

## Harrison, Kerri FIN:EX

---

**From:** Foster, Doug FIN:EX  
**Sent:** Friday, January 2, 2015 11:05 AM  
**To:** Harrison, Kerri FIN:EX  
**Cc:** Enemark, Gord FIN:EX  
**Subject:** RE: Minister change

Thanks Kerri.

s.22

I offer the following:

There have not been specific verbal discussions between me and affected ministries.

However, the email string below will show that the relevant ministries having a budgetary impact have been included in all communications, including Maggie Cross.

The orders which are attached provide the necessary authority under the Constitution Act for each of the ministries to incur expenditures for the balance of the fiscal year. This tends to be the normal for any mid year change authorized by Constitution Act order, which supercedes previous vote descriptions set out in the Supply Act Estimates. Therefore, I don't think there are any contingencies vote here, as the PAs will show the expenditures authorized under the Constitution Act.

The corporate services piece we will have to look at further next week.

d.

---

**From:** Harrison, Kerri FIN:EX  
**Sent:** Friday, January 2, 2015 10:53 AM  
**To:** Foster, Doug FIN:EX  
**Cc:** Enemark, Gord FIN:EX  
**Subject:** FW: Minister change

Hi Doug,

s.22

Just touching base if there has been any discussions with impacted ministries re:

- 1.) Need to access contingencies to provide the legal vote authority for AVED to incur BRDO/ GCPE expenditures for the balance of the fiscal year (offset by savings in MTICS) as well as those ministries with changes in parliamentary secretary appointments (CFD, ENV & FIN – FIN vote description may be broad enough)
- 2.) whether a TB directive will be required to authorize corporate services staff to continue to provide support for the balance of the fiscal year.

We'll ensure what needs to be papered is...just wanted to make sure we aren't duplicating something you've already actioned.

Many Thanks,  
Kerri

*Kerri Harrison*

*Executive Director  
Treasury Board Staff  
250-356-5900*

**From:** Enemark, Gord FIN:EX  
**Sent:** Wednesday, December 24, 2014 9:43 AM  
**To:** Thomson, Craig S FIN:EX; Ty, Marie FIN:EX; Gerlach, Randall FIN:EX  
**Cc:** Foster, Doug FIN:EX; Cross, Maggie FIN:EX  
**Subject:** FW: Minister change

Note that CFD, ENV, and FIN are getting parliamentary secretaries. So please ensure that these ministries know that their vote descriptions should reflect this. Usually goes in ESS subvote I believe. For an example, look at EDUC's 14/15 ESS subvote description. Thanks.

**From:** Foster, Doug FIN:EX  
**Sent:** Wednesday, December 24, 2014 9:03 AM  
**To:** Porter, Donna A AVED:EX; Lavine, Teri MTIC:EX  
**Cc:** Ngo, Dawn MTIC:EX; Enemark, Gord FIN:EX; Dale, Raman FIN:EX; Cross, Maggie FIN:EX; Knowles, Jessica D FIN:EX; Freeman, Lisa FIN:EX; Farkas, George FIN:EX; Carroll, Sandra AVED:EX  
**Subject:** RE: Minister change

Further to my previous email below, attached is the following:

- 1) An OIC to confirm the transfer of BRDO and GCPE from MTICS to AVED, effective December 18, 2014; and
- 2) An OIC that confirms the new respective Ministers and responsibilities, as well as describes certain changes with respect to parliamentary secretaries, effective December 18, 2014.

Please use these as guides for completing the transfers in both 2014/15 and 2015/16.

Gord/Maggie, please note the Parliamentary Secretary changes that may affect other ministry vote descriptions.  
d.

**From:** Foster, Doug FIN:EX  
**Sent:** Monday, December 22, 2014 5:08 PM  
**To:** Porter, Donna A AVED:EX; Lavine, Teri MTIC:EX  
**Cc:** Ngo, Dawn MTIC:EX; Enemark, Gord FIN:EX; Dale, Raman FIN:EX; Cross, Maggie FIN:EX  
**Subject:** RE: Minister change

The order(s) have not yet finalized for deposit and distribution. I expect those in the coming days. Finalized transfers should not be processed until deposit and distribution made, and as well to confirm effective dates. Until that time, work can proceed along a few fronts in preliminary readiness.  
Some comments:

- Reference to new, amended and/or dropped parliamentary secretaries will be adjusted within funding vote descriptions as appropriate for 2015/16.
- VOTE 43 Government Communications and Public Engagement (GCPE) will move from MTICS to AVED. I am unsure whether this vote includes an appropriate share of corporate services funding that may be present or provided for within vote 41 – this would need to be verified.
- VOTE 41, Executive and Support Services sub-vote also “provides for activities that support the recruitment and recommendation of candidates for appointments to all Crown corporations, agencies, boards, and commissions.” To the extent that such funding relates to the Board Resourcing and Development Office, this function and set of resources will transfer to AVED.
- In-year budgetary transfers will be required for 2014/15; 2015/16 changes will be incorporated into the 2015/16 estimates process.

- Until very recently, the BRDO was to have been transferred to JTST for 2015/16, as part of the 2015/16 budget process. That transfer will now be terminated and instead redirected to AVED, with a consequential in-year transfer for 2014/15 effective the OIC effective date.
- Resource transfers will include both dollars and people.
- There will be no additional dollars centrally provided for Parliamentary Secretaries or any other consequences of the latest minor shift in responsibilities.
- Maggie Cross of our Estimates group will be the contact on electronic and forms transfers, as well as your relevant Treasury Board Analysts.

