

March 30, 2016

To Whom it may concern:

**Ref: Support of the Coordinator CYC Society – Ms. Catharine Kendall**

Please accept my letter in support of continuing with the Gaming Grant funding to support the coordinator role at the Connaught Youth Centre held by Ms. Catharine Kendall.

To date the positive changes that have occurred at the CYC facility since this position was created and filled by Ms. Kendall, one year ago has been exemplary. The CYC facility requires the leadership of a focused individual to manage all aspects of the facility including bookings, financials, grant writing, youth program development, volunteer management, fundraising, event planning and especially Board development as the Society itself is still young and emerging.

I have been using the facility for 30 years for training of youth programs and Logistical Support Centre equipment distribution throughout the north and understand that managing this particular facility has had many challenges. I now finally see many of these challenges being addressed through the tenacity of Ms. Kendall's passion.

The continuation of the coordinator role will allow the CYC facility and the Society to continue on with its great community service as an inclusive recreational facility for community youth and welcome the transition to the Boys and Girls Club of Prince George in the very near future.

If you have any questions regarding this support letter, please do not hesitate to contact me directly  
s.22

Respectfully,

s.22

OIC - Logistical Support Centre

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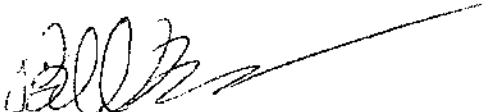
To whom it may concern:

I am writing this letter of support, for additional funding for Connaught Youth Centre because we did not receive the full amount that we asked for. If we do not get enough funding we will not be able to have Catharine Kendall continue as a paid employee. Since Catharine has been in a paid part-time position she has worked tirelessly to support and advance the Connaught Youth Centre and improve our functions in the community.

I personally feel that Catharine is doing great things in the way of researching and applying for additional funds to allow Connaught Youth Centre to start some youth activities in the Centre. She also got money to fund Youth Gymnastics, Tumbling & Healthy Foods Garden Program, but these funds are only to be used to support that program. As well she also researched and got us started on joining up with the highly respected Boys and Girls Club of Canada, this group will be of great assistance in the future by helping and supplying programs to create more programs for Prince George and surrounding areas.

We are located in the neighborhood that has great needs that Connaught Youth Centre is in a great position to develop and provide, if we are unsuccessful in getting the additional funds to help the youth and adults of this deprived neighborhood will continue in its downward spiral, without the funding, the momentum that Catharine has generated will fall off and Connaught Youth Centre will not grow and help the community in a significant way.

Respectfully yours



Bill Neilson  
President  
Connaught Youth Centre Society



Royal Canadian Legion #43

#101 - 1116 Sixth Avenue  
Prince George, B.C. V2L 3M6  
Tel: 250-562-1292  
Email: legion43@shaw.ca

To the Honourable Shirley Bond MLA

30 March 2016

Once again the Gaming Branch has reneged on the promises made when we gave up our bingo licence on their promise to fund us to at least the level we made annually. We earned \$80,000.00 to \$100,000.00 and supported the CYC and many other causes with this using volunteers entirely. Since then we have had major problems with funding the CYC. As you know this has been run entirely by Volunteers and is a unique facility supporting Cadet Corps and Children at risk as well as other youth programs in the city.

Last year, at the Gaming branches insistence, Catherine Kendall was asked to step in as a paid Manager of the Facility. This still gave us a reduced amount but Catherine has managed it well and even made improvements. It will be a great loss if her position is lost and an even greater loss to this City if we have to close this facility for lack of funding.

I find it appalling that funding that should be going to the Youth of Prince George is instead supporting employees at the Casino.

We ask that you speak on our behalf for the funding that we require to operate the CYC and keep in place Catherine who has enhanced the operation.

Sincerely,

s.22

President  
Branch 43  
Royal Canadian Legion  
Prince George, B.C.

March 30, 2016

To whom this may concern:

My name is s.22 of Shaolin Boxing Club at CYC. Catharine has been a huge help to CYC, it would be a step backwards to lose Catharine as the coordinator of our building. Catharine has spent many hours to support CYC staying open to our community and giving our young people a safe place to go. At this time we need your help to keep Catharine as our coordinator. Please help us to continue giving our children a safe place to go.

Thank you.

s.22





# Prince George Quilters' Guild



# Prince George Quilters' Guild

1491 – 17<sup>th</sup> Avenue, Prince George, B.C. V2L 3Z2

March 30, 2016

My name is <sup>s.22</sup> and I am the president of the Prince George Quilters Guild. It is my honour and privilege to write to you today on behalf of Catharine Kendall. PGQG has been a resident user group at the Connaught Youth Centre for several years and support Catharine Kendall in her role as Executive Director for the CYC Society.

With Catharine in the ED position for CYC Society, the building rentals are running smoothly and efficiently. She has been instrumental in creating community activities for the areas youth. I feel that the youth and children in the area have benefited immensely with her knowledge and organization of many family orientated events and more to come in the future. She sees a vision that most people don't and her vision is an important part of this communities growth.

Catharine recently presented on behalf of the CYC society an incredible presentation to the PG City Council. This presentation was in a bid to forestall the possible closure and relocation of the many user groups housed at CYC. The gallery was filled with the supporters from the cadets of the all three forces as well as some of the 100+ members of the PGQG and representatives of the all the other resident users of the building. Her presentation was precise and to the point. The city councilors had questions and she was prepared with answers which showed them that she did her homework and was knowledgeable about the current situation facing the CYC building.

I feel that she is incredibly deserving of funding to keep her position, and needs to able to continue with this great service. The public needs to

understand the incredible work that she provides and the huge part she plays in the lives of many community members and community groups

In closing, I just want to say that the Prince George Quilters Guild membership is in support of funding to keep Catharine Kendall in the Executive Directors position that she currently holds. We hope that you see this position as something that is needed to aid this society in growth for the community.

Sincerely,

s.22

, PGQG President

My questions are:

How in-depth does the reviewer look at financial statements? We are consistently reprimanded for not providing proper financials but we do. Our fiscal year end overlaps the deadline to apply, we provide the last audited statement which ends up being 18 months old by the time our grant is reviewed, so the past 2 years I have started providing an unaudited ledger yet we are still told our financials are incomplete.

Our financial report includes notes to restricted funds, yet we are told we do not clearly identify them. How can we instruct our auditors to make more clear notes? Again, why are we being told they are not identified when they are!? We also were told we need to provide minutes of meetings when the funds were restricted, which caught us off guard. Some of the restricted funds are a few years in place; do we need to go back through minutes now or just “going forward” any new restricted funds? We are finding this section very confusing and unsure of how to comply with what Gaming is requiring. Is the minute requirement something new?

I read through the guidelines every year and it seems to me more is being asked for but in my observation not clearly communicated. Many people who apply for these grants are not professionals; there needs to be more guidance in my view. I can only imagine how difficult the grant process can be for groups who don't have the expertise to navigate the system. Perhaps using the on-line application process to provide “tips” or “reminders”. There needs to also be an option to provide any additional comments to the grant application, perhaps as a last entry. There are no opportunities apart from the opening page, to provide any additional notes i.e. regarding our financials and why we are providing an unaudited statement for the last completed fiscal year, and an audited statement from the year previous.

I have a bunch more questions but this email is getting long, I'll bring them to the meeting, perhaps others will ask something the same.

We are dealing with our first denied application right now (\$30K is what we've received annually the past few years) primarily due to the questions above. I will be submitting our request for reconsideration in the next few days. (why are we not allowed to provide “additional” information with our request for reconsideration?)

**Janice Froese**  
**Executive Director – Steveston Community Society**

A question that the Chinese Cultural Centre of Greater Vancouver would like to ask at this meeting is:

CCC currently has Chinese Language School in 4 Metro Vancouver municipalities (Vancouver, Richmond, Burnaby and Coquitlam) and our museum have provided tours and arts and cultural programs to school districts as far away as Pitt Meadows and Mission. Our permanent facilities located in Vancouver and Richmond. A question that we would like to clarify is gaming grants for regional operations. From the Gaming

**From:** [Smith, Heather L](#)  
**To:** [Pyatt, David E FIN:EX](#)  
**Subject:** Re: Gaming Presentation East Kootenay  
**Date:** Friday, May 20, 2016 4:43:20 PM

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Sounds like a plan! I will see u at ubcm

Sent from my iPhone

On May 20, 2016, at 5:22 PM, Pyatt, David E FIN:EX <[David.Pyatt@gov.bc.ca](mailto:David.Pyatt@gov.bc.ca)> wrote:

It should be no problem other than the UBCM week. We can coordinate next week.  
Have a great weekend!  
David

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**From:** Smith, Heather L [<mailto:Heather.Smith@leg.bc.ca>]  
**Sent:** Friday, May 20, 2016 3:42 PM  
**To:** Pyatt, David E FIN:EX  
**Subject:** Re: Gaming Presentation East Kootenay  
Summer not so great. Does early fall work?

Sent from my iPhone

On May 20, 2016, at 3:38 PM, Pyatt, David E FIN:EX <[David.Pyatt@gov.bc.ca](mailto:David.Pyatt@gov.bc.ca)> wrote:

So possibly July or is summertime not so good?

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**From:** Smith, Heather L [<mailto:Heather.Smith@leg.bc.ca>]  
**Sent:** Friday, May 20, 2016 2:37 PM  
**To:** Pyatt, David E FIN:EX  
**Cc:** Whitelock, Riley CSCD:EX  
**Subject:** Re: Gaming Presentation East Kootenay  
Thank you for getting back so quickly to me . The week of June 20th unfortunately won't work for me.  
Something later would be great. :)  
Heather

Sent from my iPhone

On May 20, 2016, at 3:29 PM, Pyatt, David E FIN:EX  
<[David.Pyatt@gov.bc.ca](mailto:David.Pyatt@gov.bc.ca)> wrote:

Hello Ms. Smith,  
I would be delighted to deliver a presentation regarding the  
Community Gaming Grant program and application. I believe  
I can book two consecutive evenings the week of June 20<sup>th</sup>.  
Prior to this date we are preparing to move offices which

may make it difficult to arrange. Or would you prefer something later in the year?

Sincerely,

David

David Pyatt, Director Grants

Community Supports Division

Gaming Policy and Enforcement Branch

Tel: 250-356-2997

If you believe that you have received this email in error, please notify the sender and delete the email from your mailbox.

*Know Your Limit, Play Within It*

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**From:** Smith, Heather L [<mailto:Heather.Smith@leg.bc.ca>]

**Sent:** Friday, May 20, 2016 10:07 AM

**To:** Pyatt, David E FIN:EX

**Cc:** Whitelock, Riley CSCD:EX

**Subject:** Gaming Presentation East Kootenay

I had been working with David Horricks to facilitate a presentation on BC Gaming. David was going to come next week but with his change in jobs I was told that wasn't going to happen.

I am wondering if gaming has anytime that you can offer to come to the East Kootenay. We have quite a bit of interest from local organizations requesting the event. We were hoping to have two evening events. One in Cranbrook and one in Fernie or Sparwood.

Heather Smith

Constituency Assistant to

MLA Bill Bennett, Kootenay East

100C Cranbrook St North Cranbrook BC V1C 3P9

Phone: 250 417 6022 Fax: 250 417 6026

Toll Free: 1 866 417 6022

**From:** Sewell, Laurie  
**To:** Pyatt, David E FIN:EX; Kopplin, Gloria FIN:EX  
**Subject:** May 13th  
**Date:** Tuesday, May 17, 2016 9:18:44 AM

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Good morning David & Gloria,

I just wanted to thank you both for an excellent information session last Friday. We have had great feedback from the constituents that attended. All of us over here in Richmond really appreciate the time you took out of your busy schedules to make this information session so successful.

Thanks again,

***Laurie Sewell***

**CA to the Hon. Linda Reid,**

*MLA for Richmond East &*

*Speaker of the Legislative Assembly of British Columbia*

*Chair of the Canadian Region of CWP*

*130-8040 Garden City Road*

*Richmond, BC V6Y 1K3*

*604.775.0891*

**From:** [Sewell, Laurie](#)  
**To:** [Pyatt, David E FIN:EX](#)  
**Subject:** RE: tomorrow  
**Date:** Thursday, May 12, 2016 4:21:53 PM

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Thanks.

FYI – I would avoid the tunnel as traffic at that time is horrendous.

**Laurie Sewell**

CA to the Hon. Linda Reid,  
*MLA for Richmond East &  
Speaker of the Legislative Assembly of British Columbia  
Chair of the Canadian Region of CWP  
130-8040 Garden City Road  
Richmond, BC V6Y 1K3  
604.775.0891*

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**From:** Pyatt, David E FIN:EX [mailto:David.Pyatt@gov.bc.ca]

**Sent:** May 12, 2016 11:16 AM

**To:** Sewell, Laurie

**Subject:** RE: tomorrow

Hi Laurie,

We can only support a VGA port.

David

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**From:** Sewell, Laurie [mailto:Laurie.Sewell@leg.bc.ca]

**Sent:** Thursday, May 12, 2016 10:14 AM

**To:** Pyatt, David E FIN:EX

**Subject:** tomorrow

Hi David,

We are looking forward to having yourself and Gloria present at the Gaming grant session tomorrow.

We have a full house – 3 MLA's, 68 attendees and 4 CA's.

There is pay parking on site (access via Firbridge Way), which I believe is \$2/hr. The session is taking place in the Art Room which is on the second floor

Copyright

....and one last thing – could you tell me if the output for your laptop is VGA or HDMI? I just want to ensure that we have the correct cable.

Thanks in advance and see you tomorrow. Fingers crossed for a smooth drive from Surrey!

**Laurie Sewell**

CA to the Hon. Linda Reid,  
*MLA for Richmond East &  
Speaker of the Legislative Assembly of British Columbia  
Chair of the Canadian Region of CWP*

*130-8040 Garden City Road  
Richmond, BC V6Y 1K3  
604.775.0891*



**From:** [Reid.MLA, Linda](#)  
**To:** [Pyatt, David E FIN:EX](#)  
**Cc:** [Sewell, Laurie LASS:EX](#)  
**Subject:** RE: May 13th  
**Date:** Wednesday, May 11, 2016 8:56:08 AM

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Good morning Dave,

Below is a copy of the original email with our event details sent to David Horricks, and his confirmation of same.

Onsite contact is Laurie Sewell, CA to Linda Reid Cell: **s.17**

As previously communicated, we are concerned about the limited timeframe between your presentation in Surrey and ours in Richmond.

Would it be possible for you to request an earlier start from the other group (ie. 12:30 p.m. instead of 1:00) as we have already rearranged our event schedule and notified the 70+ attendees?

If that isn't doable, perhaps you could present at one workshop and Gloria at the other?

Please let us know your thoughts.

Many thanks,

Elana

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]

**Sent:** May 3, 2016 2:36 PM

**To:** Gold, Elana <[Elana.Gold@leg.bc.ca](mailto:Elana.Gold@leg.bc.ca)>

**Cc:** Sewell, Laurie <[Laurie.Sewell@leg.bc.ca](mailto:Laurie.Sewell@leg.bc.ca)>; Pyatt, David E FIN:EX <[David.Pyatt@gov.bc.ca](mailto:David.Pyatt@gov.bc.ca)>;

Kopplin, Gloria FIN:EX <[Gloria.Kopplin@gov.bc.ca](mailto:Gloria.Kopplin@gov.bc.ca)>

**Subject:** RE: Time Change Confirmation - Richmond Gaming Grant Workshop on Friday, May 13

Hi Elana,

Yes this is confirmed. Thanks for your flexibility.

*David Horricks, MSW*

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250) 387-3211 Fax: 250-356-8149

**From:** Gold, Elana [<mailto:Elana.Gold@leg.bc.ca>]

**Sent:** Tuesday, May 3, 2016 10:58 AM

**To:** Horricks, David FIN:EX

**Cc:** Sewell, Laurie LASS:EX

**Subject:** Time Change Confirmation - Richmond Gaming Grant Workshop on Friday, May 13

**Importance:** High

Good morning David,

thank you for your call yesterday advising us of a double-booking of the Community Gaming Grant workshop that David Pyatt and Gloria Kopplin are scheduled to present in Richmond on May 13.

We've been able to change the presentation time for the Richmond workshop to begin at **4:00 p.m.**

**and conclude at 6:00 p.m.** with the venue, which also works for MLAs Reid, Yap and Wats'

schedules. This will give Dave and Gloria a one hour window to drive from their Surrey event to Richmond.

If they are planning to use speaker support, it would be best if they brought their own laptop with Powerpoint presentation pre-loaded.

We will provide a projector and AV screen onsite.

Event particulars are as follows:

Date: Friday, May 13

Time: 4:00 to 6:00 pm

Location: City Centre Community Centre (Art Room)

Address: 5900 Minoru Blvd, Richmond, BC V6X 0L9

Number of attendees: approx. 60 (if handouts are planned)

**Onsite contact: Laurie Sewell, CA to Linda Reid Cell: s.17**

Please reply today via email to confirm the above arrangements on behalf of the Community Supports Division - Gaming Policy and Enforcement Branch so that we may inform registered attendees of the time change.

Kind regards,

Elana

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Elana Gold

Constituency Liaison

to the Hon. Linda Reid,

MLA for Richmond East &

Speaker of the Legislative Assembly of British Columbia

Chair of the Canadian Region of CWP

130-8040 Garden City Road

Richmond, BC V6Y 1K3

604.775.0891

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**From:** Pyatt, David E FIN:EX [mailto:David.Pyatt@gov.bc.ca]

**Sent:** May 10, 2016 4:56 PM

**To:** Reid.MLA, Linda

**Subject:** RE: May 13th

Hi Linda,

Could you send me the address again please? I seem to have misplaced it. We'll do our best to get there on time. If you have a cell number we could let you know how we're doing that day.

David

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**From:** Reid.MLA, Linda [mailto:Linda.Reid.MLA@leg.bc.ca]

**Sent:** Tuesday, May 10, 2016 4:05 PM

**To:** Pyatt, David E FIN:EX

**Subject:** May 13th

Hi David,

I just wanted to confirm that all is a go for Friday May 13th. I am a little concerned about the timing of the session and the distance...especially with the tunnel etc...

