

TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

PAGE 1 OF 4

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 - 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

3. CLIENT
4. MIN. ABBREV.
5. DATE COMPLETED
YYYY MM DD
6. FISCAL YEAR
7. SPECIAL CHEQUE ISSUE

8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED

9. EMPLOYEE ID
10. EMPLOYEE SUPPLIER NO.
11. EMPLOYEE SURNAME

INITIALS

12. EMPLOYEE GROUP NO.

S.22

13. MAILING ADDRESS FOR CHEQUE

14. POSTAL CODE

15. REASON FOR TRAVEL

TRADE MISSION

16. EMPLOYEE OCCUPATION

EXEC. DIRECTOR, COMMUNICATIONS

17. DATE OF TRAVEL

18. PLACES TRAVELLED

19. PERSONAL VEHICLE USE

20. BUS/TAXI/AIR/FERRY COSTS

21. MEALS/ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO.

22. MEALS/ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO.

23. ACCOMMODATION COSTS (TO POLICY LIMIT)

24. COST

25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.)

26. BROUGHT FORWARD FROM PREVIOUS PAGE

27. TOTAL DAILY COSTS

28. TOTAL DAILY COSTS

29. TOTAL DAILY COSTS

30. TOTAL DAILY COSTS

31. TOTAL DAILY COSTS

32. TOTAL DAILY COSTS

33. TOTAL DAILY COSTS

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36. TOTAL DAILY COSTS

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78. TOTAL DAILY COSTS

79. TOTAL DAILY COSTS

80. TOTAL DAILY COSTS

TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

PAGE 2 OF 4

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48-54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

W

3. CLIENT	4. MIN. ABBREV.	5. DATE COMPLETED YYYY MM DD	6. FISCAL YEAR	7. SPECIAL CHEQUE ISSUE 0 4	8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE-SPACED LINES, 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
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9. EMPLOYEE I.D.	10. EMPLOYEE SUPPLIER NO.	11. EMPLOYEE SURNAME	INITIALS	12. EMPLOYEE GROUP NO. (✓ one only) 1 2 3 4
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S.22

CHIN, BEN

13. MAILING ADDRESS FOR CHEQUE	14. POSTAL CODE
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15. REASON FOR TRAVEL	16. EMPLOYEE OCCUPATION
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17. DATE OF TRAVEL	18. PLACES TRAVELLED TO / FROM	19. PERSONAL VEHICLE USE DISTANCE X KM RATE	20. BUS/TAXI/AIR/FERRY/ COSTS	21. B/L/D ✓/✓/✓	22. MEALS: ALLOWANCE/ PER DIEM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY LIMIT)	24. COST	25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION	26. TOTAL DAILY COSTS
26. BROUGHT FORWARD FROM PREVIOUS PAGE		KM \$	\$		\$	\$	\$		\$
M D	05/21	7500 km				270.00			270.00
	05/22	7500 km				352.00			352.00
	05/23	7500 km				352.00			352.00
	05/24	7500 km				352.00			352.00
	05/25	7500 km				352.00			352.00
	TOTAL 3KW					1600.00			1600.00
	Exchange @ 0.001075					1806.27 (CAD)			1806.27 (CAD)
TOTALS OF COLUMNS		36.	38.	40.	42.	1806.27	42.	THIS TOTAL MUST EQUAL TOTAL IN BOX Y	CLAIM TOTALS

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	45. TOTAL DISTANCE TO DATE
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46. EMPLOYEE SIGNATURE CERTIFIED THAT TRAVEL EXPENSE CLAIM IS A TRUE STATEMENT OF EXPENSES INCURRED AND OF ALLOWANCES TO WHICH HE IS ENTITLED AS A RESULT OF TRAVEL OF GOVERNMENT BUSINESS AS DETAILED ABOVE AND OF WHICH HE HAS NOT BEEN AND WILL NOT BE REIMBURSED BY ANY OTHER PARTY.	HEADQUARTERS (CITY NAME)	WORK PHONE NO.
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NOTES	47. SUPPLIER CODE	48. CLIENT	49. RESP. CENTRE	50. SERVICE LINE	51. STOP	52. PROJECT	AMOUNT
		010A	316-1110	3621010	517016	3161010.00	1806.27

53. LESS TRAVEL ADVANCE	THIS TOTAL MUST EQUAL TOTAL IN BOX X	Y TOTAL
	LESS ADVANCE AMOUNT	Z CR

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

AMOUNT DUE TO EMPLOYEE

55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES.	PRINT NAME	DATE SIGNED YYYY MM DD
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56. PROCESSING CLERK INITIAL CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT

TRAVEL VOUCHER

PAGE 4 OF 4

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 - 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

W

3. CLIENT	4. MIN. ABBREV.	5. DATE COMPLETED YYYY MM DD	6. FISCAL YEAR	7. SPECIAL CHEQUE ISSUE	8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
				0 4	

9. EMPLOYEE I.D. s.22	10. EMPLOYEE SUPPLIER NO.	11. EMPLOYEE SURNAME CHIN, BEN	INITIALS	12. EMPLOYEE GROUP NO. (/ one only) <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4
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13. MAILING ADDRESS FOR CHEQUE	14. POSTAL CODE
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15. REASON FOR TRAVEL	16. EMPLOYEE OCCUPATION
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17. DATE OF TRAVEL	18. PLACES TRAVELLED TO / FROM	19. PERSONAL VEHICLE USE DISTANCE X KM RATE	20. BUS/TAXI/AIR/FERRY/COSTS	21. B/L/D	22. MEALS: ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY LIMIT)	24. COST	25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION	27. TOTAL DAILY COSTS
25	BROUGHT FORWARD FROM PREVIOUS PAGE	KM \$	\$		\$	\$	\$		\$
05/26	Hanaka - Tokyo					266.57			266.57 (CAD)
05/26	Pudgine Air 5341 (425845)		BTA			254.40	26 (CAD)		280.40
05/28	TOKYO					358.40			358.40.00
05/29	TOKYO					358.40			358.40.00
05/30	TOKYO					358.40			358.40.00
	TOTAL JPY					10752.00			10752.00
	EXCHANGE 0.01790					1267.44			1267.44
	@ 0.01161					1248.31			1248.31 (CAD)
						3793.07			3793.07 (CAD)
TOTALS OF COLUMNS						3673.75		THIS TOTAL MUST EQUAL TOTAL IN BOX Y	3793.07

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	45. TOTAL DISTANCE TO DATE
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46. EMPLOYEE SIGNATURE CERTIFIED THIS TRAVEL EXPENSE CLAIM IS A TRUE STATEMENT OF DISBURSEMENTS MADE AND OF ALLOWANCES TO WHICH I AM ENTITLED AS A RESULT OF TRAVEL ON GOVERNMENT BUSINESS AND SOCIAL AS A RESULT OF TRAVEL. I HAVE NOT BEEN AND WILL NOT BE REIMBURSED BY ANY OTHER PARTY.	HEADQUARTERS (CITY NAME)	WORK PHONE NO.
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NOTES	47. SUPPLIER CODE	48. CLIENT	49. RESP. CENTRE	50. SERVICE LINE	51. STOB	52. PROJECT	AMOUNT
		004	36A110	3621010	5171016	3600000	3793.07

53. LESS TRAVEL ADVANCE	THIS TOTAL MUST EQUAL TOTAL IN BOX X	Y TOTAL
	LESS ADVANCE AMOUNT	Z OR

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES.	56. PROCESSING CLERK INITIAL - CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT
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PRINT NAME	DATE SIGNED YYYY MM DD
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JUN 22 2011

ORIGINAL: MINISTRY COPY: EMPLOYEE

TRAVEL VOUCHER

PAGE 1 OF 1

(Note: FIN 10 uses are restricted per CFPM C.1.6.)

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 - 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

W

3. CLIENT	4. MN. ABBREV.	5. DATE COMPLETED YYYY MM DD	6. FISCAL YEAR	7. SPECIAL CHECKS ISSUED	8. CHECK STUB INFORMATION - MAXIMUM 10 SINGLE - SPACED LINES. 30 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
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8.EMPLOYEE I.D.	10.EMPLOYEE SUPPLIER NO.	11.EMPLOYEE SURNAME	INITIALS	12.EMPLOYEE GROUP NO. (/ one only)
22		CHIN, BEN		<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4

19. MAILING ADDRESS FOR CHECK

14. POSTAL CODE
V8N 4T6 1

15. REASON FOR TRAVEL

TRADE MISSION		18 EMPLOYER OCCUPATION EXEC. DIRECTOR, COMMUNICATION	
17	18 PLACES TRAVELED		

[illegible][illegible][illegible][illegible]

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31

100	201.13	201.13
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[illegible][illegible][illegible][illegible]

TOTALS OF COLUMNS	38.	39.	40.	41.	42.	THIS TOTAL MUST EQUAL TOTAL IN BOX Y	4080.15X CLAIM TOTALS
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42. PORTAL TO PORTAL DISTANCE	43. TOTAL DISTANCE FROM PREVIOUS VOUCHER	→	45. TOTAL DISTANCE TO DATE
46. EMPLOYEE SIGNATURE			

REPORTING OFFICER'S NAME [Signature] **HEADQUARTERS (CITY NAME)** Victoria **WORK PHONE NO.** 7-1715

47. SUPPLIER CODE	48. CLIENT	49. RESP. CENTRE	50. SERVICE LINE	51. STOP	52. PROJECT	AMOUNT
S.22						

				CPT	360119	36702	3020409	4080	'15
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THIS TOTAL MUST		4080	715	TOTAL
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[illegible]

ADVANCE WAS GREATER THAN (1) ENTER (1) AMOUNT IN (2) AND REPAY THE BALANCE.
ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

AMOUNT DUE TO EMPLOYEE

64080415

EXPENSE AUTHORITY SIGNATURE - I HEREBY CERTIFY PURSUANT TO SECTION 54 & 55 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES.		PRINT NAME	DATE SIGNED YYYY MM DD
<i>[Signature]</i>		<i>M. L. K. K. K.</i>	<i>2011 10 06 20</i>

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TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

PAGE 2 OF 1

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 ~ 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

W

3. CLIENT		4. MNL. ABBREV.		5. DATE COMPLETED YYYY MM DD		6. FISCAL YEAR		7. SPECIAL CHEQUE ISSUE 0 4		8. CHEQUE STYLE INFORMATION - MAXIMUM 10 SINGLE-SPACED LOWER CASE CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED		
9. EMPLOYEE I.D.			10. EMPLOYEE SUPPLIER NO.			11. EMPLOYEE SURNAME CHIN, BEN			INITIALS		12. EMPLOYEE GROUP NO. (1 only) <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	
13. MAILING ADDRESS FOR CHEQUE										14. POSTAL CODE		

16. REASON FOR TRAVEL	16. EMPLOYEE OCCUPATION
-----------------------	-------------------------

17. DATE OF TRAVEL	18. PLACES TRAVELLED	19. PERSONAL VEHICLE USE DISTANCE X KM RATE	20. BUS/TAXI/AIR/FERRY/ COSTS	21. B/L/D ✓/✓/✓	22. MEALS/ ALLOWANCE/ PER DIEM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY LIMIT)	24. COST	25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION	26. TOTAL DAILY COSTS
BROUGHT FORWARD FROM PREVIOUS PAGE									
M	D								
1/21	SECRET	/	/	/	/	797.75			797.75
1/22	SECRET	/	/	/	/	797.75			797.75
1/23	SECRET	/	/	/	/	797.75			797.75
1/24	SECRET	/	/	/	/	797.75			797.75
1/25	SECRET	/	/	/	/	797.75			797.75
TOTAL SEKID						1595.50			1595.50
Exchange R. @ 1:100		0.00	10.75			1806.25			1806.25
TOTALS OF COLUMNS		38.	39.	40.	41.	42.	THIS TOTAL MUST EQUAL TOTAL BELOW		43. CLAIM TOTALS
							1806.25		1806.25

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	45. TOTAL DISTANCE TO DATE	TOTAL IN BOX Y

46. EMPLOYEE SIGNATURE		HEADQUARTERS (CITY NAME)	WORK PHONE NO.
		MEMPHIS	901-525-1234

NOTES	17. SUPPLIER CODE	18. CLIENT	19. PRSP. CENTER	20. SERVICE LINE	21. ORDER NO.	22. PROJECT	23. APPROVAL
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	01. DATE	02. COUNTRY	03. TRIP / SERVICE	04. SERVICE LINE	05. GROSS	06. PROJECT	AMOUNT
					5706		

[illegible]

										THIS TOTAL MUST EQUAL TOTAL IN BOX X		Y TOTAL	
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[illegible]

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE.
ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

AMOUNT DUE TO EMPLOYEE

55. EXPENSE AUTHORITY SIGNATURE -
CERTIFIED CORRECT PURSUANT TO
SECTION 56 & 53 OF THE FINANCIAL
ADMINISTRATION ACT AND RELATED POLICIES.

PRINT NAME

DATE SIGNED
YYY

154 80

56. PROCESSING CLERK INITIAL
CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT



TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

PAGE 2 OF 1

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 - 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

W

3. CLIENT	4. MIN. ABBREV.	5. DATE COMPLETED YYYY MM DD	6. FISCAL YEAR	7. SPECIAL CHECK/ISSUE 0, 4	8. CHECK/STATUS INFORMATION - MAXIMUM 100 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
9. EMPLOYEE ID	10. EMPLOYEE SUPPLIER NO.	11. EMPLOYEE SURNAME CHIN, BEN			12. EMPLOYEE GROUP NO. (1 only) <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4
13. MAILING ADDRESS FOR CHECK					14. POSTAL CODE
15. REASON FOR TRAVEL					16. EMPLOYEE OCCUPATION

17. DATE OF TRAVEL	18. PLACES TRAVELLED TO / FROM	19. PERSONAL VEHICLE USE DISTANCE X KM RATE	20. BUS/TAXI/AIR/FERRY COSTS	21. MEALS/ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO.	22. ACCOMMODATION COSTS (TO POLICY LIMIT)	23. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) 24. COST	25. DESCRIPTION	TOTAL DAILY COSTS
26. BROUGHT FORWARD FROM PREVIOUS PAGE								
27. 01/01	BC - VANCOUVER							
27. 01/02	BC - VANCOUVER							
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27. 12/10	BC - VANCOUVER							
27. 12/11	BC - VANCOUVER							
27. 12/12	BC - VANCOUVER							
TOTALS OF COLUMNS								47. 30. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100.
TOTALS OF COLUMNS								47. 30. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100.

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	45. TOTAL DISTANCE TO DATE	46. TOTAL DISTANCE TO DATE	47. TOTAL DISTANCE TO DATE	48. TOTAL DISTANCE TO DATE	49. TOTAL DISTANCE TO DATE	50. TOTAL DISTANCE TO DATE	51. TOTAL DISTANCE TO DATE	52. TOTAL DISTANCE TO DATE	53. TOTAL DISTANCE TO DATE	54. TOTAL DISTANCE TO DATE	55. TOTAL DISTANCE TO DATE	56. TOTAL DISTANCE TO DATE	57. TOTAL DISTANCE TO DATE	58. TOTAL DISTANCE TO DATE	59. TOTAL DISTANCE TO DATE	60. TOTAL DISTANCE TO DATE	61. TOTAL DISTANCE TO DATE	62. TOTAL DISTANCE TO DATE	63. TOTAL DISTANCE TO DATE	64. TOTAL DISTANCE TO DATE	65. TOTAL DISTANCE TO DATE	66. TOTAL DISTANCE TO DATE	67. TOTAL DISTANCE TO DATE	68. TOTAL DISTANCE TO DATE	69. TOTAL DISTANCE TO DATE	70. TOTAL DISTANCE TO DATE	71. TOTAL DISTANCE TO DATE	72. TOTAL DISTANCE TO DATE	73. TOTAL DISTANCE TO DATE	74. TOTAL DISTANCE TO DATE	75. TOTAL DISTANCE TO DATE	76. TOTAL DISTANCE TO DATE	77. TOTAL DISTANCE TO DATE	78. TOTAL DISTANCE TO DATE	79. TOTAL DISTANCE TO DATE	80. TOTAL DISTANCE TO DATE	81. TOTAL DISTANCE TO DATE	82. TOTAL DISTANCE TO DATE	83. TOTAL DISTANCE TO DATE	84. TOTAL DISTANCE TO DATE	85. TOTAL DISTANCE TO DATE	86. TOTAL DISTANCE TO DATE	87. TOTAL DISTANCE TO DATE	88. TOTAL DISTANCE TO DATE	89. TOTAL DISTANCE TO DATE	90. TOTAL DISTANCE TO DATE	91. TOTAL DISTANCE TO DATE	92. TOTAL DISTANCE TO DATE	93. TOTAL DISTANCE TO DATE	94. TOTAL DISTANCE TO DATE	95. TOTAL DISTANCE TO DATE	96. TOTAL DISTANCE TO DATE	97. TOTAL DISTANCE TO DATE	98. TOTAL DISTANCE TO DATE	99. TOTAL DISTANCE TO DATE	100. TOTAL DISTANCE TO DATE																																																										
43. PORTAL TO PORTAL DISTANCE		44. TOTAL DISTANCE FROM PREVIOUS VOUCHER		45. TOTAL DISTANCE TO DATE		46. TOTAL DISTANCE TO DATE		47. TOTAL DISTANCE TO DATE		48. TOTAL DISTANCE TO DATE		49. TOTAL DISTANCE TO DATE		50. TOTAL DISTANCE TO DATE		51. TOTAL DISTANCE TO DATE		52. TOTAL DISTANCE TO DATE		53. TOTAL DISTANCE TO DATE		54. TOTAL DISTANCE TO DATE		55. TOTAL DISTANCE TO DATE		56. TOTAL DISTANCE TO DATE		57. TOTAL DISTANCE TO DATE		58. TOTAL DISTANCE TO DATE		59. TOTAL DISTANCE TO DATE		60. TOTAL DISTANCE TO DATE		61. TOTAL DISTANCE TO DATE		62. TOTAL DISTANCE TO DATE		63. TOTAL DISTANCE TO DATE		64. TOTAL DISTANCE TO DATE		65. TOTAL DISTANCE TO DATE		66. TOTAL DISTANCE TO DATE		67. TOTAL DISTANCE TO DATE		68. TOTAL DISTANCE TO DATE		69. TOTAL DISTANCE TO DATE		70. TOTAL DISTANCE TO DATE		71. TOTAL DISTANCE TO DATE		72. TOTAL DISTANCE TO DATE		73. TOTAL DISTANCE TO DATE		74. TOTAL DISTANCE TO DATE		75. TOTAL DISTANCE TO DATE		76. TOTAL DISTANCE TO DATE		77. TOTAL DISTANCE TO DATE		78. TOTAL DISTANCE TO DATE		79. TOTAL DISTANCE TO DATE		80. TOTAL DISTANCE TO DATE		81. TOTAL DISTANCE TO DATE		82. TOTAL DISTANCE TO DATE		83. TOTAL DISTANCE TO DATE		84. TOTAL DISTANCE TO DATE		85. TOTAL DISTANCE TO DATE		86. TOTAL DISTANCE TO DATE		87. TOTAL DISTANCE TO DATE		88. TOTAL DISTANCE TO DATE		89. TOTAL DISTANCE TO DATE		90. TOTAL DISTANCE TO DATE		91. TOTAL DISTANCE TO DATE		92. TOTAL DISTANCE TO DATE		93. TOTAL DISTANCE TO DATE		94. TOTAL DISTANCE TO DATE		95. TOTAL DISTANCE TO DATE		96. TOTAL DISTANCE TO DATE		97. TOTAL DISTANCE TO DATE		98. TOTAL DISTANCE TO DATE		99. TOTAL DISTANCE TO DATE		100. TOTAL DISTANCE TO DATE	
43. PORTAL TO PORTAL DISTANCE		44. TOTAL DISTANCE FROM PREVIOUS VOUCHER		45. TOTAL DISTANCE TO DATE		46. TOTAL DISTANCE TO DATE		47. TOTAL DISTANCE TO DATE		48. TOTAL DISTANCE TO DATE		49. TOTAL DISTANCE TO DATE		50. TOTAL DISTANCE TO DATE		51. TOTAL DISTANCE TO DATE		52. TOTAL DISTANCE TO DATE		53. TOTAL DISTANCE TO DATE		54. TOTAL DISTANCE TO DATE		55. TOTAL DISTANCE TO DATE		56. TOTAL DISTANCE TO DATE		57. TOTAL DISTANCE TO DATE		58. TOTAL DISTANCE TO DATE		59. TOTAL DISTANCE TO DATE		60. TOTAL DISTANCE TO DATE		61. TOTAL DISTANCE TO DATE		62. TOTAL DISTANCE TO DATE		63. TOTAL DISTANCE TO DATE		64. TOTAL DISTANCE TO DATE		65. TOTAL DISTANCE TO DATE		66. TOTAL DISTANCE TO DATE		67. TOTAL DISTANCE TO DATE		68. TOTAL DISTANCE TO DATE		69. TOTAL DISTANCE TO DATE		70. TOTAL DISTANCE TO DATE		71. TOTAL DISTANCE TO DATE		72. TOTAL DISTANCE TO DATE		73. TOTAL DISTANCE TO DATE		74. TOTAL DISTANCE TO DATE		75. TOTAL DISTANCE TO DATE		76. TOTAL DISTANCE TO DATE		77. TOTAL DISTANCE TO DATE		78. TOTAL DISTANCE TO DATE		79. TOTAL DISTANCE TO DATE		80. TOTAL DISTANCE TO DATE		81. TOTAL DISTANCE TO DATE		82. TOTAL DISTANCE TO DATE		83. TOTAL DISTANCE TO DATE		84. TOTAL DISTANCE TO DATE		85. TOTAL DISTANCE TO DATE		86. TOTAL DISTANCE TO DATE		87. TOTAL DISTANCE TO DATE		88. TOTAL DISTANCE TO DATE		89. TOTAL DISTANCE TO DATE		90. TOTAL DISTANCE TO DATE		91. TOTAL DISTANCE TO DATE		92. TOTAL DISTANCE TO DATE		93. TOTAL DISTANCE TO DATE		94. TOTAL DISTANCE TO DATE		95. TOTAL DISTANCE TO DATE		96. TOTAL DISTANCE TO DATE		97. TOTAL DISTANCE TO DATE		98. TOTAL DISTANCE TO DATE		99. TOTAL DISTANCE TO DATE		100. TOTAL DISTANCE TO DATE	
43. PORTAL TO PORTAL DISTANCE		44. TOTAL DISTANCE FROM PREVIOUS VOUCHER		45. TOTAL DISTANCE TO DATE		46. TOTAL DISTANCE TO DATE		47. TOTAL DISTANCE TO DATE		48. TOTAL DISTANCE																																																																																																									



PAGE 5 OF 4

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 45 - 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

W

3. CLIENT	4. MRL ABBREV.	5. DATE COMPLETED YYYY MM DD	6. FISCAL YEAR	7. SPECIAL CHARGE CODE C 4	8. CHECK/STUB INFORMATION - MAXIMUM 15 SINGLE-SPACED LINES, 30 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
-----------	----------------	---------------------------------	----------------	-------------------------------	--

9. EMPLOYEE I.D.	10. EMPLOYEE SUPPLIER NO.	11. EMPLOYEE SURNAME	INITIALS (10 CHARACTERS MAX)
------------------	---------------------------	----------------------	------------------------------

13. MAKING ADDRESS FOR CHECKS

14. POSTAL CODES

15. REASON FOR TRAVEL

IS EMPLOYEE OCCUPATION

[illegible]

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS YOUTREE	45. TOTAL DISTANCE TO DATE	TOTAL IN BOX V
46. EMPLOYEE SIGNATURE <small>(PRINT NAME AND SIGNATURE) I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT. (SIGNATURE OF EMPLOYEE)</small>	HEADQUARTERS (CITY NAME)		WORK PHONE NO.

NOTES	37. SUPPLIER CODE	40. CLIENT	40. REP. CENTRE	50. SERVICE LINE	61. STOP	62. PROJECT	AMOUNT		
					5706		2544	ECR	
								27	
							THIS TOTAL MUST EQUAL TOTAL IN BOX X	Y TOTAL	
LESS TRAVEL ADVANCE						LESS ADVANCE AMOUNT	Z	CR	

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE.
ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

AMOUNT DUE TO EMPLOYEE

65. EXPENSE AUTHORITY SIGNATURE.

PRINT NAME

DATE SIGNED _____

1954 21

56. PROCESSING CLERK INITIAL
CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT

FIN 10 Rev. 2007/2/28 OFC 7530351008 (100/04)

JUN 22 2016
ORIGINAL: MINISTRY

COPY: EMPLOYEE



TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

PAGE 1 OF 1

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 - 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

W

3. CLIENT	4. MIN. ABBREV.	5. DATE COMPLETED YYYY MM DD	6. FISCAL YEAR	7. SPECIAL CHECKS ISSUE 0.4	8. CHECK STUB INFORMATION - MINIMUM 10 CHARACTERS - SPACED LINE. 36 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
9. EMPLOYEE I.D.	10. EMPLOYEE SUPPLIER NO.	11. EMPLOYEE SURNAME CHIN, BEN			INITIALS
13. MAILING ADDRESS FOR CHECK					12. EMPLOYEE GROUP NO. (/ one only) <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4
15. REASON FOR TRAVEL					14. POSTAL CODE
16. EMPLOYEE OCCUPATION					

17. DATE OF TRAVEL	18. PLACES TRAVELLED TO / FROM	19. PERSONAL VEHICLE USE DISTANCE X KM RATE	20. BUS/TAXI/AIR/FERRY COSTS	21. B.L.D.	22. MEALS ALLOWANCE PER DAY AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY LIMIT)	24. COST	25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION	TOTAL DAILY COSTS
05/06/17	TO KAYAK					254.4	254.4		254.4
06/06/17	TO KAYAK					358.6	358.6		358.6
07/06/17	TO KAYAK					358.6	358.6		358.6
08/06/17	TO KAYAK					358.6	358.6		358.6
	TOTAL JTY					1370.2	1370.2		1370.2
	EXCHG. @ 0.04/1					1248.31	1248.31		1248.31
						3793.07	3793.07		3793.07
TOTALS OF COLUMNS									3793.07
43. PORTAL TO PORTAL DISTANCE									42. CASH
44. TOTAL DISTANCE FROM PREVIOUS VOUCHER									41. TOTAL DISTANCE TO DATE
45. EMPLOYEE SIGNATURE									46. HEADQUARTERS (CITY NAME)
47. SUPPLIER CODE									48. WORK PHONE NO.
49. CLIENT									50. SERVICE LINE
51. RESP. CENTRE									52. STOR
53. PROJECT									54. AMOUNT
55. LESS TRAVEL ADVANCE									56. TOTAL
57. LESS ADVANCE AMOUNT									58. CR
59. THIS TOTAL MUST EQUAL TOTAL IN BOX X									60. Y
61. IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.									62. Z
63. AMOUNT DUE TO EMPLOYEE									64. TOTAL
65. EXPENSE AUTHORITY SIGNATURE									66. DATE SIGNED
67. CERTIFIED CORRECT PURSUANT TO SECTION 52 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES.									68. YYY
69. PROCESSING CLERK INITIAL									70. MM
71. CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT									72. DD

JUN 22 2017

TRAVEL VOUCHER

(Note: FBI 10 uses are restricted per CFR 16.1.8.)

PAGE 3 OF 4

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.


2. CONTROL NO.

W

3. CLIENT	4. MNL. ABBREV.	5. DATE COMPLETED YYYY MM DD	6. FISCAL YEAR	7. SPECIAL CHEQUE ISSUE 0, 4	8. CHEQUE SUB INFORMATION - MAXIMUM 10 SINGLE - SPACED LINES. 30 CHARACTERS PER LINE. ATTACH EXTRA PAGES, IF REQUIRED	
9. EMPLOYEE ID.		10. EMPLOYEE SUPPLIER NO.	11. EMPLOYEE SURNAME CHIN, BEN		INITIALS	12. EMPLOYEE GROUP NO. (✓ one only) <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4
13. MAILING ADDRESS FOR CHEQUE					14. POSTAL CODE	

15. REASON FOR TRAVEL	16. EMPLOYEE OCCUPATION
-----------------------	-------------------------

17. DATE OF TRAVEL	18. PLACES TRAVELLED TO / FROM	19. PERSONAL VEHICLE USE Distance X KM Rate	20. BUS/TAXI/ AIR/FERRY/ COSTS	21. B/L/D 1/1/1	22. MEALS/ ALLOWANCE/ PER DIEM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY LIMIT)	24. COST	25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION	TOTAL DAILY COSTS
26. BROUGHT FORWARD FROM PREVIOUS PAGE		KM \$	\$		\$	\$	\$		27. \$
M D	28. 10/10/10	29. 100	30. 100	31. 100	32. 100	33. 100	34. 100	35. 100	36. 100
	37. 10/10/10	38. 100	39. 100	40. 100	41. 100	42. 100	43. 100	44. 100	45. 100
	46. 10/10/10	47. 100	48. 100	49. 100	50. 100	51. 100	52. 100	53. 100	54. 100
	55. 10/10/10	56. 100	57. 100	58. 100	59. 100	60. 100	61. 100	62. 100	63. 100
	64. 10/10/10	65. 100	66. 100	67. 100	68. 100	69. 100	70. 100	71. 100	72. 100
	73. 10/10/10	74. 100	75. 100	76. 100	77. 100	78. 100	79. 100	80. 100	81. 100
	82. 10/10/10	83. 100	84. 100	85. 100	86. 100	87. 100	88. 100	89. 100	90. 100
	91. 10/10/10	92. 100	93. 100	94. 100	95. 100	96. 100	97. 100	98. 100	99. 100
	100. 10/10/10	101. 100	102. 100	103. 100	104. 100	105. 100	106. 100	107. 100	108. 100
	109. 10/10/10	110. 100	111. 100	112. 100	113. 100	114. 100	115. 100	116. 100	117. 100
	118. 10/10/10	119. 100	120. 100	121. 100	122. 100	123. 100	124. 100	125. 100	126. 100
	127. 10/10/10	128. 100	129. 100	130. 100	131. 100	132. 100	133. 100	134. 100	135. 100
	136. 10/10/10	137. 100	138. 100	139. 100	140. 100	141. 100	142. 100	143. 100	144. 100
	145. 10/10/10	146. 100	147. 100	148. 100	149. 100	150. 100	151. 100	152. 100	153. 100
	154. 10/10/10	155. 100	156. 100	157. 100	158. 100	159. 100	160. 100	161. 100	162. 100
	163. 10/10/10	164. 100	165. 100	166. 100	167. 100	168. 100	169. 100	170. 100	171. 100
	172. 10/10/10	173. 100	174. 100	175. 100	176. 100	177. 100	178. 100	179. 100	180. 100
	181. 10/10/10	182. 100	183. 100	184. 100	185. 100	186. 100	187. 100	188. 100	189. 100
	190. 10/10/10	191. 100	192. 100	193. 100	194. 100	195. 100	196. 100	197. 100	198. 100
	199. 10/10/10	200. 100	201. 100	202. 100	203. 100	204. 100	205. 100	206. 100	207. 100
	208. 10/10/10	209. 100	210. 100	211. 100	212. 100	213. 100	214. 100	215. 100	216. 100
	217. 10/10/10	218. 100	219. 100	220. 100	221. 100	222. 100	223. 100	224. 100	225. 100
	226. 10/10/10	227. 100	228. 100	229. 100	230. 100	231. 100	232. 100	233. 100	234. 100
	235. 10/10/10	236. 100	237. 100	238. 100	239. 100	240. 100	241. 100	242. 100	243. 100
	244. 10/10/10	245. 100	246. 100	247. 100	248. 100	249. 100	250. 100	251. 100	252. 100
	253. 10/10/10	254. 100	255. 100	256. 100	257. 100	258. 100	259. 100	260. 100	261. 100
	262. 10/10/10	263. 100	264. 100	265. 100	266. 100	267. 100	268. 100		

43. PORTAL TO PORTAL DISTANCE		44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	➡	45. TOTAL DISTANCE TO DATE		TOTAL IN BOX Y
46. EMPLOYEE SIGNATURE <small>DATE WHEN THIS VOUCHER WAS ISSUED WHAT DISTRICT OR COUNTY WAS VISITED WHAT DISTRICT OR COUNTY WAS VISITED THE FOLLOWING DISTRICTS OR COUNTIES ARE THE DISTRICTS OR COUNTIES WHICH ARE THE DISTRICTS OR COUNTIES WHICH ARE THE</small> 				HEADQUARTERS (CITY NAME)		WORK PHONE NO.

[illegible]

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE.
ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

AMOUNT DUE TO EMPLOYEE

66. EXPENSE AUTHORITY SIGNATURE -
CERTIFIED CORRECT PURSUANT TO
SECTION 50 & 51 OF THE FINANCIAL
ADMINISTRATION ACT AND RELATED POLICIES.

PRINT NAME _____

DATE SIGNED
XXXX

55. PROCESSING CLERK INITIAL
CERTIFIED EXTENSIVE AND ENTITLEMENTS CORRECT

FIN 10 Rev.2007/2/28 OPC7530241C00 (100/hrs)

ORIGINAL - MINISTRY

COPY: EMPLOYEE



July 22, 2013

To whom it may concern:

Please accept this as confirmation that Ben Chin, Director of Communications, has prior approval to travel with me outside the province and country.

This letter is also authorization for the recent travel in June to Winnipeg and replaces the need to fill out the "Travel Authorization" form each time Mr. Chin travels outside the province.

Sincerely,

A large, stylized handwritten signature in black ink, which appears to read "Christy Clark".

Christy Clark
Premier

Office of the
Premier

Mailing Address:
World Trade Centre
740 - 999 Canada Place
Vancouver BC V6C 3B1



January 22, 2015

To whom it may concern,

Mr. Ben Chin, Executive Director of Communications and Issues Management, travels with the Premier as part of his responsibilities. When travelling, he is encouraged to obtain the most reasonable rate and to use the accommodations listings guide as approved by Treasury Board. It should be noted that on occasion, Mr. Chin's accommodation expenses might exceed the maximum government hotel rate due to seasonal hotel rates, availability and/or the Premier's scheduled event. This letter serves as my prior approval for accommodation costs that may exceed the government rate when Mr. Chin is traveling with the Premier.