Please let me know if any questions.

d.

---

**From:** Enemark, Gord FIN:EX  
**Sent:** Monday, December 22, 2014 4:10 PM  
**To:** Porter, Donna A AVED:EX; Dale, Raman FIN:EX  
**Cc:** Foster, Doug FIN:EX  
**Subject:** RE: Minister change

Yes, that is the case. Doug Foster is the contact.

---

**From:** Porter, Donna A AVED:EX  
**Sent:** Monday, December 22, 2014 3:07 PM  
**To:** Dale, Raman FIN:EX  
**Cc:** Enemark, Gord FIN:EX  
**Subject:** Minister change

Good afternoon,

I'm watching for the OIC on the most recent minister changes.

I got a call from Teri Lavine this morning and she informed me that GCPE and BRDO are also transferring to us. Can you please confirm if this is accurate?

Donna Porter, CPA, CMA  
 A/Chief Financial Officer  
 Corporate Finance Branch  
 Ministry of Advanced Education  
 Ph: 250 356-6819  
 Cell: s.17

**Warning:** This email is intended only for the use of the individual or organization to whom it is addressed. It may contain information that is privileged or confidential. Any distribution, disclosure, copying, or other use by anyone else is strictly prohibited. If you have received this in error, please telephone or e-mail the sender immediately and delete the message.

## Harrison, Kerri FIN:EX

---

**From:** Preniqi, Fisnik FIN:EX  
**Sent:** Thursday, October 23, 2014 12:00 PM  
**To:** Harrison, Kerri FIN:EX  
**Cc:** Gerlach, Randall FIN:EX; Jess, Katherine A FIN:EX  
**Subject:** RE: Responsibility for IGRS & BRDO

Hi Kerri,

How do we find out if this has moved along, whether we're moving BRDO to JTST in our current estimates build process?

Thanks,  
Fisnik

---

**From:** Harrison, Kerri FIN:EX  
**Sent:** Wednesday, September 24, 2014 11:26 AM  
**To:** Gerlach, Randall FIN:EX  
**Cc:** Preniqi, Fisnik FIN:EX  
**Subject:** FW: Responsibility for IGRS & BRDO

Hi Randall

Just spoke with Doug Foster....looks like he/Don have been working on this as well. Advised we would down tools on our end....currently with Athana/ Minister Bond / John Dyble to provide direction. We may need to amend vote descriptions in Budget 2015....please keep this on your radar. Also no need for TB Directive in 2014/15 as Athana is not authorizing payments etc.

Thanks

*Kerri Harrison*  
*Executive Director*  
*Treasury Board Staff*  
250-356-5900

---

**From:** Foster, Doug FIN:EX  
**Sent:** Wednesday, September 24, 2014 9:47 AM  
**To:** Harrison, Kerri FIN:EX  
**Subject:** FW: Responsibility for IGRS & BRDO

---

**From:** Foster, Doug FIN:EX  
**Sent:** Wednesday, September 24, 2014 9:46 AM  
**To:** Epp, Don FIN:EX  
**Subject:** FW: Responsibility for IGRS & BRDO

Didn't you pass along to kerri about the work I had already done on this matter? Looks like a duplication of effort here.  
d

**From:** Harrison, Kerri FIN:EX  
**Sent:** Wednesday, September 24, 2014 9:25 AM  
**To:** Feulgen, Sabine FIN:EX  
**Cc:** Foster, Doug FIN:EX; Gerlach, Randall FIN:EX  
**Subject:** FW: Responsibility for IGRS & BRDO

Hi Sabine,  
s.14

re: Athana's authority as it relates to BRDO s.14

We've confirmed MTICS corporate services staff will continue to support BRDO and FIN corporate services staff will continue to support IGRS.

I would appreciate your advice on who to contact re: seeking direction on possibly resolving through OIC route.

Thanks

*Kerri Harrison*  
*Executive Director*  
*Treasury Board Staff*  
250-356-5900

s.14

-----  
**From:** Epp, Don FIN:EX  
**Sent:** Tuesday, August 26, 2014 2:55 PM  
**To:** Campbell, Tracy JTST:EX; Feulgen, Sabine FIN:EX; Foster, Doug FIN:EX  
**Cc:** Jess, Katherine A FIN:EX; Gerlach, Randall FIN:EX; Cross, Maggie FIN:EX  
**Subject:** RE: BRDO/IGRS moving to JTST

s.22 We have a situation where responsibility for the Intergovernmental Relations Act was assigned to the Premier's Office in the 2013 post-election reorganization, but the DM duties were assigned to Athana who resided in MTICS. I'm pretty sure no MOU was done. This situation was built into both the 2013/14 and 2014/15 Estimates.

Now both the DM responsible for BRDO and the DM, Intergovernmental Relations in the person of Athana have been transferred to JTST, however constitutionally BRDO remains assigned to TICS and IGRS never left the Premier's Office.

Suggest we clean this up.

