

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 1, 2017 1:44 PM
To: FOI Coordinator FIN:EX
Cc: Gillies, Jessica FIN:EX
Subject: Re: Call for Records FIN-2017-73372 Due October 30, 2017

About 30min. Thanks.

----- Original message -----

From: "FOI Coordinator FIN:EX" <FOI.Coordinator@gov.bc.ca>
Date: 2017-11-01 1:42 PM (GMT-08:00)
To: "Spilker, Robyn FIN:EX" <Robyn.Spilker@gov.bc.ca>
Cc: "FOI Coordinator FIN:EX" <FOI.Coordinator@gov.bc.ca>, "Gillies, Jessica FIN:EX" <Jessica.Gillies@gov.bc.ca>
Subject: RE: Call for Records FIN-2017-73372 Due October 30, 2017

Hi Robyn!


Thank you for sending the records. Could you tell me how long it took MO to search for the records provided? Jessica will add that into the MO CFR so IAO has an accurate number of hours we searched for this FOI.

Thank you!

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Spilker, Robyn FIN:EX
Sent: Monday, October 30, 2017 11:53 AM
To: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-73372 Due October 30, 2017

Hi Katie,

I've attached the records that are responsive to the request below from the Minister's office. s.13
s.13

Search terms within Date Range – 2017/01/01 to 2017/10/16

s.13

Robyn Spilker searched her emails and files.
Robyn Spilker searched the Ministers' emails.
Molly Henry search fin.minister@gov.bc.ca
Rob Gillezeau searched his emails and files.
Heidi Reid search her emails and files.

****Note that Molly Henry and Kim Manton were no employed until after Oct 16, 2017**

Best regards,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Tuesday, October 17, 2017 10:20 AM
To: Stonnell, Jennifer FIN:EX; Michell, Jennifer FIN:EX; Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73372 Due October 30, 2017

Hi All,


Please see below FOI Request. Please note that completed CFR, records package and harms assessment is due by Monday, October 30, 2017.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Yonson, Neal [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Monday, October 16, 2017 3:35 PM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-73372 Due October 30, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Record Search: From 01/01/2017 To 10/16/2017) Date Format is MM/DD/YYYY

Applicant Type: Law Firm
Cross Government Number: N/A
Request also directed to: TRA
Records Due: October 30, 2017
Legislated Due Date: November 28, 2017
IAO Contact: Neal Yonson

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Neal Yonson, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

Subject: MA/EA check in
Location: Robyn will phone Kim

Start: Thu 2017-11-02 3:45 PM
End: Thu 2017-11-02 3:55 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Spilker, Robyn FIN:EX
Required Attendees: Henry, Molly FIN:EX; Gillezeau, Rob FIN:EX; Manton, Kim FIN:EX

RS

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 3, 2017 1:03 PM
To: Anderson, Marika L FIN:EX
Cc: FIN OFFICE FIN:EX; Henry, Molly FIN:EX
Subject: RE: MLA BULLETS for 361591 Darcy

Thanks Marika,

Copying Molly as she'll handle this one.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Anderson, Marika L FIN:EX
Sent: Friday, November 3, 2017 12:35 PM
To: Spilker, Robyn FIN:EX
Cc: FIN OFFICE FIN:EX
Subject: MLA BULLETS for 361591 Darcy

Robyn – MLA bullets as requested.

From: Darcy.MLA, Judy [<mailto:Judy.Darcy.MLA@leg.bc.ca>]
Sent: Friday, October 20, 2017 2:18 PM
To: Minister, FIN FIN:EX
Subject: Assistance for constituent

I am writing on behalf of a New Westminster constituent s.22 who is having difficulty with the foreign buyers tax. According to s.22 however they were charged the foreign buyers tax when they bought their home this past summer. s.22 and unable to renew outside of Canada. He feels that they were improperly charged the tax. He realizes that they will be eligible to appeal it in a year, however the additional costs are a financial burden for their family.

Could someone please look into their particular case? I have attached a consent form and documents.

Best,

Nadine Nakagawa

Constituency Assistant
Judy Darcy, MLA New Westminster
737 Sixth St, New Westminster
Phone: 1-604-775-2101 | Fax: 1 -604-775-2121



Receive community updates from Judy Darcy, MLA

Page 06

Withheld pursuant to/removed as

s.22

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 3, 2017 3:48 PM
To: Anderson, Marika L FIN:EX
Cc: FIN OFFICE FIN:EX; Henry, Molly FIN:EX
Subject: RE: MLA Bullets for 361835 - Barnett

Copying Molly again as she's taken on MLA requests. Thanks.

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Anderson, Marika L FIN:EX
Sent: Friday, November 3, 2017 2:30 PM
To: Spilker, Robyn FIN:EX
Cc: FIN OFFICE FIN:EX
Subject: MLA Bullets for 361835 - Barnett

MLA bullets as requested.

From: Briggs, Maureen A FIN:EX
Sent: Wednesday, November 1, 2017 10:05 AM
To: FIN OFFICE FIN:EX
Subject: FW: B & J Trucking
Importance: High

Please have a look at the incoming and emails below. Sending this to you as I'm not sure if you should be cliffing it for MLA bullets or s.13

s.13

Maureen Briggs
Office Administrator and
Assistant to the Executive Director, Dennis Forbes
Receivables Management Office, Revenue Division
Ministry of Finance
1802 Douglas Street, 6th floor
PO Box 9445 Stn Prov Govt
Victoria BC V8W 9V5
Phone: 250 387-7981 - Fax: 250 356-5604

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From: Morrison, Brian G FIN:EX
Sent: Tuesday, October 31, 2017 3:15 PM
To: Briggs, Maureen A FIN:EX
Subject: FW: B & J Trucking
Importance: High

Hi Maureen,

FYI and possible CLIFF.

Thank you,

Brian Morrison
Manager, Client Services
Receivables Management Office
Ministry of Finance

Tel: 250-387-8623 | Fax: 250-356-1090 | Toll Free: 1-866-566-3066
Email: Brian.G.Morrison@gov.bc.ca | Website: <http://www.fin.gov.bc.ca/rev.htm>

RMO: Trusted Leaders in Receivables Management

Click to enroll for eTaxBC - an online service to file, pay and view your BC business tax accounts. It's simple, secure and available 24 hours a day, seven days a week.

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We are concerned about protecting your privacy. Please be aware that sending personal information via e-mail can expose the information to unwanted parties. If you don't feel comfortable using e-mail to transfer your sensitive information, please contact us via phone or regular mail.



Click the button to donate to PECSF and enter the Managers' Draw!

From: Jacobs, Murray CSNR:EX
Sent: Tuesday, October 31, 2017 2:56 PM
To: Morrison, Brian G FIN:EX
Subject: FW: B & J Trucking
Importance: High

Hi Brian,

As discussed, s.13
s.13 . Any details you have would be appreciated.

Thanks.

Murray

Murray Jacobs | Chief Financial Officer (FLNRORD) and Executive Director
Corporate Services for the Natural Resource Ministries | Phone: 778-698-3726

From: Dohan, Trish CSNR:EX
Sent: Tuesday, October 31, 2017 2:32 PM
To: Jacobs, Murray CSNR:EX
Subject: FW: B & J Trucking
Importance: High

Hi Murray, s.13
with BCWS.

(See email) and find out what you can? The rest is

Thanks,
Trish

Trish Dohan | Assistant Deputy Minister | Corporate Services for Natural Resource Ministries
Executive Financial Officer | Ministry of Forests, Lands and Natural Resource Operations and Rural Development
Phone: 250.953.4745

From: Denlinger, Becky TRAN:EX
Sent: Tuesday, October 31, 2017 2:04 PM
To: Maloughney, Mary Sue FLNR:EX; Dohan, Trish CSNR:EX
Cc: Sheldon, Tim FLNR:EX; Brown, Tom G TRAN:EX; Woodcock, Danielle TRAN:EX
Subject: B & J Trucking
Importance: High

Hi Mary Sue and Trish, attached is what was received from MLA Donna Barnett this morning (she delivered it to MMF's office) that appears to relate to your ministry. (There were other invoices that relate to emergency social services, as well and these are being sent to EMBC's Finance team.) Please have a look right away and see what you can determine. Minister Farnworth is interested in understanding how this matter shapes up at the earliest possible time. If you can provide Tom Brown and Danielle Woodcock with updates as things develop, they will ensure that MMF's office is kept apprised.

s.13
about that aspect are needed, as well, so let me know if I need to take direct involvement in that matter, please. ' Updates

Thanks,
Becky

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 6, 2017 8:44 AM
To: Manton, Kim FIN:EX
Cc: Gillezeau, Rob FIN:EX; Henry, Molly FIN:EX
Subject: FW: Congratulations

Hi Kim,

Rob and I are hoping to get your help with the request below. Do you have time for a quick call with me at 12pm to discuss?

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: James, Carole [mailto:s.17]
Sent: Friday, November 3, 2017 9:55 AM
To: Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX
Subject: Fwd: Congratulations

Sent from my iPhone

Begin forwarded message:

From: "Maurmann, Katja" <Katja.Maurmann@leg.bc.ca>
Date: November 2, 2017 at 4:52:44 PM PDT
To: "James, Carole" <s.17
Subject: FW: Congratulations

Good Afternoon MLA James,
MLA Norm Letnick asked that I forward the email below to your attention. Mr. Conway is asking for an introduction to MLAs and business leaders in Victoria in an effort to expand his business venture, Current Taxi. He will be introducing his service to Victoria and is hoping to discuss the value of his service.

May I be able to let him know that he can contact your office?

Kind Regards,

Katja Maurmann, Kat
Constituency Assistant



Norm Letnick, MLA
Kelowna - Lake Country
101-330 Highway 33 West
Kelowna, BC V1X 1X9
Office: 250.765.8516
www.normletnickmla.bc.ca

From: Dale Conway [mailto:dale@currenttaxi.ca]
Sent: Wednesday, November 1, 2017 8:41 AM
To: Letnick.MLA, Norm <Norm.Letnick.MLA@leg.bc.ca>
Subject: Re: Congratulations

Good afternoon Mr. Letnick,

Thank you very much for your email and letter of congratulations. We are honoured to have been chosen as the recipient for this prestigious award. Its hard to believe that it wasn't even a year ago that I met with yourself MLA Steve Thomson, and Becky Harmata in your office to discuss our plans to launch Current Taxi in Kelowna.

You will be happy to hear that we are already working on introducing Current Taxi to a second municipality, Victoria. Myself and my business partners are already hard at work on our provincial application to the Passenger Transportation Board for Current Taxi Victoria with hope to introduce service in Summer 2018. In order for this application to be successful we need to do much of what we did here in Kelowna, garner support.

You may recall that when we met I was asking for written support statements from yourself and MLA Thomson that I could include with my PTB application. Understandably, you were unable to provide these statements at that time and I expect that MLAs in Victoria will be in a similar position. Where I am hoping that you would help me out though is with making connections with some of the business leaders in Victoria that you think would see value in our service. I am planning a trip to Victoria next week to meet with a number of businesses and community representatives that can assist us in brining our environmentally friendly service to our beautiful capital. If you could help us by introducing us to a couple of your colleagues there we would be sincerely grateful.

Thank you very much for your time,

Respectfully,

Dale Conway | Founder | 250-863-4163 | www.currenttaxi.ca | #enjoytheride

<image001.png>

On Oct 30, 2017, at 4:17 PM, Letnick.MLA, Norm
<Norm.Letnick.MLA@leg.bc.ca> wrote:

Please find attached my letter of congratulations on receiving the Rising Star Business of the Year Award at the Annual Kelowna Chamber of Commerce Excellence awards.

Sincerely,

Norm Letnick, MLA
Kelowna – Lake Country

<Current Taxi - Kelowna Chamber of Commerce Business Excellence Awards -pdf>

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 6, 2017 4:43 PM
To: FOI Coordinator FIN:EX; FIN OPEN INFOGROUP FIN:EX
Cc: Gillezeau, Rob FIN:EX
Subject: RE: Proactive Disclosure - Request for Calendar Records - October 2017
Attachments: October 2017.pdf

Minister James' October calendar is attached. Thanks.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Wednesday, November 1, 2017 11:36 AM
To: Michell, Jennifer FIN:EX; Spilker, Robyn FIN:EX; FIN TBS FOI Coordinator FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Proactive Disclosure - Request for Calendar Records - October 2017

Hi All!


Please see below request for the October Calendars. Please note that a the October Calendar and Harms Assessment is due to Open Info by Friday, November 10, 2017.

Thank you!

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: FIN OPEN INFOGROUP FIN:EX
Sent: Wednesday, November 1, 2017 9:07 AM
To: FIN OI CALENDAR CFR
Cc: FIN OPEN INFOGROUP FIN:EX
Subject: Proactive Disclosure - Request for Calendar Records - October 2017

Regarding Ministerial Directive 02-2016: **DISCLOSURE OF MINISTERS' AND DEPUTY MINISTERS' CALENDARS**

Please send your ministers', deputy ministers' and associate deputy ministers' calendar(s) for the month of October 2017

Please send the calendar(s) and harms assessment information by reply email or to the FIN OPEN INFOGROUP (Open.InfoGroup@gov.bc.ca) by November 10th, 2017

Please also provide the name or email address of who the approver(s) will be for each calendar you submit

What You Need to Do?

1. Create a PDF of the calendar records
2. Conduct a harms assessment and provide those details

**Detailed instructions are below*

Please note: we have attached a copy of the OI Calendar Severing Guidelines which explains how we sever common entries.

Reminder: Calendars must be provided to IAO not later than 10 calendar days after the end of the month.

What Happens Next?

Upon receipt of the calendar(s), the Open Information analysts will review the records and remove any information that requires redaction. The analysts may contact you if they have any questions about possible harms associated with the records. The records will then be sent for review and approval by your ministry approver.

Distribution Lists:

We look forward to working with you and hope that we've captured the right people on our distribution list. If any names need to be added or deleted, please let us know.

If you have any questions or concerns, please contact any member of the Open Information team directly or through reply to this email address.

Many thanks,
IAO Open Information Team

Ryan Schumm
Patrick Craib
Kara Beach
Neil Frelick
Katherine Ritchie
Matthew Prodan, A/Manager

Link to [Open Information](#)

DETAILED INSTRUCTIONS AND REDACTION INFORMATION

1. Produce a PDF of the calendar records
 - Open the calendar you want to print*
 - Select File
 - Select Print
 - Select Print Options
 - Select 'Adobe PDF' as your printer. If this is not available, print the calendar, scan and email the PDF
 - Select 'Calendar Detail Style' from the Print Style options
 - Select the date range (In the Print Range fields)
 - Check the box for 'Hide details of private appointments'
 - Select Print
 - Save resulting PDF

** For minister's calendars, produce only the minister's calendar; Specific MLA or constituency-related duties need not be included.*

2. Conduct a harms assessment and provide those details

- Prepare and attach one clean copy of the records (no marks, hand written notes, sticky notes or highlighting);
- Prepare and attach one marked copy of the records where any harms are indicated;
- Indicate any personal information contained within any entries not marked Private
- Mark any Cabinet or Treasury Board entries. IAO needs to know if the entry pertains to an item that was prepared for cabinet/treasury board and if it ever went, or will go, to Cabinet or Treasury Board.
- Identify any legal advice or entries that might reveal solicitor-client privilege
- Other

3. Redaction Details:

While the calendars are not being redacted under FOIPPA, any redactions must reflect exceptions permitted under FOIPPA. In addition, entries previously considered "not responsive" (e.g. reservation numbers, teleconference information), based on agreement with an FOI applicant, will no longer be deemed not responsive. Instead, any information that would attract an exception permitted under FOIPPA will be redacted with any other information being removed. The below verbiage will be used where information is removed:

Severing Verbiage	FOIPPA Section
Cabinet Confidences	12
Advice/Recommendations	13
Legal Communications	14
Security Concern	15
Intergovernmental Communications	16
Government Financial Information	17
Personal Security	19
Business Information	21
Personal Information	22

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 8, 2017 10:18 AM
To: Gillies, Jessica FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-73656 Due November 20, 2017

Hi Katie and Jessica,

The MO's estimated search time is 9.5 hours, including FIN Minister.

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Gillies, Jessica FIN:EX
Sent: Monday, November 6, 2017 1:16 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73656 Due November 20, 2017

Hi Robyn,

The correspondence unit has done a fee estimate for our part (searching CLIFF and FIN OFFICE, and cross-referencing the resulting records with the FIN Minister records to remove duplicates). The suggested FIN Minister search below is consistent with what we would be doing in CLIFF and FIN OFFICE. We are estimating about 33 hours for the correspondence unit's part.

If you can provide the MO's fee estimate, Katie can combine them to send to IAO.

