

# ELCC PT - Site selection issue

September 6, 2018 11:03 AM

|         |   |
|---------|---|
| Subject | <b>ELCC PT - Site selection issue</b>   |
| From    | Davidson, Andy MCF:EX   |
| To      | Barry, Jonathan MCF:EX; Horton, Emily MCF:EX; Cotie, Kate L MCF:EX; Dube, Jonathan MCF:EX; Reynolds, Kira L EDUC:EX |
| Cc      | Bailey, Kiera MCF:EX; Ardiel, Thea MCF:EX; McClusky, Breanne MCF:EX; Van Egmond, Sheena C MCF:EX                    |
| Sent    | September 6, 2018 9:23 AM   |

Hello all,

Just to add some context and urgency to the meeting requests you are seeing – we have uncovered an issue with the manner in which the costs of sites were calculated. This has resulted in the buffer we built into the \$30M envelope being almost completely consumed before we have a chance to address expected issues with the applicant reported amounts – which was the rationale for the buffer in the first place.

This requires us (you) to revisit our selections – and make a cull or two from the list to get us back comfortably under the budgeted amount.

We have been working hard to get through approvals and start the work of notifying and walking those successful through the contracts – but now need another decision from you all before that can commence.

Thanks again for your work and support on this!

*Andy Davidson*

Director – Child Care Capital and Community

Ministry of Children and Family Development

(c) 250 -818 2731

(w) 778-698-7041

|                    |   |
|--------------------|---|
| <b>Subject</b>     | <b>FYI: MCFD PT Sites - Preliminary Results for discussion</b>  |
| <b>From</b>        | Reynolds, Kira L EDUC:EX  |
| <b>To</b>          | Winkelmans, Tim EDUC:EX   |
| <b>Sent</b>        | Wednesday, August 29, 2018 10:34 AM                             |
| <b>Attachments</b> | <<Appendix A_List of Universal Child Care Prototype Sites.pdf>> |

Hi Tim - I don't think I told you anything about the child care prototype site selection process. Suffice to say, it was two intense days of work. In any case, this email is intended to provide you with a status update on what's happening.

The final sites proposed are attached - the results represent 58 individual sites:

- These cover 3,028 spaces, well over the 1,800 that MCFD originally targeted for
- 30% of the spaces are for infant toddlers
- About 20% of the spaces represent school age and this is higher than MCFD committed to during their recent negotiations - the federal government wants school age spaces to be limited to 10% of the results.

s.13

Let me know if you have any questions.

**Kira Reynolds**

Manager, ECE Specialist  
Cell: (250) 508-9251

**From:** Barry, Jonathan MCF:EX

**Sent:** August 29, 2018 9:54 AM

**To:** Horton, Emily MCF:EX <Emily.Horton@gov.bc.ca>; Dube, Jonathan MCF:EX <Jonathan.Dube@gov.bc.ca>; Cotie, Kate L MCF:EX <Kate.Cotie@gov.bc.ca>; Reynolds, Kira L EDUC:EX <Kira.Reynolds@gov.bc.ca>

**Cc:** Van Egmond, Sheena C MCF:EX <Sheena.VanEgmond@gov.bc.ca>; Clark, Megan MCF:EX <Megan.Clark@gov.bc.ca>; Davidson, Andy MCF:EX <Andy.Davidson@gov.bc.ca>; Bailey, Kiera MCF:EX <Kiera.Bailey@gov.bc.ca>; Ardiel, Thea MCF:EX <Thea.Ardiel@gov.bc.ca>; Anderson, Ryan MCF:EX <Ryan.Anderson@gov.bc.ca>

**Subject:** PT Sites - Preliminary Results for discussion

Reference material for discussion this morning – see page 4 Northern Health results.

**Jonathan Barry**

Executive Director | Child Care Capital, Community, and ECE Registry Services  
Early Years and Inclusion Division  
Office: 778-698-5313  
Mobile: 250-920-6698



Appendix A\_List of  
Universal Child Care F

## Gibbard, Jess EDUC:EX

---

**From:** Barry, Jonathan MCF:EX  
**Sent:** Friday, 14 September, 2018 10:20  
**To:** Winkelmanns, Tim EDUC:EX  
**Cc:** Davidson, Andy MCF:EX; Reynolds, Kira L EDUC:EX  
**Subject:** FW: feedback: implementation update  
**Attachments:** External Committee Sorted by Health Region.xlsx; Lytton update  
  
**Importance:** High

Hi Tim,

Just following up on this morning's discussion re PT Sites. I have attached an updated spreadsheet identifying those sites on school grounds (we're down from 8 to 7).

s.13,s.17

As for the remaining 6 sites, what do you propose is the best process to confirm whether any of these sites could be displaced by SD capital plans over the next 18 months? Should CFD reach out directly to the SD's or should we go through EDU's Capital shop? Or both?

I just want to avoid any impacts to these PT sites; otherwise SB, EDU, and CFD will end up looking a little silly if a PT site had to close its doors because we weren't coordinated in our planning.

Thx.

---

**From:** Barry, Jonathan MCF:EX  
**Sent:** Tuesday, September 4, 2018 12:33 PM  
**To:** Winkelmanns, Tim EDUC:EX  
**Cc:** Butler, Teresa MCF:EX; Cotie, Kate L MCF:EX; Davidson, Andy MCF:EX  
**Subject:** RE: feedback: implementation update

Hi Tim,

I'm glad you asked the school grounds question, as in fact we have 8 sites on public school grounds in each health authority region except the North. I have highlighted them in yellow in the attached spreadsheet.

I have already identified a concern based a consolidation plan we're aware of in Lytton (SD 74). Do you think you can assist with sharing this with Joel's shop to ensure they are aware and can identify any additional concerns? Or would you prefer us to do that? I can provide the physical addresses of these sites if that would be helpful as well.

Also, when it comes time to communicate the results publicly, I had planned for a letter to go directly to health authorities and school boards to alert them to this initiative, especially those with sites public school grounds. Is there any other communications or stakeholder engagement activities that we should consider, from an EDU perspective?

---

**From:** Cotie, Kate L MCF:EX  
**Sent:** Saturday, September 1, 2018 5:34 PM  
**To:** Winkelmanns, Tim EDUC:EX  
**Cc:** Butler, Teresa MCF:EX; Barry, Jonathan MCF:EX  
**Subject:** Re: feedback: implementation update

Hi Tim. As I recall there are a couple of sites associated with schools. I believe at least one of the ymca's selected are associated with a school. There's also a large facility (in Vernon I think?) that is operating out of an old school that's no longer in use (not sure if this counts!). Can get you an accurate/fulsome picture on Tuesday if this can wait until then? I've also copied Jon as he might have the info/details more handy. s.13

s.13 I think it might be from a different email trial?

