



Forest Practices Board

File 1680-04/OIC-GEN

September 5, 2017

Honourable Doug Donaldson
Minister of Forests, Lands, Natural Resource Operations, and Rural Development
Room 248 - Parliament Buildings
PO Box 9049, STN PROV GOVT
Victoria, BC V8V 1X4

Dear Minister Donaldson,

Re: Forest Practices Board Part-Time Board Member Appointments

The Forest Practices Board has three part-time board member vacancies to fill after the withdrawal on November 30, 2016 of Ms. Angeline S.B. Nyce, and the completion of Mr. Ralph Archibald's and Dr. William McGill's (Vice-Chair) last appointment term on December 31, 2017. The full-time chair position, which also ends December 31, 2017, will be dealt with separately.

The search for part-time Board member candidates focused on the need to provide gender balance, indigenous and regional representation, and resource management experience and knowledge while taking into consideration the current make-up of the Board.

I am pleased submit the following recommendations for two-year part-time Board member appointments.

s.13,s.22

s.13,s.22

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s.13,s.22

Honourable Doug Donaldson
September 5, 2017
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s.13,s.22

s.13,s.22

s.13,s.22

Detailed candidate information is enclosed. I am certain that these appointments will serve the province well in fulfilling the Board's mission to promote sound forest and range practices in British Columbia. I have included a list of other qualified and suitable candidates for your consideration if, for any reason the above individuals will not be appointed.

With this new appointment, the Board will have six members in addition to the Chair.

Please contact me to assist you with any questions.

Yours truly,

A handwritten signature in black ink, reading "Timothy Ryan". The signature is fluid and cursive, with the first name "Timothy" being larger and more prominent than the last name "Ryan".

Timothy S. Ryan, RPF
Chair, Forest Practices Board

Cc: Board Resources Development Office, Tom Hancock
Enclosures

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Other Qualified and Suitable Alternate Candidates:

s.13,s.22

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Withheld pursuant to/removed as

s.13



Board Resourcing
and Development

Candidate Profile and Declaration
Tribunals

The personal information on this Profile and Declaration is collected because you wish your name to be considered for appointment to an administrative tribunal in British Columbia.
The information contained on this form will be used to assess your candidacy.

(If you require more room than the space provided, please use a separate word document)

Name of the tribunal being applied for:

Forest Practices Board

CONTACT INFORMATION

FULL LEGAL NAME:

(Please provide preferred name in brackets if different from legal name)

Tara Danielle Beach Marsden

Email Address:

s.22

Home Address:

s.22

Phone: Home s.22

Cell s.22

Work s.22

Prepared by: Board Resourcing and Development (BRDO)

Latest Revision: August 2015

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CANDIDATE PROFILE AND DECLARATION TRIBUNALS

BACKGROUND INFORMATION

1. Educational background (*Provide chronology*)

| <i>Institution</i> | <i>Term Attended (Date to Date)</i> | <i>Degree/Diploma Obtained</i> |
|--------------------|---|--------------------------------|
| s.22 | | |
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| | | |

2. Professional and employment background. (*Provide a chronology*)

| <i>Organization</i> | <i>Term of Service (Date to Date)</i> | <i>Position</i> |
|---------------------|---|-----------------|
| See attached CV | | |
| | | |
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| | | |

CANDIDATE PROFILE AND DECLARATION TRIBUNALS

3. Current or recent appointments to other tribunals. *(Provide a chronology)*

| <i>Tribunal</i> | <i>Term of Service (Date to Date)</i> | <i>Position</i> |
|------------------------|--|------------------------|
| s.22 | | |

4. Past and present community and civic activities. *(Provide a chronology)*

| <i>Organization</i> | <i>Term of Service (Date to Date)</i> | <i>Position</i> |
|----------------------------|--|------------------------|
| See attached CV | | |
| | | |
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CANDIDATE PROFILE AND DECLARATION TRIBUNALS

5. Memberships in professional organizations.

| <i>Professional Organization</i> | <i>Term of Membership (Date to Date)</i> |
|----------------------------------|--|
| None | |
| | |
| | |
| | |

6. Publications. (*List any published works you have authored*)

| <i>Publication</i> | <i>Publication Date(s)</i> |
|--------------------|----------------------------|
| | |
| | |
| | |
| | |

CONFLICT OF INTEREST – DISCLOSURE STATEMENT

A conflict of interest arises where you have an interest which conflicts (or might conflict, or might be perceived to conflict) with performance of your statutory duties under the legislation governing the Tribunal (the "Governing Legislation").

