

# **Travel Voucher (Restricted Use)**

Control No.

E127063

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited 2017Sep11

# Audit Trail for Travel Voucher (Restricted Use) E127063 for Harrison, Veronica 11 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/08/15 15:14:29	Flesh. Cindv	Harrison, Veronica	Saved	Harrison, Veronica
	s.22	Veronica.Harrison@gov.bc.ca		Veronica.Harrison@gov.bc.ca
	Cindy.Flesh@gov.bc.ca			
2017/08/16 10:39:40	Flesh, Cindy	Harrison, Veronica	Saved	Harrison, Veronica
	s.22	Veronica.Harrison@gov.bc.ca		Veronica.Harrison@gov.bc.ca
0047/00/46 44:00:40	Cindy.Flesh@gov.bc.ca Flesh_Cindy	Hamisan Varanian	0	Hamisan Mananian
2017/08/16 11:06:13	s.22	Harrison, Veronica Veronica.Harrison@gov.bc.ca	Saved	Harrison, Veronica
		veronica.namson@gov.bc.ca		Veronica.Harrison@gov.bc.ca
2017/08/22 13:52:42	Cindy.Flesh@gov.bc.ca Flesh, Cindy	Harrison, Veronica	Saved	Harrison, Veronica
2017/00/22 13.32.42	s 22	Veronica.Harrison@gov.bc.ca	Saveu	Veronica.Harrison@gov.bc.ca
	Cindy.Flesh@gov.bc.ca	veronica.i iamson@gov.bc.ca		v cromica.r larnson@gov.bc.ca
2017/08/22 16:42:01	Flesh, Cindy	Harrison, Veronica	Saved	Harrison, Veronica
	s.22	Veronica.Harrison@gov.bc.ca		Veronica.Harrison@gov.bc.ca
	Cindy.Flesh@gov.bc.ca			
2017/08/29 11:02:46	Flesh, Cindy	Harrison, Veronica	Saved	Harrison, Veronica
	s.22	Veronica.Harrison@gov.bc.ca		Veronica.Harrison@gov.bc.ca
	Cindy.Flesh@gov.bc.ca			
2017/08/30 12:05:49	Flesh, Cindy	Harrison, Veronica	Saved	Harrison, Veronica
	s 22	Veronica.Harrison@gov.bc.ca		Veronica.Harrison@gov.bc.ca
	Cindy.Flesh@gov.bc.ca			
2017/08/30 12:06:06	Flesh, Cindy	Harrison, Veronica	Saved	Harrison, Veronica
	s.22	Veronica.Harrison@gov.bc.ca		Veronica.Harrison@gov.bc.ca
2017/08/20 12:15:15	Cindy.Flesh@gov.bc.ca	Harrison Varanias	Matified	Harrison Varanias
2017/08/30 12:15:15	Flesh, Cindy	Harrison, Veronica Veronica.Harrison@gov.bc.ca	Nounea	Harrison, Veronica
	s.22 Cindy.Flesh@gov.bc.ca	veronica.Harrison@gov.bc.ca		Veronica.Harrison@gov.bc.ca
2017/08/30 15:53:23	Harrison, Veronica		Initiated	Flesh, Cindy
2017/00/00 10:00:20	e 22		miliated	Cindy.Flesh@gov.bc.ca
	Veronica.Harrison@gov.bc.ca			onlay.r loon@gov.bo.oa
2017/08/30 16:27:11	Flesh, Cindy		Approve	dFSA MIN OFF, FIN
	s.22			FINFSAMINOFF@gov.bc.ca
	Cindy.Flesh@gov.bc.ca			23
	. 55			

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## Notes for Travel Voucher (Restricted Use) E127063 for Harrison, Veronica

3 note(s) returned

Created On		Author	Note
2017/08/16 10:39:40	Flesh, Cindy		Aug 4, 2017 - Yellow Cab 913.30) to Helijet
	s.22	Cindy.Flesh@gov.bc.ca	(pd by QT) Vic/Van - Vancouver Taxi (13.30)
			to meetings - Yellow Cab (13.30) to Helijet
			Van/Vic (pd by QT) - personal ride home.
			Aug 9, 2017 - Drive to Harbour Air (prking
			15.00 - (HA pd by Ministry p/c) Vic/Van -
			personal ride to tours - North Shore Taxi (13.90) to personal residence - o/n.
			Aug 10, 2017 - personal ride to tours -
			Yellow Cab (21.70) to Helijet Van/Vic (pd by
			QT) - personal ride home.
2017/08/30 12:05:49	Flesh, Cindy		Aug 14, 2017 – share ride to tour – share
	s.22	Cindy.Flesh@gov.bc.ca	ride to Nanaimo for tour – share ride to
	0.22	,	Comox for tour â€" share ride to Comox
			airport (HA pd by Ministry p/c) Comox/Van
			– o/n hotel (pd by m/c)
			Aug 15, 2017 - share ride to Vancouver
l			airport Van/Prince George (WJ pd by
			Ministry p/c) â€" p/u rental car â€" drive to
2017/08/30 12:06:06	Flesh, Cindy		tours – o/n hotel (pd by m/c) Aug 16, 2017 – drive to PG airport –
2017/06/30 12:00:00		Cindy.Flesh@gov.bc.ca	drop off rental car – PG/Dawson Creek
	s.22	Ciridy.r lesin@gov.bc.ca	(CMA pd by Ministry p/c) share ride to tour
			– share ride to Fort St John for tour –
			share ride to Fort St John airport Fort St
l			John/ Vic (AC pd by Ministry p/c) â€" share
			ride home.
			Rental car paid by MMM

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VANCOUVER TAXI 790 CLARK DR VANCOUVER BC

CARD s.22

CARD TYPE MASTERCARD DATE 2017/08/04

TIME 2036 08:37:41 CLERK ID

RECEIPT NUMBER

085023920-001-676-004-0

PURCHASE \$.22 AMOUNT TIP

TOTAL

\$15.80

CAPITAL ONE MASTERCARD A0000000041010 2E703E1B4EA3C4EC 0000008000-E800

## APPROVED

AUTH# 02257S

01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

GST\*105485080 604\*871\*1111

YELLOW CAB #125 1441 CLARK DR VANCOUVER BC

s.22 CARD

CARD TYPE MASTERCARD DATE 2017/08/04 TIME 9202 16:31:45 CLERK ID RECEIPT NUMBER

C85049992-001-005-146-0

\_\_\_\_\_\_\_\_\_\_\_

PURCHASE S.22 AMOUNT TIP

TOTAL

\$15.80

CAPITAL ONE A0000000041010 D1FB8AE7D0F00DBC 0000008000-E800 ACC8A11DC80F73CC

## APPROVED

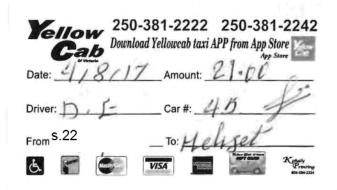
AUTH# 04413S THANK YOU

01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS CGPY FOR YOUR RECORDS

GST105762447RT0001



NORTH SHORE TAXI 1966 LTD 264 PEMBERTON AVE NORTH VANCOUVBC

CARD S.22

CARD TYPE MASTERCARD

DATE 2017/08/09

TIME 5126 17:48:07

CLERK ID 193001

RECEIPT NUMBER

C85015732-001-001-252-0

PURCHASE
AMOUNT S.22
TIP
TOTAL

\$16.40

CAPITAL ONE MASTERCARD A00000000041010 7BFA4FEF4ABBA5A0 0000008000-E800 AA72EB803B994906

## **APPROVED**

AUTH# 04264S THANK YOU

01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS



YELLOW CAB #82 1441 CLARK DR VANCOUVER BC

CARD S.22
CARD TYPE MASTERCARD
DATE 2017/08/10
TIME 0338 08:18:54
CLERK ID 1
RECEIPT NUMBER
C85040913-001-001-108-0

PURCHASE
AMOUNT S.22
TIP
TOTAL

\$24.70

CAPITAL ONE A0000000041010 C7C60AF82D65EF2C 0000008000-E800 3955ACDDE95C7FEA

## **APPROVED**

AUTH# 05670S

01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

GST105762447RT0001



s.15

## CSA Approved Rate

GOVT BC Veronica Harrison Canada

Room:

s.15

Folio:

s.22

Cashier:

210

Arrival: Departure: 08-14-17 08-15-17

Reference:

Date	Description	Additional Information	Charges	Credits
08-14-17	Room Charge		124.00	
08-14-17	Room GST		6.26	
08-14-17	Provincial Room Tax		10.02	
08-14-17	Municipal Room Tax		3.76	
08-14-17	<b>Destination Marketing Fee</b>	- 47	1.24	
08-15-17	Mastercard	s.17	XX/XX	145.28

<b>GST Summar</b>	y	PST Summar	γ
Registration N	o:s.15	7	
Room	6.26	Room	10.02
F&B	0.00	F&B	0.00
Other	0.00	Other	0.00
Total	6.26	Total	10.02

Total	145.28	145.28
Balance Due	0.00 CDI	N

Guest Signature:

Ms Veronica Harrison 0 PO Box 9877 Stn Prov Govt 0 Victoria BC V8W9T6 CANADA

## Invoice

Guest	Ms Veronic	a Harrison	Arrival	8/15/2017	Departure	8/16/2017	Room	514
Date	Descript	ion	Qu	antity L	Init Price			Total ()
8/15/2017	Room C	harge	1	2	115.00			115.00
8/15/2017	GST Tax	xes	1		5.75			5.75
8/15/2017	Hotel Ro	oom Tax 8%	1		9.20			9.20
8/15/2017	Municipa	al Room Tax 2%	1		3.45			3.45
	- 47				Total inv	voice	1	133.40
8/16/2017	s.17	Auth: 195613					.54	133.40
					Total Pa	id		133.40
					Total Du	е		0.00

Total GST 5.75

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X

Please complete the online TripAdvisor survey at www.tripadvisor.ca and you will be entered to win a \$ 100.00 gift certificate.

## Flesh, Cindy AVED:EX

From: passengerservices@helijet.com

Sent: Thursday, August 3, 2017 3:34 PM

To: Flesh, Cindy AVED:EX

Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	s.22
	Name	Veronica Harrison

Friday, August 4, 2017	Invoice s.17	
704	FARE-YWH-Full_Summer - 2017	\$219.05
07:50 Victoria Harbour	+ GST	\$10.95
08:25 Vancouver Harbour		
	Billing	\$219.05
35 minutes	Taxes	\$10.95
Confirmed	Grand Total	\$230.00
1 Passengers - Full-Fare		
. Veronica Harrison, Female		

Friday, August 4, 2017	Invoice S.17	
	FARE-YWH-Full_Summer - 2017	\$219.05
729 17:45 Vancouver Harbour	+ GST	\$10.95
18:20 Victoria Harbour	Billing	\$219.05
35 minutes	Taxes	\$10.95
Confirmed	Grand Total	\$230.00
1 Passengers - Full-Fare		
Veronica Harrison, Female		

## THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

#### GST#:

R102320165

#### Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

#### Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of checkin, or if change/cancellation or no-show fee applies.

## Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

#### Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

### Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

#### Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

## Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

## Baggage Allowance:

Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit <a href="http://www.catsa-acsta.gc.ca/">http://www.catsa-acsta.gc.ca/</a> for information on how to "Pack Smart" and avoid delays

## Baggage Liability:

The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed \$250.00 (CAD) per passenger, unless greater value declared.

## Transportation upon arrival:

Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

## Accessibility:

To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

## Pets on Helijet:

If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

#### Weather Conditions:..

If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

#### Reservations:

Reservations are required for all flights and may be booked online at <a href="www.helijet.com">www.helijet.com</a> or by calling 1.800.665.4354 (within North America).

## Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

## Beattie, Michelle AVED:EX

From:

reservation@harbourair.com

Sent:

Thursday, August 3, 2017 1:42 PM

To: Subject: Beattie, Michelle AVED:EX; Dey, Krysta AVED:EX Harbour Air Flight Itinerary. Thanks for booking!



Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team

Customer Information	1954年1955年	
Account	HAS#	s.22
	Name	 Jeff Vasey

	BAN N N. E. (2. E.N. E.)	25EF [6]
Wednesday, August 9, 2017	Invoice s.17	
Flight #212	All Skeds - Baggage : Checked Baggage Fee	\$0.00
11:30 Victoria Harbour / Map	Sked 200 : Carbon Offset	\$2.60
12:05 Vancouver Harbour / Map	Sked 200 : VHFC Terminal Fee	\$39.44
DE malaustas	Sked 200/300 : Standard GO Flex	\$746.56
35 minutes	+ Goods and Services Tax	\$39.40
KK- Confirmed	the second secon	4 4
	Billing	\$788.60

4 Passenger(s) - GoFlex Melanie Mark, Female Nicola Lemmer, Female Shannon Baskerville, Female

Veronica Harrison, Female

#### Add to Calendar

Taxes

\$39.40

Grand Total

\$828.00

#### **Fare Conditions:**

Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed 25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed 15 lbs. (space available) \$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed \$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

## **Booking Information**

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government Issued photo identification. It's required for all passengers 18 vears and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).

Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.

The maximum weight per single piece of luggage is 50 pounds.

Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.

Cancellations:

- Please note that flights may experience delays or cancellations due to inclement weather.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are

subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST fares are nonrefundable)

Scenic and packaged tours: any cancellations made within 24 hours of departure are subject to a 100% cancellation fee.

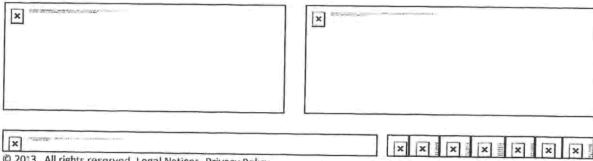
Flights departing from or terminating in Maple Bay will stop and/or transfer at Ganges, Salt Spring Island. Aircraft type specified at time of booking may be subject to change due to operational requirements and is subject to availability.

Complimentary shuttle service (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

# Thank you for choosing Harbour Air Seaplanes!

Reservations Toll Free: 1-800-665-0212

www.harbourair.com



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## Flesh, Cindy AVED:EX

From: Smollett, Debbie AVED:EX

Sent: Wednesday, August 9, 2017 11:30 AM

To: Harrison, Veronica PREM:EX
Cc: Flesh, Cindy AVED:EX

Subject: V Harrison HA Flight \*THURSDAY VAN - VIC; 630pm departure



ACCULATION OF THE PARTY OF THE				
Check Flight Status	Manage Flight	Deals & Specials	High Flyer Rewards	My Account
				- N 32 S.S.S.S.S.

c you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight dev.

have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of the service staff at 604.274.1277 or toll-free 1.800.665.0212.

d you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00! our Air Team

omer Information		
ount	HAS#	s.22
	Name	Jeff Va

ing <sup>s.22</sup>		
rsday, August 10, 2017	Invoice S.17	
ht #227	All Skeds - Baggage : Checked Baggage Fee	\$0
30 Vancouver Harbour / Map	Sked 200 : Carbon Offset	\$0
)5 Victoria Harbour / Map	Sked 200 : VHFC Terminal Fee	\$5
•	Sked 200/300 : Standard GO Gold	\$219
ninutes	+ Goods and Services Tax	\$11

### Confirmed

assenger(s) - GoGold Veronica Harrison, Female

#### to Calendar

Billing	\$23
Taxes	\$1
Grand Total	\$24

#### Fare Conditions:

Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure Complimentary Select Seating 50% cancel fee for groups of 4+ if cancelled within 24 hrs departure

### **Guaranteed Baggage:**

50 lbs. All routes

## Standby Baggage: 50 lbs. on all routes \$1/lb. over 50 lbs.

## ing Information

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).

Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may subject to excess luggage fees.

The maximum weight per single piece of luggage is 50 pounds.

Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.

#### Cancellations:

Please note that flights may experience delays or cancellations due to inclement weather.

Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers books on GoGOLD, Flex & Lite/ GoFAST fares are non-refundable)

Scenic and packaged tours: any cancellations made within 24 hours of departure are subject to a 100% cancellation fee.

Flights departing from or terminating in Maple Bay will stop and/or transfer at Ganges, Salt Spring Island.

Aircraft type specified at time of booking may be subject to change due to operational requirements and is subject to availability.

Complimentary shuttle service (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

## nk you for choosing Harbour Air Seaplanes!

vations Toll Free: 1-800-665-0212

www.harbourai

\$24:



"Share your Harbour Air experience with the world!"



Click here to write a review on TripAdvisor.com

**o**tripadvis

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JR TRAVEL EXPERIENCE. ELEVATED. f 💅 💝 🐠











## Beattie, Michelle AVED:EX

From: Sent: reservation@harbourair.com

To:

Tuesday, August 8, 2017 12:55 PM Beattie, Michelle AVED:EX

Subject:

Harbour Air Flight Itinerary. Thanks for booking!



Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team

Customer Information		
Account	HAS#	s.22
	Name	Jeff Vasey

Monday, August 14, 2017	Invoice S.17	
Flight #148	All Skeds - Baggage : Checked Baggage Fee	\$0.00
18:00 Comox / Map	Sked 100 : VHFC Terminal Fee	\$29.58
18:50 Vancouver Harbour / Map 🗐	Sked 100 : Carbon Offset	\$3.00
· O · · · · · · · ·	Sked 100 : Standard GO Gold	\$564.57
50 minutes	+ Goods and Services Tax	\$29.85

3 Passenger(s) - GoGold

- . Jeff Vasey, Male
- . Melanie Mark, Female
- Veronica Harrison, Female

Add to Calendar

Taxes

\$29.85

**Grand Total** 

\$627.00

**Fare Conditions:** 

Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure

**Complimentary Select Seating** 

50% cancel fee for groups of 4+ if cancelled within 24

hrs departure

Guaranteed Baggage:

50 lbs. All routes

Standby Baggage:

50 lbs. on all routes \$1/lb. over 50 lbs.

## **Booking Information**

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Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).

<u>Luggage</u> restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.

The maximum weight per single piece of luggage is 50 pounds.

- Walt-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.
- Cancellations:
- Please note that flights may experience delays or cancellations due to inclement weather.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST fares are nonrefundable)

Scenic and packaged tours: any cancellations made within 24 hours of departure are subject to a 100% cancellation fee.

- Flights departing from or terminating in Maple Bay will stop and/or transfer at Ganges, Salt Spring Island.

  Aircraft type specified at time of booking may be subject to change due to operational requirements and is
- subject to availability.

  Complimentary shuttle service (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.



## eTicket Receipt

Prepared For

HARRISON/VERONICA MS [ADT]

RESERVATION CODE

s.22

ISSUE DATE

08Aug17

TICKET NUMBER

8382128415517

**ISSUING AIRLINE** 

WESTJET

ISSUING AGENT

WestJet/SSW

**Itinerary Details** 

TRAVEL DATE

**AIRLINE** 

DEPARTURE

ARRIVAL

OTHER NOTES

15Aug17

WESTJET

WS 3283

VANCOUVER BC.

PRINCE GEORGE BC.

Fare Family Flex

CANADA

CANADA

Seat Number s.15 (CONFIRMED) Baggage Allowance 1PC

Operated by: WESTJET ENCORE Time 9:00am Time

Booking Status OK TO FLY

10:16am

Fare Basis YAH Not Valid After 15AUG18

Terminal

MAIN TERMINAL

## Allowances

Baggage Allowance

YVR to YXS - 1 Piece WESTJET, each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER INTERNET, ETC

Carry On Allowances

YVR to YXS - 1 Piece (WS - WESTJET)

Carry On Charges

YVR to YXS - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment

CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX

s.22

Fare Calculation Line

YVR WS YXS373.00CAD373.00END

Fare

CAD 373.00

Taxes/Fees/Carrier-Imposed Charges

CAD 7.12 CA1 (AIR TRAVELLERS SECURITY CHARGE)

CAD 19.86 XG (GOODS AND SERVICES TAX (GST))
CAD 5.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
CAD 12.00 YQI (OTHER AIR TRANSPORTATION
CHARGES)

**Total Fare** 

CAD 416.98

Positive identification required for airport check in

Notice:

Travel info

QST # 1202807956TQ0001 GST # 866112535

For details about flying with WestJet, print the Important flight Information package or browse our travel info:

- Baggage fees (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- Baggage allowances (Carry-on, checked, sporting goods, restricted items)
- Children, infants and expectant mothers
- Fare options (Econo, Flex, Plus, and Member Exclusive)
- Guests with special needs
- ID requirements
- · Inflight services (Inflight entertainment and buy-on-board menu)
- Seat selection (Seat maps, seats in Plus)

At Westjet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-time departure, we adhere to our check-in and baggage cut-off times. Please make sure you're familiar with these rules, and give yourself enough time to get through security and arrive at your departure gate on time or we will deny boarding.

If you fail to show for the first flight segment of a round trip or multi-segment reservation, all remaining flights segments, including return flights, will automatically be cancelled and the total fare paid will be forfeited without compensation. To change or cancel your reservation, you can manage your booking online or call 1-888-937-8538 (1-888-WESTJET).

WestJet and the Canadian Transportation Agency want to make you aware of your rights as a traveller. Visit Flight and service disruptions for an in-depth explanation.

Travelling with one of our airline partners? Be sure to familiarize yourself with the fees for your journey by visiting our <u>airline partners</u> page. Fees are collected on a one-way basis by the airline operating the first flight for each direction of your journey.

If you have used WestJet dollars as a form of payment for this Itinerary you can see the amount redeemed by signing into your WestJet Rewards account.

Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the <u>purchase of carbon</u> offsets.

Important Legal Notices



## Itinerary/Receipt

Your booking is confirmed.

Thank you for choosing Central Mountain Air

Please bring a copy of this document to the airport

CMA Reservations 1-888-865-8585 reservations@flycma.com www.flycma.com

**Main Contact Information** 

Name:

JEFFREY VASEY

Email:

michelle.beattie@gov.bc.ca

Booking Reference | S.22

Flight Itinerary

Flight

From

To

AirCraft

Status

9M802

09:45-Prince George 16/08/2017 10:35-Dawson Creek 16/08/2017 Beech1900D

CONFIRMED

**Passenger Information** 

Name:

MARK MELANIE

Name:

HARRISON VERONICA

## **Purchase Summary**

Passenger	Description	Amount	Tax 1	Tax2	Total
VASEY,JEFFREY	YXS - Prince George AIF	25.00	GST 1.25	0.00	26.25
VASEY,JEFFREY	E - FLEX - E	168.00	GST 8.40	0.00	176.40
VASEY,JEFFREY	ATSC	7.12	GST 0.36	0.00	7.48
VASEY,JEFFREY	Surcharge	12.00	GST 0.60	0.00	12.60
MARK,MELANIE	YXS - Prince George AIF	25.00	GST 1.25	0.00	26.25
MARK,MELANIE	E - FLEX - E	168.00	GST 8.40	0.00	176.40
MARK,MELANIE	ATSC	7.12	GST 0.36	0.00	7.48
MARK,MELANIE	Surcharge	12,00	GST 0.60	0.00	12.60
HARRISON, VERONICA	YXS - Prince George AIF	25.00	GST 1.25	0.00	26.25

<sup>\*</sup>All charges and payments appear in: CAD

		Total	636.36		31.83	0.00	668.19
HARRISON, VERONICA	Surcharge		12.00	GST	0.60	0.00	12.60
HARRISON, VERONICA	ATSC		7.12	GST	0.36	0.00	7.48
HARRISON, VERONICA	E - FLEX - E		168.00	GST	8.40	0.00	176.40

## **Payment Information**

Date	Payer's Name	Payment Amount	Transaction Type
08/08/2017	Michelle S. Beattie	668.19	MASTERCARD

# **Fare Rules Summary**

- The Carrier may refuse transport, or may remove at any point, any passenger when they engage in or have engaged in any conduct or behavior on the Carrier's aircraft, or to the knowledge or reasonable belief of the Carrier, on any airport property or other carrier's aircraft, that the Carrier determines, in its reasonable judgment, may have a negative effect on safety, the comfort or health of that person, other passengers, the Carrier's employees or agents, aircrew, or the safe operation of the Carrier's aircraft.
- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- Baggage allowances that are exceeded may require the payment of additional fees.
- Baggage may be tagged to Central Mountain Air destinations only. For other destinations
  passengers may be required to collect their baggage and re-check it for the connecting flight.
- If a carrier sells air transportation services or checks baggage specifying carriage with another carrier, it does so as agent for the other carrier.

Please read important information and notices regarding Central Mountain Air's <u>Domestic Tariff</u> at <u>www.flycma.com</u>.

## **Important Information & Conditions**

Please review this itinerary/receipt and should you have any questions, please call 1-888-865-8585 within 24 hours of receipt.

## **Required Documents for Domestic Travel**

According to the Identity Screening Regulations, the required identification to take a domestic flight is:

- one piece of valid government-issued photo identification that shows the holder's name, date of birth and gender;
- two pieces of valid government-issued identification, at least one of which shows the holder's name, date of birth and gender; or
- · a restricted area identity card.

### Travel Insurance

Canadian Residents - Some outside insurance companies offer Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. To make sure you get the best possible protection, purchase insurance prior to your departure.

## Schedules and Timetables

Time and aircraft type shown in timetables or elsewhere are approximate and not guaranteed, and form no part of the contract. Schedules are subject to change without notice and carrier assumes no responsibility for passenger making connections not included as part of the itinerary set out in the ticket. Carrier is not responsible for changes, errors or omissions either in timetables or other representations of schedules.

## **Irregular Operations**

Central Mountain Air offers scheduled services to a wide variety of communities utilizing commuter and regional aircraft. Some communities are remote, have long stage lengths, and receive limited service. Aircraft capacity can be limited on certain routings and further constraints can be assumed in adverse

weather conditions. We appreciate your patience when irregular operations occur.

## Comments, Compliments and Complaints

Would you like to comment on a past travel experience? Your comments, compliments and complaints will help us improve the services we offer. Send us an e-mail (customer.care@flycma.com) or write to us at: Central Mountain Air - Customer Care, PO Box 998, Smithers, BC, Canada V0J 2NO.

## Check-in, Boarding Times, and Connections to Another Airline

You can check in for your flight at any time within 24 hours of departure when you use our convenient Web check-in. You must obtain your boarding pass and check in any baggage by the check-in deadline shown below.

Additionally, you must be available for boarding at the boarding gate by the boarding gate deadline shown below. Failure to respect check-in and boarding gate deadlines may result in the reassignment of any prereserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.

Recommended Check-in Time Check-in Deadline Boarding Gate Deadline Travel Within Canada

If you are connecting to another airline be sure to allow ample time between flights taking into consideration weather, aircraft delays, airport congestion, and intra airport gate distances.

## **Airport Check-in Locations**

Regular scheduled flights from Calgary operate from the Calgary International Airport, located on the Departures Level between doors 7 and 8.

Regular scheduled flights from Edmonton operate from the Edmonton International Airport, located on Departures level, door 25.

Regular scheduled flights from Vancouver operate from the Vancouver International Airport, located in the Main Domestic Terminal, Departures, Level 3.

Regular scheduled flights from all other cities depart from the Main terminals in the respective communities.

## **Baggage Policy**

1 standard article

Central Mountain Air's route network covers a wide variety of communities, some with limited scheduled service. Some stage lengths are long and aircraft may have limited baggage/cargo capacity. While we try to accommodate any additional pieces of baggage on the flight with you, you may be asked by the airport agent to prioritize one bag. We would request you prepack a priority piece with your most essential items.

## Carry-On/Skycheck Baggage Allowance

Oversized carry-on bags are not permitted on our aircraft, and may cause flight delays for all passengers. Please ensure your carry-on bags are within the maximum allowed size as indicated below; they are required to fit in the sizing device at check-in and boarding gates.

You may carry onboard items which fall within the 2 piece carry-on/skycheck allowance; one (1) carry-on bag or suitcase (wheels and handles included in the size) and one (1) personal article like a briefcase, laptop computer, diaper bag, camera case, cartons or other similar item.

Maximum Size

23cm x 40cm x 55cm (9" x 16" x 22")

Maximum Weight 10kg (22lbs)

10kg (22lbs)

## **Checked Baggage**

A Checked Bag is defined as a single item with a maximum weight of 23kg (50lb.), and with a maximum linear dimension of 158 cm (62in.) Linear dimensions are calculated by adding together the bag's greatest outside height, width and length - wheels and handles included.

It is recommended that documents and medication be packed in your carry-on baggage. All prescription medications must be properly labelled with the names of the patient, the medication and the issuing medical office or pharmacy. For safety reasons, dangerous goods must not be packed in checked or carry-on baggage, except as specifically permitted. Dangerous goods include, but are not limited to: compressed gases, corrosives, explosives, flammable liquids and solids, radioactive materials, oxidizing materials, poisons, infectious substances, and briefcases with installed alarm devices. For security reasons, other restrictions may apply.

FEE

#### **WEIGHT & SIZE**

1st bag -\$25.00 CAD

(per direction, plus taxes)

Flex & Flex+ fares - 1st bag free

Max. weight per bag:

23kg (50lb.) Max. linear dimensions per bag:

158 cm (62in.)

2nd bag -\$25.00 CAD

(per direction, plus taxes)

Overweight bag:

\$75.00 (per direction, plus taxes) for bags

between 50-70lb.

Flex+ fare - 2nd bag free

Each additional bag - \$100.00CAD Oversized bag:

(per direction, plus taxes)

\$75.00 (per direction, plus taxes) for bags

between 158-292 cm (63-115in.) If a bag is both overweight and oversized, the

No overweight or oversize charges apply when the additional bag

fee is paid.

\$75.00 fee is charged only once.

Any baggage, the weight of which exceeds the applicable maximum allowance, will be accepted for transportation only upon payment of the applicable excess baggage fees.

Overweight Baggage Exceeding 32kg (70lb)

For aircraft loading purposes, Central Mountain Air will not accept single pieces of baggage weighing more than 32kg (70lbs). For bags exceeding 70lb, weight must be distributed between other pieces of baggage before checking in for your flight.

Excess baggage will only travel subject to space availability.

Please arrive at the airport at least 120 minutes before departure if checking additional bags, or overweight, or oversized pieces.

#### NOTE:

Ski/snowboard boots (in a proper boot bag) and skis/snowboards, count as one item together (each still tagged properly). Items such as mobile assist devices, car seats and strollers are not considered excess baggage items.

# NOTICE - SOLD SUBJECT TO TARIFF REGULATIONS OF CONTRACT AND OTHER IMPORTANT NOTICES

- LIMITATION OF LIABILITY BAGGAGE:Central Mountain Air's maximum liability for lost or damaged luggage is \$250 CAD per fare—paying passenger unless a higher value is declared in advance and additional charges are paid. Additional protection can usually be obtained by purchasing insurance from a private Insurer. If the value of your baggage exceeds the applicable limit of liability, you should fully insure it before you travel. Please note that CMA assumes no responsibility for money, jewelry, silverware, negotiable papers, securities or other valuables, business documents, samples, liquids, food and other perishables, computers, prescription drugs, photographic equipment, video equipment, cellular telephones, artistic items, chinaware/ceramics/pottery, electronic and mechanical items, glass, musical instruments and equipment, paper items, and sporting goods (skis, tennis rackets, scuba gear, fishing rods, surfboards, sporting trophies such as animal antlers and horns). Passengers should inspect their baggage at pickup. Should a passenger discover damage to their baggage they should notify Central Mountain Air personnel within one (1) hour of its arrival.
- LIMITATION OF LIABILITY CARRIAGE OF PETS:
   Central Mountain Air will not be responsible in the event of loss, delay, injury, sickness or death of any pet animal accepted for transportation.
- OVERBOOKING NOTICE:

  Some scheduled flights may become overbooked, and there is a slight chance that a seat may not be available on a flight for which a person has a confirmed reservation. If a flight is overbooked, no one will be denied a seat until airline personnel first ask for volunteers willing to give up their reservation in exchange for compensation of the airline's choosing. If there are not enough volunteers, the airline will deny boarding to other persons in accordance with its particular boarding priority. With few exceptions, persons denied boarding involuntarily are entitled to compensation.
- Further information may be obtained from the Carrier as to the limits applicable to your
  journey (www.flycma.com). If your journey involves carriage by different carriers, you should
  contact each carrier for information on the applicable limits of liability.

## Codeshare Flights and Other Airlines

Passengers who are holding itineraries including flights operated by other airlines or codeshare flights may be subject to the rules, general terms and conditions, and Tariff of that particular airline. For specific terms and conditions of connecting airlines, visit the other Carrier's website.

## Travelling or transferring baggage to another airline

If you are transferring to or from another airline on the same ticket please familiarize yourself with the baggage policies, allowances and fees of the airline that is operating your flight. Baggage fees are collected on a one-way basis by the airline operating the first flight in each direction of travel.

- If the first flight on the ticket is operated by Central Mountain Air and connects to another
  airline on the same ticket -<u>Central Mountain Air's</u> checked baggage policies, allowances and
  fees apply to all flights on the ticket including the return flights.
- If the first flight on the ticket is operated by another airline partner connecting to Central
  Mountain Air on the same ticket The partner airline's checked baggage policies, allowances
  and fees apply to all flights on the ticket including the return flights. Please familiarize
  yourself with the partner airline's baggage policies, allowances and fees.

For more information on Central Mountain Air checked baggage policies, allowances and fees please visit- <a href="https://flycma.com/terms-conditions/#baggage">https://flycma.com/terms-conditions/#baggage</a> For additional information on the Canadian Transport Agency's interline baggage rules, please visit their website.



## **Booking Confirmation**

Booking Reference: \$.22

Date of issue: 08 Aug, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

# Depart

Economy Flex

Wednesday 16 Aug. 2017

Fort St. John (YXJ), BC

19:13 Vancouver

Vancouver Intl. (YVR), BC

AC8186

1hr43

Economy U Operated by: Air Canada Express -Jazz | Q400

Layover in Vancouver

1hr22

Wednesday 16 Aug, 2017

20:35

Vancouver

Vancouver Intl. (YVR), BC Terminal M

21:00

Victoria Victoria Intl. (YYJ), BC AC8081

0hr25

Economy U Operated by: Air Canada Express – Jazz | Dash 8-300

Total duration

3hr30

## **Passengers**

<sup>∧</sup> Mr. Jeffrey Vasey

Seats

**Ticket Number** 0142181504294 AC8186 S.15 AC8081

<sup>8</sup> Ms. Melanie Mark

Seats AC8186

**Ticket Number** 0142181504295 AC8081

A Ms. Veronica Harrison

Seats AC8186

**Ticket Number** 0142181504296 AC8081

## Purchase summary

_			
	Credit/Debit Card S.22 Amount paid: \$1370.64		3adults
	Tax Information  3adult	Property of the state of the st	
	Goods and Services Tax - Canada no. 100092287 RT0001 \$65.28	Base Fare	392,00
		Surcharges	18.00
		·	
		Goods and Services Tax - Canada no. 100092287 RT0001	21.76
		Air Travellers Security Charge	7.12
		Airport Improvement Fee - Canada	18.00
		Total airfare and taxes before options (per passenger)	\$456 <sup>88</sup>
		Number of passengers	Х 3
		Total	\$1,370 <sup>64</sup>
		GRAND TOTAL (Canadian dollars)	\$1370 <sup>64</sup>



## Check-in and boarding gate deadlines

Within Canada

90

Recommended check-in time
You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

Check-in and baggage drop-off deadline
You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15 minutes

Boarding gate deadline
You must be present at the boarding gate before it closes.

<sup>1.</sup> From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

Baggage allowance		
Carry-on Baggage		
On flights operated by Air Canada, Air Ca x 33 x 43 cm [6 x 13 x 17 in]). Your carry-	nada Rouge or Air Canada Express, you may car on baggage must be light enough that you can sto	ry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 1 ore it in the overhead bin unassisted. See our complete carry-on baggage policy Opens in New Window,
Checked Baggage Please see below for details on	the bags you plan on checking at the b	aggage counter.
Fort St. John (YXJ) > Vi	ctoria (YYJ)	
1= bag	_ 2™ bag	Max. weight per bag: 23.0 kg (50.0 lb)
Complimentary	\$ 36.75 CAD	Max, dimensions per bag:

158.0 cm (62.0 in)

currency
Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

Checked baggage fees may be reassessed when itineraries include an enroute stopover of more than 24 hours.

Including taxes

Note: If you exceed your baggage allowance (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- View Air Canada's additional checked baggage policy.
   View the additional checked baggage policy of Air Canada's codeshare and interline partners.

<sup>\*</sup> For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees, For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.



#### Economy Flex



- Before day of departure The change fee per direction, per passenger, is \$75.00CAD plus applicable taxes and any fare difference. Changes can be made up to 2 hours before departure.
- Same-day confirmed changes at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- Same-day standby is available: on flights between Toronto and Montréal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the itinerary.

# Cancellations Non-refundable

- · Tickets are non-refundable and non-transferable.
- Cancellations can be made up to 45 minutes prior to departure.
- If you make a flight change that involves a more restrictive fare, the higher change fee associated with that more restrictive fare applies once per passenger, regardless of the number of flights that are changed.
- . Customers who no-show their flight will forfeit the fare paid.
- Air Canada will provide a full refund without penalty when you cancel a new ticket (i.e. when a new booking is made and you are assigned a booking reference) within 24 hours of purchase.
- Provided the original booking is cancelled prior to the original flight's departure, the value of the unused ticket can be
  applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change
  fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and
  advance purchase requirements. The new outbound travel date must commence within a one year period from the original
  date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.

## F

#### Seat selection\*

Free advance seat selection (standard)

 Free advance seat selection on Air Canada and Air Canada Rouge, as well as on Air Canada Express flights operated by Jazz (subject to availability).

#### Aeroplan Miles

- · 100% Aeroplan Miles
- · The equivalent in Altitude Qualifying Miles
- · For all flights operated by Air Canada, Air Canada Express and Air Canada Rouge

## General conditions of carriage

- You must obtain your boarding pass and check in any baggage by the check-in deadline. Additionally, you must be available for boarding gate by the
  boarding gate deadline. Failure to respect check-in and boarding gate deadlines may result in the reassignment of any pre-reserved seats, the cancellation of
  reservations, and/or ineligibility for denied boarding compensation.
- Although reconfirmation of flights is not required, we strongly recommend that you check your flight status online at aircanada.com or by calling our flight information system at 1-888-422-7533 prior to your departure.
- Advance seat assignments are not guaranteed and may change without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a
  comparable seat in the same class of service and will refund any applicable fees.
- 4. Any travel credit banked for unused tickets is non-transferable: when the credit is redeemed, it must be used by the same person whose name appears on the original ticket
- 5. Air Canada will cancel any purchased ticket and provide a full refund without penalty up to 24 hours after purchase. Beyond 24 hours, voluntary changes to your itinerary may require the payment of additional fees and fare upgrades. If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.

#### Dangerous goods

For safety reasons, dangerous goods must not be packed in checked or carry-on baggage, except as specifically permitted. Dangerous goods include, but are not limited to: compressed gases, corrosives, explosives, flammable liquids and solids, radioactive materials, oxidizing materials, poisons, infectious substances, and briefcases with installed alarm devices. For security reasons, other restrictions may apply. Please refer to the Restricted and Prohibited Items page on our website for more information.

7. Subject to the provisions of the Montreal Convention and the Warsaw Convention, as well as the provisions of its applicable tariffs, Air Canada may refuse carriage of property in checked luggage that is not suitable for transportation, such as fragile or perishable items and may refuse to carry valuable items (a valuable is deemed to be any item whose value is \$ 1,000 CAD or more, per Kilogram or \$1 CAD per gram). Air Canada may refuse claims based on the inherent nature of an item (e.g. its perishable nature), or for loss or delay of unsuitably or inadequately packed items, to the extent that the destruction, loss or damages resulted from the inherent defect, quality or vice of the baggage, or, in the case of delay, that the carrier, its agents, and servants took all measures that could reasonably be required to avoid the damage, or that it was impossible to take such measures.

#### 8. International trave

Governments may require your carrier to provide information on or permit access to passenger data. You cannot travel if you do not have all required travel documents, such as a passport and visa (where applicable), to enter in or transit through each country on your itinerary. Please refer to the Travel Documents page on our website for more information.

#### 9. In-flight health

Most people are fit to travel by air, but special attention is required for passengers whose health problems may be exacerbated by altitude, travel stress, hypoxia and other travel related difficulties. Our website offers important health tips and information for customers with special needs who may require medical approval before flying.

Please also note that aircraft disinsection is carried out on certain routes, in compliance with the requirements of the World Health Organization (WHO), the International Civil Aviation Organization, Transport Canada and applicable foreign regulatory authorities. More information is available on our website.

#### 10. Schedules and timetables

Time and aircraft type shown in timetables or elsewhere are approximate and not guaranteed, and form no part of the contract. Schedules are subject to change without notice and carrier assumes no responsibility for passenger making connections not included as part of the itinerary set out in the ticket. Carrier is not responsible for changes, errors or omissions either in timetables or other representations of schedules.

#### 11. Overbooking notice

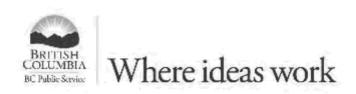
Airline flights may be overbooked, and there is a slight chance that a seat will not be available on a flight for which a person has a confirmed reservation. If the flight is overbooked, no one will be denied a seat until airline personnel first ask for volunteers willing to give up their reservation in exchange for a payment of the airline's choosing. If there are not enough volunteers, the airline will deny boarding to other persons in accordance with its particular boarding priority. With few exceptions, persons denied boarding involuntarily are entitled to compensation. The complete rules for the payment of compensation and boarding priorities are available at all aircont ticket counters and boarding locations.

NOTICE - SOLD SUBJECT TO APPLICABLE TARIFFS

CANADA, U.S.: 1 (888) 247-2262



AE18EXESLP18



# **Travel Voucher (Restricted Use)**

Control No.

E127114

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Harrisor Client O	n, please contact your n, Veronica rganization			ivialia	ger or imo	Employee S.22 Job Title	e ID			(250) 3 <b>Travel</b>	Number 356-0179 Group C	9		
	ed Education, Skills ar Completed	nd Training <b>6. Fiscal</b> 2018		7	7. Special	Ministeria Cheque Iss			B. Ch	3 eque Stub	Informa	tion		-
Type of In Provi	Travel nce	14. Reasonstaffing N		avel					<b>Head</b> Victo	<b>quarters</b> ria				
	ng Address for Chec 9080 Stn Prov Govt		C V8W 9	E2										
16. Travel Dates	17. Places Tr	avelled		1 .	ersonal nicle Use	19. Other Transport		l. Ieals		22. Lodging	20. & 2 Mi		laneous	
2017 08/18 08/19 08/20 08/21 08/22 08/24 08/25	Destination  * Kelowna (AC) Kelowna Kelowna Merr/Kam/Nelson  * Cranbrook/Vic (AC)  * Vancouver (HA)  * Victoria (HA)	Start 0730 0700 0700 0700 0700 0700 0600 0700	2359 2359 2359 2359 2359 2359 2359 2000	Km	Cost	Costs 54.8054:30 12.70 11.50 14.00	F- F- F-L F-L	0 0 51 51 41	5.25 0.00 0.00 .50 .50 .00	Costs  185.60 155.25 182.85	Cost		Describe	
TOTALS	OF COLUMNS			<u> </u>	<b>36.</b> \$ 0.00	<b>37.</b> 93.00 \$ 92.50		<b>38.</b> \$ 200	0.25	<b>39.</b> \$ 523.70	<b>40.</b> \$ 0.0	00	Claim Total \$ 816.45	
(	49. t Code Resp. 019 11001 019 11001		18000 18000	ne	51. STOB 5702 5701	1	roject 100000 100000	45		upplier Co	de		Amount \$ 526.10 \$ 290.35	
Less Tra	ovel Advance									_				
							AMOUNT	DUE T	O EN	IPLOYEE		54.	\$ 816.45	\$8
<ul> <li>Certified disburse a result for whice</li> </ul>	loyee Signature (See ed this travel expense ements made and/or a of travel on governme h I have not been and	claim is a llowances nt busines	true state to which ss as deta	I am ailed a	entitled as above and		nme			Date S	igned			
- Certifie	nding Authority Sign ed correct pursuant to stration Act and related	section 32			nancial	Print N	ame			Date S	Signed			
- Requis	ment Authority Signa sition for payment purs				Financial	Print N	ame			Date S	Signed			1

Administration Act. FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited 2017Sep11

# Audit Trail for Travel Voucher (Restricted Use) E127114 for Harrison, Veronica 6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/08/29 13:15:52	Flesh, Cindy	Harrison, Veronica	Saved	Harrison, Veronica
	s.22 Cindy.Flesh@gov.bc.ca	Veronica.Harrison@gov.bc.ca		Veronica.Harrison@gov.bc.ca
2017/08/30 12:08:19	Flesh, Cindy	Harrison, Veronica	Saved	Harrison, Veronica
	s 22 Cindy.Flesh@gov.bc.ca	Veronica.Harrison@gov.bc.ca		Veronica.Harrison@gov.bc.ca
2017/08/30 12:09:50	Flesh, Cindv	Harrison, Veronica	Saved	Harrison, Veronica
	s.22 Cindy.Flesh@gov.bc.ca	Veronica.Harrison@gov.bc.ca		Veronica.Harrison@gov.bc.ca
2017/08/30 12:15:04	Flesh. Cindv s.22 Cindy.Flesh@gov.bc.ca	Harrison, Veronica Veronica.Harrison@gov.bc.ca		Harrison, Veronica Veronica.Harrison@gov.bc.ca
2017/08/30 15:52:48	Harrison, Veronica		Initiated	Flesh, Cindy
	s.22 Veronica.Harrison@gov.bc.ca			Cindy.Flesh@gov.bc.ca
2017/08/30 16:27:25	Flesh, Cindy		ApprovedFSA MIN OFF, FIN	
	c 22 Cindy.Flesh@gov.bc.ca			FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E127114 for Harrison, Veronica

2 note(s) returned

2 note(s) returned.						
Created On		Author	Note			
2017/08/30 12:08:19 2017/08/30 12:09:50	Flesh, Cindy s.22	Cindy.Flesh@gov.bc.ca  Cindy.Flesh@gov.bc.ca	Aug 18, 2017 â€" Yellow Cab to buildings (12.80 pd by m/c) â€" share ride to Victoria airport Vic/Kelowna (AC pd by Ministry p/c) â€" Kelowna Cab (42.00 pd by m/c) to personal residence â€" o/n personal Aug 19, 2017 â€" Kelowna aô€" personal â€" o/n hotel (pd by m/c) Aug 21, 2017 â€" Kelowna â€" personal â€" o/n hotel (pd by m/c) Aug 21, 2017 â€" share ride to Merritt for tour â€" share ride to Kamloops for tour â€" share ride to Nelson for tour â€" o/n hotel (pd by m/c) Aug 22, 2017 â€" share ride to tour - share ride to Cranbrook for tour â€" share ride to Cranbrook for tour â€" share ride to Cranbrook airport Cranbrook/Vic (AC pd by Ministry p/c) â€" Bluebird Taxi (12.70 pd by m/c) to home Aug 24, 2017 â€" Yellow Cab (11.50 pd by m/c) to Harbour Air Vic/Van (pd by p/c) â€" share ride to tours â€" share ride to tours â€" share ride to Harbour Air Van/Vic (pd by p/c) â€" share ride to Harbour Air Van/Vic (pd by p/c) â€" Yellow Cab (14.00 pd by m/c) to home			

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YELLOW CAB 817 FISGARD STREET V8W1R9 BC VICTORIA 21852400 GH2185240031

\*\*\*

\*\*\*

08-18-2017

06:05:50

Acct # s.17 Exp Date \*\*/\*\*

Card Type MC

Name: VERONICA HARRISON

A0000000041010

MasterCard

Operator: 031 Trace # 342 Inv. # 031

Auth # 090550

RRN 001883002

Purchase Tip

s.22

Total

APPROVED-THANK YOU

Retain this copy for your records Customer copy

www.yellowcabvictoria.com 250-381-2222

KELOWNA CAB/58 1-3312 APPALOOSA R V1V2W5 KELOWNA BC 23302687 QW2330268701

## SALE

08-18-2017 11:38:49 Acct # s.17 Exp Date \*\*/\*\* Card Type MC Name: HARRISON/VERONICA. A0000000041010 MasterCard

Trace # 770004 Inv. # 1631

Auth # 143849 RRN 001081004

Sale

s.22

Tip

TOTAL

\$48.30

+++++++++++++++++++++++++ 00 APPROVED-THANK YOU +++++++++++++++++++++

Retain this copy for your records Customer copy

BLUEBIRD CABS LTD CAB 249
2612 QUADRA ST. 2ND FLOOR
VICTORIA. BC V8T 4E4
250-382-2222

TERM ID: HU342463

BATCHII: 100 SHIFTII: 000

Sale INVII: 000000015

Chip SEON:100001001016 Application Label: MasterCard AID:A0000000000041010 TVR:00 00 00 80 00 ISI:E8 00

s.17

Amount: Tip:

s.22

Total:CAD\$

15.20

APPROVED 041329 001/00

23-Aug -17

01:13:29

CUSTOMER COPY VICTORIA'S FIRST CHOICE THANK YOU!

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
G:2185240012

\*\*\*\* DIID

\*\*\*\*

08-24-2017

06:08:31

Acct # s.17

0

Exp Date \*\*/\*\*

Card Type MC

Name: VERONICA HARRISON

KISUN

A0000000041010

MasterCard

Operator: 112 Trace # 464 Inv. # 112

Auth # 090831

RRN 001784002

Purchase

s.22

Tip

Total

\$14.00

# (001) APPROVED-THANK YOU

Retain this copy for your records Customer copy

www.yellowcabvictoria.com 250-381-2222 YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240021

\*\*\*\*

DIRCHASE

\*\*\*

08-25-2017

19:37:59

Acct # s.17

C

Exp Date \*\*/\*\* Card

Card Type MC

Name: VERONICA HARRISON A0000000041010 Mas

MasterCard

Operator: 222 Trace # 4086 Inv. # 222

Auth # 223758

RRN 001744008

s.22

Purchase

Tip

Total

\$16.50

# (001) APPROVED-THANK YOU

Retain this copy for your records
Customer copy

www.yellowcabvictoria.com 250-381-2222

185.60

V. Harrison Room: S.1 Room Type: KING Number of Guests: 1 Rate: \$160.00 Clerk: Folio Number: \$.22 Arrive: 20Aug17 Time: 05:26PM Depart: 21Aug17 Time: Date Description Charges Credits Room Charge 20Aug17 160.00 20Aug17 20Aug17 20Aug17 Gst Room Tax 5% Hotel Tax Rooms 8% 8.00 12.80 City Levy- Rooms - 3%

> Amount: 185.60 Auth: 202638 Signature on File This card was electronically swiped on 20Aug17

4.80

0.00

Balance:

s.15

Gst;S.15

21Aug17

s.15

Master Card

Card #: s.17

08/22/2017 07:52 AM s.15 Room # s.22 Conf # Registered To: Arrival 08/21/17 08/22/17 Departure Harrison, Veronica Room Type QQL-Two Queen La Guests 1/0 Payment Visa/Master () -Acct

Posting Dat	Oper	AcctCode	Description			Fro	m	Re	ference	Amount
08/21/17	chris	RC	ROOM CHRG REV	ENUE						\$135.00
08/21/17	chris	9	AHRT							\$2.70
08/21/17	chris	91	PST ON ROOM							\$10.80
08/21/17	chris	92	<b>GST ON ROOM</b>							\$6.75
08/22/17	lisacoll	1MC	PAYMENT MASTE	RCAR	D					\$155.25
									Balance Due	\$0.00
	s.15	PRE AUTH COMPLETE	T 20 EE	AMOUNT \$155.25	00 - APPROVED - 000	MasterCard AID: A0000000041010	CUSTOMER COPY			

THE UNDERSIGNED GUEST AGREES TO PAY THE AMOUNT INDICATED ON THE BALANCE DUE PORTION OF THIS INVOICE. IF THE CHARGES ARE TO BE BILLED TO A THIRD PARTY, THE UNDERSIGNED AGREES TO BE PERSONALLY LIABLE FOR PAYMENT OF THE CHARGES IN THE EVENT THAT THE INDICATED THIRD PARTY, PERSON, COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF SUCH CHARGES.

SUEST SIGNATURE	F	
OLDI SIGNATORE	-	

s.22 Reservation # Send To Harrison, Ms Veronica Phone **Guest Name** Harrison, Ms Veronica **Arrival Date Departure Date** 08/24/2017 08/25/2017 Room Information S.15 - King Bill To Harrison, Ms Veronica Folio Number s.22 Description Trans Date Voucher Amount Charges 08/24/2017 Provincial Government aib S.15 159.00 08/24/2017 GST aib 7.95 08/24/2017 Hotel Tax Burnaby aib 15.90 **Total Charges** 182.85 **Payments** 08/25/2017 Mastercard -182.0008/25/2017 Mastercard -.85 **Total Payments** -182.85**Balance Due** 0.00 MASTERCARD 2017/08/25 0089 08:30:22 C84111042-001-099-013-0 IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS s.15 CARDHOLDER COPY PRE-AUTH COMPLETION

have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

A0000000041010

Guest Signature
-----------------

RECEIPT NUMBER

SARD TYPE

Save time at the airport

Can't see this email? Please view it online





#### IMPORTANT NOTICE

The Government of Canada has introduced a **new entry requirement** for those travelling to or through Canada who are not Canadian or American citizens, or permanent residents of Canada. You may require an Electronic Travel Authorization (eTA). For more information, consult <a href="http://canada.ca/eta">http://canada.ca/eta</a> to determine if this requirement applies to you.

#### GET YOUR BOARDING PASS IN ADVANCE.

You can now check in for your flight and you will receive a boarding pass allowing you to avoid line-ups and save time at the airport.

Please note: If you have made changes or cancelled your booking in the last 24 hours, the flight details below may not be up to date.

Booking Reference: \$.22

Departure: Friday, August 18, 2017

FLIGHT AC8056 YYJ YVR

Victoria Vancouver

Departing at: Arriving at: 07:50 08:16

FLIGHT AC8398 YVR YLW

Vancouver Kelowna

Departing at: Arriving at: 09:10 10:07

CHECK IN NOW

### PASSENGERS ON THIS BOOKING

VERONICA HARRISON

#### YOU MAY ALSO WISH TO



Sign up for flight notifications on your mobile device or by e-mail



View the latest baggage allowance and security requirements



Avoid checked baggage fees and ensure a smooth boarding experience; make sure the items you bring on board meet <u>carry-on weight and size limits</u>.

ONE PERSONAL ITEM



ONE CARRY-ON ITEM



DO YOUR BAGS FIT?



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To ensure delivery to your inbox, please add communications@emails.aircanada.com to your address book or safe list.

This service email was sent by Air Canada to michelle.beattie@gov.bc.ca because you purchased an Air Canada flight and provides important flight information that must be communicated to you. This service email is not a promotional email.

Your privacy is important to us. To learn how Air Canada collects, uses, and protects the personal information you provide, please view our <u>Privacy Policy</u>.

Please do not reply to this email, as this inbox is not monitored. If you have any questions please visit aircanada.com.

Air Canada, PO Box 64239, RPO Thorncliffe, Calgary, Alberta, T2K 6J7

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### Flesh, Cindy AVED:EX

From: Wolsey, Ashley AVED:EX

**Sent:** Friday, August 18, 2017 1:24 PM

To: Flesh, Cindy AVED:EX
Cc: Chauvin, Lindsay AVED:EX

Subject: FW: Mark, Harrison & Vasey - Air Canada Confirmation attached

Attachments: Air\_Canada\_Booking\_Confirmation\_RSFJRV.pdf; RE: Mark, Harrison & Vasey - Prestige

confirmations

#### Hi Cindy,

Please see the attached and below email chain re confirmed travel for next week. I will be sending the itinerary and other materials along shortly.

Thank you, Ashley

From: Alison Hastings [mailto:alison.hastings@tieronetravel.com]

Sent: Friday, August 18, 2017 9:28 AM

To: Beattie, Michelle AVED: EX

Cc: Elaine Clark

Subject: Mark, Harrison & Vasey - Air Canada Confirmation attached

s.22



# **Booking Confirmation**

Booking Reference:

Date of issue: 18 Aug, 2017



Manage my booking



Sign up for flight notifications

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

IMPORTANT: Your official Itinerary/Receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important

# Passengers

م ۱

Melanie Mark

Seats

AC8220 -

Ticket Number: 014XXXXXXXXXX

AC8083 -

å

Veronica Harrison

Seats

AC8220 -

Ticket Number: 014XXXXXXXXXX

AC8083 -

8

Jeffrey Vasey

Seats

AC8220 -

Ticket Number: 014XXXXXXXXXX

AC8083 -

# Flight 1

# Economy Flex

Tuesday 22 Aug, 2017

21:10

Cranbrook

(YXC),

British Columbia

1

21:43

Vancouver

Vancouver Intl. (YVR),

Terminal M



1hr33

Economy V

Operated by:Air Canada Express - Jazz | Dash 8-300

# Flight 2

# Economy Flex

Tuesday 22 Aug, 2017

23:25

Vancouver

Vancouver Intl. (YVR),

Terminal M

1

23:56

Victoria

Victoria Intl. (YYJ), British Columbia



#### 0hr31

Economy V

Operated by:Air Canada Express - Jazz | Q400

# Baggage allowance

#### Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size:  $23 \times 40 \times 55$  cm [ $9 \times 15.5 \times 21.5$  in]) and 1 personal item (max. size:  $16 \times 33 \times 43$  cm [ $6 \times 13 \times 17$  in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy Opens in New Window.

### Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

Cranbrook (YXC) > Vancouver (YVR)

Max. weight per bag:

1<sup>st</sup> bag \$36.75 CAD

Max. dimensions per bag: 158.0 cm (62.0 in)

✓ Vancouver (YVR) > Victoria (YYJ)

1<sup>st</sup> bag
Complimentary

2<sup>nd</sup> bag
\$ 36.75 CAD

Max. weight per bag: 23.0 kg (50.0 lb)

23.0 kg (50.0 lb)

Max. dimensions per bag: 158.0 cm (62.0 in)

Including taxes

#### Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange

<sup>\*</sup> For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

rate will be determined by the date of travel.

#### Stopovers

Checked baggage fees may be reassessed when itineraries include an enroute stopover of more than 24 hours.

Note: If you exceed your baggage allowance (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- View Air Canada's additional checked baggage policy.
- View the additional checked baggage policy of Air Canada's codeshare and interline partners.



CANADA, U.S.: 1 (888) 247-2262











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Air Canada, P.O. Box 64239, RPO Thomcliffe, Calgary Alberta, T2L 6J7



### **Booking Confirmation**

Booking Reference: RSFJRV

Date of issue: 18 Aug, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Flex

Economy Flex

Tuesday 22 Aug, 2017

Cranbrook (YXC), BC



21:43 Vancouver Vancouver Intl. (YVR), BC Terminal M



1hr33 Economy V Operated by: Air Canada Express -Jazz | Dash 8-300



23:25 23:56 **(A) Ohr**3

Tuesday 23:25

22 Aug. 2017

Vancouver

Vancouver Intl. (YVR), BC



23:56 Victoria Victoria Intl. (YYJ), BC



Ohr31 Economy V Operated by: Air Canada Express -Jazz | Q400

#### **Passengers**

<sup>^</sup> Ms. Melanie Mark Seats
AC8220 -

Ticket Number AC8220 - 014XXXXXXXXXX AC8083 -

↑ Ms. Veronica Harrison Seats

Ticket Number 014XXXXXXXXXX AC8083 -

↑ Mr. Jeffrey Vasey Seats

Ticket Number 014XXXXXXXXX AC8083 -

Carry-on Baggage		
On flights operated by Air Canada, Air Ci x 33 x 43 cm [6 x 13 x 17 in]). Your carry	anada Rouge or Air Canada Express, you may carr on baggage must be light enough that you can sto	y with you in the cabin 1 standard flom (max. size: $23 \times 40 \times 55$ cm [ $9 \times 15.5 \times 21.5$ m]) and 1 personal item (max. size it in the overhead bin unassisted. See our complete carry-on baggage policy Opens in New Window.
Checked Baggage Please see below for details on	the bags you plan on checking at the ba	aggage counter.
Cranbrook (YXC) > Van	couver (YVR)	
Cranbrook (YXC) > Van	couver (YVR)	Max. weight per bag: 23.0 kg (50.0 lb)

\* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Max. weight per bag:

Max. dimensions per bag:

23.0 kg (50.0 lb)

158.0 cm (62.0 in)

1 1 bag

Complimentary

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

Checked baggage fees may be reassessed when itineraries include an enroute stopover of more than 24 hours.

Note: If you exceed your baggage allowance (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- View Air Canada's additional checked baggage policy.
  View the additional checked baggage policy of Air Canada's codeshare and interline partners.

2nd bag

\$ 36.75 CAD

Including taxes

### Chauvin, Lindsay AVED:EX

From: Sent: Elaine Clark <elaine@tieronetravel.com>

Wednesday, August 16, 2017 2:18 PM

To:

Beattie, Michelle AVED:EX

Subject:

Harbour air confiirmation Harrison



Check Flight Status Manage Flight Deals & Specials High Flyer Rewards My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team

HAS#	s.22
Name	Veronica Harrison

Thursday, August 24, 2017	Invoice s.17	
Flight #322/Twin Otter 07:00 Victoria Harbour / Map	All Skeds - Baggage : Checked Baggage Fee	\$0.00
1	Sked 200: Carbon Offset	\$0.65
07:30 Vancouver Harbour / Map	Sked 200 : VHFC Terminal Fee	\$9.86
	Sked 200/300 : Standard GO Flex	\$186.64

30 minutes		Sunia de la					
	+ Goods and Services Tax	\$9.85					
KK- Confirmed							
1 Passenger(s) - GoFlex	Billing	\$197.15					
. Veronica Harrison, Female	Taxes	\$9.85					
. Veronica Harrison, Pemaie							
Agent: 61649652	Grand Total	\$207.00					
Add to Calendar	Fare Conditions:						
	Refundable up to 15 minutes prior to Departure						
	Changeable up to 15 minutes pri	ior to					
	Departure Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure						
	Baggage:						
	All routes (except routes listed below) 25 lbs. Guaranteed 25 lbs. (space available)						
	\$1/lb. over 50 lbs.(space availabl	e)					
	Between South Vancouver (YVF	R), Ganges &					
	Maple Bay						
	35 lbs. Guaranteed						
	15 lbs. (space available)						
	\$1/lb. over 50 lbs.(space availabl	e)					
	Between South Vancouver (YVR	R), Victoria &					
	Nanaimo						
	50 lbs. Guaranteed						
	\$1/lb. over 50 lbs.						
	Scenic & Packaged Tours Cance	llation:					
	100% cancellation fee if cancelle	d within 24hrs					
	of departure						

Booking S.22	de 'attac	
Friday, August 25, 2017	Invoice s.17	
Flight #227 18:30 Vancouver Harbour /	All Skeds - Baggage : Checked Baggage Fee	\$0.00

Мар 🖺	Sked 200 : Carbon Offset	\$0.63			
19:05 Victoria Harbour / Map	Sked 200 : VHFC Terminal Fee	\$9.80			
		-			
35 minutes	Sked 200/300 : Standard GO Flex	\$186.64			
33 innutes		356 35			
KK- Confirmed	+ Goods and Services Tax	\$9.85			
( ) C F	Pelli	6107.1			
1 Passenger(s) - GoFlex . Veronica Harrison, Female	Billing	\$197.13			
. veronica marrison, remaie	Taxes	\$9.85			
Agent: 61649652	Grand Total	\$207.00			
Add to Calendar	Fare Conditions: Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure  Baggage: All routes (except routes listed below) 25 lbs. Guaranteed 25 lbs. (space available) \$1/lb. over 50 lbs.(space available)				
	Between South Vancouver (YVR), Company Maple Bay 35 lbs. Guaranteed 15 lbs. (space available) \$1/lb. over 50 lbs.(space available)	Ganges &			
	Between South Vancouver (YVR), V Nanaimo 50 lbs. Guaranteed \$1/lb. over 50 lbs.	ictoria &			
	Scenic & Packaged Tours Cancellation fee if cancelled woof departure				

### **Booking Information**

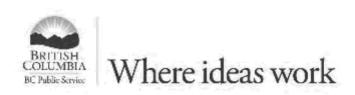
- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.
- . Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).
- . <u>Luggage</u> restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.
- . The maximum weight per single piece of luggage is 50 pounds.
- . Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.
- . Cancellations:
- Please note that flights may experience delays or cancellations due to inclement weather.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST fares are non-refundable)
- Scenic and packaged tours: any cancellations made within 24 hours of departure are subject to a 100% cancellation fee.
- Flights departing from or terminating in Maple Bay will stop and/or transfer at Ganges, Salt Spring Island.
- Aircraft type specified at time of booking may be subject to change due to operational requirements and is subject to availability.
- . Complimentary shuttle service (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

Thank you for choosing Harbour Air Seaplanes! Reservations Toll Free: 1-800-665-0212

www.harbourair.com







# **Travel Voucher (Restricted Use)**

Control No.

