

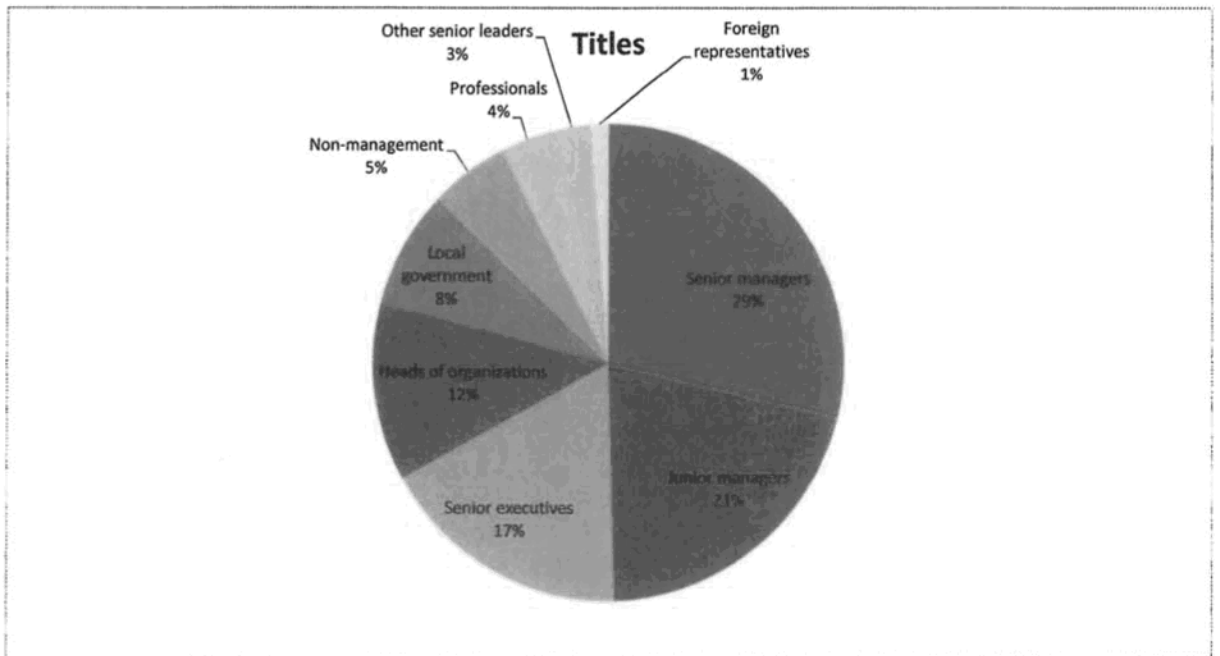
LNG in BC 2015 Conference Budget

Revenue	Value/Unit	#	Amount	2014 Budget	Difference
EVENT REVENUE - SPONSORSHIP					
Youth Travel Sponsorship	38,078.86	1	38,078.86		
Custom Sponsorship	5,000.00	1	5,000.00		
Platinum Sponsorship	50,000.00	5	230,000.00		
Gold Sponsorship	30,000.00	8	195,000.00		
Silver Sponsorship	20,000.00	9	180,000.00		
Bronze Sponsorship	10,000.00	15	150,000.00		
SUBTOTAL			798,078.86	\$ 895,500.00	-\$ 97,421.14
FUNDING					
GOVERNMENT FUNDING	100,000.00	1	100,000.00		
JTST FUNDING	30,000.00	1	30,000.00		
VCC DEPOSIT 1	101,601.67	1	101,601.67		
VCC DEPOSIT 2	33,867.23	1	33,867.23		
VCC DEPOSIT 3	101,601.68	1	101,601.68		
VCC DEPOSIT 4	108,017.17	1	108,017.17		
Management Hours INV#6238	130,268.75	1	130,268.75		
Hard Costs INV#6261	22,082.37	1	22,082.37		
Management Hours INV#6308	197,745.00	1	197,745.00		
Hard Costs INV#6309	16,547.85	1	16,547.85		
SUBTOTAL			\$ 841,731.72	\$ 738,303.75	\$ 103,427.97
EVENT REVENUE - TRADE SHOW					
F&B Sponsors	1,100.00	1	1,100.00		
Tradeshow Exhibitors - Early Bird	3,500.00	53	185,500.00		
Tradeshow Exhibitors	4,000.00	12	48,000.00		
International Pavilions	28,750.00	1	28,750.00		
Tradeshow BuyBC Exhibitors	-	100	-		
Sponsor Exhibitors	-	60	-		
Exhibitor Badges - Included in packages	-	450	-		
Exhibitor Badges - Additional purchased	150.00	155	23,250.00		
Tradeshow Visitor Only Passes	150.00	58	8,700.00		
Buy BC Workshop - Day ticket	150.00	0	-		
SUBTOTAL			\$ 295,300.00	\$ 286,700.00	\$ 8,600.00
EVENT REVENUE - DELEGATES					
Delegate Tickets - full pass	1,850.00	630	1,165,500.00		
NON-REFUNDABLE DELEGATE FEES	925.00	2	1,850.00		
Delegate Ticket - MARR*	1,850.00	50	92,500.00		
VIP PASSES	50.00	6	300.00		
LNG Buy BC Company - day passes*	1,000.00	16	16,000.00		
Gov Staff Passes - day passes only*	1,000.00	70	70,000.00		
Delegate - MIT	1,000.00	1	1,000.00		
Delegate - MIT Special	850.00	1	850.00		
SUBTOTAL			\$ 1,348,000.00	\$ 1,582,183.10	-\$ 234,183.10
EVENT REVENUE - COMPS					
Gov Comp Passes	-	50	-		
Youth Partner Comp Passes	-	15	-		
Misc Comp Passes	-	10	-		
Sponsor Comp Passes (inc Dinner)	-	123	-		
Speaker Comp Passes (inc Dinner)	-	79	-		
SUBTOTAL			\$ -	\$ -	\$ -
REVENUE TOTAL			\$ 3,283,110.58	\$ 3,502,686.85	-\$ 219,576.27

Expenses	Notes	2015 Budget	2014 Budget	Difference
Venue	Rental Costs (minus discount/prepayments)	499,978.32	330,201.97	169,776.35
Audio Visual	AV and Show Production	369,086.66	356,760.27	12,326.39
GameChanger Youth Expo	Subsidy & Infrastructure/Signage	115,659.76	199,314.48	(83,654.72)
GameChanger Competition & Interactive	Program, Prizing and Marketing, Onsite Costs	147,931.28		147,931.28
Contractor Fees & Expenses/Staffing	Total Project Managements & Onsite Staff, Uniforms	1,187,742.71	1,037,168.42	150,574.29
Speakers	Keynotes, Emcees, Entertainment	35,076.60	40,699.45	(5,622.85)
Marketing	Design, Web, Branding	52,076.29	17,503.28	34,573.01
Signage & Décor	Networking Areas, Signage, Carpet etc.	76,209.07	102,190.09	(25,981.02)
Delegate Materials	Delegate Bags, Badges and Materials	92,137.05	99,967.21	(7,830.16)
Food and Beverage	Catering for All Meals	427,477.17	683,947.70	(256,470.53)
Trade Show	Cost for Booths & Services	315,872.31	169,614.70	146,257.61
Processing Fees	Credit Card and Paypal (3%)	45,848.51	49,187.74	(3,339.23)
Sub-Contracted Services: Baytree	Baytree	24,667.50	-	24,667.50
Sub-Contracted Services: Video Production	RaceRocks & True North	69,250.00	54,425.00	14,825.00
EXPENSES TOTAL		\$ 3,459,013.23	\$ 3,140,980.31	\$ 318,032.92

Final Accounting	Amount
Total Revenue	\$ 3,283,110.58
Total Expense	\$ 3,459,013.23
Total Projected Deficit	-\$ 175,902.65

Senior managers	252
Junior managers	183
Senior executives	152
Heads of organizations	108
Local government	70
Non-management	47
Professionals	33
Other senior leaders	22
Foreign representatives	11



BC City	Number	Region
Vancouver	272	Mainland/Southwest
Victoria	124	Vancouver Island/Coast
Surrey	34	Mainland/Southwest
Terrace	34	North Coast
Burnaby	28	Mainland/Southwest
Prince George	25	Cariboo
Richmond	21	Mainland/Southwest
Kitimat	17	North Coast
Prince Rupert	15	North Coast
Fort St John	12	Northeast
New Aiyansh	12	North Coast
Kamloops	10	Thompson-Okanagan
North Vancouver	9	Mainland/Southwest
Burns Lake	7	Nechako
Delta	7	Mainland/Southwest
Langley	7	Mainland/Southwest
Kelowna	6	Thompson-Okanagan
Kitamaat Village	6	North Coast
Dawson Creek	5	Northeast
Fort Saint James	5	Northeast
New Westminster	5	Mainland/Southwest
Port Alberni	5	Vancouver Island/Coast
Port Coquitlam	5	Mainland/Southwest
Chilliwack	4	Mainland/Southwest
Gingolx	4	North Coast
Greenville	4	North Coast
Maple Ridge	4	Mainland/Southwest
Moberley Lake	4	Northeast
Abbotsford	3	Mainland/Southwest
Aldergrove	3	Mainland/Southwest
Fort Nelson	3	Northeast
Morisetown	3	North Coast
Nanaimo	3	Vancouver Island/Coast
Sooke	3	Vancouver Island/Coast
Vanderhoof	3	Nechako
Coquitlam	2	Mainland/Southwest
Hazelton	2	North Coast
Houston	2	Nechako
Masset	2	North Coast
Merritt	2	Thompson-Okanagan
Port Edward	2	North Coast
Pouce Coupe	2	Northeast
Southbank	2	Nechako
Tsawwassen	2	Mainland/Southwest
Vernon	2	Thompson-Okanagan
Buick Creek	1	Northeast

Chetwynd	1 Nechako
Courtenay	1 Vancouver Island/Coast
Fort Fraser	1 Nechako
Fraser lake	1 Nechako
Haida Gwaii	1 North Coast
Hartley Bay	1 North Coast
Kitkatla	1 North Coast
Kitwanga	1 North Coast
Mt Hayes	1 Vancouver Island/Coast
parksville	1 Vancouver Island/Coast
Penticton	1 Thompson-Okanagan
Port Moody	1 Mainland/Southwest
Quesnel	1 Cariboo
ROSE PRAIRIE	1 Northeast
Salmon Arm	1 Thompson-Okanagan
Smithers	1 Nechako
Taylor	1 Northeast
West Vancouver	1 Mainland/Southwest
Wonowon	1 Northeast

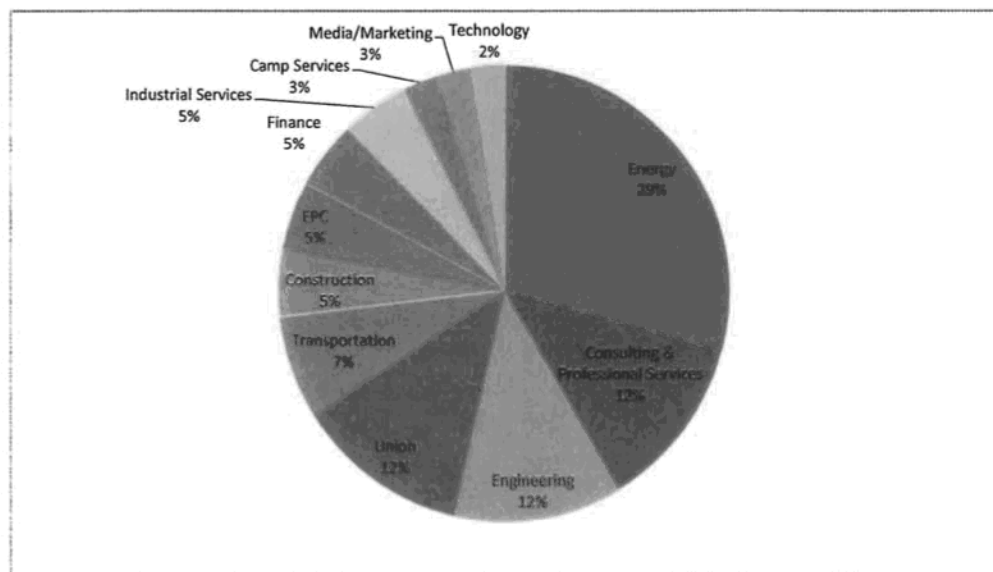
Exhibitor breakdown*

Category	Sponsors included	No Sponsors
Camp services	13	12
Construction	27	24
Consulting & Professional Services	23	22
Education & Training	8	8
Energy	23	11
Engineering & EPCs	16	10
Health & Safety	11	11
Industrial Services	26	24
Marine	6	6
Media & Marketing	4	3
Technology	13	12
Transportation	12	10
Union	4	2
Other	4	3
Total	190	159

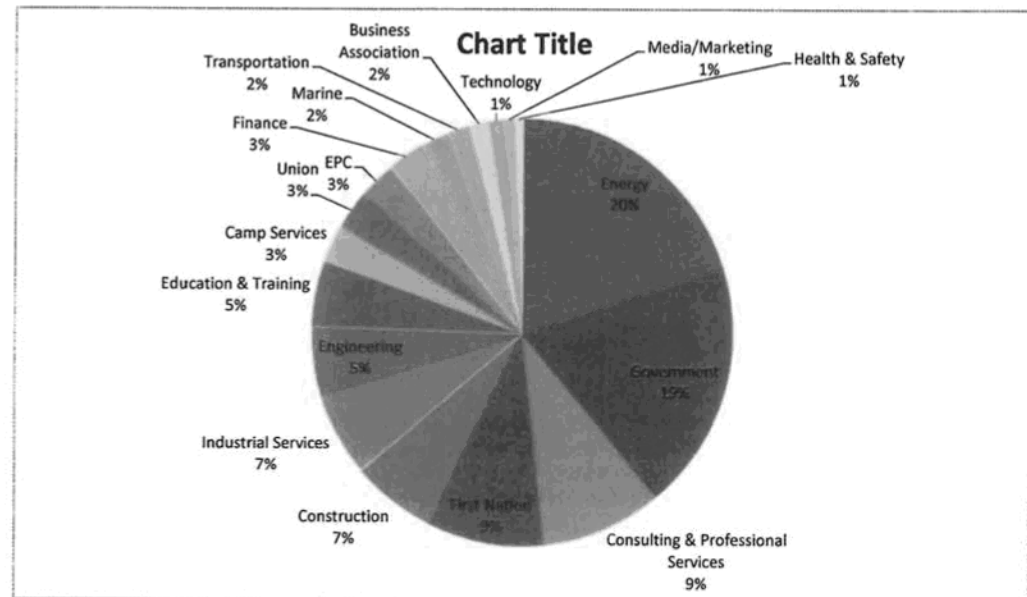
*Does not include Japanese pavilion, post-secondary aisle, or any youth exhibitors.

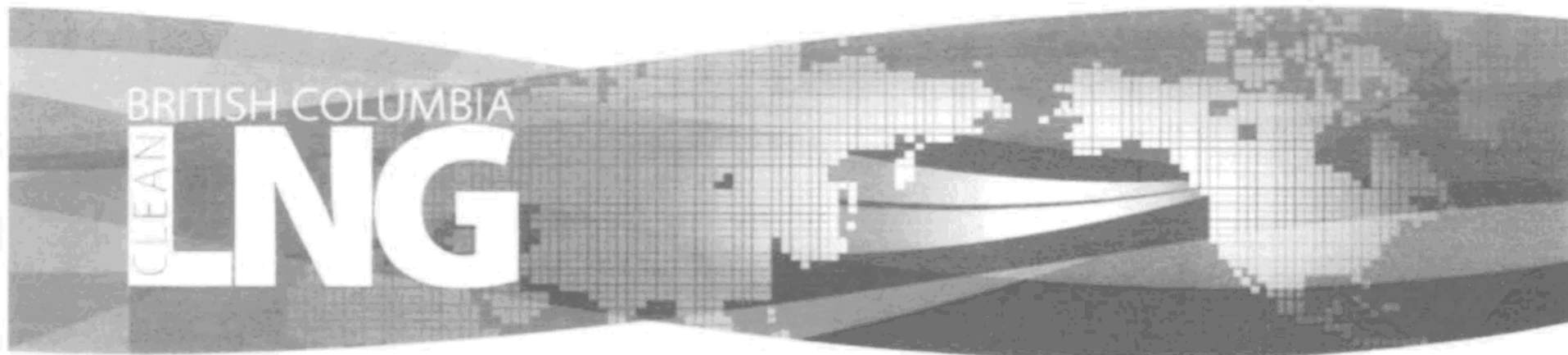
Horizon North	Camp Services
BC Building Trades Council / CLR-BC	Construction
Construction & Special Workers Union Local 1611	Union
Ledcor	Construction
Fasken Martineau	Consulting & Professional Services
Deloitte	Consulting & Professional Services
EY	Consulting & Professional Services
KPMG	Consulting & Professional Services
KPMG	Consulting & Professional Services
Kitimat LNG	Energy
Fortis BC	Energy
LNG Canada	Energy
PNW LNG	Energy
Nexen / Aurora LNG	Energy
PNG / AltaGas	Energy
Spectra Energy	Energy
Wood Fibre LNG	Energy
ACCIONA	Energy
BG Group	Energy
Canadian Association of Petroleum Producers	Energy
Trans Canada	Energy
McElhanney Consulting Services Ltd.	Engineering
WSP Canada	Engineering
Amec Foster Wheeler	Engineering
SNC Lavalin	Engineering
Stantec	Engineering
Bechtel	EPC
Technip	EPC
MUFG	Finance
BDC	Finance
NEEI (also have a Buy-BC booth)	Industrial Services
Spartan Controls	Industrial Services
BC Shipping News	Media/marketing
Telus	Technology
Air Canada	Transportation
West Jet	Transportation
Hawkair	Transportation
LIUNA	Union
IBEW	Union
UA Local 170	Union
Boilermakers	Union

Energy	12
Consulting & Professional Services	5
Engineering	5
Union	5
Transportation	3
Construction	2
EPC	2
Finance	2
Industrial Services	2
Camp Services	1
Media/Marketing	1
Technology	1



Energy	228
Government	215
Consulting & Professional Services	105
First Nation	102
Construction	74
Industrial Services	74
Engineering	59
Education & Training	56
Camp Services	33
Union	33
EPC	32
Finance	32
Marine	24
Transportation	20
Business Association	18
Technology	13
Media/Marketing	9
Health & Safety	8





2015 INTERNATIONAL LNG IN BC CONFERENCE

Clean Energy. Reliable Partner.

FINAL REPORT

October 14-16, 2015
Vancouver Convention Centre



BC JOBS
PLAN



The **2015 International LNG in BC Conference: *Clean Energy. Reliable Partner.*** took place in Vancouver, October 14 – 16, 2015.

This year's event was focussed on three themes:

- ❑ Investment
- ❑ Technology and Innovation
- ❑ Partnerships

This year's Conference brought:

- ❑ **Over 3,000 Participants**
- ❑ **Over 1,100 Delegates**
- ❑ **Over 1,875 Youth** including **77** participants from Northern BC Communities
- ❑ Representation from **36 First Nations**
- ❑ International Delegates from **12 Countries: India, China, Japan, Korea, Qatar, Italy, Taiwan, Australia, Singapore, the U.K., U.S.A. and Netherlands**
- ❑ Attendees from **58** communities across the Province
- ❑ **Over 200 Exhibitors** including **94 LNG-Buy BC Exhibitors**

First Nations Communities

Group / Band # of Representative(s)

Blueberry River First Nations	1
Burns Lake Band	1
Carrier Sekani Tribal Council	1
Cheslatta Carrier Nation	2
Coastal First Nations	1
Fort Nelson First Nation	1
Gingolx	2
Gitga'at First Nation	1
Gitlaxtaamiks Village Government	2
Gitxaala	1
Gitxsan	2
Haisla Nation	7
Halfway River First Nation	1
Huu-ay-aht	3
Kitselas First Nation	7
Kitsumkalum	2
Lake Babine Nation	2
Lheidli T'enenh	1

Group / Band # of Representative(s)

Metis Nation of BC	2
Metlakatla	1
Moricietown Indian Band	3
Nadleh Whut'en	1
Nak-Azdli Whut-en	3
Nee Tahi Buhn Indian Band	1
Nisga'a Nation	8
Nisga'a Village of Gingolx	3
Nisga'a Village of Laxgalts'ap	5
Old Massett Village Council	2
Saik'uz First Nation	3
Skin Tyee Nation	3
Stellat'en First Nation	1
Sto:lo	1
TAKLA LAKE FIRST NATION	1
Tl'azt'en Nation	1
Tsawwassen First Nation	1
West Moberly First Nations	6

TOTAL FIRST NATIONS COMMUNITIES REPRESENTED 36

TOTAL FIRST NATIONS DELEGATES 84



**BC JOBS
PLAN**



International Delegates and Countries Represented

COUNTRIES	# OF REPRESENTATIVES
AUSTRALIA	4
CHINA	19
INDIA	3
ITALY	2
JAPAN	20
KOREA	3
NETHERLANDS	1
QATAR	2
SINGAPORE	1
TAIWAN	1
UNITED KINGDOM	13
UNITED STATES	39
TOTAL COUNTRIES REPRESENTED	12
TOTAL INTERNATIONAL DELEGATES	108

City	# of Representative(s)
Abbotsford	1
Aldergrove	3
Buick Creek	1
Burnaby	23
Burns Lake	3
Chetwynd	1
Chilliwack	4
Coquitlam	2
Courtenay	1
Dawson Creek	4
Delta	5
Fort Nelson	2
Fort St. James	3
Fort St. John	10
Fraser Lake	1
Gingolx	4
Greenville	5
Hartley Bay	1
Houston	2
Kamloops	8

City	# of Representative(s)
Kelowna	3
Kitamaat Village	6
Kitimat	13
Langley	7
Maple Ridge	4
Masset	2
Merritt	1
Moberley Lake	5
Morisetown	3
Mt. Hayes	1
Nanaimo	3
New Aiyansh	9
New Westminster	3
North Vancouver	9
Parksville	1
Port Alberni	4
Port Coquitlam	4
Port Edward	2
Port Moody	1
Pouce Coupe	1

City	# of Representative(s)
Prince George	26
Prince Rupert	11
Quesnel	1
Richmond	19
Salmon Arm	1
Smithers	1
Sooke	3
Southbank	2
St. Albert	1
Surrey	22
Taylor	1
Terrace	29
Tsawwassen	1
Vancouver	151
Vernon	2
Victoria	72
West Vancouver	1
Wenatchee	1

TOTAL BC COMMUNITIES REPRESENTED 58

TOTAL BC COMMUNITIES DELEGATES 511



**BC JOBS
PLAN**



- GameChanger Skills Canada Competitions and GameChanger Interactive
- LNG-Buy BC Program including B2B meetings
- First Nations Registration Process
- International Hosting
- Branding
- MNGD E-service Delivery - Conference website, registration system and event app
- Delegate Materials
- Welcome and Trade Show Receptions

- Lower Registration
- Conference Program Content Repetition
- Gala Dinner Attendance
- Conference Breakout Participation
- Trade Show Layout
- BC Pavilion
- Corporate Marketing and Social Media Support
- Partner Ministry Funding
- Project Governance
- LNG-Buy BC Booth Approvals



2015 International LNG in BC Conference - Lessons Learned

Comments have been aggregated from MNGD and GCPE staff and are provided by category. Suggestions for improvement are noted in italicized grey text.

Branding, Visuals and Printed Materials

- Most signage looked excellent – wrapped pillars and branded entrance stairs were especially effective.
 - *Stairs would have looked better if wrapped entirely.*
- Signage in the media room used the outdated Clean LNG logo.
- An “all-signage” deck was requested from Inventa so that MNGD could review all of it in one go. This deck was not received.
 - *Request that all signage is provided at one time and spend a day reviewing all of it as a group. This will cut down on back and forth, ensure all errors are noted and minimize the risk that a piece of signage falls through the cracks.*
- The Event Guide had many errors and with each iteration more errors were identified.
 - *Provide time for copy-editing the Event Guide content prior to it being mocked up in a PDF.*
- Errors in the Event Guide were not always corrected properly and had to be pointed out repeatedly.
 - *Suggest outsourcing writing and design of future printed Conference materials.*
- More/larger halos in the trade show area would have been effective.
 - *Put more/larger halos in the trade show area.*
- Print deadlines for materials were missed or not deemed accurate.
- The print agent from QP expressed personality difficulties with Inventa staff.
- There were significant delays in receiving animations for review from brand.LIVE.

Registration & the Info Desk

- Adam and Patricia were exceptionally helpful to the government staff at the info desk.
- Pre-registration on October 13th allowed VIPs and sponsors to receive their packages ahead of time and helped minimize waiting lines on Day 1.
- Taking the ministers’ and Premier’s Office staff delegate packages over to the PO on October 13th worked very well and eliminated the issue of ministers waiting at the main registration desk.
- Registration ran smoothly and wait time to register was extremely minimal.
- Having government staff from relevant program areas (MIT, MARR) expedited assistance and approvals for delegates from specific stakeholder groups. The representative from MARR was especially useful.
- There was confusion around the process for tickets for the VIP event.
 - The process was determined at the last minute.

- Access and security control needed improvement.
- Some VIPs, including both of MNGD's Deputy Ministers, did not receive VIP tickets upon registration and multiple requests had to be made to ensure tickets were being distributed properly.
- *Plan out the process for VIP tickets well in advance.*
- *Go back to the process of a tear-off tag and include delegates' names on the tags to prevent transferring of tickets.*
- The hours of the bag pickup and coat check did not match the hours of registration and some delegates were unable to get their bag upon registration.
- Some Herschel bags were given to government staff who were not delegates, and extra bags were given to sponsors - both without MNGD's knowledge or approval.
 - *Return to 2014's method for tracking delegate bags – have a tear-off portion of the badge that is exchanged for a bag. This would allow better tracking of bag distribution.*
- There was an incident where a delegate was refused entry by a staff person at a table at the Burrard Street entrance. It is unclear why the delegate was at the table, or why the staff person would refuse entry when anyone without a badge should have been directed up the stairs to registration. It was also unclear why there was a table with a staff person in that area. It was stated that the staff person had an incorrect list of delegates and the delegate was not on the list, but no registration activities should have been taking place in the security area at all. The delegate and another delegate who was hosting him were very angry and ended up having their fees refunded and were given tickets to the VIP event.
 - *Remove any registration area/table from the Burrard entrance.*
- A person who was attending a meeting at the event (but was not a delegate) was directed by security to go downstairs to the trade show floor but was in fact supposed to go to a meeting room on the second floor.
 - *Have security direct everyone to registration or the info desk so that they get the correct directions.*
- Many attendees came up the entry stairs and went straight to the info desk since that was the first thing they saw instead of going to registration.
 - *Place more obvious signage for registration at the top of the entry stairs or move the info desk so that attendees go straight to registration upon arrival.*
 - *Place directional signage at the top of the stairs pointing out the Trade Show, the Expo, registration, the ballroom and LNG-Buy BC.*
- Inventa staff at the info desk were not needed and did not have adequate knowledge of the event to assist attendees. In some cases they gave out incorrect information.
 - *Staff the info desk only with government employees.*
- The info desk was supposed to have a tech support person to assist people with the app and wifi but that person did not spend very much time at the info desk.

Government Staff

- Allowing staff to attend sessions boosted attendance and was appreciated by staff.
- The staff backgrounder was very late in distribution (3 days prior to event, on a Thursday before a long weekend).
 - *Start working on the staff background document about 4 weeks prior to event and send out at least one week prior to event.*

- Ask ministry contacts (specifically MIT) to alert their employees to their status as staff at the Conference and to avoid sharing staff materials beyond those with specific roles.
- A staff walk-through was scheduled for 4pm on October 13 at the direction of Inventa, but they were not prepared to lead a walk-through at that time.
 - Have an MNGD employee host the staff walk-through, or clarify who from the contractor will lead the tour.
 - Prepare signage for the walk-throughs so that staff (both government and event) know where to meet and who they're following.

Trade Show Exhibition

- Hosting lunch and dinner receptions on the trade show floor was very successful and brought large numbers of participants to the trade show floor.
- The wine tasting was well-received.
- Big Steel Box provided a washroom instead of a home.
- WCC LNG Project were misled as to what would be next to them in the feature area – they were told it would be something like a juice bar or artist and instead it was Big Steel Box, which turned out to be a washroom.
 - Clearly communicate to booths near feature areas the possible items that may be in those areas.
- There was confusion around the LNG-Buy BC booths and some approved booths were not from BC.
 - St. John's Ambulance was very disappointed to be denied participation in LNG-Buy BC after participating in 2014.
 - A government-funded First Nations organization received an LNG-Buy BC booth.
 - A company received an LNG-Buy BC booth and was also a sponsor.
 - Clarify the rules and processes around LNG-Buy BC booths. Create clear eligibility criteria and a fair process for approvals.
- Many people were seen tripping on the flooring of the Pavilion.
- The concrete area of the pavilion was unattractive.
 - Use carpeting in the pavilion, or flooring without a significant edge.
- Areas of the Trade Show felt expansive and empty.
 - Condense areas or fill with feature items to create a sense of activity and busyness.
 - Offer more booths for exhibitors.
- The vision for the Pavilion was to feel like a forest and Inventa assured that there would be plenty of greenery but this was not the case.
- A table card was missing from the wooden table in the Pavilion.
- Edible Canada was unable to staff the Pavilion on Day 3 – MNGD was not made aware of this ahead of time.
- The original intent of the Pavilion was to have a marketplace but only one organization was secured to provide food.
 - Start the search for food companies earlier in the planning process.
- The carver did not garner much attention.
- The carver was offended to have a bar set up near him and had his counter moved.
- The staff at the coffee bar in the Pavilion were not dressed appropriately in the first few hours of Day 1.
- The back side of the Pavilion was empty and underutilized on Day 1.

- There were not enough chairs to go with the tables on the back side of the Pavilion.
- Inventa staff (blue shirts) were seen on multiple occasions getting drinks from the cappuccino bars.
- The GCPE photographer did not capture much of the senior competitions or the exhibition booths.
 - *Assign an MNGD photographer to ensure activities on the Trade Show floor are thoroughly captured.*
- *Suggestion: group booths by theme – eg, marine, construction, consulting – to create more interest on the Trade Show floor.*
- *Suggestion: if possible, allow the Pavilion demo companies to sell their products – some delegates wanted to purchase from Edible Canada.*

GameChanger Youth Expo

- The road carpet was well-received but it didn't go everywhere, so students skipped the post-secondary aisle. The career pavilion also didn't get much attention.
 - *Open up the post-secondary area to encourage students (and delegates) to come through.*
 - *Ensure the road carpet leads students to all parts of the Expo.*
 - *Give the students a quiz-style sheet that they get filled out around the Expo to encourage them to visit every area.*
- Inventa was asked repeatedly to put an employee at the end of the post-secondary aisle to direct students but it did not happen.
- There were a lot of Inventa staff (blue shirts) around the Youth Expo area but they did not appear to have much to do.
 - *Repurpose staff as tour guides for each student group, which forces the students to visit all areas of the Expo.*
- Most of the Try-a-Trades were gone on Day 3, and there were no competitions running, so the Skills Canada half of the Expo was dead.
 - *Only offer the Expo on Days 1 and 2 when competitions are happening.*
- With approximately 1,500 students in attendance, we ended up at 50% capacity.
 - *Start marketing the event to schools and open registration in May.*
 - *Start calling schools immediately after school starts.*
- One school group of approximately 100 students did not show up for the event.
- The youth rest area appeared underutilized.

GameChanger Competitions

- Overall the competitions brought an excellent buzz to the Trade Show floor.
- The contest area supervisors told Skills Canada that they felt it was a very credible event and would be happy to participate again.
- GearBots was especially successful and the contest area supervisor would be a good person to connect with for next year's event.
- There was no plan to distribute backpacks to the junior competitors and when the competitors began to disperse the boxes of backpacks were brought out and kids grabbed what they wanted, which was not an appropriate way to give out prizes.
 - *Create a run of show for the junior awards and prize distribution.*
- The competition scope documents dictated that backpacks be given to all junior competitors and this was forgotten until four days before the Conference.

- The junior competitions were on different schedules so groups left at different times and only the winners remained for the award ceremonies.
 - *Schedule the junior competitions so that they end at roughly the same time and can be immediately followed by the awards presentation.*
- The awards presentation for the senior competitions was somewhat lackluster, given that it was a day after the competition. Many students were not able to return the next day, so in some cases there was no one to accept an award.
 - *Present the senior awards immediately after the competitions.*
- Two of the competitors enrolled in the carpentry competition did not attend. This was the only competition where teams of two were randomly assigned, so by not attending they put their partners at a disadvantage. They were replaced by other, less-skilled students. This required a re-working of the prize to make everything fair.
- The Inventa staff (blue shirts) at the Competition registration desk spent the bulk of their time on their phones.
 - *Reduce the number of staff at the competition desk after the morning rush is over.*
- The junior competition areas looked very empty on Day 2.
 - *Drape the junior areas after the competitions are finished.*
- The IT and CAD competition areas were separate from the rest of the senior competitions so they came across as isolated as they were surrounded by empty junior competition space.
 - *Set up the competitions so that the seniors are all together and the juniors are all together.*
- One of the UBC groups submitted their poster as an 8 ½ x 11 instead of a 3'x4' poster.
 - *Set an earlier submission deadline so that there is time to remedy such issues.*
- A total of 5 UBC groups participated – we planned for as many as ten, and hoped to have participation from other schools.
 - *Start the process earlier and work with the host school to get the word to other schools.*
- A plan for the presentation of the senior awards was not developed until the week of the Conference.
- The award for scaffolding was omitted from the slides and the award had to be presented separately after lunch with no ministers in attendance. This was awkward.
 - *Plan the run of show for the awards and review the slides ahead of time.*

GameChanger Interactive

- The video prepared and shown of the GameChanger Expo and Competition was excellent and well-received.
- The emcee's introduction of the video contained incorrect language about the content of the video.
- The content and speakers were determined very late in the planning process.
- The booklet was not created until the week of the Conference.
- The A/V requirements for the Energy Career Talks were unclear – there was confusion around whether screens were available. Racerocks 3D was told no, but LNG Canada and Air Canada both used slides.
- Christine Sinclair was not properly signalled to walk out for her interview.
- Christine Sinclair's interview was not relevant to the event at all.
 - *Work with the host ahead of time to ensure they are aware of the goals of the session and link it back to the audience.*

Communication

- A representative from the New Relationship Trust struggled to get in touch with Inventa regarding having a booth in the trade show.
- MNGD received some emails that required follow-up and noted that there was a delay of a week between Inventa receiving the email and passing it along to MNGD.
- MNGD sent a communication from Japan Airlines (via the Premier's Office) regarding trade show passes to Inventa and after a week nothing had been done with it. Japan Airlines followed up with the Premier's Office and a response had to be expedited.
- Multiple sponsors indicated that they were having difficulties getting responses from Inventa.
- Staff vacations/leave occurred at difficult times.
- A few speakers fell through the cracks and after receiving introductory emails from MNGD, did not receive further communication from Inventa.
- Calls with speakers went well but at times there was some confusion about who had what information.
 - *Put conference call information at the front of speaker briefing documents.*
 - *Provide moderators with some basic background information prior to their individual calls and ensure everyone on the call has that information.*
- *Suggestion: implement performance measures around turnaround times for communication with stakeholders.*

A/V

- During Minister de Jong's presentation both of his PIP screens showed his PowerPoint, rather than one showing his PowerPoint and one showing him in IMEG as had been requested and rehearsed.
- There was to be a listen-in media dial in for the Premier's keynote. A dial-in line was confirmed with Telus and we were given assurances that Freeman had the experience to execute on this element. It was also requested that a test of the dial-in line be done prior to the keynote. This was not executed. Inventa was asked if a test had been done and was successful and Inventa confirmed that a test had been done and everything was ready to go. Further discussions with Telus indicated that the line was never tested and at no time did a technician dial in from Freeman to discuss it with them.
- Two mics on stands were requested for the Premier's media avail on the trade show floor - one for the Premier and one for her press secretary. At the media avail only one stand was available and the Press Secretary was told to use a handheld mic.
- The AV technician for the Premier's media avail on the trade show floor set himself up behind a pillar so that he didn't have line of sight for the media. He didn't know when to turn on the mics that the media were using for questions and had to be prompted by GCPE staff.
- A standard podium was requested for the media avail room so that a standard podium sign could be attached to it. This was different from the V-shaped podium that was going to be on the main stage for the Conference. When GCPE event staff arrived on site only the V-shaped podium was available for use and Freeman could not have another podium sent over, so a VCC podium had to be used, which was not ideal.
- GCPE event staff observed that the position of lighting in the media avail room was not properly placed - it was too low, so that still photographers cast a shadow on stage participants when they stepped forward to take still photos.

- Flags at the VIP reception were wrinkled and unacceptably presented. GCPE event staff had to have them ironed quickly prior to the event.
- Several times during the Conference there was briefly a black screen while switching from IMEG to PowerPoint and back, rather than a seamless transition.
- The info desk was late in receiving their laptops.
- The B2B area had ordered a printer, which didn't show up until noon on Day 1.
- The wifi outside the ballroom was set to cut out every 15 minutes and resulted in the screens in the Digital Lounge malfunctioning.
- The decision was made to switch to rear projection in the ballroom, costing approximately, \$30,000, to accommodate ceiling-to-floor draping. Despite making this change, regular pipe and drape was installed.
- The screens in the Digital Lounge were underwhelming.

Speaker/Sessions

- Attendance at the afternoon panels on Day 2 was weak. It was too late in the day to start a panel.
 - *Consider only running sessions in the morning and focusing on networking events in the afternoon.*
- The post-secondary panel on Day 2 was 20 minutes late starting, partly due to the previous session running long, but also due to waiting for the room to fill up.
- The breakout sessions were late starting as the presenters waited for the room to fill up.
 - *Use a signal to alert attendees that a session will start – either a countdown clock outside the room, or a bell – then start the session on time regardless of how full the room is.*
 - *Consider moving food into the rooms to encourage people to go in.*
- Breaks were too short between sessions and at the beginning of sessions there were people still coming in as things were starting.
 - *20-30 minutes is the ideal time for a break – 15 minutes was too short and meant people were delayed in coming in to rooms for sessions.*
 - *Have people enter the ballroom from the back once a session has begun – the light from the door each time it opens during a session is jarring for attendees sitting at the front.*
- If there was no break between sessions, attendees would get up to leave or start talking as the next speaker began.
 - *Ensure there is a break between every session.*
- Using the app for questions was not effective
 - Questions were to appear on screens after being filtered by staff. This did not happen.
 - Staff could not transfer the questions to cards quickly enough.
 - Inventa staff were supposed to take cards to the moderators but were not present to do so in some sessions.
 - A participant complained on the app that their question wasn't answered after posting it publicly on the newsfeed.
 - Not everyone wants to use the app.
 - *Go back to hardcopy question cards – they allow for anonymity and provide a record of all the questions asked. They also ensure that at least one MNGD member is in every session as they filter the questions.*
- A few sessions had extra chairs on stage – it was mentioned by a speaker in the First Nations conversation that there was an empty seat. There were multiple empty chairs on stage during

Minister Polak and Dr. Tinker's conversation and GCPE asked that they be removed, however they were told by Inventa staff that there was not enough time to remove them before the session, even though there was a 15-minute break.

- Obtaining a host from GlobalBC happened at the last minute and we were informed late in the process that the host would not attend the Gala Dinner to interview Maarten Wetselaar.
- There were quite a few speaker gifts left over.
- *Suggestion: during question portions of panels, put attendee names back up on stage so people know who to address their questions to.*
- *Suggestion: a new emcee would freshen things up next year.*
- *Suggestion: a more thorough review of the emcee's speaking notes by MNGD would be helpful.*
- *Suggestion: shorter, TED-style talks in smaller rooms would be more effective than panels.*
- *Suggestion: skip the individual sales pitches at the beginning of panels – replace with video introductions or intros by the moderator.*

Meals & Receptions

- The reception before the gala went especially well – amount of food was perfect and the space was full of people without feeling crowded.
- Overall VCC catering staff were excellent.
- Attendees with food restrictions were accommodated with few issues.
- Coffee bars moved quickly and were well-used.
- There was a breakfast shortage on Day 2. The info desk overheard some delegates making negative comments about it.
- There may have been too much food at the VIP reception.
- Minister Coleman was unable to speak at the VIP reception to ask attendees to head down to the main reception and there was confusion about who would ask Minister Bond to speak in his place.
- Some areas in the trade show receptions had dishes piling up.
- Some Inventa staff (blue shirts) were found eating and drinking at the evening Trade Show reception.
- Inventa management participated in the gala dinner and VIP reception, which received some comments on its appropriateness.
- At the VIP reception the Premier was informed by Inventa management that Conference participation was down over the previous year, which was incorrect and inappropriate.
- There was some confusion about what food was available in which areas during the trade show receptions and how lines were to form.
 - *Use stanchions to indicate where line-ups should go.*
 - *Clearly indicate what food is being served at what stations.*
- The food areas at the trade show receptions could have been more nicely dressed.

Sponsorship

- Platinum sponsors were to receive profile pages on the Conference website. Despite repeated requests from MNGD these never materialized through Inventa.
- Chevron expressed frustration that their booth was not standalone as they had requested it early on. This had to be accommodated at the last minutes as it was not in the floorplan for the Trade Show. This issue was escalated by Chevron to MNGD executive.

- Some sponsors did not submit high-res logos for the Event Guide despite repeated requests.

Administration

- The format of bi-weekly meetings worked well, although the last few weeks felt frantic and rushed.
- Invoices – both receipt and accuracy – were much improved.
- *Suggestion: Inventa accounts department receive training in what can and cannot be billed as expenses.*
- *Suggestion: Inventa staff receive FOI training to assist with communications put into formal emails.*

Miscellaneous

- It was noted by Conference participants that the themes and content were the same as last year.
- The App was a good tool but was delivered way too late.
- Inventa management participated in video production, which received some comments on its appropriateness.
- Four Inventa clients were given complimentary registrations without MNGD's knowledge or approval.
- The PIA process was very involved and should be started earlier next year.



2015 INTERNATIONAL LNG IN BC CONFERENCE
CLEAN ENERGY. RELIABLE PARTNER

VANCOUVER CONVENTION CENTRE | DECEMBER 12-14, 2015

SURVEY RESPONSE REPORT

November 24, 2015

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SURVEY OVERVIEW: PARTNERS

SPONSOR, EXHIBITOR, GAMECHANGER YOUTH EXPO PARTNER

- Average Satisfaction: 3.09/5 = 62%
- Attendance:
 - 23% plan to attend next year
 - 67% may attend next year

SPONSOR

HIGHLIGHT: 86% of survey respondents found that the Conference met their organization's objectives.

