

Minister's Council

BRIEFING MATERIALS

Capital/Capital Response Letters

DATE: March 1, 2022

ALLOTED TIME: 20 minutes

PRESENTER(S):

Chris Brown

Francois Bertrand

BRIEFING OBJECTIVES:

Discuss approach and timelines to finalize and circulate Capital Plan Response Letters for Fiscal Year 2022/2023

CONTENTS:

1. 254139 IBN MJW Capital Plan Response Approvals
2. Key Messaging for Secretary Treasurers
3. SD05_CapitalPlans_2022_23_ResponseLetter
4. SD36_CapitalPlans_2022_23_ResponseLetter
5. SD39_CapitalPlans_2022_23_ResponseLetter
6. SD42_CapitalPlans_2022_23_ResponseLetter
7. SD61_CapitalPlans_2022_23_ResponseLetter
8. SD75_CapitalPlans_2022_23_ResponseLetter

MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE

DATE: February 23, 2022
CLIFF: 254139

PREPARED FOR: Honourable Jennifer Whiteside, Minister – **FOR INFORMATION**

SUBJECT: Capital Project Deferrals from Budget 2022

PURPOSE: Discuss approach and timelines to finalize and circulate Capital Plan Response Letters for Fiscal Year 2022/2023

BACKGROUND:

- Capital Plan Response letters are circulated by the Capital Management Branch each year following Budget release, to communicate major and minor capital priorities the Ministry of Education (EDUC) is able to support within Ministry capital allocations.
- As part of Budget 2022, EDUC was required to defer seven projects in order to accommodate urgent priorities (11) and balance within available capital allocations.
- Input from the Minister of Education is being sought on draft Capital Plan Response Letters for districts involving project deferrals (see table below), along with the draft letter for the Surrey School District.

DISCUSSION:

Project Deferrals - Budget 2022

School District	Project Description	Project Phase	Current Funding Allocation	Supported Recommendation
No. 5 Southeast Kootenay	Fernie ^{s.13} - New	Business Case	s.13; s.17	s.13; s.17
No. 61 Greater Victoria	Shoreline Elementary - SMP	Business Case		
No. 39 Vancouver	False Creek Elementary - SMP	Business Case		
No. 39 Vancouver	Killarney Secondary - SMP	Business Case		
No. 39 Vancouver	David Thompson Secondary - SMP	Business Case		
No. 42 Maple Ridge-Pitt Meadows	Pitt Meadows Secondary - SMP	Business Case		

No. 75 Mission	Mission Secondary - SMP	Concept Plan	s.13; s.17	s.13; s.17
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CONCLUSION:

- The Capital Management Branch will finalize and transmit Capital Plan Response Letters to the 60 public school districts.
- Individual calls will be scheduled with Secretary Treasurers from school districts facing project deferrals, to explain the rationale (see attachment 1 for key messaging) and discuss the steps involved in advancing the projects.

Attachment(s)

1. Key Messaging for Secretary Treasurers
2. SD05_CapitalPlans_2022_23_ResponseLetter
3. SD36_CapitalPlans_2022_23_ResponseLetter
4. SD39_CapitalPlans_2022_23_ResponseLetter
5. SD42_CapitalPlans_2022_23_ResponseLetter
6. SD61_CapitalPlans_2022_23_ResponseLetter
7. SD75_CapitalPlans_2022_23_ResponseLetter

Program ADM/Branch: Chris Brown / Resource Management Division

Program Contact (for content): Francois Bertrand, Executive Director

Drafter: Damien Crowell, A/Director

Date: February 23, 2022

**MINISTRY OF EDUCATION
INFORMATION BRIEFING NOTE**

Attachment 1 – Key Messaging for Secretary Treasurers

Short-Term Deferrals (SD5 Southeast Kootenay, SD61 Victoria)

- Building on earlier budgets, Budget 2022 commits sustained high levels of investments into BC's public education sector over the fiscal plan, including:
 - \$1.3 billion for expansion and replacement projects;
 - \$793 million to accelerate the Seismic Mitigation Program; and,
 - \$554 million for routine capital to maintain and improve schools throughout the Province.
- These capital allocations compare favorably to investment levels over the past few decades (current annual allocations of \$1 billion on average, as compared to annual allocations of \$400 million on average).
- That having been said, severe enrolment pressures in many communities, life safety concerns at existing facilities (including but not limited to seismic risk) and deferred maintenance are placing pressure on finite capital allocations.

s.13

- Reflecting delays with the business case development process, your project has been deferred to later in the 10-year capital plan.
- Your Regional Director will be in touch shortly to discuss timing for submitting a Concept Plan/Project Definition Report for government consideration, to align with available annual capital allocations.

Temporary Deferrals (SD39 Vancouver, SD42 Pitt Meadows, SD75 Mission)

- Building on earlier budgets, Budget 2022 commits sustained high levels of investments into BC's public education sector over the fiscal plan, including:
 - \$1.3 billion for expansion and replacement projects;
 - \$793 million to accelerate the Seismic Mitigation Program; and,
 - \$554 million for routine capital to maintain and improve schools throughout the Province.
- These capital allocations compare favorably to investment levels over the past few decades (current annual allocations of \$1 billion on average, as compared to annual allocations of \$400 million on average).
- That having been said, severe enrolment pressures in many communities, life safety concerns at existing facilities (including but not limited to seismic risk) and deferred maintenance are placing pressure on finite capital allocations.

s.13

- In this context, EDUC has been forced to defer some projects in business case development in order to accommodate urgent priorities.
- Deferred projects may be brought back into the Capital Plan via future budget cycles, pending Board requests via the annual 5-year capital planning process and subject to available capital allocations.
- Your Regional Director will be in touch shortly to discuss next steps.



