

MINISTRY OF JOBS, TOURISM AND SKILLS TRAINING
AND MINISTER RESPONSIBLE FOR LABOUR
MEETING NOTE

Cliff #: 101398
Date: October 8, 2013

PREPARED FOR: Minister Shirley Bond

DATE AND TIME OF MEETING: Thursday, October 10 at 2pm

ATTENDEES: Representative(s) from BC Maritime Employers Association (BCMEA)

ISSUE(S): BCMEA to provide Minister with updates on BCMEA initiatives:

- Signed Collective Agreement with ILWU;
- Development of 5-acre world-class training facility based on Mitchell Island; and
- Opportunities and challenges in the Asia Pacific Gateway.

BACKGROUND:

BCMEA

- The British Columbia Maritime Employers Association (BCMEA) is a multi-employer waterfront organization, representing approximately 65 ship owners and agents, stevedores, container, bulk and break bulk terminal operators on Canada's west coast, extending from Victoria north to the Alaska border.
- At its core, the BCMEA is a service provider of labour relations for the waterfront employers in British Columbia, representing employer interests on regulatory issues in the areas of labour relations, pensions, legislative reform, Canada Labour Code, health and safety, human rights and employment equity.
- In addition to labour relations activities, the BCMEA oversees the training and recruitment of the International Longshore and Warehouse Union (ILWU) Canadian Area and the daily dispatch of labour for the Vancouver local of the Union.

DISCUSSION:

Collective Agreement with ILWU

- Maritime activities primarily fall within federal jurisdiction in respect to labour law.
- In the spring of 2011 the BCMEA and the ILWU signed a historic eight year collective agreement after a difficult set of negotiations which required the intervention of the federal Minister of Labour.

- BC has expressed concerns in the past to Canada about the impact of any dispute on the reputation of the Asia Pacific Gateway but is pleased by the stability of these recent long term agreements.

BCMEA and Waterfront Training Facility

- In addition to labour relations services for its members, the BCMEA oversees the training and recruitment of employees represented by the International Longshore and Warehouse Union.
- In 2012 the BCMEA trained over 2600 individuals including 912 new recruits in 42 different occupational ratings.
- The organization opened a new Waterfront Training Centre on Mitchell Island on September 27, 2013. This dedicated five acre facility is intended to take hands-on heavy equipment training activities out of the working ports to improve safety and reduce the operational impacts of training.
- The BCMEA also operates classroom-based training facilities at their head office in Vancouver, at Deltaport in Tsawassen and at the Fraser Surrey Docks in New Westminster.

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Asia Pacific

- Over the past two years, the BC government has undertaken a number of key infrastructure projects in developing our potential as Canada's Asia Pacific Gateway (eg., Port Mann Bridge; South Fraser Perimeter Road project; Deltaport Terminal road Rail Improvement Project; and Prince Rupert Road Rail Utility corridor). These projects were designed to attract private sector investment in marine terminals, increase port capacity and make it easier for BC businesses to transport their goods to the Asia Pacific market.
- In the 24 Month Progress Report for the BC Jobs Plan, the BC government stated its intent to build on the Jobs Plan by delivering on new commitments including:
 - Initiate Phase 2 of the \$25 billion Pacific Gateway Transportation Strategy;
 - Ensure planned port expansions are completed on time and work with investors and other transportation service providers to expand supply chain capacity; and
 - Accelerate the replacement of the George Massey Tunnel.

SUGGESTED RESPONSE / KEY MESSAGING:

- The Province of British Columbia supports the continued efficient operation of the Asia Pacific Gateway and its reputation as a world class facility for the movement of goods between North America and Asia.
- British Columbia has expressed concerns in the past to Canada about the impact of any dispute on the reputation of the Asia Pacific Gateway but is pleased by the stability of these recent long term agreements.
- The Province would like to congratulate the BCMEA on the opening of its Waterfront Training Centre. A skilled labour supply that is ready to meet future demands is one of government's top economic priorities. We will need cooperation from organizations such as the BCMEA along with industry and labour organizations. In partnership, we can ensure British Columbians will be first in line for these skilled positions.
- By the end of 2013, the Province and its partners in the Pacific Gateway Alliance will have invested \$17 Billion in Gateway improvements including:
 - Recent announcement of commitment to replace the George Massey Tunnel and improve the Highway 99 corridor;
 - Completion of Port Mann Bridge.
 - Near completion of South Fraser Perimeter Road.
 - Underway construction on the Deltaport Terminal Road Rail Improvement Project and Prince Rupert Road Rail Utility Corridor.

