

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 3, 2018 11:10 AM
To: Ashbourne, Craig MAH:EX
Subject: Re: Are you around in Victoria today/tomorrow?

s.22 : I am free to chat

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Ashbourne, Craig MAH:EX" <Craig.Ashbourne@gov.bc.ca>
Date: 2018-01-03 2:01 PM (GMT-05:00)
To: "Gillezeau, Rob FIN:EX" <Rob.Gillezeau@gov.bc.ca>
Subject: Are you around in Victoria today/tomorrow?

Craig Ashbourne
Senior Ministerial Assistant
Minister of Municipal Affairs and Housing and responsible for Translink
C: 250-213-3187
E: craig.ashbourne@gov.bc.ca

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 3, 2018 1:05 PM
To: Michell, Jennifer FIN:EX; Spilker, Robyn FIN:EX
Cc: Henry, Molly FIN:EX; Manton, Kim FIN:EX
Subject: Re: MLA Support Needed - MRDT OIC R1910

Will do. Thanks!

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Michell, Jennifer FIN:EX" <Jennifer.Michell@gov.bc.ca>
Date: 2018-01-03 4:04 PM (GMT-05:00)
To: "Spilker, Robyn FIN:EX" <Robyn.Spilker@gov.bc.ca>, "Gillezeau, Rob FIN:EX" <Rob.Gillezeau@gov.bc.ca>
Cc: "Henry, Molly FIN:EX" <Molly.Henry@gov.bc.ca>, "Manton, Kim FIN:EX" <Kim.Manton@gov.bc.ca>
Subject: MLA Support Needed - MRDT OIC R1910

I've been advised that the referenced OIC (final package attached for reference) requires MLA support. Can you please advise by Friday morning if MLA Ronna-Rae Leonard is in support

Jennifer Michell

Director, Executive Operations & Strategic Initiatives
Office of the Deputy Minister | Ministry of Finance
Tel. 250-356-6696 | Email: Jennifer.Michell@gov.bc.ca

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 3, 2018 3:13 PM
To: Enemark, Gord FIN:EX
Subject: Re: Minister at Cabinet on Budget Day

Will do, thanks Gord and happy new year!

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Enemark, Gord FIN:EX" <Gord.Enemark@gov.bc.ca>
Date: 2018-01-03 6:11 PM (GMT-05:00)
To: "Gillezeau, Rob FIN:EX" <Rob.Gillezeau@gov.bc.ca>
Subject: Minister at Cabinet on Budget Day

Hi Rob – Cab Ops wants to schedule the minister to give a quick budget presentation at 8:30 to 9:00 am on Feb. 20, just before she heads to lock up. In past years this has been the practice, as minister not needed at lock up until after 9 am. David Currie has no issues, nor does TBS. Would you mind confirming that her schedule is clear for this? I will then inform Cab Ops.

Thanks (and Happy New Year!)

Gord

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 4, 2018 1:39 PM
To: Henry, Molly FIN:EX
Cc: Reid, Heidi FIN:EX
Subject: Fw: Minister at Cabinet on Budget Day

A second, less urgent task. Could you ensure that this is okay in MCJ's calendar? Thanks!

From: Enemark, Gord FIN:EX
Sent: January-03-18 3:11 PM
To: Gillezeau, Rob FIN:EX
Subject: Minister at Cabinet on Budget Day

Hi Rob – Cab Ops wants to schedule the minister to give a quick budget presentation at 8:30 to 9:00 am on Feb. 20, just before she heads to lock up. In past years this has been the practice, as minister not needed at lock up until after 9 am. David Currie has no issues, nor does TBS. Would you mind confirming that her schedule is clear for this? I will then inform Cab Ops.

Thanks (and Happy New Year!)

Gord

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 4, 2018 1:51 PM
To: Williams, Laurel FIN:EX; Spilker, Robyn FIN:EX
Cc: Kuckreja, Kanwaljeet FIN:EX
Subject: Re: Over \$10,000 Contracts and Amendments - REPLY required - Minister's Office

Thanks for getting in touch Laurel. I will have this back to you on Monday.

Thanks,
Rob

From: Williams, Laurel FIN:EX
Sent: January-02-18 1:03 PM
To: Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX
Cc: Kuckreja, Kanwaljeet FIN:EX
Subject: Over \$10,000 Contracts and Amendments - REPLY required - Minister's Office

Hello,

As you are aware, a new directive came into effect on **April 1, 2017** that requires all ministries to proactively disclose quarterly contract information on the following:

Quarterly summaries of contracts awarded under **STOBs 60, 61, 63 and 80**, where

- the contract value is \$10,000 or more,
- an amendment modifies the initial value of a contract to an amended contract value that is \$10,000 or more, or
- an amendment of \$10,000 or more is made to a contract.

These summaries will be made available to the public on the Open Information website. The directive can be found at: http://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/initiatives-plans-strategies/open-government/open-information/directive_07-2016.pdf

I am responsible for reporting all of these contracts for the Ministry of Finance and our Supported Entities. Every quarter end, I will run a report to identify the contracts that have an initial contract value over \$10,000. I will provide you a summary with the contract information and details so that you can review and conduct a harms assessment before I report the information to the Information Access Operations (IAO) office.

Regarding amendments, the Corporate Financial System (CFS) currently does not have the functionality to directly provide us with information on amendments. To assist with meeting the reporting requirements, we request that program areas provide the amendment information by completing the attached template and submitting to CFFSHELP@gov.bc.ca.

If you are receiving this email, I have not identified any contracts over \$10,000 for your area but you are still required to report back to me on the Contract Amendments. Please find the instructions below.

Quarter 3 (Oct 1, 2017 to Dec 31, 2017) - Action Required

Amendments :

- Please complete the template attached for amendments made during Quarter 3
- Please note that all amendments made during Quarter 3, even to contracts that have started before April 1, 2017, need to be reported.
- When sending back this information, please ensure that **Harms Assessments** have been completed and the submitted information has been deemed acceptable for public release.
- If there is nothing to report, please submit the template indicating **NIL to report**.
- TIP: the BCPO010 Report – Purchase Order Detail which is available in the CFS may assist you in compiling the information.

The due date for your reply is January 10, 2018. Please send your reply to myself with a 'cc to CFFSHELP@gov.bc.ca.

This is a government wide initiative and it is mandatory that we meet our deadlines.

Thanks for your assistance. If you have any questions, please do not hesitate to contact me.

Laurel Williams

Financial Systems & Management Analyst
Corporate Services Division
Ministry of Finance
Phone: 250 208-4006

<mailto:Laurel.Williams@gov.bc.ca>

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Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 5, 2018 1:02 PM
To: Manton, Kim FIN:EX
Subject: Accepted: Tour of Our Place

When: Jan 8, 2018 12:30:00 PM
Where: 919 Pandora Ave

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 8, 2018 11:06 AM
To: FOI Coordinator FIN:EX
Cc: Spilker, Robyn FIN:EX
Subject: RE: Sign Off FIN-2017-73389 Due: January 3, 2018

Thanks!

Rob Gillezeau

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: FOI Coordinator FIN:EX
Sent: Monday, January 8, 2018 10:02 AM
To: Gillezeau, Rob FIN:EX
Cc: FOI Coordinator FIN:EX; Spilker, Robyn FIN:EX
Subject: FW: Sign Off FIN-2017-73389 Due: January 3, 2018

Hi Rob,

Robyn has asked that your name replace hers in the sign off form for this request. Please see attached for your review and sign off.

Thank you!

Camas Ussery

Information and Privacy Intern, A/FOI Analyst | Deputy Minister's Office
Public Information and Corporate Services Branch
Ministry of Finance | Revenue Division
778-698-8033

From: FOI Coordinator FIN:EX
Sent: Friday, December 29, 2017 12:41 PM
To: Spilker, Robyn FIN:EX; Morgan, Melissa FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Sign Off FIN-2017-73389 Due: January 3, 2018

Hi All,

Please see attached sign off sheet. ADM sign off is due by January 3, 2018.

Here are the program areas where the records originated from to make the reviews from those program areas more targeted:

- PLD: Pages 1-395
- MO: Pages 396-398


- DMO: Pages 399-404

Thank you!

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 8, 2018 10:17 AM
To: Lawson, Liam PSSG:EX
Subject: RE: You in today?

Yeah, 11 or so okay?

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Lawson, Liam PSSG:EX
Sent: Monday, January 8, 2018 10:15 AM
To: Gillezeau, Rob FIN:EX
Subject: RE: You in today?

Hey,

Ya, want me to stop by?

From: Gillezeau, Rob FIN:EX
Sent: Monday, January 8, 2018 10:11 AM
To: Lawson, Liam PSSG:EX
Subject: You in today?

Need to chat about an item I was stickhandling with Veronica.

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 8, 2018 3:50 PM
To: Welgush, Lindsey GCPE:EX
Subject: RE: Child Care Comm Strategy - rescheduling

Option 1 & 2 work best on my end, although 3 is possible.

Rob Gillezeau

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Welgush, Lindsey GCPE:EX
Sent: Monday, January 8, 2018 3:49 PM
To: Massey, Christine MCF:EX; Oreck, Mira PREM:EX; Johnston, Karen GCPE:EX; Gunn, Paula MCF:EX; Sharma, Niki MCF:EX; LeGuilloux, Marg GCPE:EX; Gillezeau, Rob FIN:EX; Robinson, Jon PREM:EX; Jones, JJ GCPE:EX; Holmwood, Jen PREM:EX
Cc: Tran, Kim C (Victoria) MCF:EX
Subject: Child Care Comm Strategy - rescheduling

Good afternoon,

We would like to reschedule this week's meeting to a time that (hopefully) everyone is able to accommodate.

Please confirm your availability from the following times:

Wednesday, January 10th at 8:30am;
Wednesday, January 10th at 3:00pm; or
Thursday, January 11th at 3:00pm.

Regards,

Lindsey Welgush | Executive Coordinator

Government Communications and Public Engagement
Lindsey.Welgush@gov.bc.ca
778 698-4798

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 8, 2018 11:41 AM
To: Henry, Molly FIN:EX
Subject: FW: Sign Off FIN-2017-73961
Attachments: Documents for Consultation.pdf; Draft- FIN-2017-73961.docx; FIN-2017-73961 Acting DM Sign Off.pdf; FIN-2017-73961 CSD Sign Off.pdf

Rob Gillezeau

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Gillezeau, Rob FIN:EX
Sent: Monday, January 8, 2018 11:33 AM
To: Henry, Molly FIN:EX
Subject: FW: Sign Off FIN-2017-73961

Rob Gillezeau

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: FOI Coordinator FIN:EX
Sent: Monday, January 8, 2018 11:17 AM
To: Currie, David GCPE:EX; Funk, Richelle GCPE:EX; Peters, Melissa GCPE:EX; Plan, Jakelene GCPE:EX; Youngs, Kirsten R GCPE:EX; Zoeller, Sonja GCPE:EX; Gillezeau, Rob FIN:EX; Henry, Molly FIN:EX; Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Sign Off FIN-2017-73961

Hi Everyone,

This will be going to IAO tomorrow.

Description: Records that mention the Direct Award contract given CUPE to work as a member of a transition team appointed by the Premier designate John Horgan; The contract, and work produced by the contractor. (Date Range for Record Search: From 06/30/2017 To 11/09/2017) Date Format is MM/DD/YYYY

Thank you,

Camas Ussery

Information and Privacy Intern, A/FOI Analyst | Deputy Minister's Office
Public Information and Corporate Services Branch
Ministry of Finance | Revenue Division
778-698-8033

From: Chan, Sarah [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Wednesday, January 3, 2018 11:15 AM
To: FOI Coordinator FIN:EX
Subject: Sign Off FIN-2017-73961

Please see attached sign off package for public body approval.

Legislated due date of file: January 10, 2018

Thank you,

Sarah Chan, FOI Analyst
Information Access Operations

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 9, 2018 4:55 PM
To: FOI Coordinator FIN:EX
Subject: RE: Sign Off FIN-2017-73389 Due: January 3, 2018
Attachments: Scan_20180108.pdf

Hi Camas,

The additional harms are attached and we have labeled the page number in the broader package at the bottom of each scanned image.

Thanks,
Rob

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: FOI Coordinator FIN:EX
Sent: Tuesday, January 9, 2018 2:07 PM
To: Gillezeau, Rob FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: RE: Sign Off FIN-2017-73389 Due: January 3, 2018

Hi Rob,

Just following up on this file! Do you have an ETA on when you will be sending over the additional harms?

Thank you,

Camas Ussery
Information and Privacy Intern
Public Information and Corporate Services Branch
Ministry of Finance | Revenue Division
778-698-8033

From: Gillezeau, Rob FIN:EX
Sent: Monday, January 8, 2018 2:27 PM
To: FOI Coordinator FIN:EX
Subject: RE: Sign Off FIN-2017-73389 Due: January 3, 2018

For sure! We'll have it over to you shortly.

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: FOI Coordinator FIN:EX
Sent: Monday, January 8, 2018 2:27 PM
To: Gillezeau, Rob FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: RE: Sign Off FIN-2017-73389 Due: January 3, 2018

Hi Rob,

Sending over each individual page is fine, if you could please note what the page numbers are within the PDF package when sending that would be appreciated. Doing so will save time when matching them with the original PDF file.

Thank you!

Camas Ussery

Information and Privacy Intern, A/FOI Analyst | Deputy Minister's Office
Public Information and Corporate Services Branch
Ministry of Finance | Revenue Division
778-698-8033

From: Gillezeau, Rob FIN:EX
Sent: Monday, January 8, 2018 2:22 PM
To: FOI Coordinator FIN:EX
Subject: RE: Sign Off FIN-2017-73389 Due: January 3, 2018

Hi Camas,

I have some additional harms to provide on this if it's possible. Can I just send over each of the individual pages with markings?

Thanks,
Rob

Rob Gillezeau

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: FOI Coordinator FIN:EX
Sent: Monday, January 8, 2018 10:02 AM
To: Gillezeau, Rob FIN:EX
Cc: FOI Coordinator FIN:EX; Spilker, Robyn FIN:EX
Subject: FW: Sign Off FIN-2017-73389 Due: January 3, 2018

Hi Rob,

Robyn has asked that your name replace hers in the sign off form for this request. Please see attached for your review and sign off.

Thank you!

Camas Ussery

From: FOI Coordinator FIN:EX
Sent: Friday, December 29, 2017 12:41 PM
To: Spilker, Robyn FIN:EX; Morgan, Melissa FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Sign Off FIN-2017-73389 Due: January 3, 2018

Hi All,


Please see attached sign off sheet. ADM sign off is due by January 3, 2018.

Here are the program areas where the records originated from to make the reviews from those program areas more targeted:

- PLD: Pages 1-395
- MO: Pages 396-398
- DMO: Pages 399-404

Thank you!

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 9, 2018 8:58 AM
To: Neves, Gilbert FIN:EX
Subject: RE: Could you give me a call sometime today?

Great, thanks!

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Neves, Gilbert FIN:EX
Sent: Tuesday, January 9, 2018 8:29 AM
To: Gillezeau, Rob FIN:EX
Cc: Holt, Lynne FIN:EX
Subject: Re: Could you give me a call sometime today?

Good morning Rob,
I will give you a call between 9-9:30... thanks.
G

Gilbert Neves
A/Executive Director
Crown Agencies & Board Resourcing Office
Ministry of Finance
P: 778-698-4740

On Jan 9, 2018, at 8:10 AM, Gillezeau, Rob FIN:EX <Rob.Gillezeau@gov.bc.ca> wrote:

Not an urgent item, but something that should be dealt with today.

Thanks so much,
Rob

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 10, 2018 11:04 AM
To: Flanagan, Paul FIN:EX
Subject: Please give me a ring - i've got a few items to discuss semi-urgently
Importance: High

Rob Gillezeau

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 10, 2018 2:24 PM
To: Michell, Jennifer FIN:EX; Manton, Kim FIN:EX
Cc: Spilker, Robyn FIN:EX; Currie, David GCPE:EX
Subject: RE: Finance Key Stakeholder list

Any chance we could get this in a non-pdf format?

Thanks!

Rob Gillezeau

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Michell, Jennifer FIN:EX
Sent: Wednesday, January 10, 2018 2:19 PM
To: Manton, Kim FIN:EX
Cc: Gillezeau, Rob FIN:EX; Spilker, Robyn FIN:EX; Currie, David GCPE:EX
Subject: Finance Key Stakeholder list

As requested, please find attached Finance's stakeholder list. This is updated information from the transition material you received in 2017 and has been compiled into one document.

Jennifer Michell

Director, Executive Operations & Strategic Initiatives
Office of the Deputy Minister | Ministry of Finance
Tel. 250-356-6696 | Email: Jennifer.Michell@gov.bc.ca

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 10, 2018 2:08 PM
To: Banfield, Elena GCPE:EX
Subject: RE: UVic Request

Ok great, let's ensure that everything is good to go for that same timeline.

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Banfield, Elena GCPE:EX
Sent: Wednesday, January 10, 2018 2:05 PM
To: Gillezeau, Rob FIN:EX
Subject: RE: UVic Request

Looking back at previous years, invitations were sent in the first few days of February. This September was obviously an exception due to the short timeline we were working with, and invitations went out about 1.5 business weeks ahead. I think it would be great to aim for Feb 1st or 2nd, if at all possible.

Elena Banfield | Event Coordinator
Government Communications and Public Engagement
604-842-0984 | elena.banfield@gov.bc.ca

From: Gillezeau, Rob FIN:EX
Sent: Wednesday, January 10, 2018 1:58 PM
To: Banfield, Elena GCPE:EX
Subject: RE: UVic Request

Either is fine on my end.

Timelines have not been discussed, but im currently sitting in the meeting where it would be addressed. Is there an ideal date on your end?

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Banfield, Elena GCPE:EX
Sent: Wednesday, January 10, 2018 1:57 PM
To: Gillezeau, Rob FIN:EX
Subject: RE: UVic Request

Thanks, Rob, I'll let them know.

I've had a number of requests for invitations come through this week. Would you prefer I send these over to you for review/approval as they come, or compile a list of requests and send to you at, say, the end of the week?

Further to that, has the timeline for invitations been discussed? Is there a date we're aiming to have them out the door?

Thanks again,
Elena

Elena Banfield | Event Coordinator
Government Communications and Public Engagement
604-842-0984 | elena.banfield@gov.bc.ca

From: Gillezeau, Rob FIN:EX
Sent: Wednesday, January 10, 2018 8:49 AM
To: Banfield, Elena GCPE:EX
Subject: RE: UVic Request

Hi Elena,

It looks like it was a deletion of a duplicate and there should be an invite.

Thanks!
Rob

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Banfield, Elena GCPE:EX
Sent: Monday, January 8, 2018 3:58 PM
To: Gillezeau, Rob FIN:EX
Subject: RE: UVic Request

Thank you!

Elena Banfield | Event Coordinator
Government Communications and Public Engagement
604-842-0984 | elena.banfield@gov.bc.ca

From: Gillezeau, Rob FIN:EX
Sent: Monday, January 8, 2018 3:23 PM
To: Banfield, Elena GCPE:EX; Spilker, Robyn FIN:EX
Subject: RE: UVic Request

Hi Elena,

Thanks for reaching out on this. I'll sort this out and get back to you asap.