Thanks,

Jessica Gillies
Manager, FOI & Correspondence Unit | Ministry of Finance
[FIN FOI SharePoint site](#)
phone 250 387-3513

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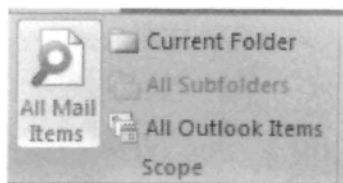
From: FOI Coordinator FIN:EX
Sent: Monday, November 6, 2017 12:35 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX; Gillies, Jessica FIN:EX
Subject: FW: Call for Records FIN-2017-73656 Due November 20, 2017

Hi Robyn,

Please see the below FOI Request. Should a fee estimate be necessary please have that to be my Thursday, November 9, 2017. Otherwise please provide completed CFR, records package and harms assessment by Monday, November 20, 2017.

Please search personal emails, hard copies that may not be scanned, FIN Minister, and the FIN EA mailbox. Below is a guideline for your potential fee estimate for searching FIN Minister:

- FIN Minister
 - Open as a profile
 - Search in All Mail Items:
 - FIRST NAME LAST NAME received:18/7/17..3/11/17
 - Allow a couple of days after the end date in case items were scanned belatedly



- If too many search results, narrow time frame and do multiple time frame searches
- Once you have your search results, determine whether they are responsive:
 - Is it **from** an MLA acting in their MLA capacity?
 - (There may be many addressed TO MLAs that will be not responsive)
 - Are there attachments to be included/excluded?
 - Was it received by or cced to the Minister's Office? (for FIN Minister the answer is yes)
 - Was it received from a CA but signed by the MLA?
 - Are emails "signed" by MLA if their signature block is at the bottom?
- Do a separate search for each MLA (41 searches)

Based on the above, ESTIMATED TIME FOR FIN Minister SEARCH: 7 hours minimum

Thank you!

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Yonson, Neal [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Friday, November 3, 2017 12:02 PM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2017-73656 Due November 20, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Copies of all correspondence, excluding attachments, received by the Minister's Office from BC NDP MLA's, including cabinet Ministers/the Premier acting in their capacities as an NDP MLA. (Date Range for Record Search: From 07/18/2017 To 11/01/2017) Date Format is MM/DD/YYYY

Note: This is a cross-government request. The IAO cross-government team discussed this set of requests and provided additional information about determining responsiveness of records:

- Correspondence received from a Constituency Assistant but signed by the MLA would be responsive
- Responsive records include correspondence where the Minister's Office was cc'd.

Applicant Type: Researcher

Cross Government Number: XGR-2017-73622

Request also directed to: All ministries OOP

Records Due: November 20, 2017

Legislated Due Date: December 14, 2017

IAO Contact: Neal Yonson

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Neal Yonson, FOI Analyst

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 8, 2017 10:24 AM
To: 'Dean, Mitzi'
Cc: Gillezeau, Rob FIN:EX
Subject: RE: Federation Summit proposal

Good morning Mitzi,

Do you have time to for a quick call or meeting about the request below? I could stop by your office this afternoon between 4-5pm, or tomorrow between 3-4pm.

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Dean, Mitzi [mailto:Mitzi.Dean.MLA@leg.bc.ca]
Sent: Tuesday, November 7, 2017 9:37 AM
To: James, Carole; Simpson, Shane
Cc: Ducker, Jayne SDPR:EX; Spilker, Robyn FIN:EX
Subject: Federation Summit proposal

Dear Carole and Shane

Please see attached a briefing paper from the Federation with the proposal for the Community Social Services capacity building summit, which I have discussed with you both.

Further information is also available in snapshot summaries on their website.

<https://fcssbc.ca/research-reports/#snapshot-reports>

The tentative date we are focused on is Feb 9th 2018.

Could you please advise how you would like to proceed and what else I can help with?

Thank you both for your consideration and guidance.

Mitzi Dean | MLA | Esquimalt-Metchosin
Legislative Office: 250.387.3655 | Mitzi.Dean.MLA@leg.bc.ca

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 8, 2017 1:30 PM
To: 'Lutz, Jonathan'
Cc: Flanagan, Paul FIN:EX; Mihlar, Fazil JTT:EX; Carroll, Sandra TAC:EX; James Hursthouse; Henry, Molly FIN:EX; Dave Cyr; Cole Cyr; Gillezeau, Rob FIN:EX
Subject: RE: IDMTTC Recommendations

Terrific. Paul's team will review the report and appendices. Thanks again.

Robyn

From: Lutz, Jonathan [mailto:jon@ea.com]
Sent: Wednesday, November 8, 2017 1:28 PM
To: Spilker, Robyn FIN:EX
Cc: Flanagan, Paul FIN:EX; Mihlar, Fazil JTT:EX; Carroll, Sandra TAC:EX; James Hursthouse; Henry, Molly FIN:EX; Dave Cyr; Cole Cyr; Gillezeau, Rob FIN:EX
Subject: Re: IDMTTC Recommendations

Hi Robyn

Many thanks also to yourself and Molly for the meeting yesterday.

I attached the report to the email I sent earlier and all of the Financial models are included in the Appendices, including all assumptions.

Looking forward to my next trip to Victoria,

Best regards

Jon

Sent by my iPhone

On Nov 8, 2017, at 13:12, Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca> wrote:

Hi Jon,

Thank you for taking the time to meet yesterday. We appreciate the work and analysis DigiBC has done on your IDMTTC recommendations. As a first step, could you send details about your financial models to Paul? His team will review them, and we'll follow up on a potential meeting with Finance staff.

Thanks again for making the trip over.

Best regards,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Lutz, Jonathan [<mailto:jon@ea.com>]
Sent: Wednesday, November 8, 2017 12:15 PM
To: Flanagan, Paul FIN:EX; Mihar, Fazil JTT:EX; Carroll, Sandra TAC:EX
Cc: James Hursthouse; Spilker, Robyn FIN:EX; Henry, Molly FIN:EX; Dave Cyr; Cole Cyr
Subject: IDMTTC Recommendations
Importance: High

Hi Paul, Fazil, Sandra

Yesterday DigiBC was in Victoria, presenting our proposal for change to the IDMTTC to Minister Ralston and Minister Beare. We also met with Robyn and Molly (on cc) from the Ministry of Finance.

It was suggested that as a next step we meet together with the three of you to walk through the financial models in the back of our report.

Please can you connect Dave and Cole with your offices (on cc) so that we can find a time that works for everyone. I will try and make the trip back to Victoria for this.

Many thanks

Jon

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 8, 2017 2:55 PM
To: Hendry, Jackie PREM:EX
Cc: Manton, Kim FIN:EX
Subject: FW: Life Insurance Coverage
Attachments: s.22

Hi Lori,

Thanks for reaching out. I've copied our Executive Assistant Kim Manton who can help you get answers to these questions.

Best regards,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Tegart.MLA, Jackie [mailto:Jackie.Tegart.MLA@leg.bc.ca]
Sent: Wednesday, November 8, 2017 2:25 PM
To: Spilker, Robyn FIN:EX
Subject: Life Insurance Coverage

Hello Robyn,

I hope that you can help us, or if not, refer us to the appropriate contact person.

s.22

Could you please advise if these changes are generally made by all insurance companies as their clients age, and if so can you explain the rationale please; or are these types of changes unique to the coverage that the s.22 have.

A consent form is attached. Thank you so much for your help.

Regards,

**Lori Pilon**

Constituency Assistant
to MLA Jackie Tegart

Fraser Nicola

405 Railway Avenue, PO Box 279

Ashcroft, British Columbia V0K 1A0

Office: (250) 453-9726

Toll Free : 1 (877) 378-4802

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 8, 2017 3:15 PM
To: 'Jessica Fletcher'
Subject: RE: Minister Carole James - WE FOR SHE (Nov 17)

Hi Jessica,

Thank you for reaching out. Molly Henry from our office will be accompanying Minister James at We for She, and she'll be the point person from our office. Molly will reach out to you to discuss the event details.

Best regards,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Jessica Fletcher [mailto:jfletcher@boardoftrade.com]
Sent: Tuesday, November 7, 2017 7:07 PM
To: Gillezeau, Rob FIN:EX; Spilker, Robyn FIN:EX
Subject: Minister Carole James - WE FOR SHE (Nov 17)

Hi Rob and Robyn –

A GCPE contact provided me with your coordinates to connect with you about Minister James' address at We For She next week. I will be your point person for all logistics for the Minister. Would it be possible to arrange a quick call this week to run through the program and any questions you may have?

We are thrilled to host Minister James on our stage once again. I look forward to hearing from you.

Many thanks,

Jessica Fletcher
Events Manager
Greater Vancouver Board of Trade
t. 604-640-5464 f. 604-681-0437
boardoftrade.com | facebook | twitter

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Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 9, 2017 1:16 PM
To: 'Dana Taylor'; Milne, Gala AG:EX
Subject: RE: Prompt Payment - Wednesday Meeting

Hi Dana.

Thank you for taking the time to meet and bring this issue to our attend. I look forward to seeing data on BC construction sector payment issues as it becomes available.

Best regards,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Dana Taylor [mailto:danat@mcabc.org]
Sent: Friday, November 3, 2017 10:56 AM
To: Milne, Gala AG:EX; Spilker, Robyn FIN:EX
Subject: FW: Prompt Payment - Wednesday Meeting

Dear Gala and Robyn,

I had just forwarded some information to those MLAs who attended our morning meeting with caucus and since these were materials mentioned in our later meeting I thought they were similarly of interest to you both.

I hope this conversation will continue.

Kind regards
Dana

Dana M. Taylor, CAE
Executive Vice President & CEO
Mechanical Contractors Association of BC
danat@mcabc.org



From: Dana Taylor
Sent: Friday, November 03, 2017 10:49 AM
To: Bowinn Ma (bowinn.ma.mla@leg.bc.ca); Janet Routledge (janet.routledge.mla@leg.bc.ca); Leonard Krog (leonard.krog.mla@leg.bc.ca); Rachna Singh (rachna.singh.mla@leg.bc.ca); Rick Glumac (rick.glumac.mla@leg.bc.ca)
Cc: 'Barry Law (Barry Law)'; 'BCICA' (info@bcica.org); 'Bill McEwen (Bill McEwen)'; 'Bruce E Sychuk

(smacnabc@smacna-bc.org); 'Bryan Wallner (bwallner@rcabc.org)'; 'Deborah Cahill'; 'Jamie McKenzie (jmckenzie@casa-firesprinkler.org)'; 'Leesa Matwick (admin@bcwca.org)'; 'Thomas Foreman (thomas@bcfca.com)'

Subject: Prompt Payment - Wednesday Meeting

Dear NDP Caucus Committee Members,

I wish to thank you all for your time and consideration at our meeting Wednesday morning. I realize that while the issue I spoke to is simple – fairness in the payment process – the solution may be a little more complicated. s.22

s.22 but when I return I will be sure to send to you some of the background materials that support the case for prompt payment.

For now I have attached a few documents mentioned at the meeting that will be of interest: The federal Senate Bill, The Reynolds-Vogel Report that led to the introduction of Ontario Bill 142 currently before the legislature, and a Gowling's legal firm review of highlights of the Bill 142 that should answer some of MLA Ma's questions regarding how the Act will work. I hope that you find this information helpful.

Once again thank you very much for your time and attention. I look forward to future conversations.

Kind regards

Dana

Dana M. Taylor, CAE

Executive Vice President & CEO

Mechanical Contractors Association of BC

danat@mcabc.org



Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 9, 2017 4:19 PM
To: FOI Coordinator FIN:EX
Subject: Sign off
Attachments: Scan_20171109.pdf

Hi Katie,

Here's the sign-off on number 73699.

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 9, 2017 4:20 PM
To: FOI Coordinator FIN:EX
Subject: RE: Sign off

Apologies I meant number 72750.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Spilker, Robyn FIN:EX
Sent: Thursday, November 9, 2017 4:19 PM
To: FOI Coordinator FIN:EX
Subject: Sign off

Hi Katie,

Here's the sign-off on number 73699.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 10, 2017 10:05 AM
To: Manak, Nicky FIN:EX
Cc: Dicks, Erin L FIN:EX; Tsang, Diana FIN:EX; Gillezeau, Rob FIN:EX
Subject: Re-scheduling

Hi Nicky,

As I mentioned by phone this morning, our office had an issue arise and need to support Minister James as she does media calls this afternoon. We need to cancel the 1:30pm meeting.

Could we re-schedule for one of these times next week?

Thursday, Nov. 16

2:30pm

3:30pm

Friday, Nov. 17

1:30pm

2:30pm

Many thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant

Minister of Finance and Deputy Premier

250-952-7627

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 10, 2017 3:12 PM
To: Gillies, Jessica FIN:EX; FOI Coordinator FIN:EX; Michell, Jennifer FIN:EX
Subject: RE: Call for Records FIN-2017-73656 Due November 20, 2017

We'll hold off until Tuesday. I can generate a fee estimate fairly quickly.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Gillies, Jessica FIN:EX
Sent: Friday, November 10, 2017 3:09 PM
To: FOI Coordinator FIN:EX; Spilker, Robyn FIN:EX; Michell, Jennifer FIN:EX
Subject: RE: Call for Records FIN-2017-73656 Due November 20, 2017

But we don't have the final clarification yet, right? Per IAO:

"If anything I suspect that, in light of point #1, this interpretation might actually result in a larger fee estimate, but on that note, XGov said:

A final decision on how to proceed with issuing fees and clarifying/narrowing the request with this applicant is supposed to happen on Tuesday, once other ministries have weighed in."

Jessica Gillies
Manager, FOI & Correspondence Unit | Ministry of Finance
[FIN FOI SharePoint site](#)
phone 250 387-3513

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From: FOI Coordinator FIN:EX
Sent: Friday, November 10, 2017 3:07 PM
To: Spilker, Robyn FIN:EX; Michell, Jennifer FIN:EX
Cc: Gillies, Jessica FIN:EX; FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-73656 Due November 20, 2017

That's what IAO anticipated as well. If this is going to result in a larger fee estimate could you get me the new hours ASAP?

Thank you!

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Spilker, Robyn FIN:EX
Sent: Friday, November 10, 2017 2:17 PM
To: FOI Coordinator FIN:EX; Michell, Jennifer FIN:EX
Cc: Gillies, Jessica FIN:EX
Subject: Re: Call for Records FIN-2017-73656 Due November 20, 2017

Hi Katie,

If this is the interpretation of the request, it will increase our fee estimate. Thanks.

Robyn

----- Original message -----

From: "FOI Coordinator FIN:EX" <FOI.Coordinator@gov.bc.ca>
Date: 2017-11-10 2:09 PM (GMT-08:00)
To: "Spilker, Robyn FIN:EX" <Robyn.Spilker@gov.bc.ca>, "Michell, Jennifer FIN:EX" <Jennifer.Michell@gov.bc.ca>
Cc: "FOI Coordinator FIN:EX" <FOI.Coordinator@gov.bc.ca>, "Gillies, Jessica FIN:EX" <Jessica.Gillies@gov.bc.ca>
Subject: FW: Call for Records FIN-2017-73656 Due November 20, 2017


FYI, the applicant provided some clarification for this request as per the email below from IAO. We are still waiting to find out if the fee estimate has been paid.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: IAO CentralTeam FIN:EX
Sent: Friday, November 10, 2017 1:08 PM
To: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-73656 Due November 20, 2017

Katie,

This may be moot at the moment since FIN has already submitted a fee estimate, but there is some follow-up info that recently came in on the request noted above, seeking "Copies of all correspondence, excluding attachments, received by the Minister's Office from BC NDP MLA's, including cabinet Ministers/the Premier acting in their capacities as an NDP MLA. (Date Range for Record Search: From 07/18/2017 To 11/01/2017)" Here's the summary I was sent:

At the last X-gov't meeting, re XGR-2017-73622, it sounded as though people agreed that:

- The responsiveness of correspondence forwarded from an MLA's office, not from the MLA themselves – **would be responsive**

- *Responsiveness of correspondence from an MLA acting as a minister – wouldn't necessarily be responsive but most people around the table figured this shouldn't happen very much unless the MLA was using the wrong email address (i.e. the leg.bc.ca email address instead of their minister email address).*

If anything I suspect that, in light of point #1, this interpretation might actually result in a larger fee estimate, but on that note, XGov said:

A final decision on how to proceed with issuing fees and clarifying/narrowing the request with this applicant is supposed to happen on Tuesday, once other ministries have weighed in.