Sent from my iPhone

On Sep 1, 2018, at 4:01 PM, Winkelmanns, Tim EDUC:EX <[Tim.Winkelmanns@gov.bc.ca](mailto:Tim.Winkelmanns@gov.bc.ca)> wrote:

s.13

---

**From:** Butler, Teresa MCF:EX  
**Sent:** Friday, August 31, 2018 1:11 PM  
**To:** Massey, Christine MCF:EX  
**Cc:** Cotie, Kate L MCF:EX; Barry, Jonathan MCF:EX; Wetherill, Anne MCF:EX; Mayhew, Marnie MCF:EX; Horton, Emily MCF:EX; Winkelmanns, Tim EDUC:EX; Wright, Martin P MCF:EX; Singh, Rani K MCF:EX; Bailey, Kiera MCF:EX  
**Subject:** FOR REVIEW: CCWG SEPT MEETING - DUE TUESDAY AT NOON  
**Importance:** High

Good afternoon Christine,

Please find attached for your review, the following draft materials for the Sept.25<sup>th</sup> CCWG which are due at noon on Tuesday to Cab Ops:

1. Implementation Update Slide Deck (Kiera previously forwarded this to you, but am re-attaching here so you have everything in one package);
2. Visioning Discussion Paper
3. Visioning Slide Deck

I'd like to acknowledge Kate's excellent work on the vision paper – she's built off the one-day session with Jane Beach earlier this month, and clearly laid out the major discussion points. This was a challenging task under tight timeframes, so thank you Kate! Please note, we will add the high-level cost-comparisons for pre-K and school-aged care from MAIM and EDUC once available (likely in the final draft), as discussed in yesterday's discussion with Tim.

Rani – please don't share with Treasury Board until Christine has had the opportunity to review.

Tim – copying you to support your discussions with Jenn, and for further review/comment.

I'll be available over the weekend to make any necessary edits/updates.

Respectfully,

**Teresa Butler, B.Ed, MPA**

A/Executive Director, Child Care Policy  
Child Care Policy Team  
Early Years and Inclusion Division  
Ministry of Children & Family Development  
Tel: (778) 698-9796

*Acknowledging the Lekwungen People, traditional keepers of this land*

*This e-mail is intended only for the use of the person to whom it is addressed and may contain confidential, personal and or privileged information. Any distribution, copying or other use by anyone else is strictly prohibited. If you have received this e-mail in error, please telephone me immediately and destroy this e-mail.*



**Please consider the environment before printing this email.**

| App # | Organization Legal Name                              | Organization Type   | Facility City | Urban / Rural | On School Grounds?             | Indigenous | New to Canada | French | Young Families | Grp Spaces Under 36 Months | Grp Spaces 30 Months - 36 Months | Grp Spaces - Pre SA | Grp Spaces - SA | Grp Spaces - MIA | Family Spaces - IHMA | Family Spaces |
|-------|--|---------------------|---------------|---------------|--------------------------------|------------|---------------|--------|----------------|----------------------------|----------------------------------|---------------------|-----------------|------------------|----------------------|---------------|
| 21    | Veronica Maclean                                     | Sole Proprietor     | Nelson        | Rural         | No                             | Yes        | Yes           | Yes    | Yes            | 12                         | 32                               | 10                  | 10              |                  |                      |               |
| 126   | Revelstoke Child Care Society                        | Non-Profit          | Revelstoke    | Rural         | Yes - Okanagan College         | Yes        | Yes           | Yes    | Yes            | 8                          | 16                               |                     |                 |                  |                      |               |
| 98    | YMCA of Okanagan Association                         | Non-Profit          | Kelowna       | Urban         | Yes - Okanagan College         | Yes        | Yes           | Yes    | Yes            | 8                          | 25                               | 8                   | 10              |                  |                      |               |
| 89    | Okanagan Similkameen Neurological Society            | Non-Profit          | Penticton     | Urban         | No                             | Yes        | Yes           | Yes    | Yes            | 20                         | 34                               | 20                  |                 |                  |                      |               |
| 9     | North Okanagan Child Care Society                    | Non-Profit          | Vernon        | Urban         | No                             | No         | No            | Yes    | Yes            | 60                         | 80                               | 15                  | 79              |                  |                      |               |
| 39    | Kamloops Child Development Society                   | Non-Profit          | Kamloops      | Urban         | No                             | Yes        | Yes           | No     | No             | 36                         | 48                               |                     | 33              |                  |                      |               |
| 37    | Kootenay Family Place                                | Non-Profit          | Castlegar     | Rural         | Yes - Selkirk College          | Yes        | Yes           | Yes    | Yes            | 22                         | 25                               |                     |                 |                  |                      |               |
| 193   | Nzen'man Child and Family Development Centre Society | Non-Profit          | Lytton        | Rural         | Yes - Lytton Elementary School | Yes        | No            | No     | No             | 12                         | 16                               |                     | 34              |                  |                      |               |
| 74    | Okanagan Indian Band                                 | Band/Tribal Council | Vernon        | Urban         | No                             | Yes        | No            | No     | Yes            | 12                         | 20                               | 20                  | 50              |                  |                      |               |
| 34    | Yvonne Coupland                                      | Sole Proprietor     | Grand Forks   | Rural         | No                             | Yes        | No            | No     | Yes            |                            |                                  |                     |                 |                  | 8                    |               |

□

## Gibbard, Jess EDUC:EX

---

**From:** Kirby, Michelle MCF:EX  
**Sent:** Friday, 07 September, 2018 09:44  
**To:** Van Egmond, Sheena C MCF:EX; Davidson, Andy MCF:EX; Barry, Jonathan MCF:EX  
**Subject:** Lytton update

To keep you in the loop, here is an update on Lytton:

I spoke extensively with Romona Baxter, ED of the Nzen 'man' Child and Family Development Centre. She is waiting on tenterhooks to hear if they have been selected as an ELCC Prototype site. It was a tough secret to keep, but I did! Would have been fun to share the good news. 😊

They have 62 spaces: 12 IT, 16 3-5 and the remainder are Out of School Care.

They are going to change their license to make 8 more IT spaces, because there is a dire need. 29 babies born last year in Lytton.

The 1946 elementary school basement they are in, renovated in 1994, is very run down and neglected. They had to close the day I spoke to her, and send all the kids home on the first day of school, because the water had to be turned off due to an unknown issue.

s.13,s.17

Michelle Kirby  
Senior Manager, Partnerships and Engagement  
Child Care Capital and Community Services  
Early Years and Inclusion Division  
Ministry of Children and Family Development  
Michelle.Kirby@gov.bc.ca  
Office: 778-698-2215  
Mobile: 250-896-0172



## Gibbard, Jess EDUC:EX

---

**From:** Davidson, Andy MCF:EX  
**Sent:** Friday, 10 August, 2018 10:37  
**To:** Reynolds, Kira L EDUC:EX  
**Subject:** FW: Universal Child Care Prototype Sites Selection Panel  
**Attachments:** BC-CAN ELCC - Annex 2 - Prototype Sites.docx; universal\_child\_care\_prototype\_site\_cf1346.pdf

Sent it to the MCFD Kira – who doesn't exist anymore!

