

Purpose

School districts are expected to use this template to outline their Stage 2 Restart Plan to begin the 2020/21 school year. Districts should begin planning with the information available in [B.C.'s K-12 Education Restart Plan](#), [Expectations for Each Stage summary](#), and the revised [BC Centre for Disease Control \(BCCDC\) COVID-19 Public Health Guidance for K-12 School Settings](#). Stage 2 Plans will also need to follow [WorkSafeBC guidelines](#); the Ministry will communicate to the sector if these guidelines are updated in the future.

Completed templates and updated health and safety plans are due by August 21, 2020 to:
EDUC.Covid@gov.bc.ca.

Consistent with commitments made in the BC Tripartite Education Agreement, a planning template for September 2020 start-up specific to on-reserve First Nations students attending public schools is under development and will be released shortly. This document will support engagement with First Nations regarding delivery of education and transportation with the expectation that the plan be completed by the school district and the First Nation in advance of the start of the 2020/21 school year.

Timelines

Please note these important timelines:

Aug. 17	Release of K-12 Operating Guidelines for COVID-19.
Aug. 17 – 21	School districts finalize their Restart Plans and submit to the Ministry.
Aug. 21 – 26	<p>Ministry reviews Restart Plans and confirms approaches. The Ministry will send a letter to districts once the review is completed.</p> <p>School districts communicate information to parents once Ministry review is completed.</p>
Aug. 26	School districts communicate information to parents on Stage 2 Plans no later than August 26. Final versions to be posted online.

Completing and Submitting

1. Download this document as a PDF from the web before filling it out. You cannot complete it online.
2. **Choose Save not Save As when saving the document, otherwise you will lose your information.**
3. Submit this template as a PDF file to EDUC.COVID@gov.bc.ca by no later than August 21.

Please provide information on the following pages as part of your Stage 2 Restart Plan.

Section 1: School District Contact Information

1. School District Name:



2. School District Contact Name:

3. School District Contact Position:

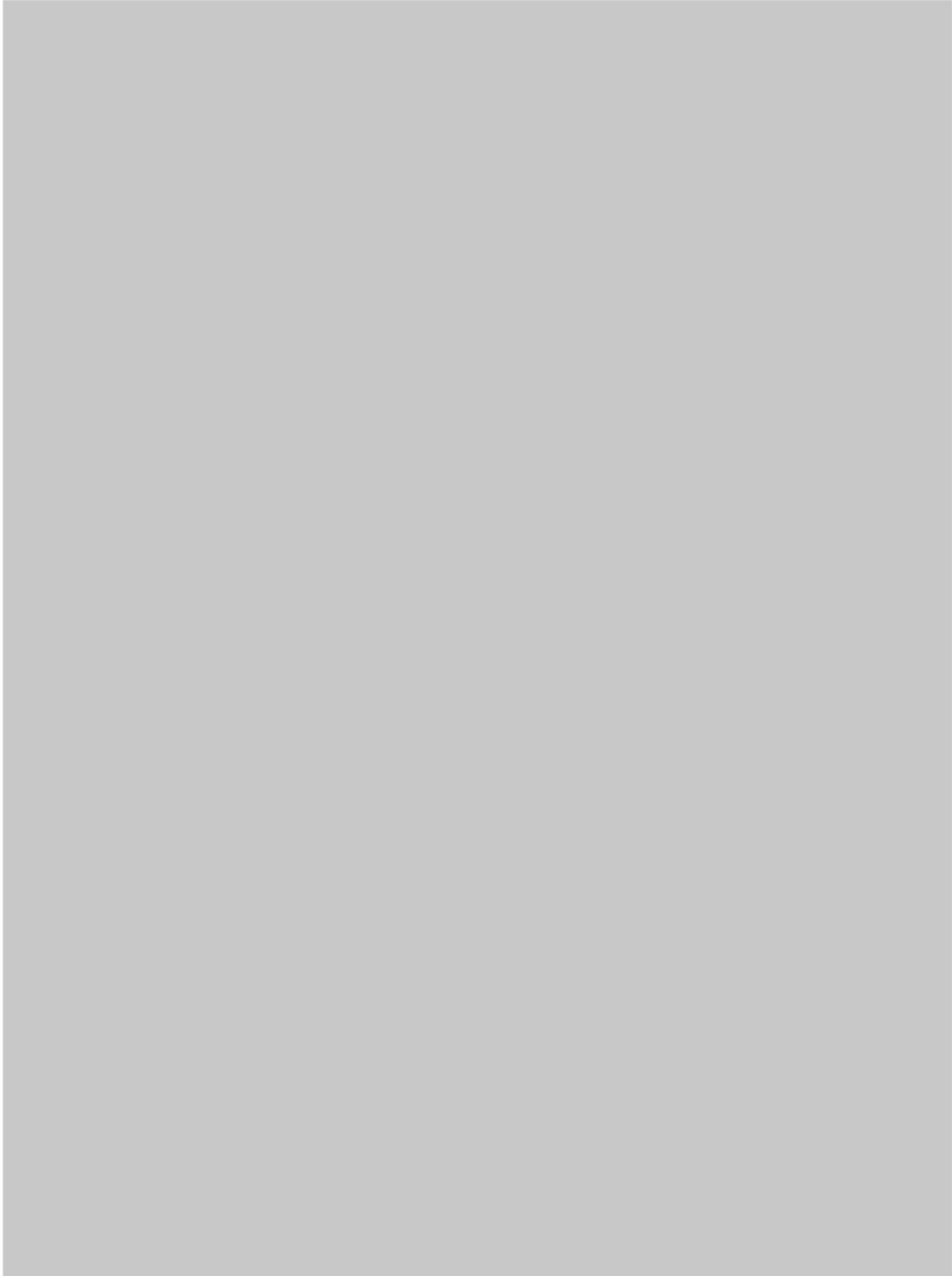
4. School District Contact E-mail:

5. School District Contact Phone
Number:

Section 2: Health and Safety

1. Provide a copy of your district's updated health and safety plan that implements the Public Health Guidance for K-12 Schools and WorkSafeBC guidelines.
2. Indicate the date when your district's health and safety committee became/will be operational.

3. Provide a summary of the updates made to your district's plan in the following areas:
 - Cleaning and disinfecting
 - Physical distancing strategies
 - Hand hygiene
 - Personal protective equipment for students and staff (including re-useable masks)
 - Symptom assessment and illness policies/procedures
 - Improvements to school ventilation systems, if required
 - Student transportation on buses

4. Outline the schedule for health and safety training and orientation of school district staff, including new employees and staff who work at multiple sites and/or across multiple cohorts in a school (e.g. counsellors, learning assistants, prep teachers, Education Assistants).





Section 3: Learning Groups

1. Provide examples of your district's approach to the implementation of learning groups in schools and during non-instructional time.
 - a. Include examples for elementary, middle, and secondary schools as well as small, medium and large schools where different approaches are required.
 - b. Outline any shifts in curriculum, course access, or course scheduling, as well as actions taken to mitigate the impacts to students of any changes and ensure equity.



2. Describe how your district is organizing its workforce to balance the delivery of instruction for learning groups and physical distancing strategies for adults who are interacting with cohorts (e.g. staff who work at multiple sites, on call, itinerant) and across multiple cohorts in a school (e.g. counsellors, learning assistants, prep teachers, Education Assistants, teacher-librarians).

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3. Describe your district's plan to ensure continuity of learning in the event of a switch in stages as well as to ensure continuity of learning for any students who need to self-isolate or quarantine.
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Section 4: Students with Diverse Abilities/Disabilities

1. In alignment with the [Equity and Inclusion Guiding Principles](#), describe how your district is planning for students with diverse abilities/disabilities ensuring students and communicating to parents on the following, to ensure students will:
 - be able to attend school full time or have a plan to ensure supports and learning continue if a student needs to learn at home
 - have access to the necessary health and safety supports
 - continue to receive supports and services as identified in their IEP, including 1:1 supports
 - not be grouped in segregated settings as a part of the establishment of cohorts

Section 5: Communication and Engagement

1. Provide a copy of, link to, or summary of, your district's overall communication plan.

Section 6: Engagement with Indigenous People

1. Describe your district's engagement process with Indigenous peoples in developing the Stage 2 plan and the plan for ongoing engagement.



2. Outline your district's consultation with local First Nations rights holders in developing the Stage 2 plan – particularly First Nations with whom the district has a Local Education Agreement and First Nations with students in the district.



3. What modifications to the plan, if any, did your district make based on feedback from Indigenous partners and/or local First Nations?



Section 7: Unions

1. Outline the collaboration process that occurred with local unions in developing the district's restart plan. What is the process for continued consultation and collaboration during the school year?



Section 8: Parents, Guardians, and Caregivers

1. Outline the engagement process that occurred with your District Parent Advisory Council (DPAC) in the development of your Stage 2 Plan.



2. Describe any additional engagement directly with parents/guardians/caregivers and Parent Advisory Councils (PACs) at the school level that occurred in developing your Stage 2 Plan. Describe the summary of feedback received.



3. Describe the process for continued consultation and collaboration with the DPAC, PACs and parents during the school year.



Section 9: Transportation

1. Describe any transportation arrangements your district has in place to get students, including First Nations and students with diverse abilities/disabilities, to school.

2. Describe the consultation process in developing the plan as well as how BC Tripartite Education Agreement obligations are being met.