



TRAVEL VOUCHER

PAGE 1 OF 2

(Note: FIN 10 uses are restricted per CPFM C.1.6.)

1. MINISTRY AND BATCH NO.	2. CONTROL NO.
PSH/2/EX/ECOM/19	75 TRS-04/1/1001

3. CLIENT 0104 PREM	4. MIN. ABBREV	5. DATE COMPLETED YYYY MM DD 20151120	6. FISCAL YEAR 2016	7. SPECIAL CHEQUE ISSUE 04	8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE-SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
9. EMPLOYEE I.D. s.22	10. EMPLOYEE SUPPLIER NO.	11. EMPLOYEE SURNAME CLARK, CHRISTY	INITIALS	12. EMPLOYEE GROUP NO. (✓ one only) ☐ 1 ☐ 2 ☐ 3 ☒ 4	

13. MAILING ADDRESS FOR CHEQUE

#740-999 CANADA PLACE, VANCOUVER B.C.

14. POSTAL CODE

V.6.C.3.E.1

15. REASON FOR TRAVEL

16. EMPLOYEE OCCUPATION

PREMIER

17. DATE OF TRAVEL	18. PLACES TRAVELLED TO / FROM	19. PERSONAL VEHICLE USE DISTANCE X KM RATE	20. BUS/TAXI/AIR/FERRY/ COSTS	21. B/L/D ✓/✓/✓	22. MEALS: ALLOWANCE/ PER DIEM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY LIMIT)	24. COST	25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION	TOTAL DAILY COSTS
26. BROUGHT FORWARD FROM PREVIOUS PAGE →		KM S	S		\$ 310.97	\$ 921.40	\$ 139.96		\$ 1,372.33
11/28	VANCOUVER - MONTREAL AC#1150 (09:10-16:45)		BTA			in flight			28.
11/28	MONTREAL - PARIS AC#0310 (20:10-08:45+1)		BTA						29.
	Personal flight Paris-London								30.
12/04	LONDON - VANCOUVER AC#855 (14:25-16:00)		BTA						31.
						921.40		Transferred to Anderson's log	32. 921.40
								Travel vouchers TRG-116	33.
									34.
									35.
									36.
									37.
TOTALS OF COLUMNS		38.	39.		40. 310.97	41. 921.40	42. 139.96	THIS TOTAL MUST EQUAL TOTAL IN BOX Y 402.33 X	CLAIM TOTALS \$ 1,372.33

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	→	45. TOTAL DISTANCE TO DATE	
46. EMPLOYEE'S SIGNATURE ALL INFORMATION CONTAINED HEREIN IS TRUE STATEMENT OF TRAVELER'S CLAIMS AND ALL CHARGES TO BE PAID BY THE TRAVELER TRAVELER'S COMPANY WILL NOT BE RESPONSIBLE AND/OR WILL HAVE NO EFFECT ON THE REIMBURSEMENT OF THE TRAVELER'S EXPENSES BY THE COMPANY		HEADQUARTERS (CITY NAME) VANCOUVER		WORK PHONE NO. 604-775-1600

NOTES	47. SUPPLIER CODE	48. CLIENT	49. RESP. CENTRE	50. SERVICE LINE	51. STOB	52. PROJECT	AMOUNT	
	s.22	0,04	3,6,A,1,0	3,6,2,0,0	5,7,0,6	3,6,0,0,0,0,0	\$1,372.33	
	THIS TOTAL MUST EQUAL TOTAL IN BOX X						Y TOTAL	
							\$1,372.33	
LESS TRAVEL ADVANCE	53					LESS ADVANCE AMOUNT	Z	CR

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.		AMOUNT DUE TO EMPLOYEE		\$1 372.93
55. EXPENSE AUTHORITY SIGNATURE CERTIFIED CORRECT PURSUANT TO CIVIL SERVICE SECTION 32 & 33 OF THE EMPLOYMENT ADMINISTRATION ACT AND RELATED POLICIES		PRINT NAME		DATE SIGNED YYYY MM DD
Michelle Latorre		Michelle Latorre		2008 06 10
56. PROCESSING CLERK INITIAL				
CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT				



TRAVEL VOUCHER

PAGE _____ OF _____

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

3. CLIENT		4. MIN. ABBREV		5. DATE COMPLETED YYYY MM DD		6. FISCAL YEAR		7. SPECIAL CHEQUE ISSUE		8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED	
								014			
9. EMPLOYEE I.D.			10. EMPLOYEE SUPPLIER NO.			11. EMPLOYEE SURNAME CLARK, CHRISTY			12. EMPLOYEE GROUP NO. (✓ one only)		
									☐ 1 ☐ 2 ☐ 3 ☐ 4		
13. MAILING ADDRESS FOR CHEQUE									14. POSTAL CODE		

15. REASON FOR TRAVEL										16. EMPLOYEE OCCUPATION									
17. DATE OF TRAVEL		18. PLACES TRAVELLED		19. PERSONAL VEHICLE USE		20. BUS/TAXI/AIR/FERRY COSTS		21. MEALS: ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO.		22. ACCOMMODATION COSTS (TO POLICY LIMIT)		23. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.)		24. COST		25. DESCRIPTION		TOTAL DAILY COSTS	
TO / FROM		Depart / Arrive		DISTANCE X KM		RATE		B/L D		S		S		S		S		S	
26. BROUGHT FORWARD FROM PREVIOUS PAGE		→		KM		S		S		S		S		S		S		27. S	
M	D																		
11/29		PARIS						✓✓		810.65		322.80		33.65		↑		28. 442.60	
11/30		PARIS - LONDON						✓✓		112.15		342.80		33.65		INCIDENTALS		29. 488.10	
12/01								✓		25.50				33.65		↓		30. 59.15	
																		31.	
										224.30		604.15		100.95				32. 429.85	
										310.97		921.40		139.96		X 1.3264		33. 1312.63	
																		34.	
																		35.	
																		36.	
																		37.	
TOTALS OF COLUMNS				38.		38.		40.		40.		41.		41.		42.		THIS TOTAL MUST EQUAL TOTAL IN BOX Y	
								310.97		321.40		139.96		139.96		X		CLAIM TOTALS 31312.33	

43. PORTAL TO PORTAL DISTANCE		44. TOTAL DISTANCE FROM PREVIOUS VOUCHER		45. TOTAL DISTANCE TO DATE		TOTAL IN BOX 1	
46. EMPLOYEE SIGNATURE CERTIFIED TRAVEL EXPENSES ARE A TRUE STATEMENT OF DISBURSEMENTS AND YOUR ALLOWANCES TO WHICH YOU ARE ENTITLED AS A RESULT OF TRAVEL FOR BUSINESS PURPOSES AS LISTED ABOVE AND FOR WHICH YOU HAVE NOTED SENT AND WILL NOT BE REIMBURSED BY ANY OTHER PARTY.				47. HEADQUARTERS (CITY NAME) VANCOUVER		48. WORK PHONE NO. 604-775-1600	
49. NOTES	50. SUPPLIER CODE	51. CLIENT	52. RESP. CENTRE	53. SERVICE LINE	54. STOB	55. PROJECT	56. AMOUNT
						THIS TOTAL MUST EQUAL TOTAL IN BOX X	Y TOTAL 1875.00
LESS TRAVEL ADVANCE						LESS ADVANCE AMOUNT	Z CR

IF ADVANCE WAS GREATER THAN (Y) ENTER (Z) AMOUNT IN (Z) AND REPAY THE BALANCE.
ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

AMOUNT DUE TO EMPLOYEE

54. CARRIED FWD
TO PG. 11

55. EXPENSE AUTHORITY SIGNATURE ^{IF SERVICES} CERTIFIED CORRECT PURSUANT TO ^{DIVISION} SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES: SA		PRINT NAME	DATE SIGNED YYYY MM DD
56. PROCESSING CLERK INITIAL CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT			

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: s.22

Name: Ms Christina S. Clark
E-mail: LISA.HOLOWACH@AIRCANADA.CA
Form of payment: CC CAXXXXXXXXXXXS.17,s.22

Customer Care
Air Canada Reservations
1-888-247-2262
Air Canada Flight Information
1-888-422-7533

[International Reservations](#)

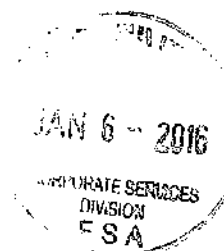
[Alert me of flight changes](#)

[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC150	Vancouver (YVR)	Montreal Trudeau (YUL)	333	Business (Z)	Confirmed
	Sat 28-Nov 2015 09:10 - TERMINAL M -MAIN	Sat 28-Nov 2015 16:45			
Seat number(s) requested: s.22					
AC870	Montreal Trudeau (YUL)	Paris, Charles De Gaulle (CDG)	77W	Business (Z)	Confirmed
	Sat 28-Nov 2015 20:10	Sun 29-Nov 2015 08:45 - TERMINAL 2A			
Seat number(s) requested: s.22					
AC855	London Heathrow (GB) (LHR)	Vancouver (YVR)	77W	Business (Z)	Confirmed
	Fri 04-Dec 2015 14:25 - TERMINAL 2	Fri 04-Dec 2015 16:00 - TERMINAL M -MAIN			
Seat number(s) requested: s.2					

Passenger Information



Passenger 1
 Name: **Ms Christina S. Clark** Ticket number: **s.22**
 FIM Ticket number(s):

Purchase Summary

Passenger: 1 Ticket number s.22

Date of issue	24-Nov 2015
Fare Amount in Canadian dollars:	3,953.00
<i>(Including navigational & other charges)</i>	
Taxes, Fees & Charges	
Canada Security Charge (CA)	25.91
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	1.00
Combined Taxes *see fare calculation below (XT)	705.45
Total Fare in Canadian dollars:	4,685.36

Ticket particularities:
 -REFUNDABLE--BG AC

***Fare calculation:**
 YVR AC X/YMQ AC PAR Q11.31 1173.50/-LON AC YVR Q11.31 1787.04
 NUC2983.16END ROE1.325090
Canadian tax registration numbers:
 XG Canada Goods and Service Tax (GST) #10009-2287
 RC Canada Harmonized Sales Tax (HST) #10009-2287
 XQ Quebec Sales Tax (QST) #1000-043-172

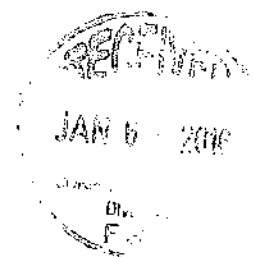
Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.