A conflict of interest may take a number of forms. It may be financial or non-financial. It may be direct or indirect. It may be professional or family related.

A conflict of interest may arise from directorships (business or not-for-profit) or employment; interests in business enterprises or professional practices; share ownership; beneficial interests in trusts; existing professional or personal associations with the Tribunal; ongoing or outstanding matters before the Tribunal; professional associations or relationships with other organizations; personal associations with other groups or organizations; or family relationships.

Every appointee or potential appointee of the Tribunal must disclose any duty, affiliation or interest that might conflict with his or her duty to the Tribunal.

CANDIDATE PROFILE AND DECLARATION TRIBUNALS

7. A direct or indirect conflict with my duty as an appointee to the Tribunal may arise because (please indicate if non-applicable):
- a) I hold the following offices (appointed or elected):
s.22
 - b) I, or any trustee or any nominee on my behalf, own or possess, directly or indirectly, the following interests:
s.22
 - c) I, or a member of my family, is affiliated with or has an interest in an entity that represents others or appears before the Tribunal:
s.22
8. The nature and extent of the conflicting office, duty or affiliation referred to in paragraph 7 is (please indicate if non-applicable):
s.22
9. A real or perceived conflict of interest with my duty as an appointee to the Tribunal may arise because I receive financial remuneration (either for services performed by me, as an owner or part owner, trustee, or employee or otherwise) from the following sources (please indicate if non-applicable):
s.22
10. If, at any time following the signing of this Profile and Declaration, there are changes to the information given herein regarding conflict of interest, either by way of addition or deletion, I shall forthwith file with the Organization a supplementary disclosure statement describing such change.
s.22
11. Other than disclosed above, do you have any relationships or interests that could compromise, or be perceived to compromise, your ability to exercise judgment with a view to the performance of your statutory duties under the Governing Legislation?
s.22

CANDIDATE PROFILE AND DECLARATION TRIBUNALS

12. BRDO is responsible for ensuring awareness of all relevant information related to potential appointees. As such, we are asking you use this section to disclose any issues that may be of public interest in the event you are appointed to a government agency, board or commission. Such issues can include criminal charges/convictions.

Describe:

S.22

DUTIES/RESPONSIBILITIES

Appointees to the Tribunal are appointed under the Governing Legislation. They must have a commitment to making the best possible decisions in accordance with the Governing Legislation and administrative law principles. Appointees must carefully adhere to these duties, take their jobs seriously and meet high standards of accountability.

13. By signing this Profile and Declaration, I acknowledge and understand that, in carrying out my duties, I have a responsibility to:
- a) be courteous and treat all parties fairly and with respect;
 - b) be punctual and organized;
 - c) identify opportunities to resolve disputes or issues and bring those opportunities to the attention of the parties at the earliest possible time, with the least cost while ensuring that all parties are treated fairly;
 - d) ensure that organizational and preliminary procedural matters are resolved quickly;
 - e) conduct effective hearings and render fair, well-reasoned decisions based on the evidence and applicable law and policy;
 - f) recognize and deal appropriately with situations that may involve an issue of bias or conflict of interest and do so in accordance with the Tribunal's applicable code of conduct;
 - g) maintain currency with respect to the justice system, including relevant legislation, policies and procedures;
 - h) work with agency staff and be familiar with case management practices; and
 - i) ensure that files are completed in a timely manner.

