CAD PST

BRITISH COLUMBIA
The Best Place on Earth

TRAVEL VOUCHER

PAGE ____ OF ____

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.	2. CONTROL NO.
ENV BDEXECDM	W TEA-POL 151215

3. CLIENT	4. MIN. ABBREV.	5. DATE COMPLETED YYYY MM DD	6. FISCAL YEAR	7. SPECIAL CHEQUE ISSUE	8. CHEQUE STUB INFORMATION – MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
048	ENV	2016 01 06	2015/6	04	

9. EMPLOYEE I.D.	10. EMPLOYEE SUPPLIER NO.	11. EMPLOYEE SURNAME	INITIALS	12. EMPLOYEE GROUP NO. (✓ one only) 1 2 3 4
s.22		Polak	M	☑ 4

13. MAILING ADDRESS FOR CHEQUE	14. POSTAL CODE
113 - 501 Belleville St	V8W 9E2

15. REASON FOR TRAVEL	16. EMPLOYEE OCCUPATION
COP 21	Minister of Environment

17. DATE OF TRAVEL (M D)	18. PLACES TRAVELLED TO / FROM (Depart / Arrive)	19. PERSONAL VEHICLE USE KM (DISTANCE X RATE .52 KM)	19. $	20. BUS/TAXI/AIR/FERRY/COSTS $	21. B L D	22. MEALS: ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO. $	23. ACCOMMODATION COSTS (TO POLICY LIMIT) $	24. COST $	25. DESCRIPTION	TOTAL DAILY COSTS
26. BROUGHT FORWARD FROM PREVIOUS PAGE ➔						2141.25		251.39		27. 2372.64
11 28	Langley → Paris France AC150 Dep 9:10am Arr 8:45 am.	47	24.44		✓	Flight →				28. 24.44
										29.
12 12	YVR → Langley Perdiem International Boundary	47	24.44		✓✓✓	61.00		280.00	YVR Park	30. 304.44
										31. 61.00
										32.
										33.
										34.
										35.
										36.
										37.
TOTALS OF COLUMNS			38. 48.88	39.		40. 2202.25	41.	42. 531.39	THIS TOTAL MUST EQUAL TOTAL IN BOX Y	X CLAIM TOTALS 2762.52

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER ➔	45. TOTAL DISTANCE TO DATE

46. EMPLOYEE SIGNATURE	HEADQUARTERS (CITY NAME)	WORK PHONE NO.
Mary Polak	Langley	

CERTIFIED THIS TRAVEL EXPENSE CLAIM IS A TRUE STATEMENT OF DISBURSEMENTS MADE AND/OR ALLOWANCES TO WHICH I AM ENTITLED AS A RESULT OF TRAVEL ON GOVERNMENT BUSINESS AS DETAILED ABOVE AND FOR WHICH I HAVE NOT BEEN AND WILL NOT BE REIMBURSED BY ANY OTHER PARTY.

NOTES	47. SUPPLIER CODE	48. CLIENT	49. RESP. CENTRE	50. SERVICE LINE	51. STOB	52. PROJECT	AMOUNT
	re-recd	048	29005	64000	5706	2900000	2762.52
						THIS TOTAL MUST EQUAL TOTAL IN BOX X	Y TOTAL 2762.52
LESS TRAVEL ADVANCE	53.					LESS ADVANCE AMOUNT	Z CR

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

AMOUNT DUE TO EMPLOYEE ➔ 54. 2,762.52

55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES.	PRINT NAME	DATE SIGNED YYYY MM DD

56. PROCESSING CLERK INITIAL
CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT

FIN 10 Rev. 2007/2/28 OPC 7530951008 (100/pk) ORIGINAL: MINISTRY COPY: EMPLOYEE

EURO ↑

BRITISH COLUMBIA
The Best Place on Earth

TRAVEL VOUCHER

PAGE 2 OF 3

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.:

2. CONTROL NO.: W

3. CLIENT:

4. MIN. ABBREV.:

5. DATE COMPLETED (YYYY MM DD): 2016 01 06

6. FISCAL YEAR: 2015

7. SPECIAL CHEQUE ISSUE: 04

8. CHEQUE STUB INFORMATION – MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED

9. EMPLOYEE I.D.: s.22

10. EMPLOYEE SUPPLIER NO.:

11. EMPLOYEE SURNAME: Polak

INITIALS: M

12. EMPLOYEE GROUP NO. (✓ one only): 1 ☐ 2 ☐ 3 ☐ 4 ☑

13. MAILING ADDRESS FOR CHEQUE:

14. POSTAL CODE:

15. REASON FOR TRAVEL: COP21

16. EMPLOYEE OCCUPATION: Minister of Environment

17. DATE OF TRAVEL (M D)	18. PLACES TRAVELLED TO / FROM (Depart / Arrive)	19. PERSONAL VEHICLE USE DISTANCE X KM RATE (KM)	19. ($)	20. BUS/TAXI/ AIR/FERRY/ COSTS ($)	21. B L D	22. MEALS: ALLOWANCE/ PER DIEM AS APPLICABLE TO GROUP NO. ($)	23. ACCOMMODATION COSTS (TO POLICY LIMIT) ($)	24. COST ($)	25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION	TOTAL DAILY COSTS ($)
26.	BROUGHT FORWARD FROM PREVIOUS PAGE ➔									27.
11 29	Paris, France				✓✓✓	145.80	Paid by DMO	5.00	Taxi	28. 150.80
11 30	Paris, France				✓✓✓	120.30	Paid by DMO			29. 120.30
1 12	Paris, France				✓✓✓	120.30	Paid by DMO			30. 120.30
2 12	Paris, France				✓✓✓	120.30	Paid by DMO	69.00	Taxi	31. 189.30
3 12	Paris, France				✓✓✓	120.30	Paid by DMO	20.00	Taxi	32. 140.30
4 12	Paris, France				✓✓✓	120.30	Paid by DMO	25.70	Taxi	33. 146.00
5 12	Paris, France				✓✓✓	120.30	Paid by DMO	50.00	Taxi	34. 170.30
6 12	Paris, France				✓✓✓	120.30	Paid by DMO	7.00	Taxi	35. 127.30
7 12	Paris, France				✓✓	71.10	Paid by DMO			36. 71.10
8 12	Paris, France				✓✓✓	120.30	Paid by DMO			37. 120.30
	TOTALS OF COLUMNS		38.	39.		40. See next page	41.	42. See next page	THIS TOTAL MUST EQUAL TOTAL IN BOX Y	X CLAIM TOTALS: See next page

43. PORTAL TO PORTAL DISTANCE:

44. TOTAL DISTANCE FROM PREVIOUS VOUCHER: ➔

45. TOTAL DISTANCE TO DATE:

46. EMPLOYEE SIGNATURE: Mary Polak
CERTIFIED THIS TRAVEL EXPENSE CLAIM IS A TRUE STATEMENT OF DISBURSEMENTS MADE AND/OR ALLOWANCES TO WHICH I AM ENTITLED AS A RESULT OF TRAVEL ON GOVERNMENT BUSINESS AS DETAILED ABOVE AND FOR WHICH I HAVE NOT BEEN AND WILL NOT BE REIMBURSED BY ANY OTHER PARTY.

HEADQUARTERS (CITY NAME):

WORK PHONE NO.:

NOTES	47. SUPPLIER CODE	48. CLIENT	49. RESP. CENTRE	50. SERVICE LINE	51. STOB	52. PROJECT	AMOUNT
						THIS TOTAL MUST EQUAL TOTAL IN BOX X	Y TOTAL
LESS TRAVEL ADVANCE	53.					LESS ADVANCE AMOUNT	Z CR

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

AMOUNT DUE TO EMPLOYEE ➤ 54. See pages

55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE *FINANCIAL ADMINISTRATION ACT* AND RELATED POLICIES.