ATTACHMENTS:

- September 23, 2013 BCMEA Newsletter "The Bulletin"
http://www.bcmea.com/CMS_Content/WeeklyBulletin/406/BCMEA%20Bulletin%202013.09.23_A.pdf
- September 20, 2013 Premier's Announcement – Massey Tunnel Replacement
<http://www.newsroom.gov.bc.ca/2013/09/bc-moves-forward-with-bridge-to-replace-massey-tunnel.html>

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Co-written: Jake Ayres: Labour and Keith Godin: JTST

Reviewed by				
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BCMEA

The Bulletin

The Newsletter of the British Columbia Maritime Employers Association

Evolution of Training on the BC Waterfront

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VANCOUVER - Today, Premier Christy Clark announced that the Government of British Columbia will move ahead on the project to replace the George Massey Tunnel, with construction of a new bridge on the existing Highway 99 corridor to begin in 2017.

"We are keeping our promise to replace the George Massey Tunnel and improve the Highway 99 corridor, starting in 2017," said Premier Christy Clark. "Congestion at the tunnel is frustrating for families and stalling the economy. A new bridge will improve travel times for transit, commuters and commercial users, and open the corridor up to future rapid transit options."

The first step in the project was to consult with the public and stakeholders about support for a new crossing and on crossing options. The findings were summarized in two reports, the second of which was released today. In addition to indicating public support for a new bridge on the existing Highway 99 corridor, other key findings include:

- Strong support for resolving the problem of congestion, safety and reliability at the Massey Tunnel.
- Strong desire for transit, cycling and pedestrian improvements, including protecting the Highway 99 corridor for future rapid transit.
- Doing nothing is not an option; strong opposition to only improving the existing tunnel.

With a consensus that people want a new bridge on the existing Highway 99 corridor, the next step in the project is the preparation of a more detailed project scope and business case.

"With the Port Mann Bridge open to traffic and the South Fraser Perimeter Road nearing completion, we're moving to fix the next of B.C.'s worst traffic bottlenecks," said Transportation and Infrastructure Minister Todd Stone. "Today, we're getting to work to develop a solution that will improve the movement of people and goods on a highway that is important to commuters, and vital to our Asia Pacific Gateway."

Engineering and technical work is now underway to develop a project scope and business case for the new bridge and associated Highway 99 corridor improvements. This work will be presented for public discussion next spring, ensuring that the project remains on track for construction to begin in 2017.

In the interim, the ministry will proceed immediately to lengthen the Steveston off-ramp on Highway 99 at the north end of the George Massey Tunnel. This will improve safety and reduce Highway 99 congestion for motorists at this location. The project will go to tender by the end of September.

"Traffic congestion at the George Massey Tunnel has been the number one concern for residents and businesses in Delta for well over a decade," said Corporation of Delta Mayor Lois Jackson. "Premier Christy Clark and the B.C. Government are to be commended for making the tunnel replacement a priority issue and for its timely commencement of public consultation to gauge community support. The tunnel replacement will form a critical part of the transportation infrastructure supporting the movement of people and goods; strengthening the local and regional economy as well as trade through the Asia-Pacific Gateway."

"Congestion at the George Massey Tunnel negatively impacts the safe and efficient movement of goods by truck, effectively slowing our economy," added BC Trucking Association President and CEO Louise Yako. "We support an improved crossing and I look forward to providing input from our association and membership as the project develops."

"The Province's continued commitment to improve and expand our highway infrastructure, like the replacement of the George Massey Tunnel, supports our economy," B.C. Road Builders & Heavy Construction Association

President Jack Davidson said. "In addition to the good-paying construction jobs these projects create, there are long-term benefits to communities and for all road users."

The Ministry of Transportation and Infrastructure intends to open an office for the George Massey Tunnel Replacement Project on Steveston Highway near the tunnel, where the public can learn more about the project. The office will be open later this fall.

