

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Friday, June 29, 2018 2:29 PM
To: Manton, Kim FIN:EX; Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-84373 Records Due July 9, 2018

It appears they're looking for internal documents, so would be good to get clarification on whether they want public correspondence.

Molly Henry
Ministerial Assistant
Office of the Minister of Finance and Deputy Premier
250-387-3751

From: Manton, Kim FIN:EX
Sent: Friday, June 29, 2018 2:25 PM
To: Spilker, Robyn FIN:EX
Cc: Henry, Molly FIN:EX
Subject: RE: Call for Records FIN-2018-84373 Records Due July 9, 2018

Hi Robyn,

Sorry I am just getting to this now.

The request doesn't specify staff of the Minister but I am assuming we do it anyway?

me

From: Spilker, Robyn FIN:EX
Sent: Thursday, June 28, 2018 10:10 AM
To: Manton, Kim FIN:EX
Cc: Henry, Molly FIN:EX
Subject: FW: Call for Records FIN-2018-84373 Records Due July 9, 2018

Hi Kim – do you have time to send this FOI request out today? I'm hoping Molly can do it^{s.22}

Thanks!!

Robyn

From: FOI Coordinator FIN:EX
Sent: June 26, 2018 12:12 PM
To: Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>; Michell, Jennifer FIN:EX <Jennifer.Michell@gov.bc.ca>; FIN TBS FOI Coordinator FIN:EX <TBS.FOI@gov.bc.ca>; Foster, Doug FIN:EX <Doug.Foster@gov.bc.ca>
Cc: FOI Coordinator FIN:EX <FOI.Coordinator@gov.bc.ca>; Justesen, Josh T FIN:EX <Josh.Justesen@gov.bc.ca>
Subject: FW: Call for Records FIN-2018-84373 Records Due July 9, 2018

Hi All,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Thursday, June 28, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Monday, July 9, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

 Please consider the environment before printing this email | **VISION: Trusted financial and economic leadership for a prosperous province**

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender immediately. Any unauthorized copying, disclosure or distribution of the e-mail or the information it contains is strictly forbidden.

From: Courcy, Danny [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Friday, June 22, 2018 1:10 PM

To: FOI Coordinator FIN:EX

Cc: Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-84373 Records Due July 9, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Copies of all records held by the Minister Carol James, Deputy Minister Lori Wanamaker, Associate Deputy Minister David Galbraith or Assistant Deputy Minister Doug Foster- draft and final - including but not limited to meeting agendas, meeting notes, emails - sent or received, memos, briefing notes, text messages, blackberry messages, slack messages, WhatsApp messages, Facebook messages, google messages, and subsequent attachments; regarding the Site C decision and the impact on Hydro rates (Date Range for Record Search: From 10/24/2017 To 11/14/2017) Date Format is MM/DD/YYYY

Applicant Type: Political Party

Cross Government Number:

Request also directed to:

Records Due: July 9, 2018

Legislated Due Date: August 2, 2018

IAO Contact: Toyoko Doyle

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Toyoko Doyle, Senior FOI Analyst
Central Agency Team
Information Access Operations

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Friday, June 29, 2018 12:38 PM
To: Reid, Heidi FIN:EX; Spilker, Robyn FIN:EX
Subject: RE: Vacation

Yes please Heidi

Molly Henry
Ministerial Assistant
Office of the Minister of Finance and Deputy Premier
250-387-3751

From: Reid, Heidi FIN:EX
Sent: Friday, June 29, 2018 8:39 AM
To: Spilker, Robyn FIN:EX; Henry, Molly FIN:EX
Subject: RE: Vacation

Oh ghessh....my understanding is that it was all taken care of last time this issue came up...I can talk to Cindy if you'd like!

What a pain...

From: Spilker, Robyn FIN:EX
Sent: Friday, June 29, 2018 8:16 AM
To: Henry, Molly FIN:EX
Cc: Reid, Heidi FIN:EX
Subject: RE: Vacation

Unfortunately Maura can't deal with that type of problem. We need to contact:

McKinstry, Cindy D FIN:EX

Do you want to reach out to her today and cc Heidi and I? We can continue the conversation with Cindy while you're away.

From: Henry, Molly FIN:EX
Sent: June 28, 2018 5:59 PM
To: Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>
Subject: Vacation

Should I talk to Maura re my issue of not being able to request vacation time online?

Molly Henry
Ministerial Assistant
Office of the Minister of Finance and Deputy Premier
250-387-3751

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Thursday, June 28, 2018 5:33 PM
To: 'Murphy, Gail'
Cc: Ono, Santa
Subject: RE: Nice bumping into you yesterday

Hello Dr. Murphy,

On behalf of Minister James, thank you for the invitation. We will be sure to keep it in mind for the Minister's future trips to Vancouver and Kelowna, and will be in contact when we've determined potential dates.

In the meantime, please don't hesitate to reach out if I can be of assistance.

Best wishes,
Molly

Molly Henry
Ministerial Assistant
Office of the Minister of Finance and Deputy Premier
250-387-3751

From: Vredenburg, Elise [mailto:Elise.Vredenburg@ubc.ca] **On Behalf Of** Murphy, Gail
Sent: Wednesday, June 27, 2018 1:29 PM
To: James.MLA, Carole A LASS:EX; Minister, FIN FIN:EX
Cc: Ono, Santa
Subject: Nice bumping into you yesterday

Dear Minister,

It was great bumping into you yesterday at the Ottawa airport. I hope you had a pleasant flight and are enjoying some time in your constituency now that the legislature has risen for the summer.

As I mentioned, we would be delighted to welcome you to UBC's Vancouver campus this summer. If your schedule permits, it would be a great opportunity to introduce you to some of our researchers—many of whom have received research infrastructure supports and other investments from the province. Likewise, we're thrilled to be working with Minister Mark and to be receiving provincial funding to support graduate students—I would be pleased to introduce you to some of these up-and-coming researchers and show you a sample of the work that the graduate scholarships will be supporting.

Additionally, as you are likely aware, UBC officially opened the Indian Residential School History and Dialogue Centre this spring. The Centre, which provides former students and survivors of residential schools with access to historical records, is an important component of our commitment to respond to the Truth and Reconciliation Commission's Calls to Action. I'm sure you would find a tour and meeting with the Centre's new director, Mary Ellen Turpel-Lafond, to be very interesting.

I hope we will have the opportunity to connect again during the summer months. I'd be happy to have my staff follow up with your office to find a time that would work for you to visit UBC Vancouver.

Of course, if your travels take you to Kelowna, we'd also be delighted to welcome you to the Okanagan campus.

Sincerely,

Gail

Gail C. Murphy, PhD, FRSC

Vice-President Research & Innovation

Professor, Computer Science

The University of British Columbia

Vancouver Campus | xʷməθkʷəy̓əm (Musqueam) Traditional Territory

6328 Memorial Road | Vancouver BC | V6T 1Z2

Phone 604 822 4813 | Fax 604 822 6295

gail.murphy@ubc.ca

Henry, Molly FIN:EX

Subject: Call

Start: Fri 2018-06-29 1:00 PM
End: Fri 2018-06-29 1:30 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Henry, Molly FIN:EX
Required Attendees: Spilker, Robyn FIN:EX

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Thursday, June 28, 2018 4:43 PM
To: Spilker, Robyn FIN:EX
Subject: Call tmrw

Hey Robyn – Let's do a call tomorrow to discuss correspondence. I'm free from 9:30-3pm.

