

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Wednesday, April 11, 2018 8:44 AM
To: Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX; Henry, Molly FIN:EX
Subject: Message from IIROC

Good Morning,
Lucy Becker from IIROC 416-943-5870 called and left a message for Rob/Robyn/Molly re: dates/rule out dates. She said Prosper would really like to attend the event however as a not for profit, they need to secure travel arrangements asap. I am not clear on what event she is referring to.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Wednesday, April 11, 2018 9:19 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82291 Due April 10, 2018

I have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Tuesday, April 10, 2018 10:02 AM
To: Reid, Heidi FIN:EX; Leonard, Jessica FIN:EX; Henry, Molly FIN:EX; Manton, Kim FIN:EX; Gillezeau, Rob FIN:EX
Subject: FW: Call for Records FIN-2018-82291 Due April 10, 2018

Hi all,

Please see the request below and let me know if you have any responsive records by end of day Wednesday.

Search the following terms: **tariff, legal cost, legal expense, ICBC legal received: 18/07/17..23/02/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Friday, March 23, 2018 4:22 PM
To: Spilker, Robyn FIN:EX; Michell, Jennifer FIN:EX; Nicholson, Riley FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82291 Due April 10, 2018

Hi All,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by

Wednesday, March 28, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Tuesday, April 10, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Yonson, Neal [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Friday, March 23, 2018 4:02 PM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-82291 Due April 10, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding civil tariffs as it pertains to ICBC-related matters: All records, emails and subsequent attachments, memos, draft and final copies of agendas, minutes, meeting summaries, briefing notes, handwritten notes, and post-meeting reports, of meetings between any combination of the following: The Attorney General or his staff; ICBC Chair Joy MacPhail, the CEO of ICBC, the Premier or his Office Staff, and/or the Minister of Finance or her Office staff. (Date Range for Record Search: From 07/18/2017 To 02/23/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party

Cross Government Number: N/A

Request also directed to: OOP, MAG

Records Due: April 10, 2018

Legislated Due Date: May 7, 2018

IAO Contact: Neal Yonson

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Neal Yonson, FOI Specialist
Central Agency Team
Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Wednesday, April 11, 2018 9:22 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82330 Records Due April 12, 2018

I have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Tuesday, April 10, 2018 10:20 AM
To: Gillezeau, Rob FIN:EX; Reid, Heidi FIN:EX; Leonard, Jessica FIN:EX; Manton, Kim FIN:EX; Henry, Molly FIN:EX
Subject: FW: Call for Records FIN-2018-82330 Records Due April 12, 2018

Hi all,

Please see the request below and let me know if you have any responsive records by end of day Wednesday. Note that the request is specifically asking for records related to meetings about ICBC legal representation.

Search the following terms: **MacPhail, Eby, Meggs, Aaron, Horgan, legal representation, ICBC legal, received: 18/07/17..23/02/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Tuesday, March 27, 2018 2:44 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82330 Records Due April 12, 2018

Hello Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Tuesday, April 3, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Thursday, April 12, 2018.

Many thanks,

Lynette

Lynette Linkletter

A/FOI Analyst

Deputy Minister's Office

Ministry of Finance

Ph: 778 698-4805

From: Fern, Chelsea [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Tuesday, March 27, 2018 11:34 AM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-82330 Records Due April 12, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All records (emails and subsequent attachments, memos, draft and final copies of agendas, minutes, meeting summaries, briefing notes, handwritten notes, and post-meeting reports) of meetings between any combination of the following: Attorney General or his staff; ICBC Chair Joy MacPhail, the CEO of ICBC, Premier or Premier's Office Staff; and or the Minister of Finance or Minister of Finance Office staff as related to legal representation. (Date Range for Record Search: From 07/18/2017 To 02/23/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party

Request also directed to: MAG-2018-82329; OOP-2018-82328

Records Due: April 12, 2018

Legislated Due Date: May 8, 2018

IAO Contact: Peggy King

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Peggy King, FOI Specialist
Central Agency Team
Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Wednesday, April 11, 2018 9:24 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82333 Due April 12, 2018

I have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Tuesday, April 10, 2018 10:23 AM
To: Gillezeau, Rob FIN:EX; Manton, Kim FIN:EX; Henry, Molly FIN:EX; Leonard, Jessica FIN:EX; Manton, Kim FIN:EX
Subject: FW: Call for Records FIN-2018-82333 Due April 12, 2018

Hi all,

Please see the request below and let me know if you have any responsive records by end of day Wednesday. Note that the request is specifically asking for records related to initiatives to address rising cost of claims.

Search the following terms: **MacPhail, Eby, Meggs, Aaron, Horgan, rising claims, claims cost, ICBC claims received: 18/07/17..23/02/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Tuesday, March 27, 2018 2:55 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82333 Due April 12, 2018

Hello Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Tuesday, April 3, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Thursday, April 12, 2018.

Many thanks,

Lynette

Lynette Linkletter

A/FOI Analyst

Deputy Minister's Office

Ministry of Finance

Ph: 778 698-4805

From: Chan, Sarah [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Tuesday, March 27, 2018 11:47 AM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-82333 Due April 12, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All records (emails and subsequent attachments, memos, draft and final copies of agendas, minutes, meeting summaries, briefing notes, handwritten notes, and post-meeting reports) of meetings between any combination of the following: Attorney General or his staff; ICBC Chair Joy MacPhail, the CEO of ICBC, Premier or Premier's Office Staff; and or the Minister of Finance or Minister of Finance Office staff as related to initiatives to address rising cost of claims. (Date Range for Record Search: From 07/18/2017 To 02/23/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party

Request also directed to: OOP and MAG

Records Due: April 12, 2018

Legislated Due Date: May 8, 2018

IAO Contact: Sarah Chan

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Sarah Chan, FOI Analyst
Central Agency Team
Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Wednesday, April 11, 2018 9:24 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82288 Records Due April 12, 2018

I have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Tuesday, April 10, 2018 10:37 AM
To: Manton, Kim FIN:EX; Henry, Molly FIN:EX; Gillezeau, Rob FIN:EX; Reid, Heidi FIN:EX; Leonard, Jessica FIN:EX
Subject: FW: Call for Records FIN-2018-82288 Records Due April 12, 2018

Hi all,

Please see the request below and let me know if you have any responsive records by end of day Wednesday. Note that the request is specifically asking for records related court rules related to ICBC.

Search the following terms: **MacPhail, Eby, Meggs, Aaron, Horgan, court rule, legal rule, ICBC legal received:**
18/07/17..23/02/18

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Wednesday, March 28, 2018 2:32 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82288 Records Due April 12, 2018

Hello Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Tuesday, April 3, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Thursday, April 12, 2018.