Consultations for the George Massey Tunnel Replacement Project were held in two phases between November 2012 and April 2013. There were more than 2,000 participants in the on-line engagement and at open houses in Delta, Richmond and Surrey.

Learn More:

Learn more about the George Massey Tunnel Replacement Project at www.masseytunnel.ca

The report on the second phase of consultations is available at:
<http://engage.gov.bc.ca/masseytunnel/information-centre/document-library/>

A rendering of a bridge on the Highway 99 corridor is available at: <http://ow.ly/p2aS3>

An animated video flyover is available at: <http://ow.ly/p2bix>

A backgrounder follows.

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BACKGROUND

Progress on Highway 1 improvements and other major projects

The B.C. government's commitment to invest \$650 million over 10 years into Highway 1 between Kamloops and the Alberta border was announced by Premier Christy Clark at the Union of B.C. Municipalities meeting in 2012.

This year, the government of British Columbia moved ahead with work to widen sections of the Trans-Canada Highway between Kamloops and the Alberta border, to improve safety and support goods movement, trade and tourism.

The ten-year Highway 1 Kamloops to Alberta Four-Laning Program will create an estimated 3,300 direct jobs.

Highway 1 projects underway in 2013:

- Phase 2 of the Monte Creek to Pritchard project, which will widen seven kilometres of Highway 1 to four lanes and construct an interchange at the community of Pritchard.
- Phase 1 of the Pritchard to Hoffman's Bluff project, which will widen three kilometres of Highway 1 to four lanes.
- Five other Highway 1 projects are in various stages of development.

Cariboo Connector Phase 2:

- The \$200-million second phase to widen sections of Highway 97 to four lanes between Prince George and Cache Creek is well underway.
- Two of the nine projects have been completed.
- Construction is nearing completion on another two projects.
- All nine will be completed or underway by 2017.
- This builds on 18 projects valued at \$240-million in Phase 1, completed in 2011.
- At the completion of Phase 2, almost 50 per cent of the 440 km highway between Cache Creek and Prince George will be either three or four lanes wide.

Other major four-lane improvement projects in B.C.:

- Highway 2: 8th Street to Rolla Road under construction. Value \$36.5 million.
- Highway 2: Tupper Creek to 192nd Road under construction. Value \$39.2 million.
- Highway 3: Friday Creek to Laidlaw under construction. Value \$10.9 million.
- Highway 97: Winfield to Oyama completed August 2013. Value \$77.9 million.

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MINISTRY OF JOBS, TOURISM AND SKILLS TRAINING
AND MINISTER RESPONSIBLE FOR LABOUR
INFORMATION NOTE

Cliff #: 101576

Date: October 21, 2013

PREPARED FOR: Honourable Shirley Bond, Minister of Jobs, Tourism and Skills Training and Minister Responsible for Labour.

ISSUE: Corporate Investment Attraction: PNP Travel to China – October 27 to November 9, 2013.

BACKGROUND:

- The PNP has been invited to participate in targeted investment attraction events in Shanghai, Hangzhou, Guangzhou, and Hong Kong, organized by British Columbia's China Trade and Investment Representatives.
- These activities will support BC Jobs Plan goals of economic growth and job creation by attracting corporate investment in strategic partnerships, new subsidiaries, and regional head offices through the PNP.
- China is the number one source country for PNP business immigration to British Columbia, and the planned events and activities build on a proven model for attracting business investment and senior business management talent. Examples of significant Chinese corporate investment projects under the PNP since 2011 include:
 - \$253 million specialty cellulose pulp mill expansion/modernization on Vancouver Island. (83 jobs)
 - \$25.5 million new hotel in Chilliwack (20 jobs)
 - \$5.5 million circuit breaker/switch manufacturing plant in Chilliwack (15 jobs)
 - \$5.5 million wind turbine gearbox manufacturing/R&D facility in the Lower Mainland (15 jobs)
 - \$2.5 million custom electric lighting design & distribution facility in Surrey (40 jobs)
- 60% of PNP operating costs, including international investment attraction activities, are recovered through application fees.

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CONCLUSION

Approval for one senior PNP staff to participate in planned investment attraction events and activities in China will advance BC Jobs Plan goals of increased investment from Asia and job creation, and provide an exceptional potential return on the PNP's investment in these activities.

