

From: [Chiu, Leslie POJG-22](#)
To: [Support Services Unit \(SOU\) \(SOU-22\)](#)
Subject: For Processing: Wendy G. Hyer - C20-5342 - C20-5342_virtual
Date: January 7, 2020 12:48:55 PM
Attachments: [C20-5342_WendyG_Hyer_virtual_C20-5342.pdf](#)
[Re: Wendy Chiu - virtual inspection process.pdf](#)
[C20-5342_Virtual Inspection Process C20-5342.pdf](#)
[WendyG_Hyer](#)

Hello,

Invoice for Wendy G. Hyer, contract #C20-5342, receipt #41847

Supporting documents attached.

Receipt	Requisition	Description	Received Unit	Receipt Date	Transaction Date	Supplier	Order Type	Order Number	PO Line Number
41847	15352	EDU FEES Offshore School Program inspection services	8500 \$5	07-Jan-2020	07-Jan-2020 11:10:26	HYER, WENDY	Purchase	C20-5342	1
41847	15352	EDU EXPENSES Offshore School Program inspection services	583.5 \$5	07-Jan-2020	07-Jan-2020 11:10:26	HYER, WENDY	Purchase	C20-5342	2

EDU - Information on virtual inspection process

Thank you,

Leslie Chiu, B.Com
Offshore School Inspection Coordinator
Offshore School Program
Independent Schools and International Education Branch
Ministry of Education
PO Box 9153 STN PROV GOVT
Victoria BC V8W 9R5
Tel: (778) 679-4176 Fax: (250) 953-4308
Website: www.gov.bc.ca/education/international-education



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INVOICE FOR FEES AND EXPENSES
Offshore School Program Inspections

Date: Dec 12, 2019

Invoice Number: **C20-5342_virtual**

Contractor's legal name and address: **Wendy G. Hyer**
120 Ridge View, Penticton BC V2A 0B1
☐ Chair ☒ Team Member

**FEES AND EXPENSES ARE PAID IN ACCORDANCE WITH SCHEDULE B OF THE AGREEMENT FOR BRITISH COLUMBIA
OFFSHORE SCHOOL INSPECTION SERVICES #C20-5342**

1. FEES:

Professional Fee @ \$600 (Chair)/\$500 (Team member) per day

School Name	Days worked	Total
Sino Canada School	5	\$2500
Canada Yantai Secondary School	4	\$2000
Canada BC International Schools – Zibo	4	\$2000
Canada BC International Schools – Hefei	4	\$2000

TOTAL PROFESSIONAL FEES = \$8500

TOTAL FEES = \$8500

2. EXPENSES:

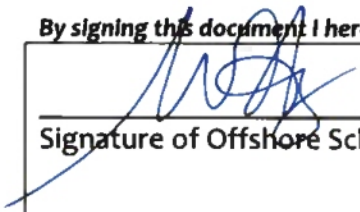
\$51 per diem per day

Days eligible	Total
10 full days + 2 days B&D only	\$583.50

TOTAL EXPENSES = \$583.50

Grand Total Fees and Expenses: \$9083.50

By signing this document I hereby declare that the fees and expenses claimed herein are accurate.

 Signature of Offshore School Inspector	<u>Wendy Hyer</u> (Print) Name of Offshore School Inspector Date <u>Dec 12, 2019</u>
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Prezioso, Carrie EDUC:EX

From: Schroeder, Alan EDUC:EX
Sent: January 6, 2020 5:37 PM
To: Chiu, Leslie EDUC:EX
Subject: RE: Wendy Hyer - virtual inspection invoice

Approved.

Alan Schroeder, Director, Offshore School Program
Independent Schools and International Education
Ministry of Education | 778-678-5809 | Alan.Schroeder@gov.bc.ca

From: Chiu, Leslie EDUC:EX <Leslie.Chiu@gov.bc.ca>
Sent: January 6, 2020 2:01 PM
To: Schroeder, Alan EDUC:EX <Alan.Schroeder@gov.bc.ca>
Subject: Wendy Hyer - virtual inspection invoice

Hi Alan,

Please find attached Wendy Hyer's invoice.

Requesting approval to receive on iProcurement.