Thanks,
Rob

Rob Gillezeau

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Banfield, Elena GCPE:EX
Sent: Monday, January 8, 2018 3:19 PM
To: Gillezeau, Rob FIN:EX; Spilker, Robyn FIN:EX
Subject: FW: UVic Request

Hi Robyn and Rob,

I received the below request to have Jennifer Vornbrock, Executive Director, Community and Government Relations added to the invitation list as the institutional representative for UVic. I looked back at our previous list and saw that she had been crossed off the first version of the list I received from your office, and so she was not sent an invite. This may have been because we were sending to only one contact from every organization in that first round and she was a duplicate for UVic, but there may be other reasons she was removed. Please advise if I can add her back to the list as the UVic representative.

For reference, we had Michael Prince and Lindsay Tedds from UVic attend the Budget Update in September.

Thanks,
Elena

Elena Banfield | Event Coordinator
Government Communications and Public Engagement
604-842-0984 | elena.banfield@gov.bc.ca

From: Ringma, Shalegh FIN:EX
Sent: Monday, January 8, 2018 1:55 PM
To: Banfield, Elena GCPE:EX
Cc: Hagglund, Jarrett GCPE:EX; Brubacher, Kelly IGRS:EX
Subject: FW: UVic Request

Hi Elena,

I'm hoping you are still the contact for additions to the Stakeholder list. See below from IGRS.

From: Brubacher, Kelly IGRS:EX **On Behalf Of** IGRS IGRS:EX
Sent: Monday, January 8, 2018 12:37 PM
To: Ringma, Shalegh FIN:EX
Subject: UVic Request

Hi Shalegh,

I gather this falls under FIN. Could you please review this request from Sacha at UVic and provide a response to her, with a cc to me?

Thank you,

Kelly Brubacher
Executive Coordinator | Intergovernmental Relations Secretariat | Office of the Premier | Government of British Columbia | Canada
Office: 250.387.0752
Cell: 250.507.6658
Fax: 250.387.1920

From: Sacha Ravelli [<mailto:sravelli@uvic.ca>]
Sent: Friday, January 5, 2018 1:11 PM
To: IGRS IGRS:EX
Subject: FW: UVic Request

Good afternoon,

Not sure if I have the correct office, but I am hoping someone will be able to assist or direct me. I have been asked to initiate a request to have Jennifer Vornbrock, Executive Director, Community and Government Relations added to the invitation list for future budget lock-ups as the institutional representative for the University of Victoria.

Thank you in advance for any assistance you might provide.

Kind regards,
Sacha

From: Sacha Ravelli
Sent: November 28, 2017 3:22 PM
To: 'Rick.Devereux@gov.bc.ca' <Rick.Devereux@gov.bc.ca>
Subject: RE: UVic Request

Hi Rick,

Just following up on the email I sent earlier this Fall.

Best regards,
Sacha



Sacha Ravelli
Administrative Assistant

Office of the Vice-President External Relations
University of Victoria

T 250-721-7014
uvic.ca/external

From: Sacha Ravelli
Sent: September 8, 2017 2:34 PM
To: 'Rick.Devereux@gov.bc.ca' <Rick.Devereux@gov.bc.ca>
Subject: UVic Request

Good afternoon Rick,

I am not sure if you are the correct person to be in touch with, but in the past we had worked with Deb Brendeland and I got a bounce-back from her email.

I expect things are very busy in your office at the moment. I have been asked to initiate a request to have Jennifer Vornbrock, Executive Director, Community and Government Relations added to the invitation list for future budget lock-ups as an institutional representative from UVic. We appreciate that there is limited space and there is no expectation of being accommodated at next week's budget lock-up, but we would appreciate being added going forward.

Happy to answer questions or provide additional information as required.

Thank you,
Sacha



Sacha Ravelli
Administrative Assistant

Office of the Vice-President External Relations
University of Victoria

T 250-721-7014
uvic.ca/external

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 10, 2018 12:05 PM
To: Lawson, Liam PSSG:EX
Subject: RE: Have a few minutes free / can I drop by to discuss a leg item?

Now is great. I'll drop by

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Lawson, Liam PSSG:EX
Sent: Wednesday, January 10, 2018 12:03 PM
To: Gillezeau, Rob FIN:EX
Subject: RE: Have a few minutes free / can I drop by to discuss a leg item?

Ya, free now? Or later?

From: Gillezeau, Rob FIN:EX
Sent: Wednesday, January 10, 2018 11:35 AM
To: Lawson, Liam PSSG:EX
Subject: Have a few minutes free / can I drop by to discuss a leg item?

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 11, 2018 4:59 PM
To: Dube, Jonathan FIN:EX
Subject: Quick Chat

Hey Jonathan,

Could you give me a quick call to discuss childcare when you have a sec over the next 24 hours?

Thanks,
Rob

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 11, 2018 12:46 PM
To: McColl, John-Michael JTT:EX; Sali, Meghan JTT:EX
Subject: Are either of you free over the next hour to check in on a film item?

Let me know and I can drop by your office.

Rob Gillezeau

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 11, 2018 11:53 AM
To: Banfield, Elena GCPE:EX
Subject: RE: Lockup room capacity

Much appreciated!

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Banfield, Elena GCPE:EX
Sent: Thursday, January 11, 2018 9:52 AM
To: Gillezeau, Rob FIN:EX
Subject: Re: Lockup room capacity

Hi Rob,

I'll confirm this with the VCC again, but I recall from September that it was about 230 max capacity.

Thanks,
Elena

Sent from my iPhone

On Jan 11, 2018, at 9:44 AM, Gillezeau, Rob FIN:EX <Rob.Gillezeau@gov.bc.ca> wrote:

Hi Elena,

Just a quick question, do you have a sense as to the room capacity for the lockup?

Thanks,
Rob

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 12, 2018 11:57 AM
To: Spilker, Robyn FIN:EX
Subject: FW: Meeting Request | Budget Executive Committee- January 18th

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Welgush, Lindsey GCPE:EX
Sent: Friday, January 12, 2018 11:53 AM
To: Meggs, Geoff PREM:EX; Aaron, Sage PREM:EX; Higgins, Keira PREM:EX; Gillezeau, Rob FIN:EX
Cc: Wong, Tamarra PREM:EX
Subject: Meeting Request | Budget Executive Committee- January 18th

Good morning,

Our office would like to schedule a Budget Executive Committee meeting on Monday, January 18th at 5:00pm. A meeting invite will be sent momentarily.

Please confirm attendance at your earliest convenience.

Requested attendees:

Evan Lloyd
Don Wright
Geoff Meggs
Robb Gibbs
Sage Aaron
Robb Gillezeau

Regards,

Lindsey Welgush | Executive Coordinator
Government Communications and Public Engagement
Lindsey.Welgush@gov.bc.ca
778 698-4798

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 12, 2018 8:40 AM
To: Howlett, Tim GCPE:EX; Spilker, Robyn FIN:EX
Subject: RE: either of you available for quick Q?

Yeah, drop by in the next 20 minutes

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Howlett, Tim GCPE:EX
Sent: Friday, January 12, 2018 8:26 AM
To: Gillezeau, Rob FIN:EX; Spilker, Robyn FIN:EX
Subject: either of you available for quick Q?

Tim Howlett
Issues Manager
Strategic Issues Division, GCPE
250.208.4828

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 15, 2018 2:52 PM
To: Currie, David GCPE:EX; Spilker, Robyn FIN:EX
Subject: RE: DRAFT - SN_Budget 2018 Speech_Feb 20 2018_DR6
Attachments: SN_Budget 2018 Speech_Feb 20 2018_DR6_RS_RG.docx

Hey David –

Here's the initial feedback from Robyn and I. Great job on this!

Rob

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Currie, David GCPE:EX
Sent: Friday, January 12, 2018 6:51 PM
To: Gillezeau, Rob FIN:EX; Spilker, Robyn FIN:EX
Subject: Re: DRAFT - SN_Budget 2018 Speech_Feb 20 2018_DR6

Cheers Rob

----- Original message -----

From: "Gillezeau, Rob FIN:EX" <Rob.Gillezeau@gov.bc.ca>
Date: 2018-01-12 6:10 PM (GMT-08:00)
To: "Currie, David GCPE:EX" <David.Currie@gov.bc.ca>, "Spilker, Robyn FIN:EX" <Robyn.Spilker@gov.bc.ca>
Subject: Re: DRAFT - SN_Budget 2018 Speech_Feb 20 2018_DR6

Thanks David, this is great. I'll give it a read over the weekend.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Currie, David GCPE:EX" <David.Currie@gov.bc.ca>
Date: 2018-01-12 4:57 PM (GMT-08:00)
To: "Spilker, Robyn FIN:EX" <Robyn.Spilker@gov.bc.ca>, "Gillezeau, Rob FIN:EX" <Rob.Gillezeau@gov.bc.ca>
Subject: DRAFT - SN_Budget 2018 Speech_Feb 20 2018_DR6

Robyn, Rob,

A bit of a doozy for a late Friday email, but attached is a draft outline (pg 1) and copy for the budget speech.

As you'll see there is a lot of content still to be drafted.

I'll send you the password on a separate thread.

Welcome your input over the weekend or next week.

Tks,
David

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 15, 2018 4:05 PM
To: Welgush, Lindsey GCPE:EX
Subject: RE: RESCHEDULING | Child Care Comm Strategy

The only time that Finance is available is Thursday at 1pm.

Thanks,
Rob

Rob Gillezeau

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Welgush, Lindsey GCPE:EX
Sent: Monday, January 15, 2018 4:04 PM
To: Massey, Christine MCF:EX; LeGuilloux, Marg GCPE:EX; Holmwood, Jen PREM:EX; Oreck, Mira PREM:EX; Johnston, Karen GCPE:EX; Gunn, Paula MCF:EX; Sharma, Niki MCF:EX; Gillezeau, Rob FIN:EX; Robinson, Jon PREM:EX; Jones, JJ GCPE:EX
Cc: Tran, Kim C (Victoria) MCF:EX
Subject: RESCHEDULING | Child Care Comm Strategy
Importance: High

Good afternoon,

In order to accommodate the Caucus Staff meeting, I would like to propose a new time for the group to meet weekly. Please indicate your availability from the dates below at your earliest convenience:

- Wednesday at 2:00pm;
- Thursday at 1:00pm; or,
- Thursday at 3:00pm.

Regards,

Lindsey Welgush | Executive Coordinator

Government Communications and Public Engagement
Lindsey.Welgush@gov.bc.ca
778 698-4798

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 16, 2018 3:31 PM
To: Flanagan, Paul FIN:EX
Subject: Please give me a ring

Importance: High

Rob Gillezeau

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 16, 2018 12:09 PM
To: Spilker, Robyn FIN:EX
Subject: RE: FOR APPROVAL: Q3 Quarterly Proactive Release of Minister James's Travel Receipts

No flags on my end

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Spilker, Robyn FIN:EX
Sent: Monday, January 15, 2018 3:37 PM
To: Gillezeau, Rob FIN:EX
Subject: FW: FOR APPROVAL: Q3 Quarterly Proactive Release of Minister James's Travel Receipts

Hi Rob,

I'm good with the revised package. Heidi has reviewed it too. Does it look good to you? Anything else you'd like to see severed?

Thanks,
R.

From: Janke, Debra FIN:EX
Sent: Monday, January 15, 2018 12:08 PM
To: Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX
Cc: Reid, Heidi FIN:EX
Subject: RE: FOR APPROVAL: Q3 Quarterly Proactive Release of Minister James's Travel Receipts

Hi Robyn,

I have redlined the Ministers personal address on pages 7 and 23 (Q3 package attached).

Please approve the Q3 package if all of the corrections are complete.

Thanks.
Debra

From: Spilker, Robyn FIN:EX
Sent: Monday, January 15, 2018 10:51 AM
To: Janke, Debra FIN:EX; Gillezeau, Rob FIN:EX
Cc: Reid, Heidi FIN:EX
Subject: RE: FOR APPROVAL: Q3 Quarterly Proactive Release of Minister James's Travel Receipts

Hi Debra,

On page 7 and page 23, Minister James' personal address s.22
have her address severed?

appears on the cab receipt. Is it possible to

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Janke, Debra FIN:EX
Sent: Saturday, January 6, 2018 11:39 AM
To: Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX
Cc: Reid, Heidi FIN:EX
Subject: FOR APPROVAL: Q3 Quarterly Proactive Release of Minister James's Travel Receipts
Importance: High

Hello,

Enclosed please find the Minister's Quarterly Travel receipts package and a Quarterly Report that will be proactively released the last day of the month. The package requires your approval. **Please send your approval to Debra Janke by the 22nd day of the month so we are able to remove the redacted data and submit to the Information Access Office for posting.**

Please share this package with your GCPE contact within 1 business day.

Note: the first two months have already been sent to you for review. The December transactions start on page 33 of the PDF.

Please advise asap if there are any items that require resolution/correction.

Thank you and please give me a call if you have any questions.

Debra

Debra Janke
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: 778 698-8564 Fax: (250) 356-7326
Email: Debra.Janke@gov.bc.ca
Website: <http://www.min.fin.gov.bc.ca>
Serving all Ministers' Offices and the Office of the Premier

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 17, 2018 3:25 PM
To: McColl, John-Michael JTT:EX
Subject: Can you give me a ring today after 5pm?

Sent from my Samsung Galaxy smartphone.

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 17, 2018 1:39 PM
To: Reid, Heidi FIN:EX
Subject: Fyi

15 minute meeting with lori no longer needed

Sent from my Samsung Galaxy smartphone.

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 17, 2018 10:54 AM
To: Flanagan, Paul FIN:EX
Subject: Re:

Let's discuss over the phone

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Flanagan, Paul FIN:EX" <Paul.Flanagan@gov.bc.ca>
Date: 2018-01-17 10:53 AM (GMT-08:00)
To: "Gillezeau, Rob FIN:EX" <Rob.Gillezeau@gov.bc.ca>
Subject:

Are you going to the film meeting tomorrow?

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 18, 2018 9:45 AM
To: Manak, Nicky FIN:EX; Spilker, Robyn FIN:EX
Subject: RE: meetings

That's fine on our end. If anything substantial does change outside of regular quarterly reporting do please flag it with us.

Thanks,
Rob


Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Manak, Nicky FIN:EX
Sent: Thursday, January 18, 2018 9:44 AM
To: Gillezeau, Rob FIN:EX; Spilker, Robyn FIN:EX
Subject: meetings

Hello,
Do you think we should make our meetings quarterly now? Your forecast does not have any significant changes from the previous forecast and there are no issues. We don't have any new information to pass on from our end. Please let me know and I will reschedule for every 3 months if that works for you.

Nicky Manak

Budget Analyst
Corporate Services Division
Ministry of Finance
(Hours: Wed 8-11:30; Thurs/Fri 8-3:30)

 778 698 8593

Providing services to the Ministry of Finance, Public Service Agency
and the Office of the Premier



Please consider the environment before printing this email.

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 18, 2018 5:29 PM
To: Clark, Layne PREM:EX
Subject: Accepted: HOLD: HR Training

When: Feb 6, 2018 1:00:00 PM

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 19, 2018 4:54 PM
To: Manton, Kim FIN:EX; Spilker, Robyn FIN:EX
Subject: RE: Time to meet?

Hi Kim,

Apologies for the delay. It looks like we can make Monday at 8:30am work over here. Does that work on your end?

Thanks!

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Manton, Kim FIN:EX
Sent: Friday, January 19, 2018 3:41 PM
To: Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX
Subject: FW: Time to meet?

Hi,

HAPPY FRIDAY!

I know that you are both really busy but wanted to nudge you again about a meeting or a call next week. If Monday and Tuesday are out can we find some time on Wednesday?

Thanks,
Kim

From: Manton, Kim FIN:EX
Sent: Thursday, January 18, 2018 2:25 PM
To: Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX
Subject: Time to meet?

Hi Rob and Robyn,

I hope you are both having a good day.

I took a look at MCJ's calendar on Monday and see that she has a really busy day so, unsure if you both will have the time to meet with me. If you do have a time that works on Monday can you let me know and I will get it into your calendars. If you don't have time could we arrange a call on Tuesday?

I look forward to hearing from you.

Kim Manton

Executive Assistant to Hon. Carole James

Deputy Premier and Minister of Finance

Cell: 250-888-5930

Email: Kim.Manton@gov.bc.ca

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 19, 2018 10:59 AM
To: Christensen, Suzanne PREM:EX
Subject: Accepted: HWG - Throne Speech/Budget Meeting

When: Jan 23, 2018 9:00:00 AM

Where: Room 406-617 Government Street

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 19, 2018 9:30 AM
To: Devereux, Rick GCPE:EX
Subject: FW: BC Chamber Cabinet Minister Breakfast Series - Speaker Invite
Attachments: BCCC_MinJamesBreakfast_Jan2018 - Final.pdf

FYI.

Rob Gillezeau

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Dan Baxter [mailto:dbaxter@bcchamber.org]
Sent: Thursday, January 18, 2018 2:23 PM
To: Gillezeau, Rob FIN:EX
Cc: Reid, Heidi FIN:EX
Subject: FW: BC Chamber Cabinet Minister Breakfast Series - Speaker Invite

Hi Rob,

Happy New Year! I want to quickly flag the attached invite for Minister James to speak at our Cabinet Minister Breakfast Series in mid to late-March. As I mentioned below, the BC Chamber is happy to host the breakfast outside Vancouver if the Minister wants to speak to slightly different audience. We did this for Minister Ralston when we held a Breakfast Series event in Surrey. It was very successful.

Please do let me know if any of the proposed dates work for the Minister, then maybe we can chat venue location.

Cheers,
Dan

From: Dan Baxter
Sent: January-18-18 2:09 PM
To: 'FIN.Minister@gov.bc.ca' <FIN.Minister@gov.bc.ca>
Subject: BC Chamber Cabinet Minister Breakfast Series - Speaker Invite

Minister James,

On behalf of Mr. Val Litwin, President and CEO of the BC Chamber of Commerce, please find attached an invitation to speak at the BC Chamber's Cabinet Minister Breakfast Series either Friday, March 16 or a day between March 20-22. Of course, we would be happy to consider another morning that works better for you. If it interests you, we'd happy to host the breakfast somewhere in the Metro Vancouver area for a slightly different audience.

If your office has any question, please feel free to have them contact me.

Best regards,

Dan Baxter

Director of Policy Development, Government & Stakeholder Relations

604.638.8116 | dbaxter@bcchamber.org | www.bcchamber.org



Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 23, 2018 11:02 AM
To: Reid, Heidi FIN:EX
Cc: Spilker, Robyn FIN:EX
Subject: FW: Meeting Request

Hey Heidi,

Could you work with Matt to arrange this meeting?

Thanks,
Rob

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Clark, Layne PREM:EX
Sent: Tuesday, January 23, 2018 10:52 AM
To: LP Senior Ministerial Assistants
Cc: Meggs, Geoff PREM:EX; Hannah, Matt GCPE:EX; Wright, Don J. PREM:EX
Subject: Meeting Request

Hi Everyone,

On behalf of the Chief of Staff, it is requested that you set up a 1-on-1 meeting with your Minister and the Director of Issues Management, Matt Hannah. This meeting will be a check-in on how issues management can continue to support them and help them prepare for the upcoming session.

If you have any questions, you can call Matt or myself directly.

Thanks,

Layne

Layne Clark
Director of Liaison and Coordination
Premier's Office
P: 250-356-0273 | C: 250-818-5583 | E: layne.clark@gov.bc.ca

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 23, 2018 3:08 PM
To: Squance, Leah SDPR:EX
Subject: RE: Note

Great!

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Squance, Leah SDPR:EX
Sent: Tuesday, January 23, 2018 3:01 PM
To: Gillezeau, Rob FIN:EX
Subject: FW: Note

Looks like we are okay.