Many thanks,

Lynette

Lynette Linkletter
A/FOI Analyst
Deputy Minister's Office
Ministry of Finance

Ph: 778 698-4805

From: Fern, Chelsea [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Tuesday, March 27, 2018 11:50 AM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2018-82288 Records Due April 12, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding court rules as it pertains to ICBC-related matters: All records, emails and subsequent attachments, memos, draft and final copies of agendas, minutes, meeting summaries, briefing notes, handwritten notes, and post-meeting reports, of meetings between any combination of the following: The Attorney General or his staff; ICBC Chair Joy MacPhail, the CEO of ICBC, the Premier or his Office Staff, and/or the Minister of Finance or her Office staff. (Date Range for Record Search: From 07/18/2017 To 02/23/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party
Request also directed to: OOP-2018-82289;MAG-2018-82287
Records Due: April 12, 2018
Legislated Due Date: May 7, 2018
IAO Contact: Chelsea Fern

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Chelsea Fern, Senior FOI Analyst
Central Agency Team
Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Wednesday, April 11, 2018 9:25 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82323 Records Due April 12, 2018

I have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Tuesday, April 10, 2018 10:41 AM
To: Leonard, Jessica FIN:EX; Manton, Kim FIN:EX; Gillezeau, Rob FIN:EX; Henry, Molly FIN:EX; Reid, Heidi FIN:EX
Subject: FW: Call for Records FIN-2018-82323 Records Due April 12, 2018

Hi all,

Please see the request below and let me know if you have any responsive records by end of day Wednesday. Note that the request is specifically asking for records related to meetings on unpaid or historic claims.

Search the following terms: **MacPhail, Eby, Meggs, Aaron, Horgan, ICBC claims, historic claims, unpaid claims received: 18/07/17..23/02/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Wednesday, March 28, 2018 3:24 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82323 Records Due April 12, 2018

Hello Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Tuesday, April 3, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Thursday, April 12, 2018.

Many thanks,

Lynette

Lynette Linkletter

A/FOI Analyst

Deputy Minister's Office

Ministry of Finance

Ph: 778 698-4805

From: Fern, Chelsea [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Tuesday, March 27, 2018 12:01 PM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-82323 Records Due April 12, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All records (emails and subsequent attachments, memos, draft and final copies of agendas, minutes, meeting summaries, briefing notes, handwritten notes, and post-meeting reports) of meetings between any combination of the following: Attorney General or his staff; ICBC Chair Joy MacPhail, the CEO of ICBC, Premier or Premier's Office Staff; and or the Minister of Finance or Minister of Finance Office staff as related to unpaid or historic claims. (Date Range for Record Search: From 07/18/2017 To 02/23/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party

Request also directed to: OOP-2018-82324;MAG-2018-82322

Records Due: April 12, 2018

Legislated Due Date: May 8, 2018

IAO Contact: Chelsea Fern

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Chelsea Fern, Senior FOI Analyst
Central Agency Team
Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Wednesday, April 11, 2018 9:26 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82393 Due April 13, 2018

I have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Tuesday, April 10, 2018 10:47 AM
To: Manton, Kim FIN:EX; Henry, Molly FIN:EX; Reid, Heidi FIN:EX; Leonard, Jessica FIN:EX; Gillezeau, Rob FIN:EX
Subject: FW: Call for Records FIN-2018-82393 Due April 13, 2018

Hi all,

Please see the request below and let me know if you have any responsive records by end of day Wednesday. Note that the request is specifically asking for records related to meetings related to driver penalty points.

Search the following terms: **MacPhail, Eby, Meggs, Aaron, Horgan, driver points, penalty points, ICBC penalties received: 18/07/17..23/02/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Wednesday, March 28, 2018 3:32 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82393 Due April 13, 2018

Hello Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Wednesday, April 4, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Friday, April 13, 2018.

Many thanks,

Lynette

Lynette Linkletter

A/FOI Analyst

Deputy Minister's Office

Ministry of Finance

Ph: 778 698-4805

From: Chan, Sarah [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Wednesday, March 28, 2018 12:12 PM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-82393 Due April 13, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All records (emails and subsequent attachments, memos, draft and final copies of agendas, minutes, meeting summaries, briefing notes, handwritten notes, and post-meeting reports) of meetings between any combination of the following: Attorney General or his staff; ICBC Chair Joy MacPhail, the CEO of ICBC, Premier or Premier's Office Staff; and or the Minister of Finance or Minister of Finance Office staff as related to Driver Penalty Points (relating to ICBC) (Date Range for Record Search: From 07/18/2017 To 02/23/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party

Request also directed to: OOP and MAG

Records Due: April 13, 2018

Legislated Due Date: May 9, 2018

IAO Contact: Sarah Chan

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Sarah Chan, FOI Analyst
Central Agency Team
Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Wednesday, April 11, 2018 9:29 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82354 Due April 12, 2018

I have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Tuesday, April 10, 2018 10:54 AM
To: Reid, Heidi FIN:EX; Gillezeau, Rob FIN:EX; Manton, Kim FIN:EX; Henry, Molly FIN:EX; Leonard, Jessica FIN:EX
Subject: FW: Call for Records FIN-2018-82354 Due April 12, 2018

Hi all,

Please see the request below and let me know if you have any responsive records by end of day Wednesday. Note that this is similar to a previous FOI request, but the date range is broader so a new search is needed.

Search the following terms: **2018EMPR0004-000311, Emergency grant, Outstanding Hydro, Hydro grant, BC Hydro, Energy and Mines, low income hydro received: 31/01/18..14/02/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Thursday, March 29, 2018 11:29 AM
To: Spilker, Robyn FIN:EX; Michell, Jennifer FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82354 Due April 12, 2018

Hello,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Wednesday, April 4, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Thursday, April 12, 2018.

Thanks,

Lynette

Lynette Linkletter

A/FOI Analyst

Deputy Minister's Office

Ministry of Finance

Ph: 778 698-4805

From: Yonson, Neal [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Tuesday, March 27, 2018 12:25 PM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-82354 Due April 12, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding a [specific paragraph] in the news release of 2018EMPR0004-000311: All Correspondence, emails, text messages, slack, whatsapp, Signal, briefing notes and memoranda exchanged between any of the following: BC Hydro, the Premier's Office, the Minister/Deputy Minister's office of EGM, and/or the Minister/Deputy Minister's office of FIN. Date Range: 01/31/2018 - 02/14/2018 Date Format is MM/DD/YYYY

[Specified paragraph] = "In addition, starting in May, BC Hydro residential customers who find themselves in an emergency – such as loss of employment, unanticipated medical expenses or pending eviction for example – will be eligible for a grant toward their outstanding BC Hydro bill. The grant is up to \$600 and does not need to be repaid"

Applicant Type: Political Party

Cross Government Number: N/A

Request also directed to: OOP, EMP - also similar but covering a different date range is FIN-2018-81630

Records Due: April 12, 2018

Legislated Due Date: May 8, 2018

IAO Contact: Neal Yonson

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee

estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Neal Yonson, FOI Specialist
Central Agency Team
Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Wednesday, April 11, 2018 9:30 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82414 Due April 16, 2018

I have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Tuesday, April 10, 2018 10:57 AM
To: Gillezeau, Rob FIN:EX; Reid, Heidi FIN:EX; Leonard, Jessica FIN:EX; Manton, Kim FIN:EX; Henry, Molly FIN:EX
Subject: FW: Call for Records FIN-2018-82414 Due April 16, 2018

Hi all,

Please see the request below and let me know if you have any responsive records by end of day Thursday. Note that the request is specifically asking for records related to meetings on soft tissue caps.