Cheers,

Neal Yonson | FOI Analyst

Central Team, Information Access Operations

neal.yonson@gov.bc.ca | 778-698-2378

From: FOI Coordinator FIN:EX
Sent: Wednesday, November 8, 2017 12:10 PM
To: IAO CentralTeam FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-73656 Due November 20, 2017

Hi Neal,


Please see the attached fee estimate for this request. This is the combined fee estimate from the DMO and MO office.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Yonson, Neal [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Friday, November 3, 2017 12:02 PM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-73656 Due November 20, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Copies of all correspondence, excluding attachments, received by the Minister's Office from BC NDP MLA's, including cabinet Ministers/the Premier acting in their capacities as an NDP MLA. (Date Range for Record Search: From 07/18/2017 To 11/01/2017) Date Format is MM/DD/YYYY

Note: This is a cross-government request. The IAO cross-government team discussed this set of requests and provided additional information about determining responsiveness of records:

- Correspondence received from a Constituency Assistant but signed by the MLA would be responsive
- Responsive records include correspondence where the Minister's Office was cc'd.

Applicant Type: Researcher
 Cross Government Number: XGR-2017-73622
 Request also directed to: All ministries OOP
 Records Due: November 20, 2017
 Legislated Due Date: December 14, 2017
 IAO Contact: Neal Yonson

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Neal Yonson, FOI Analyst
 Central Agency Team
 Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 10, 2017 1:38 PM
To: FOI Coordinator FIN:EX; Michell, Jennifer FIN:EX
Cc: Gillies, Jessica FIN:EX
Subject: RE: Call for Records FIN-2017-73771 Due November 27, 2017

Spoke with Jessica and got clarity on the anti-money laundering strategy. Our fee estimates is \$0.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Friday, November 10, 2017 1:04 PM
To: Spilker, Robyn FIN:EX; Michell, Jennifer FIN:EX
Cc: FOI Coordinator FIN:EX; Gillies, Jessica FIN:EX
Subject: FW: Call for Records FIN-2017-73771 Due November 27, 2017

Hi All,


Please see the below FOI Request.

Robyn, the DMO has already established that a fee estimate will be required for this request. Could you please provide the MO's fee estimate by Wednesday, November 15th?

Thank you!

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Sanderson, Kristen [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Friday, November 10, 2017 12:51 PM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-73771 Due November 27, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the quarterly reports to the Minister on implementation of the government's anti-money laundering strategy: All briefing notes and issues notes related to the reports. (Date Range for Record Search: From

10/01/2016 To 10/11/2017) Date Format is MM/DD/YYYY

Applicant Type: Media
Cross Government Number: N/A
Request also directed to: MAG & CTZ
Records Due: November 27, 2017
Legislated Due Date: December 22, 2017
IAO Contact: Chelsea Fern

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Chelsea Fern, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 10, 2017 1:09 PM
To: FOI Coordinator FIN:EX; Michell, Jennifer FIN:EX
Cc: Gillies, Jessica FIN:EX; Gillezeau, Rob FIN:EX
Subject: RE: Call for Records FIN-2017-73771 Due November 27, 2017

Hi Katie and Jen,

Can someone who give me a call who is knowledgeable about the reports? That will help me answer the question below.

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Friday, November 10, 2017 1:04 PM
To: Spilker, Robyn FIN:EX; Michell, Jennifer FIN:EX
Cc: FOI Coordinator FIN:EX; Gillies, Jessica FIN:EX
Subject: FW: Call for Records FIN-2017-73771 Due November 27, 2017


Hi All,

Please see the below FOI Request.

Robyn, the DMO has already established that a fee estimate will be required for this request. Could you please provide the MO's fee estimate by Wednesday, November 15th?

Thank you!

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Sanderson, Kristen [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Friday, November 10, 2017 12:51 PM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-73771 Due November 27, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the quarterly reports to the Minister on implementation of the government's anti-money laundering strategy: All briefing notes and issues notes related to the reports. (Date Range for Record Search: From 10/01/2016 To 10/11/2017) Date Format is MM/DD/YYYY

Applicant Type: Media

Cross Government Number: N/A

Request also directed to: MAG & CTZ

Records Due: November 27, 2017

Legislated Due Date: December 22, 2017

IAO Contact: Chelsea Fern

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Chelsea Fern, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 10, 2017 3:18 PM
To: Reid, Heidi FIN:EX; Gillezeau, Rob FIN:EX; Henry, Molly FIN:EX
Subject: FW: Olsen, Adam - MLA Saanich North & the Islands
Attachments: Olsen, Adam - MLA Saanich North & the Islands.pdf

MCJ is open to joining this lunch (see attached).

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Henry, Molly FIN:EX
Sent: Friday, November 10, 2017 10:10 AM
To: Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX
Subject: FW: Olsen, Adam - MLA Saanich North & the Islands

Molly Henry

Ministerial Assistant
Minister of Finance and Deputy Minister
250-387-3751

From: Leonard, Jessica FIN:EX
Sent: Friday, November 10, 2017 9:51 AM
To: Minister, FIN FIN:EX
Subject: Olsen, Adam - MLA Saanich North & the Islands

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance
250-387-3751

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 10, 2017 3:53 PM
To: XT:Morrison, Geoff FLNR:IN
Cc: Gillezeau, Rob FIN:EX
Subject: RE: Upstream Perspectives on LNG Competitiveness Consultation and Review

Hi Geoff,

Thanks for reaching out. I'm available on Tuesday at 10am or Thursday at 2pm or 3pm. Do one of those times work for you?

Copying my colleagues Rob Gillezeau or Molly Henry in case either of them have time in their schedules to join us.

Best regards,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Morrison, Geoff [mailto:geoff.morrison@capp.ca]
Sent: Friday, November 10, 2017 7:46 AM
To: Spilker, Robyn FIN:EX
Subject: : Upstream Perspectives on LNG Competitiveness Consultation and Review

Hello Robyn:

I wanted to follow up on our short conversation last week in Victoria. Do you have time next week during the break week to meet with me in Victoria. I thought I could spend some time reviewing CAPP submission on upstream competitiveness (as part of the LNG value Chain) which we provided to MEMPR earlier this week. see attached email below. Additionally, I wanted to let you know CAPP as requested a meeting with Premier Horgan and Minister Mungall for early December on this topic. CAPP would be interested in having a briefing with Minister James and I wanted to explore that idea with you too.

Regards,

Geoff Morrison

Geoff Morrison | Manager of British Columbia Operations

Victoria : (778)265-3819 | Cell: (250) 634-4010 | Calgary: (403)776-1409 |
360 B Harbour Road, Victoria BC, V9A 3S1

From: Tate, Shirley
Sent: Wednesday, November 8, 2017 2:50 PM

To: Dave.Nikolejsin@gov.bc.ca

Cc: christyne.tremblay@canada.ca; jay.khosla@canada.ca; philip.jennings@canada.ca; 'Inés Piccinino (Ines.Piccinino@gov.bc.ca)' <Ines.Piccinino@gov.bc.ca>; Morrison, Geoff <geoff.morrison@capp.ca>; Hofmann, Rosangela <rosangela.hofmann@capp.ca>

Subject: For Review: Upstream Perspectives on LNG Competitiveness Consultation and Review

To: Dave Nikolejsin
Deputy Minister
BC Ministry of Energy, Mines and Petroleum Resources

Cc: Christyne Tremblay (NRCAN/RNCAN)
Jay Khosla, (NRCan/RNCan)
Philip Jennings, (NRCAN/RNCAN)

The Canadian Association of Petroleum Producers (CAPP) appreciates the opportunity to provide upstream perspectives on the consultation and review of British Columbia's natural gas and LNG cost competitiveness and fiscal policies. Please see the attached for complete details.

Regards,
Shirley Tate on behalf of

Brad Herald | VP, Western Canada



2100, 350-7th Avenue SW, Calgary, AB T2P 3N9

D: 403.267-1113 | Email: herald@capp.ca | Website: www.capp.ca



Please consider the environment before printing this e-mail

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 16, 2017 4:00 PM
To: FOI Coordinator FIN:EX
Cc: Gillies, Jessica FIN:EX
Subject: RE: Call for Records FIN-2017-73821 Due November 29, 2017

I'm not sure if the MO will have records. Once I have time to conduct the search I'll let you know.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Thursday, November 16, 2017 3:47 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX; Gillies, Jessica FIN:EX
Subject: RE: Call for Records FIN-2017-73821 Due November 29, 2017

Thanks, Robyn. Will MO have records as well or will it just be CASA? Because GCPE technically falls under FIN it is a bit complicated/possibly impossible to do a transfer to them so I'd like to let IAO know ASAP that they will have records so we can figure out how to handle that.

And just a general note—please let us know if any of the other FOI requests re: meetings should be directed to other public bodies (or areas within FIN) that will have records. You can either let us know now or when you send the records/search info/NRR.

Jessica Gillies
Manager, FOI & Correspondence Unit | Ministry of Finance
[FIN FOI SharePoint site](#)
phone 250 387-3513

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From: Spilker, Robyn FIN:EX
Sent: Thursday, November 16, 2017 2:20 PM
To: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-73821 Due November 29, 2017

Confidence and Supply Secretariat. Their office is within GCPE.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Thursday, November 16, 2017 1:49 PM
To: Spilker, Robyn FIN:EX

Cc: FOI Coordinator FIN:EX

Subject: RE: Call for Records FIN-2017-73821 Due November 29, 2017

Sorry to bug you again, might you please advise on what CASA stands for?

Thank you!

Céline Anderson

Correspondence Coordinator

Correspondence Unit | Deputy Minister's Office

Ministry of Finance

(604) 775-0693

From: FOI Coordinator FIN:EX

Sent: Thursday, November 16, 2017 1:05 PM

To: Spilker, Robyn FIN:EX

Cc: FOI Coordinator FIN:EX

Subject: RE: Call for Records FIN-2017-73821 Due November 29, 2017

Okay, many thanks, Robyn!

Céline Anderson

Correspondence Coordinator

Correspondence Unit | Deputy Minister's Office

Ministry of Finance

(604) 775-0693

From: Spilker, Robyn FIN:EX

Sent: Thursday, November 16, 2017 8:52 AM

To: FOI Coordinator FIN:EX

Subject: RE: Call for Records FIN-2017-73821 Due November 29, 2017

Hi Céline,

I don't believe so. CASA is the record holder for those meetings.

Thanks,

Robyn

Robyn Spilker

Senior Ministerial Assistant

Minister of Finance and Deputy Premier

250-952-7627

From: FOI Coordinator FIN:EX

Sent: Wednesday, November 15, 2017 1:52 PM

To: Spilker, Robyn FIN:EX

Cc: FOI Coordinator FIN:EX

Subject: FW: Call for Records FIN-2017-73821 Due November 29, 2017

Hi Robyn – could you also let us know if there are any FIN areas that should be canvassed for this request?

Many thanks!

Céline Anderson

Correspondence Coordinator
Correspondence Unit | Deputy Minister's Office
Ministry of Finance
(604) 775-0693

From: FOI Coordinator FIN:EX
Sent: Wednesday, November 15, 2017 11:28 AM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX; Plan, Jakelene GCPE:EX
Subject: Call for Records FIN-2017-73821 Due November 29, 2017

Hi Robyn,

Please see the below FOI Request. Should a fee estimate be necessary please have that to me by November 22, 2017. Otherwise please provide completed CFR, records package and harms assessment by November 29, 2017.

Thank you!

Céline Anderson

Correspondence Coordinator
Correspondence Unit | Deputy Minister's Office
Ministry of Finance
(604) 775-0693

From: King, Peggy [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Wednesday, November 15, 2017 9:31 AM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-73821 Due November 29, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the August 03, 2017 meeting with Sonia Furstenau re: Budget Discussion, as mentioned in the Minister's calendar: The agenda and minutes, all emails, all briefing notes, internal and external correspondence regarding the meeting, copies of presentation materials, handwritten notes and post-meeting report summary. (Date Range for Record Search: From 07/18/2017 To 11/10/2017) Date Format is MM/DD/YYYY

Applicant Type: Researcher
Cross Government Number: N/A
Request also directed to: N/A
Records Due: November 29, 2017
Legislated Due Date: December 27, 2017
IAO Contact: Peggy King

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Peggy King, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 16, 2017 2:18 PM
To: FOI Coordinator FIN:EX
Subject: FW: Proactive Disclosure - Request for Calendar Records - October 2017
Attachments: October 2017.pdf

Hi Céline,

I sent the calendar on November 6. Please see below.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Spilker, Robyn FIN:EX
Sent: Monday, November 6, 2017 4:43 PM
To: FOI Coordinator FIN:EX; FIN OPEN INFOGROUP FIN:EX
Cc: Gillezeau, Rob FIN:EX
Subject: RE: Proactive Disclosure - Request for Calendar Records - October 2017

Minister James' October calendar is attached. Thanks.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Wednesday, November 1, 2017 11:36 AM
To: Michell, Jennifer FIN:EX; Spilker, Robyn FIN:EX; FIN TBS FOI Coordinator FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Proactive Disclosure - Request for Calendar Records - October 2017


Hi All!

Please see below request for the October Calendars. Please note that a the October Calendar and Harms Assessment is due to Open Info by Friday, November 10, 2017.

Thank you!

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: FIN OPEN INFOGROUP FIN:EX
Sent: Wednesday, November 1, 2017 9:07 AM
To: FIN OI CALENDAR CFR
Cc: FIN OPEN INFOGROUP FIN:EX
Subject: Proactive Disclosure - Request for Calendar Records - October 2017

Regarding Ministerial Directive 02-2016: **DISCLOSURE OF MINISTERS' AND DEPUTY MINISTERS' CALENDARS**

Please send your ministers', deputy ministers' and associate deputy ministers' calendar(s) for the month of October 2017

Please send the calendar(s) and harms assessment information by reply email or to the FIN OPEN INFOGROUP (Open.InfoGroup@gov.bc.ca) by November 10th, 2017

Please also provide the name or email address of who the approver(s) will be for each calendar you submit

What You Need to Do?

1. **Create a PDF of the calendar records**
2. **Conduct a harms assessment and provide those details**

**Detailed instructions are below*

Please note: we have attached a copy of the OI Calendar Severing Guidelines which explains how we sever common entries.

Reminder: Calendars must be provided to IAO not later than 10 calendar days after the end of the month.

What Happens Next?

Upon receipt of the calendar(s), the Open Information analysts will review the records and remove any information that requires redaction. The analysts may contact you if they have any questions about possible harms associated with the records. The records will then be sent for review and approval by your ministry approver.

Distribution Lists:

We look forward to working with you and hope that we've captured the right people on our distribution list. If any names need to be added or deleted, please let us know.

If you have any questions or concerns, please contact any member of the Open Information team directly or through reply to this email address.

Many thanks,
IAO Open Information Team

Ryan Schumm
Patrick Craib
Kara Beach
Neil Frelick
Katherine Ritchie
Matthew Prodan, A/Manager

DETAILED INSTRUCTIONS AND REDACTION INFORMATION

1. Produce a PDF of the calendar records

- Open the calendar you want to print*
- Select File
- Select Print
- Select Print Options
- Select 'Adobe PDF' as your printer. If this is not available, print the calendar, scan and email the PDF
- Select 'Calendar Detail Style' from the Print Style options
- Select the date range (In the Print Range fields)
- Check the box for 'Hide details of private appointments'
- Select Print
- Save resulting PDF

** For minister's calendars, produce only the minister's calendar; Specific MLA or constituency-related duties need not be included.*

2. Conduct a harms assessment and provide those details

- Prepare and attach one clean copy of the records (no marks, hand written notes, sticky notes or highlighting);
- Prepare and attach one marked copy of the records where any harms are indicated;
- Indicate any personal information contained within any entries not marked Private
- Mark any Cabinet or Treasury Board entries. IAO needs to know if the entry pertains to an item that was prepared for cabinet/treasury board and if it ever went, or will go, to Cabinet or Treasury Board.
- Identify any legal advice or entries that might reveal solicitor-client privilege
- Other

3. Redaction Details:

While the calendars are not being redacted under FOIPPA, any redactions must reflect exceptions permitted under FOIPPA. In addition, entries previously considered "not responsive" (e.g. reservation numbers, teleconference information), based on agreement with an FOI applicant, will no longer be deemed not responsive. Instead, any information that would attract an exception permitted under FOIPPA will be redacted with any other information being removed. The below verbiage will be used where information is removed:

Severing Verbiage	FOIPPA Section
Cabinet Confidences	12
Advice/Recommendations	13
Legal Communications	14
Security Concern	15
Intergovernmental Communications	16
Government Financial Information	17
Personal Security	19
Business Information	21
Personal Information	22

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 16, 2017 10:13 AM
To: Henry, Molly FIN:EX
Subject: FW: Call for Records FIN-2017-73767 Records Due November 27, 2017

Hi Molly,

How long do you think it would take you to search the LAN for the request below? I'm being asked for the time required for the fee estimate.

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Thursday, November 16, 2017 9:58 AM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-73767 Records Due November 27, 2017

Hi Robyn,

In case you might have found more records on the LAN, I'm just following up to see if your fee estimate remains the same or has changed.

Thank you!