PRINT NAME:

DATE SIGNED (YYYY MM DD):

56. PROCESSING CLERK INITIAL
CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT

FIN 10 Rev. 2007/2/28 OPC 7530951008 (100/pk)

ORIGINAL: MINISTRY COPY: EMPLOYEE

BRITISH COLUMBIA
The Best Place on Earth

TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.
2. CONTROL NO. **W**

3. CLIENT	4. MIN. ABBREV.	5. DATE COMPLETED YYYY MM DD	6. FISCAL YEAR	7. SPECIAL CHEQUE ISSUE	8. CHEQUE STUB INFORMATION – MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
		2016 01 06	2015	04	

9. EMPLOYEE I.D.	10. EMPLOYEE SUPPLIER NO.	11. EMPLOYEE SURNAME	INITIALS	12. EMPLOYEE GROUP NO. (✓ one only) 1 2 3 4
s.22		Polak	M	✓ 4

13. MAILING ADDRESS FOR CHEQUE

14. POSTAL CODE

15. REASON FOR TRAVEL: COP 21

16. EMPLOYEE OCCUPATION: Minister of Environment.

17. DATE OF TRAVEL M D	18. PLACES TRAVELLED TO / FROM Depart Arrive	19. PERSONAL VEHICLE USE DISTANCE X KM RATE (KM)	19. $	20. BUS/TAXI/AIR/FERRY/COSTS $	21. B L D	22. MEALS: ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO. $	23. ACCOMMODATION COSTS (TO POLICY LIMIT) $	24. COST $	25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION	TOTAL DAILY COSTS $
26. BROUGHT FORWARD FROM PREVIOUS PAGE ➔										27.
										28.
9 12	Paris, France				✓✓	71.10	Paid by DMD			29. 71.10
10 12	Paris, France				✓✓✓	120.30	Paid by DMD			30. 120.30
11 12	Paris, France				✓✓✓	120.30	Paid by DMD			31. 120.30
12 12	Paris → Langley Dep 13:05					In Flight				32.
	AC871 Arr 20:32									33.
	Euro exchange @					1491.00		176.70		34. 1667.70
	1.4227					2121.25 CAD		251.39	CAD	35. 2372.64
										36.
										37.
TOTALS OF COLUMNS			38.	39.		40.	41.	42.	THIS TOTAL MUST EQUAL TOTAL IN BOX Y	X CLAIM TOTALS

43. PORTAL TO PORTAL DISTANCE | 44. TOTAL DISTANCE FROM PREVIOUS VOUCHER ➔ | 45. TOTAL DISTANCE TO DATE

46. EMPLOYEE SIGNATURE — CERTIFIED THIS TRAVEL EXPENSE CLAIM IS A TRUE STATEMENT OF DISBURSEMENTS MADE AND/OR ALLOWANCES TO WHICH I AM ENTITLED AS A RESULT OF TRAVEL ON GOVERNMENT BUSINESS AS DETAILED ABOVE AND FOR WHICH I HAVE NOT BEEN AND WILL NOT BE REIMBURSED BY ANY OTHER PARTY. Mary Polak

HEADQUARTERS (CITY NAME) | WORK PHONE NO.

NOTES	47. SUPPLIER CODE	48. CLIENT	49. RESP. CENTRE	50. SERVICE LINE	51. STOB	52. PROJECT	AMOUNT
		048	29005	64000	5706	29 00000 CAD	2372.64
						THIS TOTAL MUST EQUAL TOTAL IN BOX X	Y TOTAL
LESS TRAVEL ADVANCE	53.					LESS ADVANCE AMOUNT	Z CR

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

AMOUNT DUE TO EMPLOYEE ➤ 54. 2372.64

55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE *FINANCIAL ADMINISTRATION ACT* AND RELATED POLICIES.

PRINT NAME

DATE SIGNED YYYY MM DD

56. PROCESSING CLERK INITIAL
CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT

Carry forward to page 7.

FIN 10 Rev. 2007/2/26 OPC 7530951008 (100/pk)

ORIGINAL: MINISTRY COPY: EMPLOYEE

TRAVEL AUTHORIZATION

BRITISH COLUMBIA
The Best Place on Earth

This form must be used for all out-of-province travel requests.
It may, at the discretion of ministries, be used for in-province travel requests.

☐ Out-of-Province ☒ Out-of-Canada ☐ In-Province

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR): Ministry of Environment	VOTE:
EMPLOYEE NAME: Mary Polak	EMPLOYEE ID: s.22
POSITION: Minister of Environment	BARGAINING UNIT / GROUP NO.:
BRANCH / LOCATION / REGION: Minister's Office	

DATE DEPARTING YYYY / MM / DD	DATE RETURNING YYYY / MM / DD	NO. OF WORKDAYS AWAY	ESTIMATED OVERTIME CLAIM
2015/12/03	2015/12/11	7	HOURS

IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS

☐ N/A, OR:

DESTINATIONS

Paris, France

METHOD OF TRAVEL

Air

PURPOSE OF TRAVEL
Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc.

Event: Climate Negotiations under the United Nations Framework Convention on Climate Change (UNFCC), 21st Conference of the Parties(COP21)
When: Event starts Nov 30th and runs to Dec 11th.
Benefits: The purpose of COP21 is to achieve lasting international agreement to avoid dangerous climate change impacts. Canada's COP 21 delegation will include the participation of: the Prime Minister of Canada, the Federal environment minister and Environment Canada staff, and political leadership and staff from PTs.

ESTIMATED COSTS (IN CAN. $)	
Transportation	5,000
Meals	427
Lodging	3,000
Overtime	
Fees	
Other	
SUB TOTAL	8,427
Less Costs paid by others	
TOTAL COSTS	8,427

SIGNATURES

Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities.
PLEASE SIGN ONE BOX ONLY

	APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD
DIRECTOR			
ASSISTANT DEPUTY MINISTER			
DEPUTY MINISTER	[signature]		
MINISTER	[signature]		

EMPLOYEE'S SIGNATURE: Mary Polak — DATE SIGNED YYYY / MM / DD: 2015/10/01

FIN 99/WEB Rev. 2008/10/08 — Originator completes and forwards a copy to immediate supervisor for approval(s). If travel is approved, the supervisor retains a copy and returns the original to the originator. The originator attaches the original and a copy to their travel voucher.

Reset Form

AIR CANADA

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: s.17,s.22

Name:	Ms Mary Polak
E-mail	BEV.CROZIER@GOV.BC.CA
Form of payment:	CCCAXXXXXXXXXXXX s.17,s.22

Customer Care
Air Canada Reservations
1-888-247-2262
Air Canada Flight Information
1-888-422-7533

International Reservations

Alert me of flight changes
Flight notification

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC150	Vancouver (YVR) Sat 28-Nov 2015 09:10 - TERMINAL M -MAIN	Montreal Trudeau (YUL) Sat 28-Nov 2015 16:45	333	Business (Z)	Confirmed
Seat number(s) requested: 7A 7G 7K					
AC870	Montreal Trudeau (YUL) Sat 28-Nov 2015 20:10	Paris, Charles De Gaulle (CDG) Sun 29-Nov 2015 08:45 - TERMINAL 2A	77W	Business (Z)	Confirmed
Seat number(s) requested: 11A 11D 11G					
AC871	Paris, Charles De Gaulle (CDG) Sat 12-Dec 2015 13:05 - TERMINAL 2A	Montreal Trudeau (YUL) Sat 12-Dec 2015 14:40	77W	Business (Z)	Confirmed
Seat number(s) requested: 5A 5C 5D					

AIR CANADA

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC195	Montreal Trudeau (YUL)	Vancouver (YVR)	333	Business (Z)	Confirmed
	Sat 12-Dec 2015 17:50	Sat 12-Dec 2015 20:32 - TERMINAL M -MAIN			

Seat number(s) requested: 8A 8G 8K

Passenger Information

	Passenger	1	
Name:	**Ms Mary Polak**	Ticket number:	s.22
		FIM Ticket number(s):	
	Passenger	2	
Name:	**Mrs Martina Kapac**	Ticket number:	s.22
		FIM Ticket number(s):	
	Passenger	3	
Name:	**Ms Susanna Laaksonencraig**	Ticket number:	s.22
		FIM Ticket number(s):	
Frequent Flyer Pgm:	Air Canada Aeroplan	Program number:	s.17,s.22

Purchase Summary

Passenger: 1 Ticket number s.22

Date of issue	02-Nov 2015
Fare Amount in Canadian dollars: *(including navigational & other charges)*	3,140.00
Taxes, Fees & Charges	
Total Fare in :	No Additional collection

AIR CANADA

Ticket particularities:
UPG
-REFUNDABLE--BG:AC

Passenger: 2 Ticket number s.22

Date of issue	02-Nov 2015
Fare Amount in Canadian dollars:	3,140.00
(including navigational & other charges)	
Taxes, Fees & Charges	
Total Fare in :	No Additional collection

Passenger: 3 Ticket number s.22

Date of issue	02-Nov 2015
Fare Amount in Canadian dollars:	3,140.00
(including navigational & other charges)	
Taxes, Fees & Charges	
Total Fare in :	No Additional collection

Fare calculation:
28NOV15YVR AC X/YMQ AC PAR Q11.31R1173.50AC X/YMQ Q11.31AC
YVR R1173.50NUC2369.62 END ROE1.325090 PD25.91CA30.01FR6.55IZ
42.33QX0.00RC20.00SQ1.00XG456.00YQ
Canadian tax registration numbers:
XG Canada Goods and Service Tax (GST) #10009-2287
RC Canada Harmonized Sales Tax (HST) #10009-2287
XQ Quebec Sales Tax (QST) #1000-043-172

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional terms and conditions related to seat selection

Please read important information and notices regarding Air Canada's general conditions of carriage.

