

From: Bawa, Reg R EDUC:EX
To: Palmer, Joel EDUC:EX
Subject: Re: FYI - VSB Long Range Facilities Plan + comms support
Date: February 21, 2019 5:17:13 PM

Suzanne just mentioned this to me an hour ago. She said she will be sending the draft to us today.

Reg Bawa

On Feb 21, 2019, at 3:16 PM, Palmer, Joel EDUC:EX <Joel.Palmer@gov.bc.ca> wrote:

FYI

Begin forwarded message:

From: "McKenzie, Scott GCPE:EX" <Scott.1.McKenzie@gov.bc.ca>
Date: February 21, 2019 at 3:11:05 PM PST
To: "Palmer, Joel EDUC:EX" <Joel.Palmer@gov.bc.ca>
Cc: "Spillett, Ryan Y EDUC:EX" <Ryan.Y.Spillett@gov.bc.ca>
Subject: FW: FYI - VSB Long Range Facilities Plan + comms support

Gentlemen – making sure you’ve seen this. We’ll be putting together some holding lines as this is coming out tomorrow, let me know if you have any advice.

Thanks,

Scott

From: Leslie, Sean GCPE:EX
Sent: February 21, 2019 3:00 PM
To: Harrison, Veronica EDUC:EX <Veronica.Harrison@gov.bc.ca>; Maartman, William EDUC:EX <William.Maartman@gov.bc.ca>; Farrance, Melissa EDUC:EX <Melissa.Farrance@gov.bc.ca>
Cc: Filion, Corinna GCPE:EX <Corinna.Filion@gov.bc.ca>; McKenzie, Scott GCPE:EX <Scott.1.McKenzie@gov.bc.ca>
Subject: FW: FYI - VSB Long Range Facilities Plan + comms support

Hi FYI on the below if you haven’t already seen – highlighting the line below which is sure to get some attention:

- In this section, school consolidation feasibility is presented and analyzed for 28 schools including 6 secondary, 17 elementary and 5 annexes.

Sean

From: communications <communications@vsb.bc.ca>
Sent: February 21, 2019 2:50 PM
To: Filion, Corinna GCPE:EX <Corinna.Filion@gov.bc.ca>; Leslie, Sean GCPE:EX <Sean.Leslie@gov.bc.ca>
Subject: FYI - VSB Long Range Facilities Plan + comms support

Hello – hope this message finds you both well. Below for info is a high level comms rollout supporting the District’s Long Range Facilities Plan. It is going to committee next Wed and will be posted online as part of that agenda tomorrow. Also, the executive of the District Parents’

Advisory Council has indicated they will publicly call on the Board to suspend the process. Will flag anything further on that front as it comes to our attention.

We are doing an advance interview with Tracy Sherlock today and she has an embargoed copy. The ADM/DM have been advised by Suzanne. Please let me know if I can provide any other information. Thanks – Patricia

Communications Goal:

Support the approval of a LFPR by the Board by positioning the draft as a guiding document for the Board to proactively take steps to ensure all students attend schools that are safe and that provide innovative learning environments promoting student engagement and inclusion as well as the delivering diverse educational programs.

Communications Objectives:

Mitigate criticism by being first to tell the story; the draft LRFP is a guiding document that if approved by the Board, will enable the District to engage with school communities about the effective use of schools.

Prepare administrators of schools in low capacity areas to address concerns/questions from their PACs' executive, students' families and staff.

Rely on the facts and correct myths/errors or omissions quickly.

Key messages:

The District's Long Range Facilities Plan (LRFP) is a framework to guide facilities planning throughout the District.

- The Plan is required by the Ministry of Education to demonstrate how the District manages facilities in an effective, economic and efficient way in support of educational goals.
- The LRFP is a road map. It contains high level information regarding facilities and facility usage in Vancouver.
- Any actual facilities planning will involve input from our school communities and stakeholders.
- The LRFP contains a number of recommendations to consult the public and to conduct further assessment/analysis.
- Several key areas are covered within the LRFP including enrolment forecasts, facility condition, seismic mitigation, management of capital assets, and reduction of capacity (space).
- The draft LRFP has not yet been adopted by the Board or approved by the Ministry of Education.

District staff, based on data and previous engagement with the public and stakeholder groups drafted the LRFP for Board consideration and approval.

- The draft was shared with stakeholder groups for consideration and feedback.
- Together with that feedback, the Board will consider the plan for approval in April 2019.
- The draft LRFP is posted online (Friday Feb 22) in the Facilities Planning Committee agenda for February 27 meeting. An email address for comments is available: LRFP@vsb.bc.ca – all comments will be shared with the trustees for their review as they consider the draft LRFP.
- Board approval of the District's LRFP would then initiate much engagement with school communities throughout Vancouver. No actions immediately result.

Through the LRFP the District aims to improve the overall safety and quality of schools for Vancouver students today and in the future.

- Although capacity utilization varies, it is generally low, impacting the cost of maintenance, the possibility of new school construction and ability of the District to best deliver educational programming.
- The LRFP contains a number of recommendations to consult the public and to conduct further assessment/analysis.

If pressed re Section 10:

- This section of the plan addresses strategies to manage capacity within the District.
- In this section, school consolidation feasibility is presented and analyzed for 28 schools including 6 secondary, 17 elementary and 5 annexes.
- This is a feasibility analysis to provide the Board with context and is not a closure list.

Approach:

Initiate a medium-profile, sustained and proactive multi-channel communications plan to share key messages with audiences and support the Board in the approval process.

Rollout Plan:

Tactic/material	Audience	Key Message	Deadline	Lead	Status
Email to admins (28 listed in Plan)	Admins, staff + PACs	This is a guiding document; it is for the consideration of the Board.	Wed Feb 20	JD/DN - DOIs	Done
Speaking Notes to Admin	Admins, staff + PACs		Thurs Feb 21	PMN	Done
Email Trustees with rollout + key messages	Trustees	All	Thurs Feb 21	PMN	Done
Email MoE comms FTI	Ministry	All	Thurs Feb 21	PMN	Done
Advance embargoed copy to Tracy Sherlock + Interview	Families/school communities	The LRFP is a road map. It contains high level information regarding facilities and facility usage in Vancouver. - Any actual facilities planning will involve input from our school communities and stakeholders. - The Ministry of Education requires all districts in BC to have a Long Range Facilities Plan (LRFP). -The LRFP contains a number of recommendations to	Wed Feb 20/Thurs Feb 21 (interview Thurs or Fri w/ DG)	PMN	Done

		consult the public and to conduct further assessment/analysis.			
Post Draft LRFP & cmtte report to website/	Trustees, stakeholders, staff, school communities/ families	<p>The LRFP is a road map. It contains high level information regarding facilities and facility usage in Vancouver.</p> <ul style="list-style-type: none"> - Any actual facilities planning will involve input from our school communities and stakeholders. - The Ministry of Education requires all districts in BC to have a Long Range Facilities Plan (LRFP). - The LRFP contains a number of recommendations to consult the public and to conduct further assessment/analysis. 	Fri Feb 21	MP	Pending
LRFP email for public comment/Trustee review	Families/school communities	- The LRFP contains a number of recommendations to consult the public and to conduct further assessment/analysis.	Thurs Feb 21	JD/LIT/ BC (monitor, print emails for trustee review and summarize key themes)	In progress (Pending)
Myth/Fact Sheet	Media/school communities	<p>The Ministry of Education requires all districts in BC to have a Long Range Facilities Plan.</p> <ul style="list-style-type: none"> - The LRFP is a road map. It contains high level information regarding facilities and facility usage in Vancouver. 	Friday Feb 22	PMN/JD	Pending

Media requests (reactive response – media can attend facilities planning committee)	Media, families/school communities/staff	<p>The LRFP is a road map. It contains high level information regarding facilities and facility usage in Vancouver.</p> <ul style="list-style-type: none"> - Any actual facilities planning will involve input from our school communities and stakeholders. - The Ministry of Education requires all districts in BC to have a Long Range Facilities Plan (LRFP). -The LRFP contains a number of recommendations to consult the public and to conduct further assessment/analysis. 	Feb 22- April Board meeting	Comms	Pending
Infographic	School communities	<p>The District's Long Range Facilities Plan (LRFP) is a framework to guide facilities planning throughout the District</p> <ul style="list-style-type: none"> - Several key areas are covered within the LRFP including enrolment forecasts, facility condition, seismic mitigation, management of capital assets, and reduction of capacity (space). 	Monday Feb 25 or Wed Feb 27 (pending media pick up and/or social media reaction)	KJ/PMN	Pending
Social media	<p>Tweets – direct people to report & email address for comment</p> <p>Facebook- story post-revisions (if any) to plan/</p>	<p>The LRFP is a road map. It contains high level information regarding facilities and facility usage in Vancouver.</p> <ul style="list-style-type: none"> - Any actual facilities planning will involve input from our 	Feb 25 – ongoing to Board approval	Comms	Pending

		<p>school communities and stakeholders.</p> <ul style="list-style-type: none"> - The Ministry of Education requires all districts in BC to have a Long Range 			
Website	<p>Board meeting summary following approval of a LRFP for submission to Ministry</p>	<p>The LRFP is a road map. It contains high level information regarding facilities and facility usage in Vancouver.</p> <ul style="list-style-type: none"> - Any actual facilities planning will involve input from our school communities and stakeholders. - The Ministry of Education requires all districts in BC to have a Long Range 	<p>Feb or March</p> <p>April post Board approval</p>	PMN	Pending

From: [Spillett, Ryan Y EDUC:EX](#)
To: [Benedik, Marek EDUC:EX](#); [Angus, Alexander EDUC:EX](#)
Subject: FW: Long Range Facilities Plan
Date: February 22, 2019 2:13:20 PM

FYI

From: David Green

Sent: February 11, 2019 9:46 AM

To: Bawa, Reg R EDUC:EX ; Palmer, Joel EDUC:EX ; Spillett, Ryan Y EDUC:EX

Cc: Suzanne Hoffman (Superintendent) ; David Nelson ; John Dawson ; Jim Meschino

Subject: Long Range Facilities Plan

Good morning gentlemen,

I wanted to give you an update on the work on our LRFP. The excerpt from the plan below indicates a draft will be sent to Ryan on the 22nd and we have two Facilities Planning Committee meetings before spring break for stakeholder feedback. Also below is the section on public consultation.