See you Monday

---

**From:** Davidson, Andy MCF:EX  
**Sent:** Friday, August 10, 2018 10:36 AM  
**To:** Barry, Jonathan MCF:EX; Dube, Jonathan MCF:EX; Horton, Emily MCF:EX; Cotie, Kate L MCF:EX; Reynolds, Kira L MCF:EX  
**Cc:** Clark, Megan MCF:EX; McClusky, Breanne MCF:EX; Clarke, Ryan D MCF:EX; Ardiel, Thea MCF:EX; Bailey, Kiera MCF:EX; Davidson, Leah MCF:EX  
**Subject:** Universal Child Care Prototype Sites Selection Panel

Thank you for participating on the Universal Child Care Prototype Sites Selection Panel. This is our opportunity to choose the Child Care Facilities that represent the diversity of business models in child care across the Province, as well as the diversity of populations, geography, and social-economic needs child care providers serve, work and live in.

All of the applications have been adjudicated by Child Care Programs, Inclusion, and Financial Services and awarded a score out of 40 based on establish criteria. The Internal Selection Panel will be awarding up to an additional 10 points to each application based on:

1. The Applicant's meeting a desired demographic, regional representation that would help meet the requirements of the Canada-BC Early Learning and Child Care Agreement; or
  2. An innovative model of care that would add value to the Initiative.
  - 3.
  4. We are sitting at close to 290 applications to review, so this will be a challenging process. We will divide the applications up by Health Authority to make the process more manageable. With this many EOIs to consider we will need to stay focused, take breaks, drink lots of coffee and try to address each site in only a few minutes each!
  - 5.
  6. Some consideration to keep in mind during selection:
- The total operational budget for the PT Sites is \$2.5M per month, which is estimated to be approximately 1800 child care spaces.
  - Under the terms of the ELCC Agreement, selection must prioritize more vulnerable or underserved communities, defined under the agreement as:
    - Indigenous parents and children;
    - Families new to Canada (non-residents of Canada within the last 12 months);
    - Young parents (parents under the age of 25);
    - Francophone families;
    - Families in need of extended or non-traditional hours; and
    - Families with children who have diverse/extra-support needs and/or require an inclusive child care spaces.
  - The Ministry has also committed to including representation from:

- Urban and rural communities;
- Lower Mainland, Vancouver Island, Northern, Coastal, and Interior regions of British Columbia;
- Non-profit and private (for profit) facilities; and
- Licensed Group centres, Family Child Care, Multi-Age and In-Home Multi-Age Child Care, with a focus on Infant/Toddler Care.

References:

Universal Child Care Prototype Sites Application

ELCC Action Plan Annex 2 – Prototype Sites

*Andy Davidson*

Director – Child Care Capital and Community

Ministry of Children and Family Development

(c) 250 -818 2731

(w) 778-698-7041

## Annex 2: British Columbia's action plan

### Priority 2: Affordable Child Care

**Early Care and Learning Prototype Sites** – decrease child care fees through Operational Grants to Child Care Providers beginning with infant/toddler care.

**Investment:**

Year 1 (2017/18): \$0 M

Years 2 and 3 (2018/19; 2019/20): \$30 M

**Addressed pressure:**

Evidence shows that cities in BC have the second highest child care fees in the country, with higher median fees found only in communities in Ontario <sup>Footnote 8</sup>.

The child care fees are the highest for infants and toddlers (up to age three), reflecting the more intensive care required for younger children. In 2016/17, the median monthly child care fees for infants and toddlers (up to 35 months old) in licensed group facilities in receipt of CCOF was over \$1,000 across the province.

Through this prototype, additional funding provided to child care operators would be conditional on their reducing parent fees to specified levels.

**The mechanism:**

BC will test the introduction of universal child care by providing two years of increased operational support for new Early Care and Learning Prototype Sites, beginning with infant/toddler spaces. Funding to administer low-cost infant/toddler spaces will be provided to both new operators selected through the capital process identified in priority 1, and to existing non-profit child care operators who are willing to provide low-cost infant/toddler spaces under this model, as most of the new infant/toddler spaces funded through priority 1 may not be operational by 2018/19. The operators of these spaces will be provided grants through the Child Care Operating Funding Program or other similar mechanism to enable them to offer families reduced cost child care spaces regardless of income for children under the age of three. The operators that are selected for this funding will be representative across the province in both urban and rural settings so that the prototype centres can test the model in a representative range of communities in BC and will be prioritized for more vulnerable or underserved communities.

All families accessing these spaces would have significantly reduced fees and the most financially vulnerable families will receive the greatest benefit. For example, families earning up to \$51K gross per year would have the lowest costs while those earning more than \$51K gross per year would be able to access infant/toddler spaces at a significantly reduced cost, paying only approximately 20 per cent of median child care fees for group infant/toddler care in BC. While all families will have access, to ensure equitable access, approximately half of the spaces at each facility will be reserved for families earning up to \$51K gross per year.

**Impacts:**

With an investment of \$30M in 2018/19 and 2019/20, it is estimated that families of at least 1,786 children will have access to low-cost child care.<sup>[Footnote 9](#)</sup> These prototypes will be evaluated after 2019/20, to assess and plan for future expansion of a ten-year universal child care system in BC.

Given that the Child Care Operating Fund is only applied to licensed child care settings that are monitored through the Ministry of Health, there is an incentive for parents to use quality child care. For families, access to child care is simplified by subsidizing care through the operators, as families will not need to apply for child care subsidy to access the no-cost/ reduced-cost spaces.

In combination with new spending targeted to develop infant/toddler spaces through the Capital Grants Program, it is expected that there will be increased access to infant/toddler care in general. This should help to benefit a wide array of communities, including Indigenous communities and minority language and cultural groups to help address their specific child care and early learning needs.

| Indicator of success:  |  |   |
|--|--|---|
| Impact of infant/toddler ten-year universal child care pilot |  |   |
| Total investment (in millions \$)                            | Number of children with reduced costs                | Number of children accessing no cost child care     |
| 60   | At least 1786 <sup><a href="#">Footnote 10</a></sup> | At least 893 <sup><a href="#">Footnote 10</a></sup> |

# DEPUTY MINISTER'S BULLETIN

Ministry of Education



## For the Week of June 18, 2018

### FOR ACTION ITEMS

#### **FOR ACTION, PRINCIPALS, VICE-PRINCIPALS, DIRECTORS OF INSTRUCTION & SCHOOL**

**COUNSELLORS – DUE JUN 30 – Help Design the New ERASE Website:** The Ministry is redesigning the ['ERASE Bullying' website](#) to address a broader range of issues including safe schools, mental health and wellness, sexual orientation and gender identity (SOGI), cyberbullying and online safety. To help inform the new look and feel of the site, please share this [voluntary card sorting activity](#) with school staff, teachers, parents and students. The deadline for participation is **June 30, 2018**. Please contact [David Cusack](#) if you have any questions.

