



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129006

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name MacDonald, Alex ✓				Employee ID s.22				Phone Number (250) 952-7623			
Client Organization Mental Health and Addictions				Job Title Sr. Ministerial Assistant				Travel Group Code 3			
5. Date Completed 2018/06/22			6. Fiscal Year 2019			7. Special Cheque Issue			8. Cheque Stub Information		
Type of Travel In Province			14. Reason for Travel Meetings						Headquarters Victoria		
12. Mailing Address for Cheque PO Box 9087 Stn Prov Gov't											
16. Travel Dates	17. Places Travelled			18. 0.54 Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	Destination (WJ)	Start	End	Km	Cost		Claim	Cost		Cost	Describe
2018	Vic/Terrace/Vic	0530	2300		0.00	P/Card	F-L	41.00		13.65	Parking/Airport
05/22	Vic/Abbotsford	0600	2000	145	78.30		F-L	41.00			
06/04	-Vic ferry	0800	2000	145	78.30			0.00			
06/07	Vic/Van ferry	1000	2000	90	48.60		F-B	41.00	168.20		
06/08	Van/Vic ferry	0700	2300	90	48.60		F-	51.50		19.00	Parking in Van
06/20	Vic/Van/Vic (AC)	0100	2000		0.00	P/Card	F-BD	22.75			
06/25	Vic/Van/Vic (HA)	1100	2300		0.00	s.22	F-B	41.00			
						223.38					
TOTALS OF COLUMNS				470 kms	36. ✓ \$ 253.80	37. 473.18 \$ s.22		38. ✓ \$ 238.25	39. ✓ \$ 168.20	40. ✓ \$ 32.65	Claim Total \$ s.22
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount					
027	66M02	44900	5701	66MHA00	s.22	793.78 \$ s.22					
027	66M02	44900	5702	66MHA00		372.30					
027											
027											
Less Travel Advance											
027											
AMOUNT DUE TO EMPLOYEE										54.	1166.08
										\$ s.22	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name			Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name			Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name			Date Signed		

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

* 04/20 correct: email confirmation, attached air receipts indicate return to Victoria on April 21/17

From: [Lindsay-Baugh, Anna MMHA:EX](#) ✓
To: [Gotto, Sarah F MMHA:EX](#)
Cc: [MacDonald, Alex MMHA:EX](#); [Janke, Debra FIN:EX](#)
Subject: Re: TVE129006 Alex MacDonald ✓
Date: Thursday, August 9, 2018 1:42:18 PM

Hi folks,

This is approved. Please let me know if further action is required. Thank you!

Anna

On Aug 9, 2018, at 1:28 PM, Gotto, Sarah F MMHA:EX <Sarah.Gotto@gov.bc.ca> wrote:

Hi Anna. s.22 : it is with my hopes that you can somehow
approved this travel claim for Alex s.22 but would be nice
for Alex to receive payment.

I can't as it is over the limit I can approve.

Raymond, you could easily approve this but I understand that you have not completed
and expense authority form thus far. I will be sending you the form so you can
complete and send it so you can approve items such as this.

Sarah

From: Janke, Debra FIN:EX
Sent: Thursday, August 9, 2018 10:41 AM
To: Gotto, Sarah F MMHA:EX
Subject: TVE129006 Alex MacDonald

Hi Sarah,

The above-noted travel claim exceeds your expense authority limit of \$1,000.00 per
transaction. Please have the MA approve this claim by way of return email.

Thanks.

Debra

Debra Janke

Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance

Phone: 778 698-8564 Fax: (250) 356-7326

Email: Debra.Janke@gov.bc.ca

Website: <http://www.min.fin.gov.bc.ca>

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Audit Trail for Travel Voucher (Restricted Use) E129006 for MacDonald, Alex

6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/06/22 14:10:31	Larson, Lori (IDIR\LOLARSON) Lori.Larson@gov.bc.ca	MacDonald, Alex Alex.MacDonald@gov.bc.ca	Saved	MacDonald, Alex Alex.MacDonald@gov.bc.ca
2018/06/22 14:13:15	Larson, Lori (IDIR\LOLARSON) Lori.Larson@gov.bc.ca	MacDonald, Alex Alex.MacDonald@gov.bc.ca	Notified	MacDonald, Alex Alex.MacDonald@gov.bc.ca
2018/07/04 10:36:40	MacDonald, Alex (IDIR\ALMACDON) Alex.MacDonald@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca
2018/07/16 12:56:09	MacDonald, Alex (IDIR\ALMACDON) Alex.MacDonald@gov.bc.ca		Recalled	MacDonald, Alex Alex.MacDonald@gov.bc.ca
2018/07/17 10:54:53	MacDonald, Alex (IDIR\ALMACDON) Alex.MacDonald@gov.bc.ca		Initiated	Gotto, Sarah Sarah.Gotto@gov.bc.ca
2018/07/17 11:03:11	Gotto, Sarah (IDIR\SGOTTO) Sarah.Gotto@gov.bc.ca	exceeds EA limit of 1,000.00 email approval dated Aug 9 from the MA, attached	Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129006 for MacDonald, Alex

0 note(s) returned.

Created On	Author	Note

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From: Larson, Lori MMHA:EX
To: Janke, Debra FIN:EX
Cc: Gotto, Sarah F MMHA:EX
Subject: Alex MacDonald Receipts for April 20/18 not June 20/18
Date: August 10, 2018 11:43:04 AM
Attachments: FW Thank you for choosing to take off with Helijet!.msg
Thank you for choosing to take off with Helijet!.msg
Thank you for choosing to take off with Helijet!.msg

Here you go Debra.

Thank you

Lori Larson
Administrative Assistant To the Honourable Minister Judy Darcy
Ministry of Mental Health & Addictions
PO Box 9087
STN PROV GOVT
Victoria BC, V8W 9E4

Lori.Larson@gov.bc.ca
250.952.7623

From: Gotto, Sarah F MMHA:EX
To: Larson, Lori MMHA:EX
Subject: FW: Thank you for choosing to take off with Helijet!
Date: August 10, 2018 10:59:03 AM

Here you go.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer # **s.17**
Name Alex Macdonald

Booking #s.22

Friday, April 20, 2018 ☒

710

09:35 Victoria Harbour

10:10 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

Alex Macdonald, Male ☒

Add to Calendar

Invoice #282613

FARE-YWH-Full_Winter17-18 \$300.00

+ GST \$15.00

Billing \$300.00

Taxes \$15.00

Grand Total \$315.00

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

Booking #s.22

Saturday, April 21, 2018 ✓	Invoice #282614	
783	FARE-YWH-OffPeak_2018	\$219.05
10:00 Vancouver Harbour	+ GST	\$10.95
10:35 Victoria Harbour	Billing	\$219.05
35 minutes	Taxes	\$10.95
Confirmed	Grand Total	\$230.00
1 Passengers - Off-Peak	Fully Changeable / Refundable up to 5pm the day prior to departure.	
Alex Macdonald, Male ✓	After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.	
<u>Add to Calendar</u>	Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)	

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

From: [Janke, Debra FIN:EX](#)
To: [Larson, Lori MMHA:EX](#)
Subject: TV#E129006 Alex MacDonald
Date: Thursday, August 9, 2018 12:22:31 PM

Hi Lori,

Please email air invoices for June 20 (Victoria-Vancouver, return). -email confirmation attached April 20 not June 20

Thanks.

Debra

Debra Janke

Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance

Phone: 778 698-8564 Fax: (250) 356-7326

Email: Debra.Janke@gov.bc.ca

Website: <http://www.min.fin.gov.bc.ca>

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Gotto, Sarah F MMHA:EX

From: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Sent: Monday, July 23, 2018 8:53 AM
To: Gotto, Sarah F MMHA:EX
Subject: FW: E129006 - Alex MacDonald - MMHA
Attachments: Scan_20180719.pdf

Hi Sarah,

The attachment does not include all the receipts? Also:

May 22 Air invoice? - West Jet - now added.
Detailed Hotel receipt - looks like hotel is in package but diff total than
Proof of payment for Harbour Air? - PLS call HN for invoice. ^{whats on sheet.}

Please provide. Also there are no notes and each voucher should include notes to explain the trips. Once I have all the receipts I should be able to understand the trips but it is good to have notes too in case anything is missed.

Thanks,
Cindy

From: Gotto, Sarah F MMHA:EX
Sent: Thursday, July 19, 2018 3:13 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX <FINFSAMINOFF@gov.bc.ca>
Subject: E129006 - Alex MacDonald - MMHA

Travel for Alex MacDonald.

Thank you.

Sarah Gotto
Administrative Co-ordinator to the
Honourable Judy Darcy
Minister of Mental Health and Addictions
Room 346 Parliament Buildings
Phone: 250 387 9846

CAN u please
add missing
receipts/send
to FIN FSA

I think you originally
sent over the package

From: [Larson, Lori MMHA:EX](#)
To: [Janke, Debra FIN:EX](#)
Subject: RE: E129006 Alex MacDonald
Date: Friday, August 3, 2018 12:20:26 PM
Attachments: E129006 A MacDonald.pdf

Hi Debra

Attached are the receipts for Alex, please let me know if anything is missing.

Thank you.

Lori

From: Janke, Debra FIN:EX
Sent: Friday, August 3, 2018 11:37 AM
To: Larson, Lori MMHA:EX
Subject: E129006 Alex MacDonald

Hi Lori,

The above claim has been approved. Do you have the receipts?

Thanks.

Debra

Debra Janke

Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance

Phone: 778 698-8564 Fax: (250) 356-7326

Email: Debra.Janke@gov.bc.ca

Website: <http://www.min.fin.gov.bc.ca>

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Alex Macdonald ✓
Canada

Room No. : s.15
 Arrival : 06-07-18
 Departure : 06-08-18
 Folio No. :
 Conf. No. : s.22
 Cashier No. : 120
 Custom Ref. :

Company Name:

Group Name:

Date	Description		Charges	Credits
06-07-18	Room charge	CSA single rate, ok ✓	145.00	
06-07-18	Room Tax		15.95	
06-07-18	GST s.15		7.25	
			Total Charges	
			168.20	
			Total Credits	0.00
			Balance	168.20

Guest Signature: _____

PAYMENT RECEIPT

Stay Information

Alex Macdonald ✓
Canada
Tax ID

Confirmation No.
s.22

Transaction Details

Current Date
06-08-18

Current Time
07:22

Receipt No.
135849

Transaction Date
06-08-18

Payment Method
MasterCard s.17

Amount
168.20 CAD

Signature

Cashier No. 120

ALEX MACDONALD E129006
s.15

3



eTicket Receipt

Prepared For
MACDONALD/ALEX MR ✓

RESERVATION CODE	s.22
ISSUE DATE	17May18
TICKET NUMBER	8382136782646
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/GQI

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
✓ 22May18	WESTJET WS 3114 Operated by: WESTJET ENCORE	VICTORIA BC, CANADA Time 6:30am	VANCOUVER BC, CANADA Time 6:59am Terminal MAIN TERMINAL	Fare Family Flex Seat Number s.15 - (CONFIRMED) Baggage Allowance 1PC Booking Status OK TO FLY Fare Basis VBH Not Valid After 22MAY19
22May18	WESTJET WS 3105 Operated by: WESTJET ENCORE	VANCOUVER BC, CANADA Time 8:15am Terminal MAIN TERMINAL	TERRACE BC, CANADA Time 9:48am	Fare Family Flex Seat Number s.15 - (CONFIRMED) Baggage Allowance 1PC Booking Status OK TO FLY Fare Basis VBH Not Valid After 22MAY19
22May18	WESTJET WS 3108 Operated by: WESTJET ENCORE	TERRACE BC, CANADA Time 7:20pm	VANCOUVER BC, CANADA Time 8:54pm Terminal MAIN TERMINAL	Fare Family Flex Seat Number s.15 - (CONFIRMED) Baggage Allowance 1PC Booking Status OK TO FLY Fare Basis VBH Not Valid After 22MAY19
✓ 22May18	WESTJET WS 3185 Operated by: WESTJET ENCORE	VANCOUVER BC, CANADA Time 9:55pm Terminal MAIN TERMINAL	VICTORIA BC, CANADA Time 10:26pm	Fare Family Flex Seat Number s.15 - (CONFIRMED) Baggage Allowance 1PC Booking Status OK TO FLY Fare Basis VBH Not Valid After 22MAY19

Allowances

Baggage Allowance

YYJ to YXT - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear

centimeters

Prices of additional baggage pieces:

1. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YXT to YYJ - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YYJ to YVR , YVR to YXT , YXT to YVR , YVR to YYJ - 1 Piece (WS - WESTJET)

Carry On Charges

YYJ to YVR , YVR to YXT , YXT to YVR , YVR to YYJ - (WS - WESTJET)

Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX s.17
Fare Calculation Line	YYJ WS X/YVR WS YXT354.00WS X/YVR WS YYJ354.00CAD708.00END
Fare	CAD 708.00
Taxes/Fees/Carrier-Imposed Charges	CAD 36.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 37.91 XG8 (XG8)
	CAD 14.25 CA4 (CA4)
	CAD 22.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 1.10 XG9 (XG9)
Total Fare	CAD 819.26

Positive identification required for airport check in

Notice:

Travel info

QST # 1202807956TQ0001 GST # 866112535

For details about flying with Westjet, print [the important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare options](#) (Econo, Flex, Plus, and Member Exclusive)
- [Guests with special needs](#)

Notes for Travel Voucher (Restricted Use) E129006 for MacDonald, Alex

0 note(s) returned.

Created On	Author	Note

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06/19	06/20 231723853	s.15	HOTEL CAMPBELL RIVE BC	\$ 92.18 101530	\$ 11.06 (e)	\$ 103.24
✓ 06/25	06/27 233374722		HARBOUR A RICHMOND BC	\$ 184.82 123318	\$ 22.18 (e)	\$ 207.00
06/27	06/28 233611049		AIR CAN* 0142196426722 AIRCANADA.COM MB	\$ 26.25 074024	\$ 0.00	\$ 26.25
		Passenger Name	Macdonald/Alexander Mr			
		Ticket Number	0142196426722			
06/27	07/03 234315152		UNICITY TAXI 436 WINNIPEG MB	\$ 22.65 152903	s.22	
06/29	07/03 234315251	HOTEL s.15	WINNIPEG MB	\$ 318.00 153120	\$ 58.04	\$ 376.04
MACDONALD, ALEXANDER BMO STATEMENT DATE: 07/03/2018						
TOTAL CREDITS				xxxx-xxxx-xxxx s.17	✓	\$ 0.00
TOTAL DEBITS				xxxx-xxxx-xxxx		s.22

MacDonald, Alex MMHA:EX

From: Harbour Air, Whistler Air & Saltspring Air <reservation@harbourair.com>
Sent: Monday, June 25, 2018 9:34 AM
To: MacDonald, Alex MMHA:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account

HAS #

s.17

Name

Alexander Macdonald

Booking # s.17

Monday, June 25, 2018 ✓

Flight #2100

11:30 Victoria Harbour / Map ✓

12:05 Vancouver Harbour / Map ✓

35 minutes

KK- Confirmed

Invoice # s.17

Air Transportation Charges

Sked 200/300 : (St) GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$9.85

1 Passenger(s) - GoFlex

Alexander Macdonald, Male ✓

Billing \$197.15

Add to Calendar

Taxes \$9.85

Grand Total \$207.00 ✓**GoFlex Fare Conditions:**

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:**All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Booking Information**Domestic Flights**

- **Check-in time is 25 minutes prior to departure.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- **Please be prepared to show government Issued photo identification.** It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under).**
- **Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.**
- **The maximum weight per single piece of luggage is 50 pounds.**
- **Wait-listed flights and tours** are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: s.22

Name: Alex Macdonald
E-mail: SARAH.GOTTO@GOV.BC.CA
Payment: CC CAXXXXXXXXXXXXXX s.17

Customer Care
Air Canada Reservations
1-888-247-2262

Air Canada Flight Information
1-888-422-7533
[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8081	Vancouver (YVR)	Victoria (YYJ)	DH4	Economy Standard (M)	Confirmed
<i>Operated by:</i>	Mon 25-Jun 2018	Mon 25-Jun 2018			
<i>Air Canada Express-Jazz</i>	20:40 - TERMINAL M -MAIN	21:11			

Passenger Information

Passenger: 1 Alex Macdonald
Ticket number: 014 2196 682203

Purchase Summary

Passenger: 1 Ticket number 014 2196 682203

Date of issue 25-Jun 2018
Fare Amount in Canadian dollars: 245.00

(including navigational & other charges)

Taxes, Fees & Charges

Air Travellers Security Charge (CA)	7.12
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	12.86
Airport Improvement Fee - Canada (SQ)	5.00

Total Fare in Canadian dollars: 269.98

Ticket particularities:

AC ONLY/NONREF/CHGFEE -BG:AC

*Fare calculation:

25JUN18YVR AC YYJ Q12.00R233.00CAD245.00 END ROE1.00

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

Baggage Information for: Alex Macdonald	
Air Canada baggage rules apply. For flight(s): AC8081	1st bag: 25.00 CAD + taxes* per direction 2nd bag: 35.00 CAD + taxes* per direction
Max. weight per bag: 23 KG (50 lb)	Max. linear dimensions: 158 CM (62 in)

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to bags fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to bag fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to bag fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

ALEX MACDONALD E129006

EUREST-VICT AIRP-60202
123 1640 ELECTRA BLVD.
SIDNEY, BC V8L 5V4

Merchant ID: 000000005866015
Term ID: 02022871
22990001

Purchase

Transaction Record

Interac

XXXXXXXXXXXX:XXXX:s.17

AID: A0000002771010

Entry Method: Waved

Batch#: 000203

05/22/18

05:48:31

Ref#: 000071006045

Inv #: 005809 Appr Code: 074902

Acct: Default

Amount: \$ 13.65

Tip: \$ s.22

Total: \$

Merchant Copy
NO SIGNATURE REQUIRED

Tsawwassen
To
Swartz Bay

BCFerries
Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 35

RECEIPT - PLEASE RETAIN

PURCHASE 2018/06/04

20'	Undersize Vehi	31.80
1	Adult	17.20

✓ Fuel Rebate 1.45-

Total 47.55

Master Card
*****s.17 47.55

AUTH 231628 66277658 0010017010 S
01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

CARDHOLDER COPY
TSA 04 Jun 2018 20:16:28

1007101 573289
106273

SEE REVERSE SIDE OF TICKET

Swartz Bay
To
Tsawwassen

BCFerries
Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 08

RECEIPT - PLEASE RETAIN

PURCHASE 2018/06/04

20'	Undersize Vehi	57.50
1	Adult	17.20

✓ Fuel Rebate 2.20-

Total 72.50

Master Card
*****s.17 72.50

AUTH 094013 66277637 0010016000 S
01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

CARDHOLDER COPY
SWB 04 Jun 2018 06:40:13

1005033 464385
07459

SEE REVERSE SIDE OF TICKET

RECEIPT
* NOT VALID FOR TRAVEL *

Travel Link
Waterfront Line
10001114
Mon 25 Jun 18 12:40PM

Payment Type:

June 25/18

VISA

Purchase:

\$16.38

DayPass

Product: s.22

Card Balance: \$ 10.00

Card Balance: \$ 6.00

Company Card #: **** 9086

Credit Card #: **** 7585

Auth #: 080055

Ref #: 000450200020

Receipt #: 145426

Card Entry: Chip

HOBOTS FORD EVENT

JUNE 6/18

+ 290 KM.

To
Tsawwassen



LANE 05

RECEIPT - PLEASE RETAIN

PURCHASE 2018/06/07 ✓

1 ✓ Adult	17.20
20' Undersize Vehi	57.50
Fuel Rebate	2.20-

Total 72.50

Master Card

*****s.17 **72.50**

AUTH 135614 66277637 0010012500 S

01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

CARDHOLDER COPY

SWB 07 Jun 2018 10:56:14



1005033 489470
105669
SEE REVERSE SIDE OF TICKET

To
Tsawwassen
Swartz Bay



LANE 41

RECEIPT - PLEASE RETAIN

PURCHASE 2018/06/08 ✓

20' Undersize Vehi	41.80
1 ✓ Adult	17.20
Fuel Rebate	1.75-

Total 57.25

Master Card

*****s.17 **57.25**

AUTH 232532 66277658 0010015178 S

01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

CARDHOLDER COPY

TSA 08 Jun 2018 20:25:32



1007101 600497
106273
SEE REVERSE SIDE OF TICKET

ADV PARKING000529051A
515 W. PENDER STREET
VANCOUVER BC V6B6H5
6046816152

SALE

MID: 5772470

TID: 301

REF#: 00000039

Batch #: 404

06/08/18 ✓

19:42:19

APPR CODE: 224220

MASTERCARD

*****s.17

Chip
A/A

AMOUNT

\$19.00

APPROVED

MasterCard

AID: A0000000041010

TVR: 00 00 00 80 00

TSI: ER 00

BY ENTERING A VERIFIED PIN CARDHOLDER AGREES
TO PAY ISSUER SUCH TOTAL IN ACCORDANCE WITH
ISSUER'S AGREEMENT WITH CARDHOLDER
IN ACCORDANCE WITH ISSUER'S
AGREEMENT
WITH CARDHOLDER

THANK YOU/MERC!

CUSTOMER COPY

JUNE 7-8 2018

ALEX MACDONALD

E 129006

180 km.
Victoria → New
West → Hotel →
Downtown Van → Victoria

(2)



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128720

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Ashbourne, Craig				Employee ID s.22				Phone Number (250) 213-3187																																																																																																																																																																																																																																																
Client Organization Municipal Affairs and Housing				Job Title Ministerial Assistant				Travel Group Code 3																																																																																																																																																																																																																																																
5. Date Completed 2018/05/08			6. Fiscal Year 2019			7. Special Cheque Issue EFT			8. Cheque Stub Information																																																																																																																																																																																																																																															
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Audit Trail for Travel Voucher (Restricted Use) E128720 for Ashbourne, Craig

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/05/08 14:54:37	Grant, Lisa (IDIR\ISGRANT) Lisa.Grant@gov.bc.ca	Ashbourne, Craig Craig.Ashbourne@gov.bc.ca	Notified	Ashbourne, Craig Craig.Ashbourne@gov.bc.ca
2018/05/11 09:55:44	Ashbourne, Craig (IDIR\CASHBOUR) Craig.Ashbourne@gov.bc.ca		Initiated	Robinson, Selina Selina.Robinson@gov.bc.ca
2018/05/14 13:06:36	Robinson, Selina (IDIR\SEROBINS) Selina.Robinson@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128720 for Ashbourne, Craig

1 note(s) returned.

Created On	Author	Note
2018/05/08 14:54:37	Grant, Lisa (IDIR\LISGRANT) Lisa.Grant@gov.bc.ca	4/18 - Taxi to and from event, I 4/27 - Taxis, helijet paid for with quick tickets, LDI 4/3- Taxi to helijet, helijet paid for with quick tickets, BLDI

Production *** Copyright © Government of British Columbia



Control No.

E128510

Name	Employee ID	Phone Number
Squance, Leah	s.22	(250) 356-7750
Client Organization	Job Title	Travel Group Code
Social Development and Poverty Reduction		3

5. Date Completed 2018/04/03	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
--	-------------------------------	--------------------------------	-----------------------------------

Type of Travel In Province	14. Reason for Travel Meetings	Headquarters Vic
-------------------------------	-----------------------------------	---------------------

12. Mailing Address for Cheque
BC

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport	20. & 21. Meals		22. Lodging	20. & 21. Miscellaneous		
	Destination	Start	End	Km	Cost	Costs	Claim	Cost	Costs	Cost		Describe
2018	Van	0600	2359	28	15.12	✓ 14.45	F-	51.50	30.75	✓	3.00	Parking
04/03	Van	0600	2359	17	9.18		F-LDI	10.50				
04/04	Van-Vic (HA)	0600	2359	17	9.18	✓ 6.90	F-B	41.00	30.75			
04/05	Vic-Van (HA)	0600	2359	90	48.60	✓ 72.50	F-DI	21.00				
04/07	Van-Vic (Ferry)	0600	2359									

	36.	37.		38.	39.	40.	Claim Total
TOTALS OF COLUMNS	\$ 82.08	\$ 93.85		\$ 124.00	\$ 61.50	\$ 3.00	\$ 364.43

48.	Client Code 031 031 031 031	49.	Resp. 46001	50.	Service Line 48000	51.	STOB 5701	52.	Project 4600000	45.	Supplier Code s.22	Amount \$ 364.43
-----	---	-----	----------------	-----	-----------------------	-----	--------------	-----	--------------------	-----	-----------------------	---------------------

[illegible]

	AMOUNT DUE TO EMPLOYEE	54. \$ 364.43
--	------------------------	------------------

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
---	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
---	-------------------	--------------------

Audit Trail for Travel Voucher (Restricted Use) E128510 for Squance, Leah

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/04/03 09:32:54	Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca		Saved	Squance, Leah Leah.Squance@gov.bc.ca
2018/04/09 15:06:51	Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca		Saved	Squance, Leah Leah.Squance@gov.bc.ca
2018/04/09 15:07:22	Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca		Initiated	Ducker, Jayne Jayne.Ducker@gov.bc.ca
2018/04/13 15:35:10	Ducker, Jayne (IDIR\JADUCKER) Jayne.Ducker@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128510 for Squance, Leah

0 note(s) returned.

Created On	Author	Note

Production *** Copyright © Government of British Columbia



Leah Squance s.22

Parking Receipt - TransLink Park&Go

1 message

donotreply@gopassport.com <donotreply@gopassport.com>
To: s.22

Wed, Apr 4, 2018 at 2:03 AM



Thanks for paying for parking with TransLink Park&Go

Below is a receipt of your parking stay details:

Transaction Number: 24072201
Zone Number: 6045
Zone Name: Maple Meadows
License Plate: BC s.22
Start: Tue, Apr 03 2018, 07:39 AM ✓
End: Wed, Apr 04 2018, 02:00 AM
Payment Info: Card ending in s.17
Parking Fee: \$3.00 ✓
Total Fee: \$3.00

If you have any questions regarding this or any other parking transaction, please contact a customer service representative at support@passportinc.com.

TransLink Park&Go Team!





s.22

Compass Card Usage

A history of your all Compass Card usage. To view your purchase card order history, visit your card order history page.



Transactions made online appear after you've tapped your Compass Card at a card reader.

Transaction filters:

Usage

Start date:

Apr-03-2018

End date:

Apr-03-2018

Date/Time	Location/Order#	Usage/ Payment	Balance/ Details
Apr-03-2018 05:39 PM	Tap out at Maple Meadows Station Stored Value	\$2.75	\$36.55
Apr-03-2018 04:37 PM	Transfer at Waterfront Stn - WCE Stored Value	-\$7.45	\$33.80
Apr-03-2018 04:37 PM	Missing Tap out Stored Value	\$2.10	\$41.25
Apr-03-2018 04:36 PM	Tap in at Waterfront Stn Stored Value	-\$4.30	\$39.15



Apr-03-2018 08:44 AM	Tap out at Waterfront Stn Stored Value	\$0.00	\$43.45
Apr-03-2018 08:44 AM	Missing Tap in at Waterfront Stn Stored Value	\$0.00	\$43.45
Apr-03-2018 08:44 AM	Missing Tap out Stored Value	\$0.00	\$43.45
Apr-03-2018 07:47 AM	Tap in at Maple Meadows Station Stored Value	-\$7.55	\$43.45


Claiming \$14.45



s.22

Compass Card Usage

A history of your all Compass Card usage. To view your purchase card order history, visit your card order history page.

 Transactions made online appear after you've tapped your Compass Card at a card reader.

Transaction filters:

Usage

Start date:

Apr-05-2018

End date:

Apr-05-2018

Date/Time	Location/Order#	Usage/ Payment	Balance/ Details
Apr-05-2018 05:39 PM	Tap out at Maple Meadows Station Stored Value	\$2.75	\$29.65
Apr-05-2018 04:41 PM	Transfer at Waterfront Stn - WCE Stored Value	-\$7.45	\$26.90
Apr-05-2018 04:41 PM	Missing Tap out Stored Value	\$2.10	\$34.35
Apr-05-2018 04:38 PM	Tap in at Waterfront Stn Stored Value	-\$4.30	\$32.25

Claiming \$6.90

Page 1 of 1

Tsawwassen
To
Swartz Bay



LANE 38

RECEIPT - PLEASE RETAIN

✓ PURCHASE 2018/04/07

20'	Undersize Vehi	57.50
1	Adult	17.20
	Fuel Rebate	2.20-

Total ✓ 72.50

Visa
*****s.17 72.50
AUTH 400449 66277655 0010017390 S
01 APPROVED - THANK YOU 027
CHANGE DUE 0.00

CARDHOLDER COPY
TSA 07 Apr 2018 15:47:44



SEE REVERSE SIDE OF TICKET

McKnight, Valerie SDPR:EX

From: reservation@harbourair.com
Sent: Tuesday, April 03, 2018 12:23 PM
To: McKnight, Valerie SDPR:EX; McKnight, Valerie SDPR:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

We are listening! Harbour Air has been hearing from our guests for years that we need to provide better transportation options to and from our locations throughout British Columbia. We believe that having ride sharing options will help us alleviate pick up/drop off wait times as well as the high parking costs in the lots adjacent to some of our terminals. If you agree, we are asking you to help us by [Clicking Here](#) to show your support.

Harbour Air Team

Customer Information

Account

HAS #

s.17

Name

Leah Squance

Booking #s.17

Wednesday, April 4, 2018

Invoice #s.17

Flight #701

Air Transportation Charges

07:30 Pitt Meadows / Map

Sked 700 : (St) GO Flex

\$151.73

08:05 Victoria Harbour / Map

Taxes, Fees and Charges

35 minutes	All Skeds - Baggage : Checked Baggage Fee	\$0.00
	Sked 700 : Carbon Offset	\$0.65
	+ Goods and Services Tax	\$7.62
KK- Confirmed		
1 Passenger(s) - GoFlex Leah Squance, Female	Billing	\$152.38
	Taxes	\$7.62
	Grand Total	\$160.00
Add to Calendar		
Fare Conditions:		
Refundable up to 15 minutes prior to Departure		
Changeable up to 15 minutes prior to Departure (subject to difference in fare value)		
Select Seating \$10 (space permitting)		
50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure		
Baggage:		
All routes (except routes listed below)		
25 lbs. Guaranteed		
25 lbs. (space available)		
\$1/lb. over 50 lbs.(space available)		
Between South Vancouver (YVR), Ganges & Maple Bay		
35 lbs. Guaranteed		
15 lbs. (space available)		
\$1/lb. over 50 lbs.(space available)		
Between South Vancouver (YVR), Victoria & Nanaimo		
50 lbs. Guaranteed		
\$1/lb. over 50 lbs.		
Scenic & Packaged Tours Cancellation:		
100% cancellation fee if cancelled within 24hrs of departure		

Booking s.17	
Wednesday, April 4, 2018	
Flight #710	
17:30 Victoria Harbour / Map	Invoice s.17
18:05 Pitt Meadows / Map	Air Transportation Charges
35 minutes	Sked 700 : (St) GO Gold \$185.07
	Taxes, Fees and Charges
	All Skeds - Baggage : Checked Baggage Fee \$0.00
	Sked 700 : Carbon Offset \$0.65

McKnight, Valerie SDPR:EX

From: Helijet <services@blueskybooking.net>
Sent: Wednesday, April 04, 2018 9:21 AM
To: McKnight, Valerie SDPR:EX; McKnight, Valerie SDPR:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	s.17
	Name	Leah Squance

Booking s.22	
Thursday, April 5, 2018	Invoice # s.22
710	FARE-YWH-Full_Winter17-18 \$300.00
09:35 Victoria Harbour	+ GST \$15.00
10:10 Vancouver Harbour	Billing \$300.00
35 minutes	Taxes \$15.00
Confirmed	Grand Total \$315.00
1 Passengers - Full-Fare	Fully Changeable / Refundable up to 5pm the day prior to departure.
Leah Squance, Female	After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.
Add to Calendar	



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128570

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Squance, Leah				Employee ID s.22		Phone Number (250) 356-7750	
Client Organization Social Development and Poverty Reduction				Job Title		Travel Group Code 3	
5. Date Completed 2018/04/16		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Meetings				Headquarters Vic	
12. Mailing Address for Cheque BC							
16. Travel Dates 2018 04/12 04/13 04/15	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Claim
	Vic-Van (Ferry)	0600	2359	102	55.08	✓ 89.50	F-BL 30.50
	Van	0600	2359	28	15.12	✓ 14.45	F-L 41.00
	Van-Vic (Ferry)	0600	2359	90	48.60	✓ 72.50	F-BLI 18.25
							22. Lodging Costs 30.75
							20. & 21. Miscellaneous
							Cost ✓ 3.00
							Describe Parking
TOTALS OF COLUMNS				36. \$ 118.80	37. \$ 176.45	38. \$ 89.75	39. \$ 30.75
				40. \$ 3.00	Claim Total \$ 418.75		
48. Client Code 031 031 031 031	49. Resp. 46001	50. Service Line 48000	51. STOB 5701	52. Project 4600000	45. Supplier Code s.22		Amount \$ 418.75
Less Travel Advance 031							
						54. \$ 418.75	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

Audit Trail for Travel Voucher (Restricted Use) E128570 for Squance, Leah

2 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/04/16 09:59:04	Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca		Initiated	Ducker, Jayne Jayne.Ducker@gov.bc.ca
2018/04/17 12:47:26	Ducker, Jayne (IDIR\JADUCKER) Jayne.Ducker@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128570 for Squance, Leah

0 note(s) returned.

Created On	Author	Note

Production *** Copyright © Government of British Columbia

Swartz Bay
To
Tsawwassen



LANE 01

RECEIPT - PLEASE RETAIN

PURCHASE 2018/04/12
RESERVATION-R1900
CONF: 84160332
RES: 75

1	Adult	17.20
20'	Undersize Vehi	57.50
1	Reservation Pr	17.00
	Fuel Rebate	2.20-

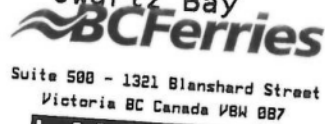
Total	89.50 ✓
Prepayment	17.00
Visa	
*****s.17	72.50
AUTH 411414 66277643 0010019150 S	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

CARDHOLDER COPY
SWB 12 Apr 2018 17:53:20



SEE REVERSE SIDE OF TICKET

Tsawwassen
To
Swartz Bay



LANE 39

RECEIPT - PLEASE RETAIN

PURCHASE 2018/04/15

20'	Undersize Vehi	57.50
1	Adult	17.20
	Fuel Rebate	2.20-

Total	72.50 ✓
Visa	
*****s.17	72.50
AUTH 443576 66277656 0010012740 S	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

CARDHOLDER COPY
TSA 15 Apr 2018 16:27:38



SEE REVERSE SIDE OF TICKET




s.22

Paid \$14.45

Compass Card Usage

A history of your all Compass Card usage. To view your purchase card order history, visit your card order history page.

 Transactions made online appear after you've tapped your Compass Card at a card reader.

Transaction filters:

Start date:**End date:**

Date/Time	Location/Order#	Usage/ Payment	Balance/ Details
Apr-13-2018 05:07 PM	Tap out at Maple Meadows Station Stored Value	\$2.75	\$15.20
Apr-13-2018 04:18 PM	Transfer at Waterfront Stn - WCE Stored Value	-\$7.45	\$12.45
Apr-13-2018 04:18 PM	Missing Tap out Stored Value	\$2.10	\$19.90
Apr-13-2018 04:18 PM	Transfer at Waterfront Stn Stored Value	-\$2.10	\$17.80

Page 1 of 2



Apr-13-2018 04:17 PM	Tap out at Waterfront Stn Stored Value	\$2.10	\$19.90
Apr-13-2018 04:12 PM	Tap in at Vancouver City Centre Stn Stored Value	-\$4.30	\$17.80
Apr-13-2018 08:51 AM	Tap out at Vancouver City Centre Stn Stored Value	\$0.00	\$22.10
Apr-13-2018 08:47 AM	Transfer at Waterfront Stn Stored Value	\$0.00	\$22.10
Apr-13-2018 08:46 AM	Tap out at Waterfront Stn Stored Value	\$0.00	\$22.10
Apr-13-2018 08:46 AM	Missing Tap in at Waterfront Stn Stored Value	\$0.00	\$22.10
Apr-13-2018 08:46 AM	Missing Tap out Stored Value	\$0.00	\$22.10
Apr-13-2018 07:47 AM	Tap in at Maple Meadows Station Stored Value	-\$7.55	\$22.10



Leah Squance s.22

Parking Receipt - TransLink Park&Go

1 message

donotreply@gopassport.com <donotreply@gopassport.com>
To: s.22

Sat, Apr 14, 2018 at 2:02 AM



Thanks for paying for parking with TransLink Park&Go

Below is a receipt of your parking stay details:

Transaction Number: 24572514
Zone Number: 6045
Zone Name: Maple Meadows
License Plate: BC s.22
Start: Fri, Apr 13 2018, 07:53 AM ✓
End: Sat, Apr 14 2018, 02:00 AM
Payment Info: Card ending in s.17
Parking Fee: \$3.00 ✓
Total Fee: \$3.00

If you have any questions regarding this or any other parking transaction, please contact a customer service representative at support@passportinc.com.

TransLink Park&Go Team!

POWERED BY
Passport



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128635

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Squance, Leah				Employee ID s. 22		Phone Number (250) 356-7750	
Client Organization Social Development and Poverty Reduction				Job Title		Travel Group Code 3	
5. Date Completed 2018/04/23		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Meetings				Headquarters Vic	
12. Mailing Address for Cheque BC							
16. Travel Dates 2018 04/19 04/20 04/22	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Claim
							Cost
	Vic-Van (Ferry)	0600	2359	102	55.08	93.50	F-BL 30.50
	Van	0600	2359	28	15.12	14.45	F- 51.50
	Van-Vic (Ferry)	0600	2359	90	48.60	72.50	0.00
				36.	37.		38.
				\$ 118.80	\$ 180.45		\$ 82.00
TOTALS OF COLUMNS							39.
							\$ 31.65
							\$ s. 22
							40.
							\$ 3.00
							Claim Total
							\$ s. 22
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount	
031	46001	48000	5701	4600000	2714738	\$ s. 22	
031					2714738	\$ 415.90	
031					2714738		
031					2714738		
Less Travel Advance							
031						2714738	
						54.	
						\$ 415.90	
						\$ s. 22	
45. Employee Signature (See Audit Trail)				Print Name		Date Signed	
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.							
56. Spending Authority Signature (See Audit Trail)				Print Name		Date Signed	
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.							
57. Payment Authority Signature (See Audit Trail)				Print Name		Date Signed	
- Requisition for payment pursuant to section 32 of the Financial Administration Act.							

Audit Trail for Travel Voucher (Restricted Use) E128635 for Squance, Leah

2 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/04/23 11:00:51	Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca		Initiated	Ducker, Jayne Jayne.Ducker@gov.bc.ca
2018/04/24 14:25:46	Ducker, Jayne (IDIR\JADUCKER) Jayne.Ducker@gov.bc.ca		Approved	Laird, Patricia S. Patricia.Laird@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128635 for Squance, Leah

0 note(s) returned.

Created On	Author	Note

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Leah Squance s.22

Parking Receipt - TransLink Park&Go

1 message

donotreply@gopassport.com <donotreply@gopassport.com>
To: s.22

Sat, Apr 21, 2018 at 2:01 AM

**Thanks for paying for parking with TransLink
Park&Go**

Below is a receipt of your parking stay details:

Transaction Number: 24895659
Zone Number: 6045
Zone Name: Maple Meadows
License Plate: BC s.22
Start: Fri, Apr 20 2018, 07:41 AM ✓
End: Sat, Apr 21 2018, 02:00 AM
Payment Info: Card ending in s.17
Parking Fee: \$3.00 ✓
Total Fee: \$3.00

If you have any questions regarding this or any other parking transaction,
please contact a customer service representative at support@passportinc.com.

TransLink Park&Go Team!

POWERED BY
Passport



Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 8B7

LANE 35

RECEIPT - PLEASE RETAIN

PURCHASE 2018/04/22

20'	Undersize Vehi	57.50
1	Adult	17.20

Fuel Rebate	2.20-
-------------	-------

Total	72.50
--------------	--------------

Visa
*****s.17 72.50 ✓
AUTH 463485 66277656 0010010660 S
01 APPROVED - THANK YOU 027
CHANGE DUE 0.00

CARDHOLDER COPY
TSA 22 Apr 2018 17:25:52



To
Tsawwassen



LANE 01

RECEIPT - PLEASE RETAIN

PURCHASE 2018/04/19
RESERVATION-R1900
CONF: 84160332
RES: 76

1	Adult	17.20
20'	Undersize Vehi	57.50
1	Reservation Pr	21.00

Fuel Rebate	2.20-
-------------	-------

Total	93.50 ✓
--------------	----------------

Prepayment	21.00
------------	-------

Visa
*****s.17 72.50
AUTH 403551 66277640 0010015770 S
01 APPROVED - THANK YOU 027
CHANGE DUE 0.00

CARDHOLDER COPY
SWB 19 Apr 2018 17:56:19



SEE REVERSE SIDE OF TICKET



s.22

Compass Card Usage

A history of your all Compass Card usage. To view your purchase card order history, visit your card order history page.



Transactions made online appear after you've tapped your Compass Card at a card reader.

Transaction filters:

Usage

Start date:

Apr-16-2018

End date:

Apr-23-2018

Date/Time	Location/Order#	Usage/ Payment	Balance/ Details
Apr-20-2018 05:38 PM	Tap out at Maple Meadows Station Stored Value	\$2.75	\$60.75
Apr-20-2018 04:41 PM	Transfer at Waterfront Stn - WCE Stored Value	-\$7.45	\$58.00
Apr-20-2018 04:41 PM	Missing Tap out Stored Value	\$2.10	\$65.45
Apr-20-2018 04:39 PM	Tap in at Waterfront Stn Stored Value	-\$4.30	\$63.35



Apr-20-2018 08:48 AM	Tap out at Waterfront Stn Stored Value	\$0.00	\$7.65
Apr-20-2018 08:48 AM	Missing Tap in at Waterfront Stn Stored Value	\$0.00	\$7.65
Apr-20-2018 08:48 AM	Missing Tap out Stored Value	\$0.00	\$7.65
Apr-20-2018 07:44 AM	Tap in at Maple Meadows Station Stored Value	-\$7.55	\$7.65

Total: \$14.45