OPPORTUNITY: "Hold delegate events in tradeshow area."
"Trade show for 3 days is too long."

EXHIBITOR

HIGHLIGHT: "Most of my booth traffic was generated B2B from the trade floor. I got some good leads this way and was able to make other business more aware of our service."

OPPORTUNITY: "Focus as many events as possible on the trade floor. For this year it was the only reason for increased traffic. Consider condensing floor plan and adding conferences on the same level."

GAMECHANGER YOUTH EXPO PARTNER

HIGHLIGHT: Survey respondents found that the content of the Expo was relevant and engaging for students (3.8/5).

OPPORTUNITY: "Students were not visiting the Post-Secondary area. Perhaps a 'passport system' with full passports being entered in a draw would get students to the area."

SURVEY OVERVIEW: ATTENDEES

DELEGATE; SPEAKER; and GAMECHANGER YOUTH EXPO, COMPETITION, and INTERACTIVE

- Average Satisfaction: 4.14/5 = 83%
- Attendance:
 - 68% plan to attend next year
 - 27% may attend next year

DELEGATE

HIGHLIGHT: 92% of respondents found that the Conference met all or some of their objectives

OPPORTUNITY: "Ensure speakers are subject matter experts."

SPEAKER

HIGHLIGHT: Survey respondents said overall, the event was well planned and ran smoothly (4.75/5).

OPPORTUNITY: "Conference too long and sessions on PSE could be integrated within other presentations."

GAMECHANGER YOUTH EXPO

HIGHLIGHT: "This event was well organized and we appreciated the variety of career opportunities."

OPPORTUNITY: "Please keep the youth events together. Also, give more signs around directions for the youth to self-guide their tour."

GAMECHANGER COMPETITION

HIGHLIGHT: Survey respondents found that participating in the Competition was a valuable experience (4.7/5).

OPPORTUNITY: "I would have liked more feedback from the judges on my group's presentation."

GAMECHANGER INTERACTIVE

HIGHLIGHT: 84% of survey respondents said GameChanger Interactive was a valuable experience for students.

OPPORTUNITY: "Would be better to plan further ahead to bring more students from outside the lower mainland."

SPONSOR

Survey Response (7 respondents):

1. Using the scale below, please rate the extent to which you agree with the following statements. Please select one response for each statement.

1 = Strongly Disagree; 2 = Disagree; 3 = Neutral; 4 = Agree; 5 = Strongly Agree

Average	Statement
4.57	The staff on-site was helpful and knowledgeable in providing direction and answering questions.
4.29	The Vancouver Convention Centre worked well as a venue for this event.
4.14	My organization received adequate support as a sponsor.
3.14	My organization received good value for its investment as a sponsor.
3.71	Overall, the event was well planned and ran smoothly.

2. Please rate your experience at the 2015 International LNG in BC Conference in the following categories:

1 = Strongly Disagree; 2 = Disagree; 3 = Neutral; 4 = Agree; 5 = Strongly Agree

Average	Statement
3.43	Pre-event support
2.86	Pre-event communication
3.29	Sponsorship contract process
3.43	Registration
3.14	Event format
3.43	Venue
3.29	Onsite support
3.29	Onsite communication
2.71	Trade Show
2.57	Networking receptions
3.00	Overall experience

- Comments:
 - One Inventa staff member should be assigned only one Platinum sponsor. Our Inventa point of contact was good, however she was often tied up with multiple sponsors. Having a dedicated point person per Platinum sponsor may help alleviate some of the time constraints on that person.
 - The trade show floor needs to be connected to the lectures area. Attendees should have to walk through the show floor to attend the conferences. It wasn't the case. Bigger players also need to be involved (i.e. Bechtel...) and attend. Not just being just a sponsored. Also, each exhibitor should be able to access the attendees list.

3. What was your organization's objective for sponsoring the Conference? (Select all that apply)

Responses	Statement
100%	Networking
100%	Brand recognition
100%	Establishing your company as an industry leader
85.71%	Information gathering
42.86%	Business to business meetings
71.43%	Lead generation

- Other:
 - To report on activities

4. Did the Conference meet your organization's objectives?

Responses	Statement
0%	Yes, it met all of my objectives
85.71%	Yes, it met some of my objectives
14.29%	No, it did not meet my objectives

5. Please rate the content themes of the Conference:

1 = Strongly Disagree; 2 = Disagree; 3 = Neutral; 4 = Agree; 5 = Strongly Agree

Average	Statement
2.80	Investment
3.20	Innovation & Technology
3.20	Partnerships

6. Are there content areas that were not covered that you would like to see included in upcoming event programs?

- No responses

7. Do you have any feedback that will help us improve next year's event?

- The trade show area was not well visited by conference delegates. Consider holding all lunches in the trade show space, to ensure more attendance at the various booths. Also, consider incorporating the conference program or speakers into the trade show space. For example, some of the panels could be held in that space rather than the main ballroom. The networking reception space was too small. Again, consider using the trade show space for all reception events.
- Hold delegate events in tradeshow area. Tradeshow area was pretty dead most of the time.
- Trade show for 3 days is too long.
- I would suggest, getting more people to attend the trade show that business meetings and/or a "supplier registration" be done with LNG companies on the trade show floor. (E.g., I saw a lot of LNG representatives at their booths at the trade show but they, like all other exhibitors, did not see many visitors.)
- The event needs to be better promoted and attended.

8. Do you plan to participate in the 2016 International LNG in BC Conference?

Responses	Statement
28.57%	Yes
57.14%	Maybe
14.29%	No

EXHIBITOR

Survey Response (22 respondents):

- Using the scale below, please rate the extent to which you agree with the following statements. Please select one response for each statement.

1 = Strongly Disagree; 2 = Disagree; 3 = Neutral; 4 = Agree; 5 = Strongly Agree

Average	Statement
4.00	The online exhibitor registration system was user-friendly and accessible.
3.91	The Trade Show floor was easy to navigate.
4.43	Booth numbers were easy to find.
3.67	There was adequate signage throughout the venue.
1.86	I was satisfied with the amount of traffic to my booth.
3.67	The lunch and dinner receptions on the Trade Show floor were beneficial to my experience at the Trade Show.
3.67	The official show suppliers (eg, A/V rentals, lead retrieval, freight forwarding) were easy to work with.
3.60	The official show suppliers offered services that met my organization's needs.
2.86	Exhibiting at the Trade Show was a valuable investment for my organization.

- Please rate your experience at the 2015 International LNG in BC Conference in the following categories:

1 = Strongly Disagree; 2 = Disagree; 3 = Neutral; 4 = Agree; 5 = Strongly Agree

Average	Statement
3.57	Registration
3.48	Pre-event communication
3.38	Pre-event exhibitor support
2.73	Event format & duration
3.41	Venue
3.28	Networking receptions

3.48	Trade Show set-up and take-down
3.11	Onsite exhibitor support
3.30	Online communication
3.05	Overall experience

3. What was your objective for exhibiting at the Conference? (Select all that apply)

Responses	Statement
81.82%	Networking
50.00%	Information gathering
81.82%	Marketing
18.18%	Community/Business representative
36.36%	Lead generation
9.09%	Business meetings
9.09%	Public policy

- Other:
 - Exposure to delegates was poor, agenda left very little room for them to come down to the Trade Show.
 - Brand Awareness

4. Did the Conference meet your organization's objectives?

Responses	Statement
0%	Yes, it met all of our objectives
72.73%	Yes, it met some of our objectives
27.27%	No, it did not meet our objectives

5. Do you have any feedback that will help us improve future events?

- Biggest feedback would be to have more scheduled time for delegates to get to trade show floor.

- There needs to be more people going through the trade show. This was our first year and what we have been advised about years past there were many more people that generated many more leads.
- Suggestions for next year's exhibit portion of the conference: 1. Make all delegates come downstairs to the exhibition hall for all refreshment breaks and lunches. 2. Place the refreshments at the back of the exhibitor hall to ensure that all delegates are drawn through the exhibition hall. Really liked the set-up of the exhibition hall and the networking sessions were great. Just a lack of traffic to the exhibitors as once delegates had been to the exhibition hall there was no reason for them to go back a second time. Placing food at the opposite end of the hall would encourage people to come down more than once.
- It would be better if the trade show and conference were on the same level or the delegates have more time between sessions to visit the trade show.
- Better organization with regards to freight handling.
- Need more traffic for the tradeshow - it's too far from attendees and students were rushed through too quickly.
- Arrange the exhibit area so that all attendees must walk through almost all booths to reach sessions. Have a 'passport' or similar to encourage attendees to engage with exhibitors.
- Very much liked the lunch and dinner on the trade show floor.
- The trade show does not drive any traffic. Delegates have no reason to come down to talk to exhibitors.
- Focus as many events as possible on the trade floor. For this year it was the only reason for increased traffic. Consider condensing floor plan and adding conferences on the same level. Unfortunately the mood was one of uncertainty waiting for an LNG announcement. Also as a Buy BC Exhibitor I don't think the representation is strong enough especially considering Albertan companies who are now looking for work.
- Most of my booth traffic was generated B2B from the trade floor. I got some good leads this way and was able to make other business more aware of our service but I had very little contact with conference delegates. The trade floor was situated very far away from delegate activity and most seemed to stay away. This was a common complaint among all the booths around me.
- There was almost no traffic from delegates of the conference in the exhibitor hall. There needs to be a way to generate more walk-by traffic for booths by delegates / conference attendees or it is not a worthwhile investment. The physical separation between the conference halls and exhibitors in the basement exacerbated this issue ten-fold. The student activities were 'fun' but also seemed to me a publicity stunt that had nothing to do with the conference. I feel that actually detracted from the business interests / activities.

- Having such a tight packed agenda, though good for the delegates, was detrimental to the exhibitors. There was no traffic this year compared to last and it was honestly quite disappointing. I will share the same comment as last year and that is, as an exhibitor we should be allowed to attend the talks as well. The idea of spending \$3500.00 to man a booth with no traffic is not good investment and sways me toward not supporting the conference in this manner moving forward. We paid for a delegate and they indicated the content was good so there are no complaints there. Positive this year was that coffee was put out for the exhibitors which were welcomed. Also, the kid traffic was down which is good and bad. It is good to speak with the kids but it was like they were afraid to approach a booth. I will say that they were much more polite this year and asked for a giveaway rather than just taking.
- I know it is hard to get people on the floor, is there any way of getting the breakout room closer. There was a lot of dead time on the floor, some events have breakfast down there as well.
- There needs to be more networking with exhibitors.

6. Do you plan to participate in the 2016 International LNG in BC Conference?

Responses	Statement
22.73%	Yes
68.18%	Maybe
9.09%	No

GAMECHANGER YOUTH EXPO PARTNER

Survey Response (10 respondents):

1. Using the scale below, please rate the extent to which you agree with the following statements. Please select one response for each statement.

1 = Strongly Disagree; 2 = Disagree; 3 = Neutral; 4 = Agree; 5 = Strongly Agree

Average	Statement
3.89	The exhibit space process was well managed.
2.00	I was satisfied with the amount of traffic to my booth/area.
2.90	I felt there was value in my participation at the event.
3.80	There was adequate signage throughout the venue.
3.80	The content of the Expo was relevant and engaging for students.

2. Please rate your experience at the GameChanger Youth Expo in the following categories:

1 = Strongly Disagree; 2 = Disagree; 3 = Neutral; 4 = Agree; 5 = Strongly Agree

Average	Statement
4.00	Registration
3.80	Pre-event communication
3.60	Pre-event support
3.33	Event format & duration
3.67	Venue
3.88	Trade Show set-up and take-down
3.67	Onsite support
3.78	Onsite communication
3.25	Overall experience

3. Do you have any feedback that will help us to improve next year's event?

- I was part of a Post-Secondary booth at the trade show. There was very little traffic and it seemed pointless to have a booth set up. It would be better for next year to have a specific day/time set up just for students to visit the post-secondary institution booths rather than having the booths up all day, every day.
- There was hardly any traffic at all to the post-secondary area. Of the students that did come through, the majority of them were too young to be even thinking about university. It was a very poor turnout and not worth having a booth here for three days. Many of the other post-secondaries left after day two.
- We were there as an institute and lots of students were directed not to come down to our area. We didn't see near as many students as we thought we would have.
- Being in the post-secondary exhibitor's area, I found that our area was missed often by students due to the flow of the event. It was also a little disheartening to have children as young as 10 coming in for a field trip. Not only are they not old enough to formulate an opinion of businesses or post-secondary education, trying to get them to "buy in" was far too much propaganda. Not impressed by this.
- Reach out to the schools earlier to enable more attendees. We would have liked to send more students but the communication needs to start earlier on. At least a save the date email
- Students were not visiting the Post-Secondary area Perhaps a 'passport system' with full passports being entered in a draw would get students to the area.
- I feel many of the students weren't funnelled past each competition. The layout should be so that they have to walk by each one.

4. Do you plan to participate in next year's GameChanger Youth Expo?

Responses	Statement
20%	Yes
70%	Maybe
10%	No

DELEGATE

Survey Response (27 respondents):

1. I attended on behalf of:

Responses	Statement
57.69%	Business
11.54%	Education institution
15.38%	First Nations
15.38%	Government
3.85%	LNG proponent
3.85%	Non-profit organization

2. Using the scale below, please rate the extent to which you agree with the following statements. Please select one response for each statement.

1 = Strongly Disagree; 2 = Disagree; 3 = Neutral; 4 = Agree; 5 = Strongly Agree

Average	Statement
4.44	The staff on-site were helpful and knowledgeable in providing direction and answering questions.
4.78	The Vancouver Convention Centre worked well as a venue for this event.
4.33	The event program allowed for enough opportunities to network with other delegates.
4.07	The sessions and events available to delegates were interesting and relevant.
4.30	Overall, the event was well planned and ran smoothly.

3. Please rate your experience at the 2015 International LNG in BC Conference in the following categories:

1 = Strongly Disagree; 2 = Disagree; 3 = Neutral; 4 = Agree; 5 = Strongly Agree

Average	Statement
4.08	Registration
4.04	Pre-event support

3.80	Pre-event communication
3.81	Event format and duration
4.76	Venue
4.15	Speakers
3.92	Trade Show
4.38	Networking receptions
4.13	GameChanger Youth Expo
4.28	Onsite support
4.13	Onsite communication
4.22	Overall experience

○ Comments:

- It was confusing with the two different agendas being run. Missed sessions I would have attended as didn't realize they were running concurrently.
- The early morning agenda items seemed to be lost in the on line agenda information. The trade show booth seemed to have limited attendance as most registrants were in the sessions.
- Make all presentations available online!
- The conference is too long. The trade show is too long. Both should only be 2 days. This issue will determine our participation in the future.
- I was also invited to VIP reception, and that was absolutely top class! Well done, the Province and the organisers!
- Liked the app with the agenda. Found many of the meeting rooms too far apart - was walking around the entire convention centre just for a 40 min. talk.
- Increase First Nations' participation and attendance.
- Very interesting, learned a lot.

4. What was your objective for attending the Conference? (Select all that apply)

Responses	Statement
88.89%	Networking
96.30%	Information gathering

22.22%	Marketing
22.22%	Community/Business representative
25.93%	Business meetings
11.11%	Public policy

5. Did the Conference meet your objectives?

Responses	Statement
40.72%	Yes, it met all of my objectives
51.85%	Yes, it met some of my objectives
7.41%	No, it did not meet my objectives

6. Please rate the content themes of the Conference based on your areas of interest:

1 = Strongly Disagree; 2 = Disagree; 3 = Neutral; 4 = Agree; 5 = Strongly Agree

Average	Statement
3.22	Investment
3.44	Innovation & Technology
3.63	Partnerships

7. Are there content areas that were not covered that you would like to see included in upcoming event programs?

- I did not clearly identify with the 3 themes that are presented here. Some of the speakers seemed to be out of place on their panels.
- All points were covered.
- Canada and BC Climate action and potential impact to industry.
- Government supporting infrastructure.
- Keep the cappuccino bar, loved the idea.
- More on specific technology innovation. It was a theme but it was short on specifics.

8. Do you have any feedback that will help us improve next year's event?

- Too much government content - little technical or business content and what was there was at a very basic level.
- Ensure speakers are subject matter experts. Promote all events more actively (early morning business sessions and youth challenge). Provide

information sooner so that companies and delegates can find ways to include more youth and communities.

- Also the information coming to the contestants was not consistent.
- Healthier breakfast and snacks to keep people more alert.
- The app should work a few days before the conference to network with participants and set meetings.
- Need a really good speaker at the dinner.
- Too long. If it is 3 days again next year, we won't sponsor.
- Unfortunately, some of the speakers did not allow time to meet with delegates, that was disappointing.
- Provide presentations as soon as event is delivered. Why wait a few weeks?
- Continue with the great group of speakers and panels - new and interesting subjects as the project gets closer.
- Please keep the same venue.
- Smaller trade show or more time to take it in. Have a smaller version in Terrace, Kitimat and Prince Rupert.
- Improve female representation among panelists/speakers.
- The fee of the delegations is too high and limits the attendees.

9. Do you plan to participate in the 2016 International LNG in BC Conference?

Responses	Statement
59.26%	Yes
37.04%	Maybe
3.70%	No

SPEAKER

Survey Response (12 respondents):

- Using the scale below, please rate the extent to which you agree with the following statements. Please select one response for each statement.
1 = Strongly Disagree; 2 = Disagree; 3 = Neutral; 4 = Agree; 5 = Strongly Agree

Average	Statement
4.42	The pre-event speaker communication provided the information needed to adequately prepare for my speaking engagement.
3.92	The pre-event calls with the Ministry of Natural Gas Development and Inventa were helpful in my preparation for the event.
4.58	The staff on-site were helpful and knowledgeable in providing direction and answering questions.
4.92	The Vancouver Convention Centre worked well as a venue for this event.
4.40	The event program allowed for enough opportunities to network with other delegates.
4.45	The sessions and events available to delegates were interesting and relevant.
4.75	Overall, the event was well planned and ran smoothly.
4.58	I am interested in participating in future events.

- Please rate your experience at the 2015 International LNG in BC Conference in the following categories:
1 = Strongly Disagree; 2 = Disagree; 3 = Neutral; 4 = Agree; 5 = Strongly Agree

Average	Statement
4.25	Registration
4.08	Pre-event support
4.00	Pre-event communication
4.58	Onsite speaker support
4.25	Onsite communication
4.08	Event format & duration

4.50	Venue
3.90	Trade Show
4.10	Networking receptions
4.00	GameChanger Youth Expo
4.50	Overall experience

○ Comments:

- Thank you for inviting me -- always learn.. not sure the audience benefited as poorly placed with no politicians to follow -- and they are the main draw for many. Would bookend sessions with presentations/dialogues from key politicians. Wonder if conference needs a refresh and shortened timeframe. Attendance at trade floor was seemed weaker than previous year?
- The event was well run as ever. Thank you.

3. Do you have any feedback that will help us improve future events?

- Conference too long and sessions on pse could be integrated within other presentations -- poor attendance and not high interest. Would be more appropriate to speak with Aboriginal and Industry leaders as Jim Sinclair does as part of the working group.... shows partnership.

4. Do you plan to participate in the 2016 International LNG in BC Conference?

Responses	Statement
58.33%	Yes
33.33%	Maybe
8.33%	No

GAMECHANGER YOUTH EXPO

Survey Response (13 respondents):

- Using the scale below, please rate the extent to which you agree with the following statements. Please select one response for each statement.

1 = Strongly Disagree; 2 = Disagree; 3 = Neutral; 4 = Agree; 5 = Strongly Agree

Average	Statement
4.00	The online registration system was user-friendly and accessible.
3.85	The GameChanger Youth Expo was easy to navigate.
3.85	There was adequate signage throughout the venue.
3.85	I received adequate support for my school group prior to the event.
3.69	The content of the Expo was relevant and engaging for students.
3.92	The Expo was a valuable experience for students.

- Please rate your experience at the GameChanger Youth Expo in the following categories:

1 = Strongly Disagree; 2 = Disagree; 3 = Neutral; 4 = Agree; 5 = Strongly Agree

Average	Statement
4.09	Registration
4.17	Pre-event support
4.08	Pre-event communication
3.33	Event format & duration
3.77	Onsite support
3.69	Onsite communication
4.15	Venue
3.62	Overall experience

- Do you have any feedback that will help us to improve next year's event?
 - We were supposed to be at Find Your Fit for 45 minutes and ended up being there 1h30 minutes because they wanted us to stay for a photo op.

Because we had limited time, we didn't have much time for the rest. We were supposed to be accompanied through the whole thing and we ended up by ourselves - which at the end was not bad because it was pretty straight forward. The students were also a little disappointed by the poor representation of post-secondary institutions.

- It was better last year that all the activities were on one end...we were discouraged from visiting the trades booths yet some of the activities were at the far end...so missed out on the hands on scaffolding etc. Not quite enough time for students to try all the activities.
- This event was well organized and we appreciated the variety of career opportunities.
- I think this event was a marvelous opportunity for my students, it would have been nice to get the university tour or a tour of BCIT included with the expo.
- Please keep the youth events together. Also , give more signs around directions for the youth to self-guide their tour

4. Do you plan to participate in next year's GameChanger Youth Expo?

Responses	Statement
61.54%	Yes
30.77%	Maybe
7.69%	No

GAMECHANGER COMPETITION

Survey Response (10 respondents):

- Using the scale below, please rate the extent to which you agree with the following statements. Please select one response for each statement.

1 = Strongly Disagree; 2 = Disagree; 3 = Neutral; 4 = Agree; 5 = Strongly Agree

Average	Statement
4.00	The online registration system and process was user-friendly and accessible.
4.40	The GameChanger Competition was easy to navigate.
4.00	There was adequate signage throughout the venue.
4.90	I enjoyed participating in the competition.
4.50	My competition was well-organized.
4.60	I received communication and support leading up to the event.
4.70	Participating in the competition was a valuable experience.

- Please rate your experience at the GameChanger Competition in the following categories:

1 = Strongly Disagree; 2 = Disagree; 3 = Neutral; 4 = Agree; 5 = Strongly Agree

Average	Statement
3.70	Registration
4.00	Pre-event support
3.90	Pre-event communication
4.10	Event format & duration
4.30	Venue
4.22	Onsite support
4.10	Onsite communication
4.40	Overall experience

- Would you participate in another GameChanger Competition?

Responses	Statement
100%	Yes
0%	Maybe
0%	No

4. **Do you have any feedback that will help us improve next year's event?**
- Publicize the event more, we found out about the competition only 3 days before the deadline.
 - When will I get my competition score?
 - More organization prior to the competitions: More effort to find more competitor Effort to provide transportation assistance to event location for participants outside of Vancouver
 - It was very professional; I definitely felt the importance of the event. I would have liked more feedback from the judges on my group's presentation.

GAMECHANGER INTERACTIVE

Survey Response (9 respondents):

1. Using the scale below, please rate the extent to which you agree with the following statements. Please select one response for each statement.

1 = Strongly Disagree; 2 = Disagree; 3 = Neutral; 4 = Agree; 5 = Strongly Agree

Average	Statement
4.11	The online registration system was user-friendly and accessible.
4.11	The venue was easy to navigate.
4.00	There was adequate signage throughout the venue.
3.89	The Ministers and Youth Panel was relevant and engaging for students.
3.71	Dr. Tinker's keynote presentation was relevant and engaging for students.
3.89	The Energy Career Talks were relevant and engaging for students.
4.38	Christine Sinclair's keynote presentation was relevant and engaging for students.
4.38	I received adequate support for my school group prior to the event.
4.25	I received adequate support for my school group during the event.
4.22	GameChanger Interactive was a valuable experience for students.

2. Please rate your experience at GameChanger Interactive in the following categories:

1 = Strongly Disagree; 2 = Disagree; 3 = Neutral; 4 = Agree; 5 = Strongly Agree

Average	Statement
4.13	Registration
4.13	Pre-event support
4.00	Pre-event communication
3.78	Event format & duration
4.11	Venue

4.11	Onsite support
3.89	Onsite communication
3.78	Interactive content: Ministers and Youth Panel
3.67	Interactive content: Keynote: Dr. Scott Tinker
3.33	Interactive content: Energy Career Talks breakouts
4.44	Interactive content: Keynote: Christine Sinclair
3.89	Overall experience

3. **Do you have any feedback that will help us improve next year's event?**
- Establish the Game changer Interactive schedule sooner. The timelines were very important as far as planning - and kept changing over the last few days. We also didn't know about the Interactive component until close to the event.
 - Would be better to plan further ahead and bring more students from outside the lower mainland.
 - Many of the breakout sessions felt lacking for information or preparedness.
4. **Do you plan to participate in next year's GameChanger Interactive?**

Responses	Statement
77.78%	Yes
11.11%	Maybe
11.11%	No

Final numbers

Delegates

Registered media	35
Government staff	58*
Paid delegates	815
Complimentary delegates	132
Speaker delegates	94
Sponsor delegates	138
Total	1272

Trade Show

Trade show visitors - paid	47
Trade show visitors – complimentary	54
Exhibitor representatives - complimentary	456
Exhibitor representatives – paid	153
Total	710

Youth

Senior competitors	77
Junior competitors	102
Interactive	220
Expo	1116
Chaperones	123
Special Programming**	64
Total	1702

Total participants: 3,684

Other

Inventa staff	83
Cappuccino catering	8
BBW	36
SFU volunteers	4
True North	9
Conexsys	3

*52 were registered, another 6 showed up

**Attended both Expo and Interactive



2015 Conference Summary

Notable aspects of the 2015 International LNG in BC Conference are highlighted below. These include successes, opportunities for improvement and challenges. Suggestions for future events are noted below relevant points in gray italics.

Successes

- **Trade Show Receptions** – hosting lunch and dinner receptions on the trade show floor on Day 2 brought crowds to Level 1 and added significant value for exhibitors.
- **Welcome Reception** – the venue space and catering were well-suited to the event, which provided excellent networking opportunities.
- **LNG-Buy BC Programming** – the early-morning sessions available at no charge to LNG-Buy BC businesses were well-attended and offered valuable content to participants.
- **International Hosting Support** – MIT staff did an excellent job of supporting international delegates and offering custom programming for them.
- **Branding** – the Conference branding matched the Convention Centre setting extremely well and provided the foundation for professional, attractive collateral materials.
- **E-service Delivery** – the Conference website and online registration systems were well-utilized and efficient for both users and event organizers.
- **Conference Mobile App** – the app was well-utilized and was a convenient tool for participants.
- **Registration and the Information Desk** – The registration process was mainly seamless and waiting times were minimal. The Information Desk had the staff and resources needed to assist delegates and overall participants received high quality service.
- **Meeting System** – Government staff did an excellent job of coordinating meeting rooms and schedules for high-level delegates, including ministers.
- **Delegate Materials** – The delegate bags were extremely well-received.
- **Catering Attrition** – Projected participation levels at meals, receptions and breaks proved to be very accurate, resulting in little food wastage.
- **Skills Canada Competitions** – The junior and senior skills competitions were well-received by delegates, trade show exhibitors and youth attendees. They added a positive energy to the trade show floor.

- **Career Energy Talks** – Over 250 students participated in GameChanger Interactive and attended the Career Energy Talks. All eight speakers were excellent and students were engaged in learning about energy-related job paths.

Opportunities for Improvement

- **VIP Reception** – Access protocols should be examined in the future.
 - *Restrict the guest list more tightly and consider wrapping the VIP reception into a larger VIP Program.*
- **Pricing** – All aspects of Conference pricing, including delegate passes, sponsorship packages and trade show booths, deserve a review for the 2016 event.
 - *BC government pricing could be extended to local and federal government staff to enable more of them to attend.*
 - *Exhibitors could be offered as many complimentary trade show passes as they wish, increasing overall participation on the trade show floor.*
- **Find Your Fit** – This program is now 3 years old and the market for it may be saturated.
 - *Cut from the Youth Expo, or revised with a fresh approach to offer value to students who have experienced it in the past.*
- **Trade Show Layout** – The trade show in its current incarnation is satisfactory, but improvements are available.
 - *Tighten up the space, open up more booths for exhibitors and increase the number of feature areas.*
- **Ballroom Layout** – There were some challenges with A/V and its impact on ballroom layout.
 - *Take a more thoughtful approach to innovative ballroom and A/V set-up options.*
- **BC Pavilion** – This year's Pavilion was attractive and well-utilized as a meeting space, but it had the potential to have a greater "wow factor."
 - *Revise and enhance the Pavilion to make it more of a show piece on the exhibition level.*
- **LNG-Buy BC Booth Approvals** – The complimentary booth program was successful, but there was confusion during the planning process about the criteria for application approval.
 - *Create and implement a stricter set of eligibility rules and a more straightforward approval process.*
- **Skills Competitions Awards** – The presentation of competition awards occurred well after the competitions had ended resulting in lackluster ceremonies. Additionally, the medals and backpacks distributed to competitors were ineffective as prizes.
 - *Present the awards immediately after the conclusion of the judging process while competitors and spectators are still in attendance.*
 - *Look at alternative prizing options, including certificates and drawstring athletic bags.*

Challenges

- **Gala Dinner** – Attendance was low for the Gala Dinner and some sponsor tables at the front were empty. There was more value for attendees in the Welcome Reception prior to the dinner.
 - *Remove the Gala Dinner and focus on networking receptions for attendees.*
 - *Host a VIP Program that includes an exclusive, intimate dinner event for high-level delegates.*
- **Session Participation** – Overall, attendance at speaker sessions was lower than anticipated. The sessions in the afternoon of Day 2 were especially poorly attended.
 - *Restrict keynotes and panel sessions to the morning of each day and focus on networking events in the afternoons.*
 - *Reduce the event to two days to combat delegate fatigue.*
 - *Introduce “leadership tables” or other structured networking events.*
- **Agenda Repetition** – It was noted by some delegates that the program was very similar to that of the 2014 event. This may have contributed to lower participation in the sessions as well as lower overall registration levels.
 - *Focus on audience-specific topics, such as doing business in BC for international delegates, or working with global energy companies for BC businesses.*
 - *Include more technical presentations on industry trends and innovation.*
 - *Create a presentation space on the trade show floor, giving more organizations the opportunity to present while offering more diverse content to participants.*
- **Ministry Partnerships** – Cross-government working groups were not effective and budget contributions from partner ministries were insufficient to support programming.
 - *Sign MOUs with partner ministries that clearly lay out the financial and staff resources they will commit to the event. If financial resources from partners are not available, a budget lift will be required to support additional programming.*
- **Marketing** – Marketing efforts were minimal and were implemented very late in the planning process.
 - *Work with GCPE to secure a marketing plan and budget early in the process and identify key avenues to reach potential delegates, exhibitors and sponsors.*
- **Corporate Social Media Support** – No communications staff were made available to attend the Conference and support on-site social media.
- **Youth Keynote** – The GameChanger Interactive keynote speaker was not relevant to the event. The intention was that she would have an inspirational message, but no effort was made by the interviewer to connect her message back to the kids in the room.
- **Social Media Walls** – While the social media walls worked as planned, they were underwhelming and there was not a significant amount of social media engagement being generated outside of event staff.

Company	Company Headquarters	City	Province	Country
-				
AAL	Singapore	Vancouver	BC	Canada
ABB	Switzerland	Seattle	WA	United States
Aboriginal Business & Investment Council	Canada	Calgary	AB	Canada
Aboriginal Business & Investment Council	Canada	Terrace	BC	Canada
Aboriginal Relations & Reconciliation	Canada	Haida Gwaii	BC	Canada
ACCIONA	Canada	Victoria	BC	Canada
ACS Industrial Services	Spain	Vancouver	BC	Canada
Acuren Inc.	USA	Houston	TX	United States
Aecon Group Inc.	USA	Sherwood Park	AB	Canada
Agility Logistics	Canada	Calgary	AB	Canada
Agility Project Logistics	Switzerland	Mississauga	ON	Canada
Air Canada	Switzerland	Houston	TX	United States
Air Canada	Canada	Calgary	AB	Canada
Alaska Dept of Natural Resources	Canada	Vancouver	BC	Canada
Alberta Japan Office	USA	Anchorage,	AK	United States
Allnorth Consultants Limited	Japan	Tokyo		Japan
AltaGas	Canada	Prince George	BC	Canada
AltaGas	Canada	Calgary	AB	Canada
AltaGas	Canada	Calgary	AB	Canada
AltaGas Ltd.	Canada	Calgary	AB	Canada
Ambassador of the State of Qatar	Canada	Calgary	AB	Canada
Amec Foster Wheeler	Qatar	Ottawa	ON	Canada
Amec Foster Wheeler	UK	Vancouver	BC	Canada
Amec Foster Wheeler	UK	Vancouver	BC	Canada
Amec Foster Wheeler	UK	Burnaby	BC	Canada
Amec Foster Wheeler	UK	Calgary	AB	Canada
Anchor Bay Consulting	UK	Calgary	AB	Canada
ARC Financial Corp.	Canada	Port Moody	BC	Canada
Ariel	Canada	Calgary	AB	Canada
Asia Pacific Foundation of Canada	USA	Calgary	AB	Canada
ATCO Structures & Logistics	Canada	Vancouver	BC	Canada
AURUM Engineering	Canada	Calgary	AB	Canada
Australian Consulate-General	Canada	Vancouver, BC	BC	Canada
Australian Maritime Systems	Australia	Toronto	ON	Canada
Axton Inc.	Australia	Bibra Lake	Western Australia	Australia
B.C. Ministry of International Trade	Canada	Delta	BC	Canada
Babcock Canada	Canada	Vancouver	BC	Canada
Babcock Canada	UK	Ottawa	ON	Canada
Babcock Canada	UK	Ottawa	ON	Canada
Babcock Canada	UK	Victoria	BC	Canada
Baird & Associates	UK	Victoria	BC	Canada
BAM International, LLC.		Ottawa	ON	Canada
Bantrel	Netherlands	Longmont	CO	United States
BASF		Calgary	AB	Canada
BC Assembly of First Nations	Germany	Calgary	AB	Canada
BC Assembly of First Nations		Vancouver	BC	Canada
BC Building Trades		Vancouver	BC	Canada
BC Chamber of Commerce		New Westminster	BC	Canada
BC Chamber of Commerce		Vancouver	BC	Canada
BC Construction Association		Vancouver	BC	Canada
		Victoria	BC	Canada

BC Construction Association	Victoria	BC	Canada
BC First Nations Energy and Mining Council	North Vancouver	BC	Canada
BC Government	Victoria	BC	Canada
BC Hydro	Vancouver	BC	Canada
BC Hydro	Vancouver	BC	Canada
BC Hydro	Vancouver	BC	Canada
BC Institute of Technology	Vancouver	BC	Canada
BC LNG Alliance	Burnaby	BC	Canada
BC LNG Alliance	Vancouver	BC	Canada
BC LNG Alliance	Vancouver	BC	Canada
BC Ministry of Environment	Vancouver	BC	Canada
BC Ministry of Finance	Prince George	BC	Canada
BC Ministry of Transportation and Infrastructure	Victoria	BC	Canada
BC Oil & Gas Commission	Victoria	BC	Canada
BC Oil & Gas Commission	Kelowna	BC	Canada
BC Oil and Gas Commission	Kelowna	BC	Canada
BC Oil and Gas Commission	Victoria	BC	Canada
BC Oil and Gas Commission	Victoria	BC	Canada
BC Oil and Gas Commission	Victoria	BC	Canada
BC Trade and Investment Office	Victoria	BC	Canada
BC Trade and Investment Office	Guangzhou	Guangdong	China
BC Trade and Investment Office in Korea	Beijing	Beijing	China
BCIT	Seoul	Korea	Korea
BCIT School of Transportation	Burnaby	BC	Canada
BCTIO - Japan	Burnaby	BC	Canada
BDC	Chiyoda-ku	Tokyo	Japan
BDC	Kamloops	BC	Canada
Bechtel	Whitehorse	YT	Canada
Bechtel	Vancouver	BC	Canada
Bechtel Oil, Gas & Chemicals	Prince Rupert	BC	Canada
Bennett Jones LLP	Houston	TX	United States
BG Canada	Vancouver	BC	Canada
BG Canada	Vancouver	BC	Canada
Bibby Maritime Ltd	Vancouver	BC	Canada
BigSteelBox Structures	Prince Rupert	BC	Canada
Bird Construction	Liverpool	UK	United Kingdom
Bird Construction	Kelowna	BC	Canada
Bird Industrial Group	Edmonton	AB	Canada
Bird Industrial Group	Richmond	BC	Canada
Bird Industrial Group	Edmonton	AB	Canada
Bird Industrial Group	Edmonton	AB	Canada
Black & Veatch Corporation	Edmonton	AB	Canada
Black Diamond Group	Overland Park	KS	United States
Black Diamond Group	Vancouver	BC	Canada
Blake, Cassels & Graydon LLP	Calgary	AB	Canada
Blake, Cassels & Graydon LLP	Vancouver	BC	Canada
Blue Bridge Energy	Calgary	AB	Canada
Blueberry River First Nations	Calgary	AB	Canada
Bluestone Government Relations	Buick Creek	BC	Canada
BML Resources Inc	Vancouver	BC	Canada
BMO Capital Markets	Vancouver	BC	Canada
Boilermaker Contractor's Association	Calgary	AB	Canada
Boilermakers	St. Catharines	ON	Canada
	parksville	BC	Canada

Boilermakers International		Richmond	BC	Canada
BOXX Modular / Black Diamond Group		Rocky View	AB	Canada
BRIDGE		Toronto	ON	Canada
Brion Energy		Calgary	AB	Canada
Brion Energy	China	Calgary	AB	Canada
Brion Energy Corporation	China	Calgary	AB	Canada
Britco	China	Calgary	AB	Canada
British Columbia Ferry Services Inc.		Langley	BC	Canada
British Columbia Institute of Technology		Victoria	BC	Canada
British Consulate-General		Burnaby	BC	Canada
British Consulate-General		Vancouver	BC	Canada
British Consulate-General		Vancouver	BC	Canada
British High Commission		Vancouver	BC	Canada
Bull Housser		Vancouver	BC	Canada
Bureau of Economic Geology, UT Austin		Vancouver	BC	Canada
BURNCO		Austin	TX	United States
Burns Lake Band		Burnaby	BC	Canada
Business Council of BC		Burns lake	BC	Canada
Canadian Energy Pipeliner Association		Vancouver	BC	Canada
Canadian Environmental Assessment Agency		Calgary	AB	Canada
Canadian Gas Association		Vancouver	BC	Canada
Canadian Helicopters		Ottawa	ON	Canada
Canadian National Soccer Team		Edmonton International Airport	AB	Canada
Canruss Medical & Safety		Vancouver	BC	Canada
CAPP		Terrace	BC	Canada
CAPP		Victoria	BC	Canada
CAPP		Calgary	AB	Canada
Carillion Canada		Vancouver	BC	Canada
Carrier Sekani Tribal Council		Concord	ON	Canada
Carrier Sekani Tribal Council		Prince George	BC	Canada
CB&I		Prince George	BC	Canada
CEDA		Calgary	AB	Canada
CH2M HILL		Calgary	AB	Canada
Chamber of Shipping of British Columbia		Calgary	AB	Canada
Cheslatta Carrier Nation		Vancouver	BC	Canada
Cheslatta Carrier Nation		Burns lake	BC	Canada
Chevron		Burns lake	BC	Canada
Chevron		Calgary	AB	Canada
Chevron		Calgary	AB	Canada
Chevron		Calgary	AB	Canada
Chevron		Calgary	AB	Canada
Chevron		Calgary	AB	Canada
Chevron Canada Resources		Calgary	AB	Canada
CIMS		Calgary	AB	Canada
CIMS		Port Coquitlam	BC	Canada
CIMS		Port Coquitlam	BC	Canada
City of Dawson Creek		Port Coquitlam	BC	Canada
City of Dawson Creek		Dawson Creek	BC	Canada
City of Dawson Creek		Dawson Creek	BC	Canada
City of Fort St. John		Dawson Creek	BC	Canada
City of Fort St. John		Fort St. John	BC	Canada
City of Fort St. John		Fort St. John	BC	Canada
City of Fort St. John		Fort St. John	BC	Canada

City of Fort St. John
 City of Prince Rupert
 City of Prince Rupert
 City of Prince Rupert & District of Pt Edward
 City of Terrace
 City of Terrace
 City of Terrace
 City of Terrace
 Civeo
 Civeo Canada
 Civeo Canada
 Civeo Canada
 Civeo Canada
 CLAC
 CLAC
 CLAC
 CLAC
 CLAC
 Clark Builders
 Clean Energy BC
 Clear Seas Centre for Responsible Marine
 CLR
 CLR of BC
 CMAW
 CMAW
 CMAW
 Coast Mountains School District
 Coastal GasLink Pipeline Ltd.
 Commissionaires BC
 Community Advisory Group Memeber, LNGC
 Community, Sport & Cultural Development
 Construction & Specialized Workers' Unio
 Construction & Specialized Workers' Unio
 Consul General of India
 Consulate General of Canada
 Consulate General of India
 Consulate General of Italy - Vancouver
 Consulate General of Italy - Vancouver
 Consulate General of Japan in Vancouver
 Consulate General of P.R.China
 Consulate General of P.R.China
 Consulate General of P.R.China
 Convergent Technologies LTD
 COOEC CANADA CO. LTD.
 Copp's Services Inc.
 Copp's Services Inc.
 Corvidae Environmental Consulting Inc.
 COWI North America, Inc.
 CPC Corporation, Taiwan
 CPS / BC LNG Alliance
 Crew Energy Inc.
 Crew Energy Inc.
 CSA Group

Fort St. John	BC	Canada
Prince Rupert	BC	Canada
Prince Rupert	BC	Canada
Prince Rupert	BC	Canada
Terrace	BC	Canada
Terrace	BC	Canada
Terrace	BC	Canada
Terrace	BC	Canada
Edmonton	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Langley	BC	Canada
Langley	BC	Canada
Langley	BC	Canada
Langley	BC	Canada
Edmonton	AB	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
New Westminster	BC	Canada
New Westminster	BC	Canada
prince rupert	BC	Canada
prince rupert	BC	Canada
Vancouver	BC	Canada
Kitimat	BC	Canada
Calgary	AB	Canada
Vancouver	BC	Canada
Kitimat	BC	Canada
Victoria	BC	Canada
Surrey	BC	Canada
Surrey	BC	Canada
Vancouver	BC	Canada
Dallas	TX	United States
Vancouver	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Edmonton	AB	Canada
Calgary	AB	Canada
Red Deer AB.	AB	Canada
Red Deer AB.	AB	Canada
Sooke	BC	Canada
North Vancouver	BC	Canada
Chia-Yi	Taiwan	Taiwan
North Vancouver	BC	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Edmonton	AB	Canada

