BUSINESS TRANSACTION ACCOUNT (BTA) SUMMARY

BRANCH NAME: Office of the Premier, Cabinet Operations	DESCRIPTION: MC Reconciliation
CARDHOLDER NAME: Sheila Johnstone	AREA CODE & PHONE: 250 387-5553
SUPPLIER# - BMO: s.22 / STATEMENT DATE (DD-MMM-YYYY): JUL 03 2015	INVOICE NUMBER: PCARI s.1 JOH03JUL2015

EXCLUSIVE (PRE-TAX) AMOUNT for GST, GST and PST, & PST PURCHASES	EXCLUSIVE (PRE-TAX) AMOUNT for other PURCHASES	CL	RESP	SERVICE LINE	STOB	PROJECT	TAX CODE to Select	EMPLOYEE'S FULL SUPPLIER NAME AND SUPPLIER CODE (only required for STOB 57)		Tax Information GST	PST
-10,293.75	clearing line	4	36344	34410	8532	3600000					
	379.04	4	36344	34410	5711	3600000		Sheila Doyle	s.17	18.96	
	379.04	4	36344	34410	5711	3600000		Steve Anderson	s.17	18.96	
	4,496.92	4	36135	34090	6531	3600000				101.40	2.60
673.20		4	36135	34090	6531	3600000	GST			33.66	
	2,694.75	4	36344	34410	6316	3600000				57.46	80.46
14.19		4	36344	34410	6501	3600000	GST			0.71	
97.00		4	36344	34410	6502	3600000	GST			4.86	
	583.11	4	36344	34410	6506	3600000				29.15	
560.96		4	36344	34410	6508	3600000	GST and PST			28.05	39.27
									Totals	293.21	122.33
0.00	TOTAL	(needs to be 0.00)									

CARDHOLDER (QUALIFIED RECEIVER) CERTIFICATION:
I certify the goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e. goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).

SIGNATURE: [signature] DATE: Jul 17/15

PRINTED NAME of QUALIFIED RECEIVER: Sheila Johnstone

EXPENSE AUTHORITY CERTIFICATION:
Certified that the amount to be paid is correct, is a proper charge against an appropriation which I have been delegated authority, is in accordance with appropriate statute or other authority for payment and/or contract, the payment complies with all relevant statutes, regulations, Treasury Board directives, other executive orders and central agency and ministry policy, there are sufficient funds in the budget, and where applicable, that the work has been performed, goods supplied, the service rendered and/or conditions met.

SIGNATURE: D Tsukayama DATE: July 20/15

PRINTED NAME of EXPENSE AUTHORITY: Debbie Tsukayama

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Account Information

Name	JOHNSTONE, SHEILA A	**Corporation**	PROVINCE OF BC - PURCHASE
ID	s.22	**Default Code**	

Statement Highlights

Statement Date	07/03/2015	**Statement ID**	629669
Account #	s.17	**Currency**	CANADIAN DOLLAR
Account Limit	50000.00	**Payment Due Date**	07/06/2015
Account Balance	10293.75	**Minimum Payment**	10293.75

Your payment was received

Transaction Details

Account Number - s.17

Tran ID	Tran Date	Proc Date	Description	Auth #	Addendum	GL/Customer Code	Total Tax	Amount
392487735	06/04	06/05	BREAD GARDEN VANCOUVER, BC, CAN	175624	No Addendum	-	34.49*	321.86
392487736	06/04	06/05	BREAD GARDEN VANCOUVER, BC, CAN	180516	No Addendum	-	41.25*	385.00
392487737	06/04	06/05	CORPORATE EXPRESS BOUCHERVILLE, QC, CAN	140212	No Addendum	-	34.38*	320.89
392673580	06/06	06/08	CORPORATE EXPRESS BOUCHERVILLE, QC, CAN	145054	No Addendum	-	32.93*	307.39
392673581	-	06/08	AUTOMATIC PAYMENT RECEIVED - THANK YOU	-	-	-	-	5416.34 CR
393688616	06/16	06/17	TELUS MOBILITY PREAUTH CALGARY, AB, CAN	030903	No Addendum	-	276.53*	2580.98
393688617	06/16	06/17	ROGERS s.17 ON, CAN	102254	No Addendum	588684213	26.97*	251.69
393837614	06/15	06/18	BLUEBIRD CABS LTD. VICTORIA, BC, CAN	154856	No Addendum	-	1.60*	14.90
394027663	06/19	06/19	SHRED-IT INTERNATIONAL 604-444-4044, BC, CAN	121053	No Addendum	-	5.46*	50.93
394452624	06/22	06/24	CANADIANSPRINGS/LABRAD RICHMOND, BC, CAN	132054	No Addendum	-	4.39*	40.93
394452625	06/22	06/24	WALNUT BEACH RESORT # OSOYOOS, BC, CAN	172331	No Addendum	-	488.57*	4559.99
395240756	06/30	07/02	MAXIMUM EXPRESS COURIE VICTORIA, BC, CAN	163332	No Addendum	-	65.60*	612.26
395411493	07/02	07/03	HELIJET INTERNATIONAL RICHMOND, BC, CAN	165406	No Addendum	-	42.64*	398.00
395411494	07/02	07/03	HELIJET INTERNATIONAL RICHMOND, BC, CAN	165605	No Addendum	-	42.64*	398.00
395411495	07/03	07/03	SHRED-IT INTERNATIONAL 604-444-4044, BC, CAN	110307	No Addendum	-	5.46*	50.93

Report any items which do not agree with your records within 30 days of statement date.

* - Tax is estimated using information provided from the transaction and is for informational purposes only.

Statement Summary

Previous Balance	5416.34
- Payments - thank you	5,416.34 CR
- Other Credits	0.00
Purchases	10293.75
+ Cash Advances	0.00
+ Interest	0.00
+ Fees	0.00
+ Other Charges	0.00
New Account Balance, 07/03	**10293.75**

Interest Information

	Purchases/Other	Cash advance/Cheques
Interest charges on this statement	0.00	0.00
Annual interest rates next period (%)	5.00000%	0.00000%
Daily interest rates next period (%)	0.01369%	0.00000%

Contact Information

	Local Calls	Collect Calls	Toll free Calls
Enquiries	416 283 2263		1 800 263 2263
Lost or Stolen cards	514-977-0330		1 800 361 3361

Internet http://www.bmo.com/spendandpayment
http://www.bmo.com/achatetpaiement

THIS STATEMENT IS INFORMATION ONLY

BUSINESS TRANSACTION ACCOUNT (BTA) REGISTER

Cardholder:	Sheila Johnstone	Statement Date (DD-MMM-YYYY):	JUL 03 2015	Clearing line to account:	CLIENT	RESP	SVS LINE	STOB	PROJ	TOTAL AMOUNT
Branch:	Office of the Premier, Cabinet Operations	Supplier# - BMO:	s.22		4	36344	34410	8532	3600000	-10,293.75
Description:	MC Reconcilliation	Invoice #:	PCARD s OH03JUL2015							
Qualified Receiver:	Sheila Johnstone	Telephone #:	250 387-5553							
Expense Authority:	Debbie Tsukayama									

TRANS NO.	DATE	SUPPLIER NAME	ITEMS PURCHASED	CLIENT	RESP	SVS LINE	STOB	PROJ	TAX CODE	EMPLOYEE'S FULL SUPPLIER NAME (REQUIRED FOR STOB57)	EMPLOYEE'S SUPPLIER CODE	PRE-TAX AMOUNT	GST/HST AMOUNT	PST AMOUNT	TOTAL AMOUNT
1	June 4 2015	Bread Garden	Catering for Cabinet at PVO	4	36135	34090	6531	3600000	GST			306.53	15.33		321.86
2	June 4 2015	Bread Garden	Catering for Cabinet at PVO	4	36135	34090	6531	3600000	GST			366.67	18.33		385.00
3	June 4 2015	Corporate Express	Staples - Office Supplies	4	36344	34410	6508	3600000	GST and PST			286.50	14.33	20.06	320.89
4	June 6 2015	Corporate Express	Staples - Office Supplies	4	36344	34410	6508	3600000	GST and PST			274.46	13.72	19.21	307.39
5	Jun 16 2015	Rogers	Wireless Service for Cabinet Operations	4	36344	34410	6316	3600000				224.70	11.24	15.75	251.69
6	June 16 2015	Telus	Telus mobility wireless services for Cab Ops	4	36344	34410	6316	3600000				2,470.05	46.22	64.71	2,580.98
7	June 15 2015	Bluebird Cabs	Taxi cabs for Cab Ops staff	4	36344	34410	6501	3600000	GST			14.19	0.71		14.90
8	June 19 2015	Shred It	Confidential shredding for Cab Ops Branch	4	36344	34410	6502	3600000	GST			48.50	2.43		50.93
9	June 22 2015	Walnut Beach Resort	Cabinet Planning Session Jun 17 - 18 invoice	4	36135	34090	6531	3600000				4,458.59	101.40		4,559.99
10	22-Jun-15	Canadian Springs Water	Bottled water for Chambers	4	36135	34090	6531	3600000				38.33		2.60	40.93
11	June 30 2015	Maximum Express	Courier service for Cab Ops	4	36344	34410	6506	3600000				583.11	29.15		612.26
12	Jul 2 2015	Helijet International	Flight to PVO for Sheila Doyle	4	36344	34410	5711	3600000		Sheila Doyle	s.17	379.04	18.96		398.00
13	Jul 2 2015	Helijet International	Flight to PVO for Steve Anderson	4	36344	34410	5711	3600000		Steve Anderson	s.17	379.04	18.96		398.00
14	03-Jul-15	Shred It	Confidential shredding for Cab Ops Branch	4	36344	34410	6502	3600000	GST			48.50	2.43		50.93
15															
16															
17															
18															
19															
20															
												9,878.21	293.21	122.33	10,293.75

Walnut Beach Resort

4200 Lakeshore Drive
Osoyoos, British Columbia
V0H 1V6
Phone: 250-495-5400
Email: info@walnutbeachresort.com

Guest Folio

Cabinet Planning Session Cabinet Planning Session
Sheila A. Johnstone
033-617 Government St
Victoria, BC
V8W 9V1

Arrival Date: 16 Jun 2015
Departure Date: 22 Jun 2015
Room Type: Group House Account
Folio: 46338-0
Room: 1002
CC Number: s.17

Date	Folio	Reference	Amount	Tax	Total
24 Mar 2015	1	Payment: Mastercard	$-2000.00	$0.00	$-2000.00
17 Jun 2015	2	Trnsf. from 46142/8 Group SMERFE Room Charge	$249.00	$37.35	$286.35
17 Jun 2015	2	Trnsf. from 46142/8 Group SMERFE Room Charge	$249.00	$37.35	$286.35
17 Jun 2015	1	Trnsf. from 48828/8 Group SMERFE Room Charge	$89.00	$13.35	$102.35
18 Jun 2015	1	Banquets 1323	$300.85	$0.00	$300.85
18 Jun 2015	1	Banquets 1324	$945.00	$0.00	$945.00
18 Jun 2015	1	Trnsf. from 48828/8 Group SMERFE Room Charge	$89.00	$13.35	$102.35
18 Jun 2015	1	Banquets 1325	$945.00	$0.00	$945.00
18 Jun 2015	1	Banquets 1326	$1012.08	$0.00	$1012.08
18 Jun 2015	1	Banquets 1327	$324.72	$0.00	$324.72
18 Jun 2015	1	Banquets 1328	$1018.98	$0.00	$1018.98
18 Jun 2015	1	Banquets 1329	$458.88	$0.00	$458.88
18 Jun 2015	1	Banquets 1330	$1105.57	$0.00	$1105.57
18 Jun 2015	1	Banquets 1331	$244.21	$0.00	$244.21
19 Jun 2015	2	Payment: Mastercard	$-572.70	$0.00	$-572.70
22 Jun 2015	1	Payment: Mastercard	$-4559.99	$0.00	$-4559.99
		Room Charges	$676.00	$101.40	$777.40
		Other Charges	$6355.29	$0.00	$6355.29
		Credits	$-7132.69	$0.00	$-7132.69
		Balance			$0.00

Room Tax 8.0
MRDT 2.0
GST 5.0

WALNUT BEACH RESORT # 7
4200 LAKESHORE DRIVE
OSOYOOS BC
CARD
CARD T: s.17
DATE 2015/06/22
TIME 14:23:30
RECEIPT NUMBER 0297
M84113628-001-273-027-0
PURCHASE
TOTAL
$4,559.99
APPROVED
AUTH# 172331 01-027
THANK YOU
CARDHOLDER WILL PAY CARD ISSUER ABOVE AMOUNT PURSUANT TO CARDHOLDER AGREEMENT.
CARDHOLDER COPY
IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

Jun 22, 2015 14:30

Walnut Beach Resort
4200 Lakeshore Drive
Osoyoos, British Columbia
V0H 1V6
Phone: 250-495-5400
Email: info@walnutbeachresort.com

Guest Folio

Cabinet Planning Session Cabinet Planning Session
Sheila A. Johnstone
033-617 Government St
Victoria, BC
V8W 9V1

Arrival Date: 16 Jun 2015
Departure Date: 20 Jun 2015
Room Type: Group House Account
Folio: 46338-1
Room: 1002
CC Number: s.17

Date	Folio	Reference	Amount	Tax	Total
24 Mar 2015	1	Payment: Mastercard	$-2000.00	$0.00	$-2000.00
17 Jun 2015	1	Trnsf. from 48828/8 Group SMERFE Room Charge	$89.00	$13.35	$102.35
18 Jun 2015	1	Banquets 1323	$300.85	$0.00	$300.85
18 Jun 2015	1	Banquets 1324	$945.00	$0.00	$945.00
18 Jun 2015	1	Trnsf. from 48828/8 Group SMERFE Room Charge	$89.00	$13.35	$102.35
18 Jun 2015	1	Banquets 1325	$945.00	$0.00	$945.00
18 Jun 2015	1	Banquets 1326	$1012.08	$0.00	$1012.08
18 Jun 2015	1	Banquets 1327	$324.72	$0.00	$324.72
18 Jun 2015	1	Banquets 1328	$1018.98	$0.00	$1018.98
18 Jun 2015	1	Banquets 1329	$458.88	$0.00	$458.88
18 Jun 2015	1	Banquets 1330	$1105.57	$0.00	$1105.57
18 Jun 2015	1	Banquets 1331	$244.21	$0.00	$244.21
		Room Charges	$178.00	$26.70	$204.70
		Other Charges	$6355.29	$0.00	$6355.29
		Credits	$-2000.00	$0.00	$-2000.00
		Balance			**$4559.99**

Room Tax	8.00 %	$178.00	$14.24
MRDT	2.00 %	$178.00	$3.56
GST	5.00 %	$178.00	$8.90

Reg # 830627014

Signature ______________________

Thank you for staying with Walnut Beach Resort in Osoyoos.
We hope you will be back to "Continue your Experience" with us soon.

Jun 19, 2015 15:34

BRITISH COLUMBIA
The Best Place on Earth

BUSINESS EXPENSE APPROVAL
for Business Meetings/Protocol Events

Attach original invoices/receipts that have been coded and approved by an expense authority. Please see page 2 for further instructions.

BUSINESS EXPENSE APPROVAL NO.

SECTION 1 – ORIGINATOR INFORMATION

NAME OF ORIGINATOR OF EXPENSE	TELEPHONE NO.		YYYY / MM / DD
Cabinet Operations, Sheila Johnstone	(250) 387-5553	DATE SUBMITTED	2015/03/30
MINISTRY/DIVISION/BRANCH	LOCATION (CITY) OF EVENT	START DATE OF EVENT	2015/04/01
Office of the Premier Cabinet Operations	Victoria BC Vancouver BC	END DATE OF EVENT	2016/03/31

SECTION 2 – NAME / NATURE OF EVENT

In general terms, describe the event, the number of people attending and their affiliation. For example: Annual Regional Meeting – 20 government employees, 2 service contractors.

Food and beverages for Cabinet, Cabinet Committees, Legislative Review Committee, The Cabinet Planning Session and all other committees or functions that fall under the Cabinet Operations administration.

SECTION 3 – INDIVIDUALS INCLUDED IN MEAL CLAIMS

Complete this section only if the Business Expense Approval includes a meal. Identify the individual's name and either the ministry or company they are affiliated with. Attach a separate list if necessary.

SECTION 4 – BUSINESS EXPENSE REQUESTED

CATEGORY	STOB	AMOUNT
1. Meeting Room Rental	6531	
2. Equipment/Furniture Rental	6531	
3. Photocopying, Faxing, Telephone, etc.	6531	
4. Food/Beverages for Meetings ☑ BREAKFAST ☑ LUNCH ☑ DINNER ☑ SNACKS ☑ COFFEE/TEA/JUICE, ETC.	6531	30,000.00
5. Business Meals in Restaurant ☐ BREAKFAST ☐ LUNCH ☐ DINNER	6531	
6. Event Planners, Speakers, etc.		
7. Travel Costs for Non-BC Government Participants		
8. Other:		
ESTIMATED TOTAL		$ 30,000.00

SECTION 5 – EXPENSE AUTHORITY PRE-APPROVAL

RESP. CENTRE	SERVICE LINE	PROJECT NO. (IF APPLICABLE) OR ADDITIONAL CODING
36135	34090	3600000

EXPENSE AUTHORITY SIGNATURE – Certified correct pursuant to sections 32 & 33 of the *Financial Administration Act* and related policies.