The following timeline for completion of the 2018/19 LRFP has been determined:

- February 13, 2019 - Workshop for the Facilities Planning Committee (first time all Committee members will see the draft LRFP)
- February 22, 2019 – Draft LRFP posted on line (in advance of the February 27th meeting). Draft LRFP also sent to the Ministry.
- February 27, 2019 - Facilities Planning Committee (for Stakeholder Feedback)
- Potential DPAC Meeting – To be Confirmed with DPAC
- March 13, 2019 - Facilities Planning Committee (for Stakeholder Feedback)
- April 29, 2019 - LRFP to Public Board Meeting for approval. Board approval will be necessary prior to the development of the 2020-2021 Five Year Capital Plan.

Page Break

8. Public Engagement

The timeline above will give all stakeholders and, in particular DPAC, opportunities to review the draft plan, provide feedback and suggest revisions. Once the draft is posted online on February 22, 2019, a live link on the District website will be activated to receive feedback.

The Ministry does not require that public consultation take place to inform the development of a LRFP. The District did undertake an extensive public consultation process in preparing the 2016 LRFP. The report of that consultation is attached as Appendix (___). Once the 2018-2019 LRFP is finalized and approved by the Board of Education, the District will schedule a series of open houses for the remainder of the school year to inform the general public and school communities of the contents of the LRFP and begin to engage those communities in discussing the implications of the recommendations in the plan. These open houses are not intended to be forums for feedback to alter the LRFP, but rather will be informative in moving the plan forward.

If you have any questions please get back to me

Best regards,

David

J. David Green CPA,CA

Secretary Treasurer

Vancouver School Board

1580 West Broadway
Vancouver, BC
V6J 5K8
Direct Line: 604-713-5080

From: [Spillett, Ryan Y EDUC:EX](#)
To: [Palmer, Joel EDUC:EX](#); [Angus, Alexander EDUC:EX](#); [Benedik, Marek EDUC:EX](#)
Subject: FW: Long Range Facilities Plan
Date: February 22, 2019 2:56:48 PM
Attachments: [LRFP Report - February 27 2019.pdf](#)
[appendix-c-lrfp-guideline-2019-20.pdf](#)

Hot off the press...

From: David Green
Sent: February 22, 2019 1:12 PM
To: Spillett, Ryan Y EDUC:EX
Cc: Janet Fraser ; Suzanne Hoffman (Superintendent) ; David Nelson ; John Dawson ; Jim Meschino
Subject: Long Range Facilities Plan

Hi Ryan,

Our 2019 draft Long Range Facilities Plan is being put on our website later this afternoon. As you are our current Planning Officer, I am providing you the following link to the draft plan

https://www.vsb.bc.ca/District/Planning_and_Facilities/Long_Range_Facilities_Plan/Pages/default.aspx

As per the Long Range Facilities Plan guidelines, we understand the Ministry has to be in concurrence with our plan before it can be approved by our Board of Education. We look forward to the Ministry's feedback. In order to maintain control of all feedback please provide it to me and Suzanne. We have a series of meetings of our Facilities Planning Committee over the next several weeks. The Facilities Planning Committee is the key body responsible for the Long Range Facilities Plan and we have expanded the composition of that committee to include all trustees and two members of each stakeholder group. I've also attached a report that is going to the next meeting of the Facilities Planning Committee on February 27, 2019 for your information.

If you have any questions please get back to me

Best regards,

David

J. David Green CPA,CA
Secretary Treasurer
Vancouver School Board
1580 West Broadway
Vancouver, BC
V6J 5K8
Direct Line: 604-713-5080

From: [Palmer, Joel EDUC:EX](#)
To: [Bawa, Reg R EDUC:EX](#)
Subject: Re: VSB Report - VYI
Date: February 22, 2019 8:12:51 PM

There are several issues with the LRFP that I noticed on my first skim of it.

We should chat Monday

On Feb 22, 2019, at 5:35 PM, Bawa, Reg R EDUC:EX <Reg.Bawa@gov.bc.ca> wrote:

Probably should be ready for the Carleton question. Interesting it's on the list when it's supported for an upgrade.

Reg Bawa

On Feb 22, 2019, at 3:47 PM, Leslie, Sean GCPE:EX <Sean.Leslie@gov.bc.ca> wrote:

https://www.vancourier.com/opinion/school-closures-back-on-the-table-in-vancouver-1.23643171?utm_source=dlvr.it&utm_medium=twitter

Sean Leslie

Communications Manager

Ministry of Education

Office: 250 356-8485

Cell: 250 893 4403

From: Bawa, Reg R EDUC:EX
To: Palmer, Joel EDUC:EX; Leslie, Sean GCPE:EX
Cc: Filion, Corinna GCPE:EX; McKenzie, Scott GCPE:EX; Spillett, Ryan Y EDUC:EX
Subject: RE: VSB Question
Date: February 25, 2019 2:57:58 PM

One thing to add – we expect at that time that school replacements may still be brought forward by VSB and will be assessed against school replacements across the province.

Reg

From: Palmer, Joel EDUC:EX
Sent: Monday, February 25, 2019 2:55 PM
To: Leslie, Sean GCPE:EX
Cc: Bawa, Reg R EDUC:EX; Filion, Corinna GCPE:EX; McKenzie, Scott GCPE:EX; Spillett, Ryan Y EDUC:EX
Subject: RE: VSB Question

s.13

From: Leslie, Sean GCPE:EX
Sent: February 25, 2019 2:12 PM
To: Palmer, Joel EDUC:EX <Joel.Palmer@gov.bc.ca>
Cc: Bawa, Reg R EDUC:EX <Reg.Bawa@gov.bc.ca>; Filion, Corinna GCPE:EX <Corinna.Filion@gov.bc.ca>; McKenzie, Scott GCPE:EX <Scott.1.McKenzie@gov.bc.ca>; Spillett, Ryan Y EDUC:EX <Ryan.Y.Spillett@gov.bc.ca>
Subject: Re: VSB Question

Thanks Joel-and is the below accurate? Making the rounds on Twitter

The issue, as I understand it, comes down to this: the Ministry will only approve SMP projects until the number of "safe seats" in a district is equal to projected enrollment (with some room to fudge for "optimal capacity utilization"). @Rob_Fleming is this actually true?

Sent from my iPhone

On Feb 25, 2019, at 2:06 PM, Palmer, Joel EDUC:EX <Joel.Palmer@gov.bc.ca> wrote:

The Ministry requires all SDs to have an LRFP.^{s.13}
s.13

s.13

From: Bawa, Reg R EDUC:EX
Sent: February 25, 2019 1:51 PM
To: Leslie, Sean GCPE:EX <Sean.Leslie@gov.bc.ca>; Palmer, Joel EDUC:EX <Joel.Palmer@gov.bc.ca>
Cc: Fillion, Corinna GCPE:EX <Corinna.Fillion@gov.bc.ca>; McKenzie, Scott GCPE:EX <Scott.1.McKenzie@gov.bc.ca>; Spillett, Ryan Y EDUC:EX <Ryan.Y.Spillett@gov.bc.ca>
Subject: RE: VSB Question

The seismic mitigation program (SMP) is focused on ensuring students, and the staff that support them, have a safe place to learn as soon as possible. We are approving projects faster than the old government to ensure we reach this goal as soon as possible. The safety of students and staff is our top priority.

s.13

From: Leslie, Sean GCPE:EX
Sent: Monday, February 25, 2019 1:41 PM
To: Palmer, Joel EDUC:EX
Cc: Fillion, Corinna GCPE:EX; McKenzie, Scott GCPE:EX; Bawa, Reg R EDUC:EX
Subject: VSB Question

Hi Joel, MRF was asked in a scrum today if it was a ministry "policy" that required VSB to compile their LRFP and whether EDUC would change that policy. Also flagging the tweet below. Can you please clarify? Thanks!

Sean Leslie
Communications Manager
Ministry of Education
Office: 250 356-8485
Cell: 250 893 4403

<image001.jpg> **Patti Bacchus** **Verified account** @pattibacchus

Following Following @pattibacchus

More

Patti Bacchus Retweeted Shaun Kalley

Paging @jjhorgan

Patti Bacchus added,

Shaun Kalley @shaunkalley

Replying to @LombardiMike @Rob_Fleming

The issue, as I understand it, comes down to this: the Ministry will only approve SMP projects until the number of "safe seats" in a district is equal to projected enrollment (with some room to fudge for "optimal capacity utilization"). @Rob_Fleming is this actually true?