Molly Henry
Ministerial Assistant
Office of the Minister of Finance and Deputy Premier
250-387-3751

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Wednesday, June 27, 2018 4:49 PM
To: Viaud, Chantille PREM:EX
Subject: Re: Next week

Lets do 11

Sent from my iPhone

> On Jun 27, 2018, at 4:17 PM, Viaud, Chantille PREM:EX <Chantille.Viaud@gov.bc.ca> wrote:
>
> Let's do.... in the morning sometime? 10/11?
>
> -----Original Message-----
> From: Henry, Molly FIN:EX
> Sent: Tuesday, June 19, 2018 5:02 PM
> To: Viaud, Chantille PREM:EX <Chantille.Viaud@gov.bc.ca>
> Subject: RE: Next week
>
> I can do any time Thursday, let me know what works for you.
>
> Molly Henry
> Ministerial Assistant
> Office of the Minister of Finance and Deputy Premier
> 250-387-3751
>
> -----Original Message-----
> From: Viaud, Chantille PREM:EX
> Sent: Tuesday, June 19, 2018 2:26 PM
> To: Henry, Molly FIN:EX
> Subject: RE: Next week
>
> YES! I'm around all next week. Maybe we can do Thursday?
>
> And check this out....
>
> -----Original Message-----
> From: Henry, Molly FIN:EX
> Sent: Tuesday, June 19, 2018 1:53 PM
> To: Viaud, Chantille PREM:EX <Chantille.Viaud@gov.bc.ca>
> Subject: Next week
>
> Hey - would it be useful for us to meet next week? If so, I'm free most of Wednesday, Thursday, Friday.
>
> Sent from my iPhone

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Tuesday, June 26, 2018 2:52 PM
To: Manton, Kim FIN:EX
Subject: Re: Call for Records FIN-2018-83789 Records Due June 5, 2018

Yes, I included all record sources

Sent from my iPhone

On Jun 26, 2018, at 3:16 PM, Manton, Kim FIN:EX <Kim.Manton@gov.bc.ca> wrote:

Hi all,

Our FOI Coordinator checked in to ensure that you have included notebooks, papers & post-its in your records search. Can you let me know that you included them in your search?

Thanks
Kim

From: Manton, Kim FIN:EX
Sent: Wednesday, June 6, 2018 11:40 AM
To: Leonard, Jessica FIN:EX; Reid, Heidi FIN:EX; Henry, Molly FIN:EX; Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX; Manton, Kim FIN:EX
Subject: FW: Call for Records FIN-2018-83789 Records Due June 5, 2018

Hi all,

Please see the request below and let me know if you have any responsive records by end of day Thursday. Please note that this request is for any of the requested documentation that was prepared for the March 7, 8 and 12 teleconferences.

Search the following terms: **FIFA, 2026 World Cup bid, World Cup, United 2026 bid**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Kim

From: FOI Coordinator FIN:EX
Sent: May 30, 2018 9:20 AM
To: Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>; Michell, Jennifer FIN:EX <Jennifer.Michell@gov.bc.ca>; FIN FOI CSD FIN:EX <FIN.FOI.CSD@gov.bc.ca>; FIN PT ADM Admin FIN:EX <FIN.PTADMAdmin@gov.bc.ca>; FIN REV RD FOI FIN:EX <RD.FOI@gov.bc.ca>; Morgan, Melissa FIN:EX <Melissa.Morgan@gov.bc.ca>; Mason, Miranda N FIN:EX <Miranda.Mason@gov.bc.ca>

Cc: FOI Coordinator FIN:EX <FOI.Coordinator@gov.bc.ca>

Subject: FW: Call for Records FIN-2018-83789 Records Due June 5, 2018

Hi Everyone,

Sorry it looks like some information was deleted from the description below, the CFR does have the correct wording but I wanted to make sure everyone had the original wording from IAO in the body of the email as well.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

 Please consider the environment before printing this email | *VISION: Trusted financial and economic leadership for a prosperous province*

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender immediately. Any unauthorized copying, disclosure or distribution of the e-mail or the information it contains is strictly forbidden.

From: FOI Coordinator FIN:EX

Sent: Wednesday, May 23, 2018 10:56 AM

To: Justesen, Josh T FIN:EX

Cc: Gillies, Jessica FIN:EX; FOI Coordinator FIN:EX

Subject: FW: Call for Records FIN-2018-83789 Records Due June 5, 2018

Hi All,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Friday, May 25, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Tuesday, June 5, 2018.

Many thanks,

Lynette

Lynette Linkletter

A/FOI Analyst

Deputy Minister's Office

Ministry of Finance

Ph: 778 698-4805

From: Sanderson, Kristen [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Tuesday, May 22, 2018 2:07 PM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-83789 Records Due June 5, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information*

and Protection of Privacy Act (FOIPPA):

Regarding the teleconferences and meetings of officials at the Minister, DM and ADM level about the FIFA 2026 World Cup bid/United 2026 bid on March 7, 8 and 12: the agendas and minutes, briefing notes, decision notes, handwritten notes, PowerPoint or like presentations, audio/video recordings, and transcripts. Date Format is MM/DD/YYYY

Applicant Type: Media
Records Due: June 5, 2018
Legislated Due Date: July 3, 2018
IAO Contact: Kristen Sanderson

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Kristen Sanderson, FOI Analyst
Central Agency Team
Information Access Operations

<Integrated Call for Records Form.pdf>

<Fee Estimate Question's.docx>

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Friday, June 22, 2018 5:19 PM
To: Ewing, Patrick FIN:EX
Cc: Brouwer, Shauna FIN:EX; Morgan, Melissa FIN:EX; Michell, Jennifer FIN:EX; Reid, Heidi FIN:EX
Subject: Re: 01c - FINAL - Logistics

Thanks Patrick, will do

Sent from my iPhone

On Jun 22, 2018, at 3:52 PM, Ewing, Patrick FIN:EX <Patrick.Ewing@gov.bc.ca> wrote:

Molly,

We have received updated information regarding the Finance Ministers' Meeting:

- The Minister's-Only Breakfast will be held in the meeting room of the Finance Building (90 Elgin), where the remainder of the day's business will be held;
- There will be no separate breakfast for DMs or officials; and
- The Family Photo (the photo of ministers) will be held at 3:30 p.m., just before the media availability, rather than after breakfast as previously announced.

The attached logistics note has been updated to reflect these changes; if you could ensure that the Minister is aware of these changes that would be most appreciated.