**Don Epp**  
Executive Director  
Treasury Board Staff  
Phone: 250.387.9008

-----  
**From:** Dyble, John C PREM:EX <[John.Dyble@gov.bc.ca](mailto:John.Dyble@gov.bc.ca)>  
**Sent:** Tuesday, July 8, 2014 3:48 PM  
**To:** BCPSA Agency DMC List  
**Subject:** DM Announcement

Colleagues,

Further to yesterday's advisement that Rob has decided to leave the BC Public Service, I am pleased to confirm that Dave Byng will be appointed Deputy Minister of Education. Athana Mentzelopoulos will become the Deputy Minister of Jobs, Tourism and Skills Training and continue to oversee the Intergovernmental Relations Secretariat and the Board Resourcing and Development Office. John Paul Fraser, currently the Assistant Deputy Minister of Strategic Planning & Engagement, has agreed to be the Acting Deputy Minister of Government Communications and Public Engagement.

The new assignments will be effective Monday July 28<sup>th</sup>.

John

## Harrison, Kerri FIN:EX

---

**From:** Jess, Katherine A FIN:EX  
**Sent:** Thursday, October 23, 2014 12:35 PM  
**To:** Harrison, Kerri FIN:EX; Preniqi, Fisnik FIN:EX  
**Subject:** FW: Budget 2015 - BRDO moving?

Fyi ... it's a go.

Katherine Jess, CPA, CMA  
Treasury Board Analyst  
Ministry of Finance  
(250) 387-9042

---

**From:** Foster, Doug FIN:EX  
**Sent:** Thursday, October 23, 2014 11:59 AM  
**To:** Jess, Katherine A FIN:EX; Enemark, Gord FIN:EX  
**Subject:** RE: Budget 2015 - BRDO moving?

This just in. d.

**From:** Foster, Doug FIN:EX  
**Sent:** Thursday, October 23, 2014 11:58 AM  
**To:** Mentzelopoulos, Athana JTST:EX  
**Subject:** RE: did you talk to MSB or JD about BRDO yet?

s.22 We will make necessary adjust to reflect change for 2015/16 Estimates.  
No OIC needed – just small transfer of people and funding (which you and MTICS can sort out and provide) and an adjustment to voted appropriation description.  
I've decided that we don't need an MOU this year based on our last discussion, whereby you weren't actually approving financial transactions for this year, including hiring/firing or salary adjustments.  
d.

**From:** Mentzelopoulos, Athana JTST:EX  
**Sent:** Thursday, October 23, 2014 11:54 AM  
**To:** Foster, Doug FIN:EX  
**Subject:** Re: did you talk to MSB or JD about BRDO yet?

I did just yesterday. Answer is yes.

Sent from my BlackBerry 10 smartphone on the TELUS network.

**From:** Foster, Doug FIN:EX  
**Sent:** Thursday, October 23, 2014 11:50 AM  
**To:** Mentzelopoulos, Athana JTST:EX  
**Subject:** FW: did you talk to MSB or JD about BRDO yet?

Did you get the go ahead from JD yet?



**From:** Mentzelopoulos, Athana JTST:EX  
**Sent:** Thursday, October 2, 2014 2:36 PM  
**To:** Foster, Doug FIN:EX  
**Subject:** Re: did you talk to MSB or JD about BRDO yet?

I haven't forgotten ... Just waiting for final word from JD ...

Sent from my iPad

---

**From:** Foster, Doug FIN:EX  
**Sent:** Thursday, October 23, 2014 11:53 AM  
**To:** Jess, Katherine A FIN:EX; Enemark, Gord FIN:EX  
**Subject:** RE: Budget 2015 - BRDO moving?

Believe respective ministers have now agreed.  
Just waiting on ok from DM to Premier.  
This will not require an OIC – just a small change in funding and vote descriptions amongst both ministries.  
d.

---

**From:** Jess, Katherine A FIN:EX  
**Sent:** Thursday, October 23, 2014 11:39 AM  
**To:** Foster, Doug FIN:EX; Enemark, Gord FIN:EX  
**Subject:** FW: Budget 2015 - BRDO moving?

Hi,  
Is BRDO going to move to JTST for the new fiscal?

Katherine Jess, CPA, CMA  
Treasury Board Analyst  
Ministry of Finance  
(250) 387-9042

---

**From:** Preniqi, Fisnik FIN:EX  
**Sent:** Thursday, October 23, 2014 11:30 AM  
**To:** Jess, Katherine A FIN:EX  
**Subject:** RE: Budget 2015 - BRDO moving?

Last I heard on this is that Doug Foster was working on it, and it would require an OIC. Have you heard anything more from JTST?

---

**From:** Jess, Katherine A FIN:EX  
**Sent:** Thursday, October 23, 2014 11:25 AM  
**To:** Preniqi, Fisnik FIN:EX  
**Subject:** Budget 2015 - BRDO moving?

Hi Fisnik,  
Is BRDO transferring to JTST now that Athana is there?

Katherine Jess, CPA, CMA  
Treasury Board Analyst  
Ministry of Finance  
(250) 387-9042

## **Harrison, Kerri FIN:EX**

---

**From:** Preniqi, Fisnik FIN:EX  
**Sent:** Wednesday, July 9, 2014 9:00 AM  
**To:** Harrison, Kerri FIN:EX  
**Subject:** BRDO Budget / DM Announcement

Good morning Kerri,

FYI: Athana is moving to JTST and sounds like she's taking BRDO with her.