Thanks,

*Laurie Sewell*

CA to the Hon. Linda Reid,

MLA for Richmond East &

Speaker of the Legislative Assembly of British Columbia

Chair of the Canadian Region of CWP

130-8040 Garden City Road

Richmond, BC V6Y 1K3

604.775.0891

**From:** [Pandachuck, Niki FIN:EX](#) on behalf of [Branch, Gaming GPEB:EX](#)  
**To:** [Schaap, Samantha LASS:EX](#)  
**Cc:** [Pyatt, David E FIN:EX](#)  
**Subject:** FW: Invitation to Workshop on Community Gaming Grants from MLA Virk (Friday May 13, 2016)  
**Date:** Tuesday, May 10, 2016 9:29:55 AM

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Hi Samantha,  
Please see the RSVP below from the Guildford Athletic Club.  
Thank you,

**Niki Pandachuck**

Communications Officer  
Gaming Policy and Enforcement Branch  
Government of B.C.  
(250) 387-1151

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**From:** [muneeb.hassan@guildfordac.com](mailto:muneeb.hassan@guildfordac.com) [<mailto:muneeb.hassan@guildfordac.com>]  
**Sent:** Saturday, May 7, 2016 7:49 AM  
**To:** Branch, Gaming GPEB:EX  
**Subject:** RE: Invitation to Workshop on Community Gaming Grants from MLA Virk (Friday May 13, 2016)

Thank you for the invitation. I will be attending.

Muneeb Hassan  
Treasurer  
Guildford Athletic Club

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**From:** Branch, Gaming GPEB:EX [<mailto:Gaming.Branch@gov.bc.ca>]

**Sent:** May 6, 2016 12:03 PM

**Subject:** Invitation to Workshop on Community Gaming Grants from MLA Virk (Friday May 13, 2016)

MLA Amrik Virk (Surrey-Tynehead) is pleased to welcome you to a workshop on how to apply for the Province of British Columbia's Community Gaming Grants program. This workshop is a must for any organization who would like to apply for a community gaming grant, or even just to improve their grant-writing skills.

**When:** Friday, May 13<sup>th</sup>

1PM – 3PM

**Where:** 201 – 15135 101 Avenue

Surrey, BC

(MLA Amrik Virk – Constituency Office)

We will be joined by David Pyatt, the Director of the Community Gaming Grant program. Guests of guests are welcome, but please RSVP so we can get an idea of numbers.

RSVPs and any questions can be directed to Sam Schaap, Constituency Assistant to MLA Virk at [Samantha.Schaap@leg.bc.ca](mailto:Samantha.Schaap@leg.bc.ca) or (604) 586-3747.

**From:** [Smith, Heather L](#)  
**To:** [Pyatt, David E FIN:EX](#)  
**Subject:** Re: East Kootenay Visit  
**Date:** Monday, May 9, 2016 4:57:26 PM

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Do you have a time frame in mind? I haven't started any planning . I am not available on the 25th either. We were hoping to have an evening event in Cranbrook and one in the elk valley.

Sent from my iPhone

On May 9, 2016, at 5:23 PM, Pyatt, David E FIN:EX <[David.Pyatt@gov.bc.ca](mailto:David.Pyatt@gov.bc.ca)> wrote:

Good afternoon Ms. Smith,  
s.22

can you let me know if this has

progressed? I can confirm that May 25<sup>th</sup> is not an option at this time for a presentation.

Regards,

David

David Pyatt, Director Grants  
Community Supports Division  
Gaming Policy and Enforcement Branch  
Tel: 250-356-2997

If you believe that you have received this email in error, please notify the sender and delete the email from your mailbox.

*Know Your Limit, Play Within It*

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**From:** Horricks, David FIN:EX  
**Sent:** Wednesday, May 4, 2016 2:29 PM  
**To:** Smith, Heather L LASS:EX  
**Cc:** Pyatt, David E FIN:EX; Kopplin, Gloria FIN:EX  
**Subject:** RE: East Kootenay Visit  
Heather,

It would be best if they were on the same day or at least back to back days for travel efficiency. After this week I am no longer actively involved in Grants and have included David Pyatt as your primary contact going forward.

Thanks,

David Horricks, MSW  
Executive Director,  
Community Support Division,  
Gaming Policy and Enforcement Branch  
Ministry of Finance,  
Telephone: (250) 387-3211 Fax: 250-356-8149

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**From:** Smith, Heather L [<mailto:Heather.Smith@leg.bc.ca>]  
**Sent:** Wednesday, May 4, 2016 2:11 PM  
**To:** Horricks, David FIN:EX  
**Subject:** Re: East Kootenay Visit

Thank you very much. I had not heard.

Sent from my iPhone

On May 4, 2016, at 3:08 PM, Horricks, David FIN:EX <[David.Horricks@gov.bc.ca](mailto:David.Horricks@gov.bc.ca)> wrote:

Hi Heather,

You likely may not have heard but the Grants Program has been moved in the last week to the Min of CSCD in its entirety. David Pyatt is now your guy. s.22 We don't have a budget for food or

facility rental.

David Horricks, MSW

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250) 387-3211 Fax: 250-356-8149

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**From:** Smith, Heather L [<mailto:Heather.Smith@leg.bc.ca>]

**Sent:** Wednesday, May 4, 2016 11:23 AM

**To:** Horricks, David FIN:EX

**Subject:** East Kootenay Visit

Does May 24<sup>th</sup> work for Cranbrook area and May 26 work for the Elk Valley area. Does your office have any budget for coffee, tea, room rental for the events?

We were thinking of approaching the Cranbrook Chamber of Commerce and Fernie Chamber of Commerce for rooms for the meetings.

Heather Smith

Constituency Assistant to

MLA Bill Bennett, Kootenay East

100C Cranbrook St North Cranbrook BC V1C 3P9

Phone: 250 417 6022 Fax: 250 417 6026

Toll Free: 1 866 417 6022

**From:** [Pyatt, David E FIN:EX](#)  
**To:** [Schaap, Samantha LASS:EX](#)  
**Cc:** [Kopplin, Gloria FIN:EX](#)  
**Bcc:** [Horricks, David FIN:EX](#)  
**Subject:** RE: Tour! Community Grants presentation  
**Date:** Monday, May 9, 2016 4:27:00 PM  
**Attachments:** [image001.png](#)

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Hello Ms. Schaap,  
I see I emailed you too soon! My apologies.  
David

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**From:** Horricks, David FIN:EX  
**Sent:** Wednesday, May 4, 2016 2:24 PM  
**To:** Schaap, Samantha LASS:EX  
**Cc:** Pyatt, David E FIN:EX; Kopplin, Gloria FIN:EX  
**Subject:** RE: Tour! Community Grants presentation  
Hello Samantha

I am confirming May 13<sup>th</sup> from 1-3pm for the presentation at 201-15135 101 ave., Surrey. I have included David Pyatt as your contact going forward on this as there have been some changes in the program over the last week.

thanks

*David Horricks, MSW*  
Executive Director,  
Community Support Division,  
Gaming Policy and Enforcement Branch  
Ministry of Finance,  
Telephone: (250) 387-3211 Fax: 250-356-8149

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**From:** Schaap, Samantha [<mailto:Samantha.Schaap@leg.bc.ca>]  
**Sent:** Friday, April 8, 2016 12:04 PM  
**To:** Horricks, David FIN:EX  
**Subject:** RE: Tour! Community Grants presentation  
201-15135 101 ave,  
Surrey bc



Sam Schaap  
Constituency Assistant to  
**Hon. Amrik Virk, MLA**  
Surrey-Tynehead  
201-15135 101 Ave., Surrey, BC V3R 7Z1  
Tel: 604.586.3747 | Fax: 604.584.4741  
[www.amrikvirkmla.ca](http://www.amrikvirkmla.ca)

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---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]  
**Sent:** April 8, 2016 11:54 AM  
**To:** Schaap, Samantha <[Samantha.Schaap@leg.bc.ca](mailto:Samantha.Schaap@leg.bc.ca)>  
**Subject:** RE: Tour! Community Grants presentation

Hi Samantha,

Sorry I must not have saved my document and lost the location....would you mind sending it to me please.

*David Horricks, MSW*

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250) 387-3211 Fax: 250-356-8149

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**From:** Schaap, Samantha [<mailto:Samantha.Schaap@leg.bc.ca>]

**Sent:** Thursday, January 28, 2016 12:03 PM

**To:** Horricks, David FIN:EX; Cowland, Ursula FIN:EX

**Subject:** RE: Tour!

Hi David,

Minister Virk was hoping for something earlier, perhaps March.



Sam Schaap

Constituency Assistant to

**Hon. Amrik Virk, MLA**

Surrey-Tynehead

201-15135 101 Ave., Surrey, BC V3R 7Z1

Tel: 604.586.3747 | Fax: 604.584.4741

[www.amrikvirkmla.ca](http://www.amrikvirkmla.ca)

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**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]

**Sent:** January 21, 2016 2:56 PM

**To:** Schaap, Samantha <[Samantha.Schaap@leg.bc.ca](mailto:Samantha.Schaap@leg.bc.ca)>; Cowland, Ursula FIN:EX

<[Ursula.Cowland@gov.bc.ca](mailto:Ursula.Cowland@gov.bc.ca)>

**Subject:** RE: Tour!

Hello Samantha,

I am currently putting a few together for the week of May 2-6. Would that time frame work for you?

*David Horricks, MSW*

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Schaap, Samantha [<mailto:Samantha.Schaap@leg.bc.ca>]

**Sent:** Thursday, January 21, 2016 2:33 PM

**To:** Cowland, Ursula FIN:EX

**Cc:** Horricks, David FIN:EX

**Subject:** RE: Tour!

Thank you so much!

David, please let me know.



Sam Schaap  
Constituency Assistant to  
**Hon. Amrik Virk, MLA**  
Surrey-Tynehead  
201-15135 101 Ave., Surrey, BC V3R 7Z1  
Tel: 604.586.3747 | Fax: 604.584.4741  
[www.amrikvirkmla.ca](http://www.amrikvirkmla.ca)

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---

**From:** Cowland, Ursula FIN:EX [<mailto:Ursula.Cowland@gov.bc.ca>]

**Sent:** January 21, 2016 2:27 PM

**To:** Schaap, Samantha <[Samantha.Schaap@leg.bc.ca](mailto:Samantha.Schaap@leg.bc.ca)>

**Cc:** Horricks, David FIN:EX <[David.Horricks@gov.bc.ca](mailto:David.Horricks@gov.bc.ca)>

**Subject:** RE: Tour!

Hello Sam,

David Horricks, the Executive Director of the Community Supports Program is now delivering these workshops. I have included him with this response – so hopefully the two of you connect and set up something.

Regards,

Ursula Cowland

Senior Policy Advisor

---

**From:** Schaap, Samantha [<mailto:Samantha.Schaap@leg.bc.ca>]

**Sent:** Thursday, January 21, 2016 1:30 PM

**To:** Cowland, Ursula FIN:EX

**Subject:** Tour!

Hi Ursula,

Are you planning any tours out to the mainland anytime soon? We have a whole whack of organizations that would benefit from hearing your perspective on applying for gaming grants, and I remember you came out to Delta last year.

Sam.



Sam Schaap  
Constituency Assistant to  
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**From:** [Pyatt, David E FIN:EX](#)  
**To:** [Schaap, Samantha LASS:EX](#)  
**Cc:** [Kopplin, Gloria FIN:EX](#)  
**Bcc:** [Horricks, David FIN:EX](#)  
**Subject:** RE: Tour! Community Grants presentation  
**Date:** Monday, May 9, 2016 4:26:00 PM  
**Attachments:** [image001.png](#)

---

Good afternoon Ms. Schaap,

I am back in the office and getting things sorted out! Could you please forward the address for the presentation?

Sincerely,

David

David Pyatt, Director Grants

Community Supports Division

Gaming Policy and Enforcement Branch

Tel: 250-356-2997

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*Know Your Limit, Play Within It*

---

**From:** Schaap, Samantha [<mailto:Samantha.Schaap@leg.bc.ca>]  
**Sent:** Wednesday, May 4, 2016 2:24 PM  
**To:** Horricks, David FIN:EX  
**Cc:** Pyatt, David E FIN:EX; Kopplin, Gloria FIN:EX; Whitelock, Riley CSCD:EX  
**Subject:** RE: Tour! Community Grants presentation  
Confirmed!



Sam Schaap

Constituency Assistant to

**Hon. Amrik Virk, MLA**

Surrey-Tynehead

201-15135 101 Ave., Surrey, BC V3R 7Z1

Tel: 604.586.3747 | Fax: 604.584.4741

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---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]  
**Sent:** May 4, 2016 2:24 PM  
**To:** Schaap, Samantha <[Samantha.Schaap@leg.bc.ca](mailto:Samantha.Schaap@leg.bc.ca)>  
**Cc:** Pyatt, David E FIN:EX <[David.Pyatt@gov.bc.ca](mailto:David.Pyatt@gov.bc.ca)>; Kopplin, Gloria FIN:EX <[Gloria.Kopplin@gov.bc.ca](mailto:Gloria.Kopplin@gov.bc.ca)>

**Subject:** RE: Tour! Community Grants presentation

Hello Samantha

I am confirming May 13<sup>th</sup> from 1-3pm for the presentation at 201-15135 101 ave., Surrey. I have included David Pyatt as your contact going forward on this as there have been some changes in the program over the last week.

thanks

David Horricks, MSW  
Executive Director,  
Community Support Division,  
Gaming Policy and Enforcement Branch  
Ministry of Finance,  
Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Schaap, Samantha [<mailto:Samantha.Schaap@leg.bc.ca>]  
**Sent:** Friday, April 8, 2016 12:04 PM  
**To:** Horricks, David FIN:EX  
**Subject:** RE: Tour! Community Grants presentation  
201-15135 101 ave,  
Surrey bc



Sam Schaap  
Constituency Assistant to  
**Hon. Amrik Virk, MLA**  
Surrey-Tynehead  
201-15135 101 Ave., Surrey, BC V3R 7Z1  
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---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]  
**Sent:** April 8, 2016 11:54 AM  
**To:** Schaap, Samantha <[Samantha.Schaap@leg.bc.ca](mailto:Samantha.Schaap@leg.bc.ca)>  
**Subject:** RE: Tour! Community Grants presentation

Hi Samantha,

Sorry I must not have saved my document and lost the location....would you mind sending it to me please.

David Horricks, MSW  
Executive Director,  
Community Support Division,  
Gaming Policy and Enforcement Branch  
Ministry of Finance,  
Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Schaap, Samantha [<mailto:Samantha.Schaap@leg.bc.ca>]  
**Sent:** Thursday, January 28, 2016 12:03 PM  
**To:** Horricks, David FIN:EX; Cowland, Ursula FIN:EX  
**Subject:** RE: Tour!  
Hi David,

Minister Virk was hoping for something earlier, perhaps March.



Sam Schaap  
Constituency Assistant to  
**Hon. Amrik Virk, MLA**

Surrey-Tynehead  
201-15135 101 Ave., Surrey, BC V3R 7Z1  
Tel: 604.586.3747 | Fax: 604.584.4741  
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---

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**To:** Schaap, Samantha <[Samantha.Schaap@leg.bc.ca](mailto:Samantha.Schaap@leg.bc.ca)>; Cowland, Ursula FIN:EX <[Ursula.Cowland@gov.bc.ca](mailto:Ursula.Cowland@gov.bc.ca)>  
**Subject:** RE: Tour!

Hello Samantha,

I am currently putting a few together for the week of May 2-6. Would that time frame work for you?

*David Horricks, MSW*

Executive Director,  
Community Support Division,  
Gaming Policy and Enforcement Branch  
Ministry of Finance,  
Telephone: (250) 387-3211 Fax: 250-356-8149

---

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**Sent:** Thursday, January 21, 2016 2:33 PM  
**To:** Cowland, Ursula FIN:EX  
**Cc:** Horricks, David FIN:EX  
**Subject:** RE: Tour!  
Thank you so much!  
David, please let me know.



Sam Schaap  
Constituency Assistant to  
**Hon. Amrik Virk, MLA**  
Surrey-Tynehead  
201-15135 101 Ave., Surrey, BC V3R 7Z1  
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**From:** Cowland, Ursula FIN:EX [<mailto:Ursula.Cowland@gov.bc.ca>]  
**Sent:** January 21, 2016 2:27 PM  
**To:** Schaap, Samantha <[Samantha.Schaap@leg.bc.ca](mailto:Samantha.Schaap@leg.bc.ca)>  
**Cc:** Horricks, David FIN:EX <[David.Horricks@gov.bc.ca](mailto:David.Horricks@gov.bc.ca)>  
**Subject:** RE: Tour!

Hello Sam,

David Horricks, the Executive Director of the Community Supports Program is now delivering these workshops. I have included him with this response – so hopefully the two of you connect and set up something.

Regards,  
Ursula Cowland  
Senior Policy Advisor

---

**From:** Schaap, Samantha [<mailto:Samantha.Schaap@leg.bc.ca>]  
**Sent:** Thursday, January 21, 2016 1:30 PM  
**To:** Cowland, Ursula FIN:EX  
**Subject:** Tour!

Hi Ursula,

Are you planning any tours out to the mainland anytime soon? We have a whole whack of organizations that would benefit from hearing your perspective on applying for gaming grants, and I remember you came out to Delta last year.

Sam.



Sam Schaap  
Constituency Assistant to  
**Hon. Amrik Virk, MLA**  
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**From:** [Pyatt, David E FIN:EX](#)  
**To:** [Smith, Heather L LASS:EX](#)  
**Cc:** [Kopplin, Gloria FIN:EX](#)  
**Bcc:** [Horricks, David FIN:EX](#)  
**Subject:** RE: East Kootenay Visit  
**Date:** Monday, May 9, 2016 4:22:00 PM

---

Good afternoon Ms. Smith,

s.22

can you let me know if this has progressed? I can

confirm that May 25<sup>th</sup> is not an option at this time for a presentation.