(Note: These duties are in addition to duties and responsibilities set out in the Tribunal's own Code of Conduct or Conflict of Interest Guidelines.)

CANDIDATE PROFILE AND DECLARATION TRIBUNALS

INTEGRITY AND PUBLIC ACCOUNTABILITY

Note: An affirmative answer to any of the questions in paragraphs 13 to 17 does not automatically disqualify a potential applicant from being appointed. Each candidate's background will be considered in relation to the specific requirements of the appointment.

14. In your employment, business or personal affairs, have you, or any business in which you have a direct or indirect controlling interest, in B.C. or elsewhere:

s.22

- (a) been charged with (where charges are still outstanding) or convicted of an offence under the Criminal Code of Canada?
- (b) been charged with (where charges are still outstanding) or convicted of an offence under any other Federal statutes or regulations, including the Income Tax Act, the Controlled Drugs and Substances Act, or others?
- (c) been charged with (where charges are still outstanding) or convicted of any offence under any Provincial statutes or regulations?
- (d) been charged with (where charges are still outstanding) or disciplined by any professional association or body?
- (e) had any improper dealings with government (e.g. improper solicitation of contracts, lobbying or representations)?
- (f) been involved in any issue or controversy that has gone, or is now likely to go to litigation or public review?
- (g) been cited by any court for contempt or prohibited from appearing before any court or tribunal?

If you answered "Yes" to any of the above questions, please provide details below.

s.22

CANDIDATE PROFILE AND DECLARATION TRIBUNALS

15. Are you involved in a dispute with a public body or government that is likely to go to litigation or an adjudicative process?

s.22

16. Have you or any organization or group which you are associated with promoted or encouraged hatred against people or persons on the basis of ethnicity, language, colour, religion, culture, gender or sexual orientation?

s.22

17. Do you have any kind of a disability (*example: substance abuse*) that would limit or prevent you from carrying out your duties to the Tribunal?

s.22

18. Generally, are you aware of any facts or matters which, if publicly disclosed, could cause the government embarrassment or hinder your performance of your duties as an appointee to the Tribunal?

s.22

19. I understand that the Board Resourcing and Development Office and the Tribunal have an obligation to verify reference information with respect to all candidates for potential appointments, including myself.

By signing below, I authorize the Board Resourcing and Development Office to verify or obtain any personal information about me directly from me, from organizations or references referred to in this Profile and Declaration, or from the specific organization(s) listed below for the purpose of evaluating my suitability for appointment to a British Columbia public agency.

CANDIDATE PROFILE AND DECLARATION TRIBUNALS

I also consent to the disclosure of my personal information to such persons or organizations when such disclosure is necessary to evaluate my suitability for appointment to an administrative tribunal in British Columbia.

This authorization is valid for one year following the date of my signature.

Additional Organizations that May be Contacted:

- a)
- b)
- c)

20. Date of Birth (*Required only to verify background information*):
s.22

REFERENCES

21. Please provide a minimum of three references.

| | |
|------------------------|---------------------|
| Name: Provided in 2014 | Occupation: |
| Address: | Email: |
| Home Telephone: | Business Telephone: |

| | |
|------------------------|---------------------|
| Name: Provided in 2014 | Occupation: |
| Address: | Email: |
| Home Telephone: | Business Telephone: |

| | |
|------------------------|---------------------|
| Name: Provided in 2014 | Occupation: |
| Address: | Email: |
| Home Telephone: | Business Telephone: |

CANDIDATE PROFILE AND DECLARATION TRIBUNALS

BIOGRAPHY

22. I agree that if I am appointed to the Tribunal, the Board Resourcing and Development Office may publish a biography of me that states the area of the Province in which I reside and contains some or all of the information provided in paragraphs 1 through 5 of this Profile and Declaration. *(If you wish, you may attach a short (i.e., 100 words) biography of yourself for publication purposes)*

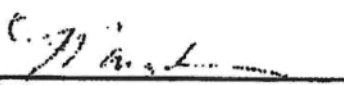
s.22

CANDIDATE PROFILE AND DECLARATION TRIBUNALS

ATTESTATION AND SIGNATURE

I, Tara Marsden (Print Name):

1. attest to the veracity of the information provided in this Candidate Profile and Declaration; and
2. acknowledge the duties of Tribunal members as set out in this Profile and Declaration.