Céline Anderson
Correspondence Coordinator
Correspondence Unit | Deputy Minister's Office
Ministry of Finance
(604) 775-0693

From: Spilker, Robyn FIN:EX
Sent: Wednesday, November 15, 2017 10:54 AM
To: FOI Coordinator FIN:EX
Cc: Henry, Molly FIN:EX
Subject: RE: Call for Records FIN-2017-73767 Records Due November 27, 2017

Hi Jessica,

Molly is responsible for searching FIN Minister. Could someone from your team show her how to search the LAN? I'm not familiar with the process.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Wednesday, November 15, 2017 10:51 AM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-73767 Records Due November 27, 2017

Thanks, Robyn. If the fee is paid for this one (the DMO is submitting a fee estimate) the MO may want to search the FIN Minister archive, which I believe Yvette saved on the MO's LAN. Not everything in that archive would be in CLIFF.

(That is different from the MO staff archive, which the DMO has access to.)

Jessica Gillies
Manager, FOI & Correspondence Unit | Ministry of Finance

[FIN FOI SharePoint site](#)

phone 250 387-3513

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From: Spilker, Robyn FIN:EX
Sent: Friday, November 10, 2017 1:38 PM
To: FOI Coordinator FIN:EX; Michell, Jennifer FIN:EX
Cc: Gillies, Jessica FIN:EX
Subject: RE: Call for Records FIN-2017-73767 Records Due November 27, 2017

Our fee estimate is \$0.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Friday, November 10, 2017 1:03 PM
To: Spilker, Robyn FIN:EX; Michell, Jennifer FIN:EX
Cc: FOI Coordinator FIN:EX; Gillies, Jessica FIN:EX
Subject: FW: Call for Records FIN-2017-73767 Records Due November 27, 2017

Hi All,

Please see the below FOI Request.

Robyn, the DMO has already established that a fee estimate will be required for this request. Could you please provide the MO's fee estimate by Wednesday, November 15th?

Thank you!

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

From: Sanderson, Kristen [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Friday, November 10, 2017 12:47 PM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-73767 Records Due November 27, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the quarterly reports to the Minister on implementation of the government's anti-money laundering strategy: All external correspondence that accompanied the reports and all external correspondence in reaction to the reports. (Date Range for Record Search: From 10/01/2016 To 10/11/2017) Date Format is MM/DD/YYYY

Applicant Type: Media
Cross Government Number: N/A
Request also directed to: CTZ,MAG
Records Due: November 27, 2017
Legislated Due Date: December 22, 2017
IAO Contact: Chelsea Fern

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Chelsea Fern, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 15, 2017 1:21 PM
To: 'Brooke Sundin'
Cc: Gillezeau, Rob FIN:EX
Subject: RE: Thank you

Hi Brooke,

Many thanks to you, David Podmore, and David Lee for taking the time to come to Victoria. We appreciated your feedback and the ideas you brought to the table. David left us with a good deal of information on the topic. I'm available if you want to quickly check-in next week or once session ends, but there isn't anything else we need at this time.

Best regards,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Brooke Sundin [mailto:BSundin@ufcw1518.com]
Sent: Monday, November 13, 2017 5:22 PM
To: Spilker, Robyn FIN:EX
Subject: Thank you

Hi Robyn,

Good to see you Thursday. David and David where very pleased to meet you and very appreciative of the opportunity to talk to you and the group about Concert Infrastructure.

As I mentioned to you as we left the office, it would be good for you and I and Rob to touch base by phone to determine if there is any information you still require from us or any questions you had regarding the presentation. I'm busy all day tomorrow, but after that I'm relatively free for a week or two.

Kind regards,
Brooke

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 15, 2017 11:41 AM
To: 'Lucy Becker'; Gillezeau, Rob FIN:EX
Cc: Paul Howard
Subject: RE: introduction

Thanks for connecting us Lucy. Good to meet you Paul.

s.22

We look forward to connecting again in December.

Best,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Lucy Becker [mailto:LBecker@IIROC.CA]
Sent: Tuesday, November 14, 2017 11:58 AM
To: Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX
Cc: Paul Howard
Subject: introduction

Robyn, Rob,

Thank you for making the time for our call today. As promised, here is the contact information for my back up in the event you need to reach someone in my department s.22

s.22

s.22 and have asked my EA Sandra to set up a touch base call for mid-December.

With warm regards,

Lucy

Paul Howard
Director of Communications & Public Affairs
Investment Industry Regulatory Organization of Canada
121 King Street West, Suite 2000
Toronto, ON M5H 3T9
416-646-7279
phoward@iiroc.ca

Lucy Becker, Vice President, Public Affairs and Member Education Services
Investment Industry Regulatory Organization of Canada (IIROC), 121 King St. W, Suite 2000, Toronto, Ontario M5H 3T9

Work: 416 943-5870

Cell: 647-963-9613

lbecker@iiroc.ca

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Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 15, 2017 9:08 AM
To: Gillezeau, Rob FIN:EX
Subject: FW: Call for Records FIN-2017-73702 Due November 22, 2017
Attachments: Call for Records - FIN-2017-73702.pdf

Hi Rob,

As you started working at the beginning of September, you should search for responsive records for the request below. Can you search all records for the following and let me know if you have any responsive records?:

Partnership BC
Partnership
August 28, 2017
infrastructure
Dana Hayden

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627


From: FOI Coordinator FIN:EX
Sent: Thursday, November 9, 2017 4:38 PM
To: Spilker, Robyn FIN:EX; FIN TBS FOI Coordinator FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73702 Due November 22, 2017

Hi All,

Please see below FOI Request. If you could let me know ASAP if any other area in FIN should be contacted for this request it would be greatly appreciated! Please note that a fee estimate should be provided by November 15, 2017, and the Completed CFR, Records Package and Harms Assessment is due by November 22, 2017.

Thank you,

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Trudel, David [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Tuesday, November 7, 2017 1:55 PM
To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-73702 Due November 22, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the August 28, 2017 briefing on Partnership BC, as mentioned in Minister Carole James' calendar: The agenda and minutes, all emails, all briefing notes, internal and external correspondence regarding the meeting, copies of presentation materials, handwritten notes and post-meeting report summary. (Date Range for Record Search: From 08/01/2017 To 11/06/2017) Date Format is MM/DD/YYYY

Applicant Type: Researcher
Cross Government Number: N/A
Request also directed to:
Records Due: November 22, 2017
Legislated Due Date: December 19, 2017
IAO Contact: David Trudel

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

David Trudel, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

Subject: FOIs

Start: Wed 2017-11-15 9:00 AM
End: Wed 2017-11-15 9:30 AM

Recurrence: (none)

Organizer: Spilker, Robyn FIN:EX

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 14, 2017 11:25 AM
To: Plant, Byron JAG:EX
Cc: Lawson, Liam PSSG:EX; Leonard, Jessica FIN:EX; Reid, Heidi FIN:EX
Subject: RE: Bill for delivery

Hi Byron,

Tomorrow morning works well. Look forward to seeing you then.

Best regards,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Plant, Byron JAG:EX
Sent: Tuesday, November 14, 2017 11:17 AM
To: Spilker, Robyn FIN:EX
Cc: Lawson, Liam PSSG:EX
Subject: Bill for delivery
Importance: High

Hi Robyn,

Please be advised that the final supply bill has been signed and is ready for delivery to your office.

I will have it delivered tomorrow morning, unless there is a specific time you would like it to be brought by. Please let me know if so.

Thank you,
Byron

Byron Plant | Manager | Order in Council Administration Office
Office of Legislative Counsel | Legal Services Branch
Phone: 250 387-0725 | Fax: 250-387-4349 | byron.plant@gov.bc.ca

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 21, 2017 11:14 AM
To: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73701 Due November 22, 2017
Attachments: NR

Hi Katie,

I'm attached the MO records that are responsive to the request below. I believe the meeting was arranged through the DMO's office, so they may have more records.

I searched my own and Minister James' emails and files. When searching all outlook items I used the following terms:

Superintendent of Real Estate
Superintendent
OSRE
Office of the Superintendent of Real Estate
Michael Noseworthy
Noseworthy
August 21, 2017

Yvette Marquis was a staff person at the time as well, but as you know we do not have access to her emails..

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627


From: FOI Coordinator FIN:EX
Sent: Thursday, November 9, 2017 4:42 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73701 Due November 22, 2017

Hi Robyn,

Please see below FOI Request. If you could let me know ASAP if any other area in FIN should be contacted for this request it would be greatly appreciated! Please note that a fee estimate should be provided by November 15, 2017, and the Completed CFR, Records Package and Harms Assessment is due by November 22, 2017.

Thank you,

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Yonson, Neal [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Tuesday, November 7, 2017 2:56 PM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-73701 Due November 22, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the August 21, 2017 meeting with the Office of the Superintendent of Real Estate, as mentioned in Minister Carole James' calendar: The agenda and minutes, all emails, all briefing notes, internal and external correspondence regarding the meeting, copies of presentation materials, handwritten notes and post-meeting report summary. (Date Range for Record Search: From 08/01/2017 To 11/06/2017) Date Format is MM/DD/YYYY

Applicant Type: Researcher
Cross Government Number: N/A
Request also directed to: N/A
Records Due: November 22, 2017
Legislated Due Date: December 19, 2017
IAO Contact: Neal Yonson

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Neal Yonson, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 21, 2017 10:15 AM
To: Manton, Kim FIN:EX
Cc: Henry, Molly FIN:EX; Gillezeau, Rob FIN:EX
Subject: FW: PST reduction on Hydro - Par-Ten Products Ltd.

Hi Kim,

Passing the casework request below on to you. I've updated Molly on this file so she can support you in responding.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Groot, Charlotte [mailto:Charlotte.Groot@leg.bc.ca]
Sent: Tuesday, November 21, 2017 10:05 AM
To: Spilker, Robyn FIN:EX
Subject: PST reduction on Hydro - Par-Ten Products Ltd.

Hi Robyn,

Our constituent Par-Ten Products Ltd. in Mackenzie has requested an update on the proposed reduction of PST on Hydro costs for business to commence October 1st. Would you happen to have a flyer or bulletin on this? Thanks!

Charlotte Groot

Constituency Assistant

MIKE MORRIS, MLA

Prince George-Mackenzie

☎ Phone: (250) 612-4194

☎ Fax: (250) 612-4191

✉ E-Mail: charlotte.groot@leg.bc.ca

📍 Address: Unit 102- 1023 Central Street West, Prince George, BC V2M 3C9
<http://mikemorrismla.ca/>

SAVE THE DATE and check for updates - BC Natural Resource Forum January 16 – January 18, 2018 at
<http://www.bcnaturalresourcesforum.com/>



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Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 21, 2017 9:01 AM
To: FOI Coordinator FIN:EX
Subject: RE: URGENT: FIN-2017-72931 Question from IAO

Yes we agree. Thanks.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Tuesday, November 21, 2017 8:58 AM
To: FIN OCG FOI Coordinator FIN:EX; Salling, Tammy L FIN:EX; Spilker, Robyn FIN:EX; Justesen, Josh T FIN:EX; Nicholson, Riley FIN:EX; FIN TBS FOI Coordinator FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: URGENT: FIN-2017-72931 Question from IAO
Importance: High

Hi All!

IAO has been in discussion with TRAN on this FOI and s.13


s.13 IAO would like to know if FIN agrees. Could you please let me know ASAP?

Thank you!

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Fern, Chelsea FIN:EX
Sent: Monday, November 20, 2017 11:58 AM
To: FOI Coordinator FIN:EX
Subject: RE: FIN-2017-72931 Question

Hello Katie,

s.13

Thank you,

Chelsea Fern | FOI Senior Analyst | Information Access Operations | Ministry of Citizens' Services

Ph: 778-698-2740 | **e:** chelsea.fern@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8V 1S2

From: Fern, Chelsea FIN:EX

Sent: Friday, November 17, 2017 3:53 PM

To: FOI Coordinator FIN:EX

Subject: FIN-2017-72931 Question

Hello Katie,

s.13

Thank you,

Chelsea Fern | FOI Senior Analyst | Information Access Operations | Ministry of Citizens' Services

Ph: 778-698-2740 | **e:** chelsea.fern@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8V 1S2

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 20, 2017 2:43 PM
To: 'Ma, Bowinn'
Subject: FW: s.14
Attachments: s.14

Hi MLA Ma,

Please see the attached OIC that is going to Cabinet on December 6th. I've been told that the Ministry of Municipal Affairs and Housing has already briefed you on the issue of the s.12,s.14 and confirmed your support. Is that correct?

Best,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Michell, Jennifer FIN:EX
Sent: Monday, November 20, 2017 8:48 AM
To: Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX
Cc: Reid, Heidi FIN:EX
Subject: s.14

Good morning

Please note that CabOps has requested that we share FIN OIC package with MLAs Ma, Kahlon & Rice as an FYI.

Attached please find the package. This is going to Cabinet December 6th.

Thanks
Jen

Jennifer Michell
Director, Executive Operations & Strategic Initiatives
Office of the Deputy Minister | Ministry of Finance
Tel. 250-356-6696 | Email: Jennifer.Michell@gov.bc.ca

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 17, 2017 11:18 AM
To: 'Dean, Mitzi'
Cc: Ducker, Jayne SDPR:EX
Subject: RE: Social policy forum

Hi Mitzi,

Thanks for following up. I reached out to Jayne early this week, and she is going to follow up with Minister Simpson and then with you. I'm happy to be looped in, but it makes sense that MSDSI or another social service Ministry would take the lead.

Best,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Dean, Mitzi [mailto:S.17]
Sent: Friday, November 17, 2017 10:31 AM
To: Spilker, Robyn FIN:EX
Subject: Social policy forum

Hi Robyn

Hope you're having a good week and able to have a bit of a break!

The Federation has confirmed that they can move the forum to the Feb 8-9th dates to accommodate our request for Ministers' availability.

Do you have any update on your follow up?

See you next week – thanks so much.

Mitzi Dean | MLA | Esquimalt-Metchosin
Legislative Office: 250.387.3655 | Mitzi.Dean.MLA@leg.bc.ca

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 17, 2017 11:15 AM
To: Gillies, Jessica FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-73703 Due November 22, 2017

Yvette and I were the only staff members in the MO until August 30, so no other staff have emails about these August meeting. Thanks Jessica.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Gillies, Jessica FIN:EX
Sent: Friday, November 17, 2017 11:13 AM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-73703 Due November 22, 2017

Thanks, Robyn. No one else in the MO would have records?

I've contacted Yvette about her emails and apparently they've been trying to get them restored so she can access them. She is looking into it.

Jessica Gillies
Manager, FOI & Correspondence Unit | Ministry of Finance

[FIN FOI SharePoint site](#)

phone 250 387-3513

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From: Spilker, Robyn FIN:EX
Sent: Friday, November 17, 2017 9:42 AM
To: FOI Coordinator FIN:EX
Cc: Gillies, Jessica FIN:EX
Subject: RE: Call for Records FIN-2017-73703 Due November 22, 2017

Hi Katie,

I'm attached the MO records that are responsive to the request below.

I searched my own and Minister James' emails and files. When searching all outlook items I used the following terms:

Robertson
Mayor Robertson
Gregor Robertson
August 2, 2017
City of Vancouver

Yvette Marquis was a staff person at the time as well, but I do not have access to her emails. I believe they were archived within the Ministry of Finance.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Thursday, November 9, 2017 4:39 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73703 Due November 22, 2017


Hi Robyn,

Please see below FOI Request. If you could let me know ASAP if any other area in FIN should be contacted for this request it would be greatly appreciated! Please note that a fee estimate should be provided by November 15, 2017, and the Completed CFR, Records Package and Harms Assessment is due by November 22, 2017.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Trudel, David [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Tuesday, November 7, 2017 2:02 PM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-73703 Due November 22, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the August 02, 2017 meeting with the Mayor Robertson, as mentioned in Minister Carole James' calendar: The agenda and minutes, all emails, all briefing notes, internal and external correspondence regarding the meeting, copies of presentation materials, handwritten notes and post-meeting report summary. (Date Range for Record Search: From 07/18/2017 To 11/06/2017) Date Format is MM/DD/YYYY

Applicant Type: Researcher
Cross Government Number: N/A
Request also directed to: N/A

Records Due: November 22, 2017
Legislated Due Date: December 19, 2017
IAO Contact: David Trudel

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

David Trudel, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 17, 2017 10:13 AM
To: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73699 - Due November 22, 2017
Attachments: NR

Hi Katie,

I'm attached the MO records that are responsive to the request below.

I searched my own and Minister James' emails and files. When searching all outlook items I used the following terms:

Search terms:

Paul Finch
BCGEU
Amber Rudek
Harpinder Sandhu
Jared Melvin
August 14, 2017

Best regards,

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Thursday, November 9, 2017 3:51 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: Call for Records FIN-2017-73699 - Due November 22, 2017

Hi Robyn,

Please see the below FOI Request. If you could let me know ASAP if any other area in FIN should be contacted for this request it would be greatly appreciated! Please note that a fee estimate should be provided by November 15, 2017, and the Completed CFR, Records Package and Harms Assessment is due by November 22, 2017.