Regards,

David

David Pyatt, Director Grants

Community Supports Division

Gaming Policy and Enforcement Branch

Tel: 250-356-2997

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---

**From:** Horricks, David FIN:EX  
**Sent:** Wednesday, May 4, 2016 2:29 PM  
**To:** Smith, Heather L LASS:EX  
**Cc:** Pyatt, David E FIN:EX; Kopplin, Gloria FIN:EX  
**Subject:** RE: East Kootenay Visit

Heather,

It would be best if they were on the same day or at least back to back days for travel efficiency. After this week I am no longer actively involved in Grants and have included David Pyatt as your primary contact going forward.

Thanks,

*David Horricks, MSW*

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Smith, Heather L [<mailto:Heather.Smith@leg.bc.ca>]  
**Sent:** Wednesday, May 4, 2016 2:11 PM  
**To:** Horricks, David FIN:EX  
**Subject:** Re: East Kootenay Visit  
Thank you very much. I had not heard.

Sent from my iPhone

On May 4, 2016, at 3:08 PM, Horricks, David FIN:EX <[David.Horricks@gov.bc.ca](mailto:David.Horricks@gov.bc.ca)> wrote:

Hi Heather,

You likely may not have heard but the Grants Program has been moved in the last week to the Min of CSCD in its entirety. David Pyatt is now your guy. s.22

s.22           We don't have a budget for food or facility rental.

*David Horricks, MSW*

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Smith, Heather L [<mailto:Heather.Smith@leg.bc.ca>]

**Sent:** Wednesday, May 4, 2016 11:23 AM

**To:** Horricks, David FIN:EX

**Subject:** East Kootenay Visit

Does May 24<sup>th</sup> work for Cranbrook area and May 26 work for the Elk Valley area. Does your office have any budget for coffee, tea, room rental for the events?

We were thinking of approaching the Cranbrook Chamber of Commerce and Fernie Chamber of Commerce for rooms for the meetings.

Heather Smith

Constituency Assistant to

MLA Bill Bennett, Kootenay East

100C Cranbrook St North Cranbrook BC V1C 3P9

Phone: 250 417 6022 Fax: 250 417 6026

Toll Free: 1 866 417 6022

**From:** [Crowson, Sharon](#)  
**To:** [Pyatt, David E FIN:EX](#)  
**Cc:** [Branch, Gaming GPEB:EX](#); [Christiaens, Annie LASS:EX](#)  
**Subject:** RE: 350853 Grant Inquiry - MLA  
**Date:** Monday, May 9, 2016 3:22:41 PM

---

Thank you David,

As this is a major event in Surrey Cloverdale that happens later this month, we were looking for some indication on when they would hear about a decision?

Many thanks,

Sharon

---

**From:** Pyatt, David E FIN:EX [mailto:David.Pyatt@gov.bc.ca]

**Sent:** May 9, 2016 3:18 PM

**To:** Crowson, Sharon

**Cc:** Branch, Gaming GPEB:EX

**Subject:** RE: 350853 Grant Inquiry - MLA

Good afternoon Ms. Crowson,

Thank-you for your enquiry. I can confirm we have the application. A decision will be forthcoming shortly s.22

Sincerely,

David

David Pyatt, Director Grants

Community Supports Division

Gaming Policy and Enforcement Branch

Tel: 250-356-2997

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---

**From:** Crowson, Sharon [mailto:Sharon.Crowson@leg.bc.ca]

**Sent:** Wednesday, May 4, 2016 4:46 PM

**To:** GPEB Grants GPEB:EX

**Subject:** Grant Inquiry

Good afternoon,

We have been asked to enquire about the application status for the Cloverdale Rodeo and Exhibition – ID # 1069802.

Are you able to give the MLA an estimated date when this will be processed?

Many thanks,

Sharon

**Sharon Crowson - Constituency Assistant**

Stephanie Cadieux MLA - Surrey – Cloverdale

101-5658 176<sup>th</sup> Street, Surrey, B.C. V3S 4C6

604-576-3792

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Facebook **/stephaniecadieux**

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To receive MLA Cadieux's newsletter go to :<http://stephaniecadieuxmla.bc.ca/enewsletter-subscription/>

**From:** [Pyatt, David E FIN:EX](#)  
**To:** [Crowson, Sharon LASS:EX](#)  
**Cc:** [Branch, Gaming GPEB:EX](#)  
**Bcc:** [Kopplin, Gloria FIN:EX](#)  
**Subject:** RE: 350853 Grant Inquiry - MLA  
**Date:** Monday, May 9, 2016 3:18:00 PM

---

Good afternoon Ms. Crowson,

Thank-you for your enquiry. I can confirm we have the application. A decision will be forthcoming shortly. s.22

Sincerely,

David

David Pyatt, Director Grants

Community Supports Division

Gaming Policy and Enforcement Branch

Tel: 250-356-2997

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To receive MLA Cadieux's newsletter go to :<http://stephaniecadieuxmla.bc.ca/enewsletter-subscription/>



**From:** [Reid.MLA, Linda](#)  
**To:** [Pyatt, David E FIN:EX](#); [Kopplin, Gloria FIN:EX](#)  
**Cc:** [Horricks, David FIN:EX](#)  
**Subject:** Questions for coverage in gaming session  
**Date:** Friday, May 6, 2016 4:49:15 PM  
**Attachments:** [Questions for May 13th Richmond gaming grant session .docx](#)

---

Hello,

Here are 2 questions we received from 2 separate groups that have RSVP'd to our gaming session being held on May 13<sup>th</sup> in Richmond. It would be great to have these questions addressed in the presentation.

Thanks,

*Laurie Sewell*

CA to the Hon. Linda Reid,  
*MLA for Richmond East &  
Speaker of the Legislative Assembly of British Columbia  
Chair of the Canadian Region of CWP  
130-8040 Garden City Road  
Richmond, BC V6Y 1K3  
604.775.0891*

**From:** [Cashmore, Susan FIN:EX](#)  
**To:** [Pyatt, David E FIN:EX](#)  
**Subject:** 350853 Grant Inquiry - MLA  
**Date:** Thursday, May 5, 2016 11:12:39 AM  
**Importance:** High

---

cliffed

---

**From:** Cashmore, Susan FIN:EX  
**Sent:** Thursday, May 5, 2016 11:11 AM  
**To:** Crowson, Sharon LASS:EX  
**Subject:** RE: Grant Inquiry

Hello Sharon,

Staff who can reply to your inquiry will not be available until Monday. I trust this is acceptable.

Regards,

**Susan Cashmore**

Supervisor, Admin Services

Grants Division

Ph: 250.387-7527 | Fax: 250.356-8149

[www.gaming.gov.bc.ca](http://www.gaming.gov.bc.ca)

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---

**From:** Crowson, Sharon [<mailto:Sharon.Crowson@leg.bc.ca>]

**Sent:** Wednesday, May 4, 2016 4:46 PM

**To:** GPEB Grants GPEB:EX

**Subject:** Grant Inquiry

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Sharon

**Sharon Crowson - Constituency Assistant**

Stephanie Cadieux MLA - Surrey – Cloverdale

101-5658 176<sup>th</sup> Street, Surrey, B.C. V3S 4C6

604-576-3792

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Facebook [/stephaniecadieux](#)

[www.stephaniecadieuxmla.bc.ca](http://www.stephaniecadieuxmla.bc.ca)

To receive MLA Cadieux's newsletter go to :<http://stephaniecadieuxmla.bc.ca/enewsletter-subscription/>

**From:** [Gold, Elana](#)  
**To:** [Horricks, David FIN:EX](#)  
**Cc:** [Sewell, Laurie LASS:EX](#); [Pyatt, David E FIN:EX](#); [Kopplin, Gloria FIN:EX](#)  
**Subject:** RE: Time Change Confirmation - Richmond Gaming Grant Workshop on Friday, May 13  
**Date:** Tuesday, May 3, 2016 2:39:39 PM

---

Hi David,  
received, with thanks.  
Elana

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]  
**Sent:** May 3, 2016 2:36 PM  
**To:** Gold, Elana  
**Cc:** Sewell, Laurie ; Pyatt, David E FIN:EX ; Kopplin, Gloria FIN:EX  
**Subject:** RE: Time Change Confirmation - Richmond Gaming Grant Workshop on Friday, May 13

Hi Elana,  
Yes this is confirmed. Thanks for your flexibility.  
*David Horricks, MSW*  
Executive Director,  
Community Support Division,  
Gaming Policy and Enforcement Branch  
Ministry of Finance,  
Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Gold, Elana [<mailto:Elana.Gold@leg.bc.ca>]  
**Sent:** Tuesday, May 3, 2016 10:58 AM  
**To:** Horricks, David FIN:EX  
**Cc:** Sewell, Laurie LASS:EX  
**Subject:** Time Change Confirmation - Richmond Gaming Grant Workshop on Friday, May 13  
**Importance:** High

Good morning David,  
thank you for your call yesterday advising us of a double-booking of the Community Gaming Grant workshop that David Pyatt and Gloria Kopplin are scheduled to present in Richmond on May 13. We've been able to change the presentation time for the Richmond workshop to begin at **4:00 p.m. and conclude at 6:00 p.m.** with the venue, which also works for MLAs Reid, Yap and Wats' schedules. This will give Dave and Gloria a one hour window to drive from their Surrey event to Richmond.

If they are planning to use speaker support, it would be best if they brought their own laptop with Powerpoint presentation pre-loaded.

We will provide a projector and AV screen onsite.

Event particulars are as follows:

Date: Friday, May 13

Time: 4:00 to 6:00 pm

Location: City Centre Community Centre (Art Room)

Address: 5900 Minoru Blvd, Richmond, BC V6X 0L9

Number of attendees: approx. 60 (if handouts are planned)

Onsite contact: Laurie Sewell, CA to Linda Reid Cell: s.22

Please reply today via email to confirm the above arrangements on behalf of the Community Supports Division - Gaming Policy and Enforcement Branch so that we may inform registered

attendees of the time change.

Kind regards,

Elana

---

Elana Gold  
Constituency Liaison  
to the Hon. Linda Reid,  
MLA for Richmond East &  
Speaker of the Legislative Assembly of British Columbia  
Chair of the Canadian Region of CWP  
130-8040 Garden City Road  
Richmond, BC V6Y 1K3  
604.775.0891

**From:** [Sewell, Laurie](#)  
**To:** [Pyatt, David E FIN:EX](#)  
**Subject:** RE: UPDATE: RE: workshop - gaming - May 13th @ 2-4pm  
**Date:** Wednesday, April 27, 2016 2:32:45 PM  
**Attachments:** [Gaming Grant Ad 2016.pdf](#)

---

Hi David,

I am attaching the ad for the Grant session on Friday May 13<sup>th</sup>. It includes the location of the session (City Centre Community Centre in the Art Room). I believe we will have access to the room about an hour prior to its start to set up (which the CA's will do) so feel free to come by any time after 1pm.

We will have a portable screen & projector available to you. We sent out email invites yesterday and it will go in the local paper this Friday. So far we have approx. 20 RSVP's.

Location:

City Centre Community Centre (Art Room)

5900 Minoru Boulevard, Richmond, BC

<https://goo.gl/maps/xcnV9okdGXL2>

Thanks,

*Laurie Sewell*

CA to the Hon. Linda Reid,

*MLA for Richmond East &*

*Speaker of the Legislative Assembly of British Columbia*

*Chair of the Canadian Region of CWP*

*130-8040 Garden City Road*

*Richmond, BC V6Y 1K3*

*604.775.0891*

---

**From:** Pyatt, David E FIN:EX [mailto:David.Pyatt@gov.bc.ca]

**Sent:** April 15, 2016 4:49 PM

**To:** Sewell, Laurie

**Cc:** Kopplin, Gloria FIN:EX

**Subject:** UPDATE: RE: workshop - gaming - May 13th @ 2-4pm

Good afternoon Ms. Sewell,

My name is Dave Pyatt and I am the Director of Grants. I report to David Horricks who is unable to make this presentation. In his stead, Gloria Kopplin, Team Leader and I will attend. I understand the presentation is meant to be a general review on grant applications? If you have questions you would specifically like covered, please send them to me and we will do our best to incorporate them.

Could you please send me the venue details and any other information you think we should have?

I look forward to meeting on Friday the 13<sup>th</sup>!

Sincerely,

Dave

David Pyatt, Director Grants

Community Supports Division

Gaming Policy and Enforcement Branch

Tel: 250-356-2997

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*Know Your Limit, Play Within It*

**From:** [Pyatt, David E FIN:EX](#)  
**To:** [Sewell, Laurie LASS:EX](#)  
**Subject:** RE: UPDATE: RE: workshop - gaming - May 13th @ 2-4pm  
**Date:** Thursday, April 21, 2016 9:46:00 AM

---

We usually do a Powerpoint presentation. I can bring my own laptop if necessary and a USB stick.  
Dave

---

**From:** Sewell, Laurie [<mailto:Laurie.Sewell@leg.bc.ca>]  
**Sent:** Thursday, April 21, 2016 9:18 AM  
**To:** Pyatt, David E FIN:EX  
**Subject:** RE: UPDATE: RE: workshop - gaming - May 13th @ 2-4pm  
Hi David,

Do you know if you will need a projector or screen at all for the Gaming session?

*Laurie Sewell*

CA to the Hon. Linda Reid,  
*MLA for Richmond East &  
Speaker of the Legislative Assembly of British Columbia  
Chair of the Canadian Region of CWP  
130-8040 Garden City Road  
Richmond, BC V6Y 1K3  
604.775.0891*

---

**From:** Pyatt, David E FIN:EX [<mailto:David.Pyatt@gov.bc.ca>]  
**Sent:** April 20, 2016 11:07 AM  
**To:** Sewell, Laurie <[Laurie.Sewell@leg.bc.ca](mailto:Laurie.Sewell@leg.bc.ca)>  
**Cc:** Kopplin, Gloria FIN:EX <[Gloria.Kopplin@gov.bc.ca](mailto:Gloria.Kopplin@gov.bc.ca)>  
**Subject:** RE: UPDATE: RE: workshop - gaming - May 13th @ 2-4pm  
Looks great Laurie!  
Dave

---

**From:** Sewell, Laurie [<mailto:Laurie.Sewell@leg.bc.ca>]  
**Sent:** Wednesday, April 20, 2016 10:20 AM  
**To:** Pyatt, David E FIN:EX  
**Subject:** RE: UPDATE: RE: workshop - gaming - May 13th @ 2-4pm  
Hi David,

That's great. Yes it is meant to be an information session for the non-profits on how to secure gaming grants and any other questions they may have. I know David Horricks is doing a presentation in North Delta at the beginning of May – it will be a similar session. I have not secured a venue yet but I will let you know as soon as I do. Please let me know if you have any requirements (i.e. technical, set-up) for the presentation. Also, I am attaching the ad that we will put in our local paper so please let me know if you want something changed or added (not sure I got your titles right). Thanks to both you and Gloria for helping us with this.

*Laurie Sewell*

CA to the Hon. Linda Reid,  
*MLA for Richmond East &  
Speaker of the Legislative Assembly of British Columbia  
Chair of the Canadian Region of CWP  
130-8040 Garden City Road  
Richmond, BC V6Y 1K3  
604.775.0891*

---

**From:** Pyatt, David E FIN:EX [<mailto:David.Pyatt@gov.bc.ca>]

**Sent:** April 15, 2016 4:49 PM

**To:** Sewell, Laurie <[Laurie.Sewell@leg.bc.ca](mailto:Laurie.Sewell@leg.bc.ca)>

**Cc:** Kopplin, Gloria FIN:EX <[Gloria.Kopplin@gov.bc.ca](mailto:Gloria.Kopplin@gov.bc.ca)>

**Subject:** UPDATE: RE: workshop - gaming - May 13th @ 2-4pm

Good afternoon Ms. Sewell,

My name is Dave Pyatt and I am the Director of Grants. I report to David Horricks who is unable to make this presentation. In his stead, Gloria Kopplin, Team Leader and I will attend. I understand the presentation is meant to be a general review on grant applications? If you have questions you would specifically like covered, please send them to me and we will do our best to incorporate them.

Could you please send me the venue details and any other information you think we should have?

I look forward to meeting on Friday the 13<sup>th</sup>!

Sincerely,

Dave

David Pyatt, Director Grants

Community Supports Division

Gaming Policy and Enforcement Branch

Tel: 250-356-2997

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**From:** [Sewell, Laurie](#)  
**To:** [Pyatt, David E FIN:EX](#)  
**Subject:** RE: UPDATE: RE: workshop - gaming - May 13th @ 2-4pm  
**Date:** Wednesday, April 20, 2016 10:19:43 AM  
**Attachments:** [Gaming Grant Ad 2016.pdf](#)

---

Hi David,

That's great. Yes it is meant to be an information session for the non-profits on how to secure gaming grants and any other questions they may have. I know David Horricks is doing a presentation in North Delta at the beginning of May – it will be a similar session. I have not secured a venue yet but I will let you know as soon as I do. Please let me know if you have any requirements (i.e. technical, set-up) for the presentation. Also, I am attaching the ad that we will put in our local paper so please let me know if you want something changed or added (not sure I got your titles right). Thanks to both you and Gloria for helping us with this.

**Laurie Sewell**

CA to the Hon. Linda Reid,  
*MLA for Richmond East &  
Speaker of the Legislative Assembly of British Columbia  
Chair of the Canadian Region of CWP  
130-8040 Garden City Road  
Richmond, BC V6Y 1K3  
604.775.0891*

---

**From:** Pyatt, David E FIN:EX [mailto:David.Pyatt@gov.bc.ca]  
**Sent:** April 15, 2016 4:49 PM  
**To:** Sewell, Laurie  
**Cc:** Kopplin, Gloria FIN:EX  
**Subject:** UPDATE: RE: workshop - gaming - May 13th @ 2-4pm

Good afternoon Ms. Sewell,

My name is Dave Pyatt and I am the Director of Grants. I report to David Horricks who is unable to make this presentation. In his stead, Gloria Kopplin, Team Leader and I will attend. I understand the presentation is meant to be a general review on grant applications? If you have questions you would specifically like covered, please send them to me and we will do our best to incorporate them.

Could you please send me the venue details and any other information you think we should have?

I look forward to meeting on Friday the 13<sup>th</sup>!

