

**From:** FIN Deputy Minister FIN:EX  
**Sent:** Thursday, February 8, 2018 10:38 AM  
**To:** FIN All Staff  
**Cc:** Br  wer, Shauna JAG:EX  
**Subject:** DM Message - Staffing Announcements



Where ideas work

## **Lori Wanamaker** DEPUTY MINISTER OF FINANCE

It is my pleasure to announce some recently announced changes to the Ministry of Finance executive team.

It is with mixed emotions that I announce the departure of David Galbraith from Treasury Board Staff. Dave has been the Associate Deputy Minister of Treasury Board staff since July 2017. This is a culmination of several "tours of duty" over the years in that area of the Ministry. Effective March 1<sup>st</sup>, Dave will be taking over as Deputy Minister for the Ministry of Social Development and Poverty Reduction. In my first 6 months in the Ministry, Dave's advice and guidance have been invaluable. I know that we will all miss him.

Heather Wood will be moving to Treasury Board Staff as their new Associate Deputy Minister. Heather has been our ADM of Policy and Legislation in the Ministry of Finance since 2010. Prior to this assignment, she was the ADM of Tax Policy in Manitoba. Heather has a strong background in tax, fiscal policy, intergovernmental relations and research as well as an excellent understanding of the Ministry.

Shauna Brouwer will be joining the Ministry as the ADM of Policy and Legislation. Since 2005, Shauna has served as the ADM of Corporate Services for several ministries, most recently the AG/SG pod. She started her career with the BC Public Service with the BC Office of the Auditor General and has worked closely with many staff in the Ministry of Finance over the years. Shauna led the policy and financial analysis that led to recent decisions taken on ICBC.

Carl Fischer has been confirmed as our next Comptroller General. Carl is a professional accountant who is well-known throughout the public service as the guru of financial policy and reporting. Carl has been at the forefront of the most significant financial management changes that have occurred in BC, including playing a leadership role in changes resulting from the introduction of the *Budget Transparency and Accountability Act*.

Since August of 2016, Tara Richards has done double-duty as our EFO and as the acting CEO of the Financial Institutions Commission. Effective March 1, Tara will be assuming fulltime responsibility as the CEO of FICOM. We will be utilizing the current cross-government EFO posting to recruit a temporary EFO (18-month) to backfill for Tara.

And, of course, Elan Symes, our longest serving ADM of Revenue Division is<sup>s.22</sup>

The posting for her position is open until

February 19.

Please join in wishing our colleague well on their new assignments and next adventures!

Sincerely,

A handwritten signature in cursive script, appearing to read "Lori".

Lori Wanamaker, FCPA, FCA  
Deputy Minister  
Ministry of Finance

## Michell, Jennifer FIN:EX

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**From:** Wensink, Alison PREM:EX  
**Sent:** Thursday, February 8, 2018 10:32 AM  
**To:** BCPSA Agency DMC List  
**Cc:** BCPSA Agency DMC Admin & Operational Support  
**Subject:** Announcement re Deputy Minister Changes

*Sent on behalf of Don Wright, Deputy Minister to the Premier*

Colleagues –

At the end of February we will say goodbye to a long-standing and highly respected public servant.<sup>s.22</sup>  
s.22

Sheila has become known as a strong leader of high integrity who exhibits all of the public service values. She has brought financial rigour to her roles, and has skillfully built strong relationships with colleagues, teams and stakeholders. Her range of program management experiences and knowledge of how government works have been instrumental in her success.

Sheila has been with the BC Public Service since 1986 and has held a number of senior executive and management roles. Prior to her current appointment as the Deputy Minister of the Ministry of Social Development and Poverty Reduction, Sheila was the Associate Deputy Minister and Chief Operating Officer for the Ministry of Finance. Other executive roles held over the years include: Assistant Deputy Minister, Medical Services with the Ministry of Health; Assistant Deputy Minister, Finance and Management Services with the Ministry of Transportation; Executive Financial Officer and Corporate Secretary for the B.C. Transportation Financing Authority; A/Executive Financial Officer and Senior Financial Officer for the Ministries of Water, Land and Air Protection and Sustainable Resource Management; and various director and manager positions with the Ministry of Finance and Ministry of Transportation.