Thank you,

Céline Anderson

Correspondence Coordinator
Correspondence Unit | Deputy Minister's Office
Ministry of Finance
(604) 775-0693

From: King, Peggy [mailto:IAOCentralTeam@gov.bc.ca]
Sent: Tuesday, November 7, 2017 1:44 PM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-73699 Due November 22, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the August 14, 2017 meeting with BCGEU staff and Minister Selina Robinson, as mentioned in Minister Carole James' calendar: The agenda and minutes, all emails, all briefing notes, internal and external correspondence regarding the meeting, copies of presentation materials, handwritten notes and post-meeting report summary. (Date Range for Record Search: From 08/01/2017 To 11/06/2017) Date Format is MM/DD/YYYY

Applicant Type: Researcher
Cross Government Number: N/A
Request also directed to: MAH-2017-73700
Records Due: November 22, 2017
Legislated Due Date: December 19, 2017
IAO Contact: Peggy King

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Peggy King, FOI Analyst

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 17, 2017 9:48 AM
To: FOI Coordinator FIN:EX; FIN TBS FOI Coordinator FIN:EX
Cc: Gillies, Jessica FIN:EX
Subject: RE: Call for Records FIN-2017-73702 Due November 22, 2017
Attachments: NR

Hi Katie,

I'm attached the MO records that are responsive to the request below. The meeting was a briefing request by the DMO and TBS, so there may be records there.

I searched my own and Minister James' emails and files. Rob Gillezeau searched his emails and files as he started on August 30, 2018. When searching all outlook items we used the following terms:

Partnership BC
Partnership
August 28, 2017
Infrastructure
Dana Hayden

Yvette Marquis was a staff person at the time as well, but I do not have access to her emails. I believe they were archived within the Ministry of Finance.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627


From: FOI Coordinator FIN:EX
Sent: Thursday, November 9, 2017 4:38 PM
To: Spilker, Robyn FIN:EX; FIN TBS FOI Coordinator FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73702 Due November 22, 2017

Hi All,

Please see below FOI Request. If you could let me know ASAP if any other area in FIN should be contacted for this request it would be greatly appreciated! Please note that a fee estimate should be provided by November 15, 2017, and the Completed CFR, Records Package and Harms Assessment is due by November 22, 2017.

Thank you,

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

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From: Trudel, David [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Tuesday, November 7, 2017 1:55 PM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-73702 Due November 22, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the August 28, 2017 briefing on Partnership BC, as mentioned in Minister Carole James' calendar: The agenda and minutes, all emails, all briefing notes, internal and external correspondence regarding the meeting, copies of presentation materials, handwritten notes and post-meeting report summary. (Date Range for Record Search: From 08/01/2017 To 11/06/2017) Date Format is MM/DD/YYYY

Applicant Type: Researcher
Cross Government Number: N/A
Request also directed to:
Records Due: November 22, 2017
Legislated Due Date: December 19, 2017
IAO Contact: David Trudel

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

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- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

David Trudel, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 17, 2017 9:42 AM
To: FOI Coordinator FIN:EX
Cc: Gillies, Jessica FIN:EX
Subject: RE: Call for Records FIN-2017-73703 Due November 22, 2017
Attachments: NR

Hi Katie,

I'm attached the MO records that are responsive to the request below.

I searched my own and Minister James' emails and files. When searching all outlook items I used the following terms:

Robertson
Mayor Robertson
Gregor Robertson
August 2, 2017
City of Vancouver

Yvette Marquis was a staff person at the time as well, but I do not have access to her emails. I believe they were archived within the Ministry of Finance.

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627


From: FOI Coordinator FIN:EX
Sent: Thursday, November 9, 2017 4:39 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73703 Due November 22, 2017

Hi Robyn,

Please see below FOI Request. If you could let me know ASAP if any other area in FIN should be contacted for this request it would be greatly appreciated! Please note that a fee estimate should be provided by November 15, 2017, and the Completed CFR, Records Package and Harms Assessment is due by November 22, 2017.

Thank you,

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Trudel, David [mailto:IAOCentralTeam@gov.bc.ca]
Sent: Tuesday, November 7, 2017 2:02 PM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-73703 Due November 22, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the August 02, 2017 meeting with the Mayor Robertson, as mentioned in Minister Carole James' calendar: The agenda and minutes, all emails, all briefing notes, internal and external correspondence regarding the meeting, copies of presentation materials, handwritten notes and post-meeting report summary. (Date Range for Record Search: From 07/18/2017 To 11/06/2017) Date Format is MM/DD/YYYY

Applicant Type: Researcher
Cross Government Number: N/A
Request also directed to: N/A
Records Due: November 22, 2017
Legislated Due Date: December 19, 2017
IAO Contact: David Trudel

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

David Trudel, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 23, 2017 10:29 AM
To: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-73826 Due November 28, 2017

No harms. Thanks.


Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Thursday, November 23, 2017 10:09 AM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-73826 Due November 28, 2017

Thanks Robyn!

Any harms associated with these records?

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Spilker, Robyn FIN:EX
Sent: Wednesday, November 22, 2017 2:39 PM
To: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73826 Due November 28, 2017

Hi Katie,

I've attached the MO records that are responsive to the request below.

I searched my own and Minister James' emails and files. When searching all outlook items I used the following terms:

Search terms:
Minister Sims
Jinny Sims
Sims
August 23, 2017

Yvette Marquis was a staff person at the time as well, but as you know we do not have access to her emails..

Thanks,

Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Tuesday, November 14, 2017 3:35 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: Call for Records FIN-2017-73826 Due November 28, 2017

Hi Robyn,

Please see the below FOI Request. Should a fee estimate be necessary please have that to me by November 21, 2017. Otherwise please provide completed CFR, records package and harms assessment by November 28, 2017.

Thank you,

Celine Anderson

Correspondence Coordinator
Correspondence Unit | Deputy Minister's Office
Ministry of Finance
(604) 775-0693

From: Chan, Sarah [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Tuesday, November 14, 2017 2:20 PM
To: FOI Coordinator FIN:EX
Subject: Call for Records FIN-2017-73826 Due November 28, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the meeting with Minister Sims on August 23, 2017, as mentioned in the Minister's calendar: The agenda and minutes, all emails, all briefing notes, internal and external correspondence regarding the meeting, copies of presentation materials, handwritten notes and post-meeting report summary. (Date Range for Record Search: From 08/01/2017 To 11/13/2017) Date Format is MM-DD-YYYY

Applicant Type: Researcher
Records Due: November 28, 2017
Legislated Due Date: December 28, 2017
IAO Contact: Sarah Chan

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Sarah Chan, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 22, 2017 5:49 PM
To: Gillies, Jessica FIN:EX; FOI Coordinator FIN:EX; IAO CentralTeam FIN:EX; Gibbs, Chantal FIN:EX
Subject: RE: Call for Records FIN-2017-73656 Due November 20, 2017

Our fee estimate remains the same. Thanks.

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Gillies, Jessica FIN:EX
Sent: Wednesday, November 22, 2017 5:33 PM
To: FOI Coordinator FIN:EX; IAO CentralTeam FIN:EX; Spilker, Robyn FIN:EX; Gibbs, Chantal FIN:EX
Subject: RE: Call for Records FIN-2017-73656 Due November 20, 2017

Hi Neal, Robyn, and Chantal,

If I'm reading this correctly, it wouldn't change where we have to search (DMO would need to search CLIFF & FIN OFFICE [the correspondence unit's mailbox], although searching both may be overly cautious as responsive records in FIN OFFICE *should* also be in CLIFF, but there is no guarantee). It would change whether or not records that we find in the search are responsive.

DMO had originally estimated 23.5 hours for search and 10 hours for preparation. I think our CLIFF search would stay the same (about 16.5 hours to look at a rough estimate of 170 logs to determine whether they are responsive). Likewise, I think the 7 hours estimated for the FIN OFFICE search would stay the same unless we determine it's redundant to search both FIN OFFICE and CLIFF.

The time for preparation (estimated at 10 hours) might decrease as we would likely find fewer responsive records than we had originally anticipated.

MO had estimated 9.5 hours. **Robyn**, would the below change your fee estimate?

Jessica Gillies
Manager, FOI & Correspondence Unit | Ministry of Finance

[FIN FOI SharePoint site](#)

phone 250 387-3513

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From: IAO CentralTeam FIN:EX
Sent: Wednesday, November 22, 2017 3:53 PM
To: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-73656 Due November 20, 2017

Katie,

Due to the many difficulties posed by the interpretation of this request, I went back to the applicant with some more questions about the interpretation of this request (and related requests directed at Central Team's other client ministries). Answers are below. Is it possible to re-assess the request based on these parameters? I suspect that, as before, a fee estimate may be the outcome, but if that's the case it would be best to issue one that is up-to-date based on the current interpretation.

- Is the term Minister's Office meant to include (1) all staff within a the Minister's Office, or (2) only the Minister's general inbox, ie FIN.Minister@gov.bc.ca, premier@gov.bc.ca, AVED.Minister@gov.bc.ca, CITZ.Minister@gov.bc.ca

Yes - all the direct staff.

- Minister's offices often treat emails where they are cc'ed differently from ones that are directly addressed to them. Does the scope of this request include emails where the MO has been CC'ed?

Excluded the CC's

- Minister's offices often receive public correspondence that was redirected from an MLA's office, ie. Joe Public in Vancouver has thoughts about Vancouver real estate, emails his thoughts to john.horgan.mla@gov.bc.ca which goes to his constituency office. Since Joe Public's inquiry is not about constituency issues, the MLA's office simply forwards the email to premier@gov.bc.ca. So the email is technically "received from an NDP MLA" but is really from Joe Public. Does the scope of this request include these types of emails?

Exclude these public e-mails.

- Emails sent from MLA email accounts are often written/forwarded by constituency staff. Similar to the example above, an email coming from john.horgan.mla@leg.bc.ca is likely to have been written/forwarded by constituency staff rather than Mr. Horgan himself but is being considered "received from an NDP MLA" for the purposes of this request. Does the scope of this request include all emails sent by constituency staff carrying out their normal duties, or only those sent and/or signed by the MLA personally?

Let's limit it to the MLA personally.

Neal Yonson | Senior FOI Analyst
Central Team, Information Access Operations
neal.yonson@gov.bc.ca | 778-698-2378

From: Yonson, Neal FIN:EX **On Behalf Of** IAO CentralTeam FIN:EX
Sent: Friday, November 10, 2017 1:08 PM
To: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-73656 Due November 20, 2017

Katie,

This may be moot at the moment since FIN has already submitted a fee estimate, but there is some follow-up info that recently came in on the request noted above, seeking "Copies of all correspondence, excluding attachments, received by the Minister's Office from BC NDP MLA's, including cabinet Ministers/the Premier

acting in their capacities as an NDP MLA. (Date Range for Record Search: From 07/18/2017 To 11/01/2017)"
Here's the summary I was sent:

At the last X-gov't meeting, re XGR-2017-73622, it sounded as though people agreed that:

- The responsiveness of correspondence forwarded from an MLA's office, not from the MLA themselves – **would be responsive**
- Responsiveness of correspondence from an MLA acting as a minister – **wouldn't necessarily be responsive but most people around the table figured this shouldn't happen very much unless the MLA was using the wrong email address (i.e. the leg.bc.ca email address instead of their minister email address).**

If anything I suspect that, in light of point #1, this interpretation might actually result in a larger fee estimate, but on that note, XGov said:

A final decision on how to proceed with issuing fees and clarifying/narrowing the request with this applicant is supposed to happen on Tuesday, once other ministries have weighed in.

Cheers,

Neal Yonson | FOI Analyst
Central Team, Information Access Operations
neal.yonson@gov.bc.ca | 778-698-2378

From: FOI Coordinator FIN:EX
Sent: Wednesday, November 8, 2017 12:10 PM
To: IAO CentralTeam FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-73656 Due November 20, 2017

Hi Neal,

Please see the attached fee estimate for this request. This is the combined fee estimate from the DMO and MO office.

Thank you,

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698 4887 | email katie.grieve@gov.bc.ca

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From: Yonson, Neal [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Friday, November 3, 2017 12:02 PM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-73656 Due November 20, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection*

of Privacy Act (FOIPPA):

Copies of all correspondence, excluding attachments, received by the Minister's Office from BC NDP MLA's, including cabinet Ministers/the Premier acting in their capacities as an NDP MLA. (Date Range for Record Search: From 07/18/2017 To 11/01/2017) Date Format is MM/DD/YYYY

Note: This is a cross-government request. The IAO cross-government team discussed this set of requests and provided additional information about determining responsiveness of records:

- Correspondence received from a Constituency Assistant but signed by the MLA would be responsive
- Responsive records include correspondence where the Minister's Office was cc'd.

Applicant Type: Researcher

Cross Government Number: XGR-2017-73622

Request also directed to: All ministries OOP

Records Due: November 20, 2017

Legislated Due Date: December 14, 2017

IAO Contact: Neal Yonson

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance.

Neal Yonson, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 22, 2017 2:39 PM
To: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73826 Due November 28, 2017
Attachments: NR

Hi Katie,

I've attached the MO records that are responsive to the request below.

I searched my own and Minister James' emails and files. When searching all outlook items I used the following terms:

Search terms:
Minister Sims
Jinny Sims
Sims
August 23, 2017

Yvette Marquis was a staff person at the time as well, but as you know we do not have access to her emails..

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Tuesday, November 14, 2017 3:35 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: Call for Records FIN-2017-73826 Due November 28, 2017

Hi Robyn,

Please see the below FOI Request. Should a fee estimate be necessary please have that to me by November 21, 2017. Otherwise please provide completed CFR, records package and harms assessment by November 28, 2017.

Thank you,

Cefine Anderson
Correspondence Coordinator
Correspondence Unit | Deputy Minister's Office
Ministry of Finance
(604) 775-0693

From: Chan, Sarah [mailto:IAOCentralTeam@gov.bc.ca]
Sent: Tuesday, November 14, 2017 2:20 PM
To: FOI Coordinator FIN:EX
Subject: Call for Records FIN-2017-73826 Due November 28, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the meeting with Minister Sims on August 23, 2017, as mentioned in the Minister's calendar: The agenda and minutes, all emails, all briefing notes, internal and external correspondence regarding the meeting, copies of presentation materials, handwritten notes and post-meeting report summary. (Date Range for Record Search: From 08/01/2017 To 11/13/2017) Date Format is MM/DD/YYYY

Applicant Type: Researcher
Records Due: November 28, 2017
Legislated Due Date: December 28, 2017
IAO Contact: Sarah Chan

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Sarah Chan, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 21, 2017 6:42 PM
To: FOI Coordinator FIN:EX
Cc: Gillezeau, Rob FIN:EX
Subject: RE: Call for Records FIN-2017-73764 Due November 24, 2017
Attachments: NR

Hi Katie,

The attached email is the only record we have at the MO. Happy to discuss if you want to call me in the morning.

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627


From: FOI Coordinator FIN:EX
Sent: Monday, November 20, 2017 4:47 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73764 Due November 24, 2017

Hi Robyn,

My apologies for sending this to you so late. Could you please review the below FOI request and provide me with a records package of any documents you have relating to FIN-2017-73312 by Thursday? Please do not hesitate to call me if you have any questions regarding this request.

Thank you,

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698 4887 | email katie.grieve@gov.bc.ca

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From: Chan, Sarah [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Thursday, November 9, 2017 9:12 AM
To: FOI Coordinator FIN:EX
Subject: Call for Records FIN-2017-73764 Due November 24, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All records about the processing and handling of file FIN-2017-73312. Date Format is MM/DD/YYYY

Applicant Type: Media

Request also directed to: CTZ

Records Due: November 24, 2017

Legislated Due Date: December 21, 2017

IAO Contact: Sarah Chan

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Sarah Chan, FOI Analyst

Central Agency Team

Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 21, 2017 5:02 PM
To: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-73699 - Due November 22, 2017

I believe Lori Wanamaker and Paul Flanagan attended, but I don't think tax policy created any materials in relation to the meeting.

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Tuesday, November 21, 2017 4:32 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-73699 - Due November 22, 2017

Thanks Robyn,

Quick Question, should any other areas be contacted for information on this request?

Thank you,

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698 4887 | email katie.grieve@gov.bc.ca

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From: Spilker, Robyn FIN:EX
Sent: Friday, November 17, 2017 10:13 AM
To: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73699 - Due November 22, 2017

Hi Katie,

I'm attached the MO records that are responsive to the request below.