Sincerely,

Dave

David Pyatt, Director Grants  
Community Supports Division  
Gaming Policy and Enforcement Branch  
Tel: 250-356-2997

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**From:** [Shatzko, Pam J CSCD:EX](#)  
**To:** [Pyatt, David E FIN:EX](#)  
**Cc:** [White, Joanna CSCD:EX](#)  
**Subject:** FW: Response to letter from MLA Huntington  
**Date:** Wednesday, April 13, 2016 8:53:53 AM  
**Attachments:** [Scan\\_20160408.pdf](#)

---

Good morning, David: looping you in..

---

**From:** Shatzko, Pam J CSCD:EX  
**Sent:** Tuesday, April 12, 2016 11:33 AM  
**To:** Tubman, Tammy CSCD:EX  
**Cc:** White, Joanna CSCD:EX  
**Subject:** FW: Response to letter from MLA Huntington  
Hi Tammy, looping you in to a conversations I just had with Melanie.  
s.13

---

**From:** White, Joanna CSCD:EX  
**Sent:** Tuesday, April 12, 2016 9:19 AM  
**To:** Stewart, Melanie CSCD:EX  
**Cc:** Shatzko, Pam J CSCD:EX; Pyatt, David E FIN:EX  
**Subject:** Response to letter from MLA Huntington  
Hello,

David P has received the letter from MLA Huntingdon (attached) for a rush response in eApps. As you know, the gaming branch were also asked to draft a response on the FIN side yesterday as the letter also went to MMDJ. They were also asked to produce a BN for the Assoc. DM on this issue. Just wanted to see if it is possible for Vanessa or one of her team to connect with the MO's and find out who they would like the signature from/which ministry this should funnel through so there is not a duplication of effort.

Thanks

Jo.

Joanna White  
Manager, Strategic Initiatives  
Arts, Culture, Gaming Grants and Sport Division  
Ministry of Community, Sport and Cultural Development  
w. 250 387 6095  
c. 250 886 5196

**From:** [Pyatt, David E FIN:EX](#)  
**To:** [Branch, Gaming GPEB:EX](#)  
**Subject:** s.13,s.17  
**Date:** Thursday, March 31, 2016 1:50:00 PM  
**Attachments:** s.13,s.17

---

Hello,

If possible cliff this email string. I have not done anything with this attachment.

Thanks,

Dave

---

**From:** Tan, Tanya [<mailto:Tanya.Tan@leg.bc.ca>]  
**Sent:** Thursday, March 31, 2016 1:49 PM  
**To:** Pyatt, David E FIN:EX  
**Cc:** Horricks, David FIN:EX  
**Subject:** RE: s.13,s.17

Dear Dave,

s.13,s.17

Thank you again for your attention.

Kind regards,

**Tanya Tan**

Constituency Assistant to

Hon. Suzanne Anton, Q.C.

MLA, Vancouver-Fraserview

Office: (604) 660-2035 | Fax: (604) 660-2368

---

**From:** Pyatt, David E FIN:EX [<mailto:David.Pyatt@gov.bc.ca>]  
**Sent:** March 31, 2016 10:27 AM  
**To:** Tan, Tanya <[Tanya.Tan@leg.bc.ca](mailto:Tanya.Tan@leg.bc.ca)>  
**Cc:** Horricks, David FIN:EX <[David.Horricks@gov.bc.ca](mailto:David.Horricks@gov.bc.ca)>  
**Subject:** FW: s.13,s.17

Good morning Ms. Tan,

I am following up on this email. s.13,s.17

s.13,s.17

Sincerely,

Dave

David Pyatt, Director Grants

Community Supports Division

Gaming Policy and Enforcement Branch

Tel: 250-356-2997

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---

**From:** Tan, Tanya [<mailto:Tanya.Tan@leg.bc.ca>]  
**Sent:** Tuesday, March 8, 2016 1:24 PM  
**To:** Cowland, Ursula FIN:EX  
**Subject:** RE:s.13,s.17

Hi Ursula,  
Hope you are doing very well.  
s.13,s.16,s.17

Please let me know if you have any question about this part.

Thank you.

Kind regards,

**Tanya Tan**

Constituency Assistant to

Hon. Suzanne Anton, Q.C.

MLA, Vancouver-Fraserview

Office: (604) 660-2035 | Fax: (604) 660-2368

---

**From:** Cowland, Ursula FIN:EX [<mailto:Ursula.Cowland@gov.bc.ca>]

**Sent:** March 17, 2015 4:10 PM

**To:** Tan, Tanya <[Tanya.Tan@leg.bc.ca](mailto:Tanya.Tan@leg.bc.ca)>

**Subject:** RE: s.13,s.17

Hello Tanya,

Okay –s.13,s.17

s.13,s.17

Ursula

---

**From:** Tan, Tanya [<mailto:Tanya.Tan@leg.bc.ca>]

**Sent:** Tuesday, March 17, 2015 2:10 PM

**To:** Cowland, Ursula FIN:EX

**Subject:** s.13,s.17

Hi Ursula,

s.13,s.17

s.13,s.17

Let me know if you need more information from me.

Thank you,

**Tanya Tan**

Constituency Assistant to

Hon. Suzanne Anton, Q.C.

MLA, Vancouver-Fraserview

Office: (604) 660-2035 | Fax: (604) 660-2368

From: [Snider, Marty C FIN:EX](#)  
To: [Pyatt, David E FIN:EX](#)  
Cc: [White, Joanna CSCD:EX](#); [Horricks, David FIN:EX](#)  
Subject: Re:s.22  
Date: Tuesday, March 22, 2016 5:46:12 PM

---

Thank you David.

**Marty Snider** | Executive Assistant to the Honourable Michael De Jong

---

Office of the Minister of Finance & House Leader  
T: [250.356.7877](tel:250.356.7877) | F: [250.387.5594](tel:250.387.5594)

On Mar 22, 2016, at 5:20 PM, Pyatt, David E FIN:EX <[David.Pyatt@gov.bc.ca](mailto:David.Pyatt@gov.bc.ca)> wrote:

Good afternoon Mr. Snider,  
I am replying to your email and cc'ing Jo White at CSCD. This is because the points raised within the attachment relate to policy, for which CSCD is responsible.  
s.22

Regards,  
Dave  
David Pyatt, Director Grants  
Community Supports Division  
Gaming Policy and Enforcement Branch  
Tel: 250-356-2997

If you believe that you have received this email in error, please notify the sender and delete the email from your mailbox.

*Know Your Limit, Play Within It*

---

**From:** Snider, Marty C FIN:EX  
**Sent:** Monday, March 21, 2016 10:03 AM  
**To:** FIN OFFICE FIN:EX  
**Cc:** FIN EA Minister PREM:EX  
**Subject:** s.22

Can someone look into this issue? It may be more than just bullets. Thank you!

---

**From:** deJong.MLA, Mike [<mailto:Mike.deJong.MLA@leg.bc.ca>]  
**Sent:** Monday, March 21, 2016 10:00 AM  
**To:** Snider, Marty C FIN:EX  
**Subject:** FW: Re a follow up Question re Community Contribution Companies and Gaming Grant Eligibility criteria

---

**From:** deJong.MLA, Mike  
**Sent:** March 11, 2016 3:17 PM  
**To:** Paluck, Linda <[Linda.Paluck@leg.bc.ca](mailto:Linda.Paluck@leg.bc.ca)>  
**Subject:** FW: Re a follow up Question re Community Contribution Companies and Gaming Grant Eligibility criteria

---

**From:** s.22  
**Sent:** March 4, 2016 12:43 PM

**To:** deJong.MLA, Mike <[Mike.deJong.MLA@leg.bc.ca](mailto:Mike.deJong.MLA@leg.bc.ca)>

**Cc:** Paluck, Linda <[Linda.Paluck@leg.bc.ca](mailto:Linda.Paluck@leg.bc.ca)>

**Subject:** Re a follow up Question re Community Contribution Companies and Gaming Grant Eligibility criteria

Hi Mike.

Thanks for taking the question at the Breakfast meeting and your indicated willingness to follow up .

I attach the Backgrounder to the question which you indicated you most likely would delegate to Ursula for further review and discussion and possible action in due course.

Thanks and Regards,

s.22

**From:** [Pyatt, David E FIN:EX](#)  
**To:** [Smith, Heather L LASS:EX](#)  
**Bcc:** [Kopplin, Gloria FIN:EX](#)  
**Subject:** RE: Cranbrook Hospice  
**Date:** Wednesday, February 10, 2016 5:20:00 PM

---

Hello Heather,

Apologies for not getting back earlier today. I can confirm we have the application for Cranbrook Kimberley Hospice Society. It is currently in progress. We typically process the applications in order received. They applied on the last day of the sector which is November 30<sup>th</sup> and it typically takes 12 weeks to get to a decision. I am relatively confident we will have a decision by the end of February. I hope you will find this satisfactory.

Sincerely,

Dave

David Pyatt, Director Grants  
Community Supports Division  
Gaming Policy and Enforcement Branch  
Tel: 250-356-2997

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---

**From:** Smith, Heather L [<mailto:Heather.Smith@leg.bc.ca>]  
**Sent:** Tuesday, February 9, 2016 2:38 PM  
**To:** Pyatt, David E FIN:EX  
**Subject:** Cranbrook Hospice  
Hi

I am just wondering how far along in the system the Cranbrook Hospice Society is with their Community Gaming Grant.

Also totally unrelated to the above, [s.13,s.21](#)  
[s.13,s.21](#)

Heather Smith  
Constituency Assistant to  
MLA Bill Bennett, Kootenay East  
100C Cranbrook St North Cranbrook BC V1C 3P9  
Phone: 250 417 6022 Fax: 250 417 6026  
Toll Free: 1 866 417 6022

**From:** Gold, Elana  
**To:** Pyatt, David E FIN:EX  
**Subject:** Follow-up re: Richmond City Baseball Association  
**Date:** Wednesday, January 27, 2016 1:01:03 PM

---

Hi Dave,

thanks again for your call last Thursday, and for your assistance to help RCBA with their grant application issues.

We received an email today from John Braaten indicating the two of you spoke on Monday and that you would be arranging a conference call this week to include a Gaming Branch analyst, RCBA's treasurer as well as John to help them sort out the additional information the association needs to provide.

RCBA is anxious to know when the call will take place as they are hoping to receive specific guidance asap in order to complete everything on their end before the end of next week.

Any update would be greatly appreciated.

Kind regards,

Elana

---

Elana Gold  
Constituency Liaison  
to the Hon. Linda Reid,  
MLA for Richmond East &  
Speaker of the Legislative Assembly of British Columbia  
Chair of the Canadian Region of CWP  
130-8040 Garden City Road  
Richmond, BC V6Y 1K3  
604.775.0891



**From:** [Pyatt, David E FIN:EX](#)  
**To:** [Frederiksen, Hans LASS:EX](#)  
**Subject:** RE: grant monies  
**Date:** Friday, January 22, 2016 11:45:00 AM

---

Good morning Hans,

I am sorry I could not return your call sooner.

Community Service Organizations (CSO) can use grant monies for a one-time only donation to a family or individual. This is to provide emergency assistance or relieve exceptional condition or circumstance. We've seen a few CSOs do this already for refugees.

Your note mentions private sponsors. The following condition describes who can apply for a grant:

2.1 Who can apply for a community gaming grant?

Non-profit community organizations that directly deliver programs to their community may be eligible for a program grant. A program is defined as an ongoing service or activity designed to achieve one or more defined objectives.

I hope you will find this helpful.

Sincerely,

Dave

David Pyatt, Director Grants

Community Supports Division

Gaming Policy and Enforcement Branch

Tel: 250-356-2997

*Know Your Limit, Play Within It*

---

**From:** Frederiksen, Hans [<mailto:Hans.Frederiksen@leg.bc.ca>]

**Sent:** Thursday, January 21, 2016 12:11 PM

**To:** Pyatt, David E FIN:EX

**Subject:** grant monies

Hi David We have received a request for help in finding grant money for private sponsors of refugees. Is there such funding and how do they apply if so Thanks Hans

Hans Frederiksen

Constituency Assistant to John Horgan M.L.A. for

Juan de Fuca 122-2806 Jacklin rd. Victoria, BC. V9b5a4

t: 250-391-2801, fax 250-391-2804

[hans.frederiksen@leg.bc.ca](mailto:hans.frederiksen@leg.bc.ca)

From: [Frederiksen, Hans](#)  
To: [Pyatt, David E FIN:EX](#)  
Cc: [Minister, FIN FIN:EX](#)  
Subject: sooke food bank  
Date: Tuesday, December 1, 2015 12:22:29 PM

---

Hello David I have just had an urgent call from Sooke Food Bank ,they have not received their grant yet and have gotten no answers to the application .they usually get a good \$45,000 by November first If no grant monies forthcoming they will have to close their doors .Which will cause great difficulties for the poor in Sooke Please advise status, a quick response please.

Hans Frederiksen

Constituency Assistant to John Horgan M.L.A. for  
Juan de Fuca 122-2806 Jacklin rd. Victoria, BC. V9b5a4  
t: 250-391-2801,fax 250-391-2804  
[hans.frederiksen@leg.bc.ca](mailto:hans.frederiksen@leg.bc.ca)

**From:** [Pyatt, David E FIN:EX](#)  
**To:** [Sewell, Laurie LASS:EX](#)  
**Subject:** RE: Grant updates  
**Date:** Tuesday, December 1, 2015 10:42:00 AM

---

Good morning Ms. Sewell,  
s.13,s.17

Regards,  
Dave

---

**From:** Sewell, Laurie [<mailto:Laurie.Sewell@leg.bc.ca>]  
**Sent:** Tuesday, December 1, 2015 9:42 AM  
**To:** Pyatt, David E FIN:EX  
**Subject:** RE: Grant updates  
Thanks for the info.

In reference to the Richmond Therapeutic Riding Association are you able to tell me the amount and an approximate timeline for approval?

Thanks,

*Laurie Sewell*  
CA to the Hon. Linda Reid,  
MLA for Richmond East &  
Speaker of the Legislative Assembly of British Columbia  
Chair of the Canadian Region of CWP  
130-8040 Garden City Road  
Richmond, BC V6Y 1K3  
604.775.0891

---

**From:** Pyatt, David E FIN:EX [<mailto:David.Pyatt@gov.bc.ca>]  
**Sent:** November 30, 2015 9:59 AM  
**To:** Sewell, Laurie <[Laurie.Sewell@leg.bc.ca](mailto:Laurie.Sewell@leg.bc.ca)>  
**Subject:** RE: Grant updates

Good morning Ms. Sewell,

1. Richmond City Baseball – The file is being wrapped up and a decision will be forthcoming shortly.
2. Richmond Therapeutic Riding Association - s.13,s.17  
s.13,s.17

Regards,  
Dave

---

**From:** Sewell, Laurie [<mailto:Laurie.Sewell@leg.bc.ca>]  
**Sent:** Monday, November 30, 2015 9:18 AM  
**To:** Pyatt, David E FIN:EX  
**Subject:** Grant updates  
Hi David,

Linda asked me to follow up on two grant applications.

1. Richmond City Baseball – they filed a request for reconsideration a few weeks back.
2. Richmond Therapeutic Riding Association – wondering about status and when they would likely receive funds

Thanks in advance,

*Laurie Sewell*

CA to the Hon. Linda Reid,

*MLA for Richmond East &*

*Speaker of the Legislative Assembly of British Columbia*

*Chair of the Canadian Region of CWP*

*130-8040 Garden City Road*

*Richmond, BC V6Y 1K3*

*604.775.0891*

# ARE YOU A NON-PROFIT, LOOKING TO SECURE GAMING FUNDS?

## Please join your Richmond MLA's for a Community Gaming Grant Workshop

*with David Pyatt, Director of Grants and Gloria Kopplin,  
Grants Team Leader*

**Friday May 13, 2016 from 2-4pm**

Location TBA

**RSVP** by Monday May 9, 2016

**Phone: 604-775-0891**

**Email: [Linda.Reid.MLA@Leg.bc.ca](mailto:Linda.Reid.MLA@Leg.bc.ca)**

*\*If you have any specific questions please  
feel free to email beforehand to ensure it  
is covered*



**John Yap**  
*MLA Richmond- Steveston*



**Hon. Linda Reid**  
*MLA Richmond East*



**Hon. Teresa Wat**  
*MLA Richmond Centre*

Page 050 to/à Page 051

Withheld pursuant to/removed as

s.3

Page 052 to/à Page 053

Withheld pursuant to/removed as

DUPLICATE



Legislative Office:  
Room 145, Parliament Buildings  
Victoria, B.C. V8V 1X4  
Phone: 250 952-7594  
Fax: 250 952-7598  
e-mail: vicki.huntington.mla@leg.bc.ca

Legislative Assembly  
Province of British Columbia  
**Vicki Huntington, M.L.A.**  
(Delta South)

Constituency Office:  
4805 Delta Street  
Delta, B.C. V4K 2T7  
Phone: 604 940-7924  
Fax: 604 940-7927  
www.vickihuntington.ca

April 7, 2016

Hon. Mike de Jong, MLA, Q.C.  
Minister of Finance  
Room 153, Parliament Buildings  
Victoria, BC V8V 1X4

Hon. Peter Fassbender  
Minister of Community, Sport and Cultural Development  
Room 310, Parliament Buildings  
Victoria, BC V8V 1X4

Dear Minister de Jong and Minister Fassbender:

**Re: Non-profit concerns over gaming grants**

I am writing to inform you of South Delta non-profits' concerns about the distribution of gaming revenue.

You are likely aware of the March 23<sup>rd</sup>, 2016 article in the *Prince George Citizen*, outlining non-profits' belief that they may be denied funding, or receive less funding, for political reasons. The Gaming Policy Enforcement Branch should of course be operating without partisan interference, but nevertheless the fear is real and it exists in South Delta as well.

Non-profits in my riding are also concerned that the 1999 government memorandum, pledging one-third of gaming revenue to non-profits, is not being honoured. In 2013/14, for example, non-profits received approximately 12% of the gaming revenue, with over \$750 million going to consolidated revenue.