CSA Group	Richmond	BC	Canada
CSUR	Calgary	AB	Canada
CSWU Local 1611	Surrey	BC	Canada
CSWU Local 1611	Surrey	BC	Canada
CSWU Local 1611	Surrey	BC	Canada
Cullen Diesel Power Ltd	Surrey	BC	Canada
CWA Engineers Inc	Surrey	BC	Canada
CWB Group	Vancouver	BC	Canada
Daybreak Farms	Calgary	AB	Canada
Daybreak Farms	Terrace	BC	Canada
Deloitte	Terrace	BC	Canada
Deloitte	Vancouver	BC	Canada
Deloitte	Vancouver	BC	Canada
Deloitte	Vancouver	BC	Canada
Deloitte	Vancouver	BC	Canada
Deloitte	Calgary	AB	Canada
Deloitte	Edmonton	AB	Canada
Deloitte	Vancouver	BC	Canada
Deloitte	Toronto	ON	Canada
Deloitte	Vancouver	BC	Canada
Deloitte LLP	Vancouver	BC	Canada
Dentons Canada LLP	Vancouver	BC	Canada
Deputy Premier and Minister of Natural Gas Development	Vancouver	BC	Canada
District of Kitimat	Victoria	BC	Canada
District of Kitimat	Kitimat	BC	Canada
District of Kitimat	Kitimat	BC	Canada
District of Kitimat	Kitimat	BC	Canada
District of Kitimat	Kitimat	BC	Canada
District of Kitimat	Kitimat	BC	Canada
District of Kitimat	Kitimat	BC	Canada
District of Port Edward	Kitimat	BC	Canada
District of Port Edward	Port Edward	BC	Canada
District of Taylor	Port Edward	BC	Canada
Diversified Transportation Ltd.	Taylor	BC	Canada
Diversified Transportation Ltd.	Prince George	BC	Canada
DL Baker Construction Canada	Chetwynd	BC	Canada
DMG Energy	Kitimat	BC	Canada
DMG Energy	London	London	United Kingdom
DMG Energy	London	London	United Kingdom
Doig River First Nation - Rose Prairie,	London	London	United Kingdom
Dovre Canada Ltd.	ROSE PRAIRIE	BC	Canada
DRAGADOS CANADA, INC.	Calgary	AB	Canada
DRAGADOS CANADA, INC.	Richmond	BC	Canada
DWB Consulting Services Ltd	Richmond	BC	Canada
E.B. Horsman & Son	Prince George	BC	Canada
Earncliffe Strategy Group	Surrey	BC	Canada
Eaton Canada	Vancouver	BC	Canada
EB Horsman & Son	Calgary	AB	Canada
Ebara International Corporation	Surrey	BC	Canada
Ecofor Consulting Ltd	Sparks	NV	United States
Edelman	Fort St James	BC	Canada
Embassy of Canada to China	Vancouver	BC	Canada
	Beijing	Beijing	China

Italy

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Ferus
FilterBoxx Water & Environmental Corp.
FIOSEA-MIOSA
Fircroft Canada
Fircroft Canada
First Nations LNG Alliance
First Nations Tax Commission
First Pac West Group of Companies
First Pac West Group of Companies
Fleishman Hillard Canada
Foreign Affairs, Trade & Dev't Canada
Formula Contractors Ltd
Fort Nelson First Nation
FortisBC
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FortisBC Energy
FortisBC Energy Inc.
FortisBC Energy Inc.
FortisBC Energy Inc.
Foshan Gas Group Co., Ltd
Foshan Gas High Pressure Pipe Network Co
Foshan HuaRanNeng Gas Engineering Co.
Fraser River Pile & Dredge (GP) Inc.
Fraser River Pile & Dredge (GP) Inc.
Fugro GeoServices
Gaffney, Cline & Associates
Galaxy Broadband
Gas Innovations
GCS Energy Services Ltd.
GE Canada
GE Global Growth
GE Oil & Gas
GE Oil & Gas - Turbomachinery Solutions
GearBots Educational Resources
Gemco International
Gemstone Logistics
General Cable
General Electric

Vancouver	BC	Canada
Calgary	AB	Canada
Chilliwack	BC	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Prince George	BC	Canada
Kamloops	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Calgary	AB	Canada
Prince George	BC	Canada
Fort Nelson	BC	Canada
Surrey	BC	Canada
Surrey	BC	Canada
Surrey	BC	Canada
Surrey	BC	Canada
Surrey	BC	Canada
Vancouver	BC	Canada
Surrey	BC	Canada
Surrey	BC	Canada
Surrey	BC	Canada
Burnaby	BC	Canada
Surrey	BC	Canada
Vancouver	BC	Canada
West Vancouver	BC	Canada
Surrey	BC	Canada
Surrey	BC	Canada
Vancouver	BC	Canada
Surrey	BC	Canada
Surrey	BC	Canada
Surrey	BC	Canada
Surrey	BC	Canada
Mt Hayes	BC	Canada
Foshan	Guangdong	China
Foshan	Guangdong	China
Foshan	Guangdong	China
New Westminster	BC	Canada
New Westminster	BC	Canada
Calgary	AB	Canada
Houston	TX	United States
Prince George	BC	Canada
La Porte	TX	United States
Red Deer	AB	Canada
Mississauga	ON	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Abbotsford	BC	Canada
Son	Noord Brabant	Netherlands
Sherwood Park	AB	Canada
Coquitlam	BC	Canada
Houston	TX	United States

General Electric Canada
 GeoBC, FLNRO
 GeoBC, FLNRO
 Geoscience BC
 Geoscience BC
 Geotech Drilling Services Ltd
 Gingolx Enterprises Ltd.
 Gingolx Village Government
 Gingolx Village Government
 Gingolx Village Government
 Gingolx Village Government
 Gitlaxtaamiks Village Government
 Gitlaxtaamiks Village Government
 Gitanyow Hereditary Chiefs Office
 Gitga'at First Nation
 Gitlaxtaamiks Village Governmnet
 Gitlaxtaamiks Village Governmnet
 Gitxaala First Nation
 Gitxsan
 Gitxsan Development Corporation
 Gitxsan Safety Services & BC Safety Link
 Gladstein, Neandross & Associates
 Global BC
 GMP Securities
 Golder Associates
 Golder Associates Ltd.
 Golder Associates Ltd.
 Golder Associates Ltd.
 Golder Associates Ltd.
 Government Communications and Public Engagement
 Government Communications and Public Engagement
 Government of Alberta
 Government of British Columbia
 Government of British Columbia
 Government of Canada
 Government of Canada
 Government of Canada
 Gowling Lafleur Henderson LLP
 Graham Industrial Services
 Graham Industrial Services
 Granby Properties
 Great Bear Initiative
 Great West Equipment Ltd
 Guangdong Dapeng LNG Company Ltd
 Guangdong Dapeng LNG Company Ltd.
 Guangdong Energy Research Society
 Guangdong Energy Research Society
 Guangdong Guangye Oil & Gas Co., Ltd.
 GUANGDONG NATURAL GAS GRID CO.,LTD
 GUANGDONG YUDEAN NATURAL GAS CO.,LTD
 Guangzhou Gas Group Co., Ltd
 Haisla Nation
 Haisla Nation

Calgary	AB	Canada
Victoria	BC	Canada
Victoria	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Prince George	BC	Canada
Terrace	BC	Canada
Gingolx	BC	Canada
Gingolx	BC	Canada
Gingolx	BC	Canada
Gingolx	BC	Canada
Gingolx	BC	Canada
New Aiyansh	BC	Canada
New Aiyansh	BC	Canada
Kitwanga	BC	Canada
Hartley Bay	BC	Canada
New Aiyansh	BC	Canada
New Aiyansh	BC	Canada
Kitkatla	BC	Canada
Hazelton	BC	Canada
Delta	BC	Canada
Hazelton	BC	Canada
Santa Monica		United States
Burnaby	BC	Canada
Toronto	ON	Canada
Kelowna	BC	Canada
Victoria	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Calgary	AB	Canada
Victoria	BC	Canada
Victoria	BC	Canada
Edmonton	AB	Canada
London		United Kingdom
Victoria	BC	Canada
Ottawa	ON	Canada
Ottawa	ON	Canada
Calgary	AB	Canada
Edmonton	AB	Canada
Edmonton	AB	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Vernon	BC	Canada
Shenzhen	Guangdong	China
Shenzhen	Guangdong	China
Guangzhou	Guangdong	China
Guangzhou	Guangdong	China
Guangzhou	Guangdong	China
Guangzhou	Guangdong	China
Guangzhou	Guangdong	China
Guangzhou	Guangdong	China
Kitamaat Village	BC	Canada
Kitamaat Village	BC	Canada

Haisla Nation		Kitamaat Village	BC	Canada
Haisla Nation		Vancouver	BC	Canada
Haisla Nation Consulting		Kitamaat Village	BC	Canada
Haisla Nation Council		Kitamaat Village	BC	Canada
Haisla Nation Council		Kitamaat Village	BC	Canada
Halfway River First Nation		Wonowon	BC	Canada
Hatch		Calgary	AB	Canada
Hatch		Calgary	AB	Canada
Hatch		Vancouver	BC	Canada
Hatch		Vancouver	BC	Canada
Hatch Mott MacDonald		Kitimat	BC	Canada
Hawkair		Vancouver	BC	Canada
Hawkair		Terrace	BC	Canada
Hawkair Aviation Ltd		Terrace	BC	Canada
Hemmera		Terrace	BC	Canada
Hemmera		Burnaby	BC	Canada
Honeywell Process Solutions		Burnaby	BC	Canada
HORIZON NORTH LOGISTICS INC.		Calgary	AB	Canada
HORIZON NORTH LOGISTICS INC.		Calgary	AB	Canada
HORIZON NORTH LOGISTICS INC.		Calgary	AB	Canada
HORIZON NORTH LOGISTICS INC.		Calgary	AB	Canada
Horizon North Logistics Inc.		Edmonton	AB	Canada
HSBC		Calgary	AB	Canada
Huadian Natural Gas Canada Ltd.		New York	NY	United States
Huadian Natural Gas Canada Ltd.		Calgary	AB	Canada
Human Capital Strategies		Calgary	AB	Canada
Huu-ay-aht First Nations		Vancouver	BC	Canada
Huu-ay-aht First Nations		Port Alberni	BC	Canada
Huu-ay-aht First Nations		Port Alberni	BC	Canada
Huu-ay-aht First Nations		Port Alberni	BC	Canada
IBEW		Kamloops	BC	Canada
IBEW LOCAL 993		Kamloops	BC	Canada
IBEW Local 993		Kamloops	BC	Canada
IBEW Local 993		Kamloops	BC	Canada
IBM		Victoria	BC	Canada
Ideal Welders Ltd.		Delta	BC	Canada
Ideal Welders Ltd.		Delta	BC	Canada
Idemitsu Kosan Co.,Ltd		Tokyo	-	Japan
Idemitsu Kosan Co.,Ltd		Tokyo	-	Japan
IHI E&C International Corp		Houston	TX	United States
Impact Society		Calgary	AB	Canada
Imperial		Calgary	AB	Canada
Imperial		Calgary	AB	Canada
Indian Oil Corporation Limited		Panipat	Haryana	India
Indian Resource Council of Canada		T'suu Tina	AB	Canada
INDOIL MONTNEY LTD		Calgary	AB	Canada
IndOil Montney Ltd.		Calgary	AB	Canada
Industrial Scaffold Services L.P.		Nanaimo	BC	Canada
Industry Training Authority		Richmond	BC	Canada
Industry Training Authority		Sooke	BC	Canada
Industry Training Authority		Richmond	BC	Canada

industry training authority		Richmond	BC	Canada
Industry Training Authority		Richmond	BC	Canada
Industry Training Authority		Vancouver	BC	Canada
Industry Training Authority		Richmond	BC	Canada
Industry Training Authority (ITA)		Richmond	BC	Canada
Infracon Energy Services		Edmonton	AB	Canada
Infracon Energy Services Corp.		Edmonton	AB	Canada
ING		New York	NY	United States
ING Capital LLC		New York	NY	United States
Inlet Express Services Ltd.		Prince Rupert	BC	Canada
Innergex Renewable Energy Inc.		Vancouver	BC	Canada
INPEX CORPORATION		Minato-ku	Tokyo	Japan
INPEX CORPORATION	Japan	Minato-ku	Tokyo	Japan
INPEX Corporation	Japan	Tokyo	Japan	Japan
INPEX Gas British Columbia, LTD	Japan	Calgary	AB	Canada
INPEX Gas British Columbia	Japan	Calgary	AB	Canada
INPEX Gas British Columbia LTD	Japan	Calgary	AB	Canada
INPEX Gas British Columbia LTD.	Japan	Calgary	AB	Canada
INPEX Gas British Columbia Ltd.	Japan	Calgary	AB	Canada
Integrated Sustainability	Japan	Calgary	AB	Canada
International SOS Canada		Calgary	AB	Canada
Ironworkers Local 97		Vancouver	BC	Canada
IUOE Local 115		Burnaby	BC	Canada
J Phoenix EPC Management Group		Burnaby	BC	Canada
J. Phoenix EPC Management Group		Maple Ridge	BC	Canada
JAPAN AIRLINES		Maple Ridge	BC	Canada
Japan Bank for International Cooperation	Japan	Richmond	BC	Canada
JAPAN BANK FOR INTERNATIONAL COOPERATION	Japan	Tokyo	Tokyo	Japan
JAPAN BANK FOR INTERNATIONAL COOPERATION	Japan	Vancouver	BC	Canada
Japan Oil, Gas and Metals National Corp	Japan	Vancouver	BC	Canada
Japan Oil, Gas and Metals National Corpo	Japan	Minato-ku	Tokyo	Japan
JAPEX	Japan	Minato-ku	Tokyo	Japan
JAPEX Montney Ltd	Japan	Tokyo	Chiyoda-ku	Japan
JAS Projects - Oil & Gas		Calgary	AB	Canada
Jazz Aviation LP		Vancouver	BC	Canada
JETRO		Richmond	BC	Canada
Jewel Holdings	Japan	Toronto	ON	Canada
JGC Corporation		Maple Ridge	BC	Canada
Jobs, Tourism and Skills Training		Yokohama	N/A	Japan
Jobs, Tourism and Skills Training		Victoria	BC	Canada
Jobs, Tourism and Skills Training		Victoria	BC	Canada
JOGMEC		Victoria	BC	Canada
JX Nippon Oil & USA Inc.	Japan	Vancouver	BC	Canada
KANATA Energy Group Ltd.	Japan	Houston	TX	United States
Kawasaki Heavy Industries, Ltd.		Calgary	AB	Canada
KEBY Energy		Minato-ku	Tokyo	Japan
Keller Canada		Manhattan	NY	United States
Keller Canada		Richmond	BC	Canada
Keller Canada		Calgary	AB	Canada
Kerkhoff Construction		Prince Rupert	BC	Canada
Kerkhoff Construction		Chilliwack	BC	Canada
Kiewit Energy Canada		Chilliwack	BC	Canada
		Calgary	AB	Canada

Kiewit Energy Group		Englewood	CO	United States
Kim Baird Strategic Consulting		Tsawwassen	BC	Canada
Kisault Energy		Vancouver	BC	Canada
Kisault Energy		Vancouver	BC	Canada
Kisault Energy, Ltd.		Vancouver, BC	BC	Canada
Kitimat LNG		Calgary	AB	Canada
Kitimat LNG		Calgary	AB	Canada
Kitimat Valley Institute		Kitimat	BC	Canada
Kitselas First Nation		Terrace	BC	Canada
Kitselas First Nation		Terrace	BC	Canada
Kitselas First Nation		Terrace	BC	Canada
Kitselas First Nation		Terrace	BC	Canada
Kitselas First Nation		Terrace	BC	Canada
Kitselas First Nation		Terrace	BC	Canada
Kitselas Forestry LP		Terrace	BC	Canada
Kitselas Forestry Ltd		Terrace	BC	Canada
Kitsumkalum		Terrace	BC	Canada
Kitsumkalum Indian Band		Terrace	BC	Canada
Kogas		Terrace	BC	Canada
Korean Consulate in Vancouver	Korea	Calgary	AB	Canada
Korean Consulate in Vancouver		Vancouver	BC	Canada
Korn Ferry		Vancouver	BC	Canada
KPMG		Vancouver	BC	Canada
KPMG Canada		Calgary	AB	Canada
KPMG Canada		Vancouver	BC	Canada
KPMG LLP		Vancouver	BC	Canada
KPMG LLP		Calgary	AB	Canada
KT Energy Corporation		Calgary	AB	Canada
Kvaerner Canada Limited		Vancouver	BC	Canada
Kvaerner Canada Ltd.		St. John's	NF	Canada
Kwantlen Polytechnic University		St. John's	NF	Canada
Kwantlen Polytechnic University		Surrey	BC	Canada
Kwantlen Polytechnic University		Surrey	BC	Canada
Kyah Resources		Surrey	BC	Canada
Laing O'Rourke		Morisetown	BC	Canada
Laing O'Rourke Australia Oil & Gas		Kent	United Kingdom	United Kingdom
Laing O'Rourke Canada		Brisbane	Australia	Australia
Laing O'Rourke Canada		Vancouver	BC	Canada
Lake Babine Nation		Calgary	AB	Canada
Lake Babine Nation		Burns Lake	BC	Canada
LamSar Inc		Burns Lake	BC	Canada
LamSar Inc.		Sarnia	ON	Canada
Lark Group		Sarnia	ON	Canada
Lauren engineers & Constructors ULC		Surrey	BC	Canada
Lauren Engineers & Constructors ULC		Vancouver	BC	Canada
Laxgalts'ap Village Government		Vancouver	BC	Canada
Laxgalts'ap Village Government		Greenville	BC	Canada
Laxgalts'ap Village Government		Greenville	BC	Canada
Laxgalts'ap Village Government		Greenville	BC	Canada
Laxgalts'ap Village Government		Greenville	BC	Canada
LearnCorp International		Sydney	NS	Canada
Ledcor		Vancouver	BC	Canada

Ledcor	Vancouver	BC	Canada
Ledcor	Vancouver	BC	Canada
Ledcor	Vancouver	BC	Canada
Ledcor	Vancouver	BC	Canada
Ledcor	Vancouver	BC	Canada
Ledcor	Vancouver	BC	Canada
Ledcor	Vancouver	BC	Canada
Legal Services Branch	Vancouver	BC	Canada
Legislative Assembly	Victoria	BC	Canada
Legislative Assembly	Victoria	BC	Canada
Legislative Assembly	Victoria	BC	Canada
Lheidli T'enneh	Victoria	BC	Canada
Lidstone	Prince George	BC	Canada
Lincoln Electric Company of Canada	Port Alberni	BC	Canada
Lisims Forest Resources	Victoria	BC	Canada
LIUNA	New Alyansh	BC	Canada
Lloyd's Register	Surrey	BC	Canada
LMS Reinforcing Steel Group	North Vancouver	BC	Canada
LNG Canada	Surrey	BC	Canada
LNG Canada	Vancouver	BC	Canada
LNG Canada	Calgary	AB	Canada
LNG Canada	Calgary	AB	Canada
LNG Canada	Calgary	AB	Canada
LNG Canada	Calgary	AB	Canada
LNG Canada	Calgary	AB	Canada
LNG Canada	Calgary	AB	Canada
LNG Canada	Vancouver	BC	Canada
LNG Canada	Calgary	AB	Canada
LNG Canada	Vancouver	BC	Canada
LNG Canada	Vancouver	BC	Canada
LNG Canada	Vancouver	BC	Canada
LNG Canada	Calgary	AB	Canada
LNG Canada	Calgary	AB	Canada
LNG Canada	Vancouver	BC	Canada
LNG Canada	Vancouver	BC	Canada
LNG Canada	Vancouver	BC	Canada
LNG Canada	Vancouver	BC	Canada
LNG Canada	Calgary	AB	Canada
LNG Canada	Calgary	AB	Canada
LNG Canada	Kitimat	BC	Canada
LNG Canada	Calgary	AB	Canada
LNG Canada	Kitimat	BC	Canada
LNG Canada	Vancouver	BC	Canada
LNG Canada	Vancouver	BC	Canada
LNG Canada	Vancouver	BC	Canada
LNG Direct Rail Ltd.	Vancouver	BC	Canada
LNG Direct Rail Ltd.	North Vancouver	BC	Canada
LNG-Buy BC	North Vancouver	BC	Canada
local 97 ironworkers	Vancouver	BC	Canada
Macro Enterprises Inc	Burnaby	BC	Canada
Mammoet Canada Western Ltd	Fort St John, BC	BC	Canada
MAN DIESEL & TURBO NORTH AMERICA	Edmonton	AB	Canada
Kitimat LNG	Kent	WA	United States
	Vancouver	BC	Canada

Maple Leaf Strategies	Ottawa	ON	Canada
Maple Leaf Strategies	Vancouver	BC	Canada
Maple Leaf Strategies	Vancouver	BC	Canada
Markey Machinery	Seattle	WA	United States
Markey Machinery	Seattle	WA	United States
MARR	Victoria	BC	Canada
MARR	Victoria	BC	Canada
Marubeni Corporation	Tokyo	Tokyo	Japan
Matrix Solutions	Victoria	BC	Canada
Matrix Solutions Inc	Victoria	BC	Canada
Maxima Energy Services Inc.	Calgary	AB	Canada
McCarthy Tétraut LLP	Vancouver	BC	Canada
McCarthy Tétraut LLP	Vancouver	BC	Canada
McCarthy Tétraut LLP	Toronto	ON	Canada
McCarthy Tétraut LLP	Calgary	AB	Canada
McCarthy Tétraut LLP	Calgary	AB	Canada
McElhanney Consulting Services	Vancouver	BC	Canada
McElhanney Consulting Services	Vancouver	BC	Canada
McElhanney Consulting Services	Penticton	BC	Canada
McElhanney Consulting Services	Kitimat	BC	Canada
McElhanney Geomatics	Kitimat	BC	Canada
McNally Construction Inc.	Fort St. John	BC	Canada
McNally International Inc.	Dartmouth	NS	Canada
Member of the Legislative Assembly	Hamilton	ON	Canada
Member of the Legislative Assembly	Victoria	BC	Canada
Member of the Legislative Assembly	Victoria	BC	Canada
Member of the Legislative Assembly	Victoria	BC	Canada
Member of the Legislative Assembly	Victoria	BC	Canada
Member of the Legislative Assembly	Victoria	BC	Canada
Member of the Legislative Assembly	Victoria	BC	Canada
Merjent	Victoria	BC	Canada
Merjent	Vancouver	BC	Canada
Merjent	Vancouver	BC	Canada
METIS NATION BRITISH COLUMBIA	Vancouver	BC	Canada
METIS NATION BRITISH COLUMBIA	Abbotsford	BC	Canada
Metis Nation of BC	Abbotsford	BC	Canada
Metlakatla First Nation	Vancouver	BC	Canada
Metlakatla First Nation	Prince Rupert	BC	Canada
MFLNRO	Prince Rupert	BC	Canada
Michael E. Nacula Consulting Inc.	Victoria	BC	Canada
Miller and Miller Consulting Ltd	Edmonton Alberta	AB	Canada
Min of Jobs, Tourism and Skills Training	Calgary	AB	Canada
Min. of Jobs, Tourism & Skills Training	Victoria	BC	Canada
Min. of Small Business and Red Tape Redu	Victoria	BC	Canada
Minister of Aboriginal Relations & Reconciliation	Vancouver	BC	Canada
Minister of Advanced Education	Victoria	BC	Canada
Minister of Children and Families	Victoria	BC	Canada
Minister of Community, Sport & Cultural Development & Minister Responsible for TransLink	Victoria	BC	Canada
Minister of Education	Victoria	BC	Canada
Minister of Environment	Victoria	BC	Canada

Minister of Finance	Victoria	BC	Canada
Minister of International Trade for Asia Pacific	Victoria	BC	Canada
Minister of Jobs, Tourism & Skills Training and Minister Responsible for Labour	Victoria	BC	Canada
Minister of Justice and Attorney General	Victoria	BC	Canada
Minister of SDSI	Victoria	BC	Canada
Ministry Community, Sport and Cultural D	Victoria	BC	Canada
Ministry Natural Gas Development	Victoria	BC	Canada
Ministry of Aboriginal Relations & Recon	Victoria	BC	Canada
MINISTRY OF ABORIGINAL RELATIONS & RECON	Victoria	BC	Canada
Ministry of Aboriginal Relations & Reconciliation	Victoria	BC	Canada
Ministry of Advanced Education	Victoria	BC	Canada
Ministry of Advanced Education	Victoria	BC	Canada
Ministry of Advanced Education	Victoria	BC	Canada
Ministry of Children and Families	Victoria	BC	Canada
Ministry of Community, Sport & Cultural Development	Victoria	BC	Canada
Ministry of Community, Sport and Cultura	Victoria	BC	Canada
Ministry of Education	Victoria	BC	Canada
Ministry of Education	Victoria	BC	Canada
Ministry of Education	Victoria	BC	Canada
Ministry of Energy and Mines	Victoria	BC	Canada
Ministry of Environment	Victoria	BC	Canada
Ministry of Environment	Victoria	BC	Canada
Ministry of Environment	Victoria	BC	Canada
Ministry of Environment	Victoria	BC	Canada
Ministry of Environment	Victoria	BC	Canada
Ministry of Environment	Victoria	BC	Canada
Ministry of Finance	Prince George	BC	Canada
Ministry of Finance	Victoria	BC	Canada
Ministry of Finance	Victoria	BC	Canada
Ministry of Finance	Victoria	BC	Canada
Ministry of Finance	Victoria	BC	Canada
Ministry of Finance	Victoria	BC	Canada
Ministry of Finance	Victoria	BC	Canada
Ministry of International Trade	Victoria	BC	Canada
Ministry of International Trade	Vancouver	BC	Canada
Ministry of International Trade	Vancouver	BC	Canada
Ministry of International Trade	Vancouver	BC	Canada
Ministry of International Trade	Vancouver	BC	Canada
Ministry of International Trade	Vancouver	BC	Canada
Ministry of International Trade	Vancouver	BC	Canada
Ministry of International Trade	Victoria	BC	Canada
Ministry of International Trade	Victoria	BC	Canada
Ministry of International Trade	Vancouver	BC	Canada
Ministry of International Trade	Vancouver	BC	Canada
Ministry of Jobs, Tourism & Skills Training	Vancouver	BC	Canada
Ministry of Jobs, Tourism and Skills Training	Victoria	BC	Canada
Ministry of JTST	Victoria	BC	Canada
Ministry of JTST	Victoria	BC	Canada
Ministry of Justice	Victoria	BC	Canada
Ministry of Justice	Vancouver	BC	Canada
Ministry of Justice	Victoria	BC	Canada
Ministry of Justice	Victoria	BC	Canada
Ministry of Justice	Victoria	BC	Canada
Ministry of Justice	Vancouver	BC	Canada
Ministry of Justice	Vancouver	BC	Canada

Ministry of Justice		Victoria	BC	Canada
Ministry of Natural Gas Development		Victoria	BC	Canada
Ministry of Natural Gas Development		Victoria	BC	Canada
Ministry of Natural Gas Development		Victoria	BC	Canada
Ministry of Natural Gas Development		Victoria	BC	Canada
Ministry of Natural Gas Development		Victoria	BC	Canada
Ministry of Natural Gas Development		Victoria	BC	Canada
Ministry of Small Business		Victoria	BC	Canada
Ministry of Trans & Inf		Victoria	BC	Canada
Ministry of Transportation		Terrace	BC	Canada
Ministry of Transportation		Victoria	BC	Canada
Mitsubishi		Victoria	BC	Canada
Mitsubishi Corporation	Japan	Calgary	AB	Canada
Mitsubishi Corporation	Japan	Tokyo	Japan	Japan
mitsui & co. (CANADA) LTD.	Japan	Chiyoda-ku	Tokyo	Japan
Mitsui & Co., Ltd.	Japan	Calgary	AB	Canada
Mitsui & Co., Ltd.	Japan	Tokyo	Japan	Japan
Mitsui & Co., Ltd.	Japan	Chiyoda-ku	Tokyo	Japan
Mizuho Bank, Ltd.	Japan	Chiyoda-ku	Tokyo	Japan
MLA Prince George Mackenzie	Japan	Richmond	BC	Canada
MNP Corporate Finance		Victoria	BC	Canada
Moffatt & Nichol		Vancouver	BC	Canada
Moffatt Nichol		Long Beach	CA	United States
Monster Industries Ltd		Vancouver	BC	Canada
Monster Industries Ltd		Houston	BC	Canada
Moricetown Economic Development		Houston	BC	Canada
Moricetown Economic Development		Moricetown, BC	BC	Canada
Mosaic Capital Corporation		Moricetown, BC	BC	Canada
Moving2Canada Recruitment		Calgary	AB	Canada
MUFG		Vancouver	BC	Canada
MUFG		Vancouver	BC	Canada
MUFG		Vancouver	BC	Canada
MUFG		Vancouver	BC	Canada
MUFG		Vancouver	BC	Canada
MUFG		Vancouver	BC	Canada
MUFG		Vancouver	BC	Canada
MUFG		Vancouver	BC	Canada
MUFG Union Bank, N.A.		Vancouver	BC	Canada
Municipality of Guysborough		New York	NY	United States
Nadleh Whut'en First Nation		Guysborough	NS	Canada
Nak'azdli		Fort Fraser	BC	Canada
Nak'azdli Band		Fort Saint James	BC	Canada
Nak'Azdli Whut'en		Fort Saint James	BC	Canada
Nanaimo Port Authority		Fort St James	BC	Canada
National Energy Administration		Nanaimo	BC	Canada
National Energy Board		Beijing	Beijing	China
National Energy Equipment		Calgary	AB	Canada
NATIONAL Public Relations		PORT COQUITLAM	BC	Canada
Natural Resources Canada		Vancouver	BC	Canada
NCSG Crane & Heavy Haul		Vancouver	BC	Canada
		Edmonton	AB	Canada

NCSG Crane & Heavy Haul Services
 NCSG Crane and Heavy Haul
 NEBC Resource Municipalities Coalition
 Nee Tahi Buhn Band
 New Car Dealers Association of BC
 New Relationship Trust
 Nexen
 Nexen Energy ULC
 Nexen Energy ULC
 Nexen Energy ULC
 Nexen Energy ULC
 Nexen Energy ULC
 Nexen Energy ULC
 Nexen Energy ULC
 Nexen Energy ULC
 Nexen Energy ULC
 Nicholson Group of Companies
 NICI
 Nicola Valley Institute of Technology
 Nicola Valley Institute of Technology
 Nisga'a Lisims Government
 Nisga'a Lisims Government
 Nisga'a Lisims Government
 Nisga'a Lisims Government
 Nisga'a Lisims Government
 Nisga'a Lisims Government
 Nisga'a Pacific Ventures LP
 Nisga'a Pacific Ventures LP
 Noble Americas Gas & Power Corp.
 Noralta Lodge
 NORTH EAST NATIVE ADVANCING SOCIETY
 North Vancouver - Seymour
 North Vancouver - Seymour
 Northern Health
 Northern Lights College
 Northern Lights College
 Northern Lights College
 Northern Rockies Regional Municipality
 Northern Rockies Regional Municipality
 Northern Steel Ltd.
 Northgate Industries
 Northgate Industries Ltd.
 Northgate Industries Ltd.
 Northwest Community College
 Northwest Community College
 Northwest Regional Airport
 Northwest Regional Airport
 Norton Lilly International
 Norton Rose
 Norwest Corporation
 NOVA Chemicals Corporation
 Ocean Networks Canada
 Office of the Premier

Acheson	AB	Canada
Calgary	AB	Canada
Fort St John	BC	Canada
Burns lake	BC	Canada
Richmond	BC	Canada
Vancouver	BC	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Aldergrove	BC	Canada
Edmonton	AB	Canada
Merritt	BC	Canada
Merritt	BC	Canada
New Aiyansh	BC	Canada
New Aiyansh	BC	Canada
New Aiyansh	BC	Canada
New Aiyansh	BC	Canada
New Aiyansh	BC	Canada
New Aiyansh	BC	Canada
New Aiyansh	BC	Canada
Calgary	AB	Canada
Nisku	AB	Canada
Fort St. John	BC	Canada
Victoria	BC	Canada
Victoria	BC	Canada
Prince George	BC	Canada
Dawson Creek	BC	Canada
Dawson Creek	BC	Canada
Fort St. John	BC	Canada
Fort Nelson	BC	Canada
Fort Nelson	BC	Canada
Prince George	BC	Canada
Edmonton	AB	Canada
Edmonton	AB	Canada
Calgary	AB	Canada
Terrace	BC	Canada
Terrace	BC	Canada
Terrace	BC	Canada
Terrace	BC	Canada
Houston	TX	United States
Calgary	AB	Canada
Vancouver	BC	Canada
Calgary	AB	Canada
Victoria	BC	Canada
Vancouver	BC	Canada

Office of the Premier		Vancouver	BC	Canada
Office of the Premier		Vancouver	BC	Canada
Office of the Premier		Vancouver	BC	Canada
Office of the Premier		Vancouver	BC	Canada
Office of the Premier		Vancouver	BC	Canada
Office of the Premier		Vancouver	BC	Canada
Office of the Premier		Vancouver	BC	Canada
Office of the Premier		Vancouver	BC	Canada
Office of the Premier		Vancouver	BC	Canada
Office of the Premier		Vancouver	BC	Canada
Office of the Premier		Vancouver	BC	Canada
Office of the Premier		Vancouver	BC	Canada
Office of the Premier		Vancouver	BC	Canada
OFFSHORE OIL ENGINEERING CO.,LTD		Vancouver	BC	Canada
Oil and Strategic Initiatives Division	China	Calgary	AB	Canada
Okanagan College		Victoria	BC	Canada
Okanagan College		Salmon Arm	BC	Canada
Old Massett Village Council		Kelowna	BC	Canada
Old Massett Village Council		Masset	BC	Canada
Olthuis Kleer Townshend LLP		Masset	BC	Canada
Opus Stewart Weir		Toronto	ON	Canada
Orion Group		Sherwood Park	AB	Canada
Orion Group		Calgary	AB	Canada
Orion Group		Calgary	AB	Canada
Osler, Hoskin & Harcourt LLP		Houston	TX	United States
Outland Camps		Calgary	AB	Canada
Pace Realty Corp		Langley	BC	Canada
Pacer Corporation		Prince George	BC	Canada
Pacer Corporation		Calgary	AB	Canada
Pacer Corporation		Calgary	AB	Canada
Pacific Northern Gas		Calgary	AB	Canada
Pacific Northern Gas		Vancouver	BC	Canada
Pacific NorthWest LNG		Vancouver	BC	Canada
Pacific NorthWest LNG		Vancouver	BC	Canada
Pacific NorthWest LNG		Vancouver	BC	Canada
Pacific NorthWest LNG		Vancouver	BC	Canada
Pacific NorthWest LNG		Vancouver	BC	Canada
Pacific NorthWest LNG		Vancouver	BC	Canada
Pacific NorthWest LNG		Vancouver	BC	Canada
Pacific NorthWest LNG		Vancouver	BC	Canada
Pacific NorthWest LNG		Vancouver	BC	Canada
Pacific NorthWest LNG		Vancouver	BC	Canada
Pacific NorthWest LNG + Progress Energy		Vancouver	BC	Canada
Pacific Oil and Gas		Vancouver	BC	Canada
Pacific Oil and Gas	Indonesia	Vancouver	BC	Canada
Paladin Crossings Inc.	Indonesia	Vancouver	BC	Canada
PCL Industrial Management Inc.		Lethbridge	AB	Canada
		Edmonton	AB	Canada

PCL Industrial Management Inc.		Edmonton	AB	Canada
Pentair Thermal Management		North Vancouver	BC	Canada
PetroChina Intl. (Canada) Trading Ltd.		Calgary	AB	Canada
PetroChina Intl. (Canada) Trading Ltd.	China	Calgary	AB	Canada
Petrofac Inc.	UK	Houston	TX	United States
Petrofac Inc.	UK	Houston	TX	United States
Petrofac, Inc.	UK	Houston	TX	United States
PF Collins		St. John's	NF	Canada
Pit Crew Labour Market Reports		West Leederville	Western Australia	Australia
Port of Vancouver USA	Australia	Vancouver	WA	United States
Powell Canada Inc.		Calgary	AB	Canada
Premier's LNG Working Group		Vancouver	BC	Canada
Premier's Technology Council		Vancouver	BC	Canada
PricewaterhouseCoopers		Vancouver	BC	Canada
PricewaterhouseCoopers LLP		Calgary	AB	Canada
Procon		Burnaby	BC	Canada
Proficio Management Corporation		Vancouver	BC	Canada
Progress Energy		Calgary	AB	Canada
Progress Energy		Calgary	AB	Canada
Progress Energy		Calgary	AB	Canada
Progress Energy		Calgary	AB	Canada
Progress Energy Canada Ltd.		Calgary	AB	Canada
Progress Energy Canada Ltd.		Calgary	AB	Canada
Progressive Contractors Assoc. of Cda		Calgary	AB	Canada
Progressive Contractors Association of C		Edmonton	AB	Canada
Progressive Contractors Association of C		Edmonton	AB	Canada
Province of BC		Edmonton	AB	Canada
Province of BC		Victoria	BC	Canada
Province of British Columbia		Victoria	BC	Canada
Province of British Columbia		Victoria	BC	Canada
PwC		Victoria	BC	Canada
PwC		Calgary	AB	Canada
PwC		Calgary	AB	Canada
PwC		Vancouver	BC	Canada
PWEC		Vancouver	BC	Canada
QPS Engineering		Kamloops	BC	Canada
Quicksilver Resources Canada Inc.		Calgary	AB	Canada
Quicksilver Resources Canada Inc.		Calgary	AB	Canada
RaceRocks 3D		Calgary	AB	Canada
RaceRocks 3D		Victoria	BC	Canada
RaceRocks 3D		Victoria	BC	Canada
Raymond James Ltd.		Victoria	BC	Canada
RBC Capital Markets		Vancouver	BC	Canada
Redcore Ltd.		Calgary	AB	Canada
Redrock Camps		Sylvan Lake	AB	Canada
Resource Works		Calgary	AB	Canada
Richmond School District/Skills Canada		Vancouver	BC	Canada
Robert Allan Ltd		Richmond	BC	Canada
Rocktown Construction Pty Ltd		Vancouver	BC	Canada
Rocktown Construction Pty Ltd	Australia	Vancouver	BC	Canada
Rocktown Construction Pty Ltd	Australia	Vancouver	BC	Canada
Rogers Group Financial	Australia	Vancouver	BC	Canada

Rolls-Royce Power Systems
 Royal Golden Eagle
 Ruskin Construction
 Sacre-Davey Engineerng
 Saik'uz First Nation
 Saik'uz First Nation
 Saik'uz First Nation
 Saipem Canada Inc.
 Saipem Canada Inc.
 Saipem Canada Inc.
 Saipem Canada Inc.
 SAIT Polytechnic
 SAIT Polytechnic
 SAIT Polytechnic
 Seaspam
 Senate Canada
 Shaw Media
 SHAWCOR
 Shell
 Shell Canada
 Shell Canada Ltd
 Shell Eastern Petroleum Pte Ltd
 Shelter Modular Inc.
 Shelter Modular Inc.
 Siemens Canada Limited
 Siemens Canada Ltd.
 Siemens Canada Ltd.
 Silvertip Promotions & Signs Inc.
 Simon Fraser University
 Simon Fraser University
 Simon Fraser University, Faculty of Appl
 Sinopec Canada
 Sinopec Canada
 Sinopec Canada
 Skeena Capital
 SkillPlan
 Skills Canada British Columbia
 Skills Canada British Columbia
 Skin Tyee Nation
 Skin Tyee Nation
 Sky-Hi Scaffolding Ltd.
 Skyhigh Canada
 SLR Consulting
 Smith Bros. & Wilson (B.C.) Ltd.
 SNC-Lavalin
 SNERGY Systems
 Solaris Management Consultants Inc.
 Solaris Management Consultants Inc.
 Spartan Controls
 Spartan Controls
 Spartan Controls Ltd.
 Spartan Controls Ltd.