Roomnumber : s.22
 Arrival : 29/11/2015
 Departure : 01/12/2015
 Ad. / Chld. : 1/0
 Cashier : Ines
 Rate : 322,3 Euros

Miss Christy Clark
 Address :
 Zip Code / City :
 Country : CANADA
 A/R Number :
 Company : Expedia

Paris, The 01/12/2015
 Time : 07:27:24

Invoicenummer : s.22

Invoice

Page: 1 de 2

Date	Qt	Description	P.U. HT	TVA	P.U. TTC	Débit	Credit
29/11/2015	1	Hébergement	290,00 €	TVA 10%	319,00 €	319,00 €	0,00 €
29/11/2015	1	Taxe Départementale	0,30 €		0,30 €	0,30 €	0,00 €
29/11/2015	1	Taxe de Séjour	3,00 €		3,00 €	3,00 €	0,00 €

s.22

30/11/2015	1	Hébergement	308,18 €	TVA 10%	339,00 €	339,00 €	0,00 €
30/11/2015	1	Taxe Départementale	0,30 €		0,30 €	0,30 €	0,00 €
30/11/2015	1	Taxe de Séjour	3,00 €		3,00 €	3,00 €	0,00 €

s.22

s.22

01/12/2015 1 Mastercard

s.22

Total
 Open Balance

CARTE BANCAIRE EMV

A000000004J010
 MasterCard
 LE 01/12/15 A 07:28:34
 s.15

4231947 75018760100018
 30004
 XXXXXXXXXXXX/s.22
 906AAC8912ECED68
 002 000002 101 C @
 MONTANT :
 s.22

DEBIT

Guest Signature : _____

TICKET CLIENT
 A CONSERVER

s.15

Roomnumber : s.22
 Arrival : 29/11/2015
 Departure : 01/12/2015
 Ad. / Chld. : 1 / 0
 Cashier : Ines
 Rate : 322,3 Euros

Miss Christy Clark
 Address :
 Zip Code / City :
 Country : CANADA
 A/R Number :
 Company : Expedia

Paris, The 01/12/2015
 Time : 07:27:24

Invoicenummer : s.22

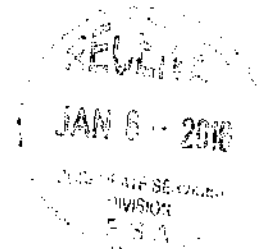
Invoice

Page: 2 de 2

Date	Qt	Description	P.U. HT	TVA	P.U. TTC	Débit	Credit
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This folio includes the following VAT figures:

VAT Description	Net	Tax	Gross
No No Tax Linked	s.22	0,00 EUR	s.22
Link -			
A - TVA 10%		63,45 EUR	



PLEASE NOTE:

ANDREW IVES PAID PCC'S HOTEL INVOICE
ON HIS CARD.

IF WE COULD PLEASE ENSURE THAT
THE TOTAL OF: \$921.40 BE PAID
OUT TO ANDREW IVES INSTEAD OF
PCC. IT WOULD BE MUCH APPRECIATED.

PLEASE SEE BOTH ANDREW'S AND
PCC'S FOLIOS W/ RECEIPTS SHOWING
BOTH WERE PAID ON ANDREW'S CARD
(ENDING IN 9.22)

PLEASE LET ME KNOW IF YOU HAVE
ANY QUESTIONS.

-INA

PER DIEM RATES- PARIS, FRANCE NOV 28-DEC 1, 2015

	Paris, France
CURRENCY	Euro (EUR)
PER DIEM	112.15
INCIDENTALS	33.65
TOTAL	145.80

AMOUNTS TO BE DEDUCTED FROM ABOVE FOR MEALS NOT TAKEN OR MEALS PROVIDED AT PUBLIC EXPENSE: * = Reasonable and justifiable expenses. Receipts required

	Paris
BREAKFAST	25.50
LUNCH	37.45
DINNER	49.20

Note: The maximum hotel rates that are listed (to be used as a guideline):

LOCATION	AMOUNT
Paris	\$337.00 USD



OUT-OF-CANADA GUIDELINES

Travel Out of Canada

The Ministry of Finance processes all out-of-Canada travel expenses. Information regarding travel to various locations around the world (e.g., passport requirements, embassy listings, etc.) is available on the U.S. Government Foreign Affairs site ([Welcome to Travel.State.Gov](http://Welcome.to.Travel.State.Gov)). Out-of-Canada travel pre-approval is required by the Office of the Premier. Ministers' offices must contact MOSS, Ministry of Finance to obtain the foreign per diem allowances for each country prior to the trip. If private accommodation or personal vehicle use allowances will be claimed the rates must be requested prior to the trip.

Allowable Expenses - original receipts are required

Ministers and ministers' staff travelling outside Canada can claim reimbursement for reasonable expenses incurred which relate directly to foreign travel as follows:

- Car rental insurance (e.g., personal accident insurance and collision damage waiver).
Note: CDW is automatically provided when an employee uses their Corporate Travel Card to pay for the rental vehicle so the employee should decline the CDW offered by the rental company
- visa(s) and passport(s)
- inoculation(s)
- Traveller's cheques (attach proof of purchase and claim in the "Miscellaneous" column of the travel voucher). American Express Corporate Travel Card holders can obtain no-fee travellers cheques at any American Express office and various banking institutions
- bottled water
- preventative medication (e.g., malaria tablets)
- Premiums for additional medical insurance to provide coverage equivalent to that available under the B.C. Medical Plan in B.C. If you travel outside the province on business, it is recommended you purchase additional medical coverage, as the existing coverage through MSA will only cover the equivalent of the B.C. rates. For instance, the rate in B.C. for a hospital room is



Historical Exchange Rates

Daily BID rates @ +/- 2% (Typical ATM rate)

DATE: Nov 28, 2015 ➤ Dec 1, 2015

INTERBANK: +/- 2% (Typical ATM rate)

PRICE: Bid

VALUES: Rate

FREQUENCY: Daily

	EUR / CAD
Period Average	1.3864
Period High	1.3871
Period Low	1.3856
Dec 1, 2015	1.3858
Nov 30, 2015	1.3856
Nov 29, 2015	1.3871
Nov 28, 2015	1.3871

➤ www.oanda.com/currency/historical-rates/

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Where green ideas work.

SMARTTEC Travel Confirmation

Traveller: Christy Clark
Prepared By: Ina Gjoka

Purpose of Travel: Business Travel

SMARTTEC Confirmation Number: s 17 s 22

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2015/11/28	Airplane	Vancouver Intl	Montreal Intl	3,681.0	409.2	AC150
2015/11/28	Airplane	Montreal Intl	Paris, CDG	5,506.0	612.0	AC870

Return Trip

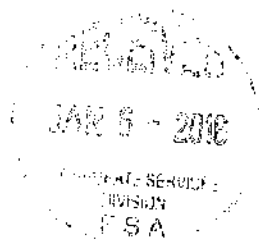
Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2015/12/04	Airplane	London, Heathrow	Vancouver Intl	7,574.0	841.9	AC855

Accommodations

Date	Accommodation Provider	Address	Nights	CO2e kg
2015/11/28	s.15	Paris	2	25.2

Total CO2 Equivalent Emissions: 1,888.4 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.