--

Patrick

Patrick Ewing
A/Executive Director
Intergovernmental Relations and Income Security Branch
Policy and Legislation Division
BC Ministry of Finance

(778) 698-5254 • (250) 387-9061 fax
patrick.ewing@gov.bc.ca
PO Box 9470 Stn Prov Govt • Victoria BC • V8W 9V8

<01c - FINAL - Logistics.docx>

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Thursday, June 21, 2018 12:40 PM
To: Hundza, Kirsten FIN:EX; Gillies, Jessica FIN:EX; Zoeller, Sonja GCPE:EX
Subject: RE: Meeting

s.22

I'm absolutely fine with Renee joining us.

Molly Henry
Ministerial Assistant
Office of the Minister of Finance and Deputy Premier
250-387-3751

From: Hundza, Kirsten FIN:EX
Sent: Thursday, June 21, 2018 12:37 PM
To: Gillies, Jessica FIN:EX; Henry, Molly FIN:EX; Zoeller, Sonja GCPE:EX
Subject: Meeting

Hi all,

s.22

While Krista works ^{s.22} in Tax Policy, Renee Finn (currently on a TA as Office Manager in PLD-IRIS) has offered to step in and help out. I'm wondering if you are all okay if she joins us at our weekly meetings, so she can get a sense of how correspondence works in this branch?

Thanks!

Kirsten Hundza
Correspondence Coordinator
Tax Policy Branch | Ministry of Finance
778 698-1546

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Wednesday, June 20, 2018 9:35 AM
To: Stewart, Melanie FIN:EX; Manton, Kim FIN:EX
Subject: RE: Gender and Climate Strategy

This is all great, thanks Melanie! I agree all three would be valuable to meet with.

Molly Henry
Ministerial Assistant
Office of the Minister of Finance and Deputy Premier
250-387-3751

From: Stewart, Melanie FIN:EX
Sent: Tuesday, June 19, 2018 5:47 PM
To: Manton, Kim FIN:EX; Henry, Molly FIN:EX
Subject: Gender and Climate Strategy

Hi Kim and Molly,
I met with Bobbi Plecas, DM - Climate Action, today as follow-up from PS Dean's meeting with Minister Heyman.

s.13

I also talked with her about PS Dean meeting with the co-Chairs of the Climate Solutions Advisory Council (shortened name) – Merran Smith (Exec Director of Clean Energy Canada) and Marcia Smith (SR VP at Teck Resources). Again, very open to this. She suggested an email from PS Dean to them, cc'ing Minister Heyman and both Ministry DM's suggesting a meeting to discuss gender and opportunities in the clean technology sector and stating her mandate. These are powerful women who may have some great insights to share re barriers to women's representation on private boards and the general state of gender relations in private sector leadership.

Bobbi also suggested Jill Tippin – Pres and CEO of BC Tech Association. I think this connection may have already been made via JTT and Minister Ralston?

Please let me know if interest in any of the above meetings so I can ensure ENV and JTT are given a head's up. I know there is openness all around.

Thanks,
Melanie

Melanie J. Stewart, PhD.
Assistant Deputy Minister, Gender Equity
Gender Equity Secretariat
Ministry of Finance
C: 250-213-8764

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Tuesday, June 19, 2018 9:51 AM
To: Arril, Jennifer LASS:EX
Cc: Riarh, Karan LASS:EX
Subject: RE: Meeting in September with Select Standing Committee on Finance and Government Services re: budget consultation paper

Hi Jennifer – The Minister is available on Sept 17 from 8:30-10am and we've put it in her calendar.

Molly Henry
Ministerial Assistant
Office of the Minister of Finance and Deputy Premier
250-387-3751

From: Arril, Jennifer [mailto:Jennifer.Arril@leg.bc.ca]
Sent: Monday, June 18, 2018 8:17 AM
To: Spilker, Robyn FIN:EX
Cc: Riarh, Karan LASS:EX; Gillezeau, Rob FIN:EX; Henry, Molly FIN:EX
Subject: RE: Meeting in September with Select Standing Committee on Finance and Government Services re: budget consultation paper

Hi Robyn,

Thanks for your quick response. Later this summer, in preparation for the Committee's consultation, we will touch base with the Ministry folks in regard to the Budget Consultation Paper.

At this time we're just hoping to book the Minister's meeting with the Committee. Can we confirm that the Minister is available to meet with the Committee in the Douglas Fir Room on Monday, September 17 from 8:30 a.m. to 10:00 a.m.?

Thanks so much.

Jennifer Arril
Committee Clerk | Legislative Assembly of BC | Room 224, Parliament Buildings | Victoria, BC V8V 1X4 | Tel: 250.356-0823

From: Spilker, Robyn FIN:EX [mailto:Robyn.Spilker@gov.bc.ca]
Sent: Tuesday, June 05, 2018 3:54 PM
To: Arril, Jennifer <Jennifer.Arril@leg.bc.ca>
Cc: Riarh, Karan <Karan.Riarh@leg.bc.ca>; Gillezeau, Rob FIN:EX <Rob.Gillezeau@gov.bc.ca>; Henry, Molly FIN:EX <Molly.Henry@gov.bc.ca>
Subject: RE: Meeting in September with Select Standing Committee on Finance and Government Services re: budget consultation paper

Hi Jennifer,

Thanks for writing. I've copied Sr. MA Rob Gillezeau and MA Molly Henry. They are going to take the lead for our office on the budget consultation paper and process. If you can copy me on emails as well, that would be terrific.

Best,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Arril, Jennifer [<mailto:Jennifer.Arril@leg.bc.ca>]

Sent: June 5, 2018 3:05 PM

To: Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>

Cc: Riarh, Karan LASS:EX <Karan.Riarh@leg.bc.ca>

Subject: Meeting in September with Select Standing Committee on Finance and Government Services re: budget consultation paper

Good afternoon Robyn,

I am writing to touch base with you about the Finance Minister's meeting in September with the Select Standing Committee on Finance and Government Services in regard to the budget consultation paper.

As you know, the budget consultation paper is typically released September 15, which falls on a Saturday this year. We are working on the Committee's travel schedule, and it is looking as though they will start their public consultation travel on the following Monday, September 17.

Would the Minister possibly be available (tentatively at this point) to meet with the Committee on Monday, September 17 from 8:30 a.m. to 10:00 a.m. in the Douglas Fir Room?

As I'm sure the Minister's schedule fills up quickly, I thought it may be helpful to touch base well in advance.

Please don't hesitate to give me a call if you have any questions or concerns, or if you'd prefer to chat.

Thanks so much.

Jennifer Arril

Committee Clerk | Legislative Assembly of BC | Room 224, Parliament Buildings | Victoria, BC V8V 1X4 | Tel: 250.356-0823

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Monday, June 18, 2018 12:49 PM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-83667 Records Due May 30, 2018

I submitted all the FIN MIN ones that are in there. I didn't have any personal records.

Molly Henry
Ministerial Assistant
Office of the Minister of Finance and Deputy Premier
250-387-3751

From: Spilker, Robyn FIN:EX
Sent: Friday, June 15, 2018 1:41 PM
To: Henry, Molly FIN:EX
Subject: RE: Call for Records FIN-2018-83667 Records Due May 30, 2018

Attached is the package Kim passed on – she wasn't sure yours were in there. Are they included?