D Tsukayama

PRINT NAME OF EXPENSE AUTHORITY: Debbie Tsukayama

DATE SIGNED (YYYY / MM / DD): 2015/03/30

SECTION 6 – EMPLOYEE REIMBURSEMENT INFORMATION

Complete this section only if reimbursing an employee for expenses they have paid personally. Enter payee name, cheque mailing address, and reimbursement total.

QUALIFIED RECEIVER SIGNATURE – Certified goods/services received pursuant to CPPM 4.3.2.

X

REIMBURSEMENT TOTAL

FIN 215/WEB Rev. 2008/3/18 ORIGINAL: MINISTRY ACCOUNTS PAYABLE COPY: ORIGINATOR

BUSINESS TRANSACTION ACCOUNT (BTA) SUMMARY

BRANCH NAME: Office of the Premier, Cabinet Operations	DESCRIPTION: PCARD Reconciliation
CARDHOLDER NAME: Michelle Massy	AREA CODE & PHONE: 250-387-6020
SUPPLIER# - BMO: s.22 / STATEMENT DATE (DD-MMM-YYYY): 03-May-2015	INVOICE NUMBER: PCARD s.1 MAS03May2015

EXCLUSIVE (PRE-TAX) AMOUNT for GST, GST and PST, & PST PURCHASES	EXCLUSIVE (PRE-TAX) AMOUNT for other PURCHASES	CL	RESP	SERVICE LINE	STOB	PROJECT	TAX CODE to Select	EMPLOYEE'S FULL SUPPLIER NAME AND SUPPLIER CODE (only required for STOB 57)		Tax Information GST	PST
-3,472.00	clearing line	4	36344	34410	8532	3600000					
	1,137.12	4	36344	34410	5711	3600000		Elizabeth MacMillan	s.17	56.88	
	1,137.12	4	36344	34410	5711	3600000		Debbie Tsukayama	s.17	56.88	
	523.80	4	36344	34410	5711	3600000		Michelle Massy	s.17	26.20	
508.57		4	36344	34410	6525	3600000	GST	Michelle Massy	s.17	25.43	
									Totals	165.39	
0.00	TOTAL	(needs to be 0.00)									

CARDHOLDER (QUALIFIED RECEIVER) CERTIFICATION:
I certify the goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e. goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).

EXPENSE AUTHORITY CERTIFICATION:
Certified that the amount to be paid is correct, is a proper charge against an appropriation which I have been delegated authority, is in accordance with appropriate statute or other authority for payment and/or contract, the payment complies with all relevant statutes, regulations, Treasury Board directives, other executive orders and central agency and ministry policy, there are sufficient funds in the budget, and where applicable, that the work has been performed, goods supplied, the service rendered and/or conditions met.

SIGNATURE	DATE	SIGNATURE	DATE
M Massy	May 12/15	D Tsukayama	May 12/15
PRINTED NAME of QUALIFIED RECEIVER: Michelle Massy		PRINTED NAME of EXPENSE AUTHORITY: Debbie Tsukayama	

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RECEIVED MAY 14 2015 F44

Account Information

Name	MASSY, MICHELLE	**Corporation**	PROVINCE OF BC - PURCHASE
ID	s.22	**Default Code**	

Statement Highlights

Statement Date	05/03/2015	**Statement ID**	621452
Account #	s.17	**Currency**	CANADIAN DOLLAR
Account Limit	50000.00	**Payment Due Date**	05/06/2015
Account Balance	3472.00	**Minimum Payment**	3472.00

Transaction Details

Tran ID	Tran Date	Proc Date	Description	Auth #	Addendum	GL/Customer Code	Total Tax	Amount
Account Number s.17								
385829563	04/02	04/06	HELIJET INTERNATIONAL RICHMOND, BC, CAN	191146	No Addendum	-	58.93*	550.00
386390462	04/10	04/10	FITTER FIRST CALGARY, AB, CAN	180851	No Addendum	-	57.21*	534.00
386582661	04/10	04/13	HELIJET INTERNATIONAL RICHMOND, BC, CAN	144735	No Addendum	-	85.29*	796.00
387717545	04/21	04/23	HELIJET INTERNATIONAL RICHMOND, BC, CAN	174204	No Addendum	-	85.29*	796.00
388677612	04/29	05/01	HELIJET INTERNATIONAL RICHMOND, BC, CAN	122711	No Addendum	-	85.29*	796.00

Report any items which do not agree with your records within 30 days of statement date.

* - Tax is estimated using information provided from the transaction and is for informational purposes only.

Statement Summary

Previous Balance	0.00
- Payments - thank you	0.00
- Other Credits	0.00
Purchases	3472.00
+ Cash Advances	0.00
+ Interest	0.00
+ Fees	0.00
+ Other Charges	0.00
New Account Balance, 05/03	**3472.00**

Interest Information

	Purchases/Other	Cash advance/Cheques
Interest charges on this statement	0.00	0.00
Annual interest rates next period (%)	5.00000%	0.00000%
Daily interest rates next period (%)	0.01369%	0.00000%

Contact Information

	Local Calls	Collect Calls	Toll free Calls
Enquiries	416 283 2263		1 800 263 2263
Lost or Stolen cards	514-977-0330		1 800 361 3361

Internet http://www.bmo.com/spendandpayment
http://www.bmo.com/achatetpaiement

THIS STATEMENT IS INFORMATION ONLY

BUSINESS TRANSACTION ACCOUNT (BTA) REGISTER

Cardholder:	Michelle Massy	Statement Date (DD-MMM-YYYY):	03-May-2015
Branch:	Office of the Premier, Cabinet Operations	Supplier# - BMO:	s.22
Description:	PCARD Reconciliation	Invoice #:	PCARD s 4AS03May2015
Qualified Receiver:	Michelle Massy	Telephone #:	250-387-6020
Expense Authority:	Debbie Tsukayama		

Clearing line to account:	CLIENT	RESP	SVS LINE	STOB	PROJ	TOTAL AMOUNT
	4	36344	34410	8532	3600000	-3,472.00

TRANS NO.	DATE	SUPPLIER NAME	ITEMS PURCHASED	CLIENT	RESP	SVS LINE	STOB	PROJ	TAX CODE	EMPLOYEE'S FULL SUPPLIER NAME (REQUIRED FOR STOB57)	EMPLOYEE'S SUPPLIER CODE	PRE-TAX AMOUNT	GST/HST AMOUNT	PST AMOUNT	TOTAL AMOUNT
1	Apr 2 2015	Helijet International	Travel to Vancouver Michelle Massy	4	36344	34410	5711	3600000		Michelle Massy	s.17	523.80	26.20		550.00
2	Apr 10 2015	Fitter International Inc	purchased sit/stand desk for EA M.Massy	4	36344	34410	6525	3600000	GST	Michelle Massy	s.17	508.57	25.43		534.00
3	Apr 10 2015	Helijet International	Travel to Vancouver E MacMillan	4	36344	34410	5711	3600000		Elizabeth MacMillan	s.17	379.04	18.96		398.00
4	Apr 10 2105	Helijet International	Travel to Vancouver D Tsukayama	4	36344	34410	5711	3600000		Debbie Tsukayama	s.17	379.04	18.96		398.00
5	Apr 21 2015	Helijet International	Travel to Vancouver E MacMillan	4	36344	34410	5711	3600000		Elizabeth MacMillan	s.17	379.04	18.96		398.00
6	Apr 21 2015	Helijet International	Travel to Vancouver D Tsukayama	4	36344	34410	5711	3600000		Debbie Tsukayama	s.17	379.04	18.96		398.00
7	Apr 29 2015	Helijet International	Travel to Vancouver E MacMillan	4	36344	34410	5711	3600000		Elizabeth MacMillan	s.17	379.04	18.96		398.00
8	Apr 29 2015	Helijet International	Travel to Vancouver D Tsukayama	4	36344	34410	5711	3600000		Debbie Tsukayama	s.17	379.04	18.96		398.00
9															
10															
11															
12															
13															
14															
15															
16															
17															
18															
19															
20															
												3,306.61	165.39	0.00	[illegible]

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Order Invoice

Fitter International Inc.
3050 2600 Portland St SE
Calgary, AB T2G 4M6
Canada
Tel: 403-243-6830
Fax: 403-229-1230

xxxxx
xxxx
xxx
xx
x

Invoice No	Page
387816	1

Invoice Date
4/10/2015

Bill To:

Michelle Massy
617 GOVERNMENT STREET
BASEMENT FLOOR
Basement Floor
Victoria BC, V8W9W6
Canada

Ship To:

Michelle Massy
617 GOVERNMENT STREET
BASEMENT FLOOR
Basement Floor
Victoria, BC, V8W9W6
Canada

Order No	Order Date	Customer No	Loc	Sales Rep
383190	4/1/2015	851120	VAN	9 Margaret Stack

Customer PO Number	Job No	Ship Via	PPD/COL
s.17		Canpar Single	

Item No / Description	Qty	Qty Shipped/Returned / Qty Backordered	Unit / Disc%	UOM	Extended Price
VDPP1 VARIDESK Pro+ Stand Sit Desk / with adjustable keyboard	1.00	1.00	455.00	EA	455.00

455.-
53.57
508.57

Comments:

Batch ID:
PA

GST# 101812295

Terms: Credit Card

(C)2003 Exact Software Ver1.1

Sale Amount:	455.00	CAD
Misc./Handling:	0.00	CAD
Shipping and Handling:	53.57	CAD
Sales Tax:	25.43	CAD
SubTotal:	534.00	CAD
Amount Received:	534.00	CAD
Balance Due:	**0.00**	CAD

RECEIVED
MAY 1 ? 2015
CORPORATE ... MINISTRY SE... VICES
F S A

PURCHASE CARD SUMMARY

BRANCH NAME: Intergovernmental Relations Secretariat

DESCRIPTION: PCARDMAY15/SAINI

CARDHOLDER NAME: Sukie Saini

AREA CODE & PHONE: 250-387-1173

SUPPLIER# - BMO: s.22

STATEMENT DATE (DD-MMM-YYYY): 03-05-2015

INVOICE NUMBER: PCARD s.1 SAI03MAY15

EXCLUSIVE (PRE-TAX) AMOUNT for GST, GST and PST, & PST PURCHASES	EXCLUSIVE (PRE-TAX) AMOUNT for other PURCHASES	CL	RESP	SERVICE LINE	STOB	PROJECT	TAX CODE to Select	EMPLOYEE'S FULL SUPPLIER NAME AND SUPPLIER CODE (only required for STOB 57)		Tax Information: GST	Tax Information: PST
-7,602.74	clearing line	4	36356	18850	8530	3600000					
19.50		4	36356	18850	6901	3600000	GST			0.98	
166.12		4	36356	18850	5711	3600000	GST			8.31	
2,059.61		4	36356	18850	6316	3600000	GST and PST			102.98	144.17
	1,324.48	4	36356	18850	6501	3600000				66.24	87.00
216.67		4	36356	18850	6501	3600000	GST			10.83	
1,578.16		4	36356	18850	6501	3600000	GST and PST			78.93	110.48
	15.50	4	36356	18850	6501	3601204				0.77	1.08
89.95		4	36356	18850	6501	3601204	GST and PST			4.50	6.30
28.67		4	36356	18850	6509	3600000	GST			1.43	
11.40		4	36356	18850	6509	36000000	GST			0.57	
	1,359.87	4	36356	18850	6515	3600000				8.10	
95.37		4	36356	18869	6509	3601101	GST			4.77	
									Totals	288.41	349.03
0.00	TOTAL	(needs to be 0.00)									

CARDHOLDER (QUALIFIED RECEIVER) CERTIFICATION:
I certify the goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account

SIGNATURE: S Saini DATE: May 12/15

PRINTED NAME of QUALIFIED RECEIVER: Sukie Saini

EXPENSE AUTHORITY CERTIFICATION:
Certified that the amount to be paid is correct, is a proper charge against an appropriation which I have been delegated authority, is in accordance with appropriate statute or other

SIGNATURE: H Carr DATE: May 12/15

PRINTED NAME of EXPENSE AUTHORITY: Helen Carr

FIN 124 Multi-Line Pcard eform for R12

Account Information

Name	SAINI, SUKIE	**Corporation**	PROVINCE OF BC - PURCHASE
ID	s.22	**Default Code**	

Statement Highlights

Statement Date	05/03/2015	**Statement ID**	619939
Account #	s.17	**Currency**	CANADIAN DOLLAR
Account Limit	50000.00	**Payment Due Date**	05/06/2015
Account Balance	7602.74	**Minimum Payment**	7602.74

Your payment was received

Transaction Details

Account Number s.17

Tran ID	Tran Date	Proc Date	Description	Auth #	Addendum	GL/Customer Code	Total Tax	Amount
385627573	04/02	04/06	COPORATE EXPRESS CANAD VANCOUVER, BC, CAN	161840	No Addendum	-	32.53*	303.64
385827574	04/03	04/06	G&T Don Mills Don Mills, ON, CAN	025124	Purchasing	ON FILEH315913002	0.34	3.15
385827575	-	04/06	AUTOMATIC PAYMENT RECEIVED - THANK YOU	-	-	-	-	14576.82 CR
386214179	04/08	04/09	DYNAMEX EXPRESS 905-238-6414, ON, CAN	153348	No Addendum	1064564	0.00	11.97
386389471	04/08	04/10	G&T Don Mills Don Mills, ON, CAN	041525	Purchasing	ON FILEH325099002	21.88	204.19
386389472	04/09	04/10	PUROLATOR 11080579 MISSISSAUGA, ON, CAN	124319	No Addendum	-	8.20*	76.50
386389473	04/09	04/10	DYNAMEX EXPRESS 905-238-6414, ON, CAN	162405	No Addendum	1068569	0.00	30.10
386582348	04/10	04/13	G&T Don Mills Don Mills, ON, CAN	030712	Purchasing	ON FILEH329888002	9.21	85.93
386582349	04/10	04/13	G&T Don Mills Don Mills, ON, CAN	023752	Purchasing	ON FILEH334294001	6.41	59.80
386822860	04/14	04/15	BC MOVING VICTORIA, BC, CAN	180049	No Addendum	-	8.33*	77.70
386949222	04/15	04/16	THE FLAG SHOP - VICTOR VICTORIA, BC, CAN	183219	No Addendum	-	9.18*	85.69
386949223	04/15	04/16	THE FLAG SHOP - VICTOR VICTORIA, BC, CAN	194457	No Addendum	-	10.79*	100.75
387148629	04/16	04/17	TELUS MOBILITY PREAUTH CALGARY, AB, CAN	070727	No Addendum	-	96.55*	901.15
387148630	04/17	04/17	GLOBALSTAR 866-614-5622, ON, CAN	173808	No Addendum	-	9.60*	89.58
387148631	04/17	04/17	ROGERS s.17 ON, CAN	103525	No Addendum	499144848	237.55*	2217.18
387148632	04/15	04/17	WESTJET 8382106452954 CALGARY, AB, CAN	193024	Travel	-	0.00	174.43
387148633	04/15	04/17	SHOWCASE AWARDS VICTOR VICTORIA, BC, CAN	124752	No Addendum	-	0.00	17.35
387463687	04/19	04/21	SHAW CABLESYSTEMS CALGARY, AB, CAN	060425	No Addendum	-	2.19*	20.48
387717046	04/21	04/23	G&T Don Mills Don Mills, ON, CAN	031653	Purchasing	SUKIE SH365083002	29.66	276.79
387919744	04/22	04/24	LONDON DRUGS ON LINE RICHMOND, BC, CAN	130328	No Addendum	-	20.87*	194.83
387919745	04/24	04/24	USD595.00@1.2486 PNWER 02064437723, WA, USA	142528	No Addendum	-	0.00	742.89
387919746	04/24	04/24	VAN HOUTTE COFFEE SQPS 403-255-2740, AB, CAN	191942	No Addendum	-	4.31*	40.27
388106401	04/24	04/27	JUSTICE INSTITUTE OF B NEWWESTMINSTE, BC, CAN	150447	No Addendum	-	66.97*	625.06
388106402	04/24	04/27	PUROLATOR 11080579 MISSISSAUGA, ON, CAN	144415	No Addendum	-	2.53*	23.64
388106403	04/24	04/27	RECALL DELTA, BC, CAN	144833	No Addendum	-	8.37*	78.10
388106404	04/24	04/27	RECALL DELTA, BC, CAN	144534	No Addendum	-	16.05*	149.80
388343334	04/28	04/29	CORPORATE EXPRESS BOUCHERVILLE, QC, CAN	151826	No Addendum	-	37.00*	345.35
388343335	04/28	04/29	CORPORATE EXPRESS BOUCHERVILLE, QC, CAN	103729	No Addendum	-	71.40*	666.40

Report any items which do not agree with your records within 30 days of statement date.