February 28, 2022

Ref: 218161

To: Secretary-Treasurer and Superintendent
School District No. 5 (Southeast Kootenay)

Capital Plan Bylaw No. 2022/23-CPSD5-01

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2022/23

This letter is in response to your School District's 2022/23 Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs and provides direction for advancing supported and approved capital projects. **Please see all bolded sections below for information.**

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

The following tables identify major capital projects that are supported to proceed to the next stage, if applicable, as well as minor capital projects that are approved for funding and are able to proceed to procurement.

MAJOR CAPITAL PROJECTS (SMP, EXP, REP, RDP)

Projects Supported in Previous Years

Project #	Project Name	Project Type	Comments
150181	New Fernie School	New School	Project has been temporarily deferred. Your Regional Director will be in touch about next steps.

Follow-up meetings will be scheduled by your respective Regional Director or Planning Officer regarding next steps. Also, note that Capital Project Funding Agreements (CPFA) are not issued for Major Capital Projects until after the Business Case and all other required supporting documentation is received, reviewed, and approved for funding by the Ministry.

MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)

Below are tables for the minor capital projects that are approved. The table identifies School Enhancement Program (SEP), Carbon Neutral Capital Program (CNCP), Building Envelope Program (BEP), Playground Equipment Program (PEP), as well as the Bus Acquisition Program (BUS), if applicable.

New projects for SEP, CNCP, BEP, PEP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Mount Baker Secondary	SEP – Interior Construction	\$237,900	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Mount Baker Secondary	SEP – Interior Construction	\$140,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Mount Baker Secondary	SEP – Exterior Wall Systems	\$150,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Gordon Terrace Elementary	SEP – Roofing Upgrades	\$280,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Highlands Elementary	SEP – Roofing Upgrades	\$250,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.

Fernie Secondary	CNCP – Electrical Upgrades	\$328,083	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Parkland Middle School	CNCP – Electrical Upgrades	\$111,560	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.

New projects for BUS

Existing Bus Fleet #	New/Replacement Bus Type	Amount Funded by Ministry	Next Steps & Timing
New Bus	D (80+RE) with 0 wheelchair spaces	TBD	Proceed to ordering the school bus(es) through the Request for Standing Offer once timeframe is determined. Please order from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsbcc.org .
8056	D (80+RE) with 0 wheelchair spaces	TBD	Proceed to ordering the school bus(es) through the Request for Standing Offer once timeframe is determined. Please order from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsbcc.org .
9054	D (80+RE) with 0 wheelchair spaces	TBD	Proceed to ordering the school bus(es) through the Request for Standing Offer once timeframe is determined. Please order from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsbcc.org .

An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Minor Capital Projects for the 2022/23 fiscal year as listed above.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Bylaw Number provided at the beginning of this document) for its approved 2022/23 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>

The Capital Bylaw and the APFA must be signed, dated, and emailed to Ministry Planning Officer Mary-Anne North at mary-anne.north@gov.bc.ca as soon as possible. Upon receipt the Ministry will issue Certificates of Approvals as defined in the APFA.

With the 2022/23 Capital Plan process now complete, the Capital Plan Instructions for the upcoming 2023/24 Annual Five-Year Capital Plan submission process (using the Ministry's Capital Asset Planning System (CAPS) online platform) are available at the Ministry's Capital Planning webpage.

NOTE: School districts' Capital Plan submission deadlines for the 2023/24 fiscal year, using the CAPS online platform, will be as follows:

- Major Capital Programs (SMP, EXP, REP, RDP, BEP) – June 30, 2022
- Minor Capital Programs (SEP, CNCP, PEP, BUS) – September 30, 2022

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the next budget cycle, while enabling school districts additional time and flexibility to plan over the summer. School districts may wish to provide Major and Minor Capital submissions by the June 30, 2022 deadline.

Additionally, the Annual Facility Grant (AFG) project requests for the 2022/23 fiscal year are to be submitted using the CAPS online platform, on or before June 30, 2022.

Please contact your respective Regional Director or Planning Officer as per the Capital Management Branch Contact List with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process.

Sincerely,

Francois Bertrand, Executive Director
Capital Management Branch

pc: Rob Drew, Director, Major Capital Projects, Capital Management Branch
Damien Crowell, A/Director, Minor Capital Programs and Finance Unit, Capital
Management Branch
Ravnit Aujla, Regional Director, Capital Management Branch
Mary-Anne North, Planning Officer, Capital Management Branch



February 28, 2022

Ref: 218161

To: Secretary-Treasurer and Superintendent
School District No. 36 (Surrey)

Capital Plan Bylaw No. 2022/23-CPSD36-01

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2022/23

This letter is in response to your School District's 2022/23 Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs, and provides direction for advancing supported and approved capital projects. **Please see all bolded sections below for information.**

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

The following tables identify major capital projects that are supported to proceed to the next stage, if applicable, as well as minor capital projects that are approved for funding and are able to proceed to procurement.

MAJOR CAPITAL PROJECTS (SMP, EXP, REP, RDP)

New Projects

Project #	Project Name	Project Type	Comments
150048	Fleetwood Park Secondary	Addition	Project has been supported. Your Regional Director will contact you regarding next steps.