From: Henry, Molly FIN:EX
Sent: June 15, 2018 1:21 PM
To: Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>
Subject: RE: Call for Records FIN-2018-83667 Records Due May 30, 2018

She did, I believe the records are with her

Molly Henry
Ministerial Assistant
Office of the Minister of Finance and Deputy Premier
250-387-3751

From: Spilker, Robyn FIN:EX
Sent: Friday, June 15, 2018 1:19 PM
To: Henry, Molly FIN:EX
Subject: FW: Call for Records FIN-2018-83667 Records Due May 30, 2018

Hi Molly,

Kim may have reached out on this request already. Have you completed this search? Considering how late we are I'd like to get it in on Monday.

Thanks,
Robyn

From: Gillies, Jessica FIN:EX
Sent: May 15, 2018 12:12 PM

To: Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>
Cc: FOI Coordinator FIN:EX <FOI.Coordinator@gov.bc.ca>
Subject: RE: Call for Records FIN-2018-83667 Records Due May 30, 2018

I searched CLIFF for all EHT logs, then checked each log's author fields to determine responsiveness. Attached are the responsive records I found.

I did not include the response to Mayor Facio from Christina Zacharuk (366501) because it was not "*communications between the Minister and mayors*." I included the Logan Lake letter (p. 7) because of the attachment from Mayor Read, which is not an exact duplicate of our copy of Mayor Read's letter (p. 1).

Robyn – please include the attached in the records package you send to Katie, and provide a harms assessment.

CLIFF numbers: 366501, 367412, 367663, 367687, 367719, 367726, 367739 (*duplicate of 367687*), 367986, 367987

I also searched our hard copies, and I found letters from Mayor Harwood of Clearwater and Mayor Berrigan of Chase, which are currently scanned in FIN Minister. I have **not** provided those as I know the MO will search FIN Minister. Please make sure those letters are included in the MO's records package.

FYI in case there is a fee estimate: this took about an hour.

Jessica Gillies

Manager, FOI & Correspondence Unit | Ministry of Finance

[FIN FOI SharePoint site](#)

phone 778 698-9365

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender immediately. Any unauthorized copying, disclosure or distribution of the e-mail or the information it contains is strictly forbidden.

From: FOI Coordinator FIN:EX
Sent: Tuesday, May 15, 2018 10:41 AM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-83667 Records Due May 30, 2018

Hi All,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Thursday, May 17, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Wednesday, May 30, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

 Please consider the environment before printing this email | **VISION: Trusted financial and economic leadership for a prosperous province**

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender immediately. Any unauthorized copying, disclosure or distribution of the e-mail or the information it contains is strictly forbidden.

From: Sanderson, Kristen [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Tuesday, May 15, 2018 9:51 AM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2018-83667 Records Due May 30, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All records of communications between the Minister and mayors regarding the Employer Health Tax as mentioned by the Minister in Hansard on May 07, 2018. (Date Range for Record Search: From 02/20/2018 To 05/11/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party
Records Due: May 30, 2018
Legislated Due Date: June 25, 2018
IAO Contact: Kristen Sanderson

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Kristen Sanderson, FOI Analyst
Central Agency Team
Information Access Operations

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Friday, June 15, 2018 1:35 PM
To: Gillies, Jessica FIN:EX; Gibbs, Chantal FIN:EX; Hundza, Kirsten FIN:EX; Zoeller, Sonja
GCPE:EX
Subject: Meeting

Hi folks - I'm going to cancel this weeks meeting so I can use that time towards dealing with correspondence. If anyone has things they'd like to touch base with me on, please do so directly. Otherwise, have a good weekend!

Sent from my iPhone

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Friday, June 15, 2018 1:19 PM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-83818 Records Due June 19, 2018 - AMENDED SEARCH RANGE

I've completed it and the records are with Kim

Molly Henry
Ministerial Assistant
Office of the Minister of Finance and Deputy Premier
250-387-3751

From: Spilker, Robyn FIN:EX
Sent: Friday, June 15, 2018 1:15 PM
To: Henry, Molly FIN:EX
Subject: FW: Call for Records FIN-2018-83818 Records Due June 19, 2018 - AMENDED SEARCH RANGE

Hi Molly,

Have you figured out what your search time will be on this request?

Thanks,
Robyn

From: Gillies, Jessica FIN:EX
Sent: June 8, 2018 12:15 PM
To: Michell, Jennifer FIN:EX <Jennifer.Michell@gov.bc.ca>; Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>
Cc: FOI Coordinator FIN:EX <FOI.Coordinator@gov.bc.ca>
Subject: FW: Call for Records FIN-2018-83818 Records Due June 19, 2018 - AMENDED SEARCH RANGE

Hi Jen and Robyn,

Re: CLIFF searching, I sent the note below to program areas. MCS will search CLIFF for anything that was logged in CLIFF by MO or DMO and NOT sent to a program area.

Robyn, let me know if you want to discuss the FIN Minister search; it's a short date range but there were some form letters on other topics during that time that may make searching difficult, e.g. a search for "hous" for Jan 23 brings up 200+ MSP-related form letters with the word "household." Using the "NOT" function may be helpful, e.g.:

hous NOT msp received:23/1/18..23/1/18

Jessica Gillies
Manager, FOI & Correspondence Unit | Ministry of Finance
[FIN FOI SharePoint site](#)
phone 778 698-9365

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender immediately. Any unauthorized copying, disclosure or distribution of the e-mail or the information it contains is strictly forbidden.

From: Gillies, Jessica FIN:EX
Sent: Friday, June 8, 2018 12:11 PM
To: Morgan, Melissa FIN:EX; FIN REV RD FOI FIN:EX; FIN TBS FOI Coordinator FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-83818 Records Due June 19, 2018 - AMENDED SEARCH RANGE

Hi all,

Just a reminder to please search CLIFF for this FOI request. If you have CLIFF searching questions, please let me know. The wildcard in CLIFF is % (so a search for "hous%" would find "house," "household," "housing," etc.).

MCS will search CLIFF for anything that was NOT sent to a division, but anything referred to your division in CLIFF should be provided by your division.

Jessica Gillies
Manager, FOI & Correspondence Unit | Ministry of Finance
[FIN FOI SharePoint site](#)
phone 778 698-9365

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender immediately. Any unauthorized copying, disclosure or distribution of the e-mail or the information it contains is strictly forbidden.

From: FOI Coordinator FIN:EX
Sent: Friday, June 8, 2018 11:51 AM
To: Morgan, Melissa FIN:EX; FIN REV RD FOI FIN:EX; Spilker, Robyn FIN:EX; Michell, Jennifer FIN:EX; FIN TBS FOI Coordinator FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-83818 Records Due June 19, 2018 - AMENDED SEARCH RANGE

Hi All,


Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Tuesday, June 12, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Tuesday, June 19, 2018.

Please note MCS has provided some search terms that are commonly used for "housing" correspondence:

"Foreign"
"Speculation"
"School Tax"
"Hous" (will capture anything under housing or house)
"Home"

Thank you,

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

 Please consider the environment before printing this email | **VISION:** Trusted financial and economic leadership for a prosperous province
This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender immediately. Any unauthorized copying, disclosure or distribution of the e-mail or the information it contains is strictly forbidden.