1:34 PM - 25 Feb 2019

From: [Spillett, Ryan Y EDUC:EX](#)
To: [Bawa, Reg R EDUC:EX](#); [Anderson, Kim PSBC:EX](#); shoffman@vsb.bc.ca; [David Green](#)
Cc: [Palmer, Joel EDUC:EX](#); [David Nelson](#); "[Janson Ho \(jjho@vsb.bc.ca\)](mailto:jjho@vsb.bc.ca)"
Subject: Attached: materials for Feb 2019 Vancouver Project Board Meeting
Date: February 25, 2019 5:22:53 PM
Attachments: [8.0 Proposed TA Map \(11x17\) Feb 22 2019.pdf](#)
[1.0 VPO SC meeting Agenda - February 27.docx](#)
[4.0 seismic-process-timeline3.pdf](#)
[5.0 s 13:s 16:s 17](#)
[6.0 Dashboard for VPO Str Cmt Feb. 2019.pdf](#)
[7.0 s 13:s 16:s 17](#)
[2.0 Minutes 032 - January 23 2019 - draft.docx](#)

Good evening,

Please see the attached materials for the Steering Committee meeting on Wednesday, February 27th from 1:30-3:00pm.

Ryan Spillett

Director
Capital Projects
Ministry of Education
Phone: 250-882-3699

Vancouver Project Office Steering Committee Agenda

Meeting #33

2/27/2019

1:30pm – 3:00pm

Location: Conference call

Members: Reg Bawa, Suzanne Hoffman (Chair), David Green, Kim Anderson,

Support: Joel Palmer, Janson Ho, David Nelson, Ryan Spillett

Regrets

TIME	TOPIC		LEAD
1:30pm– 1:35pm	1.0 Approval of the Agenda	Decision	Suzanne Hoffman
1:35pm – 3:40pm	2.0 Approval Minutes for Wednesday, December 20, 2018	Decision	Suzanne Hoffman
1:40pm – 1:50pm	3.0 Moving Allocation	Decision	David Green
1:50pm – 2:00pm	4.0 MOU/VSB Draft Timeline	Information	Suzanne Hoffman
2:00pm – 2:10pm	5.0 s.13;s.16;s.17	Information	Kim Anderson
2:10pm – 2:25pm	6.0 Project Updates	Information	Janson Ho
2:25pm – 2:40pm	7.0 S.13;s.16;s.17	Decision	Janson Ho
2:40pm – 2:55pm	8.0 Long Range Facilities Plan & Temporary Accommodation Plan	Information	David Green
2:55pm – 3:00pm	9.0 Wrap up /Items for Future Meetings	Decision	Reg Bawa

Next Meeting: April 3, 2019 1:30-3pm; Chair: Reg Bawa

Vancouver Project Office Steering Committee Minutes – Meeting #032

Date: Wednesday – January 23, 2019

Time: 1:30pm to 3:00pm

Location: 1550 - 555 West Hastings, Vancouver

Members/

Attendees: Suzanne Hoffman, Reg Bawa (Chair), David Green, David Nelson, Kim Anderson, Janson Ho, Joel Palmer, Ryan Spillett, Ajaz Hasan, Ernest Fanthorpe, James Meschino, Jim DeHoop City of Vancouver staff (Kaye Krishna, Andrea Law, David Autiero, Melissa Polak)

Regrets: Nathan Salomon

Agenda Item	Discussion/Decisions/Action items
1. Approval of Agenda	<ul style="list-style-type: none"> Approved.
2. Approval of Record of Decisions (RoD) from Meeting #32	<ul style="list-style-type: none"> Approved.
3. City Permit Process	<ul style="list-style-type: none"> City is working with VPO to identify opportunities to improve and accelerate permit approvals process. Trying to manage change control process to eliminate ongoing revisions. Information risk leading to higher costs and delays: mitigate by getting more information at the planning stage. CoV proposed that additional contingency be added to the budget to address unknown future requirements. CoV to establish metrics and agree on timing in order to measure improvements to project timelines. <p>Action/Decision:</p> <ul style="list-style-type: none"> VSB to discuss with CoV regarding possible attendance/updates at future SC meetings.
4. s.13;s.16;s.17	

	s.13;s.16;s.17
5. Maple Grove Elementary Update	<ul style="list-style-type: none"> Information has been provided to the ministry. <p>Action/Decision:</p> <ul style="list-style-type: none"> Ministry to review with VPO.
6. s.13;s.16;s.17	
7. MOU Roles and Responsibilities – Communication and Stakeholder Input to PDR's	<ul style="list-style-type: none"> VSB request to engage with stakeholders earlier in process, prior to public announcement; not to discuss specific recommended option, but to engage feedback on some specifics i.e. swing site options. PDR can't be shared. Can't have consultation process slow process as schedules need to be maintained to achieve forecasted cash flow and to minimize escalation costs. MOU (2.5) seems to imply VSB can publicly discuss once SC endorses. <p>Action/Decision:</p> <ul style="list-style-type: none"> EDUC to respond to request and review MOU to provide clarity of intent of some points.
8. Long Range Facilities Plan & Temporary Accommodation Plan	<ul style="list-style-type: none"> VSB - Long Range Facilities Plan still underway, should be adopted in the spring. Draft plan made available to EDUC and public late Feb; Facilities Planning Committee Feb 27. <p>Action/Decision:</p> <ul style="list-style-type: none"> VSB to provide draft plan.

9. Wrap up/Next meeting	<ul style="list-style-type: none"> • Meeting #033, Wednesday February 27, 2019 <ul style="list-style-type: none"> ○ Chair: Suzanne Hoffman ○ Time: 1:30pm – 3:00pm • Location: Conference call
10. Adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 4:00pm

DRAFT

Withheld pursuant to/removed as

s.16; s.17

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s.13; s.16; s.17

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s.16; s.17

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s.13; s.16; s.17

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Withheld pursuant to/removed as

s.16; s.17; s.13

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Withheld pursuant to/removed as

s.13; s.16; s.17

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Withheld pursuant to/removed as

s.16; s.13; s.17

Page 28 of 88 to/à Page 29 of 88

Withheld pursuant to/removed as

s.13; s.16; s.17

From: [Bawa, Reg R EDUC:EX](#)
To: [MacDonald, Scott D EDUC:EX](#)
Subject: Fwd: RE:
Date: February 25, 2019 8:23:37 PM

I see Sean just sent an updated IN. I'll take a look at that as well.

Reg Bawa

Begin forwarded message:

From: "Bawa, Reg R EDUC:EX" <Reg.Bawa@gov.bc.ca>
Date: February 25, 2019 at 5:59:09 PM PST
To: "Leslie, Sean GCPE:EX" <Sean.Leslie@gov.bc.ca>
Cc: "Palmer, Joel EDUC:EX" <Joel.Palmer@gov.bc.ca>
Subject: RE:

Sean – a few more points to play with regarding Veronica's note below
s.13

From: Harrison, Veronica EDUC:EX
Sent: Monday, February 25, 2019 5:34 PM
To: Bawa, Reg R EDUC:EX
Subject: FW:
From: tno@gov.bc.ca <tno@gov.bc.ca>
Sent: February 25, 2019 5:34 PM
Subject: CKNW: Fleming - VSB closure list
CKNW (Vancouver)

25-Feb-2019 17:00

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Withheld pursuant to/removed as

s.13

Page 34 of 88

Withheld pursuant to/removed as

s.13; s.22

From: [Bawa, Reg R EDUC:EX](#)
To: [Palmer, Joel EDUC:EX](#); [Leslie, Sean GCPE:EX](#)
Cc: [Filion, Corinna GCPE:EX](#); [McKenzie, Scott GCPE:EX](#)
Subject: RE: IN_VSB Long Range Facilities Plan
Date: February 25, 2019 10:42:38 PM
Attachments: [IN_VSB Long Range Facilities Plan JP edits.docx](#)

Just a couple of edits – the operating points are fine (one small edit in one)

R

From: Palmer, Joel EDUC:EX
Sent: Monday, February 25, 2019 9:45 PM
To: Leslie, Sean GCPE:EX
Cc: Filion, Corinna GCPE:EX; Bawa, Reg R EDUC:EX; McKenzie, Scott GCPE:EX
Subject: RE: IN_VSB Long Range Facilities Plan

Some edits, comments, questions. Reg should review the operating bullets

From: Leslie, Sean GCPE:EX
Sent: February 25, 2019 8:20 PM
To: Palmer, Joel EDUC:EX
Cc: Filion, Corinna GCPE:EX ; Bawa, Reg R EDUC:EX ; McKenzie, Scott GCPE:EX
Subject: IN_VSB Long Range Facilities Plan

Hello sir, I've made a few changes to the attached IN after talking to you and Reg today – hoping you can make sure I'm factually correct, and any suggestions welcome.

I've left track changes on so it's a bit messy – can send clean copy with highlights if you prefer.

Thanks!

Sean Leslie

Communications Manager

Ministry of Education

Office: 250 356-8485

Cell: 250 893 4403

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Withheld pursuant to/removed as

s.13

Page 38 of 88

Withheld pursuant to/removed as

s.13; s.22

From: [Angus, Alexander EDUC:EX](#)
To: ["Janson Ho"; "Jim Meschino"; "Ajaz Hasan"; "Ernest Fanthorpe"; "James deHoop"](#)
Cc: [Spillett, Ryan Y EDUC:EX](#); [Benedik, Marek EDUC:EX](#)
Subject: LATE START - Working Group Agenda 28-Feb-19
Date: February 28, 2019 8:44:29 AM
Importance: High

Hello all,

We have had something come up this morning and are hoping that we would be able to push the start of this call until **10:00 today**. We do not have much in the way of agenda items. I apologise for not getting this out yesterday.

