



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127038

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

| | | | | | | | | | | | | | | | | |
|---|--|-----------------------------|--|---|------------|---------------------------------|-------------|---------------------------------------|-----------------------------------|----------------------------|----------------------|-----------------------------------|--------------------|------------------------------------|--|--|
| Name Gunn, Paula M. | | | | Employee ID s.22 | | | | Phone Number (250) 356-0163 | | | | | | | | |
| Client Organization Children and Family Development | | | | Job Title Ministerial Assistant | | | | Travel Group Code 3 | | | | | | | | |
| 5. Date Completed 2017/08/09 | | | 6. Fiscal Year 2018 | | | 7. Special Cheque Issue | | | 8. Cheque Stub Information | | | | | | | |
| Type of Travel In Province | | | 14. Reason for Travel Meetings | | | | | | Headquarters Victoria | | | | | | | |
| 12. Mailing Address for Cheque 134-501 Belleville Street PO Box 9057 V8W 9E2 | | | | | | | | | | | | | | | | |
| 16. Travel Dates | | 17. Places Travelled | | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | | 20. & 21. Meals | | 22. Lodging Costs | | 20. & 21. Miscellaneous | | |
| | | Destination | | Start | End | Km | Cost | Costs | Claim | Cost | Lodging Costs | | Cost | Describe | | |
| 2017 | | Vic-Van-Vic (HA) | | 0700 | 1500 | | 0.00 | 414.00 | F-BDI | 10.50 | 244.77 | | 20.50 | Taxi | | |
| 07/28 | | Vic-Van (HI) | | 0700 | 2359 | | 0.00 | 179.00 | F-BI | 28.75 | s.22 | | 30.20 | Taxi /translink | | |
| 08/03 | | Van | | 0700 | 1600 | | 0.00 | | F-DI | 21.00 | | | 39.64 | Tranlink /Parking | | |
| 08/06 | | Van-Nanaimo-Vic | | 0900 | 1600 | 135 | 71.55 | 72.50 | | 0.00 | | | | | | |
| TOTALS OF COLUMNS | | | | | | | 36. 71.55 | 37. 665.50 | | 38. \$ 60.25 | 39. 244.77 | 40. 90.34 | Claim Total | | | |
| | | | | | | | \$ 0.00 | \$ s.22 | | | \$ s.22 | | | \$ 1132.41 | | |
| 48. Client Code | | 49. Resp. | | 50. Service Line | | 51. STOB | | 52. Project | | 45. Supplier Code | | Amount | | | | |
| 039 | | 18YAA039 | | 14001 | | 5711 | | 1800000 | | s.22 | | \$ s.22 | | | | |
| 039 | | 18YAA | | 14001 | | 5701 | | 1800000 | | | | \$ 539.41 | | | | |
| 039 | | | | | | | | | | | | | | | | |
| 039 | | | | | | | | | | | | | | | | |
| Less Travel Advance | | | | | | | | | | | | | | | | |
| 039 | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | 54. AMOUNT DUE TO EMPLOYEE | | | | |
| | | | | | | | | | | | | s.22 | | | | |
| | | | | | | | | | | | | \$ 1132.41 | | | | |
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | | | | | | Print Name | | | | Date Signed | | | | |
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | | | | | | Print Name | | | | Date Signed | | | | |
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act. | | | | | | | | Print Name | | | | Date Signed | | | | |

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Personal Vehicle was already in Vancouver and Paula returned via ferry with it.

Audited 2017/Aug21
SLP

Notes for Travel Voucher (Restricted Use) E127038 for Gunn, Paula M.

1 note(s) returned.

| Created On | Author | Note |
|---------------------|--|--|
| 2017/08/09 10:53:35 | Morton, Kaitlin (IDIR\KAMORTON) Kaitlin.Morton@gov.bc.ca | Jul28: Vic-Van-Vic, Flew HA Return (Paid on Pers Visa), Taxis Paid on Pers Visa. Aug3:Vic-Van, Flew Helijet (paid on Pers Visa) Taxi/Translink/Hotel Paid on Pers Visa. Aug4: Van, Taxi Paid on Pers Visa. Aug5: 6 22 Aug6:Van-Nanaimo-Vic, Ferry Paid on Pers Visa, Drove to Vic Pers Travel. |

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Gunn, Paula PREM:EX

From: White, Emily EDUC:EX
Sent: Thursday, July 27, 2017 1:27 PM
To: Gunn, Paula PREM:EX
Subject: FW: Harbour Air Flight Itinerary. Thanks for booking!

Hi Paula –

See flight details below.

Emily

From: reservation@harbourair.com [mailto:reservation@harbourair.com]
Sent: Thursday, July 27, 2017 1:26 PM
To: White, Emily EDUC:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#)

[Manage Flight](#)

[Deals & Specials](#)

[High Flyer Rewards](#)

[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account

HAS #

S.22



Name

Paula Gunn

Booking S.22

Friday, July 28, 2017

Invoice S.17

| | | |
|--|---|-----------------|
| Flight #219 | All Skeds - Baggage : Checked Baggage Fee | \$0.00 |
| 14:30 Vancouver Harbour / Map  | Sked 200 : Carbon Offset | \$0.65 |
| 15:05 Victoria Harbour / Map  | Sked 200 : VHFC Terminal Fee | \$9.86 |
| 35 minutes | Sked 200/300 : Standard GO Flex | \$186.64 |
| KK- Confirmed | + Goods and Services Tax | \$9.85 |
| 1 Passenger(s) - GoFlex | Billing | \$197.15 |
| Paula Gunn, Female | Taxes | \$9.85 |
| <u>Add to Calendar</u> | Grand Total | \$207.00 |

Fare Conditions:

Refundable up to 15 minutes prior to Departure
 Changeable up to 15 minutes prior to Departure
 Select Seating \$10 (space permitting)
 50% cancellation fee for groups of 4+ if cancelled within
 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed
 25 lbs. (space available)
 \$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
 15 lbs. (space available)
 \$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
 \$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
 departure

Booking Information

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11**

Gunn, Paula PREM:EX

From: White, Emily EDUC:EX
Sent: Wednesday, July 26, 2017 11:29 AM
To: Gunn, Paula PREM:EX
Subject: FW: Harbour Air Flight Itinerary. Thanks for booking!

Hi Paula –

See your HA flight details below. I haven't booked you on a flight back yet, as I wasn't sure what time you would like to return. Would you like a HA on the way back, or would you prefer Helijet?

Emily

From: reservation@harbourair.com [mailto:reservation@harbourair.com]
Sent: Wednesday, July 26, 2017 8:47 AM
To: White, Emily EDUC:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#)

[Manage Flight](#)

[Deals & Specials](#)

[High Flyer Rewards](#)

[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account

HAS #

S.22

Name

Paula Gunn

Booking S.22

Friday, July 28, 2017

Invoice **S.17**

Flight #326/Twin Otter

08:00 Victoria Harbour / Map 

08:30 Vancouver Harbour / Map 

30 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Paula Gunn, Female

Add to Calendar

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

Sked 200/300 : Standard GO Flex \$186.64

+ Goods and Services Tax \$9.85

Billing \$197.15

Taxes \$9.85

Grand Total \$207.00

Fare Conditions:

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

Booking Information

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government Issued photo identification. It's required for all passengers 18

July 28

YELLOW CAB #335
1441 CLARK DR
VANCOUVER BC

CARD ***** **s.22**
CARD TYPE VISA
DATE 2017/07/28
TIME 2821 13.21:28
CLERK ID 1
RECEIPT NUMBER
C85059883-001-004-050-0

PURCHASE
AMOUNT \$20.50
TIP **s.22**
TOTAL **s.22**

VISA Desjardins
A0000000031010
B2EE6187A421D667
0280008000-E800
4FB144EAB5BF4BE6
0280008000-F800

APPROVED

AUTH# 088889 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Harbour Air Seaplane

Vancouver (604) 274-1277
Victoria (250) 384-2215
Nanaimo (250) 714-0004
Ganges 1-877-537-9880

Toll-free 1-800-665-0212
Website: www.harbourair.com
28/07/2017 2:00:46 PM
GST: 84295 5858 RT0001

CUSTOMER COPY

Booking **s.22**

Paula Gunn
Friday, July 28, 2017
1 Passenger(s)

Flight #219A
Departs 14:30 PM @ Vancouver Harbour
Arrives 15:05 PM @ Victoria Harbour

Invoice #: **s.17**

1.00 All Skeds - Baggage : Chec \$0.00 CDN
1.00 Sked 200 : Carbon Offset \$0.65 CDN
1.00 Sked 200 : VHEC Terminal \$9.85 CDN
1.00 Sked 200/300 : Standard \$186.64 CDN

Goods and Services Tax \$9.85 GST

Grand total \$207.00 CDN

Payment Information:

Visa \$207.00 CDN

Date/Time 28/07/2017 2:00:42 PM
Station HCXHC04
Terminal ID HCXHCC04
Action Purchase/Telephone
Card type VISA

s.22

Amount \$207.00
Authorization 081242
Trace Number 010001001017
Response 00-001/APPROVED 081242

CUSTOMER COPY

Harbour Air Seaplanes

Vancouver (604) 274-1277
Victoria (250) 384-2215
Nanaimo (250) 714-0004
Ganges 1-877-537-9880

Toll-free 1-800-665-0212
Website: www.harbourair.com
1/28/2017 7:25:43 AM
GST: 84295 5858 RT0001

CUSTOMER COPY

Booking **s.22**

Paula Gunn
Friday, July 28, 2017
1 Passenger(s)

Flight #326A
Departs 08:00 AM @ Victoria Harbour
Arrives 08:30 AM @ Vancouver Harbour

Invoice #: **s.17**

1.00 All Skeds - Baggage : Chec \$0.00 C
1.00 Sked 200 : Carbon Offset \$0.65 C
1.00 Sked 200 : VHEC Terminal \$9.86 C
1.00 Sked 200/300 : Standard \$186.64 C

Goods and Services Tax \$9.85 C

Grand total \$207.00 C

Payment Information:

Visa \$207.00

Date/Time 1/28/2017 7:25:38 A
Station HYWHCS01
Terminal ID HYWHCC01
Action Pre-Auth Completion
Card type VISA

s.22

Amount \$207.00
Authorization 074566
Trace Number 010001001019
Response 00-000/APPROVED 07



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127061

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

| | | | | | | | |
|--|-----------------------------|--|-----------------|---------------------------------|--------------------------|---|----------------------------|
| Name Frampton, Caelie ✓ | | | | Employee ID S.22 | | Phone Number (778) 678-2028 | |
| Client Organization Environment and Climate Change Strategy | | | | Job Title | | Travel Group Code 3 | |
| 5. Date Completed 2017/08/15 | | 6. Fiscal Year 2018 | | 7. Special Cheque Issue | | 8. Cheque Stub Information | |
| Type of Travel In Province | | 14. Reason for Travel Ministerial Business | | | | Headquarters MO-Vancouver (effective Sept 1/17 HQ will be Victoria) | |
| 12. Mailing Address for Cheque Room 112 501 Belleville st Victoria, BC V8V 1X4 | | | | | | | |
| 16. Travel Dates | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals |
| | Destination | Start | End | Km | Cost | | Claim Cost |
| 2017 | | | | | | | |
| 07/17 | Van-Vic | 0700 | 2359 | 75 | 39.75 | 72.50 | 51.50 |
| 07/18 | Vic | 0700 | 2359 | | 0.00 | | 51.50 |
| 07/19 | Vic | 0700 | 2359 | | 0.00 | | 51.50 |
| 07/20 | Vic | 0700 | 2359 | | 0.00 | | 51.50 |
| 07/21 | Vic-Van | 1600 | 2359 | 75 | 39.75 | 72.50 | 51.50 |
| 07/25 | Van-Vic | 1700 | 2359 | 43 | 22.79 | 16.70 | 30.50 |
| 07/26 | Vic | 0700 | 2359 | | 0.00 | | 51.50 |
| 07/27 | Vic | 0700 | 2359 | | 0.00 | | 51.50 |
| 07/28 | Vic | 0700 | 2359 | | 0.00 | | 51.50 |
| TOTALS OF COLUMNS | | | | 36. ✓ | 37. ✓ | 38. ✓ | 39. ✓ |
| 193 kms | | | | \$ 102.29 | \$ 161.70 | \$ 442.50 | \$ 215.25 |
| | | | | | \$ 164.20 | | \$ 69.20 |
| | | | | | | | 40. ✓ |
| | | | | | | | Claim Total |
| | | | | | | | \$ 990.94 |
| 48. Client Code | 49. Resp. | 50. Service Line | 51. STOB | 52. Project | 45. Supplier Code | Amount | |
| 048 | 29005 | 64000 | 5701 | 2900000 | S.22 | 990.94 \$ 993.44 | |
| 048 | | | | | | | |
| 048 | | | | | | | |
| 048 | | | | | | | |
| Less Travel Advance | | | | | | | |
| 048 | | | | | | | |
| AMOUNT DUE TO EMPLOYEE | | | | | | 54. ✓ | |
| | | | | | | \$ 990.94 | |
| | | | | | | \$ 993.44 | |
| 45. Employee Signature (See Audit Trail) | | | | Print Name | | Date Signed | |
| - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | | | | | |
| 56. Spending Authority Signature (See Audit Trail) | | | | Print Name | | Date Signed | |
| - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | | | | | |
| 57. Payment Authority Signature (See Audit Trail) | | | | Print Name | | Date Signed | |
| - Requisition for payment pursuant to section 32 of the Financial Administration Act. | | | | | | | |

Audit Trail for Travel Voucher (Restricted Use) E127061 for Frampton, Caelie

7 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|---|---|-----------|---|
| 2017/08/15 11:48:22 | Brosz, Corinne (IDIR\CBROSZ) Corinne.Brosz@gov.bc.ca | Frampton, Caelie Caelie.Frampton@gov.bc.ca | Saved | Frampton, Caelie Caelie.Frampton@gov.bc.ca |
| 2017/08/15 11:56:48 | Brosz, Corinne (IDIR\CBROSZ) Corinne.Brosz@gov.bc.ca | Frampton, Caelie Caelie.Frampton@gov.bc.ca | Saved | Frampton, Caelie Caelie.Frampton@gov.bc.ca |
| 2017/08/15 11:57:49 | Brosz, Corinne (IDIR\CBROSZ) Corinne.Brosz@gov.bc.ca | Frampton, Caelie Caelie.Frampton@gov.bc.ca | Saved | Frampton, Caelie Caelie.Frampton@gov.bc.ca |
| 2017/08/15 12:48:46 | Brosz, Corinne (IDIR\CBROSZ) Corinne.Brosz@gov.bc.ca | Frampton, Caelie Caelie.Frampton@gov.bc.ca | Saved | Frampton, Caelie Caelie.Frampton@gov.bc.ca |
| 2017/08/15 13:01:50 | Brosz, Corinne (IDIR\CBROSZ) Corinne.Brosz@gov.bc.ca | Frampton, Caelie Caelie.Frampton@gov.bc.ca | Notified | Frampton, Caelie Caelie.Frampton@gov.bc.ca |
| 2017/08/16 13:15:15 | Frampton, Caelie (IDIR\CFRAMPT) Caelie.Frampton@gov.bc.ca | | Initiated | Heyman, George George.Heyman@gov.bc.ca |
| 2017/08/17 08:55:51 | Heyman, George (IDIR\GHEYMAN) ✓ George.Heyman@gov.bc.ca | | Approved | FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca |

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July 17 - Drive ~~Van~~ Van to Vic

Ferry \$72 \$72.50 Fall Per diem
Kms 75 Lodging \$30.75

July 18-20 Fall Per diems
each night \$30.75

July 21 Van to Vic

Ferry \$72.50
Kms 75

July 25 Van to Vic

Confirmed with Corinne, August 22/17 Meal per diem=\$30.50

Got a ride to Ferry = 43kms
Ferry \$16.70

Taxi to Downtown \$69.20

July ²⁵~~26~~-27 26-27 Fall Per diems confirmed with Corinne, August 22/17
Lodging \$30.75

July 28 Fall Per diem

PURCHASE

BCFerries

2017/07/25
 Tsawwassen
 To
 Swartz Bay
 AUTH ONLY

1 ✓ Adult 17.20
 Fuel Rebate 0.50-

Total 16.70
 MasterCard 16.70
 S.22
 005701-66223124
 0013950320
 Approved: 00353S
 CHANGE DUE 0.00

FOOT AREA 5S
 TSA 25 JUL 2017 19:00

1007026 471134
 SEE REVERSE SIDE OF TICKET

YELLOW CAB
 817 FISGARD STREET V8W1R9
 VICTORIA BC
 21852400
 GH2185240076

**** PURCHASE ****

07-25-2017 22.09.14

S.22
 Exp Date **/** Card Type MC
 Name: CAELIE FRAMPTON
 A0000000041010 MASTERCARD

Operator: 176
 Trace # 28
 Inv. # 176
 Auth # 07436S RRN 001

Purchase \$69.20
 Tip S.22
 Total

(001) APPROVED-THANK YOU

Retain this copy for your
 records
 Customer copy

www.yellowcabvictoria.ca
 250-381-2222

s.22

PURCHASE



Reservation Premiums

2017/07/21

Swartz Bay

To

Tsawwassen

AUTH ONLY

RESERVATION-R1900

CONF: 1221472816

RES: 4

20' Undersize Vehi 57.50

1 ✓ Adult 17.20

1 Reservation Pr 17.00

Fuel Rebate 2.20-

Total 89.50

Prepayment 17.00

Visa 72.50

s.22

005/01-66223097

0013912750

Approved: 024736

CHANGE DUE 0.00

LANE 04

SWB 21 Jul 2017 17:37



1005077 168263

97453

SEE REVERSE SIDE OF TICKET

s.22

s.22

\$0.50 fuel rebate

\$ 72.00 Total

\$72.50



Travel Voucher (Restricted Use)

Control No.

E127106

| | | |
|---|--------------------|--------------------------|
| Name | Employee ID | Phone Number |
| Frampton, Caelie ✓ | 522 | (778) 678-2028 |
| Client Organization | Job Title | Travel Group Code |
| Environment and Climate Change Strategy | | 3 |

| | | | |
|---------------------------------|------------------------|-------------------------|----------------------------|
| 5. Date Completed 2017/08/25 | 6. Fiscal Year 2018 | 7. Special Cheque Issue | 8. Cheque Stub Information |
|---------------------------------|------------------------|-------------------------|----------------------------|

| | | |
|-------------------------------|---|---|
| 2017/03/29 | 2018 | |
| Type of Travel In Province | 14. Reason for Travel Ministerial Business | Headquarters MO -Vanc. (effective Sept 1/17 HQ will be Victoria) |

12. Mailing Address for Cheque

Room 112 501 Belleville st Victoria, BC V8V 1X4

| 16. Travel Dates | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals | | 22. Lodging Costs | 20. & 21. Miscellaneous | |
|--------------------------|-------------------------|-------|------|--------------------------------|-----------------------|------------------------------------|--------------------|-------------------------|-------------------------|----------------------------|---------------------------------|
| | Destination | Start | End | Km | Cost | | Claim | Cost | | Cost | Describe |
| 2017 | | | | | | | | | | | |
| 07/29 | Victoria | 0700 | 2359 | | 0.00 | | F- | 51.50 | | 30.75 | |
| 07/30 | Victoria | 0700 | 2359 | | 0.00 | | F- | 51.50 | | 30.75 | |
| 07/31 | Victoria | 0700 | 2359 | | 0.00 | | F- | 51.50 | | 30.75 | |
| 08/01 | Victoria | 0700 | 2359 | | 0.00 | | F- | 51.50 | | 30.75 | |
| 08/02 | Victoria | 0700 | 2359 | | 0.00 | | F- | 51.50 | | 30.75 | |
| 08/03 | Victoria | 0700 | 2359 | | 0.00 | | F- | 51.50 | | 30.75 | |
| 08/04 | Victoria | 0700 | 2359 | | 0.00 | | F- | 51.50 | | 30.75 | |
| TOTALS OF COLUMNS | | | | | 36. \$ 0.00 | 37. \$ 0.00 | | 38. \$ 360.50 | 39. \$ 215.25 | 40. \$ 0.00 | Claim Total \$ 575.75 |

| | | | | | | |
|----------------------------|--------------|---------------------|-------------|----------------|----------------------|---------------|
| 48. | 49. | 50. | 51. | 52. | 45. | |
| Client Code | Resp. | Service Line | STOB | Project | Supplier Code | Amount |
| 048 | 29005 | 64000 | 5701 | 2900000 | S.22 | \$ 575.75 |
| 048 | | | | | | |
| 048 | | | | | | |
| 048 | | | | | | |
| Less Travel Advance | | | | | | |
| 048 | | | | | | |

| | |
|------------------------|-----------|
| AMOUNT DUE TO EMPLOYEE | \$ 575.75 |
|------------------------|-----------|

45. Employee Signature (See Audit Trail)
 - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.

Print Name

Date Signed _____

56. Spending Authority Signature (See Audit Trail)
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.

Print Name

Date Signed

57. Payment Authority Signature (See Audit Trail)
- Requisition for payment pursuant to section 32 of the Financial Administration Act.