From: Sanderson, Kristen [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Tuesday, June 5, 2018 9:08 AM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-83818 Records Due June 19, 2018 - AMENDED SEARCH RANGE

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Public correspondence received by the Ministry on the subject of housing (Date Range for Record Search: From 01/18/2018 To 01/31/2018) Date Format is MM/DD/YYYY

Applicant Type: Individual

Cross Government Number: XGR-2018-83802

Request also directed to: OOP, MAH & MAG

Records Due: June 19, 2018

Legislated Due Date: July 5, 2018

IAO Contact: Kristen Sanderson

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Kristen Sanderson, FOI Analyst
Central Agency Team
Information Access Operations

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Wednesday, June 13, 2018 5:25 PM
To: James, Carole FIN:EX
Cc: Spilker, Robyn FIN:EX
Subject: FW: Public Service Week



Molly Henry
Ministerial Assistant
Office of the Minister of Finance and Deputy Premier
250-387-3751

From: MacDonald, Sadie FIN:EX
Sent: Wednesday, June 13, 2018 1:57 PM
To: Minister, FIN FIN:EX
Subject: Public Service Week

Good afternoon Minister James,

I just want to say that it was really nice to see you at the Ministry Public Service celebration today at St. Ann's Academy. I overheard a lot of employees make the same comment. Well done! 😊

Regards,

Sadie MacDonald
Relationship and Performance Analyst
Revenue Solutions Branch | Revenue Division | Ministry of Finance
2nd Floor, 1810 Blanshard St. | Victoria, BC | V8T 4J1
phone 778.698.5237 | fax 250.356.1706 | email sadie.macdonald@gov.bc.ca

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Wednesday, June 13, 2018 10:30 AM
To: Hathaway, Maggie LASS:EX
Cc: Manton, Kim FIN:EX
Subject: Re: Have not received 2018 Ruaral Property Tax Notice

Hi Maggie - We'll ask staff for information and get back to you as soon as possible.

Sent from my iPhone

On Jun 13, 2018, at 10:25 AM, Hathaway, Maggie <Maggie.Hathaway@leg.bc.ca> wrote:

Hi Molly: I received the e-mail below and I am unsure where to turn. Would you be able to send me in the right direction? Thank you.

Maggie Hathaway | Constituency Assistant | Nicholas Simons, MLA for Powell River - Sunshine Coast
604-485-1249 #109 – 4675 Marine Avenue, Powell River, B.C. V8A 2L2

<image001.png>

Confidentiality Notice: This e-mail and any attachments are confidential and protected by legal privilege. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of this e-mail and any attachments is prohibited. If you have received this e-mail in error, please contact us immediately by return e-mail and delete this copy from your system. Thank you.

s.22
From:
Sent: Tuesday, June 12, 2018 1:12 PM
To: Hathaway, Maggie <Maggie.Hathaway@leg.bc.ca>
Subject: Have not received 2018 Ruaral Property Tax Notice

Hi Maggie, I hope all is well. We have not yet received our 2018 Rural Property Tax Notice, s.22
s.22

We have tried to contact the correct offices but to no avail, they did not reply to e-mail, and by phone we were on hold for 20 minutes and still no one answered the phone. **Could you please forward our information to the appropriate desk** as my husband is very worried about not being able to apply for our home owner grant. We need an invoice.

Thanks Maggie, I will be in s.15 on Thursday and can drop off a copy of a past invoice if you need that.

s.22

Henry, Molly FIN:EX

From: Minister, FIN FIN:EX
Sent: Tuesday, June 12, 2018 3:25 PM
To: s.22
Cc: James.MLA, Carole A LASS:EX
Subject: RE: The ID Project Request

Dear s.22

On behalf of Minister James, thank you for your message.

As this request is related to her role as MLA for Victoria-Beacon Hill, we have forwarded your message to her community office for review. That office can be reached directly at carole.james.MLA@leg.bc.ca or (250) 952-4211.

Sincerely,
Molly

Molly Henry
Ministerial Assistant
Minister of Finance and Deputy Premier

From: s.22
Sent: Tuesday, June 12, 2018 2:28 PM
To: Minister, FIN FIN:EX
Subject: The ID Project Request

Good Afternoon Carol,

I'm contacting you on behalf of my boyfriend in regards to 'The ID Project' you and your office support.

We were wondering if we could meet with you sometime this week to expedite replacement of s.22
s.22

Please let me know if this is something you or your office could assist with outside of the scheduled ID Clinics.
I look forward to hearing from you. Cheers,

--

s.22

--

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Monday, June 11, 2018 4:56 PM
To: Michell, Jennifer FIN:EX
Subject: RE: Fiscal 2018 Ministerial Accountability Report

Thanks, will get it to her tmrw morning

Molly Henry
Ministerial Assistant
Minister of Finance and Deputy Premier
250-387-3751

From: Michell, Jennifer FIN:EX
Sent: Monday, June 11, 2018 4:40 PM
To: Henry, Molly FIN:EX
Subject: Fiscal 2018 Ministerial Accountability Report

Attached is the revised letter for Minister's signature. s.13

s.13

Could you please print out and have the Minister sign?

Thanks
Jen

Jennifer Michell
Director, Executive Operations & Strategic Initiatives
Office of the Deputy Minister | Ministry of Finance

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Wednesday, June 6, 2018 4:06 PM
To: Manton, Kim FIN:EX
Subject: RE: Call for Records FIN-2018-83789 Records Due June 5, 2018

I've completed the search and found no records

Molly Henry
Ministerial Assistant
Minister of Finance and Deputy Premier
250-387-3751

From: Manton, Kim FIN:EX
Sent: Wednesday, June 6, 2018 11:40 AM
To: Leonard, Jessica FIN:EX; Reid, Heidi FIN:EX; Henry, Molly FIN:EX; Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX; Manton, Kim FIN:EX
Subject: FW: Call for Records FIN-2018-83789 Records Due June 5, 2018

Hi all,

Please see the request below and let me know if you have any responsive records by end of day Thursday. Please note that this request is for any of the requested documentation that was prepared for the March 7, 8 and 12 teleconferences.

Search the following terms: **FIFA, 2026 World Cup bid, World Cup, United 2026 bid**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thanks,
Kim

From: FOI Coordinator FIN:EX
Sent: May 30, 2018 9:20 AM
To: Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>; Michell, Jennifer FIN:EX <Jennifer.Michell@gov.bc.ca>; FIN FOI CSD FIN:EX <FIN.FOI.CSD@gov.bc.ca>; FIN PT ADM Admin FIN:EX <FIN.PTADMAdmin@gov.bc.ca>; FIN REV RD FOI FIN:EX <RD.FOI@gov.bc.ca>; Morgan, Melissa FIN:EX <Melissa.Morgan@gov.bc.ca>; Mason, Miranda N FIN:EX <Miranda.Mason@gov.bc.ca>
Cc: FOI Coordinator FIN:EX <FOI.Coordinator@gov.bc.ca>
Subject: FW: Call for Records FIN-2018-83789 Records Due June 5, 2018

Hi Everyone,

Sorry it looks like some information was deleted from the description below, the CFR does have the correct wording but I wanted to make sure everyone had the original wording from IAO in the body of the email as well.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

 Please consider the environment before printing this email | *VISION: Trusted financial and economic leadership for a prosperous province*

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender immediately. Any unauthorized copying, disclosure or distribution of the e-mail or the information it contains is strictly forbidden.