Sheila has also served on a number of major project capital boards, as a trustee on the Municipal Pension Board, as a member on the Forensic Psychiatric Services Commission and has been a government representative and Deputy Chair of the Province's Medical Services Commission since 2010.

I know you will all join me in expressing our sincere appreciation for her public service and her contributions as a collaborative colleague, and best wishes<sup>s.22</sup>

With this departure I am pleased to announce that David Galbraith will fill the role of Deputy Minister for the Ministry of Social Development and Poverty Reduction, effective March 1. David has over 20 years of leadership experience. He is an accomplished Public Service Executive with experience building and leading service delivery excellence in operations and strategic planning with significant staff numbers and budgets. David leaves his role of Associate Deputy Minister, Secretary to Treasury Board with the Ministry of Finance. That role, I am also pleased to announce, will be filled by Heather Wood. Heather has been in the ADM, Policy and Legislation role with the Ministry of Finance since July 2011. Heather joined the BC Public Service earlier in 2011 as ADM Policy and Legislation with the Ministry of Technology, Trade and Economic Development. Prior to this Heather was a public servant with the Government of Manitoba for a period of approximately 10 years. She held various senior progressive roles including Assistant Deputy Minister, Department of Finance.

Congratulations David and Heather on your appointments.

Don Wright  
Deputy Minister to the Premier,  
Cabinet Secretary and Head of the BC Public Service

## Morgan, Melissa FIN:EX

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**From:** Lee, Penny FIN:EX  
**Sent:** Monday, February 26, 2018 2:14 PM  
**To:** Morgan, Melissa FIN:EX  
**Subject:** RE: Ticket 56322-Heather Wood Report  
**Attachments:** inter-ministry\_asset\_transfer\_form.xlsx

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Melissa, sorry for the delay in replying<sup>s.22</sup> I have attached a blank asset transfer form for you to complete. Let me know if you have any questions. Thank you.

Penny

**From:** Morgan, Melissa FIN:EX  
**Sent:** Monday, February 19, 2018 12:31 PM  
**To:** Lee, Penny FIN:EX  
**Subject:** RE: Ticket 56322-Heather Wood Report

Thank you, Penny! Would I submit the asset transfer via a service request? Or could you provide me with the form I should use? thank you so much for all your help.

**From:** Lee, Penny FIN:EX  
**Sent:** Friday, February 16, 2018 4:24 PM  
**To:** Morgan, Melissa FIN:EX  
**Subject:** Ticket 56322-Heather Wood Report

Hi Melissa, as per our lync discussion this morning. I am attaching a report I ran on Heather Wood so you would have the information for your asset transfer form. Please let me know if you have any questions. Thank you.

### Penny Lee

Telephone Coordinator  
Ministry of Finance, Corporate Services, Information  
Management Branch  
Supporting Finance, Office of the Premier and various  
other agencies  
9-250-387-8912

Corporate  
Services Division  
Ministry of  
Finance



**Refer to the INSTRUCTIONS Tab BEFORE starting this worksheet.**

## Releasing Ministry \*A

*Owner Party	SDA Party	Owner Party
*Example only: ADVANCED EDUCATION	default field - included if using DW Query	default field - included if using DW Query

## ALL Fields with Asterisk are Mandatory (Hint: You c

*Reporting Customer	*Reporting Customer Number	*Expense Client	*Expense Responsibility
WTS-AVED-PRODUCTION	111111	111	11111

## can run a Data Warehouse Query to gather information

*Expense Service Line	*Expense STOB	*Expense Project
11111	6301	11111



n and paste it below.)