Could you please advise me of the following:

1. Have there been any policy changes that would make any particular category of non-profit less likely to receive funding; and
2. What is the government's relationship to the 1999 agreement, and is there a plan to meet that target?

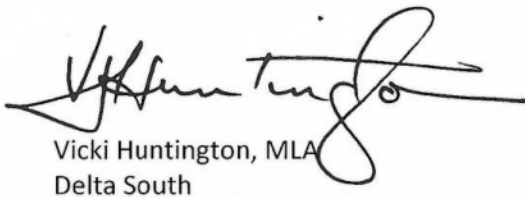
I would also be appreciative if you could provide me with the following statistics, which I would like to provide to South Delta non-profits:



1. How many organizations that received gaming grants in 2014/15 and reapplied in 2015/16, either did not receive funding in 2015/16, or received less funding? What is the total dollar figure for those decreases? Please separate the totals into unsuccessful 2015/16 applications, and funding decreases from 2014/15, and include information on the number of organizations that fall into each category. If you could provide statistics for British Columbia and Delta, that would be appreciated. If the numbers are not available for a 2015/16 and 2014/15 comparison, comparisons from previous years would suffice.
2. How many organizations that applied for gaming grants in 2014/15 and reapplied in 2015/16, were either successful when they had been unsuccessful the previous year, or received a funding increase? What is the total dollar figure for those increases? Please separate the totals into previously unsuccessful 2014/15 applications, and organizations receiving funding increases from 2014/15, and include information on the number of organizations that fall into each category. If you could provide statistics for British Columbia and Delta, that would be appreciated. If the numbers are not available for a 2015/16 and 2014/15 comparison, comparisons from previous years would suffice.
3. How many applicants were there for Community Gaming Grants in each category for the last five years? What is the number of applicants in each category that were successful and unsuccessful? What are the yearly funding totals for each category of applicants?

The above information would be much appreciated and I thank you for your attention to this matter.

Sincerely,



Vicki Huntington, MLA  
Delta South

MINISTRY OF COMMUNITY, SPORT AND CULTURAL DEVELOPMENT MINISTER'S OFFICE	
<b>RECEIVED</b>	
APR 08 2016	
ROUTE TO: _____	
CC: _____	
DRAFT REPLY <input type="checkbox"/> DM <input type="checkbox"/> FY/FILE <input type="checkbox"/>	
REPLY DIRECT <input type="checkbox"/> FNA <input type="checkbox"/>	

**From:** [Kendall, Kim](#)  
**To:** [Horricks, David FIN:EX](#)  
**Subject:** RE: Gaming Grant Workshop  
**Date:** Thursday, May 5, 2016 11:33:32 AM

---

Hi David,

I just wanted to let you know we have 49 people confirmed to attend the workshop tomorrow. We will be in the new addition to the North Delta Recreation Center in the Gym multipurpose room. They have a projector screen, but they ask that you bring a memory stick for the Power Point so the staff can queue it up. We will have tea, coffee, water and cookies available for snacks.

Thank you,

Kim

**Kim Kendall | Constituency Assistant**

MLA Scott Hamilton | Delta North  
8350 112 Street, Delta, BC V4C 7A2  
Phone 604.597.1488  
Email [Kim.Kendall@leg.bc.ca](mailto:Kim.Kendall@leg.bc.ca)

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]

**Sent:** May 4, 2016 4:02 PM

**To:** Kendall, Kim

**Subject:** RE: Gaming Grant Workshop

Hi Kim

I am sending the PP just in case

*David Horricks, MSW*

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Kendall, Kim [<mailto:Kim.Kendall@leg.bc.ca>]

**Sent:** Wednesday, May 4, 2016 1:27 PM

**To:** Horricks, David FIN:EX

**Cc:** Ward, Debbie LASS:EX

**Subject:** Re: Gaming Grant Workshop

That's wonderful, thank you!

It looks like we have about 43-45 people confirmed to attend.

Thanks again,

Kim

**Kim Kendall | Constituency Assistant**

MLA Scott Hamilton | Delta North  
[8350 112 Street, Delta, BC V4C 7A2](#)  
Phone [604.597.1488](tel:604.597.1488)  
Email [Kim.Kendall@leg.bc.ca](mailto:Kim.Kendall@leg.bc.ca)

On May 4, 2016, at 1:04 PM, Horricks, David FIN:EX <[David.Horricks@gov.bc.ca](mailto:David.Horricks@gov.bc.ca)> wrote:

Hi Kim  
Here is Gloria's bio.  
*David Horricks, MSW*  
Executive Director,  
Community Support Division,  
Gaming Policy and Enforcement Branch  
Ministry of Finance,  
Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Kendall, Kim [<mailto:Kim.Kendall@leg.bc.ca>]  
**Sent:** Monday, April 25, 2016 9:56 AM  
**To:** Horricks, David FIN:EX  
**Subject:** RE: Gaming Grant Workshop  
That's wonderful, thank you!

**Kim Kendall | Constituency Assistant**

MLA Scott Hamilton | Delta North  
8350 112 Street, Delta, BC V4C 7A2  
Phone 604.597.1488  
Email [Kim.Kendall@leg.bc.ca](mailto:Kim.Kendall@leg.bc.ca)

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]  
**Sent:** April 25, 2016 9:55 AM  
**To:** Kendall, Kim <[Kim.Kendall@leg.bc.ca](mailto:Kim.Kendall@leg.bc.ca)>  
**Subject:** RE: Gaming Grant Workshop

Hi Kim,  
I will be coming to your event and hope to bring Gloria Kopplin (Team Leader Grants). I will send a bio for Gloria soon.  
thanks

*David Horricks, MSW*  
Executive Director,  
Community Support Division,  
Gaming Policy and Enforcement Branch  
Ministry of Finance,  
Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Kendall, Kim [<mailto:Kim.Kendall@leg.bc.ca>]  
**Sent:** Thursday, April 7, 2016 2:56 PM  
**To:** Horricks, David FIN:EX  
**Subject:** RE: Gaming Grant Workshop  
Hi David,

We talked about doing one session from 2-4pm  
Kim

**Kim Kendall | Constituency Assistant**

MLA Scott Hamilton | Delta North  
8350 112 Street, Delta, BC V4C 7A2  
Phone 604.597.1488  
Email [Kim.Kendall@leg.bc.ca](mailto:Kim.Kendall@leg.bc.ca)

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]  
**Sent:** April 7, 2016 2:55 PM

**To:** Kendall, Kim <Kim.Kendall@leg.bc.ca>

**Subject:** RE: Gaming Grant Workshop

Hi Kim,

For some reason I can't open the last two emails from you so hopefully not repeating myself: We usually need a couple of hours so I am worried about two short presentations instead of one longer and I seem to recall this conversation but wanted to confirm. We will be sending our confirmation emails with who will be attending soon.

Thanks,

*David Horricks, MSW*

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Kendall, Kim [<mailto:Kim.Kendall@leg.bc.ca>]

**Sent:** Wednesday, January 20, 2016 3:08 PM

**To:** Horricks, David FIN:EX

**Subject:** RE: Gaming Grant Workshop

Hi David,

I have been able to secure a location for our Gaming Grant workshop.

Firehall for the arts- 11489 84 Ave, Delta, BC V4C 2L9, Friday May 6, 2016. We thought we would do the same times as last time, but please let me know if that won't work for you, 2pm-3:30pm & 5pm-6pm

Kind regards,

Kim

**Kim Kendall | Constituency Assistant**

MLA Scott Hamilton | Delta North

8350 112 Street, Delta, BC V4C 7A2

Phone 604.597.1488

Email [Kim.Kendall@leg.bc.ca](mailto:Kim.Kendall@leg.bc.ca)

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]

**Sent:** January 13, 2016 11:51 AM

**To:** Kendall, Kim <[Kim.Kendall@leg.bc.ca](mailto:Kim.Kendall@leg.bc.ca)>

**Subject:** RE: Gaming Grant Workshop

Sure...let me know soon as you have a date and I will work to accommodate you.

*David Horricks, MSW*

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250) 387-3211 Fax: 250-356-0794

---

**From:** Kendall, Kim [<mailto:Kim.Kendall@leg.bc.ca>]

**Sent:** Wednesday, January 13, 2016 10:58 AM

**To:** Horricks, David FIN:EX

**Subject:** RE: Gaming Grant Workshop

Hi David,

I think with the great success this workshop is, I am willing to wait ☺  
Can we plan something for the beginning of May, so I can secure a venue and start the process of invites? That way maybe I can get a lot more people out.  
Thank you!

Kim

**Kim Kendall | Constituency Assistant**

MLA Scott Hamilton | Delta North  
8350 112 Street, Delta, BC V4C 7A2  
Phone 604.597.1488  
Email [Kim.Kendall@leg.bc.ca](mailto:Kim.Kendall@leg.bc.ca)

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]

**Sent:** January 13, 2016 10:55 AM

**To:** Kendall, Kim <[Kim.Kendall@leg.bc.ca](mailto:Kim.Kendall@leg.bc.ca)>

**Subject:** RE: Gaming Grant Workshop

Hi Kim,

We would be happy to respond to this request.

s.22  
and behind in grant processing so a more ideal time

for us would be after March 31<sup>st</sup>. Can it wait until then?

David Horricks, MSW

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250) 387-3211 Fax: 250-356-0794

---

**From:** Kendall, Kim [<mailto:Kim.Kendall@leg.bc.ca>]

**Sent:** Wednesday, January 13, 2016 10:50 AM

**To:** Horricks, David FIN:EX

**Subject:** Gaming Grant Workshop

Good Morning David,

I work in MLA Scott Hamilton's office here in North Delta, and back on May 20, 2014 we had Ursula Cowland come out to Delta to do a Gaming Grant Workshop for us. The workshop was such a great success, that ever since then I get regular calls into the office asking if we were going to do another one. Would you be available to come out to do another workshop for us please? I was hoping if your schedule allowed it, we could hold in mid-February or even go into March?

Warm regards,

Kim

**Kim Kendall | Constituency Assistant**

MLA Scott Hamilton | Delta North  
8350 112 Street, Delta, BC V4C 7A2  
Phone 604.597.1488  
Email [Kim.Kendall@leg.bc.ca](mailto:Kim.Kendall@leg.bc.ca)

**From:** [Horricks, David FIN:EX](#)  
**To:** [Logan, Verna LASS:EX](#)  
**Cc:** [Pyatt, David E FIN:EX](#); [Kopplin, Gloria FIN:EX](#)  
**Subject:** RE: mail out for Grants presentation  
**Date:** Wednesday, May 4, 2016 2:18:00 PM

---

Hi Verna,

Just touching base. Have you any dates for this? I have copied David Pyatt as he is the Director of Grants and recent events have included moving Grants in its entirety to CSCD. I am not included in this transfer so David Pyatt is your contact going forward.

Thanks,

*David Horricks, MSW*

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Logan, Verna [<mailto:Verna.Logan@leg.bc.ca>]

**Sent:** Friday, April 8, 2016 12:42 PM

**To:** Horricks, David FIN:EX

**Cc:** Whitelock, Riley CSCD:EX

**Subject:** RE: mail out for Grants presentation

Hi David,

Thank you for trying to assist with this. In light of all these challenges, we are going to postpone this until we can get some details sorted out. Many of these organizations are non-profits and sport groups that only meet once a month so giving them one week's notice is not sufficient.

We really want this to be a success and I don't feel we have the outreach in place to make that happen and I am making an assumption that other constituency offices will have the same hurdles.

Again, thank you for your efforts. I will come back to you with future dates in a few months.

Verna

*Verna Logan*

*Constituency Assistant to*

*Dr. Gordon Hogg, MLA Surrey-White Rock*

*Ph: 604-542-3930*

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]

**Sent:** April 8, 2016 12:17 PM

**To:** Logan, Verna <[Verna.Logan@leg.bc.ca](mailto:Verna.Logan@leg.bc.ca)>

**Subject:** mail out for Grants presentation

Hi Verna

I won't be able to send out this invitation until next Tuesday. If you wanted to get a look at some of the orgs from the website they are listed in the section under "reports".

*David Horricks, MSW*

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,  
Telephone: (250) 387-3211 Fax: 250-356-8149

**From:** [Thompson, Sharon](#)  
**To:** [Horricks, David](#) FIN:EX  
**Subject:** Sea to Sky Community Services Reconsideration Status  
**Date:** Friday, April 29, 2016 11:05:07 AM

---

Hello David,

I am not sure where Nicola directed this <sup>s.22</sup> or what the status of the file is. Would you please advise me?

Also, I am not sure if you are aware, but the case I spoke to you about last week received a very unsatisfactory response from your department when she called last week. We are still trying to work through the application with her but after our conversation, I had hoped for more from your department. Happy to discuss further if you have time.

Thanks

**Sharon Thompson**

Constituency Assistant to

**Jordan Sturdy, MLA, West Vancouver-Sea to Sky**

6392 Bay Street

West Vancouver, BC V7W 2G9

Ph. 604-922-1153 Fax 604-922-1167

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---

**From:** Lois Wynne [<mailto:lois.wynne@sscs.ca>]

**Sent:** April 21, 2016 4:02 PM

**To:** Thompson, Sharon <[Sharon.Thompson@leg.bc.ca](mailto:Sharon.Thompson@leg.bc.ca)>

**Subject:** Wonder if you could help me?

Hi Sharon,

I had been in touch with Nicola regarding our reconsideration request of our gaming grant (as below emails). Nicole was looking into this for me and I tried to touch base with her today

<sup>s.22</sup>  
Just wondered if anything has come across your desk from the Ministry??

Thanks in advance,

Lois

From Nicola - April 1, 2016

Hi Lois

I've asked the Ministry (CSCD) to let me know if there is an update now that we are into the end of the budget year.

Thank you

Nicola

---

**Nicola Bentley**

Constituency Assistant to

**Jordan Sturdy, MLA, West Vancouver-Sea to Sky**

6392 Bay Street

West Vancouver, BC V7W 2G9

Ph. 604-922-1153 Fax 604-922-1167



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-----Original Message-----

From: Lois Wynne [<mailto:lois.wynne@sscs.ca>]

Sent: March 31, 2016 4:09 PM

To: Bentley, Nicola <[Nicola.Bentley@leg.bc.ca](mailto:Nicola.Bentley@leg.bc.ca)>; Catherine Rockandel <[cat@growpartnerships.com](mailto:cat@growpartnerships.com)>

Subject: RE: SSCS Squamish meeting follow up

Hi Nicole - what I was wondering about was the gaming grant that we have been awarded. Two of the categories, child care care and respite services received either a decrease or no funding (as in the case of respite). We did submit a reconsideration request January 15th, 2016 but has not had a reply to date. Just trying to determine if this is typical??? I have noted on the listing of awards that for SSCS it does say 'in progress'.

Thanks!!!!

Lois

Lois Wynne, Executive Director

Sea to Sky Community Services

Box 949 - 38144 Second Avenue, Squamish, BC V8B 0A7

T: 604 892 5796 / 1 877 892 2022 ext. 222

F: 604 892 2267

E: [lois.wynne@sscs.ca](mailto:lois.wynne@sscs.ca)

[www.sscs.ca](http://www.sscs.ca)

[www.facebook.com/Sea.to.Sky.Community.Services](http://www.facebook.com/Sea.to.Sky.Community.Services)

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**From:** [Horricks, David FIN:EX](#)  
**To:** [Smith, Heather L LASS:EX](#)  
**Subject:** RE: ORganizations in your area  
**Date:** Wednesday, April 13, 2016 8:06:00 AM

---

Heather,

We can do Cranbrook and Sparwood. I would like to ensure we have advance numbers and any specific questions as we will bring materials.

Thanks,

*David Horricks, MSW*

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Smith, Heather L [<mailto:Heather.Smith@leg.bc.ca>]

**Sent:** Tuesday, April 12, 2016 2:13 PM

**To:** Horricks, David FIN:EX

**Subject:** RE: ORganizations in your area

I have spoken with all local officials from the Elk Valley and they would like to have you do a presentation in their region.

Is it possible to do a presentation in Cranbrook and one in the Elk Valley? Sparwood? Because it's in the middle?

Heather Smith

Constituency Assistant to

MLA Bill Bennett, Kootenay East

100C Cranbrook St North Cranbrook BC V1C 3P9

Phone: 250 417 6022 Fax: 250 417 6026

Toll Free: 1 866 417 6022

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]

**Sent:** April 12, 2016 3:07 PM

**To:** Smith, Heather L <[Heather.Smith@leg.bc.ca](mailto:Heather.Smith@leg.bc.ca)>

**Subject:** ORganizations in your area

Hello Heather,

Here is a link with community orgs we have had applications from in your area that is on our website. Let me know if there is anything I can do to assist you in putting this together.

<https://www.gaming.gov.bc.ca/reports/docs/fin-rpt-grants-year-to-date-payments-2015-2016.xls>

Regards,

*David Horricks, MSW*

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250) 387-3211 Fax: 250-356-8149

**From:** [Logan, Verna](#)  
**To:** [Horricks, David FIN:EX](#)  
**Cc:** [Williams, Lesya CSCD:EX](#); [Whitelock, Riley CSCD:EX](#)  
**Subject:** RE: Community Forum/Workshop for Gaming Grants  
**Date:** Tuesday, April 5, 2016 2:30:24 PM

---

Hi David,

Thanks, I understand the need for confidentiality.

Logistics are as follows

Wednesday, April 20 at the Rotary Field House located at 2197 148<sup>th</sup> Street, South Surrey

Registration at 5:30, Workshop from 6-8 pm.

Couple of questions from my end...

- How will we know which organizations have been invited so we can fill any holes?
- How many organizations are there? I would like to invite 2 from each but may not have room
- Who will they RSVP to?

For clarity, am I to write the invite based on Gordon hosting or ?

Thanks so much.

Verna

*Verna Logan*  
Constituency Assistant to  
Dr. Gordon Hogg, MLA Surrey-White Rock  
Ph: 604-542-3930

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]

**Sent:** April 5, 2016 12:27 PM

**To:** Logan, Verna

**Cc:** Williams, Lesya CSCD:EX ; Whitelock, Riley CSCD:EX

**Subject:** RE: Community Forum/Workshop for Gaming Grants

Verna,

Please send me confirmation of date, time, location and the message you would like and I will send an invite to the names we have on file. We cannot share private emails & information due to privacy legislation.