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

AIR CANADA

Baggage Information for:	**Ms Mary Polak**
Air Canada baggage rules apply. For flight(s): AC150,AC870	1st bag: Complimentary 2nd bag: Complimentary
Air Canada baggage rules apply. For flight(s): AC871,AC195	1st bag: Complimentary 2nd bag: Complimentary
Max. weight per bag: 32 KG (70 lb)	Max. linear dimensions: 158 CM (62 in)

Baggage Information for:	**Mrs Martina Kapac**
Air Canada baggage rules apply. For flight(s): AC150,AC870	1st bag: Complimentary 2nd bag: Complimentary
Air Canada baggage rules apply. For flight(s): AC871,AC195	1st bag: Complimentary 2nd bag: Complimentary
Max. weight per bag: 32 KG (70 lb)	Max. linear dimensions: 158 CM (62 in)

Baggage Information for:	**Ms Susanna Laaksonencraig**
Air Canada baggage rules apply. For flight(s): AC150,AC870	1st bag: Complimentary 2nd bag: Complimentary
Air Canada baggage rules apply. For flight(s): AC871,AC195	1st bag: Complimentary 2nd bag: Complimentary
Max. weight per bag: 32 KG (70 lb)	Max. linear dimensions: 158 CM (62 in)

* For travel within Canada or between Canada and the United States, a Canadian tax of $3.00 CAD may apply to bag fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of $4.00 CAD may apply to bag fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of $21.00 CAD may apply to bag fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Customers may be reassessed checked baggage fees when itineraries include an enroute stopover in excess of 24 hours.

Baggage Policy

Baggage Allowance for Altitude and Star Alliance Members
Baggage check-in must occur with Air Canada, Air Canada Express (flights operated by Jazz, Sky Regional, Air Georgian, Exploits Valley Air) or Air Canada rouge. Air Canada Altitude status level must be valid at time of check-in to qualify for waiver of charges related to baggage.

Frequent Flyer Status	Economy Class	Premium Economy	Business Class

RECEIVED
JAN 1 4 2016

TAXIS PARISIENS

MONTANT PAYÉ : 77,— €

Lieu départ :

Lieu arrivée :

Date : Heure de Départ :

Date 06/12/15 Heure d'arrivée :

N° minéralogique obligatoire :

PRISE EN CHARGE : 2.60 €			
TARIF A : 1,05 € par Km. Tarif horaire A : 32,05 €			
TARIF B : 1,29 € par Km. Tarif horaire B : 38,00 €			
TARIF C : 1,56 € par Km. Tarif horaire C : 35,70 €			
TARIF APPLICABLES	A	B	C
ZONE URBAINE Paris, Boulevard périphérique compris	10 h à 17 h lundi au samedi	17 h à 10 h lundi au samedi 7 h à 24 h les dimanches et jours fériés	00 h à 07 h dimanches et dimanches fériés
ZONE SUBURBAINE Fin de la zone des taxis parisiens et desserte des aéroports d'Orly, de Roissy et du Parc des expositions de Villepinte		7 h à 19 h lundi ou samedi	19 h à 07 h lundi au samedi 0 h à 24 h dimanches et jours fériés
AU-DELÀ DE LA ZONE SUBURBAINE			quels que soient le jour et l'heure

Le compteur applique automatiquement le tarif horaire, au lieu du tarif kilométrique, lorsque la vitesse du taxi est inférieure à 30,52 Km/h en tarif A, 29,46 Km/h en tarif B, et 22,88 Km/h en tarif C. Quel que soit le montant inscrit au compteur, la somme perçue par la chauffeur, suppléments inclus, ne peut être inférieure à 7,00 Euros.
Aucune indemnité de retour n'est due. (Suppléments au dos).

CARTE BANCAIRE EMV

A0000000031010
VISA
LE 05/12/15 A 09:26:50
SA SERES
75PARIS 08
2814913 34968544600016
30002
XXXXXXXXXXXs.17,s.22
E0058F4A5CB723BF
002 000001 117 C @
MONTANT :
60,00 EUR
DEBIT
TICKET CLIENT
A CONSERVER

VANCOUVER AIRPORT
WWW.YVR.CA
PARKING@YVR.CA
V7B 1Y7 Vancouver
604-276-7739

Epan:Unit ID:
Receipt 4258/4037/807 12/13/15 02:53:28

000115 P.1. Value	280.00 $
11/28/15 06:21 - Ä12/13/15 06:21	
Parking time: 15 Days, 00:00	
0299515701501807534716408025	
013137 Discount CP 10137	0.00 $
Total Amount	**280.00 $**
Credit Visa	280.00 $
Net Amount	220.39 $
Parking Sales Tax	46.28 $
GST+	13.33 $

** Thank you **

TAXIS PARISIENS

MONTANT PAYÉ : 71 €

Lieu départ : CDG 2 Roissy

Lieu arrivée : Paris

Date : 29/11/15 Heure de Départ : 20h30

Date : .... Heure d'arrivée : ....

N° minéralogique obligatoire :

DD-785-SJ

MS

PRISE EN CHARGE : 2,60 €			
TARIF A : 1,05 € par Km. Tarif horaire A : 32,05 €			
TARIF B : 1,29 € par Km. Tarif horaire B : 38,00 €			
TARIF C : 1,56 € par Km. Tarif horaire C : 35,70 €			
TARIF APPLICABLES	A	B	C
ZONE URBAINE Paris, Boulevard périphérique compris	10 h à 17 h lundi au samedi	17 h à 10 h lundi au samedi 7 h à 24 h les dimanches et jours fériés	00 h à 07 h dimanches et dimanches fériés
ZONE SUBURBAINE Fin de la zone des taxis parisiens et desserte des aéroports d'Orly, de Roissy et du Parc des expositions de Villepinte		7 h à 19 h lundi au samedi	19 h à 07 h lundi au samedi 0 h à 24 h dimanches et jours fériés
AU-DELÀ DE LA ZONE SUBURBAINE			quels que soient le jour et l'heure

Le compteur applique automatiquement le tarif horaire, au lieu du tarif kilométrique, lorsque la vitesse du taxi est inférieure à 30,52 Km/h en tarif A, 29,46 Km/h en tarif B, et 22,88 Km/h en tarif C. Quel que soit le montant inscrit au compteur, la somme perçue par le chauffeur, suppléments inclus, ne peut être inférieure à 7,00 Euros.
Aucune indemnité de retour n'est due. (Suppléments au dos).

CARTE BANCAIRE EMV

A0000000031010
VISA
LE 02/12/15 A 21:24:36
SA SERES
75PARIS 08
2814913 34968544600016
30002
XXXXXXXXXXXXs.17,s.22
6F6A61669DBC1287
001 000015 16 C @
MONTANT :
69,00 EUR
DEBIT
TICKET CLIENT
A CONSERVER

T J L

N° Stat.: 12883
N° Immat.: CM-950-VL
Commune: PARIS

Date: 04/12/2015
Départ:14:36 Arrivée:15:18

Nom client: ....

Adresse client:............

Lieu départ: ....

Lieu arrivée: ....

TOTAL TTC 25.70 €
Total TVA 10.00% 2.34 €
Total HT 23.36 €

Le tarif minimum, suppl. inclus, susceptible d'être perçu pour une course est fixé à 7.00 €

Adresse de réclamation:

NOTE DE TAXI
Mr BELHACHEMI
A Bientot
Tel:
No siret:
CPAM:

Date depart: 03.12.2015
Heure depart : 18:14
Date fin: 03.12.2015
Heure fin: 18:41
No Stationnement: 41822
Immat: BN 442 XS
Commune: PARIS
Lieu de depart:
....
Lieu d'arrivee:
....

Prise en charge: 2,60 €
Tarif A: 0,0km 0,00€
Tarif B: 5,6km 17,40€
Tarif C: 0,0km 0,00€
Itineraire total: 5,6 km
4 eme Per 0 0,00€
Valises 0 0,00€
Total supplements: 0,00€
Supplement sans TVA: 0,00€

Prix course : 20,00€
TTC Hors supplements
A PAYER TTC:
20,00€

PER DIEM RATES- PARIS, FRANCE NOV 28-DEC 12, 2015

	Paris, France
CURRENCY	Euro (EUR)
PER DIEM	112.15
INCIDENTALS	33.65
TOTAL	145.80

AMOUNTS TO BE DEDUCTED FROM ABOVE FOR MEALS NOT TAKEN OR MEALS PROVIDED AT PUBLIC EXPENSE: *** = Reasonable and justifiable expenses. Receipts required**

	Paris
BREAKFAST	25.50
LUNCH	37.45
DINNER	49.20

Note: The maximum hotel rates that are listed (to be used as a guideline):

LOCATION	AMOUNT
Paris	$337.00 USD

OUT-OF-CANADA GUIDELINES

Travel Out of Canada
The Ministry of Finance processes all out-of-Canada travel expenses. Information regarding travel to various locations around the world (e.g., passport requirements, embassy listings, etc.) is available on the U.S. Government Foreign Affairs site (Welcome to Travel.State.Gov). Out-of-Canada travel pre-approval is required by the Office of the Premier. Ministers' offices must contact MOSS, Ministry of Finance to obtain the foreign per diem allowances for each country prior to the trip. If private accommodation or personal vehicle use allowances will be claimed the rates must be requested prior to the trip.