From: FOI Coordinator FIN:EX

Sent: Wednesday, May 23, 2018 10:56 AM

To: Justesen, Josh T FIN:EX

Cc: Gillies, Jessica FIN:EX; FOI Coordinator FIN:EX

Subject: FW: Call for Records FIN-2018-83789 Records Due June 5, 2018

Hi All,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Friday, May 25, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Tuesday, June 5, 2018.

Many thanks,

Lynette

Lynette Linkletter

A/FOI Analyst

Deputy Minister's Office

Ministry of Finance

Ph: 778 698-4805

From: Sanderson, Kristen [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Tuesday, May 22, 2018 2:07 PM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-83789 Records Due June 5, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the teleconferences and meetings of officials at the Minister, DM and ADM level about the FIFA 2026 World Cup bid/United 2026 bid on March 7, 8 and 12: the agendas and minutes, briefing notes, decision notes, handwritten notes, PowerPoint or like presentations, audio/video recordings, and transcripts. Date Format is MM/DD/YYYY

Applicant Type: Media

Records Due: June 5, 2018

Legislated Due Date: July 3, 2018

IAO Contact: Kristen Sanderson

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Kristen Sanderson, FOI Analyst
Central Agency Team
Information Access Operations

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Wednesday, June 6, 2018 11:37 AM
To: FIN OFFICE FIN:EX
Subject: FW: Letter - Lafarge Canada Richmond Low Carbon Fuel Project
Attachments: Letter BC PST Exemption Richmond project Minister James final.pdf

Can you please ask staff for a short background on this exemption request

Molly Henry
Ministerial Assistant
Minister of Finance and Deputy Premier
250-387-3751

From: Jonathan Moser [mailto:jonathan.moser@lafargeholcim.com]
Sent: Tuesday, May 29, 2018 9:40 AM
To: Minister, FIN FIN:EX; OfficeofthePremier, Office PREM:EX; Minister, ENV ENV:EX; Wanamaker, Lori FIN:EX; Plecas, Bobbi ENV:EX; Goss, Jordan T FIN:EX
Cc: Spilker, Robyn FIN:EX; Xia, Eveline ENV:EX
Subject: Letter - Lafarge Canada Richmond Low Carbon Fuel Project

Please see attached.

Regards,

Jonathan

--
Jonathan Moser
Head, Environment & Public Affairs, Canada
Lafarge Canada Inc.

Mobile (403) 478-5139

jonathan.moser@lafargeholcim.com

www.lafarge.ca

A member of LafargeHolcim



Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Wednesday, June 6, 2018 11:30 AM
To: s.22
Subject: RE: City Wide Dance Day/Dance Video

Hello s.22

On behalf of Minister James, thank you for your message.

As this request is related to her role as MLA for Victoria-Beacon Hill, we have forwarded your message to her community office for review. That office can be reached directly at carole.james.MLA@leg.bc.ca or (250) 952-4211.

Best of luck with your project.

Sincerely,
Molly

Molly Henry
Ministerial Assistant
Minister of Finance and Deputy Premier

From: s.22
Sent: Monday, June 4, 2018 12:03 PM
To: Minister, FIN FIN:EX
Subject: City Wide Dance Day/Dance Video

Good Afternoon Honourable Carole James,

My name is s.22

s.22 it's been my mission from the start of my journey to support and promote the City of Victoria, more specifically promote inclusivity and unity within the community. This is why I have partnered with the Victoria Cool Aid Society in order to raise money and support their cause.

In part of this mission I have a proposal to create a promotional dance video that brought out the community of Victoria, hailing from all walks of life, all ages, all levels of dance to present how people can come together with the sheer purpose to have fun, be together, and dance.

Especially in a period where acts of terror have shaken our country, this would be an amazing opportunity to breath life into the city.

I have many ties with the dance community in Victoria which I know I can call upon to participate but I want to be able to have the support of the MLA to make this possible as well. I would like to have as many people in the community to come out and participate. I would love to use our legislature as a backdrop. I also would love to share how beautiful our city is and the people within it to the rest of the world, in hope they fall in love as well and take on this project for

their own city.

I hope the MLA consider my request and be in contact with me as I would love to execute this plan sometime in July or the beginning of August.

Warm Regards,

s.22

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Tuesday, June 5, 2018 3:19 PM
To: Manton, Kim FIN:EX
Subject: RE: Call for Records FIN-2018-83714 Records Due June 1, 2018

Including the word 'transitory' does not change my results – still no records

Molly Henry
Ministerial Assistant
Minister of Finance and Deputy Premier
250-387-3751

From: Spilker, Robyn FIN:EX
Sent: Tuesday, June 5, 2018 2:42 PM
To: Manton, Kim FIN:EX
Cc: Gillezeau, Rob FIN:EX; Henry, Molly FIN:EX; Reid, Heidi FIN:EX; Leonard, Jessica FIN:EX
Subject: RE: Call for Records FIN-2018-83714 Records Due June 1, 2018

Thanks Kim. I suggest we search all outlook items for the terms "FOI," "records management," and "transitory." Those terms are board and the most likely to be used.

From: Manton, Kim FIN:EX
Sent: June 5, 2018 12:12 PM
To: Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>
Cc: Gillezeau, Rob FIN:EX <Rob.Gillezeau@gov.bc.ca>; Henry, Molly FIN:EX <Molly.Henry@gov.bc.ca>; Reid, Heidi FIN:EX <Heidi.Reid@gov.bc.ca>; Leonard, Jessica FIN:EX <Jessica.Leonard@gov.bc.ca>
Subject: RE: Call for Records FIN-2018-83714 Records Due June 1, 2018

Hi Robyn,

Here is the reply from Jessica...

Hi Kim,

The suggestions below are our best guess for what search terms might bring up responsive records—we're trying to cover all bases. If there are terms that your office wouldn't use, it may not be necessary to search for them—you and other MO staff might have a better idea what terms might be used and/or what records might exist. Senior MAs/MAs/EAs could also restrict the searches further by including the names of Administrative Coordinators and/or Administrative Assistants since the request is only looking for emails to those people. (Or if ACs/AAs are searching, they could include the names of Senior Ministerial Assistants/Ministerial Assistants/Executive Assistants).

I hope that helps!

Jessica Gillies
Manager, FOI & Correspondence Unit | Ministry of Finance
[FIN FOI SharePoint site](#)
phone 778 698-9365

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender immediately. Any unauthorized copying, disclosure or distribution of the e-mail or the information it contains is strictly forbidden.