From: Matthen, Sheila GCPE:EX
Sent: Tuesday, January 23, 2018 2:31 PM
To: Squance, Leah SDPR:EX
Subject: Note

Hi Leah,

Take a look at the attached note, and give me a call if we need to chat further!

In sol,

Sheila Matthen
Issues Management | 250-893-5218

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 23, 2018 3:31 PM
To: Aaron, Sage PREM:EX
Cc: Spilker, Robyn FIN:EX
Subject: Call

Can you give Robyn or I a ring on Airbnb when you've got a sec?

Thanks!

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 23, 2018 6:43 PM
To: Dale Jackaman
Subject: RE: Seats at the Ledge for the Budget speech

Thanks for the email Dale. I'll pass this onto the folks handling this. Feel free to give me a ring to discuss further.

Best,
Rob

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Dale Jackaman [mailto:dale@amuleta.com]
Sent: Tuesday, January 23, 2018 2:52 PM
To: Gillezeau, Rob FIN:EX
Subject: Seats at the Ledge for the Budget speech

Hi Rob,

I left you a voice mail as well.

The Richmond Chamber of Commerce is looking for a dozen reserved seats for a contingent to fly over the day of Carol's budget speech. I'll be one of them.

Can you handle or send this request off to whoever does?

Thank you muchly.

Helping out in Richmond where I can.

Dale

Mr. Dale Jackaman
President
AMULETA™ - Security and Investigations
604-230-8114 dale@amuleta.com
amuleta.com



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Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 20, 2018 10:16 AM
To: Spilker, Robyn FIN:EX
Subject: Accepted: Rob, Kim and Robyn

When: Jan 22, 2018 8:30:00 AM

Where: 153

Gillezeau, Rob FIN:EX

Subject: Fwd: Budget Product
Location: GCPE R 617 Government Street, N404, Board Room 1 (Seats 26 people) GCPE:EX
Start: Thu 2018-01-25 1:30 PM
End: Thu 2018-01-25 2:30 PM
Show Time As: Tentative
Recurrence: (none)
Organizer: Lloyd, Evan GCPE:EX

Sent from my Samsung Galaxy smartphone.

When: Jan 25, 2018 1:30:00 PM Where: GCPE R 617 Government Street, N404, Board Room 1 (Seats 26 people)
GCPE:EX

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 24, 2018 3:17 PM
To: Frampton, Caelie ENV:EX
Subject: Got 5 minutes to check in before our ministers meet?

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 24, 2018 12:14 PM
To: Michell, Jennifer FIN:EX; Spilker, Robyn FIN:EX
Subject: RE:s.12

We have, thanks for passing it on!

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Michell, Jennifer FIN:EX
Sent: Wednesday, January 24, 2018 12:13 PM
To: Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX
Subject: FW:s.12
Importance: High

Understand you have been speaking with Jon Dube about this.

Jennifer Michell
Director, Executive Operations & Strategic Initiatives
Office of the Deputy Minister | Ministry of Finance

From: Dube, Jonathan FIN:EX
Sent: Wednesday, January 24, 2018 11:52 AM
To: Galbraith, David J FIN:EX; Wanamaker, Lori FIN:EX
Cc: Michell, Jennifer FIN:EX
Subject: s.12
Importance: High

Here are the materials re: s.12 for MCJ consideration. Approval is required in order to minute out the Chair's decision tomorrow at the TB meeting. MO is aware that this item is coming today. Happy to discuss. Thank you.

Regards,

Jonathan Dubé
Executive Director
Treasury Board Staff
Ministry of Finance
Tel: 250-356-5900 | Mobile: 250-507-2327 | Fax: 250-356-7624
E-mail: Jonathan.Dube@gov.bc.ca

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Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 24, 2018 10:31 AM
To: FIN FSA MIN OFF FIN:EX
Cc: Janke, Debra FIN:EX
Subject: FW: BANK OF MONTREAL (MASTERCARD) HREIDS.17 03DEC17 \$286.25
Attachments: HREIDS.17 03DEC17 - BMO.pdf; HREIDS.17 03DEC17 - BMO.xlsm

Hi,

The following reconciliation is approved.

Best,
Rob

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Reid, Heidi FIN:EX
Sent: Wednesday, January 24, 2018 9:59 AM
To: Gillezeau, Rob FIN:EX
Subject: RE: BANK OF MONTREAL (MASTERCARD) HREIDS.17 03DEC17 \$286.25

Okay...that's bizarre as the one I've attached again is one in the same!

From: Reid, Heidi FIN:EX
Sent: Friday, January 12, 2018 3:57 PM
To: Gillezeau, Rob FIN:EX
Cc: Spilker, Robyn FIN:EX
Subject: BANK OF MONTREAL (MASTERCARD) HREIDS.17 03DEC17 \$286.25

The attached register package is complete, with register (all descriptions, account coding and taxes entered), receipts and forms attached.

Please forward your approval, along with the transaction package to accounts payable for Oracle entry.

Rob,

Needs to be forwarded once approved to FINFSAMINOFF@gov.bc.ca

and also, could you please cc Debra Janke in Finance Debra.Janke@gov.bc.ca

Thanks...Heidi

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 24, 2018 10:11 AM
To: Zoeller, Sonja GCPE:EX; Spilker, Robyn FIN:EX; Henry, Molly FIN:EX; Reid, Heidi FIN:EX
Cc: Currie, David GCPE:EX
Subject: RE: Budget logistics - MO responsibilities

Much appreciated Sonja.

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Zoeller, Sonja GCPE:EX
Sent: Wednesday, January 24, 2018 10:10 AM
To: Gillezeau, Rob FIN:EX; Spilker, Robyn FIN:EX; Henry, Molly FIN:EX; Reid, Heidi FIN:EX
Cc: Currie, David GCPE:EX
Subject: Budget logistics - MO responsibilities

Good morning,

Sharing this document with you that outlines some of the tasks for budget your office is responsible for.

From talking with Heidi, I think many of these are in progress already but this may be a handy reference.

Thanks,

Sonja Zoeller
Communications Manager
Ministry of Finance
Direct: 250-387-1248
Cell: 250-812-6844

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Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 24, 2018 10:00 AM
To: Reid, Heidi FIN:EX
Subject: RE: BANK OF MONTREAL (MASTERCARD) HREID s.17 03DEC17 \$286.25

Thanks! This one works and the file size is 80x as large!

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Reid, Heidi FIN:EX
Sent: Wednesday, January 24, 2018 9:59 AM
To: Gillezeau, Rob FIN:EX
Subject: RE: BANK OF MONTREAL (MASTERCARD) HREID s.17 03DEC17 \$286.25

Okay...that's bizarre as the one I've attached again is one in the same!

From: Reid, Heidi FIN:EX
Sent: Friday, January 12, 2018 3:57 PM
To: Gillezeau, Rob FIN:EX
Cc: Spilker, Robyn FIN:EX
Subject: BANK OF MONTREAL (MASTERCARD) HREID s.17 03DEC17 \$286.25

The attached register package is complete, with register (all descriptions, account coding and taxes entered), receipts and forms attached.

Please forward your approval, along with the transaction package to accounts payable for Oracle entry.

Rob,

Needs to be forwarded once approved to FINFSAMINOFF@gov.bc.ca

and also, could you please cc Debra Janke in Finance Debra.Janke@gov.bc.ca

Thanks...Heidi

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 24, 2018 9:46 AM
To: Reid, Heidi FIN:EX
Subject: RE: BANK OF MONTREAL (MASTERCARD) HREIDS.17 03DEC17 \$286.25

Hi Heidi,

Apologies for the delay on this. The .pdf appears to be showing up blank, are you sure that the right file is attached?

Thanks!
Rob

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Reid, Heidi FIN:EX
Sent: Friday, January 12, 2018 3:57 PM
To: Gillezeau, Rob FIN:EX
Cc: Spilker, Robyn FIN:EX
Subject: BANK OF MONTREAL (MASTERCARD) HREIDS.17 03DEC17 \$286.25

The attached register package is complete, with register (all descriptions, account coding and taxes entered), receipts and forms attached.

Please forward your approval, along with the transaction package to accounts payable for Oracle entry.

Rob,

Needs to be forwarded once approved to FINFSAMINOFF@gov.bc.ca

and also, could you please cc Debra Janke in Finance Debra.Janke@gov.bc.ca

Thanks...Heidi

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 25, 2018 4:48 PM
To: Wanamaker, Lori FIN:EX
Subject: Accepted: DM/MA meeting

When: Jan 26, 2018 3:30:00 PM

Where: Lori's Office

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 25, 2018 4:15 PM
To: Flanagan, Paul FIN:EX
Subject: Could you give me a ring?

Importance: High

Thanks

Rob Gillezeau

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 25, 2018 6:46 PM
To: Flanagan, Paul FIN:EX
Subject: RE: Could you give me a ring?

No need for a call at this point. Thanks!

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Gillezeau, Rob FIN:EX
Sent: Thursday, January 25, 2018 4:15 PM
To: Flanagan, Paul FIN:EX
Subject: Could you give me a ring?
Importance: High

Thanks

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 26, 2018 9:38 AM
To: Reid, Heidi FIN:EX; Spilker, Robyn FIN:EX
Subject: RE: Monthly PCard limit review

Hey Heidi,

s.13

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Reid, Heidi FIN:EX
Sent: Friday, January 26, 2018 9:21 AM
To: Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX
Subject: FW: Monthly PCard limit review

See the note below from our Financial Branch person.

s.13

heidi

From: Cleaver, Sheila C FIN:EX
Sent: Thursday, January 25, 2018 11:42 AM
To: Reid, Heidi FIN:EX
Subject: Monthly PCard limit review

Hi Heidi,

The Core Policy & Procedures Manual has been updated regarding the "Monthly Limits" on BMO purchase cards. Monthly Limits above \$10,000.00 require an additional approval. You currently have a monthly limit of \$25,000.00 on your card.

Please discuss with your Expense Authority (EA) and reply to me by **Friday, Feb 2nd** to advise if you require this higher limit you currently have or if it should be reduced. Also, cc: your EA when replying.

You can log into BMO Details online, click on the Statement tab to view all of your previous statements. This will give you an idea of how much you normally spend each month.

Also, please keep in mind that you use this card to purchase all of the airfare for your office including international travel.

If you do require a monthly limit above \$10,000, I will follow-up with Procurement Svs Branch for this additional approval, nothing further is required from your area.

I've included the link to the section in the Manual if you or your EA would like to review.

<https://www2.gov.bc.ca/gov/content/governments/policies-for-government/core-policy>

- Under Procedures – E. Special Types of Disbursements
- Click on E.6 Purchasing Card
- Click on Core Policy 4.3.19 – Purchasing Card #2 Transaction and Monthly Limit

Transaction and monthly limits above \$10,000 require the additional approval of Procurement Services Branch, Shared Services BC

Thank You.

Sheila Cleaver

Corporate CardCoordinator-Purchase Card/Travel Card/BTA
Min of Finance, Minister's Offices and the Office of the Premier
3rd Fl. 617 Government St. Victoria, BC V8W 9V1
Phone# (778) 698-8586

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 26, 2018 5:30 PM
To: Sanford, Donna L GCPE:EX
Subject: Meeting Next Week

Hey Donna –

Could we work to schedule a meeting early next week to check in on i) the lockup and ii) the budget document / process?

Thanks!
Rob

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 26, 2018 11:46 AM
To: Reid, Heidi FIN:EX
Cc: Spilker, Robyn FIN:EX; Henry, Molly FIN:EX
Subject: FW: Canadian Home Builders' Association of BC
Attachments: Victoria Reception Invitation - Hon. Carole James.pdf

Rob Gillezeau

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Alycia Coulter [mailto:alycia@chbabbc.org]
Sent: Friday, January 26, 2018 11:34 AM
To: Gillezeau, Rob FIN:EX; 'Neil Moody'
Subject: RE: Canadian Home Builders' Association of BC

Hi Rob,

Please find attached a formal invitation, with time and venue details, for Minister James to attend the CHBA BC Victoria reception in March. Should you have any additional questions about the reception, please let me know.

Best regards,

Alycia Coulter
Manager, Government and Public Relations

Canadian Home Builders' Association of BC
400-6400 Roberts Street, Burnaby, BC V5G 4C9
t. [604-432-7112](tel:604-432-7112) ext. 302
www.chbabbc.org
[Twitter](#) | [Facebook](#)



From: Gillezeau, Rob FIN:EX [mailto:Rob.Gillezeau@gov.bc.ca]
Sent: January 10, 2018 3:59 PM
To: 'Neil Moody' <neilmoody@chbabbc.org>
Cc: 'CHBA BC President - Lynn Harrison' <harrisonmarketing@shaw.ca>; 'Gov't Relations Committee Chair Ron Rapp'

<rrapp@mstarhomes.com>; 'Alycia Coulter' <alycia@chbabbc.org>

Subject: RE: Canadian Home Builders' Association of BC

Thanks so much Neil. We look forward to continued discussions going forward and we will let you know as soon as possible as to the Minister's ability to attend the reception.

Best,
Rob

Rob Gillezeau

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Neil Moody [mailto:neilmood@chbabbc.org]

Sent: Wednesday, January 10, 2018 3:28 PM

To: Gillezeau, Rob FIN:EX

Cc: CHBA BC President - Lynn Harrison; Gov't Relations Committee Chair Ron Rapp; Alycia Coulter

Subject: Canadian Home Builders' Association of BC

Rob,

Thank you very much for your time yesterday to me with Lynn, Ron and me. It provided a good opportunity for us to learn of your openness and willingness to work with our industry which is very much appreciated. Please do not hesitate to contact us should you have any further questions or need clarification on our recommendation of a home renovation tax credit for energy retrofits that helps to curb the escalation of the underground economy and loss of government revenue while providing for additional consumer protection at all levels of home ownership.

As mentioned yesterday, we invite the Honourable Carol James, Minister of Finance to attend our reception in Victoria at the Empress Hotel on Monday, March 19, 2018 in the early evening. We can provide an opportunity for the minister to provide remarks at the reception. We expect to have in attendance a number of members from regions throughout the province in addition to many local Victoria builders.

We will as requested, provide you with feedback we receive on implications to the housing industry regarding the implementation of the new OSFI rules and look forward to continued dialogue and consultation with the Ministry of Finance.

Regards,

Neil Moody
CEO



400-6400 Roberts Street
Burnaby, BC V5G 4C9
t. 604-432-7112 ext. 304
www.chbabbc.org

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 26, 2018 11:45 AM
To: 'Alycia Coulter'; 'Neil Moody'
Subject: RE: Canadian Home Builders' Association of BC

Much appreciated Alycia.

Best,
Rob

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Alycia Coulter [mailto:alycia@chbabc.org]
Sent: Friday, January 26, 2018 11:34 AM
To: Gillezeau, Rob FIN:EX; 'Neil Moody'
Subject: RE: Canadian Home Builders' Association of BC

Hi Rob,

Please find attached a formal invitation, with time and venue details, for Minister James to attend the CHBA BC Victoria reception in March. Should you have any additional questions about the reception, please let me know.

Best regards,

Alycia Coulter
Manager, Government and Public Relations

Canadian Home Builders' Association of BC
400-6400 Roberts Street, Burnaby, BC V5G 4C9
t. [604-432-7112](tel:604-432-7112) ext. 302
www.chbabc.org
[Twitter](#) | [Facebook](#)



The Voice of the Residential Construction Industry in BC

From: Gillezeau, Rob FIN:EX [mailto:Rob.Gillezeau@gov.bc.ca]
Sent: January 10, 2018 3:59 PM
To: 'Neil Moody' <neilmood@chbabc.org>
Cc: 'CHBA BC President - Lynn Harrison' <harrisonmarketing@shaw.ca>; 'Gov't Relations Committee Chair Ron Rapp'

<rrapp@mstarhomes.com>; 'Alycia Coulter' <alycia@chbabc.org>

Subject: RE: Canadian Home Builders' Association of BC

Thanks so much Neil. We look forward to continued discussions going forward and we will let you know as soon as possible as to the Minister's ability to attend the reception.

Best,
Rob

Rob Gillezeau

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Neil Moody [mailto:neilmoody@chbabc.org]

Sent: Wednesday, January 10, 2018 3:28 PM

To: Gillezeau, Rob FIN:EX

Cc: CHBA BC President - Lynn Harrison; Gov't Relations Committee Chair Ron Rapp; Alycia Coulter

Subject: Canadian Home Builders' Association of BC

Rob,

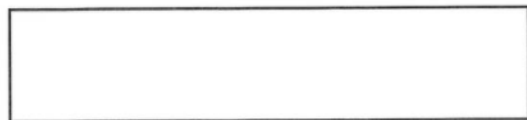
Thank you very much for your time yesterday to me with Lynn, Ron and me. It provided a good opportunity for us to learn of your openness and willingness to work with our industry which is very much appreciated. Please do not hesitate to contact us should you have any further questions or need clarification on our recommendation of a home renovation tax credit for energy retrofits that helps to curb the escalation of the underground economy and loss of government revenue while providing for additional consumer protection at all levels of home ownership.

As mentioned yesterday, we invite the Honourable Carol James, Minister of Finance to attend our reception in Victoria at the Empress Hotel on Monday, March 19, 2018 in the early evening. We can provide an opportunity for the minister to provide remarks at the reception. We expect to have in attendance a number of members from regions throughout the province in addition to many local Victoria builders.

We will as requested, provide you with feedback we receive on implications to the housing industry regarding the implementation of the new OSFI rules and look forward to continued dialogue and consultation with the Ministry of Finance.

Regards,

Neil Moody
CEO



400-6400 Roberts Street
Burnaby, BC V5G 4C9
t. 604-432-7112 ext. 304
www.chbabc.org

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 26, 2018 11:42 AM
To: Michell, Jennifer FIN:EX; Spilker, Robyn FIN:EX
Subject: RE: Budget Day dinner..Feb 22, 2018

s.22

Rob Gillezeau

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Michell, Jennifer FIN:EX
Sent: Friday, January 26, 2018 11:35 AM
To: Spilker, Robyn FIN:EX
Cc: Gillezeau, Rob FIN:EX
Subject: RE: Budget Day dinner..Feb 22, 2018

Oh great! Do either of you have any dietary restrictions?

Jennifer Michell

Director, Executive Operations & Strategic Initiatives
Office of the Deputy Minister | Ministry of Finance

From: Spilker, Robyn FIN:EX
Sent: Friday, January 26, 2018 11:34 AM
To: Michell, Jennifer FIN:EX; Gillezeau, Rob FIN:EX
Subject: RE: Budget Day dinner..Feb 22, 2018

We should both be there. Thanks for making it work.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Michell, Jennifer FIN:EX
Sent: Thursday, January 25, 2018 11:32 AM
To: Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX
Subject: RE: Budget Day dinner..Feb 22, 2018

Program has advised that if that is your request then yes that would be an option. They are currently at capacity with the invitees, but if both of you should be there then they are happy to accommodate.

Jennifer Michell

Director, Executive Operations & Strategic Initiatives
Office of the Deputy Minister | Ministry of Finance

From: Spilker, Robyn FIN:EX
Sent: Thursday, January 25, 2018 11:18 AM

To: Michell, Jennifer FIN:EX; Gillezeau, Rob FIN:EX
Subject: RE: Budget Day dinner..Feb 22, 2018

Hi Jen,

s.22

Is both of us attending an option?