Search the following terms: **MacPhail, Eby, Meggs, Aaron, Horgan, cap, soft tissue, pain and suffering received: 18/07/17..23/02/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Thursday, March 29, 2018 12:03 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82414 Due April 16, 2018

Hello Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Thursday, April 5, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Monday, April 16, 2018.

Many thanks,

Lynette

Lynette Linkletter

A/FOI Analyst

Deputy Minister's Office

Ministry of Finance

Ph: 778 698-4805

From: Yonson, Neal [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Thursday, March 29, 2018 9:22 AM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2018-82414 Due April 16, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All records (emails and subsequent attachments, memos, draft and final copies of agendas, minutes, meeting summaries, briefing notes, handwritten notes, and post-meeting reports) of meetings between any combination of the following: Attorney General or his staff; ICBC Chair Joy MacPhail, the CEO of ICBC, Premier or Premier's Office Staff; and or the Minister of Finance or Minister of Finance Office staff as related to soft tissue caps. (Date Range for Record Search: From 07/18/2017 To 02/23/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party
Cross Government Number: N/A
Request also directed to: OOP, MAG
Records Due: April 16, 2018
Legislated Due Date: May 10, 2018
IAO Contact: Neal Yonson

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Neal Yonson, FOI Specialist
Central Agency Team
Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Wednesday, April 11, 2018 9:32 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82325 Due April 12, 2018

I have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Tuesday, April 10, 2018 11:04 AM
To: Gillezeau, Rob FIN:EX; Leonard, Jessica FIN:EX; Manton, Kim FIN:EX; Henry, Molly FIN:EX; Reid, Heidi FIN:EX
Subject: FW: Call for Records FIN-2018-82325 Due April 12, 2018

Hi all,

Please see the request below and let me know if you have any responsive records by end of day Thursday. Note that the request is specifically asking for records related to meetings on injury claims estimates for 2017-18 and 3 year fiscal plan through to 2019/20.

Search the following terms: **MacPhail, Eby, Meggs, Aaron, Horgan, claims, ICBC estimate, ICBC fiscal, ICBC loss received: 18/07/17..23/03/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Tuesday, April 3, 2018 4:23 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82325 Due April 12, 2018

Hi Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Thursday, April 5, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Thursday, April 12, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Trudel, David [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Tuesday, March 27, 2018 9:39 AM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-82325 Due April 12, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All records (emails and subsequent attachments, memos, draft and final copies of agendas, minutes, meeting summaries, briefing notes, handwritten notes, and post-meeting reports) of meetings between any combination of the following: Attorney General or his staff; ICBC Chair Joy MacPhail, the CEO of ICBC, Premier or Premier's Office Staff; and or the Minister of Finance or Minister of Finance Office staff as related to injury Claims estimates for 2017-18 and 3 year fiscal plan through to 2019/20. (Date Range for Record Search: From 07/18/2017 To 03/23/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party

Cross Government Number:

Request also directed to: OOP-2018-82327; MAG-2018-82326

Records Due: April 12, 2018

Legislated Due Date: May 8, 2018

IAO Contact: David Trudel

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

David Trudel, FOI Analyst
Central Agency Team
Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Wednesday, April 11, 2018 9:33 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82397 Records Due April 13, 2018

I have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Tuesday, April 10, 2018 11:19 AM
To: Manton, Kim FIN:EX; Henry, Molly FIN:EX; Reid, Heidi FIN:EX; Leonard, Jessica FIN:EX; Gillezeau, Rob FIN:EX
Subject: FW: Call for Records FIN-2018-82397 Records Due April 13, 2018

Hi folks,

I know I'm sending a lot of FOIs today. I'm trying to get all the ICBC related requests in your inboxes so you can coordinate those searches this week and save time. Thanks for helping us stay on track with our FOIs!

Please see the request below and let me know if you have any responsive records by end of day Thursday. Note that the request is specifically asking for records related to meetings on claims rated scale changes.

Search the following terms: **MacPhail, Eby, Meggs, Aaron, Horgan, claim rated scale, claims rated scale, CRS, scale change received: 18/07/17..23/02/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Wednesday, April 4, 2018 5:17 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82397 Records Due April 13, 2018

Hi Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Friday, April 6, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Friday, April 13, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Fern, Chelsea [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Wednesday, March 28, 2018 3:51 PM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-82397 Records Due April 13, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All records (emails and subsequent attachments, memos, draft and final copies of agendas, minutes, meeting summaries, briefing notes, handwritten notes, and post-meeting reports) of meetings between any combination of the following: Attorney General or his staff; ICBC Chair Joy MacPhail, the CEO of ICBC, Premier or Premier's Office Staff; and or the Minister of Finance or Minister of Finance Office staff as related to claims rated scale changes (related to ICBC) (Date Range for Record Search: From 07/18/2017 To 02/23/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party

Request also directed to: MAG-2018-82396; OOP-2018-82394

Records Due: April 13, 2018

Legislated Due Date: May 9, 2018

IAO Contact: Peggy King

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via

house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Peggy King, FOI Specialist
Central Agency Team
Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Wednesday, April 11, 2018 9:34 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82483 Records Due April 17, 2018

I have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Tuesday, April 10, 2018 11:22 AM
To: Gillezeau, Rob FIN:EX; Reid, Heidi FIN:EX; Leonard, Jessica FIN:EX; Manton, Kim FIN:EX; Henry, Molly FIN:EX
Subject: FW: Call for Records FIN-2018-82483 Records Due April 17, 2018

Hi all,

Please see the request below and let me know if you have any responsive records by end of day Thursday. Note that the request is specifically asking for records related to procurement strategies for ICBC.

Search the following terms: **MacPhail, Eby, Meggs, Aaron, Horgan, ICBC strategy, ICBC strategies, procurement: 18/07/17..23/02/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Thursday, April 5, 2018 3:32 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82483 Records Due April 17, 2018

Hi Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Monday, April 9, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Tuesday, April 17, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Fern, Chelsea [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Tuesday, April 3, 2018 1:48 PM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-82483 Records Due April 17, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Relating to procurement strategies for ICBC, all records, emails and subsequent attachments, memos, draft and final copies of agendas, minutes, meeting summaries, briefing notes, handwritten notes, and post-meeting reports, of meetings between any combination of the following: The Attorney General or his staff, ICBC Chair Joy MacPhail, the CEO of ICBC, the Premier or his Office Staff, and/or the Minister of Finance or her Office staff. (Date Range for Record Search: From 07/18/2017 To 02/23/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party

Request also directed to: Same as MAG-2018-82482 and OOP-2018-82484

Records Due: April 17, 2018

Legislated Due Date: May 14, 2018

IAO Contact: David Trudel

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly,

accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

David Trudel, FOI Analyst
Central Agency Team
Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Wednesday, April 11, 2018 9:36 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82446 Due April 17, 2018

I have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Tuesday, April 10, 2018 11:24 AM
To: Gillezeau, Rob FIN:EX; Reid, Heidi FIN:EX; Henry, Molly FIN:EX; Manton, Kim FIN:EX; Leonard, Jessica FIN:EX
Subject: FW: Call for Records FIN-2018-82446 Due April 17, 2018

Hi all,

Please see the request below and let me know if you have any responsive records by end of day Thursday. Note that the request is specifically asking for records related to ICBC legal reforms.