Signature
(Please type full name or sign)

August 6, 2017
Date

CONFIDENTIALITY

The personal information requested on this form is collected under the authority of and used for the purpose of administering a variety of statutes which authorize the appointment of individuals to government's agencies, boards and commissions. Information on the authority for a specific appointment is available on request.

All information provided to us will be considered as supplied in confidence. Under certain circumstances some information may be released subject to the provisions of the *Freedom of Information and Protection of Privacy Act*.

If you have any questions about the collection and use of this information, please contact the Board Resourcing and Development Office at (604) 775 - 2084, Room 730 - 999 Canada Place, Vancouver, BC V6C 3E1.

This Profile and Declaration will be kept for a minimum of one year.

If you are appointed to the Agency/Crown Corporation/Tribunal, a copy of this Profile and Declaration will be provided to the Chair of the Agency/Crown Corporation/Tribunal.

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Withheld pursuant to/removed as

s.22

McGregor-Schenk, Paige X FIN:EX

From: Executive Division Office, FLNR:EX
Sent: Friday, May 4, 2018 12:31 PM
To: s.22
Cc: Clarke, Dave FPB:EX; Jones, Lisa FLNR:EX; Griffin, Shannon FIN:EX
Subject: Forest Practices Board appointment (ref: 238816)
Attachments: 238816 - FPB Appointment Letter and OIC.pdf

Good afternoon

Please find attached the letter and Order in Council regarding your appointment to the Forest Practices Board.

Sent on behalf of Tim Sheldan, Deputy Minister of Forests, Lands, Natural Resource Operations and Rural Development



Reference: 238815

May 4, 2018

VIA EMAIL: Tara.marsden@gitanyowchiefs.com

Tara Danielle Beach Marsden
s.22

Dear Tara:

I am pleased to formally advise you of your appointment as a member of the Forest Practices Board for a two year term, effective April 30, 2018, ending April 30, 2020.

I wish you a productive and enjoyable term and appreciate your commitment to upholding the mandate of the Forest Practices Board.

I have enclosed a copy of the Order of your appointment for your information.

Sincerely,

T. R. (Tim) Sheldan
Deputy Minister

Enclosure: Order# 219/2018

pc: Dave Clarke, Executive Director, Forest Practices Board
Lisa Jones, A/Manager, Policy and Intergovernmental Relations, Corporate Initiatives
Division, Ministry of Forests, Lands, Natural Resource Operations
and Rural Development
Shannon Griffin, Senior Advisor, Crown Agencies Board Resourcing Office,
Ministry of Finance

PROVINCE OF BRITISH COLUMBIA
ORDER OF THE LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No. 219 , Approved and Ordered April 30, 2018




Lieutenant Governor

Executive Council Chambers, Victoria

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that the following appointments to the Forest Practices Board are made:

- (a) Bruce Conrad Larson is appointed as a member and designated as a vice chair for a term of 2 years;
- (b) Tara Danielle Beach Marsden is appointed as a member for a term of 2 years;
- (c) Richard Michael Monchak is appointed as a member for a term of 2 years.



Minister of Forests, Lands, Natural Resource
Operations and Rural Development



Presiding Member of the Executive Council

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: Forest and Range Practices Act, S.B.C. 2002, c. 69, s. 136

Other: _____

O40176818

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Withheld pursuant to/removed as

s.12;s.14;s.22;s.13

McGregor-Schenk, Paige X FIN:EX

From: Griffin, Shannon FIN:EX
Sent: Thursday, February 1, 2018 1:55 PM
To: Holt, Lynne FIN:EX
Cc: Neves, Gilbert FIN:EX
Subject: s.14

Hi Lynne:

s.14

Thanks,

Shannon G.