* - Tax is estimated using information provided from the transaction and is for informational purposes only.

Statement Summary

Previous Balance	14576.82
- Payments - thank you	14,576.82 CR

Interest Information

Purchases/Other	Cash advance/Cheques

PURCHASING CARD TRANSACTION REGISTER

Cardholder:	Sukie Saini	Statement Date (DD-MMM-YYYY):	03-05-2015		
Branch:	Intergovernmental Relations Secretariat	Supplier# - BMO:	s.22		
Description:	PCARDMAY15/SAINI	Invoice #:	PCARD s.1 SAI03MAY15		
Qualified Receiver:	Sukie Saini	Telephone #:	250-387-1173		
Expense Authority:	Helen Carr				

Clearing line to account:	CLIENT	RESP	SVS LINE	STOB	PROJ	TOTAL AMOUNT
	4	36356	18850	8530	3600000	-7,602.74

TRANS NO.	DATE	SUPPLIER NAME	ITEMS PURCHASED	CLIENT	RESP	SVS LINE	STOB	PROJ	TAX CODE	EMPLOYEE'S FULL SUPPLIER NAME (REQUIRED FOR STOB57)	EMPLOYEE'S SUPPLIER CODE	PRE-TAX AMOUNT	GST/HST AMOUNT	PST AMOUNT	TOTAL AMOUNT
1	21-Mar-14	Recall	Protocol Secure Shredding	4	36356	18850	6501	3600000				74.39	3.71		78.10
2	21-Mar-14	Recall	IGRS Secure Shredding	4	36356	18850	6501	3600000	GST			142.67	7.13		149.80
3	15-Apr-15	Globalstar	x2 sat phones	4	36356	18850	6316	3600000	GST and PST			79.98	4.00	5.60	89.58
4	19-Mar-14	Shaw Cable	Cable services for room 111	4	36356	18850	6901	3600000	GST			19.50	0.98		20.48
5	25-Mar-15	Van Hottee	Rental of water cooler	4	36356	18850	6501	3600000	GST and PST			35.95	1.80	2.52	40.27
6	14-Apr-14	BC Moving	Move Chelsie's desk	4	36356	18850	6501	3600000	GST			74.00	3.70		77.70
7	01-Apr-15	Rogers	Office staff I phones	4	36356	18850	6316	3600000	GST and PST			1,979.63	98.98	138.57	2,217.18
8	09-Apr-15	Grand and Toy	wireless mouse	4	36356	18850	6501	3600000	GST and PST			76.72	3.84	5.37	85.93
9	09-Apr-15	Grand and Toy	Poly zip envelopes	4	36356	18850	6501	3600000	GST and PST			53.39	2.67	3.74	59.80
10	07-Apr-15	Grand and Toy	3 Anti glare screens	4	36356	18850	6501	3600000	GST and PST			182.31	9.12	12.76	204.19
11	05-Apr-15	Dynamex	Envelope to vancouver	4	36356	18850	6509	3600000	GST			28.67	1.43		30.10
12	28-Mar-15	Telus	office I pads	4	36356	18850	6501	3600000				804.54	40.25	56.36	901.15
13	02-Apr-15	Grand and Toy	Poly zip envelopes	4	36356	18850	6501	3600000	GST and PST			2.81	0.14	0.20	3.15
14	28-Mar-15	Dynamex	Evvelope to JTST	4	36356	18850	6509	36000000	GST			11.40	0.57		11.97

15	02-Apr-15	Staples	office supplies	4	36356	18850	6501	3600000				271.11	13.55	18.98	303.64
16	14-Apr-15	Showcase	Plaque for gift - PM of India	4	36356	18850	6501	3601204				15.50	0.77	1.08	17.35
17	15-Apr-15	The Flag Shop	18 Table top Flags	4	36356	18850	6501	3600000	GST and PST			76.50	3.83	5.36	85.69
18	16-Apr-15	The Flag Shop	India Flag	4	36356	18850	6501	3601204	GST and PST			89.95	4.50	6.30	100.75
19	24-Apr-15	PNWER Summit Registration	Registration fee	4	36356	18850	6515	3600000				742.89			742.89
20	24-Apr-15	Purolator	Envelope to vancouver - FAP	4	36356	18869	6509	3601101	GST			22.51	1.13		23.64
21	24-Apr-14	Staples	office Supplies	4	36356	18850	6501	3600000	GST and PST			308.35	15.42	21.58	345.35
22	27-Apr-15	JIBC	Conflict resolution course Frances Gorman	4	36356	18850	6515	3600000				616.98	8.10		625.08
23	28-Mar-15	Purolator	Envelope to vancouver - FAP	4	36356	18869	6509	3601101	GST			72.86	3.64		76.50
24	22-Apr-15	London Drugs	Printer for PM	4	36356	18850	6501	3600000				174.44	8.73	11.66	194.83
25	20-Apr-15	Grand and Toy	1000 Brown letter end tab folders	4	36356	18850	6501	3600000	GST and PST			247.13	12.36	17.30	276.79
26	16-Apr-15	westjet van-vic	Priminister of India Visit	4	36356	18850	5711	3600000	GST			166.12	8.31		174.43
27	17-Mar-15	Staples	Office supplies	4	36356	18850	6501	3600000	GST and PST			595.00	29.75	41.65	666.40
28															
29															
30															
31															
32															
33															
34															
35															
36															
37															

GRAND & TOY

An Office DEPOT, Inc. Company

une société d'Office DEPOT, Inc

INVOICE

PLEASE REMIT TO

GRAND & TOY
PO BOX 5500
DON MILLS ON, M3C 3L5

PURCHASE ORDER NO.	PURCHASE NO.	TERMS
G88258	88258	NET 30 DAYS
[illegible]	P.S.T. EXEMPT	[illegible]
Sukie Saini		949724
INVOICE DATE	DUE D[illegible]	
04/02/2015	05/02/2015	H315913

SOLD TO ACCOUNT NO s.17

ORIGINAL ORDER NO. 000000

ORIGINAL INVOICE NO.

SHIP TO ACCOUNT NO. s.17

INTERGOVERMENTAL RELATIONS
SEC
PROTOCOL & EVENTS
PO BOX 9422 STN PROV GOVT
VICTORIA, BC V8W 9V1

INTERGOVERMENTAL RELATIONS
SEC
PROTOCOL & EVENTS
548 MICHIGAN ST
1ST FLR
VICTORIA, BC V8W 9V1

G.S.T R894032192

Q.S.T 1001640701TQ0003

[illegible]	[illegible]	[illegible]	[illegible]	DESCRIPTION	[illegible]	[illegible]	[illegible]	[illegible]	
20	1	19	PK	97342 G&T POLY ZIP ENVELOPE LTR CLR	2.81	CONTRACT	2.81	2.81	PG
				SUB-TOTAL				2.81	
				PST TOTAL				0.20	
				GST TOTAL				0.14	
				HST TOTAL				0.00	
							[illegible]	3.15	

We appreciate your business!

For account enquiries 877-595-2670 X

PAYMENT TERMS ARE NET 30 DAYS FROM DATE OF INVOICE. PAST DUE ACCOUNTS ARE SUBJECT TO A LATE PAYMENT CHARGE. GRAND & TOY RESERVES THE RIGHT TO WITHHOLD SHIPMENTS TO CUSTOMERS THAT DO NOT MEET THESE TERMS

Charged to your credit card. Please pay $0.00

GRAND & TOY

An Office DEPOT, Inc. Company
une société d'Office DEPOT, Inc

INVOICE

PLEASE REMIT TO

GRAND & TOY
PO BOX 5500
DON MILLS ON, M3C 3L5

G88296	SOLD TO PURCHASE ORDER NO 88296	NET 30 DAYS
Sukie Saini	P.S.T. EXEMPT	GST NO 956802
04/07/2015	DATE 05/07/2015	INVOICE NO. H325099

SOLD TO ACCOUNT NO. s.17

ORIGINAL ORDER NO. 000000
ORIGINAL INVOICE NO.

SHIP TO ACCOUNT NO. s.17

INTERGOVERMENTAL RELATIONS
SEC
PROTOCOL & EVENTS
PO BOX 9422 STN PROV GOVT
VICTORIA, BC V8W 9V1

G.S.T R894032192

Q.S.T 1001640701TQ0009

INTERGOVERMENTAL RELATIONS
SEC
PROTOCOL & EVENTS
548 MICHIGAN ST
1ST FLR
VICTORIA, BC V8W 9V1

QTY ORD	QTY SHP	QTY BO	U/M	DESCRIPTION	REGULAR UNIT PRICE	DISCOUNT	NET UNIT PRICE	AMOUNT	
2	2	0	EA	AG21-5W9 3M ANTI GLARE FILTER-21.5"W/S	60.77	NET	60.77	121.54	PG
1	1	0	EA	AG21-5W9 3M ANTI GLARE FILTER-21.5"W/S	60.77	NET	60.77	60.77	PG
				SUB-TOTAL				182.31	
				PST TOTAL				12.76	
				GST TOTAL				9.12	
				HST TOTAL				0.00	
							PLEASE PAY	204.19	

We appreciate your business!
For account enquiries: 877-595-2670 X

PAYMENT TERMS ARE NET 30 DAYS FROM DATE OF INVOICE. PAST DUE ACCOUNTS ARE SUBJECT TO A LATE PAYMENT CHARGE. GRAND & TOY RESERVES THE RIGHT TO WITHHOLD SHIPMENTS TO CUSTOMERS THAT DO NOT MEET THESE TERMS.

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une société d'Office DEPOT, Inc

INVOICE

PLEASE REMIT TO

GRAND & TOY
PO BOX 5500
DON MILLS ON, M3C 3L5

PURCHASE ORDER NO	SOLD TO PURCHASE ORDER NO	
G88466	88466	NET 30 DAYS
ATTENTION	P.S.T. PERMIT	
Sukie Saini		10814
INVOICE DATE	DUE DATE	
04/09/2015	05/09/2015	H329888

SOLD TO ACCOUNT NO s.17

ORIGINAL ORDER NO. 000000

ORIGINAL INVOICE NO

SHIP TO ACCOUNT NO. s.17

INTERGOVERMENTAL RELATIONS
SEC
PROTOCOL & EVENTS
PO BOX 9422 STN PROV GOVT
VICTORIA, BC V8W 9V1

G.S.T R894032192

Q.S.T 1001640701TQ0009

INTERGOVERMENTAL RELATIONS
SEC
PROTOCOL & EVENTS
548 MICHIGAN ST
1ST FLR
VICTORIA, BC V8W 9V1

				DESCRIPTION	UNIT PRICE	DISCOUNT		TOTAL	
1	1	0	EA	IM40222W ARC TOUCH MOUSE BLUETOOTH	75.82	NET	75.82	75.82	PG
1	1	0		EHF Payable - BC Fee applied to product # IM40222W	0.90	NET	0.90	0.90	PG
				>This product ships separately and should arrive within 3 business days from the time of order submission. For order status, please call our Customer Care Centre at 1-866-391-8111. For item IM40222W					
				SUB-TOTAL				76.72	
				PST TOTAL				5.37	
				GST TOTAL				3.84	
				HST TOTAL				0.00	
								85.93	

We appreciate your business!
For account enquiries, 877-595-2670 X

Charged to your credit card. Please pay $0.00

GRAND & TOY

An Office DEPOT, Inc. Company
une société d'Office DEPOT, Inc

INVOICE

PLEASE REMIT TO

GRAND & TOY
PO BOX 5500
DON MILLS ON, M3C 3L5

PURCHASE ORDER NO	SOLD	
G88258	88258	NET 30 DAYS
Sukie Saini		GST 949724
INVOICE DATE 04/09/2015	DUE DATE 05/09/2015	INVOICE NO H334294

SOLD TO ACCOUNT NO. s.17

ORIGINAL ORDER NO. 000000

ORIGINAL INVOICE NO.

SHIP TO ACCOUNT NO. s.17

INTERGOVERMENTAL RELATIONS
SEC
PROTOCOL & EVENTS
PO BOX 9422 STN PROV GOVT
VICTORIA, BC V8W 9V1

G.S.T. R894032192

Q.S.T. 1001640701TQ0009

INTERGOVERMENTAL RELATIONS
SEC
PROTOCOL & EVENTS
548 MICHIGAN ST
1ST FLR
VICTORIA, BC V8W 9V1

QTY ORD	QTY SHIP	QTY B/O	U/M	DESCRIPTION	REGULAR UNIT PRICE	DISCOUNT	NET PRICE	AMOUNT	
19	19	0	PK	97342 G&T POLY ZIP ENVELOPE LTR CLR	2.81	CONTRACT	2.81	53.39	PG
				SUB-TOTAL				53.39	
				PST TOTAL				3.74	
				GST TOTAL				2.67	
				HST TOTAL				0.00	
							TOTAL	**59.80**	

We appreciate your business!

For account enquiries: **877-595-2670 X**

PAYMENT TERMS ARE ... DAYS FROM DATE OF INVOICE. PAST DUE ACCOUNTS ARE SUBJECT TO A LATE PAYMENT CHARGE. GRAND & TOY RESERVES THE RIGHT TO WITHHOLD SHIPMENTS TO CUSTOMERS THAT DO NOT MEET THESE TERMS.

Charged to your credit card. Please pay $0.00

GRAND&TOY

INVOICE / FACTURE

PURCHASE ORDER NO. / N° DE COMMANDE D'ACHAT	SOLD TO PURCHASE ORDER NO / N° DE BON DE COMMANDE DE L'ACHETEUR	TERMS / CONDITIONS
JELENE HOFER	250-387-1616	NET 30 DAYS
ATTENTION / À L'ATTENTION DE	P.S.T. EXEMPT / EXEMPT DE T.V.P.	G&T ORD NO / N° DE COMM
JELENE HOFER		056443-00
INVOICE DATE / DATE DE LA FACTURE MM DD YY	DUE DATE / DATE D'ÉCHÉANCE MM DD YY	INVOICE NO / NO DE LA FACTURE
04/20/2015	05/20/2015	H365083

PLEASE REMIT TO / PAYER À
PO BOX 5500
DON MILLS ON M3C 3L5

SOLD TO ACCOUNT NO.
N° DE COMPTE DE L'ACHETEUR s.17

SHIP TO ACCOUNT NO.
N° DE COMPTE DE L'EXPÉDITION s.17 01

INTERGOVERMENTAL RELATIONS SEC
SECRETARIAT
548 MICHIGAN ST
1ST FLR
VICTORIA BC V8V 1S5

INTERGOVERMENTAL RELATIONS SEC
548 MICHIGAN ST
1ST FLOOR
VICTORIA BC V8V 1S5

G.S.T./T.P.S. 894032192RT   Q.S.T./T.V.Q. 1001640701TQ0009   1 OF 1

QUANTITY / QUANTITÉ ORD. / COMM.	QUANTITÉ SHIP/EXPÉDIÉE	BACK ORD. À SUIVRE	U/M	DESCRIPTION	REG. UNIT PRICE PRIX COURANT	DISCOUNT ESCOMPTE	NET UNIT PRICE PRIX NET	AMOUNT MONTANT	*
1000	1000		EA	GT2212956					
				LETTER L.BROWN END TAB FOLDERS	.21	NET	.21	210.00	PG
				Freight in - Office S				37.13	
				SUB TOTAL				247.13	
				TOTAL GST				12.36	
				TOTAL PST TAXES				17.30	

We appreciate your business! / Nous apprécions votre clientèle!
For account enquiries: / Pour information : 877-595-2670

PLEASE PAY / S.V.P. VERSEZ $ 276.79

TAXES APPLIED / TAXES APPLIQUÉES P=PST TVP G=GST TPS H=HST TPH

PAYMENT TERMS ARE AS STATED ABOVE FROM DATE OF INVOICE. PAST DUE ACCOUNTS ARE SUBJECT TO A LATE PAYMENT CHARGE. GRAND & TOY RESERVES THE RIGHT TO WITHHOLD SHIPMENTS TO CUSTOMERS THAT DO NOT MEET THESE TERMS.

LES CONDITIONS DE PAIEMENT SONT TELLES QUE MENTIONNÉES CI-DESSUS À PARTIR DE LA DATE DE FACTURATION LES COMPTES EN SOUFFRANCE SERONT SUJETS À DES FRAIS DE CRÉDIT GRAND & TOY SE RÉSERVE LE DROIT DE RETENIR TOUTE LIVRAISON AU CLIENT QUI NE RESPECTE PAS CES CONDITIONS.