This letter replaces the need for a spending authority to sign travel vouchers each time these costs are incurred.

Sincerely,

Dan Doyle
Chief of Staff to Premier Christy Clark

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fxAverage (Foreign Exchange Average Converter) is a multilingual currency exchange converter that calculates weekly, monthly, quarterly, or yearly average exchange rates for any user-specified time horizon. This is a one-to-many converter, meaning that you can find the average exchange rate for one currency to multiple currencies with one click. Historical requests are available by specifying the appropriate year for which the calculation is to be made. Additional charges can also be included in the conversion (cash, credit card, etc.) and the results displayed in HTML or CSV (comma separated) formats.

Starting Date: 1/5/2016

Base Currency: KRW

Ending Date: 31/5/2016

Interbank rate: 2%

* INDICATES INCOMPLETE WEEK

Format: CSV

CAD	Average	
	bid	ask
01 May 2016		
Week 1 (01 May 2016)	0.00108	0.00112
Week 2 (08 May 2016)	0.00108	0.00113
Week 3 (15 May 2016)	0.00107	0.00112
Week 4 (22 May 2016)	0.00108	0.00113
29 May 2016		
*Week 1 (29 May 2016)	0.00107	0.00112

= 0.001075

[New table](#)

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Financial spread betting is only available to OANDA Europe Ltd customers who reside in the UK or Republic of Ireland. CFDs, MT4 hedging capabilities and leverage ratios exceeding 50:1 are not available to US residents.

Trading FX and/or CFDs on margin is high risk and not suitable for everyone. Losses can exceed investment.

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Starting Date: 1/5/2016

Base Currency: PHP

Ending Date: 31/5/2016

Interbank rate: 2%

* INDICATES INCOMPLETE WEEK

Format: [CSV](#)

CAD	Average	
	bid	ask
01 May 2016		
Week 1 (01 May 2016)	0.02634	0.02750
Week 2 (08 May 2016)	0.02694	0.02814
Week 3 (15 May 2016)	0.02722	0.02842
Week 4 (22 May 2016)	0.02738	0.02861
29 May 2016		
*Week 1 (29 May 2016)	0.02727	0.02854

[New table](#)

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Financial spread betting is only available to OANDA Europe Ltd customers who reside in the UK or Republic of Ireland. CFDs, MT4 hedging capabilities and leverage ratios exceeding 50:1 are not available to US residents.

Trading FX and/or CFDs on margin is high risk and not suitable for everyone. Losses can exceed investment.

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Starting Date: 1/5/2016

Base Currency: JPY

Ending Date: 31/5/2016

Interbank rate: 2%

* INDICATES INCOMPLETE WEEK

Format: [CSV](#)

CAD	Average	
	bid	ask
01 May 2016		
Week 1 (01 May 2016)	0.01165	0.01213
Week 2 (08 May 2016)	0.01189	0.01217
Week 3 (15 May 2016)	0.01163	0.01211
Week 4 (22 May 2016)	0.01167	0.01215
29 May 2016		
*Week 1 (29 May 2016)	0.01155	0.01204

0.01161

[New table](#)

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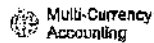


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Historical Rates

Real-Time Rates

Range: **May 28, 2016 - May 30, 2016** Source: **OANDA FX Rates** Price: **Bid** Frequency: **Daily**

Currency I have:

Japanese Yen

Currency I want:

CAD * * * * *



[Download](#)

	CAD
Period Average	0.011790
Period High	0.011804
Period Low	0.011761
May 28, 2016	0.011804
May 29, 2016	0.011804
May 30, 2016	0.011761

Rates are updated and posted daily at 22:00 ET and represents the average value of the most recently completed 24-hour period ending on the same day.
Currencies marked with an asterisk (*) are obsolete or no longer available with current rates.



*inter bank
+ 2%*

Sign in

Register

Historical Rates

Real-Time Rates

Range: May 21, 2016 - May 25, 2016 Source: OANDA FX Rates Price: Bid Frequency: Daily

Currency I have:

South Korean Won

Currency I want:

CAD * * * * *

*+ chosen
include
+ 2%*

Download

	CAD
Period Average	0.001104
Period High	0.001106
Period Low	0.001100
May 25, 2016	0.001105
May 24, 2016	0.001105
May 23, 2016	0.001105
May 22, 2016	0.001100
May 21, 2016	0.001103

Rates are updated and posted daily at 22:00 ET and represents the average value of the most recently completed 24-hour period ending on the same day.
Currencies marked with an asterisk (*) are obsolete or no longer available with current rates.

*Advised
Linda by
phone.*



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Historical Rates

Real-Time Rates

Range: **May 26, 2016 - May 27, 2016** Source: **OANDA FX Rates** Price: **Bid** Frequency: **Daily**

Currency I have:

Philippine Peso

Currency I want:

CAD * * * * *

[Download](#)

	CAD
Period Average	0.027784
Period High	0.027804
Period Low	0.027763
May 27, 2016	0.027804
May 26, 2016	0.027763

Rates are updated and posted daily at 22:00 ET and represents the average value of the most recently completed 24-hour period ending on the same day. Currencies marked with an asterisk (*) are obsolete or no longer available with current rates.

s.15

Mr. Ben Chin
Canada

s.15

room
arrival 05/21/16
departure 05/22/16
page 1 of 1

company

Embassy of Canada

date	reference	description	amount
05/21/16	✓	Room Charge ✓	225,000 ✓
05/21/16		Svc Chg - Room	22,500 ✓
05/21/16		Tax - Room	24,750 ✓

MASTER CARD

Card No : s.17
Pay. Center : Front Desk
Merchant No : s.15
Inst No :
atus : S
pire Date : XXXX
ans Date : 16/05/22 TIME:12:35
roval No : 654730

UNNT : ✓ 272,250
D(\$): 242.33

s.15

balance

272,250 /

Mr. Benjamir ^{s.22} Chin ✓
 UNK
 Canada

Arrival 입실일 : 05/22/16
 Departure 퇴실일 : 05/26/16
 Room No. 객실 번호 : s.15
 Folio No 영수증번호 :
 Cashier 캐셔번호 : 34
 Group Code 단체코드 : s.15

INFORMATION INVOICE

Page : 1 of 1

Date 날짜	Description 항목	Charges 금액	Payments 지불
05/22/16	Room Charge - Package ✓	320,000 ✓	
05/22/16	Room Tax	32,000	
05/23/16	Room Charge - Package ✓	320,000	
05/23/16	Room Tax	32,000	
05/24/16	Room Charge - Package ✓	320,000 ✓	
05/24/16	Room Tax	32,000	
05/25/16	Room Charge - Package ✓	320,000 ✓	
05/25/16	Room Tax	32,000	
05/26/16	Manual Master Card s.17		1,408,000 ✓

Balance 잔액 (KRW)

0

s.15

일시 : 2016/05/26 05:32:33

금액 :

세 :

계 :

1,408,000

s.15

Room : s.15
 Folio # :
 Cashier # : 243
 Page # : 1 of 2

Mr Benjamin s.22 Chin
 s.22

Arrival : 05-26-16
 Departure : 05-28-16

Office of the Premier - Canada

Date	Description	Additional Information	(PHP) Charges	Credits
05-26-16	Room Charge		11,000.00 ✓	
05-26-16	Room Service Charge		1,100.00 ✓	
05-26-16	Room Municipal Tax		66.00 ✓	
05-26-16	Room VAT		1,320.00 ✓	
05-27-16	Room Charge		11,000.00	
05-27-16	Room Service Charge		1,100.00	
05-27-16	Room Municipal Tax		66.00	
05-27-16	Room VAT		1,320.00	
05-28-16	Mastercard			26,972.00

13486.00
 26,972.00

s.15
Room :
Folio # :
Cashier # : 243
Page # : 2 of 2

Mr Benjamin s.22 | Chin
s.22

Arrival : 05-26-16
Departure : 05-28-16

Office of the Premier - Canada

Date	Description	Additional Information	(PHP) Charges	Credits
		Total (PHP)	26,972.00	26,972.00
		Balance Due	0.00	

s.15

***** SUMMARY *****

Total Taxable Charges	22,000.00 ✓
VAT @ 12%	2,640.00 ✓
Total Municipal Tax Charges	132.00 ✓
Total Service Charges	2,200.00 ✓
Non-Taxable Charges	0.00 ✓
Total Charges	26,972.00 ✓

VISA MasterCard
s.17
00:00:00
01 May 2016 16:43:52
614091832045
APPR. 200.1
PHP 26.0
Master Card
ACB20070000423
0340000000000000
RELOCATION SUCCESSFUL
PLEASE TO PAY THE ABOVE TOTAL AMOUNT
ORDERING TO THE CARD ISSUER AUSTRALIA
CUSTOMER COPY

NAME Mr./Ms. CHIN BENJAMIN s.22

1

ROOM No. s.15

PERSON(S) 1

ARRIVAL 2016/05/28

DEPARTURE 2016/05/31 ✓

DATE	DESCRIPTION	ROOM No.	DEBIT	CREDIT	REMARKS
05/28	Package Plan	s.15	30,000		*
	Service Charge		3,000		*
	Consumption Tax		2,640		*
	Accommodation Tax		200		*
05/29	Package Plan		30,000		*
	Service Charge		3,000		*
	Consumption Tax		2,640		*
	Accommodation Tax		200		*
05/30	Package Plan		30,000		*
	Service Charge		3,000		*
	Consumption Tax		2,640		*
	Accommodation Tax		200		*

s.15

107,520 (CONSUMPTION TAX 7,920)
(LOCAL TAX 600)

s.17

公積金 XXXXXXXXXX
s.15

Paid

合計金額 / ¥107,520

s.15

ISSUED NO. 053109169468 P 1 29 * PA AL
16/05/31 10:50 3140365

YELLOW CAB
10000000000000000000
VICTORIA BC
21852400
AUTHORISATION

MINIMUM
PURCHASE

0016
S.17

09:38

te. 1/1/11 Card Type

BEN CHIN

MasterC

4645

Operator

066

123846

RRN 00199

\$57.9

S.22

APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
1-800-561-1222

Cab home -> 44J
17 Aug 2014

Mr. Ben Chin ✓

Canada

Room Number : s.15
Folio Number :
Cashier Number : 9
Page Number : 1 of 1
Arrival Date : 06-JUN-2016 ✓
Departure Date : 07-JUN-2016 ✓

s.15

INFORMATION INVOICE

Date	Description	Additional-Information	Charges	Credits
06-06-16	Room		195.00 ✓	
06-06-16	Room Tax 11%		21.45 ✓	
06-06-16	Room GST 5%		9.75 ✓	
06-06-16	DMF 1.5%		2.93 ✓	
06-07-16	Mastercard	XXXXXXXXXX s.17 XX/XX		229.13

GST Summary:

Room 9.75

F&B 0.00

Other 2.93

Total

229.13

229.13 ✓

Balance Due

0.00

GST Registration : s.15

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges.

Signature: _____



AGENT NR/NR BOOKING REF S.17

✓ CHIN/BENJAMIN S.22

MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 730 - 999 CANADA PLACE
VANCOUVER BC V6C 3E1
ATTN: ANNETTE JORDAN

DATE: MAY 06 2016

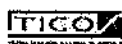
20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
AIR CANADA AC 8062 B ECONOMY	20MAY FRIDAY	VICTORIA BC VICTORIA INTL	VANCOUVER BC INTERNATIONAL TERMINAL M	1130	1155
				NON STOP	
				RESERVATION CONFIRMED	0:25 DURATION
				FLIGHT OPERATED BY AIR CANADA EXPRESS - J	
AIRCRAFT: DE HAVILLAND DHC-8 400 SERIES					
S.15 NO SMOKING CONFIRMED					
AIR CANADA AC 63 N PREMIUM ECONOMY	20MAY FRIDAY	VANCOUVER BC INTERNATIONAL	SEOUL INCHEON INTERN TERMINAL M	1335	1620 21MAY
				NON STOP	
				RESERVATION CONFIRMED	10:45 DURATION
AIRCRAFT: BOEING 787-8 DREAMLINER					
S.15 NO SMOKING CONFIRMED					
ASIANA AIRLINES OZ 701 Z BUSINESS	26MAY THURSDAY	SEOUL INCHEON INTERN	MANILA NINYO AQUINO I TERMINAL 1	0815	1105
				NON STOP	
				RESERVATION CONFIRMED	3:50 DURATION
AIRCRAFT: BOEING 777-200LR					
S.15 NO SMOKING CONFIRMED					
ALL NIPPON AIRWAYS NH 5334 J BUSINESS	28MAY SATURDAY	MANILA NINYO AQUINO I TERMINAL 2	TOKYO TOKYO INTL HAN TERMINAL INTL	0845	1355
				NON STOP	
				RESERVATION CONFIRMED	4:10 DURATION
PR 0422					
AIRCRAFT OWNER: PR PHILIPPINE AIRLINES					
AIRCRAFT: AIRBUS INDUSTRIE A330					
S.15 NO SMOKING CONFIRMED					

s.17

INVOICE NUMBER

1/ 3



ctms - Corporate Travel Management Solutions
1600 Steeles Avenue West, Suite 312
Toronto (Concord), Ontario L4K 4P2
P 416 665 CTMS (2827) F 905 738 0567
info.ca@ctmstravel.com www.ctmstravel.com





AGENT NR/NR BOOKING REF s.17
CHIN/BENJAMIN s.22 MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 730 - 999 CANADA PLACE
VANCOUVER BC V6C 3E1
ATTN: ANNETTE JORDAN

DATE: MAY 06 2016

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
AIR CANADA AC 4 N PREMIUM ECONOMY	06JUN MONDAY	TOKYO NARITA INTL TERMINAL 1 BREAKFAST/MEAL RESERVATION CONFIRMED AIRCRAFT: BOEING 787-8 DREAMLINER s.15 NO SMOKING CONFIRMED	VANCOUVER BC INTERNATIONAL TERMINAL M	1625	0900
AIR CANADA AC 8065 B ECONOMY	07JUN TUESDAY	VANCOUVER BC INTERNATIONAL TERMINAL M RESERVATION CONFIRMED FLIGHT OPERATED BY AIR CANADA AIRCRAFT: DE HAVILLAND DHC-8 SERIES 300 s.15 NO SMOKING CONFIRMED	VICTORIA BC VICTORIA INTL	1200	1224

NON STOP
8:35 DURATION
NON STOP
0:24 DURATION
EXPRESS - J

	AIR FARE: CAD	4929.00
	TAXES AND AIRLINE IMPOSED FEES:	626.59
	GST/HST:	1.00
SERVICE FEE: 58.00	TOTAL CAD	60.90
TAX DETAILS:	GST/HST: 2.90	
SERVICE FEE DETAILS:		
	SERVICE FEE / PAID BY MASTER CARD/THANKS CAD	-60.90
	PAID BY MASTER CARD/THANKS CAD	-5556.59
	INVOICE TOTAL CAD	0.00

TICKET PAYMENT: CA XXXXXXXXXXXX s.17
SVC FEE PAYMENT: CA XXXXXXXXXXXX s.17

RESERVATION NUMBER(S) AC/S2DXGI NH/42Z78C OZ/42Z78C

TKT: AC 014 1732783611-12
SVC: 954 0077555419

PLEASE NOTE YOUR TICKET IS REFUNDABLE PRIOR TO DEPARTURE
FOR A FEE OF \$300. NONREFUNDABLE ONCE TRAVEL HAS COMMENCED.
CHANGE PENALTY IS \$300 PER DIRECTION PLUS ANY ADDITIONAL FARE.
- CHANGES SUBJECT TO AVAILABILITY.
INVOICE NUMBER S.17

2/ 3



ctms - Corporate Travel Management Solutions
1600 Steeles Avenue West, Suite 112
Toronto (Ontario), Ontario L4X 4M2
P 416 665 CTMS (2867) F 905 738 0067
info@ctmstravel.com www.ctmstravel.com





AGENT NR/NR BOOKING REF S.17
CHIN/BENJAMIN S.22 MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 730 - 999 CANADA PLACE
VANCOUVER BC V6C 3E1
ATTN: ANNETTE JORDAN

DATE: MAY 06 2016 20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
---------	------	------	----	--------	--------

THANK YOU FOR BOOKING WITH CTMS
PLEASE CHECK IN AT LEAST 3 HOURS PRIOR TO
DEPARTURE. PASSPORT VALIDITY MUST BE AT LEAST
6 MONTHS AFTER YOUR SCHEDULED RETURN DATE.
ENSURE YOU HAVE PROPER ENTRY VISA REQUIREMENT
NO SHOW WILL RESULT IN FORFEITURE OF TICKET

CTMS TRAVEL TOLL FREE NUMBER 1855 359 2867
CTMS HUME TRAVEL EMERGENCY SERVICE 1800-263-3242
PLEASE NOTEADDITIONAL CHARGES WILL APPLY
TO EMERGENCY SERVICE CALLS

MOST CARRIERS' E-TICKETS HAVE EXPIRATION DATES AND CONDITIONS OF USE.
CHECK THE CARRIER'S FARE RULES FOR MORE INFORMATION.

BAGGAGE POLICY - FOR TRAVEL TO/FROM, WITHIN THE US/CA, PLEASE VISIT:
[HTTPS://BAGS.AMADEUS.COM?R=42Z78C&N=CHIN](https://bags.amadeus.com?R=42Z78C&N=CHIN)

INVOICE NUMBER S.17

3/ 3



ctms - Corporate Travel Management Solutions
1600 Steeles Avenue West, Suite 312
Toronto (Ontario), Ontario M4K 4M2
P-416 665 CTMS (2867) F-905 728 0367
info.ca@ctms-travel.com www.ctms-travel.com



Electronic Ticket Receipt

Booking ref: 42Z78C
 Airline booking ref: AC/S2DXGI
 Issue date: 06 MAY 16
 Issuing Airline: AIR CANADA
 Ticket: 014-1732783611 - 12

Traveler

Chin Benjamin
 (ADT)

S.22

Mr Agency

HUME TRAVEL
 #1680 - 401 WEST GEORGIA STREET
 VANCOUVER BC V6B 5A1
 Telephone: 604 682-7581
 IATA: 61674955



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Itinerary

From	To	Flight	Class	Date	Departure	Arrival	Resa (1)	NVB(2)	NVA(3)	Last check-in	Baggage (4)	Seat
VICTORIA INT	VANCOUVER INT	AC8062	B	20May	11:30	11:55	Ok	20May	20May		2PC	S.1 5
Operated by	Terminal M	AIR CANADA EXPRESS - JAZZ				Fare Basis Marketed by				N21KWCKT AIR CANADA		
VANCOUVER INT	SEOUL INCHEON INT	AC0083	N	20May	13:35	16:20	Ok	20May	20May		2PC	
Operated by	Terminal M	AIR CANADA				Fare Basis Marketed by Arrival Day+1				N21KWCKT AIR CANADA		
SEOUL INCHEON INT	MANILA N AQUINO	OZ0701	Z	26May	08:15	11:05	Ok				2PC	
Operated by	Terminal 1	ASIANA AIRLINES				Fare Basis Marketed by				ZLOKS ASIANA AIRLINES		
MANILA N AQUINO	TOKYO HANEDA	NH5334	J	28May	08:45	13:55	Ok				2PC	
Operated by	Terminal 2 Terminal 1	PHILIPPINE AIRLINES				Fare Basis Marketed by				JOWPJ ALL NIPPON AIRWAYS		
TOKYO NARITA	VANCOUVER INT	AC0004	N	06Jun	16:25	09:00	Ok	06Jun	06Jun		2PC	
Operated by	Terminal 1 Terminal M	AIR CANADA				Fare Basis Marketed by				NKXCJT AIR CANADA		
VANCOUVER INT	VICTORIA INT	AC8065	B	07Jun	12:00	12:24	Ok	07Jun	07Jun		2PC	
Operated by	Terminal M	AIR CANADA EXPRESS - JAZZ				Fare Basis Marketed by				NKXCJT AIR CANADA		

(1) Ok = confirmed (2)NVB= Not valid before (3)NVA= Not valid after(4) Each passenger can check in a specific amount of baggage at no extra cost as indicated above in the column baggage.

At check-in, you must show a photo ID.

Baggage Policy

YYJMN

1st Checked Bag: Free of Charge UPTO70LB 32KG AND62LI 158LCM
 2nd Checked Bag: Free of Charge UPTO70LB 32KG AND62LI 158LCM

MNLYYJ

1st Checked Bag: Free of Charge UPTO50LB 23KG AND62LI 158LCM
 2nd Checked Bag: Free of Charge UPTO50LB 23KG AND62LI 158LCM

CARRY-ON BAG:

YYJYVR: MAX 2PC Free of Charge
 YVRICN: MAX 2PC Free of Charge
 ICNMNL: MAX 2PC Free of Charge
 MNLHND: MAX Free of Charge
 NRTYVR: MAX 2PC Free of Charge
 YVRYJ: MAX 2PC Free of Charge

UPTO 22LB 10KG AND 45LI 115LCM

LB = Weight in Pounds, KG = Weight in Kilos, LI = Linear Inches, LCM = Linear Centimeters, MAX = Maximum Allowed, PC = Number of Pieces

Baggage allowance and charges are provided for information only. Additional discounts may apply depending on advance purchase or Flyer-specific factors (e.g. Frequent flyer status, military, Credit card used for purchase, early purchase over the internet, etc.) Most carriers' e-tickets have expiration dates and conditions of use. Check the carrier's fare rules for more information.

Receipt

Name : Chin Benjamin S.22 Mr (ADT)
 Ticket number : 014 1732783611 - 12
 Tour Code : PAC1
 Form of payment : CCCA XXXXXXXXXXXX S.17 S161335 : 5556 59
 Fare Calculation : YYJ AC X/YVR AC SEL733.53OZ MNL506.22NH TYO1470.00AC YVR AC YYJ
 M979.79NUC3689.54END ROE1.336000
 Air Fare : CAD 4929.00
 Tax : CAD 25.91CA CAD 1.00XG CAD 20.00SQ
 CAD 30.88BP CAD 14.92LI CAD 24.97SW
 CAD 6.21OI
 Airline Surcharges : CAD 383.70YQ CAD 120.00YQ
 Total Amount : 5556.59
 Issuing Airline and date : AIR CANADA 06May16
 Restriction(s)/Endorsements : REFUNDABLE/CXL FEE/CHG FEE-BG AC

The fare that applies on the date of purchase is only valid for the entire itinerary and the specific travel dates mentioned on the ticket.

Terms & Conditions

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 SOURCE: ICAO CARBON EMISSIONS CALCULATOR
<http://www.icao.int/environmental-protection/CarbonOffset/Pages/default.aspx>

Our company wishes you a very pleasant trip.
 This document establishes the creation of your electronic ticket(s) in our computer systems.
 For further information, please contact us.

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Powered by
AMADEUS

Carey, Linda J PREM:EX

From:
Sent:
To:
Subject:
Attachments:

s.22

Here you go Linda.

Sincerely yours,

Annette Jordan
Mission and Events Officer
International Missions & Corporate Events Branch
Ministry of International Trade
Suite 730 - 999 Canada Place
Vancouver, British Columbia V6C 3E1
Canada
Tel: +1.604.660.6816 Facsimile: +1.604.775.2197
Mobile: +1.604.561.4431
Website: www.gov.bc.ca

From: Noel Ramirez [mailto:noel.ramirez@ctmstravel.com]

Sent: Friday, May 6, 2016 1:34 PM

s.22

To: Jordan, Annette MIT:EX

Subject: E-TICKET/INVOICE: CHIN/BENJAMIN

MR 20 MAY YYJ YVR

Your trip

Booking ref: **42Z78C** [Check My Trip](#)
Issued date: **06 May 2016** [Baggage Info](#)

**Traveler Mr. Benjamin
Chin**

s.22

Agency: **HUME TRAVEL**

**#1680 - 401 West Georgia
Street
VANCOUVER BC V6B 5A1**

Telephone: **604 682-7591**
Fax: **604 488-1128**
Agent initial: **NR**

Friday 20 May 2016



Air Canada AC 8062

Departure	20 May	Victoria, (Victoria Intl) (+)
	11:30	
Arrival	20 May	Vancouver, (International) Terminal: M
	11:55	(+)
Duration		00:25 (Non stop)

Distance	39 Miles	
Booking status	Confirmed	
Class	Economy (B)	
Baggage allowance	2PC	s.22
Seat	S.1 confirmed for Mr Benjamin	Chin
Equipment	DE HAVILLAND DHC-8 400 SERIES	
Operated by	Air Canada Express - Jazz	

Friday 20 May 2016



Air Canada AC 063

Departure	20 May	Vancouver, (International) Terminal: M
	13:35	(+)
Arrival	21 May	Seoul, (Incheon International) (+)
	16:20	
Duration	10:45 (Non stop)	
Distance	5,093 Miles	
Booking status	Confirmed	
Class	Premium economy (N)	
Baggage allowance	2PC	s.22
Seat	S.1 confirmed for Mr Benjamin	Chin
Equipment	BOEING 787-8	
Flight meal	Meal/Lunch	

Thursday 26 May 2016



Asiana Airlines OZ 701

Departure	26 May	Seoul, (Incheon International) (+)
	08:15	
Arrival	26 May	Manila, (Ninoy Aquino Intl) Terminal: 1
	11:05	(+)
Duration	03:50 (Non stop)	
Distance	1,620 Miles	
Booking status	Confirmed	
Class	Business (Z)	
Baggage allowance	2PC	s.22
Seat	S.1 confirmed for Mr Benjamin	Chin
Equipment	BOEING 777-200LR	
Flight meal	Snack or brunch	

Saturday 28 May 2016



All Nippon Airways NH 5334

Departure	28 May	Manila, (Ninoy Aquino Intl) Terminal: 2
	08:45	(+)
Arrival	28 May	Tokyo, (Tokyo Intl Haneda) Terminal: 1
	13:55	(+)
Duration	04:10 (Non stop)	
Distance	1,860 Miles	
Booking status	Confirmed	
Class	Business (J)	s.22
Baggage allowance	2PC	
Seat	S.1 confirmed for Mr Benjamin	Chin
Equipment	AIRBUS INDUSTRIE A330	
Flight meal	Breakfast	
Operated by	Philippine Airlines, PR422	

Monday 06 June 2016



Air Canada AC 004

Departure	06 June	Tokyo, (Narita Intl) (+) Terminal: 1
	16:25	
Arrival	06 June	Vancouver, (International) Terminal: M
	09:00	(+)
Duration	08:35 (Non stop)	
Distance	0 Miles	
Booking status	Confirmed	
Class	Premium economy (N)	
Baggage allowance	2PC	

Seat
Equipment
Flight meal

S.
confirmed for Mr Benjamin s.22 Chin
BOEING 787-8
Meal/Breakfast

Tuesday 07 June 2016



Air Canada AC 8065

Departure	07 June 12:00	Vancouver, (International) Terminal: M (+)
Arrival	07 June 12:24	Victoria, (Victoria Intl) (+)
Duration	00:24	(Non stop)
Distance	39	Miles
Booking status	Confirmed	
Class	Economy (B)	
Baggage allowance	2PC	s.22
Seat	S. 15	confirmed for Mr Benjamin Chin
Equipment	DE HAVILLAND DHC-8 SERIES 300	
Operated by	Air Canada Express - Jazz	

Ticket details

E-ticket AC 014-1732783611 for Benjamin s.22 Chin

General Information

PLEASE NOTE YOUR TICKET IS REFUNDABLE PRIOR TO DEPARTURE FOR A FEE OF \$300. NONREFUNDABLE ONCE TRAVEL HAS COMMENCED. CHANGE PENALTY IS \$300 PER DIRECTION PLUS ANY ADDITIONAL FARE. - CHANGES SUBJECT TO AVAILABILITY.

THANK YOU FOR BOOKING WITH CTMS

PLEASE CHECK IN AT LEAST 3 HOURS PRIOR TO DEPARTURE. PASSPORT VALIDITY MUST BE AT LEAST 6 MONTHS AFTER YOUR SCHEDULED RETURN DATE. ENSURE YOU HAVE PROPER ENTRY VISA REQUIREMENT NO SHOW WILL RESULT IN FORFEITURE OF TICKET

CTMS TRAVEL TOLL FREE NUMBER 1855 359 2867
CTMS HOME TRAVEL EMERGENCY SERVICE 1800-263-3242
PLEASE NOTEADDITIONAL CHARGES WILL APPLY TO EMERGENCY SERVICE CALLS

Ecological information

Calculated average CO2 emission is 1,659.38 kg/person
Source: ICAO Carbon Emissions Calculator
<http://www.icao.int/environmental-protection/CarbonOffset/Pages/default.aspx>

AC (Air Canada): S2DXGI
OZ (Asiana Airlines): 42Z78C
NH (All Nippon Airways): 42Z78C

Noel Ramirez
Senior Business Travel Consultant

Phone: 604.682.7581 Ext 2206
Fax: 604.488.1138
24-Hour Emergency: 1.855.359.2867

Janke, Debra FIN:EX

From: Janke, Debra FIN:EX
Sent: Wednesday, July 13, 2016 10:46 AM
To: Carey, Linda J PREM:EX
Subject: May/16 International Claim: Ben Chin
Attachments: Scan_20160713.pdf

Good morning Linda,

For your records, please see attached revised reimbursement for Ben.

I have attached the Oanda Exchange Rate tables used for calculations. If the exchange rate is higher on Ben's credit card statement than the reimbursed exchange rates, please submit the difference on a future travel claim (cross reference original claim) and attach a copy of the credit card statement. Charges that do not apply to this claim can be blacked out.

Please note, for future international claims, please advise employees travel dates with places travelling to, prior to the trip. We will prepare the exchange rate tables for places travelled and meal per diems rates if applicable.

Any questions, please call.

Thanks.
Debra

Debra Janke
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: (250) 387-8123 **Fax:** (250) 356-7326
Email: Debra.Janke@gov.bc.ca
Website: <http://www.min.fin.gov.bc.ca>
Serving all Ministers' Offices and the Office of the Premier

Janke, Debra FIN:EX

From: Carey, Linda J PREM:EX
Sent: Thursday, July 7, 2016 3:48 PM
To: Janke, Debra FIN:EX
Subject: FW: International Travel: May 20-30/16 Ben Chin
Attachments: Scan From <Device Name>

Hi Debra – See attached scans of the rates.

I noticed that I used the wrong rate for the South Korean Won on page 2. Should have been .001104 and NOT .001105

\$ 1856.68 (using .001105)
\$ 1855.00 (using .001104)

+

\$ 1.68 over

Sorry!

L

From: Gjoka, Ina PREM:EX
Sent: Thursday, July 7, 2016 1:13 PM
To: Janke, Debra FIN:EX
Cc: Carey, Linda J PREM:EX
Subject: RE: International Travel: May 20-30/16 Ben Chin

Hi Debra,

Apologies for the delay.

I believe Linda Carey was the one that completed the voucher. I have copied her on this e-mail.

Thank you,

Ina Gjoka
Executive Scheduling Coordinator
Office of Premier Christy Clark
740-999 Canada Place, Vancouver, BC V6C 3E1
Phone: (604) 775-1600
Cell: (778) 873-6114
ina.gjoka@gov.bc.ca
<http://www.gov.bc.ca/premier>

From: Janke, Debra FIN:EX
Sent: Wednesday, July 6, 2016 11:41 AM
To: Gjoka, Ina PREM:EX
Subject: International Travel: May 20-30/16 Ben Chin
Importance: High

Hi Ina,

Did you prepare the International Travel Claim for Ben in the amount of \$4,160.81? If so, for auditing purposes, can you please email each exchange rate table used for calculations. If not, please advise who I should contact.

Thanks.

Debra

Debra Janke

Executive Financial Clerk, Ministers' Office Support Services

Corporate Financial and Facilities Services Branch

Ministry of Finance

Phone: (250) 387-8123 **Fax:** (250) 356-7326

Email: Debra.Janke@gov.bc.ca

Website: <http://www.min.fin.gov.bc.ca>

Serving all Ministers' Offices and the Office of the Premier

Janke, Debra FIN:EX

From: Janke, Debra FIN:EX
Sent: Thursday, July 7, 2016 1:15 PM
To: Gjoka, Ina PREM:EX
Subject: RE: International Travel: May 20-30/16 Ben Chin

Thanks, Ina.

Debra

From: Gjoka, Ina PREM:EX
Sent: Thursday, July 7, 2016 1:13 PM
To: Janke, Debra FIN:EX
Cc: Carey, Linda J PREM:EX
Subject: RE: International Travel: May 20-30/16 Ben Chin

Hi Debra,

Apologies for the delay.

I believe Linda Carey was the one that completed the voucher. I have copied her on this e-mail.

Thank you,

Ina Gjoka
Executive Scheduling Coordinator
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740-999 Canada Place, Vancouver, BC V6C 3E1
Phone: (604) 775-1600
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ina.gjoka@gov.bc.ca
<http://www.gov.bc.ca/premier>

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To: Gjoka, Ina PREM:EX
Subject: International Travel: May 20-30/16 Ben Chin
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Thanks.
Debra

Debra Janke
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance

Janke, Debra FIN:EX

From: Wray, Stephanie PREM:EX
Sent: Wednesday, July 6, 2016 3:04 PM
To: Janke, Debra FIN:EX
Subject: RE: Travel: Ben Chin
Attachments: Scan_20160706.pdf

Hi Debra,

Here is Ben's signature on all 4 pages ☺

Thanks!

From: Janke, Debra FIN:EX
Sent: Monday, July 4, 2016 1:53 PM
To: Wray, Stephanie PREM:EX
Subject: Travel: Ben Chin

Hi Stephanie,

Page 1 only, has been signed by Ben (copies attached). Per policy, employee must sign each page of travel voucher.

Once signed, please return by email.

Thanks.

