



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128044

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Brown, Evan		Employee ID s.22		Phone Number (778) 584-0217																																																																						
Client Organization Office of the Premier		Job Title Executive Assistant		Travel Group Code 3																																																																						
5. Date Completed 2018/02/05		6. Fiscal Year 2018		7. Special Cheque Issue																																																																						
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Audit Trail for Travel Voucher (Restricted Use) E128044 for Brown, Evan

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/02/05 14:37:58	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	Brown, Evan Evan.Brown@gov.bc.ca	Notified	Brown, Evan Evan.Brown@gov.bc.ca
2018/02/05 15:59:59	Brown, Evan (IDIR\EBROWN) Evan.Brown@gov.bc.ca		Approved	Cavanagh, Judy Judy.Cavanagh@gov.bc.ca
2018/02/06 08:50:17	Cavanagh, Judy (IDIR\JCAVANAG) Judy.Cavanagh@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128044 for Brown, Evan

1 note(s) returned.

Created On	Author	Note
2018/02/05 14:37:58	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	Jan. 16: Vic-Van: Helijet to Van (Pcard), Accommodation (Pcard) P/D: DI Jan. 17: Air Canada: Van to Prince George to Van, Vic P/D: BDI

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Parkinson, Elizabeth PREM:EX

From: passengerservices@helijet.com
Sent: Tuesday, January 16, 2018 2:29 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	s.22
	Name	Evan Brown
	Company	Office Of The Premier

Booking s.22

Tuesday, January 16, 2018

730

18:00 Victoria Harbour

18:35 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Peak

Evan Brown, Male

[Add to Calendar](#)

Invoice #251525

FARE-YWH-PEAK_Winter17-18 \$309.52

+ GST \$15.48

Billing \$309.52

Taxes \$15.48

Grand Total \$325.00

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

FLIGHT CENTRE®

The Airfare Experts

FC BUSINESS TRAVEL TUSCANY VILLAGE

615 Broughton St | Victoria, B.C. | V8W 1C8 Ph: 250 360 2058 Fax: 250 360 0268
GST #899450480 RT0001 QST #1217890167 TQ0001 CPBC #42324

INVOICE

OFFICE OF OFFICIAL OPPOSITION - X
109 LEGISLATIVE BUILDING
VICTORIA BC V8V1X4

Invoice Number: 6CQC2018BINVC0738
Date: 6th December 2017
Consultant: TAMRA BARTILUCCI

Traveller Name: BROWN/MR E
PNR: s.22
Destination: YXS

Order Number:
Customer Reference:
Date of Travel: 17th January 2018

Description	Amount
-------------	--------

MULTI-STOP: VANCOUVER TO PRINCE GEORGE
TO VICTORIA

- AIR CANADA - JAN 17, 2018

AIR CANADA BASE:

324.00

PREFERRED SEAT SELECTION:

40.00

AIRLINE TAXES & FEES:

68.25

GST:

21.61

SERVICE FEE:

35.00

GST:

1.75

PAID IN FULL ON MASTERCARD (s.17)

FLIGHT CENTRE - \$490.61

<u>Invoice Total:</u>	\$490.61
-----------------------	----------

Room : s.15
Folio # :
Invoice # :
Cashier # : 225708
Page # : 1 of 1

Govt BC
Mr Evan Brown
s.22

Arrival : 01-16-18
Departure : 01-17-18
Fairmont President's Club
s.22

Date	Description	Additional Information	Charges	Credits
01-16-18	Room Charge		229.00	
01-16-18	Destination Marketing Fee		2.29	
01-16-18	Municipal Room tax		6.94	
01-16-18	Provincial Room tax		18.50	
01-16-18	Room GST		11.56	
01-17-18	Mastercard	XXXXXXXXXXXXX s.17 XX/XX		268.29
Total			268.29	268.29
Balance Due			0.00	

GST Summary

Room :	11.56
F&B :	0.00
Other :	0.00
Total :	11.56



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128046

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48. Client Code 004 004 004 004		49. Resp. 36A10		50. Service Line 36200		51. STOB 5750 ⁰²		52. Project 36MTCCA ⁰⁰⁰⁰⁰		45. Supplier Code s.22		Amount \$ 22.75																																									
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Audit Trail for Travel Voucher (Restricted Use) E128046 for Brown, Evan

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/02/05 14:48:59	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	Brown, Evan Evan.Brown@gov.bc.ca	Notified	Brown, Evan Evan.Brown@gov.bc.ca
2018/02/05 15:59:33	Brown, Evan (IDIR\EBROWN) Evan.Brown@gov.bc.ca		Approved	Cavanagh, Judy Judy.Cavanagh@gov.bc.ca
2018/02/06 08:51:12	Cavanagh, Judy (IDIR\JCAVANAG) Judy.Cavanagh@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128046 for Brown, Evan

1 note(s) returned.

Created On	Author	Note
2018/02/05 14:48:59	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	Jan. 19: Vic-Sooke-Vic P/D: LI

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Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128203

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Name Rzepa, Christina				Employee ID s.22		Phone Number (250) 356-0179																																					
Client Organization Advanced Education, Skills and Training				Job Title Executive Assistant		Travel Group Code 3																																					
5. Date Completed 2018/02/26		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information																																					
Type of Travel In Province		14. Reason for Travel Staffing Minister				Headquarters Vancouver																																					
12. Mailing Address for Cheque 9080 Stn Prov Govt Victoria, BC V8W 9E2																																											
16. Travel Dates 2018 01/31 02/01 02/02	17. Places Travelled *PCard <table border="1"> <tr> <th>Destination</th> <th>Start</th> <th>End</th> </tr> <tr> <td>*Victoria (HJ)</td> <td>0700</td> <td>2359</td> </tr> <tr> <td>Victoria</td> <td>0700</td> <td>2359</td> </tr> <tr> <td>Vancouver</td> <td>0600</td> <td>1000</td> </tr> </table>			Destination	Start	End	*Victoria (HJ)	0700	2359	Victoria	0700	2359	Vancouver	0600	1000	18. Personal Vehicle Use <table border="1"> <tr> <th>Km</th> <th>Cost</th> </tr> <tr> <td></td> <td>0.00</td> </tr> <tr> <td></td> <td>0.00</td> </tr> <tr> <td></td> <td>0.00</td> </tr> </table>		Km	Cost		0.00		0.00		0.00	19. Other Transport Costs 16.70		20. & 21. Meals <table border="1"> <tr> <th>Claim</th> <th>Cost</th> </tr> <tr> <td>F-</td> <td>51.50</td> </tr> <tr> <td>F-BL</td> <td>30.50</td> </tr> <tr> <td></td> <td>0.00</td> </tr> </table>		Claim	Cost	F-	51.50	F-BL	30.50		0.00	22. Lodging Costs 123.02 30.75		20. & 21. Miscellaneous <table border="1"> <tr> <th>Cost</th> <th>Describe</th> </tr> </table>		Cost	Describe
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	0.00																																										
Cost	Describe																																										
TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 16.70	38. \$ 82.00	39. \$ 153.77	40. \$ 0.00	Claim Total \$ 252.47																																		
48. Client Code 019 019 019 019	49. Resp. 11001	50. Service Line 18000	51. STOB 5701	52. Project 1100000	45. Supplier Code s.22		Amount \$ 252.47																																				
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Audit Trail for Travel Voucher (Restricted Use) E128203 for Rzepa, Christina

7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/02/26 14:29:28	Cox, Michael (IDIR\MICHACOX) Michael.Cox@gov.bc.ca	Rzepa, Christina Christina.Rzepa@gov.bc.ca	Saved	Rzepa, Christina Christina.Rzepa@gov.bc.ca
2018/02/26 15:37:44	Cox, Michael (IDIR\MICHACOX) Michael.Cox@gov.bc.ca	Rzepa, Christina Christina.Rzepa@gov.bc.ca	Saved	Rzepa, Christina Christina.Rzepa@gov.bc.ca
2018/02/27 14:25:47	Cox, Michael (IDIR\MICHACOX) Michael.Cox@gov.bc.ca	Rzepa, Christina Christina.Rzepa@gov.bc.ca	Saved	Rzepa, Christina Christina.Rzepa@gov.bc.ca
2018/02/27 14:28:15	Cox, Michael (IDIR\MICHACOX) Michael.Cox@gov.bc.ca	Rzepa, Christina Christina.Rzepa@gov.bc.ca	Saved	Rzepa, Christina Christina.Rzepa@gov.bc.ca
2018/02/27 15:55:49	Cox, Michael (IDIR\MICHACOX) Michael.Cox@gov.bc.ca	Rzepa, Christina Christina.Rzepa@gov.bc.ca	Notified	Rzepa, Christina Christina.Rzepa@gov.bc.ca
2018/03/09 13:54:51	Rzepa, Christina (IDIR\CRZEPA) Christina.Rzepa@gov.bc.ca		Approved	Papadopoulos, James James.Papadopoulos@gov.bc.ca
2018/03/09 16:40:52	Papadopoulos, James (IDIR\JPAPADOP) James.Papadopoulos@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128203 for Rzepa, Christina

1 note(s) returned.

Created On	Author	Note
2018/02/27 14:25:47	Cox, Michael (IDIR\MICHACOX) Michael.Cox@gov.bc.ca	Jan 31, 2018 - Personal ride to Harbour Air Van/ Vic (paid by p/c), walk to meetings and events, walk to hotel (paid by t/c) - o/n Feb 1, 2018 - Breakfast provided, walk to meetings and events, lunch provided, Harbour Air 858 Vic/ Van cancelled, private lodging - o/n Feb 2, 2018 - Breakfast provided, shared ride to BC Ferry Vic/ Van (paid by personal debt card), shared ride to home.

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Cox, Michael AEST:EX

From: passengerservices@helijet.com
Sent: Tuesday, January 9, 2018 8:54 AM
To: Rzepa, Christina AEST:EX; Cox, Michael AEST:EX
Subject: Rzepa, Christina - Van Hrbr/ Vic Hrbr 31-Jan 2018 07:30-08:05 HJ 703, Vic Hrbr/ Van Hrbr 01-Feb 2018 18:40-19:15 HJ 858



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	s.22
	Name	Christina Rzepa
	Company	Ministry Of Advanced Education, Skills And Training

Booking # s.22

Wednesday, January 31, 2018

703

07:30 Vancouver Harbour

08:05 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Peak

Christina Rzepa, Female

[Add to Calendar](#)

Invoice #248200

FARE-YWH-PEAK_Winter17-18 \$309.52

+ GST \$15.48

Billing \$309.52

Taxes \$15.48

Grand Total \$325.00

Booking #s.22

Thursday, February 1, 2018

Invoice #248201

858

18:40 Victoria Harbour

19:15 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Peak

Christina Rzepa, Female

[Add to Calendar](#)

FARE-YWH-PEAK_Winter17-18

\$309.52

+ GST

\$15.48

Billing

\$309.52

Taxes

\$15.48

Grand Total

\$325.00

- Cancelled due to weather

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-

in for information.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

Baggage Allowance:

Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed.

Please visit <http://www.catsa-acsta.gc.ca/> for information on how to "Pack Smart" and avoid delays

Baggage Liability:

The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed \$250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:

Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:

To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:

If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:

If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:

Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Ms Christina Rzepa
s.22

Room : s.15
Arrival Date : 01/31/18
Invoice No. : s.22
Folio No. :
Conf. No. : 5644977
Cashier No. : 11
Billing Date : 02/01/18
A/R Number

Min of Advanced Education

Date	Description	Debit	Credit
01/31/18	Room Charge	105.00	
01/31/18	Destination Marketing Fee	1.05	
01/31/18	Provincial Room Tax	11.67	
01/31/18	Room GST	5.30	
02/01/18	Mastercard s.17		123.02
Room H/GST Total - 5.30		Total	123.02
Other H/GST Total - 0.00			123.02
s.15	Balance	0.00	

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

s.15

Swartz Bay
To
Tsawwassen



RECEIPT - PLEASE RETAIN

PURCHASE 2018/02/02

1 Adult	17.20
Fuel Rebate	0.50-
Total	16.70

Interac FLASH DEFAULT

*****S.17 16.70

AUTH 234600 66251947 0010017920 H

Interac

00000002771010 / 0000000000 /

NO SIGNATURE TRANSACTION

00 APPROVED - THANK YOU 001

CARDHOLDER COPY

SWB 02 Feb 2018 06:30:59



7005462 696504

SEE REVERSE FOR TICKET



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128067A

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Brown, Edena				Employee ID s.22				Phone Number (250) 480-8627						
Client Organization Children and Family Development				Job Title Executive Assistant				Travel Group Code 3						
5. Date Completed 2018/02/07			6. Fiscal Year 2018			7. Special Cheque Issue			8. Cheque Stub Information					
Type of Travel In Province			14. Reason for Travel EA Training & Min Work						Headquarters Kootney-West					
12. Mailing Address for Cheque 2-1006 3rd St. Castlegar, BC V1N 3X6														
16. Travel Dates		17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals		22. Lodging Costs		20. & 21. Miscellaneous	
		*PCard	Destination	Start	End	Km	Cost		Claim	Cost	Cost	Cost	Describe	
2018														
01/28			*Cas > Vic (AC)	1025	2359		0.00		F-LD	22.75	123.02	97.25	Bus, baggage & cab	
01/29			Victoria	0000	2359		0.00		F-BLD	12.25	123.02	64.90		
01/30			Victoria	0000	2359		0.00		F-BLD	12.25	123.02			
01/31			Victoria	0000	2359		0.00		F-BLD	12.25	123.02			
02/01			Victoria	0000	2359		0.00		F-BLD	12.25	123.02			
02/02			*Victoria > Van (AC)	0000	1600		0.00		F-BL	30.50		95.85	cab & baggage	
02/04			*Van > Cas (AC)	0000	1500		0.00			0.00		83.65	bus and baggage	
TOTALS OF COLUMNS						36. \$ 0.00	37. \$ 0.00		38. \$ 102.25	39. \$ 615.10	40. \$ 339.65	41. \$ 22.22	Claim Total s.22	
48. Client Code		49. Resp.	50. Service Line		51. STOB	52. Project		45. Supplier Code		Amount				
039		18YAA	14001		5702	1800000		s.22		s.22				
039														
039														
039														
Less Travel Advance														
039														
												54. s.22		
												1057.00		
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.												Print Name	Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.												Print Name	Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.												Print Name	Date Signed	

Audit Trail for Travel Voucher (Restricted Use) E128067 for Brown, Edena

2 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/02/07 14:05:11	Brown, Edena (IDIR\EDBROWN) Edena.Brown@gov.bc.ca		Initiated	Gunn, Paula s. Paula.Gunn@gov.bc.ca
2018/02/07 14:22:55	Gunn, Paula s.. (IDIR\PGUNN) Paula.Gunn@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128067 for Brown, Edena

0 note(s) returned.

Created On	Author	Note

Production *** Copyright © Government of British Columbia

From: [Brown, Edena MCF:EX](#)
To: [Poldrugovac, Saija FIN:EX](#)
Subject: Travel Costs E128067
Date: Wednesday, February 7, 2018 2:47:30 PM
Attachments: [CCE_000013.pdf](#)

Hi Saija,

I have attached the scanned documents for my travel claim E128067.

I want to briefly describe a couple of points. 😊

On Sunday, January 28th I was to fly from Castlegar to Vancouver and then onto Victoria however my Castlegar flight was cancelled due to weather. I purchased a Greyhound bus ticket from Castlegar to Kelowna and then flew from there. I have a bus receipt and a taxi receipt from that part of the trip.

On Friday, February 2nd I flew from Victoria to Vancouver. I stayed in Vancouver with family until Sunday. On Sunday I was to fly back to Castlegar however my flight was cancelled due to weather. I stayed overnight with family and on Monday switched my flight to go to Kelowna where I thought the weather might be better and to take a Greyhound bus from there to Castlegar. We flew to Kelowna but could not land due to bad weather and I flew back to Vancouver. Because I had purchased my bus ticket online I now had a bus ticket and was not able to use it. I was able to rebook on a later Castlegar flight and was able to land on the Monday afternoon. I therefore have a Greyhound bus ticket receipt from February 5th that I did not use.

I hope this made sense. If you have questions please ask.

Cheers,

Edena

Edena Brown

Executive Assistant to Hon. Katrine Conroy

Minister of Children and Family Development and Minister Responsible for CBT, CPC and CRT

Cell: 250-480-8627 Email: Edena.Brown@gov.bc.ca

Ms Edena Brown
2 - 1006 - 3rd Street
Castlegar BC V1N 3X6
Canada

Room : s.15
Arrival Date : 01/28/18
Invoice No. : s.22
Folio No. :
Conf. No. : 5625463
Cashier No. : 53
Billing Date : 02/02/18
A/R Number

Min of Children & Family Deve

Date	Description	Debit	Credit
01/28/18	Room Charge	105.00	
01/28/18	Destination Marketing Fee	1.05	
01/28/18	Provincial Room Tax	11.67	
01/28/18	Room GST	5.30	
01/29/18	s.22		
01/29/18	Room Charge	105.00	
01/29/18	Destination Marketing Fee	1.05	
01/29/18	Provincial Room Tax	11.67	
01/29/18	Room GST	5.30	
01/30/18	Room Charge	105.00	
01/30/18	Destination Marketing Fee	1.05	
01/30/18	Provincial Room Tax	11.67	
01/30/18	Room GST	5.30	
01/31/18	Room Charge	105.00	
01/31/18	Destination Marketing Fee	1.05	
01/31/18	Provincial Room Tax	11.67	
01/31/18	Room GST	5.30	
02/01/18	Room Charge	105.00	
02/01/18	Destination Marketing Fee	1.05	
02/01/18	Provincial Room Tax	11.67	
02/01/18	Room GST	5.30	
02/02/18	Mastercard s.17		650.81
Room H/GST Total - 26.50		Total	650.81
Other H/GST Total - 0.00			650.81
s.15		Balance	0.00

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

s.15

Your Corporate Card Statement

EDENA BROWN

PROVINCE OF BC TRAVEL

→ Stmt. date: Feb. 3, 2018 → Acct. balance: s.17,s.22 → Pymt. due by: Mar. 3, 2018 → Min. payment: s.17,s.22

Details of your transactions

Item no.	Trans date	Posting date	Description	Amount
----------	------------	--------------	-------------	--------

TRANSACTIONS FOR ACCOUNT NUMBER s.17

s.22

2	Jan. 29	Jan. 30	YELLOW CAB VICTORIA BC	64.90
3	Jan. 28	Jan. 31	KELOWNA CABS CAR #59 KELOWNA BC	31.05
4	Feb. 2	Feb. 2	BLUEBIRD CABS #51 VICTORIA BC	69.60
5	Feb. 3	Feb. 3	INTEREST ADVANCES @ 05.00000% TO 03FEB	0.00
6	Feb. 3	Feb. 3	INTEREST PURCHASES @ 05.00000% TO 03FEB	0.00

s.17,s.22

Report any items which do not agree with your records within 30 days of statement date.

Your account at a glance

s.17

Previous balance s.17,s.22

- Payments - thank you
- Other credits
- + Purchases
- + Cash advances/Cheques
- + Interest
- + Fees
- + Other charges
- New account balance, Feb. 3
- Minimum payment due by Mar. 3, 2018

→ Amount you're paying (\$) \$

s.22

Helpful information

s.22

s.17,s.22

P.O.BOX 11064 STN CENTRE-VILLE
MONTREAL QC H3C 5A2

s.22

EDENA BROWN
EDENA BROWN
1006 3RD ST #2
CASTLEGAR BC
V1N 3X6

s.17

KELOWNA CABS CAR #59
5-3312 APPALOOSA R V1V2W5
KELOWNA BC
20046003
GH2004600302

**** PURCHASE ****
01-28-2018 16:41:31
Acct # ***** s.17 C
Card Type MC
Name: EDENA BROWN
A0000000041010 MasterCard

Trace # 162
Inv. # 193
Auth # 194131 RRN 001005029

Purchase \$27.00
Tip s.22

Total

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

NBTA 0047

GREYHOUND CANADA TRANS CO
RECEIPT & ITINERARY ** NOT GOOD FOR TRAVEL **

FROM: CASTLEGAR BC
TO: KELOWNA BC
*** CITY ***
CASTLEGAR BC
KELOWNA BC 02:

GREYHOUND CANADA -4320
601-23RD STREET
CASTLEGAR, BC V1N1N5
8668412504

Merchant ID: 121352
Term ID: 002

Ref #: 001

Sale

XXXXXXXXXX s.1

DEBIT

Entry Method: Proximity

Acct Type: Default

01/28/18

09:29:09

Inv #: 000001

Appr Code: 000247

Apprvd

Batch#: 028001

Trace: 00729583

Retrieval Ref. #: 00000001

Total: \$ 70.25

Application Label: INTERAC
AID: A00000002771010
TVR: 00 00 00 00 00
TSI: 28 00

Customer Copy

FARE PAID: \$66.90
GST TAX: \$3.35
PROV TAX: XX
FEE: NONE
EXCESS BAG: \$0.00
EXCESS VAL: \$0.00

DOC #:
PROV TAX ID: PST-1002-4358
FED TAX ID: 891646655RT1
** VOID IF DETACHED **

BLUEBIRD CABS #51
2612 QUADRA ST
VICTORIA BC

CARD ***** s.17
CARD TYPE MASTERCARD
DATE 2018/02/02
TIME 8844 14:32:10
RECEIPT NUMBER
C85068233-001-071-006-0

PURCHASE
TOTAL

\$69.60

MasterCard
A0000000041010
050FADE5147F5DEB
0000008000-E800
BB01D57357CD633C

APPROVED

AUTH# 173210 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE.250.382.2222

Payment/Paiement:

XG-GOODS AND SERVICES TAX -CANADA NO. 100092287 RT0001

CA XXXXXXXXXXXX) s.17
NON REFUNDABLE/NON REMBOURSABI

AIR CANADA	BAGGAGE FEE RECEIPT/RECU POUR FRAIS DE BAGAGES	PAGE
	VICTORIA YYJ TO/A VANCOUVER YVR	2018-02-1
EDENA BROWN		
EXCESS BAGGAGE FEE/FRAIS D'EXCEDENT DE BAGAGE (1 piece/bagage)		25.1
GST/TPS		1.1
TOTAL CAD		26.1
TOTAL CAD		26.1

AIR CANADA

BAGGAGE FEE RECEIPT/RECU POUR FRAIS DE BAGAGES
VANCOUVER YVR TO/A KELOWNA YLW

PAGE 1
2018-02-05

EDENA BROWN

EXCESS BAGGAGE FEE/FRAIS D'EXCEDENT DE BAGAGE (1 piece/bagage) 25.00

GST/TPS 1.25

TOTAL CAD 26.25

TOTAL CAD 26.25

Payment/Paiement:

CA XXXXXXXXXXXX^{s.17}

NON REFUNDABLE/NON REMBOURSABLE

XG-GOODS AND SERVICES TAX -CANADA NO. 100092287 RT001

Brown, Edena MCF:EX

From: Greyhound Canada Mobile <do_not_reply@tdstickets.com>
Sent: Sunday, February 4, 2018 10:12 AM
To: Brown, Edena MCF:EX
Subject: Greyhound Canada Mobile Ticket Purchase Confirmation and Itinerary | s.22

Thank you for your online order with Greyhound Canada Mobile. Your reference number is s.22
This is an auto-generated message. Please DO NOT reply to this message by email.

PASSENGERS

EDENA BROWN \$57.40 AD

Restrictions: NR

TRAVEL INFORMATION

Below is your arrival and departure information, include any connecting bus transfers:

----- Trip to CASTLEGAR, BC -----

02/05/18 01:30PM GLC-5010 * Depart KELOWNA, BC

Address: KELOWNA BUS DEPOT 2366 LECKIE RD * ED DEMAERE (MANAGER) KELOWNA BC V1X6X2

02/05/18 05:55PM -0 * Arrive CASTLEGAR, BC

Address: CASTLEGAR BUS STA 601-23 ST * * PAULINA SILVA LOCAL MGR CASTLEGAR BC V1N2N5

Note: * denotes carrier and bus schedule number.

To pick up tickets, the recipient must present both valid photo ID and the reference number (displayed above).

Pick up tickets during station hours.

This ticket purchase confirmation page is NOT a ticket. You must be issued a ticket to board the bus.

Please arrive at the station one hour prior to scheduled departure, noting the terminal hours of operation.

Seating is first-come, first-served. In case of insufficient seating capacity, passengers will be placed on succeeding schedules with available seats.

Booking Confirmation

Booking Reference: **s.22**

Date of issue: 04 Jan, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Depart

Economy Tango

Sunday
04 Feb, 2018

11:45
Vancouver
Vancouver Intl. (YVR), BC
Terminal M




12:55
Castlegar
(YCG), BC


AC8248

1hr10
Economy K
Operated by: Air Canada Express -
Jazz | Dash 8-300

Passengers




 **Edena Brown**
Ticket Number
0142188010688

Seats
s.15



Purchase summary

MasterCard
*****s.1
Amount paid: \$171.28
Tax information
GST/HST no. 10009-2287 RT0001
\$8.16

	1 adult
 Air Transportation Charges	
Base Fare	129.00
Surcharges	12.00
 Taxes, fees and charges	
Goods and Services Tax - Canada no. 100092287 RT0001	7.66
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	5.00
Total airfare and taxes before options	\$160⁷⁸
 Seat selection	
Edena Brown	
s.15	10.00
Goods and Services Tax - Canada no. 100092287 RT0001	0.50
Total with options and seat selection fee:	\$171²⁸
GRAND TOTAL (Canadian dollars)	\$171²⁸



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time
You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline
You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline
You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



Baggage allowance

Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy Opens in New Window.

Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

Vancouver (YVR) > Castlegar (YCG)



1st bag

\$ 26.25 CAD
Including taxes



2nd bag

\$ 36.75 CAD
Including taxes

Max. weight per bag:
23.0 kg (50.0 lb)

Max. dimensions per bag:
158.0 cm (62.0 in)

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

Stopovers

Checked baggage fees may be reassessed when itineraries include an enroute stopover of more than 24 hours.

Note: If you **exceed your baggage allowance** (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- View Air Canada's additional checked baggage policy.
- View the additional checked baggage policy of Air Canada's codeshare and interline partners.

Booking Confirmation

Booking Reference: **s.22**

Date of issue: 04 Jan, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

- Depart

Economy Tango

Friday
02 Feb, 2018


16:05
Victoria
Victoria Intl. (YYJ), BC

16:32
Vancouver
Vancouver Intl. (YVR), BC
Terminal M


AC8072

0hr27
Economy K
Operated by: Air Canada Express -
Jazz | Q400

Passengers

 **Edena Brown**
Ticket Number
0142188009643

Seats
s.15


Purchase summary

MasterCard
***** **s.17**
Amount paid: \$114.58
Tax information
GST/HST no. 10009-2287 RT0001
\$5.46

1 adult

Air Transportation Charges

Base Fare	65.00
Surcharges	12.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	4.96
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	15.00
Total airfare and taxes before options	\$104⁰⁸

Seat selection

Edena Brown	
s.22	10.00
Goods and Services Tax - Canada no. 100092287 RT0001	0.50
Total with options and seat selection fee:	\$114⁵⁸

GRAND TOTAL (Canadian dollars) **\$114⁵⁸**



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



Baggage allowance

Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy [Opens in New Window](#).

Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

Victoria (YYJ) > Vancouver (YVR)

1st bag

\$ 26.25 CAD
Including taxes

2nd bag

\$ 36.75 CAD
Including taxes

Max. weight per bag:
23.0 kg (50.0 lb)

Max. dimensions per bag:
158.0 cm (62.0 in)

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

Stopovers

Checked baggage fees may be reassessed when itineraries include an enroute stopover of more than 24 hours.

Note: If you **exceed your baggage allowance** (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- View Air Canada's additional checked baggage policy.
- View the additional checked baggage policy of Air Canada's codeshare and interline partners.

Booking Confirmation

Booking Reference: **s.22**

Date of issue: 04 Jan, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

– Depart

Economy Tango

Sunday
28 Jan, 2018

13:15
Castlegar
(YCG), BC



14:31
Vancouver
Vancouver Intl. (YVR), BC
Terminal M


AC8249

1hr16
Economy K
Operated by: Air Canada Express -
Jazz | Dash 8-300

Layover in Vancouver

0hr34

Sunday
28 Jan, 2018

15:05
Vancouver
Vancouver Intl. (YVR), BC
Terminal M



15:35
Victoria
Victoria Intl. (YYJ), BC


AC8071

0hr30
Economy K
Operated by: Air Canada Express -
Jazz | Q400

Total duration

2hr20

Passengers

 **Edena Brown**

Ticket Number
0142188009107

Seats

s.15



Purchase summary

MasterCard
*****s.17
Amount paid: \$245.83
Tax information
GST/HST no. 10009-2287 RT0001
\$11.71

1 adult

Air Transportation Charges

Base Fare	188.00
Surcharges	12.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	10.71
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	7.00

Total airfare and taxes before options **\$224⁸³**

Seat selection

Edena Brown	
s.22	10.00
	10.00
Goods and Services Tax - Canada no. 100092287 RT0001	1.00

Total with options and seat selection fee: **\$245⁸³**

GRAND TOTAL (Canadian dollars) **\$245⁸³**



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time
You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline
You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline
You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127953

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Farrance, Melissa		Employee ID s.22		Phone Number (250) 356-8247																																																																																																									
Client Organization Education		Job Title Executive Assistant		Travel Group Code 3																																																																																																									
5. Date Completed 2018/01/24		6. Fiscal Year 2018		7. Special Cheque Issue																																																																																																									
8. Cheque Stub Information																																																																																																													
Type of Travel In Province		14. Reason for Travel Funding Announcement			Headquarters Victoria																																																																																																								
12. Mailing Address for Cheque																																																																																																													
<table border="1"> <tr> <td>16. Travel Dates 2018 01/15</td> <td colspan="3">17. Places Travelled *PCard Destination Start End *VancouverRtn(HJ)0800 1800</td> <td colspan="2">18. Personal Vehicle Use Km Cost 0.00</td> <td colspan="2">19. Other Transport Costs 33.90</td> <td colspan="2">20. & 21. Meals Claim Cost 0.00</td> <td colspan="2">22. Lodging Costs</td> <td colspan="2">20. & 21. Miscellaneous Cost Describe 93.15 Car rental</td> </tr> <tr> <td colspan="4">TOTALS OF COLUMNS</td> <td>36. \$ 0.00</td> <td>37. \$ 33.90</td> <td></td> <td>38. \$ 0.00</td> <td>39. \$ 0.00</td> <td>40. \$ 93.15</td> <td colspan="2">Claim Total \$ 127.05</td> </tr> <tr> <td colspan="2">48. Client Code 062 062 062 062</td> <td colspan="2">49. Resp. 22001</td> <td colspan="2">50. Service Line 06000</td> <td colspan="2">51. STOB 5701</td> <td colspan="2">52. Project 2200000</td> <td colspan="2">45. Supplier Code s.22</td> <td colspan="2">Amount \$ 127.05</td> </tr> <tr> <td colspan="2">Less Travel Advance 062</td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> </tr> <tr> <td colspan="10"></td> <td colspan="2">AMOUNT DUE TO EMPLOYEE</td> <td colspan="2">54. \$ 127.05</td> </tr> <tr> <td colspan="6">45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.</td> <td colspan="2">Print Name</td> <td colspan="4">Date Signed</td> </tr> <tr> <td colspan="6">56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.</td> <td colspan="2">Print Name</td> <td colspan="4">Date Signed</td> </tr> <tr> <td colspan="6">57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.</td> <td colspan="2">Print Name</td> <td colspan="4">Date Signed</td> </tr> </table>						16. Travel Dates 2018 01/15	17. Places Travelled *PCard Destination Start End *VancouverRtn(HJ)0800 1800			18. Personal Vehicle Use Km Cost 0.00		19. Other Transport Costs 33.90		20. & 21. Meals Claim Cost 0.00		22. Lodging Costs		20. & 21. Miscellaneous Cost Describe 93.15 Car rental		TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 33.90		38. \$ 0.00	39. \$ 0.00	40. \$ 93.15	Claim Total \$ 127.05		48. Client Code 062 062 062 062		49. Resp. 22001		50. Service Line 06000		51. STOB 5701		52. Project 2200000		45. Supplier Code s.22		Amount \$ 127.05		Less Travel Advance 062																								AMOUNT DUE TO EMPLOYEE		54. \$ 127.05		45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name		Date Signed				56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name		Date Signed				57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name		Date Signed			
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Audit Trail for Travel Voucher (Restricted Use) E127953 for Farrance, Melissa

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/01/24 12:38:22	Farrance, Melissa (IDIR\MFARRANC) Melissa.Farrance@gov.bc.ca		Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2018/01/24 12:43:24	Farrance, Melissa (IDIR\MFARRANC) Melissa.Farrance@gov.bc.ca		Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2018/01/24 12:44:47	Farrance, Melissa (IDIR\MFARRANC) Melissa.Farrance@gov.bc.ca		Initiated	Harrison, Veronica S. Veronica.Harrison@gov.bc.ca
2018/01/24 15:30:43	Harrison, Veronica S. (IDIR\ VHARRIS) Veronica.Harrison@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E127953 for Farrance, Melissa

1 note(s) returned.