TRAVEL VOUCHER

PAGE 1 OF 2

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

1. MINISTRY AND BATCH NO. F010 DECEMBER 19		2. CONTROL NO. TRA-ME 151201	
3. CLIENT C.O.A. PREM	4. MIN. ABBREV PREM	5. DATE COMPLETED YYYY MM DD 2015 12 08	6. FISCAL YEAR 2016
7. SPECIAL CHEQUE ISSUE 0,4		8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE-SPACED LINES. 30 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED.	
9. EMPLOYEE ID. s.22	10. EMPLOYEE SUPPLIER NO.	11. EMPLOYEE SURNAME IVES, ANDREW	12. EMPLOYEE GROUP NO. 1 2 3 4 1 2 3 4
13. MAILING ADDRESS FOR CHEQUE #740-999 CANADA PLACE, VANCOUVER B.C.			14. POSTAL CODE V6C 3E1
15. REASON FOR TRAVEL		16. EMPLOYEE OCCUPATION EXECUTIVE ASSISTANT TO THE PREMIER	

17. DATE OF TRAVEL	18. PLACES TRAVELLED	18. PERSONAL VEHICLE USE			20. BUS/TAXI/AIR/FERRY/ COSTS	21. B L O ✓/✓/✓	22. MEALS: ALLOWANCE/ PER DIEM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY LIMIT)	24. COST	25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION	TOTAL DAILY COSTS
TO / FROM	Depart / Arrive	DISTANCE X KM	RATE								
26. BROUGHT FORWARD FROM PREVIOUS PAGE		KM	\$	\$			\$	\$	\$		27. \$
							310.47	921.40	43.30		1325.67
M 28. VANCOUVER - MONTREAL				BTA							28.
28. VANCOUVER - MONTREAL				BTA							29.
29. MONTREAL - PARIS				BTA							30.
30. MONTREAL - PARIS				BTA							31.
31. PARIS - MONTREAL				BTA							32.
32. MONTREAL - VANCOUVER				BTA							33.
33. VANCOUVER - MONTREAL				BTA							34.
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98. VANCOUVER - MONTREAL				BTA							99.
99. VANCOUVER - MONTREAL				BTA							100.
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101. VANCOUVER - MONTREAL				BTA							102.
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187. VANCOUVER - MONT											



**BRITISH
COLUMBIA**
The Best Place on Earth

TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

PAGE 2 OF 2

The Best Place on Earth		(Note: PIN 10 uses are restricted per GPPM (2.1.6.))		1. MINISTRY AND BATCH NO.		2. CONTROL NO.	
3. CLIENT		4. MIN. ABBREV		5. DATE COMPLETED YYYY MM DD		6. FISCAL YEAR	
						7. SPECIAL CHEQUE ISSUE	
						0,4	
8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED							
9. EMPLOYEE I.D.		10. EMPLOYEE SUPPLIER NO.		11. EMPLOYEE SURNAME		INITIALS	
				IVES, ANDREW		12. EMPLOYEE GROUP NO. (✓ one only)	
						☐ 1 ☐ 2 ☐ 3 ☐ 4	
13. MAILING ADDRESS FOR CHEQUE						14. POSTAL CODE	

15. REASON FOR TRAVEL						16. EMPLOYEE OCCUPATION						
17. DATE OF TRAVEL	18. PLACES TRAVELLED TO / FROM	19. PERSONAL VEHICLE USE DISTANCE X KM RATE		20. BUS/TAXI/ AIR/FERRY/ COSTS	21. B L D ✓ ✓ ✓	22. MEALS: ALLOWANCE/ PER DIEM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY LIMIT)	24. COST	MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) 25. DESCRIPTION		TOTAL DAILY COSTS	
	<i>Depart</i> Arrive	KM	\$	\$		\$	\$	\$	\$		\$	
26. BROUGHT FORWARD FROM PREVIOUS PAGE →												
M D												
1/29	PARIS					86.05	522.30	33.65	INCIDENTALS	442.60		
1/30						112.15	342.30			454.45		
2/1	PARIS-MONTREAL AMERICAN AIRLINES 4-40			BTA		25.50		33.65	INCIDENTALS	59.15		
						224.30	664.60	67.30		956.20		
						310.97	921.40	43.30	X 13864	\$1325.94		
TOTALS OF COLUMNS		38.		39.		40.	41.	42.	THIS TOTAL MUST EQUAL TOTAL IN BOX Y		X CLAIM TOTALS \$1325.94	

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	➔	45. TOTAL DISTANCE TO DATE						
46. EMPLOYEE SIGNATURE CERTIFIED THAT TRAVEL EXPENSE CLAIM IS TRUE STATEMENT OF DISBURSEMENTS MADE AND/OR ALLOWANCES TOWARD WHICH ARE ENTITLED AS PER AGENCY OF TRAVEL OR GOVERNMENT TRAVEL REGULATIONS ABOVE AND FOR WHICH, I HAVE/DO NOT HAVE AND WILL NOT BE REIMBURSED IN ANY OTHER MANNER.			HEADQUARTERS (CITY NAME) VANCOUVER				WORK PHONE NO. 604-775-1000		
NOTES	47. SUPPLIER CODE	48. CLIENT	49. RESP. CENTRE	50. SERVICE LINE	51. STOP	52. PROJECT	AMOUNT		
						THIS TOTAL MUST EQUAL TOTAL IN BOX X	Y	TOTAL	
LESS TRAVEL ADVANCE	53.					LESS ADVANCE AMOUNT	Z	CR	

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE.
ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

AMOUNT DUE TO EMPLOYEE

54. CARRIED FWD
TO PG 11

55. EXPENSE AUTHORITY SIGNATURE -
CERTIFIED CORRECT PURSUANT TO
SECTION 32 & 33 OF THE FINANCIAL
ADMINISTRATION ACT AND RELATED POLICIES.

JAN 6 - 2016

PRINT NAME

DATE SIGNED
YYYY

MM DD

56. PROCESSING CLERK INITIAL
CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT

CRIMINAL SERVICE
DIVISION

FIN 10 Rev.2007/2/28 OPC 7530951008 (100/pk)

ORIGINAL: MINISTRY

COPY: EMPLOYEE



Where green ideas work

SMARTTEC Travel Confirmation

Traveller: Andrew Ives
Prepared By: Ina Gjoka
Purpose of Travel: Business Travel

SMARTTEC Confirmation Number: s 17 s 22

If there is an expense claim associated with this travel then attach this PDF to your IExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your IExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2015/11/28	Airplane	Vancouver Intl	Montreal Intl	3,681.0	409.2	AC150
2015/11/28	Airplane	Montreal Intl	Paris, CDG	5,506.0	612.0	AC870

Return Trip

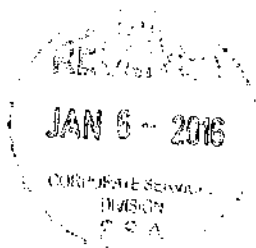
Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2015/12/01	Airplane	Paris, CDG	Montreal Intl	5,506.0	612.3	AC871
2015/12/01	Airplane	Montreal Intl	Vancouver Intl	3,681.0	409.2	AC195

Accommodations

Date	Accommodation Provider	Address	Nights	CO2e kg
2015/11/29	s.15	Paris	2	25.2

Total CO2 Equivalent Emissions: 2,067.9 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.





Historical Exchange Rates

Daily **BID** rates @ +/- 2% (Typical ATM rate)

DATE: Nov 28, 2015 ➤ Dec 1, 2015

INTERBANK: +/- 2% (Typical ATM rate)

PRICE: Bid

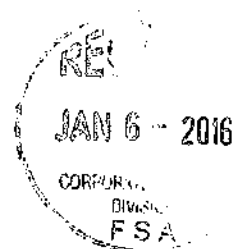
VALUES: Rate

FREQUENCY: Daily

	EUR / CAD
Period Average	1.3864
Period High	1.3871
Period Low	1.3856
Dec 1, 2015	1.3858
Nov 30, 2015	1.3856
Nov 29, 2015	1.3871
Nov 28, 2015	1.3871

➤ www.oanda.com/currency/historical-rates/

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PER DIEM RATES- PARIS, FRANCE NOV 28-DEC 1, 2015

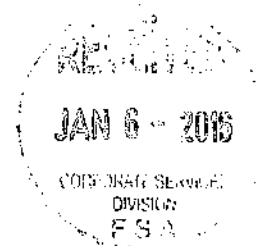
	Paris, France
CURRENCY	Euro (EUR)
PER DIEM	112.15
INCIDENTALS	33.65
TOTAL	145.80

AMOUNTS TO BE DEDUCTED FROM ABOVE FOR MEALS NOT TAKEN OR MEALS PROVIDED AT PUBLIC EXPENSE: * = Reasonable and justifiable expenses. Receipts required

	Paris
BREAKFAST	25.50
LUNCH	37.45
DINNER	49.20

Note: The maximum hotel rates that are listed (to be used as a guideline):

LOCATION	AMOUNT
Paris	\$337.00 USD



OUT-OF-CANADA GUIDELINES

Travel Out of Canada

The Ministry of Finance processes all out-of-Canada travel expenses. Information regarding travel to various locations around the world (e.g., passport requirements, embassy listings, etc.) is available on the U.S. Government Foreign Affairs site (Welcome to Travel.State.Gov). Out-of-Canada travel pre-approval is required by the Office of the Premier. Ministers' offices must contact MOSS, Ministry of Finance to obtain the foreign per diem allowances for each country prior to the trip. If private accommodation or personal vehicle use allowances will be claimed the rates must be requested prior to the trip.