Thanks,  
Fisnik

---

**From:** Lavine, Teri MTIC:EX  
**Sent:** Wednesday, July 9, 2014 8:22 AM  
**To:** Preniqi, Fisnik FIN:EX  
**Cc:** McEwan, Colin MTIC:EX; Ngo, Dawn MTIC:EX  
**Subject:** FOR CONSIDERATION - BRDO Budget / DM Announcement

Good Morning Fisnik,

I just wanted you to be aware that the budget for the Board Resourcing and Development Office is currently in our Ministry Operations vote.

I'm not sure if it should stay there long term, but also don't know where would be a better place for it to be – JTST ?

Please give this some thought and then we can discuss in August when we reconvene on 15/16 budget fix list items.

Teri

---

**From:** McEwan, Colin MTIC:EX

**From:** Ahmed, Sarf MTIC:EX

---

**From:** Dyble, John C PREM:EX <[John.Dyble@gov.bc.ca](mailto:John.Dyble@gov.bc.ca)>  
**Sent:** Tuesday, July 8, 2014 3:48 PM  
**To:** BCPSA Agency DMC List  
**Subject:** DM Announcement

Colleagues,

Further to yesterday's advisement that Rob has decided to leave the BC Public Service, I am pleased to confirm that Dave Byng will be appointed Deputy Minister of Education. Athana Mentzelopoulos will become the Deputy Minister of Jobs, Tourism and Skills Training and continue to oversee the Intergovernmental Relations Secretariat and the Board Resourcing and Development Office. John Paul Fraser, currently the Assistant Deputy Minister of Strategic Planning & Engagement, has agreed to be the Acting Deputy Minister of Government Communications and Public Engagement.

The new assignments will be effective Monday July 28<sup>th</sup>.

John

## **Preniqi, Fisnik FIN:EX**

---

**From:** Lavine, Teri MTIC:EX  
**Sent:** Monday, September 8, 2014 1:20 PM  
**To:** Preniqi, Fisnik FIN:EX  
**Cc:** Hall, Sandra MTIC:EX; Ngo, Dawn MTIC:EX  
**Subject:** FW: Signing Authority - BRDO Staff and TOL Sign-off

Fisnik, further to our conversation this morning.

Sandra/Dawn – please share as required within your areas and action as appropriate.

---

**From:** Champion, Denise GCPE:EX  
**Sent:** Monday, September 8, 2014 12:13 PM  
**To:** McEwan, Colin MTIC:EX  
**Cc:** Lavine, Teri MTIC:EX  
**Subject:** FW: Signing Authority - BRDO Staff and TOL Sign-off

Just making sure you are looped in on this to ensure it happens for 15/16...

---

**From:** Epp, Don FIN:EX  
**Sent:** Monday, September 8, 2014 11:58 AM  
**To:** Campbell, Tracy JTST:EX; Stewart, Dawn M GCPE:EX  
**Cc:** Champion, Denise GCPE:EX; Hamilton, Becky GCPE:EX; Cross, Maggie FIN:EX; Jacobs, Murray JTST:EX  
**Subject:** RE: Signing Authority - BRDO Staff and TOL Sign-off

s.13

I believe Doug Foster is working on this with the DM's; we will let you know when this is sorted out. In the meantime, nothing moves.

### ***Don Epp***

Executive Director  
Treasury Board Staff  
Phone: (250) 387-9008

---

**From:** Campbell, Tracy JTST:EX  
**Sent:** Monday, September 08, 2014 11:37  
**To:** Stewart, Dawn M GCPE:EX  
**Cc:** Champion, Denise GCPE:EX; Hamilton, Becky GCPE:EX; Epp, Don FIN:EX; Cross, Maggie FIN:EX; Jacobs, Murray JTST:EX  
**Subject:** RE: Signing Authority - BRDO Staff and TOL Sign-off

It is my understanding that they are supposed to remain on your TOL until further notice. While responsibility for BRDO transferred with Athana, there was no OIC transferring responsibility to JTST.

TB staff are aware and are looking into it (cc'd) and have advised that nothing should be done in HR, any of the systems, or in general ledger until this is properly authorized.

Thx

Tracy

**From:** Stewart, Dawn M GCPE:EX  
**Sent:** Monday, September 8, 2014 11:20 AM  
**To:** Campbell, Tracy JTST:EX  
**Cc:** Brodie, Natalya BRDO:EX; Shaw, Brea BRDO:EX; Champion, Denise GCPE:EX; Hamilton, Becky GCPE:EX  
**Subject:** FW: Signing Authority - BRDO Staff and TOL Sign-off

Hi Tracy,

BRDO's payroll/staff are still showing on our TOL, not sure what the status is on having them moved off?

Thanks  
Dawn

**From:** Campbell, Tracy JTST:EX  
**Sent:** Wednesday, August 20, 2014 1:14 PM  
**To:** Stewart, Dawn M GCPE:EX  
**Cc:** Shaw, Brea BRDO:EX; Brodie, Natalya BRDO:EX; Lloyd, Ada MTIC:EX; Hastings, Sabrina M MTIC:EX; Rapanos, Kelly MTIC:EX; Champion, Denise GCPE:EX; Ogden, Lynn MTIC:EX; Davies, Tracy V MTIC:EX; Clarke, Sharon L CSCD:EX  
**Subject:** RE: Signing Authority

Perfect, thx for looking into this.

