORIGINATOR INFORMATION

NAME OF ORIGINATOR OF EXPENSE

TELEPHONE NO.

YYYY / MM / DD

Lindsay Banh

(250) 356-8247

DATE
SUBMITTED

2018/05/08

MINISTRY/DIVISION/BRANCH

LOCATION (CITY) OF EVENT

YYYY / MM / DD

Ministry of Education - Minister's Office

Victoria

START DATE
OF EVENT

2018/04/01

END DATE
OF EVENT

2019/03/31

SECTION 2 – NAME / NATURE OF EVENT

In general terms, describe the event, the number of people attending and their affiliation. For example: Annual Regional Meeting
– 20 government employees, 2 service contractors.

Business Expense for Coffee/Tea/Cream/Sugar and Water for Minister Meetings and Events - FY 18/19

SECTION 3 – INDIVIDUALS INCLUDED IN MEAL CLAIMS

Complete this section only if the Business Expense Approval includes a meal. Identify the individual's name and either the
ministry or company they are affiliated with. Attach a separate list if necessary.

Guests and Visitors in the office for meetings and briefings with the Minister.

SECTION 4 – BUSINESS EXPENSE REQUESTED

CATEGORY	STOB	AMOUNT
1. Meeting Room Rental	6531	
2. Equipment/Furniture Rental	6531	
3. Photocopying, Faxing, Telephone, etc.	6531	
4. Food/Beverages for Meetings <input type="checkbox"/> BREAKFAST <input type="checkbox"/> LUNCH <input type="checkbox"/> DINNER <input type="checkbox"/> SNACKS <input checked="" type="checkbox"/> COFFEE/TEA/JUICE, ETC.	6531	\$ 3,000.00
5. Business Meals in Restaurant <input type="checkbox"/> BREAKFAST <input type="checkbox"/> LUNCH <input type="checkbox"/> DINNER	6531	
6. Event Planners, Speakers, etc.		
7. Travel Costs for Non-BC Government Participants		
8. Other:		

SECTION 5 – EXPENSE AUTHORITY PRE-APPROVAL

RESP. CENTRE

SERVICE LINE

PROJECT NO. (IF APPLICABLE) OR
ADDITIONAL CODING

22001

06000

2200000

EXPENSE AUTHORITY SIGNATURE – Certified correct pursuant to sections
32 & 33 of the *Financial Administration Act* and related policies.

PRINT NAME OF EXPENSE AUTHORITY

DATE SIGNED

YYYY / MM / DD

Veronica Harrison

2018/05/10

SECTION 6 – EMPLOYEE REIMBURSEMENT INFORMATION

Complete this section only if reimbursing an employee for expenses they
have paid personally. Enter payee name, cheque mailing address, and
reimbursement total.

QUALIFIED RECEIVER SIGNATURE – Certified goods/services received
pursuant to CPPM 4.3.2.

X

ESTIMATED TOTAL

\$ \$ 3,000.00

REIMBURSEMENT TOTAL

BUSINESS EXPENSE APPROVAL FORM INSTRUCTIONS

BUSINESS MEETING AND PROTOCOL EVENT EXPENSE POLICY HIGHLIGHTS

Refer to *CPPM C.17* for Business Meeting and Protocol Event Expenses procedure.

- B.C. Government facilities should be used for business meetings/protocol events when available in accordance with **CPPM 18.3.4**.
- Meal expenses are not appropriate when a meeting can reasonably be adjourned over the meal period.
- A BEA form is not required for claims that are \$100 or less.

GENERAL INFORMATION

A Business Expense Approval (BEA) form may be used to obtain pre-approval and support claims for all costs associated with business meetings/protocol events, excluding travel costs for BC government employees and meeting registration fees. A BEA form can also be used for the purchase of protocol related gifts (e.g. when required for foreign dignitaries). One BEA Form is usually completed for each event. "Blanket" BEA forms may be used to cover costs of regularly scheduled meetings over a fiscal year – in these cases attach a photocopy of the BEA form to support receipts.