Indonesia

Italy
 Italy
 Italy
 Italy

Coquitlam	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
North Vancouver	BC	Canada
Vanderhoof	BC	Canada
Vanderhoof	BC	Canada
Vanderhoof	BC	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
North Vancouver	BC	Canada
Ottawa	ON	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Singapore	Singapore	Singapore
Calgary	AB	Canada
Calgary	AB	Canada
Singapore	Singapore	Singapore
Aldergrove	BC	Canada
Aldergrove	BC	Canada
Richmond	BC	Canada
Richmond	BC	Canada
Oakville	ON	Canada
Terrace	BC	Canada
Burnaby	BC	Canada
Burnaby	BC	Canada
Burnaby	BC	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Phoenix	AZ	United States
Burnaby	BC	Canada
Burnaby	BC	Canada
Victoria	BC	Canada
Southbank	BC	Canada
Southbank	BC	Canada
Burnaby	BC	Canada
Edmonton	AB	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Montreal	QC	Canada
Calgary	AB	Canada
Surrey	BC	Canada
Surrey	BC	Canada
Burnaby	BC	Canada
Calgary	AB	Canada
Burnaby	BC	Canada
Calgary	AB	Canada

SPATCO Energy Solutions
 Spectra Energy
 Spectra Energy
 Spectra Energy
 Spectra Energy
 Spectra Energy
 Spectra Energy
 Spectra Energy
 Spectra Energy
 Spectra Energy
 Spectra Energy
 Spirit Strategies Ltd.
 Sproule
 Stantec
 Stantec
 Stantec
 Stantec
 Stantec Consulting Ltd.
 Steelhead LNG
 Steelhead LNG
 Steelhead LNG
 Steelhead LNG
 Stellat'en First Nation
 Sterling Crane
 Sumitomo Mitsui Banking Corp of Canada
 Summit Camps
 Svitzer
 Synergy Aboriginal Consulting
 T&D Products Ltd.
 TAKLA LAKE FIRST NATION
 Tarpon Energy Services Ltd.
 Task Engineering Ltd.
 Task Engineering Ltd.
 TD Securities
 Technip
 Technip Canada Limited
 TELUS
 Tenold Transportation LP
 Tervita
 TFN Economic Development Corporation
 The BC Coast Pilots Ltd.
 The University of British Columbia
 Thompson Bros (Constr.) LP
 Thompson Bros. (Constr.)
 Thompson Rivers University
 Thompson Rivers University
 Thompson Rivers University
 TIDAL TRANSPORT
 TI'azt'en Nation
 Tomco Group of Companies
 Toyota Tsusho Wheatland Inc.
 TransAlta

Japan

Denmark

France

France

Japan

Company	Province	Country
PORT COQUITLAM	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Terrace	BC	Canada
Calgary	AB	Canada
Victoria	BC	Canada
Burnaby	BC	Canada
Calgary	AB	Canada
Prince Rupert	BC	Canada
Burnaby	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Fraser lake	BC	Canada
Fort St John	BC	Canada
Toronto	ON	Canada
Smithers	BC	Canada
Surrey	BC	Canada
Prince Rupert	BC	Canada
Surrey	BC	Canada
Prince George	BC	Canada
Calgary	AB	Canada
Courtenay	BC	Canada
Victoria	BC	Canada
Toronto	ON	Canada
Calgary	AB	Canada
St. John's	NF	Canada
Edmonton	AB	Canada
Surrey	BC	Canada
Calgary	AB	Canada
Tsawwassen	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Calgary	AB	Canada
Prince George	BC	Canada
Kamloops	BC	Canada
Kamloops	BC	Canada
Kamloops	BC	Canada
Vancouver	BC	Canada
Fort St. James	BC	Canada
Chilliwack	BC	Canada
Calgary	AB	Canada
Calgary	AB	Canada

TransAlta
 TransCanada
 TransCanada
 TransCanada
 TransCanada
 TransCanada
 TransCanada
 TransCanada
 TransCanada
 TransCanada Pipelines
 Transportation and Infrastructure
 TRAYLOR BROS., INC.
 Triton Environmental
 Triton Environmental
 Tyco Integrated Fire and Security
 UA Local 170
 UA Local 170 Plumbers & Pipefitters
 UA Local 488
 UA Piping Industry College of BC
 UBC
 UBC
 UNBC
 Unified Alloys
 United Association
 University of British Columbia
 University of British Columbia
 University of British Columbia
 University of Northern British Columbia
 University of Northern British Columbia
 Valard
 Valard Construction, Dive Services
 Valiant Oilfield Hauling Ltd.
 Van Oord Offshore
 Vancouver Community College
 Vancouver International Maritime Centre
 Vancouver International Maritime Centre
 Vancouver International Maritime Centre
 Vancouver Island University
 Veresen Inc.(Jordan Cove LNG)
 Viking Construction Ltd
 VILLAGE OF POUCE COUPE
 Voice Construction
 Voice Construction
 Watson Island LNG Corporation
 WCC LNG
 WCC LNG Project Ltd.
 WELLONS CANADA
 Welspun
 Wenco International Mining Systems
 WesPac Midstream - Vancouver
 West Moberly First Nations
 West Moberly First Nations

Netherlands

Calgary	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Vancouver	BC	Canada
Calgary	AB	Canada
Vancouver	BC	Canada
Calgary	AB	Canada
Victoria	BC	Canada
Evansville	IN	United States
Terrace	BC	Canada
Terrace	BC	Canada
Calgary	AB	Canada
Delta	BC	Canada
Delta	BC	Canada
Edmonton	AB	Canada
Delta	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Prince George	BC	Canada
Langley	BC	Canada
St. Albert	AB	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Vancouver BC	BC	Canada
Prince George	BC	Canada
Prince George	BC	Canada
Vancouver	BC	Canada
Terrace	BC	Canada
Fort St. John	BC	Canada
Houston	TX	United States
Vancouver	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Nanaimo	BC	Canada
Calgary	AB	Canada
Prince George	BC	Canada
Pouce Coupe	BC	Canada
Prince Rupert	BC	Canada
Edmonton	AB	Canada
Denver	CO	United States
Vancouver	BC	Canada
Prince Rupert	BC	Canada
Surrey	BC	Canada
Calgary	AB	Canada
Vancouver	BC	Canada
Irvine	CA	United States
Moberley Lake	BC	Canada
Moberley Lake	BC	Canada

West Moberly First Nations
 West Moberly First Nations
 Westcana Electric Inc
 Westcana Electric Inc
 Westcana Electric Inc
 Western Economic Diversification
 Western Economic Diversification
 WestJet
 WestJet
 WestJet Airlines
 WestJet Airlines
 Westport Innovations
 Westwood Electric
 Wet'suwet'en First Nation
 Wet'suwet'en First Nation
 Wet'suwet'en First Nation
 White & Case LLP
 Whitemarsh Enterprises
 Williams Scotsman Remote Accommodations
 Wipro Solutions Canada
 Wipro Solutions Canada
 Wison Offshore & Marine
 Woodfibre LNG
 Woodfibre/RGE
 Woodside
 Woodside Energy
 Woodside Energy
 Woodside Energy
 Woodside Energy
 Woodside Energy
 Woodside Energy Ltd
 Work BC
 WorkSafeBC
 WorleyParsons
 WorleyParsons
 WorleyParsons
 WorleyParsons
 WSP
 WSP
 WSP
 WSP
 WSP
 WSP
 WSP
 WSP
 WSP | Levelton
 ZanRon Fabrication & Machine Co. Ltd.

China

Moberley Lake	BC	Canada
Moberley Lake	BC	Canada
Prince George	BC	Canada
Prince George	BC	Canada
Prince George	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Vancouver	BC	Canada
Calgary	AB	Canada
Vancouver	BC	Canada
Vernon	BC	Canada
Burns Lake	BC	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
New York	NY	United States
Sooke	BC	Canada
Vancouver	BC	Canada
Edmonton	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Vancouver	BC	Canada
Vancouver	BC	Canada
Perth	WA	Australia
Calgary	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Calgary	AB	Canada
Perth	WA	Australia
Quesnel	BC	Canada
Richmond	BC	Canada
Calgary	AB	Canada
Burnaby	BC	Canada
Burnaby	BC	Canada
Burnaby	BC	Canada
Calgary	AB	Canada
Vancouver	BC	Canada
Calgary	AB	Canada
Edmonton	AB	Canada
Fort St. John	BC	Canada
Calgary	AB	Canada
Fort St. John	BC	Canada
Kelowna	BC	Canada
Kitimat	BC	Canada

Total Delegates: 1145

Registration timing:

April	1.8%	21
May	1.1%	13
June	1.2%	14
July	2.6%	20
August	10.3%	118
September	33.2%	381
October	43.1%	494
Onsite	6.5%	74

Countries:

Australia	0.4%	5
Canada	91.5%	1045
China	1.6%	18
India	0.1%	1
Japan	1.8%	21
Korea	0.1%	1
Netherlands	0.1%	1
Singapore	0.2%	2
Taiwan	0.1%	1
United Kingdom	0.5%	6
United States	3.8%	44

Canadian provinces:

	% of Cdn delegate	% of total delegates	
Alberta	24.2%	22.1%	253
BC	72.1%	66.0%	754
Newfoundland	0.4%	0.3%	4
Nova Scotia	0.3%	0.3%	3
Ontario	2.7%	2.5%	28
Quebec	0.2%	0.2%	2
Yukon	0.1%	0.1%	1

BC Participation

Top 10 Cities:

1. Vancouver - 272
2. Victoria – 124

3. Surrey - 34
4. Terrace – 34
5. Burnaby – 28
6. Prince George – 25
7. Richmond – 21
8. Kitimat – 17
9. Prince Rupert – 15
10. Fort St. John – 12
11. New Aiyansh – 12

By region:

	% of BC delegates	
Cariboo	3.4%	26
Mainland/Southwest	54.2%	408
Nechako	2.4%	18
North Coast	14.0%	105
Northeast	4.7%	35
Thompson-Okanagan	2.9%	22
Vancouver Island/Coast	18.3%	138

13 delegates were exhibitors who used the discount for a \$1000 pass.

VCC

March 10, 2017	Deposit	\$65,331
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Hotels

Included in Pace payment

Pace Communications

31 Mar 2016	Invoice # 10916	\$ 25,464.69
30 Nov 2016	Invoice # 11224	\$ 5,930.56
31 Dec 2016	Invoice # 11262	\$ 452.81
31 Jan 2017	Invoice # 11307	\$ 6,696.78
28 Feb 2017	Invoice # 11355	\$ 32,099.69
31 Mar 2017	Invoice # 11392	\$ 28,930.46
17 Apr 2017	Invoice # 11459	\$ 16,176.51
17 May 2017	Invoice # 11505	\$ 36,515.28
17 Jun 2017	Invoice # 11527	\$ 77,890.20
3 Aug 2017	Invoice \$ 11590	\$ 3,859.25

	Sub Total	\$234,016.23

VCC plus Pace		\$299,347.23

Roe, Sue MNGD:EX

To: Wray, Jennifer MNGD:EX
Subject: Costs for 2017 LNG in BC Conference

Hi Jen,

The total amount of money paid out regarding the 2017 LNG in BC Conference is: \$299,347.23. Those costs were for Vancouver Convention Centre deposit, Kimbo Design (web), Pace Communications and hotel deposits.

Please note, the some hotels are able to apply a credit for use in 2017/2018. Please see details below:

Pan Pacific

Cancellation fee paid in full by June 28th, 2017 with written notice of cancellation by June 23rd, 2017
Deposit will be held in trust.

Up to 50% of total cancellation fee may be applied to a meeting with guestrooms booked and consumed within 2017 or

Up to 30% of total cancellation fee may be applied to a meeting with guestrooms booked and consumed in 2018

Marriott

25% of the cancellation to be credited towards a group booked by April 2018.

Fairmont Pacific Rim

Not willing to hold onto the room block as credit. The liquidated damages outlined in the cancellation schedule of the contract would apply.

Fairmont Waterfront

Not willing to hold onto the room block as credit. The liquidated damages outlined in the cancellation schedule of the contract would apply.

If you have any questions or require further information, please let me know.

Sue

CONTRACT SUMMARY

PAGE OF

NAME OF CONTRACTOR

Pace Group Communications

MINISTRY BRANCH

MNGD

SPECIAL APPROVAL NO.(S)

T.B. SUBMISSION ►

ORDER IN COUNCIL ►

SECURITY DEPOSIT ►

ACCOUNTABLE ADVANCE ►

AMOUNT

DATE REC'D
YY / MM / DD

REF NO.

AMOUNT

DATE PAID
YY / MM / DD

REF NO.

CONTRACT DURATION

COMMENCES
YY / MM / DD

SUPPLIER CODE

TERMINATES
YY / MM / DD
18/03/31

CONTRACT NO.

SOGCPE0252017L1

EXTENDED TO
YY / MM / DD

CLIENT
058

RESP
27890

SERVICE LINE
26554

STOB
6001

PROJECT
2700000

AMOUNT(S)
4,264,390

RATES

INITIAL CONTRACT DATE
YY / MM / DD

FEES

EXPENSES

TOTAL

ADJ'D CONTRACT DATE
YY / MM / DD

HOLDBACK RELEASED ►

AMOUNT

DATE

YY / MM / DD

REF NO.

REFERENCE

NO.

DATE
YY / MM / DD

BILLING PERIOD

FROM
YY / MM / DD

TO
YY / MM / DD

A

H

ADVANCES
HOLDBACKS

FEES
PAID

EXPENSES
PAID

CHEQUE
AMOUNT

FEES
REMAINING

EXPENSES
REMAINING

11459

17/04/28

17/04/01

17/04/30

15,452.06

724.45

16,176.51

11505

17/05/31

17/05/01

17/05/31

26,335.31

10,179.97

36,515.28

11527

17/06/30

17/06/01

17/06/30

77,890.20

77,890.20

11590

09/08/09

17/08/03

17/08/03

3859.25

3859.25



Where ideas work

Ministry of Finance
INVOICE CODING SHEETRETURN CHEQUE TO MINISTRY?
(if yes, enter "D")FOREIGN CURRENCY OR WIRE?
(if yes, enter "\$" or "W")[Link to Invoice Coding Sheet completion instructions.](#)

PAYEE NAME PACE GROUP * SUPPLIER # _____ * SITE _____
 CONTRACT/PO # SOGCPE0252017LNG
CONF INVOICE DATE 31-MAR-2016 INVOICE # 10916
DD-MMM-YYYY
 DATE INVOICE RECEIVED 31-MAR-2016 DATE GOODS/ SERVICES REC'D 31-MAR-2016 RECEIPT # _____
DD-MMM-YYYY

NAME &/OR ADDRESS OVERRIDE:

DESCRIPTION FOR CHEQUE STUB:

Invoice # 10916

DATE CHQ/EFT REQ'D
(ONLY IF URGENT)

GL DATE (if applicable)

PAY ALONE? YES ☐

OFA STOB & ASSET # (if applicable):

AMOUNT (INCLUDING TAX)	PRE-TAX AMOUNT (EXCLUDING TAX)	PST AMOUNT	GST AMOUNT	TAX CODE <small>PST & GST, GST, PST, GST Travel, Other</small>	CL	RESP	SERVICE LINE	STOB	PROJECT	NAME & SUPPLIER # if STOB 57
25,464.69	24,470.63		994.06		058	27890	26554	3074	2700000	
25,464.69	TOTAL									

* EXPENSE AUTHORITY (EA) INFORMATION:

SUZANNE MANAHAN

EA PRINTED NAME

* BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION:

Note: This is also the line description displayed on GL detail reports.

EA Signature *[Signature]*

* QUALIFIED RECEIVER (QR) CERTIFICATION:

KATE LA VERTU

QR PRINTED NAME

The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).

QR SIGNATURE *[Signature]*

ADDITIONAL INFORMATION OR INSTRUCTIONS:

BRANCH BUSINESS CONTACT NAME AND PHONE NUMBER:

KATE LA VERTU 250 953-3772

ACCOUNTS DATE STAMP

* Note: Fields with an asterisk do not need to be completed for iProcurement invoices.
 FIN FSA 017 REV. JUL/14



Invoice

Please remit payment to:

Pace Group Communications Inc.
55 Water Street, Suite 200
Vancouver, BC V6B 1A1

INVOICE# 10916

DATE 3/31/2016

INVOICE TO:

Suzanne Manahan
Executive Director
LNG Task Force
Ministry of Natural Gas Development
Province of British Columbia, Canada

Attention: Suzanne Manahan

Terms
Due on receipt

Contract/P.O.

GST Number
885207167RT0001

ITEMS**AMOUNT**

Re: LNG in BC Conference

Pre-planning for the 2016/2017 LNG in BC conference, including; research into previous events; research into on-line and on-site registration solutions; consultation regarding venue room allocation, tradeshow layout and initial floor plans; tradeshow booth design options, costing and mock-ups; sponsorship package review and recommendations; delegate pricing structure review and recommendations, staffing plan development, preliminary consultation regarding graphics and signage; meetings and correspondence with client.

Kirsten Mihailides: 155.5 hou

s.21,s.22

Jordan Humphries: 41 hours

Norman Stowe: 5 hours @

Sara Wright: 4.75 hours @

Greg Descantes: 4 hours /

s.21,s.22

Elyse Gawley: 3.5 hours /

Adam Stowe: 3 hours @

Kirk Williams: 2 hours /

SUBTOTAL:

19,881.25

GST:

994.06

Disbursements:



Invoice

Please remit payment to:
Pace Group Communications Inc.
55 Water Street, Suite 200
Vancouver, BC V6B 1A1

INVOICE# 10916
DATE 3/31/2016

INVOICE TO:

Suzanne Manahan
Executive Director
LNG Task Force
Ministry of Natural Gas Development
Province of British Columbia, Canada

Attention: Suzanne Manahan

Terms
Due on receipt

Contract/P.O.

GST Number
885207167RT0001

ITEMS

AMOUNT

Baytree Communications Inc. Invoice# 2016-215	3,750.00
Helijet quick ticket# 6134080913510 (Jordan Humphries Vancouver to Victoria)	200.00
Helijet quick ticket# 6134080913511 (Jordan Humphries Victoria to Vancouver)	200.00
Helijet quick ticket# 6134080913508 (Norman Stowe Vancouver to Victoria)	200.00
Helijet quick ticket# 6134080913509 (Norman Stowe Victoria to Vancouver)	200.00
Photocopy charges for February 2016: 60 colour @ \$0.60 + 10 B/W @ \$0.15	39.38

\$25,464.69



Baytree Communications Inc.
 36 Tovey Crescent, Victoria, B.C. V9B 1A3
 Phone: (250) 744-3261
barbara@baytreecommunications.com
www.baytreecommunications.com

Date 31-Mar-16
Contract Verbal as per Suzanne Manahan,
 Executive Director, LNG Task Force, Ministry of
 Natural Gas and Resource Development
Client Pace Communications
Contact Jordan Humphries, Kirsten Mihailides

GST 836069922RT
Invoice 2016-215

Date	Assignment:	Total
	LNG graphic and writing support, as require	
Writing		
22-Feb	Reviewed and edited federal brochure	\$180.00
8-Mar	Reviewed and edited Draft 2, federal brochure	\$120.00
Graphic Design		
20-Jan	Federal benefits info sheet layouts/edits, letter and legal size	\$360.00
21-Jan	revise layout	\$120.00
21-Jan	layout/edits	\$90.00
21-Jan	layout/edits to key points	\$30.00
21-Jan	convert to Word format	\$90.00
25-Jan	mockup options for tri-panel brochure version of booklet	\$180.00
03-Mar	booth signage layout, signage layout/edits	\$240.00
07-Mar	signage edits	\$270.00
08-Mar	signage edits, 3D simulation to see panels in place	\$120.00
09-Mar	signage edits. Text and colours.	\$90.00
11-Mar	signage edits, revert to original booklet style, edits, press f	\$480.00
15-Mar	revising map, logos and text so not obscured by frames	\$240.00
16-Mar	properly sizing individual display panels and fine-tuning artwork, press pdfs, 3-D simulation to ensure individual panels placed correctly in display, review printer's proof with Liz and Sue, final edits, revised press file	\$1,020.00
22-Mar	liaison with printer in Australia to determine sizing and proofs	\$120.00
	Subtotal	\$3,750.00
	GST	\$187.50
	Total	\$3,937.50

Invoice



Baytree Communications Inc.
 36 Tovey Crescent, Victoria, B.C. V9B 1A3
 Phone: (250) 744-3261
barbara@baytreecommunications.com
www.baytreecommunications.com



Date 31-Mar-16
Contract Verbal as per Suzanne Manahan,
 Executive Director, LNG Task Force, Ministry of
 Natural Gas and Resource Development
Client Pace Communications
Contact Jordan Humphries, Kirsten Mihailides

GST 836069922RT
Invoice 2016-215

Date	Assignment:	Total
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21-Jan	revise layout	\$120.00
21-Jan	layout/edits	\$90.00
21-Jan	layout/edits to key points	\$30.00
21-Jan	convert to Word format	\$90.00
25-Jan	mockup options for tri-panel brochure version of booklet	\$180.00
03-Mar	booth signage layout, signage layout/edits	\$240.00
07-Mar	signage edits	\$270.00
08-Mar	signage edits, 3D simulation to see panels in place	\$120.00
09-Mar	signage edits. Text and colours.	\$90.00
11-Mar	signage edits, revert to original booklet style, edits, press f	\$480.00
15-Mar	revising map, logos and text so not obscured by frames	\$240.00
16-Mar	properly sizing individual display panels and fine-tuning artwork, press pdfs, 3-D simulation to ensure individual panels placed correctly in display, review printer's proof with Liz and Sue, final edits, revised press file	\$1,020.00
22-Mar	liaison with printer in Australia to determine sizing and proofs	\$120.00
	Subtotal	\$3,750.00
	GST	\$187.50
	Total	\$3,937.50

Invoice

ENTERED

QUICK TICKET 613 4080-913-510

SUBJECT TO TERMS AND CONDITIONS ON REVERSE
PASSENGER TO COMPLETE AREA WITHIN BORDER ONLY

PRINT PASSENGER NAME JORDAN HUMPHRIES		DATE JAN 8. 2016	
FROM VANCOUVER	FLIGHT NO. 707	CLASS Y	TIME 8:40
TO VICTORIA	ACCO s.21		
SIGNATURE AUTHORIZING CHANGES R.H.L.		RESERVATION REFERENCE NO.	

VALID FOR REGULAR ECONOMY FARES ONLY

RESERVATIONS
1.800.865.4354

PLEASE CHECK IN 20 MINUTES PRIOR TO DEPARTURE

ISSUED BY
Helijet

EST # R1022016

s.21

QUICK TICKET 613 4080-913-511

SUBJECT TO TERMS AND CONDITIONS ON REVERSE
PASSENGER TO COMPLETE AREA WITHIN BORDER ONLY

PRINT PASSENGER NAME JORDAN HUMPHRIES		DATE JAN 8. 2016	
FROM VICTORIA	FLIGHT NO. 716	CLASS Y	TIME 12:25
TO VANCOUVER	ACCO s.21		
SIGNATURE AUTHORIZING CHANGES R.H.L.		RESERVATION REFERENCE NO.	

VALID FOR REGULAR ECONOMY FARES ONLY

RESERVATIONS
1.800.865.4354

PLEASE CHECK IN 20 MINUTES PRIOR TO DEPARTURE

ISSUED BY
Helijet

EST # R1022016

s.21

cc. ACCOUNTING #130

George Lenko

From: passengerservices@helijet.com
Sent: January-05-16 3:30 PM
To: George Lenko
Subject: Thank you for choosing to take off with Helijet!

Helijet

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

s.21

Name

Jordan Humphries

Booking # s.22

Friday, January 8, 2016

707

08:40 Vancouver Harbour

09:15 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Peak

. Jordan Humphries

Add to Calendar

Invoice #36273

FARE-YWH-PEAK_Winter

\$284.76

+ GST

\$14.24

Billing

\$284.76

Taxes

\$14.24

Grand Total

\$299.00

Booking # s.22

Friday, January 8, 2016	Invoice #36274
716	FARE-YWH-Full_Winter \$265.71
12:25 Victoria Harbour	+ GST \$13.29
13:00 Vancouver Harbour	
35 minutes	Billing \$265.71
Confirmed	Taxes \$13.29
1 Passengers - Full-Fare	Grand Total \$279.00
. Jordan Humphries	
<u>Add to Calendar</u>	

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

Itinerary Status Codes:

KK = Confirmed / WL = Waitlist / XL = Cancelled

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

Failure to cancel or change a flight by 5pm the day prior to departure will result in a non-refundable penalty

ENTERED

QUICK TICKET 613 4080-913-508-

SUBJECT TO TERMS AND CONDITIONS ON REVERSE
PASSENGER TO COMPLETE AREA WITHIN BORDER ONLY

PRINT PASSENGER NAME NORMAN STONE		DATE JAN 8. 2016	
FROM VANCOUVER	FLIGHT NO. 707	CLASS Y	TIME 8:40
TO VICTORIA	RESERVATION REFERENCE NO. s.21		
SIGNATURE AUTHORIZING CHARGE RNL		RESERVATION REFERENCE NO.	

VALID FOR REGULAR ECONOMY FARES ONLY

RESERVATIONS
1.800.665.4354

PLEASE CHECK IN 20 MINUTES PRIOR TO DEPARTURE

Helijet

s.21

QUICK TICKET 613 4080-913-509-

SUBJECT TO TERMS AND CONDITIONS ON REVERSE
PASSENGER TO COMPLETE AREA WITHIN BORDER ONLY

PRINT PASSENGER NAME NORMAN STONE		DATE JAN 8. 2016	
FROM VICTORIA	FLIGHT NO. 716	CLASS Y	TIME 12:25
TO VANCOUVER	RESERVATION REFERENCE NO. ACC s.21		
SIGNATURE AUTHORIZING CHARGE RNL		RESERVATION REFERENCE NO.	

VALID FOR REGULAR ECONOMY FARES ONLY

RESERVATIONS
1.800.665.4354

PLEASE CHECK IN 20 MINUTES PRIOR TO DEPARTURE

Helijet

s.21

cc. ACCOUNTING #130

George Lenko

From: passengerservices@helijet.com
Sent: January-05-16 2:42 PM
To: George Lenko
Subject: Thank you for choosing to take off with Helijet!

Helijet

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

s.21

Name

Norman Stowe

Booking # s.22

Friday, January 8, 2016

707

08:40 Vancouver Harbour

09:15 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Peak

. Norman Stowe

Add to Calendar

Invoice #36269

FARE-YWH-PEAK_Winter

\$284.76

+ GST

\$14.24

Billing

\$284.76

Taxes

\$14.24

Grand Total

\$299.00

Booking # s.22

Friday, January 8, 2016

716

12:25 Victoria Harbour

13:00 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

. Norman Stowe

Add to Calendar

Invoice #36272

FARE-YWH-Full_Winter

\$265.71

+ GST

\$13.29

Billing

\$265.71

Taxes

\$13.29

Grand Total

\$279.00

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

Itinerary Status Codes:

KK = Confirmed / WL = Waitlist / XL = Cancelled

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

Failure to cancel or change a flight by 5pm the day prior to departure will result in a non-refundable penalty



Where ideas work

Ministry of Finance
INVOICE CODING SHEET

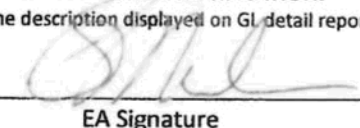
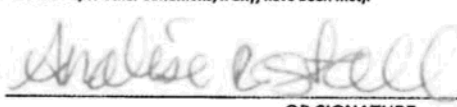
RETURN CHEQUE TO MINISTRY?
(if yes, enter "D")

FOREIGN CURRENCY OR WIRE?
(if yes, enter "\$" or "W")

[Link to Invoice Coding Sheet completion instructions.](#)

PAYEE NAME <u>PACE GROUP</u>		* SUPPLIER # _____		* SITE _____	
CONTRACT/PO # <u>SOGCPE0252017LNG</u>		INVOICE DATE <u>30-NOV-2016</u>		INVOICE # <u>11224</u>	
DATE INVOICE RECEIVED <u>25-JAN-2017</u>		DATE GOODS/ SERVICES REC'D <u>30-NOV-2016</u>		RECEIPT # _____	
NAME &/OR ADDRESS OVERRIDE:		DESCRIPTION FOR CHEQUE STUB:			
		Invoice # 11224 Planning for LNG Conference in Vancouver 2017			
DATE CHQ/EFT REQ'D (ONLY IF URGENT) _____		GL DATE (if applicable) _____		PAY ALONE? YES <input type="checkbox"/>	
OFA STOB & ASSET # (if applicable): _____					

AMOUNT (INCLUDING TAX)	PRE-TAX AMOUNT (EXCLUDING TAX)	PST AMOUNT	GST AMOUNT	TAX CODE <small>PST & GST, GST, PST, GST Travel, Other</small>	CL	RESP	SERVICE LINE	STOB	PROJECT	NAME & SUPPLIER # if STOB 57
5,823.56	5,546.25		277.31		058	27890	26554	6001	2700000	
107.00	100.00		7.00		058	27890	26554	6002	2700000	
5,930.56	TOTAL									

<p>* EXPENSE AUTHORITY (EA) INFORMATION:</p> <p><u>SUZANNE MANAHAN</u> EA PRINTED NAME</p> <p>* BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION: Note: This is also the line description displayed on GL detail reports.</p> <p><u></u> EA Signature</p>	<p>* QUALIFIED RECEIVER (QR) CERTIFICATION:</p> <p><u>ANALISE RESTALL</u> QR PRINTED NAME</p> <p><small>The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).</small></p> <p><u></u> QR SIGNATURE</p>
---	---

ADDITIONAL INFORMATION OR INSTRUCTIONS:

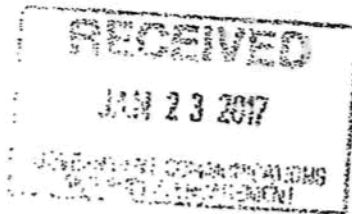
BRANCH BUSINESS CONTACT NAME AND PHONE NUMBER:
ANALISE RESTALL 250-818-2595

ACCOUNTS DATE STAMP

* Note: Fields with an asterisk do not need to be completed for iProcurement invoices.

JAN 25 2017

pace
GROUP



FEES \$ 5546.25
EXPENSES 107.00
GST 277.31

Invoice

Please remit payment to:
Pace Group Communications Inc.
55 Water Street, Suite 200
Vancouver, BC V6B 1A1
Canada

EFT Bank Information:
s.21

INVOICE# 11224
DATE 11/30/2016

EFT Remittance Advice:
accounting@pacegroup.com

INVOICE TO:

Government Communications
and Public Engagement

Attention: Suzanne Manahan

Terms
Due on receipt

Contract/P.O.

GST Number
885207167RT0001

ITEMS

AMOUNT

Re: LNG in BC Conference November 1 - 30, 2016

Pre-planning and coordination including: development of a new tradeshow plan including exhibit booth concepts, floor plan, and draft renderings; development of a draft sponsorship benefit grid and revised pricing model; research and cost comparison of two different on-line and on-site registration systems and modules, draft recommendations on pricing for delegates and exhibitors; draft agenda structure based on 2.5 day conference; on-going correspondence and meetings with client

Kirsten Mihailides: 45 hours @ s.21, s.22

s.21, s.22

Jordan Humphries: 15.75 hours

SUBTOTAL:

5,546.25 ✓

GST:

277.31 ✓

Disbursements:

Webnames.ca invoice# N160000772169

53.50 ✓

Webnames.ca lnginbc-conferenc.ca

53.50 ✓

INVOICE
AUDITED
17-01-24LK

\$5,930.56 ✓

GST No. 885207167

Tel: 604.689.1889 Fax: 604.689.1808



Government Communications and Public Engagement
Work Order Request
(Please Print Clearly)



Supplier: PAGE

Standing Offer #SO-GCPE025

Event: 20182017 LNG in BC Conference

Start Date: January 1, 2018

Completion Date: TBC

Brief Description of Event:

Description	Number of Units	Cost per Unit	Estimated Cost
CLIENT SERVICES			
Managing Partner	128	s.21	s.21
General Manager	1000		
Director, Communications & Events	1000		
Director, Communications	200		
Manager, Communications & Events	2100		
Manager, Communications	200		
Manager, Sponsorship	1000		
Coordinator, Communications & Events	200		
Staff Lead	200		
Event Analyst	200		
Manager, Accounting Services	200		
AGENCY MARK COSTS (may include total cost, attach detailed estimate)			
Vehicle (does not include rental)	1		
Food & Beverage	1		
Youth Engagement (Plans, Convention, Incentives)	1		
Marketing Materials	1		
Shirts, Patches and Other (Conference & Trademark)	1		
Transport (including parking and other charges)	1		
Registration (on-site & off-site)	1		
Registration Fees	1		
Delegation Materials (including name badges)	1		
Translation (documents and services)	1		
Phone & Data Disbursements	1		
SUB-CONTRACTED SERVICES (may include total cost, attach detailed estimate)			
Key Hall Rentals (Canadian Events)	1		
Business Communications	1		
Video and Photography Services	1		
Audio Visual (including digital content creation)	1		
Total			\$ 4,254,200.00

Please note that FINAL COSTS MAY VARY +/- 10%

To be completed by AGENCY

Director
4/28/2016

To be completed by Government Communications and Public Engagement

Katherine Lawrence
April 2016

To be completed by MINISTRY OR GCPE EXPENSE AUTHORITY

Suzanne Marmion
April 28/16

Updated 2010-04-20

Date mm/dd/yy	Month Billed	Day	#Hours	Employee Name
2016-11-25	November16	Friday	4	Kirsten Mihailides
2016-11-24	November16	Thursday	4	Kirsten Mihailides
2016-11-23	November16	Wednesday	3	Kirsten Mihailides
2016-11-21	November16	Monday	6	Kirsten Mihailides
2016-11-18	November16	Friday	1	Kirsten Mihailides
2016-11-17	November16	Thursday	1	Kirsten Mihailides
2016-11-16	November16	Wednesday	1	Kirsten Mihailides
2016-11-15	November16	Tuesday	4	Kirsten Mihailides
2016-11-14	November16	Monday	7	Kirsten Mihailides
2016-11-10	November16	Thursday	4	Kirsten Mihailides
2016-11-09	November16	Wednesday	5	Kirsten Mihailides
2016-11-08	November16	Tuesday	5	Kirsten Mihailides = 46
2016-11-30	November16	Wednesday	1	Jordan Humphries
2016-11-25	November16	Friday	2	Jordan Humphries
2016-11-25	November16	Friday	2	Jordan Humphries
2016-11-22	November16	Tuesday	0.5	Jordan Humphries
2016-11-21	November16	Monday	1.5	Jordan Humphries
2016-11-21	November16	Monday	1	Jordan Humphries
2016-11-16	November16	Wednesday	1	Jordan Humphries
2016-11-10	November16	Thursday	0.75	Jordan Humphries
2016-11-08	November16	Tuesday	0.5	Jordan Humphries
2016-11-08	November16	Tuesday	0.25	Jordan Humphries
2016-11-08	November16	Tuesday	1.25	Jordan Humphries
2016-11-03	November16	Thursday	0.25	Jordan Humphries
2016-11-01	November16	Tuesday	0.75	Jordan Humphries
2016-11-01	November16	Tuesday	3	Jordan Humphries = 15.75

11/14/2016

N160000772169 - Webnames Invoice

Print this page for your records.

webnames.ca
securing internet identities



Invoice #N160000772169

14 Nov 2016

Pace Group
MR Erwin Flores
55 Water Street, Suite 200
Vancouver, BC V6B 1A1

Webnames TM
Suite 333
333 Terminal Ave.
Vancouver, BC
Canada
V6A 4C1

Account ID: s.21

GST/HST No: 864477963
PST No: BCPST 10129220

Account Owner

Pace Group
MR Erwin Flores
55 Water Street, Suite 200
Vancouver, BC V6B 1A1

Transaction Details:

Item	Term	Valid Until	Price
Inginbc.ca - .CA Domain Value Bundle (Renew)	12 mo.	November 28, 2017	\$50.00 CAD ✓
.CA Domain Name			Incl.
Email Forwarding			Incl.
Net Amount:			\$50.00 CAD
Tax (PST):			\$3.50 CAD ✓
Tax (GST):			\$2.50 CAD
Sub Total:			\$56.00 CAD
Total Due:			\$56.00 CAD
Total Paid:			\$56.00 CAD
Total Outstanding:			\$0.00 CAD

To view the printer friendly version in your web browser [click here](#).

Note: Taxes are calculated based on the location of the account owner.

All products and services on this invoice are bound by the following terms and conditions: [Terms of Use and Service / Refund Policies](#)

Payment Details

Date	Type	Details	Price
14 Nov 2016	Payment	Credit Card - Visa	\$56.00 CAD

11/22/2016

N16000774752 - Webnames Invoice

Print this page for your records.

webnames.ca
securing internet identities

Invoice #N160000774752

22 Nov 2016

ENTERED

Pace Group
MR Erwin Flores
55 Water Street, Suite 200
Vancouver, BC V6B 1A1

Webnames TM
Suite 333
333 Terminal Ave.
Vancouver, BC
Canada
V6A 4C1

Account ID: s.21

GST/HST No: 864477963
PST No: BCPST 10129220

Account Owner

Pace Group
MR Erwin Flores
55 Water Street, Suite 200
Vancouver, BC V6B 1A1

Transaction Details:

Item	Term	Valid Until	Price
Inglbnc-conference.ca - .CA Domain Value Bundle (Renew)	12 mo.	November 28, 2017	\$50.00 CAD
.CA Domain Name			Incl.
Email Forwarding			Incl.
			Net Amount: \$50.00 CAD ✓
			Tax (PST): \$3.50 CAD ✓
			Tax (GST): \$2.50 CAD
			Sub Total: \$56.00 CAD
			Total Due: \$56.00 CAD
			Total Paid: \$56.00 CAD
			Total Outstanding: \$0.00 CAD

To view the printer friendly version in your web browser [click here](#).

Note: Taxes are calculated based on the location of the account owner

All products and services on this invoice are bound by the following terms and conditions: [Terms of Use and Service / Refund Policies](#)

Payment Details

Date	Type	Details	Price
22 Nov 2016	Payment	Credit Card - Visa	\$56.00 CAD

Kujanpaa, Leila GCPE:EX

From: Stewart, Dawn M GCPE:EX
Sent: Monday, January 9, 2017 10:23 AM
To: Kujanpaa, Leila GCPE:EX
Subject: FW: Pace Invoice# 11224 - LNG in BC conference - Questions Regarding Time Sheets if they are Required
Attachments: LNG in BC 2016 - Event Management Work Order PACE - signed.pdf; LNGinBC - Timehseet Data - November.xlsx; Invoice# 11224 (2).pdf

From: Jordan Humphries [<mailto:JHumphries@pacegroup.com>]
Sent: Monday, January 9, 2017 10:23 AM
To: Stewart, Dawn M GCPE:EX
Subject: RE: Pace Invoice# 11224 - LNG in BC conference - Questions Regarding Time Sheets if they are Required

Dawn,

Just caught a calculation error on the invoice. Please use this version instead.

Thanks,

Jordan

From: Stewart, Dawn M GCPE:EX [<mailto:Dawn.Stewart@gov.bc.ca>]
Sent: Monday, January 9, 2017 9:12 AM
To: Jordan Humphries <JHumphries@pacegroup.com>
Subject: RE: Pace Invoice# 11224 - LNG in BC conference - Questions Regarding Time Sheets if they are Required

Thanks Jordan.

From: Jordan Humphries [<mailto:JHumphries@pacegroup.com>]
Sent: Monday, January 9, 2017 8:55 AM
To: Stewart, Dawn M GCPE:EX
Subject: RE: Pace Invoice# 11224 - LNG in BC conference - Questions Regarding Time Sheets if they are Required

Morning Dawn,

Apologies for the delay, our accountant was away over the holidays and just returned. Attached is our November invoice, and timesheet data.

Thanks,

Jordan

From: Stewart, Dawn M GCPE:EX [<mailto:Dawn.Stewart@gov.bc.ca>]
Sent: Friday, December 23, 2016 11:35 AM
To: Jordan Humphries <JHumphries@pacegroup.com>
Subject: FW: Pace Invoice# 11224 - LNG in BC conference - Questions Regarding Time Sheets if they are Required

Hi Jordan,

Time sheets please.

Thanks

Dawn

From: Manahan, Suzanne MNGD:EX

Sent: Friday, December 23, 2016 10:42 AM

To: Stewart, Dawn M GCPE:EX

Cc: Wray, Jennifer MNGD:EX

Subject: Re: Pace Invoice# 11224 - LNG in BC conference - Questions Regarding Time Sheets if they are Required

Hi Dawn, supplying time sheets with the rolled up amounts would be my preference.

Thanks,
Suzanne

Sent from my iPhone

On Dec 23, 2016, at 10:33 AM, Stewart, Dawn M GCPE:EX <Dawn.Stewart@gov.bc.ca> wrote:

Hi,

Following up, do not want to hold up payment?

Thanks so much,
Dawn

From: Stewart, Dawn M GCPE:EX

Sent: Wednesday, December 21, 2016 3:38 PM

To: Manahan, Suzanne MNGD:EX

Cc: 'Jordan Humphries'

Subject: FW: Pace Invoice# 11224 - LNG in BC conference - Questions Regarding Time Sheets Required

Hi Suzanne,

Are you okay with this format or would you prefer timesheets

Thanks
Dawn

From: Jordan Humphries [<mailto:JHumphries@pacegroup.com>]

Sent: Wednesday, December 21, 2016 3:27 PM

To: Stewart, Dawn M GCPE:EX

Subject: RE: Pace Invoice# 11224 - LNG in BC conference - Time Sheets Required

Hi Dawn,

As with all of our other invoices, we have included a date range for the work completed, a detailed description of work completed, names of employees, total hours and hourly rate. As we have discussed in the past, this is how our invoicing system is set-up. Does this no longer suffice?

Thanks,

Jordan

From: Stewart, Dawn M GCPE:EX [<mailto:Dawn.Stewart@gov.bc.ca>]
Sent: Wednesday, December 21, 2016 3:11 PM
To: Jordan Humphries <JHumphries@pacegroup.com>
Subject: FW: Pace Invoice# 11224 - LNG in BC conference - Time Sheets Required

Please send the time sheets.

Thanks
Dawn

From: Jordan Humphries [<mailto:JHumphries@pacegroup.com>]
Sent: Wednesday, December 21, 2016 2:51 PM
To: Stewart, Dawn M GCPE:EX
Subject: Pace Invoice# 11224 - LNG in BC conference

Hi Dawn,

Please see attached our invoice for work in relation to the 2017 LNG in BC conference.

Thank you,

JORDAN HUMPHRIES
General Manager
T 604.646.3596
C 604.506.7085
jhumphries@pacegroup.com

PACE GROUP
Suite 200 - 55 Water St.
Vancouver, BC V6B 1A1

www.pacegroup.com

This email and its attachments are confidential and are intended solely for the use of the individual to whom it is addressed. Any views or opinions expressed are solely those of the author and do not necessarily represent those of Pace Group Communications Inc. If you are not the intended recipient of this email and its attachments, please contact the sender and delete this email.

<mime-attachment>



Where ideas work

Ministry of Finance

INVOICE CODING SHEET

RETURN CHEQUE TO MINISTRY?
(if yes, enter "D")FOREIGN CURRENCY OR WIRE?
(if yes, enter "\$" or "W")[Link to Invoice Coding Sheet completion instructions.](#)

PAYEE NAME PACE GROUP * SUPPLIER # _____ * SITE _____

CONTRACT/PO # SOGCPE0252017LNG
CONF INVOICE DATE 31-DEC-2016 INVOICE # 11262
DD-MMM-YYYY

DATE INVOICE RECEIVED 25-JAN-2017 DATE GOODS/ SERVICES REC'D 31-DEC-2016 RECEIPT # _____
DD-MMM-YYYY DD-MMM-YYYY

NAME &/OR ADDRESS OVERRIDE:

DESCRIPTION FOR CHEQUE STUB:

Invoice # 11262 planning for the upcoming LNG Conference in Vancouver 2017

DATE CHQ/EFT REQ'D

(ONLY IF URGENT)

GL DATE (if applicable)

PAY ALONE? YES ☐

OFA STOB & ASSET # (if applicable):

AMOUNT (INCLUDING TAX)	PRE-TAX AMOUNT (EXCLUDING TAX)	PST AMOUNT	GST AMOUNT	TAX CODE PST & GST, GST, PST, GST Travel, Other	CL	RESP	SERVICE LINE	STOB	PROJECT	NAME & SUPPLIER # if STOB 57
452.81	431.25		21.56		058	27890	26554	6001	2700000	
452.81	TOTAL									

* EXPENSE AUTHORITY (EA) INFORMATION:

* SUZANNE MANAHAN

EA PRINTED NAME

* BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION:

Note: This is also the line description displayed on GL detail reports.