Tks,

R.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Michell, Jennifer FIN:EX
Sent: Thursday, January 25, 2018 11:09 AM
To: Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX
Subject: Budget Day dinner..Feb 22, 2018

Can you please confirm the name of the person accompanying the minister for the dinner?

Right now program has it listed as Robyn

Please also confirm if there are any dietary restrictions for the Minister and the MA attending.

Thanks very much

Jennifer Michell

Director, Executive Operations & Strategic Initiatives
Office of the Deputy Minister | Ministry of Finance
Tel. 250-356-6696 | Email: Jennifer.Michell@gov.bc.ca

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 31, 2018 5:38 PM
To: Flanagan, Paul FIN:EX
Subject: Call

Hey Paul –

I've got an Airbnb update that I can pass on over the phone whenever you're free.

Rob

Rob Gillezeau

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 31, 2018 5:45 PM
To: Spilker, Robyn FIN:EX
Subject: RE: February 20, 2018 - Budget Day, Members/Ministers Invite

To: LP Administrative Coordinators; LP Support Staff; LP Legislative Assistants

Good afternoon,

Government MLAs/Ministers have been allotted one (1) seat each for guests to sit in the House on Budget Day, Tuesday, February 20, 2018. Additional tickets will be given to the Opposition Leader's office, the Third Party Leader's office, and the Government Caucus whip to distribute as they see fit.

Please provide the name of the guest your Minister/Member has confirmed will be attending to the Office of the Minister of Finance. Seats are assigned by name and "no shows" or placeholder names generate a real challenge on Budget Day. All guests that will be seated on the floor in the House must wear business attire.

Please submit the name of your guest no later than **Wednesday, February 7, 2018** to Heidi.Reid@gov.bc.ca.

Assigned tickets will be available for pick up by the guest beginning at 11AM on Budget Day in the Rattenbury Room (139). For security reasons the building will be on lockdown. Guests should enter through the front main doors of the Buildings.

Guests must pick up tickets by 1:00PM at the latest and be seated before Question Period, which starts at 1:30PM. Late arrivals cannot be guaranteed seats.

Budget packages will be available in the Rattenbury Room after the Budget speech is delivered until 4pm.

Also, there will be a reception immediately following adjournment of the House in the Lower Rotunda on the main floor of the Buildings that everyone is welcome to attend.

Requests for extra tickets: If your additional ticket request cannot be accommodated by your caucus leadership, you can request to be on a waiting list at the Minister of Finance's office. Additional tickets cannot be promised until all the RSVPs are in and we have a sense of final numbers. ~~If there are extra tickets, they will be distributed on a first come, first served basis.~~

Please let us know if a guest has special needs that should be noted so that seating arrangements can be made accordingly.

Thank you

Rob Gillezeau
Senior Ministerial Assistant
Minister of Finance and Deputy Premier

From: Spilker, Robyn FIN:EX
Sent: Wednesday, January 31, 2018 5:12 PM
To: Gillezeau, Rob FIN:EX
Subject: FW: February 20, 2018 - Budget Day, Members/Ministers Invite

For review

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

To: LP Administrative Coordinators; LP Support Staff; LP Legislative Assistants

Good afternoon,

Government MLAs/Ministers have been allotted one (1) seat each for guests to sit in the House on Budget Day, Tuesday, February 20, 2018. Additional tickets will be given to the Opposition Leader's office, the Third Party Leader's office, and the Government Caucus whip to distribute as they see fit.

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Please let us know if a guest has special needs that should be noted so that seating arrangements can be made accordingly.

Thank you

Heidi Reid

Administrative Coordinator to the

Honourable Carole James

Minister of Finance and Deputy Premier

Phone: 250-387-3751

E-mail: Heidi.Reid@gov.bc.ca

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 31, 2018 2:56 PM
To: Leonard, Jessica FIN:EX
Subject: RE: Please Call Susan from Premiers Office

k

Rob Gillezeau

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Leonard, Jessica FIN:EX
Sent: Wednesday, January 31, 2018 2:48 PM
To: Gillezeau, Rob FIN:EX
Subject: Please Call Susan from Premiers Office

Hi Rob,

Susan called looking to follow-up on a convo you had Friday. She would like to swing by the office quickly to chat. Her number is 250-387-3570. She said it isn't extremely urgent but she would like to speak with you today if possible.

Thanks,
Jess

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 31, 2018 1:37 PM
To: Henry, Molly FIN:EX
Subject: Mira needs the list

What's the eta?

Sent from my Samsung Galaxy smartphone.

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 31, 2018 12:40 PM
To: Henry, Molly FIN:EX
Subject: Re: Print

Thanks!

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Henry, Molly FIN:EX" <Molly.Henry@gov.bc.ca>
Date: 2018-01-31 12:40 PM (GMT-08:00)
To: "Gillezeau, Rob FIN:EX" <Rob.Gillezeau@gov.bc.ca>
Subject: Re: Print

s.22 will do when I'm back in 5

On Jan 31, 2018, at 12:38 PM, Gillezeau, Rob FIN:EX <Rob.Gillezeau@gov.bc.ca> wrote:

Hey, could you print the current lockup list up for me? Thanks!

Sent from my Samsung Galaxy smartphone.

Gillezeau, Rob FIN:EX

From: Gillezeau, Rob FIN:EX
Sent: January 31, 2018 12:01 PM
To: Leonard, Jessica FIN:EX
Subject: RE: Call from Paul Flanagan

Will do

Rob Gillezeau

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Leonard, Jessica FIN:EX
Sent: Wednesday, January 31, 2018 11:59 AM
To: Gillezeau, Rob FIN:EX
Subject: Call from Paul Flanagan

Hi Rob,
Paul just called for you. Please call him when you have an opportunity @ 778-698-5828

Thanks,
Jess

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 8, 2018 10:03 AM
To: 'Dean, Mitzi'
Cc: Reid, Heidi FIN:EX; Gillezeau, Rob FIN:EX
Subject: RE: Treasury Board meetings January

Hi Mitzi,

Thanks for your note. s.22
part in TB remotely.

I've copied Heidi Reid who processes requests for leave and requests to take

Happy 2018!
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Dean, Mitzi s.17
Sent: Wednesday, January 3, 2018 10:26 AM
To: Spilker, Robyn FIN:EX
Subject: Treasury Board meetings January

Hi Robyn

Hope that you had a good break.

Just a note to let you know that s.22
already alerted Carole to this possibility. s.22

I will be joining TB on Jan 18th by phone. I've
will be present on 25th for the next TB meeting.

Please send me any dial in details. Thanks for your help.

Mitzi Dean | MLA | Esquimalt-Metchosin
Legislative Office: 250.387.3655 | Mitzi.Dean.MLA@leg.bc.ca

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 11, 2018 10:37 AM
To: Leonard, Jessica FIN:EX
Subject: RE: Message from B. Sundin

Thanks Jess! Could you schedule a 15min call for Brooke and I next week?

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Leonard, Jessica FIN:EX
Sent: Thursday, January 4, 2018 4:02 PM
To: Spilker, Robyn FIN:EX
Subject: Message from B. Sundin

Hi Robyn,

Happy New Year!

Brooke Sundin 604-888-0608 called requesting to speak with you regarding a follow up to your meeting with him about infrastructure projects.s.22

s.22

Cheers,
Jess

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Spilker, Robyn FIN:EX

From: Michell, Jennifer FIN:EX
Sent: January 11, 2018 4:04 PM
To: Spilker, Robyn FIN:EX
Subject: RE: Inquiry of a deposit from Province of BC
Attachments: Scan_20180111.pdf; Inv - Greater Vancouver Water District.pdf

Hi Robyn

MAH has advised that this payment was for two invoices to the Greater Vancouver Water District, for Water Consumption in the University Endowment Lands. MAH attached a copy of each invoice this payment covered. If they have further questions the organization is welcome to contact Amy McAleese, Director Financial Operations with MAH at 778-698-3352

Jennifer Michell

Director, Executive Operations & Strategic Initiatives
Office of the Deputy Minister | Ministry of Finance

From: Spilker, Robyn FIN:EX
Sent: Thursday, January 11, 2018 2:34 PM
To: Michell, Jennifer FIN:EX
Subject: RE: Inquiry of a deposit from Province of BC

Thanks Jen. If there's a contact Sarah Lee should reach out to at MAH for the information, let me know. Once we have a sense of who she should be talking to, we can probably step back and let them work it out.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Michell, Jennifer FIN:EX
Sent: Thursday, January 11, 2018 2:29 PM
To: Spilker, Robyn FIN:EX
Subject: RE: Inquiry of a deposit from Province of BC

Getting closer to having the full details, am just waiting on MAH. Staff in FIN were able to find out that the payment is actually for two invoices which belong to Municipal Affairs and Housing.

I've got an inquiry into MAH to find out more specific information.

Jennifer Michell

Director, Executive Operations & Strategic Initiatives
Office of the Deputy Minister | Ministry of Finance

From: Spilker, Robyn FIN:EX
Sent: Thursday, January 11, 2018 12:59 PM
To: Michell, Jennifer FIN:EX
Subject: FW: Inquiry of a deposit from Province of BC

Hi Jen,

Here's the information I was able to get from Sarah at Metro Vancouver. Hope this helps!

Thanks,
Robyn

From: Sarah Lee [<mailto:Sarah.Lee@metrovanancouver.org>]
Sent: Thursday, January 11, 2018 12:49 PM
To: Spilker, Robyn FIN:EX
Subject: RE: Inquiry of a deposit from Province of BC

Hi Robyn,

The deposit was received via electronic fund transfer (doesn't look like a wire payment).

The description on the bank statement is: **"Service Chargeable , PROVINCE OF B.C PRO/PRO"**

Our legal entities include:

Metro Vancouver Regional District
Greater Vancouver Sewerage and Drainage District
Greater Vancouver Water District
Metro Vancouver Housing Corporation

All four legal entities operate under "Metro Vancouver".

Thanks again for looking into this for us. Much appreciated.

Sarah
778-452-2664

From: Spilker, Robyn FIN:EX [<mailto:Robyn.Spilker@gov.bc.ca>]
Sent: Thursday, January 11, 2018 11:53 AM
To: Sarah Lee <Sarah.Lee@metrovanancouver.org>
Subject: RE: Inquiry of a deposit from Province of BC

Hi again Sarah,

Could you give me a quick call at 5.17 PM when you have a moment? I'm hoping to get some information on the deposit.

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Sarah Lee [<mailto:Sarah.Lee@metrovanancouver.org>]
Sent: Thursday, January 11, 2018 10:02 AM

To: Spilker, Robyn FIN:EX
Subject: RE: Inquiry of a deposit from Province of BC

Will do, thank you so much!

Sarah

From: Spilker, Robyn FIN:EX [<mailto:Robyn.Spilker@gov.bc.ca>]
Sent: Thursday, January 11, 2018 10:01 AM
To: Sarah Lee <Sarah.Lee@metrovanancouver.org>
Subject: RE: Inquiry of a deposit from Province of BC

Hi Sarah,

Thanks for writing. Ministry staff are looking into the situation, and you should hear from them soon. If you haven't heard from Finance staff by Monday please let me know.

Best,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Sarah Lee [<mailto:Sarah.Lee@metrovanancouver.org>]
Sent: Thursday, January 11, 2018 9:06 AM
To: Spilker, Robyn FIN:EX
Subject: Inquiry of a deposit from Province of BC

Hi Robyn,

My name is Sarah. We met back in Oct of last year at a National Bank budget lunch. Hope you had a nice holiday and a Happy New Year!

I was hoping you could direct me to someone or even a general department number who may be able to help us track down a deposit that we received from the Province of BC on December 29, 2017 for \$795,514. There was no payment advice or any other form of notification. No one internally has been able to figure out what this is for. We tried calling the Province of BC many times over the last two weeks and have been transferred to various different lines to no avail. Any suggestion for contact would be much appreciated.

Thank you in advance for your assistance.

Kind Regards,

Sarah

Sarah Lee, CPA, CA
Treasury Manager, Financial Planning & Processes



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Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 11, 2018 4:09 PM
To: 'Sarah Lee'
Subject: FW: Inquiry of a deposit from Province of BC
Attachments: Scan_20180111.pdf; Inv - Greater Vancouver Water District.pdf

Hi Sarah,

I think we've found the answer to your query. The deposit was from the Ministry of Municipal Affairs and Housing. It was for two invoices (attached) to the Greater Vancouver Water District, for Water Consumption in the University Endowment Lands.

If you have further questions please contact Amy McAleese, Director Financial Operations with MAH at 778-698-3352.

Best regards,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Sarah Lee [<mailto:Sarah.Lee@metrovanancouver.org>]
Sent: Thursday, January 11, 2018 12:49 PM
To: Spilker, Robyn FIN:EX
Subject: RE: Inquiry of a deposit from Province of BC

Hi Robyn,

The deposit was received via electronic fund transfer (doesn't look like a wire payment).

The description on the bank statement is: **"Service Chargeable , PROVINCE OF B.C PRO/PRO"**

Our legal entities include:
Metro Vancouver Regional District
Greater Vancouver Sewerage and Drainage District
Greater Vancouver Water District
Metro Vancouver Housing Corporation

All four legal entities operate under "Metro Vancouver".

Thanks again for looking into this for us. Much appreciated.

Sarah
778-452-2664

From: Spilker, Robyn FIN:EX [<mailto:Robyn.Spilker@gov.bc.ca>]
Sent: Thursday, January 11, 2018 11:53 AM
To: Sarah Lee <Sarah.Lee@metrovanancouver.org>
Subject: RE: Inquiry of a deposit from Province of BC

Hi again Sarah,

Could you give me a quick call at s.17 when you have a moment? I'm hoping to get some information on the deposit.

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Sarah Lee [<mailto:Sarah.Lee@metrovanancouver.org>]
Sent: Thursday, January 11, 2018 10:02 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Inquiry of a deposit from Province of BC

Will do, thank you so much!

Sarah

From: Spilker, Robyn FIN:EX [<mailto:Robyn.Spilker@gov.bc.ca>]
Sent: Thursday, January 11, 2018 10:01 AM
To: Sarah Lee <Sarah.Lee@metrovanancouver.org>
Subject: RE: Inquiry of a deposit from Province of BC

Hi Sarah,

Thanks for writing. Ministry staff are looking into the situation, and you should hear from them soon. If you haven't heard from Finance staff by Monday please let me know.

Best,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Sarah Lee [<mailto:Sarah.Lee@metrovanancouver.org>]
Sent: Thursday, January 11, 2018 9:06 AM
To: Spilker, Robyn FIN:EX
Subject: Inquiry of a deposit from Province of BC

Hi Robyn,

My name is Sarah. We met back in Oct of last year at a National Bank budget lunch. Hope you had a nice holiday and a Happy New Year!

I was hoping you could direct me to someone or even a general department number who may be able to help us track down a deposit that we received from the Province of BC on December 29, 2017 for \$795,514. There was no payment advice or any other form of notification. No one internally has been able to figure out what this is for. We tried calling the Province of BC many times over the last two weeks and have been transferred to various different lines to no avail. Any suggestion for contact would be much appreciated.

Thank you in advance for your assistance.

Kind Regards,

Sarah

Sarah Lee, CPA, CA

Treasury Manager, Financial Planning & Processes

Financial Services

t. 778.452.2664



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Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 12, 2018 3:47 PM
To: 'Mike Cunningham'
Cc: Gillezeau, Rob FIN:EX; Leonard, Jessica FIN:EX
Subject: RE: Liz Shorten, Canadian Media Producer's Association - Wed., Jan. 17

Hi Mike,

Thanks for reaching out and happy 2018! We are focused on budget prep and booked Wednesday morning. Senior MA Rob Gillezeau is available for a quick call with Liz sometime next week. Jessica Leonard will work to get it in his calendar.

Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Mike Cunningham [mailto:mike@graphite.ca]
Sent: Friday, January 12, 2018 11:40 AM
To: Spilker, Robyn FIN:EX
Subject: RE: Liz Shorten, Canadian Media Producer's Association - Wed., Jan. 17

Hi Robyn – quick update – it looks like the only time that will work now next Wednesday is 9:00 or 9:30 a.m. as Liz now has a meeting re: their ongoing CRA issue in the afternoon (she can fill you in on the latest on that one as well!). Alternatively – we could look at just doing a phone call on another day – depending on what your schedule is like next week. I imagine you're in the thick of pre-budget prep already! Just let me know what works, thanks!

Mike

From: Mike Cunningham
Sent: January 11, 2018 1:08 PM
To: 'Spilker, Robyn FIN:EX' <Robyn.Spilker@gov.bc.ca>
Subject: Liz Shorten, Canadian Media Producer's Association

Hi Robyn – Happy New Year! I hope you had a great Christmas/New Year and managed to get a bit of down time. I am coordinating a few meetings next week for Liz Shorten (SVP, BC Operations for the Canadian Media Producer's Association – the domestic film/tv sector) and I wanted to see if you might be available to touch base for a quick briefing with Liz next Wednesday, Jan. 17 – late morning or early afternoon are both good options but other times could work as well. Liz is just wanting to touch base in advance of the February budget – she wouldn't need a lot of time – 20-30 minutes perhaps. If you want any further background/details or if there is another day that would work better just let me know. Thanks,

Mike

Mike Cunningham

Principal

GRAPHITE Public Affairs Inc.

C 250-858-5191

T 250-744-7435

mike@graphite.ca

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Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 15, 2018 4:55 PM
To: 'Andrew Wynn-Williams'
Subject: RE: CME Meeting Jan 26

Thanks Andrew, look forward to seeing you then.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Andrew Wynn-Williams [mailto:Andrew.WynnWilliams@cme-mec.ca]
Sent: Monday, January 15, 2018 4:45 PM
To: Spilker, Robyn FIN:EX
Subject: CME Meeting Jan 26

Hi Robyn,

I look forward to seeing you on the afternoon of the 26th.

Please find attached a paper on what we consider the most important taxation issue facing manufacturers today.

Thanks,

Andrew

Andrew Wynn-Williams
Divisional Vice President, BC
Canadian Manufacturers & Exporters

<http://bc.cme-mec.ca/>
Office: 1-604-713-7803
mobile: 1-778-828-8207

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Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 16, 2018 9:51 AM
To: Leonard, Jessica FIN:EX
Subject: RE: Call from BC Trucking Association

Hi Jess,

I keep intending to call Corey, but the schedule is quite busy with the budget rapidly approaching. Would you be able to schedule a 15-20min call for Corey and I? Preferably this week.

Thanks!
R

From: Leonard, Jessica FIN:EX
Sent: Wednesday, January 10, 2018 2:50 PM
To: Spilker, Robyn FIN:EX
Subject: Call from BC Trucking Association

Hi Robyn,

I spoke to Corey Patterson, Director of Policy from BCTA before Christmas re: a meeting request for you (and DMO staff) to meet with BCTA. Corey informed me that BCTA has a brand new CEO who just started Monday so they would like to hold off a wee bit from booking a meeting and allow him to get settled into his new position.

Corey would like to discuss at a higher level some "long standing asks" that have not been fulfilled by previous Government. He asked that you call him when you have a spare moment. He can be reached at 604-888-5319 (office) or s.22

Thanks,
Jess

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 16, 2018 12:16 PM
To: Janke, Debra FIN:EX; Gillezeau, Rob FIN:EX
Cc: Reid, Heidi FIN:EX
Subject: RE: FOR APPROVAL: Q3 Quarterly Proactive Release of Minister James's Travel Receipts

Hi Debra,

The revised package is approved. Thank you!