From: Spilker, Robyn FIN:EX
Sent: Tuesday, June 5, 2018 11:33 AM
To: Manton, Kim FIN:EX
Cc: Gillezeau, Rob FIN:EX; Henry, Molly FIN:EX; Reid, Heidi FIN:EX; Leonard, Jessica FIN:EX
Subject: RE: Call for Records FIN-2018-83714 Records Due June 1, 2018

Hi Kim,

Looking at these search terms Jessica suggested, I realize they are fairly broad, and there's a lot of them. It will probably take me 1.5hrs to search. That means we'd likely have a fee estimate when we add up all our search time.

Can you ask Jessica G. if there's a way to narrow the search terms?

Thanks,
Robyn

From: Manton, Kim FIN:EX
Sent: June 5, 2018 11:00 AM
To: Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>; Gillezeau, Rob FIN:EX <Rob.Gillezeau@gov.bc.ca>; Henry, Molly FIN:EX <Molly.Henry@gov.bc.ca>; Manton, Kim FIN:EX <Kim.Manton@gov.bc.ca>; Reid, Heidi FIN:EX <Heidi.Reid@gov.bc.ca>; Leonard, Jessica FIN:EX <Jessica.Leonard@gov.bc.ca>
Subject: FW: Call for Records FIN-2018-83714 Records Due June 1, 2018

Hi all,

I was just going through my inbox and realized that I missed this search request, sorry. If you could please complete the search and get this back to me as soon as possible. Please note that this request is for all communication with AC's and AA's regarding records management.

Search the following terms: **Records Management, RM, Freedom of Information, FOI, Process, Procedures, Manual, Delet, Triple, Purge received: 18/07/17..15/05/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thank you,
Kim

From: FOI Coordinator FIN:EX
Sent: May 17, 2018 2:50 PM
To: Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>
Cc: FOI Coordinator FIN:EX <FOI.Coordinator@gov.bc.ca>
Subject: FW: Call for Records FIN-2018-83714 Records Due June 1, 2018

Hi Robyn,


Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Tuesday, May 22, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Friday, June 1, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

 Please consider the environment before printing this email | *VISION: Trusted financial and economic leadership for a prosperous province*
This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender immediately. Any unauthorized copying, disclosure or distribution of the e-mail or the information it contains is strictly forbidden.

From: Fern, Chelsea [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Thursday, May 17, 2018 10:06 AM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2018-83714 Records Due June 1, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All communication from Senior Ministerial Assistants/Ministerial Assistants/Executive Assistants to Administrative Coordinators and/or Administrative Assistants regarding records management, including triple deleting emails and responding to FOI requests – excluding records relating to the processing of individual FOI requests. (Date Range for Record Search: From 07/18/2017 To 05/15/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party
Cross Government Number: XGR-2018-83687
Request also directed to: All Ministries and the Office of the Premier
Records Due: June 1, 2018
Legislated Due Date: June 27, 2018
IAO Contact: Chelsea Fern

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200

pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Chelsea Fern, Senior FOI Analyst
Central Agency Team
Information Access Operations

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Tuesday, June 5, 2018 2:06 PM
To: Manton, Kim FIN:EX
Subject: RE: Call for Records FIN-2018-83809 Due June 8, 2018

I've completed the search and found no records

Molly Henry
Ministerial Assistant
Minister of Finance and Deputy Premier
250-387-3751

From: Manton, Kim FIN:EX
Sent: Tuesday, June 5, 2018 11:24 AM
To: Reid, Heidi FIN:EX; Spilker, Robyn FIN:EX; Leonard, Jessica FIN:EX; Henry, Molly FIN:EX; Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX
Subject: FW: Call for Records FIN-2018-83809 Due June 8, 2018

Hi all,

Please see the request below and let me know if you have any responsive records by end of day Tuesday.

Search the following terms: **Fibreco Export Inc., Port Land Valuation Regulation, Area 08, Jurisdiction 316, 500-2812-3610-0, 010-1750-5010-4, 010-1750-5030-9 received: 01/01/10..15/05/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thank you,
Kim

From: FOI Coordinator FIN:EX
Sent: May 29, 2018 11:59 AM
To: Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>; Morgan, Melissa FIN:EX <Melissa.Morgan@gov.bc.ca>
Cc: FOI Coordinator FIN:EX <FOI.Coordinator@gov.bc.ca>
Subject: FW: Call for Records FIN-2018-83809 Due June 8, 2018

Hi All,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Thursday, May 31, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Friday, June 8, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

 Please consider the environment before printing this email | **VISION: Trusted financial and economic leadership for a prosperous province**

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender immediately. Any unauthorized copying, disclosure or distribution of the e-mail or the information it contains is strictly forbidden.

From: King, Peggy [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Friday, May 25, 2018 9:10 AM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-83809 Due June 8, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All records including Office of the Premier e-mails, Ministry of Finance e-mails, e-mails, briefing materials and consultant's advice, reports and notes of discussions regarding methodology for the determination of the land values for the Fibreco Export Inc. properties for the purposes of the Port Land Valuation Regulation (Area 08, Jurisdiction 316, Roll: 500-2812-3610-0; 010-1750-5010-4; 010-1750-5030-9) Date Format is MM/DD/YYYY

Applicant Type: Business

Cross Government Number: XGR-2018-83806

Request also directed to: Office of the Premier, Transportation and Infrastructure, Municipal Affairs and Housing

Records Due: June 8, 2018

Legislated Due Date: June 27, 2018

IAO Contact: Peggy King

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Peggy King, FOI Specialist
Central Agency Team
Information Access Operations

Page 42

Withheld pursuant to/removed as

s.22

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Tuesday, June 5, 2018 1:38 PM
To: Manton, Kim FIN:EX
Subject: RE: Call for Records FIN-2018-83714 Records Due June 1, 2018

I've completed the search and found no records

Molly Henry
Ministerial Assistant
Minister of Finance and Deputy Premier
250-387-3751

From: Manton, Kim FIN:EX
Sent: Tuesday, June 5, 2018 12:12 PM
To: Spilker, Robyn FIN:EX
Cc: Gillezeau, Rob FIN:EX; Henry, Molly FIN:EX; Reid, Heidi FIN:EX; Leonard, Jessica FIN:EX
Subject: RE: Call for Records FIN-2018-83714 Records Due June 1, 2018

Hi Robyn,

Here is the reply from Jessica...

Hi Kim,

The suggestions below are our best guess for what search terms might bring up responsive records—we're trying to cover all bases. If there are terms that your office wouldn't use, it may not be necessary to search for them—you and other MO staff might have a better idea what terms might be used and/or what records might exist. Senior MAs/MAs/EAs could also restrict the searches further by including the names of Administrative Coordinators and/or Administrative Assistants since the request is only looking for emails **to** those people. (Or if ACs/AAs are searching, they could include the names of Senior Ministerial Assistants/Ministerial Assistants/Executive Assistants).

I hope that helps!

Jessica Gillies
Manager, FOI & Correspondence Unit | Ministry of Finance
[FIN FOI SharePoint site](#)
phone 778 698-9365

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender immediately. Any unauthorized copying, disclosure or distribution of the e-mail or the information it contains is strictly forbidden.