EA Signature

Jan 30/17

* QUALIFIED RECEIVER (QR) CERTIFICATION:

* ANALISE RESTALL

QR PRINTED NAME

The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).

QR SIGNATURE

ADDITIONAL INFORMATION OR INSTRUCTIONS:

BRANCH BUSINESS CONTACT NAME AND PHONE NUMBER:

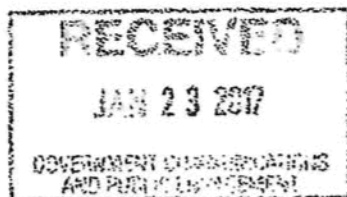
ANALISE RESTALL 250-818-2595

ACCOUNTS DATE STAMP

* Note: Fields with an asterisk do not need to be completed for iProcurement invoices.

JAN 25 2017

FEES \$ 431.25
GST 21.56



Invoice

Please remit payment to:
Pace Group Communications Inc.
55 Water Street, Suite 200
Vancouver, BC V6B 1A1
Canada

EFT Bank Information:

s.21

INVOICE# 11262
DATE 12/31/2016

EFT Remittance Advice:
accounting@pacegroup.com

INVOICE TO:

Government Communications
and Public Engagement

Attention:
Dawn Stewart

Terms
Due on receipt

Contract/P.O.

GST Number
885207167RT0001

ITEMS

AMOUNT

Re: Progress Billing - LNG in BC Conference December 1 - 30, 2016

Pre-planning and coordination including: researching and drafting conference themes and topics, researching potential speakers, meeting with industry, draft agenda outline, on-going communication with client.

Kirsten Mihailides: 3.5 hours ✓ s.21, s.22

s.21, s.22

Jordan Humphries: 0.75 hour

Greg Descantes: 0.5 hours @

SUBTOTAL:

431.25 ✓

GST:

21.56 ✓

**INVOICE
AUDITED**

17-01-24 UK

\$452.81 ✓

GST No. 885207167

Tel: 604.689.1889 Fax: 604.689.1808



Government Communications and Public Engagement
Work Order Request
(Draw Down Form)



Supplier: PAGE

Standing Offer # SO-GCP-2015

Event: 2016/2017 LNG in BC Conference

Start Date: January 1, 2016

Completion Date: TBC

Brief Description of Event:

Description	Number of Units	Cost per Unit	Estimated Cost
CLIENT SERVICES			
Executive Producer	125	\$21	\$2,625
General Manager	1000		
Director, Communications & Events	1000		
Manager, Communications & Events	300		
Manager, Communications & Events	3182		
Manager, Communications	250		
Manager, Communications	1000		
Coordinator, Communications & Events	1344		
Staff Lead	200		
Event Assistant	1200		
Manager, Accounting Services	335		
AGENCY HARD COSTS (may include total cost, attach detailed estimate)			
Venue (does not include rental)			
Food & Beverage			
Event Entertainment (Music, Comedian, etc.)			
Marketing Materials			
Shirts, T-shirts and other (Corporate & Trademark)			
Transportation (including vehicle and entertainment)			
Production (equipment & services)			
Production Post			
Decorative Materials (including stage lighting)			
Trademarks (Rights and services)			
Face Group Deliverables			
SUB-CONTRACTED SERVICES (may include total cost, attach detailed estimate)			
Non-Film Creative (Creative Director)			
Creative Communications			
Video and Photography Services			
Audio Visual (including digital content creation)			
Sub-Total			
PST & HST			
Total			\$ 4,264,288.00

Please note that FINAL COSTS MAY VARY +/- 10%

To be completed by AGENCY	Digitized by
	4/28/16
Agency Representative	Date

To be completed by Government Communications and Public Engagement	Work Order Number:
	April 2016
Corporate Manager	Date

To be completed by MINISTRY OR GOV. EMPLOYEE AUTHORITY	Project:
	April 28/16
Executive Authority	Date

Updated 2015-04-29



Government Communications and Public Engagement
Work Order Request
(Draw Down Form)

Supplier: PAGE

Standing Offer # SO-GCPE025

Event: 2016/2017 LNG in BC Conference

Start Date: January 1, 2016

Completion Date: TBC

Brief Description of Event:

Description	Number of Units	Cost per Unit	Estimated Cost
CLIENT SERVICES			
Managing Partner	125	\$21	\$2,625
General Manager	1088		
Director, Conferences & Events	1038		
Director Communications	338		
Manager, Conferences & Events	3192		
Manager Communications	258		
Manager, Sponsorship	1008		
Coordinator, Conferences & Events	1344		
Staff Lead	200		
Event Assistant	1200		
Manager, Accounting Services	338		
AGENCY HARD COSTS (may include total cost, attach detailed estimate)			
Venue (does not include rental)			
Food & Beverage			
Youth Engagement (Expo, Competition, Interactive)			
Marketing Materials			
Signage, Furniture and Décor (Conference & Tradeshow)			
Speakers (including emcee and entertainment)			
Registration (pre-event & on-site)			
Processing Fees			
Delegate Materials (including name badges)			
Tradeshow (Booths and services)			
Pace Group Disbursements			
SUB-CONTRACTED SERVICES (may include total cost, attach detailed estimate)			
Ken Helt Creative (Creative Director)			
Baytree Communications			
Video and Photography Services			
Audio Visual (including digital content creation)			
Sub-total			
PST if Applicable			
Total			\$ 4,264,390.00

Please note that FINAL COSTS MAY VARY +/- 10%

To be completed by AGENCY	Doc Ref #:
	4128/2016
Authorized Agency Approval	Date

To be completed by Government Communications and Public Engagement	Work Order/Drawdown #:
	April 2016
Corporate Director	Date

To be completed by MINISTRY OR GCPE EXPENSE AUTHORITY	Project #:
Expense Authority Approval	Date

Updated 2016-04-28

Date mm/dd/yy Day	Project#	Project Name	#Hours	Employee Name
12/2/2016 Friday	130	LNG in BC Conference	0.50	Kirsten Mihailides ✓
12/5/2016 Monday	130	LNG in BC Conference	0.50	Kirsten Mihailides ✓
12/12/2016 Monday	130	LNG in BC Conference	0.75	Jordan Humphries ✓
12/15/2016 Thursday	130	LNG in BC Conference	1.00	Kirsten Mihailides ✓
12/20/2016 Tuesday	130	LNG in BC Conference	0.50	Greg Descantes ✓
12/20/2016 Tuesday	130	LNG in BC Conference	1.50	Kirsten Mihailides ✓

Kujanpaa, Leila GCPE:EX

From: Jordan Humphries <JHumphries@pacegroup.com>
Sent: Monday, January 23, 2017 3:43 PM
To: Kujanpaa, Leila GCPE:EX
Subject: RE: Pace Invoice# 11224 - LNG in BC conference - Questions Regarding Time Sheets if they are Required
Attachments: LNG in BC 2016 - Event Management Work Order PACE - signed.pdf; LNGinBC - Timehseet Data - November.xlsx; Invoice# 11224.pdf; Invoice# 11262.pdf

Hi Leila,

My apologies for the error. Since signing this work order, we have negotiated new rates as part of our standing offer. These new rates are entered in our accounting system, and I failed to notice the discrepancy when I reviewed the invoice.

Upon quick review it looks like this issue also affects our December invoice.

Please find attached our revised invoices. We'll ensure this is rectified moving forward.

Thank you,

Jordan

From: Kujanpaa, Leila GCPE:EX [mailto:Leila.Kujanpaa@gov.bc.ca]
Sent: Monday, January 23, 2017 2:27 PM
To: Jordan Humphries <JHumphries@pacegroup.com>
Subject: FW: Pace Invoice# 11224 - LNG in BC conference - Questions Regarding Time Sheets if they are Required

Hi Jordan,

I have reviewed the attached invoice, and the hourly rates being charged are not according to the Work order (draw down form).

Please advise.

Thank you,

Leila

From: Stewart, Dawn M GCPE:EX
Sent: Monday, January 9, 2017 10:23 AM
To: Kujanpaa, Leila GCPE:EX
Subject: FW: Pace Invoice# 11224 - LNG in BC conference - Questions Regarding Time Sheets if they are Required

From: Jordan Humphries [mailto:JHumphries@pacegroup.com]
Sent: Monday, January 9, 2017 10:23 AM

To: Stewart, Dawn M GCPE:EX

Subject: RE: Pace Invoice# 11224 - LNG in BC conference - Questions Regarding Time Sheets if they are Required

Dawn,

Just caught a calculation error on the invoice. Please use this version instead.

Thanks,

Jordan

From: Stewart, Dawn M GCPE:EX [mailto:Dawn.Stewart@gov.bc.ca]

Sent: Monday, January 9, 2017 9:12 AM

To: Jordan Humphries <JHumphries@pacegroup.com>

Subject: RE: Pace Invoice# 11224 - LNG in BC conference - Questions Regarding Time Sheets if they are Required

Thanks Jordan.

From: Jordan Humphries [mailto:JHumphries@pacegroup.com]

Sent: Monday, January 9, 2017 8:55 AM

To: Stewart, Dawn M GCPE:EX

Subject: RE: Pace Invoice# 11224 - LNG in BC conference - Questions Regarding Time Sheets if they are Required

Morning Dawn,

Apologies for the delay, our accountant was away over the holidays and just returned. Attached is our November invoice, and timesheet data.

Thanks,

Jordan

From: Stewart, Dawn M GCPE:EX [mailto:Dawn.Stewart@gov.bc.ca]

Sent: Friday, December 23, 2016 11:35 AM

To: Jordan Humphries <JHumphries@pacegroup.com>

Subject: FW: Pace Invoice# 11224 - LNG in BC conference - Questions Regarding Time Sheets if they are Required

Hi Jordan,

Time sheets please.

Thanks

Dawn

From: Manahan, Suzanne MNGD:EX

Sent: Friday, December 23, 2016 10:42 AM

To: Stewart, Dawn M GCPE:EX

Cc: Wray, Jennifer MNGD:EX

Subject: Re: Pace Invoice# 11224 - LNG in BC conference - Questions Regarding Time Sheets if they are Required

Hi Dawn, supplying time sheets with the rolled up amounts would be my preference.

Thanks,
Suzanne

Sent from my iPhone

On Dec 23, 2016, at 10:33 AM, Stewart, Dawn M GCPE:EX <Dawn.Stewart@gov.bc.ca> wrote:

Hi,

Following up, do not want to hold up payment?

Thanks so much,
Dawn

From: Stewart, Dawn M GCPE:EX
Sent: Wednesday, December 21, 2016 3:38 PM
To: Manahan, Suzanne MNGD:EX
Cc: 'Jordan Humphries'
Subject: FW: Pace Invoice# 11224 - LNG in BC conference - Questions Regarding Time Sheets Required

Hi Suzanne,

Are you okay with this format or would you prefer timesheets

Thanks
Dawn

From: Jordan Humphries [<mailto:JHumphries@pacegroup.com>]
Sent: Wednesday, December 21, 2016 3:27 PM
To: Stewart, Dawn M GCPE:EX
Subject: RE: Pace Invoice# 11224 - LNG in BC conference - Time Sheets Required

Hi Dawn,

As with all of our other invoices, we have included a date range for the work completed, a detailed description of work completed, names of employees, total hours and hourly rate. As we have discussed in the past, this is how our invoicing system is set-up. Does this no longer suffice?

Thanks,

Jordan

From: Stewart, Dawn M GCPE:EX [<mailto:Dawn.Stewart@gov.bc.ca>]
Sent: Wednesday, December 21, 2016 3:11 PM
To: Jordan Humphries <JHumphries@pacegroup.com>
Subject: FW: Pace Invoice# 11224 - LNG in BC conference - Time Sheets Required

Please send the time sheets.

Thanks
Dawn

From: Jordan Humphries [mailto:JHumphries@pacegroup.com]
Sent: Wednesday, December 21, 2016 2:51 PM
To: Stewart, Dawn M GCPE:EX
Subject: Pace Invoice# 11224 - LNG in BC conference

Hi Dawn,

Please see attached our invoice for work in relation to the 2017 LNG in BC conference.

Thank you,

JORDAN HUMPHRIES
General Manager
T 604.646.3596
C 604.506.7085
jhumphries@pacegroup.com

PACE GROUP
Suite 200 - 55 Water St.
Vancouver, BC V6B 1A1

www.pacegroup.com

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<mime-attachment>



Where ideas work

Ministry of Finance
INVOICE CODING SHEETRETURN CHEQUE TO MINISTRY?
(if yes, enter "D")FOREIGN CURRENCY OR WIRE?
(if yes, enter "\$" or "W")[Link to Invoice Coding Sheet completion instructions.](#)

PAYEE NAME PACE GROUP * SUPPLIER # _____ * SITE _____
 CONTRACT/PO # SOGCPE0252017LNG
CONF INVOICE DATE 31-JAN-2017 INVOICE # 11307
DD-MMM-YYYY
 DATE INVOICE RECEIVED 17-FEB-2017 DATE GOODS/ SERVICES REC'D 31-JAN-2017 RECEIPT # _____
DD-MMM-YYYY DD-MMM-YYYY

NAME &/OR ADDRESS OVERRIDE:

DESCRIPTION FOR CHEQUE STUB:

Invoice # 11307 planning for the upcoming LNG Conference in Vancouver 2017

DATE CHQ/EFT REQ'D
(ONLY IF URGENT)

GL DATE (if applicable)

PAY ALONE? YES ☐

OFA STOB & ASSET # (if applicable):

AMOUNT (INCLUDING TAX)	PRE-TAX AMOUNT (EXCLUDING TAX)	PST AMOUNT	GST AMOUNT	TAX CODE <small>PST & GST, GST, PST, GST Travel, Other</small>	CL	RESP	SERVICE LINE	STOB	PROJECT	NAME & SUPPLIER # if STOB 57
6,285.56	5,986.25		299.31		058	27890	26554	6001	2700000	
411.22	411.22				058	27890	26554	6002	2700000	
6,696.78	TOTAL									

* EXPENSE AUTHORITY (EA) INFORMATION:

JENNIFER WRAY
EA PRINTED NAME

* BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION:

Note: This is also the line description displayed on GL detail reports.

EA Signature

* QUALIFIED RECEIVER (QR) CERTIFICATION:

ANALISE RESTALL

QR PRINTED NAME

The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).

QR SIGNATURE

ADDITIONAL INFORMATION OR INSTRUCTIONS:

BRANCH BUSINESS CONTACT NAME AND PHONE NUMBER:

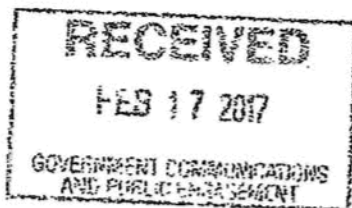
ANALISE RESTALL 250-818-2595

ACCOUNTS DATE STAMP

* Note: Fields with an asterisk do not need to be completed for iProcurement invoices.

FIN FSA 017 REV. JUL/14

FEB 17 2017



FEES \$ 5986.25
EXPENSES 411.22
GST 299.31

Invoice

Please remit payment to:
Pace Group Communications Inc.
55 Water Street, Suite 200
Vancouver, BC V6B 1A1
Canada

EFT Bank Information:
s.21

INVOICE# 11307
DATE 1/31/2017

EFT Remittance Advice:
accounting@pacegroup.com

INVOICE TO:

Government Communications
and Public Engagement

Attention:
Dawn Stewart

Terms
Due on receipt

Contract/P.O.

GST Number
885207167RT0001

ITEMS

AMOUNT

Re: Progress Billing - LNG in BC Conference January 1 - 31, 2017

Pre-planning and coordination including: researching potential themes and topics, researching potential speakers, drafting Audio Visual RFP technical requirements copy, registration and website coordination, VCC venue contract review, sponsorship package review and draft benefits, drafting save-the-date copy, budget revenue projections, updating meeting agenda and deck, work plan development, meeting with client, on-going communication with client.

Kirsten Mihallides: 32 hours s.21, s.22

Jordan Humphries: 23.25

Jessica Walker: 2 hours @

Greg Descantes: 0.75 hours

Norman Stowe: 5 hours @

SUBTOTAL:

GST:

s.21, s.22

Disbursements:

Photocopy charges for January 2017: 72 color @ \$0.60ea + 55 b/w @ \$0.15ea

Jordan Humphries expense report for January 2017

Momentum Conferencing invoice# 6700001896013117 REFER TO ATTACHED EMAIL - UK

Helijet Quick Ticket# 4080-943-140 Jordan Humphries Vancouver > Victoria

5,986.25 ✓

299.31 ✓

6,285.56

51.45 ✓

14.29 ✓

4.52 ✓

170.48 ✓

240.74



Invoice

Please remit payment to:
Pace Group Communications Inc.
55 Water Street, Suite 200
Vancouver, BC V6B 1A1
Canada

EFT Bank Information:
s.21

EFT Remittance Advice:
accounting@pacegroup.com

INVOICE# 11307
DATE 1/31/2017

INVOICE TO:

Government Communications
and Public Engagement

Attention:
Dawn Stewart

Terms
Due on receipt

Contract/P.O.

GST Number
885207167RT0001

ITEMS

AMOUNT

Helijet Quick Ticket# 4080-973-141 Jordan Humphries Victoria > Vancouver
REFER TO ATTACHED EMAIL - UK

170.48 ✓

411.22

INVOICE
AUDITED

17-02-17UK

\$6,696.78 ✓

GST No. 885207167

Page 2
Tel: 604.689.1889 Fax: 604.689.1808



Standing Order 50-647E(2)

Start Date: January 1, 2013

Completion Date: TBC

Total Description of Entity:

[illegible]

Please note that FINAL COSTS MAY VARY ±5-10%

To be completed by Addressee

Discussion

THE UNIVERSITY OF CHICAGO PRESS

4/28/2011

To be completed by Government Communications and Public Engagement

Wink Online www.wink.com

CONFIDENTIAL

Katherine Lawrence April 2010

To the ~~Department of~~ **MINISTRY OF GOVERNMENT EXPENDITURE AUTHORITY**

Endnotes

2000

— 49 —

Suzanne Marchon April 28/16

Updated 2013-04-30



Government Communications and Public Engagement
Work Order Request
(Draw Down Form)

Supplier: PACE

Standing Offer # SO-GCPE025

Event: 2016/2017 LNG in BC Conference

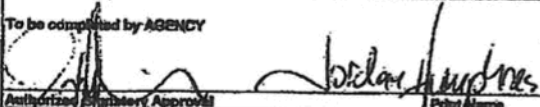
Start Date: January 1, 2016

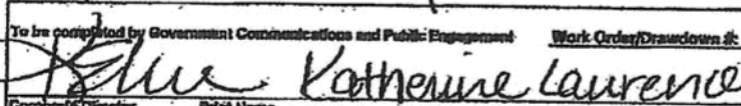
Completion Date: TBC

Brief Description of Event:

Description	Number of Units	Cost per Unit	Estimated Cost
CLIENT SERVICES			
Managed Partner	128	\$21	\$2,688
General Manager	1088		
Director, Conferences & Events	1838		
Director Communications	338		
Manager, Conferences & Events	3192		
Manager Communications	268		
Manager Sponsorship	1008		
Coordinator, Conferences & Events	1344		
Staff Lead	200		
Event Assistant	1200		
Manager, Accounting Services	338		
AGENCY HARD COSTS (may include total cost, attach detailed estimate)			
Venue (does not include rental)			
Food & Beverage			
Youth Engagement (Expo, Competition, Interactive)			
Marketing Materials			
Stages, Furniture and Décor (Conference & Tradeshow)			
Speakers (including process and entertainment)			
Registration (pre-event & on-site)			
Processing Fees			
Delegate Materials (including name badges)			
Tradeshow (Booths and services)			
Pace Group Disbursements			
SUB-CONTRACTED SERVICES (may include total cost, attach detailed estimate)			
Ken Helt Creative (Creative Director)			
Baytree Communications			
Video and Photography Services			
Audio Visual (including digital content creation)			
Sub-total			
PST if Applicable			
Total			\$ 4,284,390.00

Please note that FINAL COSTS MAY VARY +/- 10%

To be completed by AGENCY	Docket #:
	4128/2016
Authorized Signature Approval	Print Name

To be completed by Government Communications and Public Engagement	Work Order/Drawdown #:
	April 2016
Corporate Director	Print Name

To be completed by MINISTRY OR GCPE EXPENSE AUTHORITY	Project #:
Expense Authority Approval	Print Name

Updated 2016-04-28

Date mm/dd/yy	Day	Project#	Project Name	#Hours	Employee Name
1/11/2017	Wednesda	130	LNG in BC Conference	0.75	Greg Descantes
				✓ 0.75	Greg Descantes Total
1/25/2017	Wednesda	130	LNG in BC Conference	✓ 2.00	Jessica Walker
				2.00	Jessica Walker Total
1/3/2017	Tuesday	130	LNG in BC Conference	1.00	Jordan Humphries
1/5/2017	Thursday	130	LNG in BC Conference	1.00	Jordan Humphries
1/9/2017	Monday	130	LNG in BC Conference	1.75	Jordan Humphries
1/11/2017	Wednesday	130	LNG in BC Conference	0.75	Jordan Humphries
1/12/2017	Thursday	130	LNG in BC Conference	2.00	Jordan Humphries
1/13/2017	Friday	130	LNG in BC Conference	3.00	Jordan Humphries
1/13/2017	Friday	130	LNG in BC Conference	1.00	Jordan Humphries
1/17/2017	Tuesday	130	LNG in BC Conference	0.50	Jordan Humphries
1/17/2017	Tuesday	130	LNG in BC Conference	1.50	Jordan Humphries
1/18/2017	Wednesday	130	LNG in BC Conference	2.00	Jordan Humphries
1/23/2017	Monday	130	LNG in BC Conference	0.75	Jordan Humphries
1/23/2017	Monday	130	LNG in BC Conference	0.50	Jordan Humphries
1/25/2017	Wednesday	130	LNG in BC Conference	2.50	Jordan Humphries
1/27/2017	Friday	130	LNG in BC Conference	1.50	Jordan Humphries
1/27/2017	Friday	130	LNG in BC Conference	1.75	Jordan Humphries
1/27/2017	Friday	130	LNG in BC Conference	0.50	Jordan Humphries
1/31/2017	Tuesday	130	LNG in BC Conference	0.75	Jordan Humphries
1/31/2017	Tuesday	130	LNG in BC Conference	0.50	Jordan Humphries
				23.25	Jordan Humphries Total
1/9/2017	Monday	130	LNG in BC Conference	1.50	Kirsten Mihailides
1/11/2017	Wednesday	130	LNG in BC Conference	0.50	Kirsten Mihailides
1/12/2017	Thursday	130	LNG in BC Conference	0.50	Kirsten Mihailides
1/13/2017	Friday	130	LNG in BC Conference	2.50	Kirsten Mihailides
1/17/2017	Tuesday	130	LNG in BC Conference	3.00	Kirsten Mihailides
1/18/2017	Wednesday	130	LNG in BC Conference	2.00	Kirsten Mihailides
1/19/2017	Thursday	130	LNG in BC Conference	2.00	Kirsten Mihailides
1/20/2017	Friday	130	LNG in BC Conference	3.50	Kirsten Mihailides
1/23/2017	Monday	130	LNG in BC Conference	3.00	Kirsten Mihailides
1/24/2017	Tuesday	130	LNG in BC Conference	3.50	Kirsten Mihailides
1/25/2017	Wednesday	130	LNG in BC Conference	4.00	Kirsten Mihailides
1/26/2017	Thursday	130	LNG in BC Conference	1.00	Kirsten Mihailides
1/27/2017	Friday	130	LNG in BC Conference	2.00	Kirsten Mihailides
1/30/2017	Monday	130	LNG in BC Conference	1.00	Kirsten Mihailides
1/31/2017	Tuesday	130	LNG in BC Conference	2.00	Kirsten Mihailides
				✓ 32.00	Kirsten Mihailides Total
1/9/2017	Monday	130	LNG in BC Conference	2.00	Norman Stowe
1/13/2017	Friday	130	LNG in BC Conference	2.00	Norman Stowe
1/15/2017	Monday	130	LNG in BC Conference	1.00	Norman Stowe
				✓ 5.00	Norman Stowe Total
				63.00	Grand Total



ENTERED

Expense Report

Subtotal \$ 15.00

Jordan Humphries

GST \$ -

Total \$ 15.00

LNG in BC Conference

Date	Invoice#	Vendor	Purchase Description	Subtotal	GST	Total
9-Jan-17		Royal Centre	Parking for meeting	\$ 15.00	\$ -	\$ 15.00 ✓

130
ROYAL CENTRE
VANCOUVER BC
RECEIPT

PAY STATION NO. C1

ENTRY DATE/TIME:

09/01/17 13:46:43

PAY DATE/TIME:

09/01/17 15:24:55

PARK-DUR.: HRS:MIN

0:01:38

CALCULATED: \$ 15.00

VALIDATION: \$ 0.00

PAID: \$ 15.00

VISA

s.21

REF. 34

* YOU ONLY HAVE *

* 15 MINUTES TO *

* EXIT THE LOT *

* NO IN/OUT *

* PRIVILEGES *

Imperial Parking

* Of Canada Ltd. *

* GST INCLUDED *

GST No. R100230770

THANK YOU

FOR VISITING

ROYAL CENTRE

PLEASE COME AGAIN!

momentum

CONFERRNCING

AUDIO | WEB | VIDEO | STREAMING

Page 3 of 8

Invoice Number: 6700001896013117
Account Number: S.21

Invoice Period: January 01, 2017
Invoice Date: January 31, 2017

to January 31, 2017

Reference Summary

Reference Number	Description	Amount
0		
	Conferencing Services	12.70
	Long Distance	0.00
		12.70
001		
	Conferencing Services	96.86
	Long Distance	0.00
		96.86
01		
	Conferencing Services	12.99
	Long Distance	0.00
		12.99
130 <i>LNG IN BC</i>		
	Conferencing Services	4.22
	Long Distance	0.00
		4.22

Do you have questions about your invoice? Please contact billing at: 1-888-561-5925 Option 3

QUICK TICKET

4080-943-140

SUBJECT TO TERMS AND CONDITIONS ON REVERSE

PASSENGER TO COMPLETE AREA WITHIN BORDER ONLY

PRINT PASSENGER NAME JORDAN HUMPHRIES		DATE FEB. 17. 2017	
FROM VANCOUVER	FLIGHT NO. 715	CLASS Y	TIME 1200
TO VICTORIA	ACCOUNT # s.21		
SIGNATURE AUTHORIZING CHANGES <i>R. N.L.</i>		RESERVATION REFERENCE NO.	

NON-REFUNDABLE
EXPIRY DATE
OCT 30 2017

s.21

VALID FOR REGULAR ECONOMY FARES ONLY

RESERVATIONS
1.800.665.4364

PLEASE CHECK-IN 20 MINUTES PRIOR TO DEPARTURE

Helijet

GST # R10232106

QUICK TICKET

4080-943-141

SUBJECT TO TERMS AND CONDITIONS ON REVERSE

PASSENGER TO COMPLETE AREA WITHIN BORDER ONLY

PRINT PASSENGER NAME JORDAN HUMPHRIES		DATE FEB. 17. 2017	
FROM VICTORIA	FLIGHT NO. 726	CLASS Y	TIME 16:55
TO VANCOUVER	ACCOUNT # s.21		
SIGNATURE AUTHORIZING CHANGES <i>R. N.L.</i>		RESERVATION REFERENCE NO.	

NON-REFUNDABLE
EXPIRY DATE
OCT 30 2017

s.21

VALID FOR REGULAR ECONOMY FARES ONLY

RESERVATIONS
1.800.665.4364

PLEASE CHECK-IN 20 MINUTES PRIOR TO DEPARTURE

Helijet

GST # R10232106

INVOICE TO BC LNG

130

R. N.L.

George Lenko

From: passengerservices@helijet.com
Sent: February-15-17 2:19 PM
To: George Lenko
Subject: Thank you for choosing to take off with Helijet!

Helijet

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations.
1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

s.21

Name

Jordan Humphries

Booking # s.22

Friday, February 17, 2017

715

12:00 Vancouver Harbour

12:35 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Sale

Jordan Humphries, Male

Add to Calendar

FARE-YWH-OffPeak_Winter16-17

\$170.48

+ GST

\$8.52

Billing

\$170.48

Taxes

\$8.52

Booking # s.22

Friday, February 17, 2017

726

16:55 Victoria Harbour

17:30 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Peak

Jordan Humphries, Male

Add to Calendar

Invoice # 51672	
FARE-YWH-PEAK_Winter16-17	\$290.48
+ GST	\$14.52
Billing	\$290.48
Taxes	\$14.52
Grand Total	\$315.00

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Passenger Check-In:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters.

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended

Kujanpaa, Leila GCPE:EX

From: Jordan Humphries <JHumphries@pacegroup.com>
Sent: Friday, February 17, 2017 10:58 AM
To: Kujanpaa, Leila GCPE:EX
Subject: RE: Invoice# 11307 - LNG in BC Conference - January billing

Hi Leila,

Thank you for your email.

1. Momentum conferencing charges us PST, but their invoice doesn't add it to each individual charge, only to the total. $\$4.22 + \text{PST} = \4.52 .
2. HeliJet is a client of ours, which is why we fly with them, but when invoicing clients for flights we invoice for whatever is the least expensive flight option on that day and time. Typically, we use Harbour Air rates because they are less expensive than HeliJet. In this case, HeliJet one way was \$170.48 and back was \$290.48, so we just charged both flights at the lowest fare, \$170.48.

Hope my explanations make sense.

Thanks,

Jordan

From: Kujanpaa, Leila GCPE:EX [<mailto:Leila.Kujanpaa@gov.bc.ca>]
Sent: Friday, February 17, 2017 10:49 AM
To: Jordan Humphries <JHumphries@pacegroup.com>
Subject: FW: Invoice# 11307 - LNG in BC Conference - January billing

Hi Jordan,

I have reviewed the attached invoice and have a couple of questions.

Momentum Conferencing we are billed \$4.52, the receipt is \$4.22
The HeliJet flight from Victoria to Vancouver, you are billing us \$170.48, and the receipt is \$290.48

Please advise if I can make the adjustments on the invoice.

Thank you,

Leila

From: Stewart, Dawn M GCPE:EX
Sent: Friday, February 17, 2017 10:10 AM
To: Kujanpaa, Leila GCPE:EX
Subject: FW: Invoice# 11307 - LNG in BC Conference - January billing

Please audit.

Thanks Leila.

Dawn

From: Jordan Humphries [mailto:JHumphries@pacegroup.com]
Sent: Friday, February 17, 2017 10:07 AM
To: Stewart, Dawn M GCPE:EX
Subject: Invoice# 11307 - LNG in BC Conference - January billing

Good morning Dawn,

Please find attached our January invoice for the LNG in BC conference.

Thank you,

JORDAN HUMPHRIES
General Manager
T 604.646.3596
C 604.506.7085
jhumphries@pacegroup.com

PACE GROUP
Suite 200 - 55 Water St.
Vancouver, BC V6B 1A1

www.pacegroup.com

This email and its attachments are confidential and are intended solely for the use of the individual to whom it is addressed. Any views or opinions expressed are solely those of the author and do not necessarily represent those of Pace Group Communications Inc. If you are not the intended recipient of this email and its attachments, please contact the sender and delete this email.



Where ideas work

Ministry of Finance
INVOICE CODING SHEETRETURN CHEQUE TO MINISTRY?
(if yes, enter "D")FOREIGN CURRENCY OR WIRE?
(if yes, enter "\$" or "W")[Link to Invoice Coding Sheet completion instructions.](#)

PAYEE NAME PACE GROUP * SUPPLIER # _____ * SITE _____

CONTRACT/PO # SOGCPE0252017LNG INVOICE DATE 28-FEB-2017 INVOICE # 11355
CONF DD-MMM-YYYY

DATE INVOICE RECEIVED 13-MAR-2017 DATE GOODS/ SERVICES REC'D 28-FEB-2017 RECEIPT # _____
DD-MMM-YYYY DD-MMM-YYYY

NAME &/OR ADDRESS OVERRIDE:

DESCRIPTION FOR CHEQUE STUB:

Invoice # 11355 planning for the upcoming LNG Conference in Vancouver 2017

DATE CHQ/EFT REQ'D
(ONLY IF URGENT)

GL DATE (if applicable)

PAY ALONE? YES ☐

OFA STOB & ASSET # (if applicable):

AMOUNT (INCLUDING TAX)	PRE-TAX AMOUNT (EXCLUDING TAX)	PST AMOUNT	GST AMOUNT	TAX CODE <small>PST & GST, GST, PST, GST Travel, Other</small>	CL	RESP	SERVICE LINE	STOB	PROJECT	NAME & SUPPLIER # if STOB 57
13,025.25	12,405.00		620.25		058	27890	26554	6001	2700000	
19,074.44	19,074.44				058	27890	26554	6002	2700000	
32,099.69	TOTAL									

* EXPENSE AUTHORITY (EA) INFORMATION:

* JENNIFER WRAY
EA PRINTED NAME

* BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION:

Note: This is also the line description displayed on GL detail reports.

EA Signature

* QUALIFIED RECEIVER (QR) CERTIFICATION:

* ANALISE RESTALL
QR PRINTED NAME

The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).

QR SIGNATURE

ADDITIONAL INFORMATION OR INSTRUCTIONS:

BRANCH BUSINESS CONTACT NAME AND PHONE NUMBER:

ANALISE RESTALL 250-818-2595

ACCOUNTS DATE STAMP

* Note: Fields with an asterisk do not need to be completed for iProcurement invoices.
FIN FSA 017 REV. JUL/14



Invoice

Please remit payment to:
Pace Group Communications Inc.
55 Water Street, Suite 200
Vancouver, BC V6B 1A1
Canada

EFT Remittance Advice:
accounting@pacegroup.com

EFT Bank Information:
s.21

INVOICE# 11355
DATE 2/28/2017

INVOICE TO:
Government Communications
and Public Engagement

Attention:
Dawn Stewart

Terms	Contract/P.O.	GST Number
Due on receipt		885207167RT0001

ITEMS	AMOUNT
-------	--------

Re: Progress Billing - LNG in BC Conference February 1 - 28, 2017

Pre-planning and coordination including: registration and website coordination, announcement card coordination, invitation coordination, sponsorship package coordination, GameChanger STD coordination, Youth program outreach, exhibitor information, exhibition floor plan revisions, exhibitor registration system, exhibitor booth options and renderings, VCC venue contract coordination, budget revenue projections, hotel room block coordination, speaker options research, updating meeting agenda and deck, work plan development, meeting with client (Victoria), on-going communication with client.

Kirsten Mihailides: 76.75 | s.21, s.22

Jordan Humphries: 54.50 |

George Lenko: 1 hours @

Norman Stowe: 2 hours @

SUBTOTAL:

GST: 12,405.00 ✓

620.25 ✓

Disbursements:

Photocopy charges for February 2017: 477 color @ \$0.60ea + 142 bw @ \$0.15ea 307.50

Momentum Conferencing invoice# 6700001896022817 34.44

Kimbo Design invoice# 3448 14,872.50



Invoice

Please remit payment to:
Pace Group Communications Inc.
55 Water Street, Suite 200
Vancouver, BC V6B 1A1
Canada
EFT Remittance Advice:
accounting@pacegroup.com

EFT Bank Information:
s.21

INVOICE# 11355
DATE 2/28/2017

INVOICE TO:
Government Communications
and Public Engagement

Attention:
Dawn Stewart

Terms
Due on receipt

Contract/P.O.

GST Number
885207167RT0001

ITEMS	AMOUNT
Pan Pacific Vancouver Deposit	3,860.00 ✓

\$32,099.69 ✓

Date mm/dd/yy	Day	Project#	Project Name	#Hours	Employee Name
2/28/2017	Tuesday	130	LNG in BC Conference	1.00	George Lenko
				1.00	George Lenko Total
2/1/2017	Wednesday	130	LNG in BC Conference	1.75	Jordan Humphries
2/2/2017	Thursday	130	LNG in BC Conference	1.25	Jordan Humphries
2/2/2017	Thursday	130	LNG in BC Conference	0.75	Jordan Humphries
2/2/2017	Thursday	130	LNG in BC Conference	1.00	Jordan Humphries
2/3/2017	Friday	130	LNG in BC Conference	3.00	Jordan Humphries
2/3/2017	Friday	130	LNG in BC Conference	0.75	Jordan Humphries
2/3/2017	Friday	130	LNG in BC Conference	1.50	Jordan Humphries
2/7/2017	Tuesday	130	LNG in BC Conference	2.00	Jordan Humphries
2/7/2017	Tuesday	130	LNG in BC Conference	0.50	Jordan Humphries
2/8/2017	Wednesday	130	LNG in BC Conference	2.25	Jordan Humphries
2/8/2017	Wednesday	130	LNG in BC Conference	1.00	Jordan Humphries
2/9/2017	Thursday	130	LNG in BC Conference	3.00	Jordan Humphries
2/10/2017	Friday	130	LNG in BC Conference	2.75	Jordan Humphries
2/14/2017	Tuesday	130	LNG in BC Conference	1.75	Jordan Humphries
2/14/2017	Tuesday	130	LNG in BC Conference	0.50	Jordan Humphries
2/15/2017	Wednesday	130	LNG in BC Conference	1.25	Jordan Humphries
2/15/2017	Wednesday	130	LNG in BC Conference	1.00	Jordan Humphries
2/16/2017	Thursday	130	LNG in BC Conference	2.00	Jordan Humphries
2/16/2017	Thursday	130	LNG in BC Conference	1.25	Jordan Humphries
2/16/2017	Thursday	130	LNG in BC Conference	2.00	Jordan Humphries
2/17/2017	Friday	130	LNG in BC Conference	5.00	Jordan Humphries
2/17/2017	Friday	130	LNG in BC Conference	0.50	Jordan Humphries
2/20/2017	Monday	130	LNG in BC Conference	1.50	Jordan Humphries
2/20/2017	Monday	130	LNG in BC Conference	1.25	Jordan Humphries
2/21/2017	Tuesday	130	LNG in BC Conference	1.75	Jordan Humphries
2/22/2017	Wednesday	130	LNG in BC Conference	1.00	Jordan Humphries
2/22/2017	Wednesday	130	LNG in BC Conference	1.25	Jordan Humphries
2/22/2017	Wednesday	130	LNG in BC Conference	2.75	Jordan Humphries
2/23/2017	Thursday	130	LNG in BC Conference	0.75	Jordan Humphries
2/23/2017	Thursday	130	LNG in BC Conference	0.75	Jordan Humphries
2/23/2017	Thursday	130	LNG in BC Conference	1.50	Jordan Humphries
2/23/2017	Thursday	130	LNG in BC Conference	1.50	Jordan Humphries
2/24/2017	Friday	130	LNG in BC Conference	1.00	Jordan Humphries
2/27/2017	Monday	130	LNG in BC Conference	1.00	Jordan Humphries
2/27/2017	Monday	130	LNG in BC Conference	0.75	Jordan Humphries
2/27/2017	Monday	130	LNG in BC Conference	0.25	Jordan Humphries
2/28/2017	Tuesday	130	LNG in BC Conference	0.75	Jordan Humphries
				54.50	Jordan Humphries Total
2/1/2017	Wednesday	130	LNG in BC Conference	4.50	Kirsten Mihailides
2/2/2017	Thursday	130	LNG in BC Conference	5.50	Kirsten Mihailides
2/3/2017	Friday	130	LNG in BC Conference	3.00	Kirsten Mihailides
2/6/2017	Monday	130	LNG in BC Conference	5.50	Kirsten Mihailides
2/6/2017	Monday	130	LNG in BC Conference	1.25	Kirsten Mihailides
2/6/2017	Monday	130	LNG in BC Conference	1.00	Kirsten Mihailides

2/7/2017 Tuesday	130 LNG in BC Conference	5.50	Kirsten Mihailides
2/7/2017 Tuesday	130 LNG in BC Conference	2.50	Kirsten Mihailides
2/7/2017 Tuesday	130 LNG in BC Conference	0.50	Kirsten Mihailides
2/7/2017 Tuesday	130 LNG in BC Conference	2.50	Kirsten Mihailides
2/7/2017 Tuesday	130 LNG in BC Conference	1.00	Kirsten Mihailides
2/8/2017 Wednesday	130 LNG in BC Conference	3.00	Kirsten Mihailides
2/8/2017 Wednesday	130 LNG in BC Conference	0.25	Kirsten Mihailides
2/8/2017 Wednesday	130 LNG in BC Conference	2.75	Kirsten Mihailides
2/8/2017 Wednesday	130 LNG in BC Conference	0.50	Kirsten Mihailides
2/8/2017 Wednesday	130 LNG in BC Conference	0.50	Kirsten Mihailides
2/9/2017 Thursday	130 LNG in BC Conference	1.50	Kirsten Mihailides
2/10/2017 Friday	130 LNG in BC Conference	2.00	Kirsten Mihailides
2/14/2017 Tuesday	130 LNG in BC Conference	2.00	Kirsten Mihailides
2/15/2017 Wednesday	130 LNG in BC Conference	3.50	Kirsten Mihailides
2/16/2017 Thursday	130 LNG in BC Conference	6.50	Kirsten Mihailides
2/17/2017 Friday	130 LNG in BC Conference	5.00	Kirsten Mihailides
2/20/2017 Monday	130 LNG in BC Conference	2.50	Kirsten Mihailides
2/21/2017 Tuesday	130 LNG in BC Conference	3.00	Kirsten Mihailides
2/22/2017 Wednesday	130 LNG in BC Conference	4.00	Kirsten Mihailides
2/23/2017 Thursday	130 LNG in BC Conference	2.00	Kirsten Mihailides
2/24/2017 Friday	130 LNG in BC Conference	1.50	Kirsten Mihailides
2/27/2017 Monday	130 LNG in BC Conference	3.50	Kirsten Mihailides
		76.75	Kirsten Mihailides Total
2/7/2017 Tuesday	130 LNG in BC Conference	1.00	Norman Stowe
2/21/2017 Tuesday	130 LNG in BC Conference	1.00	Norman Stowe
		2.00	Norman Stowe Total
		134.25	Grand Total

momentum
CONFERRNCING
AUDIO | WEB | VIDEO | STREAMING

Page 3 of 10

Invoice Number: 6700001896022817
Account Number: s.21

Invoice Period: February 01, 2017
Invoice Date: February 28, 2017

to February 28, 2017

Reference Summary

Reference Number	Description	Amount
0	Conferencing Services	45.29
	Long Distance	<u>0.00</u>
		45.29
001	Conferencing Services	124.65
	Long Distance	<u>0.00</u>
		124.65
021	Conferencing Services	6.70
	Long Distance	<u>0.00</u>
		6.70
04	Conferencing Services	12.64
	Long Distance	<u>0.00</u>
		12.64
070	Conferencing Services	7.72
	Long Distance	<u>0.00</u>
		7.72
087	Conferencing Services	17.45
	Long Distance	<u>0.00</u>
		17.45
130 LNG IN BC	Conferencing Services	32.19
	Long Distance	<u>0.00</u>
		32.19

Do you have questions about your invoice? Please contact billing at: 1-888-551-5925 Option 3



T 604 738 6448 F 604 738 6468 kimbodesign.ca
1251 - 409 Granville St. Vancouver BC V6C 1T2

Invoice

Date	Invoice #	Job #
2/28/2017	3448	1520

PAYMENT METHODS:

KIMBO Design accepts e-transfers,
cheque or bank wire.