Thank you,
Leslie

Leslie Chiu, B.Com
Offshore School Inspection Coordinator
Offshore School Program
Independent Schools and International Education Branch
Ministry of Education
PO Box 9153 STN PROV GOVT
Victoria BC V8W 9H1
Tel: (778) 679-4176 Fax: (250) 953-4908
Website: www.gov.bc.ca/education/international-education



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FALL 2019 VIRTUAL INSPECTION SCHEDULE

last updated November 8, 2019

WEEK 1 November 18 - November 22	# OF DAYS	CHAIR	TEAM MEMBER
Lanzhou Oriental Canada Secondary School O/O: Jerry Zhang – s.22 OSR: Dr. Rick Erickson – wrick Erickson@gmail.com Principal: Lyndah Vartell – s.22	2	Hugh Gloster	David Beeke
Nanjing Foreign Language School - BC Academy O/O: Mr. Zou Zheng – zou_z@nfls.com.cn OSR: Bill Gook – bill.gook@gmail.com Principal: Adam Lawlor – a.lawlor@nflsbca.com	3	Hugh Gloster	David Beeke
Shanghai Nanyang Model Private High School O/O: Harvey Su – hsu@cinec.ca OSR: Tom Harris – s.22 Principal: Becky Block – s.22	2	Harry Moes	Alan Schroeder
Canadian Secondary Wenzhou No. 22 School O/O: Harvey Su – hsu@cinec.ca OSR: Tom Harris – s.22 Principal: Kent Tamblyn – kenttamblyn@gmail.com	2	Harry Moes	Alan Schroeder
Suzhou Industrial Park Foreign Language School O/O: Peter Pan – peterpan@sipfls.com OSR: Lee Smith – s.22 Principal: William Skytte – s.22	2	Laurie Anderson	John Churchley
Canada Qingdao Secondary School O/O: John Zhu – zhu3588@hotmail.com OSR: Rodger Lindstrom – rlindstrom@shaw.ca Principal: Selena Mell – s.22	2	Laurie Anderson	John Churchley
Canada Shandong Secondary School O/O: John Zhu – zhu3588@hotmail.com OSR: Rodger Lindstrom – rlindstrom@shaw.ca Principal: Thomas D. Cox – s.22	2	Terry Sullivan	Des McKay
Shanghai United International School O/O: Maxine Lu – luhuiwen12@vip.sina.com OSR: Kasmir Angelski – kangelski@suis.com.cn Principal: Brett Syer – bsyer@suis.com.cn	3	Terry Sullivan	Des McKay

FALL 2019 VIRTUAL INSPECTION SCHEDULE

last updated November 8, 2019

Grand Canadian Academy (Jiaxing) O/O: Michael Lo – wtl@gcahighschool.ca OSR: Darren Larson – darren.b.larson@outlook.com Principal: Steven Walker – walkaboutsteve@hotmail.com	2	Peter Drescher	Collette Ellis-Toddington
Canada BC International Schools – Changchun O/O: Sunny Bai – sunnyedu@vip.163.com OSR: Rodger Lindstrom – rlindstrom@shaw.ca Principal: Don Rogers – s.22	2	Peter Drescher	Collette Ellis-Toddington
Colegio Canadiense (solo) O/O: Santiago Posada – Santiago.posada@colegiocanadiense.edu.co OSR: Bruce Nicholson – brucestc_nicholson@shaw.ca Principal: Brittney Ferkranus – brittney.ferkranus@colegiocanadiense.edu.co	2	Alan Schroeder	n/a

FALL 2019 VIRTUAL INSPECTION SCHEDULE

last updated November 8, 2019

WEEK 2 November 25 – November 29	# OF DAYS	CHAIR	TEAM MEMBER
Maple Leaf International School – Zhenjiang O/O: Sherman Jen – sherman@mapleleaf.net.cn OSR: Jim Beeke – jimbeeke@shaw.ca Principal: Jonathan Hodgson – jonathanhodgson@mapleleafedu.com	3	Hugh Gloster	Dan Miles
Canada BC International Schools – Chengdu O/O: Sunny Bai – sunnyedu@vip.163.com OSR: Adrian Conradi – adrian@inted-consulting.com Principal: Martine Teetaert – martineteetaert@cbcschools.ca	2	Hugh Gloster	Dan Miles
Sino Bright School No. 8 O/O: Yufang Sun – yufang@schoolbj.com OSR: Susanne Penner – susanne.penner@gmail.com Principal: Keith Chong – keith.chong@schoolbj.com	2	Laurie Anderson	Des McKay
Maple Leaf International School – Shanghai O/O: Sherman Jen – sherman@mapleleaf.net.cn OSR: Jim Beeke – jimbeeke@shaw.ca Principal: Glenn Borthistle – glennborthistle@mapleleafedu.com	3	Laurie Anderson	Des McKay
Maple Leaf International School - Tianjin O/O: Sherman Jen – sherman@mapleleaf.net.cn OSR: Jim Beeke – jimbeeke@shaw.ca Principal: Mark Heidebrecht – markheidebrecht@mapleleafedu.com	3	Henry Contant	Dave Loewen
Canada Weifang Secondary School O/O: John Zhu – zhu3588@hotmail.com OSR: Rodger Lindstrom – rlindstrom@shaw.ca Principal: Michael Brown – s.22	2	Henry Contant	Dave Loewen
Luwan Senior High School O/O: Harvey Su – hsu@cinec.ca OSR: Tom Harris – s.22 Principal: Mark Wuerch – s.22	2	Harry Moes	Collette Ellis-Toddington
Jiaxing Senior High School O/O: Harvey Su – hsu@cinec.ca OSR: Tom Harris – s.22 Principal: s.22	2	Harry Moes	Collette Ellis-Toddington