Allowable Expenses - original receipts are required

Ministers and ministers' staff travelling outside Canada can claim reimbursement for reasonable expenses incurred which relate directly to foreign travel as follows:

- Car rental insurance (e.g., personal accident insurance and collision damage waiver).
Note: CDW is automatically provided when an employee uses their Corporate Travel Card to pay for the rental vehicle so the employee should decline the CDW offered by the rental company
- visa(s) and passport(s)
- inoculation(s)
- Traveller's cheques (attach proof of purchase and claim in the "Miscellaneous" column of the travel voucher). American Express Corporate Travel Card holders can obtain no-fee travellers cheques at any American Express office and various banking institutions
- bottled water
- preventative medication (e.g., malaria tablets)
- Premiums for additional medical insurance to provide coverage equivalent to that available under the B.C. Medical Plan in B.C. If you travel outside the province on business, it is recommended you purchase additional medical coverage, as the existing coverage through MSA will only cover the equivalent of the B.C. rates. For instance, the rate in B.C. for a hospital room is

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: s.22

Name: Mr Andrew S.2 Ives
E-mail LISA.HOLOWACH@AIRCANADA.CA
Form of payment: CC CAXXXXXXXXXXX S.17,s.22

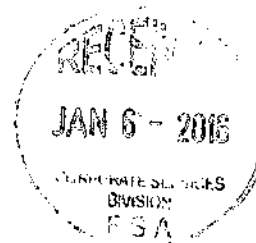
Customer Care
Air Canada Reservations
1-888-247-2262
Air Canada Flight Information
1-888-422-7533

International Reservations

Alert me of flight changes
Flight notification

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC150	Vancouver (YVR)	Montreal Trudeau (YUL)	333	Business (Z)	Confirmed
	Sat 28-Nov 2015 09:10 - TERMINAL M -MAIN	Sat 28-Nov 2015 16:45			
Seat number(s) requested: S.22					
AC870	Montreal Trudeau (YUL)	Paris, Charles De Gaulle (CDG)	77W	Business (Z)	Confirmed
	Sat 28-Nov 2015 20:10	Sun 29-Nov 2015 08:45 - TERMINAL 2A			
Seat number(s) requested: S.22					
AC871	Paris, Charles De Gaulle (CDG)	Montreal Trudeau (YUL)	77W	Business (Z)	Confirmed
	Tue 01-Dec 2015 13:05 - TERMINAL 2A	Tue 01-Dec 2015 14:40			
Seat number(s) requested: S.22					



Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC195	Montreal Trudeau (YUL)	Vancouver (YVR)	333	Business (Z)	Confirmed
	Tue 01-Dec 2015 17:50	Tue 01-Dec 2015 20:32 - TERMINAL M -MAIN			

Seat number(s) requested: S.22

Passenger Information

Passenger 1
 Name: **Mr Andrew S.2 Ives** Ticket number: S.22
 FIM Ticket number(s):

Purchase Summary

Passenger: 1 Ticket number S.22

Date of issue	20-Nov 2015
Fare Amount in Canadian dollars:	3,140.00
<i>(including navigational & other charges)</i>	
Taxes, Fees & Charges	
Canada Security Charge (CA)	25.91
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	1.00
Combined Taxes *see fare calculation below (XT)	553.14
Total Fare in Canadian dollars:	3,720.05

Ticket particularities:
 -REFUNDABLE--BG AC

***Fare calculation:**
 YVR AC X/YMQ AC PAR Q11.31 1173.50AC X/YMQ Q11.31AC YVR1173.5
 0NUC2369.62END ROE1.325090
Canadian tax registration numbers:
 XG Canada Goods and Service Tax (GST) #10009-2287
 RC Canada Harmonized Sales Tax (HST) #10009-2287
 XQ Quebec Sales Tax (QST) #1000-043-172

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires

JAN 8 - 2016

REGULATORY SERVICES
DIVISION

Mr. Andrew Ives
Address : S.22
Zip Code / City :
Country : CANADA
A/R Number :
Company : Expedia

Invoicenummer : s.22

Page: 1 de 2

s.22

TICKET CLIENT
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COPIES DESTROYED 1964

CARTHE RAIL ATRE (CM)

REF

JAN 6 - 2016

Roomnumber : s.22
 Arrival : 29/11/2015
 Departure : 01/12/2015
 Ad. / Chld. : 1 / 0
 Cashier : Ines
 Rate : 322,3 Euros

Mr. Andrew Ives
 Address : s.22
 Zip Code / City :
 Country : CANADA
 A/R Number :
 Company : Expedia

Paris, The 01/12/2015
 Time : 07:25:40

Invoicenumber : s.22

Invoice

Page: 2 de 2

Date	Qt	Description	P.U. HT	TVA	P.U. TTC	Débit	Credit
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This folio includes the following VAT figures:

VAT Description	Net	Tax	Gross
No No Tax Linked	s.22	0,00 EUR	s.22
Link -			
A - TVA 10%		62,45 EUR	
B - TVA 20%		12,67 EUR	

RECEIVED

JAN 6 - 2016

PLEASE NOTE:

ANDREW IVES PAID PCC'S HOTEL INVOICE
ON HIS CARD.

IF WE COULD PLEASE ENSURE THAT
THE TOTAL OF: \$921.40 BE PAID
OUT TO ANDREW IVES INSTEAD OF
PCC. IT WOULD BE MUCH APPRECIATED.

PLEASE SEE BOTH ANDREW'S AND
PCC'S FOLIOS W/ RECEIPTS SHOWING
BOTH WERE PAID ON ANDREW'S CARD
(ENDING IN ^{s.22}

PLEASE LET ME KNOW IF YOU HAVE
ANY QUESTIONS.

- INA



**BRITISH
COLUMBIA**
The Best Place on Earth

TRAVEL VOUCHER

PAGE 1 OF 2

(Notice: FIM 10 uses are restricted per OPR 10.3.3)

3. CLIENT		4. MIN. ABBREV	5. DATE COMPLETED YYYY MM DD	6. FISCAL YEAR	7. SPECIAL CHARGE ISSUE	8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE - SPACED LINES. 30 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED			
0104 PREM			20151208	2016	014				
9. EMPLOYEE I.D.		10. EMPLOYEE SUPPLIER NO.		11. EMPLOYEE SURNAME		12. EMPLOYEE GROUP NO. (✓ one only) ☐ 1 ☐ 2 ☐ 3 ☒ 4			
s.22				CLARK, CHRISTY					
13. MAILING ADDRESS FOR CHEQUE #740-999 CANADA PLACE, VANCOUVER B.C.						14. POSTAL CODE V6C1S1E1			
15. REASON FOR TRAVEL						16. EMPLOYEE OCCUPATION PREMIER			
17. DATE OF TRAVEL	18. PLACES TRAVELLED TO / FROM	19. PERSONAL VEHICLE USE DISTANCE X KM RATE	20. BUS/TAXI/AIR/FERRY COSTS	21. MEALS: ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO. B L D ✓ ✓ ✓	22. ACCOMMODATION COSTS (TO POLICY LIMIT)	23. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.)	24. COST	25. DESCRIPTION	26. TOTAL DAILY COSTS
27. \$	28.	29.	30.	31.	32.	33.	34.	35.	36.
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TRAVEL VOUCHER

PAGE 1 OF 2

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus column 26-54. Attach appropriate receipts in order 1 and 2.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

BS16-DECEMBER 19

TRA-CHI151201

3. CLIENT 0,0,4 PREM	4. MIN. ABBREV. PREM	5. DATE COMPLETED YYYY MM DD 2011 12 08	6. FISCAL YEAR 2011	7. SPECIAL CHEQUE ISSUE 0,4	8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
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9. EMPLOYEE ID. s.22	10. EMPLOYEE SUPPLIER NO.	11. EMPLOYEE SURNAME CHIN, BEN	INITIALS 1 2 3 4	12. EMPLOYEE GROUP NO. (1 only)
-------------------------	---------------------------	-----------------------------------	---------------------	------------------------------------

13. MAILING ADDRESS FOR CHEQUE West Annex, Parliament Buildings Victoria BC	14. POSTAL CODE V8W 2E1
--	----------------------------

15. REASON FOR TRAVEL	16. EMPLOYEE OCCUPATION Executive Director
-----------------------	---

17. DATE OF TRAVEL	18. PLACES TRAVELLED TO / FROM	19. PERSONAL VEHICLE USE DISTANCE X KM RATE	20. BUS/TAXI/AIR/FERRY/COSTS	21. B/L/D	22. MEALS: ALLOWANCE/1/4 DIRM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY LIMIT)	24. COST	25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION	TOTAL DAILY COSTS
26. BROUGHT FORWARD FROM PREVIOUS PAGE									
11/28	VICTORIA-VANCOUVER AC#8056 (08:00-08:25)		BTA		310.97	921.40	93.30		1,325.67
11/28	VANCOUVER-MONTREAL AC#150 (09:10-16:45)		BTA						
11/28	MONTREAL-PARIS AC#870 (20:10-08:45+1)		BTA						
12/01	PARIS-MONTREAL AC#871 (13:05-14:40)		BTA						
12/01	MONTREAL-VANCOUVER AC#195 (17:50-20:32)		BTA						
12/01	VANCOUVER-VICTORIA AC#8083 (22:30-22:56)		BTA				60.00	PARKING	60.00
TOTALS OF COLUMNS					310.97	921.40	153.30	THIS TOTAL MUST EQUAL TOTAL IN BOX Y	1,385.67

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	45. TOTAL DISTANCE TO DATE
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46. EMPLOYEE SIGNATURE CERTIFIED CORRECT PURSUANT TO SECTION 22 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES.	HEADQUARTERS (CITY NAME) VICTORIA	WORK PHONE NO. 250-387-1715
---	--------------------------------------	--------------------------------

NOTES	47. SUPPLIER CODE	48. CLIENT	49. RESP. CENTRE	50. SERVICE LINE	51. STOB	52. PROJECT	AMOUNT
		0,0,4	3,6,A,1,0	3,6,2,0,0	5,7,0,6	3,6,0,0,0,0,0,0	\$1,385.67

THIS TOTAL MUST EQUAL TOTAL IN BOX X	Y TOTAL \$1,385.67
LESS ADVANCE AMOUNT	Z

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.	AMOUNT DUE TO EMPLOYEE
---	------------------------

55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 22 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES. Michelle Leamy	PRINT NAME Michelle Leamy	DATE SIGNED 2011 12 08
56. PROCESSING CLERK INITIAL CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT		



(Note: FIN 10 uses are restricted per CPPM C.1.6.)