E127123

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this

	n, please cor	ntact y	our Minis	stry's Dire	ctor/Ma	nager of				у.						
Name	., .							Emplo	yee ID				Number			
	n, Veronica							s.22 Job Tit	lla.			, , ,	356-0179			
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08/28	* Vancouve	r(HA)	1300	2359		0.00			H-L	15	.25	145.28				
08/29	* Terrace/V	ic(AC)	0700	1915	İ	0.00			F-L	41	.00					
09/01	Vic/Nan/V	ic	0730	1330		0.00			H-B	15	.25					
09/05	*Vancouve	r(HA)	0830	2359		0.00		21.50	F-B	41	.00	205.62				
09/06	Vancouve	r l	0700	2359		0.00		9.00	F-BL	30	.50	205.62				
09/07	Victoria(H	(A)	0700	1845	İ	0.00	2	34.20	F-BL	30	.50					
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FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

> Audited 2017Sep26 SLP

# Audit Trail for Travel Voucher (Restricted Use) E127123 for Harrison, Veronica 12 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/09/01 13:14:00	Flesh. Cindv	Harrison, Veronica	Saved	Harrison, Veronica
	s.22	Veronica.Harrison@gov.bc.ca		Veronica.Harrison@gov.bc.ca
	Cindy.Flesh@gov.bc.ca			
2017/09/06 15:55:27	Flesh. Cindv	Harrison, Veronica	Saved	Harrison, Veronica
	s.22	Veronica.Harrison@gov.bc.ca		Veronica.Harrison@gov.bc.ca
	Cindy.Flesh@gov.bc.ca			
2017/09/06 16:08:08	Flesh, Cindy	Harrison, Veronica	Saved	Harrison, Veronica
	s 22	Veronica.Harrison@gov.bc.ca		Veronica.Harrison@gov.bc.ca
	Cindy.Flesh@gov.bc.ca			
2017/09/07 14:22:45	Flesh, Cindy	Harrison, Veronica	Saved	Harrison, Veronica
	s.22	Veronica.Harrison@gov.bc.ca		Veronica.Harrison@gov.bc.ca
	Cindy.Flesh@gov.bc.ca			
2017/09/11 13:49:01	Flesh, Cindy	Harrison, Veronica	Saved	Harrison, Veronica
	s.22	Veronica.Harrison@gov.bc.ca		Veronica.Harrison@gov.bc.ca
	Cindy.Flesh@gov.bc.ca			
2017/09/11 14:02:44	Flesh, Cindy	Harrison, Veronica	Saved	Harrison, Veronica
	s 22	Veronica.Harrison@gov.bc.ca		Veronica.Harrison@gov.bc.ca
	Cindy.Flesh@gov.bc.ca			
2017/09/11 14:03:25	Flesh, Cindy	Harrison, Veronica	Saved	Harrison, Veronica
	s.22	Veronica.Harrison@gov.bc.ca		Veronica.Harrison@gov.bc.ca
	Cindy.Flesh@gov.bc.ca			
2017/09/11 14:04:26	Flesh, Cindy	Harrison, Veronica	Notified	Harrison, Veronica
	s.22	Veronica.Harrison@gov.bc.ca		Veronica.Harrison@gov.bc.ca
0017/00/11 11 00 00	Cindy.Flesh@gov.bc.ca	Harden Manada		
2017/09/11 14:06:26	Flesh, Cindy	Harrison, Veronica	Saved	Harrison, Veronica
l	s 22	Veronica.Harrison@gov.bc.ca		Veronica.Harrison@gov.bc.ca
0017/00/11 11 07 00	Cindy.Flesh@gov.bc.ca	Harden Manada	N. C.C.	Handa - Manada
2017/09/11 14:07:33	Flesh, Cindy	Harrison, Veronica	Notified	Harrison, Veronica
l	s.22	Veronica.Harrison@gov.bc.ca		Veronica.Harrison@gov.bc.ca
0047/00/44 40:40:45	Cindy.Flesh@gov.bc.ca		A	JEL1- O'1-
2017/09/11 16:48:45	Harrison, Veronica		Approve	dFlesh, Cindy
l	s.22			Cindy.Flesh@gov.bc.ca
0047/00/44 40:54:04	Veronica.Harrison@gov.bc.ca		A	JEON MINIOFE FINI
2017/09/11 16:51:04	Flesh, Cindy		Approve	dFSA MIN OFF, FIN
I	s 22			FINFSAMINOFF@gov.bc.ca
l	Cindy.Flesh@gov.bc.ca			
l				

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#### Notes for Travel Voucher (Restricted Use) E127123 for Harrison, Veronica

2 note(s) returned

Created On		Author	Note
2017/09/11 14:02:44	Flesh, Cindy s.22	Cindy.Flesh@gov.bc.ca	Aug 28, 2017 â€" walk to Harbour Air â€" Vic/Van (pd by p/c)share ride to event â€" share ride to hotel â€" o/n (pd by M/C) Aug 29, 2017 â€" share ride to airport Van/Terrace (AC pd by Ministry p/c) â€" share ride to event â€" share ride to airport Terrace/Van/Vic (AC pd by Ministry p/c) â€" share ride home Sept 1, 2017 â€" share ride to Nanaimo for event â€" share ride back to Victoria
2017/09/11 14:03:25	Flesh, Cindy s.22	Cindy.Flesh@gov.bc.ca	Sept 5, 2017 â€" walk to Harbour Air Vic/Van (pd by p/c) â€" Black Top&Checker Cabs to event (pd by M/C) â€" Vancouver Taxi (pd by M/C) to hotel â€" o/n (pd by M/C) Sept 6, 2017 â€" Yellow Cab (pd by M/C) to event â€" share ride to hotel â€" o/n (pd by M/C) Sept 7, 2017 â€" share ride to event â€" walk to Harbour Air (pd by M/C) â€" Bluebird Cabs (pd by M/C) to home.

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# \*DUPLICATE\*

BLACK TOP & CHECKER CABS #350 777 PACIFIC ST VANCOUVER BC

# \*DUPLICATE\*

CARD S.17

CARD TYPE MASTERCARD

DATE 2017/09/05

TIME 0178 10:09:23

CLERK ID 1

RECEIPT NUMBER

C85040112-001-204-002-0

PURCHASE S.22
AMOUNT TIP
TOTAL

\$15.40

MasterCard A0000000041010 A24C6B2E6FBA323E 0000008000-E800 ADDE94BD3664DF76

# **APPROVED**

AUTH# 130923 01-027 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

\*DUPLICATE\*

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BO

CARD S.17

CARD TYPE MASTERCARD

DATE 2017/09/05

TIME 0213 19:50:31

CLERK ID 1281

INVOICE # 2

RECEIPT NUMBER

C85043120-001-175-003-0

PURCHASE S.22
AMOUNT
TIP
TOTAL

\$10.60

MasterCard A0000000041010 1F7B20A5B123A8F0 0000008000-E800 6FA885953DF41E7E

# **APPROVED**

AUTH# 225031 01-027 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS YELLOW CAB #152 1441 CLARK DR VANCOUVER BC

CARD S.17

CARD TYPE MASTERCARD

DATE 2017/09/06

TIME 5512 07:51:05

CLERK ID 1

RECEIPT NUMBER

C85052349-001-001-550-0

PURCHASE S.22
AMOUNT
TIP
TOTAL

\$11.00

MasterCard A0000000041010 6A742FF6CC1F5880 0000008000-E800 A509A5987E6E6253

# **APPROVED**

AUTH# 105105 01-027 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

GST105762447RT0001

YELLOW CAB #222 1441 CLARK DR VANCOUVER

s.17 CARD

CARD TYPE DATE

MASTERCARD 2017/09/07

TIME

0999 07:55:26

CLERK ID

RECEIPT NUMBER

C85062913-001-003-357-0

**PURCHASE** 

AMOUNT

s.22

TIP TOTAL

\$10.70

MasterCard A0000000041010 E3F4B584383C3A40 0000008000-E800 F7622525CD2371F2

# APPROVED

AUTH# 105526 THANK YOU

01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

GST105762447RT0001

## BLUEBIRD CABS LTD

CAB 21 2612 QUADRA ST. 2ND FLOOR VICTORIA, BC V8T 4E4 250-382-2222

TERM ID: E0342463

BATCH#: 275 SHIFT#: 003

Sale

INV#: 000000004 Chip SECM:275001001004 Application Label: MasterCard AID:A0000000011010 TVR:00 00 an co

TVR:00 00 00 80 00 TSI:E8 00

s.17

Amount: Tip:

s.22

Total:CAD\$

20.50

APPROVED 214950 001/00

07-Sep -17

18:49:50

CUSTOMER COPY VICTORIA'S FIRST CHOICE THANK YOU!

# Harbour Air Seaplanes

Vancouver (604) 274-1277 Victoria (250) 384-2215 Nanaimo (250) 714-0004 Ganges 1-877-537-9880

Toll-free 1-800-665-0212 Website: www.harbourair.com 07/09/2017 5:06:43 PM GST: 84295 5858 RT0001

CUSTOMER COPY

Booking s.22

Veronica Harrison Thursday, September 7, 2017 1 Passenger(s)

Flight #225A Departs 17:30 PM @ Vancouver Harbour Arrives 18:05 PM @ Victoria Harbour

# Invoice #:

1.00 All Skeds - Baggage : Chec \$0.00 CDN 1.00 Sked 200 : Carbon Offset \$0.65 CDN Sked 200 : VHFC Terminal \$9.86 CDN 1.00 Sked 200/300 : Standard \$186.64 CDN

Goods and Services Tax

\$9.85 GST

Grand Total

\$207.00 CDN

Payment Information:

Master Card

\$207.00 CDN

Date/Time 07/09/2017 5:06:35 PM Station HCXHCS03 Terminal ID HCXHCC03 Action Purchase Card Type M/C Card Number s.17 Amount \$207.00 Authorization 200635

Trace Number 051001001021 Response 00-001/APPROVED 200635

Chip Application Chip Label Chip ID

TVR/TSI

MasterCard A0000000041010 0000008000/6800

MasterCard

# **CSA Approved Rate**

**GOVT BC** 

MS Veronica Harrison

Room:

s.15

Folio:

s.22

Cashier:

211

Arrival:

08-28-17 08-29-17

Departure: Reference:

Date	Description	Additional Information	Charges	Credits
08-28-17	Room Charge		124.00	
08-28-17	Room GST		6.26	
08-28-17	Provincial Room Tax		10.02	
08-28-17	Municipal Room Tax		3.76	
08-28-17	Destination Marketing Fee		1.24	
08-29-17	Mastercard	s.17	XX/XX	145.28

GST Summary	
Registration No:	s.15
Room	6.26
F&B	0.00
Other	0.00
Total	6.26

PST Summary	
Room	10.02
F&B	0.00
Other	0.00
Total	10.02

- (52.7° 3.7° 3.7° 4.7° 4.7° 4.7° 4.7° 4.7° 4.7° 4.7° 4		
Total	145.28	145.28
Balance Due	0.00 CDN	١

Guest Signature: \_\_

Ms Veronica Harrison 0 PO Box 9877 Stn Prov Govt 0 Victoria BC V8W9T6 CANADA

# Invoice

Invoice date

9/7/2017

Invoice number Our reference s.22

GST Number

s.15

Daily Room Rate: \$205.62

Guest	Ms Veronica Harrison	Arrival 9/5/201	17 Departure 9/7/2017	Room 2408
Date	Description	Quantity	Unit Price	Total ()
9/5/2017	Room Charge	1	175.00	175.00
9/5/2017	GST Taxes	1	8.86	8.86
9/5/2017	Room Tax 8%	1	14.18	14.18
9/5/2017	DMF @1.293% Plus Taxes	1	2.26	2.26
9/5/2017	Municipal Room Tax 3%	1	5.32	5.32
9/6/2017	Room Charge	1	175.00	175.00
9/6/2017	GST Taxes	1	8.86	8.86
9/6/2017	Room Tax 8%	1	14.18	14.18
9/6/2017	DMF @1.293% Plus Taxes	1	2.26	2.26
9/6/2017	Municipal Room Tax 3%	1	5.32	5.32
	As the second		Total invoice	411.24
9/7/2017	Mastercard			-411.24
			Total Paid	-411.24
			Total Due	0.00

Total GST 17.72 Total PST (Room) 28.36 Total PST (Other)

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X	<u> </u>	

s.15

### Flesh, Cindy AEST:EX

From: Sent: Elaine Clark <elaine@tieronetravel.com> Wednesday, August 23, 2017 4:20 PM

To:

Beattie, Michelle AVED:EX

Subject:

Harbour air confirmation Harrison



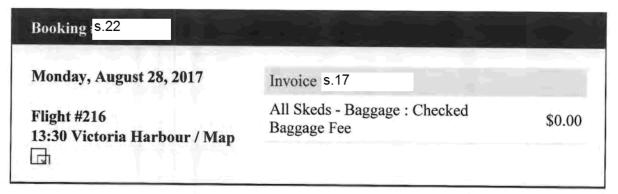
Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team

Customer Information	1	
Account	HAS#	s.22
	Name	Tier One Travel Victoria Iata#61649652
	Company	Tier One Travel Victoria (Iata#61649652)



14:05 Vancouver Harbour /	Sked 200: Carbon Offset	\$0.65
Map 🔄	Sked 200 : VHFC Terminal Fee	\$9.86
35 minutes	Sked 200/300 : Standard GO Flex	\$186.64
KK- Confirmed	+ Goods and Services Tax	\$9.85
1 Passenger(s) - GoFlex		
. Veronica Harrison, Female	Billing	\$197.15
Agent: 61649652	Taxes	\$9.85
rigent. 01047032	Grand Total	\$207.00
Add to Calendar		
	Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4- cancelled within 24 hrs of departure  Baggage: All routes (except routes listed below 25 lbs. Guaranteed 25 lbs. (space available)	+ if
	\$1/lb, over 50 lbs.(space available)	
	\$1/lb. over 50 lbs.(space available)  Between South Vancouver (YVR), G Maple Bay 35 lbs. Guaranteed 15 lbs. (space available) \$1/lb. over 50 lbs.(space available)	anges &
	Between South Vancouver (YVR), G Maple Bay 35 lbs. Guaranteed 15 lbs. (space available)	

# **Booking Information**

- . Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.
- . Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).
- <u>Luggage</u> restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.
- . The maximum weight per single piece of luggage is 50 pounds.
- Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.
- . Cancellations:
- Please note that flights may experience delays or cancellations due to inclement weather.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST fares are non-refundable)
- Scenic and packaged tours: any cancellations made within 24 hours of departure are subject to a 100% cancellation fee.
- Flights departing from or terminating in Maple Bay will stop and/or transfer at Ganges, Salt Spring Island.
- Aircraft type specified at time of booking may be subject to change due to operational requirements and is subject to availability.

Thank you for choosing Harbour Air Seaplanes!

Complimentary shuttle service (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

Reservations Toll Free: 1-800-665-0212	www.harbourair.com
×	×
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### **Booking Confirmation**

Booking Reference:

s.22

Date of issue: 16 Aug, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Flex

Tuesday 29 Aug, 2017 08:50

Vancouver

Vancouver Intl. (YVR), BC Terminal M 4

10:26 Terrace (YXT), BC AC8236

1hr36 Economy U Operated by: Air Canada Express -Jazz | Q400



Economy Flex

Economy Flex

Tuesday 29 Aug, 2017 15:30 Terrace (YXT), BC



17:00 Vancouver Vancouver Intl. (YVR), BC Terminal M



1hr30 Economy U Operated by: Air Canada Express -Jazz | Q400



Tuesday 29 Aug, 2017

18:00

Vancouver

Vancouver Intl. (YVR), BC Terminal M



18:31 Victoria Victoria Intl. (YYJ), BC AC8077

Ohr31 Economy U Operated by: Air Canada Express -Jazz | Q400

#### **Passengers**

A Ms. Veronica Harrison

Ticket Number 014XXXXXXXXXX Seats

AC8236 S.

AC8243 1

AC8077 5



### Check-in and boarding gate deadlines

Within Canada

90 minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45 minutes<sup>1</sup>

Check-in and baggage drop-off deadline
You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

Boarding gate deadline
You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

9

#### Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard Item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy Opens in New Window.

#### Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

#### Vancouver (YVR) > Terrace (YXT)

1 bag

\_ 2™ bag

Max. weight per bag: 23.0 kg (50.0 lb)

Complimentary

\$ 36.75 CAD Including taxes

Max. dimensions per bag: 158.0 cm (62.0 in)

#### Terrace (YXT) > Vancouver (YVR)

1 s bag

2nd bag

Max. weight per bag: 23.0 kg (50.0 lb)

Complimentary

\$ 36.75 CAD Including taxes

Max. dimensions per bag: 158.0 cm (62.0 in)

#### Vancouver (YVR) > Victoria (YYJ)

1ª bag

2nd bag

Max. weight per bag: 23.0 kg (50.0 lb)

Complimentary

\$ 36.75 CAD Including taxes

Max, dimensions per bag: 158.0 cm (62.0 in)

#### Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

#### Stopovers

Checked baggage fees may be reassessed when itineraries include an enroute stopover of more than 24 hours.

Note: If you exceed your baggage allowance (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- View Air Canada's additional checked baggage policy.
- View the additional checked baggage policy of Air Canada's codeshare and interline partners.

<sup>\*</sup> For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

- You must obtain your boarding pass and check in any baggage by the check-in deadline. Additionally, you must be available for boarding at the boarding gate by the
  boarding gate deadline. Failure to respect check-in and boarding gate deadlines may result in the reassignment of any pre-reserved seats, the cancellation of
  reservations, and/or ineligibility for denied boarding compensation.
- Although reconfirmation of flights is not required, we strongly recommend that you check your flight status online at aircanada.com or by calling our flight information system at 1-888-422-7533 prior to your departure.
- Advance seat assignments are not guaranteed and may change without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a
  comparable seat in the same class of service and will refund any applicable fees.
- Any travel credit banked for unused tickets is non-transferable: when the credit is redeemed, it must be used by the same person whose name appears on the original ticket.
- 5. Air Canada will cancel any purchased ticket and provide a full refund without penalty up to 24 hours after purchase. Beyond 24 hours, voluntary changes to your itinerary may require the payment of additional fees and fare upgrades. If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.

#### 6. Dangerous goods

For safety reasons, dangerous goods must not be packed in checked or carry-on baggage, except as specifically permitted. Dangerous goods include, but are not limited to: compressed gases, corrosives, explosives, flammable liquids and solids, radioactive materials, oxidizing materials, poisons, infectious substances, and briefcases with installed alarm devices. For security reasons, other restrictions may apply. Please refer to the Restricted and Prohibited Items page on our website for more information.

7. Subject to the provisions of the Montreal Convention and the Warsaw Convention, as well as the provisions of its applicable tariffs, Air Canada may refuse carriage of property in checked luggage that is not suitable for transportation, such as fragile or perishable items and may refuse to carry valuable items (a valuable is deemed to be any item whose value is \$ 1,000 CAD or more, per Kilogram or \$1 CAD per gram). Air Canada may refuse claims based on the inherent nature of an item (e.g. its perishable nature), or for loss or delay of unsuitably or inadequately packed items, to the extent that the destruction, loss or damages resulted from the inherent defect, quality or vice of the baggage, or, in the case of delay, that the carrier, its agents, and servants took all measures that could reasonably be required to avoid the damage, or that it was impossible to take such measures.

#### 8. International travel

Governments may require your carrier to provide information on or permit access to passenger data. You cannot travel if you do not have all required travel documents, such as a passport and visa (where applicable), to enter in or transit through each country on your itinerary. Please refer to the Travel Documents page on our website for more information.

#### 9. In-flight health

Most people are fit to travel by air, but special attention is required for passengers whose health problems may be exacerbated by altitude, travel stress, hypoxia and other travel related difficulties. Our website offers important health tips and information for customers with special needs who may require medical approval before flying.

Please also note that aircraft disinsection is carried out on certain routes, in compliance with the requirements of the World Health Organization (WHO), the International Civil Aviation Organization, Transport Canada and applicable foreign regulatory authorities. More information is available on our website.

#### 10. Schedules and timetables

Time and aircraft type shown in timetables or elsewhere are approximate and not guaranteed, and form no part of the contract. Schedules are subject to change without notice and carrier assumes no responsibility for passenger making connections not included as part of the itinerary set out in the ticket. Carrier is not responsible for changes, errors or omissions either in timetables or other representations of schedules.

#### 11. Overbooking notice

Airline flights may be overbooked, and there is a slight chance that a seat will not be available on a flight for which a person has a confirmed reservation. If the flight is overbooked, no one will be denied a seat until airline personnel first ask for volunteers willing to give up their reservation in exchange for a payment of the airline's choosing. If there are not enough volunteers, the airline will deny boarding to other persons in accordance with its particular boarding priority. With few exceptions, persons denied boarding involuntarily are entitled to compensation. The complete rules for the payment of compensation and boarding priorities are available at all airport ticket counters and boarding locations.

NOTICE - SOLD SUBJECT TO APPLICABLE TARIFFS

CANADA, U.S.: 1 (888) 247-2262



### Flesh, Cindy AEST:EX

From:

Elaine Clark <elaine@tieronetravel.com>

Sent:

Tuesday, August 22, 2017 5:21 PM

To:

Beattie, Michelle AVED:EX

Subject:

TRAVEL INVOICE FOR ACCOUNTING HARRISON

TIER ONE TRAVEL VICTORIA STE 202-45 BASTION SQUARE VICTORIA BC V8W 1J1 (250) 953-5730 BC LICENSE NUMBER 3393

ATTN MICHELLE BEATTIE DATE : 22 AUG 2017 MIN ADVANCED EDUCATION CLIENT NBR: s.22 PO BOX 9877 STN PROV GOVT LOCATOR : N5W1RU

VICTORIA BC AGENT : ELAINE V8W9T6 GST NUMBER: R839755055

INVOICE: s.22

FOR: HARRISON/VERONICA MS

FROM TO CARRIER FLT/CL DATE DEP ARR ST

YYJ/INNER HBR YVR/COAL HBR HARBOUR AIR 206 Y 28 AUG 17 830A 905A OK NONSTOP FLYING TIME- :35

s.15

CONFIRMATION-s.22 GUARANTEED

--- SURFACE TRANSPORTATION ---

VANCOUVER TERRACE AIR CANADA 8236 U 29 AUG 17 850A 1026A OK NONSTOP FLYING TIME- 1:36 EQUIPMENT-DH4 OPERATED BY-AIR CANADA EXPRESS SEAT- S.15

TERRACE VANCOUVER AIR CANADA 8243 U 29 AUG 17 330P 500P OK NONSTOP FLYING TIME- 1:30 EQUIPMENT-DH4 OPERATED BY-AIR CANADA EXPRESS SEAT-s.15

VANCOUVER VICTORIA BC AIR CANADA 8077 U 29 AUG 17 600P 631P OK NONSTOP FLYING TIME- :31 EQUIPMENT-DH4 OPERATED BY-AIR CANADA EXPRESS SEAT- s.15

THANK YOU FOR BOOKING WITH TIERONE TRAVEL

#### SERVICE FEE (65.00 X 1) PLUS (GST)

HARBOUR AIR SEAPLANES BKG NO. 7905850 VICTORIA HARBOUR TO VANCOUVER HARBOUR ONEWA Y ADULT FARE .... (1 X 151.43) 151.43

GST TAX ...... (1 X 7.57) 7.57

PYMT ON 22AUG BY s.17

159.00-

Elaine Clark Tier One Travel 201 - 45 Bastion Sq Victoria BC V8W 1J1 250-953-5736 1-877-953-5736

<sup>&</sup>quot;Without your Travel Agent, you are on your own"

#### Beattie, Michelle AVED:EX

From:

Elaine Clark <elaine@tieronetravel.com>

Sent:

Tuesday, August 22, 2017 5:21 PM

To:

Beattie, Michelle AVED:EX

Subject:

TRAVEL INVOICE FOR ACCOUNTING HARRISON

TIER ONE TRAVEL VICTORIA STE 202-45 BASTION SQUARE VICTORIA BC V8W 1J1 (250) 953-5730 BC LICENSE NUMBER 3393

ATTN MICHELLE BEATTIE

MIN ADVANCED EDUCATION PO BOX 9877 STN PROV GOVT

VICTORIA BC V8W9T6

DATE : 22 AUG 2017

CLIENT NBR: s.22 LOCATOR : N5W1RU AGENT : ELAINE

GST NUMBER: R839755055

INVOICE : s.22

FOR: HARRISON/VERONICA MS

FROM TO

CARRIER -----

FLT/CL DATE

DEP ARR ST

YYJ/INNER HBR YVR/COAL HBR NONSTOP

HARBOUR AIR

206 Y 28 AUG 17 830A 905A OK

FLYING TIME- :35

s.15 28 AUG 17

MONDAY

CONFIRMED

01 NT/S - OUT 29AUG RATE-124.00CAD 1 ROOM/S / 1 KING GUARANTEE-CREDIT CARD

CONFIRMATION-s 22

**GUARANTEED** 

--- SURFACE TRANSPORTATION ---

VANCOUVER

TERRACE

AIR CANADA

8236 U 29 AUG 17 850A 1026A OK

FLYING TIME- 1:36

NONSTOP **EQUIPMENT-DH4** 

OPERATED BY-AIR CANADA EXPRESS

SEAT - s.15

TERRACE

NONSTOP

VANCOUVER

AIR CANADA 8243 U 29 AUG 17 330P 500P OK

FLYING TIME- 1:30

**EQUIPMENT-DH4** 

OPERATED BY-AIR CANADA EXPRESS

5EAT-s.15

VANCOUVER

VICTORIA BC

AIR CANADA

8077 U 29 AUG 17 600P 631P OK FLYING TIME- :31

NONSTOP **EQUIPMENT-DH4** 

OPERATED BY-AIR CANADA EXPRESS

SEAT-s.15

THANK YOU FOR BOOKING WITH TIERONE TRAVEL

SERVICE FEE (65.00 X 1) PLUS (GST)

HARBOUR AIR SEAPLANES BKG NO. 7905850 VICTORIA HARBOUR TO VANCOUVER HARBOUR ONEWA Y

ADULT FARE .... (1 X 151.43) 151.43 GST TAX ...... (1 X 7.57) 7.57

TICKET NUMBERS:

HARRISON/VERONICA MS	9568362763	CARD	157.50
USIING	PAST AIR CANADA CREDIT	NEW TRAVEL	
	AIRLINE CHANGE FEE	150.00	
	TAX GST		
	PYMT ON 22AUG BY S.		157.50-
	SERVICE FEE 9540089	608474	65.00
	SERVICE FEE GST		3.25
	PYMT ON 22AUG BY S.		68.25-
	HARBOUR AIR SEAPLAN		159.00
	PYMT ON 22AUG BY S.1	17	159.00-

### Elaine Clark

# Tier One Travel

1-11-1

201 - 45 Bastion Sq Victoria BC V8W 1J1 250-953-5736 1-877-953-5736

"Without your Travel Agent, you are on your own"

### Flesh, Cindy AEST:EX

From: reservation@harbourair.com
Sent: Thursday, August 24, 2017 1:58 PM

To: Flesh, Cindy AEST:EX

Subject: Harbour Air Flight Itinerary. Thanks for booking!

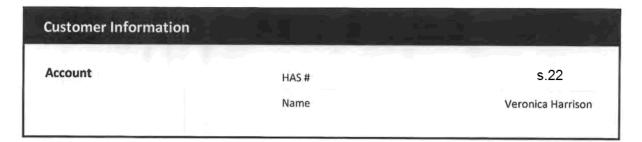


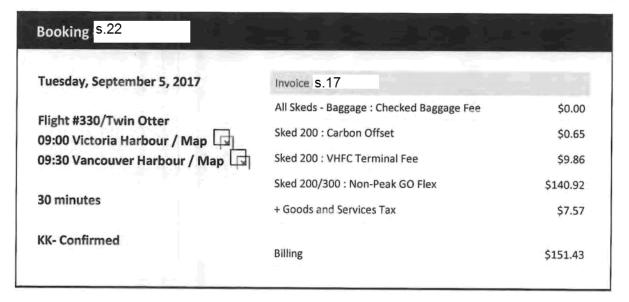
Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team





1 Passenger(s) - GoFlex	Taxes	\$7.57
. Veronica Harrison, Female	Grand Total	\$159.00
Add to Calendar	Fare Conditions:  Refundable up to 15 minutes prior to D Changeable up to 15 minutes prior to D	Contract to the contract of th
	Select Seating \$10 (space permitting)	eparture
	50% cancellation fee for groups of 4+ if	cancelled within
	24 hrs of departure	cancened within
	Baggage:	
	All routes (except routes listed below)	
	25 lbs. Guaranteed	
	25 lbs. (space available)	
	\$1/lb. over 50 lbs.(space available)	
	Between South Vancouver (YVR), Gang	ges & Maple Bay
	35 lbs. Guaranteed	
	15 lbs. (space available)	-
	\$1/lb. over 50 lbs.(space available)	
	Between South Vancouver (YVR), Victor	oria & Nanaimo
	50 lbs. Guaranteed	
	\$1/lb. over 50 lbs.	
	Scenic & Packaged Tours Cancellation:	
	100% cancellation fee if cancelled within	n 24hrs of
	departure	

Thursday, September 7, 2017	Invoice S.17	
Flight #225	All Skeds - Baggage : Checked Baggage Fee	\$0.00
17:30 Vancouver Harbour / Map	Sked 200 : Carbon Offset	\$0.65
18:05 Victoria Harbour / Map	Sked 200 : VHFC Terminal Fee	\$9.86
35 minutes	Sked 200/300 : Standard GO Flex	\$186.64
	+ Goods and Services Tax	\$9.85
KK- Confirmed		
	Billing	\$197.15
1 Passenger(s) - GoFlex	Taxes	\$9.85
. Veronica Harrison, Female	Grand Total	\$207.00
Add to Calendar	Fare Conditions:	

Changeable up to 15 minutes prior to Departure Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

#### Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

#### Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

#### Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

#### Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

#### **Booking Information**

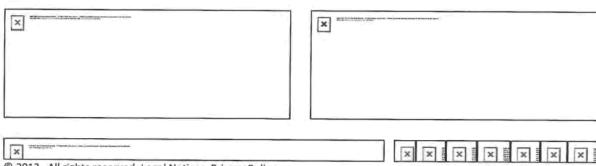
- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).
- <u>Luggage</u> restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.
- . The maximum weight per single piece of luggage is 50 pounds.
- Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.
- Cancellations:
- Please note that flights may experience delays or cancellations due to inclement weather.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST fares are nonrefundable)
- Scenic and packaged tours: any cancellations made within 24 hours of departure are subject to a 100% cancellation fee.
- Flights departing from or terminating in Maple Bay will stop and/or transfer at Ganges, Salt Spring Island.

- Aircraft type specified at time of booking may be subject to change due to operational requirements and is subject to availability.
- Complimentary shuttle service (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

## Thank you for choosing Harbour Air Seaplanes!

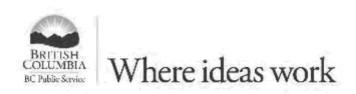
Reservations Toll Free: 1-800-665-0212

www.harbourair.com



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CF18EXESLP12



## **Travel Voucher (Restricted Use)**

Control No.

E127038

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

collection	n, please contact yo	our Ministry's	Director/	Manag	er of Inf	ormation and	Privacy.					
Name						mployee ID			Phone N			
Gunn, F					S	.22			(250) 35			
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FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Personal Vehicle was already in Vancouver and Paula returned via ferry with it.

Audited 2017Aug21 SLP

# Audit Trail for Travel Voucher (Restricted Use) E127038 for Gunn, Paula M. 7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/08/09 10:16:04	Morton, Kaitlin	Gunn, Paula M.	Saved	Gunn, Paula M.
	s.22	Paula.Gunn@gov.bc.ca		Paula.Gunn@gov.bc.ca
	Kaitlin.Morton@gov.bc.ca			
2017/08/09 10:36:28	Morton, Kaitlin	Gunn, Paula M.	Saved	Gunn, Paula M.
	s.22	Paula.Gunn@gov.bc.ca		Paula.Gunn@gov.bc.ca
	Kaitlin.Morton@gov.bc.ca			
2017/08/09 10:53:35	Morton, Kaitlin	Gunn, Paula M.	Saved	Gunn, Paula M.
	s.22	Paula.Gunn@gov.bc.ca		Paula.Gunn@gov.bc.ca
	Kaitlin.Morton@gov.bc.ca			
2017/08/09 10:58:01	Morton, Kaitlin	Gunn, Paula M.	Notified	Gunn, Paula M.
	¢ 22	Paula.Gunn@gov.bc.ca		Paula.Gunn@gov.bc.ca
	Kaitlin.Morton@gov.bc.ca			
2017/08/09 11:19:13	Morton, Kaitlin	Gunn, Paula M.	Saved	Gunn, Paula M.
	s 22	Paula.Gunn@gov.bc.ca		Paula.Gunn@gov.bc.ca
	Kaitlin.Morton@gov.bc.ca			
2017/08/09 12:44:58	Gunn, Paula M.		Initiated	Conroy, Katrine
	s.22			Katrine.Conroy@gov.bc.ca
0047/00/00 40-54-50	Paula.Gunn@gov.bc.ca		A	JEGA MINI GEE EIN
2017/08/09 12:54:58	Conroy, Katrine		Approved	SENERAMINOFF, FIN
	s.22			FINFSAMINOFF@gov.bc.ca
	Katrine.Conroy@gov.bc.ca			

Production \*\*\* Copyright © Government of British Columbia

#### Notes for Travel Voucher (Restricted Use) E127038 for Gunn, Paula M.

1 note(s) returned

Created On	Author	Note
2017/08/09 10:53:35	Morton, Kaitlin s.22 Kaitlin.Morton@gov.bc.ca	Jul28: Vic-Van-Vic, Flew HA Return (Paid on Pers Visa), Taxis Paid on Pers Visa. Aug3:Vic-Van, Flew Helijet (paid on Pers Visa) Taxi/Translink/Hotel Paid on Pers Visa Aug4: Van, Taxi Paid on Pers Visa. Aug5: Personal Travel. Aug6:Van-Nanaimo-Vic, Ferry Paid on Pers Visa, Drove to Vic Pers Travel.

#### Gunn, Paula PREM:EX

From:

White, Emily EDUC:EX

Sent:

Thursday, July 27, 2017 1:27 PM

To:

Gunn, Paula PREM:EX

Subject:

FW: Harbour Air Flight Itinerary. Thanks for booking!

Hi Paula -

See flight details below.

**Emily** 

From: reservation@harbourair.com [mailto:reservation@harbourair.com]

Sent: Thursday, July 27, 2017 1:26 PM

To: White, Emily EDUC:EX

Subject: Harbour Air Flight Itinerary. Thanks for booking!



Check Flight Status

Manage Flight

Deals & Specials

High Flyer Rewards

My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team

Customer Information	100	
Account	HAS#	s.22
	Name	Paula Gunn

Booking s.22		
Friday, July 28, 2017	Invoice #s.17	

	All Skeds - Baggage : Checked Baggage Fee	\$0.00
Flight #219	Sked 200 : Carbon Offset	\$0.65
14:30 Vancouver Harbour / Map 🚨 15:05 Victoria Harbour / Map 🔳	Sked 200 : VHFC Terminal Fee	\$9.86
15.05 Victoria Harbour / Wap	Sked 200/300 : Standard GO Flex	\$186.64
35 minutes		
KK- Confirmed	+ Goods and Services Tax	\$9.85
(1) 6.5	Billing	\$197.15
1 Passenger(s) - GoFlex Paula Gunn, Female	Taxes	\$9.85
Add to Calendar	Grand Total	\$207.00
	Fare Conditions:	
	Changeable up to 15 minutes pricute Dans	
e Y	Changeable up to 15 minutes prior to Depa Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if can 24 hrs of departure	
	Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if can 24 hrs of departure	
	Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if can 24 hrs of departure  Baggage:	
	Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if can 24 hrs of departure	
	Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if can 24 hrs of departure  Baggage: All routes (except routes listed below)	
	Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if can 24 hrs of departure  Baggage: All routes (except routes listed below) 25 lbs. Guaranteed	
4	Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if can 24 hrs of departure  Baggage: All routes (except routes listed below) 25 lbs. Guaranteed 25 lbs. (space available)	celled within
	Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if can 24 hrs of departure  Baggage: All routes (except routes listed below) 25 lbs. Guaranteed 25 lbs. (space available) \$1/lb. over 50 lbs.(space available)  Between South Vancouver (YVR), Ganges 6 35 lbs. Guaranteed	celled within
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	Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if can 24 hrs of departure  Baggage: All routes (except routes listed below) 25 lbs. Guaranteed 25 lbs. (space available) \$1/lb. over 50 lbs.(space available)  Between South Vancouver (YVR), Ganges 6 35 lbs. Guaranteed 15 lbs. (space available) \$1/lb. over 50 lbs.(space available)  Between South Vancouver (YVR), Victoria	celled within
	Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if can 24 hrs of departure  Baggage: All routes (except routes listed below) 25 lbs. Guaranteed 25 lbs. (space available) \$1/lb. over 50 lbs.(space available)  Between South Vancouver (YVR), Ganges and Source available) \$1/lb. (space available) \$1/lb. over 50 lbs.(space available)  Between South Vancouver (YVR), Victoria So lbs. Guaranteed	& Maple Bay

#### **Booking Information**

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11

#### Gunn, Paula PREM:EX

From:

White, Emily EDUC:EX

Sent:

Wednesday, July 26, 2017 11:29 AM

To:

Gunn, Paula PREM:EX

Subject:

FW: Harbour Air Flight Itinerary. Thanks for booking!

Hi Paula -

See your HA flight details below. I haven't booked you on a flight back yet, as I wasn't sure what time you would like to return. Would you like a HA on the way back, or would you prefer Helijet?

**Emily** 

From: reservation@harbourair.com [mailto:reservation@harbourair.com]

Sent: Wednesday, July 26, 2017 8:47 AM

To: White, Emily EDUC:EX

Subject: Harbour Air Flight Itinerary. Thanks for booking!



Check Flight Status Manage Flight Deals & Specials High Flyer Rewards My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team

Account	HAS#	s.22
	Name	Paula Gunn

Friday, July 28, 2017	Invoice S.17	
	All Skeds - Baggage : Checked Baggage Fee	\$0.00
Flight #326/Twin Otter	Sked 200 : Carbon Offset	\$0.65
08:00 Victoria Harbour / Map		
08:30 Vancouver Harbour / Map	Sked 200 : VHFC Terminal Fee	\$9.86
20	Sked 200/300 : Standard GO Flex	\$186.64
30 minutes		
KK- Confirmed	+ Goods and Services Tax	\$9.85
KK- Commined		
1 Passenger(s) - GoFlex	Billing	\$197.15
Paula Gunn, Female	Taxes	\$9.85
Add to Calendar	Grand Total	\$207.00
	Fare Conditions: Refundable up to 15 minutes prior to Depa Changeable up to 15 minutes prior to Depa Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if can 24 hrs of departure	rture
	Refundable up to 15 minutes prior to Depa Changeable up to 15 minutes prior to Depa Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if can	rture
	Refundable up to 15 minutes prior to Depa Changeable up to 15 minutes prior to Depa Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if can 24 hrs of departure  Baggage: All routes (except routes listed below) 25 lbs. Guaranteed	rture
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	Refundable up to 15 minutes prior to Depar Changeable up to 15 minutes prior to Depar Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if can 24 hrs of departure  Baggage: All routes (except routes listed below) 25 lbs. Guaranteed 25 lbs. (space available) \$1/lb. over 50 lbs.(space available)  Between South Vancouver (YVR), Ganges & 35 lbs. Guaranteed 15 lbs. (space available) \$1/lb. over 50 lbs.(space available)  Between South Vancouver (YVR), Victoria 50 lbs. Guaranteed	rture celled within

#### **Booking Information**

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government Issued photo identification. It's required for all passengers 18

July 28

#### YELLOW CAB #335 1441 CLARK DR VANCOUVER

s.22 CARD . CARD TYPE

VISA

DATE TIME

2017/07/28 2821 13.21:28

CLERK ID

RECEIPT NUMBER

C85059883-001-004-050-0

PURCHASE

AMOUNT TIP

TOTAL

\$25.50

VISA Desjardins A0000000031010 B2EE6187A421D667 0280008000-E800 4FB144EAB5BF4BE6 0280008000-F800

AUTH# 088889

01-027

THANK YOU

#### CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS.

## Harbour Air Seaplane

Valcouver (504) 274-1277 Victoria (250) 984-2215 Nanaimo (250 i 714-0004 Ganges 1-877-537-9880

74 1 free 1-800-665-0212 website: www.harbourair.com - 28/07/2017 2:00:46 PM 087: MZ95 5858 RT0001

CUSTOMER COPY

Booking s.22

Paula Gunn Friday, July 28, 2017 Passengel (5)

11ght #219A Departs 14:30 PM & Vancouver Harbour Arrives 15:05 PM @ Victoria Harbour

### Invoice #: s.17

1.00 All Skeds - Baggage : Chec \$0.00 CDN 1.00 Sked 200 : Carbon Offset \$0.65 CDN 1.00 Sked 200 WHFC Terminal \$9.06 CDA 1.00 Sked 200/300 : Standard \$186.64 CDN

lends and Services Tax

\$9.85 681

Gang lotal

\$297.00 CON

Cornett Information:

V158

\$207.00

Cate/Time tation. Terminal 10

28/07/2017 2:00:42 FM HEXHCS04

401400

HCXHCC04 Purchase te la plura

Cang Type Card Number

VISA s.22 \$207.00

Amount author ization Trace Number

081242 010001001017

Response

00-001/APPROVED 081242

# Harbour Air Seaplanes

Vancouver (bu4) 274-1277 Victoria (250) 384-2215 (250) 714-0004 Nanajno 1-877-537 9880 hanges:

io11-free 1-800-665-0212 Monaite: www.harbourair.com 7/28/2017 7:25:43 AM GST: 84295 5858 R10001

CUSTOMER CUPY

floor the s.22

Paula vanis Filday, July 26, 2017 | Passengerra)

Flight #326A Departs 08:00 AM @ Victoria Harbour Acrives 08:30 AM @ Vancouver Harbour

# Invoice #: s.17

T 00 All Skeds - Baggage : Chec \$0.00 C 1 00 Sked 200 : Carber Offset \$0.65 C 1 00 Sked 200 . Wift terminal \$9.86 C t ou Sked 2007 set : Standard \$186.64 C

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mand total

\$207,00 (

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Visa

\$207,00

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7/28/2017 7:25:38 A

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VISA Card Type s.22

Amount Authorization Trace Number Response

\$207,00 074566 010001001019

00-000/APPROVED U/

NOT VALID FOR TRAVEL

Translink 980-CANADA LINE Vancouver City Centre Si I IVM51111 Thu O3 Aug 17 11:23AM

Payment Type:

Purchase: VISA

2 Adult \$4 in

Total price: \$ 8.20

Gredit Gard #:

\*\*\*\* \*\*\*\* 6321

Gredit Gard #:

\*\*\*\* \*\*\*\* 6321

Auth #: \*\*\*\* \*\*\*\* \$.22 Ref #: 031787 Recript #: TUC7A7VVVJEM 165861

Retain for your records View TransLink Policies at www.translink.ca

Thank Vone

Purchased both (there and back) tickets at once.

A36 ROUSSEAU ST

436 ROUSSEAU ST NEW WESTMINSTBC

CARD S.22
CARD TYPE INTERAC
ACCOUNT TYPE CHEQUING
DATE 2017/08/03
TIME 5568 15:45:02
CLERK ID 1257
RECEIPT NUMBER
C85054687-001-001-832-0

PURCHASE TOTAL

\$11.00

Interac A0000002771010 A1BA2157301E0F3B 8000008000-6800 D15B6783F7932614

**APPROVED** 

AUTH# 567046 00-001 THANK YOU

CARDHOLDER COPY

GST#104643655

604.525.5616

AUYAL GITE TAKE # 77 436 ROUSSEAU ST NEW WESTMINSTEC

CARD S.22
CARD TYPE VISA
DATE 2017/08/03
TIME 1683 12:25:45
CLERK ID 1097
RECEIPT NUMBER
C85054366-001-001-740-0

PURCHASE TOTAL

\$11.00

VISA Desjardins A0000000031010 67A9AA7DFD3B73BF 0280008000-E800 BD0010FA5B0A1A8A 0280008000-F800

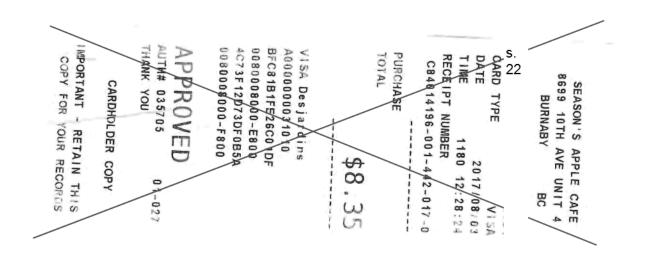
APPROVED

AUTH# 035546 01-027 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

GST#104643655 604\*525\*5616



Reservation Number \$.22

Send to

Paula Gunn

Phone

s.17

Guest Name Paula Gunn

Arrival Date

**Departure Date** 

03/08/2017

04/08/2017

Room Information

s.1 - Gallery One Queen

Folio Number S	5.22						
Trans Date	Description					Voucher	Amount
Charges						s.15	199.00
03/08/2017	Provincial Government 2017		Daily Room Rate: \$24	4.77		, 5 5	20 20 20
03/08/2017	GST Goods & Services Tax						9.95
03/08/2017	Provincial Sales Tax		Parking \$36.84				21.89
03/08/2017	Facility & Eco Fee						10.43
03/08/2017	GST on Facility Fee						0.52
03/08/2017	<b>Destination Marketing Fee</b>						2.57
03/08/2017	GST on DMF						0.13
03/08/2017	MRDT on DMF						0.08
03/08/2017	PST on DMF						0.20
03/08/2017	Parking						29.00
03/08/2017	Translink Tax on Parking					· -	6.09
03/08/2017	GST on Parking					-	1.75
	Total Charges				-		281.61
Payments		- 22					
04/08/2017	Visa	s.22		033241	400	0000426588	-281.61
	Total Payments						-281.61
						Balance Due:	0.00

tug 3/4

RECEIP1 NOT VALID FOR TRAVIL

TransLink 980 CANADA\_LINE Vancouver City Centra TVM51113 Fr: 04 Aug 17 09:854M

Payment Type:

DEBIT Purchase:

2 Zone ricker

Product Price: 2.80

%: \*\*\*\* 8725 Compass licket

bebit Gard #:

Auth 11: 120754 T/107A9VV4GE7 Ref #: Receipt #: 33105

Card Entry: Chip AID: A0000002771010

TVR:8080008000 151:7800

Retain for your records. View TransLink Policies at uuu translink ca

iliand Vinit

RECEIPT NOT VALID FOR TRAVEL 98N CANADA LINE Vancouver Gity Centry TVM51113 Fri 04 Aug 17 09:07AM Paymen Type: DEBIT Purchask will Stored Value Product Price 10.000 Compass 1: arXet s.22 Debit Gard M: s.22 376416 Ref #: TOC7A9VY46VE 11 : 33100 Rece in / Entry Chim A ID : 000000027710\10 1VR : 0000000000 \$17.6800 Rytain for your records View TransLink Policies at www.translink.da Thank You?

## HELIJET INTERNATIONAL

Helijet International Inc 5911 Airport Rd S Vancouver International Airport BC V7B 185 Toll Free (800)665 4354 info@helijet.com www.helijet.com

03/08/2017 B:11:57 AM GST: R102320165

CUSTOMER COPY \*Cancellation Required 5pm Day Prior\* Check-in is 20 Minutes Prior to Departure 501b Baggage Allowance Full Rules available on Helijet.com

\*\*Le riage is subject to the applicable twiffs, conditions of carriage and related regulations available at Helijet We(the "carrier") hereby invite the public at any time to request a copy of our tariffs for the domestic service we provide\*\* Booking #203620

Paula Gunn (Ministry Of Children & Fam...) Thursday, August 3, 2017 1 Passengers

708 Departs 08:40 AM @ Victoria Harbour Arrives 09:15 AM @ Vancouver Harbour

#### s.17 Invoice

1.00 FARE-YWH-OffPeak\_Summer \$170.48 CAD

GST

\$8.52 GST

Grand Total

\$179.00 CAD

Payment Information:

Visa

\$179.00 CAD

Date/Time Station Terminal ID Action Card Type

03/08/2017 8:11:45 AM

JYWHCS04 W66248402 Purchase/Telephone

VISA s.22

Card Number Amount Authorization

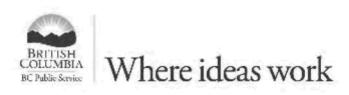
\$179.00 030306 Page, 88, of, 421 FIN-2018-83788

# **⊗**BCFerries PURCHASE

\$106.65 (2 people) 00 0 106 65 106 85 3.20 51.60 2017/08/06 Horseshoe Bay Nanaimo (Dep.Bay) Fuel Rebate Port Fee Adul Adult Adult Undersize Vehi (C)

1 Passenger and vehicle \$72.75





## **Travel Voucher (Restricted Use)**

Control No.

E127092

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

	, please co	ntact y	our Minis	try's Direc	tor/Mai		formation ar							
Name	oulo M						mployee ID	)			Phone N			
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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

# Audit Trail for Travel Voucher (Restricted Use) E127092 for Gunn, Paula M. 4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/08/22 15:17:27	Morton, Kaitlin	Gunn, Paula M.	Saved	Gunn, Paula M.
	s.22 Kaitlin.Morton@gov.bc.ca	Paula.Gunn@gov.bc.ca		Paula.Gunn@gov.bc.ca
2017/08/22 15:23:14	Morton. Kaitlin	Gunn, Paula M.	Notified	Gunn, Paula M.
	s.22 Kaitlin.Morton@gov.bc.ca	Paula.Gunn@gov.bc.ca		Paula.Gunn@gov.bc.ca
2017/08/22 15:23:31	Morton, Kaitlin e 22 Kaitlin.Morton@gov.bc.ca	Gunn, Paula M. Paula.Gunn@gov.bc.ca	Saved	Gunn, Paula M. Paula.Gunn@gov.bc.ca
2017/08/22 15:51:01	Gunn, Paula M. s.22 Paula.Gunn@gov.bc.ca		Approve	dFSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

#### Notes for Travel Voucher (Restricted Use) E127092 for Gunn, Paula M.

#### 1 note(s) returned

Created On	Author	Note
2017/08/22 15:23:14	Morton, Kaitlin <b>s.22</b> Kaitlin.Morton@gov.bc.ca	Aug 10-Drove in MKC rental car to Lake Cowichan for a meeting Aug 11th- Taxi paid on personal Visa

## BLUEBIRD CABS LTD CAB 91 2612 QUADRA ST. 2ND FLOUR VICTORIA, BC V8T 4E4 250-382-2222

TERM ID: GX342463

BATCHM: 138 SHIFTW: 002

Sale INVII: 000000006

Chip SEQ#:138001001006

SEGM:13800 Application Label: VISA Desjardins AIU:A0000000031010 TVR:00 80 00 80 00 TSI:F8 00 S 22

Total:CAD\$

APPROVED 017884 001/00

11-Aug -17

15:51:24

VICTORIA'S FIRST CHOICE
THANK YOU!

BLUEBIRD CABS LTD CAB 91 2612 QUADRA 51, 2ND FLOOR VICTORIA, BC V8T 4E4 250-382-2222

TERM ID: GX342463

BATCHII: 138 SHIFTII: 002

Sale INVII: 000000004

Chip SEON:138001801004 AID: A0000000031010 TVR:00 80 00 80 00 SISI:F8 00 C 22

s.22

Total:CAD\$

30.00

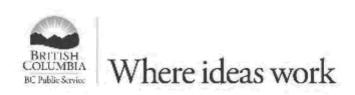
APPROVED 014303 001/00

11-Aug -17

14:51:43

CUSTOMER COPY VICTORIA'S FIRST CHOICE THANK YOU

ED18EXESLP18



## **Travel Voucher (Restricted Use)**

Control No.

E127090

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

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5. Date 9	Completed 8/21		6. Fis	cal Year		7. Spe	cial Ch	eque	Issue		8. Cheque Stub Information				
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	ing Address			- DO 1/0											
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	VIC ICCI (I	C) RCI I	0(210)												
TOTALS	OF COLUM	ANS				<b>36.</b> \$ 0.00	37. \$ 58	20		38. \$ 41.00	<b>39.</b> \$ 0.00	<b>40.</b> \$ 51.54		Claim Total \$ 150.74	
48.		19.	50.			<b>51</b> .	5:				45.	ψ 51.54		ψ 150.74	
	nt Code	Resp.		Service			ОВ		Projec		Sup	plier Code	1	Amount	
	062 062	2200	1	060	000	5	702		22000	000	9	3.22		\$ 150.74	
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	062										_			54.	
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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

> Audited 2017Oct17 SLP

# Audit Trail for Travel Voucher (Restricted Use) E127090 for Iliffe, Liam 5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/08/21 15:35:25	Schell, Kaitlin	Iliffe, Liam	Notified	Iliffe, Liam
	s.22 Kaitlin.Schell@gov.bc.ca	Liam.lliffe@gov.bc.ca		Liam.lliffe@gov.bc.ca
2017/08/21 15:40:09	Schell, Kaitlin	lliffe, Liam	Saved	lliffe, Liam
	ç 22 Kaitlin.Schell@gov.bc.ca	Liam.lliffe@gov.bc.ca		Liam.lliffe@gov.bc.ca
2017/08/22 11:04:02	Schell. Kaitlin s.22 Kaitlin.Schell@gov.bc.ca	lliffe, Liam Liam.lliffe@gov.bc.ca	Notified	lliffe, Liam Liam.lliffe@gov.bc.ca
2017/08/31 11:17:08	lliffe, Liam <b>&lt; 22</b> Liam.lliffe@gov.bc.ca		Initiated	Fleming, Rob Rob.Fleming@gov.bc.ca
2017/10/05 11:15:34	Fleming, Rob s.22 Rob.Fleming@gov.bc.ca		Approved	SFSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

#### Notes for Travel Voucher (Restricted Use) E127090 for Iliffe, Liam

#### 2 note(s) returned.

Created On	Author	Note
2017/08/21 15:40:09	Schell, Kaitlin	08/16 Vic to Airport Taxi
	s.22	08/16 Vic to Kelowna on Pacific Coastal
	Kaitlin.Schell@gov.bc.ca	flight #8p1525 meetings in Kelowna Parking paid (MRF paid for car rental) Returned to Victoria AC flight #8423 Taxi home (Paid by MRF)
2017/08/22 11:04:02	Schell, Kaitlin <b>5 22</b> Kaitlin.Schell@gov.bc.ca	Correction to the above Car Rental and additional parking expense added.



11 - 5533 AIRPORT WAY KELOWNA, BC V1V1S1 Federal GST# :889365821 Rental Agreement #: Bill Ref #:

**Invoice Date:** Account #:

s.22 s.22

16/08/2017

	BILLING DETAIL				
	Description	Qty	/Per	Rate	Amount
	TIME & DISTANCE	1	DAY	33.00	33.00
		Su	btotal		33.00
	CONCESSION FEE RECOVERY 12.36 PCT		PCT	12.36	3.63
	PROV VEHICLE RENTAL TAX 1.50/DAY	1	DAY	1.50	1.50
	VLF REC .90/DAY	1	DAY	0.90	0.90
	PROVINCIAL SALES TAX		PCT	7.00	2.31
	GOODS AND SERVICES TAX		PCT	5.00	1.73
	Total Charges (CAD)				38.54
	PAYMENTS				
	Payment M	aster (	Card		-38.54
	Total Payments (CAD)				-38.54
)	Amount Due (CAD) Individual line item charges such as rental rates (e.g., sales taxes and fees or surcharges), and rounded up or down a whole cent to ensure tha and/or to avoid fractional cents.	for Time charges t the cha	and Dista divided b arges equi	ance, percenta etween multip al the actual	0.00 ge-based charges le parties may be rotal Amount Due

**BILL TO** 

LIAM s.22 'ILIFFE s.22

RENTAL INFORMATION

Date/Time Out 08/16/2017 12:34

**Start Charges** 08/16/2017 12:49

Date/Time In 08/16/2017 20:51

Renter

ILIFFE, LIAM S.22

RENTAL VEHICLES

Color License L60948 RED

Unit Model **PATRIOT** 7M4HXC

Miles/Kms Out ln 41,006 41,100

VIN:1C4NJRAB3GD741009

**CLAIM INFORMATION** 

Claim# / PO# / RO#

Insured

**Date of Loss** 

Type of Loss

Type of Vehicle

Repair Shop

#### For Billing Inquiries / Payment Terms:

Tel#:6045390866

C4AR@ehi.com

Payment Due within days of invoice date Late payments are subject to a finance charge.

Thank You For Choosing Enterprise

Please Return This Portion With Remittance

Remit To:

**ENTERPRISE RENT-A-CAR** 13160 88 AVE SURREY, BC V3W3K3

Amount Due (CAD)

Paid By:

s.22

LIAM s.22 ILIFFE

s.22

Account #

**Rental Agreement** 

Amount

**GPBR** C471

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#### ACCOUNT INFORMATION

ILIFFE, LIAM Name PROVINCE OF BC TRAVEL Corporation

Account # s.22

SUMMARY **CURRENT BALANCE** 

s.22 **Account Limit** Transaction(s) 161,61 **Current Balance** Adjustment(s) 0.00 **Available Credit** Authorization(s) 0.00 **Outstanding Balance** 0.00

#### Activity Details - As of 08/22/2017 12:10 EDT

Transaction Date/Time	Туре	Description	Auth#	мсс	Supplier ID	Decline Reason	Amount
08/21/2017	Transaction data loaded	YELLOW CAB, VICTORIA, BC, CAN	134131	4121	021852400		66.70
08/18/2017	Transaction data loaded	ENTERPRISE RENT-A- CAR,KELOWNA,BC,CAN	153619	3405	316101924900000		38.54
08/18/2017	Transaction data loaded	ENTERPRISE RENT-A- CAR,KELOWNA,BC,CAN	153619	3405	316101924900000		38.54
08/17/2017	Transaction data loaded	IMPARK00100252U,KELOWNA,BC,CAN	162349	7523	577253001410935		5.00
08/17/2017	Transaction data loaded	IMPARK00100255U,KELOWNA,BC,CAN	193007	7523	577252301410935		8.00
08/17/2017	Transaction data loaded	s.15	193609	3581	604432301592308		4.83

Welcome To The s.15

License Plate Number s.22

Expiration Date/Time

08:29 PM AUG 16, 2017

Purchase Date/Time: 04:29pm Aug 16, 2017 Total Due: \$8.00

Total Paid: \$8.00 Ticket # 00000252 S/N #: 520015230795 Rate: Hourly Payment Type: Card

Setting: 10-0255 Mach Name: 10-0255-08

s.22 **MasterCard** 

Auth #: 193007

eDetail/DOL/action

250-763-9905

YELLOW CAB 817 FISGARD STREET V8W1R9 BC VICTORIA 21852400 GH2185240094 \*\*\*\* \*\*\*

10:41:31 08-16-2017

s.22 C Acct # Exp Date \*\*/\*\* Card Type MC

Name: LIAM ILIFFE A0000000041010

Operator: 094 Trace # 9749

Inv. # 094 Auth # 134131

RRN 001799002

MasterCard

s.22 Purchase Tip Total

Retain this copy for your records Customer copy

www.yellowcabvictoria.com Page 102014208-0122018-83788

https://w

Passenger Itinerary Page 1 of 2



## RESERVATION CONFIRMATION # s.22

#### **Passenger**

Name		Total Charges	GST	<b>Total Amount</b>	<b>Total Payments</b>	Balance Due
	FLEMING ROBERT	382.44	19.14	401.58	446.16	-44.58

#### **Additional Passengers**

Name							
ILIFFE	LIAM						

#### **Itinerary**

· 8P flight numbers operated by Pacific Coastal Airlines

Leg	Date	From	То	Flight #	Aircraft *	Status
1	16 Aug 2017	11:40 - VICTORIA INT ARPT	12:28 - KELOWNA	8P1525	BEECH 1900	CONFIRMED
2	17 Aug 2017	15:42 - KELOWNA	16:49 - VICTORIA INT ARPT	8P1526	BEECH 1900	CANCELLED

<sup>\*</sup> Aircraft type subject to change without notice.

#### Charges

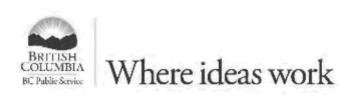
Date	Passenger	Description	Amount	GST	Total
31 Jul 2017	FLEMING, ROBERT	AIF - YYJ	15.00	0.75	15.75
31 Jul 2017	FLEMING, ROBERT	BRAVO FARE	75.00	3.75	78.75
31 Jul 2017	FLEMING, ROBERT	Security Surcharge	7.12	0.36	7.48
31 Jul 2017	FLEMING, ROBERT	Nav Canada Fee	13.00	0.65	13.65
31 Jul 2017	FLEMING, ROBERT	Carbon Surcharge	6.10	0.31	6.41
08 Aug 2017	FLEMING, ROBERT	Cancellation Charge	75.00	3.75	78.75
31 Jul 2017	ILIFFE, LIAM	AIF - YYJ	15.00	0.75	15.75
31 Jul 2017	ILIFFE, LIAM	BRAVO FARE	75.00	3.75	78.75
31 Jul 2017	ILIFFE, LIAM	Security Surcharge	7.12	0.36	7.48
31 Jul 2017	ILIFFE, LIAM	Nav Canada Fee	13.00	0.65	13.65
31 Jul 2017	ILIFFE, LIAM	Carbon Surcharge	6.10	0.31	6.41
08 Aug 2017	ILIFFE, LIAM	Cancellation Charge	75.00	3.75	78.75
		Total (CAD)	382.44	19.14	401.58

#### **Payments**

Date	Description	Payer	Method	Amount	TAN	Receipt	Authorization
31 Jul 2017	MASTERCARD	Lisa D Gibbs	CC CA	446.16		s.22	

Tax Registration: 121386296 RT0001

Pacific Coastal Airlines operates from the <u>South Terminal</u> of the Vancouver International Airport. Guests should check-in 45 minutes prior to the scheduled departure time with appropriate government issued identification. Please click on the following links for additional information.



## **Travel Voucher (Restricted Use)**

Control No.