Search the following terms: **MacPhail, Eby, Meggs, Aaron, Horgan, ICBC reform, ICBC legal, legal reform: 18/07/17..23/02/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Thursday, April 5, 2018 3:35 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82446 Due April 17, 2018

Hi Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Monday, April 9, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Tuesday, April 17, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Yonson, Neal [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Tuesday, April 3, 2018 1:50 PM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-82446 Due April 17, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Relating to legal reforms as it pertains to ICBC: All records, emails and subsequent attachments, memos, draft and final copies of agendas, minutes, meeting summaries, briefing notes, handwritten notes, and post-meeting reports, of meetings between any combination of the following: The Attorney General or his staff, ICBC Chair Joy MacPhail, the CEO of ICBC, the Premier or his Office Staff, and/or the Minister of Finance or her Office staff. (Date Range for Record Search: From 07/18/2017 To 02/23/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party

Cross Government Number: N/A

Request also directed to: MAG, OOP

Records Due: April 17, 2018

Legislated Due Date: May 11, 2018

IAO Contact: Neal Yonson

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Neal Yonson, FOI Specialist
Central Agency Team
Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Wednesday, April 11, 2018 9:39 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Computer

No problem. Randy will come by after 10:30 to assist.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Wednesday, April 11, 2018 9:36 AM
To: Leonard, Jessica FIN:EX
Subject: Computer

Hi Jess,

My wifi is still not working when it isn't hardwired. Can you follow up with Brett?

Tks,
Robyn

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Wednesday, April 11, 2018 9:40 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82486 Due April 17, 2018

I have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Tuesday, April 10, 2018 11:30 AM
To: Henry, Molly FIN:EX; Manton, Kim FIN:EX; Reid, Heidi FIN:EX; Leonard, Jessica FIN:EX; Gillezeau, Rob FIN:EX
Subject: FW: Call for Records FIN-2018-82486 Due April 17, 2018

Hi all,

Please see the request below and let me know if you have any responsive records by end of day Thursday. Note that the request is specifically asking for records related to high value vehicles and ICBC.

Search the following terms: **MacPhail, Eby, Meggs, Aaron, Horgan, high value vehicle, high value car, expensive vehicle, expensive car: 18/07/17..23/02/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Thursday, April 5, 2018 3:44 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82486 Due April 17, 2018

Hi Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Monday, April 9, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Tuesday, April 17, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Yonson, Neal [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Tuesday, April 3, 2018 2:02 PM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-82486 Due April 17, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Relating to high value vehicles and ICBC, all records, emails and subsequent attachments, memos, draft and final copies of agendas, minutes, meeting summaries, briefing notes, handwritten notes, and post-meeting reports, of meetings between any combination of the following: The Attorney General or his staff, ICBC Chair Joy MacPhail, the CEO of ICBC, the Premier or his Office Staff, and/or the Minister of Finance or her Office staff. (Date Range for Record Search: From 07/18/2017 To 02/23/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party

Cross Government Number: N/A

Request also directed to: OOP, MAG

Records Due: April 17, 2018

Legislated Due Date: May 14, 2018

IAO Contact: Neal Yonson

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Neal Yonson, FOI Specialist
Central Agency Team
Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Wednesday, April 11, 2018 9:41 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82449 Records Due April 17, 2018

I have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Tuesday, April 10, 2018 11:32 AM
To: Gillezeau, Rob FIN:EX; Reid, Heidi FIN:EX; Leonard, Jessica FIN:EX; Manton, Kim FIN:EX; Henry, Molly FIN:EX
Subject: FW: Call for Records FIN-2018-82449 Records Due April 17, 2018

Hi all,

Please see the request below and let me know if you have any responsive records by end of day Thursday. Note that the request is specifically asking for records related to product reform.

Search the following terms: **MacPhail, Eby, Meggs, Aaron, Horgan, product reform, ICBC product, ICBC reform: 18/07/17..23/02/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Thursday, April 5, 2018 3:48 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82449 Records Due April 17, 2018

Hi Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Monday, April 9, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Tuesday, April 17, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Fern, Chelsea [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Tuesday, April 3, 2018 2:19 PM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-82449 Records Due April 17, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Relating to product reform as it pertains to ICBC: All records, emails and subsequent attachments, memos, draft and final copies of agendas, minutes, meeting summaries, briefing notes, handwritten notes, and post-meeting reports, of meetings between any combination of the following: The Attorney General or his staff, ICBC Chair Joy MacPhail, the CEO of ICBC, the Premier or his Office Staff, and/or the Minister of Finance or her Office staff. (Date Range for Record Search: From 07/18/2017 To 02/23/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party

Request also directed to: OOP-2018-82450;MAG-2018-82448

Records Due: April 17, 2018

Legislated Due Date: May 11, 2018

IAO Contact: Chelsea Fern

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Chelsea Fern, Senior FOI Analyst
Central Agency Team
Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Wednesday, April 11, 2018 9:42 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82417 Due April 17, 2018

I have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Tuesday, April 10, 2018 11:51 AM
To: Gillezeau, Rob FIN:EX; Manton, Kim FIN:EX; Henry, Molly FIN:EX; Leonard, Jessica FIN:EX; Reid, Heidi FIN:EX
Subject: FW: Call for Records FIN-2018-82417 Due April 17, 2018

Hi all,

Please see the request below and let me know if you have any responsive records by end of day Thursday. Note that the request is specifically asking for records related meetings related to no-fault.

Search the following terms: **MacPhail, Eby, Meggs, Aaron, Horgan, no-fault, no fault: 18/07/17..23/02/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Thursday, April 5, 2018 3:52 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82417 Due April 17, 2018

Hi Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Monday, April 9, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Tuesday, April 17, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Chan, Sarah [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Tuesday, April 3, 2018 3:32 PM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-82417 Due April 17, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All records (emails and subsequent attachments, memos, draft and final copies of agendas, minutes, meeting summaries, briefing notes, handwritten notes, and post-meeting reports) of meetings between any combination of the following: Attorney General or his staff; ICBC Chair Joy MacPhail, the CEO of ICBC, Premier or Premier's Office Staff; and or the Minister of Finance or Minister of Finance Office staff as related to No-Fault (relating to ICBC/insurance) (Date Range for Record Search: From 07/18/2017 To 02/23/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party

Request also directed to: OOP and MAG

Records Due: April 17, 2018

Legislated Due Date: May 10, 2018

IAO Contact: Sarah Chan

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Sarah Chan, FOI Analyst
Central Agency Team
Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Wednesday, April 11, 2018 9:43 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82517 Records Due April 18, 2018

I have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Tuesday, April 10, 2018 11:52 AM
To: Reid, Heidi FIN:EX; Leonard, Jessica FIN:EX; Gillezeau, Rob FIN:EX; Manton, Kim FIN:EX; Henry, Molly FIN:EX
Subject: FW: Call for Records FIN-2018-82517 Records Due April 18, 2018

Hi all,

Please see the request below and let me know if you have any responsive records by end of day Thursday. Note that the request is specifically asking for records related to medical procurement related to ICBC