Instance Comments	Recovery End Date	*Inventory Item	*OM Asset Tag
Asset Transfer		MESSAGING SERVICE	JBROWN

*Instance Number
1111111

Receiving Ministry submits completed form as noted in the "Instructions Tab"

Receiving Ministry (Manually Complete this s			
*Owner Party	*Reporting Customer	*Reporting Customer Number	*Expense Client
NATURAL RESOURCE SECTOR	WTS-FLNR-BUDGET AND REPORTING	222222	222

ection)			
*Expense Responsibility	*Expense Service Line	*Expense STOB	*Expense Project
22222	22222	6301	2222222

## **Morgan, Melissa FIN:EX**

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**From:** Morgan, Melissa FIN:EX  
**Sent:** Wednesday, February 14, 2018 4:02 PM  
**To:** Weckend, Anne-Mette FIN:EX  
**Cc:** Dunn, Paula FIN:EX  
**Subject:** RE: Transferring Heather

Hi!

Thanks for reaching out, I was going to connect with you as well. I wonder if Heather knows about the car lease – I'll check with her on that and I may have more questions.

Yes, I do believe she'll be taking her cell phone and laptop...I guess we'll need to do up one of those inter-ministry asset transfer forms. I can fill out my parts and then send to you. She's currently with Telus, does that work? I can contact them to transfer her # to your account if you provide me with your telus acct #.

I haven't entered any istore requests yet...it's a bit different down here, we have to submit service requests and then the folks upstairs enter it into istore. Not sure if I can enter a 'transfer out' and just request LAN transfer via a service request – I can talk to Randy.

What else....her UC device, she has one that she'll bring with her...I'll put that on the interministry transfer form as well...

Thanks!  
Melissa

**From:** Weckend, Anne-Mette FIN:EX  
**Sent:** Wednesday, February 14, 2018 3:40 PM  
**To:** Morgan, Melissa FIN:EX  
**Cc:** Dunn, Paula FIN:EX  
**Subject:** Transferring Heather

Hi Melissa!

Just wrapping my head around transferring Heather over to TBS, and wondered if she is planning on bringing her computer, cell phone, etc. over with her? Also, I assume she plans on taking on a car lease as well? I will transfer Dave's vehicle payments over to SDPR, but I assume we will be taking on new payments for her... I have left the \$ in our forecast for it.

Randy suggested leaving her IDIR etc. intact and just transferring her LAN access, so I will enter the iStore that way. Have you already entered anything, or should I just send you mine once it's done?

Thanks!  
Anne-Mette

**Anne-Mette Weckend**  
Director, Strategic Planning & Operations  
Treasury Board Staff  
Ministry of Finance  
T: (250) 387-9048  
[Anne-Mette.Weckend@gov.bc.ca](mailto:Anne-Mette.Weckend@gov.bc.ca)

## **Morgan, Melissa FIN:EX**

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**From:** Weckend, Anne-Mette FIN:EX  
**Sent:** Thursday, February 22, 2018 11:35 AM  
**To:** Morgan, Melissa FIN:EX  
**Subject:** Re: Parking for Shauna

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

Sure! I was wondering that - he is space<sup>s.22</sup> If you let tracey and Shelley know they will be able to reassign it. We will make sure to keep his parking pass.

Sent from my iPhone

On Feb 22, 2018, at 10:57 AM, Morgan, Melissa FIN:EX <[Melissa.Morgan@gov.bc.ca](mailto:Melissa.Morgan@gov.bc.ca)> wrote:

Hey! Which parking spot is Dave's? Shauna might as well take his and Heather can keep hers. I think I just need to submit Shauna's licence plate no. to someone upstairs and get his pass?

**From:** Michell, Jennifer FIN:EX  
**Sent:** Thursday, February 22, 2018 10:52 AM  
**To:** Morgan, Melissa FIN:EX  
**Subject:** Parking for Shauna

Thought you may want to work with Anne-Mette and facilities about transferring David's parking spot to Shauna.....presuming Heather already has one out back

**Jennifer Michell**  
Director, Executive Operations & Strategic Initiatives  
Office of the Deputy Minister | Ministry of Finance  
Tel. 250-356-8696 | Email: [Jennifer.Michell@gov.bc.ca](mailto:Jennifer.Michell@gov.bc.ca)

From: [FIN Deputy Minister FIN:EX](#)  
To: [FIN All Staff](#)  
Cc: [Brouwer, Shauna FIN:EX](#)  
Subject: DM Message - Staffing Announcements  
Date: Thursday, February 8, 2018 10:37:57 AM



Where ideas work

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