E127121

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Iliffe, Lia Client Or Educatio	ganization				mployee II 5.22 ob Title	)		(778) 5	Number 587-4421 Group Code	)	
	ompleted	6. Fise	cal Year		7. Specia	Cheque Is:	sue		3. Cheque St	tub Informa	tion
Type of 1 In Provin	Travel	14. Re Meeti	eason for	r Travel					<b>leadquarter</b> Victoria	s	
	9045 Stn Prov Go		a, BC V8\	W 9E2							
l6. Travel Dates	17. Places	Travelled			rsonal icle Use	19. Other Transport	20. & 21 M	l. leals	22. Lodging		cellaneous
2017 08/25	Pestination *Vic. to Van. Vic-Van (AC) Va	Start 0600	<b>End</b> 1900	Km	Cost 17.49	Costs 54.30 61.80	Claim F-	Cost 51.	Costs		Describe car rental /Pa
TOTALS	OF COLUMNS				<b>36.</b> 0.00 \$ 17.49	<b>37.</b> \$ 61.80		<b>38.</b> \$ 51.	<b>39.</b> .50 \$ 0.00	<b>40.</b> 60.98	
3.	49.	50.			51.	52.		45			
0 0 0	Code Re: 962 22 962 962 962	<b>sp.</b> 001	Service 060		<b>STOB</b> 5701		<b>roject</b> 200000			\$-183.77	
	vel Advance	i			i						
								DUE T	O EMPLOYE		<b>54.</b> \$ 183.77
<ul> <li>Certifie disburse a result of the control of the cont</li></ul>	oyee Signature ( ed this travel exper ements made and/ of travel on govern I have not been	nse claim i or allowan nment bus	is a true s nces to wi siness as	hich I ar detailed	n entitled a I above and	E	ame		Dat	e Signed	
56. Spen - Certifie	ding Authority Sed correct pursuan tration Act and rela	t to section	n 32 & 33			Print N	ame		Da	te Signed	
<ul> <li>Requis</li> </ul>	nent Authority Si ition for payment tration Act.				ne Financia	Print N	ame		Da	te Signed	

Ministry Payment Authority ARCS 1050-06

Audited 2017Oct17 SLP

# Audit Trail for Travel Voucher (Restricted Use) E127121 for Iliffe, Liam 4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/08/31 15:27:04	Schell, Kaitlin	Iliffe, Liam	Notified	Iliffe, Liam
	s.22 Kaitlin.Schell@gov.bc.ca	Liam.lliffe@gov.bc.ca		Liam.lliffe@gov.bc.ca
2017/08/31 16:02:32	lliffe, Liam		Approved	Schell, Kaitlin
	< ୨୨ Liam.lliffe@gov.bc.ca			Kaitlin.Schell@gov.bc.ca
2017/09/11 15:54:28	Schell, Kaitlin		Forwarded	dFleming, Rob
	<b>∈ າາ</b> Kaitlin.Schell@gov.bc.ca			Rob.Fleming@gov.bc.ca
2017/10/05 13:51:03	Fleming, Rob		Approved	FSA MIN OFF, FIN
	< 22 Rob.Fleming@gov.bc.ca			FINFSAMINOFF@gov.bc.ca

#### Notes for Travel Voucher (Restricted Use) E127121 for Iliffe, Liam

0 note(s) returned.

Created On	Author	Note	

YELLOW CAB 817 FISGARD STREET V8W1R9 VICTORIA BC 21852400 GH21852400P1

\*\*\*\*

**PURCHASE** 

\*\*\*\*

08-25-2017

06:01:42

s.17

Exp Date \*\*/\*\*

Card Type MC

Name: LIAM ILIFFE

A0000000041010

MasterCard

Operator: 230 Trace # 1216

Inv. # 740

Auth # 090142 RRN 001781001

Purchase

s.22

Tip

Total

\$61.80

APPROVED-THANK YOU

Retain this copy for your records Customer copy

www.yellowcabvictoria.com 250-381-2222

Advanced Parking Lot 9104

Expiration Date/Time

09:35 AM AUG 25, 2017

Add Time#:1119419

Purchase Date/Time: 08:35am Aug 25, 2017
Total Due: \$8.00 Rate: \$6.00 - 1 Hour
Total Paid: \$8.00 Payment Type: Card

Ticket #: 00077949 S/N #: 500013311084 Setting: APS Lot 9104 Mach Name: Meter 2

s.17

Auth #: 113525

Your Receipt, Thank You! www.advancedparking.com



Rental Agreement #:

Bill Ref #: Invoice Date: Account #:

s.22

25/08/2017

Amount 45.90

> 45.90 6.74 1.50 0.90 3.21 2.37 52.98

-52.98 -52.98

0.00

Description	Qty/Per	Rate	
TIME & DISTANCE	1 DAY	45.90	
	Subtotal		
PREMIUM LOCATION CHARGE 17.21 PCT	PCT	17.21	
PROV VEHICLE RENTAL TAX 1.50/DAY	1 DAY	1.50	
VLF REC .90/DAY	1 DAY	0.90	
PROVINCIAL SALES TAX	PCT	7.00	
GOODS AND SERVICES TAX	PCT	5.00	
Total Charges (CAD)			
PAYMENTS			
Payment	Master Card		
Total Payments (CAD)			
Amount Due (CAD)			

BILL T	0				
LIAM S.2 s.22	2 ILIFFE				
RENTA	L INFORM	ATION	T:=		= 1
Date/Time Out 08/25/2017 07:42		Start Charges 08/25/2017 07:44		Date/Time In 08/25/2017 15:00	
Renter ILIFFE, LI	AM KELLY				
RENTA	L VEHICLI	ES			
Color SILVER VIN:3VW	License EF965F /DB7AJ6HM31	Model JETTA 2311	Unit 7P7B9Y	Miles/NOut 14,207	(ms In 14,309
CLAIM	INFORMA	TION			

Insured Claim# / PO# / RO#

Date of Loss Type of Loss Type of Vehicle

Repair Shop

#### For Billing Inquiries / Payment Terms:

Tel#:6045390866

C4AR@ehi.com

Payment Due within days of invoice date Late payments are subject to a finance charge.

#### Thank You For Choosing National Car Rental

Please Return This Portion With Remittance

Remit To:

**ENTERPRISE RENT-A-CAR** 13160 88 AVE SURREY, BC V3W3K3

Amount Due (CAD)

Paid By: LIAM s 22 ILIFFE

s.22

s.22

Account #

**Rental Agreement** 

Amount

**GPBR** C486

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### Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada. Please bring your itinerary-receipt to the airport.

Main Contact Information

Name: Mr Liam Iliffe

E-mail: LISA.GIBBS@GOV.BC.CA

Payment: s.17

Booking reference: s.22

Customer Care Air Canada Reservations 1-888-247-2262

Air Canada Flight Information

1-888-422-7533

**International Reservations** 

Alert me of flight changes Flight notification

#### Flight Itinerary

Flight	From	То	Aircraft	Cabin (Booking class)	Status
AC8054	Victoria (YYJ)	Vancouver (YVR)	DH3	Economy (V)	Confirmed
Operated by:	Fri 25-Aug 2017	Fri 25-Aug 2017			
Air Canada Express- Jazz	07:05	07:30 - TERMINAL M -MAIN			

#### Passenger Information

Passenger: 1 Mr Liam Iliffe

Ticket number: 014 2182 111621

#### **Purchase Summary**

Passenger: 1 Ticket number 014 2182 111621

Date of issue 22-Aug 2017 Fare Amount in Canadian dollars: 182.00

(including navigational & other charges)

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Taxes, Fees & Charges

Air Travellers Security Charge (CA)
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)
Airport Improvement Fee - Canada (SQ)

7.12 10.21 15.00

#### Total Fare in Canadian dollars:

214.33

Ticket particularities:

AC ONLYF/NONREF/CHGE FEE

-BG:AC

\* Fare calculation:

25AUG17YYJ AC YVR Q12.00R170.00CAD182.00 END ROE1.00

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

#### Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip
  cancellation or medical emergency. We recommend the purchase of travel insurance.
- · Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments
  are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport
  change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires
  Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you
  may request a refund for your seat charges. We invite you to read additional terms and conditions related to seat selection

Please read important information and notices regarding Air Canada's general conditions of carriage.

#### Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

Baggage Information for: Liam Iliffe

Air Canada baggage rules apply.

For flight(s): AC8054

1st bag: Complimentary

2nd bag: 35.00 CAD + taxes\* per direction

Max. weight per bag: 23 KG (50 lb)

Max. linear dimensions: 158 CM (62 in)

<sup>\*</sup> For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to bags fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to bag fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to bag fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

 From:
 Schell, Kaitlin EDUC:EX

 To:
 Poldrugovac, Saija FIN:EX

Subject: FW: Harbour Air Flight Itinerary. Thanks for booking!

Date: Thursday, October 12, 2017 10:20:21 AM

Here is the missing flight

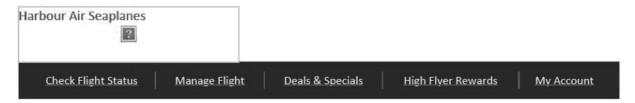
Thank you! Kaitlin

From: reservation@harbourair.com [mailto:reservation@harbourair.com]

Sent: Friday, August 25, 2017 9:07 AM

To: Schell, Kaitlin EDUC:EX

Subject: Harbour Air Flight Itinerary. Thanks for booking!



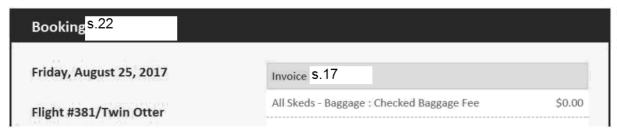
Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team



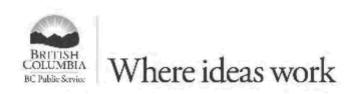


18:00 Vancouver Harbour / Map	Sked 200 : Carbon Offset	\$0.65
18:35 Victoria Harbour / Map	Sked 200 : VHFC Terminal Fee	\$9.86
35 minutes	Sked 200/300 : Standard GO Gold	\$219.97
KK- Confirmed	+ Goods and Services Tax	\$11.52
1 Passenger(s) - GoGold	Billing	\$230.48
Liam Iliffe, Male	To Taxes	\$11.52
Add to Calendar	Grand Total	\$242.00
	Fare Conditions: Refundable up to 15 minutes prior to D	Departure
		Departure
	Refundable up to 15 minutes prior to E Changeable up to 15 minutes prior to E Complimentary Select Seating 50% cancel fee for groups of 4+ if canc hrs departure Guaranteed Baggage:	Departure
	Refundable up to 15 minutes prior to E Changeable up to 15 minutes prior to E Complimentary Select Seating 50% cancel fee for groups of 4+ if canc hrs departure	Departure
	Refundable up to 15 minutes prior to E Changeable up to 15 minutes prior to E Complimentary Select Seating 50% cancel fee for groups of 4+ if cance hrs departure  Guaranteed Baggage: 50 lbs. All routes  Standby Baggage:	Departure
	Refundable up to 15 minutes prior to E Changeable up to 15 minutes prior to E Complimentary Select Seating 50% cancel fee for groups of 4+ if canc hrs departure Guaranteed Baggage: 50 lbs. All routes	Departure

#### **Booking Information**

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).
- <u>Luggage</u> restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.
- The maximum weight per single piece of luggage is 50 pounds.
- Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.
- Cancellations:
- Please note that flights may experience delays or cancellations due to inclement weather.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are

NR18EXESLP17



### **Travel Voucher (Restricted Use)**

Control No.

E127049

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

	erg, Tim rganization Lands, Natural R	esource (	Operations	and R	ural Dev		s.22 Job		Assista		3	7-6240 roup Code
5. Date C 2017/08/	ompleted	6. Fi	scal Year		7. Specia	I Cheque Is	sue		8. Ch	eque Stu	ıb Informa	ition
Type of I	Travel	14. F	o Reason for sterial Med							quarters ster's Offf	ice	
	ng Address for 0	Cheque			DO 1/014/	250						
16.	Parliament Build			18.		19.	20. & 21		22	<u>.</u>	20. & 21	
Travel Dates	*PCard	Travelle	a		rsonal icle Use	Other Transport	IVI	eals	_   L	odging	Mis	scellaneous
2017 08/03 08/04	Destination * Vic-Van (HA) * Van-Vic (HA)		End 2359 1345	Km	0.00 0.00	Costs	Claim	0.0 0.0	00	Costs 233.83	Cost	Describe
TOTALS	OF COLUMNS	50			36. \$ 0.00	37. \$ 0.00		38. \$ 0.	00 39	). \$ 233.83	<b>40.</b> \$ 0.0	Claim Total 0 \$ 233.83
Client 1 1 1	Code Re	esp. 1000	Service 400		51. STOI 571	3   1	<b>Project</b> 7100000			upplier ( S.22	Code	Amount \$ 233.83
Less Tra	vel Advance									_		
1	128						AMOUN	T DUE	TO EN	- IPLOYEE		<b>54.</b> \$ 233.83
- Certifie disburse a result	loyee Signature ed this travel experments made and of travel on gover h I have not been	nse claim or allowane nment bu	n is a true s inces to wh isiness as	nich I a detaile	m entitled a d above an	d	lame			Date	Signed	
56. Spen - Certifie	ding Authority Sed correct pursual tration Act and re	nt to secti	on 32 & 33			Print	Name			Date	Signed	
- Requis	nent Authority S ition for payment tration Act.	pursuant	to section	32 of th	he Financia	Print I					Signed	nority ARCS 1240-

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited 2017Aug16

# Audit Trail for Travel Voucher (Restricted Use) E127049 for Renneberg, Tim 7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/08/11 13:18:11	Hansen, Lucy	Renneberg, Tim	Saved	Renneberg, Tim
	c 22 Lucy.Hansen@gov.bc.ca	Tim.Renneberg@gov.bc.ca		Tim.Renneberg@gov.bc.ca
2017/08/11 13:18:38	Hansen, Lucy	Renneberg, Tim	Saved	Renneberg, Tim
	s 22 Lucy.Hansen@gov.bc.ca	Tim.Renneberg@gov.bc.ca		Tim.Renneberg@gov.bc.ca
2017/08/11 13:20:14	Hansen, Lucy	Renneberg, Tim	Saved	Renneberg, Tim
	s.22 Lucy.Hansen@gov.bc.ca	Tim.Renneberg@gov.bc.ca		Tim.Renneberg@gov.bc.ca
2017/08/11 13:28:53	Hansen, Lucy	Renneberg, Tim	Saved	Renneberg, Tim
	c 22 Lucy.Hansen@gov.bc.ca	Tim.Renneberg@gov.bc.ca		Tim.Renneberg@gov.bc.ca
2017/08/11 13:29:04	Hansen, Lucy	Renneberg, Tim	Notified	Renneberg, Tim
	s 22 Lucy.Hansen@gov.bc.ca	Tim.Renneberg@gov.bc.ca		Tim.Renneberg@gov.bc.ca
2017/08/11 13:35:29	Renneberg, Tim		Initiated	Silverio, Lisa M
	s.22			Lisa.Silverio@gov.bc.ca
2017/08/11 13:37:12	Tim.Renneberg@gov.bc.ca Silverio. Lisa M.		Approve	dFSA MIN OFF, FIN
	S.2.2			FINFSAMINOFF@gov.bc.ca
	Lisa.Silverio@gov.bc.ca			

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#### Notes for Travel Voucher (Restricted Use) E127049 for Renneberg, Tim

#### 1 note(s) returned

T Hoto(3) Total Hoto.		
Created On	Author	Note
2017/08/11 13:20:14	Hansen, Lucy	Aug 3- HA flight #360 Vic- Van (BTA)
	s.22 Lucy.Hansen@gov.bc.ca	overnight in Van c 15 (Visa) Aug 4- Return flight HA #215- Van - Vic (BTA)
		No Meals claimed

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#### Hansen, Lucy FLNR:EX

From:

Donaldson, Doug PREM:EX

Sent:

Friday, August 11, 2017 2:25 PM

To:

Hansen, Lucy FLNR:EX

Subject:

Re: Hotel approval for Tim Renneberg

Yes approved.

Sent from my iPhone

On Aug 11, 2017, at 1:36 PM, Hansen, Lucy FLNR:EX < Lucy. Hansen@gov.bc.ca > wrote:

Good Afternoon Minister,

Could you please approve Tim's hotel staff in Vancouver for Aug 3 at the s.15 it is because it is over the approved amount we need approval.

Thanks

Lucy

From: LHANSEN [mailto:Lucy.Hansen@gov.bc.ca]

Sent: Friday, August 11, 2017 1:31 PM

To: Hansen, Lucy FLNR:EX

Subject: Scan From < Device Name>

<Scan\_20170811.pdf>

Mr Tim Renneberg

s.15

## Receipt

Invoice date 8/4/2017
Our reference s.22
GST Number s.15

Guest	Mr Tim Renneb		Arrival	8/3/2017	Departure	8/4/2017	Room	dras
Date	Description	و در دو دو دو دو دو دو دو دو دو دو دو دو دو	Q	uantity	Unit Price	1		1511
8/3/2017 8/3/2017 8/3/2017 8/3/2017 8/3/2017	Room Charge DMF @1.293 Federal Tax C Provincial Roo Municipal Ro	e % Plus Taxes GST om Tax om Tax	n van de offer transverse en geberg gegen vergeligt van de over productie.	1 1 2 2 2 2	199.00 2.57 0.00 0.00 0.00		1	(CAD) 199.00 2.57 10.08 16.13 6.05
8/4/2017	MC s.17	Auth: 195949			Total inv	d	-2	33.83 33.83 33.83
					Total Due	and the contraction of the subsection of the subsection begin	nervice e sièrie e e co	0.00

Total GST

10.08

Lagree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X

For reservations s.15

## Harbour Air Seaplanes

Vancouver (604) 274-1277 Victoria (250) 384-2215 Nanaimo (250) 714-0004 Ganges 1-877-537-9880

Toll-free 1-800-665-0212 Website: www.harbourair.com 04/08/2017 11:44:38 AM GST: 84295 5858 RT0001

CUSTOMER COPY

Booking S.22

Tim Renneberg Friday, August 4, 2017 1 Passenger(s)

Flight #215 Departs 12:30 PM @ Vancouver Harbour Arrives 13:05 PM @ Victoria Harbour

Group list: o Renneberg, Tim

s.17

### Invoice #:

1.00 All Skeds - Baggage : Chec \$0.00 CDN 1.00 Sked 200 : Carbon Offset \$0.65 CDN 1.00 Sked 200 : VHFC Terminal \$9.86 CDN 1.00 Sked 200/300 : Standard \$186.64 CDN

Goods and Services Tax

\$9.85 GST

Grand Total

\$207.00 CDN

Payment Information:

Master Card

\$207.00 CDN

Date/Time Station Terminal ID Action

04/08/2017 11:44:37 AM HCXHCS07

Terminal ID HCXHCCO7
Action Purchase/Telephone
Card Type M/C
Card Number \*\*\*\* \*\*\* \*\* \$.22

Card Number \*\*\*\* \*\*\* \*\*

Amount \$207.00

Authorization 144437

Trace Number 017001001047

Response

00-001/APPROVED 144437

#### Hansen, Lucy FLNR:EX

From:

reservation@harbourair.com

Sent:

Wednesday, August 9, 2017 10:57 AM

To:

Hansen, Lucy FLNR:EX

Subject:

Harbour Air Flight Itinerary. Thanks for booking!



Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team

okari shi perseke masaransa, presimen bila sati, minesi		
Account	HAS#	s.22
	177 C	Piles (St. F Reflexes) and a file of ancer to
	Name	Tim Renneberg

Thursday, August 3, 2017	Invoice S.17	
	All Skeds - Baggage : Checked Baggage Fee	\$0.00
Flight #360 16:00 Victoria Harbour / Map 🗔	Sked 200 : Carbon Offset	\$1.30
16:35 Vancouver Harbour / Map	Sked 200 : VHFC Terminal Fee	\$19.72
:**	Sked 200/300 : Standard GO Flex	\$373.28
35 minutes	+ Goods and Services Tax	\$19.70
KK- Confirmed	in the same of the	er er agemen

The state of the s		
KK- Confirmed	Billing	\$197.15
	Taxes	\$9.85
1 Passenger(s) - GoFlex Tim Renneberg, Male	Grand Total	\$207.00
Add to Calendar	Master Card	\$207.00
essenten auf hift von som anne en en en en en en en en en en en en	Date / Time	August 4, 2017 @ 11:44:38 AM
	Summary	s.22
	Expiration	10/2021
	Authorization	the second control of the second control of
	25 lbs. Guaranto 25 lbs. (space a	vailable)
	Between South 35 lbs. Guaranto 15 lbs. (space a	
	Between South 50 lbs. Guaranto \$1/lb. over 50 ll	
		ged Tours Cancellation: on fee if cancelled within 24hrs of

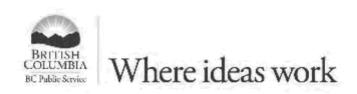
#### **Booking Information**

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.

departure

Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11

AT18EXESLP18



### **Travel Voucher (Restricted Use)**

Control No.

E127071

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Client Or Attorney 5. Date C 2017/08 Type of In Provir 12. Maili	Completed /17 Travel nce ng Addres	ss for C	201 14. F Min Cheque	Reason fo isterial Bu	S.22 Job Ti Minist or Trave	erial Assi 7. Spec			Issue		(25 Tra 3 8.	50) 38 vel Gr	arters	ode b Inform	atio	n	
16. Travel Dates	9044 Stn I 17.		Travelle		18. Per	sonal		ther	20. & 21 N	⁄leals		22.	dging	20. & 2 M		llaneous	
2017 08/01 08/02 08/03	Destinat Van-Vic Victoria Vic-Van	(HJ)	Start 0600 0000 0000	End 2359 2359 1800	Km	Cost 0.00 0.00 0.00	2 2	90.00	Claim F- F- F-		t 51.50 51.50 51.50	2 2	osts 21.43 21.43	Cost		Describe	
TOTALS	OF COLU	IMNS		<u> </u>		<b>36.</b> \$ 0.00	<b>37</b> .	120.00		<b>38</b> . \$ 1	54.50	<b>39.</b>	142.86	<b>40.</b> \$ 0.	00	Claim Total \$ 1017.36	
-	t Code 105 105 105	150 150 150	50. 5p. 002 002 002 002	Service 1000 1000 1000	05 05 <del>05</del>	51. 570E 570 571 <del>575</del> <del>575</del>	1 1		Project 1500000 1500000 <del>1500000</del>		45.	Supp S.2	lier Co	de		Amount \$ 11.00 \$ 409.00 \$ 154.50 \$ 442.86	608.3
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party. 56. Sper - Certifie	h I have no Iding Auth ed correct partion Act	nority S	ignature	e (See Au	dit Trail	)		Prin	t Name				Date	Signed			

**Print Name** 

Administration Act. FIN 10 (EFI-F0012 v2.6.1)

57. Payment Authority Signature (See Audit Trail)

- Requisition for payment pursuant to section 32 of the Financial

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

**Date Signed** 

Audited 2017Sep08 SLP

## Audit Trail for Travel Voucher (Restricted Use) E127071 for Howard, Stephen 4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/08/17 14:31:51	Nanninga, Tanera	Howard, Stephen	Saved	Howard, Stephen
		Stephen.Howard@gov.bc.ca		Stephen.Howard@gov.bc.ca
2017/08/17 14:41:19	Nanninga, Tanera	Howard, Stephen	Notified	Howard, Stephen
	s.22 Tanera.Nanninga@gov.bc.ca	Stephen.Howard@gov.bc.ca		Stephen.Howard@gov.bc.ca
2017/08/17 16:06:16	Howard, Stephen		Initiated	Eby, David
	Stephen.Howard@gov.bc.ca			David.Eby@gov.bc.ca
2017/08/22 09:01:06	Eby, David		Approved	dFSA MIN OFF, FIN
	s.22 David.Eby@gov.bc.ca			FINFSAMINOFF@gov.bc.ca

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#### Notes for Travel Voucher (Restricted Use) E127071 for Howard, Stephen

1 note(s) returned.

Created On	Author	Note
2017/08/17 14:31:51	Nanninga, Tanera s.22 Tanera.Nanninga@gov.bc.ca	08/01/17 Van-Vic, Helijet \$230.00, Hotel \$221.43, Full day per diem \$51.50 08/02/17 Victoria, Hotel \$221.43, Full Day per Diem \$51.50 08/03/17 Vic-Van, HJ \$179.00,cab \$11.00, Full day per diem \$51.50

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### Nanninga, Tanera AG:EX

From:

passengerservices@helijet.com

Sent:

Tuesday, August 1, 2017 6:35 AM

To:

Nanninga, Tanera JAG:EX

Subject:

Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

	3-1-1-1-E
Customer #	s.22
Name	Stephen Howard

Tuesday, August 1, 2017	Invoice   S.17		
851	FARE-YWH-Full_Su	mmer - 2017	\$219.05
07:00 Vancouver Harbour	+ GST		\$10.95
07:35 Victoria Harbour	Billing		\$219.05
35 minutes	Taxes		\$10.95
Confirmed	Grand Total	The state of the s	\$230.00
1 Passengers - Full-Fare	Mastercard		\$230.00
. Stephen Howard, Male	Date / Time	August 1, 2017 @ 6:31:42 AM	
Add to Coloudou	Summary	s.22	
Add to Calendar	Expiration	11 / 2017	
	Authorization	030430	

#### INVOICE

Mr Stephen Howard Canada	Room No. Arrival Departure	s.15 : 08-01-17 : 08-03-17
Membership No : A/R Number : Group Code : Company Name : Provincial Government	Page No. Conf. No. Folio No. Reference No. GS1s.15	: 1 of 1 : s.22

Date	Posting		Charges CAD	Credits CAD
08-01-17 08-01-17 08-01-17 08-01-17 08-02-17 08-02-17 08-02-17 08-02-17	Room Revenue Room Destination Fee Room GST Tax Room PST Tax Room Revenue Room Destination Fee Room GST Tax Room PST Tax Room PST Tax Mastercard	Daily Room Rate: \$221.43	189.00 1.89 9.54 21.00 189.00 1.89 9.54 21.00	442.86
		Total	442.86	442.86
		Balance	\$ 0.00	

#### Nanninga, Tanera AG:EX

From:

passengerservices@helijet.com

Sent:

Thursday, August 3, 2017 4:31 PM

To:

Nanninga, Tanera JAG:EX

Subject:

Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	s.22
	Name	Stephen Howard

Thursday, August 3, 2017	Invoice s.17		
726	FARE-YWH-OffPea	k_Summer	\$170.48
16:55 Victoria Harbour	+ GST		\$8.52
17:30 Vancouver Harbour			
	Billing		\$170.48
35 minutes	Taxes		\$8.52
Confirmed	Grand Total		\$179.00
1 Passengers - Sale	Mastercard		\$179.00
. Stephen Howard, Male	Date / Time	August 3, 2017 @ 4:30:14 PM	
	Summary	s.22	
Add to Calendar	Expiration	11/2017	
	Authorization	078865	

TERM ID: HR342463

BATCHH: 054 SHIFTH: 002

Sale INV#: 00000010 MCARD

Chip SEQH: 054001001010 Applicatio Label: MASTERCARD A 2000000041010 Tyr. 00 00 00 80 00 TSI:E8 00

Total:CAD\$

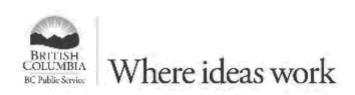
11.00

APPROVED 017941 001/00

03-Aug -17

16:28:11

CUSTOMER COPY VICTORIA'S FIRST CHOICE THANK YOU!



### **Travel Voucher (Restricted Use)**

Control No.

E127073

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy

collection	ı, please cor	ntact you	r Minis	stry's Dired	ctor/Ma	nager of I	Informa	ation a	nd Privacy	У.				
Name	Stephen					oyee ID						e Number 387-1866		
	rganization				s.22 Job T							of Group Co	ode	
Attorney	General				Minis	terial Assi					3			
5. Date C 2017/08	ompleted /17		6. Fi 201	<b>scal Year</b> 8		7. Spec	ial Ch	neque	Issue		8. CI	neque Stul	Informatio	on
Type of	Travel			Reason fo		el						dquarters		
In Provir		f Ch		isterial Bu	siness						Van	couver		
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Dates 2017	*PCard Destinatio	64	art	End	Vehi  Km	cle Use Cost		sport	Claim	Cost		Lodging Costs	C4	Describe
08/08	* Van-Vic (I		аг <b>с</b> 600	2359	Km	0.00	_ Co	osts	F-	51.	50	221.43	Cost	Describe
08/09	* Vic-Van (I		000	2000		0.00		9.50	F-	51.				
08/11	Vancouve		900	1800		0.00	·	10.50		0.0	00			
						36.	37.			38.	+:	39.	40.	Claim Total
	OF COLUM	INS				\$ 0.00		20.00		\$ 103.	00	\$ 221.43	\$ 0.00	\$ 344.43
8.		l9	50			51.	1-	52.		4				_
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	105	1500	_		305 305		50		<del>1500000</del>			_ 5.22		\$ 103.00
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									AMOU	NT DUF	ΓΟ F	MPLOYEE	٥	\$ 344.43
45. Emp	loyee Signa	ture (Se	e Auc	dit Trail)				Print	Name	VI DOL			Signed	ψ 044.40
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	ements mad													
	of travel on													
party.	h I have not	been an	a wiii i	not be rein	nburse	d by any c	otner							
	ding Autho	ority Sign	nature	(See Au	dit Trai	D		Print	t Name			Date	Signed	
- Certifie	ed correct pu	ursuant to	secti	on 32 & 3			ı						0.9	
Adminis	tration Act a	ind relate	d poli	cies.										
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FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited 2017Sep08

2017-09-08

## Audit Trail for Travel Voucher (Restricted Use) E127073 for Howard, Stephen 3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/08/17 14:48:42	Nanninga, Tanera	Howard, Stephen	Notified	Howard, Stephen
	s 22 Tanera.Nanninga@gov.bc.ca	Stephen.Howard@gov.bc.ca		Stephen.Howard@gov.bc.ca
2017/08/17 16:05:19	Howard. Stephen \$.22 Stephen.Howard@gov.bc.ca		Initiated	Eby, David David.Eby@gov.bc.ca
2017/08/22 09:00:17	Eby, David <b>s.22</b> David.Eby@gov.bc.ca		Approved	HFSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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#### Notes for Travel Voucher (Restricted Use) E127073 for Howard, Stephen

1 note(s) returned.

Created On	Author	Note
2017/08/17 14:48:42	Nanninga, Tanera s 22 Tanera.Nanninga@gov.bc.ca	08/08/17 Van-Vic Flights on AA pcard, Hotel \$221.43, Full day per diem \$51.50 08/09/17 Vic-Van Flights on AA pcard, Cab \$9.50, Full day Per piem \$51.50 08/09/17 Vancouver minister meetings, parking \$ 10.50

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### Nanninga, Tanera AG:EX

From: Sent: passengerservices@helijet.com Friday, August 25, 2017 9:54 AM

To:

Nanninga, Tanera AG:EX

Subject:

Thank you for choosing to take off with Helijet!

Deard



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	s.22
	Name	Stephen Howard

Tuesday, August 8, 2017	Invoice s.17		
	FARE-YWH-OffPea	k_Summer	\$170.48
851 07:00 Vancouver Harbour	+ GST		\$8.52
07:35 Victoria Harbour			
	Billing		\$170.48
35 minutes	Taxes		\$8.52
Confirmed	Grand Total		\$179.00
1 Passengers - Sale	Mastercard		\$179.00
. Stephen Howard, Male	Date / Time	August 8, 2017 @ 6:31:22 AM	
	Summary	s.17	
Add to Calendar	Expiration	10 / 2021	
	Authorization	172710	

Booking #203738			
Wednesday, August 9, 2017	Invoice s.17		
858	FARE-YWH-OffPear + GST	k_Summer	\$170.48 \$8.52
18:40 Victoria Harbour 19:15 Vancouver Harbour	Billing		\$170.48
35 minutes	Taxes		\$8.52
Confirmed	Grand Total		\$179.00
1 Passengers - Sale	Mastercard		\$179.00
. Stephen Howard, Male	Date / Time	August 9, 2017 @ 6:18:14 PM	
	Summary	s.17	
Add to Calendar	Expiration	10 / 2021	
	Authorization	211814	

#### THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

#### GST#:

R102320165

#### Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

#### Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

#### Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

#### Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

#### Parking:

#### INVOICE

Mr Stephen Howard Canada	Room No. Arrival Departure	: 08-08-17 : 08-09-17
Membership No : A/R Number :	Page No. Conf. No. Folio No.	: 1 of 1 : 14834239
Group Code : Company Name : Provincial Government	Reference No. GS7 s. 15	4.,

Date	Posting		Charges CAD	Credits CAD
08-08-17	Room Revenue		189.00	
08-08-17	Room Destination Fee		1.89	
08-08-17	Room GST Tax		9.54	
08-08-17	Room PST Tax		21.00	
08-08-17	Mastercard			221.43
		Total	221.43	221.43
		Balance	\$ 0.00	

2612 QUADRA ST. 2ND FLOOR VICTORIA, BC V8T 4E4 250-382-2222

TERM ID: E0342463

BATCHA: 277 SHIFTA: 003

Sale INV#: 00000009

Chip SEQH:277001001009
Application Label: MasterCard
AID:A0000900041010
TVR:00 00 00 80 00
TSI:E8 00
5.17

s.17

Total:CAD\$

9.50

APPROVED 211654 001/00

09-Aug -17

18:16:54

CUSTOMER COPY VICTORIA'S FIRST CHOICE THANK YOU!

### PayByPhone Parking Receipt

From: support@paybyphone.com

Subject: PayByPhone Parking Receipt

To: stephenhoward@shaw.ca

Fri, Aug 11, 2017 12:49 PM





### PayByPhone Parking Receipt

CITY OF VANCOUVER, Vancouver, British Columbia

Stall Number:

s.15

Location Name:

License Plate:

s.22

Parking Started:

2017/08/11 12:49pm 2017/08/11 1:49pm

Parking Expiry: Parking Cost:

\$3.00

(including Service Charge)

Payment Method:

MasterCard s.17

Transaction No.

297276463

Payment Date:

2017/08/11 12:49pm

### Thank you for using PayByPhone

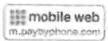
You can access a full list of all your parking transactions and update your profile at <u>paybyphone.com</u>.

If you're a smartphone user and haven't already, why not try our mobile web site at  $\underline{m.paybyphone.com}$  or our apps via the links below.









© 2015 PayByPhone Technologies Inc.



Lot - 712 PARK ROYAL www.impark.com Expiration Date/Time

Purchase Date/Time: 02:21pm Aug 11, 2017
Total Due: \$7.50 Rate: \$7.50 - For 1.5 Hr Cotal Paid: \$7.50 Payment Type: Caro Ticket #: 00023949 S/N #: 500011520340 Setting: 712 Mach Name: Meter - 1

s.17

MasterCard

Auth #: 172125

Thank You! Have A Nice Day Please come again

#### RECEIPT

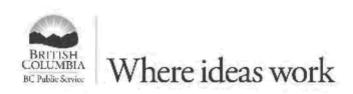
**IMPARK** Lot - 712

Expiration Date/Time: 03:51pm Aug 11, 2017 Purchase Date/Time: 02:21pm Aug 11, 2017

Total Due: \$7.50 Total Paid: \$7.50 Ticket #: 00023949 Setting: 712 Mach Name: Meter - 1 Rate: \$7.50 - For 1.5 Hrs Payment Type: Card

s.17

Auth #: 172125



### Travel Voucher (Restricted Use)

Control No.

E127119

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name					Emplo	yee ID				Pho	ne Number			1
	, Stephen			s 22 °							0) 387-1866			
	rganizatio	n		Job Title Travel Group					el Group Co	ode				
Attorney	General				Minis	terial Assi	stant			3				
5. Date 0 2017/08	Completed /31	ı	6. F	iscal Year		7. Spec	ial Cheque	Issue		8. 0	Cheque Stul	Informat	tion	
Type of	Travel		14.	Reason fo	r Trave	el				Hea	adquarters			1
In Provi				nisterial Bu							ancouver			
12. Maili	ng Addres	ss for C	heque											1
				oria, BC V8	3W 9E2									
16.	17.			,	18.		19.	20. & 21			22.	20. & 21.		1
Travel		Places	Travelle	ed		sonal	Other		leals				cellaneous	
Dates	*PCard			-	Vehi	cle Use	Transport				Lodging			
2017	Destinat	ion	Start	End	Km	Cost	Costs	Claim	Cost		Costs	Cost	Describe	
08/16	* Van-Vic		0900	2359	1	0.00	00010	F-B		.00	221.43	0001	Describe	
08/17	* Vic- Var		0000	1800		0.00	10.50	F-		.50	221110			
08/22	* Van-Vic		0700	2359		0.00	10.00	F-		.50	221.43			
08/23	* Vic-Van		0000	2000		0.00	21.50	F-		.50				
08/18	Vancou	. //	0900	1600		0.00	23.00	'		.00				
08/25	Vancou		1100	1700		0.00	11.00			.00				
08/28	Vancou		0800	1700		0.00	19.00			.00				
08/15	Vancou		0830	1500		0.00	19.00			.00				
00/10	Varicou	VCI	0000	1300		0.00	13.00			.00				
TOTALS	OF COLL	IMNIC				<b>36.</b> \$ 0.00	<b>37</b> . \$ 104.00		<b>38.</b> \$ 195	. EO	<b>39.</b> \$ 442.86	<b>40.</b> \$ 0.00	Claim Total \$ 742.36	
101ALS 18.	OF COLU	49.	le.	50.		<b>51</b> .	52.			.50   <b>5</b> .	J 442.00	\$ 0.00	J   \$742.30	+
	t Code			ou. Servic	o I ino	STO		Drainat	ľ	ю.	Supplier C	-4-	Amount	
	105		<b>sp.</b> 5002		005		01	Project 1500000	,		Supplier Co	oue	\$ 32:00-	74
	105 105		5002		005 <del>005 —</del>		01	<del>1500000</del>			s.22		\$ 72.00	/4
	105		5002		<del>005</del>		51	1500000					\$ 72.00 \$ 442.86	
	105		5002		005		50	1500000			_		\$ 442.00 \$ 195.50	
	ıvel Advar		002	10	005	91	50	1500000					<del>\$ 195.50</del>	+
	ivei Advai 105		1			1	1		1		271542	a		
	100										27 1042	-	54.	1
								AMOU	NT DUF	тоі	EMPLOYEE		\$ 742.36	
45 Emp	loyee Sigi	nature	(See Au	dit Trail)			Print	Name	W DOL			Signed	ψ 7 42.00	1
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party.														4

**Print Name** 

**Print Name** 

Administration Act. FIN 10 (EFI-F0012 v2.6.1)

56. Spending Authority Signature (See Audit Trail)

57. Payment Authority Signature (See Audit Trail)

Administration Act and related policies.

- Certified correct pursuant to section 32 & 33 of the Financial

- Requisition for payment pursuant to section 32 of the Financial

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

**Date Signed** 

**Date Signed** 

Audited 2017Sep28

## Audit Trail for Travel Voucher (Restricted Use) E127119 for Howard, Stephen 8 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/08/31 10:37:53	Nanninga, Tanera	Howard, Stephen	Saved	Howard, Stephen
	e 22 ,	Stephen.Howard@gov.bc.ca		Stephen.Howard@gov.bc.ca
	Tanera.Nanninga@gov.bc.ca			
2017/08/31 10:40:01	Nanninga, Tanera	Howard, Stephen	Saved	Howard, Stephen
1	s.22	Stephen.Howard@gov.bc.ca		Stephen.Howard@gov.bc.ca
	Tanera.Nanninga@gov.bc.ca			
2017/08/31 10:42:34	Nanninga, Tanera	Howard, Stephen	Saved	Howard, Stephen
1	s 22	Stephen.Howard@gov.bc.ca		Stephen.Howard@gov.bc.ca
1	Tanera.Nanninga@gov.bc.ca			
2017/08/31 10:44:59	Nanninga, Tanera	Howard, Stephen	Saved	Howard, Stephen
1	e 22	Stephen.Howard@gov.bc.ca		Stephen.Howard@gov.bc.ca
1	Tanera.Nanninga@gov.bc.ca			
2017/09/01 15:24:39	Nanninga, Tanera	Howard, Stephen	Notified	Howard, Stephen
1	s.22	Stephen.Howard@gov.bc.ca		Stephen.Howard@gov.bc.ca
1	Tanera.Nanninga@gov.bc.ca			
2017/09/01 15:30:30	Nanninga, Tanera	Howard, Stephen	Saved	Howard, Stephen
1	s 22	Stephen.Howard@gov.bc.ca		Stephen.Howard@gov.bc.ca
	Tanera.Nanninga@gov.bc.ca			
2017/09/08 08:26:30	Howard, Stephen		Initiated	3.
1	s 22			David.Eby@gov.bc.ca
	Stephen.Howard@gov.bc.ca			
2017/09/08 16:28:08	Eby, David		Approved	dFSA MIN OFF, FIN
1	s 22			FINFSAMINOFF@gov.bc.ca
1	David.Eby@gov.bc.ca			
1				

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#### Notes for Travel Voucher (Restricted Use) E127119 for Howard, Stephen

1 note(s) returned

Created On	Author	Note
2017/09/01 15:24:39	Nanninga, Tanera s.22 Tanera.Nanninga@gov.bc.ca	08/15/2017- Van: prk for Ministerial Mtgs \$19.00 08/16/2017 - Van-Vie-Flights-on-AC-peard, F B per diem \$41.00, Hotel \$221.43 08/17/2017 - Vic-Van: Flights on AC pcard, F per diem \$51.50, cab \$10.50 08/18/2017-Van: parking for Ministerial Mtgs \$23.00 08/22/2017-Van-Vic: Flights on AC pcard, F per diem \$51.50, Hotel \$221.43 08/23/2017-Vic-Van: Flights on AC pCard, F per diem \$51.50, cab \$21.50 08/25/2017 Van: prk for Ministerial mtgs \$11.00 08/28/2017 - Van: prk for Ministerial Mtgs \$19.00

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#### INVOICE

s.15 Room No. Mr Stephen Howard : 08-16-17 Arrival Canada : 08-17-17 Departure Page No. : 1 of 1 Conf. No. Membership No: s.22 Folio No. A/R Number Reference No. : Group Code GST/s.15 Company Name : Provincial Government

Date	Posting		Charges CAD	Credits CAD
08-16-17 08-16-17 08-16-17 08-16-17	Room Revenue Room Destination Fee Room GST Tax Room PST Tax		189.00 1.89 9.54 21.00	
08-16-17	American Express			221.43
	····	Total	221.43	221.43
		Balance	\$ 0.00	

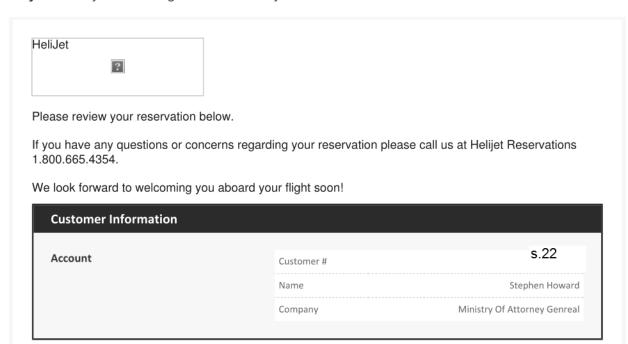
From: Nanninga, Tanera AG:EX Poldrugovac, Saija FIN:EX

Subject: FW: Thank you for choosing to take off with Helijet! Date: Thursday, September 28, 2017 2:27:50 PM

From: passengerservices@helijet.com [mailto:passengerservices@helijet.com]

Sent: Tuesday, September 12, 2017 1:30 PM To: Nanninga, Tanera AG:EX

Subject: Thank you for choosing to take off with Helijet!



Wednesday, August 16, 2017	Invoice S.17		
709	FARE-YWH-OffPea	k_Summer	\$170.48
09:30 Vancouver Harbour			
10:05 Victoria Harbour	+ GST		\$8.52
Dropoff:	Billing		\$170.48
Shuttle Requested	Taxes		\$8.52
35 minutes	<b>Grand Total</b>		\$179.00
Confirmed	Mastercard		\$179.00
1 Passengers - Sale	Date / Time	August 16, 2017 @ 8:55:40 AM	
. Stephen Howard, Male			
	Summary	s.17	

### Nanninga, Tanera AG:EX

From:

passengerservices@helijet.com

Sent:

Thursday, August 17, 2017 4:31 PM

To:

Nanninga, Tanera JAG:EX

Subject:

Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer #	s.22
Name	Stephen Howard

Thursday, August 17, 2017	Invoice S.17	The state of the state of	
	SALE - Seat Sale \$3	179	\$170.48
726 16:55 Victoria Harbour	+ GST		\$8.52
17:30 Vancouver Harbour	Billing		\$170.48
35 minutes	Taxes		\$8.52
Confirmed	Grand Total		\$179.00
1 Passengers - Sale	Mastercard		\$179.00
. Stephen Howard, Male	Date / Time	August 17, 2017 @ 4:30:57 PM	
	Summary	s.17	
Add to Calendar	Expiration	10 / 2021	
	Authorization	193054	

From: passengerservices@helijet.com
To: Nanninga, Tanera AG:EX

Subject: Thank you for choosing to take off with Helijet!

Date: Tuesday, September 12, 2017 1:30:42 PM

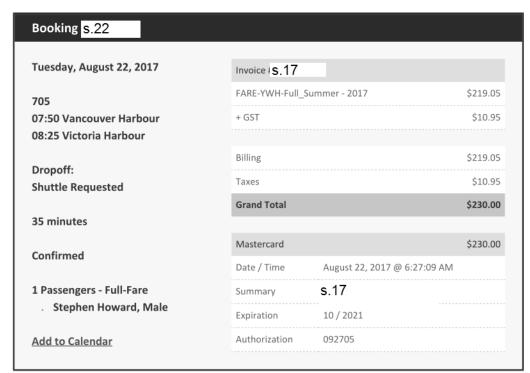


Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!



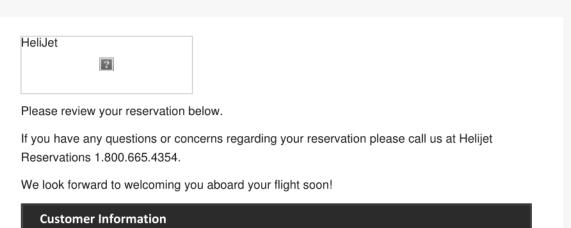


#### THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

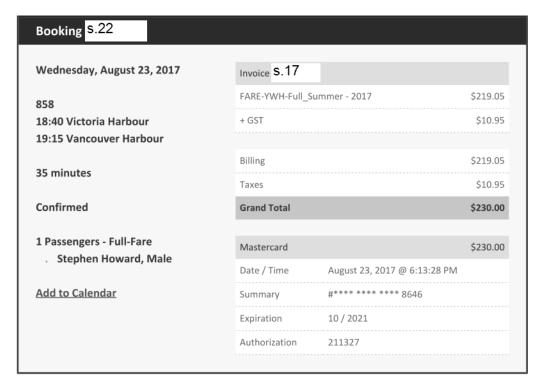
Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

From: passengerservices@helijet.com
To: Nanninga, Tanera AG:EX

Subject: Thank you for choosing to take off with Helijet!
Date: Tuesday, September 12, 2017 1:30:19 PM







#### THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

# INVOICE

 Mr Stephen Howard
 Room No.
 s.15

 Canada
 Arrival
 : 08-22-17

 Departure
 : 08-23-17

 Membership No
 :
 1 of 1

 Membership No
 : s.22

 A/R Number
 :
 Folio No.

 Group Code
 :
 Reference No.

 Company Name
 : Federal Government
 GST s.15

Date	Posting		Charges CAD	Credits CAD
08-22-17	Room Revenue		189.00	
08-22-17 08-22-17	Room Destination Fee		1.89	
08-22-17	Room GST Tax Room PST Tax		9.54	
08-22-17	Mastercard		21.00	221.43
		Total	221.43	221,43
		Balance	\$ 0.00	

# PayByPhone Parking Receipt

From: support@paybyphone.com

Subject: PayByPhone Parking Receipt

To: stephenhoward@shaw.ca

Fri, Aug 25, 2017 02:54 PM





# PayByPhone Parking Receipt

CITY OF VANCOUVER, Vancouver, British Columbia

Stall Number:

s.15

Location Name:

s.15

License Plate:

s.22

Parking Started:

2017/08/25 2:54pm 2017/08/25 4:54pm

Parking Expiry: Parking Cost:

\$8.00

(including Service Charge)

Payment Method:

MasterCard s.22

Transaction No.

299977079

Payment Date:

2017/08/25 2:54pm

# Thank you for using PayByPhone

You can access a full list of all your parking transactions and update your profile at <u>paybyphone.com</u>.

If you're a smartphone user and haven't already, why not try our mobile web site at  $\underline{m.paybyphone.com}$  or our apps via the links below.









© 2015 PayByPhone Technologies Inc.

DK WE

# PayByPhone Parking Receipt

From: support@paybyphone.com

Subject: PayByPhone Parking Receipt

To: stephenhoward@shaw.ca

Fri, Aug 25, 2017 11:25 AM





# PayByPhone Parking Receipt

CITY OF VANCOUVER, Vancouver, British Columbia

Stall Number:

s.15

Location Name:

License Plate:

s.22

Parking Started:

2017/08/25 11:26am 2017/08/25 2:26pm

Parking Expiry: Parking Cost:

\$3.00

(including Service Charge)

Payment Method:

MasterCard s.22

Transaction No.

299941714

Payment Date:

2017/08/25 11:25am

Thank you for using PayByPhone

You can access a full list of all your parking transactions and update your profile at <u>paybyphone.com</u>.

If you're a smartphone user and haven't already, why not try our mobile web site at  $\underline{m.paybyphone.com}$  or our apps via the links below.









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Unister Uts

# BLUEBIRD CABS LTD CAB 52 2612 QUADRA ST. 2ND FLOOR VICTORIA. BC V8T 4E4 250-382-2222

TERM ID: F0342463

BATCH#: 027 SHIFT#: 002

Sale INV#: 000000291

Chip SEQ#:027001001291

Application Label: MasterCard AID:A00000000041010 TVR:00 00 00 80 00 TSI:E8 00

s.17

Total:CAD\$ 10.50

APPROVED 192854

NO SIGNATURE REQUIRED

17-Aug -17

16:28:54

MERCHANT COPY VICTORIA'S FIRST CHOICE THANK YOU!

# Canada Place Parkade

999 Canada Place Vancouver BC, V6C 3C1

Pay Station Number:

Entered:

08/15/2017

08:42

Exited:

08/15/2017 14:30

Ticket Number:

27690

Transaction Number:

100308

Rate:

Parking Fee:

\$19.00

Total Fee:

\$19.00

Fee Paid:

\$19.00

Master

s.17

Approval Number: 173439

Thank you for visting Canada Place Above amount includes 5% GST GST# 120996095RT0005

# Canada Place Parkade 999 Canada Place

Vancouver BC, V6C 3C1

Pay Station Number:

2

Entered:

08/18/2017 09:49

Exited:

08/18/2017

Ticket Number:

15:47

Transaction Number:

28915

Rate:

100669

A

Parking Fee:

\$23.00

Total Fee:

\$23.00

Fee Paid:

Master

\$23.00

s.22

Approval Number:

185129

Thank you for visting Canada Place Above amount includes 5% GST GST# 120946095RT0005

# Canada Place Pankade

Vancouver BC, V6C 3C1

Pay Station Number:

1

Entered:

08/28/2017

Exited:

08:20 08/28/2017

Ticket Number:

16:53 32303

Transaction Number:

40074

Rate:

A

Parking Fee:

\$19.00

Total Fee:

\$19.00

Fee Paid:

\$19.00

Master

s.22

Approval Number:

057900

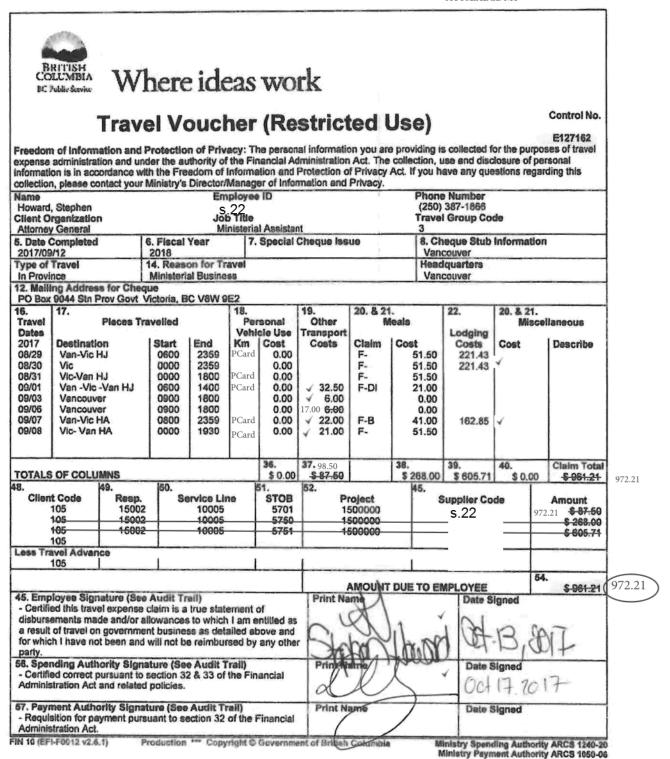
Thank you for visting Canada Place Above amount includes 5% GST GST# 120996095RT0005

s.22 2017/08/23 9271 19:44:53 \$21.5C MASTERCARD CB5023B12-001-B72-003-0 s . 2 2 JANCOUVER TAX! 790 CLARK DR JANCOLUER ECEIPT NUMBER # BOIDON CARD TYPE FRK ID URCHASE MOUNT T;ME

4BC970A5C879AC9 B402205DAB5828E7 000000000000000 A0000000041010 MasterCard

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS CARDHOLDER COPY AUTH# 224454 THANK YOU

SST\*105485080 504\*871\*1111



Audited by CDM October 26, 2017

# Notes for Travel Voucher (Restricted Use) E127162 for Howard, Stephen

Created On	Author	Note
2017/09/12 12:07:28	Nanninga, Tanera  c 22 Tanera.Nanninga@gov.bc.ca	08/29 Van -Vic: HJ Flight on pcard, hotel \$221.43, full day per diem \$51.50 08/30 Vic: hotel \$221.43, Full day per diem \$51.50 08/31 Vic -Van: HJ flight on pcard, full day per diem \$51.50 09/01 Van-Vic-Van: HJ flight on pcard, cab \$32.50, F-DI per diem \$21 09/03 Van: prkng for meetings \$6.00 09/06 Van: prkng for meetings \$6.00 09/07 Van-Vic: HA Flight on pcard, hotel \$162.85, cab \$22.00, F-B per diem \$41.00 09/08 Vic-Van: HA flight on pcard, cab \$21.00, full day per diem \$51.50

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# Nanninga, Tanera AG:EX

From:

passengerservices@helijet.com

Sent:

Tuesday, August 29, 2017 9:13 AM

To:

Nanninga, Tanera AG:EX

Subject:

Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		the state of
Account	Customer #	s.22
	Name	Stephen Howard

7,115070			
Tuesday, August 29, 2017	Invoice S.17		
074	FARE-YWH-Full_Su	mmer - 2017	\$219.05
851 07:00 Vancouver Harbour	+ GST		\$10.95
07:35 Victoria Harbour			
O7.33 VICCONA HARDOU	Billing		\$219.05
Dropoff:	Taxes		\$10.95
Shuttle Requested	Grand Total		\$230.00
35 minutes	Mastercard		\$230.00
Confirmed	Date / Time	August 29, 2017 @ 9:11:49 AM	
	Summary	s.17	
1 Passengers - Full-Fare	Expiration	10 / 2021	
. Stephen Howard, Male	Authorization	120238	

# Add to Calendar

Friday, September 1, 2017	Invoice s.17	
716	FARE-YWH-Full_Summer - 2017	\$219.05
12:25 Victoria Harbour	+ GST	\$10.95
13:00 Vancouver Harbour	Billing	\$219.05
Dropoff:	Taxes	\$10.95
Shuttle Requested	Grand Total	\$230.00
35 minutes		
Confirmed		
1 Passengers - Full-Fare		

# THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

### GST#:

R102320165

### Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

### Payment

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of checkin, or if change/cancellation or no-show fee applies.

### Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

### Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via

### INVOICE

Mr Stephen Howard Canada	Room No. Arrival	: 0504 : 08-29-17
	Departure	: 08-31-17
the state of the same of the s	D M-	1 61
Sec. 1. Sec. 21.	Page No.	: 1 of i
Membership No :	Conf. No.	:s.22
A/R Number :	Folio No.	:
Group Code ;	Reference No.	1
Company Name : Federal Government	GST s.15	

Date	Posting		Charges CAD	Credits CAD
08-29-17	Room Revenue		189.00 ✓	
08-29-17	Room Destination Fee		1.89	
08-29-17	Room GST Tax		9.54	
08-29-17	Room PST Tax		\$221.43 per night 21.00	
08-30-17	Room Revenue		\$221.43 per night 21.00 189.00	
08-30-17	Room Destination Fee		1.89	
08-30-17	Room GST Tax		9.54	
08-30-17	Room PST Tax		21.00	
08-31-17	Mastercard			442.86
	s.17	10/21		
		Total	442.86	442.86
		Balance	\$ 0.00	



# Nanninga, Tanera AG:EX

From:

passengerservices@helijet.com

Sent:

Monday, September 11, 2017 2:26 PM

To:

Nanninga, Tanera AG:EX

Subject:

Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	s.22
	Name	Stephen Howard
	Company	Ministry Of Attorney Genreal

Booking s.22			s t disk
Thursday, August 31, 2017	Invoice s.17		
736	SALE - Seat Sale \$	5179	\$170.48
726 16:55 Victoria Harbour	+ GST		\$8.52
17:30 Vancouver Harbour	Billing		\$170.48
35 minutes	Taxes		\$8.52
Confirmed	Grand Total		\$179.00
1 Passengers - Sale	Mastercard		\$179.00
Stephen Howard, Male	Date / Time	August 31, 2017 @ 4:33:44	PM
Add to Calendar	Summary	s.17	
Tidd to dardinadi	Expiration	10 / 2021	

Authorization

193342

# THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations:

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over. Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

Baggage Allowance:

Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed.

# Nanninga, Tanera AG:EX

From:

passengerservices@helijet.com

Sent:

Friday, September 1, 2017 6:34 AM

To:

Nanninga, Tanera AG:EX

Subject:

Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Account	Customer #	s.22
	Name	Stephen Howard
	Company	Ministry Of Attorney Genrea

Friday, September 1, 2017	Invoice S.17		
	SALE - Seat Sale	\$179	\$170.48
851 07:00 Vancouver Harbour	+ GST	The state of the s	\$8.52
07:35 Victoria Harbour	Billing		\$170.48
35 minutes	Taxes		\$8.52
Confirmed	Grand Total		\$179.00
1 Passengers - Sale	Mastercard		\$179.00
Stephen Howard, Male	Date / Time	September 1, 2017 @ 6:33:43 AM	
	Summary	s.17	
Add to Calendar	Expiration	10 / 2021	

Authorization

093342

# THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations:

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over. Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

Baggage Allowance:

Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed.

# Nanninga, Tanera AG:EX

From:

Sent:

passengerservices@helijet.com Friday, September 1, 2017 12:10 PM

To: Nanninga, Tanera AG:EX

Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		Balant Barret
Account	Customer#	s.22
	Name	Stephen Howard
	Company	Ministry Of Attorney Genrea

Friday, September 1, 2017	Invoice s.17	
	FARE-YWH-Full_Summer - 2017	\$219.05
716	+ GST	\$10.95
12:25 Victoria Harbour 13:00 Vancouver Harbour		
23.00 Valledatel Harbour	Billing	\$219.05
Dropoff:	Taxes	\$10.95
Shuttle Requested	Grand Total	\$230.00
35 minutes	Mastercard	\$230.00
Confirmed	Date / Time September 1, 2017 (	@ 12:09:26 PM
	Summary s.17	
1 Passengers - Full-Fare	Expiration 10 / 2021	

### Add to Calendar

### THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

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After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

Baggage Allowance:

# Nanninga, Tanera AG:EX

From: reservation@harbourair.com

Sent: Monday, September 11, 2017 2:20 PM

To: Nanninga, Tanera AG:EX

Subject: Harbour Air Flight Itinerary. Thanks for booking!



Check Flight Status Manage Flight Deals & Specials High Flyer Rewards My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team

Customer Information		
Account	HAS#	s.22
	Name	Stephen Howard
	Company	NDF

Thursday, September 7, 2017	Invoice S.17	
Fii-L+ #2220	All Skeds - Baggage : Checked Baggage Fee	\$0.00
Flight #2230 17:20 Vancouver Harbour / Map	Sked 200 : Carbon Offset	\$0.65
17:55 Victoria Harbour / Map	Sked 200 : VHFC Terminal Fee	\$9.86
	Sked 200/300 : Standard GO Flex	\$186.64
35 minutes	+ Goods and Services Tax	\$9.85

	Billing	\$197.15
1 Passenger(s) - GoFlex	Taxes	\$9.85
. Stephen Howard, Male	<b>Grand Total</b>	\$207.00
Add to Calendar		
	Master Card	\$207.00
	Date / Time	September 7, 2017 @ 5:02:37 PM
	Summary	s.17
	Expiration	10 / 2021
	Authorization	125005
		to 13 illiliates biloi to beparture
	Changeable up Select Seating 50% cancellation 24 hrs of departs Baggage: All routes (exc 25 lbs. Guarants 25 lbs. (space at \$1/lb. over 50	ept routes listed below) teed available) lbs.(space available)
	Changeable up Select Seating 50% cancellation 24 hrs of depail Baggage: All routes (exc 25 lbs. Guarant 25 lbs. (space at \$1/lb. over 50	to 15 minutes prior to Departure \$10 (space permitting) on fee for groups of 4+ if cancelled within ture  ept routes listed below) teed available) lbs.(space available) h Vancouver (YVR), Ganges & Maple Bay
	Changeable up Select Seating 50% cancellation 24 hrs of depail Baggage: All routes (exc 25 lbs. Guarant 25 lbs. (space at \$1/lb. over 50  Between South 35 lbs. Guarant	to 15 minutes prior to Departure \$10 (space permitting) on fee for groups of 4+ if cancelled within ture  ept routes listed below) teed available) lbs.(space available) h Vancouver (YVR), Ganges & Maple Bayteed
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Friday, September 8, 2017	Invoice #5730421	
	All Skeds - Baggage : Checked Baggage Fee	\$0.00
Flight #226 18:30 Victoria Harbour / Map	Sked 200 : Carbon Offset	\$0.65
19:05 Vancouver Harbour / Map	Sked 200 : VHFC Terminal Fee	\$9.86
	Sked 200/300 : Standard GO Flex	\$186.64

35 minutes	+ Goods and Ser	vices Tax	\$9.85
KK- Confirmed	Billing		\$197.15
4 Bassaurau(a) Cafilau	Taxes		\$9.85
1 Passenger(s) - GoFlex  Stephen Howard, Male	<b>Grand Total</b>		\$207.00
Add to Calendar	Master Card		\$207.00
	Date / Time	September 8, 2017 @ 5:56:39 PM	И
	Summary	s.17	
	Expiration	10 / 2021	
	Authorization	131212	
	Changeable up Select Seating 50% cancellati 24 hrs of depa Baggage: All routes (exc 25 lbs. Guaran 25 lbs. (space s \$1/lb. over 50	to 15 minutes prior to Departu to 15 minutes prior to Departu \$10 (space permitting) on fee for groups of 4+ if cancel rture  ept routes listed below) teed available) lbs.(space available)	re led within
	35 lbs. Guaran 15 lbs. (space		/laple Bay
	Between Sout 50 lbs. Guaran \$1/lb. over 50		Nanaimo

# **Booking Information**

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government Issued photo identification. It's required for all passengers 18

# INVOICE

Mr Stephen Howard Canada s.15 Room No. Arrival : 09-07-17 Departure : 09-08-17 Page No. : 1 of 1 Membership No : A/R Number : Conf. No. :s.22 Folio No. Group Code Reference No. : Company Name: Provincial Government GST s.15

Date	Posting	Charges CAD	Credits CAD
09-07-17	Room Revenue	139.00 √	
09-07-17	Room Destination Fee	1.39	
09-07-17	Room GST Tax	7.02	
09-07-17	Room PST Tax	15.44	
09-07-17	Mastercard		162.85

Total 162.85 162.85

Balance \$ 0.00

BLUEBIRD CABS LTD CAB 49
2612 QUADRA ST. 2ND FLOOR
VICTORIA, BC V8T 4E4
250-382-2222

TERM ID: FN342463

BATCHII: 054 SHIFTII: 002

Sale INV#: 000000003

Chip SEO#: 054001001003

Application Label: MasterCard AID: A00000000041010 TVR:00 00 00 80 00 TSI:E8 00

s.17

Total:CAD\$

9.50

APPROVED 150559 001/00

01-Sep -17

12:05:59

VICTORIA'S FIRST CHOICE
THANK YOU!