Regards,

*David Horricks, MSW*

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Logan, Verna [<mailto:Verna.Logan@leg.bc.ca>]

**Sent:** Tuesday, March 22, 2016 9:53 AM

**To:** Horricks, David FIN:EX

**Subject:** RE: Community Forum/Workshop for Gaming Grants

Hi David,

I just found this link but I can tell from looking at it that it is not complete as it is just showing what is in progress or newly completed.

I would like a list of the societies etc that have received gaming grants or applied for gaming grants in the 2015 calendar year complete with contact information so I can invite them to the information evening.

Please let me know if this is possible.

Thanks.. Verna

*Verna Logan*

Constituency Assistant to

Dr. Gordon Hogg, MLA Surrey-White Rock

Ph: 604-542-3930

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]

**Sent:** March 22, 2016 8:55 AM

**To:** Logan, Verna <[Verna.Logan@leg.bc.ca](mailto:Verna.Logan@leg.bc.ca)>

**Subject:** RE: Community Forum/Workshop for Gaming Grants

Hi Verna,

I can't recall if I responded to your request and If not please accept my apologies. All grant recipients are listed on our website so you should be able to get your list from there.

*David Horricks, MSW*

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Logan, Verna [<mailto:Verna.Logan@leg.bc.ca>]

**Sent:** Tuesday, March 15, 2016 12:10 PM

**To:** Horricks, David FIN:EX

**Subject:** RE: Community Forum/Workshop for Gaming Grants

Hi David,

We are going to start at 6 and try to end by 8.

Can you please send me a list of all of the societies, not profits, sport groups etc from this area so I can use that as a start base for invites?

Thanks.. Verna

---

**From:** Logan, Verna

**Sent:** March 8, 2016 9:03 AM

**To:** 'Horricks, David FIN:EX' <[David.Horricks@gov.bc.ca](mailto:David.Horricks@gov.bc.ca)>

**Subject:** RE: Community Forum/Workshop for Gaming Grants

You bet.. .thanks. I will run the info I am going to send out by you before I send it to ensure I am saying the right thing in our advertising.

Thanks.. Verna

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]

**Sent:** March 8, 2016 8:38 AM

**To:** Logan, Verna <[Verna.Logan@leg.bc.ca](mailto:Verna.Logan@leg.bc.ca)>

**Subject:** RE: Community Forum/Workshop for Gaming Grants

Yes that is what I mean. We have split them so I only do Grants now but will bring someone from Licencing as well.

I will need a time when you figure that out☺

*David Horricks, MSW*

Executive Director,

Community Support Division,  
Gaming Policy and Enforcement Branch  
Ministry of Finance,  
Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Logan, Verna [<mailto:Verna.Logan@leg.bc.ca>]  
**Sent:** Tuesday, March 8, 2016 8:09 AM  
**To:** Horricks, David FIN:EX  
**Subject:** RE: Community Forum/Workshop for Gaming Grants  
Good morning David

Thank you .. that is awesome. I have a location on hold so I can now move forward.  
Licencing? Do you mean for gaming licences? If so, that would be awesome as most  
of the non-profit hold fundraisers of some sort or another.

Verna

*Verna Logan*  
Constituency Assistant to  
Dr. Gordon Hogg, MLA Surrey-White Rock  
Ph: 604-542-3930

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]  
**Sent:** March 8, 2016 8:04 AM  
**To:** Logan, Verna <[Verna.Logan@leg.bc.ca](mailto:Verna.Logan@leg.bc.ca)>  
**Subject:** RE: Community Forum/Workshop for Gaming Grants

Good morning Verna ,  
April 20th is reserved for you. What time would you like? We usually budget about 2 hours or more.  
I don't recall, but did you want someone for licencing as well?

*David Horricks, MSW*  
Executive Director,  
Community Support Division,  
Gaming Policy and Enforcement Branch  
Ministry of Finance,  
Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Logan, Verna [<mailto:Verna.Logan@leg.bc.ca>]  
**Sent:** Friday, March 4, 2016 2:21 PM  
**To:** Horricks, David FIN:EX  
**Subject:** RE: Community Forum/Workshop for Gaming Grants  
Thanks good.. thanks have a good weekend.  
Verna

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]  
**Sent:** March 4, 2016 2:20 PM  
**To:** Logan, Verna <[Verna.Logan@leg.bc.ca](mailto:Verna.Logan@leg.bc.ca)>  
**Subject:** Re: Community Forum/Workshop for Gaming Grants

Hi Lorna,,  
I am out of the office until Monday and will confirm at that time. I don't have my list of  
other presentation commitments with me right now.  
Thanks,

David Horricks  
E.D. Community Supports Div.  
GPEB, MOF

Sent from my iPhone

On Mar 4, 2016, at 9:26 AM, Logan, Verna <[Verna.Logan@leg.bc.ca](mailto:Verna.Logan@leg.bc.ca)> wrote:

Good morning David,  
Is there any chance we can confirm Wednesday, April 20 instead?  
Please let me know as I am trying to book a venue  
Many thanks.. Verna

Verna Logan  
Constituency Assistant to  
Dr. Gordon Hogg, MLA Surrey-White Rock  
Ph: 604-542-3930

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]  
**Sent:** February 16, 2016 1:11 PM  
**To:** Logan, Verna <[Verna.Logan@leg.bc.ca](mailto:Verna.Logan@leg.bc.ca)>  
**Cc:** Hogg, Gordon <[G.Hogg@leg.bc.ca](mailto:G.Hogg@leg.bc.ca)>; Paterson, Kathy P <[Kathy.Paterson@leg.bc.ca](mailto:Kathy.Paterson@leg.bc.ca)>  
**Subject:** RE: Community Forum/Workshop for Gaming Grants

Hello Verna,  
Any of those dates can work. April 21 is the best.  
David Horricks, MSW  
Executive Director,  
Community Support Division,  
Gaming Policy and Enforcement Branch  
Ministry of Finance,  
Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Logan, Verna [<mailto:Verna.Logan@leg.bc.ca>]  
**Sent:** Thursday, February 4, 2016 10:06 AM  
**To:** Horricks, David FIN:EX  
**Cc:** XT:Hogg, G LP:IN; Paterson, Kathy P LASS:EX  
**Subject:** Community Forum/Workshop for Gaming Grants  
Hi David,

Thank you so much for chatting with me this morning.  
Further to our conversation, the week of April 18 looks ideal for us as it is a break week for the House. I will like to consider hosting this workshop in the evening ie 6-8pm as many people work during the day. The dates I would like to suggest are Monday, April 18, Wednesday, April 20 or Thursday, April 21.

It has been a quite a few years since we have hosted a workshop like this so I believe the benefit will be huge to the applicants.

As we also discussed, if you could provide me with a list of the organizations who have applied for grants in the past couple years, it would really be appreciated as we could use that as our starting point for inviting guests and booking a venue.

Again, thank you for your time. Good luck with your year end catch up ☺

Verna

Verna Logan  
Constituency Assistant to  
Dr. Gordon Hogg, MLA Surrey-White Rock

Ph: 604-542-3930

**From:** [Horricks, David FIN:EX](#)  
**To:** [Smith, Heather L LASS:EX](#)  
**Subject:** RE: Gaming Grants Presentation Request -- MLA Bennett/Cranbrook area  
**Date:** Tuesday, April 5, 2016 2:02:00 PM

---

Totally missed that☺ We are there as long as it takes Not sure about that....how far is it? How many people? I may depend on flights etc.

*David Horricks, MSW*

Executive Director,  
Community Support Division,  
Gaming Policy and Enforcement Branch  
Ministry of Finance,  
Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Smith, Heather L [<mailto:Heather.Smith@leg.bc.ca>]  
**Sent:** Tuesday, April 5, 2016 1:30 PM  
**To:** Horricks, David FIN:EX  
**Subject:** RE: Gaming Grants Presentation Request -- MLA Bennett/Cranbrook area

Do you know the 23<sup>rd</sup> is a stat holiday? How long are you here for? Would there be time to do a presentation in the Elk Valley as well as Cranbrook?

Heather Smith

Constituency Assistant to  
MLA Bill Bennett, Kootenay East  
100C Cranbrook St North Cranbrook BC V1C 3P9  
Phone: 250 417 6022 Fax: 250 417 6026  
Toll Free: 1 866 417 6022

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]  
**Sent:** April 5, 2016 1:47 PM  
**To:** Smith, Heather L <[Heather.Smith@leg.bc.ca](mailto:Heather.Smith@leg.bc.ca)>  
**Subject:** RE: Gaming Grants Presentation Request -- MLA Bennett/Cranbrook area

Heather,  
I am firming up a schedule of presentations and the week of May 23-27<sup>th</sup> is good, however the Monday or Friday are the best currently. Wednesday may also work as a third choice.  
Let me know your preferences please.

*David Horricks, MSW*

Executive Director,  
Community Support Division,  
Gaming Policy and Enforcement Branch  
Ministry of Finance,  
Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Smith, Heather L [<mailto:Heather.Smith@leg.bc.ca>]  
**Sent:** Tuesday, February 16, 2016 3:41 PM  
**To:** Horricks, David FIN:EX  
**Cc:** Knudsen, Vicki LASS:EX  
**Subject:** RE: Gaming Grants Presentation Request -- MLA Bennett/Cranbrook area

The week works perfect.

Heather Smith

Constituency Assistant to



MLA Bill Bennett, Kootenay East  
100C Cranbrook St North Cranbrook BC V1C 3P9  
Phone: 250 417 6022 Fax: 250 417 6026  
Toll Free: 1 866 417 6022

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]  
**Sent:** February 16, 2016 2:07 PM  
**To:** Smith, Heather L <[Heather.Smith@leg.bc.ca](mailto:Heather.Smith@leg.bc.ca)>  
**Subject:** RE: Gaming Grants Presentation Request -- MLA Bennett/Cranbrook area

How does the week of May 23 rd to 27<sup>th</sup> look for you.

*David Horricks, MSW*  
Executive Director,  
Community Support Division,  
Gaming Policy and Enforcement Branch  
Ministry of Finance,  
Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Smith, Heather L [<mailto:Heather.Smith@leg.bc.ca>]  
**Sent:** Thursday, January 21, 2016 8:04 AM  
**To:** Horricks, David FIN:EX  
**Subject:** Re: Gaming Grants Presentation Request -- MLA Bennett/Cranbrook area  
Yes that works. Thank you.

Sent from my iPhone

On Jan 21, 2016, at 8:57 AM, Horricks, David FIN:EX <[David.Horricks@gov.bc.ca](mailto:David.Horricks@gov.bc.ca)> wrote:

Ok I see why I missed it.. s.22 I am  
trying to put a few together around the same time in May. I am assuming then that any  
week day works for you.

---

**From:** Smith, Heather L [<mailto:Heather.Smith@leg.bc.ca>]  
**Sent:** Wednesday, January 20, 2016 10:15 PM  
**To:** Horricks, David FIN:EX  
**Subject:** Re: Gaming Grants Presentation Request -- MLA Bennett/Cranbrook area  
I asked Vicki Knudsen to send the second request in case my email ended up being  
filtered out of your in box. We can work around your schedule, if you had time our  
office could see if there is enough interest in one of the elk valley communities. Spring  
is better for travelling in our neck of the woods and that would give us enough time to  
gather more groups.

Sent from my iPad

On Jan 20, 2016, at 5:36 PM, Horricks, David FIN:EX <[David.Horricks@gov.bc.ca](mailto:David.Horricks@gov.bc.ca)> wrote:

Hello Heather,  
I understand I have misplaced your request in November for a  
presentation this spring/summer. I have no record of a second request in  
December but nonetheless my apologies for not getting back to you  
sooner. I am trying to bundle some presentation requests together to be

efficient with travel. I expect to have this done by the end of the week. We would need at least two hours. Is there a time of the day or day of the week that is preferable for your groups?

*David fi, MSW*

Executive Director,  
Community Support Division,  
Gaming Policy and Enforcement Branch  
Ministry of Finance,  
Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Whitelock, Riley CSCD:EX

**Sent:** Wednesday, January 20, 2016 3:58 PM

**To:** Horricks, David FIN:EX

**Cc:** Stewart, Melanie CSCD:EX

**Subject:** Gaming Grants Presentation Request -- MLA Bennett/Cranbrook area

**Importance:** High

Hi David,

Minister Bill Bennett's Constituency Office was in touch with me in regards to following up on a request they sent to you, by e-mail on November 17<sup>th</sup> and December 17<sup>th</sup>. The request was for yourself or another representative from the gaming branch to do a presentation on the community gaming grants program within the community (Cranbrook area). His Constituency Assistant informs me that they haven't heard anything back to see if this would be possible. Can you please follow up on this e-mail and CC me on the response?

Thank you, -Riley.

Contact Info: [Heather.Smith@leg.bc.ca](mailto:Heather.Smith@leg.bc.ca) (Heather Smith, Constituency Assistant to MLA Bill Bennett)

**Riley Whitelock**

Executive Assistant to the Honourable Peter Fassbender  
Minister of Community, Sport and Cultural Development  
Minister Responsible for TransLink  
Tel: (250) 387-2283

**From:** [Titchener, Dorothy](#)  
**To:** [Horricks, David FIN:EX](#)  
**Subject:** support letters - SYC  
**Date:** Friday, April 1, 2016 4:45:26 PM  
**Attachments:** [support letter from Betty Clark.docx](#)  
[CYC Funding Shortfall signed.pdf](#)  
[Supportletter. CYC.ODT](#)  
[CYC Letter of Support - Executive Director - Ms. Catharine Kendall.docx](#)  
[Slegion`s c16033014240.pdf](#)  
**Importance:** High

---

Hi David,

My apologies for not sending these earlier this week when I received them.

Please attach to the reconsideration for the Connaught Youth Centre.

Kind regards,

Dorothy

***Dorothy Titchener***

Constituency Assistant to the Honourable Shirley Bond

MLA for Prince George - Valemount [www.shirleybondmla.bc.ca](http://www.shirleybondmla.bc.ca)

☎ Phone: 250-612-4181 Toll free 1-866-612-7333

☎ Fax: 250-612-4188

✉ E-Mail: [dorothy.titchener@leg.bc.ca](mailto:dorothy.titchener@leg.bc.ca)

✉ Address: 1350 - 5th Ave., Prince George, BC, V2L 3L4

***Subscribe to Shirley's newsletter*** [here](#).

***Web page*** <http://shirleybondmla.bc.ca/>

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**From:** [Horricks, David FIN:EX](#)  
**To:** [Cowan, Holly LASS:EX](#)  
**Subject:** RE: Gaming Seminar  
**Date:** Friday, February 12, 2016 1:51:00 PM

---

Ok Holly...will do ... thanks!

*David Horricks, MSW*

Executive Director,  
Community Support Division,  
Gaming Policy and Enforcement Branch  
Ministry of Finance,  
Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Cowan, Holly [<mailto:Holly.Cowan@leg.bc.ca>]  
**Sent:** Friday, February 12, 2016 1:34 PM  
**To:** Horricks, David FIN:EX  
**Subject:** RE: Gaming Seminar

Yes, that would be great. Thanks David and really looking forward to having you up here again. If you need or want me to do anything prior to your arrival ie, print anything off etc., just let me know. Happy to do it. Let me know what time you arrive in the riding – maybe there will be time before hand to go for lunch.

Holly

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]  
**Sent:** February 12, 2016 12:46 PM  
**To:** Cowan, Holly <[Holly.Cowan@leg.bc.ca](mailto:Holly.Cowan@leg.bc.ca)>  
**Subject:** RE: Gaming Seminar

Hi Holly,

So sorry I “thought” I sent a response ... but it was obviously just a thought. Yes the 20<sup>th</sup> is in my calendar. Should we say from 2- pm?

*David Horricks, MSW*

Executive Director,  
Community Support Division,  
Gaming Policy and Enforcement Branch  
Ministry of Finance,  
Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Cowan, Holly [<mailto:Holly.Cowan@leg.bc.ca>]  
**Sent:** Friday, February 12, 2016 11:58 AM  
**To:** Horricks, David FIN:EX  
**Subject:** FW: Gaming Seminar

Hi David, have you decided if May 20<sup>th</sup> would work for you? The hall is already booked for May 13<sup>th</sup>.

Holly

---

**From:** Cowan, Holly  
**Sent:** February 10, 2016 4:21 PM  
**To:** 'Horricks, David FIN:EX' <[David.Horricks@gov.bc.ca](mailto:David.Horricks@gov.bc.ca)>  
**Subject:** RE: Gaming Seminar

Hi David, the hall is booked that day, but it's ok for May 20<sup>th</sup>. Would that work? Noon to 2:30 or

3pm.  
Holly

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]  
**Sent:** February 10, 2016 4:17 PM  
**To:** Cowan, Holly <[Holly.Cowan@leg.bc.ca](mailto:Holly.Cowan@leg.bc.ca)>  
**Subject:** RE: Gaming Seminar

Hi Holly

Ok lets do May 13. Let me know the times.

*David Horricks, MSW*

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250) 387-3211 Fax: 250-356-8149

---

**From:** Cowan, Holly [<mailto:Holly.Cowan@leg.bc.ca>]  
**Sent:** Wednesday, February 10, 2016 2:00 PM  
**To:** Horricks, David FIN:EX  
**Subject:** RE: Gaming Seminar

That's ok. What about April 22 or May 13? I'm just trying to book the hall, which surprisingly is a very busy place!

Thanks David.

Holly

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]  
**Sent:** February 10, 2016 1:36 PM  
**To:** Cowan, Holly <[Holly.Cowan@leg.bc.ca](mailto:Holly.Cowan@leg.bc.ca)>  
**Subject:** Re: Gaming Seminar

Hi holly

It would be better for us later in the month as we are still dealing with fiscal year end into the beginning of April.

Thanks,

David Horricks

E.D. Community Supports Div.

GPEB, MOF

Sent from my iPhone

On Feb 10, 2016, at 12:49 PM, Cowan, Holly <[Holly.Cowan@leg.bc.ca](mailto:Holly.Cowan@leg.bc.ca)> wrote:

Hi David, April 8<sup>th</sup> fell apart for me so I'm wondering if you would be available for April 1<sup>st</sup>?