Created On	Author	Note
2018/01/24 12:43:24	Farrance, Melissa (IDIR\MFARRANC) Melissa.Farrance@gov.bc.ca	Travelled Victoria to Vancouver National Car Rental Full Per Diem Cab to and from HeliJet

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Rental Agreement # 172813783
Invoice # 15025279591

Renter Information

Renter Name

MELISSA FARRANCE

Renter Address

PARLIAMENT BUILDINGS, ROOM 124
PO BOX 9045, STN PROV GOVT
VICTORIA, BC V8W 9E2
CAN

Contract

EMERALD CLUB MEMBERS

Rental Credits

1 credit has been awarded for this rental

Vehicle Information

4DR SEDAN

License #: FA931N

State/Province: BC

Vehicle Class Driven

Full Size 4-Door/Automatic/Air

Vehicle Class Charged

Intermediate 2 or 4-Door/Automatic/Air

Odometer Mileage/Kilometers

Starting: 23,562 Ending: 23,606

Total: 44

Trip Information

Pickup

☐ Mon, Jan 15 2018 ☒ 9:26 A.M.

VANCOUVER PAN PACIFIC 73

999 CANADA PL
VANCOUVER, BC V6C3B5
CAN

Return

☐ Mon, Jan 15 2018 ☒ 3:10 P.M.

VANCOUVER PAN PACIFIC 73

999 CANADA PL
VANCOUVER, BC V6C3B5
CAN

Rental Charges

Rental Rate	Time & Distance 1 Day at 39.85 CAD / Day	39.85 CAD
Coverages	Loss Damage Waiver Full (29.99 CAD / Day)	29.99 CAD
Add-Ons	Refueling Charge (2.00 CAD / Liter)	18.02 CAD
	Discount (10.00%)	-3.99 CAD
Mileage	Unlimited Mileage	Included
Taxes and Fees	Goods And Services Tax (5.00%)	4.31 CAD
	Vif Rec .90/day (0.90 CAD / Day)	0.90 CAD
	Prov Vehicle Rental Tax \$1.50/day (1.50 CAD / Day)	1.50 CAD
	Provincial Sales Tax (7.00%)	2.57 CAD
Total		93.15 CAD
(Subject to audit)		
Amount charged on Jan 15 2018 to MASTERCARD s.17		(74.23 CAD)
Amount charged on Jan 15 2018 to MASTERCARD		(18.92 CAD)
Amount Due		0.00 CAD

**Thank you for renting with
National Car Rental**

We appreciate your business!

This email was automatically generated
from an unattended mailbox, so please do
not reply to this e-mail.

If you have any questions about your
rental, please view our Frequently Asked
Questions or send us a secured message
by visiting our [Support Center](#)

Melissa was not informed of the CSA Policy on Car Rentals
She is now aware and will be following this policy for
future travel.

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240045

**** PURCHASE ****
01-15-2018 16:55:29
Acct # ***** s.17 RF
Exp Date **/** Card Type MC
Name:
A0000000041010 MasterCard

Operator: 45
Trace # 6725
Inv. # 45
Auth # 195529 RRN 001094011

Purchase \$18.00
Tip s.22

Total

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

BLUEBIRD CABS #84
2612 QUADRA ST
VICTORIA BC

CARD ***** s.17
CARD TYPE MASTERCARD
DATE 2018/01/15
TIME 0043 07:41:33
RECEIPT NUMBER
T85054302-001-056-002-0

PURCHASE
AMOUNT \$15.90
TIP s.22
TOTAL

APPROVED

AUTH# 104134 01-027
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

From: passengerservices@helijet.com
To: [Hahn, Andra EDUC:EX](#)
Subject: Thank you for choosing to take off with Helijet!
Date: Thursday, February 1, 2018 3:21:49 PM

Helijet



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	Robert Fleming
Company	Ndp

Booking #s.22

Monday, January 15, 2018

706

09:00 Victoria Harbour

09:35 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Peak

• Melissa Farrance, Female

[Add to Calendar](#)

Invoice #246381

FARE-YWH-PEAK_Winter17-18	\$309.52
---------------------------	----------

+ GST	\$15.48
-------	---------

Billing	\$309.52
---------	----------

Taxes	\$15.48
-------	---------

Grand Total	\$325.00
--------------------	-----------------

Mastercard	\$325.00
------------	----------

Date / Time	January 15, 2018 @ 7:45:25 AM
-------------	-------------------------------

Summary	s.17
---------	------

Expiration

Authorization	104524
---------------	--------

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

From: passengerservices@helijet.com
To: [Hahn, Andra EDUC:EX](#)
Subject: Jan. 15 - Melissa Farrance - Kaitlin Pcard - Thank you for choosing to take off with Helijet!
Date: Monday, January 15, 2018 3:26:30 PM

Helijet



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	Robert Fleming
Company	Ndp

Booking s.22

Monday, January 15, 2018

723

16:00 Vancouver Harbour

16:35 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

• Melissa Farrance, Female

[Add to Calendar](#)

Invoice #246382

FARE-YWH-Full_Winter17-18	\$300.00
---------------------------	----------

+ GST	\$15.00
-------	---------

Billing	\$300.00
---------	----------

Taxes	\$15.00
-------	---------

Grand Total	\$315.00
--------------------	-----------------

Mastercard	\$315.00
------------	----------

Date / Time	January 15, 2018 @ 3:25:42 PM
-------------	-------------------------------

Summary	s.17
---------	------

Expiration	
------------	--

Authorization	182541
---------------	--------

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

NR18EXECDM6



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128137

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Jones, Tristan				Employee ID s.22		Phone Number (250) 387-9275					
Client Organization Forests, Lands, Natural Resource Operations and Rural Dev				Job Title Executive Assistant		Travel Group Code 3					
5. Date Completed 2018/02/19		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Ministerial Business				Headquarters Minister's Office					
12. Mailing Address for Cheque PO Box 9049 Stn Prov Govt Victoria, BC V8W 9E2											
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous		
2018	Destination	Start	End	Km	Cost		Claim	Cost	Cost	Describe	
01/29	Smithers to Vic ^(CMA)	1300	2359		0.00	44.00	✓ F-BL	30.50	123.02		
01/30	Victoria ^(PC)	0800	2359		0.00		F-	51.50	123.02	✓	
01/31	Victoria	0800	2359		0.00		F-	51.50	123.02		
02/01	Vic to Smithers ^{(AC)*}	0800	2030		0.00	80.90	✓ F-	51.50			
*PCARD											
TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 124.90		38. \$ 185.00	39. \$ 369.06	40. \$ 0.00	Claim Total \$ 678.96 ✓
48. Client Code	49. Resp.	50. Service Line		51. STOB	52. Project	45. Supplier Code		Amount			
128	71000 128	40001 74000		5742	5702 7100000	s.22		\$ 678.96			
128											
128											
128											
Less Travel Advance											
128											
										54. \$ 678.96	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name		Date Signed			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name		Date Signed			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name		Date Signed			

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by CDM Feb 28/18

Notes for Travel Voucher (Restricted Use) E128137 for Jones, Tristan

2 note(s) returned.

Created On	Author	Note
2018/02/19 11:19:01	Silverio, Lisa S (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	Jan 29th-Smithers to Victoria Central Mtn Air #704 Smithers to PG purchased on AA Pcard \$189.13. Pacific Coastal # 1418 PG to Vic purchased on AA pcard \$173.49. Took Airport shuttle YYJ to dwntwn, paid \$44.00 for RT shuttle. Overnight in Hotel paid \$123.02 on MC. Jan 30- Victoria for Meetings. Overnight in Hotel paid \$123.02 on MC. Jan 31- Victoria for Meetings. Overnight in Hotel paid \$123.02 on MC.
2018/02/19 11:19:11	Silverio, Lisa S. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	Feb 1- Vic to Smithers. Missed shuttle, bluebird cab dwntwn to Airport. Paid \$60.90 on MC. Air Canada #8072 Vic to Van and #8564 Van to Smithers purchased on AA pcard \$372.88. Parking at Smithers Airport, paid \$20 on MC.

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YYJ AIRPORT Shuttle
A12MA60U00CT

YYJ Airport Shuttle
1640 Electra Blvd
Sidney, BC V8L 5V4
www.yyjairportshuttle.com

Adult
2 Trips
valid 1 Trip
s.22

YYJ AIRPORT Shuttle

Receipt
YYJ Airport Shuttle
01/29/2018 20:10

1640 Electra Blvd
Sidney, BC V8L 5V4
www.yyjairportshuttle.com

1x YYJ Main

Adult 44.00

2 Trips
FROM AIRPORT
1ST TRIP - JAN 29th

GST: 105/AC99/911000;
S.02. 2.10 CAD

Total

YYJ AIRPORT SHUTTLE
4196 GLANFORD AVE
VICTORIA BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/01/29
TIME 0832 20:10:27
RECEIPT NUMBER
T85027893-001-001-129-0

PURCHASE
TOTAL

\$44.00

APPROVED

AUTH# 00840S 01-027
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

BLUEBIRD CABS #10
2612 QUADRA ST
VICTORIA BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/02/01
TIME 4905 14:43:51
RECEIPT NUMBER
C85068519-001-142-005-0

PURCHASE
AMOUNT \$60.90
TIP s.22
TOTAL

Taxi to Airport

MasterCard
A0000000041010
822D86B3691F3009
0000008000-E800
EDA92A1DA31F8F2C

APPROVED

AUTH# 00555S 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE.250.382.2222

Car park for Jan 29 - Feb 2

SMITHERS REGIONAL AIRPORT
AIRPORT ADMINISTRATION (PH) 250-847-3664
PLACE FACE UP ON DASH. DRIVER'S SIDE

TIME OF EXPIRY
02/05/2018
01:54 PM

Purchased 01:54 PM 01/29/2018 2519199
Smithers YYD

Fee Paid \$20.00
Mastercard

PLACE ON DASH THIS SIDE UP

Ms Tristan Jones
s.22

Room : s.15
Arrival Date : 01/29/18
Invoice No. : s.22
Folio No. :
Conf. No. : 5643713
Cashier No. : 11
Billing Date : 02/01/18
A/R Number

Min of Forests, Lands and Nat

Date	Description	Debit	Credit
01/29/18	Room Charge	105.00	
01/29/18	Destination Marketing Fee	1.05	
01/29/18	Provincial Room Tax	11.67	
01/29/18	Room GST	5.30	
01/30/18	Room Charge	105.00	
01/30/18	Destination Marketing Fee	1.05	
01/30/18	Provincial Room Tax	11.67	
01/30/18	Room GST	5.30	
01/31/18	Room Charge	105.00	
01/31/18	Destination Marketing Fee	1.05	
01/31/18	Provincial Room Tax	11.67	
01/31/18	Room GST	5.30	
02/01/18	Mastercard s.17		369.06
Room H/GST Total - 15.90		Total	369.06
Other H/GST Total - 0.00			369.06
s.15		Balance	0.00

Meals.

Monday Jan 29 D
Tues Jan 30 B, L, D.
Wed Jan 31 B, L, D.
Thurs Feb 1 B, L, D.

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

(45)



Itinerary/Receipt

Your booking is confirmed.
Thank you for choosing Central Mountain Air.
Please bring a copy of this document to the airport

CMA Reservations
1-888-865-8585
reservations@flycma.com
www.flycma.com

Main Contact Information

Name: TRISTAN JONES s.22
Email: Tristan.Jones@gov.bc.ca

Flight Itinerary

Flight	From	To	Aircraft	Status
9M704	14:30 - Sudbury 29 Jan 2018	15:10 - Terrace 29 Jan 2018	Boeing 328	CONFIRMED
9M704	15:30 - Terrace 29 Jan 2018	16:31 - Prince George 29 Jan 2018	Boeing 328	CONFIRMED

Name

*All charges and payments appear in: CAD

Purchase Summary

Passenger	Description	Amount	Tax 1	Tax 2	Total
JONES,TRISTAN	YYD - Smithers A/F	\$25.00	1.2500	1.2500	\$26.25
JONES,TRISTAN	U - ECON - U	\$136.00	6.6000	6.6000	\$142.80
JONES,TRISTAN	ATSC	\$7.12	0.3600	0.3600	\$7.48
JONES,TRISTAN	Surcharge	\$12.00	0.6000	0.6000	\$12.60
Total		\$180.12	\$9.01	\$0.00	\$189.13

Payment Information

Date	Payer's Name	Payment Amount	Transaction Type
10 Jan 2018	Sandra Purdy	\$189.13	MASTERCARD

Canadian tax registration numbers:
XG Canada Goods and Service Tax (GST) #10087-2852
XQ Quebec Sales Tax (QST) #1219660657

Fare Rules Summary

- The Carrier may refuse transport, or may remove at any point, any passenger when they engage in or have engaged in any conduct or behavior on the Carrier's aircraft, or to the knowledge or reasonable belief of the Carrier, on any airport property or other carrier's aircraft, that the Carrier determines, in its reasonable judgment, may have a negative effect on safety, the comfort or health of that person, other passengers, the Carrier's employees or agents, aircrew, or the safe operation of the Carrier's aircraft.
- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- Baggage allowances that are exceeded may require the payment of additional fees.
- Baggage may be tagged to Central Mountain Air destinations only. For other destinations passengers may be required to collect their baggage and re-check it for the connecting flight.
- If a carrier sells air transportation services or checks baggage specifying carriage with another carrier, it does so as agent for the other carrier.

Please read important information and notices regarding Central Mountain Air's [Domestic Tariff](http://www.flycma.com) at www.flycma.com.

Important Information & Conditions

Please review this itinerary/receipt and should you have any questions, please call 1-888-865-8585 within 24 hours of receipt.

Required Documents for Domestic Travel

14



Reservation Confirmation

Your reservation is now confirmed

Reservation Number: s.22

*All charges and payments appear in: CAD

Passenger

Name	Total Charges	GST	Total Amount	Total Payments	Balance Due
JONES, TRISTAN	\$165.22	\$8.27	\$173.49	\$173.49	\$0.00

Flight Itinerary

Leg	Flight Number	Date	Departure	Arrival	Aircraft	Status
1	8P1418	29 Jan 2018	18:21 - PRINCE GEORGE	20:03 - VICTORIA INT ARPT	SAAB 340A	CONFIRMED

8P flight numbers operated by Pacific Coastal Airlines.
Aircraft type and schedule subject to change without notice.

Purchase Summary

Leg	Passenger	Description	Amount	GST	Total
1	JONES, TRISTAN	AIF - YXS	\$25.00	\$1.25	\$26.25
1	JONES, TRISTAN	BRAVO FARE	\$109.00	\$5.45	\$114.45
1	JONES, TRISTAN	Security Surcharge	\$7.12	\$0.36	\$7.48
1	JONES, TRISTAN	Nav Canada Fee	\$16.00	\$0.80	\$16.80
1	JONES, TRISTAN	Carbon Surcharge	\$8.10	\$0.41	\$8.51
Total			\$165.22	\$8.27	\$173.49

Payment Information

Date	Payer's Name	Amount	Transaction Type	PO Number	Receipt	Authorization
10 January 2018	Sandra Purdy	\$173.49	MASTERCARD		2680012	124218

Tax Registration: 121386296 RT0001



Fare Terms and Conditions

Bravo Fare & QuikPass Bravo

- 100% non-refundable,
- **Cancellations:**
 - Bravo Fare: Subject to a cancellation fee of \$78.75, per direction, per passenger, with the remaining amount being held as a credit that may be used towards the purchase of any future travel. The credit will remain valid for one (1) year from the original date of purchase.
 - QuikPass Bravo: Subject to a cancellation fee of \$78.75, per direction, per passenger, with the remaining amount returning to QuikPass account.
- **Changes:**
 - Bravo Fare: Change fee of \$78.75 per direction, per passenger, plus fare difference, if applicable.
 - QuikPass Bravo: Change fee of \$78.75 per direction, per passenger, fare difference not applicable if QuikPass Bravo fare is available.
- **Name Changes:**
 - Bravo Fare: Not permitted

(18)

s.22



YOUR BOOKING IS
CONFIRMED

Booking Reference s.22

Travel booked/ticket issued on: 10 January 2018

Passengers

✈ Miss Tristan Jones

Seats

Ticket Number

0142188398211

s.15

Depart

Economy Tango

Thursday
01 Feb, 2018

16:05
Victoria
Victoria Intl. (YYJ), Canada



16:32
Vancouver
Vancouver Intl. (YVR), Canada
Terminal M

0 hr 27
AC8072 Economy (T)
Operated by Air Canada Express - Jazz Q400



17:55
Vancouver
Vancouver Intl. (YVR),
Canada
Terminal M



19:45
Smithers
(YYD), Canada

 **1 hr 50**
AC8564 Economy (T)
Operated by Air Canada Express - Jazz Dash 8-300

Purchase summary

	1 Adult
 Air Transportation Charges	
Base Fare	315.00
Surcharges	18.00
 Taxes, fees and charges	
Goods and Services Tax - Canada no. 100092287 RT0001	17.76
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	15.00
GRAND TOTAL - Canadian dollars	<hr/> 372.88

Baggage allowance

NR18EXECDM6



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128144

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Jones, Tristan				Employee ID s.22		Phone Number (250) 387-9275				
Client Organization Forests, Lands, Natural Resource Operations and Rural Dev				Job Title Executive Assistant		Travel Group Code 3				
5. Date Completed 2018/02/20		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information				
Type of Travel In Province		14. Reason for Travel Ministerial Business				Headquarters Minister's Office				
12. Mailing Address for Cheque PO Box 9049 Stn Prov Govt Victoria, BC V8W 9E2										
16. Travel Dates 2018 01/09 01/11 01/15 01/26 01/29	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost					
	Smit/Hazelton RT	0800	1700	126	66.78					
	Smit/Hazelton RT	0800	1700	126	66.78					
	Smit/Hazelton RT	0800	1700	126	66.78					
	Smit/Hazelton RT	0800	1700	135	71.55					
TOTALS OF COLUMNS				36. \$ 338.67	37. \$ 0.00	38. \$ 0.00	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 338.67	
48. Client Code 128 128 128 128	49. Resp. 71000 128	50. Service Line 40001 74000	51. STOB 5702 5742	52. Project 7100000		45. Supplier Code s.22		Amount \$ 338.67		
Less Travel Advance 128										
								54. \$ 338.67		
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed				
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed				
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed				

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by CDM Feb 28/17

Audit Trail for Travel Voucher (Restricted Use) E128144 for Jones, Tristan

7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/02/20 09:18:09	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Jones, Tristan Tristan.Jones@gov.bc.ca	Saved	Jones, Tristan Tristan.Jones@gov.bc.ca
2018/02/20 09:27:35	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Jones, Tristan Tristan.Jones@gov.bc.ca	Saved	Jones, Tristan Tristan.Jones@gov.bc.ca
2018/02/20 09:27:44	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Jones, Tristan Tristan.Jones@gov.bc.ca	Notified	Jones, Tristan Tristan.Jones@gov.bc.ca
2018/02/20 13:45:47	Jones, Tristan (IDIR\TJONES) Tristan.Jones@gov.bc.ca		Approved	Renneberg, Tim Tim.Renneberg@gov.bc.ca
2018/02/20 13:46:15	Jones, Tristan (IDIR\TJONES) Tristan.Jones@gov.bc.ca		Recalled	Jones, Tristan Tristan.Jones@gov.bc.ca
2018/02/20 13:48:44	Jones, Tristan (IDIR\TJONES) Tristan.Jones@gov.bc.ca		Approved	Renneberg, Tim Tim.Renneberg@gov.bc.ca
2018/02/20 14:19:22	Renneberg, Tim (IDIR\TRENNEB) Tim.Renneberg@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128144 for Jones, Tristan

1 note(s) returned.

Created On	Author	Note
2018/02/20 09:27:35	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Jan. 9 - Smithers to Hazelton RT from home. Attended meetings with Minister. Jan. 11 - Smithers to Hazelton RT from home. Attended meetings with Minister. Jan. 15 - Smithers to Hazelton RT from home. Attended meetings with Minister. Jan. 26 - Smithers to Hazelton RT from home. Attended meetings with Minister. Jan. 29 - Smithers to Hazelton RT from office. Attended meetings with Minister.

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Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128514

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Name Arora, Jasleen		Employee ID s.22		Phone Number (250) 387-1866	
Client Organization Attorney General		Job Title Executive Assistant		Travel Group Code 3	
5. Date Completed 2018/04/03		6. Fiscal Year 2018		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Ministrial Business			Headquarters Victoria
12. Mailing Address for Cheque Attorney General P.O. Box 9044, Stn Prov Govt Victoria, BC V8W 9E2					
16. Travel Dates 2018 01/14 01/15 01/16	17. Places Travelled			18. Personal Vehicle Use	19. Other Transport Costs
	Destination	Start	End	Km	Cost
	Vancouver	0000	2359		0.00
	Vancouver	0000	2359		0.00
	Van-Vic	1800	1930		0.00
					72.50 s.22
				20. & 21. Meals	22. Lodging Costs
				Claim	Cost
				F-	0.00
				F-	51.50
					30.75
					30.75
				20. & 21. Miscellaneous	
				Cost	Describe
TOTALS OF COLUMNS				36. \$ 0.00	37. 72.50 s.22
				38. \$ 103.00	39. \$ 61.50
				40. \$ 0.00	Claim Total s.22
					237.00
48. Client Code 105 105 105 105	49. Resp. 15002	50. Service Line 10005	51. STOB 5701	52. Project 1500000	45. Supplier Code s.22
					Amount s.22
					237.00
Less Travel Advance 105					
					54. s.22
					237.00
AMOUNT DUE TO EMPLOYEE					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name	Date Signed

Audit Trail for Travel Voucher (Restricted Use) E128514 for Arora, Jasleen

8 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/04/03 17:05:35	Addo, Wolfgang (IDIR\WOLFADDO) Wolfgang.Addo@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/04/04 14:13:34	Addo, Wolfgang (IDIR\WOLFADDO) Wolfgang.Addo@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/04/04 14:14:06	Addo, Wolfgang (IDIR\WOLFADDO) Wolfgang.Addo@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Notified	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/04/04 14:18:17	Addo, Wolfgang (IDIR\WOLFADDO) Wolfgang.Addo@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/04/04 14:18:33	Addo, Wolfgang (IDIR\WOLFADDO) Wolfgang.Addo@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Notified	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/04/04 14:19:37	Addo, Wolfgang (IDIR\WOLFADDO) Wolfgang.Addo@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/04/04 14:38:17	Arora, Jasleen (IDIR\JARORA) Jasleen.Arora@gov.bc.ca		Initiated	Smith, George S. George.Smith@gov.bc.ca
2018/04/04 15:37:14	Smith, George S. 2 (IDIR\GEOSMITH) George.Smith@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128514 for Arora, Jasleen

1 note(s) returned.

Created On	Author	Note
2018/04/04 14:13:34	Addo, Wolfgang (IDIR\WOLFADDO) Wolfgang.Addo@gov.bc.ca	01/14/2018 Vancouver Stayed at a friend's place \$30.75 01/15/2018 Vancouver Stayed at a friend's place \$30.75, Per Diem (F) \$51.50 01/16/2018 Van-Vic BC Ferry ^{72.50} s.22 from Jasleen Card, Per Diem (F) \$51.50 Can not find the Receipt for Van-Vic so have attached Visa Transaction Only claiming for vehicle and 1 passenger

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BCF Receipt
Vehicle & 1 Passenger
\$72.50

16/01/2018	17/01/2018	BCF - TSAWWASSEN	\$89.20
------------	------------	------------------	---------

s.22



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128020

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Pecora, Talea Client Organization Public Safety and Solicitor General				Employee ID s.22 Job Title Executive Assistant				Phone Number (778) 875-1498 Travel Group Code 3																																			
5. Date Completed 2018/02/02			6. Fiscal Year 2018			7. Special Cheque Issue EFT			8. Cheque Stub Information																																		
Type of Travel In Province			14. Reason for Travel EA Training, Work in MO						Headquarters Port Coquitlam																																		
12. Mailing Address for Cheque																																											
16. Travel Dates 2018 01/30 01/31 02/01	17. Places Travelled <table border="1"> <thead> <tr> <th>Destination</th> <th>Start</th> <th>End</th> </tr> </thead> <tbody> <tr> <td>Victoria</td> <td>0530</td> <td>1700</td> </tr> <tr> <td>Victoria</td> <td>0900</td> <td>1700</td> </tr> <tr> <td>Vancouver</td> <td>0900</td> <td>2000</td> </tr> </tbody> </table>			Destination	Start	End	Victoria	0530	1700	Victoria	0900	1700	Vancouver	0900	2000	18. Personal Vehicle Use <table border="1"> <thead> <tr> <th>Km</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td>85</td> <td>45.05</td> </tr> <tr> <td></td> <td>0.00</td> </tr> <tr> <td>85</td> <td>45.05</td> </tr> </tbody> </table>		Km	Cost	85	45.05		0.00	85	45.05	19. Other Transport Costs 72.50 72.50	20. & 21. Meals <table border="1"> <thead> <tr> <th>Claim</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td>F-</td> <td>51.50</td> </tr> <tr> <td>F-</td> <td>51.50</td> </tr> <tr> <td>F-</td> <td>51.50</td> </tr> </tbody> </table>		Claim	Cost	F-	51.50	F-	51.50	F-	51.50	22. Lodging Costs 158.28 158.28	20. & 21. Miscellaneous <table border="1"> <thead> <tr> <th>Cost</th> <th>Describe</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> </tr> </tbody> </table>		Cost	Describe		
				Destination	Start	End																																					
				Victoria	0530	1700																																					
				Victoria	0900	1700																																					
				Vancouver	0900	2000																																					
Km	Cost																																										
85	45.05																																										
	0.00																																										
85	45.05																																										
Claim	Cost																																										
F-	51.50																																										
F-	51.50																																										
F-	51.50																																										
Cost	Describe																																										
TOTALS OF COLUMNS			36. \$ 90.10	37. \$ 145.00	38. \$ 154.50	39. \$ 316.56	40. \$ 0.00	Claim Total \$ 706.16																																			
48. Client Code 010 010 010 010	49. Resp. 15001	50. Service Line 10000	51. STOB 5701	52. Project 1500000	45. Supplier Code s.22		Amount \$ 706.16																																				
Less Travel Advance 010																																											
								AMOUNT DUE TO EMPLOYEE		54. \$ 706.16																																	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name			Date Signed																																			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name			Date Signed																																			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.					Print Name			Date Signed																																			

Audit Trail for Travel Voucher (Restricted Use) E128020 for Pecora, Talea

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/02/02 11:55:28	Pecora, Talea (IDIR\TPECORA) Talea.Pecora@gov.bc.ca		Saved	Pecora, Talea Talea.Pecora@gov.bc.ca
2018/02/02 12:25:55	Pecora, Talea (IDIR\TPECORA) Talea.Pecora@gov.bc.ca		Initiated	Wakeman, Michelle Michelle.Wakeman@gov.bc.ca
2018/02/04 16:39:24	Wakeman, Michelle (IDIR\MWAKEMAN) Michelle.Wakeman@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128020 for Pecora, Talea

0 note(s) returned.

Created On	Author	Note

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Travel Notes – Form E128020

- 1) Travel by Ferry to Victoria from Vancouver on Tuesday, January 30th to work in PPSG MO, travel from 0530 hours, three meals and accommodation.
- 2) EA Training on Wednesday, January 31st from 9:00 – 17:00 hours, in Victoria, three meals and accommodation
- 3) EA Training on Thursday, February 1st from 9:00 – 14:30 hours in Victoria and then travel back to Vancouver by BC Ferry, arriving home at 20:00 hours, 3 meals.

Tuesday, January 30th. - E128020

Tsawwassen
To
Swartz Bay

BC Ferries
Suite 508 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 41

RECEIPT - PLEASE RETAIN

PURCHASE 2018/01/30

20' Undersize Vehi 57.50
1 Adult 17.20

Fuel Rebate 2.20-

Total 72.50

Visa
*****s.17 72.50
AUTH 072964 66277657 0010017560 S

01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

CHECK # 1010794 DATE 1/30/18
TABLE # 30 TIME 7:57PM

-- s.15 : MEGHAN 369 --

SEAT#	ITEMS ORDERED	AMOUNT
1	s.22	16.00
		18.00
		7.00

SUBTOTAL 41.00
GST 2.05
LIQUOR SST 2.30

TOTAL 45.35

SUBTOTAL 41.00
GST 2.05
LIQUOR SST 2.30

TOTAL DUE 45.35

HERE AT s.15 WE ARE A
GRATUITY SHARING ESTABLISHMENT
WE BELIEVE THAT IT TAKES A GREAT MANY
HARD WORKING PEOPLE TO PROVIDE YOU WITH
A FANTASTIC DINING EXPERIENCE
WE THANK YOU FOR YOUR PATRONAGE

s.15

s.15

SALE

Server #: 000369

REF#: 00000030

Batch #: 047
01/30/18 20:13:10
APPR CODE: 093246
Trace: 30
VISA
*****s.1
7
Chip
/

AMOUNT \$45.35
TIP s.22
TOTAL

APPROVED

Visa Credit
AID: A0000000031010
TVR: 00 80 00 80 00
TSI: F8 00

THANK YOU / MERCI

CUSTOMER COPY

BC Ferries
Coastal Celebration

94323

Chk 4690 OF033MA81U Gst 0
Jan30'18 07:04AM

s.22 2.29

XXXXXXXs.17
VISA 13.73

Subtotal 13.08
GST 0.65
Paid 13.73

Thanks for sailing with us!
GST# 89462 3206 RT0001
Invoice# OF033MA81U

Wednesday, January 31st - E128020

s.15

22134585
GH2213458501

**** PURCHASE ****

01-31-2018 13:01:31
Acct # *****s.17 C
Exp Date **/** Card Type VI
Name: TALEA M PECORA
A0000000031010 Visa Credit

Trace # 4556
Inv. # 4874
Auth # 039481 RRN 001406012

Purchase \$10.95
Tip s.22

Total

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

CHECK # 294058 DATE 1/31/18
NAME 23 TIME 7:42PM

-- s.15 : 1598 EM --

SEAT#	ITEMS ORDERED	AMOUNT
1	s.22	8.05
		7.00
		2.00
	SUBTOTAL	17.05
	GST	0.85
	LIQ TAX	s.22
		18.71
	TOTAL	18.71

SUBTOTAL	17.05
GST	0.85
LIQ TAX	s.22

TOTAL DUE 18.71

ROUNDED TOTAL 18.70

OF GUESTS 1

s.15

CARD ***** s.22
CARD TYPE VISA
DATE 2018/01/31
TIME 0770 19:46:30
SERVR ID 1598
CHECK # 294058
TABLE # 23 s.15
RECEIPT NUMBER
C82001177-001-005-569-0

PURCHASE
AMOUNT \$18.71
TIP s.22
TOTAL

Visa Credit
A0000000031010
D3C44B77B3E8C0E0
0080008000-E800
48C686529506ACEE
0080008000-F800

APPROVED

AUTH# 089319 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

E128020

Ms. Talea Pecora

Canada

Guest Name:

Company Name:

Group Name:

Room No. : s.15
 Arrival : 01-30-18
 Departure : 02-01-18
 Folio No. : s.22
 Conf. No. : 483691
 Cashier No. : 16
 PO# :
 Window : 1

Page No. 1 of 1

Date	Description	Charges	Credits
01-30-18	Room Charge	110.00	
01-30-18	Destination Marketing Fee	1.10	
01-30-18	Room GST 5% - s.15	5.56	
01-30-18	MRDT	3.33	
01-30-18	Room PST	8.89	
01-30-18	Parking	28.00	
01-30-18	Other GST 5% s.15	1.40	
01-31-18	Room Charge	110.00	
01-31-18	Destination Marketing Fee	1.10	
01-31-18	Room GST 5% - s.15	5.56	
01-31-18	MRDT	3.33	
01-31-18	Room PST	8.89	
01-31-18	Parking	28.00	
01-31-18	Other GST 5% s.15	1.40	
02-01-18	Visa		316.56
	XXXXXXXXXXXX s.17		
	XX/XX		
		Total Charges	316.56
		Total Credits	316.56
		Balance	0.00

Guest Signature

I have received the goods and/or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to assume the obligations set forth in the cardholder's agreement with the issuer.