E-transfers:
info@kimbodesign.ca
Wire:
s.21

ENTERED

Invoice To
Kirsten Mihailides Pace Group Email: KMihailides@pacegroup.com

GST/HST No. 805287612

Terms
Due on receipt

Description	Amount	Tax
LNGinBC Website Project		
Phase 1	0.00	
Website Planning & Consultation	2,372.50	G
Website Design & Development	10,750.00	G
Website & WordPress Maintenance Updates	1,750.00	G
50% billed up front		
GST 5% On Sales	743.63	

Please contact support@kimbodesign.ca for questions related to web hosting, web design or general requests for changes to your website.

Please contact accounting@kimbodesign.ca for questions related to your invoice.

Subtotal	CAD 14,872.50
Total	CAD 15,616.13
Payments/Credits	CAD 0.00
Balance Due	CAD 15,616.13

P:604.738.6448 F:604.738.6468 accounting@kimbodesign.ca www.kimbodesign.ca



PAN PACIFIC
VANCOUVER

PRO FORMA INVOICE

To:	Pace Group Mr. Jordan Humphries General Manager 200 - 55 Water Street Vancouver, BC V6B 1A1	
RE: Initial Deposit Pace Group - LNG Conference November 27, 2017 – December 1, 2017		
Non-refundable deposit for the above Group (Canadian Funds)		\$ 3,860.00
Due: Wednesday, March 8, 2017		\$ 3,860.00 ✓



Government Communications and Public Engagement
Work Order Request
(Draw Down Form)

Supplier: **FACE**

Standing Offer # **SO-GCPE25**

Event: **2016/2017 LNG in BC Conference**

Start Date: **January 1, 2016**

Completion Date: **March 31, 2016**

Brief Description of Event:

Description	Number of Units	Cost per Unit	Estimated Cost
CLIENT SERVICES			
Managing Partner	129	s.21	s.21
General Manager	1089		
Director, Conferences & Events	1938		
Director Communications	336		
Manager, Conferences & Events	3162		
Manager Communications	259		
Manager, Sponsorship	1008		
Coordinator, Conferences & Events	1944		
Event Lead	200		
Event Assistant	1208		
Manager, Accounting Services	336		
AGENCY HARED COSTS (may include total cost, attach detailed estimate)			
Venue (does not include rental)	1		
Food & Beverage	1		
Youth Entertainment (Expo, Competition, Interactive)	1		
Marketing Materials	1		
Transport, Fuel and Other (Conference & Trade Show)	1		
Speakers (including airfare and entertainment)	1		
Registration (on-site & off-site)	1		
Processing Fees	1		
Database Materials (including name badges)	1		
Trade Show (Booths and services)	1		
Post-Event Disbursements	1		
SUB-CONTRACTED SERVICES (may include total cost, attach detailed estimate)			
Kan Fleck Creative (Creative Director)			
Baylee Communications			
Video and Photography Services			
Audio Visual (including digital content creation)			
Sub-total			
PST & Applicable			
Total			\$ 4,284,380.00

Please note that FINAL COSTS MAY VARY +/- 10%.

To be completed by AGENCY

Drawn #

[Signature]
Authorizing Agency Approval

[Signature]
Print Name

[Signature]
Date

To be completed by Government Communications and Public Engagement

Work Order Drawdown #

[Signature]
Corporate Director Strategic Planning & Events

[Signature]
Print Name

[Signature]
Date

To be completed by MINISTRY OR GCPE EXPENSE AUTHORITY

Project #

[Signature]
Expense Authority Approval

[Signature]
Print Name

[Signature]
Date

Updated 2017-03-07

La Vertu, Kate MNGD:EX

From: Restall, Analise MNGD:EX
Sent: Tuesday, March 14, 2017 9:32 AM
To: La Vertu, Kate MNGD:EX
Subject: FW: Invoice# 11355 LNG in BC

The Pace invoice can be processed now. Explanation is below on the difference in cost.

Thanks.

From: Erwin Flores [<mailto:eflores@pacegroup.com>]
Sent: Tuesday, March 14, 2017 9:30 AM
To: Restall, Analise MNGD:EX
Cc: Jordan Humphries
Subject: RE: Invoice# 11355 LNG in BC

Hi Analise,

The difference on the Momentum Conferencing invoice is 7% PST. The subtotals are all added up and PST is added on the summary of the invoice but where the subtotals are broken out there is no tax so I had to add it back.

Thanks,

Erwin Flores
Manager, Accounting Services
Pace Group Communications Inc.
55 Water Street, Suite 200
Vancouver, BC
V6B 1A1
T: 604.646.3569 (Direct)

From: Jordan Humphries
Sent: Monday, March 13, 2017 4:26 PM
To: Erwin Flores
Subject: FW: Invoice# 11355 LNG in BC

From: Restall, Analise MNGD:EX [<mailto:Analise.Restall@gov.bc.ca>]
Sent: Monday, March 13, 2017 4:18 PM
To: Jordan Humphries <JHumphries@pacegroup.com>
Subject: FW: Invoice# 11355 LNG in BC

Hi Jordan,

Just one question regarding the attached invoice. Under disbursements, you have a charge of \$34.44 for Momentum Conferencing. When I look at the actual Momentum invoice, the charge is for \$32.19. It doesn't look like it's an issue of GST being added after the fact. Can you advise why there's a difference between the two references to Momentum?

Thanks,

Analise Restall

Executive Coordinator

LNG Task Force | Ministry of Natural Gas Development

Phone: (250) 818-0595 | Fax: (250) 387-6209 | Email: analise.restall@gov.bc.ca



Where ideas work

From: Stewart, Dawn M GCPE:EX
Sent: Monday, March 13, 2017 1:26 PM
To: Restall, Analise MNGD:EX
Cc: Wray, Jennifer MNGD:EX
Subject: FW: Invoice# 11355 LNG in BC

Hi Analise,

The attached invoice can be audited and processed for payment.

Thanks
Dawn

From: Jordan Humphries [<mailto:JHumphries@pacegroup.com>]
Sent: Friday, March 10, 2017 3:42 PM
To: Stewart, Dawn M GCPE:EX
Subject: FW: Invoice# 11355 LNG in BC

Hi Dawn,

Please see attached February invoice for the 2017 International LNG in BC Conference.

Thanks,

Jordan

From: Erwin Flores
Sent: Friday, March 10, 2017 2:58 PM
To: Jordan Humphries <JHumphries@pacegroup.com>
Subject: Invoice# 11355 LNG in BC

Attached.

Erwin Flores
Manager, Accounting Services
Pace Group Communications Inc.
55 Water Street, Suite 200



Where ideas work

Ministry of Finance

INVOICE CODING SHEET

RETURN CHEQUE TO MINISTRY?
(if yes, enter "D")FOREIGN CURRENCY OR WIRE?
(if yes, enter "\$" or "W")[Link to Invoice Coding Sheet completion instructions.](#)PAYEE NAME PACE GROUP COMMUNICATIONS INC. * SUPPLIER # _____ * SITE _____CONTRACT/PO # SOGCPE0252017LNG
CONF INVOICE DATE 31-MAR-2017 INVOICE # 11392
DD-MMM-YYYYDATE INVOICE RECEIVED 31-MAR-2017 DATE GOODS/ SERVICES REC'D 31-MAR-2017 RECEIPT # _____
DD-MMM-YYYY DD-MMM-YYYY

NAME &/OR ADDRESS OVERRIDE:

DESCRIPTION FOR CHEQUE STUB:

DATE CHQ/EFT REQ'D

(ONLY IF URGENT)

GL DATE (if applicable)

PAY ALONE? YES ☐

OFA STOB & ASSET # (if applicable):

AMOUNT (INCLUDING TAX)	PRE-TAX AMOUNT (EXCLUDING TAX)	PST AMOUNT	GST AMOUNT	TAX CODE PST & GST, GST, PST, GST Travel, Other	CL	RESP	SERVICE LINE	STOB	PROJECT	NAME & SUPPLIER # if STOB 57
10,023.56	9,546.25		477.31	GST	058	27890	26554	6001	2700000	
18,906.90	18,906.90			0	058	27890	26554	6002	2700000	
28,930.46	TOTAL									

* EXPENSE AUTHORITY (EA) INFORMATION:

JENNIFER WRAY

EA PRINTED NAME

* BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION:

Note: This is also the line description displayed on GL detail reports.

EA Signature

* QUALIFIED RECEIVER (QR) CERTIFICATION:

ANALISE RESTALL

QR PRINTED NAME

The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).

QR SIGNATURE

ADDITIONAL INFORMATION OR INSTRUCTIONS:

BRANCH BUSINESS CONTACT NAME AND PHONE NUMBER:

ANALISE RESTALL 250-818-2595

ACCOUNTS DATE STAMP

* Note: Fields with an asterisk do not need to be completed for iProcurement invoices.
FIN FSA 017 REV. JUL/14



Invoice

Please remit payment to:
Pace Group Communications Inc.
55 Water Street, Suite 200
Vancouver, BC V6B 1A1
Canada

EFT Remittance Advice:
accounting@pacegroup.com

EFT Bank Information:
s.21

INVOICE# 11392
DATE 3/31/2017

INVOICE TO:

Government Communications
and Public Engagement

Attention:
Dawn Stewart

Terms
Due on receipt

Contract/P.O.

GST Number
885207167RT0001

ITEMS

AMOUNT

Re: Progress Billing - LNG in BC Conference March 1 - 31, 2017

Pre-planning and coordination including: registration and website coordination, invitation coordination, sponsorship package coordination, GameChanger STD coordination, VIP Program proposal, Youth program outreach, exhibitor information, exhibition floor plan revisions, exhibitor registration system, exhibitor booth options and renderings, budget revenue projections, hotel room block coordination, , updating meeting agenda and deck, work plan development, meeting with client (Victoria), on-going communication with client.

Kirsten Mihailides: 31.5 hours s.21,s.22

s.21,s.22

Emily Penner: 27.75 hours

Jordan Humphries: 46 hours

Norman Stowe: 2 hours @

SUBTOTAL:

9,546.25

GST:

477.31

Disbursements:

10,023.56

Photocopy charges for March 2017: 310 color @ \$0.60ea + 131 bw @ \$0.15ea

205.65

Kimbo Design invoice# 3473

14,872.50

Myron invoice# 8586

180.00

Myron invoice# 8587

292.50



Invoice

Please remit payment to:
Pace Group Communications Inc. s.21
55 Water Street, Suite 200
Vancouver, BC V6B 1A1
Canada

EFT Remittance Advice:
accounting@pacegroup.com

EFT Bank Information:

INVOICE# 11392
DATE 3/31/2017

INVOICE TO:
Government Communications
and Public Engagement

Attention:
Dawn Stewart

Terms
Due on receipt

Contract/P.O.

GST Number
885207167RT0001

ITEMS	AMOUNT
Myron invoice# 8588	926.25
Myron invoice# 8589	90.00
Myron invoice# 8590	2,182.50
Myron invoice# 8591	157.50

Disb total: 18,906.90

\$28,930.46

GST No. 885207167

Page 2
Tel: 604.689.1889 Fax: 604.689.1808

Date mm/dd/yy	Day	Project#	Project Name	#Hours	Employee Name
3/1/2017	Wednesday	130	LNG in BC Conference	5.00	Emily Penner
3/1/2017	Wednesday	130	LNG in BC Conference	1.00	Emily Penner
3/2/2017	Thursday	130	LNG in BC Conference	5.00	Emily Penner
3/2/2017	Thursday	130	LNG in BC Conference	1.00	Emily Penner
3/6/2017	Monday	130	LNG in BC Conference	4.25	Emily Penner
3/16/2017	Thursday	130	LNG in BC Conference	6.00	Emily Penner
3/17/2017	Friday	130	LNG in BC Conference	1.00	Emily Penner
3/22/2017	Wednesday	130	LNG in BC Conference	1.00	Emily Penner
3/23/2017	Thursday	130	LNG in BC Conference	1.00	Emily Penner
3/28/2017	Tuesday	130	LNG in BC Conference	1.50	Emily Penner
3/29/2017	Wednesday	130	LNG in BC Conference	1.00	Emily Penner
				27.75	Emily Penner Total
3/1/2017	Wednesday	130	LNG in BC Conference	0.50	Jordan Humphries
3/1/2017	Wednesday	130	LNG in BC Conference	0.75	Jordan Humphries
3/1/2017	Wednesday	130	LNG in BC Conference	0.50	Jordan Humphries
3/1/2017	Wednesday	130	LNG in BC Conference	0.75	Jordan Humphries
3/1/2017	Wednesday	130	LNG in BC Conference	1.00	Jordan Humphries
3/1/2017	Wednesday	130	LNG in BC Conference	0.25	Jordan Humphries
3/1/2017	Wednesday	130	LNG in BC Conference	0.25	Jordan Humphries
3/2/2017	Thursday	130	LNG in BC Conference	0.75	Jordan Humphries
3/2/2017	Thursday	130	LNG in BC Conference	3.50	Jordan Humphries
3/2/2017	Thursday	130	LNG in BC Conference	1.25	Jordan Humphries
3/3/2017	Friday	130	LNG in BC Conference	0.75	Jordan Humphries
3/3/2017	Friday	130	LNG in BC Conference	0.50	Jordan Humphries
3/3/2017	Friday	130	LNG in BC Conference	0.50	Jordan Humphries
3/6/2017	Monday	130	LNG in BC Conference	0.75	Jordan Humphries
3/6/2017	Monday	130	LNG in BC Conference	0.50	Jordan Humphries
3/6/2017	Monday	130	LNG in BC Conference	0.75	Jordan Humphries
3/6/2017	Monday	130	LNG in BC Conference	1.50	Jordan Humphries
3/6/2017	Monday	130	LNG in BC Conference	0.50	Jordan Humphries
3/7/2017	Tuesday	130	LNG in BC Conference	3.75	Jordan Humphries
3/7/2017	Tuesday	130	LNG in BC Conference	0.50	Jordan Humphries
3/8/2017	Wednesday	130	LNG in BC Conference	0.50	Jordan Humphries
3/8/2017	Wednesday	130	LNG in BC Conference	2.25	Jordan Humphries
3/8/2017	Wednesday	130	LNG in BC Conference	0.50	Jordan Humphries
3/8/2017	Wednesday	130	LNG in BC Conference	0.25	Jordan Humphries
3/8/2017	Wednesday	130	LNG in BC Conference	1.00	Jordan Humphries
3/9/2017	Thursday	130	LNG in BC Conference	1.50	Jordan Humphries
3/9/2017	Thursday	130	LNG in BC Conference	1.25	Jordan Humphries
3/9/2017	Thursday	130	LNG in BC Conference	0.50	Jordan Humphries
3/16/2017	Thursday	130	LNG in BC Conference	1.00	Jordan Humphries
3/17/2017	Friday	130	LNG in BC Conference	0.75	Jordan Humphries
3/17/2017	Friday	130	LNG in BC Conference	2.00	Jordan Humphries
3/20/2017	Monday	130	LNG in BC Conference	1.00	Jordan Humphries
3/20/2017	Monday	130	LNG in BC Conference	1.00	Jordan Humphries
3/20/2017	Monday	130	LNG in BC Conference	1.00	Jordan Humphries

3/21/2017 Tuesday	130 LNG in BC Conference	6.00	Jordan Humphries
3/22/2017 Wednesday	130 LNG in BC Conference	0.75	Jordan Humphries
3/22/2017 Wednesday	130 LNG in BC Conference	1.00	Jordan Humphries
3/23/2017 Thursday	130 LNG in BC Conference	0.50	Jordan Humphries
3/23/2017 Thursday	130 LNG in BC Conference	0.25	Jordan Humphries
3/24/2017 Friday	130 LNG in BC Conference	1.50	Jordan Humphries
3/27/2017 Monday	130 LNG in BC Conference	0.50	Jordan Humphries
3/27/2017 Monday	130 LNG in BC Conference	0.50	Jordan Humphries
3/28/2017 Tuesday	130 LNG in BC Conference	0.50	Jordan Humphries
3/28/2017 Tuesday	130 LNG in BC Conference	0.50	Jordan Humphries
		46.00	Jordan Humphries Total
3/1/2017 Wednesday	130 LNG in BC Conference	3.00	Kirsten Mihailides
3/2/2017 Thursday	130 LNG in BC Conference	6.00	Kirsten Mihailides
3/3/2017 Friday	130 LNG in BC Conference	2.00	Kirsten Mihailides
3/6/2017 Monday	130 LNG in BC Conference	2.00	Kirsten Mihailides
3/7/2017 Tuesday	130 LNG in BC Conference	6.00	Kirsten Mihailides
3/8/2017 Wednesday	130 LNG in BC Conference	5.00	Kirsten Mihailides
3/9/2017 Thursday	130 LNG in BC Conference	2.00	Kirsten Mihailides
3/10/2017 Friday	130 LNG in BC Conference	0.50	Kirsten Mihailides
3/14/2017 Tuesday	130 LNG in BC Conference	0.50	Kirsten Mihailides
3/16/2017 Thursday	130 LNG in BC Conference	1.00	Kirsten Mihailides
3/17/2017 Friday	130 LNG in BC Conference	1.00	Kirsten Mihailides
3/21/2017 Tuesday	130 LNG in BC Conference	0.50	Kirsten Mihailides
3/22/2017 Wednesday	130 LNG in BC Conference	0.50	Kirsten Mihailides
3/28/2017 Tuesday	130 LNG in BC Conference	1.00	Kirsten Mihailides
3/29/2017 Wednesday	130 LNG in BC Conference	0.50	Kirsten Mihailides
		31.50	Kirsten Mihailides Total
3/8/2017 Wednesday	130 LNG in BC Conference	0.50	Norman Stowe
3/21/2017 Tuesday	130 LNG in BC Conference	0.50	Norman Stowe
3/27/2017 Wednesday	130 LNG in BC Conference	1.00	Norman Stowe
		2.00	Norman Stowe Total
		107.25	Grand Total



T 604 738 6448 F 604 738 6468 kimbodesign.ca
1251 - 409 Granville St. Vancouver BC V6C 1T2

Invoice

Date	Invoice #	Job #
3/30/2017	3473	

PAYMENT METHODS:

KIMBO Design accepts e-transfers, cheque or bank wire.

E-transfers:
info@kimbodesign.ca
Wire:
s.21

Invoice To
Kirsten Mihailides Pace Group Email: KMihailides@pacegroup.com

GST/HST No. 805287612

Terms
Due on receipt

Description	Amount	Tax
LNGinBC Website Project		
Phase 1	0.00	
Website Planning & Consultation	2,372.50	G
Website Design & Development	10,750.00	G
Website & WordPress Maintenance Updates	1,750.00	G
GST 5% On Sales	743.63	
Please contact support@kimbodesign.ca for questions related to web hosting, web design or general requests for changes to your website. Please contact accounting@kimbodesign.ca for questions related to your invoice.		
Subtotal		CAD 14,872.50
Total		CAD 15,616.13
Payments/Credits		CAD 0.00
Balance Due		CAD 15,616.13



Invoice

Myron Advertising + Design Ltd.
100 - 495 Railway Street
Vancouver, BC V6A 1A7

Attn: Jordan Humphries
The Pace Group
200-55 Water Street
Vancouver, BC V6B 1A1

Number	8586
Date	03/30/17
Job Number	17PACE6445
PO#	-
Charge#	-

Job Name: LNGBC 2017 - Registration Header
Agency Contact: Kyle Balagno
Description:

PROGRESS BILLING TO DATE:

Description	Amount
Account Coordination	\$60.00 *
Account Service Subtotal:	\$60.00
Production	\$120.00 *
Design and Production Subtotal:	\$120.00
SUB-TOTAL:	\$180.00
*5.0000% GST:	\$9.00
TOTAL:	\$189.00

PAYMENT TERMS: Net 30 days

JOB SPECIFICATIONS:
Design and produce header graphic for LNG in BC registration site.

GST #103819728



Invoice

Myron Advertising + Design Ltd.
100 - 495 Railway Street
Vancouver, BC V6A 1A7

The Pace Group
200-55 Water Street
Vancouver, BC V6B 1A1

Number	8587
Date	03/30/17
Job Number	17PACE6486
PO#	--
Charge#	--

Job Name: LNGBC 2017 - MailChimp Invitation
Agency Contact: Kyle Balagno
Description:

PROGRESS BILLING TO DATE:

Description	Amount
Website - Account Coordination	\$67.50 *
Website - Production	\$225.00 *
Web & Interactive Media Subtotal:	\$292.50
SUB-TOTAL:	\$292.50
*5.0000% GST:	\$14.63
TOTAL:	\$307.13

PAYMENT TERMS: Net 30 days

JOB SPECIFICATIONS:

Design and implement email template for LNG in BC event invitation

GST #103819728



Invoice

Myron Advertising + Design Ltd.
100 - 495 Railway Street
Vancouver, BC V6A 1A7

Jordan Humphries
The Pace Group
200-55 Water Street
Vancouver, BC V6B 1A1

Number	8588
Date	03/30/17
Job Number	17PACE6438
PO#	--
Charge#	--

Job Name: LNGBC 2017 - Save the Dates
Agency Contact: Kyle Balagno
Description:

PROGRESS BILLING TO DATE:

Description	Amount
Account Coordination	\$315.00 *
Account Management	\$93.75 *
Account Service Subtotal:	\$408.75
Production	\$517.50 *
Design and Production Subtotal:	\$517.50
SUB-TOTAL:	\$926.25
*5.0000% GST:	\$46.31
TOTAL:	\$972.56

PAYMENT TERMS: Net 30 days

JOB SPECIFICATIONS:

Design and produce email-friendly PDF's and HTML files for both the general delegates and youth forum.

GST #103819728



Invoice

Myron Advertising + Design Ltd.
100 - 495 Railway Street
Vancouver, BC V6A 1A7

Attn: Jordan Humphries
The Pace Group
200-55 Water Street
Vancouver, BC V6B 1A1

Number	8589
Date	03/30/17
Job Number	17PACE6475
PO#	--
Charge#	--

Job Name: LNGBC 2017 - Exhibitor Application
Agency Contact: Kyle Balagno
Description: PROGRESS BILLING TO DATE:

Description	Amount
Account Coordination	\$22.50 *
Account Service Subtotal:	\$22.50
Production	\$67.50 *
Design and Production Subtotal:	\$67.50
SUB-TOTAL:	\$90.00
*5.0000% GST:	\$4.50
TOTAL:	\$94.50

PAYMENT TERMS: Net 30 days

GST #103819728



Invoice

Myron Advertising + Design Ltd.
100 - 495 Railway Street
Vancouver, BC V6A 1A7

Attn: Jordan Humphries
The Pace Group
200-55 Water Street
Vancouver, BC V6B 1A1

Number
Date
Job Number
PO#
Charge#

8590
03/30/17
17PACE6434
--
--

Job Name: LNGBC 2017 - Sponsorship Document
Agency Contact: Kyle Balagno
Description:

PROGRESS BILLING FOR WORK DONE TO DATE:

Description	Amount
Account Coordination	\$427.50 *
Account Service Subtotal:	\$427.50
Production	\$1,755.00 *
Design and Production Subtotal:	\$1,755.00
SUB-TOTAL:	\$2,182.50
*5.0000% GST:	\$109.13
TOTAL:	\$2,291.63

PAYMENT TERMS: Net 30 days

JOB SPECIFICATIONS:

Design and produce Sponsorship document for the 2017 LNG in BC conference.

GST #103819728



Invoice

Myron Advertising + Design Ltd.
100 - 495 Railway Street
Vancouver, BC V6A 1A7

Attn: Jordan Humphries
The Pace Group
200-55 Water Street
Vancouver, BC V6B 1A1

Number	8591
Date	03/30/17
Job Number	17PACE6471
PO#	--
Charge#	--

Job Name: LNGBC 2017 - VIP Program
Agency Contact: Kyle Balagno
Description:

PROGRESS BILLING FOR WORK DONE TO DATE:

Description	Amount
Account Coordination	\$67.50 *
Account Service Subtotal:	\$67.50
Production	\$90.00 *
Design and Production Subtotal:	\$90.00
SUB-TOTAL:	\$157.50
*5.0000% GST:	\$7.88
TOTAL:	\$165.38

PAYMENT TERMS: Net 30 days

JOB SPECIFICATIONS:

GST #103819728



Government Communications and Public Engagement
Work Order Request
(Draw Down Form)

Supplier: **FACE**

Standing Offer # **SO-GCPE025**

Event: **2016/2017 LNG in BC Conference**

Start Date: **January 1, 2016**

Completion Date: **March 31, 2016**

Brief Description of Event:

Description	Number of Units	Cost per Unit	Estimated Cost
CLIENT SERVICES			
Marketing Partner	128	\$21	\$2,688
General Manager	1088		
Director, Conferences & Events	1936		
Director Communications	336		
Manager, Conferences & Events	3192		
Manager Communications	256		
Manager, Sponsorship	1008		
Coordinator, Conferences & Events	1944		
Staff Lead	200		
Event Assistant	1200		
Manager, Accounting Services	336		
AGENCY HARD COSTS (may include total cost, attach detailed estimate)			
Venue (does not include rental)	1		
Food & Beverage	1		
Youth Engagement (Bapa, Competition, Interactive)	1		
Marketing Materials	1		
Signage, Furniture and Décor (Conference & Tradeshow)	1		
Speakers (including speakers and entertainment)	1		
Registration (pre-event & on-site)	1		
Processing Fees	1		
Delegates Materials (including name badges)	1		
Tradeshow (Booths and services)	1		
Pace Group Disbursements	1		
SUB-CONTRACTED SERVICES (may include total cost, attach detailed estimate)			
Kan Hui Creative (Creative Director)			
Baylee Communications			
Video and Photography Services			
Audio Visual (including digital content creation)			
Sub-total			
PST W Applicable			
Total			\$ 4,264,380.00

Please note that FINAL COSTS MAY VARY +/- 10%

To be completed by AGENCY

Docket #:

Authorised Signatory Approval

Print Name

Date

To be completed by Government Communications and Public Engagement

Work Order/Drawdown #:

Corporate Director Strategic Planning & Events

Print Name

Date

To be completed by MINISTRY OR GCPE EXPENSE AUTHORITY

Project #:

Expense Authority Approval

Print Name

Date

Updated 2017-03-07

Pukteris, Jazmin MNGD:EX

From: Hildebrandt, Colleen MNGD:EX
Sent: Friday, July 21, 2017 9:55 AM
To: Manahan, Suzanne MNGD:EX
Cc: Bagheri, Marjan MNGD:EX; Roe, Sue MNGD:EX; Restall, Analise MNGD:EX
Subject: RE: Inquiry re: LNG Conference

No problem, thanks for the quick reply Suzanne.

Colleen Hildebrandt

Senior Outreach Officer | LNG Task Force | Ministry of Energy, Mines and Petroleum Resources
Telephone: 778-676-2703 | Email: colleen.hildebrandt@gov.bc.ca

From: Manahan, Suzanne MNGD:EX
Sent: Friday, July 21, 2017 9:54 AM
To: Hildebrandt, Colleen MNGD:EX
Cc: Bagheri, Marjan MNGD:EX; Roe, Sue MNGD:EX; Restall, Analise MNGD:EX
Subject: Re: Inquiry re: LNG Conference

Unfortunately, I don't think we will be able to control the message from multiple hotels and the reservations staff. Hopefully we can send a communication out soon.

Sent from my iPhone

On Jul 21, 2017, at 9:52 AM, Hildebrandt, Colleen MNGD:EX <Colleen.Hildebrandt@gov.bc.ca> wrote:

Good Morning Suzanne,
Just got a call from the City of Terrace - inquiring about the LNG Conference and whether or not it is on. I said at this point no decision has been made as the new government was appointed a couple of days ago (similar to the response Sue provided to the City of Dawson Creek recently).
The City mentioned the Pan Pacific Hotel is informing people that it is cancelled, and several people have pulled their reservations in the last couple of days.

Might be something we want to chat with Pan Pacific or PACE directly about for clarification.
Sincerely,
Colleen

Colleen Hildebrandt

Senior Outreach Officer | LNG Task Force | Ministry of Energy, Mines and Petroleum Resources
Telephone: 778-676-2703 | Email: colleen.hildebrandt@gov.bc.ca

Pukteris, Jazmin MNGD:EX

From: Manahan, Suzanne MNGD:EX
Sent: Monday, July 17, 2017 1:33 PM
To: Bagheri, Marjan MNGD:EX
Cc: Roe, Sue MNGD:EX
Subject: RE: LNG Conference

Hi, could you please let the City know that it is likely that the conference will be cancelled but the new government will need to make that decision. We would be happy to let them know as soon as that decision is made.

Thanks.

From: Bagheri, Marjan MNGD:EX
Sent: Monday, July 17, 2017 7:59 AM
To: Manahan, Suzanne MNGD:EX
Cc: Roe, Sue MNGD:EX
Subject: Fwd: LNG Conference

Hi Suzanne,
Do we still want to hold off with responding to enquiries such as below? Or, can we provide a response?
Thanks
Marjan

Sent from my iPhone

Begin forwarded message:

From: LNGinBC <LNGinBC@pacegroup.com>
Date: July 17, 2017 at 07:50:23 PDT
To: "Bagheri, Marjan MNGD:EX" <Marjan.Bagheri@gov.bc.ca>
Subject: FW: LNG Conference

Marjan,

We're continuing to get inquiries such as the one below. I really think we should respond, even if it's just to say that we don't know anything at this point.

Jordan

From: Katrina M. Friesen [<mailto:kmfriesen@dawsoncreek.ca>]
Sent: July 14, 2017 3:07 PM
To: LNGinBC <LNGinBC@pacegroup.com>
Subject: LNG Conference

Good Afternoon,

Our Mayor and two of our Councillors are registered to attend your November 28-30 2017 Conference in Vancouver. However, we received a phone call from the hotel we booked with stating that they were informed that this conference has been cancelled. Before I cancelled flights and other reservations,

would you please confirm this information? I have looked at your website and it appears that it is still on.

Thanks,



Katrina Friesen

Administrative Assistant

City of Dawson Creek

Ph.(250)784-3660 Fax (250)782-3203



www.dawsoncreek.ca

Like us on [Facebook](#)

Pukteris, Jazmin MNGD:EX

From: Jordan Humphries <JHumphries@pacegroup.com>
Sent: Monday, July 17, 2017 10:55 AM
To: Roe, Sue MNGD:EX
Cc: LNGinBC; Manahan, Suzanne MNGD:EX; Wray, Jennifer MNGD:EX; Bagheri, Marjan MNGD:EX; Hildebrandt, Colleen MNGD:EX
Subject: RE: LNG Conference Inquiry - from LNG Conference website

Will do.

From: Roe, Sue MNGD:EX [<mailto:Sue.Roe@gov.bc.ca>]
Sent: July 17, 2017 10:49 AM
To: Jordan Humphries <JHumphries@pacegroup.com>
Cc: LNGinBC <LNGinBC@pacegroup.com>; Manahan, Suzanne MNGD:EX <Suzanne.Manahan@gov.bc.ca>; Wray, Jennifer MNGD:EX <Jennifer.Wray@gov.bc.ca>; Bagheri, Marjan MNGD:EX <Marjan.Bagheri@gov.bc.ca>; Hildebrandt, Colleen MNGD:EX <Colleen.Hildebrandt@gov.bc.ca>
Subject: RE: LNG Conference Inquiry - from LNG Conference website

Hi Jordan,

For this email in particular, could you please respond to Rachel to let her know we are waiting on direction from the new BC government and will provide more information as soon as possible.

Thanks in advance and bye for now

Sue

From: Jordan Humphries [<mailto:JHumphries@pacegroup.com>]
Sent: Thursday, June 29, 2017 10:43 AM
To: Roe, Sue MNGD:EX
Cc: LNGinBC; Bagheri, Marjan MNGD:EX; Hildebrandt, Colleen MNGD:EX
Subject: RE: LNG Conference Inquiry - from LNG Conference website

Thanks Sue. Received another one today asking if the conference will be cancelled due to the expected change in government.

Jordan

From: Roe, Sue MNGD:EX [<mailto:Sue.Roe@gov.bc.ca>]
Sent: June 29, 2017 10:09 AM
To: Jordan Humphries <JHumphries@pacegroup.com>
Cc: LNGinBC <LNGinBC@pacegroup.com>; Bagheri, Marjan MNGD:EX <Marjan.Bagheri@gov.bc.ca>; Hildebrandt, Colleen MNGD:EX <Colleen.Hildebrandt@gov.bc.ca>
Subject: RE: LNG Conference Inquiry - from LNG Conference website

Hi Jordan,

Thank you for forwarding this email. We will get back to you early next week regarding messaging for these types of enquiries. At that time we will ask you to respond to Rachel or we will respond directly to her.

Be in touch next week.

Bye for now

Sue

From: LNGinBC [<mailto:LNGinBC@pacegroup.com>]
Sent: Wednesday, June 28, 2017 11:46 AM
To: Bagheri, Marjan MNGD:EX; Roe, Sue MNGD:EX
Subject: FW: LNG Conference Inquiry - from LNG Conference website

Hi Marjan,

How would you like us to respond to inquiries like the one below?

Jordan

Someone submitted an inquiry on the LNG Conference website. Below are the details.

Name: Rachel Chapman

Organization:

Email Address: rchapman@communica.ca

Phone Number:

Time Submitted: June 21, 2017 at 3:56pm

Message: Hi, I wanted to follow-up on an email I sent last week, as I have not received a response. I am contacting you on behalf of WCC LNG, led by ExxonMobil. I was wondering if you could send me the exhibition floorplan and the spaces that are available, as well as any other relevant information (deadlines we should be aware of etc). I was also wondering what is on the tentative agenda and whether there are any speaking opportunities. If you could please provide that information as soon as possible, I would really appreciate it. Thank you, RACHEL CHAPMAN

Pukteris, Jazmin MNGD:EX

From: LNGinBC <LNGinBC@pacegroup.com>
Sent: Thursday, June 29, 2017 1:45 PM
To: Roe, Sue MNGD:EX
Cc: Bagheri, Marjan MNGD:EX; Hildebrandt, Colleen MNGD:EX
Subject: FW: LNG Conference Inquiry - from LNG Conference website

Hi Sue,

Just sending you one more so that you can see the variety to questions we'll need responses for.

Thanks,

Jordan

From: LNG in BC [<mailto:LNGinBC@gov.bc.ca>]
Sent: June 29, 2017 11:52 AM
To: LNGinBC <LNGinBC@pacegroup.com>
Subject: LNG Conference Inquiry - from LNG Conference website

Someone submitted an inquiry on the LNG Conference website. Below are the details.

Name: Michele
Organization: Construction Maintenance & Allied Workers Canada
Email Address: reception@cmaw.ca
Phone Number: 6044370471
Time Submitted: June 29, 2017 at 11:52am

Message: We had two rooms booked at the Vancouver Pinnacle Downtown for the Conference but hotel just advised that Pace Group has cancelled the block of space. Does this mean the show is cancelled?

Pukteris, Jazmin MNGD:EX

From: Hildebrandt, Colleen MNGD:EX
Sent: Thursday, August 3, 2017 9:55 AM
To: 'Jordan Humphries'; Roe, Sue MNGD:EX
Cc: Manahan, Suzanne MNGD:EX; Wray, Jennifer MNGD:EX
Subject: RE: LNG in BC - Email inquiries & Registration Reports

Hi again Jordan,
Thanks for clarifying. We will respond accordingly.
Sincerely,
Colleen

Colleen Hildebrandt
Senior Outreach Officer | LNG Task Force | Ministry of Energy, Mines and Petroleum Resources
Telephone: 778-676-2703 | Email: colleen.hildebrandt@gov.bc.ca

From: Jordan Humphries [<mailto:JHumphries@pacegroup.com>]
Sent: Thursday, August 3, 2017 9:54 AM
To: Hildebrandt, Colleen MNGD:EX; Roe, Sue MNGD:EX
Cc: Manahan, Suzanne MNGD:EX; Wray, Jennifer MNGD:EX
Subject: RE: LNG in BC - Email inquiries & Registration Reports

Hi Colleen,

We were asked not to respond to any inquiries.

Jordan

From: Hildebrandt, Colleen MNGD:EX [<mailto:Colleen.Hildebrandt@gov.bc.ca>]
Sent: August 3, 2017 9:25 AM
To: Jordan Humphries <JHumphries@pacegroup.com>; Roe, Sue MNGD:EX <Sue.Roe@gov.bc.ca>
Cc: Manahan, Suzanne MNGD:EX <Suzanne.Manahan@gov.bc.ca>; Wray, Jennifer MNGD:EX <Jennifer.Wray@gov.bc.ca>
Subject: RE: LNG in BC - Email inquiries & Registration Reports

Good Morning Jordan,
Can you please confirm whether or not you have responded to any of the inquiries?
If PACE has responded, can you also list the ones you have sent a response to.
In total, I see there are nine so just a quick list with the name and a yes or no would be great.

Regards,
Colleen

Colleen Hildebrandt
Senior Outreach Officer | LNG Task Force | Ministry of Energy, Mines and Petroleum Resources
Telephone: 778-676-2703 | Email: colleen.hildebrandt@gov.bc.ca

From: Jordan Humphries [<mailto:JHumphries@pacegroup.com>]
Sent: Thursday, August 3, 2017 8:41 AM
To: Roe, Sue MNGD:EX

Cc: Manahan, Suzanne MNGD:EX; Wray, Jennifer MNGD:EX; Hildebrandt, Colleen MNGD:EX
Subject: LNG in BC - Email inquiries & Registration Reports

Good morning Sue,

As requested, attached are all of the emails we have received recently in regards to the LNG in BC conference. You may have responded to some of these already, but I've included all of them for your record.

I have also attached the registration reports for both delegates and exhibitors.

Thank you,

JORDAN HUMPHRIES
General Manager
T 604.646.3596
C 604.506.7085
jhumphries@pacegroup.com

PACE GROUP
Suite 200 - 55 Water St.
Vancouver, BC V6B 1A1

www.pacegroup.com

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Pukteris, Jazmin MNGD:EX

From: Hildebrandt, Colleen MNGD:EX
Sent: Tuesday, June 6, 2017 11:58 AM
To: Bagheri, Marjan MNGD:EX
Cc: Roe, Sue MNGD:EX
Subject: RE: Details for IN

Hi Marjan,

I just have Sue confirming the following numbers.

May 30 – Aug 27 estimated total is \$90,094

Aug 28 – Nov 30 estimated total is \$94,840

Note: this does not include taxes or fees (estimated taxes at 17.5%)

Let me know if you have any questions.

Sincerely,
Colleen

Colleen Hildebrandt
Senior Outreach Officer | LNG Task Force | Ministry of Natural Gas Development
Telephone: 778-676-2703 | Email: colleen.hildebrandt@gov.bc.ca

From: Bagheri, Marjan MNGD:EX
Sent: Tuesday, June 6, 2017 11:27 AM
To: Hildebrandt, Colleen MNGD:EX; Roe, Sue MNGD:EX
Subject: Details for IN

Hi,

The areas highlighted in yellow are ones where additional numbers or information would be very helpful in building the case in the note. Could you please provide the info asap?

Thanks.

Marjan

- The next payment in the amount of \$48,998.25 was due on May 31 with an extension requested due to the potential changes in government leadership (can this payment be avoided with a quick timing decision?)
- The final deposit in the amount of \$48,998.25 is expected to be made on October 30, 2017 (same comment)

The cost of cancelling contracts with hotels will increase if a decision to do so is made later than (the end of June? Can we quantify the amount?)

Pukteris, Jazmin MNGD:EX

From: Jordan Humphries <JHumphries@pacegroup.com>
Sent: Wednesday, August 2, 2017 11:07 AM
To: Roe, Sue MNGD:EX
Subject: RE: 2017 LNG in BC Conference Cancellation

Great.

Jordan

From: Roe, Sue MNGD:EX [mailto:Sue.Roe@gov.bc.ca]
Sent: August 2, 2017 11:04 AM
To: Jordan Humphries
Subject: RE: 2017 LNG in BC Conference Cancellation

Hi Jordan,

Looks much better thank you.

Sue

From: Jordan Humphries [mailto:JHumphries@pacegroup.com]
Sent: Wednesday, August 2, 2017 10:47 AM
To: Roe, Sue MNGD:EX
Subject: RE: 2017 LNG in BC Conference Cancellation

Hi Sue,

KIMBO has re-inserted the header graphic to the website. Does this work?

Jordan

From: Roe, Sue MNGD:EX [mailto:Sue.Roe@gov.bc.ca]
Sent: August 2, 2017 10:00 AM
To: Jordan Humphries <JHumphries@pacegroup.com>
Subject: RE: 2017 LNG in BC Conference Cancellation

Thank you ☺

From: Jordan Humphries [mailto:JHumphries@pacegroup.com]
Sent: Wednesday, August 2, 2017 9:59 AM
To: Roe, Sue MNGD:EX
Subject: RE: 2017 LNG in BC Conference Cancellation

Hey Sue,

Working on it.

Jordan

From: Roe, Sue MNGD:EX [<mailto:Sue.Roe@gov.bc.ca>]
Sent: August 2, 2017 9:54 AM
To: Jordan Humphries <JHumphries@pacegroup.com>
Subject: RE: 2017 LNG in BC Conference Cancellation

Hi Jordan

We actually got an email that asked if we had been hacked! Needs to be updated as soon as is possible.

Thanks

Sue

From: Jordan Humphries [<mailto:JHumphries@pacegroup.com>]
Sent: Wednesday, August 2, 2017 9:08 AM
To: Roe, Sue MNGD:EX
Cc: Manahan, Suzanne MNGD:EX; Wray, Jennifer MNGD:EX; Hildebrandt, Colleen MNGD:EX
Subject: RE: 2017 LNG in BC Conference Cancellation

Morning Sue,

Yes, just seeing that. I guess I should have been more clear.