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Janke, Debra FIN:EX
Sent: Monday, January 15, 2018 12:08 PM
To: Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX
Cc: Reid, Heidi FIN:EX
Subject: RE: FOR APPROVAL: Q3 Quarterly Proactive Release of Minister James's Travel Receipts

Hi Robyn,

I have redlined the Ministers personal address on pages 7 and 23 (Q3 package attached).

Please approve the Q3 package if all of the corrections are complete.

Thanks.
Debra

From: Spilker, Robyn FIN:EX
Sent: Monday, January 15, 2018 10:51 AM
To: Janke, Debra FIN:EX; Gillezeau, Rob FIN:EX
Cc: Reid, Heidi FIN:EX
Subject: RE: FOR APPROVAL: Q3 Quarterly Proactive Release of Minister James's Travel Receipts

Hi Debra,

On page 7 and page 23, Minister James' personal address ^{s.22} appears on the cab receipt. Is it possible to have her address severed?

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier

From: Janke, Debra FIN:EX
Sent: Saturday, January 6, 2018 11:39 AM
To: Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX
Cc: Reid, Heidi FIN:EX
Subject: FOR APPROVAL: Q3 Quarterly Proactive Release of Minister James's Travel Receipts
Importance: High

Hello,

Enclosed please find the Minister's Quarterly Travel receipts package and a Quarterly Report that will be proactively released the last day of the month. The package requires your approval. **Please send your approval to Debra Janke by the 22nd day of the month so we are able to remove the redacted data and submit to the Information Access Office for posting.**

Please share this package with your GCPE contact within 1 business day.

Note: the first two months have already been sent to you for review. The December transactions start on page 33 of the PDF.

Please advise asap if there are any items that require resolution/correction.

Thank you and please give me a call if you have any questions.

Debra

Debra Janke
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: 778 698-8564 Fax: (250) 356-7326
Email: Debra.Janke@gov.bc.ca
Website: <http://www.min.fin.gov.bc.ca>
Serving all Ministers' Offices and the Office of the Premier

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 15, 2018 4:15 PM
To: Ksinan De Groot, Gabrielle LASS:EX
Cc: Manton, Kim FIN:EX
Subject: RE: Constituent issue
Attachments: Certificate of Authority - Ministry of Finance.doc

Hi Gabrielle - I've attached the consent form.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Polak, Mary S.17
Sent: Monday, January 15, 2018 3:55 PM
To: Spilker, Robyn FIN:EX
Cc: Manton, Kim FIN:EX; Ksinan De Groot, Gabrielle LASS:EX
Subject: RE: Constituent issue

That's great – I have copied my CA Gabrielle

She'll follow up.

Cheers
M

From: Spilker, Robyn FIN:EX [<mailto:Robyn.Spilker@gov.bc.ca>]
Sent: January 15, 2018 2:49 PM
To: Polak, Mary S.17
Cc: Manton, Kim FIN:EX <Kim.Manton@gov.bc.ca>
Subject: RE: Constituent issue

Good afternoon MLA Polak,

Thanks for writing and raising the PTT issue your constituent is facing. I've copied our EA Kim Manton who helps MLAs and constituency offices with casework issues.

Kim will look into s.22 situation to see why he's received an additional invoice. So we can update you on s.22 file, please email us a signed certificate of authority, or have your constituency assistant send one over. The certificate doesn't need to be signed by s.22 – it just needs to have complete information and be signed by you or your constituency assistant.

Thanks again!
Robyn

Robyn Spilker

From: Polak, MaryS.17
Sent: Monday, January 15, 2018 12:22 PM
To: Spilker, Robyn FIN:EX
Cc: Polak, Mary
Subject: Constituent issue

Hello Robyn,

I'm looking into a Property Transfer Tax (PTT) issue for a Langley Constituent.

His info:

s.22

As I understand it, subsequent to paying PTT on his property purchase, he received an invoice from FIN requesting payment of an additional amount based on the assessed value of the property.

I'm hoping you can provide me with some clarity as to what occurred from the perspective of FIN.

Thank you!
Mary

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 19, 2018 8:05 AM
To: 'Liz Mulholland'
Cc: Ayesha Umme-Jihad; Lucy Becker; Caroline Munshaw; Adam Barrett; Squance, Leah SDPR:EX
Subject: RE: Introductions

Hi Liz,

Thank you for following up, and many thanks to Lucy for connecting us. I would welcome more information about your March research symposium and would be happy to connect with you by phone next week.

I've also reached out to my colleague Leah Squance, Sr. MA to Minister Simpson, who is copied on this email. Leah and her team have been working hard with Minister Simpson and Parliamentary Secretary Mable Elmore on the poverty reduction plan consultations in recent months. She would be happy to hear more about the ABLE Financial Empowerment Conference in May.

Best regards and happy 2018!
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Liz Mulholland [mailto:lmulholland@prospercanada.org]
Sent: Thursday, January 18, 2018 2:30 PM
To: Spilker, Robyn FIN:EX
Cc: Ayesha Umme-Jihad; Lucy Becker; Caroline Munshaw; Adam Barrett
Subject: RE: Introductions

Hi Robyn,

Happy new year!

I'm writing to follow up to my earlier request to see if you could kindly connect me to your counterpart in Minister Simpson's office so that we can invite the Minister to speak at the upcoming ABLE Financial Empowerment Conference. There is keen interest in the government's plans with respect to poverty reduction among our stakeholders and I'm sure he would be very well received!

Many thanks,

Liz

Elizabeth Mulholland | CEO
Office: 416-665-2828 Ext. 2229
Mobile: 416 294-3373
Toll-free: 1-877-568-1571

The 2018 ABLE Financial Empowerment Conference is on May 8-9 at the Radisson Hotel Vancouver Airport in Richmond, BC. Register now: www.ablefinancialemPOWERment.org.

From: Liz Mulholland

Sent: Thursday, December 14, 2017 5:57 PM

To: 'Lucy Becker' <LBecker@IIROC.CA>; Robyn (robyn.spilker@gov.bc.ca) <robyn.spilker@gov.bc.ca>;
Rob.Gillezeau@gov.bc.ca

Cc: Ayesha Umme-Jihad <aummejihead@prospercanada.org>

Subject: RE: Introductions

Thanks so much for the generous introduction, Lucy, and lovely to e-meet you Robyn and Rob!

The ABLE Financial Empowerment Network is a national coalition of over 4,600 members from community organizations, financial institutions, academe, foundations, and governments engaged in reducing poverty through financial empowerment initiatives that improve the financial wellbeing of low-income and vulnerable community members.

We currently chair the national ABLE Steering Committee and are the organizers for this year's ABLE Financial Empowerment conference, in partnership with Family Services of Greater Vancouver. The conference will be May 8-9, 2018 in Richmond at the Radisson Vancouver Airport. We would like to invite Minister Shane Simpson to be a keynote speaker and to share your government's vision and plans for poverty reduction in British Columbia. If you could kindly connect me to the appropriate person in his office, that would be a great help.

We would also welcome a chance to connect with your office to discuss how our work can potentially help to advance some of the government's key priorities – particularly with respect to poverty reduction and building household financial security, but also potentially in other areas. The programs and interventions we are developing and piloting have been integrated into many complementary public services in the United States —e.g. employment, settlement, welfare, housing and health care – where there is strong evidence that they measurably improve outcomes. We are currently planning a trip to BC and Alberta in late January/early February, so could meet then if you like.

Finally, with IIROC's support, we are mounting a research symposium March 9, 2018 on growing income volatility and household financial vulnerability in Canada. This will feature leading edge research on the problem, as well as emerging solutions, from the United States (Federal Reserve, JPMorgan Chase Institute, Aspen Institute, Center for Financial Services Innovation) and Canada (Statscan, TD, Capital One, Mowat Centre, Carleton University, Common Wealth). This will be an invitational event targeted to 50-60 senior decision-makers from the federal and provincial governments, financial institutions and regulators, Statscan and relevant think tanks and academic centres concerned with household financial health and economic growth. We would be pleased to extend an official invitation to someone in your office and to a senior official from your department if you would like to suggest some names.

Thanks very much for your help and I look forward to connecting in person in the new year, your schedules permitting.

Until then, my best wishes for a joyful holiday and a very happy new year!

Sincerely,

Liz Mulholland

Elizabeth Mulholland | CEO

Office: 416-665-2828 Ext. 2229

Mobile: 416 294-3373

Toll-free: 1-877-568-1571

The 2018 ABLE Financial Empowerment Conference is on May 8-9 at the Radisson Hotel Vancouver Airport in Richmond, BC. Register now: www.ablefinancialemPOWERment.org.

-----Original Message-----

From: Lucy Becker [<mailto:LBecker@IIROC.CA>]

Sent: Wednesday, December 13, 2017 2:30 PM

To: Robyn (robyn.spilker@gov.bc.ca) <robyn.spilker@gov.bc.ca>; Rob.Gillezeau@gov.bc.ca; Liz Mulholland <lmulholland@prospercanada.org>

Subject: Introductions

Hello Robyn, Rob,

I am looking forward to touching base later this week or next week.

In the meantime, I wanted to take the liberty of introducing you by email to Liz Mulholland, CEO of Prosper Canada, a national charity dedicated to expanding economic opportunity for Canadians living in poverty through program and policy innovation. As a leading champion of financial empowerment, Prosper Canada works with government, business and community partners to develop and promote financial policies, programs and resources that transform lives and foster the prosperity of all Canadians.

IIROC has partnered with Prosper Canada in the past on financial literacy initiatives. Earlier this year our Board approved funding of over \$240,000 from our Restricted Fund (monies collected through enforcement fines levied upon individuals and firms that have breached IIROC rules) for Prosper Canada to carry out three research initiatives to shed light on household financial vulnerability in Canada, and potential solutions. As part of this initiative, IIROC will co-host with Prosper a symposium in 2018 inviting a broad range of stakeholders (including government partners) to discuss key findings and a further examine how disruptive forces have impacted those working to build the financial resiliency of Canadian households. We believe that the final research report will help policy makers, educators, regulators and financial services providers better understand the programs in their communities, engage in broader community discussions and mobilize local solutions. We would be happy to have representatives from the BC Government participate in this symposium and will send you details once things are firmed up.

As well, I know Prosper Canada would like to involve the Minister in the May 8-9, 2018 ABLE Financial Empowerment Conference to be held in Vancouver with the support of Family Services of Greater Vancouver. That is why I offered to introduce Liz to both of you by way of this email. IIROC may also be participating in this conference in Vancouver and it would be great to continue to work together on financial empowerment and financial education.

Finally, Liz is also hoping to be in BC early in the new year, so we are hoping that there might be a good opportunity for all of us to connect on issues of mutual importance.

I look forward to connecting before the holidays.

Many thanks,
Lucy

p.s. Here is the contact info for Liz but I know she will reach out to you directly.

Elizabeth Mulholland CEO Prosper Canada
Tel: 416-665-2828 Ext. 2229
Mobile: 416-294-3373
Toll free: 877-568-1571

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 31, 2018 6:03 PM
To: Manton, Kim FIN:EX
Subject: RE: Call for Records FIN-2018-80441 Records Due February 9, 2018

Hi Kim,

I have no responsive records for the request below. Thanks.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Manton, Kim FIN:EX
Sent: Tuesday, January 30, 2018 11:22 AM
To: Spilker, Robyn FIN:EX
Subject: FW: Call for Records FIN-2018-80441 Records Due February 9, 2018

Hi,

Please see the FOI request below and complete the search by noon tomorrow.

Search terms:
Weaver
Andrew Weaver
MLA Weaver
Green Caucus

For each term, I recommend typing "Weaver" received:2017/01/08..2017/08/31 into your search bar for each search term, and select search all mail.

If you find records that respond to the request below, please print copies and provide them to me. If you do not find records, please write back stating you've completed the search and have no records.

Please call or come see me with questions.

Thanks,

Kim Manton

Executive Assistant to Hon. Carole James
Deputy Premier and Minister of Finance
Cell: 250-888-5930
Email: Kim.Manton@gov.bc.ca

From: FOI Coordinator FIN:EX
Sent: Friday, January 26, 2018 2:17 PM
To: Spilker, Robyn FIN:EX; Michell, Jennifer FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-80441 Records Due February 9, 2018

Hi Robyn and Jen!


Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request. Should a fee estimate be necessary please have that to me by Wednesday, January 31, 2018. Otherwise please provide completed CFR, records package and harms assessment by Friday February 9, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Fern, Chelsea [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Friday, January 26, 2018 12:10 PM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2018-80441 Records Due February 9, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All communication between Andrew Weaver and the Minister or their staff. (Date Range for Record Search: From 08/01/2017 To 08/31/2017) Date Format is MM/DD/YYYY

Applicant Type: Political Party
Cross Government Number: XGR-2018-80414
Request also directed to: All Ministries and the Office of the Premier
Records Due: February 9, 2018
Legislated Due Date: March 8, 2018
IAO Contact: Chelsea Fern

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will

advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Chelsea Fern, Senior FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 29, 2018 2:34 PM
To: FOI Coordinator FIN:EX
Subject: RE: URGENT: Sign Off FIN-2017-74341 Due Noon. Jan 26, 2018
Attachments: 74341 - sign off.pdf

Hi Katie - sign off attached.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Thursday, January 25, 2018 12:17 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: URGENT: Sign Off FIN-2017-74341 Due Noon. Jan 26, 2018
Importance: High

Hi Robyn,

Please see attached sign off. Would it be possible to receive this back before noon tomorrow?

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Sanderson, Kristen [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Tuesday, January 23, 2018 4:03 PM
To: FOI Coordinator FIN:EX
Subject: Sign Off FIN-2017-74341

Please see attached sign off package for public body approval.

Legislated due date of file: January 29, 2018

Thank you,

Sarah Chan, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 29, 2018 2:13 PM
To: FOI Coordinator FIN:EX
Subject: RE: Sign Off FIN-2017-74339 Due: January 26, 2018
Attachments: 74339 - sign off.pdf

Yes, sign off attached. Thanks.

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627


From: FOI Coordinator FIN:EX
Sent: Monday, January 29, 2018 1:19 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Sign Off FIN-2017-74339 Due: January 26, 2018

Hi Robyn,

Would I be able to get this sign off today too?

Thank you!

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: FOI Coordinator FIN:EX
Sent: Friday, January 19, 2018 6:11 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Sign Off FIN-2017-74339 Due: January 26, 2018

Please see attached sign-off.

Description: *All records about the processing and handling of FIN-2017-73767.*

Jessica Gillies
Manager, FOI & Correspondence Unit | Ministry of Finance
[FIN FOI SharePoint site](#)
phone 778 698-9365

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From: Doyle, Toyoko [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Friday, January 19, 2018 3:54 PM
To: FOI Coordinator FIN:EX
Subject: Sign Off FIN-2017-74339 Due: January 26, 2018

Please see attached sign off package for public body approval.

Sign off due: January 26, 2018

Legislated due date of file: January 29, 2018

Thank you,

Toyoko Doyle | FOI Analyst | Information Access Operations | Ministry of Citizens' Services
Ph: 778-698-2376 | **e:** Toyoko.Doyle@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 25, 2018 12:43 PM
To: FOI Coordinator FIN:EX
Subject: RE: URGENT: Sign Off FIN-2017-74576 Due: Today?

Yes, no problem.

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Thursday, January 25, 2018 12:32 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: URGENT: Sign Off FIN-2017-74576 Due: Today?
Importance: High

Hi Robyn,

Please see attached sign off for this NRR. Would it be possible to get your sign off today?

Thank you!

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Yonson, Neal CITZ:EX
Sent: Wednesday, January 24, 2018 10:33 AM
To: FOI Coordinator FIN:EX
Subject: Sign Off FIN-2017-74576

Please see attached sign off package for public body approval.

Sign off due: January 29, 2018

Legislated due date of file: January 31, 2018

Thank you,

Neal Yonson | FOI Specialist
Central Team, Information Access Operations
neal.yonson@gov.bc.ca | 778-698-2378

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 24, 2018 4:29 PM
To: FOI Coordinator FIN:EX
Cc: Gillies, Jessica FIN:EX
Subject: RE: January 9, 2018 Ministry-Wide FOI Meeting

Sure, does 1pm or 3pm on Friday work?

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Wednesday, January 24, 2018 4:04 PM
To: Spilker, Robyn FIN:EX
Cc: Gillies, Jessica FIN:EX; FOI Coordinator FIN:EX
Subject: RE: January 9, 2018 Ministry-Wide FOI Meeting

It would, I can send you a meeting invite?

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Spilker, Robyn FIN:EX
Sent: Tuesday, January 23, 2018 11:35 AM
To: FOI Coordinator FIN:EX
Cc: Gillies, Jessica FIN:EX
Subject: RE: January 9, 2018 Ministry-Wide FOI Meeting

Thanks for following up on a meeting. Would this Friday work for you?

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Tuesday, January 23, 2018 10:36 AM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX; Gillies, Jessica FIN:EX
Subject: RE: January 9, 2018 Ministry-Wide FOI Meeting


Hi Robyn!

Would you like to set up a time to meet next week?

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Spilker, Robyn FIN:EX

Sent: Thursday, January 4, 2018 9:49 AM

To: FOI Coordinator FIN:EX

Subject: Re: January 9, 2018 Ministry-Wide FOI Meeting

Let's set up a separate meeting when Im back. The other staff aren't as familiar with the FOI process. Can we connect on Jan 10 to set up a meeting time?

----- Original message -----

From: "FOI Coordinator FIN:EX" <FOI.Coordinator@gov.bc.ca>

Date: 2018-01-04 9:37 AM (GMT-07:00)

To: "Spilker, Robyn FIN:EX" <Robyn.Spilker@gov.bc.ca>

Subject: RE: January 9, 2018 Ministry-Wide FOI Meeting

Hi Robyn!

s.22

if you want to send someone in your place we could do that, or we could set up a time for us to meet when you return and we can bring other MO staff that work on FOI's to that meeting?

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Spilker, Robyn FIN:EX

Sent: Thursday, January 4, 2018 8:12 AM

To: FOI Coordinator FIN:EX

Subject: Re: January 9, 2018 Ministry-Wide FOI Meeting

Hi Katie,

s.22

Do you want me to send someone else from the MO?

Tks,

Robyn

----- Original message -----

From: "FOI Coordinator FIN:EX" <FOI.Coordinator@gov.bc.ca>

Date: 2018-01-03 5:49 PM (GMT-07:00)

To: "Bergthorson, Sheena PSEC:EX" <Sheena.Bergthorson@gov.bc.ca>, "Draper, Kindree PSEC:EX" <Kindree.Draper@gov.bc.ca>, "Linkletter, Lynette FIN:EX" <Lynette.Linkletter@gov.bc.ca>, "Nijjar, Aman FIN:EX" <Aman.Nijjar@gov.bc.ca>, "Ringma, Shalegh FIN:EX" <Shalegh.Ringma@gov.bc.ca>, "Hunter-Friesen, Margaret M FIN:EX" <Margaret.HunterFriesen@gov.bc.ca>, "Bacon, Tracey FIN:EX" <Tracey.Bacon@gov.bc.ca>, "Posch, Petra FIN:EX" <Petra.Posch@gov.bc.ca>, "Morgan, Melissa FIN:EX" <Melissa.Morgan@gov.bc.ca>, "Anderson, Willow P FIN:EX" <Willow.Anderson@gov.bc.ca>, "Hollefreund, Melinda FIN:EX" <Melinda.Hollefreund@gov.bc.ca>, "Grieve, Katie FIN:EX" <Katie.Grieve@gov.bc.ca>, "Olson, Lianna FIN:EX" <Lianna.Olson@gov.bc.ca>, "Salling, Tammy L FIN:EX" <Tammy.Salling@gov.bc.ca>, "Rempel, Lindsay FIN:EX" <Lindsay.Rempel@gov.bc.ca>, "Justesen, Josh T FIN:EX" <Josh.Justesen@gov.bc.ca>, "Michell, Jennifer FIN:EX" <Jennifer.Michell@gov.bc.ca>, "Thibault, Sarah FIN:EX" <Sarah.Thibault@gov.bc.ca>, "Ussery, Camas FIN:EX" <Camas.Ussery@gov.bc.ca>, "Spilker, Robyn FIN:EX" <Robyn.Spilker@gov.bc.ca>
Cc: "FOI Coordinator FIN:EX" <FOI.Coordinator@gov.bc.ca>, "Gillies, Jessica FIN:EX" <Jessica.Gillies@gov.bc.ca>
Subject: January 9, 2018 Ministry-Wide FOI Meeting

Hi All!