Thank you for staying with us !

Thursday, February 1st - E128020

Swartz Bay
To
Tsawwassen



LANE 10

RECEIPT - PLEASE RETAIN

PURCHASE 2018/02/01

20'	Undersize Vehi	57.50
1	Adult	17.20
	Fuel Rebate	2.20-
Total		72.50
Visa		
*****s.17		72.50
AUTH 094471 66277643 0010011230 S		
01 APPROVED - THANK YOU 027		
CHANGE DUE		0.00

BC Ferries
Coastal Celebration

94213

Chk 2349 OF081T9821 Gst 0
Feb01'18 05:01PM

1 Dinner-Ad	23.75
XXXXXXXXXX s.17	
VISA	24.94
Subtotal	23.75
GST	1.19
Paid	24.94

Thanks for sailing with us!
GST# 89462 3206 RT0001
Invoice# OF081T9821

CARDHOLDER COPY
SWB 01 Feb 2018 15:33:14



1005014 247679
SEE REVERSE SIDE OF TICKET

s.15

2/1/2018 12:24:49 PM

TERRI-JB

s.22

Env fee	\$8.09 Tx1
Bottle deposit	\$0.01 Tx1
	\$0.05

SUB TOTAL	\$8.15
GST	\$0.41

TOTAL	\$8.56
Debit card	\$8.56

Item count: 1

Trans:5387

Terminal:030202008-008001

YOUR EVERYDAY SPECIALTY STORE
WE DO PARTY TRAYS AND CUSTOM ORDERS
VISIT OUR WEBSITE AT

s.15



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127918

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Name Dick, Jolleen				Employee ID s.22		Phone Number s.17	
Client Organization Indigenous Relations and Reconciliation				Job Title Executive Assistant		Travel Group Code 3	
5. Date Completed 2018/01/15		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Meeting w/ Minister				Headquarters Port Alberni	
12. Mailing Address for Cheque PO Box 9051 Stn Prov Gov Victoria, BC V8W 9E2							
16. Travel Dates 2018 01/09 01/10	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		22. Lodging Costs
	PrtAlbni/Vic	1700	2359	197	104.41		✓ 123.02
	Vic/Prt/Albni	1800	2100	197	104.41		✓ 18.90
							Describe prkg. at hotel
TOTALS OF COLUMNS					36. \$ 208.82	37. \$ 0.00	38. \$ 69.75
							39. \$ 123.02
							40. \$ 18.90
							Claim Total \$ 420.49
48. Client Code 120 120 120 120	49. Resp. 0794A	50. Service Line 52000		51. STOB 5702	52. Project 0700000		45. Supplier Code s.22
							Amount \$ 420.49
Less Travel Advance 120							
							54. \$ 420.49
AMOUNT DUE TO EMPLOYEE							
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name		Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name		Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.					Print Name		Date Signed

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by PL Jan 16-17

Audit Trail for Travel Voucher (Restricted Use) E127918 for Dick, Jolleen

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/01/15 13:28:37	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Dick, Jolleen Jolleen.Dick@gov.bc.ca	Saved	Dick, Jolleen Jolleen.Dick@gov.bc.ca
2018/01/15 13:28:44	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Dick, Jolleen Jolleen.Dick@gov.bc.ca	Notified	Dick, Jolleen Jolleen.Dick@gov.bc.ca
2018/01/15 14:23:38	Dick, Jolleen (IDIR\JOLDICK) Jolleen.Dick@gov.bc.ca		Recommended	Sas, Jonathan Jonathan.Sas@gov.bc.ca
2018/01/15 14:24:08	Sas, Jonathan (IDIR\JOSAS) Jonathan.Sas@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca
Production *** Copyright © Government of British Columbia				

Notes for Travel Voucher (Restricted Use) E127918 for Dick, Jolleen

1 note(s) returned.

Created On	Author	Note
2018/01/15 13:28:37	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Jan.9:home/Vic(prs.mlge);overnight for mtgs next day with Min; D only pdiem Jan.10t: mtgs; Vic/home(prs.mlge); full pdiam

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Ms Jolleen Dick
305-5251 Argyle Street
Port Alberni BC V9Y1V1
Canada

Room : s.15
Arrival Date : 01/09/18
Invoice No. : s.22
Folio No. :
Conf. No. : 5643972
Cashier No. : 11
Billing Date : 01/10/18
A/R Number

Min of Indigenous Relations &

Date	Description	Debit	Credit
01/09/18	Room Charge	105.00	
01/09/18	Destination Marketing Fee	1.05	
01/09/18	Provincial Room Tax	11.67	
01/09/18	Room GST	5.30	
01/09/18	Parking Charges	18.00	
01/09/18	GST	0.90	
01/10/18	Mastercard s.17		141.92
Room H/GST Total - 5.30			
Other H/GST Total - 0.90			
s.15			
Total		141.92	141.92
Balance		0.00	

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128231

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Ranjan, Ramesh				Employee ID s.22		Phone Number (604) 220-5303						
Client Organization Jobs, Trade and Technology				Job Title Executive Assistant		Travel Group Code 3						
5. Date Completed 2018/03/02		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information						
Type of Travel In Province		14. Reason for Travel Minister Meetings				Headquarters Surrey						
12. Mailing Address for Cheque 10574 King George Blvd Surrey, BC V3T 2X3												
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
2018	Destination	Start	End	Km	Cost			Claim	Cost		Cost	Describe
01/12	Vancouver	0900	1600		0.00				0.00		8.50	Parking
02/23	Vancouver	0900	1600		0.00				0.00		5.00	Parking
02/18	Vancouver	0900	1600		0.00				0.00		20.00	Compass card
TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 0.00		38. \$ 0.00	39. \$ 0.00	40. \$ 33.50	Claim Total \$ 33.50	
48. Client Code	49. Resp.	50. Service Line		51. STOB		52. Project		45. Supplier Code		Amount		
125	51000	08001		57045702		5111111		s.22		\$ 33.50		
125												
125												
125												
Less Travel Advance												
125												
										54. \$ 33.50		
AMOUNT DUE TO EMPLOYEE												
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name			Date Signed			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name			Date Signed			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name			Date Signed			

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by PL Mar 21-18

Audit Trail for Travel Voucher (Restricted Use) E128231 for Ranjan, Ramesh

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/03/02 11:43:06	Hay, Lorna (IDIR\LHAY) Lorna.Hay@gov.bc.ca	Ranjan, Ramesh Ramesh.Ranjan@gov.bc.ca	Notified	Ranjan, Ramesh Ramesh.Ranjan@gov.bc.ca
2018/03/02 11:59:00	Ranjan, Ramesh (IDIR\RRANJAN) Ramesh.Ranjan@gov.bc.ca		Approved	Hay, Lorna Lorna.Hay@gov.bc.ca
2018/03/02 12:03:38	Ranjan, Ramesh (IDIR\RRANJAN) Ramesh.Ranjan@gov.bc.ca		Recalled	Ranjan, Ramesh Ramesh.Ranjan@gov.bc.ca
2018/03/02 12:03:48	Ranjan, Ramesh (IDIR\RRANJAN) Ramesh.Ranjan@gov.bc.ca		Approved	Robb, Amanda Amanda.Robb@gov.bc.ca
2018/03/20 17:23:34	Robb, Amanda (IDIR\AROB) Amanda.Robb@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128231 for Ranjan, Ramesh

1 note(s) returned.

Created On	Author	Note
2018/03/02 11:43:06	Hay, Lorna (IDIR\LHAY) Lorna.Hay@gov.bc.ca	Continued from E128230.

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**RECEIPT
IMPARK**

Sheraton Van Guldoford
Impark Lot - 1658
www.impark.com

Stall # 90

Expiration Date/Time

10:17 AM

FEB 23, 2018

Purchase Date/Time: 08:17am Feb 23, 2018
Total Due: \$5.00 Rate: \$5.00 - For 2 Hours
Total Paid: \$5.00 Payment Type: Card
Ticket #: 00020934
S/N #: 500011520325
Setting: 1658 - Parkade
Mach Name: Meter 2

***** S.1 , Visa

Auth #: 046572

Thank You!
Please come again

**RECEIPT
City of Surrey
City Hall Parkade**

License Plate Number
s.22

Expiration Date/Time

10:18 PM

JAN 12, 2018

Purchase Date/Time: 10:04am Jan 12, 2018
Total Due: \$7.00 Rate: \$7.00 All Day Rate
Total Paid: \$7.00 Payment Type: Card
Ticket #: 00036001
S/N #: 500013501581
Setting: City Hall Parkade
Mach Name: P1 Main Elevator 3

***** S.1 Visa

Auth #: 025352

Thank You

**RECEIPT
City of Surrey
City Hall Parkade**

License Plate Number
s.22

Expiration Date/Time

10:18 AM

JAN 12, 2018

Purchase Date/Time: 09:18am Jan 12, 2018
Total Due: \$1.50 Rate: \$1.50 for 1 Hour
Total Paid: \$1.50 Payment Type: Card
Ticket #: 00035990
S/N #: 500013501581
Setting: City Hall Parkade
Mach Name: P1 Main Elevator 3

***** S.17 Visa

Auth #: 049045

Thank You

* RECEIPT *
* NOT VALID FOR TRAVEL *

TransLink
980-CANADA LINE
Broadway-City Hall Stn
TVM54112
Tue 06 Feb 18 04:48PM

Payment Type: VISA

Purchase: \$20 Stored Value

Product Price: \$ 20.00

Compass Card #: ***** s.22

Credit Card #: ***** s.22

Auth #: 044039

Ref #: TUD3602EUR55

Receipt #: 138040

Card Entry: Chip

AID:A0000000031010

TVR:0080008000

TSI:F800

Retain for your records.
View TransLink Policies
at www.translink.ca

Thank You!



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128226

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Name Ranjan, Ramesh				Employee ID s.22		Phone Number (604) 220-5303					
Client Organization Jobs, Trade and Technology				Job Title Executive Assistant		Travel Group Code 3					
5. Date Completed 2018/03/01		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Victoria Meetings				Headquarters Surrey					
12. Mailing Address for Cheque 10574 King George Blvd Surrey, BC V3T 2X3											
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe
2018	Van to Victoria	1400	2359		0.00		F-BL	30.50		115.98	
01/30	Victoria	0700	2359		0.00		F-	51.50		115.98	
01/31	Vic to Van	0700	1600		0.00		F-D	33.25			
02/01											
TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 0.00		38. \$ 115.25	39. \$ 231.96	40. \$ 0.00	Claim Total \$ 347.21
48. Client Code	49. Resp.	50. Service Line		51. STOB	52. Project	45. Supplier Code		Amount			
125	51000	08001		5701	5111111	s.22		\$ 347.21			
125											
125											
125											
Less Travel Advance											
125											
										54. \$ 347.21	
AMOUNT DUE TO EMPLOYEE											
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name			Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name			Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name			Date Signed		

Audit Trail for Travel Voucher (Restricted Use) E128226 for Ranjan, Ramesh

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/03/01 15:33:06	Hay, Lorna (IDIR\LHAY) Lorna.Hay@gov.bc.ca	Ranjan, Ramesh Ramesh.Ranjan@gov.bc.ca	Notified	Ranjan, Ramesh Ramesh.Ranjan@gov.bc.ca
2018/03/02 11:55:59	Ranjan, Ramesh (IDIR\RRANJAN) Ramesh.Ranjan@gov.bc.ca		Approved	Hay, Lorna Lorna.Hay@gov.bc.ca
2018/03/02 12:03:58	Ranjan, Ramesh (IDIR\RRANJAN) Ramesh.Ranjan@gov.bc.ca		Recalled	Ranjan, Ramesh Ramesh.Ranjan@gov.bc.ca
2018/03/02 12:04:05	Ranjan, Ramesh (IDIR\RRANJAN) Ramesh.Ranjan@gov.bc.ca		Approved	Robb, Amanda Amanda.Robb@gov.bc.ca
2018/03/20 17:23:58	Robb, Amanda (IDIR\AROB) Amanda.Robb@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128226 for Ranjan, Ramesh

1 note(s) returned.

Created On	Author	Note
2018/03/01 15:33:06	Hay, Lorna (IDIR\LHAY) Lorna.Hay@gov.bc.ca	01/30 - took 1430 HA flight to Victoria. 01/30 - claiming dinner only 01/31 - all day Victoria meeting 01/31 - claim full day meals 02/01 - returned HA 1530 HA - billed on TurboBucks to MO

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CSA APPROVED

s.15

s.15

Merchant ID: 5638127
Term ID: 001
Shift ID: 1

Ref ID: 002

Force Sale

RANJAN RAMESH

XXXXXXXXXX s.1
VISA

Entry Method: Manual

02/01/18

08:55:07

Inv ID: 000002

Appr Code: 005184

t 02/01/18

MINISTRY OF JOBS, TRADE & TECH

Room # s.15 Folio # s.22

Apprvd

BatchID: 032001

Cust Ref ID: 417386

Total: \$ 231.98

Customer Copy

DEPARTMENT

DESCRIPTION

AMOUNT

01/31/18
01/31/18
01/31/18
01/31/18
01/31/18
02/01/18

DMB
DMB
DMB
DMB
DMB
RS

2-Room Charg
12-D.M.F. (1%)
20-D.M.F(.05)
10-Municipal
3-Room Tax
2-Room Charg
12-D.M.F. (1%)
20-D.M.F(.05)
10-Municipal
3-Room Tax
92-Visa

On D.M.F. (1%)
On Room Charge

On D.M.F. (1%)
On Room Charge

Thank you
GST On Room Charge
Tax Reg. # s.15

99.00
0.99
0.05
3.00
8.00
99.00
0.99
0.05
3.00
8.00
-231.98
9.90

BILLING INSTRUCTIONS

BALANCE DUE

0.00

COMPANY

ADDRESS

CITY

POSTAL

ATTENTION

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

SIGNATURE

X

\$115.98

E128226

Ramesh

Hay, Lorna JTT:EX

From: reservation@harbourair.com
Sent: Friday, January 26, 2018 4:23 PM
To: Maloney, Katie JTT:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!


[Check Flight Status](#)
[Manage Flight](#)
[Deals & Specials](#)
[High Flyer Rewards](#)
[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account

HAS #

s.22

Name

Ramesh Ranjan

Booking # s.22

Tuesday, January 30, 2018

Flight #509

14:20 South Vancouver (YVR) / Map



14:50 Victoria Harbour / Map

30 minutes

KK- Confirmed

Invoice s.17

Air Transportation Charges

Sked 500 : Standard GO Flex \$151.73

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 500 : Carbon Offset \$0.65

Billing \$152.38

Hay, Lorna JTT:EX

From: reservation@harbourair.com
Sent: Friday, January 26, 2018 4:23 PM
To: Maloney, Katie JTT:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#)

[Manage Flight](#)

[Deals & Specials](#)

[High Flyer Rewards](#)

[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account	HAS #	s.22
	Name	Ramesh Ranjan

Booking #s.22

Thursday, February 1, 2018

Flight #510

15:20 Victoria Harbour / Map

15:50 South Vancouver (YVR) / Map



30 minutes

KK- Confirmed

Invoice #s.17

Air Transportation Charges

Sked 500 : Standard GO Flex \$151.73

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 500 : Carbon Offset \$0.65

Billing \$152.38

MINISTRY OF FINANCE AND SUPPORTED ENTITIES
REIMBURSEMENT CLAIM FOR NON-PAYROLL RELATED EXPENSES

INVOICE #

REM ZIMMERMAN JAN 16 TO JAN 17-18

FORM USAGE

This form is to be used by individuals to claim reimbursement for government expenditures that have been paid for personally and cannot be claimed using another reimbursement method (e.g., items that cannot be claimed through petty cash or on a travel voucher). After completion, the individual should forward the original claim (with receipts attached) to the expense authority. The expense authority will complete and sign the Coding section and forward the claim to MFIN, Accounts for processing. A cheque will be forwarded to the *Cheque Mailing Address* below.

CHEQUE INFORMATION
 Payee Name: Emily Zimmerman 2730709 Vendor #: _____ Loc. Code: _____

 Cheque Mailing Address: #6 - 5688 152 Street Surrey BC V3S 3K2
DESCRIPTION OF PURCHASE(S)

Date of Purchase	Description	Amount
Jan 16 2018	Keyboard, Monitor, Hook up equip. 6325-6525	415.43
Jan 17 2018	Keurig Brewer 6508 & Office Supplies	131.80
Jan 15 2018	Compass Card (X2) 5702	32.00
Jan 17 2018	Coffee Pods 6508	31.93
	Interest Sheila will get interest reversed from BMO	s.22
	Keyboard, Monitor - 6525 229.98 gst 11.50 + pst 16.10 = 257.58 & Office Supplies 6508 \$140.94 + gst 7.05 + ps s.2 = 157.85	
	9.86	\$ 611.18
	Cheque Total	s.22



Signature of Individual Receiving Reimbursement

Feb 9 2018.

Date

Certified this is a true statement of disbursements made to which I am entitled and for which I have not been and will not be reimbursed by any other party.

CODING

Client: 127 Resp: 51608 Service Line: 52080 STOB: _____ Project: 5155555



Expense Authority Signature

Feb 9/18

Date

Certified that the amount to be paid is correct, in accordance with appropriate statute or other authority for payment.



Safeway Newtown Town Centre
7165 - 138 St Surrey BC
Phone: 604.594.9155
GST# 817093735

Served by: Becky S

OTHER	
Adult Compass Card	\$16.00
Adult Compass Card	\$16.00
<hr/>	
SUBTOTAL	\$32.00
TOTAL TAX	\$0.00
TOTAL	\$32.00
MasterCard	\$32.00
Cash	\$0.00
TENDER	
CHANGE	

NUMBER OF ITEMS 2

MERCHANT 22256172 C
TERMINAL ID SB2225617230
** Purchase ** \$ 32.00
CARD MasterCard RCPT 8820000
NO. *****S.1 RESP 001
DATE 01/15/2018 TIME 17:34:58
AUTH # 20345E REF# 001137037
APPL. MasterCard
AID A0000000041010

00 APPROVED - THANK YOU

BY ENTERING A VERIFIED PIN, CARDHOLDER
AGREES TO PAY ISSUER SUCH TOTAL IN
ACCORDANCE WITH ISSUER'S AGREEMENT WITH
CARDHOLDER

Term	Tran	Store	Oper	01/15/18
30	8820	4964	141	17:34:57

Thank you for shopping
Come Again Soon

STAPLES Canada
Store # 176
10136 King George Hwy.
Surrey, BC V3T2W4
604-582-5789

Sale 00091 1 006 77871
0176 01/17/18 03:17

ENTER TO WIN!

\$1,000 STAPLES SHOPPING SPREE

Staples listens and values your feedback.
Tell us how we did today!

Visit www.StaplesListens.ca

Your Survey Code: Barcode at the bottom
Expires: 01/24/2018

1270579
1 Keurig brewer K35 98.00B
611247365786
1 RECYCLING FEE BC 0.70B
322314
1 HDMI cable,3ft. 7.00B
718103269834
1 DB:PERF PAD WDRL LTR 5.99B
718103177573
1 DB:PERF PAD WDRL LTR 5.99B
718103177573

Subtotal 117.68
PST 7.00% 8.24
GST 5.00% 5.88

Total \$131.80
MasterCard 131.80

*****s.17
Mastercard C Purchase
Authorization Number 181657
0010019440 77871 66164515
91 01/17/18 15:16:57
01/027 APPROVED - THANK YOU
MasterCard A0000000041010
0000008000 E800

Thank you for shopping at STAPLES!
We will not be undersold!
Visit Staples.ca

IMPORTANT

Retain This Copy for Your Records

GST No. 126152586



01760117187787106

0176 01/16/18 10:42

ENTER TO WIN!

\$1,000 STAPLES SHOPPING SPREE

Staples listens and values your feedback.
Tell us how we did today!

Visit www.StaplesListens.ca

Your Survey Code: Barcode at the bottom
Expires: 01/23/2018

1855102

1	STAPLES PAPER REAM		
	718103027113	7.39B	
1	STAPLES PAPER REAM		
	718103027113	7.39B	
1	PIN:PU SS 3X3 6PK YE		
	051135807569	9.95B	
1	4X6 5PK NOTES		
	021200702198	20.43B	
1	SF4 STAPLES		
	074711354547	4.89B	
1	DB PCLIP STRD VIN D		
	718103194068	3.52B	
1	NORICA PNCL GRPH		
	031901939946	2.95B	
1	PEN,RB:ENERGEL RT		
	065921924323	4.00B	
1	DB HYPE GRIP PEN HIL		
	718103160445	4.29B	
1	PP:GIGASTONE 16GB CA		
	804272751130	10.00B	
1	*REPORT COVER		
	718103059411	5.46B	
1	*REPORT COVER		
	718103059411	5.46B	
1	CAMBRIDG SIDECOIL NO		
	043100063643	4.99B	
1	CAMBRIDG SIDECOIL NO		
	043100063643	4.99B	
3	PROJECT BOOK:RULED 4		
	065800120129	1.96	5.88B
1	SPLS EXEC COMB PK		
	718103059879	17.39B	
1	WIRE FILE BLACK		
	718103014601	12.96B	
1	MS MINI DISPLAYPORT		
	889842178029	54.99B	
1	DT: MS WL DSKTP 30		
	889842000351	54.53B	
1	RECYCLING FEE B.C.		
	812096	0.50B	
1	HP 22ER 21.5 IPS LE		
	889894516749	119.96B	
1	RECYCLING FEE B.C.		
	812078	9.00B	
	Subtotal	370.92	
	PST 7.00%	25.96	
	GST 5.00%	18.55	
	Total	\$415.43	
	MasterCard	415.43	
	*****s.17		
	Mastercard C	Purchase	
	Authorization Number	134145	
	0010011560	36433	66164513
	75	01/16/18	10:41:44
	01/027 APPROVED - THANK YOU		
	MasterCard	A0000000041010	
	0000008000 E800		

Thank you for shopping at STAPLES!
We will not be undersold!
Visit Staples.ca

IMPORTANT

Retain This Copy for Your Records

GST No. 126152586

STAPLES Canada

Store # 176

10136 King George Hwy.

Surrey, BC V3T2W4

604-582-6789

Sale 00091 1 006 77872
0176 01/17/18 03:18

ENTER TO WIN!

\$1,000 STAPLES SHOPPING SPREE

Staples listens and values your feedback.
Tell us how we did today!

Visit www.StaplesListens.ca

Your Survey Code: Barcode at the bottom
Expires: 01/24/2018

9999999

1	KCUP VAN HOUTTE FR N		
	062151777903	11.99N	
1	KCUP VAN HOUTTE OR N		
	062151597303	19.94N	
	Subtotal	31.93	
	Total	\$31.93	
	MasterCard	31.93	
	*****s.1		
	Mastercard C	Purchase	
	Authorization Number	181800	
	0010019450	77872	66164515
	91	01/17/18	15:18:00
	01/027 APPROVED - THANK YOU		
	MasterCard	A0000000041010	
	0000008000 E800		

Thank you for shopping at STAPLES!
We will not be undersold!
Visit Staples.ca

IMPORTANT

Retain This Copy for Your Records

GST No. 126152586

s.22



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128186

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Name Zimmerman, Emily				Employee ID s.22				Phone Number s.22			
Client Organization Labour				Job Title Executive Assistant				Travel Group Code 3			
5. Date Completed 2018/02/25			6. Fiscal Year 2018		7. Special Cheque Issue			8. Cheque Stub Information			
Type of Travel In Province			14. Reason for Travel meetings					Headquarters Surrey			
12. Mailing Address for Cheque 6-5688 152 Street Surrey, BC V3S 3K2											
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe
2018	Vancouver	0900	1200	11	5.83			0.00		8.50	parking
01/08	To Vancouver	0900	1200		0.00			0.00		10.00	skytrain
01/10	Vancouver	0800	1400	11	5.83			0.00		8.50	Parking
01/10	to vancouver	0800	1400		0.00			0.00		8.60	Skytrain
01/11	to Burnaby	1700	2000	59	31.27		F-BDI	0.00	10.50		
01/15	to skytrain	1500	1530	12	6.36			0.00			
01/16	to whalley	1100	1200	12	6.36			0.00			
01/17	to whalley	1200	1300	12	6.36			0.00			
01/21	meeting w Minist	1130	1430	22	11.66			0.00			
01/23	to Surrey Centra	1430	1630	14	7.42			0.00		4.50	parking
TOTALS OF COLUMNS					36. \$ 81.09	37. \$ 0.00		38. \$ 10.50	39. \$ 0.00	40. \$ 40.10	Claim Total \$ 131.69
48. Client Code 127 127 127 127	49. Resp. 51608	50. Service Line 52080		51. STOB 5702	52. Project 5155555		45. Supplier Code s.22		Amount \$ 131.69		
Less Travel Advance 127											
AMOUNT DUE TO EMPLOYEE										54. \$ 131.69	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name			Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name			Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name			Date Signed		

*Incidental was put under the wrong date

Audit Trail for Travel Voucher (Restricted Use) E128186 for Zimmerman, Emily

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/02/25 17:34:38	Zimmerman, Emily (IDIR\EZIMMERM) Emily.Zimmerman@gov.bc.ca		Approved	Cooling, Karen Karen.Cooling@gov.bc.ca
2018/02/25 17:35:08	Zimmerman, Emily (IDIR\EZIMMERM) Emily.Zimmerman@gov.bc.ca		Recalled	Zimmerman, Emily Emily.Zimmerman@gov.bc.ca
2018/02/25 17:36:12	Zimmerman, Emily (IDIR\EZIMMERM) Emily.Zimmerman@gov.bc.ca		Saved	Zimmerman, Emily Emily.Zimmerman@gov.bc.ca
2018/02/25 17:36:26	Zimmerman, Emily (IDIR\EZIMMERM) Emily.Zimmerman@gov.bc.ca		Approved	Cooling, Karen Karen.Cooling@gov.bc.ca
2018/02/26 15:38:49	Cooling, Karen (IDIR\KCOOLIN) Karen.Cooling@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128186 for Zimmerman, Emily

0 note(s) returned.

Created On	Author	Note

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Emily Zimmerman - s.22

Compass Card Usage

A history of your all Compass Card usage. To view your purchase card order history, visit your card order history page.

i Transactions made online appear after you've tapped your Compass Card at a card reader.

Transaction filters:

All

Start date:

Dec-24-2017

End date:

Jan-24-2018

Date/Time	Location/Order#	Usage/ Payment	Balance/ Details
Jan-10-2018 02:53 PM	Tap out at King George Stn Stored Value	\$0.00	\$10.50
Jan-10-2018 02:10 PM	Tap in at Waterfront Stn Stored Value	-\$4.30	\$10.50
Jan-10-2018 09:09 AM	Tap out at Waterfront Stn Stored Value	\$0.00	\$14.80
Jan-10-2018 08:24 AM	Tap in at King George Stn Stored Value	-\$4.30	\$14.80

8.60
✓

You must tap in and out as required by TransLink's Transit Tariff. Once tapped, this ticket is valid for 90 minutes for single fares, and until the end of service for DayPasses.

Tickets expire at the end of service on the day of purchase even if not tapped.

Use of this Compass ticket is deemed acceptance of the terms and conditions of TransLink's Transit Tariff and the Compass Ticket Terms and Conditions of Use, as amended from time to time. Contravention may result in confiscation of this ticket, prosecution, and/or other consequences. To view the full Compass Ticket Terms and Conditions of Use, the Transit Tariff and the Privacy Policy, visit www.translink.ca.

When a Concession Product is purchased, it may only be used by children 5-13 years, Youth 14-18 years possessing valid secondary school or government photo ID, Seniors 65 years or over with proof of age, or as otherwise permitted under the Transit Tariff. Proof of Concession fare eligibility, as stated in the Transit Tariff, and this Compass ticket must remain in the possession of the user at all times, and must be produced for inspection on request of any Transit Employee.

Compass Inquiries
604.398.2042 www.compasscard.ca

TransLink Customer Information
604.953.3333 www.translink.ca

NO REFUNDS OR REPLACEMENTS - NON TRANSFERABLE ONCE TAPPED

CX 16 45 Compass No: s.22

RECEIPT IMPARK

Lot - 875
King George Skytrain
www.impark.com

License Plate Number
s.22

Expiration Date/Time

**06:00 PM
JAN 10, 2018**

Purchase Date/Time: 08:16am Jan 10, 2018

Total Due: \$8.50 ✓ Rate: \$8.50 - Until 6 PM
Total Paid: \$8.50 Payment Type: Card

Ticket #: 00060767

S/N #: 500013351315

Setting: 875

Mach Name: Meter - 1

Card #**** s.1 MasterCard

Auth #: 063190

Thank You!
Please come again

RECEIPT IMPARK

Lot - 875
King George Skytrain
www.impark.com

License Plate Number
s.22

Expiration Date/Time

**06:00 PM
JAN 08, 2018**

Purchase Date/Time: 10:17am Jan 08, 2018

Total Due: \$8.50 ✓ Rate: \$8.50 - Until 6 PM
Total Paid: \$8.50 Payment Type: Card

Ticket #: 00060573

S/N #: 500013351315

Setting: 875

Mach Name: Meter - 1

Card #**** s.17 MasterCard

Auth #: 093185

Thank You!
Please come again

RECEIPT City of Surrey

License Plate Number
s.22

Expiration Date/Time

**05:05 PM
JAN 23, 2018**

Purchase Date/Time: 02:05pm Jan 23, 2018

Total Due: \$4.50 ✓ Rate: \$4.50 for 3 Hours
Total Paid: \$4.50 Payment Type: Card

Ticket #: 00036814

S/N #: 500013501581

Setting: City Hall Parkade

Mach Name: P1 Main Elevator 3

#**** s.1 MasterCard

Auth #: 065374

Thank You



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128187

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Zimmerman, Emily		Employee ID s.22		Phone Number (778) 584-5909	
Client Organization Labour		Job Title Executive Assistant		Travel Group Code 3	
5. Date Completed 2018/02/25		6. Fiscal Year 2018		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel meetings			Headquarters Surrey
12. Mailing Address for Cheque 6-5688 152 Street Surrey, BC V3S 3K2					
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use	19. Other Transport Costs
	Destination	Start	End	Km	Cost
2018					
01/25	Coquitlam	1200	1500	42	22.26
01/26	Guildford	0800	1000	22	11.66
01/27	Kwantlen Univeri	0900	1000	18	9.54
01/30	to Victoria (HA)	1400	1430	37	19.61
01/30	Victoria	0800	1600		0.00
01/31	Victoria	0800	1600		0.00
02/01	victoria	0800	1600		0.00
02/01	to Victoria -Van(HA)	0800	1400	37	19.61
02/02	Richmond	1200	1630	56	29.68
02/03	Whalley	1400	1630	28	14.84
*PCARD				36.	37.
TOTALS OF COLUMNS				\$ 127.20	246.04
				s.22	
				38.	39.
				\$ 115.25	\$ 0.00
				40.	41.
				\$ 13.00	s.22
				Claim Total	
				\$ 501.49	
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code
127	51608	52080	5702	5155555	s.22
127	51608	52080	5701	5155555	
127					
127					
Less Travel Advance					
127					
					54.
					\$ 501.49
45. Employee Signature (See Audit Trail)				Print Name	Date Signed
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					
56. Spending Authority Signature (See Audit Trail)				Print Name	Date Signed
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					
57. Payment Authority Signature (See Audit Trail)				Print Name	Date Signed
- Requisition for payment pursuant to section 32 of the Financial Administration Act.					