From: Spilker, Robyn FIN:EX
Sent: Tuesday, June 5, 2018 11:33 AM
To: Manton, Kim FIN:EX
Cc: Gillezeau, Rob FIN:EX; Henry, Molly FIN:EX; Reid, Heidi FIN:EX; Leonard, Jessica FIN:EX
Subject: RE: Call for Records FIN-2018-83714 Records Due June 1, 2018

Hi Kim,

Looking at these search terms Jessica suggested, I realize they are fairly broad, and there's a lot of them. It will probably take me 1.5hrs to search. That means we'd likely have a fee estimate when we add up all our search time.

Can you ask Jessica G. if there's a way to narrow the search terms?

Thanks,
Robyn

From: Manton, Kim FIN:EX

Sent: June 5, 2018 11:00 AM

To: Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>; Gillezeau, Rob FIN:EX <Rob.Gillezeau@gov.bc.ca>; Henry, Molly FIN:EX <Molly.Henry@gov.bc.ca>; Manton, Kim FIN:EX <Kim.Manton@gov.bc.ca>; Reid, Heidi FIN:EX <Heidi.Reid@gov.bc.ca>; Leonard, Jessica FIN:EX <Jessica.Leonard@gov.bc.ca>

Subject: FW: Call for Records FIN-2018-83714 Records Due June 1, 2018

Hi all,

I was just going through my inbox and realized that I missed this search request, sorry. If you could please complete the search and get this back to me as soon as possible. Please note that this request is for all communication with AC's and AA's regarding records management.

Search the following terms: **Records Management, RM, Freedom of Information, FOI, Process, Procedures, Manual, Delet, Triple, Purge received: 18/07/17..15/05/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thank you,
Kim

From: FOI Coordinator FIN:EX

Sent: May 17, 2018 2:50 PM

To: Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>

Cc: FOI Coordinator FIN:EX <FOI.Coordinator@gov.bc.ca>

Subject: FW: Call for Records FIN-2018-83714 Records Due June 1, 2018

Hi Robyn,


Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Tuesday, May 22, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Friday, June 1, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

 Please consider the environment before printing this email | *VISION: Trusted financial and economic leadership for a prosperous province*

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender immediately. Any unauthorized copying, disclosure or distribution of the e-mail or the information it contains is strictly forbidden.

From: Fern, Chelsea [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Thursday, May 17, 2018 10:06 AM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2018-83714 Records Due June 1, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All communication from Senior Ministerial Assistants/Ministerial Assistants/Executive Assistants to Administrative Coordinators and/or Administrative Assistants regarding records management, including triple deleting emails and responding to FOI requests – excluding records relating to the processing of individual FOI requests. (Date Range for Record Search: From 07/18/2017 To 05/15/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party

Cross Government Number: XGR-2018-83687

Request also directed to: All Ministries and the Office of the Premier

Records Due: June 1, 2018

Legislated Due Date: June 27, 2018

IAO Contact: Chelsea Fern

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Chelsea Fern, Senior FOI Analyst
Central Agency Team
Information Access Operations

Page 47 to/à Page 48

Withheld pursuant to/removed as

s.22

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Monday, June 4, 2018 4:34 PM
To: Manton, Kim FIN:EX
Subject: Re: Call for Records FIN-2018-83895 Records Due June 12, 2018

I've completed the search and found no records.

On Jun 4, 2018, at 4:12 PM, Manton, Kim FIN:EX <Kim.Manton@gov.bc.ca> wrote:

Hi all,

Please see the request below and let me know if you have any responsive records by end of day Tuesday.

Search the following: **any email addresses ending with @compositepublicaffairs.com received: 07/04/18..22/05/18**

If you have responsive records, please provide a hardcopy to me. If you have no records, respond by email to let me know.

Thank you,
Kim

From: FOI Coordinator FIN:EX
Sent: May 30, 2018 3:54 PM
To: Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>
Cc: FOI Coordinator FIN:EX <FOI.Coordinator@gov.bc.ca>
Subject: FW: Call for Records FIN-2018-83895 Records Due June 12, 2018

Hi Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Friday, June 1, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Tuesday, June 12, 2018.

Thank you,

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender immediately. Any unauthorized copying, disclosure or distribution of the e-mail or the information it contains is strictly forbidden.

From: Sanderson, Kristen [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Tuesday, May 29, 2018 8:55 AM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2018-83895 Records Due June 12, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All emails sent to and received - at the Minister's Office level - from any email addresses ending with @compositepublicaffairs.com. (Date Range for Record Search: From 04/07/2018 To 05/22/2018) Date Format is MM/DD/YYYY

Applicant Type: Political Party
Cross Government Number: XGR-2018-83814
Request also directed to: Multiple Areas
Records Due: June 12, 2018
Legislated Due Date: July 4, 2018
IAO Contact: Kristen Sanderson

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Kristen Sanderson, FOI Analyst
Central Agency Team
Information Access Operations

<Integrated Call for Records Form.pdf>

<Fee Estimate Question's.docx>

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Monday, June 4, 2018 3:49 PM
To: James.MLA, Carole A LASS:EX
Subject: FW: City Wide Dance Day/Dance Video

Constit request

Molly Henry
Ministerial Assistant
Minister of Finance and Deputy Premier
250-387-3751

From: s.22
Sent: Monday, June 4, 2018 12:03 PM
To: Minister, FIN FIN:EX
Subject: City Wide Dance Day/Dance Video

Good Afternoon Honourable Carole James,

My name is s.22
s.22

it's been my mission from the start of my journey to support and promote the City of Victoria, more specifically promote inclusivity and unity within the community. This is why I have partnered with the Victoria Cool Aid Society in order to raise money and support their cause.

In part of this mission I have a proposal to create a promotional dance video that brought out the community of Victoria, hailing from all walks of life, all ages, all levels of dance to present how people can come together with the sheer purpose to have fun, be together, and dance.

Especially in a period where acts of terror have shaken our country, this would be an amazing opportunity to breath life into the city.

I have many ties with the dance community in Victoria which I know I can call upon to participate but I want to be able to have the support of the MLA to make this possible as well. I would like to have as many people in the community to come out and participate. I would love to use our legislature as a backdrop. I also would love to share how beautiful our city is and the people within it to the rest of the world, in hope they fall in love as well and take on this project for their own city.

I hope the MLA consider my request and be in contact with me as I would love to execute this plan sometime in July or the beginning of August.

Warm Regards,

s.22

Henry, Molly FIN:EX

From: Henry, Molly FIN:EX
Sent: Friday, June 1, 2018 11:11 AM
To: 'Grace Lore'; Manton, Kim FIN:EX
Subject: RE: Meeting today

Thanks Grace, see you soon

Molly Henry
Ministerial Assistant
Minister of Finance and Deputy Premier
250-387-3751

From: Grace Lore s.22
Sent: Friday, June 1, 2018 9:58 AM
To: Henry, Molly FIN:EX; Manton, Kim FIN:EX
Subject: Meeting today

Hi Molly & Kim,

Here are some notes I drafted for our discussion today.

I also wanted to share with you the google drive where I am keeping the policies used in other jurisdictions as I collect them s.22

I've also attached our consideration of what components make a strong policy (its still in draft form).

See you this afternoon! If you have anything else to discuss or want to touch base before hand, don't hesitate to give me a call!

Grace