From: Dauch, Sam FLNR:EX
Sent: Thursday, February 1, 2018 11:18 AM
To: Griffin, Shannon FIN:EX
Subject: s.14

Hello,

s.14

McGregor-Schenk, Paige X FIN:EX

From: Griffin, Shannon FIN:EX
Sent: Tuesday, December 12, 2017 11:48 AM
To: Holt, Lynne FIN:EX
Subject: Forest Practices Board upcoming potential appointments
Attachments: s.13,s.22

Hi Lynne:

s.13,s.22

Of note, I am confirming with FLNROD that there are three vacancies, and that the reference to two in the email below is an error.

Thanks,

Shannon G.

From: Steele, Jason W FLNR:EX
Sent: Friday, December 8, 2017 3:02 PM
To: Griffin, Shannon FIN:EX
Cc: Eckardt, Dana R FLNR:EX; Dauch, Sam FLNR:EX
Subject: Forest Practices Board

Hi Shannon,

The Minister has indicated that he would like to have the attached candidate considered for the Chair of the Forest Practices Board. The other candidates for the other two vacancies previously identified can proceed as well.

For the benefit of myself and the DMO, can you please advise the steps that your office will take in reviewing and vetting the candidate for chair for the board.

s.12

Please keep these appointments strictly confidential.

Thanks,

Jason Steele
Director, Legislation and Litigation, Corporate Initiatives Division
Ministry of Forests, Lands, Natural Resource Operations and Rural Development
2nd Fl 780 Blanshard St | PO Box 9352 Stn Prov Gov | Victoria BC V8W 9M1
Phone: 250 387-7269 / Cell: 250 818-4793

McGregor-Schenk, Paige X FIN:EX

From: Neves, Gilbert FIN:EX
Sent: Friday, April 6, 2018 12:39 PM
To: Griffin, Shannon FIN:EX
Subject: FW: Forest Practices Board Appts

FYI.

Thanks again Shannon for the quick turnaround and the great summary for Don below- very helpful. Let you know if he asks for anything else.

Best,
G

From: Neves, Gilbert FIN:EX
Sent: Friday, April 6, 2018 12:38 PM
To: Wright, Don J. PREM:EX
Cc: Holt, Lynne FIN:EX
Subject: RE: Forest Practices Board Appts

Hi Don,
Apologies for the delay as I was in meetings this morning. Here is the current status of appointments to the Forest Practices Board:

s.12

- The competition for a new Chair has been reposted from April 3 until April 21 on CABRO's recruitment website. [Here is a link to the posting.](#) The FPB has indicated it will also post the position on its website and other platforms (e.g. newspapers). A short competition was previously held in the beginning of March, but did not yield any suitable candidates. The Ministry has advised that a hiring panel has been struck and that you have been kept apprised of efforts to date to recruit and hire a new Chair.

Please do not hesitate to contact me if you require anything further.
Thanks.

Gilbert

-----Original Message-----

From: Wright, Don J. PREM:EX
Sent: Friday, April 6, 2018 10:27 AM
To: Neves, Gilbert FIN:EX
Subject: FW: Forest Practices Board Appts

Hi Gilbert,

I got a out-of-office message from Lynne on this query. Would you be able to let me know where things are at?

Thanks.

Best wishes,

Don

On 2018-04-06, 9:26 AM, "Wright, Don J. PREM:EX" <Don.J.Wright@gov.bc.ca> wrote:

>Lynne,

>

>I have been asked to look into where we are at in appointments to the
>Forest Practices Board. I understand names into BRDO.

>

>Are we close to being ready to bring them to Cabinet soon?

>

>Thanks.