**From:** Stewart, Dawn M GCPE:EX  
**Sent:** Wednesday, August 20, 2014 1:11 PM  
**To:** Campbell, Tracy JTST:EX  
**Cc:** Shaw, Brea BRDO:EX; Brodie, Natalya BRDO:EX; Lloyd, Ada MTIC:EX; Hastings, Sabrina M MTIC:EX; Rapanos, Kelly MTIC:EX; Champion, Denise GCPE:EX; Ogden, Lynn MTIC:EX; Davies, Tracy V MTIC:EX  
**Subject:** RE: Signing Authority

Hi Tracy,

Just confirmed with Tracy Davies, A/P Supervisor at MTICS, that Natalya has expense authority at BRDO. Denise was signing as EA.

Dawn

**From:** Campbell, Tracy JTST:EX  
**Sent:** Wednesday, August 20, 2014 12:57 PM  
**To:** Stewart, Dawn M GCPE:EX; Champion, Denise GCPE:EX  
**Cc:** Shaw, Brea BRDO:EX; Brodie, Natalya BRDO:EX; Lloyd, Ada MTIC:EX; Hastings, Sabrina M MTIC:EX; Rapanos, Kelly MTIC:EX  
**Subject:** RE: Signing Authority

Is there anyone else at BRDO that has EA or did Athana typically sign off on these types of things?

**From:** Stewart, Dawn M GCPE:EX  
**Sent:** Wednesday, August 20, 2014 9:06 AM  
**To:** Champion, Denise GCPE:EX  
**Cc:** Shaw, Brea BRDO:EX; Brodie, Natalya BRDO:EX; Lloyd, Ada MTIC:EX; Hastings, Sabrina M MTIC:EX; Rapanos, Kelly MTIC:EX; Campbell, Tracy JTST:EX  
**Subject:** Signing Authority

Hi Brea,

Your July purchasing card statement has been sent to Michelle Linden for processing, as Denise was still the EA for this period. Athana continues to have full-expense authority for BRDO, but Denise will be removed as your EA; I have asked that this not occur until your TOL signing authority approval is in place.

My understanding is that your budget will transfer over to JTST in 15-16, in the interim, I would guess that any A/P that requires EA approval will have to be sent directly to Athana for approval or someone she delegates, then sent over to MTICS for payment processing.

Thank you

**Dawn Stewart**

Financial Services Officer  
Government Communications and Public Engagement  
T 250 356-8595  
F 250 387-6687



BC JOBS PLAN



*This email message, including any attachments, is confidential and is intended only for the use of the person or persons to whom it is addressed unless I have expressly authorized otherwise. If you have received this communication in error, please delete the message, including any attachments, and notify me immediately by email or telephone.*

**From:** Champion, Denise GCPE:EX  
**Sent:** Tuesday, August 19, 2014 4:28 PM  
**To:** Shaw, Brea BRDO:EX  
**Cc:** Stewart, Dawn M GCPE:EX  
**Subject:** RE: Signing Authority

Hi Brea,

I signed off the last report you sent over and I have asked Dawn Stewart to look into this to see what needs to happen now that you are part of JTST but the budget is in MTICS. I've copied her here in the hopes that she can provide both of us with an update...

Denise

**From:** Shaw, Brea BRDO:EX  
**Sent:** Tuesday, August 19, 2014 3:39 PM  
**To:** Champion, Denise GCPE:EX  
**Subject:** Signing Authority

Hello Denise,

s.22

I just wanted to confirm with all the changes that you will still oversee the Signing Authority for TOL and the Mastercard Reconciliation Report for BRDO? If not do you know who will be taking on that role?

Thank you and have a great day.

## **Brea Shaw**

Board Resourcing and Development Office

**Tel: 604.660.1170**

Fax: 604.775.0158

Suite 730, 999 Canada Place

Vancouver BC V6C 3E1

Email: [brea.shaw@gov.bc.ca](mailto:brea.shaw@gov.bc.ca)

[www.fin.gov.bc.ca/brdo](http://www.fin.gov.bc.ca/brdo)



## Preniqi, Fisnik FIN:EX

---

**From:** Preniqi, Fisnik FIN:EX  
**Sent:** Monday, January 5, 2015 12:04 PM  
**To:** Dale, Raman FIN:EX  
**Subject:** RE: ESM \$ allocations for AVED Staff

Hi Raman,

The following adjustment has been processed:

	2014/15	2015/16	2016/17	2017/18
Strategic Initiatives Division - decreased expenditures	-	(1.270)	(1.270)	(1.270)
Offset by recovery to vote - internal recoveries	-	1.270	1.270	1.270

The Economic Stability Mandate allocations ... we'll have those numbers shortly.

Fisnik

---

**From:** Dale, Raman FIN:EX  
**Sent:** Monday, January 5, 2015 9:18 AM  
**To:** Preniqi, Fisnik FIN:EX  
**Subject:** FW: ESM \$ allocations for AVED Staff

Hey Fisnik,

s.22

Just wondering if you knew off-hand if any adjustments had been already processed for GCPE and BRDO.

Maggie has been cc'd and I will wait for her response. Just thought I'd check in with you first.