- Carleton
- LRFP
-

Cheers,

Alexander Angus | Capital Planning Officer
Capital Management Branch | Resource Management Division | Ministry of Education
250.415.7780 | alexander.angus@gov.bc.ca
5th Floor, 620 Superior Street | Victoria, BC | V8V 1V2

From: [Leslie, Sean GCPE:EX](#)
To: [Palmer, Joel EDUC:EX](#)
Cc: [Filion, Corinna GCPE:EX](#); [Bawa, Reg R EDUC:EX](#); [McKenzie, Scott GCPE:EX](#)
Subject: LRFP's - RUSH
Date: February 28, 2019 9:51:52 AM

Hi Joel, MRF is asking for a couple of lines on LRFP's before (likely) taking more media questions today – also noting that he will be on CBC Radio (Vancouver) at 5:05 today discussing VSB's LRFP. In short he wants a couple of key messages on:

- 1: Why the ministry requires LRFP's
- 2: What the ministry does with them.

Can you please assist? Thanks!

Sean Leslie

Communications Manager
Ministry of Education
Office: 250 356-8485
Cell: 250 893 4403

From: [Bawa, Reg R EDUC:EX](#)
To: [Spillett, Ryan Y EDUC:EX](#); [Palmer, Joel EDUC:EX](#)
Subject: VSB
Date: February 28, 2019 10:06:27 AM
Importance: High

Can you send me that email from David regarding the LRFP....

Reg Bawa, CPA CGA | Assistant Deputy Minister & Executive Financial Officer
Resource Management Division, Ministry of Education | 778-698-3788

From: [Spillett, Ryan Y EDUC:EX](#)
To: [Bawa, Reg R EDUC:EX](#)
Cc: [Palmer, Joel EDUC:EX](#)
Subject: FW: Long Range Facilities Plan
Date: February 28, 2019 10:07:40 AM
Attachments: [LRFP Report - February 27 2019.pdf](#)
[appendix-c-lrfp-guideline-2019-20.pdf](#)

Hi Reg

Sorry, just found this was hung up in my "outbox."

As discussed, below is David's email re: the draft LRFP. I've highlighted the part re: Ministry concurrence with the plan.

The Roles and Responsibilities section of the MOU includes the following for VBE:

- Submit a long range facilities plan to the Province for approval annually

The initial version of the MOU also included a much stricter, more specific clause that is not included in the current amended version.

We don't typically "approve" an LRFP so this language is somewhat unique to SD39, however, I believe David's use of "concurrence" relates to the language in the Capital Plan Instructions Appendix C: LRFP Guidelines (attached):

- The LRFP is a mechanism for school districts to effectively demonstrate that proper facility planning is taking place in support of the districts educational plan over a 10 year window. LRFPs are required to:
 - ✓ Be developed, maintained and made available upon Ministry's request.
 - ✓ Have the **concurrence** of the appropriate Ministry Planning Officer (PO) prior to being approved by the Board.
 - ✓ Be in planning, development or finalized upon receiving the Capital Plan Instructions.

Ryan

From: David Green <dgreen@vsb.bc.ca>
Sent: February 22, 2019 1:12 PM
To: Spillett, Ryan Y EDUC:EX <Ryan.Y.Spillett@gov.bc.ca>
Cc: Janet Fraser <Janet.Fraser@vsb.bc.ca>; Suzanne Hoffman (Superintendent) <shoffman@vsb.bc.ca>; David Nelson <dnelson@vsb.bc.ca>; John Dawson <jdawson@vsb.bc.ca>; Jim Meschino <jmeschino@vsb.bc.ca>
Subject: Long Range Facilities Plan

Hi Ryan,

Our 2019 draft Long Range Facilities Plan is being put on our website later this afternoon. As you are our current Planning Officer, I am providing you the following

link to the draft plan

https://www.vsb.bc.ca/District/Planning_and_Facilities/Long_Range_Facilities_Plan/Pages/default.aspx

As per the Long Range Facilities Plan guidelines, we understand the Ministry has to be in concurrence with our plan before it can be approved by our Board of Education. We look forward to the Ministry's feedback. In order to maintain control of all feedback please provide it to me and Suzanne. We have a series of meetings of our Facilities Planning Committee over the next several weeks. The Facilities Planning Committee is the key body responsible for the Long Range Facilities Plan and we have expanded the composition of that committee to include all trustees and two members of each stakeholder group. I've also attached a report that is going to the next meeting of the Facilities Planning Committee on February 27, 2019 for your information.

If you have any questions please get back to me

Best regards,
David

J. David Green CPA,CA
Secretary Treasurer
Vancouver School Board
1580 West Broadway
Vancouver, BC
V6J 5K8

Direct Line: 604-713-5080

Page 44 of 88 to/à Page 58 of 88

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From: [Palmer, Joel EDUC:EX](#)
To: [Bawa, Reg R EDUC:EX \(Reg.Bawa@gov.bc.ca\)](#)
Cc: [Spillett, Ryan Y EDUC:EX](#)
Subject: FW: Long Range Facilities Plan
Date: February 28, 2019 10:08:00 AM

This one?

From: David Green <dgreen@vsb.bc.ca>
Sent: February 11, 2019 9:46 AM
To: Bawa, Reg R EDUC:EX <Reg.Bawa@gov.bc.ca>; Palmer, Joel EDUC:EX <Joel.Palmer@gov.bc.ca>; Spillett, Ryan Y EDUC:EX <Ryan.Y.Spillett@gov.bc.ca>
Cc: Suzanne Hoffman (Superintendent) <shoffman@vsb.bc.ca>; David Nelson <dnelson@vsb.bc.ca>; John Dawson <jdawson@vsb.bc.ca>; Jim Meschino <jmeschino@vsb.bc.ca>
Subject: Long Range Facilities Plan

Good morning gentlemen,

I wanted to give you an update on the work on our LRFP. The excerpt from the plan below indicates a draft will be sent to Ryan on the 22nd and we have two Facilities Planning Committee meetings before spring break for stakeholder feedback. Also below is the section on public consultation.

The following timeline for completion of the 2018/19 LRFP has been determined:

- February 13, 2019 - Workshop for the Facilities Planning Committee (first time all Committee members will see the draft LRFP)
- February 22, 2019 – Draft LRFP posted on line (in advance of the February 27th meeting). Draft LRFP also sent to the Ministry.
- February 27, 2019 - Facilities Planning Committee (for Stakeholder Feedback)
- Potential DPAC Meeting – To be Confirmed with DPAC
- March 13, 2019 - Facilities Planning Committee (for Stakeholder Feedback)
- April 29, 2019 - LRFP to Public Board Meeting for approval. Board approval will be necessary prior to the development of the 2020-2021 Five Year Capital Plan.

Page Break

8. Public Engagement

The timeline above will give all stakeholders and, in particular DPAC, opportunities to review the draft plan, provide feedback and suggest revisions. Once the draft is posted online on February 22, 2019, a live link on the District website will be activated to receive feedback.

The Ministry does not require that public consultation take pace to inform the development of a LRFP. The District did undertake an extensive public consultation process in preparing

the 2016 LRFP. The report of that consultation is attached as Appendix (___). Once the 2018-2019 LRFP is finalized and approved by the Board of Education, the District will schedule a series of open houses for the remainder of the school year to inform the general public and school communities of the contents of the LRFP and begin to engage those communities in discussing the implications of the recommendations in the plan. These open houses are not intended to be forums for feedback to alter the LRFP, but rather will be informative in moving the plan forward.

If you have any questions please get back to me

Best regards,
David

J. David Green CPA,CA
Secretary Treasurer
Vancouver School Board
1580 West Broadway
Vancouver, BC
V6J 5K8

Direct Line: 604-713-5080

From: [Bawa, Reg R EDUC:EX](#)
To: [Spillett, Ryan Y EDUC:EX](#)
Cc: [Palmer, Joel EDUC:EX](#)
Subject: RE: Long Range Facilities Plan
Date: February 28, 2019 10:22:24 AM

We need to draft a response that provides concurrence to their plan – allows them to take forward for Board approval. From the planning officer. Lets discuss

From: Spillett, Ryan Y EDUC:EX
Sent: Thursday, February 28, 2019 10:08 AM
To: Bawa, Reg R EDUC:EX
Cc: Palmer, Joel EDUC:EX
Subject: FW: Long Range Facilities Plan

Hi Reg

Sorry, just found this was hung up in my “outbox.”

As discussed, below is David’s email re: the draft LRFP. I’ve highlighted the part re: Ministry concurrence with the plan.

The Roles and Responsibilities section of the MOU includes the following for VBE:

- Submit a long range facilities plan to the Province for approval annually

The initial version of the MOU also included a much stricter, more specific clause that is not included in the current amended version.