Please see attached Agenda for the January 9, 2018 FIN Ministry Wide FOI Meeting! Looking forward to seeing you on the 9th!

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 24, 2018 9:36 AM
To: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2018-80269 Due February 5, 2018

Hi Katie,

We've completed the search below and found no responsive records. We reviewed all emails from August 23, 2017 in carole.james@gov.bc.ca and robyn.spilker@gov.bc.ca. There are no notes from August 23, 2017, and I was the only political staff person.

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Monday, January 22, 2018 1:51 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-80269 Due February 5, 2018

Hi Robyn,


Please see the below FOI Request. Should a fee estimate be necessary please have that to me by Wednesday, January 24, 2018. Otherwise please provide completed CFR, records package and harms assessment by Monday, February 5, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Chan, Sarah [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Monday, January 22, 2018 9:00 AM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2018-80269 Due February 5, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All emails and handwritten notes by the Ministerial and Executive Assistants to the Minister. (Date Range for Record Search: From 08/23/2017 To 08/23/2017) Date Format is MM/DD/YYYY

Applicant Type: Political Party
Records Due: February 5, 2018
Legislated Due Date: March 5, 2018
IAO Contact: Sarah Chan

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Sarah Chan, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 24, 2018 9:36 AM
To: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2018-80208 Due January 31, 2018

Hi Katie,

We've completed the search below, and we found no responsive records. We used the following search terms and searched records created from July 18, 2017 to July 31, 2017.

Search terms:

Olsen
Adam Olsen
MLA Olsen
Green Caucus
Green

I searched my emails and files.

I searched Fin.Minister@gov.bc.ca.

I searched Minister James' emails and files.

Yvette Marquis was the only other staff person in July 2017, and her records are not accessible.

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Friday, January 19, 2018 5:29 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-80208 Due January 31, 2018

Please see the below FOI Request. Please let us know ASAP if another program area should be contacted for this request. Should a fee estimate be necessary please have that to us by January 24, 2018. Otherwise please provide completed CFR, records package and harms assessment by January 31, 2018.

Jessica Gillies
Manager, FOI & Correspondence Unit | Ministry of Finance
[FIN FOI SharePoint site](#)

phone 778 698-9365

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From: King, Peggy [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Wednesday, January 17, 2018 4:11 PM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2018-80208 Due January 31, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All communication between Adam Olsen and the Minister or their staff. (Date Range for Record Search: From 07/18/2017 To 07/31/2017) Date Format is MM/DD/YYYY

Applicant Type: Researcher
Cross Government Number: XGR-2018-80194
Request also directed to:
Records Due: January 31, 2018
Legislated Due Date: February 26, 2018
IAO Contact: Peggy King

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Peggy King, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 23, 2018 3:29 PM
To: FOI Coordinator FIN:EX
Subject: RE: Consultation GCP-2017-74397 Harms Assessment Due: Jan 31
Attachments: 74397 consult.pdf

Hi Katie,

Harms assessment attached. Thanks!

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Monday, January 22, 2018 1:54 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Consultation GCP-2017-74397 Harms Assessment Due: Jan 31


Hi Robyn,

Please see attached consultation for your review. Please provide Harms Assessment by Wednesday, January 31, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Ritchie, Katherine CITZ:EX
Sent: Monday, January 22, 2018 9:52 AM
To: FOI Coordinator FIN:EX
Subject: Consultation GCP-2017-74397 Consult Due: Feb 5

Hello FIN,

The GCPE received this FOI request from a Researcher:

Copies of all records - draft and final - including but not limited to meeting agendas, meeting notes, emails - sent or received, memos, briefing notes, text messages, blackberry messages, slack messages, WhatsApp messages, Facebook messages, google messages, and subsequent attachments; regarding the Site C decision and the impact on Hydro rates, the Province's credit rating, and the fiscal plan or overall budget. (Date Range for Record Search: From 10/24/2017 To 12/12/2017)

They identified the attached document(s) as responsive records and wish to get your views on disclosure. If you need help determining harms, please see the attached harms assessment or contact me directly.

Your program area's response is due Feb. 5, 2018.
IAO may take one to two business days to apply any severing.

If you are not able to respond by this date, we are required to continue processing this file without your recommendations.

1. Ministry Program Harms Assessment:

Please indicate which applies:

1. *There are no harms in these records. They can be released in full.*
2. *There are harms in releasing all of these records. They should be withheld in their entirety.*
3. *There are harms in portions of the records. Please give details so that IAO can apply the appropriate sections of FOIPPA. Please feel free to write directly on the attached records and send back to IAO. If you are unsure of why it is harmful please call the IAO to discuss the appropriate severing.*

Program Area Approval Authority:
Name, Title, Program

2. IAO's review of harms assessment and recommendations on release

Comments/Recommendations:

IAO will assess the program area's harms and recommend full release, withhold in its entirety or partial release.

3. Ministry Executive approval for release

Comments/Recommendations:

Please indicate which applies:

1. *Approved for release with no changes.*
2. *Approved for release with the following changes... (insert changes).*
3. *Not approved for release and why.*

Ministry Executive (Delegated Signoff):
Name, Title

Note that all general FOI request records that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the [Open Information and Open Data Policy](#). Consultations from outside provincial public bodies are not published on the Open Information website.

Exercise of Discretion:

The *Freedom of Information and Protection of Privacy Act* (FOIPPA) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

Factors relevant to the exercise of discretion include:

- the general purposes of the legislation: public bodies should make information available to the public; individuals should have access to personal information about themselves;
- the wording of the discretionary exception and the interests which the section attempts to balance;
- whether the individual's request could be satisfied by severing the record and by providing the applicant with as much information as is reasonably practicable;
- the historical practice of the public body with respect to the release of similar types of documents;
- the nature of the record and the extent to which the document is significant and/or sensitive to the public body;
- whether the disclosure of the information will increase public confidence in the operation of the public body;

- the age of the record;
- whether there is a sympathetic or compelling need to release materials;
- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.

Thank you,

Katherine Ritchie, FOI Analyst
Health Education Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 23, 2018 3:25 PM
To: FOI Coordinator FIN:EX
Subject: RE: Consultations GCP-2017-73275/73276/73278 Due: December 11, 2017
Attachments: 73276 consult.pdf

Hi Katie and Camas,

We identified additional harms for this consult.

Thanks, R.

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Tuesday, January 16, 2018 2:31 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: RE: Consultations GCP-2017-73275/73276/73278 Due: December 11, 2017

Hi Robyn,

Please provide any feedback by January 23rd, or sooner if possible.

Thank you!

Camas Ussery
Information and Privacy Intern, A/FOI Analyst | Deputy Minister's Office
Public Information and Corporate Services Branch
Ministry of Finance | Revenue Division
778-698-8033

From: Spilker, Robyn FIN:EX
Sent: Tuesday, January 16, 2018 2:21 PM
To: FOI Coordinator FIN:EX
Cc: Gillezeau, Rob FIN:EX
Subject: RE: Consultations GCP-2017-73275/73276/73278 Due: December 11, 2017

Thanks Camas, when do you need feedback?

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Tuesday, January 16, 2018 10:46 AM

To: Spilker, Robyn FIN:EX; Justesen, Josh T FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Consultations GCP-2017-73275/73276/73278 Due: December 11, 2017

Hi All,

Please see the below email from IAO. Records for GCP-2017-73276 are attached, if you have any questions or concerns about how severing has been applied, please let me know.

Thank you,

Camas Ussery

Information and Privacy Intern, A/FOI Analyst | Deputy Minister's Office
Public Information and Corporate Services Branch
Ministry of Finance | Revenue Division
778-698-8033

From: Boyd, Melissa CITZ:EX
Sent: Tuesday, January 16, 2018 9:56 AM
To: FOI Coordinator FIN:EX
Subject: RE: Consultations GCP-2017-73275/73276/73278 Due: December 11, 2017

Hi Katie,

Please see the attached consultation records for GCP-2017-73276 as proposed for release. We are providing you a copy of the records sent for consult to review as not all of the Ministry's recommended severing has been applied. This request is being sent for sign off to GCPE. Please let me know if you have any questions or concerns.

Thank you,

Melissa

Melissa Boyd | Senior FOI Analyst | Information Access Operations | Ministry of Citizens' Services
Ph: 778 698-2867 | **e:** Melissa.Boyd@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1



INFORMATION
ACCESS OPERATIONS
A BRANCH OF SHARED SERVICES BC

From: Boyd, Melissa FIN:EX
Sent: Monday, November 27, 2017 3:47 PM
To: FOI Coordinator FIN:EX
Subject: Consultations GCP-2017-73275/73276/73278 Due: December 11, 2017

Hello,

Government Communications and Public Engagement received the following FOI requests from a Researcher:

1. GCP-2017-73275: All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Matt Hannah. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017)

2. GCP-2017-73276: All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Tim Howlett. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017)
3. GCP-2017-73278: All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Alex MacDonald. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017)

They identified the attached documents as responsive records and wish to get your views on disclosure. If you need help determining harms, please see the attached harms assessment or contact me directly. Please note that email attachments are not part of this request.

Your program area's response is due **December 11, 2017**.

Please advise if executive sign off is required.

If you are not able to respond by this date, we are required to continue processing this file without your recommendations.

1. Ministry Program Harms Assessment:

Please indicate which applies:

1. There are no harms in these records. They can be released in full.
2. There are harms in releasing all of these records. They should be withheld in their entirety.
3. There are harms in portions of the records. Please give details so that IAO can apply the appropriate sections of FOIPPA. Please feel free to write directly on the attached records and send back to IAO. If you are unsure of why it is harmful please call the IAO to discuss the appropriate severing.

Program Area Approval Authority:

Name, Title, Program

2. IAO's review of harms assessment and recommendations on release

Comments/Recommendations:

IAO will assess the program area's harms and recommend full release, withhold in its entirety or partial release.

3. Ministry Executive approval for release

Comments/Recommendations:

Please indicate which applies:

1. Approved for release with no changes.
2. Approved for release with the following changes... (insert changes).
3. Not approved for release and why.

Ministry Executive (Delegated Signoff):

Name, Title

Note that all general FOI request records that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the [Open Information and Open Data Policy](#). Consultations from outside provincial public bodies are not published on the Open Information website.

Exercise of Discretion:

The *Freedom of Information and Protection of Privacy Act* (FOIPPA) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

Factors relevant to the exercise of discretion include:

- the general purposes of the legislation: public bodies should make information available to the public; individuals should have access to personal information about themselves;
- the wording of the discretionary exception and the interests which the section attempts to balance;
- whether the individual's request could be satisfied by severing the record and by providing the applicant with as much information as is reasonably practicable;
- the historical practice of the public body with respect to the release of similar types of documents;
- the nature of the record and the extent to which the document is significant and/or sensitive to the public body;
- whether the disclosure of the information will increase public confidence in the operation of the public body;
- the age of the record;
- whether there is a sympathetic or compelling need to release materials;
- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.

Thank you,

Melissa Boyd, FOI Analyst
Health/Education Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 22, 2018 1:36 PM
To: FOI Coordinator FIN:EX
Cc: Gillies, Jessica FIN:EX
Subject: RE: Call for Records FIN-2017-74576 Due: January 15, 2018
Attachments: 74576 - pt 1.docx; 74576 - pt 2.PNG

Hi again,

Here are the records. No harms were identified.

Thanks!

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Spilker, Robyn FIN:EX
Sent: Monday, January 22, 2018 1:23 PM
To: FOI Coordinator FIN:EX
Cc: Gillies, Jessica FIN:EX
Subject: RE: Call for Records FIN-2017-74576 Due: January 15, 2018

Hi Katie!

Apologies our office has been extremely busy for a few days. I'll try to get this to you today.

R.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627


From: FOI Coordinator FIN:EX
Sent: Monday, January 22, 2018 11:14 AM
To: Spilker, Robyn FIN:EX
Cc: Gillies, Jessica FIN:EX; FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-74576 Due: January 15, 2018

Hi Robyn!

Just wanted to follow up on this email you sent me January 12th. Could I get a status update? The records were due to IAO on January 15, 2018.

Thank you!

Katie Grieve | FOI Analyst

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From: Spilker, Robyn FIN:EX
Sent: Friday, January 12, 2018 4:40 PM
To: FOI Coordinator FIN:EX
Cc: Gillies, Jessica FIN:EX
Subject: Re: Call for Records FIN-2017-74576 Due: January 15, 2018

Thanks Katie. MCJ is back on Monday so we'll be able to collect the records next week.

----- Original message -----

From: "FOI Coordinator FIN:EX" <FOI.Coordinator@gov.bc.ca>
Date: 2018-01-12 4:31 PM (GMT-08:00)
To: "Spilker, Robyn FIN:EX" <Robyn.Spilker@gov.bc.ca>
Cc: "Gillies, Jessica FIN:EX" <Jessica.Gillies@gov.bc.ca>, "FOI Coordinator FIN:EX" <FOI.Coordinator@gov.bc.ca>
Subject: RE: Call for Records FIN-2017-74576 Due: January 15, 2018


Hi Robyn,

A reminder that records are due for this request on Monday, January 15, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: FOI Coordinator FIN:EX
Sent: Friday, December 29, 2017 2:02 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX; Gillies, Jessica FIN:EX
Subject: FW: Call for Records FIN-2017-74576 Due: January 15, 2018


Hi All,

Please see the below FOI Request. Should a fee estimate be necessary please have that to me by January 5, 2018. Otherwise please provide completed CFR, records package and harms assessment by January 15, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Yonson, Neal CITZ:EX
Sent: Friday, December 29, 2017 1:52 PM
To: FOI Coordinator FIN:EX
Subject: Call for Records FIN-2017-74576 Due: January 15, 2018

Hello,

Government (all Ministries) has received a FOI request for the following records.

A list of all file names and folder names located on the desktop, my downloads, my documents, and my favourites folders from all electronic devices used by the Premier/Minister/Minister of State

In the attached document, you will find instructions for how to create the requested records from your desktop and other electronic devices.

When the records have been created, please conduct a harms assessment and provide to IAO for processing.

I have been designated as the single point of contact/analyst for these requests, please reach out to me directly for any questions you might have. Please note that I will be away next week, returning on January 10th – please reach out to Matthew Prodan (250-387-3411) in my absence if your question can not wait for my return.

Thank you,

Neal Yonson | FOI Specialist
Central Team, Information Access Operations
neal.yonson@gov.bc.ca | 778-698-2378

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 22, 2018 1:22 PM
To: FOI Coordinator FIN:EX
Subject: RE: Sign Off FIN-2018-80108 (NRR), MO Sign off due date: Jan 25
Attachments: Sign off 80108.pdf

Attached

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Monday, January 22, 2018 11:39 AM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Sign Off FIN-2018-80108 (NRR), MO Sign off due date: Jan 25

Hi Robyn!


Please see attached sign off for this NRR response. MO Sign off is due by Thursday, January 25, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

 Please consider the environment before printing this email | *VISION: Trusted financial and economic leadership for a prosperous province*

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender immediately. Any unauthorized copying, disclosure or distribution of the e-mail or the information it contains is strictly forbidden.

From: Fern, Chelsea [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Thursday, January 18, 2018 3:56 PM
To: FOI Coordinator FIN:EX
Subject: Sign Off FIN-2018-80108 (NRR), Sign off due date: Jan 26

Please see attached sign off package for public body approval.

Sign off due: January 26, 2018

Legislated due date of file: February 20, 2018

Thank you,

Chelsea Fern, Senior FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 18, 2018 1:39 PM
To: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-74453 Due January 5, 2018
Attachments: 74453 - harms.pdf

Hi Marika,

Harms assessment is attached. Thanks.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Thursday, January 18, 2018 11:57 AM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-74453 Due January 5, 2018

Hi Robyn,

To keep you in the loop IAO is checking in on how the marked harms are coming along.

Thank you,

Marika Anderson

Correspondence Coordinator
Ministry of Finance
Tel: 250 356-7948

From: IAO CentralTeam CITZ:EX
Sent: Thursday, January 18, 2018 11:04 AM
To: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-74453 Due January 5, 2018

Hi Camas. Are you expecting to be able to send me the marked records and the CFR today? Thanks!

Best wishes,
David

From: FOI Coordinator FIN:EX
Sent: Wednesday, January 17, 2018 8:45 AM
To: IAO CentralTeam CITZ:EX
Cc: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-74453 Due January 5, 2018

Hi David,

Here are the clean records for this file, as requested. Marked records to follow, hopefully tomorrow. Sign off should include Robyn Spilker, MA, and Lori Wanamaker, DM.

Thank you,

Camas Ussery

Information and Privacy Intern, A/FOI Analyst | Deputy Minister's Office
Public Information and Corporate Services Branch
Ministry of Finance | Revenue Division
778-698-8033

From: Trudel, David [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Wednesday, December 20, 2017 2:42 PM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-74453 Due January 5, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

A copy of the most up to date binder used by the Minister in Question Period. (Date Range for Record Search: From 10/01/2017 To 12/14/2017) Date Format is MM/DD/YYYY

Applicant Type: Researcher
Cross Government Number: XGR-2017-74453
Request also directed to:
Records Due: January 5, 2018
Legislated Due Date: January 30, 2018
IAO Contact: David Trudel

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

David Trudel, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 17, 2018 3:46 PM
To: FOI Coordinator FIN:EX
Subject: RE: Sign Off FIN-2018-80056 MA Sign Off Due Jan 19, 2018
Attachments: 80056 - Sign off.pdf

Thanks Camas, sign off attached.

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Wednesday, January 17, 2018 8:52 AM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Sign Off FIN-2018-80056 MA Sign Off Due Jan 19, 2018

Hi Robyn,

Please see attached sign off sheet. Your sign off is due by January 19, 2018.

Thank you,

Camas Ussery
Information and Privacy Intern, A/FOI Analyst | Deputy Minister's Office
Public Information and Corporate Services Branch
Ministry of Finance | Revenue Division
778-698-8033

From: King, Peggy [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Wednesday, January 17, 2018 8:41 AM
To: FOI Coordinator FIN:EX
Subject: Sign Off FIN-2018-80056

Please see attached sign off package for public body approval.

Legislated due date of file: February 15, 2018

Thank you,

Peggy King | FOI Specialist | Information Access Operations | Ministry of Citizens' Services
Ph: 778 698-2673 | **e:** Peggy.King@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 17, 2018 3:47 PM
To: FOI Coordinator FIN:EX
Subject: RE: Sign Off FIN-2017-74476 (NRR), MA Sign off due date: January 19
Attachments: 74476 Sign off.pdf

Sign off attached.

From: FOI Coordinator FIN:EX
Sent: Wednesday, January 17, 2018 8:48 AM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Sign Off FIN-2017-74476 (NRR), MA Sign off due date: January 19

Hi Robyn,

Please see attached sign off sheet. Your sign off is due by January 19, 2018.

Thank you!

Camas Ussery

Information and Privacy Intern, A/FOI Analyst | Deputy Minister's Office
Public Information and Corporate Services Branch
Ministry of Finance | Revenue Division
778-698-8033

From: Fern, Chelsea [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Wednesday, January 17, 2018 8:43 AM
To: FOI Coordinator FIN:EX
Subject: Sign Off FIN-2017-74476 (NRR), Sign off due date: January 25

Please see attached sign off package for public body approval.

Sign off due: **January 25, 2018**

Legislated due date of file: January 31, 2018

Thank you,

Chelsea Fern, Senior FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 17, 2018 3:20 PM
To: Gillies, Jessica FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2018-80108 Records Due January 24, 2018

I searched FIN Minister as well. No records for that time period.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Gillies, Jessica FIN:EX
Sent: Wednesday, January 17, 2018 3:00 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2018-80108 Records Due January 24, 2018

Hi Robyn,

Would FIN Minister need to be searched for this request?

Jessica Gillies
Manager, FOI & Correspondence Unit | Ministry of Finance
[FIN FOI SharePoint site](#)
phone 778 698-9365

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From: Spilker, Robyn FIN:EX
Sent: Wednesday, January 17, 2018 9:21 AM
To: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2018-80108 Records Due January 24, 2018

Hi Camas and Katie,

We've completed the search below and found no responsive records. We used the following search terms and searched records created from July 18, 2017 to July 31, 2017.

Search terms:
Furstenau
Sonia Furstenau
MLA Furstenau
Green Caucus
Green

I searched my emails and files.

I searched Minister James' emails, text messages, and files.

Yvette Marquis was the only other staff person in July 2017, and her records are not accessible.

Best,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Wednesday, January 10, 2018 12:45 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2018-80108 Records Due January 24, 2018

Hi Robyn,

Please see the below FOI request. Please let me know ASAP if another program area should be contacted for this request. Should a fee estimate be necessary please have that to me by January 17, 2018. Otherwise please provide completed CFR, records package and harms assessment by January 24, 2018.

Thank you,

Camas Ussery

Information and Privacy Intern, A/ FOI Analyst | Deputy Minister's Office
Public Information and Corporate Services Branch
Ministry of Finance | Revenue Division
778-698-8033

From: Fern, Chelsea [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Wednesday, January 10, 2018 12:20 PM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2018-80108 Records Due January 24, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All communication between Sonia Furstenuau and the Minister. (Date Range for Record Search: From 07/18/2017 To 07/31/2017) Date Format is MM/DD/YYYY

Applicant Type: Researcher
Cross Government Number: **XGR-2018-80097**

Request also directed to: **All Ministries and the Office of the Premier**

Records Due: January 24, 2018

Legislated Due Date: February 20, 2018

IAO Contact: Chelsea Fern

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Chelsea Fern, Senior FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 16, 2018 4:48 PM
To: FOI Coordinator FIN:EX
Cc: Gillies, Jessica FIN:EX
Subject: RE: Sign Off FIN-2017-73701 Due January 10, 2018
Attachments: 73701 - Sign off.pdf

Hi Camas, Katie and Jessica,

Sign off is attached. Thanks.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Wednesday, December 27, 2017 2:40 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Sign Off FIN-2017-73701 Due January 10, 2018

Hi Robyn,


Please see attached sign off. PA sign off is due by Wednesday, January 10, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Yonson, Neal [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Wednesday, December 27, 2017 11:52 AM
To: FOI Coordinator FIN:EX
Subject: Sign Off FIN-2017-73701

Please see attached sign off package for public body approval.

Sign off due: January 15, 2018

Legislated due date of file: February 2, 2018

Thank you,

Neal Yonson, FOI Specialist
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 16, 2018 2:33 PM
To: FOI Coordinator FIN:EX
Cc: Gillezeau, Rob FIN:EX
Subject: RE: Consultations GCP-2017-73275/73276/73278 Due: December 11, 2017

Thanks Camas, copying Rob so he's looped in on this one.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Tuesday, January 16, 2018 2:31 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: RE: Consultations GCP-2017-73275/73276/73278 Due: December 11, 2017

Hi Robyn,

Please provide any feedback by January 23rd, or sooner if possible.

Thank you!

Camas Ussery

Information and Privacy Intern, A/FOI Analyst | Deputy Minister's Office
Public Information and Corporate Services Branch
Ministry of Finance | Revenue Division
778-698-8033

From: Spilker, Robyn FIN:EX
Sent: Tuesday, January 16, 2018 2:21 PM
To: FOI Coordinator FIN:EX
Cc: Gillezeau, Rob FIN:EX
Subject: RE: Consultations GCP-2017-73275/73276/73278 Due: December 11, 2017

Thanks Camas, when do you need feedback?

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Tuesday, January 16, 2018 10:46 AM
To: Spilker, Robyn FIN:EX; Justesen, Josh T FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Consultations GCP-2017-73275/73276/73278 Due: December 11, 2017

Hi All,

Please see the below email from IAO. Records for GCP-2017-73276 are attached, if you have any questions or concerns about how severing has been applied, please let me know.

Thank you,

Camas Ussery

Information and Privacy Intern, A/FOI Analyst | Deputy Minister's Office
Public Information and Corporate Services Branch
Ministry of Finance | Revenue Division
778-698-8033

From: Boyd, Melissa CITZ:EX
Sent: Tuesday, January 16, 2018 9:56 AM
To: FOI Coordinator FIN:EX
Subject: RE: Consultations GCP-2017-73275/73276/73278 Due: December 11, 2017

Hi Katie,

Please see the attached consultation records for GCP-2017-73276 as proposed for release. We are providing you a copy of the records sent for consult to review as not all of the Ministry's recommended severing has been applied. This request is being sent for sign off to GCPE. Please let me know if you have any questions or concerns.

Thank you,

Melissa

Melissa Boyd | Senior FOI Analyst | Information Access Operations | Ministry of Citizens' Services
Ph: 778 698-2867 | **e:** Melissa.Boyd@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1



INFORMATION
ACCESS OPERATIONS
A BRANCH OF SHARED SERVICES BC

From: Boyd, Melissa FIN:EX
Sent: Monday, November 27, 2017 3:47 PM
To: FOI Coordinator FIN:EX
Subject: Consultations GCP-2017-73275/73276/73278 Due: December 11, 2017

Hello,

Government Communications and Public Engagement received the following FOI requests from a Researcher:

1. GCP-2017-73275: All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Matt Hannah. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017)
2. GCP-2017-73276: All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Tim Howlett. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017)
3. GCP-2017-73278: All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Alex MacDonald. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017)

They identified the attached documents as responsive records and wish to get your views on disclosure. If you need help determining harms, please see the attached harms assessment or contact me directly. Please note that email attachments are not part of this request.

Your program area's response is due **December 11, 2017**.
Please advise if executive sign off is required.

If you are not able to respond by this date, we are required to continue processing this file without your recommendations.

1. Ministry Program Harms Assessment:

Please indicate which applies:

1. There are no harms in these records. They can be released in full.
2. There are harms in releasing all of these records. They should be withheld in their entirety.
3. There are harms in portions of the records. Please give details so that IAO can apply the appropriate sections of FOIPPA. Please feel free to write directly on the attached records and send back to IAO. If you are unsure of why it is harmful please call the IAO to discuss the appropriate severing.

Program Area Approval Authority:
Name, Title, Program

2. IAO's review of harms assessment and recommendations on release

Comments/Recommendations:

IAO will assess the program area's harms and recommend full release, withhold in its entirety or partial release.

3. Ministry Executive approval for release

Comments/Recommendations:

Please indicate which applies:

1. Approved for release with no changes.
2. Approved for release with the following changes... (insert changes).
3. Not approved for release and why.

Ministry Executive (Delegated Signoff):
Name, Title

Note that all general FOI request records that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the [Open Information and Open Data Policy](#). Consultations from outside provincial public bodies are not published on the Open Information website.

Exercise of Discretion:

The *Freedom of Information and Protection of Privacy Act* (FOIPPA) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

Factors relevant to the exercise of discretion include:

- the general purposes of the legislation: public bodies should make information available to the public; individuals should have access to personal information about themselves;
- the wording of the discretionary exception and the interests which the section attempts to balance;
- whether the individual's request could be satisfied by severing the record and by providing the applicant
- with as much information as is reasonably practicable;

- the historical practice of the public body with respect to the release of similar types of documents;
- the nature of the record and the extent to which the document is significant and/or sensitive to the public body;
- whether the disclosure of the information will increase public confidence in the operation of the public body;
- the age of the record;
- whether there is a sympathetic or compelling need to release materials;
- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.

Thank you,

Melissa Boyd, FOI Analyst
Health/Education Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 16, 2018 10:02 AM
To: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-74453 Due January 5, 2018

Hi Camas and Katie,

Following up on the request below. Is the request now directed to FIN? We can collect the records this week if needed.

Thanks,
Robyn

From: Spilker, Robyn FIN:EX
Sent: Wednesday, January 10, 2018 4:29 PM
To: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-74453 Due January 5, 2018

Hi Camas - Our office has responsive records for this one.

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Wednesday, January 10, 2018 3:47 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-74453 Due January 5, 2018

Hi Robyn,

Please see the below FOI request. There is ongoing discussion as to whether this request will be directed solely to GCPE, and not to FIN, but we would like to know whether the MO will have responsive records, such as House Binders. Please let us know either way.

Thank you,

Camas Ussery
Information and Privacy Intern, A/ FOI Analyst | Deputy Minister's Office
Public Information and Corporate Services Branch
Ministry of Finance | Revenue Division
778-698-8033

From: Trudel, David [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Wednesday, December 20, 2017 2:42 PM
To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-74453 Due January 5, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

A copy of the most up to date binder used by the Minister in Question Period. (Date Range for Record Search: From 10/01/2017 To 12/14/2017) Date Format is MM/DD/YYYY

Applicant Type: Researcher
Cross Government Number: XGR-2017-74453
Request also directed to:
Records Due: January 5, 2018
Legislated Due Date: January 30, 2018
IAO Contact: David Trudel

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

David Trudel, FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 11, 2018 1:34 PM
To: FOI Coordinator FIN:EX
Subject: RE: URGENT: Revised Redline: FIN-2017-72931 Part 1, PA Sign off due: Friday, Jan. 12, 2017
Attachments: 72931 Sign off.pdf

Hi Katie,

Sign off attached. Thanks!

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Thursday, January 11, 2018 1:23 PM
To: Spilker, Robyn FIN:EX; Justesen, Josh T FIN:EX; FIN TBS FOI Coordinator FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: URGENT: Revised Redline: FIN-2017-72931 Part 1, PA Sign off due: Friday, Jan. 12, 2017
Importance: High


Hi All,

Please see Part 1 of the revised redline for this request. PA sign off is due **Friday, January 12, 2017**. Part 2 will arrive shortly.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Fern, Chelsea CITZ:EX
Sent: Thursday, January 11, 2018 12:51 PM
To: FOI Coordinator FIN:EX
Subject: Revised Redline: FIN-2017-72931 Part 1, LDD: JAN. 12th

Hello Katie,

Please find attached Part 1 of the Revised Redline for this file (this include Robyn Spilker's new severing recommendations).

Please note that I have not severed Patrick Livolsi's cell number, as it can be found online here:
https://archive.news.gov.bc.ca/releases/news_releases_2009-2013/2010TRAN0030-000741.pdf (if FIN feels it should be severed, I can do so however).

Thank you,

Chelsea Fern | FOI Senior Analyst | Information Access Operations | Ministry of Citizens' Services

Ph: 778-698-2740 | **e:** chelsea.fern@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8V 1S2

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 11, 2018 9:04 AM
To: FOI Coordinator FIN:EX
Subject: RE: Sign Off FIN-2017-72931 - Part 2. PA Sign off Due: December 20, 2017
Attachments: 72931 - Part 2 - harms2.pdf; RE: Sign Off FIN-2017-72931 (202 pgs) Part 1, LDD: Jan 12; RE: Sign Off FIN-2017-72931 (202 pgs) Part 1, LDD: Jan 12

Hi Camas and Katie,

Attached are the last harms identified by the MO for part 2 of 72931. I also attached my two emails from yesterday identifying harms from part 1.

If you have any questions, please let me know. Once these harms are processed we'll be able to sign off.

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627


From: FOI Coordinator FIN:EX
Sent: Monday, December 18, 2017 10:45 AM
To: FIN OCG FOI Coordinator FIN:EX; FIN PT ADM Admin FIN:EX; Spilker, Robyn FIN:EX; Justesen, Josh T FIN:EX; FIN TBS FOI Coordinator FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Sign Off FIN-2017-72931 - Part 2. PA Sign off Due: December 20, 2017

Hi All,

Here is part 2 of the sign off.

Thank you,

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Sanderson, Kristen [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Monday, December 18, 2017 8:47 AM
To: FOI Coordinator FIN:EX
Subject: Sign Off FIN-2017-72931 - Part 2

Please see attached, part two of the sign off package for public body approval.

Legislated due date of file: December 18, 2017

Thank you,

Chelsea Fern, Senior FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 10, 2018 4:31 PM
To: Gillies, Jessica FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-74476 Records Due January 5, 2018

Hi Jessica,

Thanks for the reminder. I've checked FIN Minister and there are no responsive records within the time period. Your office usually checks CLIFF.

Robyn

From: Gillies, Jessica FIN:EX
Sent: Wednesday, January 10, 2018 4:05 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-74476 Records Due January 5, 2018

Hi Robyn,

Is there any chance that there could be something in CLIFF, e.g. if Andrew Weaver sent a letter to the Minister? Or the FIN Minister mailbox?

Jessica Gillies
Manager, FOI & Correspondence Unit | Ministry of Finance
[FIN FOI SharePoint site](#)
phone 778 698-9365

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From: Spilker, Robyn FIN:EX
Sent: Wednesday, January 10, 2018 11:08 AM
To: FOI Coordinator FIN:EX
Subject: RE: Call for Records FIN-2017-74476 Records Due January 5, 2018

Hi Camas,

We've completed the search below and found no responsive records. We used the following search terms and searched records created from July 18, 2017 to July 31, 2017.

Search terms:
Weaver
Andrew Weaver
MLA Weaver
Green Caucus
Green

I searched my emails and files.

I searched Minister James' emails and files.

Yvette Marquis was the only other staff person in July 2017, and her records are archived with the Ministry.

Best,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Tuesday, December 19, 2017 4:31 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-74476 Records Due January 5, 2018


Hi Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request. Should a fee estimate be necessary please have that to me by December 22, 2017. Otherwise please provide completed CFR, records package and harms assessment by January 5, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Sanderson, Kristen [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Tuesday, December 19, 2017 3:50 PM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-74476 Records Due January 5, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All communication between Andrew Weaver and the Minister. (Date Range for Record Search: From 07/18/2017 To 07/31/2017) Date Format is MM/DD/YYYY

Applicant Type: Researcher
Cross Government Number: XGR-2017-74443
Request also directed to: multiple areas
Records Due: January 5, 2018
Legislated Due Date: January 31, 2018

IAO Contact: Chelsea Fern

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Chelsea Fern, Senior FOI Analyst
Central Agency Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 10, 2018 4:27 PM
To: FOI Coordinator FIN:EX
Subject: RE: FIN Consultation re. MAH-2017-73700 Due: Dec. 11, 2017

Hi Camas,

I identified harms for these documents when they appeared in the FIN's response to the FOI. Do we need to identify them again?

Thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Wednesday, January 10, 2018 4:20 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: RE: FIN Consultation re. MAH-2017-73700 Due: Dec. 11, 2017

Hi Robyn,

Just following up on this consult! Have you had a chance to review for harms yet?

Thank you,

Camas Ussery
Information and Privacy Intern, A/ FOI Analyst | Deputy Minister's Office
Public Information and Corporate Services Branch
Ministry of Finance | Revenue Division
778-698-8033

From: FOI Coordinator FIN:EX
Sent: Wednesday, December 6, 2017 2:22 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: FIN Consultation re. MAH-2017-73700 Due: Dec. 11, 2017

Hi Robyn!

Please see attached consult. FYI I have asked Kelly Harms to send this to OSRE for their consult as well. Please review and return any harms to me by Monday, December 11, 2017.

Thank you!

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Harms, Kelly FIN:EX

Sent: Wednesday, December 6, 2017 2:18 PM

To: FOI Coordinator FIN:EX

Subject: FIN Consultation re. MAH-2017-73700 Due: Dec. 15, 2017

Hello Ministry of Finance,

The Ministry of Municipal Affairs and Housing has received this FOI request from a Researcher:

Regarding the August 14, 2017 meeting with BCGEU staff and Minister Selina Robinson, as mentioned in Minister Carole James' calendar: The agenda and minutes, all emails, all briefing notes, internal and external correspondence regarding the meeting, copies of presentation materials, handwritten notes and post-meeting report summary. (Date Range for Record Search: From 08/01/2017 To 11/06/2017)

They identified the attached documents **pages 1-25** as responsive records and wish to get your views on disclosure. If you need help determining harms, please see the attached harms assessment or contact me directly. Harms for this file will be cross referenced with your file FIN-2017-73699

Your program area's response is due **Dec. 15, 2017**.

If you are not able to respond by this date, we are required to continue processing this file without your recommendations.

1. Ministry Program Harms Assessment:

Please indicate which applies:

1. *There are no harms in these records. They can be released in full.*
2. *There are harms in releasing all of these records. They should be withheld in their entirety.*
3. *There are harms in portions of the records. Please give details so that IAO can apply the appropriate sections of FOIPPA. Please feel free to write directly on the attached records and send back to IAO. If you are unsure of why it is harmful please call the IAO to discuss the appropriate severing.*

Program Area Approval Authority:

Name, Title, Program

Note that all general FOI request records that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the [Open Information and Open Data Policy](#). Consultations from outside provincial public bodies are not published on the Open Information website.

Exercise of Discretion:

The *Freedom of Information and Protection of Privacy Act* (FOIPPA) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

Factors relevant to the exercise of discretion include:

- the general purposes of the legislation: public bodies should make information available to the public; individuals should have access to personal information about themselves;
- the wording of the discretionary exception and the interests which the section attempts to balance;
- whether the individual's request could be satisfied by severing the record and by providing the applicant with as much information as is reasonably practicable;
- the historical practice of the public body with respect to the release of similar types of documents;
- the nature of the record and the extent to which the document is significant and/or sensitive to the public body;
- whether the disclosure of the information will increase public confidence in the operation of the public body;
- the age of the record;
- whether there is a sympathetic or compelling need to release materials;
- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.

Thank you,

Kelly Harms

Senior FOI Analyst | Information Access Operations | Ministry of Citizens' Services

Ph: 778-698-2327 | **e:** kelly.harms@gov.bc.ca

m: PO Box 9569, STN PROV GOVT Victoria BC V8W 9K1

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 10, 2018 12:45 PM
To: FOI Coordinator FIN:EX; CITZ OPEN INFOGROUP CITZ:EX
Subject: RE: RESPONSE REQUIRED: Proactive Disclosure - Request for Calendar Records - December 2017
Attachments: December 2017.pdf

Hello,

MCJ's December calendar is attached. No harms were identified. Thanks!

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Tuesday, January 2, 2018 9:13 AM
To: Spilker, Robyn FIN:EX; Michell, Jennifer FIN:EX; FIN TBS FOI Coordinator FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: RESPONSE REQUIRED: Proactive Disclosure - Request for Calendar Records - December 2017

Hi All,

Please see the below request for December's Calendar. Clean and marked records are due to Open Info by January 10, 2018.

Thank you,

Camas Ussery

Information and Privacy Intern, A/FOI Analyst | Deputy Minister's Office
Public Information and Corporate Services Branch
Ministry of Finance | Revenue Division
778-698-8033

From: CITZ OPEN INFOGROUP CITZ:EX
Sent: Tuesday, January 2, 2018 9:02 AM
Cc: Frelick, Neil CITZ:EX; CITZ OPEN INFOGROUP CITZ:EX
Subject: RESPONSE REQUIRED: Proactive Disclosure - Request for Calendar Records - December 2017

Regarding Ministerial Directive 02-2016: DISCLOSURE OF MINISTERS' AND DEPUTY MINISTERS' CALENDARS

Please send your ministers', deputy ministers' and associate deputy ministers' calendar(s) for the month of December 2017

Please send the calendar(s) and harms assessment information by reply email or to the FIN OPEN INFOGROUP (Open.InfoGroup@gov.bc.ca) by January 10th, 2017

Please also provide the name or email address of who the approver(s) will be for each calendar you submit

What You Need to Do?

1. Create a PDF of the calendar records
2. Conduct a harms assessment and provide those details

**Detailed instructions are below*

Reminder: Calendars must be provided to IAO not later than 10 calendar days after the end of the month.

What Happens Next?

Upon receipt of the calendar(s), the Open Information analysts will review the records and remove any information that requires redaction. The analysts may contact you if they have any questions about possible harms associated with the records. The records will then be sent for review and approval by your ministry approver.

Distribution Lists:

We look forward to working with you and hope that we've captured the right people on our distribution list. If any names need to be added or deleted, please let us know.

If you have any questions or concerns, please contact any member of the Open Information team directly or through reply to this email address.

Many thanks,
IAO Open Information Team

Ryan Schumm
Patrick Craib
Kara Beach
Neil Frelick
Katherine Ritchie
Matthew Prodan, A/Manager

Link to [Open Information](#)

DETAILED INSTRUCTIONS AND REDACTION INFORMATION

1. Produce a PDF of the calendar records
 - Open the calendar you want to print*
 - Select File
 - Select Print
 - Select Print Options
 - Select 'Adobe PDF' as your printer. If this is not available, print the calendar, scan and email the PDF
 - Select 'Calendar Detail Style' from the Print Style options
 - Select the date range (In the Print Range fields)
 - Check the box for 'Hide details of private appointments'
 - Select Print
 - Save resulting PDF

** For minister's calendars, produce only the minister's calendar; Specific MLA or constituency-related duties need not be included.*

2. Conduct a harms assessment and provide those details

- Prepare and attach one clean copy of the records (no marks, hand written notes, sticky notes or highlighting);
- Prepare and attach one marked copy of the records where any harms are indicated;
- Indicate any personal information contained within any entries not marked Private
- Mark any Cabinet or Treasury Board entries. IAO needs to know if the entry pertains to an item that was prepared for cabinet/treasury board and if it ever went, or will go, to Cabinet or Treasury Board.
- Identify any legal advice or entries that might reveal solicitor-client privilege
- Other

3. Redaction Details:

While the calendars are not being redacted under FOIPPA, any redactions must reflect exceptions permitted under FOIPPA. In addition, entries previously considered “not responsive” (e.g. reservation numbers, teleconference information), based on agreement with an FOI applicant, will no longer be deemed not responsive. Instead, any information that would attract an exception permitted under FOIPPA will be redacted with any other information being removed. The below verbiage will be used where information is removed:

Severing Verbiage	FOIPPA Section
Cabinet Confidences	12
Advice/Recommendations	13
Legal Communications	14
Security Concern	15
Intergovernmental Communications	16
Government Financial Information	17
Personal Security	19
Business Information	21
Personal Information	22

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 10, 2018 11:09 AM
To: FOI Coordinator FIN:EX
Cc: Gillies, Jessica FIN:EX
Subject: RE: Call for Records FIN-2018-80056 Records Due January 19, 2018

Hi Camas,

We've completed the search below and found no responsive records. We used the following search terms and searched records created from July 18, 2017 to July 31, 2017.

Search terms:
Weaver
Andrew Weaver
MLA Weaver
Green Caucus
Green

I searched my emails and files.

I searched Minister James' emails and files.

Yvette Marquis was the only other staff person in July 2017, and her records are archived with the Ministry.

Best,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Friday, January 5, 2018 2:19 PM
To: Spilker, Robyn FIN:EX
Cc: Gillies, Jessica FIN:EX
Subject: FW: Call for Records FIN-2018-80056 Records Due January 19, 2018

Hello Robyn,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request. Should a fee estimate be necessary please have that to me by January 12, 2018. Otherwise please provide completed CFR, records package and harms assessment by January 19, 2018.

Thank you,

Camas Ussery

Information and Privacy Intern, A/FOI Analyst | Deputy Minister's Office
Public Information and Corporate Services Branch
Ministry of Finance | Revenue Division

From: Sanderson, Kristen [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Friday, January 5, 2018 2:00 PM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2018-80056 Records Due January 19, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

All communication between Andrew Weaver and the Minister's staff. (Date Range for Record Search: From 07/18/2017 To 07/31/2017) Date Format is MM/DD/YYYY

Applicant Type: Researcher
Cross Government Number: XGR-2018-80029
Request also directed to: CTZ & OOP
Records Due: January 19, 2018
Legislated Due Date: February 15, 2018
IAO Contact: Peggy King

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Peggy King, FOI Specialist

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 8, 2018 2:59 PM
To: FOI Coordinator FIN:EX
Subject: Re: Consultation GCP-2017-73277 Due January 5, 2018

We didnt identify any harms for this one. Tks.

----- Original message -----

From: "FOI Coordinator FIN:EX" <FOI.Coordinator@gov.bc.ca>
Date: 2018-01-08 8:32 AM (GMT-08:00)
To: "Spilker, Robyn FIN:EX" <Robyn.Spilker@gov.bc.ca>
Cc: "FOI Coordinator FIN:EX" <FOI.Coordinator@gov.bc.ca>
Subject: RE: Consultation GCP-2017-73277 Due January 5, 2018

Hi Robyn,

Has the harms assessment been completed for this consult? It was due back to IAO on January 5th.

Thank you!

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: FOI Coordinator FIN:EX
Sent: Wednesday, December 20, 2017 2:50 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Consultation GCP-2017-73277 Due January 5, 2018

Hi Robyn,

Please see attached consultation request. Please direct to Rob Gillezeau for harms. Please provide Harms Assessment by January 2, 2017.

Thank you!

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Boyd, Melissa CITZ:EX
Sent: Wednesday, December 20, 2017 10:25 AM
To: FOI Coordinator FIN:EX
Subject: Consultation GCP-2017-73277 Due January 5, 2018

Hello,

Government Communications and Public Engagement received the following FOI request from a Researcher:

All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Sheila Matthen. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017).

They identified the attached documents as responsive records and wish to get your views on disclosure. If you need help determining harms, please see the attached harms assessment or contact me directly. Please note that email attachments are not part of this request.

Your program area's response is due **January 5, 2018**.
Please advise if executive sign off is required.

If you are not able to respond by this date, we are required to continue processing this file without your recommendations.

1. Ministry Program Harms Assessment:

Please indicate which applies:

- 1. There are no harms in these records. They can be released in full.*
- 2. There are harms in releasing all of these records. They should be withheld in their entirety.*
- 3. There are harms in portions of the records. Please give details so that IAO can apply the appropriate sections of FOIPPA. Please feel free to write directly on the attached records and send back to IAO. If you are unsure of why it is harmful please call the IAO to discuss the appropriate severing.*

Program Area Approval Authority:
Name, Title, Program

2. IAO's review of harms assessment and recommendations on release

Comments/Recommendations:

IAO will assess the program area's harms and recommend full release, withhold in its entirety or partial release.

3. Ministry Executive approval for release

Comments/Recommendations:

Please indicate which applies:

- 1. Approved for release with no changes.*
- 2. Approved for release with the following changes... (insert changes).*

3. Not approved for release and why.

Ministry Executive (Delegated Signoff):
Name, Title

Note that all general FOI request records that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the [Open Information and Open Data Policy](#). Consultations from outside provincial public bodies are not published on the Open Information website.

Exercise of Discretion:

The *Freedom of Information and Protection of Privacy Act* (FOIPPA) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

Factors relevant to the exercise of discretion include:

- the general purposes of the legislation: public bodies should make information available to the public; individuals should have access to personal information about themselves;
- the wording of the discretionary exception and the interests which the section attempts to balance;
- whether the individual's request could be satisfied by severing the record and by providing the applicant
- with as much information as is reasonably practicable;
- the historical practice of the public body with respect to the release of similar types of documents;
- the nature of the record and the extent to which the document is significant and/or sensitive to the public body;
- whether the disclosure of the information will increase public confidence in the operation of the public body;
- the age of the record;
- whether there is a sympathetic or compelling need to release materials;
- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.

Thank you,

Melissa Boyd, FOI Analyst
Health/Education Team
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 8, 2018 10:51 AM
To: FOI Coordinator FIN:EX
Subject: RE: Senior Ministerial Assistant Email

I was the only political staff person and there was no Sr. MA.


Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Monday, January 8, 2018 10:50 AM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: RE: Senior Ministerial Assistant Email

Hi Robyn,

Sorry to keep bugging you about this, IAO wants to know if there was a Senior MA during that time frame?

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Spilker, Robyn FIN:EX
Sent: Monday, January 8, 2018 10:50 AM
To: FOI Coordinator FIN:EX
Subject: RE: Senior Ministerial Assistant Email

Hi Camas,

I was on a temporary OIC from July 18, 2017 to August 30, 2017. During that time my title was Ministerial Assistant.

Cheers,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Monday, January 8, 2018 10:44 AM
To: Spilker, Robyn FIN:EX

Cc: FOI Coordinator FIN:EX
Subject: FW: Senior Ministerial Assistant Email

Hi Robyn,

Can you please confirm your title during the timeframe of July 18, 2017 – July 31, 2017, as requested in Kristen's email below?

Thank you!

Camas Ussery

Information and Privacy Intern, A/FOI Analyst | Deputy Minister's Office
Public Information and Corporate Services Branch
Ministry of Finance | Revenue Division
778-698-8033

From: Sanderson, Kristen CITZ:EX
Sent: Thursday, January 4, 2018 3:45 PM
To: FOI Coordinator FIN:EX
Subject: RE: Senior Ministerial Assistant Email

Hey Katie,

Your original email stated Robyn was the MA but her title suggests Sr. MA.

Can you confirm what her title was during that timeframe as I have sent it out to CTZ as the MA and may need to amend that with them ASAP.

Thanks,

Kristen Sanderson | Jr. FOI Analyst | Information Access Operations | Shared Services BC
t: 250.387.5423 | e: kristen.sanderson@gov.bc.ca | m: PO Box 9569, Stn Prov Gov, Victoria BC
V8V 1S2

From: Sanderson, Kristen CITZ:EX
Sent: Wednesday, January 3, 2018 11:47 AM
To: FOI Coordinator FIN:EX
Subject: RE: Senior Ministerial Assistant Email

Hey Katie,

That is the Ministerial assistant, I am looking for the **Senior** Ministerial Assistant.

Thanks,

Kristen Sanderson | Jr. FOI Analyst | Information Access Operations | Shared Services BC
t: 250.387.5423 | e: kristen.sanderson@gov.bc.ca | m: PO Box 9569, Stn Prov Gov, Victoria BC
V8V 1S2

From: FOI Coordinator FIN:EX
Sent: Wednesday, January 3, 2018 11:45 AM
To: Sanderson, Kristen CITZ:EX
Cc: FOI Coordinator FIN:EX
Subject: RE: Senior Ministerial Assistant Email

Hi Kristen,

I've attached the email I sent back with this information 😊

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Sanderson, Kristen CITZ:EX
Sent: Wednesday, January 3, 2018 11:38 AM
To: FOI Coordinator FIN:EX
Subject: Senior Ministerial Assistant Email
Importance: High

Hello,

Can you please provide the above for the recent msg tracking request received. I don't seem to have this from you as of yet.

Thanks,

Kristen Sanderson | Jr. FOI Analyst | Information Access Operations | Shared Services BC
t: 250.387.5423 | e: kristen.sanderson@gov.bc.ca | m: PO Box 9569, Stn Prov Gov, Victoria BC
V8V 1S2

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 8, 2018 10:46 AM
To: FOI Coordinator FIN:EX
Cc: Gillies, Jessica FIN:EX; Gillezeau, Rob FIN:EX
Subject: RE: Sign Off FIN-2017-73701 Due January 10, 2018
Attachments: 73701 - harms.pdf

Hi Camas and Katie,

Following up on this file and our request for additional severing.

The documents OSRE/FIN created were to advise the Minister, so it seems odd we were consulted only after a consistent approach to severing was decided on. Is it possible to go back to OSRE to discuss the request for additional severing?

Many thanks,
Robyn

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627


From: FOI Coordinator FIN:EX
Sent: Thursday, December 28, 2017 12:32 PM
To: Justesen, Josh T FIN:EX; Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX; Gillies, Jessica FIN:EX
Subject: FW: Sign Off FIN-2017-73701 Due January 10, 2018

Hi Josh and Robyn,

Please see email below from Neal Yonson at IAO regarding your additional severing request. Based on this information, I believe we need to proceed with Sign Off.

Thank you,

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: IAO CentralTeam CITZ:EX
Sent: Thursday, December 28, 2017 12:25 PM
To: FOI Coordinator FIN:EX
Subject: RE: Sign Off FIN-2017-73701 Due January 10, 2018

Katie,

I would continue to recommend that the ministry release the file as presented in the redline.

Most of the records (and in particular the briefing notes) originated from the Office of the Superintendent of Real Estate, not the Ministry of Finance. This file was partially transferred to OSRE, and OSRE was consulted on the FIN file. IAO worked closely with OSRE's FOI analyst to arrive at a consistent approach to severing that would be applied to both files. Adding significant additional severing at this stage would make the two requests inconsistent. It would also be fruitless as OSRE intends to release the material that FIN wants severed.

Regarding the email on page 2, there is no mechanism within FOIPPA to remove portions of records as being "out of scope".

Cheers,

Neal Yonson | FOI Specialist
Central Team, Information Access Operations
neal.yonson@gov.bc.ca | 778-698-2378


From: FOI Coordinator FIN:EX
Sent: Thursday, December 28, 2017 11:23 AM
To: IAO CentralTeam CITZ:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Sign Off FIN-2017-73701 Due January 10, 2018

Hi Neal,

MO has identified additional harms on this package. Once altered I will send back for approval.

Thank you!

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Spilker, Robyn FIN:EX
Sent: Thursday, December 28, 2017 9:31 AM
To: FOI Coordinator FIN:EX
Subject: RE: Sign Off FIN-2017-73701 Due January 10, 2018

Morning Katie!

I'm noted additional harms on this package.

Tks. R

Robyn Spilker
Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Wednesday, December 27, 2017 2:40 PM
To: Spilker, Robyn FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Sign Off FIN-2017-73701 Due January 10, 2018

Hi Robyn,


Please see attached sign off. PA sign off is due by Wednesday, January 10, 2018.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Yonson, Neal [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Wednesday, December 27, 2017 11:52 AM
To: FOI Coordinator FIN:EX
Subject: Sign Off FIN-2017-73701

Please see attached sign off package for public body approval.

Sign off due: January 15, 2018

Legislated due date of file: February 2, 2018

Thank you,

Neal Yonson, FOI Specialist
Information Access Operations

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 8, 2018 9:54 AM
To: FOI Coordinator FIN:EX; Morgan, Melissa FIN:EX
Cc: Gillezeau, Rob FIN:EX
Subject: RE: Sign Off FIN-2017-73389 Due: January 3, 2018

Hi Camas,

s.22

Senior MA Rob Gillezeau is going to review the package. Could you replace my name with his on the sign off form?

Thanks,
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: Monday, January 8, 2018 9:01 AM
To: Spilker, Robyn FIN:EX; Morgan, Melissa FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: RE: Sign Off FIN-2017-73389 Due: January 3, 2018

Hi Melissa and Robyn,

I know you are both returning this week, but just a reminder for your return that this sign off is due as soon as possible.

Thank you!

Camas Ussery

Information and Privacy Intern, A/FOI Analyst | Deputy Minister's Office
Public Information and Corporate Services Branch
Ministry of Finance | Revenue Division
778-698-8033

From: FOI Coordinator FIN:EX
Sent: Friday, December 29, 2017 12:41 PM
To: Spilker, Robyn FIN:EX; Morgan, Melissa FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Sign Off FIN-2017-73389 Due: January 3, 2018

Hi All,

Please see attached sign off sheet. ADM sign off is due by January 3, 2018.

Here are the program areas where the records originated from to make the reviews from those program areas more targeted:


- PLD: Pages 1-395
- MO: Pages 396-398
- DMO: Pages 399-404

Thank you!

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 11, 2018 5:43 PM
To: FIN FSA MIN OFF FIN:EX
Cc: Janke, Debra FIN:EX; Gillezeau, Rob FIN:EX; Reid, Heidi FIN:EX
Subject: FW: HREID s.17 03Nov17 - BMO Reconilliation for approval
Attachments: HREID s.17 -03Nov17 - BMO.xlsm.pdf

The attached November 2017 reconciliation is approved.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Reid, Heidi FIN:EX
Sent: Thursday, January 11, 2018 3:09 PM
To: Spilker, Robyn FIN:EX
Cc: Janke, Debra FIN:EX
Subject: HREID s.17 03Nov17 - BMO Reconilliation for approval

And here's November's reconciliation for approval and forwarding w/attachment to:

FINFSAMINOFF@gov.bc.ca

and please cc Debra Janke@ debra.janke@gov.bc.ca

Same as last one...

Thanks

Heidi Reid

Administrative Coordinator to the
Honourable Carole James
Minister of Finance and Deputy Premier
Phone: 250-356-7877
E-mail: Heidi.Reid@gov.bc.ca

Spilker, Robyn FIN:EX

From: Spilker, Robyn FIN:EX
Sent: January 11, 2018 5:43 PM
To: FIN FSA MIN OFF FIN:EX
Cc: Gillezeau, Rob FIN:EX; Janke, Debra FIN:EX; Reid, Heidi FIN:EX
Subject: FW: HREID s.17 03Oct17 - BMO Reconilliation for approval
Attachments: HREID s.17 03Oct17 - BMO.xlsm.pdf

The attached October 2017 reconciliation is approved.

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: Reid, Heidi FIN:EX
Sent: Thursday, January 11, 2018 3:06 PM
To: Spilker, Robyn FIN:EX
Cc: Janke, Debra FIN:EX
Subject: HREID s.17 03Oct17 - BMO Reconilliation for approval

Hi Robyn...please approve the reconciliation attached and email approval with attachment to:

FINFSAMINOFF@gov.bc.ca

and please cc Debra Janke@ debra.janke@gov.bc.ca on this one and the next.

Thanks...November one is on its way next for approval and the same as above.

Heidi

Heidi Reid

Administrative Coordinator to the
Honourable Carole James
Minister of Finance and Deputy Premier
Phone: 250-356-7877
E-mail: Heidi.Reid@gov.bc.ca