Debra

Debra Janke
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: (250) 387-8123 **Fax:** (250) 356-7326
Email: Debra.Janke@gov.bc.ca
Website: <http://www.min.fin.gov.bc.ca>
Serving all Ministers' Offices and the Office of the Premier

Janke, Debra FIN:EX

From: Janke, Debra FIN:EX
Sent: Monday, July 4, 2016 1:53 PM
To: Wray, Stephanie PREM:EX
Subject: Travel: Ben Chin
Attachments: TRAVEL; BEN CHIN20160704.pdf

Hi Stephanie,

Page 1 only, has been signed by Ben (copies attached). Per policy, employee must sign each page of travel voucher.

Once signed, please return by email.

Thanks.

Debra

Debra Janke

Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance

Phone: (250) 387-8123 **Fax:** (250) 356-7326

Email: Debra.Janke@gov.bc.ca

Website: <http://www.min.fin.gov.bc.ca>

Serving all Ministers' Offices and the Office of the Premier



AGENT NR/NR BOOKING REF s.17

IVES/ANDREW c 22 MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 730 - 999 CANADA PLACE
VANCOUVER BC V6C 3E1
ATTN: ANNETTE JORDAN

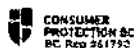
DATE: MAY 06 2016

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
AIR CANADA AC 63 Z BUSINESS	23MAY MONDAY	VANCOUVER BC INTERNATIONAL TERMINAL M	SEOUL INCHEON INTERN	1335	1620 24MAY
LUNCH/MEAL				NON STOP	
RESERVATION CONFIRMED				10:45 DURATION	
AIRCRAFT: BOEING 787-8 DREAMLINER					
S.15 NO SMOKING CONFIRMED					
ASIANA AIRLINES OZ 701 D BUSINESS	26MAY THURSDAY	SEOUL INCHEON INTERN	MANILA NINYO AQUINO I TERMINAL 1	0815	1105
SNACK				NON STOP	
RESERVATION CONFIRMED				3:50 DURATION	
AIRCRAFT: BOEING 777-200LR					
S.15 NO SMOKING CONFIRMED					
ALL NIPPON AIRWAYS NH 5334 C BUSINESS	28MAY SATURDAY	MANILA NINYO AQUINO I TERMINAL 2	TOKYO TOKYO INTL HAN TERMINAL INTL	0845	1355
BREAKFAST				NON STOP	
RESERVATION CONFIRMED				4:10 DURATION	
FLIGHT OPERATED BY PR PHILIPPINE AIRLINES					
AIRCRAFT OWNER: PR PHILIPPINE AIRLINES					
AIRCRAFT: AIRBUS INDUSTRIE A330					
S.15 NO SMOKING CONFIRMED					
UNITED AIRLINES UA 876 P BUSINESS	31MAY TUESDAY	TOKYO TOKYO INTL HAN TERMINAL INTL	SAN FRANCIS CA SAN FRANCISCO TERMINAL INTL	0030	1800 30MAY
DINNER				NON STOP	
RESERVATION CONFIRMED				9:30 DURATION	
AIRCRAFT: BOEING 787-9					
S.15 NO SMOKING CONFIRMED					

INVOICE NUMBER s.17

1/ 3



ctms - Corporate Travel Management Solutions
1600 Steeles Avenue West, Suite 312
Toronto (Canada) Ontario M4H 5P2
P 416 665 CTMS (2887) F 905 730 0367
info@corporatetravelmanagement.com www.ctms-travel.com





AGENT NR/NR BOOKING REF S.17

IVES/ANDREW c 22 MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 730 - 999 CANADA PLACE
VANCOUVER BC V6C 3E1
ATTN: ANNETTE JORDAN

DATE: MAY 06 2016

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
AIR CANADA	02JUN	SAN FRANCISCO	VANCOUVER BC	1205	1427
AC 563	THURSDAY	SAN FRANCISCO	INTERNATIONAL		
P BUSINESS		TERMINAL INTL	TERMINAL M		
		MEAL		NON STOP	
		RESERVATION CONFIRMED		2:22 DURATION	
	AIRCRAFT:	AIRBUS INDUSTRIE A320			
		S.15	NO SMOKING CONFIRMED		

	AIR FARE:CAD	7210.00
	TAXES AND AIRLINE IMPOSED FEES:	660.05
	GST/HST:	1.00
SERVICE FEE: 58.00	TOTAL CAD	60.90
TAX DETAILS:	GST/HST: 2.90	
SERVICE FEE DETAILS:		
SERVICE FEE / PAID BY MASTER CARD/THANKS CAD		-60.90
PAID BY MASTER CARD/THANKS CAD		-7871.05
INVOICE TOTAL CAD		0.00

TICKET PAYMENT: CA XXXXXXXXXXXXX5927S.22

SVC FEE PAYMENT: CA XXXXXXXXXXXXX5927 1626

RESERVATION NUMBER(S) AC/SZF5JZ NH/3XJMO4 OZ/3XJMO4 UA/EJHD34

TKT: UA 016 2235157698-99

SVC: 954 0077555421

PLEASE NOTE YOUR TICKET IS NONREFUNDABLE.
CHANGE FEE IS \$450 PER DIRECTION PLUS ANY FARE DIFFERENCE.
- CHANGES SUBJECT TO AVAILABILITY.
THANK YOU FOR BOOKING WITH CTMS
PLEASE CHECK IN AT LEAST 3 HOURS PRIOR TO
DEPARTURE. PASSPORT VALIDITY MUST BE AT LEAST
6 MONTHS AFTER YOUR SCHEDULED RETURN DATE.
ENSURE YOU HAVE PROPER ENTRY VISA REQUIREMENT
NO SHOW WILL RESULT IN FORFEITURE OF TICKET

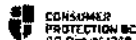
CTMS TRAVEL TOLL FREE NUMBER 1855 359 2867

CTMS HUME TRAVEL EMERGENCY SERVICE 1800-263-3242

PLEASE NOTEADDITIONAL CHARGES WILL APPLY

INVOICE NUMBER S.17

2/ 3



ctms - Corporate Travel Management Solutions
1600 Steeles Avenue West, Suite 312
Toronto (Canada), Ontario L4K 4H2
P 416 665 CTMS (2867) F 905 730 0367
info.ca@ctmstravel.com www.ctmstravel.com



TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

PAGE 2 OF 4

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

W

3. CLIENT 4. MIN. ABBREV. 5. DATE COMPLETED YYYY MM DD 6. FISCAL YEAR 7. SPECIAL CHEQUE ISSUE 0 4 8. CHEQUE STUB INFORMATION – MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED

9. EMPLOYEE I.D. 10. EMPLOYEE SUPPLIER NO. 11. EMPLOYEE SURNAME INITIALS 12. EMPLOYEE GROUP NO. (✓ one only)

13. MAILING ADDRESS FOR CHEQUE

14. POSTAL CODE

15. REASON FOR TRAVEL

16. EMPLOYEE OCCUPATION

17. DATE OF TRAVEL	18. PLACES TRAVELLED TO / FROM	19. PERSONAL VEHICLE USE DISTANCE X KM RATE	20. BUS/TAXI/AIR/FERRY/COSTS	21. B L D ✓/✓/✓	22. MEALS: ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY LIMIT)	24. COST	25. DESCRIPTION	26. BROUGHT FORWARD FROM PREVIOUS PAGE	27. TOTAL DAILY COSTS
1021	New Delhi			✓	850.50	1475.00				23317.50
1022	New Delhi			✓	5600.50	1475.00	1173.00	Laundry		21530.50
1023	New Delhi			✓	8500.50	1475.00				23317.50
1024	New Delhi			✓	3285.50	1475.00				18022.50
1025	Jet Airways 1240-245 New Delhi-Mumbai			✓	8500.50	18355.00				26915.50
1026	Mumbai			✓	2446.50	8476.50	2932.50	Laundry		37334.00
1027	Jet Airways 835m-415m Mumbai-Ahmedabad			✓	8500.50	9800.00				20481.50
1028	Jet Airways 720-845pm Ahmedabad-Mumbai			✓	8500.50	12362.00				19210.40
1029	Mumbai			✓	8500.50	12362.00	4485.00	Airport Shuttle		27448.50
1030	Mumbai-Johor			✓	8500.50					10601.50
TOTALS OF COLUMNS		38. CAD TOTALS: See pg 3	39.	40. 75616.90	41. 30508.00	42. 8590.50	THIS TOTAL MUST EQUAL TOTAL IN BOX Y		CLAIM TOTALS 214822.40	

43. PORTAL TO PORTAL DISTANCE 44. TOTAL DISTANCE FROM PREVIOUS VOUCHER 45. TOTAL DISTANCE TO DATE 46. EMPLOYEE SIGNATURE HEADQUARTERS (CITY NAME) WORK PHONE NO.

47. SUPPLIER CODE 48. CLIENT 49. RESP. CENTRE 50. SERVICE LINE 51. STOB 52. PROJECT 53. NOTES 54. AMOUNT

55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES. 56. PROCESSING CLERK INITIAL CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY. 57. AMOUNT DUE TO EMPLOYEE 58. DATE SIGNED YYYY MM DD

59. FIN 10 Rev. 2007/2/28 OPC 7530951008 (100/pk) 60. ORIGINAL: MINISTRY 61. COPY: EMPLOYEE

TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

PAGE 3 OF 4

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

W

3. CLIENT	4. MIN. ABBREV.	5. DATE COMPLETED YYYY MM DD	6. FISCAL YEAR	7. SPECIAL CHEQUE ISSUE	04	8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED

9.EMPLOYEE I.D.	10.EMPLOYEE SUPPLIER NO.	11.EMPLOYEE SURNAME	INITIALS	12.EMPLOYEE GROUP NO. (✓ one only)
		Menzies, Brian		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 1 2 3 4

13. MAILING ADDRESS FOR CHEQUE		14. POSTAL CODE	
15. REASON FOR TRAVEL		16. EMPLOYEE OCCUPATION	

<p>_____</p>	<p>_____</p>
--------------	--------------

[illegible]

TOTALS OF COLUMNS		38.	39.		40.	41.	42.	THIS TOTAL MUST EQUAL TOTAL IN BOX	CLAIM TOTALS
43. BOTTOM	44. TOTAL				755	3103	268	526.99 X	836

43. PORTAL TO PORTAL DISTANCE	TOTAL DISTANCE FROM PREVIOUS VOUCHER	→	45. TOTAL DISTANCE TO DATE	
46. EMPLOYEE SIGNATURE CERTIFIED THAT THIS TRAVEL EXPENSE CLAIM IS A TRUE STATEMENT OF DISBURSEMENTS MADE AND OF ALL ALLOWANCES TO WHICH I AM ENTITLED AS A RESULT OF TRAVEL ON DUTY. I HAVE NOT RECEIVED A REIMBURSEMENT AND FOR WHICH I HAVE NOT BEEN AND WILL NOT BE REIMBURSED BY ANY OTHER PARTY.			HEADQUARTERS (CITY NAME)	WORK PHONE NO.

NOTES	47. SUPPLIER CODE	48. CLIENT	49. RESP. CENTRE	50. SERVICE LINE	51. STOB	52. PROJECT	AMOUNT
		022	32001	34000	5706	3200000	5126 99

[illegible]

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE.
ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

AMOUNT DUE TO EMPLOYEE

54. 5126.99
0000

55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES.	PRINT NAME 	DATE SIGNED YYYY MM DD Carried over
--	----------------	---

66. PROCESSING CLERK INITIAL _____
 CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT _____

DEC 19 2016 Page 10



TRAVEL AUTHORIZATION

This form must be used for all out-of-province travel requests.
It may, at the discretion of ministries, be used for in-province travel requests.

☐ Out-of-Province ☒ Out-of-Canada ☐ In-Province

ESTIMATED COSTS (IN CAN. \$)	
Transportation	12,000
Meals	700
Lodging	3,000
Overtime	
Fees	
Other	300
SUB TOTAL	
\$16,000 0	
Less Costs paid by others	
TOTAL COSTS \$16,000 0	

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR)

Ministry of Finance

VOTE

30

EMPLOYEE NAME

Brian Menzies

EMPLOYEE ID.

S.22

POSITION

Chief of Staff

BARGAINING UNIT / GROUP NO.

BRANCH / LOCATION / REGION

Ministers Office

DATE DEPARTING

YYYY / MM / DD

2016/10/20

DATE RETURNING

YYYY / MM / DD

2016/11/03

NO. OF WORKDAYS AWAY

11

ESTIMATED OVERTIME CLAIM

HOURS

IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS

☐ N/A, OR:

DESTINATIONS

India and Malaysia

METHOD OF TRAVEL

Air

PURPOSE OF TRAVEL

Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc.

To Staff the Minister in relations following the successful inaugural Air Canada direct flight from Vancouver to Delhi and the issuance of the first ever Rupee Bond. To Malaysia to open BC's trade office.

SIGNATURES

Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities.

PLEASE SIGN ONE BOX ONLY

DIRECTOR

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

ASSISTANT DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

DEPUTY MINISTER DEPUTY CJS, MICHELE CADARIS

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

2016/10/24

MINISTER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

2016/10/12

EMPLOYEE'S SIGNATURE

DATE SIGNED
YYYY / MM / DD

2016/10/12

FIN 99AWEB Rev. 2008/10/08

Originator completes and forwards a copy to immediate supervisor for approval(s). If travel is approved, the supervisor retains a copy and returns the original to the originator. The originator attaches the original and a copy to their travel voucher.

Reset Form



PER DIEM RATES-India/Malaysia Oct. 22-Nov. 3, 2016

	New Dehli, India	Mumbai, India	Ahmedabad India (Other)	Johor Bahru Malaysia (Other)
CURRENCY	Indian Rupee (INR)	Indian Rupee (INR)	Indian Rupee (INR)	Malaysian Ringgit (MYR)
PER DIEM	6585.00	8155.00	5268.00	219.76
INCIDENTALS	1975.50	2446.50	1580.40	65.93
TOTAL	8560.50	10601.50	6848.40	285.93

AMOUNTS TO BE DEDUCTED FROM ABOVE FOR MEALS NOT TAKEN OR MEALS PROVIDED AT PUBLIC EXPENSE: * = Reasonable and justifiable expenses. Receipts required

	New Dehli	Mumbai	Other, India	Other, Malaysia
BREAKFAST	1290.00	1530.00	1032.00	51.00
LUNCH	2335.00	2935.00	1868.00	69.52
DINNER	2960.00	3690.00	2368.00	99.24

Note: The maximum hotel rates that are listed: (to be used as a guideline)

LOCATION	AMOUNT
New Dehli	\$291.00 USD
Mumbai	\$389.00 USD
India (Other)	\$200.00 USD
Malaysia, (Other)	\$98.00 USD

OUT-OF-CANADA GUIDELINES

Please refer to CPPM Foreign Travel Guidelines at the following link:
http://www.fin.gov.bc.ca/ocg/fmb/manuals/FAP/FAP_C.htm#TEF



Credit Conditions

The Bank carefully monitors changes in credit conditions, the money supply, financial system liquidity, as well as in other credit-market indicators.

Daily Noon Exchange Rates: 10-Year Lookup

Important Notice: Effective 1 March 2017, Bank of Canada exchange rates are changing

For more information, see the related [press release](#), [calculation methodology](#) and [background information](#).

Terms and Conditions

All Bank of Canada exchange rates are indicative rates only, obtained from averages of aggregated price quotes from financial institutions. Please read our full [Terms and Conditions](#) for details.

View or save this data in: [SDMX](#), [XML](#), [CSV](#)

View data for the past:

- [1 week](#)
- [2 weeks](#)
- [1 month](#)
- [3 months](#)
- [6 months](#)
- [1 year](#)

Indian rupee

Low [High] 2016-10-21 0.01990 CAD [50.2513 INR]

Average 2016-10-21 — 2016-10-31 0.02000 CAD [50.0000 INR] ✓

High [Low] 2016-10-31 0.02008 CAD [49.8008 INR]

Date 1 INR -> CAD 1 CAD -> INR

2016-10-21	0.01990	50.2513
2016-10-24	0.02001	49.9750
2016-10-25	0.01996	50.1002

Credit Conditions

The Bank carefully monitors changes in credit conditions, the money supply, financial system liquidity, as well as in other credit-market indicators.

Daily Noon Exchange Rates: 10-Year Lookup

Important Notice: Effective 1 March 2017, Bank of Canada exchange rates are changing

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View or save this data in: [SDMX](#), [XML](#), [CSV](#)

View data for the past:

- [1 week](#)
- [2 weeks](#)
- [1 month](#)
- [3 months](#)
- [6 months](#)
- [1 year](#)

Malaysian ringgit

Low [High] 2016-10-31	0.3195 CAD [3.1299 MYR]
Average 2016-10-31 — 2016-11-03	0.3197 CAD [3.1277 MYR] ✓
High [Low] 2016-11-01	0.3200 CAD [3.1250 MYR]
Date 1 MYR -> CAD 1 CAD -> MYR	
2016-10-31 0.3195	3.1299
2016-11-01 0.3200	3.1250
2016-11-02 0.3197	3.1279

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240028

PURCHASE

11-03-2016 18:03:57
Acct # s.17 C
Exp. Date **/** Card Type MC
Name: BRIAN MENZIES
0000000041010 MasterCard

Trace # 4570 Operator 26
Inv. # 028
Auth # 006818 RRN 00124 001

Total \$59.40

(00) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222



Mr. Brian S. Menzies
?? Please Select

Canadian High Commission

Canadian High Commission

Email Id -

s.15

SUMMARY INVOICE

Room Type s.15

Room #

Arrival - 21-OCT-16 23:59 Hours

Departure - 25-OCT-16 11:02 Hours

Pax - 1 / 0

Room Rate - INR 10800

Confirmation / Invoice # -s.15

Date	Description	Reference	Debit	Credit (Amount in INR)
21-10-16	Welcomgroup Contracted Block R		14,757.00 ✓	
22-10-16	Dry Cleaning	Room# S. : CHECK# 2030991	1,173.00 ✓	
s.22				
22-10-16	Welcomgroup Contracted Block R		14,757.00 ✓	
23-10-16	Welcomgroup Contracted Block R		14,757.00 ✓	
24-10-16	Welcomgroup Contracted Block R		14,757.00 ✓	
s.22				
03-11-16	Master Card			60,556.50 ✓
s.17				
Total			60,556.50	60,556.50 ✓
Balance			0.00	INR
Room Charges			43,200.00	INR
Food & Beverage			300.00	INR ✓
Other			1,020.00	INR ✓
Tax			16,036.50	INR ✓

Billing Instructions Information -

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any or the full amount of these charges. I also agree that all charges contained in this account are correct and any disputes or requests for copies of charges must be made within five days of my departure.

Checkout By - VIKAS RAINA

Please validate your
membership number &
email id to ensure credit of
points to your account.

Mr. Brian S. Menzies

Printed By : Anand Bhardwaj

#: 780579

Page 1 of 1

Printed At : 04-DEC-16 12:17 Hours

s.15

DEC 19 2016

CORPORATE SERVICES
DIVISION
FSA

INFORMATION INVOICE

Mr. Brian s.2 Menzies
India

Page No.: 1 of 1

Room No. : s.15

Rate / Code :

Nationality :

Arrival : 25-OCT-16

Departure : 27-OCT-16

Conf. No. : 62187688

PAN No. :

Membership No. :

E-mail :

Cashier : K Natrajan

Package Code :

No. of Person : 1

Check-In Time : 13:11

Check-Out Time : 17:00

Folio No. :

Printed On : 27-OCT-16 17:07:55

Company Name: British Columbia Government

Booked by:

Billing Instructions : DIRECT

Date	Description	Remarks/Transfer Info	Amount
25-10-2016	Room Charge		15,500.00
25-10-2016	Luxury Tax Room Revenue 10%		1,460.00
25-10-2016	VAT Meal Plan 13.5%		121.50
25-10-2016	Service Tax Room Revenue 8.40%		1,302.00
25-10-2016	SBC - 0.30%		46.50
25-10-2016	KKC - 0.30%		46.50
26-10-2016	Laundry - Washing	3106384	1,265.00
26-10-2016	Laundry - Washing	3106385	1,667.50
26-10-2016	Room Charge		15,500.00
26-10-2016	Luxury Tax Room Revenue 10%		1,460.00
26-10-2016	VAT Meal Plan 13.5%		121.50
26-10-2016	Service Tax Room Revenue 8.40%		1,302.00
26-10-2016	SBC - 0.30%		46.50
26-10-2016	KKC - 0.30%		46.50

Luxury Tax Summary (Rooms) : 2,920.00

Gross

39,885.50

Service Tax Summary (Rooms) : 2,986.50

Total to pay

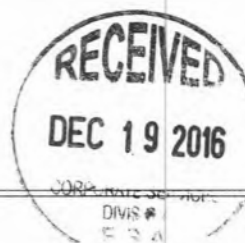
39,885.50

VAT Tax Summary (Rooms) : 243.00

SBC Tax Summary (Rooms) : 93.00

KKC Tax Summary (Rooms) : 93.00

TC@S Tax Summary (Rooms) :



This copy is for information only. Please ask for Original invoice if you do a final settlement.

For bill settlements in Cash exceeding Rs. Two lakhs a TC@S charge of 1% will be levied on the amount settled in Cash.

s.15

INDIA

भारतीय स्टेट बैंक

SBI
TAJ MAHAL PALACE - MUM
COLABA
DATE : 27/10/2016 TIME : 17:08:00
CARD : 075120878000858 TID : 2020072
ATCH NO: 000340 INVOICE NO: 00595

s.17

RD TYPE : MASTERCARD
THCODE : 040345 RRN : 630111380023

AMT : RS 47071.28

TIP : RS

TOTAL : RS

Application Identifier:
000000041010

Application Name: MasterCard
: BAC4704FC87DD200

TRANSACTION ACCEPTED AND LIABILITY OF
CARDHOLDER TO PAY IS CONFIRMED

STATE BANK OF INDIA

भारतीय स्टेट बैंक

MENZIES/BRIAN

INFORMATION INVOICE

Mr. Brian s.2 | Menzies
India

Page No.: 1 of 1

Room No. s.15

Rate / Code

Nationality :

Arrival : 25-OCT-16

Departure : 27-OCT-16

Conf. No. : 62187688

PAN No. :

Membership No. :

E-mail :

Cashier : K Natrajan

Package Code :

No. of Person : 1

Check-In Time : 13:11

Check-Out Time : 17:00

Folio No. :

Printed On : 27-OCT-16 17:07:51

Company Name: British Columbia Government

Booked by:

Billing Instructions :DIRECT

Date	Description	Remarks/Transfer Info	Amount
			s.22

s.22

Luxury Tax Summary (Rooms) :	Gross
Service Tax Summary (Rooms) s.22	
VAT Tax Summary (Rooms)	Total to pay
SBC Tax Summary (Rooms) : 0.00	
KKC Tax Summary (Rooms) : 0.00	
TC@S Tax Summary (Rooms) :	

This copy is for information only. Please ask for Original invoice if you do a final settlement.

For bill settlements in Cash exceeding Rs. Two lakhs a TC@S charge of 1% will be levied on the amount settled in Cash.



INFORMATION INVOICE

Mr Brian Menzies
Rm 153 501 Belleville Street
Parliament Buildings
Victoria BC V8W
Canada

Guest Name Brian Menzies
Company Name British Columbia (Intrntl Trade & Invest
Travel Agent

Room : s.15
Rewards No : s.22
No. of Guest : 1
Confirmation No : 84976514
Clerk : SANDEEPR
Page # : 1
Date printed : 28-OCT-16

Arrive : 27-10-16 Time : 23:47 Depart : 28-10-16 Time : 16:34 Invoice # : -1

DATE	DESCRIPTION	CHARGES	CREDITS
27-10-16	Accommodation	8,500.00	
27-10-16	Luxury Tax 6% on Rack Rate	615.00	
27-10-16	Service tax 8.40% on Room	714.00	
27-10-16	Swachh Bharat Cess 0.30%	25.50	
27-10-16	KRISHI KALYAN CESS @ 0.30%	25.50	
28-10-16	Master Card XXXXXXXXXX s.17 XX/XX		9,880.00
Total		9,880.00	9,880.00
Balance			INR0.00

Your Rewards Points/Frequent Flyer Miles earned will be credited to your account and will appear on your next statement.

This statement is the only receipt. I agree that I am personally liable for the above-mentioned payment and if the person, company or association indicated by me as being responsible for the payment, I understand that my liability shall be joint with such person, company or association if the amount is not received within 30 days.

Guest Signature

s.15

SALE

Master Card

XXXX XX s.17

021447 RREF NUM : 0000000000000000

BASE AMOUNT: Rs 5,000.00

TIP AMOUNT:

TOTAL AMOUNT:

PIN VERIFIED OK

SIGNATURE NOT REQUIRED

MENZIES-BRIAN



s.15

Mr. Brian S.2 Menzies
P O Box 9050
Victoria BC V8W 9E2
Canada

Room No. s.15
Arrival 28/10/16
Departure 30/10/16
Folio No.
Conf. No. 5998443
Cashier No.
Page No. 1 of 2
Printed On. 29/10/16

CONSULATE GENERAL OF CANADA
Government of BC

TAX INVOICE

Date	Description	Debits INR	Credits INR
28/10/16	Room Charge	10,500.00	
28/10/16	Service Tax on Room	823.20	
28/10/16	Room Luxury Tax 10%	980.00	
28/10/16	S.B.Cess 0.30%	29.40	
28/10/16	K.K.Cess 0.30%	29.40	
29/10/16	Limo Hire Airport drop to the airport	3,900.00	
29/10/16	Limo/Taxi Hire Service Tax	546.00	
29/10/16	S.B.Cess 0.50%	19.50	
29/10/16	K.K.Cess 0.50%	19.50	
29/10/16	Room Charge	10,500.00	
29/10/16	Service Tax on Room	823.20	
29/10/16	Room Luxury Tax 10%	980.00	
29/10/16	S.B.Cess 0.30%	29.40	
29/10/16	K.K.Cess 0.30%	29.40	
29/10/16	Master Card		29,209.00
Total		29,209.00	29,209.00
Balance		0.00 INR	

s.17



s.15

s.15

Mr. Brian S.2 Menzies
P O Box 9050
Victoria BC V8W 9E2
Canada

CONSULATE GENERAL OF CANADA
Government of BC

Room No. s.15
Arrival 28/10/16
Departure 30/10/16
Folio No.
Conf. No. 5998443
Cashier No.
Page No. 1 of 1
Printed On. 29/10/16

TAX INVOICE

Date	Description	Debits INR	Credits INR
28/10/16	s.22		
29/10/16			s.22
29/10/16	Master Card	523465XXXX	
Total			
Balance		-	

I agree that my liability for this bill is not waived, and agree to be held personally liable in the event that the indicated person, company, or third party billed, fails to pay part or all of these charges.

s.15

Guest Signature : _____

s.15

s.15

TAX INVOICE

MR BRIAN MENZIES

ROOM 513 PARMONT BLDG

VICTORIA BC V8V1X4
CANADA

Room No:

Arrival Date:

Departure Date:

Adults/Children

Room Rate:

Rate Plan:

AL:

HH #

Folio No/Che

ID

BRN

S.1

5

30/10/2016

03/11/2016

1/0

333.00 MYR

GO

INVOICE S.15

Confirmation Number: 3293895503

S.15

SOEN/SOH

s.15

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT
30/10/2016	GUEST ROOM	IVLI	1007119	333.00	
30/10/2016	SERVICE CHARGE ROOM 10%	IVLI	1007119	33.30	
30/10/2016	GST ROOM 6%	IVLI	1007119	21.98	
31/10/2016	LAUNDRY GUEST LAUNDRY	MAOT	1007481	152.50	
31/10/2016	SERVICE CHARGE 10%	MAOT	1007481	15.25	
31/10/2016	GST 6%	MAOT	1007481	10.07	
31/10/2016	LAUNDRY DRY CLEANING	MAOT	1007483	106.00	
31/10/2016	SERVICE CHARGE 10%	MAOT	1007483	10.60	
31/10/2016	GST 6%	MAOT	1007483	7.00	
31/10/2016	GUEST ROOM	IVLI	1008319	333.00	
31/10/2016	SERVICE CHARGE ROOM 10%	IVLI	1008319	33.30	
31/10/2016	GST ROOM 6%	IVLI	1008319	21.98	
01/11/2016	GUEST ROOM	IVLI	1009355	333.00	
01/11/2016	SERVICE CHARGE ROOM 10%	IVLI	1009355	33.30	
01/11/2016	GST ROOM 6%	IVLI	1009355	21.98	
02/11/2016	GUEST ROOM	ZUMN	1010405	333.00	
02/11/2016	SERVICE CHARGE ROOM 10%	ZUMN	1010405	33.30	
02/11/2016	GST ROOM 6%	ZUMN	1010405	21.98	
03/11/2016	MC S.17	SCEN	1010601		

-1,854.54

1553.12

+ 301.42

1854.54

Page:1

s.15



s.15

TAX INVOICE

MR BRIAN MENZIES

ROOM 513 PARMONT BLDG

VICTORIA BC V8V1X4
CANADA

Room No: s.15
Arrival Date: 30/10/2016
Departure Date: 03/11/2016
Adults/Children 1/0
Room Rate: 333.00 MYR
Rate Plan: GO
AL:
HH #
Folio No/Che s.15
ID SOEN/SOH
BRN

INVOICE: s.15

Confirmation Number: 3293895503

s.15

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT
Debit and Credit Totals				1,854.54	-1,854.54
BALANCE					0.00 MYR

GST SUMMARY

Total Excluding GST	1,749.55
0% Zero Rated	0.00
6% Standard Rated	104.99
0% Exempted	0.00
Total Amount Payable	1,854.54

Guest Signature _____

Please debit my account by the amount indicated above.

s.15

CREDIT CARD DETAIL

APPR CODE 036494
CARD NUMBER MC S.17
TRANSACTION ID 1010601

MERCHANT ID
EXP DATE
TRANS TYPE

s.15

s.17
Sale



s.15

TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

CAD

FI 170818015 PAGE 1 OF 3

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 - 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

WTRAMEN 161125

3. CLIENT 022	4. MIN. ABBREV.	5. DATE COMPLETED YYYY MM DD 20161212	6. FISCAL YEAR 1617	7. SPECIAL CHEQUE ISSUE 04	8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
9. EMPLOYEE I.D.	10. EMPLOYEE SUPPLIER NO.	11. EMPLOYEE SURNAME Menzies, Brian			12. EMPLOYEE GROUP NO. (✓ one only) 1 2 3 4

s.22

s.22

15. REASON FOR TRAVEL: PO Box 9048 Stn Prov Govt, Victoria BC V8W 9E2
Staffing the Minister

16. EMPLOYEE OCCUPATION: Chief of Staff

14. POSTAL CODE: V8W 9E2

17. DATE OF TRAVEL	18. PLACES TRAVELLED	19. PERSONAL VEHICLE USE	20. BUS/TAXI/AIR/FERRY/ COSTS	21. B/L D	22. MEALS: ALLOWANCE/ PER DIEM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY LIMIT)	24. COST	25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.)	26. BROUGHT FORWARD FROM PREVIOUS PAGE	27. TOTAL DAILY COSTS
		DISTANCE X KM RATE 0.53								
11/11	8:00pm - 23:59 AC - Van	25	13		51.50	1433.70	3578.71	165.47		5190.85
11/12	AC108/AC84 Van - Tor/Tor - Tel				51.50	52.50	175.08			244.39
11/22	London to Vancouver		7	75	51.50	52.50	175.08			234.33
11/23	Vancouver				51.50	52.50	175.08	85.58 Laundry		235.33
11/24	Vancouver				51.50	52.50	175.08			313.16
11/25	Van - Vic		2	75	51.50	52.50	175.08	57.40 Taxi		227.58
		13.75	10	50	1643.53	4334.75	308.45			226.58
					1639.70	4348.03	308.48			112.65
										111.65
										6310.23

TOTALS OF COLUMNS

THIS TOTAL MUST EQUAL TOTAL IN BOX Y 6319.96x CLAIM TOTALS 6310.23

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	45. TOTAL DISTANCE TO DATE	46. EMPLOYEE SIGNATURE [Signature] HEADQUARTERS (CITY NAME) Victoria	WORK PHONE NO. 250-337-3751
-------------------------------	--	----------------------------	---	--------------------------------

NOTES	47. SUPPLIER CODE	48. CLIENT	49. RESE. CENTRE	50. SERVICE LINE	51. STOB	52. PROJECT	AMOUNT
		022	32001	34000	5701	32000000	6310.23
		022	32001	34000	5701	32000000	884.72

53. LESS TRAVEL ADVANCE	THIS TOTAL MUST EQUAL TOTAL IN BOX X 6319.96	TOTAL 6310.23
	LESS ADVANCE AMOUNT	6319.96

54. AMOUNT DUE TO EMPLOYEE	55. EXPENSE AUTHORITY SIGNATURE [Signature] 56. PROCESSING CLERK INITIAL	DATE SIGNED YYYY MM DD DEC 1 2016
----------------------------	--	---

TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 - 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

3. CLIENT 4. MIN. ABBREV. 5. DATE COMPLETED YYYY MM DD 6. FISCAL YEAR 7. SPECIAL CHEQUE ISSUE 0,4 8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED

9. EMPLOYEE I.D. 10. EMPLOYEE SUPPLIER NO. 11. EMPLOYEE SURNAME INITIALS 12. EMPLOYEE GROUP NO. (✓ one only) 1 2 3 4

13. MAILING ADDRESS FOR CHEQUE 14. POSTAL CODE

15. REASON FOR TRAVEL 16. EMPLOYEE OCCUPATION

17. DATE OF TRAVEL	18. PLACES TRAVELLED TO / FROM	19. PERSONAL VEHICLE USE DISTANCE X KM RATE	20. BUS/TAXI/AIR/FERRY/COSTS	21. BLD ✓/✓	22. MEALS: ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY LIMIT)	24. COST	25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION	TOTAL DAILY COSTS
26. BROUGHT FORWARD FROM PREVIOUS PAGE →		KM \$	\$		319.80	879.45	\$		1199.25
11.13 Tel Aviv				✓	130.33	280.00			410.33 ✓
11.14 Tel Aviv				✓	130.33	280.00			358.58 ✓
11.15 Tel Aviv				✓	130.33	280.00			410.33 ✓
11.16 Tel Aviv				✓	130.33	280.00			410.33 ✓
11.17 Tel Aviv				✓	130.33	280.00	120.17 Laundry		478.75 ✓
11.18 Tel Aviv				✓	130.33	280.00			410.33 ✓
11.19 Tel Aviv				✓	130.33	280.00			410.33 ✓
US exchange rate @ 1.37719					808.81	1960.00	120.17 USD		2888.48 ✓
					1113.88	2698.42	165.47		3978.67 CAD
						2699.29	165.50		3978.67 CAD

TOTALS OF COLUMNS 38. 39. 40. 41. 42. 43. 44. 45. TOTAL DISTANCE TO DATE THIS TOTAL MUST EQUAL TOTAL IN BOX Y X CLAIM TOTALS 5777.37 CAD

43. PORTAL TO PORTAL DISTANCE 44. TOTAL DISTANCE FROM PREVIOUS VOUCHER 45. TOTAL DISTANCE TO DATE 46. EMPLOYEE SIGNATURE CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES. HEADQUARTERS (CITY NAME) WORK PHONE NO.