I searched my own and Minister James' emails and files. When searching all outlook items I used the following terms:

Search terms:
Paul Finch
BCGEU
Amber Rudek
Harpinder Sandhu
Jared Melvin

August 14, 2017

Best regards,

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Thursday, November 9, 2017 3:51 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: Call for Records FIN-2017-73699 - Due November 22, 2017

Hi Robyn,

Please see the below FOI Request. If you could let me know ASAP if any other area in FIN should be contacted for this request it would be greatly appreciated! Please note that a fee estimate should be provided by November 15, 2017, and the Completed CFR, Records Package and Harms Assessment is due by November 22, 2017.

Thank you,

Céline Anderson

Correspondence Coordinator
Correspondence Unit | Deputy Minister's Office
Ministry of Finance
(604) 775-0693

From: King, Peggy [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Tuesday, November 7, 2017 1:44 PM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-73699 Due November 22, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the August 14, 2017 meeting with BCGEU staff and Minister Selina Robinson, as mentioned in Minister Carole James' calendar: The agenda and minutes, all emails, all briefing notes, internal and external correspondence regarding the meeting, copies of presentation materials, handwritten notes and post-meeting report summary. (Date Range for Record Search: From 08/01/2017 To 11/06/2017) Date Format is MM/DD/YYYY

Applicant Type: Researcher
Cross Government Number: N/A
Request also directed to: MAH-2017-73700
Records Due: November 22, 2017

Legislated Due Date: December 19, 2017
IAO Contact: Peggy King

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Peggy King, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 21, 2017 11:39 AM
To: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73745 Due November 23, 2017
Attachments: NR

Hi Katie,

I'm attached the MO records that are responsive to the request below and noted harms. As there was no rating agency call on August 2, 2017, we assumed that the intention was to request records for the call on August 3, 2017.

I searched my own and Minister James' emails and files. When searching all outlook items I used the following terms:

Search terms:
Credit rating
Rating agency
Rating agencies
Moody
Fitch
Standard and Poor
DBRS
August 2, 2017

Yvette Marquis was a staff person at the time as well, but as you know we do not have access to her emails..

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Thursday, November 9, 2017 4:44 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73745 Due November 23, 2017

Hi Robyn,

Please see below FOI Request. If you could let me know ASAP if any other area in FIN should be contacted for this request it would be greatly appreciated! Please note that a fee estimate should be provided by November 16, 2017, and the Completed CFR, Records Package and Harms Assessment is due by November 23, 2017.

Thank you,

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

From: Coates, Brianna [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Wednesday, November 8, 2017 8:27 AM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-73745 Due November 23, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All records including but not limited to prepared briefing/information notes, emails, related to the August 02, 2017 Rating Agency Call as mentioned in Minister Carole James' calendar. (Date Range for Record Search: From 07/18/2017 To 11/07/2017) Date Format is MM/DD/YYYY

Applicant Type: Researcher
Records Due: November 23, 2017
Legislated Due Date: December 20, 2017
IAO Contact: Brianna Coates

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Brianna Coates, FOI Analyst

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 21, 2017 11:22 AM
To: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-73745 Due November 23, 2017

Hi Katie,

I realized there was no rating agency call on August 2, 2017. Should I assume they want records for the call on August 3, 2017?

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627


From: FOI Coordinator FIN:EX
Sent: Thursday, November 9, 2017 4:44 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73745 Due November 23, 2017

Hi Robyn,

Please see below FOI Request. If you could let me know ASAP if any other area in FIN should be contacted for this request it would be greatly appreciated! Please note that a fee estimate should be provided by November 16, 2017, and the Completed CFR, Records Package and Harms Assessment is due by November 23, 2017.

Thank you,

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Coates, Brianna [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Wednesday, November 8, 2017 8:27 AM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-73745 Due November 23, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All records including but not limited to prepared briefing/information notes, emails, related to the August 02, 2017 Rating Agency Call as mentioned in Minister Carole James' calendar. (Date Range for Record Search: From 07/18/2017 To 11/07/2017) Date Format is MM/DD/YYYY

Applicant Type: Researcher
Records Due: November 23, 2017
Legislated Due Date: December 20, 2017
IAO Contact: Brianna Coates

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Brianna Coates, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 21, 2017 11:15 AM
To: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73656 Due November 20, 2017
Attachments: CFR FIN-2017-73656.pdf

Hi Katie,

Can you give me a call at s.17 when you have time? I'd like to check in on the request below.

Thanks,

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

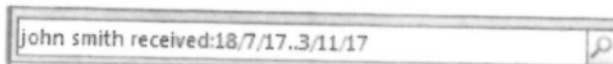
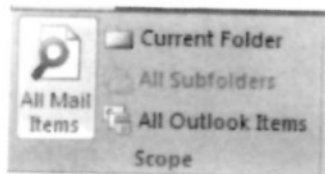
From: FOI Coordinator FIN:EX
Sent: Monday, November 6, 2017 12:35 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX; Gillies, Jessica FIN:EX
Subject: FW: Call for Records FIN-2017-73656 Due November 20, 2017

Hi Robyn,

Please see the below FOI Request. Should a fee estimate be necessary please have that to be my Thursday, November 9, 2017. Otherwise please provide completed CFR, records package and harms assessment by Monday, November 20, 2017.

Please search personal emails, hard copies that may not be scanned, FIN Minister, and the FIN EA mailbox. Below is a guideline for your potential fee estimate for searching FIN Minister:

- FIN Minister
 - Open as a profile
 - Search in All Mail Items:
 - FIRST NAME LAST NAME received:18/7/17..3/11/17
 - Allow a couple of days after the end date in case items were scanned belatedly



- If too many search results, narrow time frame and do multiple time frame searches

- Once you have your search results, determine whether they are responsive:
 - Is it **from** an MLA acting in their MLA capacity?
 - (There may be many addressed TO MLAs that will be not responsive)
 - Are there attachments to be included/excluded?
 - Was it received by or cced to the Minister's Office? (for FIN Minister the answer is yes)
 - Was it received from a CA but signed by the MLA?
 - Are emails "signed" by MLA if their signature block is at the bottom?
- Do a separate search for each MLA (41 searches)

Based on the above, ESTIMATED TIME FOR FIN Minister SEARCH: 7 hours minimum

Thank you!

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Yonson, Neal [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Friday, November 3, 2017 12:02 PM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2017-73656 Due November 20, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Copies of all correspondence, excluding attachments, received by the Minister's Office from BC NDP MLA's, including cabinet Ministers/the Premier acting in their capacities as an NDP MLA. (Date Range for Record Search: From 07/18/2017 To 11/01/2017) Date Format is MM/DD/YYYY

Note: This is a cross-government request. The IAO cross-government team discussed this set of requests and provided additional information about determining responsiveness of records:

- Correspondence received from a Constituency Assistant but signed by the MLA would be responsive
- Responsive records include correspondence where the Minister's Office was cc'd.

Applicant Type: Researcher

Cross Government Number: XGR-2017-73622

Request also directed to: All ministries OOP

Records Due: November 20, 2017

Legislated Due Date: December 14, 2017

IAO Contact: Neal Yonson

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Neal Yonson, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 28, 2017 6:31 PM
To: FOI Coordinator FIN:EX; Morgan, Melissa FIN:EX
Subject: RE: Call for Records FIN-2017-73699 Due November 22, 2017
Attachments: 73699 - harms.pdf

Hi Katie,

I've attached a harms assessment from the MO. Will a redline version come back to us?

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627


From: FOI Coordinator FIN:EX
Sent: Monday, November 27, 2017 3:51 PM
To: Morgan, Melissa FIN:EX; Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73699 Due November 22, 2017

Hi Melissa and Robyn,

Jen has indicated that the MO and PLD should be consulted for harms on the DMO's records package, would you be able to provide me with a harms assessment by end of day tomorrow or early Wednesday morning?

Thank you!

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Michell, Jennifer FIN:EX
Sent: Monday, November 27, 2017 3:36 PM
To: FOI Coordinator FIN:EX
Cc: Gillies, Jessica FIN:EX
Subject: RE: Call for Records FIN-2017-73699 Due November 22, 2017

PLD & MO should be consulted on harms.

Not sure if 3rd party consult will be needed on the deck provided by the BCGEU.

Jennifer Michell

Director, Executive Operations & Strategic Initiatives
Office of the Deputy Minister | Ministry of Finance

From: FOI Coordinator FIN:EX
Sent: Monday, November 27, 2017 3:28 PM
To: Michell, Jennifer FIN:EX
Cc: FOI Coordinator FIN:EX; Gillies, Jessica FIN:EX
Subject: FW: Call for Records FIN-2017-73699 Due November 22, 2017

Hi Jen!


Please see attached DMO records package, it is now ready for Harms Assessment!

Thank you!

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Michell, Jennifer FIN:EX
Sent: Tuesday, November 21, 2017 4:40 PM
To: Stonnell, Jennifer FIN:EX; Nicholson, Riley FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73699 Due November 22, 2017

Can you please check your emails to see if you have any material? This is before my time here

Jennifer Michell

Director, Executive Operations & Strategic Initiatives
Office of the Deputy Minister | Ministry of Finance

From: FOI Coordinator FIN:EX
Sent: Tuesday, November 21, 2017 4:36 PM
To: Michell, Jennifer FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73699 Due November 22, 2017

Hi Jen,


Just wanted to double check and see if the DMO would have any records of this meeting for this FOI Request?

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: King, Peggy [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Tuesday, November 7, 2017 1:44 PM

To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-73699 Due November 22, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the August 14, 2017 meeting with BCGEU staff and Minister Selina Robinson, as mentioned in Minister Carole James' calendar: The agenda and minutes, all emails, all briefing notes, internal and external correspondence regarding the meeting, copies of presentation materials, handwritten notes and post-meeting report summary. (Date Range for Record Search: From 08/01/2017 To 11/06/2017) Date Format is MM/DD/YYYY

Applicant Type: Researcher
Cross Government Number: N/A
Request also directed to: MAH-2017-73700
Records Due: November 22, 2017
Legislated Due Date: December 19, 2017
IAO Contact: Peggy King

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Peggy King, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 28, 2017 2:07 PM
To: Henry, Molly FIN:EX
Subject: RE: Call for Records FIN-2017-73864 Fee Estimate

Thanks!

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Henry, Molly FIN:EX
Sent: Tuesday, November 28, 2017 1:51 PM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2017-73864 Fee Estimate

As we only have access to records from this year, it shouldn't take more than an hour. DMO will have to search the archives.

Molly Henry
Ministerial Assistant
Minister of Finance and Deputy Premier
250-387-3751

From: Spilker, Robyn FIN:EX
Sent: Tuesday, November 28, 2017 10:37 AM
To: Henry, Molly FIN:EX
Subject: FW: Call for Records FIN-2017-73864 Fee Estimate
Importance: High

Hi Molly,

For the request below, how long would it take the search FIN Minister?

Thanks,

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Monday, November 27, 2017 3:48 PM
To: Morgan, Melissa FIN:EX; Spilker, Robyn FIN:EX; Michell, Jennifer FIN:EX; Justesen, Josh T FIN:EX
Cc: FOI Coordinator FIN:EX; Gillies, Jessica FIN:EX
Subject: FW: Call for Records FIN-2017-73864 Fee Estimate
Importance: High

Hi All!


Please note that Revenue Division will be submitting a fee estimate for this request. Could you please provide me with your search and prep hours for this request ASAP!

Thank you!

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: FOI Coordinator FIN:EX

Sent: Tuesday, November 21, 2017 9:20 AM

To: Morgan, Melissa FIN:EX; FIN REV RD FOI FIN:EX; Spilker, Robyn FIN:EX; Michell, Jennifer FIN:EX

Cc: FOI Coordinator FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2017-73864 Due December 4, 2017

Hi All,

Please see below FOI Request and attached word document for further explanation of what the applicant is looking for. Should a fee estimate be necessary please have that to me by Monday, November 27, 2017. Otherwise please provide completed CFR, records package and harms assessment by Monday, December 4, 2017.


Jen, could you please direct this to the Correspondence Unit?

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Coates, Brianna [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Monday, November 20, 2017 10:32 AM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2017-73864 Due December 4, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

[Specified] records regarding any communications, written, verbal or otherwise, between industry and government with respect to BC's LNG tax and general fiscal framework implementation. (Date Range for Record Search: From 01/01/2013 To 11/15/2017)

Applicant Type: Media

Request also directed to: The Ministry of Energy, Mines and Petroleum Resources
Records Due: December 4, 2017
Legislated Due Date: December 29, 2017
IAO Contact: Brianna Coates

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Brianna Coates, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 28, 2017 10:52 AM
To: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-73821 Due November 29, 2017
Attachments: NR

Hi Katie,

I've attached the MO records that are responsive to the request below. No harms were identified.

I searched my own and Minister James' emails and files. When searching all outlook items I used the following terms:

Search terms:
Sonia Furstenau
Furstenau
Liz Lilly
Budget discussion
August 3, 2017

Yvette Marquis was a staff person at the time as well, but as you know we do not have access to her emails..

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Wednesday, November 15, 2017 1:52 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73821 Due November 29, 2017

Hi Robyn – could you also let us know if there are any FIN areas that should be canvassed for this request?

Many thanks!

Celine Anderson

Correspondence Coordinator
Correspondence Unit | Deputy Minister's Office
Ministry of Finance
(604) 775-0693

From: FOI Coordinator FIN:EX
Sent: Wednesday, November 15, 2017 11:28 AM
To: Spilker, Robyn FIN:EX

Cc: FOI Coordinator FIN:EX; Plan, Jakelene GCPE:EX
Subject: Call for Records FIN-2017-73821 Due November 29, 2017

Hi Robyn,

Please see the below FOI Request. Should a fee estimate be necessary please have that to me by November 22, 2017. Otherwise please provide completed CFR, records package and harms assessment by November 29, 2017.

Thank you!

Celine Anderson

Correspondence Coordinator
Correspondence Unit | Deputy Minister's Office
Ministry of Finance
(604) 775-0693

From: King, Peggy [mailto:IAOCentralTeam@gov.bc.ca]
Sent: Wednesday, November 15, 2017 9:31 AM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-73821 Due November 29, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the August 03, 2017 meeting with Sonia Furstenau re: Budget Discussion, as mentioned in the Minister's calendar: The agenda and minutes, all emails, all briefing notes, internal and external correspondence regarding the meeting, copies of presentation materials, handwritten notes and post-meeting report summary. (Date Range for Record Search: From 07/18/2017 To 11/10/2017) Date Format is MM/DD/YYYY

Applicant Type: Researcher
Cross Government Number: N/A
Request also directed to: N/A
Records Due: November 29, 2017
Legislated Due Date: December 27, 2017
IAO Contact: Peggy King

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Peggy King, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 28, 2017 10:36 AM
To: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-73767 Records Due November 27, 2017

Hi Céline,

We determined that the LAN archives are actually archives within the Ministry, so we don't have search time related to the LAN.

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Thursday, November 16, 2017 9:58 AM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-73767 Records Due November 27, 2017

Hi Robyn,

In case you might have found more records on the LAN, I'm just following up to see if your fee estimate remains the same or has changed.

Thank you!

Celine Anderson
Correspondence Coordinator
Correspondence Unit | Deputy Minister's Office
Ministry of Finance
(604) 775-0693

From: Spilker, Robyn FIN:EX
Sent: Wednesday, November 15, 2017 10:54 AM
To: FOI Coordinator FIN:EX
Cc: Henry, Molly FIN:EX
Subject: RE: Call for Records FIN-2017-73767 Records Due November 27, 2017

Hi Jessica,

Molly is responsible for searching FIN Minister. Could someone from your team show her how to search the LAN? I'm not familiar with the process.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Wednesday, November 15, 2017 10:51 AM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-73767 Records Due November 27, 2017

Thanks, Robyn. If the fee is paid for this one (the DMO is submitting a fee estimate) the MO may want to search the FIN Minister archive, which I believe Yvette saved on the MO's LAN. Not everything in that archive would be in CLIFF.

(That is different from the MO staff archive, which the DMO has access to.)

Jessica Gillies

Manager, FOI & Correspondence Unit | Ministry of Finance

[FIN FOI SharePoint site](#)

phone 250 387 3513

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From: Spilker, Robyn FIN:EX
Sent: Friday, November 10, 2017 1:38 PM
To: FOI Coordinator FIN:EX; Michell, Jennifer FIN:EX
Cc: Gillies, Jessica FIN:EX
Subject: RE: Call for Records FIN-2017-73767 Records Due November 27, 2017

Our fee estimate is \$0.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Friday, November 10, 2017 1:03 PM
To: Spilker, Robyn FIN:EX; Michell, Jennifer FIN:EX
Cc: FOI Coordinator FIN:EX; Gillies, Jessica FIN:EX
Subject: FW: Call for Records FIN-2017-73767 Records Due November 27, 2017

Hi All,

Please see the below FOI Request.

Robyn, the DMO has already established that a fee estimate will be required for this request. Could you please provide the MO's fee estimate by Wednesday, November 15th?

Thank you!