FALL 2019 VIRTUAL INSPECTION SCHEDULE

last updated November 8, 2019

Canada BC International Schools – Kunming O/O: Sunny Bai – sunnyedu@vip.163.com OSR: Adrian Conradi – adrian@inted-consulting.com Principal: Steve Olah – steveolah@cbschools.ca	2	Cathy Lowenstein	Peter Drescher
Canada BC International Schools – Langfang O/O: Sunny Bai – sunnyedu@vip.163.com OSR: Adrian Conradi – adrian@inted-consulting.com Principal: Cynthia Madill – cynthiamadill@cbschools.ca	2	Cathy Lowenstein	Peter Drescher
Maple Leaf International School - Yancheng (solo) O/O: Sherman Jen – sherman@mapleleaf.net.cn OSR: Jim Beeke – jimbeeke@shaw.ca Principal: Harry Nguyen – harrynguyen@mapleleafedu.com	2	Ed Noot	n/a
Canadian Bilingual School of Paris (solo) O/O: Helene Leone – h.leone@ecb-cbs.ca OSR: Susanne Penner – susanne.penner@gmail.com Principal: Helene Leone – h.leone@ecb-cbs.ca	2	Doug Lauson	n/a

FALL 2019 VIRTUAL INSPECTION SCHEDULE

last updated November 8, 2019

WEEK 3 December 2 – December 6	# OF DAYS	CHAIR	TEAM MEMBER
Maple Leaf International School – Henan O/O: Sherman Jen – sherman@mapleleaf.net.cn OSR: Jim Beeke – jimbeeke@shaw.ca Principal: Lucille Dadang – lucilledadang@mapleleafedu.com	2	Des McKay	John Churchley
Maple Leaf International School – Wuhan O/O: Sherman Jen – sherman@mapleleaf.net.cn OSR: Jim Beeke – jimbeeke@shaw.ca Principal: Karl Dick – karldick@mapleleafedu.com	3	Des McKay	John Churchley
Maple Leaf International School – Dalian O/O: Sherman Jen – sherman@mapleleaf.net.cn OSR: Jim Beeke – jimbeeke@shaw.ca Principal: Myrna Cleaveley (girls) – myrnacleaveley@mapleleafedu.com Ryan Waurynchuck (boys) – ryanwaurynchuck@mapleleafedu.com	3	Ed Noot	Dan Miles
Maple Leaf International School - Xi'an O/O: Sherman Jen – sherman@mapleleaf.net.cn OSR: Jim Beeke – jimbeeke@shaw.ca Principal: Tom Bone – tombone@mapleleafedu.com	2	Ed Noot	Dan Miles
Maple Leaf Foreign Nationals School – Dalian O/O: Sherman Jen – sherman@mapleleaf.net.cn OSR: Jim Beeke – jimbeeke@shaw.ca Principal: Mr. Jade Kersey – jadekersey@mapleleafedu.com	2	Peter Drescher	Susan Dick
Maple Leaf Foreign Nationals School – Wuhan O/O: Sherman Jen – sherman@mapleleaf.net.cn OSR: Jim Beeke – jimbeeke@shaw.ca Principal: jefflaing@mapleleafedu.com	2	Peter Drescher	Susan Dick
Sino Canada School O/O: Ross Zong Yuan – s.22 OSR: George Watson – Watson.george@sinocanada.ca Principal: Graham Setters – setters.graham@sinocanada.ca	3	Henry Contant	Wendy Hyer
Canada Yantai Secondary School O/O: John Zhu – zhu3588@hotmail.com OSR: Rodger Lindstrom – rlindstrom@shaw.ca Principal: Michael Bartley – s.22	2	Henry Contant	Wendy Hyer