NOTES 47. SUPPLIER CODE 48. CLIENT 49. RESP. CENTRE 50. SERVICE LINE 51. STOB 52. PROJECT AMOUNT 0223200134000570632000.00 3978.67

THIS TOTAL MUST EQUAL TOTAL IN BOX X Y TOTAL 3978.67 LESS TRAVEL ADVANCE LESS ADVANCE AMOUNT Z CR

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES. PRINT NAME DATE SIGNED YYYY 56. PROCESSING CLERK INITIAL CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT



TRAVEL AUTHORIZATION

This form must be used for all out-of-province travel requests.
It may, at the discretion of ministries, be used for in-province travel requests.

☐ Out-of-Province
 ☒ Out-of-Canada
 ☐ In-Province

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR)

Finance

VOTE

030

EMPLOYEE NAME

Brian Menzies

EMPLOYEE ID.

S.22

POSITION

Chief of Staff

BARGAINING UNIT / GROUP NO.

BRANCH / LOCATION / REGION

Minister's Office

DATE DEPARTING

YYYY / MM / DD

2016/11/12

DATE RETURNING

YYYY / MM / DD

2016/11/22

NO. OF WORKDAYS AWAY

7

ESTIMATED OVERTIME CLAIM

HOURS

IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS

☐ N / A, OR:

DESTINATIONS

Tel Aviv and London England

METHOD OF TRAVEL

Air

PURPOSE OF TRAVEL

Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc.

Promote BC's trade relations and investments.

SIGNATURES

Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities.
PLEASE SIGN ONE BOX ONLY

DIRECTOR

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

ASSISTANT DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

DEPUTY MINISTER - MICHELE CADARIO, DEPUTY COJ

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

2016/11/16

MINISTER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

2016/11/17

EMPLOYEE'S SIGNATURE

DATE SIGNED
YYYY / MM / DD

2016/11/7

Originator completes and forwards a copy to immediate supervisor for approval(s). If travel is approved, the supervisor retains a copy and returns the original to the originator. The originator attaches the original and a copy to their travel voucher.

Reset Form



PER DIEM RATES-ISRAEL NOVEMBER, 2016

	Tel Aviv Israel	London, United Kingdom
CURRENCY	US Dollar (USD)	Pound Sterling (GBP)
PER DIEM	120.10	91.10
INCIDENTALS	36.03	27.33
TOTAL	<u>156.13</u>	<u>118.43</u>

AMOUNTS TO BE DEDUCTED FROM ABOVE FOR MEALS NOT TAKEN OR MEALS PROVIDED AT PUBLIC EXPENSE: * = Reasonable and justifiable expenses. Receipts required

	Tel Aviv	LONDON
BREAKFAST	25.80	18.60
LUNCH	42.55	31.35
DINNER	51.75	41.15

Note: The maximum hotel rates that are listed: (to be used as a guideline):

LOCATION	AMOUNT
TEL AVIV	\$390.00 USD
LONDON	\$272.00 USD

OUT-OF-CANADA GUIDELINES

Travel Out-of-Canada

The Ministry of Finance pays all out-of-Canada travel expenses. Information regarding travel to various locations around the world (e.g., passport requirements, embassy listings, etc.) is available on the U.S. Government Foreign Affairs site ([Welcome to Travel.State.Gov](http://Welcome.to.Travel.State.Gov)). Out-of-Canada travel



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EN

Average Exchange Rates

fxAverage: Weekly, monthly, quarterly, or yearly averages, for any time period since 1990

fxAverage (Foreign Exchange Average Converter) is a multilingual currency exchange converter that calculates weekly, monthly, quarterly, or yearly average exchange rates for any user-specified time horizon. This is a one-to-many converter, meaning that you can find the average exchange rate for one currency to multiple currencies with one click. Historical requests are available by specifying the appropriate year for which the calculation is to be made. Additional charges can also be included in the conversion (cash, credit card, etc.) and the results displayed in HTML or CSV (comma separated) formats.

Starting Date: 1/11/2016

Ending Date: 30/11/2016

* INDICATES INCOMPLETE WEEK

Base Currency: GBP
Interbank rate: 2%

Format: [CSV \(/currency/average?\)](#)

[amount=1&start_month=11&start_year=2016&end_month=11&end_year=2016&base=GBP&avg_type=Week&Submit=1&exchange=CAD&interbank=2&format=CSV\)](#)

CAD	Average	
	bid	ask
01 Nov 2016		
Week 1 (01 Nov 2016)	1.62396	1.69132
Week 2 (08 Nov 2016)	1.64714	1.71563
Week 3 (15 Nov 2016)	1.64284	1.71111
Week 4 (22 Nov 2016)	1.64364	1.71200
29 Nov 2016		
*Week 1 (29 Nov 2016)	1.64052	1.70819

[New table \(/currency/average\)](#)

Related Currency Products:

OANDA FXTRADE
([HTTP://FXTRADE.OANDA.COM](http://fxtrade.oanda.com))

Trade forex with OANDA's low spreads using our fxTrade platform.

TRY FOREX TRADING

([HTTP://FXTRADE.OANDA.COM/TRADE-FOREX/DEMO/](http://fxtrade.oanda.com/Trade-FOREX/DEMO/))

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([/solutions-for-business/](#))
CURRENCY CONVERTER
([/currency/converter/](#))

SUPPORT
(https://oanda.secure.force.com/HelpAndSupport?language=en_US)
PRESS ROOM ([/resources/news/](#))
CAREERS (<http://jobs.oanda.com/>)
CONTACT US
([/resources/about/contact/](#))

PRIVACY POLICY
([/resources/legal/united-states/legal/privacy/](#))
TERMS OF USE
([/resources/legal/united-states/legal/terms-of-use/](#))
SITE MAP
([/sitemap/](#))



(<https://www.facebook.com/OANDAfx/>)(<https://twitter.com/OANDAfx/>)

s.15

Room
Folio #
Invoice # :
Cashier # : 225679
Page # : 1 of 1

Govt BC
Mr Brian Menzies
Parilment Building
Room 153
501 Bellville Street
Victoria BC V8W9E2

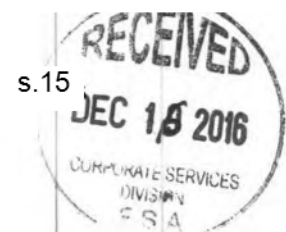
Arrival : 11-11-16
Departure : 11-12-16
s.15

Date	Description	Additional Information	Charges	Credits
11-11-16	Room Charge		199.00	
11-11-16	Destination Marketing Fee		1.99	
11-11-16	Municipal Room tax		4.02	
11-11-16	Provincial Room tax		16.08	
11-11-16	Room GST		10.05	
11-12-16	Mastercard	XXXXXXXXXXXX s.17 XX/XX		231.14
Total			231.14	231.14
Balance Due			0.00	

GST Summary

Room : 10.05
F&B : 0.00
Other : 0.00
Total : 10.05

s.15



To: Mr. Brian Menzies

Original Invoice

s.15

Invoice Date : 20/11/16

s.15

Folio Type: AllCharges

Nationality: Canada

Check-In: 13/11/16 08:51:42

Agent/Comp.: Embassy Of Canada

Room	Arrival	Departure	Persons	Board	Currency
0919	13/11/16	20/11/16	1/0/0/0	B/B	USD

Date	Description	Reference	Qty	Debit	Credit	Balance
13/11/16	0919 Daily Room Charge		1	280.00	s.22	
14/11/16	0919 Daily Room Charge		1	280.00		
15/11/16	0919 Daily Room Charge		1	280.00		
s.22						
16/11/16	0919 Daily Room Charge		1	280.00		
17/11/16	Laundry	9582/96	1	120.17		
s.22						
17/11/16	0919 Daily Room Charge		1	280.00		
18/11/16	0919 Daily Room Charge		1	280.00		
19/11/16	0919 Daily Room Charge		1	280.00		
20/11/16	Master Card \$	14091	1			

108836	Amount	Tax	Total	Issued: 20/11/16 13:40
Total in USD	s.22			Receipt No. 14091
Charges VAT 17.0%				Payment this receipt s.22
Total in Shekel				Clerk: Pasikhova Elina

Original printed by: Elina Pasikhova 20/11/16 13:40

Optima PMS Silverbyte Systems



Payment Voucher

s.15

s.15

V.A.T. Number:

Merchant Name S.15

Merchant:

Cashier No: 01

Trans Date: 20/11/16 13:40

Card Name: Mastercard s.17

Card No: xxxx xxxx xx

Valid until: S.17

Voucher No.: 84-001-036

Trans Type: Approved Debit TRX.
0877950 C comp.

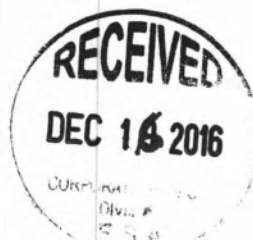
Payment Type: MSR

Currency: USD

Credit Type: Regular Credit

Amount: 2,080.17

More Details: f1690001 r0919



Brian s.22 Menzies**Room Number:** s.15Mr Brian s.2 Menzies
s.22

Arrival Date : 20/11/16
 Departure Date : 22/11/16
 Confirmation No. : PL439937111614P
 Information invoice No. :
 Account Number :
 Page : 1

Date	Description	Unit Price	Total Charge
20/11/16	Accommodation Corporate 20/11/16/#301	257.00	257.00 ✓
21/11/16	Accommodation Corporate 21/11/16/#301	257.00	257.00 ✓

Total: GBP 514.00
Payment: GBP 0.00
Total due: GBP 514.00

Vat Code	Total Ex VAT	VAT	Gross
20.00%	428.33	85.67	514.00
0.00%	0.00	0.00	0.00
0.00%	0.00	0.00	0.00
0.00%	0.00	0.00	0.00

s.15



s.15

CARD SALE VOUCHER
CUSTOMER COPY

22/11/16 13:35
TERMINAL-USER-TRAN

7666-0001-5144

s.15

s.17

ICC

MasterCard APSN=02
AID = 'A0000000041010'
MASTERCARD

etch@1.7361

SALE TOTAL

GBP564.75

BRIAN MENZIES

PLEASE DEBIT MY ACCOUNT WITH THE
TOTAL AMOUNT IN GBP SHOWN.

PIN VERIFIED

PLEASE RETAIN THIS RECEIPT FOR YOUR
RECORDS.

AUTH: 0000000000000000

YELLOW CAB
817 FISCARD STREET V8W1R9
VICTORIA BC
21852400
GH218524000N

*** PURCHASE ***
11-25-2016 s.17 11:51:27
Acct # ***** C
Exp Date **/** Card Type MC
Name: BRIAN MENZIES
AID: A0000000041010 MasterCard

Trace # 2640 Operator 279
Inv. # 279
Auth # 037748 RRN 001227003

Total \$57.40

(00) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

* RECEIPT *
* NOT VALID FOR TRAVEL *

TransLink
980-CANADA LINE
YVR Airport Stn
TVN73122
Tue 22 Nov 16 08:55PM

Payment Type: DEBIT
Purchase: 1 Zone Ticket with YVR
Product Price: \$ 7.75

Compass Ticket #: 7482
Debit Card #: s.22
Auth #: 261807
Ref #: TVVDA2URU7JV
Receipt #: 55499

Card Entry: Chip
AID: A00000002771010
TVR: 0080008000
TSI: F800

Retain for your records.
View TransLink Policies
at www.translink.ca

Thank You!

* RECEIPT *
* NOT VALID FOR TRAVEL *

TransLink
980-CANADA LINE
Vancouver City Centre St
n
TVN51112
Fri 25 Nov 16 08:29PM

Payment Type: DEBIT
Purchase: 1 Zone Ticket
Product Price: \$ 2.75

Compass Ticket #: 2326
Debit Card #: s.22
Auth #: 235786
Ref #: TUC7A8UR9NRX
Receipt #: 63857

Card Entry: Chip
AID: A00000002771010
TVR: 0080008000
TSI: F800

Retain for your records.
View TransLink Policies
at www.translink.ca

Thank You!



Room : s.15
Folio # :
Invoice # :
Cashier # : 139
Page # : 1 of 1

Mr Brian Menzies
Parilment Building
Room 153
501 Bellville Street

Arrival : 11-22-16
Departure : 11-25-16
s.15

Date	Description	Additional Information	Charges	Credits
11-22-16	Room Charge - Provincial Govt		149.00	
11-22-16	Destination Marketing Fee		1.93	
11-22-16	Hotel Room Tax		16.60	
11-22-16	Room GST		7.55	
11-23-16	Laundry	11-018218	44.00	
11-23-16	Laundry - GST		2.20	
11-23-16	Laundry	11-018220	37.50	
11-23-16	Laundry - GST		1.88	
11-23-16	Room Charge - Provincial Govt		149.00	
11-23-16	Destination Marketing Fee		1.93	
11-23-16	Hotel Room Tax		16.60	
11-23-16	Room GST		7.55	
11-24-16	Room Charge - Provincial Govt		149.00	
11-24-16	Destination Marketing Fee		1.93	
11-24-16	Hotel Room Tax		16.60	
11-24-16	Room GST		7.55	
11-25-16	Mastercard	XXXXXXXXXXXX s.17 XX/XX		610.82
Total			610.82	610.82
Balance Due			0.00	

GST Summary

Room : 22.65
F&B : 0.00
Other : 4.08
Total : 26.73

HST Summary

Room : 0.00
F&B : 0.00
Other : 0.00
Total : 0.00



Travel Insurance Certificate

Plan Purchased: Annual Medical

Policyholder: BRIAN MENZIES ✓

Trip cost per person: \$0.00

Certificate Number: s.17

Effective Date: 11/10/2016

Expiry Date: 11/9/2017

Number of days: 30

Amount paid: \$84.80 ✓

Payment Type: Credit Card - Mastercard

Purchase Date: 9/28/2016

Worldwide Travel Assistance

Call MEDI-ASSIST within 24 hours of an emergency

Within Canada and USA: **1 888 699-9333**

All other countries: **604 419-4487** (call collect)

Covered persons

First name	Last name	Age	Gender
BRIAN	MENZIES ✓	s.22	

Beneficiary: Estate

Summary of Coverage

Emergency Medical Care Benefit	up to \$10,000,000
Hospitalization	included
Incidental Expenses inherent to Hospitalization (up to \$100/hospitalization)	included
Physicians' Fees	included
Medical appliances	included



JOURNAL VOUCHER

(Scanned)

Supplier # 033 035/001
Air Canada

FI 17DEXE01548

1. ISSUING CLIENT		2. CONTACT NAME PHONE NUMBER		3. DESCRIPTION OF JOURNAL ENTRY MAXIMUM 40 CHARACTERS PRINTOUTS USE FIRST 30 CHARACTERS ONLY		4. FISCAL YEAR		5. BATCH DATE	
Ministry of International Trade		Nancy Murray		Recovery of Flight Costs India Mission MoFinance		2017		2016 12 01	
6. NAME OF PROGRAM/SERVICE LINE REASON FOR TRANSACTION Include names if to have advice Attach supporting documents		7. CLIENT	8. RESP CENTRE	9. SERVICE LINE	10. STOB	11. PROJECT	12. SUPPLIER CODE REGULAR	13. SUPPLIER NAME	14. DEBIT (CREDIT) AMOUNT
Recover MoF Flight Costs from A Jordan Peard		065	51998	22441	5714	5143045			
✓ MMdJ Singapore Airlines ✓		022	32001	34000	5714	3200000			4,626.49 ✓
B Menzies Singapore Airlines		022	32001	34000	5714	3200000			3,438.66 ✓
✓ MMdJ Service Charge ✓		022	32001	34000	5714	3200000			58.00 ✓
B Menzies Service Charge		022	32001	34000	5714	3200000			58.00
✓ MMdJ Air Canada ✓		022	32001	34000	5714	3200000			8,126.14 ✓
B Menzies Air Canada		022	32001	34000	5714	3200000			8,126.14
✓ MMdJ Service Charge ✓		022	32001	34000	5714	3200000			58.00 ✓
B Menzies Service Charge		022	32001	34000	5714	3200000			58.00
B Menzies Service Charge		022	32001	34000	5714	3200000			30.00
15. HERE IF NOT PAGE 1		16. ISSUING AUTHORITY EXPENSE OR REVENUE		17. PRINT NAME		18. DATE SIGNED		19. ENTER TOTAL DEBIT AMOUNT	
Maureen Yelovatz		Maureen Yelovatz		DEC - 1 2016		24,579.43		Must Equal Total Credit Amount	
20. SIGNATURE		21. PRINT NAME		22. DATE SIGNED		23. ENTER TOTAL CREDIT AMOUNT		Must Equal Total Debit Amount	
Nancy Murray		Nancy Murray		2016-12-01		24,579.43		Must Equal Total Debit Amount	
24. SIGNATURE		25. PRINT NAME		26. CONTACT NAME PHONE NO.		27. DATE SIGNED		28. ENTER TOTAL CREDIT AMOUNT	
B. Menzies		B. Menzies		250-882-0679		Dec 1/16		24,579.43	

#1037379
Minister de Jong \$12,868.63
Brian menzies 11,710.80
#1022074



AGENT NR/NR BOOKING REF s.17

MENZIES/BRIAN s.2 MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 730 - 999 CANADA PLACE
VANCOUVER BC V6C 3E1
ATTN: ANNETTE JORDAN

DATE: OCT 13 2016

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
JET AIRWAYS 9W 340 C BUSINESS	25OCT TUESDAY	DELHI INDIRA GANDHI TERMINAL 3 LUNCH RESERVATION CONFIRMED AIRCRAFT: BOEING 737-800 (WINGLETS)	MUMBAI CHHATRAPATI SH TERMINAL 2	1240	1445
JET AIRWAYS 9W 323 C BUSINESS	27OCT THURSDAY	MUMBAI CHHATRAPATI SH TERMINAL 2 SNACK RESERVATION CONFIRMED AIRCRAFT: BOEING 737-800	AMMEDABAD S.VALLABHBHAI TERMINAL 1	1735	1850
JET AIRWAYS 9W 324 C BUSINESS	28OCT FRIDAY	AMMEDABAD S.VALLABHBHAI TERMINAL 1 DINNER RESERVATION CONFIRMED AIRCRAFT: BOEING 737-800	MUMBAI CHHATRAPATI SH TERMINAL 2	1920	2045
SINGAPORE AIRLINES SQ 425 C BUSINESS	29OCT SATURDAY	MUMBAI CHHATRAPATI SH TERMINAL 2 MEAL RESERVATION CONFIRMED AIRCRAFT: BOEING 777-200/200ER s.15 NO SMOKING CONFIRMED	SINGAPORE CHANGI	0835	1640

AIR FARE: CAD	2936.00
TAXES AND AIRLINE IMPOSED FEES:	502.66
PAID BY MASTER CARD/THANKS CAD	-3438.66✓
INVOICE TOTAL CAD	0.00

s.17

PAYMENT: CA XXXXXXXX

RESERVATION NUMBER(S) AC/QMUN5 CX/SWJ3DU SQ/SWJ3DU 9W/QQXRC

TKT: SQ 618 9173419037

INVOICE NUMBER

1/ 2



ctms - Corporate Travel Management Solutions
1800 British Avenue West, Suite 212
Toronto (Ontario) Canada M6H 4P6
Phone: (416) 593-1234 Fax: (416) 593-1235
info@corporatetravel.com www.corporatetravel.com





AGENT NR/NR BOOKING REF s.17

MENEIKS/BRIAN s.22 MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 730 - 999 CANADA PLACE
VANCOUVER BC V6C 3E1

DATE: OCT 21 2016

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
JET AIRWAYS 9W 340 C BUSINESS	25OCT TUESDAY	DELHI INDIRA GANDHI TERMINAL 3 LUNCH RESERVATION CONFIRMED AIRCRAFT: BOEING 737-800 (WINGLETS) s.15 NO SMOKING CONFIRMED	MUMBAI CHHATRAPATI SH TERMINAL 2	1240	1445
JET AIRWAYS 9W 385 C BUSINESS	27OCT THURSDAY	MUMBAI CHHATRAPATI SH TERMINAL 2 DINNER RESERVATION CONFIRMED AIRCRAFT: BOEING 737-800 s.15 NO SMOKING CONFIRMED	AHMEDABAD S.VALLABHSHAI TERMINAL 1	2035	2145
JET AIRWAYS 9W 324 C BUSINESS	28OCT FRIDAY	AHMEDABAD S.VALLABHSHAI TERMINAL 1 DINNER RESERVATION CONFIRMED AIRCRAFT: BOEING 737-800 s.15 NO SMOKING CONFIRMED	MUMBAI CHHATRAPATI SH TERMINAL 2	1920	2045
SINGAPORE AIRLINES SQ 425 C BUSINESS	29OCT SATURDAY	MUMBAI CHHATRAPATI SH TERMINAL 2 MEAL RESERVATION CONFIRMED AIRCRAFT: BOEING 777-300/300ER s.15 NO SMOKING CONFIRMED	SINGAPORE CHANGI	0835	1640

SERVICE FEE: 50.00 ✓	AIR FARE: CAD	2936.00
TAX DETAILS: GST/HST: 2.90	TOTAL CAD	60.90 ✓
SERVICE FEE DETAILS:		
SERVICE FEE / PAID BY MASTER CARD/THANKS CAD		-60.90

INVOICE NUMBER 1-17

1/ 2

ctms - Corporate Travel Management Solutions
1600 Steeles Avenue West, Suite 213
Toronto (Ontario), Canada M3C 4K2
P: 416-491-0000 (Toll Free) F: 416-730-0000
info@corporate-travel.com www.corporate-travel.com



AGENT NR/NR BOOKING REF : s.17
MENZIES/BRIAJ s.22 MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 730 - 999 CANADA PLACE
VANCOUVER BC V6C 3E1
ATTN: ANNETTE JORDAN

DATE: OCT 27 2016

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
MALAYSIA AIRLINES	30OCT	MEMBAI	KUALA LUMPUR	0200	0950
MH 187	SUNDAY	CHHATRAPATI SH	KUALA LUMPUR I		
Y ECONOMY		TERMINAL 2	TERMINAL M		
	NON SMOKING	MEAL		NON STOP	
		RESERVATION CONFIRMED		5:20 DURATION	
	AIRCRAFT: BOEING 737-800				
	s.15	CONFIRMED			
MALAYSIA AIRLINES	30OCT	KUALA LUMPUR	JOHOR BAHRU	1115	1210
MH 1039	SUNDAY	KUALA LUMPUR I	SEMAI INTERNAT		
Y ECONOMY		TERMINAL M			
	NON SMOKING	REFRESHMENTS		NON STOP	
		RESERVATION CONFIRMED		0:55 DURATION	
	AIRCRAFT: BOEING 737-800				
	s.15	CONFIRMED			

	AIR FARE: CAD	1229.00
SERVICE FEE: 30.00	TAXES AND AIRLINE IMPOSED FEES:	110.86
TAX DETAILS:	TOTAL CAD	31.50
SERVICE FEE DETAILS:	GST/HST: 1.50	
SERVICE FEE / PAID BY MASTER CARD/THANKS CAD		-31.50
PAID BY MASTER CARD/THANKS CAD		-1339.86
INVOICE TOTAL CAD		0.00

TICKET PAYMENT: CA XXXXXXXXXXXXX s.17
SVC FEE PAYMENT: CA XXXXXXXXXXXXX 1919

RESERVATION NUMBER(S) AC/QXJUN5 CX/5WJ3DU MR/XS9PH

TKT: MH 232 1098355712
SVC: 954 0077619253

THANK YOU FOR BOOKING WITH CTMS
PLEASE CHECK IN AT LEAST 3 HOURS PRIOR TO
DEPARTURE. PASSPORT VALIDITY MUST BE AT LEAST
6 MONTHS AFTER YOUR SCHEDULED RETURN DATE.
ENSURE YOU HAVE PROPER ENTRY VISA REQUIREMENT
NO SHOW WILL RESULT IN FORFEITURE OF TICKET
INVOICE NUMBER s.17

1/ 2



ctms - Corporate Travel Management Solutions
1850 Steeles Avenue West, Suite 312
Toronto (Ontario), Canada M3J 4K2
P 416 465 0700 F 416 730 0007
info@ctms.com www.ctms.com





AGENT NR/NR BOOKING REF

s.17

MENZIES/BRIAN s.2 MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 730 - 999 CANADA PLACE
VANCOUVER BC V6C 3E1
ATTN: ANNETTE JORDAN

DATE: OCT 13 2016

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
AIR CANADA AC 72 D BUSINESS	20OCT THURSDAY	VANCOUVER BC INTERNATIONAL TERMINAL M	DELHI INDIRA GANDHI TERMINAL 3	2315	0155 22OCT
				NON STOP	
				14:10 DURATION	
AIRCRAFT: BOEING 787-9					
s.15 NO SMOKING CONFIRMED					
CATHAY PACIFIC CX 690 I BUSINESS	03NOV THURSDAY	SINGAPORE CHANGI TERMINAL 1	HONG KONG INTERNATIONAL TERMINAL 1	1255	1655
				NON STOP	
				4:00 DURATION	
COCKPIT CREW: CX CATHAY PACIFIC					
CABIN CREW: CX CATHAY PACIFIC					
AIRCRAFT: BOEING 777-300ER					
s.15 NO SMOKING CONFIRMED					
AIR CANADA AC 8 D BUSINESS	03NOV THURSDAY	HONG KONG INTERNATIONAL TERMINAL 1	VANCOUVER BC INTERNATIONAL TERMINAL M	1850	1515
				NON STOP	
				11:25 DURATION	
AIRCRAFT: BOEING 777-300ER					
s.15 NO SMOKING CONFIRMED					

	AIR FARE: CAD	7324.00
	TAXES AND AIRLINE IMPOSED FEES:	801.14
	GST/HST:	1.00
SERVICE FEE: 58.00 ✓	TOTAL CAD	60.90
TAX DETAILS:	GST/HST: 14.50	
SERVICE FEE DETAILS:		
SERVICE FEE / PAID BY MASTER CARD/THANKS CAD		-60.90
PAID BY MASTER CARD/THANKS CAD		-8126.14 ✓
INVOICE TOTAL CAD		0.00

TICKET PAYMENT: CA XXXXXXXXXXXX s.17

SVC FEE PAYMENT: CA XXXXXXXXXXXX

1957

INVOICE NUMBER s.17

1/ 2



ctms - Corporate Travel Management Solutions
3030 Bayview Ave. Suite 202
Toronto, Ontario M2H 4G2
P 416 461 0100 F 416 461 0101
info@ctms.com ctms.com



Electronic Ticket Receipt

Booking ref: s.17
Issue date: 27 OCTOBER 16
Airline booking ref: s.17
Issuing Airline: MALAYSIA AIRLINES
Ticket: 232-1098355712

[Check My Trip](#)
[Baggage](#)

Traveler **Menzies Brian** s.2 **Mr** (ADT) Agency **HUME TRAVEL**
#1680 - 401 WEST GEORGIA STREET
VANCOUVER BC V6B 5A1
Agent Telephone 0029
604 682-7581
IATA 61674955



Welcome to NYC. Now Gett around.
No-surge taxi rides in New York.



Itinerary

From	To	Flight	Class	Date	Departure	Arrival	Resa (1)	NVB(2)	NVA(3)	Last check-in	Baggage (4)	Seat
MUMBAI	KUALA LUMPUR	MH0187	Y	30Oct	02:00	09:50	Ok				30K	s.15
Terminal 2	Terminal M					Fare Basis			YFXOWIZ			
Operated by		MALAYSIA AIRLINES				Marketed by			MALAYSIA AIRLINES			
						Duration				05:20 (Non Stop)		
KUALA LUMPUR	JOHOR BAHRU	MH1039	Y	30Oct	11:15	12:10	Ok				30K	s.15
Terminal M						Fare Basis			YFXOWIZ			
Operated by		MALAYSIA AIRLINES				Marketed by			MALAYSIA AIRLINES			
						Duration				00:55 (Non Stop)		

(1) Ok = confirmed (2)NVB= Not valid before (3)NVA= Not valid after(4) Each passenger can check in a specific amount of baggage at no extra cost as indicated above in the column baggage.

At check-in, you must show a photo ID.

Baggage Policy

BOMJHB

1st Checked Bag: Free of Charge

2nd Checked Bag: Free of Charge

CARRY-ON BAG:

BOMKUL: MAX Free of Charge

KULJHB: MAX Free of Charge

LB = Weight In Pounds, KG = Weight In Kilos, LI = Linear Inches, LCM = Linear Centimeters, MAX = Maximum Allowed, PC = Number of Pieces

Baggage allowance and charges are provided for information only. Additional discounts may apply depending on advance purchase or Flyer-specific factors (e.g. Frequent flyer status, military, Credit card used for purchase, early purchase over the internet, etc.) Most carriers' e-tickets have expiration dates and conditions of use. Check the carrier's fare rules for more information.

Receipt

Name : Menzies Brian S. Mr (ADT)
Ticket number : 232 1098355712
Form of payment : CCCA XXXXXXXXXXXX s.17 S191943 : 1339.86
Fare Calculation : BOM MH X/KUL Q30.00MH JHB894.92NUC924.92END ROE66.475100
Air Fare : INR 61485
Equiv Fare Paid : CAD 1229.00
Tax : CAD 68.82JN CAD 16.55YM CAD 15.58IN
CAD 4.99WO CAD 2.46G1 CAD 2.46F2
Total Amount : CAD 1339.86
Issuing Airline and date : MALAYSIA AIRLINES 27Oct16
Restriction(s)/Endorsements : NONEND-CHECK-IN 2 PCS MAX CHARGES APPLY

TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

PAGE 1 OF 4

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 - 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

NRIDEXESLP30

WTRA-STR161206

3. CLIENT
128 FINRO

4. MIN. ABBREV.

5. DATE COMPLETED

YYYY

MM

DD

6. FISCAL YEAR

7. SPECIAL CHEQUE ISSUE

04

8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED

9. EMPLOYEE ID.

10. EMPLOYEE SURNAME

11. EMPLOYEE SURNAME

INITIALS

12. EMPLOYEE GROUP NO.

(✓ one only)

1 2 3 4

13. MAILING ADDRESS FOR CHEQUE

15. REASON FOR TRAVEL

Trade Mission / Ministry of Forests

16. EMPLOYEE OCCUPATION

Chief of Staff

14. POSTAL CODE

V8W 9E2

17. DATE OF TRAVEL	18. PLACES TRAVELLED	19. PERSONAL VEHICLE USE	20. BUS/TAXI/AIR/FERRY/ COSTS	21. B/L/D	22. MEALS: ALLOWANCE/ PER DIEM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY LIMIT)	24. COST	25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION	TOTAL DAILY COSTS
26. BROUGHT FORWARD FROM PREVIOUS PAGE	→	KM	\$	\$	\$	\$	\$		
M D									
11 24	Van-Tokyo (Nanta)			PCard	in flight				
	Dep. 1300								
	Arr. 1630								
11 25	Hotel in Tokyo					314 98			314 98
11 26	Hotel F&B in Saitai					511 61		international	511 61
12 06	Doc. Travel			PCard					
	Dep. Shanghai 8:50am								
	Arr. Van. 10:25pm							crossing 1 timeline	51 50
11 27/18	Hotel in Tokyo					631 83			631 83
	Train paid by BC Foresty Innovation								
	invoice B to follow								

TOTALS OF COLUMNS

38. 39. 40. 575.52 41. 268.25 42. 83.00 THIS TOTAL MUST EQUAL TOTAL IN BOX Y 3316.77

43. PORTAL TO PORTAL DISTANCE

44. TOTAL DISTANCE FROM PREVIOUS VOUCHER

45. TOTAL DISTANCE TO DATE

HEADQUARTERS (CITY NAME)

WORK PHONE NO.

46. EMPLOYEE SIGNATURE
CERTIFIED THIS TRAVEL EXPENSE CLAIM IS A TRUE STATEMENT OF DISBURSEMENTS MADE AND/OR ALLOWANCES TO WHICH I AM ENTITLED AS A RESULT OF TRAVEL ON GOVERNMENT BUSINESS AS DETAILED ABOVE AND FOR WHICH I HAVE NOT BEEN AND WILL NOT BE REIMBURSED BY ANY OTHER PARTY.

47. SUPPLIER CODE

48. CLIENT

49. RESP. CENTRE

50. SERVICE LINE

51. STOB

52. PROJECT

AMOUNT

s.22

128 71.000 40001 5706 7100000 3316 77

LESS TRAVEL ADVANCE

53.

THIS TOTAL MUST EQUAL TOTAL IN BOX X

Y TOTAL 3316 77

LESS ADVANCE AMOUNT

Z CR

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

AMOUNT DUE TO EMPLOYEE

54. 3316.77

55. EXPENSE AUTHORITY SIGNATURE

CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES.

56. PROCESSING CLERK INITIAL

CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT

PRINT NAME

Laura Tennant

DATE SIGNED

20161216



(Note: FIN 10 uses are restricted per CPPM C.1.6.)

PAGE 2 OF 4

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim.

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim.