Audit Trail for Travel Voucher (Restricted Use) E128187 for Zimmerman, Emily

6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/02/25 18:00:42	Zimmerman, Emily (IDIR\EZIMMERM) Emily.Zimmerman@gov.bc.ca		Saved	Zimmerman, Emily Emily.Zimmerman@gov.bc.ca
2018/02/25 18:01:52	Zimmerman, Emily (IDIR\EZIMMERM) Emily.Zimmerman@gov.bc.ca		Saved	Zimmerman, Emily Emily.Zimmerman@gov.bc.ca
2018/02/25 18:06:48	Zimmerman, Emily (IDIR\EZIMMERM) Emily.Zimmerman@gov.bc.ca		Saved	Zimmerman, Emily Emily.Zimmerman@gov.bc.ca
2018/02/26 12:15:37	Zimmerman, Emily (IDIR\EZIMMERM) Emily.Zimmerman@gov.bc.ca		Saved	Zimmerman, Emily Emily.Zimmerman@gov.bc.ca
2018/02/26 12:15:48	Zimmerman, Emily (IDIR\EZIMMERM) Emily.Zimmerman@gov.bc.ca		Approved	Cooling, Karen Karen.Cooling@gov.bc.ca
2018/02/26 15:40:19	Cooling, Karen (IDIR\KCOOLIN) Karen.Cooling@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128187 for Zimmerman, Emily

0 note(s) returned.

Created On	Author	Note

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Mrs Emily Zimmerman ✓
 6-5686 152 Street
 Surrey BC V3S 3K2
 Canada

Room : s.15
 Arrival Date : 01/30/18 ✓
 Invoice No. : s.22
 Folio No. :
 Conf. No. : 5660720
 Cashier No. : 11
 Billing Date : 02/01/18
 A/R Number

BC Legislative Assembly

Date	Description		Debit	Credit
01/30/18	Room Charge		105.00 ✓	
01/30/18	Destination Marketing Fee		1.05	
01/30/18	Provincial Room Tax		11.67	
01/30/18	Room GST		5.30	
01/31/18	Room Charge		105.00 ✓	
01/31/18	Destination Marketing Fee		1.05	
01/31/18	Provincial Room Tax		11.67	
01/31/18	Room GST		5.30	
02/01/18	Mastercard	s.22 ✓		246.04
Room H/GST Total - 10.60		Total	246.04	246.04
Other H/GST Total - 0.00				
s.15,s.22		Balance	0.00	

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

**RECEIPT
IMPARK**

Sheraton Van Guildford
Impark Lot - 1658
www.Impark.com

Stall # 83

Expiration Date/Time

06:00 PM

✓ **JAN 26, 2018**

Purchase Date/Time: 06:32am Jan 26, 2018
Total Due: \$8.00 ✓ Rate: \$8.00 - Until 6PM
Total Paid: \$8.00 Payment Type: Card
Ticket #: 00019879
S/N #: 500011520325
Setting: 1658 - Parkade
Mach Name: Meter 2

#****S.1 MasterCard ✓

Auth #: 064001

Thank You!
Please come again

PT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT

**RECEIPT
Impark Lot 995
Kwantlen Polytechnic
University**

License Plate Number
s.22

Expiration Date/Time

11:59 PM

✓ **JAN 27, 2018**

Purchase Date/Time: 09:00am Jan 27, 2018 ✓
Total Due: \$5.00 Rate: \$5.00 Daily
Total Paid: \$5.00 Payment Type: Card
Ticket #: 00020611
S/N #: 500012260542
Setting: Lot 995
Mach Name: Meter - 5

✓ #****S.1 MasterCard

Auth #: 016596

www.Impark.com
Thank You!
Please come again

G RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT

From: reservation@harbourair.com
Sent: Friday, January 12, 2018 11:36 AM
To: Campbell, Sue LBR:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



- Check Flight Status
- Manage Flight
- Deals & Specials
- High Flyer Rewards
- My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.



Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information		
Account	HAS #	s.22
	Name	Emily Zimmerman

Booking # s.22	
Tuesday, January 30, 2018	Invoice # s.17
Flight #509	Air Transportation Charges
14:20 South Vancouver (YVR) / Map	Sked 500 : Standard GO Flex \$151.73
14:50 Victoria Harbour / Map	Taxes, Fees and Charges
30 minutes	All Skeds - Baggage : Checked Baggage Fee \$0.00
KK- Confirmed	Sked 500 : Carbon Offset \$0.65
	+ Goods and Services Tax \$7.62

1 Passenger(s) - GoFlex Emily Zimmerman, Female Add to Calendar	Billing	\$152.38
	Taxes	\$7.62
	Grand Total	\$160.00
Fare Conditions: Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure		
Baggage: All routes (except routes listed below) 25 lbs. Guaranteed 25 lbs. (space available) \$1/lb. over 50 lbs.(space available)		
Between South Vancouver (YVR), Ganges & Maple Bay 35 lbs. Guaranteed 15 lbs. (space available) \$1/lb. over 50 lbs.(space available)		
Between South Vancouver (YVR), Victoria & Nanaimo 50 lbs. Guaranteed \$1/lb. over 50 lbs.		
Scenic & Packaged Tours Cancellation: 100% cancellation fee if cancelled within 24hrs of departure		

Booking # s.22	
Thursday, February 1, 2018 Flight #508 13:20 Victoria Harbour / Map  13:50 South Vancouver (YVR) / Map  30 minutes KK- Confirmed 1 Passenger(s) - GoFlex Emily Zimmerman, Female	Invoice # s.17 Air Transportation Charges Sked 500 : Standard GO Flex \$151.73 Taxes, Fees and Charges All Skeds - Baggage : Checked Baggage Fee \$0.00 Sked 500 : Carbon Offset \$0.65 + Goods and Services Tax \$7.62 Billing \$152.38 Taxes \$7.62 Grand Total \$160.00



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127946

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[illegible]

Audit Trail for Travel Voucher (Restricted Use) E127946 for Djonlic, Matt

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/01/23 11:00:34	Grant, Lisa (IDIR\LISGRANT) Lisa.Grant@gov.bc.ca	Djonlic, Matt Matt.Djonlic@gov.bc.ca	Notified	Djonlic, Matt Matt.Djonlic@gov.bc.ca
2018/03/06 15:59:29	Grant, Lisa (IDIR\LISGRANT) Lisa.Grant@gov.bc.ca	Djonlic, Matt Matt.Djonlic@gov.bc.ca	Notified	Djonlic, Matt Matt.Djonlic@gov.bc.ca
2018/03/07 09:02:36	Djonlic, Matt (IDIR\MDJONLIC) Matt.Djonlic@gov.bc.ca		Initiated	White, Christine Christine.White@gov.bc.ca
2018/03/07 09:09:50	White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E127946 for Djonlic, Matt

1 note(s) returned.

Created On	Author	Note
2018/01/23 11:00:34	Grant, Lisa (IDIR\LISGRANT) Lisa.Grant@gov.bc.ca	01/17 - Air Canada flight to & from paid for on AA CC. Parking at airport, taxis while in Kamloops, L/I

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Vancouver Airport

Receipt No: 0183/0613/00613

01/17/18

GST R127267383

Pay parking ticket 22.00 \$
01/17/18 09:35 - 01/18/18 09:35
Length Of Stay: 1 Days, 00:00
Epan:02995157015011098017345530??
Unit ID:109

Total Amount	22.00 \$
Net Amount:	17.31 \$
Parking Sales Tax	3.64 \$
GST+	1.05 \$
Credit Visa	22.00 \$

YVR PARKING

TYPE: PURCHASE
ACCT: VISA \$ 22.00
CARD NUMBER: ***** S.17
DATE/TIME: 17/01/2018 07:11:24 PM
REFERENCE #: 662511720011940560 H
AUTH #: 037352

Visa Credit
A0000000031010
00000000000000

01 APPROVED - THANK YOU 027
-- IMPORTANT --

Retain this copy for your records
CUSTOMER COPY

KANLOOPS TRANSPORTATIO
1100 ORD RD
KANLOOPS, BC V2B 7V4
Merchant ID: 000000006010306
Term ID: 02420188
25570540013

Purchase

Visa Credit ✓
XXXXXXXXXX s.17

AID: A0000000031010
Entry Method: Chip

01/17/18 ✓

Batch#: 000028
15:40:06

Ref#: 000000132573

Inv #: 000221 Appr Code: 016883

Amount: \$ ✓ 29.50
Tip: \$ s.22

Total: =====
\$

Customer Copy

KAMLOOPS TRANSPORTATIO
1100 ORD RD
KAMLOOPS, BC V2B 7V4
Merchant ID: 000000006010306
Term ID: 02428195
25570540013

Purchase

Visa Credit
XXXXXXXXXX s.17

AID: A0000000031010

Entry Method: Chip

Batch#: 000004

01/17/18

12:22:15

Ref#: 000018187073

Inv #: 000145 Appr Code: 071897

Amount: \$ 31.50

Tip: \$ s.22 ✓

Total: \$ =====

Customer Copy

KAMLOOPS TRANSPORTATIO
1180 ORD RD
KAMLOOPS, BC V2B 7V4
Merchant ID: 000000006010306
Term ID: 02428188
25570540013

Purchase

Visa Credit
XXXXXXXXXXs.17

AID: A0000000031010 ✓

Entry Method: Chip

Batch#: 000028

01/17/18 ✓

15:02:11

Ref#:000059513585

Inv #: 000220 Appr Code: 073199

Amount:

\$

10.90 ✓

Tip:

\$

s.22

=====

Total:

\$

Customer Copy

White, Christine MAH:EX

From: Air Canada <confirmation@aircanada.ca>
Sent: Tuesday, January 9, 2018 4:17 PM
To: White, Christine MAH:EX
Subject: Air Canada - 17 Jan: Vancouver - Kamloops (Booking Reference: s.22
Attachments: Air_Canada_Booking_Confirmation_s.22 pdf

Booking Confirmation



Booking Reference: s.22

Date of issue: 10 Jan, 2018



Select Seats



Check in



Manage my booking



Sign up for flight notifications

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

IMPORTANT: Your official Itinerary/Receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Passengers



Selina Robinson

Seats

s.15

Ticket Number:
0142188343421



Matt Djonlic

Ticket Number:
0142188343422

Depart

Economy Tango

Wednesday
17 Jan, 2018

11:05

Vancouver

Vancouver Intl. (YVR),
Terminal M

11:54



Kamloops

(YKA),
British Columbia



AC8192

0hr49

Economy G

Operated by: Air Canada Express - Jazz | Q400

Return

Economy Tango

Wednesday
17 Jan, 2018

16:50

Kamloops

(YKA),
British Columbia

17:49



Vancouver

Vancouver Intl. (YVR),
Terminal M



AC8195

0hr59

Economy W

Operated by: Air Canada Express - Jazz | Dash 8-300

Purchase summary

MasterCard

XXXX-XXXX-XXXX s.17

Amount paid: \$914.02

Full details can be found in
your attached Itinerary/Receipt

Tax information

GST/HST no. 10009-2287

RT0001 \$43.52



Air Transportation Charges

2 adults

772.00



Seat selection

40.00



Taxes, fees and charges

102.02

GRAND TOTAL (Canadian dollars)

\$914⁰²

Baggage allowance

Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy [Opens in New Window](#).



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128117

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Name Djonlic, Matt				Employee ID s.22				Phone Number (778) 584-4398																																																																					
Client Organization Municipal Affairs and Housing				Job Title Executive Assistant				Travel Group Code 4																																																																					
5. Date Completed 2018/02/15			6. Fiscal Year 2018			7. Special Cheque Issue EFT			8. Cheque Stub Information																																																																				
Type of Travel In Province			14. Reason for Travel Meetings						Headquarters Coquitlam																																																																				
12. Mailing Address for Cheque																																																																													
<table border="1"> <thead> <tr> <th>16. Travel Dates</th> <th colspan="3">17. Places Travelled</th> <th colspan="2">18. Personal Vehicle Use</th> <th>19. Other Transport Costs</th> <th>20. & 21. Meals</th> <th>22. Lodging Costs</th> <th colspan="2">20. & 21. Miscellaneous</th> </tr> <tr> <th></th> <th>Destination</th> <th>Start</th> <th>End</th> <th>Km</th> <th>Cost</th> <th></th> <th>Cost</th> <th></th> <th>Cost</th> <th>Describe</th> </tr> </thead> <tbody> <tr> <td>2018</td> <td>Van - Vic (Ferry)</td> <td>1200</td> <td>2359</td> <td>75</td> <td>39.75</td> <td>72.50</td> <td>30.50</td> <td>115.99</td> <td></td> <td></td> </tr> <tr> <td>01/30</td> <td>Vic</td> <td>0700</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td>51.50</td> <td>115.99</td> <td></td> <td></td> </tr> <tr> <td>01/31</td> <td>Vic - Van (Ferry)</td> <td>0700</td> <td>1800</td> <td>75</td> <td>39.75</td> <td>72.50</td> <td>33.25</td> <td></td> <td></td> <td></td> </tr> <tr> <td>02/01</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>												16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous			Destination	Start	End	Km	Cost		Cost		Cost	Describe	2018	Van - Vic (Ferry)	1200	2359	75	39.75	72.50	30.50	115.99			01/30	Vic	0700	2359		0.00		51.50	115.99			01/31	Vic - Van (Ferry)	0700	1800	75	39.75	72.50	33.25				02/01										
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous																																																																				
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2018	Van - Vic (Ferry)	1200	2359	75	39.75	72.50	30.50	115.99																																																																					
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01/31	Vic - Van (Ferry)	0700	1800	75	39.75	72.50	33.25																																																																						
02/01																																																																													
TOTALS OF COLUMNS					36. \$ 79.50	37. \$ 145.00	38. \$ 115.25	39. ✓ \$ 231.98	40. \$ 0.00	Claim Total \$ 571.73																																																																			
48. Client Code		49. Resp.	50. Service Line		51. STOB	52. Project		45. Supplier Code		Amount																																																																			
060 060 060 060		51057	54000		5701	5100000		s.22		\$ 571.73																																																																			
Less Travel Advance																																																																													
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56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name			Date Signed																																																																				
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FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by PL Mar 08-18

Audit Trail for Travel Voucher (Restricted Use) E128117 for Djonlic, Matt

6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/02/15 16:08:11	Grant, Lisa (IDIR\LISGRANT) Lisa.Grant@gov.bc.ca	Djonlic, Matt Matt.Djonlic@gov.bc.ca	Notified	Djonlic, Matt Matt.Djonlic@gov.bc.ca
2018/02/15 16:11:11	Grant, Lisa (IDIR\LISGRANT) Lisa.Grant@gov.bc.ca	Djonlic, Matt Matt.Djonlic@gov.bc.ca	Saved	Djonlic, Matt Matt.Djonlic@gov.bc.ca
2018/02/16 12:09:13	Grant, Lisa (IDIR\LISGRANT) Lisa.Grant@gov.bc.ca	Djonlic, Matt Matt.Djonlic@gov.bc.ca	Notified	Djonlic, Matt Matt.Djonlic@gov.bc.ca
2018/03/06 15:59:40	Grant, Lisa (IDIR\LISGRANT) Lisa.Grant@gov.bc.ca	Djonlic, Matt Matt.Djonlic@gov.bc.ca	Notified	Djonlic, Matt Matt.Djonlic@gov.bc.ca
2018/03/07 09:02:00	Djonlic, Matt (IDIR\MDJONLIC) Matt.Djonlic@gov.bc.ca		Initiated	White, Christine Christine.White@gov.bc.ca
2018/03/07 09:11:29	White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128117 for Djonlic, Matt

1 note(s) returned.

Created On	Author	Note
2018/02/15 16:11:11	Grant, Lisa (IDIR\LISGRANT) Lisa.Grant@gov.bc.ca	1/30 - Ferry Van - Vic reservation paid for on AA CC Drove personal vehicle D/I & Lodging 1/31 - B/L/D/I & Lodging 2/1 - B/L/I Ferry Vic - Van reservation paid on AA CC Drove personal vehicle

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CSA
APPROVED
HOTEL
AND RATE

Reservation Numbers.22

Send to Matt Djonlic

Phone 250-387-2283

Guest Name Matt Djonlic

Arrival Date
30/01/2018Departure Date
01/02/2018

Room Information

s.15

Bill To Djonlic, Matt ✓

Phone 250-387-2283

Folio Numbers.22

Trans Date	Description	Voucher	Amount
Charges			
30/01/2018	2018 Provincial Government	s.15	99.00
30/01/2018	GST		5.00
30/01/2018	PST - Accommodation		8.00
30/01/2018	Municipal Hotel Tax		3.00
30/01/2018	Destination Marketing Fee		0.99
31/01/2018	2018 Provincial Government		99.00
31/01/2018	GST		5.00
31/01/2018	PST - Accommodation		8.00
31/01/2018	Municipal Hotel Tax		3.00
31/01/2018	Destination Marketing Fee		0.99
	Total Charges		231.98
Payments			
01/02/2018	Visa	s.15 s.17	-231.98
	Total Payments		-231.98
		Balance Due:	✓ 0.00

GST Registration #s.15

	Total Tax
Destination Marketing Fee	\$1.98
GST	\$10.00
Municipal Hotel Tax	\$6.00
PST - Accommodation	\$16.00
Total	\$33.98

I agree to remain personally liable for the payment of this account if the corporation or other third party fails to pay part or all of these charges.

Guest Signature: _____

Tsawwassen
To
Swartz Bay

BC Ferries
Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 44

RECEIPT - PLEASE RETAIN

PURCHASE 2018/01/30 ✓
RESERVATION-R1500
CONF: 1221755377
RES: 2

✓ 20'	Undersize Vehi	57.50
1	Adult	17.20
1	Reservation Pr	17.00
	Fuel Rebate	2.20-

Total	89.50
Prepayment	17.00

Visa
*****s.17 72.50 ✓
AUTH 096216 66277657 0010019348 S
01 APPROVED - THANK YOU 027
CHANGE DUE 0.00

CARDHOLDER COPY
TSA 30 Jan 2018 14:03:20



1007091 166188
SEE REVERSE SIDE OF TICKET

Swartz Bay
To
Tsawwassen

BC Ferries
Suite 508 - 1321 Blanshard Street
Victoria BC Canada V8W 8B7

LANE 02

RECEIPT - PLEASE RETAIN

PURCHASE 2018/02/01
RESERVATION-R1700
CONF: 1221755377
RES: 3

20'	Undersize Vehi	57.50
1	Adult	17.20
1	Reservation Pr	17.00
	Fuel Rebate	2.20-

Total	89.50
-------	-------

Prepayment	17.00
------------	-------

Visa
*****S.17 72.50

AUTH 880763 66277643 8818811298 S

81 APPROVED - THANK YOU 827

CHANGE DUE	0.00
------------	------

CARDHOLDER COPY

SWB 01 Feb 2018 15:40:02



1005014 247747
SEE REVERSE SIDE OF TICKET



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127922

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Tombs, Brenda				Employee ID s.22		Phone Number (250) 356-7750	
Client Organization Social Development and Poverty Reduction				Job Title Executive Assistant		Travel Group Code 3	
5. Date Completed 2018/01/16		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel travel with minister				Headquarters Vancouver	
12. Mailing Address for Cheque s.22							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
2018	Destination	Start	End	Km	Cost		22. Lodging Costs
01/10	Prince Rupert	1800	2359		0.00		
01/11	Prince Rupert	0600	2359		0.00		
01/12	Terrace	0600	2359		0.00		
01/13	Smithers	0600	2359		0.00		
01/14	Smithers	0600	1230		0.00		
							20. & 21. Miscellaneous
							Cost
							Describe
							baggage fee
							26.26
							26.25
							baggage fee
TOTALS OF COLUMNS				36.	37.	38.	39.
				\$ 0.00	\$ 0.00	\$ 197.25	\$ 553.67
							40.
							\$ 52.51
							Claim Total
							\$ 803.43
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount	
031	46001	48000	5711	4600000	s.22	\$ 803.43	
031			5702				
031							
031							
Less Travel Advance							
031							
AMOUNT DUE TO EMPLOYEE							54.
							\$ 803.43
45. Employee Signature (See Audit Trail)				Print Name		Date Signed	
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.							
56. Spending Authority Signature (See Audit Trail)				Print Name		Date Signed	
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.							
57. Payment Authority Signature (See Audit Trail)				Print Name		Date Signed	
- Requisition for payment pursuant to section 32 of the Financial Administration Act.							

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited on Jan 25-18

Audit Trail for Travel Voucher (Restricted Use) E127922 for Tombs, Brenda

6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/01/16 10:25:53	Tombs, Brenda (IDIR\BTOMBS) Brenda.Tombs@gov.bc.ca		Saved	Tombs, Brenda Brenda.Tombs@gov.bc.ca
2018/01/16 10:48:57	Tombs, Brenda (IDIR\BTOMBS) Brenda.Tombs@gov.bc.ca		Saved	Tombs, Brenda Brenda.Tombs@gov.bc.ca
2018/01/16 11:06:01	Tombs, Brenda (IDIR\BTOMBS) Brenda.Tombs@gov.bc.ca		Saved	Tombs, Brenda Brenda.Tombs@gov.bc.ca
2018/01/16 12:44:59	Tombs, Brenda (IDIR\BTOMBS) Brenda.Tombs@gov.bc.ca		Saved	Tombs, Brenda Brenda.Tombs@gov.bc.ca
2018/01/16 12:47:40	Tombs, Brenda (IDIR\BTOMBS) Brenda.Tombs@gov.bc.ca		Initiated	Squance, Leah Leah.Squance@gov.bc.ca
2018/01/16 13:07:42	Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E127922 for Tombs, Brenda

0 note(s) returned.

Created On	Author	Note

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I flew from Vancouver to Prince Rupert at 6pm on Jan 10th, and flew from Smithers to Vancouver at 10am on Jan 14th. The minister and I drove from Prince Rupert to Terrace on Jan 12th and we drove from Terrace to Smithers on Jan 13th. We used a rental car that was booked through our Administrative Coordinator on the ministry credit card.

Thanks again for your help with this.

Brenda

From: [McKnight, Valerie SDPR:EX](#)
To: [Tombs, Brenda SDPR:EX](#)
Subject: FW: Lodge receipts
Date: Tuesday, January 16, 2018 9:42:53 AM

From: s.15
Sent: Saturday, January 13, 2018 9:31 AM
To: McKnight, Valerie SDPR:EX
Subject: Re: Lodge receipts
Good Day

Thank you for choosing the s.15 for your accommodation needs.

Attached is a copy of your receipt for your files.

1) Guest information

Name: Brenda Toombs
Address: _____
_____ Canada
Telephone: s.22
Email: valerie.mcknight@gov.bc.ca

2) Room information

Confirmation #: 16938381
Room type: s.15
Rate: Preferred Corporate
Check-in: 01:00 PM Friday January 12, 2018
Check-out: 11:00 AM Saturday January 13, 2018
Rooms: 1
Nights: 1
Adults: 1
time of arrival: 4 pm - 5 pm
Cancellation policy: Reservations can be cancelled 48 hours prior to arrival or 1 day room rate and taxes will apply.

3) Rate information (CAD)

Room cost:	129.00
Sub-total	129.00
GST	6.45
PST	10.32
Total cost	145.77
Payment #1:	145.77 VI X6482
Deposit due	0.00
Balance due	0.00

s.15

E127922

Brenda Tombs

s.22

Page #

1

Res. #

s.22

Checked in

Wed Jan 10/18 - 9:13pm

Checked out

Fri Jan 12/18 - 7:52am

Nights

2

Room Rate

Promo Code

Room

s.15

Date	Description	Reference	Charges	Credits
Jan10	Room - Provincial Government		119.95	
Jan10	GST		6.00	
Jan10	PST		9.60	
Jan10	Municipal Sales Tax		2.40	
Jan11	Room - Provincial Government		119.95	
Jan11	GST		6.00	
Jan11	PST		9.60	
Jan11	Municipal Sales Tax		2.40	
Jan12	PAID BY VISA - Thank you			275.90
			0.00	275.90
			275.90	275.90

Ministry of Social Development
316 3rd Ave West
Prince Rupert, BC
Canada V8J 1L4

s.15

Our G.S.T. # is s.15

Charge Summary:

GST	12.00
PST	19.20
Municipal Sales Tax	4.80

s.15

CARD ***** s.17
CARD TYPE VISA
DATE 2018/01/12
TIME 8463 07:52:09
CLERK ID 338
RECEIPT NUMBER
C84046283-001-135-002-0

PRE-AUTH COMPLETION
TOTAL

\$275.90

VISA CREDIT
A0000000031010

APPROVED

AUTH# 036671

01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

s.15

s.15

TERM ID: A7568262

BATCH#: 701
SHIFT#: 002**Completion**

INV#: 000034582

VISA

Chip

SEC#: 701001001016

Application Label: VISA CREDIT

AID: A0000000031010

TVR: 00 00 00 00 00

TSI: F0 00

***** S.

Total: CAD\$ 132.00

APPROVED 071974

000/00

14-Jan-18

00:56:24

CUSTOMER COPY

(250) 356-7750

Room #

s.15

Conf #

35149

Arrival

01/13/18

Departure

01/14/18

Room Type

s.15

Guests

1 / 0

Payment

Cash

Posting Date	Oper	AcctCode	Description	From	Reference	Amount
01/13/18	Gary	RC	ROOM CHRG REVENUE			\$96.00
01/13/18	Gary	9	GST			\$4.80
01/13/18	Gary	91	PST			\$7.68
01/13/18	Gary	92	MRDT			\$2.88
01/14/18	Edmon\	REST	RESTAURANT		s.22	\$20.64
01/14/18	Edmon\	VISA	Payment Visa			\$132.00-

Balance Due

\$0.00

THE UNDERSIGNED GUEST AGREES TO PAY THE AMOUNT INDICATED ON THE BALANCE DUE PORTION OF THIS INVOICE. IF THE CHARGES ARE TO BE BILLED TO A THIRD PARTY, THE UNDERSIGNED AGREES TO BE PERSONALLY LIABLE FOR PAYMENT OF THE CHARGES IN THE EVENT THAT THE INDICATED THIRD PARTY, PERSON, COMPANY OR ASSOCIATION FAILS TO FOR ANY PART OR THE FULL AMOUNT OF SUCH CHARGES.

GUEST SIGNATURE

s.15



AIR CANADA
AIRPORT FEE RECEIPT
TICKET NO: 0142187892091

NAME: SIMPSON/SHANEHON
DATE OF ISSUE: 14 JAN 2018

	AMOUNT	TAX	TOTAL
FIRST BAGGAGE FEE	25.00 01.25XG		26.25
GRAND TOTAL	25.00	01.25	26.25

FORM OF PAYMENT: IN CANADIAN DOLLARS

VI*****s.17

GST/TPS HST/TVH NO. 100092287 RT000 QST/TVQ NO. 1000-043-172 RT000

FEES ARE NON-REFUNDABLE

COUPON 1 OF 1

s.22

PNR RECLOC:
ISSUED BY :

YYDCJ

From: Brenda Tombs
To: [Tombs, Brenda_S DPR:EX](#)
Subject: Fwd: Air Canada - Receipt - Baggage Fee
Date: Tuesday, January 16, 2018 10:13:43 AM

From: Air Canada
Sent: Wednesday, January 10, 2018 8:39:28 AM
To: s.22
Subject: Air Canada - Receipt - Baggage Fee
Your fees have been successfully collected.

Departure Date: 2018-01-10

Passenger: BRENDA TOMBS
Departure city: VANCOUVER YVR
Destination city: PRINCE RUPERT YPR

Fee Breakdown:

Excess baggage fee (1 piece): 25.00 CAD

GST/TPS: 1.25 CAD

Total CAD: 26.25 CAD

Form of payment used: Visa XXXXXXXXXXXX^{s.17}

Please Note: This fee is non refundable.

XG - GOODS AND SERVICES TAX -CANADA NO. 100092287 RT0001

Fly through paying on your mobile device with Air Canada Mobile+!
Air Canada mobile+ can remember your personal and payment information so you can fly through your mobile experience and pay for items like upgrades and flight changes quickly, easily and securely. Click the link below to Learn More, <https://services.aircanada.com/portal-web/mobile/static/mobileplus.html>

You can view all your available Air Canada mobile+ messages here:
<https://mymessages.aircanada.com/en/HZXzDPuH7oYNeGCfEJscoQ>

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Air Canada, PO Box 64239, RPO Thorncliffe, Calgary, Alberta, T2K 6J7

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Travel Voucher (Restricted Use)

Control No.

E127976

Name	Employee ID	Phone Number
Tombs, Brenda	s.22	(250) 356-7750
Client Organization	Job Title	Travel Group Code
Social Development and Poverty Reduction	Executive Assistant	3

5. Date Completed 2018/01/26	6. Fiscal Year 2018	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel work		Headquarters Vancouver

12. Mailing Address for Cheque
s.22

[illegible]

TOTALS OF COLUMNS	36. \$ 0.00	37. \$ 0.00	38. \$ 125.75	39. \$ 22	40. \$ 0.00	Claim Total \$ 22
-------------------	----------------	----------------	------------------	--------------	----------------	----------------------

48.	Client Code 031 031 031 031	49.	Resp. 46001	50.	Service Line 48000	51.	STOB 5744 5702	52.	Project 4600000	45.	Supplier Code s.22	Amount s.22 369.35
-----	---	-----	----------------	-----	-----------------------	-----	---------------------------------	-----	--------------------	-----	-----------------------	--------------------------

[illegible]

		AMOUNT DUE TO EMPLOYEE	54.	\$ 369.35 \$ 22
--	--	------------------------	-----	--------------------

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
---	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
---	-------------------	--------------------

Audit Trail for Travel Voucher (Restricted Use) E127976 for Tombs, Brenda

2 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/01/26 12:35:39	Tombs, Brenda (IDIR\BTOMBS) Brenda.Tombs@gov.bc.ca		Initiated	Squance, Leah Leah.Squance@gov.bc.ca
2018/01/29 08:55:53	Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E127976 for Tombs, Brenda

0 note(s) returned.