Print Name

Date Signed

Audit Trail for Travel Voucher (Restricted Use) E127106 for Frampton, Caelie

4 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|---|---|-----------|---|
| 2017/08/25 14:38:16 | Brosz, Corinne (IDIR\CBROSZ) Corinne.Brosz@gov.bc.ca | Frampton, Caelie Caelie.Frampton@gov.bc.ca | Saved | Frampton, Caelie Caelie.Frampton@gov.bc.ca |
| 2017/08/25 16:33:34 | Brosz, Corinne (IDIR\CBROSZ) Corinne.Brosz@gov.bc.ca | Frampton, Caelie Caelie.Frampton@gov.bc.ca | Notified | Frampton, Caelie Caelie.Frampton@gov.bc.ca |
| 2017/08/29 10:30:16 | Frampton, Caelie (IDIR\CFRAMPT) Caelie.Frampton@gov.bc.ca | | Initiated | Heyman, George George.Heyman@gov.bc.ca |
| 2017/08/29 18:20:59 | Heyman, George (IDIR\GHEYMAN) George.Heyman@gov.bc.ca | ✓ | Approved | FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca |

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Notes for Travel Voucher (Restricted Use) E127106 for Frampton, Caelie

0 note(s) returned.

| Created On | Author | Note |
|------------|--------|------|
| | | |

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MINISTRY OF FINANCE AND SUPPORTED ENTITIES
REIMBURSEMENT CLAIM FOR NON-PAYROLL RELATED EXPENSES

EN 184ED 15

Supp- s.22

INVOICE #

FRA-170722

FORM USAGE

This form is to be used by individuals to claim reimbursement for government expenditures that have been paid for personally and cannot be claimed using another reimbursement method (e.g., items that cannot be claimed through petty cash or on a travel voucher). After completion, the individual should forward the original claim (with receipts attached) to the expense authority. The expense authority will complete and sign the Coding section and forward the claim to MFIN, Accounts for processing. A cheque will be forwarded to the Cheque Mailing Address below.

CHEQUE INFORMATION

Payee Name: Caelie Frampton Environment & Climate Change Strat, Vendor #: _____ Loc. Code: _____

Cheque Mailing Address: s.15

DESCRIPTION OF PURCHASE(S)

| Date of Purchase | Description | Amount |
|------------------|---------------|---------|
| July 22, 2017 | iPhone 7 Case | 44.79 ✓ |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Cheque Total 44.79 ✓

C. Frampton
Signature of Individual Receiving Reimbursement

July 28, 2017
Date

Certified this is a true statement of disbursements made to which I am entitled and for which I have not been and will not be reimbursed by any other party.

CODING

Client: 48 Resp: 29005 Service Line: 64000 STOB: 6325 Project: 2900000

Esther Heyman
Expense Authority Signature Minister Heyman

July 31, 2017
Date

Certified that the amount to be paid is correct, in accordance with appropriate statute or other authority for payment.

AUG - 1 2017

FINANCIAL SERVICES
DIVISION

LONDON DRUGS

LD HASTINGS 604 448 4807
LOOKING FOR WORK? www.londondrugs.com

PORT COVE IP7 39.99 B
**** TAX 4.80 BAL 44.79
VF Debit Card 44.79
S.22

AUTH: 441610
CHANGE .00
(P)ST 2.80
(G)ST 2.00

7/22/17 12:16 0007 14 0011 30463
(B)OTH = G.S.T. + P.S.T.
LONDON DRUGS LIMITED GST #R103378972

Join LDEExtras for personalized rewards
Sign up in-store or online at:
www.LDEExtras.com

DIRECT PAYMENT TRANSACTION RECORD

LONDON DRUGS #07
2585 E HASTINGS ST
VANCOUVER, BC
V5K1Z1

CASH REG.: 014 EMPLOYEE: 30463 1

S.22

AMOUNT \$44.79

Interac PURCHASE
CHEQUING

07/22/17 12:15:59 AUTH: 441610
REFERENCE: 66207606 0017080070 C

APL: Interac
APN:
AID: A0000002771010
TVR: 8000008000
TSI: 6800

00 APPROVED - THANK YOU 001

0007 014 30463 0011

*** CARDHOLDER COPY ***

AUG - 1 2017

HE18EXECDM4



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127817

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

| | | | | | |
|---|---------------------------------------|---|---------------------------------|---------------------------------------|------------------------------------|
| Name Singh, Jasmyn | | Employee ID 622 | | Phone Number (250) 953-3547 | |
| Client Organization Health | | Job Title Ministerial Assistant | | Travel Group Code 3 | |
| 5. Date Completed 2017/12/14 | | 6. Fiscal Year 2018 | | 7. Special Cheque Issue | |
| 8. Cheque Stub Information | | | | | |
| Type of Travel In Province | | 14. Reason for Travel Touring Northern Health | | | Headquarters Victoria |
| 12. Mailing Address for Cheque Minister of Health Office PO BOX 9050 Stn Prov Govt Victoria, BC V8W 9E2 | | | | | |
| 16. Travel Dates 2017 07/25 | 17. Places Travelled | | 18. Personal Vehicle Use | 19. Other Transport Costs | 20. & 21. Meals |
| | Destination Vic - Van - Vic | Start 0400 | End 2200 | Km 0.00 | Cost ✓ 775.16 |
| | | | | | Claim F- |
| | | | | | Cost 51.50 |
| | | | | | 22. Lodging Costs |
| | | | | | 20. & 21. Miscellaneous |
| | | | | | Cost |
| | | | | | Describe |
| TOTALS OF COLUMNS | | | | 36. \$ 0.00 | 37. \$ 775.16 |
| | | | | 38. \$ 51.50 | 39. \$ 0.00 |
| | | | | 40. \$ 0.00 | Claim Total \$ 826.66 |
| 48. Client Code | 49. Resp. | 50. Service Line | 51. STOB | 52. Project | 45. Supplier Code |
| 026 | 66001 | 44000 | 5712 | 5711 6600000 | S.22 |
| 026 | 66001 | 44000 | 5702 | 5701 6600000 | |
| 026 | | | | | |
| 026 | | | | | |
| Less Travel Advance 026 | | | | | |
| | | | | | 54. \$ 826.66 |
| AMOUNT DUE TO EMPLOYEE | | | | | |
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | Print Name | | Date Signed |
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | Print Name | | Date Signed |
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act. | | | Print Name | | Date Signed |

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited CDM Mar 27/18

Audit Trail for Travel Voucher (Restricted Use) E127817 for Singh, Jasmyn

5 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|--|---|-----------|--|
| 2017/12/14 15:35:50 | McCormick, Erika (IDIR\ERIMCCOR) Erika.McCormick@gov.bc.ca | Singh, Jasmyn Jasmyn.Singh@gov.bc.ca | Saved | Singh, Jasmyn Jasmyn.Singh@gov.bc.ca |
| 2017/12/14 15:37:32 | McCormick, Erika (IDIR\ERIMCCOR) Erika.McCormick@gov.bc.ca | Singh, Jasmyn Jasmyn.Singh@gov.bc.ca | Saved | Singh, Jasmyn Jasmyn.Singh@gov.bc.ca |
| 2017/12/14 15:38:33 | McCormick, Erika (IDIR\ERIMCCOR) Erika.McCormick@gov.bc.ca | Singh, Jasmyn Jasmyn.Singh@gov.bc.ca | Notified | Singh, Jasmyn Jasmyn.Singh@gov.bc.ca |
| 2018/03/22 20:40:45 | Singh, Jasmyn (IDIR\JASMSING) Jasmyn.Singh@gov.bc.ca | | Initiated | Dix, Adrian Adrian.Dix@gov.bc.ca |
| 2018/03/23 16:44:42 | Dix, Adrian ✓ (IDIR\ADDIX) Adrian.Dix@gov.bc.ca | | Approved | FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca |

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Notes for Travel Voucher (Restricted Use) E127817 for Singh, Jasmyn

1 note(s) returned.

| Created On | Author | Note |
|---------------------|--|--|
| 2017/12/14 15:35:50 | McCormick, Er ka (IDIR\ERIMCCOR) Erika.McCormick@gov.bc.ca | 07/25 - Jasmyn paid for her flights to Vancouver from Victoria, and back. Her flights from Vancouver to Prince George were paid for by the Deputy Minister's office and have since been settled. Not claiming travel to or from the airport. |

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Booking Confirmation

s.22

Booking Reference: **s.22**

Date of issue: 24 Jul, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Depart

Economy Latitude

Tuesday
25 Jul, 2017

05:25

Victoria
Victoria Intl. (YYJ), BC



05:50

Vancouver
Vancouver Intl. (YVR), BC
Terminal M



AC8050

0hr25

Economy B
Operated by: Air Canada Express -
Jazz | Q400

! AC8050 This flight departs early in the morning.

Return

Economy Latitude

Tuesday
25 Jul, 2017

20:35

Vancouver
Vancouver Intl. (YVR), BC
Terminal M



21:00

Victoria
Victoria Intl. (YYJ), BC



AC8081

0hr25

Economy B
Operated by: Air Canada Express -
Jazz | Dash 8-300

Passengers

 Miss Jasmyrn Singh

Ticket Number
0142180820453

Seats

AC8050 **s.1**

AC8081 **5**



Purchase summary

6.22

Amount paid: \$775.16

Tax information

1adult

Goods and Services Tax - Canada no. 100092287 RT0001
\$36.91

1adult

Air Transportation Charges

Base Fare

680.00

Surcharges

24.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001

36.91

Air Travellers Security Charge

14.25

Airport Improvement Fee - Canada

20.00

Total airfare and taxes before options (per passenger)

\$775¹⁶

Number of passengers

X 1

Total

\$775¹⁶

GRAND TOTAL (Canadian dollars)

\$775¹⁶



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127080

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

| | | |
|--|---|---------------------------------------|
| Name Currie, Kathie | Employee ID 622 | Phone Number (250) 208-3495 |
| Client Organization Jobs, Trade and Technology | Job Title Ministerial Assistant | Travel Group Code 3 |

| | | | |
|--|-------------------------------|--------------------------------|-----------------------------------|
| 5. Date Completed 2017/08/21 | 6. Fiscal Year 2018 | 7. Special Cheque Issue | 8. Cheque Stub Information |
|--|-------------------------------|--------------------------------|-----------------------------------|

| | | |
|--|--|----------------------------------|
| 13. Type of Travel In Province | 14. Reason for Travel Meetings with Minister | Headquarters Vancouver |
|--|--|----------------------------------|

12. Mailing Address for Cheque
540 Ginger Dr New Westminster, BC V3L 5K8

| 16. Travel Dates | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals | | 22. Lodging Costs | 20. & 21. Miscellaneous | |
|------------------|----------------------|-------|------|--------------------------|-------|---------------------------|-----------------|-------|-------------------|-------------------------|----------------|
| | Destination | Start | End | Km | Cost | | Claim | Cost | | Cost | Describe |
| 2017 | | | | | | | | | | | |
| 07/17 | Ferry to Vic | 1100 | 1900 | 116 | 61.48 | ✓ 94.50 | F-B | 41.00 | ✓ 121.60 | ✓ 15.00 | parking |
| 07/18 | Victoria | 0700 | 1900 | | 0.00 | | F- | 51.50 | ✓ 121.60 | | |
| 07/19 | Victoria | 0700 | 1900 | | 0.00 | | F- | 51.50 | ✓ 121.60 | ✓ 36.00 | parking |
| 07/20 | Victoria | 0700 | 1900 | | 0.00 | | F- | 51.50 | ✓ 121.60 | | |
| 07/21 | Ferry to Van | 0700 | 1900 | 116 | 61.48 | ✓ 93.50 | F- | 51.50 | | ✓ 42.00 | parking & taxi |

| | | | | | | |
|--------------------------|-------------------------|-------------------------|-------------------------|-------------------------|------------------------|----------------------------------|
| TOTALS OF COLUMNS | 36. \$ 122.96 | 37. \$ 188.00 | 38. \$ 247.00 | 39. \$ 486.40 | 40. \$ 93.00 | Claim Total \$ 1137.36 |
|--------------------------|-------------------------|-------------------------|-------------------------|-------------------------|------------------------|----------------------------------|

| | | | | | | |
|--|---------------------------|----------------------------------|-----------------------------------|-------------------------------|----------------------------------|-----------------------------|
| 48. Client Code 125 125 125 125 | 49. Resp. 51000 | 50. Service Line 08001 | 51. STOB -5744- 5702 | 52. Project 5111111 | 45. Supplier Code S.22 | Amount \$ 1137.36 |
|--|---------------------------|----------------------------------|-----------------------------------|-------------------------------|----------------------------------|-----------------------------|

| | | | | | | |
|-----------------------------------|--|--|--|--|--|--|
| Less Travel Advance 125 | | | | | | |
|-----------------------------------|--|--|--|--|--|--|

| | | | | | |
|-------------------------------|--|--|--|--|--------------------------|
| AMOUNT DUE TO EMPLOYEE | | | | | 54. \$ 1137.36 |
|-------------------------------|--|--|--|--|--------------------------|

| | | |
|---|------------------------------------|--------------------|
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | Print Name KATHIE CURRIE | Date Signed |
|---|------------------------------------|--------------------|

| | | |
|--|-------------------------------------|---------------------------------------|
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | Print Name Tracy Campbell | Date Signed August 23, 2017 |
|--|-------------------------------------|---------------------------------------|

| | | |
|---|-------------------|--------------------|
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act. | Print Name | Date Signed |
|---|-------------------|--------------------|

Audit Trail for Travel Voucher (Restricted Use) E127080 for Currie, Kathie

2 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|---|---|----------|---|
| 2017/08/21 10:05:32 | Hay, Lorna (IDIR\LHAY) Lorna.Hay@gov.bc.ca | Currie, Kathie Kathie.Currie@gov.bc.ca | Notified | Currie, Kathie Kathie.Currie@gov.bc.ca |
| 2017/08/21 15:23:27 | Currie, Kathie (IDIR\KCURRIE) Kathie.Currie@gov.bc.ca | | Approved | Hay, Lorna Lorna.Hay@gov.bc.ca |

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Notes for Travel Voucher (Restricted Use) E127080 for Currie, Kathie

1 note(s) returned.

| Created On | Author | Note |
|---------------------|---------------------------|---|
| 2017/08/21 10:05:32 | Hay, Lorna (IDIR\LHAY) | Left on 11am ferry to Victoria. Lorna.Hay@gov.bc.ca returned on july 21 on 7pm ferry |

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Airbnb Ireland UC
The Watermarque Building
South Lotts Road
Ringsend, Dublin 4
Ireland
VAT Number: IE 9827384L

Confirmed: 4 nights in Victoria, Canada

Booked by Kathie Currie
Sunday, 16 Jul 2017

Accepted

s.22

Check In
17 Jul
2017



Check Out
21 Jul
2017

s.15

s.15

Charges

\$108.00 CAD x 4 nights \$432.00 CAD

Service Fee ⓘ \$54.38 CAD

Total \$486.38 CAD

Payment

Paid with s.22 \$530.24 CAD
Sun, July 16, 2017 @ 2:12 PM NDT

Refunded to s.22
Sun, July 16, 2017 (\$43.86 CAD)

Total Paid ✓ \$486.38 CAD

1 Traveller on this trip

Kathie Currie

Cost per traveler

This trip was **\$121.60 CAD** per person,
per night, including taxes and other
fees.

Add billing
details

121.60 per Day

Need help?

We ask that our guests treat our property as they would treat their own. If you experience any problems or if there's something that is not working properly please let us know so we can fix it ASAP. If you access keys to our property from a key box, please remember to return them to the key box at the time of your departure.

Enjoy!

s.15

Billing

4 nights total \$486.38 CAD

Business Travel

☐ This is a business trip. Share my reservation details with my company.

Need help?

Visit the Help Center (/help).

s.15

You're going to Victoria!

Reservation code:

Your host,

Have a question about your reservation? The best way to get information is to ask your host directly.

Send or request money (/resolutions/create/reservation

Check In
Mon, Jul 17
Anytime after 3PM

Check Out
Fri, Jul 21
11AM

Address

Guidebook

House rules

Check in is anytime after 3PM

Visit the Help Centre for any questions.
(<https://www.airbnb.ca/help>)

s.22

Booked by **Kathie Currie**
Sunday, 16 Jul 2017

Cancellation policy: Strict. Certain fees and taxes may be non-refundable. See here for more details.
(https://www.airbnb.ca/home/cancellation_policies#strict)

Airbnb Payments UK Ltd. ("Airbnb Payments") is a limited collection agent of your Host. This means that upon your payment of the Total Fees to Airbnb Payments, your payment obligation to your Host is satisfied. Refund requests will be processed in accordance with: (i) the Host's cancellation policy (available on the Listing); or (ii) Airbnb Payment's Guest Refund Policy Terms, available at <https://www.airbnb.ca/terms>. Questions or complaints: contact Airbnb Payments at +44 203 318 1111.

Airbnb Payments UK Ltd.
40 Compton St.
London
EC1V 0AP
United Kingdom

Need help? Visit the Help Center, email us or call (800) 024 7626.

Taxi from: 90V HOUSE
Taxi to: LEG
Car #: _____ Driver: _____
Date: 7/18/17 Fare total: 15.00 ✓

A cab at your fingertips

GET THE APP TODAY! **SMARTHAL**

101-3045 Douglas St., Victoria, BC V8T 4N2
The driver is an independent contractor, any GST input credit may be claimed
as "Notional" or applied to the driver's GST registered number,
not Victoria Taxi (1987) Ltd. GST # _____

VICTORIA
PLACE FACE UP ON DASH

Expiration Date/Time
07:07 PM
JUL 17, 2017

Purchase Date/Time: 02:07pm Jul 17, 2017
Total Due: \$15.00 Rate: Park \$3.00 Per Hour
Total Paid: \$15.00 Payment Type: Card
Ticket #: 00023375
S/N #: 200006140157
Setting: Lot 174
Mach Name: Lot 174 - 1

Card #**** **S.2** MasterCard

Auth #: R06939

RECEIPT

Expiration Date/Time: 07:07pm Jul 17, 2017
Purchase Date/Time: 02:07pm Jul 17, 2017

Total Due: \$15.00 ✓ Rate: Park \$3.00 Per Hour
Total Paid: \$15.00 Payment Type: Card
Ticket #: 00023375
Setting: Lot 174
Mach Name: Lot 174 - 1

S.2 MasterCard

Auth #: R06939

VICTORIA
PLACE FACE UP ON DASH

Expiration Date/Time
08:27 PM
JUL 19, 2017

Purchase Date/Time: 08:27am Jul 19, 2017
Total Due: \$36.00 Rate: Park \$3.00 Per Hour
Total Paid: \$36.00 Payment Type: Card
Ticket #: 00023620
S/N #: 200006140157
Setting: Lot 174
Mach Name: Lot 174 - 1

Card #**** **S.22** MasterCard

Auth #: R03467

RECEIPT

Expiration Date/Time: 08:27pm Jul 19, 2017
Purchase Date/Time: 08:27am Jul 19, 2017

Total Due: \$36.00 ✓ Rate: Park \$3.00 Per Hour
Total Paid: \$36.00 Payment Type: Card
Ticket #: 00023620
Setting: Lot 174
Mach Name: Lot 174 - 1

S.22 MasterCard

Auth #: R03467

VICTORIA
PLACE FACE UP ON DASH

Expiration Date/Time
05:07 PM
JUL 21, 2017

Purchase Date/Time: 08:07am Jul 21, 2017
Total Due: \$27.00 Rate: Park \$3.00 Per Hour
Total Paid: \$27.00 Payment Type: Card
Ticket #: 00023868
S/N #: 200006140157
Setting: Lot 174
Mach Name: Lot 174 - 1

Card #**** **S.22** MasterCard

RECEIPT

Expiration Date/Time: 05:07pm Jul 21, 2017
Purchase Date/Time: 08:07am Jul 21, 2017

Total Due: \$27.00 ✓ Rate: Park \$3.00 Per Hour
Total Paid: \$27.00 Payment Type: Card
Ticket #: 00023868
Setting: Lot 174
Mach Name: Lot 174 - 1

S.22 MasterCard



2017/07/17
Tsawwassen
To
Swartz Bay
AUTH ONLY
RESERVATION-R1100
CONF: 3959960
RES: 47
1 Adult 17.20
20' Undersize Vehi 57.50
1 Reservation Pr 17.00
1 Res Change Fee 5.00
Fuel Rebate 2.20-
Total 94.50 ✓
Prepayment 22.00
MasterCard 72.50
S.22
005/01-66223129
0013871140
Approved: X02494
CHANGE DUE 0.00

LANE 44
TSA 17 Jul 2017 10:15

1007071 935599
84125
SEE REVERSE SIDE OF TICKET



2017/07/21
Swartz Bay
To
Tsawwassen
AUTH ONLY
RESERVATION-R1900
CONF: 3959960
RES: 51
1 Adult 17.20
20' Undersize Vehi 57.50
1 Reservation Pr 21.00
Fuel Rebate 2.20-
Total 93.50 ✓
Prepayment 21.00 ✓
MasterCard 72.50
S.22
005/01-66223093
0013917070
Approved: X05579
CHANGE DUE 0.00

LANE 03
SWB 21 Jul 2017 18:19

1005031 063290
101904
SEE REVERSE SIDE OF TICKET



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127083

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

| | | |
|---|------------------------------------|--------------------------------|
| Name Currie, Kathie | Employee ID S.22 | Phone Number (250) 208-3495 |
| Client Organization Jobs, Trade and Technology | Job Title Ministerial Assistant | Travel Group Code 3 |

| | | | |
|---------------------------------|------------------------|-------------------------|----------------------------|
| 5. Date Completed 2017/08/21 | 6. Fiscal Year 2018 | 7. Special Cheque Issue | 8. Cheque Stub Information |
|---------------------------------|------------------------|-------------------------|----------------------------|

| | | |
|-------------------------------|---|---------------------------|
| Type of Travel In Province | 14. Reason for Travel Meetings with Minister | Headquarters Vancouver |
|-------------------------------|---|---------------------------|