We don’t typically “approve” an LRFP so this language is somewhat unique to SD39, however, I believe David’s use of “concurrence” relates to the language in the Capital Plan Instructions Appendix C: LRFP Guidelines (attached):

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Ryan

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Subject: Long Range Facilities Plan

Hi Ryan,

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https://www.vsb.bc.ca/District/Planning_and_Facilities/Long_Range_Facilities_Plan/Pages/default.aspx

As per the Long Range Facilities Plan guidelines, we understand the Ministry has to be in concurrence with our plan before it can be approved by our Board of Education. We look forward to the Ministry's feedback. In order to maintain control of all feedback please provide it to me and Suzanne. We have a series of meetings of our Facilities Planning Committee over the next several weeks. The Facilities Planning Committee is the key body responsible for the Long Range Facilities Plan and we have expanded the composition of that committee to include all trustees and two members of each stakeholder group. I've also attached a report that is going to the next meeting of the Facilities Planning Committee on February 27, 2019 for your information.

If you have any questions please get back to me

Best regards,
David

J. David Green CPA,CA
Secretary Treasurer
Vancouver School Board
1580 West Broadway
Vancouver, BC
V6J 5K8

Direct Line: 604-713-5080

From: [Leslie, Sean GCPE:EX](#)
To: [Bawa, Reg R EDUC:EX](#); [Filion, Corinna GCPE:EX](#)
Subject: RE: LRFP
Date: February 28, 2019 10:26:00 AM

Thanks Reg, much appreciated.

From: Bawa, Reg R EDUC:EX
Sent: February 28, 2019 10:21 AM
To: Filion, Corinna GCPE:EX ; Leslie, Sean GCPE:EX
Subject: LRFP

From our instructions:

- The LRFP is a mechanism for school districts to effectively demonstrate that proper facility planning is taking place in support of the districts educational plan over a 10 year window.

LRFPs are required to:

- ✓ Be developed, maintained and made available upon Ministry's request.
 - ✓ Have the concurrence of the appropriate Ministry Planning Officer (PO) prior to being approved by the Board.
- ✓ Be in planning, development or finalized upon receiving the Capital Plan Instructions.

Suggest quoting that first line – ensures SDs are properly planning facility needs to support education. It is encouraging that VSB has prepared a LRFP. It has been a long time coming...

Reg Bawa, CPA CGA | Assistant Deputy Minister & Executive Financial Officer
Resource Management Division, Ministry of Education | 778-698-3788

From: [Bawa, Reg R EDUC:EX](#)
To: [Leslie, Sean GCPE:EX](#); [Palmer, Joel EDUC:EX](#)
Cc: [Filion, Corinna GCPE:EX](#); [McKenzie, Scott GCPE:EX](#)
Subject: RE: LRFP Part 2!
Date: February 28, 2019 10:46:37 AM

s.13

R

From: Leslie, Sean GCPE:EX
Sent: Thursday, February 28, 2019 10:34 AM
To: Bawa, Reg R EDUC:EX; Palmer, Joel EDUC:EX
Cc: Filion, Corinna GCPE:EX; McKenzie, Scott GCPE:EX
Subject: LRFP Part 2!

s.13

Sean Leslie

Communications Manager
Ministry of Education
Office: 250 356-8485
Cell: 250 893 4403

From: [Palmer, Joel EDUC:EX](#)
To: [Leslie, Sean GCPE:EX](#); [Bawa, Reg R EDUC:EX](#)
Cc: [Filion, Corinna GCPE:EX](#); [McKenzie, Scott GCPE:EX](#)
Subject: RE: LRFP Part 2!
Date: February 28, 2019 10:53:00 AM

s.13

From: Leslie, Sean GCPE:EX
Sent: February 28, 2019 10:34 AM
To: Bawa, Reg R EDUC:EX <Reg.Bawa@gov.bc.ca>; Palmer, Joel EDUC:EX <Joel.Palmer@gov.bc.ca>
Cc: Filion, Corinna GCPE:EX <Corinna.Filion@gov.bc.ca>; McKenzie, Scott GCPE:EX <Scott.1.McKenzie@gov.bc.ca>
Subject: LRFP Part 2!

s.13

Sean Leslie
Communications Manager
Ministry of Education

Office: 250 356-8485
Cell: 250 893 4403

From: [McKenzie, Scott GCPE:EX](#)
To: [Palmer, Joel EDUC:EX](#); [Bawa, Reg R EDUC:EX](#); [Spillett, Ryan Y EDUC:EX](#)
Cc: [Leslie, Sean GCPE:EX](#); [Filion, Corinna GCPE:EX](#)
Subject: FW: The Georgia Straight: Patti Bacchus: Why we don't need to close schools
Date: February 28, 2019 1:20:21 PM

FYI..

From: tno@gov.bc.ca <tno@gov.bc.ca>
Sent: February 28, 2019 1:17 PM
Subject: The Georgia Straight: Patti Bacchus: Why we don't need to close schools

The Georgia Straight
Patti Bacchus
28-Feb-2019 13:07

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<http://www.straight.com/news/1207366/patti-bacchus-why-we-dont-need-close-schools>

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From: [Spillett, Ryan Y EDUC:EX](#)
To: [Bawa, Reg R EDUC:EX](#); [Palmer, Joel EDUC:EX](#)
Subject: RE: VSB Part 3!
Date: February 28, 2019 3:28:13 PM

It is from our Capital Plan Instructions, Appendix C: LRFP Guidelines, Section f. Potential Options.

<https://www2.gov.bc.ca/assets/gov/education/administration/resource-management/capital-planning/appendix-c-lrfp-guideline-2019-20.pdf>

From: Bawa, Reg R EDUC:EX
Sent: February 28, 2019 3:19 PM
To: Palmer, Joel EDUC:EX <Joel.Palmer@gov.bc.ca>; Spillett, Ryan Y EDUC:EX <Ryan.Y.Spillett@gov.bc.ca>
Subject: Fwd: VSB Part 3!

What's up with the info in quotes. Any idea what she is quoting?

Reg Bawa

Begin forwarded message:

From: "Leslie, Sean GCPE:EX" <Sean.Leslie@gov.bc.ca>
Date: February 28, 2019 at 3:03:21 PM PST
To: "Palmer, Joel EDUC:EX" <Joel.Palmer@gov.bc.ca>, "Bawa, Reg R EDUC:EX" <Reg.Bawa@gov.bc.ca>
Cc: "Filion, Corinna GCPE:EX" <Corinna.Filion@gov.bc.ca>, "McKenzie, Scott GCPE:EX" <Scott.1.McKenzie@gov.bc.ca>
Subject: RE: VSB Part 3!

And sorry, one more from the MO, per the line below (and repeated on CKNW this week) – is this true?

Copyright

From: Palmer, Joel EDUC:EX
Sent: February 28, 2019 2:58 PM
To: Leslie, Sean GCPE:EX <Sean.Leslie@gov.bc.ca>; Bawa, Reg R EDUC:EX <Reg.Bawa@gov.bc.ca>
Cc: Filion, Corinna GCPE:EX <Corinna.Filion@gov.bc.ca>; McKenzie, Scott GCPE:EX <Scott.1.McKenzie@gov.bc.ca>
Subject: RE: VSB Part 3!

s.13;s.16;s.17

From: Leslie, Sean GCPE:EX
Sent: February 28, 2019 1:49 PM
To: Palmer, Joel EDUC:EX <Joel.Palmer@gov.bc.ca>; Bawa, Reg R EDUC:EX <Reg.Bawa@gov.bc.ca>
Cc: Filion, Corinna GCPE:EX <Corinna.Filion@gov.bc.ca>; McKenzie, Scott GCPE:EX <Scott.1.McKenzie@gov.bc.ca>
Subject: VSB Part 3!

Sorry gentlemen, another question, again keeping in mind MRF will be on CBC this afternoon.

Any advice on how he should answer if asked about Bacchus's claim below? She's suggested this in several media interviews this week – just demolish the existing school and build with a smaller new one.

Thanks!

Sean

Copyright

From: [Leslie, Sean GCPE:EX](#)
To: [Bawa, Reg R EDUC:EX](#); [Palmer, Joel EDUC:EX](#)
Cc: [Filion, Corinna GCPE:EX](#); [McKenzie, Scott GCPE:EX](#)
Subject: RE: VSB Part 3!
Date: February 28, 2019 3:34:22 PM

Terrific, thanks again!!

From: Bawa, Reg R EDUC:EX
Sent: February 28, 2019 3:34 PM
To: Palmer, Joel EDUC:EX ; Leslie, Sean GCPE:EX
Cc: Filion, Corinna GCPE:EX ; McKenzie, Scott GCPE:EX
Subject: Re: VSB Part 3!
s.13;s.16;s.17

Reg Bawa

On Feb 28, 2019, at 3:29 PM, Palmer, Joel EDUC:EX <Joel.Palmer@gov.bc.ca> wrote:

s.13;s.16;s.17

From: Leslie, Sean GCPE:EX
Sent: February 28, 2019 3:03 PM
To: Palmer, Joel EDUC:EX <Joel.Palmer@gov.bc.ca>; Bawa, Reg R EDUC:EX <Reg.Bawa@gov.bc.ca>
Cc: Filion, Corinna GCPE:EX <Corinna.Filion@gov.bc.ca>; McKenzie, Scott GCPE:EX <Scott.1.McKenzie@gov.bc.ca>
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To: Leslie, Sean GCPE:EX <Sean.Leslie@gov.bc.ca>; Bawa, Reg R EDUC:EX <Reg.Bawa@gov.bc.ca>
Cc: Filion, Corinna GCPE:EX <Corinna.Filion@gov.bc.ca>; McKenzie, Scott GCPE:EX <Scott.1.McKenzie@gov.bc.ca>
Subject: RE: VSB Part 3!
s.13;s.16;s.17

s.13;s.16;s.17

From: Leslie, Sean GCPE:EX

Sent: February 28, 2019 1:49 PM

To: Palmer, Joel EDUC:EX <Joel.Palmer@gov.bc.ca>; Bawa, Reg R EDUC:EX
<Reg.Bawa@gov.bc.ca>

Cc: Fillion, Corinna GCPE:EX <Corinna.Fillion@gov.bc.ca>; McKenzie, Scott GCPE:EX
<Scott.1.McKenzie@gov.bc.ca>

Subject: VSB Part 3!