Created On	Author	Note

Production *** Copyright © Government of British Columbia

s.15

1 of 1
January 19, 2018

E127976

s.22

Send to Brenda Tombs

s.22

Phone

Guest Name Brenda Tombs

Arrival Date
2018-01-18Departure Date
2018-01-19

Room Information

s.15

Bill To Tombs, Brenda

s.22

Phone

Folio Number s.22

Trans Date	Description	Voucher	Amount
2018-01-18	Blue - Room Charge	s.15	32.83
2018-01-18	Provincial Government Rates		104.00
2018-01-18	MDRT		3.12
2018-01-18	GST 5%		5.20
2018-01-18	PST - 8% Accommodation		8.32
Total Charges			153.47
Payments			
2018-01-19	Visa	s.15 thank you	-153.47
Total Payments			-153.47
Balance Due:			0.00

Claiming \$120.64

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Guest Signature: _____

s.15

Ms Brenda Tombs
2365 East Hastings St.
Vancouver BC V5L 1V6
CANADA

Invoice

Invoice date 1/20/2018
Invoice number 203399
Our reference s.15
Client Number CRS-G1293700
GST Number s.15

Guest Ms Brenda Tombs Arrival 1/19/2018 Departure 1/20/2018 Room s.15

Date	Description	Quantity	Unit Price	Total ()
1/19/2018	s.22			
1/19/2018				
1/19/2018				
1/19/2018	Room Charge	1	106.00	106.00
1/19/2018	GST Room Taxes 5%	1	5.30	5.30
1/19/2018	Provincial Room Tax 8%	1	8.48	8.48
1/19/2018	Municipal Room Tax 3%	1	3.18	3.18
1/20/2018	s.22			
1/20/2018				
1/20/2018				

1/20/2018 Visa Total invoice s.22

Subtotal

s.15

Booking Confirmation

Booking Reference: **s.22**

Date of issue: 09 Jan, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Depart

Economy Tango

Thursday
18 Jan, 2018


11:05
Vancouver
Vancouver Intl. (YVR), BC
Terminal M

11:54
Kamloops
(YKA), BC


AC8192

0hr49
Economy G
Operated by: Air Canada Express -
Jazz | Q400

Passengers



 **Brenda Tombs**

Ticket Number
0142188269460

Seats
s.15


Purchase summary

MasterCard
***** **s.17**
Amount paid: \$212.23
Tax information
GST/HST no. 10009-2287 RT0001
\$10.11

	1 adult
 Air Transportation Charges	
Base Fare	178.00
Surcharges	12.00
 Taxes, fees and charges	
Goods and Services Tax - Canada no. 100092287 RT0001	10.11
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	5.00
Total airfare and taxes before options	\$212²³
GRAND TOTAL (Canadian dollars)	\$212²³



s.22

Booking Confirmation

Booking Reference: s.22

Date of issue: 09 Jan, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Tango

Saturday 20 Jan, 2018	12:30 Kelowna (YLW), BC		13:28 Vancouver Vancouver Intl. (YVR), BC Terminal M	 AC8415	0hr58 Economy S Operated by: Air Canada Express - Jazz Q400
--------------------------	--------------------------------------	--	--	------------	--

Passengers

Brenda Tombs
Ticket Number
0142188270392

Seats
s.15



Purchase summary

MasterCard
***** s.17
Amount paid: \$157.63
Tax information
GST/HST no. 10009-2287 RT0001
\$7.51

	1 adult
Air Transportation Charges	
Base Fare	116.00
Surcharges	12.00
Taxes, fees and charges	
Goods and Services Tax - Canada no. 100092287 RT0001	7.51
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	15.00
Total airfare and taxes before options	\$157 ⁶³
GRAND TOTAL (Canadian dollars)	\$157 ⁶³



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127977

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Tombs, Brenda				Employee ID s.22		Phone Number (250) 356-7750	
Client Organization Social Development and Poverty Reduction				Job Title Executive Assistant		Travel Group Code 3	
5. Date Completed 2018/01/26		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel work				Headquarters Vancouver	
12. Mailing Address for Cheque s.22							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
2018	Destination	Start	End	Km	Cost		Lodging Costs
01/18	Kamloops	1100	2359		0.00		
01/20	Vancouver	0600	1330		0.00		
01/20	Vancouver	0600	1330		0.00		
							20. & 21. Miscellaneous
							Cost
							26.25
							26.25
							26.25
							Describe
							Baggage fees
							Baggage fees
							Minister bag fees
TOTALS OF COLUMNS				36.	37.		38.
				\$ 0.00	\$ 0.00		\$ 0.00
							39.
							\$ 0.00
							40.
							\$ 78.75
							Claim Total
							\$ 78.75
48. Client Code	49. Resp.	50. Service Line		51. STOB	52. Project	45. Supplier Code	
031	46001	48000		5744	4600000	s.22	
031				5702			
031							
031							
Less Travel Advance							
031							
AMOUNT DUE TO EMPLOYEE							54.
							\$ 78.75
45. Employee Signature (See Audit Trail)						Print Name	Date Signed
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.							
56. Spending Authority Signature (See Audit Trail)						Print Name	Date Signed
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.							
57. Payment Authority Signature (See Audit Trail)						Print Name	Date Signed
- Requisition for payment pursuant to section 32 of the Financial Administration Act.							

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

*Supplemental to E127976

Audited by PL Jan 30-18

Audit Trail for Travel Voucher (Restricted Use) E127977 for Tombs, Brenda

2 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/01/26 12:42:19	Tombs, Brenda (IDIR\BTOMBS) Brenda.Tombs@gov.bc.ca		Initiated	Squance, Leah Leah.Squance@gov.bc.ca
2018/01/29 08:56:02	Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E127977 for Tombs, Brenda

0 note(s) returned.

Created On	Author	Note

Production *** Copyright © Government of British Columbia

From: Air Canada
To: [Tombs, Brenda SDPR:EX](#)
Subject: Air Canada - Receipt - Baggage Fee
Date: Wednesday, January 17, 2018 1:58:51 PM

Your fees have been successfully collected.

Departure Date: 2018-01-18

Passenger: BRENDA TOMBS
Departure city: VANCOUVER YVR
Destination city: KAMLOOPS YKA

Fee Breakdown:

Excess baggage fee (1 piece): 25.00 CAD

GST/TPS: 1.25 CAD

Total CAD: 26.25 CAD

Form of payment used: Visa XXXXXXXXXXXX^{s.17}

Please Note: This fee is non refundable.

XG - GOODS AND SERVICES TAX -CANADA NO. 100092287 RT0001

Fly through paying on your mobile device with Air Canada Mobile+!

Air Canada mobile+ can remember your personal and payment information so you can fly through your mobile experience and pay for items like upgrades and flight changes quickly, easily and securely. Click the link below to Learn More, <https://services.aircanada.com/portal-web/mobile/static/mobileplus.html>

You can view all your available Air Canada mobile+ messages here:

<https://mymessages.aircanada.com/en/mrT9jLuwx1dC2ItuGEKOOQ>

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Air Canada, PO Box 64239, RPO Thorncliffe, Calgary, Alberta, T2K 6J7

----- Disclaimer/Avertissement -----

From: [Simpson, Shane SDR:EX](#)
To: [Tombs, Brenda SDR:EX](#)
Subject: Fwd: Air Canada - Receipt - Baggage Fee
Date: Tuesday, January 23, 2018 10:28:01 AM

*Supplemental to E127976

Sent from my iPad

Begin forwarded message:

From: Air Canada <confirmation@aircanada.ca>
Date: January 20, 2018 at 11:10:26 AM PST
To: <shane.simpson@gov.bc.ca>
Subject: Air Canada - Receipt - Baggage Fee

Your fees have been successfully collected.

Departure Date: 2018-01-20

Passenger: SHANE SIMPSON
Departure city: KELOWNA YLW
Destination city: VANCOUVER YVR

Fee Breakdown:

Excess baggage fee (1 piece): 25.00 CAD

GST/TPS: 1.25 CAD

Total CAD: 26.25 CAD

Form of payment used: Visa XXXXXXXXXXXXXs.17 ✓

Please Note: This fee is non refundable.

XG - GOODS AND SERVICES TAX -CANADA NO. 100092287 RT0001

Fly through paying on your mobile device with Air Canada Mobile+!
Air Canada mobile+ can remember your personal and payment information so you can fly through your mobile experience and pay for items like upgrades and flight changes quickly, easily and securely. Click the link below to Learn More, <https://services.aircanada.com/portal-web/mobile/static/mobileplus.html>

You can view all your available Air Canada mobile+ messages here:
<https://mymessages.aircanada.com/en/zdHF6Md2yIAtilRX46wPA>

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Please do not reply to this email, as this inbox is not monitored. If you have any

From: Brenda Tombs
To: [Tombs, Brenda_SDP:EX](#)
Subject: Fwd: Air Canada - Receipt - Baggage Fee
Date: Saturday, January 20, 2018 10:49:35 AM

*Supplemental to E127976

Get [Outlook for iOS](#)

From: Air Canada
Sent: Saturday, January 20, 2018 10:36:25 AM
To: s.22
Subject: Air Canada - Receipt - Baggage Fee
Your fees have been successfully collected.

Departure Date: 2018-01-20

Passenger: BRENDA TOMBS
Departure city: KELOWNA YLW
Destination city: VANCOUVER YVR

Fee Breakdown:

Excess baggage fee (1 piece): 25.00 CAD

GST/TPS: 1.25 CAD

Total CAD: 26.25 CAD

Form of payment used: Visa XXXXXXXXXXXXX^{s.17}

Please Note: This fee is non refundable.

XG - GOODS AND SERVICES TAX -CANADA NO. 100092287 RT0001

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Air Canada mobile+ can remember your personal and payment information so you can fly through your mobile experience and pay for items like upgrades and flight changes quickly, easily and securely. Click the link below to Learn More, <https://services.aircanada.com/portal-web/mobile/static/mobileplus.html>

You can view all your available Air Canada mobile+ messages here:
<https://mymessages.aircanada.com/en/HZXzDPuH7oYNeGCfEJscoQ>

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Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127997

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Name Tombs, Brenda				Employee ID s.22		Phone Number (250) 356-7750	
Client Organization Social Development and Poverty Reduction				Job Title Executive Assistant		Travel Group Code 3	
5. Date Completed 2018/01/30		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel work				Headquarters Vancouver	
12. Mailing Address for Cheque s.22							
16. Travel Dates 2018 01/20	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination Kelowna	Start 0600	End 1300	Km	Cost 0.00		Claim 0.00
							Cost 0.00
							Lodging Costs
							Cost 286.94
							Describe Budget car rental
TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 0.00	38. \$ 0.00	39. \$ 0.00
				40. \$ 286.94	Claim Total \$ 286.94		
48. Client Code 031 031 031 031	49. Resp. 46001	50. Service Line 48000		51. STOB 5711	52. Project 4600000	45. Supplier Code s.22	
						Amount \$ 286.94	
Less Travel Advance 031							
						54. \$ 286.94	
AMOUNT DUE TO EMPLOYEE							
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name		Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name		Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.					Print Name		Date Signed

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

*Supplemental to E127976 missed this receipt

Audited by PL Jan 31-18

Audit Trail for Travel Voucher (Restricted Use) E127997 for Tombs, Brenda

2 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/01/30 16:06:16	Tombs, Brenda (IDIR\BTOMBS) Brenda.Tombs@gov.bc.ca		Initiated	Squance, Leah Leah.Squance@gov.bc.ca
2018/01/31 09:01:07	Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E127997 for Tombs, Brenda

1 note(s) returned.

Created On	Author	Note
2018/01/30 16:06:16	Tombs, Brenda (IDIR\BTOMBS) Brenda.Tombs@gov.bc.ca	Budget car rental claim. It came in late and is a supplemental to the Kamloops/Kelowna claim of Jan 18-20, 2018. Thanks.

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Devon Transport Ltd. (An Independent Budget System Sub Licensee)

Renter: TOMBS, BRENDA ✓

BCD Number s.22

Company: MIN OF SOCIAL DEVELOPMENT

Credit Card: VISA XXXXXXXXXXXX s.17 ✓

Rental Rate Used: PRG-KA-16 - A

Vehicle Class: Intermediate ✓

Km Charge: 0.10 per Km

Period	From	To	Amount	Km Cap	Type
Day	1	End	36.79	200	Regular
Week	1	End	218.90	1400	Regular
Hour	25	999	17.41	0	Regular

Daily Rate is based on a 24 hour day minimum day charge.

Must be Provincial Govt employee or authorized representative

Location Fee: 13.9% subject to taxes

VLF/ERF: 3.79 (Per Day) subject to taxes and Location Fee

Contract close subject to final vehicle inspection

Rented In Kamloops

GST: 5% PST: 7% PVRT: 1.50 per Day

Maximum 5000 kilometers per rental. Excess mileage will be charged.

Rates are applicable within BC

Customer is responsible to advise Budget of all toll crossings. All unreported crossings will be subject to an administration fee of \$25.00

Accidents must be reported to Budget within 24 hours.

Contract close subject to final audit.

Remarks:

/Estimated Charges: \$123.83

Vehicle Rented:

Owner: a/Devon Transport

Unit #: 817293

Class: Full Size

MVA #: SNOW

Time Out: 18 Jan 2018 12:06

Licence: EH948A

Time In: 20 Jan 2018 20:03

Km Out: 21971

Location Out: Kamloops Airport

Km In: 22245

Location In: KELLW

Km Driven: 274

Renter is fully responsible for vehicle until vehicle is checked in and inspected by Budget staff.

Charges:

Item	Unit	Qty	Charge	GST	PST	PVRT	Billed To
Vehicle Rental	Day	3	110.37	5.74	7.73	4.50	
RSO	Flat	1	88.13	Incl.	0.00	0.00	
Snow Tires	Day	3	45.00	2.25	3.15	0.00	
Location Fee		13.9	1	17.92	0.90	1.25	0.00

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

Payments & Refunds

Total: 286.94

Type	Date	Amount	Exchange	Amount	Location
VISA	20 Jan 2018 20:10			286.94	KELLW

BD014S02 019001001029 XXXXXXXXXXXX s.17 010186 Purchase ✓

BD014C02 VISA CREDIT APPROVED AID:A0000000031010 00-000 C

Amount Owing

Net Charges & Taxes:

286.94 ✓

Net Payment & Refunds:

286.94



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128023

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Name Tombs, Brenda				Employee ID s.22		Phone Number (250) 356-7750		
Client Organization Social Development and Poverty Reduction				Job Title Executive Assistant		Travel Group Code 3		
5. Date Completed 2018/02/02		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information		
Type of Travel In Province		14. Reason for Travel work				Headquarters Vancouver		
12. Mailing Address for Cheque s.22								
16. Travel Dates 2018 01/30 01/31 02/01	17. Places Travelled		18. Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals	
	Destination	Start	End	Km	Cost	Claim	Cost	22. Lodging Costs
	Van-Victoria (HJ)	1200	2359		0.00	F-B	41.00	132.02
	Victoria	0600	2359		0.00	F-	51.50	132.02
	Victoria -Van (HJ)	0600	1600		0.00	F-D	33.25	
	*PCARD							
TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 0.00	38. \$ 125.75	39. \$ 264.04	40. \$ 8.50
								Claim Total \$ 398.29
48. Client Code 031 031 031 031	49. Resp. 46001	50. Service Line 48000	51. STOB 5744 5701	52. Project 4600000		45. Supplier Code s.22		Amount \$ 398.29
Less Travel Advance 031								
								54. \$ 398.29
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.								
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.								

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

*found receipt later will remove \$1.00 from next Travel Claim for tip claimed on this trip. Sent note to let them know they can't claim tips.

Audited by PL Feb 05-18

Audit Trail for Travel Voucher (Restricted Use) E128023 for Tombs, Brenda

2 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/02/02 15:39:57	Tombs, Brenda (IDIR\BTOMBS) Brenda.Tombs@gov.bc.ca		Initiated	Squance, Leah Leah.Squance@gov.bc.ca
2018/02/02 15:42:33	Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128023 for Tombs, Brenda

0 note(s) returned.

Created On	Author	Note

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s.15

Ms Brenda Tombs
2365 E Hasting Street
Vancouver BC V5L 1V6
Canada

Room : s.15
Arrival Date : 01/30/18
Invoice No. : s.22
Folio No. :
Conf. No. : 5751714
Cashier No. : 11
Billing Date : 02/01/18
A/R Number

Legislative Assembly

Date	Description	Debit	Credit
		105.00	
01/30/18	Room Charge	1.05	
01/30/18	Destination Marketing Fee	11.67	
01/30/18	Provincial Room Tax	5.30	
01/30/18	Room GST	105.00	
01/31/18	Room Charge	1.05	
01/31/18	Destination Marketing Fee	11.67	
01/31/18	Provincial Room Tax	5.30	
01/31/18	Room GST		246.04
02/01/18	Visa s.17		
Room H/GST Total - 10.60		Total	246.04
Other H/GST Total - 0.00			246.04
s.15		Balance	0.00

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

s.15

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240088

PURCHASE

02-01-2018

15:24:11

Acct #

*****s.17

C

Exp Date

/

Card Type VI

Name: BRENDA TOMBS

A0000000031010

VISA CREDIT

Operator: 88

Trace # 13265

Inv. # 4400

Auth # 023199

RRN 001093008

Purchase

\$7.50

Tip

s.22

Total

(001) APPROVED-THANK YOU

Retain this copy for your
records

Customer copy

www.yellowcabvictoria.com

250-381-2222

From: [McKnight, Valerie SDPR:EX](#)
To: [Tombs, Brenda SDPR:EX](#)
Subject: FW: Thank you for choosing to take off with HeliJet!
Date: Tuesday, January 23, 2018 4:27:35 PM

From: passengerservices@helijet.com [mailto:passengerservices@helijet.com]
Sent: Tuesday, January 23, 2018 4:26 PM
To: McKnight, Valerie SDPR:EX; McKnight, Valerie SDPR:EX
Subject: Thank you for choosing to take off with HeliJet!

HeliJet



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at HeliJet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	Brenda Tombs

Booking

s.22

Tuesday, January 30, 2018

715

12:00 Vancouver Harbour

12:35 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

· Brenda Tombs, Female

[Add to Calendar](#)

Invoice #254948

FARE-YWH-Full_Winter17-18	\$300.00
---------------------------	----------

+ GST	\$15.00
-------	---------

Billing	\$300.00
---------	----------

Taxes	\$15.00
-------	---------

Grand Total	\$315.00
--------------------	-----------------

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the HeliJet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:

From: passengerservices@helijet.com
To: [Tombs, Brenda SDPR:EX](#)
Subject: Thank you for choosing to take off with Helijet!
Date: Friday, January 26, 2018 11:20:56 AM

Helijet



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer # s.22

Name Brenda Tombs

Booking s.22

Thursday, February 1, 2018

722

15:50 Victoria Harbour

16:25 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

• Brenda Tombs, Female

[Add to Calendar](#)

Invoice s.22

FARE-YWH-Full_Winter17-18 \$300.00

+ GST \$15.00

Billing \$300.00

Taxes \$15.00

Grand Total \$315.00

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128052

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Name Stone, Lynne				Employee ID s.22				Phone Number (250) 387-1978						
Client Organization Transportation and Infrastructure				Job Title Ministerial Assistant				Travel Group Code 3						
5. Date Completed 2018/02/06			6. Fiscal Year 2018			7. Special Cheque Issue			8. Cheque Stub Information					
Type of Travel In Province			14. Reason for Travel Ministerial						Headquarters Campbell River					
12. Mailing Address for Cheque 908 Island Hwy Campbell River, BC V9W 2C3														
16. Travel Dates		17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals		22. Lodging Costs		20. & 21. Miscellaneous	
		Destination	Start	End	Km	Cost			Claim	Cost		Cost	Cost	Describe
2018														
01/30		Camp. R - Vic	1500	2000	266	140.98			F-BL	30.50		141.92	+parking	
01/31		Victoria	0800	1700		0.00			F-	51.50		141.92	+parking	
02/01		Victoria	0800	1700		0.00			F-	51.50		141.92	+parking	
02/02		Vic - Camp. R	0800	1600	266	140.98			F-D	33.25				
TOTALS OF COLUMNS						36. \$ 281.96	37. \$ 0.00		38. \$ 166.75	39. \$ 425.76	40. \$ 0.00	Claim Total \$ 874.47		
48. Client Code		49. Resp.	50. Service Line		51. STOB		52. Project		45. Supplier Code		Amount			
034		55001	60410		5702		5500102		s.22		\$ 874.47			
034														
034														
034														
Less Travel Advance														
034														
AMOUNT DUE TO EMPLOYEE												54. \$ 874.47		
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.								Print Name		Date Signed				
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								Print Name		Date Signed				
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.								Print Name		Date Signed				

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by PL Feb 16-18

Audit Trail for Travel Voucher (Restricted Use) E128052 for Stone, Lynne

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/02/06 11:11:09	Chapotelle, Jacqueline (IDIR\JCHAPOTE) Jacqueline.Chapotelle@gov.bc.ca	Stone, Lynne Lynne.Stone@gov.bc.ca	Saved	Stone, Lynne Lynne.Stone@gov.bc.ca
2018/02/06 11:11:21	Chapotelle, Jacqueline (IDIR\JCHAPOTE) Jacqueline.Chapotelle@gov.bc.ca	Stone, Lynne Lynne.Stone@gov.bc.ca	Notified	Stone, Lynne Lynne.Stone@gov.bc.ca
2018/02/06 14:05:00	Stone, Lynne (IDIR\LSTONE) Lynne.Stone@gov.bc.ca		Approved	Harder, Derrick Derrick.Harder@gov.bc.ca
2018/02/13 08:27:53	Harder, Derrick (IDIR\DEHARDER) Derrick.Harder@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca
Production *** Copyright © Government of British Columbia				

Notes for Travel Voucher (Restricted Use) E128052 for Stone, Lynne

1 note(s) returned.

Created On	Author	Note
2018/02/06 11:11:09	Chapotelle, Jacqueline (IDIR\JCHAPOTE) Jacqueline.Chapotelle@gov.bc.ca	Jan 30/18: (Full-BL) Drove 266KM Campbell River - Victoria. \$105.00 + tax Ovrnigt @ s.15 Jan 31/18: (Full) \$105.00 + tax Ovrnigt @ s.15 Feb 1/18: (Full) \$105.00 + tax Ovrnigt @ s.15 Feb 2/18: (Full-D) Drove 266KM Victoria - Campbell River.

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Chapotelle, Jacqueline TRAN:EX

From: Stone, Lynne TRAN:EX
Sent: Tuesday, February 6, 2018 9:15 AM
To: Chapotelle, Jacqueline TRAN:EX
Subject: expenses
Attachments: Stone hotel receipt_Feb '18.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Good Morning Jacqueline,
Attached is my hotel receipt. \$426.76
Meals:
Tuesday 30 January – supper
Weds and Thurs, Jan 31 and Feb 1 – full day
Friday 2 Feb – breakfast and lunch

Plus km from Campbell River – Victoria – return (same as my last expense claim)

Thank you.
Lynne

Lynne Stone
Executive Assistant to Hon. Claire Trevena
Minister of Transportation and Infrastructure
Phone: 778-676-3562

Ms Lynne Stone
 908 Island Highway ✓
 Campbell River BC V9W 2C3
 Canada

Room : s.15
 Arrival Date : 01/30/18
 Invoice No. : s.22
 Folio No. :
 Conf. No. : 5633720
 Cashier No. : 53
 Billing Date : 02/02/18
 A/R Number

Min of Transportation

Date	Description	Debit	Credit
01/30/18	Room Charge	✓ 105.00	
01/30/18	Destination Marketing Fee	1.05	
01/30/18	Provincial Room Tax	11.67	
01/30/18	Room GST	5.30	
01/30/18	Parking Charges	✓ 18.00	
01/30/18	GST	0.90	
01/31/18	Room Charge	✓ 105.00	
01/31/18	Destination Marketing Fee	1.05	
01/31/18	Provincial Room Tax	11.67	
01/31/18	Room GST	5.30	
01/31/18	Parking Charges	✓ 18.00	
01/31/18	GST	0.90	
02/01/18	Room Charge	✓ 105.00	
02/01/18	Destination Marketing Fee	1.05	
02/01/18	Provincial Room Tax	11.67	
02/01/18	Room GST	5.30	
02/01/18	Parking Charges	✓ 18.00	
02/01/18	GST	0.90	
02/02/18	Mastercard s.22		425.76
Room H/GST Total - 15.90			
Other H/GST Total - 2.70			
s.15			
Total		425.76	425.76
Balance		0.00	

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

s.15



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128507

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Grewal, Param ✓		Employee ID s.22		Phone Number s.22	
Client Organization Citizens' Services		Job Title Executive Assistant		Travel Group Code 3	
5. Date Completed 2018/03/29		6. Fiscal Year 2018		7. Special Cheque Issue	
Type of Travel In Province		14. Reason for Travel Ministerial Work		8. Cheque Stub Information	
12. Mailing Address for Cheque					
16. Travel Dates 2018 01/28 01/29 01/30 01/31 02/01		17. Places Travelled Destination Van to Nanaimo (HA) Nan. to Courtney C. River to Vic. Victoria Victoria to Van (ferry)		18. 0.53 Personal Vehicle Use Km Cost 24 12.72 0.00 0.00 0.00 15 7.95	
		19. Other Transport Costs 82.99 16.70		20. & 21. Meals Claim Cost H- 25.75 F- 51.50 F-L 41.00 F- 51.50 F- 51.50	
		22. Lodging Costs 134.55 180.64		20. & 21. Miscellaneous Cost Describe	
TOTALS OF COLUMNS		39 kms		36. ✓ \$ 20.67	
				37. ✓ \$ 99.69	
				38. ✓ \$ 221.25	
				39. ✓ \$ 315.19	
				40. ✓ \$ 0.00	
				Claim Total \$ 656.80 ✓	
48. Client Code 112 112 112 112		49. Resp. 32805 32805		50. Service Line 34610 34610	
				51. STOB 5701 5702	
				52. Project 3200000 3200000	
Less Travel Advance 112				45. Supplier Code s.22	
				Amount 127.65 s.22 529.15	
				54. \$ 656.80 ✓	
AMOUNT DUE TO EMPLOYEE					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.			Print Name PARAM GREWAL ✓		Date Signed 05/04/2018
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.			Print Name [Signature]		Date Signed 05.04.2018
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.			Print Name		Date Signed

FIN 10 (EPI-F0012 v2.8.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-05

TV Inadvertently rejected during the approval process by the MO-Param's last day May 18/18

D/J May 18/18

Audit Trail for Travel Voucher (Restricted Use) E128507 for Grewal, Param

2 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/03/29 19:55:22	Grewal, Param (IDIR\PAGREWAL) Param.Grewal@gov.bc.ca		Saved	Grewal, Param Param.Grewal@gov.bc.ca
2018/03/29 19:55:45	Grewal, Param (IDIR\PAGREWAL) Param.Grewal@gov.bc.ca		Initiated	Russell, Shannon Shannon.Russell@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128507 for Grewal, Param

1 note(s) returned.

Created On	Author	Note
2018/03/29 19:55:22	Grewal, Param (IDIR\PAGREWAL) Param.Grewal@gov.bc.ca	Two nights stay in Victoria on 30th and 31st January , 2018 were booked and paid for by MO. Travelled from Victoria to Vancouver on Feb.1st, 2018 by ferry as the Helijet Flight was cancelled on account of bad weather. Ferry ticket got wet and destroyed, so cannot be attached. Not claiming \$325 for the Helijet flight as was not charged for it. Attaching email to substantiate my note.

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Janke, Debra FIN:EX

From: Delaney-Spindler, Chelsea CITZ:EX
Sent: Friday, May 18, 2018 2:41 PM
To: Janke, Debra FIN:EX
Subject: FW: Folio Greywal 29/01/2018

Hi Debra,

Please find the below approval from Minister Sims regarding Param's hotel stay at the ^{s.15}

Thank you,

Chelsea

From: Sims, Jinny CITZ:EX
Sent: Friday, May 18, 2018 1:49 PM
To: Delaney-Spindler, Chelsea CITZ:EX
Subject: Re: Folio Greywal 29/01/2018

Approved ✓

Sent from my iPhone

On May 18, 2018, at 1:02 PM, Delaney-Spindler, Chelsea CITZ:EX <Chelsea.DelaneySpindler@gov.bc.ca> wrote:

Hi Minister,

One of Param's hotel expenses was bounced back from Finance because it wasn't a government approved accommodation. Could you please reply to this email with "approved" as statement approving his stay at this location? Attached is the invoice for this accommodation.

Thank you,

Chelsea Delaney-Spindler
Administrative Assistant
Ministry of Citizens' Services
250-387-9699

-----Original Message-----

From: s.15
Sent: Friday, May 18, 2018 12:57 PM
To: Delaney-Spindler, Chelsea CITZ:EX
Subject: Folio Greywal 29/01/2018

From: [Janke, Debra FIN:EX](#)
To: [Delaney-Spindler, Chelsea CITZ:EX](#)
Subject: RE: Param Travel Voucher TV E128507
Date: Friday, May 18, 2018 12:48:51 PM
Attachments: [Pages from E128507 GREWAL, PARAM.pdf](#)

Hi Chelsea,

The s.15 indicates a balance due (copy attached). For auditing purposes, can you please call the Hotel and get a zero balance copy of the Hotel Folio and email to me. The Hotel is not on the CSA approved accommodation listing. Please have the Minister sign off a copy of s.1 s.15 folio with "Hotel approved."

Thanks.

Debra

From: Delaney-Spindler, Chelsea CITZ:EX
Sent: Thursday, May 17, 2018 4:16 PM
To: Janke, Debra FIN:EX
Subject: Param Travel Voucher TV E128507
Importance: High

Hi Debra,

I'm just following up to a voicemail I just left you. Param is claiming he was never paid for his travel Voucher E126507. Could you please confirm this went through? It was sent over to you in a group of travel vouchers on April 5, 2018. Thank you in advance for your help. I will be at my desk after 9:45 tomorrow if you prefer to call back.

Kindly,

Chelsea Delaney-Spindler
Administrative Assistant
Ministry of Citizens' Services
250-387-9699

Delaney-Spindler, Chelsea CITZ:EX

From: Delaney-Spindler, Chelsea CITZ:EX
Sent: Thursday, April 5, 2018 11:57 AM
To: Russell, Shannon CITZ:EX
Subject: Param's Harbour Air invoice- Jan 28, 2018

Hi Shannon,

Here is Param's invoice for January 28th with Harbour Air.