3. CLIENT		4. MIN. ABBREV.	5. DATE COMPLETED YYYY MM DD		6. FISCAL YEAR	7. SPECIAL CHEQUE ISSUE	8. CHEQUE STUB INFORMATION – MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED	
128 FLNRD			2016 12 15		2017	0 4		
9. EMPLOYEE I.D.			10. EMPLOYEE SUPPLIER NO.			11. EMPLOYEE SURNAME		

s.22

S.22		EMPLOYEE SURNAME		INITIALS		12. EMPLOYEE GROUP NO. (✓ one only)	
		Strongithorn, Bruce				<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4	
13. MAILING ADDRESS FOR CHEQUE				14. POSTAL CODE			
Rm 248, Parliament Bldg- Victoria				V8W 9E2			
15. REASON FOR TRAVEL				16. EMPLOYEE OCCUPATION			
Trade Mission / Ministry of Forests				Chief of Staff.			
17.	18.	PLACES TRAVELLED		19. PERSONAL			

DATE OF TRAVEL	PLACES TRAVELLED TO / FROM	Depart Arrive	19. PERSONAL VEHICLE USE DISTANCE X KM RATE	BUS/TAXI/ AIR/FERRY/ COSTS	21. B/L/D ✓/✓/✓	22. MEALS: ALLOWANCE/ PER DIEM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY LIMIT)	MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) 24. COST	25. DESCRIPTION	TOTAL DAILY COSTS
26.	BROUGHT FORWARD FROM PREVIOUS PAGE →		KM \$	\$		\$	\$	\$		27. \$
M D										
11 25	Arrival - TOKYO Arr. 4:30pm			Rcard		V 1198 50	See page 1			1198 50 ✓
11 26	Arr. Sendai 11:07 am			Train	✓	I 3670 80	See page 1			6860 80 ✓
11 27	dep. Sendai 11:30am Arr. Tokyo 1:00pm			Train		I 3670 80			Br in Tokyo L in Sendai	3670 80 ✓
11 28	Tokyo					I 4588 50			BEA(Business Dinner)	4588 50 ✓
11 29	dep. Nanta 2:00pm arr. Shanghai 4:45pm			Rcard		I 4588 50	See page 1			4588 50 ✓
				JPY		31707.10 = 374.46 adn	Total yen			31707.10

TOTALS OF COLUMNS

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	45. TOTAL DISTANCE TO DATE	MUST EQUAL TOTAL IN BOX Y	374.46
46. EMPLOYEE SIGNATURE				

46. EMPLOYEE SIGNATURE
 CERTIFIED THIS TRAVEL EXPENSE CLAIM IS A TRUE
 STATEMENT OF DISBURSEMENTS MADE AND/OR
 ALLOWANCES TO WHICH I AM ENTITLED AS A RESIDENT
 TRAVEL ON GOVERNMENT BUSINESS AS DETAILLED
 AND FOR WHICH I HAVE NOT BEEN AND WILL NOT
 BE REIMBURSED BY ANY OTHER PARTY.

46. EMPLOYEE SIGNATURE CERTIFIED THIS TRAVEL EXPENSE CLAIM IS A TRUE STATEMENT OF DISBURSEMENTS MADE AND/OR ALLOWANCES TO WHICH I AM ENTITLED AS A RESULT OF TRAVEL ON GOVERNMENT BUSINESS AS DETAILED ABOVE AND FOR WHICH I HAVE NOT BEEN AND WILL NOT BE REIMBURSED BY ANY OTHER PARTY.		HEADQUARTERS (CITY NAME) Minister's Office.	WORK PHONE NO. (252) 337-6240
NOTES	47. SUPPLIER CODE	48. QUANTITY	

NOTES	47. SUPPLIER CODE
-------	-------------------

S.22	48. CLIENT	49. RESP. CENTRE	50. SERVICE LINE	51. STOB	52. PROJECT	AMOUNT
	128	71.000	40001	5706	7100000	374 46.

[illegible]

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE.
ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES.		PRINT NAME Laura Tennant		DATE SIGNED YYYY MM DD 2016 11 21 16		Earned Page 3
56. PROCESSING CLERK INITIAL CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT						

TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

PAGE 3 OF 4

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 - 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.	2. CONTROL NO. W
---------------------------	----------------------------

3. CLIENT 128 FINRO	4. MIN. ABBREV.	5. DATE COMPLETED YYYY MM DD 2016 12 15	6. FISCAL YEAR 2017	7. SPECIAL CHEQUE ISSUE 0 4	8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
-------------------------------	-----------------	--	-------------------------------	---------------------------------------	---

9. EMPLOYEE I.D. s.22	10. EMPLOYEE SUPPLIER NO.	11. EMPLOYEE SURNAME Strongithorn, Bruce	INITIALS	12. EMPLOYEE GROUP NO. (one only) <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4
---------------------------------	---------------------------	--	----------	---

13. MAILING ADDRESS FOR CHEQUE Rm 248 Parliament Bldg- Victoria	14. POSTAL CODE V8W 9E2
---	-----------------------------------

15. REASON FOR TRAVEL Trade Mission / Ministry of Forests	16. EMPLOYEE OCCUPATION Chief of Staff
---	--

17. DATE OF TRAVEL	18. PLACES TRAVELLED TO / FROM	19. PERSONAL VEHICLE USE DISTANCE X KM RATE	20. BUS/TAXI/AIR/FERRY/COSTS	21. B/L/D ✓/✓/✓	22. MEALS: ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY LIMIT)	24. COST	25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION	TOTAL DAILY COSTS
26. BROUGHT FORWARD FROM PREVIOUS PAGE		KM \$	\$		\$	\$	\$		27. \$
11/29	Shanghai arr. 4:45pm		Road	I	374.46	1380.00			374.46 ✓
11/30	Shanghai			I	223.80	1380.00	9.20	Business Phone	1380.00 ✓
							418.00	Laundry	2031.00 ✓
12/01	Shanghai-Beijing dep. Shanghai (7:50am) Arr. Beijing 10:15am JL 1058			I	210.00	1340.90			1550.90 ✓
	CNY Exchange C.D. 1943		CNY		433.80	4100.90	427.20		4961.90 ✓
			CAD		84.29	796.80	83.00		964.08 ✓

TOTALS OF COLUMNS	38.	39.	40. 458.74	41. 796.80	42. 83.00	THIS TOTAL MUST EQUAL TOTAL IN BOX Y	X CLAIM TOTALS 1338 54 ✓
-------------------	-----	-----	------------	------------	-----------	--------------------------------------	-----------------------------

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	45. TOTAL DISTANCE TO DATE	HEADQUARTERS (CITY NAME) Minister's Office	WORK PHONE NO.
-------------------------------	--	----------------------------	--	----------------

NOTES s.22	47. SUPPLIER CODE	48. CLIENT 128	49. RESP. CENTRE 71000	50. SERVICE LINE 40001	51. STOB 5706	52. PROJECT 7100000	AMOUNT 1338 54
----------------------	-------------------	--------------------------	----------------------------------	----------------------------------	-------------------------	-------------------------------	--------------------------

53. LESS TRAVEL ADVANCE	THIS TOTAL MUST EQUAL TOTAL IN BOX X	Y TOTAL
	LESS ADVANCE AMOUNT	Z CR

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

AMOUNT DUE TO EMPLOYEE **Carry to page 4**

55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES. <i>[Signature]</i>	PRINT NAME Laura Tennant	DATE SIGNED 2016 12 16
---	------------------------------------	----------------------------------

56. PROCESSING CLERK INITIAL CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT

TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

PAGE 4 OF 4

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 - 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

W

3. CLIENT 128 FINRO	4. MIN. ABBREV.	5. DATE COMPLETED YYYY MM DD 2016 12 15	6. FISCAL YEAR 2017	7. SPECIAL CHEQUE ISSUE 04	8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
-------------------------------	-----------------	--	-------------------------------	--------------------------------------	---

9. EMPLOYEE I.D.	10. EMPLOYEE SUPPLIER NO.	11. EMPLOYEE SURNAME Strongithorn, Bruce	INITIALS	12. EMPLOYEE GROUP NO. (✓ one only) 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>
------------------	---------------------------	--	----------	---

s.22

13. MAILING ADDRESS FOR CHEQUE Rm 248 Parliament Bldg - Victoria	14. POSTAL CODE V8W 9E2
--	-----------------------------------

15. REASON FOR TRAVEL Trade Mission / Ministry of Forests	16. EMPLOYEE OCCUPATION Chief of Staff
---	--

17. DATE OF TRAVEL	18. PLACES TRAVELLED TO / FROM	19. PERSONAL VEHICLE USE DISTANCE X KM RATE	20. BUS/TAXI/AIR/FERRY/COSTS	21. B L D ✓ ✓ ✓	22. MEALS: ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY LIMIT)	24. COST	25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION	TOTAL DAILY COSTS
26. BROUGHT FORWARD FROM PREVIOUS PAGE	→								
M D									
12 02	Dep - Beijing 12:30pm Arr - Beijing 4:50pm		Train	I 168	00	850	00		1018 00
12 03	Dep - Nanjing 2:30pm Arr - Shanghai 4:00pm		Train	I 168	00	1224	30		1392 30
	Personal time 12-04 to 12-05								
12 06	Dep - Shanghai 8:50am Arr - Van. 10:25pm								
	CDY exchange @ 0.1943		CDY		336	00	2074	30	2410 30
					65	28	403	04	468 32
								Total RMB	
								CAD	

TOTALS OF COLUMNS

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	45. TOTAL DISTANCE TO DATE	46. EMPLOYEE SIGNATURE <i>[Signature]</i>	HEADQUARTERS (CITY NAME) Minister's Office	WORK PHONE NO.
-------------------------------	--	----------------------------	--	--	----------------

47. SUPPLIER CODE s.22	48. CLIENT 128	49. RESP. CENTRE 71000	50. SERVICE LINE 40001	51. STOB 5706	52. PROJECT 7100000	AMOUNT 1806 86
----------------------------------	--------------------------	----------------------------------	----------------------------------	-------------------------	-------------------------------	--------------------------

53. LESS TRAVEL ADVANCE	THIS TOTAL MUST EQUAL TOTAL IN BOX X	Y TOTAL
	LESS ADVANCE AMOUNT	Z CR

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

AMOUNT DUE TO EMPLOYEE

55. EXPENSE AUTHORITY SIGNATURE <i>[Signature]</i>	PRINT NAME Laura Tennant	DATE SIGNED YYYY MM DD 2016 12 16
56. PROCESSING CLERK INITIAL		

Hansen, Lucy FLNR:EX

From: Silverio, Lisa FLNR:EX
Sent: Friday, November 18, 2016 8:56 AM
To: Hansen, Lucy FLNR:EX
Subject: FW: INVOICE RECEIPT : STRONGITHARN s.15 BRUCE MR 24NOV YVR

From: ROLEX TRAVEL [mailto:rolextravel@shaw.ca]
Sent: Thursday, November 17, 2016 5:06 PM
To: Silverio, Lisa FLNR:EX
Subject: INVOICE RECEIPT : STRONGITHARN s.22 BRUCE MR 24NOV YVR

ROLEX TRAVEL & TOURS LTD
4178 MAIN STREET
VANCOUVER, B. C. V5V 3P7

TELEPHONE: 604 872-8548
FAX : 604-872-1124

INVOICE s.17
DATE 17NOVEMBER16
BOOKING REF s.17
AGENT JC/JC

STRONGITHARN/ s.15 BRUCE MR

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
JAPAN AIRLINES	24NOV	VANCOUVER BC	TOKYO	1300	1630
JL 17	THURSDAY	INTERNATIONAL	NARITA INTL		25NOV
X BUSINESS		AIRCRAFT:	BOEING 787-8 DREAMLINER		
	s.15	CONFIRMED			

JAPAN AIRLINES	29NOV	TOKYO	SHANGHAI	1400	1645
JL 877	TUESDAY	NARITA INTL	PUDONG INTL		
D BUSINESS		AIRCRAFT:	BOEING 737-800 (WINGLETs)		
	s.15	CONFIRMED			

JAPAN AIRLINES	06DEC	SHANGHAI	TOKYO	0850	1235
JL 872	TUESDAY	PUDONG INTL	NARITA INTL		
D BUSINESS		AIRCRAFT:	BOEING 767-300/300ER		
	s.15	CONFIRMED			

JAPAN AIRLINES	06DEC	TOKYO	VANCOUVER BC	1840	1025
JL 18	TUESDAY	NARITA INTL	INTERNATIONAL		
X BUSINESS		AIRCRAFT:	BOEING 787-8 DREAMLINER		
	s.15	CONFIRMED			

AIR FARE:CAD	2968.00
TAXES AND AIRLINE IMPOSED FEES:	124.43
GST/HST:	1.00

SERVICE FEE: 50.00

TOTAL CAD

50.00

TAX DETAILS:

SERVICE FEE DETAILS:

INVOICE TOTAL CAD

3143.43

TICKET PAYMENT: CA XXXXXXXXXXXXXS.17

SVCFEE PAYMENT: CA XXXXXXXXXXXXX

181157

RESERVATION NUMBER(S) JL/DAEV76

ETKT:JL 131 1098403233

SVC: 954 0077507047

YOUR BOOKING AGENT IS : JANCY

BC LICENCE NUMBER : 746

* * * * *

THANK YOU FOR BOOKING WITH ROLEX TRAVEL

CLICK THE FOLLOWING LINK TO ACCESS YOUR ONLINE ITINERARY:

WWW.CHECKMYTRIP.COM/CMTSERVLET?R=4KF8DP&L=US&N=STRONGITHARM<

br>

MOST CARRIERS' E-TICKETS HAVE EXPIRATION DATES AND CONDITIONS OF USE.
CHECK THE CARRIER'S FARE RULES FOR MORE INFORMATION.

BAGGAGE POLICY - FOR TRAVEL TO/FROM, WITHIN THE US/CA, PLEASE VISIT:

[HTTPS://BAGS.AMADEUS.COM?R=4KF8DP&N=STRONGITHARM](https://BAGS.AMADEUS.COM?R=4KF8DP&N=STRONGITHARM)

Hansen, Lucy FLNR:EX

From: Silverio, Lisa FLNR:EX
Sent: Friday, November 18, 2016 8:56 AM
To: Hansen, Lucy FLNR:EX
Subject: FW: E-TICKET CONFIRMATION : STRONGITHARM/s.15 | BRUCE MR 24NOV2016 YVR NRT
Attachments: STRONGITHARM s.22 | BRUCE MR 24NOV2016 YVR NRT.pdf

From: ROLEX TRAVEL [mailto:rolextravel@shaw.ca]
Sent: Thursday, November 17, 2016 5:05 PM
To: Silverio, Lisa FLNR:EX
Subject: E-TICKET CONFIRMATION : STRONGITHARM/s.22 | BRUCE MR 24NOV2016 YVR NRT

s.17

Electronic Ticket Receipt

Booking ref:

[Check My Trip](#)

Issue date:

17 NOVEMBER 16

[Baggage](#)

Airline booking ref:

JL/DAEV76

Issuing Airline:

JAPAN AIRLINES

Ticket:

131-1098403233

Traveler	Strongitharm s.22 (ADT)	Bruce Mr	Agency	ROLEX TRAVEL & TOURS LTD 4178 MAIN STREET VANCOUVER, B. C. V5V 3P7
			Telephone	604 872-8548
			IATA	61838991
			Agent	8888



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Itinerary

From	To	Flight	Class	Date	Departure	Arrival	Resa (1)	NVB(2)	NVA(3)	Last check-in	Baggage (4)	Seat
Thursday 24 November 2016												
VANCOUVER INT	TOKYO NARITA	JL0017	X	24Nov	13:00	16:30	Ok				3PC	s.15
Terminal M	Terminal 2											
Operated by		JAPAN AIRLINES										
Equipment		Boeing 787-8										
							Fare Basis		X1X7C8C5/DISC			
							Marketed by		JAPAN AIRLINES			
							Arrival Day+1		Duration		10:30 (Non Stop)	
Tuesday 29 November 2016												
TOKYO NARITA	SHANGHAI PUDONG	JL0877	D	29Nov	14:00	16:45	Ok				3PC	s.15
Terminal 2	Terminal 1											
Operated by		JAPAN AIRLINES										
Equipment		Boeing 737-800 (Winglets)										
							Fare Basis		X1X7C8C5/DISC			
							Marketed by		JAPAN AIRLINES			
									Duration		03:45 (Non Stop)	

Tuesday 06 December 2016
 SHANGHAI TOKYO NARITA JL0872 D 06Dec 08:50 12:35 Ok 3PC S.1
 PUDONG
 Terminal 1 Terminal 2
 Operated by JAPAN AIRLINES
 Equipment Boeing 767-300/300Er
 Fare Basis X1X7C8C5/DISC
 Marketed by JAPAN AIRLINES
 Duration 02:45 (Non Stop)

Tuesday 06 December 2016
 TOKYO NARITA VANCOUVER INT JL0018 X 06Dec 18:40 10:25 Ok 3PC S.15
 Terminal 2 Terminal M
 Operated by JAPAN AIRLINES
 Equipment Boeing 787-8
 Fare Basis X1X7C8C5/DISC
 Marketed by JAPAN AIRLINES
 Duration 08:45 (Non Stop)

(1) Ok = confirmed (2)NVB= Not valid before (3)NVA= Not valid after(4) Each passenger can check in a specific amount of baggage at no extra cost as indicated above in the column baggage.

At check-in, you must show a photo ID.

Baggage Policy

YVRPVG

1st Checked Bag:

2nd Checked Bag:

PVGYVR

1st Checked Bag:

2nd Checked Bag:

CARRY-ON BAG:

YVRNRT: MAX 1PC Free of Charge

NRTYVR: MAX 1PC Free of Charge

PVGNRT: MAX 1PC Free of Charge

NRTYVR: MAX 1PC Free of Charge

LB = Weight In Pounds, KG = Weight In Kilos, LI = Linear Inches, LCM = Linear Centimeters, MAX = Maximum Allowed, PC = Number of Pieces

Baggage allowance and charges are provided for information only. Additional discounts may apply depending on advance purchase or Flyer-specific factors (e.g. Frequent flyer status, military, Credit card used for purchase, early purchase over the internet, etc.) Most carriers' e-tickets have expiration dates and conditions of use. Check the carrier's fare rules for more information.

Receipt

Name : Strongitharm s.22 Bruce Mr (ADT)
 Ticket number : 131 1098403233
 Tour Code : ZVBTC
 Form of payment : CCA XXXXXXXXXXXX s.17 \$181157 : 3093.43
 Fare Calculation : YVR JL TYO Q15.00JL SHA M1318.95JL X/TYO JL YVR Q15.00 M1318.95 1S300.00CAD2967.90END
 Air Fare : CAD 2968.00
 Tax : CAD 25.91CA CAD 1.00XG CAD 20.00SQ
 : CAD 39.15SW CAD 12.96OI CAD 17.75CN
 : CAD 8.66YQ
 Airline Surcharges : CAD 3093.43
 Total Amount : JAPAN AIRLINES 17Nov16
 Issuing Airline and date : JL ONLY TPAC/NON-END/RFD AGT
 Restriction(s)/Endorsements :
 The fare that applies on the date of purchase is only valid for the entire itinerary and the specific travel dates mentioned on the ticket.

Terms & Conditions



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FLIGHT(S) CALCULATED AVERAGE CO2 EMISSIONS IS 1534.36 KG/PERSON
 SOURCE: ICAO CARBON EMISSIONS CALCULATOR
<http://www.icao.int/environmental-protection/CarbonOffset/Pages/default.aspx>

Our company wishes you a very pleasant trip.
 This document establishes the creation of your electronic ticket(s) in our computer systems.
 For further information, please contact us.

Carriage and other services provided by the carrier are subject to conditions of carriage, which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier. The itinerary/receipt constitutes the passenger ticket for the purposes of article 3 of the Warsaw convention, except where the carrier delivers to the passenger another document complying with the requirements of article 3. Passengers on a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that international treaties known as the montreal convention, or its predecessor, the warsaw convention, including its amendments (the warsaw convention system), may apply to the entire journey, including any portion thereof within a country. For such passengers, the applicable treaty, including special contracts of carriage embodied in any applicable tariffs, governs and may limit the liability of the carrier. These conventions govern and may limit the liability of air carriers for death or bodily injury or loss of or damage to baggage, and for delay. The carriage of certain hazardous materials, like aerosols, fireworks, and flammable liquids, aboard the aircraft is forbidden. If you do not understand these restrictions, further information may be obtained from your airline.

Electronic Ticket Receipt

Booking ref: s.17
 Issue date: 17 NOVEMBER 16
 Airline booking ref: JL/DAEV76
 Issuing Airline: JAPAN AIRLINES
 Ticket: 131-1098403233

[Check My Trip](#)
[Baggage](#)

Traveler **Strongitharm** s.22 **Bruce** Agency **ROLEX TRAVEL & TOURS LTD**
Mr (ADT) **4178 MAIN STREET**
VANCOUVER, B. C. V5V 3P7
 Telephone **604 872-8548**
 IATA **61838991**
 Agent **8888**



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Itinerary

From	To	Flight	Class	Date	Departure	Arrival	Rese (1)	NVB(2)	NVA(3)	Last check-in	Baggage (4)	Seat
Thursday 24 November 2016												
VANCOUVER INT	TOKYO NARITA	JL0017	X	24Nov	13:00	16:30	Ok				3PC	s.15
Terminal M	Terminal 2											
Operated by		JAPAN AIRLINES										
Equipment		Boeing 787-8										
						Fare Basis			X1X7C8C5/DISC			
						Marketed by			JAPAN AIRLINES			
						Arrival Day+1			Duration		10:30 (Non Stop)	
Tuesday 29 November 2016												
TOKYO NARITA	SHANGHAI PUDONG	JL0877	D	29Nov	14:00	16:45	Ok				3PC	s.15
Terminal 2	Terminal 1											
Operated by		JAPAN AIRLINES										
Equipment		Boeing 737-800 (Winglets)										
						Fare Basis			X1X7C8C5/DISC			
						Marketed by			JAPAN AIRLINES			
									Duration		03:45 (Non Stop)	
Tuesday 06 December 2016												
SHANGHAI PUDONG	TOKYO NARITA	JL0872	D	06Dec	08:50	12:35	Ok				3PC	s.15
Terminal 1	Terminal 2											
Operated by		JAPAN AIRLINES										
Equipment		Boeing 767-300/300Er										
						Fare Basis			X1X7C8C5/DISC			
						Marketed by			JAPAN AIRLINES			
									Duration		02:45 (Non Stop)	
Tuesday 06 December 2016												
TOKYO NARITA	VANCOUVER INT	JL0018	X	06Dec	18:40	10:25	Ok				3PC	s.15
Terminal 2	Terminal M											
Operated by		JAPAN AIRLINES										
Equipment		Boeing 787-8										
						Fare Basis			X1X7C8C5/DISC			
						Marketed by			JAPAN AIRLINES			
									Duration		08:45 (Non Stop)	

(1) Ok = confirmed (2)NVB= Not valid before (3)NVA= Not valid after(4) Each passenger can check in a specific amount of baggage at no extra cost as indicated above in the column baggage.

At check-in, you must show a photo ID.

Baggage Policy

YVRPVG

1st Checked Bag: Free of Charge UPTO70LB 32KG AND80LI 203LCM
 2nd Checked Bag: Free of Charge UPTO70LB 32KG AND80LI 203LCM

PVGYVR

1st Checked Bag: Free of Charge UPTO70LB 32KG AND80LI 203LCM
 2nd Checked Bag: Free of Charge UPTO70LB 32KG AND80LI 203LCM

CARRY-ON BAG:

YVRNRT: MAX 1PC Free of Charge CARRY10KG 22LBUP TO 45LI 115LCM
 NRT PVG: MAX 1PC Free of Charge CARRY10KG 22LBUP TO 45LI 115LCM
 PVGNRT: MAX 1PC Free of Charge CARRY10KG 22LBUP TO 45LI 115LCM

Receipt

Name	: Strongitharm s.22 Bruce Mr (ADT)		
Ticket number	: 131 1098403233		
Tour Code	: ZVBTC	s.17	
Form of payment	: CCCA XXXXXXXXXXXX	S181157	: 3093.43
Fare Calculation	: YVR JL TYO Q15.00JL SHA M1318.95JL X/TYO JL YVR Q15.00 M1318.95 1S300.00CAD2967.90END		
Air Fare	: CAD 2968.00		
Tax	: CAD 25.91CA	CAD 1.00XG	CAD 20.00SQ
	: CAD 39.15SW	CAD 12.96OI	CAD 17.75CN
Airline Surcharges	: CAD 8.66YQ		
Total Amount	: CAD 3093.43		
Issuing Airline and date	: JAPAN AIRLINES 17Nov16		
Restriction(s)/Endorsements	: JL ONLY TPAC/NON-END/RFD AGT		

The fare that applies on the date of purchase is only valid for the entire itinerary and the specific travel dates mentioned on the ticket.

Terms & Conditions



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FLIGHT(S) CALCULATED AVERAGE CO2 EMISSIONS IS 1534.36 KG/PERSON
SOURCE: ICAO CARBON EMISSIONS CALCULATOR
<http://www.icao.int/environmental-protection/CarbonOffset/Pages/default.aspx>

Our company wishes you a very pleasant trip.
This document establishes the creation of your electronic ticket(s) in our computer systems.
For further information, please contact us.

Carriage and other services provided by the carrier are subject to conditions of carriage, which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier. The itinerary/receipt constitutes the passenger ticket for the purposes of article 3 of the Warsaw convention, except where the carrier delivers to the passenger another document complying with the requirements of article 3. Passengers on a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that international treaties known as the montreal convention, or its predecessor, the warsaw convention, including its amendments (the warsaw convention system), may apply to the entire journey, including any portion thereof within a country. For such passengers, the applicable treaty, including special contracts of carriage embodied in any applicable tariffs, governs and may limit the liability of the carrier. These conventions govern and may limit the liability of air carriers for death or bodily injury or loss of or damage to baggage, and for delay.

The carriage of certain hazardous materials, like aerosols, fireworks, and flammable liquids, aboard the aircraft is forbidden. If you do not understand these restrictions, further information may be obtained from your airline.

Powered by
amadeus

Thank you for choosing to travel with Air China Ltd. Your purchase is now complete and your reservation has been electronically ticketed.
非常感谢您选择乘坐中国国际航空股份有限公司的航班。您所订行程已以电子客票形式出票完成。

This document is automatically generated. Please do not reply to this email.
此邮件为系统自动发送, 请不要回复。

Air China Confirmation number: NEP8FM
订票行程单编码: NEP8FM

Online refund reference: 6BRJ4E
在线退票验证码: 6BRJ4E

Passenger Information - Adult(s)/Child(ren) 旅客信息 - 成人/儿童

Name (First/Given name Last name/Surname) 旅客(名/姓)	Passenger Type 旅客类型	Travel Document 旅客证件	Invoice/Ticket Number 票号	PhoenixMiles 知音卡号	Checked Baggage Allowance 免费托运行李额
☺ Bruce/Strongitharm	Adult	HC337469	999-2421572614		CA 1858 - 20K

Itinerary/行程 (all times displayed are local / 所有时间均为当地时间)

Flight No. 航班号	From 出发地	To 到达地	Class 舱位	Departure Date 出发日期	Flight Information 航班提示
CA1858	Shanghai, China Hongqiao Intl APT (SHA) Terminal 2 07:50	Beijing, China Capital Intl APT (PEK) Terminal 3 10:15	Y	01-DEC-2016	Operated By 实际承运人 Air China Transit Stop(s) 经停点 Non-Stop

Special Meal Reservation, Advance Seat Reservation(ASR) Result
特殊餐食、提前预订机上座位 预订结果

Name (First/Given name Last name/Surname) 旅客(名/姓)	Flight No. 航班号	ASR Seat No. 机上座位号码	Special Meal 特殊餐食
☺ Bruce/Strongitharm	CA1858	S.15	Type of Meal 餐食种类 Status 状态

Receipt/收据

Name (First/Given name Last name/Surname) 旅客(名/姓)	Base Fare 票价	The price of your ticket includes the following levy and fees 票价中的税款和费用	Grand total 总金额
☺ Bruce/Strongitharm	242.00 CAD	Airport Fee	9.76 CAD 251.76 CAD

For customer assistance/需协助

Please call
请联系
Vancouver +1-800-882-8122 China +86-10-95583

Flight Information/行程提示

- All flight sectors shown on the ticket must be used in sequence; otherwise the ticket will be invalidated.
- Not all seat and meal options are offered on all flights.
- Taxes are included except where local airport taxes are collected at check-in time.
- The Ticket you have purchased is valid only for the transportation shown on the Ticket, from the place of departure via any Agreed Stopping Places to the final place of destination. The fare you have paid is based upon our Tariff and is for the transportation as shown on the Ticket. The Tariff for your fare forms an essential part of our contract with you. The Ticket will not be honored and will lose its validity if all the Coupons are not used in the sequence provided in the Ticket when issued.
- Important Notice: A copy of your e-ticket/itinerary with valid travel dates and your passport are required to enter all airports in India due to security reasons.
- Rebooking Details:
 - If original booking fare is unavailable:
 - For free changes, the difference to the next higher available booking fare will be charged.
 - For changes with penalties, the difference to the next higher available booking fare will be charged in addition to the penalties.
 - Starting June 30, 2014 (date of ticket purchase), in the case of a ticket involving Air China domestic and international flight segments, if passengers request any change to the ticket (including change only to the China domestic flight segment), such change to ticket could lead to a change in the fare of the whole journey, and passengers need to pay both the change fee and the difference between the old fare and the new fare.
 - If the flight segments you have reserved involve different rules on ticket change - for example, for a round-trip ticket, the rules on ticket change that govern the outbound flight segment and the return flight segment are different - then when you request change to your ticket, the following applies:
 - If you request change only to the flight segment governed by specific rules, then rules on ticket change that correspond to this flight segment apply. For example, for a round-trip ticket, if you request change only to the outbound flight segment, then the rules on ticket change that govern the outbound flight

segment apply.

2. If you request change to different flight segments governed by different rules on ticket change, the most stringent rules that govern a specific flight segment apply. For example, for a round-trip ticket, if you request change to both the outbound flight segment and the return flight segment, the most stringent rules on ticket change that govern a specific flight segment apply.

- 客票所有航段须按顺序使用，否则该客票将会失效。
- 并不是所有航班都能提供您所希望预定的舱位及餐食种类。
- 一些机场会在旅客办理登机手续时收取额外费用。
- 您购买的客票，仅适用于客票上所列明的出发地点、约定的经停地点至目的地的运输。您所支付的票价，是以我们的运价规则和客票上所列明的运输为依据的。票价是我们与您之间运输合同的基本内容。客票上所有的票联必须按照客票填开时规定的顺序使用，否则，该客票不但不能被接受，而且将会失效。
- 由于安全方面的原因，进入印度国内任何机场办理登机手续的乘客必须出示护照及当天的电子客票/行程单。
- 客票变更说明：
 - A) 机票变更时，将重新计算票价，如果行程调整后的价格和原客票价格不一致：
 - 1. 变更免费的机票，旅客需支付新价格与原价格的差额。
 - 2. 变更收费的机票，旅客需支付变更手续费和新价格与原价格的差额。
 - 3. 自2014年6月30日（购票日期）起，购买国际国内与国际联运客票，变更客票时（包括仅变更中国国内航段），可能会引起全航程价格的变化，旅客需支付变更手续费和新价格与原价格的差额。
 - B) 如果您预定的全部航程中同时存在不同的变更规则时（例如往返程，去程和回程变更规则不同），申请变更时：
 - 1. 如果仅变更某一规则对应的航程，则执行该对应航程的变更规则（例如往返程客票，仅变更去程，则执行去程变更规则）；
 - 2. 如果同时变更多个不同规则对应的航程，则执行全航程中最严格的规则（例如往返程客票，去程和回程同时变更，则执行最严格的变更规则）。

Travel Tips/旅行温馨提示

- Free baggage allowance

A The rules of weight concept apply to checked baggage on all domestic routes of Air China

1. Dimensions of ordinary checked baggage on domestic routes

The length, width and height of each piece of baggage shall not exceed 100 cm (40 in), 60 cm (24 in) and 40 cm (16 in).

2. Free ordinary checked baggage allowance on domestic flights

(1) In the case of passengers with adult ticket or child ticket, the baggage allowance is 40 kg (88 lb) for First Class, 30 kg (66 lb) for Business Class and 20 kg (44 lb) for Economy Class.

(2) In the case of passengers with infant ticket, the baggage allowance is 10 kg (22 lb). In addition, a foldable baby stroller or cradle can be checked for free.

(3) In the case of PhoenixMiles Lifetime Platinum members and Platinum members, in addition to the original basic baggage allowance, one additional piece of ordinary baggage can be checked for free, which shall not weigh 30 kg (66 lb).

(4) In the case of PhoenixMiles Gold members and Silver members, in addition to the original basic baggage allowance, one additional piece of ordinary baggage can be checked for free, which shall not weigh over 20 kg (44 lb).

(5) In the case of Star Alliance Gold members, in addition to the original basic baggage allowance, one additional piece of ordinary baggage can be checked for free, which shall not weigh over 20 kg (44 lb).

Excess baggage fee with regard to the part in excess must be paid if the checked baggage exceeds the upper limits on the weight, dimensions or the number of pieces.

Above terms and conditions of the baggage policy are only general rules. The quota of free checked baggage may be affected by such factors as promotion policy, code-sharing, combined grade transportation and major carrier. The actual quota of free checked baggage is subject to the automatic calculation result of the system (the part "Free Checked Baggage" in the itinerary).

B The baggage price system applies to checked baggage on all international and regional routes of Air China

1. Dimensions of ordinary checked baggage on international/regional routes.

The sum of the length, width and height of each piece of ordinary baggage shall not exceed 158 cm (62 in, including wheels and handles).

2. Ordinary checked baggage allowance on international/regional routes

(1) First Class/Business Class passengers

In the case of First Class/Business Class passengers with adult ticket or child ticket, the baggage allowance is two pieces of ordinary baggage, each of which shall not weigh over 32 kg (70 lb).