12. Mailing Address for Cheque
540 Ginger Dr New Westminster, BC V3L 5K8

| 16. Travel Dates | 17. Places Travelled | 18. Personal Vehicle Use | 19. Other Transport Costs | 20. & 21. Meals | 22. Lodging Costs | 20. & 21. Miscellaneous |
|------------------|-----------------------------|--------------------------|---------------------------|-----------------|-------------------|-------------------------|
| | Destination Start End | Km Cost | | Claim Cost | Cost | Cost Describe |
| 2017 | | | | | | |
| 07/23 | Vancouver to Vic 1700 2100 | 116 61.48 | 72.50 | F-BL 30.50 | 201.50 | |
| 07/24 | Victoria 0700 2100 | 0.00 | | F- 51.50 | 147.33 | |
| 07/24 | victoria 0700 2100 | 0.00 | | | 0.00 | |
| 07/25 | victoria 0700 2100 | 0.00 | | F- 51.50 | 147.33 | |
| (HA) 07/26 | Victoria -Van-Vic 0700 2100 | 0.00 | | F- 51.50 | 147.33 | |
| 07/27 | Victoria 0700 2100 | 0.00 | | F- 51.50 | 147.33 | |
| 07/28 | Victoria 0700 2100 | 0.00 | | F- 51.50 | 147.33 | |
| 07/29 | Victoria 0700 2100 | 0.00 | | F- 51.50 | 147.33 | |
| 07/30 | Victoria 0700 2100 | 0.00 | | F- 51.50 | 207.64 | 173.33 Taxi and Parking |
| | *HA-Invoiced | | | | | |

| | | | | | | |
|-------------------|--------------|--------------|---------------|----------------|---------------|------------------------|
| TOTALS OF COLUMNS | 36. \$ 61.48 | 37. \$ 72.50 | 38. \$ 391.00 | 39. \$ 1293.12 | 40. \$ 173.33 | Claim Total \$ 1991.43 |
|-------------------|--------------|--------------|---------------|----------------|---------------|------------------------|

| | | | | | | |
|---|--------------------|---------------------------|----------------------------|------------------------|---------------------------|----------------------|
| 48. Client Code 125 125 125 125 | 49. Resp. 51000 | 50. Service Line 08001 | 51. STOB -5711- 5701 | 52. Project 5111111 | 45. Supplier Code S.22 | Amount \$ 1991.43 |
|---|--------------------|---------------------------|----------------------------|------------------------|---------------------------|----------------------|

| | | | | | | |
|----------------------------|--|--|--|--|--|--|
| Less Travel Advance 125 | | | | | | |
|----------------------------|--|--|--|--|--|--|

| | | | | | |
|------------------------|--|--|--|--|----------------|
| AMOUNT DUE TO EMPLOYEE | | | | | 54. \$ 1991.43 |
|------------------------|--|--|--|--|----------------|

| | | |
|--|------------------------------|--------------------------------|
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | Print Name KATHIE CURRIE | Date Signed |
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | Print Name Tracy Campbell | Date Signed August 23, 2017 |
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act. | Print Name | Date Signed |

Audit Trail for Travel Voucher (Restricted Use) E127083 for Currie, Kathie

4 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|---|---|----------|---|
| 2017/08/21 12:53:43 | Hay, Lorna (IDIR\LHAY) Lorna.Hay@gov.bc.ca | Currie, Kathie Kathie.Currie@gov.bc.ca | Notified | Currie, Kathie Kathie.Currie@gov.bc.ca |
| 2017/08/21 15:22:10 | Currie, Kathie (IDIR\KCURRIE) Kathie.Currie@gov.bc.ca | | Approved | Hay, Lorna Lorna.Hay@gov.bc.ca |
| 2017/08/21 15:22:50 | Currie, Kathie (IDIR\KCURRIE) Kathie.Currie@gov.bc.ca | | Recalled | Currie, Kathie Kathie.Currie@gov.bc.ca |
| 2017/08/21 15:23:06 | Currie, Kathie (IDIR\KCURRIE) Kathie.Currie@gov.bc.ca | | Approved | Hay, Lorna Lorna.Hay@gov.bc.ca |

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Notes for Travel Voucher (Restricted Use) E127083 for Currie, Kathie

1 note(s) returned.

| Created On | Author | Note |
|---------------------|---|---|
| 2017/08/21 12:53:43 | Hay, Lorna (IDIR\LHAY) Lorna.Hay@gov.bc.ca | Left on 1800 ferry to Victoria. Retuned to Vancouver August 2 on 1900 ferry Travel claim continued on next claim. |

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PURCHASE

BCFerries

2017/07/23
Tsawwassen
To
Swartz Bay
AUTH ONLY

20' Undersize Vehi 57.50
1 Adult 17.20
Fuel Rebate 2.20-

Total 72.50 ✓
MasterCard 72.50
s.22
005/01-66223135
0013933980
Approved: X05300
CHANGE DUE 0.00

LANE 40

TSA 23 Jul 2017 17:00

1007131 265543

SEE REVERSE SIDE OF TICKET

VICTORIA
VICTORIA TAXI #98
2925 DOUGLAS STREE V8T4M8
VICTORIA BC
21095869
GH2109586901

**** PURCHASE ****

07-26-2017 07:14:14
Acct # ***** s.22 C
Exp Date **/** Card Type MC
Name: KATHIE CURRIE
A0000000041010 MasterCard

Trace # 3438
Inv. # 3739
Auth # R06219 RRN 001969002

Purchase \$7.90 ✓
Tip s.22
Total

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

VICTORIA

BLUEBIRD CABS LTD
CAB 17
2612 OJADRA ST. 2ND FLOOR
VICTORIA, BC V8T 4E4
250-382-2222

TERM ID: EK342463

BATCH#: 053
SHIFT#: 003

Sale

INV#: 000000004
MCARD Chip
SE01:053001061004
Application Label: MasterCard
AID: A0000000041010
TVR:00 00 00 00 00
TST:FR 00

s.22

Amount: \$ 7.70 ✓
Tip: \$ s.22

Total: CAD\$

APPROVED R00958
001/00

NO SIGNATURE REQUIRED

26-Jul -17

18:24:

MERCHANT COPY
VICTORIA'S FIRST CHOICE
THANK YOU!

VICTORIA

PLACE FACE UP ON DASH

Expiration Date/Time

07:01 PM
JUL 27, 2017

Purchase Date/Time: 09:01am Jul 27, 2017
Total Due: \$30.00 ✓ Rate: Park \$3.00 Per Hour
Total Paid: \$30.00 Payment Type: Card
Ticket #: 00024538
S/N #: 200006140157
Setting: Lot 174
Mach Name: Lot 174 - 1

s.22

MasterCard

Auth #: R09312

RECEIPT

Expiration Date/Time: 07:01pm Jul 27, 2017
Purchase Date/Time: 09:01am Jul 27, 2017

Total Due: \$30.00 ✓ Rate: Park \$3.00 Per Hour
Total Paid: \$30.00 Payment Type: Card
Ticket #: 00024538
Setting: Lot 174
Mach Name: Lot 174 - 1

s.22

MasterCard

Auth #: R09312

VICTORIA

PLACE FACE UP ON DASH

Expiration Date/Time

09:23 PM
JUL 31, 2017

Purchase Date/Time: 07:23pm Jul 31, 2017
Total Due: \$2.00 Rate: Park 2 Hours \$2.00
Total Paid: \$2.00 Payment Type: Cash
Ticket #: 00023183
S/N #: 200007110397
Setting: Lot 051
Mach Name: Lot 51 - 1

RECEIPT

Expiration Date/Time: 09:23pm Jul 31, 2017
Purchase Date/Time: 07:23pm Jul 31, 2017

Total Due: \$2.00 ✓ Rate: Park 2 Hours \$2.00
Total Paid: \$2.00 Payment Type: Cash
Ticket #: 00023183
Setting: Lot 051
Mach Name: Lot 51 - 1

VICTORIA

PLACE FACE UP ON DASH

Expiration Date/Time

07:54 PM
JUL 24, 2017

Purchase Date/Time: 07:54am Jul 24, 2017
Total Due: \$36.00 Rate: Park \$3.00 Per Hour
Total Paid: \$36.00 Payment Type: Card
Ticket #: 00024193
S/N #: 200006140157
Setting: Lot 174
Mach Name: Lot 174 - 1

s.22

MasterCard

RECEIPT

Expiration Date/Time: 07:54pm Jul 24, 2017
Purchase Date/Time: 07:54am Jul 24, 2017

Total Due: \$36.00 ✓ Rate: Park \$3.00 Per Hour
Total Paid: \$36.00 Payment Type: Card
Ticket #: 00024193
Setting: Lot 174
Mach Name: Lot 174 - 1

s.22

MasterCard

PARKING RECEIPT

VICTORIA

PLACE FACE UP ON DASH

Expiration Date/Time

06:43 PM
JUL 31, 2017

Purchase Date/Time: 08:43am Jul 31, 2017
Total Due: \$30.00 Rate: Park \$3.00 Per Hour
Total Paid: \$30.00 Payment Type: Card
Ticket #: 00024967
S/N #: 200006140157
Setting: Lot 174
Mach Name: Lot 174 - 1

s.22

MasterCard

Auth #: R01869

RECEIPT

Expiration Date/Time: 06:43pm Jul 31, 2017
Purchase Date/Time: 08:43am Jul 31, 2017

Total Due: \$30.00 ✓ Rate: Park \$3.00 Per Hour
Total Paid: \$30.00 Payment Type: Card
Ticket #: 00024967
Setting: Lot 174
Mach Name: Lot 174 - 1

s.22

MasterCard

Auth #: R01869

PARKING RECEIPT

VICTORIA

PLACE FACE UP ON DASH

Expiration Date/Time

08:25 PM
JUL 25, 2017

Purchase Date/Time: 08:25am Jul 25, 2017
Total Due: \$36.00 Rate: Park \$3.00 Per Hour
Total Paid: \$36.00 Payment Type: Card
Ticket #: 00024316
S/N #: 200006140157
Setting: Lot 174
Mach Name: Lot 174 - 1

s.22

MasterCard

Auth #: R05711

RECEIPT

Expiration Date/Time: 08:25pm Jul 25, 2017
Purchase Date/Time: 08:25am Jul 25, 2017

Total Due: \$36.00 ✓ Rate: Park \$3.00 Per Hour
Total Paid: \$36.00 Payment Type: Card
Ticket #: 00024316
Setting: Lot 174
Mach Name: Lot 174 - 1

s.22

MasterCard

Auth #: R05711

PLACE FACE UP ON DASH

VICTORIA

PLACE FACE UP ON DASH

Expiration Date/Time

03:50 PM
JUL 28, 2017

Purchase Date/Time: 08:50am Jul 28, 2017
Total Due: \$21.00 Rate: Park \$3.00 Per Hour
Total Paid: \$21.00 Payment Type: Card
Ticket #: 00024678
S/N #: 200006140157
Setting: Lot 174
Mach Name: Lot 174 - 1

s.22

MasterCard

RECEIPT

Expiration Date/Time: 03:50pm Jul 28, 2017
Purchase Date/Time: 08:50am Jul 28, 2017

Total Due: \$21.00 ✓ Rate: Park \$3.00 Per Hour
Total Paid: \$21.00 Payment Type: Card
Ticket #: 00024678
Setting: Lot 174
Mach Name: Lot 174 - 1

s.22

MasterCard

PLACE FACE UP ON DASH

s.15

CSA Approved

07-24-17

Kathie Currie ✓

s.22

Folio No. : s.22
A/R Number :
Group Code :
Company : **BOOKING.COM BV_1**
Wyndham Rewards :
Invoice No. :

Room No. : s.15
Arrival : **07-23-17**
Departure : **07-24-17**
Conf. No. : s.22
Rate Code : **SBK**
Page No. : **1 of 1**

| Date | Description | Charges | Credits |
|----------|-----------------|---------|---------|
| 07-23-17 | Room Charge | 173.70 | |
| 07-23-17 | AHRT | 19.11 | |
| 07-23-17 | GST 5% | 8.69 | |
| 07-24-17 | MasterCard s.22 | | 201.50 |
| Total | | 201.50 | 201.50 |
| Balance | | 0.00 | ✓ |

s.15

s.15

CURRIE KATHIE

s.22

Arrive 07/30/17 Depart 07/31/17

| Date | Clerk | Department | Description | Reference | Amount |
|----------|-------|---------------|-------------------|-----------|---------|
| 07/30/17 | SK | 2-Room | Charg | | 179.00 |
| 07/30/17 | SK | 3-Room | Tax | | 14.32 |
| 07/30/17 | SK | 21-MRDT | 3% On Room Charge | | 5.37 |
| 07/31/17 | TW | 93-Mastercard | | | -207.64 |

GST On Room Charge 8.95

Tax Reg. # R100297282

s.15

CARD TYPE MASTERCARD
DATE 2017/07/30
TIME 0737 20:57:29
RECEIPT NUMBER
C84014771-001-346-087-0

PRE-AUTHORIZATION
TOTAL

\$207.64 ✓

MasterCard
A0000000041010
F28FC4EF1D3B7448
0000008000-E800
1E440A5E56C28918

=====

APPROVED

AUTH# H02645 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

=====

Balance: 0.00



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Victoria BC

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Your Reservation! (Payment completed)

s.15

Trip Details

Guest : Kathie Currie

Email : s.22

Phone : s.22

Check In : Jul 24, 2017 (3pm or later)

Check Out : Jul 30, 2017 (11am or earlier)

Nights : 6

No.of Guests : 1

Invoice # : s.22

Payment method : Credit Card

Sub Total : \$ 799.00

Cleaning Fee : \$ 85.00

147.33 Dec

Total : \$ 884.00 Paid in full ✓

Message from Owner/Manager



Victoria Stays
65-1204 Yates Street
Victoria, BC
V8V 4V1



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127084

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| | | |
|--|---|---------------------------------------|
| Name Currie, Kathie | Employee ID S 22 | Phone Number (250) 208-3495 |
| Client Organization Jobs, Trade and Technology | Job Title Ministerial Assistant | Travel Group Code 3 |

| | | | |
|--|---|----------------------------------|-----------------------------------|
| 5. Date Completed 2017/08/21 | 6. Fiscal Year 2018 | 7. Special Cheque Issue | 8. Cheque Stub Information |
| Type of Travel In Province | 14. Reason for Travel Victoria Meetings with Minister | Headquarters Vancouver | |

12. Mailing Address for Cheque
540 Ginger Dr New Westminster, BC V3L 5K8

| | | | | | | | | | | | |
|------------------|----------------------|-------|------|--------------------------|-------|---------------------------|-----------------|-------|-------------------|-------------------------|-------------------|
| 16. Travel Dates | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals | | 22. Lodging Costs | 20. & 21. Miscellaneous | |
| 2017 | Destination | Start | End | Km | Cost | | Claim | Cost | | Cost | Describe |
| 07/31 | Victoria | 0700 | 2100 | | 0.00 | | F- | 51.50 | ✓ 136.50 | | |
| 08/01 | Victoria | 0700 | 2100 | | 0.00 | | F- | 51.50 | ✓ 136.50 | 36.00 | Parking |
| 08/02 | Victoria to Van | 0700 | 2100 | 116 | 61.48 | ✓ 72.50 | F- | 51.50 | ✓ 136.50 | 36.00 | Parking |
| 08/03 | B n B charge | 0700 | 0800 | | 0.00 | | | 0.00 | ✓ 136.50 | 13.50 | Parking Vancouver |
| 08/04 | B n B Charge | 0700 | 0800 | | 0.00 | | | 0.00 | ✓ 136.50 | 44.75 | Parking Vancouver |

| | | | | | | | |
|--------------------------|------------------------|------------------------|-------------------------|-------------------------|-----------------------------------|------------------------------------|-----------|
| TOTALS OF COLUMNS | 36. \$ 61.48 | 37. \$ 72.50 | 38. \$ 154.50 | 39. \$ 682.50 | 40. \$130.25 -- \$ 0.00 | Claim Total -- \$ 970.98 | \$1101.23 |
|--------------------------|------------------------|------------------------|-------------------------|-------------------------|-----------------------------------|------------------------------------|-----------|

| | | | | | | |
|--|------------------------------------|---|---------------------------------|--|----------------------------------|--|
| 48. Client Code 125 125 125 125 | 49. Resp. 51000 51000 | 50. Service Line 08001 08001 | 51. STOB 5711 5701 | 52. Project 5111111 5111111 | 45. Supplier Code S.22 | Amount \$ 970.98 \$ 1101.23 |
|--|------------------------------------|---|---------------------------------|--|----------------------------------|--|

Less Travel Advance
125

AMOUNT DUE TO EMPLOYEE **54.** \$ 970.98

45. Employee Signature (See Audit Trail)
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.

Print Name
KATHIE CURRIE

Date Signed

56. Spending Authority Signature (See Audit Trail)
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.

Print Name
Tracy Campbell

Date Signed

August 23, 2017

57. Payment Authority Signature (See Audit Trail)
- Requisition for payment pursuant to section 32 of the Financial Administration Act.

Print Name

Date Signed

Audit Trail for Travel Voucher (Restricted Use) E127084 for Currie, Kathie

2 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|---|---|----------|---|
| 2017/08/21 13:17:05 | Hay, Lorna (IDIR\LHAY) Lorna.Hay@gov.bc.ca | Currie, Kathie Kathie.Currie@gov.bc.ca | Notified | Currie, Kathie Kathie.Currie@gov.bc.ca |
| 2017/08/21 15:21:44 | Currie, Kathie (IDIR\KCURRIE) Kathie.Currie@gov.bc.ca | | Approved | Hay, Lorna Lorna.Hay@gov.bc.ca |

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Notes for Travel Voucher (Restricted Use) E127084 for Currie, Kathie

1 note(s) returned.

| Created On | Author | Note |
|---------------------|---|--|
| 2017/08/21 13:17:05 | Hay, Lorna (IDIR\LHAY) Lorna.Hay@gov.bc.ca | Continued from Travel Voucher E127083 Booked Accommodations at an Air B n B for 5 nights. However, with Minister's schedule changing, returned to Vancouver August 2nd. Claiming B n B as were charged full amount through to August 5th booking. |

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Confirm Your Reservation!

s.15

*÷ 5 day
\$136.50 per/par*

Trip Details

Guest : Kathie Currie

Email :

Phone :

Check In : Jul 31, 2017 (3pm or later)

Check Out : Aug 05, 2017 (11am or earlier)

Nights : 5

No.of Guests : 1

Invoice # :

Sub Total : \$ 532.50

Cleaning Fee : \$ 75.00

Pet Fee : \$ 75.00

Total : \$ 682.50
Deposit : \$ 607.50 Payment received
Balance : \$ 75.00 This is the amount of this invoice.

Message from Owner/Manager

Book it with your Credit Card



Book it with Interac



Victoria Stays
65-1204 Yates Street
Victoria, BC
V8V 4V1



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127082

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| | | | | | | | | | | | | | | |
|--|--------------------|-----------------------------|-------------------------|---|---------------------------------|--------------------------------|----------------------------------|--|----------------------------|-----------------------------------|----------------------------------|-------------|------------------------------------|-----------------|
| Name Cooling, Karen Client Organization Labour | | | | Employee ID S.22 Job Title Ministerial Assistant | | | | Phone Number (250) 953-0920 Travel Group Code 3 | | | | | | |
| 5. Date Completed 2017/08/21 | | | | 6. Fiscal Year 2018 | | 7. Special Cheque Issue | | | | 8. Cheque Stub Information | | | | |
| Type of Travel In Province | | | | 14. Reason for Travel Ministerial work | | | | Headquarters Ladysmith | | | | | | |
| 12. Mailing Address for Cheque P.O. Box 9064 Stn Prov Govt Victoria, BC V8W 9E2 | | | | | | | | | | | | | | |
| 16. Travel Dates | | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | | 20. & 21. Meals | | 22. Lodging Costs | | 20. & 21. Miscellaneous | |
| | Destination | Start | End | Km | Cost | | | Claim | Cost | | | Cost | Cost | Describe |
| 2017 | Ladysmith/Vic | 0800 | 1800 | 100 | 53.00 | | | F- | 51.50 | | | 196.04 | | |
| 07/17 | Victoria | 0800 | 1800 | | 0.00 | ✓ | 26.40 | F- | 51.50 | | | 196.04 | ✓ | |
| 07/18 | Victoria | 0800 | 1800 | | 0.00 | ✓ | 11.50 | F- | 51.50 | | | 196.04 | ✓ | |
| 07/19 | Victoria | 0800 | 1800 | | 0.00 | ✓ | 13.00 | F- | 51.50 | | | 196.04 | ✓ | |
| 07/20 | Vic/Ladysmith | 0800 | 2000 | 100 | 53.00 | ✓ | 9.00 | F- | 51.50 | | | | | |
| 07/21 | | | | | | | | | | | | | | |
| TOTALS OF COLUMNS | | | | | 36. \$ 106.00 | 37. \$ 59.90 | | 38. \$ 257.50 | 39. \$ 784.16 | 40. \$ 0.00 | Claim Total \$ 1207.56 | | | |
| 48. Client Code | | 49. Resp. | 50. Service Line | | 51. STOB | 52. Project | | 45. Supplier Code | | Amount | | | | |
| 127 | | 51748 | 52200 | | 5701 | 5155557 | | S.22 | | \$ 1207.56 | | | | |
| 127 | | 51608 | 52080 | | 5702 | 5155555 | | | | \$ 1207.56 | | | | |
| 127 | | | | | | | | | | | | | | |
| 127 | | | | | | | | | | | | | | |
| Less Travel Advance | | | | | | | | | | | | | | |
| 127 | | | | | | | | | | | | | | |
| | | | | | | | | | | AMOUNT DUE TO EMPLOYEE | | | 54. \$ 1207.56 | |
| 45. Employee Signature (See Audit Trail) | | | | | | | Print Name | | | Date Signed | | | | |
| - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | | | | | | | | | | | | |
| 56. Spending Authority Signature (See Audit Trail) | | | | | | | Print Name | | | Date Signed | | | | |
| - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | | | | | | | | | | | | |
| 57. Payment Authority Signature (See Audit Trail) | | | | | | | Print Name | | | Date Signed | | | | |
| - Requisition for payment pursuant to section 32 of the Financial Administration Act. | | | | | | | | | | | | | | |

Audit Trail for Travel Voucher (Restricted Use) E127082 for Cooling, Karen

2 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|---|--------------|----------|--|
| 2017/08/21 12:47:07 | Cooling, Karen (IDIR\KCOOLIN) Karen.Cooling@gov.bc.ca | | Approved | Bains, Harry Harry.Bains@gov.bc.ca |
| 2017/08/22 13:46:59 | Bains, Harry (IDIR\HARRBAIN) Harry.Bains@gov.bc.ca | | Approved | FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca |

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Notes for Travel Voucher (Restricted Use) E127082 for Cooling, Karen

1 note(s) returned.

| Created On | Author | Note |
|---------------------|---|--|
| 2017/08/21 12:47:07 | Cooling, Karen (IDIR\KCOOLIN) Karen.Cooling@gov.bc.ca | Travelled to Victoria to work as the temporary Ministerial Assistant, returned home Friday night. Extremely short notice, booked the only available hotel near the downtown area. |

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s.15

Reservation Number s.22

Send to Karen Cooling

Phone s.22

Guest Name Karen Cooling

Arrival Date
7/17/2017

Departure Date
7/21/2017

Room Information

s.15

Bill To Cooling, Karen

Phone s.22

Folio Number s.22

All Charges

| Trans Date | Description | Amount |
|---------------|----------------------------|----------|
| 7/17/2017 | Provincial Government Rate | ✓ 169.00 |
| 7/17/2017 | GST | 8.45 |
| 7/17/2017 | Hotel Tax Victoria | 18.59 |
| 7/18/2017 | Provincial Government Rate | ✓ 169.00 |
| 7/18/2017 | GST | 8.45 |
| 7/18/2017 | Hotel Tax Victoria | 18.59 |
| 7/19/2017 | Provincial Government Rate | ✓ 169.00 |
| 7/19/2017 | GST | 8.45 |
| 7/19/2017 | Hotel Tax Victoria | 18.59 |
| 7/20/2017 | Provincial Government Rate | ✓ 169.00 |
| 7/20/2017 | GST | 8.45 |
| 7/20/2017 | Hotel Tax Victoria | 18.59 |
| Total Charges | | 784.16 |

Payments

7/21/2017

Mastercard

s.15

-784.16

Total Payments

-784.16

Balance Due: 0.00

Total Tax

GST \$33.80
Hotel Tax Victoria \$74.36
Total \$108.16

s.15

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Guest Signature: _____

s.15

2 of 2
July 21, 2017

Reservation Number

s.22

Send to Karen Cooling

Phone

s.22

Guest Name Karen Cooling

Arrival Date

7/17/2017

Departure Date

7/21/2017

Room Information

s.15

Bill To Cooling, Karen

Phone

s.22

Checked Out By: agp

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Guest Signature: _____

1009

IS YOUR PARKING SPACE

421 Menzies

▼ PARKING TIME EXPIRES AT ▼

22/07/

08:10am



ENJOY DOWNTOWN

2017 Ticket 0012999
AMOUNT CAD 009.00 CC
GST Paid: CAD 000.43
21/07/2017 8:10am

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240079

**** PURCHASE ****

07-20-2017 08:04:21

S.22

Exp Date **/** Card Type MC
Name: KAREN COOLING
A000000001010 MasterCard

Operator: 079
Trace # 7756
Inv. # 079
Auth # 02644B RRR 001707002

Purchase \$13.00
Tip
Total

S.22

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

TRANSACTION REFUND

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240058

**** PURCHASE ****

S.22

Acct # 0244 C
Account Checking Card Type DP

Operator: 58
Trace # 7159
Inv. # 58
Auth # 12753B RRR 001700011

Purchase \$11.40
Tip
Total

S.22

Retain this copy for your
records
Customer copy

250-381-2222

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240092

**** PURCHASE ****

07-18-2017 08:43:55

S.22

Exp Date **/** Card Type MC
Name: KAREN COOLING
A0000000041010 MasterCard

Operator: 092
Trace # 11706
Inv. # 092
Auth # 00647B RRR 001857001

Purchase \$11.50
Tip
Total

S.22

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

Yellow Cab
Download Yellowcab taxi APP from App Store

Date: July 18 Amount: 15.00

Driver: 156 Car #: 56

From: To:





Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127086

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| Name Cooling, Karen Client Organization Labour | | | | Employee ID <div style="border: 1px solid black; padding: 2px;">S 22</div> Job Title Ministerial Assistant | | | | Phone Number (250) 953-0920 Travel Group Code 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|----------|--|--|---|-------------|----------------------------------|-----|--|------|--|----------|---|------|-----------------------|------|----------------------------------|----------|------|------|----------|------|------|--|--|----|------|-----|---------|--|------|--|------|--|------|-----|---------|----------------------------------|--|--|--|-------|------|----|-------|----|-------|----|-------|--|------|----|-------|--|--|----------|----------|----------|----------|---|--|------|----------|
| 5. Date Completed 2017/08/21 | | | | 6. Fiscal Year 2018 | | | | 7. Special Cheque Issue | | | | 8. Cheque Stub Information | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Type of Travel In Province | | | | 14. Reason for Travel Ministerial work | | | | Headquarters Ladysmith | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12. Mailing Address for Cheque P.O. Box 9064 Stn Prov Govt Victoria, BC V8W 9E2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 16. Travel Dates 2017 | | 17. Places Travelled <table border="1"> <thead> <tr> <th>Destination</th> <th>Start</th> <th>End</th> </tr> </thead> <tbody> <tr> <td>Ladysmith/Vic</td> <td>0800</td> <td>1800</td> </tr> <tr> <td>Victoria</td> <td>0800</td> <td>1800</td> </tr> <tr> <td>Victoria</td> <td>0800</td> <td>1800</td> </tr> <tr> <td>Victoria</td> <td>0730</td> <td>1900</td> </tr> <tr> <td>Victoria</td> <td>0800</td> <td>1800</td> </tr> </tbody> </table> | | | Destination | Start | End | Ladysmith/Vic | 0800 | 1800 | Victoria | 0800 | 1800 | Victoria | 0800 | 1800 | Victoria | 0730 | 1900 | Victoria | 0800 | 1800 | 18. Personal Vehicle Use <table border="1"> <thead> <tr> <th>Km</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td>100</td> <td>53.00 ✓</td> </tr> <tr> <td></td> <td>0.00</td> </tr> <tr> <td></td> <td>0.00</td> </tr> <tr> <td></td> <td>0.00</td> </tr> <tr> <td>100</td> <td>53.00 ✓</td> </tr> </tbody> </table> | | Km | Cost | 100 | 53.00 ✓ | | 0.00 | | 0.00 | | 0.00 | 100 | 53.00 ✓ | 19. Other Transport Costs | | 20. & 21. Meals <table border="1"> <thead> <tr> <th>Claim</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td>F-</td> <td>51.50</td> </tr> <tr> <td>F-</td> <td>51.50</td> </tr> <tr> <td>F-</td> <td>51.50</td> </tr> <tr> <td></td> <td>0.00</td> </tr> <tr> <td>F-</td> <td>51.50</td> </tr> </tbody> </table> | | Claim | Cost | F- | 51.50 | F- | 51.50 | F- | 51.50 | | 0.00 | F- | 51.50 | 22. Lodging Costs <table border="1"> <tbody> <tr> <td>243.04 ✓</td> </tr> <tr> <td>243.04 ✓</td> </tr> <tr> <td>243.04 ✓</td> </tr> <tr> <td>184.44 ✓</td> </tr> </tbody> </table> | | 243.04 ✓ | 243.04 ✓ | 243.04 ✓ | 184.44 ✓ | 20. & 21. Miscellaneous <table border="1"> <thead> <tr> <th>Cost</th> <th>Describe</th> </tr> </thead> </table> | | Cost | Describe |
| Destination | Start | End | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ladysmith/Vic | 0800 | 1800 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Victoria | 0800 | 1800 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Victoria | 0800 | 1800 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Victoria | 0730 | 1900 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Victoria | 0800 | 1800 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Km | Cost | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 100 | 53.00 ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 100 | 53.00 ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Claim | Cost | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| F- | 51.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| F- | 51.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| F- | 51.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| F- | 51.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 243.04 ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 243.04 ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 243.04 ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 184.44 ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cost | Describe | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTALS OF COLUMNS | | | | | | 36. \$ 106.00 | | 37. \$ 0.00 | | 38. \$ 206.00 | | 39. \$ 913.56 | | 40. \$ 0.00 | | Claim Total \$ 1225.56 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 48. Client Code 127 127 127 127 | | 49. Resp. -51748 51608 | | 50. Service Line -52200 52080 | | 51. STOB -5701 5702 | | 52. Project -5155557 5155555 | | 45. Supplier Code <div style="border: 2px solid black; padding: 5px;">S.22</div> | | Amount \$ 1225.56 \$ 1225.56 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Less Travel Advance 127 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | AMOUNT DUE TO EMPLOYEE \$ 1225.56 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | | | | | | Print Name | | | | Date Signed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | | | | | | Print Name | | | | Date Signed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act. | | | | | | | | Print Name | | | | Date Signed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Audit Trail for Travel Voucher (Restricted Use) E127086 for Cooling, Karen

2 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|---|--------------|----------|--|
| 2017/08/21 14:39:55 | Cooling, Karen (IDIR\KCOOLIN) Karen.Cooling@gov.bc.ca | | Approved | Bains, Harry Harry.Bains@gov.bc.ca |
| 2017/08/22 13:46:31 | Bains, Harry (IDIR\HARRBAIN) Harry.Bains@gov.bc.ca | | Approved | FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca |

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Notes for Travel Voucher (Restricted Use) E127086 for Cooling, Karen

1 note(s) returned.

| Created On | Author | Note |
|---------------------|---|--|
| 2017/08/21 14:39:55 | Cooling, Karen (IDIR\KCOOLIN) Karen.Cooling@gov.bc.ca | 27th - per diem already requested in previous expense report. (E127057) Travelled to Victoria to work as the temporary Ministerial Assistant, returned home Friday night. |

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E 127086

Cooling, Karen PREM:EX

From: s.15
Sent: Thursday, July 27, 2017 8:24 AM
To: Cooling, Karen PREM:EX
Subject: Folio for Reservation s.15

s.15

CSA
APPROVED

Karen Cooling

s.22

Confirmation No s.22

Arrival: 7/24/2017

Departure: 7/27/2017

Date: 7/27/2017 8:23:37 AM

Karen.cooling@gov.bc.ca

Page 1 of 1

| Date | Name | Room Number | Description | Debit/Credit |
|-----------|---------------|-------------|-------------------------|--------------|
| 7/24/2017 | Karen Cooling | s.15 | Room Rate | ✓ 194.00 |
| 7/24/2017 | Karen Cooling | | Self Parking (x 1) | 15.00 |
| 7/24/2017 | Karen Cooling | | GST Room (5.05%) | 9.80 |
| 7/24/2017 | Karen Cooling | | GST Other (5%) | 0.75 |
| 7/24/2017 | Karen Cooling | | DMF Destination | 1.94 |
| 7/24/2017 | Karen Cooling | | Marketing Fee (1%) | |
| 7/24/2017 | Karen Cooling | | HST Hotel Room (11.11%) | 21.55 |
| 7/25/2017 | Karen Cooling | | Room Rate | ✓ 194.00 |
| 7/25/2017 | Karen Cooling | | Self Parking (x 1) | 15.00 |
| 7/25/2017 | Karen Cooling | | GST Room (5.05%) | 9.80 |
| 7/25/2017 | Karen Cooling | | GST Other (5%) | 0.75 |
| 7/25/2017 | Karen Cooling | | DMF Destination | 1.94 |
| 7/25/2017 | Karen Cooling | | Marketing Fee (1%) | |
| 7/25/2017 | Karen Cooling | | HST Hotel Room (11.11%) | 21.55 |
| 7/26/2017 | Karen Cooling | | Room Rate | ✓ 194.00 |
| 7/26/2017 | Karen Cooling | | Self Parking (x 1) | 15.00 |
| 7/26/2017 | Karen Cooling | | GST Room (5.05%) | 9.80 |
| 7/26/2017 | Karen Cooling | | GST Other (5%) | 0.75 |
| 7/26/2017 | Karen Cooling | | DMF Destination | 1.94 |
| 7/26/2017 | Karen Cooling | | Marketing Fee (1%) | |
| 7/26/2017 | Karen Cooling | | HST Hotel Room (11.11%) | 21.55 |

7/27/2017

Mastercard

s.22

\$729.12

| | |
|---------------------|-------------|
| Total Net of Tax | 627.00 |
| Tax | 102.12 |
| Total Including Tax | 729.12 |
| Balance Due | 0.00 |

GST s.15

s.15

E 127086

s.15

CSA
Approved

COOLING KAREN ✓

s.22

Room # s.15

Invoice # s.22

Arrive 07/27/17 Depart 07/28/17

VICTORIA, BRITISH COLUMBIA
V8W 9E2
MINISTRY OF LABOUR

| Date | Clerk | Department | Description | Reference | Amount |
|----------|-------|---------------|--------------------|-----------|-----------|
| 07/27/17 | JA | 18-Transfer | Room move from | s.15 | 0.00 |
| 07/27/17 | RP | 2-Room Charg | | | 159.00 |
| 07/27/17 | RP | 3-Room Tax | | | 12.72 |
| 07/27/17 | RP | 21-MRDT 3% | On Room Charge | | 4.77 |
| 07/28/17 | IB | 93-Mastercard | | | -184.44 ✓ |
| | | | GST On Room Charge | | 7.95 |
| | | | Tax Reg. | s.15 | |

=====

Balance: 0.00



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127087

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| | | | | | | | | | | | |
|---|-----------------------------|------------------|-------------------------|---|-------------------------|----------------------------------|----------------------------|---|-----------------------------------|---|----------------------------------|
| Name Cooling, Karen Client Organization Labour | | | | Employee ID <div style="border: 1px solid black; padding: 2px;">S.22</div> Job Title Ministerial Assistant | | | | Phone Number (250) 953-0920 Travel Group Code 3 | | | |
| 5. Date Completed 2017/08/21 | | | | 6. Fiscal Year 2018 | | 7. Special Cheque Issue | | | 8. Cheque Stub Information | | |
| Type of Travel In Province | | | | 14. Reason for Travel Ministerial work | | | | | Headquarters Ladysmith | | |
| 12. Mailing Address for Cheque P.O. Box 9064 Stn Prov Govt Victoria, BC V8W 9E2 | | | | | | | | | | | |
| 16. Travel Dates 2017 07/31 08/01 08/02 08/03 08/04 | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals | | 22. Lodging Costs | 20. & 21. Miscellaneous | |
| | Destination | | Start | End | Km | Cost | | Claim | Cost | Cost | Describe |
| | Ladysmith/Vic | | 0800 | 1800 | 100 | 53.00 ✓ | 9.00 | F- | 51.50 | 162.85 ✓ | |
| | Victoria | | 0800 | 1800 | | 0.00 | | F- | 51.50 | 162.85 ✓ | |
| | Victoria | | 0800 | 1800 | | 0.00 | | F- | 51.50 | 162.85 ✓ | |
| | Victoria | | 0800 | 1800 | | 0.00 | | F- | 51.50 | 162.85 ✓ | |
| | Vic/Ladysmith | | 0800 | 1800 | 100 | 53.00 ✓ | | F- | 51.50 | | |
| TOTALS OF COLUMNS | | | | | 36. \$ 106.00 | 37. \$ 9.00 | | 38. \$ 257.50 | 39. \$ 651.40 | 40. \$ 0.00 | Claim Total \$ 1023.90 |
| 48. Client Code | | 49. Resp. | 50. Service Line | | 51. STOB | 52. Project | | 45. Supplier Code | | Amount | |
| 127 | | 51748 | 52200 | | 5701 | 5155557 | | <div style="border: 2px solid black; padding: 10px; width: 100px; height: 100px; display: flex; align-items: center; justify-content: center;"> S.22 </div> | | \$ 1023.90 | |
| 127 | | 51608 | 52080 | | 5702 | 5155555 | | | | \$ 1023.90 | |
| 127 | | | | | | | | | | | |
| 127 | | | | | | | | | | | |
| Less Travel Advance 127 | | | | | | | | | | | |
| | | | | | | | | | | 54. AMOUNT DUE TO EMPLOYEE \$ 1023.90 | |
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | | | | | | Print Name | | Date Signed | |
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | | | | | | Print Name | | Date Signed | |
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act. | | | | | | | | Print Name | | Date Signed | |

Audit Trail for Travel Voucher (Restricted Use) E127087 for Cooling, Karen

4 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|---|--------------|----------|--|
| 2017/08/21 14:51:39 | Cooling, Karen (IDIR\KCOOLIN) Karen.Cooling@gov.bc.ca | | Approved | Bains, Harry Harry.Bains@gov.bc.ca |
| 2017/08/21 15:03:50 | Cooling, Karen (IDIR\KCOOLIN) Karen.Cooling@gov.bc.ca | | Recalled | Cooling, Karen Karen.Cooling@gov.bc.ca |
| 2017/08/21 15:04:47 | Cooling, Karen (IDIR\KCOOLIN) Karen.Cooling@gov.bc.ca | | Approved | Bains, Harry Harry.Bains@gov.bc.ca |
| 2017/08/22 13:46:02 | Bains, Harry (IDIR\HARRBAIN) Harry.Bains@gov.bc.ca | | Approved | FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca |

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Notes for Travel Voucher (Restricted Use) E127087 for Cooling, Karen

1 note(s) returned.

| Created On | Author | Note |
|---------------------|---|---|
| 2017/08/21 14:51:39 | Cooling, Karen (IDIR\KCOOLIN) Karen.Cooling@gov.bc.ca | Travelled to Victoria to work as the temporary Ministerial Assistant, returned home Friday night. |

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s.15

Reservation Number s.22

Send to Karen Cooling

Phone s.22

Guest Name Karen Cooling

Arrival Date
31/07/2017Departure Date
04/08/2017

Room Information

s.15

Bill To Cooling, Karen

Phone 250-953-0910

Folio Number s.22

| Trans Date | Description | | Voucher | Amount |
|-----------------|---------------------------|-----------------------|---------------------|-------------|
| Charges | | | | |
| 31/07/2017 | Room Charge | Government 2017 Rates | s.15 | 139.00 |
| 31/07/2017 | GST | | | 7.02 |
| 31/07/2017 | PST - Accommodation | | | 11.23 |
| 31/07/2017 | Municipal Hotel Tax | | | 4.21 |
| 31/07/2017 | Destination Marketing Fee | | | 1.39 |
| 01/08/2017 | Room Charge | Government 2017 Rates | | 139.00 |
| 01/08/2017 | GST | | | 7.02 |
| 01/08/2017 | PST - Accommodation | | | 11.23 |
| 01/08/2017 | Municipal Hotel Tax | | | 4.21 |
| 01/08/2017 | Destination Marketing Fee | | | 1.39 |
| 02/08/2017 | Room Charge | Government 2017 Rates | | 139.00 |
| 02/08/2017 | GST | | | 7.02 |
| 02/08/2017 | PST - Accommodation | | | 11.23 |
| 02/08/2017 | Municipal Hotel Tax | | | 4.21 |
| 02/08/2017 | Destination Marketing Fee | | | 1.39 |
| 03/08/2017 | Room Charge | Government 2017 Rates | | 139.00 |
| 03/08/2017 | GST | | | 7.02 |
| 03/08/2017 | PST - Accommodation | | | 11.23 |
| 03/08/2017 | Municipal Hotel Tax | | | 4.21 |
| 03/08/2017 | Destination Marketing Fee | | | 1.39 |
| | Total Charges | | | 651.40 |
| Payments | | | | |
| 04/08/2017 | Mastercard | | s.22 | -651.40 |
| | Total Payments | | | -651.40 |
| | | | Balance Due: | 0.00 |

GST Registration s.15

agree to remain personally liable for the payment of this account if the corporation or other third party fails to pay part or all of these charges.

Guest Signature: _____

1013

IS YOUR PARKING SPACE

520 Menzies

▼ PARKING TIME EXPIRES AT ▼

01/08/

08:37am



ENJOY DOWNTOWN

2017 Ticket 0016454

AMOUNT CAD 009.00 CC

GST Paid: CAD 000.43

31/07/2017 8:37am



Travel Voucher (Restricted Use)

Control No.

E127237

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

| Name Hurtig, Jane Client Organization Municipal Affairs and Housing | | | | Employee ID S.22 Job Title Ministerial Assistant | | | | Phone Number (250) 387-2283 Travel Group Code 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|----------|---|--|---|-------------|-------------------------|-----|--|------|--|------------|-----------------------------------|------|---------------------------------|------|------|-----------|------|------|----------------|------|------|---|--|----|------|--|------|--|------|--|------|--|------|--|------|---|--|---|-------|---|-------|---|-------|--|--|---|--------|--|--|-------|------|-------|-------|-------|-------|-------|-------|----|-------|-----|-------|---|--|---|--------|---|--|------|----------|
| 5. Date Completed 2017/09/26 | | | | 6. Fiscal Year 2018 | | | | 7. Special Cheque Issue Mail | | | | 8. Cheque Stub Information | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Type of Travel In Province | | | | 14. Reason for Travel Meetings | | | | Headquarters Victoria | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12. Mailing Address for Cheque S.22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 16. Travel Dates 2017 | | 17. Places Travelled <table border="1"> <thead> <tr> <th>Destination</th> <th>Start</th> <th>End</th> </tr> </thead> <tbody> <tr> <td>Vic to Van</td> <td>0800</td> <td>1700</td> </tr> <tr> <td>Van to Vic</td> <td>0600</td> <td>1700</td> </tr> <tr> <td>Vic - Van - Vic</td> <td>0800</td> <td>1830</td> </tr> <tr> <td>Vic - Van</td> <td>0700</td> <td>2359</td> </tr> <tr> <td>Van - Vic (HA)</td> <td>0600</td> <td>1800</td> </tr> </tbody> </table> | | | Destination | Start | End | Vic to Van | 0800 | 1700 | Van to Vic | 0600 | 1700 | Vic - Van - Vic | 0800 | 1830 | Vic - Van | 0700 | 2359 | Van - Vic (HA) | 0600 | 1800 | 18. Personal Vehicle Use <table border="1"> <thead> <tr> <th>Km</th> <th>Cost</th> </tr> </thead> <tbody> <tr><td></td><td>0.00</td></tr> <tr><td></td><td>0.00</td></tr> <tr><td></td><td>0.00</td></tr> <tr><td></td><td>0.00</td></tr> <tr><td></td><td>0.00</td></tr> </tbody> </table> | | Km | Cost | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 19. Other Transport Costs <table border="1"> <tbody> <tr><td>✓</td><td>93.50</td></tr> <tr><td>✓</td><td>14.60</td></tr> <tr><td>✓</td><td>19.60</td></tr> <tr><td></td><td></td></tr> <tr><td>✓</td><td>179.00</td></tr> </tbody> </table> | | ✓ | 93.50 | ✓ | 14.60 | ✓ | 19.60 | | | ✓ | 179.00 | 20. & 21. Meals <table border="1"> <thead> <tr> <th>Claim</th> <th>Cost</th> </tr> </thead> <tbody> <tr><td>F-BLD</td><td>12.25</td></tr> <tr><td>F-BLD</td><td>12.25</td></tr> <tr><td>F-BLD</td><td>12.25</td></tr> <tr><td>F-</td><td>51.50</td></tr> <tr><td>F-D</td><td>33.25</td></tr> </tbody> </table> | | Claim | Cost | F-BLD | 12.25 | F-BLD | 12.25 | F-BLD | 12.25 | F- | 51.50 | F-D | 33.25 | 22. Lodging Costs <table border="1"> <tbody> <tr><td>✓</td><td>339.58</td></tr> </tbody> </table> | | ✓ | 339.58 | 20. & 21. Miscellaneous <table border="1"> <thead> <tr> <th>Cost</th> <th>Describe</th> </tr> </thead> </table> | | Cost | Describe |
| Destination | Start | End | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Vic to Van | 0800 | 1700 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Van to Vic | 0600 | 1700 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Vic - Van - Vic | 0800 | 1830 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Vic - Van | 0700 | 2359 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Van - Vic (HA) | 0600 | 1800 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Km | Cost | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ✓ | 93.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ✓ | 14.60 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ✓ | 19.60 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ✓ | 179.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Claim | Cost | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| F-BLD | 12.25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| F-BLD | 12.25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| F-BLD | 12.25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| F- | 51.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| F-D | 33.25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ✓ | 339.58 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cost | Describe | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTALS OF COLUMNS | | | | 36. \$ 0.00 | | 37. \$ 306.70 | | 38. \$ 121.50 | | 39. \$ 339.58 | | 40. \$ 0.00 | | Claim Total \$ 767.78 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 48. Client Code 060 060 060 060 | | 49. Resp. 51057 | | 50. Service Line 54000 | | 51. STOB 5701 | | 52. Project 5100000 | | 45. Supplier Code S.22 9999999 9999999 9999999 9999999 | | Amount \$ 767.78 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Less Travel Advance 060 | | | | | | | | | | | | =9999999= | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | AMOUNT DUE TO EMPLOYEE | | | | 54. \$ 767.78 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | | | | | | Print Name | | | | Date Signed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | | | | | | Print Name | | | | Date Signed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act. | | | | | | | | Print Name | | | | Date Signed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Audit Trail for Travel Voucher (Restricted Use) E127237 for Hurtig, Jane

5 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|--|---------------------------------------|-----------|---|
| 2017/09/26 12:46:14 | Grant, Lisa (IDIR\LISGRANT) Lisa.Grant@gov.bc.ca | Hurtig, Jane Jane.Hurtig@gov.bc.ca | Saved | Hurtig, Jane Jane.Hurtig@gov.bc.ca |
| 2017/09/26 12:46:50 | Grant, Lisa (IDIR\LISGRANT) Lisa.Grant@gov.bc.ca | Hurtig, Jane Jane.Hurtig@gov.bc.ca | Notified | Hurtig, Jane Jane.Hurtig@gov.bc.ca |
| 2017/09/26 12:49:58 | Hurtig, Jane (IDIR\JHURTIG) Jane.Hurtig@gov.bc.ca | | Approved | Hurtig, Jane Jane.Hurtig@gov.bc.ca |
| 2017/10/13 09:30:22 | Hurtig, Jane (IDIR\JHURTIG) Jane.Hurtig@gov.bc.ca | | Forwarded | Robinson, Selina Selina.Robinson@gov.bc.ca |
| 2017/10/13 10:40:30 | Robinson, Selina (IDIR\SEROBINS) Selina.Robinson@gov.bc.ca | | Approved | FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca |

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Notes for Travel Voucher (Restricted Use) E127237 for Hurtig, Jane

1 note(s) returned.

| Created On | Author | Note |
|---|---|--|
| 2017/09/26 12:46:14 | Grant, Lisa (IDIR\LISGRANT) Lisa.Grant@gov.bc.ca | 07/24 - Vic to Van JH took Taxi to meeting and taxi to her flight. F-BLD 07/26 - Van to Vic JH took taxi to her flight F-BLD 07/27 - Vic to Van to Vic JH took taxi from home to flight and from flight to home F-BLD 08/03 - Vic to Van JH stayed overnight paid for her hotel room. Full day per diem 08/04 - Van to Vic JH paid for Helijet flight. F-D |
| Production *** Copyright © Government of British Columbia | | |



YELLOW CAB #312
1441 CLARK DR
VANCOUVER BC

S.
22

CARD TYPE VIS/
DATE 2017/07/21
TIME 5907 06:35:31
CLERK ID
RECEIPT NUMBER
C85050492-001-004-080-1

PURCHASE
AMOUNT ✓ \$14.61
TIP
TOTAL

S.22

SCOTIABANK VISA
A0000000031010
8782016F9FA3856B
0080008000-E800
498A12C0734FF797
0080008000-F800

APPROVED
AUTH# 493632 01-021
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

YELLOW CAB #32519
1441 CLARK DR
VANCOUVER BC

S. 22

CARD TYPE VISA
DATE 2017/07/24
TIME 0852 14:00:27
CLERK ID 1
RECEIPT NUMBER
C85011852-001-004-292-0

PURCHASE
AMOUNT \$43.70
TIP S.22
TOTAL

SCOTIABANK VISA
A0000000031010
5FA81ACE18A8C32B
0080008000-E800
BEEEB741B1D4C6F3
0080008000-F800

APPROVED
AUTH# 442183 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

910

BEL AIR TAXI
2121 HARTLEY AVENUE
COQUITLAM BC V3K 6Z3
6045241111

SALE

Server #: 000402
MID: 4298120
TID: A4298120
Batch #: 132
07/24/17
APP: 454900
VISA

REF#: 00000003
SEQ: 132001001003
17:03:13

5:2
N:2

*/**

✓
AMOUNT
TIP
TOTAL

\$49.80
N:2
5:2

00 - APPROVED - 001

SCOTIABANK VISA
AID: A0000000031010
TVR: 00 80 00 80 00
TSI: F8 00

Thank You
Please Come Again
BEL AIR TAXI #051
COQUITLAM BC

CUSTOMER COPY

7

HELIJET INTERNATIONAL

Helijet International Inc
5911 Airport Rd S
Vancouver International Airport
BC V7B 1B5
Toll Free (800)665 4354
info@helijet.com
www.helijet.com

04/08/2017 3:37:33 PM
GST: R102320165

C U S T O M E R C O P Y

Cancellation Required 5pm Day Prior
Check-in is 20 Minutes Prior to Departure
50lb Baggage Allowance
Full Rules available on Helijet.com

Carriage is subject to the applicable tariffs, conditions of carriage and related regulations available at Helijet We(the "carrier") hereby invite the public at any time to request a copy of our tariffs for the domestic service we provide

Booking N 2

✓ Jane Hurtig
Friday, August 4, 2017
1 Passengers

723

Departs 16:00 PM @ Vancouver Harbour
Arrives 16:35 PM @ Victoria Harbour

Invoice S.17

1.00 FARE-YWH-OffPeak_Summer \$170.48 CAD

GST

\$8.52 GST

hereby are furnished or agreed to be furnished, subject to the terms and conditions of the applicable tariffs of the Company on file with the Air Transport Board, Ottawa, Canada, the Civil Aeronautics Board, Washington, D.C., and/or other Government agencies having jurisdiction in the premises. International carriage hereunder is subject to the rules relating to liability established by the Convention for the Unification of Certain Rules Relating to International Carriage by Air signed at WARSAW, October 12, 1929.

2. All stops between the original place of departure and the place of final destination scheduled by the Company as shown in the schedules or timetables of the Company (which schedules and timetables are made a part hereof for that purpose only) shall constitute "agreed stopping places", and the Company reserves the right to alter the "agreed stopping places" in case of necessity.

3. Baggage carried hereunder will be delivered to the bearer hereof upon return to the Carrier of the baggage (claim) tag(s).

4. When validated, this ticket is good for carriage from the airport of the place of departure to the airport of the place of destination as shown herein and is valid for twelve months from the date of issue except as otherwise provided in Carrier's tariff.

Helijet

Thank you for flying with Helijet!
CUSTOMER COPY

0080008000/F800
A0000000031010
SCOTIABANK VISA
01-005/APPROVED 438528
0017170230
438528
\$179.00
amount
authorization
race Number
response
chip Label
chip ID
IVR/ISI

| | | | |
|----|-----------|-------------|-----------------|
| SN | Card Type | Card Number | Cardholder Name |
| SN | VISA | W65248364 | Purchase |



BLUEBIRD CABS LTD

CAB 30

2612 OMAHA ST. 2ND FLOOR
VICTORIA BC V8T 4E4
250-382-2222

TERM ID: EX342463

BATCH#: 25
SHIFT#: 00

Sale

INV#: 000000004

INTERAC

Account Type: Chequing Chq:
SEC#: 257003000000

Application Label: INTERAC

ATD: A0000002771010

TVR: 00 00 00 00 00

100.00

2 2 5.

Amount: \$ \$
Tip: \$

✓

9.22

Total: CAD\$

APPROVED 527009
001/00

27-Jul-17

11:38:2

VICTORIA'S FIRST CHOICE
THANK YOU!

7

BLUEBIRD CABS LTD

CAB 101
2612 OJAJARA ST. 2ND FLOOR
VICTORIA, BC V8T 4E4
250-382-2222

TERM ID: H6342463

BATCH#: 16'
SHIFT#: 00

Sale

INVT#: 000000013

INTERAC
Account Type: Chequing
Application Label: INTERAC
TVR: 50 00 00 80 00
TSY: 2A 00

2222

Amount: \$
Tip: \$

12 12 12
S.22

Total: CAD\$

APPROVED 775119
001-00

27-Jul-17

18:31:56

VICTORIA'S FIRST CHOICE
THANK YOU!

s.15

INVOICE

Payee Jane Hurtig

s.22

Room No.

s.15

Arrival 08-03-17

Departure 08-04-17

Page No. 1 of 1

Folio Window 1

Folio No.

Confirmation No.

s.22

Group Name

| Date | Description | Charges | Credits |
|--------------|----------------------|---------------|---------------|
| 08-03-17 | Accommodation | 289.00 | |
| 08-03-17 | Room P.S.T | 23.42 | |
| 08-03-17 | Room G.S.T. | 14.64 | |
| 08-03-17 | Destination Mktg Fee | 3.74 | |
| 08-03-17 | MRDT 3% | 8.78 | |
| 08-03-17 | Visa ✓ | | 339.58 |
| Total | | 339.58 | 339.58 |

Guest Signature

Balance

✓

0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

s.15

GST Summary:

| | |
|-----------------|--------------|
| Rooms | 14.64 |
| Food & Beverage | 0.00 |
| Other | 0.00 |
| Total | 14.64 |

Registration Number:

s.15

WE HOPE YOU ENJOYED YOUR STAY WITH US!

Thank you for your business.

s.15



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127014

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

| | | | | | | | |
|--|-----------------------------|--|-----------------|---------------------------------|--------------------------|---------------------------------------|----------------------------|
| Name Squance, Leah | | | | Employee ID S.22 | | Phone Number (250) 356-7750 | |
| Client Organization Social Development and Poverty Reduction | | | | Job Title | | Travel Group Code 3 | |
| 5. Date Completed 2017/07/28 | | 6. Fiscal Year 2018 | | 7. Special Cheque Issue | | 8. Cheque Stub Information | |
| Type of Travel In Province | | 14. Reason for Travel Meetings | | | | Headquarters Van | |
| 12. Mailing Address for Cheque | | | | | | | |
| 16. Travel Dates | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals |
| | Destination | Start | End | Km | Cost | | 22. Lodging Costs |
| 2017 | | | | | | | |
| 07/17 | Van-Vic | 0300 | 2359 | 120 | 63.60 | ✓ 72.50 | 30.75 |
| 07/18 | Vic | 0800 | 2359 | 34 | 18.02 | | 30.75 |
| 07/19 | Vic | 0800 | 2359 | 34 | 18.02 | | 30.75 |
| 07/20 | Vic | 0800 | 2359 | 34 | 18.02 | | 30.75 |
| 07/21 | Vic-Van | 0800 | 2100 | 120 | 63.60 | ✓ 89.50 | 30.75 |
| 07/23 | Van-Vic | 1600 | 2359 | 90 | 47.70 | ✓ 89.50 | 30.75 |
| 07/24 | Vic | 0800 | 2359 | 34 | 18.02 | | 30.75 |
| 07/25 | Vic | 0800 | 2359 | 34 | 18.02 | | 30.75 |
| 07/26 | Vic | 0800 | 2359 | 34 | 18.02 | | 30.75 |
| 07/27 | Vic-Van | 0800 | 2100 | 120 | 63.60 | ✓ 93.50 | 30.75 |
| | | | | 36. | 37. | | 38. |
| | | | | \$ 346.62 | \$ 345.00 | | \$ 454.75 |
| | | | | | | | 39. |
| | | | | | | | \$ 246.00 |
| | | | | | | | 40. |
| | | | | | | | \$ 156.75 |
| TOTALS OF COLUMNS | | | | | | | Claim Total |
| | | | | | | | \$ 1549.12 |
| 48. Client Code | 49. Resp. | 50. Service Line | 51. STOB | 52. Project | 45. Supplier Code | Amount | |
| 031 | 46001 | 48000 | 5701 | 4600000 | S.22 | \$ 1549.12 | |
| 031 | | | | | | | |
| 031 | | | | | | | |
| 031 | | | | | | | |
| Less Travel Advance | | | | | | | |
| 031 | | | | | | | |
| AMOUNT DUE TO EMPLOYEE | | | | | | | 54. |
| | | | | | | | \$ 1549.12 |
| 45. Employee Signature (See Audit Trail) | | | | Print Name | | Date Signed | |
| - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | | | | | |
| 56. Spending Authority Signature (See Audit Trail) | | | | Print Name | | Date Signed | |
| - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | | | | | |
| 57. Payment Authority Signature (See Audit Trail) | | | | Print Name | | Date Signed | |
| - Requisition for payment pursuant to section 32 of the Financial Administration Act. | | | | | | | |

From: [McKnight, Valerie SDSI:EX](#)
To: [Laird, Patricia FIN:EX](#)
Subject: FW: Leah Squance TV E127014
Date: Wednesday, August 2, 2017 4:12:36 PM

Hi Pat,

MSS ok'd Leah's travel.

Thanks,
Val

From: Simpson, Shane PREM:EX
Sent: Wednesday, August 02, 2017 4:03 PM
To: McKnight, Valerie SDSI:EX
Subject: RE: Leah Squance TV E127014

Approved

From: McKnight, Valerie SDSI:EX
Sent: Wednesday, August 2, 2017 3:42 PM
To: Simpson, Shane PREM:EX
Subject: FW: Leah Squance TV E127014

Minister:

Leah's last Travel Claim was over my spending authority limit and needs your approval. The Travel Voucher is attached, can you please have a look and email back saying approved (if approved of course)?

Thanks,
Val

From: FIN FSA MIN OFF FIN:EX
Sent: Wednesday, August 02, 2017 1:50 PM
To: McKnight, Valerie SDSI:EX
Subject: RE: Leah Squance TV E127014

Hi Valerie,

Is there anyway you can get someone else to approve the travel claim. You have a cap of \$1,000 and the travel claim is over that amount. Maybe your CFO?

So I can process Leah's travel claim.

Pat

Audit Trail for Travel Voucher (Restricted Use) E127014 for Squance, Leah

5 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|--|---|-----------|---|
| 2017/07/28 16:14:05 | McKnight, Valerie (IDIR\VMCKNIGH) Valerie.McKnight@gov.bc.ca | Squance, Leah Leah.Squance@gov.bc.ca | Saved | Squance, Leah Leah.Squance@gov.bc.ca |
| 2017/07/28 16:27:22 | McKnight, Valerie (IDIR\VMCKNIGH) Valerie.McKnight@gov.bc.ca | Squance, Leah Leah.Squance@gov.bc.ca | Saved | Squance, Leah Leah.Squance@gov.bc.ca |
| 2017/07/28 16:35:18 | McKnight, Valerie (IDIR\VMCKNIGH) Valerie.McKnight@gov.bc.ca | Squance, Leah Leah.Squance@gov.bc.ca | Saved | Squance, Leah Leah.Squance@gov.bc.ca |
| 2017/07/31 09:33:08 | Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca | | Initiated | McKnight, Valerie Valerie.McKnight@gov.bc.ca |
| 2017/07/31 11:20:32 | McKnight, Valerie (IDIR\VMCKNIGH) Valerie.McKnight@gov.bc.ca | | Approved | FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca |

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Notes for Travel Voucher (Restricted Use) E127014 for Squance, Leah

0 note(s) returned.

| Created On | Author | Note |
|------------|--------|------|
| | | |

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2017/07/17
Tsawwassen
To
Swartz Bay
AUTH ONLY

20' Undersize Vehi 57.50
1 Adult 17.20

Fuel Rebate 2.20-

Total 72.50
Visa 72.50
s.22
005/01-66223131
0013881490
Approved: 417358
CHANGE DUE 0.00

LANE 41

TSA 17 Jul 2017 08:20



SEE REVERSE SIDE OF TICKET

PLACE FACE UP ON DASH

Expiration Date/Time

06:40 PM
JUL 17, 2017

Purchase Date/Time: 01:40pm Jul 17, 2017
Total Due: \$15.00 Rate: Park \$3.00 Per Hour
Total Paid: \$15.00 Payment Type: Card
Ticket #: 00023366
S/N #: 200006140157
Setting: Lot 174
Mach Name: Lot 174 - 1

Card s.22 Visa Auth #: 460907

RECEIPT

Expiration Date/Time: 06:40pm Jul 17, 2017
Purchase Date/Time: 01:40pm Jul 17, 2017

Total Due: \$15.00 Rate: Park \$3.00 Per Hour
Total Paid: \$15.00 Payment Type: Card
Ticket #: 00023366
Setting: Lot 174
Mach Name: Lot 174 - 1

Card # s.22 Visa Auth #: 460907

PLACE FACE UP ON DASH

Expiration Date/Time

10:11 PM
JUL 18, 2017

Purchase Date/Time: 08:11am Jul 18, 2017
Total Due: \$42.00 Rate: Park \$3.00 Per Hour
Total Paid: \$42.00 Payment Type: Card
Ticket #: 00023411
S/N #: 200006140157
Setting: Lot 174
Mach Name: Lot 174 - 1

Card s.22 Visa Auth #: 408681

RECEIPT

Expiration Date/Time: 10:11pm Jul 18, 2017
Purchase Date/Time: 08:11am Jul 18, 2017

Total Due: \$42.00 Rate: Park \$3.00 Per Hour
Total Paid: \$42.00 Payment Type: Card
Ticket #: 00023411
Setting: Lot 174
Mach Name: Lot 174 - 1

Card # s.22 Visa Auth #: 408681

1114

IS YOUR PARKING SPACE

531 Menzies

▼ PARKING TIME EXPIRES AT ▼

22/07/
07:53am



ENJOY DOWNTOWN

2017 Ticket 0026650
AMOUNT CAD 009.00 CC
GST Paid: CAD 000.43
21/07/2017 7:53am

1013

IS YOUR PARKING SPACE

520 Menzies

▼ PARKING TIME EXPIRES AT ▼

21/07/
08:06am



ENJOY DOWNTOWN

2017 Ticket 0016351
AMOUNT CAD 009.00 CC
GST Paid: CAD 000.43
20/07/2017 8:06am

1008

IS YOUR PARKING SPACE

420 Menzies

▼ PARKING TIME EXPIRES AT ▼

20/07/
07:24am



ENJOY DOWNTOWN

2017 Ticket 0011060
AMOUNT CAD 009.00 CC
GST Paid: CAD 000.43
19/07/2017 7:24am

PURCHASE

BCFerries

2017/07/23
Tsawwassen
To
Swartz Bay
AUTH ONLY
RESERVATION-R2000
CONF: 84160332
RES: 48
1 Adult 17.20
20' Undersize Vehi 57.50
1 Reservation Pr 17.00
Fuel Rebate 2.20-
Total 89.50
Prepayment 17.00
Visa 72.50
S. 22
005/01-66223130
0013934610
Approved: 494096
CHANGE DUE 0.00

LANE 42

TSA 23 Jul 2017 19:24

1007081 556487
105916

1114

IS YOUR PARKING SPACE

531 Menzies

▼ PARKING TIME EXPIRES AT ▼

25/07/
08:03am



ENJOY DOWNTOWN

2017 Ticket 0026688
AMOUNT CAD 009.00 CC
GST Paid: CAD 000.43
24/07/2017 8:03am

1114

IS YOUR PARKING SPACE

531 Menzies

▼ PARKING TIME EXPIRES AT ▼

26/07/
08:04am



ENJOY DOWNTOWN

2017 Ticket 0026700
AMOUNT CAD 009.00 CC
GST Paid: CAD 000.43
25/07/2017 8:04am

1114

IS YOUR PARKING SPACE

531 Menzies

▼ PARKING TIME EXPIRES AT ▼

27/07/
07:54am



ENJOY DOWNTOWN

2017 Ticket 0026719
AMOUNT CAD 009.00 CC
GST Paid: CAD 000.43
26/07/2017 7:54am

1021

IS YOUR PARKING SPACE

520 Menzies

▼ PARKING TIME EXPIRES AT ▼

28/07/
08:06am



ENJOY DOWNTOWN

2017 Ticket 0016420
AMOUNT CAD 009.00 CC
GST Paid: CAD 000.43
27/07/2017 8:06am

PURCHASE

BCFerries

2017/07/21
Swartz Bay
To
Tsawwassen
AUTH ONLY

20' Undersize Vehi 57.50
1 Adult 17.20
1 Reservation Pr 17.00
Fuel Rebate 2.20-
Total 89.50
Prepayment 17.00
Visa 72.50
S. 22
0013916550
Approved: 455725
CHANGE DUE 0.00

LANE 08

SMB 21 Jul 2017 17:23

1005031 062590
103321

SEE REVERSE SIDE OF TICKET

PURCHASE
BC Ferries

2017/07/27

Swartz Bay

To
Tsawwassen

AUTH ONLY
RESERVATION-R1800
CONF: 1221503136

RES: 2
20 Undersize Vehi 57.50
1 Adult 17.20
1 Reservation Pr 21.00
Fuel Rebate 2.20-

Total 93.50
Prepayment 21.00
VISA 72.50

S.22

005/01-66223097
0013971730
Approved: 420632
CHANGE DUE 0.00

LANE 04

SWB 27 Jul 2017 17:11



1005077 211075

SEE REVERSE OF TICKET



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127015

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

| | | | | | | | | | | | | | |
|---|-----------------------------|------------------|--|---------------------------------|-------------------------|----------------------------------|----------------------------|---------------------------------------|-----------------------------------|------------------------------------|---------------------------------|-------------------------|--|
| Name Squance, Leah | | | | Employee ID 622 | | | | Phone Number (250) 356-7750 | | | | | |
| Client Organization Social Development and Poverty Reduction | | | | Job Title | | | | Travel Group Code 3 | | | | | |
| 5. Date Completed 2017/07/31 | | | 6. Fiscal Year 2018 | | | 7. Special Cheque Issue | | | 8. Cheque Stub Information | | | | |
| Type of Travel In Province | | | 14. Reason for Travel Meetings | | | Headquarters Van | | | | | | | |
| 12. Mailing Address for Cheque | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| 16. Travel Dates | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals | | 22. Lodging Costs | 20. & 21. Miscellaneous | | | |
| | Destination | Start | End | Km | Cost | | Claim | Cost | | Cost | Describe | | |
| 07/28 | MplRdg-Van-MplRd | 0800 | 1800 | 96 | 50.88 | | F-BDI | 10.50 | | | | | |
| 07/30 | MapleRdge-Vic | 1700 | 2359 | 120 | 63.60 | 89.50 | F-BLD | 12.25 | 30.75 | | | | |
| 07/31 | Vic | 0800 | 2359 | 34 | 18.02 | | F- | 51.50 | 30.75 | 9.00 | Parking | | |
| 08/01 | Vic | 0800 | 2359 | 34 | 18.02 | | F- | 51.50 | 30.75 | 9.00 | Parking | | |
| 08/02 | Vic | 0800 | 2359 | 34 | 18.02 | | F- | 51.50 | 30.75 | | | | |
| 08/03 | Vic-Van-MpleRdge | 0700 | 1700 | 120 | 63.60 | 207.00 | F-D | 33.25 | | 19.20 | Taxi | | |
| TOTALS OF COLUMNS | | | | | 36. \$ 232.14 | 37. \$ 296.50 | | 38. \$ 210.50 | 39. \$ 123.00 | 40. \$ 37.20 | Claim Total \$ 899.34 | | |
| 48. Client Code | | 49. Resp. | 50. Service Line | | 51. STOB | 52. Project | | 45. Supplier Code | | Amount | | | |
| 031 | | 46001 | 48000 | | 5701 | 4600000 | | S.22 | | \$ 837.96 | | | |
| 031 | | 46001 | 48000 | | 5702 | 4600000 | | | | \$ 899.34 | | | |
| 031 | | | | | | | | | | \$ 61.38 | | | |
| 031 | | | | | | | | | | | | | |
| Less Travel Advance | | | | | | | | | | | | | |
| 031 | | | | | | | | | | | | | |
| | | | | | | | | | | AMOUNT DUE TO EMPLOYEE | | 54. \$ 899.34 | |
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | | | | Print Name | | | Date Signed | | | | |
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | | | | Print Name | | | Date Signed | | | | |
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act. | | | | | | Print Name | | | Date Signed | | | | |

Audit Trail for Travel Voucher (Restricted Use) E127015 for Squance, Leah

7 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|--|---|-----------|---|
| 2017/07/31 09:16:51 | McKnight, Valerie (IDIR\VMCKNIGH) Valerie.McKnight@gov.bc.ca | Squance, Leah Leah.Squance@gov.bc.ca | Saved | Squance, Leah Leah.Squance@gov.bc.ca |
| 2017/08/10 16:58:33 | McKnight, Valerie (IDIR\VMCKNIGH) Valerie.McKnight@gov.bc.ca | Squance, Leah Leah.Squance@gov.bc.ca | Saved | Squance, Leah Leah.Squance@gov.bc.ca |
| 2017/08/10 17:13:50 | McKnight, Valerie (IDIR\VMCKNIGH) Valerie.McKnight@gov.bc.ca | Squance, Leah Leah.Squance@gov.bc.ca | Saved | Squance, Leah Leah.Squance@gov.bc.ca |
| 2017/08/10 17:14:01 | McKnight, Valerie (IDIR\VMCKNIGH) Valerie.McKnight@gov.bc.ca | Squance, Leah Leah.Squance@gov.bc.ca | Notified | Squance, Leah Leah.Squance@gov.bc.ca |
| 2017/08/10 17:20:45 | McKnight, Valerie (IDIR\VMCKNIGH) Valerie.McKnight@gov.bc.ca | Squance, Leah Leah.Squance@gov.bc.ca | Saved | Squance, Leah Leah.Squance@gov.bc.ca |
| 2017/08/11 10:33:13 | Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca | | Initiated | McKnight, Valerie Valerie.McKnight@gov.bc.ca |
| 2017/08/11 10:35:48 | McKnight, Valerie (IDIR\VMCKNIGH) Valerie.McKnight@gov.bc.ca | | Approved | FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca |

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Notes for Travel Voucher (Restricted Use) E127015 for Squance, Leah

1 note(s) returned.

| Created On | Author | Note |
|---------------------|--|---|
| 2017/08/10 17:13:50 | McKnight, Valerie (IDIR\VMCKNIGH) Valerie.McKnight@gov.bc.ca | Jul28:Maple Ridge-Van-Maple Ridge, drove. Jul30:Maple Ridge-Vic. Ferry Paid on pers Visa, overnight s.22 Jul31:Vic, Parking Paid on pers Visa, Overnight Priv Accom. Aug1:Vic. Parking Paid on Pers Visa s.22 Aug2:Vic s.22 Aug3:Vic- Van-Maple Ridge, Flew Harbour Air (Paid on Pers Visa). |

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McKnight, Valerie SDSI:EX

From: Squance, Leah PREM:EX
Sent: Tuesday, August 08, 2017 10:12 AM
To: McKnight, Valerie SDSI:EX
Subject: travel - july 31- aug 4

July 31, Aug 1, Aug 2 – To and from Leg (from Vic accomm) – 34 km round trip
Aug 3 – to Harbour Air – 17 km
Aug 8 – from Leg – 17 km

Leah Squance
Ministerial Assistant to Hon. Shane Simpson, Minister for Social Development and Poverty Reduction
C: 250-882-1445 W: 250-387-1428
E: leah.squance@gov.bc.ca

McKnight, Valerie SDSI:EX

From: reservation@harbourair.com
Sent: Tuesday, August 01, 2017 2:51 PM
To: McKnight, Valerie SDSI:EX; McKnight, Valerie SDSI:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account

HAS #

s.22

Name

Leah Squence

Booking s.22

Thursday, August 3, 2017

Invoice s.17

Flight #206

08:30 Victoria Harbour / Map

09:05 Vancouver Harbour / Map

35 minutes

KK- Confirmed

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

Sked 200/300 : Standard GO Flex \$186.64

+ Goods and Services Tax \$9.85

Billing \$197.15

From: reservation@harbourair.com
To: [McKnight, Valerie SDSI:EX](#); [McKnight, Valerie SDSI:EX](#)
Subject: Harbour Air Flight Itinerary. Thanks for booking!
Date: Tuesday, August 1, 2017 2:51:06 PM

Harbour Air Seaplanes



[Check Flight Status](#)

[Manage Flight](#)

[Deals & Specials](#)

[High Flyer Rewards](#)

[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account

HAS #

s.22

Name

Leah Squence

Booking s.22

Thursday, August 3, 2017

Flight #206

08:30 Victoria Harbour / Map ☐

09:05 Vancouver Harbour / Map ☐

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Leah Squence, Female

[Add to Calendar](#)

Invoice s.17

| | |
|---|----------|
| All Skeds - Baggage : Checked Baggage Fee | \$0.00 |
| Sked 200 : Carbon Offset | \$0.65 |
| Sked 200 : VHFC Terminal Fee | \$9.86 |
| Sked 200/300 : Standard GO Flex | \$186.64 |
| + Goods and Services Tax | \$9.85 |

| | |
|---------|----------|
| Billing | \$197.15 |
| Taxes | \$9.85 |

Grand Total ☒ \$207.00

TV 1270/4

PURCHASE



2017/07/27

Swartz Bay

To

Tsawwassen

AUTH ONLY

RESERVATION-R1800

CONF: 1221503136

RES: 2

| | | |
|----|----------------|-------|
| 20 | Undersize Vehi | 57.50 |
| 1 | Adult | 17.20 |
| 1 | Reservation Pr | 21.00 |

| | |
|-------------|-------|
| Fuel Rebate | 2.20- |
|-------------|-------|

| | |
|------------|-------|
| Total | 93.50 |
| Prepayment | 21.00 |
| Visa | 72.50 |

S.22

005701-66223097

0013971730

Approved: 420632

CHANGE DUE

0.00

LANE 04

SWB 27 Jul 2017 17:11



1005077 211075

SEE REVERSE SIDE OF TICKET

Paid on E127014

PURCHASE



2017/07/30

Tsawwassen

To

Swartz Bay

AUTH ONLY

RESERVATION-R2000

CONF: 1221503136

RES: 3

| | | |
|----|----------------|-------|
| 20 | Undersize Vehi | 57.50 |
| 1 | Adult | 17.20 |
| 1 | Reservation Pr | 17.00 |

| | |
|-------------|-------|
| Fuel Rebate | 2.20- |
|-------------|-------|

| | |
|------------|-------|
| Total | 89.50 |
| Prepayment | 17.00 |
| Visa | 72.50 |

S.22

0013863210

Approved: 483105

CHANGE DUE

0.00

LANE 43

TSA 30 Jul 2017 19:14



1007149 453291

SEE REVERSE SIDE OF TICKET

ALOUETTE TAXI
20542 DEWDNEY TRUNK RD
MAPLE RIDGE BC V2X 3E3
6044655555

SALE

Server #: 000068

MID: 4320973

TID: A4320973

REF#: 00000003

Batch #: 152

SEQ: 152001001003

08/03/17

17:28:40

APPR CODE: 469941

VISA

S.22

AMOUNT

✓ \$19.20

TIP

S.22

TOTAL

00 - APPROVED - 001

SCOTIABANK VISA

AID: A0000000031010

TVR: 00 80 00 80 00

TS: F8 00

Thank You

Please Come Again

ALOUETTE TAXICAB #78

MAPLE RIDGE BC

CUSTOMER COPY

1021

IS YOUR PARKING SPACE

520 Menzies

▼ PARKING TIME EXPIRES AT ▼

01/08/

07:35am



CITY OF VICTORIA

ENJOY DOWNTOWN

2017 Ticket 0016453

AMOUNT CAD 009.00 CC ✓

GST Paid: CAD 000.43

31/07/2017 7:35am

1115

IS YOUR PARKING SPACE

531 Menzies

▼ PARKING TIME EXPIRES AT ▼

02/08/

07:52am



CITY OF VICTORIA

ENJOY DOWNTOWN

2017 Ticket 0026787

AMOUNT ✓ CAD 009.00 CC

GST Paid: CAD 000.43

01/08/2017 7:52am

TRAVEL VOUCHER

MA18XEPAL146

PAGE ____ OF ____

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 - 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

W TRAVDO072817

| | | | | | |
|--------------------------|---------------------------|---|-----------------------|-------------------------|---|
| 3. CLIENT 1,2,6 | 4. MIN. ABBREV. | 5. DATE COMPLETED YYYY MM DD 2018 | 6. FISCAL YEAR 0,4 | 7. SPECIAL CHEQUE ISSUE | 8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED |
| 9. EMPLOYEE I.D. S.22 | 10. EMPLOYEE SUPPLIER NO. | 11. EMPLOYEE SURNAME VDIVINE | INITIALS | | 12. EMPLOYEE GROUP NO. (✓ one only) <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 |

13. M
S.22

15. RE

| 17. DATE OF TRAVEL | 18. PLACES TRAVELLED TO / FROM | 19. PERSONAL VEHICLE USE DISTANCE X KM RATE | 20. BUS/TAXI/AIR/FERRY/COSTS | 21. MEALS: ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO. | 22. MEALS: ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO. | 23. ACCOMMODATION COSTS (TO POLICY LIMIT) | 24. COST | 25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION | TOTAL DAILY COSTS |
|--|-----------------------------------|---|------------------------------|--|--|---|--|--|-------------------|
| 26. BROUGHT FORWARD FROM PREVIOUS PAGE | | | | | | | | | |
| 07/17 | VANCOUVER TO VICTORIA | | ✓ 230.00 | 41.00 | 194.05 | ✓ | | | 465.05 |
| 07/18 | in VICTORIA | | | 51.50 | 194.05 | ✓ | | | 245.55 |
| 07/19 | in VICTORIA | | | 51.50 | 194.04 | ✓ | | | 245.54 |
| 07/20 | in VICTORIA | | | 51.50 | 194.04 | ✓ | | | 245.54 |
| 07/21 | VICTORIA TO VANCOUVER | | ✓ 160.00 | 33.25 | | | | | 193.25 |
| 07/26 | VANCOUVER TO WINNIPEG | | 409.03 | 40.50 | 231.07 | 43.20 | TAXI. ✓ | | 753.80 |
| 07/27 | in WINNIPEG | | | | 231.07 | | | | 231.07 |
| 07/28 | in WINNIPEG | | | | 231.07 | | | | 231.07 |
| 07/29 | WINNIPEG TO VANCOUVER | | ✓ 475.78 | | | | | | 475.78 |
| TOTALS OF COLUMNS | | 38. | 39. 1358.81 | 40. 869.25 | 41. 1469.39 | 42. 43.20 | THIS TOTAL MUST EQUAL \$ 2701.62 X CLAIM TOTALS TOTAL IN BOX Y 2440.65 | | |

| | | | | |
|--|--|----------------------------|--------------------------------------|-------------------------------|
| 43. PORTAL TO PORTAL DISTANCE | 44. TOTAL DISTANCE FROM PREVIOUS VOUCHER | 45. TOTAL DISTANCE TO DATE | HEADQUARTERS (CITY NAME) VICTORIA | WORK PHONE NO. 604 3451429 |
| 46. EMPLOYEE SIGNATURE Signature on next page | | | | |

| NOTES | 47. SUPPLIER CODE | 48. CLIENT | 49. RESP. CENTRE | 50. SERVICE LINE | 51. STOB | 52. PROJECT | AMOUNT | |
|-------|---|------------|------------------|------------------|----------|-------------|--------|--|
| | _ | | | | | | | |

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

AMOUNT DUE TO EMPLOYEE

| | | |
|--|-----------------------------|---------------------------|
| 55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES. Kelly Newhook | PRINT NAME Kelly Newhook | DATE SIGNED 2018 02 28 |
| 56. PROCESSING CLERK INITIAL CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT | | |

TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

PAGE ____ OF ____

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 - 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

W

3. CLIENT 4. MIN. ABBREV. 5. DATE COMPLETED YYYY MM DD 6. FISCAL YEAR 7. SPECIAL CHECKE ISSUE 8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED

9. EMPLOYEE NO. 10. EMPLOYEE SURNAME 11. EMPLOYEE SURNAME 12. EMPLOYEE GROUP NO. (✓ one only)

13. 14. 15. PERSON ON TRAVEL 16. EMPLOYEE OCCUPATION

17. DATE OF TRAVEL 18. PLACES TRAVELLED 19. PERSONAL VEHICLE USE 20. BUS/TAXI/AIR/FERRY/ COSTS 21. B/L/D 22. MEALS: ALLOWANCE/ PER DIEM AS APPLICABLE TO GROUP NO. 23. ACCOMMODATION COSTS (TO POLICY LIMIT) 24. COST 25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION 26. BROUGHT FORWARD FROM PREVIOUS PAGE 27. TOTAL DAILY COSTS

| DATE OF TRAVEL | PLACES TRAVELLED | PERSONAL VEHICLE USE | BUS/TAXI/AIR/FERRY/ COSTS | B/L/D | MEALS: ALLOWANCE/ PER DIEM AS APPLICABLE TO GROUP NO. | ACCOMMODATION COSTS (TO POLICY LIMIT) | COST | MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION | TOTAL DAILY COSTS |
|--|-----------------------|----------------------|---------------------------|-------|---|---------------------------------------|-------|---|-------------------|
| 26. BROUGHT FORWARD FROM PREVIOUS PAGE | | | | | | | | | |
| 07/17 | VANCOUVER TO VICTORIA | | 230.00 | I | 41.00 | 194.05 | | | 465.05 |
| 07/18 | in VICTORIA | | | I | 51.50 | 194.05 | | | 245.55 |
| 07/19 | in VICTORIA | | | I | 51.50 | 194.04 | | | 245.54 |
| 07/20 | in VICTORIA | | | I | 51.50 | 194.04 | | | 245.54 |
| 07/21 | VICTORIA TO VANCOUVER | | 160.00 | I | 33.25 | | | | 193.25 |
| 07/26 | VANCOUVER TO WINNIPEG | | 493.03 | I | 40.50 | 231.07 | 43.20 | TAXI | 807.80 |
| 07/27 | in WINNIPEG | | | | | 231.07 | | | 231.07 |
| 07/28 | in WINNIPEG | | | | | 231.07 | | | 231.07 |
| 07/29 | WINNIPEG TO VANCOUVER | | 475.78 | | | | | | 475.78 |

TOTALS OF COLUMNS 38. 39. 40. 41. 42. THIS TOTAL MUST EQUAL TOTAL IN BOX Y CLAIM TOTALS

43. PORTAL TO PORTAL DISTANCE 44. TOTAL DISTANCE FROM PREVIOUS VOUCHER 45. TOTAL DISTANCE TO DATE

46. EMPLOYEE SIGNATURE 47. SUPPLIER CODE 48. CLIENT 49. RESP. CENTRE 50. SERVICE LINE 51. STOB 52. PROJECT 53. WORK PHONE NO.

| NOTES | SUPPLIER CODE | CLIENT | RESP. CENTRE | SERVICE LINE | STOB | PROJECT | AMOUNT |
|-------|---------------|--------|--------------|--------------|------|---------|---------|
| | | 126 | 51384 | 54006 | 5701 | 5188888 | 1394.93 |
| | | 126 | 51384 | 54006 | 5705 | 5188888 | 1745.72 |

THIS TOTAL MUST EQUAL TOTAL IN BOX X Y TOTAL 3140.65

LESS TRAVEL ADVANCE 53. LESS ADVANCE AMOUNT Z CR

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

54. AMOUNT DUE TO EMPLOYEE

55. EXPENSE AUTHORITY SIGNATURE - 56. PROCESSING CLERK INITIAL

57. CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT

FIN 10 Rev. 2007/2/28 OPC 7530951008 (100/pk)

ORIGINAL: MINISTRY COPY: EMPLOYEE

STEPAN VDOVINE / SENIOR MINISTERIAL ASSISTANT / EXPENSES JULY, AUGUST, SEPTEMBER 2017

| Date | FILE RECEIPT | Expense | Type | Note | Amount | Payment Type |
|--------|-------------------------------------|--------------------------|----------------|--|------------|-------------------------------|
| 17-Jul | Airbnb001.pdf | AirBnB | Accommodation | Victoria, BC stay // July 17, 2017 - July 21, 2017 | \$776.18 | Stepan's personal credit card |
| 17-Jul | helijet002.pdf | Helijet | Transportation | Stepan flight from Vancouver to Victoria | \$230.00 | Stepan's personal credit card |
| 21-Jul | harbour001.pdf | Harbour Air | Transportation | Stepan flight from Victoria to Vancouver | \$160.00 | Stepan's personal credit card |
| 26-Jul | Airbnb002.pdf | AirBnB | Accommodation | Victoria, BC stay // July 31, 2017 - August 3, 2017 | \$541.61 | Stepan's personal credit card |
| 26-Jul | € 15 | € 15 | Accommodation | Stepan stay in Winnipeg, MB | \$700.00 | Stepan's debit card |
| 27-Jul | westjet001.pdf | Westjet | Transportation | Stepan flight from Vancouver to Winnipeg | \$475.78 | Stepan's personal credit card |
| 31-Jul | harbour002.pdf | Harbour Air | Transportation | Stepan flight from Vancouver to Victoria | \$207.00 | Stepan's personal credit card |
| 02-Aug | harbour003.pdf | Harbour Air | Transportation | Stepan flight from Victoria to Vancouver | \$207.00 | Stepan's personal credit card |
| 08-Aug | harbour004.pdf | Harbour Air | Transportation | Stepan flight from Vancouver to Victoria | \$207.00 | Stepan's personal credit card |
| 08-Aug | harbour005.pdf | Harbour Air | Transportation | Stepan flight from Victoria to Vancouver | \$207.00 | Stepan's personal credit card |
| 15-Aug | harbour006.pdf | Harbour Air | Transportation | | \$207.00 | Stepan's debit card |
| 17-Aug | BC Government Travel Card statement | Pacific Coastal Airlines | Transportation | Stepan retrun flight from Vancouver to Williams Lake | \$320.00 | Stepan's personal credit card |
| 18-Aug | BC Government Travel Card statement | S.15 | Accommodation | Williams Lake, BC stay | \$354.33 | BC Government Travel Card |
| 19-Aug | BC Government Travel Card statement | Richmond Taxi | Transportation | Quesnel, BC stay | \$111.87 | BC Government Travel Card |
| 19-Aug | BC Government Travel Card statement | Yellow Cab Vancouver | Transportation | Stepan taxi from South Terminal Airport to Vancouver | \$132.21 | BC Government Travel Card |
| 21-Aug | BC Government Travel Card statement | € 15 | Accommodation | Stepan taxi from Vancouver to Vancouver Airport | \$39.33 | BC Government Travel Card |
| 22-Aug | BC Government Travel Card statement | Taxi Magog Orford | Transportation | Orford, QC stay | \$34.40 | BC Government Travel Card |
| 22-Aug | BC Government Travel Card statement | BC Ferries | Transportation | Stepan and MLB transportation from Orford to Montreal Airport | \$187.13 | BC Government Travel Card |
| 24-Aug | BC Government Travel Card statement | AirBnB | Accommodation | Stepan transportation from Victoria to Vancouver | \$270.25 | BC Government Travel Card |
| 04-Sep | Airbnb003.pdf | AirBnB | Accommodation | Victoria, BC stay // September 7, 2017 - September 8, 2017 | \$89.20 | BC Government Travel Card |
| 04-Sep | Airbnb004.pdf | Harbour Air | Transportation | Victoria, BC stay // September 10, 2017 - September 15, 2017 | \$152.20 | Stepan's personal credit card |
| 07-Sep | BC Government Travel Card statement | € 15 | Accommodation | | \$1,147.31 | Stepan's personal credit card |
| 08-Sep | BC Government Travel Card statement | Helijet | Transportation | | \$414.00 | BC Government Travel Card |
| 10-Sep | BC Government Travel Card statement | Yellow Cab Victoria | Transportation | Stepan flight from Vancouver to Victoria | \$152.25 | BC Government Travel Card |
| 10-Sep | BC Government Travel Card statement | AirBnB | Accommodation | Stepan transportation from Helijet to event | \$179.00 | BC Government Travel Card |
| 11-Sep | Airbnb005.pdf | Harbour Air | Transportation | Victoria, BC stay // September 17, 2017 - September 20, 2017 | \$13.10 | BC Government Travel Card |
| 17-Sep | BC Government Travel Card statement | Harbour Air | Transportation | Stepan flight from Vancouver to Victoria | \$546.08 | Stepan's personal credit card |
| 20-Sep | BC Government Travel Card statement | Harbour Air | Transportation | Stepan flight from Victoria to Vancouver | \$207.00 | BC Government Travel Card |
| 17-Jul | | Per Diem | Per Diem | Arrived in Victoria in early afternoon | ? | |
| 18-Jul | | Per Diem | Per Diem | In Victoria full day | ? | |
| 19-Jul | | Per Diem | Per Diem | In Victoria full day | ? | |
| 20-Jul | | Per Diem | Per Diem | In Victoria full day | ? | |
| 21-Jul | | Per Diem | Per Diem | Left Victoria in afternoon | ? | |
| 26-Jul | | Per Diem | Per Diem | Arrived in Winnipeg in late afternoon | ? | |
| 27-Jul | | Per Diem | Per Diem | Winnipeg food costs covered by the conference | no claim | |
| 28-Jul | | Per Diem | Per Diem | Winnipeg food costs covered by the conference | no claim | |
| 31-Jul | | Per Diem | Per Diem | Arrived in Victoria in afternoon | ? | |
| 01-Aug | | Per Diem | Per Diem | In Victoria full day | ? | |
| 02-Aug | | Per Diem | Per Diem | In Victoria full day | ? | |
| 03-Aug | | Per Diem | Per Diem | Left Victoria in afternoon | ? | |
| 15-Aug | | Per Diem | Per Diem | Full day in Victoria | ? | |
| 17-Aug | | Per Diem | Per Diem | Dinner in Williams Lake covered by CCCTA | no claim | |
| 18-Aug | | Per Diem | Per Diem | Williams Lake breakfast paid by MLB, lunch and dinner out of pocket | ? | |
| 19-Aug | | Per Diem | Per Diem | Barkerville breakfast paid by Ed Coleman | no claim | |
| 21-Aug | | Per Diem | Per Diem | Full travel day from Vancouver to Montreal | ? | |
| 22-Aug | | Per Diem | Per Diem | Orford QC, breakfast and lunch covered by conference, dinner out of pocket | ? | |
| 23-Aug | | Per Diem | Per Diem | Full day in Victoria | ? | |
| 07-Sep | | Per Diem | Per Diem | Arrived in Victoria in afternoon | ? | |
| 08-Sep | | Per Diem | Per Diem | Left Victoria in the evening | ? | |
| 10-Sep | | Per Diem | Per Diem | Arrived in Victoria in the morning | ? | |
| 11-Sep | | Per Diem | Per Diem | In Victoria full day | ? | |
| 12-Sep | | Per Diem | Per Diem | In Victoria full day | ? | |
| 13-Sep | | Per Diem | Per Diem | In Victoria full day | ? | |
| 14-Sep | | Per Diem | Per Diem | In Victoria full day | ? | |
| 15-Sep | | Per Diem | Per Diem | Left Victoria in early afternoon | ? | |
| 17-Sep | | Per Diem | Per Diem | Arrived in Victoria in the evening | ? | |
| 18-Sep | | Per Diem | Per Diem | In Victoria full day | ? | |
| 19-Sep | | Per Diem | Per Diem | In Victoria full day | ? | |
| 20-Sep | | Per Diem | Per Diem | Left Victoria in afternoon | ? | |
| | | | | | \$8,268.23 | |

TRAVEL AUTHORIZATION

This form must be used for all out-of-province travel requests.
It may, at the discretion of ministries, be used for in-province travel requests.

☒ Out-of-Province ☐ Out-of-Canada ☐ In-Province

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR)

VOTE

EMPLOYEE NAME

EMPLOYEE ID.

POSITION

BARGAINING UNIT / GROUP NO.

BRANCH / LOCATION / REGION

DATE DEPARTING

YYYY / MM / DD

DATE RETURNING

YYYY / MM / DD

NO. OF WORKDAYS AWAY

ESTIMATED OVERTIME CLAIM

HOURS

IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS

☐ N / A, OR:

DESTINATIONS

METHOD OF TRAVEL

PURPOSE OF TRAVEL

Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc.

SIGNATURES

Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities.
PLEASE SIGN ONE BOX ONLY

DIRECTOR

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

ASSISTANT DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

MINISTER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

EMPLOYEE'S SIGNATURE

DATE SIGNED
YYYY / MM / DD

Reset Form

| ESTIMATED COSTS (IN CAN. \$) | |
|------------------------------|---------|
| Transportation | 968.91 |
| Meals | 40.00 |
| Lodging | 693.22 |
| Overtime | |
| Fees | |
| Other | |
| SUB TOTAL | 1702.53 |
| Less Costs paid by others | 493.03 |
| TOTAL COSTS | 1209.50 |



Airbnb Ireland UC
The Watermarque Building
South Lotts Road
Ringsend, Dublin 4
Ireland
VAT Number: IE 9827384L

Confirmed: 4 nights in Victoria, Canada

Booked by Stepan Vdovine
Sunday, 16 Jul 2017

Accepted

\$22

Check In
17 Jul 2017

Check Out
21 Jul 2017

Charges

| | |
|-------------------------|---------------------|
| \$160.00 CAD × 4 nights | \$640.00 CAD |
| Cleaning fees ⓘ | \$50.00 CAD |
| Service Fee ⓘ | \$86.18 CAD |
| Total | \$776.18 CAD |

Entire home/apt

\$15

Payment

Paid with VISA
Mon, July 17, 2017 @ 3:32 AM NDT

\$776.18 CAD

Total Paid

\$776.18 CAD ✓

1 Traveller on this trip

Stepan Vdovine

Cost per traveler

This trip was **\$194.05 CAD** per person, per night, including taxes and other fees.

Security Deposit

A Host requires a Security Deposit of \$75 CAD to book this listing. The Guest is responsible for the amount of the Security Deposit, but it will not be charged unless the host makes a claim.

Need help?

Visit the Help Centre for any questions. (<https://www.airbnb.ca/help>)

\$22

Booked by Stepan Vdovine
Sunday, 16 Jul 2017

Cancellation policy: Moderate. Certain fees and taxes may be non-refundable. See here for more details. (https://www.airbnb.ca/home/cancellation_policies?guest_fee_policy=full_refund#moderate)

Airbnb Payments UK Ltd. ("Airbnb Payments") is a limited collection agent of your Host. This means that upon your payment of the Total Fees to Airbnb Payments, your payment obligation to your Host is satisfied. Refund requests will be processed in accordance with: (i) the Host's cancellation policy (available on the Listing); or (ii) Airbnb Payment's Guest Refund Policy Terms, available at <https://www.airbnb.ca/terms>. Questions or complaints: contact Airbnb Payments at +44 203 318 1111.

Explanation of Security Deposit

Hosts can make a claim on their deposit within 14 days of your checkout date or before the next guest checks in, whichever is earlier. If a claim is initiated, Airbnb Customer Service will be in contact with both you and your Host to make sure both parties are represented fairly. Additional details regarding the Security Deposit are available at <https://www.airbnb.ca/help/article/352>.

Airbnb Payments UK Ltd.
40 Compton St.

Thank you for choosing to take off with Helijet!

1 message

passengerservices@helijet.com <passengerservices@helijet.com>

Sat, Jul 15, 2017 at 12:59 PM

To s.22



0412

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

s.22

Name

Stepan Vdovine

Booking s.22

Monday, July 17, 2017

Invoice s.17

JB713

FARE-YWH-Full_Summer - 2017

\$219.05

11:20 Vancouver Harbour

+ GST

\$10.95

11:55 Victoria Harbour

35 minutes

Billing

\$219.05

Taxes

\$10.95

Confirmed

Grand Total

\$230.00

1 Passengers - Full-Fare

. Stepan Vdovine, Male

Add to Calendar

s.22

Transactions

Update Profile

Account Services

Transaction Detail

 [Logout](#)

Merchant Information

HELIJET/DOVINE S
RICHMOND ,BC 000000000

Country Code

CA -CANADA

Transaction Date 17/07/2017

Posted On 19/07/2017

Transaction Type Purchase

Amount **\$230.00**

Currency Canadian Dollar (CAD)

s.22

[Return to Transactions List](#)

[FAQs](#) | [Privacy Policy](#) | [More Info](#) | [Contact Us](#)

Dunn, Noreen TAC:EX

From: reservation@harbourair.com
Sent: Friday, December 15, 2017 3:42 PM
To: Dunn, Noreen TAC:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account

HAS #

s.22

Name

Stepan Vdovine

Company

Ministry Of Tourism Culture

Booking

s.22

Friday, July 21, 2017

Invoice s.17

Flight #512

18:20 Victoria Harbour / Map

18:50 South Vancouver (YVR) /

Map

30 minutes

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 500 : Carbon Offset \$0.65

Sked 500 : Standard GO Flex \$151.73

+ Goods and Services Tax \$7.62

Billing \$152.38

KK- Confirmed

Taxes \$7.62

1 Passenger(s) - GoFlex

Grand Total \$160.00

Stepan Vdovine, Male

Visa \$160.00

Add to Calendar

Date / Time July 21, 2017 @ 6:29:28 AM

Summary S.22

Expiration 03 / 2021

Authorization 071749

Fare Conditions:

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Booking Information

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).

Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding

Vdovine, Stepan

s.22

10Z7PJ-12

137

NA

26/07/17

29/07/17

149.00

s.15

1

700.00

| | | | | | |
|----------|--------|---------------------------|----|----------|--------|
| 26/07/17 | PMDEBI | 1 Debit Payment | BL | | 700.00 |
| 26/07/17 | PKG | 1 s.1 NOB STD/Q/DD/K/STE | -- | 149.00 ✓ | |
| 26/07/17 | TXPST | 1 Prov. Sales Tax | -- | 11.92 | |
| 26/07/17 | TXGST | 1 Fed.Sales Tax | -- | 7.82 | |
| 26/07/17 | TXACC | 1 Accommodation Tax | -- | 7.45 | |
| 27/07/17 | EVIANW | s.22 | | | |
| 27/07/17 | TXPST | | | | |
| 27/07/17 | TXGST | | | | |
| 27/07/17 | PKG | 1 s.1 NOB STD/Q/DD/K/STE | -- | 149.00 ✓ | |
| 27/07/17 | TXPST | 1 Prov. Sales Tax | -- | 11.92 | |
| 27/07/17 | TXGST | 1 Fed.Sales Tax | -- | 7.82 | |
| 27/07/17 | TXACC | 1 Accommodation Tax | -- | 7.45 | |
| 28/07/17 | PKG | 1 s. NOB STD/Q/DD/K/STE | -- | 149.00 ✓ | |
| 28/07/17 | TXPST | 1 Prov. Sales Tax | -- | 11.92 | |
| 28/07/17 | TXGST | 1 Fed.Sales Tax | -- | 7.82 | |
| 28/07/17 | TXACC | 1 Accommodation Tax | -- | 7.45 | |
| 01/08/17 | MISCAC | 1 Misc. refund acct. only | TT | 164.65 | |

not claimed

Subtotals

\$

s.22

GST # s.15

PAID IN FULL --- THANK YOU!

Amount claimed: 1699.22



Booking Confirmation

s.22

Booking Reference: s.22

Date of issue: 21 Jul, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Flex

Wednesday
26 Jul, 2017

13:05
Vancouver
Vancouver Intl. (YVR), BC
Terminal M



17:42
Winnipeg
(YWG), MB

AC8618

2hr37
Economy V
Operated by: Air Canada Express -
Jazz | CRJ705 | Wi-Fi

Passengers

Ms. Sandra Carroll

Ticket Number
0142180727771
Air Canada - Aeroplan
581018983

Seats
AC8618 S.
22

Mr. Ravinder Kahlon

Ticket Number
0142180727772

Seats
AC8618

Mr. Stepan Vdovine

Ticket Number
0142180727773

Seats
AC8618



Purchase summary

s.22

Amount paid: \$1333.89

Tax information

Adult

Goods and Services Tax - Canada no. 100092287 RT0001
\$63.53

3 adults

Air Transportation Charges

Base Fare

368.00

Surcharges

23.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001

20.91

Air Travellers Security Charge

7.12

Airport Improvement Fee - Canada

20.00

Total airfare and taxes before options (per passenger)

\$439.03

Number of passengers

X 3

Total

\$1,317.09

Seat selection

MR Ravinder Kahlon

AC8618 s.22

16.00

Goods and Services Tax - Canada no. 100092287 RT0001

0.80

Total with options and seat selection fee:

\$1333.89

GRAND TOTAL (Canadian dollars)

\$1333.89

\$439.03 is Stepan's Portion



Check-in and boarding gate deadlines

(1/3 of 1333.89) = 444.63

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

s.22

Transactions

Update Profile

Account Services

Transaction Detail

 [Logout](#)

Merchant Information

WESTJET 8382128017752
CALGARY ,AB 000000000

Reference Number

s.22

Country Code

CA -CANADA

MCC Description

WESTJET AIRLINES-WESTJET

Transaction Date 27/07/2017

Posted On 31/07/2017

Transaction Type Purchase

Amount \$475.78 ✓

Currency Canadian Dollar (CAD)

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s.22

Transactions

Update Profile

Account Services

Transaction Detail

 [Logout](#)

Merchant Information

WESTJET 8382128017752
CALGARY ,AB 000000000

Reference Number

s.22

Country Code

CA -CANADA

*Need more flight
information

MCC Description

WESTJET AIRLINES-WESTJET

Transaction Date

27/07/2017

Posted On

31/07/2017

Transaction Type

Purchase

Amount

\$475.78 ✓

Currency

Canadian Dollar (CAD)

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ELECTRONIC TICKET RECORD

AGNT:UCWAFX EMP:800104 PNR:EMNCKC
TKT:8382128017752 ISSUED:27JUL17 CTY:UCW STA:41002264

NAME: VDOVINE/STEPAN

FOP: s.22 AMT: CAD 475.78

EXP:0321 APPV:016771

| CPN | A/L | FLT | CLS | DATE | BRDOFF | TIME | ST | F/B | B/A |
|-----|-----|-----|-----|-------|--------|------|----|-----|-----|
| 1 | WS | 223 | Q | 28JUL | YWGYYC | 2035 | OK | QCH | NIL |
| 2 | WS | 219 | Q | 28JUL | YYCYVR | 2225 | OK | QCH | NIL |

YWG WS X/YYC WS YVR398.00CAD398.00END

FARE CAD398.00

7.12CA1 22.66XG 25.00SQ

23.00YQI

TOTAL CAD475.78

EMD - ELECTRONIC MISCELLANEOUS DOCUMENT





AGNT:YWG4PL EMP:026180 PNR:EMNCKC
TKT:8388215149304 ISSUED:28JUL17 CTY:YWG STA:21000394
NAME: VDOVINE/STEPAN
FOP:V AMT: CAD
EXP:0321 APPV:071230

RFIC-A

CPN A/L FLT CLS DATE BRDOFF

1 WS 223 Q YWGYC
2 WS 219 Q 28JUL YYCYVR

| QTY | COD | ITEM/SVC | COST | TAX | TOTAL |
|-----|-----|-----------------------|-------|------|-------|
| 01 | PFS | PLUS UPGRADE WITHIN 2 | 50.00 | 2.50 | 52.50 |
| 01 | PFS | PLUS UPGRADE WITHIN 2 | 50.00 | 2.50 | 52.50 |

COST : CAD 100.00

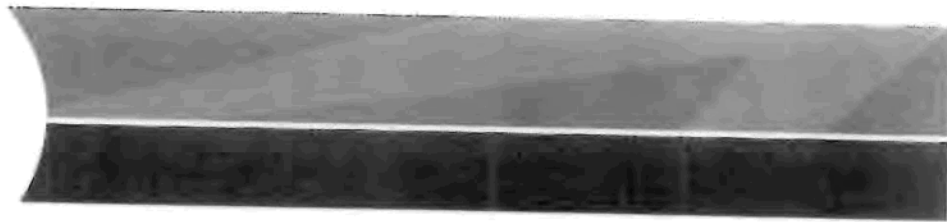
5.00XGA

MD

TOTAL: CAD

ISSUED IN CONNECTION WITH: 8382128017752

WESTJET



AGNT:YWG4PL EMP:026180 PNR:EMNCKC
TKT:8388215149304 ISSUED:28JUL17 CTY:YWG STA:21000394
NAME: VDOVINE/STEPAN
FOP:V s.22 AMT: CAD 105.00
EXP:0321 APPV:071230

RFIC-A

CPN A/L FLT CLS DATE BRDOFF

1 WS 223 Q 28JUL YWGYC

2 WS 219 Q 28JUL YYCYVR

| QTY | COD | ITEM/SVC | COST | TAX | TOTAL |
|-----|-----|-----------------------|-------|------|-------|
| 01 | PFS | PLUS UPGRADE WITHIN 2 | 50.00 | 2.50 | 52.50 |
| 01 | PFS | PLUS UPGRADE WITHIN 2 | 50.00 | 2.50 | 52.50 |

COST : CAD 100.00

5.00XGA

MD

TOTAL: CAD 105.00

ISSUED IN CONNECTION WITH: 8382128017752

WESTJET

| Date | Description | Amount | s.22 |
|-------------|--|-------------------------|------|
| 26-Jul-2017 | Point of sale s.15 Other Reference # s.22 | -\$79.68 | |
| 26-Jul-2017 | Point of sale s.15 Other Reference # s.22 | -\$700.00 <i>all</i> | |
| 26-Jul-2017 | Point of sale s.15 Other Reference # s.22 | -\$7.35 | |
| 26-Jul-2017 | Point of sale YELLOW CAB 30 Other Reference # s.22 | -\$43.20 | |
| 26-Jul-2017 | Point of sale s.15 Other Reference # s.22 | -\$4.95 | |

3-nights

CAB

Vancity GST NO. R105483150

- [Twitter](#)
- [Facebook](#)
- [Instagram](#)
- [Linkedin](#)
- [Youtube](#)
- [Social media approach](#)



TRAVEL VOUCHER

PAGE ____ OF ____

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

W

3. CLIENT
1,2,6
4. MIN. ABBREV.
5. DATE COMPLETED
YYYY MM DD
2018
6. FISCAL YEAR
7. SPECIAL CHEQUE ISSUE
0,4
8. CHEQUE STUB INFORMATION – MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED

s.22
11. EMPLOYEE SURNAME
VADINE
INITIALS
12. EMPLOYEE GROUP NO.
(✓ one only)
1 2 3 4

s.22

16. EMPLOYEE OCCUPATION

| 17. DATE OF TRAVEL | 18. PLACES TRAVELLED TO / FROM Depart Arrive | 19. PERSONAL VEHICLE USE DISTANCE X KM RATE | 20. BUS/TAXI/AIR/FERRY/COSTS | 21. MEALS: ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO. B L D ✓/✓/✓ | 22. MEALS: ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO. | 23. ACCOMMODATION COSTS (TO POLICY LIMIT) | 24. COST | 25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION | TOTAL DAILY COSTS |
|--|---|---|------------------------------|--|--|---|----------|--|-------------------|
| 26. BROUGHT FORWARD FROM PREVIOUS PAGE → | | KM \$ | \$ | \$ | \$ | \$ | \$ | | 27. \$ |
| M D | VANCOUVER to VICTORIA | | HA 207 00 | I ✓ | 41 00 | 180 54 | | | 28. 428 54 |
| 07/31 | in Victoria | | | I ✓ | 51 50 | 180 54 | | | 29. 232 04 |
| 08/01 | in Victoria | | 207 00 | I ✓ | 51 50 | 180 53 | | | 30. 439 03 |
| 08/02 | Vancouver to Vancouver | | HA 207 00 | I ✓ | 33 25 | | | 1132 00 | 31. 240 25 |
| 08/03 | Vancouver to Victoria | | HA 207 00 | | | | 12 70 | TAXI | 32. 219 70 |
| 08/08 | Victoria | | | I ✓ | 51 50 | | 13 10 | TAXI | 33. 64 60 |
| 08/08 | Victoria to Vancouver | | HA 207 00 | | | | | | 34. 207 00 |
| 08/08 | | | | | | | | | 35. |
| | | | | | | | | | 36. |
| | | | | | | | | | 37. |

TOTALS OF COLUMNS

43. PORTAL TO PORTAL DISTANCE
44. TOTAL DISTANCE FROM PREVIOUS VOUCHER
45. TOTAL DISTANCE TO DATE
46. EMPLOYEE SIGNATURE
47. SUPPLIER CODE
48. CLIENT
49. RESP. CENTRE
50. SERVICE LINE
51. STOB
52. PROJECT
AMOUNT
1,2,6 5,1,3,8,4 5,4,0,0,6 5,7,0,1 5,1,8,8,8,8,8 1132 86
1,2,6 5,1,3,8,4 5,4,0,0,6 5,7,0,1 5,1,8,8,8,8,8 491 30
THIS TOTAL MUST EQUAL TOTAL IN BOX X
Y TOTAL 1624 16
LESS TRAVEL ADVANCE
53.
LESS ADVANCE AMOUNT
Z CR

46. EMPLOYEE SIGNATURE
CERTIFIED THIS TRAVEL EXPENSE CLAIM IS A TRUE STATEMENT OF DISBURSEMENT MADE AND/OR ALLOWANCES TO WHICH I AM ENTITLED AS A RESULT OF TRAVEL ON GOVERNMENT BUSINESS AS DETAILED ABOVE AND FOR WHICH I HAVE NOT BEEN AND WILL NOT BE REIMBURSED BY ANY OTHER PARTY.
SV
HEADQUARTERS (CITY NAME)
VICTORIA
WORK PHONE NO.
604 245 1429

NOTES
47. SUPPLIER CODE
48. CLIENT
49. RESP. CENTRE
50. SERVICE LINE
51. STOB
52. PROJECT
AMOUNT
1,2,6 5,1,3,8,4 5,4,0,0,6 5,7,0,1 5,1,8,8,8,8,8 1132 86
1,2,6 5,1,3,8,4 5,4,0,0,6 5,7,0,1 5,1,8,8,8,8,8 491 30
THIS TOTAL MUST EQUAL TOTAL IN BOX X
Y TOTAL 1624 16
LESS TRAVEL ADVANCE
53.
LESS ADVANCE AMOUNT
Z CR

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.
AMOUNT DUE TO EMPLOYEE
54.
55. EXPENSE AUTHORITY SIGNATURE -
CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES.
Kell, Newhook
PRINT NAME
Kell, Newhook
DATE SIGNED
YYYY MM DD
2018 02 01
56. PROCESSING CLERK INITIAL
CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT

From: [Dunn, Noreen TAC:EX](#)
To: [FIN FSA MIN OFF FIN:EX](#)
Subject: RE: Vdovine, Stepan July 31 to August 8 2017
Date: Thursday, March 8, 2018 11:15:15 AM

He did travel back on August 2 so changing the date & meal is fine.

From: FIN FSA MIN OFF FIN:EX
Sent: Thursday, March 8, 2018 10:51 AM
To: Dunn, Noreen TAC:EX
Subject: RE: Vdovine, Stepan July 31 to August 8 2017

July 31-Aug 8 There is only 3 receipts for Harbour Air but 4 were claimed. Need the 4th receipt.

August 3rd Harbour Air receipt says he travelled on August 2nd?

Hi Noreen not sure if we have to correct this travel claim. His flight says he left on the 2nd not the 03rd and he is claiming a meal on that day. I will remove the meal for the 3rd and have him coming back on the 2nd unless he had to cancel his flight and rebook it for the 3rd. Can you let me know.

Pat

Pat Laird
Ministry of Finance
Corporate Services Division
Executive Financial Clerk
Phone: 778 698-8590
Serving the Ministries of Finance, the Office of the Premier, all Minister's Offices and various other entities

From: Dunn, Noreen TAC:EX
Sent: Tuesday, February 6, 2018 1:50 PM
To: FIN FSA MIN OFF FIN:EX
Subject: FW: Vdovine, Stepan July 31 to August 8 2017

From: NORDUNN [<mailto:Noreen.Dunn@gov.bc.ca>]
Sent: Tuesday, February 6, 2018 1:05 PM
To: Dunn, Noreen TAC:EX
Subject: July 31 to August 8 2017 Stepan Travel Scan From <Device Name>

STEPAN VDOVINE / SENIOR MINISTERIAL ASSISTANT / EXPENSES JULY, AUGUST, SEPTEMBER 2017

| Date | FILE RECEIPT | Expense | Type | Note | Amount | Payment Type |
|--------|-------------------------------------|--------------------------|----------------|--|------------|-------------------------------|
| 17-Jul | Airbnb001.pdf | AirBnB | Accommodation | Victoria, BC stay // July 17, 2017 - July 21, 2017 | \$776.18 | Stepan's personal credit card |
| 17-Jul | helijet002.pdf | Helijet | Transportation | Stepan flight from Vancouver to Victoria | \$230.00 | Stepan's personal credit card |
| 21-Jul | harbour001.pdf | Harbour Air | Transportation | Stepan flight from Victoria to Vancouver | \$160.00 | Stepan's personal credit card |
| 26-Jul | Airbnb002.pdf | AirBnB | Accommodation | Victoria, BC stay // July 31, 2017 - August 3, 2017 | \$541.61 | Stepan's personal credit card |
| 26-Jul | s.15 | s.15 | Accommodation | Stepan stay in Winnipeg, MB | \$700.00 | Stepan's debit card |
| 27-Jul | westjet001.pdf | Westjet | Transportation | Stepan flight from Vancouver to Winnipeg | \$475.78 | Stepan's personal credit card |
| 31-Jul | harbour002.pdf | Harbour Air | Transportation | Stepan flight from Vancouver to Victoria | \$207.00 | Stepan's personal credit card |
| 02-Aug | harbour003.pdf | Harbour Air | Transportation | Stepan flight from Victoria to Vancouver | \$207.00 | Stepan's personal credit card |
| 08-Aug | harbour004.pdf | Harbour Air | Transportation | Stepan flight from Vancouver to Victoria | \$207.00 | Stepan's personal credit card |
| 08-Aug | harbour005.pdf | Harbour Air | Transportation | Stepan flight from Victoria to Vancouver | \$207.00 | Stepan's debit card |
| 15-Aug | harbour006.pdf | Harbour Air | Transportation | | \$320.00 | Stepan's personal credit card |
| 17-Aug | BC Government Travel Card statement | Pacific Coastal Airlines | Transportation | Stepan retrun flight from Vancouver to Williams Lake | \$354.33 | BC Government Travel Card |
| 18-Aug | BC Government Travel Card statement | s.15 | Accommodation | Williams Lake, BC stay | \$111.87 | BC Government Travel Card |
| 19-Aug | BC Government Travel Card statement | s.15 | Accommodation | Quesnel, BC stay | \$132.21 | BC Government Travel Card |
| 19-Aug | BC Government Travel Card statement | Richmond Taxi | Transportation | Stepan taxi from South Terminal Airport to Vancouver | \$39.33 | BC Government Travel Card |
| 21-Aug | BC Government Travel Card statement | Yellow Cab Vancouver | Transportation | Stepan taxi from Vancouver to Vancouver Airport | \$34.40 | BC Government Travel Card |
| 22-Aug | BC Government Travel Card statement | s.15 | Accommodation | Orford, QC stay | \$187.13 | BC Government Travel Card |
| 22-Aug | BC Government Travel Card statement | Taxi Magog Orford | Transportation | Stepan and MLB transportation from Orford to Montreal Airport | \$270.25 | BC Government Travel Card |
| 24-Aug | BC Government Travel Card statement | BC Ferries | Transportation | Stepan transportation from Victoria to Vancouver | \$89.20 | BC Government Travel Card |
| 04-Sep | Airbnb003.pdf | AirBnB | Accommodation | Victoria, BC stay // September 7, 2017 - September 8, 2017 | \$152.20 | Stepan's personal credit card |
| 04-Sep | Airbnb004.pdf | AirBnB | Accommodation | Victoria, BC stay // September 10, 2017 - September 15, 2017 | \$1,147.31 | Stepan's personal credit card |
| 07-Sep | BC Government Travel Card statement | Harbour Air | Transportation | | \$414.00 | BC Government Travel Card |
| 08-Sep | BC Government Travel Card statement | s.15 | Accommodation | | \$152.25 | BC Government Travel Card |
| 10-Sep | BC Government Travel Card statement | Helijet | Transportation | Stepan flight from Vancouver to Victoria | \$179.00 | BC Government Travel Card |
| 10-Sep | BC Government Travel Card statement | Yellow Cab Victoria | Transportation | Stepan transportation from Helijet to event | \$13.10 | BC Government Travel Card |
| 11-Sep | Airbnb005.pdf | AirBnB | Accommodation | Victoria, BC stay // September 17, 2017 - September 20, 2017 | \$546.08 | Stepan's personal credit card |
| 17-Sep | BC Government Travel Card statement | Harbour Air | Transportation | Stepan flight from Vancouver to Victoria | \$207.00 | BC Government Travel Card |
| 20-Sep | BC Government Travel Card statement | Harbour Air | Transportation | Stepan flight from Victoria to Vancouver | \$207.00 | BC Government Travel Card |
| 17-Jul | | Per Diem | Per Diem | Arrived in Victoria in early afternoon | ? | |
| 18-Jul | | Per Diem | Per Diem | In Victoria full day | ? | |
| 19-Jul | | Per Diem | Per Diem | In Victoria full day | ? | |
| 20-Jul | | Per Diem | Per Diem | In Victoria full day | ? | |
| 21-Jul | | Per Diem | Per Diem | Left Victoria in afternoon | ? | |
| 26-Jul | | Per Diem | Per Diem | Arrived in Winnipeg in late afternoon | ? | |
| 27-Jul | | Per Diem | Per Diem | Winnipeg food costs covered by the conference | no claim | |
| 28-Jul | | Per Diem | Per Diem | Winnipeg food costs covered by the conference | no claim | |
| 31-Jul | | Per Diem | Per Diem | Arrived in Victoria in afternoon | ? | |
| 01-Aug | | Per Diem | Per Diem | In Victoria full day | ? | |
| 02-Aug | | Per Diem | Per Diem | In Victoria full day | ? | |
| 03-Aug | | Per Diem | Per Diem | Left Victoria in afternoon | ? | |
| 15-Aug | | Per Diem | Per Diem | Full day in Victoria | ? | |
| 17-Aug | | Per Diem | Per Diem | Dinner in Williams Lake covered by CCCTA | no claim | |
| 18-Aug | | Per Diem | Per Diem | Williams Lake breakfast paid by MLB, lunch and dinner out of pocket | ? | |
| 19-Aug | | Per Diem | Per Diem | Barkerville breakfast paid by Ed Coleman | no claim | |
| 21-Aug | | Per Diem | Per Diem | Full travel day from Vancouver to Montreal | ? | |
| 22-Aug | | Per Diem | Per Diem | Orford QC, breakfast and lunch covered by conference, dinner out of pocket | ? | |
| 23-Aug | | Per Diem | Per Diem | Full day in Victoria | ? | |
| 07-Sep | | Per Diem | Per Diem | Arrived in Victoria in afternoon | ? | |
| 08-Sep | | Per Diem | Per Diem | Left Victoria in the evening | ? | |
| 10-Sep | | Per Diem | Per Diem | Arrived in Victoria in the morning | ? | |
| 11-Sep | | Per Diem | Per Diem | In Victoria full day | ? | |
| 12-Sep | | Per Diem | Per Diem | In Victoria full day | ? | |
| 13-Sep | | Per Diem | Per Diem | In Victoria full day | ? | |
| 14-Sep | | Per Diem | Per Diem | In Victoria full day | ? | |
| 15-Sep | | Per Diem | Per Diem | Left Victoria in early afternoon | ? | |
| 17-Sep | | Per Diem | Per Diem | Arrived in Victoria in the evening | ? | |
| 18-Sep | | Per Diem | Per Diem | In Victoria full day | ? | |
| 19-Sep | | Per Diem | Per Diem | In Victoria full day | ? | |
| 20-Sep | | Per Diem | Per Diem | Left Victoria in afternoon | ? | |
| | | | | | \$8,268.23 | |

Dunn, Noreen TAC:EX

From: reservation@harbourair.com
Sent: Friday, December 15, 2017 3:43 PM
To: Dunn, Noreen TAC:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) [Manage Flight](#) [Deals & Specials](#) [High Flyer Rewards](#) [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account

HAS #

s.22

Name

Stepan Vdovine

Company

Ministry Of Tourism Culture

Booking s.22

Monday, July 31, 2017

Invoice s.17

Flight #323A

07:00 Vancouver Harbour / Map

07:30 Victoria Harbour / Map

30 minutes

KK- Confirmed

| | |
|---|----------|
| All Skeds - Baggage : Checked Baggage Fee | \$0.00 |
| Sked 200 : Carbon Offset | \$0.65 |
| Sked 200 : VHFC Terminal Fee | \$9.86 |
| Sked 200/300 : Standard GO Flex | \$186.64 |
| + Goods and Services Tax | \$9.85 |

1 Passenger(s) - GoFlex
Stepan Vdovine, Male

Add to Calendar

| | |
|--------------------|-----------------|
| Billing | \$197.15 |
| Taxes | \$9.85 |
| Grand Total | \$207.00 |

| | |
|------|----------|
| Visa | \$207.00 |
|------|----------|

| | |
|-------------|----------------------------|
| Date / Time | July 31, 2017 @ 6:19:35 AM |
|-------------|----------------------------|

| | |
|---------|------|
| Summary | s.22 |
|---------|------|

| | |
|------------|-----------|
| Expiration | 03 / 2021 |
|------------|-----------|

| | |
|---------------|--------|
| Authorization | 056669 |
|---------------|--------|

Fare Conditions:

Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed
25 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
15 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

Booking Information

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).



Airbnb Ireland UC
The Watermarque Building
South Lotts Road
Ringsend, Dublin 4
Ireland
VAT Number: IE 9827384L

Confirmed: 3 nights in Victoria, Canada

Booked by **Stepan Vdovine**
Wednesday, 26 Jul 2017

Accepted

\$22

Check In
31 Jul 2017

Check Out
3 Aug 2017

Charges

\$143.67 CAD × 3 nights

\$431.00 CAD

Cleaning fees ⓘ

\$50.00 CAD

Service Fee ⓘ

\$60.61 CAD

Total

\$541.61 CAD

Entire home/apt

\$15

Payment

Paid with VISA \$22

\$541.61 CAD

Wed, July 26, 2017 @ 11:44 AM NDT

Total Paid

\$541.61 CAD

1 Traveller on this trip

Stepan Vdovine

Add billing details

Cost per traveler

This trip was **\$180.54 CAD** per person, per night, including taxes and other fees.

Security Deposit

A Host requires a Security Deposit of \$150 CAD to book this listing. The Guest is responsible for the amount of the Security Deposit, but it will not be charged unless the host makes a claim.

Need help?

Visit the Help Centre for any questions. (<https://www.airbnb.ca/help>)

\$22

Booked by **Stepan Vdovine**
Wednesday, 26 Jul 2017

Cancellation policy: Strict. Certain fees and taxes may be non-refundable. See here for more details. (https://www.airbnb.ca/home/cancellation_policies?guest_fee_policy=full_refund#strict)

Airbnb Payments UK Ltd. ("Airbnb Payments") is a limited collection agent of your Host. This means that upon your payment of the Total Fees to Airbnb Payments, your payment obligation to your Host is satisfied. Refund requests will be processed in accordance with: (i) the Host's cancellation policy (available on the Listing); or (ii) Airbnb Payment's Guest Refund Policy Terms, available at <https://www.airbnb.ca/terms>. Questions or complaints: contact Airbnb Payments at +44 203 318 1111.

Explanation of Security Deposit

Hosts can make a claim on their deposit within 14 days of your checkout date or before the next guest checks in, whichever is earlier. If a claim is initiated, Airbnb Customer Service will be in contact with both you and your Host to make sure both parties are represented fairly. Additional details regarding the Security Deposit are available at <https://www.airbnb.ca/help/article/352>.

Airbnb Payments UK Ltd.

| Date | Description | Amount | s.22 |
|-------------|--|-----------|------|
| 08-Aug-2017 | Point of sale YELLOW CAB 16 Other Reference s.22 | -\$12.70 | |
| 08-Aug-2017 | s.22 | | |
| 08-Aug-2017 | Point of sale MACLURES TAXI SPARE 4 Other Reference s.22 | -\$13.10 | |
| 08-Aug-2017 | Point of sale HARBOUR AIR LTD Other Reference s.22 | -\$207.00 | |
| 08-Aug-2017 | Point of sale s.15 Other Reference s.22 | -\$5.31 | |
| 08-Aug-2017 | s.22 | | |
| 08-Aug-2017 | Point of sale s.15 Other Reference s.22 | -\$15.18 | |
| 08-Aug-2017 | Point of sale s.15 Other Reference s.22 | -\$9.82 | |