1940 Impark Lot -Vancouver Convention

Centre West www.impark.com

Expiration Date/Time

Purchase Date/Time: 08:03am Sep 06, 2017

Rate: \$17.00 - Until 6PM Total Due: \$17.00 Payment Type: Card Total Paid: \$17.00 Ticket #: 00003779

S/N #: 100009060110 Setting: 1940 Ethernet Mach Name: Meter 2

s.17

**MasterCard** 

Auth #: 11035

# Canada Place Pankade

999 Canada Place Vancouver BC, V6C 3C1

Pay Station Number:

09/01/2017

Entered:

13:10

Exited:

09/01/2017 17:38

Ticket Number:

34194 40328

Transaction Number: Rate:

A

Parking Fee:

\$23.00

Total Fee: Fee Paid:

\$23,00 \$23.00

Master

s.17

Approval Number:

203757

Thank you for visting Canada Place Above amount includes 5% GST GST# 120996095RT0005



Lot - 110 Robson Square 800 Robson St.

License Plate Number

Purchase Date/Time: 10:03am Sep 03, 2017

Total Due: \$6.00 Total Paid: \$6.00 Ticket #: 00070726 Rate: \$6.00 Until 6 PM Payment Type: Card

S/N #: 520014100182 Setting: 110 - INT Modem Mach Name: Meter - 5

s.22

American Express Auth #: 544759

Use Pay By Phone To Extend Your Time Cal: 604-662-7275 Lot Code: 0110

NORTH SHORE TAXI 1966 LTD 264 PEMBERTON AVE NORTH VANCOUVBC

s.17 CARD

CARD TYPE MASTERCARD

2017/09/07 DATE

1233 07:54:58 TIME 317001

CLERK ID RECEIPT NUMBER

C85061562-001-001-087-0

**PURCHASE** 

TOTAL

MasterCard A0000000041010 878CA321E0125C1C 0000008000-E800 104FC8F7F823A13F

# APPROVED

AUTH# 105458 THANK YOU

01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS BLACKTOP & CHECKER CABS#330 777 PACIFIC ST VANCOUVER

s.17 CARD CARD TYPE MASTERCARD DATE

2017/09/08 TIME 0265 19:41:24 CLERK ID 2

RECEIPT NUMBER

C85020204-001-355-006-0

PURCHASE TOTAL

MasterCard A0000000041010 202DDA0101FA675C 0000008000-E800 C4EDFA1B8FD92FED

# APPROVED

AUTH# 224124 THANK YOU

01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS



# Where ideas work

# **Travel Voucher (Restricted Use)**

Control No.

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Howard, Stepher Client Organizat Altorney Genera	ion I		S.22 Job Ti	vee ID tle erial Assist	ant		(25	one Numbe 50) 387-186 vel Group (	6	
5. Date Complete 2017/09/25		. Fiscal Year 2018		7. Specia	Cheque las	eue	8.	Cheque St	ub Informati	lon
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Audited by CDM 0ct 26/17

# Notes for Travel Voucher (Restricted Use) E127231 for Howard, Stephen

1 note(s) returned.

Created On	Author	Note
2017/09/25 11:03:46	Nanninga, Tanera s.22 Tanera.Nanninga@gov.bc.ca	Translink travel for Ministerial Meetings 07/24/17 - 08/21/17

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# Stephen - s.22

# **Compass Card Usage**

A history of your all Compass Card usage. To view your purchase card order history, visit your card order history page.

0

Transactions made online appear after you've tapped your Compass Card at a card reader.

# Transaction filters: All Start date: End date: Jul-19-2017 Sep-02-2017

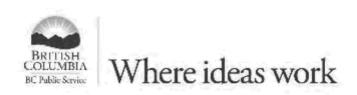
Date/Time	Location/Order#		Usage/ Payment	Balance/ Details	
Aug-21-2017 04:50 PM	Tap in at Bus Stop 54446 Stored Value		-\$2.20	\$10.60	1
17884 II v Indiana in the street of the stre		\$4.40		a wayara	N
Aug-21-2017 07:14 AM	Tap in at Bus Stop 54440 Stored Value		-\$2.20	\$12.80	11
Aug-15-2017 09:00 PM	Tap out at Lonsdale Quay Stored Value	,	\$0.00	\$15.00	ere.
Aug-15-2017 09:00 PM	AutoLoaded Stored Value		\$10.00	\$15.00	



Aug-15-2017 08:38 PM	Tap in at Waterfront Stn Stored Value	-\$2.20	\$5.00	
Aug-15-2017 06:18 PM	Tap out at Commercial-Broadway Stn Stored Value	\$1.05	\$7.20	etençik idi sel
Aug-15-2017 05:44 PM	Tap in at Lonsdale Quay Stored Value	-\$4.30	\$6.15	
Aug-14-2017 05:47 PM	Transfer at Bus Stop 54516 Stored Value	\$0.00	\$10.45	
Aug-14-2017 05:46 PM	Tap out at Lonsdale Quay Stored Value	\$1.05 26	\$10.45	
Aug-14-2017 05:25 PM	Tap in at Waterfront Stn Stored Value	-\$4.30	\$9.40	
Aug-14-2017 05:25 PM	AutoLoaded Stored Value	\$10.00	\$13.70	
Aug-14-2017 07:20 AM	Tap in at Bus Stop 54440 Stored Value	-\$2.20	\$3.70	M.Monte
Aug-12-2017 08:29 PM	Tap out at Lonsdale Quay Stored Value	\$0.00	\$5.90	
Aug-12-2017 08:10 PM	Tap in at Waterfront Stn Stored Value	-\$2.20	\$5.90	
Aug-12-2017 05:33 PM	Tap out at Waterfront Stn Stored Value	\$0.00	\$8.10	Till god
No. A. Variabilita.		- Company of the Comp	144 (177)	



Aug-12-2017 05:01 PM	Tap in at Lonsdale Quay Stored Value		-\$2.20	\$8.10
Aug-10-2017 05:13 PM	Tap in at Bus Stop 54446 Stored Value	¢4.40	-\$2.20	\$10.30
A CONTRACT CONTRACT CONTRACT		\$4.40		
Aug-10-2017 08:15 AM	Tap in at Bus Stop 54440 Stored Value		-\$2.20	\$12.50
Aug-10-2017 08:15 AM	AutoLoaded Stored Value		\$10.00	\$14.70
Aug-04-2017 04:51 PM	Tap in at Bus Stop 54446 Stored Value	~	-\$2.20	\$4.70
Jul-24-2017 05:35 PM	Tap in at Bus Stop 61870	34.4.30	-\$2.20	\$6.90
	Stored Value	\$4.40		
Jul-24-2017 08:04 AM	Tap in at Bus Stop 54440		e2 20	¢0.40
	Stored Value		-\$2.20	\$9.10



# **Travel Voucher (Restricted Use)**

Control No.

E127106

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

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5.			18.			19.			22.		20. & 21.		
ravel	Pla	aces Tra			rsonal	Other					Miscellaneous		
<b>Dates</b> 017	Destinatio	n   S4	art	End	Km	cle Use Cost	Transport Costs	Claim	Cost		Lodging Costs	Cost	Describe
7/29	Victoria		700	2359	KIII	0.00	Costs	F-	51.	50	30.75	Cost	Describe
7/30	Victoria		700	2359		0.00		F-	51.		30.75		
7/31	Victoria	-	700	2359		0.00		F-	51.		30.75		
8/01	Victoria	0	700	2359		0.00		F-	51.	50	30.75		
8/02	Victoria	0	700	2359		0.00		F-	51.	50	30.75		
8/03	Victoria		700	2359		0.00		F-	51.		30.75		
8/04	Victoria	0	700	2359		0.00		F-	51.	50	30.75		
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cont'd from E127061

FIN 10 (EFI-F0012 v2.6.1)

Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

# Audit Trail for Travel Voucher (Restricted Use) E127106 for Frampton, Caelie 4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/08/25 14:38:16	Brosz, Corinne	Frampton, Caelie	Saved	Frampton, Caelie
	s.22   Corinne.Brosz@gov.bc.ca	Caelie.Frampton@gov.bc.ca		Caelie.Frampton@gov.bc.ca
2017/08/25 16:33:34	Brosz, Corinne	Frampton, Caelie	Notified	Frampton, Caelie
	s.22 Corinne.Brosz@gov.bc.ca	Caelie.Frampton@gov.bc.ca		Caelie.Frampton@gov.bc.ca
2017/08/29 10:30:16	Frampton, Caelie <b>\$</b> .22 Caelie.Frampton@gov.bc.ca		Initiated	Heyman, George George.Heyman@gov.bc.ca
2017/08/29 18:20:59	Heyman, George (s.22 George.Heyman@gov.bc.ca	✓	Approved	dFSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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# Notes for Travel Voucher (Restricted Use) E127106 for Frampton, Caelie

0 note(s) returned.

Created On	Author	Note		

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EN18EXEDIJ 22

# **Travel Voucher (Restricted Use)**

Control No.

E127107

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Client O	on, Caelie rganization ment and Climate	✓ Change	Strategy				Employe s 22 Job Title			Phone N (778) 67 Travel G 3		
5. Date 0 2017/08	Completed 3/25	6. Fi	scal Year	-	7. Special	Cheque I	ssue		8. CI	heque Stub	Informatio	n
Type of Travel In Province  14. Reason for Travel Ministerial Business							Headquarters MO -Vanc. (effective Sept 1/17 HQ will be Vic					
	ing Address for C	heque										
s.15	L 4 ==			-	1							
16.	1		1 0.55		19.				22.	20. & 21.		
Travel	Places	ravelled	1		rsonal	Other	l IV	leals		Ladaina	Wilsce	ellaneous
Dates 2017	Destination	Start	End	Km	cle Use Cost	Fransport Costs	Claim	Cost		Lodging Costs	Cost	Describe
08/08	Vic	0700	2359	Kiii	0.00	Costs	F-		.50	30.75	Cost	Describe
08/09	Vic	0700			0.00		F-			30.75		
08/09	Vic	0700	2359		0.00		F-	1	.50	30.75		
08/10	Vic	0700	2359				F-   F-		.50	218.44		
					0.00		F-		.50			
08/12	Vic	0700	2359		0.00		F-   F-		.50	30.75		
08/13	Vic	0700	2359		0.00		F-   F-		.50	30.75		
08/14	Vic	0700	2359		0.00	31.00	F-   F-	1	.50	30.75	24.00	Tour
08/15	Vic-Van-Vic (H/		2359		0.00	31.00	F-   F-		.50	30.75	3 <del>1.0</del> 0	Taxi
08/16	Vic	0700	2359	72	0.00	70.50	F-   F-		.50	30.75		
08/17	Vic- Van (fer	y)0700	2359	72	38.16	72.50	F-		.50	00 /	40 0	Olata Tatal
TOTALE	OF COLUMNS		_		<b>36.</b> \$ 38.16	<b>37.</b> 103.50		38. \$ 515		<b>39.</b>	<b>40.</b> 0 \$ 31.00	Claim Total
8.		50.		2 kms	51.	\$ <del>72.50</del>		45.		φ 404.44	φ <del>σ 1.υυ</del>	\$ 1121.10
	t Code 49.	1	Service	Lino	STOB	52.	Project	45.		upplier Cod		Amount
		oo5	640		5701	1	2900000		3	s.22	22 \$ 1121.1	
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45. Emp	loyee Signature			stateme	ent of	Print		DUE T	O EM		Signed	\$ 1121.10
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FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

cont'd from E127106

August 15/17, return flight paid by Office P/Card

# Audit Trail for Travel Voucher (Restricted Use) E127107 for Frampton, Caelie 8 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/08/25 14:47:21	Brosz, Corinne	Frampton, Caelie	Saved	Frampton, Caelie
	s.22	Caelie.Frampton@gov.bc.ca		Caelie.Frampton@gov.bc.ca
	Corinne.Brosz@gov.bc.ca			
2017/08/25 14:50:07	Brosz, Corinne	Frampton, Caelie	Saved	Frampton, Caelie
	s.22	Caelie.Frampton@gov.bc.ca		Caelie.Frampton@gov.bc.ca
	Corinne.Brosz@gov.bc.ca			
2017/08/25 14:53:49	Brosz, Corinne	Frampton, Caelie	Saved	Frampton, Caelie
	s 22	Caelie.Frampton@gov.bc.ca		Caelie.Frampton@gov.bc.ca
	Corinne.Brosz@gov.bc.ca			
2017/08/25 16:34:59	Brosz, Corinne	Frampton, Caelie	Saved	Frampton, Caelie
	s.22	Caelie.Frampton@gov.bc.ca		Caelie.Frampton@gov.bc.ca
0047/00/05 40:05:07	Corinne.Brosz@gov.bc.ca	Franctico Caslia	Courad	Francisco Castia
2017/08/25 16:35:27	Brosz, Corinne	Frampton, Caelie	Saved	Frampton, Caelie
	e 22	Caelie.Frampton@gov.bc.ca		Caelie.Frampton@gov.bc.ca
2017/08/25 16:35:45	Corinne.Brosz@gov.bc.ca Brosz, Corinne	Frampton, Caelie	Notified	Frampton, Caelie
2017/06/25 16.35.45	s 22		Notified	
	Corinne.Brosz@gov.bc.ca	Caelie.Frampton@gov.bc.ca		Caelie.Frampton@gov.bc.ca
2017/08/26 18:03:47	Frampton, Caelie		Initiated	Heyman, George
2017/00/20 10:03:47			iiiiiateu	George.Heyman@gov.bc.ca
				George: reyman@gov.bc.ca
2017/08/27 17:52:05	Heyman, George	,	Approved	dFSA MIN OFF, FIN
2011/00/27 17:02:00	s.22	✓	, (pp. 0 v 0 v	FINFSAMINOFF@gov.bc.ca
	George.Heyman@gov.bc.ca			2 27 / @907.20.00
	222.322,			

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Aug 8 - 17 Full Perdiems Aug 8-10 Hag 11 Hag 12-17 Hag 15 Harbour Air Flights to-trom Vic-Van. Taxi used to get to HA. Prive Vic - Swartz Bay 31 km Wrive Tsawwassen - Burna by (residence) 4/Km Ferry \$72.50 (no reso, only 1 person)

Aug 18 - Ministry Meetings.

Page 177 of 421 FIN-2018-83788

# Janke, Debra FIN:EX

From:

Janke, Debra FIN:EX

Sent:

Tuesday, September 5, 2017 2:16 PM

To:

Brosz, Corinne M ENV:EX

Subject:

RE: T/V#E127107 Caelie Frampton

Thanks, Corinne.

Debra

From: Brosz, Corinne M ENV:EX

Sent: Tuesday, September 5, 2017 2:07 PM

To: Janke, Debra FIN:EX

Subject: RE: T/V#E127107 Caelie Frampton

Flight was paid by my Pcard

From: Janke, Debra FIN:EX

Sent: Tuesday, September 5, 2017 2:05 PM

To: Brosz, Corinne M ENV:EX

Subject: T/V#E127107 Caelie Frampton

HI Corinne,

Please advise method of payment for return flight on August 15/17.

The s.15 is over the CSA approved single rate of \$155.00 plus taxes, per night. Please have the Minister sign off a copy of the Hotel folio with "Hotel approved" and return to me by email.

Thanks. Debra

Debra Janke

Executive Financial Clerk, Ministers' Office Support Services

Corporate Financial and Facilities Services Branch

Ministry of Finance

Phone: 778 698-8564 Fax: (250) 356-7326

Email: Debra.Janke@gov.bc.ca

Website: http://www.min.fin.gov.bc.ca

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# **Brosz, Corinne M ENV:EX**

From: Harbour Air, Whistler Air & Saltspring Air <services@blueskybooking.net>

**Sent:** Monday, August 14, 2017 11:47 AM

**To:** Frampton, Caelie PREM:EX; Brosz, Corinne M ENV:EX **Subject:** Harbour Air Flight Itinerary. Thanks for booking!

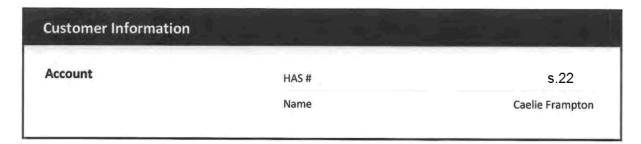


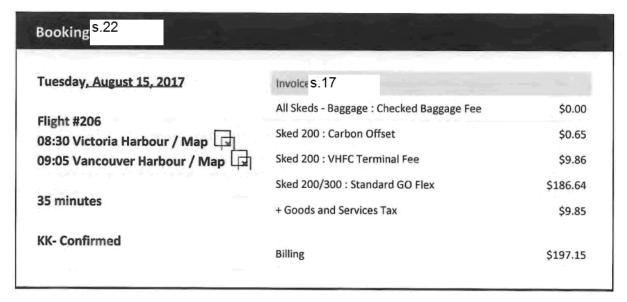
Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team





### 1 Passenger(s) - GoFlex

. Caelie Frampton, Female

### Taxes

\$9.85

### **Grand Total**

\$207.00

### Add to Calendar

### Fare Conditions:

Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

### Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

# Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

### Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

### Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

### **Booking Information**

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).
- <u>Luggage</u> restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.
- . The maximum weight per single piece of luggage is 50 pounds.
- Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.
- Cancellations:
- Please note that flights may experience delays or cancellations due to inclement weather.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are

#### **Brosz, Corinne M ENV:EX**

From: Harbour Air, Whistler Air & Saltspring Air <services@blueskybooking.net>

**Sent:** Monday, August 14, 2017 2:54 PM

**To:** Frampton, Caelie PREM:EX; Brosz, Corinne M ENV:EX **Subject:** Harbour Air Flight Itinerary. Thanks for booking!

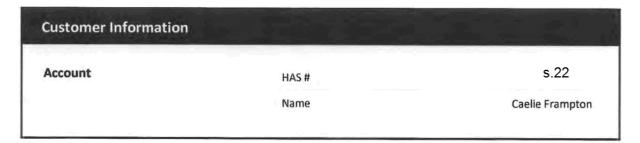


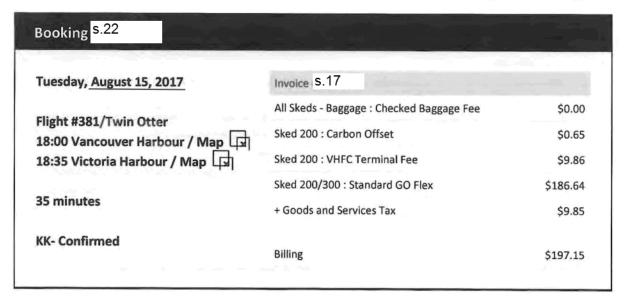
Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team





#### 1 Passenger(s) - GoFlex

Caelie Frampton, Female

#### Taxes

\$9.85

#### **Grand Total**

\$207.00

#### Add to Calendar

#### Fare Conditions:

Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

#### Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

#### Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

#### Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

#### Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

#### **Booking Information**

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).
- <u>Luggage</u> restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.
- . The maximum weight per single piece of luggage is 50 pounds.
- Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.
- Cancellations:
- Please note that flights may experience delays or cancellations due to inclement weather.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are

#### **Brosz, Corinne M ENV:EX**

From:

s.15

Sent:

Friday, August 25, 2017 2:58 PM

To: Subject: Brosz, Corinne M ENV:EX Folio for Reservation s.22

s.15

Caelie Frampton

s.22

Confirmation No. s.22

Arrival: 8/10/17 Departure: 8/11/17

Page 1 of 1

Date:8/25/17 2:58:22 PM

hus tayes amail sont Cont E/17 for

Caelie.frampton@gov.bc.ca

over CSA single rate of \$155.00 plus taxes-email sent Sept 5/17 for Ministers approval

Date	Name	Room Number	Description	Debit/Credit
8/10/17	Caelie Frampton	s.15	Room Rate	173.00
8/10/17	Caelie Frampton		Self Parking (x 1)	15.00
8/10/17	Caelie Frampton		GST Room (5.05%)	8.74
8/10/17	Caelie Frampton		GST Other (5%)	0.75
8/10/17	Caelie Frampton		DMF Destination	1.73
			Marketing Fee (1%)	
8/10/17	Caelie Frampton		HST Hotel Room	19.22
			(11.11%)	

8/11/17 Visacard \$218.44

 Total Net of Tax
 188.00

 Tax
 30.44

 Total Including Tax
 218.44

 Balance Due
 0.00

1

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

CARD S.22

CARD TYPE VISA

DATE 2017/08/15

TIME 1420 09:54:57

CLERK ID 4108

INVOICE # 1

RECEIPT NUMBER

C85016534-001-170-004-0

PURCHASE AMOUNT TIP s.22

\$31.00

TIP s.22

VISA CREDIT A0000000031010 CBDA93CFAC7E0EEC 0080008000-E800 D2CA2508DC233F8B 0080008000-F800

### **APPROVED**

AUTH# 005573 01-027 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

604\*871\*1111 GST# 1054855080 DOWNLOAD VAN TAXI APP

### PURCHASE Caulte CAULTE CAU

2017/08/17 Swartz Bay Tsawwassen AUTH ONLY

20 Undersize Vehi 57.50 S 22 S.22

Fuel Rebate 2.70-

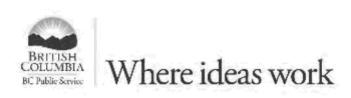
Total S.22
Prepayment
MasterCard
c 17
005/01-66223092
0014187290
Approved: 090478
CHANGE DUE 0.00

LANE 04
WB 17 Aug 2017 18:04

SEE REVERSE SIDE OF TICKET

Total for 1 person, no reso.
= \$72.50 \

EN18EXEDIJ 41



### **Travel Voucher (Restricted Use)**

Control No.

E127498

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Client O	on, Caelie ✓ rganization ment and Clima	te Change	Strategy	otorivia	lagor or m		Employee s 22 Job Title	e ID		(778)	Number 678-2028 Group Cod	le
5. Date C	Completed	6. F	scal Year	r	7. Speci	al Cheque I	ssue		8. C	heque St	ub Informat	ion
2017/10/30         2018           Type of Travel         14. Reason for Travel           In Province         Ministerial Business								<b>Hea</b> MO	dquarters	3		
12. Maili  _ S. 15   16.   Travel	ng Address fo	r Cheque s Travelle	4	18.   Por	rsonal	19. Other	20. & 21	eals		22.	20. & 21.	ellaneous
Dates 2017 08/03	Destination Vic-Van	Start 1700	End 2359		cle Use Cost	Transport Costs 16.70	1	Cost	.00	Lodging Costs	Cost 89.10	Describe
08/07	Van-Vic	1500	2359	72	38.16	72.50	F-BLI		.25		03.10	Taxi · Bus
	OF COLUMNS			72 kms	<b>36.</b> ✓ \$ 38.16	37. ✓ \$89.20			3.25	<b>39.</b> \$ 0.00	<b>40.</b> ✓ \$ 89.10	Claim Total \$ 234.71
( ( (	048 048 048 048	Resp. 29005	0. Servic 64	e Line 000	<b>51.</b> <b>STO</b> 570		<b>Project</b> 2900000		<b>1</b> 5.	Supplier S.22	Code	<b>Amount</b> \$ 234.71
	ovel Advance 048											54.
- Certifie disburse a result for which	loyee Signatured this travel exements made alof travel on goven I have not been	pense clair nd/or allowa ernment bi	n is a true ances to v usiness as	vhich I a s detaile	m entitled d above ar	nd		T DUE	TO E	MPLOYE Date	E e Signed	\$ 234.71
- Certifie	nding Authority ed correct pursu stration Act and	ant to sect	ion 32 & 3			Print	Name			Dat	e Signed	
- Requis	nent Authority sition for payme stration Act.	nt pursuan	t to section	n 32 of t	he Financi		Name	la	- P		e Signed	ority ARCS 1240-20

FIN 10 (EFI-F0012 v2.6.1)

Ministry Payment Authority ARCS 1050-06

Aug 3/17 X Ref T/V#E127106, not previously pd

Aug 7/17 X Ref T/V#E127107 not previously pd

# Audit Trail for Travel Voucher (Restricted Use) E127498 for Frampton, Caelie 5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/10/30 15:14:32	Brosz, Corinne	Frampton, Caelie	Saved	Frampton, Caelie
	s.22 Corinne.Brosz@gov.bc.ca	Caelie.Frampton@gov.bc.ca		Caelie.Frampton@gov.bc.ca
2017/10/30 15:18:36	Brosz, Corinne	Frampton, Caelie	Saved	Frampton, Caelie
	s.22 Corinne.Brosz@gov.bc.ca	Caelie.Frampton@gov.bc.ca		Caelie.Frampton@gov.bc.ca
2017/10/30 15:18:42	Brosz, Corinne	Frampton, Caelie	Notified	Frampton, Caelie
	s.22 Corinne.Brosz@gov.bc.ca	Caelie.Frampton@gov.bc.ca		Caelie.Frampton@gov.bc.ca
2017/10/30 16:16:11	Frampton, Caelie		Initiated	Heyman, George
	c 22 Caelie.Frampton@gov.bc.ca			George.Heyman@gov.bc.ca
2017/10/31 08:52:29	Heyman, George ✓		Approved	FSA MIN OFF, FIN
	s.22 George.Heyman@gov.bc.ca			FINFSAMINOFF@gov.bc.ca

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#### Notes for Travel Voucher (Restricted Use) E127498 for Frampton, Caelie

0 note(s) returned.

Created On	Author	Note

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From: Brosz, Corinne M ENV:EX
To: Janke, Debra FIN:EX

Subject: RE: T/V#E127498 Caelie Frampton
Date: Friday, November 24, 2017 4:01:33 PM

Correct, Caelie is not claiming \$.22

Cheers,

#### Corinne Brosz

Administrative Assistant to the **Honourable George Heyman**Minister of Environment and Climate Change Strategy

From: Janke, Debra FIN:EX

Sent: Friday, November 24, 2017 11:55 AM

To: Brosz, Corinne M ENV:EX

Subject: T/V#E127498 Caelie Frampton

Hi Corinne,

s.22

Thanks. Debra

Debra Janke

Executive Financial Clerk, Ministers' Office Support Services Corporate Financial and Facilities Services Branch

Ministry of Finance

Phone: 778 698-8564 Fax: (250) 356-7326

Email: Debra.Janke@gov.bc.ca

Website: http://www.min.fin.gov.bc.ca

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YELLOW CAB 817 FISGARD STREET V8W1R9 VICTORIA 21852400 GH218524000D

\*\*\*

**PURCHASE** 

\*\*\*

08-03-2017<sub>s.17</sub>

18:48:09

C

Acct # Exp Date \*\*/\*\*

MC card Type

Name: CAELIE FRAMPTON

MASTERCARD

A0000000041010

Operator: 274

Trace # 3091

Inv. # 274

Auth # 01715S

RRN 001407003

**Purchase** 

\$69.10 s.22

Tip

Total

(001) APPROVED-THANK YOU

Retain this copy for your records Customer copy

www.yellowcabvictoria.com 250-381-2222

### Swartz Bay To Tsawwassen



Victoria BC Canada VSW 087

RECEIPT - PLEASE RETAIN

# PURCHASE 2017/08/03

√1 Adult

17.20

Fuel Rebate

0.50-

Total

16.70

MasterCard

s.17

16.70

AUTH 047525 66251450 0010018260 0

A0000000041010 / 0000008000 / E800

VERIFIED BY PIN

01 APPROVED - THANK YOU 027

CARDHOLDER COPY

SWB 03 Aug 2017 18:49:09

7005444 433783

August 3/17





GST # 10570 3094 RT0001

No. 019839

TRAVELLING WITH US. THANK YOU FOR

**BCFerries CONNECTOR** 

Wilson's Transportation Ltd. 4196 Glanford Avenue Victoria BC V8Z 4B6

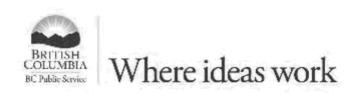
Total for 1 Adult + Car -72.50

0014084130 Approved: 09761I CHANGE DUE

0.00



EN18EXEDIJ38



## **Travel Voucher (Restricted Use)**

Control No.

E127500

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Client O	on, Caelie ✓ rganization ment and Climate	Change	Strategy				Emplove S.22 Job Title			(778) 6	Number 78-2028 Group Cod	de	
5. Date Completed   6. Fiscal Year   7. Special Ch 2017/10/30   2018					ial Cheque	heque Issue 8. Cheque Stub Information							
Type of Travel In Province  14. Reason for Travel Ministerial Business										Vancouve ept 1/17 HO		ll be Victoria)	
12. Maili .s.15	ng Address for C	heque											
16.	17.		_	18.		19.	20. & 21		22	2.	20. & 21.		
Travel	Places	Travelle	d		sonal	Other	M	leals	١.		Mis	cell	aneous
Dates 2017	Destination	Start	End	Km	le Use Cost	Transport Costs	Claim	Cost	'	odging. Costs	Cost	1	Describe
		0700		Km		Costs	F-		E0	30.75	Cost		Describe
08/22	Vic Vic		2359		0.00		F-   F-	51.		30.75		ا ۵	Tovi
08/23		0700	2359		0.00	16.70		51.		30.75	8.8	50	Taxi
08/24	Vic-Van (Ferry)		2359		0.00	16.70	F-	51.		00.75			
08/25	Van-Vic	0700	2359		0.00		F-BL	30.		30.75			
08/26	Vic	0700	2359		0.00		F-	51.		30.75			
08/27	Vic	0700	2359		0.00		F-	51.		30.75			
08/28	Vic	0700	2359		0.00		F-	51.		30.75			
08/29	Vic	0700	2359		0.00		F-	51.		30.75			
08/30	Vic	0700	2359		0.00		F-	51.		30.75			
08/31	Vic	0700	2359		0.00		F-	51.		30.75			
TOTALS	OF COLUMNS				<b>36.</b> \$ 0.00	<b>37.</b>		<b>38.</b> \$ 494.	.00 39	<b>9.</b> \$ 276.75	<b>40.</b> \$ 8.50		\$ 795.95
8.	49.	5	0.		51.	52.		4	5.				
(	048 29 048 048	<b>sp.</b> 9005	Service 64	e Line 000	57		<b>Project</b> 2900000		Si	s.22	ode		<b>Amount</b> \$ 795.95
	048 avel Advance									-			
(	048									_		54.	
								NT DUE	TO EM	PLOYEE		J-1.	\$ 795.95
- Certifie disburse a result	loyee Signature ed this travel expe ements made and of travel on gover h I have not been	nse clain or allowanment bu	n is a true ances to w usiness as	hich I a detaile	m entitled d above a	l as ind	Name			Date	Signed		
56. Sper - Certifie	nding Authority S ed correct pursuar stration Act and re	nt to secti	on 32 & 3				t Name			Date	Signed		
- Requis	ment Authority Sistion for payment stration Act.						Name			Date	Signed		

Ministry Payment Authority ARCS 1050-06

# Audit Trail for Travel Voucher (Restricted Use) E127500 for Frampton, Caelie 4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/10/30 15:49:06	Brosz, Corinne	Frampton, Caelie	Saved	Frampton, Caelie
	s.22 Corinne.Brosz@gov.bc.ca	Caelie.Frampton@gov.bc.ca		Caelie.Frampton@gov.bc.ca
2017/10/30 15:49:21	Brosz. Corinne	Frampton, Caelie	Notified	Frampton, Caelie
	s.22 Corinne.Brosz@gov.bc.ca	Caelie.Frampton@gov.bc.ca		Caelie.Frampton@gov.bc.ca
2017/10/30 16:16:30	Frampton, Caelie		Initiated	Heyman, George
	ç 22 Caelie.Frampton@gov.bc.ca			George.Heyman@gov.bc.ca
2017/10/31 08:51:41	Heyman, George 🗸		Approved	FSA MIN OFF, FIN
	s 22 George.Heyman@gov.bc.ca			FINFSAMINOFF@gov.bc.ca

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#### Notes for Travel Voucher (Restricted Use) E127500 for Frampton, Caelie

1 note(s) returned

Created On	Author	Note
2017/10/30 15:49:06	Brosz, Corinne s.22 Corinne.Brosz@gov.bc.ca	Aug 22-23 In Victoria Full Per Diems S.22
		Aug 23 Taxi to work dinner, MGH paid
		Aug 24 Full Per Diem (rode with MGH to Ferry) Ferry vic-Van
		Aug 25 Dinner Per Diem HA flight Van-Vic (paid on Corinne's Pcard s.22
		Aug 26-31 In Victoria Full Per Diems s.22

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VICTORIA TAXI #20 2925 DOUGLAS STREET VICTORIA BC V8T4M8 2508571250

#### SALE

MiD: 5852846
TID: 001 REF#: 00000004
Batch #: 024
08/23/17 ✓ 18:38:25
APPR CODE: 012093
VISA Chip
s.22 \*\*\*

#### **AMOUNT**

\$8.50

**APPROVED** 

VISA CREDIT AID: A0000000031010 TVR: 00 80 00 80 00 TSI: F8 00

BY ENTERING A VERIFIED PIN. CARDHOLDER AGREES TO PAY ISSUER SUCH TOTAL IN ACCORDANCE WITH ISSUERS AGREEMENT WITH CARDHOLDER

THANK YOU PLEASE COME AGAIN

CUSTOMER COPY

# **PURCHASE**



2017/08/24 Swartz Bay Tsawwassen AUTH ONLY

1 ✓ Adult

17.20

Fuel Rebate

0.50-

Total S.22

16.70

0014252680 Approved: 060545 CHANGE DUE

0.00



#### **Brosz, Corinne M ENV:EX**

Subject:

Location: Booking s.22

Start: Fri 2017-08-25 3:00 PM

**End:** Fri 2017-08-25 3:35 PM

Recurrence: (none)

Organizer: MINCAL, ENV ENV:EX

Categories: FYI, TRAVEL



Check Flight Status Manage Flight Deals & Specials High Flyer Rewards My Account

You'd or Pourd

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

Caelie - HA Flight 351 - Van-Vic

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team

Customer Information		
Account	HAS#	s.22
	Name	Caelie Frampton

Booking s.22		
Friday, August 25, 2017	Invoice   S.17	
	All Skeds - Baggage : Checked Baggage Fee	\$0.00
Flight #351/Twin Otter 15:00 Vancouver Harbour / Map	Sked 200 : Carbon Offset	\$0.65

15:35 Victoria Harbour / Map 📕	Sked 200 : VHFC Terminal Fee	\$9.86				
35 minutes	Sked 200/300 : Standard GO Flex	\$186.64				
35 minutes						
KK- Confirmed	+ Goods and Services Tax	\$9.85				
1 Passenger(s) - GoFlex	Billing	\$197.15				
Caelie Frampton, Female	Taxes	\$9.85				
Add to Calendar	Grand Total	\$207.00				
	Fare Conditions:					
	Refundable up to 15 minutes prior to I	Departure				
	Changeable up to 15 minutes prior to Departure					
	Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure					
	Baggage:					
	All routes (except routes listed below					
	25 lbs. Guaranteed					
	25 lbs. (space available)					
	\$1/lb. over 50 lbs.(space available)					
	Between South Vancouver (YVR), Gan	ges & Maple Bay				
	35 lbs. Guaranteed					
	15 lbs. (space available)					
	\$1/lb. over 50 lbs.(space available)					
	Between South Vancouver (YVR), Vict	oria & Nanaimo				
	50 lbs. Guaranteed					
	\$1/lb. over 50 lbs.					
	Scenic & Packaged Tours Cancellation					
	100% cancellation fee if cancelled with					
	departure					

#### **Booking Information**

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are **not** an **Unaccompanied Minor** (11 and under).
- <u>Luggage</u> restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.



# **BUSINESS EXPENSE APPROVAL** for Business Meetings/Protocol Events

OF EVENT

BUSINESS EXPENSE APPROVAL NO. Attach original invoices/receipts that have been coded and approved BEA-FRA170823 by an expense authority. Please see page 2 for further instructions. SUPPLIER S.22 SECTION 1 - ORIGINATOR INFORMATION NAME OF ORIGINATOR OF EXPENSE TELEPHONENO. YYYY / MM / DD DATE SUBMITTED Corinne Brosz (250) 387-1187 2017/08/29 YYYY/MM/DD MINISTRY/DIVISION/BRANCH LOCATION (CITY) OF EVENT START DATE 2017/08/23 **Environment and Climate Change Strategy** Victoria **OF EVENT** YYYY/MM/DD END DATE

#### SECTION 2 - NAME / NATURE OF EVENT

In general terms, describe the event, the number of people attending and their affiliation. For example: Annual Regional Meeting – 20 government employees, 2 service contractors.

Dinner/Meeting

4 people attending: Minister Heyman, Caelie Frampton, and 2 stakeholders.

#### SECTION 3 - INDIVIDUALS INCLUDED IN MEAL CLAIMS

Complete this section only if the Business Expense Approval includes a meal. Identify the individual's name and either the ministry or company they are affiliated with. Attach a separate list if necessary.

Caelie Frampton, Environment and Climate Change Strategy

SECTION 4 – BUSINESS EXPENSE REQUESTED			SECTION 5 - EXPENSE AUTHORITY PRE-APPROVAL				
CATEGORY	STOB	AMOUNT	RESP. CENTRE	SERVICELINE	PROJECT NO. (IF APP ADDITIONAL CODING		
1. Meeting Room Rental	6531	048/	29005	6400 0/6531	2900000		
2. Equipment/Furniture Rental	6531			HORITY SIGNATURE - Financial Administrat			
3. Photocopying, Faxing, Telephone, etc.	6531		x X	Bec	ma		
4. Food/Beverages for Meetings  ☐ BREAKFAST ☐ LUNCH ☑ DINNER ☐ SNACKS ☐ COFFEE/TEA/JUICE, ETC.	6531	224.70	George	Herman	DATE SIGNE	08/29	
5. Business Meals in Restaurant  BREAKFAST LUNCH DINNER	6531		have paid pers	section only if reimb		for expenses they	
6. Event Planners, Speakers, etc.			reimbursemen Caelie Fram	/			
7. Travel Costs for Non-BC Government Participants			s.15				
8. Other:			L				
			QUALIFIED REC	CEIVER SIGNATURE - PPM 43.2.	Certified goods/service	ces received	
ESTIMATED	TOTAL	224.70		REIMBURSE	MENT TOTAL	224.70	

#### Janke, Debra FIN:EX

From:

Brosz, Corinne M ENV:EX

Sent:

Monday, September 11, 2017 11:36 AM

To:

Janke, Debra FIN:EX

Subject:

RE: BEA for Caelie/ Minister Heyman

**Attachments:** 

Scan\_20170911.pdf

Completed claim for the \$224.70 claim. No tip to be included. The last page of the scan has the Qualified Receiver and Expense Authority signatures.

Cheers,

Corinne Brosz

Administrative Assistant to the **Honourable George Heyman**Minister of Environment and Climate Change Strategy

From: Janke, Debra FIN:EX

Sent: Tuesday, September 5, 2017 2:56 PM

To: Brosz, Corinne M ENV:EX

Subject: BEA for Caelie/ Minister Heyman

Hi Corinne,

BEA's are pre-approvals, only. A Qualified Receiver and Expense Authority signature are required on both the BEA and the invoice (the invoice is the payment document). Please have the invoice for reimbursement to Caelie coded and signed. A 15% tip is not included. Does Caelie wish to claim a tip? This would adjust the reimbursement from \$.22

The BEA and invoice for Minister Heyman does not indicate a 15% tip. If the Minister wishes to include a tip, I can adjust the reimbursement from s.22

Thanks.

Debra

Debra Janke

Executive Financial Clerk, Ministers' Office Support Services

Corporate Financial and Facilities Services Branch

Ministry of Finance

Phone: 778 698-8564 Fax: (250) 356-7326

Email: Debra.Janke@gov.bc.ca

Website: http://www.min.fin.gov.bc.ca

Serving all Ministers' Offices and the Office of the Premier

Server: Megumi Table : 17 Guests: 4		21436 8/23/2017 8:28:36 PM	s.22
4 MISO SOUP 1 TORO SASHIMI 1 SALMON SASHIMI 1 SEAWEED SALAD 2 GOMAAE 1 LOBSTER ROLL 1 CHEF SUPRISE R 1 RAINBOW ROLL 4 UNAGI NIGIRI 2 IKURA NIGIRI 2 BLACK COD 1 BEEF TONGUE 2 SPIDER ROLL 3 SALMON KAMA 4 WHITE RICE 1 KIMCHI TOFU		8.00 16.00 14.00 5.00 10.00 14.00 13.00 14.00 6.00 26.00 10.00 20.00 30.00 8.00 6.00	
SUBT	OTAL: GST:	214.00 10.70	
TOTA	L: (2	224.70	

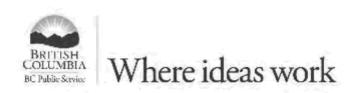
Thank you for joining us! s.15

s.22 CARD CARD TYPE VISA DATE 2017/08/23 TIME 1449 20:34:22 SERVR ID Megumi CHECK # 21436 TABLE # 17 RECEIPT NUMBER C82002401-001-001-753-0 0411 - Min - 411 1 (411) - 24 (pairs - - - ) **PURCHASE** TOTAL D. Alb WH FORMS AD VISA CREDIT A0000000031010 OAC6D5EE59B5B53A 0080008000-E800 BE8DCDE47F35CC4B 0080008000-F800 AGRET REPORT - INTERNAL **APPROVED** AUTH# 090884 01-027 THANK YOU CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

DD - MMM - YYYY INVOICE # (if not pre-printed): DATE INVOICE RECEIVED by Minister's Office DATE GOODS/SVS REC'D by Minister's Office COMMIT. OR EMPLOYEE # GOODS/SERVICES RECEIVED SIGNATURE AMOUNT SRVLN STOR PROJECT 6531 2900000 \$ 224.70 3 Certified correct pursuant to sections 32 and 33 of the Financial Administration Art and related policies. TOTAL: \$ 224.70 SPENDING AUTHORITY SIGNATURE: C. FROM

HE18EXEDIJ 14



### **Travel Voucher (Restricted Use)**

Control No.

E127148

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Client O	Shannon rganizatio lealth and	on	ons	•		s.2 Jol	plovee I 22 Title nisterial		stant	,		(	none Nu 250) 952 ravel Gr	-7623	ode		
5. Date C	ompleted /08	d	<b>6. F</b> i	scal Yea	r	7. Spe	cial Che	eque	Issue		1	B. Che	que Stu	ıb Info	rmatio	on	
Type of	Travel			Reason fo			etinas in	van				<b>Heado</b> Victor	<b>juarters</b> ia				
	ng Addre	ss for C		.coompan	<i>y</i>		oungo in	7 0111				110101	101				1
, 16.	47			PC		87 Stn Pro			20 0 24			22		20.0	24		-
Travel	17. 	Places T	ravelled	1	18. Per	sonal	19. Othe	r	20. & 21. M	eals		22		20. &		llaneous	
Dates				-		cle Use	Transp			04.0		L	odging				
2017	Destinat		Start	End	Km	Cost	Costs		Claim	Cos			Costs	Cost		Describe	
07/27	vic/ van		0750	0830	D/C 1	0.00	246.		F-		51.5	٠,	P/Card				
07/28 08/03	van/ vic		1630	1730 1430	P/Card P/Card	0.00	23. 19.		F-BLD H-		12.2 25.7						
08/21	vic/ van	/ vic (H/J)	0700	2359	1 / Cara	0.00	19.		n-		0.0						
08/29	VIC		0700	2359		0.00	19.				0.0						
09/05		/(H/A)		0830	P/Card		89.00 <del>90.</del>		F-D		33.2		153.12	2	07.00	see notes	
09/06	van		0700	2349		0.00	6.	.95	F-BL		30.5	0	153.12			Aug 31/17 fligh	ıt, Vi
09/07	van/ vic	(H/A)	1730	1800		0.004	5.00 <b>459.</b>	.00	F-B		41.0	0				Minister Darcy	1
TOTALO	05.0011	IMNO				36.	37.468.4			38.		39		40.	√ 07.00	Claim Total	1117
8.	OF COLU	JIMNS 49.	50	1		\$ 0.00   <b>51</b> .	\$ <del>884</del> <b>52</b> .	. 10		\$	194.2	(5   4	306.24	\$2	07.00	\$ <del>1591.59</del>	- 117
Client		Resp	1	Service	Line	STO			Project M	TT 4 O/	, 73.	Sup	olier Co	de		Amount	
	27	66M		449	00	570	)1		66 <del>MH0</del> 0	HAU	s.2	2			929	.99 \$ <del>1552.69</del>	
	27	66M	102	44900		6501			66 <del>MH0</del> 0 ∨						\$ 38.90		
_	27	66M	[02	2 44900		5711			66MTVNC					207	7.00		
	27 vel Adva							(N	Ainister Dai	cy)				_	+		-
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															54.	1175.89	1
45 E	lavea Cia		C A	J:4 T:1\				Dele	AMOUNT	DUI	E 10	EMPL		Signe	- I	\$ 1591.59	4
- Certifie disburse a result	loyee Sig ed this travements ma of travel of h I have n	vel exper ade and/o on govern	nse clair or allowa nment bu	n is a true ances to v usiness as	vhich I a s detaile	am entitle ed above	ed as and	F1111	it Name				Date	Signe	·u		
party.																	_
- Certifie	iding Aut ed correct tration Ac	pursuant	t to sect	ion 32 & 3			al	Pri	nt Name				Date	Sign	ed		
- Requis	nent Auth sition for p tration Ac -F0012 v2.	ayment p t.	oursuan	t to sectio	n 32 of	the Finar			nt Name	his				Sign		itv ARCS 1240-20	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

\*Sept 5/17 taxi less, \$1.70 tip

Sept 8/17 Flight claims to be submitted on suppl. claim (air invoices not included with receipts)

# Audit Trail for Travel Voucher (Restricted Use) E127148 for Russell, Shannon 13 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/09/08 15:56:23	Wade, Debbie	Russell, Shannon	Saved	Russell, Shannon
	5 22	Shannon.Russell@gov.bc.ca		Shannon.Russell@gov.bc.ca
1	Debbie.Wade@gov.bc.ca			
2017/09/21 21:31:22	Wade, Debbie	Russell, Shannon	Saved	Russell, Shannon
1	s.22	Shannon.Russell@gov.bc.ca		Shannon.Russell@gov.bc.ca
	Debbie.Wade@gov.bc.ca			
2017/09/26 15:24:09	Wade, Debbie	Russell, Shannon	Saved	Russell, Shannon
	s.22	Shannon.Russell@gov.bc.ca		Shannon.Russell@gov.bc.ca
	Debbie.Wade@gov.bc.ca			
2017/09/27 13:10:35	Wade, Debbie	Russell, Shannon	Saved	Russell, Shannon
	s.22	Shannon.Russell@gov.bc.ca		Shannon.Russell@gov.bc.ca
0017/00/07 10 11 00	Debbie.Wade@gov.bc.ca	5 " 0"		5 " 6"
2017/09/27 16:11:23	Wade. Debbie	Russell, Shannon	Saved	Russell, Shannon
	s.22	Shannon.Russell@gov.bc.ca		Shannon.Russell@gov.bc.ca
0047/00/00 40-04-54	Debbie.Wade@gov.bc.ca	December 11 Observes	0	Daniel Oberes
2017/09/28 12:24:54	Wade. Debbie s.22	Russell, Shannon	Saved	Russell, Shannon
	<del></del>	Shannon.Russell@gov.bc.ca		Shannon.Russell@gov.bc.ca
2017/09/28 13:18:43	Debbie.Wade@gov.bc.ca Wade, Debbie	Russell, Shannon	Saved	Bussell Channen
	s.22	Shannon.Russell@gov.bc.ca	Saveu	Russell, Shannon Shannon.Russell@gov.bc.ca
	Debbie.Wade@gov.bc.ca	Sharifon.Russell@gov.bc.ca		Sharifon.Russeil@gov.bc.ca
2017/09/28 13:19:18	Wade, Debbie	Russell, Shannon	Saved	Russell, Shannon
2017/09/20 13:19:10	s.22	Shannon.Russell@gov.bc.ca	Javeu	Shannon.Russell@gov.bc.ca
	Debbie.Wade@gov.bc.ca	Onarmon.rtassen@gov.bc.ca		Onarmon.russen@gov.bc.ca
2017/09/28 13:19:28	Wade, Debbie	Russell, Shannon	Saved	Russell, Shannon
2017/00/20 10:10:20	s.22	Shannon.Russell@gov.bc.ca	Ouvou	Shannon.Russell@gov.bc.ca
1	Debbie.Wade@gov.bc.ca			
2017/10/03 10:31:19	Wade, Debbie	Russell, Shannon	Notified	Russell, Shannon
		Shannon.Russell@gov.bc.ca		Shannon.Russell@gov.bc.ca
1	\$ 22 Debbie.Wade@gov.bc.ca	Gg		Gg
2017/10/03 12:31:37	Russell, Shannon		Saved	Russell, Shannon
	s 22			Shannon.Russell@gov.bc.ca
	Shannon.Russell@gov.bc.ca			00
2017/10/03 12:33:37	Russell, Shannon		Approved	dDarcy, Judy
1	s 22			Judy.Darcy@gov.bc.ca
	Shannon.Russell@gov.bc.ca			
2017/10/03 13:50:39	Darcy, Judy		Approved	dFSA MIN OFF, FIN
	s.22			FINFSAMINOFF@gov.bc.ca
	Judy.Darcy@gov.bc.ca			
I				

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#### Notes for Travel Voucher (Restricted Use) E127148 for Russell, Shannon

3 note(s) returned

Created On		Author	Note
2017/09/28 13:18:43	Wade. Debbie s.22	Debbie.Wade@gov.bc.ca	July 27th - vic/ van - HA \$ 230.00 - Full day perdiem \$ 51.50 - Hotel paid for by Ministry's purchasing card
			Figure 28 - Vic/ van - HA - paid for by Ministry PC - perdiem \$ 12.25 - incidentals - sky train\$ 11.20 - taxi \$ 11.90 Aug. 3rd - HJ - Vic/ van/ Vic - pd for by Ministry pcard - taxi's \$19.00
2017/09/28 13:19:18	Wade, Debbie s.22	Debbie.Wade@gov.bc.ca	Aug. 21st - taxi's in Victoria for meetings \$
			\$19.80 Sept. 5th - Vic/ van - HA pd for by office pcard - full day perdiem - Dinner \$33.25 - hotel \$153.12 - claiming for HA flight paid for by Shannon for Minister Darcy's aug. 31st flight
2017/09/28 13:19:28	Wade, Debbie \$.22	Debbie.Wade@gov.bc.ca	Sept. 6th - in van for First Nations Leadership Gathering - perdiem full day - B&L - hotel \$ 153.12  Sept. 7th - Van/ Vic - HA - charged to Shannon's pcard - (both her and Ministers flight as Minister cc wouldn't work \$ 459.00 - per diem \$ 41.00 - Full day - Break

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# Where ideas work

# **Travel Voucher (Restricted Use)**

Control No.

E127148

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Client O	Shannon rganization		ns			S. Joi	ployee II 22 Title nisterial A		ant			Phone Nu (250) 952 Travel Gro 3	-7623	le		
5. Date 0 2017/09	omplete /08	d	6. Fi	scal Yea 8	r	7. Spe	cial Che	que l	ssue		8.	Cheque Stu	b Inforn	natio	n	
Type of				Reason for			etings in	van			1000	eadquarters fictoria				
12. Maili	ng Addre	ss for Che	eque	nc	. D. OO	07 C. D	- C - Is									ĺ
16. Travel	avel Places Tra		avelled P		18. Per	Personal O		20. & 21. Other Meal		eals			20. & 2 N	21. Miscellaneous		
Dates 2017 07/27 07/28 08/03 08/21	van/ vic	(H/A) 0 ; 1 / vic (HJ)0	tart 0750 1630 0750	End 0830 1730 1430 2359	Km P/Card P/Card		Costs 246.4 23.1 19.0	45 10 00	Claim F- F-BLD H-	12	1.50 2.25 5.75 0.00	Costs P/Card	Cost		Describe	
08/29 09/05 09/06 09/07	VIC Vic/ var van	0 (H/A) 0	0700 0730 0700 0700 1730	2359 0830 2349 1800	P/Card	0.00 0.00 0.00	19.8 89.00 <del>90.7</del> 6.9 5.00 <b>459.</b> 0	80 70 95	F-D F-BL F-B	33	0.00 3.25 0.50 1.00	153.12 153.12	207	7.00	see notes Aug 31/17 fligh Minister Darcy	, Vi
TOTALS	OF COL	UMNS				36. \$ 0.00	37.468.4 \$ 884.			<b>38.</b> \$ 19	4.25	39. √ \$ 306.24	40. \$ 207	7.00	Claim Total \$ 1591.59	117
B. 49. 50. Service Line 027 66M02 44900 027 66M02 44900 027 66M02 44900 027 66M02 44900		00 00	51. STO 570 650	52.  OB Project 701 66MH00 601 66MHVN (Minister D		6MH00 6MH00 6MTVNC	s.22		Supplier Cor	92		Amount 29.99 \$ <del>1552.69</del> \$ 38.90 07.00				
0	27						+							54.	1175.89	
- Certifie disburse a result	ed this tra- ements mand of travel of	nature (Sevel expensade and/or government been and	e claim allowanent bu	n is a true inces to v isiness as	vhich I s detaile	am entitle	ed as		AMOUNT Name	DUET	OE	MPLOYEE Date	Signed		\$ 1591.59	
56. Spen	ed correct	hority Sig pursuant t t and relate	to secti	on 32 & 3				Print	Name			Date	Signed	1		
- Requis		nority Sign payment pu						Print	Name			Date	Signed			

\*Sept 5/17 taxi less, \$1.70 tip

Sept 8/17 Flight claims to be submitted on suppl. claim (air invoices not included with receipts)

Please
Sign - Hotel Rate approval
http://gww.eforms.gov.bc.ca/Libraries/PrintFormsShell.htm

D/J Oct 14/17

\* RECEIPT \*
\* NOT VALID FOR TRAVEL \*

TransLink 999-EXPO SKYTRAIN Main Street Stn TVM05132 Thu 27 |ul 17 09:11PM

Payment Type:

VISA

Purchase:

1 Zone Ticket

Product Price: \$ 2.

Compass licket #: \$2.85

Credit Card #: \*s.17

Auth #: 041113 Ref #: TUV4UCVNAGM9 Receipt #: 51733

Gard Entry: Chip AID:A0000000031010 TVR:0080008000 TST:1800

Retain for your records. Wiew Translink Policies at WWW.translink.ca

Hank You!

YELLOW CAB #255 1441 CLARK DR VANCOUVER BC

CARD S.17

CARD TYPE VISA

DATE 20 07/27

TIME 4120 18.15.49

CLERK ID 5

RECEIPT NUMBER

C85061848-001-001-454-0

PURCHASE
AMOUNT
TIP \$.22
TOTAL

Visa Credit A0000000031010 1973987C6B110743 0280008000-E800 E1F527F62C496BB3 0280008000-F800

### APPROVED

AUTH# 056351 01-027 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST:

SURREY ON 20104439

PURCHASE

wit

1111

07-27-2017 21:51.20
Acct # s.17 C
Exp C to ''.' Card Type VI
name. Sname L missell
ACCED0000031010 V1sa Creati

F82010440503 Inv. # 919

Auth # 1 36178 Heri Gunn: 11

Purchase \$5.70
Tip \$.22
Total

( 00 ) APPROVED-THANK YOU

Retain this copy for your records

	Expiration	04 / 2018		
	Authorization	053407		
	Vien			(\$230.00)
	Visa			(\$250.00)
	Date / Time		@ 10:13:56 AM	
	Summary	s.17		
	Expiration	04 / 2018		
	Authorization	000000		
	2/6/2 Control			4000.00
	Mastercard			\$230.00
	Date / Time	July 27, 2017	@ 10:14:03 AM	
	Summary	s.17		
	Expiration	03 / 2021	P/Card, Flight July 28	
	Authorization	131404		

Friday, July 28, 2017	Invoice s.17	No. of the last of					
	FARE-YWH-OffPea	ak_Summer	\$170.48				
723 16:00 Vancouver Harbour	+ GST	P/Card	\$8.52				
16:35 Victoria Harbour	Billing		\$170.48				
35 minutes	Taxes	Taxes					
Confirmed	Grand Total		\$179.00				
1 Passengers - Sale	Mastercard		\$179.00				
Shannon Russell, Female	Date / Time	July 27, 2017 @ 10:12	:23 AM				
	Summary	s.17					
Add to Calendar	Expiration	03 / 2021					
	Authorization	131223					

### THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at

#### Wade, Debbie HLTH:EX

From: .Sent:

passengerservices@helijet.com Thursday, July 27, 2017 10:17 AM

To:

Bracewell, Barb HLTH:EX

Subject:

Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	s.22
	Name	Shannon Russell
	Company	Provincial Government

Booking s.22			
Thursday, July 27, 2017	Invoice s.17		
704	FARE-YWH-Full_S	ummer - 2017	\$219.05
07:50 Victoria Harbour	+ GST		\$10.95
08:25 Vancouver Harbour			
	Billing		\$219.05
35 minutes	Taxes		\$10.95
Confirmed	Grand Total		\$230.00
1 Passengers - Full-Fare ✓	Visa		\$230.00
Shannon Russell, Female	Date / Time	July 27, 2017 @ 7:18:46 AM	
Add to Calendar	Summary	s.17	
Add to Caleffual	Name	RUSSELL/SHANNON L	

5 Janior

Not on CSA

# BOOKING CONFIRMED!

s.15

CONFIRMATION

Itinerary Number: S.22

We have charged your credit card for the full payment of this reservation.

1 Queen Bed - Nonsmoking Room - Free Contin...

Shannon Russell, 1 Adult, 0 Child

I queen bed non-smoking room with free continental breakfast, free high speed internet and refrigerator

July 27, 2017

July 28, 2017

Carole Chan

250-952-7623

CA\$189.00

CA\$42.06

EA\$231.06

barb.bracewell@gov.bc.ca

+ Room Details

+ Non-Refundable

CA\$189.00 per night

Check-In:

Check-Out:

Nights:

Guests:

Rooms:

Description:

**Customer Name:** 

Customer Email:

**Customer Phone:** 

Subtotal:

Taxes & Fees: Total Cost:

Billing Name:

CC Type:

CC Number:

Carole Chan

Master Card

s.22

CANCELLATION POLICY

Share Itinerary

27 Jul 17 Thursday

28 Jul 17

1 Room

1 Guest

July 27, 2017

CA\$189.00

Taxes & Fees

CA\$42.06

CA\$231.06

Your booking is guaranteed and paid in full.

Print Receipt (/print-receipt/?pftoken=kyylp2U2r%

Manage Booking (/reservation/?pftoken=kyylp2U2

Book This Hotel Again S.15

- pd for-

Berlo Bracewell's gov-mc-?

# HELIJET INTERNATIONAL Helijet International Inc

Helijet International Inc 5911 Airport Rd S Vancouver International Airport BC V7B 1B5 Toll Free (800)665 4354 info@helijet.com www.helijet.com

27/07/2017 7:18:57 AM GST: R102320165

CUSIOMER COPY
\*Cancellation Required 5pm Day Prior\*
Check-in is 20 Minutes Prior to Departure
501b Baggage Allowance
Full Rules available on Helijet.com

\*\*Carriage is subject to the applicable tariffs, conditions of carriage and related regulations available at Helijet We(the "carrier") hereby invite the public at any time to request a copy of our tariffs for the domestic service we provide\*\*
Booking #202188

Shannon Russell (Provincial Government) Thursday, <u>July 27, 201</u>7 1 Passengers

704
Departs 07:50 AM & Victoria Harbour
Arrives 08:25

## Invoice #: 5

1.00 FARE-YWH-Full\_Summer - 2 \$219.05 CAD

GST

Grand Total \$230.00 CAD

Payment Information:

Visa

\$230.00 CAD

\$10.95 GST

 Date/Time
 27/07/2017 7:18:43 AM

 Station
 JYWHCS05

 Terminal ID
 W66248403

 Action
 Purchase

 Card Type
 VISA

 Card Number
 \*\*\*\* \*\*\*\* 0622 C

 Amount
 \$230.00

Amount \$230.00 Authorization 053407 Trace Number 0017080080

Response 01-005/APPROVED 053407

Chip Label Visa Credit
Chip ID A000000031010

7d. for Sarah Plank also

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\* RECEIPT \* NOT VALID FOR TRAVEL \* \*\*\*\*\*\*\*\*\*

TransLink 999-EXPO SKYTRAIN Gateway Stn TVM18112 Fri <u>28 Jul 1</u>7 02:13PM

Payment Type:

VISA

Purchase:

3 Zone Ticket Adult \$5.60

Quantity:

Total price: \$ 11.20

Compass Ticket #:
\*\*\*\* \*\*\*\* 2498
\*\*\*\* \*\*\*\* \*\*\*\* 0568

Credit Card #:

\*\*\*\* \*\*\*\* \*\*\*\* 0568

Credit Card #:

\*\*\*\* \*\*\*\* s.17

Auth #:

Ref #:

TU46CUVNCYPB

Receipt #:

1>274

AID: A00000000031010

TVR:0080008000 TSI:F800

Retain for your records. View Translink Policies at พพพ.ประการให้เล

Thank Von



BLUEBIRD CABS LTD CAB 44 2612 QUADRA ST. 2ND FLOOR VICTORIA. BC V8T 4E4 250-382-2222

TERM ID: FJ342463

BATCHII: 220 SHIFTII: 002

Sale 900000008

Chip SEON: 220001001008 ADD: A00000000031810 TVR:00 80 00 80 00 TSI:F8 00

Total:CAD\$

9.90

APPROVED 007543 001/00

01-Aug -17

15:30:25

CUSTOMER COPY

BLUEBIRD CABS LTD CAB 77 2612 QUADRA ST. 2ND FLOOR VICTORIA. BC V81 4E4 250-382-2222

TERM 10: GK342463

BATCHII J66 SHIFFII: 002

Sale

INVII: 000000021

VISA Chip
SEON: 066600: 001021
Application Label: Visa fredit
AIL: 00000000031010
IVX: 00 80 00 00 00
ISI:F8 00
ESARREZZAS S.22

Amount: Tip:

s.22

7.50

Total:CAD\$

APPROVED 096

01-Aug -17

13:53:01

CONTRACTOR

Not claimed on T/V

YELLOW CAB #66 1441 CLARK DR VANCOUVER BC

CARD S.22

CARD TYPE VISA
DATE 2017/08/03

TIME 1100 12:56:34

CLERK ID RECEIPT NUMBER

C85061614-001-007-113-0

PURCHASE TOTAL

\$9.00

Visa Credit
A0000000031010
E3FD39FF74D124FB
0280008000-E800
EE511436C9C54E85
0280008000-F800

### **APPROVED**

AUTH# 090461 01-027 THANK YOU

CARDHOLDER COPY

FOR YOUR RECORDS

YELLOW CAB #103 1441 CLARK DR VANCOUVER BC

CARD s.22

CARD TYPE VISA
DATE 2017/08/03
TIME 2925 08:48:58
CLERK ID 1

RECEIPT NUMBER

H85047819-001-001-118-0

PURCHASE TOTAL

\$10.00

Visa Credit A0000000031010 E144693B41A9D35D 00000000000

### **APPROVED**

AUTH# 057823 01-027 THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GET105762447RT0001

BUESING CAS LTD

2617 OLDERA SI, 2ND FLOOR
101. REPAIR SUBTRE4
250-382-2222

TERM ID: GX3424 BATCHD: 159
SHIFTH: 082

Sale
INVII - DEDGGGGGGGS
VISA

APPLICATION Label: Visa Control of Sile
INVII - DEGGGGGGGGS
APPROVED G15027

21-AU9-17

16:40:50

APPROVED G15027

21-AU9-17

16:40:50



BLUEBIRD CABS LTD

CAB 29
2612 QUADRA ST. 2ND FLOOR
VICTORIA. BC V8T 4E4
250-382-2222

TERM ID: EW342463

BATCHN 141 SHIFTH: 001

Sale

1NV": 0000000002

Chip SEOr:141001007022
ADP'ication Label: Visa Credit
TUR:00 80 00 80 00
ISI:80 00 20

Total:CAD\$

(11.00

APPROVED 040293

29-Aug -17

08:08:01

CUSTOMER COPY VICTORIA'S FIRST CHOICE THANK YOU!