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MINISTRY OF JOBS, TOURISM AND SKILLS TRAINING
AND MINISTER RESPONSIBLE FOR LABOUR
INFORMATION NOTE

Cliff #: 101578

Date: October 21, 2013

PREPARED FOR: Honourable Shirley Bond, Minister, and
Honourable Naomi Yamamoto, Minister of State

ISSUE: MentorshipBC Pre-launch Update

BACKGROUND:

Consultations with small businesses across the province that lead to the BC Small Business Accord (Accord) revealed that small business owners did not know how to find individuals to advise and guide them in getting their businesses established.

As part of the Accord work, the province committed to developing an integrated Small Business Mentoring Program. The Small Business Branch (SBB) is responsible for implementing Accord actions and supporting the needs of small business.

The Small Business Mentoring Program, now called MentorshipBC, will provide central registry (website portal) of existing business mentoring activities and programs throughout the province. The website portal allows new or existing entrepreneurs and small business owners to easily find and access mentorship programs to meet their needs. Technical components are detailed in Appendix A.

MentorshipBC will include a link to other small business resources, mentoring success stories, a blog and the MentorshipBC Twitter and LinkedIn accounts. The website portal will allow organizations to list their small business mentoring program on MentorshipBC. Each program will be vetted by the website portal administrator based on best practices (Appendix B) before being listed. The website portal will be promoted to ensure small businesses are aware of and understand the value and ease of access to mentoring programs.

Development of MentorshipBC has been led by BC Investment Council (BCIC) through a Transfer Under Agreement (TUA) for \$300,000 effective April 1, 2013 to March 31, 2014. An advisory group was formed to ensure that MentorshipBC would meet the needs of small business. The advisory group includes a Small Business Roundtable member, Small Business Accord Forum participants and representatives from organizations that provide mentorship services to the small business community:

- Laurel Douglas, Women's Enterprise Centre
- Jill Earthy, Canadian Youth Business Foundation
- George Hunter, Small Business BC
- Robin Lapointe, Lapointe Engineering Ltd.
- Dawn McCooley, Women's Enterprise Centre

- Dave Mathieson, Nu-Tech Roofing & Waterproofing
- Cybele Negriz, Webnames.ca
- Justin Rigsby, Holbrook Dyson Logging

DISCUSSION:

The SBB has had ongoing discussions with BCIC to monitor the development of and budget for MentorshipBC. This included participating in user testing from October 15 to 18, 2013. MentorshipBC is on target to launch on November 1, 2013, in Prince George.

MentorshipBC will initially launch with 18 mentorship programs (Appendix C) identified on the website portal and will be updated as new, or changes to existing, mentoring programs are identified. Success stories and other social media comments (blog) will be populated on an ongoing basis.

To support marketing efforts, a snapshot study (study) of experiences, opinions and awareness of mentor programs in BC was recently completed with 300 business owners, the only BC-specific study of small business mentorship (Appendix D).

The study revealed that small business owners value mentors highly and have experienced tremendous benefits from mentor relationships, but there is a distinct lack of awareness as to how to access the mentor programs. Key findings are:

- One-third (34%) of small business owners surveyed have had a mentor;
- 74% were “satisfied” or “very satisfied” with their mentor experience;
- 87% who have had a mentor say it was “important” or “very important” for their business;
- As a result of mentorship 69% said their business grew, 78% said they achieved professional goals, 86% said they grew as an entrepreneur; and,
- 84% of BC small business owners are NOT confident they are aware of available mentor programs.

NEXT STEPS:

- 1) Launch November 1, 2013;
- 2) Marketing Plan to increase awareness;
- 3) Evaluation/Monitoring; and,
- 4) Transition to SBBC for ongoing operations and maintenance.