DETACH THIS STUB AND ENCLOSE WITH YOUR REMITTANCE. KEEP THE ABOVE PORTION FOR YOUR RECORDS.
PRIERE DE DETACHER CETTE PORTION ET DE LA RETOURNER AVEC VOTRE PAIEMENT.

GRAND&TOY

MC/VISA AUTHORIZATION s.17

SOLD TO ACCOUNT NO.
N° DE COMPTE DE L'ACHETEUR 260520
INTERGOVERMENTAL RELATIONS SEC
SECRETARIAT
548 MICHIGAN ST
1ST FLR
VICTORIA BC V8V 1S5

PLEASE REMIT TO/PAYER À
GRAND & TOY LIMITED
PO BOX 5500
DON MILLS ON M3C 3L5

INVOICE NUMBER: / N° DE LA FACTURE:	H365083
INVOICE DATE: / DATE DE LA FACTURE:	04/20/2015
DUE DATE: / DATE D'ÉCHÉANCE :	05/20/2015
PLEASE PAY / S.V.P. VERSEZ	$ 0.00
AMOUNT PAID / MONTANT PAYÉ	$ xxxxxxxxxxxx

6516

Saini, Sukie IGRS:EX

From: Sigurdson, Judi IGRS:EX
Sent: Friday, April 24, 2015 11:33 AM
To: Saini, Sukie IGRS:EX
Subject: RE: PNWER Summit Registration Confirmation

$595 US

From: Saini, Sukie IGRS:EX
Sent: Friday, April 24, 2015 11:28 AM
To: Sigurdson, Judi IGRS:EX
Subject: FW: PNWER Summit Registration Confirmation

How much was it?
Thanks
Sukie Saini
Coordinator, Finance & Administration
Intergovernmental Relations Secretariat

From: events@regonline.com [mailto:events@regonline.com]
Sent: Friday, April 24, 2015 11:27 AM
To: Sigurdson, Judi IGRS:EX
Cc: Saini, Sukie IGRS:EX
Subject: PNWER Summit Registration Confirmation

You are receiving this email because you registered for 2015 Annual Summit July 12-16 2015 - Big Sky, Montana.
If you are having trouble viewing this email, try viewing it in a browser.

RegOnline® by Lanyon

Host your Own Event

Thank you for registering. You are confirmed for 2015 Annual Summit July 12-16 2015 - Big Sky, Montana.

Name: Judi Sigurdson
Registration ID: 81054179

Review, change, or update your registration.

Travel information is available here.

The Summit Agenda is updated regularly and don't forget to check back as policy tours are added!

We look forward to seeing you at the Annual Summit! If you have any questions, please don't hesitate to contact PNWER at (206) 443-7723.

We look forward to seeing you there! It's not too late to invite your colleagues before Early Bird registration ends April 1st!

Sincerely,

Matt Morrison

Matt Morrison

Chief Executive Officer

PNWER

When

7/12/2015 10:00 AM MDT - 7/16/2015 5:00 PM MDT

Add to My Calendar

Where

Big Sky Resort
50 Big Sky Resort Road
Big Sky, Montana 59716
(800) 548-4486

For a map and directions to the event, click here.

Contact

If you need assistance, please contact Jennifer Grosman at (206) 443-7723

Interested in hosting your own event? Click here.

PURCHASE CARD SUMMARY

BRANCH NAME	DESCRIPTION
Intergovernmental Relations Secretariat	PCARDJUN15/SAINI
CARDHOLDER NAME	AREA CODE & PHONE
Sukie Saini	250-387-1173

SUPPLIER NO.	STATEMENT DATE (DD-MM-YYYY)	INVOICE NUMBER
s.22	03-06-2015	PCARC S. SAI03JUN15

EXCLUSIVE (PRE-TAX) AMOUNT for GST, GST and PST, & PST PURCHASES	EXCLUSIVE (PRE-TAX) AMOUNT for other PURCHASES	CL	RESP	SERVICE LINE	STOB	PROJECT	TAX CODE to Select	EMPLOYEE'S FULL SUPPLIER NAME AND SUPPLIER CODE (only required for STOB 57)		Tax Information GST	Tax Information PST
-7,520.87	clearing line	4	36356	18850	8530	3600000				GST	PST
176.12		4	36356	18850	5711	3601204	GST	Marc-Andre Ouellette	s 17	8.81	
	379.04	4	36356	1885	5711	3601114		Judi Sigurdon	s 17	18.96	
100.44		4	3.6356	18850	6501	3600000	GST and PST			5.02	7.03
	2,723.01	4	36356	18850	6316	3600000				130.77	183.32
79.98		4	36356	18850	6316	3600000	GST and PST			4.00	5.60
	98.46	4	36356	18850	6501	3600000				4.91	
918.26		4	36356	18850	6501	3600000	GST			45.91	
295.01		4	36356	18850	6501	3600000	GST and PST			14.75	20.65
	99.95	4	36356	18850	6501	3601204				7.00	5.00
40.00		4	36356	18850	6501	3601210	GST and PST			2.00	2.80
6.76		4	36356	18850	6506	3600000	GST			0.34	
	199.00	4	36356	18850	6516	3600000					
207.75		4	36356	18850	6531	3600000	GST			10.39	
19.50		4	36356	18850	6901	3600000	GST			0.98	
	399.98	4	36356	18869	5711	3601101				20.02	
1,218.42		4	36356	18869	6510	3601101	GST			60.93	
									Totals	334.79	224.40
0.00	TOTAL	(needs to be 0.00)									

CARDHOLDER (QUALIFIED RECEIVER) CERTIFICATION:
I certify the goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e. goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).

EXPENSE AUTHORITY CERTIFICATION:
Certified that the amount to be paid is correct, is a proper charge against an appropriation which I have been delegated authority, is in accordance with appropriate statute or other authority for payment and/or contract, the payment complies with all relevant statutes, regulations, Treasury Board directives, other executive orders and central agency and ministry policy, there are sufficient funds in the budget, and where applicable, that the work has been performed, goods supplied, the service rendered and/or conditions met.

SIGNATURE	DATE	SIGNATURE	DATE
SSaini	June 8/15	Helen Carr	June 8/15
PRINTED NAME of QUALIFIED RECEIVER		PRINTED NAME of EXPENSE AUTHORITY	
Sukie Saini		Helen Carr	

FIN 124 Multi-Line Pcard eform for R12

Account Information

Name	SAINI, SUKIE	Corporation	PROVINCE OF BC - PURCHASE
ID	s.22	Default Code	

Statement Highlights

Statement Date	06/03/2015	Statement ID	625404
Account #	s.17	Currency	CANADIAN DOLLAR
Account Limit	50000.00	Payment Due Date	06/06/2015
Account Balance	7520.87	Minimum Payment	7520.87

Transaction Details

Tran ID	Tran Date	Proc Date	Description	Auth #	Addendum	GL/Customer Code	Total Tax	Amount
Account Number - s.17								
388913938	04/27	05/04	BLUEBIRD CABS LTD. VICTORIA, BC, CAN	170253	No Addendum	-	17.15*	160.05
388913939	04/27	05/04	BLUEBIRD CABS LTD. VICTORIA, BC, CAN	172723	No Addendum	-	1.91*	17.80
389155824	-	05/06	AUTOMATIC PAYMENT RECEIVED - THANK YOU	-	-	-	-	7602.74 CR
389317964	05/06	05/07	HARBOUR A HARBOUR, BC, CAN	163423	No Addendum	-	45.00*	420.00
389515460	05/07	05/08	THE FLAG SHOP - VICTOR VICTORIA, BC, CAN	192750	No Addendum	-	11.99*	111.95
389515461	05/07	05/08	BC MOVING VICTORIA, BC, CAN	140634	No Addendum	-	29.14*	271.95
389515462	05/06	05/08	AIR CAN 0142148173390 WINNIPEG, MB, CAN	183222	Travel	-	0.00	184.93
389515463	05/07	05/08	SHOWCASE AWARDS VICTOR VICTORIA, BC, CAN	192259	No Addendum	-	0.00	17.92
389940638	05/12	05/13	CORPORATE EXPRESS BOUCHERVILLE, QC, CAN	134328	No Addendum	-	12.05*	112.49
390261422	05/15	05/15	TELUS MOBILITY PREAUTH CALGARY, AB, CAN	033141	No Addendum	-	88.50*	826.03
390261423	05/13	05/15	COOKS DAY OFF VICTORIA, BC, CAN	123201	No Addendum	-	23.37*	218.14
390627396	05/19	05/20	GLOBALSTAR 866-614-5622, ON, CAN	122712	No Addendum	-	9.60*	89.58
390746248	05/20	05/21	BETTER CHOICE STAFFING VICTORIA, BC, CAN	131241	No Addendum	-	76.15*	710.75
390746249	05/20	05/21	CONFERENCE BOARD OF OTTAWA, ON, CAN	130248	No Addendum	-	21.32*	199.00
390746250	05/20	05/21	HELIJET INTERNATIONAL RICHMOND, BC, CAN	123710	No Addendum	-	42.64*	398.00
390746251	05/19	05/21	SHAW CABLESYSTEMS CALGARY, AB, CAN	060357	No Addendum	-	2.19*	20.48
390924883	05/21	05/22	BLUEBIRD CABS LTD. VICTORIA, BC, CAN	130206	No Addendum	-	15.86*	148.05
390924884	05/23	05/22	VAN HOUTTE COFFEE SQPS 403-255-2740, AB, CAN	130253	No Addendum	-	4.31*	40.27
390924885	05/22	05/22	MOBILELINE SYSTEMS LTD VANCOUVER, BC, CAN	163531	No Addendum	-	11.66*	108.80
391119234	05/23	05/25	CORPORATE EXPRESS BOUCHERVILLE, QC, CAN	140051	No Addendum	-	18.25*	170.30
391228926	05/25	05/26	BETTER CHOICE STAFFING VICTORIA, BC, CAN	120819	No Addendum	-	60.92*	568.60
391315458	05/26	05/27	CORPORATE EXPRESS BOUCHERVILLE, QC, CAN	135532	No Addendum	-	12.84*	119.84
391315459	05/26	05/27	ROGERS s.17 ON, CAN	093645	No Addendum	499144848	225.24*	2102.27
391315460	05/25	05/27	RECALL DELTA, BC, CAN	135653	No Addendum	-	11.08*	103.37
391315461	05/25	05/27	RECALL DELTA, BC, CAN	135926	No Addendum	-	22.60*	210.92
391460076	05/28	05/28	DYNAMEX EXPRESS 905-238-6414, ON, CAN	154647	No Addendum	1084678	0.00	7.10
391660778	05/27	05/29	BC MOVING VICTORIA, BC, CAN	133647	No Addendum	-	16.65*	155.40
391860131	05/29	06/01	SHOWCASE AWARDS VICTOR VICTORIA, BC, CAN	145011	No Addendum	-	0.00	26.88

Report any items which do not agree with your records within 30 days of statement date.

* - Tax is estimated using information provided from the transaction and is for informational purposes only.

PURCHASING CARD TRANSACTION REGISTER

Cardholder:	Sukie Saini	Statement Date (DD-MMM-YYYY):	03-06-2015
Branch:	Intergovernmental Relations Secretariat	Supplier# - BMO:	s.22
Description:	PCARDJUN15/SAINI	Invoice #:	PCARD s.1 AI03JUN15
Qualified Receiver:	Sukie Saini	Telephone #:	250-387-1173
Expense Authority:	Helen Carr		

Clearing line to account:	CLIENT	RESP	SVS LINE	STOB	PROJ	TOTAL AMOUNT
	4	36356	18850	8530	3600000	-7,520.87

TRANS NO.	DATE	SUPPLIER NAME	ITEMS PURCHASED	CLIENT	RESP	SVS LINE	STOB	PROJ	TAX CODE	EMPLOYEE'S FULL SUPPLIER NAME (REQUIRED FOR STOB57)	EMPLOYEE'S SUPPLIER CODE	PRE-TAX AMOUNT	GST/HST AMOUNT	PST AMOUNT	TOTAL AMOUNT
3	19-Apr-15	Shaw Cable	Cable Services Room 111	4	36356	18850	6901	3600000	GST			19.50	0.98		20.48
4	31-Mar-15	Bluebird Cabs	Protocol Cab Fare	4	36356	18850	6501	3600000	GST			16.95	0.85		17.80
5	31-Mar-15	Bluebird Cabs	IGRS Cab Fare	4	36356	18850	6501	3600000	GST			152.43	7.62		160.05
6	07-May-15	Globalstar	x 2 Sat phones	4	36356	18850	6316	3600000	GST and PST			79.98	4.00	5.60	89.58
7	06-May-15	Air Canada	Van-Vic flight for President of the Republic of the Philippines	4	36356	18850	5711	3601204	GST	Marc-Andre Ouellette	s.17	176.12	8.81		184.93
8	05-May-15	BC moving	Take offsite surplus supplies and desk move	4	36356	18850	6501	3600000	GST			259.00	12.95		271.95
9	30-Apr-15	Harbour Air	FAP travel VIC-Van return	4	36356	18869	5711	3601101				399.98	20.02		420.00
10	28-Apr-15	Telus	Office Ipad Charges	4	36356	18850	6316	3600000				737.47	36.90	51.66	826.03
11	07-May-15	Showcase	Plaque for Philippines	4	36356	18850	6501	3601210	GST and PST			16.00	0.80	1.12	17.92
12	07-May-15	The Flag Shop	1 Philippines Flag	4	36356	18850	6501	3601204				99.95	7.00	5.00	111.95
13	25-Apr-15	Recall	IGRS Shreadding	4	36356	18850	6501	3600000	GST			200.88	10.04		210.92
14	25-Apr-15	Recall	Protocol Shredding	4	36356	18850	6501	3600000				98.46	4.91		103.37
15	13-May-15	Cooks Day off	Presentation & Luncheon for Sauder School of Business Korean Students on Candaian [illegible]	4	36356	18850	6531	3600000	GST			207.75	10.39		218.14
16	30-Apr-15	Bluebird Cabs	IGRS Cab Fare	4	36356	18850	6501	3600000	GST			141.00	7.05		148.05
17	18-May-15	Better Choice staffing	Lara Zabel file clean up FAP	4	36356	18869	6510	3601101	GST			676.90	33.85		710.75
18	1-May-15	Rogers	Office staff cell phones	4	36356	18850	6316	3600000				1,876.74	93.87	131.66	2,102.27

19	20-May-15	The conference Board of Canada	Crisis Leadership front line lessons for a turbulent world	4	36356	18850	6516	3600000				199.00			199.00
20	20-May-15	Mobieline	service x2 satilite phones	4	36356	18850	6316	3600000				108.80			108.80
21	15-May-15	Helljet	Judi - Vic- Van return PNWER meeting	4	36356	1885	5711	3601114		Judi Sigurdon	s.17	379.04	18.96		398.00
22	22-May-15	Better Choice staffing	Lara Zabel file clean up FAP	4	36356	18869	6510	3601101	GST			541.52	27.08		568.60
23	25-May-15	Staples	Office supplies	4	36356	18850	6501	3600000	GST and PST			152.06	7.60	10.64	170.30
24	25-May-15	Staples	Office supplies	4	36356	18850	6501	3600000	GST and PST			107.00	5.35	7.49	119.84
25	24-May-15	Dynamex	1 Envelope to 1810 Blanshard St	4	36356	18850	6506	3600000	GST			6.76	0.34		7.10
26	27-May-15	BC Moving	Bring over sit/ stand desk from 400 seymour to 548 michigan and install Mel Peterson	4	36356	18850	6501	3600000	GST			148.00	7.40		155.40
27	29-May-15	Showcase	2 Black Bras Name plates Departing CC Italy and Germany	4	36356	18850	6501	3601210	GST and PST			24.00	1.20	1.68	26.88
28	22-May-15	Van Houtte coffee servicse	Rental of water cooler for staff room	4	36356	18850	6501	3600000	GST and PST			35.95	1.80	2.52	40.27
29	13-May-15	Staple	Office supplies	4	3.6356	18850	6501	3600000	GST and PST			100.44	5.02	7.03	112.49
298															
299															
300															
												6,961.68	334.79	224.40	7,520.87

FIN 124 Multi-Line Pcard eform for R12

19	20-May-15	The conference Board of Canada	Crisis Leadership front line lessons for a turbulent world	4	36356	18850	6516	3600000				199.00			199.00
20	20-May-15	Mobileline	service x2 satilite phones	4	36356	18850	6316	3600000				108.80			108.80
21	15-May-15	Helijet	Judi - Vic- Van return PNWER meeting	4	36356	1885	5711	3601114		Judi Sigurdon	1030475	379.04	18.96		398.00
22	22-May-15	Better Choice staffing	Lara Zabel file clean up FAP	4	36356	18869	6510	3601101	GST			541.52	27.08		568.60
23	25-May-15	Staples	Office supplies	4	36356	18850	6501	3600000	GST and PST			152.06	7.60	10.64	170.30
24	25-May-15	Staples	Office supplies	4	36356	18850	6501	3600000	GST and PST			107.00	5.35	7.49	119.84
25	24-May-15	Dynamex	1 Envelope to 1810 Blanshard St	4	36356	18850	6506	3600000	GST			6.76	0.34		7.10
26	27-May-15	BC Moving	Bring over sit/ stand desk from 400 seymour to 548 michigan and install Mel Peterson	4	36356	18850	6501	3600000	GST			148.00	7.40		155.40
27	29-May-15	Showcase	2 Black Bras Name plates Departing CC Italy and Germany	4	36356	18850	6501	3601210	GST and PST			24.00	1.20	1.68	26.88
28	22-May-15	Van Houtte coffee servicse	Rental of water cooler for staff room	4	36356	18850	6501	3600000	GST and PST			35.95	1.80	2.52	40.27
29	13-May-15	Staple	Office supplies	4	3.6356	18850	6501	3600000	GST and PST			100.44	5.02	7.03	112.49
298															
299															
300															
												6,961.68	334.79	224.40	7,520.87

FIN 124 Multi-Line Pcard eform for R12

Saini, Sukie IGRS:EX

From: Gorman, Frances A IGRS:EX
Sent: Wednesday, May 20, 2015 4:26 PM
To: Saini, Sukie IGRS:EX
Subject: FW: INVOICE: 9393 Your Invoice From Mobileline Systems Lt
Attachments: 9393_IRS0130509V8W9V3PO.pdf

Hi Sukie,

Here is the invoice for the monthly charges for the satellite phones.