Projects in Development from Previous Years

Project #	Project Name	Project Type	Comments
128095	Tamanawis Secondary	Addition	Final Business Case for funding approval has been received.
128097	Kwantlen Park Secondary	Addition	Submit final Business Case for funding approval by April 30, 2022.
128096	Guildford Park Secondary	Addition	Submit final Business Case for funding approval by May 30, 2022.
150542	Newton Area Secondary Site	Site Acquisition	Your Regional Director will contact you regarding next steps.

Follow-up meetings will be scheduled by your respective Regional Director or Planning Officer regarding next steps. Also, note that Capital Project Funding Agreements (CPFA) are not issued for Major Capital Projects until after the Business Case and all other required supporting documentation is received, reviewed, and approved for funding by the Ministry.

MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)

Below are tables for the minor capital projects that are approved. The table identifies School Enhancement Program (SEP), Carbon Neutral Capital Program (CNCP), Building Envelope Program (BEP), Playground Equipment Program (PEP), as well as the Bus Acquisition Program (BUS), if applicable.

New projects for SEP, CNCP, BEP, PEP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Queen Elizabeth Secondary	BEP - Building Envelope Upgrades	TBD	BC Housing will contact you regarding next steps in project development.

Tamanawis Secondary	BEP - Building Envelope Upgrades	TBD	BC Housing will contact you regarding next steps in project development.
Mary Jane Shannon Elementary	SEP - HVAC Upgrades	\$400,000	Proceed to design, tender & construction. To be completed by March 31, 2023.
Bear Creek Elementary, Crescent Park Elementary, Ellendale Elementary, James Ardiel Elementary, Laronde Elementary, Peace Arch Elementary, Simon Cunningham Elementary, Strawberry Hill Elementary	SEP - Plumbing Upgrades	\$850,000	Proceed to design, tender & construction. To be completed by March 31, 2023.
Fraser Wood Elementary	SEP - Roofing Upgrades	\$200,000	Proceed to design, tender & construction. To be completed by March 31, 2023.
Betty Huff Elementary	CNCP - HVAC Upgrades	\$850,000	Proceed to design, tender & construction. To be completed by March 31, 2023.
Sullivan Elementary	PEP - New - Universally Accessible Playground Equipment	\$165,000	Proceed to design, tender & construction. To be completed by March 31, 2023.
Kirkbride Elementary	PEP - New - Universally Accessible Playground Equipment	\$165,000	Proceed to design, tender & construction. To be completed by March 31, 2023.
Ecole Riverdale Elementary	PEP - New - Universally Accessible Playground Equipment	\$165,000	Proceed to design, tender & construction. To be completed by March 31, 2023.

An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Minor Capital Projects for the 2022/23 fiscal year as listed above.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Bylaw Number provided at the beginning of this document) for its approved 2022/23 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

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The Capital Bylaw and the APFA must be signed, dated, and emailed to Ministry Planning Officer Mary-Anne North at mary-anne.north@gov.bc.ca as soon as possible. Upon receipt the Ministry will issue Certificates of Approvals as defined in the APFA.

With the 2022/23 Capital Plan process now complete, the Capital Plan Instructions for the upcoming 2023/24 Annual Five-Year Capital Plan submission process (using the Ministry's Capital Asset Planning System (CAPS) online platform) are available at the Ministry's Capital Planning webpage.

NOTE: School districts' Capital Plan submission deadlines for the 2023/24 fiscal year, using the CAPS online platform, will be as follows:

- Major Capital Programs (SMP, EXP, REP, RDP, BEP) – June 30, 2022
- Minor Capital Programs (SEP, CNCP, PEP, BUS) – September 30, 2022

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the next budget cycle, while enabling school districts additional time and flexibility to plan over the summer. School districts may wish to provide Major and Minor Capital submissions by the June 30, 2022 deadline.

Additionally, the Annual Facility Grant (AFG) project requests for the 2022/23 fiscal year are to be submitted using the CAPS online platform, on or before June 30, 2022.

As a school district with a School Site Acquisition Charge (SSAC) scheme in place, please also be advised that the eligible school site requirement set out in the final resolution of the Board of Education in accordance with s. 574(5) of the *Local Government Act*, is duly accepted by the Ministry as part of the Board's approved capital plan for 2022/23.

The Board should forthwith adopt a bylaw setting the School Site Acquisition Charges for the School District, as s. 575(3) of the *Local Government Act* prescribes that a SSAC may only come into effect 60 days (inclusive of weekends and holidays) after that bylaw is adopted by a board of education. At that point, local government may commence the collection of an applicable per dwelling unit charge from residential developers on behalf of a board.

Please contact your respective Regional Director or Planning Officer as per the Capital Management Branch Contact List with any general questions regarding this Capital Plan Response Letter or the Ministry's capital plan process. Specific questions about SSAC should be directed to Travis Tormala, Regional Director.

Sincerely,

Francois Bertrand, Executive Director
Capital Management Branch

pc: Rob Drew, Director, Major Capital Projects, Capital Management Branch
Damien Crowell, A/Director, Minor Capital Programs and Finance Unit, Capital
Management Branch
Ravnit Aujla, Regional Director, Capital Management Branch
Mary-Anne North, Planning Officer, Capital Management Branch
Alexander Angus, Regional Director, Capital Management Branch



February 28, 2022

Ref: 218161

To: Secretary-Treasurer and Superintendent
School District No. 39 (Vancouver)

Capital Plan Bylaw No. 2022/23-CPSD39-01

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2022/23

This letter is in response to your School District's 2022/23 Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs, and provides direction for advancing supported and approved capital projects. **Please see all bolded sections below for information.**

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

The following tables identify major capital projects that are supported to proceed to the next stage, if applicable, as well as minor capital projects that are approved for funding and are able to proceed to procurement.