I've emailed KIMBO back to ask them to re-insert the header asap.

Jordan

From: Roe, Sue MNGD:EX [<mailto:Sue.Roe@gov.bc.ca>]
Sent: August 2, 2017 9:05 AM
To: Jordan Humphries <JHumphries@pacegroup.com>
Cc: Manahan, Suzanne MNGD:EX <Suzanne.Manahan@gov.bc.ca>; Wray, Jennifer MNGD:EX <Jennifer.Wray@gov.bc.ca>; Hildebrandt, Colleen MNGD:EX <Colleen.Hildebrandt@gov.bc.ca>
Subject: FW: 2017 LNG in BC Conference Cancellation
Importance: High

Hi Jordan,

I appreciate the speed with which the message was put on the website, but all branding has been removed. The messaging is correct; the branding needs to be re-applied on the website and needs to be updated as soon as possible, if not immediately.

Thanks in advance and bye for now

Sue

From: Roe, Sue MNGD:EX
Sent: Wednesday, August 2, 2017 8:11 AM
To: 'Jordan Humphries'

Cc: Manahan, Suzanne MNGD:EX; Wray, Jennifer MNGD:EX; Hildebrandt, Colleen MNGD:EX
Subject: RE: 2017 LNG in BC Conference Cancellation

Hi Jordan,

Thanks for your email and letting us know once KIMBO has made the changes to the website and also the invoices still to come. Please forward those invoices as soon as possible. As you say, it was short lived, but it has been a pleasure working with you too.

Bye for now

Sue

From: Jordan Humphries [<mailto:JHumphries@pacegroup.com>]
Sent: Tuesday, August 1, 2017 5:02 PM
To: Roe, Sue MNGD:EX
Cc: Manahan, Suzanne MNGD:EX; Wray, Jennifer MNGD:EX; Hildebrandt, Colleen MNGD:EX
Subject: RE: 2017 LNG in BC Conference Cancellation

Thanks Sue. It's been great working with you and everyone at the LNG Task Force, even if it was short lived. Hope to get the chance again.

I've emailed KIMBO design and hope to hear back soon as to how quickly the website can be switched over. I've also emailed our registration provider to get that shut-down as well.

There will be some final supplier invoices on these two pieces that we'll invoice for once received.

Take care,

JORDAN HUMPHRIES
General Manager
T 604.646.3596
C 604.506.7085
jhumphries@pacegroup.com

PACE GROUP
Suite 200 - 55 Water St.
Vancouver, BC V6B 1A1

www.pacegroup.com

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From: Roe, Sue MNGD:EX [<mailto:Sue.Roe@gov.bc.ca>]
Sent: August 1, 2017 4:28 PM
To: Jordan Humphries <JHumphries@pacegroup.com>
Cc: Manahan, Suzanne MNGD:EX <Suzanne.Manahan@gov.bc.ca>; Wray, Jennifer MNGD:EX <Jennifer.Wray@gov.bc.ca>; Hildebrandt, Colleen MNGD:EX <Colleen.Hildebrandt@gov.bc.ca>
Subject: 2017 LNG in BC Conference Cancellation

Hello Jordan,

I have just been advised the 2017 LNG in BC Conference has been cancelled.

1. Could you please arrange to have the registration page taken down immediately.
2. As for the Conference webpage, could we please archive the pages offline and ensure the following message is on the site. We would like to leave this messaging on the site until November please.

The 2017 LNG in BC Conference has been cancelled. For additional information, please contact
LNGinBC@gov.bc.ca

Can you please let me know how long the website changes will take? Once we know that is completed, we will send follow-up emails to those people we said we would respond to. Also, please forward any emails you may have to us that require a follow up response.

If you have any questions or comments, please don't hesitate to contact me.

Thanks in advance and bye for now

Sue

Sue Roe
Senior Outreach Officer-LNG Task Force
Ministry of Energy, Mines and Petroleum Resources
Phone: 778-679-3187
Email: sue.roe@gov.bc.ca

Pukteris, Jazmin MNGD:EX

From: Erika Borgerson <eborgerson@inventaworld.com>
Sent: Wednesday, November 18, 2015 10:05 AM
To: Wray, Jennifer MNGD:EX; Manahan, Suzanne MNGD:EX; Roe, Sue MNGD:EX; Fosdick, Elizabeth MNGD:EX
Cc: Alexa Freudigmann; Sarah Mitchell; Patricia Zhou; Adam Kozachuk; Beth Wolfe
Subject: INV: LNG 2015 | Survey Results (as of Nov 17)

Hi team,

As shared on the call yesterday, we have some preliminary results to share from the surveys. Given our event experience, scoring over 75% on attendee satisfaction is on par with industry targets, and we have exceeded this considerably at an 84.8% average. We have scored lower on the partner/exhibitor side with some areas for improvement to consider for next year's program.

We will continue to push 1:1 communications with our contacts to encourage more feedback through the surveys this week and deliver a final report next week. Here are the high-level results thus far:

1. Delegate
 - Responses: 26
 - Overall experience was rated 4.23/5
 - 62% plan to and 35% may attend next year's Conference
 - Highlight: 92% of respondents found that the Conference met all or some of their objectives
 - Opportunity: "Ensure speakers are subject matter experts."
2. Speaker
 - Responses: 11
 - Overall experience was rated 4.44/5
 - 55% plan to attend next year's Conference
 - Highlight: survey respondents said overall, the event was well planned and ran smoothly (4.73/5)
 - Opportunity: "Conference too long and sessions on PSE could be integrated within other presentations."
3. GameChanger Youth Expo
 - Responses: 8
 - Overall experience was rated 3.75/5
 - 63% plan to attend next year's Youth Expo
 - Highlight: "This event was well organized and we appreciated the variety of career opportunities."
 - Opportunity: "Please keep the youth events together. Also, give more signs around directions for the youth to self guide their tour."
4. GameChanger Interactive
 - Responses: 5
 - Overall experience was rated 4.4/5
 - 100% plan to attend next year's Interactive
 - Highlight: survey respondents said GameChanger Interactive was a valuable experience for students (4.6/5)
 - Opportunity: "Would be better to plan further ahead to bring more students from outside the lower mainland."
5. GameChanger Competition
 - Responses: 8

- Overall experience was rated 4.38/5
- 100% plan to attend next year's Competition
- Highlight: survey respondents found that participating in the Competition was a valuable experience (4.75/5)
- Opportunity: "I would have liked more feedback from the judges on my group's presentation."

ATTENDEE AVERAGE SATISFACTION: 4.24/5 = 84.8%

6. Sponsor

- Responses: 5
- Overall experience was rated 2.8/5
- 20% plan to and 60% may participate in next year's Conference
- Highlight: 80% of survey respondents found that the Conference met their organization's objectives
- Opportunity: "Hold delegate events in tradeshow area." & "Trade show for 3 days is too long."

7. GameChanger Youth Expo Partner

- Responses: 4
- Overall experience was rated 3.5/5
- 50% plan to participate in next year's Youth Expo, the other 50% are unsure
- Highlight: survey respondents found that the content of the Expo was relevant and engaging for students (3.75/5)
- Opportunity: "Students were not visiting the Post Secondary area. Perhaps a 'passport system' with full passports being entered in a draw would get students to the area."

8. Exhibitor

- Responses: 22
- Overall experience was rated 3.05/5
- 23% plan to and 68% may participate in next year's Conference
- Highlight: "Most of my booth traffic was generated B2B from the trade floor. I got some good leads this way and was able to make other business more aware of our service."
- Opportunity: "Focus as many events as possible on the trade floor. For this year it was the only reason for increased traffic. Consider condensing floor plan and adding conferences on the same level."

PARTNER AVERAGE SATISFACTION: 3.12/5 = 62.33%

Cheers,
Erika

Erika Borgerson
Account Supervisor
p 604.687.0544 ext.235 c 604.358.6732

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Pukteris, Jazmin MNGD:EX

From: Erika Borgerson <eborgerson@inventaworld.com>
Sent: Tuesday, November 10, 2015 2:05 PM
To: Roe, Sue MNGD:EX
Subject: INV: LNG 2015 | Conference Report
Attachments: LNG2015_ConferenceReport_11_3_15.pdf

Hi Sue,

Please find attached the conference report that we presented last week. Let me know if you need anything further!

Erika

Erika Borgerson
Account Supervisor
p 604.687.0544 ext.235 c 604.358.6732

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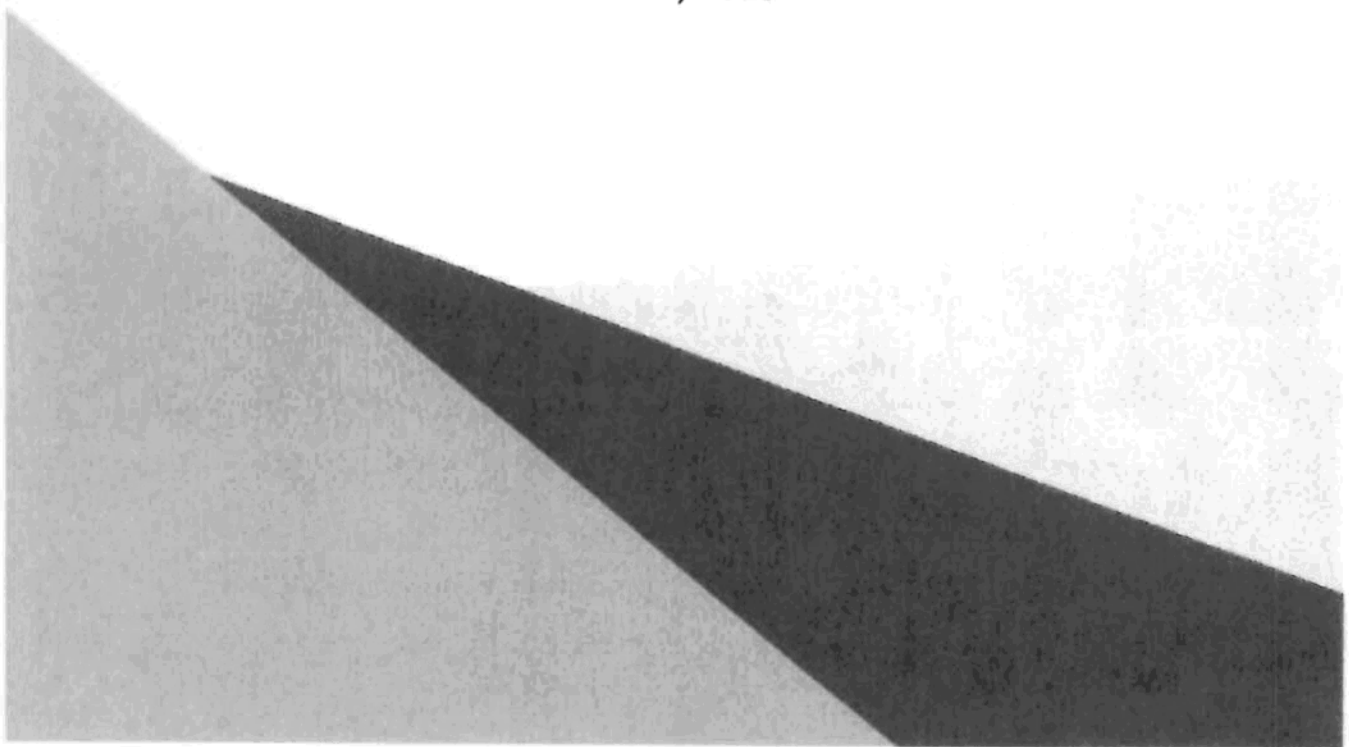
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**2015 INTERNATIONAL LNG IN BC CONFERENCE
DEBRIEF REPORT – SUMMARY DRAFT**

ALEXA FREUDIGMANN
ERIKA BORGERSON

NOV 4, 2015



EVENT OVERVIEW

The third annual LNG in BC Conference was hosted by the Province of British Columbia, Ministry of Natural Gas Development at the Vancouver Convention Centre West building from October 14th - 16th 2015.

Focused on the theme of Clean Energy, Reliable Partner, the Conference saw 3000 attendees attend over the course of the event including community leaders, First Nations, Government officials, industry representatives and students.

The variety of event elements, including keynote presentations, panel sessions, receptions, luncheons, trade show, youth expo, competition & Interactive events, provided an excellent platform for learning, networking and discussion surrounding the future of B.C.'s LNG Industry.

EVENT HIGHLIGHTS

CONFERENCE PROGRAM

The conference program was focused in the main ballroom and opened with a luncheon on day one where delegates heard an opening keynote speech from Premier Clark and the event received a First Nations Welcome by the Coastal Wolf Pack from the Coast Salish Territory. Steve Darling providing opening remarks followed by the event emcee who provided housekeeping and guidance for attendees, as well as introduced the themes for the event.

The day continued with breakout sessions in the ballroom, followed by an evening reception and gala dinner to inspire networking between the delegates. The Premier hosted a private VIP reception on the 3rd floor and delivered a speech to that audience before everyone headed down to the ballroom for dinner. The evening wrapped up with a compelling keynote speech during dinner from Maarten Wetselaar, Executive Vice President of Integrated Gas at Shell.

On day two, delegates were treated to an inspiring keynote conversation with the Honourable Minister Coleman and Peter J. Coleman, CEO and Managing Director, Woodside Energy and a keynote speech from the Honourable Shirley Bond, Minister of Jobs, Tourism and Skills Training. The breakout session were fairly well attended and the delegates seemed very engaged in the more intimate setting.

On day three the conference welcomed their Interactive attendees which provided delegates and youth the opportunity to interact during the opening Ministers and youth dialogue, discussing the future opportunities in the LNG industry. For delegates this was followed by a success stories session for from LNG-Buy BC. Delegates and an engaging conversation between The Honourable Mary Polak and Dr. Scott Tinker from University of Texas. Meanwhile the youth attendees

received a deep dive into the LNG industry from Dr. Tinker followed by the energetic Career Talks sessions. The 2015 International LNG in BC Conference wrapped up with an exciting Delegate and Youth Luncheon in the ballroom with an Awards presentation and interview with soccer champion, Christine Sinclair. Exhibitors were also invited to attend to thank them for their support during the event.

TRADE SHOW

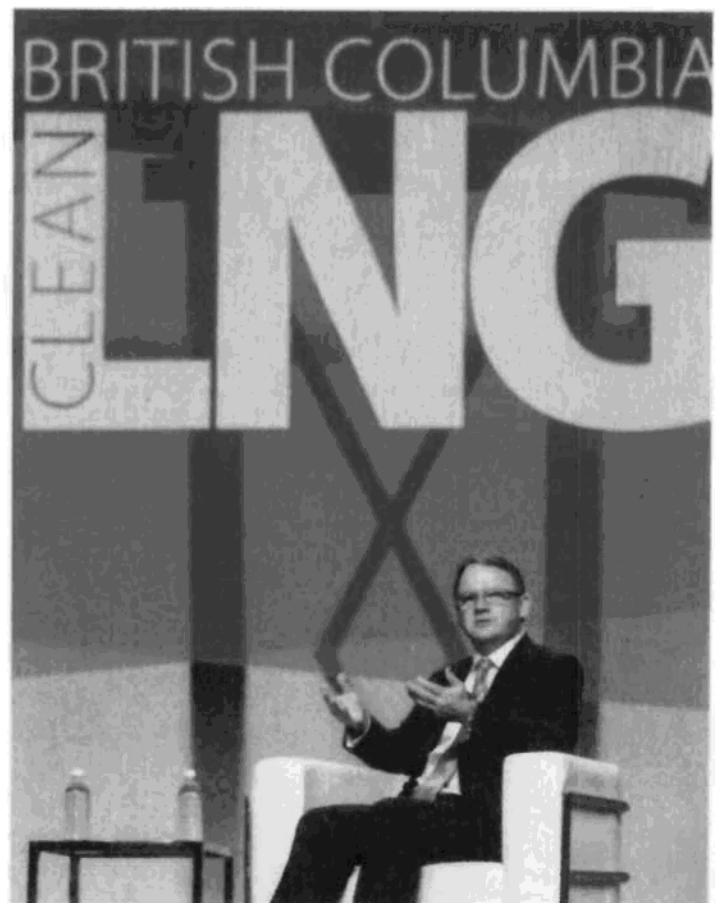
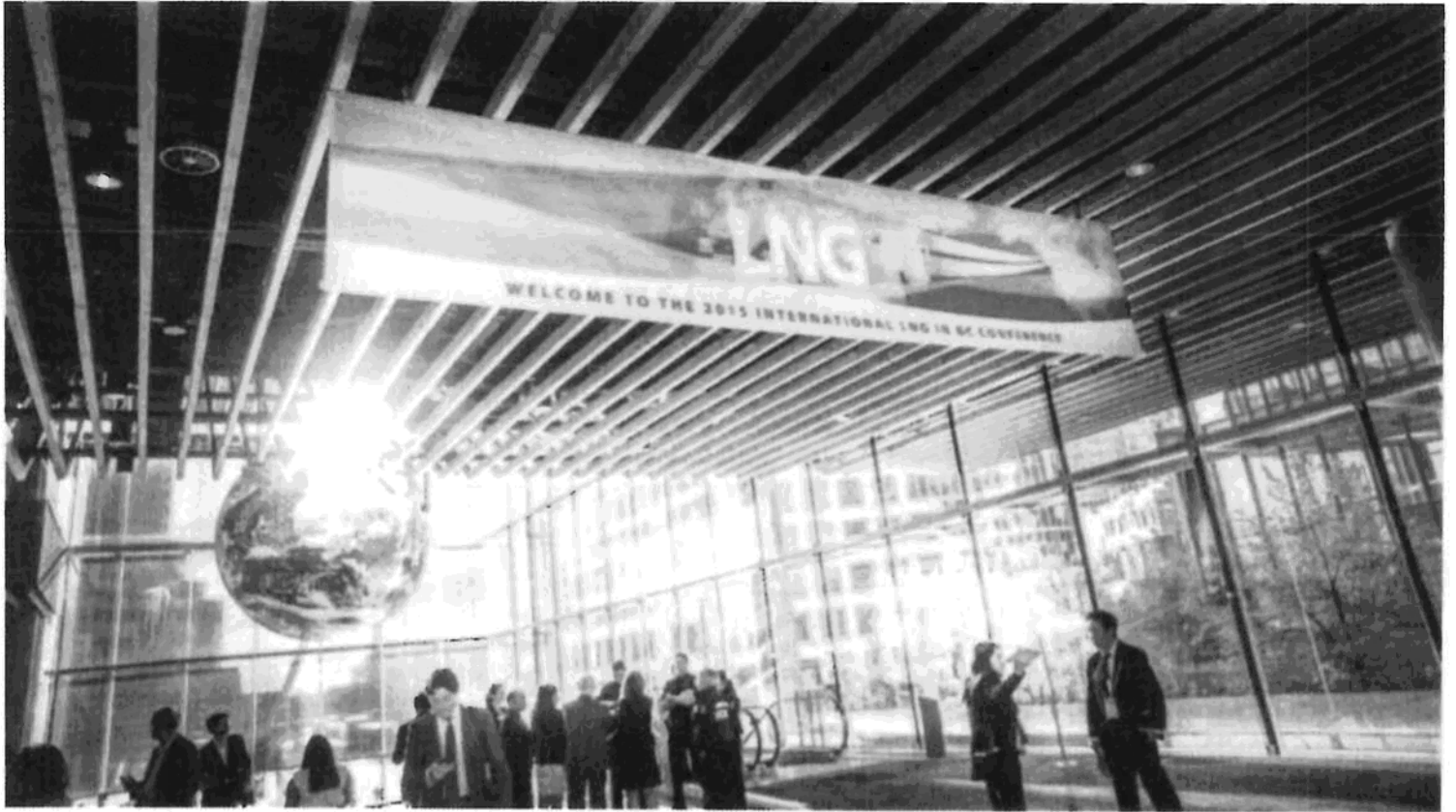
This year's Trade Show Exhibition featured approximately 300 exhibitors spanning the entire exhibit level floor of the Vancouver Convention Centre.

At the centre of the exhibit floor, the British Columbia booth was created as a networking and show case area. The Pavilion consisted of custom wooden flooring, a lounge area with trellis and potted cedars, a LCD feature wall which was wrapped at the back with a 40ft graphic image of a BC landscape, a large wooden bar with an incredible living wall background feature. At the centre of the pavilion, Edible Canada along with wine and craft beer representatives provided samples of their products throughout each day of the Conference, showcasing a Taste of BC.

On day two of the Conference delegates were invited downstairs to attend the Trade Show Networking Luncheon and Reception to enjoy food and drinks while networking with exhibitors.

GAMECHANGER YOUTH EXPO, INTERACTIVE + COMPETITION

The addition of the GameChanger Youth Expo brought over 1,800 students through the expo, which consisted of a self-guided roadmap including Find Your Fit, a Career Pavilion, Post-Secondary Fair, LNG Show, Science World Energy Show, LNG Discovery Zone and Try-a-Trade. There were also 300 students, registered for the GameChanger Interactive which was a half-day mini-conference hosted on Friday. The GameChanger Competition saw over 200 competitors across 11 categories compete for over \$50,000 in prizeing.



PROGRAM MANAGEMENT

OVERVIEW

Based on our experience managing the 2014 conference, the management team at Inventa looked at how we could best deliver the program with a different resourcing model for 2015. Knowing that the program would need additional support in the final 6 weeks, following a quiet summer, a team of 12 was hired over the course of the program to support the event, bringing on an extra 3 roles in the final 4 weeks before the event. Key roles and responsibilities were defined, as well as reporting and approval procedures, to ensure that the client was getting the right reporting, when needed for approvals. The program lead was also able to return from 2014 and take the role of client lead with the support of the client services VP, helping to ensure client expectations were met across the program.

When we reviewed the program debrief document from 2014, we can see that the majority of recommendations were implemented in the planning of this year's event. There were no areas of concern from 2014 that were repeated in 2015 and the areas that needed attention were enhanced and effectively improved by the team. Some examples include registration management, security, on-site branding & ballroom production. We also aimed to achieve more this year with a bigger than ever conference and youth program. Based on this vision, the following team roles and internal resources were identified:

- Signage/Social/App Lead – Leann
- F&B Partners/BC Booth Lead - Tia
- Staff/Security Lead - Adam
- Speaker Manager – Lisa
- Delegate Manager – Patricia
- Sponsorship Manager – Sarah M
- Production Director – Sarah H
- Youth Competition Manager – Beth
- Youth Expo Manager – Jeana
- Youth Interactive – Shireen
- Venue/F&B – Nancy
- Trade Show Manager – Leah
- Admin/Staff support – Julia
- Youth Outreach – Vanna (FYF)

OBJECTIVES FOR 2015

- Deliver YOY revenue growth by increasing exhibitor, sponsorship and delegate sales
- Maximize venue space for potential sales & audience networking opportunities
- Get to market in the Spring with sponsorship, exhibitor, delegate registration and youth
- Confirm speakers early to ensure enough time for speaker calls and pre-event briefs
- Get agenda in place early to ensure attendees can get approval to attend
- Confirm engaging and high-profile speakers to bring in youth and delegate attendees
- Utilize the strength of the industry with C-level keynotes/panels
- Provide a robust youth program that connects to the LNG industry while delivering insights, inspiration and information about careers in energy more generally
- Bring the audience to the show floor and deliver value for our exhibitors
- Create a unique and impactful taste of BC booth to anchor the show floor
- Find partnership opportunities to create a lively and exciting expo for youth
- Deliver a competition for youth that can help to fuel their future education

2015 SUMMARY

Overall, the event objectives were met with a robust program that delivered far beyond what was achieved in 2014. Despite challenges with time and budget, the conference delivered an excellent audience experience and programming. On the back-end there is room for improvement in the program delivery, as there always will be with an event this size, and also some big wins with some of the new additions to this year's program that we would definitely recommend implementing again next year.

ONSITE CHALLENGES

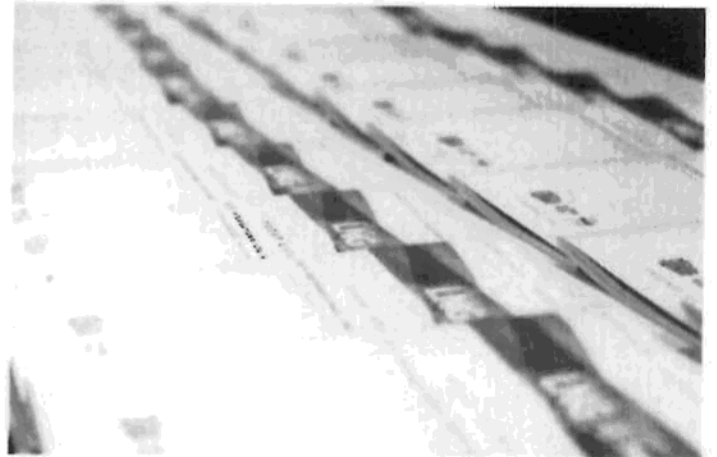
- Premier's office Telus line was not live and did not transmit her keynote to media
- Some sponsor escalations onsite regarding branding/benefits
- Thursday morning breakfast hot menu item ran out and heat lamps were removed
- Some line-ups for the Trade Show lunch
- Drape line was only able to be put in from the floor in the time allocated Thursday AM, instead of the drop drape which was planned for Thursday PM
- Friday lunch ran out of meals (served 60 in addition to guarantee)
- Concerns raised with True North onsite requirements and management
- Security was overly strict at times, aggravating some attendees

REPEAT/WINS

- Early Registration and Onsite Process
- Print Materials and Badging
- Branding and Onsite signage plans
- Staffing & Security plan/coverage
- Speaker Management process
- Exhibitor Management process
- BC Booth and Vendors
- Sponsorship Management process
- GameChanger Expo, Competition & Interactive
- Conference App and Social Media
- AV set-up and production elements

KEY LEARNINGS

- Definition between GCPE and MNGD approval areas needed to ensure effective onsite management and time usage
- Youth Outreach and sponsorship was late in market and outreach via MOE was unsuccessful, agency began outreach 4 weeks pre-event to try to fill registration targets. With more time the team may have hit the 3000 mark. As well, the Northern groups would have appreciated more time to organize and arrange travel
-



- Speaker call management was with the client to manage and then returned to the agency in August. Despite the late addition, speaker calls were well managed and effective. The formula for the process should be repeated
- Social Media strategy was put in place 2 weeks out leaving little time to develop a comprehensive strategy and test the live stream pre-event
- App was approved 5 weeks pre-event and ate up the time for one production staff
- Media events were added 1-2 weeks pre-event, requiring quick turnaround from AV and Inventa to facilitate and manager requirements
- Change of speakers and addition of 2 Keynotes, Jas and Steve Darling in the last 2 weeks – mgmt. including scripting, briefing and management last minute
- Production elements were all running up against hard print deadlines – reducing time available for review and resource availability among the team
- Due to print deadlines and the pace of the program, the management team did not have the chance to proof everything that went to the client – the result was a pain point around typos, inconsistency and long revision cycles on multiple items
- With lots of last minute needs, the team was still quite stretched to deliver the core event deliverables, and accommodate the numerous late additions – they were all achieved in the end but unfortunately the client was not left feeling confident that it would all come together seamlessly onsite
- Not having a centralized agenda and working production documents or master databases for speaker names, created confusion, inaccuracy and stress across the production elements that relied on this information

RECOMMENDATIONS

- Additional resource needed to support Communications and Media /Marketing Partners
- Additional resource needed to support Youth Travel/Sponsorship/Outreach
- Engage VCC to better support menu selection and creative service ideas
- Engage Baytree to support copywriting and ensure consistent messaging
- Engage a technology platform to centralize the agenda, speakers and exhibitor data, as well as provide a more robust registration process (with back-end access)
- Ensure the youth program is in market by Spring 2016 – start with a save the date
- Look at areas to revamp conference agenda:
 - o Tradeshow reception Day 1
 - o Close early Day 3
 - o Sell tickets for Gala dinner
 - o Overlap Expo with full day Interactive program Day 2
- Confirm speakers and agenda content early to help drive attendance
- Allow more time for production and approval cycles – use dummy versions for approvals

BUDGET

OVERVIEW

The conference faced some challenges financially with the new time of year, having less run-way in the fall and no fiscal budget cross-over made it difficult to achieve revenue targets. YOY the conference also invested in new areas that had an impact on budget:

- F&B did not meet minimums (\$500K) so we received no discount for rental (\$45K)
- Conference app & Social Media feed
- Security – bag checks
- SI – staffing and AV infrastructure
- AV – Move to rear projection, drape in ballroom, hard line internet, onsite media events
- GameChanger – Competition (rental of Hall A, prizing, partnerships & mgmt)
- GameChanger – Interactive (increased AV, signage, printing, speakers & mgmt)

KEY LEARNINGS

- The original budget for the event was set at \$5.3Mil with an anticipated attendance of 1608 attendees. This was based on a sold-out event in 2014 and anticipated attendance at maximum for 2015. Venue planning and all materials were set for 1800 per this plan.
- Contingency measures were put in place to reduce the budget by 1.5million within 6 weeks of the event date. Late decisions were also made on big ticket items like AV set-up and SI, and other budget items were all reviewed to try to find savings where possible.
- With variable costs (food and beverage) only being 15% of the overall budget, reduced attendee numbers had a significant negative impact on the event budget. The hard costs for the event, regardless of attendee numbers include: venue rental, security, staffing, signage etc. which at a minimum would be a \$3Mil investment.

RECOMMENDATIONS

- Create 'Scale-down' and 'Scale-up' versions of the budget pre-approved for 2016. Ensure that there is a drop-deadline for budget decisions at the infrastructure level so that the scale down version can be implemented effectively.
 - o EXAMPLE: Exhibit Hall A/B and Level 1 only – Scale-down
- Look at high-cost items like SI, Delegate Bags, Competition Prizing, etc. for potential cuts
- Look for additional revenue items like Gala Ticket sales
- Look for ways to reduce agency and client hours by utilizing technology to enable planning and management needs

LNG in BC 2015 Conference Budget

Revenue	Value/Unit	#	Amount	2014 Budget	Difference
EVENT REVENUE - SPONSORSHIP					
Youth Travel Sponsorship	\$38,078.86	1	38,078.86		
Custom Sponsorship	\$5,000.00	1	5,000.00		
Platinum Sponsorship	\$50,000.00	5	230,000.00		
Gold Sponsorship	\$30,000.00	8	195,000.00		
Silver Sponsorship	\$20,000.00	8	160,000.00		
Bronze Sponsorship	\$10,000.00	17	170,000.00		
SUBTOTAL			798,078.86	895,500.00	-\$ 97,421.14
FUNDING					
GOVERNMENT FUNDING	\$100,000.00	1	100,000.00		
JTST FUNDING	\$30,000.00	1	30,000.00		
VCC DEPOSIT 1	\$ 101,601.67	1	101,601.67		
VCC DEPOSIT 2	\$ 33,867.23	1	33,867.23		
VCC DEPOSIT 3	\$ 101,601.68	1	101,601.68		
VCC DEPOSIT 4	\$ 108,017.17	1	108,017.17		
Management Hours INV#6238	\$ 130,268.75	1	130,268.75		
Hard Costs INV#6261	\$ 22,082.37	1	22,082.37		
Management Hours INV#6308	\$ 197,745.00	1	197,745.00		
Hard Costs INV#6309	\$ 16,547.85	1	16,547.85		
SUBTOTAL			841,731.72	738,303.75	\$ 103,427.97
EVENT REVENUE - TRADE SHOW					
F&B Sponsors	\$1,100.00	1	1,100.00		
Tradeshow Exhibitors - Early Bird	\$3,500.00	51	178,500.00		
Tradeshow Exhibitors	\$4,000.00	12	48,000.00		
International Pavilions	\$29,000.00	1	28,750.00		
Tradeshow BuyBC Exhibitors	\$0.00	100	0.00		
Sponsor Exhibitors	\$0.00	61	0.00		
Exhibitor Badges - Included in packa	\$0.00	448	0.00		
Exhibitor Badges - Additional purcha	\$150.00	117	17,550.00		
Tradeshow Visitor Only Passes	\$150.00	58	8,700.00		
Buy BC Workshop - Day ticket	\$150.00	0	0.00		
SUBTOTAL			281,500.00	286,700.00	-\$ 5,200.00
EVENT REVENUE - DELEGATES					
Delegate Tickets - full pass	\$1,850.00	631	1,167,350.00		
NON-REFUNDABLE DELEGATE FEE	\$925.00	2	1,850.00		
Delegate Ticket - MARR*	\$1,850.00	50	92,500.00		
VIP PASSES	\$50.00	6	300.00		
LNG Buy BC Company - day passes*	\$1,000.00	14	14,000.00		
Gov Staff Passes - day passes only*	\$1,000.00	72	72,000.00		
SUBTOTAL			1,348,000.00	1,582,183.10	-\$ 234,183.10
SUBTOTAL			\$ 3,269,310.58		
Expenses					
Venue	Rental Costs (minus dscn't/prepayments)		\$ 502,750.45	\$ 330,201.97	\$ 172,548.48
Audio Visual	AV and Show production		\$ 378,195.27	\$ 356,760.27	\$ 21,435.00
GameChanger Youth Expo	Subsidy & Infrastructure/Signage		\$ 109,770.58	\$ 199,314.48	-\$ 89,543.90
GameChanger Competition & Interac	Program, prizeing and marketing, onsite costs		\$ 160,489.33		\$ 160,489.33
Contractor Fees & Expenses/Staffing	total Project Managements & Onsite Staff, Uniform		\$ 1,236,958.51	\$ 1,037,168.42	\$ 199,790.09
Speakers	Keynotes, Emcees, Entertainment		\$ 35,002.76	\$ 40,699.45	-\$ 5,696.69
Marketing	Design, Web, Branding		\$ 55,442.28	\$ 17,503.28	\$ 37,939.00
Signage & Décor	Networking areas, signage, carpet etc.		\$ 72,834.29	\$ 102,190.09	-\$ 29,355.80
Delegate Materials	Delegate bags, badges and materials		\$ 86,976.89	\$ 99,967.21	-\$ 12,990.32
Food and Beverage	Catering for all meals		\$ 427,491.47	\$ 683,947.70	-\$ 256,456.23
Trade Show	Cost for booths and services		\$ 307,077.80	\$ 169,614.70	\$ 137,463.10
Processing Fees	Credit Card and Paypal (3%)		\$ 48,013.50	\$ 49,187.74	-\$ 1,174.24
Sub-Contracted Services: Baytree			\$ 24,667.50		\$ 24,667.50
Sub-Contracted Services: Video Pro	RACEROCKS & TRUE NORTH		\$ 65,750.00	\$ 54,425.00	\$ 11,325.00
SUBTOTAL			\$ 3,511,420.63		
Final Accounting					
Total Revenue			\$ 3,269,310.58		
Total Expense			\$ 3,511,420.63		
Total Projected Deficit			-\$ 242,110.05		

Pukteris, Jazmin MNGD:EX

From: Michele Da Silva <reception@cmaw.ca>
Sent: Monday, August 14, 2017 2:02 PM
To: MNGD LNG in BC MNGD:EX
Subject: RE: LNG Conference Inquiry - from LNG Conference website

perfect, thank you I just checked and yes, it was processed.

From: MNGD LNG in BC MNGD:EX [<mailto:LNGinBC@gov.bc.ca>]
Sent: Monday, August 14, 2017 1:39 PM
To: Michele Da Silva <reception@cmaw.ca>
Subject: RE: LNG Conference Inquiry - from LNG Conference website

Hello again Michele,

All refunds for any deposits for the 2017 LNG in BC Conference were completed on August 4 and debited back to the original credit card used. Please do check with your bank (just in case it is not showing on your credit card statement as yet) and if you have not received the refund, please let us know. You will absolutely be receiving a full refund for the deposit made.

Sincerely,

LNG Task Force

From: Michele Da Silva [<mailto:reception@cmaw.ca>]
Sent: Monday, August 14, 2017 10:26 AM
To: MNGD LNG in BC MNGD:EX
Subject: RE: LNG Conference Inquiry - from LNG Conference website

Sorry I guess I should have clarified. If this is the LNG Conference and Exhibition being held in Vancouver later this year we paid a deposit as an exhibitor but so far, we have not received a refund. Is that through you?

From: MNGD LNG in BC MNGD:EX [<mailto:LNGinBC@gov.bc.ca>]
Sent: Monday, August 14, 2017 9:04 AM
To: Michele Da Silva <reception@cmaw.ca>
Subject: FW: LNG Conference Inquiry - from LNG Conference website

Hello Michele,

Just to confirm regarding your enquiry about the refund for the deposit, do you mean a deposit from the hotel? If that is correct, please contact the hotel for that information.

Should you require any further assistance, please do not hesitate to contact us.

Sincerely,

LNG Task Force

From: Michele Da Silva [<mailto:reception@cmaw.ca>]
Sent: Monday, August 14, 2017 8:54 AM
To: Roe, Sue MNGD:EX
Subject: RE: LNG Conference Inquiry - from LNG Conference website

Thank you for letting me know and yes, I did get the email. Do you know when the refund for the deposit will be processed?

From: Roe, Sue MNGD:EX [<mailto:Sue.Roe@gov.bc.ca>]
Sent: Thursday, August 03, 2017 3:19 PM
To: Michele Da Silva <reception@cmaw.ca>
Subject: FW: LNG Conference Inquiry - from LNG Conference website

Hello Michele,

Although you have been notified from an email earlier today, I did want to respond to this email as well and confirm the 2017 LNG in BC Conference has been cancelled.

Sincerely,

LNG Task Force

From: LNG in BC [<mailto:LNGinBC@gov.bc.ca>]
Sent: Thursday, June 29, 2017 11:52 AM
To: LNGinBC
Subject: LNG Conference Inquiry - from LNG Conference website

Someone submitted an inquiry on the LNG Conference website. Below are the details.

Name: Michele
Organization: Construction Maintenance & Allied Workers Canada
Email Address: reception@cmaw.ca
Phone Number: 6044370471
Time Submitted: June 29, 2017 at 11:52am

Message: We had two rooms booked at the Vancouver Pinnacle Downtown for the Conference but hotel just advised that Pace Group has cancelled the block of space. Does this mean the show is cancelled?

Pukteris, Jazmin MNGD:EX

From: MNGD LNG in BC MNGD:EX
Sent: Friday, August 11, 2017 4:22 PM
To: segreteria.vancouver@esteri.it
Subject: FW: Ref: 100457 - Francesca Bormolini - LNG Conference

Hello Ms. Bormolini,

Further to our correspondence below, I wanted to let you know the 2017 LNG in BC Conference has now been cancelled. You may be aware of this information as it has now been posted on the website, but I wanted to ensure you were notified in case you had not visited the website recently.

Sincerely,

Suzanne Manahan
A/Assistant Deputy Minister
Ministry of Energy, Mines, and Petroleum Resources

From: MNGD LNG in BC MNGD:EX
Sent: Monday, May 8, 2017 9:25 AM
To: 'segreteria.vancouver@esteri.it'
Subject: Ref: 100457 - Francesca Bormolini - LNG Conference

Ref: 100457

Ms. Francesca Bormolini
Executive Assistant to the Consul General
Consulate General of Italy in Vancouver

Email: segreteria.vancouver@esteri.it

Dear Ms. Francesca Bormolini:

Thank you for contacting the Ministry of Natural Gas Development regarding the Consul General of Italy's interest in our upcoming LNG Conference. The 2017 International LNG in BC Conference: *Clean Energy for the World* will be held November 28-30, 2017 at the Trade and Convention Centre in Vancouver. We are pleased to provide the Consul General complimentary full-access to the Conference through our VIP program.

The 2017 International LNG in BC Conference will bring together international investors, businesses, industry, communities, First Nations, students, educators and government officials to focus on the development of the LNG sector in British Columbia and the role that LNG exports from British Columbia can play in helping other countries transition to a lower carbon future.

Regular updates will be posted on our website at www.lngconference.ca. You can also email LNGinBC@gov.bc.ca with any questions that you have.

Sincerely,

Suzanne Manahan
A/Assistant Deputy Minister
LNG Task Force
Ministry of Natural Gas Development

Pukteris, Jazmin MNGD:EX

From: MNGD LNG in BC MNGD:EX
Sent: Wednesday, August 9, 2017 11:32 AM
To: Yasuhiko Koyama
Subject: RE: Cancellation of LNG in BC Conference

Hello Koyama,

Thank you for your email and letting us know you have received your refund. It is our pleasure to assist you.

Sincerely,

LNG Task Force

From: Yasuhiko Koyama [<mailto:yasuhiko.koyama@noe.jx-group.us>]
Sent: Wednesday, August 9, 2017 9:28 AM
To: MNGD LNG in BC MNGD:EX
Subject: RE: Cancellation of LNG in BC Conference

Dear LNG Task Force,

Yes, I acknowledged my receipt of the refund on August 4th.
Thank you for your help.

Koyama

From: MNGD LNG in BC MNGD:EX [<mailto:LNGinBC@gov.bc.ca>]
Sent: Wednesday, August 09, 2017 10:22 AM
To: Yasuhiko Koyama
Subject: RE: Cancellation of LNG in BC Conference

Hello Koyama,

Thank you for your email. All refunds were issued last Friday, August 4. We would expect it to take a few days to show on your credit card, but please do contact us if the refund does not go through.

Sincerely,

LNG Task Force

From: Yasuhiko Koyama [<mailto:yasuhiko.koyama@noe.jx-group.us>]
Sent: Friday, August 4, 2017 7:56 PM
To: MNGD LNG in BC MNGD:EX
Subject: RE: Cancellation of LNG in BC Conference

Dear LNG Task Force,

Thank you for your reply back to me.

I am waiting for further information from you.

Koyama

From: MNGD LNG in BC MNGD:EX [<mailto:LNGinBC@gov.bc.ca>]

Sent: Thursday, August 03, 2017 4:16 PM

To: Yasuhiko Koyama

Subject: RE: Cancellation of LNG in BC Conference

Hello Mr. Koyama,

You will definitely receive a full refund due to the cancellation of the 2017 LNG in BC Conference and will be contacted very shortly regarding this matter.

Sincerely,

LNG Task Force

From: Yasuhiko Koyama [<mailto:yasuhiko.koyama@noe.jx-group.us>]

Sent: Wednesday, August 2, 2017 4:02 PM

To: MNGD LNG in BC MNGD:EX

Subject: Cancellation of LNG in BC Conference

Dear LNG in BC Conference,

I was very surprised to hear the 2017 International LNG in BC Conference has been cancelled because I have already registered and paid \$1,417.50 to you as per attached receipt.

I would appreciate it if you could let me know how I could receive the refund.