Search the following terms: **MacPhail, Eby, Meggs, Aaron, Horgan, medical procurement, procurement, ICBC medical: 18/07/17..23/02/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Friday, April 6, 2018 9:22 AM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82517 Records Due April 18, 2018

Hi Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Tuesday, April 10, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Wednesday, April 18, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Doyle, Toyoko [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Wednesday, April 4, 2018 4:17 PM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-82517 Records Due April 18, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Relating to Medical Procurement as it pertains to ICBC: All records, emails and subsequent attachments, memos, draft and final copies of agendas, minutes, meeting summaries, briefing notes, handwritten notes, and post-meeting reports of meetings between any combination of the following: The Attorney General or his staff, ICBC Chair Joy MacPhail, the CEO of ICBC, the Premier or his Office Staff, and/or the Minister of Finance her Office staff. (Date Range for Record Search: From 07/18/2017 To 02/23/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party

Cross Government Number: N/A

Request also directed to: OOP, MAG

Records Due: April 18, 2018

Legislated Due Date: May 15, 2018

IAO Contact: Toyoko Doyle

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Toyoko Doyle | Sr. FOI Analyst | Information Access Operations | Ministry of Citizens' Services

Ph: 778-698-2376 | **e:** Toyoko.Doyle@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Wednesday, April 11, 2018 9:44 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82520 Records Due April 19, 2018

I have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Tuesday, April 10, 2018 11:55 AM
To: Henry, Molly FIN:EX; Reid, Heidi FIN:EX; Manton, Kim FIN:EX; Gillezeau, Rob FIN:EX; Leonard, Jessica FIN:EX
Subject: FW: Call for Records FIN-2018-82520 Records Due April 19, 2018

Hi all,

Note this is the last ICBC related FOI you'll receive this week

Please see the request below and let me know if you have any responsive records by end of day Thursday. Note that the request is specifically asking for records related to the ICBC transformation program.

Search the following terms: **MacPhail, Eby, Meggs, Aaron, Horgan, ICBC transformation, transformation program, ICBC reform, ICBC renewal: 18/07/17..23/02/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Friday, April 6, 2018 1:52 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82520 Records Due April 19, 2018

Hi Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Tuesday, April 10, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Thursday, April 19, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Fern, Chelsea [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Thursday, April 5, 2018 2:49 PM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-82520 Records Due April 19, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Relating to the ICBC Transformation program: All records, emails and subsequent attachments, memos, draft and final copies of agendas, minutes, meeting summaries, briefing notes, handwritten notes, and post-meeting reports of meetings between any combination of the following: The Attorney General or his staff, ICBC Chair Joy MacPhail, the CEO of ICBC, the Premier his Office Staff, and/or the Minister of Finance or her Office staff. (Date Range for Record Search: From 07/18/2017 To 02/23/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party

Request also directed to: OOP-2018-82521;MAG-2018-82519

Records Due: April 19, 2018

Legislated Due Date: May 15, 2018

IAO Contact: Chelsea Fern

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Chelsea Fern, Senior FOI Analyst
Central Agency Team
Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Thursday, April 12, 2018 1:09 PM
To: Spilker, Robyn FIN:EX
Subject: RE: URGENT: Call for Records FIN-2018-81058 Records Due March 7, 2018

I have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Wednesday, April 11, 2018 2:01 PM
To: Henry, Molly FIN:EX; Reid, Heidi FIN:EX; Manton, Kim FIN:EX; Gillezeau, Rob FIN:EX; Leonard, Jessica FIN:EX
Subject: URGENT: Call for Records FIN-2018-81058 Records Due March 7, 2018
Importance: High

Hi all,

Our FOI unit has asked us to include the search terms Lilly and Bhikha for the request below. Can you please search the following by end of day and let me know if you have any records?

Lilly, Bhikha received: 18/07/2017..20/02/2018.

This request is urgent so we can meet our legislation due date. Thank you!

Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Spilker, Robyn FIN:EX
Sent: Monday, March 19, 2018 9:44 AM
To: Gillezeau, Rob FIN:EX; Henry, Molly FIN:EX; Manton, Kim FIN:EX; Leonard, Jessica FIN:EX; Reid, Heidi FIN:EX
Subject: FW: Call for Records FIN-2018-81058 Records Due March 7, 2018

Hi all,

It's time for another push to catch up on our FOI requests. Please see the request below and let me know if you have any responsive records by end of day.

Search the following terms: **green, green caucus, budget consultation, Weaver, Olsen, Furstenau received: 18/07/2017..20/02/2018.**

Note that records related to meetings where budget topics were discussed are responsive.

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Thursday, February 22, 2018 12:47 PM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-81058 Records Due March 7, 2018

FYI Just got clarification this is specifically surrounding meetings where the topic was budget

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: FOI Coordinator FIN:EX
Sent: Thursday, February 22, 2018 12:33 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-81058 Records Due March 7, 2018

Hi Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Tuesday, February 27, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Wednesday, March 7, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Sanderson, Kristen [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Wednesday, February 21, 2018 12:30 PM
To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-81058 Records Due March 7, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All records relating to any meetings with any members of the Green caucus, including Green caucus staff, as reference by Green Party Leader Andrew Weaver: We've been consulted on the budget, so certainly we met with Carole James a couple of times to say what our priorities are, as others have, and we'll see how they're reflected. (Date Range for Record Search: From 07/18/2017 To 02/20/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party

Records Due: March 7, 2018

Legislated Due Date: April 5, 2018

IAO Contact: Sarah Chan

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Sarah Chan, FOI Analyst

Central Agency Team

Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Friday, April 13, 2018 8:56 AM
To: Manton, Kim FIN:EX
Subject: Call from s.22

Good Morning Kim,

Happy FRIDAY!

There was a message on the main line from s.22
have a chance. He did not say what it is regarding.

He asked that you call him when you

Thanks,
Jess

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Friday, April 13, 2018 1:45 PM
To: Lee, Penny FIN:EX
Subject: RE: MPS Asset Tag for Fax Number in Minister Office

Hi Penny,

1. MPS Asset tag# MPS4169
Fax – 250-387-1803
Ministry – Finance
Room – 153
2. Outgoing header reads: BC Government
5551212 (Please update with correct fax number)

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Reid, Heidi FIN:EX
Sent: Friday, April 13, 2018 1:12 PM
To: Leonard, Jessica FIN:EX
Subject: FW: MPS Asset Tag for Fax Number in Minister Office

From: Lee, Penny FIN:EX
Sent: Tuesday, April 10, 2018 11:52 AM
To: Robb, Amanda JTT:EX; Campbell, Sue LBR:EX; Gotto, Sarah F MMHA:EX; White, Emily MCF:EX; White, Christine MAH:EX; Flesh, Cindy AEST:EX; Johnson, Lisa E AGRI:EX; Nanninga, Tanera AG:EX; Fleurant, Kathleen CITZ:EX; Hahn, Andra EDUC:EX; Neilson, Kirsten ENV:EX; Reid, Heidi FIN:EX; Silverio, Lisa FLNR:EX; Hansen, Lucy HLTH:EX; Roberts, Connie A IRR:EX; McKnight, Valerie SDPR:EX; Chapotelle, Jacqueline TRAN:EX
Subject: MPS Asset Tag for Fax Number in Minister Office

Hi, I am working on a project to ensure that the fax number listed on the MPS asset tag is correct and also to ensure that the outgoing header page has your correct fax number.