Allowable Expenses - original receipts are required
Ministers and ministers' staff travelling outside Canada can claim reimbursement for reasonable expenses incurred which relate directly to foreign travel as follows:

- Car rental insurance (e.g., personal accident insurance and collision damage waiver).
  Note: CDW is automatically provided when an employee uses their Corporate Travel Card to pay for the rental vehicle so the employee should decline the CDW offered by the rental company
- visa(s) and passport(s)
- inoculation(s)
- Traveller's cheques (attach proof of purchase and claim in the "Miscellaneous" column of the travel voucher). American Express Corporate Travel Card holders can obtain no-fee travellers cheques at any American Express office and various banking institutions
- bottled water
- preventative medication (e.g., malaria tablets)
- Premiums for additional medical insurance to provide coverage equivalent to that available under the B.C. Medical Plan in B.C. If you travel outside the province on business, it is

Currency I Have: Currencies I Want:

Euro EUR CAD

RANGE: Custom Nov 28, 2015 > Dec 12, 2015 **INTERBANK: +/-** 2%

PRICE: Bid **VALUES:** Rate **FREQUENCY:** Daily

Graph **Table** Page 1 / 1

Daily BID rates @ +/- 2% (Typical ATM rate)

	EUR / CAD
Period Average	1.4227
Period High	1.4809
Period Low	1.3856

Where green ideas work

SMARTTEC Travel Confirmation

Traveller:	Mary Polak
Prepared By:	Heidi Scott

Purpose of Travel: COP21 Paris

SMARTTEC Confirmation Number: s.17,s.22

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2015/11/28	Car/Taxi - Gasoline	s.22	Vancouver Airport	s.22	11.7	
2015/11/28	Airplane	Vancouver Intl	Montreal Intl	3,681.0	409.2	AC150
2015/11/28	Airplane	Montreal Intl	Paris, France	5,520.0	613.6	AC870

Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2015/12/12	Airplane	Paris, France	Montreal Intl	5,520.0	613.6	AC871
2015/12/12	Airplane	Montreal Intl	Vancouver Intl	3,681.0	409.2	AC195
2015/12/12	Car/Taxi - Gasoline	Vancouver Airport	s.22	s.22	11.7	

Accommodations

Date	Accommodation Provider	Address	Nights	CO2e kg
2016/01/08	Hotel California Champs-Elysees	Paris, France	12	151.3

Total CO2 Equivalent Emissions: 2,220.3 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.

CAD p1

BRITISH COLUMBIA
The Best Place on Earth

TRAVEL VOUCHER

PAGE ____ OF ____

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.	2. CONTROL NO.
ENV DEXE CDM	W TRA-KAF 15121

3. CLIENT	4. MIN. ABBREV.	5. DATE COMPLETED YYYY MM DD	6. FISCAL YEAR	7. SPECIAL CHEQUE ISSUE	8. CHEQUE STUB INFORMATION – MAXIMUM 10 SINGLE-SPACED LINES, 36 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
048	ENV	2016 01 06	2016	04	

9. EMPLOYEE I.D.	10. EMPLOYEE SUPPLIER NO.	11. EMPLOYEE SURNAME	INITIALS	12. EMPLOYEE GROUP NO. (✓ one only)
s.22		Kapacde Fras	M	1 ☐ 2 ☐ 3 ☑ 4 ☐

13. MAILING ADDRESS FOR CHEQUE	14. POSTAL CODE
112 – 501 Belleville st	V8N 9E2

15. REASON FOR TRAVEL	16. EMPLOYEE OCCUPATION
COP21	Chief of Staff

17. DATE OF TRAVEL	18. PLACES TRAVELLED TO / FROM Depart/Arrive	19. PERSONAL VEHICLE USE DISTANCE X KM RATE ___ KM	$	20. BUS/TAXI/ AIR/FERRY/ COSTS $	21. B L D ✓✓✓	22. MEALS: ALLOWANCE/ PER DIEM AS APPLICABLE TO GROUP NO. $	23. ACCOMMODATION COSTS (TO POLICY LIMIT) $	MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) 24. COST $	25. DESCRIPTION	TOTAL DAILY COSTS $
26.	BROUGHT FORWARD FROM PREVIOUS PAGE ➔					2482.39		526.19		27. 3058.58
M D 11 27	Victoria → Paris France AC 8054 dep 0700 arr 08.45						in flight	~~72.25~~ 67.25	Taxi	28. ~~72.25~~ 67.25
12 13	Victoria → home							70.00	Taxi	30. 70.00
	per diem breakfast Boundary				✓✓✓	~~61.00~~ 57.50				31. ~~61.00~~ 57.50
										32.
										33.
										34.
										35.
										36.
										37.
TOTALS OF COLUMNS			38.	39.		40. 2482.39	41.	42. 668.44	THIS TOTAL MUST EQUAL TOTAL IN BOX Y	X CLAIM TOTALS 3147.33

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	➔ 45. TOTAL DISTANCE TO DATE

46. EMPLOYEE SIGNATURE
CERTIFIED THIS TRAVEL EXPENSE CLAIM IS A TRUE STATEMENT OF DISBURSEMENTS MADE AND/OR ALLOWANCES TO WHICH I AM ENTITLED AS A RESULT OF TRAVEL ON GOVERNMENT BUSINESS AS DETAILED ABOVE AND FOR WHICH I HAVE NOT BEEN AND WILL NOT BE REIMBURSED BY ANY OTHER PARTY.
[signature]

HEADQUARTERS (CITY NAME): Victoria

WORK PHONE NO.

NOTES	47. SUPPLIER CODE	48. CLIENT	49. RESP. CENTRE	50. SERVICE LINE	51. STOB	52. PROJECT	AMOUNT
		048	29005	64000	5706	2900000	3147.33
	re-paid						

THIS TOTAL MUST EQUAL TOTAL IN BOX X — Y TOTAL 3147.33

LESS TRAVEL ADVANCE 53. — LESS ADVANCE AMOUNT Z CR

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

AMOUNT DUE TO EMPLOYEE ➤ 54. ~~3147.33~~ 3,161.83

55. EXPENSE AUTHORITY SIGNATURE – CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE *FINANCIAL ADMINISTRATION ACT* AND RELATED POLICIES. Mary Polak

PRINT NAME: MARY POLAK

DATE SIGNED YYYY MM DD

56. PROCESSING CLERK INITIAL
CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT

Europe

BRITISH COLUMBIA
The Best Place on Earth

TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

PAGE ____ OF ____

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.	2. CONTROL NO.
	W

3. CLIENT	4. MIN. ABBREV.	5. DATE COMPLETED YYYY MM DD	6. FISCAL YEAR	7. SPECIAL CHEQUE ISSUE	8. CHEQUE STUB INFORMATION – MAXIMUM 10 SINGLE - SPACED LINES. 36 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
048	ENV	2016 01 06	2016	04	

9. EMPLOYEE I.D.	10. EMPLOYEE SUPPLIER NO.	11. EMPLOYEE SURNAME	INITIALS	12. EMPLOYEE GROUP NO. (✓ one only) 1 2 3 4
s.22		Kapac de Frias	M	3 ✓

13. MAILING ADDRESS FOR CHEQUE	14. POSTAL CODE
112 – 501 Belleville St	V8W 1E2

15. REASON FOR TRAVEL	16. EMPLOYEE OCCUPATION
COP 21	Chief of Staff

17. DATE OF TRAVEL (M D)	18. PLACES TRAVELLED TO / FROM (Depart / Arrive)	19. PERSONAL VEHICLE USE DISTANCE X KM RATE ___ (KM)	19. ($)	20. BUS/TAXI/ AIR/FERRY/ COSTS ($)	21. B L D	22. MEALS: ALLOWANCE/ PER DIEM AS APPLICABLE TO GROUP NO. ($)	23. ACCOMMODATION COSTS (TO POLICY LIMIT) ($)	24. COST ($)	25. DESCRIPTION (MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.))	TOTAL DAILY COSTS ($)
26. BROUGHT FORWARD FROM PREVIOUS PAGE ➔										27.
11 29	Paris, France				✓✓✓	145.80	Paid by DMC	29.25	Subway	28. 175.05
11 30	Paris, France				✓✓✓	120.30	Paid by DMC	110.80	Cabs	29. 231.10
11 30	Paris, France				✓✓✓	120.30	Paid by DMC			30. 120.30
12 1	Paris, France				✓✓✓	120.30	Paid by DMC			31. 120.30
12 2	Paris, France				✓✓✓	120.30	Paid by DMC			32. 120.30
12 3	Paris, France				✓✓✓	120.30	Paid by DMC	15.80	Cab.	33. 136.10
12 4	Paris, France				✓✓✓	120.30	Paid by DMC			34. 120.30
12 5	Paris, France				✓✓✓	120.30	Paid by DMC	53.60	Cab	35. 173.90
12 6	Paris, France				✓✓✓	120.30	Paid by DMC	9.30	Cab.	36. 129.60
12 7	Paris, France				✓✓✓	120.30	Paid by DMC	69.10	Cab	37. 189.40
TOTALS OF COLUMNS			38.	39.		40. 1228.50	41.	42. 287.85	THIS TOTAL MUST EQUAL TOTAL IN BOX Y	X CLAIM TOTALS 1516.35