**Raman Dale**  
Treasury Board Staff  
desk: (250) 387-9067  
mobile: s.17

---

**From:** Porter, Donna A AVED:EX  
**Sent:** Monday, January 5, 2015 7:47 AM  
**To:** Dale, Raman FIN:EX  
**Cc:** Smith, Bruce G AVED:EX; Cross, Maggie FIN:EX  
**Subject:** RE: ESM \$ allocations for AVED Staff

Hi Raman,

Teri from Mtcs is having the Estimates budget transferred to us for GCPE and BRDO sometime today.

I'm wondering if there were any Estimates adjustments for 15/16 and out that have already been processed – or are pending? That will help me to ensure the numbers are correct.

## **Preniqi, Fisnik FIN:EX**

---

**From:** Preniqi, Fisnik FIN:EX  
**Sent:** Monday, January 5, 2015 12:05 PM  
**To:** Dale, Raman FIN:EX  
**Cc:** Cross, Maggie FIN:EX  
**Subject:** RE: BRDO and GCPE vote descriptions

Hi Raman, as discussed, I'm ok with the new vote description for SID sub-vote. GCPE changes are minor, no issues.

Fisnik

---

**From:** Dale, Raman FIN:EX  
**Sent:** Monday, January 5, 2015 11:42 AM  
**To:** Preniqi, Fisnik FIN:EX  
**Cc:** Cross, Maggie FIN:EX  
**Subject:** FW: BRDO and GCPE vote descriptions

Just checking into this as well.

Raman Dale  
Treasury Board Staff  
desk: (250) 387-9067  
mobile: s.17

---

**From:** Porter, Donna A AVED:EX  
**Sent:** Monday, January 5, 2015 11:38 AM  
**To:** Dale, Raman FIN:EX  
**Subject:** FW: BRDO and GCPE vote descriptions

Hi Raman,

See the emails attached re: Vote Descriptions.

We'll have to add BRDO to our existing ESS description – and I'll run that past you for sure.

For GCPE: I'm not sure who is the TB analyst for Mtics – but it sounds like they are still negotiating Strategic Initiatives.

I'm wondering if you can check-in on the vote descriptions approvals so we can understand where it's at and what we need to know. I don't want to limit their work.

Donna Porter, CPA, CMA  
A/Chief Financial Officer  
Ministry of Advanced Education  
Ph: 250 356-6819

---

**From:** Ngo, Dawn MTIC:EX  
**Sent:** Monday, January 5, 2015 10:53 AM  
**To:** Porter, Donna A AVED:EX  
**Cc:** Lavine, Teri MTIC:EX  
**Subject:** RE: BRDO and GCPE vote descriptions

Hi Donna,

Please find attached the vote descriptions for BRDO and GCPE. Our TBS analyst has not provided final review or approval of our vote descriptions. We have however entered our proposed vote descriptions in BCOA.

**BRDO**

- They fell under the Executive and Support Services sub-vote. We made no changes to the description pertaining to BRDO but just removed the description as they were transferring out of the ministry.

**GCPE vote-** description unchanged

**GCPE sub-vote**

- Slight changes to wording related to who the core business were able to recover costs from to improve wording , or make it more consistent between the two sub-votes.

**Strategic Initiative sub-vote**

- Multiple wording changes. Per program area, this was to improve wording and better, more accurately describe the services delivered by SID. There were no new programs.
- We have entered the proposed vote description in BCOA (Dec 5th version). However, our TBS analyst He did suggest that we might be concerned about the vote description change for SID as he feels that they have removed wording around actually providing the services and whether the change would mean that they then don't have the authority to then provide the services within their vote.
- We communicated this feedback from our TBS analyst to SID (see attached email) and they provided an updated revised vote description (Dec 23) which I had sent to our TBS analyst for comment.

Please let me know if you have any questions or need anything further.

Regards,  
Dawn  
356-1322

---

**From:** Porter, Donna A AVED:EX  
**Sent:** Monday, January 5, 2015 7:00 AM  
**To:** Lavine, Teri MTIC:EX; Ngo, Dawn MTIC:EX  
**Cc:** Cross, Maggie FIN:EX  
**Subject:** RE: ACTION - BUDGET TRANSFERS: Minister change

Thanks all, we're ready when you are. Teri let's discuss sometime today if you have time.

Donna Porter, CPA, CMA  
A/Chief Financial Officer  
Ministry of Advanced Education  
Ph: 250 356-6819

---

**From:** Lavine, Teri MTIC:EX  
**Sent:** Monday, January 5, 2015 6:54 AM  
**To:** Ngo, Dawn MTIC:EX  
**Cc:** Porter, Donna A AVED:EX; Cross, Maggie FIN:EX  
**Subject:** ACTION - BUDGET TRANSFERS: Minister change

Dawn,

Can you please initiate the transfer for both BRDO and the full GCPE vote this morning.

Also, can you send Donna the vote description information for BRDO and GCPE.

We'll still need to verify/discuss if there is any ESS funding from vote 41 to transfer required.