MAJOR CAPITAL PROJECTS (SMP, EXP, REP, RDP)

Since 2017, the Ministry of Education has approved 12 major capital projects with a total budget of \$325 million to seismically upgrade 6 schools and replace 6 schools across Vancouver. Once complete, these projects will deliver close to 7,000 safe seats, improving learning environments for students across the district while supporting other shared priorities including child care space creation, climate mitigation and local economic development.

The Ministry has reviewed the Vancouver Board of Education's recently approved Long-Term Investment Plan, which builds on the Long Range Facility Plan to prioritize future capital investments across the District with consideration to partnership opportunities, public use of facilities and enrolment changes.

On the basis of the information presented in the Long-Term Investment Plan, the Ministry is pleased to support the ongoing development of a business case to seismically mitigate Sir Wilfred Grenfell Elementary. The District is also encouraged to continue to work with the City of Vancouver to secure final agreement on a site for a future Olympic Village Elementary School.

Projects in Development from Previous Years

Project #	Project Name	Project Type	Comments
115984	Sir Wilfred Grenfell Elementary	Seismic	Your Regional Director will contact you shortly regarding next steps.
116528	David Thompson Secondary	Seismic	Project has been deferred. District to resubmit alongside other capital priorities as part of their next 5-year Capital Plan Submission.
127763	False Creek Elementary	Seismic	Project has been deferred. District to resubmit alongside other capital priorities as part of their next 5-year Capital Plan Submission.
116527	Killarney Secondary	Seismic	Project has been deferred. District to resubmit alongside other capital priorities as part of their next 5-year Capital Plan Submission.

Follow-up meetings will be scheduled by your respective Regional Director or Planning Officer regarding next steps. Also, note that Capital Project Funding Agreements (CPFA) are not issued for Major Capital Projects until after the Business Case and all other required supporting documentation is received, reviewed, and approved for funding by the Ministry.

MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)

Below are tables for the minor capital projects that are approved. The table identifies School Enhancement Program (SEP), Carbon Neutral Capital Program (CNCP), Building Envelope

Program (BEP), Playground Equipment Program (PEP), as well as the Bus Acquisition Program (BUS), if applicable.

New projects for SEP, CNCP, BEP, PEP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Sir Winston Churchill	BEP – Building Envelope Upgrades	TBD	BC Housing will contact you regarding next steps in project development.
Edith Cavell Elementary	SEP – Plumbing Upgrades	\$143,349	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
David Livingstone Elementary	SEP – Plumbing Upgrades	\$266,805	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Point Grey Secondary	SEP – Electrical Upgrades	\$300,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Grandview Elementary	SEP – Plumbing Upgrades	\$250,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Vancouver Technical Secondary	SEP - Exterior Wall Systems	\$140,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Dr George M Weir Elementary	CNCP – HVAC Upgrades	\$390,500	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Dr H N MacCorkindale Elementary	CNCP – HVAC Upgrades	\$85,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Charles Dickens Annex	CNCP – HVAC Upgrades	\$90,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.

Champlain Heights Community Elementary	PEP – Universally Accessible Playground	\$165,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Dr H N MacCorkindale Elementary	PEP – Universally Accessible Playground	\$165,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.

An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Minor Capital Projects for the 2022/23 fiscal year as listed above.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Bylaw Number provided at the beginning of this document) for its approved 2022/23 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>

The Capital Bylaw and the APFA must be signed, dated, and emailed to Ministry Planning Officer Mary-Anne North at mary-anne.north@gov.bc.ca as soon as possible. Upon receipt the Ministry will issue Certificates of Approvals as defined in the APFA.

With the 2022/23 Capital Plan process now complete, the Capital Plan Instructions for the upcoming 2023/24 Annual Five-Year Capital Plan submission process (using the Ministry's Capital Asset Planning System (CAPS) online platform) are available at the Ministry's [Capital Planning](#) webpage.

NOTE: School districts' Capital Plan submission deadlines for the 2023/24 fiscal year, using the CAPS online platform, will be as follows:

- Major Capital Programs (SMP, EXP, REP, RDP, BEP) – June 30, 2022
- Minor Capital Programs (SEP, CNCP, PEP, BUS) – September 30, 2022

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the next budget cycle, while enabling school districts additional time and flexibility to plan over the summer. School districts may wish to provide Major and Minor Capital submissions by the June 30, 2022 deadline.

Additionally, the Annual Facility Grant (AFG) project requests for the 2022/23 fiscal year are to be submitted using the CAPS online platform, on or before June 30, 2022.

Please contact your respective Regional Director or Planning Officer as per the [Capital Management Branch Contact List](#) with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process.

Sincerely,

Francois Bertrand, Executive Director
Capital Management Branch

pc: Rob Drew, Director, Major Capital Projects, Capital Management Branch
Damien Crowell, A/Director, Minor Capital Programs and Finance Unit, Capital
Management Branch
Ravnit Aujla, Regional Director, Capital Management Branch
Mary-Anne North, Planning Officer, Capital Management Branch



February 28, 2022

Ref: 218161

To: Secretary-Treasurer and Superintendent
School District No. 42 (Maple Ridge-Pitt Meadows)

Capital Plan Bylaw No. 2022/23-CPSD42-01

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2022/23

This letter is in response to your School District's 2022/23 Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs, and provides direction for advancing supported and approved capital projects. **Please see all bolded sections below for information.**

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

The following tables identify major capital projects that are supported to proceed to the next stage, if applicable, as well as minor capital projects that are approved for funding and are able to proceed to procurement.