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

From: Sanderson, Kristen [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Friday, November 10, 2017 12:47 PM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-73767 Records Due November 27, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the quarterly reports to the Minister on implementation of the government's anti-money laundering strategy: All external correspondence that accompanied the reports and all external correspondence in reaction to the reports. (Date Range for Record Search: From 10/01/2016 To 10/11/2017) Date Format is MM/DD/YYYY

Applicant Type: Media
Cross Government Number: N/A
Request also directed to: CTZ,MAG
Records Due: November 27, 2017
Legislated Due Date: December 22, 2017
IAO Contact: Chelsea Fern

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Chelsea Fern, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 28, 2017 10:35 AM
To: FOI Coordinator FIN:EX; Michell, Jennifer FIN:EX
Subject: RE: Call for Records FIN-2017-73767 Records Due November 27, 2017

Hi Katie,

If external correspondence is restricted to correspondence from BCLC, then our search time is only 1hr (for FIN Minister primarily).

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Wednesday, November 15, 2017 11:50 AM
To: Spilker, Robyn FIN:EX; Michell, Jennifer FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73767 Records Due November 27, 2017

Hi All,

Just passing on some information from IAO in Katie's absence:

Katie had asked IAO: Could we get some clarification on how the applicant defines "external correspondence"?

IAO advised:

"I have reached out to the applicant regarding this question, but unfortunately I have not heard a response. Would you feel comfortable taking the following wording, which I believe makes sense:

"All external correspondence that accompanied the reports and all external correspondence in reaction to the reports" Meaning all external correspondence (from BCLC) to the Minister that accompanied the quarterly reports sent. I believe by "external" the applicant is indicating any correspondence coming from BCLC as an external public body."

Thank you.

Celine Anderson
Correspondence Coordinator
Correspondence Unit | Deputy Minister's Office
Ministry of Finance
(604) 775-0693

From: FOI Coordinator FIN:EX
Sent: Friday, November 10, 2017 1:03 PM
To: Spilker, Robyn FIN:EX; Michell, Jennifer FIN:EX
Cc: FOI Coordinator FIN:EX; Gillies, Jessica FIN:EX
Subject: FW: Call for Records FIN-2017-73767 Records Due November 27, 2017


Hi All,

Please see the below FOI Request.

Robyn, the DMO has already established that a fee estimate will be required for this request. Could you please provide the MO's fee estimate by Wednesday, November 15th?

Thank you!

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
FIN FOI SharePoint site | phone 778 698 4887 | email katie.grieve@gov.bc.ca

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From: Sanderson, Kristen [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Friday, November 10, 2017 12:47 PM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-73767 Records Due November 27, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the quarterly reports to the Minister on implementation of the government's anti-money laundering strategy: All external correspondence that accompanied the reports and all external correspondence in reaction to the reports. (Date Range for Record Search: From 10/01/2016 To 10/11/2017) Date Format is MM/DD/YYYY

Applicant Type: Media
Cross Government Number: N/A
Request also directed to: CTZ,MAG
Records Due: November 27, 2017
Legislated Due Date: December 22, 2017
IAO Contact: Chelsea Fern

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed.

Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Chelsea Fern, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 28, 2017 9:59 AM
To: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-73827 Due November 28, 2017
Attachments: NR

Hi Katie,

I've attached the MO records that are responsive to the request below. No harms were identified.

I searched my own and Minister James' emails and files. When searching all outlook items I used the following terms:

Search terms:
Minister Mark
Melanie Mark
Mark
August 23, 2017

Yvette Marquis was a staff person at the time as well, but as you know we do not have access to her emails..

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Tuesday, November 14, 2017 3:42 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: Call for Records FIN-2017-73827 Due November 28, 2017

Hi Robyn,

Please see the below FOI Request. Should a fee estimate be necessary please have that to me by November 21, 2017. Otherwise please provide completed CFR, records package and harms assessment by November 28, 2017.

Thank you!

Celine Anderson
Correspondence Coordinator
Correspondence Unit | Deputy Minister's Office
Ministry of Finance
(604) 775-0693

From: Chan, Sarah [mailto:IAOCentralTeam@gov.bc.ca]
Sent: Tuesday, November 14, 2017 2:23 PM
To: FOI Coordinator FIN:EX
Subject: Call for Records FIN-2017-73827 Due November 28, 2017

Hello.

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the meeting with Minister Mark on August 23, 2017, as mentioned in the Minister's calendar: The agenda and minutes, all emails, all briefing notes, internal and external correspondence regarding the meeting, copies of presentation materials, handwritten notes and post-meeting report summary. (Date Range for Record Search: From 08/01/2017 To 11/13/2017) Date Format is MM/DD/YYYY

Applicant Type: Researcher
Records Due: November 28, 2017
Legislated Due Date: December 28, 2017
IAO Contact: Sarah Chan

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Sarah Chan, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 27, 2017 10:52 AM
To: Michell, Jennifer FIN:EX
Subject: RE: s.14

Kahlon confirmed his support.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Michell, Jennifer FIN:EX
Sent: Monday, November 27, 2017 10:36 AM
To: Spilker, Robyn FIN:EX
Subject: RE: s.14

CabOps has since advised that we do need to confirm support for Kahlon & Ma

Jennifer Michell

Director, Executive Operations & Strategic Initiatives
Office of the Deputy Minister | Ministry of Finance

From: Spilker, Robyn FIN:EX
Sent: Monday, November 27, 2017 10:31 AM
To: Michell, Jennifer FIN:EX
Subject: RE: s.14

MLA Kahlon confirmed he reviewed the OIC. Does he need to confirm his support?

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Michell, Jennifer FIN:EX
Sent: Monday, November 27, 2017 10:22 AM
To: Spilker, Robyn FIN:EX
Subject: RE: s.14

It's MLA Ma and Kahlon we need to hear from

Jennifer Michell

Director, Executive Operations & Strategic Initiatives
Office of the Deputy Minister | Ministry of Finance

From: Michell, Jennifer FIN:EX
Sent: Monday, November 27, 2017 10:08 AM
To: Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX

Cc: Reid, Heidi FIN:EX
Subject: RE: s.14

Hi Robyn

Can you confirm that this was done?

Jennifer Michell
Director, Executive Operations & Strategic Initiatives
Office of the Deputy Minister | Ministry of Finance

From: Spilker, Robyn FIN:EX
Sent: Monday, November 20, 2017 11:33 AM
To: Michell, Jennifer FIN:EX; Gillezeau, Rob FIN:EX
Cc: Reid, Heidi FIN:EX
Subject: RE: s.14

I'll reach out to the MLAs. Thanks Jen.

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Michell, Jennifer FIN:EX
Sent: Monday, November 20, 2017 8:48 AM
To: Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX
Cc: Reid, Heidi FIN:EX
Subject: s.14

Good morning

Please note that CabOps has requested that we share FIN OIC package with MLAs Ma, Kahlon & Rice as an FYI.

Attached please find the package. This is going to Cabinet December 6th.

Thanks
Jen

Jennifer Michell
Director, Executive Operations & Strategic Initiatives
Office of the Deputy Minister | Ministry of Finance
Tel: 250-356-6096 | Email: Jennifer.Michell@gov.bc.ca

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 27, 2017 10:52 AM
To: 'Kahlon, Ravi'
Subject: RE: s.14

Excellent, thanks.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Kahlon, Ravi [mailto:s.17]
Sent: Monday, November 27, 2017 10:43 AM
To: Spilker, Robyn FIN:EX
Subject: Re: s.14

Yes that is correct. Thanks Robyn.

Sent from my iPhone

On Nov 27, 2017, at 10:29 AM, Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca> wrote:

Thanks Ravi! Are you supportive of the s.12,s.14
s.12,s.14

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Kahlon, Ravi [mailto:s.17]
Sent: Monday, November 27, 2017 10:27 AM
To: Spilker, Robyn FIN:EX
Subject: Re: s.14

Yes I have seen this Robyn. Thank you for following up!

Sent from my iPhone

On Nov 27, 2017, at 10:15 AM, Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca> wrote:

Hi Ravi,

Did the email below get to you? Cabinet Operations is following up asking if you have seen the attached OIC and are supportive. I'm happy to discuss the details. My cell is s.17

Thanks,

Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Spilker, Robyn FIN:EX
Sent: Monday, November 20, 2017 2:48 PM
To: s.17
Subject: FW: s.14

Hi MLA Kahlon,

Please see the attached OIC that is going to Cabinet on December 6th. The OIC
s.12,s.14

Please let me know if you are supportive of this OIC and if you have any questions.

Best,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Michell, Jennifer FIN:EX
Sent: Monday, November 20, 2017 8:48 AM
To: Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX
Cc: Reid, Heidi FIN:EX
Subject: s.14

Good morning

Please note that CabOps has requested that we share FIN OIC package with MLAs Ma,
Kahlon & Rice as an FYI.

Attached please find the package. This is going to Cabinet December 6th.

Thanks
Jen

Jennifer Michell

Director, Executive Operations & Strategic Initiatives
Office of the Deputy Minister | Ministry of Finance
Tel. 250-356-6696 | Email: Jennifer.Michell@gov.bc.ca

s.14

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 30, 2017 10:47 AM
To: FOI Coordinator FIN:EX
Subject: RE: FIN-2016-65212 - Response to questions required ASAP

Because all MO records created before 2017 are archived with the Ministry, our search time would be reduced to nil.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Thursday, November 30, 2017 10:29 AM
To: Justesen, Josh T FIN:EX; Morgan, Melissa FIN:EX; FIN TBS FOI Coordinator FIN:EX; Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: FIN-2016-65212 - Response to questions required ASAP

Hi All!

Please see email below from IAO, they are wondering if the below wording will change the estimated hours we initially provided back in 2016 for this request (please see below). Could you let me know ASAP if your area's search time will change and what it will change to?


Policy & Legislation: 10 hours for locating/retrieving
Strategic Initiatives (Doug Foster): 15 hours for locating/retrieving
Treasury Board: 15 hours for locating/retrieving, 5 hours for producing, 1 hour for preparing
Minister's Office: 1 hour for locating/retrieving
Total: 47 hours

Thank you!

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: IAO CentralTeam FIN:EX
Sent: Thursday, November 30, 2017 9:53 AM
To: FOI Coordinator FIN:EX
Subject: FIN-2016-65212

Hi Katie,

As we discussed on the phone, the applicant for FIN-2016-65212 is working with the OIPC to resolve his complaint about the fee estimate issued for his request. The OIPC contacted me this morning to ask about the potential for eliminating the fee if the applicant adopts the narrowing originally proposed by Finance.

The narrowed request wording would be:

*The following records **provided to the Minister of Finance or Treasury Board** regarding the B.C. Home Owner Mortgage and Equity Partnership announced Dec. 15, 2016: Any plan or proposal to establish the program; Any background explanations or analysis presented to the Executive Council or any of its committees for its consideration in making the decision to offer the program; Any feasibility or technical study relating to the program; Any communication about the program with representatives of the federal government, including but not limited to those of the Canada Mortgage and Housing Commission and the Bank of Canada. **Date Range for Record Search: From 11/15/2016 to 12/15/2016.***

Please let me know whether this request would still attract a fee. If the program areas believe a fee would still apply, can you give me some suggestions for narrowing even further?

Thank you,

Peggy King | FOI Analyst | Information Access Operations | Ministry of Citizens' Services
Ph: 778 698-2673 | **e:** Peggy.King@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 30, 2017 10:19 AM
To: XT:Morrison, Geoff FLNR:IN
Subject: RE: Meeting Request

Hi Geoff,

Thanks for checking. Minister James will be in Ottawa for a meeting of Finance Ministers, so December 11th won't work.

Robyn

From: Morrison, Geoff [mailto:geoff.morrison@capp.ca]
Sent: Wednesday, November 29, 2017 10:26 PM
To: Spilker, Robyn FIN:EX
Subject: RE: Meeting Request

Hi Robyn

I know you are just winding up a very busy session. However, I wanted to inquire to see if Minister James' schedule has availability for a meeting with CAPP president, Tim McMillan, on December 11, in Vancouver or in Victoria in the afternoon?

I can send in a formal request from Mr. McMillan's office, but I thought I would check to see if the date could work first.

Geoff

Geoff Morrison | Manager of British Columbia Operations

Victoria : (778)265-3819 | Cell: (250) 634-4010 | Calgary: (403)776-1409 |
360 B Harbour Road, Victoria BC, V9A 3S1

From: Spilker, Robyn FIN:EX [mailto:Robyn.Spilker@gov.bc.ca]
Sent: Wednesday, November 15, 2017 11:37 AM
To: Morrison, Geoff <geoff.morrison@capp.ca>
Subject: RE: Meeting Request

Hello Geoff,

Thanks for coming by our office. Appreciate the time your took to review the CAPP's submission on upstream competitiveness.

I know the Premier's schedule is quite full for the rest of the year, but I will check in with his office to ensure they are looking into the meeting request.

Best regards,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Morrison, Geoff [<mailto:geoff.morrison@capp.ca>]
Sent: Tuesday, November 14, 2017 12:41 PM
To: Spilker, Robyn FIN:EX
Subject: FW: Meeting Request

Hello Robyn

Thanks again for meeting with me today. As I mentioned CAPP's CEO Tim McMillan has asked for a meeting with Premier Horgan on suggested December 6, 11 or 12 as potential dates to explore. (please see the attached email) We haven't had an indication yet if this is still under consideration or not. If you have any advice or support you can offer on this front it would be much appreciated.

A couple points to recap from today.

The Deep Gas Royalty Credit and Infrastructure Royalty Credit program are very important to maintain BC competitiveness in a challenging market in North American and globally.

- **Climate Policy**

- Industry is taking action to reduce methane by 45% from existing facilities.
 - The first round of the clean infrastructure royalty credit program announced 13 new projects that will reduced 180,000 tonnes annually
- Working to find economic means to promote electrification going forward. Requires additional means to reduce the cost differential between electricity and natural gas – e.g. targeted infrastructure investment, incentives, or GHG offset.
- PST removal from industrial hydro rates is helpful – thank you.
- Climate Policy Solutions require an Economy-wide Approach
 - Emission Intensive Trade Exposed (EITE) policy – critically important to maintain industry competitiveness and prevent carbon leakage.

- **Hydraulic Fracturing**

- The study by "ALL Consulting" I mentioned is "Modern Practices of Hydraulic Fracturing: A Focus on Canadian Resources" it is an very good primer providing a review of the practice of hydraulic fracturing.
- <http://www.bcogris.ca/sites/default/files/documents/ra2011-03modern-practices-fracturingfinal-28verion-2-nov-201229.pdf>
- CAPP Practices and Guidelines - www.canadasnaturalgas.ca
- All wells drilled in BC have Mandatory Disclosure of all chemical and water volumes www.fracfocus.ca you can look up any well drilled since 2012.
- North East Water Tool (NEWT) - <https://water.bcogc.ca/newt>
- Water use is regulated under Water Sustainability Act
 - Regulation ensure ensuring ecosystems and communities have more than enough water available before allocating industry use
 - Oil & natural gas water withdraws account for 0.004% of mean annual runoff in NEBC

Geoff Morrison | Manager of British Columbia Operations

Victoria : (778)265-3819 | Cell: (250) 634-4010 | Calgary: (403)776-1409 |
360 B Harbour Road, Victoria BC, V9A 3S1

From: van der Lans, Lorraine
Sent: Thursday, October 26, 2017 2:17 PM
To: premier@gov.bc.ca

Cc: mem.minister@gov.bc.ca

Subject: Meeting Request

To: Honourable John Horgan

Cc: Honourable Michelle Mungall

Dear Premier Horgan,

On behalf of Tim McMillan, President and CEO, please see the attached letter regarding a request to meet.

We will follow up with your offices.

Regards,

Lorraine van der Lans on behalf of
Tim McMillan

Tim McMillan | President and CEO



D: 403.267.1102 | C: 403.542.4242 | Email: tim.mcmillan@capp.ca Website: www.capp.ca



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Spilker, Robyn FIN:EX

Subject: Helijet from Vancouver to Victoria
Location: Flt # 731 - cancelled - Ferry back

Start: Fri 2017-12-08 6:45 PM
End: Fri 2017-12-08 7:20 PM

Recurrence: (none)

Organizer: Spilker, Robyn FIN:EX

Categories: Purple Category

Cancelled with no fee due to fog
and uncertain if they'll fly or not
Booking # s.22
Helijet @ 1-800-665-4354
Heidi - Nov 29

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: November 29, 2017 7:46 AM
To: Michell, Jennifer FIN:EX
Cc: Reid, Heidi FIN:EX
Subject: Final Supply

Hi Jennifer,

I've confirmed that final supply will go forward tomorrow afternoon (Nov. 30) and will move through all stages. I'll leave the draft binder with Heidi Reid for when the updated pages come over.