1. Please provide the following information and advise if you require a new MPS Asset Tag printed up:

MPS Asset Tag # -
Fax Number -
Ministry -

Room Number -

2. Do you need the outgoing header page updated with the correct fax number?

Please let me know if you have any questions. Thank you.

Penny Lee

Telephone Coordinator

Ministry of Finance, Corporate Services, Information

Management Branch

Supporting Finance, Office of the Premier and various
other agencies

9-250-387-8912

Corporate
Services Division
**Ministry of
Finance**



Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Tuesday, April 17, 2018 9:42 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82535 Due April 19, 2018
Attachments: FIN - 2018 - 82535.pdf

Attached are my records. Hard copies are on your desk.

Thanks,
Jess

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Monday, April 16, 2018 5:15 PM
To: Leonard, Jessica FIN:EX
Subject: FW: Call for Records FIN-2018-82535 Due April 19, 2018

Hi Jess,

Please see the request below for all your sent emails and messages. This time attachments are excluded. How long will it take you to print and compile all the records?

Thanks,
Robyn

From: FOI Coordinator FIN:EX
Sent: Friday, April 6, 2018 10:41 AM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82535 Due April 19, 2018

Hi Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Tuesday, April 10, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Thursday, April 19, 2018.

Thank you,

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

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From: King, Peggy [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Thursday, April 5, 2018 11:20 AM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2018-82535 Due April 19, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All emails, text messages, blackberry message, slack message, WhatsApp messages – excluding attachments – sent from the Minister's Administrative Assistant(s), where such a position exists and was staffed. (Date Range for Record Search: From 02/01/2018 To 02/28/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party
Cross Government Number: XGR-2018-82473
Request also directed to: all ministries and Office of the Premier
Records Due: April 19, 2018
Legislated Due Date: May 15, 2018
IAO Contact: Peggy King

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Peggy King, FOI Specialist
Central Agency Team
Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Tuesday, April 17, 2018 9:50 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82595 Records Due April 23, 2018

I have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Monday, April 16, 2018 6:05 PM
To: Reid, Heidi FIN:EX; Henry, Molly FIN:EX; Manton, Kim FIN:EX; Gillezeau, Rob FIN:EX; Leonard, Jessica FIN:EX
Subject: FW: Call for Records FIN-2018-82595 Records Due April 23, 2018

Hi all,

I'll be sending out a new batch of FOI requests today and tomorrow. Happy to say it's a smaller number of requests than last week. We'll also have a brief FOI check in on Wednesday at 9:30am to discuss a couple more complex FOIs we've received – Heidi's sent around the calendar invite.

Please see the request below and let me know if you have any responsive records by end of day Wednesday. Note that the request is specifically asking for records related to meetings about fraud strategies for ICBC.

Search the following terms: **MacPhail, Eby, Meggs, Aaron, Horgan, fraud strategy, fraud strategies, ICBC fraud, fraudulent claim: 18/07/17..23/02/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Robyn

From: FOI Coordinator FIN:EX
Sent: Tuesday, April 10, 2018 2:36 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82595 Records Due April 23, 2018

Hi Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Thursday, April 12, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Monday, April 23, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Fern, Chelsea [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Monday, April 9, 2018 10:58 AM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-82595 Records Due April 23, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All records (emails and subsequent attachments, memos, draft and final copies of agendas, minutes, meeting summaries, briefing notes, handwritten notes, and post-meeting reports) of meetings between any combination of the following: Attorney General or his staff; ICBC Chair Joy MacPhail, the CEO of ICBC, Premier or Premier's Office Staff; and or the Minister of Finance or Minister of Finance Office staff as related to fraud strategies for ICBC. (Date Range for Record Search: From 07/18/2017 To 02/23/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party

Request also directed to: MAG-2018-82594 ; OOP-2018-82592 (ICBC)

Records Due: April 23, 2018

Legislated Due Date: May 16, 2018

IAO Contact: Chelsea Fern

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Chelsea Fern, Senior FOI Analyst
Central Agency Team
Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Tuesday, April 17, 2018 9:52 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82604 Records Due April 23, 2018

I have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Monday, April 16, 2018 6:09 PM
To: Henry, Molly FIN:EX; Manton, Kim FIN:EX; Leonard, Jessica FIN:EX; Reid, Heidi FIN:EX; Gillezeau, Rob FIN:EX
Subject: FW: Call for Records FIN-2018-82604 Records Due April 23, 2018

Hi all,

Please see the request below and let me know if you have any responsive records by end of day Wednesday. Note that the request is specifically asking for records related to meetings about ICBC licensing and registration fees.

Search the following terms: **MacPhail, Eby, Meggs, Aaron, Horgan, ICBC licensing, ICBC fee, ICBC registration, registration fee: 18/07/17..23/02/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Robyn

From: FOI Coordinator FIN:EX
Sent: Tuesday, April 10, 2018 2:38 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82604 Records Due April 23, 2018

Hi Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Thursday, April 12, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Monday, April 23, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Fern, Chelsea [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Monday, April 9, 2018 2:42 PM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-82604 Records Due April 23, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All records (emails and subsequent attachments, memos, draft and final copies of agendas, minutes, meeting summaries, briefing notes, handwritten notes, and post-meeting reports) of meetings between any combination of the following: Attorney General or his staff; ICBC Chair Joy MacPhail, the CEO of ICBC, Premier or Premier's Office Staff; and or the Minister of Finance or Minister of Finance Office staff relating to ICBC licensing and registration fees. (Date Range for Record Search: From 07/18/2017 To 02/23/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party

Request also directed to: MAG-2018-82603; OOP-2018-82602

Records Due: April 23, 2018

Legislated Due Date: May 16, 2018

IAO Contact: Chelsea Fern

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Chelsea Fern, Senior FOI Analyst
Central Agency Team
Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Tuesday, April 17, 2018 9:54 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82676 Records Due April 24, 2018

I have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Tuesday, April 17, 2018 8:34 AM
To: Gillezeau, Rob FIN:EX; Reid, Heidi FIN:EX; Henry, Molly FIN:EX; Leonard, Jessica FIN:EX; Manton, Kim FIN:EX
Subject: RE: Call for Records FIN-2018-82676 Records Due April 24, 2018

Apologies I made an error on the date. You can search this more narrow range.

green, consultation committee, CASA, Confidence and Supply Secretariat, Olsen, Furstenuau, Lilly, Sanford, Bhikha
received: 01/09/17..30/09/17

From: Spilker, Robyn FIN:EX
Sent: Tuesday, April 17, 2018 8:31 AM
To: Gillezeau, Rob FIN:EX; Reid, Heidi FIN:EX; Henry, Molly FIN:EX; Leonard, Jessica FIN:EX; Manton, Kim FIN:EX
Subject: FW: Call for Records FIN-2018-82676 Records Due April 24, 2018

Hi all,

Please see the request below and let me know if you have any responsive records by end of day Wednesday. Note that the request is specifically asking for records related to the CASA consultation committee.