MAJOR CAPITAL PROJECTS (SMP, EXP, REP, RDP)

Projects in Development from Previous Years

Project #	Project Name	Project Type	Comments
127932	Eric Langton Elementary	Seismic/Expansion	Submit business case for funding approval as soon as finalized.
127806	Pitt Meadows Secondary	Seismic	Project has been deferred. District to resubmit alongside other capital priorities as part of their next 5-year Capital Plan Submission.

Follow-up meetings will be scheduled by your respective Regional Director or Planning Officer regarding next steps. Also, note that Capital Project Funding Agreements (CPFA) are not issued for Major Capital Projects until after the Business Case and all other required supporting documentation is received, reviewed, and approved for funding by the Ministry.

MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)

Below are tables for the minor capital projects that are approved. The table identifies School Enhancement Program (SEP), Carbon Neutral Capital Program (CNCP), Building Envelope Program (BEP), Playground Equipment Program (PEP), as well as the Bus Acquisition Program (BUS), if applicable.

New projects for SEP, CNCP, BEP, PEP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Westview Secondary	SEP – Roofing Upgrades	\$539,290	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Alouette Elementary	SEP – Roofing Upgrades	\$930,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Webster's Corners Elementary	SEP – HVAC Upgrades	\$392,250	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.

An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Minor Capital Projects for the 2022/23 fiscal year as listed above.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Bylaw Number provided at the beginning of this document) for its approved 2022/23 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

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NOTE: School districts' Capital Plan submission deadlines for the 2023/24 fiscal year, using the CAPS online platform, will be as follows:

- Major Capital Programs (SMP, EXP, REP, RDP, BEP) – June 30, 2022
- Minor Capital Programs (SEP, CNCP, PEP, BUS) – September 30, 2022

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the next budget cycle, while enabling school districts additional time and flexibility to plan over the summer. School districts may wish to provide Major and Minor Capital submissions by the June 30, 2022 deadline.

Additionally, the Annual Facility Grant (AFG) project requests for the 2022/23 fiscal year are to be submitted using the CAPS online platform, on or before June 30, 2022.

As a school district with a School Site Acquisition Charge (SSAC) scheme in place, please also be advised that the eligible school site requirement set out in the final resolution of the Board of Education in accordance with s. 574(5) of the *Local Government Act*, is duly accepted by the Ministry as part of the Board's approved capital plan for 2022/23.

The Board should forthwith adopt a bylaw setting the School Site Acquisition Charges for the School District, as s. 575(3) of the *Local Government Act* prescribes that a SSAC may only come into effect 60 days (inclusive of weekends and holidays) after that bylaw is adopted by a board of education. At that point, local government may commence the collection of an applicable per dwelling unit charge from residential developers on behalf of a board.

Please contact your respective Regional Director or Planning Officer as per the Capital Management Branch Contact List with any general questions regarding this Capital Plan Response Letter or the Ministry's capital plan process. Specific questions about SSAC should be directed to Travis Tormala, Regional Director.

Sincerely,

Francois Bertrand, Executive Director
Capital Management Branch

pc: Rob Drew, Director, Major Capital Projects, Capital Management Branch
Damien Crowell, A/Director, Minor Capital Programs and Finance Unit, Capital
Management Branch
Ravnit Aujla, Regional Director, Capital Management Branch
Mary-Anne North, Planning Officer, Capital Management Branch
Travis Tormala, Regional Director, Capital Management Branch



February 28, 2022

Ref: 218161

To: Secretary-Treasurer and Superintendent
School District No. 61 (Greater Victoria)

Capital Plan Bylaw No. 2022/23-CPSD61-01

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2022/23

This letter is in response to your School District's 2022/23 Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs, and provides direction for advancing supported and approved capital projects. **Please see all bolded sections below for information.**

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

The following tables identify major capital projects that are supported to proceed to the next stage, if applicable, as well as minor capital projects that are approved for funding and are able to proceed to procurement.

MAJOR CAPITAL PROJECTS (SMP, EXP, REP, RDP)

New Projects

Project #	Project Name	Project Type	Comments
150466	Sundance Elementary	Seismic	Project has been supported. Your Regional Director will contact you regarding next steps.

Projects in Development from Previous Years

Project #	Project Name	Project Type	Comments
127932	Shoreline Community Middle	Seismic	Project has been temporarily deferred. Your Regional Director will contact you regarding next steps.

MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)

Below are tables for the minor capital projects that are approved. The table identifies School Enhancement Program (SEP), Carbon Neutral Capital Program (CNCP), Building Envelope Program (BEP), Playground Equipment Program (PEP), as well as the Bus Acquisition Program (BUS), if applicable.

New projects for SEP, CNCP, BEP, PEP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Lambrick Park Secondary	BEP – Building Envelope Upgrades	TBD	BC Housing will contact you regarding next steps in project development.
Victoria High	SEP – Exterior Wall Systems	\$1,100,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Spectrum Community School	CNCP – Energy Upgrades	\$350,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Ecole Macaulay Elementary	PEP – Universally Accessible Playground	\$165,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.

An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Minor Capital Projects for the 2022/23 fiscal year as listed above.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Bylaw Number provided at the beginning of this document) for its approved 2022/23 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>

The Capital Bylaw and the APFA must be signed, dated, and emailed to Ministry Planning Officer Mary-Anne North at mary-anne.north@gov.bc.ca as soon as possible. Upon receipt the Ministry will issue Certificates of Approvals as defined in the APFA.