#### **FOR ACTION, SCHOOL ADMINISTRATORS – DUE JUL 13 – JUNE TRAX SUBMISSION OF**

**GRADES:** Schools should submit their final June marks to TRAX between **June 25-July 13**. Please click [here](#) for more information.

#### **FOR ACTION, SCHOOL COUNSELLORS – DUE JUL 13 – Post-Secondary Institution (PSI) Selections on**

**the StudentTranscripts Website:** Schools should encourage students to select the PSIs for transcript submission before **July 13, 2018**. Please click [here](#) for more information. An information poster for students on how to sign up for the StudentTranscript Service can be found [here](#).

#### **FOR ACTION, SUPERINTENDENTS & SECRETARY TREASURERS – DUE JUL 31 – Education Plan**

**Supplement Report Reminder:** Please remember to submit your [report](#) by **July 31, 2018** on how your district utilized the March 2017 [Education Plan Supplement](#) funding. Email your submission to [SDFR@gov.bc.ca](mailto:SDFR@gov.bc.ca).

#### **FOR ACTION, SECRETARY TREASURERS – DUE JUN 20 – Management Representation Letter:**

The Office of the Comptroller General requires districts to provide a [Management Representation Letter](#) effective June 8, 2018 in relation to the Summary Financial Statements as at March 31, 2018. For details, please see the [letter](#). Please e-mail a PDF of the signed letter dated June 8, 2018 to [EDUC.GRESReporting@gov.bc.ca](mailto:EDUC.GRESReporting@gov.bc.ca) by **June 20, 2018**.

### FOR INFORMATION ITEMS

#### **FOR INFO, SCHOOL SUPERINTENDENTS, SCHOOL ADMINISTRATORS & I.T. CONTACTS – Graduation Program Updates:**

- **Change to Provincial Assessment Schedule:** The August 2018 session of the Graduation Numeracy Assessment will be cancelled and moved to November 5-7, 2018. There is no change to the existing [Provincial Assessment/Exam Schedule](#) for the Language Arts 12 Provincial Exams. If you have questions, please email

[student.certification@gov.bc.ca](mailto:student.certification@gov.bc.ca).

- **Graduation Literacy Assessment Specifications:** [Graduation Literacy Assessment Specifications](#) are now available for the English program. Specifications for the Francophone and French Immersion programs will be available shortly. Sample assessments will be available in late fall, following field testing.
- **Graduation Transitions is available in 2018/2019 for Grades 11-12:** Schools may trial components of Career Life Connections in 2018/19 and report using the Graduation Transitions course code. Reminder that [Board/Authority Authorized courses](#) must not significantly overlap with Ministry Authorized courses. Career Life Connections is a Ministry-authorized course and will be available for July 1, 2019. If you have questions, please email [student.certification@gov.bc.ca](mailto:student.certification@gov.bc.ca).
- **Change in Student Information Systems for Graduation Program:** Students who have not met current [2004 Graduation Program](#) requirements by June 30, 2018 will move onto the [new Graduation Program](#). Click [here](#) for more information.

**FOR INFO, SUPERINTENDENTS & EARLY LEARNING CONTACTS – Early Years Projects & Initiatives:** In association with the provincial government's focus on early care and learning, the Ministry continues to support StrongStart BC programs, the Ready, Set, Learn program and Full Day Kindergarten. To view a summary of current projects and initiatives, click [here](#). If you have questions, please contact the Early Learning team at [EDUC.EarlyLearning@gov.bc.ca](mailto:EDUC.EarlyLearning@gov.bc.ca).

**FOR INFO, ALL EDUCATION LEADERS – Investing in Leadership Development:** Research shows that effective educational leadership is second only to classroom instruction in its ability to change student outcomes. Recognizing this, the [Ministry announced this week that it will provide a further \\$600,000](#) this year for educational leadership development programs to be provided by the BCSTA, BCSSA, BCASBO, BCPVPA and FISABC for their members. Click [here](#) for more information about the Leadership Development Framework.

**FOR INFO, SUPERINTENDENTS & SECRETARY TREASURERS – 2018/19 Classroom Education Fund (CEF) Tables:** The 2018/19 CEF tables within the Summary of Grants to Date, 2018/19 PDF document is now updated and available [online](#). The approval letters will be sent out next week. If you have questions, please email [Kim Horn](#).

**FOR INFO, SUPERINTENDENTS – Recent Discipline Outcome:** Discipline outcomes are posted on the [Teacher Regulation Branch's web page](#) to enhance the transparency of the processes and decisions made with respect to complaints and reports about educators. Recently, an outcome regarding a teacher was published as T-AF-2018 under section 54(3) of the *Teachers Act* to protect the identity of a student.

**FOR INFO, BOARDS OF EDUCATION – Notification of Certificate Suspension:** Pursuant to section 55 of the *Teachers Act*, employers are being notified that Xishuang Zhang's certificate is to be suspended for two days on June 18 and June 19, 2018. Mr. Zhang admitted that his conduct constitutes professional misconduct. It is anticipated that the discipline outcome will be published on June 19, 2018. For details, please visit the [Teacher Regulation Branch's web page](#).

## **OPPORTUNITIES**

**SUPERINTENDENTS & EARLY LEARNING CONTACTS – Universal Child Care Prototype Sites:** The province is inviting Expressions of Interest (EOI) from existing licensed child care providers that will result in close to 1,800 child care spaces being supported under a Universal Child Care Prototype Site initiative. The EOI is open until **July 9, 2018**. Informational webinars will be held at 5:30 pm PST on June 20, June 27, and July 4. For more information, see the [EOI Fact Sheet](#). If you have any questions, please contact [Jonathan Barry](#) at

778-698-5313.

**EDUCATION PROFESSIONALS – Career Education Society (CES) Annual Conference (November 19 & 20, 2018):** The CES Annual Conference will take place on November 19 and 20, 2018 in Richmond. Early bird, discounted registration is now open. Please see the [poster](#) for details.

#### NEWS RELEASE

- **Leadership Development:** [Students to benefit from investments in educational leadership](#)

#### ARCHIVE

To view past editions of the Bulletin, please click [here](#).

---

Sincerely,

D. Scott MacDonald  
Deputy Minister  
BC Ministry of Education  
250-387-2026  
[DM.Education@gov.bc.ca](mailto:DM.Education@gov.bc.ca)

*Superintendents are encouraged to forward this information to colleagues and staff as appropriate.*



Please add [edu\\*\\*\\*@\\*\\*\\*ca](mailto:edu***@***ca) to your address book or safe sender list so our emails get to your inbox. Ministry of Education.

[Report Abuse](#) | [Unsubscribe](#) | [Edit Profile](#)

# A NEW DAY FOR PROVIDERS

CHILDCARE BC

*Help inform the pathway to universal child care*

## **Apply to have your facility selected to become a Universal Child Care Prototype Site**

*The Province of B.C. is seeking  
Expressions of Interest (EOI) from  
licensed child care providers with  
infant and toddler (under 36 months)  
spaces to become Prototype Sites.*

Selected sites will participate in an innovative initiative that will pave the way to a universal, government-funded system of child care over the next 10 years.