(2) Economy Class passengers

i) On the following routes, in the case of Economy Class passengers, the baggage allowance is one piece of ordinary baggage, which shall not weigh over 23 kg (50 lb):

Air China-operated international routes involving America, Europe, Africa, the Middle East, Australia, New Zealand and Asia (except Japan) and regional routes involving Hong Kong, Macau and Taiwan

ii) On the following routes, in the case of Economy Class passengers, the baggage allowance is two pieces of ordinary baggage, each of which shall not weigh over 23 kg (50 lb):

A. Air China-operated routes involving Japan.

B. The Sixth Freedom Right routes transiting to Americas (not including Hawaii) from third countries and Hong Kong/Macau/Taiwan via Mainland China (Hong Kong/Macau/Taiwan excluded)

(3) Passengers with infant ticket

In the case of passengers with infant ticket (regardless of class of service), the free baggage allowance is 1 piece, the baggage shall not weigh over 23 kg (50 lb), and in addition, a foldable baby stroller or cradle can be checked for free.

(4) In the case of PhoenixMiles Lifetime Platinum/Platinum/Gold/Silver members flying in First Class/Business Class, in addition to the original basic baggage allowance, one additional piece of ordinary baggage can be checked for free, whose weight cannot exceed 32 kg (70 lb); in the case of PhoenixMiles Lifetime Platinum/Platinum/Gold/Silver members flying in Economy Class, in addition to the original baggage allowance, one additional

TRAVEL AUTHORIZATION

This form must be used for all out-of-province travel requests.
It may, at the discretion of ministries, be used for in-province travel requests.

☐ Out-of-Province ☒ Out-of-Canada ☐ In-Province

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR)

Ministry of Forests, Lands and Natural Resource Operations

VOTE

128

EMPLOYEE NAME

Bruce Strongitharm

EMPLOYEE ID.

S.22

POSITION

Chief of Staff

BARGAINING UNIT / GROUP NO.

BRANCH / LOCATION / REGION

Minister's Office

DATE DEPARTING

YYYY / MM / DD

2016/11/24

DATE RETURNING

YYYY / MM / DD

2016/12/06

NO. OF WORKDAYS AWAY

9

ESTIMATED OVERTIME CLAIM

HOURS

IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS

☐ N / A, OR:

DESTINATIONS

Japan, China

METHOD OF TRAVEL

Air

PURPOSE OF TRAVEL

Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc.

Trade Mission Nov 24-Dec 6 2016

SIGNATURES

Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities.
PLEASE SIGN ONE BOX ONLY

DIRECTOR

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

ASSISTANT DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

DEPUTY MINISTER

DEPUTY COS. MICHELE CADARIO

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

2016/11/16

MINISTER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

2016/10/26

EMPLOYEE'S SIGNATURE

DATE SIGNED
YYYY / MM / DD

10/20/16

APPROVED

Steve Thomas

Originator completes and forwards a copy to immediate supervisor for approval(s). If travel is approved, the supervisor retains a copy and returns the original to the originator. The originator attaches the original and a copy to their travel voucher.

Reset Form

BUSINESS EXPENSE APPROVAL

for Business Meetings/Protocol Events

BUSINESS EXPENSE APPROVAL NO.

Attach original invoices/receipts that have been coded and approved by an expense authority. Please see page 2 for further instructions.

SECTION 1 – ORIGINATOR INFORMATION

NAME OF ORIGINATOR OF EXPENSE Bruce Strongitharm	TELEPHONE NO. (250) 387-6240	DATE SUBMITTED 2016/12/16
MINISTRY/DIVISION/BRANCH Ministry of Forests Rm 248, Parliament Bldg Victoria, BC V8W 9E2	LOCATION (CITY) OF EVENT Sendai, Japan Westin Hotel & Resorts Symphony, Restaurant	START DATE OF EVENT 2016/11/26
		END DATE OF EVENT 2016/11/26

SECTION 2 – NAME / NATURE OF EVENT

In general terms, describe the event, the number of people attending and their affiliation. For example: Annual Regional Meeting – 20 government employees, 2 service contractors.

Working group meeting -Dinner with Canada Wood Delegates/Officials and Sendai program participants -Symphony Restaurant, Sendai Japan

SECTION 3 – INDIVIDUALS INCLUDED IN MEAL CLAIMS

Complete this section only if the Business Expense Approval includes a meal. Identify the individual's name and either the ministry or company they are affiliated with. Attach a separate list if necessary.

Working group meeting -Dinner with Canada Wood Delegates/Officials and Sendai program participants -Symphony Restaurant, Sendai Japan

SECTION 4 – BUSINESS EXPENSE REQUESTED

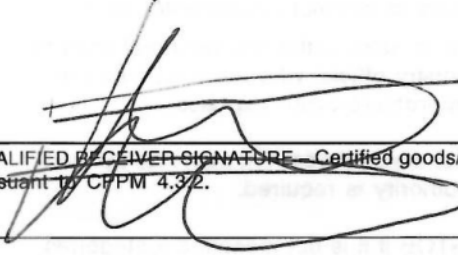
CATEGORY	STOB	AMOUNT
1. Meeting Room Rental	6531	
2. Equipment/Furniture Rental	6531	
3. Photocopying, Faxing, Telephone, etc.	6531	
4. Food/Beverages for Meetings <input type="checkbox"/> BREAKFAST <input type="checkbox"/> LUNCH <input type="checkbox"/> DINNER <input type="checkbox"/> SNACKS <input type="checkbox"/> COFFEE/TEA/JUICE, ETC.	6531	
5. Business Meals in Restaurant <input type="checkbox"/> BREAKFAST <input type="checkbox"/> LUNCH <input checked="" type="checkbox"/> DINNER	6531	191.24
6. Event Planners, Speakers, etc.		
7. Travel Costs for Non-BC Government Participants		
8. Other:		
ESTIMATED TOTAL		\$ 191.24

SECTION 5 – EXPENSE AUTHORITY PRE-APPROVAL

RESP. CENTRE 71000	SERVICE LINE 40000	PROJECT NO. (IF APPLICABLE) OR ADDITIONAL CODING 7100000
EXPENSE AUTHORITY SIGNATURE – Certified correct pursuant to sections 32 & 33 of the <i>Financial Administration Act</i> and related policies. 		
PRINT NAME OF EXPENSE AUTHORITY Laura Tennant		DATE SIGNED YYYY / MM / DD 2016/12/16

SECTION 6 – EMPLOYEE REIMBURSEMENT INFORMATION

Complete this section only if reimbursing an employee for expenses they have paid personally. Enter payee name, cheque mailing address, and reimbursement total.

QUALIFIED RECEIVER SIGNATURE – Certified goods/services received pursuant to CPPM 4.3.2.


X

REIMBURSEMENT TOTAL



BANK OF CANADA
BANQUE DU CANADA

Daily Noon Exchange Rates: 10-Year Lookup

Important Notice: Effective 1 March 2017, Bank of Canada exchange rates are changing

For more information, see the related [press release](http://www.bankofcanada.ca/2016/12/bank-canada-announces-details-forthcoming-changes/) (<http://www.bankofcanada.ca/2016/12/bank-canada-announces-details-forthcoming-changes/>) , **calculation methodology** (<http://www.bankofcanada.ca/2016/12/calculation-methodology-foreign-exchange-rates/>) and **background information** (<http://www.bankofcanada.ca/rates/exchange/upcoming-changes-published-bank-canada-foreign-exchange-rates/>) .

Terms and Conditions

All Bank of Canada exchange rates are indicative rates only, obtained from averages of aggregated price quotes from financial institutions. Please read our full **Terms and Conditions** (<http://www.bankofcanada.ca/terms/#fx-rates>) for details.

View or save this data in: SDMX, XML, CSV

View data for the past:

- 1 week
- 2 weeks
- 1 month
- 3 months
- 6 months
- 1 year

Chinese renminbi

use →

Low [High]	2016-12-02	0.1931 CAD [5.1787 CNY]
Average	2016-11-25 — 2016-12-02	0.1943 CAD [5.1467 CNY]
High [Low]	2016-11-25	0.1953 CAD [5.1203 CNY]

Date	1 CNY → CAD	1 CAD → CNY
2016-11-25	0.1953	5.1203
2016-11-28	0.1940	5.1546
2016-11-29	0.1948	5.1335
2016-11-30	0.1950	5.1282
2016-12-01	0.1936	5.1653
2016-12-02	0.1931	5.1787

Japanese yen

JS.

→

Low [High]	2016-12-01	0.01166 CAD [85.7633 JPY]
Average	2016-11-25 — 2016-12-02	0.01181 CAD [84.6621 JPY]
High [Low]	2016-11-25	0.01194 CAD [83.7521 JPY]

Date	1 JPY -> CAD	1 CAD -> JPY
2016-11-25	0.01194	83.7521
2016-11-28	0.01193	83.8223
2016-11-29	0.01191	83.9631
2016-11-30	0.01174	85.1789
2016-12-01	0.01166	85.7633
2016-12-02	0.01169	85.5432

PER DIEM RATES-JAPAN & CHINA NOV. 25-DEC 3, 2016

Minister Thomson

	TOKYO Japan	OTHER Japan	BEIJING China	SHANGHAI China	OTHER China
CURRENCY	YEN (JPY)	YEN (JPY)	Yuan Renminbi (CNY)	Yuan Renminbi (CNY)	Yuan Renminbi (CNY)
PER DIEM	15,295.00	12,236.00	700.00	746.00	560.00
INCIDENTALS	<u>4,588.50</u>	<u>3,670.80</u>	<u>210.00</u>	<u>223.80</u>	<u>168.00</u>
TOTAL	<u>19,883.50</u>	<u>15,906.80</u>	<u>910.00</u>	<u>969.80</u>	<u>728.00</u>

AMOUNTS TO BE DEDUCTED FROM ABOVE FOR MEALS NOT TAKEN OR MEALS PROVIDED AT PUBLIC EXPENSE: * = Reasonable and justifiable expenses. Receipts required

	TOKYO Japan	NARITA/ SENDAL OTHER Japan	BEIJING China	SHANGHAI China	OTHER, China
BREAKFAST	3,190.00	2,552.00	150.50	161.00	120.40
LUNCH	4,695.00	3,756.00	220.00	229.00	176.00
DINNER	7,410.00	5,928.00	329.50	356.00	263.60

Note: The maximum hotel rates that are listed (to be used as a guideline):

LOCATION	AMOUNT
NARITA, JAPAN	\$198.00 USD
SENDAI, JAPAN	\$178.00 USD
TOKYO, JAPAN	\$289.00 USD
JAPAN, OTHER	\$ 160.00 USD
BEIJING, CHINA	\$258.00 USD
NANJING, CHINA	\$129.00 USD
SHANGHAI, CHINA	\$259.00 USD
CHINA, OTHER	\$135.00 USD

OUT-OF-CANADA GUIDELINES

Travel Out-of-Canada

The Ministry of Finance pays all out-of-Canada travel expenses. Information regarding travel to various locations around the world (e.g., passport requirements, embassy listings, etc.) is available on the U.S. Government Foreign Affairs site ([Welcome to Travel.State.Gov](http://Welcome.to.Travel.State.Gov)). Out-of-Canada travel pre-approval is required by the Office of the Premier. Ministers' offices must contact MOSS, Ministry of Finance, to obtain the foreign per diem allowances for each country prior to the trip (see above for per diems). If private accommodation or personal vehicle use allowances will be claimed the rates must be requested prior to the trip.

Allowable Expenses

Minister's and ministers' staff travelling outside Canada can claim reimbursement for reasonable expenses incurred which relate directly to foreign travel as follows:

- Car rental insurance (e.g., personal accident insurance and collision damage waiver).
Note: CDW is automatically provided when an employee uses their American Express Corporate Travel Card to pay for the rental vehicle so the employee should decline the CDW offered by the rental company
- visa(s) and passport(s)
- inoculation(s)
- Traveller's cheques (attach proof of purchase and claim in the "Miscellaneous" column of the travel voucher). American Express Corporate Travel Card holders can obtain no-fee travellers cheques at any American Express office and various banking institutions
- bottled water
- preventative medication (e.g., malaria tablets)
- Premiums for additional medical insurance to provide coverage equivalent to that available under the B.C. Medical Plan in B.C. If you travel outside the province on business, it is recommended you purchase additional medical coverage, as the existing coverage through MSA will only cover the equivalent of the B.C. rates. For instance, the rate in B.C. for a hospital room is \$75.00 per day. Many countries (e.g., U.S.) charge much more than that. As well there is a lifetime maximum for the generic MSA coverage. It is recommended that you use Pacific Blue Cross, as they will waive the Third Party Liability, meaning they will not exhaust any existing plans before coverage is applied. Your lifetime maximum with MSA would not be used up if you had Pacific Blue Cross additional travel coverage. Information is available on the Internet at <http://www.pac.bluecross.ca>. Refer to the section on travel plans in the site index. Yearly rates are available for frequent travellers. The website allows you to plan and estimate what is best for you. Employees are to pay for this personally and submit the claim for reimbursement on their travel voucher
- additional dry cleaning/laundry costs which are incurred as a direct result of foreign conditions
- additional baggage insurance
- other directly related travel cost

Original receipts are required.

During the Trip

Ministers and ministers' staff are encouraged to maintain a daily log of expenses incurred for business purposes. The daily log will make the claim for reimbursement much easier to complete.

NOTE: Do not pay for travel expenses for other employees.

Name Mr. Bruce Strongitharm

Room No s.15

Arrival 2016/11/25

Departure 2016/11/26

DATE	EXPLANATION	ROOM NO	CHARGE	CREDIT	REMARKS	1
11/25	ROOM CHARGE	s.15	25,148			

s.15

元 店 有効期限
 カト会社 17
 CARD Co. TE
 ヒサ/YY Mark up* Currency CAD
 3.50
 金 額 AMOUNT ¥25,148
 売上金額 LOCAL CURRENCY JPY 25,148
 通貨レート EXCHANGE RATE
 CAUT=JPY/9.8403
 *Including 3.50% mark up.
 外貨金額 TRANSACTION CURRENCY CAD 314.98
 I have chosen not to use the
 MasterCard currency conversion
 process and agree that I will
 have no recourse against
 MasterCard concerning the
 currency conversion or its
 disclosure. Currency Conversion
 for this transaction is
 provided by Global Blue and
 is based on the Global Blue
 reference rate of today.
 (www.global-blue.com).
 STRONGITHARM BRUCE
 A0000000041010
 S/512/0 C00 A00036 MasterCard
 所属: 係員:
 売場: SALES COUNTER CLERK
 お客様控え
 CUSTOMER'S COPY

BALANCE DUE

25,148

(LOCAL TAX: 200)

○料金のほかに10%のサービス料と消費税および東京都条例に定められた宿泊税が加算されております。
 ○領収印のある明細書は領収証を兼ねております。
 A 10% SERVICE CHARGE, CONSUMPTION TAX AND LOCAL TAX* ARE ADDED TO YOUR BILL.
 This is your stamped hotel account bill combined with receipts.

SIGNATURE

ISSUED NO. 112686226705 I 1 1 86 ALAL *
 16/11/26 07:53 12536

INVOICE

お名前
NameMr. Bruce Strongitharm
カナダ林産業審議会 (COFI) 様

Canada

お部屋番号	Room No.	s.15
料金	Rate	26500 jpy
人数	Persons	1/0
請求番号	Folio No.	263702
ページ番号	Pages	1 of 1
会計担当者	Agent	KMURANISHI
ご到着日	Arrival	11/26/16
ご出発日	Departure	11/27/16

日付 Date	明細番号 Ref.#	請求内容 Description	金額 Amount
11/26/16	001112420161126202844	Symphony DN -Food	15,051
11/26/16		Package Charge	26,500
11/27/16		UC	
total/ 合計			41,551
balance / 残高			0

s.15

端末番号 49665-560-8/054
ご利用日 DATE 16/11/27 07:55:16
伝票番号 SLIP No 41242
会員番号 s.17
ACGT No

s.15

金額 AMOUNT ¥41,551
合計金額 ¥41,551
STRONGITHARM BRUCE
ご利用ありがとうございました
またのご来店お待ちしております

s.15

s.17

売場: 係員:
SALES COUNTER CLERK
お客様控え
CUSTOMERS COPY

Cas from
Credit card
Statement is
511.61
651.82 exchange
@ 0.0123

15051Y = \$185.13 approx
26500Y = \$325.95 approx

INVOICE

Room Charge 12,000
 Service Charge 1,200
 Consumption Tax 1,200
 Symphony 1,200
 Horizon 1,200
 Ichimuan 1,200
 Gift Shop 1,200
 Pastry Shop 1,200
 Spa 1,200
 In-room Dining 1,200
 Refreshment Center 1,200

Mr. Bruce Stringham
 (1700) 金田富田ビル 2F

Canada

明細のご案内

室料 Room Charge
 サービス料 Service Charge
 消費税 Consumption Tax
 シンフォニー Symphony
 ホライゾン Horizon
 一舞庵 Ichimuan
 ギフトショップ Gift Shop
 ペストリーショップ Pastry Shop
 スパ Spa
 インルームダイニング In-room Dining
 リフレッシュメントセンター Refreshment Center

ご宴会・ご婚礼
 国内電話
 市内電話
 国際電話
 ランドリー／クリーニング
 有料放送
 新聞
 交通費
 駐車料金
 マッサージ
 その他

Misc. Banquet
 Telephone Domestic
 Telephone Local
 Telephone International
 Laundry
 In-room Movie
 Newspaper
 Transportation
 Parking
 Massage
 Miscellaneous

Page 100

Withheld pursuant to/removed as

s.22;s.15

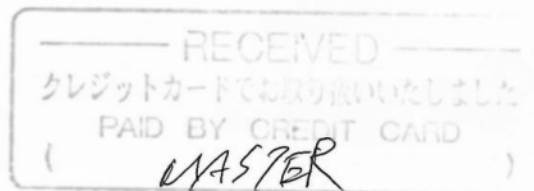
Name MR. BRUCE STRONGITHARM

Room No s.15

Arrival 2016/11/27 Departure 2016/11/29

DATE	EXPLANATION	ROOM NO	CHARGE	CREDIT	REMARKS
11/27	ROOM CHARGE	s.15	25,148		
11/28	ROOM CHARGE		25,148		

- \$631.82 Can equivalent
from credit card statement
- Credit card statement
proof of payment



BALANCE DUE 50,296

(LOCAL TAX: 400)

○料金のほかに10%のサービス料と消費税および東京都条例に定められた宿泊税が加算されております。
○領収印のある明細書は領収証を兼ねております。
A 10% SERVICE CHARGE, CONSUMPTION TAX AND LOCAL TAX* ARE ADDED TO YOUR BILL.
This is your stamped hotel account bill combined with receipts.

s.15

SIGNATURE

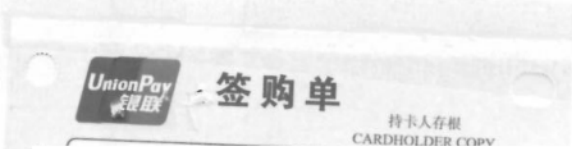
ISSUED NO. 112985227202 I 1 1 85 ALAL *
16/11/29 10:04 13349

English Name 英文名 :
 Chinese Name 中文名 : s.22 Bruce Strongitharm
 Company 公司 : s.15
 Room No 房间号码 :
 Room Category 房间类型 :
 Folio No 账单号码 : s.15

Arrival 到店日期 : 2016/11/29
 Departure 离店日期 : 2016/12/01
 Pax 人数 :
 Date of Issue 打印日期 : 2016/12/01 01:53
 Page No 页数 : 1/1
 Cashier 收款员 : LS

DATE 日期	ITEM 项目	ITEM DESCRIPTION 账项说明	AMOUNT 单价	PAYMENT 付款
11/29	Room Rate s.15	BG	1,380.00	
11/30	Room Rate	BG	1,380.00	
11/30	IDD 0016046810260--2016/11/30 00		9.20	
11/30	Laundry 1611300010	1611300010	418.00	
Balance 余额			3,187.20	

PHONE CALL



s.15



s.15

Mr. & Mrs. Bruce Strongitharm
Po Box 9049 Stn Prov Govt

Victoria Canada

Membership No. s.15

Forestry Innovation Investment China Dec

ARRIVAL 到店日期 FOR01DEC

DEPARTURE 离店日期 12/01/16

NO. IN PARTY 人数 12/02/16

RATE 房价 1 / 0

ROOM No. 房号 1,150.00

ACCOUNT No. 帐号 s.15

INVOICE

FDCHARLES 12/02/16

DATE 日期 s.15

AMOUNT 金额

12/01/16	Room Charge / 房费	1,150.00
12/01/16	Room Surcharge / 服务费	115.00
12/01/16	Daniel's - Dinner / 意大利餐厅 - 晚餐	689.62
12/01/16	Room VAT 6%	75.90
12/01/16	F&B VAT 6%	41.38
12/02/16	Mastercard	
		2,071.90

Net Amount	1,938.21	Total	2,071.90	2,071.90
Room - VAT Rate 6%	75.90	Balance	0.00	
F&B - VAT Rate 6%	41.38			

1150.00

115.00

75.90

1340.90

s.17

Merchant ID 104110070111098

Transaction ID 7994152

Approval Code 080610

Approval Amount: 2071.9

Credit Card #

Credit Card Expiry: XX/XX

Capture Method: Manual

Transaction Amount: 2071.9

I, the undersigned, hereby acknowledge the acceptance of all the goods and services as listed herein and agree to the amounts billed. In the event of any failure of or delay in the payment of this bill, wholly or in partial, by any third party obligor, I agree that my liability for this bill is NOT waived and therefore shall be held personally liable. If this bill is charged to any applicable credit card, my signature below is deemed to have been made on the applicable credit card voucher.

本人, 下文署名人, 兹确认接受本账单所列的全部产品和服务, 并同意账单开列的金额。本人同意, 当任何有支付本账单义务的第三方未能或者迟延支付本账单的全部或部分应付款项时, 本人并未被免除本账单的付款义务, 因此对付清本账单的全部应付未付款项仍负有个人责任。若以被酒店认可交易之信用卡支付本账单的, 本人以下签章即视同本人在相关信用卡凭证上的签章。

GUEST SIGNATURE 客人签名

s.15

ARRIVAL 到店日期
DEPARTURE 离店日期
NO. IN PARTY 人数
RATE 房价
ROOM No. **S.15**
ACCOUNT No. 帐号

宾客姓名 (Guest Name): (EN) Mr. Strongitharm, s.22 Br

房间号 (Room Number): s.15

DATE 日期	DESCRIPTION 明细	AMOUNT 金额
收单银行 (Acquirer):	中国银行 Bank of China	
商户名称 (Merchant):	s.15	
商户编号 (Merchant ID):	021211449000001	
终端编号 (Terminal ID):	88892234	
操作员 (User ID):	CommUser	
卡类别 (Card Type):	MASTERCARD	
卡号 (Card Number):	s.17 /M	
有效期 (Exp. Date):	**/**	
批次号 (Batch NO.):	000140	
流水号 (Trace NO.):	007394	
查询号 (Invoice NO.):	004635	
日期时间 (Date Time):	2016-12-02 07:55:32	
参考号 (Ref. NO.):	892234441940	
授权码 (Auth. Code):	080610	
交易类型 (Tran. Type):	DCC完成 (DCC COMPLETION)	
金额 (Amount/RMB):	2071.90	
汇率 (DCC Rate):	0.204100 (No Commission Fee)	
交易金额 (Total Amount):	422.87	
交易货币 (Tran. Currency):	CAD	
备注信息 (Note):		

兹申明交易之最终货币系本人之选择。

I, the undersigned, hereby acknowledge the acceptance of all the goods and services as listed herein and agree to the amounts billed. In the event of any failure of or delay in the payment of this bill, wholly or in partial, by any third party obligor, I agree that my liability for this bill is NOT waived and therefore shall be held personally liable. If this bill is charged to any applicable credit card, my signature below is deemed to have been made on the applicable credit card voucher.

本人, 下文署名人, 兹确认接受本账单所列的全部产品和服务, 并同意账单开列的金额。本人同意, 当任何有支付本账单义务的第三方未能或者迟延支付本账单的全部或部分应付款项时, 本人并未被免除本账单的付款义务, 因此对付清本账单的全部应付未付款项仍负有个人责任。若以被酒店认可交易之信用卡支付本账单的, 本人以下签章即视同本人在相关信用卡凭证上的签章。

GUEST SIGNATURE 客人签名

Name | 姓名

: Mr. 强 Bruce Strongitharm

Email address | 电子邮件:

Arrival | 入住日期

: 2-Dec-2016

Cashier | 收银员

:

Company | 公司

: Forestry Innovation Investment China

Travel agent | 旅行社

:

Membership | 会员信息

s.17

Room | 房号

:

Departure | 离店日期

: 3-Dec-2016

Printed date/page | 打印日期/页数

: 3-Dec-2016 1 of 1

Folio No | 账单号码

:

INFORMATION INVOICE

Date 日期	Description 项目	Reference 描述	Charges/credit 费用/可用余额
12/02/16	Room Charge		728.99
12/02/16	Room SVC Charge		72.90
12/02/16	VAT		48.11
12/03/16	Master Card		850.00

TOTAL 总计:	850.00	850.00
BALANCE 余额:	0.00	RMB

If your bill is to be charged to any approved credit card, the signature below is deemed to have been made on the applicable credit card voucher.
I agree to remain personally liable for the payment of this account if the corporation or other third party billed fails to pay part or all of these charges.
以下您的签名将被视为同意您所属的信用卡内付款的证明，并且同意该账单是有效的。
本人同意当任何有支付本账单义务的第三方未能或者延迟支付本账单的全部或部分款项时，本人未被免除本账单的付款义务。

Guest signature | 宾客签名

Merchant ID:

Transaction ID: 29969329

Approval Code:

Approval Amount: 850.00

Credit Card #:

Credit Card Expiry: XX/XX

Capture Method: Manual

Transaction Amount: 850.00

宾客姓名: Mr. Strongitharm, s.22

Guest Name

房间号: 21

Room Number

收单银行: 中国银行

Acq. Bank

Bank of China

s.15

商户名称:

Merchant

商户编号: 104320170111152

Merchant ID

终端编号: 32014290

Terminal ID

卡类别: MASTERCARD

Card Type

卡号: ***** s.17 /C

Card Number

有效期: **/**

Exp. Date

批次号: 101203

Batch NO.

流水号: 009886

Trace NO.

日期时间: 2016-12-03 09:11:11

Date Time

参考号: 633886069890

Ref. NO.

授权码: 201053

Auth. Code

交易类型: 消费 (SALE)

Tran. Type

金额: 850.00

Amount (RMB)

EMV信息: TC: 5A5D4B385E1F4EEC

EMV Info.

TVR: 0280008000

TSI: E800

AID: A0000000041010

APPLAB: MasterCard

ATC: 002B

备注信息:

Note

温馨提示: 本次交易以芯片方式完成。

本人确认以上交易 同意将其记入本卡帐户。

I ACKNOWLEDGE SATISFACTORY RECEIPT OF RELATIVE GOODS/SERVICES.

持卡人签字 (CARDHOLDER SIGNATURE) : _____

s.15

GUEST / 客人姓名: Mr. Strongitharm Bruce

ROOM / 房间号码: s.15

s.15

Canada
s.15TRAVEL AGENT / COMPANY Forestry Innovation Investment China
CHARGE TO
公司名称 / 旅行社:

ARRIVE / 抵店时间: 03/12/16

DEPART / 离店时间: 04/12/16

CONF.NO / 预订确认号: 817723802

USER ID / 收银员: WILLSHE1 10:22

PAGE / 页数: 1 of 1

A/R 号码:

INFORMATION INVOICE

DATE / 日期	REFERENCE / 项目	DESCRIPTION / 账单号	DEBIT / 借方	CHARGES / 贷方
03/12/16	Paidout-Cash Advance	1020112	80.00	
03/12/16	Miscellaneous Charges		4.00	
03/12/16	Accommodation		1,050.00	
03/12/16	Accommodation Service Charge		105.00	
03/12/16	Accommodation VAT 6%		69.30	
03/12/16	BBK UPS		120.07	
03/12/16	All Day Dining - Bfast Service Charge		12.01	
03/12/16	ADD VAT 6%		7.92	

1224.30

BRAND FAS

Total / 总额:

1,448.30

0.00

Net Amount / 税前净额

1,370.85

Balance / 余额:

1,448.30

Room / 房费 - VAT Rate / 增值税 6%

69.30

F&B / 餐饮 - VAT Rate / 增值税 6%

7.92

Other / 其他 - VAT Rate / 增值税 6%

0.23

I agree to remain personally liable for the payment of this account if the corporation or other third party billed fails to pay part or all of these charges.

本人, 下文署名人, 兹确认接受本账单所列的全部产品和服务, 并同意账单开列的金额。本人同意, 当任何有支付本账单义务的第三方未能或者迟延支付本账单的全部或部分应付款项时, 本人并未被免除本账单的付款义务, 因此对付清本账单的全部应付未付款项仍负有个人责任。若以被酒店认可交易之信用卡支付本账单的, 本人以下签章即视同本人在相关信用卡凭证上的签章

Guest Signature
宾客签名

宾客姓名: Mr. Strongitharm, Bruce

Guest Name

房间号: s.15

Room Number

商户名称 (Merchant): s.15
收单银行 (Acquirer): 建设银行 (China Construction Bank)
商户编号 (Merchant ID): S.17
终端编号 (Terminal ID): 00113028
操作员 (User ID): fo
发卡行 (Issuer): MASTER
卡号 (Card Number): S.17 M
有效期 (Exp. Date): **/**
批次号 (Batch NO.): 001826
凭证号 (Voucher NO.): 010639
日期时间 (Date Time): 2016-12-04 10:23:15
参考号 (Ref. NO.): 633910112050
授权码 (Auth. Code): 045625
交易类型 (Trans Type): 授权完成 (AUTH COMPLETE)
金额 (Amount): 1448.30
RMB

备注信息 (Reference):

Exchange Rate: 1 RMB = 0.199400 CAD

Mark up: 3%

Transaction Currency: CAD

This currency conversion service is provided by the merchant.

Please select the transaction currency by checking the box below:

☐ OR ☐
RMB AMOUNT CAD AMOUNT
1448.30 288.79

I have been offered the choice to pay in RMB or in CAD.

持卡人签字(CARDHOLDER SIGNATURE): _____

本人确认以上交易, 同意将其记入本卡帐户。

I ACKNOWLEDGE SATISFACTORY RECEIPT OF RELATIVE GOODS/SERVICES.

s.15

GUEST / 客人姓名: Mr. Strongitharm Bruce

ROOM / 房间号码: s.15

ARRIVE / 抵店时间: 03/12/16

DEPART / 离店时间: 04/12/16

CONF.NO / 预订确认号: 817723802

USER ID / 收银员: WILLSHE1 10:23

PAGE / 页数: 1 of 2

A/R 号码:

Canada
s.15 .15TRAVEL AGENT / COMPANY Forestry Innovation Investment China
CHARGE TO

公司名称 / 旅行社:

INVOICE

DATE / 日期	REFERENCE / 项目	DESCRIPTION / 账单号	DEBIT / 借方	CHARGES / 贷方
03/12/16	Paidout-Cash Advance		80.00	
03/12/16	Miscellaneous Charges	1020112		
03/12/16	Accommodation		4.00	
03/12/16	Accommodation Service Charge		1,050.00	
03/12/16	Accommodation VAT 6%		105.00	
03/12/16	BBK UPS		69.30	
03/12/16	All Day Dining - Bfast Service Charge		120.07	
03/12/16	ADD VAT 6%		12.01	
04/12/16	Master Card		7.92	
				1,448.30

I agree to remain personally liable for the payment of this account if the corporation or other third party billed fails to pay part or all of these charges.
 本人, 下文署名人, 兹确认接受本账单所列的全部产品和服务, 并同意账单开列的金额。本人同意, 当任何有支付本账单义务的第三方未能或者迟延支付本账单的全部或部分应付款项时, 本人并未被免除本账单的付款义务, 因此对付清本账单的全部应付未付款项仍负有个人责任。若以被酒店认可交易之信用卡支付本账单的, 本人以下签章即视同本人在相关信用卡凭证上的签章

Guest Signature
 宾客签名

GUEST / 客人姓名: Mr. Strongitharm Bruce

ROOM / 房间号码: 61

ARRIVE / 抵店时间: 03/12/16

DEPART / 离店时间: 04/12/16

CONF.NO / 预订确认号: 817723802

USER ID / 收银员: WILLSHE1 10:23

PAGE / 页数: 2 of 2

A/R 号码:

Canada

5

s.15

TRAVEL AGENT / COMPANY CHARGE TO Forestry Innovation Investment China

公司名称 / 旅行社:

INVOICE

		Total / 总额:	1,448.30	1,448.30
Net Amount / 税前净额	1,370.85	Balance / 余额:	0.00	
Room / 房费 - VAT Rate / 增值税 6%	69.30			
F&B / 餐饮 - VAT Rate / 增值税 6%	7.92			
Other / 其他 - VAT Rate / 增值税 6%	0.23			

I agree to remain personally liable for the payment of this account if the corporation or other third party billed fails to pay part or all of these charges.