With the 2022/23 Capital Plan process now complete, the Capital Plan Instructions for the upcoming 2023/24 Annual Five-Year Capital Plan submission process (using the Ministry's Capital Asset Planning System (CAPS) online platform) are available at the Ministry's Capital Planning webpage.

NOTE: School districts' Capital Plan submission deadlines for the 2023/24 fiscal year, using the CAPS online platform, will be as follows:

- Major Capital Programs (SMP, EXP, REP, RDP, BEP) – June 30, 2022
- Minor Capital Programs (SEP, CNCP, PEP, BUS) – September 30, 2022

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the next budget cycle, while enabling school districts additional time and flexibility to plan over the summer. School districts may wish to provide Major and Minor Capital submissions by the June 30, 2022 deadline.

Additionally, the Annual Facility Grant (AFG) project requests for the 2022/23 fiscal year are to be submitted using the CAPS online platform, on or before June 30, 2022.

Please contact your respective Regional Director or Planning Officer as per the Capital Management Branch Contact List with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process.

Sincerely,

Francois Bertrand, Executive Director
Capital Management Branch

pc: Rob Drew, Director, Major Capital Projects, Capital Management Branch
Damien Crowell, A/Director, Minor Capital Programs and Finance Unit, Capital
Management Branch
Ravnit Aujla, Regional Director, Capital Management Branch
Mary-Anne North, Planning Officer, Capital Management Branch



February 28, 2022

Ref: 218161

To: Secretary-Treasurer and Superintendent
School District No. 75 (Mission)

Capital Plan Bylaw No. 2022/23-CPSD75-01

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2022/23

This letter is in response to your School District's 2022/23 Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs, and provides direction for advancing supported and approved capital projects. **Please see all bolded sections below for information.**

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

The following tables identify major capital projects that are supported to proceed to the next stage, if applicable, as well as minor capital projects that are approved for funding and are able to proceed to procurement.

MAJOR CAPITAL PROJECTS (SMP, EXP, REP, RDP)

Project #	Project Name	Project Type	Comments
127813	Mission Secondary	Seismic	Project has been deferred. District to resubmit alongside other capital priorities as part of their next 5-year Capital Plan Submission.

MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)

Below are tables for the minor capital projects that are approved. The table identifies School Enhancement Program (SEP), Carbon Neutral Capital Program (CNCP), Building Envelope Program (BEP), Playground Equipment Program (PEP), as well as the Bus Acquisition Program (BUS), if applicable.

New projects for SEP, CNCP, BEP, PEP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Riverside College	SEP – Interior Construction	\$690,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Albert McMahon Elementary	SEP – HVAC Upgrades	\$110,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Christine Morrison Elementary	SEP – HVAC Upgrades	\$300,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.

New projects for BUS

Existing Bus Fleet #	New/Replacement Bus Type	Amount Funded by Ministry	Next Steps & Timing
2753	D (80+FE) with 1 wheelchair space	TBD	Proceed to ordering the school bus(es) through the Request for Standing Offer once timeframe is determined. Please order from the list of approved vendors available through the Bus

			Standing Offer portal on the ASTSBC website at http://www.astsbcc.org .
1750	A2 Over 6350Kg (24-33) with 3 wheelchair spaces	TBD	Proceed to ordering the school bus(es) through the Request for Standing Offer once timeframe is determined. Please order from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsbcc.org .
6750	A2 Under 6350Kg (1-24) with 3 wheelchair spaces	TBD	Proceed to ordering the school bus(es) through the Request for Standing Offer once timeframe is determined. Please order from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsbcc.org .

An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Minor Capital Projects for the 2022/23 fiscal year as listed above.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Bylaw Number provided at the beginning of this document) for its approved 2022/23 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>

The Capital Bylaw and the APFA must be signed, dated, and emailed to Ministry Planning Officer Mary-Anne North at mary-anne.north@gov.bc.ca as soon as possible. Upon receipt the Ministry will issue Certificates of Approvals as defined in the APFA.

With the 2022/23 Capital Plan process now complete, the Capital Plan Instructions for the upcoming 2023/24 Annual Five-Year Capital Plan submission process (using the Ministry's Capital Asset Planning System (CAPS) online platform) are available at the Ministry's [Capital Planning](#) webpage.

NOTE: School districts' Capital Plan submission deadlines for the 2023/24 fiscal year, using the CAPS online platform, will be as follows:

- Major Capital Programs (SMP, EXP, REP, RDP, BEP) – June 30, 2022
- Minor Capital Programs (SEP, CNCP, PEP, BUS) – September 30, 2022

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the next budget cycle, while enabling school districts additional time and flexibility to plan over the summer. School districts may wish to provide Major and Minor Capital submissions by the June 30, 2022 deadline.

Additionally, the Annual Facility Grant (AFG) project requests for the 2022/23 fiscal year are to be submitted using the CAPS online platform, on or before June 30, 2022.

As a school district with a School Site Acquisition Charge (SSAC) scheme in place, please also be advised that the eligible school site requirement set out in the final resolution of the Board of Education in accordance with s. 574(5) of the *Local Government Act*, is duly accepted by the Ministry as part of the Board's approved capital plan for 2022/23.

The Board should forthwith adopt a bylaw setting the School Site Acquisition Charges for the School District, as s. 575(3) of the *Local Government Act* prescribes that a SSAC may only come into effect 60 days (inclusive of weekends and holidays) after that bylaw is adopted by a board of education. At that point, local government may commence the collection of an applicable per dwelling unit charge from residential developers on behalf of a board.