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	➔	45. TOTAL DISTANCE TO DATE

46. EMPLOYEE SIGNATURE	HEADQUARTERS (CITY NAME)	WORK PHONE NO.
CERTIFIED THIS TRAVEL EXPENSE CLAIM IS A TRUE STATEMENT OF DISBURSEMENTS MADE AND/OR ALLOWANCES TO WHICH I AM ENTITLED AS A RESULT OF TRAVEL ON GOVERNMENT BUSINESS AS DETAILED ABOVE AND FOR WHICH I HAVE NOT BEEN AND WILL NOT BE REIMBURSED BY ANY OTHER PARTY. [signature]		

NOTES	47. SUPPLIER CODE	48. CLIENT	49. RESP. CENTRE	50. SERVICE LINE	51. STOB	52. PROJECT	AMOUNT
							1516.35
						THIS TOTAL MUST EQUAL TOTAL IN BOX X	Y TOTAL 1516.35
LESS TRAVEL ADVANCE	53.					LESS ADVANCE AMOUNT	Z CR

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

AMOUNT DUE TO EMPLOYEE ➤

55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE *FINANCIAL ADMINISTRATION ACT* AND RELATED POLICIES.	PRINT NAME	DATE SIGNED YYYY MM DD
Mary Polak	MARY POLAK	

56. PROCESSING CLERK INITIAL
CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT

FIN 10 Rev. 2007/2/28 OPC 7530951098 (100/pk) ORIGINAL: MINISTRY COPY: EMPLOYEE

EURO p5

BRITISH COLUMBIA
The Best Place on Earth

TRAVEL VOUCHER

PAGE ____ OF ____

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO. W

3. CLIENT	4. MIN. ABBREV.	5. DATE COMPLETED YYYY MM DD	6. FISCAL YEAR	7. SPECIAL CHEQUE ISSUE	8. CHEQUE STUB INFORMATION – MAXIMUM 10 SINGLE - SPACED LINES, 36 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
		2016 01 06	2015	0 4	

9. EMPLOYEE I.D.	10. EMPLOYEE SUPPLIER NO.	11. EMPLOYEE SURNAME	INITIALS	12. EMPLOYEE GROUP NO. (✓ one only) 1 2 3 4
s.22		Kapac de Frias	M	3 ✓

13. MAILING ADDRESS FOR CHEQUE: 112 - 501 Belleville St

14. POSTAL CODE: V8W 1E2

15. REASON FOR TRAVEL: COP 21

16. EMPLOYEE OCCUPATION: Chief of Staff

17. DATE OF TRAVEL (M D)	18. PLACES TRAVELLED TO / FROM Depart/Arrive	19. PERSONAL VEHICLE USE DISTANCE X KM RATE ___ KM	$	20. BUS/TAXI/AIR/FERRY/COSTS $	21. B L D	22. MEALS: ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO. $	23. ACCOMMODATION COSTS (TO POLICY LIMIT) $	24. COST $	25. DESCRIPTION	TOTAL DAILY COSTS $
26. BROUGHT FORWARD FROM PREVIOUS PAGE →						1228 50		287 85		27. 1516 35
12 8	Paris, France				✓✓✓	120 30	Paid by DMO	23 10	cab	28. 143 40
12 9	Paris, France				✓✓✓	120 30	Paid by DMO	36 00	Cab	29. 156 30
12 10	Paris, France				✓✓✓	120 30	Paid by DMO			30. 120 30
12 11	Paris, France				✓✓✓	120 30	Paid by DMO	22.90	Cab	31. 143 20
12 12	Paris → Victoria DCP 2010				—	in Flight				32.
	AC 870 AC 8256			Total Euro		481 20		82 00		33. 563 20
	Euro Exchange @ 1.4227			" "		1708 70	"	369 85		34. 2,078 55
				Cdn		2430 39	CAD	526 19	CAD	35. 2958.58
										36.
										37.
TOTALS OF COLUMNS		38.		39.		40.	41.	42.	THIS TOTAL MUST EQUAL TOTAL IN BOX Y	X CLAIM TOTALS 2958 58

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	→	45. TOTAL DISTANCE TO DATE

46. EMPLOYEE SIGNATURE	HEADQUARTERS (CITY NAME)	WORK PHONE NO.
CERTIFIED THIS TRAVEL EXPENSE CLAIM IS A TRUE STATEMENT OF DISBURSEMENTS MADE AND/OR ALLOWANCES TO WHICH I AM ENTITLED AS A RESULT OF TRAVEL ON GOVERNMENT BUSINESS AS DETAILED ABOVE AND FOR WHICH I HAVE NOT BEEN AND WILL NOT BE REIMBURSED BY ANY OTHER PARTY. [signature]		

NOTES	47. SUPPLIER CODE	48. CLIENT	49. RESP. CENTRE	50. SERVICE LINE	51. STOB	52. PROJECT	AMOUNT
		048	29005	64000	5706	2900000 CAD	2958.58
						THIS TOTAL MUST EQUAL TOTAL IN BOX X	Y TOTAL
LESS TRAVEL ADVANCE	53.					LESS ADVANCE AMOUNT	Z CR

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

AMOUNT DUE TO EMPLOYEE → 54. 2958.58

55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES. Mary Polak

PRINT NAME: MARY POLAK

DATE SIGNED YYYY MM DD

56. PROCESSING CLERK INITIAL
CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT

Carry Forward to Page 1.

FIN 10 Rev. 2007/2/28 OPC 7530951008 (100/pk)   ORIGINAL: MINISTRY   COPY: EMPLOYEE

PER DIEM RATES- PARIS, FRANCE NOV 28-DEC 12, 2015

	Paris, France
CURRENCY	Euro (EUR)
PER DIEM	112.15
INCIDENTALS	33.65
TOTAL	145.80

AMOUNTS TO BE DEDUCTED FROM ABOVE FOR MEALS NOT TAKEN OR MEALS PROVIDED AT PUBLIC EXPENSE: *** = Reasonable and justifiable expenses. Receipts required**

	Paris
BREAKFAST	25.50
LUNCH	37.45
DINNER	49.20

Note: The maximum hotel rates that are listed (to be used as a guideline):

LOCATION	AMOUNT
Paris	$337.00 USD

OUT-OF-CANADA GUIDELINES

Travel Out of Canada

The Ministry of Finance processes all out-of-Canada travel expenses. Information regarding travel to various locations around the world (e.g., passport requirements, embassy listings, etc.) is available on the U.S. Government Foreign Affairs site (Welcome to Travel.State.Gov). Out-of-Canada travel pre-approval is required by the Office of the Premier. Ministers' offices must contact MOSS, Ministry of Finance to obtain the foreign per diem allowances for each country prior to the trip. If private accommodation or personal vehicle use allowances will be claimed the rates must be requested prior to the trip.

Allowable Expenses – original receipts are required

Ministers and ministers' staff travelling outside Canada can claim reimbursement for reasonable expenses incurred which relate directly to foreign travel as follows:

- Car rental insurance (e.g., personal accident insurance and collision damage waiver). Note: CDW is automatically provided when an employee uses their Corporate Travel Card to pay for the rental vehicle so the employee should decline the CDW offered by the rental company
- visa(s) and passport(s)
- inoculation(s)
- Traveller's cheques (attach proof of purchase and claim in the "Miscellaneous" column of the travel voucher). American Express Corporate Travel Card holders can obtain no-fee travellers cheques at any American Express office and various banking institutions
- bottled water
- preventative medication (e.g., malaria tablets)
- Premiums for additional medical insurance to provide coverage equivalent to that available under the B.C. Medical Plan in B.C. If you travel outside the province on business, it is

TRAVEL AUTHORIZATION

BRITISH COLUMBIA
The Best Place on Earth

This form must be used for all out-of-province travel requests.
It may, at the discretion of ministries, be used for in-province travel requests.