I've got you as the contact for the bills – just sending this in case they didn't forward it to you.

And if you are not the primary person, please advise who should be the contact.

Thanks Sukie,

Frances

From: Invoices@mobileline.ca [mailto:Invoices@mobileline.ca]
Sent: Friday, May 8, 2015 7:45 PM
To: Gorman, Frances A IGRS:EX
Subject: INVOICE: 9393 Your Invoice From Mobileline Systems Lt

Mobileline
SYSTEMS LTD.

Intergovernmental Relations Secretariat
Frances Gorman
PO Box 9433 STN PROV GOV
Victoria, BC V8W9V3
Canada

Acct # s.17

INVOICE 9393
Date: 05/08/15
Mobileline Systems Ltd.
220 East 1st Ave
Vancouver, BC, Canada V5T 1A5
Tel (855) 872-5747
Fax (604) 648-9616
Email: Care@Mobileline.ca

AIRTIME PERIOD: 04/01/15 - 04/30/15

DEVICE/SIM	DESCRIPTION	SERVICE
s.17	IRIDIUM Monthly Access - Iridium Corp 2 PRO RATED 04/30/15	$1.57
s.17	IRIDIUM CURRENT Monthly Access - Iridium Corp 2	$47.00
s.17	IRIDIUM Monthly Access - Iridium Corp 2 PRO RATED 04/30/15	$1.57
s.17	IRIDIUM CURRENT Monthly Access - Iridium Corp 2	$47.00
		$97.14

INVOICE NOTES

GST

1

Mobileline
SYSTEMS LTD.

PAYMENT 9647

DATE: 05/22/15

Mobileline Systems Ltd.
220 East 1st Ave
Vancouver, BC, Canada V5T 1A5
Tel (855) 872-5747
Fax (604) 648-9616
Email: Care@Mobileline.ca

ACCOUNT: s.17

Intergovernmental Relations Secretariat
PO Box 9433 STN PROV GOV
Victoria, BC V8W9V3
Canada

sukie.saini@gov.bc.ca

PAYMENT DESCRIPTIONS	AMOUNT
163531	($108.80)

TOTAL **($108.80)**

Page 1 of 1

PURCHASE CARD SUMMARY

BRANCH NAME	DESCRIPTION
Intergovernmental Relations Secretariat	PCARDJUL15/SAINI
CARDHOLDER NAME	**AREA CODE & PHONE**
Sukie Saini	250-387-1173

SUPPLIER # / EMO	STATEMENT DATE (DD-MM-YYYY)	INVOICE NUMBER
s.22	03-06-2015	PCARD S. SAI03JUL15

INCLUSIVE (PRE-TAX) AMOUNT for GST, GST and PST & PST Purchases	EXCLUSIVE (PRE-TAX) AMOUNT for other PURCHASES	CL	RESP	SERVICE LINE	STOB	PROJECT	TAX CODE	SUPPLIER NAME AND SUPPLIER CODE (only required for STOB 57)		Tax Information GST	PST
-5,694.97	clearing line	4	36356	18850	8530	3600000					
	558.07	004	36356	18850	5711	3601204		Mrc-Andre Ouellett	s.17	27.93	
859.62		004	36356	18850	6316	3600000	GST and PST			42.98	60.17
	2,149.05	004	36356	18850	6501	3600000				103.95	144.74
206.03		004	36356	18850	6501	3600000	GST			10.30	
397.40		004	36356	18850	6501	3600000	GST and PST			19.87	27.82
621.24		004	36356	18850	6501	3601202	GST and PST			31.06	43.49
25.00		004	36356	18850	6501	3601210	GST			1.25	
81.70		004	36356	18850	6506	3600000	GST			4.09	
29.74		004	36356	18850	6506	3601202	GST			1.49	
14.00		004	36356	18850	6506	3601214	GST			0.70	
190.00		004	36356	18850	6531	3601202	GST and PST			9.50	13.30
19.50		004	36356	18850	6901	3600000	GST			0.98	
									Totals	254.10	289.52
0.00	TOTAL	(needs to be 0.00)									

CARDHOLDER (QUALIFIED RECEIVER) CERTIFICATION:
I certify the goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e. goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).

EXPENSE AUTHORITY CERTIFICATION:
Certified that the amount to be paid is correct, is a proper charge against an appropriation which I have been delegated authority, is in accordance with appropriate statute or other authority for payment and/or contract, the payment complies with all relevant statutes, regulations, Treasury Board directives, other executive orders and central agency and ministry policy, there are sufficient funds in the budget, and where applicable, that the work has been performed, goods supplied, the service rendered and/or conditions met.

SIGNATURE	DATE	SIGNATURE	DATE
H Carr	Dec/15	Genevieve Elliott	Dec/15.
PRINTED NAME of QUALIFIED RECEIVER		**PRINTED NAME OF EXPENSE AUTHORITY**	
~~Sukie Saini~~ Helen Carr HC		Genevieve Elliott	

FIN 124 Multi-Line Pcard eform for R12

Account Information

Name	SAINI, SUKIE	Corporation	PROVINCE OF BC - PURCHASE
ID	s.22	Default Code	

Statement Highlights

Statement Date	07/03/2015	Statement ID	631068
Account #	s.17	Currency	CANADIAN DOLLAR
Account Limit	50000.00	Payment Due Date	07/06/2015
Account Balance	5694.97	Minimum Payment	5694.97

Transaction Details

Account Number - s.17

Tran ID	Tran Date	Proc Date	Description	Auth #	Addendum	GL/Customer Code	Total Tax	Amount
392301068	06/03	06/04	HELIJET INTERNATIONAL RICHMOND, BC, CAN	161340	No Addendum	-	1.58*	14.70
392486743	06/05	06/05	CORPORATE EXPRESS BOUCHERVILLE, QC, CAN	165215	No Addendum	-	9.55*	89.10
392486744	06/05	06/05	DYNAMEX EXPRESS 905-238-6414, ON, CAN	150142	No Addendum	1085826	0.00	26.90
392486745	06/04	06/05	ISLAND BLUEPRINT CO LT VICTORIA, BC, CAN	121034	No Addendum	-	74.55*	695.79
392671590	-	06/08	AUTOMATIC PAYMENT RECEIVED - THANK YOU	-	-	-	-	7520.87 CR
393066620	06/10	06/11	HARBOUR A HARBOUR, BC, CAN	182839	No Addendum	-	64.33*	600.44
393066621	06/10	06/11	MOBILELINE SYSTEMS LTD VANCOUVER, BC, CAN	155136	No Addendum	-	11.28*	105.28
393066622	06/11	06/11	DYNAMEX EXPRESS 905-238-6414, ON, CAN	155652	No Addendum	1090209	0.00	31.23
393274860	06/11	06/12	CORPORATE EXPRESS BOUCHERVILLE, QC, CAN	092352	No Addendum	-	7.90*	73.77
393274861	06/10	06/12	LANDMARK RECOGNITION 604-2702331, BC, CAN	133845	No Addendum	653061103150001	2.81*	26.25
393687543	06/16	06/17	TELUS MOBILITY PREAUTH CALGARY, AB, CAN	083346	No Addendum	-	91.87*	857.49
393687544	06/16	06/17	ROGERS s.17 ON, CAN	102207	No Addendum	499144848	243.93*	2276.64
393836992	06/17	06/18	HELIJET INTERNATIONAL RICHMOND, BC, CAN	173712	No Addendum	-	2.14*	19.95
393836993	06/16	06/18	BLUEBIRD CABS LTD. VICTORIA, BC, CAN	203456	No Addendum	-	12.42*	115.95
393836994	06/16	06/18	BLUEBIRD CABS LTD. VICTORIA, BC, CAN	203529	No Addendum	-	1.25*	11.70
393836995	06/17	06/18	GLOBALSTAR 866-614-5622, ON, CAN	153021	No Addendum	-	9.60*	89.58
393836996	06/18	06/18	DYNAMEX EXPRESS 905-238-6414, ON, CAN	135641	No Addendum	1091978	0.00	12.34
393836997	06/16	06/18	NOVA EXPRESS - NOVEX RICHMOND, BC, CAN	060307	No Addendum	-	1.30*	12.16
394209601	06/19	06/22	SHAW CABLESYSTEMS CALGARY, AB, CAN	060425	No Addendum	-	2.19*	20.46
394452211	06/22	06/24	CANADIANSPRINGS/LABRAD RICHMOND, BC, CAN	133936	No Addendum	-	7.31*	68.27
394452212	06/23	06/24	PRISM IMAGING VICTORIA, BC, CAN	174931	No Addendum	-	22.80*	212.80
394748816	06/26	06/26	GLOBALSTAR 866-614-5622, ON, CAN	-	No Addendum	Refund - AC	0.00	89.58 CR
394748817	06/24	06/26	RECALL DELTA, BC, CAN	150943	No Addendum	-	5.66*	52.83
394748818	06/24	06/26	RECALL DELTA, BC, CAN	151320	No Addendum	-	9.50*	88.68
394952694	06/26	06/29	GRAPHIC OFFICE 2505443500, BC, CAN	164635	No Addendum	-	30.24*	282.22

Report any items which do not agree with your records within 30 days of statement date.

* - Tax is estimated using information provided from the transaction and is for informational purposes only.

Statement Summary

Previous Balance	7520.87
- Payments - thank you	7,520.87 CR
- Other Credits	89.58 CR

Interest Information

	Purchases/Other	Cash advance/Cheques
Interest charges on this statement	0.00	0.00

Mobileline SYSTEMS LTD.

INVOICE 9569
Date: 06/10/15

Mobileline Systems Ltd.
220 East 1st Ave
Vancouver, BC, Canada V5T 1A5
Tel (855) 672-5747
Fax (604) 648-9616
Email: Care@Mobileline.ca

Intergovernmental Relations Secretariat
Frances Gorman
PO Box 9433 STN PROV GOV
Victoria, BC V8W9V3
Canada

AIRTIME PERIOD: 05/01/15 - 05/31/15

DEVICE/SIM	DESCRIPTION	SERVICE	AIRTIME	TOTAL
s.17	IRIDIUM Monthly Access - Iridium Corp 2	$47.00	$0.00	$47.00
s.17	IRIDIUM Monthly Access - Iridium Corp 2	$47.00	$0.00	$47.00
		$94.00	$0.00	$94.00
			GST (5.00%)	$4.70
			PST (7.00%)	$6.58

INVOICE NOTES

Airtime fees are for the previous month.

Monthly Access Fees are for the current month.

For new activations, there will also be a prorated monthly access fee from the activation date until the end of the first month.

Our GST #: 865043087RT

TOTAL	$105.28
PAYMENT	-$105.28
BALANCE DUE (CAD)	$0.00

TERMS: Credit Card

THANK YOU FOR YOUR BUSINESS!

PURCHASE CARD SUMMARY

BRANCH NAME OFFICE OF THE PREMIER - EXECUTIVE BRANCH	DESCRIPTION PCARD LEAMY MAY/2015
CARDHOLDER NAME MICHELLE LEAMY	AREA CODE & PHONE 250-387-5894
SUPPLIER# - BMO s.22 / STATEMENT DATE (DD-MMM-YYYY) 03-May-2015	INVOICE NUMBER PCARDS.1 .EA03MAY2015

EXCLUSIVE (PRE-TAX) AMOUNT for GST, GST and PST, & PST PURCHASES	EXCLUSIVE (PRE-TAX) AMOUNT for other PURCHASES	CL	RESP	SERVICE LINE	STOB	PROJECT	TAX CODE to Select	EMPLOYEE'S FULL SUPPLIER NAME AND SUPPLIER CODE (only required for STOB 57)		Tax Information GST	PST
-3,299.16	clearing line	4	36A10	36200	8530	3600000					
	1,761.03	4	36A10	36200	6316	3600000				85.22	119.34
43.29		4	36A20	36200	6316	3600000	GST and PST			2.16	3.03
1,147.40		4	36A20	36200	6508	3600000	GST and PST			57.37	80.32
									Totals	144.75	202.69
0.00	TOTAL	(needs to be 0.00)									

CARDHOLDER (QUALIFIED RECEIVER) CERTIFICATION:
I certify the goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e. goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).

SIGNATURE: Michelle Leamy DATE: May 5/15

PRINTED NAME of QUALIFIED RECEIVER: MICHELLE LEAMY

EXPENSE AUTHORITY CERTIFICATION:
Certified that the amount to be paid is correct, is a proper charge against an appropriation which I have been delegated authority, is in accordance with appropriate statute or other authority for payment and/or contract, the payment complies with all relevant statutes, regulations, Treasury Board directives, other executive orders and central agency and ministry policy, there are sufficient funds in the budget, and where applicable, that the work has been performed, goods supplied, the service rendered and/or conditions met.

SIGNATURE: DATE: May 6/15

PRINTED NAME of EXPENSE AUTHORITY: DAN DOYLE

FIN 122 Pcard single-page eform for R12

may 22/15

Account Information

Name	LEAMY, MICHELLE T	Corporation	PROVINCE OF BC - PURCHASE
ID	s.22	Default Code	

Statement Highlights

Statement Date	05/03/2015	Statement ID	618619
Account #	s.17	Currency	CANADIAN DOLLAR
Account Limit	50000.00	Payment Due Date	05/06/2015
Account Balance	5506.45	Minimum Payment	5506.45

Your payment was received

Transaction Details

Tran ID	Tran Date	Proc Date	Description	Auth #	Addendum	GL/Customer Code	Total Tax	Amount
Account Number - s.17								
385826516	-	04/06	AUTOMATIC PAYMENT RECEIVED - THANK YOU	-	-	-	-	3495.43 CR
387147845	04/17	04/17	ROGERS s.17 ON, CAN	103448	No Addendum	447495649	42.80*	399.50
387147846	04/17	04/17	ROGERS *s.17 ON, CAN	103449	No Addendum	447495672	30.22*	282.04
387147847	04/17	04/17	ROGERS *s.22 ON, CAN	103510	No Addendum	475116851	13.88*	129.50
387576793	04/21	04/22	CORPORATE EXPRESS BOUCHERVILLE, QC, CAN	184046	No Addendum	-	102.00*	951.97
387716835	04/22	04/23	CORPORATE EXPRESS BOUCHERVILLE, QC, CAN	151418	No Addendum	-	15.05*	140.51
387919362	04/23	04/24	CORPORATE EXPRESS BOUCHERVILLE, QC, CAN	173238	No Addendum	-	10.46*	97.60
387919363	04/23	04/24	TELUS MOBILITY PREAUTH CALGARY, AB, CAN	055514	No Addendum	-	129.38*	1207.59
387919364	04/23	04/24	TELUS MOBILITY PREAUTH CALGARY, AB, CAN	073141	No Addendum	-	138.58*	1293.37
387919365	04/23	04/24	TELUS MOBILITY PREAUTH CALGARY, AB, CAN	080332	No Addendum	-	5.19*	48.48
388488491	04/30	04/30	USD277.59@1.2375 Amazon.com AMZN.COM/BILL, WA, USA	143218	No Addendum	107-5894062-01842	0.00	343.51
388676262	04/30	05/01	CORPORATE EXPRESS BOUCHERVILLE, QC, CAN	152612	No Addendum	-	25.23*	235.52
388676263	04/30	05/01	SNEAKERS COMPUTERS LAN VICTORIA, BC, CAN	141440	No Addendum	-	40.38*	376.86

Report any items which do not agree with your records within 30 days of statement date.