ATTACHMENTS: Appendix A – Technical Requirements; Appendix B – Best Practices; Appendix C – Mentorship Programs; Appendix D – Mentorship Survey Results

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Appendix A – Technical Components

The MentorshipBC web portal technical components cover the following elements:

- Develop mentorship program database that includes mentorship programs plus associated maintenance components to support the application and search process.
- Public website with the following forms:
 - Home page / search questions
 - Search results/refinement page
 - Links/Resources page
 - About us page
 - Contact us page
 - Blog
 - Mentorship application form
 - Value of Mentoring and Success Stories (reserved page, no content will be provided for the initial launch)
- Secured components
 - User management – ability to add, edit and delete users who have access to the secured pages
 - Access management – ability to control what a secured user has access to
 - Programs management – ability to add, edit, enable/disable and delete programs
- Ability to manage the association between mentorship programs and the search criteria.
- Automatic notification when new application is completed
- Web analytics – the web analytics tool will depend on a number of key criteria:
 - Graphic design and content for the public pages
 - SEO (search engine optimization) of the MentorshipBC site.

Appendix B – MentorshipBC Best Practices

The advisory group developed a set of best practices for vetting mentorship programs prior to listing them on the website portal. All mentorship programs to be listed on the MentorshipBC website portal will have been screened by the website portal administrator to ensure the following standards are met:

- Formal structured relationships (e.g. not an informal group)
- One-on-one mentor matching or peer mentoring
- Mentoring for a defined period of time
- Confidentiality and conflict of interest policies requiring acknowledgement from mentors and mentee
- A policy preventing mentors from being investors in their mentee's business
- A policy to ensure that mentors are not industry competitors to the mentee's company
- A screening process with qualifying criteria of mentors and mentees
- A process to measure mentee satisfaction
- Program-related training for mentors

Appendix C – Mentor Programs

The following 18 mentorship programs have been identified with the assistance of the advisory group and Small Business Branch staff. As each of these programs meet the best practices outlined in Appendix B, they will be listed at the time of launch:

- ACETECH – Growth Strategy Program
- BC Innovation Council - Mentor Program
- Community Futures BC
- Entrepreneurs with Disabilities Program
- Canadian Youth Business Foundation – (5 programs) moMENTum, Newcomer, Prince's Operation, SpinMaster, Startup
- ETHOS Career Management Group – Youth Mean Business
- Globe Foundation of Canada - Environmental/ Cleantech Mentorship Program for Pre-commercial Companies in BC
- New Ventures BC Competition
- Simon Fraser University – Venture Connection
- S.U.C.C.E.S.S. Business Immigrant Integration Support
- Tri-Cities Chamber of Commerce - Youth Mentorship Program
- Women's Enterprise Centre (2 programs) ONE to ONE, Peer Mentoring
- YWCA – Connect to Success

Organizations with mentorship programs that meet the best practices criteria will be able to submit an application through the website portal to have their program registered and listed on MentorshipBC.

Appendix D – Mentorship Survey Results

Prior to the launch of MentorshipBC, a survey was completed to understand the experiences, opinions and awareness of mentor programs in BC.

The survey of 300 people revealed that small business value mentors highly and have reaped tremendous benefits from mentor relationships, but there is a distinct lack of awareness of mentor programs that are available and how to access them.

By sharing these findings with organizations that offer mentor programs and other services to the small business community, MentorshipBC seeks to:

- Provide insight that may be of interest
- Offer data that supports the mandate, purpose and value of mentor programs

Key Findings

- One-third (34%) of small business owners surveyed have had a mentor.
- Most (79%) arranged the mentorship informally.
- 74% were “satisfied” or “very satisfied” with their mentor experience.
- 87% of those who have had a mentor say it was “important” or “very important” for their business.
- As a result of mentorship:
 - 69% said their business grew;
 - 78% said they achieved professional goals;
 - 86% said they grew as an entrepreneur; and,
 - 91% said they grew personally.
- 84% of BC small business owners are NOT confident they are aware of available mentor programs.

Here is a closer look at what the survey found about small business mentorship in BC.

1. Mentorship Experience

One-third of BC small business owners (34%) have had a mentor, according to the MentorshipBC Snapshot Study.

Most mentorships are arranged informally (79%); 12% were arranged through formal mentor programs (10% said they had arranged mentors both informally and through programs).

More than half (57%) of all small business owners feel that having a mentor is either “important” or “very important” for their business. That rating is higher among people who have had a mentor: 87% of this group say having a mentor is “important” or “very important”.

Satisfaction with mentors is high among people who have had a mentor: 74% rated their overall experience as an 8 or higher out on a scale of 1-10.