本人, 下文署名人, 兹确认接受本账单所列的全部产品和服务, 并同意账单开列的金额。本人同意, 当任何有支付本账单义务的第三方未能或者迟延支付本账单的全部或部分应付款项时, 本人并未被免除本账单的付款义务, 因此对付清本账单的全部应付未付款项仍负有个人责任。若以被酒店认可交易之信用卡支付本账单的, 本人以下签章即视同本人在相关信用卡凭证上的签章

Guest Signature
宾客签名

Home

Statements

Reports

Hierarchy

Administration

Documents

STATEMENTS > STATEMENT LIST > VIEW STATEMENT

Statements
Statement List

Account Information

Name STRONGITHARM, BRUCE
ID s.17

Corporation
Default Code

General
Print Statement
Review Statement

Statement Highlights

Statement Date 12/03/2016
Account # s.17
Account Limit
Account Balance

Statement ID
Currency
Payment Due Date
Minimum Payment

Your payment was received

Transaction Details

Tran ID	Tran Date	Proc Date	Description	Auth #	Addendum	
s.17						
Account Number -						
448622951	11/03	11/04	VINCI PARK - CANADA PL VANCOUVER, BC, CAN	161403	No Addendum	
449095990	11/08	11/09	BCF-TSAWWASSEN VICTORIA, BC, CAN	154747	No Addendum	
449095991	11/06	11/09	s.15	174704	Lodging	
449678162	11/10	11/14	BCF-SWARTZ BAY VICTORIA, BC, CAN	133001	No Addendum	
449678163	11/10	11/14	s.15	173835	No Addendum	
449905852	11/14	11/15	BCF-TSAWWASSEN VICTORIA, BC, CAN	102753	No Addendum	
450867708	11/22	11/23	BCF-RBI-ONLINE BOOKING VICTORIA, BC, CAN	231358	No Addendum	
450999002	11/23	11/24	BCF-SWARTZ BAY VICTORIA, BC, CAN	185456	No Addendum	
451159689	11/23	11/25	VINCI PARK - CANADA PL VANCOUVER, BC, CAN	204415	No Addendum	
451341239	11/24	11/28	s.15	220929	Lodging	
451341240	11/26	11/28	s.15	175407	No Addendum	
451461001	11/27	11/29	s.15	175517	No Addendum	
451750134	11/29	12/01	s.15	200601	No Addendum	
451956804	12/01	12/02	s.15	163641	No Addendum	
451956805	12/02	12/02		080610	No Addendum	
s.17						
Account Number						
450740720	-	11/22	PAYMENT - THANK YOU /VERSEMENT - MERCI	-	No Addendum	

Report any items which do not agree with your records within 60 days of statement date.

* - Tax is estimated using information provided from the transaction and is for informational purposes only

Statement Summary

s.17

Interest Information

Previous Balance

- Payments - thank you

- Other Credits

CR

Purchases

+ Cash Advances

+ Interest

+ Fees

+ Other Charges

New Account**Balance, 12/03**

Interest charges on this statement
Annual interest rates next period (%)
Daily interest rates next period (%)

Contact Information

Lo

Enquiries

Lost or Stolen cards

Internet

IMPORTANT PAYMENT INFORMATION

Please make your check or money order payable to Harris Trust and Savings Bank. Mail your payment to: MasterCard Corporate Clients Payment Center, P.O. Box 71878, Chicago, IL 60694-1878

STRONGITHARM, BRUCE

s.22

Card n

Accour

Minimu

Payme

Amoun

[Privacy](#) | [Legal](#) | [Security](#)



**Forestry Innovation
Investment**

1200 – 1130 West Pender Street
Vancouver, BC
V6E 4A4
Canada

Tel: 604-685-7507
Fax: 604-685-5373

INVOICE

Customer

Name Ministry of Forests, Lands
and Natural Resource Operations
Address PO Box 9049
Stn Prov Govt
Victoria, BC
V8W 9E2

Date Jan-04-2016
Invoice No. 662

Qty	Description	Unit Price	TOTAL
	Recovery of costs paid by Forestry Innovation Investment on behalf of Bruce Strongitharm for the 2016 Asia Trade Mission.		
1	Train tickets in China (Beijing-Najing-Shanghai) 1,058 CNY @ 0.1972394 on invoice date	\$ 208.68	\$ 208.68
1	Train tickets in Japan (Tokyo-Sendai-Tokyo) 27,389 YEN @ 0.0122658 on CWG invoice	\$ 335.95	\$ 335.95
1	Chinese visa	\$ 142.00	\$ 142.00

Subtotal CAD \$ 686.63

Payment ☐ Cheque

GST BC ☐ 5% ☐ EXEMPT

GST (#893484204)

TOTAL \$ 686.63

Please make cheque payable to Forestry Innovation
Investment Ltd. and send to the attention of Gerry Smith,
Director Corporate Finance

Office Use Only

DATE INVOICE RECEIVED
by Minister's Office

06-01-17

INVOICE # (if not pre-printed):

662

DATE GOODS/SVS REC'D
by Minister's Office

06-01-17

S.22

Invoice due upon receipt, invoices over 30 days may be subject to an interest charge of 4.5% per month

CL	RESP	SRV LN	STOB	PROJECT	AMOUNT
100	71000	4000	5766	7100000	\$ 686.63
					\$
					\$
					\$

Certificate of payment pursuant to sections
32 & 33 of the Financial Administration
Act and related policies.

SPENDING AUTHORITY SIGNATURE:

TOTAL: \$ 686.63



Train tickets in China

RMB

										TOTAL
7	a	3-Nov	STRONGITHARM < 22	BRUCE	G131	Beijing to Nanjing Train	2-Dec	1	798.50	
	b	3-Nov	STRONGITHARM < 22	BRUCE	G15	Nanjing to Shanghai Train	3-Dec	1	259.50	1058.00

Note: Travel agent charge RMB50 per ticket for travel distance above 800KM; RMB30 for travel distance below 800KM.

14a

01010830 检票:7
北京南站 G131 南京南站
Beijingnan Nanjingnan
2016年12月02日 12:25开 01#08F号
¥748.5元 一等座
限乘当日当次车
IH0313** STJOHN
买票请到12306 发货请到95306
中国铁路祝您旅途愉快
30671211851104H010830 沪A D售

13a

D185H010832 检票:7
北京南站 G131 南京南站
Beijingnan Nanjingnan
2016年12月02日 12:25开 01#07C号
¥748.5元 一等座
限乘当日当次车
HK1062** LOSETH
买票请到12306 发货请到95306
中国铁路祝您旅途愉快
30671211851104H010832 沪A D售

7a

D185H010831 检票:7
北京南站 G131 南京南站
Beijingnan Nanjingnan
2016年12月02日 12:25开 01#07A号
¥748.5元 一等座
限乘当日当次车
HC3374** STRONGIT
买票请到12306 发货请到95306
中国铁路祝您旅途愉快
30671211851104H010831 沪A D售

11a

D185H010833 检票:7
北京南站 G131 南京南站
Beijingnan Nanjingnan
2016年12月02日 12:25开 01#07D号
¥748.5元 一等座
限乘当日当次车
IH8089** THOMSON
买票请到12306 发货请到95306
中国铁路祝您旅途愉快
30671211851104H010833 沪A D售

9a

D185H010829 检票:7
北京南站 G131 南京南站
Beijingnan Nanjingnan
2016年12月02日 12:25开 01#08D号
¥748.5元 一等座
限乘当日当次车
GC5213** STEWART
买票请到12306 发货请到95306
中国铁路祝您旅途愉快
30671211851104H010829 沪A D售

D185H010822 检票:7
北京南站 G131 南京南站
Beijingnan Nanjingnan
2016年12月02日 12:25开 01#06A号
¥748.5元 一等座
限乘当日当次车
HD8013** THOMSON
买票请到12306 发货请到95306
中国铁路祝您旅途愉快
30671211851104H010822 沪A D售

D185H010826 检票:7
北京南站 G131 南京南站
Beijingnan Nanjingnan
2016年12月02日 12:25开 01#07F号
¥748.5元 一等座
限乘当日当次车
HC1755** DOUWEI
买票请到12306 发货请到95306
中国铁路祝您旅途愉快
30671211851104H010826 沪A D售

D185H010823 检票:7
北京南站 G131 南京南站
Beijingnan Nanjingnan
2016年12月02日 12:25开 01#06C号
¥748.5元 一等座
限乘当日当次车
QI8125** STEWART
买票请到12306 发货请到95306
中国铁路祝您旅途愉快
30671211851104H010823 沪A D售

D185H010827 检票:7
北京南站 G131 南京南站
Beijingnan Nanjingnan
2016年12月02日 12:25开 01#08A号
¥748.5元 一等座
限乘当日当次车
PN00372** RYTKOENE*
买票请到12306 发货请到95306
中国铁路祝您旅途愉快
30671211851104H010827 沪A D售

D185H010828 检票:7
北京南站 G131 南京南站
Beijingnan Nanjingnan
2016年12月02日 12:25开 01#08C号
¥748.5元 一等座
限乘当日当次车
BA8318** XIENANNA*
买票请到12306 发货请到95306
中国铁路祝您旅途愉快
30671211851104H010828 沪A D售

2A

D185H010852

南京南站

Nanjingnan

2016年12月03日 14:48开

¥134.5元

限乘当日当次车

G15

上海虹桥站

Shanghaihongqiao

14#09D#

二等座

检票:A1

3212811990***5506 张娟

买票请到12306 发货请到95306
中国铁路祝您旅途愉快

30671211851104H010852 沪AD售



D185H010850

南京南站

Nanjingnan

2016年12月03日 14:48开

¥134.5元

限乘当日当次车

G15

上海虹桥站

Shanghaihongqiao

15#01D#

二等座

检票:A1

PN00372**

RYTKOENE*

买票请到12306 发货请到95306
中国铁路祝您旅途愉快

30671211851104H010850 沪AD售



2b

7b

D185H010844

南京南站

Nanjingnan

2016年12月03日 14:48开

¥229.5元

限乘当日当次车

G15

上海虹桥站

Shanghaihongqiao

16#02A#

一等座

检票:A1

HC3374**

STRONGIT*

买票请到12306 发货请到95306
中国铁路祝您旅途愉快

30671211851104H010844 沪AD售



D185H010851

南京南站

Nanjingnan

2016年12月03日 14:48开

¥134.5元

限乘当日当次车

G15

上海虹桥站

Shanghaihongqiao

15#01F#

二等座

检票:A1

BA8318**

XIENANNA*

买票请到12306 发货请到95306
中国铁路祝您旅途愉快

30671211851104H010851 沪AD售



Foreign Exchange Rates

These rates are for indication purposes only. For an update of the most recent rates, please contact any [HSBC branch](#).

Foreign Exchange Rates

Updated 2017-01-04

Currency	Abbreviation	Buy	Sell
Australian Dollar	AUD	0.9405031	0.9965031
Swiss Franc	CHF	1.2821052	1.3171052
Chinese Yuan	CNY	0.1872394	0.1972394
Danish Krone	DKK	0.1817051	0.1927051
Euro	EUR	1.3507941	1.4327941
British Pound	GBP	1.597036	1.681036
Hong Kong Dollar	HKD	0.1694104	0.1744104
Indian Rupee	INR	0.0193143	0.0198743
Japanese Yen	JPY	0.0110639690	0.011623969
Mexican Peso	MXN	0.0616511	0.0641511
Malaysian Ringgit	MYR	0.2864313	0.3064313
Norwegian Krone	NOK	0.149151	0.160151
New Zealand Dollar	NZD	0.9012407	0.9512407
Philippine Peso	PHP	0.0256165	0.0281165
Swedish Krona	SEK	0.1411009	0.1511009
Singapore Dollar	SGD	0.9128513	0.9378513
Thai Baht	THB	0.0362698	0.0381898
United States Dollar	USD	1.3076	1.3588

Rates are subject to change without notice. For information and to confirm most recent rates, please contact any HSBC branch.

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Mr.	Bruce Strongithorn	Round-trip ticket of express train on November 26 & 27, 2010 Tokyo - Sendai (Hayabusa 11) Sendai - Tokyo (Hayabusa 14)	¥27,385	0.0122658	\$ 335.95
-----	--------------------	---	---------	-----------	-----------

TOTAL	¥339,548	\$ 4,140.20
-------	----------	-------------



Canada Wood

Canada Wood
Tomoecho Annex II 9F 3-8-27 Toranomom
Minato-ku, Tokyo, Japan 105-0001
Tel: 03-5401-0532 Fax: 03-5401-0538

December 30, 2016

Forestry Innovation Investment Ltd.
1200 – 1130 West Pender Street
Vancouver, BC V6E 4A4

INVOICE# JGIMJ112016-1

=====

RE: Tohoku Travel Expenses Reimbursement

Total Travel Expenses in CAD (see attachment for details)

\$ 4,140.20

To be paid to **Canada Wood Group** (Attention: Ms. Meral Tekbas)
#1501-700 West Pender Street
Pender Place I Building
Vancouver B.C.
V6C 1G8
Canada

Telephone: 604-684-0211

カナダウッド

Tomoecho Annex-II 9F, 3-8-27 Toranomom, Minato-ku, Tokyo 105-0001, Japan 〒105-0001 東京都港区虎ノ門 3-8-27 巴町アネックス 2 号館 9 階
Tel: (03) 5401-0531 Fax: (03) 5401-0538



16YVR1G0190601

142.-



温哥华

中国签证申请服务中心
Chinese Visa Application Service Center

VANCOUVER

Pickup Form 取证单

联系人 Name	WAKLEY THOMSON / B. Strongham		
电话 Tel	6046857507	邮件 Email	
数量 Quantity	<input checked="" type="radio"/>	办理方式 Processing Option	普通 Regular
预计取证日 Expected Collection Date	07 Nov, 2016		
种类 Category	F-F字签证 F-visa	入境次数 Entries	1
停留期[天] Duration of Stay [Days]	30	有效期 Estimated Validity	3 Month(s) Until 02 Feb, 2017

接案 Accepted by: YVR10040 02 Nov, 2016

凭单取证 妥善保管 遗失责任自负

This slip must be shown for collection of your visa(s), please keep it in your possession well. CVASC takes no responsibility if it is lost.

250-999 West Broadway, Vancouver, BC, CANADA
vancouvercenter@visaforchina.org
Tel: 604-336-8866 Fax: 604-738-1100

Statement 服务声明

1. 为处理您的签证申请，我们需收集与此有关的个人信息。上述信息将会提交给中国大使馆或总领事馆并可能传输至并存储在您居住国以外的国家，如：中华人民共和国。为防止未经授权的使用，确保正确使用所有数据，我们将采取合理的物理、电子和管理措施保护所收集的数据。

In order to process your visa application, CVASC collects your personal data related to this purpose. Such information will be submitted to the Chinese Embassy or Consulate General and might be transmitted to and stored in countries outside your country of residence, for example the People's Republic of China. To maintain the accuracy of data, as well as preventing unauthorized access and ensure correct use of all data, CVASC uses the appropriate physical, electronic, and managerial measures to safeguard and secure the data we collect.

2. 本单左边的信息描述了您签证申请的基本要素，请仔细检查确保无误。请注意，中国大使馆或总领事馆就您的签证所做出的最终决定，有可能与您所申请的不一致。取签证时请认真检查。

The information shown on the left part of this slip is a summary of the basic elements of your application. Please check and make sure it is a complete and true reflection of your intention. Please note, the final decision made by Chinese Embassy or Consulate General over your visa might be different from what you apply for. Please double check your visa upon collection.

For Internal Use

G0190601



YVR1R161109062213



温哥华 VANCOUVER

发票/Invoice

Nov 9, 2016 10:08:04 AM NO:20161109000021

收款人/Cashier

YVR10046

取证单/Pickup Form

Listed in attachment

数量/Quantity

3

签证费/Visa Fee*	CAD \$300.00
签证急件费/Visa Rush Fee*	CAD \$0.00
服务费/Service Fee	CAD \$120.00
服务加急费/Service Rush Fee	CAD \$0.00
邮递服务费/Post Service Fee	CAD \$0.00
邮资费/Postage Fee	CAD \$0.00
销售税/GST 5.00%	CAD \$6.00
应收款/Amount Due	CAD \$426.00
实收/Amount Received	CAD \$426.00
找零/Change	CAD \$0.00
付款方式/Tender	CASH: CAD \$426.00

注: *为代总领馆收费项目/Items marked with a star * are visa fee collected on behalf of Chinese Consulate-General.

CITS V Service(CANADA) LTD.

Address: 250-999 West Broadway, Vancouver, BC, Canada
GST#: 809830110RT0001

~~\$142.00~~ each

Electronic Ticket Receipt

Booking ref:
Issue date:
Issuing Airline:
Ticket:

s.17

02 NOVEMBER 16

BRITISH AIRWAYS

125-1098355752

[Check My Trip](#)
[Baggage](#)

Traveler

Menzies Brian
(ADT)

s.22


Mr

Agency



HUME TRAVEL
#1680 - 401 WEST GEORGIA
STREET
VANCOUVER BC V6B 5A1
0029
604 682-7581
61674955

Agent
Telephone
IATA

604 682-7581
61674955



Welcome to TLV. Now Gett around.
Book your taxi ride before departure.



Itinerary

From	To	Flight	Class	Date	Departure	Arrival	Resa (1)	NVB(2)	NVA(3)	Last check-in	Baggage (4)	Seat
TEL AVIV B GURION Terminal 3 Operated by	LONDON LHR Terminal 5	BA0164	W	20Nov	16:35	20:05	Ok				2PC	s.15
		BRITISH AIRWAYS					Fare Basis Marketed by		WFFILOW BRITISH AIRWAYS Duration		05:30 (Non Stop)	
LONDON LHR Terminal 3 Operated by	VANCOUVER INT Terminal M	BA0085	W	22Nov	17:20	19:00	Ok				2PC	s.15
		BRITISH AIRWAYS					Fare Basis Marketed by		WFFILOW BRITISH AIRWAYS Duration		09:40 (Non Stop)	

(1) Ok = confirmed (2)NVB= Not valid before (3)NVA= Not valid after(4) Each passenger can check in a specific amount of baggage at no extra cost as indicated above in the column baggage.

At check-in, you must show a photo ID.

Baggage Policy

TLVYVR

1st Checked Bag: Free of Charge BAG MAX 23KG 51LB 208LCM 81LIOR MUSICAL INSTRUMENT 23KG 51LBOR MEDIA EQUIPMENT 23KG 51LBOR BICYCLE

2nd Checked Bag: Free of Charge BAG MAX 23KG 51LB 208LCM 81LIOR MUSICAL INSTRUMENT 23KG 51LBOR MEDIA EQUIPMENT 23KG 51LBOR BICYCLE

CARRY-ON BAG:

TLVLHR: MAX 1PC Free of Charge LAPTOP OR HANDBAG UP TO 85LCM AND/OR CABIN BAG MAX 23KG 51LB 126LCM

LHRYVR: MAX 1PC Free of Charge LAPTOP OR HANDBAG UP TO 85LCM AND/OR CABIN BAG MAX 23KG 51LB 126LCM

LB = Weight In Pounds, KG = Weight In Kilos, LI = Linear Inches, LCM = Linear Centimeters, MAX = Maximum Allowed, PC = Number of Pieces

Baggage allowance and charges are provided for information only. Additional discounts may apply depending on advance purchase or Flyer-specific factors (e.g. Frequent flyer status, military, Credit card used for purchase, early purchase over the internet, etc.) Most carriers' e-tickets have expiration dates and conditions of use. Check the carrier's fare rules for more information.

Receipt		S.	
Name	: Menzies Brian	s.	Mr (ADT)
Ticket number	: 125 1098355752		
Tour Code	: A211		
Form of payment	: CCCA XXXXXXXXXXXX	s.17	S173103 : 3347.91
Fare Calculation	: TLV BA LON BA YVR M2106.00USD2106.00END		
Air Fare	: USD 2106.00		
Equiv Fare Paid	: CAD 2823.00		
Tax	: CAD 33.02IL	CAD 238.61GB	CAD 68.07UB
Airline Surcharges	: CAD 185.21YQ		
Total Amount	: CAD 3347.91		
Issuing Airline and date	: BRITISH AIRWAYS 02Nov16		

Electronic Ticket Receipt

Booking ref: s.17
Issue date: 02 NOVEMBER 16
Airline booking ref: AC/LA4LV5
Issuing Airline: AIR CANADA
Ticket: 014-1098355751

[Check My Trip](#)
[Baggage](#)

Traveler: Menzies Brian s.2 Mr
Agency: HUME TRAVEL
#1680 - 401 WEST GEORGIA STREET
VANCOUVER BC V6B 5A1
Agent Telephone: 0029
604 682-7581
IATA: 61674955

Gett

The #1 taxi app in Israel
Download Gett and Gett around everywhere.





Itinerary

From	To	Flight	Class	Date	Departure	Arrival	Resa (1)	NVB(2)	NVA(3)	Last check-in	Baggage (4)	Seat
VANCOUVER INT	TORONTO INTL	AC0108	B	12Nov	07:00	14:23	Ok				2PC	s.15
Terminal M	Terminal 1					Fare Basis			OFFEO			
Operated by		AIR CANADA				Marketed by			AIR CANADA			
						Duration					04:23 (Non Stop)	
TORONTO INTL	TEL AVIV B GURION	AC0084	O	12Nov	17:00	10:15	Ok				2PC	s.15
Terminal 1	Terminal 3					Fare Basis			OFFEO			
Operated by		AIR CANADA				Marketed by			AIR CANADA			
						Arrival Day+1			Duration		10:15 (Non Stop)	

(1) Ok = confirmed (2)NVB= Not valid before (3)NVA= Not valid after(4) Each passenger can check in a specific amount of baggage at no extra cost as indicated above in the column baggage.

At check-in, you must show a photo ID.

Baggage Policy

YVRTLV

1st Checked Bag: Free of Charge UPTO50LB 23KG AND62LI 158LCM
2nd Checked Bag: Free of Charge UPTO50LB 23KG AND62LI 158LCM

CARRY-ON BAG:

YVRYYZ: MAX 2PC Free of Charge
YYZTLV: MAX 2PC Free of Charge

LB = Weight In Pounds, KG = Weight In Kilos, LI = Linear Inches, LCM = Linear Centimeters, MAX = Maximum Allowed, PC = Number of Pieces

Baggage allowance and charges are provided for information only. Additional discounts may apply depending on advance purchase or Flyer-specific factors (e.g. Frequent flyer status, military, Credit card used for purchase, early purchase over the internet, etc.) Most carriers' e-tickets have expiration dates and conditions of use. Check the carrier's fare rules for more information.

Receipt

Name: Menzies Brian s.2 Mr (ADT)
Ticket number: 014 1098355751
Tour Code: ATL1 s.22
Form of payment: CCCA XXXXXXXXXXXX S173054 : 2866.43
Fare Calculation: YVR AC X/YTO AC TLV Q11.62 1936.76NUC1948.38END ROE1.290810
Air Fare: CAD 2515.00
Tax: CAD 25.91CA CAD 1.00XG CAD 0.52RC
CAD 20.00SQ CAD 4.00SQ
Airline Surcharges: CAD 300.00YQ
Total Amount: CAD 2866.43
Issuing Airline and date: AIR CANADA 02Nov16



AGENT NR/NR BOOKING REF s.17

MENZIES/BRIAN s.22 MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 730 - 999 CANADA PLACE
VANCOUVER BC V6C 3E1
ATTN: ANNETTE JORDAN

DATE: NOV 02 2016

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
AIR CANADA	12NOV	VANCOUVER BC	TORONTO ON	0700	1423
AC 108	SATURDAY	INTERNATIONAL	LESTER B. PEAR		
B ECONOMY		TERMINAL M	TERMINAL 1		
		FOOD FOR PURCHASE		NON STOP	
		RESERVATION CONFIRMED		4:23 DURATION	
		AIRCRAFT: AIRBUS INDUSTRIE A320			
		s.15	NO SMOKING CONFIRMED		
AIR CANADA	12NOV	TORONTO ON	TEL AVIV YAFO	1700	1015
AC 84	SATURDAY	LESTER B. PEAR	BEN GURION INT		13NOV
O PREMIUM ECONOMY		TERMINAL 1	TERMINAL 3		
		BREAKFAST/MEAL		NON STOP	
		RESERVATION CONFIRMED		10:15 DURATION	
		AIRCRAFT: BOEING 787-8 DREAMLINER			
		s.15	NO SMOKING CONFIRMED		

	AIR FARE: CAD	2515.00
	TAXES AND AIRLINE IMPOSED FEES:	349.91
	GST/HST:	1.52
SERVICE FEE: 58.00	TOTAL CAD	60.90
TAX DETAILS:	GST/HST: 5.80	
SERVICE FEE DETAILS:		
SERVICE FEE / PAID BY MASTER CARD/THANKS CAD		-60.90
PAID BY MASTER CARD/THANKS CAD		-2866.43
INVOICE TOTAL CAD		0.00

TICKET PAYMENT: CA XXXXXXXXXXXX s.22

SVC FEE PAYMENT: CA XXXXXXXXXXXX

1730

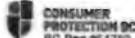
RESERVATION NUMBER(S) AC/LA4LV5

TKT: AC 014 1098355751

SVC: 954 0077619281

THANK YOU FOR BOOKING WITH CTMS
PLEASE CHECK IN AT LEAST 3 HOURS PRIOR TO
DEPARTURE. PASSPORT VALIDITY MUST BE AT LEAST
6 MONTHS AFTER YOUR SCHEDULED RETURN DATE.
ENSURE YOU HAVE PROPER ENTRY VISA REQUIREMENT
INVOICE NUMBER s.17

1/ 2



ctms - Corporate Travel Management Solutions
1600 Steeles Avenue West, Suite 312
Toronto (Concord), Ontario L4K 4M2
P 416 665 CTMS (2867) F 905 738 0867
info.ca@ctmstravel.com www.ctmstravel.com



MLA EXPENSE CLAIM
(when travelling on government business on behalf of the Executive Council)

F31702+2015 48

INVOICE #
TRA-ST1161117

FORM USAGE

This form is for use by MLAs when travelling on government business on behalf of the Executive Council. After completion, the original claim form should be forwarded along with the original receipts and a copy of the approval letter to: Chief Financial Officer, Financial Services and Administration, Ministry of Finance, 3rd Floor, 617 Government Street, PO Box 9415 Stn Prov Govt, Victoria BC V8W 9V1. Cheques for correctly submitted claims will be processed within 7 working days of receipt in Finance.

CHEQUE INFORMATION

Name (Payee Name for Cheque): Dr. Moira Stilwell ZMLA# 2304697 Leg. Assist. Name: Carl Richmond Phone #(250) 387-8150

Cheque Mailing Address: East Annex, Parliament Buildings V8V 1X4 Riding: Vancouver-Langara

Reason for Travel: Israel Technology Trade Mission (Approval Letter on File)

DATE OF TRAVEL 20 16		PLACES TRAVELLED	PERSONAL VEHICLE USE DISTANCE x KM RATE	BUS/TAXI/ AIR/FERRY COSTS	MEALS	ACCOMMODATION COSTS	MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) COST DESCRIPTION		TOTAL DAILY COSTS
M	D	FROM/TO (ENTER CITY NAMES)	KM	\$	\$	\$	\$		\$
11	12	Tel Aviv			B: L: D:	280.00 US			280.00 US
11	13	Tel Aviv			B: L: D:	280.00 US			280.00 US
11	14	Tel Aviv			B: L: D:	280.00 US			280.00 US
11	15	Tel Aviv			B: L: D:	280.00 US			280.00 US
11	16	Tel Aviv			B: L: D:	280.00 US	25.30 US	Hotel: Laundry	305.30 US
11	17	Tel Aviv				280.00 US	25.30 US		280.00 US
		* **US Exchange @1.3492 x \$1705.30=				\$1,680. US	\$25.30 US	US Exchange	595.50
		\$2,300.80 (exchange=\$595.50)							
CLAIM TOTAL									CAD \$2,300. 80

Enrole Approval Attached / Dec 8/16
MLA Signature _____ Date _____

Certified this is a true statement of disbursements made to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.

FOR USE BY MINISTRY OF FINANCE

Client: 022 Resp: 32132 Svc Line: 34085 STOB: 8225 Proj: 3200000

For Kinstry _____ Date *Dec 8/16*

Expense Authority Signature _____

Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.

Janke, Debra FIN:EX

From: McKinstry, Cindy D FIN:EX
Sent: Thursday, December 8, 2016 8:30 AM
To: Janke, Debra FIN:EX
Subject: FW: Please accept

Please attach this email and process her claim! I can sign it.
Thanks,
Cindy

From: Moira Stilwell s.22
Sent: Thursday, December 8, 2016 7:37 AM
To: McKinstry, Cindy D FIN:EX
Subject: Please accept

this email as request/permission to proceed with my expense claim as you have received.
Thanks.

PER DIEM RATES-ISRAEL NOVEMBER, 2016

	Tel Aviv Israel
CURRENCY	US Dollar (USD)
PER DIEM	120.10
INCIDENTALS	<u>36.03</u>
TOTAL	<u>156.13</u>

AMOUNTS TO BE DEDUCTED FROM ABOVE FOR MEALS NOT TAKEN OR MEALS PROVIDED AT PUBLIC EXPENSE: * = Reasonable and justifiable expenses. Receipts required

	Tel Aviv
BREAKFAST	25.80
LUNCH	42.55
DINNER	51.75

Note: The maximum hotel rates that are listed: (to be used as a guideline):

LOCATION	AMOUNT
Tel Aviv	\$390.00 USD

OUT-OF-CANADA GUIDELINES

Travel Out-of-Canada

The Ministry of Finance pays all out-of-Canada travel expenses. Information regarding travel to various locations around the world (e.g., passport requirements, embassy listings, etc.) is available on the U.S. Government Foreign Affairs site ([Welcome to Travel.State.Gov](http://Welcome.to.Travel.State.Gov)). Out-of-Canada travel pre-approval is required by the Office of the Premier. Ministers' offices must contact MOSS,



BANK OF CANADA
BANQUE DU CANADA

Daily Noon Exchange Rates: 10-Year Lookup

Important Notice: Effective 1 March 2017, Bank of Canada exchange rates are changing

For more information, see the related **press release** (<http://www.bankofcanada.ca/2016/02/bank-canada-announces-future-changes-published-foreign-exchange-rate-data/>) and **background information** (<http://www.bankofcanada.ca/rates/exchange/upcoming-changes-published-bank-canada-foreign-exchange-rates/>) .

Terms and Conditions

All Bank of Canada exchange rates are indicative rates only, obtained from averages of transaction prices and price quotes from financial institutions. Please read our full **terms and conditions** (<http://www.bankofcanada.ca/terms/#fx-rates>) for details.

View or save this data in: SDMX, XML, CSV

View data for the past:

- 1 week
- 2 weeks
- 1 month
- 3 months
- 6 months
- 1 year

U.S. dollar (close)

Low [High]	2016-11-16	1.3441 CAD [0.7440 USD]
Average	2016-11-14 — 2016-11-18	1.3492 CAD [0.7412 USD]
High [Low]	2016-11-14	1.3551 CAD [0.7380 USD]

Date	1 USD -> CAD	1 CAD -> USD
2016-11-14	1.3551	0.7380
2016-11-15	1.3447	0.7437
2016-11-16	1.3441	0.7440
2016-11-17	1.3507	0.7404
2016-11-18	1.3513	0.7400

To: Doctor Moira Stillwell		Original Invoice			
Canada		Tax Invoice number S.15			
Folio Type: AllCharges		Folio number:			
Nationality: Canada		Invoice Date : 18/11/16			
Check-In: 12/11/16 13:17:54		Company S.15			
		Manager			
		V.A.T No: 510510530			
		Comp No: 510510530			
Agent/Comp.: Embassy Of Canada					

Room	Arrival	Departure	Persons	Board	Currency
1107	12/11/16	20/11/16	1/0/0/0	B/B	USD

Date	Description	Reference	Qty	Debit	Credit	Balance
12/11/16	1107 Daily Room Charge ✓		1	280.00 ✓		280.00
13/11/16	1107 Daily Room Charge ✓		1	280.00 ✓		
14/11/16	1107 Daily Room Charge ✓		1	280.00 ✓		
15/11/16	1107 Daily Room Charge ✓		1	280.00 ✓		
16/11/16	Laundry ✓	9579/91	1	25.30 ✓		
16/11/16	1107 Daily Room Charge ✓		1	280.00 ✓		
17/11/16	1107 Daily Room Charge ✓		1	280.00 ✓		

\$ 280.00 x 6 nights
+ 25.30 Laundry

s.15,s.22

108719	<u>Amount</u>	<u>Tax</u>	<u>Total</u>	Issued: 18/11/16 02:34
Total in USD	s.15,s.22			Receipt No. 13988
Charges VAT 17.0%				Payment this receipt s.22
Total in Shekel				Clerk: Ellana Nerman

Page 1 of 1

Original printed by: Nerman Ellana 19/11/16 02:34

Optima PMS Silverbyte Systems

Payment Voucher

s.15

V.A.T. Number s.15

Merchant Name: s.15

Merchant:

Cashier No: 01

Trans Date: 19/11/16 02:34

Card Name: Visa s.17

Card No: xxxx xxxx x0

Valid until: s.17

Voucher No.: 83-001-001

Trans Type: Approved Debit TRX.

0187150 manual

Payment Type: MSR

Currency: USD

Credit Type: Regular Credit

Amount: 1,758.99

More Details: f1689901 r1107

MLA EXPENSE CLAIM (SUPPLEMENTARY CLAIM X REF TRA-STI161117)
(when travelling on government business on behalf of the Executive Council)

INVOICE #
TRA-STI161117A

FORM USAGE

This form is for use by MLAs when travelling on government business on behalf of the Executive Council. After completion, the original claim form should be forwarded along with the original receipts and a copy of the approval letter to: Chief Financial Officer, Financial Services and Administration, Ministry of Finance, 3rd Floor, 617 Government Street, PO Box 9415 Stn Prov Govt, Victoria BC V8W 9V1. Cheques for correctly submitted claims will be processed within 7 working days of receipt in Finance.

CHEQUE INFORMATION

Name (Payee Name for Cheque): Dr. Moira Stilwell ZMLA #2304697 Leg. Assist. Name: Sarah as of Jan. 31/17 Carl Richmond Phone #(250) 387-8150

Cheque Mailing Address: East Annex, Parliament Bldgs, Victoria, B.C. V8V 1X4 Riding: Vancouver-Langara

Reason for Travel: Israel Technology Trade Mission (Approval Letter on File)

DATE OF TRAVEL 20 16		PLACES TRAVELLED	PERSONAL VEHICLE USE DISTANCE x KM RATE	BUS/TAXI/ AIR/FERRY COSTS	MEALS	ACCOMMODATION COSTS	MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) COST DESCRIPTION		TOTAL DAILY COSTS
M	D	FROM/TO (ENTER CITY NAMES)	KM	\$	\$	\$	\$		\$
11		RETURN AIRFARE: Vancouver, BC to Tel Aviv, Israel-Nov 12-17, 2016			Air Canada 4,713.20		B: L: D:		4,713.20
							B: L: D:		
							B: L: D:		
							B: L: D:		
							B: L: D:		
							B: L: D:		
CLAIM TOTAL									\$4,713.20

Email Approval Attached
MLA Signature _____

Date _____

Certified this is a true statement of disbursements made to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.