MMA

BLUEBIRD CABS LTD

CAB 37
2612 QUADRA ST, 2ND FLOOR
VICTORIA, BC VBT 4E4
250-382-2222

TERM ID: EH342463

BATCH#: 288 SHIFT#: 001

Sale INVH: 000000004

Chip SEQH: 286001001004

SEOM: 2 APPlication Label: Visa Credit AID: A00000000031010 TVR: 90 80 00 80 00 TSI:F8 00

c 22

Amount: Tip:

8.80 S.22

Total:CAD\$

APPROVED 050853 001/00

29-Aug -17

11:48:36

CUSTOMER COPY VICTORIA'S FIRST CHOICE THANK YOU!

\*\*\*\*\*\*\*\*\*\*\*\*\* RECEIPT \* NOT VALID FOR TRAVEL

IransLink Waterfront Stn IVM01122 Wed 06 Sep 17 08:04PM

Payment Type: MASTER CARD

Purchase:

1 Zone Ticket

Product Price:

\$ (2.85)

Compass licket #: 4895

Gredit Card #s.17

Auth #: Ref #:

230438 TUU462VRXW8Y 20302

Card Entry: AID: A0000000041010 Chip

TVR:8000008000 1:1:E800

Receipt #:

Retain for your records. View Translink Policies at พพพ.translink.ca

Thank You!

RECEIPT \* NOT VALID FOR TRAVEL

Transt ink 980-CANADA LINE Bridgeport Stn TVM61111 Wed 06 Sep 17 b/:07AM

Payment Type: MASTER CARD

Suit b

Purchase:

2 Zone licket

Product Price:

\$ (4.10)

Compass licket #: \*\*\*\* \*\*\*\* \*\*\*\* 5323

Credit Card #:

s.17

100705 TUEEB7VRJZDJ Auth #: Ref #: Receipt #: 84487

Chip

Card Entry: AID:A0000000041010

TVR:8000008000

TS1:E800

Retain for your records. View Translink Policies at www.tr.mslink.ca

Thank You!

## OFFICIAL RECEIPT Garden City Cabs of Richmond Ltd.

#148-2633 Viking Way, Richmond, BC V6V 3B6

604-279-1111 604-233-1111

24 HOUR SERVICE

7,2017

Fare \$

G.S.T. Included

GST # 84755-1793 RT 0001. www.gardencitycabsrichmend.com

#### CSA approved, single rate ✓

Ms. Shannon Russell s.22	Arrival	09-05-17
	Departure	09-07-17
MANUAL .	Room No.	s.15
	Folio No.	s.22
INFORMATION INVOICE	Cashier	137
<i>GST</i> # s.15	Page No.	1 of 1

#### Email:

Description				Charges	Payments
Room Charge				Criar ges	Tayments
Room Tax				132.00	
Room GST				14.52	153.12
				6.60	
Room Charge		s.22			Sec. 1
Room Tax				132.00	
Room GST				14.52	153.12
Mastercard				6.60	
					s.22
Rooms GST:	13.20	Balance			0.00 ✓
Other GST:	1.50 0.00	Guas	t Signature		
	Room GST  Room Charge Room Tax Room GST Mastercard  y: Rooms GST: Food & Beverage GST:	Room Tax Room GST  Room Charge Room Tax Room GST Mastercard  V: Rooms GST: 13.20 Other GST: 1.50	Room Tax Room GST  S.22  Room Charge Room Tax Room GST Mastercard  W:  Rooms GST:  Food & Beverage GST:  Dither GST:  Room Tax  Balance  Balance	Room Charge Room Tax Room GST  S.22  Room Charge Room Tax Room GST Mastercard  S:  Rooms GST:  Rooms GST:  13.20 Other GST  15.0	Room Charge   Room Tax   132.00

s.22

#### Wade, Debbie HLTH:EX

From:

reservation@harbourair.com

Sent:

Wednesday, September 20, 2017 12:36 PM

To:

Wade, Debbie HLTH:EX

Subject:

Harbour Air Flight Itinerary. Thanks for booking!

Plight for Minister Dury Poud for by Shannon's personal Visa s.22

s.22



Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team

Customer Information		
Account	HAS#	s.22
	Name	Judy Darcy
	Company	Ministry Of Mental Health And Addictions

Thursday, August 31, 2017	Invoice s 17	
Elinha unne	All Skeds - Baggage : Checked Baggage Fee	\$0.00
Flight #226 18:30 Victoria Harbour / Map	Sked 200 : Carbon Offset	\$0.65
19:05 Vancouver Harbour / Map	Sked 200 : VHFC Terminal Fee	\$9.86
	Sked 200/300 : Standard GO Flex	\$186.64
35 minutes	+ Goods and Services Tax	\$9.85

1 Passenger(s) - GoFlex

Judy Darcy, Female 

✓

#### **Add to Calendar**

 Billing
 \$197.15

 Taxes
 \$9.85

 Grand Total
 \$207.00

Visa \$207.00

Date / Time August 31, 2017 @ 6:11:25 PM

Summary S.22

Expiration 04 / 2018

Authorization 006175

#### **Fare Conditions:**

Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

#### Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

#### **Booking Information**

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).

VANCOUVER IAXI 790 CLARK DR VANCOUVER BC

- 41)

CARD s.17 CARD TYPE WASTERCARD DATE 2017/09/05 TIME 0489 20:40:28 CLERK ID 4444 INVOICE # RECEIPT NUMBER

C85042477-001-209-005-0

**PURCHASE** TOTAL

MasterCard A0063000041010 247334B3A7C51792 0000018000-E800 91D16B04B257ADD6

## **APPROVED**

Al'1H# 234028 THANK YOU

01-027

CARDHOLULI, COPY

APORTANT - RETAIN THIS TY FOR YOUR RECORDS

YELLOW CAB #7 1441 CLARK DR VANCOUVER

CARD TYPE MASTERCARD DATE 2017/09/05 TIME 1378 15:33:58 CLERK ID RECEIPT NUMBER C85038173-001-005-357-0

**PURCHASE** TOTAL

MasterCard A0000000041010 DA879B2A8F950BEA 0000008000-E800 3E9D5B5DAA1E7912

### **APPROVED**

AUTH# 183358

01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

GST105762447RT0001

YELLOW CAB #321 1441 CLARK DR VANCOUVER

CARD TYPE MASTERCARD DATE 2017/09/05 TIME 0156 12:06:31 CLERK ID RECEIPT NUMBER C85033711-001-003-202-0

**PURCHASE** AMOUNT TIP TOTAL

\$18.00

MasterCard A0000C00041010 8 1Br 1977 2 88F334 0000008 D-E800 56B9AEF A9CA12E57

## APPROVED

AUTH# 150631

01-027

THAN YOU

CARDHOLDER COP"

IMPORTANT - RETAIL COPY FOR YOUR :.

LACKTOP & CHECKER 777 PACIFIC ST CABS#230 VANCOUVER

2017/09/05 009953-001-784-003-0 5079 09:57:04 MASIENCAN PT NUMBER

32975B2F2C41 909F27E5C24 008000-E800 0000041010

125704 YOU

TANT - RETAIN THIS

CARDHOLDER COPY

Y FOR YOUR RECORP

BLACKTOP & CHECKER 777 PACIFIC ST CABS#402 VANCOUVER

2017/09/05 5001 14:24:07 MASTERCARD C85008920-001-336-010-0 RECEIPT NUMBER SARD TYPE CERK ID DATE

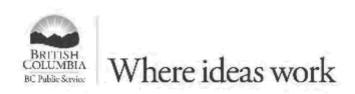
\$10.60

PURCHASE AMOUNT

SEF 1EB6 1F63 13BE2 DFA30A5B5C 96531 000008000-E800 10000000041010 **NasterCard** 

CARDHOLDER COPY

HANK YOU
CARDHOLD
CARDHOLD
CAPPORTANT
COPY FOR



## **Travel Voucher (Restricted Use)**

Control No.

E127098

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

	, piease contact yt	Jul IVIII IISt	ry's Direct	OI/IVIAI	lager of fill						
Name						Emplove	e ID			ne Numb	
Winstanl						s.22				0) 812-82	
	ganization					Job Title				el Group	Code
Energy, I	Mines and Petrole	um Reso	urces			Ministeri	al Assista	nt	3		
5. Date C	ompleted	6. Fis	cal Year		7. Specia	Cheque Iss	ue	8. 0	Cheque St	ub Inform	nation
2017/08/	/23	2018				-			-		
Type of T	Travel	14. Re	eason for	Trave	İ			He	adquarters		
In Provin		Minis	try Busine	ss				Ve	ernon		
12. Mailir	ng Address for Cl	neque	,								
	9052 STN PROV		inister's O	ffice V	ictoria. BC	V9W 9E2					
16.	17.			18.	,	19.	20. & 21.		22.	20. & 21	1
Travel	1	Travelled		1	ersonal	Other		als			iscellaneous
Dates	riaces	iravenec	•	1	icle Use	Transport	IVIC	ais	Lodging	""	iscendificous
2017	Destination	Start	End	Km	Cost	Costs	Claim	Cost	Costs	Cost	Describe
07/30	Van to Vic (H/A		1700	KIII	0.00	166.00	Ciaiiii	0.00	Costs	Cost	Describe
		0600			0.00						
07/31	Victoria		0800			5.00		0.00			
07/31	Victoria	0800	1000		0.00	5.50		0.00			
07/31	Victoria	0900	1700		0.00	32.94		0.00			
08/05	Victoria	0900	1700		0.00	5.00		0.00			
08/05	Victoria	0900	1700		0.00	9.50		0.00			
08/06	Victoria	0900	1700		0.00	5.00		0.00			
08/07	Victoria	0900	1700		0.00	5.00		0.00			
					36.	37. ✓		38.	39.	40.	Claim Tota
	OF COLUMNS				\$ 0.00	\$ 233.94		\$ 0.00	\$ 0.00	\$ 0.0	00   \$ 233.94
8.	49.	50.				52.		45.			
	Code Resp		ervice Lir	ne	STOB	Proj		8	Supplier Co	ode	Amount
_	957   <del>- 057</del>		<del>2701</del> 1		5701		0000		s.22		\$ 0.00
_	9 <b>57</b> 27011 <del>057</del>	7   267	'00 <del>27011</del>		5701	2700	0000				\$ 233.94
_	57										
	57								_		
	vel Advance										
0	57										
											54.
						Al	MOUNT D	UE TO EI	MPLOYEE		\$ 233.94
45. Empl	oyee Signature (	See Audi	t Trail)			Print Na	ame		Date	Signed	
	d this travel exper			tateme	nt of					•	
	ments made and/o	or allowar	nces to wh	ich I ai	m entitled a	s					
disburse					d above and						
	or traver on govern										
a result of		ana wiii ni			, ,						
a result of	n I have not been a	and will no			١	Print N	ame		Dat	e Signed	
a result of for which party.	n I have not been a		(See Audi	t Trail	)	1 1 111111 13					
a result of for which party. 56. Spen	ding Authority Si	gnature				1 111110	anic			_	
a result of for which party. 56. Spen - Certifie	ding Authority Sind correct pursuant	gnature to sectio	n 32 & 33				unic				
a result of for which party. 56. Spen - Certifie	ding Authority Si	gnature to sectio	n 32 & 33				unic				
a result of for which party. 56. Spen - Certifie Administ	ding Authority Sind correct pursuant tration Act and relation	gnature to sectio ated polici	n 32 & 33 es.	of the	Financial				Dat	e Signed	
a result of for which party. 56. Spen - Certifie Administ	ding Authority Signature Signature Authority Signature Authority Signature S	gnature to sectio ated polici	n 32 & 33 es. <b>See Audit</b>	of the	Financial	Print N			Dat	e Signed	
a result of for which party.  56. Spen - Certifie Administ  57. Paym - Requis	ding Authority Sind correct pursuant tration Act and relation	gnature to sectio ated polici	n 32 & 33 es. <b>See Audit</b>	of the	Financial	Print N			Dat	e Signed	

cont'd from E127097

D/J Sept 7/17

Ministry Payment Authority ARCS 1050-06

## Audit Trail for Travel Voucher (Restricted Use) E127098 for Winstanley, Lori 5 audit trail record(s) returned.

Who	On Behalf Of	Action	Next To Act
King, Sandra	Winstanley, Lori	Saved	Winstanley, Lori
s.22 Sandra.M.King@gov.bc.ca	Lori.Winstanley@gov.bc.ca		Lori.Winstanley@gov.bc.ca
King, Sandra	Winstanley, Lori	Notified	Winstanley, Lori
Sandra.M.King@gov.bc.ca	Lori.Winstanley@gov.bc.ca		Lori.Winstanley@gov.bc.ca
Winstanley, Lori		Saved	Winstanley, Lori
<sup>(</sup> s.22 Lori.Winstanley@gov.bc.ca			Lori.Winstanley@gov.bc.ca
Winstanley, Lori		Approved	dMungall, Michelle
(\$ 22			Michelle.Mungall@gov.bc.ca
9	✓	Approved	FSA MIN OFF, FIN
رد ع Michelle.Mungall@gov.bc.ca			FINFSAMINOFF@gov.bc.ca
	King, Sandra  s. 22 Sandra.M.King@gov.bc.ca King, Sandra  s. 22 Sandra.M.King@gov.bc.ca Winstanley, Lori (s. 22 Lori.Winstanley@gov.bc.ca Winstanley, Lori (s. 27 Lori.Winstanley@gov.bc.ca Mungall, Michelle	King, Sandra  \$ 22 Sandra.M.King@gov.bc.ca King, Sandra  \$ 27 Sandra.M.King@gov.bc.ca Winstanley, Lori  \$ 27 Sandra.M.King@gov.bc.ca Winstanley, Lori  \$ 22 Lori.Winstanley@gov.bc.ca Winstanley, Lori  \$ 27 Lori.Winstanley@gov.bc.ca Mungall, Michelle  \$ 27	King, Sandra  \$ 22 Sandra.M.King@gov.bc.ca King, Sandra  \$ 27 Sandra.M.King@gov.bc.ca Winstanley, Lori  \$ 29 Sandra.M.King@gov.bc.ca Winstanley, Lori  \$ 20 Sandra.M.King@gov.bc.ca Winstanley, Lori  \$ 20 Lori.Winstanley@gov.bc.ca Winstanley, Lori  \$ 20 Lori.Winstanley@gov.bc.ca Winstanley, Lori  \$ 20 Lori.Winstanley@gov.bc.ca Mungall, Michelle  \$ 20 Approved  Approved

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#### Notes for Travel Voucher (Restricted Use) E127098 for Winstanley, Lori

#### 1 note(s) returned

Thote(3) retained.		
Created On	Author	Note
2017/08/23 12:46:50	King, Sandra <b>ç 22</b> Sandra.M.King@gov.bc.ca	J <u>uly 30</u> - Harbour Air to Victoria J <u>uly 31</u> - Parking Victoria, Budget Car Rental <u>Aug 5/6/7</u> - Parking Victoria

Production \*\*\* Copyright © Government of British Columbia

## Harbour tin Scaplanes

vancouve: (504) 274-1277 victoria (250) 384-2215 (250) 714-0004 Maraimo 1-877-537-9880 anues

toll-free 1-800-565-0212 Welsite: www.marbourair.com 30/07/2017 4:C7:47 PM GST: 54295 5858 Rf0001

JUSTOMER COPY

Booking s.22

Lori Winstanely Sunday, (July 30, 2017 1 Passengar(s)

Flisht #511 Departs 17:45 PM & Court Vancouver (YVR) Arrives 15:15 PM & Victoria Harbour

## Invoice #: s.17

1.00 All Skeds - Baygage : Chec \$0.00 CDN 1.0° Skac 500 : Carbon Offset \$0.65 CDN 1.0. Skec 500 : Won-Peak GO G \$157.45 CON

Bools and Services Lix

\$7.90 GST

ara c folal

\$166.00 CDN

\$166,00 CDN /1

Payment Information:

(\$166.00

Master Card

station terminal ID

Jate/Lime

30/01/2017 4:07:46 PM HYVRCS02

act icn

HVVRCC02

Card Type

Purchase/Te lephone 4/0

Card Number Amount

s.22 \$166.00 030555

Authorization. Trace Number

012001001027

Response

DO COT/APPROVED 030555

CUSTOMER COPY

Free WIFI Password: pagest90

### PLACE FACE UP ON DASH

Expiration Date/Time

Purchase Date/Time: 08:13pm Jul 30, 2017 Total Due: \$5,00 Rate: Park til 6AM \$5.00 Total Paid: (5.00) Ticket #: 00013492 Payment Type: Card S/N #: 100008390015 Setting: Lot 064 Mach Name: Lot 64 - 1

s.22

**MasterCard** 

Auth #: 030815

## PLACE FACE UP ON DASH

Expiration Date/Time

Purchase Date/Time 06:06am Jul 31, 2017 Total Due: \$5.50 Rate: Park 2 Hrs \$5.50 Total Paid: \$5.50) Ticket #: 00013494

S/N #: 100008390015 Setting: Lot 064

Mach Name: Lot 64 - 1

s.22

**MasterCard** 

Auth #: 031755

Payment Type: Card



GST Reg No 10068-5007-RT0001

www.budgetvictoria.com

A-03 YYJ Downtown (Station Code: 4448) 757 Douglas Street

Victoria, British Columbia V8W 2B4

Time Out: 30 Jul 2017 18:38

Location In: A-03 YYJ Downtown

Time In: 31 Jul 2017 10:43

(250) 953-5300

Contract #s.22

Vehicle Rented:

Owner: a/Budget Victoria Model: Yaris LE HB

Renter is fully responsible for vehicle until vehicle is checked in and inspected

Unit #: 149799 MVA #: 3327181-4 Licence: AS231K

Reservation #

Km Out: 7840 Km In: 7841 Km Driven: 1

Credit Card: Master Card

Budget Rent A Car of Victoria Ltd.

Renter: WINSTANLEY, LORI

Rental Rate Used: BCG DT 2016 - A

Km Charge: 0.05 per Km

BCD Number: A162000

Company: PERSONAL

Period From To Amount Km Cap Type Day End 28.00 200 Regular Hour 25 End 14.00 0 Regular Week 1 End 166.60 1400 Regular

Daily Rate is based on a 24 hour day minimum day charge.

s.22

Rates do not include fuel or refueling charge plus surcharge and applicable taxes

(currently 2.990 per litre).

VLF/ERF: 1.99 (Per Day) subject to taxes GST: 5% PST: 7% PVRT: 1.50 per Day

Vehicle Not allowed to Travel to Alaska, Mexico & Yukon Vehicle is allowed to travel within British Columbia and Washington. Travel to Alberta, Oregon and California is subject to additional charges. Travel outside of the areas listed will result in a \$.50/KM charge for total KM's driven.

For Road Assistance, call 250-953-5300

Contract close subject to final audit. Remarks:

**BC Travel Only** 

/Estimated Charges: \$32.94 Vehicle Class: Compact

Charges: Item

Vehicle Rental

by Budget staff.

Total: Unit Qty Day

28.00 1.48 1.96 1.50 Charge GST PST PVRT Billed To 28.00 1.48 1.96 1.50

Total:

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

Payments & Refunds

Amount Exchange

Amount Location 32.94 A-03 YYJ Downt

32.94

Master Card (31 Jul 2017 10:44 BV002S02 013001001014 s.22

Date

030790 Purchase

BV002C02 MasterCard APPROVED AID:A000000041010 00-000 C

Amount Owing

Type

Net Charges & Taxes: Net Payment & Refunds:

Contract Copy: #2

Print Date & Time: 31 Jul 2017 10:45

#### PLACE FACE UP ON DASH

Expiration Date/Time

06:00 AM AUG 05, 2017

Purchase Date/Time 10:16pm Aug 04, 2017 Total Due: \$5.00 Total Paid: \$5.00 Ticket #: 00013997 S/N #: 100008390015 Setting: Lot 064 Mach Name: Lot 64 - 1

s.17

**MasterCard** 

Auth #: 005584

Rate: Park til 6AM \$5.00

Payment Type: Card

### PLACE FACE UP ON DASH

Expiration Date/Time

# 06:00

Purchase Date/Time 06:04am Aug 05, 2017 Total Due: \$9.50 Total Paid: \$9.50 Rate: Park til 6pm \$9.50 Payment Type: Card Ticket #: 00014004 S/N #: 100008390015 Setting: Lot 064 Mach Name: Lot 64 - 1

s.17

. MasterCard

Auth #: 005616

## PLACE FACE UP ON DASH

Expiration Date/Time

Purchase Date/Time 06:04pm Aug 05, 2017 Total Due: \$5.00 Rate: Park til 6AM \$5.00 Total Paid: \$5.00 Payment Type: Card Ticket #: 00014085 S/N #: 100008390015 Setting: Lot 064 Mach Name: Lot 64 - 1

s.22

**MasterCard** 

Auth #: 005315

## PLACE FACE UP ON DASH

Expiration Date/Time

06:00 AM

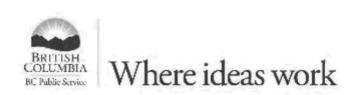
Purchase Date/Time. 06:03pm Aug 06, 2017 Rate: Park til 6AM \$5.00 Total Due: \$5.00 Total Paid: \$5.00 Payment Type: Card Ticket #: 00014183 S/N #: 100008390015

Setting: Lot 064 Mach Name: Lot 64 - 1

s.22

. MasterCard

Auth #: 006967



## **Travel Voucher (Restricted Use)**

Control No.

E127179

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any guestions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name		Employee ID	Phone Number
Winstanley, Lori ✓		s 22	(250) 812-8206
Client Organization		Job Title	Travel Group Code
Energy, Mines and Petrole	eum Resources	Ministerial Assistan	t 3
5. Date Completed	6. Fiscal Year	7. Special Cheque Issue	8. Cheque Stub Information
2017/09/14	2018		
Type of Travel	14. Reason for Trave	I	Headquarters
In Province	Ministerial Meeting		Vernon
12. Mailing Address for C	Cheque		·
PO BOX 9052 STN PRO\	/ GOVT Minister's Office V	ictoria, BC V9W 9E2	

	16.	17.			18.		19.	20. & 21.		22.	20. & 21.	
	Travel	Places	Travelled	I	Per	rsonal	Other	м	leals		Miscel	laneous
	Dates				Vehi	cle Use	Transport			Lodging		
	2017	Destination	Start	End	Km	Cost	Costs	Claim	Cost	Costs	Cost	Describe
	08/10	Victoria-Van (A/	C)1700	1800		0.00	279.43		0.00			
	08/13	Vic-Van	0800	2359	_	0.00		F-	51.50			
	08/14	Van-Vic HA BT.	A 0700	1130		0.00	10.00	H-L	15.25			
	08/15	Victoria	1500	1900		0.00	12.00		0.00			
	08/17	Victoria	0800	2359		0.00	10.00 <del>170.00</del>		0.00			
Ī	08/20	<del>Vic-</del> Van	0800	2359	D/G	0.00		F-	51.50			
	08/21	Van-Vic (H/A)	0700	0930	P/Caro	0.00	10.00		0.00			
	08/22	Victoria	1730	1800		0.00	10.00		0.00			
	08/24	Victoria	1600	2000		0.00	9.00		0.00			
	08/28	Victoria	0730	1535		0.00	24.00		0.00			
						36.	<b>37.</b> 364.43		<b>38.</b> \$6.75	39.	40.	Claim Total
	TOTALS	OF COLUMNS				\$ 0.00	\$ <del>524.43</del>		\$ <del>118.25</del>	\$ 0.00	\$ 0.00	\$ <del>642.68</del>

TOTALS OF COLUMNS	\$ 0.00	\$ <del>524.43</del>	\$ <del>118.25</del>	\$ 0.00	\$ 0.00	\$ 642.68	431.18
48.  49.  50.	51.	52.	45.				1
Client Code Resp. Service Line	STOB	Project		applier Cod	le	Amount	
057   <del>057</del>   <del>27011</del>	5701	2700000	(	s.22		\$ <del>642.68</del>	431.18
<b>057</b>   27011   26700							
057							
057							
Less Travel Advance							]
057							

			54.	
	AMOUNT DUE TO	EMPLOYEE	\$ <del>642.68</del>	1
<ul> <li>45. Employee Signature (See Audit Trail)</li> <li>Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any othe party.</li> </ul>		Date Signed		
56. Spending Authority Signature (See Audit Trail)     - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial	Print Name	Date Signed		

Administration Act. FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

\*08/18 Vic-Van

431.18

<sup>\*</sup> Aug 18 Vic-Van-suppl claim will be forthcoming for airfare

## Audit Trail for Travel Voucher (Restricted Use) E127179 for Winstanley, Lori 7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/09/14 23:14:50	Hansen, Lucy	Winstanley, Lori	Saved	Winstanley, Lori
	s 22 Lucy.Hansen@gov.bc.ca	Lori.Winstanley@gov.bc.ca		Lori.Winstanley@gov.bc.ca
2017/09/15 15:33:05	Hansen, Lucy	Winstanley, Lori	Saved	Winstanley, Lori
	s 22 Lucy.Hansen@gov.bc.ca	Lori.Winstanley@gov.bc.ca		Lori.Winstanley@gov.bc.ca
2017/09/15 16:08:31	Hansen, Lucy	Winstanley, Lori	Saved	Winstanley, Lori
	s.22 Lucy.Hansen@gov.bc.ca	Lori.Winstanley@gov.bc.ca		Lori.Winstanley@gov.bc.ca
2017/09/15 16:08:40	Hansen, Lucy	Winstanley, Lori	Notified	Winstanley, Lori
	c 22 Lucy.Hansen@gov.bc.ca	Lori.Winstanley@gov.bc.ca		Lori.Winstanley@gov.bc.ca
2017/09/18 07:41:36	Winstanley, Lori		Saved	Winstanley, Lori
	ر.ـــ Lori.Winstanley@gov.bc.ca			Lori.Winstanley@gov.bc.ca
2017/09/18 07:42:26	Winstanley, Lori		Approved	dMungall, Michelle
	ເວລ Lori.Winstanley@gov.bc.ca			Michelle.Mungall@gov.bc.ca
2017/09/21 18:34:47	Mungall, Michelle		Approved	dFSA MIN OFF, FIN
	c 22 Michelle.Mungall@gov.bc.ca			FINFSAMINOFF@gov.bc.ca

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#### Notes for Travel Voucher (Restricted Use) E127179 for Winstanley, Lori

1 note(s) returned.

Created On	Author	Note
2017/09/15 16:08:31	Hansen, Lucy	Aug 10- AC Fliight # 8078 Vic-Van 214.43
	c 29 Lucy.Hansen@gov.bc.ca	(VSA) Aug 14- Return Van-Vic HA flight # 505 - (BTA) Aug 15- Victoria -Taxi 12.00 (vsa) Aug 17-Vic -Van -HA #502 160.00 (vsa) Aug 21- return Van-Vic HA# 503 (BTA) and taxi 10.00 (vsa) Aug 22-Taxi Victoria 10.00 (vsa) Aug 24- parking 9.00 (vsa) Aug 28- Parking -Victoria 24.00 (vsa)

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BLUEBIRD CABS LTD CAB 94 2612 QUADRA ST. 2ND FLOOR VICTORIA. BC V8T 4E4 250-382-2222

TERM ID: HA342463

BATCHM: 140 SHIFT#: 002

Sale

INV#: 000000070

Chip SEQH:140001001078 Application Label: MasterCard AID:A0000000041010 TVR:00 00 00 80 00 TVR:00 00 00 80 00 S 22

s.22

Total:CAD\$

65.00

APPROVED 010573 001/00

10-Aug -1?

17:37:07

CUSTOMER COPY

AA Collection - leg-vanalum

#### Hansen, Lucy EMPR:EX

From: Elaine Clark <elaine@tieronetravel.com>
Sent: Friday, September 15, 2017 9:46 AM

To: King, Sandra M MEM:EX

Subject: FW: TRAVEL INVOICE FOR ACCOUNTING WINSTANLEY

TIER ONE TRAVEL VICTORIA STE 202-45 BASTION SQUARE VICTORIA BC V8W 1J1 (250) 953-5730 BC LICENSE NUMBER 3393

\*

ATTN MARIA SCHMIDT DATE : 09 AUG 2017 MIN NATURAL GAS DEV CLIENT NBR: 51000

PO BOX 9060 STN PROV GOVT LOCATOR : XKM0HO

VICTORIA BC AGENT : ELAINE V8W9E2 GST NUMBER: R839755055

INVOICE: s.22

FOR: WINSTANLEY/LORI MS

FROM TO CARRIER FLT/CL DATE DEP ARR ST

VICTORIA BC VANCOUVER AIR CANADA 8078 Q 10 AUG 17 705P 731P OK NONSTOP FLYING TIME- :26 EQUIPMENT-DH4 OPERATED BY-AIR CANADA EXPRESS SEAT- s.15

VANCOUVER YYJ/INNER HBR HARBOUR AIR 505 Y 14 AUG 17 1020A 1050A OK NONSTOP FLYING TIME- :30

THANK YOU FOR BOOKING WITH TIERONE TRAVEL

SERVICE FEE (45.00 X 1) PLUS (GST)

HARBOUR AIR SEAPLANES BKG NO. 7884294 VANCOUVER AIRPORT TO VICTORIA HARBOUR ONEWA Y

ADULT FARE .... (1 X 152.38) 152.38 GST TAX ...... (1 X 7.62) 7.62

AC GOVT DISCOUNT APPLIED

TICKET NUMBERS: WINSTANLEY/LORI MS 9568225701 CARD CAD 214.43 CA s.22

AIR TRANSPORTATION CAD 182.10 TAX GST CAD 10.21 AIRPORT IMPROVEMENT FEE CAD 15.00 TAX OTHER CAD 7.12

AIR CANADA TOTAL CAD 214.43

CREDIT CARD PAYMENT CAD 214.43SERVICE FEE 9540089559590 45.00
SERVICE FEE GST 2.25

PYMT ON 09AUG BY S.22 47.25HARBOUR AIR SEAPLANES TOTAL 160.00

PYMT ON 09AUG BY S.22 160.00-

Elaine Clark Tier One Travel 201 - 45 Bastion Sq Victoria BC V8W 1J1 250-953-5736 1-877-953-5736

<sup>&</sup>quot;Without your Travel Agent, you are on your own"

Aug. 14 - 1-TIL

## Harbour Air Seaplanes

vancouver (504) 274-1277 victoria (250) 384-2215 Nanaimo (250) 714-0004 Ganges 1-877-537-9880

Toll-fres 1 800-565-0212 We site: wax arrhourair.com 14 02231 9-24:47 AM GSI: 34295 5858 RT0001

CUSTOMER COPY

s.22

Torrellinstanley
They, August 14, 2017
Thesenger(s)

11164 #505

Apperts 10:20 AM & South Vancouver (YVR) Arrives 10:50 AM & Victoria Harbour

Invoice #:s.17

All Skeds - Baggage : Chec \$0.00 CDN Sket 500 : Carbor Offset \$0.65 CDN 1.03 Sket 500 : Standard GO F \$151.73 CDN

Goods and Services Tax

\$7.62 GST

Grand Total

\$160.00 CDN

Fayrent Information:

Master Card

\$160,00 CDN

Data/Time Station

14/C8/2017 9:24:35 AM

Station Terminal ID HYVRCS02 HYVRCC02

Action

Purchase/Telephone

Card Type Card Number

1/C s.22

Amount Autocrization \$160.00

Authorization Trace Number

122435

hesome

727C01001007 30 C/1/APPMIVLD 122435 BLUEBIRD CABS LTD

CAB 247 2612 QUADRA ST, 2ND FLOOR VICTORIA, BC VST 4E4 250-382-2222

TERM ID: HT342463

BATCH#: 024 SHIFT#: 002

SHIFTH: 00

Total:

Cash Sale \$

10.00

14-Aug -17

17:22:03

VICTORIA'S FIRST CHOICE THANK YOU!

Aug. 15

BLUEBIRD CABS LTD CAB 36 2612 QUADRA ST. 2ND FLOOR VICTORIA, BC V8T 4E4 250-382-2222

TERM ID: FC342463

BATCHH: U27

Cash Sale

Total:

12.00 -

15-Aug -17

18:09:58

VICTORIA'S FIRET

## Bluebird Cabs Ltd.

250-382-2222 DISPATCH	1-800-665-7055 SERVING GREATER VICTORIA SINCE 1946	250-382-3611 ACCOUNTS
Date Aug. 17,	2017 Amo	ount \$ 10.00
s.15		
Driver Joe Morres	sey Ci	ar # _ 9
Fare includes G.S.T.	G.S.T. #	
Download our App to book an	nd track your cab on your phonel	

#### Hansen, Lucy EMPR:EX

From: Elaine Clark <elaine@tieronetravel.com>
Sent: Friday, September 15, 2017 9:46 AM

To: King, Sandra M MEM:EX

Subject: FW: TRAVEL INVOICE FOR ACCOUNTING WINSTANLEY

TIER ONE TRAVEL VICTORIA STE 202-45 BASTION SQUARE VICTORIA BC V8W 1J1 (250) 953-5730 BC LICENSE NUMBER 3393

\*

ATTN MARIA SCHMIDT DATE : 09 AUG 2017 MIN NATURAL GAS DEV CLIENT NBR: 51000 PO BOX 9060 STN PROV GOVT LOCATOR : XKM0HO

VICTORIA BC AGENT : ELAINE V8W9E2 GST NUMBER: R839755055

INVOICE: s.22

SEAT- 9D

FOR: WINSTANLEY/LORI MS

FROM TO CARRIER FLT/CL DATE DEP ARR ST

VICTORIA BC VANCOUVER AIR CANADA 8078 Q 10 AUG 17 705P 731P OK NONSTOP FLYING TIME- :26 EQUIPMENT-DH4 OPERATED BY-AIR CANADA EXPRESS

VANCOUVER YYJ/INNER HBR HARBOUR AIR 505 Y 14 AUG 17 1020A 1050A OK

NONSTOP FLYING TIME- :30

THANK YOU FOR BOOKING WITH TIERONE TRAVEL

SERVICE FEE (45.00 X 1) PLUS (GST)

HARBOUR AIR SEAPLANES BKG NO.S.22
VANCOUVER AIRPORT TO VICTORIA HARBOUR ONEWA

ADULT FARE .... (1 X 152.38) 152.38 GST TAX ...... (1 X 7.62) 7.62

AC GOVT DISCOUNT APPLIED

TICKET NUMBERS: WINSTANLEY/LORI MS 9568225701 CARD CAD 214.43 CA s.22

AIR TRANSPORTATION CAD 182.10 TAX GST CAD 10.21 AIRPORT IMPROVEMENT FEE CAD 15.00

# Ministry Cord

## Harbour Air Seaplanes

vancouver (504) 274-1277 victoria (250) 384-2215 kanaimo (250) 714-0004 Ganges 1-877-537-9880

Toll-ire: 1 300 665-0212 We site: www.martparair.com 21/08/2017 7:42:49 AM GSI: 64295 5858 RT0001

SUSTOMER COPY

Bookings.22

winstanley
y, August 21, 2017
Prosenger(s)

FILER #513 Februards 06:20 AM & South Mancouver (YVR) Frilyes 06:50 AM & Mictoria Harbour

Invoice #: s.17

All Skeds - Baggage : Chec \$0.00 CON Skec 500 : Carbor Offset \$0.65 CON Skec 500 : Standard GO F \$151.73 CON

Coods and Services Tax

\$7.62 681

\$100.00 CDN

Grand Total

DIF

Payment Information:

Master Card \$160.00 CDN

Moster Garu

Date/Time

21/CB/2017 7:42:48 AM HYVRCS02

Station HYVECSO2 Terminal ID HYVECCO2

Action Pre-Auth Completion

Card Type M/C s.22
Amount \$160.00

Amount #161.00 Authorization 161748

CAB 17
2612 QUADRA ST. 2ND FLOOR
VICTORIA. BC V8T 4E4
250-382-2222

BLUEBIRD CABS LTD

TERM ID: EK342463

BATCH#: 064 SHIFT#: 002

Cash Sale

Total: \$

10.00

21-Aug -17

17:57:28

AICLUSTA'S EIBST CHUICE

Bluebird Cabs Ltd.

250-382-2222 1-800-665-7055

DISPATCH

SERVING GREATER VICTORIA SINCE 1946 250-382-3611 ACCOUNTS

trug 21

ACCOUNTS

Date 08,22//7 Amount \$ 10,000

From S.15

Driver 149

Fare includes G.S.T. G.S.T. #

Download our App to book and track your cab on your phone!

Car#

tug 212

Aug 28 - #2400

Aug 24-900

PLACE FACE UP ON DASH

Expiration Date/Time

09:00 PM AUG 24, 2017

Purchase Date/Time 04:58pm Aug 24, 2017 Rate: Park til 9pm \$9.50 Total Due: \$9.00 Total Paid: \$9.00 Ticket #: 00015838 S/N #: 100008390015 Setting: Lot 064 Mach Name: Lot 64 - 1

s.22

, MasterCard

Auth #: 024233

Payment Type: Card

PLACE FACE UP ON DASH

Expiration Date/Time

03:45 PM AUG 28, 2017

Purchase Date/Time: 07:45am Aug 28, 2017 Total Due: \$24.00 Rate: Park \$3.00 Per Hour Total Paid: \$24.00 Ticket #: 00029088 S/N #: 200006140157 Setting: Lot 174 Mach Name: Lot 174 - 1

Carc S.22

**MasterCard** 

Auth #: 028468

Payment Type: Card

RECEIPT

Expiration Date/Time: 03:45pm Aug 28, 2017 Purchase Date/Time: 07:45am Aug 28, 2017

Total Due: \$24.00 Total Paid: \$24.00 Ticket #: 00029088

Rate: Park \$3.00 Per Hour Payment Type: Card

Setting: Lot 174 Mach Name: Lot 174 - 1

s.22

, MasterCard

Auth #: 028468

Page 240 of 421 FIN-2018-83788



## COLUMBIA Where ideas work

## **Travel Voucher (Restricted Use)**

Control No.

E127046

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

	r, Leila Organization nous Relation		conciliation	on			Employe s 22 Job Title Ministeri		ant	***************************************	(25)	ne Numbe 0) 953-484 rel Group	4
5. Date Completed   6. Fiscal Year   7. Special C						Cheque Is	Cheque Issue 8. Cheque Stub Information			ation			
Type of Travel In Province  12. Mailing Address for Cheque					3			Headqı Victori		\$			
PO Box	x 9051 Stn Pr			BC V8W	9E2								
16. Travel Dates	17. P	laces Tra	velled			ersonal nicle Use	19. Other Transport	20. & 21. Meals		22.	20. & 21. Miscellaneous		
2017 08/03 08/04	Destination Vic/Van/Vic Vic/Van/Ka	mloops	Start 0730 0930	End 1330 2359	Km 27	Cost 0.00 14.31	Costs 414.00 528.28	Claim H- F-B	25. 41.	75 C	dging osts 26.44	Cost	Describe
08/05	Kamloops/	Van/Vic	0600	1830	28	14.84	288.88	F-	51.	50		81.53	Rntl;gas;prkg
TOTALS	S OF COLUM	INS				36. \$ 29.15	<b>37.</b> \$ 1231.16		<b>38.</b> \$ 118	39.	126.44	40.	Claim Total
8.	4	9.	50.			51.	52.		45.		20.44	\$ 81.53	\$ 1586.53
Client Code 120 0794A 52000 120 0794A 52000 120 0794A 52000			0	570B 5701 5702	07	Project Supplier Code 0700000 S.22		Amount \$ 439.75 \$ 1146.78					
Less Tra	120 avel Advance	e				_L	1-						
	120				<del>nideolisikus</del>		1	AMOUNT	. DUE T		OVEE		54.
<ul> <li>Certification</li> <li>disburse</li> <li>a result</li> </ul>	oloyee Signa ed this travel ements made of travel on g ch I have not i	expense and/or a governme	claim is a illowance int busine	s to which	ch I an	entitled as	Print Na	AMOUNT ame	I DUE I	O EMPL		Signed	\$ 1586.53
56. Spending Authority Signature (See Audit Trail)  - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print N	Print Name Date Signed		***************************************					
- Requis	ment Authori sition for payr stration Act.	ity Signa ment purs	ture (See	e Audit	rail) 2 of the	e Financial	Print N	ame	<del></del>		Date	e Signed	***************************************

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

## Audit Trail for Travel Voucher (Restricted Use) E127046 for Farmer, Leila 2 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action Next To Act
2017/08/10 14:11:16	Roberts. Connie A. s.22 Connie.Roberts@gov.bc.ca	Farmer, Leila Leila.Farmer@gov.bc.ca	Saved Farmer, Leila Leila.Farmer@gov.bc.ca
2017/08/10 14:11:24	Roberts, Connie A.  5 22 Connie.Roberts@gov.bc.ca	Farmer, Leila Leila.Farmer@gov.bc.ca	NotifiedFarmer, Leila Leila.Farmer@gov.bc.ca

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#### Notes for Travel Voucher (Restricted Use) E127046 for Farmer, Leila

1 note(s) returned.

Created On	Author	Note
2017/08/10 14:11:16	Roberts, Connie A. S.22 Connie.Roberts@gov.bc.ca	Aug3: Vic/Van/Vic(HA-paid for on MA's trave card); event w/ Minister; 1/2 day pdiem Aug4:Leg/airport(prs.mlge); Vic/Van/Kamloops (AC-paid for on MA's travel card); pu rntl car; mtg & event w/Min; ovrngiht; LDI pdiem Aug4:Tour w/ Min; parking at tour (\$1,75); retrn rental ((\$42.78); gas for rntl (\$7.00); Kamloops/Van/Vic (AC-paid for on MA's travel card); prkg at airport (\$30.00); airport/home (prs.mlge); full pdiem

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Leila Farmer Thursday, August 3, 2017 1 Passenger(s)

Flight #215 Departs 12:30 PM @ Vancouver Harbour Arrives 13:05 PM @ Victoria Harbour

## Invoice #: s.17

Harbour Air Seaplanes
Vancouver (604) 274-1277
Victoria (250) 384-2215

Nanaimo (250) 714-0004 Ganges 1-877-537-9880

Toll-free 1-800-665-0212 Website: www.harbourair.com 03/08/2017 7:37:20 AM GST: 84295 5858 RT0001

CUSTOMER COPY

Booking s.22

Leila Farmer Thursday, August 3, 2017 1 Passenger(s)

Flight #326/Twin Otter Departs 08:00 AM @ Victoria Harbour Arrives 08:30 AM @ Vancouver Harbour

## Invoice #: s.17

1.00 All Skeds - Baggage : Chec \$0.00 CDN 1.00 Sked 200 : Carbon Offset \$0.65 CDN 1.00 Sked 200 : VHFC Terminal \$9.86 CDN 1.00 Sked 200/300 : Standard \$186.64 CDN 1.00 All Skeds - Baggage : Chec \$0.00 CDN 1.00 Sked 200 : Carbon Offset \$0.65 CDN 1.00 Sked 200 : VHFC Terminal \$9.86 CDN 1.00 Sked 200/300 : Standard \$186.64 CDN

Goods and Services Tax \$19.70 GST

Grand Total \$414.00 CDN

Payment Information:

Master Card \$414.00 CDN

Date/Time 03/08/2017 7:37:14 AM Station HYWHCS03
Terminal ID HYWHCC03
Action Pre-Auth Completion M/C S.17 M Amount \$414.00

Authorization 151512 Trace Number 016001001034

Response 00-000/APPROVED 151512

CUSTOMER COPY

Free WIFI Password: haguest99



#### **Booking Confirmation**

Booking Reference: \$.22

Date of issue: 01 Aug, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

## Depart

) — — — — — — — — — — — — — — — — — — —					Barrier is to
Congression			The state of the s		Economy Latitude
Friday 04 Aug. 2017	11:15 Victoria Victoria Intl. (YYJ), BC		11:41 Vancouver Vancouver Intl. (YVR), BC Terminal M	AC8062	Ohr26 Economy B Operated by Air Canada Express - Jazz   Q400
			Layover in Vancouver		0hr59
Friday 04 Aug. 2017	12:40  Vancouver Vancouver Intl. (YVR). BC Terminal M	#	13:34 Kamloops (YKA). BC	AC8194	Ohr54 Economy B Operated by Air Canada Express - Jazz   Dash 8-300
			Total duration		2hr19

#### Passengers

<sup>∧</sup> Ms. Leila Farmer

Ticket Number 0142181181403 Seats

AC8062 S. AC8194 1



#### Purchase summary

Credit/Debit Car S. 17 Amount paid \$528.28		1adult
Tax information 1adult		
Goods and Services Tax - Canada no. 100092287 RT0001 \$25.16	Base Fare	469.00
	Surcharges	12.00
	Goods and Services Tax - Canada no. 100092287 RT0001	25.16
	Air Travellers Security Charge	7.12
	Airport Improvement Fee - Canada	15.00
	Total airfare and taxes before options (per passenger)	552828
	Number of passengers	46.6
		X 1
	Total	\$528 <sup>28</sup>
	GRAND TOTAL (Canadian dollars)	\$528 <sup>28</sup>



## Check-in and boarding gate deadlines

90

Recommended check-in time

old check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45 minutes1

Check-in and baggage drop-off deadline

obtained your boarding pass and deposited all checked bags at the baggage drop-oft counter before the end of the check-in period for your flight.

15

Boarding gate deadline You must be present at the boarding gate before it closes.

<sup>1.</sup> From Toronto City Airport (YTZ) - Check-in and baggage drop-off doadline 20 minutes.

Leila Farme			Page Number Guest Number Folio ID Arrive Date Depart Date No. Of Guest Room Number Club Account	: 1 : s.22 : A : 04-AUG-17 : 05-AUG-17 : 1 : s.15	17:48 09:38	s.22
Tax ID .	s.15					
s.15		-2017 09:38 MORGGAN				
Date	Reference	Description		Charges (CAD)	Credits (CAD)	
04-AUG-17	RT211	Room Government		109.00		
04-AUG-17	RT211	Prov Sales Tax		8.72		
04-AUG-17	RT211	Destination Marketing Fee		3.27		
04-AUG-17	RT211	Goods And Services Tax		5.45		
05-AUG-17	MC	Mastercard s.17			-126.44	
	***For Authoriz	zation Purpose Only***				
	s.17					
	Date Cod	e Authorized				
	04-AUG-17	204831 136.25				
		** Total		126.44	-126.44	
		*** Balance		0.00		

Continued on the next page

:s.22 Page Number Invoice Nbr : 2 Leila Farmer Guest Number ≅ s.22 Folio ID Arrive Date : 04-AUG-17 17:48 : 05-AUG-17 09:38 Depart Date : 1 No. Of Guest Room Number s.15 Club Account Amount (CAD) Summary of the GST during your visit: 5.45 GST Room 0.00 GST Food and Beverage 0.00 GST Telephone

s.15

s.15

EXPENSE SUMMARY REPORT

GST Other

**GST Total** 

Currency: CAD

Date	Other	Total	Payment
08-04-2017	126.44	126.44	0.00
08-05-2017	0.00	0.00	-126.44
	********	-	
Total	126.44	126.44	-126.44

0.00

5.45



#### **Booking Confirmation**

Booking Reference: \$.22

Date of issue: 01 Aug. 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Saturday 05 Aug. 2017 14.50 15:45 0hr55 Vancouver Kamloops Economy V AC8195 Vancouver Intl. (YVR), BC Terminal M (YKA), BC Operated by, Air Canada Express -Jazz | Dash 8-300 Layover in Vancouver 1hr00 Saturday 05 Aug. 2017 16:45 0hr31 Economy V Vancouver Victoria AC8073 Vancouver Intl. (YVR) BC Terminal M Operated by Air Canada Express -Jazz | Q400 Victoria Intl. (YYJ), BC Total duration 2hr26

#### Passengers

<sup>°</sup> Ms. Leila Farmer

Ticket Number 0142181187859 Seats AC8195 S.1 AC8073 5



#### Purchase summary

	1adult
Base Fare	246.00
Surcharges	12.00
Goods and Services Tax - Canada no. 100092287 RT0001	13.76
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	10.00
Total airfare and taxes before options (per passenger)	\$288 <sup>98</sup>
Number of passengers	X 1
Total	<sup>5</sup> 288 <sup>88</sup>
GRAND TOTAL (Canadian dollars)	\$288 <sup>88</sup>
	Base Fare Surcharges  Goods and Services Tax - Canada no. 100092287 RT0001 Air Travellers Security Charge Airport Improvement Fee - Canada  Total airfare and taxes before options (per passenger) Number of passengers



#### Check-in and boarding gate deadlines

Within Canada

90

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

Check-in and baggage drop-off deadline
You must have checked in obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

Boarding gate deadline
You must be present at the boarding gate before it closes

<sup>1.</sup> From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline 20 minutes.

PETRO-CANADA 1798 TRANQUILLE RD KAMLOOPS BC U2B 3L6 (250) 376-5704

GST PST

SEE REVERSE FOR PARKING INFO EXPIRATION DATE EXPIRATION TIME

SEE REVERSE FOR PARKING INFO TIME AMOUNT PAID ISSUED ISSUED

AMOUNT PAID

LIC.PLATE ENTERED \$ 1.75 10:17 AM EM038U

CREDIT CARD NUMBER \_ .

PAYSTATION #

UNSTREET

97890040

GST # 121361091 RT 0001 2482154 NON-TRANSFERABLE





2482154 RECEIPT



2017-08-05 13:03 PUMP 01 REGULAR

1001060121

LITRES 6.638 PRICE/L 1.054 FUEL SALES 7.00\*

PC0199498:3908601

TERMINAL: 013908651

PAYPOINT: 013908601

TOTAL OWED 7.00

TOTAL PAID CREDIT CARD \$ 7.00

\* GST INCL. \$ 0.33

MASTERCARD s.17 C HTUR 160348 PURCHASE C 0010010010 06 027

MASTERCARD A00000000041010 00000008000 E800 INVOICE 957570

VERIFIED BY PIN

00 APPROVED THANK YOU 027

-- IMPORTANT --RETAIN THIS COPY FOR YOUR RECORDS - CUSTOMER'S COPY -

SURVEY! EARN POINTS & CHANCE TO WIN GAS PETRO-CANADA\_CA/HERO ROBBINS PARKING VICTORIA AIRPORT

Terminal#:1 Cashier#:30 04/08/2017 10:00 05/08/2017 18:20 -219938635 / #095030 1 08:20 Rate 3 SUBTOTAL 30.00 28.57 GST 1.43 TOTAL 30.00 CREDIT 30.00 s.17 Swiped MASTER CARD Purchase 17/08/05 18:20:35 Seg# 009863 007 Auth# 212026 APPROVED

CARDHOLDER WILL PAY CARD ISSUER ABOVE AMOUNT PURSUANT TO CARDHOLDER AGREEMENT

IMPORTANT-retain this copy for your record

- PARKING RECEIPT -GST#104-567-276 RT001



#### GST Reg No 101370930 RT 0001 HEAD OFFICE & ADMINISTRATION

#### www.bcbudget.com

2501 Kenworth Road

Nanaimo, BC V9T 3M4

Reservation #: S.22

Contract | S.22

(250)729-2420 FAX (250)729-2410 EMAIL: custserv@bcbudget.com

Renter: FARMER, LEILA S.22

BCD Number: A162000

Company: BC GOVERMENT: LEGISLATURE

Credit Card: Master Card s 17

Rental Rate Used: PRG-KA-16 - A

Vehicle Class: Intermediate

Km Charge: 0.10 per Km

Period From To Amount Km Cap Type Day End 36.79 1 200 Regular Week End 218.90 1400 Regular 1 Hour 25 999 17.41 0 Regular

Devon Transport Ltd. (An Independent Budget System Sub Licensee)

Daily Rate is based on a 24 hour day minimum day charge.

Rates do not include fuel or refueling charge plus surcharge and applicable taxes

(currently \$2.00 per litre).

Must be Provincial Govt employee or authorized representative

Location Fee: 12.9% subject to taxes

VLF/ERF: 4.97 (Per Day) subject to taxes and Location Fee

Contract close subject to final vehicle inspection

Rented In Kamloops

GST: 5% PST: 7% PVRT: 1.50 per Day

Maximum 5000 kilometers per rental. Excess mileage will be charged.

Rates are applicable within BC

Customer is responsible to advise Budget of all toll crossings. All unreported crossings will be subject to an administration fee of \$25.00

Accidents must be reported to Budget within 24 hours.

Contract close subject to final audit.

Remarks:

/Estimated Charges: \$42.78 Vehicle Rented:

Owner: a/Devon Transport

Unit #: 818421

Class: BMW

Time Out: 04 Aug 2017 15:20 Time In: 05 Aug 2017 13:21 Location Out: Kamloops Airport Location In: KAMKA

Licence: EM038W Km Out: 3110 Km In: 3163

Km Driven: 53

Renter is fully responsible for vehicle until vehicle is checked in and inspected by Budget staff.

Charges: Item

Total: 36.79 1.91 Unit Charge GST Qty

2.58 1.50 PST PVRT Billed To

Vehicle Rental Day

36.79 1.91 2.58 1.50

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

Payments & Refunds

Total:

42.78

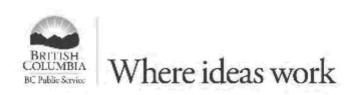
Type Date Master Card 05 Aug 2017 13:22 Amount Exchange Amount Location 42.78 KAMKA

BD012S01 019001001002 s. 17 182724 Purchase BD012C01 MasterCard APPROVED AID:A000000041010 00-000 C

Amount Owing

Net Charges & Taxes: Net Payment & Refunds: 42.78

42.78



## **Travel Voucher (Restricted Use)**

Control No.

E127190

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Indigeno	rganization ous Relations and					S.22 Job 1 Minis	Γ <b>itle</b> sterial Assis	stant		(250) <b>Trave</b> 3	953-4844 Group C	ode
5. Date C 2017/09	Completed	6. F	iscal Year		7. Spec	ial Chequ	e Issue		8. Che	eque Stul	o Informa	tion
Type of In Provir	Travel nce	<b>14.</b> Mtg	Reason fo gs/events v						<b>Head</b> Victo	<b>quarters</b> ria		
	ng Address for 9051 Stn Prov G		ria BC V8\	N 9F2								
16. Travel Dates	17.	Travelle		18. Per	sonal	19. Other Transpor	1	⁄leals	22	2. Lodging	20. & 21 Mis	scellaneous
2017 08/25 09/05 09/06	Destination Vic/Van/Vic(HA Vic/Van (HJ) Van/Vic (HA	0700	End 1700 2359 1900	Km	0.00 0.00 0.00	Costs	Claim F-BD F-B F-	41	.75 .00 .50	327.83	Cost	Describe
TOTALS	*PCARD				<b>36.</b> \$ 0.00	<b>37.</b> \$ 0.00		<b>38.</b> \$ 115	i.25	9. \$ 327.83	<b>40.</b> \$ 0.0	Claim Total 0 \$ 443.08
•		5  e <b>sp.</b>  794A	Service 520	e Line 000	<b>51.</b> <b>STC</b> 57	<b>52.</b> 01	<b>Project</b> 0700000		15. Si	upplier C S.22	ode	Amount \$ 443.08
	ivel Advance									-		
							AMOU	NT DUE	TO EM	PLOYEE		\$ 443.08
- Certifie disburse a result	loyee Signature ed this travel expe ements made and of travel on gove h I have not beer	ense clair d/or allow rnment b	n is a true ances to w usiness as	hich I a detailed	m entitled d above a	d as and	nt Name			Date	Signed	
56. Spen	nding Authority ed correct pursua stration Act and re	nt to sect	tion 32 & 3				nt Name			Date	Signed	
- Requis	ment Authority S sition for paymen stration Act.	t pursuan	t to section	32 of tl	he Finano	cial	nt Name				Signed	arity ADCC 4240.2

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited by PL Sept 18-17

# Audit Trail for Travel Voucher (Restricted Use) E127190 for Farmer, Leila 4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/09/15 13:00:19	Roberts, Connie A.  • 22 Connie.Roberts@gov.bc.ca	Farmer, Leila Leila.Farmer@gov.bc.ca	Saved	Farmer, Leila Leila.Farmer@gov.bc.ca
2017/09/15 13:00:28	Roberts, Connie A. s.22 Connie.Roberts@gov.bc.ca	Farmer, Leila Leila.Farmer@gov.bc.ca	Notified	Farmer, Leila Leila.Farmer@gov.bc.ca
2017/09/15 13:23:23	Farmer, Leila s.22 Leila.Farmer@gov.bc.ca		Recommende	edRoberts, Connie A. Connie.Roberts@gov.bc.ca
2017/09/15 13:30:31	Roberts, Connie A. s.22 Connie.Roberts@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca
	Production *** Copyr	ight © Government of British C	olumbia	

#### Notes for Travel Voucher (Restricted Use) E127190 for Farmer, Leila

#### 1 note(s) returned.

	Author	Note
2017/09/15 13:00:19	Roberts, Connie A. s.22 Connie.Roberts@gov.bc.ca	Aug.25: Vic/Van (HJ-Pcard); meeting w/ Minister; Van/Vic (HA-Pcard) Sept5: Vic/Van (HJ-paid thru DMO Pcard as AC in MO §.22 ; FNLG mtgs w/ Min; overnight Sept6: FNLG mtgs w/ Min; Van/Vic (HA-Pcard)

Ms Leila Farmer

Room Number

s.15

Canada

Arrival Date

: 05-SEP-2017

Departure Date

: 06-SEP-2017

INVOICE

Page No.

: 1 of 1

Folio No.

: s.22

Conf No.

Invoice No.

Membership No.

Cashier No.

: 185

Group Code : DEPU0917

Company Name : Deputy Ministers Office

Date	Description	Reference		Charges	Credits
09-05-17	Room Charge			279.00	
09-05-17	Room DMF Fee 1.3%			3.61	
09-05-17	Room PST Tax 8%			22.61	
09-05-17	Room MRDT Tax 3%			8.48	
09-05-17	Room GST Tax 5%			14.13	
09-06-17	Mastercard	s.17	XX/XX		327.83

_	GST Tax Summary:	─s.15	-
	Room GST:	14.13	
	F&B GST:	0.00	
	Other GST:	0.00	
	Total GST:	14.13	

	Total	327.83	327.83
Balance Due	CAD \$	0.00	

I agree that I am personally liable for the following statement and if the person, company or association indicated by me as responsible for payment of the same does not do so, that my liability for such payments shall be joint and several with such person, company or association.

**Guest Signature** 

HOTEL A PPROVED

MINISTER SCOTT FRASER

s.15 Ms Leila Farmer Room Number Arrival Date : 05-SEP-2017 Canada : 06-SEP-2017 Departure Date INVOICE Page No. : 1 of 1 Folio No. s.22 Conf No. Invoice No. Cashier No. : 185

Group Code : DEPU0917

Company Name : Deputy Ministers Office

Date	Description	Reference		Charges	Credits
09-05-17	Room Charge			279.00	
09-05-17	Room DMF Fee 1.3%			3.61	
09-05-17	Room PST Tax 8%			22.61	
09-05-17	Room MRDT Tax 3%			8.48	
09-05-17	Room GST Tax 5%			14.13	
09-06-17	Mastercard	s.17	xx/xx		√327.83
			Total	327.83	327.83

**Balance Due** 

−s.15	
14.13	
0.00	
0.00	
14.13	
	14.13 0.00 0.00

association indicated by me as re	le for the following statement and if the person, comesponsible for payment of the same does not do so, joint and several with such person, company or associated the same does not do so,	that my

CAD \$

**Guest Signature** 

✓ 0.00

Membership No. :

### Roberts, Connie A ABR:EX



From:

passengerservices@helijet.com

Sent:

Subject:

Friday, August 25, 2017 10:35 AM

To:

Roberts, Connie A ABR:EX
Thank you for choosing to take off with Helijet!

HeliJet

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	s.22
	Name	Leila Farmer

Friday, August 25, 2017	Invoice S.17	
	FARE-YWH-Full_Summer - 2017	\$219.05
714 11:00 Victoria Harbour	+ GST	\$10.95
11:35 Vancouver Harbour	Billing	\$219.05
35 minutes	Taxes	\$10.95
Confirmed	Grand Total	\$230.00
1 Passengers - Full-Fare Leila Farmer, Female	Mastercard  Date / Time August 25, 2017 @  Summary S.17	\$230.00 10:34:41 AM
Add to Calendar	Expiration 10 / 2021	
	Authorization 175107	

#### Roberts, Connie A ABR:EX

From:

reservation@harbourair.com

Sent:

Friday, September 15, 2017 12:16 PM

To: Roberts, Connie A ABR:EX

Subject:

Harbour Air Flight Itinerary. Thanks for booking!



Check Flight Status

Manage Flight

Deals & Specials

High Flyer Rewards

My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team

Customer Information		
Account	HAS#	s.22
	Name	Leila Farmer

Friday, August 25, 2017	Invoice S.17	
	All Skeds - Baggage : Checked Baggage Fee	\$0.00
Flight #361A 16:00 Vancouver Harbour / Map	Sked 200 : Carbon Offset	\$0.65
16:35 Victoria Harbour / Map	Sked 200 : VHFC Terminal Fee	\$9.86
	Sked 200/300 : Standard GO Flex	\$186.64
35 minutes	+ Goods and Services Tax	\$9.85

1 Passenger(s) - GoFlex	Taxes	\$9.8
Leila Farmer, Female	<b>Grand Total</b>	\$207.0
Add to Calendar		
	Master Card	\$207.0
	Date / Time	August 25, 2017 @ 3:33:13 PM
	Summary	s.17
	Expiration	10 / 2021
	Authorization	175712
	Fare Condition	
		to 15 minutes prior to Departure
		to 15 minutes prior to Departure 510 (space permitting)
		on fee for groups of 4+ if cancelled within
	24 hrs of depar	그리는 그는 그 그 그 사람이 그 그 그래는 가입니다. 그 그 사람들이 그리고 있다면 그 그 그 그 그 그 그 그 그 그 그 그 그 그 그 그 그 그 그
	Baggage:	
	All routes (exce 25 lbs. Guarant	ept routes listed below)
	25 lbs. (space a	Services and the service of the serv
		bs.(space available)
		Vancouver (YVR), Ganges & Maple Ba
	35 lbs. Guarant 15 lbs. (space a	
		bs.(space available)
	Between South	Vancouver (YVR), Victoria & Nanaimo
	50 lbs. Guarant	
	\$1/lb. over 50 l	bs.
		ged Tours Cancellation:
	100% cancellat	ion fee if cancelled within 24hrs of

#### **Booking Information**

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.

departure

Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).

Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding

### Roberts, Connie A ABR:EX

by. Owe

From: Sent: passengerservices@helijet.com

Monday, August 21, 2017 12:53 PM

To:

Howie, Matthew ABR:EX

Subject:

Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	s.22
	Name	Matthew Howie

Tuesday, September 5, 2017	Invoic∈S.17	
	FARE-YWH-Full_Summer - 2017	\$219.05
704 07:50 Victoria Harbour	+ GST	\$10.95
08:25 Vancouver Harbour	Billing	\$219.05
35 minutes	Taxes	\$10.95
Confirmed	Grand Total	\$230.00
1 Passengers - Full-Fare		
Leila Farmer, Female		

### Roberts, Connie A ABR:EX



From:

reservation@harbourair.com

Sent:

Friday, September 15, 2017 12:32 PM

To: Subject: Roberts, Connie A ABR:EX Harbour Air Flight Itinerary. Thanks for booking!



Check Flight Status

Manage Flight

Deals & Specials

High Flyer Rewards

My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about Select Seating at check in - only \$10.00!

Harbour Air Team

Customer Information		
Account	HAS#	s.22
	Name	Leila Farme

Wednesday, September 6, 2017	Invoice s. 17	
wednesday, September 6, 2017	Invoice S. 17	
	All Skeds - Baggage : Checked Baggage Fee	\$0.00
Flight #381/Twin Otter	Sked 200 : Carbon Offset	\$0.65
18:00 Vancouver Harbour / Map		
18:35 Victoria Harbour / Map 🕮	Sked 200 : VHFC Terminal Fee	\$9.86
	Sked 200/300 : Standard GO Flex	\$186.64
35 minutes	+ Goods and Services Tax	\$9.85
KK- Confirmed		
kk- commed	Billing	\$197.15



## Where ideas work

## **Travel Voucher (Restricted Use)**

Control No.