Mentor relationships tend to be long-term: 56% of those who had a mentor reported their relationship lasted 3-10 years, or longer. Only 20% of mentor relationships lasted a year or less.

2. Mentorship Impacts

The study reveals a number of distinct benefits of having a mentor:

- 91% reported having grown personally;
- 86% grew as an entrepreneur;
- 78% achieved professional goals; and,
- 69% reported growth in their business.

When it comes to mentor traits, knowledge and experience are generally valued more than patience, approachability and empathy. The three most highly valued attributes in a mentor are:

1. Being knowledgeable and familiar with the mentee’s line of business: 32%
2. Experience: 28%
3. Being a good teacher/ability to provide guidance: 26%

3. Knowledge and Availability of Mentorships

While more than half of BC small businesses ranked mentorship as a valuable tool, a significant majority (84%) are not aware of the mentor programs that are available to them, the study finds. This supports the findings that mentorships are typically arranged informally, rather than through a program and indicates there is a gap within the education around and assistance with helping people with access to mentors.

This lack of awareness of mentor programs supports findings from the Provincial Government’s consultation with 35,000 small business owners in late 2012/early 2013. Raising awareness of provincial mentorship resources was one of six action items identified in the BC Small Business Accord. MentorshipBC, as an online resource, was created to address the need for small business owners to easily locate mentor programs.

4. Noteworthy for Organizations that Offer Mentor Programs

- 95% of respondents said they are not looking for a mentor.
- The main issue preventing them from being in a mentoring relationship is “Do not need one” (54%). This conflicts with the finding that 57% feel that mentorship is “important” or “very important” for their business, and suggests a lack of awareness of the benefits of mentorship.
- Other obstacles includes “Never really thought about it” (11%), “Can’t find the right mentor” (8%), “Lack of time” (7%) and “Age/close to retirement” (7%). The first points to a lack of awareness of the value of mentorship and the second suggests a need for a resource to find mentor programs.
- The most important attributes in a mentor, in order of importance, are:
 - Knowledgeable/familiar with my line of business (32%)
 - Experience (28%)
 - A good teacher/provides guidance (26%)
 - Trustworthy/feel comfortable confiding information (13%)
 - Communication skills/good listener (11%)
 - Successful in their field/line of business (8%)
 - Positive attitude/friendly/outgoing (6%)
 - Patience (5%)
 - Approachable/availability (5%)
 - Supportive/empathy (3%)
 - Confidence (2%)

About the MentorshipBC Snapshot Study

The MentorshipBC Snapshot Study is the only BC-specific study of small business mentorship. The study included 300 small business owners and profiles trends, attitudes and key information regarding mentoring, including experiences, outcomes and awareness of mentor programs. Interviews were conducted by telephone with a random selection of owners of BC-based businesses that have fewer than 50 employees. The sample was obtained from Dunn & Bradstreet. Interviews were conducted from September 23 to October 1, 2013. The margin of error on the sample is +/-5.8% at the 95% level of confidence.

MINISTRY OF JOBS, TOURISM AND SKILLS TRAINING
AND MINISTER RESPONSIBLE FOR LABOUR
INFORMATION NOTE

Cliff #: 101724

Date: October 29, 2013

PREPARED FOR: Honourable Shirley Bond, Minister.

ISSUE: s12, s13, s17

BACKGROUND:

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DISCUSSION:

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CONCLUSION:

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MINISTRY OF JOBS, TOURISM AND SKILLS TRAINING
AND MINISTER RESPONSIBLE FOR LABOUR
DECISION NOTE

Cliff #: 101925

Date: November 21, 2013

PREPARED FOR: Honorable Shirley Bond, Minister

ISSUE: Funding letter for Creative BC and approval of annual grant of \$2.208M.

Mandate Letter | Item 10: Implement Film Industry commitments as outlined in *Strong Economy, Secure Tomorrow* including increased tax credits for post production and a new BC Film Commission office in California.

BACKGROUND:

Creative BC was launched by the Ministry of Community, Sport and Cultural Development (CSCD) on April 1, 2013 as an independent, one-stop shop for services to the creative industries.