Close to 1,800 licensed spaces will be part of the initiative. Sites can include other types of licensed child care spaces.

Make a difference in your community. Play an active role in showing how a universal system can help employers, parents, and the local economy by making it easier for parents to work.

**Deadline to submit an  
Expression of Interest is  
July 9, 2018**

Go online to:  
[http://gov.bc.ca/  
childcareprototypesites](http://gov.bc.ca/childcareprototypesites)

### **Other benefits:**

#### ► ***Have a seat at the table to share your views***

As a partner with government, you will help provide information and evidence that will shape B.C.'s future universal child care system. We want to learn from you about how best to create affordable, accessible and quality care for children in all types of settings.

#### ► ***Give your parents a financial boost***

Under this initiative, child care parent fees will be a maximum of \$10 a day, with the rest of your costs (with the exception of fundraising and in-kind supports) covered by the Province.

#### ► ***Get a boost yourself***

As an early adopter to this new funding model, you will have one-time access to funding from a Quality Improvement Grant to help you implement programs, initiatives and facility improvements that support quality child care. To compensate your participation and the additional administration that will arise from participating, your facility will receive additional funding.





# PT Sites - Preliminary Results for discussion

September 1, 2018 5:04 PM

|             |   |
|-------------|---|
| Subject     | <b>PT Sites - Preliminary Results for discussion</b>  |
| From        | Barry, Jonathan MCF:EX  |
| To          | Horton, Emily MCF:EX; Dube, Jonathan MCF:EX; Cotie, Kate L MCF:EX; Reynolds, Kira L EDUC:EX   |
| Cc          | Van Egmond, Sheena C MCF:EX; Clark, Megan MCF:EX; Davidson, Andy MCF:EX; Bailey, Kiera MCF:EX; Ardiel, Thea MCF:EX; Anderson, Ryan MCF:EX |
| Sent        | August 29, 2018 9:54 AM   |
| Attachments | <br>Appendix<br>A_List of ...                            |

Reference material for discussion this morning – see page 4 Northern Health results.

**Jonathan Barry**

Executive Director | Child Care Capital, Community, and ECE Registry Services  
Early Years and Inclusion Division  
Office: 778-698-5313  
Mobile: 250-920-6698

# RE: MCFD PT Sites - Preliminary Results for discussion

September 1, 2018 5:03 PM

|         |   |
|---------|---|
| Subject | <b>RE: MCFD PT Sites - Preliminary Results for discussion</b> |
| From    | Winkelmans, Tim EDUC:EX                                       |
| To      | Reynolds, Kira L EDUC:EX                                      |
| Sent    | August 29, 2018 10:56 AM                                      |

No need, we predicted that SDs would likely not be eligible for various reasons

**From:** Reynolds, Kira L EDUC:EX  
**Sent:** Wednesday, August 29, 2018 10:56 AM  
**To:** Winkelmans, Tim EDUC:EX  
**Subject:** RE: MCFD PT Sites - Preliminary Results for discussion

I don't recall any school districts applying as I would have noticed. I can go back and double check the results if you like. If you're curious.

**Kira Reynolds**  
Manager, ECE Specialist  
Cell: (250) 508-9251

**From:** Winkelmans, Tim EDUC:EX  
**Sent:** August 29, 2018 10:53 AM  
**To:** Reynolds, Kira L EDUC:EX <Kira.Reynolds@gov.bc.ca>  
**Subject:** RE: MCFD PT Sites - Preliminary Results for discussion

It also appears that none of the recipients are located on school district properties, even as renters. That will be an interesting outcome here (and I wonder how many applied). Thanks for being part of it.

**From:** Reynolds, Kira L EDUC:EX  
**Sent:** Wednesday, August 29, 2018 10:34 AM  
**To:** Winkelmans, Tim EDUC:EX  
**Subject:** FYI: MCFD PT Sites - Preliminary Results for discussion

Hi Tim - I don't think told you anything about the child care prototype site selection process. Suffice to say, it was two intense days of work. In any case, this email is intended to provide you with a status update on what's happening.

The final sites proposed are attached - the results represent 58 individual sites:

- These cover 3,028 spaces, well over the 1,800 that MCFD originally targeted for
- 30% of the spaces are for infant toddlers
- About 20% of the spaces represent school age and this is higher than MCFD committed to during their recent negotiations - the federal government wants school age spaces to be limited to 10% of the results.

s.13

Let me know if you have any questions.

**Kira Reynolds**

Manager, ECE Specialist

Cell: (250) 508-9251

**From:** Barry, Jonathan MCF:EX

**Sent:** August 29, 2018 9:54 AM

**To:** Horton, Emily MCF:EX <[Emily.Horton@gov.bc.ca](mailto:Emily.Horton@gov.bc.ca)>; Dube, Jonathan MCF:EX <[Jonathan.Dube@gov.bc.ca](mailto:Jonathan.Dube@gov.bc.ca)>; Cotie, Kate L MCF:EX <[Kate.Cotie@gov.bc.ca](mailto:Kate.Cotie@gov.bc.ca)>; Reynolds, Kira L EDUC:EX <[Kira.Reynolds@gov.bc.ca](mailto:Kira.Reynolds@gov.bc.ca)>

**Cc:** Van Egmond, Sheena C MCF:EX <[Sheena.VanEgmond@gov.bc.ca](mailto:Sheena.VanEgmond@gov.bc.ca)>; Clark, Megan MCF:EX <[Megan.Clark@gov.bc.ca](mailto:Megan.Clark@gov.bc.ca)>; Davidson, Andy MCF:EX <[Andy.Davidson@gov.bc.ca](mailto:Andy.Davidson@gov.bc.ca)>; Bailey, Kiera MCF:EX <[Kiera.Bailey@gov.bc.ca](mailto:Kiera.Bailey@gov.bc.ca)>; Ardiel, Thea MCF:EX <[Thea.Ardiel@gov.bc.ca](mailto:Thea.Ardiel@gov.bc.ca)>; Anderson, Ryan MCF:EX <[Ryan.Anderson@gov.bc.ca](mailto:Ryan.Anderson@gov.bc.ca)>

**Subject:** PT Sites - Preliminary Results for discussion

Reference material for discussion this morning – see page 4 Northern Health results.