FORM COMPLETION

SECTION 1 – ORIGINATOR INFORMATION

This section should be completed by the originator of the business meeting/protocol event expense.

SECTION 2 – NAME/NATURE OF EVENT

Describe the nature of the expense. In general terms, name the event, the number of people and the affiliation of those attending. For example: Annual Regional Meeting – 20 BC Government employees, 2 service contractors.

SECTION 3 – INDIVIDUALS INCLUDED IN MEAL CLAIMS

Complete this section **only** if a meal is included in the claim. For all individuals who had their meal provided, identify their name and either the Ministry or company they are affiliated with. If necessary, attach a separate list. This information is required in order to cross reference to travel vouchers and service contract invoices to ensure duplicate meal claims are not made.

SECTION 4 – BUSINESS EXPENSES REQUESTED

Identify an estimated amount in the appropriate categories. Identify an "Estimated Total" for the claim. The estimated total should not be exceeded.

Subsequent approval for business meeting/protocol event expenses is not required when the actual cost exceeds the maximum estimated total cost, if **all** the following conditions are met:

- a) the nature of the business meeting/protocol event has not changed;
- b) the overage of costs is minimal (reasonable); and
- c) the actual amount remains within the approval level of the delegated ministry official who pre-approved the business meeting/protocol event expense.

If **ALL** conditions are not met, subsequent approval by the appropriate expense authority is required.

Enter the appropriate STOB if it is not identified (categories 6, 7 and 8).

SECTION 4 (cont'd)

Category 1: Identify the cost of the meeting room.

Category 2: Identify costs associated with renting equipment/furniture (e.g. overhead projectors, coffee machines, etc).

Category 3: Identify office services charged by the facility (e.g. photocopying, faxing, telephone charges).

Category 4: For business meetings/protocol events held in a government or commercial facility, identify the type of food and/or beverages provided.

Category 5: For business meetings/protocol events involving meals in restaurants, identify the type of meal.

Category 6: Identify costs associated with payments to event planners, speakers, performers, etc.

Category 7: Identify costs associated with paying travel expenses for non-BC Government participants.

Category 8: Identify any "other" business expenses not identified in Categories 1 through 7. "Other" would include protocol gifts for foreign dignitaries.

SECTION 5 – EXPENSE AUTHORITY PRE-APPROVAL

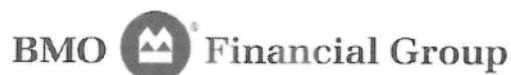
This section is to be completed and approved by the appropriate expense authority official prior to the event.

Note that pre-approval may be obtained via e-mail instead of completing Section 5, as long as the e-mail request identifies the nature of the business expense and the estimated total.

In these cases, attach the approved e-mail to the BEA form when submitting claims for processing.

SECTION 6 – EMPLOYEE REIMBURSEMENT INFORMATION

Complete this section **only** if reimbursing an employee for expenses they have paid personally. Enter the payee name, cheque mailing address, and reimbursement total. The employee signs as Qualified Receiver certifying for goods/services received. For other payees, the payee information will be reflected on their attached invoice.



Statement

Account Name:	BANH, LINDSAY	Card Number:	xxxx-xxxx-xxxx-S.1
Company Name:	PROVINCE OF BC PURCHASE	Account Limit:	\$ 10,000.00
Employee ID:	s.22		
Statement Date (MM/DD/YYYY):	11/03/2018	Currency:	CANADIAN DOLLAR
Payment Due Date (MM/DD/YYYY):	11/06/2018		

Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Previous Balance:	\$ 402.45
Payments:	\$ -402.45
Adjustments:	\$ 0.00
Net Purchases:	\$ 793.71
Cash Advance:	\$ 0.00
Fees:	\$ 0.00
Other Charges:	\$ 0.00
New Account Balance:	\$ 793.71

Interest Charges and rates:

Item

Interest charges on this statement (\$)

Annual interest rate next period (%)

Daily interest rate next period (%)

Purchase/Other	Cash Advances
\$ 0.00	\$ 0.00
5.95000 %	0.00000 %
0.01630 %	0.00000 %

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
10/03	10/05 250764063	LEGISLATIVE DINING ROO VICTORIA BC	\$ 263.84 184036	\$ 31.66 (e)	\$ 295.50
10/06	10/09 251179890	CORPORATE EXPRESS BOUCHERVILLE QC	\$ 64.33 140401	\$ 9.63 (e)	\$ 73.96
10/08	10/08 250793139	AUTOMATIC PAYMENT RECEIVED - THANK YOU	\$ -402.45	\$ 0.00	\$ -402.45
10/19	10/19 253341806	TIMES COLONIST VICTORIA BC	\$ 21.56 145157	\$ 2.59 (e)	\$ 24.15
10/20	10/22 253485907	CORPORATE EXPRESS BOUCHERVILLE QC	\$ 26.60 173543	\$ 3.98 (e)	\$ 30.58
10/22	10/23 253842027	VANSUN/PROV - CIRC VAN VANCOUVER BC	\$ 129.37 113448	\$ 15.53 (e)	\$ 144.90
10/23	10/24 254086135	CORPORATE EXPRESS BOUCHERVILLE QC	\$ 29.72 185825	\$ 4.45 (e)	\$ 34.17
10/30	10/31 255321828	CORPORATE EXPRESS BOUCHERVILLE QC	\$ 16.52 153323	\$ 2.47 (e)	\$ 18.99

10/30	10/31 255321827	CORPORATE EXPRESS BOUCHERVILLE QC	\$ 46.94 153317	\$ 7.03 (e)	\$ 53.97
10/31	11/01 255643555	CORPORATE EXPRESS BOUCHERVILLE QC	\$ 50.93 183041	\$ 7.63 (e)	\$ 58.56
11/01	11/02 255999502	H2OZONE WATER STORE VICTORIA BC	\$ 52.62 175336	\$ 6.31 (e)	\$ 58.93
			TOTAL CREDITS	xxxx-xxxx-xxxx S.1	\$ -402.45
			TOTAL DEBITS	xxxx-xxxx-xxxx 7,S	\$ 793.71

CUSTOMER SERVICE:

Service Representatives are available to assist you 24 hours a day, seven days a week. Please have account number information ready.

BMO

Telephone Inquiries: 1-800-263-2263

Lost/Stolen cards: 1-800-361-3361

Outside Canada and USA call collect: 514-877-0330

TTY (For the Deaf and Hard of Hearing): 1-866-859-2089

Internet: bmo.com/treasuryandpayment

Diners Club

Telephone Inquiries: 1-866-865-7282

Lost/Stolen cards: 1-800-361-3361

Outside Canada and USA call collect: 514-877-0330

TTY (For the Deaf and Hard of Hearing): 1-866-859-2089

Internet: dinersclubnorthamerica.com

PAYMENT INFORMATION:

	BMO	Diners Club
You can mail your payment to:	BMO Corporate Card - Payment Centre P. O. Box 6044 Station Centre-Ville Montreal, QC H3C 3X2	Diners Club Corporate Card Payment P O Box 5000, Station "F" Toronto, ON M4Y 2T1
You may send your payment via overnight mail to:	BMO - Payment Centre 800 rue de la Gauchetiere W, Suite 5600 Montreal, QC H5A 1K8 Transit #3780	Diners Club Corporate Card - Payment 250 Yonge Street, 15th Floor Toronto, ON M5B 2M8
IMPORTANT PAYMENT INFORMATION:	For BMO accounts, please make your cheque or money order payable to: BMO Bank of Montreal	For Diners Club accounts, please make your cheque or money order payable to: Diners Club

If you are paying by mail:

- Write your account number on your cheque or money order.
- Do not staple your cheque or money order to this payment slip.
- Do not send cash through the mail.
- Return the payment slip with your payment.