Kindly,
Chelsea

From: reservation@harbourair.com [mailto:reservation@harbourair.com]
Sent: Thursday, April 5, 2018 11:44 AM
To: Delaney-Spindler, Chelsea CITZ:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



- Check Flight Status
- Manage Flight
- Deals & Specials
- High Flyer Rewards
- My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information		
Account	HAS #	s.22
	Name	Param Grewal
	Company	Ministry Of Citizen Services

Booking # s.22

Sunday, January 28, 2018 ✓

Flight #609

16:10 South Vancouver (YVR) /

Map  ✓

16:30 Nanaimo Harbour / Map 

20 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Param Grewal, Male ✓

Agent: 2516

[Add to Calendar](#)

Invoice # s.17

Air Transportation Charges

Sked 600 : (Np) GO Flex \$76.89

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 600 : Carbon Offset \$0.50

Sked 600 : Port Fee \$1.65

+ Goods and Services Tax \$3.95

Billing \$79.04

Taxes \$3.95

Grand Total \$82.99

Master Card

\$82.99

Date / Time January 28, 2018 @ 3:35:59 PM

Summary s.17 ✓

Expiration

Authorization 183559

Fare Conditions:

Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure (subject to difference in fare value)
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

Mr Param Grewal ✓

s.22

CSA approved single rate, ok ✓

Receipt

Invoice date 3/29/2018

Our reference s.15

GST Number

Guest **Mr Param Grewal** Arrival **1/28/2018** Departure **1/29/2018** Room **s.15**

Date	Description	Quantity	Unit Price	Total ()
✓ 1/28/2018	Room Charge	1	117.00	117.00
1/28/2018	GST Room Taxes 5%	1	5.85	5.85
1/28/2018	Provincial Hotel Tax 8%	1	9.36	9.36
1/28/2018	Municipal Room Tax 2%	1	2.34	2.34

Total invoice 134.55

1/29/2018 Mastercard

-134.55

Total Paid

-134.55

Total Due

0.00 ✓

Total GST 5.85

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X

Parm Greywal ✓
s.22

Room	Folio	CheckIn	CheckOut	Balance
s.15	s.22	29/01/2018	30/01/2018	0.00
Master Folio		Provincial Government		

Date	Room	Description / Voucher	Charges	Credits	Balance
✓ 29/01/2018	s.15	Nightly Room Charge	154.00		154.00
29/01/2018		Resort Fee - 2%	3.08		157.08
29/01/2018		GST - 5%	7.85		164.93
29/01/2018		Provincial Hotel Tax - 8%	12.57		177.50
29/01/2018		Municipal Room Tax 2% - 2%	3.14		180.64
30/01/2018		Mastercard s.17 Thank You		180.64	0.00 ✓
Summary and Taxes					
		Room	154.00		
		Other Charges	3.08		
		Other Charge Taxes	23.56		
		Total Charges	180.64		
		Payments	-180.64		
		Balance Due	0.00		

VW
18/05/2018 12:56 PM

Thank you for staying with us!
s.15
www.oldhousehotel.com

From: Russell, Shannon CITZ:EX
Sent: Thursday, April 5, 2018 11:35 AM
To: Russell, Shannon CITZ:EX
Subject: FW: Confirmation s.15

Begin forwarded message:

From: "Fleurant, Kathleen CITZ:EX" <Kathleen.Fleurant@gov.bc.ca>
Date: January 24, 2018 at 5:18:03 PM PST
To: "Grewal, Param CITZ:EX" <Param.Grewal@gov.bc.ca>
Subject: FW: Confirmation: s.15

From: s.15
Sent: Wednesday, January 24, 2018 5:14 PM
To: Fleurant, Kathleen CITZ:EX
Subject: Confirmation: s.15 (Greywal)

Confirmation Number: s.15	
Welcome parm Greywal:	
Thank you for choosing the The s.15 for your upcoming visit to The Comox Valley.	
Please review your reservation information carefully and contact us if we can be of further assistance.	
We are also happy to extend to you a 10% discount on services at s.15 some restrictions apply. Please call s.15 to make an appointment.	
We look forward to welcoming you and wish you a most enjoyable stay.	
Sincerely,	
s.15	
Guest Info	Credit Card Info
parm Greywal ✓ Grewal Phone:	Guarantee Type: Credit Card Card Number: XXXXXXXXXXXX)s.17 ✓ Expiration Date: vv/vv

Deposit: 0.00

Reservation Info

Confirmation Number: s.22
Book Date: 24/01/2018
Number of Rooms: 1
Number of Adults: 1
Number of Children: 0
Check In: Monday, 29/01/2018 ✓
Check Out: Tuesday, 30/01/2018
Total Stay: 1 night(s)

Charge

CAD 154.00

Room Type: s.15
Rate Type: Provincial Government
Daily Rate: CAD 154.00

Policy: Our check-in time is 4:00 PM check-out time is 11:00 AM.

Our hotel has a NO SMOKING policy and a cleaning fee will be charged to your bill if we find any evidence of smoking in your room.

Family Policy: Children less than 18 years of age stay free with an accompanied adult.

Pet Policy: \$20 per night to a maximum of \$100 maximum of 2 pets per room. We are happy to advise that service pets are exempt from this charge.

Late Checkout: Check out after 12 noon will be charged CAD50. Check out after 3pm will be charged a night stay.

Advanced reservations are required at ou s.15

Cancellation Policy: Reservations must be cancelled prior to 4pm day of arrival to avoid a penalty equal to First Night plus tax.

Guarantee Policy: All reservations require a credit card guarantee due at the time of booking.

Taxes & Fees

CAD 26.64

Total Charge

CAD 180.64

Hotel Info

s.15

s.15

Mr Param Grewal
s.22

Room : s.15
Arrival Date : 01/30/18
Invoice No. : s.22
Folio No. :
Conf. No. : 5750978
Cashier No. : 11
Billing Date : 03/29/18
A/R Number

Min of Citizen Services

Date	Description	Debit	Credit
01/30/18	Room Charge	105.00	
01/30/18	Destination Marketing Fee	1.05	
01/30/18	Provincial Room Tax	11.67	
01/30/18	Room GST	5.30	
01/31/18	Room Charge	105.00	
01/31/18	Destination Marketing Fee	1.05	
01/31/18	Provincial Room Tax	11.67	
01/31/18	Room GST	5.30	
02/01/18	Mastercard XXXXXXXXXXXX s.17 XX/XX		246.04
Room H/GST Total - 10.60		Total	246.04
Other H/GST Total - 0.00			246.04
s.17		Balance	0.00

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

s.15



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127998

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Hill, Rober S. ✓				Employee ID s.22				Phone Number s.22							
Client Organization Energy, Mines and Petroleum Resources				Job Title Executive Assistant				Travel Group Code 3							
5. Date Completed 2018/01/30			6. Fiscal Year 2018			7. Special Cheque Issue EFT			8. Cheque Stub Information						
Type of Travel In Province			14. Reason for Travel Ministerial Meetings						Headquarters Minister's Office						
12. Mailing Address for Cheque s.22															
16. Travel Dates		17. Places Travelled				18. 0.53 Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals		22. Lodging Costs		20. & 21. Miscellaneous	
		Destination	Start	End	Km	Cost			Claim	Cost			Cost	Describe	
2018		Nelson-Victoria	1045	2359	92	48.76	707.75		F-B	41.00	492.08		279.58	Car Rental (4 days)	
01/29		Vic-Vic	0700	2359		0.00	56.90		F-	51.50	(Hotel: 4 days @ \$123.02 per night)				
01/30		Vic-Vic	0700	2359		0.00			F-	51.50					
01/31		Vic-Vic	0700	2359		0.00			F-	51.50					
02/01		Vic-Vic	0700	2359		0.00			F-	51.50				+1 day rental car	
02/02		Vic-Nelson	0700	2359		0.00	184.99		F-	51.50					
TOTALS OF COLUMNS						36. ✓	37. ✓	38. ✓	39. ✓	40. ✓	Claim Total				
92 kms						\$ 48.76	s.22	\$ 247.00	\$ 492.08	\$ 349.48	s.22		2086.96		
48. Client Code		49. Resp.	50. Service Line		51. STOB	52. Project		45. Supplier Code		Amount					
057		27011	26700		5702	2700000		s.22		2086.96		s.22		=	
057															
057															
057															
Less Travel Advance															
057															
												54. 2086.96			
												s.22			
45. Employee Signature (See Audit Trail)								Print Name		Date Signed					
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.															
56. Spending Authority Signature (See Audit Trail)								Print Name		Date Signed					
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.															
57. Payment Authority Signature (See Audit Trail)								Print Name		Date Signed					
- Requisition for payment pursuant to section 32 of the Financial Administration Act.															

Audit Trail for Travel Voucher (Restricted Use) E127998 for Hill, Robert s.

6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/01/30 20:54:54	Hill, Robert s. (IDIR\ROHILL) Robert.Hill@gov.bc.ca		Saved	Hill, Robert s. Robert.Hill@gov.bc.ca
2018/02/07 14:06:05	Hill, Robert s. (IDIR\ROHILL) Robert.Hill@gov.bc.ca		Saved	Hill, Robert s. Robert.Hill@gov.bc.ca
2018/02/07 14:08:28	Hill, Robert s.2 (IDIR\ROHILL) Robert.Hill@gov.bc.ca		Saved	Hill, Robert s Robert.Hill@gov.bc.ca
2018/02/08 15:18:38	Hill, Robert s.2 (IDIR\ROHILL) Robert.Hill@gov.bc.ca		Saved	Hill, Robert s. Robert.Hill@gov.bc.ca
2018/02/08 15:19:01	Hill, Robert s. (IDIR\ROHILL) Robert.Hill@gov.bc.ca		Initiated	Sanderson, Melissa Melissa.Sanderson@gov.bc.ca
2018/02/08 16:20:31	Sanderson, Melissa ✓ (IDIR\MELSANDE) Melissa.Sanderson@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E127998 for Hill, Robert s.

3 note(s) returned.

Created On	Author	Note
2018/02/07 14:06:05	Hill, Robert s. (IDIR\ROHILL) Robert.Hill@gov.bc.ca	<p>Jan 29th: Greyhound Nelson-Kelowna as Castlegar flights were cancelled. Claim for ticket (same day, non-refundable): \$75.39.</p> <p>Booked WestJet ticket for Kelowna-Victoria (\$253.18) but had to change flight (\$105.00 change fee) as bus was delayed due to highway avalanche control. Then had to cancel WestJet ticket.</p> <p>Rental car from Nelson-Kelowna: \$279.58.</p> <p>Rebooked Air Canada flight from Kelowna-Victoria on the 29th for a total of \$274.18.</p> <p>Jan 30 Taxi from YYJ to Hotel: \$56.90</p>
2018/02/07 14:08:28	Hill, Robert s. (IDIR\ROHILL) Robert.Hill@gov.bc.ca	<p>Feb 2: \$184.99 'Other Transportation Costs' includes taxi from hotel to YYJ (\$65), Kelowna Airport parking (\$48) and gasoline for rental car (71.99)</p> <p>WestJet flight from YYJ-Kelowna was covered by cancellation credit (from cancellation of Jan 29th flight) so no claim. Flight was delayed in Victoria by more than three hours meaning I did not get back to Nelson until after the rental car place closed. Therefore, I dropped the car off on Feb 3rd (Saturday) for an extra day charge of \$69.90.</p>
2018/02/08 15:18:38	Hill, Robert s. (IDIR\ROHILL) Robert.Hill@gov.bc.ca	<p>92KM on Jan 29th was the personal vehicle use from Nelson to Castlegar to catch the bus (which was late). The bus was not taken in the end.</p>

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From: [Janke, Debra FIN:EX](#)
To: [Hill, Robert EMPR:EX](#)
Subject: RE: E127998
Date: Wednesday, February 21, 2018 2:01:37 PM
Attachments: [image001.png](#)

Thanks for replying so quickly Robert.

Have a great day.

Debra

From: Hill, Robert EMPR:EX
Sent: Wednesday, February 21, 2018 1:57 PM
To: Janke, Debra FIN:EX
Subject: RE: E127998

Hi Debra,

I definitely have the links. The reason I didn't book with Budget is because they didn't have the option of roundtrip travel on the days I needed it. Their one-way drop off fee from Nelson to Kelowna was 400+ dollars. It was more affordable for me to rent with Practicar (under \$350 roundtrip).

Thanks kindly

Robert (Rob) Hill | Executive Assistant to the Honourable Michelle Mungall | Minister of Energy, Mines and Petroleum
Resources | C: 250-208-7363 | E: Robert.Hill@gov.bc.ca

From: Janke, Debra FIN:EX
Sent: Wednesday, February 21, 2018 1:55 PM
To: Hill, Robert EMPR:EX
Subject: RE: E127998

Hi Robert,

I am processing payment today. For your records, please see the attached copy which has been adjusted from **s.22** to \$2,086.96 per receipts on Jan 29th.

Practicar in Nelson is not on the Corporate Supply Arrangement (CSA) approved vehicle rental listing. Please provide a brief explanation as to why your rental was not with Budget (select company in Nelson).

Do you have the CSA links to access prior to making travel arrangements for Hotels and vehicle rentals? If not, let me know and I send you the links.

Thanks.
Debra

From: Hill, Robert EMPR:EX
Sent: Wednesday, February 21, 2018 1:05 PM
To: Janke, Debra FIN:EX
Subject: RE: E127998

Hi Debra

From: [Hill, Robert EMPR:EX](#)
To: [Janke, Debra FIN:EX](#)
Subject: RE: E127998
Date: Wednesday, February 21, 2018 1:04:48 PM
Attachments: [image001.png](#)

Hi Debra

Does this work?

Card Transactions

2018/02/04 to 2018/03/03

Rob Hill - s.17



View Non-Posted Transactions

Tran Date	Supplier	Image(s)	Source Amount	Amount Tax	Amount Incl	
2018/02/02	Esso	No	.	7.71	71.99	?
2018/02/02	s.15	No	.	52.72	492.08	?
2018/02/02	Yellow Cab	No	.	6.96	65.00	?
2018/02/02	Ylw Parking	No	.	5.14	48.00	?
2018/02/05	J J H Enterprises	No	.	7.49	69.90	?

Robert (Rob) Hill | Executive Assistant to the Honourable Michelle Mungall | Minister of Energy, Mines and Petroleum

Resources | C: 250-208-7363 | E: Robert.Hill@gov.bc.ca

From: Janke, Debra FIN:EX
Sent: Wednesday, February 21, 2018 12:55 PM
To: Hill, Robert EMPR:EX
Subject: E127998

Hi Robert,

Can you call me please.

Thanks.

Debra

Debra Janke
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: 778 698-8564 Fax: (250) 356-7326
Email: Debra.Janke@gov.bc.ca
Website: <http://www.min.fin.gov.bc.ca>
Serving all Ministers' Offices and the Office of the Premier

BOARDING #: 12

HILL ROBERT

29Jan18 09:35a

SCHD: GLC 5161

COUPON ORIG
NELSON BC

COUPON DEST

KELOWNA BC

TKT DEST
KELOWNA BC

CONF#: 4986205001

29Jan18 08:24a

SOLD AT: 05250

1 2 3 4 5 6 7

GREYHOUND CANADA TRANS CO

FROM: NELSON BC DEP: 29Jan18 09:35a

TO: KELOWNA BC SCHED 5161

ARR-02:50p 29Jan18 OW ADULT

NO REFUND, SUBJECT TO A FEE, IF VALID FOR EXCHANGE

TICKET FOR SCHEDULE 5161/29Jan18

FARE \$71.80 CONF#: 4986205001
GST TAX \$3.59 05250 NELSON BC
PROV TAX XX 29Jan18 08:24a 1006
SUBTOTAL: \$75.39 NBTS5250A
FEE(S): NONE NONE
Bankcard DEBIT

AC:
BD/BD TKT ORIG: NELSON BC
MILES: 217 217 TKT DEST: KELOWNA BC
COUPON 01 OF 01 TARIFF: BC/YT local

0007180 050 01 29 31811152 6

Non-refundable, same day booking. Did not
end up taking bus. Claim \$75.39.

CS138178E
GREYHOUND CANADA -5250
1112 A LAKESIDE DRIVE
NELSON, BC V1L5Z3
8668412504

Merchant ID: 138178
Term ID: 005

Ref #: 003

Sale

XXXXXXXXXX s.17

MASTERCARD

Entry Method: Chip

01/29/18

08:22:55

Inv #: 000002

Appr Code: 112329

Apprvd

Batch#: 029001

Total:

\$ 75.39

By entering a verified PIN, cardholder
agrees to pay issuer such total in
accordance with issuer's agreement with
cardholder (Merchant agreement if credit
voucher).

Retain this copy for statement
verification.

Application Label: MasterCard
AID: A0000000041010
TVR: 00 00 00 80 00
TSI: E8 00

Customer Copy

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
218524C0
GH2185240013

**** PURCHASE ****

01-30-2018 00:41:19

Acct # *****s.17 C

Exp Date **/** Card Type MC

Name: ROB HILL

A0000000041010 MasterCard

Operator: 253

Trace # 1964

Inv. # 253

Auth # 034119 RRN 001423005

Total

\$56.90

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

Mr Rob Hill ✓
s.22

Room : s.15
Arrival Date : 01/29/18
Invoice No. : s.22
Folio No. :
Conf. No. : 5729963
Cashier No. : 53
Billing Date : 02/02/18
A/R Number

Min of Energy, Mines & Petrol

Date	Description		Debit	Credit
✓ 01/29/18	Room Charge	CSA single rate, ok ✓	105.00	
01/29/18	Destination Marketing Fee	\$123.02 per night (4)	1.05	
01/29/18	Provincial Room Tax		11.67	
01/29/18	Room GST		5.30	
✓ 01/30/18	Room Charge		105.00	
01/30/18	Destination Marketing Fee		1.05	
01/30/18	Provincial Room Tax		11.67	
01/30/18	Room GST		5.30	
✓ 01/31/18	Room Charge		105.00	
01/31/18	Destination Marketing Fee		1.05	
01/31/18	Provincial Room Tax		11.67	
01/31/18	Room GST		5.30	
✓ 02/01/18	Room Charge		105.00	
02/01/18	Destination Marketing Fee		1.05	
02/01/18	Provincial Room Tax		11.67	
02/01/18	Room GST		5.30	
02/02/18	Mastercard	s.17		492.08
Room H/GST Total - 21.20			Total	492.08
Other H/GST Total - 0.00				492.08
s.15		Balance	0.00 ✓	

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240066

**** PURCHASE ****

02-02-2018 ✓ 08:36:02
Acct # *****s.17 C
Exp Date **/** Card Type MC
Name: ROB HILL
A0000000041010 MasterCard

Operator: 066
Trace # 532
Inv. # 066
Auth # 113602 RRN 001122002

Total

\$65.00

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

Welcome To The
Kelowna Int. Airport

Station Name:
Pay Station #3
Entered:2018/01/29 18:49
Exited:2018/02/02 14:30 ✓

Daily Ticket:
297367976

Amount Paid:\$ 48.00
Fee:\$ 48.00
Credit Crd:s.17

GST:Included
GST# R124384652

*****s.17 C
MASTERCARD
Seq 460001001025 ROYALSC6
Purchase 18/02/02 14:30:48
Auth 173048
A0000000041010
0000008000 E800
APPROVED 001/00

TRANSACTION RECORD

Glade General Store
GLADE GENERAL STORE LTD
2347 HWY 3A CASTLEG
AR, BC VIN 4P3

ESSO EXPRESS PAY

2018-02-02 19:29:14 ✓

TRANS #: 005496
Station#: 00303184
GST #: R102105194

PUMP 4
EREG \$ 71.99
58.100L AT \$1.239/L

GST INCLUDED \$ 3.43
TOTAL : CAD\$ 71.99

Type: PURCHASE
MASTERCARD
C *****s.17
INVOICE NO: VFP71070
AUTH: 222658-F

MasterCard
A0000000041010
0400008000
E800

01 Approved - Th
ank You 027

VERIFIED BY PIN

Loyalty: NO

You could have
earned 71 Esso Extra
points. Your first
reward starts at 150
points.
Pick one up in store
or visit
essoextra.com

Reconciliation ID:
VFP718020219270454

-- IMPORTANT --
Retain This Copy
For Your Records

- Customer's Copy -



PRACTICAR NELSON/GST102654720

524 NELSON AVE

NELSON BC V1L 2N3

(250) 352-5122

rentawreck@shaw.ca

RA # 02-3668

LICENSEE:

RENTAL UNIT NO.: J883		RENTAL UNIT NO.:	
LIC. NO.: 156LST		LIC. NO.:	
MAKE: 2012 BLACK		MAKE: FORD FUSION	
TIME IN: 02/03/2018		TIME IN: 07:31 AM	
TIME OUT: 01/29/2018		TIME OUT: 02:03 PM	
KM IN: 131931		KM IN:	
FUEL IN: F		FUEL IN:	
KM OUT: 131225		KM OUT:	
FUEL OUT: F		FUEL OUT:	
KM DRIVEN: 706		KM DRIVEN:	
FUEL CHARGE: 0.00		FUEL CHARGE: 0.00	

RENTER ROBERT HILL ✓		RENTAL UNIT NO.:	
HOME ADDRESS s.22		LIC. NO.:	
DRIVERS LIC. NO. s.22		MAKE:	
PROV. BC		TIME IN:	
EXP. DATE s.22		TIME OUT:	
AGE s.22		KM IN:	
HOME NO.		FUEL IN:	
WORK NO.		KM OUT:	
FUEL OUT:		KM DRIVEN:	
FUEL CHARGE:		FUEL CHARGE:	

ADDITIONAL / CO-RENTER'S NAME: NONE		PHONE:	
ADDRESS:		CITY:	
DRIVERS LIC. NO.		PROV.	
EXP. DATE		AGE	
ADDITIONAL / CO-RENTER'S SIGNATURE: X			

COLLISION DAMAGE WAIVER (CDW)			
Upon payment of the fees for the CDW and subject to the terms and conditions, the responsibility of the renter for Collision Damages to the rented vehicle, for each occurrence shall not exceed: FULL VALUE		Be aware that your insurance or Credit Card coverage may not cover you to the full value of vehicle	
PLUS ALL OTHER APPLICABLE TAXES		ACCEPTS	
		DECLINES	
		Init. X	
		Init. X	

PERSONAL ACCIDENT PROTECTION (PAP)			
By his initials renter accepts PAP at the daily rate shown in the adjoining column. Acceptance is proof of coverage under policy issued to lessor. As outlined in separate synopsis.		Init. X	
		Init. X	

PERSONAL EFFECTS COVERAGE (PEC)			
By his initials renter accepts PEC at the daily rate shown in the adjoining column. Acceptance is proof of coverage under policy issued to lessor. As outlined in separate synopsis.		Init. X	
		Init. X	

WINDSHIELD AND TIRE DAMAGE WAIVER			
By his initials Renter accepts/declines the Windshield and Tire Damage Waiver.		Init. X	
		Init. X	

CREDIT CARD INFORMATION			
Card No: MC XXXX-XXXX-XXXX-s.17		Exp Dates: XXXX	

CHARGE SUMMARY			
0	Hours @	0.00	0.00
4	Days @	59.00	236.00
1	XDays @	59.00	59.00
0	Week(s) @	0.00	0.00
0	Month(s) @	0.00	0.00
0	KM @	0.15	0.00
VLF	@	2.00 Daily	10.00
RDTAX	@	1.50 Daily	7.50
@	@		
@	@		
@	@		
@	@		
@	@		
@	@		
FUEL:	0.00 / Lit.		0.00
GST	5.00 %		15.63
PST	7.00 %		21.35
TOTAL CHARGES:			349.48
RENTER PAYMENTS:			279.58
REFUNDS:			0.00
NET DUE FROM RENTER:			69.90

I have read and agree to the terms on both sides of this agreement. If this rental is to be charged on a credit card, my signature below will be considered to have been made on the applicable credit card voucher and I authorize Practicar to process any charges over & above the signed voucher which need to be charged in order to finalize my account. I authorize you to conduct a credit investigation.

CDW shall be void if renter uses vehicle for a prohibited use or in breach of this agreement. Operation of this vehicle by anyone not listed on the rental agreement automatically voids the CDW. Renter agrees that there will be no other drivers, unless agreed to and stated by Practicar. Note: vehicle is deemed to be unlawfully converted if not returned when due.

- I must maintain all fluid levels.
- I am responsible for all towing charges.
- I am responsible for all parking and traffic violations.
- If Practicar has to pay on my behalf, I authorize the charging of the applicable service fee.
- A refueling service charge will be applied if I choose to return the vehicle with less fuel than when rented.
- 2% per month (24% per year) charge on overdue accounts.

I have read and agree to the above terms: Initial: X

NOTE: CDW does not apply to damage caused by off road use, damage to the interior or for trucks, damage to the box caused by collision with stationary or overhead objects.

ACCIDENTS: If all accidents are not reported within 24 hrs to police and nearest Practicar office the CDW will be void.

Renter's Signature X

UNIT TO BE RETURNED TO: 02	
DUE DATE:	DATE 02/03/2018
	TIME 02:03 PM
EXTEND TO:	DATE
	TIME
RENTAL PREPARED BY:	RORY
CHECKED IN BY:	TYLER



eTicket Receipt

Prepared For

HILL/ROBERT MR [M] ✓

RESERVATION CODE	s.22
ISSUE DATE	29Jan18
TICKET NUMBER	8382133420760
ISSUING AIRLINE	WEST JET
ISSUING AGENT	WestJet/GJC

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
29Jan18	WESTJET WS 3331 Operated by: WESTJET ENCORE	KELOWNA BC, CANADA ✓ Time 8:00pm	VANCOUVER BC, CANADA Time 9:00pm Terminal MAIN TERMINAL	Fare Family Econo Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis QAL Not Valid Before 29JAN18 Not Valid After 29JAN18
29Jan18	WESTJET WS 3185 Operated by: WESTJET ENCORE	VANCOUVER BC, CANADA ✓ Time 9:55pm Terminal MAIN TERMINAL	VICTORIA BC, CANADA Time 10:31pm	Fare Family Econo Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis QAL Not Valid Before 29JAN18 Not Valid After 29JAN18

Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX s.17 ✓
Fare Calculation Line	YLW WS X/YVR WS YYJ207.00CAD207.00END
Exchanged Ticket	8382133414266
Fare	CAD 207.00
Change Fee	CAD 100.00
Tax on change fee	CAD 5.00
Taxes/Fees/Carrier-Imposed Charges	CAD 7.12 CA1 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 12.06 XG (GOODS AND SERVICES TAX (GST))

	CAD 15.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 12.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
Total Fare	CAD 253.18
Total Additional Collection	CAD 105.00

Positive identification required for airport check in

Notice:

Travel info

QST # 1202807956TQ0001 GST # 866112535

For details about flying with WestJet, print [the important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare options](#) (Econo, Flex, Plus, and Member Exclusive)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)
- [Seat selection](#) (Seat maps, seats in Plus)

At WestJet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-time departure, we adhere to our [check-in and baggage cut-off times](#). Please make sure you're familiar with these rules, and give yourself enough time to get through security and arrive at your departure gate on time or we will deny boarding.

If you fail to show for the first flight segment of a round trip or multi-segment reservation, all remaining flights segments, including return flights, will automatically be cancelled and the total fare paid will be forfeited without compensation. To change or cancel your reservation, you can [manage your booking online](#) or call 1-888-937-8538 (1-888-WESTJET).

WestJet and the Canadian Transportation Agency want to make you aware of your rights as a traveller. Visit [Flight and service disruptions](#) for an in-depth explanation.

Travelling with one of our airline partners? Be sure to familiarize yourself with the fees for your journey by visiting our [airline partners](#) page. Fees are collected on a one-way basis by the airline operating the first flight for each direction of your journey.

If you have used WestJet dollars as a form of payment for this itinerary you can see the amount redeemed by signing into your [WestJet Rewards account](#).

Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the [purchase of carbon offsets](#).

Booking Confirmation

Booking Reference: **s.22**

Date of issue: 29 Jan, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

– Depart

Economy Tango

✓ Monday
29 Jan, 2018

21:30
Kelowna
(YLW), BC

22:37
Vancouver
Vancouver Intl. (YVR), BC
Terminal M


AC8423

1hr07
Economy V
Operated by: Air Canada Express -
Jazz | Dash 8-300

Layover in Vancouver

0hr43

✓ Monday
29 Jan, 2018

23:20
Vancouver
Vancouver Intl. (YVR), BC
Terminal M

23:50
Victoria
Victoria Intl. (YYJ), BC



AC8087

0hr30
Economy V
Operated by: Air Canada Express -
Jazz | Q400

Total duration

2hr20

Passengers

 **Robert Hill** ✓
Ticket Number
0142189441214

Seats
s.15



Purchase summary

MasterCard
*****s.17 ✓
Amount paid: \$274.18
Tax information
GST/HST no. 10009-2287 RT0001
\$13.06

1 adult

Air Transportation Charges

Base Fare	207.00
Surcharges	12.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	12.06
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	15.00

Total airfare and taxes before options **\$253¹⁸**

Seat selection

Robert Hill	
AC8423: s.15	20.00
Goods and Services Tax - Canada no. 100092287 RT0001	1.00

Total with options and seat selection fee: **\$274¹⁸**

GRAND TOTAL (Canadian dollars) **\$274¹⁸**



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time
You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline
You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline
You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127941

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Lo, Reamick ✓				Employee ID s.22		Phone Number (250) 812-8642	
Client Organization Environment and Climate Change Strategy				Job Title Executive Assistant		Travel Group Code 3	
5. Date Completed 2018/01/22		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial business				Headquarters MO Vancouver	
12. Mailing Address for Cheque Room 112, 501 Belville St Victoria, BC V8V 1X4							
16. Travel Dates	17. Places Travelled			18. 0.53 Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		22. Lodging Costs
2018							
01/14	Van to Vic (ferry)	1145	1600	76	40.28	72.50	132.91
01/15	Vic	0700	2359	0	0.00		132.91
01/16	Vic	0700	2359	0	0.00		132.91
01/17	Vic	0700	2359		0.00		132.91
01/18	Vic	0700	2359		0.00		132.91
01/19	Vic to Van (ferry)	1000	1530	78	41.34	72.50	
01/19	Van ✓	1530	1750		0.00	10.50	0.00
TOTALS OF COLUMNS				36. ✓	37. ✓	38. ✓	39. ✓
154 kms				\$ 81.62	\$ 155.50	\$ 280.25	\$ 664.55
				40. ✓	41. ✓	42. ✓	43. ✓
				\$ 0.00	\$ 1181.92	\$ 1181.92	\$ 1181.92
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount	
048	29005	64000	5701	2900000	s.22	1171.42 s.22	
048	29005	64000	5702	2900000		10.50	
048							
048							
Less Travel Advance							
048							
AMOUNT DUE TO EMPLOYEE						54.	
						\$ 1181.92	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

Audit Trail for Travel Voucher (Restricted Use) E127941 for Lo, Reamick

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/01/22 15:42:57	Lo, Reamick (IDIR\REAMLO) Reamick.Lo@gov.bc.ca		Saved	Lo, Reamick Reamick.Lo@gov.bc.ca
2018/01/22 15:43:20	Lo, Reamick (IDIR\REAMLO) Reamick.Lo@gov.bc.ca		Initiated	Frampton, Caelie Caelie.Frampton@gov.bc.ca
2018/01/23 10:27:53	Frampton, Caelie ✓ (IDIR\CFRAMPT) Caelie.Frampton@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Travel Voucher # 127941

Jan 14 ✓ Van office — Tsahwassen ferry —
Swartz Bay ferry — Victoria Hotel
76 km

Jan 15 ✓ Victoria hotel — Legislature —
Swartz Bay — Tsahwassen ferry —
Van. office — Van meetg
78 km

From: [Janke, Debra FIN:EX](#)
To: [Neilson, Kirsten ENV:EX](#)
Subject: TV#E127941 Reamick Lo
Date: Wednesday, February 14, 2018 11:00:49 AM

Hi Kirsten,

The s.15 indicates a balance due. Please provide proof of payment.

Thanks.