Please contact your respective Regional Director or Planning Officer as per the [Capital Management Branch Contact List](#) with any general questions regarding this Capital Plan Response Letter or the Ministry's capital plan process. Specific questions about SSAC should be directed to Travis Tormala, Regional Director.

Sincerely,

Francois Bertrand, Executive Director
Capital Management Branch

pc: Rob Drew, Director, Major Capital Projects, Capital Management Branch
Damien Crowell, A/Director, Minor Capital Programs and Finance Unit, Capital Management Branch
Ravnit Aujla, Regional Director, Capital Management Branch
Mary-Anne North, Planning Officer, Capital Management Branch
Travis Tormala, Regional Director, Capital Management Branch



June 21, 2022

Ref: 281823

To: Secretary-Treasurer and Superintendent
School District No. 39 (Vancouver)

Capital Plan Bylaw No. 2022/23-CPSD39-02

Re: Amended Ministry Response to the Annual Five-Year Capital Plan Submission for 2022/23

This letter is in response to your School District's 2022/23 Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs, and provides direction for advancing supported and approved capital projects. **Please see all bolded sections below for information.**

Following the recent execution of a long-term lease agreement with the City of Vancouver for a school site, the Ministry is pleased to support the District to initiate development of a Concept Plan for a new Olympic Village Elementary School. Support for advancing to this stage is reflected in the Major Capital Projects table below, including detail on timelines for providing a draft Concept Plan to the Ministry.

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

The following tables identify major capital projects that are supported to proceed to the next stage, if applicable, as well as minor capital projects that are approved for funding and are able to proceed to procurement.

MAJOR CAPITAL PROJECTS (SMP, EXP, REP, RDP)

Project #	Project Name	Project Type	Comments
150205	Olympic Village Elementary	New School	Provide draft concept plan by November 30, 2022.

Projects in Development from Previous Years

Project #	Project Name	Project Type	Comments
115984	Sir Wilfred Grenfell Elementary	Seismic	Your Regional Director will contact you shortly regarding next steps.
116528	David Thompson Secondary	Seismic	Project has been deferred. District to consider resubmitting alongside other capital priorities as part of their next 5-year Capital Plan Submission.
127763	False Creek Elementary	Seismic	Project has been deferred. District to consider resubmitting alongside other capital priorities as part of their next 5-year Capital Plan Submission.
116527	Killarney Secondary	Seismic	Project has been deferred. District to consider resubmitting alongside other capital priorities as part of their next 5-year Capital Plan Submission.

Follow-up meetings will be scheduled by your respective Regional Director or Planning Officer regarding next steps. Also, note that Capital Project Funding Agreements (CPFA) are not issued for Major Capital Projects until after the Business Case and all other required supporting documentation is received, reviewed, and approved for funding by the Ministry.

MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)

Below are tables for the minor capital projects that are approved. The table identifies School Enhancement Program (SEP), Carbon Neutral Capital Program (CNCP), Building Envelope Program (BEP), Playground Equipment Program (PEP), as well as the Bus Acquisition Program (BUS), if applicable.

New projects for SEP, CNCP, BEP, PEP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Sir Winston Churchill	BEP – Building Envelope Upgrades	TBD	BC Housing will contact you regarding next steps in project development.
Edith Cavell Elementary	SEP – Plumbing Upgrades	\$143,349	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
David Livingstone Elementary	SEP – Plumbing Upgrades	\$266,805	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Point Grey Secondary	SEP – Electrical Upgrades	\$300,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Grandview Elementary	SEP – Plumbing Upgrades	\$250,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Vancouver Technical Secondary	SEP - Exterior Wall Systems	\$140,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Dr George M Weir Elementary	CNCP – HVAC Upgrades	\$390,500	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Dr H N MacCorkindale Elementary	CNCP – HVAC Upgrades	\$85,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Charles Dickens Annex	CNCP – HVAC Upgrades	\$90,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Champlain Heights Community Elementary	PEP – Universally Accessible Playground	\$165,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.

Dr H N MacCorkindale Elementary	PEP – Universally Accessible Playground	\$165,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
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An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Minor Capital Projects for the 2022/23 fiscal year as listed above.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Bylaw Number provided at the beginning of this document) for its approved 2022/23 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>

The Capital Bylaw and the APFA must be signed, dated, and emailed to Ministry Planning Officer Mary-Anne North at mary-anne.north@gov.bc.ca as soon as possible. Upon receipt the Ministry will issue Certificates of Approvals as defined in the APFA.

With the 2022/23 Capital Plan process now complete, the Capital Plan Instructions for the upcoming 2023/24 Annual Five-Year Capital Plan submission process (using the Ministry's Capital Asset Planning System (CAPS) online platform) are available at the Ministry's [Capital Planning](#) webpage.

NOTE: School districts' Capital Plan submission deadlines for the 2023/24 fiscal year, using the CAPS online platform, will be as follows:

- Major Capital Programs (SMP, EXP, REP, RDP, BEP) – June 30, 2022
- Minor Capital Programs (SEP, CNCP, PEP, BUS) – September 30, 2022

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the next budget cycle, while enabling school districts additional time and flexibility to plan over the summer. School districts may wish to provide Major and Minor Capital submissions by the June 30, 2022 deadline.

Please refrain from proactively reaching out to media regarding approved projects until the Province has made public announcements regarding minor capital approvals and playgrounds. Procurement and operational disclosure can continue.

When preparing public announcements pertaining to these approvals after the provincial announcements, please have District communications staff contact Meghan McRae, Communications Director, Government Communications and Public Engagement, at (250) 952-0622

Additionally, the Annual Facility Grant (AFG) project requests for the 2022/23 fiscal year are to be submitted using the CAPS online platform, on or before May 31, 2022.