FALL 2019 VIRTUAL INSPECTION SCHEDULE

last updated November 8, 2019

WEEK 4 December 9 – December 13	# OF DAYS	CHAIR	TEAM MEMBER
Maple Leaf International School – Yiwu O/O: Sherman Jen – sherman@mapleleaf.net.cn OSR: Jim Beeke – jimbeeke@shaw.ca Principal: Jeff Webster – jeffwebster@mapleleafedu.com	2	Johnny Bevacqua	Shawn Chisholm
Maple Leaf Foreign Nationals School – Yiwu O/O: Sherman Jen – sherman@mapleleaf.net.cn OSR: Jim Beeke – jimbeeke@shaw.ca Principal: Jeff Webster – jeffwebster@mapleleafedu.com	2	Johnny Bevacqua	Shawn Chisholm
Maple Leaf International Academy – Shenzhen O/O: Sherman Jen – sherman@mapleleaf.net.cn OSR: Jim Beeke – jimbeeke@shaw.ca Principal: Dr. Pat Dawson – patdawson@mapleleafedu.com	2	Dave Loewen	John Churchley
Maple Leaf International School – Chongqing O/O: Sherman Jen – sherman@mapleleaf.net.cn OSR: Jim Beeke – jimbeeke@shaw.ca Principal: Nigel Austen – nigelausten@mapleleafedu.com	3	Dave Loewen	John Churchley
Canada BC International Schools – Zibo O/O: Sunny Bai – sunnyedu@vip.163.com OSR: Adrian Conradi – adrian@inted-consulting.com Principal: Tony Aubin – tonyaubin@cbschools.ca	2	Doug Lauson	Wendy Hyer
Canada BC International Schools – Hefei O/O: Sunny Bai – sunnyedu@vip.163.com OSR: Adrian Conradi – adrian@inted-consulting.com Principal: Rob Tardif – robtardif@cbschools.ca	2	Doug Lauson	Wendy Hyer
Canadian International School Guangxi Gaojie O/O: He Xiguang – hexiguang@nngaojie.com OSR: Dr. Harry Janzen – harry.janzen@viu.ca Principal: Dale Giesbrecht (#3 Nanning Campus) – s.22@nngaojie.com Eric MacLaughlan (#1 Liuzhou Campus) – ericmaclachlan@nngaojie.com	3	Ed Noot	Hugh Gloster
Majestic BC International School O/O: Mr. Feng Xianbin – xianbin.feng@nhmic.com OSR: Dr. Harry Janzen – harry.janzen@viu.ca Principal: Gillian England – gillengland204@gmail.com	2	Ed Noot	Hugh Gloster
Maple Leaf International School – Hainan O/O: Sherman Jen – sherman@mapleleaf.net.cn OSR: Jim Beeke – jimbeeke@shaw.ca Principal: Dasha Stoochnoff – stoochnoff@mapleleafedu.com	2	Bev Pulyk	Alan Schroeder

FALL 2019 VIRTUAL INSPECTION SCHEDULE

last updated November 8, 2019

Harbin Zhongshi - Canadian International School (solo) O/O: Mr. Chen Chao – zhongshi_ca@163.com OSR: Adrian Conradi – adrian@inted-consulting.com Principal: Grant Sundal – s.22	2	Alan Schroeder	n/a
BC International School – Bangkok (solo) O/O: Dr. Pakdee Tharnpanya – s.22 OSR: Rodger Lindstrom – rlindstrom@shaw.ca Principal: Ryan Silverthorne – ryansilverthorne@bcisb.org	2	Alan Schroeder	n/a

Receipt	Requisition	Description	Received Unit	Receipt Date ▾	Transaction Date	Supplier	Order Type	Order Number	PO Line Number
41847	15352	FY20 FEES Offshore School Program inspection services	8500 \$\$	07-Jan-2020	07-Jan-2020 11:10:26	HYER, WENDY	Purchase	C20-5342	1
41847	15352	FY20 EXPENSES Offshore School Program inspection services	583.5 \$\$	07-Jan-2020	07-Jan-2020 11:10:26	HYER, WENDY	Purchase	C20-5342	2

 Indicates an adjusted receipt amount