When Creative BC was established through CSCD, it was determined the new agency would operate as a not-for-profit, be administered through an industry-led Board of Directors, and receive \$2.35M in funding from the Province through an annual unconditional grant. The new agency combines the services previously offered through the BC Film Commission and BC Film + Media, along with a new mandate to serve the broader creative sector. Creative BC administers provincial film and television tax credits, provides on-location/production support for filmmakers/ TV producers, and allocates funding for international marketing and domestic content development.

DISCUSSION:

Responsibility for Creative BC was transferred to JTSTL late May 2013. A Director was secured mid-July 2013 to lead the file and discussions commenced to initiate the first funding letter for the agency.

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MINISTRY OF JOBS, TOURISM AND SKILLS TRAINING
AND MINISTER RESPONSIBLE FOR LABOUR
MEETING NOTE

Cliff #: 101941

Date: November 5, 2013

PREPARED FOR: Honourable Naomi Yamamoto, Minister

DATE AND TIME OF PHONE CALL: Thursday, November 7, 2013, 8:30 to 8:45 AM

ATTENDEES: Kim Henderson, Deputy Minister, and Kaaren Lewis, Assistant Deputy Minister

ISSUE(S): Core Review Instructions on Red Tape Reduction

BACKGROUND:

On June 7, 2013 Premier Clark announced Energy and Mines Minister Bill Bennett will be leading the task of conducting a core review of spending and services across government.

On July 17, 2013 Kaaren Lewis, ADM, Tourism and Small Business Division and Lesley Ballman, A/Executive Director, Regulatory Reform Branch (RRB) met with Kim Henderson to discuss opportunities to collaborate. The Terms of Reference for the Core Review was still being developed at the time, but there was no clear role identified at the meeting. While RRB's work and the Lean Office's work is complementary, most of the Core Review's objectives are beyond the role and scope of RRB.

On July 31, 2013 the Core Review Terms of Reference were made public which highlight the following objectives:

- Ensure that the programs and activities of ministries are focused on achieving government's vision of a strong economy and secure tomorrow;
- Ensure that government is operating as efficiently and effectively as possible by: eliminating overlap and duplication between ministries and within the broader public sector, reducing red-tape and unnecessary regulations that hinder economic development, and restructuring government program delivery and governance models where costs can be reduced and outcomes improved for the public;
- Confirm government's core responsibilities and eliminate programs that could provide better service at less cost through alternative service delivery models;
- Ensure budget targets are achieved consistent with Budget 2013 (June Update);
- Identify opportunities where further savings can be re-directed to high-priority programs; and
- Ensure public-sector management wage levels are appropriate while recognizing the need for leaders who can positively impact the effectiveness and productivity of public-sector agencies.

In mid-October 2013, Ministry Executive met with Premier's Office staff to discuss next steps for the Core Review. The Premier's Office staff provided a draft letter that was addressed to all of the ministries, which highlighted regulatory reform initiatives and questions. The Regulatory Reform Branch has provided feedback and a response to the questions in the letter.

Each ministry will receive Core Review instructions by the end of 2013.

s12, s13

s12

DISCUSSION:

The objectives of the Core Review overlap with the mandates of Regulatory Reform Branch and the Lean Office, which are to reduce red tape and streamline government processes.

Given Regulatory Reform Branch's expertise and past experience, there is an opportunity for staff to support the Core Review as well as lead and/or support any new initiatives.

s12, s13

SUGGESTED RESPONSE/KEY MESSAGING:

- We would like to work collaboratively with Minister Bennett and the Core Review Team to reduce red tape and find ways to continue growing the economy, creating jobs and encouraging natural resource development.
- Regulatory Reform Branch's expertise and past experience may help to support the Core Review as well as lead and/or support any new initiatives that are a result of the Core Review.

ATTACHMENTS: None

Prepared By: Lesley Ballman, A/Executive Director, Regulatory Reform Branch
Telephone: 250-387-1548

Reviewed By				
Dir:	ED:	ADM:	DM:	MIN:

MINISTRY OF JOBS, TOURISM AND SKILLS TRAINING
AND MINISTER RESPONSIBLE FOR LABOUR
MEETING NOTE

Cliff #:102006

Date: November 8, 2013

PREPARED FOR: Honourable Shirley Bond, Minister of Jobs, Tourism and Skills Training and Responsible for Labour.