Sorry gentlemen, another question, again keeping in mind MRF will be on CBC this afternoon.

Any advice on how he should answer if asked about Bacchus's claim below? She's suggested this in several media interviews this week – just demolish the existing school and build with a smaller new one.

Thanks!

Sean
Copyright

From: [Palmer, Joel EDUC:EX](#)
To: [Bawa, Reg R EDUC:EX](#)
Subject: Re: Timeline for MoU (VSB)
Date: March 4, 2019 2:08:24 PM

She only cc'ed me. I have a call w David at 2:15 about the lrfp. I will talk to him first. Then decide whether to reply all

On Mar 4, 2019, at 2:07 PM, Bawa, Reg R EDUC:EX <Reg.Bawa@gov.bc.ca> wrote:

Reply to all

From: Palmer, Joel EDUC:EX
Sent: Monday, March 4, 2019 2:07 PM
To: Bawa, Reg R EDUC:EX
Subject: RE: Timeline for MoU (VSB)

I've still got a few issues with this

From: Suzanne Hoffman (Superintendent) <shoffman@vsb.bc.ca>
Sent: March 4, 2019 1:44 PM
To: Bawa, Reg R EDUC:EX <Reg.Bawa@gov.bc.ca>; Anderson, Kim PSBC:EX <Kim.Anderson@partnershipsbcc.ca>
Cc: Palmer, Joel EDUC:EX <Joel.Palmer@gov.bc.ca>; David Green <dgreen@vsb.bc.ca>; David Nelson <dnelson@vsb.bc.ca>
Subject: Timeline for MoU (VSB)

Good Afternoon – we will share this with the Board this evening – as a draft.

Jiana made some edits as we discussed at the VPO meeting.

Suz

Suzanne Hoffman

Superintendent of Schools
School District #39 (Vancouver)

604-713-5100

Executive Assistant: Donna Wong (ddwong@vsb.bc.ca)

Honouring the traditional unceded territory of the Musqueam, Squamish and Tsleil-Waututh Coast Salish Peoples

From: [Angus, Alexander EDUC:EX](#)
To: [Spillett, Ryan Y EDUC:EX](#)
Cc: [Benedik, Marek EDUC:EX](#)
Subject: LRFP Comments
Date: March 4, 2019 4:40:02 PM

Ryan here are some points for the LRFP

1. As you mentioned they use approved where they mean supported and should correct that language.
2. Paragraphs repeated in document (p.7)
3. They are suggesting adding more than 2200 new seats in section 3.4 Expansion, but in executive summary state they expect a further decline of 2300 enrolling students. 5500 more empty seats.
4. 9.3 states that not all schools will be seismically upgraded due to low enrolment and will require consolidation. **s.13** Somewhat reiterated in 10.14
5. Figure 9.4-3 is incorrect. Weir, Byng, Selkirk should be under Approved and in Planning.
6. I noted that they are required to have the following schedules:

MANDATORY SCHEDULES:

- A. Overall School District Map
- B. Inventory of SD Facilities
- C. "Base Case" Summary
- D. Transportation of Students
- E. Option(s)
- F. Options Comparison
- G. Recommended Option and Implementation Strategy
- H. MPO Checklist and Concurrence Assessment Tool

OPTIONAL SCHEDULES: (if applicable to LRFP)

- I. Consultation
- J. Statistical Study Areas
- K. Facility Audits

They have provided the following appendices, and none of the schedules are included in the body of the LRFP.

- [Appendix A-1: 2016 Public Consultation Report](#)
- [Appendix A-2: Continuity with Previous LRFP](#)
- [Appendix B: Learning Services – List of Programs](#)
- [Appendix C: Alternative and Alternate Programs List](#)
- [Appendix D: Facility Condition Index](#)
- [Appendix E: Capital Plan Summary 2019-20](#)
- [Appendix F: Childcare by Type](#)
- [Appendix G: Enrolment by School](#)
- [Appendix H: School Capacities](#)
- [Appendix I: Project Office MOU](#)
- [Appendix J: Completed Seismic Projects](#)
- [Appendix K: Seismic Risk by VSB School](#)
- [Appendix L: VSB Seismic Mitigation Projects, Vancouver Project Office](#)

Alexander Angus | Capital Planning Officer
Capital Management Branch | Resource Management Division | Ministry of Education
250.415.7780 | alexander.angus@gov.bc.ca
5th Floor, 620 Superior Street | Victoria, BC | V8V 1V2

From: Spillett, Ryan Y EDUC:EX
To: Palmer, Joel EDUC:EX; Angus, Alexander EDUC:EX; Benedik, Marek EDUC:EX
Subject: Fwd: VSB39: How to make the public get excited, happy and actually look forward to any future school closure/consolidation
Date: March 5, 2019 1:19:04 PM
Attachments: image001.png

FYI....

Begin forwarded message:

From: 's.22'
Date: March 5, 2019 at 1:09:06 PM PST
To: <Ryan.Y.Spillett@gov.bc.ca>
Cc: "Suzanne Hoffman (Superintendent)" <shoffman@vsb.bc.ca>, "David Nelson" <dnelson@vsb.bc.ca>, "Christopher Wong" <ckwong@vsb.bc.ca>, "Jim Meschino" <jmeschino@vsb.bc.ca>, "Kerry Chuah" <kchuah@vsb.bc.ca>, "Lisa Landry" <llandry@vsb.bc.ca>, <rob.fleming.MLA@leg.bc.ca>, <allan.wong@vsb.bc.ca>, <fraser.ballantyne@vsb.bc.ca>, <lois.chan-pedley@vsb.bc.ca>, <carmen.cho@vsb.bc.ca>, <estrellita.gonzalez@vsb.bc.ca>, <oliver.hanson@vsb.bc.ca>, <barbara.parrott@vsb.bc.ca>, <jennifer.reddy@vsb.bc.ca>, "Janet Fraser" <Janet.Fraser@vsb.bc.ca>, "Heyman.MLA, George" <George.Heyman.MLA@leg.bc.ca>, "David Green" <dgreen@vsb.bc.ca>
Subject: FW: VSB39: How to make the public get excited, happy and actually look forward to any future school closure/consolidation

Dear Ryan,

Hi; Thanks for the chat today. Here's a summary from my side:

<!--[if !supportLists]>1.<!--[endif]>-->MOU:
<!--[if !supportLists]>a.<!--[endif]>-->Elected Trustees should not be excluded (revise section 2.5 to "The existence of the VPO and Steering Committee does not negate the responsibilities and authorities of either the Vancouver Board of Education or the Ministry of Education as defined in the School Act")
<!--[if !supportLists]>b.<!--[endif]>-->Change language to encourage & foster a holistic plan from the VBE (the Richmond MOU does this well with repeated references to Major Capital & Seismic Mitigation throughout)
<!--[if !supportLists]>c.<!--[endif]>-->Remove references to lowest cost
<!--[if !supportLists]>d.<!--[endif]>-->Provide incentive for holistic plan; Ex: "Preferential priority and increased funding will be allocated to consolidation sites that are close proximity to each other"
<!--[if !supportLists]>e.<!--[endif]>-->Provide incentive for swing sites; Ex: "Preferential priority and increased funding will be allocated to sites that serve the purpose of being a swing site"
<!--[if !supportLists]>f.<!--[endif]>-->Time is of the Essence clause. Restate mandate of VPO to "move fast" and get students in safe schools as fast as possible, document the process so that expectations are set which would include timeline for public consultation
<!--[if !supportLists]>g.<!--[endif]>-->Ideal if City of Vancouver becomes 5th Member of MOU Steering Committee (see #2 for why)
Why? We live free in a democracy and together, with the right playbook and leadership, we can tackle the complexity and arrive at better decisions!
<!--[if !supportLists]>2.<!--[endif]>-->"\$100M" VBE Bond idea:
<!--[if !supportLists]>a.<!--[endif]>-->The VSB is capable of creating a sustained long term sources of revenue for the benefit of our students by utilizing VSB assets but is in the "chicken or egg" conundrum and a market bond allows time for time for assets to be developed to generate revenue
<!--[if !supportLists]>b.<!--[endif]>-->Ministry of Education must allow this as a policy and a change to the School Act would need to be made and an exception for Vancouver. Not impossible; similar to the Vancouver Charter that the City of Vancouver operates under.
<!--[if !supportLists]>c.<!--[endif]>-->MoE must state that VBE will never be penalized; that is, the funding from the MoE to the VSB shall remain standardized for Vancouver students based on the Provincial formulas and that SMP and Capital Funding will continue to be available as per the Provincial standards
<!--[if !supportLists]>d.<!--[endif]>-->Then VBE (likely in partnership with City) plans projects on excess VSB lands that can be used to drive sustainable long term revenue which will can include: 1) Commercial Development, 2) Existing Premise Leases, 3) Bare Land Leases, and 4) Workforce Housing

Why? s.22

Sir Guy Carleton as prime example and candidate. Past proposal to close school = outrage. Current fire situation = school closed. Now, even with nobody going to Carleton, propose to permanently close school = outrage. Heritage "A" status further complicates and fuels outrage. Try selling just a portion of the lands facing Kingsway = way more outrage. Only solution is for VSB to have its own funds to develop the lands for long term sustained revenue and with the City of Vancouver to turn the existing school into a heritage community space. All very doable and would result in zero or minimal outrage.