Holly

---

**From:** Cowan, Holly  
**Sent:** January 8, 2016 11:10 AM  
**To:** 'Horricks, David FIN:EX' <[David.Horricks@gov.bc.ca](mailto:David.Horricks@gov.bc.ca)>  
**Subject:** RE: Gaming Seminar

That is great! Thanks David. How about we try for a Friday after the year end. Maybe the 8<sup>th</sup>? What is good for you? Just want to block it in his calendar while things are still open.

Holly

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]

**Sent:** January 8, 2016 11:03 AM

**To:** Cowan, Holly <[Holly.Cowan@leg.bc.ca](mailto:Holly.Cowan@leg.bc.ca)>

**Cc:** Pyatt, David E FIN:EX <[David.Pyatt@gov.bc.ca](mailto:David.Pyatt@gov.bc.ca)>

**Subject:** RE: Gaming Seminar

Hello Holly,

Yes happy to do so. It is easier for me if you suggest some broad time frames that we can look at. It is always easier after our fiscal year end March 31<sup>st</sup>.

Thanks,

David Horricks, MSW

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250) 387-3211 Fax: 250-356-0794

---

**From:** Cowan, Holly [<mailto:Holly.Cowan@leg.bc.ca>]

**Sent:** Friday, January 8, 2016 10:06 AM

**To:** Horricks, David FIN:EX

**Subject:** Gaming Seminar

Hi David, Happy New Year!

Our gaming seminar last summer went over so well, we have had calls and requests from many groups who missed it, and asking if we could do it again. MLA Kylo has asked me to contact you to see what your schedule is like and ask if you would so kindly agree to come up for another.

Please let me know what you think, and thanks again for all your help over this past year.

*Holly Cowan*

Constituency Assistant

to Greg Kylo, MLA

Shuswap

Phone: 250-833-7414

Fax: 250-833-7422

[www.gregkyllomla.ca](http://www.gregkyllomla.ca)

*"Whatever I am doing today is important, as I am exchanging a day of my life for it".*

Note: If you forward this email, please delete the forwarding history, which includes my email address. It is a courtesy to me and others who may not wish to have their email addresses sent all over the world. Erasing the history also helps prevent Spammers from mining addresses and prevents viruses from being propagated



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**From:** [Horricks, David FIN:EX](#)  
**To:** [Thompson, Sharon LASS:EX](#)  
**Subject:** RE: Multi use civic structure: MUCS  
**Date:** Wednesday, January 13, 2016 3:49:00 PM

---

Sharon,

The grant guidelines have eliminated capital funding unless: they are under \$20k and directly related to an eligible community program service so this project would not get funded in this grant program.

David Horricks, MSW

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250) 387-3211 Fax: 250-356-0794

---

**From:** Thompson, Sharon [<mailto:Sharon.Thompson@leg.bc.ca>]

**Sent:** Tuesday, January 12, 2016 11:07 AM

**To:** Horricks, David FIN:EX

**Subject:** FW: Multi use civic structure: MUCS

Hello David,

I am forwarding this to you to see if you can tell me if there might be any Grant Funding opportunities for a project like this.

Thanks.

**Sharon Thompson**

Constituency Assistant to

**Jordan Sturdy, MLA, West Vancouver-Sea to Sky**

6392 Bay Street

West Vancouver, BC V7W 2G9

Ph. 604-922-1153 Fax 604-922-1167

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---

**From:** David Daniels-Malboeuf <sup>s.22</sup>

**Sent:** January 11, 2016 4:55 PM

**To:** Thompson, Sharon <[Sharon.Thompson@leg.bc.ca](mailto:Sharon.Thompson@leg.bc.ca)>

**Subject:** Multi use civic structure: MUCS

s.22

s.22 . And yes, I am starting off 2016 with MUCS project at the top of my action list.

Attached as a pdf is brief that was initially submitted to DOS.

s.13,s.17

s.13,s.17,s.21

Your thoughts,  
David Daniels  
s.22  
M.U.C.S.



**From:** [Horricks, David FIN:EX](#)  
**To:** [Thompson, Sharon LASS:EX](#)  
**Cc:** [Pyatt, David E FIN:EX](#)  
**Subject:** RE: Food Bank Gaming Grants  
**Date:** Wednesday, January 13, 2016 3:24:00 PM

---

Hi Sharon,

I might be easier for easier for you to propose some times <sup>s.22</sup>  
and will have more time in the new fiscal year.

Thanks,

*David Horricks, MSW*

Executive Director,  
Community Support Division,  
Gaming Policy and Enforcement Branch  
Ministry of Finance,  
Telephone: (250) 387-3211 Fax: 250-356-0794

---

**From:** Thompson, Sharon [<mailto:Sharon.Thompson@leg.bc.ca>]  
**Sent:** Tuesday, January 5, 2016 2:53 PM  
**To:** Horricks, David FIN:EX  
**Cc:** Pyatt, David E FIN:EX  
**Subject:** RE: Food Bank Gaming Grants  
Thank you David and Happy New Year.

No, <sup>s.22</sup>

If David Pyatt could contact us when he gets settled to discuss upcoming grant workshop opportunities, it would be much appreciated.

Regards,

**Sharon Thompson**

Constituency Assistant to

**Jordan Sturdy, MLA, West Vancouver-Sea to Sky**

6392 Bay Street

West Vancouver, BC V7W 2G9

Ph. 604-922-1153 Fax 604-922-1167

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---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]  
**Sent:** January 5, 2016 2:46 PM  
**To:** Thompson, Sharon <[Sharon.Thompson@leg.bc.ca](mailto:Sharon.Thompson@leg.bc.ca)>; Cowland, Ursula FIN:EX  
**Cc:** Pyatt, David E FIN:EX <[David.Pyatt@gov.bc.ca](mailto:David.Pyatt@gov.bc.ca)>  
**Subject:** RE: Food Bank Gaming Grants

Hi Sharon,

<sup>s.22</sup>

David Pyatt is the new Director of Grants and <sup>s.22</sup>

<sup>s.22</sup> I would suggest that your constituents phone the  
dedicated phone line from the website to get their questions answered  
first.

If they for any reason they don't feel they got the answer to their question, then I would be happy to speak to them in David Pyatts' absence. I am easy to reach at the contact numbers below. While I appreciate that because we often meet previous years thresholds for grant awards, people expect to always receive that or more in subsequent years. In our Guidelines, Section 2.2 states that: Each application is assessed on its own merit, and within the context of available funding and demonstrated community need. An application does not guarantee any level of funding. The requested amount may not be approved. The amount approved may vary from year to year.

Regards,

David Horricks, MSW

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250)387-3211 Fax: 250-356-0794

---

**From:** Thompson, Sharon [<mailto:Sharon.Thompson@leg.bc.ca>]

**Sent:** Friday, December 18, 2015 2:55 PM

**To:** Cowland, Ursula FIN:EX; Horricks, David FIN:EX

**Subject:** FW: Food Bank Gaming Grants

Hello David and Ursula,

We have had a couple of organizations who were really disappointed in there award this year as they have received much more in past years. This ministry has provided this response (perhaps from you?)<sup>s.22</sup>

. While we have suggested they attend one of your Gaming Grant Workshops we were wondering if we might be able to put them in touch with you directly to get some constructive feedback. Please advise.

Thank you.

**Sharon Thompson**

-Constituency Assistant to

**Jordan Sturdy, MLA, West Vancouver-Sea to Sky**

6392 Bay Street

West Vancouver, BC V7W 2G9

Ph. 604-922-1153 Fax 604-922-1167

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---

**From:** Whitelock, Riley CSCD:EX [<mailto:Riley.Whitelock@gov.bc.ca>]

**Sent:** December 14, 2015 2:49 PM

**To:** Thompson, Sharon <[Sharon.Thompson@leg.bc.ca](mailto:Sharon.Thompson@leg.bc.ca)>

**Subject:** Re: Food Bank Gaming Grants

Hi Sharon,

s.13,s.17

**Riley Whitelock**

Executive Assistant to the Honourable Peter Fassbender  
Minister of Community, Sport and Cultural Development  
Minister Responsible for TransLink  
Tel: (250) 387-2283

On Dec 14, 2015, at 2:00 PM, Thompson, Sharon <[Sharon.Thompson@leg.bc.ca](mailto:Sharon.Thompson@leg.bc.ca)> wrote:

Hi Riley,  
Just to follow up with this; please let me know when you have some perspective for us to pass along.

Thanks,  
Sharon.

This money comes from the community gaming grant program, which is administered by CSCD. These are just like regular gaming grants, they are just special allocations to help food banks during the holiday season. s.13,s.17

s.13,s.17

Thanks,  
M

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Thompson, Sharon  
**Sent:** Monday, December 7, 2015 4:14 PM  
**To:** Wang, Marc  
**Subject:** FW: Food Bank Gaming Grants

Hi Marc,

s.22

. Can you explain more about where this money comes from? s.17

s.17

Thanks,  
Sharon

---

**From:** Wang, Marc

**Sent:** December 3, 2015 1:02 PM

**To:** Sturdy, Jordan <[J.Sturdy@leg.bc.ca](mailto:J.Sturdy@leg.bc.ca)>; Bentley, Nicola <[Nicola.Bentley@leg.bc.ca](mailto:Nicola.Bentley@leg.bc.ca)>;  
Thompson, Sharon <[Sharon.Thompson@leg.bc.ca](mailto:Sharon.Thompson@leg.bc.ca)>; Klepsch, Kadagn  
<[Kadagn.Klepsch@leg.bc.ca](mailto:Kadagn.Klepsch@leg.bc.ca)>

**Subject:** Food Bank Gaming Grants

Good afternoon everyone,

Attached is a list of the latest food bank gaming grant allocations for West Vancouver-Sea to Sky. Organizations should receive funding by early next week. Please feel free to call and congratulate the recipients.

Thanks very much,

Marc

**From:** [Horricks, David FIN:EX](#)  
**To:** [Hosseinzadeh, Nick LASS:EX](#)  
**Cc:** [Cowland, Ursula FIN:EX](#)  
**Subject:** RE: September 23 - Community Gaming Grant Seminar  
**Date:** Monday, September 14, 2015 10:31:00 AM

---

Hi Nick

Yes Ursula and I will be there.

*David Horricks, MSW*

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250) 953-3078 Fax: 250-356-0794

---

**From:** Hosseinzadeh, Nick [<mailto:Nick.Hosseinzadeh@leg.bc.ca>]

**Sent:** Monday, September 14, 2015 9:54 AM

**To:** Horricks, David FIN:EX

**Subject:** RE: September 23 - Community Gaming Grant Seminar

Hey David – just confirming everything is ok for next Thursday at 6:30.

Nick

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]

**Sent:** August 26, 2015 10:27 AM

**To:** Hosseinzadeh, Nick <[Nick.Hosseinzadeh@leg.bc.ca](mailto:Nick.Hosseinzadeh@leg.bc.ca)>

**Subject:** Re: September 23 - Community Gaming Grant Seminar

Both of us will be attending.

Sent from my iPhone

On Aug 25, 2015, at 2:08 PM, Hosseinzadeh, Nick <[Nick.Hosseinzadeh@leg.bc.ca](mailto:Nick.Hosseinzadeh@leg.bc.ca)> wrote:

Just wanted to confirm that you will both be attending, also?

Nick

---

**From:** Hosseinzadeh, Nick

**Sent:** August 25, 2015 12:27 PM

**To:** 'Horricks, David FIN:EX' <[David.Horricks@gov.bc.ca](mailto:David.Horricks@gov.bc.ca)>

**Cc:** Cowland, Ursula FIN:EX <[Ursula.Cowland@gov.bc.ca](mailto:Ursula.Cowland@gov.bc.ca)>

**Subject:** RE: September 23 - Community Gaming Grant Seminar

Thanks David!

Parkgate Community Centre - 3625 Banff Ct, North Vancouver, BC V7H 2Z8.

The room can fit a maximum of 50, but I have not sent out invitations yet.

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]

**Sent:** August 25, 2015 12:26 PM

**To:** Hosseinzadeh, Nick <[Nick.Hosseinzadeh@leg.bc.ca](mailto:Nick.Hosseinzadeh@leg.bc.ca)>

**Cc:** Cowland, Ursula FIN:EX <[Ursula.Cowland@gov.bc.ca](mailto:Ursula.Cowland@gov.bc.ca)>

**Subject:** RE: September 23 - Community Gaming Grant Seminar

Hi Nick,

That works for me. Can you send me the details such as address and approximate numbers.

Thanks,

David Horricks, MSW

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250) 953-3078 Fax: 250-356-0794

---

**From:** Hosseinzadeh, Nick [<mailto:Nick.Hosseinzadeh@leg.bc.ca>]

**Sent:** Tuesday, August 25, 2015 10:39 AM

**To:** Horricks, David FIN:EX

**Subject:** RE: September 23 - Community Gaming Grant Seminar

Ok the 24<sup>th</sup> works from 6:30-8:30. Hopefully that is ok?

Nick

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]

**Sent:** August 24, 2015 1:24 PM

**To:** Hosseinzadeh, Nick <[Nick.Hosseinzadeh@leg.bc.ca](mailto:Nick.Hosseinzadeh@leg.bc.ca)>

**Subject:** Re: September 23 - Community Gaming Grant Seminar

Ok and this particular week I am in town all week for provincial meetings and a conference we are hosting so wed and fri don't work. Mon tues or thurs do.

Sent from my iPhone

On Aug 24, 2015, at 1:17 PM, Hosseinzadeh, Nick <[Nick.Hosseinzadeh@leg.bc.ca](mailto:Nick.Hosseinzadeh@leg.bc.ca)> wrote:

Hey David -

All of these organizations are volunteer based and most wouldn't be available during the day on a weekday during work. That is why in the past we have done it in the evening where people can come after work.

Nick

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Horricks, David FIN:EX

**Sent:** Monday, August 24, 2015 12:57 PM

**To:** Hosseinzadeh, Nick

**Cc:** Cowland, Ursula FIN:EX

**Subject:** RE: September 23 - Community Gaming Grant Seminar

Hi Nick,

That could work if it is earlier in the day as that is my travel day back to Victoria so could fit it in prior to leaving....Does late morning or noon work?

David Horricks, MSW

Executive Director,

Community Support Division,  
Gaming Policy and Enforcement Branch  
Ministry of Finance,  
Telephone: (250) 953-3078 Fax: 250-356-0794

---

**From:** Hosseinzadeh, Nick [<mailto:Nick.Hosseinzadeh@leg.bc.ca>]  
**Sent:** Monday, August 24, 2015 9:22 AM  
**To:** Horricks, David FIN:EX  
**Cc:** Cowland, Ursula FIN:EX  
**Subject:** RE: September 23 - Community Gaming Grant Seminar  
How about the 25<sup>th</sup>?

---

**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]  
**Sent:** August 21, 2015 4:47 PM  
**To:** Hosseinzadeh, Nick <[Nick.Hosseinzadeh@leg.bc.ca](mailto:Nick.Hosseinzadeh@leg.bc.ca)>  
**Cc:** Cowland, Ursula FIN:EX <[Ursula.Cowland@gov.bc.ca](mailto:Ursula.Cowland@gov.bc.ca)>  
**Subject:** Re: September 23 - Community Gaming Grant Seminar  
This is the only evening that week I cannot attend. Please look at alternatives

Sent from my iPhone

On Aug 21, 2015, at 9:53 AM, Hosseinzadeh, Nick  
<[Nick.Hosseinzadeh@leg.bc.ca](mailto:Nick.Hosseinzadeh@leg.bc.ca)> wrote:

Hello - just following up on the below seeing if it works for all!

Thanks,

Nick

Sent from my BlackBerry 10 smartphone on the TELUS network.

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**From:** Hosseinzadeh, Nick  
**Sent:** Friday, August 7, 2015 2:19 PM  
**To:** Horricks, David FIN:EX; Cowland, Ursula FIN:EX  
**Subject:** September 23 - Community Gaming Grant Seminar  
Hello David and Ursula,

I wanted to formally extend an invitation to you both to come to North Vancouver and provide a Community Gaming Grant Seminar, as Ursula has done so in the past. This event would serve the entire North Vancouver area, as we'd be inviting groups in other constituencies as well.

These seminars have been tremendously popular and advantageous for our local community groups that receive funding from community gaming grants. We also think that they help to make the Gaming department's job easier, in the long run.

One of our local benefactors of gaming grant money, Parkgate Community Services Society, always provides a free

space for this community seminar. They have circled September 23<sup>rd</sup> as a potential date to have you as our honoured guests.

We are hoping to have the event from 6:30-8:30 PM. Please let me know at your earliest convenience if this works.

**Nick Hosseinzadeh** | Constituency Assistant

Jane Thornthwaite, MLA

North Vancouver – Seymour

#217-1233 Lynn Valley Road

North Vancouver, B.C.

**P:** 604.983.9852 | **F:** 604.983.9978

[www.janethornthwaitemla.bc.ca](http://www.janethornthwaitemla.bc.ca)



**From:** Horricks, David FIN:EX  
**To:** Smith, Heather L LASS:EX  
**Cc:** Cowland, Ursula FIN:EX; Pyatt, David E FIN:EX  
**Subject:** s.17  
**Date:** Wednesday, July 8, 2015 2:06:00 PM

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Hello Heather,

I am the new ED of what we are calling the Community Supports Division of which Grants is one program. David Pyatt is the new Director of Grants. Ursula has been retained on contract to assist with the transition.

s.17

Regards,

*David Horricks, MSW*

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250) 953-3078 Fax: 250-356-0794

**From:** [Sewell, Laurie](#)  
**To:** [Horricks, David FIN:EX](#)  
**Subject:** RE: workshop - gaming  
**Date:** Tuesday, April 12, 2016 9:45:46 AM

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Hi David,

I am really sorry to have to do this but John Yap now has to attend an all day meeting on April 21<sup>st</sup>.

Are you available on May 13<sup>th</sup> from 2-4pm instead.

Again I apologise.