☐ Out-of-Province ☒ Out-of-Canada ☐ In-Province

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR): Ministry of Environment

VOTE:

EMPLOYEE NAME: Martina Kapac de Frias

EMPLOYEE ID.: s.22

POSITION: Chief of Staff

BARGAINING UNIT / GROUP NO.:

BRANCH / LOCATION / REGION: Minister's Office

DATE DEPARTING YYYY / MM / DD	DATE RETURNING YYYY / MM / DD	NO. OF WORKDAYS AWAY	ESTIMATED OVERTIME CLAIM
2015/12/03	2015/12/11	7	HOURS

IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS

☐ N / A, OR:

DESTINATIONS: Paris, France

METHOD OF TRAVEL: Air

ESTIMATED COSTS (IN CAN. $)

Transportation	5,000
Meals	427
Lodging	3,000
Overtime	
Fees	
Other	
SUB TOTAL	8,427
Less Costs paid by others	
TOTAL COSTS	8,427

PURPOSE OF TRAVEL
Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc.

Event: Climate Negotiations under the United Nations Framework Convention on Climate Change (UNFCC), 21st Conference of the Parties(COP21)
When: Event starts Nov 30th and runs to Dec 11th.
Benefits: The purpose of COP21 is to achieve lasting international agreement to avoid dangerous climate change impacts. Canada's COP 21 delegation will include the participation of: the Prime Minister of Canada, the Federal environment minister and Environment Canada staff, and political leadership and staff from PTs.

SIGNATURES
Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities.
PLEASE SIGN ONE BOX ONLY

	APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD
DIRECTOR			
ASSISTANT DEPUTY MINISTER			
~~DEPUTY MINISTER~~ Dan Doyle, CoS	[signature]		
MINISTER	Mary Polak		

EMPLOYEE'S SIGNATURE: [signature]

DATE SIGNED YYYY / MM / DD: 2015/10/01

FIN 99/WEB Rev. 2008/10/08

Originator completes and forwards a copy to immediate supervisor for approval(s). If travel is approved, the supervisor retains a copy and returns the original to the originator. The originator attaches the original and a copy to their travel voucher.

Reset Form

TRAVEL AUTHORIZATION

BRITISH COLUMBIA
The Best Place on Earth

This form must be used for all out-of-province travel requests.
It may, at the discretion of ministries, be used for in-province travel requests.

☐ Out-of-Province ☒ Out-of-Canada ☐ In-Province

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR)	Ministry of Environment
VOTE	
EMPLOYEE NAME	Martina Kapac de Frias
EMPLOYEE ID.	s.22
POSITION	Chief of Staff
BARGAINING UNIT / GROUP NO.	
BRANCH / LOCATION / REGION	Minister's Office
DATE DEPARTING YYYY / MM / DD	2015/11/27
DATE RETURNING YYYY / MM / DD	2015/12/12
NO. OF WORKDAYS AWAY	11
ESTIMATED OVERTIME CLAIM	HOURS
IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS	☐ N/A, OR:
DESTINATIONS	Paris, France
METHOD OF TRAVEL	Air

ESTIMATED COSTS (IN CAN. $)

Transportation	500
Meals	2,500
Lodging	
Overtime	
Fees	
Other	
SUB TOTAL	3,000
Less Costs paid by others	
TOTAL COSTS	3,000

PURPOSE OF TRAVEL
Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc.

Event: Climate Negotiations under the United Nations Framework Convention on Climate Change (UNFCC), 21st Conference of the Parties (COP21).
When: Event starts Nov 30th and runs to Dec 11th
Benefits: The purpose of COP21 is to achieve lasting international agreement to avoid dangerous climate change impacts. Canada's COP21 delegation will include the participation of the Prime Minister of Canada, the Federal Environment Minister and Environment Canada Staff, and political leadership and staff from PTs.

SIGNATURES
Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities.
PLEASE SIGN ONE BOX ONLY

	APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD
DIRECTOR			
ASSISTANT DEPUTY MINISTER	[signature]		
DEPUTY MINISTER DEPUTY COS - MICHELE CADARIO			2015/12/31
MINISTER	Mary Polak		

EMPLOYEE'S SIGNATURE: [signature] DATE SIGNED YYYY / MM / DD: 2015/12/22

FIN 69/WEB Rev. 2008/10/06 Originator completes and forwards a copy to immediate supervisor for approval(s). If travel is approved, the supervisor retains a copy and returns the original to the originator. The originator attaches the original and a copy to their travel voucher.

Reset Form

Currency I Have: Euro EUR

Currencies I Want: CAD

RANGE: Custom Nov 28, 2015 > Dec 12, 2015 INTERBANK: +/- 2%

PRICE: Bid VALUES: Rate FREQUENCY: Daily

Graph Table Page 1 / 1

Daily BID rates @ +/- 2% (Typical ATM rate)

	EUR / CAD
Period Average	1.4227
Period High	1.4809
Period Low	1.3856

AIR CANADA

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: s.22

Name:	**Mrs Martina Kapac**
E-mail	**LISA.HOLOWACH@AIRCANADA.CA**
Form of payment:	**CCCAXXXXXXXXXXXX** s.17,s.22

Customer Care
Air Canada Reservations
1-888-247-2262
Air Canada Flight Information
1-888-422-7533

International Reservations

Alert me of flight changes
Flight notification

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC150	Vancouver (YVR) Fri 27-Nov 2015 09:10 - TERMINAL M -MAIN	Montreal Trudeau (YUL) Fri 27-Nov 2015 16:45	333	Business (Z)	Confirmed
Seat number(s) requested: 5A 4A					
AC870	Montreal Trudeau (YUL) Fri 27-Nov 2015 20:10	Paris, Charles De Gaulle (CDG) Sat 28-Nov 2015 08:45 - TERMINAL 2A	77W	Business (Z)	Confirmed
Seat number(s) requested: 9K 9G					
AC871	Paris, Charles De Gaulle (CDG) Sat 12-Dec 2015 13:05 - TERMINAL 2A 22:10	Montreal Trudeau (YUL) Sat 12-Dec 2015 14:40	77W	Business (Z)	Confirmed
Seat number(s) requested: 5C 5D					

AIR CANADA

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC195	Montreal Trudeau (YUL)	Vancouver (YVR)	333	Business (Z)	Confirmed
	Sat 12-Dec 2015 17:50	Sat 12-Dec 2015 20:32 - TERMINAL M -MAIN			

Seat number(s) requested: 8G 8K

Passenger Information

Passenger 1

Name: **Mrs Martina Kapac**
Ticket number: s.22
FIM Ticket number(s):

Passenger 2

Name: **Ms Susanna Laaksonencraig**
Ticket number: s.22
FIM Ticket number(s):
Frequent Flyer Pgm: Air Canada Aeroplan
Program number: s.17,s.22

Purchase Summary

Passenger: 1 Ticket number s.22

Date of issue 02-Nov 2015
Fare Amount in Canadian dollars: 3,140.00
(including navigational & other charges)
Taxes, Fees & Charges

Total Fare in : No Additional collection

Ticket particularities:
UPG
-REFUNDABLE--BG:AC

Passenger: 2 Ticket number s.22

Date of issue 02-Nov 2015
Fare Amount in Canadian dollars: 3,140.00
(including navigational & other charges)
Taxes, Fees & Charges

RECEIVED
JAN 1 4 2016

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8054[1]	**Victoria, Victoria Int'l (YYJ)** Fri 27-Nov 2015 07:00	**Vancouver, Vancouver Int'l (YVR)** Fri 27-Nov 2015 07:25 - Terminal M	0	0hr25	DH3	Flex, U	
AC8083[1]	**Vancouver, Vancouver Int'l (YVR)** Sat 12-Dec 2015 22:30 - Terminal M	**Victoria, Victoria Int'l (YYJ)** Sat 12-Dec 2015 22:56	0	0hr26	DH3	Flex, V	

Operated by:
[1] Air Canada Express - Jazz

Passenger Information

1: Ms Susanna Laaksonencraig : Adult (16+), Ticket Number: s.22

Air Canada - Aeroplan :	s.17,s.22	Meal Preference :	**None**
Payment Card:	**xxxx-xxxx-xxxx-** s.17,s.22	Special Needs:	**None**
Seat Selection:	AC8054 **7D** , AC8083 **5D**		

2: Mrs Martina Kapac : Adult (16+), Ticket Number: s.22

Frequent Flyer Prog :	**None**	Meal Preference :	**None**
Payment Card:	**xxxx-xxxx-xxxx-** s.17,s.22	Special Needs:	**None**
Seat Selection:	AC8054 **7C** , AC8083 **5C**		

Additional amount payable and/or refund - Summary

	Additional charges
Passenger Type	**Adult**
Air Transportation Charges	
Air Transportation Charges (including surcharges)	**90.00**
Taxes, Fees and Charges	
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	4.50
Total Additional Fare	**94.50**
Extras (Change Fee)	
Change Fee	50.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	2.50
Total Extras (Change Fee)	**52.50**
Number of passengers	x 2
Total with options	**294.00**
Grand Total - Canadian dollars	**$294.00**

Payment Information
Credit/Debit Card xxxx-xxxx-xxxx- s.17,s.2 Amount paid: **$294.00**
The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: $189.00
Air Canada: $52.50 (Change Fee per ticket)

Ticket number(s): s.22

Scott, Heidi ENV:EX

From:	Scott, Heidi ENV:EX
Sent:	Monday, November 23, 2015 10:07 AM
To:	Rollheiser, Kate ENV:EX
Subject:	FW: Air Canada - 27-Nov: Victoria - Vancouver (booking ref: s.17,s.22 booking modified

From: Crozier, Bev ENV:EX
Sent: Monday, November 23, 2015 10:01 AM
To: Scott, Heidi ENV:EX
Subject: FW: Air Canada - 27-Nov: Victoria - Vancouver (booking ref: s.17,s.22 booking modified

From: Air Canada [mailto:confirmation@aircanada.ca]
Sent: Friday, November 20, 2015 1:00 PM
To: Crozier, Bev ENV:EX
Subject: Air Canada - 27-Nov: Victoria - Vancouver (booking ref: s.17,s.22 - booking modified

****** PLEASE DO NOT REPLY TO THIS E-MAIL ******

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board. Scan this barcode to check in at any Air Canada check in kiosk.

Booking Information

Booking Reference: s.17,s.22

Electronic Ticketing confirmed. This is your official itinerary/receipt.
Main Contact:
Ms Susanna Laaksonencraig
bev.crozier@gov.bc.ca
Mobile: s.22
Work: 1-250-3875429

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Online Services

Manage my booking online (view/change my booking; select seats*).
Select Seats
Maple Leaf Lounge | Meal Vouchers | On My Way
Alert me of flight status changes directly to my mobile phone or email.
Flight Arrivals & Departures - check online if my flight is on time.
Check-in online and print my boarding pass.

* Can my booking be changed online?

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240010

**** PURCHASE ****

12-13-2015 07:56:35
Acct # ***********s.22 C
Exp Date **/** Card Type MC
Name: MARTINA KAPAC DEFRIAS
A0000000041010 MasterCard

Trace # 3412 Operator 110
Inv. # 110
Auth # 105634 RRN 001580001

Total $70.00

(00) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

[illegible] com

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240049

**** PURCHASE ****

11-27-2015 05:30:27
Acct # ***********s.22 C
Exp Date **/** Card Type MC
Name: MARTINA KAPAC
A0000000041010 MasterCard

Trace # 890 Operator 149
Inv. # 149
Auth # R03313 RRN 001624004

Purchase $67.25
Tip $5.00
Total $72.25

(00) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

All on 28th

CARTE BANCAIRE
Ticket client a conserver

BOURGET (LE)
C @ MONTANT ESTIME 2,75 EUR le 28.11.2015
ug 271395 r 015 s 5046 no 015152 à 15H30M26
0118801 002972089
e2992edbdf7ffad5
MONTANT REEL 2,75 EUR DEBIT
Ce ticket n'est pas un titre de transport

RATP Reseaux ferres
BOURGET (LE)
PARIS-
2 cl
0000119661 LBG101 EUR 2,75 CB

CH.D.G.ETOILE A4 15-D 5538 276471
28/11/2015 13:58:32
RATP 01465573 0548
CARTE BANCAIRE MONTANT REEL:5.50EUR
0020041538 HT:5,00EUR TVA:10,00%
CARTE: ***********s.22
F817C37FC0394B97
C @ TICKET A CONSERVER

RATP
PARIS
BOURGET (LE)
RER M
01465573 ETO. D15 EUR 2,75 CB

RATP
PARIS
CRECY-CHAPELLE
RER M
00344670 ETO. D17 EUR 8,00 CB

RATP
PARIS
CRECY-CHAPELLE
RER M
00344671 ETO. D17 EUR 8,00 CB

TAXIS G7

RELEVÉ CHAUFFEUR

Société Nouvelle Groupement Taxi - S.A. au capital de 3 446 720 € - RCS Nanterre B 324 379 860

Code radio : ____ Date 29/11/2015

Heure de prise : ____ Heure de fin : ____

NOM ABONNÉ OU SOCIÉTÉ ____

N° COMPTE ABONNÉ ____

NOM DU PASSAGER ____

Montant de la course (hors pourboire) 8,40 €

Adresse de départ (n° et rue) PARIS

Arrondissement d'arrivée (ou commune) PARIS HOTEL

Temps d'attente : ____ mm Téléphone ____ mm

Signature Conducteur | Signature Client

CARTE BANCAIRE

A0000000041010
MasterCard
le 29/11/15 a 15:11:12
TAXIS-G7 92
CLICHY
0142728
************s.22
4A4557FB29C533FC
166 001 088305
C @
MONTANT = 20,30 EUR

DEBIT

TICKET CLIENT

CARTE BANCAIRE

A0000000041010
MasterCard
le 29/11/15 a 16:24:03
TAXIS-G7 92
CLICHY
0142728
************s.22
1ECFD0FB3946385B
951 001 092053
C @
MONTANT = 20,50 EUR

DEBIT

TICKET CLIENT

CARTE BANCAIRE

A0000000041010
MasterCard
le 03/12/15 a 20:39:22
TAXIS-G7 92
CLICHY
0142728
************s.22
A7D637458093473F
077 001 085930
C @
MONTANT = 15,80 EUR

DEBIT

ARTE BANCAIRE

00000041010
terCard
05/12/15 a 12:46
IS-G7 92
CHY
2728
**********s.22
DDB9F271F3A8
001 025 10
@
NTANT = 18,00 EUR

TICKET CLIENT
ER

CARTE E

00000041010
terCard
05/12/15 a 10:28:11
IS-G7 92
CHY
2728
*********s.22
0DA4AF78F1CB
001 021032
@
MONTANT = 13,60 EUR

DEBIT

CLIENT

CARTE BANCAIRE

A0000000041010
MasterCard
le 05/12/15 a 14:06:27
TAXIS-G7 92
CLICHY
0142728
************s.22
6F63D1D374167AA6
558 001 020024
C @
MONTANT = 10,00 EUR

DEBIT

TICKET CLIENT

BRUTAX

N° Stat.: 5859
N° Immat.: CF-681-RE
Commune:
PARIS

Date: 06/12/2015
Départ:12:06 Arrivée:12:16

Nom client: ....

Adresse client:............

Lieu départ: ....

Lieu arrivée: ....

TOTAL TTC 9,30 €
Total TVA 10.00% 0.85 €
Total HT 8.45 €

Le tarif minimum, suppl. inclus, susceptible d'être perçu pour une course est fixé à 7.00 €

Adresse de réclamation:
BUREAU DES TAXIS
36 RUE DES MORILLONS
75015 PARIS

Ext

CARTE BANCAIRE

A0000000041010
MasterCard
le 07/12/15 a 08:54:26
TAXIS-G7 92
CLICHY
0142728
************s.22
AD0D00A092C35CB4
588 001 050276
C @
MONTANT = 17,90 EUR

DEBIT

TICKET CLIENT
A CONSERVER

CARTE BANCAIRE EMV
A0000000041010
MasterCard
LE 07/12/15 A 16:37:52
TAXIS BRIUS 2 93
SEVRAN
0136154 1200331400034
20041
XXXXXXXXXXXXs.22
FED8E9310265807
209 000001 162 C
MONTANT :
14,90 EUR
DEBIT
TICKET CLIENT
A CONSERVER

CARTE BANCAIRE

A0000000041010
MasterCard
le 07/12/15 a 20:10:08
TAXIS-G7 92
CLICHY
0142728
************s.22
A57F455D54267387
259 001 064875
C @
MONTANT = 36,30 EUR

DEBIT

TICKET CLIENT

CARTE BANCAIRE

A0000000041010
MasterCard
le 08/12/15 a 18:23:09
TAXIS-G7 92
CLICHY
0142728
************s.22
FD17214BF69EE0A6
506 001 079021
C @
MONTANT = 16,00 EUR

DEBIT

TICKET C

Reçu ...12.15
HORODATEUR ACTIF
Stationnement N°:
3239
Hor.N°: 13239
TAXI N°: 3239
IMMAT: DT-733-VN

BARCO
44 av du Géné de Gaulle
94240 l'hay-les-roses
Affilié à ALPHA TAXIS
Tel:01 45 85 85 85

Client: ____________

Départ: ____________

Arrivée: ____________

Durée:	0:08 t
Kilométrage:	1.6 km
Début:	08.12.15 21:15
Fin:	08.12.15 21:23
Prise en charge	2.60
Montant de la course	
Tarif B 7.10	EURO
TOTAL EURO	7.10
Supplements	
4e Person	3.00
TOT COURSES EURO	10.10
TVA 10.00% EURO	0.92

Services: ____________

La somme minimum perçue ne peut être inférieure à 7.00 Euros
En cas de réclamation écrire à:DTPP-SDDEP-BTTP
36 rue des Morillons
75732 PARIS Cedex 15

TARIFS APPLICABLE
Prise (
Tarif:
A 1,05
B
C

TAXIS PARISIENS

MONTANT PAYÉ : 10,5 €

Lieu départ : Paris 17
Lieu arrivée : Paris 17
Date : .... Heure de Départ : ....
Date : .... Heure d'arrivée : ....
N° minéralogique obligatoire :

PRISE EN CHARGE : 2,60 €			
TARIF A : 1,05 € par Km. Tarif horaire A : 32,05 €			
TARIF B : 1,29 € par Km. Tarif horaire B : 38,00 €			
TARIF C : 1,56 € par Km. Tarif horaire C : 35,70 €			
TARIF APPLICABLES	A	B	C
ZONE URBAINE Paris, Boulevard périphérique compris	10 h à 17 h lundi au samedi	17 h à 10 h lundi au samedi 7 h à 24 h les dimanches et jours fériés	00 h à 07 h dimanches et dimanches fériés
ZONE SUBURBAINE Fin de la zone des taxis parisiens et desserte des aéroports d'Orly de Roissy et du Parc des expositions de Villepinte		7 h à 19 h lundi au samedi	19 h à 07 h lundi au samedi 0 h à 24 h dimanches et jours fériés
AU-DELÀ DE LA ZONE SUBURBAINE			quels que soient le jour et l'heure

Le compteur applique automatiquement le tarif horaire, au lieu du tarif kilométrique, lorsque la vitesse du taxi est inférieure à 30,52 Km/h en tarif A, 29,46 Km/h en tarif B, et 22,88 Km/h en tarif C.
Quel que soit le montant inscrit au compteur, la somme perçue par le chauffeur, suppléments inclus, ne peut être inférieure à 7,00 Euros.
Aucune indemnité de retour n'est due. (Suppléments au dos).

TAXIS PARISIENS

MONTANT PAYÉ : 10,5 €
Lieu départ :
Lieu arrivée :
Date : ______ Heure de départ :
Date : ______ Heure d'arrivée :
N° minéralogique obligatoire :

CZ-277-JL
SARL FIDRAL ET CIE
53 rue du Landy
92110 CLICHY

TARIFS APPLICABLES

Prise en charge : 2,60 €	Tarif :	A	B	C
	Kilométrique	1,05€/km	1,29€/km	1,56€/km
	Horaire	32,05€/h	38,00€/h	35,70€/h

ZONE HORAIRE	du lundi au samedi 0h à 7h	7h à 10h	10h à 17h	17h à 19h	19h à 24h	dimanche et dimanche férié 0h à 7h	7h à 24h	jours fériés 0h à 24h
ZONE URBAINE PARIS, BOULEVARD PÉRIPHÉRIQUE COMPRIS	B	B	A	B	B	C	B	B
ZONE SUBURBAINE FIN DE LA ZONE DES TAXIS PARISIENS ET DESSERTE DES AÉROPORTS D'ORLY DE ROISSY ET DU PARC DES EXPOSITIONS DE VILLEPINTE	C	B	B	B	C	C	C	C
AU-DELÀ DE LA ZONE SUBURBAINE	C	C	C	C	C	C	C	C

Le compteur applique automatiquement le tarif horaire au lieu du tarif kilométrique lorsque la vitesse du taxi est inférieure à 30,52 km/h en tarif A, 29,46 km/h en tarif B et 22,88 km/h en tarif C.
Quel que soit le montant inscrit au compteur, la somme perçue par le chauffeur, suppléments inclus, ne peut être inférieure à 7,00 €.
Aucune indemnité de retour n'est due. (Suppléments au dos)

TAxi G7
Le 05.12.2015
no: 244
PRix: 12€
Medi

CARTE BANCAIRE EMV
LE MONDIAL
75009 PARIS
A0000000041010
MasterCard
LE 11/12/15 A 14:57:21
LE MONDIAL
75009 PARIS
0954634 53452499600012
16806
XXXXXXXXXXXX)s.22
D52A365C119A569F
001 000021 02 C @
MONTANT :
22,90 EUR
DEBIT
TICKET CLIENT
A CONSERVER
AU REVOIR

Where green ideas work

SMARTTEC Travel Confirmation

Traveller: Martina Kapac de Frias
Prepared By: Heidi Scott

Purpose of Travel: COP21 Paris

SMARTTEC Confirmation Number: s.17,s.22

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2015/11/27	Car/Taxi - Gasoline	s.22	Victoria Airport	s.22	8.0	
2015/11/27	Airplane	Victoria Intl	Vancouver Intl	63.0	9.8	AC8054
2015/11/27	Airplane	Vancouver Intl	Montreal Intl	3,681.0	409.2	AC150
2015/11/27	Airplane	Montreal Intl	Paris	5,520.0	613.6	AC870

Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2015/12/12	Airplane	Paris	Montreal Intl	5,520.0	613.6	AC871
2015/12/12	Airplane	Montreal Intl	Vancouver Intl	3,681.0	409.2	AC195
2015/12/12	Airplane	Vancouver Intl	Victoria Intl	63.0	9.8	AC8083
2015/12/13	Car/Taxi - Hybrid	Victoria Airport	s.22	s.22	5.5	

Accommodations

Date	Accommodation Provider	Address	Nights	CO2e kg
2015/11/27	Hotel California Champs-Elysees	Paris, France	14	176.5

Total CO2 Equivalent Emissions: 2,255.1 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.

Scott, Heidi ENV:EX

From:	Alison Hastings <alison.hastings@tieronetravel.com>
Sent:	Tuesday, November 24, 2015 1:41 PM
To:	Scott, Heidi ENV:EX
Subject:	M. Eva Kapac: Policy Confirmation: s.17,s.22
Attachments:	policy.pdf

This is an electronic confirmation of your policy purchase. Please save this email for later reference.

Manulife World Travel Insurance

Insurer: Manulife
Travel Agent: TierOne Travel Victoria

Policy Number: s.17,s.22
Application Date: 24Nov2015
Agent: 5002

Departure Date: 27Nov2015
Departure City: VICTORIA, BC, CANADA
Return Date: 12Dec2015
Destination City: PARIS, FRANCE

Insured Information

1 Insured(s):

Martina Eva Kapac s.22 **Premium: $63.00 ($63.00 + $0.00 tax)**

Plan

Global Medical - Under Age 60
Effective Start Date:27Nov2015
Effective End Date:12Dec2015

Benefit Summary

Emergency Medical - Up to $5,000,000 CAD

Payment Details

Total Premium: $63.00 ($63.00 + $0.00 tax)

Mastercard MC $63.00 *********** s.22

Manulife World Travel Insurance is underwritten by The Manufacturers Life Insurance Company and by its wholly owned subsidiary, First North American Insurance Company (collectively, "Manulife Financial").

Coverage is subject to eligibility, terms, limitations, conditions and exclusions as outlined in the policy booklet. It is your responsibility to be sure that you read and understand the policy booklet whose terms shall prevail.

IMPORTANT INFORMATION:

For assistance prior to your departure, please call Manulife World Customer Service at 1-855-300-7934 .

In the event of an emergency after your departure, you must contact Assured Assistance Inc., our Assistance Centre Provider immediately at:

1-855-603-5572 toll-free from the USA and Canada.

1-905-608-8250 collect where available.

Our Assistance Centre is there to help you 24 hours per day, 365 days per year.

To view and print the travel insurance policy, you will need Adobe Acrobat reader loaded to your computer. Click here to download it for free. http://www.adobe.com/products/acrobat/readstep2.html

This e-mail was sent to you by an automated email server. E-mails sent to this address will not be responded to.

Scott, Heidi ENV:EX

From:	Alison Hastings <alison.hastings@tieronetravel.com>
Sent:	Tuesday, November 24, 2015 1:36 PM
To:	Scott, Heidi ENV:EX
Subject:	Mary Polak: Policy Confirmation: s.17,s.22 Thank-you, Alison
Attachments:	policy.pdf

This is an electronic confirmation of your policy purchase. Please save this email for later reference.

Manulife World Travel Insurance

Insurer: Manulife
Travel Agent: TierOne Travel Victoria
Policy Number: s.17,s.22
Application Date: 24Nov2015
Agent: 5002

Departure Date: 27Nov2015
Departure City: VICTORIA, BC, CANADA
Return Date: 12Dec2015
Destination City: PARIS, FRANCE

Insured Information

1 Insured(s):

Mary Polak s.22 **Premium: $63.00 ($63.00 + $0.00 tax)**

Plan

Global Medical - Under Age 60
Effective Start Date:27Nov2015
Effective End Date:12Dec2015

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Mastercard MC $63.00 ************ s.22

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