

**MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE**

DATE: December 15, 2020
CLIFF: 242973

PREPARED FOR: Honourable Jennifer Whiteside, Minister – **FOR INFORMATION**

SUBJECT: COVID-19 School Exposure Notifications

PURPOSE: Information on health authority school exposure notification processes and related issues.

BACKGROUND:

- A school exposure is an incident where a person who has tested positive for COVID-19 (a “confirmed case”) attended school while they were infectious.
- School exposures are determined by regional health authorities through contact tracing – health authority staff interview the confirmed case to determine how the individual was infected, and who they were in close contact with during their infectious period (generally 48 hours prior to the onset of symptoms).
- Following confirmation of a school exposure, health authorities will notify the school district (for public schools) or school principal (for independent schools), and continue contact tracing activities, including directly notifying confirmed close contacts and advising them to self-isolate for 14 days.
- In September 2020, the Provincial Health Officer asked all health authorities to publicly post school exposures on their regional websites.

DISCUSSION:

- There is no provincial protocol for issuing school exposure notifications. Each regional health authority determines their own specific exposure notification processes, including who receives notifications and when (see summary in Attachment 1).
- Health authorities have made changes to their regional school exposure notification processes since the beginning of the 2020/21 school year, based on the needs of their school communities and available staff capacity.
- Primary differences between the notification processes in each health authority include:
 - Who issues the exposure notifications to members of the school community (health authority or school/district);
 - Whether an “early notification” letter is issued to the entire school community, including those who may not have been exposed, while contact tracing is underway;
 - Whether members of the school community who were not directly exposed receive a notification to inform them that contact tracing has been completed.
- General concerns regarding school exposure notification processes have been raised by parents/caregivers and K-12 staff in several health authorities related to the following issues:

- Delays between when a person who tested positive for COVID-19 is notified and the release of related school exposure notifications;
- Lack of details in the exposure notifications. In order to protect personal privacy, health authorities routinely withhold information that could identify the confirmed case;
- Limited distribution of notifications (e.g. when notifications are not provided to the entire school community); and
- Information being posted to the health authority's school exposure website before the school/district administrator is notified. While health authorities generally wait for school/district administrators to send out exposure notifications to the school community before posting information to the health authority website, there have been occasional breakdowns in that process.
- Recent changes to Fraser Health Authority's (FHA) notification process, which were intended to address requests for more timely notifications to school communities, have received significant criticism from some school districts, independent schools and families. K-12 staff report that the new process, which requires schools/districts to complete and send out multiple letter templates, is onerous to implement and is overwhelming and confusing families who are now receiving several notifications about the same school exposure.
- The K-12 Education Restart Steering Committee has flagged general and FHA-specific school exposure notification issues with the Ministry of Health. The BC Centre for Disease Control (BCCDC) Rapid Response Team is reviewing this issue with school medical health officers from all five regional health authorities, and FHA has confirmed that changes to their notification processes are forthcoming, likely in the New Year.

CONCLUSION:

Regional health authorities continue to update their respective school exposure notification processes in response to school community feedback and staffing capacity considerations. Ministry staff are working with the Ministry of Health and the BCCDC Rapid Response Team to address concerns raised by schools, districts and families, and changes to FHA's notification processes are expected to be implemented in early January 2021.

Attachment 1 – Regional Health Authority School Exposure Notification Processes

Program ADM/Branch: Cloe Nicholls/COVID-19 Internal Team
Program Contact (for content): Scott Beddall
Drafter: Scott Beddall
Date: December 15, 2020

**MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE**

Attachment 1 – School Exposure Notification Processes by Health Authority

Health Authority	School Exposure Notification Process
Fraser Health Authority (FHA)	<ol style="list-style-type: none"> 1. FHA confirms school exposure has occurred and notifies school/district administrator with basic case details (e.g. school name, exposure dates, student or staff, details on classes attended while infectious) and instructions for the school/district to populate and send out early notification letters using templates provided: <ol style="list-style-type: none"> a. If confirmed case attached to specific class/learning group, school/district required to send out two early notification letters: <ol style="list-style-type: none"> i. <i>Early Notification Letter – Exposed</i>: sent to specific classes/learning groups that may have been exposed ii. <i>Early Notification Letter – Not Exposed</i>: sent out to remaining staff and families in the school community b. If confirmed case not attached to a specific class/learning group (e.g. school counsellor), school/district required to send out <i>Early Notification Letter – All School</i>. 2. FHA continues contact tracing activities to determine nature of interactions with other students and staff, and notifies school/district administrator with directions to populate and send out the following letters (as needed) using templates provided: <ul style="list-style-type: none"> • <i>Self-Monitoring Letter</i> – sent to specific classes/learning groups to advise they self-monitor for symptoms (can still attend school) • <i>Self-Isolation Letter</i> – sent to specific classes/learning groups to advise them to self-isolate for 14 days. • <i>Bulletin</i> – sent to staff and families that did not receive a self-monitoring or self-isolation letter, to advise them that contact tracing has been completed for a specific exposure. 3. Once notifications have been sent out, FHA posts information on their school exposure web page.
Interior Health Authority (IHA)	<ol style="list-style-type: none"> 1. IHA confirms school exposure has occurred and notifies school/district administrator with basic case details – school/district determines if they want to send out a notification letter to their school community (using IHA/Ministry approved messaging) or not. 2. IHA continues contact tracing and notifies school/district administrator with directions to populate and send out self-monitoring letters and/or self-isolation letters if needed, using templates provided. 3. Once notifications have been sent out, IHA posts information on their school exposure web page.

Island Health Authority (VIHA)	<ol style="list-style-type: none"> 1. VIHA confirms school exposure has occurred, notifies school/district administrator with basic case details – VIHA also provides pre-populated notification letter for the school/district to send out to their school community. 2. VIHA continues contact tracing and liaises with school/district administrator to draft self-monitoring and self-isolation letters, if needed. VIHA usually sends out these letters directly, but sometimes asks for schools/districts to send the letters out if VIHA capacity is limited. 3. Once notifications have been sent out, VIHA posts information on their school exposure web page.
Northern Health Authority (NHA)	<ol style="list-style-type: none"> 1. NHA confirms school exposure has occurred and notifies school/district administrator with basic case details – school/district determines if they want to send out a notification letter to their school community (using NHA/Ministry approved messaging) or not. 2. NHA continues contact tracing and coordinates with the school/district administrator to draft self-monitoring letters (if needed) for the school/district to send out as directed. NHA contacts any individuals required to self-isolate directly. 3. Once notifications have been sent out, NHA posts information on their school exposure web page.
Vancouver Coastal Health Authority (VCH)	<ol style="list-style-type: none"> 1. VCH confirms school exposure has occurred and notifies school/district administrator with basic case details – school/district determines if they want to send out a notification letter to their school community (using VCH/Ministry approved messaging) or not. 2. VCH continues contact tracing and notifies school/district administrator with directions to populate and send out self-monitoring letters and/or self-isolation letters, if needed, using templates provided. 3. Once notifications have been sent out, VCH posts information on their school exposure web page.

**MINISTRY OF EDUCATION
DECISION BRIEFING NOTE**

DATE: January 7, 2021
CLIFF: 243381

PREPARED FOR: Honourable Jennifer Whiteside, Minister – **FOR DECISION**

SUBJECT: FSA Administration

PURPOSE: Options for the further postponement of the Foundation Skills Assessment administration, Spring 2021

BACKGROUND:

- In response to the pandemic, it was announced on September 28, 2020, that the Foundation Skills Assessment (FSA) administration for 2020/21 would be postponed from October/November to January 18-February 26, 2021.
- Considerations and impacts associated with further postponement of the administration of the 2020/21 FSA from January/February to Spring 2021 are covered in DBN-243038 and IBN – 243227 which covers logistical requirements and associated recommendations.
- The FSA has always been offered over a 6-week period to enable schools to efficiently utilize computer lab space and to provide administrative flexibility in offering the assessment and marking and submitting it. Many districts use the entire administrative window to administer the assessment to all registered students.
- Every student in Grade 4 and Grade 7 is expected to write the FSA (roughly 100,000 children).
- The FSA is a combination of written (pencil and paper) and online assessments on a computer.
- Graduation assessments (the Grade 10 Numeracy Assessment and the Grade 10 Literacy Assessment) have proceeded as scheduled this year, and the January session will expand from a one week to a two week administration window to respond to stakeholder requests for greater flexibility during the pandemic.

DISCUSSION:

- Opposition to the FSA from some stakeholders will continue despite further postponement.
- Additional criticism may be given with a further change in dates.
- A shorter administration window may reduce the flexibility of districts as they seek to administer the assessment. This may create additional opposition.
- Depending on district plans and operations scheduling students in computer labs or with portable laptop computers, a shorter window may present logistical challenges for some districts. Schools have varying computer lab capabilities and access to computers.
- Given COVID-related health and safety guidelines, more time may be needed by schools to comply with the guidelines that include physical distancing, cleaning, and disinfecting.

- Students who display signs of the illness are required to stay at home and self-isolate. Decreasing the administration window could decrease opportunities for every child to complete the assessment.
- Accommodations will need to be made for students on remote or transition programs to ensure their participation in the assessment.
- Not all districts, independent schools, and international schools in the BC education sector hold spring break at the same time. While the vast majority of districts have their spring breaks for 2021 from March 15-26, the next largest group have theirs booked March 22-April 5. One district is scheduled to begin spring break as early as March 8. Information on independent school spring breaks is not currently aggregated.
- There are two options for further postponement of the FSA to avoid a projected holiday-related increase in COVID cases while ensuring the administration still takes place prior to the sectoral spring break window:
 1. Administer the FSA for the normal 6-week period from February 1– March 12, 2021; and
 2. Administer the FSA for a shortened 4-week period from February 15-March 12, 2021.

OPTIONS:

OPTION 1

s.13

**MINISTRY OF EDUCATION
DECISION BRIEFING NOTE**

OPTION 2

Administer the FSA for a shortened 4-week window from February 15-March 12, 2021

PROS

- Responsive to a potential post-holiday increase in the number of COVID-19 cases.
- Allows schools additional time to prepare logistics for administration.

CONS

- Late announcement of a further postponement will disrupt planned administration of the FSA for districts who have already made logistical arrangements. This would be the second date change for the FSA in the 2020/21 school year.
- Would not accommodate all district, independent school and international school spring break schedules.
- Opposition to holding the assessment will likely continue despite this further postponement and may exacerbate opposition given shortened window.
- These administration dates will require a changes in marking and submission processes in districts.
- FSA participation rates province-wide may be further negatively impacted.

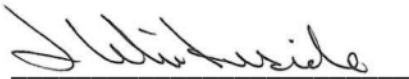
FINANCIAL IMPLICATIONS:

Option 1: s.13

Option 2: No impact to Ministry's Budget. Costs are included in current budget.

RECOMMENDATION:

Option _2_


Approved/Not Approved
Honourable Jennifer Whiteside
Minister of Education

January 29, 2021

Date Signed

Program ADM/Branch: Melanie Stewart, Education Programs Division
Program Contact (for content): Greg Stone, ED Curriculum and Assessment
Drafter: Geoffrey Wiggins, Director Assessment Administration, Analysis and Reporting
Date: January 5, 2021

**MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE**

DATE: January 14, 2021
CLIFF: 243433

PREPARED FOR: Minister Jennifer Whiteside - **FOR INFORMATION**

SUBJECT: Jr. Achievement British Columbia (JABC)

PURPOSE: Overview of JABC to support meeting with CEO Sheila Biggers on February 22, 2021

BACKGROUND:

- Junior Achievement British Columbia (JABC) is a member of Junior Achievement (JA) Canada and part of JA Worldwide, the world's largest not-for-profit organization dedicated to educating young people about business. Since 1955, BC schools have been partnering with JABC and across Canada each year; more than 230,000 students across Canada participate in their programs. Programs focus on work readiness, financial literacy, and entrepreneurship to teach students the confidence and skills they need to become the next generation of community leaders.
- Since 2006, JABC and the Government of BC have had a formal partnership. JABC has received just over \$5 million from the Province since 2006, with the Province (various jobs ministries) last investing \$1 million in a JABC partnership in May of 2015. The Ministry of Education has never directly funded JABC. This \$1 million focused on:
 - Expanding program reach province-wide with emphasis on remote and rural districts; and
 - Diversifying the student population JABC serves: Indigenous learners, new immigrant and ethnic populations, students in alternative programs, and students pursuing trades careers.
- JABC programming in BC has grown from serving 26,400 students a year in 27 school districts in 2006 to more than 40,000 students in 56 of 60 BC school districts in 2019-20. See Appendix A for the list of participating schools and districts. JABC's goal is to double its program reach by 2025.
- JABC has a number of programs specifically targeted at elementary, middle, and high school students. Each of JABC programs have been mapped to the new BC curriculum to include core competencies, goals, and big ideas. See Appendix B for a list JABC programs with descriptions.
- Annually since 2018, JABC has held an event called JABC TechWorks to help students explore technology careers. This technology-focused event is targeted to students in Grades 9-10 and allows them to gain a better understanding of the dynamic

nature of technology careers and the knowledge and skills required. Minister Fleming provided opening remarks during the 2019 TechWorks Victoria event held at the University of Victoria and ministry staff attended the day. In March and May 2021, JABC will host an online version of this popular in-person program.

DISCUSSION:

s.21

- Feedback about JABC from school districts, stakeholders, and industry has been positive. JABC has been successful in program delivery thanks to the support of community and employers to have volunteers that support their various programs.

s.21

To date, no funding has been provided.^{s.13}

s.13

CONCLUSION:

s.13

Attachments: Attachment 1 – JABC Program Overview
Attachment 2 – Participating Schools and Districts
Attachment 3 – Example of curriculum mapping

Program ADM/Branch: Melanie Stewart, EPD/Strategic Policy and Integration

Program Contact/Drafters (for content): Mario Miniaci

Drafter: Mario Miniaci

Date: January 14, 2020

Appendix A: JABC Program Overview



Program Menu

2020-2021

Copyright

Page 011 of 311 to/à Page 014 of 311

Withheld pursuant to/removed as

Copyright

**MINISTRY OF EDUCATION
DECISION BRIEFING NOTE**

DATE: November 16, 2020
CLIFF: 228119

PREPARED FOR: Scott MacDonald, Deputy Minister – **FOR DECISION**

SUBJECT: Independent Schools Onboarding to MyEducation BC

PURPOSE: To determine approach, communications, timeline and costs for onboarding remaining independent schools to MyEducation BC

BACKGROUND:

- MyEducation BC is a comprehensive web-based student information service that provides secure access to a single educational record for each student in BC, supporting student success and improved educational outcomes throughout a student's K-12 journey.
- The concept of *One Student, One Record*, enables rapid programming, efficient and effective transitions within and between programs, schools and/or districts and the ability to standardize and streamline the collection and use of data to inform and support student success, strategic planning, programming and policies.
- As of Dec 2019, all 60 public school Districts have onboarded to the MyEducation BC service.
- Currently ~173 of 366 Independent Schools using MyEducation BC.
- In 2019/2020, there were ~86,893K independent students, primarily designated within Group 1 and Group 2 schools. Of these students:
 - ~41,125K students were attributed to schools *currently* using MyEducation BC
 - ~45,768K students were attributed to schools *not currently* using MyEducation BC
- The Services and Technology Division and Independent Schools Branch has engaged with the Federation of Independent Schools (FISA) to communicate the benefits, increasing functional adoption and broader use of MyEducation BC amongst their members.
- Technology leads from various Independent Schools Association of BC (ISABC) schools have also been engaged and some have expressed interest in establishing an independent schools technical working group and/or engaging within MyEducation BC committee and working group structures to help inform and understand planned improvements (e.g. data integration) that may facilitate their transition to MyEducation BC.
- FISA contracts iGroup to provide centralized Level 1 HelpDesk, onboarding, training and support services for all Independent Schools using MyEducation BC.
- Independent schools have invested in the use of a variety of student information systems, many of which are integrated and/or provide services that are unique to independent schools and not available in MyEducation BC. For example, this may include; recruitment, tuition payment, alumni or fundraising applications.

MINISTRY OF EDUCATION DECISION BRIEFING NOTE

- The Ministry is modernizing its legacy systems resulting in innovative solutions that will seamlessly integrate with MyEducation BC, enable cost-effective and efficient service delivery and improved quality and access to student data (e.g. BC Services Card, real-time PEN retrieval and assignment, self-serve and augmented data and analytics services).
- Technical integration and/or administrative processes required to receive, collect and transmit data from non-MyEducation BC student information systems would be more costly to develop, support and maintain.

DISCUSSION:

To realize the full benefits of the MyEducationBC Platform, and to minimize resource and budget impacts of supporting integration of multiple and/or disparate student information systems, it is recommended that all independent schools onboard, at a minimum, the core functionality of MyEducationBC (student demographics, attendance and achievement) on or before September 2022.

Impacts of not onboarding to the MyEducation BC service includes:

Stakeholder	Description of Impact
Student	<ul style="list-style-type: none"> • Delayed access to transcripts and/or graduation results • Delays and/or impacts to student scheduling, programming and/or transition within and between schools • Inability to provide timely, consistent and critical services to vulnerable students; e.g. Individual Education Plan (IEP), Children and Youth in Care
Parent	<ul style="list-style-type: none"> • Inconsistent processes for accessing student information such as attendance, reporting, courses, timetables
Sector	<ul style="list-style-type: none"> • Complexity of using different student information systems • Delays in enrollment and inability to effectively and efficiently manage student transitions and specific programming needs • No access to data for students cross enrolled between public and independent schools • Does not support overall sector model for collaboration and equity
Ministry	<ul style="list-style-type: none"> • Increased costs for data collection, validation and administration • Increased technology and administrative costs • Inability to ensure data quality, standards and eliminate duplicate records • Lack of timely and critical real-time and historical data to support student success and strategic program and policy development

**MINISTRY OF EDUCATION
DECISION BRIEFING NOTE**

OPTIONS:

- 1. Independent schools will be sent a letter requesting they onboard, at a minimum, all core functionality of MyEducation BC on or before September 2022. If they elect not to onboard, they will be assessed an additional per student administration and service fee of \$15 per student for expenses incurred by the Ministry to collect, transmit and/or administer their data.**

Pros

- Expands implementation of the vision and objectives of MyEducation BC; *One Student, One Record*, promoting a common platform and experience for all students, parents and teachers across B.C.
- Will facilitate rapid programming and transition within and between programs, schools and/or districts, supporting student success and improved educational outcomes.
- Provides independent schools with adequate lead time to budget and plan for training, onboarding and management of associated implementation and ongoing costs.
- Allows schools to continue using complementary services and/or systems that are unique to independent schools (e.g. tuition, fundraising and recruitment).
- Eliminates additional technology and administration costs that would be borne by the Ministry to support alternative methods of data collection, transmission and analytics services arising from multiple student information systems.
- Allows independent schools to fully leverage new and innovative services that will be developed as part of Ministry Transformation Program (e.g. BC Services Card integration, real-time PEN assignment, student achievement, transcript services, e-Assessments etc.).

Cons

- Schools will incur migration, training, implementation and ongoing support costs, which will vary dependent on data conversion requirements and size of student, school authority, teacher and parent population.
- Perception the Ministry is not providing flexibility or choice to maintain existing systems and related processes.
- If COVID-19 prevents Stage 1 operations (e.g. regular, in-person on-campus instruction), new fees may exacerbate the impact of declining enrolments and loss of revenue in some schools, potentially impacting some schools' viability.

2. s.13

s.13

**MINISTRY OF EDUCATION
DECISION BRIEFING NOTE**

s.13

FINANCIAL IMPLICATIONS:

s.17

INFORMATION TECHNOLOGY AND PRIVACY IMPLICATIONS:

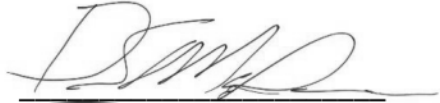
Cost and complexity of integrating multiple student information systems as part of the Ministry technology and business transformation program that is underway, would be eliminated.

One of the key benefits of the MyEducation BC service includes secure, timely and reliable role-based access to student data through a secure, web-based portal. Privacy and security implications related to the onboarding of Independent schools into MyEducation BC will be examined through the Privacy Impact Assessment process.

MINISTRY OF EDUCATION
DECISION BRIEFING NOTE

RECOMMENDATION:

Option: 1



Approved/Not Approved
Scott MacDonald, Deputy Minister

January 7, 2021

Date Signed

Program ADM/Branch: Eleanor Liddy, A/ADM Services & Technology

Program Contact (for content): Jennifer Wray, Executive Director, Student Information, Data and Network Services

Drafter: Christine Lervold **Date:** June 26, 2020

**MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE**

DATE: December 22, 2020
CLIFF: 243188

PREPARED FOR: Scott MacDonald, Deputy Minister – **FOR INFORMATION**

SUBJECT: Accumulated Operating and Local Capital Surplus

PURPOSE: Analysis of school districts accumulated Operating surplus and Local Capital balances

BACKGROUND:

- An accumulated surplus indicates that a school district has net resources that can be used to provide future services in a consistent and stable manner. It is achieved by spending less than the revenue it generates. The accumulated surplus is the sum of its net financial performance – good and bad – since Day 1.
- Boards of Education are required by legislation to prepare balanced annual operating budgets, which may include use of prior year accumulated surplus.
- During a school year, Boards may experience exceptional circumstances such as unforeseen expenditures or reduced revenue due to unexpected enrolment declines. Accumulated surpluses can help buffer fluctuations in revenues and expenditures.
- Boards expecting to incur a deficit must seek the Minister's approval to incur a deficit. Audited financial statements must be submitted by September 30.
- Boards of Education must retire any deficit from future operational funding; the Ministry provides no additional funding.
- The balance of Operating Fund surpluses and deficits for all school districts totaled more than \$389 million as at June 30, 2020, of which Boards have internally restricted \$307 million of the Operating Fund surpluses to be used in years 2020/21 and beyond. (Attachment 1 – 2020 History of Operating Surplus-Deficit for historical Operating surplus balances; Attachment 2 – SDs 19-20 Operating Fund Surpluses Detail).
- Employee Future Benefits liabilities are an actuarial projection of potential future liabilities that a school district may incur.
- As at July 1, 2020, there are no school districts in an accumulated deficit position, and no unfunded Employee Future Benefits liabilities.

DISCUSSION:

Accumulated Operating Surplus

- Since 2008/09, the cumulative Operating Fund surplus has **increased by \$281.9 million.**
 - 52 districts increased surplus – \$294.6 million.
 - Remaining 8 districts decreased cumulative surplus – \$12.7 million.

**MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE**

- The 2019/20 one-year change in Accumulated Operating Surplus was an increase of \$82.5M to end the year at \$389.7M. This increase is in addition to the one-year increase in Local Capital of \$7.8M to end the year at \$240.8M.
- The Accumulated Operating Surplus represents 6.2% of the estimated 2020/21 operating funding and special grants (excluding COVID related funding).
- Local Capital represents 3.8% of the estimated 2020/21 operating funding and special grants (excluding COVID related funding).
- School districts have historically managed their finances in a prudent manner. Accumulating surpluses in some years permits flexibility to absorb future year one-time costs, unforeseen expenditures or reduced revenue due to unexpected enrolment declines. School districts' use of accumulated surpluses from prior years, which is permitted by the *School Act*, results in minor pressure to the overall fiscal plan.
- School districts collectively appropriated \$96 million of accumulated surplus from prior school years to balance their 2020/21 annual budgets. This is normal and accepted practice for school districts.

Local Capital

- The growth in Accumulated Operating surplus only tells part of the financial story of school districts. School districts have the ability to transfer Operating funds into Local Capital. Primary purpose of these transfers are to pay for purchases of tangible capital assets and capital lease payments (e.g. photocopier and IT equipment leases).
- These types of transfers are used within the school year so they are not reflected in the unspent surplus at the conclusion of the year. Other transfers may be for future capital projects or other future capital initiatives.
- However, the future purpose for these funds is not always sufficiently defined. Although this is permitted, it does provide a conduit to lowering Accumulated Operating Surplus and reducing spending on programs and services to students. Over the past decade, increased scrutiny of growing Operating surpluses may be incenting some school districts to transfer funds into Local Capital.
- Since 2008/09, the unspent Local Capital surplus increased by \$145.3 million.
 - 39 districts increased surplus – \$186.6 million.
 - Remaining 21 districts decreased cumulative surplus – \$41.3 million.
- Comparing the combined amounts of Accumulated Operating Surplus and Local Capital surplus, the growth of these surpluses since 2008/09 is \$427.3 million (210% increase).
 - June 30, 2020 – \$630.6 million
 - June 30, 2009 – \$203.3 million

**MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE**

- The three-year growth since June 30, 2017 is \$136.4 million. It is not possible to determine if this three-year growth was a result of conservative financial planning, the effect of transferring Operating costs to the Classroom Enhancement Fund, or effects of COVID-19 in 2019-20.
- Five-year growth (2015 vs 2020) of Cash, Local Capital, and Accumulated Operating Surplus:
 - Cash has increased by \$494 million (35%) to \$1.88 billion since June 2015, and \$114.7 million since June 2019.
 - Local Capital has increased by \$54.3 million (29%) to \$241 million since June 2015, and \$7.8 million since June 2019.
 - Accumulated Operating Surplus has increased by \$117.9 million (43%) to \$389.7 million since June 2015, and \$82.5 million since June 2019.
- Attachment 3 (5 Year Growth (Surplus, Local Capital, Cash)) highlights the eight school districts with large annual increases in these financial balances. These school districts previously expressed concern that Classroom Enhancement Fund allocations were either insufficient or they received a final allocation which was greater than their preliminary request.

Recommendations of the Independent Review Panel

- The Independent Review Panel made 5 recommendations focusing on the need for improved financial planning and reporting, as well as greater financial transparency, in the K-12 public education sector.
- The Ministry is working with the BCSTA to clarify expectations regarding the holding of operating and capital funds and the appropriate level of reserves needed to support improved outcomes over time. The goal is to increase transparency on the accumulation, strategic direction, and use of reserved funds by school districts.
- The draft Surplus Policy provides guidelines and resources for Boards that will generate greater accountability around Surplus and Local Capital while ensuring a clearer, more transparent understanding of the accumulation and planned use of these resources.
- The draft Surplus Policy outlines specific circumstances in which Boards can restrict a Surplus and create Local Capital while ensuring that Boards have specific plans attached to each restriction in the reserves. The draft Surplus Policy also requires Boards to consult with and provide stakeholders with details about each restriction and provide the Ministry with annual reports on how Surplus has been accumulated and how it will be spent.
- The draft Surplus Policy is expected to be implemented for the 2021/22 school year.

CONCLUSION:

The Ministry will continue to monitor school district financial information and seek clarification of how districts plan to use unspent funds.

**MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE**

Attachments

1. Attachment 1 – 2020 History of Operating Surplus-Deficit
2. Attachment 2 – SDs 19-20 Operating Fund Surpluses Detail
3. Attachment 3 – 5 Year Growth (Surplus, Local Capital, Cash)

Program ADM/Branch: Reg Bawa/Resource Management

Program Contact (for content): Ian Aaron

Drafter: Ian Aaron

Date: December 22, 2020

School District	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019			2020			School District
	Total Fund Balances	Total Fund Balances	Total Fund Balances	Total Fund Balances	Total Fund Balances	Total Fund Balances	Total Fund Balances	Total Fund Balances	Total Fund Balances	Total Fund Balances	Unfunded Liabilities	Other Fund Balances	Total Fund Balances	Unfunded Liabilities	Other Fund Balances	Total Fund Balances	
5 South East Kootenay	2,224,416	2,076,883	2,690,993	3,642,115	2,244,213	2,341,663	2,454,595	2,241,410	4,091,602	4,454,132	0	3,708,148	3,708,148	0	6,235,960	6,235,960	5 South East Kootenay
6 Rocky Mountain	3,196,575	3,245,775	2,874,974	2,670,616	3,084,371	3,588,063	3,115,646	2,419,917	2,710,279	3,579,607	0	2,867,605	2,867,605	0	3,379,012	3,379,012	6 Rocky Mountain
8 Kootenay Lake	252,965	346,904	529,120	596,871	1,891,413	2,373,090	2,302,905	2,194,191	2,028,857	2,050,540	0	1,847,393	1,847,393	0	1,533,162	1,533,162	8 Kootenay Lake
10 Arrow Lakes	504,826	877,991	1,317,191	1,466,078	1,611,694	1,863,389	1,813,314	1,433,093	1,559,621	1,453,913	0	1,472,138	1,472,138	0	1,652,707	1,652,707	10 Arrow Lakes
19 Revelstoke	223,028	194,607	198,107	248,801	357,380	639,057	723,585	852,180	921,451	1,086,705	0	1,379,874	1,379,874	0	1,548,485	1,548,485	19 Revelstoke
20 Kootenay-Columbia	2,245,168	1,707,910	657,963	803,845	1,379,275	2,718,345	1,910,854	1,854,860	2,714,376	3,243,610	0	2,825,404	2,825,404	0	3,754,278	3,754,278	20 Kootenay-Columbia
22 Vernon	2,327,515	2,654,342	4,160,258	6,403,759	6,167,409	4,814,249	4,285,027	2,373,697	1,602,957	2,463,425	0	3,905,864	3,905,864	0	5,176,022	5,176,022	22 Vernon
23 Central Okanagan	5,878,207	6,483,847	9,733,945	11,701,217	8,794,562	7,678,629	6,352,608	5,563,459	7,898,559	7,389,336	0	5,890,059	5,890,059	0	8,290,141	8,290,141	23 Central Okanagan
27 Cariboo-Chilcotin	2,426,529	2,131,911	2,763,688	3,204,510	3,161,174	4,154,870	3,604,485	3,738,428	2,375,090	1,918,022	0	1,123,334	1,123,334	0	4,946,527	4,946,527	27 Cariboo-Chilcotin
28 Quesnel	176,365	113,443	282,215	718,746	673,430	661,863	662,430	663,969	1,370,891	1,808,767	0	1,533,437	1,533,437	0	2,064,842	2,064,842	28 Quesnel
33 Chilliwack	2,817,766	3,968,919	6,017,660	5,564,645	3,621,808	3,075,665	4,529,677	6,632,110	7,665,339	7,179,930	0	2,971,033	2,971,033	0	3,275,782	3,275,782	33 Chilliwack
34 Abbotsford	9,337,576	6,075,743	12,204,741	12,327,785	12,544,553	14,606,426	12,106,598	8,732,963	11,880,499	8,815,901	0	7,724,644	7,724,644	0	7,810,991	7,810,991	34 Abbotsford
35 Langley	(8,194,138)	(13,470,940)	(7,065,701)	839,206	9,812,343	12,295,877	13,669,909	14,139,650	16,895,718	16,216,875	0	12,683,827	12,683,827	0	16,047,379	16,047,379	35 Langley
36 Surrey	11,150,844	13,744,409	21,861,965	25,549,554	20,022,402	23,361,593	18,804,248	21,408,660	36,102,107	27,387,541	0	25,556,097	25,556,097	0	30,353,273	30,353,273	36 Surrey
37 Delta	5,251,702	6,260,378	7,312,913	11,598,682	14,713,132	14,760,886	11,349,991	9,831,474	11,996,498	17,031,693	0	15,548,429	15,548,429	0	18,859,948	18,859,948	37 Delta
38 Richmond	1,499,164	(405,604)	1,645,487	3,079,794	5,365,619	6,766,700	9,790,949	7,316,796	7,868,506	16,403,043	0	18,234,014	18,234,014	0	18,995,686	18,995,686	38 Richmond
39 Vancouver	13,938,986	7,424,011	10,371,193	15,915,448	22,100,636	28,429,726	24,056,254	10,396,089	9,954,335	12,455,067	0	19,868,931	19,868,931	0	30,129,688	30,129,688	39 Vancouver
40 New Westminster	(1,468,811)	(779,123)	(1,090,760)	(3,354,575)	(4,150,431)	(341,510)	1,856,771	3,157,784	4,034,903	5,609,945	0	4,940,089	4,940,089	0	3,978,341	3,978,341	40 New Westminster
41 Burnaby	5,230,934	4,920,005	6,094,958	7,891,968	8,032,466	9,596,459	9,976,949	9,066,403	11,204,901	12,338,386	0	13,731,542	13,731,542	0	21,293,709	21,293,709	41 Burnaby
42 Maple Ridge	3,595,642	2,914,948	2,674,114	4,142,456	2,521,986	2,684,619	4,165,899	5,302,514	5,186,468	4,354,095	0	4,652,841	4,652,841	0	7,512,650	7,512,650	42 Maple Ridge
43 Coquitlam	(38,783,010)	(38,460,259)	(37,900,490)	(38,413,676)	(36,854,908)	(31,554,575)	(24,473,860)	(14,358,612)	21,301,123	24,044,277	0	26,356,123	26,356,123	0	33,013,306	33,013,306	43 Coquitlam
44 North Vancouver	36,550	1,047,313	4,448,462	4,772,047	5,134,753	7,357,283	8,502,533	8,856,089	6,162,327	10,018,731	0	8,798,471	8,798,471	0	11,083,840	11,083,840	44 North Vancouver
45 West Vancouver	864,407	1,907,922	3,406,515	4,568,963	4,494,229	4,102,643	3,817,569	2,652,547	2,571,950	1,966,221	0	2,279,453	2,279,453	0	4,434,586	4,434,586	45 West Vancouver
46 Sunshine Coast	1,793,927	1,216,038	2,321,872	2,417,462	3,130,150	3,722,709	3,123,052	2,515,503	2,966,212	4,221,145	(511,406)	6,284,809	5,773,403	0	7,544,307	7,544,307	46 Sunshine Coast
47 Powell River	699,726	661,457	555,134	646,850	534,399	622,297	1,483,666	1,350,744	829,957	995,693	0	912,796	912,796	0	2,023,163	2,023,163	47 Powell River
48 Sea to Sky	2,306,873	1,536,861	1,840,466	2,116,047	2,208,765	2,511,900	2,154,327	1,671,351	2,756,743	3,873,607	0	4,163,689	4,163,689	0	4,518,544	4,518,544	48 Sea to Sky
49 Central Coast	1,426,617	1,607,136	1,729,262	1,356,073	1,159,059	1,788,034	1,688,834	1,475,841	1,681,729	1,744,144	0	1,497,141	1,497,141	0	1,375,271	1,375,271	49 Central Coast
50 Haida Gwaii	(205,879)	(42,106)	(24,904)	(41,501)	331,520	370,652	59,109	1,711	350,672	366,221	0	405,309	405,309	0	637,866	637,866	50 Haida Gwaii
51 Boundary	1,251,676	1,157,471	986,634	1,034,848	1,410,058	1,720,930	1,727,291	1,478,598	1,504,342	1,055,596	0	1,109,104	1,109,104	0	948,000	948,000	51 Boundary
52 Prince Rupert	707,587	757,862	952,598	1,405,052	1,555,744	1,786,305	1,675,339	505,990	1,894,350	2,324,352	0	2,187,898	2,187,898	0	1,073,345	1,073,345	52 Prince Rupert
53 Okanagan-Similkameen	470,693	592,311	1,133,693	1,352,918	1,324,192	2,125,004	1,431,263	980,951	2,306,583	3,324,090	0	2,033,129	2,033,129	0	1,772,326	1,772,326	53 Okanagan-Similkameen
54 Bulkley Valley	1,660,801	1,455,961	1,002,636	1,446,435	1,787,279	1,979,072	1,876,519	1,631,186	2,153,533	3,129,780	0	3,335,408	3,335,408	0	3,688,074	3,688,074	54 Bulkley Valley
57 Prince George	12,137,732	9,330,718	11,122,940	13,152,011	13,872,164	13,408,531	14,317,615	11,977,503	15,124,398	17,060,076	0	12,227,900	12,227,900	0	6,078,000	6,078,000	57 Prince George
58 Nicola-Similkameen	5,445,289	5,458,763	5,183,785	5,748,251	6,470,275	6,436,949	6,436,949	5,640,769	4,999,628	4,657,865	0	4,298,930	4,298,930	0	3,003,406	3,003,406	58 Nicola-Similkameen
59 Peace River South	3,557,100	3,143,802	2,896,519	3,624,843	3,878,605	4,886,753	5,676,814	5,950,838	6,652,388	6,977,265	0	6,396,612	6,396,612	0	7,138,663	7,138,663	59 Peace River South
60 Peace River North	2,156,665	2,352,420	2,728,548	3,274,159	2,794,080	3,950,503	3,971,388	4,206,210	4,638,287	6,291,948	0	4,811,526	4,811,526	0	3,859,483	3,859,483	60 Peace River North
61 Greater Victoria	17,668,766	17,814,706	18,284,471	18,887,387	17,350,653	18,555,980	21,775,666	22,800,427	19,769,564	16,859,357	0	14,827,885	14,827,885	0	17,979,328	17,979,328	61 Greater Victoria

History of School District Operating Fund Surplus/(Deficit) Positions at June 30 each year

Attachment 1

School District	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019			2020			School District
	Total Fund Balances	Total Fund Balances	Total Fund Balances	Total Fund Balances	Total Fund Balances	Total Fund Balances	Total Fund Balances	Total Fund Balances	Total Fund Balances	Total Fund Balances	Unfunded Liabilities	Other Fund Balances	Total Fund Balances	Unfunded Liabilities	Other Fund Balances	Total Fund Balances	
62 Sooke	1,796,075	346,947	420,120	1,061,286	1,201,789	48,012	568,518	(573,046)	1,187,618	4,385,348	0	4,715,615	4,715,615	0	7,192,890	7,192,890	62 Sooke
63 Saanich	7,642,462	6,503,026	4,396,035	3,925,876	2,525,996	2,797,861	1,666,531	1,428,565	2,096,208	4,197,991	0	5,240,553	5,240,553	0	6,678,078	6,678,078	63 Saanich
64 Gulf Islands	103,174	441,163	304,530	410,341	784,787	816,949	1,249,015	928,351	273,131	(250,498)	0	165,976	165,976	0	2,034,767	2,034,767	64 Gulf Islands
67 Okanagan-Skaha	513,272	1,427,879	2,001,608	1,994,328	1,463,588	2,439,910	1,978,384	620,600	900,022	580,242	0	(240,980)	(240,980)	0	1,457,829	1,457,829	67 Okanagan-Skaha
68 Nanaimo-Ladysmith	1,022,936	746,021	1,239,685	3,217,366	4,582,994	7,837,609	5,123,143	5,224,350	5,364,699	7,181,685	0	4,461,657	4,461,657	0	7,846,745	7,846,745	68 Nanaimo-Ladysmith
69 Qualicum	(1,904,556)	(1,845,401)	(902,460)	102,215	615,658	795,120	1,257,148	1,005,156	1,266,993	2,133,654	0	1,984,302	1,984,302	0	1,993,248	1,993,248	69 Qualicum
70 Alberni	4,204	626,709	726,121	42,296	1,134,376	2,062,097	2,104,761	1,005,601	131,449	157,907	0	26,967	26,967	0	636,920	636,920	70 Alberni
71 Comox Valley	1,682,785	2,027,618	2,472,333	2,406,543	2,690,113	1,575,060	704,641	585,582	2,656,789	6,007,764	0	5,330,580	5,330,580	0	4,080,530	4,080,530	71 Comox Valley
72 Campbell River	3,286,780	2,482,661	2,561,456	3,536,866	5,271,898	6,589,406	7,474,981	7,126,904	7,759,140	6,951,860	0	6,423,471	6,423,471	0	5,832,679	5,832,679	72 Campbell River
73 Kamloops/Thompson	882,163	2,191,449	3,134,013	3,612,315	5,323,770	7,441,410	7,256,624	5,163,821	6,195,717	5,619,433	0	4,631,352	4,631,352	0	6,961,931	6,961,931	73 Kamloops/Thompson
74 Gold Trail	127,289	1,036,795	1,102,901	1,613,287	2,222,956	1,237,114	844,698	556,930	854,722	963,482	0	1,834,046	1,834,046	0	2,177,115	2,177,115	74 Gold Trail
75 Mission	143,637	(355,395)	(972,975)	(1,455,249)	(122,176)	812,235	1,507,249	1,526,408	2,629,279	914,371	0	506,156	506,156	0	1,515,599	1,515,599	75 Mission
78 Fraser-Cascade	311,986	870,979	1,870,824	2,753,314	4,267,383	4,829,212	4,986,103	5,083,264	5,110,637	4,605,491	0	4,486,402	4,486,402	0	4,619,241	4,619,241	78 Fraser-Cascade
79 Cowichan Valley	(635,617)	(458,792)	(222,512)	561,190	426,641	869,654	2,036,346	2,031,632	3,852,583	4,469,064	(67,014)	3,412,193	3,345,179	0	5,140,366	5,140,366	79 Cowichan Valley
81 Fort Nelson	553,691	638,526	1,043,091	1,177,404	900,159	922,884	537,896	257,940	473,087	282,765	0	336,125	336,125	0	546,535	546,535	81 Fort Nelson
82 Coast Mountains	1,500,093	0	0	478,104	381,726	472,443	1,066,701	0	554,527	1,004,985	0	312,644	312,644	0	1,673,327	1,673,327	82 Coast Mountains
83 North Okanagan-Shuswap	1,296,389	2,956,107	1,887,091	508,268	1,057,245	1,460,485	1,200,935	1,493,693	1,279,663	630,718	0	548,371	548,371	0	1,349,398	1,349,398	83 North Okanagan-Shuswap
84 Vancouver Island West	972,532	988,064	908,458	751,463	1,078,865	1,052,832	1,035,406	1,091,870	1,047,807	1,036,442	0	1,003,741	1,003,741	0	1,328,010	1,328,010	84 Vancouver Island West
85 Vancouver Island North	1,902,899	1,610,517	1,815,265	1,829,280	1,731,171	1,790,704	1,819,196	1,176,005	859,027	1,521,652	0	1,860,601	1,860,601	0	2,829,924	2,829,924	85 Vancouver Island North
87 Stikine	1,199,591	1,280,879	1,982,573	2,398,593	2,496,135	2,597,018	2,621,628	2,986,443	3,401,758	3,417,844	0	3,653,653	3,653,653	0	3,945,610	3,945,610	87 Stikine
91 Nechako Lakes	3,381,681	2,112,048	2,318,163	3,179,444	4,041,507	4,658,554	2,983,967	2,353,598	1,057,338	527,568	0	867,639	867,639	0	2,083,026	2,083,026	91 Nechako Lakes
92 Nisga'a	429,869	441,647	504,365	403,165	40,192	66,775	513,655	107,014	8,850	0	0	318,480	318,480	0	1,433,650	1,433,650	92 Nisga'a
93 Conseil Scolaire Francophone	5,793,403	4,242,349	1,853,493	2,680,336	1,837,208	1,058,719	1,278,216	2,131,403	1,727,361	1,639,664	0	915,768	915,768	0	9,392,847	9,392,847	93 Conseil Scolaire Francophone
Total	107,817,517	92,336,531	136,347,343	179,547,721	200,484,433	244,072,692	244,592,510	221,969,377	298,415,148	324,130,333	(578,420)	307,186,198	306,607,778	0	389,760,356	389,760,356	Total
# Districts with Accumulated Deficits	3	3	3	3	3	2	1	2	0	1		1	1		0	0	
Data Source: School District Audited Financial Statements																	

Attachment 2

School District Plans to Spend 2019/20 Operating Fund Surplus

SD05 (Southeast Kootenay)

2019/20 Operating Fund Surplus – \$6,235,960		
2018/19 – \$3,708,148	2017/18 – \$4,454,132	2016/17 – \$4,091,602

Special Education

District Summary	\$ 504,995
Itinerant Summary 707	94,295
	599,290

Schools

Operating	194,708
Learning Resources	104,259
Growth Plans	56,818
School Based Special Ed	101,437
	457,222

Other appropriations

Contractual Pro-D	119,956
Aboriginal Education 131	350,933
Technology Program 701	353,813
Student Learning 702	17,485
Education Accounts 703	57,488
Education Plan 708	85
Capital Support Fund – Major Projects	600,000
Employee Pro-D	120,000
School Generated Funds	1,036,807
Capital Expansion – IDES	500,000
Covid-19 Related Costs	250,000
Operating Projects	141,972
Transportation Fund	547,806
5 Year Technology Plan	400,000
	4,496,345

Internally Restricted Fund Balance	\$5,552,857
Unrestricted Fund Balance	683,103
Restricted and Unrestricted Fund Balance	\$6,235,960

SD06 (Rocky Mountain)

2019/20 Operating Fund Surplus – \$3,379,012		
2018/19– \$2,867,605	2017/18 – \$3,579,607	2016/17 – \$2,710,279

Internally Restricted (appropriated) by Board for:

School Operating Surpluses	\$1,399,732
Early Learning Initiatives	135,449
CBT Projects	4,841
WES Forest Classroom	9,252
Sub-total Internally Restricted	\$1,549,274
Unrestricted Operating Surplus	1,829,738
Total Available for Future Operations	<u>\$3,379,012</u>

SD08 (Kootenay Lake)

2019/20 Operating Fund Surplus – \$1,533,162		
2018/19 – \$1,847,393	2017/18 – \$2,050,540	2016/17 – \$2,028,857

Internally Restricted (appropriated) by Board for:

Schools and Other Programs	\$ 491,905
Community Grants Unspent	27,000
International Program	76,000
Contractual Pro-D	163,854
Baragar Systems	79,543
District Reserve	500,000
Sub-total Internally Restricted	\$1,338,302
Unrestricted Operating Surplus	194,860
Total Available for Future Operations	<u>\$1,533,162</u>

SD10 (Arrow Lakes)

2019/20 Operating Fund Surplus – \$1,652,707		
2018/19 – \$1,472,138	2017/18 – \$1,453,913	2016/17 – \$1,559,621

Internally Restricted (appropriated) by Board for:

Equipment	\$ 100,000
IT Infrastructure	100,000
Utilities	100,000
Capital Projects	100,000
Emergency	250,000
Professional Learning	90,000
Finance Software Upgrade	300,000
Strategic Plan Goals/ School Configuration	100,000
Long Range Facilities Plan	100,000
Board Scholarship	30,000
Sub-total Internally Restricted	\$1,270,000
Unrestricted Operating Surplus	382,707
Total Available for Future Operations	<u>\$1,652,707</u>

SD19 (Revelstoke)

2019/20 Operating Fund Surplus – \$1,548,485		
2018/19 – \$1,379,874	2017/18 – \$1,086,705	2016/17 – \$921,451

Internally Restricted:

Literacy Planning	\$ 4,261
Therapies Grant	29,090
Farwell Building Reserve	140,056
Screen Smart	11,736
Additional Support for Community Links	27,701
Additional Support for Ready Set Learn	11,116
Additional Support for Strong Start	11,089
Additional Support for Mental Health programs	31,189
Scholarships and Bursaries	4,489
CPR Technology	23,025
School Generated Funds	167,624
Support for Education Plan	7,810
Professional Development – per Contracts	131,560
Health and Wellness – Breakfast Program	36,800
Aboriginal Targeted Surplus	24,842
School and Department Surpluses	83,448
Vehicle Appropriation	20,000
Sub-total Internally Restricted	\$ 765,836
Unrestricted Operating Surplus	782,649
Total Available for Future Operations	<u>\$1,548,485</u>

SD20 (Kootenay-Columbia)

2019/20 Operating Fund Surplus – \$3,754,278		
2018/19 – \$2,825,404	2017/18 – \$3,243,610	2016/17 – \$2,714,376

Internally Restricted (appropriated) by Board for:

Schools and Department Carry-forwards	\$ 722,267
Professional Development Obligations	226,099
Employee Recognition Program Reserve	62,912
Board's Emergency Reserve	400,000
Board's Local Capital Reserve Increase	250,000
Financial/HR Software Upgrade Reserve	300,000
Replacement/Benefit Costs Contingent Reserve	100,000
2020-2021 Preliminary Budget	748,000
2020-2021 Amended Budget Adjustments	45,000
2021-2022 Preliminary Budget (year 2)	450,000
2022-2023 Preliminary Budget (year 3)	450,000
Sub-total Internally Restricted	\$3,754,278
Unrestricted Operating Surplus	–
Total Available for Future Operations	<u>\$3,754,278</u>

SD22 (Vernon)

2019/20 Operating Fund Surplus – \$5,176,022		
2018/19 – \$3,905,864	2017/18 – \$2,463,425	2016/17 – \$1,602,957

Internally Restricted (appropriated) by Board for:

School budget balances	\$ 716,070
Trustee travel	18,836
Department budget balances	87,605
Appropriated for next year's budget	1,179,756
Budget allocations	881,416
Contingency Reserve	1,000,000
Union Commitments	694,115
Indigenous Education Commitments	598,224
Sub-total Internally Restricted	\$5,176,022
Unrestricted Operating Surplus	–
Total Available for Future Operations	<u>\$5,176,022</u>

SD23 (Central Okanagan)

2019/20 Operating Fund Surplus – \$8,290,141		
2018/19 – \$5,890,059	2017/18 – \$7,389,336	2016/17 – \$7,898,559

Internally Restricted (appropriated) by Board for:

Appropriated for next year's budget	\$1,866,565
Net School Surpluses	1,595,126
Targeted Indigenous Program	360,736
CUPE Training Funds	120,162
Electric bus District contribution	503,898
Program funds	24,816
WCB core audit funds	47,000
Trustee Travel	26,500
Net COVID savings to contingency fund	1,317,763
Sub-total Internally Restricted	\$5,862,566
Unrestricted Operating Surplus	2,427,575
Total Available for Future Operations	<u>\$8,290,141</u>

SD27 (Cariboo-Chilcotin)

2019/20 Operating Fund Surplus – \$4,946,527		
2018/19 – \$1,123,334	2017/18 – \$1,918,022	2016/17 – \$2,375,090

Internally Restricted (appropriated) by Board for:

School budget balances	\$ 271,650
Department budget balances	423,300
Appropriated for next year's budget – COVID	1,909,705
Contingency reserve	1,286,342
Aboriginal Education commitments	547,970
Sub-total Internally Restricted	\$4,438,967
Unrestricted Operating Surplus	507,560
Total Available for Future Operations	<u>\$4,946,527</u>

SD28 (Quesnel)

2019/20 Operating Fund Surplus – \$2,064,842		
2018/19 – \$1,533,437	2017/18 – \$1,808,767	2016/17 – \$1,370,891

Internally Restricted (appropriated) by Board for:

School Surpluses	\$ 56,333
District Contribution to QJS Replacement	100,000
Sub-total Internally Restricted	\$ 156,333
Unrestricted Operating Surplus	1,908,509
Total Available for Future Operations	<u>\$2,064,842</u>

SD33 (Chilliwack)

2019/20 Operating Fund Surplus – \$3,275,782		
2018/19 – \$2,971,033	2017/18 – \$7,179,930	2016/17 – \$7,665,339

Internally Restricted (appropriated) by Board for:

School Based Carry-Forwards	\$1,037,745
Aboriginal Education Targeted Funds Unexpended	233,869
Equity in Action Grant	5,000
International Support	30,000
Sub-total Internally Restricted	\$1,306,614
Unrestricted Operating Surplus	1,969,168
Total Available for Future Operations	<u>\$3,275,782</u>

SD34 (Abbotsford)

2019/20 Operating Fund Surplus – \$7,810,991		
2018/19 – \$7,724,644	2017/18 – \$8,815,901	2016/17 – \$11,880,499

Internally Restricted (appropriated) by Board for:

Appropriation to schools	\$2,866,245
Aboriginal education program	106,222
Other educational and targeted budgets	2,649,259
Sub-total Internally Restricted	\$5,621,726
Unrestricted Operating Surplus	2,189,265
Total Available for Future Operations	<u>\$7,810,991</u>

SD35 (Langley)

2019/20 Operating Fund Surplus – \$16,047,379		
2018/19 – \$12,683,827	2017/18 – \$16,216,875	2016/17 – \$16,895,718

Internally Restricted (appropriated) by Board for:

Internally restricted (appropriated) by the Board	\$ 3,388,260
Internally restricted to balance 2020-21 budget	2,382,381
Internally restricted to balance future budgets	812,602
Internally restricted for infrastructure replacement	1,007,004
Internally restricted for student capacity needs	500,000
School Generated Funds	2,220,943
School surpluses	488,628
Internally restricted for Indigenous Education 2019-20	37,561
Internally restricted for commitments 2019-20	210,000
Internally restricted for COVID-19 contingency	5,000,000
Sub-total Internally Restricted	\$16,047,379
Unrestricted Operating Surplus	–
Total Available for Future Operations	\$16,047,379

SD36 (Surrey)

2019/20 Operating Fund Surplus – \$30,353,273		
2018/19 – \$25,556,097	2017/18 – \$27,387,541	2016/17 – \$36,102,107

Internally Restricted (appropriated) by Board for:

2020-2021 Operating Budget	\$16,507,036
COVID Related Cleaning, Health & Safety, and Other Costs	9,107,285
Net School Operating Surplus	2,710,194
Learning Resources Balance	1,588,715
Aboriginal Education Targeted Funds	440,043
Sub-total Internally Restricted	\$30,353,273
Unrestricted Operating Surplus	–
Total Available for Future Operations	\$30,353,273

SD37 (Delta)

2019/20 Operating Fund Surplus – \$18,859,948		
2018/19 – \$15,548,429	2017/18 – \$17,031,693	2016/17 – \$11,996,498

Internally Restricted (appropriated) by Board for:

Nature of Constraints on the Funds

Contractual Obligations	\$ 120,564
Donor Named Funds	145,662
Education Plan	11,527
Other	565,712

Anticipated Unusual Expenses Identified

COVID	6,792,021
Staffing – Schools/Inclusive Ed.	2,087,479
MyEd Implementation – Year 2	585,000
Legal/Arbitrations	385,000
District Vision Work and School Inquiry Grants	268,000
All Other	6,089

Operations Spanning the School Year

School & Department Surplus/Carry Forward	1,728,565
Operating Projects in Progress	2,573,983
Technology, Utilities, Equipment & Capital	3,540,365
Purchase Order Commitments	49,982
Sub-total Internally Restricted	\$18,859,948
Unrestricted Operating Surplus	–
Total Available for Future Operations	<u>\$18,859,948</u>

SD38 (Richmond)

2019/20 Operating Fund Surplus – \$18,995,686		
2018/19 – \$18,234,014	2017/18 – \$16,403,043	2016/17 – \$7,868,506

Internally Restricted (appropriated) by Board for:

2020-21 Budget Appropriation	\$7,707,769
School/Staff Account Balances	5,390,399
Outstanding Purchase Orders	269,600
School Generated Funds	2,270,000
Sub-total Internally Restricted	\$15,637,768
Unrestricted Operating Surplus	3,357,918
Total Available for Future Operations	<u>\$18,995,686</u>

SD39 (Vancouver)

2019/20 Operating Fund Surplus – \$30,129,688		
2018/19 – \$19,868,931	2017/18 – \$12,455,067	2016/17 – \$10,798,182

Internally Restricted (appropriated) by Board for:

Nature of Constraints on the Funds –

Donated Funds for School Programs	\$ 3,106,404
Special Grant for Special Education	692,284
Unspent Targeted Funding – Indigenous Education	64,498

Anticipated Unusual Expenses Identified – 2,876,397

Operations Spanning Future School Years

Surplus used to balance 2020-21 budget	8,949,210
School Balances	2,500,000
WIP/Commitments	2,400,000
DL Courses in Progress	650,066

Contingency Reserve – 5,049,436

Sub-total Internally Restricted	\$26,288,294
Unrestricted Operating Surplus	3,841,394
Total Available for Future Operations	<u>\$30,129,688</u>

SD40 (New Westminster)

2019/20 Operating Fund Surplus – \$3,978,341		
2018/19 – \$4,940,089	2017/18 – \$5,609,945	2016/17 – \$4,034,903

Internally Restricted (appropriated) by Board for:

School Surplus	\$ 28,832
Recap and Power Local Grants	2,635
Surplus applied to 2020-2021 Budget	1,381,970
Commitments Outstanding	328,074
Board Internally Restricted – Covid Emerging Issues	1,736,830
Board Internally Restricted	500,000

Sub-total Internally Restricted	\$3,978,341
Unrestricted Operating Surplus	–
Total Available for Future Operations	<u>\$3,978,341</u>

SD41 (Burnaby)

2019/20 Operating Fund Surplus – \$21,293,709		
2018/19 – \$13,731,542	2017/18 – \$12,338,386	2016/17 – \$11,204,901

Internally Restricted (appropriated) by Board for:

Ensuing Year Operating Budget Commitment	\$ 8,880,649
International Education Program Reserve	4,625,000
School Fund Balances, Learning Resources and Program Development	1,166,658
Other School District Committed Expenses	2,743,461
Sub-total Internally Restricted	\$17,415,767
Unrestricted Operating Surplus	3,877,942
Total Available for Future Operations	<u>\$21,293,709</u>

SD42 (Maple Ridge – Pitt Meadows)

2019/20 Operating Fund Surplus – \$7,512,650		
2018/19 – \$4,652,841	2017/18 – \$4,354,095	2016/17 – \$5,186,468

Internally Restricted (appropriated) by Board for:

Targeted funding for aboriginal education	\$ 173,089
School budget balances	599,146
Personal professional development	273,157
Financial provisions	100,000
Funds required to complete projects in progress	260,323
Purchase order commitments	668,273
Support for school growth plans	
Literacy	25,296
Supporting all learners – mentorship	25,166
Safe and caring schools	54,100
Educational leadership – mentorship	14,873
Fine arts	50,400
Social emotional learning	36,631
Secondary innovation	72,110
School teams	58,559
Leadership succession planning	271,025
Support for operational plans	
Business systems implementation and upgrades	56,705
Compliance support	20,000
IT infrastructure	200,000
Strategic Facilities Plan and Sustainability Plan	128,794
Learning services	
Instructional bank	200,000
Inclusion support consultation services	57,260
Learning services summer assessments	21,900
Facilities renovations and new classroom setup	220,470
Increased cost of salaries and benefits	250,000

Budgeted Use of Accumulated Surplus	
Support for school growth plans	624,173
Support for operational plans	265,725
Learning services	25,000
International education	161,554
Budgeted Use of Contingency Reserve	1,988,921
Operating Contingency Reserve	610,000
Sub-total Internally Restricted	\$7,512,650
Unrestricted Operating Surplus	—
Total Available for Future Operations	<u>\$7,512,650</u>

SD43 (Coquitlam)

2019/20 Operating Fund Surplus – \$33,013,306		
2018/19 – \$26,356,123	2017/18 – \$24,044,277	2016/17 – \$21,301,123

Internally Restricted (appropriated) by Board for:

Indigenous Education	\$ 184,654
Schools Carryforward	2,003,482
2020/21 Staffing Stabilization Provision	3,721,293
2021/22 Staffing Stabilization Provision	3,000,000
2022/23 Staffing Stabilization Provision	1,500,000
2023/24 Staffing Stabilization Provision	155,268
Business Systems Initiatives	375,830
2020/21 Support for Vulnerable Children	500,000
2020/21 Health and Dental Delayed Claims Provision	500,000
Facilities and Maintenance	989,232
Technology Initiatives	775,895
Emergency Supplies Replenishment	250,000
Non-Teaching Pension Plan Supplement Reserve	155,267
2020/21 Contingency Supplement	500,000
Pension Stabilization Account	18,402,385
Sub-total Internally Restricted	<u>\$33,013,306</u>
Unrestricted Operating (Deficit)	—
Total Available for Future Operations	<u>\$33,013,306</u>

SD44 (North Vancouver)

2019/20 Operating Fund Surplus – \$11,083,840		
2018/19 – \$8,798,471	2017/18 – \$10,018,731	2016/17 – \$6,162,327

Internally Restricted (appropriated) by Board for:

Annual Budget Surplus Appropriation	\$ 2,509,738
Support for 2020/21 Operations not known at time of Budget approval	1,700,000
Capital Projects	800,000
Outstanding Purchase Orders as at June 30 th	84,000
Sub-total Internally Restricted	\$ 5,093,738
Unrestricted Operating Surplus	5,990,102
Total Available for Future Operations	<u>\$11,083,840</u>

SD45 (West Vancouver)

2019/20 Operating Fund Surplus – \$4,434,586		
2018/19 – \$2,279,453	2017/18 – \$1,966,221	2016/17 – \$2,571,950

Internally Restricted (appropriated) by Board for:

Budget Appropriation	\$2,934,803
Sub-total Internally Restricted	<u>\$2,934,803</u>
Unrestricted Operating Surplus	1,499,783
Total Available for Future Operations	<u>\$4,434,586</u>

SD46 (Sunshine Coast)

2019/20 Operating Fund Surplus – \$7,544,307		
2018/19 – \$6,284,809	2017/18 – \$4,732,551	2016/17 – \$3,477,618

Internally Restricted (appropriated) by Board for:

School Surpluses	\$1,893,949
Appropriated for 2020/21 Year	1,032,284
Appropriated for Subsequent Years	526,000
Contractual Obligations	149,183
District Programs	819,668
Sub-total Internally Restricted	<u>\$4,421,084</u>
Unrestricted Operating Surplus	3,123,223
Total Available for Future Operations	<u>\$7,544,307</u>

SD47 (Powell River)

2019/20 Operating Fund Surplus – \$2,023,163		
2018/19 – \$912,796	2017/18 – \$995,693	2016/17 – \$829,957

Internally Restricted (appropriated) by Board for:

School & Program Based Resources:

Technology Initiatives	\$ 161,393
Dual Credit Course Fees	195,000
Student Achievement Initiatives	299,138
School Resources Carried Forward	122,117
Contingency Fund	275,000
Sub-total Internally Restricted	\$1,052,648
Unrestricted Operating Surplus	970,515
Total Available for Future Operations	<u>\$2,023,163</u>

SD48 (Sea To Sky)

2019/20 Operating Fund Surplus – \$4,518,544		
2018/19 – \$4,163,689	2017/18 – \$3,873,607	2016/17 – \$2,756,743

Internally Restricted (appropriated) by Board for:

Teacherage Reserve	\$ 131,075
Construction Education Program	627,315
Appropriated in Budget Bylaw	1,111,952
School Operating Funds	289,115
Local Education Agreement / Indigenous Curriculum	13,700
School Generated Funds	897,558
OAG Civil Forfeiture Grant	30,000
Professional Development Funds	186,273
Provincial Education Plan	242,437
Career Education Society Program	20,197
Aboriginal Education Targeted Funds	179,528
Eagle Eye Theatre Reserve	21,581
DPAC Budget	5,653
Sub-total Internally Restricted	\$3,756,384
Unrestricted Operating Surplus	762,160
Total Available for Future Operations	<u>\$4,518,544</u>

SD49 (Central Coast)

2019/20 Operating Fund Surplus – \$1,375,271		
2018/19 – \$1,497,141	2017/18 – \$1,744,144	2016/17 – \$1,681,729

Internally Restricted (appropriated) by Board for:

Schools Surplus Carry Forward	\$ 21,357
Extra-curriculum	18,600
Trade Program Unspent Funding Carry Forward	29,500
LEA Capacity Building Unspent Funding Carry Forward	20,500
Special Education Program	13,296
Exempt Staff Professional Development	20,170
Operation, staffing for 2021/22 school year	158,187
Operation, staffing for 2022/23 school year	158,187
Operation, staffing for 2023/24 school year	158,187
Operation, staffing for 2024/25 school year	158,187
Contingency Reserve	353,773
Sub-total Internally Restricted	\$1,109,944
Unrestricted Operating Surplus	265,327
Total Available for Future Operations	<u>\$1,375,271</u>

SD50 (Haida Gwaii)

2019/20 Operating Fund Surplus – \$637,866		
2018/19 – \$405,309	2017/18 – \$366,221	2016/17 – \$350,672

Internally Restricted (appropriated) by Board for:

Targeted Funds Surplus	\$123,787
NDIT, School Budgets, Farm to School	43,631
CF-Youth Wellness Worker	54,488
Sub-total Internally Restricted	\$221,906
Unrestricted Operating Surplus	415,960
Total Available for Future Operations	<u>\$637,866</u>

SD51 (Boundary)

2019/20 Operating Fund Surplus – \$948,000		
2018/19 – \$1,109,104	2017/18 – \$1,055,596	2016/17 – \$1,504,342

Internally Restricted (appropriated) by Board for:

Schools and Other Programs	\$153,339
Tennis Court Reserve	43,246
Playground Equipment, Beaverdell Elementary	5,000
Speech Services	2,359
Auditorium Trust	16,715
Professional Development Funds	117,178
Community Network	30,719
Contingency Reserve	510,076
Sub-total Internally Restricted	\$878,632
Unrestricted Operating Surplus	69,368
Total Available for Future Operations	<u>\$948,000</u>

SD52 (Prince Rupert)

2019/20 Operating Fund Surplus – \$1,073,345		
2018/19 – \$2,187,898	2017/18 – \$2,324,352	2016/17 – \$1,956,622

Internally Restricted (appropriated) by Board for:

Following Year's Operating Budget	\$ 222,100
Capital Projects	283,977
Contingency	179,100
School Funds	170,382
Aboriginal Education	169,836
Training	30,798
Special Education	17,152
Sub-total Internally Restricted	\$1,073,345
Unrestricted Operating Surplus	–
Total Available for Future Operations	<u>\$1,073,345</u>

SD53 (Okanagan Similkameen)

2019/20 Operating Fund Surplus – \$1,772,326		
2018/19 – \$2,033,129	2017/18 – \$3,324,090	2016/17 – \$2,306,583

Internally Restricted (appropriated) by Board for:

School Surplus carried forward	\$ 243,305
Additional Transportation fund	56,540
Aboriginal Program Funds	34,955
Equity in Action Grant	5,000
Roots of Empathy	5,000
Skills Canada Competition	5,000
Take A Risk Grant	10,000
Curriculum and Learning Support Fund	20,241
Technology Upgrades	250,000
Maintenance Requirements	400,000
District Initiatives	100,000
Staffing	150,000
Leadership Initiatives/New Curriculum	125,000
Covid-19 Related Staffing and Services & Supplies Expenses	367,285
Sub-total Internally Restricted	<u>\$1,772,326</u>
Unrestricted Operating Surplus	<u>–</u>
Total Available for Future Operations	<u><u>\$1,772,326</u></u>

SD54 (Bulkley Valley)

2019/20 Operating Fund Surplus – \$3,688,074		
2018/19 – \$3,335,408	2017/18 – \$3,129,780	2016/17 – \$2,153,533

Internally Restricted (appropriated) by Board for:

Aboriginal Education	\$ 66,325
Administrative Officers	19,811
School Generated Funds	306,997
Allocation to Schools	73,450
Fund Allocation to Schools	361,762
Sub-total Internally Restricted	<u>\$ 828,345</u>
Unrestricted Operating Surplus	<u>2,859,729</u>
Total Available for Future Operations	<u><u>\$3,688,074</u></u>

SD57 (Prince George)

2019/20 Operating Fund Surplus – \$6,078,000		
2018/19 – \$12,227,900	2017/18 – \$17,060,076	2016/17 – \$15,124,398

Internally Restricted (appropriated) by Board for:

Operations Spanning the School Year

School surpluses	\$ 927,553
Future years' operating budgets	420,054
Technology, equipment and capital projects	3,144,041
Department and program surpluses	208,041

Nature of Constraints on the Funds

Ministry of Education	
Indigenous Education	473,053
Recreation trusts and other funds	375,724

Anticipated Unusual Expenses Identified

Building Stronger Schools	350,000
Portables	179,534

Sub-total Internally Restricted	\$6,078,000
Unrestricted Operating Surplus	—
Total Available for Future Operations	<u>\$6,078,000</u>

SD58 (Nicola-Similkameen)

2019/20 Operating Fund Surplus – \$3,003,406		
2018/19 – \$4,298,930	2017/18 – \$4,657,865	2016/17 – \$4,999,628

Internally Restricted (appropriated) by Board for:

Aboriginal Education Surplus	\$ 76,865
School Surpluses	418,202
BCTEA LEA Capacity	26,385
Early Learning Framework Implementation	1,860
Contingency Reserve (Policy 805.1)	

Operating

Emergent Cost Pressures	200,000
Severances	100,000
Legal	50,000
New Education Programs	50,000
Disaster Recovery	100,000
Utility Cost Pressures	100,000

Capital

2020-21 Computer Replacement	174,911
2020-21 Ricoh Hardware Lease	46,722
2020-21 Vehicle Replacement	48,000

Other

Allocation to Balance 2020-21 Operating Budget	235,398
Allocation to Assist in Balancing Future Budgets	1,375,063
Sub-Total Contingency Reserve	<u>2,480,094</u>

Sub-total Internally Restricted	\$3,003,406
Unrestricted Operating Surplus	—
Total Available for Future Operations	<u>\$3,003,406</u>

SD59 (Peace River South)

2019/20 Operating Fund Surplus – \$7,138,663		
2018/19 – \$6,396,612	2017/18 – \$6,977,265	2016/17 – \$6,652,388

Internally Restricted (appropriated) by Board for:

School-based Surpluses	\$ 483,810
Aboriginal Education Surplus	106,431
Capacity Building	16,000
Renovation Chetwynd Senior Secondary	500,000
Strategic Plan Initiatives	150,000
Sub-total Internally Restricted	<u>\$1,256,241</u>
Unrestricted Operating Surplus	5,882,422
Total Available for Future Operations	<u>\$7,138,663</u>

SD60 (Peace River North)

2019/20 Operating Fund Surplus – \$3,859,483		
2018/19 – \$4,811,526	2017/18 – \$6,291,948	2016/17 – \$4,638,287

Internally Restricted (appropriated) by Board for:

Budgeted Allocation of Reserve Carried Forward	\$ 164,703
Contingency Reserve	1,655,192
Education Initiatives	323,686
Anne Roberts Young Construction Project	1,100,000
Planned Projects & Staffing Contingencies	615,902
Sub-total Internally Restricted	<u>\$3,859,483</u>
Unrestricted Operating Surplus	—
Total Available for Future Operations	<u>\$3,859,483</u>

SD61 (Greater Victoria)

2019/20 Operating Fund Surplus – \$17,979,328		
2018/19 – \$14,827,885	2017/18 – \$16,859,357	2016/17 – \$19,769,564

Internally Restricted (appropriated) by Board for:

Carry Forward of Unspent School Budgets	\$ 2,574,310
Carry Forward of Unspent Project Budgets	5,207,301
Purchase Order Commitments	560,082
COVID-19 Contingency	2,561,247
Appropriated for Future Year's Operating Budget	7,046,806
Sub-total Internally Restricted	<u>\$17,949,746</u>
Unrestricted Operating Surplus	29,582
Total Available for Future Operations	<u>\$17,979,328</u>

SD62 (Sooke)

2019/20 Operating Fund Surplus – \$7,192,890		
2018/19 – \$4,715,615	2017/18 – \$4,385,348	2016/17 – \$1,187,618

Internally Restricted (appropriated) by Board for:

Due to nature of constraints on funds –

Indigenous Education	\$ 45,971
Discretionary School Generated Funds	134,351
School budget balances	268,697
Various unspent grants	30,337
Budgeted 2020-21 shortfall	2,194,758
	<u>\$2,674,114</u>

Due to operations spanning the school year –

IT Dept	\$176,137
Careers	83,108
Curriculum	50,000
Inclusive Education Services	169,142
English Second Dialect	1,708
Transportation	50,432
Rental revenue	120,000
Emergency supplies	9,898
VOIP	40,000
EMCS theatre seats	109,849
Transportation Safety Committee	30,791
Electric buses	232,577
Sewage hookups	488,146
Port Renfrew update	75,000
Other FY20 enhancements	5,409
COVID-19 Incremental Expenditures	275,000
	<u>\$1,917,197</u>

Due to unanticipated unusual expenses –

Total accumulated financial reserves remaining	\$2,601,579
	<u>\$2,601,579</u>

Sub-total Internally Restricted	<u>\$7,192,890</u>
Unrestricted Operating Surplus	<u>–</u>
Total Available for Future Operations	<u><u>\$7,192,890</u></u>

SD63 (Saanich)

2019/20 Operating Fund Surplus – \$6,678,078		
2018/19 – \$5,240,553	2017/18 – \$4,197,991	2016/17 – \$2,096,208

Internally Restricted (appropriated) by Board for:

School Activities	\$ 868,429
District Activities	886,264
Appropriated for 2020/21 Budget	<u>3,066,022</u>
Sub-total Internally Restricted	\$4,820,715
Unrestricted Operating Surplus	<u>1,857,363</u>
Total Available for Future Operations	<u>\$6,678,078</u>

SD64 (Gulf Islands)

2019/20 Operating Fund Surplus / (Deficit) – \$2,034,767		
2018/19 – \$165,976	2017/18 – \$(250,498)	2016/17 – \$273,131

Internally Restricted (appropriated) by Board for:

Unspent School Flex Budgets	\$ 61,290
Unspent Professional Development and Growth Funds	<u>69,158</u>
Sub-total Internally Restricted	\$ 130,448
Unrestricted Operating Surplus	<u>1,904,319</u>
Total Available for Future Operations	<u>\$2,034,767</u>

SD67 (Okanagan Skaha)

2019/20 Operating Fund Surplus / (Deficit) – \$1,457,829		
2018/19 – \$(240,980)	2016/17 – \$900,022	2015/16 – \$620,600

Internally Restricted (appropriated) by Board for:

Indigenous Education Programs	\$ 66,647
School Programs	<u>217,343</u>
Sub-total Internally Restricted	\$ 283,990
Unrestricted Operating Surplus	<u>1,173,839</u>
Total Available for Future Operations	<u>\$1,457,829</u>

SD68 (Nanaimo-Ladysmith)

2019/20 Operating Fund Surplus – \$7,846,745		
2018/19 – \$4,461,657	2017/18 – \$7,181,685	2016/17 – \$5,364,699

Internally Restricted (appropriated) by Board for:

Staffing/Unusual Expense Reserve:

Staffing Contingencies	\$ 750,000
Replacement Cost Contingencies	750,000
	<u>\$1,500,000</u>

Planning Reserve (Multiple Years)

International Education Supplement	\$1,050,053
	<u>\$1,050,053</u>

Targeted/Constraints Reserve

Aboriginal Education Programs	\$ 337,364
COVID Costs – Staffing & Supplies	300,000
School Supplies	276,500
COVID Revenue Loss – Transfers to DL	200,000
Dual Credit	160,000
Confined Space Study	120,000
COVID Costs – Secondary Q1 Staffing	107,670
Fire Plans	55,000
Curriculum & Learning Support Funding	54,685
Asbestos Reassessments	19,000
Powerschool (HR)	10,000
Health & Safety Support	10,000
Vehicle Modernization	5,000
	<u>\$1,655,219</u>

Sub-total Internally Restricted	<u>\$4,205,272</u>
Unrestricted Operating Surplus	3,641,473
Total Available for Future Operations	<u><u>\$7,846,745</u></u>

SD69 (Qualicum)

2019/20 Operating Fund Surplus – \$1,993,248		
2018/19 – \$1,984,302	2017/18 – \$2,133,654	2016/17 – \$1,266,993

Internally Restricted (appropriated) by Board for:

School Budgets	\$ 110,051
Capital Maintenance	361,493
Educational Programs	27,500
Energy Projects	200,000
Budgeted Allocation of Surplus	300,000
Contingency Reserve	994,204
	<u>\$1,993,248</u>

Sub-total Internally Restricted	<u>\$1,993,248</u>
Unrestricted Operating Surplus	–
Total Available for Future Operations	<u><u>\$1,993,248</u></u>

SD70 (Alberni)

2019/20 Operating Fund Surplus – \$636,920		
2018/19 – \$26,967	2017/18 – \$157,907	2016/17 – \$131,449

Internally Restricted (appropriated) by Board for:

Internally restricted for future budget deficiencies	\$636,920
Sub-total Internally Restricted	\$636,920
Unrestricted Operating Surplus	–
Total Available for Future Operations	<u>\$636,920</u>

SD71 (Comox Valley)

2019/20 Operating Fund Surplus – \$4,080,530		
2018/19 – \$5,330,580	2017/18 – \$6,007,764	2016/17 – \$2,656,789

Internally Restricted (appropriated) by Board for:

Net School Surpluses	\$ 310,430
Mental Health Grant	11,411
LEA Capacity Building Grant	6,850
Aboriginal Education	165,333
Purchase Order Commitments	342,378
District/Program Initiatives	1,197,918
Modulars/Furniture	300,000
Board Operating Reserve	<u>1,746,210</u>
Sub-total Internally Restricted	\$4,080,530
Unrestricted Operating Surplus	–
Total Available for Future Operations	<u>\$4,080,530</u>

SD72 (Campbell River)

2019/20 Operating Fund Surplus – \$5,832,679		
2018/19 – \$6,423,471	2017/18 – \$6,951,860	2016/17 – \$7,759,140

Internally Restricted (appropriated) by Board for:

Reserve Required to Balance Next Year Budget	\$ 838,255
International Program	447,218
School-Based Supply Accounts	326,270
VOIP Replacement	250,000
Indigenous Program	226,705
Education Implementation Training (School Growth)	150,000
IT Evergreen Replacement Budget	100,000
Custodial Equipment/White Fleet	79,000
Middle/Secondary School Capital	75,000
Ride-on Mower Replacement	30,000
IT Projects/Security Cameras	25,000
Teacher Coordinator Office Reno	25,000

Education Leadership and Succession	20,000
Health and Wellness Implementation	15,000
Operational Needs and Contingency Reserve	1,184,570
Sub-total Internally Restricted	\$3,792,018
Unrestricted Operating Surplus	2,040,661
Total Available for Future Operations	<u>\$5,832,679</u>

SD73 (Kamloops/Thompson)

2019/20 Operating Fund Surplus – \$6,961,931		
2018/19 – \$4,631,352	2017/18 – \$5,619,433	2016/17 – \$6,195,717

Internally Restricted (appropriated) by Board for:

Internally Restricted – Future School Years

Utility Fuel Budget	\$700,000
Strategic Plan – Year 3	147,500
Department	557,956
School Supply	1,403,793
General Reserve – COVID-19	1,474,821

Internally Restricted – Future Anticipated Expenses

Employee Benefits	328,755
-------------------	---------

Internally Restricted – Funds with Constraints

SD73BC Management Fee	485,872
Aboriginal Education	937,393
International Student Program	817,567
AFG Other	65,003
Summer School	43,271

Sub-total Internally Restricted	\$6,961,931
Unrestricted Operating Surplus	–
Total Available for Future Operations	<u>\$6,961,931</u>

SD74 (Gold Trail)

2019/20 Operating Fund Surplus – \$2,177,115		
2018/19 – \$1,834,046	2017/18 – \$963,482	2016/17 – \$854,722

Internally Restricted (appropriated) by Board for:

Transportation Supplement Grant (BCTEA)	\$ 585,183
Transfer to Local Capital	472,753
COVID-19 – 2020/21 additional resources	300,000
School Budgets	252,062
Learner Support – SMCS	184,179
LEA Capacity Building Grant	116,156
Aboriginal Education Targeted Dollars	113,287
FPEC – Administration	81,939
Outdoor Classroom	50,000
Mental Health Grant	19,652
Aboriginal Education Language Program	1,904
Sub-total Internally Restricted	<u>\$2,177,115</u>
Unrestricted Operating Surplus	<u>–</u>
Total Available for Future Operations	<u><u>\$2,177,115</u></u>

SD75 (Mission)

2019/20 Operating Fund Surplus – \$1,515,599		
2018/19 – \$506,156	2017/18 – \$914,371	2016/17 – \$2,629,279

Internally Restricted (appropriated) by Board for:

School and Departments	\$ 250,183
Indigenous Education	157,976
Equity Scan	4,180
Equity Scan – Video Project	12,597
Sub-total Internally Restricted	<u>\$ 424,936</u>
Unrestricted Operating (Deficit)	<u>1,090,663</u>
Total Available for Future Operations	<u><u>\$1,515,599</u></u>

SD78 (Fraser-Cascade)

2019/20 Operating Fund Surplus – \$4,619,241		
2018/19 – \$4,486,402	2017/18 – \$4,605,491	2016/17 – \$5,110,637

Internally Restricted (appropriated) by Board for:

School Surpluses	\$ 743,458
Aboriginal Education Council Funds	490,739
Trustee Professional Development	15,116
Outdoor Education	15,634
Sub-total Internally Restricted	\$1,264,947
Unrestricted Operating Surplus	3,354,294
Total Available for Future Operations	<u>\$4,619,241</u>

SD79 (Cowichan Valley)

2019/20 Operating Fund Surplus – \$5,140,366		
2018/19 – \$3,412,193	2017/18 – \$4,586,078	2016/17 – \$4,019,597

Internally Restricted (appropriated) by Board for:

2020/2021 Operating Budget	\$1,625,000
Aboriginal Education Target	294,583
BC Education Plan	175,617
Bus Hoist	200,000
Careers	75,652
CUPE Professional Development Funds	5,294
Curriculum Grants	3,490
Distributed Learning	100,000
Learning Resources	93,069
LEA Capacity Building Grant	41,090
PAC Donation unspent	20,480
School Rollovers 10%	74,198
Support for Trauma Informed Practice	14,939
Technology Resources committed	69,186
21 st Century Furniture	40,710
Sub-total Internally Restricted	\$2,833,308
Unrestricted Operating Surplus	2,307,058
Total Available for Future Operations	<u>\$5,140,366</u>

SD81 (Fort Nelson)

2019/20 Operating Fund Surplus – \$546,535		
2018/19 – \$336,125	2017/18 – \$282,765	2016/17 – \$473,087

Internally Restricted (appropriated) by Board for:

ASPIRE – RLA	\$ 3,737
Advisory Councils	6,000
CARS Grant – RLA	531
Janitor Equipment	23,891
LEA Capacity Grant	13,700
Sub-total Internally Restricted	\$ 47,860
Unrestricted Operating Surplus	498,675
Total Available for Future Operations	<u>\$546,535</u>

SD82 (Coast Mountains)

2019/20 Operating Fund Surplus – \$1,673,327		
2018/19 – \$312,644	2017/18 – \$1,004,985	2016/17 – \$554,527

Internally Restricted (appropriated) by Board for:

Schools Supplies Balance	\$ 179,638
Principals/Vice Principals Professional Development	27,013
Unspent Aboriginal Education Targeted Funds	258,415
Copier Refresh	60,620
Departmental Encumber	140,905
District of Kitimat	28,800
IT Upgrades in Schools	40,700
Maintenance Equipment	176,053
Sub-total Internally Restricted	\$ 912,144
Unrestricted Operating (Deficit)	761,183
Total Available for Future Operations	<u>\$1,673,327</u>

SD83 (North Okanagan-Shuswap)

2019/20 Operating Fund Surplus – \$1,349,398		
2018/19 – \$548,371	2017/18 – \$630,718	2016/17 – \$1,279,663

Internally Restricted (appropriated) by Board for:

School Budget Balances	\$ 469,182
Career Program	37,446
Unspent Aboriginal Education Targeted Funds	218,249
Automated External Defibrillator Commitments	30,537
Various Outstanding Projects	51,000
Appropriated for Next Year's Budget	343,000
Contingency Reserve	199,984
Sub-total Internally Restricted	\$1,349,398
Unrestricted Operating Surplus	–
Total Available for Future Operations	<u>\$1,349,398</u>

SD84 (Vancouver Island West)

2019/20 Operating Fund Surplus – \$1,328,010		
2019/18 – \$1,003,741	2017/18 – \$1,036,442	2016/17 – \$1,047,807

Internally Restricted (appropriated) by Board for:

School and misc education programs	\$ 35,000
Potlatch Postponement	20,000
Additional allocations of supplies to schools	50,000
Professional Development	86,560
Implementation of new educational programs	163,440
Unfunded Cost Pressures	75,000
Sub-total Internally Restricted	\$ 430,000
Unrestricted Operating Surplus	898,010
Total Available for Future Operations	<u>\$1,328,010</u>

SD85 (Vancouver Island North)

2019/20 Operating Fund Surplus – \$2,829,924		
2018/19 – \$1,860,601	2017/18 – \$1,521,652	2016/17 – \$859,027

Internally Restricted (appropriated) by Board for:

Appropriation to 2020-21 Annual Budget	\$ 423,780
District Budgets Carried Forward	123,664
School-Based Budgets Carried Forward	87,461
Pro-D Allocations Carried Forward	17,441
Sub-total Internally Restricted	\$ 652,346
Unrestricted Operating Surplus	2,177,578
Total Available for Future Operations	<u>\$2,829,924</u>

SD87 (Stikine)

2019/20 Operating Fund Surplus – \$3,945,610		
2018/19 – \$3,653,653	2017/18 – \$3,417,844	2016/17 – \$3,401,758

Internally Restricted (appropriated) by Board for:

Allocations made to schools – operating	\$ 538,597
Future Operating Budget	202,135
Development of Tahltan Language IRPs	15,000
Trades Training Initiative	300,000
Literacy	100,000
Student Initiatives	200,000
Learning Centre Development	110,000
Staff Development (training)	200,000
Technology Requirements	500,000
Housing Repairs	300,000
Labour Relations Issues	100,000
Sub-total Internally Restricted	\$2,565,732
Unrestricted Operating Surplus	1,379,878
Total Available for Future Operations	<u>\$3,945,610</u>

SD91 (Nechako Lakes)

2019/20 Operating Fund Surplus – \$2,083,026		
2018/19 – \$867,639	2017/18 – \$527,568	2016/17 – \$1,057,338

Internally Restricted (appropriated) by Board for:

Schools	\$ 440,319
Aboriginal Education	312,890
Contingency Reserve, Policy 801.3	530,212
Other Restricted – 2020-21 Budget Deficit	552,838
Other Targeted	246,767
Sub-total Internally Restricted	\$2,083,026
Unrestricted Operating Surplus	–
Total Available for Future Operations	<u>\$2,083,026</u>

SD92 (Nisga'a)

2019/20 Operating Fund Surplus – \$1,433,650		
2018/19 – \$318,480	2017/18 – \$ nil	2016/17 – \$8,850

Internally Restricted (appropriated) by Board for:

Strategic Plan	\$ 15,000
Policies/Procedures Review	50,000
Language and Culture	20,000
NLG Round Table	10,000
Local Education Agreement	27,500
Board Retreat	12,000
Leadership/Mentorship – Supt/ST/Board	15,000
Air Compressor	5,000
Concrete crawl spaces	40,000
Cabinet replacement – Teacherages	170,000
Fencing	240,000
Health & Safety – shared service/reporting	10,000
Shelving	2,000
Miscellaneous supplies	2,000
Cayenta Financial Software upgrade	350,000
Open Purchase Orders	88,679
Sub-total Internally Restricted	\$1,057,179
Unrestricted Operating Surplus	376,471
Total Available for Future Operations	<u>\$1,433,650</u>

SD93 (Conseil Scolaire Francophone)

2019/20 Operating Fund Surplus – \$9,392,847		
2018/19 – \$915,768	2017/18 – \$1,639,664	2016/17 – \$1,727,361

Internally Restricted (appropriated) by Board for:

Aboriginal Projects	\$ 102,715
Professional Development	30,000
Schools Budget	520,869
School Generated Funds	435,832
Sub-total Internally Restricted	<u>\$1,089,416</u>
Unrestricted Operating Surplus	8,303,431
Total Available for Future Operations	<u>\$9,392,847</u>

		30-Jun-20		30-Jun-19		30-Jun-18		30-Jun-17		30-Jun-16		30-Jun-15
SD22 (Vernon)												
Accumulated Operating Surplus	\$	5,176,022	\$	3,905,864	\$	2,463,425	\$	1,602,957	\$	2,373,697	\$	4,285,027
5-Year Growth (%)		20.8%										
1-Year Growth 2020 v. 2019 (\$)	\$	1,270,158										
1-Year Growth 2020 v. 2019 (%)		32.5%										
Local Capital	\$	2,903,971	\$	2,422,926	\$	7,430,645	\$	7,247,996	\$	6,679,289	\$	4,155,068
5-Year Growth (%)		-30.1%										
1-Year Growth 2020 v. 2019 (\$)	\$	481,045										
1-Year Growth 2020 v. 2019 (%)		19.9%										
Cash	\$	24,022,705	\$	21,973,134	\$	24,381,932	\$	22,047,000	\$	22,677,742	\$	20,229,008
5-Year Growth (%)		18.8%										
1-Year Growth 2020 v. 2019 (\$)	\$	2,049,571										
1-Year Growth 2020 v. 2019 (%)		9.3%										

		30-Jun-20		30-Jun-19		30-Jun-18		30-Jun-17		30-Jun-16		30-Jun-15
SD36 (Surrey)												
Accumulated Operating Surplus	\$	30,353,273	\$	25,556,097	\$	27,387,541	\$	36,102,107	\$	21,408,660	\$	18,804,248
5-Year Growth (%)		61.4%										
1-Year Growth 2020 v. 2019 (\$)	\$	4,797,176										
1-Year Growth 2020 v. 2019 (%)		18.8%										
Local Capital	\$	21,693,337	\$	43,031,238	\$	43,657,404	\$	34,261,438	\$	44,624,483	\$	45,242,150
5-Year Growth (%)		-52.1%										
1-Year Growth 2020 v. 2019 (\$)	\$	(21,337,901)										
1-Year Growth 2020 v. 2019 (%)		-49.6%										
Cash	\$	171,111,445	\$	158,493,646	\$	156,144,353	\$	145,093,901	\$	136,075,201	\$	136,399,781
5-Year Growth (%)		25.4%										
1-Year Growth 2020 v. 2019 (\$)	\$	12,617,799										
1-Year Growth 2020 v. 2019 (%)		8.0%										

		30-Jun-20		30-Jun-19		30-Jun-18		30-Jun-17		30-Jun-16		30-Jun-15
SD38 (Richmond)												
Accumulated Operating Surplus	\$	18,995,686	\$	18,234,014	\$	16,403,043	\$	7,868,506	\$	7,464,591	\$	10,138,744
5-Year Growth (%)		87.4%										
1-Year Growth 2020 v. 2019 (\$)	\$	761,672										
1-Year Growth 2020 v. 2019 (%)		4.2%										
Local Capital	\$	58,013,535	\$	54,534,432	\$	50,417,305	\$	48,393,362	\$	48,303,129	\$	50,983,686
5-Year Growth (%)		13.8%										
1-Year Growth 2020 v. 2019 (\$)	\$	3,479,103										
1-Year Growth 2020 v. 2019 (%)		6.4%										
Cash	\$	149,904,492	\$	140,163,033	\$	124,699,285	\$	112,295,364	\$	117,762,207	\$	112,903,473
5-Year Growth (%)		32.8%										
1-Year Growth 2020 v. 2019 (\$)	\$	9,741,459										
1-Year Growth 2020 v. 2019 (%)		7.0%										

		30-Jun-20		30-Jun-19		30-Jun-18		30-Jun-17		30-Jun-16		30-Jun-15
SD39 (Vancouver)												
Accumulated Operating Surplus	\$	30,129,688	\$	19,868,931	\$	12,455,067	\$	10,798,182	\$	11,372,700	\$	25,032,865
5-Year Growth (%)		20.4%										
1-Year Growth 2020 v. 2019 (\$)	\$	10,260,757										
1-Year Growth 2020 v. 2019 (%)		51.6%										
Local Capital	\$	10,385,062	\$	9,897,980	\$	128,330	\$	128,330	\$	2,981,808	\$	2,618,282
5-Year Growth (%)		296.6%										
1-Year Growth 2020 v. 2019 (\$)	\$	487,082										
1-Year Growth 2020 v. 2019 (%)		4.9%										
Cash	\$	252,446,220	\$	240,548,009	\$	143,405,503	\$	142,992,300	\$	132,313,988	\$	136,594,362
5-Year Growth (%)		84.8%										
1-Year Growth 2020 v. 2019 (\$)	\$	11,898,211										
1-Year Growth 2020 v. 2019 (%)		4.9%										

		30-Jun-20		30-Jun-19		30-Jun-18		30-Jun-17		30-Jun-16		30-Jun-15
SD41 (Burnaby)												
Accumulated Operating Surplus	\$	21,293,709	\$	13,731,542	\$	12,338,386	\$	11,204,901	\$	9,066,403	\$	9,976,949
5-Year Growth (%)		113.4%										
1-Year Growth 2020 v. 2019 (\$)	\$	7,562,167										
1-Year Growth 2020 v. 2019 (%)		55.1%										
Local Capital	\$	2,814,821	\$	4,960,172	\$	3,620,535	\$	2,806,920	\$	3,071,758	\$	2,683,004
5-Year Growth (%)		4.9%										
1-Year Growth 2020 v. 2019 (\$)	\$	(2,145,351)										
1-Year Growth 2020 v. 2019 (%)		-43.3%										
Cash	\$	110,645,984	\$	105,164,039	\$	100,125,645	\$	94,349,602	\$	85,102,679	\$	80,139,770
5-Year Growth (%)		38.1%										
1-Year Growth 2020 v. 2019 (\$)	\$	5,481,945										
1-Year Growth 2020 v. 2019 (%)		5.2%										

		30-Jun-20		30-Jun-19		30-Jun-18		30-Jun-17		30-Jun-16		30-Jun-15
SD43 (Coquitlam)												
Accumulated Operating Surplus	\$	33,013,306	\$	26,356,123	\$	24,044,277	\$	21,301,123	\$	8,881,276	\$	518,257
5-Year Growth (%)		6270.1%										
1-Year Growth 2020 v. 2019 (\$)	\$	6,657,183										
1-Year Growth 2020 v. 2019 (%)		25.3%										
Local Capital	\$	50,977,700	\$	32,691,250	\$	28,015,638	\$	25,186,361	\$	27,292,920	\$	3,548,165
5-Year Growth (%)		1336.7%										
1-Year Growth 2020 v. 2019 (\$)	\$	18,286,450										
1-Year Growth 2020 v. 2019 (%)		55.9%										
Cash	\$	180,417,434	\$	172,565,252	\$	173,678,123	\$	154,078,404	\$	135,159,793	\$	89,386,118
5-Year Growth (%)		101.8%										
1-Year Growth 2020 v. 2019 (\$)	\$	7,852,182										
1-Year Growth 2020 v. 2019 (%)		4.6%										

		30-Jun-20		30-Jun-19		30-Jun-18		30-Jun-17		30-Jun-16		30-Jun-15
SD44 (North Vancouver)												
Accumulated Operating Surplus	\$	11,083,840	\$	8,798,471	\$	10,018,731	\$	6,162,327	\$	8,856,089	\$	8,502,533
5-Year Growth (%)		30.4%										
1-Year Growth 2020 v. 2019 (\$)	\$	2,285,369										
1-Year Growth 2020 v. 2019 (%)		26.0%										
Local Capital	\$	14,430,537	\$	10,967,907	\$	6,134,787	\$	6,027,769	\$	6,939,328	\$	9,657,611
5-Year Growth (%)		49.4%										
1-Year Growth 2020 v. 2019 (\$)	\$	3,462,630										
1-Year Growth 2020 v. 2019 (%)		31.6%										
Cash	\$	66,908,608	\$	50,804,816	\$	47,703,040	\$	43,264,211	\$	44,987,932	\$	43,487,442
5-Year Growth (%)		53.9%										
1-Year Growth 2020 v. 2019 (\$)	\$	16,103,792										
1-Year Growth 2020 v. 2019 (%)		31.7%										

		30-Jun-20		30-Jun-19		30-Jun-18		30-Jun-17		30-Jun-16		30-Jun-15
SD63 (Saanich)												
Accumulated Operating Surplus	\$	6,678,078	\$	5,240,553	\$	4,197,991	\$	2,096,208	\$	1,428,565	\$	1,666,531
5-Year Growth (%)		300.7%										
1-Year Growth 2020 v. 2019 (\$)	\$	1,437,525										
1-Year Growth 2020 v. 2019 (%)		27.4%										
Local Capital	\$	159,732	\$	65,323	\$	9,991	\$	248,136	\$	480,218	\$	288,265
5-Year Growth (%)		-44.6%										
1-Year Growth 2020 v. 2019 (\$)	\$	94,409										
1-Year Growth 2020 v. 2019 (%)		144.5%										
Cash	\$	22,220,286	\$	20,739,191	\$	19,411,629	\$	15,663,252	\$	19,944,375	\$	19,434,594
5-Year Growth (%)		14.3%										
1-Year Growth 2020 v. 2019 (\$)	\$	1,481,095										
1-Year Growth 2020 v. 2019 (%)		7.1%										

		30-Jun-20		30-Jun-19		30-Jun-18		30-Jun-17		30-Jun-16		30-Jun-15
SD99 (Provincial Composite)												
Accumulated Operating Surplus	\$	389,760,356	\$	307,186,198	\$	324,758,753	\$	299,999,687	\$	247,131,776	\$	271,765,434
5-Year Growth (%)		43.4%										
1-Year Growth 2020 v. 2019 (\$)	\$	82,574,158										
1-Year Growth 2020 v. 2019 (%)		26.9%										
Local Capital	\$	240,836,771	\$	232,998,585	\$	213,061,030	\$	194,202,467	\$	201,434,191	\$	186,484,188
5-Year Growth (%)		29.1%										
1-Year Growth 2020 v. 2019 (\$)	\$	7,838,186										
1-Year Growth 2020 v. 2019 (%)		3.4%										
Cash	\$	1,883,259,923	\$	1,768,552,853	\$	1,649,798,177	\$	1,564,715,664	\$	1,423,807,631	\$	1,389,210,035
5-Year Growth (%)		35.6%										
1-Year Growth 2020 v. 2019 (\$)	\$	114,707,070										
1-Year Growth 2020 v. 2019 (%)		6.5%										

**MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE**

DATE: January 4, 2021
CLIFF: 243297

PREPARED FOR: Scott MacDonald, Deputy Minister – **FOR INFORMATION**

SUBJECT: Request to build Olympic Village elementary school

PURPOSE: Background information and rationale for building a new Olympic Village elementary school

BACKGROUND:

- City of Vancouver (City) has land set aside to build a school in Hinge Park within Olympic Village.
- The Vancouver School Board (VSB) has identified a new elementary school at Olympic Village as a top capital priority on their recent capital plan submissions.
- Enrolment forecasts indicate that an elementary school will be needed at Olympic Village in the future.
- During the most provincial election campaign in late 2020, there were promises made by Vancouver based MLA's regarding building an Olympic Village Elementary.

DISCUSSION:

s.13

CONCLUSION:

s.13

Program ADM/Branch: Reg Bawa/Capital Management Branch
Program Contact (for content): Damien Crowell
Drafter: Damien Crowell
Date: January 4th, 2021

**MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE**

DATE: January 12, 2021
CLIFF: 243584

PREPARED FOR: Honourable Jennifer Whiteside, Minister – **FOR INFORMATION**

SUBJECT: Transfer of Sir Guy Carleton Elementary (Carleton) to CSF

PURPOSE: Background information on the potential transfer of Carleton from Vancouver School Board (VSB) to the Conseil Scolaire Francophone (CSF)

BACKGROUND:

Carleton Fire & Seismic Initiative:

- Carleton experienced a major fire loss on August 16, 2016 which included extensive water and smoke damage.
- The government's self-insurance agency, School Protection Program, was notified and an insurance adjuster was sent onsite to assess the damage.
- The Ministry has provided the District with \$954,449 for the costs to date, to undertake emergent measures to dry the building; reinstate the envelope, mechanical and electrical components; and cover temporary bussing cost.
- Since the fire, students living within the Carleton catchment have been directed to neighbouring schools with available space, and the Ministry funded the bussing costs until 2019.

s.13

- In the March 26, 2018 Capital Plan Response Letter (see Appendix 1: 2018/19 Capital Plan Response Letter), Carleton was supported to go to business case (Project Development Report) development by the Ministry for the VSB to consider how the school would be used in the future.

s.13

s.13; s.17

s.13

s.13

- In the Capital Plan Response Letter from March 5, 2020, the Project was deferred (see Appendix 1: 2020/21 Capital Plan Response Letter).

s.13

DISCUSSION:

s.13

**MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE**

s.13

CONCLUSION:

s.13

Appendix 1: Capital Plan Response Letters

s.13; s.17

s.13

Appendix 4: Ministry Emails with VSB and CSF

Program ADM/Branch: Reg Bawa/Capital Management Branch

Program Contact (for content): Damien Crowell

Drafter: Damien Crowell

Date: January 12, 2021



March 26, 2018

Ref: 201086

To: Secretary-Treasurer and Superintendent
School District No. 39 (Vancouver)

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2018/19

This letter is in response to your School District's Annual Five-Year Capital Plan submission for 2018/19 that was sent to the Ministry on June 30, 2017, and provides direction as to the next steps for advancing your 2018/19 capital projects.

The Ministry reviewed all 60 school districts' Annual Five-Year Capital Plan submissions to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Building Envelope Program (BEP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Bus Acquisition Program (BUS)

The Ministry is pleased to advise you of support for advancing project development or delivery of the following capital projects for your School District for 2018/19:

SCHOOL PROJECT(S)			
School Name	Program - Project Type – Project Description	Amount Funded by Ministry	Next Steps & Timing
Coal Harbour Elementary	EXP – New School	To Be Confirmed by Ministry	Deliver final Project Definition Report by November 30, 2018
General Wolfe Elementary	SMP	To Be Confirmed by Ministry	Deliver final Project Definition Report by April 30, 2018 for future funding decision
Edith Cavell Elementary	SMP	To Be Confirmed by Ministry	Deliver final Project Definition Report by May 31, 2018 for future funding decision
Dr. George M. Weir Elementary	SMP	To Be Confirmed by Ministry	Deliver final Project Definition Report by July 31, 2018 for future funding decision

Ministry of Education

Capital Management Branch
Resource Management and Executive Financial Office Division

Mailing Address:
PO Box 9151 Stn Prov Govt
Victoria BC V8W 9H1

Location:
5th Floor, 620 Superior St
Victoria BC V8V 1V2

Lord Selkirk Elementary	SMP	To Be Confirmed by Ministry	Deliver final Project Definition Report by September 30, 2018 for future funding decision
Chief Maquinna Elementary	SMP	To Be Confirmed by Ministry	Deliver final Project Definition Report by September 30, 2018 for future funding decision
Lord Byng Secondary	SMP	To Be Confirmed by Ministry	Deliver final Project Definition Report by October 31, 2018 for future funding decision
Sir Guy Carleton Community Elementary	SMP	To Be Confirmed by Ministry	Deliver final Project Definition Report by November 30, 2018 for future funding decision
Henry Hudson Elementary	SMP	To Be Confirmed by Ministry	Deliver final Project Definition Report by January 31, 2019 for future funding decision
Champlain Heights Elementary, Lord Byng Secondary, Thunderbird Elementary	SEP – Washroom – Washroom upgrades	\$515,000	Proceed to design, tender & construction and complete by March 31, 2019
Carnarvon Elementary, John Henderson Elementary, Point Grey Secondary, Prince of Wales Secondary, Vancouver Technical Secondary	SEP – Health and Safety – Roof barriers installation	\$100,000	Proceed to design, tender & construction and complete by March 31, 2019
Magee Secondary	SEP – Health and Safety – Fire alarm upgrade	\$176,000	Proceed to design, tender & construction and complete by March 31, 2019
Total Education (Brock Annex), Emily Carr Elementary, Livingstone Elementary, David Oppenheimer Elementary, Sir John Franklin Elementary, Lord Selkirk Elementary, Nootka Elementary, John Henderson Elementary, Queen Victoria Annex, Trafalgar Elementary	SEP – Electrical – Public announcement system upgrades	\$190,000	Proceed to design, tender & construction and complete by March 31, 2019

Additionally, the Final Project Definition Report for David Thompson Secondary, as requested by the Ministry in previous year's Capital Plan Response Letter, is overdue. Please provide this as soon as possible in order to ensure that Ministry staff can prepare to advance these projects for final funding decision in the coming months.

Follow-up meetings will be scheduled by your respective Regional Director or Planning Officer to confirm scope, schedule, budget and the terms of project approval for the projects listed above. **No work or expenditures may proceed without a signed Capital Project Funding Agreement (CPFA), Annual Program Funding Agreement (APFA), or other formal authorization from the Ministry.**

As a reminder, the requirement for the Boards of Education to adopt a Capital Bylaw for each individual capital project has been eliminated, and instead, the Board is to adopt a single Capital Bylaw for its approved 2018/19 Five-Year Capital Plan, in accordance with s. 143 of the *School Act*. For additional information, please visit the Capital Bylaw website at:

<http://www2.gov.bc.ca/gov/content/education-training/administration/resource-management/capital-planning/capital-bylaws>

With the 2018/19 Five-Year Capital Plan approvals now completed by the Ministry, you can expect to receive the Capital Plan Instructions for the upcoming 2019/20 Annual Five-Year Capital Plan submission process (with supplementary intake spreadsheets) by early April 2018. The deadline for those capital project submissions will be June 30, 2018, which will be considered for funding support by the Ministry for the 2019/20 fiscal year.

Should you have any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process, please do not hesitate to contact your respective Regional Director or Planning Officer at the Capital Management Branch Contact List.

Sincerely,



Joel Palmer, Executive Director
Capital Management Branch

pc: Ryan Spillett, Director Capital Projects, Capital Management Branch
Michael Nyikes, Director Capital Programs & Policies Unit, Capital Management Branch
Damien Crowell, Planning Officer, Capital Management Branch
Lesley Ballman, Regional Director, Capital Management Branch
Hailley Honcharik, Planning Officer, Capital Management Branch



March 5, 2020

Ref: 218161

To: Secretary-Treasurer and Superintendent
School District No. 39 (Vancouver)

Capital Plan Bylaw No. 2020/21-CPSD39-01

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2020/21

This letter is in response to your School District's 2020/21 Annual Five-Year Capital Plan submission, submitted to the Ministry prior to June 30, 2019, and provides direction for advancing supported and approved capital projects.

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

Below you will see the major capital projects supported to proceed with Concept Plans* as well as minor capital projects from the Ministry's 2020/21 annual capital programs that are approved for funding and are able to proceed to procurement.

*Concept Plan approval is a new step required before a Project Definition Report (PDR) will be supported. Your respective Regional Director or Planning Officer will provide you with more information if you have major capital projects supported to proceed to a Concept Plan.

MAJOR CAPITAL PROJECTS (SMP, EXP)

There are no new major capital projects supported to proceed to concept plan or business case.

The Ministry requires that boards of education maintain an up to date Long Range Facilities Plan (LRFP) to support school district capital plan submissions. The Vancouver Board of Education continues to work towards an approved LRFP which, when approved, will assist the Ministry to prioritize investments in your school district. The LRFP is expected to provide the evidence to support priorities and include the proper planning and consideration of facilities and programs across the district.

Projects in Development from Previous Years

Project #	Project Name	Project Type
116528	David Thompson Secondary	Seismic
127763	False Creek Elementary	Seismic
115984	Sir Wilfred Grenfell Elementary	Seismic
116527	Killarney Secondary	Seismic
127828	Henry Hudson Elementary	Seismic

Note: If you do not see your major capital project(s) listed in the table(s) above the Ministry does not support the development of a concept plan or business case.

MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)

New projects for SEP, CNCP, BEP, PEP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Eric Hamber Secondary	CNCP - DDC Upgrade - HVAC control system upgrades	\$20,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2021.
Norquay Elementary	CNCP - HVAC - HVAC upgrades	\$364,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2021.
Lord Selkirk Elementary	CNCP - HVAC - HVAC upgrades	\$396,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2021.

Lord Byng Secondary, Edith Cavell Elementary	SEP - Health and Safety Upgrades - Fire Suppression System upgrades	\$152,150	Proceed to design, tender and construction. Project is to be completed by March 31, 2021.
Lord Selkirk Elementary, Edith Cavell Elementary, Chief Maquinna Elementary, Lord Byng Secondary, General Wolfe Elementary	SEP - Health and Safety Upgrades - Plumbing upgrades	\$783,629	Proceed to design, tender and construction. Project is to be completed by March 31, 2021.
Queen Victoria Annex	PEP - New - Universally Accessible Playground Equipment	\$125,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2021.
Walter Moberly Elementary	PEP - New - Universally Accessible Playground Equipment	\$125,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2021.

Note: An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Minor Capital Projects for the 2020/21 fiscal year as listed above.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Plan Bylaw No. provided at the beginning of this document) for its approved 2020/21 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>

The Capital Bylaw and the APFA must be signed, dated and emailed to Ministry Planning Officer Ravnit Aujla at Ravnit.Aujla@gov.bc.ca as soon as possible. Upon receipt the Ministry will issue Certificates of Approvals as defined in the APFA.

With the 2020/21 Capital Plan process now complete, the Capital Plan Instructions for the upcoming 2021/22 Annual Five-Year Capital Plan submission process (with supplementary intake spreadsheets) will be provided within the next few weeks. These plans are to be submitted to the Ministry no later than June 30, 2020.

Please contact your respective Regional Director or Planning Officer as per the Capital Management Branch Contact List with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Palmer', with a large, sweeping flourish above the name.

Joel Palmer, Executive Director
Capital Management Branch

pc: Rachelle Ray, Director, Capital Projects Unit, Capital Management Branch
 Michael Nyikes, Director, Capital Programs Unit, Capital Management Branch
 Ravnit Aujla, Planning Officer, Capital Management Branch
 Damien Crowell, Regional Director, Capital Management Branch
 Alexander Angus, Planning Officer, Capital Management Branch
 Geoff Croshaw, Planning Officer, Capital Management Branch

Page 069 of 311

Withheld pursuant to/removed as

s.13 ; s.17

Page 070 of 311 to/à Page 071 of 311

Withheld pursuant to/removed as

s.13

Page 072 of 311

Withheld pursuant to/removed as

s.13 ; s.17

Page 073 of 311 to/à Page 076 of 311

Withheld pursuant to/removed as

DUPLICATE

Page 077 of 311 to/à Page 082 of 311

Withheld pursuant to/removed as

s.13

Appendix #4

#1

From: Janson Ho
Sent: January 8, 2020 5:28 PM
To: Suzanne Hoffman (Superintendent)
Cc: Bawa, Reg R EDUC:EX ; Palmer, Joel EDUC:EX ; David Green ; David Nelson
Subject: RE: Hold off further work on Carleton

Hi Suz,

Will do. I have asked all work on this project to cease until noted otherwise.

Janson

From: Suzanne Hoffman (Superintendent)
Sent: Wednesday, January 8, 2020 2:13 PM
To: Janson Ho
Cc: 'Bawa, Reg R EDUC:EX' ; Palmer, Joel EDUC:EX ; David Green ; David Nelson
Subject: Hold off further work on Carleton

Good Afternoon Janson,

Please hold off doing any further work on Carleton until we have had further discussions with our Board and after some further internal discussions. I will ask Donna to find a time for you, Jim, DG, DN and myself to meet.

Thanks for all that has been worked on to date!

Suz

Suzanne Hoffman

Superintendent of Schools
Vancouver School District (#39)

I acknowledge that we live, work and play on the unceded and traditional territories of the – sḵwxwú7mesh (Squamish), selílwitlh (Tsleil-Waututh), and xʷməθkʷəṽəm (Musqueam) People.

#2

From: Palmer, Joel EDUC:EX

Sent: July 9, 2020 9:02 AM

To: Lucie Pineau

Cc: Ray, Rachelle EDUC:EX ; Cunningham, Mora EDUC:EX ; Dube, Nancy EDUC:EX ; Coralie Mpoyo Mbayo ; Bawa, Reg R EDUC:EX

Subject: RE: Follow-up to the July 6 meeting CSF and EDUC - Sir Guy Carleton Elementary School

Bonjour Lucie

s.13

Background

- Several years ago Sir Guy Carleton Elementary was damaged by fire. Students were relocated to nearby schools. It is still closed to students pending remediation.
- SD39 was requested to do a PDR for the seismic mitigation and fire remediation of the school.

s.13

s.13

I hope this is helpful. I'm happy to discuss further if you want to call me today.

s.13

Bonne journée,
Joel

From: Lucie Pineau <lucie_pineau@csf.bc.ca>

Sent: July 9, 2020 7:10 AM

To: Palmer, Joel EDUC:EX <Joel.Palmer@gov.bc.ca>

Cc: Ray, Rachelle EDUC:EX <Rachelle.Ray@gov.bc.ca>; Cunningham, Mora EDUC:EX <Mora.Cunningham@gov.bc.ca>; Dube, Nancy EDUC:EX <Nancy.Dube@gov.bc.ca>; Coralie Mpoyo Mbayo <coralie_mpoyombayo@csf.bc.ca>; Lucie Pineau <lucie_pineau@csf.bc.ca>

Subject: Follow-up to the July 6 meeting CSF and EDUC - Sir Guy Carleton Elementary School

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Bonjour Joel,

As discussed during our July 6th meeting, could you please send me information regarding the Sir Guy Carleton Elementary s.13

s.13

Merci et bonne journée,
Lucie

Lucie Pineau B.Ed, MBA, CPA-CMA, CIA, PMP

Sécretaire-trésorière | Chief Financial Officer (CFO)

T. 604.214.2600



Conseil scolaire francophone de la Colombie-Britannique

100-13511 Commerce Parkway, Richmond B.C., V6V 2J8 | csf.bc.ca

#3

From: Palmer, Joel EDUC:EX <Joel.Palmer@gov.bc.ca>
Sent: September 14, 2020 11:48 AM
To: lucie_pineau@csf.bc.ca
Cc: Cunningham, Mora EDUC:EX <Mora.Cunningham@gov.bc.ca>
Subject: Sir Guy Carleton

Hi Lucie

As requested, attached is the final draft PDR for Sir Guy Carleton Elementary, which was damaged by fire several years ago. I am sharing this with the CSF on the following bases:

s.13

Joel

Joel Palmer

Executive Director | Capital Management Branch | Ministry of Education
250-216-4627 | Joel.Palmer@gov.bc.ca



Where ideas work



Page 087 of 311

Withheld pursuant to/removed as

s.13

**MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE**

DATE: January 13, 2021
CLIFF: 243599

PREPARED FOR: Honourable Jennifer Whiteside, Minister – **FOR INFORMATION**

SUBJECT: Vancouver School Board Long Range Facility Plan

PURPOSE: Provide an overview of enrolment, seismic priorities, new school/addition priorities and facility conditions in the Vancouver School District (the District).

BACKGROUND:

LRFP Development:

- VSB's draft Long Range Facilities Plan (LRFP) provides an overview of building conditions, seismic risk assessments, enrolment, capacity utilization, approaches to balancing enrolment with capacity and funding needs.
- A draft version of the LRFP was released to the public on March 1, 2019, but it was never adopted by the District's Board.
- Subsequently, a revised draft of the LRFP was shared with EDUC on January 8, 2021 and made public at the VSB committee meeting on January 11, 2021.
- The LRFP is expected to go to the Board for approval near the end of January.

DISCUSSION - Summary of the LRFP:

Enrolment:

- Since peaking in 1997, District enrolment has declined steadily despite significant ongoing residential development, and overall population growth in the City of Vancouver.
- Currently, there are over 10,000 empty seats in the District and enrolment is forecasted to decline by 250 students per year until 2026, before stabilizing.
- There is concentrated enrolment growth in the False Creek area, Oak/Cambie Street corridor and in the downtown peninsula.
- East Vancouver has experienced the most significant enrolment declines since 1997, and this trend is forecasted to continue over the planning period.
- An overview of elementary and secondary school capacity utilization is provided in maps within Appendix 1 and 2.

Seismic Priorities:

- There are 46 remaining high-risk seismic schools in the District, which includes False Creek Elementary, Grenfell Elementary, Thompson Secondary and Killarney Secondary, all of which are currently in business case development.
- The Districts highest priority seismic projects, in addition to the ones that are in business case development include: Mackenzie Elementary, Renfrew Elementary, Waverley Elementary, Nightingale Elementary, Carr Elementary, Franklin Elementary, Osler

Elementary, Mount Pleasant Elementary, Churchill Secondary, John Oliver Secondary and King George Secondary.

- The goal of the Seismic Mitigation Program is to create a safe seat for every student in the Province, however, this does not mean that for the VSB every school needs to be seismically mitigated.

s.13

New School & Addition Priorities:

- The District's #1 priority new school project is a 510-capacity elementary school at Olympic Village.
- Additions of 170 seats to Hudson Elementary, 120 seats to False Creek Elementary and 220 seats to Cavell Elementary are also high priority projects for the District.

Facility Conditions:

- The average age of schools within the District is 73 years, which is older than most school districts.
- Facility Condition Index (FCI) average for the District is 0.52, which is slightly poorer than the provincial average of 0.46.
- The FCI is a scale that attempts to measure a building's condition, with brand-new facilities showing a value of zero and ratings of up to 1 for schools requiring major repair or replacement.
- Since 2000, 12 seismic replacement schools have been built across the District, and there are 6 more replacement schools in design or under construction. The overall value of these investments totals approximately \$527 million.

CONCLUSION:

- Given the widespread declining enrolment in the District, it is challenging to determine which seismic projects create the most longterm value for students and taxpayers. This is especially true as other school districts are experiencing rapid enrollment growth, requiring ongoing investment to meet the demand for new seats.
- Despite the declining enrolment in the District, certain areas are experiencing enrolment growth, and will require capacity to accommodate additional students in the future.
- Through the Seismic Mitigation Program envelope, the District will likely receive funding for many replacement schools (including 6 that are currently in design or construction). These investments should have a positive impact on facility conditions.

Appendix 1: Vancouver Elementary School Capacity Utilization Map

Appendix 2: Vancouver Secondary School Capacity Utilization Map

Program ADM/Branch: Reg Bawa/Capital Management Branch

Program Contact (for content): Damien Crowell

Drafter: Damien Crowell

Date: January 13, 2021

**MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE**

APPENDIX 1: Elementary School Capacity Utilization

Copyright



Source: VSB Draft LRFP

- 1) Note that this data is from 2019 (District wide enrolment has declined since then), includes international students and the legend covers 20% capacity utilization intervals which is a significant range.**
- 2) A new 340 capacity Coal Harbour Elementary located in the downtown peninsula is in design and scheduled to open in 2024, which isn't shown on the map.**

APPENDIX 2: Secondary School Capacity Utilization

Copyright

Source: VSB Draft LRFP

1) Note that this data is from 2019 (District wide enrolment has declined since then), includes international students and the legend covers 20% capacity utilization intervals which is a significant range.

Page 092 of 311 to/à Page 096 of 311

Withheld pursuant to/removed as

s.12

Page 097 of 311 to/à Page 101 of 311

Withheld pursuant to/removed as

DUPLICATE

**MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE**

DATE: January 6, 2021
CLIFF: 242914

PREPARED FOR: Scott MacDonald, Deputy Minister – **FOR INFORMATION**

SUBJECT: Disaggregated Demographic Data Collection in BC

PURPOSE: To provide an overview of the BC Human Rights Commissioner's report and FNEC's work with the Office of the Human Rights Commissioner.

BACKGROUND:

- On June 5, 2020, BC's Human Rights Commissioner joined Human Rights Commissions from across the country in calling on all jurisdictions in Canada to start collecting race-based and other disaggregated data in relation to COVID-19.
- On June 16, 2020, Premier John Horgan invited BC's Human Rights Commissioner and the Information and Privacy Commissioner to inform the development of a policy initiative for the collection of race-based, Indigenous and other disaggregated data to address systemic racism.
- On September 15, 2020, BC's Office of the Human Rights Commissioner (BCOHRC) released *Disaggregated demographic data collection in British Columbia: The grandmother perspective*. The Report addresses data disaggregation by many marginalized populations, though focuses primarily on Indigenous peoples. (Attachment 1, Executive Summary, Attachment 2, full report).
- All government mandate letters include commitments on equity and anti-racism. The mandate letter for the Parliamentary Secretary for Anti-Racism Initiatives requires that the Secretary "Conduct a full review of anti-racism laws...launch a stakeholder consultation to inform the introduction of a new Anti-Racism Act that better serves everyone in B.C." and to "Work with B.C.'s new Human Rights Commissioner and other stakeholders to introduce legislation that will help reduce systemic discrimination and pave the way for race-based data collection essential to modernizing sectors like policing, health care and education."
- In Schedule I of the BC Tripartite Education Agreement, BC committed to developing and implementing instruments and/or processes for the analysis of data to inform improvements to education programs and service delivery to support improved First Nation Student outcomes.

DISCUSSION:

- The First Nations Education Steering Committee (FNEC) was engaged in the development of the report and has confirmed they are developing a protocol with the BCOHRC (estimated to be signed in January 2021).

- The BCOHRC recommends the development of legislation that is focused on building respectful relationships with marginalized communities to ensure that community needs and voices are meaningfully included in data collection, use and disclosure processes.
- The legislation proposed would be titled the **Anti-Discrimination Data Act (ADDA)** and would be developed in consultation with BC's Office of the Human Rights Commissioner and the Office of the Information and Privacy Commissioner for British Columbia.
- The Ministry of Education currently collects distinctions-based Indigenous data but reports out on an aggregated Indigenous identifier. We are collaboratively exploring options regarding using and disaggregating distinctions-based data. No other race-based data is collected at this time.
- The implementation of the ADDA and improved collection and leveraging of race-based data would allow the Ministry and boards of education to better understand how the education system is serving First Nations, Métis, Inuit and other ethnicity groups of students.
- GAD is leading work to standardize culturally safe wording for 1701 Indigenous self-identification. The implementation of the ADDA would require further changes to the 1701 student data form.
- Staff at the Office of the Human Rights Commissioner contacted the Indigenous Education Branch during the Interregnum period. There is interest in collaborating on educational initiatives around human rights, and desire to explore ways of aligning BCOHRCs work with Indigenous education. A meeting will be explored in the new year.

CONCLUSION:

The Ministry should meet with the Office of the Human Rights Commissioner to share how we currently prioritize distinctions-based data collection and reporting in collaboration with FNEC and MNBC and to gain insight on how to align our work going forward.

Attachment:

1. Full Report - Disaggregated demographic data collection in British Columbia: The grandmother perspective

Program ADM/Branch: Jennifer McCrea, ADM, Learning Division

Program Contact (for content): Patricia Kovacs, A/Executive Director, Equity, Wellness and Inclusion

Drafter: Francis Recalma, Policy Analyst, Indigenous Education

Date: December 18, 2020



British Columbia's
Office of the Human Rights
Commissioner

Disaggregated demographic data collection in British Columbia: The grandmother perspective

September 2020

Page 105 of 311 to/à Page 206 of 311

Withheld pursuant to/removed as

Copyright



British Columbia's
**Office of the Human Rights
Commissioner**

750 – 999 Canada Place
Vancouver, BC V6C 3E1
1-844-922-6472 | info@bchumanrights.ca

 bchumanrights.ca

  [@humanrights4bc](https://www.instagram.com/humanrights4bc)

 [humanrights4bc](https://www.facebook.com/humanrights4bc)

Executive summary

Copyright

Page 209 of 311 to/à Page 212 of 311

Withheld pursuant to/removed as

Copyright

**MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE**

DATE: January 28, 2021
CLIFF: 234825

PREPARED FOR: Scott MacDonald, Deputy Minister – **FOR INFORMATION**

SUBJECT: *Firearms Violence Prevention Act.*

PURPOSE: Provide an overview of the Ministry of Public Safety and Solicitor General's (PSSG's) *Firearms Violence Prevention Act*, particularly as it relates to implications for the education sector.

BACKGROUND:

s.12

- The *Firearm Violence Prevention Act* was developed and endorsed in February 2018 as part of PSSG's Gang Suppression Action Plan.
- The proposed legislation prohibits firearms and imitation firearms in designated properties, including schools, and provides police with enforcement tools to intervene and confiscate weapons.

DISCUSSION:

Relevant Elements of the Act

The elements of the proposed Act that are of specific interest to the education sector include:

1. Prohibits firearms and imitation firearms on school property.
 - Restricted and prohibited firearms already have various restrictions tied to their Authorizations to Transport, such that they are not permitted in schools. The legislation makes it clear that non-restricted firearms (e.g. hunting rifles) and imitation firearms (e.g. realistic looking air guns) are also not permitted.
 - "School property" includes public and independent schools.
 - The definition of school property in the Act does not, at this time, include First Nations schools on-reserve. PSSG indicates consultation with First Nations leadership is ongoing, and First Nations schools may be included by regulation at a later time.
 - Regulations will provide exemptions to accommodate existing, legal uses of firearms (for example, firearms safety courses that might be offered at a secondary school, or prop firearms that are used in school theatre productions). PSSG will consult with impacted ministries (including EDUC) during the regulation development and drafting.
2. Gives police authority to issue tickets for offences, and the discretion to choose to pursue a violation ticket or a long-form information (which is the means to initiate prosecution under

the *Offence Act*). Youth under 18 will be dealt with according to the *Youth Justice Act*; children under 12 cannot be convicted.

3. Extends civil liability protection to professionals who have a duty of confidentiality (including designated health professionals and social workers) and who report information to the police to prevent firearm-related violence.
 - Teachers do not have this duty of confidentiality, so this provision will not apply to them. PSSG communicated this to the BC Teachers' Federation (BCTF) in December 2019.
 - Teachers are in no way prevented from reporting information to prevent firearm-related violence as concerned citizens.

PSSG Consultation

- In addition to consulting with staff in EDUC's Student Safety Branch and Legislation, Policy and Governance Branch, PSSG extended an invitation to consult with the following education sector partners:
 - Learning Advisory Board (with representatives from the BC School Superintendents Association (BCSSA)); Metro Vancouver Superintendents Chapter; Federation of Independent Schools Association (FISA); BCTF; Safer Schools Together; First Nations Education Steering Committee (FNESC) and the First Nations Schools Association (FNSA).
- Most groups were supportive of the prohibition on firearms in schools and raised minor issues to consider, such as the importance of communication materials. ^{s.13}

s.13

- PSSG sent consultation letters to the BC School Trustees Association (BCSTA), BC Confederation of Parent Advisory Councils (BCCPAC), and BC Principals and Vice-Principals Association (BCPVPA); they did not receive substantive replies.

CONCLUSION:

Letters will be sent to external stakeholders who were consulted on the legislation when First Reading occurs. The date for First Reading is not yet set.

Program ADM/Branch: Keith Godin

Program Contact (for content): Nell Hodges, Director

Drafter: Sophie Bird

Date: January 21, 2021

**MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE**

DATE: January 18, 2021
CLIFF: 243296

PREPARED FOR: Honourable Jennifer Whiteside, Minister – **FOR INFORMATION**

SUBJECT: Litigation update

PURPOSE: To provide an update on litigation involving the Ministry of Education

BACKGROUND:

- Legal representation and advice are provided by the Ministry of Attorney General (AG) on any matters arising from the Ministry's work, including advice on matters concerning public and independent schools.
- From time to time, AG retains external counsel as circumstances necessitate.

DISCUSSION:

The following provides a brief summary of the ongoing education-related litigation involving the Province:

Constitutional Challenges:

1) Conseil Scolaire Francophone (CSF) v. British Columbia

- This case relates to the provision of lands and facilities by the Province to the CSF to support their provision of Francophone educational programs.
- On July 25, 2018, the BC Court of Appeal dismissed the CSF's appeal of the 2016 decision and granted the ministry's cross-appeal. The CSF was granted leave to appeal to the Supreme Court of Canada (SCC). The SCC issued its judgement on June 12, 2020, allowing the majority of the CSF's appeal and finding that the lower courts erred in their application of the *Charter*.
- The Court found minority language rightsholders are entitled to homogenous schools substantively similar to the majority of schools in 16 of the 17 communities at issue and awarding both damages and costs to the CSF.
- Status: In December 2020, the CSF filed a new civil claim against the Province and Vancouver School District for the alleged failure to remedy the unjustified breach of s. 22 of the *Charter* in Vancouver. AG counsel is working closely with Ministry staff on this new claim; staff will provide additional briefings as necessary going forward.

(2) Servatius v. School District No. 70 (Pacific Rim) and British Columbia

- This case involves a petition filed by a parent alleging the Pacific Rim School District breached her right to freedom of religion under the *Charter*, when Indigenous cultural practices were integrated into the curriculum and school events. The judgement was released January 2020; the ruling found no breach of *Charter* rights.

- Status: An appeal to the BC Court of Appeal is being sought; the Nuuchahnulth Tribal Council was granted intervenor status in December 2020. The Province is awaiting a hearing date.

Employment-Related Claims:

(1) Bickerton et al. v. British Columbia

- 11 former BC College of Teachers employees are bringing claims regarding termination without severance when the College was dissolved, and the College's functions were absorbed by the Province.
- Status: s.14
s.14

(2) Pineau v. Conseil Scolaire Francophone

- The CSF's former Secretary Treasurer has filed a claim against the CSF respecting their termination. The claimant alleges the Superintendent did not have the authority to terminate their employment under the *School Act*; s.14
s.14

- Status: s.14
s.14

Human Rights Proceedings:

s.14; s.22

**MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE**

s.14; s.22

Contractual Disputes:

Taylor v. British Columbia et al.

- There is one claim against the Ministry arising from an agreement under which the Ministry provided student information for research purposes.
- Status: This case is currently dormant.

Actions in Negligence:

(1) *Madadi v. British Columbia*

- A teacher is pursuing a negligence/breach of contract action against the Province, as well as individual actions of misfeasance against members of the former BC College of Teachers and discipline tribunals. The former College and panel members are indemnified under the *Teachers Act*.
- The action relates to what the plaintiff deems unreasonable delay in the resolution of his professional conduct matters, which prevented him from renewing his teaching certificate from 2005 to 2012. It also relates to the Province's delay in removing all publications of a discipline outcome as per a consent order of the Supreme Court of British Columbia.
- The former panel members appealed the decision to allow the plaintiff to add them as parties to the action, and the BC Court of Appeal dismissed the appeal on January 12, 2021.
- Status:^{s.14}
s.14

(2) *White/Brandi, Henton/Jenica v. School District No. 83 (North Okanagan-Shuswap) and British Columbia*

- This claim relates to an alleged failure to provide adequate funding for supports for a child with special needs.
- Status: This case is currently dormant.

Other Litigation:

Columbia College et al. v. British Columbia

- This is a tax-related claim involving Columbia College; the petitioner is seeking orders from the court relating to the status of the independent school authority owning and operating the educational program.
- Status: Columbia College recently amended its petition to the court to remove any relief sought against or in respect of the Ministry.^{s.14}

s.14

Fiscal Implications

- The estimated cost of legal services relates to routine legal matters and includes an allowance for major litigation cases. Cost projections are revised throughout the year as necessary.
- The Ministry's current budget for legal services from the Ministry of Attorney General for 2020/21 is \$1,100,000.

CONCLUSION:

Going forward, Ministry staff can provide the Minister with periodic updates regarding litigation involving the Ministry as needed.

Program ADM/Branch: Keith Godin, ADM, Governance and Analytics

Program Contact (for content): Dave Duerksen, Executive Director; Nell Hodges, Director

Drafter: Sarah Loveday, Senior Legislative Analyst

Date: January 8, 2020

**MINISTRY OF EDUCATION
DECISION BRIEFING NOTE**

DATE: December 14, 2020
CLIFF: 242793

PREPARED FOR: Honourable Jennifer Whiteside, Minister – **FOR DECISION**

SUBJECT: By-election in the Chilliwack School District (SD 33)

PURPOSE: To seek the Minister's decision on whether to allow voting by mail ballot by all electors in the SD 33 by-election

BACKGROUND:

- There is currently a vacancy on the SD 33 board of education due to the former board chair having resigned after being elected in the recent provincial election. The by-election to fill this vacancy is being administered by the City of Chilliwack on behalf of the board, and has been scheduled for February 13, 2020.
- The chief election officer for the City of Chilliwack has contacted the Ministry to request a ministerial order broadening the rules around mail ballot voting for the by-election (to allow any elector in the District to vote by mail ballot, if they choose to do so). It has also been requested that the order enable the chief election officer to determine that no special voting opportunities will be held (such as voting in hospitals and long-term care facilities), given that mail ballot voting would be available to all electors.

DISCUSSION:

- School trustee elections are governed by both the *School Act* and the *Local Government Act* (LGA).
- Section 167 of the LGA authorizes the Minister of Education to make orders regarding school trustee elections in special circumstances, including orders providing exceptions to or modifications of other sections of the Act.
- Mail ballot voting is governed by section 110 of the LGA. This section sets out who may vote by mail ballot, specifically: (1) persons who have a physical disability, illness or injury that affects their ability to vote at another voting opportunity, and (2) persons who expect to be absent on general voting day and at the times of all advance voting opportunities.
- In order for mail ballot voting to be available during a school trustee election, the local government or board of education must pass a bylaw permitting this. As no such bylaw has been passed, and the time limit for doing so has expired, there is no opportunity for mail ballot voting to be used at all during the SD 33 by-election unless the Minister of Education issues an order under section 167 of the LGA.
- The rules around special voting opportunities are set out in section 109. This section authorizes local governments and boards of education to establish special voting opportunities by bylaw. The City of Chilliwack's election bylaw authorizes the chief election officer to set the dates and times for special voting opportunities but does not authorize

that person to decide that no special voting opportunities will be held. In order to provide the chief election officer with this authority, a ministerial order is required.

- To support the safe conduct of by-elections during the COVID-19 pandemic, the former Minister of Municipal Affairs and Housing issued a number of ministerial orders enabling all electors to vote by mail ballot (and addressing special voting opportunities) in several recent local government by-elections. The former Minister of Education issued a similar order for the recent school trustee by-election in the Arrow Lakes School District¹.
- The Ministry of Municipal Affairs and Housing (MAH) has established guidelines for conducting by-elections during the pandemic. Among other things, the guidelines encourage local governments to consider offering expanded access to mail ballot voting via ministerial order, to reduce in-person contact and provide an option for those who may be in self-isolation or in quarantine. In addition, to protect vulnerable electors, the guidelines suggest limiting the number of special voting opportunities, if any, and offering mail ballot voting to those who would normally be served by a special voting opportunity.

OPTIONS:

Option 1: Approve the proposed ministerial order enabling mail ballot voting and addressing special voting opportunities for the SD 33 by-election

Pros:

- Supports the safe conduct of the SD 33 by-election during the COVID-19 pandemic.
- Consistent with a number of recent ministerial orders for other local government and school trustee by-elections.
- Aligns with MAH's guidelines concerning the conduct of by-elections during the pandemic.

Cons:

- Ministry staff have not identified any negative implications to this option.

Option 2: s.13

s.13


¹ That order did not address special voting opportunities, as the chief election officer did not request any modifications to the *Local Government Act* on this point for the purposes of the Arrow Lakes School District by-election.

LINKS TO OTHER MINISTRIES:

Ministry staff have been in regular contact with MAH staff regarding by-elections generally, to ensure the two ministries are taking a consistent approach.

RECOMMENDATION:

Option 1 is recommended. If this option is approved, a ministerial order and letter are attached for Minister's signature.



Approved / Not Approved
Honourable Jennifer Whiteside
Minister of Education

January 14, 2021

Date Signed

Attachment:

1. Ministerial order – *for Minister's signature*
2. Letter to the City of Chilliwack -- *for Minister's signature*
3. Legislative authority – *for information*

Program ADM/Branch: Keith Godin, ADM, Governance and Analytics Division

Program Contact (for content): Nell Hodges, Director, Legislation, Policy and Governance

Drafter: Karen Loughran

Date: December 10, 2020

PROVINCE OF BRITISH COLUMBIA

ORDER OF THE MINISTER OF EDUCATION

School Act

Ministerial Order No. M028

WHEREAS, pursuant to section 167 of the *Local Government Act*, which pursuant to section 45 of the *School Act* applies in respect of trustee elections conducted under the *School Act*, the Minister of Education may, if the Minister of Education considers that special circumstances exist regarding a trustee election, make any order the minister considers appropriate to achieve the purposes of Part 3 [Electors and Elections] of the *Local Government Act* as it applies in respect of trustee elections conducted under the *School Act*;

AND WHEREAS on March 11, 2020 the World Health Organization declared the spread of the coronavirus communicable disease ("COVID-19") to be a pandemic;

AND WHEREAS on March 16, 2020 the British Columbia Provincial Health Officer issued an order prohibiting gatherings in excess of 50 people due to the COVID-19 pandemic;

AND WHEREAS on March 18, 2020 the Minister of Public Safety and Solicitor General declared that a state of emergency exists throughout the whole of the Province of British Columbia;

AND WHEREAS on February 13, 2021 there is to be a by-election (the "By-election") to fill a vacancy on the Board of Education for School District # 33 (Chilliwack) (the "Board");

AND WHEREAS the Council of the City of Chilliwack (the "Council"), having considered the implications of the COVID-19 pandemic, has requested that I, Jennifer Whiteside, Minister of Education, make an order allowing the City of Chilliwack's Chief Election Officer to permit voting by all electors voting in the By-election to be done by mail;

AND WHEREAS I believe that the COVID-19 pandemic constitutes a "special circumstance" for the purposes of section 167 of the *Local Government Act*, and that in order safely to achieve the purposes of Part 3 [Electors and Elections] of that Act, as it applies in respect of trustee elections conducted under the *School Act*, it is appropriate for me to make the order requested by the Council.

January 14, 2021

Date



Minister of Education

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: School Act, section 45; Local Government Act, section 167

Other: _____

NOW THEREFORE, pursuant to section 167 of the *Local Government Act* and to section 45 of the *School Act*, I HEREBY ORDER THAT, for the by-election to fill a vacancy on the Board, the general voting day for which by-election is set for February 13, 2021, the Council may,

- a) as an exception to section 110 of the *Local Government Act*,
 - (i) permit voting by all eligible electors under the Act to be done by mail ballot and, in relation to this, may permit elector registration to be done in conjunction with this voting,
 - (ii) permit a secrecy sleeve to be used instead of a secrecy envelope,
 - (iii) permit the Chief Election Officer to establish time limits in relation to voting by mail ballot at the sole discretion of the Chief Election Officer, and
 - (iv) permit the Chief Election Officer to establish procedures for voting, processing and securing mail ballots at the sole discretion of the Chief Election Officer, including, but not limited to, establishing times for opening certification envelopes, placing mail ballots in the vote tabulating machine, and securing the memory card of the vote tabulating machine; and
- b) as an exception to section 109 of the *Local Government Act* and any provision of City of Chilliwack By-law 4520 (*A bylaw to establish Election Procedures*), permit the Chief Election Officer to determine that no special voting opportunities will be held.



January 15, 2021

Ref: 242794

His Worship Ken Popove, Mayor
City of Chilliwack
8550 Young Road
Chilliwack BC V2P 8A4
Email: mayor@chilliwack.com

Dear Mayor Popove:

I am writing with regard to the Chilliwack School District trustee by-election scheduled for February 13, 2021. I understand that Chilliwack City Council is administering this by-election on behalf of the Chilliwack Board of Education, and given the ongoing COVID-19 pandemic, Council wishes to allow voting by mail ballot in the by-election for all electors, as an exception to the *Local Government Act*.

After careful consideration, I have decided to allow the broader use of mail ballot voting for this by-election, as the Council has requested. Please find attached a ministerial order made under the authority of section 167 of the *Local Government Act*.

If you have any questions about the ministerial order, or about the legislation governing school trustee by-elections, please contact Dave Duerksen, Executive Director, Legislation, Policy and Governance Branch, at (250) 387-8037 or Dave.Duerksen@gov.bc.ca. Questions concerning public health and safety during the COVID-19 pandemic should continue to be directed to public health officials.

Sincerely,

Jennifer Whiteside
Minister

Attachment

pc: Jacqueline Morgan, Chief Election Officer, City of Chilliwack
Dave Duerksen, Executive Director, Legislation, Policy and Governance Branch

Local Government Act

Mail ballot voting

- 110** (1) Subject to this section and any regulations under section 168 [*election regulations*], a local government may, by bylaw, permit voting to be done by mail ballot and, in relation to this, may permit elector registration to be done in conjunction with this voting.
- (2) For a municipality, the only electors who may be permitted to vote by mail ballot are
- (a) persons who have a physical disability, illness or injury that affects their ability to vote at another voting opportunity, and
 - (b) persons who expect to be absent from the municipality on general voting day and at the times of all advance voting opportunities.
- (3) For a regional district, the only electors who may be permitted to vote by mail ballot are
- (a) persons who have a physical disability, illness or injury that affects their ability to vote at another voting opportunity,
 - (b) if, for this purpose, a bylaw under subsection (1) specifies an area on the basis that it is remote from the voting places at which persons who reside in the specified area are entitled to vote, persons who reside in that specified area, and
 - (c) persons who expect to be absent from the regional district on general voting day and at the times of all advance voting opportunities.
- (4) A bylaw under subsection (1) may
- (a) establish procedures for voting and registration that differ from those established under other provisions of this Part, and
 - (b) establish, or authorize the chief election officer to establish, time limits in relation to voting by mail ballot.
- (5) The chief election officer must give notice of an opportunity to vote by mail ballot in any manner the chief election officer considers will give reasonable notice to the electors who will be entitled to vote by this means.
- (6) The procedures for voting by mail ballot must require the chief election officer to keep sufficient records so that challenges of an elector's right to vote may be made in accordance with the intent of section 126 [*challenge of elector*].
- (7) Mail ballot packages must contain the following:
- (a) the ballot or ballots to which an elector is entitled;
 - (b) a secrecy envelope that has no identifying marks, in which the ballots are to be returned;

(c) a certification envelope on which is printed the information referred to in subsection (8) for completion by the person voting, in which the secrecy envelope is to be placed;

(d) an outer envelope on which is printed the address of the chief election officer at the local government offices and in which the envelopes under paragraphs (b) and (c) and, if applicable, the registration application under paragraph (e) are to be returned;

(e) if permitted by the bylaw under subsection (1), an application for registration as an elector, to be completed if necessary and returned in the outer envelope;

(f) instructions as to how to vote by mail ballot.

(8) The certification envelope must be printed

(a) with spaces in which the person voting is to record his or her full name and residential address, and

(b) with a statement to be signed by the person voting declaring that the person

(i) is entitled to be registered as an elector for the election,

(ii) is entitled to vote by mail ballot, and

(iii) has not previously voted in the election and will not afterwards vote again in the election.

(9) In order to be counted for an election, a mail ballot must be received by the chief election officer before the close of voting on general voting day and it is the obligation of the person applying to vote by mail ballot to ensure that the mail ballot is received by the chief election officer within this time limit.

Special voting opportunities

109 (1) In order to give electors who may otherwise be unable to vote an opportunity to do so, a local government may, by bylaw, establish one or more special voting opportunities under this section.

(2) A bylaw under subsection (1) may do one or more of the following for each special voting opportunity:

(a) for the purpose referred to in subsection (1), establish restrictions on persons who may vote at the special voting opportunity;

(b) establish procedures for voting and for conducting the voting proceedings that differ from those established under other provisions of this Part;

(c) limit, or authorize the chief election officer to limit, the number of candidate representatives who may be present at the special voting opportunity;

- (d) establish, or authorize the chief election officer to establish, the date and voting hours when and the place where the special voting opportunity is to be conducted.
- (3) At least one candidate representative is entitled to be present at a special voting opportunity for the election, with that candidate representative chosen by agreement of the candidates for that election or, failing such agreement, by the chief election officer.
- (4) The voting hours established under subsection (2) (d) for a special voting opportunity must not extend later than 8 p.m. on general voting day.
- (5) A special voting opportunity may be conducted at a location outside the boundaries of the municipality or electoral area for which the election is being held.
- (6) The chief election officer must give notice of a special voting opportunity in any manner the chief election officer considers will give reasonable notice to the electors who will be entitled to vote at it.
- (7) The notice of a special voting opportunity must include the following:
 - (a) the date, the location and the voting hours for the special voting opportunity;
 - (b) any restrictions on who may vote at the special voting opportunity;
 - (c) any special procedures involved.

Ministerial orders in special circumstances

- 167** (1) If the minister considers that special circumstances regarding an election or assent voting require this, the minister may make any order the minister considers appropriate to achieve the purposes of this Part or Part 4 [*Assent Voting*].
- (2) Without limiting subsection (1), an order under this section may provide an exception to or modification of
- (a) this Act or a regulation or bylaw under this Act, or
 - (b) the *Local Elections Campaign Financing Act* or a regulation under that Act.
- (3) The authority under subsection (2) includes authority to
- (a) extend a time period or establish a new date in place of a date set under this Act or the *Local Elections Campaign Financing Act*, and
 - (b) give any other directions the minister considers appropriate in relation to this.

School Act

Elections conducted by board

45 (1) For a trustee election conducted by a board for a school district other than School District No. 39 (Vancouver), Part 3 of the *Local Government Act*, as that Part applies to an election of electoral area directors, applies to the trustee election except as provided in this Part.

(2) For the purposes of subsection (1), the references in Part 3 of the *Local Government Act* are to be read in accordance with the following:

- (a) a reference to a regional district board or local government is to be read as a reference to the board;
- (b) a reference to a municipality or electoral area is to be read as a reference to a trustee electoral area;
- (c) a reference to the designated local government officer or to the local government corporate officer is to be read as a reference to the secretary treasurer of the board;
- (d) a reference to the minister charged with the administration of that Act is to be read as a reference to the minister responsible for this Act. [...]

Elections conducted by municipality

46 (1) Except as provided in this Act,

- (a) Part 3 of the *Local Government Act*, as that Part applies to an election for municipal councillors, applies to a trustee election that is conducted under section 37 (1) or (2) by a municipality other than the City of Vancouver, and
- (b) Part I of the *Vancouver Charter*, as that Part applies to an election for city councillors, applies to a trustee election that is conducted under section 37 (1) or (2) by the City of Vancouver.

(2) Section 45 (2) and (4) applies for the purposes of subsection (1).

(3) In the case of a trustee election conducted by a municipality under section 37 (1) or (2) at the same time as a general local election under the *Local Government Act* or the *Vancouver Charter*, except as provided in this Act the trustee election must be conducted as if it were part of the general local election.

(4) In relation to a trustee election referred to in subsection (1), the municipal council does not have authority to adopt a bylaw under a provision of the *Local Government Act* or *Vancouver Charter* referred to in section 45 (9), but, instead, the board may adopt bylaws under those sections for the trustee election.

(5) For a trustee election conducted by a municipality under section 37 (1) or (2), the board may give directions to the municipal chief election officer as to the form of ballot to be used for the trustee election.

By-elections

36 (1) Except as permitted under subsection (2), an election must be held to fill a vacancy on a board that occurs in any of the following circumstances:

- (a) a person elected or appointed as trustee dies before taking office or a trustee dies while holding office;
 - (b) a trustee resigns under section 51;
 - (c) the office is declared vacant on the final determination of an application under section 153 of the *Local Government Act* or under section 115 of the *Vancouver Charter*, as those sections apply to trustee elections, or a candidate affected by an application under one of those sections renounces claim to the office;
 - (c.1) the office becomes vacant under any of the following sections of the *Local Elections Campaign Financing Act*:
 - (i) section 64 (2) (a) *[candidate penalties for failure to disclose]*;
 - (ii) section 65 (1) (a) *[candidate penalties for false or misleading disclosure]*;
 - (iii) section 65.1 (1) *[endorsed candidate penalties for elector organization failing to file disclosure documents or disclosing false or misleading information]*;
 - (iv) section 68.01 (3) *[candidate penalties for exceeding expense limits or amount available]*;
 - (d) the office becomes vacant under section 52 or 53;
 - (e) the office is declared vacant on the final determination of an application under section 54 (1) or 63 (1).
- (2) If a vacancy occurs after January 1 in the year of a general school election, the board may hold the vacancy open until the election as long as at least 3 trustees continue to hold office.
- (3) Within 30 days after a vacancy occurs for which an election is to be held, the board must do the following:
- (a) in the case of a trustee election required to be conducted by the board, appoint a chief election officer;
 - (b) in the case of a trustee election required to be conducted by a municipality, notify the municipal council of the election;
 - (c) for an election under paragraph (a) or (b), notify the minister of the election.

(3.1) In the case of a trustee election required to be conducted by a municipality, the municipal council must appoint a chief election officer within 30 days after being notified under subsection (3) (b).

(3.2) As soon as practicable after an appointment under subsection (3) (a) or (3.1), the chief election officer must notify the BC chief electoral officer of the election.

(4) The chief election officer must set a general voting day for the trustee election, which must be on a Saturday no later than 80 days after the date the chief election officer was appointed.

(5) If fewer than 3 trustees continue to hold office, the board must hold a trustee election or notify the minister, who must appoint persons as trustees to fill the vacancies.

(6) If a trustee election is not held as required under this Act, or if the electors fail to elect the number of trustees that are to be elected, the minister may appoint persons as trustees to fill the vacancies.

(7) The term of office of a trustee elected or appointed under this section begins when the person takes office in accordance with section 50 (2) following the election or appointment and ends at the time referred to in section 49 (b).

**MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE**

DATE: December 3, 2020
CLIFF: 242159

PREPARED FOR: Honourable Jennifer Whiteside, Minister - **FOR INFORMATION**

SUBJECT: 2020/21 Headcounts and Student Statistics

PURPOSE: Public release of 2020/21 student data

BACKGROUND:

Enrolment data are collected on September 30th each year; these data are provided to and verified by the Resource Management Division to make funding adjustments to school districts. The data are then loaded into the Education Data Warehouse (EDW), where a number of business rules are applied to finalize the data set. The finalized enrolment data set is used to produce the Ministry of Education's annual student statistics report comprised of online reporting and data releases.

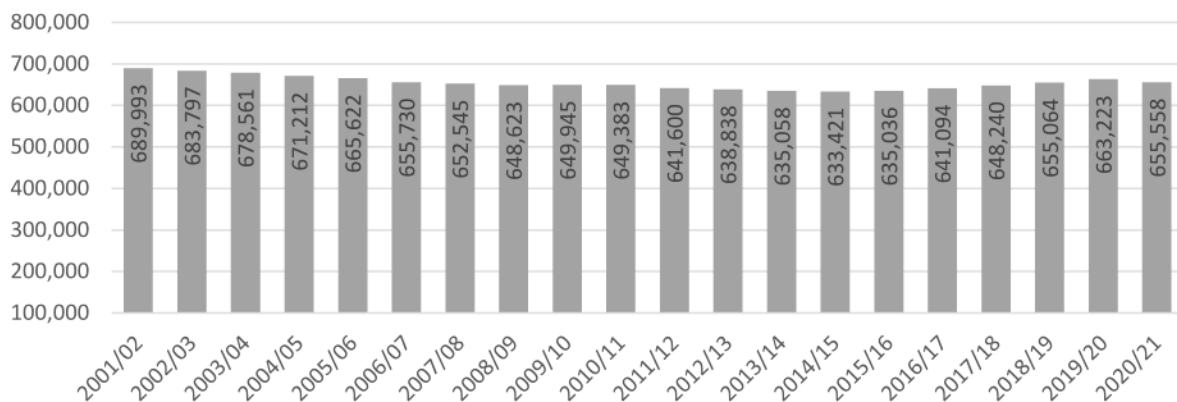
Since 2016/17, the Ministry of Education has been reporting publicly on student enrolment and outcomes online through mobile-responsive and visually engaging platform (studentsuccess.gov.bc.ca). The data are also released to the BC Data Catalogue.

DISCUSSION:

Headcounts and Student Statistics

Headcount is defined as the number of individual/unique *student* enrolled by September 30 in a district, school, grade, program or course. It includes all school-aged public and independent school students and all adult students working towards graduation.

Province - Student Headcount



Headcount, Year Over Year Growth

Compared with last year, there was a slight decrease in the total number of students enrolled in British Columbia schools (public and independent combined).

- The number of students decreased by 7,665 or -1.2%, from 663,223 in 2019/20 to 655,558 in 2020/21.
- The number of students in some sub-groups changed from 2019/20.
 - The number of school-age students decreased by 7,245 or -1.1% (from 649,355 to 642,110).
 - The number of French Immersion students decreased by 980 or 1.8% (from 54,943 to 53,963)
 - The number of Special Needs students increased by 1,073 or 1.4% (from 77,232 to 78,305).
- Compared with last year, the number of adult students in British Columbia schools decreased by 420 or -3% (from 13,868 in 2019/20 to 13,448 in 2020/21).

Headcount, Five Year Growth

There was an increase in the number of students enrolled in British Columbia schools (public and independent combined) over the last five years from 2016/17 to 2020/21.

- There were 655,558 students in 2020/21, 14,464 or 2.3% more than in 2016/17 (641,094).
- Public school enrolment were 568,271 students in 2020/21, 10,646 or 1.9% more than in 2016/17 (557,625).
- Enrolment in independent schools continues to grow, since 2016/17 enrolment has gone up from 83,469 to 87,287 (2020/21), an increase of 4.6%.

The number of students in some subpopulations has increased over the past five years.

- The number of students with special needs (12 categories) in public schools increased regardless of overall enrolment trends in the last five years

School Year	Number of Special Needs
2016/2017	66,664
2017/2018	69,684
2018/2019	73,107
2019/2020	77,232
2020/2021	78,305

Headcount by School District

The school districts with the largest percent increase in the number of students over last year are: 087 Stikine (↑14.7%), 047 Powell River (↑12.3%) and 010 Arrow Lakes (↑10.8%).

The school districts with the largest percent decrease in the number of students over last year are: 084 Vancouver Island West (↓17%), 082 Coast Mountains (↓9.6%) and 085 Vancouver Island North (↓6.6%).

MINISTRY OF EDUCATION INFORMATION BRIEFING NOTE

Total FTE Year-Over-Year Growth

Total FTE is a measure indicating the proportion of full-time participation (full day, full week) in the education system. A school-age enrolment in Grades 1-12, enrolled full-time, is considered one FTE. If students are not enrolled full-time, they are assigned an FTE value of less than one, resulting in a total FTE that is lower than the total headcount (e.g. as a result of their limited course load).

Compared with last year, there was a decrease of 7,390.2 or -1.1% in the total FTE for British Columbia schools (from 650,185.5 in 2019/20 to 642,795.3 in 2020/21).

- Most of the decrease is in the public-school system.
 - The total FTE in public schools decreased by 7,359.9 or -1.3% (from 565,316.8 in 2019/20 to 557,956.9 in 2020/21), whereas the total FTE in independent schools decreased by 30.4 or -0.04% from 84,868.8 in 2019/20 to 84,838.4 in 2020/21.

Over the last five years, the total FTE has increased by 11,999.9 or 1.9% (from 630,795.4 in 2016/17 to 642,795.3 in 2020/21)

- The Provincial approach to disseminate results will be conducted via the following two mediums:
 - Updated student headcount and statistics visualizations on the Ministry's System Performance platform (public): <https://studentsuccess.gov.bc.ca/>
 - Full release of student statistics as open data on government's BC Data Catalogue (public – academic and research – interest groups):
 - [Student Headcount by Grade](#)
 - [Student Enrolment and FTE by Grade](#)
 - [Student Headcount of Homeschooled Children](#)
 - [Student Headcount by Calendar Type](#)
 - [Student Headcount by Grade Range](#)
 - [Student Headcount by Home Language](#)
 - [Student Headcount by Special Needs](#)

CONCLUSION:

Overall, enrolment and headcount across most datasets decreased in 2020/21; despite this anomalous year the five-year trend still shows a steady increase.

Public reporting is on a mobile-responsive, on-line and visually-engaging platform that centre around the enhanced school district and school-level data.

Attachment(s)

1. Student Headcount by Grade
2. Student Enrolment and FTE by Grade
3. Student Headcount of Homeschooled Children
4. Student Headcount by Calendar Type
5. Student Headcount by Grade Range

6. Student Headcount by Home Language
7. Student Headcount by Special Needs

Program ADM/Branch: Keith Godin, ADM Governance and Analytics
Program Contact (for content): Jeremy Higgs, ED, Education Analytics Office
Drafter: Lorraine Abastilla
Date: November 30, 2020

**MINISTRY OF EDUCATION
DECISION BRIEFING NOTE**

DATE: January 4, 2021
CLIFF: 240736

PREPARED FOR: Honourable Jennifer Whiteside, Minister – **FOR DECISION**

SUBJECT: BC Teachers' Council (BCTC) Elections 2021

PURPOSE: Decision to amend regulation to support BCTC 2021 election and appoint election officer

BACKGROUND:

- The BCTC is established under the *Teachers Act* and is responsible for setting teacher education program approval standards, approving teacher education programs and setting certification, conduct and competence standards for certificate holders
- The BCTC is composed of 16 members: 3 members nominated by the BCTF and appointed by the Minister; 7 members nominated by education partner groups and appointed by the Minister; 5 members (practising K-12 educators) elected by BC certificate holders; and 1 government representative appointed by the Minister. Please see **Attachment 1** for a list of current BCTC members.
- Under section 22(2) of the *Teachers Act*, the Minister must administer an election of the 5 BCTC members every three years.
- Per legislation, the next BCTC election must be held on or before March 20, 2021.
- BCTC elections in 2012, 2015, and 2018 were conducted by a mail-in ballot, under section 7 of the current Regulation.

DISCUSSION:

- In order to satisfy legislative requirements to hold the BCTC election on or before March 20, 2021, the Minister needs to amend the Regulation and designate an election officer.

Amend Regulation

- There are 2 primary proposed amendments to the Regulation that include:
 1. Updating the prescribed date of the election to reflect the 2021 election timelines.
 2. Authorizing the election officer to determine the mode for voting.
 - a. Currently the regulation only provides for paper-based voting.
 - b. A paper-based election platform is costly and labour intensive and is not conducive to the current COVID-19 context.
 - c. Partners such as the BCSTA and BCTF have recently used online voting successfully.

Designate an Elections Officer

- The BCTC election process is administered by Ministry staff and the Minister designates a staff member to serve as election officer to oversee the process.

- For the 2021 election, Kim Dionne is recommended as the designated election officer.
- Ms. Dionne provides all administrative and coordination support to the BCTC.
- Legislative Counsel has drafted the attached minister's regulation to set the date for the 2021 BCTC election and enable voting by electronic ballot. Once signed by the Minister, the amendments would come into force on deposit with the Registrar of Regulations.
- Ministry staff have drafted a letter designating Kim Dionne, Administrative Assistant, Sector Policy and Performance Branch, as election officer for the 2021 Council election.

OPTIONS:

A: Amend the regulation to set the dates for the 2021 election and authorize the election officer to determine the mode for voting (online or paper-based), and designate Kim Dionne as election officer

Pros:

- Election officer appointment reflects a competent ministry staff member to oversee administrative process.
- Online voting is less labour intensive – elimination of Queen's printer and distribution of materials by Canada Post.
- Online voting savings of ~\$70,000.
- Support from BC Education Partners for use of online election platform.

Cons:

- None identified.

B: s.13

s.13

FINANCIAL IMPLICATIONS:

Option A – s.17

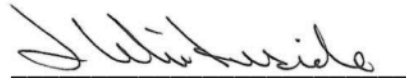
s.17

s.13; s.17

RECOMMENDATION:

Option A: Amend the regulation to set the dates for the 2021 election and authorize the election officer to determine the mode for voting (online or paper-based), and designate Kim Dionne as election officer

If the Minister agrees, the amending regulation is attached for review and signature, along with a letter designating Kim Dionne, Administrative Assistant, Sector Policy and Performance Branch, as election officer for the 2021 Council election.



Approved / Not Approved
Jennifer Whiteside
Minister of Education

January 14, 2021

Date Signed

Attachments:

- Attachment 1: BCTC Member List 2020-21 – *for information*
- Attachment 2: BCTC Elections 2021 Timeline – *for information*
- Attachment 3: Amending regulation – ***for Minister's signature***
- s.12
- Attachment 5: Designation letter – ***for Minister's signature***
- Attachment 6: Redline version of amendments – *for information*
- Attachment 7: Legislative authority – *for information*

Program ADM/Branch: Keith Godin, Governance and Analytics Division

Program Contact (for content): Shelaina Postings, Sector Policy & Performance Branch

Drafter: Shawn McMullin, Professional Excellence Unit

Date: January 4, 2021

Attachment 1: BCTC Member List 2020-2021

Name	Nominating Organization or Electoral Zone	Term Expires *
Janine Fraser	Interior Zone	April 2021 (E)
Jatinder Bir	Fraser Zone	April 2021 (E)
Matthew Cooke	Northern Zone	April 2021 (E)
Marjorie Dumont	Vancouver Coastal Zone	April 2021 (E)
Alice Kedves	Vancouver Island Zone	April 2021 (E)
John Hall	BC Teachers' Federation	April 2021 (A)
Jim Iker	BC Teachers' Federation	April 2022 (A)
Adrienne Demers	BC Teachers' Federation	April 2023 (A)
Carolyn Broady	BC School Trustees Association	April 2021 (A)
Terry Berting	BC Confederation of Parent Advisory Councils	April 2022 (A)
Jay Dixon	BC Principals' and Vice-Principals' Association	April 2022 (A)
Jo-Anne Chrona	First Nations Education Steering Committee	April 2023 (A)
Ralf St. Clair	Association of BC Deans of Education	April 2021 (A)
Joseph Colistro	Federation of Independent School Associations	April 2023 (A)
Tom Longridge	BC School Superintendents Association	April 2021 (A)
Shelaina Postings	Ministry of Education	At Pleasure (A)

* (A) means the Council member was appointed; (E) means the Council member was elected.

Attachment 2: BCTC Election 2021 Timeline (pending amendments to Regulation):

The following are dates of note based on the tentative 2021 Election Timeline and proposed amendments to the BCTC Regulation (dates highlighted in red are prescribed in the Regulation):

- _____, **2020** – BCTC Regulation amendments finalized and signed off.
- _____, **2020** – Minister designates, by letter, a Sector Policy & Performance Branch staff member as the Election Officer for the 2021 elections.
- **Monday, January 20, 2021** – Election Officer determines the mode of Election for BCTC Election 2021.
- **Thursday, January 25, 2021** – Election information posted online. Call for Nominations is emailed to BC certificate holders.
- **Friday, February 15, 2021** – Close of nominations. All nominations and supporting documents must be received electronically by the Elections Officer by 4:30pm local time.
- **Tuesday, March 3, 2021** – All candidate information/bios posted on the Ministry website (BCTC webpage) by Electoral Zone.
- **Wednesday, March 3, 2021** – All BC certificate holders are notified by email regarding the nominees for the BCTC Elections 2021.
- **Monday, March 8, 2021** - BCTC Elections for 2021 opened via Online Election Platform. All eligible voters are encouraged to log into the online voting system and place their vote for a candidate in the Election Zone in which they reside.
- **Thursday, March 18, 2021** – BCTC Election Day. All online votes must be received via Online Election Platform by 4:30pm local time.
- **Friday, March 19, 2021** – All BCTC Election votes confirmed and counted by Online Election Platform. Elected BCTC Member in each zone is notified. All candidates in each zone notified of the election outcome.
- **April 2021** – Newly elected BCTC Members take the Oath of Office prior to the Spring meeting of the BCTC.
- **May-June 2021** – Newly elected BCTC members attend their first BCTC meeting. Date of BCTC Spring meeting 2021 TBD.

OFFICE OF LEGISLATIVE COUNSEL

Examined by: Melanie Mortensen

**YELLOW
TAG**

Order in Council ☐ Regulation ☒

Cautions/Comments:

Version 1 of the attached proposed regulation was tagged on November 27, 2020; only the attached version 2 is to be enacted.

Signed:  Date: December 23, 2020

Confidential: This document and the associated instrument constitute a legal opinion of Legislative Counsel on how to give legislative effect to the enacting authority's policy. This legal opinion is subject to solicitor-client privilege. Provisions of the *Freedom of Information and Protection of Privacy Act* regarding non-disclosure of information apply to this document and the associated instrument.

R20468496

PROVINCE OF BRITISH COLUMBIA
REGULATION OF THE MINISTER OF
EDUCATION

Teachers Act

Ministerial Order No.

I, Jennifer Whiteside, Minister of Education, order that the British Columbia Teachers' Council Regulation, B.C. Reg. 2/2012, is amended as set out in the attached Schedule.

January 14, 2021

Date



Minister of Education

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: *Teachers Act*, S.B.C. 2011, c. 19, s. 81

Other: *M5/2012*

R20468496

SCHEDULE

1 *Section 7 of the British Columbia Teachers' Council Regulation, B.C. Reg. 2/2012, is amended by adding the following subsection:*

- (1.1) If the election officer designated under subsection (1) is temporarily absent because of illness or another reason, the minister may designate an acting election officer to exercise the powers and perform the duties of the election officer until the election officer returns to office after the temporary absence.

2 *The following section is added:*

**Conduct of election by
electronic means or by mail**

- 7.1** (1) The election officer must, on or before January 20, 2021, decide whether the 2021 election is to be conducted
- (a) by electronic means with voting by electronic ballots, or
 - (b) by mail with voting by paper ballots.
- (2) The 2021 election is to be conducted by electronic means or by mail in accordance with the decision of the election officer.
- (3) For certainty, sections 6, 7, 13 and 14 apply to the conduct of the 2021 election regardless of whether the election is conducted by electronic means or by mail.

3 *Section 8 (1) is amended*

- (a) *by striking out “2018 election” and substituting “2021 election”, and*
(b) *by striking out “January 9, 2018” and substituting “February 15, 2021”.*

4 *Section 9 is amended*

- (a) *in subsection (1) by striking out “distribute ballot packages in each zone within 45 days after January 9, 2018” and substituting “distribute, by electronic means or by mail, as applicable, ballot packages in each zone within 45 days after February 15, 2021”,*

(b) *by adding the following subsection:*

- (1.1) If the election is conducted by electronic means, the ballot package must include all of the following:
- (a) a ballot containing the names of all candidates in the zone;
 - (b) instructions for completing and submitting the ballot;
 - (c) a statement from a candidate in the zone on a form approved by the election officer if the statement was provided to the election officer by the candidate on or before February 15, 2021;
 - (d) a photograph of a candidate in the zone if the photograph was provided to the election officer by the candidate on or before February 15, 2021. , *and*

(c) *by repealing subsection (2) and substituting the following:*

- (2) If the election is conducted by mail, the ballot package must include all of the following:
- (a) a voter identification card;
 - (b) a ballot containing the names of all candidates in the zone;
 - (c) a secrecy envelope that has no identifying marks, in which the ballot is to be returned;
 - (d) a return envelope;
 - (e) a statement from a candidate in the zone on a form approved by the election officer if the statement was provided to the election officer by the candidate on or before February 15, 2021;
 - (f) a photograph of a candidate in the zone if the photograph was provided to the election officer by the candidate on or before February 15, 2021.

5 Section 10 (1) is amended

- (a) by striking out “2018 election” and substituting “2021 election”, and**
- (b) by striking out “March 20, 2018” and substituting “March 18, 2021”.**

6 Section 11 is amended

- (a) by striking out “if” after “must be accepted by the election officer”,**
- (b) in paragraph (a) by adding “if” before “the election officer is satisfied”,**
- (c) by striking out “and” at the end of paragraph (a) and by adding the following paragraph:**
 - (a.1) in the case of an election conducted by electronic means, if the ballot packages have not yet been distributed to certificate holders under section 9 (1), and , and**
- (d) in paragraph (b) by adding “in the case of an election conducted by mail, if” before “the ballots”.**

7 Section 12 is amended by adding “, including a ballot in an election conducted by electronic means,” after “A ballot”.

Page 244 of 311 to/à Page 248 of 311

Withheld pursuant to/removed as

s.12

BRITISH COLUMBIA TEACHERS' COUNCIL REGULATION

Authority: *Teachers Act*, S.B.C. 2011, c. 19, sections 9, 19, 20, 22 and 81

B.C. Reg. 2/2012	Deposited January 6, 2012
B.C. Reg. 249/2013	Deposited December 10, 2013
B.C. Reg. 236/2014	Deposited December 10, 2014
B.C. Reg. 48/2016	Deposited March 1, 2016
B.C. Reg. 188/2017	Deposited October 19, 2017

NOTICE: The following regulation is not the official version. To obtain an official version of this regulation please contact Crown Publications, Queens Printer, Telephone (250) 387-6409, Fax (250) 387-1120 or Internet www.crownpub.bc.ca

CONTENTS

Part 1 Definitions

- 1 Definitions

Part 2 Appointments to the British Columbia Teachers' Council

- 2 Nominations by British Columbia Teachers' Federation
- 3 Appointments to British Columbia Teachers' Council
- 4 Prescribed organizations
- 5 Consultation

Part 3 Elections

- 6 Electoral zones
- 7 Election officer
- 8 Nominations for 2018 election
- 9 Ballot packages for 2018 election
- 10 2018 election
- 11 Withdrawal by person nominated
- 12 Ballots
- 13 Who may be present at ballot count
- 14 Recount by election officer

BRITISH COLUMBIA TEACHERS' COUNCIL REGULATION

Part 1 - Definitions

Definitions

1 In this regulation:

"Act" means the *Teachers Act*;

"election" means an election for council members under the Act;

"election officer" means the election officer designated by the minister under section 7 of this regulation;

REPEALED by M422/14

"prescribed organization" means a prescribed organization listed in section 4 of this regulation;

"Regional Health Boards Regulation" means the Regional Health Boards Regulation, B.C. Reg. 293/2001.

[am. BC Reg. 236/14]

Part 2 — Appointments to the British Columbia Teachers' Council

Nominations by British Columbia Teachers' Federation

2 (1) For the purposes of section 9 (1) (a) [*British Columbia Teachers' Council*] of the Act, the British Columbia Teachers' Federation must nominate at least 3 certificate holders for each vacancy.

[am BC Reg. 249/13]

(2) A certificate holder nominated under subsection (1) must meet all of the following eligibility requirements:

- (a) the certificate holder's principal residence must be in British Columbia;
- (b) the certificate holder must possess knowledge, skills and expertise that will advance the objects of the British Columbia Teachers' Council;
- (c) the certificate holder must provide his or her written consent to be nominated.

Appointments to British Columbia Teachers' Council

3 For the purposes of section 9 (1) (c) of the Act, a person must meet all of the following eligibility requirements to be appointed:

- (a) the person's principal residence must be in British Columbia;
- (b) the person must possess knowledge, skills and expertise that will advance the objects of the British Columbia Teachers' Council;
- (c) the person must provide his or her written consent to a prescribed organization before the prescribed organization may propose the person under section 5 of this regulation for consideration by the minister for appointment.

Prescribed organizations

BRITISH COLUMBIA TEACHERS' COUNCIL REGULATION

- 4 The prescribed organizations for the purposes of section 9 (6) of the Act are the following:
- (a) the Association of British Columbia Deans of Education;
 - (b) the British Columbia Confederation of Parent Advisory Councils;
 - (c) the British Columbia Principals' and Vice Principals' Association;
 - (d) the British Columbia School Superintendents Association;
 - (e) the British Columbia School Trustees Association;
 - (f) the Federation of Independent School Associations;
 - (g) the First Nations Education Steering Committee.

Consultation

- 5 (1) For the purposes of section 9 (6) of the Act, the minister's consultation with the prescribed organizations must include the following:
- (a) a request by the minister to each prescribed organization to provide the following information, in the form required by the minister, about at least 3 persons the prescribed organization wishes the minister to consider for appointment under section 9 (1) (c) of the Act:
 - (i) the name of the person;
 - (ii) relevant background information about the person, including how the person meets the eligibility requirements set out in section 3 of this regulation;
 - (b) provision by the minister of a reasonable time period to provide the information set out in paragraph (a) of this section;
 - (c) an opportunity for a prescribed organization to put forward a proposal for another person if the minister decides not to appoint one of the 3 persons initially proposed under paragraph (a) of this section and to provide the information set out in paragraph (a) (i) and (ii) of this section about the newly proposed person;
 - (d) consideration by the minister of the prescribed organization's proposals.
- (2) The minister's consultation with a prescribed organization may be in writing or in person.
- (3) *REPEALED by BC Reg. 48/2016, effective March 1, 2016*

[am. BC Reg. 48/16]

Part 3 — Elections

BRITISH COLUMBIA TEACHERS' COUNCIL REGULATION

Electoral zones

6 The following zones are established for elections:

(a) Zone 1, consisting of the areas of the Fraser Health Authority set out in Schedule B of the Regional Health Boards Regulation as it reads on the day this section comes into force;

(b) Zone 2, consisting of the areas of the Interior Health Authority set out in Schedule B of the Regional Health Boards Regulation as it reads on the day this section comes into force;

(c) Zone 3, consisting of the areas of the Northern Health Authority set out in Schedule B of the Regional Health Boards Regulation as it reads on the day this section comes into force;

(d) Zone 4, consisting of the areas of the Vancouver Coastal Health Authority set out in Schedule B of the Regional Health Boards Regulation as it reads on the day this section comes into force;

(e) Zone 5, consisting of the areas of the Vancouver Island Health Authority set out in Schedule B of the Regional Health Boards Regulation as it reads on the day this section comes into force.

Election officer

7 (1) For the purposes of administering an election, the minister may designate an election officer to arrange for an election to be conducted.

(1.1) If the election officer designated under subsection (1) is temporarily absent because of illness or another reason, the minister may designate an acting election officer to exercise the powers and perform the duties of the election officer until the election officer returns to office after the temporary absence.

(2) The election officer has the following powers and duties, in addition to all other powers and duties given in this regulation:

- (a) giving notice of nominations;
- (b) ensuring that a sufficient number of ballots are prepared for an election;
- (c) distributing ballot packages in accordance with section 9;
- (d) taking all reasonable precautions that a person does not vote more than once in an election;
- (e) counting the ballots cast;
- (f) recounting ballots in accordance with section 14 of this regulation;
- (g) declaring elected the candidate who received the most votes;
- (h) making public the results of an election;
- (i) doing all things necessary for the effective, efficient and fair conduct of an election.

BRITISH COLUMBIA TEACHERS' COUNCIL REGULATION

Conduct of election by electronic means or by mail

7.1 (1) The election officer must, on or before January 20, 2021, decide whether the 2021 election is to be conducted

- (a) by electronic means with voting by electronic ballots, or
- (b) by mail with voting by paper ballots.

(2) The 2021 election is to be conducted by electronic means or by mail in accordance with the decision of the election officer.

(3) For certainty, sections 6, 7, 13 and 14 apply to the conduct of the 2021 election regardless of whether the election is conducted by electronic means or by mail.

Nominations for ~~2018~~ 2021 election

8 (1) In order to make a nomination for the ~~2018~~ 2021 election,
(a) the nomination information required by the election officer, and
(b) the written consent under section 20 (e) [*candidates*] of the Act
must be received by the election officer in the form and manner required by the election officer on or before ~~January 9, 2018~~ February 15, 2021.

[am BC Reg. 236/14; am BC Reg. 188/17]

(2) The obligation to ensure that the nomination is received in accordance with this section rests with the person being nominated.

Ballot packages for ~~2018~~ 2021 election

9 (1) The election officer must distribute, by electronic means or by mail, as applicable, ballot packages in each zone within 45 days after ~~January 9, 2018~~ February 15, 2021 to the certificate holders who have their principal residence in the zone.

(1.1) If the election is conducted by electronic means, the ballot package must include all of the following:

- (a) a ballot containing the names of all candidates in the zone;
- (b) instructions for completing and submitting the ballot;
- (c) a statement from a candidate in the zone on a form approved by the election officer if the statement was provided to the election officer by the candidate on or before February 15, 2021;
- (d) a photograph of a candidate in the zone if the photograph was provided to the election officer by the candidate on or before February 15, 2021.

(2) If the election is conducted by mail, ~~T~~the ballot package must include all of the following:

- (a) a voter identification card;
- (b) a ballot containing the names of all candidates in the zone;

BRITISH COLUMBIA TEACHERS' COUNCIL REGULATION

- (c) a secrecy envelope that has no identifying marks, in which the ballot is to be returned;
- (d) a return envelope;
- (e) a statement from a candidate in the zone on a form approved by the election officer if the statement was provided to the election officer by the candidate on or before ~~January 9, 2018~~ February 15, 2021;
- (f) a photograph of a candidate in the zone if the photograph was provided to the election officer by the candidate on or before ~~January 9, 2018~~ February 15, 2021.

[am BC Reg. 236/14; am BC Reg. 188/17]

2018 2021 election date

10 (1) For the purposes of section 22 (2) [*elections*] of the Act, the date of the ~~2018~~ 2021 election is ~~March 20, 2018~~ March 18, 2021.

(2) Voting closes at 4:30 p.m. local time on that day.

[am BC Reg. 236/14; am BC Reg. 188/17]

Withdrawal by person nominated

11 A person who has been nominated may withdraw from being a candidate in an election by delivering a signed withdrawal to the election officer, which must be accepted by the election officer if

- (a) if the election officer is satisfied as to its authenticity, and
- (a.1) in the case of an election conducted by electronic means, if the ballot packages have not yet been distributed to certificate holders under section 9(1), and
- (b) in the case of an election conducted by mail, if the ballots for the election have not yet been printed.

Ballots

12 A ballot, including a ballot in an election conducted by electronic means, will not be considered by the election officer if any of the following applies:

- (a) the person voting is identified on the ballot;
- (b) the ballot contains comments;
- (c) the ballot includes votes for more than one candidate;
- (d) the ballot is spoiled in any other manner;
- (e) the election officer is of the opinion that there is a valid reason not to consider the ballot.

Who may be present at ballot count

13 The following persons may be present when the election officer counts the ballots cast in an election:

- (a) a candidate;
- (b) a candidate representative.

BRITISH COLUMBIA TEACHERS' COUNCIL REGULATION

Recount by election officer

- 14** (1) The election officer may recount some or all of the ballots considered in a zone in an election if
- (a) the election officer receives a written request for a recount, within 7 business days of the declaration of a candidate elected, from a candidate in the zone, and
 - (b) the basis of the request is that the difference between the votes received by the candidate declared elected and the candidate with the next highest number of votes is less than 5% of the ballots considered.
- (2) After a recount the election officer must do one of the following:
- (a) confirm the election of the candidate previously declared elected if that candidate received the most votes on the recount;
 - (b) declare another candidate elected if that candidate received the most votes on the recount.

TEACHERS ACT

Division 2 — Elections of Council Members

Administration of elections of council members

18 The minister must administer the election of council members in accordance with this Division and the regulations.

Zones

- 19** (1) The minister, by regulation, must establish 5 zones in British Columbia.
- (2) One certificate holder must be elected in each zone.

Candidates

20 A certificate holder is not eligible to be a candidate for election to the council in a zone unless

- (a) the certificate holder is a practising teacher,
- (b) the certificate holder's principal residence is in that zone,
- (c) the certificate holder, if elected, would be an elected member of the council for less than 7 years at the end of the term of office for which the election is being held,
- (d) the certificate holder's nomination in writing is proposed by 10 certificate holders each having his or her principal residence in that zone, and
- (e) written consent of the certificate holder for the nomination has been filed with the minister by the prescribed date of the year in which the election is to take place.

No opposing nomination

21 If in a zone there is only a single candidate nominated, the minister must declare that the candidate is elected as the council member in the zone.

Elections

- 22** (1) The minister, by regulation, must set the date of the first election after this section comes into force.
- (2) The minister must hold an election on a prescribed date in every third year after the date set under subsection (1).
- (3) At an election of a certificate holder in a zone, the vote must be by secret ballot of the certificate holders who have their principal residence in the zone.

TEACHERS ACT

PART 8 — GENERAL

Power of minister to make regulations

81 (1) The minister may make regulations for the purpose of carrying out any of the minister's powers and duties under this Act and, without restriction, may make regulations as follows:

- (a) respecting the nominations under section 9 (1) (a) [*British Columbia Teachers' Council*], including prescribing the minimum number of certificate holders the British Columbia Teachers' Federation must nominate;
- (b) respecting the appointment of the 7 council members under section 9 (1) (c);
- (c) respecting the consultation for the purposes of section 9 (6);
- (d) prescribing persons or organizations for the purposes of section 9 (6);
- (e) respecting council meetings for the purposes of section 12 [*council meetings*];
- (f) respecting the administration and conduct of the election of council members;
- (g) establishing zones for the purposes of the election of council members;
- (h) prescribing a date for the purposes of section 20 [*candidates*];
- (i) prescribing a date for the purposes of section 22 [*elections*];
- (j) respecting the issuance, suspension and cancellation of letters of permission;
- (k) respecting the commissioner's rules of practice and procedure;
- (l) respecting the selection by the commissioner of a person who is not a board member to sit on a panel for the purposes of section 57 (3) [*establishment of panels for disciplinary and professional conduct inquiries*] or 73 (3) [*establishment of panels for certification appeals*];
- (m) respecting hearings for the purposes of section 61 [*hearings open to public*];
- (n) classifying independent school teaching certificates into one or more types.

(2) In making a regulation under this Act, the minister may do one or more of the following:

- (a) delegate a matter to a person;
- (b) confer a discretion on a person;
- (c) make different regulations for different classes of persons, types of certificates of qualification and types of independent school teaching certificates, and for different letters of permission, activities, circumstances, matters or things.

(3) Without limiting subsection (1), the minister may make regulations respecting any matter for which regulations of the minister are contemplated by this Act.

**MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE**

DATE: December 29, 2020

CLIFF: 241340

PREPARED FOR: Honourable Jennifer Whiteside – **FOR INFORMATION**

SUBJECT: Audit of K-12 International Education Programs

PURPOSE: Provide Summary of Key Findings from the Auditor General’s Review of International Education Programs in Offshore and Group 4 Schools

BACKGROUND:

- On November 24, 2020, the Office of the Auditor General (OAG) published its report entitled “Oversight of International Education Programs in Offshore and Group 4 Schools.”
- The audit examined more than 2800 documents, spanning a period of over 30 years.
- The audit confirmed that the Ministry of Education (the Ministry) provides effective oversight of both offshore schools and Group 4 schools.
- The audit also acknowledged the Ministry’s work to continuously evolve and improve program oversight.
- The report provides eight recommendations to further strengthen its information collection and administrative processes; four to improve oversight of offshore schools and four to improve oversight of Group 4 schools.
- In August 2020, the Ministry received direction to proactively expand the BC Offshore School Program in support of Government’s economic recovery strategy.

DISCUSSION:

- International education makes significant contributions to British Columbia’s economy. In 2017, 20,438 international students studied at K-12 public and independent schools in BC, creating \$542M in economic impact.
- International education generated \$242M in school district revenue in 2016/17.
- Graduation from a BC education program can offer a successful pathway to a post-secondary education in BC. These pathways can be leveraged to address local labour market and skills gaps.
- International education enriches BC’s K-12 education system and communities, providing students, teachers and citizens with opportunities and access to diverse perspectives.
- OAG staff determined that the Ministry certification and monitoring processes are effective in ensuring that certified offshore and Group 4 onshore schools are delivering BC education programs that meet ministry expectations.
- Auditors concluded that the Ministry needs more business information to assess whether applicant school operators have the capacity to sustainably deliver quality BC education programs within the competitive international education environment.

- The report's recommendations further focus on:
 - Reviewing and updating the compliance monitoring model for both offshore and Group 4 schools to focus on key risks, and
 - Further evolving its approach to assessing the performance of offshore schools and Group 4 schools to identify and compare performance trends.
- The Ministry has already actioned several of the audit recommendations:
 - Offshore School applicants are now required to submit a 5-year growth plan that includes details about the school's projected enrolment, teacher recruitment plans, grade level expansion and, for purpose-built facilities, a timeline for completion of the campus.
 - Group 4 school applicants are now similarly required to submit 5-year business plans.
 - The Ministry now requires Offshore Schools to report monthly on the status of pending teacher certifications.
- The Ministry will continue to require Offshore Schools to submit documents and translations that demonstrate schools' compliance with local regulatory requirements. The Ministry will also continue to require that offshore schools provide copies of local teacher certification documents and criminal record checks (CRC) for local teachers and teacher assistants.
- Consistent with OAG recommendations the Ministry will introduce additional requirements for offshore schools to demonstrate that local approvals and processes meet BC standards for certification.
- The Ministry's action plan will further focus on addressing OAG recommendations to:
 - Expand upon existing school performance indicators by evaluating the performance of Group 4 and Offshore Schools as unique cohorts of schools.
 - Require Group 4 schools to conduct assessments of English language ability for all new students to improve student outcomes.
 - Review current policy regarding certification and inspection fees for Group 4 schools.
 - Further streamline administrative effort to ensure sufficient capacity exists for the thorough review of issues identified via inspections of Offshore and Group 4 schools.
- The Ministry will be required to submit an action plan to the Public Accounts Committee within six months of the publication of the report (May 2021).

FINANCIAL IMPLICATIONS:

N/A

CONCLUSION:

Auditors concluded that the Ministry's certification process confirms that new school operators meet established requirements before they are certified for the first time. The audit also verified that the Ministry has a robust and documented process to confirm ongoing compliance with certification requirements. Finally, the audit determined that the Ministry uses reported performance data to evaluate the delivery of education programs by individual offshore and

**MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE**

Group 4 onshore schools. A status update on the Ministry's action plan will be provided in April 2021.

Attachment(s):

s.3

2. Ministry Response to OAG Report

Program ADM/Branch: Keith Godin

Program Contact (for content): Marnie Mayhew, Executive Director

Drafter: Marnie Mayhew, Executive Director

Date: November 6, 2020

Page 261 of 311 to/à Page 300 of 311

Withheld pursuant to/removed as

s.3



September 30, 2020

Ref: 239611

Michael Pickup, FCPA, FCA
Auditor General of British Columbia
Email: mpickup@bcauditor.com

Dear Mr. Pickup:

Re: the Auditor General's Report on Oversight of International Education Programs in Offshore and Group 4 Schools

The Ministry of Education would like to thank the Auditor General and staff for the *Report on the Oversight of International Education Programs in Offshore and Group 4 Schools* (the Report). I appreciate the work of the Auditor General and staff and for the insight provided from their thorough review.

The Ministry has overseen the delivery of the British Columbia educational program in certified offshore schools since 1998. Originally starting in 1998 with one school in northeast China, the Offshore Schools Program has steadily grown and now oversees the delivery of the BC K-12 curriculum to more than 11,000 students in 8 different countries. Within BC, Group 4 independent schools create uniquely internationalized learning environments through their enrolment of both local and international students. Over time, ongoing improvements to both the Offshore School Program, and the certification/regulation of Group 4 schools, have been implemented to enhance program oversight and support student success.

International education enriches the BC K-12 education system and our communities by providing students, teachers and citizens with opportunities and access to diverse perspectives. It also makes significant contributions to BC's economy. In keeping with its commitment to continuous improvement, the Ministry will continue to pursue every opportunity to further enhance educational excellence and administrative rigour across all its international education programs.

The Report's finding that the Ministry of Education provides effective oversight of both offshore schools and Group 4 schools acknowledges and validates these efforts. The Report also remarks on the Ministry's work to continuously evolve and improve program oversight, which will continue in the spirit of ensuring the intent of the Report's recommendations is achieved.

.../2

Recommendations One & Six – Accepted. The Ministry has already taken action to introduce more robust business planning requirements as part of its Offshore School and Group 4 School application processes. Offshore School applicants are now required to submit a 5-year growth plan which includes details about the school's projected enrolment, teacher recruitment plans, grade level expansion and, for purpose-built facilities, a timeline for completion of the campus.

Group 4 school applicants are now similarly required to submit 5-year business plans that include a Market Feasibility Study, 5-year Sustainability Plan, Financial Plan, Human Resources Plan (including ensuring an adequate supply of BC certified teachers), and Marketing and Student Recruitment Plan.

Independent school certification (for all groups of independent schools) verifies compliance with the requirements of the *Independent School Act* (ISA) and regulations, including demonstration of the delivery of a sound educational program. As per the ISA, certification is not contingent on a school's continued financial viability. In response to *Recommendation Six*, the Ministry will, however, review the amount of bonding required by Group 4 schools and current policy regarding licensing and inspection fees for Group 4 schools to determine what is in the best interest of BC citizens.

Recommendation Two – Accepted. The Ministry is committed to reviewing this recommendation while continuing to recognize and respect local business and cultural practices. The Ministry already requires confirmation of this compliance and will continue to require Offshore Schools to submit documents and translations that demonstrate schools meet local regulatory requirements. The Ministry will also continue to require that offshore schools provide copies of local teacher certification documents and criminal record checks for local teachers and teacher assistants.

Recommendations Three and Seven – Accepted. The Ministry now requires Offshore Schools to report monthly on the status of pending teacher certifications. The Ministry is also exploring business solutions that would enable more efficient collection and analysis of school level data. The Ministry agrees there is an opportunity to further streamline administrative efforts to ensure sufficient capacity exists for the thorough review of issues identified via inspections and/or submitted documentation from Offshore and Group 4 schools.

Recommendations Four and Eight – Accepted. The Ministry agrees with the principle of using Offshore School Program and Group 4 Independent School data to evaluate the performance of Group 4 and Offshore Schools as unique groups of schools. For both areas of operation, the Ministry will explore ways to further augment its existing program evaluation practices.

For Offshore Schools, the Ministry already encourages and tracks the development of partnerships between offshore schools and schools throughout BC, as well as transitions of offshore school graduates to BC public post-secondary institutions. For all independent schools, including Group 4 schools, the Ministry has historically analyzed sector outcomes, including international student outcomes.

Recommendation Five – Accepted. The Ministry will introduce this requirement for all Group 4 schools for the 2021/22 school year. The Ministry agrees that requiring Group 4 schools to conduct assessments of English language ability for all new students will further advance the Ministry’s mandate of improving student outcomes.

Overall, the Report’s recommendations align with the Ministry’s strategic direction and priority initiatives, including the Ministry Strategic Framework (2020/21), the Policy for Student Success, and the Framework for Enhancing Student Learning – all of which prioritize evidence-informed decision-making within the education sector to support and improve student outcomes.

We thank the Office of the Auditor General for a report that confirms the Ministry’s effective oversight of Offshore and Group 4 schools, and for its specific recommendations that will support and advance continuous program improvement.

Sincerely,



D. Scott MacDonald
Deputy Minister

Attachment: OAG DM Response re: Oversight of International Education (representation)
OAG MM Response to DM re: Oversight
List of Significant Evidence – International Education (2) LK Additions

pc: Sheila Dodds, Assistant Auditor General
Keith Godin, Assistant Deputy Minister, Ministry of Education
Marnie Mayhew, Executive Director, Ministry of Education

**MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE**

DATE: November 26, 2020

CLIFF: 241586

PREPARED FOR: Scott MacDonald, Deputy Minister - **FOR INFORMATION**

SUBJECT: Public Release of Grade 10 Graduation Numeracy and Literacy
Assessment results data

PURPOSE: Information on student outcomes to be released to Ministry website
and BC Government Data Catalogue.

BACKGROUND:

- The Ministry of Education collects data to monitor the performance of K-12 students' success in the BC school system every year. Two measures of success are the Grade 10 Graduation Literacy and Numeracy assessments. The purpose of the assessments is to measure the extent to which students are literate and numerate and to provide students and educators with information about their proficiency. Provincial Graduation Assessments are developed by B.C. and Yukon teachers and are cross-curricular measures of the provincial curricula. They are marked by B.C. teachers using standards-based scoring guides and procedures. The assessments have four proficiency categories - Emerging (1), Developing (2), Proficient (3) and Extending (4).
- Unmasked embargoed results were already released to school districts.
- Masked data were already released publicly as a result of a Freedom of Information (FOI) request
- The Ministry has yet to do any public reporting of Graduation Assessment results data.

DISCUSSION:

NUMERACY ASSESSMENT:

- At 42.1%, the overall percentage of students proficient or extending is low (+12% over last year), with an increase of 12.1% for public schools and an increase of 16.4% for independent schools.
- The percentage of Indigenous public school students proficient or extending has increased since last year to 18.2% (+7.1%); there is an ongoing need to further support Indigenous students towards higher academic achievement, including as measured by the graduation assessment.
- The percentage of Special Needs public school students proficient or extending increased since last year to 28.3% (+7.9%).

LITERACY ASSESSMENT:

- At 75.1%, the overall percentage of students proficient or extending for BC students is strong.

- The percentage of Indigenous public school students proficient or extending is 55.8%
- The percentage of Special Needs public school students proficient or extending is 54.6%

Proficient or Extending

Assessment	Group	2017/2018	2018/2019	2019/2020	% change from last year
Numeracy 10	All Students	34.3%	30.0%	42.1%	+12.0%
Numeracy 10	Public	32.5%	28.0%	40.1%	+12.1%
Numeracy 10	Independent	48.8%	44.4%	60.9%	+16.4%
Literacy 10	All Students			75.1%	
Literacy 10	Public			74.1%	
Literacy 10	Independent			87.5%	

Participation

Assessment	Group	2017/2018	2018/2019	2019/2020	% change from last year
Numeracy 10	All Students	31.9%	52.2%	46.0%	-6.20%
Numeracy 10	Public	31.7%	51.3%	46.7%	-4.60%
Numeracy 10	Independent	33.9%	59.2%	40.3%	-18.90%
Literacy 10	All Students			50.1%	
Literacy 10	Public			52.1%	
Literacy 10	Independent			33.1%	

Proficient or Extending – public schools only

Assessment	Group	2017/2018	2018/2019	2019/2020	% change from last year
Numeracy	All (public) Students	32.5%	28.0%	40.1%	+12.10%
Numeracy	Indigenous	13.5%	11.1%	18.2%	+7.10%
Numeracy	Special Needs	28.6%	20.4%	28.3%	+7.90%
Literacy	All (public) Students			74.1	
Literacy	Indigenous			56%	
Literacy	Special Needs			54.6	

Participation – public schools only

Assessment	Group	2017/2018	2018/2019	2019/2020	% change from last year
Numeracy 10	All Students	31.7%	51.3%	46.7%	-4.6%
Numeracy 10	Indigenous	22.7%	37.5%	35.7%	-1.8%
Numeracy 10	Special Needs	26.4%	39.5%	37.6%	-1.9%
Literacy 10	All Students			52.1%	
Literacy 10	Indigenous			40.1%	
Literacy 10	Special Needs			42.1%	

- Embargoed results are available now to districts via the secure District SharePoint site.
- The Provincial approach to disseminate results will be conducted via the following two mediums:

**MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE**

- Grade 10 Graduation Literacy and Numeracy assessment results visualizations on the Ministry's Student Success platform (public):
<http://www.bced.gov.bc.ca/reporting/systemperformance/>
- Release of more in depth/expanded Grade 10 Graduation Literacy and Numeracy assessment results as an open data set on government's Data BC Catalogue (public – academic and research – interest groups):
<https://catalogue.data.gov.bc.ca/organization/ministry-of-education>

CONCLUSION:

- The proportion of proficient or extending students from any subpopulation on either assessment is relatively low. Appropriate context regarding the assessments should accompany a public data release.
- School districts already have embargoed results for their own districts, and the public can access the already data set available through FOI – but without any of the context or clean presentation of data provided by a proper Ministry data release.
- The group that obtained these data through FOI may publicly release its own analysis of the data. If Ministry data release is delayed it will mean a third party does the first public reporting on the Ministry's new Graduation Assessments.

Attachment(s)

1. Graduation Assessments - Participation - Proficient or Extending - All Districts - All Years.xlsx
2. Open Data Set Graduation Assessment 2017-18 to 2019-20.xlsx

Program ADM/Branch: Keith Godin, ADM Governance and Analytics

Program Contact (for content): Roger Hazleden, Director Data Infrastructure & Operations

Drafter: Steven Higgs

Date: November 17, 2020

District	GRAD_ASSESSMENT_DESC	Participation	Proficient and Extending 2019/2020	
5 - Southeast Kootenay	Literacy Assessment 10	51.8%		61.6%
6 - Rocky Mountain	Literacy Assessment 10	43.8%		78.0%
8 - Kootenay Lake	Literacy Assessment 10	39.0%		71.1%
10 - Arrow Lakes	Literacy Assessment 10	0.0% n/a		
19 - Revelstoke	Literacy Assessment 10	27.7%		88.9%
20 - Kootenay-Columbia	Literacy Assessment 10	63.1%		74.2%
22 - Vernon	Literacy Assessment 10	42.2%		76.5%
23 - Central Okanagan	Literacy Assessment 10	40.4%		71.9%
27 - Cariboo-Chilcotin	Literacy Assessment 10	35.8%		50.7%
28 - Quesnel	Literacy Assessment 10	42.9%		46.4%
33 - Chilliwack	Literacy Assessment 10	38.2%		64.9%
34 - Abbotsford	Literacy Assessment 10	43.7%		70.9%
35 - Langley	Literacy Assessment 10	74.4%		79.1%
36 - Surrey	Literacy Assessment 10	60.2%		74.5%
37 - Delta	Literacy Assessment 10	5.9%		73.8%
38 - Richmond	Literacy Assessment 10	36.8%		84.5%
39 - Vancouver	Literacy Assessment 10	64.0%		81.7%
40 - New Westminster	Literacy Assessment 10	17.7%		81.6%
41 - Burnaby	Literacy Assessment 10	84.3%		81.9%
42 - Maple Ridge-Pitt Meadows	Literacy Assessment 10	43.0%		76.1%
43 - Coquitlam	Literacy Assessment 10	82.4%		77.7%
44 - North Vancouver	Literacy Assessment 10	92.0%		85.0%
45 - West Vancouver	Literacy Assessment 10	0.0% n/a		
46 - Sunshine Coast	Literacy Assessment 10	36.9%		69.3%
47 - Powell River	Literacy Assessment 10	32.3%		80.0%
48 - Sea to Sky	Literacy Assessment 10	41.8%		78.7%
49 - Central Coast	Literacy Assessment 10	0.0% n/a		
50 - Haida Gwaii	Literacy Assessment 10	67.4%		58.6%
51 - Boundary	Literacy Assessment 10	76.1%		65.2%
52 - Prince Rupert	Literacy Assessment 10	77.9%		66.4%
53 - Okanagan Similkameen	Literacy Assessment 10	34.2%		75.4%
54 - Bulkley Valley	Literacy Assessment 10	42.2%		66.1%
57 - Prince George	Literacy Assessment 10	53.4%		53.5%
58 - Nicola-Similkameen	Literacy Assessment 10	73.4%		44.8%
59 - Peace River South	Literacy Assessment 10	31.9%		57.1%
60 - Peace River North	Literacy Assessment 10	19.1%		54.4%
61 - Greater Victoria	Literacy Assessment 10	50.1%		62.5%
62 - Sooke	Literacy Assessment 10	35.6%		73.1%
63 - Saanich	Literacy Assessment 10	41.0%		86.7%
64 - Gulf Islands	Literacy Assessment 10	91.4%		71.7%
67 - Okanagan Skaha	Literacy Assessment 10	59.7%		68.0%
68 - Nanaimo-Ladysmith	Literacy Assessment 10	60.4%		63.1%
69 - Qualicum	Literacy Assessment 10	35.9%		67.3%
70 - Port Alberni	Literacy Assessment 10	38.6%		57.4%
71 - Comox Valley	Literacy Assessment 10	39.7%		76.3%
72 - Campbell River	Literacy Assessment 10	43.9%		70.9%
73 - Kamloops-Thompson	Literacy Assessment 10	39.5%		69.7%
74 - Gold Trail	Literacy Assessment 10	61.6%		78.7%
75 - Mission	Literacy Assessment 10	80.6%		70.1%
78 - Fraser-Cascade	Literacy Assessment 10	42.5%		
79 - Cowichan Valley	Literacy Assessment 10	41.8%		61.8%
81 - Fort Nelson	Literacy Assessment 10	58.2%		75.0%
82 - Coast Mountains	Literacy Assessment 10	38.2%		58.0%
83 - North Okanagan-Shuswap	Literacy Assessment 10	36.0%		66.5%
84 - Vancouver Island West	Literacy Assessment 10	47.2%		48.0%
85 - Vancouver Island North	Literacy Assessment 10	67.9%		41.8%
87 - Stikine	Literacy Assessment 10	0.0% n/a		
91 - Nechako Lakes	Literacy Assessment 10	27.0%		71.0%
92 - Nisga'a	Literacy Assessment 10	0.0% n/a		
93 - Conseil scolaire francophone	Literacy Assessment 10	21.1%		82.6%

District	Assessment	Proficient and Extending 2017/2018	Proficient and Extending 2018/2019	Proficient and Extending 2019/2020	Participation 2019/2020	
5 - Southeast Kootenay	Numeracy Assessment 10	6.7%	6.5%	24.1%	41.3%	
6 - Rocky Mountain	Numeracy Assessment 10	15.4%	12.8%	26.9%	62.7%	
8 - Kootenay Lake	Numeracy Assessment 10	26.1%	23.2%	39.1%	34.1%	
10 - Arrow Lakes	Numeracy Assessment 10	5.6%	16.0%	31.0%	80.6%	
19 - Revelstoke	Numeracy Assessment 10	38.3%	38.5%	33.3%	60.0%	
20 - Kootenay-Columbia	Numeracy Assessment 10	66.7%	40.0%	41.2%	33.9%	
22 - Vernon	Numeracy Assessment 10	27.6%	24.7%	40.8%	44.7%	
23 - Central Okanagan	Numeracy Assessment 10	21.3%	14.4%	35.0%	45.7%	
27 - Cariboo-Chilcotin	Numeracy Assessment 10	23.8%	19.1%	25.6%	34.5%	
28 - Quesnel	Numeracy Assessment 10	100.0%	n/a	12.3%	77.8%	
33 - Chilliwack	Numeracy Assessment 10	26.7%	17.4%	45.5%	2.2%	
34 - Abbotsford	Numeracy Assessment 10	16.7%	14.4%	32.3%	44.8%	
35 - Langley	Numeracy Assessment 10	33.9%	29.6%	33.5%	23.6%	
36 - Surrey	Numeracy Assessment 10	35.1%	32.6%	38.5%	46.9%	
37 - Delta	Numeracy Assessment 10	27.7%	25.2%	13.3%	3.3%	
38 - Richmond	Numeracy Assessment 10	48.6%	46.8%	60.0%	65.3%	
39 - Vancouver	Numeracy Assessment 10	42.9%	42.2%	54.0%	56.2%	
40 - New Westminster	Numeracy Assessment 10	22.7%	33.3%	48.1%	31.6%	
41 - Burnaby	Numeracy Assessment 10	49.8%	41.9%	48.9%	88.1%	
42 - Maple Ridge-Pitt Meadows	Numeracy Assessment 10	59.6%	14.5%	25.6%	43.5%	
43 - Coquitlam	Numeracy Assessment 10	36.4%	31.6%	44.3%	73.8%	
44 - North Vancouver	Numeracy Assessment 10	39.1%	36.0%	86.4%	1.8%	
45 - West Vancouver	Numeracy Assessment 10	82.9%	n/a	61.5%	93.7%	
46 - Sunshine Coast	Numeracy Assessment 10	20.3%	15.3%	39.2%	59.1%	
47 - Powell River	Numeracy Assessment 10	34.6%	23.5%	39.1%	34.4%	
48 - Sea to Sky	Numeracy Assessment 10	38.4%	32.5%	38.8%	61.0%	
49 - Central Coast	Numeracy Assessment 10	0.0%	0.0%	n/a	0.0%	
50 - Haida Gwaii	Numeracy Assessment 10	n/a	27.3%	14.6%	95.3%	
51 - Boundary	Numeracy Assessment 10	13.6%	17.4%	24.7%	76.1%	
52 - Prince Rupert	Numeracy Assessment 10	22.6%	15.5%	n/a	0.0%	
53 - Okanagan Similkameen	Numeracy Assessment 10	15.4%	10.5%	36.0%	37.1%	
54 - Bulkley Valley	Numeracy Assessment 10	24.6%	10.9%	30.6%	24.5%	
57 - Prince George	Numeracy Assessment 10	19.5%	12.9%	24.2%	56.5%	
58 - Nicola-Similkameen	Numeracy Assessment 10	50.0%	7.7%	15.3%	74.7%	
59 - Peace River South	Numeracy Assessment 10	8.3%	20.0%	n/a	0.0%	
60 - Peace River North	Numeracy Assessment 10	13.8%	17.5%	31.2%	68.8%	
61 - Greater Victoria	Numeracy Assessment 10	50.0%	33.9%	38.5%	63.1%	
62 - Sooke	Numeracy Assessment 10	14.3%	14.9%	32.4%	40.2%	
63 - Saanich	Numeracy Assessment 10	72.9%	56.1%	56.1%	9.2%	
64 - Gulf Islands	Numeracy Assessment 10	22.2%	23.8%	n/a	0.0%	
67 - Okanagan Skaha	Numeracy Assessment 10	22.9%	28.2%	29.7%	48.8%	
68 - Nanaimo-Ladysmith	Numeracy Assessment 10	35.3%	42.9%	33.3%	50.9%	
69 - Qualicum	Numeracy Assessment 10	100.0%	20.5%	25.2%	44.0%	
70 - Port Alberni	Numeracy Assessment 10	23.2%	6.7%	19.9%	49.0%	
71 - Comox Valley	Numeracy Assessment 10	24.1%	19.5%	40.8%	35.2%	
72 - Campbell River	Numeracy Assessment 10	20.0%	23.9%	39.5%	31.7%	
73 - Kamloops-Thompson	Numeracy Assessment 10	23.2%	22.3%	41.4%	34.8%	
74 - Gold Trail	Numeracy Assessment 10	9.4%	11.1%	29.3%	58.6%	
75 - Mission	Numeracy Assessment 10	0.0%	6.7%	28.1%	81.7%	
78 - Fraser-Cascade	Numeracy Assessment 10	n/a	0.0%	7.7%	34.5%	
79 - Cowichan Valley	Numeracy Assessment 10	13.9%	11.4%	22.3%	42.9%	
81 - Fort Nelson	Numeracy Assessment 10	41.2%	15.4%	7.7%	47.3%	
82 - Coast Mountains	Numeracy Assessment 10	12.5%	8.5%	12.2%	40.7%	
83 - North Okanagan-Shuswap	Numeracy Assessment 10	16.8%	16.7%	30.6%	53.5%	
84 - Vancouver Island West	Numeracy Assessment 10	n/a	15.0%	0.0%	3.8%	
85 - Vancouver Island North	Numeracy Assessment 10	50.0%	28.6%	23.0%	45.5%	
87 - Stikine	Numeracy Assessment 10	20.0%	0.0%	0.0%	20.0%	
91 - Nechako Lakes	Numeracy Assessment 10	7.1%	14.6%	24.0%	30.2%	
92 - Nisga'a	Numeracy Assessment 10	n/a	n/a	0.0%	4.8%	
93 - Conseil scolaire francophone	Numeracy Assessment 10	33.7%	37.6%	45.6%	41.3%	

**MINISTRY OF EDUCATION
DECISION BRIEFING NOTE**

DATE: January 6, 2021
CLIFF: 243352

PREPARED FOR: Scott MacDonald, Deputy Minister – **FOR DECISION**

SUBJECT: Release of 2020/21 Grade to Grade Transition Rate Data

PURPOSE: Information on student outcomes data routinely released to Ministry website and BC Government Data Catalogue.

BACKGROUND:

- The Grade-to-Grade Transitions dataset provides the number and percentage of students who enter a grade for the first time from a lower grade and transition to a higher grade anywhere in the British Columbia school system in the next school year.

DISCUSSION:

Grade-to-Grade Transition Changes:

- The provincial transition rate from Grade 11 to Grade 12 increased by 0.5% from 93.9% in 2019/20 to 94.4% in 2020/21. It also increased 1.9% from 5 years ago (92.5% in 2016/17)
- For Indigenous students, the transition rate from Grade 11 to Grade 12 is 86.4%, up 0.2% from 86.2% in 2019/20 and up 4.3% from 5 years ago (82.1% in 2016/17)
- For BC public schools, transition rate is 94.2% while Independent schools is 96.3% transition rate from Grade 11 to Grade 12 for all students
- For special needs students, the transition rate from Grade 11 to 12 is 91.9%, up 1.6 percentage points from 2019/20 (90.3%)

Overall Transition Rate for BC Public Schools

2018/19 students	All Students			Indigenous Students			Special Needs		
	# students	Transition Rate	Change from last yr	# students	Transition Rate	Change from last yr	# students	Transition Rate	Change from last yr
Grade 1	45,267	97.8%	-	4,751	96.9%	-	2,407	97.1%	↓0.6%
Grade 2	46,073	98.1%	↑0.1%	4,759	97.2%	↓0.3%	3,027	97.7%	↑0.3%
Grade 3	46,337	98.1%	-	5,133	97.1%	↓0.5%	3,760	97.6%	↓0.1%
Grade 4	46,365	98.2%	↑0.2%	5,343	97.4%	↑0.1%	5,044	97.8%	↓0.2%
Grade 5	47,995	98.4%	↑0.1%	5,630	97.4%	↓0.3%	6,288	98.3%	↑0.2%
Grade 6	48,177	98.4%	↑0.1%	5,808	97.0%	↓0.7%	6,935	98.2%	-
Grade 7	48,226	98.4%	-	5,862	97.1%	↓0.9%	7,503	98.4%	↑0.3%
Grade 8	46,813	98.4%	↑0.2%	5,662	96.5%	↓0.1%	7,213	98.0%	↑0.5%
Grade 9	45,654	97.1%	↓0.4%	5,442	93.4%	↓0.9%	7,086	96.1%	↑0.1%
Grade 10	45,360	95.8%	-	5,114	90.6%	↓0.5%	6,964	95.1%	↑1.1%
Grade 11	44,440	94.4%	↑0.5%	4,853	86.4%	↑0.2%	6,626	91.9%	↑1.6%

Note: "-" denotes no change

- The provincial approach to disseminate results will be conducted via the following two media:
 - Updated Grade to Grade Transition Rate visualizations on the Ministry's Student Success website (public): <http://www.bced.gov.bc.ca/reporting/systemperformance/>
 - Full release of student statistics as open data on government's Data BC Catalogue (public – academic and research – interest groups): [BC Schools - Grade to Grade Transition](#)

CONCLUSION:

Overall, outcomes across all datasets show steady improvements.

OPTIONS:

1. Release the data

- Pros:
 - Pro-active public disclosure of information
 - Positive messaging around increasing transition rates
- Cons:
 - Possible public criticism regarding slightly decreased indigenous transition rates

**MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE**

s.13

FINANCIAL IMPLICATIONS:

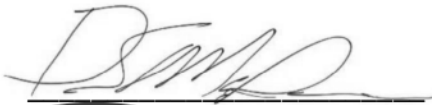
N/A

INFORMATION TECHNOLOGY AND PRIVACY IMPLICATIONS:

N/A – standard data release, incremental update of files already released

RECOMMENDATION:

Option: **1**



Approved / Not Approved
Scott MacDonald
Deputy Minister

January 21, 2021

Date Signed

Attachment(s)

1. 2020-2021 Grade_to_Grade_Transition.xls

Program ADM/Branch: Keith Godin, ADM Governance and Analytics

Program Contact (for content): Roger Hazleden, Dir Data Infrastructure & Operations

Drafter: Lorraine Abastilla

Date: December 8, 2020