* - Tax is estimated using information provided from the transaction and is for informational purposes only.

Statement Summary

Previous Balance	3495.43
- Payments - thank you	3,495.43 CR
- Other Credits	0.00
Purchases	5506.45
+ Cash Advances	0.00
+ Interest	0.00
+ Fees	0.00
+ Other Charges	0.00
New Account Balance, 05/03	**5506.45**

Interest Information

	Purchases/Other	Cash advance/Cheques
Interest charges on this statement	0.00	0.00
Annual interest rates next period (%)	5.00000%	0.00000%
Daily interest rates next period (%)	0.01369%	0.00000%

Contact Information

	Local Calls	Collect Calls	Toll free Calls
Enquiries	416 283 2263		1 800 263 2263
Lost or Stolen cards	514-977-0330		1 800 361 3361

Internet http://www.bmo.com/spendandpayment
http://www.bmo.com/achatetpaiement

THIS STATEMENT IS INFORMATION ONLY

PURCHASING CARD TRANSACTION REGISTER

Cardholder:	MICHELLE LEAMY	Statement Date (DD-MMM-YYYY):	03-May-2015	Clearing line to account:	CLIENT	RESP	SVS LINE	STOB	PROJ	TOTAL AMOUNT
Branch:	OFFICE OF THE PREMIER - EXECUTIVE BRANCH	Supplier# - BMO:	s.22		4	36A10	36200	8530	3600000	-3,299.16
Description:	PCARD LEAMY MAY/2015	Invoice #:	PCARD s EA03MAY2015							
Qualified Receiver:	MICHELLE LEAMY	Telephone #:	250-387-5894							
Expense Authority:	DAN DOYLE									

TRANS NO.	DATE	SUPPLIER NAME	ITEMS PURCHASED	CLIENT	RESP	SVS LINE	STOB	PROJ	TAX CODE	EMPLOYEE'S FULL SUPPLIER NAME (REQUIRED FOR STOB57)	EMPLOYEE'S SUPPLIER CODE	PRE-TAX AMOUNT	GST/HST AMOUNT	PST AMOUNT	TOTAL AMOUNT
1	APR.17, 2015	ROGERS WIRELESS	WIRELESS SERVICE	4	36A10	36200	6316	3600000				356.68	17.83	24.99	399.50
2	APR.17, 2015	ROGERS WIRELESS	WIRELESS SERVICE	4	36A10	36200	6316	3600000				115.62	5.76	8.10	129.50
3	APR.21, 2015	CORPORATE EXPRESS (STAPLES)	OFFICE SUPPLIES	4	36A20	36200	6508	3600000	GST and PST			849.97	42.50	59.50	951.97
4	APR.24, 2015	CORPORATE EXPRESS (STAPLES)	OFFICE SUPPLIES	4	36A20	36200	6508	3600000	GST and PST			87.14	4.36	6.10	97.60
5	APR.24, 2015	TELUS MOBILITY	WIRELESS SERVICE	4	36A10	36200	6316	3600000				1,059.73	61.61	86.25	1,207.59
6	APR.24, 2015	TELUS MOBILITY	WIRELESS SERVICE	4	36A20	36200	6316	3600000	GST and PST			43.29	2.16	3.03	48.48
7	APR.30, 2015	AMAZON	CELULAR ACCESSORIES	4	36A10	36200	6316	3600000				229.00			229.00
8	MAY.1, 2015	CORPORATE EXPRESS (STAPLES)	OFFICE SUPPLIES	4	36A20	36200	6508	3600000	GST and PST			210.29	10.51	14.72	235.52
9															
10															
11															
12															
13															
14															
15															
16															
17															
18															
19															
20															
												2,951.72	144.75	202.69	3,299.16

FIN 122 Pcard single-page form for R12

amazon.com

Details for Order # s.17

Print this page for your records.

Order Placed: April 29, 2015
Amazon.com order number: s.17
Order Total: $277.59

Not Yet Shipped

Items Ordered

3 of: *Mophie Juice Pack PowerStation - Black*
Sold by: Amazon Export Sales, Inc.

Condition: New

Price
$79.99

Shipping Address:
Alisha Olson
272 West Annex, Parliament Bldgs
501 Belleville Street
Victoria, British Columbia V8V 1X4
Canada

Shipping Speed:
AmazonGlobal Standard Shipping

Payment information

Payment Method:
MasterCard | Last digits s.17

Billing address
Michelle T. Leamy
PO Box 9041
Stn Prov Govt
Victoria, British Columbia V8W 9E1
Canada

Item(s) Subtotal:	$239.97
Shipping & Handling:	$7.98

Total before tax:	$247.95
Estimated tax to be collected:	$0.00
Import Fees Deposit	$29.64

Grand Total:	**$277.59**

ALL ITEMS IN THIS ORDER ARE SOLD BY AMAZON EXPORT SALES, INC. (AES), UNLESS OTHERWISE NOTED. BY PLACING YOUR ORDER, YOU AUTHORIZE AES TO DESIGNATE A CARRIER TO CLEAR THE PACKAGE AND PAY THE IMPORT FEES ON YOUR (OR THE RECIPIENT'S) BEHALF. CUSTOMS DECLARATIONS WILL BE MADE IN THE NAME AND ON THE BEHALF OF YOUR (OR THE RECIPIENT'S) BEHALF BY THE DESIGNATED CARRIER. YOU CAN FIND THE COMPLETE TERMS AND CONDITIONS OF YOUR ORDER HERE

To view the status of your order, return to Order Summary.

Please note: This is not a VAT invoice.

PURCHASE CARD SUMMARY

BRANCH NAME		DESCRIPTION
Office of the Premier - Deputy Minister's Office		Pcard June/2015
CARDHOLDER NAME		AREA CODE & PHONE
Michelle Leamy		250-387-5894
SUPPLIERS - BMO	STATEMENT DATE (DD-MMM-YYYY)	INVOICE NUMBER
s.22	03-Jun-2015	PCARDS.1 EA03JUN2015

EXCLUSIVE (PRE-TAX) AMOUNT for GST, GST and PST, & PST PURCHASES	EXCLUSIVE (PRE-TAX) AMOUNT for other PURCHASES	CL	RESP	SERVICE LINE	STOB	PROJECT	TAX CODE to Select	EMPLOYEE'S FULL SUPPLIER NAME AND SUPPLIER CODE (only required for STOB 57)		Tax Information	
										GST	PST
-1,231.70	clearing line	4	36B10	36205	8530	3600000					
	825.18	4	36B10	36205	6316	3600000				42.25	59.19
272.40		4	36B10	36205	6508	3600000	GST and PST			13.61	19.07
									Totals	55.86	78.26
0.00	TOTAL	(needs to be 0.00)									

CARDHOLDER (QUALIFIED RECEIVER) CERTIFICATION		EXPENSE AUTHORITY CERTIFICATION	
I certify the goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e. goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).		Certified that the amount to be paid is correct, is a proper charge against an appropriation which I have been delegated authority, is in accordance with appropriate statute or other authority for payment and/or contract, the payment complies with all relevant statutes, regulations, Treasury Board directives, other executive orders and central agency and ministry policy, there are sufficient funds in the budget, and where applicable, that the work has been performed, goods supplied, the service rendered and/or conditions met.	
SIGNATURE	DATE	SIGNATURE	DATE
Michelle Leamy	Jun 4/15		Jun. 5/2015
PRINTED NAME of QUALIFIED RECEIVER		PRINTED NAME of EXPENSE AUTHORITY	
Michelle Leamy		John Dyble	

FIN 122 Pcard single-page eform for R12

Account Information

Name	LEAMY, MICHELLE T	**Corporation**	PROVINCE OF BC - PURCHASE
ID	s.22	**Default Code**	

Statement Highlights

Statement Date	06/03/2015	**Statement ID**	624031
Account #	s.17	**Currency**	CANADIAN DOLLAR
Account Limit	50000.00	**Payment Due Date**	06/06/2015
Account Balance	3749.20	**Minimum Payment**	3749.20

Your payment was received

Transaction Details

Account Number - s.17

Tran ID	Tran Date	Proc Date	Description	Auth #	Addendum	GL/Customer Code	Total Tax	Amount
389154729	-	05/06	AUTOMATIC PAYMENT RECEIVED - THANK YOU	-	-	-	-	5506.45 CR
389940452	05/12	05/13	CORPORATE EXPRESS BOUCHERVILLE, QC, CAN	134627	No Addendum	-	7.06*	65.93
390076494	05/13	05/14	TIMES COLONIST VICTORIA, BC, CAN	144326	No Addendum	-	13.50*	126.00
390280734	05/14	05/15	CORPORATE EXPRESS BOUCHERVILLE, QC, CAN	163242	No Addendum	-	10.90*	101.70
390488545	05/16	05/19	USD17.03@1.1767 Amazon.com AMZN.COM/BILL, WA, USA	-	No Addendum	107-5894062-01842	0.00	20.04 CR
390488546	05/16	05/19	ROGERS s.17 ON, CAN	122402	No Addendum	447495672	29.59*	276.15
390488547	05/16	05/19	ROGERS s.17 ON, CAN	122438	No Addendum	475116851	23.48*	219.10
390924388	05/22	05/22	USD59.03@1.2600 DX.COM SHENZHEN, , HKG	191833	No Addendum	-	0.00	74.38
391119097	05/23	05/25	TELUS MOBILITY PREAUTH CALGARY, AB, CAN	080325	No Addendum	-	4.93*	46.05
391119098	05/23	05/25	TELUS MOBILITY PREAUTH CALGARY, AB, CAN	050919	No Addendum	-	71.84*	670.51
391119099	05/23	05/25	TELUS MOBILITY PREAUTH CALGARY, AB, CAN	071304	No Addendum	-	154.10*	1438.25
391119100	05/24	05/25	Amazon.ca AMAZON.CA, ON, CAN	130629	No Addendum	702-0318884-54674	6.52	60.76
391228770	05/25	05/26	Amazon *Marketplce CA WWW.AMAZON.CA, ON, CAN	133045	No Addendum	702-8826129-13074	6.77*	63.22
391315220	05/26	05/27	ROGERS *s.17 ON, CAN	093633	No Addendum	447495649	37.62*	351.14
391459829	05/27	05/28	CORPORATE EXPRESS BOUCHERVILLE, QC, CAN	162129	No Addendum	-	7.91*	73.78
391459830	05/27	05/28	TIMES COLONIST VICTORIA, BC, CAN	141538	No Addendum	-	14.85*	138.60
391859980	05/30	06/01	CORPORATE EXPRESS BOUCHERVILLE, QC, CAN	155023	No Addendum	-	6.82*	63.67

Report any items which do not agree with your records within 30 days of statement date.

* - Tax is estimated using information provided from the transaction and is for informational purposes only.

Statement Summary

Previous Balance	5506.45
- Payments - thank you	5,506.45 CR
- Other Credits	20.04 CR
Purchases	3769.24
+ Cash Advances	0.00
+ Interest	0.00
+ Fees	0.00
+ Other Charges	0.00
New Account Balance, 06/03	**3749.20**

Interest Information

	Purchases/Other	Cash advance/Cheques
Interest charges on this statement	0.00	0.00
Annual interest rates next period (%)	5.00000%	0.00000%
Daily interest rates next period (%)	0.01369%	0.00000%

Contact Information

	Local Calls	Collect Calls	Toll free Calls
Enquiries	416 283 2263		1 800 263 2263
Lost or Stolen cards	514-977-0330		1 800 361 3361

Internet http://www.bmo.com/spendandpayment
http://www.bmo.com/achatetpaiement

PURCHASING CARD TRANSACTION REGISTER

Cardholder:	Nichelle Leamy	Statement Date (DD-MMM-YYYY):	03-Jun-2015	Clearing line to account:	CLIENT	RESP	SVS LINE	STOB	PROJ	TOTAL AMOUNT
Branch:	Office of the Premier - Deputy Minister's Office	Supplier# - BMO:	s.22		4	36810	36205	8530	3600000	-1,231.70
Description:	Pcard June/2015	Invoice #:	PCARC s EA03JUN2015							
Qualified Receiver:	Michelle Leamy	Telephone #:	250-387-5894							
Expense Authority:	John Dyble									

TRANS NO.	DATE	SUPPLIER NAME	ITEMS PURCHASED	CLIENT	RESP	SVS LINE	STOB	PROJ	TAX CODE	EMPLOYEE'S FULL SUPPLIER NAME (REQUIRED FOR STOB57)	EMPLOYEE'S SUPPLIER CODE	PRE-TAX AMOUNT	GST/HST AMOUNT	PST AMOUNT	TOTAL AMOUNT
1	May.13, 2015	Corporate Express (Staples)	Office Supplies	4	36810	36205	6508	3600000	GST and PST			58.87	2.94	4.12	65.93
2	May.15, 2015	Corporate Express (Staples)	Office Supplies	4	36810	36205	6508	3600000	GST and PST			90.80	4.54	6.36	101.70
3	May.19, 2015	Amazon	Cellular Accessories Credit	4	36810	36205	6316	3600000				-20.04			-20.04
4	May.19, 2015	Rogers Wireless	Wireless Service	4	36810	36205	6316	3600000				246.54	12.32	17.29	276.15
5	May.25, 2015	Telus Mobility	Wireless Service	4	36810	36205	6316	3600000				598.68	29.93	41.90	670.51
6	May.28, 2015	Corporate Express (Staples)	Office Supplies	4	36810	36205	6508	3600000	GST and PST			65.88	3.29	4.61	73.78
7	Jun.1, 2015	Corporate Express (Staples)	Office Supplies	4	36810	36205	6508	3600000	GST and PST			56.85	2.84	3.98	63.67
8															
9															
10															
11															
12															
13															
14															
15															
16															
17															
18															
19															
20															
												1,097.58	55.86	78.26	1,231.70

FIN 122 Pcard single-page claim for R12

DMO

Account Information

Name	LEAMY, MICHELLE T	Corporation	PROVINCE OF BC - PURCHASE
ID	s.17	Default Code	

Statement Highlights

Statement Date	06/03/2015	Statement ID	624031
Account #	s.17	Currency	CANADIAN DOLLAR
Account Limit	50000.00	Payment Due Date	06/06/2015
Account Balance	3749.20	Minimum Payment	3749.20

Your payment was received

Transaction Details

Account Number - s.17

Tran ID	Tran Date	Proc Date	Description	Auth #	Addendum	GL/Customer Code	Total Tax	Amount
389154729	-	05/06	AUTOMATIC PAYMENT RECEIVED - THANK YOU	-	-	-	-	5606.45 CR
389940452	05/12	05/13	CORPORATE EXPRESS BOUCHERVILLE, QC, CAN	134627	No Addendum	-	7.08*	65.93 ✓
[illegible]	[illegible]	[illegible]	~~TIMES COLONIST VICTORIA, BC, CAN~~	[illegible]	~~No Addendum~~		[illegible]	[illegible]
390260734	05/14	05/15	CORPORATE EXPRESS BOUCHERVILLE, QC, CAN	163242	No Addendum	-	10.90*	101.70 ✓
390488545	05/16	05/19	USD17.03@1.1767 Amazon.com AMZN.COM/BILL, WA, USA	-	No Addendum	107-5894062-01642	0.00	20.04 CR ✓
390488546	05/16	05/19	ROGERS s.17 ON, CAN	122402	No Addendum	447495672	29.59*	276.15 ✓
[illegible]	[illegible]	[illegible]	~~ROGERS * s.17 ON, CAN~~	[illegible]	~~No Addendum~~	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	~~USD59.03@1.2600 DX.COM SHENZHEN, , HKG~~	[illegible]	~~No Addendum~~		[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	~~TELUS MOBILITY PREAUTH CALGARY, AB, CAN~~	[illegible]	~~No Addendum~~		[illegible]	[illegible]
391119098	05/23	05/25	TELUS MOBILITY PREAUTH CALGARY, AB, CAN	050919	No Addendum	-	71.84*	670.51 ✓
[illegible]	[illegible]	[illegible]	~~TELUS MOBILITY PREAUTH CALGARY, AB, CAN~~	[illegible]	~~No Addendum~~		[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	~~Amazon.ca AMAZON.CA, ON, CAN~~	[illegible]	~~No Addendum~~	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	~~Amazon *Marketplce CA WWW.AMAZON.CA, ON, CAN~~	[illegible]	~~No Addendum~~	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	~~ROGERS s.17 ON, CAN~~	[illegible]	~~No Addendum~~	[illegible]	[illegible]	[illegible]
391459829	05/27	05/28	CORPORATE EXPRESS BOUCHERVILLE, QC, CAN	162129	No Addendum	-	7.91*	73.78 ✓
[illegible]	[illegible]	[illegible]	~~TIMES COLONIST VICTORIA, BC, CAN~~	[illegible]	~~No Addendum~~		[illegible]	[illegible]
391859980	05/30	06/01	- CORPORATE EXPRESS BOUCHERVILLE, QC, CAN	155023	No Addendum	-	6.82*	63.67 ✓

Report any items which do not agree with your records within 30 days of statement date.