E127084

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

		n		•		S.22 Job Title				Phone Num (250) 208-3 Travel Grou	3495		
5. Date 0 2017/08	Completed		6. Fisc 2018	al Year	1	7. Special	Cheque Iss	ue	8.0	Cheque Stub	Informatio	n	1
Type of In Provi	Travel	s for Che	14. Re Victor	ason for ia Meetin		Minister				adquarters ancouver			
540 Gin 16. Travel Dates 2017 07/31 08/01 08/02 08/03 08/04	ger Dr Nev 17.  Destination Victoria Victoria Victoria to B n B cha B n B Cha	Places Tr		End 2100 2100 2100 0800 0800	18. Pe	rsonal icle Use   Cost   0.00   0.00   61.48   0.00   0.00	19. Other Transport Costs		1. Meals Cost 51.50 51.50 0.00	136.50 136.50 136.50	Cost	Describe Parking Parking Parking Va	
3.		49.	50.			36. \$ 61.48 51.	52.		38. \$ 154.5  45.	-	1	Claim Total	
	t Code 125 125 125 125	51000	0	<b>Service</b> 0800	01	<b>STOB 5711</b> 5701	5	roject 111111   11111		Supplier Co S.22	de	Amount \$ 970.98 \$ 1101.23	
ess Tra	vel Advan	ce				1	1				-		
								AMOUNT	DUE TO E	MPLOYEE	54	\$ 970.98	
Certified isburse a result of for which	loyee Signa ed this trave ements mad of travel on h I have not	l expense le and/or governm been an	e claim is allowand ent busir d will not	s a true sl ces to wh ness as d	ich I am letailed :	entitled as	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	IHIE IRR		Date S	igned		
6. Sper - Certifie Adminis	ding Authord correct partition Act a	ority Sign ursuant to and relate	nature (So section ed policie	32 & 33 s.	of the F	inancial	Print Na Tracy Campl	bell (	<b>(</b>		Signed ugust 23,	2017	
<ul> <li>Requis</li> <li>Administ</li> </ul>	nent Autho lition for pay tration Act. F9012 v2.6.	yment pur	rsuant to	section 3	32 of the		Print Na	ame		Date S	Signed		

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

\*Supplemental to E127083

Audited by PL Aug 24-17

# Audit Trail for Travel Voucher (Restricted Use) E127084 for Currie, Kathie 2 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/08/21 13:17:05	Hay, Lorna S.22 Lorna.Hay@gov.bc.ca	Currie, Kathie Kathie.Currie@gov.bc.ca	Notified	Currie, Kathie Kathie.Currie@gov.bc.ca
2017/08/21 15:21:44	Currie. Kathie s.22 Kathie.Currie@gov.bc.ca		Approved	dHay, Lorna Lorna.Hay@gov.bc.ca

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#### Notes for Travel Voucher (Restricted Use) E127084 for Currie, Kathie

#### 1 note(s) returned.

Created On	Author	Note
2017/08/21 13:17:05	Hay, Lorna  Lorna.Hay@gov.bc.ca	Continued from Travel Coucher E127083
		Booked Accommodations at an Air B n B for 5 nights. However, with Minister's schedule changing, returned to Vancouver August 2nd. Claiming B n B as were charged full amount through to August 5th booking.

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## PURCHASE CFerries

2017/08/02 Swartz Bay Tsawwassen AUTH ONLY

20' Undersize Vehi 57.50 1 Adult 57.20 Fuel Rebate 2.20-Total 72.50 MasterCard 72.50 5.17 005/01-66223093 0014034820 Approved: X09022 CHANGE DUE 0.00



## PLACE FACE UP ON DASH

Expiration Date/Time

08:40 PM 02, 2017

-chase Date/Time: 08:40am Aug 02, 2017 Tral Due: \$36.00 Rate: Park \$3.00 Per Hour Tal Due: \$36.00 Tal Paid: \$36.00 Ret #: 00025233 #: 200006140157 Payment Type: Card tting: Lot 174 ch Name: Lot 174 - 1

ត្នs.17

#### RECEIPT

Payment Type: Card

piration Date/Time: 08:40pm Aug 02, 2017 chase Date/Time: 08:40am Aug 02, 2017

al Due: \$36.00 al Paid: \$36.00 ket #: 00025233 Rate: Park \$3.00 Per Hour etting: Lot 174 Sch Name: Lot 174 - 1

ds.17

# PLACE FACE UP ON DASH

Expiration Date/Time

rchase Date/Time: 07:38am Aug 01, 2017 tal Due: \$36.00 Rate: Park \$3.00 Per Hour tal Paid: \$36.00 Payment Type: Card ket #: 00025104 #: 200006140157 tting: Lot 174 ch Name: Lot 174 - 1

#### RECEIPT

piration Date/Time: 07:38pm Aug 01, 2017 Trchase Date/Time: 07:38am Aug 01, 2017

tal Due: \$36.00 tal Paid: \$36.00 ket #: 00025104 tting: Lot 174 ch Name: Lot 174 - 1

Rate: Park \$3.00 Per Hour Payment Type: Card

Willingdon Business Park Managed by WestPark

License Plate Number

Expiration Date/Time

IG 03, 2017

Purchase Date/Time: 12:32pm Aug 03, 2017 Rate: All Day \$13.50 Total Due: \$13.50 Total Paid: \$13.50 Payment Type: Card Ticket #: 06140621 500012441065 851 - 857 TONKO-Stil 852-04 TONKO - 4321

s.17

. MasterCard

Auth #: T09382

# Canada Place Pankade

999 Canada Place Vancouver BC, V6C 3C1

1 Pay Station Number: 08/04/2017 Entered: 09:14 08/04/2017 Exited: 15:09 23165 Ticket Number: 39239 Transaction Number: Rate: \$23.00 Parking Fee: \$23.00 Total Fee: \$23.00 Fee Paid: Master s.17 R01719 Approval Number:

Thank you for visting
Canada Place
Above amount includes 5% GST
GST# 120996096RT0005

RECEIPT Imperial Parking Lot - 1 www.impark.com Gate Closes at 7PM

Stall # 122

09:47 AM UG 04 2017

Purchase Date/Time: 06:47am Aug 04, 2017
Total Due: \$21.75 Rate: \$21.75 - For 3Hrs
Total Paid: \$21.75 Payment Type: Card
Ticket #: 00002506
S/N #: 300009370013
Setting: 01
Mach Name: Meter 2

s.17 MasterCard

Auth #: R07870

PARKADE IS NOT OPEN EVENINGS SAT-SUN & HOLIDAY Thank You!



Vacation Rentals

About Us

Contact Us

FAQ

Blog

### Confirm Your Reservation!

s.15

s.15

= 2 gard & Bar Bar

### Trip Details

Guest

: Kathie Currie

Email

s.22

Phone

Check In

: Jul 31, 2017 (3pm or later)

Check Out

: Aug 05, 2017 (11am or earlier)

Nights

: 5

No.of Guests

: 1

Invoice #

s.22

Sub Total

: \$ 532.50

Cleaning Fee

: \$75.00

s.22

Total

s.22

Deposit

: \$ 607.50 Payment received

s.22

Balance

е.

### Message from Owner/Manager

Book it with your Credit Card







Book it with Interac







Victoria Stays 65-1204 Yates Street

-1 033 35

Reservation Number \$.22

Kathie Currie Send to

s.22

s.22 Phone

Guest Name Kathie Currie **Arrival Date Departure Date** 07/08/2017 Ota Sync 11/08/2017 Company

s.15 Room Information

Currie. Kathie Bill To s.22

Total Payments

Trans Date	Description			Voucher	Amount
Charges	D. Od D.	ODO Online Bute		s.15	207.00
07/08/2017	Room - 3rd Party	GDS Online Rate		3.10	207.00
07/08/2017	GST				10.45
07/08/2017	PST - Accommodation				16.73
07/08/2017	Municipal Hotel Tax	- 0			6.27
07/08/2017	Destination Marketing Fee				2.07
08/08/2017	Room - 3rd Party	GDS Online Rate			225.00
08/08/2017	GST				11.36
08/08/2017	PST - Accommodation				18.18
08/08/2017	Municipal Hotel Tax				6.82
08/08/2017	Destination Marketing Fee				2.25
09/08/2017	Room - 3rd Party	GDS Online Rate			225.00
09/08/2017	GST				11.36
09/08/2017	PST - Accommodation				18.18
09/08/2017	Municipal Hotel Tax				6.82
09/08/2017	Destination Marketing Fee				2.25
10/08/2017	Room - 3rd Party	GDS Online Rate			225.00
10/08/2017	GST				11.36
10/08/2017	PST - Accommodation				18.18
10/08/2017	Municipal Hotel Tax				6.82
10/08/2017	<b>Destination Marketing Fee</b>				2.25
	Total Charges				1,033.35
11/08/2017	Mastercard		s.15	s.17	-1F2698e32571 of 421 FIN-201

	Total Tax
Destination Marketing Fee	\$8.82
GST	\$44.53
Municipal Hotel Tax	\$26.73
PST - Accommodation	\$71.27
Total	\$151.35

Reservation Number S.22

Send to

Kathie Currie

s.22

Phone

Guest Name Kathie Currie Company Ota Sync Arrival Date

Departure Date

07/08/2017

11/08/2017

**Room Information** 

s.15

Bill To

Currie, Kathie

s.22

Phone

Folio Number s	22				
Trans Date	Description			Voucher	Amount
Charges				10 00000000	
07/08/2017	Parking Charge	Parking charge		•	12.00
07/08/2017	GST			- <del>-</del>	0.60
07/08/2017	s.22				
07/08/2017	GST			-	1.25
08/08/2017	Parking Charge	Parking charge			12.00
08/08/2017	GST			~	0.60
08/08/2017	s.22	Ÿ			
08/08/2017	GST			4	1.25
09/08/2017	Parking Charge	Parking charge		+ -	12.00
09/08/2017	GST	10000		4	0.60
09/08/2017	s.22				
09/08/2017	GST	7		4	1.25
10/08/2017	Parking Charge	Parking charge		4.	12.00
10/08/2017	GST			. **	0.60
10/08/2017	s.22				
10/08/2017	GST				1.25
	Total Charges				s.22
Payments					
11/08/2017	Mastercard		134	2549	
	Total Payments				

GST Registration #S.15

Balance Due:

0.00



# Where ideas work

## **Travel Voucher (Restricted Use)**

Control No.

E127512

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Currie, l Client O					Emr S.2 Job	olovee ID 2 Title isterial Assis		oy:	s.1	ne Nun 7 vel Gro	nber up Code	)		
5. Date Completed 6. Fiscal Year 2017/11/03 2018					7. Spe	cial Cheque	Issue		8. Cheq	B. Cheque Stub Information				
Type of Travel In Province 12. Mailing Address for Cheque					el				Headquarters Vancouver					
s.22		heque												
16. Travel Dates	No. 1 Supple Statement		Personal		19. Other Transport	4	l. ⁄leals	22.	dging	20. & 2 M		llaneous		
2017 08/07 08/08 08/09 08/10 08/11	Destination Var Victoria (Ferry) Victoria Victoria Victoria Vancouve(Ferry	0700 0700 0700 0700	End 2359 2359 2359 2359 2359 1800	Km	Cost 0.00 0.00 0.00 0.00 0.00	Costs 72.50	Claim F- F- F- F-	51.5 51.5 51.0 51.0	50 50 50 50	258.34 258.34 258.34 258.34 258.34 258.33	S.22		Describe	
	*Ferry/Lost Recei	ots			36.	37.		38.	Sec. 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	033.35	40.	. 4	Claim Total	
TOTALS 48.	OF COLUMNS 49.	50			\$ 0.00	\$ 145.00	1	\$ 206.  45		033.36	\$ 0.	00	\$ 1384.36	
	Client Code 125 51000 125 125 125 125		Service Line 08001		<b>STO</b> <b>57</b> 570	B 11	Project 5111111		Supplier C s.22		de		Amount \$ 1384.36 \$ 1384.35	
Less Tra	ivel Advance	1			1	Ť.		1						
-	125						AMOU	NT DUE T	O EMPLO	OYEE		54.	\$ 1384.36	
- Certified disburse a result for which party.	loyee Signature ed this travel experients made and of travel on gover h I have not been	nse clair /or allow nment bi and will	n is a true ances to v usiness as not be rei	which I as detaile mbursed	m entitle d above l by any	d as and K	t Name athie C	urrie			Signed 11/07/	17		
<ul><li>56. Spen</li><li>Certifie</li></ul>	nding Authority S ed correct pursual stration Act and re	nt to sect	ion 32 & 3				nt Name	rlar	doh	Date	Signed	l	+	
- Requis	nent Authority Sition for payment stration Act.	pursuan	t to sectio	n 32 of t	he Finan		t Name	000		Date	Signed		•	

FIN 10 (EFI-F0012 v2.6.1)

Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited by PL Nov 08-17

Supplemental to E127513

 From:
 Hay, Lorna MAH:EX

 To:
 FIN FSA MIN OFF FIN:EX

Subject: FW: Travel Expenses Kathie Currie

Date: Wednesday, November 8, 2017 11:12:06 AM

Attachments: Travel Expenses Kathie Currie.msg

Tracy Campbell is the Ministry EFO. She's approved all the claims in the attached email.

From: Campbell, Tracy MAH:EX

Sent: Wednesday, November 8, 2017 11:10 AM

To: Hay, Lorna MAH:EX
Cc: Genzale, Morgan MAH:EX

Subject: RE: Travel Expenses Kathie Currie

Approved.

From: Hay, Lorna MAH:EX

Sent: Wednesday, November 8, 2017 11:05 AM

To: Campbell, Tracy MAH:EX Cc: Genzale, Morgan MAH:EX

Subject: Travel Expenses Kathie Currie

Hi Tracy,

s.22 Fazil was going to sign these off, but left for another meeting.

Meghan is also not here. Could I get you to email approve these travel expenses for Kathie.

s.22 they said they will key these today. I've attached the email from Fin.

	Number 185749			Ferr Jrs	
Send to	Kathie Currie s.22			receipts	
Phone					
Guest Name			Arrival Date	Departure Date	
Company	Ota Sync		07/08/2017	11/08/2017	
			Room Information	s.15	
Bill To	Currie, Kathie s.22				
Phone					
Folio Number					
Trans Date	Description			Voucher	Amount
O7/08/2017	Room - 3rd Party	GDS Online Rate		s.15	207.00
07/08/2017					10.45
07/08/2017	PST - Accommodation				16.73
07/08/2017	Municipal Hotel Tax				6.27
07/08/2017	Destination Marketing Fee	9			2.07
08/08/2017	Room - 3rd Party	GDS Online Rate			225.00
08/08/2017	GST				11.36
08/08/2017	PST - Accommodation	4			18.18
08/08/2017	Municipal Hotel Tax				6.82
08/08/2017	<b>Destination Marketing Fee</b>				2.25
09/08/2017	Room - 3rd Party	GDS Online Rate			225.00
09/08/2017	GST				11.36
09/08/2017	PST - Accommodation				18.18
09/08/2017	Municipal Hotel Tax				6.82
09/08/2017	Destination Marketing Fee				2.25
10/08/2017	Room - 3rd Party	GDS Online Rate			225.00
10/08/2017	GST				11.36
10/08/2017	PST - Accommodation				18.18
10/08/2017	Municipal Hotel Tax				6.82
10/08/2017	Destination Marketing Fee				2.25
	Total Charges				1,033.35
Payments 11/08/2017	Mastercard		134	2549	-1,033.35

GST Registration S.15

**Total Payments** 

I agree to remain personally liable for the payment of this account if the corporation or other third party fails to pay part or all of these charges.

Guest Signature:	

**Balance Due:** 

-1,033.35

0.00

	<b>Total Tax</b>
Destination Marketing Fee	\$8.82
GST	\$44.53
Municipal Hotel Tax	\$26.73
PST - Accommodation	\$71.27
Total	\$151.35

I agree to remain personally liable for the payment of this account if the corporation or other third party fails to pay part or all of these charges.

Guest Signature:

Guest Signature:

Reservation Number S.22 Kathie Currie Send to s.22 Phone Guest Name Kathie Currie **Arrival Date** Departure Date 07/08/2017 11/08/2017 Company Ota Sync s.15 Room Information Currie, Kathie Bill To s.22 Phone Folio Numbers.22 **Trans Date** Description Voucher Amount Charges 07/08/2017 Parking Charge Parking charge 12.00 07/08/2017 **GST** 0.60 s.22 07/08/2017 07/08/2017 **GST** 1.25 Parking Charge Parking charge 12.00 08/08/2017 GST 0.60 08/08/2017 08/08/2017 s.22 1.25 08/08/2017 **GST** 12.00 09/08/2017 Parking Charge Parking charge **GST** 0.60 09/08/2017 s.22 09/08/2017 **GST** 1.25 09/08/2017 12.00 10/08/2017 Parking Charge Parking charge **GST** 0.60 10/08/2017 s.22 10/08/2017 10/08/2017 GST 1.25 155.40 **Total Charges Payments** s.17 s.15 -155.4011/08/2017 Mastercard **Total Payments** -155.40 **Balance Due:** 0.00 GST Registration S.15 **Total Tax** \$7.40 **GST** \$7.40 Total I agree to remain personally liable for the payment of this account if the corporation or other third party fails to pay part or all of these charges.

**Phone Number** 



# Where ideas work

## **Travel Voucher (Restricted Use)**

Control No.

E127513

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Employee ID

Kathie rganization rade and Techno	ology			S.2 Job	Title	istant		(25		3495	<b>,</b>	
Completed /03	7 777		r	7. Spe	cial Chequ	ie Issue		8. Cheque Stub Information				
In Province Victoria Meetings								Headquarters Vancouver				
		BC V3L 5	K8									
17.			18. Per	Personal Vehicle Use T				22. Lo	daina			llaneous
Destination Victoria Victoria Victoria victoria victoria victoria victoria Victoria Victoria Victoria Victoria Victoria	Start 0700 0700 0700 0700 0700 0700 0700 07	End 2359 2359 2359 2359 2359 2359 2359 2359	Km	Cost 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	Costs	Claim F- F- F- F- F- F- F- F-	51.5 51.5 51.5 51.5 51.5 51.5 51.5	50 50 50 50 50 50 50 50 50 50 50	osts 103.60 103.60 103.60 103.60 103.60 103.60 103.60	Cost		Describe
OF COLUMNS		W		<b>36.</b> \$ 0.00	\$ 0.00		38. \$ 515.	39.	1036.00	<b>40</b> .	00	Claim Total \$ 1551.00
49.  50.			ine STOB		52. Project 5111111		Supplier Code S.22			Amount \$ 1551.0		
	1			1	1		at:			= - 2	-	
	1						NT DUE T	O EMPL	The second line is not the second	E.	54.	\$ 1551.00
ed this travel expendents made are of travel on governments.	pense clair nd/or allow ernment be en and will	m is a true ances to v usiness as not be rei	vhich I a s detaile mburse	m entitle d above d by any	d as and other	Kathie C	Currie		11/0	7/17		
ed correct pursu	ant to sect	ion 32 & 3				int Name	Nax	SH)	Date	Signed	-[	1
nent Authority sition for payment ration Act.	Signature nt pursuan	(See Aud t to section	dit Trail n 32 of	) the Finan	cial	Int Name	V		Date	Signed		
	rganization rade and Technology Completed /03 Travel nce ng Address for ger Dr New We 17. Place  Destination Victoria Victoria Victoria victoria victoria victoria victoria victoria Vi	rganization rade and Technology Completed /03 20: Travel 14.	rganization rade and Technology Completed /03	rganization adde and Technology  Completed /03	Acathie rganization ade and Technology Min Completed (703 2018 7. Spe 2018 7.	Satise regalization ade and Technology  Completed (703   2018   7. Special Chequity (703   14. Reason for Travel Victoria Meetings   14. Reason for Travel Victoria Meetings   17. Places Travelled   18. Personal Vehicle Use Km   Cost Transport (700   2359   0.00	Adhie rganization ade and Technology	Adhie rganization ade and Technology	S. 22   Job Title   Trail   Job Title   Trail   Job Title   Job	S. 22   Job Title   Travel Grow ade and Technology   Ministerial Assistant   Travel Grow ade and Technology   Ministerial Assistant   S. 22   Travel Grow ade and Technology   Travel Grow Ministerial Assistant   S. Cheque Stut Vol 2018   S. Cheque Stu	S. 22   Job Title   Travel   Group Code   Job Title   Travel   Group Code   Job Title   Travel   Job Title   Job	S. 22

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

\*Supplemental to E127517

Audited by PL Nov 08-17

 From:
 Hay, Lorna MAH:EX

 To:
 FIN FSA MIN OFF FIN:EX

Subject: FW: Travel Expenses Kathie Currie

Date: Wednesday, November 8, 2017 11:12:06 AM

Attachments: Travel Expenses Kathie Currie.msg

Tracy Campbell is the Ministry EFO. She's approved all the claims in the attached email.

From: Campbell, Tracy MAH:EX

Sent: Wednesday, November 8, 2017 11:10 AM

To: Hay, Lorna MAH:EX
Cc: Genzale, Morgan MAH:EX

Subject: RE: Travel Expenses Kathie Currie

Approved.

From: Hay, Lorna MAH:EX

Sent: Wednesday, November 8, 2017 11:05 AM

To: Campbell, Tracy MAH:EX Cc: Genzale, Morgan MAH:EX

Subject: Travel Expenses Kathie Currie

Hi Tracy,

Amanda only has \$.22 Fazil was going to sign these off, but left for another meeting.

Meghan is also not here. Could I get you to email approve these travel expenses for Kathie. \$.22 s.22 they said they will key these today. I've attached the email from Fin.



Vacation Rentals

About Us

Contact Us

FAQ

Blog

### Your Reservation! (Payment completed)

s.15

s.15

### **Trip Details**

Guest

: Kathie Currie

Email

s.22

Phone

Check In

: Aug 11, 2017 (3pm or later)

Check Out

: Aug 31, 2017 (11am or earlier)

Nights

: 20

No.of Guests

: 1

Invoice #

: s.22

Payment method : Credit Card

Sub Total

: \$1997.00

Cleaning Fee

\$ 75.00

Total

: \$ 2,072.00 Paid in full

### Message from Owner/Manager

\*Divided by two split between two travel claims supplemental to E127517

\$1036.00 per travel claim



Victoria Stays 65-1204 Yates Street Victoria, BC V8V 4V1



# Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E127517

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act, If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Currie, I Client O	Kathie rganization rade and Techno				S.2 Job	lovee ID			s.2	ne Nun 22 rel Gro	nber up Code	1	
5. Date 0 2017/11	Completed /03		iscal Yea	r	7. Spe	cial Cheque	Issue		8. Cheque Stub Information				
Type of Travel In Province  14. Reason for Travel Victoria/Vancouver Me 12. Mailing Address for Cheque										Headquarters Vancouver			
S.22 16. Travel Dates	17. Places	Travelle	ed		sonal	19. Other Transport	20. & 21	1. Meals	22.	lging	20. & 2 M		llaneous
2017 08/20 08/21 08/22 08/23 08/24 08/25 08/26 08/27 08/28	Destination Victoria victoria Victoria Victoria Vict/Van Van Van van/Vic Vic Vic	Start 0700 0700 0700 0700 0700 0700 0700 07	End 2359 2359 2359 2359 2359 2359 2359 2359	Km	Cost 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.	72.50 12.00 72.50	Claim F- F- F- F- F- F-LD F- F-	51.5 51.5 51.5 51.5 51.5 51.5 51.5 51.5	50 1 50 1 50 1 50 1 50 1 50 1 50 1 75 1	sts 103.60 103.60 103.60 103.60 103.60 103.60 103.60 103.60	Cost		Describe
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	ivel Advance 125				1	1		1_					
							AMOUI	NT DUE T	O EMPLO	OYEE		54.	\$ 1627.75
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- Certifie Adminis	oding Authority ed correct pursus stration Act and r	ant to sec elated po	tion 32 & 3 licies.	33 of the	Financia	Prin	Name	rdat	alp	Date \	Signed	1	17.
- Requis	ment Authority station for payment stration Act.	t pursuar	nt to section	n 32 of 1	he Finan	cial Prin	t Name		1.0		Sighed	, 1	v ARCS 1240-20

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06



# Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E127517

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	Kathie rganization rade and Techno	logy			s.2 Job	oloyee ID 2 Title isterial Assis	tant		Phone Nur S_22, Travel Gro 3		•	M	
5. Date Completed 6. Fiscal Year 2017/11/03 2018					7. Spe	cial Cheque	Issue		8. Cheque Stub Information				
	of Travel 14. Reason for Trave							Headquarters Vancouver					
	ng Address for		toria/ varie	JOUVET 1	viccings				Vancouver				
16. Travel Dates	17. Places	Travelle	d		sonal	19. Other Transport	20. & 21 N	Meals	22.	20. & 2 M		laneous	
2017 08/20 08/21 08/22 08/23 08/24 08/25 08/26 08/27 08/28	Destination Victoria Victoria Victoria Victoria VictVan Van Van Van Victoria Victoria Victoria Victoria Victoria Victoria	Start 0700 0700 0700 0700 0700 0700 0700 07	End 2359 2359 2359 2359 2359 2359 2359 2359	Km	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	✓ 72.50 ✓ 12.00 ✓ 72.50 –89.50	Claim F- F- F- F- F- F- F-LD F-	51.50 51.50 51.50 51.50 51.50 51.50 0.00 22.70 51.50 51.50	Costs 103.60 103.60 103.60 103.60 103.60 103.60 103.60 103.60 103.60 103.60 103.60	Cost		Describe	
	OF COLUMNS	1 0700	2339		<b>36.</b> \$ 0.00	37=174:00 \$ 157:00		38. \$ 434.7	39.	40.	00	Claim Total	
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	120						AMOUN	NT DUE TO	EMPLOYEE		54.	\$ 1627.75	
- Certific disburse a result for whic party. 56. Sper	loyee Signature ed this travel exp ements made an of travel on gove h I have not been ding Authority	ense clair d/or allow ernment be n and will Signature	n is a true ances to v usiness as not be rei	which I as detaile mburse	am entitle ed above d by any	d as and other	Name (athie (		Date	Signed /7/17 Signed		¥ 13E1.70	
Adminis	ed correct pursua stration Act and re	elated pol	icies.				Jus	rdak	do 1	1-1	F	<b>f</b> .	
- Requis	nent Authority S sition for paymen stration Act.						t Name		Date	Sighed			

Ministry Payment Authority ARCS 1050-06

Audited by PL Nov 08-17

\*Supplemental to E127513

#### Notes for Travel Voucher (Restricted Use) E127517 for Currie, Kathie

0 note(s) returned.

Created On	Author	Note
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# **PURCHASE ≈**BCFerries

2017/08/24 Swartz Bay Tsawwassen AUTH ONLY

Adult

.0	Undersize Vehi	57,50
	Fuel Rebate	2.20
9	Total	72.50 72.50
-	005/01-66223091 0014112730 Approved: 07479F CHANGE DUE	0.00

17.20



## **PURCHASE ≈**BCFerries

2017/08/27 Tsawwassen Swartz Bay AUTH ONLY RESERVATION-R1300 CONF: 3959960 RES: 60 17.20 57.50 17.00 20' Undersize Vehi Reservation Pr Fuel Rebate 2.20-Total 89.50 17.00 Prepayment S.22 72.50 S) 005/01-66223134 0014282560 Approved: X00092 CHANGE DUE 0.00



### PLACE FACE UP ON DASH IMPARK

Lot - 640 www.impark.com

Expiration Date/Time

AUG 25, 2017

Ticket #: 00022616 S/N #: 500012120006 Setting: Lot 640 Mach Name: METER 1

Purchase Date/Time: 10:27am Aug 25, 2017

Total Due: \$12.00 Rate: \$12.00 - 2 hours

Total Paid: \$12.00 Payment Type: Card

s.22

**MasterCard** 

Auth #: R09741

Thank you! Please come again

### RECEIPT

**IMPARK** Lot - 640

Expiration Date/Time: 12:27pm Aug 25, 2017 Purchase Date/Time: 10:27am Aug 25, 2017

Total Due: \$12.00 Total Paid: \$12.00 Ticket #: 00022616 Setting: Lot 640 Mach Name: METER 1

Rate: \$12.00 - 2 hours Payment Type: Card

s.22

MasterCard-

Auth #: R09741



Vacation Rentals & Furnished Apartments in Victoria BC

Vacation Rentals

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## Your Reservation! (Payment completed)



s.15

### **Trip Details**

Guest

: Kathie Currie

Email

s.22

Phone

Check In

: Aug 11, 2017 (3pm or later)

Check Out

: Aug 31, 2017 (11am or earlier)

Nights

: 20

No.of Guests

: 1

Invoice #

s.22

Payment method : Credit Card

Sub Total

: \$1997.00

Cleaning Fee

\$ 75.00

Total

: \$ 2,072.00 Paid in full

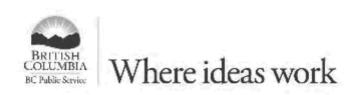
### Message from Owner/Manager

\*Divided by two split between two travel claims supplemental to E127517 E127513

\$1036.00 per travel claim



Victoria Stays 65-1204 Yates Street



# **Travel Voucher (Restricted Use)**

Control No.

E127057

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

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Name				E	mploy	ee ID			Ph	one Nı	ımber			
Cooling,	Karen			9	s.22 ob Tit					50) 953				
Client O	rganizatio	n							Tra	evel Gr	oup Co	de		
Labour					Ministe	erial Assista	nt		3					
5. Date C	Completed		6. Fi	scal Year		7. Special	Cheque Iss	ue	8.	Chequ	ie Stub	Informa	tion	
2017/08			201	8						•				
Type of	Travel		14. F	Reason for	Travel				He	eadqua	arters			
In Provin			Mini	isterial meet	inas					ictoria/				
12. Maili	ng Addres	s for Che												
				ria, BC V8V	V 9E2									
16.	17.			,	18.		19.	20. & 21	_	22	)	20. & 21	l	
Travel		Places Tr	avelle	d		ersonal	Other		leals					aneous
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2017	Destinati	on	Start	End	Km	Cost	Costs	Claim	Cost		Costs	Cost		Describe
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08/11		/Nan(HJ)			70	37.10	230.00		51.					
00/11	ivali/vali	/Ivali(II))	0013	1013	/ / /	37.10	230.00		31.	30				
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TOTAL 0	05 001 11					36.	37.		38.	39		40.	.	Claim Total
	OF COLU	1	1=-			\$ 37.10	\$ 588.00		\$ 103.	.00	\$ 0.00	\$ 0.0	0	\$ 728.10
18.		<b>49.</b> <u>5</u> 1608				51.		55555	45.	_				
	t Code	Resp		Service I		STOB		roject			olier Co	de		Amount
	127	5174	-	5220		5701	5	155557		S	.22	5	409	.50 <b>\$-728.10</b>
	127	51748	}-	52200	)	5702	51	155557						\$ 318.60
	127													
	127												_	
	vel Advan	ce												
	127													
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								AMOUNT	DUE TO	<b>EMPL</b>	OYEE			\$ 728.10
45. Emp	loyee Sigr	ature (Se	e Auc	dit Trail)			Print Na	ame			Date S	Signed		
- Certifie	ed this trave	el expens	e clain	n is a true st	ateme	nt of						-		
disburse	ements ma	de and/or	allowa	ances to whi	ch I an	n entitled as	s							
a result	of travel or	governm	ent bu	isiness as d	etailed	above and								
for whic	h I have no	ot been an	d will r	not be reimb	ursed	by any other	er							
party.						, ,								
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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Approved by PL Aug 17

# Audit Trail for Travel Voucher (Restricted Use) E127057 for Cooling, Karen 3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/08/14 13:46:17	Cooling, Karen		Saved	Cooling, Karen
	s.22 Karen.Cooling@gov.bc.ca			Karen.Cooling@gov.bc.ca
2017/08/17 11:38:54	Cooling, Karen		Approved	dBains, Harry
	s.22			Harry.Bains@gov.bc.ca
	Karen.Cooling@gov.bc.ca			
2017/08/17 15:18:21	Bains, Harry		Approved	dFSA MIN OFF, FIN
	s.22			FINFSAMINOFF@gov.bc.ca
	Harry.Bains@gov.bc.ca			
_	Production *** Copyright	© Government of British Columbia		

### Notes for Travel Voucher (Restricted Use) E127057 for Cooling, Karen

### 1 note(s) returned.

Created On	Author	Note			
2017/08/14 13:46:17	Cooling, Karen <b>&lt; 22</b> Karen.Cooling@gov.bc.ca	07/27 - Vic to Van return via Helijet - paid on personal credit card. 08/11 - Drove Ladysmith to Nanaimo - Helijet Nan to Van return - paid on personal credit card.			
		Headquarters is Victoria \$.22 Ladysmith.			
	Production *** Copyright © Government of British Columbia				

E 127057

### Cooling, Karen PREM:EX

From:

Westgate, Rachael TRAN:EX

Cooling, Karen PREM:EX

Sent: To: Monday, July 24, 2017 3:56 PM

Subject:

FW: Thank you for choosing to take off with Helijet!

Annnnd last one.

0

R

From: passengerservices@helijet.com [mailto:passengerservices@helijet.com]

**Sent:** Monday, July 24, 2017 3:52 PM **To:** Westgate, Rachael TRAN:EX

Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		STRU LE
Account	Customer #	s.22
	Name	Karen Cooling

Booking <sup>S.22</sup>	T. Jakon and Same	4- 14-
Thursday, July 27, 2017	Invoice s.17	
729	FARE-YWH-OffPeak_Summer	\$170.48
17:45 Vancouver Harbour 18:20 Victoria Harbour	+ GST	\$8.52
35 minutes	Billing	\$170.48

### Cooling, Karen PREM:EX

E 127057

From: Sent: passengerservices@helijet.com Thursday, July 27, 2017 7:56 AM

To:

Cooling, Karen PREM:EX

Subject:

Thank you for choosing to take off with Helijet!

×	Martin San San San San San San San San San Sa

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer#	s.22
Name	Karen Cooling

Thursday, July 27, 2017	Invoice s.17		
	FARE-YWH-OffPeak	k_Summer	\$170.48
708 08:40 Victoria Harbour	+ GST		\$8.52
09:15 Vancouver Harbour	Billing		\$170.48
35 minutes	Taxes		\$8.52
Confirmed	Grand Total		\$179.00
1 Passanger Cala	Mastercard		\$179.00
1 Passengers - Sale  Karen Cooling, Female	Date / Time	July 27, 2017 @ 7:55:11 AM	
They will died and	Summary	s.22	
Add to Calendar	Expiration	05 / 2021	
	Authorization	105512	

# E 127057

### Cooling, Karen PREM:EX

From:

passengerservices@helijet.com

Sent:

Wednesday, August 9, 2017 8:27 AM

To:

Cooling, Karen PREM:EX

Subject:

Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

- 11-2 minutes make	
Customer #	
Name	Karen Cooling
	Customer#

Friday, August 11, 2017	Invoice S.17	
	FARE-ZNA-OffPeak_Summer17	\$109.52
904 09:20 Nanaimo Harbour	+ GST	\$5.48
09:40 Vancouver Harbour	Billing	\$109.52
20 minutes	Taxes	\$5.48
Confirmed	Grand Total	\$115.00
	Weekend and Off Peak Fares	
1 Passengers - Off-Peak  Karen Cooling, Female		

Friday, August 11, 2017	Invoice s.17	
045	FARE-ZNA-OffPeak_Summer17	\$109.52
915 17:20 Vancouver Harbour	+ GST	\$5.48
17:40 Nanaimo Harbour	Billing	\$109.52
20 minutes	Taxes	\$5.48
Confirmed	Grand Total	\$115.00
	Weekend and Off Peak Fares	
1 Passengers - Off-Peak  Karen Cooling, Female		

### THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

### GST#:

R102320165

### Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

### Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of checkin, or if change/cancellation or no-show fee applies.

### Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

### Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

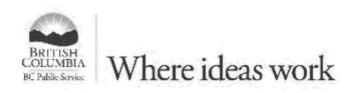
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

### Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

### Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters



# **Travel Voucher (Restricted Use)**

Control No.

E127087

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

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162.85 🗸
102.00
40. Claim Tota
651.40   \$ 0.00   \$ 1023.90
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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited by PL Aug 23/17

# Audit Trail for Travel Voucher (Restricted Use) E127087 for Cooling, Karen 4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/08/21 14:51:39	Cooling, Karen		ApprovedBa	ins, Harry
	s.22 Karen.Cooling@gov.bc.ca		На	rry.Bains@gov.bc.ca
2017/08/21 15:03:50	Cooling, Karen		Recalled Co	oling, Karen
	s.22 Karen.Cooling@gov.bc.ca		Ka	ren.Cooling@gov.bc.ca
2017/08/21 15:04:47	Cooling, Karen		ApprovedBa	ins, Harry
	s 22 Karen.Cooling@gov.bc.ca		Ha	rry.Bains@gov.bc.ca
2017/08/22 13:46:02	Bains, Harry		ApprovedFS	A MIN OFF, FIN
	s.22 Harry.Bains@gov.bc.ca		FIN	NFSAMINOFF@gov.bc.ca
	Production *** Copyright ©	Government of British Colun	nbia	

### Notes for Travel Voucher (Restricted Use) E127087 for Cooling, Karen

### 1 note(s) returned.

Created On	Author	Note
2017/08/21 14:51:39	Cooling, Karen c 22 Karen.Cooling@gov.bc.ca	Travelled to Victoria to work as the temporary Ministerial Assistant, returned home Friday night.
	Draduction *** Conversely @ Covernment of	British Columbia

Send to	Karen Cooling	A .		E1210	
Phone		i i			
Phone	è:				
	250-953-0910				
Guest Name	Karen Cooling		Arrival Date	Departure Date	
		3	31/07/2017	04/08/2017	
		F	Room Information	s.15	
Bill To	Cooling, Karen				
Phone	, 250-953-0910				
Folio Numbers					
Trans Date	Description	1		Voucher	Amoun
Charges		de la Al-Aldevana d		1,000,000	7,111,041,1
31/07/2017	Room Charge	Government 2017 Rate	es	s.15	139.00
31/07/2017	GST	W			7.02
31/07/2017	PST - Accommodation				11.23
31/07/2017	Municipal Hotel Tax				4.21
31/07/2017	Destination Marketing Fee				1.39
01/08/2017	Room Charge	Government 2017 Rate	es		139.00
01/08/2017	GST	11			7.02
01/08/2017	PST - Accommodation	1			11.23
01/08/2017	Municipal Hotel Tax	(1)			4.21
01/08/2017	Destination Marketing Fee	4			1.39
02/08/2017	Room Charge	Government 2017 Rate	es		139.00
02/08/2017	GST A				7.02
02/08/2017	PST - Accommodation	787			11.23
02/08/2017	Municipal Hotel Tax				4.21
02/08/2017	Destination Marketing Fee				1.39
03/08/2017	Room Charge	Government 2017 Rate	es		139.00
03/08/2017	GST Assessment delication				7.02
03/08/2017	PST - Accommodation				11.23
03/08/2017 03/08/2017	Municipal Hotel Tax Destination Marketing Fee	11			4.21
03/06/2017					1.39
Zavmente	Total Charges				651.40
9ayments 04/08/2017	Mastercard		105	3711	-651.40
	Total Payments				-651.40
	46	(1)		Balance Due:	0.00
GST Registrati	ion (S.15				
agree to remai	in personally liable for the payment of	f this account if the corporation	on or other third party t	ails to pay part or all of th	ese charges
a 💆 zar ste, tot at 🐯	, and the paymont of	socount il tilo corporatio	and other time party	uns to pay part or an or th	ese charges.

1013

IS YOUR PARKING SPACE

520 Menzies

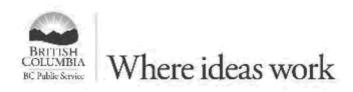
▼ PARKING TIME EXPIRES AT ▼

01/08/

08:37am

ENJOY DOWNTOWN

2017 Ticket 0016454 HMOUNT CAD 009.00 CC GST Paid: 31/07/2017 CAD 000.43



# **Travel Voucher (Restricted Use)**

Control No.

E127088

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Cooling,					Employ					(250)	953-0920				
Client On Labour	rganization				Job Tit	: <b>le</b> erial Assistar	nt			Trave 3	Group Co	de			
	Completed 3/21		<b>6. Fis</b>	cal Year	wiiiiiott		Cheque Iss	ue			eque Stub	que Stub Information			
Type of	Travel		14. R	eason for sterial wor							Iquarters /smith				
	ng Address x 9064 Stn F			io BC V/9	M 0E2										
16. Travel	17.	aces Tra			18.	ersonal	19. Other	20. & 21	l. leals		22.	20. & 21.	ellaneous		
Dates 2017	Destination		Start	End		icle Use	Transport Costs Claim Cost			Lodging Costs	Cost Describe				
08/08 08/09 08/10	Ladysmith Victoria Vic/Ladysr	/Vic	0800 0800 0800	1800 1800 1800	100	53.00 0.00 53.00		F- F- F-		51.50 51.50 51.50	237.18		Describe		
TOTALS	OTALS OF COLUMNS					<b>36.</b> \$ 106.00	<b>37.</b> \$ 0.00		<b>38</b> . \$ 1	54.50	<b>39.</b> \$ 474.36	<b>40.</b> \$ 0.00	Claim Total \$ 734.86		
	.  49.  50.		Service		51. STOB	STOB Project		4	45. Supplier Code A			Amount			
	127 127 127 127	<b>5174</b> 8 51608	-	520 520		5701	1	1 <b>55557</b> 55555			s.22		<b>\$ 734.86</b> \$ 734.86		
Less Tra	vel Advanc	е									_				
	127							AMOUNT	DUE	TO F	- MPLOYEE	5	<b>4.</b> \$ 734.86		
- Certifie disburse a result	loyee Signa ed this travel ements made of travel on th I have not	expense e and/or a governme	e claim allowa ent bus	is a true s nces to wh siness as	nich I ar detailed	n entitled as I above and	Print Na		<u> </u>	10 21	Date S	igned	ψ 7 O +. O O		
56. Sper	nding Authored correct pustration Act a	irsuant to	section	on 32 & 33			Print Na	ame			Date S	igned			
- Requis	nent Author sition for pay stration Act. I-F0012 v2.6.1	ment pur	suant	to section	32 of th	ne Financial	Print Na				Date S		ty ARCS 1240-2		

Ministry Payment Authority ARCS 1050-06

Audited by PL Aug 24-17

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/08/21 15:12:08	Cooling, Karen		ApprovedBai	ins, Harry
	s 22		Ha	rry.Bains@gov.bc.ca
	Karen.Cooling@gov.bc.ca			
2017/08/22 13:45:17	Bains, Harry		ApprovedFS.	A MIN OFF, FIN
	s.22		FIN	NFSAMINOFF@gov.bc.c
	Harry.Bains@gov.bc.ca		1 11	TOAMMOTT WGOV.bc.

### Notes for Travel Voucher (Restricted Use) E127088 for Cooling, Karen

### 1 note(s) returned.

Created On	Author	Note
2017/08/21 15:12:08	Cooling, Karen s 22 Karen.Cooling@gov.bc.ca	Travelled to Victoria to work as the temporary Ministerial Assistant, returned home Thursday night.

€127088

CSA Approved

INVOICE

Ms Karen Cooling

s.22

Room No. s.15

Arrival : Departure :

: 08-08-17 : 08-10-17

Membership No : A/R Number : Group Code :

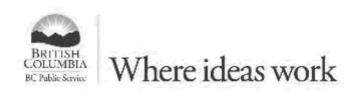
Company Name : Provincial Government

Page No. : 1 of 1 Conf. No. s.22

Folio No. : Reference No. : GS's.15

Date	Posting		Charges	Credits
	N 1/1 300		CĀD	CAD
08-08-17	Room Revenue		189.00	
08-08-17	Room Destination Fee		1.89	
08-08-17	Room GST Tax		9.54	
08-08-17	Room PST Tax		21.00	
08-08-17	Parking Revenue		15.00	
08-08-17	Parking GST		0.75	
08-09-17	Room Revenue		189.00	
08-09-17	Room Destination Fee	()	1.89	
08-09-17	Room GST Tax	1	9.54	
08-09-17	Room PST Tax	1	21.00	•
08-09-17	Parking Revenue		15.00	
08-09-17	Parking GST		0.75	
08-09-17	Mastercard			474.36
		Total	474.36	474.36
			4 0.00	

Balance \$ 0.00



# **Travel Voucher (Restricted Use)**

Control No.

E127089

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

collection	n, please c	ontact yo	our Minist	try's Direc			mation and	Privacy.							
Name	l/anan				Emplo	vee ID					Number				
Client	, ĸaren <b>rganizatio</b>	n			s.22 Job Tit	·lo					953-0920 Group Cod	do.			
Labour	i gailizatio	"				erial Assistar	nt		3		Group Co.	16			
	Completed		6. Fis	cal Year	TVIII II OC	7. Special		ne			eque Stub	Inform	nation	1	1
2017/08			2018			· · · · · ·	ooquo .oo		`		oquo otub				
Type of	Travel		14. R	eason fo	r Trave	ĺ			H	Head	quarters				1
In Provi			Minis	sterial wo	rk						smith				
	ing Addres														
	x 9064 Stn	Prov Go	ovt Victor	ia, BC V8											1
16.	17.				18.		19.	20. & 2			22.	20. &			
Travel	'	Places I	ravelled		1 .	ersonal	Other		/leals		Ladaina	r	Visce	llaneous	
Dates 2017	Destinati	on	Start	End	Km	icle Use Cost	Transport Costs	Claim	Cost		Lodging Costs	Cost		Describe	
08/14	Ladysmi		0800	1800	100	53.00	Costs	F-		.50	237.18			Describe	
08/15	Victoria	11/ 1/0	0800	1800	100	0.00		F-		.50	237.18				
08/16	Victoria		0800	1800		0.00		F-		.50	237.18				
08/17	Victoria		0800	1800		0.00		F-		.50	237.18				
08/18	Vic/Lady	smith	0800	1200	100	53.00		H-L	22.7515	.25		ľ.			
					1	36.	37.		38, 228	8.75	39.	40.		Claim Total	1
TOTALS	OF COLU	IMNS				\$ 106.00	\$ 0.00		-\$-22		\$ 948.72		0.00	-\$-1275.97	161202
18.		49.	50.				52.		45.		*			, ,	1
Clien	t Code	Resp	o.	Service I	Line	STOB	Pro	ject		Su	pplier Code	9		Amount	
	127	-517	48	5220	9	<del>-5701</del>	515	55557			s.22		+	\$ <del>1275</del> .97	
	127	5160	08	5208	0	5702	515	55555						\$ 1283.47	
	127														
	127												-		-
	avel Advar	ice	1						1						
	127												54.		-
							Δ	MOUNT	DUE TO	FME	OVEE		54.	\$ 1275.97	
45 Fmn	loyee Sigr	nature (S	See Audi	it Trail)			Print Na		DOL 10	<i>-</i> LIVII	Date S	nned		ψ 1210.01	+
	ed this trav				stateme	nt of	1 11110 140				Date	gnea			
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						above and									
for which	h I have no	ot been a	and will n	ot be rein	bursed	by any other	r								
party.															
	nding Auth						Print Na	ame			Date S	igned			
	ed correct				3 of the	Financial									
Adminis	stration Act	and rela	ited polic	ies.											
57 Dave	mont Auth	ority Cir	mature /	Soc Ared	t Trail\		Print Na	ama			Date S	ianad			-
	ment Auth					ne Financial	Print Na	ame			Date 5	ignea			
- roqui	ondon nor pe	AYITTOTILD	ui oudill l		02 UI U										
	stration Act														

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited by PL Aug 23-17

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/08/21 15:24:38	Cooling, Karen		ApprovedBai	ins, Harry
	s 22		Ha	rry.Bains@gov.bc.ca
	Karen.Cooling@gov.bc.ca			
2017/08/22 13:44:36	Bains, Harry		ApprovedFS.	A MIN OFF, FIN
	s 22		FIN	IFSAMINOFF@gov.bc.ca
	Harry.Bains@gov.bc.ca			

### Notes for Travel Voucher (Restricted Use) E127089 for Cooling, Karen

0 note(s) returned.

Created On	Author	Note

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### INVOICE

Ms Karen Cooling s.15 Room No. : 08-14-17 s.22 Arrival Departure : 08-18-17 Page No. Conf. No. : 1 of 2 : s.22 Membership No: A/R Number Folio No. Group Code Reference No. : Company Name: Provincial Government GST<sup>‡</sup>s.15

Date	Posting	Charges CAD	Credits CAD
08-14-17	Room Revenue	189.00	
08-14-17	Room Destination Fee	1.89	
08-14-17	Room GST Tax	9.54	110
08-14-17	Room PST Tax	21.00	231.18
08-14-17	Parking Revenue	15.00	0
08-14-17	Parking GST	0.75	
08-15-17	Room Revenue	189.00	
08-15-17	Room Destination Fee	1.89	
08-15-17	Room GST Tax	9.54	
08-15-17	Room PST Tax	21.00	
08-15-17	Parking Revenue	15.00	
08-15-17	Parking GST	0.75	
08-16-17	s.22	*did i	not claim on hotel expenses
08-16-17	Room Revenue	✓ 189.00	
08-16-17	Room Destination Fee	1.89	
08-16-17	Room GST Tax	9.54	
08-16-17	Room PST Tax	21.00	
08-16-17	Parking Revenue	15.00	
08-16-17	Parking GST	0.75	
08-17-17	Room Revenue	√ 189.00	
08-17-17	Room Destination Fee	1.89	
08-17-17	Room GST Tax	9.54	
08-17-17	Room PST Tax	21.00	
08-17-17	Parking Revenue	15.00	
08-17-17	Parking GST	0.75	
08-17-17	Mastercard		977.20
	Total	977.20	977.20

Ms Karen Cooling

s.22

Membership No : A/R Number : Group Code :

Company Name : Provincial Government

INVOICE

Room No. s.15

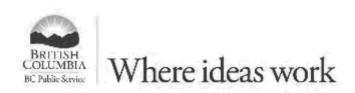
Arrival : 08-14-17 Departure : 08-18-17

Page No. : 2 of 2 Conf. No. : s.22

Folio No. : Reference No. :

GST s.15

Balance \$ 0.00



# **Travel Voucher (Restricted Use)**

Control No.

E127237

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Employee ID

Name							oyee ID				Phone Nun	nber		
Hurtig, J						s 22					s.22			
	rganization					Job 7					Travel Grou	up Code		
	al Affairs and	d Housin					sterial Assis				3			
5. Date 0 2017/09	Completed /26		6. Fise 2018	cal Year		7. Specia	al Cheque I	ssue		8. C	heque Stub	Informa	ition	
Type of	Travel		14. Re	ason for	Trave	i				Hea	dquarters			
In Provi			Meet	ngs							toria			
12. Maili	ng Address	for Che	que											
s.22														
16.	17.				18.		19.	20. & 21.			22.	20. & 2	1.	
Travel	P	laces Tr	avelled		Pe	rsonal	Other	м	eals			Mi	Miscellaneous	
Dates					Veh	icle Use	Transport				Lodging			
2017	Destinatio		Start	End	Km	Cost	Costs	Claim	Cost		Costs	Cost		Describe
07/24	Vic to Van		0800	1700		0.00	93.50	F-BLD		2.25				
07/26	Van to Vic		0600	1700		0.00	<b>14.60</b>	F-BLD		2.25				
07/27	Vic - Van -	- Vic	0800	1830		0.00	<b>1</b> 9.60	F-BLD		2.25				
08/03	Vic - Van		0700	2359		0.00	1.000	F-		1.50	<b>339.58</b>			
08/04	Van - Vic	(HA)	0600	1800		0.00	179.00	F-D	3	3.25				
												40		
TOTAL 0	05.001.11	****				36.	37.		38.	24 50	39.	40.	00	Claim Total
	OF COLUN		les			\$ 0.00			-	21.50	\$ 339.58	\$ 0.	00	\$ 767.78
<b>18</b> .		19.	50.			51.	52.	<b>.</b>	ľ	<b>45</b> .				
	t Code	Resp		Service		STO		Project			Supplier Co			Amount
	060	5105	07	5400	00	570	1	5100000		s.22				\$ 767.78
	060 060										9999999			
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								AMOUN	T DIJE	TO =	MPLOYEE		34.	\$ 767.78
45 Emn	lovos Signs	turo /C	o Audi	Troil			Print		, DUE	10 6	Date S	hanad	1	φ / Ο / . / Ο
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	of travel on													
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party.	ii i iiave ii0t	Deeli di	will file	v ne telitli	Juiseu	by any ou								
	nding Autho	rity Sia	naturo	Soo Aud	t Trail	١	Drint	Name			Date	Signed		
	ed correct pu						Film	Name			Date	signed		
	stration Act a				or trie	i irianicial								
Auminis	ou auon Act a	inu reiale	su polici	cs.										
57 Payr	nent Author	rity Sign	ature /	See Audit	Trail		Print	Name			Date	Signed		
	sition for pay							Haine			Date	Jigireu		
	stration Act.	ment pu	i Suaiit t	o accuon	02 UI U	ilo i ilialibi								
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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited by PL Oct 17-17

### Audit Trail for Travel Voucher (Restricted Use) E127237 for Hurtig, Jane

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/09/26 12:46:14	Grant, Lisa	Hurtig, Jane	Saved	Hurtig, Jane
	s.22 Lisa.Grant@gov.bc.ca	Jane.Hurtig@gov.bc.ca		Jane.Hurtig@gov.bc.ca
2017/09/26 12:46:50	Grant, Lisa	Hurtig, Jane	Notified	Hurtig, Jane
	s.22 Lisa.Grant@gov.bc.ca	Jane.Hurtig@gov.bc.ca		Jane.Hurtig@gov.bc.ca
2017/09/26 12:49:58	Hurtig, Jane		Approved	Hurtig, Jane
	s.22 Jane.Hurtig@gov.bc.ca			Jane.Hurtig@gov.bc.ca
2017/10/13 09:30:22	Hurtig. Jane		Forwarded	dRobinson, Selina
	s.22 Jane.Hurtig@gov.bc.ca			Selina.Robinson@gov.bc.ca
2017/10/13 10:40:30	Robinson, Selina		Approved	FSA MIN OFF, FIN
	s.22 Selina.Robinson@gov.bc.ca			FINFSAMINOFF@gov.bc.ca

### Notes for Travel Voucher (Restricted Use) E127237 for Hurtig, Jane

### 1 note(s) returned.

Created On		Author	Note
2017/09/26 12:46:14	Grant, Lisa s.22	Lisa.Grant@gov.bc.ca	07/24 - Vic to Van JH took Taxi to meeting and taxi to her flight. F-BLD 07/26 - Van to Vic JH took taxi to her flight F-BLD 07/27 - Vic to Van to Vic JH took taxi from home to flight and from flight to home F-BLD 08/03 - Vic to Van JH stayed overnight paid for her hotel room. Full day per diem 08/04 - Van to Vic JH paid for Helijet flight. F-D
	roduction *** Copyri	ight © Government of British Co	olumbia



CARD TYPE VIS/
DATE 2017/07/21
TIME 5907 06.35:31
CLERK ID
RECEIPT NUMBER
C85050492-001-004-080-1
PURCHASE
AMOUNT \$14.61
TIP
TOTAL

SCOTIABANK VISA A0000000031010 8782016F9FA3856B 0080008000-E800 498A12C0734FF797

APPROVED
AUTH# 493632

CARDHOLDER COPY

THANK YOU

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS



\$.22 \$.22 s. 2 2 VISA 2017/07/24 C85011852-001-004-292-0 0852 14:00:27 RECEIPT NUMBER \* CARD TYPE CLERK ID PURCHASE AMOUNT TOTAL DATE TIME T P

SCOTIABANK VISA A000000031010 5FA81ACE18A8C32B 0080008000-E800 BEEEB741B1D4C6F3

APPROVED AUTH# 442183 THANK YOU

01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS BEL AIR TAXI
2121 HARTLEY AVENUE
COQUITLAM BC V3K 623
6045241fff

# SALE

00 - APPROVED - 001

SCOTIABANK VISA AID: A0000000031010 TVR: 00 80 00 80 00 TSI: F8 00 Thank You Please Corre Again BEL AIR TAXI #051 COQUITLAM BC

CUSTOMER COPY



# HELIJET INTERNATIONAL

Helijet International Inc 5911 Airport Rd S Vancouver International Airport BC V7B 1B5 Toll Free (800)665 4354 info@helijet.com www.helijet.com

04/08/2017 3:37:33 PM GST: R102320165

C U S T O M E R C O P Y
\*Cancellation Required 5pm Day Prior\*
Check-in is ,20 Minutes Prior to Departure
50lb Baggage Allowance
Full Rules available on Helijet.com

\*\*Carriage is subject to the applicable tariffs, conditions of carriage and related regulations available at Helijet We(the "carrier") hereby invite the public at any time to request a copy of our tariffs for the domestic service we provide\*\*
Booking \$.22

√ Friday, August 4, 2017 1 Passengers

> 723 Departs 16:00 PM @ Vancouver Harbour Arrives 16:35 PM @ Victoria Harbour

# Invoice #: s.17

1.00 FARE-YWH-OffPeak\_Summer \$170.48 CAD

....

JUANIOUU I tation W66248364 erminal ID Purchase ction VISA and Type s.22 lard Number \$179.00 amount 438528 Authorization 0017170230 Trace Number 01-005/APPROVED 438528 Response SCOTIABANK VISA Chip Label A0000000031010 Chip ID 0080008000/F800 TVR/TSI

CUSTOMER COPY
Thank you for flying with Helijet!



------

4. When validated, this ticket is good for carriage from the airport of the place of departure to the sirport of the place of deatination as shown herein and is valid for twelve months from the date of issue except as otherwise provided in Carrier's tariff.

upon return to the Carrier of the baggage (claim) tag(s).

### of necessity.

2. All stops between the original place of departure and the place of final destination scheduled by the Company as shown in the schedules or timetables of the Company (which schedules and timetables are made a part hereof for that purpose only) shall constitute "agreed stopping places"; and the Company ceserves the right to after the "agreed stopping places" in case

### October 12, 1929.

hereby are furnished or agreed to be furnished, subject to the terms and conditions of the applicable tariffs of the Company on file with the Air Transport Board, Ottawa, Canada, the Civil Aeronautics Board, Washington, D.C., and/or other Government agencies having jurisdiction in the premises. International carriage hereunder is subject to the rules relating to liability established by the Convention for the Unification of Certain Rules Releating to International Carriage by Air signed at WARSAW,



### BLUEBIRD CABS LTD

CAB 30 2612 OUADRA ST. 2ND FLOOR VICTORIA, BC V8T 4E4 250-382-2222

TERM ID: EX342463

BATCHM: 26 SHIFTH: 00

Sale
INVW: 00000004
INTERAC
Account Type:Chequing SEOW:20700100100
Application Label: INTERAC
AID::A0000002771010
TVR:30 00 00 80 00
ISI:78 00
S.22

s.22

Amount: Tip:

s.22

Total:CAD\$

APPROVED 527009 001/00

27-Jul -17

11:38:2

VICTORIA'S FIRST CHOICE THANK YOU!



BLUEBIRD CABS LTD CAB 101 2612 QUADRA ST. 2ND FLOOR VICTORIA. BC V8T 4E4 250-382-2222

TERM ID: HG342463

BATCH#: 16' SHIFT#: 00

### Sale

INVII: 00000013

INIERAC Chi Account Type:Chequing SEOH:16900100101 Application Label: INTERAC Alb:A000000277100 TVR:30 00 00 80 00 TSI:78 00

s.22

Amount: Tip:

√ 12.00 =====s.22

Total:CAD\$

APPROVED 775119 001/00

27-Jul -17

18:31:5

VICTORIA'S FIRST CHOICE THANK YOU!



### INVOICE

Payee Jane Hurtig P O Box 9056 Victoria BC V8W 3E2

Confirmation No.

Canada

s.22

s.15 Room No.

Arrival

08-03-17

Departure

08-04-17

Page No.

1 of 1

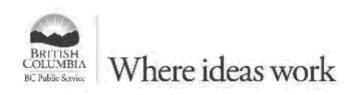
Folio Window 1

Group Name				Folio No.		
Date	Description			- (	Charges	Credits
08-03-17	Accommodation				289.00	
08-03-17	Room P.S.T		· • ·		23.42	
08-03-17	Room G.S.T.				14.64	
08-03-17	Destination Mktg Fee				3.74	
08-03-17	MRDT 3%				8.78	
08-03-17	Visa					339.58
Guest Signatu	re	Total Balance		/	0.00	
I agree that my liat	bility for this bill is not waived and I agree		GST Summary:			
to be held personally liable in the event that the indicated person, company or association fails to pay for any part or			Rooms		14.64	
the full amount of t	these charges.		Food & Beverage		0.00	
			Other		0.00	
.15			Total		14.64	
			Registration Number: s.15			

### WE HOPE YOU ENJOYED YOUR STAY WITH US!

Thank you for your business.

s.15



# **Travel Voucher (Restricted Use)**

Control No.

E127240

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Hurtig, Jane S.22 Client Organization Job Title Municipal Affairs and Housing Ministeria					<b>Job Title</b> Ministerial	s 22 Travel Group Code ial Assistant 3					
5. Date Completed   6. Fiscal Year   7. Special C 2017/09/26   2018   Mail						heque Issue 8. Cheque Stub Information					
Type of In Provi	f Travel 14. Reason for Travel vince Meetings								Headquarters Victoria		
	ing Address for (	Cheque									
5.22 16. Travel Dates	17. Places 1			Per	rsonal Other		r Meals		22.	20. & 21. Miscellaneous	
2017 08/10 08/15	Destination Vic to Van Vic - Van - Vic	<b>Start</b> 0800 0700	End 2359 1830	Km	Cost 0.00 0.00	Costs 11.40 22.80	Claim F-BL	30.50 12.25	Lodging Costs 292.58	Cost 114.45	Describe Lunch for Meeting
08/21 08/22 08/29	Vic to Wlms Lk Wlms Lk to Vic Vic - Van -Vic	0500 0700 0700	2359 1800 1800		0.00 0.00 0.00	56.90 63.90 20.30	F- F-BD	51.50 22.75 12.25	123.17	/	
	2.05.001.11112				36.	37.		38.	39.	40.	Claim Total
101ALS 8.	S OF COLUMNS 49.	5	n.		\$ 0.00 <b>51</b> .			\$ 129.25	\$ 415.75 <b>45</b> .	\$ 114.45	\$ 834.75
Clien	Client Code         Resp.         Service Line         STOB           060         51057         54000         5707           060         51057         54000         5702			<b>Proj</b> 510 510		Supplier Code s.22 99999999		Amount ✓ \$ 402.08 ✓ \$ 318.22 ✓ \$ 114.45			
	avel Advance 060	1			ı	1			9	999999	
							AN	OUNT DUE		OYEE.	<b>54.</b> \$ 834.75
<ul> <li>Certifi disburs a result</li> </ul>	ployee Signature led this travel experiements made and tof travel on gover the I have not been	ense clain or allowa nment bu	n is a true ances to usiness a	which I s detai	am enti led abov	itled as /e and	Print Nam	е		Date Signe	ed
<ul> <li>56. Spending Authority Signature (See Audit Trail)</li> <li>Certified correct pursuant to section 32 &amp; 33 of the Financial Administration Act and related policies.</li> </ul>					cial	Print Nan	ne		Date Sign	ed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.					ancial	Print Nan	ne		Date Sign	ed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited by PL Oct 17-17

# Audit Trail for Travel Voucher (Restricted Use) E127240 for Hurtig, Jane 5 audit trail record(s) returned.

Who	On Behalf Of	Action	Next To Act
Grant, Lisa	Hurtig, Jane	Saved	Hurtig, Jane
s 22 Lisa.Grant@gov.bc.ca	Jane.Hurtig@gov.bc.ca		Jane.Hurtig@gov.bc.ca
Grant, Lisa	Hurtig, Jane	Notified	Hurtig, Jane
s.22 Lisa.Grant@gov.bc.ca	Jane.Hurtig@gov.bc.ca		Jane.Hurtig@gov.bc.ca
Hurtig, Jane		Approved	Hurtig, Jane
s.22 Jane.Hurtig@gov.bc.ca			Jane.Hurtig@gov.bc.ca
Hurtig, Jane		Forwarded	Robinson, Selina
و م Jane.Hurtig@gov.bc.ca			Selina.Robinson@gov.bc.ca
Robinson, Selina		Approved	FSA MIN OFF, FIN
Selina.Robinson@gov.bc.ca			FINFSAMINOFF@gov.bc.ca
	Grant, Lisa c 22 Lisa.Grant@gov.bc.ca Grant, Lisa S.22 Lisa.Grant@gov.bc.ca Hurtig, Jane S.22 Jane.Hurtig@gov.bc.ca Hurtig, Jane c 22 Jane.Hurtig@gov.bc.ca Robinson, Selina	Grant, Lisa 929 Lisa.Grant@gov.bc.ca Grant, Lisa 9.22 Lisa.Grant@gov.bc.ca Hurtig, Jane Jane.Hurtig@gov.bc.ca Hurtig, Jane Jane.Hurtig@gov.bc.ca Hurtig, Jane 9.22 Jane.Hurtig@gov.bc.ca Hurtig, Jane 9.22 Hurtig, Jane 9.22 Hurtig.Jane Jane.Hurtig@gov.bc.ca Hurtig.Jane Jane.Hurtig@gov.bc.ca Hurtig.Jane F.22	Grant, Lisa Hurtig, Jane Jane.Hurtig@gov.bc.ca Lisa.Grant@gov.bc.ca Grant, Lisa Hurtig, Jane Notified S.22 Jane.Hurtig@gov.bc.ca Hurtig, Jane Approved S.22 Jane.Hurtig@gov.bc.ca Hurtig, Jane Forwarded Forwarded Forwarded Approved Approved Approved Approved Approved Approved Approved Approved Approved Approved Approved Approved Approved

### Notes for Travel Voucher (Restricted Use) E127240 for Hurtig, Jane

### 1 note(s) returned

Thole(s) returned.			
Created On	ļ A	luthor	Note
2017/09/26 13:19:50	Grant, Lisa		08/10 Vic to Van taxi to flight. Stayed
	s.22		overnight in hotel paid on her card, luncheon
			with BC Housing Board Chair, MSR and JH,
			3 attendees F-BL
			08/15 Vic to Van to Vic Taxi from home to
			flight and from flight to home F-BLD
			08/21 Vic to Williams Lake. Taxi from home
			to airport, Full day per diem
			08/22 Williams Lake to Vic. Paid for hotel
			stay in Williams lake. Taxi from airport to
			home F-BD
			08/29 Vic to Van to Vic Taxi from home to
			flight in Vic. Taxi from meeting to flight in Van
			F-BLD





# BLUEBIRD CABS LTD

CAB 44
2612 QUADRA ST. 2ND FLOOR
VICTORIA, BC V8T 4E4
250-382-2222

# REPRINT

TERM ID: FJ342463

BATCH#: 262 SHIFT#: 000

Sale INV#: 00000002

INTERAC Chip Account Type:Chequins SEOH:262001001002 Application Label: INTERAC AID:A000002771010 TVR:80 00 00 80 00 TSI:78 00 Chip

s.22

Amount: Tip:

√ 11.30 s.22

Total:CAD\$

APPROVED 381523

NO SIGNATURE REQUIRED

29-Aug -17

07:35:53

VICTORIA'S FIRST CHOICE THANK YOU!

VANCOUVER, B.C. CANADI		681-11
RECEIVED FROM		DATE OF TO
	$\sim$ 1	V \$ (100)
s.15		
CAB NO.  AIRPORT SERVICE AT A PAYPHONE?	57/2 DR	IVER



BLUEBIRD CABS LTD CAB 76 2612 OUADRA ST. 2ND FLOOR VICTORIA. BC VBT 4E4 250-382-2222

TERM ID: GJ342463

BATCH#: 212 SHIFT#: 000

Sale INVII: 000000003

Chip SEOH:212001001003 APPlication Label: SCOTIABANK VISA AID:A000000000031010 TVR:00 80 00 80 00 TSI:F8 00

c 22

Amount: Tip:

√ 56.90 s.22

Total:CAD\$

APPROVED 477578 001/00

21-Aug -17

06:05:09

CUSTOMER COPY VICTORIA'S FIRST CHOICE THANK YOU!



BLUEBIRD CABS LTD CaB 39 2612 QUADRA ST. 2ND FLOOR VICTORIA. BC V8T 4E4 250-382-2222

Sale

INVH: 00000003

INTERAC
Account Type: Chequins SEOH: 150001001003

APPLICATION Label: INTERAC
AID: A0000002771010

TVR: 80 00 00 80 00
TSI: 78 AM
S. 22

Amount: Tip: V 11.40 ===== s.22

Total:CAD\$

APPROVED 381785 001/00

15-Aug -17

07:36:18

VICTORIA'S FIRST CHOICE THANK YOU!



TOTAL

SCOTIABANK VISA A0000000031010 90075C4BDA7C81C6 0080008000-E800 A7B8D1605DE76967 0080008000-F800

# **APPROVED**

AUTH# 427284 01-027 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS



HST # 831939558
100010 MS BABA
5 O / 1 GST 3 CHK 4628
50 DOYLE AUG10'17 12:30PM
AUG 10 17 12:30PM
1 BADOIT 750ML 7.50 1 EVIAN LG 6.50
1 Fish Sandwich 24.00
2 Daily Sandwich 50.00 3 LOOSE LEAF TEA 21.00
SJBTOTAL 109.00 GST 5.45
GST 5.45 TOTAL DUE. \$ 1 14.45
**GRATUITY IS NOT INCLUDED**
FOR COMMENTS OR SUGGESTIONS PLEASE EMAIL OUR GENERAL MANAGER s 15
TIP\$ TOTAL \$
ROOM #
PRINT LAST NAME
SIGNATURE

(6) Blue	bird Cabs	Ltd.
250-382-2222 DISPATCH	1-800-665-7055 SERVING GREATER VICTORIA	250-382-361
V Date 10 PU	SINCE 1946 Amou	int \$ 11.40
From 527	Dan To	jula
Driver //	AL8 Car	#_72
Fare includes G.S.T.	G.S.T. #	
Download our App to book an	nd track your cab on your phonel	



# BUSINESS EXPENSE APPROVAL for Business Meetings/Protocol Events

Attach original invoices/receipts that hav by an expense authority. Please see page SECTION 1 – ORIGINATOR INFORMATION				USINESS EXPENSE APPRO
NAME OF ORIGINATOR OF EXPENSE		TELEPHONE NO. (250) 387-2283	DATE SUBMITTED	2017/09/26
MINISTRY/DIVISION/BRANCH Municipal Affairs and Housing	LOCATION (CITY) C	DF EVENT	START DATE OF EVENT	2017/08/10
			END DATE OF EVENT	2017/08/10

In general terms, describe the event, the number of people attending and their affiliation. For example: Annual Regional Meeting - 20 government employees, 2 service contractors.

Luncheon with BC Housing Board Chair, Jane Hurtig and Minister Robinson. 3 attendees.

#### SECTION 3 - INDIVIDUALS INCLUDED IN MEAL CLAIMS

Complete this section only if the Business Expense Approval includes a meal. Identify the individual's name and either the ministry or company they are affiliated with. Attach a separate list if necessary,

Minister Selina Robinson - Municipal Affairs and Housing, Jane Hurtig - Municipal Affairs and Housing, Shayne Ramsay - BC Housing

SECTION 4 - BUSINESS EXPENSE RE	QUESTED		SECTION 5 - EXPENSE AUTHORITY PRE-APPROVAL
CATEGORY	STOB	AMOUNT	RESP. CENTRE SERVICELINE PROJECT NO. (IF APPLICABLE) OR ADDITIONAL CODING
1. Meeting Room Rental	6531		5105754000510000
2. Equipment/Furniture Rental	6531		EXPENSE AUTHORITY SIGNATURE – Certified correct pursuant to sections 32 & 33 of the Financial Administration Act and related policies.
3. Photocopying, Faxing, Telephone, etc.	6531		
4. Food/Beverages for Meetings  BREAKFAST LUNCH DINNER SNACKS COFFEE/TEA/JUICE, ETC.	6531	/	PRICE NAME OF EXPENSE AUTHORITY DATE SIGNED  YYYY/MM/DD  NUSTINE 2017/017
5. Business Meals in Restaurant  BREAKFAST LUNCH DINNER	6531	114.45	SECTION 6 - EMPLOYEE REIMBURSEMENT INFORMATION Complete this section only if reimbursing an employee for expenses they have paid personally. Enter payee name, cheque mailing address, and
6. Event Planners, Speakers, etc.			Jane Hurtia
7. Travel Costs for Non-BC Government Participants			s.22
8. Other:			
			QUALIFIED RECEIVER SIGNATURE – Certified goods/services received pursuant to CPPM 4.3.2.
			x
ESTIMATED	TOTAL	\$ 114.45	REIMBURSEMENT TOTAL

FIN 215/WEB Rev. 2008/3/18 ORIGINAL: MINISTRY ACCOUNTS PAYABLE **Guest Folio** 

Arrival Date: 21 Aug 2017

Departure Date: 22 Aug 2017

Room Type: SNS-K

Folio: S.22

Room: s.15

CC Number: s.22

Group/Corporation:

Jane Hurtig

s.22

Municipal Affairs & Housing

Date	Folio	Reference				Amount	Tax	Total
21 Aug 2017	1	Room Charge				\$109.00	\$14.17	\$123.17
22 Aug 2017	1	Payment: VISA				\$-123.17	\$0.00	\$-123.17
				Room Charges	)	\$109.00	\$14.17	\$123.17
				Other Charges		\$0.00	\$0.00	\$0.00
				Credits		\$-123.17	\$0.00	\$-123.17
				Balance				✓ \$0.00
Room GST		\$5.00	%	\$109.00	\$5.45			
Hotel Tax		\$8.00	%	\$109.00	\$8.72	F	Reg # s.15	

Signature

15

CARD s.22

CARD TYPE VISA

DATE 2017/08/22 TIME 2335 07:56:50

RECEIPT NUMBER

C84037893-001-007-008-0

PRE-AUTH COMPLETION

\$123.17

SCOTIABANK VISA A0000000031010

# **APPROVED**

AUTH# 406744 THANK YOU

01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

# INVOICE

Payee Jane Hurtig Po Box 9056 Stn Prov Govt

Victoria BC V8W9E2

Canada

Confirmation No. s.22

Group Name

s.15 Room No.

Arrival

08-10-17

Departure

08-11-17

Page No.

1 of 1

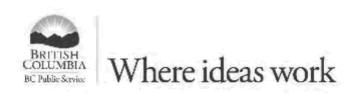
Folio Window 1

Folio No

Group Name			Foll	o No.	
Date	Description			Charges	Credits
08-10-17	Accommodation			249.00	
08-10-17	Room P.S.T			20.18	
08-10-17	Room G.S.T.			12.61	
08-10-17	Destination Mktg Fee			3.22	
08-10-17	MRDT 3%			7.57	
08-10-17	Visa				292.58
		Total		292.58	292.58
Guest Signatur	re	Balance		✓ 0.00	
to be held personal	illity for this bill is not waived and Lagree lly llable in the event that the indicated ir association fails to pay for any part or hese charges.		GST Summary: Rooms Food & Beverage Other Total Registration Number: S.15	12.61 0.00 0.00 12.61	

WE HOPE YOU ENJOYED YOUR STAY WITH US!

s.15



# **Travel Voucher (Restricted Use)**

Control No.

E127015

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

collectio	n, please co	ntact your	Ministry's	Director/	Manag	er of Inform	ation and Pi	ivacy.				
Name								ployee ID		Phone Nu		
	e, Leah						c.?:			(250) 356		
	<b>Organizatio:</b> Developmer		rty Poduo	tion			Job	Title		Travel Gro	oup Code	
	Completed		6. Fiscal		7	Special Ch	anua laau		le Ch	gue Stub li	nformatio	
2017/07			2018	rear	'	. Special Ch	ieque issue	,	o. Cité	que Stub II	mormatio	"
Type of			14. Reaso	n for Tr	avel				Head	uarters		
In Provi			Meetings						Van	144.10.0		
	ing Addres	s for Cheq	ue									
16.	17.				18.		19.	20. & 21.		22.	20. & 21	
Travel		Places Tra	velled		Р	ersonal	Other		als			ellaneous
Dates						hicle Use	Transport			Lodging		.
2017	Destination		Start	End	Km	Cost	Costs		Cost	Costs	Cost	Describe
07/28		an-MpIRd	0800	1800	96	50.88	00.50	F-BDI	10.50	00.75		
07/30 07/31	MapleRdg Vic	ge-Vic	1700	2359	120		89.50	F-BLD	12.25 51.50	30.75	9.0	O Dorking
08/01	Vic		0800	2359	34			F-   F-	51.50		9.0	
08/02	Vic		0800	2359	34			F-	51.50			
08/03	Vic-Van-N	/pleRdae	0700	1700	120		207.00√		33.25		<b>19.2</b>	0 Taxi
TOTALS	S OF COLU	MNS				<b>36.</b> \$ 232.14	<b>37.</b> \$ 296.50		<b>38.</b> \$ 210.50	<b>39.</b> \$ 123.00	<b>40.</b> \$ 37.2	Claim Total 0 \$ 899.34
48.		49.	50.				2.		45.			
	nt Code 031	<b>Resp.</b> 46001	Se	rvice Lir 48000	ne	<b>STOB</b> 5701	<b>Pro</b> j 460	<b>ect</b> 0000		upplier Cod s.22	e   \$ 8	Amount 37.96\$-899:34
	031 031	46001		48000		5702		0000		5.22		\$ 61.38
	031											
	avel Advan 031	ce 										
							ΔΙ	OUNT DU	IE TO EM	PI OYEE	54	<b>4.</b> \$ 899.34
45. Emr	oloyee Sign	ature (See	Audit Tra	ail)			Print Nam			Date Sig	aned	Ψ 000.04
	ied this trave				ement	of					,	
	ements mad											
	t of travel or											
	ch I have no	t been and	will not be	e reimbur	sed by	any other						
party.		anita Ciana	4 /6	A T	:11		Print Nan			Data C		
- Certifi	<b>nding Auth</b> ied correct p stration Act	oursuant to	section 32			nancial	Print Nan	16		Date Si	gnea	
57. Pav	ment Autho	ority Signa	ture (See	Audit Tr	rail)		Print Nan	ne		Date Si	aned	
- Requi	isition for pa stration Act.	yment purs				Financial					J. 10 u	

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

# Audit Trail for Travel Voucher (Restricted Use) E127015 for Squance, Leah 7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/07/31 09:16:51	McKnight, Valerie  97 Valerie.McKnight@gov.bc.ca	Squance, Leah Leah.Squance@gov.bc.ca	Saved	Squance, Leah Leah.Squance@gov.bc.ca
2017/08/10 16:58:33	McKnight, Valerie s.22 Valerie.McKnight@gov.bc.ca	Squance, Leah Leah.Squance@gov.bc.ca	Saved	Squance, Leah Leah.Squance@gov.bc.ca
2017/08/10 17:13:50	McKnight, Valerie c ?? Valerie.McKnight@gov.bc.ca	Squance, Leah Leah.Squance@gov.bc.ca	Saved	Squance, Leah Leah.Squance@gov.bc.ca
2017/08/10 17:14:01	McKnight. Valerie \$.22 Valerie.McKnight@gov.bc.ca	Squance, Leah Leah.Squance@gov.bc.ca	Notified	Squance, Leah Leah.Squance@gov.bc.ca
2017/08/10 17:20:45	McKnight, Valerie • 22 Valerie.McKnight@gov.bc.ca	Squance, Leah Leah.Squance@gov.bc.ca	Saved	Squance, Leah Leah.Squance@gov.bc.ca
2017/08/11 10:33:13	Squance, Leah  • ?? Leah.Squance@gov.bc.ca		Initiated	McKnight, Valerie Valerie.McKnight@gov.bc.ca
2017/08/11 10:35:48	McKnight, Valerie c 22 Valerie.McKnight@gov.bc.ca		Approved	dFSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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# Notes for Travel Voucher (Restricted Use) E127015 for Squance, Leah

## 1 note(s) returned.

Created On	Author	Note
2017/08/10 17:13:50	McKnight, Valerie s.22 Valerie.McKnight@gov.bc.ca	Jul28:Maple Ridge-Van-Maple Ridge, drove. Jul30:Maple Ridge-Vic, Ferry Paid on pers Visa, overnight \$,22  Jul31:Vic, Parking Paid on pers Visa, Overnight Priv Accom. Aug1:Vic, Parking Paid on Pers Visa, Overnight \$,22  Aug2:Vic, Overnight \$,27  Aug3:Vic-Van-Maple Ridge, Flew Harbour Air (Paid on Pers Visa).
	Production *** Copyright © Government of B	ritish Columbia

# McKnight, Valerie SDSI:EX

From: Squance, Leah PREM:EX

Sent: Tuesday, August 08, 2017 10:12 AM

To: McKnight, Valerie SDSI:EX Subject: travel - july 31- aug 4

July 31, Aug 1, Aug 2 - To and from Leg (from Vic accomm) - 34 km round trip

Aug 3 – to Harbour Air – 17 km Aug 8 – from Leg – 17 km

Leah Squance

Ministerial Assistant to Hon. Shane Simpson, Minister for Social Development and Poverty Reduction

s.17 W: 250-387-1428

E: leah.squance@gov.bc.ca

# McKnight, Valerie SDSI:EX

From: reservation@harbourair.com
Sent: Tuesday, August 01, 2017 2:51 PM

To: McKnight, Valerie SDSI:EX; McKnight, Valerie SDSI:EX

Subject: Harbour Air Flight Itinerary. Thanks for booking!



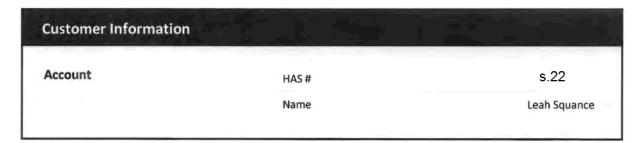
Check Flight Status Manage Flight Deals & Specials High Flyer Rewards My Account

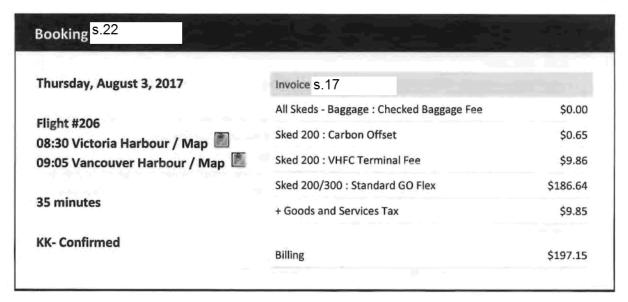
Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team

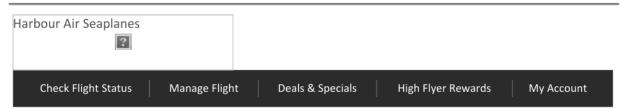




From: <a href="mailto:reservation@harbourair.com">reservation@harbourair.com</a>

To: McKnight, Valerie SDSI:EX; McKnight, Valerie SDSI:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!

Date: Tuesday, August 1, 2017 2:51:06 PM



Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team



Booking (S.22		
Thursday, August 3, 2017	Invoice : S.17	
Flight #206	All Skeds - Baggage : Checked Baggage Fee	\$0.00
08:30 Victoria Harbour / Map	Sked 200 : Carbon Offset	\$0.65
09:05 Vancouver Harbour / Map	Sked 200 : VHFC Terminal Fee	\$9.86
35 minutes	Sked 200/300 : Standard GO Flex	\$186.64
33 minutes	+ Goods and Services Tax	\$9.85
KK- Confirmed		
1 Passenger(s) - GoFlex	Billing	\$197.15
Leah Squance, Female	Taxes	\$9.85
	Grand Total	\$207.00
Add to Calendar		

TV127014

# PURCHASE CFerries

2017/07/27 Swartz Bay Tsawwassen AUTH ONLY RESERVATION-R1800 CONF: 1221503136 RES: 2 20' Undersize Vehi 57.50 Adult Reservation Pr 21.00 Fuel Rebate 2.20-93.50 Total 21.00 Prepayment Visa S.22 005/01-66223097 72.50 0013971730

# LANE 04

SWB 27 Jul 2017 17:11

Approved: 420632 CHANGE DUE



# PURCHASE

E127018

# **≈**BCFerries

2017/07/30

Tsawwassen
Swartz Bay
AUTH ONLY
RESERVATION-R2000
CONF: 1221503136
RES: 3
20' Undersize Vehi 57.50
1 Adult 17.20
Reservation Pr 17.00
Fuel Rebate 2.20-

Total 89.50 Visa 17.00 72.50 Visa 72.50 72.50 Prepayment 2.50 72.50 Prepayment 3.50 Prepayment

LANE 43

SEE REVERSE SIDE OF TICKET

ALOUETTE TAXI
20542 DEWDNEY TRUNK RD
MAPLE RIDGE BC V2X 3E3
6044655555

#### SALE

Server #: 000068 MiD: 4320973 TiD: A4320973 REF#: 00000003 Batch #: 152 SEQ: 152001001003 08/03/17 17:28:40 APPR CODE: 469941 VISA S.22 \*\*/\*\*

AMOUNT \$19.20 TIP \$4.00 TOTAL \$23.20

00 - APPROVED - 001

SCOTIABANK VISA AID: A0000000031010 TVR: 00 80 00 80 00 TSI: F8 00

> Thank You Please Come Again ALOUETTE TAXICAB #78 MAPLE RIDGE BC

> > CUSTOMER COPY

Paid on E127014

1021

0.00

IS YOUR PARKING SPACE

520 Menzies

▼ PARKING TIME EXPIRES AT ▼

01/08/

07:35am

VICTORIA ENJOY DOWNTOWN

2017 Ticket 0016453 RMOUNT CAD 009.00 CC ✓ GST Paid: CAD 000.43 31/07/2017 7:35am 1115

IS YOUR PARKING SPACE

531 Menzies

▼ PARKING TIME EXPIRES AT ▼

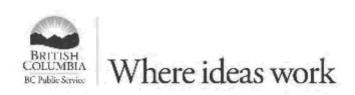
02/08/

07:52am

VICTORIA

ENJOY DOWNTOWN

2017 Ticket 0026787 HMOUNT CAD 009.00 CC GST Paid: CAD 000.43 01/08/2017 7:52am



# **Travel Voucher (Restricted Use)**

Control No.

E127077

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

	e, Leah rganization Development and Pove				5	En S.	nployee II 22 b Title	)		Phone Nu (250) 356 Travel Gr	-7750	)												
5. Date 0 2017/08	Completed	6. Fisca 2018	l Year	7	7. Special C	heque Issu	е		8. Che	que Stub I	nform	nation												
Type of In Provi	Travel	14. Reas	<b>son for 1</b> gs	Fravel					<b>Heado</b> Van	uarters														
16.	17.	lue		18.		19.	20. & 21.			22.		& 21.												
Travel Dates	Places Tra	velled			ersonal nicle Use	Other Transport		eals		Lodging		Miscel	llaneous											
2017 08/08 08/09 08/14	Destination MapleRdg-Vic (HA) Vic -Maple Rdg (Ferry MapleRdg-Surrey	0800 0800	2359 2100 1900	17 119 66	9.01 63.07 34.98	Costs 160.00 74.25		Claim   0   F-B   5   F-		41.00 51.50 12.25	Costs .00 30.75 .50		Cost Descril Taxi											
08/15 08/16 08/17 08/18	MpleRdg-Van-ViqFe Vic Vic Vic-MapleRidge (HA	0800	1700 2359 2359 2000	90 34 34 34	47.70 18.02 18.02 18.02			51 51	41.00 51.50 51.50 33.25		22.50		<b>√</b> 22.50		22.50		¥ 22.50		¥ 22.50		¥ 22.50		¥ 22.50	
	OF COLUMNS				<b>36.</b> \$ 208.82	<b>37</b> \$ 466.75 - <b>\$-468.50</b>		<b>38</b> .		<b>39.</b> \$ 123.00	<b>40.</b> \$	63.90	Claim Total \$-1146.22											
(	t Code 031 Resp. 46001 031 46001	50. Se	48000 48000	- 1	51.   5 STOB 5701 5702	4600	45. Project   Sup			Supplier Code S.22 Amount 1097.24 \$-1146 \$ 47.2														
	avel Advance																							
						AN	IOUNT DU	JE T	О ЕМР	LOYEE		54.	\$ 1144.47 <b>\$-1-146.22</b> -											
- Certifie disburse a result	loyee Signature (See ed this travel expense ements made and/or a of travel on governme th I have not been and	claim is illowance ent busin	a true sta es to whice ess as de	ch I am etailed a	entitled as above and	Print Nar	ne			Date Sig	gned													
56. Sper	nding Authority Sign ed correct pursuant to stration Act and related	section 3	32 & 33 c		inancial	Print Na	me			Date Si	gned													
- Requis	ment Authority Signa sition for payment purs stration Act.				Financial	Print Na	me			Date Si	gned													

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

\*travelled from personal residence to legislature while in Victoria 08/15 to 08/18

Audited by PL Aug 31-17

# Audit Trail for Travel Voucher (Restricted Use) E127077 for Squance, Leah 6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/08/18 14:59:51	McKnight. Valerie \$.22 Valerie.McKnight@gov.bc.ca	Squance, Leah Leah.Squance@gov.bc.ca	Saved	Squance, Leah Leah.Squance@gov.bc.ca
2017/08/18 15:00:34	McKnight, Valerie  20 Valerie.McKnight@gov.bc.ca	Squance, Leah Leah.Squance@gov.bc.ca	Saved	Squance, Leah Leah.Squance@gov.bc.ca
2017/08/18 15:07:25	McKnight, Valerie  s. 22 Valerie.McKnight@gov.bc.ca	Squance, Leah Leah.Squance@gov.bc.ca	Saved	Squance, Leah Leah.Squance@gov.bc.ca
2017/08/18 15:07:49	McKnight, Valerie s 22 Valerie.McKnight@gov.bc.ca	Squance, Leah Leah.Squance@gov.bc.ca	Notified	Squance, Leah Leah.Squance@gov.bc.ca
2017/08/18 15:19:54	Squance, Leah <b>s 22</b> Leah.Squance@gov.bc.ca		Initiated	Simpson, Shane Shane.Simpson@gov.bc.ca
2017/08/18 16:00:40	Simpson, Shane s.22 Shane.Simpson@gov.bc.ca		Approve	dFSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

# Notes for Travel Voucher (Restricted Use) E127077 for Squance, Leah

## 1 note(s) returned.

Created On	Author	Note
2017/08/18 15:07:25	McKnight, Valerie s 22 Valerie.McKnight@gov.bc.ca	Aug8:MapleRidge-Vic, Flew Harbour Air (paid on Pers Visa) Overnight \$.22 Taxi Paid on Pers Visa. Aug9:Vic-MapleRidge, Ferry Paid on Pers Visa. Aug14:MapleRidge-Surrey, Drove. Aug15:MapleRidge-Van-Vic, Ferry paid on Pers Visa, Parking paid on Pers Visa, Overnight \$.22 Aug18:Vic-MapleRidge, Flew Harbour Air Paid on pers Visa.
Pro	duction *** Copyright © Government of B	ritish Columbia

# RECEIPT

Lot 525 Granville Square 200 Granville Street www.impark.com

License Plate Number

**566PNJ** 

Expiration Date/Time

06:00 PM AUG 15, 2017

s.22

Auth #: 496489

Use Pay By Phone To Extend Your Time Call: 604-662-7275 Lot Code: 525

# PURCHASE



2017/08/15 Tsawwassen Swartz Bay AUTH ONLY

20' Undersize Vehi Adult

Fuel Rebate 2.20-

0.00

# **PURCHASE**

# **≈**BCFerries

2017/08/09
SWARTZ BAY
To
TSAWWASSEN
AUTH ONLY
RESERVATION-R2000
CONF: 1221553492
RES: 1
20' Undersize Vehi 41.80
1 Adult 17.20
1 Reservation Pr 17.00
Fuel Rebate 1.75-

Total 74.25 \( \frac{74.25}{17.00} \)
Visa 17.25 \( \frac{74.25}{17.00} \)
Visa 57.25 \( \frac{74.25}{17.00} \)
Visa 27.25 \( \frac{74.25}{17.00} \)
Visa 57.25 \( \frac{74.25}{17.00} \)
Visa 57.25 \( \frac{74.25}{17.00} \)
Visa 57.25 \( \frac{74.25}{17.00} \)
Visa 67.25 \( \frac{74.25}{17.00} \)
Visa 77.25 


# LANE 01 SWB 09 Aug 2017 19:16 1005021 408612

VICTORIA TAXI #66 1509 EARLSTON VICTORIA, BC V8P2Z3 2508851810

# SALE

MID: 5866186
TID: 001 REF# 00000002
Batch #: 012
08/08/17 09:38:18
APPR CODE: 436673
VISA Chip

AMOUNT TIP TOTAL

\$5.00 √ s.22

14/44

APPROVED

SCOTIABANK VISA AID: A0000000031010 TVR: 00 80 00 80 00 TSI: F8 00

BY ENTERING A VERIFIED PIN CARDHOLDER AGREES TO PAY ISSUER SUCH TOTAL IN ACCORDANCE WITH ISSUERS AGREEMENT WITH CARDHOLDER

THANK YOU PLEASE COME AGAIN

CUSTOMER COPY

ALOUETTE TAXI 20542 DEWDNEY TRUNK RD MAPLE RIDGE BC V2X 3E3 (604) 465-5555

## SALE

Server #: 000078 MID: 4320978 TID: B4320978 REF#: 00000001 Batch #: 135 SEQ: 135001001001 08/08/17 06:56:54 APPR CODE: 445553 VISA

AMOUNT TIP TOTAL \$36.40 / s.22

00 - APPROVED - 001

SCOTIABANK VISA AID: A0000000031010 TVR: 00 00 00 00 00

> Thank You Please Come Again ALOUETTE TAXICAB #88 MAPLE RIDGE BC

> > CUSTOMER COPY

# McKnight, Valerie SDSI:EX

From: reservation@harbourair.com

Sent: Friday, August 18, 2017 6:58 AM
To: McKnight, Valerie SDSI:EX

Subject: Important Update: Reservation for Leah Squance

Importance: High



Check Flight Status Manage Flight Deals & Specials High Flyer Rewards My Account

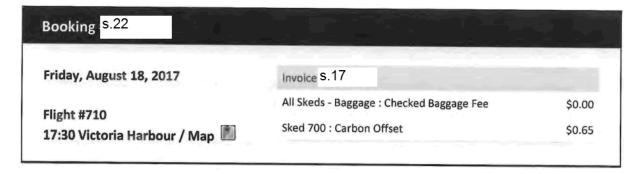
Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team

Account	HAS#	s.22
	Name	Leah Squance
Advisory		



18:05 Pitt Meadows / Map	Sked 700 : Standard GO Flex	\$151.73
35 minutes	+ Goods and Services Tax	\$7.62
Jo minutes		
KK- Confirmed	Billing	\$152.38
	Taxes	\$7.62
L Passenger(s) - GoFlex	Grand Total	\$160.00
Leah Squance, Female		
	Fare Conditions:	
Add to Calendar	Refundable up to 15 minutes prior to	Departure
	Changeable up to 15 minutes prior to	Departure
	Select Seating \$10 (space permitting)	
	50% cancellation fee for groups of 4+	if cancelled within
	24 hrs of departure	
	Baggage:	
	All routes (except routes listed below	w)
	25 lbs. Guaranteed	
	25 lbs. (space available)	
	\$1/lb. over 50 lbs.(space available)	
	Between South Vancouver (YVR), Ga	anges & Maple Bay
	35 lbs. Guaranteed	
	15 lbs. (space available)	
	\$1/lb. over 50 lbs.(space available)	
	Between South Vancouver (YVR), Vi	ctoria & Nanaimo
	50 lbs. Guaranteed	
	\$1/lb. over 50 lbs.	
	Scenic & Packaged Tours Cancellation	on:
	100% cancellation fee if cancelled wi	thin 24hrs of
	departure	

# **Booking Information**

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).
- <u>Luggage</u> restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.
- The maximum weight per single piece of luggage is 50 pounds.
- Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do

# McKnight, Valerie SDSI:EX

From: reservation@harbourair.com

Sent: Tuesday, August 01, 2017 2:52 PM

To: McKnight, Valerie SDSI:EX

Subject: Harbour Air Flight Itinerary. Thanks for booking!



Check Flight Status Manage Flight Deals & Specials High Flyer Rewards My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team

Customer Information		23
Account	HAS#	s.22
	Name	Leah Squance

Tuesday, August 8, 2017	Invoice s.17	
Flight #701	All Skeds - Baggage : Checked Baggage Fee	\$0.00
07:30 Pitt Meadows / Map	Sked 700 : Carbon Offset	\$0.65
08:05 Victoria Harbour / Map	Sked 700 : Standard GO Flex	\$151.73
	+ Goods and Services Tax	\$7.62
35 minutes		
KK- Confirmed	Billing	\$152.38
KK Committee	Taxes	\$7.62

# 1 Passenger(s) - GoFlex

Leah Squance, Female

# Add to Calendar

#### **Grand Total**

\$160.00

#### **Fare Conditions:**

Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

# Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

# Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

# Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

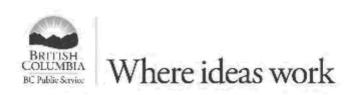
\$1/lb. over 50 lbs.

## Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

# **Booking Information**

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).
- <u>Luggage</u> restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.
- The maximum weight per single piece of luggage is 50 pounds.
- Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.
- Cancellations:
- Please note that flights may experience delays or cancellations due to inclement weather.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST fares are non-



# **Travel Voucher (Restricted Use)**

Control No.

E127147

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Squanc Client O	re, Leah Prganization Development and Pov			n/iviai	lager of fillor	Er 9	nployee II 22 bb Title	)		Phone Nu (250) 356 Travel Gr	3-7750		
	Completed	6. Fisca 2018			7. Special	Cheque Issu	ıe	8	. Che	que Stub I	nform	ation	
Type of In Provi		14. Rea Meetin	son for gs	Travel					<b>leadq</b> ı Van	uarters			
12. Maili	ing Address for Che	que											
16. Travel Dates	17. Places Tra	avelled		1 -	Personal hicle Use	19. Other Transport		eals		22. Lodging	20. &		laneous
2017 08/22 08/23 08/24 08/27 08/28 08/29 08/30 08/31	Destination MapleRdge-Vic (HAVIC Vic-MapleRidge (H. MapleRdge-YVR (AVIC Vic Vic Vic Vic-MapleRdge(Ferromann)	0800 (a)0800 (b)1700 (b)0800 (b)0800 (b)0800	End 2359 2359 1700 2359 2359 2359 2359 2359 2100	34 54 34 34 119	Cost 0.00 18.02 0.00 28.62 0.00 18.02 18.02	Costs √160.00 √207.00	Claim F-B F- F-D F-BLD F- F- F- F-	5 33 12 5 5 5	1.00 1.50 3.25 2.25 1.50 1.50 1.50	Costs 30.75 30.75 30.75 ✓138.04 30.75 30.75 30.75		10.60	Describe Taxi Taxi Claim Total
	OF COLUMNS				\$ 145.75	\$ 456.50		\$ 34	14.00	\$ 291.79		00.60	\$ 1338.64
	149. Resp. 46001 031 46001 031 031		48000 48000		51. STOB 5701 5702	460	ject 0000 0000	45.		plier Code .22			Amount 73 <b>\$ 1338.64</b> \$ 178.91
	avel Advance 031												
							MOUNT DU	JE TO	EMPL			54.	\$ 1338.64
- Certific disburs a result for whic party. 56. Sper	ployee Signature (Se ed this travel expense ements made and/or of travel on governm ch I have not been and anding Authority Sign	e claim is allowanc ent busin d will not nature (S	a true sta es to whitess as de be reimb	ch I ar etailed ursed	n entitled as I above and by any othe					Date Signate S			
Adminis 57. Payı - Requi	ed correct pursuant to stration Act and relate ment Authority Signa sition for payment pur stration Act.	d policies	s. ee Audit	Trail)		Print Na	ıme			Date Si	igned		

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

# Audit Trail for Travel Voucher (Restricted Use) E127147 for Squance, Leah 7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/09/08 15:26:21	McKnight, Valerie s.22 Valerie.McKnight@gov.bc.ca	Squance, Leah Leah.Squance@gov.bc.ca	Saved	Squance, Leah Leah.Squance@gov.bc.ca
2017/09/08 15:35:18	McKnight, Valerie s.22 Valerie.McKnight@gov.bc.ca	Squance, Leah Leah.Squance@gov.bc.ca	Saved	Squance, Leah Leah.Squance@gov.bc.ca
2017/09/08 15:40:15	McKnight, Valerie s.22 Valerie.McKnight@gov.bc.ca	Squance, Leah Leah.Squance@gov.bc.ca	Saved	Squance, Leah Leah.Squance@gov.bc.ca
2017/09/08 16:32:03	McKnight, Valerie s. 22 Valerie.McKnight@gov.bc.ca	Squance, Leah Leah.Squance@gov.bc.ca	Saved	Squance, Leah Leah.Squance@gov.bc.ca
2017/09/12 08:50:49	McKnight, Valerie \$ 27 Valerie.McKnight@gov.bc.ca	Squance, Leah Leah.Squance@gov.bc.ca	Notified	Squance, Leah Leah.Squance@gov.bc.ca
2017/09/12 09:17:07	Squance, Leah  • 22 Leah.Squance@gov.bc.ca		Initiated	Simpson, Shane Shane.Simpson@gov.bc.ca
2017/09/12 09:18:27	Simpson, Shane s 22 Shane.Simpson@gov.bc.ca		Approved	dFSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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# Notes for Travel Voucher (Restricted Use) E127147 for Squance, Leah

# 1 note(s) returned.

Created On	Author	Note
2017/09/08 16:32:03	McKnight, Valerie	Aug22:MapleRdge-Vic, Flew Harbour Air Paid on Travel MC, Overnight \$.22 \$.22 Taxi paid on Travel MC.Aug23: \$.22 .Aug24:Vic-MapleRdg,Flew HarbourAir/Taxi Paid on TravelMC. Aug27:MapleRidge-YVR,Drove, Hotel Paid on Travel MC.Aug28:YVR-PrinceGeorge-Vic,Flew AC Paid on AC MC return Cancelled Flew Pacific Coastal on Credit, Ovrnght \$.22 Aug29-30:Vic, Ovnght \$.22 .Aug31Vic-MapleRdge, Ferry Paid on Travel MC.
Pro	duction *** Copyright © Government of British Co	lumbia

# McKnight, Valerie SDSI:EX

From: reservation@harbourair.com

Sent: Wednesday, August 16, 2017 4:36 PM

To: McKnight, Valerie SDSI:EX

**Subject:** Harbour Air Flight Itinerary. Thanks for booking!



Check Flight Status Manage Flight Deals & Specials High Flyer Rewards My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team

HAS#	s.22
Name	Leah Squance

Booking s.22		<u> </u>
Tuesday, August 22, 2017	Invoice s.17	
Flight #701	All Skeds - Baggage : Checked Baggage Fee	\$0.00
07:30 Pitt Meadows / Map	Sked 700 : Carbon Offset	\$0.65
08:05 Victoria Harbour / Map 📕	Sked 700 : Standard GO Flex	\$151.73
35 minutes	+ Goods and Services Tax	\$7.62
KK- Confirmed	Billing	\$152.38
N. Committee	Taxes	\$7.62

# 1 Passenger(s) - GoFlex

. Leah Squance, Female

# Add to Calendar

#### **Grand Total**

\$160.00

#### **Fare Conditions:**

Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

## Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

# Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

# Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

## Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

# **Booking Information**

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).
- <u>Luggage</u> restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.
- . The maximum weight per single piece of luggage is 50 pounds.
- Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.
- . Cancellations:
- Please note that flights may experience delays or cancellations due to inclement weather.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST fares are non-

VICTORIA TAXI # 2925 DOUGLAS SI VICTORIA BC

\*\*\*\*\*.s.22 CARD CARD TYPE VISA DATE 2017/08/24 TIME 0146 07:26:52 RECEIPT NUMBER

C85012711-001-168-010-0

**PURCHASE** 

AMOUNT

TIP s.22

TOTAL

SCOTIABANK VISA A0000000031010 FEAA1BFD602C320E 0080008000-E800 A1FCFB202BD5E3B2 0080008000-F800

# **APPROVED**

AUTH# 490346

01-027

\$41.50

THANK YOU

CARDHOLDER COPY

\*\*\*ORTANT - RETAIN THIS OR YOUR RECORDS

ALOUETTE TAXI 2:306 DEWDNEY TRUNK RD MAPLE RIDGE BC V2X 3J9 6044655555

## SALE

Server #: 000061 MID: 4320981 11D: A4320981 REF#: 00000002 Batch # 103 SEQ: 103001001002 06:48:35 (18/22 17 APPF CODE: 492669 \*\*\*\*\*\* S.22

THUOMA TIP TOTAL

0() - APPROVED - 001

\$35.20

s.22

SCOTABANK VISA AID: A0000000031010 TVR: 00 00 00 00 00

> Thank You Please Come Again ALOUETTE TAXICAB #94 WAPLE RIDGE BC

> > CUSTOMER COPY

AT DOW TAXI 3560 CALUMET AVE VICTORIA BC V8X 1V5 (250) 891-4338

## SALE

MID: 7646015 REF" UUUQUUUI TID: A7646015 SEQ. U8800 1001001 Batch #: 088 08:17:01 08/22/17 APPR CODE: 478575 VISA \*\*\*\*\*\* S.22

AMOUNT TIP TOTAL

\$5.40 s.22

00 - APPROVED - 001

SCOTIABANK VISA AID: A0000000031010 TVR: 00 80 00 80 00 TSI: F8 00

CUSTOMER COPY

s. 2 APPR MID: 4320963 TID: A4320963 Batch #: 061 SCOTIABANK VISA : A0000000031010 R: 00 00 00 00 00 2 CODE: 403780 ALOUETTE TAXI
2 DEWIDNEY TRUNK
E RIDGE BC V2X 3 ALOUETTE TAXICAB MAPLE RIDGE BC 00 - APPROVED -Please Come Again 6044655555 CUSTOMER COPY REF#: 00000002 SEQ: 061001001002 8 s.22 3E3

# McKnight, Valerie SDSI:EX

From: reservation@harbourair.com

Sent: Wednesday, August 23, 2017 9:12 AM

**To:** McKnight, Valerie SDSI:EX; McKnight, Valerie SDSI:EX **Subject:** Harbour Air Flight Itinerary. Thanks for booking!



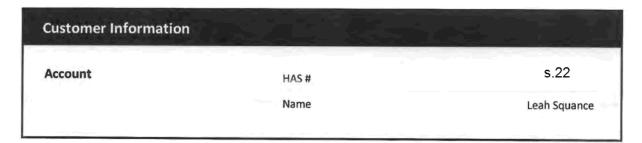
Check Flight Status Manage Flight Deals & Specials High Flyer Rewards My Account

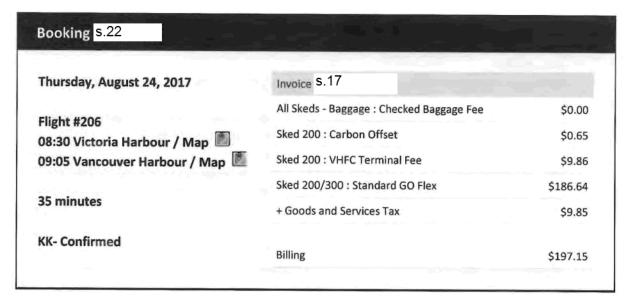
Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team





Passenger(s) - GoFlex	Taxes	\$9.85
. Leah Squance, Female	Grand Total	\$207.00
Add to Calendar	ACRES OF THE REAL	
idd 10 ddieiraar	Fare Conditions:	
	Refundable up to 15 minutes prior	
	Changeable up to 15 minutes prior	and the state of t
	Select Seating \$10 (space permittin	
	50% cancellation fee for groups of 4	1+ if cancelled within
	24 hrs of departure	
	Baggage:	
	All routes (except routes listed bel-	ow)
	25 lbs. Guaranteed	
	25 lbs. (space available)	
	\$1/lb. over 50 lbs.(space available)	
	Between South Vancouver (YVR), (	Sanges & Maple Bay
	35 lbs. Guaranteed	
	15 lbs. (space available)	
	\$1/lb. over 50 lbs.(space available)	
	Between South Vancouver (YVR), \	/ictoria & Nanaimo
	50 lbs. Guaranteed	
	\$1/lb. over 50 lbs.	
	Scenic & Packaged Tours Cancellat	ion:
	100% cancellation fee if cancelled v	vithin 24hrs of
	departure	

# **Booking Information**

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).
- <u>Luggage</u> restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.
- The maximum weight per single piece of luggage is 50 pounds.
- Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.
- . Cancellations:
- Please note that flights may experience delays or cancellations due to inclement weather.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are

08-28-17

Leah Squance	Folio No. s.	.22	Room No. s.15
-	A/R Number ;		Arrival : 08-27-17
	Group Code :		Departure : 08-28-17
	Company		Conf. No. : s.22
1.0	Wyndham Rewards:		Rate Code : SGC
	Invoice No.		Page No. : 1 of 1

Date	1	Des	ription		Charges	Credits
08-27-17	Room Charge				119.00	
08-27-17	PST- Room				13.09	
08-27-17	GST	- 00			5.95	
08-28-17	Visa	s.22				138.04
				Total	138.04	138.04
				Balance	0.00	/

Guest Signature: \_\_\_\_\_\_s.15

Thank you for staying with us. It was our pleasure to serve you.

# **PURCHASE**

# **≈**BCFerries



#### BRITISH COLUMBIA The Best Place on Earth

# TRAVEL VOUCHER

MA18EXEPAL153

PAGE \_\_\_\_ OF \_\_\_\_

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	The Best Place on Earth

TRAVEL VOUCHER PAGE \_\_\_\_OF (Note: FIN 10 uses are restricted per CPPM C.1.6.) 1. MINISTRY AND BATCH NO. 2. CONTROL NO. INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 - 54. Attach appropriate receipts in order of claim. 3. CLIENT 5. DATE COMPLETED 6. FISCAL 7. SPECIAL 8, CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER ABBREV CHEQUE ISSUE YEAR LINE. ATTACH EXTRA PAGES IF REQUIRED 0.4 1,2,6 2,011 9. EMPLOYEE I.D. 10.EMPLOYEESUPPLIERNO. 11. EMPLOYEE SURNAME INITIALS 12. EMPLOYEE GROUP NO. s.22 ( one only) VOOVINE 13 MAILING ADDRESS FOR CHEOLIE s.22 15 PLACES TRAVELLED 19. PERSONAL 21. 22. MEALS; B L D ALLOWANCE/ PER DIEM AS APPLICABLE MISCELL ANEOUS VEHICLE USE DATE (CAR RENTAL, PHONE, ATM FEES, ETC.) BUS/TAXI/ ACCOMMODATION TOTAL OF COSTS (TO POLICY LIMIT) DISTANCE X KM AIR/FERRY/ Depart 25. 24. COST DESCRIPTION TO / FROM TRAVEL RATE . COSTS TO GROUP NO Arrive COSTS KM **BROUGHT FORWARD** S FROM PREVIOUS PAGE HA VANCOUVER 180 54 OU 20 00 41 VICTURIA 428 54 54 08,01 50 180 51 232 04 Victoria 30.439.03 207 00 180 08,02 51 50 232 03 HA 33 1139 BOT 240 25 Vancouer 08,08 207 TAXI 00 Victoria 70 219 70 491. 08,08 51 TAYL 13 w 64 60 08,08 DUT Vancouver 207 00 37. 38. THIS TOTAL CLAIM TOTALS TOTALS OF COLUMNS MUST FOUAL 828 228 75 541 25 00 80 1624 16 TOTAL IN BOX Y 44. TOTAL DISTANCE FROM PREVIOUS 43. PORTAL 45. TOTAL TOPORTAL DISTANCE DISTANCE 46. EMPLOYEE SIGNATURE HEADQUARTERS (CITY NAME) WORK PHONE NO. VICTURIA 604 345 1429 NOTES 47. SUPPLIER CODE 49. RESP. CENTRE 50. SERVICE LINE 51. STOR 52. PROJECT AMOUNT 5,1,3,8,4 5,4,0,0,6 5,7,0,1 5,1,8,8,8,8,8 1132 5,1,3,8,4 5,4,0,0,6 5,7,0,1 30 491 THIS TOTAL MUST TOTAL EQUAL TOTAL IN BOX X 24 16 LESS CR TRAVEL LESS ADVANCE AMOUNT ADVANCE IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE.

55. EXPENSE AUTHORITY SIGNATURE -CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES. 56. PROCESSING CLERK INITIAL CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT

ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

PRINT NAME DATE SIGNED 020

FIN 10 Rev. 2007/2/28 OPC 7530951008 (100/pk)

ORIGINAL: MINISTRY

COPY: EMPLOYEE

AMOUNT DUE TO EMPLOYEE

 From:
 Dunn, Noreen TAC:EX

 To:
 FIN FSA MIN OFF FIN:EX

Subject: RE: Vdovine, Stepan July 31 to August 8 2017
Date: Thursday, March 8, 2018 11:15:15 AM

He did travel back on August 2 so changing the date & meal is fine.

From: FIN FSA MIN OFF FIN:EX

Sent: Thursday, March 8, 2018 10:51 AM

To: Dunn, Noreen TAC:EX

Subject: RE: Vdovine, Stepan July 31 to August 8 2017

July 31-Aug 8 There is only 3 receipts for Harbour Air but 4 were claimed. Need the 4<sup>th</sup> receipt.

August 3<sup>rd</sup> Harbour Air receipt says he travelled on August 2<sup>nd</sup>?

Hi Noreen not sure if we have to correct this travel claim. His flight says he left on the 2<sup>nd</sup> not the 03<sup>rd</sup> and he is claiming a meal on that day. I will remove the meal for the 3<sup>rd</sup> and have him coming back on the 2<sup>nd</sup> unless he had to cancel his flight and rebook it for the 3<sup>rd</sup>. Can you let me know.

Pat

Pat Laird

Ministry of Finance

Corporate Services Division Executive Financial Clerk

Phone: 778 698-8590

Serving the Ministries of Finance, the Office of the Premier, all Minister's Offices and various other

entities

From: Dunn, Noreen TAC:EX

Sent: Tuesday, February 6, 2018 1:50 PM

To: FIN FSA MIN OFF FIN:EX

Subject: FW: Vdovine, Stepan July 31 to August 8 2017

From: NORDUNN [mailto:Noreen.Dunn@gov.bc.ca]

Sent: Tuesday, February 6, 2018 1:05 PM

To: Dunn, Noreen TAC:EX

Subject: July 31 to August 8 2017 Stepan Travel Scan From < Device Name>

Date	FILE RECEIPT	Expense	Туре	Note	Ammount	Payment Type
	17-Jul Airbnb001.pdf	AirBnB	Accomodation	Victoria, BC stay // July 17, 2017 - July 21, 2017		\$776.18 Stepan's personal credit card
	17-Jul helijet002.pdf	Helijet	Transportation	Stepan flight from Vancouver to Victoria		
	21-Jul harbour001.pdf	Harbour Air	Transportation	Stepan flight from Victoria to Vancouver		\$230.00 Stepan's personal credit card
	26-Jul Airbnb002.pdf	AirBnB	Accomodation	Victoria, BC stay // July 31, 2017 - August 3, 2017		\$160.00 Stepan's personal credit card
	<sup>26-Jul</sup> s 15		Accomodation			\$541.61 Stepan's personal credit card
	27-Jul westjet001.pdf	C 1 C Westlet	A CONTRACTOR OF THE PARTY OF TH	Stepan stay in Winnipeg, MB		\$700.00 Stepan's debit card
	31-Jul harbour002.pdf		Transportation	Stepan flight from Vancouver to Winnipeg		\$475.78 Stepan's personal credit card
	100 m 100 m	Harbour Air	Transportation	Stepan flight from Vancouver to Victoria		\$207.00 Stepan's personal credit card
	02-Aug harbour003.pdf	Harbour Air	Transportation	Stepan flight from Victoria to Vancouver		\$207.00 Stepan's personal credit card
	08-Aug harbour004.pdf	Harbour Air	Transportation	Stepan flight from Vancouver to Victoria		\$207.00 Stepan's personal credit card
	08-Aug harbour005.pdf	Harbour Air	Transportation	Stepan flight from Victoria to Vancouver		\$207.00 Stepan's debit card
	15-Aug harbour006.pdf	Harbour Air	Transportation			\$320.00 Stepan's personal credit card
	17-Aug BC Government Travel Card statement	Pacific Coastal Airlines	Transportation	Stepan retrun flight from Vancouver to Williams Lake		\$354.33 BC Government Travel Card
	18-Aug BC Government Travel Card statement	s.15	Accomodation	Williams Lake, BC stay		\$111.87 BC Government Travel Card
	19-Aug BC Government Travel Card statement	3.10	Accomodation	Quesnel, BC stay		\$132.21 BC Government Travel Card
	19-Aug BC Government Travel Card statement	Richmond Taxi	Transportation	Stepan taxi from South Terminal Airport to Vancouver		\$39.33 BC Government Travel Card
	21-Aug BC Government Travel Card statement	Yellow Cab Vancouver	Transportation	Stepan taxi from Vancouver to Vancouver Airport		\$34.40 BC Government Travel Card
	22-Aug BC Government Travel Card statement	s 15	Accomodation	Orford, QC stay		\$187.13 BC Government Travel Card
	22-Aug BC Government Travel Card statement	Taxi Magog Orford	Transportation	Stepan and MLB transportation from Orford to Montreal Airport		\$270.25 BC Government Travel Card
	24-Aug BC Government Travel Card statement	BC Ferries	Transportation	Stepan transportation from Victoria to Vancouver		\$89.20 BC Government Travel Card
	04-Sep Airbnb003.pdf	AirBnB	Accomodation	Victoria, BC stay // September 7, 2017 - September 8, 2017		
	04-Sep Airbnb004.pdf	AirBnB	Accomedation	Victoria, BC stay // September 10, 2017 - September 15, 2017		\$152.20 Stepan's personal credit card
	07-Sep BC Government Travel Card statement	Harbour Air	Transportation	victoria, be stay // September 10, 2017 - September 15, 2017	,	\$1,147.31 Stepan's personal credit card
	08-Sep BC Government Travel Card statement	c 15	Accomodation			\$414.00 BC Government Travel Card
	10-Sep BC Government Travel Card statement	Helijet		Comment Control of the Control of th		\$152.25 BC Government Travel Card
	10-Sep BC Government Travel Card statement	Yellow Cab Victoria	Transportation	Stepan flight from Vancouver to Victoria		\$179.00 BC Government Travel Card
	11-Sep Airbnb005.pdf		Transportation	Stepan transportation from HeliJet to event		\$13.10 BC Government Travel Card
	그렇게 시간하다 시간하다면 하면 하면 하면 하는 그 것 가고싶다. 그는 그런 그는 그는 그	AirBnB	Accomodation	Victoria, BC stay // September 17, 2017 - September 20, 2017		\$546.08 Stepan's personal credit card
	17-Sep BC Government Travel Card statement	Harbour Air	Transportation	Stepan flight from Vancouver to Victoria		\$207.00 BC Government Travel Card
	20-Sep BC Government Travel Card statement	Harbour Air	Transportation	Stepan flight from Victoria to Vancouver		\$207.00 BC Government Travel Card
	17-Jul	Per Diem	Fill Delox	Arrived in Victoria in early afternoon	?	
	18-Jul	Per Diem	(V) Histor	In Victoria full day	?	
	19-Jul	Per Diem	fur marc.	In Victoria full day	7	
	20-Jul	Per Diem	Pite Luger	In Victoria full day	7	
	21-Jul	Per Diem	Ber Diam-	Left Victoria in afternoon	?	
	26-Jul	Per Diem	Our Own	Arrived in Winnipeg in late afternnon	?	
	27-Jul	Per Diem	On there	Winnipeg food costs covered by the conference	no claim	
	28-Jul	Per Diem	Perman	Winnipeg food costs covered by the conference		
	31-Jul	Per Diem	Day Dane	Arrived in Victoria in afternoon	no claim	
	01-Aug	Per Diem	But Dinne	In Victoria full day		
	02-Aug	Per Diem	Ber Litteri		?	
	03-Aug		TOTAL CO.	In Victoria full day	?	
	- 1	Per Diem	Per Dient	Left Victoria in afternoon	7	
	15-Aug	Per Diem	Fift Limit	Full day in Victoria	?	
	17-Aug	Per Diem	Bar (time)	Dinner in Williams Lake covered by CCCTA	no claim	
	18-Aug	Per Diem	Per Dieni	Williams Lake breakfast paid by MLB, lunch and dinner out of pocket	3	
	19-Aug	Per Diem	Per Dissell	Barkerville breakfast paid by Ed Coleman	no claim	
	21-Aug	Per Diem	Eine Daton	Full travel day from Vancouver to Montreal	?	
	22-Aug	Per Diem	P(r.Dam)	Orford QC, breakfast and lunch covered by conference, dinner out of pool	4?	
	23-Aug	Per Diem	Piex Etwins	Full day in Victoria	7 -2 0	LOUGH - TEERS - 9
	07-Sep	Per Diem	Pitt (him-	Arrived in Victoria in afternoon	7	for a the state of the state of the
	08-Sep	Per Diem	Ber Donc	Left Victoria in the evening	7	
	10-Sep	Per Diem	Per Duson	Arrived in Victoria in the morning	?	
	11-Sep	Per Diem	Ner Derer	In Victoria full day	2	
	12-Sep	Per Diem		In Victoria full day	2	
	13-Sep	Per Diem	Par Craeres	In Victoria full day	,	
	14-Sep	Per Diem	Par Thores	In Victoria full day	2	
	15-Sep	Per Diem	The Linner	Left Victoria in early afternoon		
	17-Sep	Per Diem	PRI I BAHA	The state of the s	5	
	18-Sep	100 0000		Arrived in Victoria in the evening	5	
	19-Sep	Per Diem		In Victoria full day	7	
	The State of the S	Per Diem		In Victoria full day	7	
	20-Sep	Per Diem		Left Victoria in afternoon		

### **Dunn, Noreen TAC:EX**

From:

reservation@harbourair.com

Sent:

Friday, December 15, 2017 3:43 PM

To:

Dunn, Noreen TAC:EX

Subject:

Harbour Air Flight Itinerary. Thanks for booking!



Check Flight Status

Manage Flight

Deals & Specials

High Flyer Rewards

My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team

Customer Information		
Account	HAS#	s.22
	Name	Stepan Vdovine
	Company	Ministry Of Tourism Culture

Monday, July 31, 2017	Invoice s.17	
Eliaha #222A	All Skeds - Baggage : Checked Baggage Fee	\$0.00
Flight #323A 07:00 Vancouver Harbour / Map	Sked 200 : Carbon Offset	\$0.65
07:30 Victoria Harbour / Map	Sked 200 : VHFC Terminal Fee	\$9.86
	Sked 200/300 : Standard GO Flex	\$186.64
30 minutes	+ Goods and Services Tax	\$9.85

#### 1 Passenger(s) - GoFlex

Stepan Vdovine, Male

#### Add to Calendar

Billing

\$197.15

Taxes

\$9.85

**Grand Total** 

\$207.00

Visa

\$207.00

Date / Time

July 31, 2017 @ 6:19:35 AM

Summary

s.22

Expiration

03 / 2021

Authorization

056669

#### **Fare Conditions:**

Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

#### Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

# Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

# Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

# Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of

departure

# **Booking Information**

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).



Airbnb Ireland UC
The Watermarque Building
South Lotts Road
Ringsend, Dublin 4
Ireland
VAT Number: IE 9827384L

# Confirmed: 3 nights in Victoria, Canada

Booked by Stepan Vdovine

Wednesday, 26 Jul 2017

HMRCXNZXBD

Check In 31 Jul 2017

Entire home/apt

s.15

Check Out 3 Aug 2017 Charges

\$143.67 CAD × 3 nights

\$431.00 CAD

Cleaning fees @

\$50.00 CAD \$60.61 CAD

Service Fee 2

\$541.61 CAD

Total

Payment

Paid with VISA s.22

Wed, July 26, 2017 @ 11:44 AM NDT

\$541.61 CAD

1 Traveller on this trip

Stepan Vdovine

**Total Paid** 

\$541.61 CAD

Add billing details

#### Cost per traveler

This trip was \$180.54 CAD per person, per night, including taxes and other fees.

#### Security Deposit

A Host requires a Security Deposit of \$150 CAD to book this listing. The Guest is responsible for the amount of the Security Deposit, but it will not be charged unless the host makes a claim.

1811

# Need help?

Visit the Help Centre for any questions. (https://www.airbnb.ca/help)

HMRCXNZXBD Booked by Stepan Vdovine Wednesday, 26 Jul 2017

Cancellation policy: Strict. Certain fees and taxes may be non-refundable. See here for more details. (https://www.airbnb.ca/home/cancellation\_policies? guest\_fee\_policy=full\_refund#strict)

Airbnb Payments UK Ltd. ("Airbnb Payments") is a limited collection agent of your Host. This means that upon your payment of the Total Fees to Airbnb Payments, your payment obligation to your Host is satisfied. Refund requests will be processed in accordance with: (i) the Host's cancellation policy (available on the Listing); or (ii) Airbnb Payment's Guest Refund Policy Terms, available at https://www.airbnb.ca/terms. Questions or complaints: contact Airbnb Payments at +44 203 318 1111.

#### **Explanation of Security Deposit**

Hosts can make a claim on their deposit within 14 days of your checkout date or before the next guest checks in, whichever is earlier. If a claim is initiated, Airbnb Customer Service will be in contact with both you and your Host to make sure both parties are represented fairly. Additional details regarding the Security Deposit are available at https://www.airbnb.ca/help/article/352.

Airbnb Payments UK Ltd.

#### Vancity

### STEPAN VDOVINE

# **Account Activity**

Member Name STEPAN VDOVINE

Relationship #5.22

Account Name S.22

More Details

s.22

# Date Range: 08/08/2017 - 08/08/2017

December 04, 2017

s.22

Date	Description	Amount	s.22
08-Aug-2017	Point of sale YELLOW CAB 16 Other Reference # 2003515740809	-\$12.70	
08-Aug-2017	s.22		
08-Aug-2017	Point of sale MACLURES TAXI SPARE 4 Other Reference # 2003564410809	-\$13.10	
08-Aug-2017	Point of sale HARBOUR AIR LTD Other Reference # 2004334290809	-\$207.00	
08-Aug-2017	s.15 Other Reference # 2005172460808	-\$5.31	
08-Aug-2017	s.22		
08-Aug-2017	Point of sale s.15 Other Reference # 2005187990808	-\$15.18	
08-Aug-2017	Point of sale s.15 Other Reference # 2003007640808	-\$9.82	



### **Dunn, Noreen TAC:EX**

From: reservation@harbourair.com

Sent: Friday, December 15, 2017 3:43 PM

To: Dunn, Noreen TAC:EX

Subject: Harbour Air Flight Itinerary. Thanks for booking!

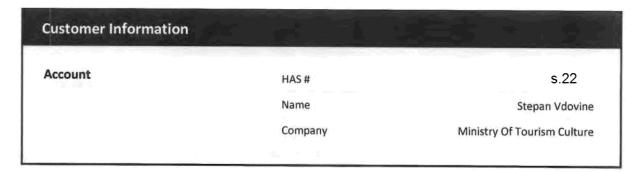


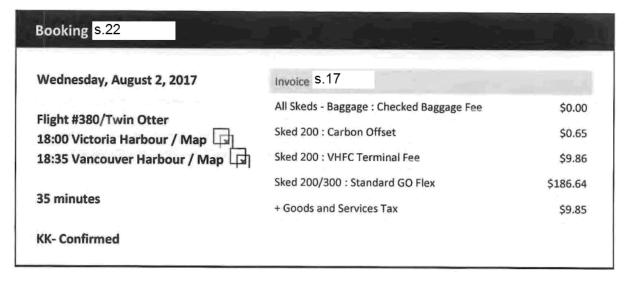
Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team





# 1 Passenger(s) - GoFlex Stepan Vdovine, Male

### Add to Calendar

Billing \$197.15

Taxes \$9.85

Grand Total \$207.00

Visa \$207.00

Date / Time August 2, 2017 @ 6:39:42 AM

Summary s.22

Expiration 03 / 2021

Authorization 057570

### Fare Conditions:

Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

#### Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of

departure

### **Booking Information**

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).