PAGE 2 OF 2

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 4 - 64. Attach appropriate indent, in order of class.

1. MINISTRY AND BATCH NO.	2. CONTROL NO.
	W

3. CLIENT	4. MIN. ABBREV.	5. DATE COMPLETED YYYY MM DD	6. FISCAL YEAR	7. SPECIAL CHEQUE ISSUE	8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE-SPACED LINES. 30 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
				014	

9. EMPLOYEE I.D.	10. EMPLOYEE SUPPLIER NO.	11. EMPLOYEE SURNAME CHIN BEN	INITIALS	12. EMPLOYEE GROUP NO. (✓ one only) ☐ 1 ☐ 2 ☐ 3 ☐ 4
------------------	---------------------------	----------------------------------	----------	---

13. MAILING ADDRESS FOR CHEQUE	14. POSTAL CODE
--------------------------------	-----------------

15. REASON FOR TRAVEL	16. EMPLOYEE OCCUPATION
-----------------------	-------------------------

[illegible]

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	45. TOTAL DISTANCE TO DATE
-------------------------------------	---	----------------------------------

46. EMPLOYEE SIGNATURE <i>[Signature]</i>	HEADQUARTERS (CITY NAME) VICTORIA, BC	WORK PHONE NO. 250-387-1715
---	---	---

NOTES	47. SUPPLIER CODE	48. CLIENT	49. RESP. CENTRE	50. SERVICE LINE	51. STOB	52. PROJECT	AMOUNT

							THIS TOTAL MUST EQUAL TOTAL IN BOX X	Y TOTAL 1279 56	
LESS TRAVEL ADVANCE	53.						LESS ADVANCE AMOUNT	Z	C

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.	AMOUNT DUE TO EMPLOYEE	54. CARRIED TO pg 11
--	------------------------	-------------------------

55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED REGULATIONS	PRINT NAME	DATE SIGNED YYYY	MM	DD
<i>[Signature]</i>				

56. PROCESSING CLERK INITIAL _____
CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT
CORPORATE SERVICE



Where green ideas work

SMARTTEC Travel Confirmation

Traveller: Ben Chin
Prepared By: Ina Gjoka

Purpose of Travel: Business Travel

SMARTTEC Confirmation Number: e 17 e 22

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2015/11/28	Car/Taxi - Gasoline	Victoria	Victoria Airport	s.22	s.22	
2015/11/28	Airplane	Victoria Intl	Vancouver Intl	63.0	9.8	AC8056
2015/11/28	Airplane	Vancouver Intl	Montreal Intl	3,681.0	409.2	AC150
2015/11/28	Airplane	Montreal Intl	Paris, CDG	5,506.0	612.0	AC870

Return Trip

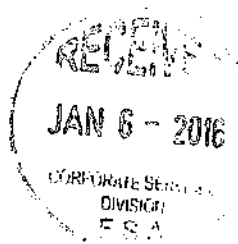
Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2015/12/01	Airplane	Paris, CDG	Montreal Intl	5,508.0	612.3	AC871
2015/12/01	Airplane	Montreal Intl	Vancouver Intl	3,681.0	409.2	AC195
2015/12/01	Airplane	Vancouver Intl	Victoria Intl	63.0	9.8	AC8083
2015/12/01	Car/Taxi - Gasoline	Victoria Airport	Victoria	s.22		

Accommodations

Date	Accommodation Provider	Address	Nights	CO2e kg
2015/11/29	S.15 Paris	Paris	2	25.2

Total CO2 Equivalent Emissions: 2,099.9 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.





Historical Exchange Rates

Daily **BID** rates @ +/- 2% (Typical ATM rate)

DATE: Nov 28, 2015 > Dec 1, 2015

INTERBANK: +/- 2% (Typical ATM rate)

PRICE: Bid

VALUES: Rate

FREQUENCY: Daily

	EUR / CAD
Period Average	1.3864
Period High	1.3871
Period Low	1.3856
Dec 1, 2015	1.3858
Nov 30, 2015	1.3856
Nov 29, 2015	1.3871
Nov 28, 2015	1.3871

> www.oanda.com/currency/historical-rates/

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PER DIEM RATES- PARIS, FRANCE NOV 28-DEC 1, 2015

	Paris, France
CURRENCY	Euro (EUR)
PER DIEM	112.15
INCIDENTALS	33.65
TOTAL	145.80

Group 3 = 20%

23.45

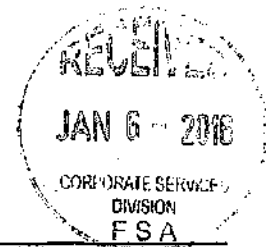
174.58

AMOUNTS TO BE DEDUCTED FROM ABOVE FOR MEALS NOT TAKEN OR MEALS PROVIDED AT PUBLIC EXPENSE: * = Reasonable and justifiable expenses. Receipts required

	Paris
BREAKFAST	25.50
LUNCH	37.45
DINNER	49.20

Note: The maximum hotel rates that are listed (to be used as a guideline):

LOCATION	AMOUNT
Paris	\$337.00 USD



OUT-OF-CANADA GUIDELINES

Travel Out of Canada

The Ministry of Finance processes all out-of-Canada travel expenses. Information regarding travel to various locations around the world (e.g., passport requirements, embassy listings, etc.) is available on the U.S. Government Foreign Affairs site ([Welcome to Travel.State.Gov](http://Welcome.to.Travel.State.Gov)). Out-of-Canada travel pre-approval is required by the Office of the Premier. Ministers' offices must contact MOSS, Ministry of Finance to obtain the foreign per diem allowances for each country prior to the trip. If private accommodation or personal vehicle use allowances will be claimed the rates must be requested prior to the trip.

Allowable Expenses – original receipts are required

Ministers and ministers' staff travelling outside Canada can claim reimbursement for reasonable expenses incurred which relate directly to foreign travel as follows:

- Car rental insurance (e.g., personal accident insurance and collision damage waiver).
Note: CDW is automatically provided when an employee uses their Corporate Travel Card to pay for the rental vehicle so the employee should decline the CDW offered by the rental company
- visa(s) and passport(s)
- inoculation(s)
- Traveller's cheques (attach proof of purchase and claim in the "Miscellaneous" column of the travel voucher). American Express Corporate Travel Card holders can obtain no-fee travellers cheques at any American Express office and various banking institutions
- bottled water
- preventative medication (e.g., malaria tablets)
- Premiums for additional medical insurance to provide coverage equivalent to that available under the B.C. Medical Plan in B.C. If you travel outside the province on business, it is recommended you purchase additional medical coverage, as the existing coverage through MSA will only cover the equivalent of the B.C. rates. For instance, the rate in B.C. for a hospital room is



AGENT NR/TS BOOKING REF s.22

CHIN/BENJAMIN s.22 MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 288 - 800 HORNBY STREET
VANCOUVER BC V6Z 2C5
ATTN: ANNETTE JORDAN

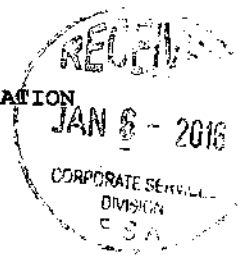
DATE: NOV 27 2015

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
AIR CANADA AC 8056 B ECONOMY	28NOV SATURDAY	VICTORIA BC VICTORIA INTL	VANCOUVER BC INTERNATIONAL TERMINAL M	0800	0825
				NON STOP	
				0:25 DURATION	
				EXPRESS - J	
RESERVATION CONFIRMED					
FLIGHT OPERATED BY AIR CANADA					
AIRCRAFT: DE HAVILLAND DHC-8 SERIES 300					
AIR CANADA AC 150 B ECONOMY	28NOV SATURDAY	VANCOUVER BC INTERNATIONAL	MONTREAL QC PIERRE E. TRUD TERMINAL M	0910	1645
				NON STOP	
				4:35 DURATION	
RESERVATION CONFIRMED					
AIRCRAFT: AIRBUS INDUSTRIE A330-300					
AIR CANADA AC 870 B ECONOMY	28NOV SATURDAY	MONTREAL QC PIERRE E. TRUD	PARIS CHARLES DE GAU TERMINAL 2A	2010	0845 29NOV
				NON STOP	
				6:35 DURATION	
CONTINENTAL BREAKFAST/MEAL					
RESERVATION CONFIRMED					
AIRCRAFT: BOEING 777-300ER					
AIR CANADA AC 871 B ECONOMY	01DEC TUESDAY	PARIS CHARLES DE GAU	MONTREAL QC PIERRE E. TRUD TERMINAL 2A	1305	1440
				NON STOP	
				7:35 DURATION	
MEAL/SNACK					
RESERVATION CONFIRMED					
AIRCRAFT: BOEING 777-300ER					
AIR CANADA AC 195 B ECONOMY	01DEC TUESDAY	MONTREAL QC PIERRE E. TRUD	VANCOUVER BC INTERNATIONAL TERMINAL M	1750	2032
				NON STOP	
				5:42 DURATION	
FOOD FOR PURCHASE					
RESERVATION CONFIRMED					
AIRCRAFT: AIRBUS INDUSTRIE A330-300					