* - Tax is estimated using information provided from the transaction and is for informational purposes only.

Statement Summary

Previous Balance	5606.45
- Payments - thank you	5,606.45 CR
- Other Credits	20.04 CR
Purchases	3769.24
+ Cash Advances	0.00
+ Interest	0.00
+ Fees	0.00
+ Other Charges	0.00
New Account Balance, 06/03	**3749.20**

Interest Information

	Purchases/Other	Cash advance/Cheques
Interest charges on this statement	0.00	0.00
Annual interest rates next period (%)	5.00000%	0.00000%
Daily interest rates next period (%)	0.01369%	0.00000%

Contact Information

	Local Calls	Collect Calls	Toll free Calls
Enquiries	416 283 2283		1 800 263 2263
Lost or Stolen cards	514-877-0330		1 800 361 3361

Internet http://www.bmo.com/spendandpayment
http://www.bmo.com/achatetpaiement

D

McCann, Meghan PREM:EX

From: Olson, Alisha PREM:EX
Sent: Tuesday, May 19, 2015 11:33 AM
To: McCann, Meghan PREM:EX
Subject: FW: Refund on order s.17

-----Original Message-----
From: Amazon.com [mailto:payments-messages@amazon.com]
Sent: Saturday, May 16, 2015 9:15 AM
To: Olson, Alisha PREM:EX
Subject: Refund on order s.17

Hello,

We're writing to let you know we processed your refund of $17.03 for your Order s.17

This refund is for the following item(s):

Item: Mophie Juice Pack PowerStation - Black
Quantity: 3
ASIN: B007GVYX7W
Reason for refund: Export fee reduced

Here's the breakdown of your refund for this item:

Import Fee Deposit Refund: $17.03

We'll apply your refund to the following payment method(s):

MasterCard Credit Card [expiring on s.17 : $17.03

We've processed a refund for the above order in the amount of $17.03. The refund should appear on your account in 2-3 days if issued to a credit card.
Refunds issued to a bank account typically take 7-10 days to reflect on the account balance.

Have questions about our refund policy?
Visit our Help section for more information:

http://www.amazon.com/refunds

We look forward to seeing you again soon.

Sincerely,

Amazon.com
We're Building Earth's Most Customer-Centric Company
http://www.amazon.com

FS

PURCHASE CARD SUMMARY

BRANCH NAME Office of the Premier - Executive Branch	DESCRIPTION PCARD - JUNE 2015 - TODA
CARDHOLDER NAME Sarah Toda	AREA CODE & PHONE 250-387-1715
SUPPLIER# - BMO s.22 / STATEMENT DATE (DD-MMM-YYYY) 03-Jun-2015	INVOICE NUMBER PCARD s.1 TOD03JUN15

EXCLUSIVE (PRE-TAX) AMOUNT for GST, GST and PST, & PST PURCHASES	EXCLUSIVE (PRE-TAX) AMOUNT for other PURCHASES	CL	RESP	SERVICE LINE	STOB	PROJECT	TAX CODE to Select	EMPLOYEE'S FULL SUPPLIER NAME AND SUPPLIER CODE (only required for STOB 57)		Tax Information GST	PST
-3,864.17	clearing line	4	36A10	36200	8530	3600000					
	299.04	4	36A10	36200	5711	3600000		Dan Doyle	s.17	14.96	
149.52		4	36A10	36200	5711	3600000	GST	Dan Doyle	s.17	7.48	
	379.04	4	36A10	36200	5711	3600000		Sarah Toda	s.17	18.96	
189.52		4	36A10	36200	5711	3600000	GST	Sarah Toda	s.17	9.48	
	1,171.38	4	36A10	36200	~~6501~~ 31	3600000		6531 STOB		58.57	28.00
1,354.80		4	36A10	36200	~~6502~~ 31	3600000	GST	6531 STOB		67.74	
51.29		4	36A10	36200	6508	3600000	GST and PST			2.56	3.59
	58.24	4	36A10	36200	~~6715~~ 6515	3600000					
									Totals	179.75	31.59
0.00	TOTAL	(needs to be 0.00)									

CARDHOLDER (QUALIFIED RECEIVER) CERTIFICATION:
I certify the goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e. goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).

SIGNATURE [signature] DATE 08/06/15

PRINTED NAME of QUALIFIED RECEIVER
Sarah Toda

EXPENSE AUTHORITY CERTIFICATION:
Certified that the amount to be paid is correct, is a proper charge against an appropriation which I have been delegated authority, is in accordance with appropriate statute or other authority for payment and/or contract, the payment complies with all relevant statutes, regulations, Treasury Board directives, other executive orders and central agency and ministry policy, there are sufficient funds in the budget, and where applicable, that the work has been performed, goods supplied, the service rendered and/or conditions met.

SIGNATURE [signature] DATE June 16/15

PRINTED NAME of EXPENSE AUTHORITY
Michelle Leamy

FIN 122 Pcard single-page eform for R12

Account Information

Name	TODA, SARAH	Corporation	PROVINCE OF BC - PURCHASE
ID	s.22	Default Code	

Statement Highlights

Statement Date	06/03/2015	Statement ID	626139
Account #	s.17	Currency	CANADIAN DOLLAR
Account Limit	50000.00	Payment Due Date	06/06/2015
Account Balance	3864.17	Minimum Payment	3864.17

Your payment was received

Transaction Details

Tran ID	Tran Date	Proc Date	Description	Auth #	Addendum	GL/Customer Code	Total Tax	Amount
Account Number - s.17								
388914054	05/01	05/04	HELIJET INTERNATIONAL RICHMOND, BC, CAN	172513	No Addendum	-	33.64*	314.00
388914055	05/01	05/04	HELIJET INTERNATIONAL RICHMOND, BC, CAN	172236	No Addendum	-	42.64*	398.00
389156705	05/04	05/06	HELIJET INTERNATIONAL RICHMOND, BC, CAN	712440	No Addendum	-	-33.64*	314.00 CR
389156706	05/04	05/06	HELIJET INTERNATIONAL RICHMOND, BC, CAN	702346	No Addendum	-	-42.64*	398.00 CR
389156707	-	05/06	AUTOMATIC PAYMENT RECEIVED - THANK YOU	-	-	-	-	3415.14 CR
389318205	05/05	05/07	HELIJET INTERNATIONAL RICHMOND, BC, CAN	170852	No Addendum	-	33.64*	314.00
389515824	05/07	05/08	CORPORATE EXPRESS BOUCHERVILLE, QC, CAN	164238	No Addendum	-	6.15*	57.44
389515825	05/07	05/08	HELIJET INTERNATIONAL RICHMOND, BC, CAN	150535	No Addendum	-	42.64*	398.00
390262017	05/13	05/15	HELIJET INTERNATIONAL RICHMOND, BC, CAN	134432	No Addendum	-	38.14*	356.00
390262018	05/13	05/15	PAN PACIFIC VANCOUVER VANCOUVER, BC, CAN	090757	Lodging	-	0.00	696.59
391119411	05/22	05/25	PAN PACIFIC VANCOUVER VANCOUVER, BC, CAN	144913	Lodging	-	0.00	1257.95
391229073	05/24	05/26	AUD59.00@0.9871 FAIRFAX MEDIA GROUP PYRMONT, , AUS	180348	No Addendum	-	0.00	58.24
391460282	05/26	05/28	PAN PACIFIC VANCOUVER VANCOUVER, BC, CAN	131804	Lodging	-	0.00	725.95

Report any items which do not agree with your records within 30 days of statement date.

* - Tax is estimated using information provided from the transaction and is for informational purposes only.

Statement Summary

Previous Balance	3415.14
- Payments - thank you	3,415.14 CR
- Other Credits	712.00 CR
Purchases	4576.17
+ Cash Advances	0.00
+ Interest	0.00
+ Fees	0.00
+ Other Charges	0.00
New Account Balance, 06/03	**3864.17**

Interest Information

	Purchases/Other	Cash advance/Cheques
Interest charges on this statement	0.00	0.00
Annual interest rates next period (%)	5.00000%	0.00000%
Daily interest rates next period (%)	0.01369%	0.00000%

Contact Information

	Local Calls	Collect Calls	Toll free Calls
Enquiries	416 283 2263		1 800 263 2263
Lost or Stolen cards	514-977-0330		1 800 361 3361

Internet http://www.bmo.com/spendandpayment
http://www.bmo.com/achatetpaiement

THIS STATEMENT IS INFORMATION ONLY

PURCHASING CARD TRANSACTION REGISTER

Cardholder:	Sarah Toda	Statement Date (DD-MMM-YYYY):	03-Jun-2015		
Branch:	Office of the Premier - Executive Branch	Supplier# - SMO:	s.22		
Description:	PCARD - JUNE 2015 - TODA	Invoice #:	PCARD s TOD03JUN15		
Qualified Receiver:	Sarah Toda	Telephone #:	250-387-1715		
Expense Authority:	Michelle Leamy				

Clearing line to account:	CLIENT	RESP	SVS LINE	STOB	PROJ	TOTAL AMOUNT
	4	36A10	36200	8530	3500000	-3,864.17

TRANS NO.	DATE	SUPPLIER NAME	ITEMS PURCHASED	CLIENT	RESP	SVS LINE	STOB	PROJ	TAX CODE	EMPLOYEE'S FULL SUPPLIER NAME (REQUIRED FOR STOBS?)	EMPLOYEE'S SUPPLIER CODE	PRE-TAX AMOUNT	GST/HST AMOUNT	PST AMOUNT	TOTAL AMOUNT
1	01-May-15	HeliJet	Flight	4	36A10	36200	5711	3600000		Dan Doyle	s.17	299.04	14.96		314.00
2	01-May-15	HeliJet	Flight	4	36A10	36200	5711	3600000		Sarah Toda	s.17	379.04	18.96		398.00
3	04-May-15	HeliJet	Flight (refund)	4	36A10	36200	5711	3600000		Dan Doyle	s.17	-299.04	-14.96		-314.00
4	04-May-15	HeliJet	Flight (refund)	4	36A10	36200	5711	3600000		Sarah Toda	s.17	-379.04	-18.96		-398.00
5	05-May-15	HeliJet	Flight	4	36A10	36200	5711	3600000		Dan Doyle	s.17	299.04	14.96		314.00
6	07-May-15	Corporate Express	Office Supplies	4	36A10	36200	6508	3600000	GST and PST			51.29	2.56	3.59	57.44
7	07-May-15	HeliJet	Flight	4	36A10	36200	5711	3600000		Sarah Toda	s.17	379.04	18.96		398.00
8	13-May-15	Pan Pacific Vancouver	Meeting Room Rental	4	36A10	36200	6531 ~~6501~~	3600000	GST			663.42	33.17		696.59
9	13-May-15	HeliJet	Flight	4	36A10	36200	5711	3600000	GST	Dan Doyle	s.17	149.52	7.48		157.00
10	13-May-15	HeliJet	Flight	4	36A10	36200	5711	3600000	GST	Sarah Toda	s.17	189.52	9.48		199.00
11	22-May-15	Pan Pacific Vancouver	Meeting Room Rental	4	36A10	36200	6501 6531	3600000				1,171.38	58.57	28.00	1,257.95
12	24-May-15	Fairfax Media	Austrlian Financial Review (subscription)	4	36A10	36200	6513 ~~6715~~	3600000				58.24			58.24
13	26-May-15	Pan Pacific Vancouver	Meeting Room Rental	4	36A10	36200	6501 6531	3600000	GST			691.38	34.57		725.95
14															
15															
16															
17															
18															
19															
20															
												3,652.83	179.75	31.59	3,864.17

PAN PACIFIC
VANCOUVER

BEA attached separately.

Office of the Premier
Attn Ms Sarah Toda
PO Box 9041
Station Provincial Govt
Victoria, BC V8W 9E1
Canada

Date : 05-14-15

Account No. : s.17

Payment Due Upon Receipt of Invoice

Date	Inv. #	Ref. #	Description	Debit	Credit	Balance
05-13-15	127924		Office of the Premier Banquet	696.59		696.59
05-13-15	127925		Office of the Premier Paid MCard	- 696.59		- 696.59

Balance Due **CAD** **$** **0.00**

Thank you

Sarah Toda
Office of the Premier
Attn Ms Barb Ewens
4th Floor
Victoria, BC V8V 3W6
CA
sarah.toda@gov.bc.ca

PAN PACIFIC
VANCOUVER

Pan Pacific Vancouver
Suite 300-999 Canada Place
Vancouver BC V6C 3B5
Tel: 604-662-8111
Fax: 604-895-2469

Business Block Name: Office of the Premier - Block ID 3089961
Arrival: Wednesday, 13 May 2015
Departure: Thursday, 14 May 2015

Banquet Check

	Qty	Curr.	Unit Price	Total
Wednesday, 13 May 2015				
Break PM - Event ID 4704391 - Oceanview Suite 8				
Freshly brewed Starbucks coffee,	5	CAD	6.25	31.25
Giant oatmeal, peanut butter, white chocolate	6	CAD	3.60	21.60
Meeting - Event ID 4704389 - Oceanview Suite 8				
Oceanview Suite 8	1	CAD	500.00	500.00
Summary by Revenue Type				
Food		CAD		52.85
Room Rental		CAD		500.00
Estimated Total		CAD		552.85
Service Charge & Admin Fee 20%				110.57
GST to be added at 5%				33.17
Total Incl. Tax				696.59
Estimated Due		CAD		696.59

Signature

PAN PACIFIC
VANCOUVER

Office of the Premier
PO Box 9041
Station Provincial Govt
Victoria, BC V8W 9E1
Canada

INFORMATION INVOICE

Room Number : 9000
Arrival Date : 13-MAY-2015
Departure Date : 14-MAY-2015

Page No. : 1 of 1
Folio No. :
Conf No. : 19098270
Invoice No. :
Cashier No. : 10
Membership No. :

A/R Number s.17
Group Code : OFFI0515
Company Name : Office of the Premier

Date	Description	Reference	Charges	Credits
05-13-15	Mastercard	s.17		696.59
		Total	**0.00**	**696.59**

Balance Due **CAD $** **-696.59**

GST Tax Summary:	86324 7854
Room GST:	0.00
F&B GST:	0.00
Other GST:	0.00
Total GST:	0.00

I agree that I am personably liable for the following statement and if the person, company or association indicated by me as responsible for payment of the same does not do so, that my liability for such payments shall be joint and several with such person, company or association..

Guest Signature

BRITISH COLUMBIA
The Best Place on Earth

BUSINESS EXPENSE APPROVAL
for Business Meetings/Protocol Events

BUSINESS EXPENSE APPROVAL NO.

Attach original invoices/receipts that have been coded and approved by an expense authority. Please see page 2 for further instructions.

SECTION 1 – ORIGINATOR INFORMATION

NAME OF ORIGINATOR OF EXPENSE	TELEPHONE NO.		YYYY / MM / DD
Sarah Toda	(250) 387-1715	DATE SUBMITTED	2015/06/16
MINISTRY/DIVISION/BRANCH: Office of the Premier - Executive Branch	LOCATION (CITY) OF EVENT: Vancouver, BC	START DATE OF EVENT	2015/05/13
		END DATE OF EVENT	2015/05/13

SECTION 2 – NAME / NATURE OF EVENT

In general terms, describe the event, the number of people attending and their affiliation. For example: Annual Regional Meeting – 20 government employees, 2 service contractors.

Business Meeting (room rental) - 2 Government Employees & 2 guests.
-Dan Doyle, Chief of Staff to Premier Christy Clark
-Chris Gardner, Principal Secretary to Premier Christy Clark (former)
-2 guests

SECTION 3 – INDIVIDUALS INCLUDED IN MEAL CLAIMS

Complete this section only if the Business Expense Approval includes a meal. Identify the individual's name and either the ministry or company they are affiliated with. Attach a separate list if necessary.

SECTION 4 – BUSINESS EXPENSE REQUESTED

CATEGORY	STOB	AMOUNT
1. Meeting Room Rental	6531	696.59
2. Equipment/Furniture Rental	6531	
3. Photocopying, Faxing, Telephone, etc.	6531	
4. Food/Beverages for Meetings ☐ BREAKFAST ☐ LUNCH ☐ DINNER ☐ SNACKS ☐ COFFEE/TEA/JUICE, ETC.	6531	
5. Business Meals in Restaurant ☐ BREAKFAST ☐ LUNCH ☐ DINNER	6531	
6. Event Planners, Speakers, etc.		
7. Travel Costs for Non-BC Government Participants		
8. Other:		
ESTIMATED TOTAL		$ 696.59

SECTION 5 – EXPENSE AUTHORITY PRE-APPROVAL

RESP. CENTRE	SERVICE LINE	PROJECT NO. (IF APPLICABLE) OR ADDITIONAL CODING
36A10	36200	3600000

EXPENSE AUTHORITY SIGNATURE – Certified correct pursuant to sections 32 & 33 of the *Financial Administration Act* and related policies.