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Thursday, November 30, 2017 4:14 PM
To: Enemark, Gord FIN:EX
Subject: Re: Budget Meeting #1 binders

We are heading back to the office in a sec just in case you best us there.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Enemark, Gord FIN:EX" <Gord.Enemark@gov.bc.ca>
Date: 2017-11-30 1:26 PM (GMT-08:00)
To: "Gillezeau, Rob FIN:EX" <Rob.Gillezeau@gov.bc.ca>, "Spilker, Robyn FIN:EX" <Robyn.Spilker@gov.bc.ca>
Subject: RE: Budget Meeting #1 binders

That's fine – see you then.

From: Gillezeau, Rob FIN:EX
Sent: Thursday, November 30, 2017 1:22 PM
To: Enemark, Gord FIN:EX; Spilker, Robyn FIN:EX
Subject: RE: Budget Meeting #1 binders

For sure. How about 4:15pm? If that doesn't work we could also do later.

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Enemark, Gord FIN:EX
Sent: Thursday, November 30, 2017 1:19 PM
To: Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX
Subject: Budget Meeting #1 binders

Does one or both of you have 10 minutes this afternoon for me to drop off and do a quick walk through?

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Thursday, November 30, 2017 11:35 AM
To: Leonard, Jessica FIN:EX
Subject: Accepted: Phone Call with Ali Ghiassi

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Thursday, November 30, 2017 10:49 AM
To: Henry, Molly FIN:EX
Subject: Accepted: Meeting with BluEarth

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Monday, November 27, 2017 5:10 PM
To: Hendry, Jackie PREM:EX
Subject: RE: Employee Number required for IM117 Training

Hi Jackie,

Apologies for the delay. I believe this is the number: s.22

Thanks,
Rob

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Hendry, Jackie PREM:EX
Sent: Monday, November 20, 2017 1:21 PM
To: Gillezeau, Rob FIN:EX
Subject: FW: Employee Number required for IM117 Training

Hi Rob –

Do you have your employee number? I want to ensure you get the credit for taking this training. If your ee number is not entered, it will appear that you haven't taken the training and may have to take it again.

Thanks!
Jackie

From: Hendry, Jackie PREM:EX
Sent: Thursday, November 16, 2017 12:23 PM
To: Gillezeau, Rob FIN:EX
Subject: Employee Number required for IM117 Training

Hi Rob,

Please provide me with your employee number to ensure you get credit for taking the mandatory IM117 training.

Thanks so much,

Jackie

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Monday, November 27, 2017 2:06 PM
To: Henry, Molly FIN:EX
Subject: Accepted: Staff meeting

When: Dec 1, 2017 3:30:00 PM

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Monday, November 27, 2017 11:29 AM
To: Meggs, Geoff PREM:EX
Subject: Accepted: Chief of Staff & MAs

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Monday, November 27, 2017 9:22 AM
To: Clark, Layne PREM:EX
Subject: Accepted: MA Meeting

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Friday, November 24, 2017 9:33 AM
To: MINCAL, FIN FIN:EX
Subject: Accepted: Staff meeting

When: Nov 24, 2017 2:30:00 PM

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Friday, November 24, 2017 9:28 AM
To: Reid, Heidi FIN:EX
Subject: Accepted: Admin Meeting with Rob, Robyn, Jessica & Heidi

When: Nov 24, 2017 2:00:00 PM
Where: Room 153

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Thursday, November 23, 2017 9:16 AM
To: MINCAL, FIN FIN:EX
Subject: Accepted: Meeting with Lori and Doug

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Wednesday, November 22, 2017 12:24 PM
To: Spilker, Robyn FIN:EX
Subject: Accepted: Comms meeting

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Friday, November 17, 2017 3:27 PM
To: Manak, Nicky FIN:EX
Subject: Accepted: Forecast Review

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Friday, November 17, 2017 2:08 PM
To: Van Meer-Mass, Kate PREM:EX
Subject: Scheduling Conflict

Hi Kate,

Please give me a ring when you're available to discuss MCJ's scheduling conflict with the retreat.

Thanks,
Rob

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Thursday, November 16, 2017 11:15 AM
To: Spilker, Robyn FIN:EX; Hardin, Karl GCPE:EX
Subject: RE: Louis Riel Day Photos

Much appreciated!

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Spilker, Robyn FIN:EX
Sent: Thursday, November 16, 2017 11:13 AM
To: Hardin, Karl GCPE:EX; Gillezeau, Rob FIN:EX
Subject: RE: Louis Riel Day Photos

Thanks Karl!

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Hardin, Karl GCPE:EX
Sent: Thursday, November 16, 2017 11:13 AM
To: Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX
Subject: FW: Louis Riel Day Photos

Hi Robyn and Rob,

Just letting you know the photos from this morning are live on Flickr now:
s.15

Best
Karl

--

Karl Hardin
Executive Director | Digital Communications
Government Communications and Public Engagement
Cell: (778) 584 1251

From: "Walton, Clare GCPE:EX" <Clare.Walton@gov.bc.ca>
Date: Thursday, November 16, 2017 at 11:07 AM
To: "Pocock, Sharon GCPE:EX" <Sharon.Pocock@gov.bc.ca>
Cc: GCPE Digital Communications <GCPEOLVC@Victoria1.gov.bc.ca>
Subject: Louis Riel Day Photos

Good Morning Sharon,

Your photos for Louis Riel Day are now live on Flickr: [s.15](#)

Best,

Clare

Clare Walton, MSc

Digital Communications Officer | Digital Communications
Government Communications and Public Engagement
Cell: (778) 533-1116

***Please send all requests to the GCPE Digital Communications mailing list to ensure that your request is dealt with in a timely manner.**

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Friday, November 10, 2017 10:09 AM
To: Manak, Nicky FIN:EX
Subject: Accepted: Forecast review - Minister's Office

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Thursday, November 9, 2017 2:26 PM
To: Gunn, Paula MCF:EX; Gibbs, Robb GCPE:EX
Subject: RE: Video greetings for CC forum from MCJ

This is workable on our end and MCJ is obviously quite supportive. If it's going to happen we'll need to turn it around by the end of tomorrow so please follow up ASAP if you want this to happen Robb.

Thanks,
Rob

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

-----Original Message-----

From: Gunn, Paula MCF:EX
Sent: Thursday, November 9, 2017 2:14 PM
To: Gibbs, Robb GCPE:EX; Gillezeau, Rob FIN:EX
Subject: Video greetings for CC forum from MCJ

So after running into you Rob and hearing that MCJ can do this but needs to be today or tomorrow, thought I would send an email to both of you to see if we can make this happen. Would be really great for the forum! Paula

Sent from my iPhone

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Wednesday, November 8, 2017 3:25 PM
To: Spilker, Robyn FIN:EX
Subject: RE: Questions for the MO: 2017 Economic Forecast Council (EFC) extended invitations

K. I never got a follow up from Riley on it.

Rob Gillezeau

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Spilker, Robyn FIN:EX
Sent: Wednesday, November 8, 2017 3:24 PM
To: Gillezeau, Rob FIN:EX
Subject: FW: Questions for the MO: 2017 Economic Forecast Council (EFC) extended invitations

Hi Rob,

We should discuss the email below again. I remembered something from previous years.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Nicholson, Riley FIN:EX
Sent: Tuesday, November 7, 2017 10:51 AM
To: Spilker, Robyn FIN:EX
Cc: Gillezeau, Rob FIN:EX; Michell, Jennifer FIN:EX; Reid, Heidi FIN:EX
Subject: FW: Questions for the MO: 2017 Economic Forecast Council (EFC) extended invitations

Hi Robyn,

Below please find a few questions from TBS with regards to extended invitations for the 2017 Economic Forecast Council (EFC). Can you please review and let us know when you can and/or please let me know if you have any questions or require any additional information.

Thank you,

Riley

From: Allen, Michelle FIN:EX
Sent: Tuesday, November 7, 2017 9:04 AM

To: Nicholson, Riley FIN:EX

Cc: Mirza, Sadaf FIN:EX; Galbraith, David J FIN:EX

Subject: Questions for the MO: 2017 Economic Forecast Council (EFC) extended invitations

Good morning Riley,

I am hoping that you can help route the following questions to Minister James' office on our behalf. If possible, it would be very helpful for us to receive the MO's response by early next week.

With regards to the pre-EFC dinner (6-9 pm on Thursday, November 30, 2017 in the Library of the Empress Hotel):

- Could you please provide the name/s of any MO staff who will be joining the Minister at dinner?
- In previous years, 1-2 MO staff have accompanied the Minister at this casual dinner with EFC members

With regards to the EFC meeting (8:30 am – 12:45 pm on Friday, December 1, 2017):

- Would Minister James like to invite her Treasury Board colleagues to the EFC meeting? If so, Treasury Board Staff would be pleased to coordinate this invitation on behalf of the Minister (as per convention in previous years).
- Would Minister James like to extend an EFC meeting invitation to the official Opposition and/or critics? In previous years, the Minister's office coordinates these invitations and provides Treasury Board Staff with a list of confirmed attendees a week or two in advance of the meeting date.

I am happy to answer any questions you may have regarding this year's EFC dinner and meeting.

Thank you for your help.

Michelle Allen

Senior Economic Analyst

Ministry of Finance | Treasury Board Staff

PO Box 9469 STN PROV GOVT | Victoria, BC | V8W 9V8

Michelle.Allen@gov.bc.ca | 250 356-6127

Michelle

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Wednesday, November 8, 2017 12:09 PM
To: Clark, Layne PREM:EX
Subject: Accepted: Sr. MA Meeting

When: Nov 22, 2017 9:30:00 AM
Where: Government Caucus Room

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Tuesday, November 7, 2017 4:01 PM
To: Spilker, Robyn FIN:EX
Subject: Accepted: Meeting with Dave and Gord

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Tuesday, November 7, 2017 10:54 AM
To: Reid, Heidi FIN:EX
Subject: RE: CMAIO | Bill Black & Kevan Cowan

Excellent, thanks Heidi!

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Reid, Heidi FIN:EX
Sent: Tuesday, November 7, 2017 10:38 AM
To: Gillezeau, Rob FIN:EX
Subject: RE: CMAIO | Bill Black & Kevan Cowan

Okay...now booked & in calendar.

I will send out the conf call info by end of this week.

Heidi

From: Gillezeau, Rob FIN:EX
Sent: Friday, November 3, 2017 9:01 AM
To: Reid, Heidi FIN:EX
Subject: Re: CMAIO | Bill Black & Kevan Cowan

Just following up on this.

From: Gillezeau, Rob FIN:EX
Sent: November-02-17 2:14 PM
To: Reid, Heidi FIN:EX
Subject: FW: CMAIO | Bill Black & Kevan Cowan

Not urgent, but which of these would fit best into MCJ's schedule?

Thanks,
Rob

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Gilo Sivan [<mailto:gsivan@cmra-armc.ca>]
Sent: Thursday, November 2, 2017 11:03 AM
To: Gillezeau, Rob FIN:EX
Subject: RE: CMAIO | Bill Black & Kevan Cowan

Hello Rob,

I'm just following up on this. Please let me know if you have any questions about this.

Thank you,
Gilo

Gilo Sivan
(416) 306-1064

From: Gilo Sivan
Sent: Monday, October 30, 2017 11:39 AM
To: 'Gillezeau, Rob FIN:EX' <Rob.Gillezeau@gov.bc.ca>
Subject: RE: CMAIO | Bill Black & Kevan Cowan

Hello Rob,

Thank you for getting back to me.

Please let me know if the Minister is available for an early afternoon meeting (30 minutes) the following dates:
Nov 14th, 16th, 22nd, 27th or 29th

Kevan will attend in person and is happy to come to Victoria. Bill will have to dial in for this meeting. s.22

Thank you again,
Gilo

Gilo Sivan
(416) 306-1064

From: Gillezeau, Rob FIN:EX [<mailto:Rob.Gillezeau@gov.bc.ca>]
Sent: Thursday, October 26, 2017 1:37 PM
To: Gilo Sivan <gsivan@cmra-armc.ca>
Subject: RE: CMAIO | Bill Black & Kevan Cowan

Hi Gilo,

This just landed on my desk after going through a series of folks. Apologies for the slow response.

We'd be happy to arrange a meeting over the next month and a half. What is the ideal timing for a meeting on your end?

Thanks,
Rob

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Gilo Sivan [<mailto:gsivan@cmra-armc.ca>]
Sent: Wednesday, October 25, 2017 7:42 AM

To: Morgan, Melissa FIN:EX
Subject: FW: CMAIO | Bill Black & Kevan Cowan

Hi Melissa,

Kevan and Bill would like to meet with Minister James in person. See email below.

I've tried to reach out, but I might not have the right person perhaps. Is there anything you suggest? I've tried to go through Riley Nicholson however she suggested the general email address for the Minister which doesn't seem to help much. Is there someone in particular I can call at the Minister's office?

Any help is appreciated.

Thank you!

Gilo

Gilo Sivan
(416) 306-1064

From: Gilo Sivan
Sent: Thursday, October 19, 2017 3:18 PM
To: 'Amy.Corbin@gov.bc.ca' <Amy.Corbin@gov.bc.ca>
Subject: CMAIO | Bill Black & Kevan Cowan

Hello Amy,

I'm not sure if you are the correct person to contact, I am hoping you could point me in the right direction however.

I'm Bill Black and Kevan Cowan's assistant here at CMAIO. Bill is our Chair and Kevan is our CEO. Both Bill and Kevan met with Deputy Minister Lori Wanamaker and Heather Wood a month ago when they were in Vancouver.

Bill and Kevan would like to meet with Minister James for a 30 minute in person meeting. They had tried to get a meeting on Dec 11th however that did not work. If I could get an idea of when the Minister is available from now until mid-December, I can arrange Kevan and Bill's schedule so they are able to meet.

Thank you for your help.

Kind Regards,
Gilo

Gilo Sivan
Capital Markets Authority Implementation Organization
L'Organisme de mise en place de l'Autorité des marchés des capitaux

77 King Street West
Suite 3110, P.O. Box 109
Toronto, ON M5K 1G8
(416) 306-1064
gsivan@cmra-armc.ca

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Monday, November 6, 2017 2:12 PM
To: Spilker, Robyn FIN:EX
Subject: Accepted: Check-in

When: Nov 6, 2017 4:00:00 PM
Where: 153

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Monday, November 6, 2017 12:51 PM
To: 'Suzanne Gill'
Cc: Tony Brooks; Reid, Heidi FIN:EX
Subject: RE: Thanks!

My pleasure Suzanne.

Best,
Rob

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Suzanne Gill [<mailto:sgill@genomebc.ca>]
Sent: Monday, November 6, 2017 12:32 PM
To: Gillezeau, Rob FIN:EX
Cc: Tony Brooks; Reid, Heidi FIN:EX; Suzanne Gill
Subject: Thanks!

Dear Rob,

Thank you for taking the time to meet with Tony and I last week. We appreciated the opportunity to share with you how Genome BC operates, progress on our current 2015-2020 plan and our vision for the future. We'll follow up with your advice on how we frame our activities in terms of ministerial priorities and look forward to finding a time to brief your Minister in the spring. If you have any questions or Genome BC can be of any assistance, please feel free to contact us.

All the best,

Suzanne

Suzanne Gill
Executive Director, Corporate Development
Genome British Columbia
"A catalyst for a vibrant, genomics-driven life sciences cluster on Canada's West Coast"
400-575 West 8th Avenue
Vancouver BC V5Z 0C4
t. 604.637.3086
c. 604.551.9221
sgill@genomebc.ca
Website: www.genomebc.ca

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Monday, November 6, 2017 12:06 PM
To: Spilker, Robyn FIN:EX
Subject: Accepted: Meeting with Ed May

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Friday, November 3, 2017 8:41 AM
To: Wilson, Barbara A PSEC:EX
Subject: RE: PSEC Briefing - Nov 7 agenda and materials

Thanks for this Barb.

Best,
Rob

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Wilson, Barbara A PSEC:EX
Sent: Thursday, November 2, 2017 4:13 PM
To: Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX; Reid, Heidi FIN:EX
Cc: Zacharuk, Christina PSEC:EX; Rathbone, Chris PSEC:EX; Draper, Kindree PSEC:EX; Bridges, Kelsey PSEC:EX
Subject: PSEC Briefing - Nov 7 agenda and materials

Hi, Robyn, Rob and Heidi,
Please find attached an agenda and 3 documents (in pdf format) in preparation for the PSEC briefing at 11AM on Tues Nov 7th.

Any questions, do not hesitate to contact us.

Thanks,
Barb

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Thursday, November 2, 2017 10:11 AM
To: Spilker, Robyn FIN:EX
Subject: Accepted: MA/EA check in

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: Wednesday, November 1, 2017 9:09 AM
To: Zacharuk, Christina PSEC:EX
Subject: Accepted: Meeting: Christina / Chris / Robyn / Rob