**Jonathan Barry**

Executive Director | Child Care Capital, Community, and ECE Registry Services  
Early Years and Inclusion Division

Office: 778-698-5313

Mobile: 250-920-6698

# RE: Prototype sites - Thank you for your submission to the June 15 DM Bulletin

August 1, 2018 11:26 AM

|         |  |
|---------|--|
| Subject | RE: Prototype sites - Thank you for your submission to the June 15 DM Bulletin |
| From    | Barry, Jonathan MCF:EX   |
| To      | Winkelmans, Tim EDUC:EX; Mayhew, Marnie MCF:EX                                 |
| Cc      | Reynolds, Kira L EDUC:EX; Davidson, Andy MCF:EX                                |
| Sent    | June 21, 2018 5:24 PM  |

Cool thx Tim. Marnie FYI

**From:** Winkelmans, Tim EDUC:EX  
**Sent:** Thursday, June 21, 2018 3:55 PM  
**To:** Barry, Jonathan MCF:EX  
**Cc:** Reynolds, Kira L EDUC:EX  
**Subject:** FW: Prototype sites - Thank you for your submission to the June 15 DM Bulletin

Hi, Jonathan  
Sending you the stats on the newsletter item sent out last week  
Tim

**From:** EDUC Stakeholder Engagement EDUC:EX  
**Sent:** Thursday, June 21, 2018 3:16 PM  
**To:** Winkelmans, Tim EDUC:EX  
**Cc:** Paul, Trevor EDUC:EX  
**Subject:** Thank you for your submission to the June 15 DM Bulletin

Hi, Tim.

Thank you for your Division's submissions to the June 15 Deputy Minister's Bulletin. Below are some statistics from the bulletin as of June 20 9:00 a.m, with those specific to your submission highlighted in blue. A full statistics report is also attached to this email if you want to look deeper at the results.

## Submission: SUPERINTENDENTS & EARLY LEARNING CONTACTS – Universal Child Care Prototype Sites

|   |                                   |
|---|-----------------------------------|
| Number of Superintendents who opened/viewed this Bulletin | 57 of 60                          |
| Total number of views <sup>1</sup> of this Bulletin       | 2757                              |
| Average number of views per Bulletin                      | 1,650                             |
| Total number of clicks on hyperlinks in this Bulletin     | 1,430                             |
| Average number of clicks on hyperlinks per Bulletin       | 450                               |
| Total number of clicks on hyperlinks in your submissions  | <u>EOI Fact Sheet</u> – 22 clicks |

|                             |   |
|-----------------------------|---|
| Who clicked on your content | School Districts 37, 40, 41, 46, 49, 52, 64, 67, 69, 70, 74, 79 |
|-----------------------------|---|

<sup>1</sup>Total number of views of the DM Bulletin by Superintendents plus those with whom they shared the bulletin

If you have any questions about your stats, please let me or Rebekah know.

Cheers,  
Mike

## Gibbard, Jess EDUC:EX

---

**From:** Wentland, Renee EDUC:EX  
**Sent:** Friday, 14 September, 2018 11:42  
**To:** Winkelmans, Tim EDUC:EX; Spillett, Ryan Y EDUC:EX; Ray, Rachelle EDUC:EX  
**Cc:** Reynolds, Kira L EDUC:EX  
**Subject:** RE: prototype sites

Nothing for these SDs that I am aware of.  
-Renee

---

**From:** Winkelmans, Tim EDUC:EX  
**Sent:** September 14, 2018 11:31 AM  
**To:** Spillett, Ryan Y EDUC:EX ; Ray, Rachelle EDUC:EX  
**Cc:** Reynolds, Kira L EDUC:EX ; Wentland, Renee EDUC:EX  
**Subject:** prototype sites

Here are the 7 sites that Jon and Andy were talking about this morning:

- 7 sites on school grounds, operated by community providers
  - Gold Trail: Lytton Elementary
  - Coquitlam: Alternative Basic Education
  - Surrey: Mary Jane Shannon Elementary
  - Cowichan: Somenos Elementary
  - Vancouver: Sir Charles Tupper Secondary
  - North Vancouver: Norgate Community School
  - Sunshine Coast: Elphinstone Secondary

Do any of these create any alerts (Lytton already discussed)?

Tim

# RE: Universal Child Care Prototype Sites - Internal Selection Panel Meeting Dates

July 27, 2018 9:22 AM

|         |   |
|---------|---|
| Subject | RE: Universal Child Care Prototype Sites - Internal Selection Panel Meeting Dates |
| From    | Bailey, Kiera MCF:EX  |
| To      | Winkelmans, Tim EDUC:EX   |
| Cc      | Reynolds, Kira L EDUC:EX  |
| Sent    | July 25, 2018 2:50 PM   |

Great, thanks Tim and Kira! I will forward Kira the meeting invitations.

Many thanks, Kiera

**From:** Winkelmans, Tim EDUC:EX  
**Sent:** Tuesday, July 24, 2018 4:21 PM  
**To:** Bailey, Kiera MCF:EX  
**Cc:** Reynolds, Kira L EDUC:EX  
**Subject:** RE: Universal Child Care Prototype Sites - Internal Selection Panel Meeting Dates

s.22 Kira Reynolds is available. s.22 Kira may need to be available to connect with her at some point that day.

**From:** Bailey, Kiera MCF:EX  
**Sent:** Tuesday, July 24, 2018 4:03 PM  
**To:** Winkelmans, Tim EDUC:EX  
**Subject:** RE: Universal Child Care Prototype Sites - Internal Selection Panel Meeting Dates

Hi Tim,

s.22 Would you prefer we look at different dates? We have a tight timeline but if you let me know your dates I could see what we can do. A designate also works.

Thanks! Kiera

**From:** Winkelmans, Tim EDUC:EX  
**Sent:** Tuesday, July 24, 2018 3:55 PM  
**To:** Bailey, Kiera MCF:EX  
**Subject:** RE: Universal Child Care Prototype Sites - Internal Selection Panel Meeting Dates

s.22 Looking for a designate/delegate.

**From:** Bailey, Kiera MCF:EX  
**Sent:** Tuesday, July 24, 2018 2:50 PM  
**To:** Horton, Emily MCF:EX; Barry, Jonathan MCF:EX; Butler, Teresa MCF:EX; Winkelmans, Tim EDUC:EX; Dube, Jonathan MCF:EX  
**Cc:** Davidson, Andy MCF:EX; Davidson, Leah MCF:EX  
**Subject:** Universal Child Care Prototype Sites - Internal Selection Panel Meeting Dates

Dear Emily, Jon, Teresa, Tim and Jonathan,

Thank you again for your willingness to participate in the internal selection panel for the Universal Child Care Prototype Site initiative.

As you may know, we have received 318 applications from across the province representing over 10,000 child care spaces.

The applications are currently being adjudicated and scored. A selection package including more detailed information about your task will be provided to you in order to facilitate the selection process.

In the meantime, we wanted to secure a date in your calendars for the selection meeting.

We would like to propose a full day meeting on **Monday August 13** and an additional half-day meeting on **Tuesday August 14.**

If you could let me know if these dates work for you that would be appreciated. We would like to secure a date as soon as possible given summer holiday schedules.

I will send a meeting request for these tentative dates but please do let me know if the dates do not work.

Many thanks and we look forward to your participation!