Thanks,

**Laurie Sewell**

CA to the Hon. Linda Reid,  
MLA for Richmond East &  
Speaker of the Legislative Assembly of British Columbia  
Chair of the Canadian Region of CWP  
130-8040 Garden City Road  
Richmond, BC V6Y 1K3  
604.775.0891

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**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]

**Sent:** April 7, 2016 3:45 PM

**To:** Sewell, Laurie

**Subject:** RE: workshop - gaming

Hi Laurie,

When you get an address please send it to me.

Thanks,

David Horricks, MSW

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250) 387-3211 Fax: 250-356-8149

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**From:** Sewell, Laurie [<mailto:Laurie.Sewell@leg.bc.ca>]

**Sent:** Wednesday, April 6, 2016 1:36 PM

**To:** Horricks, David FIN:EX

**Subject:** RE: workshop - gaming

Hi David,

It's ok - no worries. It has been a busy time and s.22 as well.

I am going to work on securing a place for the 21<sup>st</sup> and informing the other MLA offices.

Thanks,

**Laurie Sewell**

CA to the Hon. Linda Reid,  
MLA for Richmond East &  
Speaker of the Legislative Assembly of British Columbia  
Chair of the Canadian Region of CWP  
130-8040 Garden City Road  
Richmond, BC V6Y 1K3  
604.775.0891

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**From:** Horricks, David FIN:EX [mailto:David.Horricks@gov.bc.ca]

**Sent:** April 6, 2016 12:57 PM

**To:** Sewell, Laurie <Laurie.Sewell@leg.bc.ca>

**Subject:** RE: workshop - gaming

Hi Laurie,

So sorry....I put you in my calendar for 1-3 April 15<sup>th</sup> and I guess forgot to confirm with you. April 21<sup>st</sup> can work as well from 2-4pm. Just confirm you preference and I will ensure it happens.

David Horricks, MSW

Executive Director,

Community Support Division,

Gaming Policy and Enforcement Branch

Ministry of Finance,

Telephone: (250) 387-3211 Fax: 250-356-8149

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**From:** Sewell, Laurie [mailto:Laurie.Sewell@leg.bc.ca]

**Sent:** Wednesday, April 6, 2016 12:45 PM

**To:** Horricks, David FIN:EX

**Subject:** FW: workshop - gaming

Hi David,

I never heard back from you about April 15<sup>th</sup>. I completely understand that year-end business would have had you extremely busy. However I would like to follow up and secure a date as we have had a number of telephone calls regarding denied grants and general grant questions. Linda would still like to hold an info session here in Richmond. I am proposing April 21<sup>st</sup> 2-4pm or May 13<sup>th</sup> 2-4pm.

Please let me know if one of these works.

Much appreciated,

*Laurie Sewell*

CA to the Hon. Linda Reid,

*MLA for Richmond East &*

*Speaker of the Legislative Assembly of British Columbia*

*Chair of the Canadian Region of CWP*

*130-8040 Garden City Road*

*Richmond, BC V6Y 1K3*

*604.775.0891*

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**From:** Sewell, Laurie

**Sent:** March 3, 2016 2:01 PM

**To:** 'Horricks, David FIN:EX' <David.Horricks@gov.bc.ca>

**Subject:** RE: workshop - gaming

Hi David,

Sorry I had some time off so only getting back to this now. I am hoping to book Friday April 15<sup>th</sup> at 1pm? Would that work for you?

Thanks,

*Laurie Sewell*

CA to the Hon. Linda Reid,

*MLA for Richmond East &*

*Speaker of the Legislative Assembly of British Columbia*

*Chair of the Canadian Region of CWP*

130-8040 Garden City Road  
Richmond, BC V6Y 1K3  
604.775.0891

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**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]

**Sent:** February 10, 2016 12:43 PM

**To:** Sewell, Laurie <[Laurie.Sewell@leg.bc.ca](mailto:Laurie.Sewell@leg.bc.ca)>

**Subject:** RE: workshop - gaming

Hi Laurie,

Either one works and am or pm are fine. If you prefer morning I would request a 10 am start however.

David Horricks, MSW  
Executive Director,  
Community Support Division,  
Gaming Policy and Enforcement Branch  
Ministry of Finance,  
Telephone: (250) 387-3211 Fax: 250-356-8149

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**From:** Sewell, Laurie [<mailto:Laurie.Sewell@leg.bc.ca>]

**Sent:** Friday, February 5, 2016 2:04 PM

**To:** Horricks, David FIN:EX

**Subject:** RE: workshop - gaming

Hi David,

Would either Friday April 8<sup>th</sup> or Friday April 15<sup>th</sup> work? Is morning or afternoon better.

*Laurie Sewell*

CA to the Hon. Linda Reid,  
MLA for Richmond East &  
Speaker of the Legislative Assembly of British Columbia  
Chair of the Canadian Region of CWP  
130-8040 Garden City Road  
Richmond, BC V6Y 1K3  
604.775.0891

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**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]

**Sent:** February 2, 2016 4:06 PM

**To:** Sewell, Laurie <[Laurie.Sewell@leg.bc.ca](mailto:Laurie.Sewell@leg.bc.ca)>

**Subject:** Re: workshop - gaming

Hi Laurie

April is better as we will be dealing with year end pressures in March.

David Horricks  
E.D. Community Supports Div.  
GPEB, MOF  
Sent from my iPhone

On Feb 2, 2016, at 2:50 PM, Sewell, Laurie <[Laurie.Sewell@leg.bc.ca](mailto:Laurie.Sewell@leg.bc.ca)> wrote:

Hi David,

Linda was wondering if a workshop in March would be ok?

*Laurie Sewell*

CA to the Hon. Linda Reid,  
*MLA for Richmond East &  
Speaker of the Legislative Assembly of British Columbia  
Chair of the Canadian Region of CWP  
130-8040 Garden City Road  
Richmond, BC V6Y 1K3  
604.775.0891*

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**From:** Horricks, David FIN:EX [<mailto:David.Horricks@gov.bc.ca>]

**Sent:** February 1, 2016 7:58 AM

**To:** Sewell, Laurie <[Laurie.Sewell@leg.bc.ca](mailto:Laurie.Sewell@leg.bc.ca)>

**Subject:** Re: workshop - gaming

Hi Laurie

I am sure we can work you in ... Send me details: approx #of people time of day etc

David Horricks  
E.D. Community Supports Div.  
GPB, MOF  
Sent from my iPhone

On Jan 29, 2016, at 2:33 PM, Sewell, Laurie <[Laurie.Sewell@leg.bc.ca](mailto:Laurie.Sewell@leg.bc.ca)> wrote:

Hi David,

I see that you are doing a workshop in North Delta re: community gaming grants. I am sure you are being inundated with requests now but we would love to arrange a similar workshop for Richmond. Would that be a possibility?

Thanks,

*Laurie Sewell*

CA to the Hon. Linda Reid,  
*MLA for Richmond East &  
Speaker of the Legislative Assembly of British Columbia  
Chair of the Canadian Region of CWP  
130-8040 Garden City Road  
Richmond, BC V6Y 1K3  
604.775.0891*



Gloria Kopplin is a long term resident of Victoria BC. Gloria has 27 years of experience within the Gaming Branch. This spans the time when it was called the Gaming Commission to the current Gaming Policy and Enforcement Branch.

Gloria is currently the Team Leader for the Community Gaming Grants Program. This program has recently moved to the Ministry of Community, Sport and Cultural Development. She supervises a team of grants analysts and supports the Director of the Grants Division in delivering the community gaming grant program.

Gloria formerly held the role of a grants analyst for 9 years. She has direct experience in the entire grants application process. She enjoys working with not-for-profit organizations from all sectors, and in coaching them with their applications.

Outside of work, Gloria has a passion for nature and wildlife. A lover of outdoor activities, Gloria also enjoys gardening.



# Community Gaming Grant Presentation

Gloria Kopplin, Team Leader

David Horricks, ED

# Guidelines

- The most important document provided on our website. It explains the requirements that applicants must meet to qualify for a Community Gaming Grant
- Notice that they are 'guidelines' -- not hard and fast rules, but they are clear about the intent. We use the same guidelines for all applications.
- Always check our website [www.gaming.gov.bc.ca](http://www.gaming.gov.bc.ca) to ensure you are using the latest version of this document.
- As of February 1, 2015 all applications must be submitted on line – paper applications are no longer accepted.



# Guideline Layout

- The Guidelines are made up of eight sections.
- Each section has important information.
- There are 13 pages to the document.

## Section 1 – Role Definition

- The intent of the Community Gaming Grant program is to support eligible organizations with the direct delivery of approved programs to their communities.
- **The Gaming Policy and Enforcement Branch administers this program by:**
  - the amount of the grant
  - making the payments
- **The Grant recipients must:**
  - Submit a complete, accurate and on time application
  - Meet criteria
  - Be accountable for the monies
  - Comply with the Guidelines and Conditions of the grant
  - Comply with the Gaming Control Act

## Section 2 the Nuts and Bolts

- **Section 2.1 defines “who” can apply and “for what”.**
- “Who” are non-profit community organizations that directly deliver programs to their community.
- “For what” are programs. These are defined as “an ongoing service or activity designed to achieve one or more defined objectives”.

## Section 2.2 funding levels

- Funding may be provided **up to** the following levels;
  - Stand Alone organization - \$100,000
  - Regional organization - \$225,000
  - Provincial organization - \$250,000
- Each application is assessed on its own merit, and within the context of available funding and demonstrated community need. An application does not guarantee any level of funding. The requested amount may not be approved. The amount approved may vary from year to year.

## Section 2.2 Regional Organizations

- Applicants applying for regional or provincial levels of funding must:
  - Provide programs to a sufficiently large number of people or over a sufficiently large geographic area, as determined by the branch.
  - The costs of satellite offices, for example those staffed only a few days per week by travelling staff, will not meet this requirement when determining the regional level.

## Section 2.2 – what do we look for?

- Existing sources of funding for the program.
  - Grant funding will be limited if the amount of federal and provincial funding is more than 75% of the total program actual cost from the previous year. (*Our grants are from the provincial government as well and are included in the 75% calculation. It is very important to include the source of funding in your program budgets*).
- The remaining 25% may be satisfied by:
  - Fundraising
  - Municipal contributions
  - In kind support
  - Funding from private agencies or corporate sponsorships

## Section 3 – Organizational Eligibility

- Eligibility has remained pretty much the same since 2003 and are listed in Section 3.1. Applicants must be non profit organizations, have a membership more than double the number of Directors, open membership, be financially accountable, etc.
- The new Societies Act may result in changes to the Guidelines.
- PACs are generally enabled by Statute and are considered eligible for this grant program.
- Service Clubs have to meet the eligibility requirements and are the only groups provided with grant funds to make further donations. Other recipients are required to use their grant funding for their own programs.

## Section 3.5 – Organizational Ineligibility

- Makes more than \$250,000 net revenue in the past 12 months through its licensed gaming activities.
- Has more than 50% of last year's operating expenses on hand in the form of unrestricted cash and investments. See "restricted" funds, next slide.
- Has attempted to reduce year-end surplus by transferring cash or investments to a foundation.
- Is for profit, a cooperative or social enterprise (*whose sole purpose is to generate profit to fund the society*)
- Is a not-for-profit business, or ancillary group sustaining a for-profit business (*e.g. parent groups supporting a dance or music school*)
- Is a political party, political action group, lobby group, another government, statutory health, educational or penal institutions. (*no funding for Universities, Hospitals or Jails*).
- Is a provincial or municipal facility such as library, museum gallery or recreational centre (*generally, these employees are paid by the province or municipality*)
- Has objectives, programs or expenditures that do not conform with all laws, regulations and general public policies of the Province.
- Has programs that promote racial or ethnic superiority, religious intolerance, persecution or social change through unlawful action.



# Restricted Funding

- Typically, we will take the cash and investments on hand, adjust for any differences between 'receivables' and 'payables' and exclude any gaming funds that were provided within the last 12 months – then calculate the remaining amount as a percentage of the organization's expenses in the last fiscal year. If it is greater than 50%, we do not provide a grant.
- Applicants should note any and all restrictions on the funds they have available. For example, are funds restricted for specific projects by other funders? Has the BOD internally restricted funds for future purposes?
- It is acknowledged that an organization's fiscal year and the branch's funding sectors don't always coincide. It is the responsibility of the organization to account for grant funding – even if it crosses over two of their fiscal years. As long as the gaming funds were received within the previous 12 months, they are excluded from the determination of 50%.

## Section 4 – Program Eligibility

- Provide an ongoing direct service to the community and are responsive to that community's needs and issues. Grant applicants must demonstrate how the programs for which they see funding meet eligibility criteria and have benefitted, and will benefit, others.
- Programs must fall into the six sectors;
  - *Arts and Culture,*
  - *Sports,*
  - *Environment,*
  - *Human and Social Services,*
  - *Public Safety and*
  - *PACs (extracurricular opportunities).*

## Section 4.2 – Ineligible Programs

- Ineligible programs include, but are not limited to:
  - Provide services exclusively to an organization's membership
  - Whose beneficiaries are outside of BC
  - Subsidized housing
  - Vocational training
  - Alumni Associations
  - Advancement of Religion
  - Economic development or Tourism
  - Contracted programs, or programs delivered under a funding agreement
  - Do not deliver an immediate direct service to the community, such as research.

## Section 4.3 – What do we look for?

- Deliver the program for at least the last 12 months, and that it is responsible for directly delivering the program and is accountable for program expenditures.
- Applicants must also show how the programs provide:
  - Clear community benefit
  - Accessibility and inclusiveness
  - Sustainability and lasting impact (*demonstrated by program budgets showing that gaming grants are not core funding, describe long term community benefits*)
  - Community Support (*show in kind contributions, letters of support*)

## Section 5 – Use of Grant Funds

- Grant fund must be used within 12 months for costs essential to the delivery of the approved program.
- Out of Province travel must be approved by the Branch and is only permitted in exceptional circumstances.
- Capital acquisitions required for the delivery of the program are permitted.
- Approved minor capital projects with a total project value of less than \$20,000 may be approved.
- There are no Major Capital Project grants at this time.
- Scholarships and bursaries may be eligible if they are a purpose of your organization and you handle the selection and awarding process according to our criteria in Section 5.4
- Check with the Branch about using funds for Special Events.

# Section 5 – Do not use Grant Funds for

- The development of new programs
- Projects (*specific bodies of work with a specified duration*)
- Creation of new position
- Expansion (*adding a new component or service to an existing program/service*)
- Costs not related to the delivery of the program.
- Travel that is social, recreational or invitational
- Travel or other costs related to annual general meetings, board meetings, retreats, conferences, etc.
- Fundraising
- Monetary prizes
- Out of province or out of country aid
- Past debt, loan or interest payments (*does not include mortgages*)
- Replacing reduced or eliminated funding, including government funding
- Sustaining or endowment funds
- Professional development
- Subsidizing the procurement of a contract or subsidizing services for which you are contracted

## Section 5 – Acknowledgement

- The grant recipient must acknowledge the financial assistance of the Province of BC in program materials (including signage for funded capital projects) as follows:

*“We acknowledge the financial support of the Province of British Columbia.”*

*That’s all – no logos, no reference to “gaming”.*

## Section 6 – When to apply

- Arts and Culture – Feb 1 to May 31
  - Notifications by August 31
- Sports – Feb 1 to May 31
  - Notifications by August 31
- Environment – Jul 1 to Aug 31
  - Notifications by November 30
- Public Safety – Jul 1 to Aug 31
  - Notifications by November 30
- Human and Social Services – Aug 1 to Nov 30
  - Notifications by February 28
- PACs and DPACs – Apr 1 to Jun 30
  - Notifications by September 30

Late applications may not be processed.



## Section 7 – Accountability for grant funding

- All conditions, including reporting requirements, for all types of gaming funds previously received by an organization must be satisfied before another application will be considered. *(this includes any reporting required for gaming event licenses)*
- Gaming records must be retained for 5 years
- Gaming Account Summary Reports are due within 90 days of your organization's fiscal year end, detailing all gaming funds received and disbursed and telling the story about the broader community benefitted from these funds.
- Should your organization dissolve, any remaining gaming funds must be returned by cheque to the Minister of Finance. Any assets purchased with gaming funds must be reported to the branch for approval of the proposed reallocation.

## Section 8 – Reconsiderations

- Organizations may request that the branch reconsider its decision regarding an application for a community gaming grant or short form application.
  - *The request must be grounded*
  - *Based on the points in our notification letter*
  - *Our assessment and reconsideration are based on information submitted with the original application*
  - *You can only provide clarification of the original submission*
- New information or documents that substantively change the original application are not admissible in the reconsideration request. *(this is not an opportunity to supply missing information or file with the Registrar to return to ‘good standing’)*
- The request must clearly state the reasons for requesting that the decisions be varied or overturned and must address each point in the notification letter. *(generally, you need to prove that the branch misinterpreted some information or made a mistake)*
- There are timelines – the request for reconsideration must be made within 30 days of receiving our notification letter.

# Tips for getting the application completed

- Use the Pre-Application Checklist (*check off the items so that you don't miss anything*).
- Assemble all of the required documents electronically – pdfs, excel, word documents (*have a folder with these documents on the computer. Like an income tax return, it will be a good record for future reference*).
- Use word documents for the program descriptions and create them at your leisure – so that they only have to be attached. (*you won't "time out" or be limited to 4500 characters by the on line application*)
- Look at our sample financial information when preparing the program budgets. (*they may help with your budgets*)  
<https://www.gaming.gov.bc.ca/grants/forms-guidelines.htm>
- Apply early in the intake period. (*this will give us time to contact you if there are questions, we process on a first in – first out basis so grant funds would be received earlier. The longer you leave it – the greater the risk that funding will be gone*)

# Questions/Suggestions

- **Contact us:**
- Staff are answering the phone from 8:30 am-4:30 pm every work day in our Victoria Office

**250 387-5311 ask for the “Duty Analyst”**

- Our email address is available 24 hours each day if you have a more complex question that you’d like to explain, or if you want a written response

**Gaming.Branch@gov.bc.ca**

Page 115 to/à Page 120

Withheld pursuant to/removed as

DUPLICATE