Michelle Leamy

PRINT NAME OF EXPENSE AUTHORITY: Michelle Leamy

DATE SIGNED (YYYY / MM / DD): 2015/06/16

SECTION 6 – EMPLOYEE REIMBURSEMENT INFORMATION

Complete this section only if reimbursing an employee for expenses they have paid personally. Enter payee name, cheque mailing address, and reimbursement total.

QUALIFIED RECEIVER SIGNATURE – Certified goods/services received pursuant to CPPM 4.3.2.

X [illegible signature]

REIMBURSEMENT TOTAL

FIN 215/WEB Rev. 2008/3/18 ORIGINAL: MINISTRY ACCOUNTS PAYABLE COPY: ORIGINATOR

PAN PACIFIC
VANCOUVER

BEA attached separately

Office of the Premier
Attn Ms Sara Toda
PO Box 9041
Station Provincial Government
Victoria, BC V8W 9E1
Canada

Date : 05-26-15
Account No. : s.17

Payment Due Upon Receipt of Invoice

Date	Inv. #	Ref. #	Description	Debit	Credit	Balance
05-22-15	128304		Office of the Premier Banquet	1,257.95		1,257.95
05-22-15	128305		Office of the Premier Paid MCard	- 1,257.95		- 1,257.95

Balance Due **CAD** **$** **0.00**

Thank you

Sarah Toda
Office of the Premier
Attn Ms Barb Ewens
4th Floor
Victoria, BC V8V 3W6
CA
sarah.toda@gov.bc.ca

PAN PACIFIC
VANCOUVER

Pan Pacific Vancouver
Suite 300-999 Canada Place
Vancouver BC V6C 3B5
Tel: 604-662-8111
Fax: 604-895-2469

Business Block Name: Office of the Premier - Block ID 3090952
Arrival: Wednesday, 20 May 2015
Departure: Thursday, 21 May 2015

Banquet Check

	Qty	Curr.	Unit Price	Total
Wednesday, 20 May 2015				
Break PM - Event ID 4705533 - Atrium Boardroom				
Freshly brewed Starbucks coffee,	7	CAD	6.25	43.75
Giant oatmeal, peanut butter, white chocolate	9	CAD	3.60	32.40
Meeting - Event ID 4705531 - Atrium Boardroom				
Atrium Boardroom	1	CAD	500.00	500.00
Total AV Charges	1	CAD	400.00	400.00
Summary by Revenue Type				
Audio Visual		CAD		400.00
Food		CAD		76.15
Room Rental		CAD		500.00
Estimated Total		CAD		976.15
Service Charge & Admin Fee 20%				195.23
GST to be added at 5%				58.57
PST to be added at 7%				28.00
Total Incl. Tax				1,257.95
Estimated Due		CAD		1,257.95

Signature

STAGEVISION

Stagevision Rentals
5915 Coopers Ave.
Mississauga, ON L4Z 1R9
Voice: (905) 890-0575
Fax: (905) 890-2992

Job provided on MAY 20 15 For:
Erwan Syafipriansyah
Pan Pacific Hotel
300 - 999 Canada Place
Vancouver, BC V6C 3E1
Phone: Ext:
Fax:
Cell:
Email:

Our Job #: VAN-155563-1
Quote By: Tim Wandzura
Quotation Status: Confirmed Order

Setup: MAY 20 15 12:00 PM
Show: MAY 20 15 12:30 PM
Strike: MAY 20 15 2:30 PM

Job Site: Pan Pacific Hotel
Room: Atrium Boardroom
Address: 999 Canada Place
Vancouver, BC V6C3B5
Contact:
Phone: (604) 662-8111

Invoice To:
Pan Pacific
Erwan Syafipriansyah
300 - 999 Canada Place
Vancouver, BC V6C 3E1
Terms: COD
PO:

Description: Office of the Premier 4705531 GM

EQUIPMENT

QTY	Description	Duration	Unit Price	Extended
Video Equipment				
1	Built in 70" Boardroom Package	1.00 Day(s)	400.00	400.00
		Video Equipment Total:		**$400.00**
		Equipment Total:		**$400.00**

Equipment Subtotal:	**$ 400.00**
Quotation Subtotal:	**$ 400.00**
GST:	**$ 20.00**
Quotation Grand Total:	**$ 420.00**

Quotation Updated on MAY 20 15 at 14:39

PAN PACIFIC
VANCOUVER

BEA attached separately

Office of the Premier
Attn Ms Sara Toda
PO Box 9041
Station Provincial Government
Victoria, BC V8W 9E1
Canada

Date : 05-26-15
Account No. : s.17

Payment Due Upon Receipt of Invoice

Date	Inv. #	Ref. #	Description	Debit	Credit	Balance
05-22-15	128304		Office of the Premier Banquet	1,257.95		1,257.95
05-22-15	128305		Office of the Premier Paid MCard	- 1,257.95		- 1,257.95

Balance Due **CAD** **$** **0.00**

Thank you

Sarah Toda
Office of the Premier
Attn Ms Barb Ewens
4th Floor
Victoria, BC V8V 3W6
CA
sarah.toda@gov.bc.ca

PAN PACIFIC
VANCOUVER

Pan Pacific Vancouver
Suite 300-999 Canada Place
Vancouver BC V6C 3B5
Tel: 604-662-8111
Fax: 604-895-2469

Business Block Name: Office of the Premier - Block ID 3090952
Arrival: Wednesday, 20 May 2015
Departure: Thursday, 21 May 2015

Banquet Check

	Qty	Curr.	Unit Price	Total
Wednesday, 20 May 2015				
Break PM - Event ID 4705533 - Atrium Boardroom				
Freshly brewed Starbucks coffee,	7	CAD	6.25	43.75
Giant oatmeal, peanut butter, white chocolate	9	CAD	3.60	32.40
Meeting - Event ID 4705531 - Atrium Boardroom				
Atrium Boardroom	1	CAD	500.00	500.00
Total AV Charges	1	CAD	400.00	400.00
Summary by Revenue Type				
Audio Visual		CAD		400.00
Food		CAD		76.15
Room Rental		CAD		500.00
Estimated Total		CAD		976.15
Service Charge & Admin Fee 20%				195.23
GST to be added at 5%				58.57
PST to be added at 7%				28.00
Total Incl. Tax				1,257.95
Estimated Due		CAD		1,257.95

Signature

PAN PACIFIC
VANCOUVER

Office of the Premier
PO Box 9041
Station Provincial Government
Victoria, BC V8W 9E1
Canada

INFORMATION INVOICE

Room Number : 9000
Arrival Date : 20-MAY-2015
Departure Date : 04-JUN-2015

Page No. : 1 of 1
Folio No. :
Conf No. : 19101481
Invoice No. :
Cashier No. : 10
Membership No. :

A/R Number : s.17
Group Code : OFFI0571
Company Name : Office of the Premier

Date	Description	Reference	Charges	Credits
05-22-15	Mastercard	s.17		1,257.95
		Total	**0.00**	**1,257.95**

Balance Due **CAD $** **-1,257.95**

GST Tax Summary:	86324 7854
Room GST:	0.00
F&B GST:	0.00
Other GST:	0.00
Total GST:	0.00

I agree that I am personably liable for the following statement and if the person, company or association indicated by me as responsible for payment of the same does not do so, that my liability for such payments shall be joint and several with such person, company or association..

Guest Signature

300 - 999 Canada Place Vancouver BC Canada V6C 3B5 Phone: 604-662-8111 Fax: 604-891- 2553
www.panpacificvancouver.com

BRITISH COLUMBIA
The Best Place on Earth

BUSINESS EXPENSE APPROVAL
for Business Meetings/Protocol Events

Attach original invoices/receipts that have been coded and approved by an expense authority. Please see page 2 for further instructions.

BUSINESS EXPENSE APPROVAL NO.

SECTION 1 – ORIGINATOR INFORMATION

NAME OF ORIGINATOR OF EXPENSE: Sarah Toda	TELEPHONE NO.: (250) 387-1715	DATE SUBMITTED (YYYY/MM/DD)	2015/06/16
MINISTRY/DIVISION/BRANCH: Office of the Premier - Executive Branch	LOCATION (CITY) OF EVENT: Vancouver, BC	START DATE OF EVENT (YYYY/MM/DD)	2015/05/20
		END DATE OF EVENT (YYYY/MM/DD)	2015/05/20

SECTION 2 – NAME / NATURE OF EVENT

In general terms, describe the event, the number of people attending and their affiliation. For example: Annual Regional Meeting – 20 government employees, 2 service contractors.

Business Meeting (room rental) - 2 Government Employees & 2 guests.
-Dan Doyle, Chief of Staff to Premier Christy Clark
-Chris Gardner, Principal Secretary to Premier Christy Clark (former)
-2 guests

SECTION 3 – INDIVIDUALS INCLUDED IN MEAL CLAIMS

Complete this section only if the Business Expense Approval includes a meal. Identify the individual's name and either the ministry or company they are affiliated with. Attach a separate list if necessary.

SECTION 4 – BUSINESS EXPENSE REQUESTED

CATEGORY	STOB	AMOUNT
1. Meeting Room Rental	6531	1,257.95
2. Equipment/Furniture Rental	6531	
3. Photocopying, Faxing, Telephone, etc.	6531	
4. Food/Beverages for Meetings ☐ BREAKFAST ☐ LUNCH ☐ DINNER ☐ SNACKS ☐ COFFEE/TEA/JUICE, ETC.	6531	
5. Business Meals in Restaurant ☐ BREAKFAST ☐ LUNCH ☐ DINNER	6531	
6. Event Planners, Speakers, etc.		
7. Travel Costs for Non-BC Government Participants		
8. Other:		
ESTIMATED TOTAL		$ 1,257.95

SECTION 5 – EXPENSE AUTHORITY PRE-APPROVAL

RESP. CENTRE	SERVICE LINE	PROJECT NO. (IF APPLICABLE) OR ADDITIONAL CODING
36A10	36200	3600000

EXPENSE AUTHORITY SIGNATURE – Certified correct pursuant to sections 32 & 33 of the *Financial Administration Act* and related policies.

Michelle Leamy

PRINT NAME OF EXPENSE AUTHORITY: Michelle Leamy

DATE SIGNED (YYYY/MM/DD): 2015/06/16

SECTION 6 – EMPLOYEE REIMBURSEMENT INFORMATION

Complete this section only if reimbursing an employee for expenses they have paid personally. Enter payee name, cheque mailing address, and reimbursement total.

QUALIFIED RECEIVER SIGNATURE – Certified goods/services received pursuant to CPPM 4.3.2.

X Sarah Toda

REIMBURSEMENT TOTAL

FIN 215/WEB Rev. 2008/3/18 ORIGINAL: MINISTRY ACCOUNTS PAYABLE COPY: ORIGINATOR

PAN PACIFIC
VANCOUVER

BEA attached separately

Office of the Premier
Attn Ms Sara Toda
PO Box 9041
Station Provincial Government
Victoria, BC V8W 9E1
Canada

Date : 05-28-15
Account No. : s.17

Payment Due Upon Receipt of Invoice

Date	Inv. #	Ref. #	Description	Debit	Credit	Balance
05-27-15	128481		Office of the Premier Banquet	725.95		725.95
05-27-15	128482		Office of the Premier Paid MCard	- 725.95		- 725.95

Balance Due **CAD** **$** **0.00**

Thank you

300-999 Canada Place, Vancouver, BC Canada V6C 3B5 Tel: 604-662-8111 Fax: 604-891-2553
www.panpacificvancouver.com

PAN PACIFIC
VANCOUVER

Office of the Premier
PO Box 9041
Station Provincial Government
Victoria, BC V8W 9E1
Canada

INFORMATION INVOICE

Room Number : 9051
Arrival Date : 21-MAY-2015
Departure Date : 05-JUN-2015

Page No. : 1 of 1
Folio No. :
Conf No. : 19102027
Invoice No. :
Cashier No. : 10
Membership No. :

A/R Number : s.17
Group Code : OFFI0698
Company Name : Office of the Premier

Date	Description	Reference	Charges	Credits
05-26-15	Mastercard	s.17		725.95
		Total	**0.00**	**725.95**

Balance Due **CAD $** **-725.95**

GST Tax Summary:	86324 7854
Room GST:	0.00
F&B GST:	0.00
Other GST:	0.00
Total GST:	0.00

I agree that I am personably liable for the following statement and if the person, company or association indicated by me as responsible for payment of the same does not do so, that my liability for such payments shall be joint and several with such person, company or association..

Guest Signature

Sarah Toda
Office of the Premier
Attn Ms Barb Ewens
4th Floor
Victoria, BC V8V 3W6
CA
sarah.toda@gov.bc.ca

PAN PACIFIC
VANCOUVER

Pan Pacific Vancouver
Suite 300-999 Canada Place
Vancouver BC V6C 3B5
Tel: 604-662-8111
Fax: 604-895-2469

Business Block Name: Office of the Premier - Block ID 3091701
Arrival: Thursday, 21 May 2015
Departure: Friday, 22 May 2015

Banquet Check

	Qty	Curr.	Unit Price	Total
Thursday, 21 May 2015				
Break PM - Event ID 4706027 - Atrium Boardroom				
Freshly brewed Starbucks coffee,	7	CAD	6.25	43.75
Giant oatmeal, peanut butter, white chocolate	9	CAD	3.60	32.40
Meeting - Event ID 4706025 - Atrium Boardroom				
Atrium Boardroom	1	CAD	500.00	500.00
Summary by Revenue Type				
Food		CAD		76.15
Room Rental		CAD		500.00
Estimated Total		CAD		576.15
Service Charge & Admin Fee 20%				115.23
GST to be added at 5%				34.57
Total Incl. Tax				725.95
Estimated Due		CAD		725.95

Signature

BRITISH COLUMBIA
The Best Place on Earth

BUSINESS EXPENSE APPROVAL
for Business Meetings/Protocol Events

Attach original invoices/receipts that have been coded and approved by an expense authority. Please see page 2 for further instructions.

BUSINESS EXPENSE APPROVAL NO.

SECTION 1 – ORIGINATOR INFORMATION

NAME OF ORIGINATOR OF EXPENSE	TELEPHONE NO.	DATE SUBMITTED (YYYY/MM/DD)
Sarah Toda	(250) 387-1715	2015/06/16

MINISTRY/DIVISION/BRANCH	LOCATION (CITY) OF EVENT	START DATE OF EVENT (YYYY/MM/DD)	END DATE OF EVENT (YYYY/MM/DD)
Office of the Premier - Executive Branch	Vancouver, BC	2015/05/21	2015/05/21

SECTION 2 – NAME / NATURE OF EVENT

In general terms, describe the event, the number of people attending and their affiliation. For example: Annual Regional Meeting – 20 government employees, 2 service contractors.

Business Meeting (room rental) - 2 Government Employees & 2 guests.
-Dan Doyle, Chief of Staff to Premier Christy Clark
-Chris Gardner, Principal Secretary to Premier Christy Clark (former)
-2 guests

SECTION 3 – INDIVIDUALS INCLUDED IN MEAL CLAIMS

Complete this section only if the Business Expense Approval includes a meal. Identify the individual's name and either the ministry or company they are affiliated with. Attach a separate list if necessary.

SECTION 4 – BUSINESS EXPENSE REQUESTED

CATEGORY	STOB	AMOUNT
1. Meeting Room Rental	6531	725.95
2. Equipment/Furniture Rental	6531	
3. Photocopying, Faxing, Telephone, etc.	6531	
4. Food/Beverages for Meetings ☐ BREAKFAST ☐ LUNCH ☐ DINNER ☐ SNACKS ☐ COFFEE/TEA/JUICE, ETC.	6531	
5. Business Meals in Restaurant ☐ BREAKFAST ☐ LUNCH ☐ DINNER	6531	
6. Event Planners, Speakers, etc.		
7. Travel Costs for Non-BC Government Participants		
8. Other:		
ESTIMATED TOTAL		$ 725.95

SECTION 5 – EXPENSE AUTHORITY PRE-APPROVAL

RESP. CENTRE	SERVICE LINE	PROJECT NO. (IF APPLICABLE) OR ADDITIONAL CODING
36A10	36200	3600000

EXPENSE AUTHORITY SIGNATURE – Certified correct pursuant to sections 32 & 33 of the *Financial Administration Act* and related policies.

[signature]

PRINT NAME OF EXPENSE AUTHORITY: Michelle Leamy

DATE SIGNED (YYYY/MM/DD): 2015/06/16

SECTION 6 – EMPLOYEE REIMBURSEMENT INFORMATION

Complete this section only if reimbursing an employee for expenses they have paid personally. Enter payee name, cheque mailing address, and reimbursement total.

QUALIFIED RECEIVER SIGNATURE – Certified goods/services received pursuant to CPPM 4.3.2)

X [signature]

REIMBURSEMENT TOTAL

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