Best regards, Kiera

*Sent on behalf of the Universal Child Care Prototype Sites Working Group*

Kiera Bailey, MPH  
Project Manager, Early Years & Inclusion  
Ministry of Children and Family Development  
[Kiera.Bailey@gov.bc.ca](mailto:Kiera.Bailey@gov.bc.ca)  
604.314.4974



## Gibbard, Jess EDUC:EX

---

**From:** Davidson, Andy MCF:EX  
**Sent:** Friday, 10 August, 2018 10:41  
**To:** Barry, Jonathan MCF:EX; Dube, Jonathan MCF:EX; Horton, Emily MCF:EX; Cotie, Kate L MCF:EX; Reynolds, Kira L EDUC:EX  
**Cc:** Clark, Megan MCF:EX; McClusky, Breanne MCF:EX; Clarke, Ryan D MCF:EX; Ardiel, Thea MCF:EX; Bailey, Kiera MCF:EX; Davidson, Leah MCF:EX  
**Subject:** RE: Universal Child Care Prototype Sites Selection Panel  
**Attachments:** Universal Child Care Prototype Sites - Scoring Guide 6 - FINAL APPROVED.....docx

Sorry to fill your inboxes – also wanted to provide the scoring guide used to get us to this point!

---

**From:** Davidson, Andy MCF:EX  
**Sent:** Friday, August 10, 2018 10:36 AM  
**To:** Barry, Jonathan MCF:EX; Dube, Jonathan MCF:EX; Horton, Emily MCF:EX; Cotie, Kate L MCF:EX; Reynolds, Kira L MCF:EX  
**Cc:** Clark, Megan MCF:EX; McClusky, Breanne MCF:EX; Clarke, Ryan D MCF:EX; Ardiel, Thea MCF:EX; Bailey, Kiera MCF:EX; Davidson, Leah MCF:EX  
**Subject:** Universal Child Care Prototype Sites Selection Panel

Thank you for participating on the Universal Child Care Prototype Sites Selection Panel. This is our opportunity to choose the Child Care Facilities that represent the diversity of business models in child care across the Province, as well as the diversity of populations, geography, and social-economic needs child care providers serve, work and live in.

All of the applications have been adjudicated by Child Care Programs , Inclusion, and Financial Services and awarded a score out of 40 based on establish criteria. The Internal Selection Panel will be awarding up to an additional 10 points to each application based on:

1. The Applicant's meeting a desired demographic, regional representation that would help meet the requirements of the Canada-BC Early Learning and Child Care Agreement; or
  2. An innovative model of care that would add value to the Initiative.
  - 3.
  4. We are sitting at close to 290 applications to review, so this will be a challenging process. We will divide the applications up by Health Authority to make the process more manageable. With this many EOIs to consider we will need to stay focused, take breaks, drink lots of coffee and try to address each site in only a few minutes each!
  - 5.
  6. Some consideration to keep in mind during selection:
- The total operational budget for the PT Sites is \$2.5M per month, which is estimated to be approximately 1800 child care spaces.
  - Under the terms of the ELCC Agreement, selection must prioritize more vulnerable or underserved communities, defined under the agreement as:
    - Indigenous parents and children;
    - Families new to Canada (non-residents of Canada within the last 12 months);
    - Young parents (parents under the age of 25);
    - Francophone families;
    - Families in need of extended or non-traditional hours; and
    - Families with children who have diverse/extra-support needs and/or require an inclusive child care spaces.

- The Ministry has also committed to including representation from:
  - Urban and rural communities;
  - Lower Mainland, Vancouver Island, Northern, Coastal, and Interior regions of British Columbia;
  - Non-profit and private (for profit) facilities; and
  - Licensed Group centres, Family Child Care, Multi-Age and In-Home Multi-Age Child Care, with a focus on Infant/Toddler Care.

References:

Universal Child Care Prototype Sites Application

ELCC Action Plan Annex 2 – Prototype Sites

*Andy Davidson*

Director – Child Care Capital and Community

Ministry of Children and Family Development

(c) 250 -818 2731

(w) 778-698-7041

| Application Information   |   |                                 |
|---|---|---------------------------------|
| <b>PT Site/Contact Name:</b>  | <b>Community:</b>   | <b>Contact Name and Number:</b> |
| <b>Business Type:</b><br>Non-Profit <input type="checkbox"/> Corp/Limited Co. <input type="checkbox"/><br>Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/><br>Public Institution <input type="checkbox"/> Local Gov't/Munic <input type="checkbox"/><br>Band/Tribal Council <input type="checkbox"/> FN Gov't <input type="checkbox"/> | <b>Licence Type(s):</b><br>Group Under 36 mo: <input type="checkbox"/> IHMA: <input type="checkbox"/><br>Group 30 mo to School Age: <input type="checkbox"/> FCC: <input type="checkbox"/><br>Group School Age: <input type="checkbox"/> Group Multi-Age: <input type="checkbox"/><br>Preschool: <input type="checkbox"/> |                                 |

## Phase One – Adjudication

### Section 1 – Eligibility

Pass/Fail

☐ Applicant has checked and met all of the criteria in this section.

Comments: \_\_\_\_\_

### Section 2 – Facility Information

Not Scored

☐ Applicant completed all the required information in this section.

☐ Applicant has not completed all the required information in this section.

Comments: \_\_\_\_\_

## Section 3 – Facility Profile

Total Points (25): \_\_\_\_

| Question  | Points | Comments |
|---|--------|----------|
| 1. <b>Copy of policies and procedures included</b> [1 point]  | /1     |          |
| 2. <b>The facility is located on, connected to and supported by a First Nation?</b> [1 point]   | /1     |          |
| <b><u>Does your facility provide:</u></b>   |        |          |
| 3. <b>Child care for children or families who self-identify as Indigenous?</b> [1 point]  | /2     |          |
| 4. <b>Any child care programming specifically on Indigenous cultures?</b> [1 point]   |        |          |
| 5. <b>Child care for families new to Canada (non-resident in the last 12 months)? Additional languages?</b> [1 point]   | /2     |          |
| 6. <b>Child care programs specifically for families new to Canada? Additional languages?</b> [1 point]  |        |          |
| 7. <b>Child care offered in French or specifically for francophone families?</b> [1 point]  | /1     |          |
| 8. <b>Services to young families (parents under 25)?</b>  | /1     |          |
| 9. <b>Do you offer drop in services or occasional child care?</b>   | /1     |          |
| 10. <b>Inclusive environment for children with extra support needs?</b><br><br>a. <b>How do you provide an inclusive environment for children with extra support needs?</b><br><br>○ Identifies positive approaches to supporting behaviour [1 point]<br><br>○ Identifies staff capacity for supporting children with extra support needs (e.g. staff with post basic special needs certification, staff with experience supporting children with extra support needs, enhanced staff ratio) [1 point]<br><br>○ Environment and curriculum balance diverse needs (e.g. quiet space to support emotional regulation, active physical play space) [1 point]<br><br>b. <b>Currently have children receiving supports through SCD/ASCD?</b> [info only/not scored]<br><br>c. <b>What do these services look like and how many</b> | /3     |          |
|   |        |          |

