



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128546

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Brown, Evan		Employee ID s.22		Phone Number (778) 584-0217																																																																																																																																																																																																																														
Client Organization Office of the Premier		Job Title Executive Assistant		Travel Group Code 3																																																																																																																																																																																																																														
5. Date Completed 2018/04/10		6. Fiscal Year 2019		7. Special Cheque Issue																																																																																																																																																																																																																														
8. Cheque Stub Information																																																																																																																																																																																																																																		
Type of Travel In Province		14. Reason for Travel Official Business		Headquarters Victoria																																																																																																																																																																																																																														
12. Mailing Address for Cheque																																																																																																																																																																																																																																		
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Audit Trail for Travel Voucher (Restricted Use) E128546 for Brown, Evan

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/04/10 11:55:46	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	Brown, Evan Evan.Brown@gov.bc.ca	Notified	Brown, Evan Evan.Brown@gov.bc.ca
2018/04/12 15:33:24	Brown, Evan (IDIR\EBROWN) Evan.Brown@gov.bc.ca		Approved	Cavanagh, Judy Judy.Cavanagh@gov.bc.ca
2018/04/13 07:51:57	Cavanagh, Judy (IDIR\JCAVANAG) Judy.Cavanagh@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128546 for Brown, Evan

1 note(s) returned.

Created On	Author	Note
2018/04/10 11:55:46	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	April 2: ,Vic-Penticton: Travel to airport, A/C to Penticton, Accommodation P/D: DI April 3: Penticton-Princeton: Accommodation P/D: F April 4: Kamloops, Accommodation P/D: BDI April 5: Kamloops to Van to PG, Air Canada, Accommodation P/D: F April 6: PG to Van, Air Canada, Accommodation P/D: F April 7: Van-Vic, Harbour Air, Cab P/D: BLI

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s.15

BROWN EVAN

Room # s.15 Invoice # s.22
 Arrive 04/02/18 Depart 04/03/18

Date	Clerk	Department	Description	Reference	Amount
04/02/18	FBK	2-Room Charg			129.00
04/02/18	FBK	3-Room Tax			12.90
04/03/18	BF	18-Transfer	to rm s.15 brown	Rm s.15 / s.22	148.35
04/03/18	BF	93-Mastercard			-296.70
04/09/18	LJH	18-Transfer	REVERSE TRANS	Rm s.15 / s.22	-148.35
04/09/18	LJH	93-Mastercard	REFUND		148.35
				GST On Room Charge	6.45
				Tax Reg. # s.15	

s.15

CARD *****s.17
 CARD TYPE MASTERCARD
 DATE 2018/04/09
 TIME 5432 15:50:00
 CLERK ID 554
 INVOICE # s.22
 RECEIPT NUMBER
 M84046975-001-228-016-0

REFUND
 TOTAL

\$148.35

APPROVED

AUTH# 039541 01-027
 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
 COPY FOR YOUR RECORDS

Balance: 0.00

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

Signature: _____

E128546

s.15

CSA Approved Rate

s.15

TERM ID: B4291509

BATCH#: 336
SHIFT#: 002

Sale

ENVII: 000026499

WARD CARD SEON: 396001001004

Classification Label: MasterCard

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total: CAD\$

100.57

APPROVED 211501

001/00

13-APR-18

18:15:01

CUSTOMER COPY

THANK YOU

NAME (PLEASE PRINT) LAST FIRST INITIAL
STREET
CITY/PROVINCE
POSTAL CODE
PHONE
VEHICLE LICENCE # / PROV
VEHICLE YR. VEHICLE TYPE
METHOD OF PAYMENT
CASH ☐ CREDIT CARD ☐ DIRECT BILL ☐ OTHER ☐
CREDIT CARD TYPE CREDIT CARD #
VOUCHER # OR DIRECT BILL ACCT #
CHANGE TO: ADDRESS
SIGNATURE

DATE	MON.	TUES.	WED.	THURS.	FRI.	SAT.	SUN.	TOTAL
ROOM RATE								
PRT								
PHONE								
MISC.								
PST								
GST								
CHARGES INC. TAX								
TOTAL								

\$250.00 Charge for Smoking in Non-Smoking Room

TOTAL 100.57

Form# 074

s.15

Mr Evan Brown
s.22

CANADA

Invoice

Invoice date 4/5/2018
Invoice number s.22
Our reference s.15
GST Number

Guest **Mr Evan Brown** Arrival **4/4/2018** Departure **4/5/2018** Room s.15

Date	Description	Ref.	Quantity	Unit Price	Total (CAD)
4/4/2018	Room Charge		1	120.00	120.00
4/4/2018	GST Taxes		1	6.00	6.00
4/4/2018	Municipal Room Tax		1	3.60	3.60
4/4/2018	PST Room tax		1	9.60	9.60
Total invoice					139.20
4/5/2018	MC ***s.17				-139.20
Total Paid					-139.20
Total Due					0.00

Total GST 6.00
Total PST (Room)
Total PST (Other)

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X _____

s.15

s.15

Name: Evan Brown

Guest Name: Evan Brown
Company:Arrival
April 05, 2018Departure
April 06, 2018

Group: Room s.15

Bill To: Brown, Evan

Attn:

Property Code s.15 Invoice # s.22 PO # s.15

Res. # 403866

Date	Description	Voucher	Amount
5/4/18	DAILY	pg s.15	109.00
5/4/18	Provincial Room Tax	pg	11.99
5/4/18	GST	pg	5.45
6/4/18	Mastercard	s.15 s.17	-126.44
		Balance:	0.00

GST/HST #s.15 RT 001

	Total Tax
GST	\$5.45
Provincial Room Tax	\$11.99
Total	\$17.44

s.15

TERM ID: 84291502

BATCH#: 432
SHIFT#: 002

Completion

INV#: 000403866

MCARD

Chip
SEQ#: 432001001008

Application Label: MasterCard

ATD: A0000000041010

XXXXXXXXXX s.17

Total: CAD\$ 126.44

APPROVED 201354
000/00

06-Apr-18

07:13:3

CUSTOMER

s.15

Evan Brown

s.22

Canada

Company Name: Provincial Government

Group Name:

Room No. : s.15
Arrival : 04-06-18
Departure : 04-07-18
Folio No. : s.22
Conf. No. :
Cashier No. : 133
Custom Ref. :

Date	Description	Charges	Credits
04-06-18	Room Charge	155.00	
04-06-18	DMF	2.00	
04-06-18	PST	12.56	
04-06-18	GST	7.85	
04-06-18	AHRT	4.71	
04-07-18	Mastercard s.17		182.12
		Total Charges	182.12
		Total Credits	182.12
		Balance	0.00

FLIGHT CENTRE®

The Airfare Experts

FC BUSINESS TRAVEL TUSCANY VILLAGE

615 Broughton St | Victoria, B.C. | V8W 1C8 Ph: 250 360 2058 Fax: 250 360 0268
GST #899450480 RT0001 QST #1217890167 TQ0001 CPBC #42324

INVOICE

OFFICE OF OFFICIAL OPPOSITION - X
PREMIER'S OFFICE
ROOM 156, WEST ANNEX
501 BELLEVILLE ST
V8V 1X4
VICTORIA BC V8V1X4

Invoice Number: s.22
Date: 12th March 2018

Consultant: s.22

Traveller Name: BROWN/MR E
PNR: s.22
Destination: YYF

Order Number:
Customer Reference:
Date of Travel: 2nd April 2018

Description	Amount
02APR VICTORIA TO PENTICTON/ONE WAY	
AIR CANADA BASE FARE	308.70
GST	18.29
TAXES	22.12
SERVICE FEE	35.00
PAID IN MASTERCARD ENDING IN s.17	
<hr/>	
Invoice Total:	\$384.11

E128546

FLIGHT CENTRE®

The Airfare Experts

FC BUSINESS TRAVEL TUSCANY VILLAGE

615 Broughton St | Victoria, B.C. | V8W 1C8 Ph: 250 360 2058 Fax: 250 360 0268
GST #899450480 RT0001 QST #1217890167 TQ0001 CPBC #42324

INVOICE

OFFICE OF OFFICIAL OPPOSITION - X
PREMIER'S OFFICE
ROOM 156, WEST ANNEX
501 BELLEVILLE ST
V8V 1X4
VICTORIA BC V8V1X4

Invoice Number: s.22
Date: 1st March 2018

Consultant: s.22

Traveller Name: BROWN/MR E
PNR: s.22
Destination: YVR

Order Number:
Customer Reference:
Date of Travel: 5th April 2018

Description	Amount
5APR KAMLOOPS TO PRINCE GEORGE	
06APR PRINCE GEORGE TO VANCOUVER	
AIR CANADA BASE FARE	413.00
TAXES	49.25
GST	24.86
SERVICE FEE	35.00
PAID ON MASTERCARD ENDING IN s.17	
Invoice Total:	\$522.11

E128546

02 APR 2018 ▶ 06 APR 2018 TRIP TO VANCOUVER BC, CANADA

PREPARED FOR
BROWN/EVANFLIGHT CENTRE
Business TravelFlight Centre Business Travel
250-360-2058

s.22

DEPARTURE: **MONDAY 02 APR** Please verify flight times prior to departure.AIR CANADA
AC 8080Operated by:
/AIR CANADA EXPRESS - JAZZDuration:
0hr(s) 27min(s)Class:
EconomyStatus:
ConfirmedYYJ
VICTORIA BC,
CANADADeparting At:
8:40pmTerminal:
Not AvailableYVR
▶ VANCOUVER BC,
CANADAArriving At:
9:07pmTerminal:
MAIN TERMINALAircraft:
DEHAVILLAND DASH 8-
400 TURBOPROP

Distance (in Miles): 40

Stop(s): 0

Notes:
SEATs.15

Passenger Name:

» BROWN/EVAN

Seats:

Check-In Required

Frequent Flyer #:

s.22

/AIR CANADA

DEPARTURE: **MONDAY 02 APR** Please verify flight times prior to departure.AIR CANADA
AC 8356Operated by:
/AIR CANADA EXPRESS - JAZZDuration:
0hr(s) 54min(s)Class:
EconomyStatus:
ConfirmedYVR
VANCOUVER BC,
CANADADeparting At:
11:05pmTerminal:
MAIN TERMINALYYP
▶ PENTICTON BC,
CANADAArriving At:
11:59pmTerminal:
Not AvailableAircraft:
DEHAVILLAND DASH 8
TURBOPROP

Distance (in Miles): 164

Stop(s): 0

Notes:
AIR CANADA LOCATOR
PMEPER
SEATs.1

Passenger Name:

» BROWN/EVAN

Seats:

Check-In Required

Frequent Flyer #:

s.22

/AIR CANADA

 CHECK IN: **MONDAY 02 APR** ► CHECK OUT: **TUESDAY 03 APR** ► 1 NIGHT(S)

s.15

s.15

Room(s): 1 Guest(s): 1

Rate:
129.00 CAD / night

Approx. Total Price:
148.35 CAD
INCLUDES TAXES AND SURCHARGES

Cancellation
Information:
Cancel 2 day(s) prior to
arrival to avoid a penalty

Guarantee:
Room is guaranteed for
late arrival

Status:
Confirmed

**TAX AND/OR SURCHARGE
INFORMATION (CAD)**

TOTAL TAX 19.35

 CHECK IN: **TUESDAY 03 APR** ► CHECK OUT: **WEDNESDAY 04 APR** ► 1 NIGHT(S)

s.15

s.15

Room(s): 1 Guest(s): 1

Rate:
89.00 CAD / night

Approx. Total Price:
100.57 CAD
INCLUDES TAXES AND SURCHARGES

Cancellation
Information:
Cancel by 4:00pm on
day of arrival to avoid a
penalty

Guarantee:
Room is guaranteed for
late arrival

Status:
Confirmed

**TAX AND/OR SURCHARGE
INFORMATION (CAD)**

TOTAL TAX 11.57

TOTAL SURCHARGE 0.00

E128346

 CHECK IN: **WEDNESDAY 04 APR** ► CHECK OUT: **THURSDAY 05 APR** ► 1 NIGHT(S)

s.15

s.15

Room(s): 1 Guest(s): 1

Rate:
120.00 CAD / nightApprox. Total Price:
139.20 CAD
INCLUDES TAXES AND SURCHARGESCancellation
Information:
Cancel 1 day(s) prior to
arrival to avoid a penaltyGuarantee:
Room is guaranteed for
late arrivalStatus:
Confirmed**TAX AND/OR SURCHARGE
INFORMATION (CAD)**

TOTAL TAX 19.20

**DEPARTURE: THURSDAY 05 APR** Please verify flight times prior to departure**AIR CANADA
AC 8193**Operated by:
/AIR CANADA EXPRESS - JAZZDuration:
0hr(s) 50min(s)Class:
EconomyStatus:
Confirmed**YKA**
KAMLOOPS BC,
CANADA► **YVR**
VANCOUVER BC,
CANADADeparting At:
12:25pmTerminal:
Not AvailableArriving At:
1:15pmTerminal:
MAIN TERMINALAircraft:
DEHAVILLAND DASH 8-
400 TURBOPROP

Distance (in Miles): 161

Stop(s): 0

Notes:
AIR CANADA LOCATOR
s.22
SEAT s.1

Passenger Name:

» BROWN/EVAN

Seats:

Check-In Required

Frequent Flyer #:

s.22 / AIR CANADA



DEPARTURE: **THURSDAY 05 APR** Please verify flight times prior to departure

**AIR CANADA
AC 8209**

Operated by:
/AIR CANADA EXPRESS - JAZZ

Duration:
1hr(s) 13min(s)

Class:
Economy

Status:
Confirmed

YVR
VANCOUVER BC,
CANADA

Departing At:
3:45pm

Terminal:
MAIN TERMINAL

YXS
PRINCE GEORGE BC,
CANADA

Arriving At:
4:58pm

Terminal:
Not Available

Aircraft:
DEHAVILLAND DASH 8-
400 TURBOPROP

Distance (in Miles): 325

Stop(s): 0

Notes:
AIR CANADA LOCATOR
s.22
SEATs 1

Passenger Name:

» BROWN/EVAN

Seats:

Check-In Required

Frequent Flyer #:

s.22 / AIR CANADA



CHECK IN: **THURSDAY 05 APR** ► CHECK OUT: **FRIDAY 06 APR** ► 1 NIGHT(S)

s.15

s.15

Room(s): 1 Guest(s): 1.

Rate:
109.00 CAD / night

Approx. Total Price:
126.44 CAD
INCLUDES TAXES AND SURCHARGES

Guarantee:
Room is guaranteed for
late arrival

Status:
Confirmed

**TAX AND/OR SURCHARGE
INFORMATION (CAD)**

TOTAL TAX 17.44

TOTAL SURCHARGE 0.00

E128546



DEPARTURE: **FRIDAY 06 APR** Please verify flight times prior to departure

AIR CANADA
AC 8208

Operated by:
/AIR CANADA EXPRESS - JAZZ

Duration:
1hr(s) 15min(s)

Class:
Economy

Status:
Confirmed

YXS
PRINCE GEORGE BC,
CANADA

Departing At:
2:00pm

Terminal:
Not Available

YVR
VANCOUVER BC,
CANADA

Arriving At:
3:15pm

Terminal:
MAIN TERMINAL

Aircraft:
DEHAVILLAND DASH 8-
400 TURBOPROP

Distance (in Miles): 325

Stop(s): 0

Notes:
AIR CANADA LOCATOR
s.22
SEATs.15

Passenger Name:

» BROWN/EVAN

Seats:

Check-In Required

Frequent Flyer #:

s.22 /AIR CANADA

Flight Centre Business Travel
250-360-2058

E12854p

Parkinson, Elizabeth PREM:EX

From: reservation@harbourair.com
Sent: Wednesday, April 4, 2018 3:59 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) [Manage Flight](#) [Deals & Specials](#) [High Flyer Rewards](#) [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

We are listening! Harbour Air has been hearing from our guests for years that we need to provide better transportation options to and from our locations throughout British Columbia. We believe that having ride sharing options will help us alleviate pick up/drop off wait times as well as the high parking costs in the lots adjacent to some of our terminals. If you agree, we are asking you to help us by [Clicking Here](#) to show your support.

Harbour Air Team

Customer Information

Account	HAS #	s.17
	Name	John Horgan
	Company	Premier/Bc Government/Mla Ndp Acct#s.17 Only

Booking #s.17


Saturday, April 7, 2018

Invoice #s.17

Air Transportation Charges

Flight #2150/Twin Otter Sked 200/300 : (St) GO Flex \$186.64

13:30 Vancouver Harbour /

Map 

14:05 Victoria Harbour /

Map 

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

John Horgan, Male

Add to Calendar

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$9.85

Billing \$197.15

Taxes \$9.85

Grand Total \$207.00

Fare Conditions:

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure (subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Booking #s.17

Saturday, April 7, 2018

Invoice #s.17

Flight #2150/Twin Otter**Air Transportation Charges****13:30 Vancouver Harbour /**

Sked 200/300 : (St) GO Flex \$186.64

Map **Taxes, Fees and Charges****14:05 Victoria Harbour /**Map 

All Skeds - Baggage : Checked Baggage Fee \$0.00

35 minutes

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

KK- Confirmed

+ Goods and Services Tax \$9.85

1 Passenger(s) - GoFlex

Billing \$197.15

. Sage Aaron, Male

Taxes \$9.85

Add to Calendar**Grand Total \$207.00****Fare Conditions:**

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure (subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:**All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:


100% cancellation fee if cancelled within 24hrs of departure

Booking #s.17


Saturday, April 7, 2018

Invoice #s. 17

Flight #2150/Twin Otter
13:30 Vancouver Harbour /

Map 

14:05 Victoria Harbour /

Map 

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

. Evan Brown, Male

Add to Calendar

Air Transportation Charges

Sked 200/300 : (St) GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$9.85

Billing \$197.15

Taxes \$9.85

Grand Total \$207.00

Fare Conditions:

Refundable up to 15 minutes prior to
Departure

Changeable up to 15 minutes prior to
Departure (subject to difference in fare
value)

Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if
cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges &
Maple Bay**

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria &
Nanaimo**

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within
24hrs of departure


Booking s.17

E128546


Saturday, April 7, 2018

Invoice #S.17

Flight #2150/Twin Otter
13:30 Vancouver Harbour /

Map 

14:05 Victoria Harbour /

Map 

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Rcmp Tba Officer, Male

Add to Calendar

Air Transportation Charges

Sked 200/300 : (St) GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$9.85

Billing \$197.15

Taxes \$9.85

Grand Total \$207.00**Fare Conditions:**

Refundable up to 15 minutes prior to

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\$1/lb. over 50 lbs.(space available)

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35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Booking Information

E128546

MACLURE'S CABS 158
1275 75TH AVE W
VANCOUVER BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/04/07
TIME 5314 00:29:00
CLERK ID
RECEIPT NUMBER
C85033697-001-333-010-0

PURCHASE
TOTAL

\$9.50

MasterCard
A0000000041010
6E0DB8799956CFFC
0000008000-E800
8E59360932D09836

APPROVED

AUTH# 032900 01-027
THANK YOU

CARDHOLDER COPY

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COPY FOR YOUR RECORDS

****921*1111****



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128604

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Brown, Evan			Employee ID s.22			Phone Number (778) 584-0217																																																											
Client Organization Office of the Premier			Job Title Executive Assistant			Travel Group Code 3																																																											
5. Date Completed 2018/04/18		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information																																																											
Type of Travel In Province		14. Reason for Travel Official Business				Headquarters Victoria																																																											
12. Mailing Address for Cheque																																																																	
<table border="1"> <thead> <tr> <th rowspan="2">16. Travel Dates</th> <th colspan="3">17. Places Travelled</th> <th colspan="2">18. Personal Vehicle Use</th> <th rowspan="2">19. Other Transport Costs</th> <th colspan="2">20. & 21. Meals</th> <th rowspan="2">22. Lodging Costs</th> <th colspan="2">20. & 21. Miscellaneous</th> </tr> <tr> <th>Destination</th> <th>Start</th> <th>End</th> <th>Km</th> <th>Cost</th> <th>Claim</th> <th>Cost</th> <th>Cost</th> <th>Describe</th> </tr> </thead> <tbody> <tr> <td>2018</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>04/06</td> <td>Vancouver</td> <td>2200</td> <td>2359</td> <td></td> <td>0.00</td> <td>12.10</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>04/07</td> <td>Victoria</td> <td>1400</td> <td>1430</td> <td></td> <td>0.00</td> <td>9.20</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>									16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous		Destination	Start	End	Km	Cost	Claim	Cost	Cost	Describe	2018												04/06	Vancouver	2200	2359		0.00	12.10		0.00				04/07	Victoria	1400	1430		0.00	9.20		0.00			
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TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 21.30		38. \$ 0.00	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 21.30																																																						
48. Client Code 004 004 004 004		49. Resp. 36A10		50. Service Line 36200		51. STOB 5701		52. Project 3600000		45. Supplier Code s.22 Amount \$ 21.30																																																							
Less Travel Advance 004																																																																	
										54. \$ 21.30																																																							
AMOUNT DUE TO EMPLOYEE																																																																	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name			Date Signed																																																								
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FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Supplemental to claim E128546

Audited 2018May02
SLP

Audit Trail for Travel Voucher (Restricted Use) E128604 for Brown, Evan

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/04/18 10:35:37	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	Brown, Evan Evan.Brown@gov.bc.ca	Notified	Brown, Evan Evan.Brown@gov.bc.ca
2018/04/26 09:12:56	Brown, Evan (IDIR\EBROWN) Evan.Brown@gov.bc.ca		Approved	Geary, Vanessa Vanessa.Geary@gov.bc.ca
2018/04/26 14:56:38	Geary, Vanessa (IDIR\VGEARY) Vanessa.Geary@gov.bc.ca		Approved	Poldrugovac, Saija Saija.Poldrugovac@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128604 for Brown, Evan

1 note(s) returned.

Created On	Author	Note
2018/04/18 10:35:37	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	Van-Vic travel Cabs should have been on E128546

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Evan E128604
(Missed off TV#
E128546)

DUPLICATE

BLACKTOP & CHECKER
CABS#58
777 PACIFIC ST
VANCOUVER BC

DUPLICATE

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/04/06
TIME 0957 22:19:24
CLERK ID 2
RECEIPT NUMBER
C85011997-001-818-005-0

PURCHASE
TOTAL

\$12.10

MasterCard
A0000000041010
D83A9D00010784B2
L000008000-E800
49C5F51A5C0118E0

APPROVED

AUTH# 011924 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
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DUPLICATE

BLUEBIRD CABS #193
2612 QUADRA ST
VICTORIA BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/04/07
TIME 0950 14:33:50
RECEIPT NUMBER
C85068929-001-080-027-0

PURCHASE
TOTAL

\$9.20

MasterCard
A0000000041010
D83A9D00010784B2
L000008000-E800
47107F11DDBE802

APPROVED

AUTH# 173351 01-027
THANK YOU

CARDHOLDER COPY

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PHONE 250.382.2222



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128648

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Brown, Evan			Employee ID s.22			Phone Number (778) 584-0217																																					
Client Organization Office of the Premier			Job Title Executive Assistant			Travel Group Code 3																																					
5. Date Completed 2018/04/24		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information																																					
Type of Travel In Province		14. Reason for Travel Official Business				Headquarters Victoria																																					
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57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name			Date Signed																																		

Audit Trail for Travel Voucher (Restricted Use) E128648 for Brown, Evan

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/04/24 11:43:44	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	Brown, Evan Evan.Brown@gov.bc.ca	Notified	Brown, Evan Evan.Brown@gov.bc.ca
2018/04/26 09:12:40	Brown, Evan (IDIR\EBROWN) Evan.Brown@gov.bc.ca		Approved	Geary, Vanessa Vanessa.Geary@gov.bc.ca
2018/04/26 14:55:04	Geary, Vanessa (IDIR\VGEARY) Vanessa.Geary@gov.bc.ca		Approved	Poldrugovac, Saija Saija.Poldrugovac@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128648 for Brown, Evan

1 note(s) returned.

Created On	Author	Note
2018/04/24 11:43:44	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	April 13: Vic-Van-Vic: Cab, Helijet (on Pcard), Harbour Air (Pcard) P/D: BLI

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E128648

Evan

BLUEBIRD CABS #80
2612 QUADRA ST
VICTORIA BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/04/13
TIME 8818 07:40:49
RECEIPT NUMBER
C85068588-001-273-015-0

PURCHASE
TOTAL

\$13.70

MasterCard
A0000000041010
F13ED0245838FFCE
0000008000-E800
AC6E5BB962C6D720

APPROVED

AUTH# 104049 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE.250.382 2772

Parkinson, Elizabeth PREM:EX

From: passengerservices@helijet.com
Sent: Monday, April 9, 2018 4:52 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information**Account**

Customer #

s.17

Name

Premier John Horgan

Company

Premier Of British Columbia

Booking #s.22

Friday, April 13, 2018

Invoice #279922

708

FARE-YWH-Full_Winter17-18

\$1,200.00

08:40 Victoria Harbour

+ GST

\$60.00

09:15 Vancouver Harbour

Billing

\$1,200.00

35 minutes

Taxes

\$60.00

Grand Total

\$1,260.00

Confirmed

Fully Changeable / Refundable up to 5pm the day prior to departure.

4 Passengers - Full-Fare

- Evan Brown, Male
- Premier John Horgan, Male
- Rcmp Tba, Male
- Sheena Mcconnell, Female

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to

Add to Calendar

departure
will also result in the cancellation of any onward and/or return
reservations
(additional cancellation fees may apply)

Booking #s.22**Friday, April 13, 2018****715****12:00 Vancouver Harbour****12:35 Victoria Harbour****35 minutes****Confirmed****4 Passengers - Full-Fare**

- Evan Brown, Male
- Premier John Horgan, Male
- RCMP Tba, Male
- Sheena McConnell, Female

Add to Calendar**Invoices.22**

FARE-YWH-Full_Winter17-18	\$1,200.00
+ GST	\$60.00
Billing	\$1,200.00
Taxes	\$60.00
Grand Total	\$1,260.00

Fully Changeable / Refundable up to 5pm the day prior to
departure.

After 5pm all next-day travel is non-refundable and only
changeable for same-day travel. Any cancellations will result in a
non-refundable cancellation fee equal to the value of the one-
way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to
departure
will also result in the cancellation of any onward and/or return
reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless

E128648

Parkinson, Elizabeth PREM:EX

From: reservation@harbourair.com
Sent: Thursday, April 12, 2018 1:10 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account	HAS #	s.17
	Name	John Horgan
	Company	Premier/Bc Government/Mla Ndp
		Acct#s.17 Only

Booking #s.17

Friday, April 13, 2018

Flight #2150
13:30 Vancouver Harbour /
Map
14:05 Victoria Harbour /
Map

35 minutes

Invoice #s.17

Air Transportation Charges

Sked 200/300 : (St) GO Flex \$373.28

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$1.30

Sked 200 : VHFC Terminal Fee \$19.72

+ Goods and Services Tax \$19.70

KK- Confirmed

2 Passenger(s) - GoFlex

• Evan Brown, Male
• Sheena McConnell,
• Female

Billing	\$394.30
Taxes	\$19.70
Grand Total	\$414.00

Add to Calendar

Fare Conditions:

Refundable up to 15 minutes prior to
Departure
Changeable up to 15 minutes prior to
Departure (subject to difference in fare
value)
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if
cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)
25 lbs. Guaranteed
25 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges &
Maple Bay**

35 lbs. Guaranteed
15 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria &
Nanaimo**

50 lbs. Guaranteed
\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within
24hrs of departure

Booking Information

Domestic Flights

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128650

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Brown, Evan		Employee ID s.22		Phone Number (778) 584-0217																																							
Client Organization Office of the Premier		Job Title Executive Assistant		Travel Group Code 3																																							
5. Date Completed 2018/04/24		6. Fiscal Year 2019		7. Special Cheque Issue																																							
Type of Travel In Province		14. Reason for Travel Official Business		8. Cheque Stub Information																																							
12. Mailing Address for Cheque																																											
<table border="1"> <tr> <td rowspan="2">16. Travel Dates 2018 04/20</td> <td colspan="3">17. Places Travelled</td> <td colspan="2">18. Personal Vehicle Use</td> <td colspan="2">19. Other Transport Costs</td> <td colspan="2">20. & 21. Meals</td> <td>22. Lodging Costs</td> <td colspan="2">20. & 21. Miscellaneous</td> </tr> <tr> <td>*PCard</td> <td>Destination</td> <td>Start</td> <td>End</td> <td>Km</td> <td>Cost</td> <td>Costs</td> <td>Claim</td> <td>Cost</td> <td>Cost</td> <td>Cost</td> <td>Describe</td> </tr> <tr> <td></td> <td>* Vic-Van-Vic(HJ)</td> <td>0740</td> <td>1600</td> <td></td> <td>0.00</td> <td>14.80</td> <td>F-D</td> <td>33.25</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>						16. Travel Dates 2018 04/20	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous		*PCard	Destination	Start	End	Km	Cost	Costs	Claim	Cost	Cost	Cost	Describe		* Vic-Van-Vic(HJ)	0740	1600		0.00	14.80	F-D	33.25				
16. Travel Dates 2018 04/20	17. Places Travelled			18. Personal Vehicle Use			19. Other Transport Costs		20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous																															
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	* Vic-Van-Vic(HJ)	0740	1600		0.00	14.80	F-D	33.25																																			
TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 14.80		38. \$ 33.25	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 48.05																																
48. Client Code 004 004 004 004		49. Resp. 36A10		50. Service Line 36200		51. STOB 5701		52. Project 3600000		45. Supplier Code s.22		Amount \$ 48.05																															
Less Travel Advance 004																																											
										AMOUNT DUE TO EMPLOYEE		54. \$ 48.05																															
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name		Date Signed																																			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name		Date Signed																																			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name		Date Signed																																			

Audit Trail for Travel Voucher (Restricted Use) E128650 for Brown, Evan

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/04/24 11:50:47	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	Brown, Evan Evan.Brown@gov.bc.ca	Notified	Brown, Evan Evan.Brown@gov.bc.ca
2018/04/26 09:12:24	Brown, Evan (IDIR\EBROWN) Evan.Brown@gov.bc.ca		Approved	Geary, Vanessa Vanessa.Geary@gov.bc.ca
2018/04/26 14:54:12	Geary, Vanessa (IDIR\VGGEARY) Vanessa.Geary@gov.bc.ca		Approved	Poldrugovac, Saija Saija.Poldrugovac@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128650 for Brown, Evan

1 note(s) returned.

Created On	Author	Note
2018/04/24 11:50:47	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	April 20: Vic-Van-Vic: Cab, Helijet return (on Pcard) P/D: BLI

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E128650

BLUEBIRD CABS #5
2612 QUADRA ST
VICTORIA BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/04/20
TIME 0487 07:38:32
RECEIPT NUMBER
C85068544-001-067-010-0

PURCHASE
TOTAL

\$14.80

MasterCard
00000000041010
CEA67FB1255B251
0000008000-E800
L26D304384ED1473

APPROVED

AUTH# 103832 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE.250.382.2222

Parkinson, Elizabeth PREM:EX

From: passengerservices@helijet.com
Sent: Thursday, April 19, 2018 2:22 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Important update from Helijet!



This is an important update from Helijet.

Dallas Road will be closed just North of Helijet's Victoria Terminal on 20 April. Take Douglas to Dallas, turn right and follow it to Helijet

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information

Account	Customer #	s.17
	Name	Premier John Horgan
	Company	Premier Of British Columbia

Advisory

Dallas Road will be closed just North of Helijet's Victoria Terminal on 20 April. Take Douglas to Dallas, turn right and follow it to Helijet

Booking s.22

Friday, April 20, 2018

708

08:40 Victoria Harbour

09:15 Vancouver Harbour

35 minutes

Confirmed

3 Passengers - Full-Fare

Invoice #281979

FARE-YWH-Full_Winter17-18 \$900.00

+ GST \$45.00

Billing \$900.00

Taxes \$45.00

Grand Total \$945.00

Fully Changeable / Refundable up to 5pm the day prior to departure.

- Evan Brown, Male
- Premier John Horgan, Male
- Tba Rcmp, Male

Add to Calendar

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Parkinson, Elizabeth PREM:EX

From: passengerservices@helijet.com
Sent: Thursday, April 19, 2018 2:32 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Important update from Helijet!



This is an important update from Helijet.

Dallas Road will be closed just North of Helijet Victoria Terminal on 20 April. Traffic may be congested, and ground transport delayed

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information

Account	Customer #	s.17
	Name	Premier John Horgan
	Company	Premier Of British Columbia

Advisory

Dallas Road will be closed just North of Helijet Victoria Terminal on 20 April. Traffic may be congested, and ground transport delayed

Booking #s.22

Friday, April 20, 2018

721

15:00 Vancouver Harbour

15:35 Victoria Harbour

35 minutes

Confirmed

3 Passengers - Full-Fare

Invoice #273256

FARE-YWH-Full_Winter17-18 \$900.00

+ GST \$45.00

Billing \$900.00

Taxes \$45.00

Grand Total \$945.00

Fully Changeable / Refundable up to 5pm the day prior to departure.

- Evan Brown, Male
- Premier John Horgan, Male
- RCMP RCMP, Male

Add to Calendar

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128653

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Brown, Evan		Employee ID s.22		Phone Number (778) 584-0217																			
Client Organization Office of the Premier		Job Title Executive Assistant		Travel Group Code 3																			
5. Date Completed 2018/04/24		6. Fiscal Year 2019		7. Special Cheque Issue																			
Type of Travel In Province		14. Reason for Travel Official Business		8. Cheque Stub Information																			
12. Mailing Address for Cheque																							
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16. Travel Dates 2018 04/21	17. Places Travelled *PCard			18. Personal Vehicle Use Km Cost 0.00	19. Other Transport Costs 20.50		20. & 21. Meals		22. Lodging Costs			20. & 21. Miscellaneous											
	Destination *Vic-Van-Vic(HA)	Start 0720	End 1600			Claim F-D	Cost 33.25	Cost		Describe													
TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 20.50	38. \$ 33.25	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 53.75														
48. Client Code 004 004 004 004		49. Resp. 36A10		50. Service Line 36200		51. STOB 5701		52. Project 3600000		45. Supplier Code s.22													
Amount \$ 53.75																							
Less Travel Advance 004																							
										54. \$ 53.75													
AMOUNT DUE TO EMPLOYEE																							
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name			Date Signed														
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name			Date Signed														
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name			Date Signed														

Audit Trail for Travel Voucher (Restricted Use) E128653 for Brown, Evan

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/04/24 12:01:45	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	Brown, Evan Evan.Brown@gov.bc.ca	Notified	Brown, Evan Evan.Brown@gov.bc.ca
2018/04/26 09:12:10	Brown, Evan (IDIR\EBROWN) Evan.Brown@gov.bc.ca		Approved	Geary, Vanessa Vanessa.Geary@gov.bc.ca
2018/04/26 14:39:01	Geary, Vanessa (IDIR\VGEARY) Vanessa.Geary@gov.bc.ca		Approved	Poldrugovac, Saija Saija.Poldrugovac@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128653 for Brown, Evan

1 note(s) returned.

Created On	Author	Note
2018/04/24 12:01:45	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	April 21: Cabs x 2, Harbour Air to Vancouver return P/D: BLI

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BLUEBIRD CABS #95
2612 QUADRA ST
VICTORIA BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/04/21
TIME 0220 07:22:32
RECEIPT NUMBER
C85069020-001-193-004-0

PURCHASE
AMOUNT \$10.50
TIP s.22
TOTAL

MasterCard
A00000000041010
4A95C9F86E79E360
0000008000-E800
C41CE33CC68A9CB8

APPROVED

AUTH# 102232 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE.250.382.2222

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240055

**** PURCHASE ****

04-21-2018 15:35:44
Acct # *****s.17 C
Exp Date **/** Card Type MC
Name: EVAN BROWN
A00000000041010 MasterCard

Operator: 055
Trace # 428
Inv. # 55
Auth # 183544 RRN 001210002

Total \$10.00

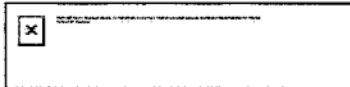
(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

Parkinson, Elizabeth PREM:EX

From: reservation@harbourair.com
Sent: Thursday, April 19, 2018 10:20 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & SaltSpring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information


Account	HAS #	s.17
	Name	John Horgan
	Company	Premier/Bc Government/Mla Ndp Acct#s.17 Only

Advisory

REVISED

Booking #s.17

Saturday, April 21, 2018

Flight #2040/Twin Otter
08:30 Victoria Harbour /
Map 
09:05 Vancouver Harbour /


Invoice #s.17

Air Transportation Charges

Sked 200/300 : (St) GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage - Checked Baggage \$0.00

Map 

Fee

35 minutes

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

KK- Confirmed

+ Goods and Services Tax \$9.85

1 Passenger(s) - GoFlex

Billing \$197.15

. Rcmp , Male

Taxes \$9.85

Grand Total \$207.00

Add to Calendar

Fare Conditions:

Refundable up to 15 minutes prior to

Departure

Changeable up to 15 minutes prior to

Departure (subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Booking #s.17

Saturday, April 21, 2018


Invoice #s.17

Flight #2040/Twin Otter

Air Transportation Charges

08:30 Victoria Harbour /

Sked 200/300 : (St) GO Flex \$373.28

Map 

Taxes, Fees and Charges

09:05 Vancouver Harbour /

Map 

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Rcmp, Male

Add to Calendar

All Skeds - Baggage : Checked Baggage

Fee \$0.00

Sked 200 : Carbon Offset \$1.30

Sked 200 : VHFC Terminal Fee \$19.72

+ Goods and Services Tax \$19.70

Billing \$394.30

Taxes \$19.70

Grand Total \$414.00

Fare Conditions:

Refundable up to 15 minutes prior to
Departure

Changeable up to 15 minutes prior to
Departure (subject to difference in fare
value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if
cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges &
Maple Bay**

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria &
Nanaimo**

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within
24hrs of departure

Booking # 


Saturday, April 21, 2018

Flight #2040/Twin Otter
08:30 Victoria Harbour /

Invoice # 

Air Transportation Charges

Sked 200/300 : (St) GO Flex \$186.64

Map 

09:05 Vancouver Harbour /

Map 

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

John Horgan, Male

Add to Calendar

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 200 : Carbon Offset	\$0.65
Sked 200 : VHFC Terminal Fee	\$9.86
+ Goods and Services Tax	\$9.85
Billing	\$197.15
Taxes	\$9.85
Grand Total	\$207.00

Fare Conditions:

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure (subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Booking #s.17

Saturday, April 21, 2018

Flight #2040/Twin Otter

Invoice #s.17

Air Transportation Charges

08:30 Victoria Harbour /	Sked 200/300 : (St) GO Flex	\$186.64
Map	Taxes, Fees and Charges	
09:05 Vancouver Harbour /	All Skeds - Baggage : Checked Baggage	\$0.00
Map	Fee	
35 minutes	Sked 200 : Carbon Offset	\$0.65
	Sked 200 : VHFC Terminal Fee	\$9.86
KK- Confirmed	+ Goods and Services Tax	\$9.85
1 Passenger(s) - GoFlex	Billing	\$197.15
. Evan Brown, Male	Taxes	\$9.85
Add to Calendar	Grand Total	\$207.00

Fare Conditions:
 Refundable up to 15 minutes prior to Departure
 Changeable up to 15 minutes prior to Departure (subject to difference in fare value)
 Select Seating \$10 (space permitting)
 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure



Baggage:
All routes (except routes listed below)
 25 lbs. Guaranteed
 25 lbs. (space available)
 \$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay
 35 lbs. Guaranteed
 15 lbs. (space available)
 \$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo
 50 lbs. Guaranteed
 \$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:
 100% cancellation fee if cancelled within 24hrs of departure

Booking #s.17	
Saturday, April 21, 2018	Invoice #S.17

Flight #2040/Twin Otter
08:30 Victoria Harbour /
Map 
09:05 Vancouver Harbour /
Map 

35 minutes

CX - Cancelled

1 Passenger(s) - GoFlex
Sheena McConnell,
Female

[Add to Calendar](#)

Fare Conditions:

Refundable up to 15 minutes prior to
Departure
Changeable up to 15 minutes prior to
Departure (subject to difference in fare
value)
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if
cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)
25 lbs. Guaranteed
25 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges &
Maple Bay**

35 lbs. Guaranteed
15 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria &
Nanaimo**



50 lbs. Guaranteed
\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within
24hrs of departure

Booking #s.17

Saturday, April 21, 2018

Flight #2170
14:30 Vancouver Harbour /
Map 
15:05 Victoria Harbour /
Map 

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex
John Horgan, Male

Invoice #s.17

Air Transportation Charges

Sked 200/300 : (St) GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage
Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$9.85

Billing \$197.15

Taxes \$9.85

Grand Total \$207.00

Add to Calendar

Fare Conditions:

Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure (subject to difference in fare value)
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:

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25 lbs. Guaranteed
25 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
15 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Booking #s.17


Saturday, April 21, 2018

Flight #2170

14:30 Vancouver Harbour /

Map 

15:05 Victoria Harbour /

Map 

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

. Rcmp, Male

Invoice #s.17

Air Transportation Charges

Sked 200/300 : (St) GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$9.85

Billing \$197.15

Taxes \$9.85

[Add to Calendar](#)

Grand Total

\$207.00

Fare Conditions:

Refundable up to 15 minutes prior to
Departure

Changeable up to 15 minutes prior to
Departure (subject to difference in fare
value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if
cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges &
Maple Bay**

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria &
Nanaimo**

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:


100% cancellation fee if cancelled within
24hrs of departure

Booking # **5.17**

Saturday, April 21, 2018

Flight #2170

14:30 Vancouver Harbour /

Map 

15:05 Victoria Harbour /

Map 

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Invoice # **5.17**

Air Transportation Charges

Sked 200/300 : (St) GO Flex **\$186.64**

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage
Fee **\$0.00**

Sked 200 : Carbon Offset **\$0.65**

Sked 200 : VHFC Terminal Fee **\$9.86**

+ Goods and Services Tax **\$9.85**

Billing **\$197.15**

Rcmp , Male

Taxes

\$9.85

Add to Calendar

Grand Total

\$207.00

Fare Conditions:

Refundable up to 15 minutes prior to
Departure

Changeable up to 15 minutes prior to
Departure (subject to difference in fare
value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if
cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges &
Maple Bay**

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria &
Nanaimo**

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:


100% cancellation fee if cancelled within
24hrs of departure

Booking #s.17

Saturday, April 21, 2018

Flight #2170

14:30 Vancouver Harbour /

Map 

15:05 Victoria Harbour /

Map 

35 minutes

KK- Confirmed

Invoice #s.17

Air Transportation Charges

Sked 200/300 : (St) GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage
Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$9.85

	Billing	\$197.15
1 Passenger(s) - GoFlex	Taxes	\$9.85
Evan Brown, Male	Grand Total	\$207.00
<u>Add to Calendar</u>	Fare Conditions: Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure (subject to difference in fare value) Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure Baggage: All routes (except routes listed below) 25 lbs. Guaranteed 25 lbs. (space available) \$1/lb. over 50 lbs.(space available) Between South Vancouver (YVR), Ganges & Maple Bay 35 lbs. Guaranteed 15 lbs. (space available) \$1/lb. over 50 lbs.(space available) Between South Vancouver (YVR), Victoria & Nanaimo 50 lbs. Guaranteed \$1/lb. over 50 lbs. Scenic & Packaged Tours Cancellation: 100% cancellation fee if cancelled within 24hrs of departure	

Booking # s.17	
Saturday, April 21, 2018	Invoice # s.17
Flight #2170 14:30 Vancouver Harbour / Map <input type="checkbox"/> 15:05 Victoria Harbour / Map <input type="checkbox"/> 35 minutes	Fare Conditions: Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure (subject to difference in fare value) Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128731

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Brown, Evan			Employee ID s.22			Phone Number (778) 584-0217																																																																																																															
Client Organization Office of the Premier			Job Title Executive Assistant			Travel Group Code 3																																																																																																															
5. Date Completed 2018/05/10		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information																																																																																																															
Type of Travel In Province		14. Reason for Travel Official Business				Headquarters Victoria																																																																																																															
12. Mailing Address for Cheque																																																																																																																					
<table border="1"> <thead> <tr> <th>16. Travel Dates</th> <th>17. Places Travelled</th> <th colspan="2">18. Personal Vehicle Use</th> <th>19. Other Transport Costs</th> <th colspan="2">20. & 21. Meals</th> <th>22. Lodging Costs</th> <th colspan="2">20. & 21. Miscellaneous</th> </tr> <tr> <th></th> <th>Destination</th> <th>Start</th> <th>End</th> <th>Km</th> <th>Cost</th> <th>Claim</th> <th>Cost</th> <th>Cost</th> <th>Cost</th> <th>Describe</th> </tr> </thead> <tbody> <tr> <td>2018</td> <td>*PCard</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>04/30</td> <td>*Vic-Van (HJ)</td> <td>0810</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td>11.50</td> <td>22.75</td> <td>240.87</td> <td></td> </tr> <tr> <td>05/01</td> <td>Van</td> <td>0000</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td></td> <td>51.50</td> <td>327.83</td> <td></td> </tr> <tr> <td>05/02</td> <td>*Van-Vic (HA)</td> <td>0000</td> <td>1315</td> <td></td> <td>0.00</td> <td></td> <td></td> <td>33.25</td> <td></td> <td></td> </tr> <tr> <td>05/04</td> <td>*Vic-Van- Kamloop(HA/AC)</td> <td>1300</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td></td> <td>F-BDL 30.50</td> <td>162.40</td> <td></td> </tr> <tr> <td>05/05</td> <td>*Kam-Vic (AC/HA)</td> <td>0000</td> <td>1830</td> <td></td> <td>0.00</td> <td></td> <td>6.10</td> <td>s.20</td> <td></td> <td></td> </tr> <tr> <td>03/15</td> <td>Victoria</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>22.75</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>s.22</td> <td></td> </tr> </tbody> </table>									16. Travel Dates	17. Places Travelled	18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous			Destination	Start	End	Km	Cost	Claim	Cost	Cost	Cost	Describe	2018	*PCard										04/30	*Vic-Van (HJ)	0810	2359		0.00		11.50	22.75	240.87		05/01	Van	0000	2359		0.00			51.50	327.83		05/02	*Van-Vic (HA)	0000	1315		0.00			33.25			05/04	*Vic-Van- Kamloop(HA/AC)	1300	2359		0.00			F-BDL 30.50	162.40		05/05	*Kam-Vic (AC/HA)	0000	1830		0.00		6.10	s.20			03/15	Victoria							22.75												s.22	
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48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code		Amount																																																																																																														
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								AMOUNT DUE TO EMPLOYEE		54. \$s.22																																																																																																											
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name			Date Signed																																																																																																														
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name			Date Signed																																																																																																														
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name			Date Signed																																																																																																														

Audit Trail for Travel Voucher (Restricted Use) E128731 for Brown, Evan

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/05/10 11:02:05	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	Brown, Evan Evan.Brown@gov.bc.ca	Notified	Brown, Evan Evan.Brown@gov.bc.ca
2018/05/10 12:00:36	Brown, Evan (IDIR\EBROWN) Evan.Brown@gov.bc.ca		Approved	Geary, Vanessa Vanessa.Geary@gov.bc.ca
2018/05/10 12:04:10	Geary, Vanessa (IDIR\VGEARY) Vanessa.Geary@gov.bc.ca		Approved	Poldrugovac, Saija Saija.Poldrugovac@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128731 for Brown, Evan

1 note(s) returned.

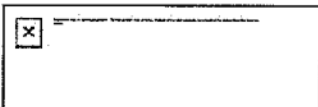
Created On	Author	Note
2018/05/10 11:02:05	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	April 30: Vic-Van: Helijet to Van (on Pcard), Cab, Accommodation P/D: LI May 1: Van: Accommodation P/D: F May 2: Van-Vic: HA (on Pcard) P/D: BLI May 4: Vic-Van: HA (on Pcard), Air Canada (on Pcard) ,Accommodation P/D: LDI May 5: Kam-Vic: Air Canada (on Pcard), HA (on Pcard), Cab P/D: BI s.22

Production *** Copyright © Government of British Columbia

E128731

Parkinson, Elizabeth PREM:EX

From: passengerservices@helijet.com
Sent: Wednesday, April 25, 2018 10:11 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	s.17
	Name	Evan Brown
	Company	Office Of The Premier

Booking s.22

Monday, April 30, 2018

710

09:35 Victoria Harbour

10:10 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

• Evan Brown, Male

[Add to Calendar](#)

Invoice #282852

FARE-YWH-Full_Winter17-18 \$300.00

+ GST \$15.00

Billing \$300.00

Taxes \$15.00

Grand Total \$315.00

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to

departure
will also result in the cancellation of any onward and/or return
reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation

Evan Brown
s.22

Room No. : s.15
Arrival : 04-30-18
Departure : 05-02-18
Folio No. : s.22
Conf. No. :
Cashier No. : 70
Custom Ref. :

Canada

Company Name: Provincial Government
Group Name:

Date	Description	Charges	Credits
04-30-18	Room Charge	205.00	
04-30-18	DMF	2.65	
04-30-18	PST	16.61	
04-30-18	GST	10.38	
04-30-18	AHRT	6.23	
05-01-18	s.22		
	s.15 : s.22		
05-01-18	Room Charge	279.00	
05-01-18	DMF	3.61	
05-01-18	PST	22.61	
05-01-18	GST	14.13	
05-01-18	AHRT	8.48	
05-02-18	s.22		
	Room# s.15 s.22		
05-02-18	Mastercard	s.22	
	s.17		
Total Charges		s.22	568.70
Total Credits			s.22
Balance			0.00

E128731

BLUEBIRD CABS #6
2612 QUADRA ST
VICTORIA BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/05/05
TIME 8250 18:12:59
RECEIPT NUMBER
C85068532-001-288-002-0

PURCHASE
AMOUNT \$6.10
TIP s.22
TOTAL

MasterCard
00000000041010
0020F36FD38BC14C
000008000-E800
01BA0A8D0B0B243

APPROVED

AUTH# 211259 01-02
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE.250.382.2222

BLUEBIRD CABS #96
2612 QUADRA ST
VICTORIA BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/04/30
TIME 1731 08:23:40
RECEIPT NUMBER
05010827-001-274-005-0

PURCHASE
TOTAL \$11.50

MasterCard
00000000041010
00AC202A71336A89
000008000-E800
00A88B4BC76DB84E

APPROVED

AUTH# 112340 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE.250.382.2222

E/28721

Parkinson, Elizabeth PREM:EX

From: reservation@harbourair.com
Sent: Thursday, April 19, 2018 10:47 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account	HAS #	s.17
	Name	John Horgan
	Company	Premier/Bc Government/Mia Ndp s.17

Booking #s.17

Wednesday, May 2, 2018

Flight #2130

12:30 Vancouver Harbour /

Map

13:05 Victoria Harbour /

Map

35 minutes

Invoice #s.17

Air Transportation Charges

Sked 200/300 : (St) GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$9.85

KK- Confirmed

1 Passenger(s) - GoFlex
John Horgan, Male

Billing	\$197.15
Taxes	\$9.85
Grand Total	\$207.00

Add to Calendar

Fare Conditions:

Refundable up to 15 minutes prior to
Departure

Changeable up to 15 minutes prior to
Departure (subject to difference in fare
value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if
cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges &
Maple Bay**

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria &
Nanaimo**

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within
24hrs of departure

Booking # s.17


Wednesday, May 2, 2018

Flight #2130

12:30 Vancouver Harbour /

Map 

13:05 Victoria Harbour /

Map 

Invoice # s.17

Air Transportation Charges

Sked 200/300 : (St) GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage
Fee \$0.00

Sked 200 : Carbon Offset \$0.65

E/28731

35 minutes	Sked 200 : VHFC Terminal Fee	\$9.86
	+ Goods and Services Tax	\$9.85
KK- Confirmed		
	Billing	\$197.15
1 Passenger(s) - GoFlex	Taxes	\$9.85
Rcmp , Male	Grand Total	\$207.00

Add to Calendar**Fare Conditions:**

Refundable up to 15 minutes prior to Departure
 Changeable up to 15 minutes prior to Departure (subject to difference in fare value)
 Select Seating \$10 (space permitting)
 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:**All routes (except routes listed below)**

25 lbs. Guaranteed
 25 lbs. (space available)
 \$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay


35 lbs. Guaranteed
 15 lbs. (space available)
 \$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
 \$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Booking #s.17**Wednesday, May 2, 2018****Flight #2130****12:30 Vancouver Harbour /****Map ****13:05 Victoria Harbour /****Map **

Invoice #s.17

Air Transportation Charges

Sked 200/300 : (St) GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

35 minutes	Sked 200 : Carbon Offset	\$0.65
	Sked 200 : VHFC Terminal Fee	\$9.85
KK- Confirmed	+ Goods and Services Tax	\$9.85
1 Passenger(s) - GoFlex	Billing	\$197.15
Sheena McConnell,	Taxes	\$9.85
Female	Grand Total	\$207.00

Add to Calendar

Fare Conditions:

Refundable up to 15 minutes prior to Departure
 Changeable up to 15 minutes prior to Departure (subject to difference in fare value)
 Select Seating \$10 (space permitting)
 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

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 25 lbs. Guaranteed
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 \$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
 15 lbs. (space available)
 \$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
 \$1/lb. over 50 lbs.

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Booking #s.17

Wednesday, May 2, 2018

Flight #2130

12:30 Vancouver Harbour /

Map 

13:05 Victoria Harbour /

Invoice #s.17


Air Transportation Charges

Sked 200/300 : (St) GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage - Checked Baggage \$0.00

E128731

Map 	Fee
35 minutes	Sked 200 : Carbon Offset \$0.65
	Sked 200 : VHFC Terminal Fee \$9.86
	+ Goods and Services Tax \$9.85
KK- Confirmed	
1 Passenger(s) - GoFlex Evan Brown, Male	Billing \$197.15
	Taxes \$9.85
Add to Calendar	Grand Total \$207.00
Fare Conditions: Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure (subject to difference in fare value) Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure	
Baggage: All routes (except routes listed below) 25 lbs. Guaranteed 25 lbs. (space available) \$1/lb. over 50 lbs.(space available)	
Between South Vancouver (YVR), Ganges & Maple Bay 35 lbs. Guaranteed 15 lbs. (space available) \$1/lb. over 50 lbs.(space available)	
Between South Vancouver (YVR), Victoria & Nanaimo 50 lbs. Guaranteed \$1/lb. over 50 lbs.	
Scenic & Packaged Tours Cancellation: 100% cancellation fee if cancelled within 24hrs of departure	

Booking Information

Domestic Flights

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).

Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.

The maximum weight per single piece of luggage is 50 pounds.

Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.

Cancellations:

Please note that flights may experience delays or cancellations due to inclement weather.

Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST fares are non-refundable)

Scenic and packaged tours: any cancellations made within 24 hours of departure are subject to a 100% cancellation fee.

Flights departing from or terminating in Maple Bay will stop and/or transfer at Ganges, Salt Spring Island.

Aircraft type specified at time of booking may be subject to change due to operational requirements and is subject to availability.

Complimentary shuttle service (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

International Flights

Check in time is 45 minutes prior to flight time. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 45 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Passport book required for all passengers including infants *Nexus, Enhanced Drivers Licenses and passport cards are not accepted at this border crossing.

[Click here to Submit passport documentation](#)

Cancellations:

Please note that flights may experience delays or cancellations due to inclement weather.

Cancellations less than 24 hours result in a full forfeiture of the fare

Cancellations more than 24 hours prior to departure will remain as a flight credit for use within 18 months of the first cancellation date.

Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.

Complimentary shuttle service (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

Harbour Air Terminal Services is an authorized booking agent for Kenmore Air Harbor, Inc operated flights. This means when Kenmore Air Harbor, Inc. operates the flight, the

Parkinson, Elizabeth PREM:EX

From: reservation@harbourair.com
Sent: Thursday, April 19, 2018 11:49 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account

HAS # s.17
 Name John Horgan
 Company Premier/Bc Government/Mla Ndp
 s.17

Booking #s.17

Friday, May 4, 2018

Flight #2170

14:30 Vancouver Harbour /

Map

15:05 Victoria Harbour /

Map

35 minutes

Invoice s.17

Air Transportation Charges

Sked 200/300 : (St) GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$9.85

KK - Confirmed

1 Passenger(s) - GoFlex
John Horgan, Male

Billing	\$197.15
Taxes	\$9.85
Grand Total	\$207.00

Add to Calendar

Fare Conditions:

Refundable up to 15 minutes prior to
Departure

Changeable up to 15 minutes prior to
Departure (subject to difference in fare
value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if
cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges &
Maple Bay**

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria &
Nanaimo**

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:


100% cancellation fee if cancelled within
24hrs of departure

Booking # s.17


Friday, May 4, 2018

Flight #2170

14:30 Vancouver Harbour /

Map 

15:05 Victoria Harbour /

Map 

Invoice #s.17

Air Transportation Charges

Sked 200/300 : (St) GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage \$0.00
Fee

Sked 200 : Carbon Offset \$0.65

E128731

35 minutes	Sked 200 : VHFC Terminal Fee	\$9.86
	+ Goods and Services Tax	\$9.85
KK- Confirmed		
	Billing	\$197.15
1 Passenger(s) - GoFlex	Taxes	\$9.85
Mr. Rcmp, Male	Grand Total	\$207.00

Add to Calendar**Fare Conditions:**

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure (subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:**All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)


Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Booking #s.17**Friday, May 4, 2018****Flight #2170****14:30 Vancouver Harbour /****Map** **15:05 Victoria Harbour /****Map** **Invoice #s.17****Air Transportation Charges**

Sked 200/300 : (St) GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

35 minutes	Sked 200 : Carbon Offset	\$0.65
KK- Confirmed	Sked 200 : VHFC Terminal Fee	\$9.85
1 Passenger(s) - GoFlex	+ Goods and Services Tax	\$9.85
Evan Brown, Male	Billing	\$197.15
	Taxes	\$9.85
<u>Add to Calendar</u>	Grand Total	\$207.00

Fare Conditions:

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure (subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:


100% cancellation fee if cancelled within 24hrs of departure

Booking # s.17

Friday, May 4, 2018

Flight #2170

14:30 Vancouver Harbour /

Map 

15:05 Victoria Harbour /

Invoice # s.17


Air Transportation Charges

Sked 200/300 : (St) GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage - Checked Baggage \$0.00

E128731

Map 

Fee

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex
 Sheena Mcconnell,
 Female

Add to Calendar

Sked 200 : Carbon Offset	\$0.65
Sked 200 : VHFC Terminal Fee	\$9.86
+ Goods and Services Tax	\$9.85
Billing	\$197.15
Taxes	\$9.85
Grand Total	\$207.00

Fare Conditions:

Refundable up to 15 minutes prior to
 Departure
 Changeable up to 15 minutes prior to
 Departure (subject to difference in fare
 value)
 Select Seating \$10 (space permitting)
 50% cancellation fee for groups of 4+ if
 cancelled within 24 hrs of departure

Baggage:**All routes (except routes listed below)**

25 lbs. Guaranteed
 25 lbs. (space available)
 \$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
 15 lbs. (space available)
 \$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
 \$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within
 24hrs of departure

Booking Information**Domestic Flights**

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

E128731

FLIGHT CENTRE®

The Airfare Experts

FC BUSINESS TRAVEL TUSCANY VILLAGE

615 Broughton St | Victoria, B.C. | V8W 1C8 Ph: 250 360 2058 Fax: 250 360 0268
GST #899450480 RT0001 QST #1217890167 TQ0001 CPBC #42324

INVOICE

OFFICE OF OFFICIAL OPPOSITION - X
PREMIER'S OFFICE
ROOM 156, WEST ANNEX
501 BELLEVILLE ST
V8V 1X4
VICTORIA BC V8V1X4

Invoice Number: s.22
Date: 24th April 2018

Consultant: s.22

Traveller Name: BROWN/EVAN
PNR: s.22
Destination: YKA

Order Number:
Customer Reference:
Date of Travel: 4th May 2018

Description

Amount

FLIGHT CREDIT USED:

04 MAY, VANCOUVER TO KAMLOOPS
05 MAY, KAMLOOPS TO VICTORIA
AIR CANADA CHANGE FEE
DIFFERENCE IN FARE
GST

150.00
290.58
12.68

Invoice Total:

\$453.26

E128731

04 MAY 2018 ▶ 05 MAY 2018 TRIP TO VICTORIA BC, CANADA

PREPARED FOR
HORGAN/JOHN
BROWN/EVAN

FLIGHT CENTRE
Business Travel

Flight Centre Business Travel
250-360-2058

s.22

Travel Arranger Priority Comments

THANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL
YOUR TRAVEL MANAGER IS TAMRA BARTILUCCI
FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330



DEPARTURE: FRIDAY 04 MAY Please verify flight times prior to departure

AIR CANADA
AC 8196

Operated by:
AIR CANADA EXPRESS - JAZZ

Duration:
0hr(s) 52min(s)

Class:
Economy

Status:
Confirmed

YVR
VANCOUVER BC,
CANADA

YKA
KAMLOOPS BC,
CANADA

Departing At:
7:00pm

Terminal:
MAIN TERMINAL

Arriving At:
7:52pm

Terminal:
Not Available

Aircraft:
DEHAVILLAND DASH 8
TURBOPROP

Distance (in Miles): 161

Stop(s): 0

Notes:
AIR CANADA LOCATOR
-s.22
SEATS s.15

Passenger Name:

» HORGAN/JOHN

» BROWN/EVAN

Seats:

Check-In Required

Check-In Required



CHECK IN: FRIDAY 04 MAY ▶ CHECK OUT: SATURDAY 05 MAY ▶ 1 NIGHT(S)

s.15

s.15

Room(s): 2 Guest(s): 1

Rate:
140.00 CAD / night

Approx. Total Price:
162.40 CAD
INCLUDES TAXES AND SURCHARGES

Cancellation
Information:
Cancel 1 day(s) prior to
arrival to avoid a penalty,
CANCEL 1 DAYS PRIOR
TO ARRIVAL

Guarantee:
Room is guaranteed for
late arrival

Status:
Confirmed

**TAX AND/OR SURCHARGE
INFORMATION (CAD)**

TOTAL TAX 22.40



DEPARTURE: **SATURDAY 05 MAY** Please verify flight times prior to departure

**AIR CANADA
AC 8195**

Operated by:
AIR CANADA EXPRESS - JAZZ

Duration:
0hr(s) 54min(s)

Class:
Economy

Status:
Confirmed

YKA
KAMLOOPS BC,
CANADA

Departing At:
2:50pm

Terminal:
Not Available

YVR
VANCOUVER BC,
CANADA

Arriving At:
3:44pm

Terminal:
MAIN TERMINAL

Aircraft:
DEHAVILLAND DASH 8
TURBOPROP

Distance (in Miles): 161

Stop(s): 0

Notes:
AIR CANADA LOCATOR
s.22
SEATs.15

Passenger Name:

» HORGAN/JOHN

» BROWN/EVAN

Seats:

Check-In Required

Check-In Required



DEPARTURE: **SATURDAY 05 MAY** Please verify flight times prior to departure

**AIR CANADA
AC 8077**

Operated by:
AIR CANADA EXPRESS - JAZZ

Duration:
0hr(s) 30min(s)

Class:
Economy

Status:
Confirmed

YVR
VANCOUVER BC,
CANADA

Departing At:
6:05pm

Terminal:
MAIN TERMINAL

YYJ
VICTORIA BC,
CANADA

Arriving At:
6:35pm

Terminal:
Not Available

Aircraft:
DEHAVILLAND DASH 8-
400 TURBOPROP

Distance (in Miles): 40

Stop(s): 0

Notes:
AIR CANADA LOCATOR
s.22
SEAT s.15

Passenger Name:

» HORGAN/JOHN

» BROWN/EVAN

Seats:

Check-In Required

Check-In Required

Flight Centre Business Travel
250-360-2058

s.15

Mr Evan David Brown,

CANADA

Receipt

Invoice date 5/10/2018
Our reference s.15
GST Number

Guest **Evan David Brown,** Arrival **5/4/2018** Departure **5/5/2018** Room s.15

Date	Description	Ref.	Quantity	Unit Price	Total (CAD)
5/4/2018	Room Charge		1	140.00	140.00
5/4/2018	GST Taxes		1	7.00	7.00
5/4/2018	Municipal Room Tax		1	4.20	4.20
5/4/2018	PST Room tax		1	11.20	11.20

Total invoice 162.40

5/5/2018 MC ***s.17

Total Paid -162.40

Total Paid -162.40

Total Due 0.00

Total GST 7.00
Total PST (Room)
Total PST (Other)

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X _____

s.15

Parkinson, Elizabeth PREM:EX

From: reservation@harbourair.com
Sent: Wednesday, May 2, 2018 3:00 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account	HAS #	s.17
	Name	John Horgan
	Company	Premier/Bc Government/Mla Ndp s.17

Booking #s.17

Saturday, May 5, 2018

Flight #223

17:00 Vancouver Harbour /

Map

17:35 Victoria Harbour /

Map

35 minutes

Invoice #s.17

Air Transportation Charges

Sked 200/300 : (Np) GO Flex \$140.92

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax

\$7.57

KK- Confirmed

1 Passenger(s) - GoFlex

John Horgan, Male

Add to Calendar

Billing \$151.43

Taxes \$7.57

Grand Total \$159.00

Fare Conditions:

Refundable up to 15 minutes prior to
Departure

Changeable up to 15 minutes prior to
Departure (subject to difference in fare
value)

Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if
cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges &
Maple Bay**

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria &
Nanaimo**

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:


100% cancellation fee if cancelled within
24hrs of departure

Booking #s.17


Saturday, May 5, 2018

Flight #223

17:00 Vancouver Harbour /

Map 

17:35 Victoria Harbour /

Map 

Invoice #s.17

Air Transportation Charges



Sked 200/300 : (Np) GO Flex \$140.92

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage
Fee \$0.00

Sked 200 : Carbon Offset \$0.65

35 minutes	Sked 200 : VHFC Terminal Fee	\$9.86
	+ Goods and Services Tax	\$7.57
KK- Confirmed		
1 Passenger(s) - GoFlex	Billing	\$151.43
Evan Brown, Male	Taxes	\$7.57
	Grand Total	\$159.00
<u>Add to Calendar</u>		
	Fare Conditions:	
	Refundable up to 15 minutes prior to Departure	
	Changeable up to 15 minutes prior to Departure (subject to difference in fare value)	
	Select Seating \$10 (space permitting)	
	50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure	
	Baggage:	
	All routes (except routes listed below)	
	25 lbs. Guaranteed	
	25 lbs. (space available)	
	\$1/lb. over 50 lbs.(space available)	
	Between South Vancouver (YVR), Ganges & Maple Bay	
	35 lbs. Guaranteed	
	15 lbs. (space available)	
	\$1/lb. over 50 lbs.(space available)	
	Between South Vancouver (YVR), Victoria & Nanaimo	
	50 lbs. Guaranteed	
	\$1/lb. over 50 lbs.	
	Scenic & Packaged Tours Cancellation:	
	100% cancellation fee if cancelled within 24hrs of departure	

Booking #s.17	
Saturday, May 5, 2018	Invoice #s.17
Flight #223	Air Transportation Charges
17:00 Vancouver Harbour /	Sked 200/300 : (Np) GO Flex \$140.92
Map 	Taxes, Fees and Charges
17:35 Victoria Harbour /	All Skeds - Baggage : Checked Baggage Fee \$0.00
Map 	

35 minutes	Sked 200 : Carbon Offset	\$0.65
	Sked 200 : VHFC Terminal Fee	\$9.86
KK- Confirmed	+ Goods and Services Tax	\$7.57
1 Passenger(s) - GoFlex	Billing	\$151.43
Sage Aaron, Male	Taxes	\$7.57
	Grand Total	\$159.00

Add to Calendar

Fare Conditions:

Refundable up to 15 minutes prior to
Departure
Changeable up to 15 minutes prior to
Departure (subject to difference in fare
value)
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if
cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed
25 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges &
Maple Bay**

35 lbs. Guaranteed
15 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria &
Nanaimo**

50 lbs. Guaranteed
\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:


100% cancellation fee if cancelled within
24hrs of departure

Booking #s.17

Saturday, May 5, 2018

Flight #223

17:00 Vancouver Harbour /

Map 

17:35 Victoria Harbour /

Invoice #s.17

Air Transportation Charges

Sked 200/300 : (Np) GO Flex \$140.92

Taxes, Fees and Charges

All Skeds - Raaaaa - Checked Raaaaa \$0.00

Map 

Fee

35 minutes

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

KK- Confirmed

+ Goods and Services Tax \$7.57

1 Passenger(s) - GoFlex

Billing \$151.43

. Rcmp, Male

Taxes \$7.57

Grand Total \$159.00Add to Calendar**Fare Conditions:**Refundable up to 15 minutes prior to
DepartureChangeable up to 15 minutes prior to
Departure (subject to difference in fare
value)Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if
cancelled within 24 hrs of departure**Baggage:****All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges &
Maple Bay**

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria &
Nanaimo**

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:100% cancellation fee if cancelled within
24hrs of departure**Booking Information****Domestic Flights**

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.



04/12 E128731

Your Purchasing Card Statement

ELIZABETH PARKINSON

s.17

Details of your transactions

Item no.	Trans date	Posting date	Description	Amount
----------	------------	--------------	-------------	--------

TRANSACTIONS FOR ACCOUNT NUMBER - 5550 0000 0458 9738

1	Mar. 6	Mar. 6	AUTOMATIC PAYMENT RECEIVED - THANK YOU	7,002.49CR
2	Mar. 6	Mar. 6	FLIGHT CENTRE 719800 VICTORIA BC	442.36
3	Mar. 6	Mar. 6	FLIGHT CENTRE 719800 VICTORIA BC	442.36
4	Mar. 6	Mar. 6	FLIGHT CENTRE 719800 VICTORIA BC	236.93
5	Mar. 6	Mar. 6	FLIGHT CENTRE 719800 VICTORIA BC	236.93
6	Mar. 7	Mar. 7	FLIGHT CENTRE 719800 VICTORIA BC	590.23
7	Mar. 7	Mar. 7	FLIGHT CENTRE 719800 VICTORIA BC	590.23
8	Mar. 7	Mar. 7	FLIGHT CENTRE 719800 VICTORIA BC	590.23
9	Mar. 7	Mar. 7	FLIGHT CENTRE 719800 VICTORIA BC	590.23
10	Mar. 7	Mar. 7	FLIGHT CENTRE 719800 VICTORIA BC	165.03
11	Mar. 7	Mar. 7	FLIGHT CENTRE 719800 VICTORIA BC	165.03
12	Mar. 7	Mar. 7	FLIGHT CENTRE 719800 VICTORIA BC	165.03
13	Mar. 7	Mar. 7	FLIGHT CENTRE 719800 VICTORIA BC	165.03
14	Mar. 9	Mar. 9	HEMLOCK PRINTERS 604-439-5078 BC	42.55
15	Mar. 9	Mar. 9	CORPORATE EXPRESS BOUCHERVILLE QC	56.02
16	Mar. 12	Mar. 12	FLIGHT CENTRE 719800 VICTORIA BC	384.11
17	Mar. 12	Mar. 12	FLIGHT CENTRE 719800 VICTORIA BC	384.11
18	Mar. 12	Mar. 12	FLIGHT CENTRE 719800 VICTORIA BC	384.11
19	Mar. 14	Mar. 14	FLIGHT CENTRE 719800 VICTORIA BC	200.55
20	Mar. 13	Mar. 14	STAPLES.CA MISSISSAUGA ON	206.93
21	Mar. 15	Mar. 15	STAPLES.CA MISSISSAUGA ON	213.02
22	Mar. 16	Mar. 16	FLIGHT CENTRE 719800 VICTORIA BC	170.73
23	Mar. 16	Mar. 16	FLIGHT CENTRE 719800 VICTORIA BC	170.73
24	Mar. 16	Mar. 16	FLIGHT CENTRE 719800 VICTORIA BC	170.73
25	Mar. 17	Mar. 17	Amazon *Marketplace CA WWW.AMAZON.CA ON	35.52
26	Mar. 18	Mar. 19	THE GLOBE AND MAIL TORONTO ON	44.06
27	Mar. 19	Mar. 19	EPSON CANADA STORE 800-807-7766 ON	31.98
28	Mar. 20	Mar. 20	THRIFTY FOODS 9454QPS VICTORIA BC	39.66
29	Mar. 22	Mar. 22	STAPLES.CA MISSISSAUGA ON	353.64
30	Mar. 22	Mar. 22	TELUS MOBILITY TORONTO ON	1,745.66
31	Mar. 23	Mar. 23	USD50.00@1.326555USCUSTOMS TRUSTEDTRAVE	66.33

See over/next page

Contact us	Local calls	Toll-free calls Canada & USA	Please address any written enquiries to:
------------	-------------	---------------------------------	---

s.17

Your account at a glance

s.17

s.17

STATEMENT ONLY
DO NOT PAY!

Helpful information

Transactions listed in this statement :

s.17

s.22
Registered trademark of Mastercard International Incorporated.

s.17

Approved by:

Signature

Signature

Name

Name

Date

Date

ELIZABETH PARKINSON
ELIZABETH PARKINSON
PO BOX 9041 STN PROV GOVT
VICTORIA BC
V8W 9E1

s.17

E/28 731



BRITISH
COLUMBIA
The Best Place on Earth

BUSINESS EXPENSE APPROVAL for Business Meetings/Protocol Events

Attach original invoices/receipts that have been coded and approved by an expense authority. Please see page 2 for further instructions.

BUSINESS EXPENSE APPROVAL NO.

SECTION 1 - ORIGINATOR INFORMATION

NAME OF ORIGINATOR OF EXPENSE

Evan Brown

TELEPHONE NO.

(250) 387-1715

DATE
SUBMITTED

YYYY / MM / DD

2018/03/16

MINISTRY/DIVISION/BRANCH
Office of the PremierLOCATION (CITY) OF EVENT
Executive BranchSTART DATE
OF EVENT

YYYY / MM / DD

2018/03/16

END DATE
OF EVENT

YYYY / MM / DD

2018/03/16

SECTION 2 - NAME / NATURE OF EVENT

In general terms, describe the event, the number of people attending and their affiliation. For example: Annual Regional Meeting - 20 government employees; 2 service contractors.

SECTION 3 - INDIVIDUALS INCLUDED IN MEAL CLAIMS

Complete this section only if the Business Expense Approval includes a meal. Identify the individual's name and either the ministry or company they are affiliated with. Attach a separate list if necessary.

SECTION 4 - BUSINESS EXPENSE REQUESTED			SECTION 5 - EXPENSE AUTHORITY PRE-APPROVAL		
CATEGORY	STOB	AMOUNT	RESP. CENTRE	SERVICE LINE	PROJECT NO. (IF APPLICABLE) OR ADDITIONAL CODING
1. Meeting Room Rental	6531		36A10	36200	3600000
2. Equipment/Furniture Rental	6531		EXPENSE AUTHORITY SIGNATURE - Certified correct pursuant to sections 32 & 33 of the Financial Administration Act and related policies. 		
3. Photocopying, Faxing, Telephone, etc.	6531				
4. Food/Beverages for Meetings <input type="checkbox"/> BREAKFAST <input type="checkbox"/> LUNCH <input type="checkbox"/> DINNER <input type="checkbox"/> SNACKS <input type="checkbox"/> COFFEE/TEA/JUICE, ETC.	6531		PRINT NAME OF EXPENSE AUTHORITY Judy Cavanagh		DATE SIGNED YYYY / MM / DD 2018/03/21
5. Business Meals in Restaurant <input type="checkbox"/> BREAKFAST <input type="checkbox"/> LUNCH <input type="checkbox"/> DINNER	6531		SECTION 6 - EMPLOYEE REIMBURSEMENT INFORMATION Complete this section only if reimbursing an employee for expenses they have paid personally. Enter payee name, cheque mailing address, and reimbursement total. QUALIFIED RECEIVER SIGNATURE - Certified goods/services received pursuant to CPPM 43.2. 		
6. Event Planners, Speakers, etc.					
7. Travel Costs for Non-BC Government Participants					
8. Other: Nexus Card	6531	50.00			
ESTIMATED TOTAL		\$ 50.00	REIMBURSEMENT TOTAL		

U.S. Customs and
Border Protection

Trusted Traveler Programs

Time of Printout: 2018-03-15 2:50 PM Pacific Daylight Time

[Print](#)

Payment Information

Payment Summary

Payment method	CREDIT CARD
Payment tracking ID	s.17
Payment date	Mar 15, 2018
Total amount	\$50.00

Application Information

NEXUS

Application ID	s.22
Payment amount	\$50.00

Applicant

Given/first name	EVAN
Surname/last name	BROWN
Date of birth	s.22

Paid on
Pcard.
9P



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129608

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Brown, Evan				Employee ID s. 22				Phone Number (778) 584-0217																																																												
Client Organization Office of the Premier				Job Title Executive Assistant				Travel Group Code 3																																																												
5. Date Completed 2018/09/05			6. Fiscal Year 2019		7. Special Cheque Issue			8. Cheque Stub Information																																																												
Type of Travel In Province			14. Reason for Travel Official Business					Headquarters Victoria																																																												
12. Mailing Address for Cheque																																																																				
<table border="1"> <thead> <tr> <th rowspan="2">16. Travel Dates</th> <th colspan="3">17. Places Travelled</th> <th colspan="2">18. Personal Vehicle Use</th> <th rowspan="2">19. Other Transport Costs</th> <th colspan="2">20. & 21. Meals</th> <th rowspan="2">22. Lodging Costs</th> <th colspan="2">20. & 21. Miscellaneous</th> </tr> <tr> <th>Destination</th> <th>Start</th> <th>End</th> <th>Km</th> <th>Cost</th> <th>Claim</th> <th>Cost</th> <th>Cost</th> <th>Describe</th> </tr> </thead> <tbody> <tr> <td>2018</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>04/01</td> <td>Vic-Van-Vic</td> <td>1600</td> <td>1700</td> <td></td> <td>0.00</td> <td>5.10</td> <td></td> <td>0.00</td> <td></td> <td></td> <td>Supplemental to claim E128544</td> </tr> <tr> <td>07/10</td> <td>Vic-Van-Vic</td> <td>1700</td> <td>1800</td> <td></td> <td>0.00</td> <td>8.50</td> <td></td> <td>0.00</td> <td></td> <td></td> <td>Supplemental to claim E129246</td> </tr> </tbody> </table>												16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous		Destination	Start	End	Km	Cost	Claim	Cost	Cost	Describe	2018												04/01	Vic-Van-Vic	1600	1700		0.00	5.10		0.00			Supplemental to claim E128544	07/10	Vic-Van-Vic	1700	1800		0.00	8.50		0.00			Supplemental to claim E129246
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous																																																										
	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe																																																									
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07/10	Vic-Van-Vic	1700	1800		0.00	8.50		0.00			Supplemental to claim E129246																																																									
TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 13.60		38. \$ 0.00	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 13.60																																																									
48. Client Code 004 004 004 004		49. Resp. 36A10		50. Service Line 36200		51. STOB 5701		52. Project 3600000		45. Supplier Code s.22 Amount \$ 13.60																																																										
Less Travel Advance 004																																																																				
										54. AMOUNT DUE TO EMPLOYEE \$ 13.60																																																										
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name			Date Signed																																																											
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name			Date Signed																																																											
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name			Date Signed																																																											

Audit Trail for Travel Voucher (Restricted Use) E129608 for Brown, Evan

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/09/05 11:17:12	Parkinson, Elizabeths. (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	Brown, Evan Evan.Brown@gov.bc.ca	Notified	Brown, Evan Evan.Brown@gov.bc.ca
2018/09/05 12:36:19	Brown, Evan (IDIR\EBROWN) Evan.Brown@gov.bc.ca		Approved	Geary, Vanessa Vanessa.Geary@gov.bc.ca
2018/09/05 12:53:26	Geary, Vanessa (IDIR\VGEARY) Vanessa.Geary@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129608 for Brown, Evan

1 note(s) returned.

Created On	Author	Note
2018/09/05 11:17:12	Parkinson, ElizabethS.2 (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	March 29: Cab fare missed from E128544 July 10: Cab fare missed from E129246

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E12968.

BLUEBIRD CABS #42
2612 QUADRA ST
VICTORIA BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/03/29
TIME 8922 16:38:10
RECEIPT NUMBER
085069006-001-261-016-0

PURCHASE
AMOUNT \$5.10
TIP s.22
TOTAL

\$

MasterCard
00000000041010
65B4C25A51D443B
0000008000-E800
1057AE89845FAC66

APPROVED

AUTH# 193810 01 27
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE.250.382.2222

missed off
E128544.

BLUEBIRD CABS #10
2612 QUADRA ST
VICTORIA BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/07/10
RECEIPT NUMBER
085068519-001-406-016-0

PURCHASE
TOTAL

\$8.50

MasterCard
00000000041010
65B4C25A51D443B
0000008000-E800
1057AE89845FAC66

APPROVED

AUTH# 205733 01-02
THANK YOU

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

missed off
E129246.

MINISTRY OF FINANCE AND SUPPORTED ENTITIES
REIMBURSEMENT CLAIM FOR NON-PAYROLL RELATED EXPENSES

INVOICE #

MISC-BRO180405

FORM USAGE

This form is to be used by individuals to claim reimbursement for government expenditures that have been paid for personally and cannot be claimed using another reimbursement method (e.g., items that cannot be claimed through petty cash or on a travel voucher). After completion, the individual should forward the original claim (with receipts attached) to the expense authority. The expense authority will complete and sign the Coding section and forward the claim to MFIN, Accounts for processing. A cheque will be forwarded to the *Cheque Mailing Address* below.

CHEQUE INFORMATIONPayee Name: Evan Brown Vendor #: 2731802 Loc. Code: _____Cheque Mailing Address: s.15 501 Belleville St, Victoria, BC V8V 1X4**DESCRIPTION OF PURCHASE(S)**

Date of Purchase	Description	Amount
April 5, 2018	Lightening to USB Cable	34.09
Cheque Total		34.09


 Signature of Individual Receiving Reimbursement

April 9/18
 Date

Certified this is a true statement of disbursements made to which I am entitled and for which I have not been and will not be reimbursed by any other party.

CODINGClient: 004 Resp: 36A10 Service Line: 36200 STOB: 6508 Project: 3600000

 Expense Authority Signature

11/4/18
 Date

Certified that the amount to be paid is correct, in accordance with appropriate statute or other authority for payment.

s.15

SALESPERSON # 50360

LIGHTNING TO USB CAB 04390435000
29.99 tpg
HIF-ACCESS/MISC ELEC 10108436000
0.50

SUBTOTAL	\$30.49
TAX	\$2.10
TST	\$1.50
TOTAL	\$34.09
MASTERCARD	\$34.09

RETURNS/EXCHANGES CAN BE DONE WITHIN
30 DAYS OF PURCHASE WITH ORIGINAL
STORE RECEIPT. ALL APPLE ITEMS MUST BE
RETURNED WITHIN 14 DAYS. WE RESERVE
THE RIGHT TO DENY ANY RETURN. FOR FULL
RETURN POLICY DETAIL VISIT

s.15

RETOURS/ECHANGES DANS UN DELAI DE 30
JOURS AVEC RECU DE CAISSE ORIGINAL
RETOUR DES PRODUITS. APPLE DAN LES 14
JOURS. NOUS NOUS RESERVONS LE DROIT DE
REFUSER UN RETOUR. POUR L'A POLITIQUE

s.15

CUSTOMER COPY

ITEMS 2
04/05/2018 02:07PM
000848 01 50360

6532

s.15

s.15

SALE

REF#: 00000019
Batch # 421 SEQ: 421001001019
04/05/18 14:07:27
APPR CODE: 170727
MASTERCARD
*****s.17

AMOUNT \$34.09

00 - APPROVED - 001

MasterCard
AID: A0000000041010
TVR: 00 00 00 80 00
TSI: E0 00

Thank You!

CUSTOMER COPY



BUSINESS EXPENSE APPROVAL

for Business Meetings/Protocol Events

BUSINESS EXPENSE APPROVAL NO.

BEA-BRO20180424

Attach original invoices/receipts that have been coded and approved by an expense authority. Please see page 2 for further instructions.

SECTION 1 – ORIGINATOR INFORMATION

NAME OF ORIGINATOR OF EXPENSE	TELEPHONE NO.	DATE SUBMITTED	YYYY / MM / DD
Evan Brown	(250) 387-1715	2018/04/24	
MINISTRY/DIVISION/BRANCH	LOCATION (CITY) OF EVENT	START DATE OF EVENT	YYYY / MM / DD
Office of the Premier	Executive Branch	2018/04/24	
		END DATE OF EVENT	YYYY / MM / DD
		2018/04/24	

SECTION 2 – NAME / NATURE OF EVENT

In general terms, describe the event, the number of people attending and their affiliation. For example: Annual Regional Meeting – 20 government employees, 2 service contractors.

Attending Luncheon meeting with Premier

SECTION 3 – INDIVIDUALS INCLUDED IN MEAL CLAIMS

Complete this section only if the Business Expense Approval includes a meal. Identify the individual's name and either the ministry or company they are affiliated with. Attach a separate list if necessary.

Premier John Horgan, Minister Michelle Mungall, DM Don Wright, COS Geoff Meggs, Liz Hannah, Progress Energy Nadine Abd Hamid, Petronas, Ines Piccinino, Michael Crothers, Shell Canada, Andy Calitz, LNG Canada, Robert Klager, Shell Canada, Susannah Pierce, LNG Canada, Datuk Anuar Taib, Petronas

SECTION 4 – BUSINESS EXPENSE REQUESTED			SECTION 5 – EXPENSE AUTHORITY PRE-APPROVAL		
CATEGORY	STOB	AMOUNT	RESP. CENTRE	SERVICE LINE	PROJECT NO. (IF APPLICABLE) OR ADDITIONAL CODING
1. Meeting Room Rental	6531		36A10	36200	3600000
2. Equipment/Furniture Rental	6531		EXPENSE AUTHORITY SIGNATURE – Certified correct pursuant to sections 32 & 33 of the Financial Administration Act and related policies.		
3. Photocopying, Faxing, Telephone, etc.	6531		<i>Geary</i>		
4. Food/Beverages for Meetings	6531		PRINT NAME OF EXPENSE AUTHORITY		DATE SIGNED
<input type="checkbox"/> BREAKFAST <input type="checkbox"/> LUNCH <input type="checkbox"/> DINNER <input type="checkbox"/> SNACKS <input type="checkbox"/> COFFEE/TEA/JUICE, ETC.			Vanessa Geary		2018/05/02
5. Business Meals in Restaurant	6531	24.30 ¹⁵	SECTION 6 – EMPLOYEE REIMBURSEMENT INFORMATION		
<input type="checkbox"/> BREAKFAST <input checked="" type="checkbox"/> LUNCH <input type="checkbox"/> DINNER			Complete this section only if reimbursing an employee for expenses they have paid personally. Enter payee name, cheque mailing address, and reimbursement total.		
6. Event Planners, Speakers, etc.			Evan Brown		
7. Travel Costs for Non-BC Government Participants			Room 156, West Annex, 501 Belleville St Victoria BC V8V 1X4		
8. Other:			QUALIFIED RECEIVER SIGNATURE – Certified goods/services received pursuant to GBPM 4.3.2.		
			x <i>E. Mungall</i>		
ESTIMATED TOTAL		\$ 24.30¹⁵	REIMBURSEMENT TOTAL		24.30¹⁵

BEA
Reimburse

CHECK # 108495 DATE 4/24/18
TABLE # 21 TIME 12:45PM

s.15 : DONNA ---

SEAT# ITEMS ORDERED AMOUNT

s.22 12.00
 8.00

 SUBTOTAL 20.00
 GST TAX 1.00

 21.00

 TOTAL 21.00

SUBTOTAL 20.00
GST TAX 1.00

TOTAL DUE 21.00

s.15

ROOM NO. _____ TIP _____

TOTAL _____

PRINT NAME _____

SIGNATURE _____

s.15

s.15

DEBIT SALE

Clerk #: 000010

REF#: 00000021

Batch #: 048

SEQ: 048001001021

04/24/18

12:57:29

APPR CODE: 155729

DEBIT/DEFAULT

*****s.17

AMOUNT \$21.00
TIP s.22
TOTAL

00 - APPROVED - 001

Interac

21.00

AID: A0000002771010

3.15 (15%Tip)

TVR: 80 00 00 80 00

\$24.15 To be reimbursed

CUSTOMER COPY



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128533

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Arora, Jasleen		Employee ID s.22		Phone Number (250) 387-1866	
Client Organization Attorney General		Job Title Executive Assistant		Travel Group Code 3	
5. Date Completed 2018/04/06		6. Fiscal Year 2019		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Ministerial Business			Headquarters Victoria
12. Mailing Address for Cheque General P.O. Box 9044, Stn Prov Govt Victoria, BC V8W 9E2					
16. Travel Dates 2018 04/05 04/05	17. Places Travelled *PCard			18. Personal Vehicle Use Km Cost 0.00 0.00	19. Other Transport Costs
	Destination	Start	End		
	* Vic-Van (HJ) * Van-Vic (HJ)	1030 1700	1200 1820		
				20. & 21. Meals Claim Cost F-BD 22.75 0.00	22. Lodging Costs
				20. & 21. Miscellaneous Cost Describe	
TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 0.00
				38. \$ 22.75	39. \$ 0.00
				40. \$ 0.00	Claim Total \$ 22.75
48. Client Code 105 105 105 105	49. Resp. 15002	50. Service Line 10005	51. STOB 5701	52. Project 1500000	45. Supplier Code s.22
					Amount \$ 22.75
Less Travel Advance 105					
					54. \$ 22.75
AMOUNT DUE TO EMPLOYEE					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name	
				Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name	
				Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name	
				Date Signed	

Audit Trail for Travel Voucher (Restricted Use) E128533 for Arora, Jasleen

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/04/06 11:15:32	Addo, Wolfgang (IDIR\WOLFADDO) Wolfgang.Addo@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/04/06 11:19:11	Addo, Wolfgang (IDIR\WOLFADDO) Wolfgang.Addo@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/04/06 11:19:51	Addo, Wolfgang (IDIR\WOLFADDO) Wolfgang.Addo@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Notified	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/04/06 11:20:50	Arora, Jasleen (IDIR\JARORA) Jasleen.Arora@gov.bc.ca		Initiated	Smith, Georges. George.Smith@gov.bc.ca
2018/04/16 18:08:53	Smith, Georges. (IDIR\GEOSMITH) George.Smith@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128533 for Arora, Jasleen

1 note(s) returned.

Created On	Author	Note
2018/04/06 11:19:11	Addo, Wolfgang (IDIR\WOLFADDO) Wolfgang.Addo@gov.bc.ca	04/05/2018 Vic-Van Helijet Air Flight \$ from P-Card, Per Diem \$22.75 04/05/2018 Van-Vic Harbour Air Flight \$ from P-Card

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Addo, Wolfgang AG:EX

From: Helijet <services@blueskybooking.net>
Sent: Wednesday, April 4, 2018 12:58 PM
To: Addo, Wolfgang AG:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	s.17
	Name	Jasleen Arora

Booking s.22

Thursday, April 5, 2018

714

11:00 Victoria Harbour

11:35 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

• Jasleen Arora, Female

[Add to Calendar](#)

Invoice #278164

FARE-YWH-Full_Winter17-18	\$300.00
---------------------------	----------

+ GST	\$15.00
-------	---------

Billing	\$300.00
---------	----------

Taxes	\$15.00
-------	---------

Grand Total	\$315.00
--------------------	-----------------

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

Addo, Wolfgang AG:EX

From: passengerservices@helijet.com
Sent: Friday, April 6, 2018 11:06 AM
To: Addo, Wolfgang AG:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	s.17
	Name	Jasleen Arora

Booking #s.22

Thursday, April 5, 2018	Invoice #278164
714	FARE-YWH-Full_Winter17-18 \$300.00
11:00 Victoria Harbour	+ GST \$15.00
11:35 Vancouver Harbour	
35 minutes	Billing \$300.00
Confirmed	Taxes \$15.00
	Grand Total \$315.00
1 Passengers - Full-Fare	Mastercard \$315.00
Jasleen Arora, Female	Date / Time April 5, 2018 @ 10:21:04 AM
Add to Calendar	Summary s.17
	Expiration
	Authorization

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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GST#:
R102320165

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Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18

Addo, Wolfgang AG:EX

From: reservation@harbourair.com
Sent: Wednesday, April 4, 2018 12:47 PM
To: Addo, Wolfgang AG:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & SaltSpring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

We are listening! Harbour Air has been hearing from our guests for years that we need to provide better transportation options to and from our locations throughout British Columbia. We believe that having ride sharing options will help us alleviate pick up/drop off wait times as well as the high parking costs in the lots adjacent to some of our terminals. If you agree, we are asking you to help us by [Clicking Here](#) to show your support.

Harbour Air Team

Customer Information

Account

HAS #

s.17

Name

Jasleen Arora

Booking #s.17

Thursday, April 5, 2018

Invoice #s.17

Flight #2230

Air Transportation Charges

17:30 Vancouver Harbour / Map

Sked 200/300 : (St) GO Flex

\$186.64

18:05 Victoria Harbour / Map

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

• Jasleen Arora, Female

Add to Calendar

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$9.85

Billing \$197.15

Taxes \$9.85

Grand Total \$207.00

Fare Conditions:

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

Booking Information

• **Check-in time is 25 minutes prior to departure.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

• **Please be prepared to show government issued photo identification.** It's required for all passengers 18 years and older.

• Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11**

Addo, Wolfgang AG:EX

From: reservation@harbourair.com
Sent: Friday, April 6, 2018 11:04 AM
To: Addo, Wolfgang AG:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account	HAS #	s.17
	Name	Jasleen Arora

Booking #s.17

Thursday, April 5, 2018

Flight #2210

16:30 Vancouver Harbour / Map

17:05 Victoria Harbour / Map

35 minutes

KK- Confirmed

Invoice #s.17

Air Transportation Charges

Sked 200/300 : (St) GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$9.85

1 Passenger(s) - GoFlex

- Jasleen Arora, Female

Add to Calendar

Billing	\$197.15
---------	----------

Taxes	\$9.85
-------	--------

Grand Total	\$207.00
--------------------	-----------------

Master Card	\$207.00
-------------	----------

Date / Time	April 5, 2018 @ 3:46:20 PM
-------------	----------------------------

Summary	s.17
---------	------

Expiration	
------------	--

Authorization	
---------------	--

Fare Conditions:

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:**All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Booking Information**Domestic Flights**

- Check-in time is 25 minutes prior to departure.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

- Please be prepared to show government issued photo identification.** It's required for all passengers 18



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128534

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Lo, Reamick ✓				Employee ID s.22		Phone Number (250) 812-8642	
Client Organization Environment and Climate Change Strategy				Job Title Executive Assistant		Travel Group Code 3	
5. Date Completed 2018/04/06		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial business				Headquarters MO-Vancouver	
12. Mailing Address for Cheque Room 112, 501 Belville St Victoria, BC V8V 1X4							
16. Travel Dates	17. Places Travelled			18. 0.54 Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost	P/Card	Claim Cost
2018							
04/04	Van to YVRto (WJ)	1915	2000	18	9.72		H-D 7.50
04/04	PG PR airport/hotel	2300	2320		0.00	32.80s 22	
04/05	PG-YVR to Van (AC)	1845	1930	18	9.72	30.00 P/Card	F-L 41.00
TOTALS OF COLUMNS				36 kms		36. ✓ \$ 19.44	37. 62.80 \$ s.22
48. Client Code		49. Resp.		50. Service Line		51. STOB	
048		29005		64000		5701 2	
048							
048							
048							
Less Travel Advance							
048							
						54. AMOUNT DUE TO EMPLOYEE	
						\$ 130.74	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name	
						Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name	
						Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name	
						Date Signed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

* air invoices to follow (requested April 30/18)-pd by office P/Card -rec'd April 30/18

* invoice for accommodation to follow-requested April 30/18-Conference Organizer: Council of Forest Industries invoice #Reg180401 received and paid \$136.88 per night, including taxes
X Ref Batch#EN19EXEDIJ5

D/J April 30/18

Page 105 of 132 FIN-2019-90128

2018-04-25

Audit Trail for Travel Voucher (Restricted Use) E128534 for Lo, Reamick

6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/04/06 11:35:12	Lo, Reamick (IDIR\REAMLO) Reamick.Lo@gov.bc.ca		Saved	Lo, Reamick Reamick.Lo@gov.bc.ca
2018/04/06 11:39:22	Lo, Reamick (IDIR\REAMLO) Reamick.Lo@gov.bc.ca		Saved	Lo, Reamick Reamick.Lo@gov.bc.ca
2018/04/06 11:44:41	Lo, Reamick (IDIR\REAMLO) Reamick.Lo@gov.bc.ca		Saved	Lo, Reamick Reamick.Lo@gov.bc.ca
2018/04/06 11:45:03	Lo, Reamick (IDIR\REAMLO) Reamick.Lo@gov.bc.ca		Saved	Lo, Reamick Reamick.Lo@gov.bc.ca
2018/04/06 11:45:59	Lo, Reamick (IDIR\REAMLO) Reamick.Lo@gov.bc.ca		Initiated	Frampton, Caelie Caelie.Frampton@gov.bc.ca
2018/04/12 10:04:55	Frampton, Caelie ✓ (IDIR\CFRAMPT) Caelie.Frampton@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128534 for Lo, Reamick

1 note(s) returned.

Created On	Author	Note
2018/04/06 11:44:41	Lo, Reamick (IDIR\REAMLO) Reamick.Lo@gov.bc.ca	<p>April 4</p> <p>-mileage for Vancouver driving to YVR airport in Richmond - 18 km</p> <p>-taxi receipt \$36.30 from Prince George airport to hotel</p> <p>-Accommodation was ^{booked} provided by conference organizer at no cost rec'd invoice for accommodation & paid</p> <p>-half day travel no dinner only claim incidentals</p> <p>April 5</p> <p>-Full day per diem deducted lunch claim</p> <p>-mileage for driving from YVR airport in Richmond to Vancouver - 18 km</p> <p>-overnight parking at YVR airport in Richmond with receipt \$30.00</p>

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**Council of
Forest Industries**
Suite 250 - 1855 Kirschner Road
Kelowna, B.C. V1Y 4N7

QR: Ashley Drew

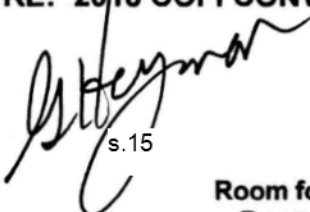

Invoice

Hon. George Heyman
Minister of Environment and Climate Change Strategy
Room 112 Parliament Buildings
Victoria, BC
V8V 1X4

Invoice No. **Revised**
Reg180401

Invoice Date: April 30, 2018

GST #R106988025

Description	Amount
RE: 2018 COFI CONVENTION	
 s.15	
Room for Minister Heyman for the night of April 4, 2018	
Room Charge	\$ 118.00
GST Taxes Supplier#s.22 \$136.88	\$ 5.90
Hotel Room Tax 8%	\$ 9.44
Municipal Room Tax 3%	\$ 3.54
 s.15	
Room for Reamick Lo for the night of April 4, 2018	
Room Charge	\$ 118.00
GST Taxes X Ref TV#E128534	\$ 5.90
Hotel Room Tax 8%	\$ 9.44
Municipal Room Tax 3%	\$ 3.54
TOTAL AMOUNT DUE	\$ 273.76
PLEASE MAKE CHEQUE PAYABLE TO: Council of Forest Industries Suite 250 - 1855 Kirschner Road Kelowna, B.C. V1Y 4N7	
100-10-2718-1132	

Client code: 048

Resp: 29005

Service Line: 64000

STOB: 5702

Project: 2900000

Supplier code s.22

EA: Caelie Frampton

C. Frampton

From: [Janke, Debra FIN:EX](#)
To: [Drew, Ashley ENV:EX](#)
Subject: E128534 Reamick Lo
Date: Monday, April 30, 2018 11:20:47 AM

Hi Ashley,

Confirming our phone conversation, this morning. The travel claim notes for Reamick indicate that her accommodation was paid by the conference organizer, at no cost. This is a Conflict of Interest. Please have the conference organizer submit an invoice for the accommodation cost. Please have the invoice coded and signed by a Qualified Receiver and Expense Authority. Once signed, please send to me for processing payment.

Thanks.

Debra

Debra Janke
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: 778 698-8564 Fax: (250) 356-7326
Email: Debra.Janke@gov.bc.ca
Website: <http://www.min.fin.gov.bc.ca>
Serving all Ministers' Offices and the Office of the Premier

From: [Janke, Debra FIN:EX](#)
To: [Lo, Reamick ENV:EX](#)
Subject: E128534
Date: Monday, April 30, 2018 7:52:24 AM

Hi, Reamick,

For auditing purposes, please resend your receipts in PDF form.

Thanks.

Debra

Debra Janke

Executive Financial Clerk, Ministers' Office Support Services

Corporate Financial and Facilities Services Branch

Ministry of Finance

Phone: 778 698-8564 Fax: (250) 356-7326

Email: Debra.Janke@gov.bc.ca

Website: <http://www.min.fin.gov.bc.ca>

Serving all Ministers' Offices and the Office of the Premier

E 128534

Submitted Apr 6, 18

PRINCE GEORGE TAXI #024
331 1ST AVE
PRINCE GEORGE, BC V2L2Y1
(250) 564-4444

SALE

REF#: 00000003
Batch #: 034 SEQ: 034001001003
04/04/18 ✓ 23:18:34
APPR CODE: 049881
VISA
*****s.17 **/**

AMOUNT
TIP
TOTAL

\$32.80
s.22

00 - APPROVED - 001

VISA CREDIT
AID: A0000000031010
TVR: 00 00 00 00 00

Thank You

CUSTOMER COPY

Vancouver Airport

Receipt No: 1838/0610/00610
04/05/18
GST R127267383

Pay parking ticket 30.00 \$
04/04/18 19:43 - 04/05/18 19:43
Length Of Stay: 1 Days, 00:00 ✓
Epan:02995157015011068094710210??
Unit ID:106

Total Amount 30.00 \$
Net Amount: 23.61 \$
Parking Sales Tax 4.96 \$
GST+ 1.43 \$
Credit Visa **30.00 \$**

TYPE: PURCHASE
ACCT: VISA \$ 30.00
CARD NUMBER: *****s.1
DATE/TIME: 05/04/2018 06:49:09 PM
REFERENCE #: 662511790012267090 H
AUTH #: 07246I

VISA CREDIT
A0000000031010
0000000000000000

01 APPROVED - THANK YOU 027

-- IMPORTANT --

Retain this copy for your records
CUSTOMER COPY

E 128534

Submitted Apr 6, 18

PRINCE GEORGE TAXI #024
331 1ST AVE
PRINCE GEORGE, BC V2L2Y1
(250) 564-4444

SALE

REF#: 00000003
Batch #: 034 SEQ: 034001001003
04/04/18 23:18:34
APPR CODE: 049881
VISA
*****s.17 **/**

AMOUNT \$32.80
TIP s.22
TOTAL \$

00 - APPROVED - 001

VISA CREDIT
AID: A0000000031010
TVR: 00 00 00 00 00

Thank You

CUSTOMER COPY

Vancouver Airport

Receipt No: 1838/0610/00610
04/05/18
GST R127267383

Pay parking ticket 30.00 \$
04/04/18 19:43 - 04/05/18 19:43
Length Of Stay: 1 Days, 00:00
Epan:02995157015011068094710210??
Unit ID:106

Total Amount 30.00 \$
Net Amount: 23.61 \$
Parking Sales Tax 4.96 \$
GST+ 1.43 \$
Credit Visa 30.00 \$

TYPE: PURCHASE
ACCT: VISA \$ 30.00
CARD NUMBER: *****s.17
DATE/TIME: 05/04/2018 06:49:09 PM
REFERENCE #: 662511790012267090 H
AUTH #: 072461

VISA CREDIT
A0000000031010
00000000000000

01 APPROVED - THANK YOU 027

-- IMPORTANT --

Retain this copy for your records
CUSTOMER COPY



eTicket Receipt

Prepared For
LO/REAMICK MS

RESERVATION CODE	s.22
ISSUE DATE	29Mar18
TICKET NUMBER	8382135355300
ISSUING AIRLINE	WEST JET
ISSUING AGENT	WestJet/GFL
FREQUENT FLYER NUMBER	s.22

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
04Apr18	WESTJET WS 3287 Operated by: WESTJET ENCORE	VANCOUVER BC, CANADA Time 9:45pm Terminal MAIN TERMINAL	PRINCE GEORGE BC, CANADA Time 10:58pm	Fare Family Econo Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis QA03THG Not Valid Before 04APR18 Not Valid After 04APR18

Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX s.17
Fare Calculation Line	YVR WS YXS257.00CAD257.00END
Exchanged Ticket	8382134896854
Fare	CAD 257.00
Change Fee	CAD 100.00
Tax on change fee	CAD 5.00
Taxes/Fees/Carrier-Imposed Charges	CAD 12.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 7.12 CA4 (CA4)
	CAD 5.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 13.81 XG8 (XG8)
	CAD 0.25 XG9 (XG9)
Total Fare	CAD 295.18
Total Additional Collection	CAD 263.55

From: Air Canada
To: [Drew, Ashley ENV:EX](#)
Subject: Air Canada - 05 Apr: Prince George - Vancouver (Booking Reference: **s.22**)
Date: Tuesday, March 13, 2018 8:59:48 AM
Attachments: [Air_Canada_Booking_Confirmation_STDHCV.pdf](#)

Booking Confirmation

QR Code



Booking Reference: **s.22**

Date of issue: 13 Mar, 2018



Select Seats



Check in



Manage my booking



Sign up for flight notifications

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

IMPORTANT: Your official Itinerary/Receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Passengers



Reamick Lo

Seats

AC8212 **s.1**

Ticket Number:

0142191722286



George Heyman

Seats

AC8212 **s.15**

Ticket Number:

0142191722287



Depart

Economy Flex

Thursday
05 Apr, 2018

17:30

**Prince
George**

(YXS),
British Columbia

18:45

Vancouver

Vancouver Intl. (YVR),
Terminal M



1hr15

AC8212

Economy G

Operated by: Air Canada Express - Jazz | Q400

Purchase summary

MasterCard

XXXX-XXXX-XXXX-XXXXs.17

Amount paid: \$493.76


Full details can be found in
your attached
Itinerary/Receipt


Tax information

GST/HST no. 10009-2287

RT0001 \$23.52

2 adults

 Air Transportation Charges 406.00

 Taxes, fees and charges 87.76

GRAND TOTAL (Canadian dollars) **\$493⁷⁶**

Baggage allowance

Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy [Opens in New Window](#).

Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.



Prince George (YXS) > Vancouver (YVR)



1st bag

Complimentary



2nd bag

\$ 36.75 CAD

Including taxes

Max. weight per bag:
23.0 kg (50.0 lb)

Max. dimensions per bag:
158.0 cm (62.0 in)

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country/region you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

Stopovers

Checked baggage fees may be reassessed when itineraries include an enroute stopover of more than 24 hours.

Note: If you **exceed your baggage allowance** (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- [View Air Canada's additional checked baggage policy.](#)
- [View the additional checked baggage policy of Air Canada's codeshare and interline partners.](#)



s.22

Booking Confirmation

Booking Reference: s.22

Date of issue: 13 Mar, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Flex

Thursday 05 Apr, 2018	17:30 Prince George (YXS), BC		18:45 Vancouver Vancouver Intl. (YVR), BC Terminal M	 AC8212	1hr15 Economy G Operated by: Air Canada Express - Jazz Q400
--------------------------	--	--	--	------------	--

Passengers

Reamick Lo Ticket Number 0142191722286	Seats AC8212s.15
George Heyman Ticket Number 0142191722287	Seats AC8212 s.1



Purchase summary

MasterCard
*****s.17
Amount paid: \$493.76
Tax information
GST/HST no. 10009-2287 RT0001
\$23.52

	2 adults
Air Transportation Charges	
Base Fare	191.00
Surcharges	12.00
Taxes, fees and charges	
Goods and Services Tax - Canada no. 100092287 RT0001	11.76
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	25.00
Total airfare and taxes before options (per passenger)	\$246 ⁸⁸
Number of passengers	X 2
Total	\$493 ⁷⁶
GRAND TOTAL (Canadian dollars)	\$493 ⁷⁶



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128870

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Lo, Reamick ✓				Employee ID s.22		Phone Number (250) 812-8642	
Client Organization Environment and Climate Change Strategy				Job Title Executive Assistant		Travel Group Code 3	
5. Date Completed 2018/06/01		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial business				Headquarters MO-Vancouver	
12. Mailing Address for Cheque Room 112, 501 Belville St Victoria, BC V8V 1X4							
16. Travel Dates	17. Places Travelled			18. 0.54 Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost	Claim	Cost
2018	Van-Sidney (ferry)	1145	1600	43	23.22	F-BLDI	0.00
05/26	Sidney-Victoria	1600	2359	34	18.36	F-BL	30.50
05/27	Vic	0700	2359	0	0.00	F-	51.50
05/28	Vic	0700	2359	0	0.00	F-	51.50
05/29	Vic	0700	2359	0	0.00	F-	51.50
05/30	Vic	0700	2359	0	0.00	F-	51.50
05/31	Vic to Van (ferry)	0430	2100	78	42.12	F-	51.50
04/20	Van-Coal Harbour	1130	1330	26	14.04		0.00
05/03	Van-Van south	1300	1430	20	10.80		0.00
05/16	Van-New West	1330	1530	46	24.84		0.00
05/24	Van south-Van	0900	1030	36	19.44		0.00
TOTALS OF COLUMNS				36. ✓ 283 kms \$ 152.82	37. ✓ \$ 145.00	38. ✓ \$ 236.50	39. ✓ \$ 773.84
				40. ✓ \$ 0.00	Claim Total \$ 1308.16 ✓		
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount	
048	29005	64000	5701	2900000	s.22	1239.04 \$s.22 =	
048	29005	64000	65015702	2900000		69.12	
048							
048							
Less Travel Advance							
048							
AMOUNT DUE TO EMPLOYEE						54. \$ 1308.16 ✓	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

Audit Trail for Travel Voucher (Restricted Use) E128870 for Lo, Reamick

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/06/01 11:24:01	Lo, Reamick (IDIR\REAMLO) Reamick.Lo@gov.bc.ca		Saved	Lo, Reamick Reamick.Lo@gov.bc.ca
2018/06/01 11:34:59	Lo, Reamick (IDIR\REAMLO) Reamick.Lo@gov.bc.ca		Saved	Lo, Reamick Reamick.Lo@gov.bc.ca
2018/06/01 11:35:11	Lo, Reamick (IDIR\REAMLO) Reamick.Lo@gov.bc.ca		Initiated	Frampton, Caelie Caelie.Frampton@gov.bc.ca
2018/06/01 11:43:30	Frampton, Caelie ✓ (IDIR\CFRAMPT) Caelie.Frampton@gov.bc.ca		Approved	Janke, Debras. Debra.Janke@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128870 for Lo, Reamick

1 note(s) returned.

Created On	Author	Note
2018/06/01 11:34:59	Lo, Reamick (IDIR\REAMLO) Reamick.Lo@gov.bc.ca	<p>5/ 26 Vancouver to Tssawassen ferry mileage 43 km. No meals and no lodging. ferry \$72.5</p> <p>5/27 Swartz Bay to Victoria, mileage 34 km. Claim dinner and incidentals, hotel \$193.46 5/-30 - \$193.46 plus full day per diem 5/31 - Victoria to Swartz Bay, Tssawassen ferry to home - 78 km, ferry \$72.50</p> <p>Mileage for ministerial meetings 4/20, Van-Coal Harbour 26 km 5/3, Van east - Vansouth - 20 km 5/16 Van - New West 46 km 5/24, Van south-Van 36 km</p>

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Reamick Lo ✓

s.22

CANADA

Receipt

Invoice date 5/31/2018

Our reference s.15

GST Number s.15

Guest	Reamick Lo	Arrival	5/27/2018	Departure	5/31/2018	Room	s.15
Date	Description	Quantity	Unit Price			Total ()	
✓ 5/27/2018	Room Charge	1	149.00	CSA single rate ok ✓		149.00	
5/27/2018	GST Room Taxes 5%	1	7.52			7.52	
5/27/2018	DMF Fee 1%	1	1.49			1.49	
5/27/2018	Municipal Room Tax 3%	1	4.51			4.51	
5/27/2018	Provincial Room Tax 8%	1	12.04			12.04	
✓ 5/27/2018	Parking	1	18.00			18.00	
5/27/2018	GST Parking	1	0.90			0.90	
✓ 5/28/2018	Room Charge	1	149.00			149.00	
5/28/2018	GST Room Taxes 5%	1	7.52			7.52	
5/28/2018	DMF Fee 1%	1	1.49			1.49	
5/28/2018	Municipal Room Tax 3%	1	4.51			4.51	
5/28/2018	Provincial Room Tax 8%	1	12.04			12.04	
✓ 5/28/2018	Parking	1	18.00			18.00	
5/28/2018	GST Parking	1	0.90			0.90	
✓ 5/29/2018	Room Charge	1	149.00			149.00	
5/29/2018	GST Room Taxes 5%	1	7.52			7.52	
5/29/2018	DMF Fee 1%	1	1.49			1.49	
5/29/2018	Municipal Room Tax 3%	1	4.51			4.51	
5/29/2018	Provincial Room Tax 8%	1	12.04			12.04	
✓ 5/29/2018	Parking	1	18.00			18.00	
5/29/2018	GST Parking	1	0.90			0.90	
✓ 5/30/2018	Room Charge	1	149.00			149.00	
5/30/2018	GST Room Taxes 5%	1	7.52			7.52	
5/30/2018	DMF Fee 1%	1	1.49			1.49	
5/30/2018	Municipal Room Tax 3%	1	4.51			4.51	
5/30/2018	Provincial Room Tax 8%	1	12.04			12.04	
✓ 5/30/2018	Parking	1	18.00			18.00	
5/30/2018	GST Parking	1	0.90			0.90	
Total invoice						773.84	
5/31/2018	Visa					-773.84	

Subtotal 773.84

Reamick Lo
s.22

CANADA

Receipt

Invoice date 5/31/2018
Our reference s.15 /
GST Number s.15

Date	Description	Quantity	Unit Price	Total ()
Total Paid				-773.84
Total Due				0.00 ✓
Total GST		33.68		

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X

s.15





Control No.

E128717

Name Yeung, Lucinda ✓	Employee ID s 22	Phone Number (250) 953-3547
Client Organization Health	Job Title Executive Assistant	Travel Group Code 3

5. Date Completed 2018/05/08	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Meetings		Headquarters Vancouver

12. Mailing Address for Cheque

5022 Joyce Street Vancouver, BC V5R 4G6

6022 Joyce Street Vancouver, BC V6R 4G6											
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
2018	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe
04/24	Van-Vic (HA)	1400	1900		0.00	207.00	F-BL	30.50	123.02	6.00	Taxi from HA to Leg
04/25	Vic-Van (HA)	0800	1930		0.00	207.00	F-	51.50		5.50	Taxi from Leg to HA

TOTALS OF COLUMNS		36. \$ 0.00	37. ✓ \$ 414.00	38. ✓ \$ 82.00	39. ✓ \$ 123.02	40. ✓ \$ 11.50	Claim Total \$ 630.52
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[illegible][illegible]

			AMOUNT DUE TO EMPLOYEE	54. \$ 630.52
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
---	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
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57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
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Audit Trail for Travel Voucher (Restricted Use) E128717 for Yeung, Lucinda

6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/05/08 12:52:26	McCormick, Erika (IDIR\ERIMCCOR) Erika.McCormick@gov.bc.ca	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca	Saved	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca
2018/05/08 12:53:15	McCormick, Erika (IDIR\ERIMCCOR) Erika.McCormick@gov.bc.ca	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca	Saved	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca
2018/05/08 12:53:50	McCormick, Erika (IDIR\ERIMCCOR) Erika.McCormick@gov.bc.ca	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca	Saved	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca
2018/05/08 12:54:25	McCormick, Erika (IDIR\ERIMCCOR) Erika.McCormick@gov.bc.ca	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca	Notified	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca
2018/06/11 16:17:51	Yeung, Lucinda (IDIR\LYEUNG) Lucinda.Yeung@gov.bc.ca		Initiated	Singh, Jasmyn Jasmyn.Singh@gov.bc.ca
2018/06/18 07:46:29	Singh, Jasmyn ✓ (IDIR\JASMSING) Jasmyn.Singh@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128717 for Yeung, Lucinda

1 note(s) returned.

Created On	Author	Note
2018/05/08 12:53:15	McCormick, Erika (IDIR\ERIMCCOR) Erika.McCormick@gov.bc.ca	04/24-Only half the cost on the HA receipts is for Lucinda. The other half will be submitted to Katherine Reine.

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From: [Janke, Debra FIN:EX](#)
To: [Hansen, Lucy HLTH:EX](#)
Subject: E128717 Lucinda Yeung
Date: Tuesday, June 26, 2018 12:27:38 PM

Hi Lucy,

The travel claim for Lucinda included airfare claims. Sending as a reminder to employees when booking their flights, the excerpts from Core Policy, noted below. If there is an extenuating circumstance then the employee can indicate a brief explanation in their travel notes.

Thanks.
Debra

10.3.17 Direct Invoicing

1. Airfare, except in an emergency or extenuating circumstances, **must not be paid by the employees** but billed directly to the ministry. For officials see [C.14.8](#).

[Procedure Requirements - D.7](#)

C.7 Air Travel

[Core Policy - 10.3.5](#)

1. Ministry expense authority officers may require the passenger copy of the air ticket to be attached to the travel claim. Indicate on the travel voucher form if QuickTickets or government air is used.
2. Employees/officials/appointees are not authorized to fly private or personally rented aircraft on the employer's business (travel expenses, air travel insurance, Workers' Compensation Board coverage, etc. would not apply during this or any unauthorized travel).
3. **Air travel must be billed directly by vendors to ministries or paid using a Business Transaction Account (BTA) or the Purchasing Card (see the [Purchasing Card Manual on airfare purchases](#)).**
4. Fees assessed by a travel agency will depend on the volume, type of travel and payment method used.

To minimize travel agency fees, it is recommended that ministries/offices book directly with the air carrier for common short haul flights (i.e., harbour to harbour, Victoria airport/Vancouver airport, etc.), if the trip is not part of a larger trip itinerary.

Thanks.
Debra

Debra Janke
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: 778 698-8564 Fax: (250) 356-7326
Email: Debra.Janke@gov.bc.ca
Website: <http://www.min.fin.gov.bc.ca>
Serving all Ministers' Offices and the Office of the Premier

From: [Janke, Debra FIN:EX](#)
To: [Hansen, Lucy HLTH:EX](#)
Subject: RE: E128717 Lucinda Yeung
Date: Tuesday, June 26, 2018 11:58:29 AM
Attachments: image001.png

Thanks, Lucy.

Debra

From: Hansen, Lucy HLTH:EX
Sent: Tuesday, June 26, 2018 11:37 AM
To: Janke, Debra FIN:EX
Subject: RE: E128717 Lucinda Yeung

Hi Debra,

So the original plan was that our Co clerk was going to share a room, but once there they decided to get their own room as there were room now.. So Lucinda's entire hotel cost for room is approved..



Lucy Hansen

Administrative Coordinator to the

Honourable Adrian Dix

Minister of Health &

Minister Responsible for Francophone Affairs

Direct: 250-953-3643

Office: 250-953-3547

E-mail: Lucy.Hansen@gov.bc.ca

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From: Janke, Debra FIN:EX
Sent: Tuesday, June 26, 2018 11:22 AM
To: Hansen, Lucy HLTH:EX
Subject: E128717 Lucinda Yeung

Hi Lucy,

As discussed, please confirm that Lucinda did not split the Hotel costs with the Ministers CA and is to be reimbursed the full cost of the room.

Thanks.

Debra

Hey Debra,

I need to make a modification to Lucinda's TV. The hotel cost will only be \$61.51, as she split the room with the Minister's CA.

Thanks!

Erika

From: McCormick, Erika HLTH:EX
Sent: Tuesday, May 8, 2018 12:57 PM
To: FIN FSA MIN OFF FIN:EX
Subject: Lucinda Yeung TV E128717

Please see attached receipt package for Lucinda Yeung, E128717.

Thanks,

Erika McCormick

Administrative Assistant to the Honourable Minister Adrian Dix | Minister of Health
PO Box 9050 Stn Prov Gov, Victoria, BC, V8W 9E2 | 250-953-3547

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Debra Janke

Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch

Ministry of Finance

Phone: 778 698-8564 Fax: (250) 356-7326

Email: Debra.Janke@gov.bc.ca

Website: <http://www.min.fin.gov.bc.ca>

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From: McCormick, Erika HLTH:EX
To: [Janke, Debra FIN:EX](#)
Subject: FW: Travel Reimbursement
Date: May 22, 2018 9:49:42 AM

Hey Debra,

So we need to adjust Lucinda's TV E128717 to include the full cost of hotel. We put through half the cost because we thought Lucinda and Thuy shared a room. So it needs to be for \$123.02 rather than \$61.51. Super sorry about this, it was not communicated to me.

Let me know if you need me to do anything.

Erika

From: Pham, Thuy [<mailto:Thuy.Pham@leg.bc.ca>]
Sent: Friday, May 18, 2018 4:09 PM
To: McCormick, Erika HLTH:EX
Subject: RE: Travel Reimbursement

Hi Erika,

I've already submitted an travel claim for those days to include the per diem and hotel (Lucinda and I ended up staying in separate rooms). The only thing to be reimbursed would be Harbour Air.. but I did not pay for that.

Thanks,
Thuy

From: McCormick, Erika HLTH:EX [<mailto:Erika.McCormick@gov.bc.ca>]
Sent: Monday, May 14, 2018 12:23 PM
To: Pham, Thuy <Thuy.Pham@leg.bc.ca>
Subject: Travel Reimbursement

Hey Thuy,

Can you please print and sign the first form and scan it back? Need it for your travel ☺

Thanks!
Erika

s.15

Ms Lucinda Yeung ✓

s.22

Canada

Min of Health

Room : s.15
 Arrival Date : 04/24/18
 Invoice No. : s.22
 Folio No. :
 Conf. No. :
 Cashier No. : 11
 Billing Date : 04/25/18
 A/R Number

Date	Description		Debit	Credit
✓ 04/24/18	Room Charge	CSA approved single rate, ok ✓	105.00	
04/24/18	Destination Marketing Fee		1.05	
04/24/18	Provincial Room Tax		11.67	
04/24/18	Room GST		5.30	
04/25/18	Mastercard	XXXXXXXXXXXXs.17 XX/XX		123.02
Room H/GST Total - 5.30			123.02	123.02
Other H/GST Total - 0.00				
s.15		Balance	0.00 ✓	

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

s.15

Harbour Air Seaplanes

Vancouver (604) 274-1277
Victoria (250) 384-2215
Nanaimo (250) 714-0004
Ganges 1-877-537-9880

Toll-free 1-800-665-0212
Website: www.harbourair.com
25/04/2018 6:14:21 PM
GST: 84295 5858 RT0001

CUSTOMER COPY

Booking #s.17

Lucinda Yueng ✓
Wednesday, April 25, 2018
2 Passenger(s)

Flight #2240
Departs 18:30 PM @ Victoria Harbour ✓
Arrives 19:05 PM @ Vancouver Harbour

Group list:
o Pham, Thuy
o Yueng, Lucinda 1/2 = \$207.00

Invoice #: s.17

2x All Skeds - Baggage : Chec \$0.00 CDN
2x Sked 200 : Carbon Offset \$1.30 CDN
2x Sked 200 : VHFC Terminal \$19.72 CDN
2x Sked 200/300 : (St) GO F \$373.28 CDN

Goods and Services Tax \$19.70 GST

Grand Total \$414.00 CDN

Payment Information:

Master Card \$414.00 CDN

Date/Time 25/04/2018 6:14:00 PM
Station HYWHCS05
Terminal ID HYWHCC05
Action Purchase
Card Type M/C
Card Number **** * s.17 C
Amount \$414.00
Authorization 211400
Trace Number 072001001096
Response 00-001/APPROVED 211400
Chip ID A0000000041010
TVR/TSI 0000008000/E800

Harbour Air Seaplanes

Vancouver (604) 274-1277
Victoria (250) 384-2215
Nanaimo (250) 714-0004
Ganges 1-877-537-9880

Toll-free 1-800-665-0212
Website: www.harbourair.com
4/24/2018 2:14:20 PM
GST: 84295 5858 RT0001

CUSTOMER COPY

Booking #s.17

Lucinda Yueng ✓
Tuesday, April 24, 2018
2 Passenger(s)

Flight #2170
Departs 14:30 PM @ Vancouver Harbour ✓
Arrives 15:05 PM @ Victoria Harbour

Group list:
o Pham, Thuy
o Yueng, Lucinda 1/2 = \$207.00

Invoice #: s.17

2x All Skeds - Baggage : Chec \$0.00 CDN
2x Sked 200 : Carbon Offset \$1.30 CDN
2x Sked 200 : VHFC Terminal \$19.72 CDN
2x Sked 200/300 : (St) GO F \$373.28 CDN

Goods and Services Tax \$19.70 GST

Grand Total \$414.00 CDN

Payment Information:

Master Card \$414.00 CDN

Date/Time 4/24/2018 2:14:00 PM
Station HCXHCS08
Terminal ID HCXHCC08
Action Pre-Auth Completion
Card Type M/C
Card Number **** * s.17
Amount \$414.00
Authorization 171351
Trace Number 072001001047
Response 00-000/APPROVED 171351

CUSTOMER COPY

BLUEBIRD CABS #39
2612 QUADRA ST
VICTORIA BC

s.17 *****
CARD INTERAC
CARD TYPE CHEQUING
ACCOUNT TYPE 2018/04/25 ✓
DATE 3417 18:06:33
TIME
RECEIPT NUMBER
C85068941-001-248-006-0

PURCHASE
AMOUNT
TIP
TOTAL

s.22 (\$5.50)

Interac
A0000002771010
5EA7F60BB5BB5881
8080008000-6800
77D421D041B83C8C
8080008000-7800

APPROVED

AUTH# 651951
THANK YOU

00-001

CARDHOLDER COPY

BLUEBIRD CABS #21
2612 QUADRA ST
VICTORIA BC

s.17 *****
CARD FLASH
CARD TYPE DEFAULT
ACCOUNT TYPE 2018/04/24 ✓
DATE 3264 19:12:22
TIME
RECEIPT NUMBER
H85069254-001-246-003-0

PURCHASE
AMOUNT
TIP
TOTAL

s.22 (\$6.00)

Interac
A0000002771010
E583539C14904E78
8080008000-

APPROVED

AUTH# 691431
THANK YOU

00-001

CARDHOLDER COPY

PHONE.250.382.2222