>

>Don

>

>Sent from my iPhone

McGregor-Schenk, Paige X FIN:EX

From: Neves, Gilbert FIN:EX
Sent: Thursday, October 26, 2017 11:36 AM
To: Boden, Darren FIN:EX
Cc: Everett, Mollie FIN:EX; Shaw, Brea BRDO:EX
Subject: Fwd: s.12,s.14

FYI, I will have you added to Zzeem Darren. G

Gilbert Neves
Director
Crown Agencies & Board Resourcing Office
Ministry of Finance
P: 778-698-4740

Begin forwarded message:

From: "Alexander, Catherine JAG:EX" <Catherine.Alexander@gov.bc.ca>
Date: October 26, 2017 at 11:31:00 AM PDT
To: "Dauch, Sam FLNR:EX" <Sam.Dauch@gov.bc.ca>, "Vaughan, Nicola FLNR:EX" <Nicola.Vaughan@gov.bc.ca>
Cc: "Neves, Gilbert FIN:EX" <Gilbert.Neves@gov.bc.ca>, "Shaw, Brea BRDO:EX" <Brea.Shaw@gov.bc.ca>, "Olson, Lianna FIN:EX" <Lianna.Olson@gov.bc.ca>, "Everett, Mollie FIN:EX" <Mollie.Everett@gov.bc.ca>, "Lin, Yen Jung FIN:EX" <YenJung.Lin@gov.bc.ca>
Subject: s.12,s.14

s.12,s.14



Cat

Catherine Alexander | Paralegal | OIC Coordinator
Office of Legislative Counsel | Legal Services Branch
Ministry of Attorney General | P 250-356-5742 | C 250-893-4927

This communication (both the message and any attachments) is confidential and may be protected by solicitor-client privilege. It is intended only for the use of the person or persons to whom it is addressed. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.

From: Dauch, Sam FLNR:EX
Sent: Tuesday, October 24, 2017 2:54 PM
To: Alexander, Catherine JAG:EX
Cc: Vaughan, Nicola FLNR:EX
Subject: s.12,s.14

Thank you Cat!
Best regards,
Sam

From: Alexander, Catherine JAG:EX
Sent: Tuesday, October 24, 2017 2:54 PM
To: Dauch, Sam FLNR:EX
Subject: s.12,s.14



Cat

Catherine Alexander | Paralegal | OIC Coordinator
Office of Legislative Counsel | Legal Services Branch
Ministry of Attorney General | P 250-356-5742 | C 250-893-4927

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From: Shaw, Brea BRDO:EX
Sent: Tuesday, October 24, 2017 2:49 PM
To: Alexander, Catherine JAG:EX
Cc: Dauch, Sam FLNR:EX; Boden, Darren FIN:EX
Subject: s.12

Hello Cat,

s.12

Thank you for double checking

Brea Shaw

Crown Agencies and Board Resourcing Office (CABRO)

Tel: 604.660.0465

Fax: 604.775.0158

910-13401 108th Avenue

Surrey BC V3T 5T3

Email: Brea.Shaw@gov.bc.ca

www.gov.bc.ca/brdo

From: Alexander, Catherine JAG:EX
Sent: Tuesday, October 24, 2017 2:35 PM
To: Shaw, Brea BRDO:EX
Cc: Alexander, Catherine JAG:EX
s.12,s.14



Cat

Catherine Alexander | Paralegal | OIC Coordinator
Office of Legislative Counsel | Legal Services Branch
Ministry of Attorney General | P 250-356-5742 | C 250-893-4927

This communication (both the message and any attachments) is confidential and may be protected by solicitor-client privilege. It is intended only for the use of the person or persons to whom it is addressed. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.

From: Dauch, Sam FLNR:EX
Sent: Tuesday, October 24, 2017 1:43 PM
To: AG LSB OIC Requests, AG:EX
Cc: Vaughan, Nicola FLNR:EX; Steele, Jason W FLNR:EX
Subject: s.14

s.14

Thank you and best regards,

Sam

Sam Dauch

Legislation and Policy Analyst

Strategic Initiatives and Legislation | Corporate Initiatives

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Ph: (250) 387-8424



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Withheld pursuant to/removed as

s.12;s.14;s.22;s.13