Search the following terms: green, consultation committee, CASA, Confidence and Supply Secretariat, Olsen, Furstenuau, Lilly, Sanford, Bhikha received: 01/09/17..30/09/18

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Robyn

From: FOI Coordinator FIN:EX
Sent: Friday, April 13, 2018 2:31 PM

To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82676 Records Due April 24, 2018

Hi All,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Tuesday, April 17, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Tuesday, April 24, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Sanderson, Kristen [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Tuesday, April 10, 2018 2:43 PM
To: FOI Coordinator FIN:EX
Subject: Call for Records FIN-2018-82676 Records Due April 24, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding any meetings or proposed meetings for the NDP and Green Party consultation committee: A copy of all agendas and minutes - draft and final, briefing notes, internal and external correspondence regarding the meetings, presentation materials, handwritten notes and post-meeting report summaries held by the Minister's office staff and any staff from the BC Green Party caucus, as referenced here:

<http://www.timescolonist.com/news/local/b-c-s-grandexperiment-playing-out-at-legislature-1.22775182> (Date Range for Record Search: From 09/01/2017 To 09/30/2017) Date Format is MM/DD/YYYY

Applicant Type: Political Party
Request also directed to: OOP & MOE
Records Due: April 24, 2018
Legislated Due Date: May 18, 2018
IAO Contact: David Trudel

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed.

Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

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Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

David Trudel, FOI Analyst
Central Agency Team
Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Tuesday, April 17, 2018 10:09 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82627 Due April 24, 2018

I have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Tuesday, April 17, 2018 8:47 AM
To: Gillezeau, Rob FIN:EX; Henry, Molly FIN:EX; Reid, Heidi FIN:EX; Manton, Kim FIN:EX; Leonard, Jessica FIN:EX
Subject: FW: Call for Records FIN-2018-82627 Due April 24, 2018

Hi all,

Please see the request below and let me know if you have any responsive records by end of day Wednesday. Note that the request is very similar to previous requests, but the date range is broader.

Search the following terms: **2018EMPR0004-000311, Emergency grant, Outstanding Hydro, Hydro grant, BC Hydro, Energy and Mines, low income hydro received: 16/01/18..14/02/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Robyn

From: FOI Coordinator FIN:EX
Sent: Friday, April 13, 2018 2:47 PM
To: Michell, Jennifer FIN:EX; Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82627 Due April 24, 2018

Hi All,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Tuesday, April 17, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Tuesday, April 24, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: King, Peggy [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Tuesday, April 10, 2018 3:58 PM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-82627 Due April 24, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All drafts and correspondence from the level of the Deputy Minister's Office or higher, regarding the news release titled "Government will help low-income families manage electricity costs." Include any advice provided to the Minister/Premier regarding the following paragraph from the news article: "In addition, starting in May, BC Hydro residential customers who find themselves in an emergency – such as loss of employment, unanticipated medical expenses or pending eviction for example – will be eligible for a grant toward their outstanding BC Hydro bill. The grant is up to \$600 and does not need to be repaid." AND include any emails, text messages, slack, whatsapp, Signal, briefing notes and memoranda exchanged between any of the following: Premier's Office, GCPE, Energy & Mines and/or Finance, regarding that same specified paragraph. (01/16/2018 – 02/14/2018.)

Applicant Type: Political Party

Cross Government Number: XGR-2018-82402

Request also directed to: OOP, GCPE, Energy, Mines and Petroleum Resources

Records Due: April 24, 2018

Legislated Due Date: May 17, 2018

IAO Contact: Peggy King

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Peggy King, FOI Specialist
Central Agency Team
Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Thursday, April 19, 2018 8:59 AM
To: Gillezeau, Rob FIN:EX
Subject: RE: QP

I have secured 3 tickets – they will be available for pickup before QP at the golden gates.

Jess

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Gillezeau, Rob FIN:EX
Sent: Thursday, April 19, 2018 8:28 AM
To: Reid, Heidi FIN:EX
Cc: Leonard, Jessica FIN:EX
Subject: QP

Hi Heidi,

I should know this, but do folks need tickets for QP? If so could you secure tickets for these 3 folks for this morning if possible?

s.22

Thanks!
Rob

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Thursday, April 19, 2018 9:10 AM
To: Gillezeau, Rob FIN:EX
Subject: RE: QP

9:45 is ideal.

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Gillezeau, Rob FIN:EX
Sent: Thursday, April 19, 2018 9:07 AM
To: Leonard, Jessica FIN:EX
Subject: Re: QP

Fab, thanks! Do you know what time they would have to arrive?

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Leonard, Jessica FIN:EX" <Jessica.Leonard@gov.bc.ca>
Date: 2018-04-19 8:59 AM (GMT-08:00)
To: "Gillezeau, Rob FIN:EX" <Rob.Gillezeau@gov.bc.ca>
Subject: RE: QP

I have secured 3 tickets – they will be available for pickup before QP at the golden gates.

Jess

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Gillezeau, Rob FIN:EX
Sent: Thursday, April 19, 2018 8:28 AM
To: Reid, Heidi FIN:EX
Cc: Leonard, Jessica FIN:EX
Subject: QP

Hi Heidi,

I should know this, but do folks need tickets for QP? If so could you secure tickets for these 3 folks for this morning if possible?

s.22

Thanks!

Rob

Rob Gillezeau

Senior Ministerial Assistant

Minister of Finance and Deputy Premier

250-413-7048

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Thursday, April 19, 2018 3:26 PM
To: Spilker, Robyn FIN:EX
Subject: RE: Revised Call for Records FIN-2018-81222 Due: Thursday, April 26, 2018

I completed the search, and have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Wednesday, April 18, 2018 1:14 PM
To: Reid, Heidi FIN:EX; Henry, Molly FIN:EX; Manton, Kim FIN:EX; Gillezeau, Rob FIN:EX; Leonard, Jessica FIN:EX
Subject: FW: Revised Call for Records FIN-2018-81222 Due: Thursday, April 26, 2018

Hi folks,

This FOI may look familiar – we ended up having a fee estimate so the applicant narrowed the date range and responsive records.

This request is for all emails (no mailed letters) from government MLAs who are acting in their capacity as MLA. Records related to government MLAs acting in their capacity as Ministers are not included. Records of CAs or other staff acting on behalf of the MLA are not included.

The easiest way to complete this request is to search all emails with “@leg.bc.ca” for those that are from government MLAs. The alternate way to search would be to search every government MLA’s name.

Search the following terms: “@leg.bc.ca” received: 01/11/2017..31/12/2017.

If you have responsive records, provide a hardcopy to me. If you have no records, please respond by email to let me know.

Thanks,
Robyn

From: FOI Coordinator FIN:EX
Sent: Wednesday, April 18, 2018 9:34 AM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: Revised Call for Records FIN-2018-81222 Due: Thursday, April 26, 2018

Hi Robyn,

Please see attached the revised wording based on the narrowing from the applicant. Records and harms assessment is due by Thursday, April 26, 2018.

Thank you!