Thanks Dawn,

Teri

**From:** , "Maggie FIN:EX" <Maggie.Cross@gov.bc.ca>

**Date:** Wednesday, December 24, 2014 at 10:54 AM

**To:** Teri Lavine <teri.lavine@gov.bc.ca>, "Porter, Donna A AVED:EX" <Donna.Porter@gov.bc.ca>

**Cc:** Dawn Ngo <Dawn.Ngo@gov.bc.ca>

**Subject:** Re: Minister change

Morning,

s.22

need to get this done asap so I'll be looking for signed off e-forms by the 5th or 6th of January.

we

I'm sure we'll be talking between now and then, but if you have any questions or concerns don't hesitate to give me a shout.

Maggie Cross

s.17

Sent from my iPhone

On Dec 24, 2014, at 9:03 AM, "Foster, Doug FIN:EX" <Doug.Foster@gov.bc.ca> wrote:

Further to my previous email below, attached is the following:

- 1) An OIC to confirm the transfer of BRDO and GCPE from MTICS to AVED, effective December 18, 2014; and
- 2) An OIC that confirms the new respective Ministers and responsibilities, as well as describes certain changes with respect to parliamentary secretaries, effective December 18, 2014.

Please use these as guides for completing the transfers in both 2014/15 and 2015/16.

Gord/Maggie, please note the Parliamentary Secretary changes that may affect other ministry vote descriptions.

d.

**From:** Foster, Doug FIN:EX

**Sent:** Monday, December 22, 2014 5:08 PM

**To:** Porter, Donna A AVED:EX; Lavine, Teri MTIC:EX

**Cc:** Ngo, Dawn MTIC:EX; Enemark, Gord FIN:EX; Dale, Raman FIN:EX; Cross, Maggie FIN:EX

**Subject:** RE: Minister change

The order(s) have not yet finalized for deposit and distribution. I expect those in the coming days.

Finalized transfers should not be processed until deposit and distribution made, and as well to confirm effective dates.

Until that time, work can proceed along a few fronts in preliminary readiness.

Some comments:

- Reference to new, amended and/or dropped parliamentary secretaries will be adjusted within funding vote descriptions as appropriate for 2015/16.
- VOTE 43 Government Communications and Public Engagement (GCPE) will move from MTICS to AVED. I am unsure whether this vote includes an appropriate share of corporate services funding that may be present or provided for within vote 41 – this would need to be verified.

- VOTE 41, Executive and Support Services sub-vote also “provides for activities that support the recruitment and recommendation of candidates for appointments to all Crown corporations, agencies, boards, and commissions.” To the extent that such funding relates to the Board Resourcing and Development Office, this function and set of resources will transfer to AVED.
- In-year budgetary transfers will be required for 2014/15; 2015/16 changes will be incorporated into the 2015/16 estimates process.
- Until very recently, the BRDO was to have been transferred to JTST for 2015/16, as part of the 2015/16 budget process. That transfer will now be terminated and instead redirected to AVED, with a consequential in-year transfer for 2014/15 effective the OIC effective date.
- Resource transfers will include both dollars and people.
- There will be no additional dollars centrally provided for Parliamentary Secretaries or any other consequences of the latest minor shift in responsibilities.
- Maggie Cross of our Estimates group will be the contact on electronic and forms transfers, as well as your relevant Treasury Board Analysts.

Please let me know if any questions.

d.

**From:** Enemark, Gord FIN:EX  
**Sent:** Monday, December 22, 2014 4:10 PM  
**To:** Porter, Donna A AVED:EX; Dale, Raman FIN:EX  
**Cc:** Foster, Doug FIN:EX  
**Subject:** RE: Minister change

Yes, that is the case. Doug Foster is the contact.

**From:** Porter, Donna A AVED:EX  
**Sent:** Monday, December 22, 2014 3:07 PM  
**To:** Dale, Raman FIN:EX  
**Cc:** Enemark, Gord FIN:EX  
**Subject:** Minister change

Good afternoon,

I'm watching for the OIC on the most recent minister changes.

I got a call from Teri Lavine this morning and she informed me that GCPE and BRDO are also transferring to us. Can you please confirm if this is accurate?

Donna Porter, CPA, CMA  
 A/Chief Financial Officer  
 Corporate Finance Branch  
 Ministry of Advanced Education  
 Ph: 250 356-6819  
 Cell: s.17

*Warning: This email is intended only for the use of the individual or organization to whom it is addressed. It may contain information that is privileged or confidential. Any distribution, disclosure, copying, or other use by anyone else is strictly prohibited. If you have received this in error, please telephone or e-mail the sender immediately and delete the message.*

## Cross, Maggie FIN:EX

---

**From:** Cross, Maggie FIN:EX  
**Sent:** Monday, January 5, 2015 9:35 AM  
**To:** Ngo, Dawn MTIC:EX  
**Cc:** Lavine, Teri MTIC:EX; Estimates, TBS FIN:EX  
**Subject:** RE: ACTION - BUDGET TRANSFERS: Minister change

Morning Dawn,

Please see my answers below.