A fee will be assessed against returned cheques.

® Registered trade-mark of Bank of Montreal.

For your records only. No payment required.

**BUSINESS EXPENSE APPROVAL**
for Business Meetings/Protocol Events

BUSINESS EXPENSE APPROVAL NO.

Attach original invoices/receipts that have been coded and approved by an expense authority. Please see page 2 for further instructions.

SECTION 1 – ORIGINATOR INFORMATION

NAME OF ORIGINATOR OF EXPENSE

TELEPHONE NO.

YYYY / MM / DD

Lindsay Banh

(250) 356-8247

DATE
SUBMITTED

2018/10/02

MINISTRY/DIVISION/BRANCH

LOCATION (CITY) OF EVENT

YYYY / MM / DD

Ministry of Education - Minister's Office

Victoria

START DATE
OF EVENT

2018/10/03

YYYY / MM / DD

END DATE
OF EVENT

2018/10/03

SECTION 2 – NAME / NATURE OF EVENT

In general terms, describe the event, the number of people attending and their affiliation. For example: Annual Regional Meeting – 20 government employees, 2 service contractors.

A light lunch with education partners, invited MLAs and Minister Office staff with apx. 25 guests.

-11 government personnel

-14 non-government attendees

SECTION 3 – INDIVIDUALS INCLUDED IN MEAL CLAIMS

Complete this section only if the Business Expense Approval includes a meal. Identify the individual's name and either the ministry or company they are affiliated with. Attach a separate list if necessary.

Separate List is Attached.

SECTION 4 – BUSINESS EXPENSE REQUESTED

CATEGORY	STOB	AMOUNT
1. Meeting Room Rental	6531	
2. Equipment/Furniture Rental	6531	
3. Photocopying, Faxing, Telephone, etc.	6531	
4. Food/Beverages for Meetings <input type="checkbox"/> BREAKFAST <input checked="" type="checkbox"/> LUNCH <input type="checkbox"/> DINNER <input type="checkbox"/> SNACKS <input type="checkbox"/> COFFEE/TEA/JUICE, ETC.	6531	\$ 270.00
5. Business Meals in Restaurant <input type="checkbox"/> BREAKFAST <input type="checkbox"/> LUNCH <input type="checkbox"/> DINNER	6531	
6. Event Planners, Speakers, etc.		
7. Travel Costs for Non-BC Government Participants		
8. Other:		
ESTIMATED TOTAL		\$ \$ 270.00

SECTION 5 – EXPENSE AUTHORITY PRE-APPROVAL

RESP. CENTRE

SERVICE LINE

PROJECT NO. (IF APPLICABLE) OR
ADDITIONAL CODING

22001

06000

2200000

EXPENSE AUTHORITY SIGNATURE – Certified correct pursuant to sections 32 & 33 of the *Financial Administration Act* and related policies.

PRINT NAME OF EXPENSE AUTHORITY

DATE SIGNED

YYYY / MM / DD

Veronica Harrison

2018/10/02

SECTION 6 – EMPLOYEE REIMBURSEMENT INFORMATION

Complete this section only if reimbursing an employee for expenses they have paid personally. Enter payee name, cheque mailing address, and reimbursement total.

QUALIFIED RECEIVER SIGNATURE – Certified goods/services received pursuant to CPPM 4.3.2.

X

REIMBURSEMENT TOTAL

BUSINESS EXPENSE APPROVAL FORM INSTRUCTIONS

BUSINESS MEETING AND PROTOCOL EVENT EXPENSE POLICY HIGHLIGHTS

Refer to *CPPM C.17 for Business Meeting and Protocol Event Expenses procedure*.

- B.C. Government facilities should be used for business meetings/protocol events when available in accordance with **CPPM 18.3.4**.
- Meal expenses are not appropriate when a meeting can reasonably be adjourned over the meal period.
- A BEA form is not required for claims that are \$100 or less.

GENERAL INFORMATION

A Business Expense Approval (BEA) form may be used to obtain pre-approval and support claims for all costs associated with business meetings/protocol events, excluding travel costs for BC government employees and meeting registration fees. A BEA form can also be used for the purchase of protocol related gifts (e.g. when required for foreign dignitaries). One BEA Form is usually completed for each event. "Blanket" BEA forms may be used to cover costs of regularly scheduled meetings over a fiscal year – in these cases attach a photocopy of the BEA form to support receipts.

FORM COMPLETION

SECTION 1 – ORIGINATOR INFORMATION

This section should be completed by the originator of the business meeting/protocol event expense.

SECTION 2 – NAME/NATURE OF EVENT

Describe the nature of the expense. In general terms, name the event, the number of people and the affiliation of those attending. For example: Annual Regional Meeting – 20 BC Government employees, 2 service contractors.

SECTION 3 – INDIVIDUALS INCLUDED IN MEAL CLAIMS

Complete this section **only** if a meal is included in the claim. For all individuals who had their meal provided, identify their name and either the Ministry or company they are affiliated with. If necessary, attach a separate list. This information is required in order to cross reference to travel vouchers and service contract invoices to ensure duplicate meal claims are not made.

SECTION 4 – BUSINESS EXPENSES REQUESTED

Identify an estimated amount in the appropriate categories. Identify an "Estimated Total" for the claim. The estimated total should not be exceeded.

Subsequent approval for business meeting/protocol event expenses is not required when the actual cost exceeds the maximum estimated total cost, if **all** the following conditions are met:

- a) the nature of the business meeting/protocol event has not changed;
- b) the overage of costs is minimal (reasonable); and
- c) the actual amount remains within the approval level of the delegated ministry official who pre-approved the business meeting/protocol event expense.

If **ALL** conditions are not met, subsequent approval by the appropriate expense authority is required.

Enter the appropriate STOB if it is not identified (categories 6, 7 and 8).

SECTION 4 (cont'd)

Category 1: Identify the cost of the meeting room.

Category 2: Identify costs associated with renting equipment/furniture (e.g. overhead projectors, coffee machines, etc).

Category 3: Identify office services charged by the facility (e.g. photocopying, faxing, telephone charges).

Category 4: For business meetings/protocol events held in a government or commercial facility, identify the type of food and/or beverages provided.

Category 5: For business meetings/protocol events involving meals in restaurants, identify the type of meal.

Category 6: Identify costs associated with payments to event planners, speakers, performers, etc.

Category 7: Identify costs associated with paying travel expenses for non-BC Government participants.

Category 8: Identify any "other" business expenses not identified in Categories 1 through 7. "Other" would include protocol gifts for foreign dignitaries.

SECTION 5 – EXPENSE AUTHORITY PRE-APPROVAL

This section is to be completed and approved by the appropriate expense authority official prior to the event.

Note that pre-approval may be obtained via e-mail instead of completing Section 5, as long as the e-mail request identifies the nature of the business expense and the estimated total. In these cases, attach the approved e-mail to the BEA form when submitting claims for processing.

SECTION 6 – EMPLOYEE REIMBURSEMENT INFORMATION

Complete this section **only** if reimbursing an employee for expenses they have paid personally. Enter the payee name, cheque mailing address, and reimbursement total. The employee signs as Qualified Receiver certifying for goods/services received. For other payees, the payee information will be reflected on their attached invoice.

Section 3 – Individuals Included in Meal Claims

	NAME	ORGANIZATION	TITLE
1	Jennifer McCrea	Ministry of Education	ADM
2	Gordon Swan	BCSTA	President
3	Glen Hansman	BCTF	President
4	Andrea Sinclair	BCCPAC	President
5	Brad Beattie	ARC	CEO Executive Dir.
6	Justin Schmid	CUPE	Legislative coordinator
7	Paul Faoro	CUPE	President CUPE BC
8	David DeRosa	BCPVPA	President
9	Colleen Austin	FNSA	President
10	Julia Leiterman	BSASBO	Secretary Treasurer for W. Van & BCASBO Zone Dir. for Metro, Fraser Valley and South Coast region
11	Jo-Ann Chrona	FNESC	Curriculum Co-Ordinator
12	Ed Noot	FISA	President
13	Shawn Chisholm	FISA	Executive Director
14	Tom Longridge	BCSSA	President
15	Minister Farnworth		
16	MLA Rice		MLA
17	MLA Elmore		MLA
18	Minister Fleming		
19	Scott MacDonald	Ministry of Education	DM
20	Veronica Harrison		Sr. MA
21	Will Maartman		MA
22	MLA Davies		MLA
23	MLA Chandra Herbert		MLA
24	MLA Routledge		MLA
25	MLA Thornthwaite		MLA
26	MLA Simons		MLA
27	MLA Bernier		MLA
28	MLA Sturdy		MLA

Oct 4
6531

Banh, Lindsay EDUC:EX

From: Boutin, Dominique <Dominique.Boutin@leg.bc.ca>
Sent: Thursday, October 4, 2018 7:07 AM
To: Hahn, Andra EDUC:EX
Cc: Banh, Lindsay EDUC:EX
Subject: Invoice
Attachments: Scan0005.pdf

Good morning ladies,

Attached are copies of the Dining Room and credit card receipts for yesterday's services in the Ned de Beck Lounge. Hope everything worked out as you planned...until next time.

Regards,

Dom

Dominique

D. Boutin
Manager, Parliamentary Dining Room
Rm 032
Parliament Buildings
Victoria, BC
V8V 1X4
p: 250-952-0816
f: 250-952-0897
dominique.boutin@leg.bc.ca



From: Waters, Nathan
Sent: Thursday, October 4, 2018 6:57 AM
To: Boutin, Dominique <Dominique.Boutin@leg.bc.ca>
Subject:

CHECK # 496882 DATE 10/03/18
TABLE # 2 TIME 3:33PM

-- LEGCATERING : AMANDA --

SEAT#	ITEMS ORDERED	AMOUNT
1	SANDWICH TRAY, 24.00	144.00
	ASSORTED COOKIES, 24.00	48.00
	SANDWICH TRAY, 3.00	18.00
	GLUTEN FREE, 3.00	6.00
	FRESH FRUIT TRAY, 3.00	12.00
	COFFEE SERVICE, 27.00	67.50
	SUBTOTAL	295.50
		295.50
	TOTAL	295.50

SUBTOTAL 295.50

TOTAL DUE 295.50

TOTAL TAX INCLUDED IN BILL
GST IN 14.34

NAME: Education

GRATUITY _____

MINISTRY/ACCOUNT# on File

GST # 112233445566778899
Present this receipt to the gift shop
& enjoy a 10% discount
Selected Items

LEGISLATIVE DINING ROO
614 GOVERNMENT ST V8V1X4
VICTORIA BC
22134585
GH2213458501

**** PURCHASE ****
10-03-2018 15:40:36
Acct # ***** S.1 M
Exp Date **/** Card Type MC
Name:

Trace # 8460
Inv. # 9060
Auth # 184036 RRN 001578025

Total \$295.50
(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

Memo

H2OZONE WATER STORE
752 GOLDSTREAM RD
VICTORIA, BC. V9B 2X3
250-391-6575

Merchant ID: 26325080018
Term ID: 200

Ref #: 172

Sale

XXXXXXXXXXXX S.
MASTERCARD

Entry Method: Manual

11/01/18

13:56:13

Inv #: 000172

Appr Code: 175336

Apprvd

Batch#: 000041

Total:

\$ 58.93

I agree to pay above total amount
according to card issuer agreement
(Merchant agreement if credit voucher).
Retain this copy for statement
verification.

x Lindsay Bank

Merchant Copy