<!--[if !supportLists]>3.<!--[endif]>-->Be Realistic:
<!--[if !supportLists]>a.<!--[endif]>-->If Area Standards are dead when it comes to actually following them as standards, yet are still used as the method to arrive at the funding, there is something necessarily wrong as we are then using 20th century standards to try to create a 21st century learning environment. So the right solution here would be to revise the Area Standards which would mean more costs in a politician's world view of 4 years but would be less cost in the long run as these schools are built for a much longer time horizon and we can avoid a future expensive capital project to expand a school a decade or two decades later. And Area Standards are not truly dead either as our new schools use this as the underlying basis and then make minor adjustments; we are building a raft of schools that are too small and will need to be rightsized, costing us all much more.
<!--[if !supportLists]>b.<!--[endif]>-->Capacity Utilization: The MoE is doing themselves a massive disservice by sticking to a method that can easily be mocked and that doesn't make sense to anybody that went to school or has a child in school. Computer Lab, Music Room, Art Room, Science Lab, Drama Studio, etc? Are these not used for education? What is non-enrolling and why does it not count? So we should replace these rooms with enrolling space and not have them? Plus don't get me started on using 99 year old blueprints as the basis of calculating the enrolling space. It's so bad it's comical and you can't have an intelligent discussion since the public feels that they numbers do not make sense. It's a bigger discussion but for the sole purpose of making the VSB LRFP make sense, the MoE should openly challenge the VSB to gather their own data and use their own definition of Capacity Utilization; To create an open data project for all VSB schools listing what types of rooms are in each school, their sizes, how they are being used. Or at least for the 28 schools being considered for closure/consolidation.

Why? So we can move forward with an intelligent discussion with data sets that make sense and can't be second guessed. The end result will be a solid LRFP that will likely arrive at similar conclusions but will be one that can be better sold to the public.

Looking forward to chatting again soon and to progress on these in the meantime.

Best Regards,

s.2

From: S.22

Sent: March 4, 2019 10:07 PM

To: 'David Green' <dgreen@vsb.bc.ca>

Cc: 'Suzanne Hoffman (Superintendent)' <shoffman@vsb.bc.ca>; 'David Nelson' <dnelson@vsb.bc.ca>; 'Christopher Wong' <ckwong@vsb.bc.ca>; 'Jim Meschino' <jmeschino@vsb.bc.ca>; 'Kerry Chuah' <kchuah@vsb.bc.ca>; 'Lisa Landry' <llandry@vsb.bc.ca>; rob.fleming.MLA@leg.bc.ca; allan.wong@vsb.bc.ca; fraser.ballantyne@vsb.bc.ca; lois.chan-pedley@vsb.bc.ca; carmen.cho@vsb.bc.ca; estrellita.gonzalez@vsb.bc.ca; oliver.hanson@vsb.bc.ca; barbara.parrott@vsb.bc.ca; jennifer.reddy@vsb.bc.ca; 'Janet Fraser' <Janet.Fraser@vsb.bc.ca>; 'Heyman.MLA, George' <George.Heyman.MLA@leg.bc.ca>

Subject: VSB39: How to make the public get excited, happy and actually look forward to any future school closure/consolidation

Dear David,

Thanks for closing the loop on this for your diligence & professionalism in replying and engaging; always appreciated!

Yes, saw it and it is very helpful as the public will have insights; Awesome to see people using the data and making visual maps from it.

Got some tips for you when it comes to how to make the public get excited, happy and actually look forward to any future School Closure/Consolidation:

- <!--[if !supportLists]-->1. <!--[endif]-->The public will never be onboard for a school closure where a school is simply shut and the students are sent to other local area schools. Plus, Hon. Rob Fleming will say: "It's not him nor the Ministry and that it's an unfortunate VBE decision" so Trustees will likely not want to be scapegoated again.
- <!--[if !supportLists]-->2. <!--[endif]-->On a per school basis, if you analyze the FCI, Seismic State, "True Utilization," and most important, proximity to another school, you will arrive to a schools that could be Consolidated. Then to win the public: 1) Propose excellent modern 21st Century Learning Environment (include a covered outdoor play area too which is otherwise only mandated if it rains a foot more than Hon. Rob Fleming is tall) and 2) Do a Commuting & Wellbeing Study with EVERY kid in candidate schools & 3) For the matching candidate schools that checks out, make the consolidation decision with confident transparency.
- <!--[if !supportLists]-->3. <!--[endif]-->To do this, the MOU as it is today, has to be killed. You can't do #2 with the MOU and the bad playbooks of the lowest cost option and pointless BC Area Standards. This is a rare generational opportunity that is being squandered with the MOU Steering Committee making secret decisions that will eventually leave a list of 15 schools that will just never get safe and which will all then have to be forcefully shuttered perpetuating the cycle of outrage and disrupting students.
- <!--[if !supportLists]-->4. <!--[endif]-->I fear that VBE will persist in following #1 and it's going to be super ugly, especially since Hon. Rob Fleming will completely deny that he has anything to do with the VBE contemplating school closures and/or consolidation. **Must Do:** Listen to Hon. Rob Fleming chat with Lynda Steele. <https://omny.fm/shows/steele-drex/how-true-are-the-rumors-that-some-vancouver-school>

Check out this visual map from the FCI Data; Again, thanks for providing the breakdown and making that public!

Best Regards,

s.2

From: David Green [<mailto:dgreen@vsb.bc.ca>]

Sent: March 3, 2019 8:59 AM

To: S.22

Cc: admin@hambervalumni.ca; chair@hamberpac.ca; Suzanne Hoffman (Superintendent) <shoffman@vsb.bc.ca>; David Nelson <dnelson@vsb.bc.ca>; Christopher Wong <ckwong@vsb.bc.ca>; kennedy.stewart@vancouver.ca; parentadvocacynetwork@gmail.com; Allan Wong <Allan.Wong@vsb.bc.ca>; Fraser Ballantyne <Fraser.Ballantyne@vsb.bc.ca>; Lois Chan-Pedley <Lois.Chan-Pedley@vsb.bc.ca>; Carmen Cho <Carmen.Cho@vsb.bc.ca>; Estrellita Gonzalez <estrellita.gonzalez@vsb.bc.ca>; Oliver Hanson <Oliver.Hanson@vsb.bc.ca>; Barbara Parrott <Barbara.Parrott@vsb.bc.ca>; Jennifer Reddy <Jennifer.Reddy@vsb.bc.ca>; admin@hambervalumni.ca; chair@hamberpac.ca; george.heyman.mla@leg.bc.ca; Janet Fraser <Janet.Fraser@vsb.bc.ca>

Subject: RE: Deferred Maintenance Breakdown

Good morning S., as you have figured out by now the Facility Condition Index and deferred maintenance balances by school are in Appendix D to the Long Range Facilities Plan – link below.

[Appendix D: Facility Condition Index](#)

Best regards,

David

J. David Green CPA,CA

Secretary Treasurer

Vancouver School Board

1580 West Broadway

Vancouver, BC

V6J 5K8

Direct Line: 604-713-5080

From: S.22

Sent: Thursday, January 31, 2019 10:56 AM

To: David Green <dgreen@vsb.bc.ca>

Cc: admin@hambervalumni.ca; chair@hamberpac.ca; Suzanne Hoffman (Superintendent) <shoffman@vsb.bc.ca>; David Nelson <dnelson@vsb.bc.ca>; Christopher Wong <ckwong@vsb.bc.ca>; kennedy.stewart@vancouver.ca; parentadvocacynetwork@gmail.com; Allan Wong <Allan.Wong@vsb.bc.ca>; Fraser Ballantyne <Fraser.Ballantyne@vsb.bc.ca>; Lois Chan-Pedley <Lois.Chan-Pedley@vsb.bc.ca>; Carmen Cho <Carmen.Cho@vsb.bc.ca>; Estrellita Gonzalez <estrellita.gonzalez@vsb.bc.ca>; Oliver Hanson <Oliver.Hanson@vsb.bc.ca>; Barbara Parrott <Barbara.Parrott@vsb.bc.ca>; Jennifer Reddy <Jennifer.Reddy@vsb.bc.ca>; admin@hambervalumni.ca; chair@hamberpac.ca; george.heyman.mla@leg.bc.ca; Janet Fraser <Janet.Fraser@vsb.bc.ca>

Subject: Deferred Maintenance Breakdown

Dear David,

Hi Again! I understand that there is between \$700 million and \$800 million in estimated deferred maintenance across all schools in the VSB.

Do you have list of this broken down by school site across the all the schools in the VSB in a format that can be opened in Google Sheets or Excel? Can you share it with me?

Thanks!