FOR USE BY MINISTRY OF FINANCE

Client: 022 Resp: 32132 Svc Line: 34085 STOB: 8225 Proj: 3200000

Carl Richmond
Expense Authority Signature

Jan 4/17
Date

Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.

Janke, Debra FIN:EX

From: McKinstry, Cindy D FIN:EX
Sent: Monday, November 28, 2016 11:11 AM
To: Janke, Debra FIN:EX
Subject: FW: Hotel Bill from Israel Trip
Attachments: 2016_11_25_14_18_23.pdf

Hi Debra,

See Dr. Stilwell's note below she just wants to claim for the hotel – can you please complete the form for her, and send her the form to approve electronically.

Let me know if you have any questions.

Thanks,
Cindy

From: Moira Stilwell s.22
Sent: Monday, November 28, 2016 11:08 AM
To: McKinstry, Cindy D FIN:EX
Subject: Hotel Bill from Israel Trip

You have already received my airline fare bill. I changed my return later and absorbed that cost personally. My per diems were minor so will not bother submitting. This is my hotel bill. I paid the last extra day separately.
Thanks.
Moira Stilwell

Page 133 to/à Page 134

Withheld pursuant to/removed as

s.22

TRAVEL VOUCHER

(Note: FIN 13 uses are restricted per CPPM C.1.a.)

PAGE 1 OF 4

1. MINISTRY AND BATCH NO.	2. CONTROL NO.
	TRA-IVFS160530

3. CLIENT	4. MIN. ABBREV	5. DATE COMPLETED YYYY MM DD	6. FISCAL YEAR	7. SPECIAL CHEQUE ISSUE	0.4	8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
-----------	----------------	---------------------------------	----------------	-------------------------	-----	---

8. EMPLOYEE I.D. 10. EMPLOYEE SUPPLIER NO. 11. EMPLOYEE SURNAME INITIALS 12. EMPLOYEE GROUP NO.

s.22 IVES, ANDREW

☐ 1 ☒ 2 ☐ 3 ☐ 4

#740-999 CANADA PLACE, VANCOUVER, B.C.

14. POSTAL CODE
V 6 C 3 E 1

15. REASON FOR TRAVEL
TRADE MISSION

16. EMPLOYEE OCCUPATION
EXECUTIVE ASSISTANT TO PREMIER

EXECUTIVE ASSISTANT TO PREMIER									
17. DATE OF TRAVEL	18. PLACES TRAVELLED TO / FROM	19. PERSONAL VEHICLE USE DISTANCE X KM RATE	20. BUS/TAXI/AIR/FERRY/COSTS	21. S/L/D	22. MEALS: ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY LIMIT)	24. COST	25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION	26. TOTAL DAILY COSTS
28. BROUGHT FORWARD FROM PREVIOUS PAGE →		KM	\$	\$	\$08.83 619.16	\$777.59 1804.73	\$45.09 349.82		27. \$ \$2731.50 28. 2,773.71
M D	VANCOUVER - SEATTLE 05/23 AC63 (13:35 (23) - 16:20 (24))	ETA							29.
M D	TOKYO - VANCOUVER 05/30 NH116 (21:50 - 14:55)	ETA							30.
									31.
									32.
									33.
									34.
									35.
									36.
									37.
TOTALS OF COLUMNS		38.	39.		40. 608.83 619.16	41. 1777.59 1804.73	42. 345.09 349.82	THIS TOTAL MUST EQUAL \$2,731.50 TOTAL IN BOX Y	43. CLAIM TOTALS \$ 2,773.71
43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	45. TOTAL DISTANCE TO DATE							

[illegible]

TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPFM C.1.8.)

PAGE 2 OF 4

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

W

3. CLIENT

4. MIN. ABBREV.

5. DATE COMPLETED

YYYY MM DD

6. FISCAL YEAR

7. SPECIAL CHEQUE ISSUE

0,4

8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE-SPACED LINES, 30 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED

9. EMPLOYEE I.D.

10. EMPLOYEE SUPPLIER NO.

11. EMPLOYEE SURNAME

INITIALS

12. EMPLOYEE GROUP NO.

(1/2/3/4)

14. POSTAL CODE

15. REASON FOR TRAVEL

16. EMPLOYEE OCCUPATION

17. DATE OF TRAVEL	18. PLACES TRAVELLED TO/ FROM	19. PERSONAL VEHICLE USE DISTANCE X KM RATE	20. BUS/TAXI/AIR/FERRY COSTS	21. MEALS: ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO.	22. ACCOMMODATION COSTS (TO POLICY LIMIT)	23. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.)	24. COST	25. DESCRIPTION	26. TOTAL DAILY COSTS
28. BROUGHT FORWARD FROM PREVIOUS PAGE									
05/24	Vancouver - Seoul AC63 (13:35-23:16:20:04)	BTA		✓	72,200.00		50,200.00	INCIDENTALS	122,420.00
05/25	Seoul - Seoul			✓	41,700.00		50,200.00	INCIDENTALS	91,920.00
05/26	Seoul - Manila OZ701 (08:15-11:05)	BTA		✓	41,700.00				41,700.00
	TOTAL KRW				155,600.00		100,400.00		256,040.00
	@ 0.001103								
	exchange @ 0.00108				\$168.05		\$108.48		\$276.52CDN
	TOTAL CAD				171.63		110.78		\$282.41
* NOTE: TOTAL COST OF HOTEL FOR BOTH NIGHTS IN SEOUL CHARGED TO PCC AS PACKAGE OF ROOMS (PCC + ANDREW) s.15									
TOTALS OF COLUMNS									
43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	45. TOTAL DISTANCE TO DATE	40. 168.05	41. 171.63	42. 108.48	THIS TOTAL MUST EQUAL TOTAL IN BOX X	276.52CDN	X CLAIM TOTALS	282.41

43. PORTAL TO PORTAL DISTANCE

44. TOTAL DISTANCE FROM PREVIOUS VOUCHER

45. TOTAL DISTANCE TO DATE

46. EMPLOYEE SIGNATURE
CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES.

HEADQUARTERS (CITY NAME)

WORK PHONE NO.

NOTES

47. SUPPLIER CODE

s.22

48. CLIENT

49. RESP. CENTRE

50. SERVICE LINE

51. STOB

52. PROJECT

AMOUNT

\$276.52CDN

0,0,4 3,6,A,1,0 3,6,2,0,0 5,7,0,6 3,6,0,0,0,0,0

282.41

THIS TOTAL MUST EQUAL TOTAL IN BOX X

Y

TOTAL \$276.52CDN

LESS ADVANCE AMOUNT

Z

CR

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

AMOUNT DUE TO EMPLOYEE

64. carry fwd. to pg. 3

55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES.

PRINT NAME

DATE SIGNED

YYYY MM DD

56. PROCESSING CLERK INITIAL

CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES.



BRITISH COLUMBIA
The Best Place on Earth

TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

PAGE 3 OF 4

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

3. CLIENT
4. MIN. ABBREV
5. DATE COMPLETED
6. FISCAL YEAR
7. SPECIAL CHEQUE ISSUE
8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED

9. EMPLOYEE ID.
10. EMPLOYEE SUPPLIER NO.
11. EMPLOYEE SURNAME
INITIALS
12. EMPLOYEE GROUP NO.
13. MAILING ADDRESS FOR CHEQUE
14. POSTAL CODE

15. REASON FOR TRAVEL
16. EMPLOYEE OCCUPATION

17. DATE OF TRAVEL
18. PLACES TRAVELLED
19. PERSONAL VEHICLE USE
20. BUS/TAXI/AIR/FERRY COSTS
21. MEALS/ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO.
22. ACCOMMODATION COSTS (TO POLICY LIMIT)
23. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.)
24. COST
25. DESCRIPTION
TOTAL DAILY COSTS

DATE OF TRAVEL	PLACES TRAVELLED	PERSONAL VEHICLE USE	BUS/TAXI/AIR/FERRY COSTS	MEALS/ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO.	ACCOMMODATION COSTS (TO POLICY LIMIT)	MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.)	COST	DESCRIPTION	TOTAL DAILY COSTS
05/26	SENIOR - MANILA	BTA		171.63	13,486.00		110.78	INCIDENTALS	16,110.00
05/27	MANILA	BTA		13,005.00	13,486.00		2,366.93	INCIDENTALS + BUSINESS	18,051.93
05/28	MANILA - TOKYO	BTA		1100.00					1,100.00
	TOTAL RHP			5,430.00	26,972.00		3,665.93		36,067.93
	@ 0.027789								
	exchange @ 0.02738								
	TOTAL CAD			150.90	749.52	101.87			1,002.29

TOTALS OF COLUMNS
40. TOTAL DISTANCE FROM PREVIOUS VOUCHER
41. TOTAL DISTANCE TO DATE
42. TOTAL DISTANCE TO DATE
43. PORTAL TO PORTAL DISTANCE
44. TOTAL DISTANCE FROM PREVIOUS VOUCHER
45. TOTAL DISTANCE TO DATE
46. EMPLOYEE SIGNATURE
47. SUPPLIER CODE
48. CLIENT
49. RESP. CENTRE
50. SERVICE LINE
51. STOB
52. PROJECT
53. AMOUNT
54. TOTAL
55. LESS TRAVEL ADVANCE
56. THIS TOTAL MUST EQUAL TOTAL IN BOX X
57. LESS ADVANCE AMOUNT
58. IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.
59. AMOUNT DUE TO EMPLOYEE
60. PRINT NAME
61. DATE SIGNED
62. COPY TWO TO PG. 4

43. PORTAL TO PORTAL DISTANCE
44. TOTAL DISTANCE FROM PREVIOUS VOUCHER
45. TOTAL DISTANCE TO DATE
46. EMPLOYEE SIGNATURE
47. SUPPLIER CODE
48. CLIENT
49. RESP. CENTRE
50. SERVICE LINE
51. STOB
52. PROJECT
53. AMOUNT
54. TOTAL
55. LESS TRAVEL ADVANCE
56. THIS TOTAL MUST EQUAL TOTAL IN BOX X
57. LESS ADVANCE AMOUNT
58. IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.
59. AMOUNT DUE TO EMPLOYEE
60. PRINT NAME
61. DATE SIGNED
62. COPY TWO TO PG. 4



BRITISH
COLUMBIA
The Best Place on Earth

TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

PAGE 4 OF 4

INSTRUCTIONS: Employee must complete first 2 pages, sign and date, and attach receipts and previous pages of this voucher if any.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

W

3. CLIENT	4. MN. ABBREV.	5. DATE COMPLETED YYYY MM DD	6. FISCAL YEAR	7. SPECIAL CHECK/ISSUE 0, 4	8. CHEQUE STUB INFORMATION - MAXIMUM 18 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
9. EMPLOYEE I.D. s.22	10. EMPLOYEE SUPPLIER NO.	11. EMPLOYEE SURNAME IVES, ANDREW	INITIALS		12. EMPLOYEE GROUP NO. (✓ one only) <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4
13. MAILING ADDRESS FOR CHEQUE					14. POSTAL CODE
15. REASON FOR TRAVEL					16. EMPLOYEE OCCUPATION

17. DATE OF TRAVEL	18. PLACES TRAVELLED TO / FROM	19. PERSONAL VEHICLE USE DISTANCE X KM RATE	20. BUS/TAXI/AIR/FERRY COSTS	21. B/L/D ✓/✓/✓	22. MEALS: ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY LIMIT)	24. COST	25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION	TOTAL DAILY COSTS
26. BROUGHT FORWARD FROM PREVIOUS PAGE					\$16.72	\$738.49	\$208.85		\$1,264.06
05/28	MONTREAL - TOKYO NH1334 (08:45-13:55)	BTA		✓	\$395.00	\$3,840.00	\$351.50	INCIDENTALS	\$4,746.50
05/29	TOKYO			✓	\$1,705.00	\$3,840.00	\$471.50	INCIDENTALS + BUSINESS CENTRE	\$5,226.50
05/30	TOKYO - VANCOUVER NH116 (21:50-14:55)	BTA		✓	\$800.00	\$7,820.00	\$351.50	INCIDENTALS	\$29,391.50
	TOTAL JPY				\$2516.00	\$8950.00	\$11,734.50		\$126,394.50
	@ 0.00790						\$1634.50		\$126,294.50
	exchange @ 0.01161								
	TOTAL CAD				\$292.11	\$1,039.10	\$136.24		\$1,467.44 CDN
					\$296.63	\$1,055.21	\$137.17		\$1,489.01
TOTALS OF COLUMNS					\$608.83	\$11,777.59	\$12,345.09	THIS TOTAL MUST EQUAL TOTAL IN BOX Y	\$2,731.50

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	45. TOTAL DISTANCE TO DATE	46. EMPLOYEE SIGNATURE CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES. <i>Andrew Ives</i>	HEADQUARTERS (CITY NAME)	WORK PHONE NO.		
NOTES	47. SUPPLIER CODE s.22	48. CLIENT 0, 0, 4, 3, 6, A, 1, 0	49. RESP. CENTRE 0, 3, 6, 2, 0, 0	50. SERVICE LINE 5, 7, 0, 0	51. STOB 3, 6, 0, 0, 0, 0, 0, 0	52. PROJECT 2, 7, 7, 3, 7, 1	AMOUNT \$2731.50
THIS TOTAL MUST EQUAL TOTAL IN BOX X							Y TOTAL 2731.50
LESS ADVANCE AMOUNT							Z GR
IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.							54. AMOUNT DUE TO EMPLOYEE \$2,731.50
55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES. <i>Michelle Leamy</i>				PRINT NAME Michelle Leamy		DATE SIGNED 2011/06/30	
56. PROCESSING CLERK INITIAL CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT							



s.17

AGENT NR/NR BOOKING REF

IVES/ANDREW c 22 MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 730 - 999 CANADA PLACE
VANCOUVER BC V6C 3E1
ATTN: ANNETTE JORDAN

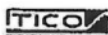
DATE: MAY 06 2016

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
AIR CANADA AC 63 Z BUSINESS	23MAY MONDAY	VANCOUVER BC INTERNATIONAL TERMINAL M LUNCH/MEAL RESERVATION CONFIRMED AIRCRAFT: BOEING 787-8 DREAMLINER s.15 NO SMOKING CONFIRMED	SEOUL INCHEON INTERN INCHEON INTERN NINYO AQUINO I TERMINAL 1	1335	1620 24MAY
ASIANA AIRLINES OZ 701 D BUSINESS	26MAY THURSDAY	SEOUL INCHEON INTERN SNACK RESERVATION CONFIRMED AIRCRAFT: BOEING 777-200LR s.15 NO SMOKING CONFIRMED	MANILA NINYO AQUINO I TERMINAL 1	0815	1105
ALL NIPPON AIRWAYS NH 5334 C BUSINESS	28MAY SATURDAY	MANILA NINYO AQUINO I TERMINAL 2 BREAKFAST RESERVATION CONFIRMED FLIGHT OPERATED BY PR PHILIPPINE AIRLINES AIRCRAFT OWNER: PR PHILIPPINE AIRLINES AIRCRAFT: AIRBUS INDUSTRIE A330 s.15 NO SMOKING CONFIRMED	TOKYO TOKYO INTL HAN TERMINAL INTL	0845	1355
PR 0422				4:10 DURATION	
UNITED AIRLINES UA 876 P BUSINESS	31MAY TUESDAY	TOKYO TOKYO INTL HAN TERMINAL INTL DINNER RESERVATION CONFIRMED AIRCRAFT: BOEING 787-9 s.15 NO SMOKING CONFIRMED	SAN FRANCISCO SAN FRANCISCO TERMINAL INTL	0030	1800 30MAY

INVOICE NUMBER s.17

1/ 3



ctms - Corporate Travel Management Solutions
1608 Steeles Avenue West, Suite 312
Toronto (Canada), Ontario M4K 4M2
P-416 665 CTMS (2867), F-905 728 0567
info@ctmsinc.com www.ctmsinc.com





AGENT NR/NR BOOKING REF s.17

IVES/ANDREW s.22 MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 730 - 999 CANADA PLACE
VANCOUVER BC V6C 3E1
ATTN: ANNETTE JORDAN

DATE: MAY 06 2016

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
AIR CANADA	02JUN	SAN FRANCIS CA	VANCOUVER BC	1205	1427
AC 563	THURSDAY	SAN FRANCISCO	INTERNATIONAL		
P BUSINESS		TERMINAL INTL	TERMINAL M		
		MEAL		NON STOP	
		RESERVATION CONFIRMED		2:22 DURATION	
		AIRCRAFT: AIRBUS INDUSTRIE A320			
		s.15	NO SMOKING CONFIRMED		

	AIR FARE:CAD	7210.00
	TAXES AND AIRLINE IMPOSED FEES:	660.05
	GST/HST:	1.00
SERVICE FEE: 58.00	TOTAL CAD	60.90
TAX DETAILS:	GST/HST: 2.90	
SERVICE FEE DETAILS:		
	SERVICE FEE / PAID BY MASTER CARD/THANKS CAD	-60.90
	PAID BY MASTER CARD/THANKS CAD	-7871.05
	INVOICE TOTAL CAD	0.00

TICKET PAYMENT: CA XXXXXXXXXXXXs.17

SVC FEE PAYMENT: CA XXXXXXXXXXXX 1626

RESERVATION NUMBER(S) AC/SZF5JZ NH/3XJMO4 OZ/3XJMO4 UA/EJHD34

TKT: UA 016 2235157698-99

SVC: 954 0077555421

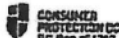
PLEASE NOTE YOUR TICKET IS NONREFUNDABLE.
CHANGE FEE IS \$450 PER DIRECTION PLUS ANY FARE DIFFERENCE.
- CHANGES SUBJECT TO AVAILABILITY.

THANK YOU FOR BOOKING WITH CTMS

PLEASE CHECK IN AT LEAST 3 HOURS PRIOR TO
DEPARTURE. PASSPORT VALIDITY MUST BE AT LEAST
6 MONTHS AFTER YOUR SCHEDULED RETURN DATE.
ENSURE YOU HAVE PROPER ENTRY VISA REQUIREMENT
NO SHOW WILL RESULT IN FORFEITURE OF TICKET

CTMS TRAVEL TOLL FREE NUMBER 1855 359 2867
CTMS HOME TRAVEL EMERGENCY SERVICE 1800-263-3242
PLEASE NOTEADDITIONAL CHARGES WILL APPLY
INVOICE NUMBER s.17

2/ 3



ctms - Corporate Travel Management Solutions
1600 Steeles Avenue West, Suite 312
Toronto (Ontario), Ontario L4K 4P2
P 416 665 CTMS (2867) F 905 738 0567
info@ctmsinc.com www.ctmsinc.com





AGENT NR/NR BOOKING REF s.17

IVES/ANDREW s.22 MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 730 - 999 CANADA PLACE
VANCOUVER BC V6C 3E1
ATTN: ANNETTE JORDAN

DATE: MAY 06 2016

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
---------	------	------	----	--------	--------

TO EMERGENCY SERVICE CALLS

MOST CARRIERS' E-TICKETS HAVE EXPIRATION DATES AND CONDITIONS OF USE.
CHECK THE CARRIER'S FARE RULES FOR MORE INFORMATION.

BAGGAGE POLICY - FOR TRAVEL TO/FROM, WITHIN THE US/CA, PLEASE VISIT:
[HTTPS://BAGS.AMADEUS.COM?R=3XJMO4&N=IVES](https://bags.amadeus.com?R=3XJMO4&N=IVES)

INVOICE NUMBER s.17

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Toronto (Ontario), Ontario L6K 4K2
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AGENT NR/NR BOOKING REF S.17

IVES/ANDREW c 22 MR

MINISTRY OF INTERNATIONAL TRADE
SUITE 730 - 999 CANADA PLACE
VANCOUVER BC V6C 3E1
ATTN: ANNETTE JORDAN

DATE: MAY 26 2016

20490

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
ALL NIPPON AIRWAYS	28MAY	MANILA	TOKYO	0845	1355
NH 5334	SATURDAY	NINYO AQUINO I	TOKYO INTL HAN		
C BUSINESS		TERMINAL 2	TERMINAL INTL		
		BREAKFAST		NON STOP	
		RESERVATION CONFIRMED		4:10 DURATION	
PR 0422		FLIGHT OPERATED BY PR PHILIPPINE AIRLINES			
	AIRCRAFT OWNER:	PR PHILIPPINE AIRLINES			
	AIRCRAFT:	AIRBUS INDUSTRIE A318/A319/A320/A321			
		S.15 NO SMOKING CONFIRMED			
ALL NIPPON AIRWAYS	30MAY	TOKYO	VANCOUVER BC	2150	1455
NH 116	MONDAY	TOKYO INTL HAN INTERNATIONAL			
Z BUSINESS		TERMINAL INTL	TERMINAL M		
		MEAL		NON STOP	
		RESERVATION CONFIRMED		9:05 DURATION	
	AIRCRAFT:	787 ALL SERIES PASSENGER			
		S.15 NO SMOKING CONFIRMED			

EXCHANGE TICKET NUMBER 016-2235157698 CAD-7871.05

AIRLINE CHANGE PENALTY CAD592.00

	AIR FARE: CAD	7222.00
TAXES AND AIRLINE IMPOSED FEES:		782.00
SERVICE FEE: 75.00	TOTAL CAD	78.75
TAX DETAILS:	GST/HST: 3.75	
SERVICE FEE DETAILS:		
SERVICE FEE / PAID BY MASTER CARD/THANKS CAD		-78.75
PAID BY MASTER CARD/THANKS CAD		-794.00
INVOICE TOTAL CAD		0.00

TICKET PAYMENT: COCA+/CA XXXXXXXXXXXX S.17

SVC FEE PAYMENT: CA XXXXXXXXXXXX5927 1642

RESERVATION NUMBER(S) NH/3XJMO4 OZ/3XJMO4 UA/EJHD34

TKT: UA 016 2235157837

SVC: 954 0077555538

INVOICE NUMBER S.17

1/ 2



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1500 Steeles Avenue West, Suite 312
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MINISTRY OF INTERNATIONAL TRADE
SUITE 730 - 999 CANADA PLACE
VANCOUVER BC V6C 3E1
ATTN: ANNETTE JORDAN

DATE: MAY 26 2016

20490

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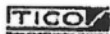
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s.17

INVOICE NUMBER

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info@ctms-travel.com www.ctms-travel.com



GROUP 3 and 4 PER DIEM RATES-Seoul, Manila and Tokyo
May 23-30, 2016

	Seoul, Korea	Manila, Philippines	Tokyo, Japan
CURRENCY	Won (KRW)	Philippine Peso (PHP)	Yen (JPY)
PER DIEM	167,400.00	4,330.00	11,705.00
INCIDENTALS	50,220.00	1,299.00	3,511.50
TOTAL	217,620.00	5,629.00	15,216.50

AMOUNTS TO BE DEDUCTED FROM ABOVE FOR MEALS NOT TAKEN OR MEALS PROVIDED AT PUBLIC EXPENSE:

	Seoul	Manila	Tokyo
BREAKFAST	41,700.00	1,100.00	2,665.00
LUNCH	53,500.00	1,325.00	3,645.00
DINNER	72,200.00	1,905.00	5,395.00

Note: The maximum hotel rates that are listed (to be used as a guideline):

LOCATION	AMOUNT
Seoul	\$230.00 USD
Manila	\$179.00 USD
Tokyo	\$278.00 USD

OUT-OF-CANADA GUIDELINES

Travel Out of Canada

The Ministry of Finance processes all out-of-Canada travel expenses. Information regarding travel to various locations around the world (e.g., passport requirements, embassy listings, etc.) is available on the U.S. Government Foreign Affairs site ([Welcome to Travel.State.Gov](http://Welcome.to.Travel.State.Gov)). Out-of-Canada travel pre-approval is required by the Office of the Premier. Ministers' offices must contact MOSS, Ministry of Finance to obtain the foreign per diem allowances for each country prior to the trip. If private accommodation or personal vehicle use allowances will be claimed the rates must be requested prior to the trip.

Allowable Expenses - original receipts are required

Ministers and ministers' staff travelling outside Canada can claim reimbursement for reasonable expenses incurred which relate directly to foreign travel as follows:

- Car rental insurance (e.g., personal accident insurance and collision damage waiver).
Note: CDW is automatically provided when an employee uses their Corporate Travel Card to pay for the rental vehicle so the employee should decline the CDW offered by the rental company
- visa(s) and passport(s)
- inoculation(s)
- Traveller's cheques (attach proof of purchase and claim in the "Miscellaneous" column of the travel voucher). American Express Corporate Travel Card holders can obtain no-fee travellers cheques at any American Express office and various banking institutions
- bottled water
- preventative medication (e.g., malaria tablets)

- Premiums for additional medical insurance to provide coverage equivalent to that available under the B.C. Medical Plan in B.C. If you travel outside the province on business, it is recommended you purchase additional medical coverage, as the existing coverage through MSA will only cover the equivalent of the B.C. rates. For instance, the rate in B.C. for a hospital room is \$75.00 per day. Many countries (e.g., U.S.) charge much more than that. As well there is a lifetime maximum for the generic MSA coverage. It is recommended that you use Pacific Blue Cross, as they will waive the Third Party Liability, meaning they will not exhaust any existing plans before coverage is applied. Your lifetime maximum with MSA would not be used up if you had Pacific Blue Cross additional travel coverage. Information is available on the Internet at <http://www.pac.bluecross.ca>. Refer to the section on travel plans in the site index. Yearly rates are available for frequent travellers. The website allows you to plan and estimate what is best for you. Employees are to pay for this personally and submit the claim for reimbursement on their travel voucher
- additional dry cleaning/laundry costs which are incurred as a direct result of foreign conditions
- additional baggage insurance
- other directly related travel cost

During the Trip

Ministers and staff are encouraged to maintain a daily log of expenses incurred for business purposes. The daily log will make the claim for reimbursement much easier to complete. NOTE: Do not pay for travel expenses for other employees.

Completing the Travel

Once the trip is complete, the final step is for the traveller to claim for reimbursement of business related travel expenses. When the travel voucher is ready to be completed, please contact MOSS, Ministry of Finance and if required, MOSS will meet with you and assist in completing the travel voucher.

To complete the travel voucher, the following items should be considered:

- Each page of the travel voucher should have only one country (one currency) listed; meals should be based on the per diem allowances that were provided by MOSS prior to the trip. Please contact MOSS to confirm the per diem allowances provided prior to the trip have not changed;
- conference registration for ministers and their staff should be claimed as indicated in the Minister's Offices Guidelines;
- actual transportation expenses (receipts required), business telephone calls, cables, telegrams, faxes, accommodation expenses, laundry/dry-cleaning costs which are incurred as a direct result of foreign conditions which may have been incurred may be claimed;
- In order to ensure timely reimbursement of expenses, documentation (flimsies, receipts, flight coupons/copy of air invoices) supporting the claim should be included where reasonably practical. A detailed description must be given of the nature and purpose of the expenditure; airfare should have been charged to your Business Travel Account (BTA);
- Accommodation may be direct billed by Minister's only, however, it is recommended that they avoid direct billings whenever possible because personal costs may need to be reimbursed and taxes split, etc. The traveller is responsible for verifying accuracy of hotel folios prior to check out. Ensure personal charges are not claimed on travel vouchers or are included in the direct billing from the hotel.
- Travel across the international dateline will make you lose a day upon departure and gain a day when returning (e.g., depart Canada November 1, arrive in Tokyo November 3). When claiming per diem allowances claim the day of return twice (e.g., leave Tokyo November 10, arrive in Canada November 10, therefore, per diems should be claimed twice for November 10).

Exchange Rates

There are several options available for determining the exchange rate utilized on the travel voucher. Please provide backup or indicate what method was used on the travel voucher.

- Call CIBC, main branch, at 1-800-465-2422 to obtain the selling rate for each foreign currency;
- Call Bank of Canada at 1-800-303-1282 for historical exchange rates not available through CIBC;
- Historical currencies are available on the Internet at <http://www.oanda.com/converter/1xhistory> (this is the preferred option). The generally accepted exchange rate applied is the typical credit card rate, which is the Interbank Rate + 2%;

- Actual exchange rates charged on supporting documentation (e.g., credit card statements, currency exchange slips) should be used, if available. Several rates in one currency should be averaged.

FOR FURTHER INFORMATION PLEASE CONTACT:

Minister's Office Support Services (MOSS)
MINISTRY OF FINANCE
PO BOX 9415 STN PROV GOVT
3RD FL 617 GOVERNMENT ST
VICTORIA BC V8W 9V1

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Average Exchange Rates

fxAverage: Weekly, monthly, quarterly, or yearly averages, for any time period since 1990

fxAverage (Foreign Exchange Average Converter) is a multilingual currency exchange converter that calculates weekly, monthly, quarterly, or yearly average exchange rates for any user-specified time horizon. This is a one-to-many converter, meaning that you can find the average exchange rate for one currency to multiple currencies with one click. Historical requests are available by specifying the appropriate year for which the calculation is to be made. Additional charges can also be included in the conversion (cash, credit card, etc.) and the results displayed in HTML or CSV (comma separated) formats.

Starting Date: 1/5/2016

Base Currency: KRW

Ending Date: 31/5/2016

Interbank rate: 2%

* INDICATES INCOMPLETE WEEK

Format: CSV

OAB	Average	
	bid	ask
01 May 2016		
Week 1 (01 May 2016)	0.00108	0.00112
Week 2 (08 May 2016)	0.00108	0.00113
Week 3 (15 May 2016)*	0.00107	0.00112
Week 4 (22 May 2016)	0.00108	0.00113
29 May 2016		
Week 1 (29 May 2016)	0.00107	0.00112

= 0.001075

[New table](#)

Related Currency Products:

OANDA FXTRADE

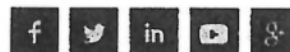
Trade forex with OANDA's low spreads using our fxTrade platform.

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Leveraged trading in foreign currency contracts or other off-exchange products on margin carries a high level of risk and may not be suitable for everyone. We advise you to carefully consider whether trading is appropriate for you in light of your personal circumstances. You may lose more than you invest. Information on this website is general in nature. We recommend that you seek independent financial advice and ensure you fully understand the risks involved before trading. Trading through an online platform carries additional risks. [Refer to our legal section here.](#)

Financial spread betting is only available to OANDA Europe Ltd customers who reside in the UK or Republic of Ireland. CFDs, MT4 hedging capabilities and leverage ratios exceeding 50:1 are not available to US residents.

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Starting Date: 1/5/2016
Ending Date: 31/5/2016

Base Currency: PHP
Interbank rate: 2%

* INDICATES INCOMPLETE WEEK

Format: CSV

CAD	Average	
	bid	ask
01 May 2016		
Week 1 (01 May 2016)	0.02834	0.02750
Week 2 (08 May 2016)	0.02894	0.02814
Week 3 (15 May 2016)	0.02722	0.02842
Week 4 (22 May 2016)	0.02738	0.02861
29 May 2016		
*Week 1 (29 May 2016)	0.02727	0.02854

[New table](#)

Related Currency Products:

OANDA FXTRADE

Trade forex with OANDA's low spreads using our fxTrade platform.

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Starting Date: 1/5/2016

Ending Date: 3/15/2016

* INDICATES INCOMPLETE WEEK

Base Currency: JPY

Interbank rate: 2%

Format: CSV

CAD	Average	
	bid	ask
01 May 2016		
Week 1 (01 May 2016)	0.01165	0.01213
Week 2 (08 May 2016)	0.01169	0.01217
Week 3 (15 May 2016)	0.01163	0.01211
Week 4 (22 May 2016)	0.01167	0.01215
29 May 2016		
Week 1 (29 May 2016)	0.01155	0.01204

0.01161
average

[New table](#)

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GUEST FOLIO

NAME Mr./Ms. IVES ANDREW s.2

1

ROOM No. s.15

PERSON(S) 1

ARRIVAL 2016/05/28

DEPARTURE 2016/05/30

DATE	DESCRIPTION	ROOM No.	DEBIT	CREDIT	REMARKS
05/28	Package Plan	s.15	30,000		
	Service Charge		3,000		*
	Consumption Tax		2,640		*
	Accommodation Tax		200		*
05/29	Package Plan		30,000		
	Service Charge		3,000		*
	Consumption Tax		2,640		*
	Accommodation Tax		200		*
	Business Center		300		11-0000000015
	Business Center		900		02-0000000018
05/30	Additional Charge		17,820		Late Out

BALANCE

(CONSUMPTION TAX

(LOCAL TAX

Paid

SIGNATURE

ISSUED NO. 053010136191 P 1 3 10 PA AL

Room : s.15
 Folio # :
 Cashier # : 288
 Page # : 1 of 2

Mr Andrew S. Ives
 740999 Canada Place
 BC V6C3E1
 Canada

Arrival : 05-26-16
 Departure : 05-28-16

Office of the Premier - Canada

Date	Description	Additional Information	(PHP) Charges	Credits
05-26-16	Room Charge		11,000.00	
05-26-16	Room Service Charge		1,100.00	
05-26-16	Room Municipal Tax		66.00	13,486.00
05-26-16	Room VAT		1,320.00	
05-27-16	Business Center		1,067.93	
05-27-16	Room Charge		11,000.00	
05-27-16	Room Service Charge		1,100.00	
05-27-16	Room Municipal Tax		66.00	13,486.00
05-27-16	Room VAT		1,320.00	
05-28-16	Mastercard			28,039.93

Guest signature X _____
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 fairmont.com or call Fairmont Hotels & Resorts from:
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I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. All accounts deemed delinquent may be subject to legal fees and all other costs associated with the bill. Account is payable on presentation or departure. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month. (19.56% per annum)

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s.15

Information Invoice

Name: **Christina Clark**
The Government of British Columbia

Date: 05/26/2016
Invoice No: s.15

Accommodation

Date	Classification	Price	Qty	Days	Amount (KRW)
05/24/16	Room Charge	320,000	1	1	₩320,000
05/25/16	Room Charge	320,000	1	1	₩320,000
Tax (10%)					₩64,000
Total (10% Tax Inclusive rate)					₩704,000
Balance Due					₩0

s.15