#### **Dunn, Noreen TAC:EX**

From: reservation@harbourair.com

Sent: Friday, December 15, 2017 3:44 PM

To: Dunn, Noreen TAC:EX

**Subject:** Harbour Air Flight Itinerary. Thanks for booking!

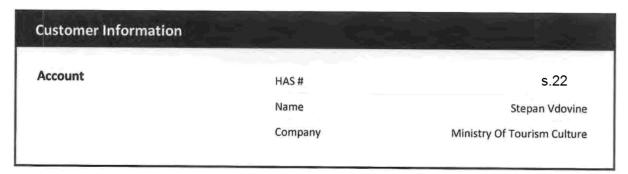


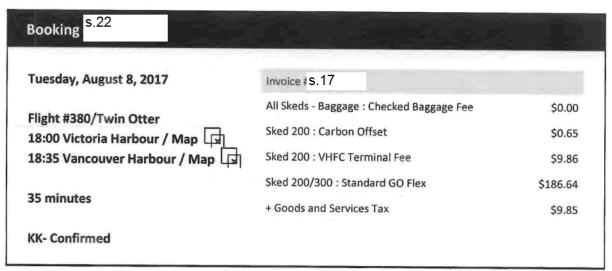
Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team





#### 1 Passenger(s) - GoFlex

Stepan Vdovine, Male

#### Add to Calendar

Debit Card (see statement)

Billing

\$197.15

Taxes

\$9.85

**Grand Total** 

\$207.00

Debit Card

\$207.00

Date / Time

August 8, 2017 @ 5:25:51 PM

Summary

s.22

Name

1

Expiration

11/2020

Authorization

627470

## **Fare Conditions:**

Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

#### Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

# Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

# Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

# Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of

departure

# **Booking Information**

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.

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	The Best Place on Fath

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Mille	BRITISH COLUMBIA
	The Best Place on Earth

## TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

1. MINISTRY AND BATCH NO. 2. CONTROL NO.

2. CONTROL NO.

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 - 54. Attach appropriate receipts in order of claim. 3. CLIENT 4. MIN. 5. DATE COMPLETED 6. FISCAL 8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER 7. SPECIAL ABBREV. CHEQUE ISSUE MM LINE. ATTACH EXTRA PAGES IF REQUIRED 0,4 12, 11. EMPLOYEE SURNAME INITIALS 12. EMPLOYEE GROUPNO. ( one only) 0000 VDOVINE s.22 IB. EMPLOYEE OCCUPATION 17. PLACES TRAVELLED 19. PERSONAL 22.MEALS: ALLOWANCE/ PER DIEM AS APPLICABLE 20. MISCELL ANEOUS DATE VEHICLE USE BLD (CAR RENTAL, PHONE, ATM FEES, ETC.) BUS/TAXI/ ACCOMMODATION COSTS (TO POLICY LIMIT) OF TOTAL DISTANCE X KM Depart AIR/FERRY/ 24. COST 25. DESCRIPTION TRAVEL TO / FROM RATE COSTS TO GROUP NO COSTS KM S **BROUGHT FORWARD** S -FROM PREVIOUS PAGE M D VANCOUVER 51 50 08115 MISUTORIA 160 211 50 CTORIA tu 08,15 JANCOUVER 160 00 160 PCA ANCOUVER 08,17 (77 to WILLIAMS LK 16 WILLIAM 33 111 25 12 145 Quesne 21 (OC) 132 41 173 21 WILLIAMS 33 08/19 39 TAXI to VANCOUVER 177 216 50 35 37 38. 42. THIS TOTAL TOTALS OF COLUMNS CLAIM TOTALS 674 125 244 39 75 MUST EQUAL 1083 49 44. TOTAL DISTANCE FROM PREVIOUS VOUCHER 43. PORTAL TOTAL IN BOX Y 45. TOTAL TOPORTAL DISTANCE 4 DISTANCE TO DATE 46. EMPLOYEE SIGNATURE HEADQUARTERS (CITY NAME) CENTIFICE THIS TRAVEL EXPONSED AT INTEL
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FIN 10 Rev. 2007/2/28 OPC 7530951008 (100/pk)

ORIGINAL: MINISTRY

COPY: EMPLOYEE

#### **Dunn, Noreen TAC:EX**

From:

reservation@harbourair.com

Sent:

Friday, December 15, 2017 3:45 PM

To:

Dunn, Noreen TAC:EX

Subject:

Harbour Air Flight Itinerary. Thanks for booking!



Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team

Customer Information		
Account	HAS#	s.22
	Name	Stepan Vdovine
	Company	Ministry Of Tourism Culture

Tuesday, August 15, 2017	Invoice s.17	
	All Skeds - Baggage : Checked Baggage Fee	\$0.00
Flight #501 07:20 South Vancouver (YVR) /	Sked 500 : Carbon Offset	\$0.65
Wap 🖟	Sked 500 : Standard GO Flex	\$151.73
07:50 Victoria Harbour / Map	+ Goods and Services Tax	\$7.62

30 minutes	Billing		\$152.38				
	Taxes		\$7.62				
KK- Confirmed	<b>Grand Total</b>		\$160.00				
Passenger(s) - GoFlex	275.07						
. Stepan Vdovine, Male	Visa		\$160.00				
anne e a companya da companya da companya da companya da companya da companya da companya da companya da compa	Date / Time	August 15, 2017 @ 6:45:51 AM					
Add to Calendar	Summary	s.22					
	Name	VDOVINE/STEPAN					
	Expiration	03 / 2021					
	Authorization	032615					
	Baggage: All routes (except routes listed below) 25 lbs. Guaranteed 25 lbs. (space available)						
		bs.(space available)					
	\$1/lb. over 50 lbs. Guarant 15 lbs. (space a	bs.(space available)  Nancouver (YVR), Ganges & Meed	laple Bay				
	\$1/lb. over 50 lbs. Guarant 15 lbs. (space a \$1/lb. over 50 lbs.)	bs.(space available)  Nancouver (YVR), Ganges & Meed  vailable)  bs.(space available)  Vancouver (YVR), Victoria & Need					

# **Booking Information**

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government Issued photo identification. It's required for all passengers 18

**Update Profile Account Servic Transactions** nt s.22 other Account Transaction Detail es **Merchant Information Reference Number** s.22 HARBOUR AIR LTD Online Access RICHMOND ,BC 000000000 **Country Code MCC Description** mary CA - CANADA AIRLINES AND AIR CARRIERS s.22 Ð **Transaction Date** 15/08/2017 Ð Posted On 17/08/2017 nit Transaction Type Purchase mmar Amount \$320.00 Currency Canadian Dollar (CAD) )ue nt **Return to Transactions List** 5TH AVENUE 3C V5T 1N5 604.345.1429 604.345.1429 FAQs | Privacy Policy | More Info | Contact Us Contact Us s.22 ints ming click here



# Statement

Account Name:

VDOVINE, STEPAN

Card Number:

s.17

Company Name:

PROVINCE OF BC TRAVEL

Account Limit:

\$ 10,000.00

Employee ID:

s.22

**Available Credit:** 

\$8,781.28

Statement Date (MM/DD/YYYY):

09/03/2017

Currency:

CANADIAN DOLLAR

Payment Due Date (MM/DD/YYYY):

10/03/2017

Past Due Balance:

Previous Balance:

\$ 0.00

**New Account Balance:** 

\$ 1,218.72

# Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Payments: Adjustments: Net Purchases: Cash Advance:

\$ 0.00 \$ -354.33

\$ 0.00

\$ 1,573.05

Fees:

s.17

\$ 0.00 \$ 0.00

Other Charges:

\$ 0.00

New Account Balance:

\$ 1,218.72

#### Interest Charges and rates:

Item

Purchase/Other

Cash Advances

Interest charges on this statement (\$)

Annual interest rate next period (%) Daily interest rate next period (%)

# Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Ta	Auth #	Total Tax	Trans Amount
08/17	08/18 176447806	PACIFIC COASTAL AIRLIN RICHMOND BC *Claimed on travel claim Aug 15 to Aug 19-17		\$ 316.37 125123	\$ 37.96 (e)	\$ 354.33
08/17	08/18 176447807	PACIFIC COASTAL AIRLIN RICHMOND BC  = **Claimed on travel claim Aug 15 to Aug 19-17-	Credited not claimed	\$ 316.37 125123	\$ 37.96 (e)	\$ 354.33
08/17	08/22 176999532	CREDIT ADJUSTMENT	1/100	\$ -354.33	\$ 0.00	\$ -354.33
08/18	08/21 176632908	\$.15 *Claimed on travel claim Aug 15 to Aug 19-17	1000-	\$ 99.88 000624	\$ 11.99 (e)	\$ 111.87
08/19	08/21 176632909	RICHMOND TAXI #99 RICHMOND BC *Claimed on travel claim Aug 15 to Aug 19-17		\$ 35.12 190514	\$ 4.21 (e)	\$ 39.33
08/19	08/21 176632910	s.15 *Claimed on travel claim Aug 15 to Aug 19-17		\$ 118.04 213112	\$ 14.17 (e)	\$ 132.21
08/21	08/22 176999533	YELLOW CAB #46 VANCOUVER BC	σ'	\$ 30.71 093633	\$ 3.69 (e)	\$ 34.40
08/22	08/23 177125254	s.15	Orage 10	\$ 162.76 195004	\$ 24.37 (e)	\$ 187.13



# **Statement**

Account Name: VDOVINE, STEPAN Card Number: s.17

Company Name: PROVINCE OF BC TRAVEL Account Limit: \$10,000.00

Employee ID: \$ 8,781.28

Statement Date (MM/DD/YYYY): 09/03/2017 Currency: CANADIAN DOLLAR

Payment Due Date (MM/DD/YYYY): 10/03/2017 Past Due Balance: \$ 0.00

New Account Balance: \$ 1,218.72

### **Statement Summary:**

Report any items which do not agree with your records

within 30 days of the statement date.

Previous Balance: \$ 0.00 \$ 0.00 Payments: Adjustments: \$ -354.33 **Net Purchases:** \$ 1,573.05 Cash Advance: \$ 0.00 Fees: \$ 0.00 Other Charges: \$ 0.00 **New Account Balance:** \$ 1.218.72

Interest Charges and rates:

Item s.17

Interest charges on this statement (\$)
Annual interest rate next period (%)
Daily interest rate next period (%)

### **Transaction Summary:**

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
08/17	08/18 176447806	PACIFIC COASTAL AIRLIN RICHMOND BC	\$ 316.37 125123	\$ 37.96 (e)	\$ 354.33
08/17	08/18 176447807	PACIFIC COASTAL AIRLIN RICHMOND BC	\$ 316.37 125123	\$ 37.96 (e)	\$ 354.33
08/17	08/22 176999532	CREDIT ADJUSTMENT	\$ -354.33	\$ 0.00	\$ -354.33
08/18	08/21 176632908	s.15	\$ 99.88 000624	\$ 11.99 (e)	\$ 111.87
08/19	08/21 176632909	RICHMOND TAXI #99 RICHMOND BC	\$ 35.12 190514	\$ 4.21 (e)	\$ 39.33
08/19	08/21 176632910	s.15	\$ 118.04 213112	\$ 14.17 (e)	\$ 132.21
08/21	08/22 176999533	YELLOW CAB #46 VANCOUVER BC	\$ 30.71 093633	\$ 3.69 (e)	\$ 34.40
08/22	08/23 177125254	s.15	\$ 162.76 195004	\$ 24.37 (e)	\$ 187.13





# Reservation Confirmation Your reservation is now confirmed

# Reservation Number: s.22

\*All charges and payments appear in: CAD

### Passenger

Name	<b>Total Charges</b>	GST	Total Amount	<b>Total Payments</b>	Balance Due
VDOVINE, STEPAN	\$337.44	\$16.89	\$354.33	\$354.33	\$0.00

#### Flight Itinerary

Leg	Flight Number	Date	Departure	Arrival	Aircraft	Status
1	8P591	17 Aug 2017 🗸	17:50 - VANCOUVER - SOUTH	18:50 - WILLIAMS LAKE	BEECH 1900	CONFIRMED
2	8P586	19 Aug 2017 🗸	14:20 - WILLIAMS LAKE	15:30 - VANCOUVER - SOUTH	<b>BEECH 1900</b>	CONFIRMED
	ght numbers operate type and schedu					

#### **Purchase Summary**

Leg	Passenger	Description	Amount		GST	Total
1	VDOVINE, STEPAN	AIF - YVR		\$5.00	\$0.25	\$5.25
1	VDOVINE, STEPAN	BRAVO FARE		\$146.00	\$7.30	\$153.30
1	VDOVINE, STEPAN	Security Surcharge		\$7.12	\$0.36	\$7.48
1	VDOVINE, STEPAN	Nav Canada Fee		\$13.00	\$0.65	\$13.65
1	VDOVINE, STEPAN	Carbon Surcharge		\$6.10	\$0.31	\$6.41
2	VDOVINE, STEPAN	BRAVO FARE		\$134.00	\$6.70	\$140.70
2	VDOVINE, STEPAN	Security Surcharge		\$7.12	\$0.36	\$7.48
2	VDOVINE, STEPAN	Nav Canada Fee		\$13.00	\$0.65	\$13.65
2	VDOVINE, STEPAN	Carbon Surcharge		\$6.10	\$0.31	\$6.41
			Total	\$337.44	\$16.89	✓ \$354.33

# **Payment Information**

Date	Payer's Name	Amount	Transaction Type	PO Number	Receipt	Authorization
17 August 2017	VDOVINE, STEPAN	\$354.33	MASTERCARD		2579785	125123

Tax Registration: 121386296 RT0001

















**Fare Terms and Conditions** 

#### Bravo Fare & QuikPass Bravo

- 100% non-refundable.
- Cancellations:

Name:

**Ministry Of Tourism** 

**Guest Name:** Company:

Stepan Vdovine Ministry Of Tourism

Arrival

Room

August 17, 2017

Departure August 18, 2017

s.15

Group: Bill To: Attn:

Vdovine, Stepan

Property Code: s.1 Invoice s.22

PO#

Res. # 60412

Date Description Voucher Amount 17/8/17 DAILY s.15 99.00 Provincial Room Tax 17/8/17 7.92 GST 17/8/17 4.95 s.15 Mastercard 18/8/17 s.22 -111.87 Balance: 0.00

GST/HST #: 12176 7065 RT 001

Total Tax

GST \$4.95

Provincial Room Tax \$7.92 Total \$12.87

s.15

Reservation # s.22

Send To

Vdovine, Stepan

s.22

Phone

**Guest Name** 

Vdovine, Stepan

Arrival Date 18/08/2017 Departure Date 19/08/2017

Room Information S.

- Standard 2 Doubles NS

Bill To

Vdovine, Stepan ✓ s.22

Folio Number	s.22		
Trans Date	Description	Voucher	Amount
Charges		s.15	
18/08/2017	Option 1	3.10	117.00
18/08/2017	Provincial Room Tax		9.36
18/08/2017	GST		5.85
<b>Total Charges</b>			132.21
Payments			
19/08/2017	Mastercard		-132.21
Total Payment	s		-132.21

Balance Due 0.00

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Guest Signature		
Guest Signature		



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	INSTR	The Rest Place on Earth UCTIONS: Employe	ee please con	nplete f	10 us	Emp	lovee :	Signa	ture l	ine		M C.	<u>1.6</u> .)	1.	MINISTR	Y AND	BATCH NO.	2. CONTRO			
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ORIGINAL: MINISTRY

COPY: EMPLOYEE

THE PARTY OF	BRITISH COLUMBIA
	The Bear Diagram Cont.

# TRAVEL VOUCHER

PAGE \_\_\_\_ OF \_\_\_ (Note: FIN 10 uses are restricted per CPPM C.1.6.)

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FIN 10 Rev. 2007/2/28 OPC 7530951008 (100/pk)

ORIGINAL: MINISTRY

COPY: EMPLOYEE

Date	FILE RECEIPT	Expense	Туре	Note	Ammount	Payment Type
	17-Jul Airbnb001.pdf	AirBnB	Accomodation	Victoria, BC stay // July 17, 2017 - July 21, 2017		\$776.18 Stepan's personal credit card
	17-Jul helijet002.pdf	Helijet	Transportation	Stepan flight from Vancouver to Victoria		
	21-Jul harbour001.pdf	Harbour Air	Transportation	Stepan flight from Victoria to Vancouver		\$230.00 Stepan's personal credit card
	26-Jul Airbnb002.pdf	AirBnB	Accomodation	Victoria, BC stay // July 31, 2017 - August 3, 2017		\$160.00 Stepan's personal credit card
	26-Jul S. 15		Accomodation			\$541.61 Stepan's personal credit card
	27-Jul westjet001.pdf	c 15 Westlet	A CONTRACTOR OF THE PARTY OF TH	Stepan stay in Winnipeg, MB		\$700.00 Stepan's debit card
	31-Jul harbour002.pdf		Transportation	Stepan flight from Vancouver to Winnipeg		\$475.78 Stepan's personal credit card
	- 1.15m (200 cm) (2mm)(2mm)(2mm)(************************	Harbour Air	Transportation	Stepan flight from Vancouver to Victoria		\$207.00 Stepan's personal credit card
	02-Aug harbour003.pdf	Harbour Air	Transportation	Stepan flight from Victoria to Vancouver		\$207.00 Stepan's personal credit card
	08-Aug harbour004.pdf	Harbour Air	Transportation	Stepan flight from Vancouver to Victoria		\$207.00 Stepan's personal credit card
	08-Aug harbour005.pdf	Harbour Air	Transportation	Stepan flight from Victoria to Vancouver		\$207.00 Stepan's debit card
	15-Aug harbour006.pdf	Harbour Air	Transportation			\$320.00 Stepan's personal credit card
	17-Aug BC Government Travel Card statement	Pacific Coastal Airlines	Transportation	Stepan retrun flight from Vancouver to Williams Lake		\$354.33 BC Government Travel Card
	18-Aug BC Government Travel Card statement	s.15	Accomodation	Williams Lake, BC stay		\$111.87 BC Government Travel Card
	19-Aug BC Government Travel Card statement	3.10	Accomodation	Quesnel, BC stay		\$132.21 BC Government Travel Card
	19-Aug BC Government Travel Card statement	Richmond Taxi	Transportation	Stepan taxi from South Terminal Airport to Vancouver		\$39.33 BC Government Travel Card
	21-Aug BC Government Travel Card statement	Yellow Cab Vancouver	Transportation	Stepan taxi from Vancouver to Vancouver Airport		\$34.40 BC Government Travel Card
	22-Aug BC Government Travel Card statement	c 15	Accomodation	Orford, QC stay		\$187.13 BC Government Travel Card
	22-Aug BC Government Travel Card statement	Taxi Magog Orford	Transportation	Stepan and MLB transportation from Orford to Montreal Airport		\$270.25 BC Government Travel Card
	24-Aug BC Government Travel Card statement	BC Ferries	Transportation	Stepan transportation from Victoria to Vancouver		\$89.20 BC Government Travel Card
	04-Sep Airbnb003.pdf	AirBnB	Accomodation	Victoria, BC stay // September 7, 2017 - September 8, 2017		
	04-Sep Airbnb004.pdf	AirBnB	Accomodation	Victoria, BC stay // September 10, 2017 - September 15, 2017		\$152.20 Stepan's personal credit card
	07-Sep BC Government Travel Card statement	Harbour Air	Transportation	victoria, be stay // September 10, 2017 - September 15, 2017	j	\$1,147.31 Stepan's personal credit card
	08-Sep BC Government Travel Card statement		Accomodation			\$414.00 BC Government Travel Card
	10-Sep BC Government Travel Card statement	C 1 5 Helijet		Common Photo Common Com		\$152.25 BC Government Travel Card
	10-Sep BC Government Travel Card statement	Yellow Cab Victoria	Transportation	Stepan flight from Vancouver to Victoria		\$179.00 BC Government Travel Card
	11-Sep Airbnb005.pdf		Transportation	Stepan transportation from HeliJet to event		\$13.10 BC Government Travel Card
	그렇게 되는 어떻게 되었다면 어느로 빠른데 이 그 그 그 그를 모습니다.	AirBnB	Accomodation	Victoria, BC stay // September 17, 2017 - September 20, 2017		\$546.08 Stepan's personal credit card
	17-Sep BC Government Travel Card statement	Harbour Air	Transportation	Stepan flight from Vancouver to Victoria		\$207.00 BC Government Travel Card
	20-Sep BC Government Travel Card statement	Harbour Air	Transportation	Stepan flight from Victoria to Vancouver		\$207.00 BC Government Travel Card
	17-Jul	Per Diem	Più Delox	Arrived in Victoria in early afternoon	?	
	18-Jul	Per Diem	(X) Elisson	In Victoria full day	?	
	19-Jul	Per Diem	fur marc.	In Victoria full day	?	
	20-Jul	Per Diem	Pin Luger	In Victoria full day	7	
	21-Jul	Per Diem	Ser Dann	Left Victoria in afternoon	?	
	26-Jul	Per Diem	Per Daw	Arrived in Winnipeg in late afternnon	?	
	27-Jul	Per Diem	the more	Winnipeg food costs covered by the conference	no claim	
	28-Jul	Per Diem	Parthonic	Winnipeg food costs covered by the conference		
	31-Jul	Per Diem	For Dure	Arrived in Victoria in afternoon	no claim	
	01-Aug	Per Diem	But Dittin	In Victoria full day		
	02-Aug	Per Diem	Ber Litter		?	
	03-Aug			In Victoria full day	?	
	15-Aug	Per Diem	Per (Hien)	Left Victoria in afternoon	7	
		Per Diem	Filt Limns	Full day in Victoria	?	
	17-Aug	Per Diem	Fas (ten)	Dinner in Williams Lake covered by CCCTA	no claim	
	18-Aug	Per Diem	Phi Dieni	Williams Lake breakfast paid by MLB, lunch and dinner out of pocket	3	
	19-Aug	Per Diem	Per Vision	Barkerville breakfast paid by Ed Coleman	no claim	
	21-Aug	Per Diem	Bur Davin	Full travel day from Vancouver to Montreal	?	
	22-Aug	Per Diem	Elit Domen	Orford QC, breakfast and lunch covered by conference, dinner out of pool	4?	
	23-Aug	Per Diem	Reer Elwins	Full day in Victoria	7 -2 0	LOUGH - PLEET -
	07-Sep	Per Diem	Pit Linn-	Arrived in Victoria in afternoon	7	The same of the state of
	08-Sep	Per Diem	Per Dom:	Left Victoria in the evening	7	
	10-Sep	Per Diem	Pler Dures	Arrived in Victoria in the morning	2	
	11-Sep	Per Diem	Bles Dones	In Victoria full day	2	
	12-Sep	Per Diem		In Victoria full day	2	
	13-Sep	Per Diem	Per Cours	In Victoria full day	,	
	14-Sep	Per Diem	Par Taurs	In Victoria full day	2	
	15-Sep	Per Diem	Per Houry	Left Victoria in early afternoon	2	
	17-Sep	Per Diem	Pet Dalle	The state of the s	5	
	18-Sep	1010000		Arrived in Victoria in the evening	5	
	19-Sep	Per Diem Per Diem		In Victoria full day	7	
	20-Sep	Per Diem Per Diem	Pat tieno Per tieno	In Victoria full day Left Victoria in afternoon	7	



# TRAVEL AUTHORIZATION

COLUMBIA	It may, at the discre	etion of minis	stries, be used for in-	e travel reque province trav	ests. el requests	di matri di Santa	
The Best Place on Earth	Out-of-Prov		Out-of-Canada	☐ In-Pro		ESTIMATED C	OSTS (IN CAN. \$)
MINISTRY / ENTITY / CORPORATE NAM					VOTE	Transportation	P -
Madinian 1		4	e			Meals	89.9
MINISTRY 6	F Tourism A	243 Y	Calture			Lodging	187.
EMPLOYEE NAME					S.22		
Stepan	Vdovine					Overtime	· <del>-</del>
POSITION	- SUPINE			BARGAINING	UNIT / GROUP NO.	Fees	-
M. A.						Other Tax	2701
BRANCH / LOCATION / REGION				1			
VICTORIA	ν.						
DATE DEPARTING YYYY/MM/DD	DATE RETURNING YYYY/MM/DD	NO. OF WO	RKDAYS AWAY	ESTIMATED O	OVERTIME CLAIM	-	
2017/07/21	The second secon				HOURS	-	
DENTITY OF ORGANIZATION (OTHER T	THAN PROV. OF B.C.) PAYING ANY O	F THE COSTS					
N/A, OR:						SUB TOTAL	539. 36
DESTINATIONS						Less Costs	
monteent						Less Costs paid by others	-
						TOTAL COSTS	539 50
METHOD OF TRAVEL					SIGNATURES		
			Refer to	CPPM 10.3.4 PLE	Policy 1 and 10.4.4 ASE SIGN ONE BOX	for approval a	uthorities.
URPOSE OF TRAVEL	anatois alabate factories and an		DIRECTOR			ONLI	
live details of event to be attended, enefits to Ministry, etc.	, project name / number, program	n involved,	APPROV	ED	NOT APPROV		DATE SIGNED YYYY/MM/DD
- n							TTTT/MM//DD
Conference							
			ASSISTANT DEPUTY	ALTERNATION AND ADDRESS OF THE PARTY OF THE			
			APPROV	ED	NOT APPROVE		DATE SIGNED YYYY / MM / DD
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			DEPUTY MINISTER				
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							YYYY/MM/DD
			MINISTER				
MPLOYEE'S SIGNATURE	A DAT	E SIGNED Y/MM/DD	APPROVE	ED	NOT APPROVE	D	DATE SIGNED
(OXI)	7 7 210	150/	hale	se			YYY/MM/DD
Orio	inator completes and favored	1040	W/ O	- 5			<u>. —.                                    </u>
N 99/VED Rev 2008/10/08 retui	finator completes and forwards rns the original to the original	The origina	for attaches the original	approval(s). I	f travel is approved, the	e supervisor ret	ains a copy and

Reset Form



Statement

Account Name:

VDOVINE, STEPAN

Card Number:

s.17

Company Name:

PROVINCE OF BC TRAVEL

Account Limit:

\$ 10,000.00

Employee ID:

s.22

**Available Credit:** 

\$8,781.28

Statement Date (MM/DD/YYYY):

09/03/2017

Currency:

CANADIAN DOLLAR

Payment Due Date (MM/DD/YYYY):

10/03/2017

Past Due Balance:

Previous Balance:

\$ 0.00

**New Account Balance:** 

\$ 1,218.72

\$ 0.00

\$ 0.00

# Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Payments: Adjustments: Net Purchases: Cash Advance:

\$ -354.33 \$ 1,573.05 \$ 0.00

Fees:

s.17

\$ 0.00 Other Charges: \$ 0.00

New Account Balance:

\$ 1,218.72

#### Interest Charges and rates:

Item

Purchase/Other

Cash Advances

Interest charges on this statement (\$)

Annual interest rate next period (%) Daily interest rate next period (%)

# Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amoun		Trans Amount
08/17	08/18 176447806	PACIFIC COASTAL AIRLIN RICHMOND BC	\$ 316.37 125123	\$ 37.96 (e)	\$ 354.33
08/17	08/18 176447807	PACIFIC COASTAL AIRLIN RICHMOND BC	\$ 316.37 125123	_ \$ 37.96 (e)	\$ 354.33
08/17	08/22 176999532	CREDIT ADJUSTMENT	\$-354.33	\$ 0.00	\$ -354.33
08/18	08/21 176632908	s.15	\$ 99.88 000624	\$ 11.99 (e)	\$ 111.87
08/19	08/21 176632909	RICHMOND TAXI #99 RICHMOND BC	\$ 35.12 190514	\$ 4.21 (e)	\$ 39.33
08/19	08/21 176632910	s.15	\$ 118.04 213112	\$ 14.17 (e)	\$ 132.21
08/21	08/22 176999533	YELLOW CAB #46 VANCOUVER BC	\$ 30.71 093633	\$ 3.69 (e)	\$ 34.40
08/22	08/23 177125254	s.15	\$ 162.76	\$ 24.37 (e)	\$ 187.13

			(6	5000 (	and popul
08/22	08/24 177424161	TAXI MAGOG ORFORD MAGOG QC	\$ 235.05 185353	\$ 35.20 (e)	Page 2 of 4 \$ 270 25
08/24	08/25 177752203	BCF-SWARTZ BAY VICTORIA BC	\$ 79.64 210152	\$ 9.56 (e)	\$ 89.20

TOTAL CREDITS S.17
TOTAL DEBITS

\$ -354.33 \$ 1,573.05

I think there was a 2nd passenger on the ferry average cost for the ferry is \$72.50

89.20-16.70=72.50

Multiple parties Minister etc in the Cab.

# Ministère Culture Et Communications Du Qc

Stepan Voobine Po Box 9082 Stn Brob Govt Victoria , BC , Canada V8W 9A8 Invoice: s.22

Printed on: 12/11/2017 at: 1:06:27

CheckIn: CheckOut: Room: 8/21/2017 8/22/2017 s.15

Date	Description	Quant	titv	Amount
Package & Roon	Charge			17 1100000
8/21/2017	(8/21/2017 to 8/21/2017)			155.00
		Package Total		155.00
		Lodging Tax		4.76
		Total - Before taxes		159.76
		Resort Fee		3.00
		Lodging Tax		0.00
		GST-S.15		8.14
		PST -		16.23
Payments		Total amount due		187.13
8/22/2017	Mastercard S.17			-187.13
		Total - Payments		-187.13
		Balance due		\$0.00

# **Booking Confirmation**

Booking Reference: s.22

Date of issue: 04 Aug, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



					Economy Tango
Tuesday 22 Aug, 2017	20:25 <b>Montréal</b> Trudeau(YUL), QC		22:35  Vancouver  Vancouver Intl. (YVR), BC  Terminal M	AC311	<b>5hr10</b> Economy L Operated by: Air Canada   787-8 Air Canada Café
			Layover in Vancouver		0hr50
Tuesday 22 Aug, 2017	23:25  Vancouver  Vancouver Intl. (YVR), BC  Terminal M	7	23:56 <b>Victoria</b> Victoria Intl. (YYJ), BC	AC8083	<b>0hr31</b> Economy L Operated by: Air Canada Express - Jazz   Q400 Air Canada Café
			Total duration		6hr31

# Passengers

Seats AC311 S.15 AC8083
Seats AC311 S.15 AC8083



# Purchase summary

# Credit/Debit Card § .22 Amount paid: \$809.72

#### Tax information

2adult

Quebec Sales Tax - Canada no. 1000043172 TQ1991

\$70.26

Goods and Services Tax - Canada no. 100092287 RT0001

\$35.22

	2adults
Air Transportation Charges	
Base Fare	267.00
Surcharges	23.00
Taxes, fees and charges	
Quebec Sales Tax - Canada no. 1000043172 TQ1991	32.13
Goods and Services Tax - Canada no. 100092287 RT0001	16.11
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	25.00
Total airfare and taxes before options (per passenger)	\$370 <sup>36</sup>
Number of passengers	X 2
Total	\$740 <sup>72</sup>
Seat selection	
MRS Lisa Beare	
AC311: 29K - Standard Seat (Window)	20.00
AC8083: 8F - Standard Seat (Window)	10.00
MR Stepan Vdovine	
AC311: 29J - Standard Seat (Middle)	20.00
AC8083: 8D - Standard Seat (Aisle)	10.00
Quebec Sales Tax - Canada no. 1000043172 TQ1991	6.00
Goods and Services Tax - Canada no. 100092287 RT0001	3.00
Total with options and seat selection fee:	\$809 <sup>72</sup>
GRAND TOTAL (Canadian dollars)	\$809 <sup>72</sup>



# Check-in and boarding gate deadlines

#### Within Canada

90

#### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

#### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15 minutes

#### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



# Where ideas work

# **Travel Voucher (Restricted Use)**

Control No.

E127051

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Harder, Derrick S.2 Client Organization Job Transportation and Infrastructure Min						nplovee ID .22 b Title linisterial Ass	istant		(250) 38 Travel G		•	
5. Date Completed 6. Fiscal Year 7. Special 2017/08/11 2018						al Cheque Is:	Cheque Issue 8. Cheque Stub Information					
Type of T	Travel nce	Mi	Reason for nisterial	Travel					dquarters toria			
12. Maiir 16.	ng Address for	Cneque		18.		19.	20. & 21.		22.	20. & 21.		
Travel Dates 2017 08/03		Start HA) 0800	End	Pe	rsonal icle Use Cost 0.00	Other Transport Costs 621.00	Me	Cost 22.75	Lodging Costs		Describe	
TOTALS	OF COLUMNS				<b>36.</b> \$ 0.00	37. \$ 621.00		38. \$ 22.75	<b>39.</b> \$ 0.00	<b>40.</b> \$ 0.00	Claim Total \$ 643.75 √	
48. Client	Code F		50. Service 604		51. STO 570	- ·	Project 5500102	45.	Supplier 0 S.22	Code	Amount \$ 643.75	
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- Certifie disburse a result	loyee Signatured this travel expended and the same of travel on govern have not been	ense cla id/or allov ernment b	im is a true s vances to whousiness as	nich I ar detailed	m entitled d above ar	as Der	will Just	1	1	400 16	/17	
56. Spen - Certifie	ding Authority d correct pursu tration Act and	ant to sec	tion 32 & 33			Print M Jaco	Name queline (	Chupt	Date	e Signed		
- Requis	nent Authority sition for payment tration Act.	nt pursua	nt to section	32 of th		Print N				e Signed	ority ARCS 1240-20	

Ministry Payment Authority ARCS 1050-06

Audited by PL Aug 17-17

# Travel voucher (Restricted Use)

Control No

rmation and Protection of Privacy: The personal information you are providing is collected for the purposes of travel stration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this e contact your Ministry's Director/Manager of Information and Privacy.

ation and Infras	structure	Employee ID s.22 Job Title Ministerial Assistant	Phone Number (250) 387-1978 Travel Group Code 3
eted	6. Fiscal Year 2018	7. Special Cheque Issue	8. Cheque Stub Information
	14. Reason for Tr Ministerial	avel	Headquarters Victoria
dress for	Cheque		

dress for C	heque									
Places Travelled		N 27 27 27 27 27 27 27 27 27 27 27 27 27	ersonal nicle Use	19. Other Transport	20. & 21. Meals		22. Lodging	20. & 21. Miscellaneous		
stination c-Van-Vic	Start 0800	1930	Km	Cost 0.00	Costs 621.00	Claim F-BD	Cost 22.75	Costs	Cost	Describe
F COLUMNS				<b>36.</b> \$ 0.00			38. \$ 22.75	<b>39.</b> \$ 0.00	<b>40.</b> \$ 0.00	Claim Tot \$ 643.7
Code 49. Resp. 55001 Service 604		e Line 0410			<b>Project</b> 5500102	45. Supplie s.22		Code	Amount \$ 643.	
vel Advance 34			أدف				1 -1			
	100 100 100				1 V.5 E.		T DUE TO	EMPLOYE	E	<b>54.</b> \$ 643
ed this travel ed this travel ed this travel ed ements made of travel on goth I have not be	expense clair and/or allow overnment been and will	m is a true vances to v ousiness as I not be rei	which I a s detaile mbursed	am entitled ed above ar d by any ot	nd ther	wi cu	~	1	AUG 16	17
nding Authority Signature (See Audit Trail) ed correct pursuant to section 32 & 33 of the Financial stration Act and related policies.						Name AIRE	TRAVA	Pat	te Signed	- - -
ment Authority Signature (See Audit Trail) sition for payment pursuant to section 32 of the Financial stration Act.					al Print	Name		Da	te Signed	

# Notes for Travel Voucher (Restricted Use) E127051 for Harder, Derrick

Created On	Author	Note			
2017/08/11 14:37:48	Chapotelle, Jacqueline S.22 Jacqueline.Chapotelle@gov.bc.ca	Aug 3: F-BD. Flew HA Vic - Van. Meetings in Vancouver. Flew HA Van - Vic (he paid fo both the Minister and his flight coming to Vancouver, and paid for only his own going back).			

Production \*\*\* Copyright © Government of British Columbia

## Chapotelle, Jacqueline TRAN:EX

From:

reservation@harbourair.com

Sent:

Monday, July 31, 2017 12:09 PM Chapotelle, Jacqueline TRAN:EX

To: Subject:

Harbour Air Flight Itinerary. Thanks for booking!



Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team

Customer Information		1.1201
Account	HAS#	s.22
	Name	Derrick Harder

Thursday, August 3, 2017	Invoice S.17	
	All Skeds - Baggage : Checked Baggage Fee	\$0.00
Flight #326/Twin Otter 08:00 Victoria Harbour / Map	Sked 200 : Carbon Offset	\$1.30
08:30 Vancouver Harbour / Map	Sked 200 : VHFC Terminal Fee	\$19.72
	Sked 200/300 : Standard GO Flex	\$373.28
30 minutes	+ Goods and Services Tax	\$19.70
KK- Confirmed		

### 2 Passenger(s) - GoFlex

- . Claire Trevena, Female
- . Derrick Harder, Male

### Taxes

\$19.70

### **Grand Total**

\$414.00

### Add to Calendar

### Fare Conditions:

Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

### Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed 25 lbs. (space available) \$1/lb. over 50 lbs.(space available)

### Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed 15 lbs. (space available) \$1/lb. over 50 lbs.(space available)

### Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed \$1/lb. over 50 lbs.

### Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

### **Booking Information**

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).
- <u>Luggage</u> restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.
- The maximum weight per single piece of luggage is 50 pounds.
- Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.
- Cancellations:
- Please note that flights may experience delays or cancellations due to inclement weather.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are

### Chapotelle, Jacqueline TRAN:EX

From:

reservation@harbourair.com

Sent:

Thursday, July 27, 2017 9:20 AM Chapotelle, Jacqueline TRAN:EX

To: Subject:

Harbour Air Flight Itinerary. Thanks for booking!



Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team

Customer Information		5. J. J. J. J. J. J. J. J. J. J. J. J. J.
Account	HAS #	s.22
	Name	Derrick Harder

Booking <sup>s.22</sup>	3.344.63	
Thursday, August 3, 2017	Invoice s.17	
	All Skeds - Baggage : Checked Baggage Fee	\$0.00
Flight #227 18:30 Vancouver Harbour / Map	Sked 200 : Carbon Offset	\$0.65
19:05 Victoria Harbour / Map	Sked 200 : VHFC Terminal Fee	\$9.86
	Sked 200/300 : Standard GO Flex	\$186.64
35 minutes	+ Goods and Services Tax	\$9.85
KK- Confirmed	Billing	\$197.15

### 1 Passenger(s) - GoFlex

Derrick Harder, Male ✓

### Taxes

\$9.85

### **Grand Total**

\$207.00

### Add to Calendar

### **Fare Conditions:**

Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

### Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed 25 lbs. (space available) \$1/lb. over 50 lbs.(space available)

### Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed 15 lbs. (space available) \$1/lb. over 50 lbs.(space available)

### Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed \$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation: 100% cancellation fee if cancelled within 24hrs of departure

### **Booking Information**

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).
- <u>Luggage</u> restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.
- The maximum weight per single piece of luggage is 50 pounds.
- Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.
- Cancellations:
- Please note that flights may experience delays or cancellations due to inclement weather.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are

Book 5.22

Derrick Harder Thursday August 3, 2017 2 Passenger(s)

> t #326/Twin Otter ts 08:00 AM @ Victoria Harbour ves 08:30 AM % Vancouver Harbour

up list: Harder, Derrick Trevena, Claire

# nvoice #: s.17

.00 All Skeds - Baggage : Chec \$0.00 CDN 2.00 Sked 200 : Carbon Offset \$1.30 CDN 2.00 Sked 200 : VHFC Terminal \$19.72 CDN 2.00 Sked 200/300 : Standard \$373.28 CDN

Derrick Harder Thursday, August 3, 2017 1 Passenger(s)

Flight #227 Departs 18:30 PM @ Vancouver Harbour Arrives 19:05 PM @ Victoria Harbour

# Invoice #: s.17

1.00 All Skeds - Baggage : Chec \$0.00 CDN 1.00 Sked 200 : Carbon Offset \$0.65 CDN 1.00 Sked 200 : VHFC Terminal \$9.86 CDN 1.00 Sked 200/300 : Standard \$186.64 CDN

Goods and Services Tax

\$29.55 GST

Grand Total

\$621 00 CDN /

Payment Information:

/isa

\$621.00 CDN

 Date/Time
 03/08/2017

 Station
 HYWHCS05

 Terminal ID
 HYWHCC05

 Action
 Purchase

 Card Type
 VISA

 Card Number
 s.22

 Amount
 \$621.00

Authorization 037455 Trace Number 016001001011

Response 00-001/APPROVED 03

Chip Application VISA CREDIT
Chip Label VISA CREDIT
Chip ID 40000000031010
TVR/TSI

\*Supplemental to Minister's claim E127050 -Minister did not claim for this flight put on MA's Visa



# Where ideas work

# **Travel Voucher (Restricted Use)**

Control No.

E127074

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

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	rtation and Infrast completed /18		cal Year			inisterial Ass al Cheque Is			8. C	Cheque Stub	Information	n	
Type of In Provin	Travel	Minis	eason for terial	Travel						adquarters ctoria			
16. Travel Dates 2017 08/09 08/10 08/11	17.	Start 0800 0800	End 2000 2000 1800		rsonal icle Use Cost 0.00 0.00	19. Other Transport Costs		leals Cost	1.00	22. Lodging Costs ✓ 243.60 ✓ 111.87	20. & 21. Misce Cost	Describe	
TOTALS	OF COLUMNS				<b>36.</b> \$ 0.00	<b>37.</b> \$ 0.00		38. \$ 12	3.00	<b>39.</b> \$ 355.47	<b>40.</b> \$ 0.00	Claim Total \$ 478.47	
48. Client	49. Code Re	50. 50. 50. 50. 50.	<b>Service</b> <b>604</b> 6041	10	51. STOR 570 5702	52. 3 2	Project 5500102	4	15.	Supplier Co S.22		Amount 44.87 <b>\$ 478.47</b> \$ 243.87 *1	Minister Treven
Less Tra	vel Advance				1								
45. Emp - Certifie disburse a result for which party. 56. Sper - Certifie Adminis	loyee Signature and this travel experiments made and of travel on gover in I have not been adding Authority Sed correct pursuant tration Act and re-	nse claim or allowar iment bus and will no ignature t to section ated polic	is a true sinces to whiness as do to be reim  (See Aud n 32 & 33 des.	nich I ar detailed bursed it Trail of the	m entitled d above ar by any ot ) Financial	Print	Name  MICH  WARE  Name  REVIO	i.	ТО Е	Date	Signed Signed	4. \$ 478.47	
- Requis	nent Authority Si sition for payment tration Act.						Name			Date	Signed		

FIN 10 (EFI-F0012 v2.6.1) Production \*\*\* Copyright © Government of British Columbia

Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited by PL Sept 12-17

Double Tree paid for by Derrick for Minister Trevena supplemental to claim E127113 Minister Trevna

### Notes for Travel Voucher (Restricted Use) E127074 for Harder, Derrick

1 note(s) returned.

Created On	Author	Note
2017/08/18 09:52:46	Chapotelle, Jacqueline  9. 22 Jacqueline.Chapotelle@gov.bc.ca	August 9 - F-L. Flew AC Vic-Kam. Paid for the Minister's hotel and his. Overnight at S.15 @ \$105.00/ nght + taxes x 2 = \$243.60. August 10 - F-L. Overnight at the S.15 in Quesnel @ \$111.87. August 11 - F-L. Flew CMA Prince George Vancouver.

Production \*\*\* Copyright @ Government of British Columbia

Mills. Staffer.

Name:

Claire Trevena

s.22

Guest Name:

Claire Trevena

Company:

bc pro goverment

Arrival

Room

Departure

s.15

August 10, 2017

August 11, 2017

Group: Bill To:

Trevena, Claire

Attn:

Property Code: s.15 Invoice #s.22

POR

200			_	つつ
245	an ca	- 3		.∠∠
	40.00	4 7	_	

Date	Description	Voucher	Amount
10/8/17	Daily	s.15	✓ 99.00
30/8/17	Provincial Room Tex		7 92
10/8/17	GST		4.95
11/8/17	Visa Payment	thank you	-111 87
		Salanca:	✓ 0.00

GST/HST & S.15

Total Tax GST \$4.95 Provincial Room Tax 57.92 Total \$12.87

\*Waiting on receipt with Derrick's name on it . The Minister also stayed at the same hotel



Reservation # s.22

Send To

Harder, Derrick

**Phone** 

**Guest Name** 

Harder, Derrick

**Arrival Date** 10/08/2017

Departure Date 11/08/2017

Company Name bc pro goverment

Room Information s.1 - Corp 1 King SofaBed Kit NS

Bill To

Harder, Derrick

s.22

Folio Number <b>Trans Date</b>	s.22 Description	Voucher	Amount
Charges		- 45	
10/08/2017	Daily	gue-	99.00
10/08/2017	Provincial Room Tax	que-	7.92
10/08/2017	GST	que-	4.95
<b>Total Charges</b>			111.87
Payments			
11/08/2017	Visa Payment		-111.87
Total Payments	s		-111.87

**Balance Due** 0.00

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Guest Signature
-----------------

CSA APPROVED

Name & Address

TREVENA, CLAIRE

\*\*\*\* \*\*\*\*

Paid for Minister Trevnas supplemental to claim E127113 the Minister did not claim for this hotel on her claim.

Confirmation Number: \*\*\*\*\*\*\*

Room Arrival Date Departure Date

s.15

8/9/2017 7:40:00 PM 8/10/2017

Adult/Child Room Rate

0/0 105.00 P01

Rate Plan: HH # AL: Car:

s.15

8/10/2017

		CRIPTION	ID	REF, NO	CHARGES	CREDITS	BALANCE
	0.403-53	011505			2010		00
3/9/2017	246481	GUEST ROOM				\$105.	
3/9/2017	246481	GST [RTD FR R				1 200	25
3/9/2017	246481	HOTEL ROOM				\$8.	
3/9/2017	246481	CITY TAX [RTD	FR RM TRE	VENA CLA	RE S.15	4.12.7	15
3/9/2017	246493	GUEST ROOM				\$105.	
3/9/2017	246493	GST				1 195	.25
3/9/2017	246493	HOTEL ROOM	ΓAX			1	.40
3/9/2017	246493	CITY TAX				1 15	.15
		WILL BE SETTL	ED TO VS'S	.22		\$243.	60
		EFFECTIVE BA	LANCE OF			✓ \$0	.00
EXPENSE RE	EPORT SUM	MARY					
		8/9/2017	STAY TO	TAL		1	
ROOM AND T	TAX	\$243.60	\$243.60				
DAILY TOTAL	Ė:	\$243.60	\$243.60				
Total Invoice	Amount	\$210.00	\$33.60				
			-				
COUNT NO.			_			DATE OF CHARGE 110067 A	FOLIO NI ECK NO.
COUNT NO.  ARD MEMBER NAM	ме		-				FOLIO NE ECK NO.
		ESTABLISIMENT AGREES TO	D TRANSMIT TO CARD II	OLDER FOR PAYMEN	T	110067 A	INITIAL
ARD MEMBER NAM		ESTABLISIMENT AGREES TO	D TRANSMIT TO CARD II	OLDER FOR PAYMEN	T	110067 A	INITIAL
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 $<sup>^{\</sup>ast}$  Did contact Derrick not to charge others hotel costs to his travel card

GST #S.15



## **Booking Confirmation**

Booking Reference \$.22

Date of issue: 04 Aug, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



	- Tarining line	2 7 3			Economy Fle
Wednesday 99 Aug. 2017	11:15 <b>Victoria</b> Victoria Intl. (YYJ), BC	4	11:41  Vancouver  Vancouver Intl. (YVR), BC  Terminal M	AC8062	Ohr26 Economy V Operated by: Air Canada Express - Jazz   Q400
			Layover in Vancouver		0hr59
Wednesday 99 Aug. 2017	12:40  Vancouver  Vancouver Intl. (YVR), BC  Terminal M	4	13:34 <b>Kamloops</b> (YKA), BC	AC8194	Ohr54 Economy V Operated by: Air Canada Express - Jazz   Dash 8-300
			Total duration		2hr19

### Passengers

A Mrs. Claire Trevena

**Ticket Number** 0142181350832

<sup>^</sup> Mr. Derrick Harder **Ticket Number** 0142181350833

AC8062 S.

AC8194 15

Seats

AC8062

AC8194



## Purchase summary

Credit/Debit Card s 22		2adults
Tax information 2adult	Ar Torsportation (Maryer	
Goods and Services Tax - Canada no. 100092287 RT0001 \$28.02	Base Fare	246.00
	Surcharges	12.00
	Taxes two and the pys	
	Goods and Services Tax - Canada no. 100092287 RT0001	14.01
	Air Travellers Security Charge	7.12
	Airport Improvement Fee - Canada	15.00
	Total airfare and taxes before options (per passenger)	\$29413
	Number of passengers	X 2
	Total	\$58826
	GRAND TOTAL (Canadian dollars)	\$588 <sup>26</sup>



## Check-in and boarding gate deadlines

Within Canada

90 minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of firme to check in, drop off your checked bags and pass through security.

45

Check-in and baggage drop-off deadline
You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

Boarding gate deadline
You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



RESERVATIONS 1-888-865-8585

Dates

Flights

Passengers

Payment

Confirmation

Finish

Your Confirmed Itinerary

All times are airport local

Please print this page as confirmation of your reservation.

Reservation Number:

S.22 Authorization Number:

164812

Departure

From: Prince George

Flight Date

Flight

Vancouver

To:

Departure

Arrival

11/08/2017 Fri

9M758

16:20 YXS

17:45 YVR

Reservation Charges

Description

Amount

The Fares and Charges on this page reflect the charges per individual passenger. The "Total to be applied" is the total amount for all passengers, All Prices in Canadian (CAD) dollars.

AIR TRANSPORTATION CHARGES

Z-FLEX-Z

\$224.00

Surcharge

\$12.00

TAXES, FEES, AND CHARGES

YXS - Prince George AIF

\$25.00

ATSC GST

\$7.12

\$13.41

Total to be applied:

\$281.53

### **Primary Reservation Contact Information**

Title:

Mr.

First Name:

Derrick

Last Name:

Harder

Address Line 1:

9055 Stn Prov Govt

Address Line 2:

City:

Victoria

Country:

Canada

Province:

British Columbia

Postal Code:

V8W 9E2

Email:

Jacqueline.Chapotelle@gov.bc.ca

Verify Email:

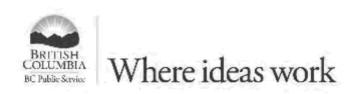
Jacqueline.Chapotelle@gov.bc.ca

Phone Number:

s.22

Mobile Number:

TH18EXEPAL28



# **Travel Voucher (Restricted Use)**

Control No.

E127171

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Emplo Harder, Derrick \$.22 Client Organization Job Ti					(250) 387-1978									
					nisterial Ass	istant			3	oup oo	40			
5. Date Completed 6. Fiscal Year 7. Special C 2017/09/13 2018					Cheque Is									
Type of Travel 14. Reason for Travel								Hea	dquarters					
In Provir			Ministe	rial						Vict	oria			
12. Maili	ng Address	for Che	que											
16.	17.				18.		19.	20. & 21			22.	20. & 2	21.	
Travel	PI	aces Tra	avelled				Other	l N	leals			M	iscel	aneous
Dates						nicle Use	Transport	<b>.</b>			Lodging			
2017	Destination	(HA)	Start	End	Km	Cost	Costs	Claim	Cost		Costs	Cost		Describe
08/27 08/28	Vic - Van Van - Smith		1630	1900 2100		0.00	1 <b>77.52</b> 174.60	F-BL F-		0.50 1.50	240.17 • 344.95			
08/29	PG - Vic	(AC)	0800	1900		0.00	174.00	F-	1	1.50	344.95			
	(AC)-PCAR	D												
	(HC)-I CHI					20	074		20		20	40		Claim Tota
TOTALS	OF COLUM	NS				<b>36.</b> \$ 0.00	<b>37</b> \$ 174.60 \$ <del>177.52</del>		38. \$ 13	3.50	<b>39.</b> \$ 585.12	<b>40.</b> \$ 0.	00	\$ 896.14
18.	49		50.			51.	52.		-	15.	¥ *******			<b>*</b>
	t Code	Resp.		Service L		STOB		roject	1	;	Supplier Co	de		Amount
	034	55001			5702	5500102		s		s.22			47.95 <b>\$ 478.45</b>	
	034	55001				5701							\$ 445	5.27 <b>\$ 240.17</b>
	034	55001	'	60410	)	5701	'	5500102						\$ <del>-177.5</del> 2
	vel Advance	•									_		+	
	034													
								AMOUN	T DUE	TO E	MPLOYEE		54.	\$ 893.22 <b>\$ 896.14</b>
45. Emp	loyee Signat	ure (Se	e Audit 1	Γrail)			Print N				Date S	Signed		+
disburse a result	ed this travel ements made of travel on g h I have not b	and/or a	allowance ent busin	es to whice ess as de	ch I ar etailec	m entitled a d above and	d							
56. Spending Authority Signature (See Audit Trail)					Print N	lame			Date 5	Signed				
- Certifie	ed correct pur tration Act ar	suant to	section	32 & 33 c								gcu		
- Requis	nent Authori sition for payr tration Act.	nent pur	suant to	section 3	2 of th		Print N					Signed		ARCS 1240-2

FIN 10 (EFI-F0012 v2.6.1)

Production \*\*\* Copyright © Government of British Columbia

Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

\*Minused taxi tip from 08/27

Audited by PL Oct 16-17

# Audit Trail for Travel Voucher (Restricted Use) E127171 for Harder, Derrick 4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2017/09/13 16:57:58	Chapotelle, Jacqueline	Harder, Derrick	Notified	Harder, Derrick
	s.22 Jacqueline.Chapotelle@gov.bc.c	Derrick.Harder@gov.bc.ca		Derrick.Harder@gov.bc.ca
2017/09/22 12:43:44	Harder, Derrick		Approved	dTrevena, Claire
	s.22 Derrick.Harder@gov.bc.ca			Claire.Trevena@gov.bc.ca
2017/09/22 13:42:19	Trevena, Claire		Approved	dHarder, Derrick
	Claire.Trevena@gov.bc.ca			Derrick.Harder@gov.bc.ca
2017/10/04 16:37:42	Harder, Derrick		Approved	SESA MIN OFF, FIN
	s 22 Derrick.Harder@gov.bc.ca			FINFSAMINOFF@gov.bc.ca

### Notes for Travel Voucher (Restricted Use) E127171 for Harder, Derrick

### 1 note(s) returned.

Created On	Author	Note
2017/09/13 16:57:58	Chapotelle, Jacqueline  5 22 Jacqueline.Chapotelle@gov.bc.ca	Aug 27: Dinner. Paid \$160.00 HA flight from Vic - Van. \$17.52 cab from Airport - Hotel. Ovrnght @ s.15 for \$240.17.  Aug 28: Full. Flew AC Van - Smithers. Ovrngt @ s.15 for \$344.95.  Aug 29: Full. Flew AC PG - Vic.

**Derrick Harder** 

Page # 1 Res. # s.22

s.22 Mon Aug 28/17 - 9:39pm

Checked in Checked out Nights Room Rate

Tue Aug 29/17 - 7:46am

299.95

Promo Code Room

s.15

Date Description
Aug28 Room - Best Available Rate
Aug28 GST
Aug28 PST
Aug28 Municipal Sales Tax
Aug29 PAID BY VISA - Thank you

Reference Charges 299.95 15.00 24.00 6.00

0.00

0.00

344.95

344.95

344.95

Credits

s.15

Our G.S.T. # is s.15

Charge Summary:

GST 15.00 PST 24.00 Municipal Sales Tax 6.00

# Harbour Air Seaplanes

Vancouver (604) 274-1277 Victoria (250) 384-2215 (250) 714-0004 Nanaimo Ganges 1-877-537-9880

Toll-free 1-800-665-0212 Website: www.harbourair.com 8/27/2017 4:27:47 PM GST: 84295 5858 RT0001

CUSTOMER COPY

Booking s.22

Derrick Harder Sunday, August 27, 2017 1 Passenger(s)

Flight #510 Departs 16:45 PM @ Victoria Harbour Arrives 17:15 PM @ South Vancouver (YVR)

# Invoice #: s.17

1.00 All Skeds - Baggage : Chec \$0,00 CDN 1.00 Sked 500 : Carbon Offset \$0.65 CDN 1.00 Sked 500 : Standard GO F \$151.73 CDN

Goods and Services Tax

\$7.62 GST

Grand Total

\$160.00 CDN

Payment Information:

Vlad

\$160.00 CDN

Date/Time Station

8/27/2017 4:27:30 PM

Terminal ID Action

HYWHCS01 HYWHCC01 Purchase VISA

in type and is not

s.22 11.1

Authorization

040001001012 Trace Number

Response Chip Application Chip Label

00-001/APPROVED 081113 VISA CREDIT

Chip ID TVR/TSI VISA CREDIT 400000000031010 300

RICHMOND TAXI #72 V6X2P1 2440 SHELL RD RICHMOND 20123273

08-27-2017 Acct # 1111 S.22 17:46:08

Exp Date ''/'' Card Type VI Name: DERRICK A HARDER

A0000000031010

VISA CREDIT

Trace # 840001 FB2012327301

Operator 272

Inv. # 272

Auth # 032252

RRN 001759001

Purchase Tip

\$14.60 s.22

Total

APPROVED-THANK YOU

Retain this copy for your records

PRINCE RUPERT HOTEL 118 6TH ST PRINCE RUPERTBC

s.22 CARD

VISA CARD TYPE 2017/08/29 DATE 7405 07:47:05 TIME CLERK ID

RECEIPT NUMBER

C84046283-001-001-003-0

PRE-AUTH COMPLETION TOTAL

\$344.95

VISA CREDIT A0000000031010

APPROVED

AUTH# 023730 01-027 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

### Chapotelle, Jacqueline TRAN:EX

From:

reservation@harbourair.com

Sent:

Thursday, September 7, 2017 3:44 PM

To:

Chapotelle, Jacqueline TRAN:EX

Subject:

Harbour Air Flight Itinerary. Thanks for booking!

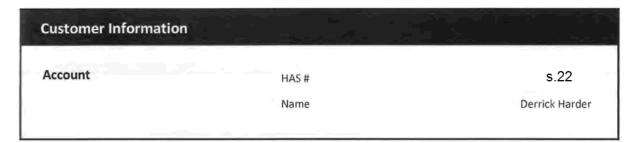


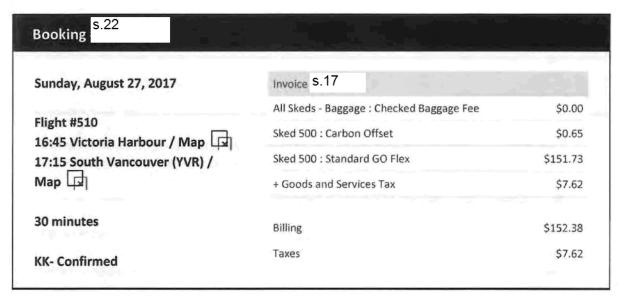
Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team





### 1 Passenger(s) - GoFlex

. Derrick Harder, Male

### Add to Calendar

Grand Total		\$160.00
Visa		\$160.00
Date / Time	August 27, 2017 @ 4:27:34 PM	
Summary	s.22	
Name	HARDER/DERRICK S.2	
Expiration	01 / 2019	

### **Fare Conditions:**

Authorization

Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

081113

### Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed 25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

### **Booking Information**

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).
- Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding

s.15 Room s.22 Folio#

Invoice #

225722 Cashier# 1 of 1

Page #

Govt BC

Mr Derrick Harder Po box 9055 station st Victoria BC V8W 9E2

Arrival Departure 08-27-17 08-28-17

0.00

Canada

Date	Description	Additional	Information		Charges	Credits
08-27-17	Room Charge				205.00	
08-27-17	Destination Marketing Fee				2.05	
08-27-17	Municipal Room tax				6.21	
08-27-17	Provincial Room tax				16.56	
08-27-17	Room GST				10.35	
08-28-17	Mastercard	s.22	1	XX/XX		240.17
		•	Total		240.17	240.17

**Balance Due** 

**GST Summary** 

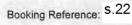
Room: 10.35 F&B: 0.00 Other: 0.00 Total: 10.35

s.15

s.15



## **Booking Confirmation**



Date of issue: 22 Aug, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Flex

Monday 28 Aug. 2017

Vancouver Vancouver Intl. (YVR), BC Terminal M



**Smithers** (YYD), BC



1hr48 Economy V Operated by: Air Canada Express -Jazz | Dash 8-300

### Passengers

<sup>↑</sup> Mrs. Claire Trevena

Seats AC8560 S.1

**Ticket Number** 0142182113667 5

n Mr. Derrick Harder

Seats AC8560

**Ticket Number** 0142182113668

## Purchase summary

Credit/Debit Card S. 22 Amount paid: \$890.66 Tax information Goods and Services Tax - Canada no. 100092287 RT0001 \$42.42

	<b>2adults</b>
As Transportation Ordraes	
Base Fare	394,00
Surcharges	18.00
The season of configers	
Goods and Services Tax - Canada no. 100092287 RT0001	21.21
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	5.00
Total airfare and taxes before options (per passenger)	\$445 <sup>33</sup>
Number of passengers	X 2
Total	\$890 <sup>66</sup>
GRAND TOTAL (Canadian dollars)	\$890 <sup>66</sup>



### Check-in and boarding gate deadlines

Within Canada

Recommended check-in time

uld check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45 minutes1

90

Check-in and baggage drop-off deadline

ng pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

Boarding gate deadline

esent at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



### Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size; 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size; 16 x 33 x 43 cm (6 x 13 x 17 in)). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy Opens in New Window.

### Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

### Vancouver (YVR) > Smithers (YYD)

1 bag Complimentary

2nd bag

\$ 36.75 CAD

Including taxes

Max. weight per bag 23.0 kg (50.0 lb)

Max, dimensions per bag 158.0 cm (62.0 in)

\* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

Checked baggage fees may be reassessed when itineraries include an enroute stopover of more than 24 hours.

Note: If you exceed your baggage allowance (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- · View Air Canada's additional checked baggage policy.
- View the additional checked baggage policy of Air Canada's codeshare and interline partners.



## **Booking Confirmation**

Booking Reference: \$.22

Date of issue: 23 Aug, 2017

This is your Itinerary/Receipt, You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



		م اليم			Economy Flex
Tuesday 29 Aug. 2017	Prince Rupert Digby Island(YPR), BC	4	17:25  Vancouver  Vancouver Intl. (YVR), BC  Terminal M	AC8231	1hr55 Economy V Operated by: Air Canada Express - Jazz   Dash 8-300
			Layover in Vancouver		0hr35
Tuesday 29 Aug. 2017	18:00  Vancouver  Vancouver Intl. (YVR), BC  Terminal M	4	18:31 <b>Victoria</b> Victoria Intl. (YYJ), BC	AC8077	0hr31 Economy V Operated by: Air Canada Express - Jazz   Q400
			Total duration		3hr01

### **Passengers**

<sup>°</sup> Mrs. Claire Trevena

Seats

**Ticket Number** 0142182144546 AC8231 S.15 AC8077

n Mr. Derrick Harder

Seats

**Ticket Number** 0142182144547 AC8231

AC8077



## Purchase summary

Credit/Debit Card S.22 Amount paid: \$783.56		2adults
Tax information 2adult	A THE WAY THE PARTY OF THE PART	
Goods and Services Tax - Canada no. 100092287 RT0001 \$37.32	Base Fare	348.00
537.32	Surcharges	18,00
	for our surger.	
	Goods and Services Tax - Canada no. 100092287 RT0001	18,66
	Air Travellers Security Charge	7.12
	Total airfare and taxes before options (per passenger)	\$391 <sup>78</sup>
	Number of passengers	X 2
	Total	\$783 <sup>56</sup>

GRAND TOTAL (Canadian dollars)



Within Canada

## Check-in and boarding gate deadlines

90

Recommended check-in time
You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in. drop off your checked bags and pass through security.



Check-in and baggage drop-off deadline
You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.



Boarding gate deadline
You must be present at the boarding gate before it closes.

\$78356

<sup>1.</sup> From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.