Thank you,  
Maggie Cross

---

**From:** Ngo, Dawn MTIC:EX  
**Sent:** Monday, January 5, 2015 9:26 AM  
**To:** Cross, Maggie FIN:EX  
**Cc:** Lavine, Teri MTIC:EX; Estimates, TBS FIN:EX  
**Subject:** RE: ACTION - BUDGET TRANSFERS: Minister change  
**Importance:** High

Hi Maggie,

I had just a few questions regarding the budget transfers:

1. As BRDO was transferred to JTST, will they need to transfer it back to MTICS first via a e-form or will TBS handle this? We have reversed the transfer in BCOA and the E-form will be deleted.
2. As the budget transfer is for fiscal 2014/15, the e-form asks for restated **2013/14**, 2014/15, 2015/16 and 2016/17. What amounts should be transferred? For 15/16 and 16/17, there were some STOB realignments and a gross up/down adjustment that was approved. Should these be reflected? Please use fiscal **2015** for the E-form (2014/15 through 2017/18) as we are past the point of needing 2013/14 for the restated year. The transfers should reflect what is currently in BCOA (plus the ESM amounts not yet entered).
3. Capital- there is no capital budget for GCPE or BRDO this fiscal or the out years. However, there was some budget for GCPE in 13/14. Does anything need to be transferred? Does anything need to be done about GCPE projects in CPS? Please include capital for GCPE in the 2014/15 restated year if applicable and include the CPS # on the E-form.

Thanks for your help!

Dawn  
365-1322

DUPLICATE

## Cross, Maggie FIN:EX

---

**From:** Preniqi, Fisnik FIN:EX  
**Sent:** Friday, December 19, 2014 1:31 PM  
**To:** Cross, Maggie FIN:EX  
**Subject:** RE: Program Transfers

Sounds good, I'll let them know.

FYI: had a quick call with Teri in the morning, she thought transfers will be from April 1<sup>st</sup> no matter date on OIC ... if OIC transfers it mid-year, they'll JV for costs (I think she said). I'd appreciate another chat with you to understand this better if/when you have a minute.

Thanks,  
Fisnik

---

**From:** Cross, Maggie FIN:EX  
**Sent:** Friday, December 19, 2014 1:22 PM  
**To:** Preniqi, Fisnik FIN:EX  
**Subject:** Re: Program Transfers

I'll be unwinding the JTST transfer - they need to start the eforms to aved (they can edit date after created)

Sent from my iPhone

On Dec 19, 2014, at 1:08 PM, "Preniqi, Fisnik FIN:EX" <[Fisnik.Preniqi@gov.bc.ca](mailto:Fisnik.Preniqi@gov.bc.ca)> wrote:

Thanks Maggie, I'll let you know as soon as the ministry's got details. In the meantime I'll ask them to commence the unwinding of the JTST transfer.

---

**From:** Cross, Maggie FIN:EX  
**Sent:** Friday, December 19, 2014 12:23 PM  
**To:** Preniqi, Fisnik FIN:EX  
**Cc:** DeVries, Jennifer FIN:EX  
**Subject:** RE: Program Transfers

Hi Fisnik,

Either way (mid-year or April 1) we are going to have to unwind the transfer to JTST and MTICS will have to initiate 2 new transfers (one each for BRDO and GCPE) to AVED. It is the date on those transfers that is dependent on the OIC.

The dates are going to be tight, but I'm not sure until I see the OIC.

Please feel free to let the ministry know about starting the E-form process. I will also send them a note once I've reviewed the OIC and figured out how we are going to unwind the BRDO transfer.

Thank you,  
Maggie Cross

**From:** Cross, Maggie FIN:EX  
**Sent:** Friday, December 19, 2014 10:55 AM  
**To:** Preniqi, Fisnik FIN:EX  
**Cc:** DeVries, Jennifer FIN:EX  
**Subject:** Re: Program Transfers

I need the OIC to determine if it is a mid- year transfer or if it is effective April 1st

Sent from my iPhone

On Dec 19, 2014, at 10:46 AM, "Preniqi, Fisnik FIN:EX" <[Fisnik.Preniqi@gov.bc.ca](mailto:Fisnik.Preniqi@gov.bc.ca)> wrote:

Hi Maggie,

Please confirm that my understanding below is correct, and let me know what are the timelines in order to get this done in time for budget.

1. With regards to BRDO, I understand that the transfer to JTST is done, so MTICS has no role now. A new transfer will need to be initiated from JTST to AVED.
2. With regards to GCPE, the fact that it's a vote should not make any difference, the same process applies where inter-ministry e-form transfer happens.

Thanks!  
Fisnik

---

**From:** Lavine, Teri MTIC:EX  
**Sent:** Friday, December 19, 2014 10:23 AM  
**To:** Preniqi, Fisnik FIN:EX  
**Cc:** Ngo, Dawn MTIC:EX  
**Subject:** Program Transfers  
**Importance:** High

Fisnik,

We've been advised that the follow programs will be moving with Minister Wilkinson to AVED.

Given that we just moved BRDO to JTST, can we just use that transfer document to move it to AVED?

Since GCPE is a separate vote, can the whole vote just be moved without any action being taken by us – or ??

Thanks !

Teri

---

**From:** McEwan, Colin MTIC:EX  
**Sent:** Friday, December 19, 2014 10:08 AM  
**To:** Lavine, Teri MTIC:EX  
**Subject:** heads up



Teri,  
BRDO and GCPE will be moving with MAW to AVED. The vote structure will need to change for next year.

Colin

Colin McEwan

ADM, Corporate Services and EFO

Ministry of Technology, Innovation and Citizens' Services

Ph: (250) 952-7635

Cell: s.17

[Colin.McEwan@gov.bc.ca](mailto:Colin.McEwan@gov.bc.ca)