DATE AND TIME OF MEETING: November 15, 2013 at 3:50 to 4:20 pm.

ATTENDEES: Don Bailey, Fox Professional

ISSUE(S): Fox Professional would like to discuss access to Provincial training funds for a pilot program to train 400 professional truck drivers.

BACKGROUND:

Fox Professional Group Of Companies is a coordinated provider of health and safety services. Services offered include professional truck driver training with offices located in communities across BC (including Prince George), serving Mining, Forestry, Construction, Oil & Gas Industries Occupational Health & Safety sectors.

Under the Labour Market Agreement (LMA), the ministry currently funds professional truck driver training via the Labour Market Sector Solutions Program and the Employment Skills Access Program. These programs use transparent procurement processes to ensure the best and most effective use of provincial funds. Approximate investment for 2013/14 is over \$2M in training locations across the province.

The Employment Skills Access (ESA) program assists unemployed non-Employment Insurance eligible individuals to enter or re-enter the labour force by developing or enhancing their occupational skills with tuition free group-based skills training. ESA funds several Class One Professional Driver training programs through public post-secondary institutions, based on local and regional labour market needs. This program is currently available at Thompson Rivers University, Douglas College, Okanagan College, Selkirk College, Vancouver Island University and Northwest Community College.

The Labour Market Sector Solutions (LMSS) program provides project based funding to assist BC's sectors in addressing their skills training needs. Two calls for proposals were issued the winter and fall of 2012 for applications from sector organizations in partnership with Qualified Service Providers with a minimum of two years training experience required. Private trainers can access government funding for training through partnering with a sector organization on a LMSS project. LMSS funds professional truck driver training through a current project with the

Central Interior Loggers Association for the forestry sector in Prince George and the surrounding regions.

Professional Truck Driver is not an Industry Training Authority (ITA) designated trade and as such ITA does not currently provide funding for truck driver training anywhere in the Province.

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DISCUSSION:

s13, s17

ATTACHMENTS: n/a

Contact: Leila Hazemi, Sector Programs
Telephone: (office) (cell)

Reviewed by				
Dir:	ED:	ADM:	DM:	MIN:

MINISTRY OF JOBS, TOURISM AND SKILLS TRAINING
AND MINISTER RESPONSIBLE FOR LABOUR
MEETING NOTE

Cliff #: 102209

Date: November 22, 2013

PREPARED FOR: Honourable Shirley Bond, Minister

DATE AND TIME OF MEETING: November 27, 2013 from 10:00am to 10:45am

ATTENDEES: Honourable Shirley Bond, Minister of Jobs, Tourism and Skills Training and Minister Responsible for Labour; Chris Golding, outgoing President British Columbia Institute of Technology (BCIT) and Kathy Kinloch, incoming President, BCIT; Sandra Carroll, Deputy Minister, Ministry of Advanced Education; Scott MacDonald, Assistant Deputy Minister, Ministry of Jobs, Tourism and Skills Training.

ISSUE(S): Mr. Golding has requested a meeting to discuss BCIT's

s21

s21

BACKGROUND

- BCIT is a member of the Trades Training Consortium of British Columbia (TTBC) who met with the Independent Review Leader (IRL) Jessica McDonald and also provided a written submission outlining their perspectives and recommendations for BC's industry training system.

s13, s17

- JTST is currently funding a 19 week Business Skills Training program at BCIT through the Employment Skills Access (ESA) program at a cost of \$337,104 that will serve 60 LMA participants. No issues have been identified with this training program.

s21

DISCUSSION:

s13

SUGGESTED RESPONSE/KEY MESSAGING:

- When the results of the ITA Review are completed we will share them with BCIT and look forward to working with BCIT and other members of TTBC to successfully implement the recommendations.
- In cooperation with other PTs, BC is engaging the federal government to ensure that federal funding is available to continue to deliver skills training programs to the client groups served under the current LMA.

ATTACHMENTS:

s13

Contact: Suzanne Ferguson, Executive Director, Labour Market Programs
Telephone: (office) 250-387-3661 (Cell) s17

Reviewed by				
Dir:	ED: SF	ADM: DSM	DM:	MIN:

Pages 52 through 53 redacted for the following reasons:

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