INVOICE NUMBER s.22

1/ 2



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P 416 655 CTMS (2867) F 905 738 0867
info@ctms-travel.com www.ctms-travel.com





AGENT NR/TS BOOKING REF s.22

CHIN/BENJAMIN s.22 MR

AIR CANADA 01DEC VANCOUVER BC VICTORIA BC 2230 2256
AC 8083 TUESDAY INTERNATIONAL VICTORIA INTL
B ECONOMY TERMINAL M

RESERVATION CONFIRMED NON STOP
FLIGHT OPERATED BY AIR CANADA EXPRESS - J 0:26 DURATION
AIRCRAFT: DE HAVILLAND DHC-8 SERIES 300

HAVE A VERY PLEASANT TRIP
THANK YOU

EXCHANGE TICKET NUMBER s.22 CAD-3180.00

	AIR FARE:CAD	3180.00
PAID BY MASTERCARD /THANKS CAD		-40.00
SERVICE FEE: 58.00	TOTAL	60.90
TAX DETAILS:	GST/HST: 2.90	
SERVICE FEE DETAILS:		
S PAID BY MASTERCARD /THANKS		-60.90

ETKT: s.22

SVC:

INVOICE TOTAL CAD 0.00

PAYMENT: CCCA+/CA XXXXXXXXXXXXXXXX s.22

RESERVATION NUMBER(S) AC/QAN5BZ

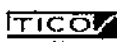
TKT: s.22

THANK YOU FOR BOOKING WITH CTMS
PLEASE CHECK IN AT LEAST 3 HOURS PRIOR TO
DEPARTURE. PASSPORT VALIDITY MUST BE AT LEAST
6 MONTHS AFTER YOUR SCHEDULED RETURN DATE.
ENSURE YOU HAVE PROPER ENTRY VISA REQUIREMENT
NO SHOW WILL RESULT IN FORFEITURE OF TICKET

CTMS TRAVEL TOLL FREE NUMBER 1855 359 2867
CTMS TRAVEL EMERGENCY SERVICE 1855 359 2867
PLEASE NOTEADDITIONAL CHARGES WILL APPLY
TO EMERGENCY SERVICE CALLS

MOST CARRIERS' E-TICKETS HAVE EXPIRATION DATES AND CONDITIONS OF USE.
CHECK THE CARRIER'S FARE RULES FOR MORE INFORMATION.
INVOICE NUMBER 0000287181 2/ 2

BAGGAGE POLICY - FOR TRAVEL TO/FROM, WITHIN THE US/CA, PLEASE VISIT:
[HTTPS://BAGS.AMADEUS.COM?R=6IB6BN&N=CHIN](https://BAGS.AMADEUS.COM?R=6IB6BN&N=CHIN)



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info.ca@ctms-travel.com www.ctms-travel.com



Roomnumber : s.22
 Arrival : 29/11/2015
 Departure : 01/12/2015
 Ad. / Child : 1 / 0
 Cashier : Ines
 Rate : 322,3 Euros

Mr. Benjamin Chin
 Address : s.22
 Zip Code / City :
 Country : CANADA
 A/R Number :
 Company : Expedia

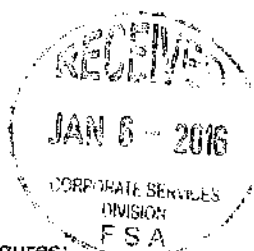
Paris, The 01/12/2015
 Time : 07:31:31

Invoicenumber : s.22

Invoice

Page: 1 de 1

Date	Qt	Description	P.U. HT	TVA	P.U. TTC	Débit	Credit
29/11/2015	1	Taxe de Séjour	3,00 €		3,00 €	3,00 €	0,00 €
29/11/2015	1	Hébergement	290,00 €	TVA 10%	319,00 €	319,00 €	0,00 €
29/11/2015	1	Taxe Départementale	0,30 €		0,30 €	0,30 €	0,00 €
30/11/2015	1	Hébergement	308,18 €	TVA 10%	339,00 €	339,00 €	0,00 €
30/11/2015	1	Taxe Départementale	0,30 €		0,30 €	0,30 €	0,00 €
30/11/2015	1	Taxe de Séjour	3,00 €		3,00 €	3,00 €	0,00 €
01/12/2015	1	Mastercard	-664,60 €		664,60 €	0,00 €	664,60 €
Total						664,60 €	664,60 €
Open Balance						(0,00 €)	



This folio includes the following VAT figures:

VAT Description	Net
No No Tax Linked	6,60 EUR
Link - A - TVA 10%	598,18 EUR

s.15

Guest Signature : _____

CARTE BANCAIRE EMV

A0000000041010
 MasterCard
 LE 01/12/15 A 07:32:13
 s.22

4231947 75018760100018
 30004
 XXXXXXXXXXXX.s.22
 3781E12786395D39
 002 000003 101 C @
 MONTANT :

664,60 EUR

DEBIT

5 TICKET CLIENT
 A CONSERVER

December 15/15

VICTORIA
INTERNATIONAL AIRPORT
LANE: Long Term Exit 1-10

Paid On: 2015/12/01 23:14
Ticket#: 196394638
Paid: \$ 60.00
GST: \$ 2.86

3C: MASTERCARD: s.17,s.22
THANK YOU
Transaction: Approved
3ST#10456-7270RT001
***** s.22 Swiped
MASTER CARD
Purchase 15/12/01 23:13:59
Seq# 000039 004
Auth# 021355
APPROVED



Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: s.22

Name: Mr Andrew S.2 Ives
E-mail: LISA.HOLOWACH@AIRCANADA.CA
Form of payment: CC CXXXXXXXXXXXX s.22

Customer Care
Air Canada Reservations
1-888-247-2262
Air Canada Flight Information
1-888-422-7533

International Reservations

Alert me of flight changes
Flight notification

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC150	Vancouver (YVR)	Montreal Trudeau (YUL)	333	Business (Z)	Confirmed
	Sat 28-Nov 2015 09:10 - TERMINAL M -MAIN	Sat 28-Nov 2015 16:45			
Seat number(s) requested: S.22					
AC870	Montreal Trudeau (YUL)	Paris, Charles De Gaulle (CDG)	77W	Business (Z)	Confirmed
	Sat 28-Nov 2015 20:10	Sun 29-Nov 2015 08:45 - TERMINAL 2A			
Seat number(s) requested: S.22					
AC871	Paris, Charles De Gaulle (CDG)	Montreal Trudeau (YUL)	77W	Business (Z)	Confirmed
	Tue 01-Dec 2015 13:05 - TERMINAL 2A	Tue 01-Dec 2015 14:40			
Seat number(s) requested: S.22					

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC195	Montreal Trudeau (YUL)	Vancouver (YVR)	333	Business (Z)	Confirmed
	Tue 01-Dec 2015 17:50	Tue 01-Dec 2015 20:32 - TERMINAL M -MAIN			

Seat number(s) requested: S.22

Passenger Information

Passenger 1
 Name: **Mr Andrew S.2 Ives** Ticket number: s.22
 FIM Ticket number(s):

Purchase Summary

Passenger: 1 Ticket number s.22

Date of issue	20-Nov 2015
Fare Amount in Canadian dollars:	3,140.00
<i>(including navigational & other charges)</i>	
Taxes, Fees & Charges	
Canada Security Charge (CA)	25.91
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	1.00
Combined Taxes *see fare calculation below (XT)	553.14
Total Fare in Canadian dollars:	3,720.05

Ticket particularities:
-REFUNDABLE--BG AC

*Fare calculation:
 YVR AC X/YMQ AC PAR Q11.31 1173.50AC X/YMQ Q11.31AC YVR1173.5
 0NUC2369.62END ROE1.325090
 Canadian tax registration numbers:
 XG Canada Goods and Service Tax (GST) #10009-2287
 RC Canada Harmonized Sales Tax (HST) #10009-2287
 XQ Quebec Sales Tax (QST) #1000-043-172

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires



AGENT NR/NR BOOKING REF s.22

IVES/ANDREW S.22 MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 730 - 999 CANADA PLACE
VANCOUVER BC V6C 3E1
ATTN: ANNETTE JORDAN