Thank you for your advice in advance.

Yasuhiko Koyama

President & CEO

JX Nippon Oil & Energy (Americas) Inc.

One Riverway, Suite 1625

Houston, TX 77056

Tel: 713-840-1860 Ext. 100

Fax: 713-840-1886

Cell: 713-471-0890

E-mail: yasuhiko.koyama@noe.jx-group.us

Pukteris, Jazmin MNGD:EX

From: Jordan Humphries <JHumphries@pacegroup.com>
Sent: Wednesday, August 9, 2017 8:16 AM
To: MNGD LNG in BC MNGD:EX
Subject: RE: 2017 LNG in BC Conference - Exhibitors

Hi Sue,

Yes, refunds were issued to both delegates and exhibitors. There were only two exhibitors who had registered and paid, McElhanney being one of them.

Jordan

From: MNGD LNG in BC MNGD:EX [<mailto:LNGinBC@gov.bc.ca>]
Sent: August 9, 2017 8:13 AM
To: Jordan Humphries <JHumphries@pacegroup.com>
Subject: FW: 2017 LNG in BC Conference - Exhibitors

Hi Jordan,

Last week we discussed issuing refunds to delegates. As per the email below, I would like to respond to Elaine but wanted to confirm refunds were also issued to exhibitors last week as well. I have been receiving a few emails regarding refunds and I have replied stating that delegate refunds were issued last week, but that it may take a few days to show up in their accounts.

Thanks in advance for confirming exhibitor refund details and bye for now

Sue

From: Elaine Collins [<mailto:ECollins@mcelhanney.com>]
Sent: Friday, August 4, 2017 11:52 AM
To: MNGD LNG in BC MNGD:EX
Subject: RE: 2017 LNG in BC Conference - Exhibitors

Hi – will you be issuing a full refund to exhibitors? Please let me know.

Regards,

Elaine Collins, BPR
Marketing Manager (Acting)
McElhanney Consulting Services Ltd.
www.mcelhanney.com
100 - 780 Beatty Street | Vancouver BC V6B 2M1
D 604 424 4730 | T 604 683 8521
ecollins@mcelhanney.com | [My LinkedIn Profile](#)

Connect with McElhanney: [Facebook](#) | [Twitter](#) | [LinkedIn](#)

From: MNGD LNG in BC MNGD:EX [<mailto:LNGinBC@gov.bc.ca>]

Sent: Thursday, August 03, 2017 2:41 PM

Subject: 2017 LNG in BC Conference - Exhibitors

Hello,

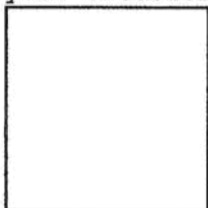
The 2017 LNG in BC Conference has been cancelled. We would like to thank you for your interest in the event and we are looking forward to working with you again in the future.

Sincerely,

LNG Task Force

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This email was checked by Sophos for known Malware. Be on guard for new exploits. Protect your credentials.



This message and attachment may contain privileged and confidential information. If you are not the intended recipient, please notify us of our error, do not disseminate or copy this communication, and destroy all copies.

Pukteris, Jazmin MNGD:EX

From: MNGD LNG in BC MNGD:EX
Sent: Wednesday, August 9, 2017 8:08 AM
To: Kelsey Bates
Subject: RE: LNG Conference Inquiry - from LNG Conference website

Hello Kelsey,

All refunds were issued last Friday, August 4. We would expect it to take a few days to show on your credit card, but please do contact us if the refund does not go through.

Sincerely,

LNG Task Force

From: Kelsey Bates [<mailto:kbates@dawsoncreek.ca>]
Sent: Friday, August 4, 2017 8:53 AM
To: MNGD LNG in BC MNGD:EX
Subject: RE: LNG Conference Inquiry - from LNG Conference website

Thank you for the reply, when can we expect refunds on registration?



Kelsey Bates
Executive Assistant
City of Dawson Creek
Phone 250-784-3636 Fax 250-782-3203
Cell: 250-784-4763

Like us on



From: MNGD LNG in BC MNGD:EX [<mailto:LNGinBC@gov.bc.ca>]
Sent: August-03-17 3:32 PM
To: Kelsey Bates
Subject: FW: LNG Conference Inquiry - from LNG Conference website

Hello Kelsey,

Thank you for your enquiry regarding the 2017 LNG in BC Conference. The Conference has been cancelled. We had been in contact with Katrina Friesen from City of Dawson Creek as well so you may be aware of this. Having said that, just in case you were not aware, we did want to respond to your email.

Sincerely,

LNG Task Force

From: LNG in BC [<mailto:LNGinBC@gov.bc.ca>]
Sent: Tuesday, July 11, 2017 4:03 PM
To: LNGinBC
Subject: LNG Conference Inquiry - from LNG Conference website

Someone submitted an inquiry on the LNG Conference website. Below are the details.

Name: Kelsey Bates
Organization: City of Dawson Creek
Email Address: kbates@dawsoncreek.ca
Phone Number: 2507843636
Time Submitted: July 11, 2017 at 4:02pm

Message: The Pan Pacific called and said the LNG Conference in cancelled and asked if we wanted to cancel our rooms. Is this accurate? Thank you,

Pukteris, Jazmin MNGD:EX

From: Thecla Fladhamer <info@terracebrc.ca>
Sent: Tuesday, August 8, 2017 9:26 AM
To: MNGD LNG in BC MNGD:EX
Subject: RE: 2017 LNG in BC Conference - Exhibitors

Thank you for letting us know. Much appreciated.

Thecla Fladhamer

OFFICE MANAGER
Terrace Business Resource Centre
3224 Kalum Street
Terrace, BC V8G 2N1
Ph: (250)635-4168
Fax: (250)635-4152
info@terracebrc.ca
www.terracebrc.ca



www.loveterrace.com

From: MNGD LNG in BC MNGD:EX [<mailto:LNGinBC@gov.bc.ca>]
Sent: Thursday, August 3, 2017 2:41 PM
Subject: 2017 LNG in BC Conference - Exhibitors

Hello,

The 2017 LNG in BC Conference has been cancelled. We would like to thank you for your interest in the event and we are looking forward to working with you again in the future.

Sincerely,

LNG Task Force

Pukteris, Jazmin MNGD:EX

From: Tracy Tavares <ttavares@kitimat.ca>
Sent: Thursday, August 3, 2017 4:25 PM
To: MNGD LNG in BC MNGD:EX
Subject: RE: Fwd: BC LNG Conference Confirmation

Hello,

Thank you for following up, I did receive the cancellation confirmation email earlier this morning.

Muchly appreciated,



KITIMAT

Tracy Tavares
Assistant to Chief Administrative Officer
District of Kitimat
Phone: 250-632-8920

<http://www.kitimat.ca>

From: MNGD LNG in BC MNGD:EX [<mailto:LNGinBC@gov.bc.ca>]
Sent: August-03-17 4:23 PM
To: Tracy Tavares
Subject: FW: Fwd: BC LNG Conference Confirmation

Hello Tracy,

Although you did receive an email earlier regarding the registration refund, we did want to follow up to this email and confirm the 2017 LNG in BC Conference is cancelled.

Thank you again for your enquiries.

Sincerely,

LNG Task Force

From: MNGD LNG in BC MNGD:EX
Sent: Monday, July 24, 2017 11:16 AM
To: 'ttavares@kitimat.ca'
Cc: Jordan Humphries
Subject: Fwd: BC LNG Conference Confirmation

Hello Tracy,

Jordan passed on your email and enquiry regarding the 2017 LNG in BC Conference scheduled for November this year. It could be likely the Conference will be cancelled or postponed, but the new incoming government will need to make that decision. We would be happy to let you know once the decision has been made.

Sincerely,

Begin forwarded message:

From: Tracy Tavares <ttavares@kitimat.ca>
Date: July 21, 2017 at 1:26:42 PM PDT
To: "JHumphries@pacegroup.com" <JHumphries@pacegroup.com>
Subject: BC LNG Conference Confirmation

Good Afternoon Jordan,

I was provided your name from the Pan Pacific in Vancouver regarding the BC LNG Conference. They had contacted us regarding our reservations, and had stated that the Conference had been cancelled therefore cancelling our rooms.

Could you confirm that the conference has been cancelled?

I hope you are the person to contact, if not could you point me in the correct direction?

Thank you so much for your time.

Tracy Tavares
Assistant to Chief Administrative Officer
District of Kitimat
Phone: 250-632-8920

<http://www.kitimat.ca>

Pukteris, Jazmin MNGD:EX

From: MNGD LNG in BC MNGD:EX
Sent: Thursday, August 3, 2017 3:48 PM
To: info@terracebrc.ca
Subject: FW: LNG Conference Inquiry - from LNG Conference website

Hello again Thecla,

Although you did suspect this as mentioned below, we would like to confirm the 2017 LNG in BC Conference has been cancelled.

Sincerely,

LNG Task Force

From: MNGD LNG in BC MNGD:EX
Sent: Friday, July 28, 2017 11:11 AM
To: 'Thecla Fladhamer'
Subject: RE: LNG Conference Inquiry - from LNG Conference website

Our pleasure!

LNG Task Force

From: Thecla Fladhamer [<mailto:info@terracebrc.ca>]
Sent: Friday, July 28, 2017 11:09 AM
To: MNGD LNG in BC MNGD:EX
Subject: RE: LNG Conference Inquiry - from LNG Conference website

Thank you. I did suspect that, thanks so much for your reply.

Thecla Fladhamer

OFFICE MANAGER
Terrace Business Resource Centre
3224 Kalum Street
Terrace, BC V8G 2N1
Ph. (250)635-4168
Fax. (250)635-4152
info@terracebrc.ca
www.terracebrc.ca



www.loveterrace.com

From: MNGD LNG in BC MNGD:EX [<mailto:LNGinBC@gov.bc.ca>]
Sent: Friday, July 28, 2017 10:17 AM

To: Thecla Fladhamer

Subject: FW: LNG Conference Inquiry - from LNG Conference website

Hello Thecla,

Thank you for your enquiry regarding the 2017 LNG in BC Conference. It could be likely the Conference will be cancelled or postponed, but the new incoming government will need to make that decision. We would be happy to let you know once the decision has been made.

Sincerely,

LNG Task Force

From: LNG in BC [<mailto:LNGinBC@gov.bc.ca>]

Sent: Thursday, July 27, 2017 10:33 AM

To: LNGinBC

Subject: LNG Conference Inquiry - from LNG Conference website

Someone submitted an inquiry on the LNG Conference website. Below are the details.

Name: Thecla Fladhamer

Organization: Terrace Business Resource Centre

Email Address: info@terracebrc.ca

Phone Number: 250-635-4168

Time Submitted: July 27, 2017 at 10:33am

Message: Hello there, I am inquiring about the 2017 LNG Conference? Is it still on? I have some friends who applied for booths however, have not heard back. I would like to apply but I would like to make sure that the conference is still going to take place. Thanks for any information you can provide.

Pukteris, Jazmin MNGD:EX

From: MNGD LNG in BC MNGD:EX
Sent: Thursday, August 3, 2017 3:45 PM
To: dmyles@terrace.ca
Subject: FW: LNG Conference Inquiry - from LNG Conference website

Hello Danielle,

I can now confirm the 2017 LNG in BC Conference has been cancelled.

Sincerely,

LNG Task Force

From: MNGD LNG in BC MNGD:EX
Sent: Friday, July 28, 2017 10:22 AM
To: 'dmyles@terrace.ca'
Subject: FW: LNG Conference Inquiry - from LNG Conference website

Hello Danielle,

Thank you for your enquiry regarding the 2017 LNG in BC Conference. It could be likely the Conference will be cancelled or postponed, but the new incoming government will need to make that decision. We would be happy to let you know once the decision has been made.

Sincerely,

LNG Task Force

From: LNG in BC [<mailto:LNGinBC@gov.bc.ca>]
Sent: Thursday, July 27, 2017 10:18 AM
To: LNGinBC
Subject: LNG Conference Inquiry - from LNG Conference website

Someone submitted an inquiry on the LNG Conference website. Below are the details.

Name: Danielle
Organization: City of Terrace
Email Address: dmyles@terrace.ca
Phone Number: 250-616-4030
Time Submitted: July 27, 2017 at 10:17am

Message: Can you please confirm that this event is still happening? The Pan Pacific Hotel has been saying it is cancelled.

Pukteris, Jazmin MNGD:EX

From: MNGD LNG in BC MNGD:EX
Sent: Thursday, August 3, 2017 3:32 PM
To: kbates@dawsoncreek.ca
Subject: FW: LNG Conference Inquiry - from LNG Conference website

Hello Kelsey,

Thank you for your enquiry regarding the 2017 LNG in BC Conference. The Conference has been cancelled. We had been in contact with Katrina Friesen from City of Dawson Creek as well so you may be aware of this. Having said that, just in case you were not aware, we did want to respond to your email.

Sincerely,

LNG Task Force

From: LNG in BC [<mailto:LNGinBC@gov.bc.ca>]
Sent: Tuesday, July 11, 2017 4:03 PM
To: LNGinBC
Subject: LNG Conference Inquiry - from LNG Conference website

Someone submitted an inquiry on the LNG Conference website. Below are the details.

Name: Kelsey Bates
Organization: City of Dawson Creek
Email Address: kbates@dawsoncreek.ca
Phone Number: 2507843636
Time Submitted: July 11, 2017 at 4:02pm

Message: The Pan Pacific called and said the LNG Conference in cancelled and asked if we wanted to cancel our rooms. Is this accurate? Thank you,

Pukteris, Jazmin MNGD:EX

From: MNGD LNG in BC MNGD:EX
Sent: Thursday, August 3, 2017 3:24 PM
To: jwestlund@communic.ca
Subject: FW: LNG Conference Inquiry - from LNG Conference website

Hello Joelle,

Thank you for your enquiry. The 2017 LNG in BC Conference has been cancelled.

Sincerely,

LNG Task Force

From: LNG in BC [<mailto:LNGinBC@gov.bc.ca>]
Sent: Tuesday, July 11, 2017 3:18 PM
To: LNGinBC
Subject: LNG Conference Inquiry - from LNG Conference website

Someone submitted an inquiry on the LNG Conference website. Below are the details.

Name: Joelle Westlund
Organization: Communic Public Affairs
Email Address: jwestlund@communic.ca
Phone Number: 6048683134
Time Submitted: July 11, 2017 at 3:18pm

Message: Has this conference been canceled? Please confirm.

Pukteris, Jazmin MNGD:EX

From: Roe, Sue MNGD:EX
Sent: Thursday, August 3, 2017 3:19 PM
To: reception@cmaw.ca
Subject: FW: LNG Conference Inquiry - from LNG Conference website

Hello Michele,

Although you have been notified from an email earlier today, I did want to respond to this email as well and confirm the 2017 LNG in BC Conference has been cancelled.

Sincerely,

LNG Task Force

From: LNG in BC [<mailto:LNGinBC@gov.bc.ca>]
Sent: Thursday, June 29, 2017 11:52 AM
To: LNGinBC
Subject: LNG Conference Inquiry - from LNG Conference website

Someone submitted an inquiry on the LNG Conference website. Below are the details.

Name: Michele
Organization: Construction Maintenance & Allied Workers Canada
Email Address: reception@cmaw.ca
Phone Number: 6044370471
Time Submitted: June 29, 2017 at 11:52am

Message: We had two rooms booked at the Vancouver Pinnacle Downtown for the Conference but hotel just advised that Pace Group has cancelled the block of space. Does this mean the show is cancelled?

Pukteris, Jazmin MNGD:EX

From: Roe, Sue MNGD:EX
Sent: Thursday, August 3, 2017 3:17 PM
To: philippe.bernier@bvelectric.ca
Subject: FW: LNG Conference Inquiry - from LNG Conference website

Hello Philippe,

Thank you for your enquiry. The 2017 LNG in BC Conference has been cancelled.

Sincerely,

LNG Task Force

From: LNG in BC [<mailto:LNGinBC@gov.bc.ca>]
Sent: Thursday, June 29, 2017 9:28 AM
To: LNGinBC
Subject: LNG Conference Inquiry - from LNG Conference website

Someone submitted an inquiry on the LNG Conference website. Below are the details.

Name: Philippe Bernier
Organization: BV Electric Ltd
Email Address: philippe.bernier@bvelectric.ca
Phone Number: 2508779642
Time Submitted: June 29, 2017 at 9:27am

Message: is this conference still a go with the recent election and change in government?

Pukteris, Jazmin MNGD:EX

From: MNGD LNG in BC MNGD:EX
Sent: Thursday, August 3, 2017 3:10 PM
To: kmfriesen@dawsoncreek.ca
Subject: FW: LNG Conference

Hello Katrina,

I would like to confirm the 2017 LNG in BC Conference is cancelled. If you have any questions, please don't hesitate to contact us at lnginbc@gov.bc.ca.

Sincerely,

LNG Task Force

From: MNGD LNG in BC MNGD:EX
Sent: Monday, July 17, 2017 3:05 PM
To: 'kmfriesen@dawsoncreek.ca'
Subject: FW: LNG Conference

Hello Katrina,

Thank you for your enquiry regarding the 2017 LNG in BC Conference in November of this year. It could be likely the Conference will be cancelled or postponed, but the new incoming government will need to make that decision. We would be happy to let you know once the decision has been made.

Sincerely,

LNG Task Force

From: Katrina M. Friesen [<mailto:kmfriesen@dawsoncreek.ca>]
Sent: July 14, 2017 3:07 PM
To: LNGinBC <LNGinBC@pacegroup.com>
Subject: LNG Conference

Good Afternoon,

Our Mayor and two of our Councillors are registered to attend your November 28-30 2017 Conference in Vancouver. However, we received a phone call from the hotel we booked with stating that they were informed that this conference has been cancelled. Before I cancelled flights and other reservations, would you please confirm this information? I have looked at your website and it appears that it is still on.

Thanks,



Katrina Friesen

Administrative Assistant

City of Dawson Creek

Ph.(250)784-3660 Fax (250)782-3203



www.dawsoncreek.ca

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Pukteris, Jazmin MNGD:EX

From: MNGD LNG in BC MNGD:EX
Sent: Wednesday, August 2, 2017 3:34 PM
To: s.22
Subject: RE: LNG Conference Cancelled?

Good Afternoon^{s.22}

With the recent change in government there was simply not enough time to deliver an event of this size.

Sincerely,
The LNG Task Force

From: s.22
Sent: Wednesday, August 2, 2017 3:29 PM
To: MNGD LNG in BC MNGD:EX
Cc: s.22
Subject: LNG Conference Cancelled?

Hi there

I'm looking for some further information as to why this November's conference was cancelled today?

Thank you!
s.22

Pukteris, Jazmin MNGD:EX

From: MNGD LNG in BC MNGD:EX
Sent: Wednesday, August 2, 2017 9:22 AM
To: 'Brant Jackson'
Subject: RE: Cancelled

Hi again Brant,
With the recent change in government there was simply not enough time to deliver an event of this size.

Sincerely,
The LNG Task Force

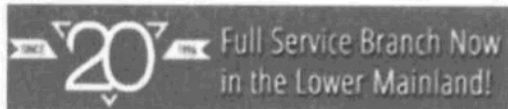
From: Brant Jackson [<mailto:brant.jackson@geotechdrilling.com>]
Sent: Wednesday, August 2, 2017 8:23 AM
To: MNGD LNG in BC MNGD:EX
Subject: RE: Cancelled

Ok thank you. Out of curiosity, was there just not enough participation this year? Or was it due to gov't changes and investment decisions?

Brant Jackson, BBA | Marketing Manager



#12 - 740 Waddington Drive, Vernon, BC, V1T 9E9
T: 250.549.2393 | F: 250.549.3387 | C: 250.309.4883
www.geotechdrilling.com



From: MNGD LNG in BC MNGD:EX [<mailto:LNGinBC@gov.bc.ca>]
Sent: August 2, 2017 8:21 AM
To: Brant Jackson <brant.jackson@geotechdrilling.com>
Subject: RE: Cancelled

Hi Brant,
Yes, the website is correct. The 2017 LNG in BC Conference has been cancelled.

Sincerely,
The LNG Task Force

From: Brant Jackson [<mailto:brant.jackson@geotechdrilling.com>]
Sent: Wednesday, August 2, 2017 8:16 AM
To: MNGD LNG in BC MNGD:EX
Subject: Cancelled

Just curious if this has been confirmed as cancelled or if the website has been hacked.

Thank you,

Brant Jackson, BBA | Marketing Manager



#12 - 740 Waddington Drive, Vernon, BC, V1T 9E9

T: 250.549.2393 | F: 250.549.3387 | C: 250.309.4883

www.geotechdrilling.com



Pukteris, Jazmin MNGD:EX

From: Thecla Fladhamer <info@terracebrc.ca>
Sent: Friday, July 28, 2017 11:09 AM
To: MNGD LNG in BC MNGD:EX
Subject: RE: LNG Conference Inquiry - from LNG Conference website

Thank you. I did suspect that, thanks so much for your reply.

Thecla Fladhamer

OFFICE MANAGER
Terrace Business Resource Centre
3224 Kalum Street
Terrace, BC V8G 2N1
Ph. (250)635-4168
Fax. (250)635-4152
info@terracebrc.ca
www.terracebrc.ca



www.loveterrace.com

From: MNGD LNG in BC MNGD:EX [<mailto:LNGinBC@gov.bc.ca>]
Sent: Friday, July 28, 2017 10:17 AM
To: Thecla Fladhamer
Subject: FW: LNG Conference Inquiry - from LNG Conference website

Hello Thecla,

Thank you for your enquiry regarding the 2017 LNG in BC Conference. It could be likely the Conference will be cancelled or postponed, but the new incoming government will need to make that decision. We would be happy to let you know once the decision has been made.

Sincerely,

LNG Task Force

From: LNG in BC [<mailto:LNGinBC@gov.bc.ca>]
Sent: Thursday, July 27, 2017 10:33 AM
To: LNGinBC
Subject: LNG Conference Inquiry - from LNG Conference website

Someone submitted an inquiry on the LNG Conference website. Below are the details.

Name: Thecla Fladhamer

Organization: Terrace Business Resource Centre

Email Address: info@terracebrc.ca

Phone Number: 250-635-4168

Time Submitted: July 27, 2017 at 10:33am

Message: Hello there, I am inquiring about the 2017 LNG Conference? Is it still on? I have some friends who applied for booths however, have not heard back. I would like to apply but I would like to make sure that the conference is still going to take place. Thanks for any information you can provide.

Pukteris, Jazmin MNGD:EX

From: Michele Da Silva <reception@cmaw.ca>
Sent: Monday, August 14, 2017 2:02 PM
To: MNGD LNG in BC MNGD:EX
Subject: RE: LNG Conference Inquiry - from LNG Conference website

perfect, thank you I just checked and yes, it was processed.

From: MNGD LNG in BC MNGD:EX [<mailto:LNGinBC@gov.bc.ca>]
Sent: Monday, August 14, 2017 1:39 PM
To: Michele Da Silva <reception@cmaw.ca>
Subject: RE: LNG Conference Inquiry - from LNG Conference website

Hello again Michele,

All refunds for any deposits for the 2017 LNG in BC Conference were completed on August 4 and debited back to the original credit card used. Please do check with your bank (just in case it is not showing on your credit card statement as yet) and if you have not received the refund, please let us know. You will absolutely be receiving a full refund for the deposit made.

Sincerely,

LNG Task Force

From: Michele Da Silva [<mailto:reception@cmaw.ca>]
Sent: Monday, August 14, 2017 10:26 AM
To: MNGD LNG in BC MNGD:EX
Subject: RE: LNG Conference Inquiry - from LNG Conference website

Sorry I guess I should have clarified. If this is the LNG Conference and Exhibition being held in Vancouver later this year we paid a deposit as an exhibitor but so far, we have not received a refund. Is that through you?

From: MNGD LNG in BC MNGD:EX [<mailto:LNGinBC@gov.bc.ca>]
Sent: Monday, August 14, 2017 9:04 AM
To: Michele Da Silva <reception@cmaw.ca>
Subject: FW: LNG Conference Inquiry - from LNG Conference website

Hello Michele,

Just to confirm regarding your enquiry about the refund for the deposit, do you mean a deposit from the hotel? If that is correct, please contact the hotel for that information.

Should you require any further assistance, please do not hesitate to contact us.

Sincerely,

LNG Task Force

From: Michele Da Silva [<mailto:reception@cmaw.ca>]
Sent: Monday, August 14, 2017 8:54 AM
To: Roe, Sue MNGD:EX
Subject: RE: LNG Conference Inquiry - from LNG Conference website

Thank you for letting me know and yes, I did get the email. Do you know when the refund for the deposit will be processed?

From: Roe, Sue MNGD:EX [<mailto:Sue.Roe@gov.bc.ca>]
Sent: Thursday, August 03, 2017 3:19 PM
To: Michele Da Silva <reception@cmaw.ca>
Subject: FW: LNG Conference Inquiry - from LNG Conference website

Hello Michele,

Although you have been notified from an email earlier today, I did want to respond to this email as well and confirm the 2017 LNG in BC Conference has been cancelled.

Sincerely,

LNG Task Force

From: LNG in BC [<mailto:LNGinBC@gov.bc.ca>]
Sent: Thursday, June 29, 2017 11:52 AM
To: LNGinBC
Subject: LNG Conference Inquiry - from LNG Conference website

Someone submitted an inquiry on the LNG Conference website. Below are the details.

Name: Michele
Organization: Construction Maintenance & Allied Workers Canada
Email Address: reception@cmaw.ca
Phone Number: 6044370471
Time Submitted: June 29, 2017 at 11:52am

Message: We had two rooms booked at the Vancouver Pinnacle Downtown for the Conference but hotel just advised that Pace Group has cancelled the block of space. Does this mean the show is cancelled?

Pukteris, Jazmin MNGD:EX

From: MNGD LNG in BC MNGD:EX
Sent: Wednesday, August 9, 2017 8:25 AM
To: Elaine Collins
Subject: RE: 2017 LNG in BC Conference - Exhibitors

Hello Elaine,

Thank you for your email. All refunds were issued last Friday, August 4. We would expect the refund to take a few days to show on your credit card, but please do contact us should the refund not go through.

Sincerely,

LNG Task Force

From: Elaine Collins [<mailto:ECollins@mcelhanney.com>]
Sent: Friday, August 4, 2017 11:52 AM
To: MNGD LNG in BC MNGD:EX
Subject: RE: 2017 LNG in BC Conference - Exhibitors

Hi – will you be issuing a full refund to exhibitors? Please let me know.

Regards,

Elaine Collins, BPR
Marketing Manager (Acting)
McElhanney Consulting Services Ltd.
www.mcelhanney.com
100 - 780 Beatty Street | Vancouver BC V6B 2M1
D 604 424 4730 | T 604 683 8521
ecollins@mcelhanney.com | [My LinkedIn Profile](#)

Connect with McElhanney: [Facebook](#) | [Twitter](#) | [LinkedIn](#)

From: MNGD LNG in BC MNGD:EX [<mailto:LNGinBC@gov.bc.ca>]
Sent: Thursday, August 03, 2017 2:41 PM
Subject: 2017 LNG in BC Conference - Exhibitors

Hello,

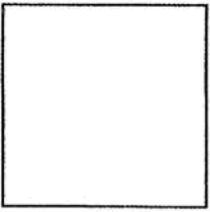
The 2017 LNG in BC Conference has been cancelled. We would like to thank you for your interest in the event and we are looking forward to working with you again in the future.

Sincerely,

LNG Task Force

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This email was checked by Sophos for known Malware. Be on guard for new exploits. Protect your credentials.



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Pukteris, Jazmin MNGD:EX

From: MNGD LNG in BC MNGD:EX
Sent: Thursday, August 3, 2017 3:43 PM
To: dgunton@zencohydrovac.com
Subject: FW: LNG Conference Inquiry - from LNG Conference website

Hello Dominique,

Thank you for your enquiry. The 2017 LNG in BC Conference has been cancelled.

Sincerely,

LNG Task Force

From: LNG in BC [<mailto:LNGinBC@gov.bc.ca>]
Sent: Friday, July 21, 2017 3:20 PM
To: LNGinBC
Subject: LNG Conference Inquiry - from LNG Conference website

Someone submitted an inquiry on the LNG Conference website. Below are the details.

Name: Dominique Gunton
Organization: Zenco Hydrovac Excavation Ltd
Email Address: dgunton@zencohydrovac.com
Phone Number: 250-640-3424
Time Submitted: July 21, 2017 at 3:20pm

Message: Is there a list of exhibitors who are attending for the 2017 conference??

Pukteris, Jazmin MNGD:EX

From: MNGD LNG in BC MNGD:EX
Sent: Thursday, August 3, 2017 3:41 PM
To: ytanaka@mayekawa.ca
Subject: FW: LNG Conference Inquiry - from LNG Conference website

Hello Yuko,

Thank you for your enquiry. The 2017 LNG in BC Conference has been cancelled.

Sincerely,

LNG Task Force

From: LNG in BC [<mailto:LNGinBC@gov.bc.ca>]
Sent: Friday, July 14, 2017 8:54 AM
To: LNGinBC
Subject: LNG Conference Inquiry - from LNG Conference website

Someone submitted an inquiry on the LNG Conference website. Below are the details.

Name: Yuko Tanaka
Organization: Mayekawa Canada Inc.
Email Address: ytanaka@mayekawa.ca
Phone Number: 6046441581
Time Submitted: July 14, 2017 at 8:54am

Message: Could I receive a list of exhibitors and/or the floor plan? Thank you.

Pukteris, Jazmin MNGD:EX

From: MNGD LNG in BC MNGD:EX
Sent: Thursday, August 3, 2017 3:52 PM
To: Preston.Samantha@spartancontrols.com
Subject: FW: INVITATION: 2017 INTERNATIONAL LNG IN BC CONFERENCE

Hello Samantha,

To follow up with you, I can confirm the 2017 LNG in BC Conference is cancelled.

Thank you again for your enquiries.

Sincerely,

LNG Task Force

From: Samantha Preston [<mailto:Preston.Samantha@spartancontrols.com>]
Sent: Friday, July 28, 2017 10:42 AM
To: LNGinBC
Subject: RE: INVITATION: 2017 INTERNATIONAL LNG IN BC CONFERENCE

Thanks for the reply and thanks for letting us know. If you could keep me posted, that would be much appreciated.

Samantha Preston | Marketing Coordinator
T+1 (403) 695-2754 | C+1 (403) 589-1686

From: LNGinBC [<mailto:LNGinBC@pacegroup.com>]
Sent: Friday, July 28, 2017 9:34 AM
To: Samantha Preston <Preston.Samantha@spartancontrols.com>
Subject: RE: INVITATION: 2017 INTERNATIONAL LNG IN BC CONFERENCE

Hi Samantha,

Thank you for your enquiry regarding the 2017 LNG in BC Conference in November of this year. It could be likely the Conference will be cancelled or postponed, but the new incoming government will need to make that decision. We would be happy to let you know once the decision has been made.

Sincerely,

LNG Task Force

From: Samantha Preston [<mailto:Preston.Samantha@spartancontrols.com>]
Sent: July 17, 2017 12:29 PM
To: LNGinBC <LNGinBC@pacegroup.com>
Subject: RE: INVITATION: 2017 INTERNATIONAL LNG IN BC CONFERENCE
Importance: High

Hello,

I'm looking to see if you're able to provide any information on the upcoming LNG Conference in BC – we're looking to see what the Exhibiting and Sponsorship opportunities are.

Thank you!

Samantha Preston | Marketing Coordinator
T+1 (403) 695-2754 | C+1 (403) 589-1686

From: Samantha Preston
Sent: Monday, April 10, 2017 3:12 PM
To: Inginbc@pacegroup.com
Subject: RE: INVITATION: 2017 INTERNATIONAL LNG IN BC CONFERENCE

Hello,

I'm just following up on an email I sent a few ago looking for information on the upcoming LNG in BC Conference. Do you know when Sponsorship Opportunities or Exhibiting options will be sent out, if they haven't been already?

Thanks!

Samantha Preston | Marketing Coordinator
T+1 (403) 695-2754 | C+1 (403) 589-1686

From: Samantha Preston
Sent: Friday, March 31, 2017 3:36 PM
To: Inginbc@pacegroup.com
Subject: RE: INVITATION: 2017 INTERNATIONAL LNG IN BC CONFERENCE
Importance: High

Hello,

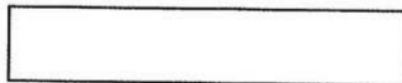
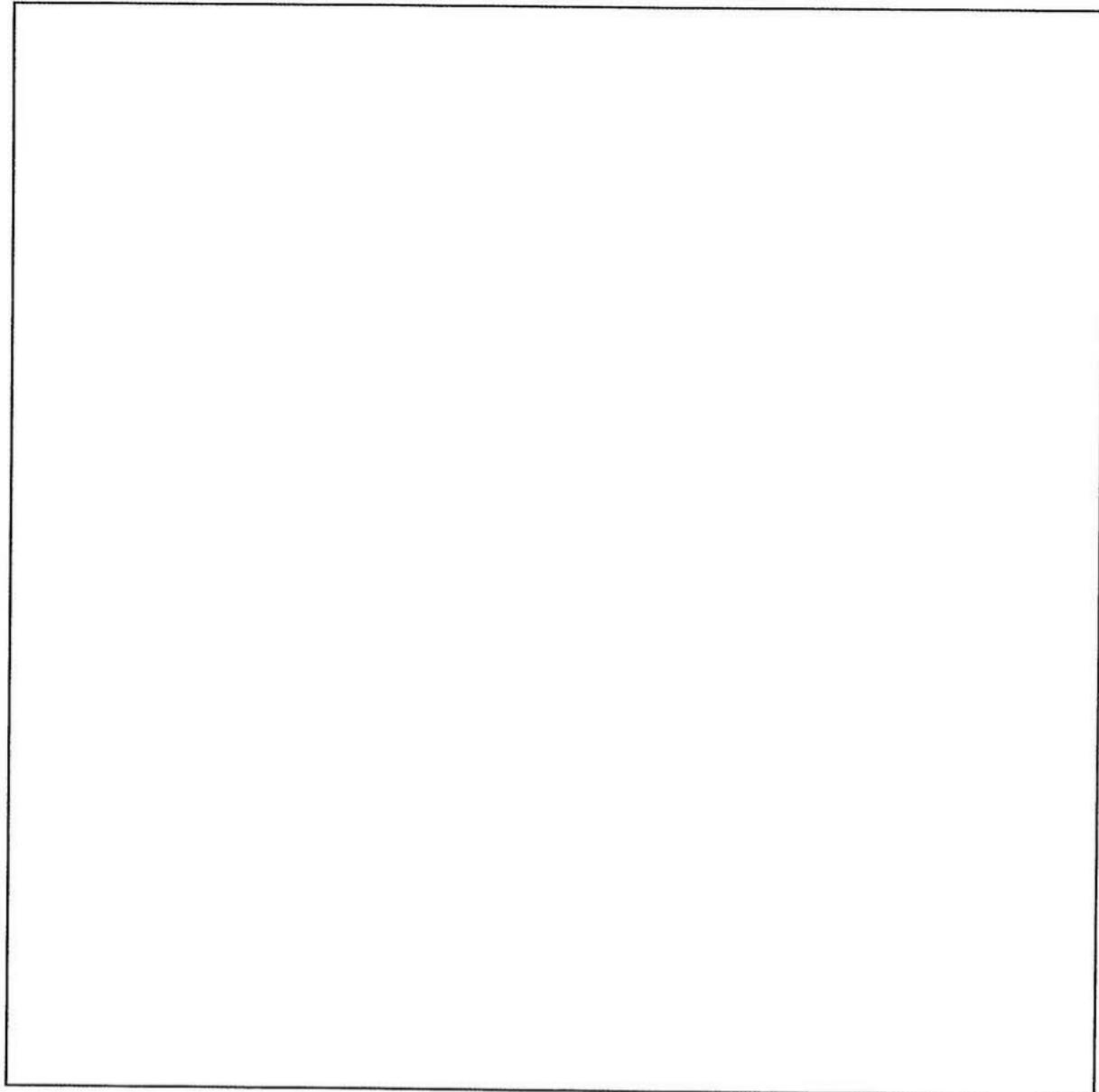
I was looking to see if you could provide me with information on the 2017 LNG Conference in BC – looking at Sponsorship Opportunities and Exhibiting.

Thanks!

Samantha Preston | Marketing Coordinator
T+1 (403) 695-2754 | C+1 (403) 589-1686

From: Ministry of Natural Gas Development [<mailto:Inginbc=pacegroup.com@mail188.atl121.mcsv.net>] On Behalf Of Ministry of Natural Gas Development
Sent: March-31-17 11:51 AM
To: Darryn George <George.Darryn@spartancontrols.com>
Subject: INVITATION: 2017 INTERNATIONAL LNG IN BC CONFERENCE

[View this email in your browser](#)



As the demand for energy grows throughout a world seeking more environmentally responsible ways to power its economies, British Columbia is ideally positioned to meet the global need for cleaner fuel by developing a safe and responsible liquefied natural gas (LNG) industry. We're creating an environmentally safe LNG sector supported by an abundant supply of natural gas and a commitment to responsible development. This sector will provide long-term benefits for British Columbians, producers and proponents.

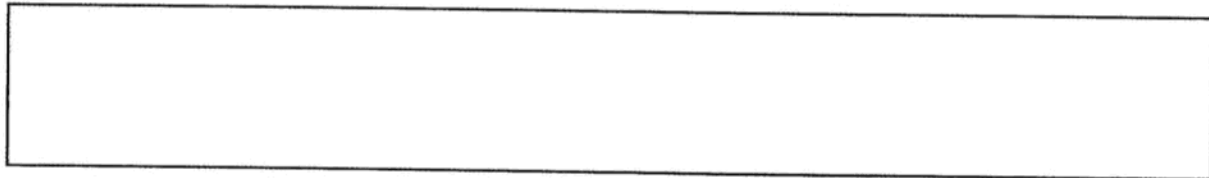
On November 28-30, 2017, join us as industry executives, First Nations, local businesses, investors, students, educators, federal and provincial decision makers, and other officials gather in Vancouver to share their perspectives about British Columbia's burgeoning new export industry. Learn how B.C. is harnessing this generational opportunity to build unprecedented long-term growth and investment in clean energy for the world

and all British Columbians.

The 2017 International LNG in BC Conference includes:

- Learn how B.C. provides the most competitive conditions to develop LNG projects.
- Discover how B.C.'s LNG sector reinforces the province's position as a world leader in responsible resource development and energy generation.
- Experience the latest trends and technologies powering the LNG sector.
- Participate in expanded networking opportunities.
- Hear from provincial and federal government decision makers and learn from First Nations Leaders about how they are partnering and benefiting from the LNG industry's successes.
- Connect with the officials, educators, institutions and students that will meet the LNG sector's skills and employment needs.

info@pacegroup.com | 604-640-5555 | www.lngconference.ca



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Vancouver, BC V6B 1A1
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**MINISTRY OF NATURAL GAS DEVELOPMENT AND
MINISTER RESPONSIBLE FOR HOUSING
LNG TASK FORCE
ESTIMATES BRIEFING NOTE 2015/16**

ISSUE: Third Annual 2015 International LNG Conference

KEY MESSAGES:

- This year's conference, LNG in BC 2015: Clean Energy. Reliable Partner, will be held October 14 - 16, 2015. The 2015 conference will once again focus on BC's emerging LNG industry.
- The conference will bring together communities, First Nations, our learning institutions, industry and international investors to discuss and promote the LNG industry in BC.

Background:

2015 Conference Highlights

- The Ministry of Natural Gas Development is hosting the international LNG conference, which will take place October 14 - 16, 2015, at the Vancouver Convention Centre.
- The three-day conference will include speakers and a trade show, as well as provide information and tools for those seeking jobs in the LNG industry.
- Presentations, workshops and panel discussion will focus on technology, innovation and investment.
- Participants will include global LNG experts, members of industry from around the world, governments, educators, First Nations, BC businesses, job seekers and community representatives.

2015 Conference Budget

- The 2014 LNG Conference created a surplus of over \$313,900.
- Total expenditures expected to be neutral cost to taxpayers.

Contact: Brian Hansen
Cell Phone: 250-216-1806
Date: April 30, 2015

Estimate Note: 24

Page 1 of 1

**MINISTRY OF NATURAL GAS DEVELOPMENT AND
MINISTER RESPONSIBLE FOR HOUSING
LNG TASK FORCE
ESTIMATES BRIEFING NOTE 2016/17**

ISSUE: Fourth International LNG in BC Conference

KEY MESSAGES:

- It is anticipated that the fourth LNG in BC Conference will be held in late 2016 or 2017. As with prior conferences, the focus will be on BC's emerging LNG industry.
- The theme will be focused around energy, economy and environment.
- The Conference will bring together investors, governments, industry members, BC businesses, communities, First Nations and learning institutions to discuss and promote the LNG industry in BC.

Background:

2016/17 Conference Highlights

- It is anticipated that the format will include key note speakers, a trade show and a GameChanger Youth Expo, including trades and skills competitions.
- The Conference will focus on the economy, highlight the benefits the LNG industry will bring to BC businesses, and showcase in-demand, LNG related occupations.
- Participants will include global LNG experts, members of industry from around the world, governments, educators, First Nations, BC businesses and community representatives.

2016/17 Conference Budget

- The cost to government for the 2015 LNG Conference was approximately \$202,206.82.
- Total expenditures for the 2016/17 Conference are expected to be of neutral cost to taxpayers.

From: [Haslam, David GCPE:EX](#)
To: [Dalal, Suntanu GCPE:EX](#); [Beaupre, Darren GCPE:EX](#); [Manahan, Suzanne MNGD:EX](#)
Cc: [Winstanley, Lori EMPR:EX](#); [Nikolejsin, Dave MNGD:EX](#); [Beltrano, Linda MNGD:EX](#); [Piccinino, Ines MNGD:EX](#)
Subject: RE: GCPE - media request for action (FW: Cancellation?)
Date: Thursday, August 10, 2017 2:36:48 PM
Attachments: [Letter from Interim Leader Rich Coleman.pdf](#)

Spoke to Les Leyne. What prompted his enquiry today is attached open letter from Interim Opposition Leader Rich Coleman to government which was shared with media. It references the cancellation of the LNG conference. Les' deadline is tomorrow – 11 am. In addition to the rationale for cancelling the conference, Les requested the following:

Is there a cost to the cancellation – and if so – how much?

What was the date of the last LNG conference?

Suntanu – focus on MMM's tour. We'll process this tomorrow am. Including Lori, DM and ADMs so all in the loop.

Page 2

Withheld pursuant to/removed as

s.3