Debra

Debra Janke

Executive Financial Clerk, Ministers' Office Support Services

Corporate Financial and Facilities Services Branch

Ministry of Finance

Phone: 778 698-8564 Fax: (250) 356-7326

Email: Debra.Janke@gov.bc.ca

Website: <http://www.min.fin.gov.bc.ca>

Serving all Ministers' Offices and the Office of the Premier

From: [Lo, Reamick ENV:EX](#)
To: [Janke, Debra FIN:EX](#)
Subject: E127941 receipt
Date: Friday, February 16, 2018 4:07:19 PM

From: Lo, Reamick ENV:EX ✓
Sent: February-16-18 11:14 AM
To: Neilson, Kirsten ENV:EX
Subject: Fwd: Folio for Reservation s.22 ”
I have 2 claims. This receipt for claim E127941

Sent from my iPhone

Begin forwarded message:

From s.15
Date: February 16, 2018 at 11:11:24 AM PST
To: Reamick.lo@gov.bc.ca
Subject: Folio for Reservation s.22 ”

s.15

Reamick Lo
s.22

Arrival: 1/14/2018
Departure: 1/19/2018
Date: 2/16/2018 11:11:17 AM

Reamick.lo@gov.bc.ca

Page 1 of 1

Date	Name	Room Number	Description	Debit/Credit
✓ 1/14/2018	Reamick Lo	s.15	Room Rate CSA single rate, ok	100.00
1/14/2018	Reamick Lo		Self Parking (x 1) ✓	15.00
1/14/2018	Reamick Lo		GST Room (5.05%)	5.05
1/14/2018	Reamick Lo		GST Other (5%)	0.75

	1/14/2018	Reamick Lo	DMF	1.00
			Destination	
			Marketing Fee	
			(1%)	
	1/14/2018	Reamick Lo	HST Hotel	11.11
			Room (11.11%)	
✓	1/15/2018	Reamick Lo	Room Rate	100.00
	1/15/2018	Reamick Lo	Self Parking (x	15.00
			1)	
	1/15/2018	Reamick Lo	GST Room	5.05
			(5.05%)	
	1/15/2018	Reamick Lo	GST Other	0.75
			(5%)	
	1/15/2018	Reamick Lo	DMF	1.00
			Destination	
			Marketing Fee	
			(1%)	
	1/15/2018	Reamick Lo	HST Hotel	11.11
			Room (11.11%)	
✓	1/16/2018	Reamick Lo	Room Rate	100.00
	1/16/2018	Reamick Lo	Self Parking (x	15.00
			1)	
	1/16/2018	Reamick Lo	GST Room	5.05
			(5.05%)	
	1/16/2018	Reamick Lo	GST Other	0.75
			(5%)	
	1/16/2018	Reamick Lo	DMF	1.00
			Destination	
			Marketing Fee	
			(1%)	
	1/16/2018	Reamick Lo	HST Hotel	11.11
			Room (11.11%)	
✓	1/17/2018	Reamick Lo	Room Rate	100.00
	1/17/2018	Reamick Lo	Self Parking (x	15.00
			1)	
	1/17/2018	Reamick Lo	GST Room	5.05
			(5.05%)	
	1/17/2018	Reamick Lo	GST Other	0.75
			(5%)	
	1/17/2018	Reamick Lo	DMF	1.00
			Destination	
			Marketing Fee	
			(1%)	
	1/17/2018	Reamick Lo	HST Hotel	11.11
			Room (11.11%)	
✓	1/18/2018	Reamick Lo	Room Rate	100.00
	1/18/2018	Reamick Lo	Self Parking (x	15.00
			1)	
	1/18/2018	Reamick Lo	GST Room	5.05
			(5.05%)	
	1/18/2018	Reamick Lo	GST Other	0.75
			(5%)	
	1/18/2018	Reamick Lo	DMF	1.00

			Destination Marketing Fee (1%)	
1/18/2018	Reamick Lo	s.15	HST Hotel Room (11.11%)	11.11
			1/19/2018 Visacard # s.17 ✓	\$664.55
s.15	Total Net of Tax			575.00
	Tax			89.55
	Total Including Tax			<u>664.55</u>
	Balance Due			0.00 ✓
s.15				

PURCHASE



2018/01/19 ✓
Swartz Bay
To
Tsawwassen
AUTH ONLY

20' Undersize Vehi	57.50
1 ✓ Adult	17.20
Fuel Rebate	2.20-

Total	72.50
Visa	72.50
*****s.17	
005/01-66223094	
0015720700	
Approved: 013671	
CHANGE DUE	0.00

LANE 07

SWB 19 Jan 2018 10:27



SEE REVERSE SIDE OF TICKET

Tsawwassen

To
Swartz Bay



Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 41

RECEIPT - PLEASE RETAIN

PURCHASE 2018/01/14 ✓

20' Undersize Vehi	57.50
1 ✓ Adult	17.20
Fuel Rebate	2.20-

Total	72.50
-------	-------

Visa	
*****s.17	72.50
AUTH 025041 66277657 0010012830 S	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

CARDHOLDER COPY

TSA 14 Jan 2018 13:04:18



1007091 072434
SEE REVERSE SIDE OF TICKET

METRO PARKING LOT 34
650 W. 10TH AVE. VANC
GST 843267329RT0001
RATES INCLUDE ALL TAXES

REG 01-19-2018 17:50
CO1 MCW01 735147

1 3 HOUR	\$10.50
TL	\$10.50
CASH	\$10.50

Handwritten: Metrol parking meeting

Reamick Lo
s.22

Confirmation No:s.15

Arrival: 1/14/2018

Departure: 1/19/2018

CSA approved single rate, ok ✓

Date:1/19/2018 1:41:47 AM

Corinne.brosz@gov.bc.ca

Page 1 of 3

Date	Name	Room Number	Description	Debit/Credit
1/14/2018	Reamick Lo	s.15	Room Rate	100.00
1/14/2018	Reamick Lo		Self Parking (x 1)	15.00
1/14/2018	Reamick Lo		GST Room (5.05%)	5.05
1/14/2018	Reamick Lo		GST Other (5%)	0.75
1/14/2018	Reamick Lo		DMF Destination	1.00
1/14/2018	Reamick Lo		Marketing Fee (1%)	
1/14/2018	Reamick Lo		HST Hotel Room (11.11%)	11.11
1/15/2018	Reamick Lo		Room Rate	100.00
1/15/2018	Reamick Lo		Self Parking (x 1)	15.00
1/15/2018	Reamick Lo		GST Room (5.05%)	5.05
1/15/2018	Reamick Lo		GST Other (5%)	0.75
1/15/2018	Reamick Lo		DMF Destination	1.00
1/15/2018	Reamick Lo		Marketing Fee (1%)	
1/15/2018	Reamick Lo		HST Hotel Room (11.11%)	11.11
1/16/2018	Reamick Lo		Room Rate	100.00
1/16/2018	Reamick Lo		Self Parking (x 1)	15.00
1/16/2018	Reamick Lo		GST Room (5.05%)	5.05
1/16/2018	Reamick Lo		GST Other (5%)	0.75
1/16/2018	Reamick Lo		DMF Destination	1.00
1/16/2018	Reamick Lo		Marketing Fee (1%)	
1/16/2018	Reamick Lo		HST Hotel Room (11.11%)	11.11
1/17/2018	Reamick Lo		Room Rate	100.00
1/17/2018	Reamick Lo		Self Parking (x 1)	15.00
1/17/2018	Reamick Lo		GST Room (5.05%)	5.05

s.15

s.15

Reamick Lo
s.22

Confirmation No: s.15

Arrival: 1/14/2018

Departure: 1/19/2018

Date: 1/19/2018 1:41:47 AM

Corinne.brosz@gov.bc.ca

Page 2 of 3

Date	Name	Room Number	Description	Debit/Credit
1/17/2018	Reamick Lo	s.15	GST Other (5%)	0.75
1/17/2018	Reamick Lo		DMF Destination	1.00
			Marketing Fee (1%)	
1/17/2018	Reamick Lo		HST Hotel Room	11.11
			(11.11%)	
1/18/2018	Reamick Lo		Room Rate	100.00
1/18/2018	Reamick Lo		Self Parking (x 1)	15.00
1/18/2018	Reamick Lo		GST Room (5.05%)	5.05
1/18/2018	Reamick Lo		GST Other (5%)	0.75
1/18/2018	Reamick Lo		DMF Destination	1.00
			Marketing Fee (1%)	
1/18/2018	Reamick Lo		HST Hotel Room	11.11
			(11.11%)	

Total Net of Tax	575.00
Tax	89.55
Total Including Tax	664.55
Balance Due	664.55



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128031

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Lo, Reamick ✓				Employee ID s.22		Phone Number (250) 812-8642					
Client Organization Environment and Climate Change Strategy				Job Title Executive Assistant		Travel Group Code 3					
5. Date Completed 2018/02/05		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Ministerial business				Headquarters MO Vancouver					
12. Mailing Address for Cheque Room 112, 501 Belville St Victoria, BC V8V 1X4											
16. Travel Dates	17. Places Travelled			18. 0.53 Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous		
	Destination	Start	End	Km	Cost		Claim	Cost	Cost	Describe	
2018	Van to PoCo	1200	1500	81	42.93			0.00			
01/25	Van to Seaplane	0645	0720	0	0.00	28.50		0.00			
01/31	Seaplane-Ledge	0830	0840	0	0.00	6.50		0.00			
01/31	Vic	0645	2359		0.00		F-	51.50	117.16		
02/01	Vic	0630	1700		0.00	6.00	F-D	33.25			
02/01	Seaplane-Van	1700	1730		0.00	29.00		0.00			
02/02	Van to Richmond	0900	1400	36	19.08			0.00			
TOTALS OF COLUMNS					117 kms	36. ✓ \$ 62.01	37. ✓ \$ 70.00	38. ✓ \$ 84.75	39. ✓ \$ 117.16	40. ✓ \$ 0.00	Claim Total \$ 333.92 ✓
48. Client Code	49. Resp.	50. Service Line		51. STOB	52. Project	45. Supplier Code		Amount			
048	29005	64000		5701	2900000	s.22		271.9 s.22			
048	29005	64000		5702	2900000			62.01			
048											
048											
Less Travel Advance											
048											
AMOUNT DUE TO EMPLOYEE									54. ✓	s.22	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name		Date Signed			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name		Date Signed			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name		Date Signed			

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Hotel: awaiting proof of payment-rec'd March 7/18

D/J Feb 22/18

Audit Trail for Travel Voucher (Restricted Use) E128031 for Lo, Reamick

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/02/05 09:49:28	Lo, Reamick (IDIR\REAMLO) Reamick.Lo@gov.bc.ca		Saved	Lo, Reamick Reamick.Lo@gov.bc.ca
2018/02/05 09:49:38	Lo, Reamick (IDIR\REAMLO) Reamick.Lo@gov.bc.ca		Initiated	Frampton, Caelie Caelie.Frampton@gov.bc.ca
2018/02/05 14:55:40	Frampton, Caelie ✓ (IDIR\CFRAMPT) Caelie.Frampton@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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From: [Janke, Debra FIN:EX](#)
To: [Neilson, Kirsten ENV:EX](#)
Subject: TV/E128031 Reamick Lo
Date: Friday, March 9, 2018 12:17:21 PM

Hi Kirsten,

Following up to my email on March 6 for proof of payment at the ^{s.15} , -rec'd March 7/18

Thanks.

Debra

Debra Janke

Executive Financial Clerk, Ministers' Office Support Services

Corporate Financial and Facilities Services Branch

Ministry of Finance

Phone: 778 698-8564 Fax: (250) 356-7326

Email: Debra.Janke@gov.bc.ca

Website: <http://www.min.fin.gov.bc.ca>

Serving all Ministers' Offices and the Office of the Premier

From: [Janke, Debra FIN:EX](#)
To: [Neilson, Kirsten ENV:EX](#)
Subject: TVE128031 Reamick Lo
Date: Tuesday, March 6, 2018 10:01:51 AM

Hi Kirsten,

The ^{s.15} indicates a balance due. Please provide proof of payment.

Thanks.

Debra

Debra Janke

Executive Financial Clerk, Ministers' Office Support Services

Corporate Financial and Facilities Services Branch

Ministry of Finance

Phone: 778 698-8564 Fax: (250) 356-7326

Email: Debra.Janke@gov.bc.ca

Website: <http://www.min.fin.gov.bc.ca>

Serving all Ministers' Offices and the Office of the Premier

YELLOW CAB #175
1441 CLARK DR
VANCOUVER BC

Van - Seaplane

CARD *****S.17
CARD TYPE VISA
DATE 2018/01/31
TIME 8935 07:18:49
CLERK ID 1
RECEIPT NUMBER
C85030659-001-001-032-0

PURCHASE
TOTAL

\$28.50

VISA CREDIT
A0000000031010
0C98F4C935BCAAE3
8080008000-6800
E005418D1B2EB12C
8080008000-7800

APPROVED

AUTH# 054881 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST105762447RT0001

Handwritten:
Mileage
Jan 25 - Vancouver to
Port Coquitlam 81km
Feb 2 - Vancouver to Richmond
36km



604 681-1111

RECEIVED FROM

DATE *Feb 1, 2018*

\$29.00

FROM

Harbour Air Terminal

s.22

CAB NO.

28

DRIVER

[Signature]

AIRPORT SERVICE • 24 Hour Courier • Serving you since 1921
AT A PAYPHONE? CALL: 1-800-898-TAXI(8294) NO COINS NEEDED



TTY LINE (hearing impaired) 604 258-4747

GST INCLUDED
GST # R105762496

Seaplane to Van

Seaplane to Legislature

Legislature to Seaplane

Yellow Cab 250-381-2222 250-381-2242
Download Yellowcab taxi APP from App Store

Date: *Jan 31, 2018* Amount: *6.50*

Driver: *51* Car #: *51*

From: *LEGISLATIVE* To: *LEGISLATIVE*



Yellow Cab 250-381-2222 250-381-2242
Download Yellowcab taxi APP from App Store

Date: *Feb 01-18* Amount: *\$6.00*

Driver: *517* Car #: *19*

From: *Legis. Bldg* To: *Harbour Air*



From: [Neilson, Kirsten ENV:EX](#)
To: [Janke, Debra FIN:EX](#)
Subject: TVE128031 Reamick Lo
Date: Wednesday, March 7, 2018 9:38:00 AM

Hi Debra,
Please see proof of payment below.
Thanks!
Kirsten

From: Lo, Reamick ENV:EX
Sent: Friday, February 16, 2018 11:16 AM
To: Neilson, Kirsten ENV:EX
Subject: Fwd: Folio for Reservation s.22 "2nd claim for E 128031
Both need to go to FIN.

Sent from my iPhone

Begin forwarded message:

From: s.15
Date: February 16, 2018 at 11:11:55 AM PST
To: Reamick.lo@gov.bc.ca
Subject: Folio for Reservation s.22 ""

s.15

Reamick Lo ✓
s.22

Confirmation No: s.22
Arrival: 1/31/2018
Departure: 2/1/2018
Date: 2/16/2018 11:11:50 AM

Reamick.lo@gov.bc.ca

Page 1 of 1

Date	Name	Room Number	Description	Debit/Credit
✓ 1/31/2018	Reamick Lo	s.15	Room Rate CSA single rate, ok ✓	100.00
1/31/2018	Reamick Lo		GST Room (5.05%)	5.05
1/31/2018	Reamick Lo		DMF Destination Marketing Fee (1%)	1.00
1/31/2018	Reamick Lo		HST Hotel Room (11.11%)	11.11

s.15 2/1/2018 Visacard

Total Net of Tax	\$117.16
Tax	100.00
Total Including Tax	17.16
	<u>117.16</u>
Balance Due	0.00 ✓

s.15

Reamick Lo
s.22

Confirmation No: s.22

Arrival: 1/31/2018

Departure: 2/1/2018

Date: 2/1/2018 3:13:26 AM

Page 1 of 1

Corinne.brosz@gov.bc.ca

CSA single rate, ok

Date	Name	Room Number	Description	Debit/Credit
1/31/2018	Reamick Lo	s.15	Room Rate	100.00
1/31/2018	Reamick Lo		GST Room (5.05%)	5.05
1/31/2018	Reamick Lo		DMF Destination	1.00
			Marketing Fee (1%)	
1/31/2018	Reamick Lo		HST Hotel Room	11.11
			(11.11%)	

Total Net of Tax	100.00
Tax	17.16
Total Including Tax	117.16
Balance Due	117.16

**MINISTRY OF FINANCE AND SUPPORTED ENTITIES
REIMBURSEMENT CLAIM FOR NON-PAYROLL RELATED EXPENSES**

INVOICE #

YEU-180102

FORM USAGE

This form is to be used by individuals to claim reimbursement for government expenditures that have been paid for personally and cannot be claimed using another reimbursement method (e.g., items that cannot be claimed through petty cash or on a travel voucher). After completion, the individual should forward the original claim (with receipts attached) to the expense authority. The expense authority will complete and sign the Coding section and forward the claim to MFIN, Accounts for processing. A cheque will be forwarded to the *Cheque Mailing Address* below.

CHEQUE INFORMATIONPayee Name: Lucinda Yeung Vendor #: 2725859 Loc. Code: _____Cheque Mailing Address: s.22**DESCRIPTION OF PURCHASE(S)**

Date of Purchase	Description	Amount
January 2, 2018	USB A/B Device Cable	27.99
Cheque Total		27.99

Lucinda
Signature of Individual Receiving Reimbursement

Jan 17, 2018
Date

Certified this is a true statement of disbursements made to which I am entitled and for which I have not been and will not be reimbursed by any other party.

CODINGClient: 026 Resp: 66001 Service Line: 44000 STOB: 6325 Project: 6600000

Eric M. Kormanik
Expense Authority Signature

Jan 11, 18
Date

Certified that the amount to be paid is correct, in accordance with appropriate statute or other authority for payment.

From: [McCormick, Erika HLTH:EX](#)
To: [Janke, Debra FIN:EX](#)
Subject: FW: Lucinda's Reimbursement Claim
Date: Monday, February 26, 2018 11:43:21 AM
Attachments: [20180117091005.pdf](#)

Just following up on this Debra, thanks!

From: McCormick, Erika HLTH:EX
Sent: Wednesday, January 17, 2018 10:08 AM
To: Janke, Debra FIN:EX
Subject: Lucinda's Reimbursement Claim

Hey Debra,

Please see attached reimbursement form for Lucinda. Receipt is below.

Thanks!
Erika

From: Yeung, Lucinda HLTH:EX
Sent: Tuesday, January 2, 2018 11:07 AM
To: McCormick, Erika HLTH:EX
Subject: FW: Staples order #: 5414833024

Hi Erika,

Happy new year! In my conversation Prem Tech advised to purchase a USB cable for my printer, which I have done with my Purchase Card. Please find the invoice below, and feel free to advise if there's anything more I need to do.

Thank you so much,

Lucinda Yeung

Executive Assistant to the Honourable Minister Adrian Dix | Minister of Health
PO Box 9050 Stn Prov Gov, Victoria, BC, V8W 9E2 | C: 604-202-8944

From: Staples [<mailto:bd.website@orders.staples.com>]
Sent: Tuesday, January 2, 2018 11:03 AM
To: Yeung, Lucinda HLTH:EX
Subject: Staples order #: 5414833024

Hello Lucinda Yeung,



Thank you for choosing Staples. Below is a summary of your recent order. You can check the status of your order anytime by visiting [My Account](#) on [Staples.ca](#)

ORDER NUMBER: 5414833024

Order Date: 01/02/2018

BILLING ADDRESS

Lucinda Yeung
Po Box 9050 Stn Prov Gov,
Victoria
Victoria, BC V8W9E2

PAYMENT INFORMATION

Subtotal: \$9.99
Shipping: \$15.00
GST or (HST): \$1.25
PST: \$1.75
Environmental Fee: \$0.00
Order Total: **\$27.99**


PAYMENT METHOD

MC ending in 5.1 ✓ \$27.99

ITEMS FOR DELIVERY

Expected Delivery: Wednesday, January 3, 2018

Ship To: s.22

Item	Price	Qty	SubTotal
 <u>DC 10' USB A/B</u> <u>DEVICE CAB</u> Item #2509499	\$9.99	1	\$9.99

[VIEW ORDER](#)

Have a question? [Visit our Help Centre](#)

Free Shipping
every day*

For all orders over \$45. ☐ [fast and free shipping](#)
[is available on most](#)
[items](#)

Price Match
Guarantee

☐ [Find a lower advertised](#)
[price and we'll match any](#)
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[dealer.](#)

Easy
Returns

☐ [Online. In Store.](#)
[Always Free](#)



MINISTRY OF FINANCE AND SUPPORTED ENTITIES
REIMBURSEMENT CLAIM FOR NON-PAYROLL RELATED EXPENSES

INVOICE #

YEU-180118

FORM USAGE

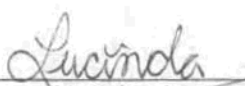
This form is to be used by individuals to claim reimbursement for government expenditures that have been paid for personally and cannot be claimed using another reimbursement method (e.g., items that cannot be claimed through petty cash or on a travel voucher). After completion, the individual should forward the original claim (with receipts attached) to the expense authority. The expense authority will complete and sign the Coding section and forward the claim to MFIN, Accounts for processing. A cheque will be forwarded to the *Cheque Mailing Address* below.

CHEQUE INFORMATIONPayee Name: Lucinda Yeung ✓ Vendor #: 2725859 Loc. Code: _____Cheque Mailing Address: s.22**DESCRIPTION OF PURCHASE(S)**

Date of Purchase	Description	Amount
JAN 18, 2018	Two Printer Toners	190.38

Cheque Total

190.38


 Signature of Individual Receiving Reimbursement


Date

22-January 2018

Certified this is a true statement of disbursements made to which I am entitled and for which I have not been and will not be reimbursed by any other party.

CODING

6508

Client: 026 Resp: 66001 Service Line: 44000 STOB: 6325 Project: 6600000

 Expense Authority Signature

Date

Jan 22 / 18

Certified that the amount to be paid is correct, in accordance with appropriate statute or other authority for payment.

FIN FSA 007 REV. 06/07

Printer purchased by Amanda van Baarsen on Dec 15/17 X Ref Inv#VAN-171215
 invoice certified for Government use, only. Not for use by MLA's

D/J Feb 15/18

From: [McCormick, Erika HLTH:EX](#)
To: [Janke, Debra FIN:EX](#)
Subject: FW: Hey LUCINDA, thanks for your order!
Date: Tuesday, January 23, 2018 9:46:32 AM
Attachments: [CCF 000008.pdf](#)

Hi Debra,
Please see attached!
Thanks,
Erika

From: Yeung, Lucinda HLTH:EX
Sent: Monday, January 22, 2018 4:46 PM
To: McCormick, Erika HLTH:EX
Subject: RE: Hey LUCINDA, thanks for your order!
Thank you!

Lucinda Yeung

Executive Assistant to the Honourable Minister Adrian Dix | Minister of Health
PO Box 9050 Stn Prov Gov, Victoria, BC, V8W 9E2 | C: 604-202-8944

From: McCormick, Erika HLTH:EX
Sent: Monday, January 22, 2018 3:59 PM
To: Yeung, Lucinda HLTH:EX
Subject: RE: Hey LUCINDA, thanks for your order!
Please print, sign and send back to me 😊

From: Yeung, Lucinda HLTH:EX
Sent: Thursday, January 18, 2018 5:13 PM
To: McCormick, Erika HLTH:EX
Subject: FW: Hey LUCINDA, thanks for your order!
Hi Erika,

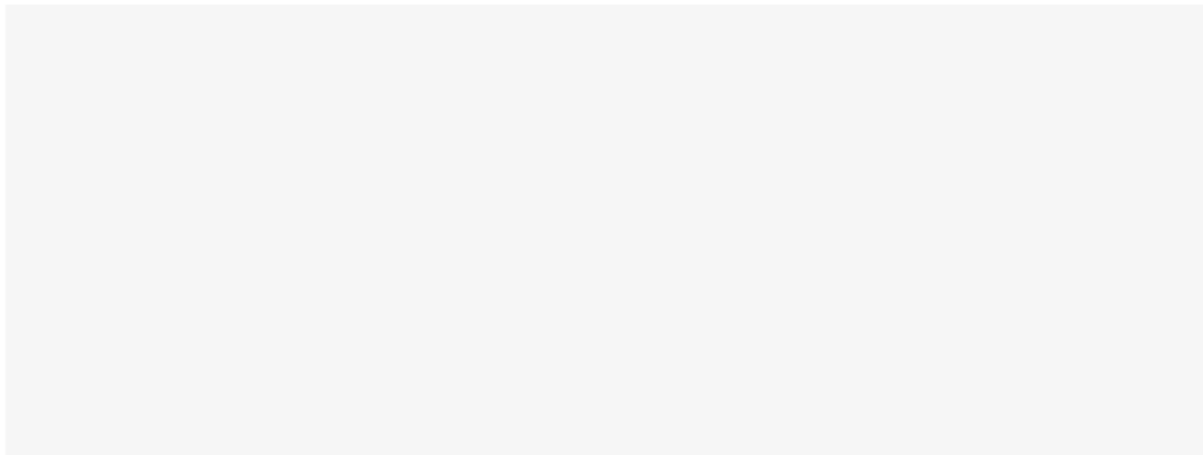
Please find below the invoice for my purchase of two printer toners. I made the purchase on my purchase card, kindly advise if there's anything else you may need.

Thank you!

Lucinda Yeung

Executive Assistant to the Honourable Minister Adrian Dix | Minister of Health
PO Box 9050 Stn Prov Gov, Victoria, BC, V8W 9E2 | C: 604-202-8944

From: Brother Canada [<mailto:brother@news.brother.ca>]
Sent: Thursday, January 18, 2018 4:47 PM
To: Yeung, Lucinda HLTH:EX
Subject: Hey LUCINDA, thanks for your order!



Here's a summary of your order. Keep this info for your records.

Order date: 2018-01-18

Order #: 0001856297

Customer #: s.17

Payment Method: MC

Shipping Method: Standard

Shipping Information

Lucinda yeung

s.22

Billing Information

Lucinda Yeung

PO Box 9050 Stn Prov Govt

Victoria, BC, V8W 9E2

Canada

6042028944

Here is the list of the ordered articles:

Description	Qty	Price
 <u>HIGH YIELD TONER CARTRIDGE</u> item #: TN760	2	\$ 199.98

Order Sub-Total:	\$199.98
Eco Fee:	\$
Cart Discount:	\$30.00
Shipping Handling:	\$0
QST/PST (1000100117):	\$11.90
GST/HST (100663764 RT):	\$8.50

Order Total:	\$190.38
Promo Savings:	\$30.00
Brother Care Savings:	\$

Thanks for your order!

Account Information

Name ID

YEUNG, LUCINDA
s.17,s.22 ✓

Corporation Default Code

PROVINCE OF BC TRAVEL

Statement Highlights

Statement Date

02/03/2018

Statement ID

s.17,s.22

Account #

s.17,s.22

Currency

Account Limit

Payment Due Date

Account Balance

Minimum Payment

Your payment was received

Transaction Details

Tran ID	Tran Date	Proc Date	Description	Auth #	Addendum	GL/Customer Code	Total Tax	Amount
---------	-----------	-----------	-------------	--------	----------	------------------	-----------	--------

Account Number : s.22

s.17,s.22

498475497	01/20	01/22	BROTHER INT L CORP LTD DOLLARD DES O, QC, CAN	194622	No Addendum	-	20.40*	190.38 ✓
-----------	-------	-------	--	--------	----------------	---	--------	----------

s.17,s.22

Report any items which do not agree with your records within 60 days of statement date.

* - Tax is estimated using information provided from the transaction and is for informational purposes only.

s.17,s.22

YEUNG, LUCINDA
501 BELLEVILLE ST-RM 337
VICTORIA, BC
V8V1X4, CAN

Account Balance
Minimum payment Due
Payment due by (MM/DD/YYYY)

Amount you're paying



Control No.

E128207

Name Yeung, Lucinda ✓	Employee ID s.22	Phone Number s.22
Client Organization Health	Job Title Executive Assistant	Travel Group Code 3

5. Date Completed 2018/02/27	6. Fiscal Year 2018	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel EA Meetings		Headquarters Vancouver ✓

12. Mailing Address for Cheques	s.22
---------------------------------	------

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
2018	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe
01/31	Van - Vic	0700	1800		0.00	207.00	F-	51.50			
02/01	Vic - Van	0730	1800		0.00	207.00	F-	51.50		5.50	Taxi

	36.	37. ✓		38. ✓	39.	40. ✓	Claim Total
TOTALS OF COLUMNS	\$ 0.00	\$ 414.00		\$ 103.00	\$ 0.00	\$ 5.50	\$ 522.50

[illegible][illegible]

		54.	\$ 522.50	<input checked="" type="checkbox"/>
			AMOUNT DUE TO EMPLOYEE	

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
---	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
---	-------------------	--------------------

Audit Trail for Travel Voucher (Restricted Use) E128207 for Yeung, Lucinda

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/02/27 12:08:02	McCormick, Erika (IDIR\ERIMCCOR) Erika.McCormick@gov.bc.ca	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca	Saved	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca
2018/02/27 12:10:12	McCormick, Erika (IDIR\ERIMCCOR) Erika.McCormick@gov.bc.ca	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca	Notified	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca
2018/02/27 17:44:07	Yeung, Lucinda (IDIR\LYEUNG) Lucinda.Yeung@gov.bc.ca		Initiated	Singh, Jasmyn Jasmyn.Singh@gov.bc.ca
2018/03/04 20:54:24	Singh, Jasmyn ✓ (IDIR\JASMSING) Jasmyn.Singh@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128207 for Yeung, Lucinda

1 note(s) returned.

Created On	Author	Note
2018/02/27 12:08:02	McCormick, Erika (IDIR\ERIMCCOR) Erika.McCormick@gov.bc.ca	01/31 - Paid for both flights Van - Vic, Vic - Van on travel card. 02/01 - Taxi from Legislature to HA.