Best Regards,

S.22

From: [Harrison, Veronica EDUC:EX](#)
To: [Fleming, Rob EDUC:EX](#)
Subject: Fwd: FYI - VSB Long Range Facilities Plan + comms support
Date: February 23, 2019 10:00:20 AM

Sent from my iPhone

Begin forwarded message:

From: "Leslie, Sean GCPE:EX" <Sean.Leslie@gov.bc.ca>
Date: February 21, 2019 at 2:59:50 PM PST
To: "Harrison, Veronica EDUC:EX" <Veronica.Harrison@gov.bc.ca>, "Maartman, William EDUC:EX" <William.Maartman@gov.bc.ca>, "Farrance, Melissa EDUC:EX" <Melissa.Farrance@gov.bc.ca>
Cc: "Filion, Corinna GCPE:EX" <Corinna.Filion@gov.bc.ca>, "McKenzie, Scott GCPE:EX" <Scott.I.McKenzie@gov.bc.ca>
Subject: FW: FYI - VSB Long Range Facilities Plan + comms support

Hi FYI on the below if you haven't already seen – highlighting the line below which is sure to get some attention:

- In this section, school consolidation feasibility is presented and analyzed for 28 schools including 6 secondary, 17 elementary and 5 annexes.

Sean

From: communications <communications@vsb.bc.ca>
Sent: February 21, 2019 2:50 PM
To: Filion, Corinna GCPE:EX <Corinna.Filion@gov.bc.ca>; Leslie, Sean GCPE:EX <Sean.Leslie@gov.bc.ca>
Subject: FYI - VSB Long Range Facilities Plan + comms support

Hello – hope this message finds you both well. Below for info is a high level comms rollout supporting the District's Long Range Facilities Plan. It is going to committee next Wed and will be posted online as part of that agenda tomorrow. Also, the executive of the District Parents' Advisory Council has indicated they will publicly call on the Board to suspend the process. Will flag anything further on that front as it comes to our attention.

We are doing an advance interview with Tracy Sherlock today and she has an embargoed copy. The ADM/DM have been advised by Suzanne. Please let me know if I can provide any other information.
Thanks – Patricia

Communications Goal:

Support the approval of a LFPR by the Board by positioning the draft as a guiding document for the Board to proactively take steps to ensure all students attend schools that are safe and that provide innovative learning environments promoting student engagement and inclusion as well as the delivering diverse educational programs.

Communications Objectives:

Mitigate criticism by being first to tell the story; the draft LRFP is a guiding document that if

approved by the Board, will enable the District to engage with school communities about the effective use of schools.

Prepare administrators of schools in low capacity areas to address concerns/questions from their PACs' executive, students' families and staff.

Rely on the facts and correct myths/errors or omissions quickly.

Key messages:

The District's Long Range Facilities Plan (LRFP) is a framework to guide facilities planning throughout the District.

- The Plan is required by the Ministry of Education to demonstrate how the District manages facilities in an effective, economic and efficient way in support of educational goals.
- The LRFP is a road map. It contains high level information regarding facilities and facility usage in Vancouver.
- Any actual facilities planning will involve input from our school communities and stakeholders.
- The LRFP contains a number of recommendations to consult the public and to conduct further assessment/analysis.
- Several key areas are covered within the LRFP including enrolment forecasts, facility condition, seismic mitigation, management of capital assets, and reduction of capacity (space).
- The draft LRFP has not yet been adopted by the Board or approved by the Ministry of Education.

District staff, based on data and previous engagement with the public and stakeholder groups drafted the LRFP for Board consideration and approval.

- The draft was shared with stakeholder groups for consideration and feedback.
- Together with that feedback, the Board will consider the plan for approval in April 2019.
- The draft LRFP is posted online (Friday Feb 22) in the Facilities Planning Committee agenda for February 27 meeting. An email address for comments is available: LRFP@vsb.bc.ca – all comments will be shared with the trustees for their review as they consider the draft LRFP.
- Board approval of the District's LRFP would then initiate much engagement with school communities throughout Vancouver. No actions immediately result.

Through the LRFP the District aims to improve the overall safety and quality of schools for Vancouver students today and in the future.

- Although capacity utilization varies, it is generally low, impacting the cost of maintenance, the possibility of new school construction and ability of the District to best deliver educational programming.
- The LRFP contains a number of recommendations to consult the public and to conduct further assessment/analysis.

If pressed re Section 10:

- This section of the plan addresses strategies to manage capacity within the District.
- In this section, school consolidation feasibility is presented and analyzed for 28 schools including 6 secondary, 17 elementary and 5 annexes.
- This is a feasibility analysis to provide the Board with context and is not a closure list.

Approach:

Initiate a medium-profile, sustained and proactive multi-channel communications plan to share key messages with audiences and support the Board in the approval process.

Rollout Plan:

Tactic/material	Audience	Key Message	Deadline	Lead	Status
Email to admins (28 listed in Plan)	Admins, staff + PACs	This is a guiding document; it is for the consideration of the Board.	Wed Feb 20	JD/DN - DOIs	Done
Speaking Notes to Admin	Admins, staff + PACs		Thurs Feb 21	PMN	Done
Email Trustees with rollout + key messages	Trustees	All	Thurs Feb 21	PMN	Done
Email MoE comms FTI	Ministry	All	Thurs Feb 21	PMN	Done
Advance embargoed copy to Tracy Sherlock + Interview	Families/school communities	The LRFP is a road map. It contains high level information regarding facilities and facility usage in Vancouver. - Any actual facilities planning will involve input from our school communities and stakeholders. - The Ministry of Education requires all districts in BC to have a Long Range Facilities Plan (LRFP). -The LRFP contains a number of recommendations to consult the public and to conduct further assessment/analysis.	Wed Feb 20/Thurs Feb 21 (interview Thurs or Fri w/ DG)	PMN	Done
Post Draft LRFP & cmtte report to website/	Trustees, stakeholders, staff, school communities/ families	The LRFP is a road map. It contains high level information regarding facilities and facility usage in Vancouver.	Fri Feb 21	MP	Pending

		<ul style="list-style-type: none"> - Any actual facilities planning will involve input from our school communities and stakeholders. - The Ministry of Education requires all districts in BC to have a Long Range Facilities Plan (LRFP). - The LRFP contains a number of recommendations to consult the public and to conduct further assessment/analysis. 			
LRFP email for public comment/Trustee review	Families/school communities	- The LRFP contains a number of recommendations to consult the public and to conduct further assessment/analysis.	Thurs Feb 21	JD/LIT/BC (monitor, print emails for trustee review and summarize key themes)	In progress (Pending)
Myth/Fact Sheet	Media/school communities	<p>The Ministry of Education requires all districts in BC to have a Long Range Facilities Plan.</p> <ul style="list-style-type: none"> - The LRFP is a road map. It contains high level information regarding facilities and facility usage in Vancouver. 	Friday Feb 22	PMN/JD	Pending
Media requests (reactive response – media can attend facilities planning committee)	Media, families/school communities/staff	<p>The LRFP is a road map. It contains high level information regarding facilities and facility usage in Vancouver.</p> <ul style="list-style-type: none"> - Any actual facilities 	Feb 22-April Board meeting	Comms	Pending

		<p>planning will involve input from our school communities and stakeholders.</p> <ul style="list-style-type: none"> - The Ministry of Education requires all districts in BC to have a Long Range Facilities Plan (LRFP). -The LRFP contains a number of recommendations to consult the public and to conduct further assessment/analysis. 			
Infographic	School communities	<p>The District's Long Range Facilities Plan (LRFP) is a framework to guide facilities planning throughout the District</p> <ul style="list-style-type: none"> - Several key areas are covered within the LRFP including enrolment forecasts, facility condition, seismic mitigation, management of capital assets, and reduction of capacity (space). 	Monday Feb 25 or Wed Feb 27 (pending media pick up and/or social media reaction)	KJ/PMN	Pending
Social media	Tweets – direct people to report & email address for comment Facebook- story post-revisions (if any) to plan/	<p>The LRFP is a road map. It contains high level information regarding facilities and facility usage in Vancouver.</p> <ul style="list-style-type: none"> - Any actual facilities planning will involve input from our school communities and stakeholders. - The Ministry of Education requires 	Feb 25 – ongoing to Board approval	Comms	Pending

		all districts in BC to have a Long Range			
Website	Board meeting summary following approval of a LRFP for submission to Ministry	<p>The LRFP is a road map. It contains high level information regarding facilities and facility usage in Vancouver.</p> <ul style="list-style-type: none"> - Any actual facilities planning will involve input from our school communities and stakeholders. - The Ministry of Education requires all districts in BC to have a Long Range 	<p>Feb or March</p> <p>April post Board approval</p>	PMN	Pending

From: [Harrison, Veronica EDUC:EX](#)
To: [Fleming, Rob EDUC:EX](#)
Subject: Fwd: VSB
Date: February 23, 2019 9:51:07 AM

Sent from my iPhone

Begin forwarded message:

From: "McKenzie, Scott GCPE:EX" <Scott.L.McKenzie@gov.bc.ca>
Date: February 22, 2019 at 4:51:00 PM PST
To: "Harrison, Veronica EDUC:EX" <Veronica.Harrison@gov.bc.ca>, "Farrance, Melissa EDUC:EX" <Melissa.Farrance@gov.bc.ca>
Cc: "Leslie, Sean GCPE:EX" <Sean.Leslie@gov.bc.ca>, "Filion, Corinna GCPE:EX" <Corinna.Filion@gov.bc.ca>, "Hahn, Andra EDUC:EX" <Andra.Hahn@gov.bc.ca>
Subject: VSB

Hello, some holding lines below re: VSB's long-term facilities planning:

s.13

Sent from my iPhone