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: IAO CentralTeam CITZ:EX

Sent: Wednesday, April 18, 2018 9:26 AM

To: FOI Coordinator FIN:EX

Subject: RE: FIN-2018-81222 new narrowing

Hi Katie,

The revised CFR is attached. I have to take the request off hold now, which makes the legislated due date **tomorrow**. I have already asked for a 30-day extension from the applicant and I will let you know what he says.

Peggy

From: FOI Coordinator FIN:EX

Sent: Wednesday, April 18, 2018 8:40 AM

To: IAO CentralTeam CITZ:EX

Cc: FOI Coordinator FIN:EX

Subject: FW: FIN-2018-81222 new narrowing

Hi Peggy,

This new wording would eliminate the fee, could we get an updated CFR?

Thank you!

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Spilker, Robyn FIN:EX

Sent: Tuesday, April 17, 2018 4:15 PM

To: FOI Coordinator FIN:EX

Subject: RE: FIN-2018-81222 new narrowing

Hi Katie,

Since we no longer need to search CLIFF, we can complete the search within 3 hours. Thanks!

Thanks,
Robyn

From: FOI Coordinator FIN:EX
Sent: Friday, April 13, 2018 2:28 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: FIN-2018-81222 new narrowing

Hi Robyn,

Please see revised wording below. Will this reduce or eliminate your fee?

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: IAO CentralTeam CITZ:EX
Sent: Friday, April 13, 2018 11:02 AM
To: FOI Coordinator FIN:EX
Subject: FIN-2018-81222 new narrowing

Hi Katie,

The applicant has agreed to shorten the date range and request email correspondence only. The revised wording is

*Copies of all **email** correspondence, excluding attachments, received by the Minister's Office from BC NDP MLA's, including cabinet Ministers/the Premier acting in their capacities as an NDP MLA. (Date Range for Record Search: From 11/01/2017 To 12/31/2017).*

Please let me know how that affects the fee estimate.

Thank you,

Peggy King | FOI Specialist | Information Access Operations | Ministry of Citizens' Services

Ph: 778 698-2673 | **e:** Peggy.King@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Friday, April 20, 2018 8:35 AM
To: FOI Coordinator FIN:EX; Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82535 Due April 19, 2018

No text messages, as I do not have a government phone.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: FOI Coordinator FIN:EX
Sent: Thursday, April 19, 2018 5:10 PM
To: Spilker, Robyn FIN:EX
Cc: Leonard, Jessica FIN:EX; FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2018-82535 Due April 19, 2018

Thanks, Robyn. Does Jessica have any text messages? Or just emails?

Jessica Gillies
Manager, FOI & Correspondence Unit | Ministry of Finance
[FIN FOI SharePoint site](#)
phone 778 698-9365

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From: Spilker, Robyn FIN:EX
Sent: Tuesday, April 17, 2018 1:44 PM
To: FOI Coordinator FIN:EX
Cc: Leonard, Jessica FIN:EX
Subject: RE: Call for Records FIN-2018-82535 Due April 19, 2018

Hi Katie,

I've attached the records and harms assessment for this request.

Jessica Leonard compiled all the emails in her sent folder from Feb 1, 2018 to Feb 28 2018. I checked whether she ever moves sent items to other folders, and she does not. Jessica has no blackberry messages, slack messages, or WhatsApp messages.

I've copied Jessica in case there are any other searches you need her to complete for 82535.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Friday, April 6, 2018 10:41 AM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82535 Due April 19, 2018

Hi Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Tuesday, April 10, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Thursday, April 19, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: King, Peggy [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Thursday, April 5, 2018 11:20 AM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2018-82535 Due April 19, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All emails, text messages, blackberry message, slack message, WhatsApp messages – excluding attachments – sent from the Minister's Administrative Assistant(s), where such a position exists and was staffed. (Date Range for Record Search: From 02/01/2018 To 02/28/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party
Cross Government Number: XGR-2018-82473
Request also directed to: all ministries and Office of the Premier
Records Due: April 19, 2018
Legislated Due Date: May 15, 2018
IAO Contact: Peggy King

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Peggy King, FOI Specialist
Central Agency Team
Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Tuesday, April 24, 2018 10:04 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-82819 Due April 30, 2018

Apologies Robyn – I completed the search, and have no records.

Jess

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Tuesday, April 24, 2018 10:00 AM
To: Leonard, Jessica FIN:EX; Manton, Kim FIN:EX
Subject: FW: Call for Records FIN-2018-82819 Due April 30, 2018

Hi Jess and Kim,

Do you have any responsive records for the request below?

Thanks,
Robyn

From: Spilker, Robyn FIN:EX
Sent: Wednesday, April 18, 2018 1:55 PM
To: Gillezeau, Rob FIN:EX; Henry, Molly FIN:EX; Manton, Kim FIN:EX; Reid, Heidi FIN:EX; Leonard, Jessica FIN:EX
Subject: FW: Call for Records FIN-2018-82819 Due April 30, 2018

Hi all,

Please see the request below and let me know if you have any responsive records by end of day Thursday. Note that the request is specifically asking for any communications with MLA Weaver and his staff, so communication with his constituency assistants is included.

Search the following terms: **green, Weaver, Oak Bay, Gordon Head received: 01/10/17..31/03/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Robyn

From: FOI Coordinator FIN:EX
Sent: Monday, April 16, 2018 1:08 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-82819 Due April 30, 2018

Hi Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Wednesday, April 18, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Monday, April 30, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Rolfe, Samuel [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Monday, April 16, 2018 9:51 AM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2018-82819 Due April 30, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All communication between Andrew Weaver and the Minister or their staff. Date Range: 10/01/2017 to 03/31/2018 Date Format is MM/DD/YYYY

Applicant Type: Political Party
Cross Government Number: XGR-2018-82751
Request also directed to: All ministries and OOP
Records Due: April 30, 2018
Legislated Due Date: May 24, 2018
IAO Contact: Samuel Rolfe

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed.

Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Samuel Rolfe, FOI Analyst
Central Agency Team
Information Access Operations

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Tuesday, April 24, 2018 2:16 PM
To: Gillezeau, Rob FIN:EX
Cc: Spilker, Robyn FIN:EX

Meant to put Richard through to Robyn but pushed your line by mistake – apologies.

Jess

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Wednesday, April 25, 2018 10:52 AM
To: Trimble, Brett FIN:EX
Subject: phone number

Hi Brett,

We are trying to reach you but neither your old number 250-704-1942 or new number 778-698-8225 are working. What is the best number to reach you? Our EA, Kim Manton is having some technical difficulties.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Thursday, April 26, 2018 4:26 PM
To: Butcher, Jared A LASS:EX
Subject: Call from Constituent

Hi Jared,

I received a call from s.22 called the MO and asked for you, but I told him you work in the CO. I did forward him, but I'm aware you guys shut down at 4pm, so you'll likely have a voicemail from him. He said he still hasn't heard from s.22 and hopes to speak to you.

Hope you're enjoying the sunshine! ☺

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Leonard, Jessica FIN:EX

From: Leonard, Jessica FIN:EX
Sent: Monday, April 30, 2018 11:21 AM
To: Henry, Molly FIN:EX
Subject: Call from SABA

Hi Molly,

Victor Lall from SABA called hoping to speak to you regarding the PowerPoint for Wednesday's presentation. He can be reached at 604-649-6331

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca