BRITISH COLUMBIA Where ideas work

Ministry of Finance
INVOICE CODING SHEET

RETURN CHEQUE TO MINISTRY?
(if yes, enter "D")

FOREIGN CURRENCY OR WIRE?
(if yes, enter "$" or "W")

Link to Invoice Coding Sheet completion instructions.

PAYEE NAME ORCA AIRWAYS LTD * SUPPLIER # 2087823 * SITE 001

CONTRACT/PO # INVOICE DATE 18-APR-2016 (DD-MMM-YYYY) INVOICE # s.22

DATE INVOICE RECEIVED 07-JUN-2016 (DD-MMM-YYYY) DATE GOODS/ SERVICES REC'D 20-APR-2016 (DD-MMM-YYYY) RECEIPT #

NAME &/OR ADDRESS OVERRIDE:

DESCRIPTION FOR CHEQUE STUB:

DATE CHQ/EFT REQ'D (ONLY IF URGENT) (DD-MMM-YYYY) GL DATE (if applicable) (DD-MMM-YYYY) PAY ALONE? YES ☐

OFA STOB & ASSET # (If applicable) :

AMOUNT (INCLUDING TAX)	PRE-TAX AMOUNT (EXCLUDING TAX)	PST AMOUNT	GST AMOUNT	TAX CODE PST & GST, GST, PST, GST Travel, Other	CL	RESP	SERVICE LINE	STOB	PROJECT	NAME & SUPPLIER # if STOB 57
~~8,503.15~~	1484.68 ~~8,098.24~~	0.00	404.91	GST	4	36A10	36200	5712	MTSAC ~~3600000~~	Clark, Christy ~~CHARTER~~
	1484.68				↓	↓	↓	↓	↓	Ives, Andrew
	1484.68								↓	Smart, Stephen
	1484.68							↓	3600000	Surovy, Kyle
	1484.67							6504	↓	s.15
	674.85				↓	↓	↓	↓	↓	
8,503.15	TOTAL									

*** EXPENSE AUTHORITY (EA) INFORMATION:**

* MICHELLE LEAMY
EA PRINTED NAME

* BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION:
Note: This is also the line description displayed on GL detail reports.

Michelle Leamy

*** QUALIFIED RECEIVER (QR) CERTIFICATION:**

* STEPHANIE WRAY
QR PRINTED NAME

The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).

* QR SIGNATURE

ADDITIONAL INFORMATION OR INSTRUCTIONS:

BRANCH BUSINESS CONTACT NAME AND PHONE NUMBER:

STEPHANIE WRAY, 250-387-2987

ACCOUNTS DATE STAMP

* Note: Fields with an asterisk do not need to be completed for iProcurement invoices.
FIN FSA 017 REV. JUL/14

RECEIVED
JUN 07 2016
DEPUTY MINISTER'S OFFICE
OFFICE OF THE PREMIER

Orca Airways Ltd.
Vancouver International Airport
5220 Airport Rd. South
Richmond, BC, V7B 1B4
www.flyorcaair.com
1-888-FLY-ORCA

INVOICE

orca

Client: Office of the Premier/BC
Contact: Kara Ross
Tel: 250-387-1688
Fax:
Cell:
Email: kara.ross@gov.bc.ca

Date of quote 04/18/2016
Quoted By: Reservations Manager, Crystal Downing
Contact Info: 888-359-6722
Quote#: s.22

Airplane: C-FAXE Type: Beechcraft King Air A100

Trip Itinerary				Dist		Estimated	
Flight Date	Depart	ETD	Destination	SM	ETA	Air Time	Route Description
2016-04-20	CYVR	10:30	CYXJ	497.14	12:32	01:47	VANCOUVER INTL SOUTH - FORT ST JOHN
2016-04-20	CYXJ	17:00	CYVR	497.14	19:02	01:47	FORT ST JOHN - VANCOUVER INTL SOUTH

Itemized Charges	Rate	Amount	Totals
Airplane	$6.00	994.28	$5965.68
Fuel	$1.30	994.28	$1292.56
Nav Can	$80.00	1	$80.00
Holding	$100.00	4	$400.00
Overnight	$1000.00		$0.00
Starts	$0.00		$0.00
ATSC	$5.00	12	$60.00
Meals	$0.00		$0.00
Rooms	$0.00		$0.00
Travel	$0.00		$0.00
Airport Charges	$300.00		$300.00
SUBTOTAL			$8098.24
GST			$404.91
TOTAL			$8503.15

INVOICE DETAILS

Order Number: s.22

YVR - YXJ (Fort St. John) - 433nm

Fort St. John - YVR - 433nm

Premier Clark
Andrew Ives
Stephen Smart
Kyle Surovy - GCPE

s.15,s.22

8098.24 ÷ 2 = 4049.12
4049.12 ÷ 5 = 809.82
4049.12 ÷ 6 = 674.85

Same 5 pax

s.15,s.22

Ona Sikka
May 17th, 2016

BRITISH COLUMBIA BC Public Service **Where ideas work**

Ministry of Finance
INVOICE CODING SHEET

RETURN CHEQUE TO MINISTRY? (if yes, enter "D")

FOREIGN CURRENCY OR WIRE? (if yes, enter "$" or "W")

Link to Invoice Coding Sheet completion instructions.

PAYEE NAME: ORCA AIRWAYS LTD * SUPPLIER #: 2087823 * SITE: 001

CONTRACT/PO #: ______ INVOICE DATE: 23-FEB-2016 (DD-MMM-YYYY) INVOICE #: s.22

DATE INVOICE RECEIVED: 07-JUN-2016 (DD-MMM-YYYY) DATE GOODS/ SERVICES REC'D: 22-APR-2016 (DD-MMM-YYYY) RECEIPT #: ______

NAME &/OR ADDRESS OVERRIDE:

DESCRIPTION FOR CHEQUE STUB:

DATE CHQ/EFT REQ'D (ONLY IF URGENT): ______ (DD-MMM-YYYY) GL DATE (if applicable): ______ (DD-MMM-YYYY) PAY ALONE? YES ☐

OFA STOB & ASSET # (If applicable): ______

AMOUNT (INCLUDING TAX)	PRE-TAX AMOUNT (EXCLUDING TAX)	PST AMOUNT	GST AMOUNT	TAX CODE PST & GST, GST, PST, GST Travel, Other	CL	RESP	SERVICE LINE	STOB	PROJECT	NAME & SUPPLIER # if STOB 57
~~6,054.17~~	1057.08 ~~5,765.88~~	0.00	288.29	GST	4	36A10	36200	5712	MTSAC ~~3600000~~	Clark, Christy ~~CHARTER~~
	1057.08									Ives, Andrew
	1057.08									Smart, Stephen
	576.59								3600000	Surovy, Kyle
	2018.05							6504		s.15
6,054.17	TOTAL									

*** EXPENSE AUTHORITY (EA) INFORMATION:**

* MICHELLE LEAMY
EA PRINTED NAME

* BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION:
Note: This is also the line description displayed on GL detail reports.

Michelle Leamy

*** QUALIFIED RECEIVER (QR) CERTIFICATION:**

* STEPHANIE WRAY
QR PRINTED NAME

The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).

* ______
QR SIGNATURE

ADDITIONAL INFORMATION OR INSTRUCTIONS:

BRANCH BUSINESS CONTACT NAME AND PHONE NUMBER:

STEPHANIE WRAY, 250-387-2987

ACCOUNTS DATE STAMP

* Note: Fields with an asterisk do not need to be completed for iProcurement invoices.
FIN FSA 017 REV. JUL/14

Orca Airways Ltd.
Vancouver International Airport
4520 Agar Drive,
Richmond, BC, V7B 1A5
www.flyorcaair.com
1-888-FLY-ORCA

RECEIVED
JUN 07
DEPUTY MINISTER'S OFFICE
OFFICE OF THE PREMIER

INVOICE

orca

Client: Premier's Office/BC Government
Contact: Tamara Davidson
Tel: (250) 356-2089
Fax:
Cell:
Email: Tamara.Davidson@gov.bc.ca

Date of quote 02/23/2016
Quoted By: Lorne Acheson
Contact Info: 250 266-5555
Quote#: s.22

Airplane: C-GTWL Type: Lear35A

Trip Itinerary				Dist		Estimated	
Flight Date	Depart	ETD	Destination	SM	ETA	Air Time	Route Description
2016-04-22	CYVR	09:30	CYXS	325.06	10:27	00:42	VANCOUVER INTL SOUTH - PRINCE GEORGE
2016-04-22	CYXS	20:30	CYVR	325.06	21:27	00:42	PRINCE GEORGE - VANCOUVER INTL SOUTH

Itemized Charges	Rate	Amount	Totals
Airplane	$6.00	650.12	$3900.72
Fuel	$1.30	650.12	$845.16
Nav Can	$80.00	1	$80.00
Holding	$100.00	6	$600.00
Overnight	$1000.00		$0.00
Starts	$0.00		$0.00
ATSC	$5.00	8	$40.00
Meals	$0.00		$0.00
Rooms	$0.00		$0.00
Travel	$0.00		$0.00
Airport Charges	$300.00		$300.00
SUBTOTAL			**$5765.88**
GST			**$288.29**
TOTAL			**$6054.17**

INVOICE DETAILS

Order Number: s.22

YVR - YXS (Prince George) → 289nm

Premier Clark
Andrew Ives
Stephen Smart
Kyle Surovy - GCPE
s.15,s.22

5765.88 ÷ 2 = 2882.94
2882.94 ÷ 5 = 576.59
2882.94 ÷ 6 = 480.49

Prince George - YVR → 289nm

Premier Clark
Andrew Ives
Stephen Smart
s.15,s.22

Orla Sokea
May 31st 2016