DATE: NOV 20 2015

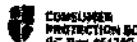
20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
AIR CANADA AC 150 B ECONOMY	28NOV SATURDAY	VANCOUVER BC INTERNATIONAL TERMINAL M	MONTREAL QC PIERRE E. TRUD	0910	1645
		FOOD FOR PURCHASE RESERVATION CONFIRMED		NON STOP 4:35 DURATION	
		AIRCRAFT: AIRBUS INDUSTRIE A330-300			
AIR CANADA AC 870 B ECONOMY	28NOV SATURDAY	MONTREAL QC PIERRE E. TRUD	PARIS CHARLES DE GAU TERMINAL 2A	2010	0845 29NOV
		CONTINENTAL BREAKFAST/MEAL RESERVATION CONFIRMED		NON STOP 6:35 DURATION	
		AIRCRAFT: BOEING 777-300ER			
AIR CANADA AC 871 B ECONOMY	01DEC TUESDAY	PARIS CHARLES DE GAU TERMINAL 2A	MONTREAL QC PIERRE E. TRUD	1305	1440
		MEAL/SNACK RESERVATION CONFIRMED		NON STOP 7:35 DURATION	
		AIRCRAFT: BOEING 777-300ER			
AIR CANADA AC 195 B ECONOMY	01DEC TUESDAY	MONTREAL QC PIERRE E. TRUD	VANCOUVER BC INTERNATIONAL TERMINAL M	1750	2032
		FOOD FOR PURCHASE RESERVATION CONFIRMED		NON STOP 5:42 DURATION	
		AIRCRAFT: AIRBUS INDUSTRIE A330-300			

	AIR FARE: CAD	3140.00
	TAXES AND AIRLINE IMPOSED FEES:	579.05
	GST/HST:	1.00
SERVICE FEE: 58.00	TOTAL CAD	60.90
TAX DETAILS:	GST/HST: 2.90	
SERVICE FEE DETAILS:		
SERVICE FEE / PAID BY MASTER CARD/THANKS CAD		-60.90
PAID BY MASTER CARD/THANKS CAD		-3720.05

INVOICE NUMBER s.22

1/ 2



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1600 Steeles Avenue West, Suite 312
Toronto (Coquitlam), Ontario L4K 4M2
P 416 665 CTMS (2867) F 905 738 0867
info.ca@ctms.travel.com www.ctms.travel.com





AGENT NR/NR BOOKING REF s.22

IVES/ANDREW s.22 MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 730 - 999 CANADA PLACE
VANCOUVER BC V6C 3E1
ATTN: ANNETTE JORDAN

DATE: NOV 20 2015

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
INVOICE TOTAL CAD				0.00	

TICKET PAYMENT: CA XXXXXXXXXXXXs.22
SVCFEE PAYMENT: CA XXXXXXXXXXXX

RESERVATION NUMBER(S) s.22

ETKT s.22
SVC:

THANK YOU FOR BOOKING WITH CTMS
PLEASE CHECK IN AT LEAST 3 HOURS PRIOR TO
DEPARTURE. PASSPORT VALIDITY MUST BE AT LEAST
6 MONTHS AFTER YOUR SCHEDULED RETURN DATE.
ENSURE YOU HAVE PROPER ENTRY VISA REQUIREMENT
NO SHOW WILL RESULT IN FORFEITURE OF TICKET

CTMS TRAVEL TOLL FREE NUMBER 1855 359 2867
CTMS TRAVEL EMERGENCY SERVICE 1855 359 2867
PLEASE NOTEADDITIONAL CHARGES WILL APPLY
TO EMERGENCY SERVICE CALLS

MOST CARRIERS' E-TICKETS HAVE EXPIRATION DATES AND CONDITIONS OF USE.
CHECK THE CARRIER'S FARE RULES FOR MORE INFORMATION.

BAGGAGE POLICY - FOR TRAVEL TO/FROM, WITHIN THE US/CA, PLEASE VISIT:
[HTTPS://BAGS.AMADEUS.COM?R=6IB5IT&N=IVES](https://BAGS.AMADEUS.COM?R=6IB5IT&N=IVES)

INVOICE NUMBER s.22

2/ 2



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info.ca@constravel.com www.ctmstravel.com





7,9

AGENT NR/NR BOOKING REF S.22

CHIN/BENJAMIN S.22 MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 288 - 800 HORNBY STREET
VANCOUVER BC V6Z 2C5
ATTN: ANNETTE JORDAN

DATE: NOV 20 2015

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
AIR CANADA AC 150 B ECONOMY	28NOV SATURDAY	VANCOUVER BC INTERNATIONAL TERMINAL M	MONTREAL QC PIERRE E. TRUD	0910	1645
				FOOD FOR PURCHASE	NON STOP
				RESERVATION CONFIRMED	4:35 DURATION
AIRCRAFT: AIRBUS INDUSTRIE A330-300					
AIR CANADA AC 870 B ECONOMY	28NOV SATURDAY	MONTREAL QC PIERRE E. TRUD	PARIS CHARLES DE GAU TERMINAL 2A	2010	0845 29NOV
				CONTINENTAL BREAKFAST/MEAL	NON STOP
				RESERVATION CONFIRMED	6:35 DURATION
AIRCRAFT: BOEING 777-300ER					
AIR CANADA AC 871 B ECONOMY	01DEC TUESDAY	PARIS CHARLES DE GAU	MONTREAL QC PIERRE E. TRUD TERMINAL 2A	1305	1440
				MEAL/SNACK	NON STOP
				RESERVATION CONFIRMED	7:35 DURATION
AIRCRAFT: BOEING 777-300ER					
AIR CANADA AC 195 B ECONOMY	01DEC TUESDAY	MONTREAL QC PIERRE E. TRUD	VANCOUVER BC INTERNATIONAL TERMINAL M	1750	2032
				FOOD FOR PURCHASE	NON STOP
				RESERVATION CONFIRMED	5:42 DURATION
AIRCRAFT: AIRBUS INDUSTRIE A330-300					

AIR FARE: CAD		3140.00
TAXES AND AIRLINE IMPOSED FEES:		579.05
GST/HST:		1.00
SERVICE FEE: 58.00	TOTAL CAD	60.90
TAX DETAILS:	GST/HST: 2.90	
SERVICE FEE DETAILS:		
SERVICE FEE / PAID BY MASTER CARD/THANKS CAD		-60.90
PAID BY MASTER CARD/THANKS CAD		-3720.05

INVOICE NUMBER S.22

1/ 2



ctms - Corporate Travel Management Solutions
1600 Steeles Avenue West, Suite 312
Toronto (Ontario), Ontario L4K 4P2
P 416 665 CTMS (2867) F 905 735 0067
info.ca@ctmsolutions.com www.ctmsolutions.com





AGENT NR/NR BOOKING REF s.22

CHIN/BENJAMIN S.22 MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 288 - 800 HORNBY STREET
VANCOUVER BC V6Z 2C5
ATTN: ANNETTE JORDAN

DATE: NOV 20 2015

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
INVOICE TOTAL CAD				0.00	

TICKET PAYMENT: CA XXXXXXXXXXXXXs.22

SVCFEE PAYMENT: CA XXXXXXXXXXXX

RESERVATION NUMBER(S) s.22

ETKT s.22

SVC:

THANK YOU FOR BOOKING WITH CTMS
PLEASE CHECK IN AT LEAST 3 HOURS PRIOR TO
DEPARTURE. PASSPORT VALIDITY MUST BE AT LEAST
6 MONTHS AFTER YOUR SCHEDULED RETURN DATE.
ENSURE YOU HAVE PROPER ENTRY VISA REQUIREMENT
NO SHOW WILL RESULT IN FORFEITURE OF TICKET

CTMS TRAVEL TOLL FREE NUMBER 1855 359 2867

CTMS TRAVEL EMERGENCY SERVICE 1855 359 2867

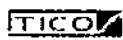
PLEASE NOTEADDITIONAL CHARGES WILL APPLY
TO EMERGENCY SERVICE CALLS

MOST CARRIERS' E-TICKETS HAVE EXPIRATION DATES AND CONDITIONS OF USE.
CHECK THE CARRIER'S FARE RULES FOR MORE INFORMATION.

BAGGAGE POLICY - FOR TRAVEL TO/FROM, WITHIN THE US/CA, PLEASE VISIT:
[HTTPS://BAGS.AMADEUS.COM?R=6IB6BN&N=CHIN](https://bags.amadeus.com?R=6IB6BN&N=CHIN)

INVOICE NUMBER s.22

2/ 2



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Toronto (Concord), Ontario L4X 4M2
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Electronic Refund Receipt / Reçu de remboursement électronique

We are pleased to confirm a refund has been processed to your payment card.

Nous sommes heureux de confirmer qu'un remboursement a été porté à votre carte de paiement.

Please print this refund receipt for your reference.

Veuillez imprimer ce reçu pour vos dossiers.

Refund Information / Détails du remboursement

Passenger Name:
Nom du passager: Benjamin Chin

Payment card refunded: CC-CAXXXXXXXXXXXS.22
Carte de paiement remboursée:

Customer Care Service au client

On the web/Site Web
www.aircanada.com

Air Canada Reservations
Réservations d'Air Canada
1 888 247-2262

Aeroplan Centre
Centre Aéroplan
1 800 361-5373

Amount Refunded / Montant du Remboursement

Seat Selection Base Charge: 26.00

Frais de sélection de siège:

Taxes:

Canada Goods and Services Tax (GST/HST #10009-2287) /

Canada - Taxe sur les produits et services (TPS/TVH #1009-2287) (XG) 1.30

Total Amount Refunded to credit card in Canadian dollars: **27.30**

Montant total remboursé sur la carte de crédit en dollars canadiens:

If you are receiving this notice due to a schedule change, please note that you have been assigned a standard seat for your new flight. Please review your itinerary and your new seat assignment. **If you selected a Preferred seat for your original flight**, your **Preferred seat** charge has been refunded. If you'd like to select a Preferred seat for your new flight, or otherwise change your seat, please contact Air Canada Reservations.

Si vous recevez cet avis en raison d'un changement à l'horaire, veuillez noter qu'une place normale vous a été attribuée pour votre nouveau vol. Veuillez passer en revue votre itinéraire et votre nouvelle attribution de places. **Si vous avez sélectionné une place Préférence pour votre vol original**, vos frais de places Préférence vous ont été remboursés. Si vous souhaitez sélectionner une place **Préférence** pour votre nouveau vol, ou modifier autrement votre place, veuillez contacter les Réservations d'Air Canada.

AGENT NR/NR BOOKING REF s.22

CLARK/CHRISTINA S.22 MS

MINISTRY OF INTERNATIONAL TRADE
SUITE 730 - 999 CANADA PLACE
VANCOUVER BC V6C 3E1
ATTN: ANNETTE JORDAN

DATE: NOV 24 2015

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
AIR CANADA AC 150 B ECONOMY	28NOV SATURDAY	VANCOUVER BC INTERNATIONAL TERMINAL M	MONTREAL QC PIERRE E. TRUD	0910	1645
				NON STOP	
				4:35 DURATION	
AIRCRAFT: AIRBUS INDUSTRIE A330-300					
AIR CANADA AC 870 B ECONOMY	28NOV SATURDAY	MONTREAL QC PIERRE E. TRUD	PARIS CHARLES DE GAU TERMINAL 2A	2010	0845 29NOV
				NON STOP	
				6:35 DURATION	
AIRCRAFT: BOEING 777-300ER					
AIR CANADA AC 855 B ECONOMY	04DEC FRIDAY	LONDON HEATHROW TERMINAL 2	VANCOUVER BC INTERNATIONAL TERMINAL M	1425	1600
				NON STOP	
				9:35 DURATION	
AIRCRAFT: BOEING 777-300ER					

	AIR FARE: CAD	3953.00
	TAXES AND AIRLINE IMPOSED FEES:	731.36
	GST/HST:	1.00
SERVICE FEE: 58.00	TOTAL CAD	60.90
TAX DETAILS:	GST/HST: 2.90	
SERVICE FEE DETAILS:		
SERVICE FEE / PAID BY MASTER CARD/THANKS CAD		-60.90
PAID BY MASTER CARD/THANKS CAD		-4685.36
INVOICE TOTAL CAD		0.00

TICKET PAYMENT: CA XXXXXXXXXXXX s.22
SVC FEE PAYMENT: CA XXXXXXXXXXXX

RESERVATION NUMBER(S) s.22

ETKT: s.22
SVC:

INVOICE NUMBER s.22

1/ 2



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AGENT NR/NR BOOKING REF s.22

CLARK/CHRISTINA s.22 MS

MINISTRY OF INTERNATIONAL TRADE
SUITE 730 - 999 CANADA PLACE
VANCOUVER BC V6C 3E1
ATTN: ANNETTE JORDAN

DATE: NOV 24 2015

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
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THANK YOU FOR BOOKING WITH CTMS
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CTMS TRAVEL TOLL FREE NUMBER 1855 359 2867

CTMS TRAVEL EMERGENCY SERVICE 1855 359 2867

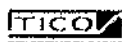
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2/ 2



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Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: s.22

Name: Ms Christina S. Clark
E-mail: LISA.HOLOWACH@AIRCANADA.CA
Form of payment: CC CAXXXXXXXXXXXXXX^{s.22}

Customer Care
Air Canada Reservations
1-888-247-2262
Air Canada Flight Information
1-888-422-7533

International Reservations

Alert me of flight changes
Flight notification

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC150	Vancouver (YVR)	Montreal Trudeau (YUL)	333	Business (Z)	Confirmed
	Sat 28-Nov 2015 09:10 - TERMINAL M -MAIN	Sat 28-Nov 2015 16:45			
Seat number(s) requested: s.22					
AC870	Montreal Trudeau (YUL)	Paris, Charles De Gaulle (CDG)	77W	Business (Z)	Confirmed
	Sat 28-Nov 2015 20:10	Sun 29-Nov 2015 08:45 - TERMINAL 2A			
Seat number(s) requested: s.22					
AC855	London Heathrow (GB) (LHR)	Vancouver (YVR)	77W	Business (Z)	Confirmed
	Fri 04-Dec 2015 14:25 - TERMINAL 2	Fri 04-Dec 2015 16:00 - TERMINAL M -MAIN			
Seat number(s) requested: s.22					

Passenger Information

Passenger 1
 Name: **Ms Christina^{s.22} Clark** Ticket number: **s.22**
 FIM Ticket number(s):

Purchase Summary

Passenger: 1 Ticket number s.22

Date of issue	24-Nov 2015
Fare Amount in Canadian dollars:	3,953.00
<i>(including navigational & other charges)</i>	
Taxes, Fees & Charges	
Canada Security Charge (CA)	25.91
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	1.00
Combined Taxes *see fare calculation below (XT)	705.45
Total Fare in Canadian dollars:	4,685.36

Ticket particularities:
 -REFUNDABLE--BG AC
 *Fare calculation:
 YVR AC X/YMQ AC PAR Q11.31 1173.50/-LON AC YVR Q11.31 1787.04
 NUC2983.16END ROE1.325090
 Canadian tax registration numbers:
 XG Canada Goods and Service Tax (GST) #10009-2287
 RC Canada Harmonized Sales Tax (HST) #10009-2287
 XQ Quebec Sales Tax (QST) #1000-043-172

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional terms and conditions related to seat selection

Please read important information and notices regarding Air Canada's general conditions of carriage.

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.



14115

AGENT NR/TS BOOKING REF S.22

CHIN/BENJAMIN S.22 MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 288 - 800 HORNEY STREET
VANCOUVER BC V6Z 2C5
ATTN: ANNETTE JORDAN

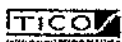
DATE: NOV 27 2015

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
AIR CANADA AC 8056 B ECONOMY	28NOV SATURDAY	VICTORIA BC VICTORIA INTL	VANCOUVER BC INTERNATIONAL TERMINAL M	0800	0825
				NON STOP	
				0:25 DURATION	
				FLIGHT OPERATED BY AIR CANADA EXPRESS - J	
AIRCRAFT: DE HAVILLAND DHC-8 SERIES 300					
AIR CANADA AC 150 B ECONOMY	28NOV SATURDAY	VANCOUVER BC INTERNATIONAL	MONTREAL QC PIERRE E. TRUD TERMINAL M	0910	1645
				NON STOP	
				4:35 DURATION	
AIRCRAFT: AIRBUS INDUSTRIE A330-300					
AIR CANADA AC 870 B ECONOMY	28NOV SATURDAY	MONTREAL QC PIERRE E. TRUD	PARIS CHARLES DE GAU TERMINAL 2A	2010	0845 29NOV
				NON STOP	
				6:35 DURATION	
AIRCRAFT: BOEING 777-300ER					
AIR CANADA AC 871 B ECONOMY	01DEC TUESDAY	PARIS CHARLES DE GAU	MONTREAL QC PIERRE E. TRUD TERMINAL 2A	1305	1440
				NON STOP	
				7:35 DURATION	
AIRCRAFT: BOEING 777-300ER					
AIR CANADA AC 195 B ECONOMY	01DEC TUESDAY	MONTREAL QC PIERRE E. TRUD	VANCOUVER BC INTERNATIONAL TERMINAL M	1750	2032
				NON STOP	
				5:42 DURATION	
AIRCRAFT: AIRBUS INDUSTRIE A330-300					

INVOICE NUMBER S.22

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AGENT NR/TS BOOKING REF s.22

CHIN/BENJAMIN s.22 MR

AIR CANADA 01DEC VANCOUVER BC VICTORIA BC 2230 2256
AC 8083 TUESDAY INTERNATIONAL VICTORIA INTL
B ECONOMY TERMINAL M

RESERVATION CONFIRMED NON STOP
FLIGHT OPERATED BY AIR CANADA EXPRESS - J 0:26 DURATION
AIRCRAFT: DE HAVILLAND DHC-8 SERIES 300

HAVE A VERY PLEASANT TRIP
THANK YOU

EXCHANGE TICKET NUMBER s.22 CAD-3180.00

	AIR FARE:CAD	3180.00	
	PAID BY MASTERCARD /THANKS CAD	-40.00	# 14
SERVICE FEE: 58.00	TOTAL	60.90	
TAX DETAILS:	GST/HST: 2.90		
SERVICE FEE DETAILS:	S PAID BY MASTERCARD /THANKS	-60.90	# 15

ETKT:s.22
SVC:

INVOICE TOTAL CAD 0.00

PAYMENT: OCCA+/CA XXXXXXXXXXXXs.22

RESERVATION NUMBER(S) s.22

TKT: s.22

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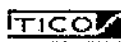
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