| Question  | Points | Comments |
|---|--------|----------|
| children? [info only/not scored]  |        |          |
| <b>11. Do you implement components (or all) of the Early Learning Framework in your program?</b><br>Yes [1 point]   | /1     |          |
| <b>12. Do you currently use any quality or environmental assessment tools (e.g. ECERS, ITERS)? Please list.</b> <ul style="list-style-type: none"> <li>○ Assessment tool listed (not including the Early Learning Framework) [1 point]</li> </ul> <i>Environmental Assessment Tools may include:</i> <ul style="list-style-type: none"> <li>• Early Childhood Environment Rating Scale (ECERS)</li> <li>• Infant Toddler Environment Rating Scale (ITERS)</li> <li>• Family Child Care Environment Rating Scale (FCCERS)</li> <li>• Early Childhood Environmental Education Rating Scale (ECEERS)</li> <li>• Site-developed Environment Rating Scale, so long as there is a structure and regularity to the tool</li> </ul>   | /1     |          |
| <b>13. What informs your program's early learning practice (may include Reggio Emilia inspired, High Scope, Montessori, Waldorf, other)?</b> <ul style="list-style-type: none"> <li>○ One learning practise (not including the Early Learning Framework) [1 point] <u>or</u></li> <li>○ More than one learning practice (not including the Early Learning Framework) [2 points]</li> </ul> <i>Must be a recognised Early Learning Practise, such as:</i> <ul style="list-style-type: none"> <li>• Reggio Emilia</li> <li>• HighScope Curriculum</li> <li>• Montessori Method</li> <li>• Waldorf</li> <li>• Aboriginal and Indigenous cultural practice in early learning</li> <li>• An additional recognised early learning practise that is research/evidenced-based and has a legitimate web presence.</li> </ul> | /2     |          |
| <b>14. What, if any, training does the site (facility) fund for staff?</b> <ul style="list-style-type: none"> <li>○ Once annually or annual training allowance [1 point] <u>or</u></li> <li>○ More than once annually [2 points]</li> </ul>   | /2     |          |
| <b>15. What early childhood committees, organizations or</b>  |        |          |

| Question  | Points | Comments |
|---|--------|----------|
| <p><b>associations does your site participate in or belong to?</b></p> <ul style="list-style-type: none"> <li>○ One committee/organization etc. [1 point] <u>or</u></li> <li>○ More than one committee/organization etc. [2 points]</li> </ul> <p><i>Examples include:</i></p> <ul style="list-style-type: none"> <li>• ECEBC</li> <li>• BC Aboriginal Child Care Society</li> <li>• BC Family Child Care Association</li> <li>• Canadian Child Care Federation</li> <li>• Canadian Association for the Education of Young Children</li> <li>• National Association for the Education of Young Children</li> <li>• Community Early Years Planning Committees</li> <li>• Post-Secondary ECE Program Advisory Councils</li> </ul> | /2     |          |
| <p><b>16. What programs or facilities in your community do you access on a regular basis (e.g. library, community centre, etc)? Please list.</b></p> <ul style="list-style-type: none"> <li>○ One community facility [1 point] <u>or</u></li> <li>○ More than one community facility [2 points]</li> </ul>  | /2     |          |
| <p><b>17. What programing does your child care facility offer that is unique or that may set it apart from other programs?</b></p> <ul style="list-style-type: none"> <li>○ If the program involves one of the following and is not already used for scoring elsewhere on the application: artistic development, physical development, environmental or community involvement [1 point] <u>or</u></li> <li>○ If the program (s) involves two or more of the following and is not already used for scoring elsewhere on the application: artistic development, physical development, environmental or community involvement [2 points]</li> </ul>  | /2     |          |
| <p><b>18. What else should we know about your facility?</b></p> <ul style="list-style-type: none"> <li>○ Assess any unique quality in the program, staffing, direct or indirect services to families, and direct or indirect benefits to the community the facility is located in that has not already been scored in other sections of the application. [1 point]</li> </ul>   | /1     |          |

Comments: \_\_\_\_\_

#### Section 4 – Financial Information

Total Points (15): \_\_\_\_\_

| Category  | Points | Comments |
|---|--------|----------|
| <b>Completeness of Financial Information Provided</b> <ul style="list-style-type: none"> <li>○ Is the financial information provided as per the application guide instructions</li> <li>○ Is the financial information provided complete (i.e., including Revenue and Expense detail)</li> </ul>  | /4     |          |
| <b>Supporting Documentation</b> <ul style="list-style-type: none"> <li>○ Does the verified supporting financial documentation provided by the applicant confirm the information listed by the applicant in Section 4 of the Universal Child Care Prototype Site Application, which may include any or all of the following:                             <ul style="list-style-type: none"> <li>▪ Audited financial statements;</li> <li>▪ Financial statements signed by your authorized representative; and/or</li> </ul> </li> <li>○ Financial statements reviewed by a CPA.</li> <li>○ Does the information correlate, noting timeframe and presentation of information (i.e., cost rollups) differences?</li> </ul> | /5     |          |
| <b>Financial Sustainability</b> <ul style="list-style-type: none"> <li>○ Does the applicant demonstrate key performance indicators of financial sustainability?</li> <li>○ A number of ratio analyses, and a financial statement assessment will be performed by a Financial Officer on the financial information provided by the applicant, to assess business viability</li> </ul>  | /6     |          |

Comments: \_\_\_\_\_

DATE: \_\_\_\_\_ COMPLETED BY: \_\_\_\_\_ Total Points (Phase 1): \_\_\_\_\_/40

#### Phase Two – Executive Review

| Executive Considerations for Evaluation  | Points | Comments |
|--|--------|----------|
| <b>Application Review</b><br>Applicant meets one or more of the following: <ul style="list-style-type: none"> <li>• A demographic need within the program objectives such as                             <ul style="list-style-type: none"> <li>○ Cultural representation</li> <li>○ Socio-economic representation</li> <li>○ Low income representation</li> </ul> </li> </ul> |        |          |

## Universal Child Care Prototype Sites – Scoring Guide

|   |     |  |
|---|-----|--|
| <ul style="list-style-type: none"> <li>• A child care model representation within the objectives of the program to ensure diverse representation of (Not-for-Profit, Corporate/Limited Partnership/Public Institution, First Nations Government, Band/Tribal Council, Local Government/Municipality, Sole Proprietor and Partnership) while maintaining the preference for Not-for-Profit facilities</li> <li>• Regional representation and a diversity of urban and rural locations</li> <li>• A unique child care business model or program that will inform the Province’s understanding of Universal Child Care.</li> </ul> | /10 |  |
|---|-----|--|

**DATE:** \_\_\_\_\_ **COMPLETED BY:** \_\_\_\_\_ **Total Points:** \_\_\_\_\_/10

**TOTAL SCORE:** \_\_\_\_\_/50