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Harbour Air Seaplanes

Vancouver (604) 274-1277
Victoria (250) 384-2215
Nanaimo (250) 714-0004
Ganges (250) 714-9880

Toll-free 1-800-665-6212
Website: www.harbourair.com
1/31/2018 7:40:08 AM
GST: 84295 5858 RT0001

CUSTOMER COPY

Booking s.22

Lucinda Yeung (Ministry Of Health)
Wednesday, January 31, 2018 ✓
1 Passenger(s)

Flight #205/Twin Otter
Departs 08:00 AM @ Vancouver Harbour
Arrives 08:15 AM @ Victoria Harbour

Invoice #: s.17

1x	All Skeds - Baggage : Chec	\$0.00 CDN
1x	Sked 200 : Carbon Offset	\$0.65 CDN
1x	Sked 200 : VHFC Terminal	\$9.86 CDN
1x	Sked 200/300 : Standard	\$186.64 CDN

Lucinda Yeung (Ministry Of Health)
Thursday, February 1, 2018
1 Passenger(s)

Flight #220/Twin Otter
Departs 16:00 PM @ Victoria Harbour
Arrives 16:30 PM @ Vancouver Harbour

Invoice #: s.17

1x	All Skeds - Baggage : L	\$0.00 CDN
1x	Sked 200 : Carbon Offs	\$0.65 CDN
1x	Sked 200 : VHFC Termin	\$9.86 CDN
1x	Sked 200/300 : Standard	\$186.64 CDN

Goods and Services Tax GST

Grand Total \$414.00 CDN

Payment Information:

Master Card \$414.00 CDN

Date/Time 1/31/2018 7:40:05 AM
Station HCXHCS05
Terminal ID HCXHCC05
Action

1x Sked 200 : Carbon Offset \$0.65 CDN
1x Sked 200 : VHFC Terminal \$9.86 CDN
1x Sked 200/300 : Standard \$186.64 CDN

Goods and Services Tax 11.1% GST

Grand Total \$414.00 CDN

Payment Information:

Master Card \$414.00 CDN

Date/Time 1/31/2018 7:40:05 AM
Location HCXHCS05
Terminal ID HCXHCC05
Action Purchase/Telephone
Card Type M/C
Card Number **** * s.17 M ✓
Amount \$414.00
Authorization 104005
Trace Number 030001001014
Response 00-001/APPROVED 104005

RETURN FLIGHTS

CUSTOMER COPY

Free WIFI Password: haguest99

Harbour Air Seaplanes

Vancouver (604) 274-1277

Victoria (250) 384-2215

Nanaimo (250) 714-0004

Ganges 1-607-37-9880

Toll-free 1-800-665-0212

Website: www.harbourair.com

1/31/2018 7:40:08 AM

GST: 84295 5858 RT0001

CUSTOMER COPY

Booking # s.22

Lucinda Yeung (Ministry Of Health) ✓

Wednesday, January 31, 2018 ✓

1 Passenger(s) ✓

Flight #205/Twin Otter

Departs 08:00 AM @ Vancouver Harbour ✓

Arrives 08:45 AM @ Victoria Harbour ✓

Invoice #: s.17

1x All Skeds - Baggage : Chec \$0.00 CDN

1x Sked 200 : Carbon Offset \$0.65 CDN

1x Sked 200 : VHFC Terminal \$9.86 CDN

1x Sked 200/300 : Standard \$186.64 CDN

Lucinda Yeung (Ministry Of Health)

Thursday, February 1, 2018

1 Passenger(s)

Flight #220/Twin Otter

Departs 16:00 PM @ Victoria Harbour

Arrives 16:30 PM @ Vancouver Harbour

Invoice #: s.17

BLUEBIRD CABS #37
2612 QUADRA ST
VICTORIA BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/02/01 ✓
TIME 4367 15:35:37
RECEIPT NUMBER
C85068837-001-143-016-0

PURCHASE
AMOUNT \$5.50
TIP s.22
TOTAL

MasterCard
A0000000041010
F0775E63DCCFD09D
0000008000-E800
F838C32484B2D104

APPROVED

AUTH# 183537 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE .250.382.2222

HE18EXECDM2



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128177

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Liens, Raymond			Employee ID s.22			Phone Number (250) 361-7388					
Client Organization Mental Health and Addictions			Job Title Executive Assistant			Travel Group Code 3					
5. Date Completed 2018/02/23		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel to vic for EA orientation to van for meetings				Headquarters New Westminster					
12. Mailing Address for Cheque											
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe
2018											
01/01	Oct 4- NW/ PQ	0900	1700	30	15.90			0.00			
01/02	Oct. 10th NW/van	1100	1300	40	21.20			0.00			
01/03	Oct. 12 van/ PG rt (AC)*	0630	2000		0.00		F-	51.50			
01/04	Oct 17 van/vic **	0800	2359	120	63.60		F-	51.50			
01/05	oct. 18 vic	0800	2359		0.00		F-	51.50			
01/06	oct. 19th vic/ v an **	1700	2030		0.00		F-	51.50			
01/07	Nov. 17 NW/van	1200	1400	24	12.72			0.00			
01/08	Nov. 21 NW/van	1000	1400	25	13.25			0.00			
** Ferry paid for by Public Safety's Executive Assistant											
*PCARD											
TOTALS OF COLUMNS				36.	37.		38.	39.	40.	Claim Total	
				\$ 126.67	\$ 0.00		\$ 206.00	\$ 0.00	\$ 0.00	\$ 332.67	
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount					
027	66M02	44900	5701	66MHA00	s.22	218.10 s.22					
027	66M02	44900	5702	66MHA00		114.57					
027											
027											
Less Travel Advance											
027											
										54.	\$ 332.67
AMOUNT DUE TO EMPLOYEE											
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name			Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name			Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name			Date Signed		

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by CDM March 13, 2018

Audit Trail for Travel Voucher (Restricted Use) E128177 for Liens, Raymond

6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/02/23 16:39:03	Wade, Debbie (IDIR\DWADE) Debbie.Wade@gov.bc.ca	Liens, Raymond Raymond.Liens@gov.bc.ca	Saved	Liens, Raymond Raymond.Liens@gov.bc.ca
2018/02/23 17:06:46	Wade, Debbie (IDIR\DWADE) Debbie.Wade@gov.bc.ca	Liens, Raymond Raymond.Liens@gov.bc.ca	Saved	Liens, Raymond Raymond.Liens@gov.bc.ca
2018/02/27 11:05:37	Wade, Debbie (IDIR\DWADE) Debbie.Wade@gov.bc.ca	Liens, Raymond Raymond.Liens@gov.bc.ca	Saved	Liens, Raymond Raymond.Liens@gov.bc.ca
2018/02/27 11:05:56	Wade, Debbie (IDIR\DWADE) Debbie.Wade@gov.bc.ca	Liens, Raymond Raymond.Liens@gov.bc.ca	Notified	Liens, Raymond Raymond.Liens@gov.bc.ca
2018/02/27 11:53:24	Liens, Raymond (IDIR\RLIENS) Raymond.Liens@gov.bc.ca		Initiated	Thumath, Meaghan Meaghan.Thumath@gov.bc.ca
2018/03/06 12:18:16	Thumath, Meaghan (IDIR\MTUMATH) Meaghan.Thumath@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128177 for Liens, Raymond

1 note(s) returned.

Created On	Author	Note
2018/02/27 11:05:37	Wade, Debbie (IDIR\DWADE) Debbie.Wade@gov.bc.ca	please see excel spreadsheet

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Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: ^{s.22}

Name: Mr Raymond Liens
E-mail: DEBBIE.WADE@GOV.BC.CA
Payment: CCCAXXXXXXXXXXX ^{s.17}

Customer Care
Air Canada Reservations
1-888-247-2262

Air Canada Flight Information
1-888-422-7533
[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8201	Vancouver (YVR)	Prince George (YXS)	DH4	Economy (W)	Confirmed
<i>Operated by:</i>	Thu 12-Oct 2017	Thu 12-Oct 2017			
<i>Air Canada Express-Jazz</i>	07:40 - TERMINAL M -MAIN	08:53			
Seat number(s) requested:	^{s.15}				
AC8212	Prince George (YXS)	Vancouver (YVR)	DH4	Economy (U)	Confirmed
<i>Operated by:</i>	Thu 12-Oct 2017	Thu 12-Oct 2017			
<i>Air Canada Express-Jazz</i>	17:35	18:50 - TERMINAL M -MAIN			
Seat number(s) requested:	^{s.15}				

Passenger Information

Passenger: 1 Mr Raymond Liens
Ticket number: 014 2184 348472

Purchase Summary

Passenger: 1 Ticket number 014 2184 348472

Date of issue	11-Oct 2017
Fare Amount in Canadian dollars:	679.00
<i>(including <u>navigational & other charges</u>)</i>	
Taxes, Fees & Charges	

Total Fare in :	No Additional collection
-----------------	--------------------------

Options	
Name change fee in Canadian dollars	60.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	3.00

Ticket particularities:

NAMECHG
AC ONLYF/NONREF/CHGE FEE
-BG:AC

*Fare calculation:

12OCT17YVR AC YXS Q12.00R249.00AC YVR Q12.00R406.00CAD679.00
END ROE1.00 PD14.25CA30.00SQ36.16XG

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)
RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)
XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Information

1

RESERVATION DETAILS

Arrival Date: October 16, 2017
Departure Date: October 19, 2017
Room Category: nqq
Reservation #: s.22
Number of Night(s): 3

Number of Guest(s): 1 Adult(s), 0 Children
Total Charges: \$347.97
Total Taxes: \$50.97
Grand Total: \$347.97

HE18EXECDM2



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128178

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Liens, Raymond			Employee ID s.22			Phone Number (250) 361-7388																																																																																																																																																																										
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12. Mailing Address for Cheque																																																																																																																																																																																
<table border="1"> <thead> <tr> <th>16. Travel Dates</th> <th colspan="3">17. Places Travelled</th> <th colspan="2">18. Personal Vehicle Use</th> <th>19. Other Transport Costs</th> <th colspan="2">20. & 21. Meals</th> <th>22. Lodging Costs</th> <th colspan="2">20. & 21. Miscellaneous</th> </tr> <tr> <th></th> <th>Destination</th> <th>Start</th> <th>End</th> <th>Km</th> <th>Cost</th> <th></th> <th>Claim</th> <th>Cost</th> <th></th> <th>Cost</th> <th>Describe</th> </tr> </thead> <tbody> <tr> <td>2018</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>01/08</td> <td>Dec 11 van/kel (WJ)</td> <td>1500</td> <td>1700</td> <td></td> <td>0.00</td> <td>PCARD</td> <td>H-</td> <td>25.75</td> <td>✓</td> <td>126.44</td> <td></td> </tr> <tr> <td>01/09</td> <td>Dec. 12 kel/ van (WJ)</td> <td>2000</td> <td>2130</td> <td></td> <td>0.00</td> <td>✓</td> <td>F-</td> <td>51.50</td> <td></td> <td></td> <td></td> </tr> <tr> <td>01/10</td> <td>Dec. 13 nw/PQ</td> <td>0900</td> <td>0930</td> <td>30</td> <td>15.90</td> <td></td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>01/11</td> <td>Dec. 14NW/ van</td> <td>0830</td> <td>1000</td> <td>36</td> <td>19.08</td> <td></td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>01/15</td> <td>NW/ Harrison</td> <td>1300</td> <td>1500</td> <td>250</td> <td>132.50</td> <td></td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>01/16</td> <td>New West/ van</td> <td>1000</td> <td>1200</td> <td></td> <td>0.00</td> <td>✓ 25.00</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>01/17</td> <td>NW / van</td> <td>1100</td> <td>1300</td> <td>50</td> <td>26.50</td> <td>✓ 15.00</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>01/25</td> <td>nw/ surrey</td> <td>1030</td> <td>1230</td> <td>30</td> <td>15.90</td> <td></td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>01/26</td> <td>Nw/ surrey</td> <td>0900</td> <td>1130</td> <td>22</td> <td>11.66</td> <td>✓ 7.75</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="4">TOTALS OF COLUMNS</td> <td>36.</td> <td>37.</td> <td></td> <td>38.</td> <td>39.</td> <td>40.</td> <td colspan="2">Claim Total</td> </tr> <tr> <td colspan="4"></td> <td>\$ 221.54</td> <td>\$ 47.75</td> <td></td> <td>\$ 77.25</td> <td>\$ 126.44</td> <td>\$ 0.00</td> <td colspan="2">\$ 472.98</td> </tr> </tbody> </table>									16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous			Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe	2018												01/08	Dec 11 van/kel (WJ)	1500	1700		0.00	PCARD	H-	25.75	✓	126.44		01/09	Dec. 12 kel/ van (WJ)	2000	2130		0.00	✓	F-	51.50				01/10	Dec. 13 nw/PQ	0900	0930	30	15.90			0.00				01/11	Dec. 14NW/ van	0830	1000	36	19.08			0.00				01/15	NW/ Harrison	1300	1500	250	132.50			0.00				01/16	New West/ van	1000	1200		0.00	✓ 25.00		0.00				01/17	NW / van	1100	1300	50	26.50	✓ 15.00		0.00				01/25	nw/ surrey	1030	1230	30	15.90			0.00				01/26	Nw/ surrey	0900	1130	22	11.66	✓ 7.75		0.00				TOTALS OF COLUMNS				36.	37.		38.	39.	40.	Claim Total						\$ 221.54	\$ 47.75		\$ 77.25	\$ 126.44	\$ 0.00	\$ 472.98	
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01/17	NW / van	1100	1300	50	26.50	✓ 15.00		0.00																																																																																																																																																																								
01/25	nw/ surrey	1030	1230	30	15.90			0.00																																																																																																																																																																								
01/26	Nw/ surrey	0900	1130	22	11.66	✓ 7.75		0.00																																																																																																																																																																								
TOTALS OF COLUMNS				36.	37.		38.	39.	40.	Claim Total																																																																																																																																																																						
				\$ 221.54	\$ 47.75		\$ 77.25	\$ 126.44	\$ 0.00	\$ 472.98																																																																																																																																																																						
48. Client Code		49. Resp.	50. Service Line	51. STOB	52. Project		45. Supplier Code		Amount																																																																																																																																																																							
027		66M02	44900	5701	66MHA00		s.22		269.29																																																																																																																																																																							
027		66M02	44900	5702	66HMA00				203.69																																																																																																																																																																							
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45. Employee Signature (See Audit Trail)						Print Name		Date Signed																																																																																																																																																																								
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.																																																																																																																																																																																
56. Spending Authority Signature (See Audit Trail)						Print Name		Date Signed																																																																																																																																																																								
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.																																																																																																																																																																																
57. Payment Authority Signature (See Audit Trail)						Print Name		Date Signed																																																																																																																																																																								
- Requisition for payment pursuant to section 32 of the Financial Administration Act.																																																																																																																																																																																

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by CDM March 13, 2018

Audit Trail for Travel Voucher (Restricted Use) E128178 for Liens, Raymond

6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/02/23 16:53:53	Wade, Debbie (IDIR\DWADE) Debbie.Wade@gov.bc.ca	Liens, Raymond Raymond.Liens@gov.bc.ca	Saved	Liens, Raymond Raymond.Liens@gov.bc.ca
2018/02/23 17:12:39	Wade, Debbie (IDIR\DWADE) Debbie.Wade@gov.bc.ca	Liens, Raymond Raymond.Liens@gov.bc.ca	Saved	Liens, Raymond Raymond.Liens@gov.bc.ca
2018/02/27 11:07:16	Wade, Debbie (IDIR\DWADE) Debbie.Wade@gov.bc.ca	Liens, Raymond Raymond.Liens@gov.bc.ca	Saved	Liens, Raymond Raymond.Liens@gov.bc.ca
2018/02/27 11:07:25	Wade, Debbie (IDIR\DWADE) Debbie.Wade@gov.bc.ca	Liens, Raymond Raymond.Liens@gov.bc.ca	Notified	Liens, Raymond Raymond.Liens@gov.bc.ca
2018/02/27 11:52:58	Liens, Raymond (IDIR\RLIENS) Raymond.Liens@gov.bc.ca		Initiated	Thumath, Meaghan Meaghan.Thumath@gov.bc.ca
2018/03/06 12:16:46	Thumath, Meaghan ✓ (IDIR\MTUMATH) Meaghan.Thumath@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128178 for Liens, Raymond

1 note(s) returned.

Created On	Author	Note
2018/02/27 11:07:16	Wade, Debbie (IDIR\DWADE) Debbie.Wade@gov.bc.ca	see excel spreadsheet

Production *** Copyright © Government of British Columbia



eTicket Receipt

Prepared For
LIENS/RAYMOND MR

RESERVATION CODE	GMMSGC
ISSUE DATE	07Dec17
TICKET NUMBER	8382131894754
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
11Dec17	WESTJET WS 3324	VANCOUVER BC, CANADA Time 3:45pm	KELOWNABC, CANADA Time 4:42pm	Seat Number s.15 - (CONFIRMED) Baggage Allowance 1PC Booking Status OK TO FLY Fare Basis BAL Not Valid After 11DEC18
12Dec17	WESTJET WS 3331	KELOWNABC, CANADA Time 8:00pm	VANCOUVER BC, CANADA Time 9:00pm	Seat Number s.15 - (CONFIRMED) Baggage Allowance 2PC Booking Status OK TO FLY Fare Basis HAL Not Valid Before 12DEC17 Not Valid After 12DEC17

Allowances

Baggage Allowance

YVR to YLW - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

- 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YLW to YVR - 2 Pieces WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YVR to YLW , YLW to YVR - 1 Piece (WS - WESTJET)

Carry On Charges

YVR to YLW , YLW to YVR - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX
-----------------	--

	3124
Fare Calculation Line	YVR WS YLW205.00WS YVR207.00CAD412.00END
Fare	CAD 412.00
Taxes/Fees/Carrier-Imposed Charges	CAD 14.25 CA1 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 23.51 XG (GOODS AND SERVICES TAX (GST))
	CAD 20.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
Total Fare	CAD 493.76

Positive identification required for airport check in

Notice:

Travel info

QST # 1202807956TQ0001 GST # 866112535

For details about flying with WestJet, print [the important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare options](#) (Econo, Flex, Plus, and Member Exclusive)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)
- [Seat selection](#) (Seat maps, seats in Plus)

At WestJet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-time departure, we adhere to our [check-in and baggage cut-off times](#). Please make sure you're familiar with these rules, and give yourself enough time to get through security and arrive at your departure gate on time or we will deny boarding.

If you fail to show for the first flight segment of a round trip or multi-segment reservation, all remaining flights segments, including return flights, will automatically be cancelled and the total fare paid will be forfeited without compensation. To change or cancel your reservation, you can [manage your booking online](#) or call 1-888-937-8538 (1-888-WESTJET).

WestJet and the Canadian Transportation Agency want to make you aware of your rights as a traveller. Visit [Flight and service disruptions](#) for an in-depth explanation.

Travelling with one of our airline partners? Be sure to familiarize yourself with the fees for your journey by visiting our [airline partners](#) page. Fees are collected on a one-way basis by the airline operating the first flight

RECEIPT
Impark Lot - 1677
Harrison Rd Springs
Receipt and logo
www.impark.com

s.22

Expiration Date/Time
**02:29 PM
JAN 16, 2018**

Purchase Date/Time: 02:29pm Jan 16, 2018
Total Due: \$25.00 Rate: \$25.00 For 24 Hours
Total Paid: \$25.00 Payment Type: Card
Ticket #: 0004152
SN #: 621015492141
Setting: 1677 - New Meters
Mach Name: Meter 1

s.17 MasterCard Auth # 12926

Thank you!
Please come again

Diamond Parking
Thank you

Stall # 21

Expiration Date/Time
**12:33 PM
JAN 17, 2018**

Purchase Date/Time: 09:43am Jan 17, 2018
Total Parking: \$11.61
Total Taxes: \$3.19
\$15.00 Rate: 3 Hours \$15.00
Total Paid: \$15.00 Payment Type: Card
Ticket #: 4100105
SN #: 62101351353
Setting: 4100
Mach Name: 4100 New Lake

s. MasterCard Auth # 123152

Boston Pizza

BOSTON PIZZA #72
NEW WESTMINSTER
0118a Table 41 #Party 6
CHEYENNE B. SVICK: 17:17:31 01/25/18
4 Separate checks: 7-of-8

1.8 POF 3.75
4.8 POF 9.75

Sub Total: 9.38
TAX: 0.32
Sub Total: 9.70
TAX: 0.36
TOTAL: 10.06

THANK YOU!
PLEASE PAY
YOUR SERVER
US # 1292355754100

Become a fan of our facebook page
for great offers.
TELL US HOW WE DID!
We value your feedback and time.
COMPLETE OUR SUPER SHORT SURVEY and
receive a chance to WIN an AWESOME
\$200 Boston Pizza gift card.
Keep this receipt and visit
TellBostonPizza.com

For complete rules and eligibility,
please visit: TellBostonPizza.com

your Survey/Team HQ ACCESS CODE is below
87210-11000-57211
This code will expire in 28 days

RECEIPT
IMPARK
Lot - 1510
Surrey Memorial Hospital
SMH - East

Stall # 535

Expiration Date/Time
11:11 AM
JAN 26, 2018

Purchase Date/Time: 09 Jan 26 2018
Total Due: \$7.75 Rate: \$7.75 For 2 Hours
Total Paid: \$7.75 Payment Type: Card
Ticket #: 00175764
SN #: 30001039468
Setting: 1510 - DSM Coupons
Mach Name: Meter 5

s.17 MasterCard
Auth #: 121207

Thank You
Visitors Add Time
504-562-7276
Location: 1510

Swartz Bay
To
Tsawwassen

BC Ferries
Suite 200 - 1001 Granville Street
Victoria BC Canada V8W 2G7

LANE 10

RECEIPT - PLEASE RETAIN
PURCHASE 2018/02/01

Adult 17.20
Fuel Rebate 0.50
Total 16.70
Master Card s.17 16.70
AUTH 182324 6661000000000000
BL APPROVED - THANK YOU DE7
CHANGE DUE 0.00

CARDHOLDER COPY
SWB 01 Feb 2018 15:39:23

1005014 247686
SEE REVERSE SIDE OF TICKET

604 681-1111

YELLOW CAB

AIRPORT SERVICE • 24 Hour Cabway • Serving PDX, BNA, & JAX
ATA PA/PHONE7 CALL: 888-998-TAXI(8281) NO COINS/NEED
CITY LINE (training impaired) 604 681-4747

DUPLICATE

BLACK TOP & CHECKERS
CABS #383
777 PACIFIC ST
VANCOUVER BC

DUPLICATE

CARD s.17
CARD TYPE INTERAC
ACCOUNT TYPE CHEQUING
DATE 2018/02/08
TIME 5405 14 34 18
CLERK ID 1
RECEIPT NUMBER
C85014180-001-222-006-0

PURCHASE TOTAL
\$33.00

Interac
A0000002771010
0392130EAE7F4F9B
8000008000-6800
3AA14465EEED3AD9

APPROVED
AUTH# 524590 00-001
THANK YOU

CARDHOLDER COPY

DUPLICATE

ROYAL CITY TAXI CAB 01
436 ROUSSEAU ST
NEW WESTMINSTBC

CARD s.17
CARD TYPE INTERAC
ACCOUNT TYPE CHEQUING
DATE 2018/02/15
TIME 1542 08 15 44
CLERK ID 1071
RECEIPT NUMBER
C85054585-001-021-528-0

PURCHASE TOTAL
Claiming \$6.00 s.22

Interac
A0000002771010
491A53072B6614F2
8000008000-6800
5E4F936073A98D33

APPROVED
AUTH# 299840 00-001
THANK YOU

CARDHOLDER COPY

GST#104643655
604*525*5616

Mr Raymond Liens
 Eed
 Victoria BC s.22
 Canada

Room: s.15
 Folio: s.22
 Cashier: 40
 Arrival: 12-11-17
 Departure: 12-12-17
 Reference:

Date	Description	Additional Information	Charges	Credits
12-11-17	Room Charge		109.00	
12-11-17	Rooms GST		5.45	
12-11-17	Rooms Hotel Room Tax		8.72	
12-11-17	Rooms Municipal Tax		3.27	
12-12-17	Master Card	XXXXXXXXXXXX s.17	XX/XX	126.44
12-12-17	Master Card	XXXXXXXXXXXX	XX/XX	40.25
02-15-18	Master Card	did not consume XXXXXXXXXXXX	XX/XX	-40.25

GST Summary	
Registration No: s.17	
Room	5.45
F&B	0.00
Other	0.00
Total	5.45

PST Summary	
Room	0.00
F&B	0.00
Other	0.00
Total	0.00

Total	126.44	126.44
Balance Due	0.00 CDN	

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

s.17,s.22

Statement

Account Name:

LIENS, RAYMOND

Card Number:

XXXX-XXXX-XXXX

Company Name:

PROVINCE OF BC TRAVEL

Account Limit:

s.17,s.22

Employee ID:

s.22

Available Credit:

Statement Date (MM/DD/YYYY):

02/03/2018

Currency:

Payment Due Date (MM/DD/YYYY):

03/03/2018

Past Due Balance:

New Account Balance:

s.17,s.22

Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Previous Balance:

s.17,s.22

Payments:

Adjustments:

Net Purchases:

Cash Advance:

Fees:

Interest:

Other Charges:

New Account Balance:

Interest Charges and rates:

Item	Purchase/Other	Cash Advances
Interest charges on this statement (\$)	s.17,s.22	
Annual interest rate next period (%)		
Daily interest rate next period (%)		

Transaction Summary:

Trans Date	Posting Date	Description	Pre-Tax Amount	Total Tax	Trans Amount
s.17,s.22	Trans ID		Amount		
01/30	02/01	HARBOUR A RICHMOND BC	\$ 184.82	\$ 22.18 (e)	\$ 207.00
s.17,s.22	205252534		104802		

HE18EXECDM2



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128179

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Liens, Raymond				Employee ID s.22		Phone Number (250) 361-7388	
Client Organization Mental Health and Addictions				Job Title Executive Assistant		Travel Group Code 3	
5. Date Completed 2018/02/23		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel to Vic for meetings				Headquarters New Westminster	
12. Mailing Address for Cheque							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Claim Cost
2018							
01/30	van /vic (HA)	0800	0900		0.00	✓ 207.00	F- 51.50
01/31	vic	0700	2359		0.00		F- 51.50
02/01	vic/ van Ferry	1430	1730		0.00	✓ 16.70	F- 51.50
02/06	nw/ van	0900	1200		0.00	✓ 8.00	
02/08	nw/ van	1000	1300		0.00	✓ 33.00	
02/16	NW meeting	0830	1100		0.00	✓ 6.00	
				36.	37.		38.
				\$ 0.00	\$ 270.70		\$ 154.50
TOTALS OF COLUMNS							39.
							\$ 234.32
							40.
							\$ 0.00
							Claim Total
							\$ 659.52
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount	
027	66M02	44900	5701	66MHA00	s.22	612.52 s.22	
027	↓	↓	5702	↓		47.00	
027							
027							
Less Travel Advance							
027							
							54.
							\$ 659.52
45. Employee Signature (See Audit Trail)				Print Name		Date Signed	
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.							
56. Spending Authority Signature (See Audit Trail)				Print Name		Date Signed	
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.							
57. Payment Authority Signature (See Audit Trail)				Print Name		Date Signed	
- Requisition for payment pursuant to section 32 of the Financial Administration Act.							

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by CDM March 13/18

Audit Trail for Travel Voucher (Restricted Use) E128179 for Liens, Raymond

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/02/23 17:22:00	Wade, Debbie (IDIR\DWADE) Debbie.Wade@gov.bc.ca	Liens, Raymond Raymond.Liens@gov.bc.ca	Saved	Liens, Raymond Raymond.Liens@gov.bc.ca
2018/02/27 11:07:55	Wade, Debbie (IDIR\DWADE) Debbie.Wade@gov.bc.ca	Liens, Raymond Raymond.Liens@gov.bc.ca	Saved	Liens, Raymond Raymond.Liens@gov.bc.ca
2018/02/27 11:08:09	Wade, Debbie (IDIR\DWADE) Debbie.Wade@gov.bc.ca	Liens, Raymond Raymond.Liens@gov.bc.ca	Notified	Liens, Raymond Raymond.Liens@gov.bc.ca
2018/02/27 11:51:48	Liens, Raymond (IDIR\RLIENS) Raymond.Liens@gov.bc.ca		Initiated	Thumath, Meaghan Meaghan.Thumath@gov.bc.ca
2018/03/06 12:14:16	Thumath, Meaghan ✓ (IDIR\MTTHUMATH) Meaghan.Thumath@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128179 for Liens, Raymond

1 note(s) returned.

Created On	Author	Note
2018/02/27 11:07:55	Wade, Debbie (IDIR\DWADE) Debbie.Wade@gov.bc.ca	see attached excel spreadsheet

Production *** Copyright © Government of British Columbia

RECEIPT
IMPARK
Lot - 1510
Surrey Memorial Hospital
SMH - East

Stall # 535

Expiration Date/Time
11:11 AM
JAN 26, 2018

Purchase Date/Time: 09 Jan 26 2018
Total Due: \$7.75 Rate: \$7.75 For 2 Hours
Total Paid: \$7.75 Payment Type: Card
Ticket #: 00175764
SN #: 30001039468
Setting: 1510 - DSM Coupons
Mach Name: Meter 5

####-8369 MasterCard
Auth #: 121207

Thank You
Visitors Add Time
504-562-7276
Location: 1510

Swartz Bay
To
Tsawwassen

BC Ferries
Suite 200 - 1001 Granville Street
Victoria BC Canada V8W 2B7

LANE 10

RECEIPT - PLEASE RETAIN
PURCHASE 2018/02/01

Adult 17.20
Fuel Rebate 0.50

Total 16.70

Master Card
*****8369 16.70
AUTH 182324 66877643 8010011249 S
BL APPROVED - THANK YOU DE7

CHANGE DUE 0.00

CARDHOLDER COPY
SWB 01 Feb 2018 15:39:23

1005014 247686
SEE REVERSE SIDE OF TICKET

604 681-1111

YELLOW CAB

RECEIVED FROM

AIRPORT SERVICE • 24 Hour Cabbing • Serving PDX, SEA, & YVR
ATA PA/PHONE7 CALL: 604-681-1111 (8AM-8PM) NO COINS/NEED
CITY LINE (training impaired) 604-598-4747

DUPLICATE

BLACK TOP & CHECKERS
CABS #383
777 PACIFIC ST
VANCOUVER BC

DUPLICATE

CARD s.17
CARD TYPE INTERAC
ACCOUNT TYPE CHEQUING
DATE 2018/02/08
TIME 5405 14 34 18
CLERK ID 1
RECEIPT NUMBER
C85014180-001-222-006-0

PURCHASE
TOTAL

\$33.00

Interac
A0000002771010
0392130EAE7F4F9B
8000008000-6800
3AA14465EEED3AD9

APPROVED
AUTH# 524590 00-001
THANK YOU

CARDHOLDER COPY

DUPLICATE

ROYAL CITY TAXI CAB 01
436 ROUSSEAU ST
NEW WESTMINSTBC

CARD s.17
CARD TYPE INTERAC
ACCOUNT TYPE CHEQUING
DATE 2018/02/15
TIME 1542 08 15 44
CLERK ID 1071
RECEIPT NUMBER
C85054585-001-021-528-0

PURCHASE
TOTAL

Claiming \$6.00

s.22

Interac
A0000002771010
491A53072B6614F2
8000008000-6800
5E4F936073A98D33

APPROVED
AUTH# 299840 00-001
THANK YOU

CARDHOLDER COPY

GST#104643655
604*525*5616

Wade, Debbie MMHA:EX

From: s.15
Sent: Tuesday, February 13, 2018 4:51 PM
To: Liens, Raymond MMHA:EX
Subject: Folio for Reservation s.22

s.15

Raymond Liens
s.22

Confirmation No: s.22

Arrival: 1/30/2018

Departure: 2/1/2018

Date: 2/13/2018 4:50:50 PM

Kate.1.rollheiser@gov.bc.ca

Page 1 of 1

Date	Name	Room Number	Description	Debit/Credit
1/30/2018	Raymond Liens	s.15	Room Rate	100.00
1/30/2018	Raymond Liens		GST Room (5.05%)	5.05
1/30/2018	Raymond Liens		DMF Destination	1.00
			Marketing Fee (1%)	
1/30/2018	Raymond Liens		HST Hotel Room (11.11%)	11.11
1/31/2018	Raymond Liens		Room Rate	100.00
1/31/2018	Raymond Liens		GST Room (5.05%)	5.05
1/31/2018	Raymond Liens		DMF Destination	1.00
			Marketing Fee (1%)	
1/31/2018	Raymond Liens		HST Hotel Room (11.11%)	11.11

2/1/2018 Master Card for Raymond Liens XXXXXXXXXXXXX s.17

\$234.32

Total Net of Tax	200.00
Tax	34.32
Total Including Tax	234.32
Balance Due	0.00

s.17,s.22

Statement

Account Name:	LIENS, RAYMOND	Card Number:	XXXX-XXXX-XXXX s.17
Company Name:	PROVINCE OF BC TRAVEL	Account Limit:	s.17,s.22
Employee ID:	s.22	Available Credit:	
Statement Date (MM/DD/YYYY):	02/03/2018	Currency:	
Payment Due Date (MM/DD/YYYY):	03/03/2018	Past Due Balance:	
		New Account Balance:	s.17,s.22

Statement Summary:

s.22

Report any items which do not agree with your records within 30 days of the statement date.

Previous Balance:
Payments:
Adjustments:
Net Purchases:
Cash Advance:
Fees:
Interest:
Other Charges:
New Account Balance:

Interest Charges and rates:

Item	Purchase/Other	Cash Advances
Interest charges on this statement (\$)	s.17,s.22	
Annual interest rate next period (%)		
Daily interest rate next period (%)		

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
------------	--------------------------	-------------	--------------------------	-----------	--------------

s.17,s.22

	205252534		121207		
01/30	02/01 205252534	HARBOUR A RICHMOND BC	\$ 184.82 104802	\$ 22.18 (e)	\$ 207.00

s.17,s.22