Please contact your respective Regional Director or Planning Officer as per the Capital Management Branch Contact List with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Francois Bertrand', with a stylized flourish at the end.

Francois Bertrand, Executive Director
Capital Management Branch

pc: Rob Drew, Director, Major Capital Projects, Capital Management Branch
Damien Crowell, A/Director, Minor Capital Programs and Finance Unit, Capital
Management Branch



June 14, 2022

Ref: 218161

To: Secretary-Treasurer and Superintendent
School District No. 5 (Southeast Kootenay)

Capital Plan Bylaw No. 2022/23-CPSD5-02

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2022/23

This letter is in response to your School District's 2022/23 Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs, and provides direction for advancing supported and approved capital projects. **Please see all bolded sections below for information.**

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

The following tables identify major capital projects that are supported to proceed to the next stage, if applicable, as well as minor capital projects that are approved for funding and are able to proceed to procurement.

MAJOR CAPITAL PROJECTS (SMP, EXP, REP, RDP)

Projects Supported in Previous Years

Project #	Project Name	Project Type	Comments
150181	New Fernie School	New School	Timeline for receiving a business case has been temporarily deferred. The District and Ministry will continue developing a business case with multiple options to address the forecasted enrolment pressure. Please submit a draft PDR by February 2023.

Follow-up meetings will be scheduled by your respective Regional Director or Planning Officer regarding next steps. Also, note that Capital Project Funding Agreements (CPFA) are not issued for Major Capital Projects until after the Business Case and all other required supporting documentation is received, reviewed, and approved for funding by the Ministry.

MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)

Below are tables for the minor capital projects that are approved. The table identifies School Enhancement Program (SEP), Carbon Neutral Capital Program (CNCP), Building Envelope Program (BEP), Playground Equipment Program (PEP), as well as the Bus Acquisition Program (BUS), if applicable.

New projects for SEP, CNCP, BEP, PEP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Mount Baker Secondary	SEP – Interior Construction	\$429,150	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Highlands Elementary	SEP – Roofing Upgrades	\$439,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Mount Baker Secondary	SEP – Interior Construction	\$89,875	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Mount Baker Secondary	SEP – Exterior Wall Systems	\$99,875	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Fernie Secondary	CNCP – Electrical Upgrades	\$328,083	Proceed to design, tender and construction. Project is to be

			completed by March 31, 2023.
Parkland Middle School	CNCP – Electrical Upgrades	\$111,560	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Mount Baker Secondary	SEP—Interior Construction	\$140,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Mount Baker Secondary	SEP—Exterior Wall Systems	\$150,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.
Gordon Terrace Elementary	SEP—Roofing Upgrades	\$280,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2023.

New projects for BUS

Existing Bus Fleet #	New/Replacement Bus Type	Amount Funded by Ministry	Next Steps & Timing
New Bus	D (80+RE) with 0 wheelchair spaces	\$195,084	Proceed to ordering the school bus(es) between March 21, 2022 and June 10, 2022 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsbcc.org
8056	D (80+RE) with 0 wheelchair spaces	\$195,084	Proceed to ordering the school bus(es) between March 21, 2022 and June 10, 2022 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsbcc.org
9054	D (80+RE) with 0 wheelchair spaces	\$195,084	Proceed to ordering the school bus(es) between March 21, 2022 and June 10, 2022 from the list of approved vendors available

			through the Bus Standing Offer portal on the ASTSBC website at http://www.astsbcb.org
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An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Minor Capital Projects for the 2022/23 fiscal year as listed above.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Bylaw Number provided at the beginning of this document) for its approved 2022/23 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

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The Capital Bylaw and the APFA must be signed, dated, and emailed to Ministry Planning Officer Mary-Anne North at mary-anne.north@gov.bc.ca as soon as possible. Upon receipt the Ministry will issue Certificates of Approvals as defined in the APFA.

With the 2022/23 Capital Plan process now complete, the Capital Plan Instructions for the upcoming 2023/24 Annual Five-Year Capital Plan submission process (using the Ministry's Capital Asset Planning System (CAPS) online platform) are available at the Ministry's [Capital Planning](#) webpage.

NOTE: School districts' Capital Plan submission deadlines for the 2023/24 fiscal year, using the CAPS online platform, will be as follows:

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- Minor Capital Programs (SEP, CNCP, PEP, BUS) – September 30, 2022

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the next budget cycle, while enabling school districts additional time and flexibility to plan over the summer. School districts may wish to provide Major and Minor Capital submissions by the June 30, 2022 deadline.

Please refrain from proactively reaching out to media regarding approved projects until the Province has made public announcements regarding minor capital approvals and playgrounds. Procurement and operational disclosure can continue.

When preparing public announcements pertaining to these approvals after the provincial announcements, please have District communications staff contact Meghan McRae, Communications Director, Government Communications and Public Engagement, at (250) 952-0622

Additionally, the Annual Facility Grant (AFG) project requests for the 2022/23 fiscal year are to be submitted using the CAPS online platform, on or before May 31, 2022.

Please contact your respective Regional Director or Planning Officer as per the Capital Management Branch Contact List with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Francois Bertrand', with a stylized flourish at the end.

Francois Bertrand, Executive Director
Capital Management Branch

pc: Rob Drew, Director, Major Capital Projects, Capital Management Branch
Damien Crowell, A/Director, Minor Capital Programs and Finance Unit, Capital
Management Branch